



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, APRIL 12, 2022**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
  - a) March 21, 2022 Committee of the Whole Meeting [See Page 30]
  - b) March 22, 2022 Committee of the Whole Meeting [See Page 32]
  - c) March 22, 2022 Regular Meeting [See Page 34]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
  - Council will be recognizing Ms. Vaddie B. Todd, Centenarian and Author of "Looking Up, Moving Forward. An Autobiography of My Life".
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2022-0080: A Resolution providing for the appointment of Michael W. King as Senior Legislative Strategist to serve the Council of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective. [See Page 49]

Sponsor: Council President Jones

- 2) R2022-0081: A Resolution providing for the appointment of Cynthia L. Mason as Research and Policy Analyst to serve the Council of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective. [See Page 51]

Sponsor: Council President Jones

**b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2022-0082: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 53]

Sponsor: Councilmember Baker on behalf of the Cuyahoga County Personnel Review Commission

- 2) R2022-0083: A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2026; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 72]

Sponsor: Councilmember Simon

**c) COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES OF COUNCIL FOR SECOND READING**

- 1) O2020-0002: An Ordinance amending Sections 406.01 and 406.02 of the Cuyahoga County Code to clarify contents of the Whistleblower provisions; and declaring the necessity that this Ordinance become immediately effective. [See Page 75]

Sponsors: Councilmembers Miller and Conwell

Committee Assignment and Chair: Council Operations,  
Intergovernmental Relations & Public Transportation –  
Sweeney

- 2) O2022-0001: An Ordinance making confirmable by Council the appointments of the Directors of Children and Family Services, Cuyahoga Job and Family Services and Senior and Adult Services; and declaring the necessity that this Ordinance become immediately effective. [See Page 80]

Sponsors: Councilmembers Conwell, Jones, Turner, Miller and Baker

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Baker

## 10. LEGISLATION INTRODUCED BY EXECUTIVE

### d) **CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2022-0052: A Resolution approving a proposed settlement in the matter of Paula Kiekisz, as Mother and Administrator of the Estate of Brenden John Kiekisz, Deceased v. Cuyahoga County Board of Commissioners, et al., Case No. 1:21-cv-00264, United States District Court, Northern District of Ohio; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. [See Page 85]

Sponsor: County Executive Budish/Department of Law

- 2) R2022-0065: A Resolution approving an amendment to a Collective Bargaining Agreement Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 4 employees in the classification of Electronic Technicians in the Department of Public Works for the period 1/1/ 2020 – 12/31/ 2022 to establish the terms of the 2022 re-openers for health insurance and wages and to modify Articles 25 and 28; [See Page 88]

directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Law and Public Works

- 3) R2022-0066: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 99 employees in 14 classifications in the Department of Health and Human Services, in the Divisions of Children & Family Services, Jobs & Family Services, Child Support Services and the Department of Information Technology (within HHS) for the period 1/1/2021 - 12/31/2023; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 91]

Sponsor: County Executive Budish/Departments of Law/ Health and Human Services and Information Technology

- 4) R2022-0084: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Sheriff's Department Bargaining Unit, representing approximately 38 employees in various classifications at the Sheriff's Department, including the Sheriff's Clerk classification, for the period 1/1/2021 - 12/31/2023; directing that funds necessary to implement the Amendment to the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the Amendment to the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 94]

Sponsor: County Executive Budish/County Sheriff/Department of Law

- 5) R2022-0085: A Resolution amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. [See Page 97]

Sponsors: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 6) R2022-0086: A Resolution confirming the County Executive's appointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2020 – 9/30/2024, and declaring the necessity that this Resolution become immediately effective. [See Page 107]

Sponsor: County Executive Budish

**e) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2022-0087: A Resolution confirming the County Executive's appointment of Alexandra R. Beeler, upon her taking the oath of office, as Inspector General of Cuyahoga County for the unexpired four-year term ending 12/31/2024, and declaring the necessity that this Resolution become immediately effective. [See Page 112]

Sponsor: County Executive Budish

- 2) R2022-0088: A Resolution confirming the County Executive's appointment of Basheer Jones to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 117]

Sponsor: County Executive Budish

- 3) R2022-0089: A Resolution confirming the County Executive's reappointment of Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2022 – 12/31/2024; and declaring the necessity that [See Page 124]

this Resolution become immediately effective.

Sponsor: County Executive Budish

- 4) R2022-0090: A Resolution confirming the County Executive's appointment and reappointment of various individuals to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025, and declaring the necessity that this Resolution become immediately effective: [See Page 132]

i) Appointment

a) Chief Dornat Drummond

ii) Reappointment

b) Akram Boutros, MD

Sponsor: County Executive Budish

- 5) R2022-0091: A Resolution confirming the County Executive's appointment and reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms, and declaring the necessity that this Resolution become immediately effective: [See Page 141]

i) Appointments for the term 4/1/2020 - 3/31/2023:

a) Karla Ruiz

ii) Appointments for the term 4/1/2021 - 3/31/2024:

a) David Smith

iii) Appointments for the term 2/1/2022 - 1/31/2025:

a) Jeannie Citerman-Kraeger

iv) Appointments for the term 4/1/2022 - 3/31/2025:

a) Uleta Carter

b) Bryan Jones

c) Peter Scardino

d) James Stevenson

e) Joye Toombs

v) Reappointments for the term 4/1/2020 - 3/31/2023:

a) Christy Nichols

vi) Reappointments for the term 2/1/2021 - 1/31/2024:

a) Clifford Barnett

b) Michael Dieghan

vii) Reappointments for the term 4/1/2021 - 3/31/2024:

a) Barbara Gripshover, MD

b) Naimah O'Neal

c) Leisha Yarbrough-Franklin

Sponsor: County Executive Budish

6) R2022-0092: A Resolution authorizing an amendment to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 for additional funds in the total amount not-to-exceed \$1,200,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 154]

a) for road and bridge concrete supplies

Contract No. 653 with Carr Bros., Inc. in the approximate amount reasonably anticipated to be \$190,000.00.

b) for bridge joint supplies

Contract No. 835 with The Chas. E. Phipps Co. in the approximate amount reasonably anticipated to be \$30,000.00.

c) for sanitary sewer repair supplies

1) Contract No. 843 with Lakeside Supply Company in the approximate amount reasonably anticipated to be \$30,000.00.

2) Contract No. 672 with Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$180,000.00.

d) for sanitary sewer construction supplies

- 1) Contract No. 957 with EJ USA, Inc. in the approximate amount reasonably anticipated to be \$200,000.00.
- 2) Contract 594 with Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$210,000.00.

e) for sanitary sewer inspection and cleaning supplies

- 1) Contract No. 944 with Lakeside Supply Company in the approximate amount reasonably anticipated to be \$5,000.00.
- 2) Contract No. 960 with Trumbull Industries in the approximate amount reasonably anticipated to be \$5,000.00.
- 3) Contract No. 597 with The Safety Co., LLC dba M-Tech Company in the approximate amount reasonably anticipated to be \$80,000.00.

f) for sanitary stock tools and supplies

Contract No. 945 with Lakeside Supply Company in the approximate amount reasonably anticipated to be \$70,000.00.

Contract No. 961 with Trumbull Industries, Inc. in the amount not-to-exceed \$70,000.00.

g) for sanitary sewer monitoring supplies

Contract No. 958 with Hach Company in the approximate amount reasonably anticipated to be \$130,000.00.

Sponsor: County Executive Budish/Department of Public Works

- 7) R2022-0093: A Resolution authorizing a revenue generating Utility Agreement with City of Parma in the amount not-to-exceed \$2,000,000.00 for sanitary and storm sewer maintenance services located in County Sewer District No. 1A for the period 4/26/2022 - 12/31/2026; authorizing the County Executive to execute Agreement No. 2358 and all



other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 201]

Sponsor: County Executive Budish/Department of Public Works

- 8) R2022-0094: A Resolution making an award on RQ7877 to Kenmore Construction Company, Inc in the amount not-to-exceed \$7,348,986.42 for replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 2370 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$3,086,574.30 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 206]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 9) R2022-0095: A Resolution making an award on RQ8670 to CATTs Construction Inc. in the amount not-to-exceed \$4,714,327.77 for rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village; authorizing the County Executive to execute Contract No. 2367 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$3,771,462.22 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 220]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 10) R2022-0096: A Resolution making an award on RQ8678 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$2,344,113.87 for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma; authorizing the County Executive to execute Contract No.

2375 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,875,291.10 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 230]

Sponsor: County Executive Budish/ Department of Public Works

- 11) R2022-0097: A Resolution making awards on RQ7469 to various providers each in the amount not-to-exceed \$350,000.00, with a combined total not-to-exceed \$700,000.00 for general mechanical-electrical-plumbing architectural and engineering services, commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute the Contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 246]

a) Contract No. 2353 with Advanced Engineering Consultants, Inc. in the amount not-to-exceed \$350,000.00.

b) Contract No. 2354 with Karpinski Engineering, Inc. in the amount not-to-exceed \$350,000.00.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 12) R2022-0098: A Resolution authorizing a Purchase and Sale Agreement with Recovery Resources fka Alcoholism Services of Cleveland, Inc. in the amount not-to-exceed \$1,825,000.00 for the purchase of property located at 3950 Chester Avenue, Cleveland, Ohio, Permanent Parcel No. 103-08-027, for use by Veterans Service Commission; authorizing the County Executive to take all necessary actions and to execute Agreement No. 3236 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 278]

Sponsor: County Executive Budish/Department of Public Works

- 13) R2022-0099: A Resolution authorizing a Real Estate Transfer Agreement with Pulte Homes of Ohio LLC in the amount of \$1.00 for a property transfer of Permanent Parcel No. 262-05-008, located on John Road, Olmsted Township, Ohio; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective. [See Page 286]

Sponsor: County Executive Budish on behalf of the Cuyahoga County Planning Commission

- 14) R2022-0100: A Resolution authorizing an Economic Development Loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 to provide local matching funds to support one-half of the operating costs to carry out the Ohio Third Frontier Entrepreneurial Services Program to assist early-stage tech startups, innovators, and small businesses throughout Cuyahoga County; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 290]

Sponsor: County Executive Budish/Department of Development

- 15) R2022-0101: A Resolution making awards to various municipalities in the total amount of \$2,733,018.00 for various municipal grant projects in connection with the 2022 Community Development Block Grant Program for the period 4/1/2022 – 9/30/2022; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 295]
- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Municipal Pool House Repair.
  - b) City of Bedford Heights in the amount not-to-exceed \$150,000.00 for Perkins Road, North, Sidewalk.

- c) City of Berea in the amount not-to-exceed \$150,000.00 for South Rocky River Drive Improvement Project.
- d) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Marquardt Park Improvements Phase II.
- e) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Fairview Park/Metroparks Connectivity, Phase 2.
- f) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for Antenucci Sidewalk, Phase 2.
- g) City of Highland Hills in the amount not-to-exceed \$95,818.00 for Senior Bus Replacement.
- h) City of Lyndhurst in the amount not-to-exceed \$150,000.00 for Police and Fire Dedication Playground.
- i) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Stafford Park Restoration Project-Phase 2.
- j) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for Glenridge Avenue Resurfacing Project
- k) City of North Olmsted in the amount not-to-exceed \$150,000.00 for West 231st Street in the City of North Olmsted.
- l) Village of North Randall in the amount not-to-exceed \$150,000.00 for Adaptive Reuse with Accessibility – Village Hall.
- m) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Broadway Avenue American with Disabilities Act (ADA) Accessible/Sidewalk Project.

- n) City of Parma Heights in the amount not-to-exceed \$150,000.00 for North Church Drive Reconstruction Phase II.
- o) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Community Center Roof Replacement.
- p) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for South Side of Chagrin Lot Improvements.
- q) City of South Euclid in the amount not-to-exceed \$40,000.00 for Quarry Park Improvement Target Area Improvement Project.
- r) Village of Walton Hills in the amount not-to-exceed \$150,000.00 for Improvement Target Area Pavement Reconstruction Phase 2.
- s) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Street and Road Repair.
- t) Village of Woodmere in the amount not-to-exceed \$47,200.00 for Community Garden Accessibility Project.

Sponsor: County Executive Budish/Department of Development

- 16) R2022-0102: A Resolution making awards to various municipalities and non-profit organizations, in the total amount of \$1,776,685.00, for various projects or programs in connection with the 2022 Community Development Supplemental Grant Program for the period 4/1/2022 - 3/31/2023; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 306]
  - a) City of Bedford in the amount not-to-exceed \$50,000.00 for Bedford Municipal Pool House Repair.
  - b) City of Bedford Heights in the amount not-to-exceed \$48,100.00 for Rebranding Signs.

- c) City of Berea in the amount not-to-exceed \$50,000.00 for South Rocky River Drive Improvement.
- d) City of Broadview Heights in the amount not-to-exceed \$49,805.00 for Community Electric Vehicle Charging Station.
- e) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Aging in Place Program.
- f) City of Brook Park in the amount not-to-exceed \$50,000.00 for Central Park Campus Bathroom.
- g) CCH Development Corporation in the amount not-to-exceed \$50,000.00 for Old Brooklyn Campus Beautification.
- h) Cleveland Cultural Gardens in the amount not-to-exceed \$15,000.00 for One World Celebration Rockefeller Park.
- i) City of Cleveland Heights in the amount not-to-exceed \$41,000.00 for Parks and Playground.
- j) Village of Cuyahoga Heights in the amount not-to-exceed \$50,000.00 for Bucci Park Playground Equipment.
- k) City of Euclid in the amount not-to-exceed \$50,000.00 for Coulter Hero Park Multimodal Trail Loop.
- l) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Bain Park Playground Project.
- m) Fairfax Renaissance Development Corporation in the amount not-to-exceed \$50,000.00 for Fairfax Master Plan.
- n) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Parks and Active Transportation Master Plan.
- o) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for Pettibone Park Veterans Memorial Phase 1.

- p) City of Lakewood in the amount not-to-exceed \$50,000.00 for Warren Road Streetscape Project.
- q) LandBank in the amount not-to-exceed \$50,000.00 for Renovation of Mickey's Building in East Cleveland.
- r) City of Lyndhurst in the amount not-to-exceed \$50,000.00 for Brainard Park Fitness Upgrade.
- s) City of Maple Heights in the amount not-to-exceed \$50,000.00 for Exterior Maintenance Grant Program.
- t) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Packard Avenue Resurfacing Rehabilitation Project.
- u) City of North Olmsted in the amount not-to-exceed \$50,000.00 for North Olmsted Security Camera Installation.
- v) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Oakwood Branding Signs Project.
- w) Olmsted Township in the amount not-to-exceed \$50,000.00 for ADA Compliant Sidewalk and Ramps
- x) One South Euclid in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- y) City of Parma in the amount not-to-exceed \$50,000.00 for Ukranian Village and Polish Village Streetscape Improvement Phase IV.
- z) City of Parma Heights in the amount not-to-exceed \$50,000.00 for Way Findings and Streetscape Enhancement Project.
- aa) City of Richmond Heights in the amount not-to-exceed \$50,000.00 for A Brighter Tomorrow - Kiwanis Lodge Community Center.
- bb) City of Seven Hills in the amount not-to-exceed \$50,000.00 for a Fitness Course.

- cc) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for South Moreland Neighborhood Traffic Calming.
- dd) SOKOL Greater Cleveland in the amount not-to-exceed \$50,000.00 for Community Access and Greenspace Development.
- ee) City of Solon in the amount not-to-exceed \$50,000.00 for Solon Bicentennial Park.
- ff) City of Strongsville in the amount not-to-exceed \$50,000.00 for Resurface and Connection of Freedom Trail.
- gg) University Circle Inc. in the amount not-to-exceed \$50,000.00 for Jesse Owens Olympic Oak Plaza in Rockefeller Park.
- hh) Village of Valley View in the amount not-to-exceed \$50,000.00 for Demolition of Exchange Street Bridge.
- ii) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for Improvement Target Area Pavement Reconstruction Phase 2.
- jj) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 for Phase 3 Clarkwood Parkway and Granada Blvd.
- kk) Village of Woodmere in the amount not-to-exceed \$22,780.00 for Woodmere Police and Public Safety Electric Vehicle Program.

Sponsor: County Executive Budish/Department of Development

- 17) R2022-0103: A Resolution making an award on RQ8006 to Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,496,756.05 for Countywide Criminal Justice Data Sharing System Warehouse Hosting services for the period 5/1/2022 - 4/30/2027; authorizing the County Executive to execute Agreement No. 2372 and all other documents consistent with this said award and this Resolution; and declaring the [See Page 316]



necessity that this Resolution become immediately effective.

Sponsor: County Executive/Budish Department of Public Safety and Justice Services, on behalf of the Sheriff's Department

- 18) R2022-0104: A Resolution authorizing an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men's Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/3/2022 for additional funds in the amount not-to-exceed \$4,272,759.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 324]

Sponsor: County Executive Budish/Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

**f) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2022-0058: A Resolution amending Resolution No. R2019-0069 dated 3/26/2019, which declared that public convenience and welfare requires resurfacing of various roads, boulevards and avenues located in various municipalities in connection with the 2019 50/50 Resurfacing Program, Part B by removing Washington Boulevard from Wynn Road to Cedar Road in the City of University Heights and adding Cedar Road from South Taylor Road to South Green Road in the City of University Heights; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective. [See Page 333]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2022-0076: A Resolution making awards on RQ8219 to various providers each in the amount not-to-exceed \$300,000.00, for a combined total not-to-exceed amount of \$600,000.00, for general sanitary engineering services commencing upon signature of all parties for a period of 3 years; authorizing the County Executive to execute Contract Nos. 2276 and 2277 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 341]
  - a) Contract No. 2276 with Chagrin Valley Engineering, Ltd.
  - b) Contract No. 2277 with Brown and Caldwell

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**g) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2022-0049: A Resolution amending Resolution No. R2016-0218 dated 12/13/2016, as amended by Resolution No. R2018-0067 dated 4/10/2018, and as amended by Resolution No. R2020-0061 dated 3/16/2020, which authorized a Grant in the amount of \$2,500,000.00 to the Friends of Historic Variety Theatre, Inc. for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from March 16, 2022, to February 28, 2023 and changing the funding recipient to Variety Properties LLC; and declaring the necessity that this Resolution become immediately effective.  
Committee Assignment and Chair: Community Development – Stephens [See Page 354]
- 2) R2022-0053: A Resolution confirming the County Executive’s appointment or reappointment of various individuals to serve on the Cuyahoga Community College (Tri-C) Board of Trustees

for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 358]

- i) Appointment:
  - a) Ted Tywang for an unexpired term ending 1/16/2025.

- ii) Reappointment:
  - a) Victor Ruiz for the term 1/18/2022 - 1/17/2027.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- 3) R2022-0054: A Resolution confirming the County Executive’s reappointment of Nancy Mendez to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2022 - 3/31/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 361]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- 4) R2022-0055: A Resolution confirming the County Executive’s appointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various regions for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective: [See Page 363]
  - i) The Honorable Mayor Justin Bibb representing the Cleveland Region
  - ii) The Honorable Mayor Edward Orcutt representing the Southwest Region

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- 5) R2022-0056: A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board Trustees for the term 1/2/2022 – 1/1/2025; and declaring the necessity that this Resolution become immediately effective: [See Page 365]

- i) Brian Hall
- ii) Michael Obi
- iii) Anthony Tavrell

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Baker

- 6) R2022-0059: A Resolution authorizing a payment to The Mt. Sinai Health Foundation, fiscal agent, in the amount of \$800,000.00 for operational support for The Lead Safe Cleveland Coalition for the period 2/1/2022 – 12/31/2022; authorizing the County Executive to execute Purchase Order No. 22000735; and declaring the necessity that this Resolution become immediately effective. [See Page 368]

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Community Development – Stephens

- 7) R2022-0060: A Resolution authorizing an amendment to a Master Contract with various providers for traditional residential treatment services for the period 2/1/2021 - 1/31/2023 for additional funds in the amount not-to-exceed \$1,250,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 370]

- a) Contract No. 1164 with Applewood Centers, Inc. in the amount not-to-exceed \$60,280.00.
- b) Contract No. 1165 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$62,657.00.

- c) Contract No. 1166 with The Cleveland Christian Home, Inc. in the amount not-to-exceed \$52,914.00.
- d) Contract No. 1167 with Community Specialists Corporation dba The Academy in the amount not-to-exceed \$41,139.00.
- e) Contract No. 1168 with The Cornell Abraxas Group, Inc. in the amount not-to-exceed \$268,355.00.
- f) Contract No. 1169 with George Junior Republic in Pennsylvania in the amount not-to-exceed \$42,919.00.
- g) Contract No. 1170 with Keystone Richland Center, LLC dba Foundations for Living in the amount not-to-exceed \$41,992.00.
- h) Contract No. 1171 with New Directions, Inc. in the amount not-to-exceed \$33,008.00.
- i) Contract No. 1172 with The Summit School, Inc. dba Summit Academy in the amount not-to-exceed \$491,090.00.
- j) Contract No. 1173 with The Village Network in the amount not-to-exceed \$155,646.00.

Sponsor: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division

Committee Assignment and Chair: Public Safety & Justice Affairs Committee – Gallagher

- 8) R2022-0062: A Resolution making an award on RQ3382 to Alcohol Monitoring Systems, Inc. in the amount not-to-exceed \$2,625,000.00 for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024; authorizing the County Executive to execute Contract No. 2238 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 374]

Sponsor: County Executive Budish/Sheriff Department

Committee Assignment and Chair: Public Safety & Justice  
Affairs Committee – Gallagher

- 9) R2022-0068: A Resolution confirming the County Executive’s appointment of Sara Parks Jackson to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 10/16/2020 – 10/15/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 376]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Baker

- 10) R2022-0069: A Resolution confirming the County Executive’s reappointment of Allyn Davies to serve on the Cuyahoga County Public Library Board of Trustees for the term 4/1/2022 – 3/31/2029; and declaring the necessity that this Resolution become immediately effective. [See Page 378]

Sponsor: County Executive Budish

- 11) R2022-0070: A Resolution confirming the County Executive’s appointments and reappointments of various individuals to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 380]

Appointment for an unexpired term ending 12/31/2023:

- i) Douglas Bennett

Appointments for the term 1/1/2022 – 12/31/2024:

- i) Chris Hall
- ii) Jennifer Kons
- iii) Heidi Lum
- iv) Emily Lundgard

Reappointments for the term 1/1/2022 – 12/31/2024:

- i) Cheryl Bradas
- ii) Ashley Morrisey

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Baker

- 12) R2022-0071: A Resolution confirming the County Executive’s appointment of Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 383]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Baker

- 13) R2022-0072: A Resolution authorizing an amendment to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022, to remove two providers and for additional funds in the total amount not-to-exceed \$1,605,625.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 385]

- i) to remove (2) providers, effective 1/1/2022:

- a) FBM Wholesale Builders Supply, LLC
- b) Mussen Sales, Inc.

- ii) for plumbing supplies:

- a) Contract No. 970 with Rojen Company in the amount not-to-exceed \$37,500.00.
- b) Contract No. 906 with Winsupply of Cleveland, Inc. in the amount not-to-exceed \$75,000.00.
- c) Contract No. 849 with Lakeside Supply Company in the amount not-to-exceed \$137,500.00.

iii) for sheet metal supplies:

- a) Contract No. 792 with Decker Steel & Supply, Inc. in the amount not-to-exceed \$25,625.00.

iv) for masonry supplies:

- a) Contract No. 747 with The Chas. E. Phipps Co. in the amount not-to-exceed \$27,500.00.

v) for electrical supplies:

- a) Contract No. 838 with Graybar Electric Co., Inc. in the amount not-to-exceed \$123,000.00.
- b) Contract No. 872 with Mars Electric Company, Inc. in the amount not-to-exceed \$32,000.00.

vi) for painting supplies:

- a) Contract No. 973 with The Sherwin-Williams Company in the amount not-to-exceed \$108,750.00.
- b) Contract No. 901 with PPG Architectural Finishes, Inc. in the amount not-to-exceed \$14,500.00.
- c) Contract No. 903 with Sutton Hardware in the amount not-to-exceed \$21,750.00.

vii) for filter supplies:

- a) Contract No. 699 with Air-Rite, Inc. in the amount not-to-exceed \$107,500.00.

viii) for carpentry supplies:

- a) Contract No. 810 with Cleveland Lumber Company in the amount not-to-exceed \$60,000.00.

ix) for laborer supplies:

- a) Contract No. 744 with The Chas. E. Phipps Co. in the amount not-to-exceed \$9,000.00



- b) Contract No. 904 with Sutton Hardware in the amount not-to-exceed \$21,000.00.
- x) for locksmith supplies:
  - a) Contract No. 833 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$11,250.00.
  - b) Contract No. 966 with Doors and Hardware, Inc. in the amount not-to-exceed \$7,500.00.
  - c) Contract No. 790 with Craftmaster Hardware, LLC in the amount not-to-exceed \$18,750.00.
- xi) for belt supplies:
  - a) Contract No. 776 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$8,000.00.
  - b) Contract No. 729 with Air-Rite, Inc. in the amount not-to-exceed \$12,000.00.
- xii) for glazing supplies:
  - a) Contract No. 1091 with Prism Glass & Door Co. Inc dba Allied Glass Services in the amount not-to-exceed \$327,500.00.
- xiii) for motor supplies:
  - a) Contract No. 941 with GD Supply, Inc. dba Johnstone Supply in the amount not-to-exceed \$31,250.00.
  - b) Contract No. 771 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$31,250.00.
- xiv) for pipefitter supplies:
  - a) Contract No. 787 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$80,000.00.
  - b) Contract No. 851 with Lakeside Supply Company in the amount not-to-exceed \$40,000.00.

xv) for ballast and lighting supplies:

- a) Contract No. 841 with Graybar Electric Co., Inc. in the amount not-to-exceed \$62,500.00.
- b) Contract No. 855 with Mars Electric Company, Inc. in the amount not-to-exceed \$62,500.00.

xvi) for doors and hardware supplies:

- a) Contract No. 825 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$16,250.00.
- b) Contract No. 963 with Doors and Hardware, Inc. in the amount not-to-exceed \$48,750.00.

xvii) for sign shop supplies:

- a) Contract No. 808 with Byrne Sign Supply dba Dynamic Sign Co. in the amount not-to-exceed \$47,500.00.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 14) R2022-0073: A Resolution making an award on RQ7494 to Go Sustainable Energy, LLC in the amount not-to-exceed \$800,000.00 for consulting services for utility microgrid development and design, commencing upon signature of all parties for a period of 2 years; authorizing the County Executive to execute Contract No. 2339 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 392]

Sponsors: County Executive Budish/Department of Public Works on behalf of the Department of Sustainability and Councilmember Miller

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 15) R2022-0074: A Resolution making an award on RQ8185 to Specialized Construction, Incorporated in the amount not-to-exceed \$1,798,459.12 for the resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township in connection with the 2020 Operations Resurfacing Program; authorizing the County Executive to execute Contract No. 2246 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 394]

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 16) R2022-0075: A Resolution making awards on RQ7449 to various providers each in the amount not-to-exceed \$450,000.00, with a combined total amount not-to-exceed \$900,000.00, for general architectural and engineering services for the period 4/12/2022 – 4/11/2025; authorizing the County Executive to execute Contract Nos. 2311 and 2312 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 397]

- a) Contract No. 2311 with Richard L. Bowen + Associates
- b) Contract No. 2312 with Makovich & Pusti Architects, Inc.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 17) R2022-0077: A Resolution making an award on RQ8504 to Esposito Mortuary Services, Inc. in the amount not-to-exceed \$3,692,000.00 for body transportation services for the period 4/1/2022 – 12/31/2026; authorizing the County Executive to execute Contract No. 2266 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Office of the Medical Examiner [See Page 400]

Committee Assignment and Chair: Public Safety & Justice  
Affairs Committee – Gallagher

- 18) R2022-0078: A Resolution authorizing an amendment to Contract No. 2259 with Educational Service Center of Northeast Ohio for fiscal agent services for the Families and Schools Together Program, FASTWORK activities and parent services for the period 1/1/2019 – 12/31/2021, to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$724,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 402]

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 19) R2022-0079: A Resolution authorizing the County Executive to accept dedication of land for Sunset Drive, Grandview Drive, and Daisy Lane in The Sanctuary of Olmsted and the Preserve of Olmsted Subdivision (The Sanctuary & Preserve Subdivision) (Phase 1), located in Olmsted Township, as public streets (1.30 total acres) along with established setback lines, rights-of-ways and easements; authorizing the County Executive to accept dedication of easements for public utilities, facilities, and appurtenances within The Sanctuary & Preserve Subdivision (Phase 1) to public use granted to the Olmsted Township and its corporate successors; authorizing the Clerk of Council to execute the Final Plat on behalf of County Council; and declaring the necessity that this Resolution become immediately effective. [See Page 405]

Sponsor: County Executive Budish on behalf of the Cuyahoga County Planning Commission

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

**h) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2022-0003: An Ordinance providing for an amendment to the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) to create a Tuition Assistance Program to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective. [See Page 408]

Sponsor: County Executive Budish

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**

NEXT MEETING

REGULAR MEETING:

TUESDAY, APRIL 26, 2022  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY COUNCIL COMMITTEE OF THE WHOLE MEETING  
MONDAY, MARCH 21, 2022  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
1:00 PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 1:03 p.m.**

### 2. ROLL CALL

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner and Jones were in attendance and a quorum was determined. Councilmember Stephens was absent from the meeting.**

**[Clerk's Note: Councilmembers Schron, Conwell, and Simon were in attendance after the roll-call was taken.]**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. ITEM REFERRED TO COMMITTEE/CONFIRMATION HEARING:

- a) R2022-0057: A Resolution confirming the County Executive's appointment of Paul Porter as Director of the Department of Purchasing; and declaring the necessity that this Resolution become immediately effective.

**Council President Jones made a brief statement regarding the confirmation hearing process.**

**Mr. Paul Porter, County Executive Budish's nominee for the position of Director of the Department of Purchasing, was then called upon to deliver an opening statement. Mr. Porter provided background into his education, experience and qualifications for the position.**

**Councilmembers asked questions of Mr. Porter pertaining to his experience and expertise, which he answered accordingly.**

**On a motion by Mr. Schron with a second by Ms. Simon, Resolution No. R2022-0057 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**5. EXECUTIVE SESSION:**

- a) Consideration of an appointment of a public employee

**A motion was made by Ms. Simon, seconded by Ms. Conwell and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing the appointment of a public employee and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 2:08 p.m. The following Councilmembers were present: Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner, Simon and Jones.**

**The following additional attendees were present: Michael King; Cynthia Mason; Council Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer and Special Counsel Brendan Doyle.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 3:41 p.m., without objection.**



## MINUTES

CUYAHOGA COUNTY COUNCIL COMMITTEE OF THE WHOLE MEETING  
TUESDAY, MARCH 22, 2022  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:30PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 3:32 p.m.**

### 2. ROLL CALL

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner, Baker and Jones were in attendance and a quorum was determined.**

**[Clerk's Note: Councilmembers Conwell and Stephens were in attendance after the roll-call was taken.]**

**[Clerk's Note: Councilmember Simon joined the meeting during Executive Session.]**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. EXECUTIVE SESSION:

- a) Collective bargaining matters, including:
  - 1) Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 4 employees in the classification of Electronic Technician in the Department of Public Works for the period 1/1/2020 – 12/31/2022 to establish the terms of the 2022 re-



openers for health insurance and wages and to modify Articles 25 and 28.

- 2) Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 99 employees in 14 classifications in the Department of Health and Human Services, in the Divisions of Children & Family Services, Job & Family Services, Child Support Services and the Department of Information Technology (within HHS) for the period 1/1/2021 - 12/31/2023.

b) Purchase or sale of property.

**A motion was made by Ms. Turner, seconded by Mr. Miller and approved by unanimous roll-call vote to move to Executive Session for the purposes of discussing collective bargaining matters and purchase or sale of property and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 3:35p.m. The following Councilmembers were present: Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner, Stephens and Jones.**

**[Clerk's Note: Councilmember Simon joined the meeting during Executive Session.]**

**The following additional attendees were present: Law Director Gregory Huth; Deputy Law Director Nora Hurley; Office of Budget and Management Director, Walter Parfejewiec; Interim Human Resources Director Sheba Marshall; Public Works Director Michael Dever; CBRE Senior Vice President Ryan Jeffers; Managing Director of Project Management Consultants LLC, Jeffrey Appelbaum; Planning and Program Administrator Nichole English; Council Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer and Special Counsel Brendan Doyle.**

**At 5:05 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting**

#### 5. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

#### 6. ADJOURNMENT

**With no further business to discuss, Council President Jones adjourned the meeting at 5:05 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, MARCH 22, 2022  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:11 p.m.**

**2. ROLL CALL**

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Stephens, Simon, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner and Jones were in attendance and a quorum was determined**

**[Clerk's Note: Ms. Stephens joined the meeting after the roll-call was taken.]**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**There was no moment of silent meditation.**

**5. PUBLIC COMMENT**

**a) Mr. Larry Rodriguez addressed Council regarding services for people with disabilities.**

**b) Loh addressed Council regarding various agenda and non-agenda items.**

6. APPROVAL OF MINUTES

- a) March 8, 2022 Committee of the Whole Meeting
- b) March 8, 2022 Regular Meeting

**A motion was made by Mr. Sweeney, seconded by Mr. Schron and approved by unanimous vote to approve the minutes from the March 8, 2022 Committee of the Whole and the Regular meetings.**

**A motion was made by Mr. Jones, seconded by Mr. Sweeney and approved by unanimous vote to excuse Councilmembers Gallagher and Turner from the March 8, 2022 Regular meeting.**

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

**There were no messages from Council President Jones.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Budish that the State of Ohio is considering capital bill requests. A joint set of requests was submitted by Cuyahoga County, Greater Cleveland Partnership and the City of Cleveland. On Monday, Michele Pomerantz and Michael Dever hosted a meeting with local legislators to discuss 10 projects covered by the joint proposal. County Executive Budish will also travel to Columbus in April to follow-up with state legislators.**

9. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2022-0064, R2022-0065, R2022-0066 and R2022-0067.**

- 1) R2022-0064: A Resolution amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2022-0239 dated 2/22/2022 and Resolution No. R2022-0050 dated 3/8/2022; and declaring the necessity that this Resolution become

immediately effective.

Sponsors: County Executive Budish/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2022-0064 was considered and adopted by unanimous vote.**

- 2) R2022-0065: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 4 employees in the classification of Electronic Technician in the Department of Public Works for the period 1/1/2020 – 12/31/2022 to establish the terms of the 2022 re-openers for health insurance and wages and to modify Articles 25 and 28; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Law and Public Works

**[Clerk's Note: Resolution No. R2022-0065 was held at the request of the Law Department.]**

- 3) R2022-0066: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 99 employees in 14 classifications in the Department of Health and Human Services, in the Divisions of Children & Family Services, Job & Family Services, Child Support Services and the Department of Information Technology (within HHS) for the period 1/1/2021 - 12/31/2023; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Law/ Health and Human Services and Information Technology

**[Clerk's Note: Resolution No. R2022-0066 was held at the request of the Law Department.]**

- 4) R2022-0067: A Resolution authorizing the County Executive to make a donation of surplus personal protective gear to the Ohio National Guard for the purpose of assisting Ukraine. In the event that all or some of the equipment is not needed by the Ohio National Guard for this purpose, the County Executive is authorized to have those items destroyed; authorizing the County Executive to execute all documents that are necessary to effectuate such transfer; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish and **Councilmembers Jones, Turner, Miller, Sweeney, Tuma, Baker, Simon, Gallagher and Schron**

**On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2022-0067 was considered and adopted by unanimous vote.**

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2022-0068: A Resolution confirming the County Executive's appointment of Sara Parks Jackson to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 10/16/2020 – 10/15/2023; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

**Council President Jones referred Resolution No. R2022-0068 to the Human Resources, Appointments & Equity Committee.**

- 2) R2022-0069: A Resolution confirming the County Executive's reappointment of Allyn Davies to serve on the Cuyahoga County Public Library Board of Trustees for the term 4/1/2022 – 3/31/2029; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

**Council President Jones referred Resolution No. R2022-0069 to the Human Resources, Appointments & Equity Committee.**

- 3) R2022-0070: A Resolution confirming the County Executive's appointments and reappointments of various individuals to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for various terms; and declaring the necessity that this Resolution become immediately effective:

Appointment for an unexpired term ending 12/31/2023:

- i) Douglas Bennett

Appointments for the term 1/1/2022 – 12/31/2024:

- ii) Chris Hall  
iii) Jennifer Kons  
iv) Heidi Lum  
v) Emily Lundgard

Reappointments for the term 1/1/2022 – 12/31/2024:

- vi) Cheryl Bradas  
vii) Ashley Morrissey

Sponsor: County Executive Budish

**Council President Jones referred Resolution No. R2022-0070 to the Human Resources, Appointments & Equity Committee.**

- 4) R2022-0071: A Resolution confirming the County Executive's appointment of Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

**Council President Jones referred Resolution No. R2022-0071 to the Human Resources, Appointments & Equity Committee.**

- 5) R2022-0072: A Resolution authorizing an amendment to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022, to remove two providers and for

additional funds in the total amount not-to-exceed \$1,605,625.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) to remove (2) providers, effective 1/1/2022:
  - a) FBM Wholesale Builders Supply, LLC
  - b) Mussen Sales, Inc.
- ii) for plumbing supplies:
  - a) Contract No. 970 with Rojen Company in the amount not-to-exceed \$37,500.00.
  - b) Contract No. 906 with Winsupply of Cleveland, Inc. in the amount not-to-exceed \$75,000.00.
  - c) Contract No. 849 with Lakeside Supply Company in the amount not-to-exceed \$137,500.00.
- iii) for sheet metal supplies:
  - a) Contract No. 792 with Decker Steel & Supply, Inc. in the amount not-to-exceed \$25,625.00.
- iv) for masonry supplies:
  - a) Contract No. 747 with The Chas. E. Phipps Co. in the amount not-to-exceed \$27,500.00.
- v) for electrical supplies:
  - a) Contract No. 838 with Graybar Electric Co., Inc. in the amount not-to-exceed \$123,000.00.
  - b) Contract No. 872 with Mars Electric Company, Inc. in the amount not-to-exceed \$32,000.00.
- vi) for painting supplies:
  - a) Contract No. 973 with The Sherwin-Williams Company in the amount not-to-exceed \$108,750.00.

- b) Contract No. 901 with PPG Architectural Finishes, Inc. in the amount not-to-exceed \$14,500.00.
- c) Contract No. 903 with Sutton Hardware in the amount not-to-exceed \$21,750.00.

vii) for filter supplies:

- a) Contract No. 699 with Air-Rite, Inc. in the amount not-to-exceed \$107,500.00.

viii) for carpentry supplies:

- a) Contract No. 810 with Cleveland Lumber Company in the amount not-to-exceed \$60,000.00.

ix) for laborer supplies:

- a) Contract No. 744 with The Chas. E. Phipps Co. in the amount not-to-exceed \$9,000.00
- b) Contract No. 904 with Sutton Hardware in the amount not-to-exceed \$21,000.00.

x) for locksmith supplies:

- a) Contract No. 833 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$11,250.00.
- b) Contract No. 966 with Doors and Hardware, Inc. in the amount not-to-exceed \$7,500.00.
- c) Contract No. 790 with Craftmaster Hardware, LLC in the amount not-to-exceed \$18,750.00.

xi) for belt supplies:

- a) Contract No. 776 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$8,000.00.
- b) Contract No. 729 with Air-Rite, Inc. in the amount not-to-exceed \$12,000.00.



xii) for glazing supplies:

- a) Contract No. 1091 with Prism Glass & Door Co. Inc dba Allied Glass Services in the amount not-to-exceed \$327,500.00.

xiii) for motor supplies:

- a) Contract No. 941 with GD Supply, Inc. dba Johnstone Supply in the amount not-to-exceed \$31,250.00.
- b) Contract No. 771 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$31,250.00.

xiv) for pipefitter supplies:

- a) Contract No. 787 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$80,000.00.
- b) Contract No. 851 with Lakeside Supply Company in the amount not-to-exceed \$40,000.00.

xv) for ballast and lighting supplies:

- a) Contract No. 841 with Graybar Electric Co., Inc. in the amount not-to-exceed \$62,500.00.
- b) Contract No. 855 with Mars Electric Company, Inc. in the amount not-to-exceed \$62,500.00.

xvi) for doors and hardware supplies:

- a) Contract No. 825 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$16,250.00.
- b) Contract No. 963 with Doors and Hardware, Inc. in the amount not-to-exceed \$48,750.00.

xvii) for sign shop supplies:

- a) Contract No. 808 with Byrne Sign Supply dba Dynamic Sign Co. in the amount not-to-exceed \$47,500.00.

Sponsor: County Executive Budish/Department of Public Works

**Council President Jones referred Resolution No. R2022-0072 to the Public Works, Procurement & Contracting Committee.**

- 6) R2022-0073: A Resolution making an award on RQ7494 to Go Sustainable Energy, LLC in the amount not-to-exceed \$800,000.00 for consulting services for utility microgrid development and design, commencing upon signature of all parties for a period of 2 years; authorizing the County Executive to execute Contract No. 2339 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works on behalf of the Department of Sustainability

**Council President Jones referred Resolution No. R2022-0073 to the Education, Environment & Sustainability Committee.**

- 7) R2022-0074: A Resolution making an award on RQ8185 to Specialized Construction, Incorporated in the amount not-to-exceed \$1,798,459.12 for the resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township in connection with the 2020 Operations Resurfacing Program; authorizing the County Executive to execute Contract No. 2246 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

**Council President Jones referred Resolution No. R2022-0074 to the Public Works, Procurement & Contracting Committee.**

- 8) R2022-0075: A Resolution making awards on RQ7449 to various providers each in the amount not-to-exceed \$450,000.00, with a combined total amount not-to-exceed \$900,000.00, for general architectural and engineering services for the period 4/12/2022 – 4/11/2025; authorizing the County Executive to execute Contract Nos. 2311 and 2312 and all other documents consistent with said awards and this

Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 2311 with Richard L. Bowen + Associates
- b) Contract No. 2312 with Makovich & Pusti Architects, Inc.

Sponsor: County Executive Budish/Department of Public Works

**Council President Jones referred Resolution No. R2022-0075 to the Public Works, Procurement & Contracting Committee.**

- 9) R2022-0076: A Resolution making awards on RQ8219 to various providers each in the amount not-to-exceed \$300,000.00, for a combined total not-to-exceed amount of \$600,000.00, for general sanitary engineering services commencing upon signature of all parties for a period of 3 years; authorizing the County Executive to execute Contract Nos. 2276 and 2277 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 2276 with Chagrin Valley Engineering, Ltd.
- b) Contract No. 2277 with Brown and Caldwell

Sponsor: County Executive Budish/Department of Public Works

**Council President Jones referred Resolution No. R2022-0076 to the Public Works, Procurement & Contracting Committee.**

- 10) R2022-0077: A Resolution making an award on RQ8504 to Esposito Mortuary Services, Inc. in the amount not-to-exceed \$3,692,000.00 for body transportation services for the period 4/1/2022 – 12/31/2026; authorizing the County Executive to execute Contract No. 2266 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Office of the Medical Examiner

**Council President Jones referred Resolution No. R2022-0077 to the Public Safety & Justice Affairs Committee.**

- 11) R2022-0078: A Resolution authorizing an amendment to Contract No. 2259 with Educational Service Center of Northeast Ohio for fiscal agent services for the Families and Schools Together Program, FASTWORK activities and parent services for the period 1/1/2019 – 12/31/2021, to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$724,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

**Council President Jones referred Resolution No. R2022-0078 to the Education, Environment & Sustainability Committee.**

- 12) R2022-0079: A Resolution authorizing the County Executive to accept dedication of land for Sunset Drive, Grandview Drive, and Daisy Lane in The Sanctuary of Olmsted and the Preserve of Olmsted Subdivision (The Sanctuary & Preserve Subdivision) (Phase 1), located in Olmsted Township, as public streets (1.30 total acres) along with established setback lines, rights-of-ways and easements; authorizing the County Executive to accept dedication of easements for public utilities, facilities, and appurtenances within The Sanctuary & Preserve Subdivision (Phase 1) to public use granted to the Olmsted Township and its corporate successors; authorizing the Clerk of Council to execute the Final Plat on behalf of County Council; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish on behalf of the Cuyahoga County Planning Commission

**Council President Jones referred Resolution No. R2022-0079 to the Public Works, Procurement & Contracting Committee.**

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2022-0057.**

- 1) R2022-0057: A Resolution confirming the County Executive’s appointment of Paul Porter as Director of the Department of Purchasing; and declaring the necessity that this Resolution become immediately effective.  
[Pending Committee Recommendation]

Sponsor: County Executive Budish

Committee Assignment and Chair: Committee of the Whole – Jones

**On a motion by Mr. Miller with a second by Ms. Baker, Resolution No. R2022-0057 was considered and adopted by unanimous vote.**

**[Clerk’s Note: Immediately after passage of Resolution No. R2022-0057, County Executive Budish administered the oath of office to Paul Porter.]**

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2022-0061 and R2022-0063.**

- 1) R2022-0061: A Resolution authorizing an amendment to Contract No. 585 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 1/1/2021 – 12/31/2021 to extend the time period to 9/30/2022 and for additional funds in the amount not-to-exceed \$730,701.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging Committee – Conwell

**On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2022-0061 was considered and adopted by unanimous vote.**

2) R2022-0063: A Resolution making awards on RQ6689 to various school districts in the total amount not-to-exceed \$2,135,727.00 for School/Community-based Closing the Achievement Gap services for the period 1/1/2022 - 12/31/2023; authorizing the County Executive to execute the Master Agreement and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Agreement No. 2268 with Bedford City School District.
- b) Agreement No. 2269 with Cleveland Metropolitan School District aka Cleveland Municipal School District.
- c) Agreement No. 2270 with Cleveland Heights – University Heights City School District.
- d) Agreement No. 2227 with East Cleveland City School District.
- e) Agreement No. 2273 with Garfield Heights City School District.
- f) Agreement No. 2271 Maple Heights City School District.
- g) Agreement No. 2272 Warrensville Heights City School District.

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council and Councilmembers Simon, Jones, Turner, Conwell, Schron, Stephens and Miller

Committee Assignment and Chair: Education, Environment & Sustainability Committee – Simon

**On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2022-0063 was considered and adopted by unanimous vote.**

- e) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2022-0034: A Resolution making an award on RQ7649 to Vance Outdoors, Inc. in the amount not-to-exceed \$611,484.50 for the purchase of replacement ballistic vests, SWAT vests/plate carrier and helmets for Law Enforcement and Protective Services Divisions for the period 4/1/2022 – 12/31/2026; authorizing the County Executive to execute Contract No. 2102 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs Committee – Gallagher

**On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2022-0034 was considered and adopted by unanimous vote.**

#### 10. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee meeting will not meet on Monday, March 28th. The next meeting will take place on Monday, April 11th at 1:00 p.m. to discuss the Enterprise Resource Planning Project.**

**Mr. Tuma reported that the Public Works, Procurement & Contracting Committee meeting will be held on Wednesday, March 30th at 10:00 a.m.**

**Mr. Gallagher reported that the Public Works, Procurement & Contracting Committee meeting will be held on Tuesday, March 29th at 1:00 p.m.**

**Ms. Baker reported that the Human Resources, Appointments & Equity Committee meeting will be held on Tuesday, March 29th at 10:00 a.m.**

**Ms. Simon reported that the Education, Environment & Sustainability Committee meeting will be held on Wednesday, March 30th at 3:00 p.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee meeting will not take place next week.**

**Ms. Stephens reported that the Community Development Committee meeting will be held on Monday, March 28th at 10:00 a.m., and the Community Reinvestment Advisory Committee meeting will be held on Wednesday, April 13th at 2:00 p.m.**

#### 11. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

12. ADJOURNMENT

**With no further business to discuss, Council President Jones adjourned the meeting at 5:40 p.m., without objection.**



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0080

Sponsored by: <b>Council President Jones</b>	<b>A Resolution</b> providing for the appointment of Michael W. King as Senior Legislative Strategist to serve the Council of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article III, Section 3.09(1) of the Charter of Cuyahoga County, the Council is granted the power to appoint and provide for the compensation and duties of the Clerk of Council and of such other assistants for the Council as a whole as the Council determines to be necessary for the efficient performance of its duties; and,

WHEREAS, the Council of Cuyahoga County has determined that it is necessary to hire a qualified candidate for the position of Senior Legislative Strategist; and,

WHEREAS, Michael W. King has been identified as a qualified candidate for the position based on his education, employment history, and other qualifications; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and that the functions of Council can continue, and to provide for the usual, daily operation of Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That Michael W. King is hereby appointed Senior Legislative Strategist and shall be compensated at the annual salary of \$105,000.00, effective June 13, 2022. The Senior Legislative Strategist shall be eligible to receive the same benefits that are provided to full-time non-bargaining employees of the County Executive.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and that the functions of Council can continue, and to provide for the usual, daily operation of Council. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, this Resolution shall take effect and be in force immediately upon its adoption by the Council.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC046  
April 12, 2022

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0081

Sponsored by: <b>Council President Jones</b>	<b>A Resolution</b> providing for the appointment of Cynthia L. Mason as Research and Policy Analyst to serve the Council of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article III, Section 3.09(1) of the Charter of Cuyahoga County, the Council is granted the power to appoint and provide for the compensation and duties of the Clerk of Council and of such other assistants for the Council as a whole as the Council determines to be necessary for the efficient performance of its duties; and,

WHEREAS, the Council of Cuyahoga County has determined that it is necessary to hire a qualified candidate for the position of Research and Policy Analyst; and,

WHEREAS, Cynthia L. Mason has been identified as a qualified candidate for the position based on her education, employment history, and other qualifications; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and that the functions of Council can continue, and to provide for the usual, daily operation of Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That Cynthia L. Mason is hereby appointed Research and Policy Analyst and shall be compensated at the annual salary of \$78,000.00, effective April 25, 2022. The Research and Policy Analyst shall be eligible to receive the same benefits that are provided to full-time non-bargaining employees of the County Executive.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and that the functions of Council can continue, and to provide for the usual, daily operation of Council. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, this Resolution shall take effect and be in force immediately upon its adoption by the Council.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC046  
April 12, 2022

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0082

Sponsored by: <b>Councilmember Baker on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on March 9, 2022, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A & B) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Behavior Coordinator*  
Class Number: 15045

Pay Grade: 6A/Non-Exempt

Proposed Deleted Classification:

Exhibit B: Class Title: *Training Officer*  
Class Number: 14051  
Pay Grade: 7A/Non-Exempt

\*This classification is vacant. The Training Officer and Senior Training Officer classifications were combined into one new classification, HHS Training Specialist. It was determined there was no need for 2 levels since all employees were at the Senior level and performing the same essential job functions. The department did not intend to hire at the lower-level position.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



Thomas Colaluca, Chairman  
 Deborah Southerington, Commissioner  
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

DATE: March 17, 2022

TO: Cuyahoga County Council President Pernel Jones Jr.  
 Nan Baker, Chairwoman, Human Resources, Appointments & Equity  
 Committee  
 Council Members, Human Resources, Appointments & Equity  
 Committee

FROM: Thomas Colaluca, Chairman  
 Cuyahoga County Personnel Review Commission

RE: Recommending Modifications to Class Plan

Please be advised that on March 9, 2022, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

<b>NEW CLASSIFICATION</b>	<b>PAY GRADE and FLSA STATUS</b>	<b>DEPARTMENT</b>	
Behavior Coordinator 15045	6A Non-Exempt	Public Works	
<b>PROPOSED DELETED CLASSIFICATIONS</b>			
<b>Classification Title</b>	<b>Classification Number</b>	<b>Pay Grade</b>	<b>Department</b>
Training Officer	14051	7A Non-Exempt	Human Resources and Human Services

cc: Deborah Southerington, Commissioner  
 F. Allen Boseman, Commissioner  
 Rebecca Kopcienski, PRC Director  
 Armond Budish, County Executive

Joseph Nanni, Council Chief of Staff  
 Kelli Neale, Program Officer 4  
 Andria Richardson, Clerk of Council  
 Sheba Marshall, Interim HR Director





Thomas Colaluca, Chairman  
 Deborah Southerington, Commissioner  
 F. Allen Boseman, Commissioner

To: PRC Commissioners

From: Rebecca Kopcienski, Director

Date: March 3, 2022

Re: Classification Plan Administration

I am requesting the following modifications to the Cuyahoga County Non-Bargaining Classification Plan be considered by the Personnel Review Commission at the March 9, 2022, Commission meeting. Routine maintenance and changes in departments' operational needs necessitate classifications be created, revised, and deleted. These changes have been prepared by the PRC Class and Comp staff and reviewed by the PRC's Manager of Classification and Compensation, who has worked extensively with the Department of Human Resources and County's management teams to ensure they are fully informed of these proposed changes.

Below are the recommended changes.

NEW CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Behavior Coordinator 15045	6A Non-Exempt	Public Works

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Training Officer 14051	7A Non-Exempt	Human Resources and Human Services

**PROPOSED NEW CLASSIFICATION**

<b>Class Number</b>	<b>Classification Title</b>	<b>Department</b>	<b>FLSA Status</b>	<b>Pay Grade</b>
15045	Behavior Coordinator	Public Works	Non-Exempt	6A

<b>Requested By:</b>	Personnel Review Commission
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<b>Rationale:</b>	This is a new classification requested by Public Works based on department need. The classification reflects the essential functions and minimum qualifications of the position.
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<b>No. of Employees Affected:</b>	None
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<b>Dept.(s) Affected:</b>	Public Works
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<b>Fiscal Impact:</b>	PG 6A \$40,996.80 - \$57,408.00 Step Placement TBD by Human Resources
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<b>Staffing Implications:</b>	Position to be filled once classification is active.
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<b>PRC Contact(s):</b>	Alexandra Hamame, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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<b>Human Resources and Management Contact(s):</b>	<b><u>Date of Contact:</u></b>	<b><u>Type of Contact:</u></b>	<b><u>Reason:</u></b>
Mindy Naticchioni, Administrator, Animal Shelter	1/28/2022	Email	CPQ
Nichole English, Administrator, Planning and Program	1/28/2022	Email	Request Form
Kelli Neale, Program Officer 4 Deborah Conway,	1/28/2022	Email	Copied on Emails with CPQ and request form

Chief Dog Warden			
Deborah Conway, Chief Dog Warden Mindy Naticchioni, Administrator, Animal Shelter Nichole English, Administrator, Planning and Program	2/7/2022	Email	Review of Final Draft
Jim Battigaglia, Archer Consultant	2/14/2022 2/24/2022	Email Email	Pay Grade Evaluation Follow up for Pay Grade Evaluation
Kelli Neal, Program Officer 4- Compensation	2/28/2022	Email	Notification of pay grade evaluation
Deborah Conway, Chief Dog Warden Mindy Naticchioni, Administrator, Animal Shelter Nichole English, Administrator, Planning and Program	2/28/2022	Email	Notification of pay grade evaluation

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Behavior Coordinator	<b>Class Number:</b>	15045
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	6A
<b>Dept:</b>	Public Works		

## Classification Function

The purpose of this classification is to ensure the behavioral health and wellness of all the dogs at the Cuyahoga County shelter; to create and implement behavior plans, enrichment, and behavior; to design training programs for shelter staff and volunteers; and to create behavior protocols for the shelter's policy and procedure manual.

## Distinguishing Characteristics

This is a journey level classification with responsibility for the behavioral health and wellness of the dog population at the County Animal Shelter. This classification works within a framework of well-defined policies, procedures, and regulations. Employees in this classification work under general supervision from the Chief Dog Warden, progressing to more independence as experience is acquired. Incumbents are expected to become fully aware of operating procedures and policies. This class requires public contact in communicating ownership and control of animals, laws, and regulations.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
- Identifies, creates, and implements behavior plans; performs and documents assessments on behavioral dogs that cannot directly go into the adoption program (i.e. dogs that are under socialized, feral, fearful, and/or showing other behavior concerns); determines course of training needed to correct undesirable behaviors for individual animals and more general common issues; determines and fits equipment needed for stronger and challenging dogs; participates in weekly meetings on status of behavioral dogs; provides recommendations regarding euthanasia when necessary based on behavior, lack of progress, or safety concerns; provides behavioral instructions to adopters.
- 25% +/- 10%
- Mentors and leads behavior training staff and volunteers; communicates weekly progress with volunteers; determines when volunteers reach trainer level or when they require additional coaching; coordinates the schedule of new behavior team volunteers with the volunteer coordinator.
- 20% +/- 10%
- Creates, implements, and oversees all behavior and enrichment programs; develops and writes protocols for behavior programs; updates social media pages related to dog behavior programs.
- 15% +/- 5%
- Plans for training classes; identifies changes and restructures programs as needed; works in collaboration with management to create behavior training materials and procedures for staff and volunteers; prepares training schedules; makes recommendations for successful outcomes (e.g., foster, board and train, transfer).

Effective Date: TBD  
Last Modified: TBD

## Behavior Coordinator

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares reports tracking number of clients serviced, referrals, service effectiveness, and outcomes; tracks and reports on shelter's population status; monitors expenditures of resources in the behavior program.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- High school diploma with three (3) years of dog training, behavior modification, or related experience; or any equivalent combination of education, training, and experience.
- Valid driver license and proof of automobile insurance.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to bend/twist, stand and walk for a prolonged period of time, lift up to 50 pounds, and push/pull up to 100 pounds.
- Ability to distinguish between colors, hear sounds, identify odors, utilize depth perception, communicate orally, and accurately describe animals based on visual perceptions.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including the animal record database (PetPoint), publishing software (MS Publisher), spreadsheet software (MS Excel), and word processing software (MS Word).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.

## Behavior Coordinator

- Ability to comprehend a variety of informational documents including daily supervisor reports, feeding schedules, medical to-do lists, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policy and procedure manual, volunteer Barkbook, the Employee Handbook, and relevant sections of the Ohio Revised Code.
- Ability to prepare canine behavior plans, enrichment schedules, unleashed reports, daily playground communication, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret basic veterinary, animal control, and marketing terminology and language.
- Ability to communicate with Deputy Dog Wardens, Volunteer Coordinator, Adoption Coordinator, volunteers, clients, adoption customers, colleagues, other County employees, and the general public.

## Environmental Adaptability

- Work may involve exposure to temperatures/weather conditions, strong odors, toxic/poisonous agents, wetness/humidity, animals/wildlife, disease/bodily fluids, bright/dim lights, and noise extremes.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**PROPOSED DELETED CLASSIFICATIONS**

<b>Class Number</b>	<b>Classification Title</b>	<b>Department</b>	<b>FLSA Status</b>	<b>Pay Grade</b>
14051	Training Officer	Human Resources and Human Services	Non-Exempt	7A

<b>Requested By:</b>	Personnel Review Commission
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<b>Rationale:</b>	The classification is vacant. The Training Officer and Senior Training Officer classification were combined into one new classification, HHS Training Specialist. It was determined there was no need for 2 levels since all employees were at the Senior level and performing the same essential job functions. The department did not intend to hire at the lower-level position.
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<b>No. of Employees Affected:</b>	None
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<b>Dept.(s) Affected:</b>	Health and Human Services
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<b>Fiscal Impact:</b>	None
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<b>Staffing Implications:</b>	None
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<b>PRC Contact(s):</b>	Verona Blonde, Classification and Compensation Specialist Albert Bouchahine, Manager of Classification and Compensation
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<b>Human Resources Contact(s):</b>	Kelli Neale, Human Resources
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<b>Management Contact(s):</b>	Brenda Payne-Riley, interim Administrator HHS Shared Services
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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Training Officer	<b>Class Number:</b>	14051
<b>FLSA</b>	Non-Exempt	<b>Pay Grade:</b>	7
<b>Departments:</b>	Human Resources and Human Services, only.		

### Classification Function

The purpose of this classification is to develop and implement training for department employees.

### Distinguishing Characteristics

This is an entry-level training officer classification. Employees in this class work under direct supervision, progressing to general supervision as the incumbent becomes able to semi-independently perform the full range of duties associated with this level. The employee works under a framework of established policies and procedures. Employees are expected to use judgment in application of policies and procedures.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 50% +/- 10%
  - Develops training programs for department employees; conducts and tabulates needs analysis; designs and develops lesson plans to meet established training goals; develops program budget.
- 35% +/- 10%
  - Implements training programs for department employees; assures room and equipment are set-up correctly for training sessions; coordinates training registration process; conducts training following lesson plan; analyzes training evaluation results to improve program.
- 15% +/- 10%
  - Performs administrative duties; responds to written or verbal inquiries regarding training programs; maintains filing system on training data; compiles statistics regarding training program effectiveness; inventories training supplies and equipment.

### Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in education, human resources or related field with one (1) year of training experience; or any equivalent combination of training and experience.

### Additional Requirements

No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including typewriter, copier, etc.

### Supervisory Responsibilities

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Effective Date: 1993  
Last Modified: 04.14.2014



- Ability to provide instruction to other employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to evaluate, audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including memos, training literature, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, proposals, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, counseling, and personnel terminology and language.
- Ability to communicate effectively with supervisors, staff, students, parents, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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Posted on 3/3/22  
Meeting Date 3/9/22

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>NEW</b>					
Behavior Coordinator	15045	6A Non-Exempt	N/A	Public Works	This is a new classification requested by Public Works based on department need. The classification reflects the essential functions and minimum qualifications of the position.

<b>DELETED CLASSIFICATION</b>	<b>PAY GRADE and FLSA STATUS</b>	<b>DEPARTMENT</b>	<b>Rationale</b>
Training Officer 14051	7A Non-Exempt	Human Resources and Human Services	The classification is vacant. The Training Officer and Senior Training Officer classification were combined into one new classification, HHS Training Specialist. It was determined there was no need for 2 levels since all employees were at the Senior level and performing the same essential job functions. The department did not intend to hire at the lower-level position.

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Behavior Coordinator	<b>Class Number:</b>	15045
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	6A
<b>Dept:</b>	Public Works	<b>EXHIBIT A</b>	

## Classification Function

The purpose of this classification is to ensure the behavioral health and wellness of all the dogs at the Cuyahoga County shelter; to create and implement behavior plans, enrichment, and behavior; to design training programs for shelter staff and volunteers; and to create behavior protocols for the shelter's policy and procedure manual.

## Distinguishing Characteristics

This is a journey level classification with responsibility for the behavioral health and wellness of the dog population at the County Animal Shelter. This classification works within a framework of well-defined policies, procedures, and regulations. Employees in this classification work under general supervision from the Chief Dog Warden, progressing to more independence as experience is acquired. Incumbents are expected to become fully aware of operating procedures and policies. This class requires public contact in communicating ownership and control of animals, laws, and regulations.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

30% +/- 10%

- Identifies, creates, and implements behavior plans; performs and documents assessments on behavioral dogs that cannot directly go into the adoption program (i.e. dogs that are under socialized, feral, fearful, and/or showing other behavior concerns); determines course of training needed to correct undesirable behaviors for individual animals and more general common issues; determines and fits equipment needed for stronger and challenging dogs; participates in weekly meetings on status of behavioral dogs; provides recommendations regarding euthanasia when necessary based on behavior, lack of progress, or safety concerns; provides behavioral instructions to adopters.

25% +/- 10%

- Mentors and leads behavior training staff and volunteers; communicates weekly progress with volunteers; determines when volunteers reach trainer level or when they require additional coaching; coordinates the schedule of new behavior team volunteers with the volunteer coordinator.

20% +/- 10%

- Creates, implements, and oversees all behavior and enrichment programs; develops and writes protocols for behavior programs; updates social media pages related to dog behavior programs.

15% +/- 5%

- Plans for training classes; identifies changes and restructures programs as needed; works in collaboration with management to create behavior training materials and procedures for staff and volunteers; prepares training schedules; makes recommendations for successful outcomes (e.g., foster, board and train, transfer).

Effective Date: TBD  
Last Modified: TBD

## Behavior Coordinator

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares reports tracking number of clients serviced, referrals, service effectiveness, and outcomes; tracks and reports on shelter's population status; monitors expenditures of resources in the behavior program.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- High school diploma with three (3) years of dog training, behavior modification, or related experience; or any equivalent combination of education, training, and experience.
- Valid driver license and proof of automobile insurance.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to bend/twist, stand and walk for a prolonged period of time, lift up to 50 pounds, and push/pull up to 100 pounds.
- Ability to distinguish between colors, hear sounds, identify odors, utilize depth perception, communicate orally, and accurately describe animals based on visual perceptions.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including the animal record database (PetPoint), publishing software (MS Publisher), spreadsheet software (MS Excel), and word processing software (MS Word).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.

## Behavior Coordinator

- Ability to comprehend a variety of informational documents including daily supervisor reports, feeding schedules, medical to-do lists, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policy and procedure manual, volunteer Barkbook, the Employee Handbook, and relevant sections of the Ohio Revised Code.
- Ability to prepare canine behavior plans, enrichment schedules, unleashed reports, daily playground communication, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret basic veterinary, animal control, and marketing terminology and language.
- Ability to communicate with Deputy Dog Wardens, Volunteer Coordinator, Adoption Coordinator, volunteers, clients, adoption customers, colleagues, other County employees, and the general public.

## Environmental Adaptability

- Work may involve exposure to temperatures/weather conditions, strong odors, toxic/poisonous agents, wetness/humidity, animals/wildlife, disease/bodily fluids, bright/dim lights, and noise extremes.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Training Officer	<b>Class Number:</b>	14051
<b>FLSA</b>	Non-Exempt	<b>Pay Grade:</b>	7
<b>Departments:</b>	Human Resources and Human Services, only. <b>EXHIBIT B</b>		

### Classification Function

The purpose of this classification is to develop and implement training for department employees.

### Distinguishing Characteristics

This is an entry-level training officer classification. Employees in this class work under direct supervision, progressing to general supervision as the incumbent becomes able to semi-independently perform the full range of duties associated with this level. The employee works under a framework of established policies and procedures. Employees are expected to use judgment in application of policies and procedures.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 50% +/- 10%
  - Develops training programs for department employees; conducts and tabulates needs analysis; designs and develops lesson plans to meet established training goals; develops program budget.
- 35% +/- 10%
  - Implements training programs for department employees; assures room and equipment are set-up correctly for training sessions; coordinates training registration process; conducts training following lesson plan; analyzes training evaluation results to improve program.
- 15% +/- 10%
  - Performs administrative duties; responds to written or verbal inquiries regarding training programs; maintains filing system on training data; compiles statistics regarding training program effectiveness; inventories training supplies and equipment.

### Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in education, human resources or related field with one (1) year of training experience; or any equivalent combination of training and experience.

### Additional Requirements

No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including typewriter, copier, etc.

### Supervisory Responsibilities

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Effective Date: 1993  
Last Modified: 04.14.2014

- Ability to provide instruction to other employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to evaluate, audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives
- Ability to comprehend a variety of informational documents including memos, training literature, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, proposals, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret education, legal, counseling, and personnel terminology and language.
- Ability to communicate effectively with supervisors, staff, students, parents, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0083

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2026; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Ordinance No. O2012-0007 established the Cuyahoga County Educational Assistance Program (the “Program”) and the Cuyahoga County Educational Assistance Fund (the “Fund”); and

WHEREAS, Ordinance No. O2012-0007 was amended to add an additional component to the Program, to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, Cuyahoga County Council set aside \$500,000.00, annually, in the 2022-2023 Biennial Budget for each component of the Program; and

WHEREAS, Council has determined to allocate an amount to College Now Greater Cleveland for Component Two of the Program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County program.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby makes an award in the amount of \$500,000.00 to College Now Greater Cleveland for scholarships, retention and mentoring services for Cuyahoga County residents as described in Component Two of the Cuyahoga County Educational Assistance Program for the period ending June 30, 2026. Of the total award, College Now Greater Cleveland shall use \$420,000.00 for direct scholarships and may use the remainder for retention and mentoring services and program administration.

**SECTION 2.** That the County Executive is authorized to execute a contract in connection with the authorized expenditures and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2020-0002

Sponsored by: <b>Councilmembers Conwell and Miller</b>	<b>An Ordinance</b> amending Sections 406.01 and 406.02 of the Cuyahoga County Code to clarify contents of the Whistleblower provisions; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 3.09(12) of the Cuyahoga County Charter empowers Council “to establish by ordinance a code of ethics, which shall be in addition to, and not inconsistent with, general law on the subject, which shall guide and inform County officers and employees in the performance of their official duties in a manner that will represent high standards of professionalism and loyalty to the residents of the County and that will avoid conflicts of interest, self-dealing and other violations of the public trust;” and

WHEREAS, the Council determined it was necessary to enact a comprehensive whistleblower policy, which was subsequently codified in Title IV of the Cuyahoga County Code and memorialized in Code Sections 406.01 and 406.02; and

WHEREAS, Council has determined that in the interest of good governance it is necessary to update the County’s Code to clarify the rights and responsibilities of employees making a Whistleblower complaint; and,

WHEREAS, it is necessary that this Ordinance, as amended, become immediately effective in order to provide safety and security for employees submitting complaints pursuant to County Code Sections 406.01 and 406.02; and

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Sections 406.01 and 406.02 of the Cuyahoga County Code are hereby amended as follows:

Chapter 406: Whistleblowers

Section 406.01: Whistleblowers Responsibilities

A. Definitions:

1. For purposes of this section, a “whistleblower” is any elected official, employee, or board member of Cuyahoga County, or any person doing business with the County, including persons receiving or seeking services from the County, or any other person who reports any violation of any federal, state, or local law or ordinance, or allegations of fraud, corruption, waste, abuse, misfeasance, and/or malfeasance.
  2. For purposes of this section, a “whistleblower complaint” is a reporting, either written or verbal, of a matter involving allegations enumerated in Section 406.01(A)(1).
  3. For purposes of this section, “retaliation or retaliatory action” is any action taken or threat by an elected official, employee, board member, or appointing authority that would discourage a reasonable person from engaging in an act protected in this Whistleblower Ordinance.
  4. For purposes of this section, a “retaliation complaint” is a written reporting of any disciplinary or retaliatory action taken in response to a whistleblower complaint as defined under this section.
- B. To be afforded all rights and protections as a “whistleblower” under the County Code, whistleblowers must comply with all obligations found herein, including the reporting obligations delineated in County Code Sections 406.01 and 406.02.
- C. Any elected official, employee, or board member who possesses actual knowledge of a violation of this Title shall make a whistleblower complaint with a supervisor within the employee’s chain of command, the Agency of Inspector General, or the Department of Human Resources, unless the individual knows the violation has already been reported.
- D. Any employee who reasonably believes a violation of any county, state, or federal law, rule, or regulation has occurred, or will occur, may make a whistleblower complaint with a supervisor within the employee’s chain of command, the Agency of Inspector General, or the Department of Human Resources. Any other person identified in Section 406.01(A)(1) who reasonably believes a violation of any county, state, or federal law, rule, or regulation has occurred, or will occur, may make a whistleblower complaint with the Agency of Inspector General and/or the relevant county department.
- E. Any person who receives a verbal whistleblower complaint shall contemporaneously prepare a written record of the complaint, including the following information:
1. The name of the person taking the complaint,
  2. The name of the complainant, if known, unless if the complainant wishes to remain anonymous,
  3. The date and time that the complaint was received, and
  4. A description of the complaint.

- F. Any supervisor who receives a whistleblower complaint shall notify the Agency of Inspector General or Department of Human Resources of the complaint within five (5) business days of receipt. The Department of Human Resources shall notify the Agency of Inspector General of any whistleblower complaints brought to it within five (5) business days of receipt. Any notifications required in this section shall be in writing and shall include the information specified in Section 406.01(D). Upon receipt of a whistleblower complaint, the Agency of Inspector General shall investigate pursuant to Section 204.01(B)(3) of this Code and Article XV of the County Charter.
- G. For enforcement and interpretation of a whistleblower's rights and obligations under this County Code Section, a former employee of Cuyahoga County will be granted protections, including prohibitions against retaliation, for any violations reported within 30 days after separation from the County.
- H. No one shall make a whistleblower or retaliation complaint to the County that includes information he or she knows to be false, or which has been submitted in bad faith or with reckless disregard for the truth.
- I. No person shall retaliate against any individual who, in good faith, has filed a whistleblower complaint whether such retaliation is through threat, coercion, harassment, abuse of authority, or adverse employment action. Any act of retaliation against a whistleblower shall be considered a separate violation of this section.

#### Section 406.02 Whistleblower Rights

- A. If an appointing authority, supervisor, or the Department of Human Resources takes any retaliatory action against an employee as a result of the employee's having made a whistleblower complaint under this title, the employee's sole and exclusive remedy is to file a written retaliation complaint with the Personnel Review Commission. Any whistleblower complaint giving rise to an alleged retaliatory act must be filed in writing in order for an employee to exercise his or her appeal rights under this paragraph. A whistleblower complaint filed in writing may be submitted anonymously; provided however that the employee shall bear the burden of proving that the employee was the source of the anonymous complaint upon the filing of a retaliation complaint. If the employee files such a retaliation complaint, the Personnel Review Commission shall immediately notify both the employee's appointing authority and the Agency of Inspector General and shall hear the retaliation complaint. The Personnel Review Commissions shall determine if retaliation occurred and may issue any order as is appropriate including, but not limited to, rehiring, reinstatement with back pay, or any other remedy available under general law. Retaliation complaints heard by the Personnel Review Commission are appealable to the Court of Common Pleas pursuant to Ohio Revised Code Chapter 2506.



First Reading/Referred to Committee: January 14, 2020  
Committee(s) Assigned: Council Operations, Intergovernmental Relations & Public  
Transportation

Legislation retained per Resolution No. R2020-0271: December 8, 2020

Legislation Substituted in Committee: January 18, 2022

Legislation Substituted in Committee: March 1, 2022

Committee Report/Second Reading: March 8, 2022

Legislation Referred to Committee: March 8, 2022

Legislation Substituted in Committee: April 5, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2022-0001

Sponsored by: <b>Councilmembers Conwell, Jones, Turner, Miller and Baker</b>	<b>An Ordinance</b> making confirmable by Council the appointments of the Directors of Children and Family Services, Cuyahoga Job and Family Services and Senior and Adult Services; and declaring the necessity that this Ordinance become immediately effective.
--	--

WHEREAS, Article VIII, Section 8.01 of the Charter of Cuyahoga County provides for the establishment of a Department of Health and Human Services; and

WHEREAS, pursuant to Article VIII, Section 8.02 of the Charter, the Director of the Department of Health and Human Services shall be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, the Director of the Department of Health and Human Services oversees multiple agencies within the Department which consist of Children and Family Services, Cuyahoga Job and Family Services and Senior and Adult Services; and

WHEREAS, there are Directors at each of these agencies who report to the Director of Health and Human Services and who manage the agency operations and employees; and

WHEREAS, the Directors at these agencies are currently appointed by the County Executive but not confirmed by County Council, and

WHEREAS, in accordance with Section 3.09(2) of the Charter, the County Council desires to make confirmable by Council the appointments of the Directors of Children and Family Services, Cuyahoga Job and Family Services, and Senior and Adult Services; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that Charter requirements can be complied with and that critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** Section 202.10 of the Cuyahoga County Code is hereby amended to read as follows (deletions are stricken, additions are bold and underlined):

Section 202.10 Department of Health and Human Services

- A. There is hereby established the Department of Health and Human Services. The duties, functions, and employees of the former Departments of Children & Family Services, Employment & Family Services, Cuyahoga Support Enforcement Agency, and Senior & Adult Services, each of which have historically operated as its own department, shall be incorporated as three separate divisions within the Department of Health and Human Services. These divisions shall be known as Cuyahoga Job and Family Services, Children and Family Services, and Senior and Adult Services. Each of these divisions will be supervised by a Director who will report to the Director of Health and Human Services.
- B. The Department of Health and Human Services shall also contain the Community Initiatives Division, consisting of the Family and Children First Council, the Office of Early Childhood, the Office of Homeless Services, and the Office of Re-entry.
- C. The Department of Health and Human Services shall also contain the Office of the Director.
- D. The Director of Health and Human Services is hereby authorized to employ and supervise directors, deputies, assistants and employees as shall be conducive to the efficient performance of the duties of the Department of Health and Human Services and is consistent with approved budgetary parameters determined by Council.
- E. After the effective date of this ordinance, and except as otherwise set forth herein, the Directors of Children and Family Services, Cuyahoga Job and Family Services and Senior and Adult Services shall be appointed by the County Executive, subject to confirmation by the Council in accordance with Section 2.03(2) of the Charter, and shall be the heads of their respective agencies.

Any current Directors of Children and Family Services, Cuyahoga Job and Family Services and Senior and Adult Services, at the time this ordinance is passed, shall be deemed confirmed in accordance with this paragraph E unless the Council President requests in writing to the County Executive within sixty (60) days of the passage of this ordinance that one or more of the current Director(s) be appointed by the County Executive and be confirmed by Council.

F. Health and Human Services Planning Process

- 1. The County Executive and the Director of Health and Human Services shall prepare and present to Council by July 1, 2017, a proposed five-year Health and Human Services Plan which may include any or all of the following elements and any other elements at the discretion of the Director of Health and Human Services:

- a. A map showing what health and human services are currently available in Cuyahoga County and who provides them;
  - b. An identification of needs and gaps in Cuyahoga County's health and human services and an assessment of the adequacy of current funding sources to meet those needs and gaps;
  - c. A statement of priorities and goals for the Department of Health and Human Services;
  - d. Identification of best strategies for implementing a prevention-oriented approach designed to reduce long-term demand for services;
  - e. A plan for creating more effective collaborations among the divisions of the Department of Health and Human Services and community agencies to achieve greater efficiency, reduce overlap, and more accessible intake procedures, while also ensuring compliance with all applicable laws related to information sharing;
  - f. Identification of strategies for making better use of technology and business improvement models to improve service delivery;
  - g. Identification of strategies for helping people gain well-compensated employment and economic self-sufficiency through collaboration among the health and human services system and other large systems in our community, including workforce development, economic development, education, criminal justice, and others as appropriate; and
  - h. Identification of measurement strategies to assess progress made in achieving the priorities and goals set forth in the plan
2. The Director of Health and Human Services is encouraged to facilitate involvement by members of County Council, other stakeholders, and the public during the planning process.
  3. No later than ninety days after the plan is presented to Council, the Council may adopt the plan with such changes as the Council and the Executive shall agree upon prior to adoption. If the Council fails to act within ninety days, the plan shall become effective as presented.
  4. The County Executive and the Director of Health and Human services shall present a revision of the five-year Health and Human Services plan every four years after the presentation of the original plan and may at their sole discretion present revisions in the interim. Revisions of the Health and Human Services Plan shall be reviewed by Council as provided in paragraph (E)(3) of this Section.
  5. The Director of Health and Human Services, under the direction of the County Executive, may contract for professional services to assist in preparing the Health and Human Services Plan, consistent with the procedures for contracting, procurement, and budgeting provided in Title 5 and Title 7 of this Code.

6. The Director of Health and Human Services shall maintain a copy of the current Health and Human Services Plan and each prior plan that became effective on the appropriate County website.

G. Nothing in Section 202.10 of the Cuyahoga County Code is intended to limit the ability of the County Executive and the Director of the Department of Health and Human Services to abolish positions for the purpose of enhancing the efficiency of operations or for any other reason permitted by general law.

H. Displacement rights following the abolishment of a position within the Department of Health and Human Services are hereby delineated and wholly defined as displacement within the Division to which each employee is assigned (i.e., the Division of Children and Family Services; the Division of Senior and Adult Services; Cuyahoga Job and Family Services; or, the Division of Community Initiatives Services). In the case of the employees of the Office of the Director, displacement rights shall be limited to that office.

1. No employee within the Department of Health and Human Services may displace another employee who has more retention points, regardless of the classification of either employee.
2. Section 202.10 of the Cuyahoga County Code specifically overrides any and all conflicting ordinances, as well as the provision set forth in OAC 123:1-41-12(E) that creates an additional displacement category for employees of county departments of job and family services defined as displacement in classifications previously held. Unless provided for otherwise in a collective bargaining agreement, in which case the terms of the agreement shall apply, employees in the Department of Health and Human Services shall have only those displacement rights contained herein.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0052

Sponsored by: <b>County Executive Budish/Department of Law</b>	<b>A Resolution</b> approving a proposed settlement in the matter of <u>Paula Kiekisz, as Mother and Administrator of the Estate of Brenden John Kiekisz, Deceased v. Cuyahoga County Board of Commissioners, et al.</u> , Case No. 1:21-cv-00264, United States District Court, Northern District of Ohio; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the estate of Brendan John Kiekisz filed a civil action docketed as Paula Kiekisz, as Mother and Administrator of the Estate of Brenden John Kiekisz, Deceased v. Cuyahoga County Board of Commissioners, et al., Case No. 1:21-cv-00264, United States District Court, Northern District of Ohio; and

WHEREAS, Paula Kiekisz (“Plaintiff”) and the County of Cuyahoga, Ohio wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Plaintiff has or may have against the County of Cuyahoga and any of its officers, employees, or officials; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve all such alleged claims; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves a settlement agreement with Plaintiff in the matter of Paula Kiekisz, as Mother and Administrator of the Estate of Brenden John Kiekisz, Deceased v. Cuyahoga County Board of Commissioners, et al., Case No. 1:21-cv-00264, United States District Court,

Northern District of Ohio, whereby the County agrees, subject to the terms and conditions therein contained, to pay Plaintiff the amount of One Million, Four Hundred Thousand Dollars (\$1,400,000.00).

**SECTION 2.** The County Executive (or his authorized designee) is hereby authorized to execute a settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

**SECTION 3.** If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC046  
April 12, 2022

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0065

<p>Sponsored by: <b>County Executive Budish/Departments of Law and Public Works</b></p>	<p><b>A Resolution</b> approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 4 employees in the classification of Electronic Technicians in the Department of Public Works for the period 1/1/2020 – 12/31/2022 to establish the terms of the 2022 re-openers for health insurance and wages and to modify Articles 25 and 28; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County and International Union of Operating Engineers, AFL-CIO, Local 18-S, Electronic Technicians (“the Union”) had previously negotiated a successor Collective Bargaining Agreement (CBA) for the term January 1, 2020 through December 31, 2022, representing approximately 4 employees in the classification of Electronic Technicians in the Department of Public Works; and

WHEREAS, the CBA included provisions for re-openers for 2022 health insurance percentage contribution rates and for 2022 wages. Pursuant to agreement, the parties met to negotiate and establish the 2022 health insurance percentage contribution rates in Article 25, Section 2, and the 2022 wages in Article 28, Section 3, and reached a tentative agreement on the terms of the 2022 re-openers; and

WHEREAS, on or about April 8, 2022, the tentative agreement on the re-openers for 2022 health insurance and 2022 wages was ratified and approved by the Union members; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement,



unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen (14) days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Department of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves an Amendment to the Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S representing approximately 4 employees in the classification of Electronic Technicians in the Department of Public Works to establish the 2022 health insurance contribution rates in Article 25, Section 2, and 2022 wages Article 28, Section 3.

**SECTION 2.** Funds necessary to implement the Amendment of the CBA shall be budgeted and approved.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

CC046

April 12, 2022

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0066

<p>Sponsored by: <b>County Executive Budish/Departments of Law, Health and Human Services, and Information Technology</b></p>	<p><b>A Resolution</b> approving a Collective Bargaining Agreement between Cuyahoga County and Laborers’ International Union of North America, Local 860, representing approximately 99 employees in 14 classifications in the Department of Health and Human Services, in the Divisions of Children &amp; Family Services, Jobs &amp; Family Services, Child Support Services and the Department of Information Technology (within HHS) for the period 1/1/2021 - 12/31/2023; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Department of Law has been engaged in negotiations with Laborers’ International Union of North America, Local 860, in an effort to negotiate a new successor collective bargaining agreement (“CBA”) that includes approximately 99 employees in 14 classifications in the Department of Health and Human Services, in the Divisions of Children & Family Services, Jobs & Family Services, Child Support Services and the Department of Information Technology (within HHS); and,

WHEREAS, the Laborers’ International Union of North America, Local 860, bargaining unit represents employees in the classification of Account Clerk, Administrative Assistant, Program Officer, Business Administrator, Foster & Adoption Specialist, Training Officer, IT Service Desk Specialist and other administrative classifications within the Department Health and Human Services; and

WHEREAS, the parties have met in effort to negotiate new terms and have reached a tentative agreement on a successor collective bargaining agreement; and,

WHEREAS, on April 7, 2022, the members of the bargaining unit voted to ratify the proposed successor collective bargaining agreement; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within thirty days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and,

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and,

WHEREAS, the Department of Law, the County Executive, the Department of Health and Human Services, and the Department of Information Technology are recommending that Council approve the proposed Collective Bargaining Agreement; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Cuyahoga County Department of Health and Human Services.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 99 employees in 14 classifications in the Department of Health and Human Services, in the Divisions of Children & Family Services, Jobs & Family Services, Child Support Services and the Department of Information Technology (within HHS) for the period 1/1/2021 - 12/31/2023, and authorizes the County Executive to execute all documents consistent with this Resolution.

**SECTION 2.** Funds necessary to implement the CBA between the County and Laborers' International Union of North America, Local 860, shall be budgeted and appropriated.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0084

<p>Sponsored by: <b>County Executive Budish/County Sheriff/Department of Law</b></p>	<p><b>A Resolution</b> approving an Amendment to the Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Sheriff’s Department Bargaining Unit, representing approximately 38 employees in various classifications at the Sheriff’s Department, including the Sheriff’s Clerk classification, for the period 1/1/2021 - 12/31/2023; directing that funds necessary to implement the Amendment to the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the Amendment to the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Department of Law on behalf of the County of Cuyahoga (hereinafter collectively referred to as “County”), has been engaged in collective bargaining negotiations with the Communication Workers of America, Local 4340, Sheriff’s Department Bargaining Unit (hereinafter referred to as “CWA Local 4340”), in an effort to amend the Collective Bargaining Agreement (“CBA”) for the period of 01/01/2021-12/31/2023, covering approximately 38 employees in various classifications at the Sheriff’s Department, including the Sheriff’s Clerk classification; and

WHEREAS, the parties have met in a concerted effort to negotiate terms and have reached a tentative agreement on an Amendment to the Collective Bargaining Agreement; and

WHEREAS, the Cuyahoga County Sheriff’s Department (“Sheriff’s Department”) has experienced difficulty hiring and retaining employees to serve in the Sheriff’s Clerk classification, and the proposed Amendment to Article 12 (Wages) is intended to support the recruitment and retention of Sheriff’s Clerks; and

WHEREAS, the remaining proposed Amendments to the Collective Bargaining Agreement are intended to support the overall mission of the Sheriff’s Department and efficient and effective operations therein; and

WHEREAS, the members of the bargaining unit met and voted to ratify the proposed Amendment to the Collective Bargaining Agreement in full; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, the Department of Law, the County Executive, Department of Human Resources and the County Sheriff are recommending that Council approve the proposed Amendment to the CBA for the period 1/1/2021 – 12/31/2023; and

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Sheriff's Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the Amendment to the CBA between Cuyahoga County and CWA Local 4340, representing approximately 38 employees in various classifications in the Sheriff's Department, including the Sheriff's Clerk classification, for the period of 1/1/2021 – 12/31/2023, and authorizes the County Executive to execute all documents consistent with this Resolution.

**SECTION 2.** Funds necessary to implement the CBA between the County and CWA Local 4340 shall be budgeted and appropriated.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC046  
April 12, 2022



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0085

Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2022/2023 Biennial Operating Budget for 2022 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 7, 2021, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2022/2023 (Resolution No. R2021-0238) establishing the 2022/2023 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2022 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A.	2310 – Solid Waste		<b>BA2218022</b>
	SW310115 – Solid Waste Convenience Center		
	Other Expenses	\$	50,000.00

The Cuyahoga Solid Waste District requests additional appropriations of \$50,000 in accounting unit SW310115-Solid Waste Convenience Center. The increase is needed to cover increased operational costs for non-contractual services in 2022. Funding source is the Solid Waste fund.

B.	7950 – Soil & Water Conservation		<b>BA2218023</b>
	SC950100 – Soil & Water Conservation		
	Personal Services	\$	110,789.04
	Other Expenses	\$	32,257.00

The Cuyahoga Soil and Water Conservation District requests additional appropriation of \$143,046.04 to align the current budget with the budget approved by the SWCD Board of Supervisors. This budget increase includes 110,789.04 for personal services and \$32,257 in other expenditures. Personal Services includes 14 fulltime employees, 1 part time intern and a retirement payout for the former Director. The approved budget represents a net draw down of the fund by \$60,248.93 and estimates a 2022 ending balance of \$688,905.07 Funding source is the Soil and Water Conservation District Fund.

C.	2285 – Other Judicial		<b>BA2221216</b>
	PS285110 – Internet Crimes Against Children		
	Personal Services	\$	533,927.00
	Other Expenses	\$	148,646.00

The Prosecutor’s Office requests appropriations of \$682,573 for the purpose of establishing the Ohio ICAC Task Force year 2 grant award. This grant will allow the Prosecutor’s Office to continue to proactively investigate and prosecute online offenders seeking to exploit children, as well as address the widespread dangers that access to technology and the Internet pose for children and teens. CCPO will focus on investigations, prosecutions, training, affiliate relations and technical assistance, and community outreach. This grant is funded by the Department of Justice (2020-MC-FX-K0005) and covers the performance period of October 1, 2021 to September 30, 2022. No cash match is required for this grant.

D.	2285 – Other Judicial		<b>BA2221217</b>
	PS285100 – Prosecutor Other Judicial Grants		
	Personal Services	\$	311,669.62
	Other Expenses	\$	223,330.38

The Prosecutor’s Office requests appropriations of \$535,000 for the purpose of establishing year 1 of a 3-year grant award. This grant will allow the Prosecutor’s Office to move forward with a new project entitled Cuyahoga County Prosecutor Cold Cases Using DNA. This project proposed to apply advanced DNA methodologies to identify suspects in unsolved homicides in order to investigate and prosecute unresolved violent crime cold cases. This grant is funded by the Department of Justice

(15PBJA21GG04357DNAX) and covers the performance period of October 1, 2021 to September 30, 2024. No cash match is required for this grant.

E.	2350 – COVID-19 CARES Act Fund		<b>BA2221219</b>
	FS350100 – COVID-19 CARES ACT		
	Other Expenses	\$	(75,179.75)

The Office of Budget and Management is requesting an appropriation decrease of \$75,179.75 for the purpose of closing out the CARES Act Coronavirus Relief Fund (activity FS-20-CARES-CRF). This appropriation is not supported by available cash and resulted from projected accrued interest that was not realized. In total, \$215,956,424.90 was spent from the CARES Act Fund. The funding source was the U.S. Department of the Treasury (ALN 21.019). There is no cash balance to resolve.

F.	1100 – General Fund		<b>BA2224405</b>
	VC100100 – Veterans Service Commission		
	Other Expenses	\$	1,000,000.00

The Office of Budget and Management, on behalf of the Veterans Services Commission, is requesting an appropriation increase in the amount of \$1,000,000 for the Veterans Services Commission. This increase is to support the purchase of a new building. Funding source is Veterans Service Fund.

G.	2280 – Other Health and Safety		<b>BA2226004</b>
	PJ280130 – Family Justice Center		
	Personal Services	\$	161,922.00
	Other Expenses	\$	236,755.00

The Office of Budget Management is requesting an appropriation increase in the amount of \$398,677. This increase is necessary to correct the chart of accounts for Public Safety Justice Services. This appropriation will be added to a new accounting unit which was created for Public Safety. Item H is a corresponding appropriation reduction to the old accounting unit currently listed under Health and Human Services which will be disabled. Funding source is Health and Human Services Levy funds.

H.	2280 – Other Health and Safety		<b>BA2226005</b>
	HS280130 – Family Justice Ctr.		
	Personal Services	\$	(161,922.00)
	Other Expenses	\$	(236,755.00)

The Office of Budget Management is requesting an appropriation decrease in the amount of \$ \$398,677. This decrease in appropriations is necessary to correct the chart of accounts for Public Safety Justice Services. This decrease will remove appropriations from the Public Safety accounting unit listed under Health and Human Services which will be disabled. Funding source is Health and Human Services Levy funds.

I.	2285 – Other Judicial		<b>BA2227610</b>
	CP285215 – Common Pleas Oth Judic. Grants		
	Personal Services	\$	62,955.68
	Other Expenses	\$	60,713.71

The Office of Budget and Management, on behalf of the Court of Common Pleas, is requesting an appropriation increase in the amount of 123,669.39. These funds which are awarded by the ADAMHS Board have already been received for ATP sober support services for clients in SFY 2020, 2021 and 2022. Funding Source is the ADAMHS Board.

J.	2285 – Other Judicial		<b>BA2227611</b>
	SH285155 – Operation Stonegarden (OPSG)		
	Personal Services	\$	56,190.63
	Other Expenses	\$	44,722.37

The Office of Budget and Management, on behalf of the Sheriff’s Department, is requesting appropriations of \$100,913 to establish the FY21 Operation Stonegarden Grant (activity SH-21-OPSG). These funds will be used for patrolling the border with Canada. This grant is funded by Department of Homeland Security, Federal Emergency Management Agency and Customs and Border Control passed through the the Ohio Emergency Manangement Agency and covers the period of September 1, 2022 to March 31, 2024. The grant is paid on a reimbursable basis and requires no cash match. Funding Source is FY21 Operations Stonegarden Grant.

K.	2285 – Other Judicial		<b>BA2227612</b>
	SH285165 – Law Enforcement CPT		
	Other Expenses	\$	72,884.52

The Office of Budget and Management, on behalf of the Sheriff’s Department, is requesting an appropriation increase in the amount of \$72,884.52 for continued professional training. These funds which are received from the Ohio Attorney General's Office have already been received and are for required Ohio Peace Officer Training Academy (OPOTA) training. Funding source is Ohio Attorney General (Contnuing Proferssional Training) CPT funds.

L.	2260 – Human Services		<b>BA2226006</b>
	HS260300 – Family & Children First		
	Other Expenses	\$	989,865.38

The Office of Budget and Management, on behalf of Family & Children First, is requesting appropriations of \$989,865.38 for the State Fiscal Year 2022 MSY-Multi-System Youth funding allocation. MSY is for costs associated with care coordination/wrap around services, in home and/or community supports and residential treatment and/or room and board for treatment. Funding Source is the SFY22 MSY-Multi-System Youth allocation for the Ohio Department of Medicaid.

**SECTION 2.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 2350 – COVID-19 CARES Act Fund FS350100 – COVID-19 CARES Act	<b>BA2221218</b>

Other Expenses	\$	411,177.22
TO: 2350 – COVID-19 CARES Act Fund		
FS350100 – COVID-19 CARES Act		
Personal Services	\$	411,177.22

The Office of Budget and Management is requesting an appropriation transfer in the amount of \$411,177.22 from other expenditures to personal services to close the CARES Act Coronavirus Relief Fund (activity FS-20-CARES-CRF). This appropriation will be used to reimburse Cuyahoga County for eligible custodial staff costs related to increased cleaning needs resulting from the response to the COVID-19 pandemic. This final reimbursement will deplete all remaining CARES Act cash and enable the fund to be closed. Funding source is CARES Act.

**SECTION 3.** That the 2022/2023 Biennial Operating Budget for 2022 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A. FROM: 2270 – Motor Vehicle Gas Tax		<b>CT2210026</b>
PW270200 – Road Capital Improvements		
Trans Out – Transfer Out	\$	942.61
TO: 4605 – Road Capital Projects		
PW605100 – ODOT-LPA		
Trans In – Transfer In	\$	942.61

The Department of Public Works requests a cash transfer of \$942.61 to pay the local match for the Cedar Point Bridge project. This transfer will pay for a portion of 2021 in house salary expenses to post to the project (CRDOT0002601). Funding for the local match is from the \$5.00 Road Capital Improvements fund.

B. FROM: 1100 – General Fund		<b>CT2218024</b>
FS100350 – General Fd Operating Subsidies		
Trans Out – Transfer Out	\$	125,000.00
TO: 7950 – Soil & Water Conservation		
SC950100 – Soil & Water Conservation		
Trans In – Transfer In	\$	125,000.00

The Office of Budget and Management requests a cash transfer of \$125,000 representing the annual budgeted General Fund subsidy to the Cuyahoga Soil and Water Conservation District. The subsidy of \$125,000 provides \$100,000 to support for District operations and \$25,000 for the Healthy Urban Tree Canopy Initiative. Funding source is the County General Fund.

C. FROM: 2300 – Other Social Services		<b>CT2224405</b>
VC300100 – Veterans Services Fund		
Trans Out – Transfer Out	\$	1,000,000.00

TO: 1100 – General Fund  
 VC100100 – Veterans Services Commission  
 Trans In – Transfer In \$ 1,000,000.00

The Office of Budget and Management, on behalf of the Veterans Services Commission is requesting a cash transfer of \$1,000,000 from the Veterans Services Fund to the General Fund. This transfer will be used toward the purchase of a new building. Funding Source is the Veterans Services Fund.

D. FROM: 1100 – General Fund **CT2227609**  
 CP100105 – Jud/General  
 Trans Out – Transfer Out \$ 10,927.00

TO: 2285 – Other Judicial  
 CP285215 – Common Pleas Oth Judic. Grants  
 Trans In – Transfer In \$ 10,927.00

The Office of Budget and Management, on behalf of the Court of Common Pleas, is requesting a cash transfer in the amount of \$10,927 for the purpose of meeting a portion of the grant cash match requirements of the Nord Family Foundation Grant. The grant period runs from January 29, 2021 through August 1, 2022. Funding source is General Fund.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC046  
April 12, 2022



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: April 4, 2022

Re: Fiscal Agenda – 4/12/2022 - Proposed

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **April 12, 2022**. The requested fiscal items, including additional appropriation increases and decreases, are necessary to reconcile the originally adopted 2022 Budget. Items of note on this agenda include:

- Request to provide appropriation increase/decrease as requested
- Request grant appropriation as requested
- Request to provide appropriation transfer as requested
- Cash Transfers as requested

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Solid Waste District	\$50,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Soil & Water Conservation District	\$143,064.04	B	Soil & Water Conservation District Fund	Appropriation Increase
Prosecutor’s Office	\$682,573.00	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Prosecutor’s Office	\$535,000.00	D	Grant – No General/HHS Levy Fund Impact	Appropriation Increase



Office of Budget and Management	\$ (75,179.75)	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Decrease
Office of Budget and Management	\$1,000,000.00	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Office of Budget and Management	\$398,677.00	G	HHS Levy Fund	Appropriation Increase
Office of Budget and Management	\$ (398,677.00)	H	HHS Levy Fund	Appropriation Decrease
Common Pleas	\$123,699.39	I	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$100,913.00	J	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$72,884.52	K	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Family & Children First	\$989,865.38	L	Grant – No General/HHS Levy Fund Impact	Appropriation Increase

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Office of Budget and Management	\$411,177.22	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Public Works	\$942.61	A	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Soil & Water Conservation District	\$125,000.00	B	General Fund	Cash Transfer
Veterans Services Commission	\$1,000,000.00	C	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Common Pleas	\$10,927.00	D	General Fund	Cash Transfer



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0086

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of David Wondolowski to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2020 – 9/30/2024, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cleveland-Cuyahoga County Port Authority Board of Directors was established in 1968 to manage maritime operations, and the Organization of Board of Directors were created pursuant to the provision so ORC Chapter 4582.03; and

WHEREAS, the Port of Cleveland fosters job creation and economic vitality in Cleveland and Cuyahoga County; and

WHEREAS, the Cleveland-Cuyahoga Court Port Authority Board of Directors has nine (9) members appointed by both the City of Cleveland and Cuyahoga County and members shall serve a four (4) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated David Wondolowski (replacing Jan Roller) to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2020 – 9/30/2024; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of David Wondolowski (replacing Jan Roller) to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 10/1/2020 – 9/30/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,





April 1, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cleveland - Cuyahoga County Port Authority

Dear President Jones:

Pursuant to Ohio Revised Code Section 4582.03, I am pleased to nominate the following individual for appointment to serve on the Cleveland-Cuyahoga County Port Authority's Board of Directors:

- **David Wondolowski**, 4-year term, 10/01/2020 – 09/30/2024
  - Replacing Jan Roller
  - Resides in Broadview Heights (Cuyahoga County)
  - Elector of Cuyahoga County

The Cleveland-Cuyahoga County Port Authority was created in 1968 to manage this area's maritime operations. The Port Authority's Board of Directors consists of nine members who are appointed to four-year terms. Six members are appointed by the City of Cleveland and the remaining three are appointed by Cuyahoga County.

There are no known conflicts of interest for which an advisory opinion has been requested. Mr. Wondolowski's resume has been attached for your review. There are nine candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

A handwritten signature in black ink that reads "Armond Budish".

Armond Budish  
Cuyahoga County Executive

David J. Wondolowski  
Bio

David J. Wondolowski is the Executive Secretary and Business Manager of the Cleveland Building and Construction Trades Council which represents more than 10,000 Building Trades members in Cuyahoga, Lake, Geauga and Ashtabula counties. David formerly served on Broadview Heights City Council, the Ohio Public Works Commission, and the governing board of the Ohio Consumer's Council. Currently, he serves as an Executive Board member for the Ohio State Building Trades Council and ACT Ohio and is a member of the NOACA's Business Advisory Committee. In 2016 David was elected to serve on the Cuyahoga County Board of Elections. In 2018 He was appointed by Mayor Frank Jackson to serve on the Cleveland/Cuyahoga County Port Authority and was recently elected to serve as Vice-Chair. David is also a member of the Greater Cleveland Partnership (GCP) and recently served as a board member of the GCP's Commission on Economic Inclusion.

Jan. 28th 2020	Cleveland-Cuyahoga County Port Authority	Deborah Hill
May 27th 2019	Cleveland-Cuyahoga County Port Authority	Deborah Hill
Nov. 10th 2020	Cleveland-Cuyahoga County Port Authority	Deborah Hill
Jan. 25th 2021	Cleveland-Cuyahoga County Port Authority	Lee Fisher
Jan. 29th 2021	Cleveland-Cuyahoga County Port Authority	Andrew Jackson
March 7th 2021	Cleveland-Cuyahoga County Port Authority	Peggy Zone
Oct. 19th 2021	Cleveland-Cuyahoga County Port Authority	Deborah Hill
Feb. 7th 2022	Cleveland-Cuyahoga County Port Authority	Jonathan Grushkin
March 30th 2022	Cleveland-Cuyahoga County Port Authority	David Wondolowski

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0087

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Alexandra R. Beeler, upon her taking the oath of office, as Inspector General of Cuyahoga County for the unexpired four-year term ending December 31, 2024, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Agency of Inspector General was established pursuant to O2011-0019 as codified on July 12, 2013, in Chapter 204 of the Cuyahoga County Code; and

WHEREAS, Chapter 204.01 of the Cuyahoga County Code provides for the powers and duties of the Inspector General; and

WHEREAS, Article XV of the County Charter provides further powers, duties and qualifications of the Inspector General; and

WHEREAS, Alexandra R. Beeler has been serving as interim Inspector General since January 11, 2022, and her interim appointment of 120 days expires on May 11, 2022; and

WHEREAS, County Executive Armond Budish has nominated Alexandra R. Beeler for the permanent Inspector General position with a term expiring December 31, 2024; and

WHEREAS, the Council has scheduled a Confirmation Hearing which was noticed to the public and held in an open meeting on \_\_\_\_\_; and

WHEREAS, the Council elects to confirm the County Executive’s nomination of Alexandra R. Beeler to the position of Inspector General; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that County Charter and Cuyahoga County Code requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That, in accordance with Article XV, Section 15.01(4) of the Cuyahoga County Charter, the Cuyahoga County Council hereby confirms the







April 6, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Inspector General

Dear President Jones,

The Agency of the Inspector General was created as a watchdog of operational compliance and ethics for all County employees. The Inspector General is tasked with delving beyond the bureaucracy to determine the nature of rules and to liaise with the proper entities to ensure that the County, and its employees, is following the rules proactively. I am pleased to nominate Alexandra Beeler as Inspector General for Cuyahoga County pursuant to County Charter Article XV and County Code 204.01(C). A copy of Ms. Beeler's resume is attached hereto which details her relevant work history and background.

Ms. Beeler currently serves as Cuyahoga County's Interim Inspector General. Beeler previously served as Assistant Law Director for Cuyahoga County, Judicial Staff Attorney for The Honorable John P. O'Donnell, and a Member of the Board of Trustees and the Ambassador Council for The Ronald McDonald House of Cleveland.

I am honored to nominate Ms. Beeler as our county's Inspector General. I ask that this nomination be addressed as soon as Council's schedule allows. Should you or any of your colleagues have any questions, please feel free to contact my Executive Assistant, Laura Roche at 216-443-7181.

Sincerely,

A handwritten signature in black ink that reads "Armond Budish".

Armond Budish  
County Executive

# ALEXA BEELER

## EXPERIENCE

### **Cuyahoga County, Ohio**

*Interim Inspector General*

Cleveland, OH

2022 – present

- Led the team to exceed the Agency's half-year average of completed investigations in less than a quarter
- Joined the Association of Inspectors General in the pursuit of becoming a Certified Inspector General
- Implemented procedures within the Agency to increase efficiency and reduce turnaround
- Analyzed intricate ethical issues and produced quality opinions aligned with the County Ethics Code and state law
- Promoted accountability within the Agency by instituting regular case reviews
- Improved complaint process to better support complainants and more timely address each matter

### **Cuyahoga County, Ohio**

*Assistant Law Director*

Cleveland, OH

2019 – 2022

- Practiced in the Law Department's Contracting, Procurement and Real Estate Group
- Advised clients and superiors on legal issues and provided well-supported solutions and strategies to reduce exposure
- Negotiated and drafted a broad array of contracts, transactional documents, and economic development loans
- Mitigated risk by strengthening standard agreements and ensuring proper loan collateralization
- Guided clients through the implementation of policies to promote legal compliance
- Managed outside counsel for the opioid litigation currently ongoing in federal court
- Prepared legislation for the consideration of Cuyahoga County Council
- Represented Council's Economic Development & Planning Committee and its Community Development Committee
- Sat on the Cuyahoga County Administrative Rules Board as a voting member
- Served as Cuyahoga's legal representative for the Audit Committee and the Community Reinvestment Subcommittee
- Represented the County on discovery matters in the corruption cases in court and through motion practice
- Conducted significant electronic discovery and privilege reviews
- Co-chaired the Law Department's Externship Program
- Represented the County in the Chapter 11 Bankruptcy case of one of its debtors

### **The Honorable John P. O'Donnell**

*Judicial Staff Attorney*

Cleveland, OH

2009 – 2019

- Managed the court's civil docket, including the distinguished Commercial Docket
- Researched and advised on complex civil and criminal legal issues
- Conducted pre-trial and settlement conferences and assisted in structuring settlement agreements
- Evaluated the strengths and weaknesses of cases to facilitate settlements
- Recommended rulings on motions
- Guided counsel through discovery disputes
- Prepared detailed written opinions
- Coordinated with the governor's staff and news media for the release of a criminal verdict of national attention

### **The Ronald McDonald House of Cleveland**

*Member of the Board of Trustees and the Ambassador Council*

Cleveland, OH

2012 - 2018

- Collaborated in the development of a three-year strategic plan for the House
- Voted on and advocated for critical issues at Board meetings affecting the House
- Participated in a task force with Board members and House staff to determine the viability of a House service
- Provided legal advice on an as-needed basis
- Volunteered and fundraised to support the families utilizing the House
- Served as Chair of the House's young professional group, the Ambassador Council
- Restructured the Ambassador Council to maximize member participation and output
- Performed all functions necessary for the successful execution of multiple fundraising events each year
- Led the Ambassador Council to raise over \$40,000 in a two-year term, far surpassing precedent and expectations

EXPERIENCE, CONTINUED

**The Sherwin-Williams Company**

Cleveland, OH  
2007 – 2008

*Corporate Legal Intern*

- Completed research projects to aid in the defense of lawsuits involving product liability and work-place injuries
- Reviewed contracts, including linking agreements, site access agreements, and commercial leases
- Assisted with promotional terms to be used for rebates, sweepstakes, and contests

**The Honorable Christopher A. Boyko**

Cleveland, OH  
2006

*Federal Judicial Extern*

- Prepared judicial opinions for final review

**Supreme Bar Review**

Cleveland, OH  
2005 – 2008

*Campus Representative*

- Earned highest sales of bar review courses throughout Ohio and Kentucky for two consecutive semesters

EDUCATION

**Cleveland-Marshall College of Law, Cleveland State University – Cleveland, OH**

J.D. with a Business Concentration, 2008

Licensed to practice in Ohio and in the United States District Court for the Northern District of Ohio

*Honors and Activities*

- Barrister's Scholarship
- Dean's Community Service Award
- Delta Theta Phi – Member & Scholarship Recipient
- Dean's List
- Women Law Students Association – Member of the Year
- Student Public Interest Law Organization – Vice President
- Cleveland Bar Association – Young Lawyers Section
- Cleveland-Marshall Law Alumni Association Scholarship

**The Ohio State University – Columbus, OH**

B.S. – Magna Cum Laude, With Honors, 2005

Psychology major, Honors College; Business minor

*Honors and Activities*

- National Society of Collegiate Scholars
- Psychology Club – Service Chair
- Mirrors Sophomore Class Honorary – Social Chair
- Dean's List

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0088

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Basheer Jones to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2024, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 340-02 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Basheer Jones (replacing Crystal Bryant) to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for an unexpired term ending 6/30/2024.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Basheer Jones (replacing Crystal Bryant) to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for and unexpired term ending 6/30/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 1, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Basheer Jones**, unexpired term ending 6/30/2024
  - Replacing Crystal Bryant
  - Resides in Cleveland (Cuyahoga County)

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

Mr. Jones' resume is attached for your review. There are 19 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish  
Cuyahoga County Executive

BASHEER JONES





**Basheer Jones** is an impassioned leader, motivational speaker, and spoken word artist with a positive message of empowerment and change. Born in Brooklyn, NY on October 25, 1984 and later transplanted to Cleveland, OH as a child. He graduated Cum Laude from the distinguished Morehouse College in Atlanta, GA in 2006 with a degree in African-American Studies. He later pursued graduate studies at Howard University in Washington, D.C.

Basheer understands that true success is giving back, which is why he decided to Cleveland, OH, where he became the youngest news talk radio show host at Radio One. Basheer has been interviewed by Time, JET, and Essence Magazines, and has been a guest correspondent on CNN, MSNBC, and CSPAN. Basheer played an important role in the city of Cleveland during the 2008 Presidential Election by hosting several Barack Obama rallies and held one of the largest youth voter registration drives in the city. He later became the Regional Field Director for Organizing for America and the Democratic National Committee during the 2012 presidential campaign.

Basheer's dedication and commitment has enabled him to publish his first book, entitled, "I'll Speak for Change". He is the President and Founder of The Basheer Jones Foundation, as well a proud member of the NAACP and Alpha Phi Alpha Fraternity Inc. He has received various awards and recognition for his accomplishments including the Emerging Leader Award from Congresswoman Marcia Fudge and the Urban League's Distinguished Men Award. He is the creator of the *Be the Change Leadership Series*, in which Basheer facilitates leadership and character development workshops within various school systems throughout the state of Ohio. He recently delivered a powerful, heartfelt Tedx speech at Cleveland State University entitled, *Changing the World One Young Person at a Time*.

Basheer's indebtedness and passion to serve his community propelled him to run for City Council in Ward 7 in Cleveland's 2013 election. His love for his community pushed him to run again and his persistence paid off. On January 1, 2018, Basheer Jones was sworn in as the First Muslim City Councilman in Cleveland's 200 hundred year history.

With his compelling, soul-stirring delivery, Basheer continues to bridge the gap between the youth and the elders by sharing his life experiences with words that inspire and motivate all who hear him. His dedication for speaking on behalf of the voiceless has allowed him to travel throughout the country and international circuit delivering his inspirational message of hope and change. Mr. Jones is a devoted community servant that strives to live by the affirmation that we must "be the change that we want to see in the world."

Aug. 26th 2019	ADAMHS Board	Ray Gonzalez
June 11th 2019	ADAMHS Board	Crystal Bryant
June 26th 2019	ADAMHS Board	Max Rodas
June 26th 2019	ADAMHS Board	Max Rodas
Oct. 23rd 2019	ADAMHS Board	Sonia Scott-James
Oct. 9th 2019	ADAMHS Board	Beverly Wisdom
Sept. 17th 2019	ADAMHS Board	Megan Van Voorhis
Nov. 17th 2020	ADAMHS Board	Bishara Addison
Dec. 17th 2020	ADAMHS Board	Tina Lining
Dec. 17th 2020	ADAMHS Board	Tina Lining
March 9th 2021	ADAMHS Board	David Greenspan
July 2nd 2021	ADAMHS Board	Harvey Snider
Aug. 2nd 2021	ADAMHS Board	Reginald C Blue
Nov. 6th 2021	ADAMHS Board	Joy King
March 7th 2022	ADAMHS Board	Bethany Studenic
March 11th 2022	ADAMHS Board	Megan Rochford
March 15th 2022	ADAMHS Board	Alana Garrett-Ferguson
March 28th 2022	ADAMHS Board	Matt Carroll
March 31st 2022	ADAMHS Board	Basheer Jones

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0089

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2022 – 12/31/2024, and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

WHEREAS, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

WHEREAS, the County Executive has nominated Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2022 – 12/31/2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Donisha Greene to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2022 – 12/31/2024:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble.





April 1, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

Per Article III of the Code of Regulations of the Cuyahoga County Advisory Board on Senior and Adult Services, I submit the following nomination for reappointment to the board:

Reappointment

- **Donisha Greene**, 3-year term, 01/01/2022 – 12/31/2024
  - Resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. There are 35 candidates on file for this position. This board is uncompensated.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

A handwritten signature in black ink that reads "Armond Budish".

Armond Budish  
County Executive

# DONISHA GREENE

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## PROFILE

Communications specialist with communications degree and 20 years of expertise - including last seven years coordinating communication efforts on behalf of US Congresswoman Marcia Fudge, Cuyahoga County Courts, and Cuyahoga County Executive Armond Budish. Recognized as a persuasive communicator with the following skills.

Executive Leadership	Strategic Planning & Research	Project Management
Communications & Public Relations	Budgeting & Resource Management	Program Management
Constituent Relations	Strategic Partnership Development	Talent Acquisition & Recruiting
Government Affairs	Vendor Relations	Event Planning
Public Policy & Lobbying	Contract Management	Staff Development & Training

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## PROFESSIONAL EXPERIENCE

**Director of Community Engagement** **2021 to Present**  
**Cleveland Rape Crisis Center** **Cleveland, OH**

Works to increase awareness of Cleveland Rape Crisis Center's (CRCC) brand and programs; migrates survivors to services. Serving as a member of the leadership team, oversees and performs activities related to marketing, communications, public relations and project management.

- Implement annual strategic communications plan; target market CRCC services and programs
- Position CRCC as a trusted, expert, non-partisan source of information relating to sexual violence prevention

**Field Representative & Liaison** **2020 to Present**  
**US House of Representatives - Office of Congresswoman Marcia L. Fudge** **Cleveland, OH**

Attend designated events and meetings on behalf of Congresswoman representing Ohio's 11th Congressional District while liaising with constituents on federal, state, and local concerns regarding healthcare, ADA/disability issues, agriculture, nutrition, Social Security, judicial matters, and Cuyahoga County's Farm to School Committee. Coordinate events and track federal legislation that directly relates to casework portfolio.

- Served on Council on Older Persons advisory committee for The Center for Community Solutions that advanced health and social services agenda for senior community
- Served on Greater Cleveland Drug Advisory Board that graduated 1700 individuals - improving individual lives strengthening community bonds, and reducing need for taxpayer funds

**Director of Communications** **2019 to 2020**  
**Cleveland Municipal Court - Housing Division** **Cleveland, OH**

Conceptualized and implemented Court's first communications plan - highlighting mission and vision strategies of the Court. Oversaw marketing, media relations, collateral production, social media, and online presence to shape and disseminate messaging. Worked closely with senior leadership to coordinate communications efforts from each department. Served as Court's spokesperson and media relations representative - leveraged impactful stories and news updates by connecting with media outlets to expand timely and accurate reach of public interest items.

- Led workshops that improved brand awareness, message discipline, and ability to track community engagement.
- Coordinated with staff to create specialized court docket of Social Services cases that assists evicted clients with

*continued on next page*

connecting to and making use of housing placement resources

**Communications Specialist - Office of County Executive Armond Budish  
Cuyahoga County**

**2013 to 2019  
Cleveland, OH**

Oversaw creation and distribution of public communication while coordinating external affairs for county with 59 municipalities and 1.3M citizens. Served as primary point of contact regarding health and human services program for media inquiries, information requests, questions, or complaints. Managed communication processes and workflows to streamline efforts and stay on message. Planned, coordinated, and executed complex or large-scale events in collaboration with other government agencies - serving as primary liaison for events with national sponsors and local officials. Administered strictly defined event and program budgets through expense controls and vendor negotiations.

- Crafted hundreds of speeches and talking points memos for County Executive
- Led communication awareness plan for change management process related to overhaul of Cuyahoga County’s finance, procurement, HR, and payroll systems
- Designed and led internal communications strategy to connect employees with benefits, training, and resources
- Coordinated dozens of communications and marketing campaigns for various departments including Health and Human Services, Public Safety and Justice Services, Public Works, and Regional Collaboration
- Developed, executed, and refined new digital communications strategies focused on website, intranet, email newsletters, social media posts, news releases, and public advisories
- Planned and managed five “State of the County” addresses from pre-planning through execution and follow up
- Managed production of two Cuyahoga County Annual Reports - coordinating efforts and timelines of multiple departments, writing stories, and producing interactive videos
- Established rapport and built relationships with media outlets; collaborated on editorials and in-station news stories

**PRIOR EXPERIENCE**

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External Affairs Manager City Year Inc.	2008 to 2013 Cleveland, OH
Youth Program Consultant Greater Cleveland Urban League	2007 to 2008 Cleveland, OH
Youth Unemployment Case Manager Friendly Inn Settlement House	2006 to 2008 Cleveland, OH
Membership Director & Business Manager Greater Cleveland Downtown YMCA	2001 to 2005 Cleveland, OH

**EDUCATION & TRAINING**

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Bachelor of Arts and Sciences in Communications - Cleveland State University

**CERTIFICATIONS**

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Lean Six Sigma Yellow Belt - Cuyahoga County



October 15, 2020

Armond Budish  
Cuyahoga County Executive  
Cuyahoga County Administrative Headquarters  
2079 East Ninth St.  
Cleveland, OH 44115

Dear Mr. Budish

Please accept this letter of interest in serving on the Cuyahoga County Advisory Board for the Division of Senior and Adult Services.

I believe it's important to improve the overall quality of life for the elderly and those living with disabilities. Having had the professional experience of working for Cuyahoga County, I worked closely with the DSAS team from the boots on the ground caseworker to executive leadership creating the vision that finds a path to provide a network of high-level care. That experience has shown me the immense and tireless work that goes into the care and attention that County seniors and adults are receiving and why this work is so critical.

Now in my role as Field Representative for the Office of Congresswoman Marcia L. Fudge, I am eager to continue the work of senior advocacy and help advance policy and legislation that will make a real difference for the seniors and adults in the region. Representative Fudge and Congress has and continues to make a significant effort to support services for older adults, senior centers and area agencies on aging.

I am excited by the opportunity to further play a role in getting Cuyahoga County seniors and adults the services they need and deserve. Thank you for your consideration of my application.

Sincerely,



Donisha Greene

Dec. 20th 2018	Cuyahoga County Advisory Council on Senior and Adult Services	David Carlson
Dec. 21st 2018	Cuyahoga County Advisory Council on Senior and Adult Services	Cheryl Crahen
Dec. 21st 2018	Cuyahoga County Advisory Council on Senior and Adult Services	Ashley Morrissey
Nov. 22nd 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Julie Johnson
Jan. 13th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Bill Hebble
March 1st 2022	Cuyahoga County Advisory Council on Senior and Adult Services	Douglas Bennett
Aug. 2nd 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Wayne Mesker
Dec. 31st 2019	Cuyahoga County Advisory Council on Senior and Adult Services	Victoria Winbush
Feb. 14th 2019	Cuyahoga County Advisory Council on Senior and Adult Services	Beth Sipple
Jan. 3rd 2019	Cuyahoga County Advisory Council on Senior and Adult Services	Camren Harris
Jan. 5th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	William Zaccardelli
June 5th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Beth Sipple
Nov. 10th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Eugene Ward
Nov. 18th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Donisha Greene
Nov. 18th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Kathleen Hallissey
Nov. 18th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Janet Keeler
Nov. 19th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Yvonka Hall
Nov. 19th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Shannon Monyak
Nov. 20th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Yvette Bozman
Nov. 21st 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Kristie Groves
Nov. 24th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Katie Boland
Nov. 24th 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Douglas Tayek
Dec. 21st 2020	Cuyahoga County Advisory Council on Senior and Adult Services	Janet Montoya
Jan. 15th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Mark Batson
Jan. 15th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Kim Thomas
Jan. 19th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Carolyn Lookabill
Jan. 27th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Jennifer Rosich
March 5th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Cheryl Bradas
March 19th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Dana Wiggins
Dec. 19th 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Emily Lundgard

Dec. 21st 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Christopher Hall
Dec. 23rd 2021	Cuyahoga County Advisory Council on Senior and Adult Services	Heidi Lum
March 5th 2022	Cuyahoga County Advisory Council on Senior and Adult Services	Jennifer Kons
March 7th 2022	Cuyahoga County Advisory Council on Senior and Adult Services	Ashley Morrissey
March 28th 2022	Cuyahoga County Advisory Council on Senior and Adult Services	Donisha Greene

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0090

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment and reappointment of various individuals to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Section 208.04 of the Cuyahoga County Code, the Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

WHEREAS, the Cuyahoga County Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County; and

WHEREAS, members of the Cuyahoga County Diversion Board shall be appointed to serve a three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025:

Reappointment:

- a) Akram Boutros, MD

Appointment

- a) Dornat Drummond (replacing Chief Calvin Williams)

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment and reappointment of the following individuals to serve on the Cuyahoga County Diversion Board for the term 3/1/2022 – 2/28/2025:

Reappointment:

- a) Akram Boutros, MD

Appointment

- b) Dornat Drummond (replacing Chief Calvin Williams)

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 1, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E. Ninth Street, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Diversion Board

Dear President Jones:

Pursuant to Section 208.04 of the Cuyahoga County Code, I am pleased to nominate the following individuals for appointment to serve on the Cuyahoga County Diversion Board:

Reappointment

- **Akram Boutros**, 3-year term, 3/1/2022 – 2/28/2025
  - Resides in Cleveland (Cuyahoga County)

New Appointment

- **Dornat Drummond**, 3-year term, 3/1/2022 – 2/28/2025
  - Replacing Chief Calvin Williams
  - Resides in Cleveland (Cuyahoga County)

The Diversion Board was established to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center (CCADC).

The Diversion Board shall be composed of nine (9) members, four (4) appointed by the Executive, two (2) appointed by the Council President, one (1) by the Cuyahoga County Prosecutor, one (1) by the Cuyahoga County Public Defender, and one (1) by the Administrative and Presiding Judge of the Common Pleas Court General Division. No more than two (2) of the six (6) members appointed by the Executive and Council President may be employees of Cuyahoga County.

Attached you will find the nominee's resumes for your review. There are two candidates on file for this position.

Thank you for your consideration of these appointments. If you need further information, please contact Michele Pomerantz at 216-258-8921.

Sincerely,

A handwritten signature in black ink that reads "Armond Budish". The signature is written in a cursive, flowing style.

Armond Budish  
Cuyahoga County Executive





On January 3, 2022, City of Cleveland Mayor Justin Bibb administered the Oath of Office to Dornat (Wayne) Drummond as Interim Chief of Police.

Chief Drummond was appointed to the Cleveland Division of Police on May 8, 1989 and began his career in the First District. He was promoted to Sergeant in the year 2000 and Lieutenant in 2002, supervising the Fugitive Unit and Case Preparation Unit. During this time, he also served as the Division's Public Information Officer.

In 2005, Lieutenant Drummond was appointed to the rank of Commander, overseeing the Division's Sixth District on the city's northeast side, which includes the Collinwood and Glenville neighborhoods. On February 10, 2014, Commander Drummond was appointed to Deputy Chief of Field Operations, overseeing the five Neighborhood Districts, the Bureau of

Traffic, the Bureau of Community Policing, and Special Events for the division.

Chief Wayne Drummond grew up in the Cleveland-Cedar Avenue neighborhood. He is a graduate of the University of Toledo (B.A.) and a graduate of the Federal Bureau of Investigation National Academy Class 230. Chief Drummond has been married to his wife, Trish, for 27 years. He has four children and three grandchildren.

Former Deputy Chief Drummond will serve as the 41<sup>st</sup> Chief of Police.

Akram Boutros, MD,  
President and Chief executive Officer  
The MetroHealth System

In his more than seven years as the President and CEO of MetroHealth, the public health system in Cleveland, Akram Boutros, MD, FACHE, has galvanized political leaders, entrepreneurs and the community around an inspiring and comprehensive model of health care that goes beyond traditional medicine to include distributing healthy food and providing educational opportunities, job training, legal services and more throughout the community it serves.

With his unwavering commitment to improve the health of Greater Cleveland, Dr. Boutros has achieved what many thought was impossible: a complete turnaround of MetroHealth. In 2017, the system went to market on its own credit and sold \$946 million in bonds to rebuild its aging hospital, revitalize its main campus and resurrect its West Side neighborhood. In April 2019, it broke ground on that 270-room, 11-floor hospital. Two months later, MetroHealth made two stunning announcements: a more than \$60 million investment in its Clark-Fulton neighborhood that includes three apartment buildings and retail development, and the creation of the Institute for H.O.P.E.<sup>™</sup> (Health, Opportunity, Partnership, Empowerment), a bold venture dedicated to the social determinants of health.

These achievements are just a few pieces in the unprecedented transformation of Cuyahoga County's public health care system Dr. Boutros has piloted since he arrived at MetroHealth in 2013.

During his tenure, he has created an Integrated Delivery System that provides care at more than 20 community health centers, four hospitals, four clinics in Discount Drug Mart stores, four MetroExpressCare locations and nine pharmacies. Those are in addition to MetroHealth's main-campus medical center, which is home to the area's most experienced Level I Adult Trauma Center, Ohio's only Ebola Treatment Center and the only adult and pediatric trauma and burn center in the state.

With \$1.3 billion in annual revenue, MetroHealth treats more than 300,000 patients at more than 1.4 million visits a year.

Under Dr. Boutros, MetroHealth has created more than 1,800 new jobs, sent doctors into more than a dozen local schools and constructed an \$82 million addition to its Critical Care Pavilion. In 2019, MetroHealth returned \$231 million – 19% of its operating expenses – to Cuyahoga County in free care and community benefit programs. That is nearly two times the national average.

Dr. Boutros' collaborative spirit has led to dozens of partnerships, including working with the Cleveland public schools to open what is believed to be the only high school inside a hospital. Its first class of seniors graduated in June 2019; 100% were accepted into college.

An internist with a 28-year record of successful hospital leadership at academic medical centers, community hospitals and specialty hospitals, Dr. Boutros cultivates personal relationships throughout the hospital system and the community along with an atmosphere of personal excellence for everyone he works with.

He is a graduate of St. John's University, SUNY Downstate Medical Center and Harvard Business School's Advanced Management Program. He has received an honorary Doctor of Medicine degree from

Northeast Ohio Medical University and an honorary Doctor of Humane Letters from Baldwin Wallace University.

He serves on numerous nonprofit boards and is the recipient of dozens of awards, including the 2019 Humanitarian Award from The Diversity Center of Northeast Ohio.

His community service includes serving on the boards of:

- America's Essential Hospitals
- American Hospital Association Regional Policy Board
- American Hospital Association Section for Metro Hospitals Governing Council
- American Hospital Association Strategic Leadership Group for Urban Hospital Sustainability
- Blockland Cleveland 1.0
- Blockland Cleveland 2.0
- Cuyahoga Community College Foundation
- Greater Cleveland Partnership
- The MetroHealth Foundation
- Select Assurance Captive
- Vizient

Some of his recent awards include being named:

- Recipient of the 2019 Humanitarian Award from The Diversity Center of Northeast Ohio
- Recipient of the 2018 George V. Voinovich Municipal Service Award from The Cuyahoga County Mayors & City Managers Association
- Recipient of the 2018 Richard H. Adler Community Leadership Award from the American Jewish Committee Cleveland
- Recipient of the Stokes Community Leadership Award
- A Nonprofit Hospital and Health System CEO to Know
- EY 2015 Entrepreneur of the Year for Community Impact in Northeast Ohio
- A 2015-2018 nominee for Modern Healthcare's 100 Most Influential People in Healthcare
- To Northeast Ohio's Power 150 by Crain's Cleveland Business
- Inside Business Magazine's Power 100 list

March 11th 2022	Cuyahoga County Diversion Board	Dornat Drummond
March 24th 2022	Cuyahoga County Diversion Board	Akram Boutros

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0091

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment and reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the goal of the Cuyahoga Regional HIV Health Services Planning Council is to identify HIV positive individuals and to link them into appropriate care and living situations to improve health outcomes comprised of Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties; and

WHEREAS, the Membership and Outreach committee of the Cuyahoga Regional HIV Health Services Planning Council recommend the nominees based on satisfying the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

WHEREAS, the Regional HIV Health Services Planning Council is a 40-member body serving staggered terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms:

- 1) Appointments:
  - a) Uleta Carter for the term 4/1/2022 - 3/31/2025
  - b) Bryan Jones for the term 4/1/2022 – 3/31/2025
  - c) Jeannie Citerman-Kraeger for the term 2/1/2022 – 1/31/2025 (replacing Tammie Jones)
  - d) Karla Ruiz for the term 4/1/2020 – 3/31/2023 (replacing Tim Leonard)
  - e) Peter Scardino for the term 4/1/2022 – 3/31/2025

- f) David Smith for the term 4/1/2021 – 3/31/2024 (replacing Marlene Robinson-Staler)
- g) James Stevenson for the term 4/1/2022 – 3/31/2025
- h) Joye Toombs for the term 4/1/2022 – 3/31/2025

2) Reappointments:

- a) Clifford Barnett for the term 2/1/2021 – 1/31/2024
- b) Michael Diegham for the term 2/1/2021 – 1/31/2024
- c) Leisha Yarbrough-Franklin for the term 4/1/2021 – 3/31/2024
- d) Dr. Barbara Gripshover for the term 4/1/2021 – 3/31/2024
- e) Christy Nichols for the term 4/1/2020 – 3/31/2023
- f) Naimah O’Neal for the term 4/1/2021 – 3/31/2024

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment and reappointment of the following individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms:

1) Appointments:

- a) Uleta Carter for the term 4/1/2022 - 3/31/2025
- b) Bryan Jones for the term 4/1/2022 – 3/31/2025
- c) Jeannie Citerman-Kraeger for the term 2/1/2022 – 1/31/2025 (replacing Tammie Jones)
- d) Karla Ruiz for the term 4/1/2020 – 3/31/2023 (replacing Tim Leonard)
- e) Peter Scardino for the term 4/1/2022 – 3/31/2025
- f) David Smith for the term 4/1/2021 – 3/31/2024 (replacing Marlene Robinson-Staler)
- g) James Stevenson for the term 4/1/2022 – 3/31/2025
- h) Joye Toombs for the term 4/1/2022 – 3/31/2025

2) Reappointments:

- a) Clifford Barnett for the term 2/1/2021 – 1/31/2024
- b) Michael Diegham for the term 2/1/2021 – 1/31/2024
- c) Leisha Yarbrough-Franklin for the term 4/1/2021 – 3/31/2024
- d) Dr. Barbara Gripshover for the term 4/1/2021 – 3/31/2024
- e) Christy Nichols for the term 4/1/2020 – 3/31/2023
- f) Naimah O’Neal for the term 4/1/2021 – 3/31/2024

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 1, 2022

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Health Services Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Health Services Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

#### Reappointment

- **Clifford Barnett**, 3-year term, 2/1/2021 – 1/31/2024
  - Resides in Cleveland (Cuyahoga County)
- **Michael Dieghan**, 3-year term, 2/1/2021 – 1/31/2024
  - Resides in Cleveland (Cuyahoga County)
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2021 – 3/31/2024
  - Resides in University Heights (Cuyahoga County)
- **Christy Nichols**, 3-year term, 4/1/2020 – 3/31/2023
  - Resides in Cleveland (Cuyahoga County)
- **Naimah O'Neal**, 3-year term, 4/1/2021 – 3/31/2024
  - Resides in Euclid (Cuyahoga County)
- **Leisha Yarbrough-Franklin**, 3-year term, 4/1/2021 – 3/31/2024
  - Resides in Richmond Heights (Cuyahoga County)

#### New Appointment

- **Uleta Carter**, 3-year term, 4/1/2022 – 3/31/2025
  - Filling a vacancy that hadn't previously been filled
  - Resides in Painesville (Lake County)
- **Jeannie Citerman-Kraeger**, 3-year term, 2/1/2022 – 1/31/2025
  - Replacing Tammie Jones
  - Resides in Cleveland (Cuyahoga County)
- **Bryan Jones**, 3-year term, 4/1/2022 – 3/31/2025
  - Filling a vacancy that hadn't previously been filled
  - Resides in Lakewood (Cuyahoga County)
- **Peter Scardino**, 3-year term, 4/1/2022 – 3/31/2025
  - Filling a vacancy that hadn't previously been filled
  - Resides in Ashtabula (Ashtabula County)



- **David Smith**, 3-year term, 4/1/2021 – 3/31/2024
  - Replacing Marlene Robinson-Staler
  - Resides in Cleveland (Cuyahoga County)
- **James Stevenson**, 3-year term, 4/1/2022 – 3/31/2025
  - Filling a vacancy that hadn't previously been filled
  - Resides in Cleveland (Cuyahoga County)
- **Joye Toombs**, 3-year term, 4/1/2022 – 3/31/2025
  - Filling a vacancy that hadn't previously been filled
  - Resides in Cleveland (Cuyahoga County)
- **Karla Ruiz**, 3-year term, 4/1/2020 – 3/31/2023
  - Replacing Tim Leonard
  - Resides in Columbus (Franklin County)

The HIV Services Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Attached you will find the nominee's bios for your review. There are 20 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,



Armond Budish  
Cuyahoga County Executive

# CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

November 9, 2021

**Armond Budish**

Cuyahoga County Executive  
Cuyahoga County Administrative Headquarters  
2079 East Ninth Street  
Cleveland, OH 44115

The Honorable Armond Budish:

The Cuyahoga Regional HIV Prevention and Care Ryan White Planning Council seeks your approval of the following candidates for initial appointment and re-appointment to the Planning Council:

**Candidates for Initial Appointment:**

1. Uleta Carter
2. Jeannie Citerman-Kraeger
3. Bryan Jones
4. Peter Scardino
5. David Smith
6. James Stevenson
7. Joye Toombs
8. Karla Ruiz

The candidates proposed for initial appointment are recommended by majority vote of the current members of the Planning Council because of their understanding and support for the community impacted by HIV/AIDS; their qualifications to satisfy the required membership categories for service and their pledge to honor the time commitments in order to perform the work of the Planning Council.

**Candidate for Re-appointment:**

1. Clifford Barnett
2. Michael Dieghan
3. Dr. Barbara Gripshover
4. Christy Nichols
5. Naimah O'Neal
6. Leisha Yarbrough-Franklin

The candidates for re-appointment are recommended for approval based on their demonstrated commitment to the work of the Planning Council and their adherence to its goals and objectives.

# CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

In accordance with the term limits instituted in the revised Planning Council Bylaws, approved by unanimous vote on October 20, 2021, candidates seeking to serve on Planning Council shall be appointed to serve a 3-years. Therefore, the Planning Council respectfully requests your favorable and expeditious consideration of the candidates for initial appointment and re-appointment to a 3-year term. Each candidate represents key mandatory membership categories that will ensure compliance with Federal requirements.

Thank you in advance for the expeditious facilitation of the membership process. If you need additional information, please contact Martha Halko, Interim Co-Director, Prevention and Wellness Services, Cuyahoga County Board of Health at 216.201.2001 extension 1504 or via e-mail at [mhalko@ccbh.net](mailto:mhalko@ccbh.net).

Sincerely,



Terrance Allan  
Health Commissioner

**Cuyahoga Regional HIV Prevention and Care Planning Council**  
*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Membership Retention and Marketing  
 Open Nomination Recruitment Outcome - January – August 2021**

No.	Name	Organization	Membership Category	Application Status
1.	Clifford Barnett	Unaffiliated	Non-Aligned PLWH	Re-appointment
2.	Michael Deighan	Unaffiliated	Non-Aligned PLWH	Re-appointment
3.	Dr. Barbarba Gripshover	University Hospitals Medical Center	Part D Representative	Re-appointment
4.	Christy Nichols	Ohio Department of Health	State Medicaid Agency	Re-appointment
5.	Naimah O’Neal	The Centers Ohio/Circle Health Services	Health Care Provider, FQHC	Re-appointment
6.	Leisha Yarbrough-Franklin	The Alcohol Drug Addiction and Mental Health Services (ADAMHS) Board	Mental Health & Substance Use Provider	Re-appointment
7.	Uleta Carter	Care Alliance	Part C Provider	New Applicant
8.	Jeannie Citerman-Kraeger	Cleveland Department of Public Health	Local Public Health Agency	New Applicant
9.	Bryan Jones	Unaffiliated	Non-Aligned PLWH	New Applicant
10.	Peter Scardino	Catholic Charities of Ashtabula County	Non-Aligned PLWH	New Applicant
11.	David Smith	Cuyahoga County Division of Senior and Adult Services	Social Services Organization-other (County Gov’t Agency)	New Applicant
12.	James Stevenson	Nueva Luz, Board Member	Social Service Organization	New Applicant
13.	Joye Toombs	AIDS Task Force of Greater Cleveland	Social Services Provider, Housing & Homeless Serv	New Applicant
14.	Karla Ruiz	Ohio Department of Health	Part B Representative	New Applicant

**Executive Committee Motion** to Approve the Slate of Candidates Recommended for Appointment/Reappointment to the Cuyahoga County HIV Prevention & Care Planning Council:

**Date:** Sept. 15, 2021  
**VOTE:** In Favor 7

**Made by:** Kimberlin Dennis  
 Abstentions: 1 Oppose: 0

**2<sup>nd</sup> by:** Naimah O’Neal  
*Motion Passes*

## I. Candidates for Re-appointments

1. **Clifford Barnett** - Mr. Barnett learned about the Planning Council as a patient of Circle Health. His experience living with HIV has been a difficult journey, and had it not been for the support of Circle Health and its administrators, he feels he would not have been able to live a healthy lifestyle. It's his belief that many people living with HIV do not understand the services available to them. Many still believe that the diagnosis is a death sentence. He feels he has been blessed to have the help of several organizations over the course of my diagnoses from, Circle Health, University Hospitals, NLURC, and several other organizations. Since his appointment to the Planning Council, he has been an active member, co-chairing the Strategy and Finance Committee; serving as a peer advocate and actively seeking to educate youth about HIV related services. He is willing to do whatever he can to help those with similar diagnoses in whatever way that he can. If reappointed, he will continue to actively educate others about Ryan White Programs and Services.
2. **Michael Deighan** - Mr. Deighan has been aware of HIV for over thirty (30) years. He wants to be re-appointed to the Planning Council to continue to contribute to the discussion about the importance of HIV services. He has been active in HIV advocacy, he participated in "Healing Weekends" in the past and is well educated about HIV. He wants to continue to add his voice to the importance of HIV-related services.
3. **Dr. Barbara Gripshover** - Dr. Gripshover is an infectious disease physician who has been caring for HIV-infected individuals since the early 90's. She is the Medical Director of the John T. Carey Special Immunology Unit at University Hospital of Cleveland, where medical care is provided to over 1200 people living with HIV. Her mission is to provide expert, comprehensive, compassionate care to all HIV infected individuals regardless of ability to pay, while furthering the fight against HIV disease through education and research. She has a long history of serving the underserved HIV community, with the help of Ryan White Part A, Part C and Part D funds. She is a member of the Part B Advisory Committee and a co-investigator with the Cleveland AIDS Clinical Trials Unit. She has been an active member of the Cleveland TGA Part A Planning Council since, 1998, and a member of the Quality Improvement Subcommittee. She feels it is important to be involved with the Planning Council to advocate for patients' needs, and if reappointed, she will continue to bring an important medical perspective to the Council.
4. **Christy Nichols** – Ms. Nichols is a seasoned professional with over twenty-seven years of experience with Medicaid. She is currently the Social Program Administrator for the Cuyahoga Job and Family Services Agency. She has served as liaison to a variety of community partners that are important within the network of Ryan White service providers. She has intimate knowledge of social services important to individuals living with HIV/AIDS. She holds a Juris Doctorate Degree from Cleveland-Marshall College of Law, Cleveland State University, where she ranked in the top 5% of her graduating class and was Senior Editor of "The Cleveland State Law Review." Christy has demonstrated her commitment to the Planning Council through her dedicated attendance, providing the monthly Medicaid update and if appointed, she would

serve as the Planning Council's Medicaid representative bringing regular updates on changes as they occur in the State's Medicaid Program.

5. **Naimah O'Neal** – Ms. O'Neal is a Social Worker and an experienced professional with a lengthy history serving and advocating for people living with HIV/AIDS. She has been an active member of the Cleveland TGA Part A Ryan White Planning Council since 2006. She is currently a Co-chair of the Community Liaison Committee (CLC), where she leads by example, volunteering to serve on other committees, coordinating initiatives to recruit and engage new members, especially PLWHA and bringing new ideas to raise awareness about HIV/AIDS. She is an effective spokesperson and advocate with an unwavering commitment to raise awareness about HIV/AIDS. She sets an example through not only co-chairing CLC, but also her actions as an active participant on the Membership Marketing and Retention Committee. She also volunteers for other ad hoc meetings and continuously encourages others to participate. She is a problem-solver and enthusiastically works to improve service delivery for individuals living with HIV/AIDS in the Cleveland TGA.
  
6. **Leisha Yarbrough-Franklin** – Ms. Franklin has been an employee of the Alcohol Drug Addiction and Mental Health Services (ADAMHS) Board for over twenty years and a member of the Ryan White Planning Council since 2011. The ADAMHS Board Cuyahoga County contracts with providers for mental health and addiction treatment. She has extensive experience in Quality Improvement compliance and program planning and development including grant review. If re-appointed, she will continue to share her expertise in an effort to continue improvements in the standards of care for serving individuals with HIV/AIDS.

## II. New Applicants for Initial Appointment

1. **Uleta Carter** – Ms. Carter is a disease intervention specialist at Care Alliance, a Community Based Organization that has a lengthy history providing a wide range of services to vulnerable populations, including homeless services, expanded access to care for Cleveland’s public housing community; oral health services; primary health care and case management to PLWHA under Ryan White Part C. Care Alliance is one of only two Ryan White Part C funded organization within the Cleveland Transitional Grant area. If appointed, Ms. Carter will represent the Part C funded Ryan White Program, fulfilling a critical mandatory membership category on the Planning Council.
2. **Jeannie Citerman-Kraeger** – Ms. Citerman-Kraegar is currently a Grants Administrator for the HOPWA and CDBG grants program for the Cleveland Department of Public Health (CDPH). She expressed an interest in serving on Planning Council for over three-years, since joining the CDPH. She attends numerous Planning Council meetings. She joined the Quality Improvement Committee last year as a subject matter expert volunteer. She is currently a member of the Advisory Board for the Office of Homeless Services (OHS), the local COC, and brings her knowledge of these programs & services to the Planning Council. She is actively involved in the Cleveland Metro area as a volunteer involved with youth aging-out of Foster Care, learning how they are impacted by illness, homelessness, economic, racial and structural challenges. She is also a member of a Community of Hope ([www.hopecleveland.org](http://www.hopecleveland.org)) serving for over two-years with one young person who has aged out of care and helping and supporting him to find his way. If appointed she will continue to contribute her knowledge of HOPWA and other programs of interest to PLWHA.
3. **Bryan Jones** – Mr. Jones feels he would be an asset to the planning council for a number of reasons: as a person who has been thriving with AIDS for 36 years and an advocate for more than half that time, he brings a wealth of information to the table. He thinks it’s important for planning council members to not just be members sitting around the table, but equally importantly out in the community. He feels community engagement and education is his expertise and can convey the voice of those living with HIV to the forefront. He brings not just a local and state perspective of those living with but a national perspective as well. He feels his broad knowledge and perspective will be beneficial to the Cleveland TGA because it gives the Planning Council greater insight, 1) to best practices, 2) innovative ideas that are being developed around HIV care, viral suppression, and peer lead models. These are just a few of the areas he plans to center his contribution around. He is a former member of the Planning Council and served as former co-chair of the Planning Council’s Community Liaison Committee.
4. **Peter Scardino** – As an individual who has served as an executive director of two nonprofit homeless shelters and the program director of one, as well as serving as a board member on numerous community organization boards, Mr. Scardino has years of experience dealing with and developing relationships with numerous

municipalities, organizations, boards, businesses, and individuals to work collaboratively in helping others. He currently works for Catholic Charities of Ashtabula County as a mental health guardianship caseworker. In this role, he uses his ability to develop and establish working collaborative relationships to help others. His role gives a voice to those who aren't able to speak for themselves and/or defend themselves in the community. Mr. Scardino exemplifies patience, compassion and understanding as well as an exceptional ability to communicate effectively. If appointed, he will assist the council by being a community liaison to give Ashtabula County a consumer's voice for HIV/AIDS programs and services.

5. **David Smith** – Mr. Smith is a registered nurse and has had the opportunity over the past 3-years to work closely with PLWHA in the greater Cleveland area. He is the Director of Nursing for the Cuyahoga County Division of Senior and Adult Services and through his work experience, he has gained an appreciation for some of the issues which impact PLWHA. He would like to have the opportunity to use his experience to represent the interests of PLWHA actively and positively. If appointed he will use his clinical expertise to enhance standards of care to continue improvements in quality outcomes for PLWHA.
6. **James Stevenson** – Mr. Stevenson is a former member of the Planning Council and after a break, is seeking to return. He was first appointed to Planning Council in 2013. He is an advocate for seniors living with HIV and is an active advocate for seniors. If appointed he hopes to continue to raise awareness among seniors about HIV services available in the Cleveland TGA. His overall goal is to give back the life that God spared for him. James previously co-chaired the Community Liaison Committee and his re-appointment to the Council will help with maintaining a voice for seniors, an important Planning Council constituency.
7. **Joye Toombs** – Ms. Toombs is currently the Director of Services for the AIDS Taskforce of Greater Cleveland, where she acts as liaison with City/State/Federal/Private funding sources for related budget issues. She was a former Housing Manager and brings a broad range of expertise related to assistance to PLWHA to access and retain stable housing. She has experience in program evaluation and community outreach and is experienced at linking clients to public systems and supportive services. As a Ryan White Part A subrecipient, and appointed to the Planning Council would allow her the opportunity to participate and gain insight to the needs of the community related to HIV/AIDS services.
8. **Karla Ruiz** – Ms. Ruiz has over 5-years of case management and health education experience working with vulnerable populations, including individuals with developmental disabilities (IDD), homelessness, HIV/HepC positive individuals and survivors of human trafficking. She is currently the manager for the RW Part B HIV Community Based Programs (Client Services) and a part of the team who administers the Ryan White Part B and Ohio Department of Health HIV/AIDS Programs. As a member of the ODH team, she will contribute to efforts by ODH to learn more about how it can support the different parts of the state. If appointed, she will serve as the Part B liaison on the Planning Council.



Oct. 5th 2020	None of the Below/Ryan White HIV/AIDS Program's Cuyahoga Regional HIV Services Planning Council	Julia (Julie) Patterson
Oct. 5th 2020	None of the Below/Ryan White HIV/AIDS Program's Cuyahoga Regional HIV Services Planning Council	Faith Ross
Oct. 6th 2020	None of the Below/Ryan White HIV/AIDS Program's Cuyahoga Regional HIV Services Planning Council	Stephanice Washington
Oct. 6th 2020	None of the Below/Ryan White HIV/AIDS Program's Cuyahoga Regional HIV Services Planning Council	Billy Gayheart
Oct. 6th 2020	None of the Below/Ryan White HIV/AIDS Program's Cuyahoga Regional HIV Services Planning Council	Kimberlin Dennis
Nov. 16th 2020	None of the Below/Ryan White HIV/AIDS Program's Cuyahoga Regional HIV Services Planning Council	Tracy Johnson Jr
Feb. 24th 2022	None of the Below - Ryan White	Leshia Yarbrough-Franklin
Feb. 20th 2022	None of the Below - Ryan White	Clifford Barnett
Feb. 17th 2022	None of the Below - Ryan White	James Stevenson
Feb. 17th 2022	None of the Below - Ryan White	Bryan Jones
Feb. 18th 2022	None of the Below - Ryan White	Peter Scardino
Feb. 18th 2022	None of the Below - Ryan White	Uleta Carter
Feb. 18th 2022	None of the Below - Ryan White	Oneal Naimah
Feb. 18th 2022	None of the Below - Ryan White	Joye Toombs
Feb. 18th 2022	None of the Below - Ryan White	David Smith Jr.
Feb. 18th 2022	None of the Below - Ryan White	Deighan Michael
Feb. 22nd 2022	None of the Below - Ryan White	Christy Nicholls
Feb. 23rd 2022	None of the Below - Ryan White	Karla Ruiz
Feb. 23rd 2022	None of the Below - Ryan White	Jeannie Citerman-Kraeger
Feb. 23rd 2022	None of the Below - Ryan White	Barbara Gripshover

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0092

Sponsored by: <b>County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the total amount not-to-exceed \$1,200,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an amendment to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the total amount not-to-exceed \$1,200,000.00 as follows:

- a) for road and bridge concrete supplies
  - 1) Contract No. 653 with Carr Bros., Inc. in the approximate amount reasonably anticipated to be \$190,000.00.
  
- b) for bridge joint supplies
  - 1) Contract No. 835 with The Chas E. Phipps Co. in the approximate amount reasonably anticipated to be \$30,000.00.
  
- c) for sanitary sewer repair supplies
  - 1) Contract No. 843 with Lakeside Supply Company in the approximate amount reasonably anticipated to be \$30,000.00.
  - 2) Contract No. 672 with Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$180,000.00.
  
- d) for sanitary sewer construction supplies
  - 1) Contract No. 957 with EJ USA, Inc. in the approximate amount reasonably anticipated to be \$200,000.00.
  - 2) Contract No. 594 with Trumbull Industries, Inc. in approximate amount reasonably anticipated to be \$210,000.00.
  
- e) for sanitary sewer inspection and cleaning supplies

- 1) Contract No. 944 with Lakeside Supply Company in the approximate amount reasonably anticipated to be \$5,000.00.
  - 2) Contract No. 960 with Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$5,000.00.
  - 3) Contract No. 597 with The Safety Co., LLC dba M-Tech Company in the approximate amount reasonably anticipated to be \$80,000.00.
- f) for sanitary stock tolls and supplies
- 1) Contract No. 945 with Lakeside Supply Company in the approximate amount reasonably anticipated to be \$70,000.00.
  - 2) Contract No. 961 with Trumbull Industries, Inc. in the approximate amount reasonably anticipated to be \$70,000.00.
- g) for sanitary sewer monitoring supplies
- 1) Contract No. 958 with Hach Company in the approximate amount reasonably anticipated to be \$130,000.00.

WHEREAS, the primary purpose of this project is to provide required materials, equipment, and construction equipment to key business units in Public Works; and

WHEREAS, the project is funded by a) 82% Sanitary Sewer Fund and b) 18% Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the total amount not-to-exceed \$1,200,000.00as follows:

- a) for road and bridge concrete supplies
  - 1) Contract No. 653 with Carr Bros., Inc. in the approximate amount reasonably anticipated to be \$190,000.00.
- b) for bridge joint supplies
  - 1) Contract No. 835 with The Chas E. Phipps Co. in the approximate amount reasonably anticipated to be \$30,000.00.
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- g) for sanitary sewer monitoring supplies
  - 1) Contract No. 958 with Hach Company in the approximate amount reasonably anticipated to be \$130,000.00.

**SECTION 2.** That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_ 20, \_\_\_\_\_

## Public Works – Master Contract – Sanitary and Road & Bridge – Amendment One

### Scope of Work Summary

The Department of Public Work is requesting to enter into a Master Contract Amendment with various vendors to provide Sanitary Sewer and Road & Bridge materials, equipment, and construction supplies to be used in Cuyahoga County communities. The Master Contract Amendment will allow Public Works to engage with seven (7) different vendors across seven (7) strategic commodities. This will enable the Public Works Department flexibility necessary to purchase materials, tools, and equipment required in the rehabilitation, maintenance, and repair of County sewers, roads, bridges, and assets in a timely manner to meet the needs of our customers.

The term of the Master Contract Amendment for the Sanitary Division and Road & Bridge Division will be one (1) year, beginning January 1, 2022 through December 31, 2022. The total value of this Master Contract Amendment will be not-to-exceed \$1,200,000.00.

The primary goal of this is to enter into a Master Contract Amendment with various providers that will provide required materials, equipment, and construction equipment to key business units in Public Works.

The Department of Public Works conducted a formal RFP procurement process through the Office of Procurement and Diversity. Each of the seven (7) RFP's were released directly to suppliers identified on a plan-holders list. The public notice for the RFP's was advertised in the Plain Dealer and released to various vendors through the BuySpeed bidding software system. After the scoring of the RFP's by qualified teams of Public Works staff, the result is one Master Contract with seven (7) vendors across seven (7) commodities.

### Contractor Information

Lakeside Supply Company  
3000 West 117th Street  
Cleveland, OH 44111

Trumbull Industries, Inc.  
400 Dietz Road NE  
Warren, OH 44483

EJ USA, Inc.  
301 Spring Street, PO Box 439  
East Jordan, MI 49727

The Safety Company, LLC dba M-Tech Company  
7401 First Place  
Oakwood Village, OH 44146

Hach Company  
5600 Lindbergh Drive  
Loveland, CO 80538

Carr Bros, Inc.  
7177 Northfield Rd  
Bedford, OH 44146

Chas E. Phipps Co.  
4560 Willow Parkway  
Cleveland, OH 44125

#### Funding

~~Sanitary Sewer Fund — 78%~~  
~~Road & Bridge Fund — 22%~~

#### **82% Sanitary Sewer Funds and 18% Road and Bridge Funds**

##### Timeline for late submittal-

9/30/21 – Submitted alternate procurement to Board of Control (BOC) requesting to amend two master contracts (OnBase doc # 49252182)

10/5/21 – Discussion with OPD Director, no need to submit this to BOC since it will go to Council. OPD pulled alternate procurement from agenda and was to inform Executive 10/5/21 after the pre-meeting, of the amendment request.

10/20/21 – Public Works Director spoke with the County Executive about the amendment, seeking approval to proceed. Approval was given and Public Works Purchasing initiated the process.

10/21/21 – Email communications were sent to all vendors requesting required documents and revised pricing that would become part of the amendment

10/27/21 – Carr Bros sends in required documents (not pricing)

10/27/21 – HACH sends in required documents but not pricing sheet

10/28/21 – Follow up email sent to all vendors, asking for required documents

10/28/21 – M-Tech sent in required documents and revised price sheets

November – Follow up phone calls made to all vendors on a weekly basis that have not returned any documents and two that needed IG re-registration, met with internal stakeholders on-site and asked them to reach out to their vendor contacts to nudge them about turning in required documents

11/3/21 – Carr Bros sends in revised price sheet

12/13/21 - Follow up email sent to vendors regarding documents needed for the amendment including price sheets

12/15/21 – Chas E. Phipps sends in required documents including price sheets

12/21/21 – Phone calls made to two outstanding vendors not heard from (EJ USA and Trumbull)

12/21/21 – Trumbull sends in required documents

12/23/21 – EJ sends in revised price sheet but not required documents

12/28/21 – Emails sent to vendors with outstanding price sheets

1/3/22 – Requested revised contract language pertaining to price from Law Department

1/13/22 – Revised price sheets submitted by all vendors, sent to Law to finalize the amendment

1/21/22 – Notified by HACH of new price increase, had to revise pricing again

1/27/22 – HACH sent revised price sheet as well as signed amendment

2/1/22 – EJ and HACH still not registered with the IG's Office, sent follow up emails and made phone calls

2/1/22 – Chas E. Phipps redlines amendment language

2/7/22 – DPW follow up email to law Department regarding amendment redlines/language

2/8/22 – Revisions to contract amendment language sent to all vendors, based on concerns with supply chains, requesting email response back agreeing to contract language changes

2/8/22 – HACH agrees to revised contract amendment language

2/8/22 – Lakeside agrees to revised contract amendment language

2/8/22 – M-Tech agrees to revised contract amendment language  
2/9/22 – EJ agrees to revised contract amendment language  
2/9/22 – Trumbull agrees to revised contract amendment language  
2/9/22 – Carr Bros agrees to revised contract amendment language  
2/9/22 – Chas E. Phipps agrees to revised contract amendment language  
3/7/22 – Follow up emails/phone calls to EJ about registering with IG's Office  
3/8/22 – Notified by Deputy IG that EJ USA is now fully registered with the IH's Office  
3/8/22 – Emailed OPD requesting amendment be added to the 3/9/22 Executive review meeting as a review meeting add-on, considering the County was just notified by the IG's Office of the last vendor's IG registration, told 3/9/22 request to add to 3/9 executive review meeting // 3/22 Council meeting was denied.  
3/14/22 – OPD conducted final review of EJ's contract (the last of 12 contracts) and approved through Infor system to get on to an agenda



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44442
Infor/Lawson PO# Code (if applicable):	CE1900309
CM Contract#	653

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?	Public Works has been waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK (per DPW e-mail, signed by M. Seay)
IG#	21-0253		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/19/2022	PS	OK
Debarment/Suspension Verified	Date:	1/26/2022	PS	OK
Auditor's Finding	Date:	1/14/2022	PS	OK
Independent Contractor (I.C.) Requirement	Date:	10/27/2021	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers' Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/20	<del>PW270185</del>	55130	-	<del>\$190,000.00</del>
1/1/2021 – 12/31/2021	<del>PW270185</del>	55130	-	<del>\$190,000.00</del>
1/1/2022 – 12/31/2022	PW270185	55130		\$190,000.00
			<b>TOTAL</b>	<del>\$570,000.00</del> <b>\$190,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1900309-01
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1900309
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ44442
<b>CM Contract#</b>	653

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$380,000.00		1/1/20-12/31/21	11/12/2019	R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$190,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$570,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	653
Vendor Name:	Carr Bros., Inc.
ftp:	1/1/2020-12/31/2021 EXT 12/31/2022
Amount:	Add'l \$190,000.00mm

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	2/15/2022: Justification signed by M. Seay, per department e-mail (on file); BOC title to add # of actions to master contract added by Department of Purchasing. 2/14/2022: BOC-Agenda Item Title must include “Master Contract- x of xx”
Purchasing Buyer’s initials and date of approval	OK, ssp 2/15/2022



# Proposal Evaluation Form Concrete Supplies #44442

**Project Name** Master Contracts - Sanitary / Road & Bridge  
**Project Type** Master Contract - Concrete Supplies  
**Submission Date** March 29, 2019  
**Evaluation Meeting Date**  
**Facilitator** Thomas Pavich

**Committee Members:**  
 J. G. D'Onofrio  
 J. Hernandez  
 D. Novak  
 R. Stagnitto  
 M. Chalmers

EVALUATION CRITERIA	Max Points	Carr				
		Yes/No	NA	NA	NA	NA
Section 1 - Minimum Qualifications						
Prequalifications Met		Yes/No	NA	NA	NA	NA
		Yes/No	NA	NA	NA	NA
		Yes/No	NA	NA	NA	NA
		Yes/No	NA	NA	NA	NA
SBE Goal Met: 0	NA	NA	NA	NA	NA	NA
Proposed solution for current issue	5	2				
Customer Service and Qualifications	20	10				
Product Delivery Requirements	20	15				
Product Warranty and Guarantee	10	7				
Product Pricing	20	15				
Non-core Pricing, Rebates, Discounts	5	3				
Reporting and Invoicing	10	7				
Terms and Conditions	5	1				
Miscellaneous	5	3				
<b>TOTAL</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

57

**Points**  
 Does not meet expectations 0  
 Meets expectations 3,6,13  
 Exceeds expectations 4,8,15  
 Greatly exceeds expectations 5,10,20

**REP Scores**  
 Carr 57

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Carr Bros. Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM653				
<b>RQ#</b>	RQ44442				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to concrete supplies.				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to concrete supplies				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44443
Infor/Lawson PO# Code (if applicable):	
CM Contract#	835

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	Public Works has been waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form			PS	OK
IG#	21-0262		PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/5/22	PS	OK
Debarment/Suspension Verified	Date:	1/26/2022	PS	OK
Auditor's Finding	Date:	1/14/2022	PS	OK
Independent Contractor (I.C.) Requirement	Date:	10/27/2021	PS	OK
Cover - <i>Master amendments only</i>			PS	OK
Contract Evaluation			PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers' Compensation Insurance	PS
Original Executed Contract (containing insurance terms) & all executed amendments	PS

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/2020	-PW270185	55130	-	<b>\$30,000.00</b>
1/1/2021 – 12/31/2021	-PW270185	55130	-	<b>\$30,000.00</b>
1/1/2022 – 12/31/2022	PW270185	55130		\$30,000.00
			<b>TOTAL</b>	<b>\$90,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	<b>CE1900312</b>
<b>Infor/Lawson PO# Code (if applicable)</b>	<b>CE1900312-01</b>
<b>Lawson RQ# (if applicable)</b>	<b>BuySpeed RQ44443</b>
<b>CM Contract#</b>	<b>835</b>

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$60,000.00		1/1/20-12/31/21	11/12/2019	R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$30,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$90,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	835
Vendor Name:	The Chas E. Phipps Co.
ftp:	1/1/2020-12/31/2021 EXT 12/31/2022
Amount:	Add'l \$30,000.00mm
History/CE:	OK

## **Department of Purchasing – Required Documents Checklist**

Upload as “word” document in Infor

EL:	OK
Procurement Notes:	3/8/2022: part 2 of 12; Justification signed by M. Seay, per department e-mail (on file); will approve once all actions are reviewed/approved
Purchasing Buyer’s initials and date of approval	OK, ssp 3/8/2022



## CONTRACT EVALUATION FORM

<b>Contractor</b>	Chas E. Phipps				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM835				
<b>RQ#</b>	RQ44443				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to bridge joint supplies.				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to bridge joint supplies				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44464
Infor/Lawson PO# Code (if applicable):	CE1900319
CM Contract#	843

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	Public Works is waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing				Department initials	Purchasing
Justification Form				PS	OK
IG#	20-0284			PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/25/2022 1/5/2022		PS	OK
Debarment/Suspension Verified	Date:	1/26/2022		PS	OK
Auditor's Finding	Date:	1/14/2022		PS	OK
Independent Contractor (I.C.) Requirement	Date:	10/21/21		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item.

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers' Compensation Insurance	PS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	PS
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/20	PW715200	-52000	-	<b>\$30,000.00</b>
1/1/2021 – 12/31/2021	<del>PW715200</del>	52000	-	\$30,000.00
1/1/2022 – 12/31/2022	PW715200	52000		\$30,000.00
			<b>TOTAL</b>	<b>\$90,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1900319
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1900319-01
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ44464
<b>CM Contract#</b>	843

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$60,000.00		1/1/20 – 12/31/21		R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$30,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$90,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	843
Vendor Name:	Lakeside Supply Company
ftp:	1/1/2020 – 12/31/2021 EXT 12/31/2022
Amount:	Add'l \$30,000.00mm
History/CE:	OK
EL:	OK

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Procurement Notes:	2/15/2022: BOC title to add # of actions to master contract added by Department of Purchasing. Justification signed by M. Seay, per department e-mail (on file);
Purchasing Buyer’s initials and date of approval	OK, ssp 2/15/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Lakeside Supply Co.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM843				
<b>RQ#</b>	RQ44464				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to sewer repair				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to sewer repair				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable)	
BuySpeed RQ# (if applicable)	
Infor/Lawson PO # Code: (if applicable)	
CM Contract#	672

Decert/Recert/Additional Certs (DRA)		
	Department initials	OPD
Executed contract cover(s) in support of amount requested	PS	√
Fiscal encumbrance cover(s) (if master contract)	PS	√
Signed DRA – Decertification / Recertification / Additional Certification form	PS	√
Checklist Verification	PS	√

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021 – 12/31/2021	PW715200	52000		\$180,000.00
			<b>TOTAL</b>	

OPD Buyer approval: **jmh**

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Trumbull Industries Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM672				
<b>RQ#</b>	RQ44464				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to sewer repair				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to sewer repair				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44465
Infor/Lawson PO# Code (if applicable):	CE1900331
CM Contract#	957

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	Public Works is waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	22-0068				OK (as of IG posting 3/10/2022)
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/23/2022 1/3/2022		PS	OK
Debarment/Suspension Verified	Date:	1/26/2022		PS	OK
Auditor's Finding	Date:	1/14/2022		PS	OK
Independent Contractor (I.C.) Requirement	Date:	1/3/22		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers' Compensation Insurance	PS



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	PS
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/20	PW715200	-52000	-	\$200,000.00
1/1/2021 – 12/31/2021	<del>PW715200</del>	52000	-	\$200,000.00
1/1/2022 – 12/31/2022	PW715200	52000		\$200,000.00
			<b>TOTAL</b>	<b>\$600,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1900331
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1900331-01
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ44465
<b>CM Contract#</b>	957

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$400,000.00		1/1/20 – 12/31/21		R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$200,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$600,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	957
Vendor Name:	EJ USA, Inc.
ftp:	1/1/2020-12/31/2021 EXT 12/31/2022
Amount:	Add'l \$200,000.00mm
History/CE:	OK
EL:	OK

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Procurement Notes:	3/14/2022: PART 3 OF 12 2/15/2022: Vendor must be registered with an IG# (enter as comment); BOC-Agenda Item Title must include “Master Contract- x of xx”. Justification signed by M. Seay, per department e-mail (on file)
Purchasing Buyer’s initials and date of approval	OK, ssp 3/14/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	EJ USA Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM957				
<b>RQ#</b>	RQ44465				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to construction				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to construction				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44465
Infor/Lawson PO# Code (if applicable):	CE1900332
CM Contract#	594

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	Public Works is waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0381			PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/27/22 1/18/2022		PS	OK
Debarment/Suspension Verified	Date:	1/26/222		PS	OK
Auditor's Finding	Date:	1/14/2022		PS	OK
Independent Contractor (I.C.) Requirement	Date:	12/21/21		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers' Compensation Insurance	PS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	PS
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/20	PW715200	-52000	-	<b>\$210,000.00</b>
1/1/2021 – 12/31/2021	<del>PW715200</del>	52000	-	\$210,000.00
1/1/2022 – 12/31/2022	PW715200	52000		\$210,000.00
			<b>TOTAL</b>	<b>\$630,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1900332-01
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1900332
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ44465
<b>CM Contract#</b>	594

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$420,000.00		1/1/20 – 12/31/21		R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$210,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$630,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	594
Vendor Name:	Trumbull Industries, Inc.
ftp:	1/1/2020 – 12/31/2021 EXT 12/31/2022
Amount:	Add'l \$210,000.00mm
History/CE:	OK
EL:	OK

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Procurement Notes:	2/15/2022: Justification signed by M. Seay, per department e-mail (on file); BOC title to add # of actions to master contract added by Department of Purchasing.
Purchasing Buyer’s initials and date of approval	OK, ssp 2/15/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Trumbull Industries Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM594				
<b>RQ#</b>	RQ44465				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to construction				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to construction				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable)	
BuySpeed RQ# (if applicable)	
Infor/Lawson PO # Code: (if applicable)	
CM Contract#	944

Decert/Recert/Additional Certs (DRA)		
	Department initials	OPD
Executed contract cover(s) in support of amount requested	PS	√
Fiscal encumbrance cover(s) (if master contract)	PS	√
Signed DRA – Decertification / Recertification / Additional Certification form	PS	√
Checklist Verification	PS	√

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021 – 12/31/2021	PW715200	52000		\$5,000.00
			<b>TOTAL</b>	

OPD Buyer approval: **jmh**



## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable)	
BuySpeed RQ# (if applicable)	RQ44466
Infor/Lawson PO # Code: (if applicable)	CE1900318-01 CONV
CM Contract#	960

Decert/Recert/Additional Certs (DRA)		
	Department initials	OPD
Executed contract cover(s) in support of amount requested	PS	OK
Fiscal encumbrance cover(s) (if master contract)	PS	OK
Signed DRA – Decertification / Recertification / Additional Certification form	PS	OK
Checklist Verification	PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021 – 12/31/2021	PW715200	5200 52000		\$5,000.00
			<b>TOTAL</b>	<b>\$5,000.00</b>

OPD Buyer approval: OK, ssp 3/30/2021

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Trumbull Industries Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM960				
<b>RQ#</b>	RQ44466				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to sewer inspection and cleaning				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to sewer inspection and cleaning				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44466
Infor/Lawson PO# Code (if applicable):	CE1900311
CM Contract#	597

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	Public Works is waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	12-1960			PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/26/22 1/14/2022		PS	OK
Debarment/Suspension Verified	Date:	1/26/222		PS	OK
Auditor's Finding	Date:	1/14/2022		PS	OK
Independent Contractor (I.C.) Requirement	Date:	10/22/21		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers' Compensation Insurance	PS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	PS
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/20	PW715200	-52000	-	<del>\$80,000.00</del>
1/1/2021 – 12/31/2021	<del>PW715200</del>	52000	-	\$80,000.00
1/1/2022 – 12/31/2022	PW715200	52000		\$80,000.00
			<b>TOTAL</b>	<b>\$240,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1900311
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1900311-01
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ44466
<b>CM Contract#</b>	597

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$160,000.00		1/1/20 – 12/31/21		R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$80,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$240,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	597
Vendor Name:	The Safety Co. dba M-Tech Company
ftp:	1/1/2020-12/31/2021 EXT 12/31/2022
Amount:	Add'l \$80,000.00mm
History/CE:	OK
EL:	OK

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Procurement Notes:	2/15/2022: Justification signed by M. Seay, per department e-mail (on file); BOC title to add # of actions to master contract added by Department of Purchasing.
Purchasing Buyer’s initials and date of approval	OK, ssp 2/15/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	The Safety Co. dba Mtech Co				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM597				
<b>RQ#</b>	RQ44466				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to sewer inspection and cleaning				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to sewer inspection and cleaning				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44467
Infor/Lawson PO# Code (if applicable):	CE1900314
CM Contract#	945

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	Public Works is waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	20-0284			PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/25/2022		PS	OK
		1/5/2022			
Debarment/Suspension Verified	Date:	1/26/2022		PS	OK
Auditor’s Finding	Date:	1/14/2022		PS	OK
Independent Contractor (I.C.) Requirement	Date:	10/21/21		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers’ Compensation Insurance	PS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	PS
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/20	PW715200	52000	-	<b>\$70,000.00</b>
1/1/2021 – 12/31/2021	PW715200	52000	-	\$70,000.00
1/1/2022 – 12/31/2022	PW715200	52000		\$70,000.00
			<b>TOTAL</b>	<b>\$210,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1900314
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1900314-01
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ44467
<b>CM Contract#</b>	945

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$140,000.00		1/1/20 – 12/31/21		R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$70,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$210,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	945
Vendor Name:	Lakeside Supply Company
ftp:	1/1/2020-12/31/2021 EXT 12/31/2022
Amount:	Add'l \$70,000.00mm
History/CE:	OK
EL:	OK



## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Procurement Notes:	2/15/2022: BOC title to add # of actions to master contract added by Department of Purchasing; Justification signed by M. Seay, per department e-mail (on file);
Purchasing Buyer’s initials and date of approval	OK, ssp 2/15/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Lakeside Supply Co.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM945				
<b>RQ#</b>	RQ44467				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to sewer stock tools				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to sewer stock tools				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	RQ44467
Infor/Lawson PO# Code (if applicable):	CE1900313
CM Contract#	961

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PS	

Late Submittal Required:	Yes <input type="checkbox"/> X	No <input type="checkbox"/>
Why is the amendment being submitted late?	Public Works is waiting on vendors to submit documents including revised price sheets.	
What is being done to prevent this from reoccurring?	Public Works is working with vendors on projects and contractual concerns as they surface.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PS	OK
IG#	21-0381			PS	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:	1/27/22 1/18/2022		PS	OK
Debarment/Suspension Verified	Date:	1/26/222		PS	OK
Auditor's Finding	Date:	1/14/2022		PS	OK
Independent Contractor (I.C.) Requirement	Date:	12/21/21		PS	OK
Cover - <i>Master amendments only</i>				PS	OK
Contract Evaluation				PS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				PS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PS
Matrix Law Screen shot	PS
COI	PS
Workers' Compensation Insurance	PS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	PS
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2020 – 12/31/20	PW715200	-52000	-	<b>\$70,000.00</b>
1/1/2021 – 12/31/2021	-PW715200	52000	-	\$70,000.00
1/1/2022 – 12/31/2022	PW715200	52000		\$70,000.00
			<b>TOTAL</b>	<b>\$210,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1900313
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1900313-01
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ44467
<b>CM Contract#</b>	961

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$140,000.00		1/1/20 – 12/31/21		R2019-0226
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$70,000.00	1/1/2022-12/31/2022		
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$210,000.00			

### Purchasing Use Only:

Prior Resolutions:	R2019-0226
Amend:	961
Vendor Name:	Trumbull Industries, Inc.
ftp:	1/1/2020 – 12/31/2021 EXT 12/31/2022
Amount:	Add'l \$70,000.00mm
History/CE:	OK
EL:	OK

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Procurement Notes:	2/15/2022: Justification signed by M. Seay, per department e-mail (on file); BOC title to add # of actions to master contract added by Department of Purchasing.
Purchasing Buyer’s initials and date of approval	OK, ssp 2/15/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Trumbull Industries Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM961				
<b>RQ#</b>	RQ44467				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to sewer stock tools				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to sewer stock tools				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable)	
BuySpeed RQ# (if applicable)	
Infor/Lawson PO # Code: (if applicable)	
CM Contract#	958

Decert/Recert/Additional Certs (DRA)		
	Department initials	OPD
Executed contract cover(s) in support of amount requested	PS	√
Fiscal encumbrance cover(s) (if master contract)	PS	√
Signed DRA – Decertification / Recertification / Additional Certification form	PS	√
Checklist Verification	PS	√

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021 – 12/31/2021	PW715200	52000		\$130,000.00
			<b>TOTAL</b>	

OPD Buyer approval: **jmh**

## CONTRACT EVALUATION FORM

<b>Contractor</b>	HACH Company				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM958				
<b>RQ#</b>	RQ44468				
<b>Time Period of Original Contract</b>	1/20/2020 – 12/31/21				
<b>Background Statement</b>	This amendment is for the Sanitary and Road and Bridge Master Contract – Specific to sewer monitoring				
<b>Service Description</b>	Master Contract for various Sanitary and Road and Bridge Construction Services and Supplies – Specific to sewer monitoring				
<b>Performance Indicators</b>	Vendor is expected to provide on-time service and quality products.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Vendor provides good, quality materials/equipment and is delivered in a timely fashion.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	There have been no documented issues with the vendor.				
<b>Department Contact</b>	Pam Swindell/Tom Pavich				
<b>User Department</b>	Public Works				
<b>Date</b>	2/2/2022				



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0093

Sponsored by: <b>County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> authorizing a revenue generating Agreement with City of Parma in the amount not-to-exceed \$2,000,000.00 for sanitary and storm sewer maintenance services located in County Sewer District 1A for the period of 4/26/2022 – 12/31/2026; authorizing the County Executive to execute Agreement No. 2358 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended a revenue generating Agreement with City of Parma in the amount not-to-exceed \$2,000,000.00 for sanitary and storm sewer maintenance services located in County Sewer District 1A for the period of 4/26/2022 – 12/31/2026; and

WHEREAS, the City of Parma desires to retain Cuyahoga County to perform certain services for the City of Parma to aid with the sanitary and storm sewer maintenance located in County Sewer District No. 1A; and

WHEREAS, pursuant to R.C. §307.15, a county may contract with any municipal corporation to render any service, on behalf of the municipal corporation; and

WHEREAS, this project is located in County Council District No. 4; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating Agreement with City of Parma in the amount not-to-exceed \$2,000,000.00 for sanitary and storm sewer maintenance services located in County Sewer District 1A for the period of 4/26/2022 – 12/31/2026.

**SECTION 2.** That the County Executive is authorized to execute the Agreement No. 2358 and all documents consistent with this Resolution.



DPW, 2022 City of Parma- Subgrant Agreement-ARPA Funds- up to \$2,000,000 -Revenue Generating Department of Public Works is requesting approval of this Subgrant Agreement with the City of Parma in the amount of up to \$2,000,000 with an anticipated Effective date of 4/26/2022 through 12/31/2026. The City of Parma acquired Ordinance 12-22 passed on March 21, 2022, giving authorization to City of Parma to enter into this Sub Grant Agreement for the performance of certain maintenance activities/ projects for the City Sewers using the Grant Funds. The City of Parma is the recipient of a grant from the U.S. Dept of Treasury for Corona Virus State and Local Fiscal Recovery Funds of the America Rescue Plan Act dated 5/19/2021.

The primary goal is for the County to provide cores services as described in 2008 MOA to assist with sanitary and storm sewer maintenance within the City of Parma. In addition to the Core Services, the County will perform the maintenance projects described in Agreement. This is a revenue generating direct bill subgrant agreement.

The location of the project is Parma which is in Sewer District No. 1A.

The project is located in Council District 4.

#### Procurement

This is a new Subgrant Agreement with the City of Parma in the amount of up to \$2,000,000 and is revenue generating and direct bill.

#### Contractor and Project Information

City of Parma

6611 Ridge Road

Parma, Ohio 44129

Council District 4

Law Director: Tim Dobeck

#### Project Status & Planning

The County will provide to the City of Parma the Core Services described in 2008 MOA along with maintenance projects listed in Sub Grant Agreement. Grant funds must be spent by December 31, 2026.

#### Funding

This is a Revenue Generating direct bill Subgrant Agreement

Funding codes for this revenue: PW715100 (Sanitary District) 45000-SWD01A43

The schedule of payments is by direct bill invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A- <b>2022 Subgrant Agreement with City of Parma- ARPA funds for maintenance projects- revenue generating</b>
Infor/Lawson PO# Code (if applicable):	N/A
Event #	N/A
CM Contract#	<b>2358</b> (NONPO Agreement)

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	AMS	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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REVENUE-GENERATING NON-COMPETITIVE RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form, if purchase over \$5k (not a purchase)			AMS	Okay per MH
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	n/a Okay per MH
IG#	<b>Not req'd for govt entities; political subdivisions</b>		AMS	n/a Okay per MH
Debarment/Suspension Verified	Date:	3/7/2022	AMS	Okay per MH
Auditor's Finding	Date:	3/7/2022	AMS	Okay per MH
Cover - <i>Master contracts only</i>				n/a Okay per MH
Contract Evaluation – <i>if required</i>			N/A	n/a Okay per MH
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a Okay per MH
Checklist Verification			AMS	Okay per MH

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	PWD-2891
COI	Not req'd for this Grant Agreement per Law
Workers' Compensation Insurance	Not required per Law

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

**Accounting Units -for Deposit ONLY of Subgrant funds from Parma**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/26/2022-12/31/2026	PW715100	45000	SWD01A43	\$ 2 Million (max)
			<b>TOTAL</b>	\$2 Million (max)

<b>Contract History CE/AG# (if applicable)</b>	New Subgrant Agreement
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	-
<b>Lawson RQ# (if applicable)</b>	-
<b>CM Contract#</b>	2538

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	<b>\$2,000,000.00</b>		<b>4/26/22-12/31/26</b>	<b>Pending</b>	<b>Pending</b>
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		<b>\$2,000,000.00</b>			

### Purchasing Use Only:

Prior Resolutions:	n/a
CM#:	2358
Vendor Name:	City of Parma
ftp:	Apr. 26, 2022 – Dec. 31, 2026
Amount:	(revenue-generating)
History/CE:	Okay per MH
EL:	n/a
Procurement Notes:	Revenue generating for a maximum of \$2,000,000.00 in grant funds to be paid out by 12/31/2026 to the County to provide sewer maintenance for the City of Parma.

Purchasing Buyer approval: **Okay per MH. 3/22/2022**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0094

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ7877 to Kenmore Construction Company, Inc. in the amount not-to-exceed \$7,348,986.42 for replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 2370 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$3,086,574.30 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ7877 to Kenmore Construction Company, Inc. in the amount not-to-exceed \$7,348,986.42 for replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 2370 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,086,574.30 to fund a portion of said contract; and

WHEREAS, the primary goals of this project are replacement of new bridge and road, reconstruction of the approaches and construction of a temporary bridge; and

WHEREAS, the anticipated start-completion dates are 6/15/2022 – 6/14/2024; and

WHEREAS, the project is located in County District 6 and is funded as follows: (a) 34% from Federal Funds; (b) 24% from Ohio Public Works Commission and (c) 42% from County Motor Vehicle \$5.00 License Tax Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ7877 to Kenmore Construction Company, Inc. in the amount not-to-exceed \$7,348,986.42 for replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View.

**SECTION 2.** That the County Executive is authorized to execute a Contract No. 2370 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



Title: Department of Public Works Award to Kenmore Construction Company for the Old Rockside Road Bridge 00.42 Replacement RFB RQ7877

#### Scope of Work Summary

Department of Public Works is requesting approval of a contract Kenmore Construction Company, Incorporated for the anticipated cost of \$7,348,986.42.

Describe the exact services being provided.

The project consists of the replacement of the Old Rockside Road Bridge over the Cuyahoga River, including new bridge and road, reconstruction of the approaches and construction of a temporary bridge. The anticipated start-completion dates are June 15, 2022 and ending approximately 6/14/2024.

The project is not mandated.

(Municipality of project is Independence and Valley View)

#### Procurement

The procurement method for this project was RFB. The total value of the RFB is \$7,348,986.42. The estimate for this project was \$7,000,000.00. We accepted the lowest and best bid with Kenmore.

The RFB was closed on 2/24/2022. There is an DBE participation/goal of 10%.

There were 10 bids pulled from OPD, 3 bids submitted for review, 3 bids approved.

#### Contractor and Project Information

Kenmore Construction Company, Inc.

700 Home Avenue

Akron, OH 44310

Council District (n/a)

The president for the contractor/vendor is Matt Denholm.

The address or location of the project is: Old Rockside Road Bridge 00.42 in Independence/Valley View.

The project is located in Council District (6)

#### Project Status and Planning

The project is new to the County.

#### Funding

The funding for this project is 34% federally funded, 24% funded by OPWC, and 42% funded by Cuyahoga County via the \$5.00 fund.

The schedule of payments is by invoice.

#### This applies:

For Federally funded projects include this paragraph in the resolution:

Pursuant to the County's home rule authority granted by Section 1.01 of the Cuyahoga County Charter, the County is hereby authorized to comply with the retainage policy implemented by the Ohio Department of Transportation in accordance with 49 CFR §26.29(b), whereby subrecipients of federal aid do not withhold retainage from prime contractors and prime contractors do not withhold retainage from subcontractors where such subcontractors provide performance bonds.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	7877
Infor/Lawson PO # Code (if applicable):	
Event #	2334
CM Contract#	2370

	Department	Clerk of the Board
Briefing Memo	meb	

Late Submittal Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
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<b>FULL AND OPEN COMPETITION Construction Projects – Road &amp; Bridge Reviewed by Purchasing</b>		
	Department initials	Purchasing
Notice of Intent to Award ( <i>sent to all responding vendors</i> )	meb	OK 3/4/22
Bid Specification Packet ( <i>includes Legal Notice to Bidders</i> )	Meb	OK
Final DEI Goal Setting Worksheet	n/a- DBE	N/A – Federal Funding
Diversity Documents – <i>if required (goal set)</i>	n/a- DBE	N/A – Federal Funding
Award Letter (sent to awarded vendor)	meb	OK 3/4/22
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	Not requested	N/A
Non-Collusion Affidavit	Meb	OK
Public Works Bid Results	Meb	OK
Tabulation Sheet	Meb	OK
Prevailing Wage Public Improvement Agreement	Meb	OK
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	Meb	OK
Worktype Worksheets, <i>if applicable</i>	Meb	OK
SBE Worktype Worksheets, <i>if applicable</i>	n/a	N/A – Federal Funding
Drug Free Workplace, <i>if applicable</i>	Meb	OK
Project of Similar Complexity, <i>if applicable</i>	Meb	OK
<b>Federal</b> EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	Meb	OK
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	Refer to website	N/A - Website
Other, <i>per Section 3 “Required Bid Documents”</i> <b>Buy American, SAM.org</b>	meb	Affirm Action – <b>in vendor submission pg.82 OK</b> Buy American – OK Bidder’s EEO Cov - OK

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

IG#	22-0067 exp 12/31/2026		meb	OK
Debarment/Suspension Verified	Date:	3/3/22	Meb	OK
Auditor’s Finding	Date:	3/3/22	Meb	OK
Vendor’s Submission ( <i>Form of Proposal</i> )			Meb	OK
Independent Contractor (I.C.) Requirement	Date:	3/4/22	meb	OK
Contract Evaluation – <i>if required</i>			New vendor	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			meb	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	meb
Bid Guarantee & Contract Bond	Meb
Matrix Law Screen shot	Meb
COI	Meb
Workers’ Compensation Insurance	meb
Railroad Insurance – <i>if required</i>	n/a

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
n/a	PW605100	73300	CRDOT0003001	<b>\$6,800,000.00</b>
<b>n/a</b>	PW270205	73300		\$548,986.42
			<b>TOTAL</b>	<b>\$7,348,986.42</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#:	2370
Vendor Name:	Kenmore Construction Company, Incorporated
ftp:	N/A
Amount:	\$7,348,986.42 M
History/CE:	N/A
EL:	OK
Procurement Notes:	3/14/22: Line 2 contains 2 distributions, both lines have effective and expiration dates that span calendar years, I am unsure if this will create an error upon activation. Certificate of Compliance w/Affirmative Action Programs is missing and required per Section 3 of the Bid Package. TN

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Purchasing Buyer's initials and date of approval	TN 3/16/22
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## Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 7877/Event #2334	TYPE: (RFB/RFP/RFQ): RFB - Construction	ESTIMATE: <del>\$6,600,000.00</del> -revised to <b>\$7,000,000.00</b>	
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: February 24, 2022	NUMBER OF RESPONSES (issued/submitted): 10/3	
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Cuy-Old Rockside Road Bridge Replacement 00.42		
DIVERSITY GOAL/SBE 0% <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%	
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB: Low Non-CCBB Bid \$:	Add 2%, Total is:	
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:	
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =	
PRICE PREFERENCE % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Kenmore Construction Co Inc 700 Home Ave Akron OH 44310	100% Ohio Farmers Insurance Co	\$7,348,986.42	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes IG Number: <b>**Need**</b>  NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Dept of Public Works is recommending award to this vendor. Mathematically and materially balance. Lowest and best bid. IG registration needed prior to CC meeting for award. meb	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials CCBEIP: <input checked="" type="checkbox"/> N/A	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)	
				Bid Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Work Types: <input checked="" type="checkbox"/> Yes DFSP: <input checked="" type="checkbox"/> Yes Federal EEO: <input checked="" type="checkbox"/> Yes Affirmative Action: <input checked="" type="checkbox"/> Yes Buy USA: <input checked="" type="checkbox"/> Yes Similar Proj: <input checked="" type="checkbox"/> Yes EEO Covenant: <input checked="" type="checkbox"/> Yes Adden1: <input checked="" type="checkbox"/> Yes Adden 2: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN			Total % SBE: _____ % MBE: _____ % WBE: _____ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: _____ _____ _____			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. The Ruhlin Company 6931 Ridge Road P O Box 190 Sharon Ctr OH 44274	100% Continental Casualty Company	\$7,399, 908.06	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2750  NCA: <input checked="" type="checkbox"/> Yes  PH: <input checked="" type="checkbox"/> Yes  CCBB: <input checked="" type="checkbox"/> N/A  CCBEIP: <input checked="" type="checkbox"/> N/A  Bid Form: <input checked="" type="checkbox"/> Yes  Bid Bond: <input checked="" type="checkbox"/> Yes  Work Types: <input checked="" type="checkbox"/> Yes  DFSP: <input checked="" type="checkbox"/> Yes  Federal EEO:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE  Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total % SBE: ___ % MBE: ___ % WBE: ___ %  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: _____ _____ _____		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes Affirmative Action: <input checked="" type="checkbox"/> Yes Buy USA: <input checked="" type="checkbox"/> Yes Similar Proj: <input checked="" type="checkbox"/> Yes EEO Covenant: <input checked="" type="checkbox"/> Yes Adden 1: <input checked="" type="checkbox"/> Yes Adden 2: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN					

Transaction ID:

3.	Walsh Construction Co II LLC 1260 East Summit St Crown Point IN 46307	100% Travelers Casualty and Surety Company of America	\$9,022,752.29	<p>Buyer Administrative Review: OPD Buyer Initials</p> <p>Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0026</p> <p>NCA: <input checked="" type="checkbox"/> Yes</p> <p>PH: <input checked="" type="checkbox"/> Yes</p> <p>CCBB: <input checked="" type="checkbox"/> N/A</p> <p>CCBEIP: <input checked="" type="checkbox"/> N/A</p> <p>Bid Form: <input checked="" type="checkbox"/> Yes</p> <p>Bid Bond: <input checked="" type="checkbox"/> Yes</p> <p>Work Types: <input checked="" type="checkbox"/> Yes</p> <p>DFSP: <input checked="" type="checkbox"/> Yes</p> <p>Federal EEO: <input checked="" type="checkbox"/> Yes</p>	<p>Price Preference</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>CCBB / CCBEIP Registered</p> <p>CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Diversity Program Review: SBE / MBE / WBE</p> <p>Subcontractor Name(s):</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</p> <p>Total % SBE: ___ % MBE: ___ % WBE: ___ %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials:</p>	<p>Dept. Tech. Review</p> <p>Award: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Affirmative Action: <input checked="" type="checkbox"/> Yes Buy USA: <input checked="" type="checkbox"/> Yes Similar Proj: <input checked="" type="checkbox"/> Yes EEO Covenant: <input checked="" type="checkbox"/> Yes Adden1: <input checked="" type="checkbox"/> Yes Adden2: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN					

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0095

<b>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ8670 to CATTs Construction Inc. in the amount not-to-exceed \$4,714,327.77 for rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village; authorizing the County Executive to execute Contract No. 2367 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,771,462.22 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ8670 to CATTs Construction Inc. in the amount not-to-exceed \$4,714,327.77 for rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village; authorizing the County Executive to execute Contract No. 2367 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,771,462.22 to fund a portion of said contract; and

WHEREAS, the primary goals of this project are resurfacing 2.47 miles of the existing roadway, widening six feet of Wolf Road from Dover Center Road to Clague Road to accommodate five-foot wide bike lanes adjacent to the travel lanes, driveway apron replacement, drainage improvements, signing and pavement markings on Wolf Road from Sutcliffe Drive to Clague Road and Clague Road from Wolf Road north to Lake Road; and

WHEREAS, the anticipated start-completion dates are 5/16/2022 – 8/16/2023; and

WHEREAS, the project is located in County District 1 and is funded as follows: (a) 80% from County Motor Vehicle \$5.00 License Tax Fund and (b) 20% from City of Bay Village; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8670 to CATTS Construction Inc. in the amount not-to-exceed \$4,714,327.77 for rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village.

**SECTION 2.** That the County Executive is authorized to execute a Contract No. 2367 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

Title: Department of Public Works Resurfacing and Widening of Wolf Road from Sutcliffe Drive to Clague Road in Bay Village RQ8670 RFB

#### Scope of Work Summary

Department of Public Works Construction is requesting approval of a contract with CATTS Construction for the anticipated cost of \$4,714,327.77.

Describe the exact services being provided. This project includes the resurfacing of Wolf Road from Sutcliffe Drive to Clague Road, including a six-foot widening of Wolf Road from Dover Center Road to Clague Road to accommodate five-foot wide bike lanes adjacent to the travel lanes, driveway apron replacement, drainage improvements, signing and pavement markings on Wolf Road from Sutcliffe Drive to Clague Road and Clague Road from Wolf Road north to Lake Road. The total project length is 2.47 miles. The anticipated start-completion dates are 5/16/2022 to 8/16/2023.

The project is not mandated.  
Municipality of project is Bay Village.

#### Procurement

The procurement method for this project was RFB. The total value of the RFB is \$4,714,327.77. The estimate for this project was \$4,305,379.00.

The RFB was closed on 2/24/2022. There is an SBE 3%, MBE 17%, and WBE 10% goal for this project.

There were 9 bids pulled from OPD, 1 bids submitted for review, 1 bids approved. This bid is 9.499% over the estimate.

#### Contractor and Project Information

CATTS Construction Company

21223 Aurora Rd

Warrensville Heights, OH 44146

Council District (9)

The Chief Financial Officer for the contractor/vendor is P. Richard Coan.

The project is located in Council District (1).

#### Project Status and Planning

The project is a new project to the County.

#### Funding

The project is funded 80% County \$5.00 fund and 20% municipality.

The schedule of payments is by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8670
Infor/Lawson PO # Code (if applicable):	RFB
Event #	
CM Contract#	2367

	Department	Clerk of the Board
Briefing Memo	meb	

Late Submittal Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
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**FULL AND OPEN COMPETITION  
Construction Projects – Road & Bridge  
Reviewed by Purchasing**

	Department initials	Purchasing
Notice of Intent to Award ( <i>sent to all responding vendors</i> )	Meb	OK WB
Bid Specification Packet ( <i>includes Legal Notice to Bidders</i> )	Meb	OK WB
Final DEI Goal Setting Worksheet	Meb	OK WB
Diversity Documents – <i>if required (goal set)</i>	meb	OK WB
Award Letter ( <i>sent to awarded vendor</i> )	meb	OK WB
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	n/a	N/A WB
Non-Collusion Affidavit	Meb	OK WB
Public Works Bid Results	Meb	OK WB
Tabulation Sheet	Meb	OK WB
Prevailing Wage Public Improvement Agreement	Meb	OK WB
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	Meb	OK WB
Worktype Worksheets, <i>if applicable</i>	Meb	OK WB
SBE Worktype Worksheets, <i>if applicable</i>	Meb	OK WB
Drug Free Workplace, <i>if applicable</i>	Meb	OK WB
Project of Similar Complexity, <i>if applicable</i>	Not requested	N/A WB
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	Meb N/A	N/A WB
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	Refer to website	OK WB
Other, <i>per Section 3 “Required Bid Documents” Escrow doc</i>	meb	OK WB
IG# 21-0042 exp 12/31/2025	Meb	OK WB
Debarment/Suspension Verified	Date: 3/4/2022	Meb
Auditor’s Finding	Date: 3/4/2022	Meb
Vendor’s Submission ( <i>Form of Proposal</i> )	Meb	OK WB
Independent Contractor (I.C.) Requirement	Date: 3/9/2022	Meb
Contract Evaluation – <i>if required</i>	n/a / Yes 3/21/22	OK WB



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	n/a	N/A WB
Checklist Verification	meb	OK WB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	meb
Bid Guarantee & Contract Bond	meb
Matrix Law Screen shot	Meb
COI	Meb
Workers’ Compensation Insurance	Meb
Railroad Insurance – <i>if required</i>	n/a

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
n/a	PW270200	73300	none	<b>\$4,714,327.77</b>
			<b>TOTAL</b>	<b>\$4,714,327.77</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#:	2367
Vendor Name:	CATTS Construction Inc.
ftp:	
Amount:	\$4,714,327.77
History/CE:	OK
EL:	OK
Procurement Notes:	OK to proceed
Purchasing Buyer’s initials and date of approval	WB 3/21/2022



# Proposal Evaluation Form

**Project Name**  
**Project Type**  
**Submission Date**  
**Selection Meeting Date**  
**Facilitator**

General Mechanical-Electrical-Plumbing  
 Planning/Design  
 October 13, 2021  
 December 6, 2021  
 Lori Birschbach-Tober

**Members**

Matthew Rymmer  
 Nicole English  
 Christine Petro  
 Dan Paul  
 Otilio Morales

EVALUATION CRITERIA	Max Points	Members															
		Advanced Engineering Consultant	Mark Bartone	K2M Design, Inc.	Mark Wutz	Metco of Ohio, Inc.	Jared Buzo	R. Engineering Team	Tom Roberts	R. E. Warner & Associates	Jennifer Kalin	Tec, Inc.	Timothy Pool	The Osborn Engineering Company	Brian Kane	Karpinski Engineering	Joe Hostetter
<b>Section 1 - Minimum Qualifications</b>		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Experience in Similar Tasks	Yes/No	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Prequalifications Met	Yes/No	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Independent Contractor Worker Acknowledge	Yes/No	Y	Y	N	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y	N
Diversity Goal Met	Yes/No	Y	S	Y	Y	Y	Y	Y	Y	S	Y	Y	Y	Y	Y	Y	S
<b>Section 2 - Firm's Experience</b>	20	15	17	17	12	12	15	15	12	12	14	17	17	17	17	17	17
<b>Section 3 - Available Staff's Experience</b>																	
Project Manager	25	16	20	20	15	15	17	17	14	14	18	16	16	22	22	22	22
Support Staff	15	10	10	10	9	9	10	10	8	8	10	13	13	11	11	11	11
<b>Section 4 - Project Methodology</b>	25	21	17	17	17	17	15	15	17	17	16	19	19	18	18	18	18
Geographic Location	5	5	5	5	5	5	5	5	5	5	3	5	5	5	5	5	5
Previous Work	10	10	4	4	10	10	9	9	10	10	10	6	6	8	8	8	8
<b>TOTAL</b>	<b>100</b>	<b>77</b>	<b>73</b>	<b>73</b>	<b>68</b>	<b>68</b>	<b>71</b>	<b>71</b>	<b>66</b>	<b>66</b>	<b>71</b>	<b>76</b>	<b>76</b>	<b>81</b>	<b>81</b>	<b>0</b>	<b>0</b>



# Proposal Evaluation Form

**Project Name** General Mechanical-Electrical-Plumbing  
**Project Type** Planning/Design  
**Submission Date** October 13, 2021  
**Selection Meeting Date** December 6, 2021  
**Facilitator** Lori Birschbach-Tober

**Members**  
Matthew Rymmer  
Nicole English  
Christine Petro  
Dan Paul  
Otilio Morales

EVALUATION CRITERIA	Max Points	Members										TOTAL					
		Advanced Engineering Consultant	Mark Bartone	K2M Design, Inc.	Mark Wutz	Metco of Ohio, Inc.	Jared Buzo	R. Engineering Team	Tom Roberts	R. E. Warner & Associates	Jennifer Kalin		Tec, Inc.	Timothy Pool	The Osborn Engineering Company	Brian Kane	Karpinski Engineering
<b>Section 1 - Minimum Qualifications</b>																	
Experience in Similar Tasks	Yes/No	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Prequalifications Met	Yes/No	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Independent Contractor Worker Acknowledge	Yes/No	Y	N	Y	Y	Y	Y	N	Y	Y	Y	Y	N	Y	N	Y	N
Diversity Goal Met	Yes/No	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>Section 2 - Firm's Experience</b>	20	15	17	17	17	12	15	12	15	12	14	17	17	17	17	17	17
<b>Section 3 - Available Staff's Experience</b>																	
Project Manager	25	16	20	20	20	15	17	14	17	14	18	16	22	22	22	22	22
Support Staff	15	10	10	10	10	9	10	8	10	8	10	13	11	11	11	11	11
<b>Section 4 - Project Methodology</b>	25	21	17	17	17	17	15	17	15	17	16	19	18	18	18	18	18
Geographic Location	5	5	5	5	5	5	5	5	5	5	3	5	5	5	5	5	5
Previous Work	10	10	4	4	10	10	9	10	9	10	10	6	8	8	8	8	8
<b>TOTAL</b>	<b>100</b>	<b>77</b>	<b>73</b>	<b>73</b>	<b>68</b>	<b>71</b>	<b>71</b>	<b>66</b>	<b>71</b>	<b>66</b>	<b>71</b>	<b>76</b>	<b>81</b>	<b>81</b>	<b>81</b>	<b>81</b>	<b>0</b>

## CONTRACT EVALUATION FORM

<b>Contractor</b>	CATTS Construction				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM1140				
<b>RQ#</b>	4636				
<b>Time Period of Original Contract</b>	n/a				
<b>Background Statement</b>	Resurfacing of Existing Roadway from Pleasant Valley Road to Pearl Road in the cities of Parma and Parma Heights				
<b>Service Description</b>	This project includes the repair of the existing full depth concrete, constructing a uniform three inch asphalt concrete overlay, the removal and replacement of deteriorated curb and abutting underdrains, reconstructing existing curb ramps for ADA compliancy and other items as shown in the plans.				
<b>Performance Indicators</b>	Quality of work, meeting CPM schedule, cooperation with local businesses and residents, Promptness with Compliance Requests ie.(B2G/LCP/DBE Affidavits)				
<b>Actual Performance versus performance indicators (include statistics):</b>	Contractor is working well with local businesses and residents.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	Construction is on schedule. The contractor is working well with local residents/businesses to ease the impact of construction.				
<b>Department Contact</b>	Mary Ellen Butler				
<b>User Department</b>	Public Works Construction				

<b>Date</b>	3/2/2022
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# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0096

<b>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ8678 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$2,344,113.87 for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma; authorizing the County Executive to execute Contract No. 2375 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,875,291.10 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ8678 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$2,344,113.87 for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma; authorizing the County Executive to execute Contract No. 2375 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$1,875,291.10 to fund a portion of said contract; and

WHEREAS, the primary goals of this project are the resurfacing of approximately 1.25 miles of West Ridgewood Drive from Ridge Road (SR-3) to State Road (SR94), milling and replacement of existing asphalt, full and partial depth pavement repairs, utility casting adjustments, Americans with Disabilities Act complaint ramps and landings and pavement marking throughout the project length; and

WHEREAS, the anticipated start-completion dates are 5/9/2022 – 10/21/2022; and

WHEREAS, the project is located in County District 4 and is funded as follows: (a) 80% from County Motor Vehicle \$7.50 License Tax Fund and (b) 20% from City of Parma; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8678 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$2,344,113.87 for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma.

**SECTION 2.** That the County Executive is authorized to execute a Contract No. 2375 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



Title: Department of Public Works Award for West Ridgewood Drive (CR-65) Resurfacing of Existing Roadway from Ridge Road to State Road in the City Parma, Ohio RQ8678

#### Scope of Work Summary

Department of Public Works is requesting approval of a contract Vandra Brothers Construction, Inc. for the anticipated cost of \$2,344,113.87.

Describe the exact services being provided. The anticipated start-completion dates are Resurfacing of approximately 1.25 miles of West Ridgewood Drive from Ridge Road (SR 3) to State Road (SR 94), located in the City of Parma, Ohio. Work shall include milling of existing asphalt and replacement, along with full and partial depth pavement repairs, utility casting adjustments, ADA compliant ramps and landings, and pavement markings throughout the project length. Expected to begin 5/9/2022 and end 10/21/2022.

#### Procurement

The procurement method for this project was RFB. The total value of the RFB is \$2,344,113.87. The estimate for this project was \$2,487,572.22. Vandra Brothers is 5.76% below the estimate.

The RFB was closed on 2/28/2022. There is an SBE goal of 3%, MBE 17%, and WBE of 10%.

There were 8 bids pulled from OPD, 5 bids submitted for review, 5 bids approved.

#### Contractor and Project Information

Vandra Brothers Construction  
24629 Broadway Avenue  
Oakwood Village, Ohio 44146  
Council District (6)

The president for the contractor/vendor is Bruno Melaragno.

The address or location of the project is: Ridge Road in Parma, ohio

The project is located in Council District (4).

#### Project Status and Planning

The project is new to the County.

#### Funding

The project is funded 80% by county \$7.50 fund and 20% municipality.

The schedule of payments is by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8678
Infor/Lawson PO # Code (if applicable):	RFB
Event #	2426
CM Contract#	2375

	Department	Clerk of the Board
Briefing Memo	meb	

Late Submittal Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
---	------------------------------	--

<b>FULL AND OPEN COMPETITION Construction Projects – Road &amp; Bridge Reviewed by Purchasing</b>
---

	Department initials	Purchasing
Notice of Intent to Award ( <i>sent to all responding vendors</i> )	Meb	OK WB
Bid Specification Packet ( <i>includes Legal Notice to Bidders</i> )	Meb	OK WB
Final DEI Goal Setting Worksheet	Meb	OK WB
Diversity Documents – <i>if required (goal set)</i>	Meb	OK WB
Award Letter ( <i>sent to awarded vendor</i> )	Meb	OK WB
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	Not requested	N/A WB
Non-Collusion Affidavit	Meb	
Public Works Bid Results	Meb	OK WB
Tabulation Sheet	Meb	OK WB
Prevailing Wage Public Improvement Agreement	Meb	OK WB
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	Meb	OK WB
Worktype Worksheets, <i>if applicable</i>	Meb	OK WB
SBE Worktype Worksheets, <i>if applicable</i>	Meb	OK WB
Drug Free Workplace, <i>if applicable</i>	Meb	OK WB
Project of Similar Complexity, <i>if applicable</i>	Meb	OK WB
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	Meb	OK WB
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	Refer to website	OK WB
Other, <i>per Section 3 “Required Bid Documents” CCBB, ESCROW</i>	meb	OK WB
IG# 12-2906 exp 12/31/23	Meb	OK WB
Debarment/Suspension Verified	Date: 3/17/22	Meb
Auditor’s Finding	Date: 3/17/22	Meb
Vendor’s Submission ( <i>Form of Proposal</i> )	Meb	OK WB
Independent Contractor (I.C.) Requirement	Date: 3/16/22	Meb

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Contract Evaluation – <i>if required</i>	Meb (similar project)	OK WB
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	n/a	N/A WB
Checklist Verification	meb	OK WB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	Meb
Bid Guarantee & Contract Bond	Meb
Matrix Law Screen shot	meb
COI	Meb
Workers’ Compensation Insurance	Meb
Railroad Insurance – <i>if required</i>	n/a

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
n/a	PW270205	73300	none	<b>\$2,344,113.87</b>
			<b>TOTAL</b>	<b>\$2,344,113.87</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#:	2375
Vendor Name:	Vandra Brothers Construction Inc.
ftp:	N/A
Amount:	\$2,344,113.87
History/CE:	OK
EL:	OK
Procurement Notes:	OK to Award
Purchasing Buyer’s initials and date of approval	WB 3/23/2022



## Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 8678 Event: 2426	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$2,487,572.22
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: February 28, 2022	NUMBER OF RESPONSES (issued/submitted): 8/5
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: West Ridgewood Drive (CR-65) Resurfacing of Existing Roadway from Ridge Road to State Road in the City Parma, Ohio	
DIVERSITY GOAL/SBE 3%	DIVERSITY GOAL/MBE 17%	DIVERSITY GOAL/WBE 10%
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB: Low Non-CCBB Bid \$: 2,344,113.87	Add 2%, Total is: \$2,390,996.15
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$: 2,344,113.87	Add 2%, Total is: \$2,390,996.15
*PRICE PREFERENCE LOWEST BID REC'D \$2,344,113.87	RANGE OF LOWEST BID REC'D \$1,000,0001 – 3,000,000	Minus \$, =
PRICE PREF % & \$ LIMIT: 8.00% \$187,529.11	MAX SBE/MBE/WBE PRICE PREF \$2,531,642.98	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
1 Vandra Brothers Construction, Inc. 24629 Broadway Avenue Oakwood Village, OH 44146	Bid Bond  Western Surety Company	<b>\$2,344,113.87</b>	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):	(MW) VANDRA BROTHERS CONSTRUCTION, INC. SBE 20% (MAA) RAR Consulting SBE/MBE: 8% (FW) Cuyahoga Supply & Tool, Inc. SBE/WBE: 6% (MHA) Garcia Surveyors, Inc. MBE: 19% (FW) Trafftech, Inc. SBE/WBE: 5% (MAA) TECH READY MIX, INC. SBE/MBE: 8%	DPW is recommending award to this vendor as lowest and best bid. meb	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
			Proposal form <input checked="" type="checkbox"/> Yes		CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		SBE/MBE/WBE Prime: (Y/N)		
			NCA: <input checked="" type="checkbox"/> Yes		IG Registration Complete: <input checked="" type="checkbox"/> Yes	Total %	SBE: <u>20 %</u> MBE: <u>17 %</u> WBE: <u>11 %</u>		
			IG Number: 12-2906-REG			SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 3/11/22 <input type="checkbox"/> No		
			PH: <input checked="" type="checkbox"/> Yes			SBE/MBE/WBE Comments and Initials:	Prime Vendor: Not certified as CCBB/CCBEIP( paperwork signed "yes" Did not submit a DIV-2 for prime No waiver requested PA 03/09/22 EN 3/10/2022 LL 3/11/22		
Prime Contractor Worksheet <input checked="" type="checkbox"/> Yes	Diversity Subcontract								

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<p>or Worksheet</p> <p><input checked="" type="checkbox"/> Yes</p> <p>DFSP</p> <p><input checked="" type="checkbox"/> Yes</p> <p>CCBB:</p> <p><input checked="" type="checkbox"/> Yes</p> <p>CCBEIP:</p> <p><input checked="" type="checkbox"/> Yes</p> <p>OPD Buyer Initials: WB</p> <p>3/1/2022</p>					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award: (Y/N)
2	Perk Construction, Inc. 8100 Grand Ave., Ste. 300 Cleveland, OH 44104	Bid Bond  Endurance Assurance Corporation	<b>\$2,391,562.92</b>	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Proposal form <input checked="" type="checkbox"/> Yes  NCA: <input checked="" type="checkbox"/> Yes  IG Registration Complete: <input checked="" type="checkbox"/> Yes  IG Number: 12-2187-REG  PH: <input checked="" type="checkbox"/> Yes  Prime Contractor Worksheet <input checked="" type="checkbox"/> Yes  Diversity Subcontract	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):	(MW) Perk Company, Inc. SBE: 20% (FW) P.G.T. Construction, Inc. SBE/WBE: 1.9% (MAA) RAR Consulting SBE/MBE: 17% (FW) Trafftech, Inc. SBE/WBE: 3.3% (FW) Cuyahoga Supply & Tool, Inc. SBE/WBE: 4.9%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
						SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No			
						Total %	SBE: <u>20</u> % MBE: <u>17</u> % WBE: <u>10.1</u> %			
						SBE/MBE/WBE Comply: (Y/N)	<input checked="" type="checkbox"/> Yes LL 3/11/22 <input type="checkbox"/> No			
						SBE/MBE/WBE Comments and Initials:	No waiver requested PA 03/09/22 LL 3/11/22			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			or Worksheet <input checked="" type="checkbox"/> Yes  DFSP <input checked="" type="checkbox"/> Yes  CCBB: <input checked="" type="checkbox"/> Yes  CCBEIP: <input checked="" type="checkbox"/> No  OPD Buyer Initials: WB 3/1/2022					

Transaction ID:



Bidder's / Vendor's Name and Addresses	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)	
3 Chagrin Valley Paving 17290 Munn R. Chagrin Falls, OH 44023	Bid Bond  Merchant's Bonding Company	\$2,413,188.52	Compliant:	<input type="checkbox"/> Yes	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):			
			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			(MW) CATTS CONSTRUCTION, INC. SBE: 17.86% (MAA) TECH READY MIX, INC. SBE/MBE: 8.65% (MAA) RAR Consulting SBE/MBE: 8.37% (FW) Trafftech, Inc. SBE/WBE: 5.26% (FW) Cuyahoga Supply & Tool, Inc. SBE/WBE: 2.84%			
			Proposal Form						
			<input checked="" type="checkbox"/> Yes			SBE/MBE/WBE Prime: (Y/N)			<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No
			NCA:			Total %			SBE: <u>17.86%</u> MBE: <u>17.02 %</u> WBE: <u>8.10 %</u>
			<input checked="" type="checkbox"/> Yes			SBE/MBE/WBE Comply: (Y/N)			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/11/22
			IG Registration Complete:			SBE/MBE/WBE Comments and Initials:			No waiver requested Did not meet the WBE goal of 10%(8.10% PA 03/09/22 EN 3/11/22 LL 3/11/22
<input checked="" type="checkbox"/> Yes									
IG Number: 12-0807-REG									
PH:									
<input checked="" type="checkbox"/> Yes									
Prime Contractor Worksheet									
<input checked="" type="checkbox"/> Yes									
Diversity Subcontractor Worksheet									

Transaction ID:

Bidder's / Vendor's Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input checked="" type="checkbox"/> Yes  DFSP: <input checked="" type="checkbox"/> Yes  CCBB: <input checked="" type="checkbox"/> N/A  CCBEIP: <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: WB 3/1/2022					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
4 The Vallejo Company 4000 Brookpark Rd.	Bid Bond Cincinnati Insurance	<b>\$2,486,095.82</b>	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Proposal Form <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):  (FW) THE VALLEJO COMPANY, INC. SBE/WBE 20%  (MAA) RAR CONTRACTING CO., INC. SBE/MBE 17%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
Cleveland, OH 44134	Company		NCA: <input checked="" type="checkbox"/> Yes  IG Registration Complete: <input checked="" type="checkbox"/> Yes  IG Number: 19-0025-REG  PH: <input checked="" type="checkbox"/> Yes  Prime Contractor Worksheet <input checked="" type="checkbox"/> Yes  Diversity Subcontractor Worksheet <input checked="" type="checkbox"/> Yes  DFSP <input checked="" type="checkbox"/> Yes  CCBB: <input checked="" type="checkbox"/> Yes			(MW) Asphalt Fabrics dba Innovative Pavement Maintenance, Ltd. SBE: 4.40%  (MHA) Garcia Surveyors, Inc. MBE: .20% (FW) Trafftech, Inc. SBE/WBE: 4.11%  (MAP) Geo-Sci Laboratory, Inc. SBE: .40%  (W) The Lakewood Supply Company SBE: 3.82%		
						SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> No		
						Total % SBE: <u>8.62 %</u> MBE: <u>17.20%</u> WBE: <u>24.11%</u>		
						SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 3/11/22 <input type="checkbox"/> No		
						SBE/MBE/WBE Comments and Initials: No Waiver Requested Vendor CCBB/CCBEIP certified eff 03/08/22 PA 3/9/22 EN 3/11/22 LL 3/11/22		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			CCBEIP: <input checked="" type="checkbox"/> Yes  OPD Buyer Initials: WB 3/1/2022					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
5 CATT Construction, Inc. 21223 Aurora Rd. Warrensville Hts., OH 44146	Bid Bond  Atlantic Specialty Insurance Company	<b>\$2,500,774.11</b>	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Proposal Form <input checked="" type="checkbox"/> Yes  NCA: <input checked="" type="checkbox"/> Yes  IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):  (MW) CATT CONSTRUCTION, INC. SBE: 20%  (MAA) TECH READY MIX, INC. SBE/MBE: 8.35%  (MAA) RAR Consulting SBE/MBE: 8.00%  (FW) Trafftech, Inc. SBE/WBE: 3.21%  (FW) Cuyahoga Supply & Tool, Inc. SBE/WBE: 6.66%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)										
			IG Number: 21-0042REG  PH: <input checked="" type="checkbox"/> Yes  Prime Contractor Worksheet <input checked="" type="checkbox"/> Yes  Diversity Subcontract or Worksheet <input checked="" type="checkbox"/> Yes  DFSP: <input checked="" type="checkbox"/> Yes  CCBB: <input checked="" type="checkbox"/> Yes  CCBEIP: <input checked="" type="checkbox"/> No  OPD Buyer Initials: WB 3/1/2022			<table border="1"> <tr> <td data-bbox="1079 310 1310 492">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="1310 310 1793 492"><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="1079 492 1310 621">Total %</td> <td data-bbox="1310 492 1793 621">SBE: <u>20</u> % MBE: <u>16.35</u> % WBE: <u>9.87</u> %</td> </tr> <tr> <td data-bbox="1079 621 1310 862">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="1310 621 1793 862"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/11/22</td> </tr> <tr> <td data-bbox="1079 862 1310 1149">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="1310 862 1793 1149">No Waiver Requested Prime Vendor did not meet MBE goal 17%(16.35%) or WBE goal 10%(9.87%) Vendor did not state yes to CCBEIP; However, is certified as CCBB/CCBEIP. PA 03/09/22 EN 3/11/22 LL 3/11/22</td> </tr> <tr style="background-color: #cccccc;"> <td colspan="2" data-bbox="1079 1149 1793 1153"></td> </tr> </table>	SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: <u>20</u> % MBE: <u>16.35</u> % WBE: <u>9.87</u> %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/11/22	SBE/MBE/WBE Comments and Initials:	No Waiver Requested Prime Vendor did not meet MBE goal 17%(16.35%) or WBE goal 10%(9.87%) Vendor did not state yes to CCBEIP; However, is certified as CCBB/CCBEIP. PA 03/09/22 EN 3/11/22 LL 3/11/22				
SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No																	
Total %	SBE: <u>20</u> % MBE: <u>16.35</u> % WBE: <u>9.87</u> %																	
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/11/22																	
SBE/MBE/WBE Comments and Initials:	No Waiver Requested Prime Vendor did not meet MBE goal 17%(16.35%) or WBE goal 10%(9.87%) Vendor did not state yes to CCBEIP; However, is certified as CCBB/CCBEIP. PA 03/09/22 EN 3/11/22 LL 3/11/22																	

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0097

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ7469 to various providers, each in the amount not-to-exceed \$350,000.00, with a combined total not-to-exceed \$700,000.00, for general mechanical-electrical-plumbing, architectural and engineering services, commencing upon contract signature of all parties for a period of 3 years; authorizing the County Executive to execute Contract No. 2353 and Contract No. 2354 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ7469 to various providers, each in the amount not-to-exceed \$350,000.00, with a combined total not-to-exceed \$700,000.00, for general mechanical-electrical-plumbing, architectural and engineering services, commencing upon contract signature of all parties for a period of 3 years as follows:

- a) Contract No. 2353 with Advanced Engineering Consultants, Inc.
- b) Contract No. 2354 with Karpinski Engineering, Inc.; and

WHEREAS, the primary goal of this project is to continue to maximize our resources to address our infrastructure needs; and

WHEREAS, the project is funded 100% by General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ7469 to various providers, each in the amount not-to-exceed \$350,000.00, with a combined total not-to-exceed \$700,000.00, for general mechanical-electrical-

plumbing, architectural and engineering services, commencing upon contract signature of all parties for a period of 3 years as follows:

- a) Contract No. 2353 with Advanced Engineering Consultants, Inc.
- b) Contract No. 2354 with Karpinski Engineering, Inc.; and

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2353 and Contract No. 2354 and all documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



**Advanced Engineering Consultants, Inc.**

myPro Transaction Title: Public Works, 2022, Advanced Engineering Consultants, Inc. General Mechanical-Electrical-Plumbing Architectural-Engineering Services, RQ #7469

**Scope of Work Summary**

Department of Public Works requesting award and approval of a contract with Advanced Engineering Consultants, Inc. for the not-to-exceed cost of \$350,000.00. The anticipated start completion dates are ~~April 26, 2022—April 25, 2025~~ **upon signature for a period of 3 years.**

The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address “peaks” in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these “peaks” in staging needs, this office has instituted the use of a consulting engineering firm to provide General Mechanical-Electrical-Plumbing Architectural-Engineering Services, on a task basis.

**Various Locations**

Various Districts

**Procurement**

RFQ

For items procured through a competitive process, answer the following:

- a. The RFQ was closed on October 13, 2021.
- b. There were 8 statements of qualifications submitted for review, 2 proposal was approved.
- c. There is 15% SBE, 10% MBE, and 5% WBE on this RFQ.
- d. One of the Contracts was an SBE set-aside.

**Contractor Information**

Advanced Engineering Consultants, Inc.

6500 Rockside Road, Suite 210

Cleveland, Ohio 44131

Council District (06)

The consultant Project Principal is Sam Reed

**Funding**

The funding for the contract was appropriated in the current budget.

The schedule of payments is monthly by invoicing.

**Karpinski Engineering, Inc.**

myPro Transaction Title: Public Works, 2022, Karpinski Engineering, General Mechanical-Electrical-Plumbing Architectural-Engineering Services, RQ #7469

Department of Public Works requesting award and approval of a contract with Karpinski Engineering, Inc. for the not-to-exceed cost of \$350,000.00. The anticipated start completion dates are ~~April 26, 2022 – through April 25, 2025~~ upon signature for a period of 3 years.

The primary goal of this contract is to allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs. In order to be more aggressive and efficient in addressing the enormous quantity of infrastructure needs, this office has implemented several operational changes to optimize all available funding sources and to optimize the use of available financial resources and in-house staff resources, this office has restricted flexibility to address “peaks” in staffing needs due to emergency infrastructure needs, changes in project schedules, and/or urgent ancillary project design/implementation needs. To address these “peaks” in staging needs, this office has instituted the use of a consulting engineering firm to provide General Mechanical-Electrical-Plumbing Architectural-Engineering Services, on a task bases.

Various Locations  
Various Districts

Procurement  
RFQ

The RFQ was closed on October 13, 2021.

There were 8 statements of qualifications submitted for review, 2 proposal was approved.

There is 15% SBE, 10% MBE, and 5% WBE on this RFQ.

One of the Contracts was an SBE set-aside.

Contractor Information  
Karpinski Engineering, Inc.  
3135 Euclid Avenue  
Cleveland, Ohio 44115  
Council District (07)

The consultant Project Principal is Joseph Hofstetter

Funding

The funding for the contract was appropriated in the current budget.

The schedule of payments is monthly by invoicing.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	7469
Infor/Lawson PO# Code (if applicable):	
Event #	1764
CM Contract#	2353

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	LABT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing</b>
--

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	LABT	OK
Bid Specification Packet	LABT	OK
Evaluation Summary (names of evaluators to be included)	LABT	OK
Final DEI Goal Setting Worksheet	N/A	N/A (not required until 12/2021)
Diversity Documents – <i>if required (goal set) Part of Submittal</i>	LABT	OK
Award Letter (sent to awarded vendor)	LABT	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>	N/A	N/A
Tabulation Sheet	LABT	OK (completed attached 3/8/2022)
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )	LABT	OK (see above requirement)
IG# 22-0011-Reg	LABT	OK
Debarment/Suspension Verified	Date: 1/6/2022	LABT
		OK (60 days exactly from original 3/7/22 entry into Buyer review queue)
Auditor’s Finding	Date: 1/6/2022	LABT
		OK (see above note)
Vendor’s Submission	LABT	OK
Independent Contractor (I.C.) Requirement	Date: 1/5/2022	LABT
		OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required</i>	N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	N/A
Checklist Verification	LABT	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>Reviewed by Law</b>	
	<b>Department initials</b>
Agreement/Contract and Exhibits	LABT

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	LABT
COI	LABT
Workers' Compensation Insurance	LABT

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
<del>4/12/2022 – 12/31/2022</del> <b>Effective Date-12/31/2022</b>	PW600100	55130	CFCWP0000203	<b>\$100,000.00</b>
1/1/2023 -12/31/2023	PW600100	55130		\$100,000.00
1/1/2024 – 12/31/2024	PW600100	55130		\$100,000.00
<del>1/1/2025 – 4/11/2025</del> <b>1/1/2025-End Date</b>	PW600100	55130		\$50,000.00
			<b>TOTAL</b>	<b>\$350,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	
<b>Lawson RQ# (if applicable)</b>	
<b>CM Contract#</b>	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>					
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$			

### Purchasing Use Only:

Prior Resolutions	
CM#:	2353
Vendor Name:	Advanced Engineering Consultants, Inc.
ftp:	3-Year Contract, effective upon execution by both parties
Amount:	\$350,000.00mm
History/CE:	OK
EL:	OK

## Department of Purchasing – Required Documents Checklist

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Upload as “word” document in Infor

Procurement Notes:	3/23/2022: Department re-submitting as they have revised the contract dates and vendor name. Dates entered by Department on the CM action on Contract tab are estimated dates. 3/8/2022: Part 1 of 2. This is the non-SBE set-aside award. Attach completed tab sheet (must check award section).
Purchasing Buyer's initials and date of approval	REVISED CONTRACT REVIEW, OK ssp 3/23/2022  OK, ssp 3/14/2022

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	7469
Infor/Lawson PO# Code (if applicable):	
Event #	1764
CM Contract#	2354

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	LABT	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b>				
<b>Formal RFQ</b>				
<b>Reviewed by Purchasing</b>				
			<b>Department initials</b>	<b>Purchasing</b>
Notice of Intent to Award (sent to all responding vendors)			LABT	OK
Bid Specification Packet			LABT	OK
Evaluation Summary (names of evaluators to be included)			LABT	OK
Final DEI Goal Setting Worksheet			N/A	N/A (no requirement until 12/2021)
Diversity Documents – <i>if required (goal set)</i> <b>Part of Submittal</b>			LABT	OK
Award Letter (sent to awarded vendor)			LABT	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>			N/A	N/A
Tabulation Sheet			LABT	OK (completed uploaded 3/8/2022)
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )			LABT	OK (see above requirement)
IG#	13-0015 Reg		LABT	OK
Debarment/Suspension Verified	Date:	4/18/2022 <del>1/1/2022</del> 3/8/2022	LABT	OK (current uploaded 3/8/2022)
Auditor’s Finding	Date:	1/6/2022	LABT	OK (60 days exactly from original 3/7/22 entry into Buyer review queue)
Vendor’s Submission			LABT	OK
Independent Contractor (I.C.) Requirement	Date:	4/5/2022 1/14/2022	LABT	OK
Cover - <i>Master contracts only</i>			N/A	OK
Contract Evaluation – <i>if required</i>			LABT	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			LABT	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	LABT
Matrix Law Screen shot	LABT
COI	LABT
Workers’ Compensation Insurance	LABT

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
<del>4/12/2022 – 12/31/2022</del> <span style="color: red;">Effective Date – 12/31/2022</span>	PW600100	55130	CFCWP0000601	<b>\$100,000.00</b>
1/1/2023 -12/31/2023	PW600100	55130		\$100,000.00
1/1/2024 – 12/31/2024	PW600100	55130		\$100,000.00
<del>1/1/2025 – 4/11/2025</del> <span style="color: red;">1/1/2025-End Date</span>	PW600100	55130		\$50,000.00
			<b>TOTAL</b>	<b>\$350,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	CE1500153
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	CE1500153-01
<b>Lawson RQ# (if applicable)</b>	32367
<b>CM Contract#</b>	1079

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$250,000.00		6/15/2015-6/14/2018	<del>6/17/2015</del> <span style="color: red;">6/15/2015</span>	BC 2015-239
<b>Prior Amendment Amounts (list separately)</b>		\$100,000.00		<del>2/9/2016</del> <span style="color: red;">2/8/2016</span>	BC 2016-92
		\$00.00	12/31/2019	6/25/2018	BC 2018-407
		\$200,000.00	12/31/2021	1/13/2020	BC 2020-20
<b>Pending Amendment</b>		\$00.00	<del>6/30/2022</del> <span style="color: red;">12/31/2022</span>	<b>Pending</b> <span style="color: red;">2/28/2022</span>	<b>BOC Consent agenda</b>
<b>Total Amendments</b>		\$300,000.00			
<b>Total Contact Amount</b>		\$550,000.00			

### Purchasing Use Only:

Prior Resolutions	BOC consent 2/28/2022, BC2020-20, BC2018-407, BC2016-92, BC2015-239
CM#:	2354
Vendor Name:	Karpinski Engineering, Inc.
ftp:	3-Year Contract, effective upon execution by both parties
Amount:	\$350,000.00mm

## Department of Purchasing – Required Documents Checklist

---

Upload as “word” document in Infor

History/CE:	OK
EL:	OK
Procurement Notes:	3/23/2022: Department re-submitting as they have revised the contract dates. Dates entered by Department on the CM action on Contract tab are estimated dates. 3/11/2022: Will approve to agenda queue once 1 of 2 is reviewed/approved. 3/8/2022: Part 2 of 2. This is the SBE set-aside award. Attach completed tab sheet (must check award section). Debarment form dated 1/1/2022 over 60 days.
Purchasing Buyer's initials and date of approval	REVISED CONTRACT REVIEW, OK, ssp 3/23/2022 OK, ssp 3/11/2022





## Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 7469 Event #1764	TYPE: (RFB/RFP/RFQ): RFQ	ESTIMATE: \$700,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: October 13, 2021	NUMBER OF RESPONSES (issued/submitted): 45/ 7
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: General Mechanical-Electrical-Plumbing-Architectural-Engineering Services YR 2021	
DIVERSITY GOAL/SBE Set Aside: SBE Prime Non-SBE Set Aside 15 %	DIVERSITY GOAL/MBE 10 %	DIVERSITY GOAL/WBE 5 %
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PEF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PEF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)	
1 Advanced Engineering Consultants 6500 Rockside Road, Suite 210 Cleveland, OH 44131		N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a  NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):  (FAPA) Advanced Engineering Consultants, Ltd. SBE/MBE/WBE 20% (FW) Construction Support Solutions WBE TBD% (MW) K2M Design, Inc. SBE TBD%  SBE/MBE/WBE Prime: (Y/N)  Total %  SBE/MBE/WBE Comply: (Y/N)  SBE/MBE/WBE Comments and Initials:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> No  SBE Set Aside Prime - SBE: <u>    </u> Prime+15 % MBE: <u> 0 </u> % WBE: <u> 5 </u> % Non SBE Set Aside - SBE: <u> 15 </u> % MBE: <u> 20 </u> % WBE: <u> 5 </u> %  <input checked="" type="checkbox"/> Yes for Non-SBE Set Aside LL 10/15/21 <b>LL 1/14/22</b> <input checked="" type="checkbox"/> No for SBE Set Aside (no MBE Participation) LL 10/15/21 <b>LL 1/14/22</b>  DIV-1 not signed. No waiver requested (DIV-3 forms not submitted) EN 10/14/21 Compliance with Non-SBE Set Aside Diversity Goals and Non-compliance with SBE Set Aside Diversity Goals LL 10/15/21		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: ____VA____			<div style="border: 1px solid black; padding: 5px;"> <p style="color: red; margin: 0;">Revised 1/14/2022, DIV-1 and DIV-2 signed forms submitted. On the electronic files submitted by Vendor the forms are not signed but are signed on the hard copies. DEI does not receive hard copies we work off the electronic copies submitted. EN 1/14/2022 I missed in my prior review that DIV-1 and DIV-2 were not signed. LL 1/14/22</p> </div>			

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)
2	K2M Design, Inc. 3121 Bridge Ave Cleveland, OH 44113			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 2-1845-REG NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No  CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N)  Total %  SBE/MBE/WBE Comply: (Y/N)  SBE/MBE/WBE Comments and Initials:	(MW) K2M Design, Inc. SBE 20% (MAPA) METCO of Ohio, Inc. SBE/MBE 10% (FW) Construction Support Solutions WBE TBD%  <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  SBE SetAside Prime - SBE: <u>    </u> Prime% MBE: <u>10</u> % WBE: <u>TBD</u> % Non SBE Set Aside - SBE: <u>20</u> % MBE: <u>10</u> % WBE: <u>TBD</u> %  <input checked="" type="checkbox"/> Yes LL 10/15/21 <input type="checkbox"/> No  No waiver requested (DIV-3 forms not submitted) EN 10/14/21 LL 10/15/21		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: ____va____					

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)
3 Metco of Ohio, Inc. 2800 Euclid Ave, Suite 320 Cleveland, OH 44115			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 15-0094-REG NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):	(MAPA) METCO of Ohio, Inc. SBE/MBE 20% (MW) Richard L. Bowen Associates, Inc. SBE 10%		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
SBE/MBE/WBE Prime: (Y/N)	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No								
Total %	SBE SetAside Prime - SBE: <u>    </u> Prime +10 % MBE: <u>  0  </u> % WBE: <u>  0  </u> % Non SBE Set Aside - SBE: <u>  10  </u> % MBE: <u>  20  </u> % WBE: <u>  0  </u> %								
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No for Non-SBE Set Aside (No WBE Participation) and for SBE Set Aside (no MBE/WBE Participation) LL 10/15/21								
SBE/MBE/WBE Comments and Initials:	No waiver requested (DIV-3 forms not submitted) EN 10/14/21 Non-SBE Set Aside (No WBE Participation) and for SBE Set Aside (no MBE/WBE Participation) LL 10/15/21								

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: ___va___			<div style="background-color: #cccccc; height: 20px; width: 100%;"></div>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)
4 R. Engineering Team 3100 E. 45 <sup>th</sup> Street #306 Cleveland, OH 44127			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 13-0245-REG NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N)  Total %  SBE/MBE/WBE Comply: (Y/N)  SBE/MBE/WBE Comments and Initials:	(MAA) R. Engineering Team, LLC SBE/MBE 20% (FAA) Robert P. Madison International, Inc. SBE/MBE/WBE 10% (FW) Regency Construction Services, Inc. SBE/WBE 5%  <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  SBE: <u>0</u> % MBE: <u>20</u> % WBE: <u>10</u> % SBE SetAside Prime - SBE: <u>    </u> Prime % MBE: <u>10</u> % WBE: <u>5</u> % Non SBE Set Aside - SBE: <u>10</u> % MBE: <u>20</u> % WBE: <u>5</u> %  <input checked="" type="checkbox"/> Yes LL 10/15/21 <input type="checkbox"/> No  No waiver requested (DIV-3 forms not submitted) EN 10/14/21 LL 10/15/21		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: _____va_____					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)
5	R. E. Warner & Associates, Inc. 25777 Detroit Road, Suite 200 Westlake, OH 44145			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No  CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N)  Total %  SBE/MBE/WBE Comply: (Y/N)  SBE/MBE/WBE Comments and Initials:	(MW) R. E. Warner & Associates. Inc. SBE 20% (FW) MCGUINESS UNLIMITED, INC. SBE/WBE 5% (MAPA) METCO of Ohio, Inc. SBE/MBE 10%  <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  SBE SetAside Prime - SBE: <u>    </u> Prime% MBE: <u> 10 %</u> WBE: <u> 5 %</u> Non SBE Set Aside - SBE: <u> 20 %</u> MBE: <u> 10 %</u> WBE: <u> 5 %</u>  <input checked="" type="checkbox"/> Yes LL 10/15/21 <input type="checkbox"/> No  No waiver requested (DIV-3 forms not submitted) EN 10/14/21 LL 10/15/21		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: _____va_____					

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
6 Tec, Inc. 33851 Curtis Blvd, Suite 216 Eastlake , OH 44095			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number: n/a NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  (MW) Tec Inc Engineering and Design SBE 20% (FW) Van Auken Akins Architects, LLC SBE/WBE 8% (MAPA) Kabil Associates, Inc. SBE/MBE 5% (MHA) ConstructAbility, Inc. SBE/MBE 7%  SBE/MBE/WBE Prime: (Y/N)  <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total %  SBE SetAside Prime - SBE: <u>    </u> Prime% MBE: <u>  12  </u> % WBE: <u>  8  </u> % Non SBE Set Aside - SBE: <u>  20  </u> % MBE: <u>  12  </u> % WBE: <u>  8  </u> %  SBE/MBE/WBE Comply: (Y/N)  <input checked="" type="checkbox"/> Yes LL 10/15/21 <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials:  No waiver requested (DIV-3 forms not submitted) EN 10/14/21 LL 10/15/21		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: ___va___					

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)
7 The Osborn Engineering Company 100 Superior Avenue, Suite 100 Cleveland, OH 44114			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 20-0103-REG NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N)  Total %  SBE/MBE/WBE Comply: (Y/N)  SBE/MBE/WBE Comments and Initials:	(MW) The Osborn Engineering Company SBE 20% (MW) Makovich & Pusti Architect, Inc. SBE TBD% (FW) Regency Construction Services, Inc. SBE/WBE TBD%  <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  SBE SetAside Prime - SBE: <u>Prime + TBD%</u> MBE: <u>0 %</u> WBE: <u>TBD %</u> Non SBE Set Aside - SBE: <u>20+TBD %</u> MBE: <u>0 %</u> WBE: <u>TBD %</u>  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 10/15/21  Scope of Work for Makovich & Putsi on DIV-2 not identified and not signed by Prime. No waiver requested (DIV-3 forms not submitted) EN 10/14/21 No MBE Participation LL 10/15/21		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: __va__					

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)	
8 Karpinski Engineering 3135 Euclid Ave Cleveland OH. 44115	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 13-0015-REG NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (MW) Karpinski Engineering, Inc. SBE 20% (MW) Barber & Hoffman, Inc. SBE 15% (FAA) Robert P. Madison International, Inc. SBE/MBE/WBE 10% (FW) Regency Construction Services, Inc. SBE/WBE 5%			
						SBE/MBE/WBE Prime: (Y/N)			<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No
						Total %			SBE SetAside Prime - SBE: <u>    </u> Prime+15% MBE: <u> 10 %</u> WBE: <u> 5 %</u> Non SBE Set Aside - SBE: <u> 35 %</u> MBE: <u> 10 %</u> WBE: <u> 5 %</u>
						SBE/MBE/WBE Comply: (Y/N)			<input checked="" type="checkbox"/> Yes LL 10/15/21 <input type="checkbox"/> No
						SBE/MBE/WBE Comments and Initials:			No waiver requested – DIV-3 forms not submitted. EN 10/1/21 LL 10/15/21

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input checked="" type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  OPD Buyer Initials: _____VA_____					

Transaction ID:

Bidder's / Vendor's Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)												
9			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No  IG Number:  NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1003 345 1234 597">Subcontractor Name(s):</td> <td data-bbox="1239 345 1766 597"></td> </tr> <tr> <td data-bbox="1003 600 1234 776">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="1239 600 1766 776"> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="1003 779 1234 906">Total %</td> <td data-bbox="1239 779 1766 906">SBE: ___% MBE: ___% WBE: ___%</td> </tr> <tr> <td data-bbox="1003 909 1234 1149">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="1239 909 1766 1149"> <input type="checkbox"/> Yes  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="1003 1153 1234 1351">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="1239 1153 1766 1351"></td> </tr> <tr> <td colspan="2" data-bbox="1003 1354 1766 1440" style="background-color: #cccccc;"></td> </tr> </table>		Subcontractor Name(s):		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: ___% MBE: ___% WBE: ___%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					<input type="checkbox"/> Yes <input type="checkbox"/> No
Subcontractor Name(s):																					
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No																				
Total %	SBE: ___% MBE: ___% WBE: ___%																				
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No																				
SBE/MBE/WBE Comments and Initials:																					

Transaction ID:

Bidder's / Vendor's Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> No <input type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____					

Transaction ID:

Bidder's / Vendor's Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE		Dept. Tech. Review	Award : (Y/N)												
1			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No  IG Number:  NCA: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No  CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="999 342 1234 597">Subcontractor Name(s):</td> <td data-bbox="1234 342 1768 597"></td> </tr> <tr> <td data-bbox="999 597 1234 776">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="1234 597 1768 776"> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="999 776 1234 906">Total %</td> <td data-bbox="1234 776 1768 906">SBE: ___% MBE: ___% WBE: ___%</td> </tr> <tr> <td data-bbox="999 906 1234 1149">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="1234 906 1768 1149"> <input type="checkbox"/> Yes  <input type="checkbox"/> No         </td> </tr> <tr> <td data-bbox="999 1149 1234 1352">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="1234 1149 1768 1352"></td> </tr> <tr> <td colspan="2" data-bbox="999 1352 1768 1445" style="background-color: #cccccc;"></td> </tr> </table>		Subcontractor Name(s):		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: ___% MBE: ___% WBE: ___%	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					<input type="checkbox"/> Yes <input type="checkbox"/> No
Subcontractor Name(s):																					
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Transaction ID:

Bidder's / Vendor's Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> No <input type="checkbox"/> N/A  COOP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____					

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0098

<b>Sponsored by: County Executive Budish/Department of Public Works/Cuyahoga County Veterans Service Commission</b>	<b>A Resolution</b> authorizing a Real Property Purchase Agreement with Recovery Resources f/k/a Alcoholism Services of Cleveland, Inc. in the amount of \$1,825,000.00 for the property located at 3950 Chester Avenue, Cleveland, Ohio; authorizing the County Executive to take all necessary actions and to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Budish, through the Department of Public Works, has submitted for Council's approval a Real Property Purchase Agreement with Recovery Resources f/k/a Alcoholism Services of Cleveland, Inc. in the amount of \$1,825,000.00 for the property located at 3950 Chester Avenue, Cleveland, Ohio; and

WHEREAS, the property will be used as the Veterans Service Commission Headquarters; and

WHEREAS, funding for the Real Property Purchase Agreement with Recovery Resources f/k/a Alcoholism Services of Cleveland, Inc is 100% from the Veterans Service Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves a Real Property Purchase Agreement with Recovery Resources f/k/a Alcoholism Services of Cleveland, Inc. in the amount of \$1,825,000.00 for the property located at 3950 Chester Avenue, Cleveland, Ohio.

**SECTION 2.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** That the County Executive or his authorized designee is authorized to (a) take all actions, and to execute, acknowledge, deliver and/or file for record (as and where appropriate) (i) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated hereby, including, but not limited to, a Real Property Purchase Agreement, the lease agreements and all documents to be executed by the County thereunder, (ii) all other and further documents, instruments, certificates, agreements, amendments, subleases, assignments, consents, affidavits, certifications, disbursement authorizations, settlement statements, closing statements, proration statements, escrow agreements, escrow instructions, deeds and notices, and (iii) amendments, modifications and supplements to any of the foregoing, that the County Executive may deem necessary or advisable in connection with the consummation of the transactions contemplated hereby, in all cases containing such terms and conditions as may be approved by the County's Director of Law, (b) make such payments and other arrangements as may be necessary or advisable in connection therewith to facilitate and/or consummate such transactions, including, but not limited to, escrow fees, closing fees, title work/examination/commitment fees, title policy fees, survey fees, and all other administrative fees, and (c) prosecute and/or defend any actions or proceedings that may be necessary or advisable relative to any of the foregoing matters.

**SECTION 4.** That all documents to be executed in connection with the transactions contemplated herein be subject to the Law Director's approval as to legal form and correctness.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date\_\_\_\_\_

\_\_\_\_\_  
County Executive                                      Date\_\_\_\_\_

\_\_\_\_\_  
Clerk of Council                                      Date\_\_\_\_\_

First Reading/Referred to Committee:  
Committee(s) Assigned:

Legislation Substituted in Committee:

Journal CC000

Date



Title: Veterans Service Commission HQ real estate acquisition project.

The Department of Public Works is seeking authority to purchase certain real estate known as and located at 3950 Chester Ave., Cleveland, Ohio for use by the Cuyahoga County Veteran Services Commission via a purchase and sale agreement with Recovery Resources in the amount of \$1,825,000.00. VSC HQ Project.

#### Scope of Work Summary

The Department of Public Works, on behalf of the Cuyahoga County Veterans Service Commission (VSC) seeks approval of a purchase and sale agreement with Recovery Resources in the amount of \$1,825,000.00 for the purchase of certain real estate, known as and located at 3950 Chester Ave., Cleveland, Ohio (PPN 103-08-027).

The Veterans Service Commission is seeking to purchase a stand-alone, new HQ building to best carry out its mission to our Veterans and meet its programmatic needs. The VSC currently rents space that this new HQ will eventually replace. The anticipated closing date for this real estate acquisition is April 29<sup>th</sup>, 2022. The property to be acquired sits on 1.28 acres and contains a two-story, 30,000 square foot building with over 60 dedicated parking spaces.

The Veterans Service Commission is legislated by the State of Ohio and funded by Cuyahoga County property taxes. Each of the 88 Veterans Service Commissions in the State of Ohio has a board of five Commissioners created under the Ohio Revised Code, ORC 5901, who administer the programs for their respective counties.

The mission of the Veterans Service Commission is to continue to provide direct and indirect financial assistance and other benefits to veterans and their dependents who have met with an unexpected hardship resulting from illness, injury, or loss of employment, and meet eligibility requirements. The Commission has established outreach programs with other county, state and federal agencies to assist veterans and their dependents with employment and training for employment, so they have all of the tools needed to re-enter the workforce and not be dependent on this Commission for assistance. This Commission also assists in initiating claims for benefits, obtaining documents to substantiate proof for these benefits, provides free graves and funerals for honorably discharged indigent veterans, and procures grave markers for veterans.

This property was procured via a multi year search of the local real estate market for a property that best suited the needs of the Veterans Service Commission. RFP exemption was appropriate under the standing authority of the ORC and the County Charter. The property is market rate appropriate and is centrally located with good public transportation and immediately adjacent to another county property (Jane Edna Hunter Building).

#### Contractor and Project Information

Vendor for Purchase/Sale Agreement:

RECOVERY RESOURCES

4269 Pearl Road

Cleveland, OH 44109

(216) 400-7953

Seona Goerndt is the Executive Director of Recovery Resources

The address of the proposed project/VSC new HQ is:

Recovery Resources Admin. Bldg

3950 Chester Ave.

Cleveland, Ohio 44115

The project is located in Council District 07.

#### Project Status and Planning

The VSC HQ Project real estate acquisition is a one time project.

Once the property is acquired there will be a process to bid out design services to what alterations will be needed to meet the needs of the Veterans Service Commission. This will be followed by a process to bid out any construction to build out the designed project.

The purchase and sales agreement needs a signature in ink by April 28<sup>th</sup>.  
This is a new, one-time project with no contract evaluation or history to report.

#### Funding

The project will be funded through the Veterans Service Fund.  
There will be one payment for the entire purchase price at the closing.

## Timeline:

3/21/2022 - Work started on Contract. Exact time is unknown to me. I was made aware at 1:32 pm.

3/23/2022 - OPD disapproved Contract roughly around 3:00 pm. Disapproval notes are as follows: must attach current, completed Debarment Form, which was completed on 3/23/2022. Attach vendor submission (purchase agreement cannot be substituted, as not signed by vendor). Header GL commitments must be yes in order to create Spread Edits, must have Spreading with Annual Max Edit – enter spread date and amount in the line and the line must have spread date/amount info entered.

3/23/2022 – I had to redo the Exemption Checklist with the corrected 2 lines, instead of one, to reflect the accounts the funds were to be pulled from. Of Note: This is where my confusion started regarding funding and accounts. I was told by Trevor McAleer that the funds being given to us for this purchase (\$1,000,000.00) were sitting in VC300100, which is why we were adding the second line in the contract. The other \$825,000.00 I knew was in our account. I wasn't aware that the VC300100 account is ours. I'm still not certain it is. I redid the Exemption Checklist to have the funds then pulled from the two separate accounts, while Nancy Farina was working on the disapproval notes.

3/24/2022 – 10:26 am – Nancy Farina CC'd me on the Service Desk ticket email she submitted for an error she was receiving for GL line for the \$825,000.00.

12:50 pm - Domonique Tatum emailed me a Budget Adjustment Form to request the \$1,000,000.00 in VC300100 be transferred to VC100100. I didn't know I could do this and still don't know who's account this is, but I submitted the request, which also needs to go on an Agenda. I was told by my superiors, Jon Reiss and Feronne Williams, that these funds were already approved and given by County Council, so there is some more confusion as to why another Agenda. This transfer was completed at roughly 3:10 pm.

3/25/2022 – Roughly 7:45 am the contract was then revised to reflect one line instead of two since all the funds (\$1,825,000.00) were now all coming from one account, VC100100.

8:26 am - Domonique Tatum sent Nancy Farina email requesting Nancy to wait on revising the funding source and that we still needed Council approval before transferring funds.

9:11 am – Domanique Tatum sent an email stating Nancy Farina could now proceed with revising funding source and that the transfer will be put on the next Agenda. I assume County Council?

10:46 am – I emailed Paul Porter to find out if it is still possible to get this on April 12 agenda. Paul replied at 11:00 am and we had questions and answers until 11:34 am.

11:21 am – Nancy Farina sent email stating that she has completed everything that was required, and that once the line was entered correctly, it will be ready to be released again.

12:41 pm – Mellany Seay sent an email stating that the line has been updated and that the contract can be released.

1:17 pm – Nancy Farina sent an email again with a Service Desk ticket for an error received.

2:10 pm - Nancy Farina sent an email again with a Service Desk ticket for an error received.

2:15 pm – Anka Davis emailed me requesting I approve the contract since I am the department approver. I replied that it is not in my queue to approve, but that I would love to.

3:36 pm – Anka Davis replied that Nancy Farina was having issues and that the contract hasn't been moved from her queue yet.

3/28/2022 – John Myers forwarded Anka Davis' email stating that I need to approve the contract. It still isn't in my queue.

End of Timeline.....

I am requesting this be added to the April 12 agenda because we have a hard closing date of April 19. Even though we've had a multitude of issues, I believe we will have everything completed well before the April 12 meeting. Also, I'd rather not miss the closing date because I don't want to find out how much longer that will delay the process of purchasing the building, and I also don't want to find out what else is involved if we miss it. It hasn't been easy up to this point, and there are a lot of hands involved in this contract. I see it as wasted time and a lot of hard work on many county employees if we have to do it all over again. Also, it is my understanding that Jon Reiss and Feronne Williams already presented this building purchase to County Council and that the pitch was accepted, which is where we got the \$1,000,000.00 from to begin with.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0099

<b>Sponsored by: County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> authorizing a Real Estate Transfer Agreement with Pulte Homes of Ohio, LLC. in the amount of \$1.00 for Permanent Parcel Number 262-05-008 located on John Road, Olmsted Township, Ohio; authorizing the County Executive to take all necessary actions and to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Budish, through the Department of Public Works, has submitted for Council's approval a Real Estate Transfer Agreement with Pulte Homes of Ohio, LLC. in the amount of \$1.00 for Permanent Parcel Number 262-05-008 located on John Road, Olmsted Township, Ohio; and

WHEREAS, the property houses a sanitary pump station that services the Sanctuary & Preserve Subdivision in Olmsted Township, Ohio; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves a Real Estate Transfer Agreement with Pulte Homes of Ohio, LLC. in the amount of \$1.00 for Permanent Parcel Number 262-05-008 located on John Road, Olmsted Township, Ohio.

**SECTION 2.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** That the County Executive or his authorized designee is authorized to (a) take all actions, and to execute, acknowledge, deliver and/or file for record (as and where appropriate) (i) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated hereby, including, but not limited to, a Real Property Purchase Agreement, the lease agreements and all documents to be executed by the County thereunder, (ii) all other and further documents, instruments, certificates, agreements, amendments, subleases, assignments, consents, affidavits, certifications, disbursement authorizations, settlement statements, closing statements, proration statements, escrow agreements, escrow instructions, deeds and notices, and (iii) amendments, modifications and supplements to any of the foregoing, that the County Executive may deem necessary or advisable in connection with the consummation of the transactions contemplated hereby, in all cases containing such terms and conditions as may be approved by the County's Director of Law, (b) make such payments and other arrangements as may be necessary or advisable in connection therewith to facilitate and/or consummate such transactions, including, but not limited to, escrow fees, closing fees, title work/examination/commitment fees, title policy fees, survey fees, and all other administrative fees, and (c) prosecute and/or defend any actions or proceedings that may be necessary or advisable relative to any of the foregoing matters.

**SECTION 4.** That all documents to be executed in connection with the transactions contemplated herein be subject to the Law Director's approval as to legal form and correctness.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date\_\_\_\_\_

\_\_\_\_\_  
County Executive                                      Date\_\_\_\_\_

\_\_\_\_\_  
Clerk of Council                                      Date\_\_\_\_\_

First Reading/Referred to Committee:  
Committee(s) Assigned:

Legislation Substituted in Committee:

Journal CC000

Date



Title: A Real Estate Transfer Agreement between Pulte Homes of Ohio LLC and the County of Cuyahoga, Ohio

#### Scope of Work Summary

The Cuyahoga County Planning Commission and the Cuyahoga County Department of Public Works are requesting approval of a real estate property transfer agreement for PPN 262-05-008 with Pulte Homes of Ohio LLC for the anticipated cost of ~~\$10.0~~ **\$1.00**. The anticipated completion date is no later than June 1, 2022.

The primary goals of the project are for Cuyahoga County to gain ownership of PPN 262-05-008, located on John Road in Olmsted Township, in order to maintain the pump station located on this property. The pump station serves a recently approved subdivision in Olmsted Township and Cuyahoga County.

#### Procurement

The procurement method for this project was Quit-Claim Deed Real Estate Property Transfer Agreement (the "Agreement"). The total value of the Agreement is \$10.00.

The Agreement was signed on March 25, 2022.

#### Contractor and Project Information

The current owner of the subject property are:

Pulte Homes of Ohio LLC  
387 Medina Road, Suite 1700  
Medina, Ohio 44256

The address or location of the subject property is:

PPN 262-05-008

John Road

Olmsted Township, Ohio

The subject property is located in Council District 5

#### Project Status and Planning

The property transfer is a new to the County and is associated with a recently approved subdivision in Olmsted Township, The Sanctuary and The Preserve of Olmsted.

The project is on a critical action path because Cuyahoga County will be assuming maintenance responsibilities of the pump station located on this property that serves the Sanctuary and Preserve of Olmsted subdivision.

The contract or agreement needs a signature in ink as soon as possible.

#### Funding

The project will have no cost to Cuyahoga County.

The project is real estate property transfer agreement.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0100

<p>Sponsored by: <b>County Executive Budish/Department of Development</b></p>	<p><b>A Resolution</b> authorizing an Economic Development Loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 to provide local matching funds to support one-half of the operating costs to carry out the Ohio Third Frontier Entrepreneurial Services Program to assist early-stage tech startups, innovators, and small businesses throughout Cuyahoga County; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended an Economic Development Loan in the amount not-to-exceed \$2,500,000.00 to JumpStart, Inc. fully amortizing over a 7- year term, at 3% interest; payments and interest deferred until 2023. Forgivable up to 100% upon documentation that certain minimum outcomes have been achieved in 2022 due to Entrepreneurial Services Program assistance to the client companies; and

WHEREAS, JumpStart, Inc. is an organization that assists early-stage tech startups, innovators and small businesses throughout Cuyahoga County; and

WHEREAS, the proposed County loan would be utilized exclusively for investments and loans for companies located within Cuyahoga County, which will improve the County's global competitiveness, foster economic growth, and broaden the diversity of the County's tech-based ecosystem; and

WHEREAS, an essential objective for the County in making the loan is to provide funding to minority-owned businesses, and JumpStart, Inc. is committed to emphasizing diversity in the portfolio companies' leadership teams and workforces with a direct intent to provide funding to minority-owned companies; and

WHEREAS, the proposed funding source for the loan is the Economic Development Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 to provide local matching funds to support one-half of the operating costs to carry out the Ohio Third Frontier Entrepreneurial Services Program to assist early-stage tech startups, innovators, and small businesses throughout Cuyahoga County.

**SECTION 2.** That the County Executive and/or the Director of Development is authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Title: JumpStart, Inc.

Department of Development; 2022; JumpStart, Inc.; \$2,500,000; Economic Development Loan

Scope of Work Summary

Department of Development requesting approval of an Economic Development loan with JumpStart, Inc. for the anticipated cost not-to-exceed \$2,500,000.00.

Economic Development Fund

Borrower Name: JumpStart, Inc.

Project Name: JumpStart, Inc.

Project Purpose: JumpStart, Inc. is an organization that assists early-stage tech start-ups, innovators, and small businesses throughout Cuyahoga County. The loan funds will be used to match funds from the Ohio Third Frontier in performing Entrepreneurial Services Program activities through calendar year 2022.

Loan Type: Economic Development Loan

Loan amount: \$2,500,000 – not to exceed

Total Project amount \$5,000,000

Loan Terms: Fully amortizing over a 7-year term, at 3% interest; payments and interest deferred until 2023. Forgivable up to 100% upon documentation that certain minimum outcomes have been achieved in 2022 due to Entrepreneurial Services Program assistance to the client companies.

Funding Source: Economic Development Fund



**DATE:** March 22, 2022  
**TO:** County Council  
**FROM:** Paul Herdeg  
**SUBJECT:** Proposed Economic Development Loan to JumpStart, Inc.  
**CC:** Armond Budish, Bill Mason, Matt Carroll

The Department of Development recommends making a \$2,500,000 economic development loan to JumpStart, Inc. The purpose of this loan is to provide JumpStart with local matching funds to support one-half of the operating costs to carry out the Ohio Third Frontier Entrepreneurial Services Program to assist early-stage tech startups, innovators, and small businesses throughout Cuyahoga County.

Ohio Third Frontier (OTF) is an internationally recognized, technology-based economic development initiative that is successfully changing the trajectory of Ohio's economy. The combination of state funding through OTF resources leveraged with local cash match allows JumpStart and partners to accelerate the growth of hundreds of local startups and small firms.

Since 2017, JumpStart has leveraged the Ohio Third Frontier Entrepreneurial Services Program funding to assist 470 Cuyahoga County companies. 173 (36%) of these companies are led by women; 83 (17%) of these companies are led by Black and Latino/a/Hispanic persons, and a combined 214 (45%) of the companies served are led by women, Black, and/or Latino/a/Hispanic persons. Further, 5,050 jobs were created and retained in Cuyahoga County by these companies.

The loaned funds will be used to match \$2,500,000 of OTF funds to sustain Entrepreneurial Services Program activities through the end of calendar year 2022. JumpStart projects the following minimum outcomes to be achieved from this work by the end of 2022:

- 230 companies located in Cuyahoga County will be assisted
- 350 jobs will be created in Cuyahoga County
- 600 jobs will be retained in Cuyahoga County
- \$160M leveraged capital will be invested in these Cuyahoga County companies

Further, a minimum of 40% of the companies assisted will be managed or founded by Women, Black and or Latino/Hispanic persons and located in Cuyahoga County.

The following loan terms are recommended by the Department of Development:

- Fully amortizing over 7 years at 3% interest; payments and interest deferred until 2023.
- Forgivable up to 100% upon documentation that the above stated minimum outcomes have been achieved due to Entrepreneurial Services Program assistance to companies.
- Adequate security, which may include intangible assets, as determined by Development.

The above loan recommendation is approved, subject to approval by County Council:

  
County Executive

3-23-22  
Date

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0101

Sponsored by: <b>County Executive Budish/Department of Development</b>	<b>A Resolution</b> making awards to various municipalities, in the total amount of \$2,733,018.00 for various municipal grant projects in connection with the 2022 Community Development Block Grant Program for the period 4/1/2022 - 9/30/2022; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development has recommended awards to various municipalities, in the total amount of \$2,733,018.00, for various projects or programs in connection with the 2022 Community Development Block Grant Program for the period 4/1/2022 - 9/30/2022; and

WHEREAS, the participants of the 2022 CDBG Municipal Grant Program have been chosen from the fifty-one (51) communities that are members of the Cuyahoga Urban County; and,

WHEREAS, each of the 51 communities are eligible to apply to receive a grant in an amount not-to-exceed \$150,000.00; and,

WHEREAS, the Department of Development reviews and analyzes each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility, and implementation plan; and,

WHEREAS, based on the scoring criteria, the following is a list of the municipal grant projects recommended for awards:

- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Municipal Pool House Repair;
- b) City of Bedford Heights in the amount not-to-exceed \$150,000.00 for Perkins Road, North sidewalk;
- c) City of Berea in the amount not-to-exceed \$150,000.00 for South Rocky Drive Improvement Project;
- d) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Marquardt Park Improvements Phase II;

- e) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Fairview Park/Metroparks Connectivity, Phase 2;
- f) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for Antenucci Sidewalk, Phase 2;
- g) City of Highland Hills in the amount not-to-exceed \$95,818.00 for Senior Bus Replacement;
- h) City of Lyndhurst in the amount not-to-exceed \$150,000.00 for Police and Fire Dedication Playground;
- i) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Stafford Park Restoration Project-Phase 2;
- j) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for Glenridge Avenue Resurfacing Project;
- k) City of North Olmsted in the amount not-to-exceed \$150,000.00 for West 231<sup>st</sup> Street in the City of North Olmsted;
- l) Village of North Randall in the amount not-to-exceed \$150,000.00 for Adaptive Reuse with Accessibility-Village Hall; and
- m) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Broadway Avenue American with Disabilities Act (ADA) Accessible/Sidewalk Project;
- n) City of Parma Heights in the amount not-to-exceed \$150,000.00 for North Church Drive Reconstruction Phase II;
- o) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Community Center Roof Replacement;
- p) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for South Side of Chagrin Lot Improvements;
- q) City of South Euclid in the amount not-to-exceed \$40,000.00 for Quarry Park Improvement Target Area Improvement Project;
- r) Village of Walton Hills in the amount not-to-exceed \$150,000.00 for Improvement Target Area Pavement Reconstruction Phase 2;
- s) City of Warrensville Height in the amount not-to-exceed \$150,000.00 for Street and Road repair;
- t) Village of Woodmere in the amount not-to-exceed \$47,200.00 for Community Garden Accessibility Project; and

WHEREAS, the awards are funded 100% by Community Development Block Grant Funds and are located in County Council District Nos. 1, 3, 4, 5, 6, 8, 9 and 11; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards to various municipalities, in the total amount of \$2,733,018.00, for various projects or



programs in connection with the 2022 Community Development Block Grant Program for the period 4/1/2022 - 9/30/2022:

- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Municipal Pool House Repair;
- b) City of Bedford Heights in the amount not-to-exceed \$150,000.00 for Perkins Road, North sidewalk;
- c) City of Berea in the amount not-to-exceed \$150,000.00 for South Rocky Drive Improvement Project;
- d) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Marquardt Park Improvements Phase II;
- e) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Fairview Park/Metroparks Connectivity, Phase 2;
- f) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for Antenucci Sidewalk, Phase 2;
- g) City of Highland Hills in the amount not-to-exceed \$95,818.00 for Senior Bus Replacement;
- h) City of Lyndhurst in the amount not-to-exceed \$150,000.00 for Police and Fire Dedication Playground;
- i) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Stafford Park Restoration Project-Phase 2;
- j) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for Glenridge Avenue Resurfacing Project;
- k) City of North Olmsted in the amount not-to-exceed \$150,000.00 for West 231<sup>st</sup> Street in the City of North Olmsted;
- l) Village of North Randall in the amount not-to-exceed \$150,000.00 for Adaptive Reuse with Accessibility-Village Hall; and
- m) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Broadway Avenue American with Disabilities Act (ADA) Accessible/Sidewalk Project;
- n) City of Parma Heights in the amount not-to-exceed \$150,000.00 for North Church Drive Reconstruction Phase II;
- o) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Community Center Roof Replacement;
- p) City of Shaker Heights in the amount not-to-exceed \$150,000.00 for South Side of Chagrin Lot Improvements;
- q) City of South Euclid in the amount not-to-exceed \$40,000.00 for Quarry Park Improvement Target Area Improvement Project;
- r) Village of Walton Hills in the amount not-to-exceed \$150,000.00 for Improvement Target Area Pavement Reconstruction Phase 2;
- s) City of Warrensville Height in the amount not-to-exceed \$150,000.00 for Street and Road repair;
- t) Village of Woodmere in the amount not-to-exceed \$47,200.00 for Community Garden Accessibility Project; and

**SECTION 2.** That the County Executive is authorized to execute the agreements and all other documents in connection with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal \_\_\_\_\_  
\_\_\_\_\_,20\_\_\_\_

The 2021 Community Development Block Grant (CDBG) funded competitive Municipal Grant process began October 12, 2021 with the release of applications, due to the Department of Development by January 7, 2022. The following 22 communities submitted applications for consideration in a total amount of \$3,033,018:

Community	Amount	Community	Amount
Bedford	\$150,000.00	Newburgh Heights	\$150,000.00
Bedford Heights	\$150,000.00	North Olmsted	\$150,000.00
Berea	\$150,000.00	North Randall	\$150,000.00
Brooklyn	\$150,000.00	Oakwood	\$150,000.00
Cuyahoga Heights	\$150,000.00	Parma Heights	\$150,000.00
Fairview Park	\$150,000.00	Richmond Heights	\$150,000.00
Garfield Heights	\$150,000.00	Shaker Heights	\$150,000.00
Highland Hills	\$95,818.00	South Euclid	\$40,000.00
Lyndhurst	\$150,000.00	Walton Hills	\$150,000.00
Maple Heights	\$150,000.00	Warrensville Heights	\$150,000.00
Middleburg Heights	\$150,000.00	Woodmere	\$47,200.00

This was a competitive process as is required by the Cooperation Agreement which is signed by communities in Cuyahoga County that wish to participate in CDBG funded programming. A review committee comprised of Development staff thoroughly reviewed and scored all 22 of the applications submitted.

After reviewing each application thoroughly, Cuyahoga Heights was referred to the County Landbank for complete funding of their demolition request. It was confirmed by the Landbank that the demolition request had been submitted to the State of Ohio through the landbank. The Newburgh Heights request was not moved forward as the priority to meet assistance to low-moderate income persons or elimination of slum and blight was not met in their request to create a dog park.

In addition, 15 of the 20 projects recommended are located in Equity Zones.

Therefore, the committee recommends the following communities:

Community Name	Proposed Project	Equity Zone	Recommended Award
Bedford	Bedford Municipal Pool House Repair	Yes	\$150,000.00
Bedford Heights	Perkins Road, North, Sidewalk	Yes	\$150,000.00
Berea	S. Rocky River Drive Improvement Project	Yes	\$150,000.00
Brooklyn	Marquardt Park Improvements Phase II	Yes	\$150,000.00
Fairview Park	FP/Metroparks Connectivity, Phase 2	Yes	\$150,000.00
Garfield Heights	Antenucci Sidewalk Phase 2	Yes	\$150,000.00
Highland Hills	Senior Bus Replacement		\$95,818.00
Lyndhurst	Police & Fire Dedication Playground	Yes	\$150,000.00
Maple Heights	Stafford Park Restoration Project-Phase 2	Yes	\$150,000.00
Middleburg Heights	Glenridge Ave. Resurfacing Project	Yes	\$150,000.00
North Olmsted	West 231st Street in the City of North Olmsted		\$150,000.00
North Randall	Adaptive Reuse with Accessibility – Village Hall	Yes	\$150,000.00
Oakwood	Broadway Ave ADA Accessible/Sidewalk Project	Yes	\$150,000.00
Parma Heights	N. Church Drive Reconstruction Phase II	Yes	\$150,000.00
Richmond Heights	Community Center Roof Replacement		\$150,000.00
Shaker Heights	South Side of Chagrin Lot Improvements	Yes	\$150,000.00
South Euclid	Quarry Park ITA Improvement Project	Yes	\$40,000.00
Walton Hills	ITA Pavement Reconstruction Phase 2		\$150,000.00
Warrensville Heights	Street & Road Repair	Yes	\$150,000.00
Woodmere	Community Garden Accessibility Project		\$47,200.00
20 Communities			\$2,733,018.00

#### 2021 Municipal Grant Applications by Score

Community	Ask	Proposed Project	Score
<b>RECOMMENDED</b>			
Middleburg Heights	\$150,000.00	Glenridge Ave. Resurfacing Project	92
Berea	\$150,000.00	S. Rocky River Drive Improvement Project	90
Oakwood	\$150,000.00	Broadway Ave ADA Accessible/Sidewalk Project	90
Fairview Park	\$150,000.00	FP/Metroparks Connectivity, Phase 2	89
Maple Heights	\$150,000.00	Stafford Park Restoration Project-Phase 2	86
Richmond Heights	\$150,000.00	Community Center Roof Replacement	84
Bedford Heights	\$150,000.00	Perkins Road, North, Sidewalk	83
South Euclid	\$40,000.00	Quarry Park ITA Improvement Project	83
North Olmsted	\$150,000.00	West 231st Street in the City of North Olmsted	82
Warrensville Heights	\$150,000.00	Street & Road Repair	82
Brooklyn	\$150,000.00	Marquardt Park Improvements Phase II	81
Walton Hills	\$150,000.00	ITA Pavement Reconstruction Phase 2	81
North Randall	\$150,000.00	Adaptive Reuse with Accessibility – Village Hall	79
Parma Heights	\$150,000.00	N. Church Drive Reconstruction Phase II	78

Woodmere	\$47,200.00	Community Garden Accessibility Project	78
Shaker Heights	\$150,000.00	South Side of Chagrin Lot Improvements	75
Bedford	\$150,000.00	Bedford Municipal Pool House Repair	74
Garfield Heights	\$150,000.00	Antenucci Sidewalk Phase 2	74
Highland Hills	\$95,818.00	Senior Bus Replacement	74
Lyndhurst	\$150,000.00	Police & Fire Dedication Playground	66
TOTAL RECOMMENDED	\$2,733,018.00	20 Communities	
NOT RECOMMENDED			
Newburgh Heights	\$150,000.00	Washington Park Dog Park	59
Cuyahoga Heights	\$150,000.00	Demolition of 4410 East 71st Street	58

Timeline for late submittal-

The CDBG Muni and CDSG applications were released on October 12, 2021, with the CDBG applications due back January 7, 2022, and the CDSG applications due back January 21, 2022.

22 Muni and 37 CDSG applications were received. All applications for both programs were reviewed by staff for eligibility and recommendation for awards. Funding to support the recommendations for both programs (Federal CDBG funds for Muni and Casino Revenue funds for CDSG) had to be verified.

Having previously received Executive approval for the Muni recommendations, Executive approval to proceed to Council with the CDSG recommendations was received on March 22nd.



**DATE:** March 22, 2022

**TO:** Pernel Jones, County Council President

**FROM:** Sara Parks Jackson/Kate Feighan

**SUBJECT:** 2021 CDBG Competitive Muni Grant Recommendations

**CC:** Joseph Nanni, Paul Herdeg

The 2021 Community Development Block Grant (CDBG) funded competitive Municipal Grant process began October 12, 2021 with the release of applications, due to the Department of Development by January 7, 2022. The following 22 communities submitted applications for consideration in a total amount of \$3,033,018:

Community	Amount	Community	Amount
Bedford	\$150,000.00	Newburgh Heights	\$150,000.00
Bedford Heights	\$150,000.00	North Olmsted	\$150,000.00
Berea	\$150,000.00	North Randall	\$150,000.00
Brooklyn	\$150,000.00	Oakwood	\$150,000.00
Cuyahoga Heights	\$150,000.00	Parma Heights	\$150,000.00
Fairview Park	\$150,000.00	Richmond Heights	\$150,000.00
Garfield Heights	\$150,000.00	Shaker Heights	\$150,000.00
Highland Hills	\$95,818.00	South Euclid	\$40,000.00
Lyndhurst	\$150,000.00	Walton Hills	\$150,000.00
Maple Heights	\$150,000.00	Warrensville Heights	\$150,000.00
Middleburg Heights	\$150,000.00	Woodmere	\$47,200.00

This was a competitive process as is required by the Cooperation Agreement which is signed by communities in Cuyahoga County that wish to participate in CDBG funded programming. A review committee comprised of Development staff thoroughly reviewed and scored all 22 of the applications submitted.

After reviewing each application thoroughly, Cuyahoga Heights was referred to the County Landbank for complete funding of their demolition request. It was confirmed by the Landbank that the demolition request had been submitted to the State of Ohio through the landbank. The Newburgh Heights request was not moved forward as the priority to meet assistance to low-moderate income persons or elimination of slum and blight was not met in their request to create a dog park.

In addition, 15 of the 20 projects recommended are located in Equity Zones.

Therefore, the committee recommends the following communities:

<b>Community Name</b>	<b>Proposed Project</b>	<b>Equity Zone</b>	<b>Recommended Award</b>
Bedford	Bedford Municipal Pool House Repair	Yes	\$150,000.00
Bedford Heights	Perkins Road, North, Sidewalk	Yes	\$150,000.00
Berea	S. Rocky River Drive Improvement Project	Yes	\$150,000.00
Brooklyn	Marquardt Park Improvements Phase II	Yes	\$150,000.00
Fairview Park	FP/Metroparks Connectivity, Phase 2	Yes	\$150,000.00
Garfield Heights	Antenucci Sidewalk Phase 2	Yes	\$150,000.00
Highland Hills	Senior Bus Replacement		\$95,818.00
Lyndhurst	Police & Fire Dedication Playground	Yes	\$150,000.00
Maple Heights	Stafford Park Restoration Project-Phase 2	Yes	\$150,000.00
Middleburg Heights	Glenridge Ave. Resurfacing Project	Yes	\$150,000.00
North Olmsted	West 231st Street in the City of North Olmsted		\$150,000.00
North Randall	Adaptive Reuse with Accessibility – Village Hall	Yes	\$150,000.00
Oakwood	Broadway Ave ADA Accessible/Sidewalk Project	Yes	\$150,000.00
Parma Heights	N. Church Drive Reconstruction Phase II	Yes	\$150,000.00
Richmond Heights	Community Center Roof Replacement		\$150,000.00
Shaker Heights	South Side of Chagrin Lot Improvements	Yes	\$150,000.00
South Euclid	Quarry Park ITA Improvement Project	Yes	\$40,000.00
Walton Hills	ITA Pavement Reconstruction Phase 2		\$150,000.00
Warrensville Heights	Street & Road Repair	Yes	\$150,000.00
Woodmere	Community Garden Accessibility Project		\$47,200.00
<b>20 Communities</b>			<b>\$2,733,018.00</b>



## 2021 Municipal Grant Applications by Score

Community	Ask	Proposed Project	Score
<b>RECOMMENDED</b>			
Middleburg Heights	\$150,000.00	Glenridge Ave. Resurfacing Project	92
Berea	\$150,000.00	S. Rocky River Drive Improvement Project	90
Oakwood	\$150,000.00	Broadway Ave ADA Accessible/Sidewalk Project	90
Fairview Park	\$150,000.00	FP/Metroparks Connectivity, Phase 2	89
Maple Heights	\$150,000.00	Stafford Park Restoration Project-Phase 2	86
Richmond Heights	\$150,000.00	Community Center Roof Replacement	84
Bedford Heights	\$150,000.00	Perkins Road, North, Sidewalk	83
South Euclid	\$40,000.00	Quarry Park ITA Improvement Project	83
North Olmsted	\$150,000.00	West 231st Street in the City of North Olmsted	82
Warrensville Heights	\$150,000.00	Street & Road Repair	82
Brooklyn	\$150,000.00	Marquardt Park Improvements Phase II	81
Walton Hills	\$150,000.00	ITA Pavement Reconstruction Phase 2	81
North Randall	\$150,000.00	Adaptive Reuse with Accessibility – Village Hall	79
Parma Heights	\$150,000.00	N. Church Drive Reconstruction Phase II	78
Woodmere	\$47,200.00	Community Garden Accessibility Project	78
Shaker Heights	\$150,000.00	South Side of Chagrin Lot Improvements	75
Bedford	\$150,000.00	Bedford Municipal Pool House Repair	74
Garfield Heights	\$150,000.00	Antenucci Sidewalk Phase 2	74
Highland Hills	\$95,818.00	Senior Bus Replacement	74
Lyndhurst	\$150,000.00	Police & Fire Dedication Playground	66
<b>TOTAL RECOMMENDED</b>	<b>\$2,733,018.00</b>	<b>20 Communities</b>	
<b>NOT RECOMMENDED</b>			
Newburgh Heights	\$150,000.00	Washington Park Dog Park	59
Cuyahoga Heights	\$150,000.00	Demolition of 4410 East 71st Street	58

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0102

<b>Sponsored by: County Executive Budish/Department of Development</b>	<b>A Resolution</b> making awards to various municipalities and non-profit organizations, in the total amount of \$1,776,685.00 for various projects or programs in connection with the 2022 Community Development Supplemental Grant Program for the period 4/1/2022 – 3/31/2023; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development has recommended awards to various municipalities and non-profit organizations, in the total amount of \$1,776,685.00 for various projects or programs in connection with the 2022 Community Development Supplemental Grant Program for the period 4/1/2022 – 3/31/2023; and

WHEREAS, the participants of the 2022 CDSG Program have been chosen from the twenty-nine (29) communities and eight (8) non-profit organizations that submitted applications; and

WHEREAS, the Department of Development and a review committee reviewed and analyzed each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility and implementation plan; and

WHEREAS, based on the scoring criteria, the following is a list of the supplemental grant projects or programs recommend for awards:

- a) City of Bedford in the amount not-to-exceed \$50,000.00 for Bedford Municipal Pool House Repair.
- b) City of Bedford Heights in the amount not-to-exceed \$48,100.00 for Rebranding Signs.
- c) City of Berea in the amount not-to-exceed \$50,000.00 for South Rocky River Drive Improvement.
- d) City of Broadview Heights in the amount not-to-exceed \$49,805.00 for Community Electric Vehicle Charging Station.

- e) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Aging in Place Program.
- f) City of Brook Park in the amount not-to-exceed \$50,000.00 for Central Park Campus Bathroom.
- g) CCH Development Corporation in the amount not-to-exceed \$50,000.00 for Old Brooklyn Campus Beautification.
- h) Cleveland Cultural Gardens in the amount not-to-exceed \$15,000.00 for One World Celebration Rockefeller Park.
- i) City of Cleveland Heights in the amount not-to-exceed \$41,000.00 for Parks and Playground.
- j) Village of Cuyahoga Heights in the amount not-to-exceed \$50,000.00 for Bucci Park Playground Equipment.
- k) City of Euclid in the amount not-to-exceed \$50,000.00 for Coulter Hero Park Multimodal Trial Loop.
- l) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Bain Park Playground Project.
- m) Fairfax Renaissance Development Corporation in the amount not-to-exceed \$50,000.00 for Fairfax Master Plan.
- n) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Parks and Active Transportation Master Plan.
- o) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for Pettibone Park Veterans Memorial Phase 1.
- p) City of Lakewood in the amount not-to-exceed \$50,000.00 for Warren Road Streetscape Project.
- q) LandBank in the amount not-to-exceed \$50,000.00 for Renovation of Mickey's Building in East Cleveland.
- r) City of Lyndhurst in the amount not-to-exceed \$50,000.00 for Brainard Park Fitness Upgrade.
- s) City of Maple Heights in the amount not-to-exceed \$50,000.00 for Exterior Maintenance Grant Program.
- t) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Packard Avenue Resurfacing Rehabilitation Project.
- u) City of North Olmsted in the amount not-to-exceed \$50,000.00 for North Olmsted Security Camera Installation.
- v) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Oakwood Branding Signs Project.
- w) Olmsted Township in the amount not-to-exceed \$50,000.00 for ADA Compliant Sidewalk and Ramps.
- x) One South Euclid in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- y) City of Parma in the amount not-to-exceed \$50,000.00 for Ukrainian Village and Polish Village Streetscape Improvement Phase IV.
- z) City of Parma Height in the amount not-to-exceed \$50,000.00 for Way Findings and Streetscape Enhancement Project.
- aa) City of Richmond Heights in the amount not-to-exceed \$50,000.00 for A Brighter Tomorrow-Kiwanis Lodge Community Center.

- bb) City of Seven Hills in the amount not-to-exceed \$50,000.00 for Fitness Course.
- cc) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for South Moreland Neighborhood Traffic Calming.
- dd) SOKOL Greater Cleveland in the amount not-to-exceed \$50,000.00 for Community Access and Greenspace Development.
- ee) City of Solon in the amount not-to-exceed \$50,000.00 for Solon Bicentennial Park.
- ff) City of Strongsville in the amount not-to-exceed \$50,000.00 for Resurface and Connection of Freedom Trail.
- gg) University Circle Inc. in the amount not-to-exceed \$50,000.00 for Jesse Owens Olympic Oak Plaza in Rockefeller Park.
- hh) Village of Valley View in the amount not-to-exceed \$50,000.00 for Demolition of Exchange Street Bridge.
- ii) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for Improvement Target Area Pavement Reconstruction Phase 2.
- jj) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 for Phase 3 Clarkwood Parkway and Granada Blvd.
- kk) Village of Woodmere in the amount not-to-exceed \$22,780.00 for Woodmere Police and Public Safety Electric Vehicle Program.

WHEREAS, the awards are funded 100% by Community Development Supplemental Grant Program funds and the municipalities and non-profit organizations are located in County Council District Nos. 1, 2, 3, 4, 5, 6, 8, 9, 10 and 11; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards to various municipalities and agencies, in the total amount of \$1,776,685.00 for various projects or programs in connection with the 2022 Community Development Supplemental Grant Program for the period 4/1/2022 – 3/31/2023:

- a) City of Bedford in the amount not-to-exceed \$50,000.00 for Bedford Municipal Pool House Repair.
- b) City of Bedford Heights in the amount not-to-exceed \$48,100.00 for Rebranding Signs.
- c) City of Berea in the amount not-to-exceed \$50,000.00 for South Rocky River Drive Improvement.
- d) City of Broadview Heights in the amount not-to-exceed \$49,805.00 for Community Electric Vehicle Charging Station.

- e) City of Brooklyn in the amount not-to-exceed \$50,000.00 for Aging in Place Program.
- f) City of Brook Park in the amount not-to-exceed \$50,000.00 for Central Park Campus Bathroom.
- g) CCH Development Corporation in the amount not-to-exceed \$50,000.00 for Old Brooklyn Campus Beautification.
- h) Cleveland Cultural Gardens in the amount not-to-exceed \$15,000.00 for One World Celebration Rockefeller Park.
- i) City of Cleveland Heights in the amount not-to-exceed \$41,000.00 for Parks and Playground.
- j) Village of Cuyahoga Heights in the amount not-to-exceed \$50,000.00 for Bucci Park Playground Equipment.
- k) City of Euclid in the amount not-to-exceed \$50,000.00 for Coulter Hero Park Multimodal Trial Loop.
- l) City of Fairview Park in the amount not-to-exceed \$50,000.00 for Bain Park Playground Project.
- m) Fairfax Renaissance Development Corporation in the amount not-to-exceed \$50,000.00 for Fairfax Master Plan.
- n) City of Garfield Heights in the amount not-to-exceed \$50,000.00 for Parks and Active Transportation Master Plan.
- o) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for Pettibone Park Veterans Memorial Phase 1.
- p) City of Lakewood in the amount not-to-exceed \$50,000.00 for Warren Road Streetscape Project.
- q) LandBank in the amount not-to-exceed \$50,000.00 for Renovation of Mickey's Building in East Cleveland.
- r) City of Lyndhurst in the amount not-to-exceed \$50,000.00 for Brainard Park Fitness Upgrade.
- s) City of Maple Heights in the amount not-to-exceed \$50,000.00 for Exterior Maintenance Grant Program.
- t) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for Packard Avenue Resurfacing Rehabilitation Project.
- u) City of North Olmsted in the amount not-to-exceed \$50,000.00 for North Olmsted Security Camera Installation.
- v) Village of Oakwood in the amount not-to-exceed \$50,000.00 for Oakwood Branding Signs Project.
- w) Olmsted Township in the amount not-to-exceed \$50,000.00 for ADA Compliant Sidewalk and Ramps.
- x) One South Euclid in the amount not-to-exceed \$50,000.00 for Exterior Home Repair Program.
- y) City of Parma in the amount not-to-exceed \$50,000.00 for Ukrainian Village and Polish Village Streetscape Improvement Phase IV.
- z) City of Parma Height in the amount not-to-exceed \$50,000.00 for Way Findings and Streetscape Enhancement Project.
- aa) City of Richmond Heights in the amount not-to-exceed \$50,000.00 for A Brighter Tomorrow-Kiwanis Lodge Community Center.

- bb) City of Seven Hills in the amount not-to-exceed \$50,000.00 for Fitness Course.
- cc) City of Shaker Heights in the amount not-to-exceed \$50,000.00 for South Moreland Neighborhood Traffic Calming.
- dd) SOKOL Greater Cleveland in the amount not-to-exceed \$50,000.00 for Community Access and Greenspace Development.
- ee) City of Solon in the amount not-to-exceed \$50,000.00 for Solon Bicentennial Park.
- ff) City of Strongsville in the amount not-to-exceed \$50,000.00 for Resurface and Connection of Freedom Trail.
- gg) University Circle Inc. in the amount not-to-exceed \$50,000.00 for Jesse Owens Olympic Oak Plaza in Rockefeller Park.
- hh) Village of Valley View in the amount not-to-exceed \$50,000.00 for Demolition of Exchange Street Bridge.
- ii) Village of Walton Hills in the amount not-to-exceed \$50,000.00 for Improvement Target Area Pavement Reconstruction Phase 2.
- jj) City of Warrensville Heights in the amount not-to-exceed \$50,000.00 for Phase 3 Clarkwood Parkway and Granada Blvd.
- kk) Village of Woodmere in the amount not-to-exceed \$22,780.00 for Woodmere Police and Public Safety Electric Vehicle Program.

**SECTION 2.** That the County Executive is authorized to execute agreements and contracts in connection with said awards and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

The 2022 CDSG competitive Grant process began October 12, 2021 with the release of the 2022 application and instructions.

An information session was held virtually on October 12, 2021 with potential applicants to go over the requirements and instructions of the 2022 CDSG application in detail and answer questions.

37 CDSG applications were returned to the Department of Development by the due date of January 21, 2022 by 4:30pm. A total of 29 communities and 8 non-profits submitted applications for consideration in a total amount of \$1,776,685.00.

County Council allocates \$1.5 million annually to fund this program. After a review of the previous rounds' funding actually expended, Development staff has identified that there are sufficient funds to fund all 37 applications received. As such, we did not convene a review committee. Staff of the Department of Development reviewed every application to ensure that all met the the Community Development Supplemental Grant requirements of:

All applications must meet a community development need related to the health or welfare of the community. Soft costs are not an eligible expense. Soft costs include, but are not limited to, architectural fees, accounting fees, consulting fees, legal fees, engineering fees, permitting costs. Administrative fees/costs including Personnel is not an allowable expense.

The staff of the Department of Development, Housng and Community Development division recommends approval of all 37 applications submitted as it has been determined that they meet the community development need as required.

The list of applicants with description and amounts requested is as follows:

Community/Non Profit Agency Applicant	Proposed Project/Program	Amount Requested
Bedford	Bedford Municipal Pool House Repair	\$50,000.00
Bedford Heights	Rebranding Signs	\$48,100.00
Berea	South Rocky River Dr. Improvement	\$50,000.00
Broadview Heights	Community Electric Vehicle Charging Station	\$49,805.00
Brooklyn	Aging in Place Program	\$50,000.00
Brook Park	Central Park Campus Bathroom	\$50,000.00
CCH Development Corporation	Old Brooklyn Campus Beautification	\$50,000.00
Cleveland Cultural Gardens	One World Celebration Rockefeller Park	\$15,000.00
Cleveland Heights	Parks & Playground	\$41,000.00
Cuyahoga Heights	Bucci Park Playground Equipment	\$50,000.00
Euclid	Coulter Hero Park Multimodal Trail Loop	\$50,000.00
Fairview Park	Bain Park Playground Project	\$50,000.00
FRDC (Fairfax)	Fairfax Master Plan	\$50,000.00
Garfield Heights	Parks & Active Transportation Master Plan	\$50,000.00
Glenwillow	Pettibone Park Veterans Memorial Phase 1	\$50,000.00
Lakewood	Warren Road Streetscape Project	\$50,000.00
LandBank	Renovation of Mickey's Bldg. in East Cleveland	\$50,000.00



Lyndhurst	Brainard Park Fitness Upgrade	\$50,000.00
Maple Heights	Exterior Maintenance Grant Program	\$50,000.00
Middleburg Heights	Packard Avenue Resurfacing Rehabilitation Project	\$50,000.00
North Olmstead	North Olmsted Security Camera Installation	\$50,000.00
Oakwood	Oakwood Branding Signs Project	\$50,000.00
Olmstead Township	ADA Compliant Side Walk, Ramps	\$50,000.00
One South Euclid	Exterior Home Repair Program	\$50,000.00
Parma	Ukrainian Village & Polish Village Streetscape Improvement Phase IV	\$50,000.00
Parma Heights	Way Findings & Streetscape Enhancement Project	\$50,000.00
Richmond Heights	A Brighter Tomorrow - Kiwanis Lodge Community Center	\$50,000.00
Seven Hills	Fitness Course	\$50,000.00
Shaker Heights	S. Moreland Neighborhood Traffic Calming	\$50,000.00
SOKOL Greater Cleveland	Community Access & Greenspace Development	\$50,000.00
Solon	Solon Bicentennial Park	\$50,000.00
Strongsville	Resurface & Connection of Freedom Trail	\$50,000.00
University Circle	Jesse Owens Olympic Oak Plaza in Rockefeller Park	\$50,000.00
Valley View	Demolition of Exchange Street Bridge	\$50,000.00
Walton Hills	ITA Pavement Reconstruction Phase 2	\$50,000.00
Warrensville Heights	Phase 3 Clarkwood Parkway & Granada Blvd.	\$50,000.00
Woodmere	Woodmere Police & Public Safety Electric Vehicle Program	\$22,780.00
37 Applicants		\$1,776,685.00

Timeline for late submittal-

The CDBG Muni and CDSG applications were released on October 12, 2021, with the CDBG applications due back January 7, 2022, and the CDSG applications due back January 21, 2022.

22 Muni and 37 CDSG applications were received. All applications for both programs were reviewed by staff for eligibility and recommendation for awards. Funding to support the recommendations for both programs (Federal CDBG funds for Muni and Casino Revenue funds for CDSG) had to be verified.

Having previously received Executive approval for the Muni recommendations, Executive approval to proceed to Council with the CDSG recommendations was received on March 22nd.



**DATE:** March 22, 2022  
**TO:** Pernel Jones, County Council President  
**FROM:** Sara Parks Jackson/Kate Feighan  
**SUBJECT:** 2022 CDSG Recommendations  
**CC:** Joseph Nanni, Paul Herdeg

The following information is submitted for your review and approval:

The 2022 CDSG competitive Grant process began October 12, 2021 with the release of the 2022 application and instructions.

An information session was held virtually on October 12, 2021 with potential applicants to go over the requirements and instructions of the 2022 CDSG application in detail and answer questions.

37 CDSG applications were returned to the Department of Development by the due date of January 21, 2022 by 4:30pm. A total of 29 communities and 8 non-profits submitted applications for consideration in a total amount of \$1,776,685.00.

County Council allocates \$1.5 million annually to fund this program. After a review of the previous rounds' funding actually expended, Development staff has identified that there are sufficient funds to fund all 37 applications received. As such, we did not convene a review committee. Staff of the Department of Development reviewed every application to ensure that all met the the Community Development Supplemental Grant requirements of:

All applications must meet a community development need related to the health or welfare of the community. **Soft costs are not an eligible expense.** Soft costs include, but are not limited to, architectural fees, accounting fees, consulting fees, legal fees, engineering fees, permitting costs. **Administrative fees/costs including Personnel is not an allowable expense.**

The staff of the Department of Development, Housing and Community Development division recommends approval of all 37 applications submitted as it has been determined that they meet the community development need as required.

The list of applicants with description and amounts requested is as follows:

<b>Community/Non Profit Agency Applicant</b>	<b>Proposed Project/Program</b>	<b>Amount Requested</b>
Bedford	Bedford Municipal Pool House Repair	\$50,000.00
Bedford Heights	Rebranding Signs	\$48,100.00
Berea	South Rocky River Dr. Improvement	\$50,000.00
Broadview Heights	Community Electric Vehicle Charging Station	\$49,805.00
Brooklyn	Aging in Place Program	\$50,000.00
Brook Park	Central Park Campus Bathroom	\$50,000.00
CCH Development Corporation	Old Brooklyn Campus Beautification	\$50,000.00
Cleveland Cultural Gardens	One World Celebration Rockefeller Park	\$15,000.00
Cleveland Heights	Parks & Playground	\$41,000.00
Cuyahoga Heights	Bucci Park Playground Equipment	\$50,000.00
Euclid	Coulter Hero Park Multimodal Trail Loop	\$50,000.00
Fairview Park	Bain Park Playground Project	\$50,000.00
FRDC (Fairfax)	Fairfax Master Plan	\$50,000.00
Garfield Heights	Parks & Active Transportation Master Plan	\$50,000.00
Glenwillow	Pettibone Park Veterans Memorial Phase 1	\$50,000.00
Lakewood	Warren Road Streetscape Project	\$50,000.00
LandBank	Renovation of Mickey's Bldg. in East Cleveland	\$50,000.00
Lyndhurst	Brainard Park Fitness Upgrade	\$50,000.00
Maple Heights	Exterior Maintenance Grant Program	\$50,000.00
Middleburg Heights	Packard Avenue Resurfacing Rehabilitation Project	\$50,000.00
North Olmstead	North Olmsted Security Camera Installation	\$50,000.00
Oakwood	Oakwood Branding Signs Project	\$50,000.00
Olmstead Township	ADA Compliant Side Walk, Ramps	\$50,000.00
One South Euclid	Exterior Home Repair Program	\$50,000.00
Parma	Ukranian Village & Polish Village Streetscape Improvement Phase IV	\$50,000.00
Parma Heights	Way Findings & Streetscape Enhancement Project	\$50,000.00
Richmond Heights	A Brighter Tomorrow - Kiwanis Lodge Community Center	\$50,000.00
Seven Hills	Fitness Course	\$50,000.00
Shaker Heights	S. Moreland Neighborhood Traffic Calming	\$50,000.00
SOKOL Greater Cleveland	Community Access & Greenspace Development	\$50,000.00
Solon	Solon Bicentennial Park	\$50,000.00
Strongsville	Resurface & Connection of Freedom Trail	\$50,000.00
University Circle	Jesse Owens Olympic Oak Plaza in Rockefeller Park	\$50,000.00
Valley View	Demolition of Exchange Street Bridge	\$50,000.00
Walton Hills	ITA Pavement Reconstruction Phase 2	\$50,000.00
Warrensville Heights	Phase 3 Clarkwood Parkway & Granada Blvd.	\$50,000.00
Woodmere	Woodmere Police & Public Safety Electric Vehicle Program	\$22,780.00
37 Applicants		\$1,776,685.00

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0103

<p>Sponsored by: <b>County Executive Budish/Department of Public Safety and Justice Services on behalf of the Sheriff's Department</b></p>	<p><b>A Resolution</b> making an award on RQ8006 to Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,496,756.05 for Countywide Criminal Justice Data Warehouse Hosting services for the period 5/1/2022 – 4/30/2027; authorizing the County Executive to execute Agreement No. 2372 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Safety and Justice Services has recommended an award on RQ8006 to Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,496,756.05 for Countywide Criminal Justice Data Warehouse Hosting services for the period 5/1/2022 – 4/30/2027; and

WHEREAS, the primary goals of this project are to provide an up-to-date and modern information sharing system to criminal justice stakeholders within and beyond the County; and

WHEREAS, this funding for this project is 100% by Criminal Justice Data Sharing Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8006 to Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,496,756.05 for Countywide Criminal Justice Data Warehouse Hosting services for the period 5/1/2022 – 4/30/2027.

**SECTION 2.** That the County Executive is authorized to execute Agreement No. 2372 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.



Title: Public Safety & Justice Services; 2022 Contract with Chagrin Valley Dispatch Council for CJIS Data Warehouse Hosting Services

#### Scope of Work Summary

Public Safety and Justice Services is requesting approval of a contract with Chagrin Valley Dispatch Council for the anticipated cost \$2,496,756.05.

This project is not new to the County. The prior Board Resolution Number is R2017-0032.

Chagrin Valley Dispatch Council provides data warehouse hosting services for the Criminal Justice Information Sharing program (CJIS). The data warehouse provides an up-to-date and modern information sharing system to criminal justice stakeholders within and beyond the County. The data warehouse also houses County programs such as the Protection Order Registry and the Fixed License Plate Reader system.

The original contract period for this project is ending 4/30/2022. A Formal RFP was conducted, and Chagrin Valley Dispatch was chosen to continue to provide the data warehouse hosting services. The anticipated start-completion dates are 5/1/2022-4/30/2027

The primary goals of the project are:

- To host and maintain the data warehouse and all other associated systems
- To maintain the network connectivity and security of the data warehouse
- To provide technical support to end users of the data warehouse

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval: 3/24/2022
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

#### Procurement

The procurement method for this project was RFP. The total value of the RFP is \$2,496,756.05

The RFP was closed on 1/3/22. There is an SBE goal of 13%, MBE goal of 12% and WBE goal of 5%.

There was 1 pulled from OPD, 1 bid submitted for review, and 1 bid approved.

#### Contractor and Project Information

Chagrin Valley Dispatch Council  
Heights Hillcrest Communications Center  
88 Center Road, Suite B100  
Bedford, Ohio 44146

The Director of Chagrin Valley Dispatch Council is Nick DiCicco.

#### Project Status and Planning

The project is a continuation of an existing project.

The project is on a critical action path because the current contract period is ending and the services the data warehouse host provides to the County are essential.

#### Funding

The project is funded 100% by the Criminal Justice Data Sharing Fund.

The schedule of payments is monthly.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8006
Infor/Lawson PO# Code (if applicable):	RFP
Event #	2148
CM Contract#	2372

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	EDA	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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### FULL AND OPEN COMPETITION

#### Formal RFP

#### Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	N/A – one bid	NA
Bid Specification Packet	EDA	CQ
Evaluation Summary (names of evaluators to be included)	EDA	CQ
Final DEI Goal Setting Worksheet	N/A	NA
Diversity Documents – <i>if required (goal set)</i>	EDA	CQ
Award Letter (sent to awarded vendor)	N/A – one bid	NA
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	EDA	CQ
Tabulation Sheet	EDA	CQ
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )	Duplicate	
IG# Chagrin Valley Dispatch Center: Political Subdivision	N/A	NA-GOVT ENTITY
Debarment/Suspension Verified Date: 3/4/22	EDA	CQ
Auditor’s Finding Date: 3/4/22	EDA	CQ
Vendor’s Submission	EDA	CQ
Independent Contractor (I.C.) Requirement Date: Political Subdivision	N/A	NA-GOVT ENTITY
Cover - <i>Master contracts only</i>	N/A	NA
Contract Evaluation – <i>if required</i>	EDA	CQ
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	PENDING	<b>PENDING</b>
Checklist Verification	EDA	CQ

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	EDA
Matrix Law Screen shot	EDA
COI	EDA
Workers’ Compensation Insurance	EDA
Performance Bond, if required per RFP	N/A

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
5/1/2022 – 12/31/2022	SH710100	55130		\$316,667.00
1/1/2023 – 12/31/2023	SH710100	55130		\$482,917.00
1/1/2024 – 12/31/2024	SH710100	55130		\$494,988.92
1/1/2025 – 12/31/2025	SH710100	55130		\$507,364.96
1/1/2026 – 12/31/2026	SH710100	55130		\$520,047.85
1/1/2027 – 4/30/2027	SH710100	55130		\$174,770.32
			<b>TOTAL</b>	<b>\$2,496,756.05</b>

<b>Contract History CE/AG# (if applicable)</b>	
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	RFP
<b>Lawson RQ# (if applicable)</b>	8006
<b>CM Contract#</b>	2372

Contract with CVDC for Data Warehouse Hosting	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	<b>\$2,496,756.05</b>		<b>5/1/22-4/30/27</b>		
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		<b>\$2,496,756.05</b>			

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

### Purchasing Use Only:

Prior Resolutions	NA
CM#:	2372
Vendor Name:	Chagrin Valley Dispatch Council
ftp:	5/1/22-4/30/27
Amount:	\$2,496,756.05
History/CE:	OK
EL:	OK
Procurement Notes:	TAC APPROVAL PENDING

OPD BUYER REVIEW COMPLETE CQ 3/18/2022



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 8006 Event 2148	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$2,250,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: Monday January 3, 2022	NUMBER OF RESPONSES (issued/submitted): 10/1
REQUESTING DEPARTMENT: Public Safety & Justice Services	COMMODITY DESCRIPTION: Data Warehouse for CJIS	
DIVERSITY GOAL/SBE 13 %	DIVERSITY GOAL/MBE 12 %	DIVERSITY GOAL/WBE 5 %
Does CCBP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

Bidders' / Vendors' Name and Address	Bid Bond / Check	Actual Bid Amount	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1. Chagrin Valley Dispatch 88 Center Road Suite B100 Bedford OH 44146		\$	PH: YES IG Registration Complete: NO IG Number: #NA NCA: NO COOP: NO CCBP: NO CCBEIP: NO Compliant: NO OPD Buyer Initials: CQ		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0104

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/3/2022 for additional funds in the amount not-to-exceed \$4,272,759.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/3/2022 for additional funds in the amount not-to-exceed \$4,272,759.00; and

WHEREAS, the primary goals for this amendment are to (1) provide shelter for single adult men, located at 2100 Lakeside Avenue, (2) provide shelter, meals access to laundry and services to link men with employment & housing and (3) facilitate the provision of overflow shelter services for single men and families; and

WHEREAS, this project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

Office of Homeless Services; RQ# 3912 - 2022 - Lutheran Metropolitan Ministry; Amendment 2 3-  
Emergency Shelter for Single Adult Men and Overflow Shelter Services for Single Adults and Families.

#### Scope of Work Summary

Office of Homeless Services requesting approval of an amendment to the contract with Lutheran Metropolitan Ministry (LMM) to add \$4,272,759.00 This is the second amendment, no change in term or scope of service.

Prior Board Approval Number or Resolution Number:

Original Contract	\$3,958,232.00	R2021-0086
Amend 1	\$768,609.21	R2021-0215
Amend 2	\$475,000.00	BC2021-773

Lutheran Metropolitan Ministry (LMM) operates the Emergency Shelter for Single Adult Men which accommodates 345 men a night, located at 2100 Lakeside Avenue. Shelter, meals, access to laundry and services to link men with employment and housing are provided 365 days/year. LMM also facilitates the provision of overflow shelter services for single men and families in partnership with community providers. As an extension of services related to providing Shelter Overflow Services, has coordinated the Continuum of Care Congregate Shelter Deconcentration strategy in response to COVID-19.

The primary goals of the project are:

- a) Operate an emergency shelter for single adult men, located at 2100 Lakeside Avenue
- b) Provide shelter, meals, access to laundry and services to link men with employment and housing are provided 365 days/year
- c) Facilitate the provision of Overflow shelter services for single men and families in partnership with community providers

#### Procurement

An alternative procurement process was approved on by the Board of Control on October 19, 2020 (BC2020-581). It was amended to add funding and change the term with BC2021-28, approved on January 9, 2021. The total value of the contract is \$5,201,841.21

#### Contractor and Project Information

Lutheran Metropolitan Ministry  
4515 Superior Avenue  
Cleveland, Ohio 44103  
Council District 7

The acting executive director for the contractor is Sue Cyncynatus.

The address or location of the project is:

2100 Lakeside Emergency Men's Shelter  
Cleveland, Ohio 44114

The project is located in Council District 7

#### Project Status and Planning

The project operates 365 days/year.

Funding

The project is funded 100% Health and Human Services Levy.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the value by adding \$4,272,759.00 and is the third amendment to the contract.



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	3912
Buyspeed RQ# (if applicable):	n/a
Infor/Lawson PO# Code (if applicable):	EXMT
CM Contract#	824

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	DWM	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
Why is the amendment being submitted late?	This service will be covered under a master RFP for 2022 and OHS needed additional time to determine the master RFP term/process.	
What is being done to prevent this from reoccurring?	Master RFP process has been established.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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Contract Amendments Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				PJP	OK
IG#	IG# 21-0372-REG exp 12/31/2025			ER	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			N/A	N/A
Debarment/Suspension Verified	Date:	<del>1/12/22</del> 3/1/22		ER	Expired – uploaded 3/1/22 OK
Auditor’s Finding	Date:	<del>12/10/21</del> 3/1/22		ER	Missing – uploaded 3/1/22 OK
Independent Contractor (I.C.) Requirement	Date:	11/22/21		ER	OK
Cover - <i>Master amendments only</i>				N/A	N/A
Contract Evaluation				DWM	Revised needed – uploaded 3/1/22 OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A
Checklist Verification				DWM	OK

**Other documentation may be required depending upon your specific item**

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PJP
Matrix Law Screen shot	PJP – No longer required
COI	PJP
Workers’ Compensation Insurance	PJP

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Original Executed Contract (containing insurance terms) & all executed amendments	PJP
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2021 – 09/03/2022 <span style="color: red;">1/1/2022</span>	HS260350	55130	UCH00000	<b>\$4,272,759.00</b>
			<b>TOTAL</b>	<b>\$4,272,759.00</b>

Contract History CE/AG# (if applicable)	N/A
Infor/Lawson PO# Code (if applicable)	EXMT
Lawson RQ# (if applicable)	3912
CM Contract#	824

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,958,232.00		1/1/21 – 9/3/22	4/13/21	R2021-0086
Prior Amendment Amounts (list separately)		\$768,609.21	<span style="color: red;">9/3/22</span> <span style="color: red;">9/30/2022 – Typo on the Resolution, should be 9/3/22</span>	9/28/21	R2021-0215
		\$475,000.000	<span style="color: red;">9/3/22</span>	12/20/21	BC2021-773
Pending Amendment		\$4,272,759.00			
Total Amendments		<del>\$1,243,609.21</del> <span style="color: red;">\$5,516,368.21</span>			
Total Contact Amount		<del>\$5,201,841.21</del> <span style="color: red;">\$9,474,600.21</span>			

### Purchasing Use Only:

Prior Resolutions:	BC2021-773, R2021-0215, R2021-0086
Amend:	824
Vendor Name:	Lutheran Metropolitan Ministry
ftp:	1/1/2021 – 9/3/2022
Amount:	Add'l \$4,272,759.00 MM
History/CE:	OK (corrected by DoP)
EL:	OK

## **Department of Purchasing – Required Documents Checklist**

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Upload as “word” document in Infor

Procurement Notes:	3/1/22: Debarment Form is expired, a revised form is needed. Contract Evaluation Form was completed before the form for Amendment 2? Please revise. Auditor’s Findings is missing and required. Please confirm start date for budget breakdown should be 1/1/2022. TN  Note from dept: Update auditor’s findings, debarment, contract eval and checklist uploaded. Funds are for 1/1/22 start date. ER 3.1.22
Purchasing Buyer’s initials and date of approval	TN 3/4/2022

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Lutheran Metropolitan Ministry				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1700066				
<b>RQ#</b>	38561				
<b>Time Period of Original Contract</b>	5/01/17 – 12/31/19				
<b>Background Statement</b>	In 2017 Lutheran Metropolitan Ministry (LMM) was awarded the contract to provide shelter services for single adults through an RFP process.				
<b>Service Description</b>	LMM manages a 365-bed adult emergency shelter 24/7 as well as overflow shelter for single adults and families.				
<b>Performance Indicators</b>	Number of people assisted annually; exits to permanent housing.				
<b>Actual Performance versus performance indicators (include statistics):</b>	LMM served approximately 3,000 unduplicated persons in 2020; 13% of those who exited the shelter left to a permanent housing option.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	LMM provides basic shelter and housing linkages for single adults with an emphasis on a client focused, trauma informed approach.				
<b>Department Contact</b>	Melissa Sirak				
<b>User Department</b>	Office of Homeless Services				
<b>Date</b>	1/12/21				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0058

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> to amend Resolution No. R2019-0069, dated 3/26/2019, which declared public convenience and welfare required the resurfacing of various roads, boulevards and avenues located in various municipalities in connection with the 2019 50/50 Resurfacing Program, Part B, by removing Washington Boulevard from Wynn Road to Cedar Road in the City of University Heights and adding Cedar Road from South Taylor Road to South Green Road in the City of University Heights; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended to amend Resolution No. R2019-0069, dated 3/26/2019, which declared public convenience and welfare required the resurfacing of various roads, boulevards and avenues located in various municipalities in connection with the 2019 50/50 Resurfacing Program, Part B by removing Washington Boulevard from Wynn Road to Cedar Road in the City of University Heights and adding Cedar Road from South Taylor Road to South Green Road in the City of University Heights as follows:

- a. Canal Road, North Corporation Line to South Corporation Line in the City of Garfield Heights, Council Districts 8;
- b. Columbus Road, Bridge over I-271 to Richmond Road in the City of Bedford Heights, Council District 9;
- c. Forbes Road, Northfield Road to Broadway Avenue in the City of Bedford and Village of Oakwood, Council Districts 9 and 6;

- d. McCreary Road, East Sprague Road to East Pleasant Valley Road in the City of Seven Hills, Council District 6;
- e. Monticello Boulevard, Belvoir Boulevard to East Corporation Line in the City of South Euclid, Council District 11;
- f. Rockefeller Avenue, Broadway Avenue to Central Furnace Drive in the City of Cleveland, Council District 7;
- g. Cedar Road, South Taylor Road to South Green Road in the City of University Heights, Council District 10;
- h. Wilson Mills Road, I-271 Off Ramp to Alpha Drive in the City of Highland Heights, Council District 11; and

WHEREAS, the anticipated start date for construction of the projects was 2019;  
and

WHEREAS, the anticipated funding for each of the projects is as follows:

- a. Canal Road total estimated project cost \$422,000.00 (\$211,000.00 from County Road and Bridge Fund and \$211,000.00 from the City of Garfield Heights);
- b. Columbus Road total estimated project cost \$494,000.00 (\$247,000.00 from County Road and Bridge Fund and \$247,000.00 from the City of Bedford Heights);
- c. Forbes Road total estimated project cost \$388,000.00 (\$194,000.00 from County Road and Bridge Fund and \$194,000.00 from the City of Bedford Heights and the Village of Oakwood);
- d. McCreary Road total estimated project cost \$500,000.00 (\$250,000.00 from County Road and Bridge Fund and \$250,000.00 from the City of Seven Hills);
- e. Monticello Boulevard total estimated project cost \$204,000.00 (\$102,000.00 from County Road and Bridge Fund and \$102,000.00 from the City of South Euclid);
- f. Rockefeller Avenue total estimated project cost \$728,040.00 (\$250,000.00 from County Road and Bridge Fund and \$478,040.00 from the City of Cleveland);

- g. Cedar Road total estimated project cost \$1,649,070.00 (\$250,000.00 from County Road and Bridge Fund and \$1,399,070.00 from the City of University Heights);
- h. Wilson Mills Road total estimated project cost \$334,000.00 (\$167,000.00 from County Road and Bridge Fund and \$167,000.00 from the City of Highland Heights); and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares to amend Resolution No. R2019-0069, dated 3/26/2019, which declared public convenience and welfare required the resurfacing of various roads, boulevards and avenues located in various municipalities in connection with the 2019 50/50 Resurfacing Program, Part B by removing Washington Boulevard from Wynn Road to Cedar Road in the City of University Heights and adding Cedar Road from South Taylor Road to South Green Road in the City of University Heights as follows:

- a. Canal Road, North Corporation Line to South Corporation Line in the City of Garfield Heights;
- b. Columbus Road, Bridge over I-271 to Richmond Road in the City of Bedford Heights;
- c. Forbes Road, Northfield Road to Broadway Avenue in the City of Bedford and Village of Oakwood;
- d. McCreary Road, East Sprague Road to East Pleasant Valley Road in the City of Seven Hills;
- e. Monticello Boulevard, Belvoir Boulevard to East Corporation Line in the City of South Euclid;
- f. Rockefeller Avenue, Broadway Avenue to Central Furnace Drive in the City of Cleveland;

- g. Cedar Road, South Taylor Road to South Green Road in the City of University Heights;
- h. Wilson Mills Road, I-271 Off Ramp to Alpha Drive in the City of Highland Heights; and

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with these projects.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_ seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date



\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 8, 2022  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_,20\_\_\_\_

## Public Works Requests an Amendment to Resolution R2019-0069 a Public Convenience and Welfare for the 2019 50/50 Resurfacing Program, Part B

The Public Works Department requesting approval of the amendment to Resolution R2019-0069 a Public Convenience and Welfare for the 2019 50/50 Resurfacing Program, Part B to remove the project Washington Boulevard from Wynn Road to Cedar Road and replace it with Cedar Road from S. Taylor Road to S. Green Road in the City of University Heights as requested by the City.

The original project was to be funded with \$250,000 from the County's Road and Bridge Fund (50/50 Funding Program) which has not changed. The estimated project cost for Cedar Road is \$1,649,070 with \$1,399,070 from the City of University Heights. b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements; c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality.

The 50/50 Resurfacing Program allows cities to apply for 50% County funding up to a maximum of \$250,000 per project. The anticipated construction year for each **original** project was 2021. **The Cedar Road project is to be constructed in 2022.** The anticipated cost of the Cedar Road project is \$1,649,070, the project is to be funded \$250,000 with County Road and Bridge Funds and \$1,399,070 from the City of University Heights.

The primary goal of this request is to amend Resolution R2019-0069 by removing the project Washington Boulevard and to replace it with Cedar Road in the City of University Heights. The location of this project is in Council District 10 which remains unchanged.

### **Project Status and Planning**

This project is new to the County. However, the 50/50 Resurfacing Program is an ongoing program.

### **Funding**

Cedar Road is to be funded \$250,000 with County Road and Bridge Funds and \$1,399,070 from the City of University Heights, the total cost of the project is \$1,649,070.

### Notes:

- *Resolution No. R2019-0069, dated 3/29/2019*
- *Agenda Item for Consideration – Declare Convenience and Welfare*



## CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

### Project Fact Sheet – Cedar Road City of University Heights

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<b>Project Type</b>	Resurfacing
<b>Project Limits</b>	S. Taylor Road to S. Green Road
<b>Municipality(ies)</b>	University Heights
<b>Average Daily Traffic</b>	25,826 Vehicles per day
<b>Year Built/Last Rehab</b>	2007
<b>Pavement Rating</b>	PCR 72; Fair
<b>Council District</b>	10
<b>Project Construction Cost</b>	\$1,649,070
<b>Proposed Funding</b>	\$250,000.00 County Road and Bridge; \$1,399,070 University Heights
<b>Project Design Cost</b>	Cuyahoga County Department of Public Works
<b>Construction Admin</b>	Cuyahoga County Department of Public Works

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#### Aerial View



**Elevation View**



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0076

<b>Sponsored by: County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> making awards on RQ8219 to various providers each in the amount not-to-exceed \$300,000.00, for a combined total not-to-exceed amount of \$600,000.00, for general sanitary engineering services commencing upon signature of all parties for a period of 3 years; authorizing the County Executive to execute Contract Nos. 2276 and 2277 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ8219 with various providers each in the amount not-to-exceed \$300,000.00, for a combined total not-to-exceed amount of \$600,000.00, for general sanitary engineering services commencing upon signature of all parties for a period of 3 years as follows:

- a) Contract No. 2276 with Chagrin Valley Engineering, Ltd.
- b) Contract No. 2277 with Brown and Caldwell

WHEREAS, the primary goal of this project is to maximize resources to address emergency infrastructure needs, changes in project schedules and/or ancillary project design/implementation needs; and

WHEREAS, the project is funded 100% by Sanitary Operating Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8219 with various providers each in the amount not-to-exceed \$300,000.00, for a combined total not-to-exceed amount of \$600,000.00, for general sanitary engineering services commencing upon signature of all parties for a period of 3 years as follows:



First Reading/Referred to Committee: March 22, 2022  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

2022 Public Works, Submit & Award to Brown and Caldwell and Chagrin Valley Engineering, Ltd for Sanitary General Engineering Services, RFQ #8219, \$600,000 Total, \$300,000 each vendor.

**Scope of Work Summary:**

Department of Public Works is requesting an award and approval of TWO Sanitary General Engineering Services task-order based contracts for the not-to-exceed cost of \$600,000.00. Each vendor to be awarded a SEPARATE \$300,000 contract. The anticipated start completion dates will be based on the execution date of this contract, anticipated execution from 4/12//2022 – 4/11/2025 for a three-year contract.

The primary goal of this contract is to allow the Department of Public Works to maximize our resources (staff & financial) to address emergency infrastructure needs, changes in project schedules, and/or ancillary project design/implementation needs. Basic services may include, but are not limited to, tasks concerning pump stations, sewage force main and general hydraulic design, sanitary/storm sewer and water main design, sanitary/storm rate model studies and development, sewer master plan development and MS4 permitting capabilities.

**Procurement**

The procurement method for this project was RFQ #8219. The total value of the RFQ is \$600,000.00 for TWO SEPARATE VENDORS at \$300,000.00 each.

The RFQ was closed on December 20, 2021. There is a 30% Diversity goal with these Agreements. There were Six (6) proposals submitted for review from OPD, with TWO vendors selected. Chagrin Valley Engineering, Ltd. (SBE set aside) and Brown and Caldwell were selected for \$300,000.00 each contract.

**Contractor and Project Information**

Brown and Caldwell	Chagrin Valley Engineering, Ltd.
6055 Rockside Woods Boulevard	22999 Forbes Road, Suite B
Independence, Ohio 44131	Cleveland, Ohio 44146
Council District 6	Council District 6

The Project Manager for Brown and Caldwell is Cindy Biacofsky, P.E, and for Chagrin Valley Engineering is Mike Henry, P.E.

These are task-order based contracts that can be located in any of the Council Districts  
Project Status & Planning

These are task order-based contracts for a three-year time period.

**Funding**

The project is funded by 100% Sanitary Engineering funds (PW715200-55130)

The schedule of payments is by monthly invoice and is task order based



## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8219
Infor/Lawson PO# Code (if applicable):	
Event #	2139
CM Contract#	2276- Chagrin Valley Engineering (1 of 2 Sanitary GES Contracts)

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	AMS	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> x
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<b>FULL AND OPEN COMPETITION Formal RFQ Reviewed by Purchasing</b>
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	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet	AMS	OK
Evaluation Summary (names of evaluators to be included)	AMS	OK
Final DEI Goal Setting Worksheet- <b>Diversity goals on TAB sheet</b>	AMS	N/A (est. after original RFP)
Diversity Documents – <i>if required (goal set)</i>		OK
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>		N/A
Tabulation Sheet	AMS	OK
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )	AMS	OK (same as above requirement)
IG#	20-0124 31DEC2024	AMS
Debarment/Suspension Verified	Date: 2/4/2022 2/23/2022	AMS
Auditor’s Finding	Date: 2/4/2022	AMS
Vendor’s Submission		AMS
Independent Contractor (I.C.) Requirement	Date: 12/17/2021	AMS
Cover - <i>Master contracts only</i>		AMS
Contract Evaluation – <i>if required</i>		AMS
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>Reviewed by Law</b>	
	<b>Department initials</b>
Agreement/Contract and Exhibits	AMS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	AMS- PWD-2725 & 2726
COI	AMS
Workers’ Compensation Insurance	AMS

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/12/2022- 12/31/2022	PW715200	55130		<b>\$100,000</b>
1/1/2023-12/31/2023	PW715200	55130		\$150,000
1/1/2024-12/31/2024	PW715200	55130		\$50,000
1/1/2025- 4/11/2025	PW715200	55130		\$0
			<b>TOTAL</b>	<b>\$300,000</b>

<b>Contract History CE/AG# (if applicable)</b>	
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ48536
<b>CM Contract#</b>	1886 (fka 134)

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$300,000		12/8/2020-12/7/2023	12/8/2020	R2020-0262
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$300,000			

### Purchasing Use Only:

Prior Resolutions	R2020-0262
CM#:	2276
Vendor Name:	Chagrin Valley Engineering, Ltd.
ftp:	3-year contract, effective as of signature of both parties
Amount:	\$300,000.00mm
History/CE:	OK

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

EL:	OK
Procurement Notes:	3/3/2022: REVISED Contract submitted (no cover change required) 2/24/2022: Award part 1 of 2 2/23/2022 – Dept. of Purchasing replaced word version of tab sheet with final pdf version (no changes made); attach revised checklist with the contract history for CE1900118 (per evaluation); Must attach a current, completed debarment form.
Purchasing Buyer’s initials and date of approval	REVISED Contract, OK, ssp 3/3/2022 OK, ssp 2/24/2022



# Proposal Evaluation Form

**Project Name** Sanitary General Engineering Services  
**Project Type** General Engineering Services  
**Submission Date** December 20, 2021  
**Selection Meeting Date** January 13, 2022  
**Facilitator** Adrienne Simons

**Committee Members:**  
 Thomas Sotak  
 Nichole English  
 Laura Weber  
 Craig Nauman  
 Mike Zavoda

## RFQ 8219

EVALUATION CRITERIA	Max Points	SBE Sub-Aside						SBE Sub-Aside					
		Brown & Caldwell	ms consultants	CTI Engineers	Cosmos Technologies	DLZ	Chagrin Valley Engineering Michael Henry, P.E.	Brown & Caldwell	ms consultants	CTI Engineers	Cosmos Technologies	DLZ	Chagrin Valley Engineering Michael Henry, P.E.
<b>Section 1 - Minimum Qualifications</b>													
Qualifications Met- PreQualifications	Yes/No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
SBE Goal Met	Yes/No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Minimum Quals met	Yes/No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Section 2 - Firm's Experience</b>	15	13	10	9	7	12	14						
<b>Section 3 - Available Staff's Experience</b>													
Project Manager	25	18	14	20	15	20	23						
Support Staff	15	13	12	8	10	11	13						
<b>Section 4 - Project Methodology</b>	30	22	20	18	17	20	25						
Geographic Location	5	5	5	3	5	5	5						
Previous Work	10	10	2	10	10	10	3						
<b>TOTAL</b>	<b>100</b>	<b>81</b>	<b>63</b>	<b>68</b>	<b>64</b>	<b>78</b>	<b>83</b>						

Rankings

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Chagrin Valley Engineering, Ltd				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM #1886				
<b>RQ#</b>	48536				
<b>Time Period of Original Contract</b>	12/8/2020-12/7/2023				
<b>Background Statement</b>	Chagrin Valley Engineering, Ltd was one of two vendors selected for Sanitary General Engineering Services per RFQ 48536				
<b>Service Description</b>	The primary goal of this contract is to allow the Department of Public Works to maximize our resources (staff & financial) to address emergency infrastructure needs, changes in project schedules, and/or ancillary project design/implementation needs. Basic services may include, but are not limited to, tasks concerning pump stations, sewage force main and general hydraulic design, sanitary/storm sewer and water main design, and MS4 permitting capabilities.				
<b>Performance Indicators</b>	Chagrin Valley Engineering, Ltd provided the County with quality engineering services as per the contract				
<b>Actual Performance versus performance indicators (include statistics):</b>	Chagrin Valley Engineering Services, Ltd provided the County with above average sanitary engineering services as per the contract				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	According to contract				
<b>Department Contact</b>	Adrienne Simons				
<b>User Department</b>	Public Works				
<b>Date</b>	2/23/2022				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	8219
Infor/Lawson PO# Code (if applicable):	
Event #	2139
CM Contract#	2276- Brown and Caldwell (2 of 2 Sanitary GES Contracts)

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	AMS	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input type="checkbox"/> x
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input type="checkbox"/> x
---	------------------------------	-------------------------------

<b>FULL AND OPEN COMPETITION</b>			
<b>Formal RFQ</b>			
<b>Reviewed by Purchasing</b>			
		<b>Department initials</b>	<b>Purchasing</b>
Notice of Intent to Award (sent to all responding vendors)		AMS	OK
Bid Specification Packet		AMS	OK
Evaluation Summary (names of evaluators to be included)		AMS	OK
Final DEI Goal Setting Worksheet- <i>Diversity goals in TAB sheet</i>		AMS	N/A (est. after original RFP)
Diversity Documents – <i>if required (goal set) in vendor proposal</i>		AMS	OK
Award Letter (sent to awarded vendor)		AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFQ requested</i>			N/A
Tabulation Sheet		AMS	OK
Evaluation/Scoring Summary ( <i>includes evaluator names</i> )		AMS	OK (same as above requirement)
IG#	22-0053-REG 31DEC2026	AMS	OK (IG verification attached 2/23/2022)
Debarment/Suspension Verified	Date: 2/4/2022 2/23/2022	AMS	OK (revised attached 2/23/2022)
Auditor’s Finding	Date: 2/4/2022	AMS	OK
Vendor’s Submission		AMS	OK
Independent Contractor (I.C.) Requirement	Date: 2/18/2022	AMS	OK
Cover - <i>Master contracts only</i>			OK
Contract Evaluation – <i>if required</i>		AMS	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A
Checklist Verification		AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>Reviewed by Law</b>	
	<b>Department initials</b>
Agreement/Contract and Exhibits	AMS

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	AMS- PWD-2725 & 2726
COI	AMS
Workers’ Compensation Insurance	AMS

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/12/2022- 12/31/2022	PW715200	55130		\$100,000
1/1/2023-12//31/2023	PW715200	55130		\$150,000
1/1/2024-12/31/2024	PW715200	55130		\$50,000
1/1/2025- 4/11/2025	PW715200	55130		\$0
			<b>TOTAL</b>	\$300,000

<b>Contract History CE/AG# (if applicable)</b>	CE1900119
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	
<b>Lawson RQ# (if applicable)</b>	BuySpeed RQ43764
<b>CM Contract#</b>	1291

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$200,000		2/15/2019-2/14/2022	2/11/2019	BC2019-106
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$200,000			

### Purchasing Use Only:

Prior Resolutions	BC2019-106
CM#:	2277
Vendor Name:	Brown and Caldwell
ftp:	3-year contract, effective as of signature of both parties
Amount:	\$300,000.00mm
History/CE:	OK

## **Department of Purchasing – Required Documents Checklist**

Upload as “word” document in Infor

EL:	OK
Procurement Notes:	3/3/2022: REVISED Contract submitted (no cover change required) 2/24/2022: Award part 2 of 2 2/23/2022 – Dept. of Purchasing replaced word version of tab sheet with final pdf version (no changes made); attach revised checklist with the contract history for CE1900119 (per evaluation); vendor’s referenced IG# is not on the current IG list – attach IG documentation to verify IG#; Debarment form does not view – attach new debarment form file.
Purchasing Buyer’s initials and date of approval	REVISED Contract, OK, ssp 3/3/2022 OK, ssp 2/24/2022



## CONTRACT EVALUATION FORM

<b>Contractor</b>	Brown and Caldwell				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1900119-01				
<b>RQ#</b>	RFQ 43764 Current RFQ 8219				
<b>Time Period of Original Contract</b>	2/15/2019-2/14/2022				
<b>Background Statement</b>	Brown and Caldwell was one of two vendors selected for Sanitary General Engineering Services per RFQ 43764				
<b>Service Description</b>	The primary goal of this contract is to allow the Department of Public Works to maximize our resources (staff & financial) to address emergency infrastructure needs, changes in project schedules, and/or ancillary project design/implementation needs. Basic services may include, but are not limited to, tasks concerning pump stations, sewage force main and general hydraulic design, sanitary/storm sewer and water main design, and MS4 permitting capabilities.				
<b>Performance Indicators</b>	Brown and Caldwell provided the County with quality engineering services as per the contract				
<b>Actual Performance versus performance indicators (include statistics):</b>	Brown and Caldwell provided the County with above average sanitary engineering services as per the contract				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	According to contract				
<b>Department Contact</b>	Adrienne Simons				
<b>User Department</b>	Public Works				
<b>Date</b>	2/4/2022				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0049

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> amending Resolution No. R2016-0218 dated 12/13/2016, as amended by Resolution No. R2018-0067 dated 4/10 2018, and as amended by Resolution No. R2020-0061 dated 3/16/2020, which authorized a Grant in the amount of \$2,500,000.00 to the Friends of Historic Variety Theatre, Inc. for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, by extending the Resolution sunset provision from March 16, 2022, to February 28, 2023 and changing the funding recipient to Variety Properties LLC; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the primary goal of this project is to redevelop and restore 25,160 square feet of space in order to create a Variety Theater Complex along Lorain Avenue from West 110<sup>th</sup> Street to West 123<sup>rd</sup> Street in the City of Cleveland, County Council District 3; and

WHEREAS, upon completion, this project is anticipated to help revitalize an historic anchor in the ; and

WHEREAS, County Council previously approved a number of resolutions in the amount of \$2,500,000.00, which included the following fundings sources:

- a) \$1,000,000.00 from the County’s Community Development Fund; and
- b) \$1,500,000.00 from the County’s Economic Development Fund.

WHEREAS, on December 13, 2016, County Council approved Resolution No. R2016-0218, which authorized an Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization with a sunset date of December 13, 2017; and

WHEREAS, on April 10, 2018, County Council approved Resolution No. R2018-0067, which extended the sunset date of the Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit

Shoreway Community Development Organization from December 13, 2017, to April 10, 2020; and

WHEREAS, on March 16, 2020, County Council approved Resolution No. R2020-0061 which authorized the following:

- a) Extended the sunset date of the Economic Development Fund Redevelopment and Modernization Loan in the amount of \$2,500,000.00 to Detroit Shoreway Community Development Organization from April 10, 2020, to March 16, 2022; and
- b) Converted the Economic Development Fund Redevelopment and Modernization Loan to a Grant; and
- c) Changed the funding receipt from the Detroit Shoreway Community Development Organization to the Friends of Historic Variety Theatre, Inc.; and

WHEREAS, unforeseen circumstances have prevented implementation of the actions authorized in Resolution Nos. R2016-0218, R2018-0067, R2020-0061; and

WHEREAS, County Council now desires to extend the sunset provision from March 16, 2022, to February 28, 2023 and change the funding recipient from Friends of History Variety Theatre, Inc. to Variety Properties LLC; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby amends Resolution No. R2016-0218 dated December 13, 2016, as amended by Resolution No. R2018-0067 dated April 10, 2018, and as amended by Resolution No. R2020-0061 dated March 16, 2020, which authorized a Grant in the amount of \$2,500,000.00 to the Friends of Historic Variety Theatre, Inc. for the benefit of a project located at 11801 - 11825 Lorain Avenue in the City of Cleveland, County Council District 3, by extending the sunset provision from March 16, 2022, to February 28, 2023 and changing the funding receipt to Variety Properties LLC.

**SECTION 2.** That County Council staff is authorized to prepare all documents to effectuate said Grant.

**SECTION 3.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said Grant and this Resolution.

**SECTION 4.** That all other provisions of Resolutions No. R2016-0218, R2018-0067, and R2020-0061 shall remain unchanged and in effect.

**SECTION 5.** The County Council authorizes the County Executive and the Fiscal Office to transfer and appropriate \$1,000,000.00 from the County’s Community Development Fund and \$1,500,000.00 from the County’s Economic Development fund if the project is ready to proceed before the sunset provision of February 28, 2023.

**SECTION 6.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 7.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 8, 2022  
Committee(s) Assigned: Community Development

Legislation Substituted in Committee: March 28, 2022

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0053

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment or reappointment of various individuals to serve on the Cuyahoga Community College (Tri-C) Board of Trustees for various terms; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 3354.05, the former Cuyahoga County Board of Commissioners created a board of trustees of a community college district; and

WHEREAS, the Cuyahoga Community College Board of Trustees in collaboration with the College President are charged with fulfilling the goals set forth in the College Mission Statement; and

WHEREAS, members of the Cuyahoga Community College Board of Trustees shall be appointed to serve a five (5) year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive Budish has nominated the following individuals to serve on the Cuyahoga Community College (Tri-C) Board of Trustees for various terms:

Reappointment:

1. Victor Ruiz for the term 1/18/2022 – 1/17/2027

Appointment:

1. Ted Twang (replacing John Skory) for the unexpired term 1/16/2025

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment or reappointment of the following individuals to serve on the Cuyahoga Community College (Tri-C) Board of Trustees for various terms:

Reappointment:

1. Victor Ruiz for the term 1/18/2022 – 1/17/2027

Appointment:

1. Ted Tywang (replacing John Skory) for the unexpired term 1/16/2025

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 8, 2022  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0054

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Nancy Mendez to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2022 - 3/31/2025; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 3381, a regional arts and cultural district was established in Cuyahoga County to provide programs and activities in areas directly concerned with the arts or cultural heritage; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of five (5) members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, pursuant to Ohio Revised Code Section 3381.05, the Board of Trustees shall be appointed to a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Nancy Mendez to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/22 – 3/31/2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Nancy Mendez to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2022 – 3/31/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 8, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0055

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointments of various Mayors to serve on the Cuyahoga County Planning Commission representing various regions for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Planning Commission representing various regions for the term 1/1/2022 – 12/31/2024:

Appointments:

1. Mayor Justin Bibb (Cleveland Region) (replacing Frank G. Jackson)
2. Mayor Edward Orcutt (Southwest Region) (replacing Michael D. Gammella)

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointments of the following individuals to serve on the Cuyahoga

County Planning Commission representing various regions for the term 1/1/2022 – 12/31/2024:

Appointments:

1. Mayor Justin Bibb (Cleveland Region) (replacing Frank G. Jackson)
2. Mayor Edward Orcutt (Southwest Region) (replacing Michael D. Gammella)

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 8, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0056

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2022 – 1/1/2025; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated the following individuals to serve on the CCCIC’s Board of Trustees for the term 1/2/2022 – 1/1/2025:

- a) Brian Hall
- b) Michael Obi
- c) Anthony Tavrell

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of the following individuals to serve on the CCCIC’s Board of Trustees for the term 1/2/2022 – 1/1/2025:

- a) Brian Hall
- b) Michael Obi
- c) Anthony Tavrell

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 8, 2022  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0059

Sponsored by: <b>County Executive Budish/Department of Development</b>	<b>A Resolution</b> authorizing a payment to The Mt. Sinai Health Care Foundation, fiscal agent, in the amount of \$800,000.00 for operational support for The Lead Safe Cleveland Coalition for the period 2/1/2022 – 12/31/2022; authorizing the County Executive to execute Purchase Order No. 22000735; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Development recommends a payment on Purchase Order No. 22000735 to The Mt. Sinai Health Care Foundation, fiscal agent, in the amount not-to-exceed \$800,000.00 for operational support for The Lead Safe Cleveland Coalition for the period 2/1/2022 – 12/31/2022; and

WHEREAS, the primary goal is to provide 2021 operating support to Mt. Sinai Healthcare Foundation as fiscal agent for Lead Safe Cleveland Coalition; and

WHEREAS, this project is funded \$300,000.00 from Economic Development Fund and \$500,000.00 from Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a payment on Purchase Order No. 22000735 to The Mt. Sinai Health Care Foundation, fiscal agent, in the amount not-to-exceed \$800,000.00 for operational support for The Lead Safe Cleveland Coalition for the period 2/1/2022 – 12/31/2022.

**SECTION 2.** That the County Executive is authorized to execute the Purchase Order No. 22000735 and all documents consistent with said payment and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members





# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0060

<b>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division</b>	<b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for traditional residential treatment services for the period 2/1/2021 – 1/31/2023 for additional funds in the amount not-to-exceed \$1,250,000.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/ Juvenile Court Division has recommended an amendment to a Master Contract with various providers for traditional residential treatment services for the period 2/1/2021 – 1/31/2023 for additional funds in the amount not-to-exceed \$1,250,000.00 as follows:

- a. Contract No. 1164 with Applewood Centers, Inc. in the amount not-to-exceed \$60,280.00;
- b. Contract No. 1165 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$62,657.00;
- c. Contract No. 1166 with The Cleveland Christian Home, Inc. in the amount not-to-exceed \$52,914.00;
- d. Contract No. 1167 with Community Specialists Corporation dba The Academy in the amount not-to-exceed \$41,139.00;
- e. Contract No. 1168 with The Cornell Abraxas Group, Inc. in the amount not-to-exceed \$268.355.00;
- f. Contract No. 1169 with George Junior Republic in Pennsylvania in the amount not-to-exceed \$42.919.00;
- g. Contract No. 1170 with Keystone Richland Center, LLC dba Foundations for Living in the amount not-to-exceed \$41.992.00;
- h. Contact No. 1171 with New Directions, Inc. in the amount not-to-exceed \$33.008.00;

- i. Contract No. 1172 with The Summit School, Inc. dba Summit Academy in the amount not-to-exceed \$491,090.00;
- j. Contract No. 1173 with The Village Network in the amount not-to-exceed \$155,646.00.

WHEREAS, the primary goal of this project is to provide out of home placement options for youths who can no longer be managed in a community-based setting; and

WHEREAS, this project is funded (a) 50% by Health and Human Services Levy Fund and (b) 50% by Title IV-E Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for traditional residential treatment services for the period 2/1/2021 – 1/31/2023 for additional funds in the amount not-to-exceed \$1,250,000.00 as follows:

- a. Contract No. 1164 with Applewood Centers, Inc. in the amount not-to-exceed \$60,280.00;
- b. Contract No. 1165 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$62,657.00;
- c. Contract No. 1166 with The Cleveland Christian Home, Inc. in the amount not-to-exceed \$52,914.00;
- d. Contract No. 1167 with Community Specialists Corporation dba The Academy in the amount not-to-exceed \$41,139.00;
- e. Contract No. 1168 with The Cornell Abraxas Group, Inc. in the amount not-to-exceed \$268,355.00;
- f. Contract No. 1169 with George Junior Republic in PA in the amount not-to-exceed \$42,919.00;
- g. Contract No. 1170 with Keystone Richland Center, LLC dba Foundations for Living in the amount not-to-exceed \$41,992.00;

- h. Contact No. 1171 with New Directions, Inc. in the amount not-to-exceed \$33,008.00;
- i. Contract No. 1172 with Summit School, Inc. dba Summit Academy in the amount not-to-exceed \$491,090.00;
- j. Contract No. 1173 with The Village Network in the amount not-to-exceed \$155,646.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 8, 2022  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0062

Sponsored by: <b>County Executive Budish/Sheriff Department</b>	<b>A Resolution</b> making an award on RQ3382 to Alcohol Monitoring Systems, Inc. in the amount not-to-exceed \$2,625,000.00 for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024; authorizing the County Executive to execute Contract No. 2238 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff Department has recommended an award on RQ3382 to Alcohol Monitoring Systems, Inc. in the amount not-to-exceed \$2,625,000.00 for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024; and

WHEREAS, the primary goal of this project is to implement an alternate sentencing initiative for active GPS electronic monitoring services for court sentenced low level offenders to keep them out of jail and with their families and communities where they can continue to be a productive part of society; and

WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ3382 with Alcohol Monitoring Systems, Inc. in the amount not-to-exceed \$2,625,000.00 for GPS, alcohol bracelets and monitoring services for the period 4/1/2022 – 12/31/2024.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2238 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0068

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Sara Parks Jackson to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 10/16/2020 – 10/15/2023; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Sara Parks Jackson (replacing Khalil Seren) to serve on the CCCIC’s Board of Trustees for the term 10/16/2020 – 10/15/2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**





# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0069

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Allyn Davies to serve on the Cuyahoga County Public Library Board of Trustees for the term 4/1/2022 – 3/31/2029; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Public Library Board of Trustees was created pursuant to the provisions of Ohio Revised Code Section 3375.22; and

WHEREAS, the Cuyahoga County Public Library Board of Trustees is a separate political subdivision authorized by the State of Ohio to establish policies, and develop an annual budget while Board members represent the citizen’s interest, promoting the highest level of library service appropriate to the community, in accordance with state law; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, members of the Cuyahoga County Public Library Board of Trustees shall be appointed to serve a seven-year term; and

WHEREAS, the County Executive has nominated Allyn Davies to serve on the Cuyahoga County Public Library Board of Trustees for the term 4/1/2022 – 3/31/2029; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Allyn Davies to serve on the Cuyahoga County Public Library Board of Trustees for the term 4/1/2022 – 3/31/2029.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble.

Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 22, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0070

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointments and reappointments of various individuals to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for various terms; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

WHEREAS, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Advisory Board on Senior and Adult Services as follows:

Appointment for an unexpired term ending 12/31/2023:

- a. Douglas Bennett (replacing Mark Batson)

Appointments for the term 1/1/2022 – 12/31/2024:

- a. Chris Hall (replacing Doug Beach)
- b. Jennifer Kons (replacing Alan Bedingfield)
- c. Heidi Lum (replacing Susan Wong)
- d. Emily Lundgard

Reappointments for the term 1/1/2022 – 12/31/2024:

- a. Cheryl Bradas
- b. Ashley Morrisey

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment and reappointment of the following individuals to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2022 – 12/31/2024:

Appointment for an unexpired term ending 12/31/2023:

- a. Douglas Bennett (replacing Mark Batson)

Appointments for the term 1/1/2022 – 12/31/2024:

- a. Chris Hall (replacing Doug Beach)
- b. Jennifer Kons (replacing Alan Bedingfield)
- c. Heidi Lum (replacing Susan Wong)
- d. Emily Lundgard

Reappointments for the term 1/1/2022 – 12/31/2024:

- a. Cheryl Bradas
- b. Ashley Morrisey

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 22, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0071

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2022 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

WHEREAS, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

WHEREAS, the Western Reserve Area on Aging Board of Trustees is composed of twenty-one (21) members who serve three (3) year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2022 – 12/31/2024; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment Janice Dzigiel to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2022 – 12/31/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 22, 2022

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0072

Sponsored by: <b>County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022, to remove two providers and for additional funds in the total amount not-to-exceed \$1,605,625.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an amendment effective 1/1/2022 to a Master Contract with various providers for various supplies for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022, to remove two providers and for additional funds in the amount not-to-exceed \$1,605,625.00 as follows:

- 1.) to remove:
  - a) FBM Wholesale Builders Supply, LLC
  - b) Mussen Sales, Inc.
  
- 2.) for plumbing supplies:
  - a) Contract No. 970 with Rojen Company in the amount not-to-exceed \$37,500.00.
  - b) Contract No. 906 with Winsupply of Cleveland, Inc. in the amount not-to-exceed \$75,000.00.
  - c) Contract No. 849 with Lakeside Supply Company in the amount not-to-exceed \$137,500.00.
  
- 3.) for sheet metal supplies:
  - a) Contract No. 792 with Decker Steel & Supply, Inc. in the amount not-to-exceed \$25,625.00.
  
- 4.) for masonry supplies:
  - a) Contract No. 747 with The Chas E. Phipps Co. in the amount not-to-exceed \$27,500.00.
  
- 5.) for electrical supplies:

- a) Contract No. 838 with Graybar Electric Co., Inc. in the amount not-to-exceed \$123,000.00.
  - b) Contract No. 872 with Mars Electric Company, Inc. in the amount not-to-exceed \$32,000.00.
- 6.) for painting supplies:
- a) Contract No. 973 with The Sherwin-Williams Company in the amount not-to-exceed \$108,750.00.
  - b) Contract No. 901 with PPG Architectural Finishes, Inc. in the amount not-to-exceed \$14,500.00.
  - c) Contract No. 903 with Sutton Hardware in the amount not-to-exceed \$21,750.00.
- 7.) for filter supplies:
- a) Contract No. 699 with Air-Rite, Inc. in the amount not-to-exceed \$107,500.00.
- 8.) for carpentry supplies:
- a) Contract No. 810 with Cleveland Lumbar Company in the amount not-to-exceed \$60,000.00.
- 9.) for laborer supplies:
- a) Contract No. 744 with The Chas E. Phipps Co. in the amount not-to-exceed \$9,000.00.
  - b) Contract No. 904 with Sutton Hardware in the amount not-to-exceed \$21,000.00.
- 10.) for locksmith supplies:
- a) Contract No. 833 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$11,250.00.
  - b) Contract No. 966 with Doors and Hardware, Inc. in the amount not-to-exceed \$7,500.00.
  - c) Contract No. 790 with Craftmaster Hardware, Inc. in the amount not-to-exceed \$18,750.00.
- 11.) for belt supplies:
- a) Contract No. 776 with Cleveland Hermetic & Supply in the amount not-to-exceed \$8,000.00.
  - b) Contract No. 729 with Air-Rite, Inc. in the amount not-to-exceed \$12,000.00.
- 12.) for glazing supplies:
- a) Contract No. 1091 with Prism Glass & Door Co. Inc dba Allied Glass Services in the amount not-to-exceed \$327,500.00.
- 13.) for motor supplies:
- a) Contract No. 941 with GD Supply, Inc. dba Johnstone Supply in the amount not-to-exceed \$31,250.00.

- b) Contract No. 771 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$31,250.00.
- 14.) for pipefitter supplies:
- a) Contract No. 787 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$80,000.00.
  - b) Contract No. 851 Lakeside Supply Company in the amount not-to-exceed \$40,000.00.
- 15.) for ballast and lighting supplies:
- a) Contract No. 841 with Graybar Electric Co. in the amount not-to-exceed \$62,500.00.
  - b) Contract No. 855 with Mars Electric Company, Inc. in the amount not-to-exceed \$62,500.00.
- 16.) for doors and hardware supplies:
- a) Contract No. 825 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$16,250.00.
  - b) Contract No. 963 with Doors and Hardware, Inc. in the amount not-to-exceed \$48,750.00.00.
- 17.) for sign shop supplies:
- a) Contract No. 808 with Byrne Sign Supply dba Dynamic Sign Co. in the amount not-to-exceed \$47,500.00.

WHEREAS, the primary purpose of this project is to enable the Department of Public Works the flexibility necessary to purchase various supplies to be used in Cuyahoga County buildings; and

WHEREAS, the project is funded by General Fund-Internal Service Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment effective 1/1/2022 to a Master Contract for various supplies for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022, to remove two providers, and for additional funds in the amount not-to-exceed \$1,605,625.00 as follows:

- 1.) to remove

- a) FBM Wholesale Builders Supply, LLC
  - b) Mussen Sales, Inc.
- 2.) for plumbing supplies:
- a) Contract No. 970 with Rojen Company in the amount not-to-exceed \$37,500.00.
  - b) Contract No. 906 with Winsupply of Cleveland, Inc. in the amount not-to-exceed \$75,000.00.
  - c) Contract No. 849 with Lakeside Supply Company in the amount not-to-exceed \$137,500.00.
- 3.) for sheet metal supplies:
- a) Contract No. 792 with Decker Steel & Supply, Inc. in the amount not-to-exceed \$25,625.00.
- 4.) for masonry supplies:
- a) Contract No. 747 with The Chas. E. Phipps Co. in the amount not-to-exceed \$27,500.00.
- 5.) for electrical supplies:
- a) Contract No. 838 with Graybar Electric Co., Inc. in the amount not-to-exceed \$123,000.00.
  - b) Contract No. 872 with Mars Electric Company, Inc. in the amount not-to-exceed \$32,000.00.
- 6.) for painting supplies:
- a) Contract No. 973 with The Sherwin-Williams Company in the amount not-to-exceed \$108,750.00.
  - b) Contract No. 901 with PPG Architectural Finishes, Inc. in the amount not-to-exceed \$14,500.00.
  - c) Contract No. 903 with Sutton Hardware in the amount not-to-exceed \$21,750.00.
- 7.) for filter supplies:
- a) Contract No. 699 with Air-Rite, Inc. in the amount not-to-exceed \$107,500.00.
- 8.) for carpentry supplies:
- a) Contract No. 810 with Cleveland Lumber Company in the amount not-to-exceed \$60,000.00.
- 9.) for laborer supplies:
- a) Contract No. 744 with The Chas. E. Phipps Co. in the amount not-to-exceed \$9,000.00
  - b) Contract No. 904 with Sutton Hardware in the amount not-to-exceed \$21,000.00.

- 10.) for locksmith supplies:
  - a) Contract No. 833 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$11,250.00.
  - b) Contract No. 966 with Doors and Hardware, Inc. in the amount not-to-exceed \$7,500.00.
  - c) Contract No. 790 with Craftmaster Hardware, LLC in the amount not-to-exceed \$18,750.00.
  
- 11.) for belt supplies:
  - a) Contract No. 776 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$8,000.00.
  - b) Contract No. 729 with Air-Rite, Inc. in the amount not-to-exceed \$12,000.00.
  
- 12.) for glazing supplies:
  - a) Contract No. 1091 with Prism Glass & Door Co. Inc dba Allied Glass Services in the amount not-to-exceed \$327,500.00.
  
- 13.) for motor supplies:
  - a) Contract No. 941 with GD Supply, Inc. dba Johnstone Supply in the amount not-to-exceed \$31,250.00.
  - b) Contract No. 771 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$31,250.00.
  
- 14.) for pipefitter supplies:
  - a) Contract No. 787 with Cleveland Hermetic & Supply Inc. in the amount not-to-exceed \$80,000.00.
  - b) Contract No. 851 with Lakeside Supply Company in the amount not-to-exceed \$40,000.00.
  
- 15.) for ballast and lighting supplies:
  - a) Contract No. 841 with Graybar Electric Co., Inc. in the amount not-to-exceed \$62,500.00.
  - b) Contract No. 855 with Mars Electric Company, Inc. in the amount not-to-exceed \$62,500.00.
  
- 16.) for doors and hardware supplies:
  - a) Contract No. 825 with Commercial Door Service dba Cleveland Key & Security in the amount not-to-exceed \$16,250.00.
  - b) Contract No. 963 with Doors and Hardware, Inc. in the amount not-to-exceed \$48,750.00.
  
- 17.) for sign shop supplies:



First Reading/Referred to Committee: March 22, 2022  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_ 20, \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0073

<p>Sponsored by: <b>County Executive Budish/Department of Public Works on behalf of the Department of Sustainability</b></p> <p>Co-sponsored by: <b>Councilmember Miller</b></p>	<p><b>A Resolution</b> making an award on RQ7494 to Go Sustainable Energy, LLC in the amount not-to-exceed \$800,000.00 for consulting services for utility microgrid development and design, commencing upon signature of all parties for a period of 2 years; authorizing the County Executive to execute Contract No. 2339 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works on behalf of the Department of Sustainability has recommended an award on RQ7494 with Go Sustainable Energy, LLC, in an amount not-to-exceed \$800,000.00 for consulting services for utility microgrid development and design, commencing upon signature of all parties for a period of 2 years; and

WHEREAS, the primary goal of this project is to create a Public Utility Division to provide electrical energy to select geographic locations suitable for microgrid, renewable energy production and potentially cogeneration integration; and

WHEREAS, the project is funded \$600,000.00 from General Fund and \$200,000.00 from Sustainability Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ7494 with Go Sustainable Energy, LLC in an amount not-to-exceed \$800,000.00 for consulting services for utility microgrid development and design, commencing upon signature of all parties for a period of 2 years.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2339 and all other documents consistent with said award and this Resolution.





# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0074

<p>Sponsored by: <b>County Executive Budish/Department of Public Works</b></p>	<p><b>A Resolution</b> making an award on RQ8185 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,798,459.12 for the resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township in connection with the 2020 Operations Resurfacing Program; authorizing the County Executive to execute Contract No. 2246 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ8185 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,798,459.12 for the resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township in connection with the 2020 Operations Resurfacing Program; and

WHEREAS, the primary goals of this project are the recycling of the existing asphalt concrete wearing course; the repair of the deteriorated base; the removal and replacement of existing guardrail; the removal and replacement of abutting drive aprons; the construction of a uniform one and one-half inch (1-1/2”) asphalt concrete overlay; miscellaneous culvert rehabilitation work; and other related items as shown on the plans or stipulated in the specifications, plan notes, proposal notes or elsewhere in the bid package for Lewis Road (CR-174) from the Olmsted Township South Corporation Line to 800 feet south of Memory Lane in Olmsted Township, Ohio; and

WHEREAS, the project is funded 100% by Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8185 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,798,459.12 for the resurfacing of Lewis Road from Memory Lane to South



First Reading/Referred to Committee: March 22, 2022  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0075

<b>Sponsored by: County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ7449 to various providers each in the amount not-to-exceed \$450,000.00, with a combined total amount not-to-exceed \$900,000.00 for general architectural and engineering series for the period 4/12/2022 – 4/11/2025; authorizing the County Executive to execute Contract Nos. 2311 and 2312 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ7449 with various providers each in the amount not-to-exceed \$450,000.00, with a combined total not-to-exceed amount of \$900,000.00, for general architectural and engineering series for the period 4/12/2022 – 4/11/2025 as follows:

- a) Contract No. 2311 with Richard L. Bowen & Associates
- b) Contract No. 2312 with Makovich & Pusti Architects, Inc.

WHEREAS, the primary goal of this project is to continue to maximize our resources (staff and financial) to address our infrastructure needs; and

WHEREAS, the project is funded 100% by General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ7449 with various providers each in the amount not-to-exceed \$450,000.00, with a combined total not-to-exceed amount of \$900,000.00, for general architectural and engineering series for the period 4/12/2022 – 4/11/2025 as follows:

- a) Contract No. 2311 with Richard L. Bowen & Associates
- b) Contract No. 2312 with Makovich & Pusti Architects, Inc.

**SECTION 2.** That the County Executive is authorized to execute Contract Nos. 2311 & 2312 and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 22, 2022  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0077

Sponsored by: <b>County Executive Budish/Office of the Medical Examiner</b>	<b>A Resolution</b> making an award on RQ8504 to Esposito Mortuary Services, Inc. in the amount not-to-exceed \$3,692,000.00 for body transportation services for the period 4/1/2022 – 12/31/2026; authorizing the County Executive to execute Contract No. 2266 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Office of the Medical Examiner has recommended an award on RQ8504 to Esposito Mortuary Services, Inc. in the amount not-to-exceed \$3,692,000.00 for body transportation services for the period 4/1/2022 – 12/31/2026; and

WHEREAS, the primary goal of this project is to ensure the bodies are delivered to our site in a timely fashion to ensure testing can accurately be performed; and

WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8504 to Esposito Mortuary Services, Inc. in the amount not-to-exceed \$3,692,000.00 for body transportation services for the period 4/1/2022 – 12/31/2026.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 2266 in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the





# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0078

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 2259 with Educational Service Center of Northeast Ohio for fiscal agent services for the Families and Schools Together Program, FASTWORK activities and parent services for the period 1/1/2019 – 12/31/2021, to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$724,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/ Department of Health and Human Services/Division of Community Initiatives/ Family and Children First Council has recommended an amendment to Contract No. 2259 with Educational Service Center of Northeast Ohio for fiscal agent services for the Families and Schools Together Program, FASTWORK activities and parent services for the period 1/1/2019 – 12/31/2021, to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$724,000.00; and

WHEREAS, the primary goal of the project is to serve as the fiscal agent for the disbursement and monitoring of funds; and

WHEREAS, the project is funded 100% by the Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2259 with Educational Service Center of Northeast Ohio for fiscal agent services for the Families and Schools Together Program, FASTWORK activities and parent services for the period 1/1/2019 – 12/31/2021, to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$724,000.00.



First Reading/Referred to Committee: March 22, 2022  
Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2022-0079

<p>Sponsored by: <b>County Executive Budish on behalf of Cuyahoga County Planning Commission</b></p>	<p>A Resolution authorizing the County Executive to accept dedication of land for Sunset Drive, Grandview Drive, and Daisy Lane in The Sanctuary of Olmsted and the Preserve of Olmsted Subdivision (The Sanctuary &amp; Preserve Subdivision) (Phase 1), located in Olmsted Township, as public streets (1.30 total acres) along with established setback lines, rights-of-ways and easements; authorizing the County Executive to accept dedication of easements for public utilities, facilities, and appurtenances within The Sanctuary &amp; Preserve Subdivision (Phase 1) to public use granted to the Olmsted Township and its corporate successors; authorizing the Clerk of Council to execute the Final Plat on behalf of County Council; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, pursuant to Ohio Revised Code Section 711.10, the Cuyahoga County Planning Commission has authority to adopt regulations and procedures governing the proposed divisions of land to review and approve, approve with conditions, or to disapprove the proposed preliminary plan of new major subdivisions; and

WHEREAS, the Cuyahoga County Land Development Regulations originally adopted November 8, 2007 and amended December 9, 2010, require the Cuyahoga County Planning Commission to refer the final dedication plat to the County “for acceptance of dedication of land for any public street, highway or other public ways, open space, or public easement on the final plat;” and

WHEREAS, the Cuyahoga County Planning Commission has granted conditional approval of the Final Plat for The Sanctuary & Preserve Subdivision (Phase 1) on February 10, 2022; and

WHEREAS, pursuant to the above regulations, Cuyahoga County Planning Commission recommends the acceptance of the dedication of land for Sunset Drive, Grandview Drive, and Daisy Lane in The Sanctuary & Preserve Subdivision (Phase

1) as public streets (1.30 acres total) along with established setback lines, right-of-way, and easements, the acceptance of which does not entail maintenance responsibilities for the County for said roadways; and

WHEREAS, Cuyahoga County Planning Commission recommends the acceptance and dedication of easements for the construction, maintenance, and operation of public utilities, facilities, and appurtenances in The Sanctuary & Preserve Subdivision (Phase 1), the acceptance of which does not entail operation and maintenance responsibilities for the County for the storm sewers or other public or private utilities with the exception of the sanitary sewers; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the County Council hereby authorizes the County Executive to accept dedication of land for Sunset Drive, Grandview Drive, and Daisy Lane in Sanctuary & Preserve Subdivision (Phase 1), located in the Olmsted Township, as public streets (1.30 acres total), along with established setback lines, right-of-ways, and easements; to accept dedication of easements for public utilities, facilities, and appurtenances in The Sanctuary & Preserve Subdivision (Phase 1) to public use granted to the Olmsted Township and its corporate successors.

**SECTION 2.** The operation and maintenance of sanitary sewers shall be the responsibility of the County. The responsibility for the maintenance and operation of roadways and storm sewers, whether located in the Olmsted Township right-of-ways or easements, shall be the responsibility of Olmsted Township.

**SECTION 3.** That the Clerk of Council is authorized to execute the Final Plat on behalf of County Council in connection with said dedications of land.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the



# County Council of Cuyahoga County, Ohio

## Ordinance No. O2022-0003

Sponsored by: <b>County Executive Budish</b>	<b>An Ordinance</b> providing for an amendment to the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) to create a Tuition Assistance Program to be applicable to all County employees and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources has recommended to amend the Human Resources Personnel Policies and Procedures Manual, otherwise known as the Employee Handbook; and

WHEREAS, pursuant to Section 9.01 of the County Charter, the County’s human resources policies and systems, including ethics policies for County employees, shall be established by ordinance and shall be administered in such manner as will eliminate unnecessary expense and duplication of effort, while ensuring that persons will be employed in the public service without discrimination based on race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Adoption of Revised Human Resources Personnel Policies and Procedures Manual: Council hereby amends the County’s Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) by adding new Section 10.12, as detailed in the attachment hereto, which amendment shall be effective for all County employees and shall remain in full force and effect and shall be followed by County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended manual to all employees who are subject to the manual in accordance with the Department’s usual method of dissemination.

**SECTION 2.** Policies applicable to bargaining employees shall be effective in accordance with state law and any applicable collective bargaining agreement. This





First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

## **Tuition Assistance Program**

It is the policy of Cuyahoga County to support and encourage employees to reach their personal goals, to take advantage of educational opportunities to enhance their job-related skills and to promote career development. Acquiring new skills; staying current with best practices and new technology; and gaining access to new information improves employee productivity, creates a pool of qualified and productive staff, and strengthens the County's commitment to promote the economic well-being of its employees.

Participation is voluntary and is not a condition of continued employment.

### **Eligibility**

Employee Eligibility: To be eligible for any form of tuition reimbursement under this program an employee must:

1. Be a full-time, benefits eligible employee as defined section 6.01 Employment Status in the Employee Handbook.
2. Have completed one (1) year of full-time continuous service prior to the date on which the course(s) commences.
3. Be pursuing a degree or taking individual courses at an institution approved by the Human Resources Department. The courses must be related to the employee's current position or a probable future assignment; and
4. Be in active employment status when the course(s) is completed. The resignation, release, or discharge of a participating employee after enrollment, and prior to the class completion date, will result in the employee's automatic ineligibility for a tuition reimbursement.

Eligible Coursework:

1. Program must be offered by an institution approved by Human Resources.
2. Eligible education includes undergraduate and graduate classes and individual credit granting seminars.
3. Does not include conferences or courses required for licensure/certification or to maintain minimum job qualifications.
4. Does not include books, fees, lab charges, travel, mileage, room and board/lodging or other non-tuition expenses.

Reimbursement

1. Grade of "C" or better for undergraduate studies, "B" or better for graduate studies, and a "Pass" or "Completed" for seminars.
2. Classes taken for Audit purposes are not eligible for reimbursement.

3. Maximum reimbursement of \$3,600 per calendar year for undergraduate and graduate study.

#### Approved Institution

For purposes of this Tuition Assistance Program, Approved Institution means a non-profit, public or private institution of higher education that provides Associate's, Baccalaureate and Master's/graduate programs and is accredited by the Higher Learning Commission for the programs being offered, as selected by the Director of Human Resources from time to time through a request for proposals process. The Director of Human Resources shall, no less than once every calendar year notify County employees of those institutions identified by the Director of Human Resources as an Approved Institution.

#### Procedures

To be eligible to receive reimbursement for educational expenses, employees must follow the following procedures:

- Prior to enrolling in an educational course, the employee must provide their manager/supervisor with information about the course for which the employee would like to receive reimbursement/payment and discuss the job-relatedness of the continuing education.
- At least thirty (30) prior to the commencement of the course(s), a Tuition Reimbursement Request Form must be completed by the employee, signed by the employee's department head or designee and submitted to the Human Resources Department for approval.
- Once the course(s) have been approved via the Human Resources Department, employees shall execute a Tuition Reimbursement Agreement, which describes the terms under which reimbursement is provided.
- The Human Resources Department will maintain the original Tuition Reimbursement Request Form and all subsequent supporting documentation.
- Once the course is successfully completed, the employee shall submit documented receipts (or outstanding invoices) for tuition payment/reimbursement from the educational institution and documentation reflecting that the employee received the required passing grade or certification of a passing completion to the Human Resources Department.
- Requests for reimbursement received after the commencement of the course will not be approved. **Completing tuition reimbursement documentation or enrolling in a class is not a guarantee of payment. Tuition reimbursement requests will not be authorized unless it is approved by the employee's department head and authorized by Human Resources prior to the begin date of the class.**
- Employees are not permitted to take classes during their working hours under this program.

- The Human Resources Department will coordinate the reimbursement with the Fiscal Office.

### Repayment Rules

**Should an employee leave County employment *for any reason* during the three (3) year period following the completion date of the last course taken by the employee, the employee shall be responsible to repay the reimbursement per the following schedule\*:**

- Within 1 year one hundred percent (100%) of any reimbursements received by the County within the previous 12-month period immediately preceding the employees' last day of employment.
- Within 2 years, seventy-five percent (75%) of any payments made within the previous 12-month period immediately preceding the employees' last day of employment.
- Within 3 years, fifty percent (50%) of any payments made within the previous 12-month period immediately preceding the employees' last day of employment.

\*Special circumstances, as it relates to repayment will be reviewed and a determination will be provided by the Director of Human Resources.

Any exception granted by the Director of Human Resources is made on a case-by-case basis. All decisions will be final and not considered a precedent for future requests.