



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, SEPTEMBER 26, 2023**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SILENT MEDITATION**
5. **PUBLIC COMMENT**
6. **APPROVAL OF MINUTES**
  - a) September 12, 2023 Committee of the Whole Meeting [See page 26]
  - b) September 12, 2023 Regular Meeting [See Page 28]
7. **ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
8. **MESSAGES FROM THE COUNTY EXECUTIVE**
9. **LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
    - 1) R2023-0255: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County Veterans Service Commission and the American Federation of State, County and Municipal Employees, Ohio Council 8, representing approximately 19 employees in various classifications for the

period 9/26/2023-9/25/2026; and declaring the necessity that this Resolution become immediately effective. [See Page 44]

Sponsor: Council President Jones on behalf of the Cuyahoga County Veterans Service Commission

**b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2023-0256: A Resolution awarding a total sum, not to exceed \$20,000, to Forget Me Not Animal Rescue for food and medical expenses for rescued animals from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 47]

Sponsor: Councilmember Sweeney

- 2) R2023-0257: A Resolution awarding a total sum, not to exceed \$100,000, to Providence House for the Providence House East Side Community Services Hub from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 50]

Sponsor: Councilmember Conwell

- 3) R2023-0258: A Resolution awarding a total sum, not to exceed \$25,000, to the Greater Cleveland Habitat for Humanity, Inc. for the Cleveland Habitat Headquarters Building Acquisition Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See page 53]

Sponsor: Councilmember Conwell

- 4) R2023-0259: A Resolution awarding a total sum, not to exceed \$50,000 to To Attain Healing LLC for the community mental behavioral health center project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 57]

Sponsor: Councilmember Conwell

- 5) R2023-0260: A Resolution awarding a total sum, not to exceed \$500,000, to the Famicos Foundation for the Glenville Housing Preservation Project from the District 7 ARPA

Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 60]

Sponsor: Councilmember Conwell

- 6) R2023-0261: A Resolution awarding a total sum, not to exceed \$10,000, to the Lee Road Baptist Church for the Harvard Family Institute Program from the District 9 ARPA Community Grant Fund, and declaring the necessity that this Resolution become immediately effective. [See Page 64]

Sponsor: Councilmember Turner

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**

- 1) R2023-0222: A Resolution awarding a total sum, not to exceed \$250,000, to Mobile Med1 d.b.a. Medworks for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 67]

Sponsors: Councilmembers Conwell, Turner, Miller and Sweeney

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2023-0230: A Resolution awarding a total sum, not to exceed \$20,000, to the Metro West Community Development Corp for the Future Ink Graphics' Creative Development Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 71]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development – Stephens

- 3) R2023-0231: A Resolution awarding a total sum, not to exceed \$25,000, to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that

this Resolution become immediately effective. [See Page 75]

Sponsors: Councilmember Sweeney and Conwell

Committee Assignment and Chair: Public Safety & Justice Services – Gallagher

- 4) R2023-0232: A Resolution awarding a total sum, not to exceed \$100,000, to Hazelwood Court, LLC for the Hazelwood Court Senior Housing Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 78]

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 5) R2023-0233: A Resolution awarding a total sum, not to exceed \$10,000, to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 82]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

- 6) R2023-0234: A Resolution awarding a total sum, not to exceed \$20,000, to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 85]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

- 7) R2023-0236: A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for various terms, and



declaring the necessity that this Resolution become immediately effective: [See Page 89]

i) Appointment:

for an unexpired term ending 11/5/2025:

a) Brigadier General Peter Collins

ii) Reappointments:

for the term 11/16/2023 – 11/15/2028:

a) Donald N. Jaffe

b) Richard T. Prasse

c) Michael R. Sliwinski

Sponsor: Council President Jones

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2023-0223: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; and declaring the necessity that this Resolution become immediately effective. [See Page 98]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 2) R2023-0235: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; and declaring the necessity that this Resolution become immediately effective. [See Page 115]

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

**e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF  
COUNCIL FOR SECOND READING**

- 1) O2023-0015: An Ordinance amending Section 206.12 of the Cuyahoga County Code to codify the county’s planning regions represented by the Cuyahoga County Planning Commission and to clarify the procedures for the designation of alternates, and declaring the necessity that this Ordinance become immediately effective. [See Page 141]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment &  
Sustainability – Simon

**10. LEGISLATION INTRODUCED BY EXECUTIVE**

**f) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION  
UNDER SUSPENSION OF RULES**

- 1) R2023-0262: A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2023-0238 dated 9/12/2023 offices and agencies; and declaring the necessity that this Resolution become immediately effective. [See Page 144]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of  
Budget and Management

**g) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND  
REFERRAL TO COMMITTEE**

- 1) R2023-0263: A Resolution confirming the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 153]

Appointments:

- i) Michelle Curry
- ii) Rebekah Dorman, PhD
- iii) Molly Wimbiscus, MD

Sponsor: County Executive Ronayne

- 2) R2023-0264: A Resolution confirming the County Executive's reappointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsor: County Executive Ronayne

- 3) R2023-0265: A Resolution confirming the County Executive's appointment of Adrian Maldonado to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective. [See page 177]

Sponsor: County Executive Ronayne

- 4) R2023-0266: A Resolution confirming the County Executive's appointment of Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 182]

Sponsor: County Executive Ronayne

- 5) R2023-0267: A Resolution confirming the County Executive's appointment of Kim Shelnick to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 187]

Sponsor: County Executive Ronayne

- 6) R2023-0268: A Resolution the County Executive's appointment of Airica Steed to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 191]

Sponsor: County Executive Ronayne

- 7) R2023-0269: A Resolution the County Executive's appointment of William Seelbach to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 201]

Sponsor: County Executive Ronayne

- 8) R2023-0270: A Resolution confirming the County Executive's appointment of Stephan Love to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 205]

Sponsor: County Executive Ronayne

- 9) R2023-0271: A Resolution confirming the County Executive's appointment of Brad Cromes, upon his taking the oath of office, as County Treasurer, and declaring the necessity that this Resolution become immediately effective. [See Page 210]

Sponsor: County Executive Ronayne

- 10) R2023-0272: A Resolution authorizing the County Executive to enter into a Local Governance Agreement with the City of Cleveland and a to-be-formed non-profit organization to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area; and declaring the necessity that this Resolution become immediately effective. [See Page 216]

Sponsor: County Executive Ronayne

- 11) R2023-0273: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2023 to extend

the time period to 10/1/2024 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18,00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of proportional share of utilities; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 220]

Sponsor: County Executive Ronayne/Department of Public Works

- 12) R2023-0274: A Resolution authorizing an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erieview, LLC dba Alto 55 for lease of space located at 75 Erieview Plaza, Cleveland, for the operation of the Family Justice Center by the Department of Public Safety and Justice Services/Witness/Victim for the period 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 227]

Sponsor: County Executive Ronayne/Departments of Public Works and Public Safety and Justice Services/Division of Witness/Victim

- 13) R2023-0275: A Resolution making an award on RQ12689 to The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 3737 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$7,049,090.44 to fund said contract; and declaring the necessity that this Resolution become immediately effective: [See Page 234]
- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.

- b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Bridge No. 09.68 over Cuyahoga River in the Cities of Independence and Village of Valley View.

Sponsor: County Executive Ronayne/Department of Public Works

14) R2023-0276: A Resolution authorizing amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013- 9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 239]

- a) Contract No. 3681 Green Road Services Center, located at 4329 Green Road, Highland Hills, in the amount not-to-exceed \$3.00.
- b) Contract No. 3682 William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$3.00.

Sponsors: County Executive Ronayne/on behalf of Cuyahoga County Board of Developmental Disabilities

15) R2023-0277: A Resolution making an award on RQ12944 to various providers in the amount not-to-exceed \$1,257,500.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training Program for the period 10/1/2023 – 9/30/2024; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 250]

- a) Contract No. 3684 with The Centers for Families and Children in an anticipated amount not-to-exceed \$130,000.00.

- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba NewBridge Cleveland in an anticipated amount not-to-exceed \$400,000.00.
- c) Contract No. 3707 with Cuyahoga County Public Library in an anticipated amount not-to-exceed \$27,500.00.
- d) Contract No. 3710 with Goodwill Industries of Greater Cleveland in an anticipated amount not-to-exceed \$50,000.00.
- e) Contract No. 3706 with Lutheran Metropolitan Ministry in an anticipated amount not-to-exceed \$150,000.00.
- f) Contract No. 3708 with Towards Employment in an anticipated amount not-to-exceed \$200,000.00.
- g) Contract No. 3711 with West Side Catholic Center in an anticipated amount not-to-exceed \$300,000.00.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Job and Family Services

**h) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2023-0227: A Resolution amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and streets located in various municipalities in connection with the 2021-2024 Transportation Improvement Program, by changing the termini for Forbes Road from First Place to Richmond Road to Fair Oaks Road to Richmond Road in the Cities of Bedford, Bedford Heights and Village of Oakwood and to change the total estimated project cost from \$930,000.00 to \$2,130,000.00; and declaring the necessity that this Resolution become immediately effective: [See Page 257]

- i) **Forbes Road from First Place to Richmond Road in the City of Bedford Heights and Village of Oakwood - Council Districts 6 and 9; total estimated project cost \$930,000.00.**
- ii) Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of

Warrensville Heights- Council District 9; total estimated project cost \$900,000.00.

- iii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$780,000.00.
- iv) Green Road from Mayfield Road to Cedar Road in the City of South Euclid- Council District 11; total estimated project cost is \$3,200,000.00.
- v) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights- Council District 11; total estimated project cost \$860,000.00.
- vi) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma- Council District 2 and 4; total estimated project cost \$3,460,000.00.
- vii) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood- Council District 6; total estimated project cost \$1,930,000.00.
- viii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted- Council District 1; total estimated project cost \$840,000.00.
- ix) Rockside Road from East 141<sup>st</sup> Street to Sector Drive in the City of Maple Heights- Council District 8; total estimated project cost \$2,180,000.00.
- x) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood- Council District 2; total estimated project cost \$2,850,000.00.
- xi) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and



Village of Mayfield- Council District 11; total estimated project cost \$860,000.00.

- xii) East 200<sup>th</sup> Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid- Council District 10 and 11; total estimated project cost \$1,670,000.00.
- xiii) Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights- Council District 8; total estimated project cost \$1,050,000.00.
- xiv) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights- Council District 2 and 4; total estimated project cost \$770,000.00

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmembers Miller, Simon, Stephens, Conwell, Turner and Kelly

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2023-0241: A Resolution confirming the County Executive’s appointment of Christopher Alvarado as Director of the Department of Regional Collaboration, and declaring the necessity that this Resolution become immediately effective. Pending Referral from Committee [See Page 264]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Committee of the Whole – Jones

- 3) R2023-0246: A Resolution authorizing a payment to The Mt. Sinai Health Care Foundation, as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 269]

Sponsors: County Executive Ronayne/Department of

Development and Councilmembers Turner, Conwell and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 4) R2023-0247: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25<sup>th</sup> Street, LLC for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25<sup>th</sup> Street, Cleveland, Ohio; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 274]

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

- 5) R2023-0248: A Resolution amending Resolution No. R2023-0122, dated 5/23/2023, which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023, by removing Village of Highland Hills and reducing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and declaring the necessity that this Resolution become immediately effective: [See Page 278]

**h) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for a Comprehensive Plan Update.**

a) City of Bedford in the amount not-to-exceed \$150,000.00 for the Bedford Gazebo and Train Station Repair Project.

b) City of Berea in the amount not-to-exceed \$150,000.00 for the Emerson Avenue Improvement Project.

- c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Brooklyn Recreation Center Natatorium Roof and Skylight Replacement.
- d) City of Brooklyn Heights in the amount not-to-exceed \$150,000.00 for the ADA Restroom Project.
- e) Village of Cuyahoga Heights in the amount not-to-exceed \$150,000.00 for the East 71<sup>st</sup> Street Stabilization Project.
- f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for the Public Facility Regional Environmental Improvement Project.
- g) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dan Kostel Recreation Center Infrastructure and Accessibility Improvement Project.
- i) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Restoration Project-Phase 2: Construction of Shelter and Bandstand.
- j) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for installation of ADA Playground Equipment and Surfacing.
- k) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for the Bardbury Avenue Resurfacing Project.
- l) Village of Newburgh Heights in the amount not-to-exceed \$69,930.00 for Master Planning services.
- m) City of North Olmsted in the amount not-to-exceed \$150,000.00 for the Brookpark Road Underpass Pedestrian Safety Enhancement Project.
- n) Village of North Randall in the amount not-to-exceed \$150,000.00 for the Housing Rehabilitation and Preservation Program.

- o) Village of Oakwood in the amount not-to-exceed \$150,000.00 for the Tryon Road Pedestrian Safety Improvement Project.
- p) Olmsted Township in the amount not-to-exceed \$150,000.00 for the Cook Road Sidewalk Project.
- q) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the purchase of a Fire Paramedic Vehicle.
- r) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Fire Station No. 1 Roof Replacement.
- s) City of South Euclid in the amount not-to-exceed \$150,000.00 for the South Belvoir Boulevard Phase 2: Concrete Repair Project.
- t) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for the Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 4.
- u) Village of Woodmere in the amount not-to-exceed \$85,000.00 for the Exterior Home Maintenance Grant Program.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Turner, Tuma, Sweeney, Kelly, Simon and Gallagher

Committee Assignment and Chair: Community Development – Stephens

- 6) R2023-0250: A Resolution authorizing an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; and declaring the necessity that this Resolution become immediately effective. [See Page 283]

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

**i) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2023-0226: A Resolution confirming the County Executive’s appointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for an unexpired term ending 4/30/2024, and declaring the necessity that this Resolution become immediately effective. [See page 287]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 2) R2023-0228: A Resolution authorizing an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 295]

Sponsor: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2023-0240: A Resolution accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective. [See page 301]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of

## Budget and Management

- 4) R2023-0242: A Resolution authorizing an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2023 to extend the time period to 9/30/2024 and for additional funds in the amount of \$7,876,928.00, for a total not-to-exceed amount of \$17,740,473.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 305]

Sponsor: County Executive Ronayne/Fiscal Officer/Sheriff Department

Committee Assignment and Chair: Public Safety & Justice Services – Gallagher

- 5) R2023-0243: A Resolution making an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and declaring the necessity that this Resolution become immediately effective. [See Page 308]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 6) R2023-0244: A Resolution making an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new, never titled sewer vac trucks for use by the Sanitary Division; and declaring the necessity that this Resolution become immediately effective. [See Page 311]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 7) R2023-0245: A Resolution making an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of (3) new, never titled Ford F-550 regular cab trucks and (3) new never titled Ford F-550 crew trucks, for use by the Road and Bridge Division; and declaring the necessity that this Resolution become immediately effective. [See page 314]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 8) R2023-0249: A Resolution authorizing HOME and Emergency Rental Assistance 2 loans to various organizations, or their designees, in the total amount not-to-exceed \$6,350,000.00 for various affordable housing projects; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loans and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 319]
- a) Benjamin Rose Institute on Aging in the amount not-to-exceed \$1,000,000.00 for the construction of (20) new units and rehabilitation of (60) units at the Margaret Wagner Senior Apartments, located at 2373 Euclid Avenue, in the City of Cleveland Heights.
  - b) Commonwealth Development Corporation of America in the amount not-to-exceed \$450,000.00 for the construction of (49) new units at the Garrett Square Senior Apartments, located at East 125<sup>th</sup> Street, in the City of Cleveland.
  - c) Commonwealth Development Corporation of America in the amount not-to-exceed \$1,000,000.00 for the construction of (48) new units at the Puritas Senior Apartments, located at 14410 Puritas Avenue, in the City of Cleveland.

- d) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,000,000.00 for the construction of (62) new units at the Emerald Senior, located at 11100 Superior Avenue, in the City of Cleveland.
- e) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the rehabilitation of (4) housing units and construction of (1) housing unit for Nelson Court Phase II Project, located at 11714 – 11716 Nelson Court, in the City of Lakewood.
- f) Famicos Foundation in the amount not-to-exceed \$450,000.00 for the construction of (40) newly constructed single family housing units in the City of Cleveland.
- g) Flaherty & Collins in the amount not-to-exceed \$1,000,000.00 for the construction of (61) new units for low-income families in the City of Cleveland.
- h) Levin Group Inc. in the amount not-to-exceed \$1,000,000.00 to construct (60) multi-family housing units for a mixed-used, mixed-income, mixed-population, historic adaptive-reuse of a vacant property, located at 3160 West 33<sup>rd</sup> Street, in the City of Cleveland.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

- 9) R2023-0251: A Resolution authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000,000.00 for emergency rental and utility services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2023 – 6/30/2025; authorizing the County Executive to execute Contract No. 3407 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 327]



Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

10) R2023-0252: A Resolution making awards on RQ11808 to various providers in the total amount not-to-exceed \$8,353,645.74 for youth workforce employment, education and training services in connection with Comprehensive Case Management Employment Program for the period 7/1/2023 - 6/30/2025; authorizing the County Executive to execute Contract Nos. 3414, 3634, 3646, 3649 & 3651 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 332]

i) For out-of-school services:

a) Contract No. 3414 with The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions in the amount not-to-exceed \$2,411,259.36.

b) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,587,017.00.

c) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81.

d) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,642.15.

ii) For in-school services:

a) Contract No. 3651 with Cuyahoga Community College District in the amount not-to-exceed \$287,830.42.

Sponsor: County Executive Ronayne/Department of Workforce Development

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 11) R2023-0253: A Resolution authorizing an amendment to Agreement No. 1175 with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2022 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$1,645,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 390]

Sponsor: County Executive Ronayne/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 12) R2023-0254: A Resolution authorizing a contract with Medical Mutual of Ohio in the amount not-to-exceed \$1,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023; authorizing the County Executive to execute Contract No. 3403 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [Se Page 395]

Sponsor: County Executive Ronayne/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**j) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION**

- 1) R2023-0182: A Resolution authorizing a Real Estate Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC, or its designee, in an amount not-to-exceed \$38,703,000.00 for the purchase of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-004, 542-15-002, and 542-22-022, and a portion of permanent parcel number 542-14-002; authorizing the County Executive to take all necessary actions and to

execute the Purchase Agreement and any and all other agreements and documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 404]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Committee of the Whole

**k) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2023-0016: An Ordinance enacting Section 208.05 of the Cuyahoga County Code to establish a Cuyahoga County Women’s Health Advisory Council to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s access to the full range of healthcare options, including reproductive and maternal health and to eliminate health disparities; and declaring the necessity that this Ordinance become immediately effective. See Page 410]

Sponsors: County Executive Ronayne/Councilmembers Turner, Stephens, Conwell, Sweeney and Miller

**l) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING**

- 1) O2023-0014: An Ordinance providing for the adoption of a new Section 3.04 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective. [See Page 414]

Sponsors: County Executive Ronayne/Department of Human Resources and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**m) CONSIDERATION OF ORDINANCES FOR THIRD READING ADOPTION**

- 1) O2023-0012: An Ordinance amending and codifying Board of County Commissioners Resolution No. 2007-073101 dated July 26, 2007, and enacting new Chapter 727, Section 727.01

of the Cuyahoga County Code to change the period of time during which the County sales tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective. [See page 417]

Sponsors: County Executive Ronayne/Fiscal Office/Office of Budget and Management and Councilmember Miller

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) O2023-0013: An Ordinance amending and codifying Board of County Commissioners Resolution No. 2007-073102 dated July 26, 2007 and enacting new Chapter 727, Section 727.02 of the Cuyahoga County Code to change the period of time during which the County use tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective. [See Page 420]

Sponsors: County Executive Ronayne/Fiscal Office/Office of Budget and Management and Councilmember Miller

Committee Assignment and Chair: Committee of the Whole – Jones

## **11. MISCELLANEOUS COMMITTEE REPORTS**

## **12. MISCELLANEOUS BUSINESS**

## **13. ADJOURNMENT**

NEXT MEETING

REGULAR MEETING:

TUESDAY, OCTOBER 10, 2023  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
TUESDAY, SEPTEMBER 12, 2023  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
4:00 PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 4:04 p.m.**

### 2. ROLL CALL

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Tuma, Gallagher, Schron and Jones were in attendance and a quorum was determined. Ms. Conwell joined the meeting after the roll-call was taken.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. EXECUTIVE SESSION

- a) Pending or imminent litigation

**A motion was made by Mr. Sweeney, seconded by Ms. Turner, and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 4:06 p.m. The following Councilmembers were present: Conwell, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Tuma, Gallagher, Schron and Jones.**

**The following additional attendees were present: Law Director Rick Manoloff; Assistant Law Director Greg Huth; Assistant Division Civil Chief Dave Lambert; Assistant Prosecuting Attorney Brendan Healy; Assistant Prosecuting Attorney Michael Stewart; Sheriff Harold Pretel; Chief Deputy Dale Soltis, Sheriff's Office; Warden Jeremey Everett, Sheriff's Office.**

**Council Chief of Staff Joseph Nanni, Legislative Budget Advisor Trevor McAleer, Special Counsel Michael King and Policy Analyst James Boyle.**

**At 4:46 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.**

**5. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**6. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 4:47 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, SEPTEMBER 12, 2023  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:04 p.m.**

**2. ROLL CALL**

**Councilmembers Gallagher, Schron, Conwell, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Tuma and Jones were in attendance and a quorum was determined**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**There was no moment of silent meditation.**

**5. PUBLIC COMMENT**

**a) Mayor Matt Burke, City of Garfield Heights, addressed Council regarding the Cuyahoga County Central Services Campus.**

**b) Loh addressed Council regarding various non-agenda items.**

**6. APPROVAL OF MINUTES**

**a) August 1, 2023 Committee of the Whole Meeting**

**b) August 1, 2023 Regular Meeting**



**A motion was made by Ms. Conwell, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the August 1, 2023 Committee of the Whole and Regular meetings.**

**7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**

**There were no announcements from Council President Jones.**

**8. MESSAGES FROM THE COUNTY EXECUTIVE**

**County Executive Ronayne introduced his new Chief of Staff, Eric Janus; thanked Mayor Matt Burke, City of Garfield Heights and echoed his comments made during the Public Comment portion; commented on the community meeting held in the City of Garfield Heights, regarding the proposed Jail site and future Central Services Campus and thanked Councilmembers for their leadership on this project; introduced Fellows who have been provided the opportunity to work in various County agencies this year, due to a partnership with the Cleveland Foundation; reported on the meeting he had with Flex Jet, a global leader in aviation, who has anchored their corporate headquarters at the Cuyahoga County Airport, bringing 670 jobs to Cuyahoga County; and encouraged Councilmembers to visit Flex Jet.**

**Mr. Janus said that he looks forward to working with Council.**

**9. LEGISLATION INTRODUCED BY COUNCIL**

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2023-0229.**

- 1) R2023-0229: A Resolution providing for the appointment of Devyn Giannetti as Communications & Outreach Specialist to serve the Council of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.**

**Sponsors: Council President Jones and Councilmember Turner**

**Mr. Trevor McAleer, Legislative Budget Advisor, addressed Council regarding Resolution No. R2023-0229. Discussion ensued.**

**Councilmembers asked questions of Mr. McAleer pertaining to the item which he answered accordingly.**

**On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2023-0229 was considered and adopted by unanimous vote.**

b) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2023-0230: A Resolution awarding a total sum, not to exceed \$20,000, to the Metro West Community Development Corp for the Future Ink Graphics' Creative Development Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Jones referred Resolution No. R2023-0230 to the Community Development Committee.**

- 2) R2023-0231: A Resolution awarding a total sum, not to exceed \$25,000, to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Jones referred Resolution No. R2023-0231 to the Public Safety and Justice Affairs Committee.**

- 3) R2023-0232: A Resolution awarding a total sum, not to exceed \$100,000, to Hazelwood Court, LLC for the Hazelwood Court Senior Housing Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Jones

**Council President Jones referred Resolution No. R2023-0232 to the Health, Human Services & Aging Committee.**

- 4) R2023-0233: A Resolution awarding a total sum, not to exceed \$10,000, to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church from the District 9 ARPA Community Grant Fund; and declaring the necessity that

this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2023-0233 to the Community Development Committee.**

- 5) R2023-0234: A Resolution awarding a total sum, not to exceed \$20,000, to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2023-0234 to the Community Development Committee.**

- 6) R2023-0235: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

**Council President Jones referred Resolution No. R2023-0235 to the Human Resources, Appointments & Equity Committee.**

- 7) R2023-0236: A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective:

i) Appointment:

for an unexpired term ending 11/5/2025:

a) Brigadier General Peter Collins

ii) Reappointments:

for the term 11/16/2023 – 11/15/2028:

- a) Donald N. Jaffe
- b) Richard T. Prasse
- c) Michael R. Sliwinski

Sponsor: Council President Jones

**Council President Jones referred Resolution No. R2023-0236 to the Human Resources, Appointments & Equity Committee.**

- 8) R2023-0237: A Resolution allocating capital funds in the total amount of \$311,691.95 in support of the Veterans Service Commission of Cuyahoga County's headquarters project funded from the Veterans Services Fund in 2022; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Jones

**Council President Jones referred Resolution No. R2023-0237 to the Finance & Budgeting Committee.**

- c) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2023-0204: A Resolution awarding a total sum, not to exceed \$30,000, to the Neighborhood Pets Outreach & Resource Center for Pet Care Support for Homebound Seniors from the District 8 and District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Ms. Turner, Resolution No. R2023-0204 was considered and adopted by unanimous vote.**

- d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2023-0015: An Ordinance amending Section 206.12 of the Cuyahoga County Code to codify the county's planning regions represented by the Cuyahoga County Planning Commission and to clarify the procedures for the designation of alternates, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Simon

**Council President Jones referred Ordinance No. R2023-0015 to Education, Environment & Sustainability Committee.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

e) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2023-0238: A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2023-0205 dated 7/18/2023, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**Mr. Miller introduced a proposed substitute on the floor to Resolution No. R2023-0238.**

**A motion was then made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to accept the proposed substitute, by deleting items "K; AX; AD and H" and referring the deleted items to the Finance and Budgeting and the Health and Human Services & Aging Committees.**

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2023-0238 was considered and adopted by unanimous vote, as substituted.**

- 2) R2023-0239: A Resolution approving a proposed settlement in the matter of John T. Sanders v. Cuyahoga County, et al., United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:21-cv-1254; authorizing the

County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law

**On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2023-0239 was considered and adopted by unanimous vote.**

f) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0240: A Resolution accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**Clerk Richardson read Resolution No. R2023-0240 into the record.**

**This item will move to the September 26, 2023 Council meeting agenda for consideration for second reading adoption under suspension of rules.**

- 2) R2023-0241: A Resolution confirming the County Executive's appointment of Christopher Alvarado as Director of the Department of Regional Collaboration, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Jones referred Resolution No. R2023-0241 to the Committee of the Whole.**

- 3) R2023-0242: A Resolution authorizing an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2023 to extend the time period to 9/30/2024 and for additional funds in the amount of \$7,876,928.00, for a total not-to-exceed amount of \$17,740,473.00; authorizing the County Executive to execute the amendment and all other documents consistent with this

Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Sheriff Department

**Council President Jones referred Resolution No. R2023-0242 to the Public Safety and Justice Affairs Committee.**

- 4) R2023-0243: A Resolution making an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2023-0243 to the Public Works, Procurement & Contracting Committee.**

- 5) R2023-0244: A Resolution making an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new, never titled sewer vac trucks for use by the Sanitary Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2023-0244 to the Public Works, Procurement & Contracting Committee.**

- 6) R2023-0245: A Resolution making an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of (3) new, never titled Ford F-550 regular cab trucks and (3) new never titled Ford F-550 crew trucks, for use by the Road and Bridge Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2023-0245 to the Public Works, Procurement & Contracting Committee.**

- 7) R2023-0246: A Resolution authorizing a payment to The Mt. Sinai Health Care Foundation, as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

**Council President Jones referred Resolution No. R2023-0246 to the Health, Human Services & Aging Committee.**

- 8) R2023-0247: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25<sup>th</sup> Street, LLC for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25<sup>th</sup> Street, Cleveland, Ohio; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

**Council President Jones referred Resolution No. R2023-0247 to the Economic Development & Planning Committee.**

- 9) R2023-0248: A Resolution amending Resolution No. R2023-0122, dated 5/23/2023, which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023, by removing Village of Highland Hills and reducing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and declaring the necessity that this Resolution become immediately effective:



- h) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for a Comprehensive Plan Update.
- a) City of Bedford in the amount not-to-exceed \$150,000.00 for the Bedford Gazebo and Train Station Repair Project.
- b) City of Berea in the amount not-to-exceed \$150,000.00 for the Emerson Avenue Improvement Project.
- c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Brooklyn Recreation Center Natatorium Roof and Skylight Replacement.
- d) City of Brooklyn Heights in the amount not-to-exceed \$150,000.00 for the ADA Restroom Project.
- e) Village of Cuyahoga Heights in the amount not-to-exceed \$150,000.00 for the East 71<sup>st</sup> Street Stabilization Project.
- f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for the Public Facility Regional Environmental Improvement Project.
- g) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dan Kostel Recreation Center Infrastructure and Accessibility Improvement Project.
- i) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Restoration Project-Phase 2: Construction of Shelter and Bandstand.
- j) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for installation of ADA Playground Equipment and Surfacing.
- k) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for the Bardbury Avenue Resurfacing Project.
- l) Village of Newburgh Heights in the amount not-to-exceed \$69,930.00 for Master Planning services.

- m) City of North Olmsted in the amount not-to-exceed \$150,000.00 for the Brookpark Road Underpass Pedestrian Safety Enhancement Project.
- n) Village of North Randall in the amount not-to-exceed \$150,000.00 for the Housing Rehabilitation and Preservation Program.
- o) Village of Oakwood in the amount not-to-exceed \$150,000.00 for the Tryon Road Pedestrian Safety Improvement Project.
- p) Olmsted Township in the amount not-to-exceed \$150,000.00 for the Cook Road Sidewalk Project.
- q) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the purchase of a Fire Paramedic Vehicle.
- r) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Fire Station No. 1 Roof Replacement.
- s) City of South Euclid in the amount not-to-exceed \$150,000.00 for the South Belvoir Boulevard Phase 2: Concrete Repair Project.
- t) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for the Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 4.
- u) Village of Woodmere in the amount not-to-exceed \$85,000.00 for the Exterior Home Maintenance Grant Program.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Turner, Tuma, Sweeney, Kelly, Simon and Gallagher

**Council President Jones referred Resolution No. R2023-0248 to the Community Development Committee.**

- 10) R2023-0249: A Resolution authorizing HOME and Emergency Rental Assistance 2 loans to various organizations, or their designees, in the total amount not-to-exceed \$6,350,000.00 for various affordable housing projects; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loans and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Benjamin Rose Institute on Aging in the amount not-to-exceed \$1,000,000.00 for the construction of (20) new units and rehabilitation of (60) units at the Margaret Wagner Senior Apartments, located at 2373 Euclid Avenue, in the City of Cleveland Heights.
  - b) Commonwealth Development Corporation of America in the amount not-to-exceed \$450,000.00 for the construction of (49) new units at the Garrett Square Senior Apartments, located at East 125<sup>th</sup> Street, in the City of Cleveland.
  - c) Commonwealth Development Corporation of America in the amount not-to-exceed \$1,000,000.00 for the construction of (48) new units at the Puritas Senior Apartments, located at 14410 Puritas Avenue, in the City of Cleveland.
  - d) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,000,000.00 for the construction of (62) new units at the Emerald Senior, located at 11100 Superior Avenue, in the City of Cleveland.
  - e) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the rehabilitation of (4) housing units and construction of (1) housing unit for Nelson Court Phase II Project, located at 11714 – 11716 Nelson Court, in the City of Lakewood.
  - f) Famicos Foundation in the amount not-to-exceed \$450,000.00 for the construction of (40) newly constructed single family housing units in the City of Cleveland.

- g) Flaherty & Collins in the amount not-to-exceed \$1,000,000.00 for the construction of (61) new units for low-income families in the City of Cleveland.
- h) Levin Group Inc. in the amount not-to-exceed \$1,000,000.00 to construct (60) multi-family housing units for a mixed-used, mixed-income, mixed-population, historic adaptive-reuse of a vacant property, located at 3160 West 33<sup>rd</sup> Street, in the City of Cleveland.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

**Council President Jones referred Resolution No. R2023-0249 to the Community Development Committee.**

- 11) R2023-0250: A Resolution authorizing an amendment to Contract No. 2487 with Empowering and Strengthening Ohio's People for counseling and financial assistance services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

**Council President Jones referred Resolution No. R2023-0250 to the Community Development Committee.**

- 12) R2023-0251: A Resolution authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000,000.00 for emergency rental and utility services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2023 – 6/30/2025; authorizing the County Executive to execute Contract No. 3407 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

**Council President Jones referred Resolution No. R2023-0251 to the Community Development Committee.**

13) R2023-0252: A Resolution making awards on RQ11808 to various providers in the total amount not-to-exceed \$8,353,645.74 for youth workforce employment, education and training services in connection with Comprehensive Case Management Employment Program for the period 7/1/2023 - 6/30/2025; authorizing the County Executive to execute Contract Nos. 3414, 3634, 3646, 3649 & 3651 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) For out-of-school services:

a) Contract No. 3414 with The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions in the amount not-to-exceed \$2,411,259.36.

b) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,587,017.00.

c) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81.

d) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,642.15.

ii) For in-school services:

a) Contract No. 3651 with Cuyahoga Community College District in the amount not-to-exceed \$287,830.42.

Sponsor: County Executive Ronayne/Department of Workforce Development

**Council President Jones referred Resolution No. R2023-0252 to Education, Environment & Sustainability Committee.**

14) R2023-0253: A Resolution authorizing an amendment to Agreement No. 1175 with The MetroHealth System for the

MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2022 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$1,645,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

**Council President Jones referred Resolution No. R2023-0253 to the Human Resources, Appointments & Equity Committee.**

- 15) R2023-0254: A Resolution authorizing a contract with Medical Mutual of Ohio in the amount not-to-exceed \$1,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023; authorizing the County Executive to execute Contract No. 3403 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

**Council President Jones referred Resolution No. R2023-0254 to the Human Resources, Appointments & Equity Committee.**

11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee will take place on October 2 at 1:00 p.m.**

**Mr. Tuma reported that Public Works, Procurement & Contracting will meet on Wednesday, September 20 at 10:00 a.m.**

**Mr. Gallagher reported that Public Safety and Justice Affairs will meet on Tuesday, September 19 at 1:00 p.m.**

**Mr. Schron reported that Economic Development & Planning will meet on Monday, September 18 at 3:00 p.m.**

**Ms. Conwell reported that Health, Human Services & Aging will meet on Wednesday, September 20 at 1:00 p.m.**

**Ms. Turner reported that Human Resources, Appointments & Equity will meet on Tuesday, September 19 at 10:00 a.m.**

**Ms. Stephens reported that Community Development will meet on Monday, September 18 at 10:00 a.m.**

**Ms. Simon reported that Education, Environment & Sustainability will meet on Wednesday, September 20 at 3:00 p.m.**

**12. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**13. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 5:36 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0255

<p>Sponsored by: <b>Council President Jones on behalf of the Cuyahoga County Veterans Service Commission</b></p>	<p><b>A Resolution</b> approving a Collective Bargaining Agreement between Cuyahoga County Veterans Service Commission and the American Federation of State, County and Municipal Employees, Ohio Council 8, representing approximately 19 employees in various classifications for the period 9/26/2023-9/25/2026; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Veterans Services Commission (“CCVSC”) and the American Federation of State, County and Municipal Employees, Ohio Council 8 (“the Union”) have engaged in negotiations in an effort to negotiate a successor Collective Bargaining Agreement (“CBA”) representing approximately 19 employees in the CCVSC.

WHEREAS, the parties have met on multiple occasions to negotiate new terms and have reached a tentative agreement on a successor collective bargaining agreement; and

WHEREAS, on or about September 1, 2023, the members of the bargaining unit voted to ratify the proposed collective bargaining agreement; and

WHEREAS, on or about August 29, 2023, the Board of Commissioners of the CCVSC voted to ratify the proposed collective bargaining agreement; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and



WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, the CCVSC is recommending that Council approve the proposed CBA for the period 9/26/2023-9/25/2026; and

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the CCVSC.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the CBA between the CCVSC and AFSCME, Ohio Council 8 representing approximately 19 employees in the classifications of Digital Contact Coordinator/CSVSO, Financial Service Officer, Network Administrator, Office Support Specialist, Operations Specialist, Outreach Coordinator, and Veterans Service Officer with the CCVSC for the period of 9/26/2023-9/25/2026, and authorizes the execution by the Board of Commissioners of the CCVSC and its administrators of all the documents necessary to execute this transaction.

**SECTION 2.** The Cuyahoga County Council hereby determines that the CCVSC has the necessary funds to compensate the bargaining unit employees and to make any and all expenditures as required by the provisions of this CBA.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the Cuyahoga County Veterans Service Commission. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

Journal \_\_\_\_\_

\_\_\_\_\_, 2023

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0256

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to Forget Me Not Animal Rescue for food and medical expenses for rescued animals from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$20,000 to Forget Me Not Animal Rescue for food and medical expenses for rescued animals; and

**WHEREAS**, Forget Me Not Animal Rescue estimates approximately 160 families will be served annually through this award; and

**WHEREAS**, Forget Me Not Animal Rescue estimates the total cost of the project is \$20,000; and

**WHEREAS**, Forget Me Not Animal Rescue indicates the other funding source(s) for this project includes:

- A. \$1,000 from Football Squares;
- B. \$500 from raffles with donated prizes;
- C. \$300 from Holiday Photo Shoot; and

**WHEREAS**, Forget Me Not Animal Rescue is estimating the start date of the project will be November 2023 and the project will be completed by October 2024; and

**WHEREAS**, Forget Me Not Animal Rescue requested \$20,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Forget Me Not Animal Rescue to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Forget Me Not Animal Rescue from the General Fund made available by the American Rescue Plan Act revenue replacement provision for food and medical expenses for rescued animals.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0257

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$100,000, to Providence House for the Providence House East Side Community Services Hub from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$100,000 to the Providence House for the Providence House East Side Community Services Hub; and

**WHEREAS**, the Providence House estimates approximately 250 families will be served annually through this award; and

**WHEREAS**, the Providence House estimates approximately 75 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Providence House estimates the total cost of the project is \$5,513,000; and

**WHEREAS**, the Providence House indicates the other funding source(s) for this project are being sought from the FY 23-24 Ohio State Capital Budget, private funders, and the City of Cleveland; and

**WHEREAS**, the Providence House is estimating the start date of the project will be Spring 2023 and the project will be completed by Spring 2024; and

**WHEREAS**, the Providence House requested \$500,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the Providence House to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the Providence House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Providence House East Side Community Services Hub.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0258

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to the Greater Cleveland Habitat for Humanity, Inc. for the Cleveland Habitat Headquarters Building Acquisition Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$25,000 to the Greater Cleveland Habitat for Humanity for the Cleveland Habitat Headquarters Building Acquisition Project; and

**WHEREAS**, the Greater Cleveland Habitat for Humanity estimates approximately 50,000 people and 80 households will be served annually through this award; and

**WHEREAS**, the Greater Cleveland Habitat for Humanity estimates approximately 75 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Greater Cleveland Habitat for Humanity estimates the total cost of the project is \$2,800,000; and

**WHEREAS**, the Greater Cleveland Habitat for Humanity indicates the other funding source(s) for this project includes:

- A. \$500,000 from the City of Cleveland
- B. \$100,000 from the Cuyahoga County District 3 ARPA Community Grant Fund;
- C. Habitat Cash;
- D. Private Financing; and

**WHEREAS**, the Greater Cleveland Habitat for Humanity is estimating the start date of the project will be March 2023 and the project will be completed by December 2024; and

**WHEREAS**, the Greater Cleveland Habitat for Humanity requested \$250,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Greater Cleveland Habitat for Humanity to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Greater Cleveland Habitat for Humanity, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cleveland Habitat Headquarters Building Acquisition Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0259

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$50,000 to To Attain Healing LLC for the community mental behavioral health center project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$50,000 to To Attain Health LLC for the community mental behavioral health center project; and

**WHEREAS**, To Attain Health LLC estimates approximately 100 people will be served annually through this award; and

**WHEREAS**, To Attain Health LLC estimates approximately 17 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, To Attain Health LLC estimates the total cost of the project is \$150,000; and

**WHEREAS**, To Attain Health LLC indicates the other funding source(s) for this project includes:

- A. \$30,000 from a NFCU Personal Loan;
- B. \$12,000 Business Credit Cards;
- C. \$76,000 from Business Accounts; and

**WHEREAS**, To Attain Health LLC is estimating the start date of the project will be June 2023 and the project will be completed by September 2023; and

**WHEREAS**, To Attain Health LLC requested \$50,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to To Attain Health LLC to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to To Attain Health LLC from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the community mental behavioral health center project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0260

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$500,000, to the Famicos Foundation for the Glenville Housing Preservation Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$500,000 to the Famicos Foundation for the Glenville Housing Preservation Project; and

**WHEREAS**, the Famicos Foundation estimates approximately five households will be served annually through this award; and

**WHEREAS**, the Famicos Foundation estimates approximately 10 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Famicos Foundation estimates the total cost of the project is \$1,750,000; and

**WHEREAS**, the Famicos Foundation indicates the other funding source(s) for this project includes:



- A. \$1,000,000 from a Village Capital Corporation Loan;
- B. \$200,000 from equity;
- C. \$50,000 from other sources; and

**WHEREAS**, the Famicos Foundation is estimating the start date of the project will be January 2024 and the project will be completed by Fall 2025; and

**WHEREAS**, the Famicos Foundation requested \$500,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$500,000 to the Famicos Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$500,000 to the Famicos Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Glenville Housing Preservation Project.

**SECTION 2.** No award funds shall be disbursed until the Famicos Foundation has confirmed receipt of all other funding sources necessary to finance the project. In the event the Famicos Foundation has not confirmed receipt of all other funding sources within six months of the effective date of this Resolution, the award made herein shall be null and void; and

**SECTION 3.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 5.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 6.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 7.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 8.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 9.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20 \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0261

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Lee Road Baptist Church for the Harvard Family Institute Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Lee Road Baptist Church for the Harvard Family Institute Program; and

**WHEREAS**, the Lee Road Baptist Church estimates approximately 150 people will be served annually through this award; and

**WHEREAS**, the Lee Road Baptist Church estimates approximately 5 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Lee Road Baptist Church estimates the total cost of the project is \$25,000; and

**WHEREAS**, the Lee Road Baptist Church indicates the other funding source(s) for this project includes:

- A. \$7,000 from the American Baptist Churches Home Missions;

- B. \$4,000 from the Lee Road Baptist Church;
- C. \$4,000 from the Fairmount Presbyterian Church; and

**WHEREAS**, the Lee Road Baptist Church is estimating the start date of the project will be October 2023 and the project will be completed by September 2024; and

**WHEREAS**, the Lee Road Baptist Church requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Lee Road Baptist Church to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Lee Road Baptist Church from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Harvard Family Institute Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0222

<p>Sponsored by: <b>Councilmember Conwell</b></p> <p>Co-sponsored by: <b>Councilmembers Turner, Miller and Sweeney</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$250,000, to Mobile Med1 d.b.a. Medworks for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$250,000 to Mobile Med1 for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland; and

**WHEREAS**, Mobile Med1 estimates approximately 300 people will be served annually through this award; and

**WHEREAS**, Mobile Med1 estimates approximately 8 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Mobile Med1 estimates the total cost of the project is \$324,150; and

**WHEREAS**, Mobile Med1 indicates the other funding source(s) for this project includes:

- A. \$40,000 from Delta Dental;
- B. \$45,000 from the PCP & Ponsky Family;
- C. \$15,000 from the Thatcher Family Fund;
- D. \$7,500 from the Parker Hannifin Foundation; and

**WHEREAS**, Mobile Med1 is estimating the start date of the project will be October 2023 and the project will be completed by December 2026; and

**WHEREAS**, Mobile Med1 requested \$250,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the Mobile Med1 to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to Mobile Med1 from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.



**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: August 1, 2023  
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 20, 2023

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0230

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to the Metro West Community Development Corp for the Future Ink Graphics' Creative Development project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$20,000 to the Metro West Community Development Corp for the Future Ink Graphics' Creative Development project; and

**WHEREAS**, the Metro West Community Development Corp estimates approximately 6 to 8 people will be served annually through this award; and

**WHEREAS**, the Metro West Community Development Corp estimates approximately 4 to 5 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Metro West Community Development Corp estimates the total cost of the project is \$35,000; and

**WHEREAS**, the Metro West Community Development Corp indicates the other funding source(s) for this project includes:

- A. \$10,000 from the Cuyahoga County Board of Developmental Disabilities;
- B. \$5,000 from the Cleveland Foundation; and

**WHEREAS**, the Metro West Community Development Corp is estimating the start date of the project will be September 2023 and the project will be completed by March 2024; and

**WHEREAS**, the Metro West Community Development Corp requested \$20,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Metro West Community Development Corp to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Metro West Community Development Corp from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Future Ink Graphics' Creative Development project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0231

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Conwell</b>	

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program; and

**WHEREAS**, the Downtown Cleveland Alliance estimates approximately 27 million people will be served annually through this award; and

**WHEREAS**, the Downtown Cleveland Alliance estimates approximately one permanent job will be created or retained through this project; and

**WHEREAS**, the Downtown Cleveland Alliance estimates the total cost of the project is \$74,352.26; and

**WHEREAS**, the Downtown Cleveland Alliance indicates the other funding source(s) for this project includes \$74,352.26 from the Downtown Cleveland Improvement Corporation; and

**WHEREAS**, the Downtown Cleveland Alliance has indicated the start date of the project was be July 2022 and the project will be ongoing; and

**WHEREAS**, the Downtown Cleveland Alliance requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Downtown Cleveland Alliance to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Downtown Cleveland Alliance from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Neighborhood Safety Specialist Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.



**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested in Committee: September 19, 2023

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0232

Sponsored by: <b>Councilmember Jones</b>  Co-sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$100,000, to Hazelwood Court, LLC for the Hazelwood Court senior housing project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$100,000 to Hazelwood Court, LLC for the Hazelwood Court senior housing project; and

**WHEREAS**, Hazelwood Court, LLC estimates approximately 53 people will be served annually through this award; and

**WHEREAS**, Hazelwood Court, LLC estimates approximately three permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Hazelwood Court, LLC estimates the total cost of the project is \$13,951,322; and

**WHEREAS**, Hazelwood Court, LLC indicates the other funding source(s) for this project includes:

- A. \$750,000 from a 1<sup>st</sup> Mortgage from Key;
- B. \$120,588 from a Key B Note Loan;
- C. \$10,668,933 from KCDC LIHTC Equity;
- D. \$1,000,000 from AHP-FHLB Cincinnati;
- E. \$450,000 from Cuyahoga County HOME program;
- F. \$1,000 from AHP Member/Sponsor Grants
- G. \$298,301 from Other Sources/GP Capital Contribution;
- H. \$662,500 from Deferred Fees; and

**WHEREAS**, Hazelwood Court, LLC is estimating the start date of the project will be September 2022 and the project will be completed by December 2023; and

**WHEREAS**, Hazelwood Court, LLC requested \$100,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to Hazelwood Court, LLC to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to Hazelwood Court, LLC from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Hazelwood Court senior housing project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 20, 2023

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0233

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church; and

**WHEREAS**, Ohio Voice estimates approximately 50-150 people will be served annually through this award; and

**WHEREAS**, Ohio Voice estimates approximately 12 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Ohio Voice estimates the total cost of the project is \$10,000; and

**WHEREAS**, Ohio Voice is estimating the start date of the project will be January 2023 and the project will be completed by August 2023; and

**WHEREAS**, Ohio Voice requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Ohio Voice to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Ohio Voice from the General Fund made available by the American Rescue Plan Act revenue replacement provision for repairs and refrigerator replacement at the Fifth Christian Church.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after

disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0234

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$20,000, to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project; and

**WHEREAS**, Delta Alpha Lambda Foundation, Inc. estimates approximately 2,000 people will be served annually through this award; and

**WHEREAS**, Delta Alpha Lambda Foundation, Inc. estimates approximately 20 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Delta Alpha Lambda Foundation, Inc. estimates the total cost of the project is \$20,000; and

**WHEREAS**, Delta Alpha Lambda Foundation, Inc. indicates the other funding source(s) for this project includes:

- A. \$5,000 from the DAL Foundation delivery grade wide rear door
- B. \$1,000 from Case Western Reserve University Prevention Research Center for Healthy Neighborhoods;
- C. \$20,000 from the Hunger Network Food Purchase Stipend; and

**WHEREAS**, Delta Alpha Lambda Foundation, Inc. is estimating the start date of the project will be October 2023 and the project will be completed by November 2023; and

**WHEREAS**, Delta Alpha Lambda Foundation, Inc. requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Delta Alpha Lambda Foundation, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Delta Alpha Lambda Foundation, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0236**

Sponsored by: <b>Council President Jones</b>	<b>A Resolution</b> approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Ohio Revised Code Chapter 345 provides that a county may establish a memorial to commemorate the services of all members and veterans of the armed forces, and authorizes the taxing authority of the county to appoint a board of trustees for such a memorial; and

WHEREAS, Article III, Section 3.01 of the County Charter establishes that the County Council is the "taxing authority;" and

WHEREAS, Ohio Revised Code Chapter 345 provides that such appointments to the Soldiers' and Sailors' Monument Commission Board of Trustees shall be made for terms of five years; and

WHEREAS, Brigadier General Peter Collins (replacing Tracy A. Jemison II) desires to be appointed to the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees to the unexpired term ending 11/5/2025:

WHEREAS, Donald J. Jaffe (since 2014), Richard T. Prasse (since 2005), and Michael R. Sliwinski (since 2018) have served and actively contributed to the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees and are each seeking reappointment for a five year term; and

WHEREAS, Council has determined that these appointments and reappointments are qualified to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees and that their service would be beneficial to the ongoing success and development of the Cuyahoga County Soldiers' and Sailors' Monument Commission; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves the appointment and reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees as follows:

- i) Appointment for an unexpired term ending 11/5/2025:
  - a) Brigadier General Peter Collins
  
- ii) Reappointments for the term 11/16/2023 – 11/15/2028:
  - a) Donald N. Jaffe
  - b) Richard T. Prasse
  - c) Michael R. Sliwinski

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Board. Provided that this Resolution receives the affirmative vote of eight (8) members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**BGEN PETER COLLINS, USMC (RET.)**

Brigadier General Collins was raised in Kirtland, Ohio. He is a 1981 graduate of University of Mississippi and a 1984 graduate of the University of Memphis School of Law. He has a LL.M (International Law) from Tulane University. Upon completion of the Naval Justice School, he served on active duty for 28 years and was assigned to several domestic and overseas locations. On numerous occasions he provided legal advice to senior officials, to include the Secretary of the Navy and the Commandant of the Marine Corps, concerning significant military justice cases, U.S. treaty obligations, domestic law, operational issues, and international law. Leadership responsibilities include managing the Navy – Marine Corps Appellate Review Activity, the Commandant’s uniformed legal office, and the daily operations of an air station located in Japan. He served as the Staff Judge Advocate for 1st Marine Wing and III Marine Expeditionary Force in Okinawa, Japan, and as the Deputy Staff Judge Advocate to the Commandant of the Marine Corps, and later as the Assistant Judge Advocate General of the Navy (Military Law).



Career assignments: Brigadier General Collins was commissioned in 1981 through the Platoon Leaders Class, the officers commissioning program of the U.S. Marine Corps, and attended the Lawyer’s Course at Naval Justice School, Newport, after attending The Basic School at Quantico and before reporting to Marine Corps Base Camp Lejeune for various assignments as an attorney with titles of Defense Counsel, Legal Assistance Officer, and Special Assistant to the U.S. Attorney. Brigadier General Collins later served the 4th Marine Division as a Military Justice Officer; the 3D Force Service Support Group in Okinawa as Senior Defense Counsel; and as the Assistant Staff Judge Advocate and Deputy Staff Judge Advocate, respectively, for the headquarters staffs of U.S. Central Command and the U.S. Marine Forces Atlantic. He was both the Station Judge Advocate and the Executive Officer of the Marine Corps Air Station Iwakuni, Japan, and the Staff Judge Advocate for both the 1st Marine Aircraft Wing and the III Marine Expeditionary Force in Okinawa, Japan.

After serving six years in Japan, Brigadier General Collins received orders to serve at Headquarters, U.S. Marine Corps for duties as the Deputy Staff Judge Advocate to the Commandant of the Marine Corps. Prior to retiring in 2011, he was the Assistant Judge Advocate General of the Navy for Military Justice and was assigned to the Navy-Marine Corps Appellate Review Activity in Washington, D.C. After retiring from the Marine Corps, he was the Executive Vice President for the Navy-Marine Corps Relief Society, Arlington, Virginia and served as a Board Member for the Navy Mutual Aid Association.

Personal Decorations: Legion of Merit (three awards), Defense Meritorious Service Medal, Meritorious Service Medal, Joint Commendation Medal, and the Navy and Marine Corps Achievement Medal.

Education: Culver Military Academy; BBA University of Mississippi; J.D., University of Memphis; and Master of Laws in International Law, Tulane University.



**BIOGRAPHICAL RESUME  
OF  
DONALD N. JAFE**



**Education:** Case Western Reserve University (B. A. –political science; J.D. – law)

**Bar Admissions:** Ohio Supreme Court; U.S. Supreme Court; U. S. Court of Appeals (3<sup>rd</sup>, 6<sup>th</sup>, 7<sup>th</sup> Circuits), U.S. Court of Appeals for the Armed Forces; U.S. District Court (ND, Ohio; SD, Ohio; ED, Michigan; ND, Illinois)

**Legal Experience:** Former law clerk to Judge Paul C. Weick, US Court of Appeals (6<sup>th</sup> Circuit); former Assistant Director of Law & Prosecutor, City of Cleveland Heights; former Trust Officer, Union Commerce Bank; former Assistant U.S. Attorney (Chief, Civil Section), Northern District of Ohio; former Acting Judge, Cleveland Heights Municipal Court; former Acting Judge, Shaker Heights Municipal Court; former Hearing Officer, Ohio Department of Education (Special Education; former Arbitrator, American Arbitration Association (Labor Panel and Commercial Law Panel). In practice of law for 57 years  
Current Fact Finder & Conciliator, State Employment Relations Board; current Hearing Officer, Ohio Department of Health, current Arbitrator, Better Business Bureau

**Military Service:** Graduate, US Army Intelligence School (with honors); Captain, US Army Reserve, JAGC (Honorable Discharge), Ohio Military Reserve, Brigadier General (former Deputy Commander for Administration and Support; former Staff Judge Advocate). Former Ombudsman, Employer Support of the Guard and Reserve, Office of Assistant Secretary of Defense, US Department; of Defense

**Honors & Activities:** Ohio State Bar Association (Life Member); Ohio State Bar Foundation (Life Fellow); Cleveland Metropolitan Bar Association (Life Member); Tau Epsilon Rho Law Society; Delta Sigma Rho; Pi Sigma Alpha; Kappa Kappa Psi; Who's Who in American Law; Who's Who in America

## RICHARD T. PRASSE PARTNER



Hahn Loeser & Parks LLP  
200 Public Square, Suite 2800  
Cleveland, Ohio 44114



Richard T. (“Ted”) Prasse represents private and public sector employers in NLRB and SERB matters, labor negotiations, arbitrations, wage and hour issues (including employment class actions), equal employment litigation, employer counseling, OSHA, and Ohio Workers’ Compensation. Ted also represents schools in constitutional and statutory issues in public, student and employee matters.

### *Representative Experience*

- Long-standing and national representation of largest privately held multi-industry corporation in employment, union relations and litigation matters.
- Nationwide representation of multi-facility meat producer and processor in employment matters.
- Nationwide representation of international apparel manufacturer in labor and employment matters in numerous states, including Kansas, Missouri, Nebraska, New York, Ohio, Pennsylvania and Washington. Cases have included a wide range of issues, including race, national origin, sexual orientation, sex, and disability discrimination, sexual harassment, racial harassment, and workers’ compensation retaliation.
- Representation of a national manufacturer in collective bargaining, culminating in strike and plant closing.
- Representation of a national pharmaceutical firm in collective bargaining with improved quality and productivity during multi-year plant closing.
- Representation of manufacturers in collective bargaining to end participation in multi-employer pension and welfare plans.

### *Professional History*

- Partner, Hahn Loeser & Parks LLP, 1990-present.
- Associate, Squire, Sanders & Dempsey, 1981-90.

### *Admissions*

- State of Ohio, 1981.

### *Education*

- Case Western Reserve University, School of Law, J.D., 1981.
- Duke University, B.A., History, 1975.

### *Awards & Distinctions*

- *The Best Lawyers in America*®, Labor Law-Management, Employment Law-Management, 2011-19.
- AV Preeminent®, Martindale-Hubbell.

### *Community Involvement*

- National History Day, Executive Committee, Board of Trustees; Former President, 1997-2000, 2006-09; NHD is 2012 Recipient of National Humanities Medal from President Obama.
- National Aviation Heritage Alliance, Trustee and Secretary.
- Ohio Historical Society, Board of Trustees, Former President and Chair, 2008-12.



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**RICHARD T. PRASSE**  
*PARTNER*

- Case Western Reserve University History Associates, Director and President.
- Cuyahoga County Soldiers' and Sailors' Monument Commission, President.
- Rutherford B. Hayes Presidential Center, Trustee and Treasurer.
- The Dawes Arboretum, Trustee and Secretary.
- United Cerebral Palsy of Greater Cleveland, Board of Directors, Former President.
- Ohio Supreme Court Task Force on the History of Ohio Courts, Appointed by Chief Justice O'Connor.
- Legislative Commission on Education and Preservation of State History, Appointed by Governor Strickland.
- Association of Ohio Commodores, Appointed by Governor Kasich.

# Michael R. Sliwinski

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## Work Experience

**Ohio Lottery Commission** Cleveland, Ohio June 2014 – April 2016; February 2018 – present;  
*Assistant Legal Counsel* – Advise the Ohio Lottery Commission on various legal matters; review prize transfers prior to hearings in probate courts throughout Ohio; respond to public records requests; provide counsel regarding prize eligibility in cases of damaged, lost, or stolen lottery tickets; review video lottery employee license denials, suspensions and revocations prior to administrative hearings; prepare and review office policies;

**Cleveland Municipal Court** Cleveland, Ohio April 2016 – January 2018  
*Judge* – Appointed by Governor John Kasich to preside over trials, motion hearings, and pretrial conferences between litigants, including criminal cases involving the State of Ohio or City of Cleveland and various defendants, and civil disputes arising in the City of Cleveland; determined appropriate bond in felony cases including offenses of murder, rape, burglary, weapons, drugs, and domestic violence; assigned by administrative judge to preside over a Dedicated Domestic Violence docket and serve on the court's Veteran's Treatment Docket;

**Ohio Attorney General** Cleveland, Ohio July 2007 – June 2014  
*Assistant Attorney General* – Consumer Protection Section: litigated consumer law cases including automobile title financing fraud, home improvement contractor scams, and general unfair, deceptive, and unconscionable acts and practices in state and federal court; prosecuted criminal cases arising within the jurisdiction of Lakeland Community College; represented Cleveland Regional Office in matters involving Ohio's Public Records Act; conducted press interviews and presentation of educational seminars on Ohio's Public Records and Open Meetings Acts; represented Ohio Attorney General's Office on Bureau of Motor Vehicles Study Group mandated by Ohio House Bill 2 – chaired the Title Defect Rescission Fund sub-committee;

**Sliwinski Law Co. L.P.A.** Strongsville, Ohio November 2003 – July 2007  
*Attorney* – Litigated consumer law cases; represented defendants in criminal proceedings; assisted in the formation of business entities; provided legal counsel to executors in estate administrations; assisted clients in the preparation of wills, trusts, and powers of attorney; represented debtors in bankruptcy proceedings;

**Notre Dame College**, South Euclid, Ohio January 2004 – February 2006  
*Adjunct Professor* – Courses taught included: Labor Relations, Criminal Justice, and Business and Government;

**Dunlevey, Mahan & Furry**, Dayton, Ohio June 2002 – December 2002  
*Law Clerk* – Researched Workers' Compensation, EPA and OSHA issues; prepared memoranda detailing research projects; wrote position paper in support of administrative appeal; edited and revised OSHA compliance guide for National Frame Builders Association; researched new asbestos legislation.

**David M. Deutsch L.P.A.**, Dayton, Ohio May 2001 – June 2002  
*Law Clerk* – Researched and prepared legal memoranda; prepared complaints in insurance, personal injury and employer intentional tort actions; prepared motions and responses in opposition to motions.

**Graves and Horton, L.L.C.**, Cleveland, Ohio June 2000 – August 2000  
*Temporary Legal Assistant* – Prepared Uniform Commercial Code forms; conducted interrogatories with clients, and reviewed documents.

**Law Offices of Barbara Lee Melvin**, Honolulu, Hawaii June 1998 – December 1998  
*Legal Intern*

## **Education**

**University of Dayton School of Law**, Dayton, Ohio *Juris Doctorate, cum laude* May 2003

Class Rank: Top 15%

**University of Dayton Law Review** Staff Writer

### **Moot Court Team**

- Honorable Walter Rice Moot Court Competition Finalist
- Ruby R. Vale Corporate Moot Court Competition Competitor

President's Scholarship recipient

CALI award recipient in the subjects of Professional Responsibility, and Consumer Protection

Student Bar Association: First Year Class Treasurer; Finance Committee; Grading Curve Committee; Third Year Executive Board Secretary

**Chaminade University of Honolulu**, Honolulu, Hawaii

*Bachelor of Arts in Political and Historical Studies, Magna cum laude* May 1999

*Bachelor of Science in Criminal Justice, Magna cum laude* May 1999

G.P.A.: 3.9

- Delta Epsilon Sigma National Honor Society
- Alpha Phi Sigma Criminal Justice Honor Society

## **Military Experience**

**United States Marine Corps**, Kailua, Hawaii

June 1994 – April 1998

*Fund Administrator/Musician* – Basic rifleman, musician, and budget administrator;

## **Publications**

Ohio Consumer Law, 2016-2017 ed. (Baldwin's Ohio Handbook Series) West Publishing

Author: Chapter 26 – Credit Services Organization Act

Author: Chapter 27 – Debt Adjuster's Act

## **Presentations**

July 22, 2011 – CLE Presentation: The Supreme Court of Ohio Judicial College Consumer Law Issues: General Overview of CSPA and Associated Statutes

October 6, 2010 – CLE Presentation: Application of the Debt Adjuster's Act and Credit Services Organization Act to Telephone Consumer Protection Act Cases

March 11, 2009 – Presentation to Lakewood City Council: Ohio's Public Records and Open Meetings Law

January 15, 2009 – CLE Presentation: Ohio's Public Records and Open Meetings Law: Issues Facing Municipal Law Directors and Prosecutors

## **Bar Associations**

Ohio Bar Association

Cleveland Metropolitan Bar Association

Northeast Ohio Municipal Prosecutor's Association, past Vice President

West Shore Bar Association

## **Boards and Commissions**

Trustee and Treasurer: Cuyahoga County Soldiers and Sailors Monument, 2011- 2016

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0223

Sponsored by: <b>Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on July 12, 2023, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through D) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Appraisal System Administrator*  
Class Number: 16311

Pay Grade: 17B/Exempt (No change)

\* This classification has been functionally supervised by the Fiscal Office for the past few years. The change in departments from Information Technology to the Fiscal Office effectuates this change.

Exhibit B: Class Title: *Communications Specialists*

Class Number: 10151

Pay Grade: 11A/Exempt (No change)

\* PRC routine maintenance. Classification last revised in 2012. Health and Human Services was added to the departments. A technology section was added. Changes were made to the distinguishing characteristics, job functions, and language and formatting to reflect added department. No change to pay grade or FLSA status.

Exhibit C: Class Title: *Senior Communications Specialist*

Class Number: 10152

Pay Grade: 12A/Exempt (No change)

\* PRC routine maintenance. Classification last revised in 2012. Health and Human Services was added to the departments. A technology section was added. Changes were made to the distinguishing characteristics, job functions, and language and formatting to reflect added department. No change to pay grade or FLSA status.

Exhibit D: Class Title: *Senior Development Housing Specialist*

Class Number: 21022

Pay Grade: 12A/Exempt

\* PRC routine maintenance. Classification last revised in 2019. Changes were made to the distinguishing characteristics, job functions, and language and formatting to reflect added department. A technology section was added. Pay grade increased from 11A to 12A.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the forgoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: August 1, 2023  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





Deborah Southerington, Chairwoman  
 Thomas Colaluca, Commissioner  
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

Date: July 14, 2023

To: Cuyahoga County Council President Pernel Jones Jr.  
 Council Members, Human Resources, Appointments & Equity  
 Committee

From: Deborah Southerington, Chairwoman  
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on July 12, 2023, the Personnel Review Commission considered and approved recommending modifications to the County’s classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC’s website before any formal action was taken on them. Details of the recommended changes are below:

<b>REVISED CLASSIFICATIONS (Revised Title)</b>	<b>CURRENT PAY GRADE &amp; FLSA</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Appraisal System Administrator 16311	17B Exempt	17B Exempt (No Change)	Information Technology
Communications Specialist 10151	11A Exempt	11A Exempt (No Change)	Communications
Senior Communications Specialist 10152	12A Exempt	12A Exempt (No Change)	Communications
Senior Development Housing Specialist 21022	11A Exempt	12A Exempt	Development

cc: Thomas Colaluca, Commissioner  
 F. Allen Boseman, Commissioner  
 Rebecca Kopcienski, PRC Director  
 Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
 Sarah A. Nemastil, HR Director  
 Kelli Neale, Program Officer 4

Posted: 7/6/2023  
Meeting: 7/12/2023

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>REVISED</b>					
Appraisal System Administrator	16311	17B Exempt	17B Exempt (No Change)	Information Technology	This classification has been functionally supervised by the Fiscal Office for the past few years. The change in departments from Information Technology to the Fiscal Office effectuates this change.
Communications Specialist	10151	11A Exempt	11A Exempt (No Change)	Communications	PRC routine maintenance. Classification last revised in 2012. Health and Human Services was added to the departments. A technology section was added. Changes were made to the distinguishing characteristics, job functions, and language and formatting to reflect added department. No change to pay grade or FLSA status.
Senior Communications Specialist	10152	12A Exempt	12A Exempt (No Change)	Communications	PRC routine maintenance. Classification last revised in 2012. Health and Human Services was added to the departments. A technology section was added. Changes were made to the distinguishing characteristics, job functions, and language and formatting to reflect added department. No change to pay grade or FLSA status.
Senior Development Housing Specialist	21022	11A Exempt	12A Exempt	Development	PRC routine maintenance. Classification last revised in 2019. Changes were made to the distinguishing characteristics, job functions, and language and formatting to reflect added department. A technology section was added. Pay grade increased from 11A to 12A

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Appraisal System Administrator	<b>Class Number:</b>	16311
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	17B
<b>Dept:</b>	Fiscal Department	<b>EXHIBIT A</b>	

### Classification Function

The purpose of this classification is to provide residential property valuations for annual maintenance, reappraisals, triennial updates, reports, and tentative abstracts and to develop and maintain databases and software related to appraisal operations.

### Distinguishing Characteristics

This is a professional-level classification with responsibility for performing activities within the Information Technology Department for the County Fiscal Office related to real estate appraisal. This class works under general direction and plans own work to meet given objectives in a timely and accurate manner. The employee works within a framework of regulations, policies, and procedures. This position has no supervisory responsibilities.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
- Utilizes, troubleshoots, and maintains data for computer assisted mass appraisal systems (CAMA); executes transactions to update data in the real property data warehouse and other real property systems; scrubs CAMA data and performs troubleshooting.
- 30% +/- 10%
- Provides all residential valuation models, costs and comparable sales data for reappraisals; develops plans and timelines for reappraisals; coordinates the workflow for residential annual maintenance.
- 20% +/- 10%
- Produces a variety of periodic and ad hoc reports and abstracts; creates and rolls over certified valuations; extracts data for value change notices; develops residential land rates and maintains database tables.
- 10% +/- 5%
- Coordinates the workflow of the Residential and Commercial Appraisers; prioritizes, reviews, and coordinates work; consults with staff to review work requirements, status, and problems; assists staff with complex or problem situations, may prepare employee performance evaluations; assists GIS Analyst with work and periodic maintenance of the GIS Database; responds to employee issues and concerns.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science, data science, statistical analysis, or a related field and six (6) years of experience in real estate appraisal with three (3) years of experience querying and manipulating databases and data analyses; or an equivalent combination of education, training, and experience.

## Appraisal System Administrator

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

#### **Supervisory Responsibilities**

- No supervisory responsibilities.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and perform routine and advanced statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including a variety of applications, real estate transfers, building permits, emails, memos, databases, and correspondence.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, computer manuals, the Ohio Revised Code (ORC), tax appeals, plat maps, maps, International Association of Assessing Officers (IAAO) publications, and procedures and policy manuals.
- Ability to prepare appraisals, valuations, reports, databases, models, transfers, accounting, abstracts, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret programming and real estate property appraisal terminology and language.
- Ability to communicate with taxpayers, co-workers, supervisors, other County employees, other County employees, boards, and committees.

#### **Environmental Adaptability**

- Work is typically performed in an office environment.

## Appraisal System Administrator

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Communications Specialist	<b>Class Number:</b>	10151
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Communications and Health and Human Services	<b>EXHIBIT B</b>	

### Classification Function

The purpose of this classification is to write and develop internal and external communication collateral for Cuyahoga County's Communications and Health and Human Services (HHS) Departments.

### Distinguishing Characteristics

This is a journey level classification with responsibility for creating, designing, and delivering public relations, marketing, and informational materials. Employees in this classification work under general supervision of a manager but are expected to exercise judgment in performing work and ensure that assigned activities are planned and completed in a timely and efficient manner and according to applicable policies, procedures, and regulations. Essential functions may vary based on individual employee job assignment.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

50% +/- 10%

- Develops and writes internal and external communication collateral for assigned department; develops communication collateral (including press releases, newsletters, employee communications, web writing, blog posts, long-form articles, podcasts, videos, County business, and various campaigns and social media posts); designs, prints, and installs both digital and physical signage; maintains relationships with subject matter experts from different County departments, the media, and other outside sources; updates web pages for various County websites; researches information to prepare for writing stories using online, in-print, and authoritative sources; gathers input from relevant stakeholders and subject matter experts for press release development, blog posts, and media; reviews and analyzes data gathered from sources for content production; collaborates with all County agencies to develop their communication strategies and tactics; develops online surveys to understand the County and community's perspective on specific issues.

35% +/- 10%

- Proposes and develops ideas and strategies to enhance the County's public image; communicates with media personnel regarding Cuyahoga County stories or press releases; facilitates interviews for news media; monitors media coverage via online resources and social media; drafts and/or pitches ideas for approval by the Chief Communications Officer or Council; assists with creating speeches and presentations for County departments and directors; assists in promotion of employee events.

10% +/- 10%

- Reviews, coordinates, and responds to public records requests for assigned department; utilizes storage software to log and track requests; gathers materials and information to send in response to requests; assists with public records audits by answering questions and providing information.

## Communications Specialist

5% +/- 2%

- Develops, coordinates, and executes community education and outreach events; ensures County missions, vision, and values are reflected in content and event materials; researches event opportunities; applies and registers for events on behalf of County agencies' communication plans; coordinates with other County offices for scheduling, volunteers, logistics, and attending and monitoring public engagement during an event.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in public relations, communications, or related field with three (3) years of public relations, marketing communications, or journalism experience; or any equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), or design software (Adobe Cloud Suite).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, and divide, and calculate decimals and percentages.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Requires excellent written and superior verbal communication skills.
- Ability to comprehend a variety of informational documents including monthly and annual reports, editorials, brochures, news segments, spreadsheets, print requests, design files, drafts of newsletters, press releases, and speeches, and other reports and documents.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, agency policies and procedures manual, and County branding standards.

## Communications Specialist

- Ability to prepare presentations, annual reports, newsletters, brochures, editorials, news releases, web pages, design files, internal innovation and performance report, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret public relations, media, and marketing terminology and language.
- Ability to communicate with director, managers, coworkers, other County employees, and the public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Senior Communications Specialist	<b>Class Number:</b>	10152
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12A
<b>Dept:</b>	Communications and Health and Human Services <b>EXHIBIT C</b>		

## Classification Function

The purpose of this classification is to develop strategic communications and ensure internal and external communications for Cuyahoga County's Communications or Health and Human Services (HHS) departments meet department standards.

## Distinguishing Characteristics

This is an advanced journey level classification with responsibility for developing strategic communications, leading day-to-day operations and projects, and ensuring internal and external County communications meet department standards. The employee in this class serves as a lead worker and is expected to become fully aware of operating procedures and policies of the assigned work unit. Positions at this level receive instruction or assistance only as unusual situations arise and are expected to exercise independent judgment and initiative. This class is distinguished from the Communications Specialist by its lead worker responsibilities and increased planning and project management responsibilities. Essential functions may vary based on individual employee job assignment.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 35% +/- 10%
- Plans, directs, and coordinates various communications projects; creates and tracks calendar of content for the year; delegates tasks to team members and oversees completion; develops and monitors project schedules; ensures completed projects meet department standards.
  
- 25% +/- 10%
- Initiates, develops, and maintains working relationships with key individuals from other departments for the purpose of keeping open lines of communication and sourcing stories; provides support to other County departments and agencies regarding communications issues; responds to requests for information from other agencies; coordinates with departments for various events; provides training on web-writing and production; acts as a resource for best practices on external communications.
  
- 20% +/- 10%
- Develops and leads proactive messaging and content within area of expertise; conceptualizes and creates communications for area of responsibility from creation through delivery; ensures all content produced is tied to county brand and strategy; assists with reviews of communications to ensure that branding is coordinated and followed throughout platforms.
  
- 10% +/- 5%
- Produces verbal and written content for internal and external partnerships including editorials, newsletters, speeches, brochures, websites, and magazines; gathers pertinent information and directs delivery; integrates department strategic goals and County branding principles with knowledge of design and communication principles to produce content; plans and coordinates press conferences, media, and special events; manages County Executive Office social media accounts..

## Senior Communications Specialist

10% +/- 5%

- Researches and remains informed about new technologies and tools for content production; makes recommendations for purchase and use of new technologies/tools; develops and recommends communication strategies; ensures that central brand ideas are aligned across various platforms/tools.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in public relations, communications, or related field with five (5) years of public relations, marketing communications, or journalism experience; or any equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), design software (Canva), and marketing software (Constant Contact).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Requires excellent written and verbal communication skills.
- Ability to comprehend a variety of informational documents including monthly and annual reports, editorials, brochures, news segments, spreadsheets, print requests, design files, newsletters, requests for proposals (RFPs), requests for quotes (RFQs), requests for information (RFIs), and other reports and documents.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, agency policies and procedures manual, and County branding standards.

Effective Date: 05.13.2018  
Last Modified: 09.10.2019

## Senior Communications Specialist

- Ability to prepare presentations, annual reports, newsletters, brochures, editorials, news releases, web pages, design files, correspondence, blogs, newsletters, annual reports, communication plans, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to review, evaluate, and revise work product submitted by team members and make recommendations to upper level management.
- Ability to identify, develop, and implement targeted training needs for team members.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret public relations, media, and marketing terminology and language.
- Ability to communicate with director, managers, coworkers, other County employees, media personnel, and the public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Senior Development Housing Specialist	<b>Class Number:</b>	21022
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12A
<b>Dept:</b>	Development	<b>EXHIBIT D</b>	

## Classification Function

The purpose of this classification is to administer community and housing development programs and supervise lower-level housing development staff.

## Distinguishing Characteristics

This is a supervisory level classification that assists with the administration and management of the County's housing and development programs. This class works under the direction of the Administrator or Director, Housing and Community Development and receives instruction or assistance only as unusual situations arise and is expected to exercise a high level of independent judgment and initiative. The employee is expected to be fully aware of relevant regulations, policies, and procedures and ensures that all project are completed in a timely and efficient manner. This class is distinguished from Development Housing Specialist in that the senior level has a focus on facilitating program implementation and process and program improvement and supervising the lower-level class.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 55% +/- 10%
- Assists with the administration and management of the County's housing and community development federally funded programs; creates and reviews contracts/agreements; forecasts physical and monetary resources needed for programming; monitors and ensures that all federally funded activities are in accordance with federal requirements; maintains working knowledge of federal and state regulations; compiles and verifies documentation required for federal, state, and local annual reporting; prepares Request for Proposals (RFPs) for various federally funded contracts completes environmental reviews for required projects; collaborates with management and consultants to complete the required HUD 5 year and annual plans.
- 20% +/- 10%
- Performs financial and performance analyses of programs; meets with the housing and community development administrator, deputy chief, and others to coordinate and develop program goals; develops program schedules and expected outcomes; forecasts program budget; performs program analysis; identifies program deficiencies and devises corrections; collaborates with management to develop new or revised programs and procedures; retrieves data regarding grant funded project units and costs in order to record, assess, analyze, and report to management and stakeholders.
- 15% +/- 5%
- Supervises Development Housing Specialists; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with

## Senior Development Housing Specialist

employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Performs supporting administrative responsibilities; attends various trainings and meetings; responds to questions and concerns from citizens, elected officials, and colleagues related to community development and housing programs; provides updates to the HOME Consortium Board regarding federal HOME funds; compiles and verifies documentation required for federal, state, and local annual reporting; attends meetings regarding future and proposed initiatives for receiving grant funding.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Associate degree in business administration, urban studies, public administration, or related field with five (5) years of community or economic development experience; or any equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a car.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (US Treasury Portal, HUD Integrated Disbursements and Information system (IDIS), HEROS system, and ClearPoint).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and moderate math.

### **Language Ability & Interpersonal Communication**

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements. Requires discretion in determining and referencing such established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including eligibility requirements, loan applications, requests, financial statements, housing agreements, Rehabilitation Loan Application, Demolition Fund Application, income documents, federal tax return, billing invoices, monthly reports, credit report, various documentation, reimbursement Request for Payment, Requests for Proposal (RFP), subordinate timesheets, monitoring reports, , correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Housing and Urban Development Income and Allowances Guidelines, Mortgage Loan Originator Compensation Guide, Ohio Revised Code, Federal Code of Regulations, Consumer Financial Protection Bureau Rules, the Employee Handbook, maps, and Cuyahoga County Inspector General Guidelines.
- Ability to prepare budgets, contracts and agreements, program reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to review, evaluate, and revise work product submitted by team members and make recommendations to Manager.
- Ability to use and interpret accounting and legal terminology and language.
- Ability to communicate with supervisor, clients, corporate representatives, the HOME consortium, banks, non-profit representatives, homeowners, attorneys, city officials, appraisers, caseworkers, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0235

Sponsored by: <b>Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on August 2, 2023, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through G) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:    Class Title:    *Fingerprint Identification Technician*  
                  Number:        12081  
                  Pay Grade:        5A/Non-Exempt

Proposed Revised Classifications:

Exhibit B: Class Title: *Board of Control Coordinator*  
Class Number: 10101  
Pay Grade: 13A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to the pay grade or FLSA status.

Exhibit C: Class Title: *Director, Nursing*  
Class Number: 17033  
Pay Grade: 15A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2019. Changes were made to physical ability, language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit D: Class Title: *Early Childhood Mental Health System Coordinator*  
Class Number: 13221  
Pay Grade: 11A/Exempt  
\* PRC routine maintenance. Classification last revised in 2019. Changes were made to physical ability, language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit E: Class Title: *Employment Testing Associate*  
Class Number: 10132  
Pay Grade: 4A/Non-Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2019. Changes were made to essential job functions, language and formatting. A technology section was added. No change to pay grade or FLSA status.

Proposed Deleted Classifications:

Exhibit E: Class Title: *Administrator, Labor Relations*  
Class Number: 14203  
Pay Grade: 18A/Exempt  
\* This classification is vacant, and the department has no intentions to utilize this classification in the future.

Exhibit F: Class Title: *Vehicle Electronics Technician*  
Class Number: 15071  
Pay Grade: 5A/Non-Exempt  
\* The employees in this classification were misclassified and reassigned by Human Resources. This has resulted in this classification being vacant. The department has no plans to utilize this classification in the future.



**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the forgoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Deborah Southerington, Chairwoman  
 Thomas Colaluca, Commissioner  
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

Date: August 4, 2023

To: Cuyahoga County Council President Pernel Jones Jr.  
 Council Members, Human Resources, Appointments & Equity  
 Committee

From: Deborah Southerington, Chairwoman  
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on August 2, 2023, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

<b>PROPOSED NEW CLASSIFICATIONS</b>			
<b>NEW CLASSIFICATIONS</b>	<b>CURRENT PAY GRADE &amp; FLSA</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Fingerprint Identification Technician 12081	N/A	5A Non-Exempt	Sheriff's
<b>PROPOSED REVISED CLASSIFICATIONS</b>			
<b>REVISED CLASSIFICATIONS (Revised Title)</b>	<b>CURRENT PAY GRADE &amp; FLSA</b>	<b>RECOMMENDED PAY GRADE &amp; FLSA</b>	<b>DEPARTMENT</b>
Board of Control Coordinator 10101	13A Exempt	13A Exempt (No Change)	Purchasing

Director, Nursing 17033	15A Exempt	15A Exempt (No Change)	Health and Human Services
Early Childhood Mental Health System Coordinator 13221	8A Exempt	11A Exempt	HHS - Office of Early Childhood/Invest in Children
Employment Testing Associate 10132	4A Non-Exempt	4A Non-Exempt (No Change)	Personnel Review Commission

**PROPOSED DELETED CLASSIFICATIONS**

<b>Classification Title</b>	<b>Classification Number</b>	<b>Pay Grade</b>	<b>Department</b>
Administrator, Labor Relations	14203	18A Exempt	Human Resources
Vehicle Electronics Technician	15071	5A Non-Exempt	Public Works

cc: Thomas Colaluca, Commissioner  
F. Allen Boseman, Commissioner  
Rebecca Kopcienski, PRC Director  
Sarah A. Nemastil, Administrator of HR  
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
Sheba Marshall, Interim HR Director  
Kelli Neale, Program Officer 4

Posted: 7/27/2023

Meeting: 8/2/2023

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>NEW</b>					
Fingerprint Identification Technician	12081	N/A	5A Non-Exempt	Sheriff	This is a new classification requested by the Sheriff's Department based on department need. The classification reflects the essential functions and minimum qualifications of the position.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
<b>REVISED</b>					
Board of Control Coordinator 10101	10101	13A Exempt	13A Exempt (No Change)	Purchasing	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to PG or FLSA status.
Director, Nursing 17033	17033	15A Exempt	15A Exempt (No Change)	Health and Human Services	PRC routine maintenance. Classification last revised in 2019. Changes were made to physical ability, language, and formatting. A technology section was added. No change to pay grade or FLSA status.
Early Childhood Mental Health System Coordinator 13221	13221	8A Exempt	11A Exempt	HHS Office of Early Childhood/ Invest in Children	PRC routine maintenance. Classification last revised in 2019. Changes were made to the distinguishing characteristics, essential job functions, minimum qualifications, language, and formatting. A technology section was added. The pay grade has increased from PG 8A to 11A. No change in FLSA status.
Employment Testing Associate 10132	10132	4A Non-Exempt	4A Non-Exempt (No Change)	Personnel Review Commission	PRC routine maintenance. Classification last revised in 2019. Changes were made to essential functions, language, and formatting. A technology section was added. No change to pay grade or FLSA status.

<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>
Administrator, Labor Relations 14203	18A Exempt	Human Resources	The classification is vacant, and the department has no intentions to utilize this classification in the future.
Vehicle Electronics Technician 15071	5A Non-Exempt	Public Works	The employees in this classification were misclassified and reassigned by Human Resources. This has resulted in this classification being vacant. The department has no plans to utilize this classification in the future.

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Fingerprint Identification Technician	<b>Class Number:</b>	12081
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	5A
<b>Dept:</b>	Sheriff's Department <b>EXHIBIT A</b>		

## Classification Function

The purpose of this classification is to serve as the team lead of the Automated Fingerprint Identification System (AFIS) for the Cuyahoga County Sheriff's Department - Corrections Division.

## Distinguishing Characteristics

This is an entry-level classification responsible for the collection, classification, comparison, and storage of arrestee fingerprints, testifying to the results of fingerprint analyses in court as needed, and monitoring DNA sample taking as required by the Ohio Revised Code. Employees are expected to become fully aware of established departmental policies and procedures, federal/state guidelines, and accreditation standards. Employees work under supervision from a Lieutenant or designee and are responsible for completing work in a timely and efficient manner within established guidelines.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 60% +/- 10%
- Performs fingerprint identification tasks requiring the use of AFIS, and state and national databases; collects and stores arrestee fingerprints; ensures new fingerprint scans are completed, performed correctly, and are matched to the right records; compares the log of new inmates to the log of new fingerprints to confirm that all new inmates were fingerprinted; sends fingerprint cards to the Scientific Identification Unit (SIU);; reviews fingerprints of inmates who were assigned a new Sheriff's Office ID number to ensure that they do not already have a previous Sheriff's Office ID number.
- 15% +/- 5%
- Operates the WebCheck program to perform civilian and employee background checks; fills in various fields for background checks such as demographics, reason codes, and type of background check; reviews results; performs background checks and fingerprint scanning for County hiring events.
- 10% +/- 5%
- Responds to inquiries from Law Enforcement and Criminal Justice Partners pertaining to fingerprint and arrest records; testifies regarding evidence related to fingerprint comparisons in a court of law; processes sealings and expungements of arrest records; removes fingerprints from database when expunged; processes and deactivates arrest jackets of deceased defendants; prepares internal and external reports for the Cleveland Department of Justice.
- 15% +/- 5%
- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; creates, maintains, reviews, and ensures the accuracy of Sheriff Department records; collects data for annual reports; participates on project committees; responds to public records requests.

## Minimum Training and Experience Required to Perform Essential Job Functions

## Fingerprint Analyst

- High School Diploma or equivalent and two (2) years of experience in the law enforcement field; or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- No additional licenses required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), and data entry software (AFIS Workstation and Livescan).
- Ability to use a variety of laboratory tools and equipment including an AFIS Workstation and Livescan machine.

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including decedent reports, court dockets, background checks, and arrest records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, Federal Law, Law Enforcement Automated Data System (LEADS) and Ohio Law Enforcement Gateway (OHLEG) rules, Minimum Jail Standards for Jails in Ohio, Cuyahoga County Sheriff's Department (CCSD) policies, procedures, and directives.
- Ability to prepare fingerprint submissions, Sheriff Number Change reports, fingerprint comparison reports, LEADS reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.

## Fingerprint Analyst

- Ability to use and interpret basic legal terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, court staff, corrections staff, the general public, and other County employees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Board of Control Coordinator	<b>Class Number:</b>	10101
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13A
<b>Dept:</b>	Department of Purchasing	<b>EXHIBIT B</b>	

## Classification Function

The purpose of the classification is to coordinate the Board of Control meetings by drafting and disseminating Board of Control agendas, attending and recording Board of Control meetings, and supervising assigned staff.

## Distinguishing Characteristics

This is a journey level classification that is responsible for coordinating the development of the Board of Control (BOC) agendas and recording the Board of Control and Executive Staff Meetings. The employee works under general supervision of the Director, Department of Purchasing and works within a framework of established policies and procedures. Employees are expected to use judgment in application of policies and procedures. This classification serves as a supervisor of assigned staff.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Establishes agenda for the Board of Control meetings; compiles, reviews, and processes all agenda items submitted in the agenda management system for the BOC; provides technical and processing assistance for items to be placed on an agenda; researches relevant history of items to formulate captions for the draft agenda; ensures all items have the necessary attachments, reports, and/or funding sources; contacts interdepartmental staff to verify incomplete or inaccurate vendor information and ensure compliance with policies, procedures, and ordinances; prepares summaries of agenda items ('captions') for BOC draft agendas so all pertinent information is available when making decisions; sends draft agendas to appropriate parties via email; creates captions for walk-on request items for the draft agenda; prepares draft summary (caption) of Executive's Sponsored Item for placement on County Council agenda; makes updates to draft agendas as discussed during the Executive Review Meeting; distributes final BOC agendas and County Executive Sponsored Items to appropriate parties via email.

15% +/- 5%

- Coordinates the Executive Review Meetings; schedules Executive Review Meetings; notates who presents agenda items; record notes of necessary changes to be made to the agenda; establishes the agenda for the BOC meeting by finalizing all items and summaries approved by the County Executive.

15% +/- 5%

- Coordinates the Board of Control Meetings; schedules BOC meetings; prepares outline for reading of items into the record at the BOC meeting; records minutes of BOC meeting including who presented information, who made motions, and who voted for and against items; transcribes meeting minutes; posts Board of Control agendas and meeting minutes to the County's website; ensures that signatures are collected as required on approved items; notarizes various documents approved at the Board of Control meetings; maintains records, databases, and official documents for public record

Effective Date: 04.11.2019  
Last Modified: 04.11.2019



## Board of Control Coordinator

requests; sends approval documentation to County departments so they can proceed with the approved purchase.

10% +/- 5%

- Supervises and directs the work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Coordinates the placing of items on the County Council's agenda; finalizes and submits proposed Council items and related attachments to the Law Department; coordinates completion of Questions and Answers document from County Council to provide requested information.

5% +/- 2%

- Reviews travel related items submitted by the Fiscal Office; verifies the itemized expenses are accurate and adheres to the guidelines; confirms the least expensive form of transportation is utilized.

5% +/- 2%

- Trains department and Department of Purchasing staff on how to navigate and submit items on the agenda management software system; trains staff of the proper procedures; answers staff questions about the system or process.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Associates degree in business administration, management, or related field with three (3) years of administrative experience; or an equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), agenda management software (OnBase), and database software (Infor Lawson).

### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.

Effective Date: 04.11.2019

Last Modified: 04.11.2019

## Board of Control Coordinator

- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

## Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

## Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including public records requests, letters, memoranda, contracts, permits, grant awards, proposed purchase list, purchasing buyer's checklist, meeting minutes, agendas, Requests for Proposal, bid tabulation sheets, collective bargaining agreements, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Department of Purchasing Procurement Checklists and Purchasing Procedures, Ohio Administrative Code, Ohio Revised Code, and Cuyahoga County's Contracting and Purchasing Procedures Code.
- Ability to prepare employee performance evaluations, Board of Control Agenda, Questions and Answers document, Executive's Sponsored Item summaries, meeting notices, meeting minutes, reports, spreadsheets, letters, memoranda, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with supervisor, employees, the County Executive, department directors, managers, Clerk of Council, Assistant Law Directors, other County employees, and the general public.

## Environmental Adaptability

- Work is typically performed in an office environment.

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# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Director, Nursing	<b>Class Number:</b>	17033
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15A
<b>Dept:</b>	Health and Human Services	<b>EXHIBIT C</b>	

## Classification Function

The purpose of this classification is to administer and coordinate nursing services in the Home Care Skilled Services Unit and to supervise lower-level nursing and support staff.

## Distinguishing Characteristics

This is a senior management level classification, responsible for defining scope of work, identifying problem areas for service delivery, and developing concepts and approaches for problem solving. The employee in this class plans staffing and schedules, analyzes workflow, and facilitates staff performance evaluations. The incumbent recommends, integrates, administers, and evaluates procedures and standards needed to provide related services. The employee is responsible for ensuring that operations and activities are completed in a safe, timely, effective, and efficient manner according to standards, procedures, regulations, and laws.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 65% +/- 10%
- Administers and coordinates nursing services in the Home Care Skilled Services Unit; determines and recommends staffing needs; coordinates client services; collaborates and oversees staff scheduling; coordinates nursing activities; develops and maintains policies and procedures; verifies personnel are properly licensed; establishes method of recording nursing care provided; monitors and maintains compliance with various third party payers, such as Medicaid and Medicare; investigates and resolves client complaints and concerns; serves as a member of the management team; provides leadership of vision and direction of unit.
  
- 20% +/- 10%
- Supervises and directs work of Senior Supervisor, Nursing, Supervisor, Nursing, and support staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
  
- 10% +/- 5%
- Performs various administrative functions; serves on committees; attends various meetings, conferences, workshops, and seminars; prepares various reports including Ryan White reports and other reports for administrators; participates in budget preparation; develops and executes presentations for community and internally.

5% +/- 2%

- Administers nursing services as necessary; makes patient visits to observe and evaluate physical and emotional status; reviews and updates patients' plan of care; reviews medication policies and records.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Must be licensed as registered nurse by the Ohio Board of Nursing with six (6) years of nursing experience including two (2) years in a supervisory capacity.

### **Additional Requirements**

- Biennial renewal of license required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.
- Ability to operate medical equipment including intravenous pumps, G-tube pumps, suction machine, sphygmomanometer, stethoscope, thermometer, pulse oximeter, Hoyer lift, transfer board, and other diagnostic instruments and equipment.
- Ability to stand, walk, bend, twist, and push and pull up to 200lbs and lift up to 50lbs (with assistance).

#### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and data entry software (PeerPlace).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Ability to perform high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including program contracts, billing invoices, time sheets, travel reports, attendance records, performance evaluations, progress reports, department memorandum, policies and procedures, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, collective bargaining agreements, Center for Medicare and Medicaid, grants, Ohio Department of Health regulations and personnel policy manuals.
- Ability to prepare performance evaluations, progress reports, semi-annual and annual reports, policies, procedures, emergency management plans, newsletter articles, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical terminology and language.
- Ability to communicate effectively with managers, supervisors, nursing staff, home health aides, community partners, clients, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Early Childhood Mental Health System Coordinator	<b>Class Number:</b>	13221
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	HHS - Office of Early Childhood/Invest in Children	<b>EXHIBIT D</b>	

### Classification Function

The purpose of this classification is to manage the Early Childhood Mental Health (ECMH) Referral System by triaging calls at a clinical level and providing direction, support, and referral information to callers.

### Distinguishing Characteristics

This is a journey-level classification that is responsible for triaging calls at a clinical level for the Early Childhood Mental Health population (children 0-6 years) to help navigate them within the ECMH continuum of care or provide appropriate referral information and support linking to an outside system. Employees in this classification work under general supervision of a manager but are expected to exercise judgment in performing work and ensure that assigned activities are planned and completed in a timely and efficient manner and according to applicable policies, procedures, and regulations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

35% +/- 10%

- Manages the ECMH Referral System; triages calls to assess and determine appropriate level of care within the ECMH continuum of services and providers; triages calls and provides appropriate referrals to services outside of the ECMH continuum of care; provides support and guidance to families referred to an outside system to ensure efficient and smooth transition; utilizes the wraparound process to develop a tailored plan to meet client and family needs; provides follow-up and feedback to referents regarding treatment destination; contributes to developing new policies and procedures for the ECMH referral system.

25% +/- 5%

- Provides direct ECMH consultations to families; collaborates with agency staff, family, substitute caregivers, childcare providers, school staff, and other service providers; consults with staff, providers, and caregivers for case conceptualization and to identify treatment needs and resources for young children; collaborates with other staff and providers to ensure appropriate services are secured; serves on various committees to provide education and advocacy regarding the specialized needs of young children; attends Team Decision Making meetings for children that have involvement with the Department of Children and Family Services (DCFS).

10% +/- 5%

- Researches, analyzes, and evaluates information collected through the ECMH referral system; ensures project information is up to date in the database; makes recommendations to the ECMH system stakeholders, partners, and providers regarding impact and feasibility of proposed changes to the ECMH system and referral process; maintains knowledge of available community resources and services, best practices, and emerging ECMH research to ensure referrals are triaged appropriately.

Effective Date: 05.15.2019  
Last Modified: 05.15.2019

## Early Childhood Mental Health System Coordinator

10% +/- 5%

- Serves as a liaison to internal and external agencies to ensure that all parties are equipped with information for resources and care; maintains partnerships within the ECMH spectrum and serves as representative at required community meetings; participates in community outreach events to increase awareness of ECMH referral system.

5% +/- 2%

- Coordinates and maintains information regarding available openings and waiting lists within the ECMH provider network; prepares reports for stakeholders, partners, and providers regarding current system wait lists and impact on ECMH service delivery.

5% +/- 2%

- Prepares and delivers trainings for staff, caregivers, and other providers on various subjects regarding early childhood mental health and Cuyahoga County's ECMH delivery system; develops appropriate ECMH referral program resources and outreach materials.

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares reports tracking number of clients serviced, referrals, and other relevant information; completes monthly expense reports.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Master's degree in social work, psychology, child welfare or related field with three (3) years of experience in early childhood mental health intervention, child clinical counseling, or related field; or any equivalent combination of education, training, and experience.
- Must hold License of Social Worker (LSW), License of Independent Social Worker (LISW), License of Professional Counselor (LPC), or License of Professional Clinical Counselor (LPCC) in the State of Ohio.
- Valid driver's license, proof of automobile insurance, and access to a vehicle.

### **Additional Requirements**

- Must obtain and maintain Ohio Early Childhood Mental Health Professional Credential within twelve (12) months of hire date.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (ECMH tracking log).

## Early Childhood Mental Health System Coordinator

### **Supervisory Responsibilities**

- No supervisory responsibilities required.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including ECMH Capacity summaries, Supportive Services Biweekly Capacity reports, Flash reports, assessment scores, referral forms, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including clinical/service implementation guidelines and standards, Employee Handbook, DCFS Policy and Procedures, Ohio Administrative Code, Ohio Revised Code, and Ohio Counselor, Social Worker and Marriage and Family Therapist (CSWMFT) Board regulations, National Association of Social Workers Code of Ethics.
- Ability to prepare ECMH capacity reports, procedures, tracking logs, and intake spreadsheets, statistical reports, graphs, basic spreadsheets, lists, weekly reports, annual reviews, referrals, expense reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to counsel clients, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret counseling, basic medical, and basic legal terminology and language.
- Ability to communicate with supervisors, coworkers, child clients, caregivers, parents, community service providers, and other County employees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Employment Testing Associate	<b>Class Number:</b>	10132
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	4A
<b>Dept:</b>	Personnel Review Commission	<b>EXHIBIT E</b>	

### Classification Function

The purpose of this classification is to support the Personnel Review Commission (PRC) employment testing operations and provide administrative and clerical support.

### Distinguishing Characteristics

This is an entry-level administrative position that works under direct supervision of the PRC Director and within a well-defined framework of policies, procedures, and regulations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

30% +/- 10%

- Assists the Personnel Review Commission's employment testing unit by completing administrative, clerical, and customer service tasks related to employment testing; answers, organizes, files, and/or forwards all incoming email correspondence in the employment testing unit's email account; answers test-related questions via email or phone to assist test applicants; prepares and sends outgoing email correspondence regarding test announcements, schedules, and eligibility lists; scores multiple-choice answer score sheets using specialized printer or by hand; maintains employment testing candidate feedback surveys in Google forms; creates a variety of documentation and reports supporting the employment testing process; reviews records, enters data, compares data sources to ensure accuracy and completion, makes copies, and scans documents; assists in record retention and deconstruction activities as per the PRC's Record Retention Schedule.

30% +/- 10%

- Performs test proctoring responsibilities; prints and collates hardcopy testing materials; creates copies of electronic testing materials; assembles test packets; reads test instructions and answers routine questions from examinees to clarify test procedures; monitors test administrations; documents any unusual events or instances of cheating during testing; collects printed and electronic testing materials from examinees; files and/or disposes of physical and electronic test materials; maintains high level of confidentiality regarding testing materials; adheres to strict test security protocols and procedures while handling testing materials and administering tests; acts as test proctor at PRC/HR Hiring Events.

25% +/- 10%

- Performs screening of job applications to establish list of eligible candidates; reviews application profiles and resumes to determine applicants' education and experience qualifications; evaluates applicants' eligibility for testing by comparing qualifications to the minimum requirements or established equivalencies; documents all information in spreadsheet for further review by Employment Testing Specialist; sends email notifications to applicants regarding status; posts eligibility lists to the PRC website; enters data to be presented at monthly PRC meetings.

## Employment Testing Associate

5% +/- 2%

- Assists in the creation and maintenance of Compliance Audit reports (Appointment Reports and Temporary Work Level (TWL) reports); researches, compares, and enters data to complete various compliance audit reports, creates spreadsheets to display and track the data; assists with collating, organizing, entering, and conducting basic statistical analysis of various data for compliance audits and reports.

10% +/- 5%

- Performs related administrative responsibilities; processes and distributes mail and other materials; sends and receives facsimiles; answers the telephone, takes messages, and/or directs calls; prints and mails appeal letters; updates various trackers, logs, and data sets (e.g., application screening tracker, test proctoring log, eligibility list summary, testing project tracker, etc.); greets and directs visitors to appropriate office or personnel; provides information relative to departmental services and makes appropriate referrals as necessary; assists the public, employees, or any other internal or external customers by responding to inquiries in person and by phone; submits work orders; coordinates maintenance of office equipment; maintains office storage supplies; assists management with special projects; performs duties of PRC Senior Administrative Assistant as needed including assisting in PRC monthly meeting preparation and procedures, processing appeals, and other duties.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- High School Diploma and two (2) years of administrative support experience; or any equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), database software (INFOR), and PDF software (Nitro).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

#### **Language Ability & Interpersonal Communication**

Effective Date: 10.23.2019  
Last Modified: 10.23.2019

## Employment Testing Associate

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including billing invoices, work orders, spreadsheets, personnel agendas, test administration instructions, application forms, memos, correspondence, Appointment Reports, TWL reports, candidate resumes, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, department policies and procedures manuals, and PRC Administrative Rules.
- Ability to prepare eligibility lists, exam announcements, exam details for test takers, job screening spreadsheets, logs, memos, reports, spreadsheets, work orders, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with supervisor, management, coworkers, test applicants, staff attorney, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Administrator, Labor Relations	<b>Class Number:</b>	14203
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	18
<b>Dept:</b>	Human Resources	<b>EXHIBIT F</b>	

**Classification Function**

The purpose of this classification is to administer labor and employee relations matters for the County Executive's departments.

**Distinguishing Characteristics**

This is a managerial-level classification with responsibility for administering labor and employee relations matters and overseeing collective bargaining activity. The employee works within a framework of established regulations, policies, and procedures and is expected to independently exercise judgment in performing work and ensure that assigned activities are completed in a timely and efficient manner.

**Essential Job Functions**

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
- Administers labor and employee relations matters; oversees collective bargaining activity; serves as consultant and liaison to publicly elected officials on labor relations matters; oversees all employee relations activity which involves the departments under the County Executive and bargaining and non-bargaining employees including discipline administration, special investigations, employee complaints, medical examinations, training, and unemployment compensation.
- 30% +/- 10%
- Supervises employee relations specialists and other staff; assigns work and reviews completed work assignments; provides job training and instruction; responds to employee problems and issues; evaluates employee performance; reviews and approves employee leave requests.
- 15% +/- 10%
- Oversees County's drug testing program; establishes and maintains drug testing policies and procedures; manages agreements between County and toxicology labs and medical review officer; schedules tests and maintains records.
- 15% +/- 10%
- Oversees legal matters involving employees and/or departments under the County Executive; serves as liaison between the County Executive's departments and the Prosecutor's Office; assists in representing the County in all matters before administrative bodies including the Equal Employment Opportunity Commission, Ohio Civil Rights Commission, State Personnel Board of Review, State Employee Relations Board, and Ohio Bureau of Employment Service; assists in representing legal matters filed in Municipal, County, and Federal Courts; performs legal research on employee and/or labor relations matters on behalf of the County Executive).

**Minimum Training and Experience Required to Perform Essential Job Functions**

Juris Doctorate with six (6) years of labor relations experience. Must be licensed to practice law in the State of Ohio.

**Additional Requirements for all levels**

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions****Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

**Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

**Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including statutes, civil complaints, court decisions, timesheets, personnel records, other legal documents, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, law books, and labor contracts.
- Ability to prepare briefs, appeals, motions, performance appraisals, correspondence, memos, reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to engage in formal bargaining process, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret labor law and personnel terminology and language.

- Ability to communicate effectively with directors, managers, supervisors, elected officials, other County employees, attorneys, consultants, union representatives, and the media.

**Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Vehicle Electronics Technician	<b>Class Number:</b>	15071
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	5A
<b>Dept:</b>	Public Works	<b>EXHIBIT G</b>	

## Classification Function

The purpose of this classification is to assist the Public Works Maintenance unit with repairs, installations and maintenance of products, systems and components.

## Distinguishing Characteristics

This is an entry level technical classification that is responsible for vehicle electronics repair and maintenance in the Maintenance Section of the Public Works Office. Employees in this classification have specialized knowledge and experience related to vehicle electronics. This class requires exercise of judgment in repairs and maintenance procedures. This class is distinguished from the Assistant Maintenance Superintendent that supervises the work of this class and requires a higher level of education and general experience.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 35% +/- 10%
- Assists Vehicle Maintenance by repairing special electronic equipment; diagnose and remedy standard vehicle lighting, aftermarket lighting, and other vehicle lighting.
  
- 30% +/- 10%
- Tests and measures circuit voltage, current and resistance; interprets readings to determine circuit problems; reads and interprets schematic diagrams requiring an understanding of solid-state electronic circuit operation such as diodes, transistors, transistor drivers and integrated circuits; troubleshoots individual live electrical circuit problems, properly operating vehicle electrical circuits such as lighting circuits, cranking circuits, charging circuits and other circuits such as DC Motor, solenoid and relay circuits.
  
- 20% +/- 10%
- Performs work that includes application of engineer's circuit diagrams, topographic amps and the correct application of test equipment; tests and makes minor adjustments to generators.
  
- 15% +/- 10%
- Troubleshoots battery problems, cranking problems and charging system problems; orders parts and equipment for repairs; assists supervisor to coordinate work of mechanics; may provide special training; processes inventory reports and verifies their contents.

## Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or GED supplemented with technical training in electronics or a related field with two (2) years of vehicle electronics experience; or any combination of education, training, and experience.

## Vehicle Electronic Technician

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate computers and peripheral office equipment.
- Ability to operate trucks, TV trucks, Vac trucks, cars, generators, mechanic tools, diagnostic tools, diagnostic instruments, and other mechanical tools and equipment.

#### **Supervisory Responsibilities**

- No supervisory responsibilities.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, and divide.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including schematics, repair orders, billing invoices, vendor quotes, transfer tickets, and other related documents.
- Ability to comprehend a variety of reference books and manuals including technical manuals, equipment manuals, circuit diagrams, safety practices, reference, and computer manuals.
- Ability to prepare repair orders, inventory report, digital scans, quote sheets, reports, schedules, diagnostics, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.
- Ability to use and interpret basic vehicle and electronics related terminology and language
- Ability to communicate with supervisor, co-workers, vendors, and the general public.

#### **Environmental Adaptability**

- Work is typically performed in a workshop and in an office.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



**County Council of Cuyahoga County, Ohio**  
**Ordinance No. O2023-0015**

Sponsored by: <b>Councilmember Simon</b>	<b>An Ordinance</b> amending Section 206.12 of the Cuyahoga County Code to codify the county’s planning regions represented by the Cuyahoga County Planning Commission and to clarify the procedures for the designation of alternates; and declaring the necessity that this Ordinance become immediately effective.
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**WHEREAS**, the Cuyahoga County Planning Commission (“Commission”) was originally established pursuant to Ohio Revised Code Section 713.22 in 1989 as the successor organization to the previously constituted Regional Planning Commission; and

**WHEREAS**, the Commission’s mission is to advance Cuyahoga County’s social, economic, and environmental health through equitable community planning; and

**WHEREAS**, in 2015 Cuyahoga County Council enacted Section 206.12 of the Cuyahoga County Code to specify the county’s representation on the Commission and codify its role in county governance; and

**WHEREAS**, the Commission recently established a subcommittee to update the Commission’s bylaws; and

**WHEREAS**, to ensure the recommendations of the Commission’s bylaws subcommittee are consistent with the County Code, the subcommittee urges Cuyahoga County Council to amend the code as provided herein, to formally codify the planning regions represented by the Commission and to clarify the procedures governing the designation of alternates.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 206.12 of the Cuyahoga County Code is hereby amended as follows (deletions are stricken, additions are bolded and underlined):

Section 206.12 Cuyahoga County Planning Commission

The Cuyahoga County Planning Commission, established pursuant to section 713.22 of the Revised Code, shall be composed of the following members:

1. Eight members appointed by the County Executive and confirmed by Council in accordance with section 713.22 of the Revised Code and the County Charter. **To ensure the geographic diversity of the county is represented, the County Executive shall endeavor to appoint one chief elected official from each one of the following County Planning Commission planning regions, as defined by the County Planning Commission bylaws:**

**a. Chagrin/Southeast Region**

**b. Cleveland Region**

**c. Cuyahoga Region**

**d. Heights Region**

**e. Hillcrest Region**

**f. Southcentral Region**

**g. Southwest Region**

**h. Westshore Region**

2. The County Executive; and

3. Two members of the County Council appointed by the President of Council.

B. Alternates to the County Planning Commission ~~appointed to serve on behalf of the County Executive or members of County Council~~ shall be residents of the county and shall be designated in the same manner as the designation of alternates ~~by members of boards of county commissioners~~, as provided in section 713.22 of the Revised Code.

C. Paragraphs (A) and (B) shall not terminate or otherwise affect the term of those members serving on the County Planning Commission as of the effective date of this section.

**SECTION 2.** It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0262

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2023-0238 dated 9/12/2023; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 7, 2021, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2022/2023 (Resolution No. R2021-0238) establishing the 2022/2023 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2023 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 2245 – Cuyahoga Support Enforcement **BA2313335**  
HS245100 – Cuyahoga Support Enforcement Agency  
Other Expenses \$ (100,000.00)

The Health and Human Services - Office of Child Support Services requests an appropriation decrease of \$100,000 to align the budget to where contractual expenses are expected to post through December 31, 2023. The corresponding item is below (Section 1, Item B). The funding source is the Health and Human Services Levies.

B. 2280 – Other Health and Safety **BA2313336**  
HS280100 – Fatherhood Initiative  
Other Expenses \$ 100,000.00

The Health and Human Services – Fatherhood Initiative requests an appropriation increase of \$100,000 for contractual expenses through December 31, 2023. The corresponding item is above (Section 1, Item A). The funding source is the Health and Human Services Levies.

C. 2220 – Community Development **BA2313338**  
HS220110 – Supportive Housing Program  
Other Expenses \$ 494,088.00

The Health and Human Services – Office of Homeless Services is requesting an appropriation increase of \$494,088 for the HUD FY2022 Continuum of Care Rapid Re-Housing for Families Grant for the period of June 01, 2023 through May 31, 2024. This is a continuation grant approved by the Board of Control via CON2023-82 on July 24, 2023. The funding source is the US Department of Housing and Urban Development. There is no cash match required.

D. 2220 – Community Development **BA2313339**  
HS220115 – Continuum of Care  
Other Expenses \$ 932,786.00

The Health and Human Services – Office of Homeless Services is requesting an appropriation increase of \$932,786 for the HUD FY2022 Continuum of Care Planning Grant for the period of January 01, 2024 through December 31, 2024. This is a continuation grant approved by the Board of Control via CON2023-85 on July 31, 2023. The funding source is the US Department of Housing and Urban Development. There is no cash match required.

E. 2220 – Community Development	<b>BA2313340</b>
HS220125 – Rapid Re-Housing	
Other Expenses	\$ 544,821.00

The Health and Human Services – Office of Homeless Services is requesting an appropriation increase of \$544,821 for the HUD FY2022 Continuum of Care Rapid Re-Housing for Single Adults Grant for the period of October 01, 2023 through September 30, 2024. This is a continuation grant approved by the Board of Control via CON2023-86 on July 31, 2023. The funding source is the US Department of Housing and Urban Development. There is no cash match required.

F. 2220 – Community Development	<b>BA2313341</b>
HS220130 – Coordinated Entry	
Other Expenses	\$ 968,045.00

The Health and Human Services – Office of Homeless Services is requesting an appropriation increase of \$968,045 for the HUD FY2022 Continuum of Care Coordinated Entry Grant for the period of February 01, 2023 through January 31, 2024. This is a continuation grant approved by the Board of Control via CON2023-81 on July 24, 2023. The funding source is the US Department of Housing and Urban Development. There is no cash match required.

G. 2285 – Other Judicial	<b>BA2314874</b>
PS285100 – Prosecutor Oth Judicial Grants	
Personal Services	\$ 304,126.00
Other Expenses	\$ 95,874.00

The Prosecutor’s Office is requesting an appropriation increase of \$400,000 for the Internet Crimes Against Children (ICAC) Task force. There is no prescribed performance period for these funds. The funding source is the State of Ohio Attorney General’s Office. There is no cash match required.

H. 2285 – Other Judicial	<b>BA2325917</b>
SH285115 – State Criminal Alien Asst Prog	
Personal Services	\$ 23,756.00

The Sheriff’s Department is requesting an appropriation increase of \$23,756 for the FY21 State Criminal Alien Assistance Program (SCAAP) grant for the period of July 1, 2019 through August 31, 2023. This is a new grant approved by the Board of Control via CON2023-87 on August 7, 2023. The funding source is the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. There is no cash match required.

**SECTION 2.** That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 2260 – Human Services	<b>BA2313337</b>
HS260275 – SAS-Protective Services	
Other Expenses	\$ 3,000.00
TO: 2260 – Human Services	
HS260290 – SAS DSAS Information Services	
Other Expenses	\$ 3,000.00

The Health and Human Services - Division of Senior and Adult Services requests an appropriation transfer of \$3,000 to realign the budget to where expenditures are expected to post through December 31, 2023. The funding source is the Human Services Fund.

B. FROM: 5700 – County Airport	<b>BA2323041</b>
PW700100 – County Airport	
Personal Services	\$ 50,000.00
TO: 5700 – County Airport	
PW700100 – County Airport	
Other Expenses	\$ 50,000.00

The Department of Public Works requests an appropriation transfer of \$50,000 from Personal Services to Other Expenses to cover upcoming contract payments and expenses for the remainder of the year. The funding source is the County Airport Fund.

C. FROM: 1100 – General Fund	<b>BA2321286</b>
BE100105 – Primary Election	
Other Expenses	\$ 289,133.00
TO: 1100 – General Fund	
BE100115 – General Election	
Other Expenses	\$ 289,133.00

The Board of Elections requests an appropriation transfer from the Primary Election to the General Election to cover November General Election expenditures. Surplus appropriation is result of reduced postage and election supplies expenses from the September election. Funding source is General Fund.

**SECTION 3.** That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 1100 – General Fund	<b>CT2313342</b>
VC100100 – Veterans Service Commission	
Trans Out – Transfer Out	\$ 1,000,000.00
TO: 4600 – Capital Projects	
PW600120 – Non-Subsidy Facility Projects	
Trans In – Transfer In	\$ 1,000,000.00

The Veterans Service Commission requests a cash transfer of \$1,000,000 for use by the Department of Public Works for the buildout and capital needs of the new headquarters. The Veterans Service Commission voted on, and approved, this item on July 26, 2023. The funding source is the General Fund.

**SECTION 4.** That items approved in Resolution No. R2023-0238 dated September 12, 2023 be rescinded as follows to reconcile appropriations for the year 2023 in the County’s financial system:

**Resolution No. R2023-0238 dated 9/12/2023:**

**Original Items to be Rescind - Section 2**

Z. FROM: 1100 – General Fund	<b>BA2314876</b>
JC100100 – Administrative	
Other Expenses	\$ 349,500.00
TO: 2285 – Other Judicial	
<i>PS285100 – Prosecutor Oth Judicial Grants</i>	
Other Expenses	\$ 349,500.00

Juvenile Court requests an appropriation transfer of \$349,500 to allow Space Maintenance (2021 and 2022 Reconciliation) and other internal services charges to post through December 31, 2023. The funding source is General Fund.

**Resolution No. R2023-0238 dated 9/12/2023:**

**Corrected Items - Section 1**



Z. FROM: 1100 – General Fund	<b>BA2314879</b>
JC100100 – Administrative	
Other Expenses	\$ 349,500.00
TO: 2285 – Other Judicial	
<i>JC100115 – Detention Center</i>	
Other Expenses	\$ 349,500.00

Juvenile Court requests an appropriation transfer of \$349,500 to allow Space Maintenance (2021 and 2022 Reconciliation) and other internal services charges to post through December 31, 2023. The funding source is General Fund.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC051  
September 26, 2023



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: September 19, 2023

Re: Fiscal Agenda – 9/26/2023 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **September 26, 2023**. The requested fiscal items are necessary to reconcile the originally adopted 2023 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Cuyahoga Support Enforcement Agency	\$ (100,000.00)	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Decrease
Human Services – Fatherhood Initiative	\$100,000.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Homeless Services	\$494,088.00	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Homeless Services	\$932,786.00	D	Grant – No General/HHS Levy Fund Impact	Appropriation Increase

Homeless Services	\$544,821.00	E	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Homeless Services	\$968,045.00	F	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Prosecutor’s Office	\$400,000.00	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff’s Office	\$23,756.00	H	Grant – No General/HHS Levy Fund Impact	Appropriation Increase

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Senior and Adult Services	\$3,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Public Works	\$50,000.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Board of Elections	\$289,113.00	C	General Fund	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Veterans Service Commission	\$1,000,000.00	A	General Fund	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0263

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027 and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

**WHEREAS**, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

**WHEREAS**, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

**WHEREAS**, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated the following individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027:

Appointments:

1. Michelle Curry (replacing Max Rodas)
2. Rebekah Dorman, PhD (replacing Erskine Cade)
3. Dr. Molly Wimbiscus, MD (replacing Daniel Kelly)

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027:

Appointments:

1. Michelle Curry (replacing Max Rodas)
2. Rebekah Dorman, PhD (replacing Erskine Cade)
3. Dr. Molly Wimbiscus, MD (replacing Daniel Kelly)

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



September 5, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: *Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board*

Dear President Jones:

I am pleased to nominate the following individuals for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Dr. Molly Wimbiscus, MD**, 4-year term, 7/1/2023 – 6/30/2027
  - Replacing Daniel Kelly
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: Youth Risk Behavior Survey Advisory Council (Better Health Partnership Youth Mental Health Subcommittee); Woodruff Foundation board; and the American Academy of Child and Adolescent Psychiatry Schools Committee
- **Rebekah Dorman, PhD**, 4-year term, 7/1/2023 – 6/30/2027
  - Replacing Erskine Cade
  - Resides in Beachwood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Groundwork
- **Michelle Curry**, 4-year term, 7/1/2023 – 6/30/2027
  - Replacing Max Rodas
  - Resides in Bedford Heights (Cuyahoga County)
  - Currently serves on the following boards/commissions: Step Forward

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resumes are attached for your review. There are 9 candidates on file for this



position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne  
County Executive

# MICHELLE R. CURRY

## PROFESSIONAL SUMMARY

A leader with over 25 years' experience and a commitment to excellence in serving diverse populations. Adept at developing and maintaining a strategic workforce and budgetary plans to manage million-dollar budgets that are integrated from various funding sources. Grant writer who has obtained lucrative federal, state, and local funding. Proven problem-solver committed to identifying, assessing, and eliminating barriers. Outstanding communication, interpersonal skills, and the ability to multi-task within and across federal, state, and local organizational lines to achieve goals and objectives.

## KEY SKILLS

Visionary  
Grant Writing  
Problem Solving  
Workforce Planning

Board Level Reporting  
Data Analysis  
Human Resource Management  
Strategic Thinking

Team Leadership  
Budget Management  
Multi-Level Collaboration  
Adaptability to Change

## PROFESSIONAL EXPERIENCE

### Neighborhood Family Practice Community Health Centers

#### **Vice President of Human Resources & Chief Diversity Officer • February 2021 – Present**

Serve as the strategic business partner in developing and leading NFP's Human Resources department in the areas of talent acquisition, organizational and performance management, succession planning, change management, employee relations, total compensation approach including benefit offerings and alignment of current and anticipated employee needs. Focus on attracting and retaining top talent, employee and organizational development, compliance, coaching and counseling. Serve as the organization's Chief Diversity Officer, develops and oversees the overarching vision, strategic direction, implementation and monitoring of the diversity, equity, inclusion and intersectionality program.

### Merrick House Neighborhood Center

#### **Executive Director • May 2016 – January 2021**

Responsible for the planning, implementation, and execution of all programs. Manage 24+ employees throughout four programs: MomsFirst, Early Childhood Education, Youth Leadership and Development and Adult Education and Career Preparation. Oversee the efficient and effective day-to-day operations of the agency and its facilities. Develop, manage, and assure financial integrity of the organizations \$1.4 million-dollar multi-funded budget. Manage fund development efforts including annual campaign, grant proposals, and cultivating relationships with potential funders. Work collaboratively with the Board on matters of policy, mission, and strategic planning. Identify opportunities for program capacity building and expansion of services to meet the changing needs of the community. Administer all aspects of human resources and labor relations including recruitment, selection, onboarding, union negotiations, grievance hearings and conflict resolution. Conduct ongoing performance management of staff. Foster a talented and diverse workforce.

#### **Accomplishments:**

- \$100,000 foundation funding awarded in 2020
- \$118,000 foundation funding awarded in 2019
- \$338,229 foundation funding awarded in 2018
- \$197,340 foundation funding awarded in 2017
- Fundraised \$114,784
- Oversaw \$35,000 in facilities repairs
- Administered \$10,000 in information technology upgrades
- Instituted organizational culture shift through accountability, alignment with our brand and measuring our efforts
- Implemented human resource and accounting procedures

### Catholic Charities Corporation

#### **Director of Early Learning Programs • August 2004 - February 2016**

Managed 100+ employees across nine Early Learning Centers throughout the Greater Cleveland Community serving 716 children. Develop strategic workforce and budgetary planning for approximately \$5.7 million (4 million dollars in federal funds, \$983,703 in Universal Pre-Kindergarten-County funds, \$136,000 in Early Childhood-State funds, \$57,900 in Step Up To Quality-State funds and \$204,000 in voucher funding). Knowledgeable in the Head Start Enterprise System (HSES) which was used to input the Program Information Report (PIR).

## **Accomplishments:**

### **Grants Obtained:**

- \$983,703 Universal Pre-Kindergarten funding
- \$1.5 million State of Ohio Early Learning Initiative
- Administered over \$25,000 in technological infrastructure
- Brought the program out of a Federal Review deficient status for Early Prevention and Intervention
- Implemented \$52,000 in program improvements, \$75,000 in playground construction & \$24,000 in capital improvements.

## **Human Resources Administrator • April 2000 - August 2004**

Primary human resource contact for Head Start and Day Care management and employees. Administered the collective bargaining agreement and provided support to management and employees. Recruited new Head Start and Day Care personnel as required to include, posting advertisements, interviewing, reference checks and recommendations for hire. Reviewed and updated job descriptions as needed to accurately reflect job responsibilities and assure compliance with ADA. Provided training to management staff on supervision, progressive discipline, conflict resolution, team building, and performance evaluation procedures. Hearing officer for grievances and conflict resolution. Responsible for handling employee and labor relations issues. Vital Member of the negotiating team for management. Wrote and revised Head Start Policies and procedures. Administered the pension plan. Responded to EEOC/OCRC complaints and Unemployment hearings.

## **State of Ohio, Office of the Auditor, Performance Audit Division – Cleveland Region**

### **Assistant Auditor - Human Resources Team • January 1999 - November 1999**

Conducted performance audits under the direction of Jim Petro for the 21 urban school district initiative. An associate on the human resources team, which performed audits on the school districts human resources departments based on performance measures along with the functionality's typically performed by a human resources department. Obtained and documented the internal control structure of clients in a variety of audit environments. Developed audit findings and prepared a well-written draft for inclusion in audit reports and other communications. Prepared audit work that clearly provides evidence of the nature, timing and extent of the work performed and supports the results of the audit as presented in reports.

## **Cuyahoga Metropolitan Housing Authority**

### **Personnel Specialist • April 1993 - April 1995 and February 1997 - November 1998**

Position required contact at all levels within CMHA as well as a myriad of outside contacts. Responsible for primary personnel services for 50% of the agency approximately 550 employees. Actively recruited both exempt and non-exempt positions as well as union and non-union positions. Administered staffing and recruitment efforts for temporary grant projects not to exceed six months. Screened numerous applications and resumes to ensure candidates meet legal or contractual requirements. Examined pay scales and analyzed external comparable wages in accordance with CMHA and Housing and Urban Development policies. Conducted research on disciplinary actions and grievances. Participated in cases relating to EEOC, unfair labor practices and sexual harassment. Assisted with termination proceedings, layoffs and/or resignations. Responsible for resolving unemployment issues with the Bureau of Employment Services.

### **Budget Analyst • April 1995- February 1997**

Performed budget analysis for all aspects of over \$250 million in modernization grant funds for assigned program areas. Prepared budget requests and justifications by consolidating statistical data. Examined budget requests for accuracy and conformance with procedures and regulations. Screened requests for allocations of approved budgets and recommended approval or modifications based on availability of funds. Analyzed operating reports to monitor program expenditures and obligations. Certified obligations and expenditures.

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## **EDUCATION**

**Cleveland State University • Master of Public Administration • Bachelor of Arts - Communications**

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## **ASSOCIATIONS/BOARDS/AWARDS**

- Step Forward Board of Directors
- LeadDiversity 2022
- Leadership Cleveland (LC2) 2015, 2019
- Leadership Cleveland 2014
- Neighborhood Leadership Cleveland 16<sup>th</sup> Class
- Catholic Charities Executive Leadership Program

**References Available Upon Request**

**REBEKAH L. DORMAN, PhD**



**EDUCATION**

1987	Ph.D.	Developmental Psychology	Cornell University Ithaca, NY
1981	Fellowship	Ecology of Human Development	Foundation for Child Development
1978	B.A. Cum Laude	Psychology	Brandeis University Waltham, MA

**PROFESSIONAL EXPERIENCE**

8/22-present      **Founder/Principal**  
**Kadima Consulting LLC**

Founder of this boutique consulting firm with a focus on strategic planning and leadership development in the human service sector.

7/22-6/23      **Mentor (part time)**  
**Ohio Department of Education**  
**Early Childhood Inclusive Fellowship**

Served as one-on-one mentor to an early childhood professional to help develop skills in leadership, human services, and community collaboration as part of an Ohio Department of Education initiative.

1/09-6/22      **Director**  
**Invest in Children**  
**Cuyahoga County Office of Early Childhood**

Directed this county-wide, multimillion dollar public/private partnership of programming, research, advocacy and public awareness focused on young children and families. Managed the Office of Early Childhood in county government with an annual budget of \$20 million. Worked closely with public and private sector leadership on strategic direction and community-wide initiatives. Direct research studies in collaboration with faculty of Case Western Reserve University. Served on Ohio Early Childhood Advisory Committee by gubernatorial appointment. Advocate with state and federal officials on key policy issues. Present at national conferences on research and best practices of Invest in Children.

9/07-1/09

**Senior Program Director: Children and Families**  
**United Way of Greater Cleveland**

Managed the successful creation and implementation of new Investment Strategies aimed at child and family consumer populations as well as the operations of the Strong Families=Successful Children Vision Council. Created a measurement plan to assess programs' effectiveness at achieving desired outcomes. Directed the recruitment and training of new Investment Committee volunteers.

9/04-9/07

**Program Director: Children and Families**  
**United Way of Greater Cleveland**

Managed the Children and Families Vision Council, Investment Committee and Mott Youth Fund Distribution Committee as they annually invested 12 million dollars in programs, agencies, and targeted interventions. Developed and maintained relationships with community leaders, other funders, volunteers, agencies and other organizations in order to work in collaborative efforts aimed towards solving community problems in the area of children and families.

3/98 – 7/04

**Vice President**  
**Applewood Centers, Inc.**

Responsible for the planning, budgeting and overall operations of the Division of Family and Child Development with a staff of forty and a budget of approximately four million dollars. Programs in the Division included Foster Care, Adoption, Child Care, Home Visiting, Consultation/Training to Child Care Providers, and Early Childhood Mental Health Services.

6/89 – 3/98

**Associate Director of Research**  
**Applewood Centers, Inc.**

Developed and implemented research, evaluation, and training projects on a wide range of topics related to parenting and children's mental health. Duties included: grant writing, project supervision, curriculum development, training and data analysis.

9/87 - 5/89

**Senior Research Associate**  
**Child Guidance Center of Greater Cleveland**

Conducted research on abused children and other topics related to children's mental health. Developed a large, computerized research database using agency clinical records and conducted various outcomes studies related to diagnosis, demographic background, and treatment efficacy. Conducted training on various mental health related topics. Supervised research assistants in data entry and analysis.

9/87 – 9/92

**Adjunct Assistant Professor**  
**Department of Psychology**  
**Cleveland State University**

Teaching responsibilities included the undergraduate and graduate courses on child development as well as supervising independent study research projects.

10/85 - 8/87

1/83 - 9/85

**Assistant Project Director**  
**Project Specialist**  
**Family Life Development Center**  
**Cornell University**

Directed the training, evaluation, and publication development components of a federally funded national child abuse prevention project aimed at migrant farmworker families. Developed comprehensive migrant child abuse prevention plans for the states of New Jersey, Florida, and Maryland. Coordinated three state interagency advisory groups. Trained over 2000 professionals on child abuse and neglect. Developed two publications on child abuse prevention.

## **PUBLICATIONS**

### **BOOKS and BOOK CHAPTERS**

Dorman, R.L., Anthony, E., Osborne-Fears, B., & Fischer, R.L. (2018) Investing in high quality preschool: lessons from an urban setting. In D. Volk, E. Booker et al. (Eds.) *Early Childhood Education in the United States: Contemporary and Critical Perspectives*. London: Routledge.

Dorman, R.L. & Shapiro, J.P. (2004) *Preventing burnout in your staff and yourself: A survival guide for human services supervisors*. Washington, DC: Child Welfare League of America.

Dorman, R.L., Moore, D.J., & Schaerfl, C.A. (1999). *Planning, funding and implementing a child abuse prevention project*. Washington, DC: Child Welfare League of America.

Dorman, R.L., & Rollo, K. (Eds.). (1985). *Preventing child abuse in the harvest: A handbook for migrant educators*. Albany, NY: Migrant Education Unit, Office of General Education, New York State Education Department.

Ricciuti, H.N., & Dorman, R.L. (1983). Interaction of multiple factors contributing to high-risk parenting. In R.A. Hoekelman (Ed.), *Minimizing high-risk parenting*. Media, PA: Harwal Publishing.

### **JOURNAL ARTICLES**

Dorman, R.L., Anthony, E., Osborne-Fears, B., & Fischer, R.L. (2016) Investing in high quality preschool: lessons from an urban setting. *Early Years: An International Research Journal*. Published online September 23, 2016, 1-17.

Shapiro, J.P., Dorman, R.L., Burkey, W.M., & Welker, C.J. (1999). Predictors of job satisfaction and burnout in child abuse professionals: Coping, cognition, and victimization history. *Journal of Child Sexual Abuse*, 7(4), 23-42.

Shapiro, J.P., Dorman, R.L., Welker, C.J., & Clough, J.B. (1998). Youth attitudes toward guns and violence: Relations with sex, age, ethnic group, and firearm exposure. *Journal of Clinical Child Psychology*, 27, 98-108.

Shapiro, J.P., Dorman, R.L., Burkey, W.M., Welker, C.J., & Clough, J.B. (1997). Development and factor analysis of a measure of youth attitudes toward guns and violence. *Journal of Clinical Child Psychology*, 26, 311-320.

Shapiro, J.P., Burkey, W.M., Dorman, R.L., & Welker, C.J. (1996). Job satisfaction and burnout in child abuse professionals: Measure development, factor analysis, and job characteristics. *Journal of Child Sexual Abuse*, 5, 21-38.

Shapiro, J.P., Burkey, W.M., Dorman, R.D., Welker, C.J., & Clough, J.B. (1996). The Attitudes toward Guns and Violence Questionnaire. In National Center for Injury Prevention and Control (Ed.), *The measurement of violence-related attitudes, beliefs and behavior among youth: A compendium of instruments*. Atlanta, GA: Centers for Disease Control and Prevention.

## SELECTED PRESENTATIONS

Fischer, R., Anthony, E & Dorman, R.L. (2015 January) *Big Data in Early Childhood: Using Integrated Data to Guide Impact*. Paper presented at Association of Maternal and Child Health Programs, Washington DC

Dorman, R.L. , Fischer, R. & Anthony, E. (2014 December) *Lessons Learned From 10 Years of an Early Childhood Mental Health System*. Paper presented at Zero to Three National Training Institute, Hollywood, FL

Dorman, R.L. & Fischer, R. (2013 January) *Invest in Children: An Overview*. Pediatric Grand Rounds, Rainbow Babies and Children's Hospital, Cleveland, OH.

Fischer, R. & Dorman, R.L. (2010 July) *The data influence-using evaluation research to inform policy and practice in early childhood*. Paper presented at 3rd National Research Conference on Child and Family Programs and Policy, Bridgewater, MA.

Fischer, R. & Dorman R.L. (2010, April) *The state of Ohio's children: Cuyahoga County well-being indicators*. Paper Presented at Sixty-eight Annual Human Services Institute, Westlake OH.

Dorman, R.L. (2009, December) *Having it both ways: Institutionalizing an early childhood system but keeping it "glowing."* Paper presented at Zero To Three National Training Institute, Dallas, TX.

Dorman, R.L. & Villarreal, J. (2006, June) *Community impact, life trajectories, and making change in Cleveland*. Paper presented at United Way Crossroads Conference, Columbus, OH.

Dorman, R.L. (2004, March) *Preventing burnout in your staff and yourself*. Paper presented at the Child Welfare League of America National Conference, Washington, D.C.

Dorman, R.L. & Dandareau, S. (2002, March) *Parenting plus: A program that really works*. Paper presented at the Child Welfare League of America National Conference, Washington, D.C.

Dorman, R.L., Szpylman, H. & Welker, C. (2001, November) *Mental health consultation in child care programs*. Paper presented at the CWLA National Child Day Care Conference, Cleveland, OH.

Dorman, R.L. & Lord, R.R. (1997, October) *Parenting plus at home: Life skills for parents of children with chronic illness*. Poster session presented at the Annual Pediatric Nursing Conference, Washington, D. C.

Dorman, R.L. (1996, September). *Preventing medical neglect: An interdisciplinary approach*. Paper presented at the Eleventh National Conference on Child Abuse, Washington, D.C.

Dorman, R.L. (1986, October). *Child abuse in Florida's migrant families: Research findings and prevention efforts*. Paper presented at Third Annual Statewide Child Abuse and Neglect Prevention Conference, Miami, FL.

Dorman, R.L., & Olds, D. (1983, August). *Antepartum worries as predictors of maternal caregiving and perceptions of infant temperament during the first year of life*. Poster session presented at the annual meeting of the American Psychological Association, Anaheim, CA.

## CURRICULA

Dorman, R.L. & Shapiro, J.P. (2013) *3 for Me! A Maternal Stress Reduction Home Visiting Curriculum*. Curriculum content is delivered via a web-based application as well as traditional home visits.

Dorman, R.L. & Musick, K. (1998) *Cuyahoga County Early Start Curriculum*. A comprehensive home visiting curriculum for high risk families of children 0-3 years that was done under contract to the county and used annually with 4000 families.

Dorman, R.L. & Lord, R.R. (1998) *Kid Konnection*. A nurse home visiting program which teaches stress management to youth ages 6-17 who have a chronic medical condition.

Dorman, R.L. (1995). *Parenting Plus at Home*. A nurse home visiting program which teaches stress management to parents of children (ages 0-17 years) with chronic medical conditions.



Dorman, R.L., Knell, S.M., Moore, D.J., Spottsville, S.A., & Schmitz, N.L. (1991). *Parenting Plus*. A group based parenting curriculum for parents of children 0-12 years.

## **PROFESSIONAL AWARDS AND RECOGNITION**

Selected as one of twenty emerging women leaders from the national United Way system to attend a leadership seminar at United Way of America. (2005)

Building Bridges Award, Help Me Grow Collaborative, for “leadership in completing revising the Code of Regulations” (2003).

National Aegis Awards for producing the videos, You’ll Be Okay, Telling Our Own Stories and The Constant Shadow. (2002)

First Prize in Research Division, Annual Pediatric Nursing Conference, for Parenting Plus at Home: Life Skills for Parents of Children with Chronic Medical Conditions. (1998)

Parenting Plus, a statewide program which I developed and directed, was named Outstanding Prevention Program for 1994 by the Ohio Department of Mental Health.

## **OTHER PROFESSIONAL ACTIVITIES**

Reviewer, *Journal of Maternal and Child Health* (2012-present)

Appointed Member, Ohio Early Childhood Advisory Council (2006-2022)

Executive Committee Member, PRE4CLE (2013-2022)

Member, Groundwork Steering Committee (2009-2022)

Member, Zero to Three Early Childhood Policy Summit Planning Committee (2004-2006)

Federal Grant Reviewer, Department of Health and Human Services (2000-2002)

## **COMMUNITY ACTIVITIES**

Board Member, Groundwork

Member, City Club Education Committee

Leadership Cleveland Class of 2011

Molly Wimbiscus, MD



**EDUCATION/TRAINING**

**Kenyon College**, Gambier, Ohio, USA 1995-1997

*Science Honor Scholar, Jordan Environmental Scholar*

**The University of Aberdeen**, Aberdeen, Scotland 1997-1999

Bachelors of Science (Plant and Soil Science), *Honors in Soil Science*

**University of Tennessee College of Medicine**, Memphis, Tennessee, USA 2002-2006

Doctorate of Medicine

**Cleveland Clinic**, Cleveland, Ohio, USA

Residency in Psychiatry 2006-2009

Fellowship in Child and Adolescent Psychiatry, *chief* 2009-2011

**Professional Appointments**

**Cleveland Clinic**

Staff, Child and Adolescent Psychiatry, 2011-present

School Mental Health Program, Director, 2019-present

Associate Training Director, 2018-2021

Fellowship Training Director, 2014-2018

**Cleveland Clinic Lerner College of Medicine (CCLCM), Case Western Reserve University (CWRU)**

Assistant Professor, 2014-present

Co-Director, Foundations of Medicine, 2011-2015

**Neighborhood Family Practice (FQHC)**

Staff, Child Psychiatrist, 2016-present

**Beechbrook Community Mental Health Agency**

Staff, Child Psychiatrist, 2011-2013

**St. Vincent Charity Psychiatric Emergency Department**

Staff, 2009-2011

**Certification and Licensure**

American Board of Psychiatry and Neurology: Psychiatry, 09/2011

Licensure State/Number: OH 63125

American Board of Psychiatry: Child and Adolescent Psychiatry 11/15/2013



## **Honors and Awards**

*Unsung Heros* Community Leadership Award, Cleveland Public Library, 01/2020  
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2019  
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2017  
Gender Equity Award for Pre-Clinical Faculty, CWRU School of Medicine, 05/2016  
Scholarship in Teaching Award (CWRU), Development and Implementation of a Cohesive Health Care Systems Curricular Block for Year 1 and Year 2 Medical Students at CCLCM, 03/2014  
Michener Leadership Award: Photography Perspective Project, Cleveland Clinic, 05/10/2010  
Child and Adolescent Psychiatry Fellowship, Chief, 07/2010-06/2011  
Hand Scholar: University of Tennessee College of Medicine, 05/2005  
William Carlos Williams Poetry Award, First Place: NEOUCOM, 04/2004  
Professionalism Committee, Elected Member, University of Tennessee COM, 2002-2004  
Propper Prize in Poetry, First Place: Kenyon College, 05/1996

## **Membership in Professional Societies**

Schools Committee Member, American Academy of Child and Adolescent Psychiatry, 2020-present  
American Academy of Child and Adolescent Psychiatry, Member, 2013-present  
American Academy of Psychiatry Residency Training Directors, Member, 2014-2020  
American Psychiatry Academy, Member, 2016-present  
Ohio Psychiatry Physicians' Association, Member, 2016-present

## **Community Leadership/Service**

Better Health Partnership, Youth Mental Health Subcommittee, 2021-present  
Woodruff Foundation, Trustee, 2020-present  
Youth Risk Behavior Survey, Cuyahoga County, Advisory Board, 2016-present  
Friends of Intergenerational Schools, 2018-2022 (chair, 2020-2022)  
Near West Intergenerational School, Board of Directors and founding member: 2010-2022  
*Say Yes to Education* Health Integration Task Force (Cleveland Metropolitan School District), 2019-present  
*Day to Liv*: Transition Bridge Program, co-founder, 2017-present  
Trainer, Youth Mental Health First Aid, 2017-present  
Co-Founder, Near West Eating Cooperative(ly), 2017-2020  
Cleveland Youth Suicide Taskforce, 2017-2019  
Cleveland Education Compact, Special Education Committee, Member, 2016-2019  
Project AWARE (Advancing Wellness and Resilience in Education), Cuyahoga County, Advisory Board, 2017-2019  
Healthy Strides (formerly Walk with a Doc), Lutheran Hospital, 2014-2017, 2019

## **Professional Services**

Women Professional Staff Association, executive council member-at-large, 2019-2022  
Lakewood City Schools Mental Health and Wellness Task Force, 2018-present  
Opioid Prevention and Education Committee, Cleveland Clinic: 2019-2021  
Lutheran Hospital Ethics Committee, Cleveland Clinic: 2015-2021  
Neurological Institute Education Committee, Cleveland Clinic: 2013-2018  
Basic Science Education Committee, Cleveland Clinic Lerner College of Medicine: 2011-2015  
Foundations of Clinical Medicine Committee, Cleveland Clinic Lerner College of Medicine, 2011-2015  
Anxiety Carepath Development Group, Cleveland Clinic, Department of Child and Adolescent Psychiatry, 2013-2014

## **Professional Development**

Women in Leadership, Neurologic Institute Cohort, Cleveland Clinic. 2020-2022  
Program Director Certification Program, Cleveland Clinic Education Institute, 2016-2017  
Essentials in Clinical and Classroom Teaching Certification, Cleveland Clinic Education Institute, 2013-2014

## **Teaching Activities & Administration**

### **Residents/Fellows *Cleveland Clinic***

School Psychiatry Longitudinal Program, Clinical Director: 2014-present

Collaborative Care Clinic, Supervisor (located at Neighborhood Family Practice): 2016-present

Child and Adolescent Psychiatry Didactic Series: 2013-2018

Fellow Longitudinal Clinic, Supervisor: 2012-2017

Develop and teach seminars in psychopathology, clinical care, child development, risk and protective factors of mental health challenges, medical humanities, bioethics: 2012-present

### **Medical Students *Case Western Reserve University and Cleveland Clinic Lerner College of Medicine***

Mentor, First Generation Medical Student Group, CWRU, 2020-present

Foundations of Medicine Seminars 1 and 2, Co-Director: 2011-2015

Medical Student Longitudinal Clinic, Staff Supervisor: 2015-2016

### **Medical Students *Ohio University Heritage College of Osteopathic Medicine***

Mentorship and supervision of medical students rotating through psychiatry

Adjunct Clinical Assistant Professor, Department of Specialty Medicine, 2022-2025

## **Presentations**

### National

1. Shah L, Wimbiscus M, Carr M, Tucker C, Rappaport N. Helping Students Transition Back to School: Addressing School Avoidance and Absenteeism Through Collaboration. Podium Presentation, Clinical Perspectives. AACAP, October 23-28, 2023, NYC.
2. Sayal A, Grech O, Wimbiscus M. All Hands on Deck: Family Medicine Residency and Child Psychiatry Responding to the Youth Mental Health Crisis through School-Based Collaborative Care. Forum for Behavioral Science in Family Medicine, Milwaukee, WI. September 6-9, 2023.
3. Wimbiscus M, Ripperger-Suhler J, Feuer V, Waldman D, Phelps-Tschang J, Edwards S. Talking to Each Other: Opportunities and Challenges of Care Coordination Between Hospitals, Clinics and Schools. Accepted for Clinical Perspectives in-person presentation, AACAP, Toronto, Canada. October 19, 2022.
4. Alleyne S, Bostic J, Ordonez A, Hoover S, Johnson B, Hamoda H, Lemelle T, Potter M, McWilliams J, Wimbiscus M. Addressing the Child Mental Health Crisis and Mental Health Inequities Through School Consultation: 'Equipping' Child and Adolescent Psychiatrists with a School Consultation Toolbox. Accepted for Member Services Forum in-person presentation, AACAP, Toronto, Canada. October 18, 2022.
5. Wimbiscus M, Carr M, Morio K. Talking to Each Other: The Impact of Care Coordination. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 15, 2021.
6. Hoover S, Bostic J, Joshi S, Ahn M, Ryst E, Ordoñez A, Wilkens K, Allyne S, Wimbiscus M. School Closures and Re-Opening During COVID-19: Considerations for a Child Psychiatrist. AACAP Member Forum, October 22, 2020.
7. Wimbiscus M, Carr M. Spanning Clinical and Educational Boundaries: The Patient Navigator. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 29, 2020.
8. Barber S and Wimbiscus M. Day to Liv: Transition Bridge Program. Advancing School Mental Health Conference (National Center for School Mental Health), Austin, Texas. 11/7/2019.
9. Esplin B, Wimbiscus M, Ford P. Advocacy from the Inside/Out: Bioethics, Humanities, and Neurodiversity at American Society of Bioethics and Humanities: Washington DC. 10/6/2016
10. Ahuja V, Austerman J, Wimbiscus M. Exploring the Clinical Diagnosis of Autism, Anxiety, and ADHD. Milestones Autism Conference, Cleveland, Ohio. 6/18/2015
11. Cole C, Kodish R, Wimbiscus M. Interests at Odds. Patient Experience Summit, Cleveland Clinic: 5/18/2015

### Ohio

1. Wimbiscus M, Lampl M, Shamblin S. Behavioral Health and School-Based Health Care, panel presentation. Ohio School Based Health Alliance, virtual, 12/13/22.
2. Palumbo C, Bruening L, Carr M, Wimbiscus M. Partnering for Progress: Collaborative Mental Healthcare in Lakewood City Schools. Podium presentation. Ohio School Board Association Conference. Columbus, Ohio. November 7, 2021.

3. Taylor J, Carr M, Wimbiscus M. Patient Navigation and Family Support in Schools: Presented at SUCCESS, Ohio school mental health conference. Hosted by Miami University, Oxford, Ohio. 6/24/20 (virtual).
4. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented at SUCCESS, Ohio state school mental health conference. Oxford, Ohio. 6/20/2019
5. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented to Ohio Mental Health Network for School Success, Columbus, Ohio. 8/27/2018.

#### Local

1. Wimbiscus M, Carr M. Spanning Boundaries: The Lakewood Patient Navigator Program. Department of Psychiatry Grand Rounds, Cleveland Clinic, 11/12/2020.
2. Wimbiscus M, Adams S, Khan Z, Larkin C. The Art and Science of Psychopharmacology. Cleveland Metropolitan School District, Department of School Psychology. 2/12/2021 (virtual).
3. Wimbiscus M and Carr M. Spanning Clinical and Ethical Boundaries: The Mental Health Patient Navigator. Grand Rounds, Department of Psychiatry, Cleveland Clinic, Cleveland, Ohio. 11/12/2020 (virtual).
4. Carr M and Wimbiscus M. Care Transition for Youth with Mental Illness in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
5. Penman A and Wimbiscus M. Anxiety Management in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
6. Richmond L and Wimbiscus, M. Adolescent Mental Health in Schools: teacher professional development, St. Ignatius High School, Cleveland, Ohio. 1/10/2020.
7. Barber S, Richmond L, Wimbiscus M. Angst: Panel Discussion. Berea City School District community event. Berea, Ohio. 4/23/19.
8. Richmond L and Wimbiscus M. Anxiety in schools. Teacher and staff Professional Development seminar. Lakewood City Schools, Ohio. 2/15/2019.
9. Wimbiscus M. Coordination with Schools in Healthcare. Neighborhood Family Practice Professional Development Series, Cleveland, Ohio. 1/17/2019.
10. Wimbiscus M et al. Mental Health in Youth, hosted by Lakewood *Alive!* Lakewood city-wide forum, moderator. 11/13/18.
11. Jensen V, Parsons H, Cartaya J, Wimbiscus M. Complexities in Care of Transgender and Gender non-conforming Youth. Grand Rounds, Department of Pediatrics, Cleveland Clinic. 9/11/2018. Presented by GUIDE care team.
12. Wimbiscus M. Mental Health Collaboration in Schools. Project IMPACTT learning collaborative webinar. Cleveland, Ohio. 8/23/2018.
13. Panelist, School Safety Panel: Community Discussion, City of Lakewood, Ohio. Panelist. Hosted by LakewoodALIVE. 4/12/2018.
14. Wimbiscus M. Clinical Strategies for Managing Depression in Primary Care Setting. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 5/31/2018.
15. Wimbiscus M. Mental Health in Schools: What We Learn from Listening. Presented to Brunswick City Schools psychological services. 12/12/2017.
16. Wimbiscus M, Ford P, Washington M. Advocacy from the Inside/Out. Bioethics Grand Rounds, Cleveland Clinic: Cleveland, Ohio. 10/10/2016.
17. Wimbiscus, M. Management of pediatric ADHD for primary care. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 3/23/2017.
18. Wimbiscus, M. Management of pediatric depression for primary care. Cleveland Clinic webinar. Cleveland, Ohio. 8/23/2016 and 9/8/2016.
19. Thomas S, Barrett L, Wimbiscus M. Bioethics and Social Media in Medical Training. Pediatrics Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 5/26/2015
20. Wimbiscus M, Malone D. Panel Talk Back following *Johanna: Facing Forward*, Cleveland Public Theater, Cleveland, Ohio. 5/30/2015
21. Herrera M, Menefee L, Richmond L, Wimbiscus M. Building a school psychiatry longitudinal program. Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 6/4/2015
22. Wimbiscus, M. Photography Perspective Project. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic. Cleveland, Ohio. 5/26/2011.
23. Wimbiscus M. Environmental Roots of Childhood Mental Illness. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 06/23/2010.
24. Wimbiscus M. Environmental Roots of Mental Illness. Academic Initiative, Cleveland Clinic Department of Psychiatry. 02/04/2009.
25. Wimbiscus M. Duty to Warn. Case Conference, Cleveland Clinic Department of Psychiatry. 12/19/2008.

## Poster Presentations

1. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. AACAP, October 23-28, 2023, NYC
2. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. Pediatric Research Day. Cleveland Clinic, Cleveland, Ohio. May 24, 2022.
3. Wimbiscus M, Kohn M, Menefee E, Burke K, McBratney J. The Story in Medicine: Dissecting Literature with Literary Experts. Innovations in Medical Education. 3/2/2017
4. Burke K, Menefee E, Wimbiscus M. The Fresh Face of Education: Verbatim Theatre as a Reflective Activity. Innovations in Medical Education. 3/2/2017
5. Wimbiscus M, Menefee E, Burke K. Contemporary Issues in Foundations of Medicine. Innovations in Medical Education. 3/2/2017.
6. Ahuja V, Wimbiscus M. Innovations in Medical Education: Two-year longitudinal interactive course in child and adolescent development. 3/3/2016
7. Richmond E, Wimbiscus M. Innovations in Medical Education poster: School Mental Health Longitudinal Learning Collaborative. 3/3/2016
8. Ford P, Wimbiscus M. Innovations in Medical Education poster: Moral Reasoning Seminar for Medical Trainees. 3/3/2016
9. Wimbiscus M; Falcone T. Psychosis and Violence. Presented at 2010 Annual AACAP Conference; NYC. 10/30/2010.
10. Wimbiscus M, Ikomi J, Falcone T. Once Psychogenic, Always Psychogenic? Presented at Cleveland Consultation Liaison Society Meeting; Cleveland, Ohio. 05/14/2008.
11. Wimbiscus M, Burns S, Pozuelo L. The Case of the Missing Toenails. Presented at Cleveland Consultation-Liaison Society Meeting; Cleveland, OH. 05/16/2007.

## Research

1. Wimbiscus M, Carr M, Morio L, Slaughter A. Assessing the effectiveness of the Transition Bridge and Patient Navigator programs for youth with mental illness: a mixed methods analysis (IRB study 20-1334). In conjunction with Miami University, Oxford, Ohio, IRB study protocol ID 01915r. 11/2020-present.
2. Cantu-Weinberg A, Wimbiscus M, Rome E. Identification of Gaps in Teacher Support for Adolescents Affected by Parental Substance Use in Greater Cleveland. Case Western Reserve University (IRB 20210279), 5-2021-present. Publication pending.
3. Wimbiscus M, Adams S, Falcone T. Mental Wellness and School Health Responses During COVID-19 Quarantine (IRB study 21-451).
4. Herrera M, Menefee L, Kannali R, Wimbiscus M. Improving Collaboration between Schools and Mental Health Care Providers for Collaboration, 03/2015-present. IRB study number 15-358
5. Burke K, Rubin S, Kohn M, Wimbiscus M. Devising Healthy Communities: A Student Learning Experience, 10/2013-06/2014. IRB study number 13-1218
6. Wimbiscus M. Photography Perspective Project: a Longitudinal Arts-Based Program for Teens with Depression; 8/2010-6/2011. IRB study number 10-783

## Grants

SAMHSA 4-year Award: Expanding Comprehensive School Mental Health Systems in Northeast Ohio, funded through NEO ESC. (NOFO) # SM-22-017. 12/2022-12/2026.

## Peer Reviewed Articles

Cantu-Weinstein, A., Fischer, M., Garb, M. *et al.* Perceptions from School Personnel on the Impact of Disordered Parental Substance Use Among Adolescents. *School Mental Health* (2022).

<https://doi.org/10.1007/s12310-022-09544-z>

Mabel H, Morley G, Jensen VK, Sankary LR, Wimbiscus M, Cartaya J, Rome ES. Clinician and Ethicist Perspectives: Understanding Moral Distress in Gender-Affirming Care for Pediatric Patients. *J Pediatr.* 2022 Jan;240:265-271. doi: 10.1016/j.jpeds.2021.10.059. Epub 2021 Nov 14. PMID: 34788678.

Wimbiscus M, Kostenko O, Malone D. MAOIs: Evaluating their Risks, Benefits, and Lore. *Cleveland Clinic Journal.* January, 2011.

## Invited, Non-Peer Reviewed

Barber S, Richmond L, Wimbiscus M. Talking to Each Other. AACAP News. Jan/Feb 2021, 14-17.

Wimbiscus M. 'Photography Perspective Project' Takes Fresh View of Interventions for Adolescent Mood Disorders. Insights, Publication for Behavioral Health: Cleveland Clinic, 2012-13, 14-16.

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0264**

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, pursuant to Ohio Revised Code Chapter 164.21, the former Cuyahoga County Board of Commissioners created a County Natural Resources Assistance Council; and

**WHEREAS**, the Cuyahoga County Natural Resources Assistance Council oversees the implementation of the Clean Ohio Conservation Program in Cuyahoga County by evaluating, ranking and prioritizing projects submitted by eligible County entities; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, County Executive has nominated Valerie Katz to be reappointed to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.



**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

September 13, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Dear President Jones

I am pleased to nominate the following to serve on the Cuyahoga County Natural Resources Assistance Council (NRAC) as an appointment as a Government – Municipal Representative on the NRAC:

- Valerie Katz, 3-year term ending October 15, 2026
  - Reappointment
  - Currently resides in Shaker Heights (Cuyahoga County)
  - Currently serves on the Cuyahoga County Solid Waste District Board

The NRAC evaluates and selects open space and riparian corridor protection and/or preservation project for funding from the Clean Ohio Green Space Conservation program. Cuyahoga County has (1) appointment to the NRAC.

There are no known conflicts of interest for which an advisory opinion has been requested. Ms. Katz's resume is attached for you to review. There is one candidate on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

**Valerie Katz, M.S.Ed.**



**Objective:** To assist with the implementation of county-wide sustainability initiatives.

**Education** Master of Arts in Education with Ohio State Teacher's License in Adolescent & Young Adult Life Sciences  
Ursuline College, Pepper Pike, OH

Bachelor of Science  
Cornell University, Ithaca, NY

**Relevant Experience** Solar Program Fellowship/Go Solar Specialist, February 2021 - present  
Solar United Neighbors, Washington, D.C.

Provide technical assistance to prospective solar homeowners through the Solar United Neighbors co-op program. Perform roof evaluations, review solar proposals, review installer bid information, calculate pricing and financing information, calculate solar productivity information.

Volunteer, November 2020 – present

Cuyahoga County Department of Sustainability

Media outreach, drafting announcements, letter writing, promoting and scheduling information sessions and assisting with tabling events.

Volunteer, December 2020 – present

Energy Subcommittee to the Shaker Heights Sustainability Committee

Renewable energy and energy efficiency outreach. Promoted Cuyahoga County 2021 Solar Co-op to Shaker Heights residents. Organized 2021 Shaker Heights Solar Tour.

Biology & Environmental Science Teacher, August 2010 – June 2016

Montessori High School at University Circle, Cleveland, OH

Designed and implemented environmental science and life science lessons to meet the requirements of the International Baccalaureate curriculum. As advisor to the MHS Sustainability Club, worked with students to foster sustainable practices (including recycling, composting, the restoration of local wetlands, and the installation of rain barrels).

Biology & Environmental Science Teacher, August 2005 – June 2010  
Hathaway Brown School, Shaker Heights, OH

Utilized cooperative inquiry and discovery-based methods in the teaching of 9<sup>th</sup> grade life science. Introduced and implemented the AP Environmental Science course curriculum for 11<sup>th</sup> and 12<sup>th</sup> grade students. Implemented school-wide conservation initiatives, including the expansion of existing recycling program and waste reduction measures in the cafeteria. Advisor to student environmental club.

Teacher Apprenticeship Program, August – December, 2004  
Lakewood High School, Lakewood, OH

Teacher Apprenticeship Program, January – May, 2005  
Gilmour Academy, Pepper Pike, OH

**Professional  
Development  
Coursework**

Ecology: Ecosystem Dynamics & Conservation, Summer 2020  
American Museum of Nature History: Seminars on Science

Climate Change, September – November, 2019  
American Museum of Nature History: Seminars on Science

Evolution: Modern Evolutionary Biology, July – August, 2009  
American Museum of Nature History: Seminars on Science

The Ocean System: Integrated Science, June – August, 2008  
American Museum of Nature History: Seminars on Science

Ecosystem Science 506, January – May, 2007  
Cleveland State University, Cleveland, OH

Environmental Education in the Classroom, July – August, 2006  
Cleveland Museum of Natural History, Cleveland, OH

EE Just Environmental Leadership Institute, July, 2006  
National Summer Teacher Institute at Kimball Union Academy

**Additional  
Experience**

Volunteer  
South Euclid Humane Society, South Euclid, OH

Research Assistant  
Department of Plant Pathology, Cornell University, Ithaca, NY

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0265

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Adrian Maldonado to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

**WHEREAS**, County Executive Chris Ronayne has nominated Adrian Meldonado (replacing Grace Gallucci) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Adrian Maldonado (replacing Grace Gallucci) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



March 24, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Adrian Meldonado**, 3-year term ending 7/31/2026 (replacing Grace Gallucci)

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

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# Adrian Maldonado

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## Executive Profile

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A Cabinet level Executive with over 30 years experience in government, health industry and the private sector. My experience as a human resources professional for 5 years, 16 as a Business Manager and 11 years as Director of the 20th largest County Purchasing operation in the country, has allowed me to become a leader that knows how to understand and work with public and private budgets, build alliances with individuals, organizations and service providers.

I am a high-energy, results oriented team player who understands the importance of communications, diversity and accomplishing the objectives of the organization.

I also have spent 16 years as a member of a major health organization as a Board member sitting or chairing such committees as Finance, Government Relations, Risk Management, Strategic Planning, Diversity and Inclusion, Long Range Planning, Protective Services and Facilities and Construction.

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## Skill Highlights

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- Project management
- Leadership/communication skills
- Business operations organization
- Human resources
- Budgeting expertise
- Negotiations expert
- Employee relations
- Self-motivated
- Customer-oriented
- Small business development
- Project Management
- Contract Negotiations
- Budget and Risk Management
- Start-up and acquisitions
- Diversity and Inclusion programs
- Bilingual
- Strategic Planning
- Supply Chain Management
- Facility Management

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## Core Accomplishments

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As Director of Procurement & Diversity for Cuyahoga County, Ohio, my team initiated the first of its kind Small Business Enterprise program in the State of Ohio. This encompassed authoring a county-wide predicate study to determine the legal viability of the program to any challenges. The program was considered innovative and cutting edge because of the use of the Internet at the time, for registration and data collection. I made a presentation of our work in Washington, DC to the National Contract Compliance Association.

As Director, I worked with Ohio legislators for 5 years to adopt a law that would allow counties, municipalities and other government funded agencies to allow for the use of P-Cards (purchasing cards) for everyday purchases under \$25,000. This law immediately allowed counties to save thousands of dollars in purchasing expenditures by streamlining the buying process as well as allowing agencies to receive products and services immediately.

As a business owner and consultant, I have worked as both a Prime contractor and subcontractor for such agencies as NASA Glenn Research Ctr, Louis Stokes Medical Facility, the US Corp of Engineers, Cleveland Metropolitan School District, Cuyahoga Metropolitan Housing Authority, Department of Interior, Cuyahoga Community College, NEOCOM and Maple Heights Schools.

As Chairman of Finance at both Southwest Medical Center and St Vincent Charity Hospital, our committee worked to stabilize the hospitals budgets' during the economic crisis as well as a merger.

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## Professional Experience

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**January 2010 to March 2013**  
**Adrian Maldonado & Associates**  
 Berea, OH  
**Owner/Consultant**  
 Sole proprietorship concentrating in the fields of Construction Management, Construction and Diversity Monitoring and Reporting.

**April 1997 to August 2008**  
**Cuyahoga County**  
 Cleveland, OH  
**Director of Procurement & Diversity**  
 Director of the 20th largest purchasing operation in the country. Responsible for purchasing of goods and services totaling \$225 million dollars a year. In addition, I was responsible for the administration and management of the County's Small Business Enterprise which had over 400 registered businesses.

**January 1985 to March 1997**  
**DAS Equal Opportunity Program**  
 Cleveland, OH  
**Manager**  
 Responsible for working with small and minority businesses in helping them become certified as MBE's for the State of Ohio EEO program. My duties required me to travel statewide and meet one on one with businesses. Reviewed company financials as well as history to determine ownership and control. I also worked with businesses offering technical and management assistance.

**February 1981 to June 1985**  
**Metro Health Medical Center**  
 Cleveland, OH  
**HR Interviewer**  
 Main responsibilities were to review applicants for positions within the health organization. My areas of specialty were Nursing, Dietary, Facilities, IT and Purchasing.

**February 1980 to April 1981**  
**US ARMY**  
 Cleveland, OH  
**Recruiter**  
 Main duties were recruitment and retention of US Army personnel. Served in the US Army National Guard from 1979-1990 Honorably Discharged.

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**Education**

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**Bowling Green State University**  
 Bowling Green , OH, US  
 Communications

**Baldwin Wallace College**  
 Berea, OH, US  
 Political Science

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0266

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

**WHEREAS**, County Executive Chris Ronayne has nominated Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

March 24, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Michael Schoop**, 3-year term ending 7/31/2026

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive

# Michael Schoop, Ph.D.

**Servant Leadership | Community Engagement | Relationship Building | Strategic Planning**

## OVERVIEW

Successful Co-Founder and Managing Director with over 18 years of multifaceted experience in developing strategic partnerships, working with and leading effective teams, and driving community engagement. Expertise in displaying servant leadership, focusing on fundraising activities, and coordinating various projects to meet business needs. Skilled at DEI initiatives, urban planning and development, and continuously improving processes across the organization. In search of a role to cultivate long-lasting relationships, enhance business growth, and support reaching objectives.

## CAREER HIGHLIGHTS

- Wrote a U.S. Department of Education Title III Strengthening Institutions Grant with \$2M for micro-mentoring and micro-interning to support first-year student retention and success.
- Worked with the Andrew M. Mellon Foundation with Case Western Reserve University. Received a \$1.5M award and \$2M continuing award for Cleveland Humanities Collaborative, part of a national network of university collaborations.
- Achieved a U.S. Department of Education Title III Cooperative Grant with Cleveland State University. Generated \$1.3M for the Cleveland Transfer Connection to design and implement learning communities supporting the transition from community college to university environments.
- Won a U.S. Department of Education Title V Hispanic Serving Institution Grant with St. Augustine College, including \$3.8M over five years to implement innovative studio classroom instruction and improve performance/retention for Hispanic and other students of color.
- Spearheaded the redesign of the college-wide First Year Experience Program at Cuyahoga Community College to provide ongoing feedback to more than 120 faculty on approximately 3.4K new students.
- Leveraged \$80M in renovations including the Center for Creative Arts and Metropolitan Campus Center at Cuyahoga Community College to redesign the instructional and social spaces for active learning.

## EXPERTISE

*Partnership Development | DEI Initiatives | Team Collaboration | Design Thinking | Fundraising | Budgeting | Project Management | Urban Planning | Reporting | Revenue Generation | Data Analysis | Continuous Improvement | Risk Assessment | Hiring & Onboarding | Business Development | Interdepartmental Communication | Problem Resolution*

## PROFESSIONAL EXPERIENCE

**Greater Cleveland Partnership** | Cleveland, OH | JAN 2023 – Present

**Senior Vice President, Talent**

*Partner with business, government, and non-philanthropy to execute talent strategy to drive regional growth and prosperity.*

**Scope Unlimited** | Cleveland, OH | JAN 2021 – JAN 2023

**Co-Founder & Managing Director**

*Formulate virtual leadership experiences to develop individual decision-making skills, enhance team-building activities, and rehearse strategy. Lead business development, marketing, talent management, deal structuring, and strategic planning.*

- Managed ideation, design, prototype, and deployment of a simulation for the Society for College and University Planning (SCUP) within three months.
- Partnered with SCUP to develop a \$250K Small Business Innovation Research Phase I grant to redesign and scale integrated planning technology.

**Cuyahoga Community College (Tri-C)** | Cleveland, OH | MAY 2006 – JAN 2021

**College-Wide Vice President – Evidence, Inquiry, & Retention** | JULY 2019 – JAN 2021

*Worked at an Aspen Prize Top 150 community college with eleven sites across Northeast Ohio serving over 20K credential-seeking students annually. Oversaw a budget of \$1.9M and led an executive director, two program managers, and three research analysts through daily operations.*

- Spearheaded the redesign of the college-wide First Year Experience Program to provide ongoing feedback to more than 120 faculty on approximately 3.4K new students.
- Designed a system and process for tracking and reporting non-credit workforce certificates.
- Built and implemented a pilot for A/B testing for nudge messages to students to enhance the usability of services and increase retention.

## PROFESSIONAL EXPERIENCE CONTINUED

### **Metropolitan Campus President | MAY 2006 – JULY 2019**

*Directed a \$34M budget while ensuring increased profitability. Oversaw a workforce vice president, college-wide dean, two campus deans, community relations manager, marketing manager, campus scheduler, concierge, and an administrative coordinator.*

- 
- Developed campus Student Success Teams to increase campus graduation rates from 3.9% to 15%. Created an Inclusive Excellence Taskforce to improve graduation rates for students of color from 1.9% to 10%.
- Co-founded a Design Lab Early College High School with Cleveland Metropolitan School District, one of only two out of 20 Cleveland public high schools to achieve a "B" rating on a state report card in the first year.
- Created the College's first Transfer Center with support from a cooperative Title III grant from the U.S. Department of Education, enhancing transfers to Cleveland State University by more than 40 students per year.
- Leveraged \$80M in renovations including the Center for Creative Arts and Metropolitan Campus Center open to the campus and local community, to redesign the instructional and social spaces for active learning.
- Introduced design thinking into college and campus planning processes by developing a partnership with the Cleveland Institute of Arts to support reshaping of student experiences.
- Led a Collaborative Campus Project, a community planning effort with Cleveland State University, Cleveland Metropolitan School District, and Campus District to create a plan for the institutions. Partnered with the neighborhood to support commercial and cultural development.
- Formed the CLE Institute, an entrepreneurial consulting program engaging incoming college students in community projects supported by the Burton D. Morgan Foundation.

### **Harry S. Truman College – City Colleges of Chicago | Chicago, IL | FEB 2003 – APR 2006**

#### **Vice President – Academic & Student Affairs**

*Served as VP for two of seven independently accredited institutions of a single urban community college district. Managed a \$24M budget and supervised deans of instruction, student affairs, continuing education, adult education, and technical center director. Led credit enrollment of over 5K and 20K+ in non-credit ESL with students from 55 countries speaking 140 languages. Created a collective bargaining agreement with City College part-time faculty.*

- Won a statewide award for Transitional Bilingual Learning Community Program that reduced time to college-level courses by 50%.
- Established a Contract Training division with revenue growth from \$50K to \$300K in two years.
- Awarded a \$689K cooperative Title III grant from the U.S. Department of Education with St. Augustine College to design and build studio classrooms in Math, English, Chemistry, and Biology.

## EDUCATION

**Ph.D.: English Language & Literature | University of Maryland**

**Master of Arts: English Language, Rhetoric, & Composition | University of Maryland**

**Bachelor of Arts: English Language & Literature | University of Chicago**

## COMMUNITY/BOARD ACTIVITIES & AWARDS

- Treasurer, Former Board President: Burten, Bell, Carr | 2010 – PRESENT
- Appointed by Ohio State Superintendent of Public Instruction: East Cleveland Academic Distress Commission | 2018 – PRESENT
- Summer on the Cuyahoga | 2010 – 2014, 2021 - PRESENT
- Former Board President: Campus District | 2006 – 2020
- One Community | 2009 – 2014
- Black American Council Humanitarian Award
- Innovation of the Year Award, League of Innovation in Community College
- Phi Theta Kappa Shirley B. Gordon Award



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0267

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Kim Shelnick to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

**WHEREAS**, County Executive Chris Ronayne has nominated Kim Shelnick to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Kim Shelnick to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

March 24, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for reappointment:

- **Kim Shelnick**, 3-year term ending 7/31/2026

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive



**KIM SHELNICK**  
**Vice President, Human Resources, University Hospitals**

**Bio**

Kim Shelnick is the Vice President, Human Resources for University Hospitals (UH) since January, 2007 and leads Talent Acquisition, Office of Physician Services and Workforce Planning and Development.

UH provides patient-centered care at over 50 locations across Northeast Ohio. It is the second largest private sector employer in the Northeast region with more than 28,000 employees and physicians. University Hospitals' footprint includes our 8-county region, with hospitals in Ashtabula, Cuyahoga, Geauga, Lorain, and Portage counties, and doctors' offices and outpatient clinics in all the targeted eight counties.

Prior to working for University Hospitals, Kim had the opportunity to be in Recruitment Leadership roles at Progressive Insurance for 9 years and was employed within Human Resources at Key Bank for 10 years. She is a member of the Cleveland/Cuyahoga County Workforce Development Board as well as the Strategic Functions sub-committee. Also, Kim is a representative on the Workforce board of NewBridge.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0268

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Airica Steed to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

**WHEREAS**, County Executive Chris Ronayne has nominated Airica Steed to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Airica Steed to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



March 24, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Airica Steed**, 3-year term ending 7/31/2026

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

# Airica Steed, Ed.D, MBA, RN, CSSMBB, FACHE, IASSC

## Transformational Healthcare Executive

### *Driving Results & Execution | Change Management | Continuous Improvement & Innovation*

Highly accomplished and award winning transformational healthcare executive with over 20 years of exceptional leadership skills and proven track record of championing health equity, driving results, and leading large scale transformation of health organizations with greater than \$1B in net revenue. Recognized as a strategic and visionary change leader, cultural architect and international expert in Lean Six Sigma, Malcolm Baldrige framework, and "Big 4" management consulting across community and specialty hospitals, ambulatory clinics and network, academic medical centers, level 1 trauma centers, multi-site healthcare systems, Federally Qualified Health Centers (FQHCs) and private equity backed organizations. Results driven change agent with significant experience leading large-scale change initiatives to drive high quality care, health equity, operational efficiencies, customer satisfaction, workforce engagement, profitable growth, and value optimization.

#### BY THE NUMBERS

- \$300M+ Financial Improvements & Efficiencies
- Top Decile Customer & Workforce Satisfaction
- Top Quartile Productivity & Quality/Safety Results
- 20% - 30% Profitable Growth & Profit Margin

#### NOTEWORTHY EXECUTIVE HIGHLIGHTS

**Board Leadership & Governance:** Executive Liaison for Board of Directors, lead various board committees and serve as board member on several non-profit boards ensuring transparent communication, effective education and fostering diversity/inclusion.

**Strategy Development & Execution:** Spearhead strategic partnerships, joint ventures, mergers & acquisitions, clinical affiliations, innovation; lead/execute strategic planning process; and quarterback strategic growth efforts including healthcare system integration.

**Philanthropy & External Affairs:** Tripled philanthropic giving, including raised >\$100M+ funding through city/state partnerships and major donors/gifts; secured multi-million grant funding through federal programs; serve as policy advocate at state and federal level.

**Population Health & Health Equity:** Championed the execution of \$250M Health Equity/Population Health initiatives aimed at eradicating health disparities and improving life expectancy of vulnerable communities serving greater than 4M patient lives.

**Transformation & Financial Excellence:** Drove financial, clinical & operational transformation of multiple healthcare systems resulting in a combined impact of over \$300M in improvements, 30% increase in profit margin, > 100 days cash on hand, and top quartile quality.

#### AREAS OF EXPERTISE

- Strategy & Service Line Leadership
- "Big 4" Management Consulting
- Patient Centered Care & Customer Experience
- Project Management & Program Development
- Health Equity & Population Health
- Quality & Safety Improvement (Lean Six Sigma)
- Financial Turnarounds & Mergers/Acquisitions
- Change Management & Culture Transformation
- Physician Engagement & Alignment
- Board Governance

#### PROFESSIONAL EXPERIENCE

The MetroHealth System - Cleveland, OH, 2022 - Present

*Chief Executive Officer & President*

System Executive for an academic safety net health healthcare system comprised of 5 Hospitals, 20 Health Centers and 40 Ambulatory Locations, Level 1 Trauma Center, Adult & Pediatric Comprehensive Burn Center, 8,000 employees and physicians, and \$1.8B net revenue. Accountable for executive leadership and strategy of the system, as well as advancing the mission of MetroHealth to be the most admired public health system in the nation, renowned for innovation, community and health equity focus, high quality outcomes and service, and financial strength. Ensure the success of the health system's critical initiatives including growth of services into the newly-constructed MetroHealth Glick Center; completion and activation of a new comprehensive outpatient and administrative building known as the Apex Project, construction and activation of 26 acres of green space creating a "hospital in a park"; growth of services into the newly-constructed 110-bed behavioral health hospital at Cleveland Heights Medical Center; addressing the social determinants of health to achieve better health outcomes in concert with The Institute for H.O.P.E.; lead innovative approaches to transform patient care beyond traditional health care and champion MetroHealth's commitment to a healthier community.



**Sinai Chicago Health System – Chicago, IL, 2019 – 2022**

**System Chief Operating Officer/EVP – Sinai Chicago**

**President – Mount Sinai & Sinai Children’s Hospital (Flagship Campus)**

System Executive for an urban teaching healthcare system focused on health equity and eradicating healthcare disparities comprised of 4 acute care, post-acute and specialty hospitals, Level 1 Trauma Center, Level 3 NICU, 800 physicians, 4,000 caregivers serving 1.5 million lives and \$1B net revenue. Accountable for executive leadership and strategy of acute and post-acute hospital operations encompassing a \$1B operating budget, physician enterprise and Sinai Medical Group (Multi-specialty Physician Group), strategy/healthy growth/business development, service lines, population health/PHO, safety/quality, care management, Business Transformation Office, customer experience, and facilities/real estate. Direct reports include Presidents for Acute Care & Post Acute Hospitals, President Sinai Medical Group/Ambulatory Enterprise, System VP Facilities, Construction & Real Estate, Chief Population Health & Growth Officer, System Chief Nursing Officer, System Chief Medical Officer, System VP Women & Children’s/Surgical/Ancillary Services, System VP Ambulatory & Hospitality Services, System VP Behavior Health, and System VP Rehab & Post-Acute Care. Charged with leading large-scale operations and strategy and spearheading transformation to drive system level integration and alignment, high quality outcomes, profitable growth/retention, organizational excellence, customer loyalty & satisfaction, and value optimization leveraging lean six sigma continuous improvement, consumer centered care, and other leading approaches.

**Accomplishments:**

- Led multi-faceted \$200M+ cumulative financial/operational/clinical transformational turnaround across the system resulting in improved operating margin from a loss \$42M to a profitability and improved EBIDA performance, increased from less than 2 days cash on hand to over 80 days, reduced costs and labor efficiencies, top line revenue growth, and top quartile quality performance in less than 2 years
- Stabilized south campus at Holy Cross Hospital from nearly a decade long operating losses of over \$100M since 2014 to breakeven performance in FY21
- Radical transformation in publicly reported quality indicators including Leapfrog moving from “F” to “C” in less than a year, including top quartile readmissions and 40% reduction in hospital acquired infections and mortality rates
- Championed the execution of \$250M Health Equity/Population Health initiatives aimed at eradicating health disparities and improving life expectancy of vulnerable communities serving greater than 4M patient lives.
- Successfully right-sized and integrated acute care operations, including consolidation of inpatient services, elimination of low performing clinical services and programs, and driving “system-ness” and “coordinated care” across ambulatory and acute and post-acute hospitals
- Reduced overtime and premium labor to less than 2.5% across all operations and achieved 15%<sup>ile</sup> labor productivity
- Led service line/healthy growth strategy, including network development, partnerships, and joint ventures
- Led efficiencies in Emergency Services, Surgical Services, Throughput/Capacity Management, and Care Transitions resulting in 75% reduction in Patient Walkouts (>10% baseline), 62% reduction in surgery cancellations, 70% reduction in no shows/cancellations (from 33% to 8%), and Inpatient LOS savings
- Spearheaded service line integration and rationalization initiatives across physician enterprise resulting in optimization of capital resources, consolidated employed clinics with more than \$20M in EBIDA improvements and 30% healthy growth
- Led execution of multi-million dollar strategic capital and growth projects, including \$30M Health Village - Ambulatory Surgery Center & Outpatient Care Center, \$10M Critical Care Renovation & Expansion, Wound Care/Comprehensive Diabetes Center, Sinai Chicago Express Care, \$15M Heart & Vascular Institute, Rehab Hospital Private Room Deployment, \$200M Campus Master Facility Plan
- Spearheaded multi-million dollar labor union campaign efforts and successfully negotiated bargain agreements

**Presence Health (Acquired by Ascension Illinois) – Chicago, IL, 2016 - 2018**

**Senior Vice President, Operations**

System Executive accountable for leading operations across 250 ambulatory locations, 12 acute and specialty hospitals, and senior housing communities with 7500K physicians, more than 30K employees and \$4.6B in net revenue. Responsible as system senior executive leader for operation, including corporate operations, ancillary services, strategic service lines - Neurosciences/Orthopedics, Cardiovascular Services, Oncology, Emergency & Trauma Services, Perioperative & Anesthesia Services, Lab, Pharmacy, Imaging. Deliver large-scale strategy and improvement initiatives that drive system-level integration and alignment, operational efficiencies & cost management, quality care, profitable growth and ensuring customer satisfaction and operational excellence. Responsible for diverse portfolio of service lines and operational programs with more

than 7K indirect FTEs.

**Accomplishments:**

- Key contributor in \$250M organizational and financial transformation across the system resulting in improved Cost Per Adjusted Discharge, Growth, Readmissions, Length of Stay/Throughput, and Productivity resulting in merger acquisition to AMITA Health and divestiture of acute care hospital assets
- Led service line strategy, including tertiary/academic partnerships, and joint venture affiliations, resulting in greater than 200,000 unique patient visits and 40% improvement in network retention
- Spearheaded service line integration and rationalization initiatives across all acute care operations and ambulatory practices resulting in optimization of capital resources, consolidated employed provider practices and clinics with more than \$15M in cost savings and 25% profitable growth/leakage reduction
- Improved Patient Satisfaction from the 25<sup>th</sup>ile to >75<sup>th</sup>ile across acute and ambulatory areas; reduced overtime and premium labor from 8% to less than 2.5% across all acute care ministries and achieved 15<sup>th</sup>ile labor productivity against Truven benchmarks
- Led efficiencies in Emergency Services and Hospital Throughput resulting in <1.5% Left Without Treatment (>5% baseline), 30% improvement in ED Length of Stay from >6 hours to <4.5 hours, 50% Discharges by Noon (<10% baseline) and more than 1 day Inpatient LOS savings
- Led large scale strategic initiatives and uniformity of system level contracted/purchased services, including launch of 340B Clinics & Specialty Pharmacies, Lab/ED/Anesthesia/Radiology outsourcing resulting in >\$20M financial impact
- Led implementation of >\$250M in strategic capital projects, including \$15M Cardiology and Neuro-interventional Suite, \$20M Orthopedic Unit Expansion, and \$20M ED renovation, and \$30M ambulatory clinic consolidation

**University of Illinois Health System (UI Health) – Chicago, IL, 2012 – Present (Faculty)**

**System Chief Administrative Officer/Enterprise Chief Experience Officer**

**Clinical Assistant Professor – School of Public Health/Medicine/Nursing – Health Policy & Administration**

- **System Executive of academic health system comprised of tertiary/quaternary medical campus including acute care medical center, 26 outpatient clinics, 14 Federally Qualified Health Centers, 7 health sciences colleges and \$2.6B net revenue. Served as Executive Leader across hospital operations, including nursing, clinical service lines, ambulatory and clinic operations, facilities and support services. Accountable for strategic, operational leadership and managing operational budget with P&L responsibility of \$500M and 600 indirect FTEs (HR, Quality, Business Development/Physician Alignment, and Service Line Planning). Executed comprehensive customer-focused vision and strategy encompassing leadership and cultural engagement, retail hospitality principles and continuous quality improvement. Led large-scale strategic and transformation initiatives using Lean Six Sigma to streamline and standardize processes, reduce costs, maximize value and profitable growth, and enhance service delivery. Served as Executive Chair for Ambulatory Operations Senior Advisory Board overseeing day-to-day operations, profit and loss, operational efficiencies and revenue cycle, ACO/ACA integration and primary care/FQHC expansion.**

**Accomplishments:**

- Key executive leader in organizational turnaround resulting in a \$100M financial turnaround, 20% Ambulatory Growth, 75% improvement of operational/productivity benchmarks, and designation as Truven Top 100 Hospital and recipient of Press Ganey National Success Story Award and ACHE Service Excellence Award
- Achieved more than 45% improvement in Patient Experience across all care delivery settings, 30% increase in Value Based Purchasing indicators, exceeded Top 10% of improvers in Press Ganey database
- Led Readmission Improvement and Length of Stay Improvement Initiatives, including pre-discharge scheduling, post discharge follow up/coordination, and patient portal engagement resulting in a 40% reduction in All Cause Readmissions, 1 day improvement in Length of Stay, and 100% achievement of Meaningful Use
- Launched standardization and optimization of nursing care delivery model and bridged a patient experience partnership with INA Nursing Union to drive collaborative patient centered outcomes
- Led a cross campus Absence Management improvement effort accounting for a \$30M cost avoidance
- Served as the Executive Sponsor on the Cerner Patient Portal and TeleVox initiative, resulting in achievement of Meaningful Use standards, 50% Portal Activation, 50% reduction in patient no-shows/cancellations
- Spearheaded patient access/care transitions re-design and integration of Centralized Access Center across all ambulatory clinics and acute care operations resulting in \$20M NPV/ROI and 20% profitable growth/leakage reduction through integration of 90 ambulatory clinics into a standardized “one stop shop” access model



- Led Ambulatory, Acute Care, FQHC, and Emergency Services re-design initiatives across health system, leveraging lean six sigma achieving a 45% improvement in length of stay and clinic throughput, top decile patient experience, 40% reduction in patient walkouts and no-shows

**Advocate Health System (now Advocate Aurora Health System) – Downers Grove, IL, 2007 - 2012**

***Vice President, Clinical Operations & Professional Services/Operations***

***System Executive Champion – Customer Experience, Operations Improvement, Service Lines***

**Executive in the largest integrated health system in Illinois comprised of 12 hospitals, 20,000 employees, 6300 physicians, nearly 400 sites of care, and \$12B in net revenue. Accountable for strategic, operational leadership and managing operational budget with P&L responsibility (HR, Quality, Business Development/Physician Alignment, and Service Line Planning). Led large-scale strategic and transformation initiatives linked to value-based care transformation. Drove operational business process improvements to enhance efficiencies, reduce costs, maximize value, and enhance service delivery. Oversight of the Advocate Performance Enhancement office responsible for leading lean continuous improvement and transformation efforts across the health system, including Ambulatory Clinics, ED and Urgent Care, Surgery, Revenue Cycle, Customer Access, EVS, Transport, Care Models, HR, Physician Services, Informatics/IT. Served as Executive Champion for the “Advocate Experience” effort, which is a system-wide organizational transformation and developed service excellence strategy integrating accountable leadership, cultural excellence, and process improvement.**

**Accomplishments:**

- Key contributor in merger/acquisition team and organizational turnaround in less than 2 years resulting in a \$50M financial improvement, 10% Profitable Growth, 99%ile employee engagement, top quartile patient satisfaction and operational/productivity benchmarks, and designation as Truven Top 100 Hospital and nomination of Press Ganey National Success Story Award
- Achieved top decile in workforce satisfaction and engagement for organization (improved from 10th%ile baseline), better than the 25th%ile productivity benchmarks, and greater than \$5M in labor cost savings
- Spearheaded service line and professional services development and integration initiatives across all acute care and ambulatory operations, including Women’s Health, Oncology Services, Cardiovascular, Imaging Services, & Rehab
- Led Emergency Services, Perioperative Services, Clinical Operations, Ancillary Services, and Ambulatory Services/Physician Practice improvement efforts, resulting in top decile customer satisfaction, >40% improvement in length of stay/throughput, 50% no show/cancellation rate reduction, and >50% improvement in efficiencies
- Achieved 15% revenue and volume growth in ambulatory services through new business ventures, front-end revenue cycle enhancements, and patient-centered process improvement, while achieving 10% reduction in budgeted expenses, and best performance in Advocate system in total operating service line expenses
- Partnered with Nursing on continuous quality improvement efforts to drive standardization and optimize care delivery and responsible for the advancement of informatics throughout the organization leveraging Cerner platform, including the integration of CPOE and patient portal, standardizing nursing documentation practices for 13 hospitals

**PricewaterhouseCoopers LLP – Chicago, IL, 2003 - 2007**

***Senior Management Consultant/Engagement Leader (Black Belt - Lean Six Sigma)***

**Accountable for leading large scale national and international transformation and organizational turnaround engagements, including interim senior management, process improvement, strategy development, and leading complex operational engagements spanning multiple market verticals. Led strategic planning; operations improvement & implementation (lean six sigma, change management, Malcolm Baldrige); customer experience strategies, interim executive leadership roles; project management; organizational and leadership development/training; service line development/optimization; mergers and acquisitions)**

**Accomplishments:**

- Realized significant outcomes and organizational turnarounds: including \$50M - \$100M financial turnarounds, top decile customer experience and quality outcomes, efficiency optimization, profitable growth enhanced revenue, and cost reductions
- Led cross-functional business transformation projects leveraging lean and change management methods delivering savings through system consolidation, talent optimization, improved customer experience, and acceleration of business results
- Spearheaded operational analyses, process improvement, strategy development and implementation/training of Lean Six Sigma methodology and other performance improvement methods

- Led Clinical Operations, Ancillary Services, Emergency Services and Ambulatory Services/Physician Practice, and Customer Experience improvement initiatives, resulting in top decile customer satisfaction, >25% improvement in length of stay/throughput and no shows, productivity/premium labor, >50% improvement in efficiencies
- Specialties: ED Services, Throughput, Access, Revenue Cycle, HR, Ambulatory Services and Physician Practices, Imaging, Surgery, Clinical Operations Re-Design (Inpatient, Nursing Services, Patient Care Services, Support Services, EVS, Transport), Workforce and Productivity Models

**ACADEMIC EXPERIENCE**

**GOVERNORS STATE UNIVERSITY – UNIVERSITY PARK, IL** **2017 - 2020**  
*Faculty – School of Nursing & Health Sciences*

**OHIO UNIVERSITY HERITAGE COLLEGE OF OSTEOPATHIC MEDICINE – ATHENS, OH** **2016 - 2020**  
*Group IV Faculty – Heritage College of Osteopathic Medicine*

**UNIVERSITY OF ILLINOIS AT CHICAGO - CHICAGO, ILLINOIS** **2012 - Present**  
*Clinical Assistant Professor –School of Public Health/Medicine/Nursing – Health Policy & Administration*

**WALDEN UNIVERSITY - MINNEAPOLIS, MINNESOTA** **2011 – 2019**  
*Contributing Faculty – School of Nursing & Health Sciences*

**LOYOLA UNIVERSITY – CHICAGO, ILLINOIS** **2010 – Present**  
*Professor – Quinlan School of Business – Healthcare Management/Executive MBA/Executive Leadership Institute*

**BOARD MEMBERSHIPS & PROFESSIONAL AFFILIATIONS**

South Side Healthy Community Organization Board | Wellness West Board | West Side United Board | Loyola Quinlan Business School Board | Women in Healthcare National Advisory Board | America’s Essential Hospitals Awards Committee | Midwest Asian Health Association (MAHA) Board | Beryl Institute Executive Board | NexGen Patient Experience Advisory Board | Black Directors Health Equity Agenda Member | American College of Healthcare Executives (ACHE) | Chicago Healthcare Executives Forum (CHEF) | American Organization of Nurse Executives (AONE) | Illinois Organization of Nurse Leaders | National Association for Health Services Executives (NAHSE) | CHIEF Member | The Leverage Network Member

**EDUCATION, LICENSURE & CERTIFICATION**

Harvard University Extension School | Master of Liberal Arts, Global Development Practice (Degree in Progress)

Olivet Nazarene University | Doctorate of Education – Ethical Leadership (Ed.D)  
 “Recipient of the Doctoral Dissertation with Distinction Award – Lean Transformations in Healthcare” – (May 2011)

Governors State University | Masters of Business Administration (MBA)

Rush University| Bachelor of Science, Nursing (BSN)

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State of Illinois Registered Nurse [REDACTED]

Certified Master Black Belt – Lean Six Sigma (CSSMBB) – Expert Rating (An ISO 9001-2008 Company)

Certified Accredited Training Associate – International Association for Six Sigma Certification (IASSC)

Fellow (FACHE) – American College of Healthcare Executives (ACHE)

Malcolm Baldrige Award Examiner (2009 – Present)

**HIGHLIGHTED NATIONAL/INTERNATIONAL SPEAKING ENGAGEMENTS**

Becker’s Healthcare Podcast	HealthIMPACT Live Conference
Modern Healthcare Women Leaders Conference	Press Ganey Regional & National Conference Key Note
Modern Healthcare Best Places to Work Conference	Becker’s Hospital Review Annual Meeting
ACHE Congress on Healthcare Leadership	Association of Medical Facilities Professionals Conference
American Nursing Informatics Conference (ANIA)	Institute of Industrial Engineers Conference (IIE)

IHI Annual National Forum on Quality Improvement	The Conference Board of Canada
Patient Experience Summit – Sydney Australia	Transforming Healthcare Nursing Conference
American Hospital Associate HRET Webinar	Care Coordination Summit
National Black Nurses Association (NBNA) Conference	World Congress Patient Experience Summit

**AWARDS & RECOGNITIONS**

**Modern Healthcare**

*“Top 25 Healthcare Innovators” (2020)*

*“Top 25 Minority Leaders” (2020)*

*“Up & Comers” Award” (2013)*

*Front Cover Feature (2015)*

**Illinois Organization of Nurse Leaders**

*“Influential Leader Award” (2018)*

**Crain’s Chicago Business**

*Crain’s Notable Black Leaders and Executives: (2022)*

*Front Cover Feature (2021)*

*“40 Under 40 Award” (Nomination 2017 & 2018)*

**Becker’s Hospital Review Recognition**

*“75 Black Healthcare Leaders to Know” (2022)*

*“Top 130 Women Hospital & Health System Leaders to Know” (2015)*

*“Rising Star Award: Top 25 Leaders Under 40” (2015)*

**Vytal Celebration of Healthcare Leadership Diversity**

*“35 Leaders of Color in the Healthcare Field” (2021)*

**Press Ganey National Success Story Award**

*“Press Ganey National Success Story Award” (2014)*

**Diversity MBA Magazine Leadership Award**

*“Top 100 under 50 Emerging and Executive Leaders Award” (2014)*

**Chicago Health Executives Forum**

*“Service Excellence Award” (2014)*

**NURSE.COM**

*Greater Chicago Nursing Excellence GEM Award | “Finalist: Nursing Excellence GEM Award (2014)*

**University of Illinois at Chicago (UIC) Chancellor’s Committee**

*“Black History Maker Award” (2013)*





### **AIRICA STEED, Ed.D, MBA, RN, CSSMBB, FACHE**

Dr. Airica Steed serves as the first woman, first Black person and first nurse to be appointed as the Chief Executive Officer and President for The MetroHealth System in Cleveland, Ohio, comprised of \$1.7B net revenue, five acute and specialty-care hospitals, 8,700 employees and providers, over 40 ambulatory care locations and one of the most highly regarded academic public health systems across the country. She is renowned for spearheading large scale transformations encompassing greater than \$300M in combined financial improvements, top decile quality/safety performance outcomes and healthy profitable growth, as well as making monumental groundbreaking advancements in health equity and eradicating health care disparities. As a proud fourth generation nurse, she is fighting passionately to zero out the death gap, to make sure that every person has an equal chance at living a long and healthy life and to simultaneously lift up the wealth in underserved communities.

Dr. Steed is a vastly accomplished and award-winning transformational health care executive with over 20 years of exceptional leadership experience and a proven track record of driving results, including recognition as:

- Modern Healthcare's "Top Women Leaders," "Top 25 Minority Leaders in Healthcare," "Top 25 Healthcare Innovators" and "Up & Comer"
- Diversity MBA magazine's "Top 100 Executive Leaders Under 50"
- Becker's Hospital Review's "Women Hospital Presidents and CEO's to Know," "Top 130 Female Healthcare Leaders to Know," "Black Healthcare Leaders to Know" and "Rising Star"

Dr. Steed is recognized as a strategic and visionary change leader, transformational architect and international expert in Lean Six Sigma, Malcolm Baldrige framework and "Big 4" management consulting across academic medical centers, community and specialty hospitals, safety net organizations, ambulatory clinics and networks, multi-site clinically integrated health care systems and Federally Qualified Health Centers (FQHCs).

Dr. Steed is an avid speaker on both a national and international level and published author as well as a board member and faculty member spanning several organizations. She received her Doctorate of Education in Ethical Leadership (Ed.D) with distinction, Masters of Business Administration (MBA), Bachelor of Science in Nursing (BSN) and numerous certifications, including Master Black Belt and International Trainer in Lean Six Sigma and Fellow of the American College of Healthcare Executives. She is currently pursuing a second Masters in Global Development from Harvard University. On top of her many accolades, her most prized accomplishment is being a devoted mother to four children and two dogs.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0269

<b>Sponsored by: County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of William Seelbach to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revised Code Chapter 6301; and

**WHEREAS**, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

**WHEREAS**, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

**WHEREAS**, County Executive Chris Ronayne has nominated William Seelbach (replacing Sheila Wright) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of William Seelbach (replacing Sheila Wright) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term ending 7/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

March 24, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Bill Seelbach**, 3-year term ending 7/31/2026 (replacing Sheila Wright)

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive

## William R. Seelbach

Mr. Seelbach is currently a Senior Advisor with The Riverside Company, the country's largest private equity firm focusing on the smaller end of middle market companies. Mr. Seelbach joined Riverside on January 2, 2007, and previously served as an Operating Partner. During Mr. Seelbach's time with Riverside he assisted with numerous due diligence efforts, served on the Board of several portfolio companies, carried out a variety of consulting projects and functioned as an interim CEO.

From mid-2003 through 2006, Mr. Seelbach was the President and CEO of the Ohio Aerospace Institute (OAI). OAI is a non-profit organization whose mission is to build Ohio's aerospace economy through research and technology development partnerships, education and training programs, and networking and information exchange.

Prior to becoming OAI's President, Mr. Seelbach was the President and COO of Brush Engineered Materials Inc. (now named Materion). Materion is a NYSE company focused on high performance engineered materials. Within Materion, Mr. Seelbach had direct responsibility for all the company's beryllium performance alloy businesses and all of Materion's international operations. Materion's beryllium and performance alloy products serve a wide variety of industries, including telecommunications, computer equipment, automotive electronics, oil and gas exploration, aerospace, and defense.

Prior to joining Materion in 1998, Mr. Seelbach was the Chairman and CEO of Inverness Partners, a limited liability company whose purpose was to acquire midwestern manufacturing companies. Founded in 1987, Inverness Partners bought several companies and formed Inverness Castings Group (ICG), one of the largest independent die casting companies in North America. ICG served as a Tier 1 supplier to the automotive, office furniture and appliance industries. During his tenure as Chairman of Inverness Partners and ICG, Mr. Seelbach was active in acquisitions, strategic planning, and operations improvement.

Prior to founding Inverness Partners, Mr. Seelbach served as the Chief Operating Officer of a financial holding company for a large family office, where he oversaw a broad range of asset managers.

From 1975 to 1986, Mr. Seelbach was a member and then a partner with the international management consulting firm of McKinsey & Company. During his 11 years with McKinsey & Company, Mr. Seelbach assisted a wide range of industrial and consumer goods companies in strategy, organization and profit improvement. Typical assignments included development of corporate and division level business strategies for an electrical products manufacturer, an aerospace company and one of the country's largest brewers. In addition, Mr. Seelbach led reorganization efforts for several multi-billion-dollar including a major rubber products company and a major steel products company.

From 1982 to 1984 (while on leave from McKinsey & Company), Mr. Seelbach was the founding President of Cleveland Tomorrow, an economic development organization composed of the CEOs of Cleveland's 50 largest for-profit organizations. During his tenure as President, Mr. Seelbach and Cleveland Tomorrow created a major venture capital fund (Primus Capital Fund), started a major business university consortium to develop new manufacturing technologies (Cleveland Advanced Manufacturing Program) and set up an organization to provide consulting assistance and incubator space for high-growth new ventures (Enterprise Development, Inc.).

Mr. Seelbach continues to be actively involved in the Cleveland community. He is currently on the Board of Trustees at Playhouse Square Foundation, Team NEO, Jump Start, University School and University Circle, Inc. and is heavily involved in the Fund for Our Economic Future. Mr. Seelbach was also a member and Chairman of the Board of Directors at OMNOVA Solutions (a NYSE company) and currently serves on the Board of Advisors at two privately held companies (The NRP Group and Mazzella Companies). In 1992, Mr. Seelbach received the regional Entrepreneur of the Year Award from Ernst & Young, Merrill Lynch and Inc. Magazine.

Mr. Seelbach holds an M.B.A. from the Stanford Graduate School of Business and a B.S. degree in Electrical Engineering and Operations Research from Yale University.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0270

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Stephan Love to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 306 provides for the creation of Regional Transit Authority; and

**WHEREAS**, the Greater Cleveland Regional Transit Authority (“GCRTA”) Board of Trustees provides policy direction for the Regional Transit Authority and provides oversight of Agency management’s efforts to implement policy and run the day-to-day operations of the transit system; and

**WHEREAS**, the GCRTA Board of Trustees consists of ten members who are appointed by the City of Cleveland, Cuyahoga County Mayors and Managers Association and Cuyahoga County; and

**WHEREAS**, the members of the GCRTA Board of Trustees shall be appointed to serve a three (3) year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Stephan Love (replacing Terrance P. Joyce) to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Stephan Love (replacing Terrance P. Joyce) to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution received the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Chris Ronayne  
Cuyahoga County Executive

July 21, 2023

Pernel Jones, President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Greater Cleveland Regional Transit Authority Board of Trustees (GCRTA)

Dear President Jones,

Pursuant to Section 306 of the Ohio Revised Code and the 1974 joint County-City of Cleveland legislation enacting the GCRTA, I am pleased to nominate the following individual for appointment to the RTA Board of Trustees:

- **Stephan Love, 3-year term, 03/04/2023 – 03/03/2026 (Replacing Terrance P. Joyce)**

One of three County appointments must be a resident of the City of Cleveland. Nominees Stephan Love and Karen Moss fulfill this requirement. There are (24) other candidates on file for this position. There are (24) other candidates on file for this position. Trustees serve three-year terms until they resign or are replaced. There are no known conflicts of interest for which an advisory opinion has been requested. Board members are compensated \$4,800 annually.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
Cuyahoga County Executive

# STEPHEN M. LOVE

PROGRAM DIRECTOR, ENVIRONMENTAL INITIATIVES, CLEVELAND FOUNDATION

## EDUCATION

**Master of Public Administration**  
concentration: Economic Development

**Cleveland State University**  
Maxine Goodman Levin College of Urban Affairs

Graduated December 2011, GPA 3.96

- Leadership Certification
- Pi Alpha Alpha Honorary for Public Affairs and Administration
- Joseph S. Kreinberg Scholarship recipient

**Bachelor of Arts: Political Science,**  
**International Relations, Spanish**

**Baldwin-Wallace University**

Graduated May 2010, GPA 4.0

- Summa Cum Laude
- Sigma Iota Rho Honorary, International Studies
- Sigma Delta Pi Spanish Language Honorary
- Pi Sigma Alpha Honorary for Political Science
- Study Abroad: ITESM Campus Cuernavaca, Xochitepec, Mexico (2008)

## LANGUAGES

Bilingual in Spanish and English

## COMPUTER SKILLS

- Microsoft Office 365 Products: Word, Excel, PowerPoint, OneNote, Outlook
- Adobe Acrobat
- MySQL database

## SUMMARY OF QUALIFICATIONS

- **Field Experience** - Experienced with the dynamics and organizational needs of nonprofit and public sector organizations with an emphasis on environmental organizations and issue areas.
- **Project Leadership** - Proven leadership in the successful development, implementation, management and evaluation of long-range projects in the nonprofit and public sector.
- **Communication** - Possess excellent oral presentation and written communication skills with diverse groups of people through professional and volunteer experiences.
- **Event Planning** - Skilled in organizing, leading and facilitating large scale events and multi-stakeholder meetings through professional and volunteer experiences.

## PROFESSIONAL EXPERIENCE

**Program Director, Environmental Initiatives**

Jan. 2022 - Present

CLEVELAND FOUNDATION

- Positioned the Cleveland Foundation as a regional and national leader among community foundations supporting environmental issues include climate and clean energy, environmental justice, and clean water.
- Partnered with The George Gund and US Energy Foundations with a \$1M funding commitment to strengthen Power A Clean Future Ohio; expanded supports and technical assistance to majority BIPOC cities committing to carbon emissions reductions.
- Supported the launch and staffing of the Cleveland Tree Coalition, a citywide effort to raise \$100M over the next decade to increase Cleveland's tree canopy from 19-40%.
- Partnered with the Gund and Joyce Foundations leveraging \$650,000 to launch the Ohio Water Partnership, a business coalition organized around protecting Ohio's water quality.
- Leveraged \$2.5M in social impact capital to support strategic land acquisition throughout our region for conversation, watershed protection, and public access.

**Program Manager, Environmental Initiatives**

Jan. 2020 - Dec. 2021

CLEVELAND FOUNDATION

- Presented an environmental grantmaking strategy adopted by the Foundation's Board of Directors organized around: Climate Resilient Cities, Climate and Environmental Justice, Protecting our Freshwater, Accessible Parks and Greenspace, and Equitable Mobility.
- Developed a \$3M Environment Program budget, positioning the Cleveland Foundation as the second largest environmental funder in Ohio, and a growing network of grantee partners in collaboration with local, regional, and national environmental funders.
- Supported the launch of the Ohio Environmental Council's Cleveland Field Office which served a critical role in convening a coalition of stakeholders to develop an Environmental Policy Platform for Cleveland's 2021 Mayoral Election.
- Partnered with the George Gund and Energy Foundations to support the launch of the Ohio Climate Justice Fund, a BIPOC advised fund to support BIPOC advocacy groups across Ohio organize around climate and environmental justice issues.

References Available Upon Request

## LEADERSHIP

**Cleveland Parks & Greenspace Coalition**  
member  
2021 - Present

**Greater Cleveland Water Equity Taskforce**  
member  
2019 - Present

**Great Lakes Funder Collaborative**  
steering committee member  
2015 - 2021

**Sustainable Cleveland's "Cuyahoga 50"**  
steering committee member  
2018 - 2019

**Cleveland Climate Action Fund Advisory Committee**  
member  
2015 - 2019

**Northeast Shores Development Corp.**  
board of directors  
2013 - 2014

**Cleveland Lakefront Parks Conservancy**  
board of directors  
2012 - 2014

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## VOLUNTEERING

**The Alliance for the Great Lakes**  
Euclid Beach Adopt-A-Beach Program  
Founder  
2009 - Present

- Recruited and managed 500+ volunteers for monthly beach and street cleanups.
- Received and managed over \$30,000.00 in grant funding and donations for lakefront park projects including litter awareness signage, a recycling project and a storm water management demonstration project.
- Developed a volunteer led Lakefront Park Ambassador program to be administered by Cleveland Metroparks with a \$15,000.00 startup grant from the Cleveland Foundation.
- Founded and coordinated an annual event at Euclid Beach, "The Euclid Beach Blast" attracting 3,000 people annually with live music and performances, sand castles, environmental stewardship and more.

**The Cuyahoga Soil and Watershed Conservation District, Euclid Creek**  
Water Quality Monitor  
2006 - 2011

## PROFESSIONAL EXPERIENCE, CONTINUED

**Program Officer, Environment** Jan. 2018 - May 2020  
CLEVELAND FOUNDATION

- Developed an emerging framework to guide the Foundation's environmental grantmaking.
- Advanced key environmental projects with significant Cleveland Foundation investment such as Project Icebreaker Wind and the Downtown Cleveland Microgrid initiative.
- Partnered with the George Gund Foundation, Cuyahoga County, and the Coalition for Green Capital to organize a local Green Bank working group and published a Cuyahoga Green Bank concept paper.
- Leveraged close to \$1 million in external funding resources to support advancement of the Foundation's environmental grantmaking.

**Program Officer, Grant Making** Sept. 2014 - Dec. 2017  
CLEVELAND FOUNDATION

- Reviewed grant requests across a wide array of sectors and issues areas, deploying close to \$10 million in Foundation grant dollars as part of the Foundation's Community Responsive Grantmaking team.
- Developed and launched the inaugural cohort of the Cleveland Foundation Public Service Fellowship, a year-long public sector leadership development program for recent college graduates.
- Managed the Cleveland Foundation Summer Internship Program, placing college students into nonprofit and public sector organizations across Greater Cleveland and organized a professional development curriculum.
- Reviewed and revised the Cleveland Foundation's capital project guidelines for buildings to include comparable green building standards in addition to US Green Building Council LEED certification standards.
- Provided staff support to two supporting organizations of the Cleveland Foundation with an emphasized focus on environmental issues.

**Information and Research Specialist** Sept. 2011 - Sept. 2014  
CUYAHOGA COUNTY LAND BANK

- Researched program initiatives and provided parcel data for the President's Special Projects Team to explore urban agriculture, storm water management and reuse opportunities.
- Responsible for external communication requests and inquiries with community stake holders, project partners and government officials, county wide.
- Provided acquisition and location data analysis for hundreds of incoming residential and commercial tax foreclosed properties.
- Assisted the Director of Information Technology and Research with the development and management of database applications.

**Sustainability and Neighborhoods AmeriCorps VISTA** Nov. 2010 - Sept. 2011  
CLEVELAND NEIGHBORHOOD PROGRESS

- Implemented a comprehensive property assessment survey tool for 15 citywide areas.
- Developed a bi-weekly series of 8 professional development learning sessions for Cleveland area community development interns and practitioners sessions for Cleveland area community development interns and practitioners.
- Oversaw implementation and disbursement of \$1 million dollars of federal Neighborhood Stabilization funding for a vacant land reuse grant program in partnership with the City.
- Assist with the development of community wealth building and education initiatives through best practices research, practitioner interviews and implementation recommendations

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0271**

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Brad Cromes, upon his taking the oath of office, as County Treasurer; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article V, Section 5.01 of the Charter of Cuyahoga County, the County Treasurer shall be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, Article V, Section 5.07 of the Charter provides for the powers, duties and qualifications of the County Treasurer; and

WHEREAS, the County Executive has nominated Brad Cromes for appointment to the position of County Treasurer; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on \_\_\_\_\_, 2023; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Brad Cromes to the position of County Treasurer; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the appointment of Brad Cromes to serve as County Treasurer upon his taking the oath of office.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 2023



September 18, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: *Cuyahoga County Treasurer*

Dear Council President Jones,

Pursuant to Article V, Section 5.07 of the Cuyahoga County Charter which establishes the position of County Treasurer, it is my pleasure to nominate Brad Cromes as the County Treasurer. In this role, all powers and duties now or hereafter vested in or imposed upon county treasurer by general law shall be carried out by the appointed County Treasurer.

As required by Charter Section 5.07, Mr. Cromes has at least five [5] years' experience in the management of financial matters for political subdivisions. I have included documentation regarding his experience.

Mr. Cromes comes from the Portage County Treasurer's office where he has served as the elected county treasurer for two terms. Throughout his career he has represented Portage County in administering the collection of local taxes, managing public investment portfolios, and ensuring daily, monthly, and annual statements of deposits in the Portage County Treasury.

Thank you for your consideration of this nomination. Should you or any of your colleagues have any questions, please feel free to contact Amanda Dempsey in my office at 216-698-2546.

Sincerely,

Chris Ronayne  
County Executive



## Brad Cromes

*Emphasizing stewardship and innovative approaches to public service and economic empowerment.*

### PROFESSIONAL EXPERIENCE HIGHLIGHTS

- Portage County Treasurer's Office, Ravenna, OH (Treasurer)** February 2015-Present
- Administer collection of local taxes, including real property, personal property, manufactured home, inheritance, hotel-motel, and special assessment taxes in excess of \$225 million/year. Manage public investment portfolio in excess of \$100 million. Conduct daily, monthly and annual statements of deposits into the County Treasury. Chair, Portage County Land Bank. Member, Portage County Budget Commission, Board of Revision and Data Processing Board.
  - *Professional Association Activities:* 2nd Vice President, Chair, Mobile Home Committee and Member, Legislative Committee of the County Treasurers Association of Ohio. Vice President of the Northeast Ohio Treasurers Association. Member, Association of Government Accountants Cleveland Chapter and Ohio Association of Public Treasurers.
- The Ohio Democratic Party, Columbus, Ohio (Voter Protection Steering Committee)** May 2008 - Present
- Participate in regular vision and mission meetings, crafting voter protection strategies and overseeing implementation. Provide on-going training to lawyers and poll observers on Ohio election law.
- Portage County Board of Elections, Ravenna, OH (Deputy Director)** January 2012-February 2015
- Developed and advocated for agency budget. Monitored and directed agency spending. Planned and implemented training for precinct election officials. Built and conducted agency community outreach and voter education efforts. Recruited, trained and supervised agency interns. Created and managed content for agency social media accounts. Led bipartisan staff of six full-time, several hundred part-time employees through election processes.
  - *Professional Association Activities:* Co-Chair, Education Committee and Member, Legislative Committee, Ohio Association of Election Officials.
- We Are Ohio, Columbus, Ohio (Portage County Field Organizer)** July 2011 - November 2011
- Implemented countywide voter outreach and education effort. Organized volunteers and office staff. Conducted message training and oversight. Supported and coordinated labor and allied field work.
- Office of Governor Ted Strickland, Columbus, Ohio (Legislative Intern)** September 2010 - December 2010
- Produced memoranda for policy staff, including bill analyses, fiscal reviews, and clemency requests. Drafted recommendations regarding sunset review process and responses to constituent concerns.
- Ohio Department of Education, Columbus, Ohio (Graduate Intern)** January 2010 - December 2010
- Supported School Funding Advisory Council in identifying improvements to Ohio's state funding model, focusing on regional variation and traditional public-community school collaboration. Facilitated subcommittee agenda and meetings, information gathering and distribution.

**The Legal Aid Society of Columbus, Columbus, Ohio (Law Clerk)** May 2009 - August 2009

- Performed legal research on topics including foreclosure, poverty law, discovery practices, and applicability of various remedies in equitable relief. Supported litigation counsel preparation for oral arguments. Observed trials. Met with clients regarding settlement agreements.

**National Democratic Law Students Council, Washington, DC (President)** March 2009 - March 2010

- Managed a nationwide network of over 100 chapters. Directed national election law research projects. Recruited new chapters and student poll observers. Negotiated merger with Young Lawyers for Obama, including creation of organizational documents and incorporation into the Democratic National Committee. Coordinated regional events and communication between chapters. Planned and executed national conventions in Columbus, Chicago and Washington, DC.

**The Ohio Democratic Party, Columbus, Ohio (Voter Protection Intern)** May 2008 - August 2008

- Authored "Ohio Student Bill of Voting Rights," focusing on election law issues specific to transient student populations. Provided summaries of Secretary of State Directives and Attorney General Opinions. Conducted original research used by the state party and Obama campaign.

**The Ohio State University Office of Legal Affairs, Columbus, Ohio (Law Clerk)** May 2008 - August 2008

- Wrote, with counsel, formal employee political activity policy for The Ohio State University. Researched legal precedent in university-related practice areas including labor and employment, intellectual property, academic affairs, athletics, and ethics law. Composed litigation response letters and intra-office memoranda.

**Gateway Consulting Group, Cleveland, Ohio (Research Assistant)** September 2006 - May 2008

- Aided principals in developing strategy and vetting candidates for construction and management contracts on public projects exceeding \$82 million. Provided research for construction and management of major public assembly facilities across the country. Managed grant identification and targeting efforts.

**Northeast Ohio Council on Higher Education, Cleveland, Ohio (Project Associate)** May 2006 - May 2007

- Organized campus outreach and student liaison program. Facilitated peer-to-peer recruitment in northeast Ohio high schools by college students. Connected students in northeast Ohio with cross-campus events.

## **COMMUNITY SERVICE AND INVOLVEMENT**

**Kiwanis International, Ravenna, Ohio Chapter (Board Member)** March 2012 - Present

- Vice President 2017 - 2018. President 2017 - 2018. Board Member 2020 - Present.

**Celebrate Portage Steering Committee (Board Member)** June 2013 - Present

- Plan and implement Celebrate Portage, a multi-day event celebrating community heroes and fostering volunteerism.

**Community Action Council of Portage County (Board Member and Treasurer)** September 2016 - Present

- Assist agency in its mission of alleviating poverty and helping community members achieve self-sufficiency. Treasurer 2021 - Present.

**Scouts BSA Pack 3551, Ravenna, Ohio (Pack Treasurer and Den Leader)** September 2019 - Present

- Eagle Scout. Wood Badge trained and certified leader. Deliver Scouting program as a direct point of contact for youth, manage Pack finances and banking.

**Select Past Community Volunteerism Positions** Various

- United Way of Portage County Board Member October 2015 - July 2022 (Chair 2018 - 2019).  
Leadership Portage County Class of 2020. Ravenna Joint Economic Development District Vice Chair 2016 - 2019.

## **EDUCATION AND TRAINING**

**The Ohio State University John Glenn College of Public Affairs (Public Leadership Academy)** July 2022  
*Special Honors/Programs:* Invitation-only training in civility and bipartisan leadership for rising stars identified by Ohio state political parties and governmental professional associations.

**The Ohio State University Moritz College of Law, Columbus, Ohio (Juris Doctorate)** December 2010  
*Special Honors/Programs:* Public Service Fellow with Dean's Special Recognition. Mentory and More @ Moritz. Law and Leadership Program. Public Interest Law Foundation Vice President for Fundraising. Interprofessional Council Senator.

**The Ohio State University John Glenn College of Public Affairs (M.A. Public Policy & Mgmt.)** June 2010  
*Special Honors/Programs:* Magna cum laude. Rated "highly proficient" in all five offered coursework streams - public policy, economics, management, quantitative analysis and decisions support systems. 2019 Young Alumni Achievement Award recipient.

**Hiram College, Hiram, Ohio (B.A. Political Science)** May 2006  
*Special Honors/Programs:* Magna cum laude. Political science departmental honors. First student observer to the Board of Trustees. Distinguished student leadership award recipient. Alumni Executive Board 2013 - 2020.

## **PROFESSIONAL CERTIFICATIONS, LICENSES AND MEMBERSHIPS**

**Certified Government Financial Manager™, Association of Government Accountants** Certificate 17486

**Licensed to Practice Law in the State of Ohio, Supreme Court of Ohio** License 0087389

**American, Ohio and Portage County Bar Associations (Member)** May 2011 - Present

## **REFERENCES**

Available upon request.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0272

Sponsored by: <b>County Executive Ronayne</b>	<b>An Emergency Resolution</b> authorizing the County Executive to enter into a Local Governance Agreement with the City of Cleveland and a to-be-formed non-profit organization to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County (“County”) and the City of Cleveland (“City”) combined to form one Local Workforce Investment Area, known as Local Area #3, for the purposes of implementing the Workforce Investment Act of 1998 (“WIA”); and

**WHEREAS**, the Board of Commissioners of the County and the Mayor of the City, as the Chief Elected Officials (“CEOs”) of the combined Ohio Local Area #3, entered into a 2007 intergovernmental agreement to provide for the combination of the County and City workforce investment boards and service areas, to maintain a jointly managed workforce investment program in Ohio Local Area #3, and to provide for unified delivery of workforce investment services; and

**WHEREAS**, the Workforce Investment and Innovation Act (“WIOA”), amending WIA, was signed into law on July 22, 2015, and subsequently in 2017, the Chief Executive of the County and the Mayor of the City, as CEOs of the Cleveland-Cuyahoga County Workforce Development Area, entered into an Intergovernmental Agreement of Elected Officials of the Cleveland-Cuyahoga County Workforce Development Area (“2017 Intergovernmental Agreement”) to operate the local workforce development system as required by WIOA; and

**WHEREAS**, the CEOs are responsible under WIOA for establishing a local workforce development governing board (“WDB”) and appointing members thereto in accordance with WIOA; and

**WHEREAS**, the current WDB established by the CEOs consists of members appointed by the CEOs; and

**WHEREAS**, under the 2017 Intergovernmental Agreement, the County was designated as the fiscal agent for the Cleveland-Cuyahoga County Workforce Development Area and the WDB; and

**WHEREAS**, the City and Cuyahoga desire to terminate the 2017 Intergovernmental Agreement and enter into a Local Governance Agreement effective immediately upon termination of the 2017 Intergovernmental Agreement under which a nonprofit corporation organized under Chapter 1702 of the Ohio Revised Code will serve as the local WDB to act as both the fiscal and administrative agent to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area; and

**WHEREAS**, the CEOs intend to continue to appoint and re-appoint members to the WDB operated by the non-profit organization in the manner described in the 2017 Intergovernmental Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes the County Executive to enter into a Local Governance Agreement with the City of Cleveland effective immediately upon termination of the 2017 Intergovernmental Agreement under which a nonprofit corporation organized under Chapter 1702 of the Ohio Revised Code will serve as the local WDB to act as both the fiscal and administrative agent to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area. To the extent that any exemptions to the County Code and contracting procedures are necessary for anything contemplated herein, said exemptions shall be deemed approved by the adoption of this Resolution.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 2023

## **Briefing Memo – Conversion of Workforce Development Board to Nonprofit Corp.**

In May, the Cleveland-Cuyahoga Workforce Development Board (the Board) voted to recommend that the organization transform into a nonprofit (501c3 organization). It is currently an intergovernmental organization jointly staffed by the City of Cleveland and Cuyahoga County. This vote was held following a year of intense deliberation at four consecutive Board meetings, a series of focus groups with stakeholders, and detailed research on design and implementation options. The plan took root in the CCWDB's 2019-2023 Strategic Plan, which directed the Board to explore possibilities for creating a more manageable and nimble structure. This move was inspired by the need to strengthen the organization's ability to lead, innovate, and do more to help grow the region. It's also part of a growing movement nationally – 55% of similar government workforce organizations have already successfully transitioned to nonprofit status. The next step will be to work with City and County Councils to share the Board's recommendation, rationale for this change, and for them to consider authorizing the transition from our current intergovernmental structure to a nonprofit Board.

The Board oversees the public workforce system – helping employers find and develop the skilled workers they need and helping jobseekers find good paying jobs and new careers. The Board currently serves 10,000 people a year, with federal WIOA funding that flows to our County by formula, through the state.

The change is already supported by the Cuyahoga County Mayors and City Managers Association, which represents all 57 municipalities in Cuyahoga County. In a letter of support, the President and Mayor of Pepper Pike Richard Bain wrote, “We believe this change will allow our residents and employers to re-engage in workforce development activities and support in ways that will put more residents to work, increase household incomes, grow our companies, and contribute and align with the economic development and infrastructure activities you support which create real opportunity for all.”

The Board and leadership of the organization feel that a nonprofit model will allow us to serve more people, be a better partner to businesses and other workforce providers, and be able to efficiently and nimbly respond to the labor market. For residents, we expect them to feel little change – our Ohio Means Jobs Center at 1910 Carnegie and staff throughout the community will still be ready & eager to support jobseekers on their career paths.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0273

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period of 10/2/2018 – 10/1/2023 to extend the time period to 10/1/2024 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18.00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of proportional share of utilities; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period of 10/2/2018 – 10/1/2023 to extend the time period to 10/1/2024 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18.00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of proportional share of utilities; and

**WHEREAS**, this amendment extends the term of the lease until 10/1/2024 and increase the parking fee from \$105.00 to \$125.00 per space per month; and

**WHEREAS**, the lease amendment will generate an estimated amount of \$2,129,013.00 per year base rent, \$178,500.00 per year in parking fees, and the City of Cleveland’s proportional share of utilities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period of 10/2/2018 – 10/1/2023 to extend the time period to 10/1/24 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18.00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of proportional share of utilities.



**SECTION 2.** That the County Executive is authorized to execute the amendment to Agreement No. 50 and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

<b>Title</b>	5th Amendment Lease Agreement CM50 btwn Cuyahoga County and City of Cleveland for lease of space at the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio for the period 10/2/2018 – 10/1/2023 extending to 10/1/2024 to lease approximately 114,500 sq/ft @ \$18.00 per sq/ft 7,557 sq/ftg gym space @ \$9.00 per sq/ft 119 parking spaces for a total of \$ 2,307,513.00 plus utilities. There is a decrease in the square footage but an increase in rent from \$16 to \$18 and from \$8.00 to \$9.00 (12.5% increase) per square foot and an increase in parking from \$105.00 per space to \$125 (16% increase) per space per month.
<b>Department or Agency Name</b>	Department of Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Novus	City of Cleveland	10/2/2018-10/1/2019	\$ 1,576,148.50	09/26/2017	R2017-0103
A-1		City of Cleveland	10/2/2019-10/1/2020	\$ 1,777,487.00	1/28/2020	R2020-0010
A-2		City of Cleveland	10/2/2020-10/1/2021	\$ 2,016,430.56	12/08/2020	R2020-0263
A-3		City of Cleveland	10/2/2021-10/1/2022	\$ 2,280,012.00	11/23/2021	R2021-0252
A-4		City of Cleveland	10/2/2022-10/1/2023	\$ 2,371,164.00	10/25/2022	R2022-0368
A-5		City of Cleveland	10/2/2023-10/1/2024	\$ 2,307,513.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
5th Amendment Lease Agreement CM50 btwn Cuyahoga County and City of Cleveland for lease of space at the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio for the period 10/2/2018 – 10/1/2023 extending to 10/1/2024 to lease approximately 114,500 sq/ft @ \$18.00 per sq/ft 7,557 sq/ftg gym space @ \$9.00 per sq/ft 119 parking spaces for a total of \$ 2,307,513.00 plus utilities. There is a decrease in the square footage but an increase in rent from \$16 to \$18 and from \$8.00 to \$9.00 (12.5% increase) per square foot and an increase in parking from \$105.00 per space to \$125 (16% increase) per space per month.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_**

**Project Goals, Outcomes or Purpose (list 3):**  
The goal of the project is to continue to lease space for the Police Headquarters. The outcome of the project is that the County will lease space to the City of Cleveland so that they may continue to operate a welcoming, safe space. The purpose of the project is to provide a more streamlined and centralized entry point for the Police Department and other supportive services.

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: City of Cleveland Police Dept., 1300 Ontario Street, Cleveland, Ohio aka Cuyahoga County Justice Center Tower II.	Owner, executive director, other (specify): County of Cuyahoga, 2079 East 9 <sup>th</sup> Street, Cleveland, Ohio
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  This is an amendment to an existing contract that began 10/2/2018. Please see Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) RFP exemption – revenue generating  <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	

Are services covered under the original ERP Budget or Project?  Yes  No, please explain.

Are the purchases compatible with the new ERP system?  Yes  No, please explain.

**FUNDING SOURCE:** i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

Revenue generating

Is funding for this included in the approved budget?  Yes  No (if "no" please explain): Revenue generating

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain): per amendment terms – Accounting unit PW750100 base rent account number 42315 and parking rent 42120 DPW invoices.

**Provide status of project.**

New Service or purchase  Recurring service or purchase  Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline:**  
Project/Procurement Start Date (date your team started working on this item): 2/23/23 PWD- PStruman opened  
9/8/23 assigned to NFarina via PStruman (JMyers vac.)

Date documents were requested from vendor: 9/8/23 n/a

Date of insurance approval from risk manager: 9/8/23 JZ waived

Date Department of Law approved Contract: 9/13/23

Date item was entered and released in Infor: 9/13/23

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain) Revenue generating

Have payments be made?  No  Yes (if yes, please explain) Revenue generating

**HISTORY (see instructions):**

City of Cleveland	10/2/2018-10/1/2019	\$ 1,576,148.50	09/26/2017	R2017-0103
City of Cleveland	10/2/2019-10/1/2020	\$ 1,777,487.00	1/28/2020	R2020-0010
City of Cleveland	10/2/2020-10/1/2021	\$ 2,016,430.56	12/08/2020	R2020-0263
City of Cleveland	10/2/2021-10/1/2022	\$ 2,280,012.00	11/23/2021	R2021-0252

City of Cleveland	10/2/2022- 10/1/2023	\$ 2,371,164.00	10/25/2022	R2022-0368
City of Cleveland	10/2/2023- 10/1/2024	\$ 2,307,513.00	Pending	Pending CM50

Created by NFarina 9/12/23 and 9/14/23 briefing revised 11:40am JMyers sent to CKinzig

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0274**

<b>Sponsored by: County Executive Ronayne/Departments of Public Works and Public Safety and Justice Services/Division of Witness/Victim</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erievew, LLC dba Alto 55 for lease of space located at 75 Erievew Plaza, Cleveland, for the operation of the Family Justice Center by the Department of Public Safety and Justice Services/Witness/Victim for the period of 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Departments of Public Works and Public Safety and Justice Services/Division of Witness/Victim recommends an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erievew, LLC dba Alto 55 for lease of space located at 75 Erievew Plaza, Cleveland, for operation of the Family Justice Center by the Department of Public Safety and Justice Services/Witness/Victim for the period of 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00; and

**WHEREAS**, the primary goal of this project is to provide appropriate space for operations of the Family Justice Center which will also allow a location for services for victims of domestic violence, sexual violence, stalking and related crimes; and

**WHEREAS**, this project is funded 100% Family Justice Center HHS Levy Fund, to be reimbursed by the City of Cleveland; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erieview, LLC dba Alto 55 for lease of space located at 75 Erieview Plaza, Cleveland, for operation of the Family Justice Center for us by the Department of Public Safety and Justice Services/Witness/Victim for the period of 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>2023 DPW on behalf of Public Safety &amp; Justice Services - Alto 55 Erievew, LLC CM3672 3<sup>rd</sup> Amendment to the Lease Agreement for Family Justice Center</b>
<b>Department or Agency Name</b>	Department of Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Novus	BZT Acquisitions, LLC	06/01/2014 to 05/31/2019	\$798,000.00	05/13/2014	R2014-0120
A-1	Novus	BZT Acquisitions, LLC	06/01/2014 to 10/31/2019	\$152,279.00	12/15/2014	BC2014-301
A-1b	Novus or OnBase	BZT Acquisitions, LLC	06/01/2014 to 10/31/2019	\$219,029.00 (changed BC2014-301 12/15/24 from \$152,279.00 (Additional amount of \$66,750.00 encumbered at this time per PSJS NVeley)	02/25/2019	BC2019-144
A-2	OnBase# 45900867	Alto 55 Erievew, LLC	06/01/2014 to 10/31/2023	\$780,360.00	08/06/2019	R2019-0150
A-3	3672	Alto 55 Erievew, LLC	11/01/2023 to 12/31/2027	\$915,400.00 (Base rent \$840,400.00, Operating \$40,000.00 and electricity \$35,000.00)	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 This is a 2023 3<sup>rd</sup> Amendment Contract No. **CM3672** with Alto 55 Erievew, LLC (d/b/a ALTO 55), to extend the lease for 50 months for a period commencing November 1, 2023, through December 31, 2027, for use by the Cuyahoga County Public Safety & Justice Services to operate the Family Justice Center for approximately 13,200 square feet on the fifth floor of the office building located at 75 Erievew Plaza, Cleveland, Ohio and for additional funds in the amount not-to-exceed \$915,400.00.

Rev. 7/24/23

<b>For purchases of furniture, computers, vehicles:</b> <input type="checkbox"/> Additional <input type="checkbox"/> Replacement <b>Age of items being replaced:</b> _____ <b>How will replaced items be disposed of?</b> _____ <b>Project Goals, Outcomes or Purpose (list 3):</b>  (PSJS NVeley) The goal of the project is to continue to lease space for the Family Justice Center. The outcome of the project is that the County will continue to operate a welcoming, safe space for victims of stalking and domestic violence in coordination with nonprofit partners and the City of Cleveland. The purpose of the project is to provide a more streamlined and centralized entry point for the criminal and civil justice system and other supportive services.	
<b>If a County Council item, are you requesting passage of the item without 3 readings.</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address: Alto 55 Erieview, LLC, 75 Erieview Plz., Suite 100, Cleveland, Ohio 44114	Owner, executive director, other (specify): Michael Sabrocos, CEO and Manager, 707 President Street, Suite 640, Baltimore, MC
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process.  This is an amendment to an existing contract that began in 2014, please see Justification for additional information.
The total value of the solicitation: _____ Number of Solicitations (sent/received) / _____	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process

Rev. 7/24/23

How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) (PSJS NVeley) RFP exemption
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> I.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
(PSJS NVeley) PJ280130 Family Justice Center HHS Levy Fund, funding provided by Revenue Generating Agreement with the City of Cleveland.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the Item action.

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b>	<i>01/05/2023 PWD-3313 PStruman opened</i>
Project/Procurement Start Date (date your team started working on this item):	<i>08/16/2023 Infor processing assigned to NFarina via JMyers</i>
Date documents were requested from vendor:	<i>3/10/2023</i>
Date of insurance approval from risk manager:	<i>8/25/23</i>
Date Department of Law approved Contract:	<i>8/25/23</i>
Date item was entered and released in Infor:	<i>8/30/23</i>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: On/around <u>8/25/23</u> DPW received verification of dollars from PSJS final past/current fiscal information. PSJS to enter line. On <u>8/29/23</u> it was determined that NFarina enter initial line PSJS will handle their fiscal obligations or adjust the lines after the contract is released. PSJS handles actual rent payments. NFarina received an "error msg" while entering line 1. for the period 11/1/23-12/31/23 and submitted Cherwell ticket#204945 "PJ280130-OTHERX OVER BUDGET 26,532.51 FY2023 (_F10-FC). Per ERP System Analyst, Procurement only \$23K funds available. PSJS MVAughn will resolve funding issue and NFarina to complete entering the initial line 1. and release <u>8/30/23</u> Budget issue resolved and contract amendment released.	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Rev. 7/24/23

HISTORY (see instructions):

CM3672 2023 Amendment Alto 55 Erieview, LLC dba Alto 55 for lease of space located at 75 Erieview Plaza, Cleveland, for operation of the Family Justice Center 6/1/2014 - 10/31/2023 extend 12/31/2027 \$915,400.00 (fka CM408 "closed" and CM2297 "active" w/3 fund lines ending 10/31/2023)

R2014-0120 (5/13/2014)  
BZT Acquisition, LLC  
\$798,000.00  
6/1/2014 – 5/31/2019

BC2019-144 (2/25/2019)  
BZT Acquisition, LLC  
Changing additional funds from \$152,279.00 BC2014-301 (12/15/2014) to \$219,029.00 (increase of \$66,750.00)  
6/1/2014 – 10/31/2019

CM2297 (fka as conversion CM408 now closed)  
R2019-0150 (8/6/2019)  
Alto 55 Erieview, LLC  
\$780,360.00  
6/1/2014 – 10/31/2019 extend to 10/31/2023

CM3672  
R2023-tbd (date tbd)  
Alto 55 Erieview, LLC  
(fka CM2297 "active" ending 10/31/23 & CM408 closed)  
PWD-3313  
\$915,400.00  
6/1/2014 – 10/31/2023 extend to 12/31/2027

Created by NFarina reviewed by NVeley PSJS

Rev. 7/24/23

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0275**

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> making an award on RQ12689 with The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 3737 and all other documents consistent with said awards and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$7,049,090.44 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ12689 with The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View ; authorizing the County Executive to execute Contract No. 3737 and all other documents consistent with said awards and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$7,049,090.44 to fund said contract as follows:

- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence
- b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence
- c) Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View; and

**WHEREAS**, the primary goal of this project is the replacement of the Pleasant Valley Road Bridges 09.03 over Riverview Road 09,35, Over the Cuyahoga Valley Scenic Railroad, and 09.68 over the Towpath Trail, Cuyahoga River, Ohio & Erie Canal, and Canal Road. The

project includes reconstruction of roadway approaches and addition of bike lanes along the project corridor as well as improvements to storm sewer, Pavement Markings, and Signing; and

**WHEREAS**, anticipated start-completion dates are 10/30/2023 – 10/30/2026; and

**WHEREAS**, the project is located in County District 6 and funded 48.5% Federal Funds, 27% Ohio Public Works Commission and 24.5% County Motor Vehicle \$5.00 License Tax Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ12689 with The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View as follows:

- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence
- b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence
- c) Bridge No. 09.68 over Cuyahoga River in the Cities of Independence and Village of Valley View; and

**SECTION 2.** That the County Executive is authorized to execute Contract No. 3737 in connection with said awards and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such

formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



**OnBase Item Detail Briefing Memo - Form**

Title:

**Department of Public Works Cuy-Pleasant Valley Road (C.R.39) Rehabilitation of Existing Bridge 09.03  
Over Riverview Road and Unnamed Stream in the City of Independence Bridge 09.35  
Over Cuyahoga Valley Scenic Railroad (CVSR) in the City of Independence Bridge 09.68  
Over Towpath Trail, Cuyahoga River, Ohio & Erie Canal, and Canal Road in the Village of Valley View.**

**A. Scope of Work Summary**

1. The Department of Public Works is requesting approval of a contract with The Ruhling Company for the anticipated cost of \$28,771,797.70.

If the Project is new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are The project involves the replacement of the Pleasant Valley Road Bridges 09.03 over Riverview Road 09,35, Over the Cuyahoga Valley Scenic Railroad, and 09.68 over the Towpath Trail, Cuyahoga River, Ohio & Erie Canal, and Canal Road. The project includes reconstruction of roadway approaches and addition of bike lanes along the project corridor as well as improvements to storm sewer, Pavement Markings, and Signing. Anticipated dates are 10/30/2023-10/30/2026.

2. The primary goals of the project are: see above.

3. The project is not mandated. This is to be performed in Independence and Valley View.

**B. Procurement**

1. The procurement method for this project was RFB. The total value of the RFB is \$28,771,797.70.

2. The RFB was closed on 8/30/2023. There is an DBE Goal of 10%

3. There were 4 bids submitted from OPD, 4 bids compliant after review, 1 bid chosen as lowest and best bid.

For this project the engineer's estimate was \$30,000,000.00, and this was under the estimate by 4.1%.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Ruhling Company.  
6931 Ridge Road,  
Sharon Center, OH 44274  
Council District (none)

2. The president for the contractor/vendor is Jim Ruhlin Jr.

3.a The address or location of the project is: Independence, Ohio, and the Village of Valley View.

3.b. The project is in Council District (6)

**D. Project Status and Planning**

1. The project is new to the County.

**E. Funding**

1. The project is funded (48.5% by Federal Funds 24.5.% County \$5.00 fund R&B. And 27% OPWC)

2. The schedule of payment is by invoice.

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0276**

<p>Sponsored by: <b>County Executive Ronayne on behalf of Cuyahoga County Board of Developmental Disabilities</b></p>	<p><b>A Resolution</b> authorizing amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013- 9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive, on behalf of Cuyahoga County Board of Developmental Disabilities, recommends amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013- 9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00 as follows:

- a) Contract No. 3681 Green Road Services Center, located at 4329 Green Road, Highland Heights, in the amount not-to-exceed \$3.00; and
  
- b) Contract No. 3682 William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$3.00; and

**WHEREAS**, the primary goal of this project to continue to provide services to individuals with developmental disabilities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013-9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00 as follows:

- a) Contract No. 3681 Green Road Services Center, located at 4329 Green Road, Highland Heights, in the amount not-to-exceed \$3.00;
- b) Contract No. 3682 William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$3.00.

**SECTION 2.** That the County Executive is authorized to execute the amendments and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Fourth Amendment to Lease of GRD</b>
<b>Department or Agency Name</b>	<b>Cuyahoga County Board of Developmental Disabilities</b>
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		Educational Service Center of Northeast Ohio	9/15/13 to 9/14/15	\$2.00		
A-1		Educational Service Center of Northeast Ohio	9/15/15 to 9/14/16	\$1.00		
A-2		Educational Service Center of Northeast Ohio	9/15/16 to 9/14/18	\$2.00		
A-3	42991233	Educational Service Center of Northeast Ohio	9/15/18 to 9/14/23	\$5.00		
A-4	3653	Educational Service Center of Northeast Ohio	9/15/23 to 9/14/26	\$3.00	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Requesting approval of a CCBDD Fourth Amendment to Lease of Green Road Service Center to Educational Service Center. Original lease term 9/15/13 to 9/14/15; 1<sup>st</sup> amendment term 9/15/15 to 9/14/16; 2<sup>nd</sup> amendment term 9/15/16 to 9/14/18; 3<sup>rd</sup> amendment term 9/15/18 to 9/14/23; this amendment term 9/15/23 to 9/14/26. Revenue Generating - \$1.00 per year, total \$13.00

**For purchases of furniture, computers, vehicles:  Additional  Replacement**

Rev. 7/24/23

<b>Age of items being replaced:</b>	<b>How will replaced items be disposed of?</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>	
Extend term of lease agreement an additional 36 months. Lease amendment started 9/15/23 – 9/14/26.	
Continue to provide services to individuals with developmental disabilities.	
If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address: Educational Service Center of Northeast Ohio	Owner, executive director, other (specify): Jeanne Kline
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>4329 Green Rd Highland Hills, OH 44128</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  <b>The initial lease between the County, on behalf of the CCBDD: Original Lease 9/15/13 to 9/14/15 First Amendment 9/15/15 to 9/14/16 Second Amendment 9/15/16 to 9/14/18 Third Amendment 9/15/18 to 9/14/23 Fourth Amendment 9/15/23 to 9/14/26</b>  <b>The initial lease and amendments were for the purpose of providing services at the Green Road Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council.</b>  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

Rev. 7/24/23

Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
<b>The lease will not require any County Funds as this is a revenue generating lease.</b>
<b>The project is an amendment to a lease. This amendment changes the term and is the fourth amendment to the contract.</b>
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason: The project is an amendment to a lease for the term 9/15/23 to 9/14/26</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

**Commented [CK1]:** Suggestion by MBV - Team recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Rev. 7/24/23



Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

**HISTORY (see instructions):**

**The initial lease between the County, on behalf of the CCBDD:**  
**Original Lease 9/15/13 to 9/14/15**  
**First Amendment 9/15/15 to 9/14/16**  
**Second Amendment 9/15/16 to 9/14/18**  
**Third Amendment 9/15/18 to 9/14/23**  
**Fourth Amendment 9/15/23 to 9/14/26**

The initial lease and amendments were for the purpose of providing services at the Green Road Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council.

Rev. 7/24/23

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Fourth Amendment to Lease of WPD</b>
<b>Department or Agency Name</b>	<b>Cuyahoga County Board of Developmental Disabilities</b>
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
O		Educational Service Center of Northeast Ohio	9/15/13 to 9/14/15	\$2.00		
A-1		Educational Service Center of Northeast Ohio	9/15/15 to 9/14/16	\$1.00		
A-2		Educational Service Center of Northeast Ohio	9/15/16 to 9/14/18	\$2.00		
A-3	R2013- 0157	Educational Service Center of Northeast Ohio	9/15/18 to 9/14/23	\$5.00		
A-4	3653	Educational Service Center of Northeast Ohio	9/15/23 to 9/14/26	\$3.00	Pending	

<p><b>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing service or purchase.</b></p> <p><b>Requesting approval of a CCBDD Fourth Amendment to Lease of William Patrick Day Center to Educational Service Center. Original lease term 9/15/13 to 9/14/15; 1<sup>st</sup> amendment term 9/15/15 to 9/14/16; 2<sup>nd</sup> amendment term 9/15/16 to 9/14/18; 3<sup>rd</sup> amendment term 9/15/18 to 9/14/23; this amendment term 9/15/23 to 9/14/26. Revenue Generating - \$1.00 per year, total \$13.00</b></p> <p><b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional   <input type="checkbox"/> Replacement</b></p>
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<b>Age of items being replaced:</b>	<b>How will replaced items be disposed of?</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>	
Extend term of lease agreement an additional 36 months. Lease amendment started 9/15/23 – 9/14/26.	
Continue to provide services to individuals with developmental disabilities	
If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address: Educational Service Center of Northeast Ohio	Owner, executive director, other (specify): Jeanne Kline
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>2421 Community College Avenue Cleveland, OH 44115</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  <b>The initial lease between the County, on behalf of the CCBDD: Original Lease 9/15/13 to 9/14/15 First Amendment 9/15/15 to 9/14/16 Second Amendment 9/15/16 to 9/14/18 Third Amendment 9/15/18 to 9/14/23 Fourth Amendment 9/15/23 to 9/14/26</b>  <b>The initial lease and amendments were for the purpose of providing services at the William Patrick Day Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council.</b>  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>
<b>The lease will not require any County Funds as this is a revenue generating lease.</b>
<b>The project is an amendment to a lease. This amendment changes the term and is the fourth amendment to the contract.</b>
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason: The project is an amendment to a lease for the term 9/15/23 to 9/14/26</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Rev. 7/24/23

Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
<p><b>The initial lease between the County, on behalf of the CCBDD:</b></p> <p><b>Original Lease 9/15/13 to 9/14/15</b></p> <p><b>First Amendment 9/15/15 to 9/14/16</b></p> <p><b>Second Amendment 9/15/16 to 9/14/18</b></p> <p><b>Third Amendment 9/15/18 to 9/14/23</b></p> <p><b>Fourth Amendment 9/15/23 to 9/14/26</b></p> <p><b>The initial lease and amendments were for the purpose of providing services at the William Patrick Day Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council.</b></p>

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0277**

<b>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Job and Family Services</b>	<b>A Resolution</b> making an award on RQ12944 with various providers in the amount not-to-exceed \$1,257,500.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training Program for the period 10/1/2023 – 9/30/2024; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Job and Family Services recommends an award on RQ12944 with various providers in the amount not-to-exceed \$1,257,500.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training Program for the period 10/1/2023 – 9/30/2024 as follows:

- a) Contract No. 3684 with The Centers for Families and Children in an anticipated amount of \$130,000.00; and
- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in an anticipated amount of \$400,000.00; and
- c) Contract No. 3706 with Lutheran Metropolitan Ministry in an anticipated amount of \$150,000.00; and
- d) Contract No. 3707 with Cuyahoga County Public Library in an anticipated amount of \$27,500.00; and
- e) Contract No. 3708 with Towards Employment in an anticipated amount of \$200,000.00; and
- f) Contract No. 3710 with Goodwill Industries of Greater Cleveland in an anticipated amount of \$50,000.00; and
- g) Contract No. 3711 with West Side Catholic Center in an anticipated amount of \$300,000.00; and

**WHEREAS**, the primary goal of this project is to provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T); and

**WHEREAS**, the project is funded 100% Federal Food Assistance Employment & Training Fund (FAET); and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ12944 with various providers in the amount not-to-exceed \$1,257,500.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training services for the period 10/1/2023 – 9/30/2024 as follows:

- a) Contract No. 3684 with The Centers for Families and Children in an anticipated amount of \$130,000.00; and
- b) Contract No. 3704 with Cleveland Center for Arts & Technology dba New Bridge Cleveland in an anticipated amount of \$400,000.00; and
- c) Contract No. 3706 with Lutheran Metropolitan Ministry in an anticipated amount of \$150,000.00; and
- d) Contract No. 3707 with Cuyahoga County Public Library in an anticipated amount of \$27,500.00; and
- e) Contract No. 3708 with Towards Employment in an anticipated amount of \$200,000.00; and
- f) Contract No. 3710 with Goodwill Industries of Greater Cleveland in an anticipated amount of \$50,000.00; and
- g) Contract No. 3711 with West Side Catholic Center in an anticipated amount of \$300,000.00; and

**SECTION 2.** That the County Executive is authorized to execute the master contract and all documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature,

(2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	RQ12944 – 2023/24 – Multiple Vendors – RFP Master Contract – SNAP to Skills Employment and Training Services
<b>Department or Agency Name</b>	Cuyahoga Job and Family Services
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3684, 3704, 3706, 3707, 3708, 3710, 3711	Multiple Vendors	10/1/2023 - 9/30/2024	\$1,257,500.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Cuyahoga Job and Family Services is requesting approval of RFP 12944 master agreement with seven (7) vendors, (The Centers for Families and Children, Cleveland Center for Arts & Technology dba NewBridge Cleveland, Cuyahoga County Public Library, Goodwill Industries of Greater Cleveland, Lutheran Metropolitan Ministry, Towards Employment and West Side Catholic Center) for the **SNAP to Skills Employment and Training Program** in the amount of **\$1,257,500.00** for the time period of 10/1/2023- 9/30/2024.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_**

**Project Goals, Outcomes or Purpose (list 3):**

- To increase the number of SNAP participants who are able to obtain employment at a wage allowing them to sustain their families.
- To increase the rate of SNAP participants retaining employment.
- To provide case management, supportive services, and soft skills training to SNAP participants

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103	Eric Morse, President & Chief Executive Officer

<b>Vendor Council District: 07</b>	<b>Project Council District: Serving Countywide</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	Countywide
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Cuyahoga County Public Library 2111 Snow Road Parma, Ohio 44134	Pamela K. Jankowski, Deputy Director – Public Services
<b>Vendor Council District: 04</b>	<b>Project Council District: Serving Countywide</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	Countywide
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. 408 Ninth Street, SW Canton, Ohio 44707	Mark Trew, Vice President of Missions Services
<b>Vendor Council District: N/A</b>	<b>Project Council District: Serving Countywide</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	Countywide
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Lutheran Metropolitan Ministries 4515 Superior Avenue Cleveland, Ohio 44103	Ian Marks, Vice President of Workforce Development
<b>Vendor Council District: 07</b>	<b>Project Council District: Serving Countywide</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	Countywide
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Cleveland Center for Arts & Technology dba New Bridge 3634 Euclid Avenue, Suite 100 Cleveland, Ohio 44115	Arman Ochoa, Chief Financial Operator / Chief Operating Officer
<b>Vendor Council District: 07</b>	<b>Project Council District: Serving Countywide</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	Countywide
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Towards Employment 1255 Euclid Avenue, Suite 300 Cleveland, Ohio 44115	Jill Rizika, Executive Director
<b>Vendor Council District: 07</b>	<b>Project Council District: Serving Countywide</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	Countywide
<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>

West Side Catholic Center 3135 Lorain Avenue Cleveland, Ohio 44113	John Litten, Executive Director
Vendor Council District: 07	Project Council District: Serving Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # 12944 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: July 28, 2023	Provide a short summary for not using competitive bid process. <b>N/A</b> *See Justification for additional information.
The total value of the solicitation: <b>\$2,129,407.50</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received): <b>65 Sent/ 7 Received</b>	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. <b>N/A</b>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: <b>N/A</b>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? <b>N/A</b>	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval: <b>N/A</b>
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. <b>N/A</b>	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. <b>N/A</b>	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. <b>N/A</b>	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b> <b>100% Federal Food Assistance Employment and Training</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason: N/A</b>	
<b>Timeline:</b>	<b>5/9/2023</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>8/30/2023</b>
Date of insurance approval from risk manager:	<b>5/1/2023</b>
Date Department of Law approved Contract:	<b>TBD</b>
Date item was entered and released in Infor:	<b>TBD</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Initial requisition was not routed correctly which caused us to resubmit the requisition. DCAP was waiting for information for DEI on whether we had to submit anything additional for the goals so that the RFP can finish being created. The person who processes the goals was out on vacation which caused another delay. After trying to find the routing issue, the requisition was submitted incorrect and a new RQ# had to be created which was on 6/14/2023. The final RFP was completed on 6/23/2023. The RFP close date was 7/28/2023. Proposal were ready for pick up and picked up on 7/31/2023. Review time and scoring was completed from 8/2/2023-8/18/2023. Budget breakdown and final scores were sent to Paul bounds on 8/23/2023. Met with Paul Bounds on 8/25/2023 to discuss contracts and who we are awarding. Paul Bounds had to send over a new proposed amount to send out to vendors due to the SNAP E&T budget. Paul Bound sent the recommended budgets on 8/29/2023. Award letters went out to the vendors on 8/30/2023 to request revised budgets. All the revised budgets were received between 9/5/2023-9/8/2023. All documents were upload to the law department and master contract was created on 9/11/2023. Email went out to vendors to return the signed contract on 9/13/2023.	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
O – BC2020-645 – 12/07/2020
A-1 – BC2021-301 – 06/21/2021
A-2 - R2021-0214 – 9/28/2021
A-3 – R2022-0438 – 11/22/2022
A-4 – ION#3 – 6/5/2023

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0227**

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmembers Miller, Simon, and Stephens</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Turner and Kelly</b></p>	<p><b>A Resolution</b> amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and streets located in various municipalities in connection with the 2021-2024 Transportation Improvement Program, by changing the termini for Forbes Road from First Place to Richmond Road to Fair Oaks Road to Richmond Road in the Cities of Bedford, Bedford Heights and Village of Oakwood, and to change the total estimated project cost from \$930,000.00 to \$2,130,000.00; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and a street located in various municipalities in connection with the 2021-2024 Transportation Improvement Program as follows (deletions are ~~stricken~~ and additions are **bolded and underlined**:

- i) Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$900,000.00.
- ii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$780,000.00.
- iii) Green Road from Mayfield Road to Cedar Road in the City of South Euclid- Council District 11; total estimated project cost is \$3,200,000.00.

- iv) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights- Council District 11; total estimated project cost \$860,000.00.
- v) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma- Council District 2 and 4; total estimated project cost \$3,460,000.00.
- vi) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood- Council District 6; total estimated project cost \$1,930,000.00.
- vii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted- Council District 1; total estimated project cost \$840,000.00.
- viii) Rockside Road from East 141<sup>st</sup> Street to Sector Drive in the City of Maple Heights- Council District 8; total estimated project cost \$2,180,000.00.
- ix) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood- Council District 2; total estimated project cost \$2,850,000.00.
- x) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield- Council District 11; total estimated project cost \$860,000.00.
- xi) East 200<sup>th</sup> Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid- Council District 10 and 11; total estimated project cost \$1,670,000.00.
- xii) Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights- Council District 8; total estimated project cost \$1,050,000.00.
- xiii) Forbes Road from ~~First Place~~ **Fairoaks Road** to Richmond Road in the ~~City~~ **Cities** of **Bedford**, Bedford Heights and Village of Oakwood- Council District 6 and 9; total estimated project cost ~~\$930,000.00~~ **\$2,130,000.00**.
- xiv) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights- Council District 2 and 4; total estimated project cost \$770,000.00

**WHEREAS**, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; and

**WHEREAS**, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and a street located in various municipalities in connection with the 2021-2024 Transportation Improvement Program as follows (deletions are stricken and additions are **bolded and underlined**):

- i) Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights; total estimated project cost \$900,000.00.
- ii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights; total estimated project cost \$780,000.00.
- iii) Green Road from Mayfield Road to Cedar Road in the City of South Euclid; total estimated project cost is \$3,200,000.00.
- iv) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights; total estimated project cost \$860,000.00.
- v) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma; total estimated project cost \$3,460,000.00.
- vi) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood; total estimated project cost \$1,930,000.00.
- vii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted; total estimated project cost \$840,000.00.
- viii) Rockside Road from East 141<sup>st</sup> Street to Sector Drive in the City of Maple Heights; total estimated project cost \$2,180,000.00.

- ix) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood; total estimated project cost \$2,850,000.00.
- x) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield; total estimated project cost \$860,000.00.
- xi) East 200<sup>th</sup> Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid; total estimated project cost \$1,670,000.00.
- xii) Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights; total estimated project cost \$1,050,000.00.
- xv) Forbes Road from ~~First Place~~ **Fairoaks Road** to Richmond Road in the ~~City~~ **Cities** of **Bedford**, Bedford Heights and Village of Oakwood-Council District 6 and 9; total estimated project cost ~~\$930,000.00~~ **\$2,130,000.00**.
- xiii) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights; total estimated project cost \$770,000.00

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with these projects.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that



resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_ seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: August 1, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: August 1, 2023

Journal \_\_\_\_\_  
\_\_\_\_\_, 2023

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Amended Public Convenience and Welfare for the Resurfacing of Forbes Road, in the Cities of Bedford, Bedford Heights & Oakwood Village**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find:
  - a) Amending Resolution No. R2020-0100 dated 06/23/2020, which declared that public convenience and welfare requires resurfacing Forbes Road in the Cities of Bedford Heights and Oakwood Village, by changing the initial termini of First Place to Richmond Road, to Fairoaks Road to Richmond Road, in Bedford, Bedford Heights and Oakwood Village.
  - b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements.
  - c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality. The anticipated cost of this project is \$2,130,000. This project is part of the NOACA TIP 2024-2027 and County is requesting to be the project sponsor. The anticipated start date is the Fall of 2024 and it is anticipated to be completed in the Fall of 2025.
2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.
3. N/A
4. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A
2. N/A
- 3.a. N/A
- 3.b. Council Districts 6 & 9

#### **D. Project Status and Planning**

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

#### **E. Funding**

1. The project is to be funded with \$1,107,407 Federal (52%), \$379,677 OPWC Grant Funds (18%), \$321,458 County Road and Bridge (15%), \$25,717 Bedford (1%), \$51,433 Bedford Heights (2%) and \$244,308 Oakwood Village (12%). The total cost of the project is \$2,130,000.
2. By Invoice
3. N/A

**F. Items/Services Received and Invoiced but not Paid – N/A**

**Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Matthew Pastorelle

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0241**

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive's appointment of Christopher Alvarado as Director of the Department of Regional Collaboration, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 202.13 of the Cuyahoga County Code provides for the Department of Regional Collaboration to advocate for and promote cooperation and collaboration with and among the State of Ohio and other political subdivisions; and

WHEREAS, Article II, Section 2.03(2) of the Charter provides for the appointment of County directors by the County Executive, subject to confirmation by the Council; and

WHEREAS, in accordance with said Charter Section 2.03(2) and Section 202.13 of the County Code, the County Executive has nominated Christopher Alvarado for appointment to the position of Director of the Department of Regional Collaboration; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on \_\_\_\_\_, 2022; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Christopher Alvarado to the position of Director of the Department of Regional Collaboration; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the appointment of Christopher Alvarado to serve as Director of the Department of Regional Collaboration, upon his taking the oath of office.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Committee of the Whole

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



September 7, 2023

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: *Cuyahoga County Director of Regional Collaboration*

Dear Council President Jones,

Pursuant to Section 202.13 of the Cuyahoga County Charter which establishes the position of Director of Regional Collaboration, it is my pleasure to nominate Christopher Alvarado as Director of Regional Collaboration. In this role, Mr. Alvarado would lead the department of Regional Collaboration by serving as the key liaison on behalf of the Executive for matters of governmental and community affairs, acting as the primary driver in removing barriers between county government, stakeholders, and the public. Mr. Alvarado would also serve to strengthen intergovernmental relations and to advocate for policy in line with Cuyahoga County's goals.

Mr. Alvarado currently serves as Executive Director for Slavic Village Development. Previously, he served as a Strong Cities, Strong Communities Fellow for the City of Cleveland and the Cuyahoga County Land Bank, and as an Associate Senior Planner for the Cuyahoga County Planning Commission. In these roles, Mr. Alvarado gained experience in consensus building and shared goal attainment among diverse interest groups representing geographies from the federal, state, local, and neighborhood level as well as economic, environmental, and social equity interests. Throughout his career, Mr. Alvarado has demonstrated a keen ability to build strong relationships with stakeholders, lead long-term strategic thinking, and advocate for neighborhood and regional goals.

Thank you for your consideration of this nomination. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos at (216) 443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

# Christopher Alvarado

## Profile

Non-profit leader who builds and strengthens organizations focusing on advocacy and capacity building on behalf of under-represented communities. Works and plays well with governmental entities, corporations, other organizations, and members of the public.

## Employment History

*Slavic Village Development— Cleveland, Ohio*

**Executive Director, June 2014 – Present**

- Oversees a Community Development Corporation (CDC) with a staff of 15 and a budget of \$2.7 million to provide housing development and renovation, commercial development, community organizing, planning, marketing, and stabilization services to over 20,000 residents.
- Developed the Community Steward program, which provides leadership, racial equity, and trauma informed care training to 20 residents annually, with the goal of increasing the ability of neighborhood leaders to better represent the neighborhood's culture and demographics.
- Led the Slavic Village EcoDistrict Planning Process, bringing together community stakeholders to develop plans based on equity, resilience, and climate protection.
- Collaborates with City of Cleveland staff and elected officials (including four councilmembers).
- Created housing stability programs that have helped over 1,500 families keep their homes and that formed the model for the City of Cleveland's Healthy Homes Initiative.
- Expanded the model for vacant property rehabilitation (restoring over 250 homes in Slavic Village) that has been adopted by CDCs across Cleveland.
- Built a collaboration with the City of Maple Heights to renovate 65 vacant homes, producing \$300,000 in direct revenue to the City. Expanding this program to the City of Garfield Heights.
- Regularly advocates for Cleveland CDCs to U.S. Representatives and Senators, Ohio Statehouse representatives, and County Elected Officials to strengthen legacy neighborhoods.
- Through the Slavic Village P-16 Partnership, brought together schools and non-profit organizations to improve conditions for learning.
- Plans and builds multipurpose trails in collaboration with
- Reclaimed six acres of urbanized land for five green infrastructure stormwater reclamation projects in partnership with NEORSD, CCLRC, West Creek Conservancy, Boys & Girls Clubs, Cleveland Metropolitan School District, and City of Cleveland.
- Built a 3-month operational reserve to ensure financial stability for SVD.

*City of Cleveland— Department of Community Development, Land Bank— Cleveland, Ohio*

**Strong Cities, Strong Communities Fellow, September 2012 – May 2014**

- Reduced delays in the City of Cleveland Land Bank's property acquisition and transfer process by building an integrated and reliable management system to productively develop vacant land.

*Cuyahoga County Planning Commission— Cleveland, Ohio*

**Associate Senior Planner, January 2004 – August 2012**

**Special Project Coordinator, May 2000 – January 2004**

- Developed comprehensive master plans for several municipalities, utilizing current planning practices and incorporating community-engagement models to leverage positive citizen action.
- Created a quantitative model for calculating the impacts of retail development used by municipalities across Cuyahoga County to make land use decisions.

## Civic and Other Affiliations

*Center for Community Solutions— Cleveland, Ohio*  
**Board Member (Volunteer), January 2023 – Present**

*CDC Leadership Program- Jack, Joseph and Morton Mandel Foundation—Cleveland, Ohio*  
**Coach, September 2021 – Present**

- Provides professional guidance and coaching to emerging CDC leaders.

*Cleveland Central Catholic High School— Cleveland, Ohio*  
**Advisory Board Member (Volunteer), July 2015 – Present**

*Huntington Bancshares Incorporated— National Community Advisory Council— Columbus, Ohio*  
**Council Member (Volunteer), April 2017 – Present**

- Advocates for legacy city communities to the President and CEO of Huntington Bank.

*Bike Cleveland— Cleveland, Ohio*  
**Board Member (Volunteer), September 2011 – December 2021**  
**Board President (Volunteer), September 2011 – January 2016**

- Led the creation of the organization, the identification and recruitment of a diverse and effective board, the development of a multiyear strategic plan, the ongoing articulation of the organization's advocacy stance, budgeting and fund development, and the hiring and evaluation of the Executive Director.

*Leadership Cleveland- Class of 2019—Cleveland, Ohio*

*EDWINS Leadership & Restaurant Institute— Cleveland, Ohio*  
**Board Secretary (Volunteer), March 2012 – January 2017**

- Developed the organizational structure of a new nonprofit that provides a skilled trade in the culinary arts to marginalized and formerly incarcerated adults through EDWINS Restaurant.

*Tremont West Development Corporation— Cleveland, Ohio*  
**Board President (Volunteer), January 2010 – January 2012**  
**Board Secretary (Volunteer), January 2009 – January 2010**

- Initiated the development of TWDC's strategic plan and led the hiring of the Executive Director.

## Education

German Marshall Fund of the United States— **Strong Cities, Strong Communities Fellowship Management Training Academy, September 2012 – August 2014**

Cleveland State University— Cleveland, Ohio  
**Master of Urban Planning, Design and Development**

University of Notre Dame— Notre Dame, Indiana  
**Bachelor of Arts in Philosophy**

## Awards and Honors

Cleveland State University Alumni Association— **2019 Distinguished Alumni Award** for recognition of career achievements and dedication to urban revitalization.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0246

Sponsored by: <b>County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> authorizing a payment to The Mt. Sinai Health Care Foundation, as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmembers Turner, Conwell and Miller</b>	

**WHEREAS**, the County Executive/Department of Development recommends a payment on Purchase Order No. 23003858 to The Mt. Sinai Health Care Foundation as fiscal agent for The Lead Safe Cleveland Coalition for operational support, in the amount not-to-exceed \$800,000.00 for the period 9/26/2023 – 12/31/2023; and

**WHEREAS**, the primary goal is to provide 2023 operating support to the Lead Safe Cleveland Coalition; and

**WHEREAS**, this project is funded 37.5% (\$300,000.00) from Economic Development Fund and 62.5% (\$500,000.00) from Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a payment on Purchase Order No. 23003858 to The Mt. Sinai Health Care Foundation as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023.

**SECTION 2.** That the County Executive is authorized to execute the Purchase Order No. 23003858 and all documents consistent with said payment and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: September 20, 2023

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	2023 – Department of Development/Health and Human Services; Mt. Sinai Health Care Foundation as fiscal agent for Lead Safe Cleveland Coalition; PO23003858; Operating Support
<b>Department or Agency Name</b>	Department of Development/Health and Human Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council’s Journal Date	Approval No.
O	23003858	Mt. Sinai Health Care Foundation	9/26/2023- 12/31/2023	\$800,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Requesting approval of a purchase order as indicated with the chart above with Mt. Sinai Health Care Foundation in the amount of \$800,000.00 for the period 9/26/2023-12/31/2023.

The Mt. Sinai Health Foundation serves as fiscal agent on behalf of the Lead Safe Cleveland Coalition. Funding from Cuyahoga County will support the Coalition’s Lead Safe Resource Center, which provides Lead Safe Certification navigation, workforce development, resident services, community outreach and education for all county residents.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

- Fund the Lead Safe Resource Center for 2023

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Mt Sinai Health Care Foundation 10501 Euclid Ave, 2 <sup>nd</sup> Floor Cleveland, OH 44106	Mitchell Balk President
Vendor Council District: 7	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT X</b>
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Payment Special Request for discretionary expenditure. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. Department of Development, Economic Development Fund – 37.5% Department of Health and Human Services, HHS Levy Fund – 62.5%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b>	

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0247

Sponsored by: <b>County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25 <sup>th</sup> Street, LLC for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25 <sup>th</sup> Street, Cleveland, Ohio; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development recommends an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25<sup>th</sup> Street, LLC, or their designee, for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25<sup>th</sup> Street, City of Cleveland; and

**WHEREAS**, the primary goal of this loan is for the historic renovation of buildings into a transformational mixed-used project; and

**WHEREAS**, the project is anticipated to create 60 new full time jobs in Cuyahoga County; and

**WHEREAS**, the total cost of the project is approximately \$68,800,150.00, of which the County will loan \$2,000,000.00 with a term of 18 years at an interest rate of 5.50%, interest only payments for the first three (3) years, followed by principal and interest payments for term of fifteen (15) year amortized based on a twenty-five (25) year amortization schedule, and

**WHEREAS**, this project is funded 100% by the Economic Development Loan Fund and;

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25<sup>th</sup> Street, LLC, for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25<sup>th</sup> Street, City of Cleveland

**SECTION 2.** That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**OnBase Item Detail Briefing Memo - Form**

**Department of Development; 2023; 2168 West 25<sup>th</sup> Street LLC; \$2,000,000; Place Based/Mixed Use Loan; Loan No. 327-01-01**

**A. Scope of Work Summary**

Department of Development requesting approval of a Place Based/Mixed Use Loan with 2168 West 25<sup>th</sup> Street, LLC for the anticipated cost, not-to-exceed \$2,000,000. Redevelopment of this building will create 92 residential apartments, 24,000 SF commercial office and coworking space, 25,000 SF of general retail and restaurant space, 50,000 SF of anchor food/beverage and 305 parking spaces. The project is located in County Council District 7.

**Economic Development Loan**

Borrower/Awardee/Business Entity Name: 2168 West 25<sup>th</sup> Street, LLC.

Project Name and location: 2168 West 25<sup>th</sup> Street, Cleveland, Ohio 44113

Project Goals: Historic renovation of the buildings into a transformational mixed-use project. The project will create a minimum of 60 new full-time jobs in Cuyahoga County.

Purpose – The loan proceeds may be used for acquisition, construction, costs, and/or other project-related expenses at the project site located at 2168 West 25<sup>th</sup> Street, Cleveland, Ohio 44113

Loan Type – Place Based/Mixed Use

Forgiveness Terms – None

Payments Required - Yes

Loan Position – A shared 2nd position mortgage subordinate to Huntington Bank pari-passu with a County Brownfield Loan and tax credit bridge loan subordinate to Huntington Bank, a Corporate Guaranty from AJAPPHR, LLC, and Personal and Trust Guaranties by Ari Maron and Jori Maron.

Number of Jobs created – 60 FTE

Loan amount - \$2,000,000

Loan Terms – 3 years of interest-only payments followed by principal and interest payment for a term of 15 years based on a 25-year amortization period. The full term of the loan is 18 years

Total Project Cost - \$68,800,150

Date Recommended – July 19, 2023

Funding Source: Economic Development Loan Fund

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0248

Sponsored by: <b>County Executive Ronayne/Department of Housing and Community Development</b>	<b>A Resolution</b> amending Resolution No. R2023-0122, dated 5/23/2023, which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023, by removing Village of Highland Hills and reducing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, County Council previously approved Resolution R2023-0122 which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 – 9/30/2023 and

**WHEREAS**, the County Executive/Department of Housing and Community Development recommends the following amendment to R2023-0122:

- a) Removing Village of Highland Hills; and
- b) Changing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends Resolution No. R2023-0122, dated 5/23/2023, which approved various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023 as follows:

- a) Removing Village of Highland Hills; and

- b) Changing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and

**SECTION 2.** That the County Executive is authorized to cancel and/or execute any agreements and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo – APPROVAL OF COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) FUNDED MUNICIPAL GRANTS (042523)**

Title: **APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED MUNICIPAL GRANTS (042523); AMENDMENT#1**

**A. Scope of Work Summary**

1. Department of Housing and Community Development requesting an amendment approval of the 2022 & 2023 CDBG Municipal Grant awards, in the total cost from \$3,004,930 to \$2,854,930 for a total from 21 projects to 20 projects, removing Village of Highland Hts.
  - a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Gazebo and Train Station Repair Project.
  - b) City of Berea in the amount not-to-exceed \$150,000.00 for Emerson Avenue Improvement Project.
  - c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Brooklyn Recreation Center Natatorium Roof and Skylight Replacement.
  - d) City of Brooklyn Heights in the amount not-to-exceed \$150,000.00 for ADA Restroom Project.
  - e) City of Cuyahoga Heights in the amount not-to-exceed \$150,000.00 for East 71<sup>st</sup> Street Stabilization Project.
  - f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Public Facility Regional Environmental Improvement Project.
  - g) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for Dan Kostel Recreation Center Infrastructure and Accessibility Improvement Project.
  - h) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Stafford Park Restoration Project-Phase 2: Construction of Shelter and Bandstand.
  - i) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for installation of ADA Playground Equipment and Surfacing.
  - j) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for Bardbury Avenue Resurfacing Project.
  - k) City of Newburgh Heights in the amount not-to-exceed \$69,930.00 for Master Planning services.
  - l) City of North Olmsted in the amount not-to-exceed \$150,000.00 for Brookpark Road Underpass Pedestrian Safety Enhancement Project.
  - m) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Rehabilitation and Preservation Program.
  - n) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Tryon Road Pedestrian Safety Improvement Project.
  - o) Olmsted Township in the amount not-to-exceed \$150,000.00 for Cook Road Sidewalk Project.

- p) City of Parma Heights in the amount not-to-exceed \$150,000.00 for purchase of Fire Paramedic Vehicle.
- q) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Fire Station No. 1 Roof Replacement.
- r) City of South Euclid in the amount not-to-exceed \$150,000.00 for South Belvoir Boulevard Phase 2: Concrete Repair Project.
- s) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 4.
- t) Village of Woodmere in the amount not-to-exceed \$85,000.00 for Exterior Home Maintenance Grant Program.

Prior Board Approval Number R2022-0101

R2023-0122C

Describe the exact services being provided: Eligible Community Development Activities

The anticipated start-completion dates are April 1, 2023 – September 30, 2023.

2. The primary goals of the project are *strengthening cities, encouraging regional collaboration, and improvement of quality of life for County residents.*

**B. Procurement**

1. The procurement method for this project informal RFP process.

**C. Contractor and Project Information**

See attached sheets for address(es), owners, executive director, other for all vendors and/or contractors.

3.a The address or location of the project is: Cuyahoga County

3.b. The project is located in Council District – County wide

**D. Project Status and Planning**

1. The program reoccurs annually.

**E. Funding**

1. The project is funded 100% funded by Community Development Block Grant Funds

2. The schedule of payments is on a reimbursement basis.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0250

<b>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance serviced to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Housing and Community Development recommends an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance serviced to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; and

**WHEREAS**, the primary goals of this project are to (a) provide housing counseling to Cuyahoga County households with priority for those whose income is equal to or less than 50% of the HUD published Area Median Income for the family size and to households with one or more members that have been unemployed for at least 90 days; and (b) to connect high volume of clients in need to assistance to services that can provide the help identified during counseling; and

**WHEREAS**, this project is funded 100% by U.S. Treasury Emergency Rental Assistance 2 funds; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance serviced to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo – ESOP – CM2487**

**Title: Department of Housing and Community Development; CM2487; 2023; Empowering and Strengthening Ohio’s People (ESOP) Amendment #1 – ERA2 Funding Increase**

**Scope of Work Summary**

The Department of Housing and Community Development is requesting approval of an amendment to Contract 2487 with Empowering and Strengthening Ohio’s People (ESOP) for an extension of the expiration date from 03/31/2025 to 06/30/2025 and the addition of \$10,000,000.00 for senior services.

Prior Approval – R2022-0218 on 7/19/2022.

The amendment will allow ESOP to support seniors (55 or older) with security deposit, rent and utility support. \$8.5 for payments, \$1 million for administration and \$500,000 for housing stability services.

**Procurement**

The procurement method for the original contract was an RFP. The intent to award on RQ7775 was communicated to the vendor on April 21, 2022. The original contract was for a total of \$300,000.00 for the period of June 1, 2022 to March 31, 2025.

**Contractor and Project Information**

Mr. Michael Billnitzner, Executive Director  
Empowering and Strengthening Ohio’s People (ESOP)  
11890 Fairhill Road  
Cleveland, Ohio 44120  
The project will impact all Council Districts.

**Project Status and Planning**

The project’s amendment will begin upon execution of the contract.

**Funding**

The project amendment is funded 100% with ERA2 funds provided from the US Treasury Department.  
The schedule of payments is by invoice.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0226

Sponsored by: <b>Cuyahoga Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for an unexpired term ending 4/30/2024, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 306 provides for the creation of Regional Transit Authority; and

**WHEREAS**, the Greater Cleveland Regional Transit Authority (“GCRTA”) Board of Trustees provides policy direction for the Regional Transit Authority and provides oversight of Agency management’s efforts to implement policy and run the day-to-day operations of the transit system; and

**WHEREAS**, the GCRTA Board of Trustees consists of ten members who are appointed by the City of Cleveland, Cuyahoga County Mayors and Managers Association and Cuyahoga County; and

**WHEREAS**, the members of the GCRTA Board of Trustees shall be appointed to serve a three (3) year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated the following individual to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for an unexpired term ending 4/30/2024:

Appointment:

- a) Deidre McPherson for an unexpired term ending 4/30/2024 (Replacing Roberta Duarte)

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of the following individual to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for an unexpired term ending 4/30/2024:

Appointment:

- a) Deidre McPherson for an unexpired term ending 4/30/2024 (Replacing Roberta Duarte)

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: August 1, 2023  
Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: September 19, 2023

Journal CC051  
\_\_\_\_\_, 2023



Chris Ronayne  
Cuyahoga County Executive

July 21, 2023

Pernel Jones, President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Greater Cleveland Regional Transit Authority Board of Trustees (RTA)

Dear President Jones,

Pursuant to Section 306 of the Ohio Revised Code and the 1974 joint County-City of Cleveland legislation enacting the RTA, I am pleased to nominate the following individual for appointment to the RTA Board of Trustees:

- **Deidre McPherson, unexpired term, 03/04/2023 – 03/02/2024 (Replacing Roberta Duarte)**

One of three County appointments must be a resident of the City of Cleveland. Nominees Stephan Love and Karen Moss fulfill this requirement. There are (24) other candidates on file for this position. Trustees serve three-year terms until they resign or are replaced. There are no known conflicts of interest for which an advisory opinion has been requested. Board members are compensated \$4,800 annually.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", is written over a light blue background.

Chris Ronayne  
Cuyahoga County Executive

# Deidre McPherson

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**Profile** Entrepreneurial strategist, cultural producer, community advocate, and creative problem solver. Demonstrated achievements in audience development, community engagement, building strategic partnerships, and curating themed programs and events.

**Experience** **Chief Community Officer, Assembly for the Arts, Cleveland, OH | 2022-Present**  
Lead efforts to improve equity and connections among arts nonprofits, individual creatives, and small business communities in Northeast Ohio. Plot Assembly's future as a catalyst to expand the pie of resources for our region's creative sector and increase the equity within the sector through programs, advocacy, and policy initiatives.

**Founder + Chief Creative Officer, Deidre McPherson LLC | 2021-Present**  
Consulting practice focused on strategic thought partnership with arts & cultural organizations (large and small) on projects that directly impact historically disinvested, ineffectively served, or otherwise marginalized communities. Specialize in creating and managing projects that yield systemic practices that advance collective agency and equity, financial thriveability, and the amplification of diverse voices/stories. Services include consulting on community engagement methods, strategic communications, audience development, and impact-driven creative programming. Clients have included Karamu House, Cleveland International Film Festival, DANCE Cleveland, Studio West 117, and Saint Luke's Foundation.

**Director of Artistic + Community Initiatives, FRONT International, Cleveland, OH | 2021-2022**  
Designed and implemented new initiatives to help this 3-month, city-wide art triennial connect more deeply with Northeast Ohio-based artists of color and connect with new audiences. Consulting on community engagement methods, strategic partnerships and communications, audience development, and creative programming. Artistic and community initiatives include a Block Party on Cleveland Public Square, the introduction of a 3-year fellowship for Black and Brown artists based in Northeast Ohio, a community forum and a series of bicycle tours to FRONT exhibition venues.

**Director of Community Programs, Cleveland Museum of Art, Cleveland, OH | 2017-2021**  
Curated and organized 500+ individual public programs and events designed to increase the broad relevance of the museum and works on view. Program portfolio included exhibition and collection themed film screenings, panel discussions, lectures, performances (dance, music, poetry), celebratory exhibition openings, and large-scale community celebrations. Successfully produced programs that engaged new and existing audiences through collaborations/partnerships with institutions (educational, cultural, and civic) as well as individual creatives (poets, visual artists, dancers, musicians, actors, and thought leaders). Reimagined the museum's signature themed monthly after-hours dance party, MIX, resulting in increased event attendance, museum membership and revenue.

**Curator of Public Programs, Museum of Contemporary Art Cleveland, Cleveland, OH | 2014-2017**  
Developed and executed a roster of strategic, relevant, mission-born programs that connected adult audiences to the museum, including exhibition opening night parties, an annual art book and zine fair, lectures and panel discussions, music concert series, film screenings and more. Stressing innovation, participation and interdisciplinary, these programs encouraged repeat attendance and sustained engagement. Worked collaboratively with the curatorial and education staff to create events and experiences that helped introduce new audiences to contemporary art. Identified and cultivated sustainable organizational partnerships that contributed resources, audience and value to the museum's programs.

**Founding Director, Sistah Sinema Cleveland, Cleveland, OH | 2012-2017**  
Launched the Cleveland chapter and built an audience for an event that unites people around film and conversation about queer women of color (Black and Brown LGBTQ audiences). Wrote all outbound

# Deidre McPherson

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communications (social media content, press releases, and promotional materials). Generated sponsors and managed partnerships with organizations with a shared mission. Recruited, engaged, and coordinated volunteers. Moderated audience discussions. Selected speakers/panelists to share expertise on topics raised by films.

**Marketing Manager, Council of Smaller Enterprises (COSE), Cleveland, OH | 2012-2014**

Developed and executed business-to-business (B2B) marketing plans for programs and services (workers' comp, energy, events and health insurance) to achieve organizational goals. Collaborated with internal stakeholders and cross-functional teams to drive membership, product utilization, and event attendance.

**Group Sales Manager, The Cleveland Orchestra, Cleveland, OH | 2011-2012**

Developed and executed marketing plans and group sales strategies for all Cleveland Orchestra concert series, including Severance Hall, Fridays@7, Celebrity, Holiday Festival, Family, and Blossom Music Festival. Grew customer database resulting in a 15% revenue increase for the Celebrity Concert Series by deepening relationships with leaders of existing and underrepresented groups.

**Marketing Manager, The Cleveland Orchestra, Cleveland, OH | 2008-2012**

Developed and managed the execution of successful subscription and single ticket marketing campaigns (direct mail, email, online, print, and radio) for the Severance Hall Season. Developed new positioning, product features and price tiers for the Family Concert Series resulting in a sold out season for the first time in 6 years. Established the Student Ambassador Program (which still exists today) to increase engagement of college students resulting in increased enrollment and media coverage, an initiative that contributed to a \$20 million lead endowment gift from the Maltz Family Foundation to establish the Center for Future Audiences in 2010.

**Assistant Brand Manager, Lansinoh Laboratories, Alexandria, VA | 2007-2008**

Package design execution, financial analysis, budget tracking and competitive and market analysis. Managed the development, implementation and maintenance of the website strategy. Obtained legal and regulatory copy clearance for advertising, packaging and other promotional pieces.

**Insurer Relations Assoc., Insurance Institute for Highway Safety, Arlington, VA | 2004-2007**

Examined industry trends to identify product and service development opportunities. Utilized customer relationship database to analyze customer behavior, identify opportunities to cross-sell and measure the effectiveness of promotional campaigns.

**Research Assistant, Insurance Institute for Highway Safety, Arlington, VA | 2002-2004**

Researched the potential of in-vehicle technologies and handheld cell phones to distract drivers and presented findings to senior management. Monitored airbag fatality statistics to illustrate how advanced airbag systems and increased seat belt usage have contributed to a decline in airbag-related injuries. Conducted site visits to car dealerships to compare vehicle child restraint fixtures across different makes and models and determine whether auto manufacturers had exceeded federal mandates.

**Account Planning Coordinator, Arnold Worldwide, Boston, MA | 2000-2001**

Monitored societal and consumer trends for Talbots, McDonald's and Royal Caribbean to recommend marketing strategies to strengthen brand loyalty. Facilitated brainstorming sessions for Ocean Spray resulting in potential names for a new juice product. Moderated eight college student focus groups for Monster.com to discover methods for improving their online career resources.



# Deidre McPherson

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**Skills** Microsoft Office (Access, Excel, Outlook, PowerPoint and Word), social media platforms, web-based email marketing campaign management and analysis, and web-based content management platforms.

**Education** **Master of Business Administration, Marketing | 2008**  
University of Maryland, College Park, MD

**Bachelor of Science in Business Administration, Marketing | 2000**  
Minor Studies in Arts Management & Violin Performance  
Miami University, Oxford, OH

**Volunteer Experience**

- Board Member, Cleveland VOTES | 2022 - Present
- Board Member, Sankofa Fine Art Plus | 2021 - Present
- Board Member, Equity & Inclusion Committee Co-Chair, Bike Cleveland | 2019 - Present
- Board Member, SPACES | 2014-2020
- Co-Chair, Visual Arts Committee, International Gay Games (Cleveland + Akron) | 2013-2014
- Violin Coach, El Sistema, Rainey Institute | 2012

**Honors & Awards**

- Transformative Arts Projects Fund Committee, City of Cleveland | 2023
- Awardee, The Satellite Fund/SPACES | 2022
- Juror, Velocity Fund, Philadelphia Contemporary | 2021
- Cycling Instructor Certification, League of American Bicyclists | 2020
- Juror, Cleveland Arts Prize Verge Fellowship Award | 2019
- Awardee, City of Cleveland LGBT Heritage Award in Arts & Culture | 2018
- Animating Museums Fellowship Winner, Andrew W. Mellon Foundation | 2017-2019
- Feature, Cleveland People Issue, Cleveland Scene Magazine | 2016
- Short Films Juror, Cleveland International Film Festival | 2015
- Most Interesting People List, Cleveland Magazine | 2014

## **Short Bio Deidre McPherson**

Deidre McPherson, Chief Community Officer at the Assembly for the Arts, is a creative producer and entrepreneurial strategist dedicated to bridging the gap between artists, communities, and institutions. Her passion for recognizing the creative talent in her community and connecting artists to the public through events and opportunities has been at the core of her work. Her advocacy for Black and Brown and LGBTQ+ creatives enables her to be a prominent force in the collective shift towards equity in Northeast Ohio.

Over the years, Deidre has held leadership roles at the Cleveland Museum of Art and the Museum of Contemporary Art Cleveland. At both institutions, she was responsible for curating and managing events designed to make the museum a vibrant, socially relevant, and welcoming destination. Similarly, as Director of Artistic and Community Initiatives for FRONT International Cleveland Triennial for Contemporary Art, she introduced community engagement practices that focused on the amplification of Black and Brown voices. Through her consulting practice, she has worked on projects for clients including the Cleveland International Film Festival, Studio West 117, Karamu House, and Dance Cleveland. Deidre earned a Bachelor's degree from Miami University (with minors in Violin Performance and Arts Administration) and an MBA from the University of Maryland.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0228

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Conwell</b>	

**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00; and

**WHEREAS**, the primary goal of the project is for the lease of parking lot space located at 4000 Euclid Avenue for use by the Cuyahoga County Department of Health and Human Services employees; and

**WHEREAS**, the project is funded by 66% Health and Human Services Levy and 34% Title IV-E; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave.,

Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: August 1, 2023  
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: September 20, 2023

Journal \_\_\_\_\_  
\_\_\_\_\_, 20 \_\_\_\_

**Title: 2023 DPW, Second Amendment to the Lease Agreement with Level 3 Communications, LLC - 65 Parking Spaces - 4000 Euclid Ave - CM1383**

**A. Scope of Work Summary**

- 1.) Submitting an RFP exemption and Amendment for RQ#39204 which will result in an award recommendation for a 2023 2nd Amendment to Contract CM1383 (CE1700088-01) with Level 3 Communications, LLC for lease of approximately sixty-five (65) parking spaces, located at located near 4000 Euclid Avenue, Cleveland Ohio, and being part of Permanent Parcel Number PPN#103-09-011 for vehicular and pedestrian ingress and egress for a period commencing July 1, 2023 through June 30, 2028, for use by the Department of Children and Family Services and for additional funds in the amount not-to-exceed \$157,500.00. This represents a 5% increase from the last term. Either party may terminate this License Agreement at any time during the Extended Term or a Renewal Term for convenience by providing the other party with at least 180 days' prior written notice of termination.
- 2.) The primary goals of the project are: (1) to provide 65 parking spaces to accommodate CFS Cuyahoga County staff.
- 3.) N/A

**B. Procurement**

- 1.) The procurement method for this project was RQ#39204
- 2.) N/A
- 3.) N/A

**C. Contractor and Project Information**

- 1.) The address(s) of all vendors and/or contractors:

Level 3 Communications, LLC  
c/o Lumen Technologies  
1025 Eldorado Blvd., 31D  
Broomfield, CO 80021  
Attn: Vice-President of Real Estate

With a copy at the same time and in the same manner to:

Level 3 Communications, LLC  
c/o Lumen Technologies  
100 CenturyLink Drive  
Monroe, LA 71203  
Attn: Real Estate Lease Administration  
Lease ID: OH0327552

- 2.) The owner for the contractor/vendor is:  
Level 3 Communications, LLC

c/o Lumen Technologies  
1025 Eldorado Blvd., 31D  
Broomfield, CO 80021

3.) The address or location of the project (parking lot) is: Parking lot is located at E. 40<sup>th</sup> and Euclid Ave., Cleveland, Ohio (PPN#103-09-011)

#### **D. Project Status and Planning**

- 1.) This project is a 2023 Amendment.
- 2.) This project for lease of approximately sixty-five (65) parking lot spaces for HHS/CFS Cuyahoga County staff.
- 3.) The project term is 7/1/2023 – 6/30/2028 in the amount of \$157,500.00.
- 4.) The contract or agreement will be processed for signature to OPD and one original for Public Works and one original for Level 3 Communications, LLC

#### **E. Funding**

- 1.) Funding source is 66% Health and Human Services Levy and 34% Title IV-E.
- 2.) The schedule of payments is monthly handled by Public Works Fiscal.
- 3.) This project is a 2023.

#### **History:**

- **Resolution 074184** dtd October 4, 2007  
RFP RQ# CT-08-8817  
January 1, 2008 – December 31, 2012
- **Resolution 081456** dtd April 3, 2008  
Authority to negotiate.  
January 1, 2008 – December 31, 2012
- **Resolution#084625 dtd 11/6/08**  
**Approving contract (128 spaces)**  
Priemer Investment Co., LLC  
2008 LEASE January 1, 2008 – December 31, 2012
- **R2013-0113 dtd June 11, 2013 and CPB2013-343**  
2013 Amendment to Lease  
CE0800729-01  
RQ#8817  
\$341,236.80
- **R2018-0082 dtd 4/24/18**  
2018 Amendment to Lease  
CE0800729-01  
RQ#8817  
\$415,644.00

extend to April 30, 2023, effective May 1, 2013

1. Project/Procurement Start Date (date your team started working on this item)  
12/23/22 opened Matrix PWD-3302
  2. Date of insurance approval from risk manager  
06/10/23 PWD-3302
  3. Date documents were requested from vendor  
03/10/2023, 03/16/2023, 03/22/2023, 04,05,2023, 04/19/2023, 04/20/2023,  
05/04/2023, 05/09/2023, 05/19/2023, 05/31/2023 & 06/08/2023.
  4. Date item was entered and released in Infor  
06/02/23 Entered. 06/02/2023 – Line Error. 06/12/23 released.
  5. Date using department approved item in Infor  
06/12/23.
  6. Date Law Department approved item in Infor  
06/12/23.
  7. Date approved by DoP in Infor  
06/12/23.
  8. Length of processing time in Infor in calendar days  
8 days.
1. Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.  
06/01/23 – Vendor unable to re-register IG# in INFOR. 06/02/23 Line Error.  
06/02/2023 Release by IT. 06/05/23 Disapproval.



**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0240**

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Council of Cuyahoga County, Ohio, met in regular session on the 6th of June, 2023; and

WHEREAS, this County Council, in accordance with the provision of law, has previously adopted an Alternative Tax Budget for the next succeeding fiscal year commencing January 1, 2024; and

WHEREAS, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Council together with an estimate of the County Fiscal Officer of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the rates as determined by the Budget Commission in its certification be, and the same are, hereby accepted.

**SECTION 2.** That there be, and is, hereby levied on the tax duplicate of said County, the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
**SUMMARY OF AMOUNT REQUIRED FROM GENERAL PROPERTY TAX**

**APPROVED BY BUDGET COMMISSION AND COUNTY FISCAL OFFICER'S ESTIMATE OF TAX RATES**

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**County Fiscal Officer's Estimate of Tax Rate to be Levied**

<b>Tax Levy</b>	<b>Inside 10 Mill Limit</b>	<b>Outside 10 Mill Limit</b>
General Fund	<b>1.10</b>	<b>0.00</b>
General Fund – Bond Retirement	<b>0.35</b>	<b>0.00</b>
Health & Human Services	<b>0.00</b>	<b>4.70</b>
Board of Developmental Disabilities	<b>0.00</b>	<b>3.90</b>
Health & Welfare	<b>0.00</b>	<b>4.80</b>
County Library	<b>0.00</b>	<b>3.50</b>
<b>TOTAL</b>	<b>1.45</b>	<b>16.90</b>

**SECTION 3.** That the Clerk of Council be, and she is, hereby instructed to transmit a certified copy of this Resolution to the County Fiscal Officer; one copy to the County Budget Commission and the Director, Office of Budget and Management.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to

Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading September 12, 2023

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



To: County Council  
From: Walter Parfejewiec  
Date: August 23, 2023  
Re: Approving Tax Rates for 2024

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Pursuant to **Ohio Revised Code §5705**, the County is required to accept the annual tax rates as confirmed by the Budget Commission. This is the last of a three-part process that begins with Council's adoption of the Alternative Tax Budget (R2023-0116). The intent of the Alternative Tax Budget is to estimate revenue generated by property tax levies for the coming year and to demonstrate, by way of the estimates, the need to continue to levy the taxes.

**A total of 14.85 mills will be levied by the County in voted and unvoted millage in 2024 totaling \$438.8 million.** The revenue generated by this millage supports general operations, debt service, health and human services, and programs and services for the developmentally disabled.

The adopted 2024 Alternative Tax Budget reflects an allocation of the 1.45 *inside* millage: 1.10 mills to the General Fund and 0.35 mills to the General Obligation Bond Retirement Fund.

The Office of Budget and Management submits the authorizing resolution to the County's Budget Commission, who approves the tax rates and confirms the same to the Office of Budget and Management. The final step is for Council to accept – by way of resolution – the tax rates approved and confirmed by the Budget Commission.

Please contact Mike Chambers or I with any questions. Thank you.

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0242**

<b>Sponsored by: County Executive Ronayne/Sheriff Department</b>	<b>A Resolution</b> authorizing an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2023 to extend the time period to 9/30/2024 and for additional funds in the amount of \$7,876,928.00, for a total not-to-exceed amount of \$17,740,473.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Resolution R2023-0216, passed August 1, 2023, Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System was amended to extend the time period to 9/30/2023 and for additional funds in the amount of \$7,876,928.00; and

WHEREAS, the County Executive/Sheriff Department has recommended a second amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2023 to extend the time period to 9/30/2024 and for additional funds in the amount of \$7,876,928.00; and

WHEREAS, the primary goal of this project is to provide jail food services to the detainees of the Cuyahoga County Corrections Center mandated by OAC 5120:1-8-10, which mandates food service in full service Ohio jails; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2023 to extend the time period to 9/30/2024 and for additional funds in the amount of \$7,876,928.00, for a total not-to-exceed amount of \$17,740,473.00.

**SECTION 2.** If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0243

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and

**WHEREAS**, the primary goal of this project is to obtain 1 GapVax Combination Jet/Vacuum Truck for the Sanitary Engineering Division; and

**WHEREAS**, this project is funded 100% by Sanitary Services Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax Combination Jet/Vacuum Machine for the Sanitary Engineering Division.

**SECTION 2.** That the County Executive is authorized to execute any and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public



peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**Legislative Action Request Form**

**Title:** Department of Public Works/The Safety Company dba MTech/GapVax  
Combination Jet/Vacuum Truck/State Contract

**A. Scope of Work Summary**

1. The Department of Public Works is requesting approval of a Purchase Order with The Safety Company dba MTech for the purchase of one (1) GapVax Combination Jet/Vacuum Truck with the anticipated cost of \$548,740.00.
2. The equipment being purchased will be used by the Sanitary Division so they may continue critical services within the County.
3. This is a replacement vehicle.

**B. Procurement**

1. The procurement method for this purchase is a State of Ohio Contract purchase, resulting in a purchase order in the amount of \$548,740.00

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is:

The Safety Company dba MTech Company  
7401 1<sup>st</sup> Place  
Cleveland, Ohio 44146  
Christopher Cira, CEO

2. The (owners, executive director, other[specify]) for the contractor/vendor is listed above.

**D. Project Status and Planning**

1. This purchase is a one-time purchase for one (1) vehicle to be used by the Sanitary Department.

**E. Funding**

1. The project is funded 100% by the Sanitary Services Fund, PW715100.
2. The schedule of payments is by invoice.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0244

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new never titled sewer vac trucks for use by the Sanitary Division; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new never titled sewer vac trucks for use by the Sanitary Division; and

**WHEREAS**, the primary goal of this project is to obtain five (5) sewer vac trucks for the Sanitary Sewer Division and

**WHEREAS**, this project is funded 100% by the Sanitary Sewer Maintenance Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of five (5) replacement, new never titled sewer vac trucks for use by the Sanitary Division.

**SECTION 2.** That the County Executive is authorized to execute any and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo - Form**

Title: **Department of Public Works Fleet Division; Rush Truck; 2024 Cooperative Purchase, Five (5) Sewer Vac Replacement Trucks**

**A. Scope of Work Summary**

1. The Department of Public Works is requesting to purchase off the joint cooperative ODOT Contract – five (5) Sewer Vac Trucks for the Sanitary Sewer Division, in compliance with ODOT contract # 023-23. This will result in a Purchase Order.
  - a. The goal of this project is to obtain five (5) Sewer Vac Trucks for the Sanitary Sewer Division.
  - b. These trucks will replace existing trucks, which would cost more to maintain due to their age and normal wear and tear that the trucks endure. Repair costs continue to rise with the age of the existing trucks and to ensure the Sanitary Sewer Division maintains schedules and services in the communities without any interruptions, these new trucks are being requested.

**B. Procurement**

1. This procurement method being requested is a State of Ohio ODOT Contract #023-23, in the amount of \$3,165,625.00
2. This submission is a request for a purchase order with Rush Truck.
3. The Department of Public Works has chosen to purchase the trucks through the ODOT contract, which provides suitable units that were already competitively bid through ODOT and allows for timely delivery.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):  
Rush Truck Center of Ohio Inc.  
12970 Snow Road  
Parma, Ohio 44130

**D. Project Status and Planning**

1. The project is a one-time purchase.

**E. Funding**

1. The project is funded 100% by the Sanitary Sewer Maintenance Fund.
2. The schedule of payments is by invoice.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0245

Sponsored by: <b>County Executive Ronayne/Department of Public Works/</b>	<b>A Resolution</b> making an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of (3) new, never titled Ford F-550 regular cab trucks and (3) new never titled Ford F-550 crew trucks, for use by the Road and Bridge Division; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of three new, never titled (3) Ford F-550 regular cab trucks and three (3) Ford F-550 crew trucks, for use by the Road and Bridge Division; and

**WHEREAS**, the primary goal of this project is to obtain (3) Ford F-550 regular cab trucks and (3) Ford F-550 crew trucks for use by the Road and Bridge Division; and

**WHEREAS**, this project is funded 100% by County Road and Bridge Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of three new, never titled (3) Ford F-550 regular cab trucks and three (3) Ford F-550 crew trucks, for use by the Road and Bridge Division

**SECTION 2.** That the County Executive is authorized to execute a Purchase Order No. 23003656 and all documents consistent with said award and with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<a href="#">Public Works / Sarchione Ford of Alliance / Purchase Order / RQ # 11528 /3 - 2023 Ford F-550 Regular Cab and 3 - 2023 Ford F-550 Crew Cab Trucks</a>
<b>Department or Agency Name</b>	<b>Department of Public Works</b>
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	23003656	Sarchione Ford of Alliance		\$520,071.00	Pending	Pending
O						
A-1						

**Service/Item Description (include quantity if applicable):**

**Public Works is requesting approval of a purchase order, per the chart above, for the purchase of 3 each of [2023 Ford F-550 Regular Cab and 2023 Ford F-550 Crew Cab Trucks](#) to be used by the Road & Bridge Division of Public Works.**

**For purchases of furniture, computers, vehicles:**    Additional    Replacement

**Age of items being replaced: see below**

<u>Unit Number</u>	<u>Current Vehicle</u>	<u>Proposed New Vehicle</u>
03-0257	2006 Ford F-450 Dump	2023 Ford F-550 Gas Engine Dump Truck
03-0258	2006 Ford F-450 Dump	2023 Ford F-550 Gas Engine Dump Truck
03-0259	2007 Ford F-450 Dump	2023 Ford F-550 Gas Engine Dump Truck
03-0285	2008 Ford F-450 Crew Truck	2023 Ford F-550 Gas Engine Crew Truck
03-0286	2008 Ford F-450 Crew Truck	2023 Ford F-550 Gas Engine Crew Truck
03-0287	2008 Ford F-450 Crew Truck	2023 Ford F-550 Gas Engine Crew Truck

**How will replaced items be disposed of? auction**

**Project Goals, Outcomes or Purpose (list 3):**

**These 6 trucks will be used by the Road and Bridge Division of Public Works**



If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
Sarchione Ford of Alliance 2480 W. State Street Alliance, Ohio 44601	John Sarchione, Owner
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal      Closing Date: April 17, 2023	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: \$520,071.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)    3/16	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA) , list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? : <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain. There were no diversity goals for this purchase.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>This RFB was a contained different vehicles and vehicle modifications; there were 3 bids each were made separate awards. There were no other bidders for these particular trucks.</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> <b>Other Procurement Method, please describe:</b>

Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, complete section below	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	

Are services covered under the original ERP Budget or Project?  Yes  No, please explain.

Are the purchases compatible with the new ERP system?  Yes  No, please explain

**FUNDING SOURCE(S):** *(No acronyms – General Fund, HHS Levy, Capital, etc.). Include % if more than one source*  
**Road & Bridge Funds - PW270180**

Is this approved in the biennial budget?  Yes  No (if “no” please explain):

**Payment Schedule:**  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and time-line of late submission
--	--

**Reason:**

<b>Time Line:</b> Project/Procurement Start Date (date your team started working on this item)	
Date documents were requested from vendor.	
Date of insurance approval from risk manager.	
Date Department of Law approved Contract.	
Date item was entered and released in Infor.	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY:**  
n/a

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0249

<b>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</b>	<b>A Resolution</b> authorizing HOME and Emergency Rental Assistance 2 loans to various organizations, or their designees, in the total amount not-to-exceed \$6,350,000.00 for various affordable housing projects; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loans and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Housing and Community Development recommends HOME and Emergency Rental Assistance 2 loans to various organizations, or their designees, in the total amount not-to-exceed \$6,350,000.00 for various affordable housing projects as follows:

- a) Benjamin Rose Institute on Aging in the amount not-to-exceed \$1,000,000.00 for the construction of twenty (20) new units and rehabilitation of sixty (60) units at the Margaret Wagner Senior Apartments, located at 2373 Euclid Heights Blvd., in the City of Cleveland Heights; and
- b) Commonwealth Development Corporation of America in the amount not-to-exceed \$450,000.00 for the construction of forty-nine (49) new units at the Garrett Square Senior Apartments, located at East 125<sup>th</sup> Street, in the City of Cleveland; and
- c) Commonwealth Development Corporation of America in the amount not-to-exceed \$1,000,000.00 for the construction of forty-eight (48) new units at the Puritas Senior Apartments, located at 14410 Puritas Avenue, in the City of Cleveland; and
- d) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,000,000.00 for construction of sixty-two (62) new units at the Emerald Senior, located at 11100 Superior Avenue, in the City of Cleveland; and
- e) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for rehabilitation of four (4) new housing units and the

construction of one (1) housing unit for Nelson Court Phase II Project located at 11714 – 11716 Nelson Court, in the City of Lakewood; and

- f) Famicos Foundation in the amount not-to-exceed \$450,000.00 for the construction of forty (40) newly constructed single-family housing units in the City of Cleveland; and
- g) Flaherty & Collins in the amount not-to-exceed \$1,000,000.00 for construction of sixty-one (61) new units for low-income families in the City of Cleveland; and
- h) Levin Group Inc. in the amount not-to-exceed \$1,000,000.00 to construct sixty (60) multi-family housing units for a mixed-use, mixed-income, mixed-population, historic adaptive-reuse of a vacant property, located at 3160 West 33<sup>rd</sup> Street, in the City of Cleveland; and

WHEREAS, the primary goal of these loans is to perform affordable housing projects; and

WHEREAS, all loans will be zero percent interest, deferred payment and forgivable based upon the continuance of affordability; and

WHEREAS, the project is funded by 78.7% Emergency Rental Assistance 2 Funds and 21.3% by HOME Funds;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes HOME and Emergency Rental Assistance 2 loans to various organizations, or their designees, in the total amount not-to-exceed \$6,350,000.00 for various affordable housing projects as follows:

- a) Benjamin Rose Institute on Aging in the amount not-to-exceed \$1,000,000.00 for the construction of twenty (20) new units and rehabilitation of sixty (60) units at the Margaret Wagner Senior Apartments, located at 2373 Euclid Heights Blvd., in the City of Cleveland Heights; and
- b) Commonwealth Development Corporation of America in the amount not-to-exceed \$450,000.00 for the construction of forty-nine (49) new units at the Garrett Square Senior Apartments, located at East 125<sup>th</sup> Street, in the City of Cleveland; and

- c) Commonwealth Development Corporation of America in the amount not-to-exceed \$1,000,000.00 for the construction of forty-eight (48) new units at the Puritas Senior Apartments, located at 14410 Puritas Avenue, in the City of Cleveland; and
- d) Emerald Development and Economic Development Inc. in the amount not-to-exceed \$1,000,000.00 for construction of sixty-two (62) new units at the Emerald Senior, located at 11100 Superior Avenue, in the City of Cleveland; and
- e) Emerald Development and Economic Development Inc. in the amount not-to-exceed \$450,000.00 for rehabilitation of four (4) new housing units and the construction of one (1) housing unit for Nelson Court Project located at 11714 – 11716 Nelson Court, in the City of Lakewood; and
- f) Famicos Foundation in the amount not-to-exceed \$450,000.00 for the construction of forty (40) newly constructed single-family housing units in the City of Cleveland; and
- g) Flaherty & Collins in the amount not-to-exceed \$1,000,000.00 for construction of sixty-one (61) new units for low-income families in the City of Cleveland; and
- h) Levin Group Inc. in the amount not-to-exceed \$1,000,000.00 to construct sixty (60) multi-family housing units for a mixed-use, mixed-income, mixed-population, historic adaptive-reuse of a vacant property, located at 3160 West 33<sup>rd</sup> Street, in the City of Cleveland; and

**SECTION 2.** That the County Executive and/or the Director of Housing and Community Development are authorized to execute all documents consistent with said loans and this Resolution.

**SECTION 3.** That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President      Date

\_\_\_\_\_  
County Executive      Date

\_\_\_\_\_  
Clerk of Council      Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo – Affordable Housing Loans**

**Title: Department of Housing and Community Development; 2023; Affordable Housing Loan funded with ERA 2/HOME**

**Scope of Work Summary**

Department of Housing and Community Development requesting approval of the following loan:

- **EDEN or its designee for Emerald Senior** – \$550,000 ERA 2, \$450,000 HOME  
Emerald Senior is a 62-unit, new construction permanent supportive housing development designed to serve seniors and senior veterans aged 55 and older experiencing long-term homelessness in Cuyahoga County.

**Contractor and Project Information**

The address of the vendors is:

EDEN, 7812 Madison Ave, Cleveland, OH 44102  
CHN Housing Partners, Benjamin Rose  
Council District – 3

The Executive Director of the vendor is Elaine Gimmel

The project will have an impact in Cleveland.

**Project Status and Planning**

The County recognizes the need for additional affordable housing that will assist individuals or households whose incomes are at or below the area median income for the family size.

**Funding**

55% ERA 2 and 45% HOME Funds.

ERA 2 and will provide 0% interest forgivable loans, deferred based on continued affordability. Available funding consists of \$5 million of ERA 2 funds. The statute establishing ERA2 provides that a grantee may use any of its ERA2 funds that are unobligated on October 1, 2022, for “affordable rental housing and eviction prevention purposes, as defined by the Secretary, serving very low-income families (as such term is defined in section 3(b) of the United States Housing Act of 1937 (42 U.S.C. 1437a(b))).”

**OnBase Item Detail Briefing Memo – Affordable Housing Loans**

**Title: Department of Housing and Community Development; 2023; Affordable Housing Loans funded with ERA 2**

**Scope of Work Summary**

Department of Housing and Community Development requesting approval of the following loans:

- **Flaherty & Collins or its designee for The Depot on Detroit – \$1,000,000**  
The Depot on Detroit is a partnership between Flaherty & Collins Development LLC, Cleveland-based Northwest Neighborhoods CDC, and the Cleveland RTA. The project is the new construction of sixty one, two, and three-bedroom apartment units for families at or below 60% of the area median income.
- **Benjamin Rose or its designee for Margaret Wagner Senior Apartments – \$1,000,000**  
The current project will convert the building’s first floor into 20 new one-bedroom apartments and rehabilitate the existing 60 apartments on the upper floors for seniors.
- **Commonwealth Development Corporation of America or its designee for Puritas Senior Apartments – \$1,000,000**  
Puritas Senior Apartments is a proposed new construction, 48-unit senior project located on Puritas Avenue in Cleveland.
- **Commonwealth Development Corporation of America or its designee for Garrett Square Senior Apartments – \$450,000**  
Garrett Square Senior Apartments is a proposed new construction, 49-unit senior project located on Superior Avenue in Cleveland.
- **Levin Group Inc or its designee for The Northern Ohio Blanket Mills - \$1,000,000**  
The Northern Ohio Blanket Mills is a mixed use, historic preservation/adaptive reuse project that will turn the largest vacant property in the Clark Fulton neighborhood of Cleveland into 60 multi-family affordable housing.

**Contractor and Project Information**

The address of the vendors are:

Flaherty & Collins Properties, One Indiana Sq, Ste 3000, Indianapolis, IN 46204  
Northwest Neighborhoods CDC

The Chief Executive Officer of the vendor is David Flaherty

Benjamin Rose, 11890 Fairhill Road Cleveland, Ohio 44120  
Margaret Wagner Senior Apartments LP



Council District – 9

The President of the vendor is Orion H Bell IV

Commonwealth Development Corporation of America, 9 Sheboygan St, Fon Du Lac, WI 54935

The Lead Contact of the vendor is Greg Baron

Levin Group Inc., 1801 East 9th St., #1505, Cleveland, OH 44114

Metro West Community Development Organization

Council District – 7

The President of the vendor is Morton Q. Levin

The projects will have an impact in Cleveland and Cleveland Heights.

### **Project Status and Planning**

The County recognizes the need for additional affordable housing that will assist individuals or households whose incomes are at or below the area median income for the family size.

### **Funding**

Funding is 100% ERA 2 and will provide 0% interest forgivable loans, deferred based on continued affordability. Available funding consists of \$5 million of ERA 2 funds. The statute establishing ERA2 provides that a grantee may use any of its ERA2 funds that are unobligated on October 1, 2022, for “affordable rental housing and eviction prevention purposes, as defined by the Secretary, serving very low-income families (as such term is defined in section 3(b)of the United States Housing Act of 1937 (42 U.S.C. 1437a(b))).”

**OnBase Item Detail Briefing Memo – Affordable Housing Loans**

**Title: Department of Housing and Community Development; 2023; Affordable Housing Loans funded with HOME**

**Scope of Work Summary**

Department of Housing and Community Development requesting approval of the following loans:

- **Famicos Foundation or its designee for Henrietta Homes – \$450,000**  
Henrietta Homes involves the new construction of 40 single-family lease purchase affordable housing homes for families located in the City of Cleveland.
  
- **EDEN or its designee for Nelson Court Phase II – \$450,000**  
The project represents EDEN continued commitment to the renovation and expansion of our housing stock in the City of Lakewood. This Nelson Court project features the rehabilitation of 4 units of housing that were constructed in the 1920's. Also includes the new construction of one unit on the rooftop.

**Contractor and Project Information**

The address of the vendors are:

Famicos Foundation, 1325 Ansel Rd, Cleveland OH 44106  
Council District – 7

The President of the vendor is Laura Junglas

EDEN, 7812 Madison Ave, Cleveland, OH 44102  
Council District – 3

The Executive Director of the vendor is Elaine Gimmel

The projects will have an impact in Cleveland and Lakewood.

**Project Status and Planning**

The County recognizes the need for additional affordable housing that will assist individuals or households whose incomes are at or below the area median income for the family size.

**Funding**

Funding is 100% HOME Funds.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0251

<b>Sponsored by: County Executive Ronayne/Department of Housing and Community Development</b>	<b>A Resolution</b> authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000,000.00 for emergency rental and utility services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2023 – 6/30/2025; authorizing the County Executive to execute Contract No. 3407 and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Housing and Community Development recommends entering into a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000,000.00 for emergency rental and utility services to income-eligible tenants in connection with Emergency Rental Assistance 2 Program for the period 6/1/2023 – 6/30/2025; and

**WHEREAS**, the primary goal of this project is to administer an emergency rental and utility assistance program for eligible low-income households who are unable to pay their full monthly rent due to the economic impact from COVID 19; and

**WHEREAS**, this project is funded 100% U.S. Treasury Emergency Rental Assistance 2 funds; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000,000.00 for emergency rental and utility services to income-eligible tenants in connection with Emergency Rental Assistance 2 Program for the period 6/1/2023 – 6/30/2025.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 3407 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Community Development

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo – Form- Emerald Development and Economic  
Network, Inc. - CM#3407**

**Title: Department of Housing and Community Development; CM#3407; 2023; Emerald Development and Economic Network, Inc. (EDEN); Emergency Rental and Utility Assistance 2**

**Scope of Work Summary**

The Department of Housing and Community Development is requesting approval of contract 3407 with Emerald Development and Economic Network, Inc. (EDEN) for the anticipated cost not-to-exceed \$10,000,000.00. This contract will start 06/01/2023 and will expire 06/30/2025.

EDEN will administer an emergency rental and utility assistance program for eligible low-income households who are unable to pay their full monthly rent due to the economic impact from COVID 19. EDEN will continue serving tenants who directly apply for rental assistance and will establish a process and procedure for combining the assistance provided to multiple households into single bulk payment made by EDEN to a landlord.

\$8,500,000.00 will be used for rent/utilities/security deposit payments, \$1,000,000.00 will be used for administration and \$500,000 will be used for housing stability services.

**Procurement**

The procurement method for this contract is an RFP Exemption.

**Contractor and Project Information**

Emerald Development and Economic Network (EDEN)

7812 Madison Avenue

Cleveland, Ohio 44120

Elaine M. Gimmel, Executive Director

The project will service all of Cuyahoga County and it's Council Districts.

**Project Status and Planning**

This project will start June 1, 2023.

**Funding**

The project is funded 100% with US Treasury Emergency Rental Assistance 2 funds provided from the US Treasury Department.

With the exception of a \$2,500,00.00 advance to ensure program liquidity that will be made upon execution of the contract, the schedule of payments is by invoice to reimburse EDEN for actual expenditures.

**OnBase Item Late Submittal - Form**

Title: **(Department of Housing and Community Development); (2023) (EDEN); (Emergency Rental and Utility Assistance 2)**

This project has a late submission due to the following:

**The appropriations just got added to the activity account on 07/12/2023. I could not release contract until funds were added.**

1. Project/Procurement Start Date (date your team started working on this item)

**Contract was started on 05/15/2023.**

2. Date of insurance approval from risk manager Date documents were requested from vendor  
**REQUESTED 07/10/2023**

3. Date item was entered and released in Infor

**07/13/2023**

4. Date using department approved item in Infor

**07/13/2023**

5. Date Law Department approved item in Infor

**07/13/2023**

6. Date approved by DoP in Infor

7. Length of processing time in Infor in calendar days. Detail any issues that arose during

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0252

<b>Sponsored by: County Executive Ronayne/Department of Workforce Development</b>	<b>A Resolution</b> making awards on RQ11808 to various providers in the total amount not-to-exceed \$8,353,645.74 for youth workforce employment, education and training services in connection with Comprehensive Case Management Employment Program for the period 7/1/2023 - 6/30/2025; authorizing the County Executive to execute Contract Nos. 3414, 3634, 3646, 3649 & 3651 and all other documents consistent with said awards and this Resolution and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Workforce Development recommends an award on RQ11808 with various providers in the total amount not-to-exceed \$8,353,645.74 for youth workforce employment, education and training services in connection with Comprehensive Case Management Employment Program for the period 7/1/2023 - 6/30/2025 as follows:

a) For out-of-school services:

- 1) Contract No. 3414 with the Kaiser Group (DE) LLC dba Dynamic Workforce solutions in the amount not-to-exceed \$2,411,259.36;
- 2) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,587,017.00;
- 3) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81;
- 4) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,642.15; and

b) For in-school services:



- 1) Contract No. 3651 with Cuyahoga County Community College District in the amount not-to-exceed \$287,830.42; and

**WHEREAS**, the primary goals of the project are to provide workforce services to eligible youth and young adults in Cuyahoga County resulting in increased employment and economic development opportunities for family-sustaining wages in career-path occupations of choice: and

**WHEREAS**, this project is funded 44% Federal Workforce Innovation and Opportunity Act (WOIA) Fund and 56% Temporary Assistance to Needy Families (TANF) Fund: and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ11808 with various providers in the total amount not-to-exceed \$8,353,645.74 for youth workforce employment, education and training services in connection with Comprehensive Case Management Employment Program for the period 7/1/2023 - 6/30/2025 as follows:

a) For out-of-school services:

- 1) Contract No. 3414 with the Kaiser Group (DE) LLC dba Dynamic Workforce solutions in the amount not-to-exceed \$2,411,259.36;
- 2) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,587,017.00;
- 3) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81;
- 4) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,642.15; and

b) For in-school services:

- 1) Contract No. 3651 with Cuyahoga County Community College District in the amount not-to-exceed \$287,830.42; and

**SECTION 2.** That the County Executive is authorized to execute all contracts and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo - Form**

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

**Department of Workforce Development; RQ#11808 2023 The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions; Contract for the Comprehensive Case Management and Employment Program**

**A. Scope of Work Summary**

1. Department of Workforce Development requesting approval of a contract with The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions for the anticipated cost not-to-exceed \$2,411,259.36.

The services to be provided are workforce services to include intake, assessment, goal planning, occupational training, measurable skills gains and/or credential attainment, employment exploration, work experience job attainment and retention and follow-up services to youth and young adults ages 14-24.

The anticipated start-completion dates are July 1, 2023 to June 30, 2025.

2. The primary goals of the project are to provide workforce services to eligible youth and young adults in Cuyahoga County resulting in increased employment and economic development opportunities for family-sustaining wages in career-path occupations of choice.

**B. Procurement**

1. The procurement method for this project was RFP. The total value of the RFP is \$8,400,000.

2. The RFP was closed on March 20, 2023. There is a 0% SBE and a 0% DBE participation/goal.

3. There were 11 proposals pulled from OPD, 11 proposals submitted for review, and 5 approved.

**C. Contractor and Project Information**

1. The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions  
237 South Street  
Waukesha, WI 53186

Council District (all)

2. The President of the Kaiser Group (DE) dba Dynamic Workforce Solutions is Terri Leisten

3.a The address or location of the project is:  
OhioMeansJobs | Cleveland-Cuyahoga County  
1910 Carnegie Avenue  
Cleveland, OH 44115

**D. Project Status and Planning**

1. This is the Comprehensive Case Management and Employment Program. It is not a new program; however, we have just closed an RFP for new vendors beginning this program year.

4. [*When applicable*] The project's term began on July 1, 2023. State the time-line and reason for late submission of the item.

**E. Funding**

1. The contract is funded by federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funds for 44% of the total and federal Temporary Assistance to Needy Families (TANF) funds for 56% of the total.

2. The schedule of payments is monthly by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11808
Infor/Lawson PO# Code (if applicable):	
Event #	4070
CM Contract#	3414

<b>The Kaiser Group dba Dynamic Workforce Solutions</b>	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	MK	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
Why is the contract being submitted late?	OPD issues with Super Requestor process and RFP addenda.	
What is being done to prevent this from reoccurring?	Find alternative to SuperRequestor process. Start RFP process 12 months before start date instead of 10 months.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
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### FULL AND OPEN COMPETITION

#### Formal RFP

#### Reviewed by Purchasing

				Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)				MK	ok
Bid Specification Packet				MK	ok
Final DEI Goal Setting Worksheet				MK	ok
Diversity Documents – <i>if required (goal set)</i>				n/a	n/a
Award Letter (sent to awarded vendor)				MK	ok
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				n/a	n/a
Tabulation Sheet				MK	ok
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).				MK	ok
IG#	22-0324 Exp. 12.31.26			MK	The Kaiser Group (DE) LLC 22-0324-REG 31DEC2026
Debarment/Suspension Verified	Date:	6.16.23		MK	Word doc
Auditor’s Finding	Date:	6.29.23		MK	ok
Vendor’s Submission				MK	Uploaded rfp
Independent Contractor (I.C.) Requirement	Date:			MK	Ok-within 1 yr
Cover - <i>Master contracts only</i>				n/a	n/a
Contract Evaluation – <i>if required</i>				n/a	n/a
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				n/a	n/a
Checklist Verification				MK	ok

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	MK
Matrix Law Screen shot	MK
COI	MK
Workers’ Compensation Insurance	MK
Performance Bond, if required per RFP	n/a

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
7.1.23 – 12.31.23	WF365100	55130		WF-CCMEP	<b>\$265,238.52</b>
7.1.23 – 12.31.23	HS260100	55130		UCH08301	\$337,576.31
1.1.24 – 6.30.24	WF365100	55130		WF-CCMEP	\$795,715.60
<b>1.1.24 – 6.30.24</b>	HS260100	55130		UCH08301	\$1,012,728.96
7.1.24 – 12.31.24	WF365100	55130		WF-CCMEP	0
7.1.24 – 12.31.24	HS260100	55130		UCH08301	0
1.1.25 – 6.30.25	WF365100	55130		WF-CCMEP	0
1.1.25 – 6.30.25	HS260100	55130		UCH08301	0
			<b>TOTAL</b>		<b>\$2,411,259.36</b>

### CONTRACT HISTORY (to be completed by department)

<b>CE/AG# (if applicable)</b>					
<b>Infor/Lawson PO# and PO Code (if applicable)</b>					
<b>Lawson RQ# (if applicable)</b>		11808			
<b>CM Contract#</b>		3414			
	<b>Original Amount</b>	<b>Amendment Amount</b>	<b>Original Time Period &amp; End Date/ Amended End Date</b>	<b>Approval Date</b>	<b>Approval #</b>
<b>Original Amount</b>	<b>\$2,411,259.36</b>		<b>7.1.23-6.30.25</b>		
	<b>Prior Amendment Amounts (list separately)</b>	\$			
		\$			
		\$			

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	<b>Pending Amendment</b>	\$			
	<b>Total Amendments</b>	\$			
<b>Total Contact Amount</b>	<b>\$2,411,259.36</b>				

### PURCHASING USE ONLY

Prior Resolutions	n/a
CM#:	3414
Vendor Name:	The Kaiser Group (DE) LLC 22-0324-REG 31DEC2026
ftp:	7.1.23-6.30.25
Amount:	\$2,411,259.36
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer's initials and date of approval	Lz 8.2.2023

## CONTRACT EVALUATION FORM

<b>Contractor</b>	The Kaiser Group DbA Dyamic Workforce Solutions				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM#2958				
<b>RQ#</b>	8377				
<b>Time Period of Original Contract</b>	1/1/2023-6/30/2024				
<b>Background Statement</b>	WIOA provides resources, services and leadership tools for the workforce system to help individuals find good jobs and stay employed and improves employer prospects for success in the global marketplace. It ensures that the workforce system operates as a comprehensive, integrated and streamlined system to provide pathways to prosperity for those it serves and continuously improves the quality and performance of its services.				
<b>Service Description</b>	As required by the Workforce Innovation & Opportunity Act (WIOA) the business service operator will provide a broad range of services to meet the needs of businesses and employers. They will accomplish this through a business services unit who will manage On-the-Job, Incumbent and Customized Training Programs. They will also work with the Job Seeker services team to match qualified candidates with the employers they have built relationships with.				
<b>Performance Indicators</b>	<ul style="list-style-type: none"> <li>• New Employer Partnerships</li> <li>• New Business Outreach</li> </ul>				
<b>Actual Performance versus performance indicators (include statistics):</b>	New Business Outreach Q1 Benchmark 75; YTD Actual 355 New Employer Partnerships Q1 Benchmark 65; YTD Actual 64				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	Dynamic has met or exceeded their goals by building new relationships with an array of local businesses. These new formed partnerships are essential in helping our job seekers obtain employment.				
<b>Department Contact</b>	DeShaun Matthews				
<b>User Department</b>	Workforce Development				
<b>Date</b>	5/2/2023				





Department of Purchasing Tabulation Sheet

*Maung Kelley*

REQUISITION NUMBER: 11808 Event: 4070	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$9,000,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: March 13, 2023	NUMBER OF RESPONSES (issued/submitted): 165/6
REQUESTING DEPARTMENT: Workforce Development and Cuyahoga Job and Family Services	COMMODITY DESCRIPTION: Comprehensive Case Management Employment Program – Employment, Education and Training Services for Young Adults	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$: -	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREFERENCE % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. The Centers 4500 Euclid Ave Cleveland, OH 44103	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Number: 12-0785  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s):   SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
		<input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH	<table border="1"> <tr> <td data-bbox="397 819 487 871">Total %</td> <td data-bbox="397 871 487 1365">SBE: % MBE: % WBE: %</td> </tr> <tr> <td data-bbox="487 819 665 871">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="487 871 665 1365"> <input type="checkbox"/> Yes  <input type="checkbox"/> No           </td> </tr> <tr> <td data-bbox="665 819 787 871">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="665 871 787 1365"></td> </tr> <tr> <td data-bbox="787 819 1185 871"></td> <td data-bbox="787 871 1185 1365"></td> </tr> </table>	Total %	SBE: % MBE: % WBE: %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:					
Total %	SBE: % MBE: % WBE: %												
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No												
SBE/MBE/WBE Comments and Initials:													

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Cuyahoga Community College – Advanced Technology Academy 700 Carnegie Ave Cleveland, OH 44115 <del>IN-SCHOOL-YOUTH SERVICES</del> <i>Out of School</i>	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  IG Number:  NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input checked="" type="checkbox"/> Yes	Subcontractor Name(s):  SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total % SBE: <u>    </u> % MBE: <u>    </u> % WBE: <u>    </u> %  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: _____ _____		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		<input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: <u>MMH</u>			

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Cuyahoga Community College – Youth Technology Academy 700 Carnegie Ave Cleveland, OH 44115 <del>YOUTH SERVICES</del> <i>10-52081</i>	N/A	Buyer Administrative Review: Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: _____ NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes	Subcontractor Name(s): _____ SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: _____ % MBE: _____ % WBE: _____ %		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		<input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH	SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: _____ _____		

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
4. Dynamics Global Financial Network Inc. 3100 East 45 <sup>th</sup> Street Cleveland, OH 44111	N/A	Buyer Administrative Review: Buyer Initials: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes	SBE / MBE / WBE Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		<input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: <u>MMH</u>			

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)						
5. Goodwill of Greater Cleveland 408 Ninth Street, SW, Canton, OH 44707	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 21-0095 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH:	<table border="1"> <tr> <td>Subcontractor Name(s):</td> <td></td> </tr> <tr> <td>SBE/MBE/WBE Prime: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE  <input type="checkbox"/> No             </td> </tr> <tr> <td>Total %</td> <td>SBE: % MBE: % WBE: %</td> </tr> </table>	Subcontractor Name(s):		SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: % MBE: % WBE: %		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Subcontractor Name(s):											
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No										
Total %	SBE: % MBE: % WBE: %										





<b>Bidder's / Vendors Name and Address</b> 6. The Kaiser Group (DE) LLC 237 South Street Waukesha, WI 53186	<b>Actual Bid Amount (enter "N/A" if RFP or RFQ)</b> N/A	<b>Buyer Administrative Review:</b> Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 22-0324 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes	<b>Diversity Program Review:</b> SBE / MBE / WBE Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:	<b>Dept. Tech. Review</b>	<b>Award: (Y/N)</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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	<b>Bidder's / Vendors Name and Address</b>	<b>Actual Bid Amount (enter "N/A" if RFP or RFQ)</b>	<b>Buyer Administrative Review:</b> Buyer Initials <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH	<b>Diversity Program Review:</b> SBE / MBE / WBE  SBE/MBE/WBE Comments and Initials: _____ _____	<b>Dept. Tech. Review</b>	<b>Award: (Y/N)</b>
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8.	<b>Bidder's / Vendors Name and Address</b> OhioGuidestone 3235 Prospect Ave Cleveland, OH 44115	<b>Actual Bid Amount (enter "N/A" if RFP or RFQ)</b> N/A	<b>Buyer Administrative Review:</b> Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Diversity Program Review:</b> SBE / MBE / WBE  Subcontractor Name(s): _____ _____	<b>Dept. Tech. Review</b>	<b>Award: (Y/N)</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials IG Number: 12-0616 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: MMH	Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:	Dept. Tech. Review	Award: (Y/N)



Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
10. Verge, Inc. 1325 Carnegie Ave 2nd Fl. Cleveland, OH 44115	N/A	Buyer Administrative Review: Buyer Initials CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A OPD Buyer Initials: <u>MMH</u>	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: _____ % MBE: _____ % WBE: _____ %		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
		PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  COOP: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: _____ MMH	SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: _____ _____ _____		

Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
11. Youth Opportunities Unlimited The Halle Building 1228 Euclid Ave Ste 200 Cleveland, OH 44115	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 20-0365 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBEIP: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___% MBE: ___% WBE: ___% SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: <hr/>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



Bidder's / Vendors Name and Address	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials <input type="checkbox"/> No <input type="checkbox"/> N/A  OPD Buyer Initials: <u>MMH</u>	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

**OnBase Item Detail Briefing Memo - Form**

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

**Department of Workforce Development; RQ#11808 2023 Towards Employment;  
Contract for the Comprehensive Case Management and Employment Program**

**A. Scope of Work Summary**

1. Department of Workforce Development requesting approval of a contract with Towards Employment for the anticipated cost not-to-exceed \$1,587,017.00.

The services to be provided are workforce services to include intake, assessment, goal planning, occupational training, measurable skills gains and/or credential attainment, employment exploration, work experience job attainment and retention and follow-up services to youth and young adults ages 14-24.

The anticipated start-completion dates are July 1, 2023 to June 30, 2025.

2. The primary goals of the project are to provide workforce services to eligible youth and young adults in Cuyahoga County resulting in increased employment and economic development opportunities for family-sustaining wages in career-path occupations of choice.

**B. Procurement**

1. The procurement method for this project was RFP. The total value of the RFP is \$8,400,000.

2. The RFP was closed on March 20, 2023. There is a 0% SBE and a 0% DBE participation/goal.

3. There were 11 proposals pulled from OPD, 11 proposals submitted for review, and 5 approved.

**C. Contractor and Project Information**

1. Towards Employment, Inc.  
3301 St. Clair Ave  
Cleveland OH 44114

Council District (all)

2. The President of Towards Employment is Jill Rizika.

3.a The address or location of the project is:  
OhioMeansJobs|Cleveland-Cuyahoga County  
1910 Carnegie Avenue  
Cleveland, OH 44115

#### **D. Project Status and Planning**

1. This is the Comprehensive Case Management and Employment Program. It is not a new program; however, we have just closed an RFP for new vendors beginning this program year.

4. [*When applicable*] The project's term began on July 1, 2023. State the time-line and reason for late submission of the item.

#### **Timeline for Late Submittal RFP RQ11808 Towards Employment**

Procurement Start Date: December 12, 2022

12/12/2022 –ERP SuperRequestor requisition entry request per directions in intranet because WFD is too small to have our own ERP requisition requestor.

12/28/2022- Update request regarding SuperRequestor requisition entry request

1/4/2023- Second update request regarding ERP SuperRequestor entry request

1/4/2023- OPD asks HHS to provide SuperRequestor to WFD. HHS does not have one.

1/6/2023- OPD asks Dept. of Public Works to assist WFD in requisition

1/10/2023 Overbudget errors need to be corrected thru Help Desk.

1/17/2023 – RQ# 11808 verified.

1/18/2023- RQ# 11808 unreleased due to missing information on DEI work sheet.

1/23/2023- Requisition placed back in Office of Diversity's queue.

1/30/2023- Diversity Approves

2/7/2023 – RFP Posted publicly. Due date: 3/13/2023 11:00am

2/16/2023- Pre-bid conference

2/22/2023 – Addendum issued

3/9/2023- Notified by current contract holder/intended respondent that they never received addendum. OPD confirms dmin assistant only sent addendum to half of plan holders list.

3/10/2023- 2<sup>nd</sup> addendum released. Due date extended to 3/20/2023 at 11:00am.

3/22/23 – Review Teams receive proposals to score

4/26/23 Proposal reviews complete. Vendors recommended based upon scores.

5/8/23 – Award letters sent to selected vendors.

5/17/23 – Draft contract and budget sent to Towards Employment with request for procurement documents.

5/24/23- Negotiations meeting held with Towards Employment and OMJ|CC.

6/14/23 Towards Employment requests budget line items revisions. Revisions accepted.

6/16/23 Contract draft request sent to Law Dept.

6/28/23 Complete contract with appendices and budget sent to Towards Employment for signature.

7/5/23 Towards Employment returns signed contract.

7/5/23 Law Department notifies OMJ|CC of corrections to Certificate of Insurance (COI) needed. OMJ|CC sends that notice to Towards Employment.

7/12/23 OMJ|CC sends follow-up to Towards Employment- where is corrected COI?

7/21/23 Revised COI returned from Towards Employment, uploaded in Matrix, email to Law Dept. for review and approval of changes.

7/28/23 Law Department disapproves Towards Employments COI-

7/31/23 Sent to Towards Employment for corrected COI

8/7/23 Follow up- no COI returned

8/14/23 Follow up with Towards Employment

8/15/23 Law Dept. approves COI

8/17/23 INFOR entry

#### **E. Funding**

1. The contract is funded by federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funds for 44% of the total and federal Temporary Assistance to Needy Families (TANF) funds for 56% of the total.

2. The schedule of payments is monthly by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11808
Infor/Lawson PO# Code (if applicable):	n/a RFP
Event #	4070
CM Contract#	3634

<b>Towards Employment</b>	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	MK	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Delays in process w/ SuperRequestor & Addendum	
What is being done to prevent this from reoccurring?	Start RFP process 15 months in advance instead of 10	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b>				
<b>Formal RFP</b>				
<b>Reviewed by Purchasing</b>				
			<b>Department initials</b>	<b>Purchasing</b>
Notice of Intent to Award (sent to all responding vendors)			MK	ok
Bid Specification Packet			MK	ok
Final DEI Goal Setting Worksheet			MK	ok
Diversity Documents – <i>if required (goal set)</i>			n/a	n/a
Award Letter (sent to awarded vendor)			MK	ok
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			n/a	n/a
Tabulation Sheet			MK	ok
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).			MK	ok
IG#	12-2802 Exp. 12.31.24		MK	Towards Employment 12-2802-REG 31DEC2024
Debarment/Suspension Verified	Date:	7.3.23	MK	Ok-within 60 days
Auditor’s Finding	Date:	6.29.23	MK	Ok-within 60 days
Vendor’s Submission			MK	Partially executed contract uploaded
Independent Contractor (I.C.) Requirement	Date:	6.29.23	MK	uploaded
Cover - <i>Master contracts only</i>			n/a	n/a
Contract Evaluation – <i>if required</i>			MK	ok
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	n/a
Checklist Verification			MK	ok

Other documentation may be required depending upon your specific item

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	MK
Matrix Law Screen shot	MK
COI	MK
Workers’ Compensation Insurance	MK
Performance Bond, if required per RFP	n/a

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category	Amount
7.1.23 - 12.31.23	WF365100	55130	WF-CCMEP	55130	<b>\$174,571.87</b>
7.1.23 – 12.31.23	HS260100	55130	UCH08301	55130	\$222,182.38
1.1.24 – 12.31.24	WF365100	55130	WF-CCMEP	55130	\$523,715.61
1.1.24 – 12.31.24	HS260100	55130	UCH08301	55130	\$666,547.14
1.1.25-6.30.25	WF365100	55130	WF-CCMEP	55130	\$0
1.1.25-6.30.25	HS260100	55130	UCH08301	55130	\$0
Total Encumbrance					\$1,587,017.00

### CONTRACT HISTORY (to be completed by department)

<b>CE/AG# (if applicable)</b>					
<b>Infor/Lawson PO# and PO Code (if applicable)</b>					
<b>Lawson RQ# (if applicable)</b>		11808			
<b>CM Contract#</b>		3634			
	<b>Original Amount</b>	<b>Amendment Amount</b>	<b>Original Time Period &amp; End Date/ Amended End Date</b>	<b>Approval Date</b>	<b>Approval #</b>
<b>Original Amount</b>	<b>\$1,587,017.00</b>		<b>7.1.23-6.30.25</b>		
	<b>Prior Amendment Amounts (list separately)</b>	\$			
		\$			
		\$			
	<b>Pending Amendment</b>	\$			
	<b>Total Amendments</b>	\$			

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

<b>Total Contact Amount</b>	<b>\$1,587,017.00</b>				
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### PURCHASING USE ONLY

Prior Resolutions	n/a
CM#:	3634
Vendor Name:	Towards Employment 12-2802-REG 31DEC2024
ftp:	7/1/2023-6/30/2025
Amount:	\$1,587,017.00
History/CE:	ok
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 8.23.2023

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Towards Employment				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1900251 CM 620				
<b>RQ#</b>	44122				
<b>Time Period of Original Contract</b>	7/1/19-6/30/21				
<b>Background Statement</b>	Cuyahoga County Job and Family Services (CJFS) and the Cleveland/Cuyahoga Workforce Development Board (OMJCC) provide workforce services to youth and young adults as part of the Comprehensive Case Management Employment Program (CCMEP) established by the state of Ohio. The services will help participants find self-sufficient employment and progress along career paths through employment, education and training. Services are structured around three groups: (1) youth seeking summer work experience; and (2) in-school and (3) out-of-school youth who apply throughout the rest of the year.				
<b>Service Description</b>	To provide workforce services to youth and young adults as part of the Comprehensive Case Management Employment Program (CCMEP) established by the state of Ohio. The services will help participants find self-sufficient employment and progress along career paths through employment, education and training. Services are structured around three groups: (1) youth seeking summer work experience; and (2) in-school and (3) out-of-school youth who apply throughout the rest of the year.				
<b>Performance Indicators</b>	<ul style="list-style-type: none"> <li>• Enrollment: Goal 100</li> <li>• Work Experience: Goal 50</li> <li>• Employment: Goal 65</li> <li>• Credential: Goal 30</li> </ul>				
<b>Actual Performance versus performance indicators (include statistics):</b>	<ul style="list-style-type: none"> <li>• Enrollment: 108</li> <li>• Work Experience: 69</li> <li>• Employment: 36</li> <li>• Credential: 28</li> </ul> <p style="text-align: center;">As of 6.30.23</p>				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>



<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	Provider met and hit most benchmarks				
<b>Department Contact</b>	Mary Kelley				
<b>User Department</b>	Workforce Development				
<b>Date</b>	6.30.23				

**OnBase Item Detail Briefing Memo - Form**

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

**Department of Workforce Development; RQ#11808 2023 Ohio Guidestone; Contract for the Comprehensive Case Management and Employment Program**

**A. Scope of Work Summary**

1. Department of Workforce Development requesting approval of a contract with Ohio Guidestone for the anticipated cost not-to-exceed \$2,291,896.81.

The services to be provided are workforce services to include intake, assessment, goal planning, occupational training, measurable skills gains and/or credential attainment, employment exploration, work experience job attainment and retention and follow-up services to youth and young adults ages 14-24.

The anticipated start-completion dates are July 1, 2023 to June 30, 2025.

2. The primary goals of the project are to provide workforce services to eligible youth and young adults in Cuyahoga County resulting in increased employment and economic development opportunities for family-sustaining wages in career-path occupations of choice.

**B. Procurement**

1. The procurement method for this project was RFP. The total value of the RFP is \$8,400,000.

2. The RFP was closed on March 20, 2023. There is a 0% SBE and a 0% DBE participation/goal.

3. There were 11 proposals pulled from OPD, 11 proposals submitted for review, and 5 approved.

**C. Contractor and Project Information**

1. Ohio Guidestone  
343 E Bagley Road  
Berea, OH 44017-1370

Council District (all)

2. The President and CEO of Ohio Guidestone is Brant Russell

3.a The address or location of the project is:  
OhioMeansJobs | Cleveland-Cuyahoga County  
1910 Carnegie Avenue  
Cleveland, OH 44115

**D. Project Status and Planning**

1. This is the Comprehensive Case Management and Employment Program. It is not a new program; however, we have just closed an RFP for new vendors beginning this program year.

4. [*When applicable*] The project's term began on July 1, 2023. State the time-line and reason for late submission of the item.

**Timeline for Late Submittal RFP RQ11808 Ohio Guidestone**

Procurement Start Date: December 12, 2022

12/12/2022 –ERP SuperRequestor requisition entry request per directions in intranet because WFD is too small to have our own ERP requisition requestor.

12/28/2022- Update request regarding SuperRequestor requisition entry request

1/4/2023- Second update request regarding ERP SuperRequestor entry request

1/4/2023- OPD asks HHS to provide SuperRequestor to WFD. HHS does not have one.

1/6/2023- OPD asks Dept. of Public Works to assist WFD in requisition

1/10/2023 Overbudget errors need to be corrected thru Help Desk.

1/17/2023 – RQ# 11808 verified.

1/18/2023- RQ# 11808 unreleased due to missing information on DEI work sheet.

1/23/2023- Requisition placed back in Office of Diversity's queue.

1/30/2023- Diversity Approves

2/7/2023 – RFP Posted publicly. Due date: 3/13/2023 11:00am

2/16/2023- Pre-bid conference

2/22/2023 – Addendum issued

3/9/2023- Notified by current contract holder/intended respondent that they never received addendum. OPD confirms admin assistant only sent addendum to half of plan holders list.

3/10/2023- 2<sup>nd</sup> addendum released. Due date extended to 3/20/2023 at 11:00am.

3/22/23 – Review Teams receive proposals to score

4/26/23 Proposal reviews complete. Vendors recommended based upon scores.

5/8/23 – Award letters sent to selected vendors.

5/24/23- Budget and contract documents sent to Ohio Guidestone

5/30/23- Budget Negotiations meeting with Ohio Guidestone

6/21/23 -Matrix Law Matter opened for contract draft and documents review

6/28/23- Contract sent to Ohio Guidestone for signature

7/5/23 -Request new Workers'Comp certificate – Vendor's expired on 7/1/23. Still need signed contract back.

7/10/23 Follow up with vendor- need signed contract and workers' comp certificate

7/12/23 Law Dept. needs new Certificate of Insurance after finding missing Cyber insurance coverage and other language issues that need to be addressed  
7/19/23 Follow up where is new COI and signed document?  
7/24/23 Follow up- received Workers' Comp updated doc but need COI and signed contract  
7/26/23 Received signed contract and COI  
7/28/23 Law Dept. disapproves COI and requests additional changes to the certificate.  
7/31/23 Sent back to Ohio Guidestone for changes  
8/14/23 Follow up on 8.7 and 8.14- no COI  
8/17/23 Correct COI received  
8/17/23 Entered INFOR

**E. Funding**

1. The contract is funded by federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funds for 44% of the total and federal Temporary Assistance to Needy Families (TANF) funds for 56% of the total.
2. The schedule of payments is monthly by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11808
Infor/Lawson PO# Code (if applicable):	RFP
Event #	4070
CM Contract#	3646

<b>Ohio Guidestone</b>	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	MK	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?	Beginning 12 months in advance for RFP process instead of just 10 months. SuperRequestor process	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b>				
<b>Formal RFP</b>				
<b>Reviewed by Purchasing</b>				
			<b>Department initials</b>	<b>Purchasing</b>
Notice of Intent to Award (sent to all responding vendors)			MK	ok
Bid Specification Packet			MK	ok
Final DEI Goal Setting Worksheet			MK	ok
Diversity Documents – <i>if required (goal set)</i>			n/a	n/a
Award Letter (sent to awarded vendor)			MK	ok
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			n/a	n/a
Tabulation Sheet			MK	ok
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).			MK	ok
n	12-0616 Exp.12.31.23		MK	OhioGuidestone 12-0616-REG 31DEC2023
Debarment/Suspension Verified	Date:	6.16.23	MK	Ok-within 60 days
Auditor’s Finding	Date:	6.29.23	MK	Ok-within 60 days
Vendor’s Submission			MK	Partially executed contract uploaded
Independent Contractor (I.C.) Requirement	Date:	6.5.23	MK	uploaded
Cover - <i>Master contracts only</i>			n/a	n/a
Contract Evaluation – <i>if required</i>			n/a	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	n/a
Checklist Verification			MK	ok

Other documentation may be required depending upon your specific item

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	MK
Matrix Law Screen shot	MK
COI	MK
Workers’ Compensation Insurance	MK
Performance Bond, if required per RFP	n/a

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
7.1.23 – 12.31.23	WF365100	55130	WF-CCMEP	55130	<b>\$252,108.65</b>
<b>7.1.23 – 12.31.23</b>	HS260100	55130	UCH08301	55130	\$320,865.55
1.1.24 – 12.31.24	WF365100	55130	WF-CCMEP	55130	\$756,325.95
<b>1.1.24 – 12.31.24</b>	HS260100	55130	UCH08301	55130	\$952,596.66
<b>1.1.25-6.30.25</b>	HS260100	55130	UCH08301	55130	\$0
<b>1.1.25-6.30.25</b>	Wf365100	55130	WF-CCMEP	55130	\$0
			<b>TOTAL</b>		<b>\$2,291,896.81</b>

### CONTRACT HISTORY (to be completed by department)

<b>CE/AG# (if applicable)</b>					
<b>Infor/Lawson PO# and PO Code (if applicable)</b>					
<b>Lawson RQ# (if applicable)</b>		11808			
<b>CM Contract#</b>		3646			
	<b>Original Amount</b>	<b>Amendment Amount</b>	<b>Original Time Period &amp; End Date/ Amended End Date</b>	<b>Approval Date</b>	<b>Approval #</b>
<b>Original Amount</b>	<b>\$2,291,896.81</b>		<b>7.1.23-6.30.25</b>		
	<b>Prior Amendment Amounts (list separately)</b>	\$			
		\$			
		\$			
	<b>Pending Amendment</b>	\$			
	<b>Total Amendments</b>	\$			

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

<b>Total Contact Amount</b>	<b>\$2,291,896.81</b>				
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### PURCHASING USE ONLY

Prior Resolutions	n/a
CM#:	3646
Vendor Name:	OhioGuidestone 12-0616-REG 31DEC2023
ftp:	7/1/2023-6/30/2025
Amount:	\$2,291,896.81
History/CE:	n/a
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 8.22.2023

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Ohio Guidestone
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1900249 CM 2373
<b>RQ#</b>	44122
<b>Time Period of Original Contract</b>	7/1/19-6/30/21
<b>Background Statement</b>	Cuyahoga County Job and Family Services (CJFS) and the Cleveland/Cuyahoga Workforce Development Board (OMJCC) provide workforce services to youth and young adults as part of the Comprehensive Case Management Employment Program (CCMEP) established by the state of Ohio. The services will help participants find self-sufficient employment and progress along career paths through employment, education and training. Services are structured around three groups: (1) youth seeking summer work experience; and (2) in-school and (3) out-of-school youth who apply throughout the rest of the year.
<b>Service Description</b>	To provide workforce services to youth and young adults as part of the Comprehensive Case Management Employment Program (CCMEP) established by the state of Ohio. The services will help participants find self-sufficient employment and progress along career paths through employment, education and training. Services are structured around three groups: (1) youth seeking summer work experience; and (2) in-school and (3) out-of-school youth who apply throughout the rest of the year.
<b>Performance Indicators</b>	<ul style="list-style-type: none"> <li>• Enrollment: Goal 170</li> <li>• Work Experience: Goal 40</li> <li>• Employment: Goal 128</li> <li>• Credential: Goal 128</li> </ul>
<b>Actual Performance versus performance indicators (include statistics):</b>	<ul style="list-style-type: none"> <li>• Enrollment: 117</li> <li>• Work Experience: 11</li> <li>• Employment: 62</li> <li>• Credential: 71</li> </ul> <p style="text-align: center;">As of May 31, 2023</p>



<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	Provider is meeting expectations of program.				
<b>Department Contact</b>	Mary Kelley				
<b>User Department</b>	Workforce Development				
<b>Date</b>	6.30.23				

**OnBase Item Detail Briefing Memo - Form**

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

**Department of Workforce Development; RQ#11808 2023 Cuyahoga Community College Advanced Technology Program; Contract for the Comprehensive Case Management and Employment Program**

**A. Scope of Work Summary**

1. Department of Workforce Development requesting approval of a contract with Cuyahoga Community College Advanced Technology Academy for the anticipated cost not-to-exceed \$1,775,642.15.

The services to be provided are workforce services to include intake, assessment, goal planning, occupational training, measurable skills gains and/or credential attainment, employment exploration, work experience job attainment and retention and follow-up services to youth and young adults ages 14-24.

The anticipated start-completion dates are July 1, 2023 to June 30, 2025.

2. The primary goals of the project are to provide workforce services to eligible youth and young adults in Cuyahoga County resulting in increased employment and economic development opportunities for family-sustaining wages in career-path occupations of choice.

**B. Procurement**

1. The procurement method for this project was RFP. The total value of the RFP is \$8,400,000.

2. The RFP was closed on March 20, 2023. There is a 0% SBE and a 0% DBE participation/goal.

3. There were 11 proposals pulled from OPD, 11 proposals submitted for review, and 5 approved.

**C. Contractor and Project Information**

1. Cuyahoga Community College  
700 Carnegie Ave  
Cleveland OH 44115

Council District (all)

2. The President of Cuyahoga Community College is Michael Baston

3.a The address or location of the project is:

OhioMeansJobs|Cleveland-Cuyahoga County

1910 Carnegie Avenue

Cleveland, OH 44115

#### **D. Project Status and Planning**

1. This is the Comprehensive Case Management and Employment Program. It is not a new program; however, we have just closed an RFP for new vendors beginning this program year.

4. [*When applicable*] The project's term began on July 1, 2023. State the time-line and reason for late submission of the item.

#### **Late Submittal RQ 11808 Tri-C ATA**

Procurement Start Date: December 12, 2022

12/12/2022 –ERP SuperRequestor requisition entry request per directions in intranet because WFD is too small to have our own ERP requisition requestor.

12/28/2022- Update request regarding SuperRequestor requisition entry request

1/4/2023- Second update request regarding ERP SuperRequestor entry request

1/4/2023- OPD asks HHS to provide SuperRequestor to WFD. HHS does not have one.

1/6/2023- OPD asks Dept. of Public Works to assist WFD in requisition

1/10/2023 Overbudget errors need to be corrected thru Help Desk.

1/17/2023 – RQ# 11808 verified.

1/18/2023- RQ# 11808 unreleased due to missing information on DEI work sheet.

1/23/2023- Requisition placed back in Office of Diversity's queue.

1/30/2023- Diversity Approves

2/7/2023 – RFP Posted publicly. Due date: 3/13/2023 11:00am

2/16/2023- Pre-bid conference

2/22/2023 – Addendum issued

3/9/2023- Notified by current contract holder/intended respondent that they never received addendum. OPD confirms admin assistant only sent addendum to half of plan holders list.

3/10/2023- 2<sup>nd</sup> addendum released. Due date extended to 3/20/2023 at 11:00am.

3/22/23 – Review Teams receive proposals to score

4/26/23 Proposal reviews complete. Vendors recommended based upon scores.

5/8/23 – Award letters sent to selected vendors.

5/22/23 Draft contract sent to Tri-C for review

5/26/23 Request for Negotiations meeting sent

5/31/23 Negotiations meeting held

6/5/23 Checklist and request for required documents sent.

6/28/23 Contract for Tri-C signature sent

7/3/23 Follow up need COI

7/12/23 COI received- corrections needed

7/13/23 Tri-C returns corrected COI; Risk letter needed from Tri-C

7/17/23 Correspondence between Law and Risk and Tri-C Law and Risk Departments. Tri-C wanted contract language changes to contract about indemnification; Law Dept. needed COI changes.

7.31.23 County Law and Risk depts request a letter confirming Tri-C is not in a risk pool and can cover insurance requirements since they are self-insured.

8.2.23 Received letter from Tri-C Legal Dept.

8.3.23 County Law needs to change contract language based upon letter received.

8.9.23 Need revised signed contracts back. OPD requires new ICWA form

8.11.23 Uploaded into INFOR and released.

#### **E. Funding**

1. The contract is funded by federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funds for 44% of the total and federal Temporary Assistance to Needy Families (TANF) funds for 56% of the total.

2. The schedule of payments is monthly by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11808
Infor/Lawson PO# Code (if applicable):	rfp
Event #	4070
CM Contract#	3649

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	MK	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Issues with SuperRequestor and RFP addendum; Insurance Requirements	
What is being done to prevent this from reoccurring?	Start RFP process 15 months in advance instead of 10	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b>				
<b>Formal RFP</b>				
<b>Reviewed by Purchasing</b>				
<b>Tri-C ATA</b>			<b>Department initials</b>	<b>Purchasing</b>
Notice of Intent to Award (sent to all responding vendors)			MK	Ok
Bid Specification Packet			MK	uploaded
Final DEI Goal Setting Worksheet			MK	ok
Diversity Documents – <i>if required (goal set)</i>			None set	n/a
Award Letter (sent to awarded vendor)			MK	ok
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			Not requested	n/a
Tabulation Sheet			MK	Final review tab sheet uploaded
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).			MK	uploaded
IG#	n/a Tri-C is considered Intra Agency		MK	n/a Gov entity
Debarment/Suspension Verified	Date:	<del>6.16.23</del> 7.3.2023	MK	Vendor name varies from other forms
Auditor’s Finding	Date:	6.29.23	MK	Ok-within 60 days- Vendor name doesn’t match name on contract
Vendor’s Submission			MK	Partially executed contract uploaded
Independent Contractor (I.C.) Requirement	Date:	8.11.23	MK	Ok-within 1 yr
Cover – <i>Master contracts only</i>			n/a	n/a
Contract Evaluation – <i>if required</i>			MK	uploaded
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	n/a

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Checklist Verification	MK	ok
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	MK
Matrix Law Screen shot	MK
COI	MK
Workers’ Compensation Insurance	MK
Performance Bond, if required per RFP	Not required

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
07.01.23-12.31.23	WF365100	55130	WF-CCMEP	55130	<b>\$195,320.64</b>
<b>07.01.23-12.31.23</b>	HS260100	55130	UCH08301	55130	\$248,589.90
01.01.24-12.31.24	WF365100	55130	WF-CCMEP	55130	\$585,961.91
<b>01.01.24-12.31.24</b>	HS260100	55130	UCH08301	55130	\$745,769.70
<b>01.01.25-6.30.25</b>	WF365100	55130	WF-CCMEP	55130	0.00
<b>01.01.25-6.30.25</b>	HS260100	55130	UCH08301	55130	0.00
			<b>TOTAL</b>		<b>\$1,775,642.15</b>

### CONTRACT HISTORY (to be completed by department)

<b>CE/AG# (if applicable)</b>					
<b>Infor/Lawson PO# and PO Code (if applicable)</b>					
<b>Lawson RQ# (if applicable)</b>		11808			
<b>CM Contract#</b>		3649			
	<b>Original Amount</b>	<b>Amendment Amount</b>	<b>Original Time Period &amp; End Date/ Amended End Date</b>	<b>Approval Date</b>	<b>Approval #</b>
<b>Original Amount</b>	<b>\$1,775,642.15</b>		<b>7.1.23-6.30.25</b>		
	<b>Prior Amendment Amounts (list separately)</b>	\$			
		\$			
		\$			
	<b>Pending Amendment</b>	\$			

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

	<b>Total Amendments</b>	<b>\$</b>			
<b>Total Contact Amount</b>	<del>\$1,175,642.15</del> <b>1,775,642.15</b>				

### PURCHASING USE ONLY

Prior Resolutions	n/a
CM#:	3649
Vendor Name:	CUYAHOGA COMMUNITY COLLEGE DISTRICT
ftp:	7.1.23-6.30.25
Amount:	\$1,775,642.15
History/CE:	n/a
EL:	ok
Procurement Notes:	Buyer review completed
Purchasing Buyer’s initials and date of approval	Lz 8.23.2023

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Cuyahoga Community College Advanced Technology Academy ATA OSY				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1900142 CM# 2693 (copied from CM 649)				
<b>RQ#</b>	44122				
<b>Time Period of Original Contract</b>	7/1/19-6/30/21				
<b>Background Statement</b>	The Department of Workforce Development provides workforce services to youth and young adults as part of the Comprehensive Case Management Employment Program (CCMEP) established by the state of Ohio. The services will help participants find self-sufficient employment and progress along career paths through employment, education and training. Services are structured around three groups: (1) youth seeking summer work experience; and (2) in-school and (3) out-of-school youth who apply throughout the rest of the year.				
<b>Service Description</b>	Tri-C ATA will provide services to out-of-school youth (age 18-24). This program focuses on barrier removal and workforce preparation through structured career pathways employment and/or career furthering post-secondary education and credential training. The program focuses on in-demand industries such as healthcare, manufacturing, information technology, public safety and hospitality/culinary. Services include Assessment; Job Readiness Training; GED or academic remediation as needed; Credential Training, Work Experience; and Job Placement/Retention.				
<b>Performance Indicators</b>	<ul style="list-style-type: none"> <li>• Enrollment: Goal 90</li> <li>• Work Experience: Goal 45</li> <li>• Employment: Goal 90</li> <li>• Credential: Goal 85</li> </ul>				
<b>Actual Performance versus performance indicators (include statistics):</b>	<ul style="list-style-type: none"> <li>• Enrollment: 92</li> <li>• Work Experience: 14</li> <li>• Employment: 82</li> <li>• Credential: 86</li> </ul> <p style="text-align: center;">As of May 31, 2023</p>				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			



<b>Justification of Rating</b>	Provider is meeting expectations of program and performance is above average as compared to other CCMEP providers in the areas of enrollment, employment and participants completing training and obtaining employment.
<b>Department Contact</b>	Mary Kelley
<b>User Department</b>	Workforce Development
<b>Date</b>	6.30.23

**OnBase Item Detail Briefing Memo - Form**

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

**Department of Workforce Development; RQ#11808 2023 Cuyahoga Community College Youth Technology Program; Contract for the Comprehensive Case Management and Employment Program**

**A. Scope of Work Summary**

1. Department of Workforce Development requesting approval of a contract with Cuyahoga Community College Youth Technology Academy for the anticipated cost not-to-exceed \$287,830.42.

The services to be provided are workforce services to include intake, assessment, goal planning, occupational training, measurable skills gains and/or credential attainment, employment exploration, work experience job attainment and retention and follow-up services to youth and young adults ages 14-24.

The anticipated start-completion dates are July 1, 2023 to June 30, 2025.

2. The primary goals of the project are to provide workforce services to eligible youth and young adults in Cuyahoga County resulting in increased employment and economic development opportunities for family-sustaining wages in career-path occupations of choice.

**B. Procurement**

1. The procurement method for this project was RFP. The total value of the RFP is \$8,400,000.

2. The RFP was closed on March 20, 2023. There is a 0% SBE and a 0% DBE participation/goal.

3. There were 11 proposals pulled from OPD, 11 proposals submitted for review, and 5 approved.

**C. Contractor and Project Information**

1. Cuyahoga Community College  
700 Carnegie Ave  
Cleveland OH 44115

Council District (all)

2. The President of Cuyahoga Community College is Michael Baston

3.a The address or location of the project is:  
OhioMeansJobs | Cleveland-Cuyahoga County  
1910 Carnegie Avenue  
Cleveland, OH 44115

**D. Project Status and Planning**

1. This is the Comprehensive Case Management and Employment Program. It is not a new program; however, we have just closed an RFP for new vendors beginning this program year.

4. [*When applicable*] The project's term began on July 1, 2023. State the time-line and reason for late submission of the item.

**Late Submittal RQ 11808 Tri-C YTA**

Procurement Start Date: December 12, 2022

12/12/2022 –ERP SuperRequestor requisition entry request per directions in intranet because WFD is too small to have our own ERP requisition requestor.

12/28/2022- Update request regarding SuperRequestor requisition entry request

1/4/2023- Second update request regarding ERP SuperRequestor entry request

1/4/2023- OPD asks HHS to provide SuperRequestor to WFD. HHS does not have one.

1/6/2023- OPD asks Dept. of Public Works to assist WFD in requisition

1/10/2023 Overbudget errors need to be corrected thru Help Desk.

1/17/2023 – RQ# 11808 verified.

1/18/2023- RQ# 11808 unreleased due to missing information on DEI work sheet.

1/23/2023- Requisition placed back in Office of Diversity's queue.

1/30/2023- Diversity Approves

2/7/2023 – RFP Posted publicly. Due date: 3/13/2023 11:00am

2/16/2023- Pre-bid conference

2/22/2023 – Addendum issued

3/9/2023- Notified by current contract holder/intended respondent that they never received addendum. OPD confirms admin assistant only sent addendum to half of plan holders list.

3/10/2023- 2<sup>nd</sup> addendum released. Due date extended to 3/20/2023 at 11:00am.

3/22/23 – Review Teams receive proposals to score

4/26/23 Proposal reviews complete. Vendors recommended based upon scores.

5/8/23 – Award letters sent to selected vendors.

5/22/23 Draft contract sent to Tri-C for review

5/26/23 Request for Negotiations meeting sent

5/31/23 Negotiations meeting held

6/5/23 Checklist and request for required documents sent.

6/28/23 Contract for Tri-C signature sent

7/3/23 Follow up need COI

7/12/23 COI received- corrections needed

7/13/23 Tri-C returns corrected COI; Risk letter needed from Tri-C; Tri-C legal requests contract

7/17/23 Correspondence between Law and Risk and Tri-C Law and Risk Departments. Tri-C wanted contract language changes to contract about indemnification; Law Dept. needed COI changes.

7.31.23 County Law and Risk depts request a letter confirming Tri-C is not in a risk pool and can cover insurance requirements since they are self-insured.

8.2.23 Received letter from Tri-C Legal Dept.

8.3.23 County Law needs to change contract language based upon letter received. 2

8.9.23 Need revised signed contracts back. OPD requires new ICWA form

8.11.23 Uploaded into INFOR and released.

#### **E. Funding**

1. The contract is funded by federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funds for 100% of the total.

2. The schedule of payments is monthly by invoice.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	11808
Infor/Lawson PO# Code (if applicable):	
Event #	4070
CM Contract#	3651

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	MK	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Issues with Super Requestor process and RFP addendum; Insurance requirements	
What is being done to prevent this from reoccurring?	Start RFP process 12-15 months in advance instead of 10 months in advance	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION Formal RFP Reviewed by Purchasing</b>
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Tri-C YTA	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	MK	EB 8/14/23
Bid Specification Packet	MK	EB 8/14/23
Final DEI Goal Setting Worksheet	MK	EB 8/14/23
Diversity Documents – <i>if required (goal set)</i>	n/a none set	N/A
Award Letter (sent to awarded vendor)	MK	EB 8/14/23
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	Not requested	N/A -not requested
Tabulation Sheet	MK	EB 8/14/23
Evaluation with Scoring Summary ( <i>Names of evaluators to be included, must have minimum of three evaluators</i> ).	MK	EB 8/14/23
IG#	n/a Tri-C is considered IntraAgency-no requirement	
Debarment/Suspension Verified	Date: <del>6.16.23</del> 7.3.23	MK
Auditor’s Finding	Date: 6.29.23	MK
Vendor’s Submission	MK	EB 8/14/23
Independent Contractor (I.C.) Requirement	Date: 8.11.23	MK
Cover - <i>Master contracts only</i>	n/a	N/A
Contract Evaluation – <i>if required</i>	MK	EB 8/14/23
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	n/a	N/A
Checklist Verification	MK	EB 8/14/23

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

<b>Reviewed by Law</b>
Department initials

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Agreement/Contract and Exhibits	MK
Matrix Law Screen shot	MK
COI	MK
Workers’ Compensation Insurance	MK
Performance Bond, if required per RFP	n/a

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
07.01.23-12.31.23	WF365100	55130	WF-CCMEP	55130	\$71,957.60
01.01.24-06.30.24	WF365100	55130	WF-CCMEP	55130	\$215,872.82
07.01.24-12.31.24	WF365100	55130	WF-CCMEP	55130	0.00
01.01.25-06.30.25	WF365100	55130	WF-CCMEP	55130	0.00
			<b>TOTAL</b>		\$287,830.42

### CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)		11808			
CM Contract#					
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$287,830.42				
	Prior Amendment Amounts (list separately)	\$			
	Pending Amendment	\$			
	Total Amendments	\$			
Total Contact Amount	\$287,830.42				

### PURCHASING USE ONLY

Prior Resolutions	N/A
CM#:	3651

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor Name:	Cuyahoga Community College District
ftp:	July 1, 2023 through June 30, 2025
Amount:	\$287,830.42
History/CE:	Ok
EL:	Ok
Procurement Notes:	Vendor’s Confidential Financial Statement not requested; Cuyahoga Community College District IG not required due to Tri-C being considered Intra Agency
Purchasing Buyer’s initials and date of approval	EB 8/14/2023

Contract: 3651  
Amount: \$287,830.42  
Vendor Name: Cuyahoga Community College District  
Justification: EB  
IG: EB -n/a Tri-C is considered Intra Agency-no requirement  
Debarment -EB  
Auditor's findings -EB  
Independent Contractor -EB  
Checklist: EB  
Buyer Review Complete. EB 8/14/23

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Cuyahoga Community College Youth Technology Academy YTA ISY				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	AG1900143				
<b>RQ#</b>	44122				
<b>Time Period of Original Contract</b>	7/1/19-6/30/21				
<b>Background Statement</b>	The Department of Workforce Development provides workforce services to youth and young adults as part of the Comprehensive Case Management Employment Program (CCMEP) established by the state of Ohio. The services will help participants find self-sufficient employment and progress along career paths through employment, education and training. Services are structured around three groups: (1) youth seeking summer work experience; and (2) in-school and (3) out-of-school youth who apply throughout the rest of the year.				
<b>Service Description</b>	Tri-C YTA will provide services to in-school youth (ages 14-18). This program focuses on barrier removal and workforce preparation through college-level STEM classes taken while the participant is still in high school and career furthering post-secondary education. Services include Assessment; Transferable College-level Class Credit, Work Experience; in a variety of flexible scheduling arrangements for the period through 06/30/2022.				
<b>Performance Indicators</b>	<ul style="list-style-type: none"> <li>• Enrollment: Goal 5</li> <li>• Work Experience: Goal 10</li> <li>• Post-Secondary Placement: Goal 7</li> <li>• GED/Diploma/Matriculation to Next Level: Goal 28</li> </ul>				
<b>Actual Performance versus performance indicators (include statistics):</b>	<ul style="list-style-type: none"> <li>• Enrollment: 3</li> <li>• Work Experience: 0</li> <li>• Post-Secondary Placement: 17</li> <li>• GED/Diploma/Matriculation to Next Level: diploma; matriculate 0</li> </ul> <p style="text-align: center;">As of May 31, 2023</p>				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		



<b>Justification of Rating</b>	Provider has been reminded of the importance of timely service enrollment, case management and appropriate exits.
<b>Department Contact</b>	Mary Kelley
<b>User Department</b>	Workforce Development
<b>Date</b>	6.30.23

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0253

<b>Sponsored by: County Executive Ronayne/Department of Human Resources</b>	<b>A Resolution</b> authorizing an amendment to Agreement No. 1175 with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2022 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$1,645,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Human Resources recommends an amendment to Agreement No. 1175 with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2022 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$1,645,000.00; and

**WHEREAS**, The MetroHealth System through the MetroHealth Select Network agreement will continue a risk-sharing arrangement for claims incurred beginning January 1, 2023; and

**WHEREAS**, this project is funded 100% Hospitalization Self-Insurance Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 1175 with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2022 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$1,645,000.00.

**SECTION 2.** That the County Executive is authorized to execute an amendment to Agreement No. 1175 and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo - Form**

**Title**

Department of Human Resources 2022 Amendment to the MetroHealth System MetroHealth Select Network Agreement on RQ 42556

**Scope of Work Summary**

The Department of Human Resources is requesting approval of an amendment with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents. The term of the agreement is 01/01/2016 – 12/31/2021. This amendment will extend through 12/31/2022 with no additional funds.

MetroHealth provides the County with the MetroHealth Select healthplan, a cost-effective healthcare option for employees and the County.

2. The primary goals of the project are to continue to provide a cost-effective healthcare option providing employees with quality care.

**B. Procurement**

This is a government agency to government agency agreement with the MetroHealth system.

**C. Contractor and Project Information**

1. The address of the vendors and/or contractors is:

The MetroHealth System  
2500 MetroHealth Drive  
Cleveland OH 44109

Council District 3

2. The President and CEO is Dr. Akram Boutros.

**D. Project Status and Planning**

1. The project reoccurs annually as the County continues to work with Metro as the county's hospital system.

4. The project's term has already begun. This agreement has a history of going for the board late, typically around the beginning of summer. This is due to the shared savings portion of the agreement which requires all claims to be settled and savings calculated, which occurs after the end of the 1<sup>st</sup> quarter. The calculations took longer this year and the agreement was originally put through with a NTE estimate, but during the approval process the shared savings were calculated with none owed this year. This resulted in a withdraw of the agreement and restarting through the correct approval path.

**E. Funding**

1. The project is funded 100% by the Self Insurance fund.
2. The schedule of payments is by invoice.

**F. Items/Services Received and Invoiced but not Paid:**

No invoices received to date.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0254

<p>Sponsored by: <b>County Executive Ronayne/Department of Human Resources</b></p>	<p><b>A Resolution</b> authorizing a contract with Medical Mutual of Ohio in the amount not-to-exceed \$1,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023; authorizing the County Executive to execute Contract No. 3403 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Human Resources recommends entering into a contract with Medical Mutual of Ohio in the amount not-to-exceed \$1,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023; and

**WHEREAS**, the primary goal is to reduce the County's risk as a self-insured healthcare provider; and

**WHEREAS**, this project will be funded 100% by the Self-Insurance Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Medical Mutual of Ohio in an amount not-to-exceed \$1,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 3403 and all other documents consistent with said award and this Resolution.

To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and an additional reason set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: September 12, 2023  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Human Resources; 2023; Medical Mutual of Ohio; Healthcare Stop Loss Coverage for the period 1/1/2023-12/31/2023 in the Amount Not-To-Exceed \$1,800,000.00.
<b>Department or Agency Name</b>	Human Resources
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3403	Medical Mutual of Ohio	1/1/2023-12/31/2023	\$1,800,000.00		Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 The County is a Self-Insured employer for healthcare costs. This leads to a need for Stop Loss Coverage to limit the County's potential loss on significant claims. Medical Mutual, as a result of an RFP, provides Stop Loss Coverage to the County and BODD at limits of \$750,000 and \$300,000 respectively. Any individual claims over the set limits are covered by MMO rather than the County.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of?**

**Project Goals, Outcomes or Purpose (list 3):**  
 The goals of this service are to limit the County's risk on exceeding expensive healthcare claims, save the County money, and to provide the same coverage for the BODD.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
Medical Mutual of Ohio 100 American Rd, Brooklyn, OH 44115	Steven C. Glass President & CEO
Vendor Council District:	Project Council District:
03	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process.  This agreement is to continue services as no other vendor will provide stop-loss coverage for another insurance company's services. Since the County has contracted with Medical Mutual to administer the County's Health Insurance, only Medical Mutual will provide Stop Loss Coverage. When the County bids the Healthcare contract in 2024, it is expected to role this service into that RFP. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>100% Self-Insurance Fund</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

**Provide status of project.**

**This contract agreement is late due to issues during the contract drafting process and coverage has been provided since 1/1/2023.**

<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
--	---

**Reason:**

Agreement draft not received from MMO until April. In this instance, the County also added standard terms into the MMO agreement including a not-to-exceed amount and insurance language which MMO took time to review and redline the language several times. Extensive timeline available as a separate document.

<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>1/1/2023</b>
Date documents were requested from vendor:	<b>1/31/2023</b>
Date of insurance approval from risk manager:	<b>Pending</b>
Date Department of Law approved Contract:	<b>8/21/2023</b>
Date item was entered and released in Infor:	<b>8/23/2023</b>

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)      See above.

Have payments be made?  No  Yes (if yes, please explain)  
Services have been incurred but not paid.

**HISTORY (see instructions):**

Previous contract approved 1/25/2022, R2022-0012.  
See attached timeline for contracting status.

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	3403

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	SW	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Agreement draft not received from MMO until April. In this instance, the County also added standard terms into the MMO agreement including a not-to-exceed amount and insurance language which MMO took time to review and redline the language several times. Extensive timeline available as a separate document.	
What is being done to prevent this from reoccurring?	These changes should only need to be negotiated this one instance. The County has requested a change in account reps.	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

OTHER THAN FULL AND OPEN COMPETITION					
RFP Exemptions (Contract)					
Reviewed by Purchasing					
				Department initials	Purchasing
Justification Form				SW	CQ
IG#	21-0138-REG			SW	CQ
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:			N/A	NA
Debarment/Suspension Verified	Date:	8/22/2023		SW	CQ
Auditor’s Finding	Date:	8/22/2023		SW	CQ
Vendor’s Submission				Agreement	CQ
Independent Contractor (I.C.) Requirement	Date:	11/3/21		SW (Updated copy pending)	PENDING RECEIPT OF UPDATED COPY
Cover - <i>Master contracts only</i>				N/A	NA
Contract Evaluation – <i>if required</i>				SW	CQ
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	NA
Checklist Verification				SW	CQ

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

OTHER THAN FULL AND OPEN COMPETITION					
RFP Exemptions (Contract)					
Reviewed by Law					
				Department initials	
Agreement/Contract and Exhibits				SW	
Matrix Law Screen shot				SW	
COI				SW	

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Workers’ Compensation Insurance	SW
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### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2023-12/31/2023	HR765100	55305		<b>\$1,300,000.00</b>
01/01/2023-12/31/2023	HR765115	55305		<b>\$500,000.00</b>
			<b>TOTAL</b>	<b>\$1,800,000.00</b>

<b>Contract History CE/AG# (if applicable)</b>	N/A
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	RFP
<b>Lawson RQ# (if applicable)</b>	RQ6836
<b>CM Contract#</b>	CM2293

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	<del>\$1,459,171.00</del> \$1,800,000.00		12/31/2022 01/01/2023-12/31/2023	1/25/2022	R2022-0012
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$1,459,171.00 \$1,800,000.00			

### Purchasing Use Only:

Prior Resolutions:	NA
CM#:	3403
Vendor Name:	Medical Mutual of Ohio aka Medical Mutual Services LLC
ftp:	01/01/2023-12/31/2023
Amount:	\$1,800,000.00
History/CE:	OK
EL:	OK
Procurement Notes:	IC FORM -PENDING RECEIPT OF UPDATED COPY, OK TO MOVE FORWARD PER LAW

Purchasing Buyer approval: CQ 8/23/2023

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Medical Mutual of Ohio				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM2293				
<b>RQ#</b>	6836				
<b>Time Period of Original Contract</b>	01/01/2022-12/31/2022				
<b>Background Statement</b>	The County is a Self-Insured employer for healthcare costs. This leads to a need for Stop Loss Coverage to limit the County's potential loss on significant claims.				
<b>Service Description</b>	Medical Mutual, as a result of an RFP, provides Stop Loss Coverage to the County and BODD at limits of \$750,000 and \$300,000 respectively. Any individual claims over the set limits are covered by MMO rather than the County.				
<b>Performance Indicators</b>	Number of claims hitting limit. Vendor responsiveness. Cost.				
<b>Actual Performance versus performance indicators (include statistics):</b>	The County has several claims that reach these limits annually and per data, the County typically saves money with this service. Medical Mutual could be more responsive during the contracting process.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		X			
<b>Justification of Rating</b>	Medical Mutual covers the claims as required. Responsiveness could be better, but we are pushing for a new account rep.				
<b>Department Contact</b>	Stephen Witt				
<b>User Department</b>	Human Resources, Board of Developmental Disabilities				
<b>Date</b>	8/22/2023				

**County Council of Cuyahoga County, Ohio**  
**Resolution No. R2023-0182**

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> authorizing a Real Estate Option to Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC, or its designee, for the purchase of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-004, 542-15-002, and 542-22-022, and a portion of permanent parcel number 542-14-002, in an amount not to exceed \$38,703,000.00; authorizing the County Executive to take all necessary actions and to execute the Purchase Agreement and any and all other agreements and documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive, through the Department of Public Works, intends to enter into a Real Estate Option to Purchase Agreement (the “Agreement”) with CRAIG REALTY GROUP - CLEVELAND, LLC, or its designee, for the purchase of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-004, 542-15-002, and 542-22-022, and a portion of permanent parcel number 542-14-002 (the “Property”), in an amount not to exceed \$38,703,000.00; and

WHEREAS, the primary goal of the agreement is to preserve the ability to purchase land to be used for construction of a new Cuyahoga County Central Services Campus; and

WHEREAS, the real property is located in Council District 8; and

WHEREAS, this purchase is to be funded by the Justice Center Capital Projects Fund; and



WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves a Real Estate Option to Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC, or its designee, for the purchase of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-004, 542-15-002, and 542-22-022, and a portion of permanent parcel number 542-14-002, in an amount not to exceed \$38,703,000.00; provided that the option to purchase the Property contained in the Agreement: i) shall be for the period beginning upon contract signature through a date no later than December 31, 2024 for an option fee in an aggregate amount not to exceed \$500,000.00 (applied to the purchase price); and ii) may be exercised only upon the approval of an extension of the County sales and use taxes enacted by Board of County Commissioners Resolutions No. 2007-073101 and No. 2007-073102, both dated July 26, 2007, at least sufficient to generate the estimated revenue needed to fully finance the construction of a new County jail facility compliant with the minimum standards established by the Ohio Department of Rehabilitation and Corrections pursuant to O.R.C. § 5120.10.

**SECTION 2.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** If any specific appropriation is necessary to effectuate the purchase of the Property, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation. Funding for the Agreement, including the option to purchase the Property, shall come from the Justice Center Capital Projects Fund.

**SECTION 4.** That the County Executive or the Executive's authorized designee is authorized to (a) take all actions, and to execute, acknowledge, deliver and/or file for record (as and where appropriate): (i) all documents and instruments necessary or desirable to facilitate and/or consummate the transactions contemplated hereby, including, but not limited to, a Purchase and Sale Agreement and all documents to be executed by the County thereunder, (ii) all other related documents, instruments, certificates, agreements, amendments, subleases, assignments, consents, affidavits, certifications, disbursement authorizations, settlement statements, closing statements, proration statements, escrow agreements, escrow

instructions, deeds and notices, and (iii) amendments, modifications and supplements to any of the foregoing, that the County Executive may deem necessary or advisable in connection with the consummation of the transactions contemplated hereby, in all cases containing such terms and conditions as may be approved by the County's Director of Law, (b) agree to such payments and other arrangements as may be necessary or advisable in connection therewith to facilitate and/or consummate such transactions, and (c) prosecute and/or defend any actions or proceedings that may be necessary or advisable relative to any of the foregoing matters.

**SECTION 5.** That all documents to be executed in connection with the transactions contemplated herein be subject to the Law Director's approval as to legal form and correctness.

**SECTION 6.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 7.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 20, 2023  
Committee(s) Assigned: Committee of the Whole

Legislation Amended in Committee: July 6, 2023  
Legislation Substituted in Committee: August 1, 2023

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## **OnBase Item Detail Briefing Memo**

Department of Public Works requesting authority to enter into a Real Estate Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC in the amount not-to-exceed \$38,703,000.00 for the purchase of all or a portion of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-002 & 004, 542-15-002, and 542-22-022.

### **A. Scope of Work Summary**

1. The Department of Public Works is requesting authority to enter into a Real Estate Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC in the amount not-to-exceed \$38,703,000.00 for the purchase of all or a portion of certain parcels of real property in Garfield Heights, Ohio.
  - a. The primary goal of the agreement is to purchase land to be used for construction of the Cuyahoga County Central Campus.
  - b. Permanent Parcel Numbers PPN's 542-14-002 & 004, 542-15-002, and 542-22-022.
  - c. Council District 8.
  - d. N/A.
2. For contract amendments, provide the following information, as it applies: N/A

### **B. Procurement**

1. Identify the original procurement method on the contract/purchase: Formal RFP
2. The RFP was closed on 12/9/21
3. There was one proposal submitted for review, and one (1) proposal selected, with CRAIG REALTY GROUP - CLEVELAND, LLC
  - a. There was no diversity goals on this RFP.

### **C. Contractor Information**

1. The address of CRAIG REALTY GROUP - CLEVELAND, LLC, is:  
4100 MacArthur Boulevard, Suite 100  
Newport Beach, California 92660  
Council District N/A.
2. The Project Contact is Steven L. Craig
3. The location of the project is in Garfield Heights.

### **D. Project Status**

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

### **E. Funding**

1. This purchase is funded by the General Fund, including funds made available under the loss-revenue provisions of the American Rescue Plan Act
2. The schedule of payments is by contract – a deposit, which may be supplemented in

the event the County requests additional time for due diligence (with all deposits applied to the purchase price), then final payment upon closing.

**County Council of Cuyahoga County, Ohio**  
**Ordinance No. O2023-0016**

Sponsored by: <b>County Executive Ronayne</b>  Co-sponsored by: <b>Councilmembers Turner, Stephens, Conwell, Sweeney and Miller</b>	<b>An Ordinance</b> enacting Section 208.05 of the Cuyahoga County Code to establish a Cuyahoga County Women’s Health Advisory Council to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s access to the full range of healthcare options, including reproductive and maternal health and to eliminate health disparities; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, The United States Supreme Court’s decision to overturn *Roe v. Wade* and other recent political actions around abortion access have put a woman’s ability to make her own reproductive-health decisions at risk; and

WHEREAS, Despite the world-class ranking of health care systems in Cuyahoga County, health disparities persist in Cuyahoga County, disproportionately affecting women, especially women of color; and

WHEREAS, The *Ohio Department of Health: Eliminating Racial Disparities in Infant Mortality Task Force* has found that Black women are 2.5 times more likely to die from a cause related to their pregnancy than white women, from the first months of pregnancy through the first year of delivery; and

WHEREAS, Women in Cuyahoga County have unique health needs that have been historically underfunded and understudied; and

WHEREAS, Cuyahoga County desires to establish the Women’s Health Advisory Council to, among other things, serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 208.05 is hereby enacted to read as follows:

**Section 208.05 Cuyahoga County Women’s Health Advisory Council**

**A. Composition:** The Women’s Health Advisory Council (“WHAC”) shall first be appointed in October 2023 and shall be composed of thirteen (13) members, including but not limited to: the County Executive or the Executive’s designee; the County Council President or the President’s designee; the Director of the County Department of Health and Human Services or the Director’s designee; one (1) member appointed by the President of The MetroHealth System; and nine (9) members appointed by the County Executive and confirmed by County Council (the “Community Appointees”). The Community Appointees shall include representatives of community organizations and health providers, members of the legal community active in the defense of full reproductive rights and, where possible, individuals who have lived experience.

1. Six (6) of the Community Appointees shall have an initial term of one (1) year; four (4) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.
2. Nothing in this section shall prohibit any initial appointee from being reappointed to the Women’s Health Advisory Council for a three-year term. If a vacancy occurs, the original appointing authority shall appoint a replacement in the same manner as the regular appointment for the unexpired term.
3. Members shall serve without compensation, except for out of pocket expenses, approved by the Women’s Health Advisory Council members.

**B. Leadership and Staffing:** The WHAC shall select a member to serve as Chair and shall develop and adopt its own rules of procedure, consistent with this section, other County ordinances, and the County Charter; provided that the member initially selected to serve as Chair shall serve in that capacity for a period of two (2) years. The Executive shall provide staff support as needed.

**C. Duties:** The duties of the WHAC shall include:

1. Acting as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health.
2. Creating recommendations for allocating grant funding related to women’s health issues.
3. Providing advice and recommendations regarding funding of programs designed to support better access to women’s healthcare.

4. Meeting publicly on a quarterly basis to provide a forum for the public to offer ideas and recommendations regarding women's health.
5. Serving as a resource for crisis responses around the status of reproductive rights in the state of Ohio.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 23

**County Council of Cuyahoga County, Ohio**  
**Ordinance No. O2023-0014**

<p>Sponsored by: <b>Cuyahoga County Executive Ronayne/Department of Human Resources</b></p> <p>Co-sponsored by: <b>Councilmember Conwell</b></p>	<p><b>An Ordinance</b> providing for the adoption of a new Section 3.04 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.</p>
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WHEREAS, the County Executive has reviewed the current Employee Handbook and, in consultation with the Cuyahoga County Department of Law, determined that an amendment is necessary due to a new federal law, the Pregnant Workers Fairness Act, which became effective on June 27, 2023; and

WHEREAS, pursuant to Section 9.01 of the County Charter it is County Council’s authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County’s Employee Handbook which is amended herein and may be amended in the future by Council; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1. Adoption of Revised Employee Handbook:** Council hereby adopts a new section 3.04 (Accommodations for Pregnant Workers) of the County’s Employee Handbook as set forth in Exhibit A attached hereto, to remain in full force and effect, to be applicable to all non-bargaining County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended Handbook to all employees subject to the Handbook, in accordance with the Department’s usual method of dissemination.

**SECTION 2.** Policies applicable to bargaining employees shall be effective as permitted under state law and the Collective Bargaining Agreements.



## **EXHIBIT A**

### **3.04 Accommodations for Pregnant Workers**

**In accordance with the Pregnant Workers Fairness Act (PWFA), the County grants reasonable accommodations (accommodations that do not create an undue hardship on the County's business operations) to pregnant employees for known limitations related to pregnancy, childbirth or related medical conditions, as required by law.**

#### **Requesting an Accommodation**

**An employee who seeks an accommodation under the PWFA must submit a written request, including the requested accommodation and the basis for the accommodation, to Human Resources. Human Resources will respond to the employee's request within a reasonable time.**

**County Council of Cuyahoga County, Ohio**  
**Ordinance No. O2023-0012**

<p>Sponsored by: <b>County Executive Ronayne/Fiscal Office/Office of Budget and Management and Councilmember Miller</b></p>	<p><b>An Ordinance amending and codifying</b> Board of County Commissioners Resolution No. 2007-073101 dated July 26, 2007, and enacting new Chapter 727, Section 727.01 of the Cuyahoga County Code to change the period of time during which the County sales tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective.</p>
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WHEREAS, prior to 2007, the Board of County Commissions of Cuyahoga County approved the levy of a sales tax at the aggregate rate of one percent for a continuing period of time pursuant to ORC Section 5739.021; and

WHEREAS, on July 26, 2007, the Board of County Commissioners adopted Resolution No. 2007-073101 which authorized levying the County sales tax at the aggregate rate of one and one-fourth percent for a period of twenty years pursuant to ORC Section 5739.026; and

WHEREAS, to maintain a source of funding for the County's General Fund and to permit the future issuance of Sales Tax Revenue Bonds and other County obligations for various County purposes which mature after the current expiration date of September 30, 2027, this Council proposes to amend and codify Board of County Commissioners Resolution No. 2007-073101 and to levy the sales tax at the aggregate rate of one and one-fourth percent for an additional forty years; and

WHEREAS, notice was published and public hearings were held, according to law, on the question of the adoption of this Ordinance to levy the County sales tax at the aggregate rate of one and one-fourth percent pursuant to ORC Section 5739.026 for an additional forty years; and

WHEREAS, this Council, having heard all interested persons who requested to be heard on such question, determines that this Ordinance should be adopted; and

WHEREAS, it is further necessary that this Ordinance become immediately effective in order to permit the County to consider the issuance of Sales Tax

Revenue Bonds and other obligations of the County to fund various projects without violating the requirements of ORC Section 133.081 of the Ohio Revised Code and the County's Master Sales Tax Indenture dated December 1, 2014.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That Section 1 of Board of County Commissioners Resolution No. 2007-073101 be amended, and new Chapter 727 of the Cuyahoga County Code be enacted to read as follows:

**Chapter 727: Sales and Use Tax**

**Section 727.01: Generally**

Pursuant to ORC Sections 5739.021 and 5739.026 and for the purpose of providing for additional revenues for the County's general fund and paying the expenses of administering such levy, the rate of the tax, in addition to the tax imposed by ORC Section 5739.02, upon every retail sale, except sales of watercraft and outboard motors required to be titled pursuant to Chapter 1548 of the Revised Code and sales of motor vehicles, made in the County, is levied at the aggregate rate of one and one-fourth percent as follows:

- A. The aggregate one percent sales tax enacted on and prior to July 6, 1987 pursuant to ORC 5739.021 is levied for a continuing period of time.
- B. The one-fourth percent sales tax enacted on July 26, 2007 pursuant to ORC 5739.026 shall be levied for a period of sixty (60) years commencing on October 1, 2007.

SECTION 2. Subject to the provisions of ORC Sections 305.31 to 305.41, the amendment to Section 1 of Board of County Commissioners Resolution No. 2007-073101 and codification of new Chapter 727, Section 727.01 of the Code shall take effect not earlier than sixty-five days after the date on which the certified copy of this Ordinance is delivered to the Tax Commissioner of the State of Ohio pursuant to Section 3 hereof.

SECTION 3. The Clerk of Council is hereby directed to deliver to the Tax Commissioner of the State of Ohio, either personally or by certified mail, a certified copy of this Ordinance in accordance with ORC Section 5739.026(A).

SECTION 4. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth the preamble. Provided that this Ordinance receives the affirmative vote of all members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive

under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by all members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Committee of the Whole

[Clerk's Note: Due to typographical errors, technical corrections were made by the Clerk at the request of the Law Director: July 24, 2023]

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**County Council of Cuyahoga County, Ohio**  
**Ordinance No. O2023-0013**

<p>Sponsored by: <b>County Executive Ronayne/Fiscal Office/Office of Budget and Management and Councilmember Miller</b></p>	<p><b>An Ordinance amending and</b> codifying Board of County Commissioners Resolution No. 2007-073102 dated July 26, 2007 and enacting new Chapter 727, Section 727.02 of the Cuyahoga County Code to change the period of time during which the County use tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective.</p>
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WHEREAS, prior to 2007, the Board of County Commissions of Cuyahoga County approved the levy of a use tax at the aggregate rate of one percent for a continuing period of time pursuant to ORC Section 5741.021; and

WHEREAS, on July 26, 2007, the Board of County Commissioners adopted Resolution No. 2007-073102 which authorized levying the County use tax at the aggregate rate of one and one-fourth percent for a period of twenty years pursuant to Section 5741.023 of the Ohio Revised Code; and

WHEREAS, to maintain a source of funding for the County's General Fund and to permit the future issuance of Sales Tax Revenue Bonds and other County obligations for various County purposes which mature after the current expiration date of September 30, 2027, this Council proposes to amend and codify Board of County Commissioners Resolution No. 2007-073102 and to levy the use tax at the aggregate rate of one and one-fourth percent for an additional forty years; and

WHEREAS, notice was published and public hearings were held, according to law, on the question of the adoption of this Ordinance to levy the County use tax at the aggregate rate of one and one-fourth percent for an additional forty years pursuant to Section 5741.023 of the Ohio Revised Code; and

WHEREAS, this Council, having heard all interested persons who requested to be heard on such question, determines that this Ordinance should be adopted; and

WHEREAS, it is further necessary that this Ordinance become immediately effective in order to permit the County to consider the issuance of Sales Tax



Revenue Bonds and other obligations of the County to fund various projects without violating the requirements of Section 133.081 of the Ohio Revised Code and the County's Master Sales Tax Indenture dated December 1, 2014.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That Section 1 of Board of County Commissioners Resolution No. 2007-073102 be amended, and Section 727.02 of the Cuyahoga County Code be enacted to read as follows:

**Chapter 727: Sales and Use Tax**

**Section 727.01: . . .**

**Section 727.02: Use Tax on Motor Vehicles and Other Tangible Personal Property**

Pursuant to ORC Sections 5741.021 and 5741.023, as same may be amended from time-to-time, and for the purpose of providing additional revenues for the County's general fund and paying the expenses of administering such levy, the rate of the use tax, in addition to the use tax imposed by ORC Section 5741.02, as same may be amended from time-to-time, is levied at the rate of one and one-fourth percent as follows:

- A. The aggregate one percent use tax enacted in and prior to 1987 pursuant to ORC Section 5741.0213 is levied for a continuing period of time.
- B. The one-fourth percent use tax enacted on July 26, 2007 pursuant to ORC Section 5741.023 shall be levied for a period of sixty (60) years commencing October 1, 2007.

SECTION 2. Subject to the provisions of ORC Sections 305.31 to 305.41, the amendment to Section 1 of Board of County Commissioners Resolution No. 2007-073102 and codification of new Chapter 727, Section 727.02 of the Cuyahoga County Code shall take effect not earlier than sixty-five days after the date on which the certified copy of this Ordinance is delivered to the Tax Commissioner of the State of Ohio pursuant to Section 3 hereof.

SECTION 3. The Clerk of Council is hereby directed to deliver to the Tax Commissioner of the State of Ohio, either personally or by certified mail, a certified copy of this Ordinance in accordance with ORC Section 5741.023(A).

SECTION 4. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth the preamble. Provided that this Ordinance receives the affirmative vote of all members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the

