

Minutes

Cuyahoga County Board of Control
Tuesday, October 11, 2022 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Lisa Rocco, Director of Operations, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
James Boyle, County Council (Alternate for Pernell Jones)
Councilmember Dale Miller
Councilmember Nan Baker

II. – REVIEW MINUTES – 10/3/2022

Michael Chambers motioned to approve the minutes from the October 3, 2022 meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2022-585

Department of Law,

- a) Submitting an RFP exemption, which will result in a grant award recommendation to Cleveland Metropolitan Bar Foundation in the amount not-to-exceed \$50,000.00 for the administration and management of Law School Admission Test (LSAT) scholarships to eligible post-secondary students in connection with Next Generation Law School Admission Test Scholarship Program commencing upon contract signature of all parties for a period of 2 years.

- b) Recommending an award and enter into Grant Agreement (via Contract No. 2662) with Cleveland Metropolitan Bar Foundation in the amount not-to-exceed \$50,000.00 for the administration and management of Law School Admission Test (LSAT) scholarships to eligible post-secondary students in connection with Next Generation Law School Admission Test Scholarship Program commencing upon contract signature of all parties for a period of 2 years.

Funding Source: General Fund

Jonathan McGory, Department of Law, presented. Nan Baker asked what costs are covered by the scholarship; asked is this contribution in addition to cost for each student; asked does this include everything, such as tutoring; asked what income level qualifies participants to earn this scholarship. Dale Miller asked if there's an expectation of 50 students participating within this 2 year period; asked what happens to the funding if there is not enough participation within the 2 year period. James Boyle asked if there is an expectation for this program/scholarship to exist beyond this 2 year commitment; asked if there will be a future collaboration with the other existing bar associations to participate/assist with this endeavor. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-585 was approved by unanimous vote.

B. – New Items for Review

BC2022-593

Department of Public Works, submitting an amendment to Contract No. 1302 with Michael Baker International, Inc. for general engineering services for the period 5/19/2021 – 5/18/2024 to extend the time period to 12/31/2024, to change the scope of services, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed ~~\$443,884.00~~ **\$493,884.00**.

Funding Source: Road and Bridge Funds

Nichole English, Department of Public Works, presented. Dale Miller asked if this is a part of the main connector project; asked is there a general agreement on what the design will look like; asked what is the estimated total project cost and timetable; asked based on sources, the estimate is higher, why is this estimate lower than what's expected; stated that this project does not resolve the problem of getting over the shoreway; asked what is the status of the north/south connector plan. Nan Baker asked if the original contract was supposed to include this project or was this added after; asked if it was anticipated that this would end up being a million-dollar contract; asked that this request should be enough to complete this project. Michael Chambers motioned to approve the item, as amended; Leigh Tucker seconded. Item BC2022-593 was approved by unanimous vote, as amended.

BC2022-594

Department of Public Works, recommending an award and enter into Contract No. 2746 with Zscape, LLC in the amount not-to-exceed \$19,065.00 for landscaping, snow removal and salting services at the Cuyahoga County Animal Shelter commencing upon contract signature of all parties for a period of 13 months.

Funding Source: Animal Shelter’s Operating Fund

Tom Pavitch, Department of Public Works, presented. James Boyle asked is this needed due to the location and proximity issues. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-594 was approved by unanimous vote.

BC2022-595

Department of Information Technology, on behalf of the Sheriff’s Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$61,474.00 for a state contract purchase of (69) monitors and workstations.
- b) Recommending an award on Purchase Order No. 22004270 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$61,474.00 for a state contract purchase of (69) monitors and workstations.

Funding Source: State Criminal Alien Assistance Program – Bureau of Justice Assistance Grant Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if this is part of the Central Booking project; asked if this is part of the Central Booking project, why weren’t these items procured prior to this project going live. James Boyle asked if any of these items will be in Jail 1 and/or Jail 2; stated that going forward, it would be a good idea to have subject matter expert available to answer beyond the technical questions. Michael Chambers motioned to approve the item; Nan Backer seconded. Item BC2022-595 was approved by unanimous vote.

BC2022-596

Department of Information Technology, submitting an amendment to Contract No. 2444 with Infor Public Sector, Inc. for staff augmentation services for go-live support, system integration and stabilization of Workforce Management and Payroll for Enterprise Resource Planning System for the period 5/1/2022 – 12/31/2022 for additional funds in the amount not-to-exceed \$89,900.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked with everything being in place, where is the weak area that is dependent on this expertise; asked will this be enough funding to cover the time period asked; asked what is there a plan to overcome this issue in the new year; asked how many hours will this dollar amount cover. Dale Miller asked what will need to be in place to prevent another contract; asked would you need to hire one person or more. James Boyle asked what is the current rate of the consultant; asked has there been a discussion with Human Resources/Personnel Review Commission to find the necessary talent needed for this position(s); asked since the system is built by Infor, are we hiring Infor staff to be consultants to maintain Infor’s product. Michael Chambers

motioned to approve the item; Nichole English seconded. Item BC2022-596 was approved by unanimous vote.

BC2022-597

Court of Common Pleas/Juvenile Court Division and Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 2759 (fka Contract No. 1064) with Case Western Reserve University on behalf of the Begun Center for Violence Prevention/Mandel School of Applied Social Sciences for Multi-Systemic Therapy training and consultation services for the period 7/1/2016 – 6/30/2022 to extend the time period to 6/30/2024, to change the terms, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$75,600.00.

Funding Source: 50% RECLAIM Grant Fund (Juvenile Court) and 50% Health and Human Services Levy Fund (Division of Children and Family Services)

LaTerra Brown, Juvenile Court Division, presented. Nan Baker asked why is this coming forward for 2 years instead of 1 year as in the past. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-597 was approved by unanimous vote.

BC2022-598

County Prosecutor's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$11,539.05 for a state contract purchase of (39) workstations and related accessories for Juvenile Unit.

- b) Recommending an award on Purchase Order No. 22004010 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$11,539.05 for a state contract purchase of (39) workstations and related accessories for Juvenile Unit.

Funding Source: General Fund

Josh Brower, County Prosecutor's Office, presented. James Boyle asked is this part of the office refresh of IT equipment. James Boyle motioned to approve the item; Michael Chambers seconded. Item BC2022-598 was approved by unanimous vote.

BC2022-599

County Prosecutor’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$35,751.75 for a state contract purchase of VMware VSphere software subscription and support services.
- b) Recommending an award on Purchase Order No. 22004205 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$35,751.75 for a state contract purchase of VMware VSphere software subscription and support services.

Funding Source: General Fund

Josh Brower, County Prosecutor’s Office, presented. James Boyle asked what is located in Columbus. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-599 was approved by unanimous vote.

BC2022-600

Department of Health and Human Services/Cuyahoga Job and Family Services and Department of Workforce Development, submitting an amendment to Contract No. 561 with The Centers for Families and Children for the Out-of-School Youth Program for Comprehensive Case Management and Employment Program – Employment, Education and Training Services for Young Adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2022 to extend the time period to 6/30/2023; no additional funds required.

Funding Source: 14% Workforce Innovation and Opportunity Act Fund and 86% Temporary Assistance to Needy Families Fund

Marcos Cortes, Department of Health and Human Services, presented. Dale Miller stated that he would recuse from voting, due to a conflict of interest. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-600 was approved by unanimous vote of voting members, with Dale Miller recusing.

BC2022-601

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Harvard College on behalf of the Taubman Center for State and Local Government at the Harvard Kennedy School in the amount not-to-exceed \$115,000.00 for technical assistance of the Government Performance Lab through the Child and Family Wellbeing Accelerator for the period 7/1/2022 – 6/30/2023.
- b) Recommending an award and enter into Contract No. 2781 with Harvard College on behalf of the Taubman Center for State and Local Government at the Harvard Kennedy School in the amount not-to-exceed \$115,000.00 for technical assistance of the Government Performance Lab through the Child and Family Wellbeing Accelerator for the period 7/1/2022 – 6/30/2023.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Dale Miller stated that it is a good decision to extend the contract to align with the State's fiscal year budget. Nan Baker asked was there reason as to why the contract was not initially set to align with the State's fiscal year budget; asked if the funding will be shared with other departments serviced, as done with the federal advocacy contract. Trevor McAleer asked if this contract contains the standard out clause if there is no need for the service. Nichole English asked if this is budgeted to use general funds only. Dale Miller motioned to approve the item; Nan Baker seconded. Item BC2022-583 was approved by unanimous vote.

BC2022-588

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award and enter into Agreement No. 2776 with Cuyahoga County Community College in the amount not-to-exceed \$6,971.94 for rental of space, refreshments and related services for the Invest in Children Annual Meeting on 11/15/2022.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-601 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2022-602 through -603; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2022-602

Department of Information Technology, on behalf of the Board of Elections, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2022-603

Department of Purchasing, presenting proposed purchases for the week of 10/11/2022:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22004296	Additional (30) presentation carts with cabinets for use by the Sheriff's Department	Department of Information Technology	MNJ Technologies Direct, Inc	\$10,860.00	State Criminal Alien Assistance Program – Bureau of Justice Assistance Grant Fund
22004135	Upholstered wall system installation for the Court of Appeals	Department of Public Works	Ketchum – Walton Co.	\$42,150.00	General Fund
22004184	(10) Super sacks of deicer for the County Airport	Department of Public Works	Nachurs Alpine Solutions, LLC.	\$20,947.50	Airport Operating Fund

Items/Services Received and Invoiced but not Paid:

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22004140	After school program services in connection with the Multi-System Youth Program*	Family and Children First Council	YMCA of Greater Cleveland	\$1,344.00	Multi-System Youth State Grant Funds
22004173	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Voss Industries, LLC	\$23,125.00	Health & Human Services Levy
22004292	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Royal Wire Products Inc.	\$9,550.00	Health & Human Services Levy
22004373	Factory Authorized – Vac-U-Jet repairs **	Department of Public Works	Jack Doheny Company	\$14,174.06	General Fund

**Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, resulting in awards to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.*

***Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.*

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

V. OTHER BUSINESS

Time Sensitive/Mission Critical

BC2022-604

Department of Public Works, recommending an award to BrandSafway Services LLC in the amount not-to-exceed \$5,819.74 for rental of emergency structural scaffolding installation of the Fairmount Bridge in the Village of Hunting Valley.

Funding Source: Road and Bridge Fund

Tom Pavitch, Department of Public Works, presented. James Boyle asked what is located under the bridge. Nan Baker asked should the bridge continue to be operational or be closed for safety measures; asked if there are any safety concerns with keeping the bridge operational. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-604 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>Amend Contract No. 1871</i>	<i>Security Risk Management Consultants, LLC</i>	<i>Develop a Request for Proposals and resulting contract for management services for the Cuyahoga County Access Control, Intrusion Detection and Video Surveillance Systems</i>	<i>\$0.00</i>	<i>Sheriff's Department</i>	<i>11/15/2021 – 11/14/2022 to extend the time period to 2/14/2023</i>	<i>(Original) General Fund</i>	<i>9/16/2022 (Executive) 10/3/2022 (Law Dept.)</i>

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Lisa Rocco seconded. The motion to adjourn was unanimously approved at 11:49 a.m.