CUYAHOGA COUNTY COUNCIL

COUNCIL OPERATIONS, INFORMATION TECHNOLOGY & PUBLIC TRANSPORTATION COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

Committee Members
Robert E. Schleper, Jr., Chair | Dist. 6
Sunny M. Simon, Vice Chair | Dist. 11
Mark Casselberry | Dist. 4
Michael J. Gallagher | Dist. 5
Martin J. Sweeney | Dist. 3

MEETING AGENDA
TUESDAY, JULY 28, 2026 — 3:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES FROM THE JUNE 30, 2026 MEETING**

5. **MATTERS REFERRED TO COMMITTEE**

   a) R2026-0218: A Resolution authorizing an amendment to Contract No. 4978 with Microsoft Corporation for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 - 9/1/2026 to extend the time period to 9/1/2027, and for additional funds in the amount not-to-exceed $1,019,508.54, effective 9/2/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

6. **MISCELLANEOUS BUSINESS**

7. **ADJOURNMENT**

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***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*

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MEETING MINUTES
TUESDAY, JUNE 30, 2026 — 3:00 P.M.

1. CALL TO ORDER

Chairman Schleper called the meeting to order at 3:03 p.m.

2. ROLL CALL

Mr. Schleper asked Deputy Clerk Carter to call the roll. Committee members Schleper, Simon, Casselberry and Sweeney were in attendance and a quorum was determined. Committee member Gallagher was absent.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JUNE 16, 2026 MEETING

A motion was made by Mr. Schleper, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the June 16, 2026 meeting.

5. MATTERS REFERRED TO COMMITTEE

   a) R2026-0193: A Resolution authorizing a contract with Dell Inc. dba Dell Marketing L.P. in the amount not-to-exceed $10,520,200.20 for a state contract purchase of a Microsoft Enterprise Agreement for various licensing and support services for the period 7/1/2026 - 6/30/2029, authorizing the County Executive to execute Contract No. 6279 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Brianna Witt, Manager of Business Services; and Mr. Jeremy Mio, Information Security Officer, addressed the Committee regarding Resolution No. R2026-0193. Discussion ensued.

Committee members asked questions of Ms. Witt and Mr. Mio pertaining to the item, which they answered accordingly.

On a motion by Mr. Schleper with a second by Mr. Casselberry, Resolution No. R2026-0193 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

b) R2026-0194: A Resolution authorizing a contract with LEO Technologies, LLC in the amount not-to-exceed $1,270,624.85 for LeoTech VERUS software subscription and support services for the period 9/1/2025 - 8/31/2026; authorizing the County Executive to execute Contract No. 6261 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Chris Costin, Business Services Manager; and Mr. Aaron Reese, Deputy Chief Sheriff, addressed the Committee regarding Resolution No. R2026-0194. Discussion ensued.

Committee members asked questions of Mr. Costin and Chief Reese pertaining to the item, which they answered accordingly.

On a motion by Mr. Schleper with a second by Ms. Simon Resolution No. R2026-0194 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Schleper adjourned the meeting at 3:03 p.m. without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0218

Sponsored by: **County Executive Ronayne/Department of Information Technology**	**A Resolution** authorizing an amendment to Contract No. 4978 with Microsoft Corporation for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 - 9/1/2026 to extend the time period to 9/1/2027, and for additional funds in the amount not-to-exceed $1,019,508.54, effective 9/2/2026; authorizing the County Executive to execute Contract No. 4978 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Information Technology recommends an amendment to Contract No. 4978 with Microsoft Corporation for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 - 9/1/2026 to extend the time period to 9/1/2027, and for additional funds in the amount not-to-exceed $1,019,508.54, effective 9/2/2026; and

WHEREAS, the primary goal of this project is to continue using Microsoft Corporation Enterprise Support services; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4978 with Microsoft Corporation for Microsoft Unified Enterprise software installation, configuration, training and support services for the period 12/6/2024 - 9/1/2026 to extend the time period to 9/1/2027, and for additional funds in the amount not-to-exceed $1,019,508.54, effective 9/2/2026.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by ________, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

___________________________	___________
County Council President	Date
___________________________	___________
County Executive	Date
___________________________	___________
Clerk of Council	Date

First Reading/Referred to Committee: July 21, 2026
Committee(s) Assigned: Council Operations, Information Technology & Public Transportation

Journal__________________
__________________, 20___

PURCHASE-RELATED TRANSACTIONS

Title	Microsoft Premier Support Services
Department or Agency Name	Department of Information Technology
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☒ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	**Contract No. (If PO, list PO#)**	**Vendor Name**	**Time Period**	**Amount**	**Date BOC/Council Approved**	**Approval No.**
Original	CM4978	Microsoft Corporation	12/06/2024-09/01/2026	$1,590,995.70	12/03/2024	R2024-0444
1st Amendment	CM4978	Microsoft Corporation	09/02/2026 – 09/01/2027	$1,019,508.54	PENDING	PENDING

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

The Department of Information Technology plans to amend Contract No. CM4978 with Microsoft Corporation, to extend the time period through September 1, 2027for Microsoft Premier Support Services in the amount of $1,019,508.54.

Indicate whether: ☐ **New service/purchase** ☒ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of**

Project Goals, Outcomes or Purpose (list 3):

Microsoft Premier Support is used to open support tickets with Microsoft for the products as well as professional services to assist with configuration setups and various educational series.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):

Microsoft Corporation One Microsoft Way Redmond, WA 98052	Alec Schwartz Account Representative
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _________ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date:	Provide a short summary for not using competitive bid process. Microsoft Premiere is recognized as an IT standard and is actively utilized by Cuyahoga County to support proprietary services. This 1st contract amendment covers the period of 09/02/2026 - 09/01/2027. A 1st amendment was approved by Law to process under the current contract MSA provisions. *See Justification for additional information.
The total value of the solicitation:	☐ Exemption
Number of Solicitations (sent/received) /	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain:	☐ Government Purchase ☐ Alternative Procurement Process
How did pricing compare among bids received?	☒ Contract Amendment - (list original procurement) RFP Exemption BC2017-836 ☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☐ No ☒ Yes If yes, list date of TAC approval and answer the questions below.	
List date of TAC approval	Date:06/16/2026
☒ Check if item on IT Standard List of approved purchase and provide date of TAC approval.	

☐ Check if item is ERP related? ☒ No ☐ Yes.
Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% General Fund
Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. IT100140
Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. **This will need to be submitted for Council review ASAP and approved after the 2nd reading in order to be approved on time for renewal before Council's planned August recess.**	
Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? ☐ No ☐ Yes (if yes, please explain)	
Have payments been made? ☐ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	**Contract No. (If PO, list PO#)**	**Vendor Name**	**Time Period**	**Amount**	**Date BOC/Council Approved**	**Approval No.**
Original	CM868	Microsoft Corporation	10/24/2017 - 12/23/2019	$373,037.00	11/20/2017	BC2017-836
1st Amendment	CM868	Microsoft Corporation	10/24/2019 – 12/05/2019	$100,161.20	12/05/2019	BC2019-107
2nd Amendment	CM868	Microsoft Corporation	12/06/2019 – 12/05/2020	$286,101.76	11/25/2019	BC2019-864

3rd Amendment	CM868	Microsoft Corporation	12/06/2020 – 12/05/2021	$330,064.000	12/05/2021	BC2021-100
4th Amendment	CM868	Microsoft Corporation	12/06/2021 – 12/05/2022	$485,049.00	12/31/2021	BC2021-725
5th Amendment	CM868	Microsoft Corporation	12/06/2022 – 12/05/2023	$685,267.00	11/22/2022	R2022-0407
6th Amendment	CM3977	Microsoft Corporation	12/06/2023 – 12/05/2024	$860,036.00	12/5/2023	R2023-0374

Department of Purchasing – Required Documents Checklist

Upload as "word" document in OnBase Document Management

RQ# (if applicable)	
PO Code	CONV
CM Contract #	4978

Late Submittal Required:	Yes ☐	No ☒
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Approval/Request Item?	Yes ☒	No ☐

Contract Amendments Reviewed by Purchasing				
			Department Initials	**Purchasing**
Briefing Memo			KK	OK (revised attached 6/26/2026)
Justification Form			KK	OK (revised attached 6/17/2026)
IG#	26-0155		KK	OK
Annual Non-Competitive Bid Contract Statement *(See Contracts Checklist Glossary on the intranet for form requirements).*	Date:			N/A
Debarment/Suspension Verified	Date:	06/16/2026	KK	OK
Auditor's Findings	Date:	06/16/2026	KK	OK
Independent Contractor (I.C.) Form	Date:	06/17/2026	KK	OK
Cover - *Master contracts only*				OK
Contract Evaluation – *if required provide most recent CM history on contract history table (see pg 2)*			KK	OK (revised attached 6/17/2026)
TAC/CTO Approval or TAC Request Communication *(if required attach and identify relevant page # or meeting approval number)*			KK	OK
Checklist Verification			KK	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: https://intranet.cuyahoga.cc/policies-procedures/procurement-information

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	KK
Matrix Law Screen shot	KK
COI	KK
Workers' Compensation Insurance	KK
Original Executed Contract (containing insurance terms) & all executed amendments	KK

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
09/02/2026 – 12/31/2026	IT100140	Other Expenditures		$1,019,508.54
01/01/2027 – 09/01/227	IT100140	Other Expenditures		$0.00
			TOTAL	$1,019,508.54

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department) (per revised checklist attached 6/26/2026)

CE/AG# (if applicable)					
RQ# (if applicable)					
CM Contract #	CM4978				
	Original Amount	**Amendment Amount (if applicable)**	**Original Time Period/Amended End Date**	**BOC/ Resolution Approval Date**	**BOC/ Resolution Approval #**
Original Amount	**1,590,995.70**		12/06/2024-09/01/2026	**12/03/2024**	**R2024-0444**
Prior Amendment Amounts (list separately) (A-#)					
A1					
A2					
A3					
A4					
A5					
A6					
Pending Amendment		**$1,019,508.54**	**09/02/2026 – 09/01/2027**	**PENDING**	**PENDING**
Total Amendments		**$1,019,508.54**			
Total Contract Amount		**$2,610,504.24**			
		$2,610,504.24			

~~**CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)**~~

~~**CE/AG# (if applicable)**~~	~~CE1700328 CM3977 CM868~~
~~**RQ# (if applicable)**~~	~~RQ40439 (BuySpeed)~~
~~**CM Contract #**~~	

Department of Purchasing – Required Documents Checklist

	~~Original Amount~~	~~Amendment Amount (if applicable)~~	~~Original Time Period/Amended End Date~~	~~BOC/ Resolution Approval Date~~	~~BOC/ Resolution Approval #~~
~~Original Amount~~	~~$373,037.00~~		~~11/01/2017 – 10/31/2019~~	~~11/20/2017~~	~~BC2017-836~~
~~Prior Amendment Amounts (list separately) (A-#)~~					
~~A1~~		~~$100,161.20~~	~~12/05/2019~~	~~02/11/2019~~	~~BC2019-107~~
~~A2~~		~~$286,101.76~~	~~12/05/2020~~	~~11/25/2019~~	~~BC2019-864~~
~~A3~~		~~$330,064.00~~	~~12/05/2021~~	~~03/08/2021~~	~~BC2021-100~~
~~A4~~		~~$485,049.00~~	~~12/05/2022~~	~~12/31/2021~~	~~BC2021-725~~
~~A5~~		~~$685,267.00~~	~~12/05/2023~~	~~11/22/2022~~	~~R2022-0407~~
~~A6~~		~~$860,036.00~~	~~12/04/2024~~	~~12/05/2023~~	~~R2023-0374~~
~~Pending Amendment~~		~~$0.00~~			
~~Total Amendments~~		~~$2,746,678.96~~			
~~Total Contract Amount~~		~~$3,119,715.96~~			

PURCHASING USE ONLY

Prior Resolutions:	R2024-0444
Current CM#:	4978
Vendor Name: *(if applicable include any fka, dba, or aka's)*	Microsoft Corporation
Time Period:	12/6/2024-9/1/2026 EXT 9/1/2027
Amount:	Add'l $1,019,508.54mm
History/Contract Evaluation:	OK
Electronic Language:	☐ Yes If No, ☒ select box to indicate "WET" signature required
Purchasing Notes:	6/26/2026: Attach revised checklist with revised history for this contract – this is a 1st amendment for this contract. Correct line entry to reflect this is a 1st amendment, not 8th. Attach revised briefing memo for history (original, then amendment information). 6/17/2026: Work order is written as if it is a new contract, not an amendment; however, Law has approved as an amendment. Attach revised checklist with revised contract history – this is a 1st amendment, not 8th. Correct budget edit group on checklist for the correct terminology. Re-name documents to reflect correct amendment #. Attach revised justification to reflect this is 1st amendment. Attach revised contract evaluation with only this contract's information listed. Attach Inspector General's written confirmation they allow Law's waiver of the vendor registration at this time. Attach revised briefing memo.
Purchasing Agents Initials and date of approval	OK, ssp 6/26/2026

CONTRACT EVALUATION FORM

Contractor	Microsoft Corporation				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM4978				
RQ#	BuySpeed RQ40439				
Time Period of Original Contract	Original Contract 12/06/2024 – 09/01/2026 1st Amendment 09/02/2026 – 09/04/2027				
Background Statement	Microsoft Enterprise Support Services				
Service Description	Microsoft Enterprise Services Work Orders to include incident resolution support; administrative support, and training education courses to educate staff on best practices of the configuration of the Microsoft products.				
Performance Indicators	Staff's ability to configure reliable and secure Microsoft services, incident resolution success and Incident Mean Time to Resolve.				
Actual Performance versus performance indicators (include statistics):	Incidents are resolved in a timely and successful manner. The education series provided by Microsoft are found to be enlightening to the staff who attend and have been able to apply the knowledge to configure new services.				
Rating of Overall Performance of Contractor	**Superior**	**Above Average**	**Average**	**Below Average**	**Poor**
Select One (X)		X			
Justification of Rating	Microsoft's responsiveness and technical capabilities in solving the problem are consistently completed in a timely fashion.				
Department Contact	Alan Kilgore				
User Department	Information Technology				
Date	06/16/2026				