



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 10, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) September 26, 2023 Committee of the Whole Meeting [See Page 23]
 - b) September 26, 2023 Regular Meeting [See Page 26]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
 - a) Presentation of a proclamation to commemorate October as Disability Employment Awareness Month in Cuyahoga County.
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2023-0278: A Resolution awarding a total sum, not to exceed \$125,000, to Community Housing Solutions for the CHS Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 58]

Sponsor: Councilmember Conwell

- 2) R2023-0279: A Resolution awarding a total sum, not to exceed \$30,000, to the Rid-All Foundation for the Green Partnerships Veterans Training Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 61]

Sponsor: Councilmember Jones

- 3) R2023-0280: A Resolution awarding a total sum, not to exceed \$10,000, to the Collaborative to End Human Trafficking for the Human Trafficking Education and Training Program for Schools from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 64]

Sponsor: Councilmember Turner

- 4) R2023-0281: A Resolution awarding a total sum, not to exceed \$10,000, to the Shaker Schools Foundation for the Aisha Fraser Fund from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 68]

Sponsor: Councilmember Turner

- 5) R2023-0282: A Resolution awarding a total sum, not to exceed \$10,000, to the Diaper Bank of Greater Cleveland for the Diaper Bank Expansion Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 71]

Sponsor: Councilmember Turner

- 6) R2023-0283: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become [See Page 75]

immediately effective.

Sponsor: Councilmember on behalf of Cuyahoga County
Personnel Review Commission

**b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF
COUNCIL FOR SECOND READING**

- 1) R2023-0237: A Resolution allocating capital funds in the total amount of \$311,691.95 in support of the Veterans Service Commission of Cuyahoga County's headquarters project funded from the Veterans Services Fund in 2022; and declaring the necessity that this Resolution become immediately effective. [See Page 137]

Sponsor: Council President Jones

Committee Assignment and Chair: Finance & Budgeting –
Miller

- 2) R2023-0256: A Resolution awarding a total sum, not to exceed \$20,000, to Forget Me Not Animal Rescue for food and medical expenses for rescued animals from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 140]

Sponsors: Councilmembers Sweeney and Simon

Committee Assignment and Chair: Education, Environment &
Sustainability – Simon

- 3) R2023-0257: A Resolution awarding a total sum, not to exceed \$100,000, to Providence House for the Providence House East Side Community Services Hub from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 143]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development –
Stephens

- 4) R2023-0258: A Resolution awarding a total sum, not to exceed \$175,000, to the Greater Cleveland Habitat for Humanity, Inc. for the Cleveland Habitat Headquarters

Building Acquisition Project from the Districts 3, 7, 8 & 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective. [See Page 146]

Sponsors: Councilmembers Conwell, Sweeney, Jones and Turner

Committee Assignment and Chair: Community Development – Stephens

- 5) R2023-0260: A Resolution awarding a total sum, not to exceed \$500,000, to the Famicos Foundation for the Glenville Housing Preservation Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 150]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

- 6) R2023-0261: A Resolution awarding a total sum, not to exceed \$10,000, to the Lee Road Baptist Church for the Harvard Family Institute Program from the District 9 ARPA Community Grant Fund, and declaring the necessity that this Resolution become immediately effective. [See Page 154]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2023-0222: A Resolution awarding a total sum, not to exceed \$250,000, to Mobile Med1 d.b.a. Medworks for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 157]

Sponsors: Councilmembers Conwell, Turner, Miller and Sweeney

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2023-0230: A Resolution awarding a total sum, not to exceed \$20,000, to the Metro West Community Development Corp for the Future Ink Graphics' Creative Development Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 161]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development – Stephens

- 3) R2023-0231: A Resolution awarding a total sum, not to exceed \$25,000, to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 165]

Sponsors: Councilmember Sweeney and Conwell

Committee Assignment and Chair: Public Safety & Justice Services – Gallagher

- 4) R2023-0232: A Resolution awarding a total sum, not to exceed \$100,000, to Hazelwood Court, LLC for the Hazelwood Court Senior Housing Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 168]

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 5) R2023-0233: A Resolution awarding a total sum, not to exceed \$10,000, to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

- 6) R2023-0234: A Resolution awarding a total sum, not to exceed \$20,000, to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 175]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

- 7) R2023-0236: A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective: [See Page 179]

i) Appointment:

for an unexpired term ending 11/5/2025:

a) Brigadier General Peter Collins

ii) Reappointments:

for the term 11/16/2023 – 11/15/2028:

a) Donald N. Jaffe

b) Richard T. Prasse

c) Michael R. Sliwinski

Sponsor: Council President Jones

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- 1) O2023-0015: An Ordinance amending Section 206.12 of the Cuyahoga County Code to codify the county's planning regions represented by the Cuyahoga County Planning Commission and to clarify the procedures for the designation of alternates, and declaring the necessity that this Ordinance become immediately effective. [See Page 182]

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

10. LEGISLATION INTRODUCED BY EXECUTIVE

e) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2023-0284: A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2023-0238 dated 9/12/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 185]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

f) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0285: A Resolution adopting the 2024/2025 Biennial Operating Budget and Capital Improvements Program; and declaring the necessity that this Resolution become immediately effective. [See Page 198]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2023-0286: A Resolution authorizing an amendment to Contract No. 3712 (fka CE1300539) with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2023 – 11/30/2023 to extend the time period to 11/30/2028, to change the terms effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$515,476.08; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 201]

Sponsor: County Executive Ronayne/Department of Public Works on behalf of Fiscal Officer

- 3) R2023-0287: A Resolution making an award on RQ12300 to Kone Inc. in the amount not-to-exceed \$3,843,640.00 for vertical transport (elevator) maintenance and repair services for various County facilities for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3677 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 208]

Sponsor: County Executive Ronayne/Department of Public Works

- 4) R2023-0288: A Resolution authorizing a purchase and sale agreement with CCLRC Fairview Gardens LLC in the amount not-to-exceed \$10.00 for the disposition and sale of real property located at 3207 Franklin Boulevard, Cleveland, Permanent Parcel Number 003-31-002; authorizing the County Executive to execute Agreement No. 3627 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 214]

Sponsor: County Executive Ronayne/Department of Housing and Community Development

- 5) R2023-0289: A Resolution making an award on RQ12170 to Sedgwick Claims Management Services in the amount not-to-exceed \$542,500.00 for Workers' Compensation Third Party Administrator services for the period 1/1/2024 – 12/31/2026;

authorizing the County Executive to execute Contract No. 3670 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 220]

Sponsor: County Executive Ronayne/Department of Human Resources

- 6) R2023-0290: A Resolution authorizing an amendment to Contract No. 2120 with Passages Connecting Fathers and Sons, Inc. for the implementation of the Cognitive Behavioral Interventions for Offenders Seeking Employment Program for moderate and high-risk level offenders who are unemployed or underemployed, for the period 7/1/2021 – 6/30/2023 to extend the time period to 6/30/2025, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$1,065,476.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 226]

Sponsor: County Executive Ronayne/Court of Common Pleas/Corrections Planning Board

- 7) R2023-0291: A Resolution authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men's Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, to change the terms effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$775,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 232]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 8) R2023-0292: A Resolution (i) authorizing the County Executive, to execute the Memorandum of Understanding among Cuyahoga County, Cuyahoga County Board of

Elections, and the Ohio Department of Administrative Services, in connection with the funding for the purchase of electronic pollbooks and other necessary equipment; and (ii) authorizing a state contract term Purchase Agreement with Tenex Software Solutions, Inc., in an amount not-to-exceed \$1,046,283.00 for the purchase of electronic pollbooks and other necessary equipment; authorizing the County Executive to execute all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 238]

Sponsor: County Executive Ronayne/Board of Elections

- 9) R2023-0293: A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of the renewal of a 4.8-mill tax levy for the purpose of supplementing general fund appropriations for health and human or social services, for eight years, outside the ten-mill limitation, in accordance with Section 5705.191 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective. [See Page 244]

Sponsors: County Executive Ronayne, Council President Jones, and Councilmembers Conwell, Kelly, Miller, Sweeney, Tuma, Gallagher, Turner, Stephens and Simon

- 10) R2023-0294: A Resolution determining to proceed with submitting to the electors of Cuyahoga County the question of renewing an existing 4.8-mill tax levy outside the ten-mill limitation for the purpose of supplementing general fund appropriations for health and human or social services, for eight years, in accordance with Section 5705.191 of the Ohio Revised Code, and declaring the necessity that this Resolution become immediately effective. [See Page 247]

Sponsors: County Executive Ronayne, Council President Jones, and Councilmembers Conwell, Kelly, Miller, Sweeney, Tuma, Gallagher, Turner, Stephens and Simon

g) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2023-0263: A Resolution confirming the County Executive's appointment of Rebekah Dorman, Ph.D. to serve on the Alcohol, Drug Addiction and Mental Health Services Board of

Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 251]

Sponsors: County Executive Ronayne, Conwell, Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 2) R2023-0264: A Resolution confirming the County Executive's reappointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 253]

Sponsors: County Executive Ronayne and Councilmember Miller

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 3) R2023-0265: A Resolution confirming the County Executive's appointment of Adrian Maldonado to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 258]

Sponsor: County Executive Ronayne and Councilmember Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 4) R2023-0266: A Resolution confirming the County Executive's appointment of Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 263]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 5) R2023-0268: A Resolution confirming the County Executive's appointment of Airica Steed to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 268]

Sponsors: County Executive Ronayne and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 6) R2023-0269: A Resolution confirming the County Executive's appointment of William Seelbach to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 278]

Sponsors: County Executive Ronayne and Councilmember Miller

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 7) R2023-0271: A Resolution confirming the County Executive's appointment of Brad Cromes, upon his taking the oath of office, as County Treasurer, and declaring the necessity that this Resolution become immediately effective. [See Page 282]
Pending referral from Committee

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Committee of the Whole – Jones

- 8) R2023-0272: An Emergency Resolution authorizing the County Executive to enter into a Local Governance Agreement with the City of Cleveland and a to-be-formed non-profit organization to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area; and declaring the necessity that this Resolution become immediately effective. [See Page 288]

County Executive Ronayne

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 9) R2023-0274: A Resolution authorizing an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erievue, LLC dba Alto 55 for lease of space located at 75 Erievue Plaza, Cleveland, for the operation of the Family Justice Center by the Department of Public Safety and Justice Services/Witness/Victim for the period 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 292]

Sponsor: County Executive Ronayne/Departments of Public Works and Public Safety and Justice Services/Division of Witness/Victim

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

h) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2023-0270: A Resolution confirming the County Executive’s appointment of Stephen Love to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 299]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 2) R2023-0273: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2023 to extend the time period to 10/1/2024 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18,00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of

proportional share of utilities; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 304]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2023-0275: A Resolution making an award on RQ12689 to The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 3737 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$7,049,090.44 to fund said contract; and declaring the necessity that this Resolution become immediately effective: [See Page 311]
- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
 - b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
 - c) Bridge No. 09.68 over Cuyahoga River in the Cities of Independence and Village of Valley View.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 4) R2023-0276: A Resolution authorizing amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013- 9/14/2023 to extend the time period to 9/14/2026, to change the terms effective

9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:[See Page 316]

- a) Contract No. 3681 Green Road Services Center, located at 4329 Green Road, Highland Hills, in the amount not-to-exceed \$3.00.
- b) Contract No. 3682 William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$3.00.

Sponsors: County Executive Ronayne/on behalf of Cuyahoga County Board of Developmental Disabilities

i) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2023-0227: A Resolution amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and streets located in various municipalities in connection with the 2021-2024 Transportation Improvement Program, by changing the termini for Forbes Road from First Place to Richmond Road to Fair Oaks Road to Richmond Road in the Cities of Bedford, Bedford Heights and Village of Oakwood and to change the total estimated project cost from \$930,000.00 to \$2,130,000.00; and declaring the necessity that this Resolution become immediately effective: [See Page 327]

- i) **Forbes Road from First Place to Richmond Road in the City of Bedford Heights and Village of Oakwood - Council Districts 6 and 9; total estimated project cost \$930,000.00.**
- ii) Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$900,000.00.
- iii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$780,000.00.

- iv) Green Road from Mayfield Road to Cedar Road in the City of South Euclid- Council District 11; total estimated project cost is \$3,200,000.00.
- v) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights- Council District 11; total estimated project cost \$860,000.00.
- vi) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma- Council District 2 and 4; total estimated project cost \$3,460,000.00.
- vii) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood- Council District 6; total estimated project cost \$1,930,000.00.
- viii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted- Council District 1; total estimated project cost \$840,000.00.
- ix) Rockside Road from East 141st Street to Sector Drive in the City of Maple Heights- Council District 8; total estimated project cost \$2,180,000.00.
- x) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood- Council District 2; total estimated project cost \$2,850,000.00.
- xi) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield- Council District 11; total estimated project cost \$860,000.00.
- xii) East 200th Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid- Council District 10 and 11; total estimated project cost \$1,670,000.00.

- xiii) Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights- Council District 8; total estimated project cost \$1,050,000.00.
- xiv) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights- Council District 2 and 4; total estimated project cost \$770,000.00

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmembers Miller, Simon, Stephens, Conwell, Turner and Kelly

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2023-0241: A Resolution confirming the County Executive’s appointment of Christopher Alvarado as Director of the Department of Regional Collaboration, and declaring the necessity that this Resolution become immediately effective.[See Page 334]

Sponsors: County Executive Ronayne and Councilmembers Conwell, Stephens, Turner, Sweeney and Jones

Committee Assignment and Chair: Committee of the Whole – Jones

- 3) R2023-0246: A Resolution authorizing a payment to The Mt. Sinai Health Care Foundation, as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 339]

Sponsors: County Executive Ronayne/Department of Development and Councilmembers Turner, Conwell and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 4) R2023-0247: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25th Street, LLC for the benefit of a mixed-use, real estate redevelopment project for property

located at 2168 West 25th Street, Cleveland, Ohio; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 344]

Sponsors: County Executive Ronayne/Department of Development and Councilmember Conwell

Committee Assignment and Chair: Economic Development & Planning – Schron

- 5) R2023-0248: A Resolution amending Resolution No. R2023-0122, dated 5/23/2023, which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023, by removing Village of Highland Hills and reducing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and declaring the necessity that this Resolution become immediately effective: [See Page 348]
- h) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for a Comprehensive Plan Update.**
 - a) City of Bedford in the amount not-to-exceed \$150,000.00 for the Bedford Gazebo and Train Station Repair Project.
 - b) City of Berea in the amount not-to-exceed \$150,000.00 for the Emerson Avenue Improvement Project.
 - c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Brooklyn Recreation Center Natatorium Roof and Skylight Replacement.
 - d) City of Brooklyn Heights in the amount not-to-exceed \$150,000.00 for the ADA Restroom Project.
 - e) Village of Cuyahoga Heights in the amount not-to-exceed \$150,000.00 for the East 71st Street Stabilization Project.

- f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for the Public Facility Regional Environmental Improvement Project.
- g) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dan Kostel Recreation Center Infrastructure and Accessibility Improvement Project.
- i) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Restoration Project-Phase 2: Construction of Shelter and Bandstand.
- j) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for installation of ADA Playground Equipment and Surfacing.
- k) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for the Bardbury Avenue Resurfacing Project.
- l) Village of Newburgh Heights in the amount not-to-exceed \$69,930.00 for Master Planning services.
- m) City of North Olmsted in the amount not-to-exceed \$150,000.00 for the Brookpark Road Underpass Pedestrian Safety Enhancement Project.
- n) Village of North Randall in the amount not-to-exceed \$150,000.00 for the Housing Rehabilitation and Preservation Program.
- o) Village of Oakwood in the amount not-to-exceed \$150,000.00 for the Tryon Road Pedestrian Safety Improvement Project.
- p) Olmsted Township in the amount not-to-exceed \$150,000.00 for the Cook Road Sidewalk Project.
- q) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the purchase of a Fire Paramedic Vehicle.

- r) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Fire Station No. 1 Roof Replacement.
- s) City of South Euclid in the amount not-to-exceed \$150,000.00 for the South Belvoir Boulevard Phase 2: Concrete Repair Project.
- t) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for the Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 4.
- u) Village of Woodmere in the amount not-to-exceed \$85,000.00 for the Exterior Home Maintenance Grant Program.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Turner, Tuma, Sweeney, Kelly, Simon and Gallagher

Committee Assignment and Chair: Community Development – Stephens

- 6) R2023-0250: A Resolution authorizing an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; and declaring the necessity that this Resolution become immediately effective. [See Page 353]

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

j) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2023-0014: An Ordinance providing for the adoption of a new Section 3.04 of the Cuyahoga County Employee handbook; and declaring the necessity that this Ordinance [See Page 357]

become immediately effective.

Sponsors: County Executive Ronayne/Department of Human Resources and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, OCTOBER 24, 2023
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, SEPTEMBER 26, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:00 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 3:07 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Turner, Stephens, Simon, Kelly, Miller, Sweeney, Tuma, Gallagher, Schron and Jones were in attendance and a quorum was determined.

[Clerk's Note: Councilmember Simon joined the meeting shortly after the roll call was taken.]

3. PUBLIC COMMENT

- a) Kareem Henton, Cuyahoga County Jail Coalition, addressed Council regarding the new Jail proposal.**

- g) Josiah Quarles, Northeast Ohio Coalition for Homelessness, addressed Council regarding the collaborative County and City strategic planning initiatives regarding unsheltered homelessness for residents in Cuyahoga County.**

4. ITEM REFERRED TO COMMITTEE / CONFIRMATION HEARING:

- a) R2023-0241: A Resolution confirming the County Executive's appointment of Christopher Alvarado as Director of the Department of Regional Collaboration, and declaring the necessity that this Resolution become immediately effective.**

Council President Jones made a brief statement regarding the confirmation hearing process for Resolution No. R2023-0241.

Mr. Christopher Alvarado, County Executive Ronayne’s nominee for the position of Director of the Department of Regional Collaboration, was called upon to deliver an opening statement. He provided background into his education, experience and qualifications for the position.

Councilmembers asked questions of Mr. Alvarado pertaining to his experience and expertise, which he answered accordingly.

On a motion by Mr. Jones with a second by Mr. Sweeney, Resolution No. R2023-0241 was considered and approved by unanimous roll-call vote to be referred to the full Council agenda for second reading.

Councilmembers Conwell, Stephens, Turner, Sweeney and Jones requested their names be added as sponsors to the legislation.

5. EXECUTIVE SESSION

- a) Collective bargaining matters, including:
 - i) a Collective Bargaining Agreement between Cuyahoga County Veterans Service Commission and the American Federation of State, County and Municipal Employees, Ohio Council 8, representing approximately 19 employees in various classifications for the period 9/26/2023-9/25/2026.
- b) Pending or imminent court action

A motion was made by Ms. Conwell, seconded by Mr. Sweeney and approved by unanimous roll-call vote to move to Executive Session for the purposes of discussing a collective bargaining matter and pending or imminent court action and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 3:53p.m. The following Councilmembers were present: Tuma, Gallagher, Schron, Conwell, Stephens, Simon, Kelly, Miller, Sweeney and Jones.

The following additional attendees were present: Law Director Rick Manoloff; Assistant Law Director Greg Huth; Assistant Law Director Melisa Fisco; Mr. Jon Reiss, Executive Director of the Veterans Services Commission; Assistant Prosecuting Attorney Brendan Healy; Craig Morice, Attorney, Civil Division, Prosecutor’s Office; Council Chief of Staff Joseph Nanni, Legislative Budget Advisor Trevor McAleer, Special Counsel Michael King and Policy Analyst James Boyle.

At 4:19 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 4:19 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 26, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:01 p.m.

2. ROLL CALL

Councilmembers Schron, Conwell, Turner, Stephens, Kelly, Miller, Sweeney, Tuma Gallagher and Jones were in attendance and a quorum was determined. Ms. Simon entered the meeting after the roll call was taken.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

- a) Retired Mayor Thomas Longo, City of Garfield Heights addressed Council regarding Resolution No. 2023-0182, A Resolution authorizing a Real Estate Option to Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC, or its designee, for the purchase of certain parcels of real property in Garfield Heights, Ohio.**
- b) County Councilman Martin Sweeney, addressed Council regarding a statement a colleague made to a media outlet.**

- c) **Tim Sommerfelt, Cleveland Association of Rescue Employees, addressed Council regarding the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County Mental Health Teams.**
- d) **Loh addressed Council regarding various non-agenda items.**
- e) **Larry Heller addressed Council regarding the new jail, diversion, treatment and the new Crisis Center.**
- f) **Stephanie Thomas, Cuyahoga County Jail Coalition addressed Council regarding funding for the new Jail.**
- g) **Kareem Henton, Cuyahoga County Jail Coalition, addressed Council regarding the new Jail proposal.**
- h) **Victor Goodman, City of Euclid Resident, addressed Council regarding youth crimes and building a new Juvenile Justice Center.**
- i) **Jon Eckerle, City of Cleveland Resident addressed Council regarding a systematic long-term approach to planning regarding the justice center infrastructure.**

6. APPROVAL OF MINUTES

- a) **September 12, 2023 Committee of the Whole Meeting**
- b) **September 12, 2023 Regular Meeting**

A motion was made by Ms. Conwell, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the September 12, 2023 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Jones stated that the appropriation for the Freshwater Institute Project (Item K. Section 1.), that was deleted from the September 12 Fiscal agenda and initially referred the Finance & Budgeting Committee is now being referred to the Education, Environment & Sustainability Committee for discussion on October 4th at 3:00pm., at the request of Councilmember Simon.

Mr. Miller made a motion, seconded by Mr. Sweeney and approved by unanimous vote to change the referral of the Freshwater Institute Project from the Finance & Budgeting Committee to the Education, Environment & Sustainability Committee for discussion.

Councilmember Meredith Turner presented a Proclamation to “Thee” Beta Lambda Omega Cleveland Ohio Alumni Chapter of the Iota Phi Theta Fraternity Inc. on the occasion of its 60th Anniversary.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Ronayne reported on the Women’s Health Advisory Council and said he hopes to work with the Councilmembers and The MetroHealth System to address the barriers to health care access in the community and particularly the disparities that are affecting African-American women and thanked County Council for their leadership in this endeavor; spoke about hosting the Climate Leadership Conference on May 21 – 23, 2024 in Cleveland, where an estimated 400 people from around the country are expected to be in attendance; spoke about the opening of the Jesse Owens Olympic Plaza at Rockefeller P ark and encouraged everyone to visit this site in honor of this hometown hero; recognized September as National Hispanic Heritage Month and thanked the Hispanic citizens for their contributions to our community; and recognized Councilman Mark Castleberry, City of Parma and also the large delegation of representatives from the City of Garfield Heights, who were in attendance, and thanked them for their partnership on the jail project.

9. LEGISLATION INTRODUCED BY COUNCIL

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2023-0255.

a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2023-0255: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County Veterans Service Commission and the American Federation of State, County and Municipal Employees, Ohio Council 8, representing approximately 19 employees in various classifications for the period 9/26/2023-9/25/2026; and declaring the necessity that this Resolution become immediately effective.**

Sponsor: Council President Jones on behalf of the Cuyahoga County Veterans Service Commission

Clerk Richardson read Resolution No. R2023-0255 into the record. No further legislative action was taken by Council.

b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0256: A Resolution awarding a total sum, not to exceed \$20,000, to Forget Me Not Animal Rescue for food and medical expenses for rescued animals from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Council President Jones referred Resolution No. R2023-0256 to the Education, Environment & Sustainability Committee.

- 2) R2023-0257: A Resolution awarding a total sum, not to exceed \$100,000, to Providence House for the Providence House East Side Community Services Hub from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Council President Jones referred Resolution No. R2023-0257 to the Community Development Committee.

- 3) R2023-0258: A Resolution awarding a total sum, not to exceed \$25,000, to the Greater Cleveland Habitat for Humanity, Inc. for the Cleveland Habitat Headquarters Building Acquisition Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Council President Jones referred Resolution No. R2023-0258 to the Community Development Committee.

- 4) R2023-0259: A Resolution awarding a total sum, not to exceed \$50,000 to To Attain Healing LLC for the community mental behavioral health center project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Council President Jones referred Resolution No. R2023-0259 to the Health, Human Services & Aging Committee.

- 5) R2023-0260: A Resolution awarding a total sum, not to exceed \$500,000, to the Famicos Foundation for the Glenville Housing Preservation Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Council President Jones referred Resolution No. R2023-0260 to the Community Development Committee.

- 6) R2023-0261: A Resolution awarding a total sum, not to exceed \$10,000, to the Lee Road Baptist Church for the Harvard Family Institute Program from the District 9 ARPA Community Grant Fund, and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2023-0261 to the Community Development Committee.

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2023-0222: A Resolution awarding a total sum, not to exceed \$250,000, to Mobile Med1 d.b.a. Medworks for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell, Turner, Miller and Sweeney

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0222 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 2) R2023-0230: A Resolution awarding a total sum, not to exceed \$20,000, to the Metro West Community Development Corp for the Future Ink Graphics' Creative Development Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0230 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 3) R2023-0231: A Resolution awarding a total sum, not to exceed \$25,000, to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Sweeney and Conwell

Committee Assignment and Chair: Public Safety & Justice Services – Gallagher

Clerk Richardson read Resolution No. R2023-0231 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 4) R2023-0232: A Resolution awarding a total sum, not to exceed \$100,000, to Hazelwood Court, LLC for the Hazelwood Court Senior Housing Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Turner

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0232 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 5) R2023-0233: A Resolution awarding a total sum, not to exceed \$10,000, to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0233 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 6) R2023-0234: A Resolution awarding a total sum, not to exceed \$20,000, to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0234 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 7) R2023-0236: A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective:

- i) Appointment:

for an unexpired term ending 11/5/2025:

a) Brigadier General Peter Collins

ii) Reappointments:

for the term 11/16/2023 – 11/15/2028:

a) Donald N. Jaffe

b) Richard T. Prasse

c) Michael R. Sliwinski

Sponsor: Council President Jones

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

Clerk Richardson read Resolution No. R2023-0236 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution Nos. R2023-0223 & R2023-0235.

1) R2023-0223: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2023-0223 was considered and adopted by unanimous vote.

- 2) R2023-0235: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2023-0235 was considered and adopted by unanimous vote.

e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2023-0015: An Ordinance amending Section 206.12 of the Cuyahoga County Code to codify the county’s planning regions represented by the Cuyahoga County Planning Commission and to clarify the procedures for the designation of alternates, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Ordinance No. O2023-0015 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

10. LEGISLATION INTRODUCED BY EXECUTIVE

f) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution No. R2023-0262.

- 1) R2023-0262: A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal

appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2023-0238 dated 9/12/2023 offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2023-0262 was considered and adopted by unanimous vote.

g) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0263: A Resolution confirming the County Executive's appointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective.

Appointments:

- i) Michelle Curry
- ii) Rebekah Dorman, PhD
- iii) Molly Wimbiscus, MD

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0263 to the Human Resources, Appointments & Equity Committee.

- 2) R2023-0264: A Resolution confirming the County Executive's reappointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0264 to the Human Resources, Appointments & Equity Committee.

- 3) R2023-0265: A Resolution confirming the County Executive's appointment of Adrian Maldonado to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0265 to the Human Resources, Appointments & Equity Committee.

- 4) R2023-0266: A Resolution confirming the County Executive's appointment of Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0266 to the Human Resources, Appointments & Equity Committee.

- 5) R2023-0267: A Resolution confirming the County Executive's appointment of Kim Shelnick to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0267 to the Human Resources, Appointments & Equity Committee.

- 6) R2023-0268: A Resolution confirming the County Executive's appointment of Airica Steed to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0268 to the Human Resources, Appointments & Equity Committee.

- 7) R2023-0269: A Resolution confirming the County Executive's appointment of William Seelbach to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 7/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0269 to the Human Resources, Appointments & Equity Committee.

- 8) R2023-0270: A Resolution confirming the County Executive's appointment of Stephan Love to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0270 to the Human Resources, Appointments & Equity Committee.

- 9) R2023-0271: A Resolution confirming the County Executive's appointment of Brad Cromes, upon his taking the oath of office, as County Treasurer, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0271 to the Committee of the Whole.

- 10) R2023-0272: A Resolution authorizing the County Executive to enter into a Local Governance Agreement with the City of Cleveland and a to-be-formed non-profit organization to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Jones referred Resolution No. R2023-0272 to the Education, Environment & Sustainability Committee.

- 11) R2023-0273: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period 10/2/2018 – 10/1/2023 to extend the time period to 10/1/2024 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18,00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of proportional share of utilities; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2023-0273 to the Public Works, Procurement & Contracting Committee.

- 12) R2023-0274: A Resolution authorizing an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erievue, LLC dba Alto 55 for lease of space located at 75 Erievue Plaza, Cleveland, for the operation of the Family Justice Center by the Department of Public Safety and Justice Services/Witness/Victim for the period 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Departments of Public Works and Public Safety and Justice Services/Division of Witness/Victim

Council President Jones referred Resolution No. R2023-0274 to the Public Works, Procurement & Contracting Committee.

- 13) R2023-0275: A Resolution making an award on RQ12689 to The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley

Road bridges in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 3737 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$7,049,090.44 to fund said contract; and declaring the necessity that this Resolution become immediately effective:

- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
- b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Bridge No. 09.68 over Cuyahoga River in the Cities of Independence and Village of Valley View.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2023-0274 to the Public Works, Procurement & Contracting Committee.

14) R2023-0276: A Resolution authorizing amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013- 9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3681 Green Road Services Center, located at 4329 Green Road, Highland Hills, in the amount not-to-exceed \$3.00.
- b) Contract No. 3682 William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$3.00.

Sponsors: County Executive Ronayne/on behalf of Cuyahoga County Board of Developmental Disabilities

Council President Jones referred Resolution No. R2023-0276 to the Public Works, Procurement & Contracting Committee.

- 15) R2023-0277: A Resolution making an award on RQ12944 to various providers in the amount not-to-exceed \$1,257,500.00 for Supplemental Nutrition Assistance Program (SNAP) to Skills Employment and Training Program for the period 10/1/2023 – 9/30/2024; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 3684 with The Centers for Families and Children in an anticipated amount not-to-exceed \$130,000.00.
 - b) Contract No. 3704 with Cleveland Center for Arts & Technology dba NewBridge Cleveland in an anticipated amount not-to-exceed \$400,000.00.
 - c) Contract No. 3707 with Cuyahoga County Public Library in an anticipated amount not-to-exceed \$27,500.00.
 - d) Contract No. 3710 with Goodwill Industries of Greater Cleveland in an anticipated amount not-to-exceed \$50,000.00.
 - e) Contract No. 3706 with Lutheran Metropolitan Ministry in an anticipated amount not-to-exceed \$150,000.00.
 - f) Contract No. 3708 with Towards Employment in an anticipated amount not-to-exceed \$200,000.00.
 - g) Contract No. 3711 with West Side Catholic Center in an anticipated amount not-to-exceed \$300,000.00.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Job and Family Services

Council President Jones referred Resolution No. R2023-0277 to the Health, Human Services & Aging Committee.

h) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

1) R2023-0227: A Resolution amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and streets located in various municipalities in connection with the 2021-2024 Transportation Improvement Program, by changing the termini for Forbes Road from First Place to Richmond Road to Fair Oaks Road to Richmond Road in the Cities of Bedford, Bedford Heights and Village of Oakwood and to change the total estimated project cost from \$930,000.00 to \$2,130,000.00; and declaring the necessity that this Resolution become immediately effective:

- i) Forbes Road from First Place to Richmond Road in the City of Bedford Heights and Village of Oakwood - Council Districts 6 and 9; total estimated project cost \$930,000.00.
- ii) Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$900,000.00.
- iii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$780,000.00.
- iv) Green Road from Mayfield Road to Cedar Road in the City of South Euclid- Council District 11; total estimated project cost is \$3,200,000.00.
- v) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights- Council District 11; total estimated project cost \$860,000.00.
- vi) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma- Council District 2 and 4; total estimated project cost \$3,460,000.00.

- vii) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood- Council District 6; total estimated project cost \$1,930,000.00.
- viii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted- Council District 1; total estimated project cost \$840,000.00.
- ix) Rockside Road from East 141st Street to Sector Drive in the City of Maple Heights- Council District 8; total estimated project cost \$2,180,000.00.
- x) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood- Council District 2; total estimated project cost \$2,850,000.00.
- xi) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield- Council District 11; total estimated project cost \$860,000.00.
- xii) East 200th Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid- Council District 10 and 11; total estimated project cost \$1,670,000.00.
- xiii) Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights- Council District 8; total estimated project cost \$1,050,000.00.
- xiv) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights- Council District 2 and 4; total estimated project cost \$770,000.00

Sponsors: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmembers Miller, Simon, Stephens, Conwell, Turner and Kelly

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

Clerk Richardson read Resolution No. R2023-0227 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 2) R2023-0241: A Resolution confirming the County Executive’s appointment of Christopher Alvarado as Director of the Department of Regional Collaboration, and declaring the necessity that this Resolution become immediately effective. Pending Referral from Committee

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Committee of the Whole – Jones

Clerk Richardson read Resolution No. R2023-0241 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 3) R2023-0246: A Resolution authorizing a payment to The Mt. Sinai Health Care Foundation, as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Development and Councilmembers Turner, Conwell and Miller

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0246 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 4) R2023-0247: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25th Street, LLC for the benefit of

a mixed-use, real estate redevelopment project for property located at 2168 West 25th Street, Cleveland, Ohio; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

Clerk Richardson read Resolution No. R2023-0247 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 5) R2023-0248: A Resolution amending Resolution No. R2023-0122, dated 5/23/2023, which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023, by removing Village of Highland Hills and reducing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and declaring the necessity that this Resolution become immediately effective:
 - h) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for a Comprehensive Plan Update.
 - a) City of Bedford in the amount not-to-exceed \$150,000.00 for the Bedford Gazebo and Train Station Repair Project.
 - b) City of Berea in the amount not-to-exceed \$150,000.00 for the Emerson Avenue Improvement Project.
 - c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Brooklyn Recreation Center Natatorium Roof and Skylight Replacement.
 - d) City of Brooklyn Heights in the amount not-to-exceed \$150,000.00 for the ADA Restroom Project.

- e) Village of Cuyahoga Heights in the amount not-to-exceed \$150,000.00 for the East 71st Street Stabilization Project.
- f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for the Public Facility Regional Environmental Improvement Project.
- g) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dan Kostel Recreation Center Infrastructure and Accessibility Improvement Project.
- i) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Restoration Project-Phase 2: Construction of Shelter and Bandstand.
- j) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for installation of ADA Playground Equipment and Surfacing.
- k) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for the Bardbury Avenue Resurfacing Project.
- l) Village of Newburgh Heights in the amount not-to-exceed \$69,930.00 for Master Planning services.
- m) City of North Olmsted in the amount not-to-exceed \$150,000.00 for the Brookpark Road Underpass Pedestrian Safety Enhancement Project.
- n) Village of North Randall in the amount not-to-exceed \$150,000.00 for the Housing Rehabilitation and Preservation Program.
- o) Village of Oakwood in the amount not-to-exceed \$150,000.00 for the Tryon Road Pedestrian Safety Improvement Project.
- p) Olmsted Township in the amount not-to-exceed \$150,000.00 for the Cook Road Sidewalk Project.

- q) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the purchase of a Fire Paramedic Vehicle.
- r) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Fire Station No. 1 Roof Replacement.
- s) City of South Euclid in the amount not-to-exceed \$150,000.00 for the South Belvoir Boulevard Phase 2: Concrete Repair Project.
- t) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for the Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 4.
- u) Village of Woodmere in the amount not-to-exceed \$85,000.00 for the Exterior Home Maintenance Grant Program.

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Turner, Tuma, Sweeney, Kelly, Simon and Gallagher

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0248 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- 6) R2023-0250: A Resolution authorizing an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0250 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

- i) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution Nos. R2023-0226, R2023-0228, R2023-0240, R2023-0242, R2023-0243, R2023-0244, R2023-0245, R2023-0249, R2023-0252, R2023-0252, R2023-0253 & R2023-0254.

- 1) R2023-0226: A Resolution confirming the County Executive’s appointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for an unexpired term ending 4/30/2024, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2023-0226 was considered and adopted by unanimous vote.

- 2) R2023-0228: A Resolution authorizing an amendment to Contract No. 1383 (fka Contract No. CE1700088-01) with Level 3 Communications, LLC for lease of parking lot spaces located at 4000 Euclid Ave., Cleveland for use by the Department of Health and Human Services for the period 4/1/2017 – 6/30/2023, to extend the time period to 6/30/2028, to change the terms effective 7/1/2023 and for additional funds in the amount not-to-exceed \$157,500.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0228 was considered and adopted by unanimous vote.

- 3) R2023-0240: A Resolution accepting the revised rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2023-0240 was considered and adopted by unanimous vote.

- 4) R2023-0242: A Resolution authorizing an amendment to Contract No. CM402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 9/30/2023 to extend the time period to 9/30/2024 and for additional funds in the amount of \$7,876,928.00, for a total not-to-exceed amount of \$17,740,473.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Sheriff Department

Committee Assignment and Chair: Public Safety & Justice Services – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Schron, Resolution No. R2023-0242 was considered and adopted by majority roll-call vote, with Councilmembers Schron, Kelly, Miller, Tuma, Gallagher and Jones voting in the affirmative and Councilmembers Conwell, Turner, Stephens, Simon and Sweeney casting dissenting votes.

- 5) R2023-0243: A Resolution making an award on Purchase Order No. 23003289 to The Safety Company LLC dba MTech Company in the amount not-to-exceed \$548,740.00 for a state contract purchase of (1) replacement, new GapVax

Combination Jet/Vacuum Machine for the Sanitary Engineering Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2023-0243 was considered and adopted by unanimous vote.

- 6) R2023-0244: A Resolution making an award on Purchase Order No. 23003578 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$3,165,625.00 for a joint government cooperative purchase of (5) replacement, new, never titled sewer vac trucks for use by the Sanitary Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0244 was considered and adopted by unanimous vote.

- 7) R2023-0245: A Resolution making an award on RQ11528 to Sarchione Ford of Alliance in the amount not-to-exceed \$520,071.00 for the purchase of (3) new, never titled Ford F-550 regular cab trucks and (3) new never titled Ford F-550 crew trucks, for use by the Road and Bridge Division; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0245 was considered and adopted by unanimous vote.

- 8) R2023-0249: A Resolution authorizing HOME and Emergency Rental Assistance 2 loans to various organizations, or their designees, in the total amount not-to-exceed \$6,350,000.00 for various affordable housing projects; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loans and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Benjamin Rose Institute on Aging in the amount not-to-exceed \$1,000,000.00 for the construction of (20) new units and rehabilitation of (60) units at the Margaret Wagner Senior Apartments, located at 2373 Euclid Avenue, in the City of Cleveland Heights.
 - b) Commonwealth Development Corporation of America in the amount not-to-exceed \$450,000.00 for the construction of (49) new units at the Garrett Square Senior Apartments, located at East 125th Street, in the City of Cleveland.
 - c) Commonwealth Development Corporation of America in the amount not-to-exceed \$1,000,000.00 for the construction of (48) new units at the Puritas Senior Apartments, located at 14410 Puritas Avenue, in the City of Cleveland.
 - d) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,000,000.00 for the construction of (62) new units at the Emerald Senior, located at 11100 Superior Avenue, in the City of Cleveland.
 - e) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the rehabilitation of (4) housing units and construction of (1) housing unit for Nelson Court Phase II Project, located at 11714 – 11716 Nelson Court, in the City of Lakewood.
 - f) Famicos Foundation in the amount not-to-exceed \$450,000.00 for the construction of (40) newly

constructed single family housing units in the City of Cleveland.

g) Flaherty & Collins in the amount not-to-exceed \$1,000,000.00 for the construction of (61) new units for low-income families in the City of Cleveland.

h) Levin Group Inc. in the amount not-to-exceed \$1,000,000.00 to construct (60) multi-family housing units for a mixed-used, mixed-income, mixed-population, historic adaptive-reuse of a vacant property, located at 3160 West 33rd Street, in the City of Cleveland.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

On a motion by Ms. Stephens with a second by Ms. Turner, Resolution No. R2023-0249 was considered and adopted by unanimous vote.

9) R2023-0251: A Resolution authorizing a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000,000.00 for emergency rental and utility services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2023 – 6/30/2025; authorizing the County Executive to execute Contract No. 3407 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development – Stephens

On a motion by Ms. Stephens with a second by Ms. Turner, Resolution No. R2023-0251 was considered and adopted by unanimous vote.

10) R2023-0252: A Resolution making awards on RQ11808 to various providers in the total amount not-to-exceed \$8,353,645.74 for youth workforce employment, education

and training services in connection with Comprehensive Case Management Employment Program for the period 7/1/2023 - 6/30/2025; authorizing the County Executive to execute Contract Nos. 3414, 3634, 3646, 3649 & 3651 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) For out-of-school services:

- a) Contract No. 3414 with The Kaiser Group (DE) LLC dba Dynamic Workforce Solutions in the amount not-to-exceed \$2,411,259.36.
- b) Contract No. 3634 with Towards Employment in the amount not-to-exceed \$1,587,017.00.
- c) Contract No. 3646 with Ohio Guidestone in the amount not-to-exceed \$2,291,896.81.
- d) Contract No. 3649 with Cuyahoga Community College District in the amount not-to-exceed \$1,775,642.15.

ii) For in-school services:

- a) Contract No. 3651 with Cuyahoga Community College District in the amount not-to-exceed \$287,830.42.

Sponsor: County Executive Ronayne/Department of Workforce Development

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Turner, Resolution No. R2023-0252 was considered and adopted by unanimous vote.

- 11) R2023-0253: A Resolution authorizing an amendment to Agreement No. 1175 with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 12/31/2022 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-

exceed \$1,645,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2023-0253 was considered and adopted by unanimous vote.

- 12) R2023-0254: A Resolution authorizing a contract with Medical Mutual of Ohio in the amount not-to-exceed \$1,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2023 – 12/31/2023; authorizing the County Executive to execute Contract No. 3403 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2023-0254 was considered and adopted by unanimous vote.

j) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2023-0182: A Resolution authorizing a Real Estate Option to Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC, or its designee, for the purchase of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-004, 542-15-002, and 542-22-022, and a portion of permanent parcel number 542-14-002, in an amount not to exceed \$38,703,000.00; authorizing the County Executive to take all necessary actions

and to execute the Purchase Agreement and any and all other agreements and documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Committee of the Whole

Clerk Richardson read Resolution No. R2023-0182 into the record. Mr. Schron introduced a proposed substitute on the floor to Resolution No. R2023-0182. Discussion ensued.

A motion was then made by Mr. Schron seconded by Mr. Miller and approved by majority roll-call vote to accept the proposed substitute with Councilmembers Schron, Turner, Miller, Kelly, Sweeney, Tuma Gallagher and Jones voting in the affirmative and Councilmembers Conwell, Stephens and Simon casting dissenting votes. Discussion ensued.

On a motion by Mr. Schron with a second by Mr. Miller, Resolution No. R2023-0182 was considered and adopted by majority roll-call vote, as substituted, with Councilmembers Schron, Turner, Kelly, Miller, Sweeney, Tuma, Gallagher and Jones voting in the affirmative and Councilmembers Conwell, Stephens and Simon casting dissenting votes.

Councilmember Simon called upon County Executive Ronayne not to proceed with the purchase of the Garfield Heights property without having a mechanism to fund the building of a new jail, as she does not believe this is a responsible way for Council and the County Executive to proceed.

k) **CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2023-0016: An Ordinance enacting Section 208.05 of the Cuyahoga County Code to establish a Cuyahoga County Women's Health Advisory Council to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's access to the full range of healthcare options, including reproductive and maternal health and to eliminate health disparities; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Ronayne/Councilmembers Turner, Stephens, Conwell, Sweeney and Miller

Council President Jones referred Ordinance No. O2023-0016 to the Health, Human Services & Aging Committee.

l) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2023-0014: An Ordinance providing for the adoption of a new Section 3.04 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Ronayne/Department of Human Resources and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

Clerk Richardson read Ordinance No. O2023-0014 into the record.

This item will move to the October 10, 2023 Council meeting agenda for third reading adoption.

m) CONSIDERATION OF ORDINANCES FOR THIRD READING ADOPTION

- 1) O2023-0012: An Ordinance amending and codifying Board of County Commissioners Resolution No. 2007-073101 dated July 26, 2007, and enacting new Chapter 727, Section 727.01 of the Cuyahoga County Code to change the period of time during which the County sales tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Ronayne/Fiscal Office/Office of Budget and Management and Councilmember Miller

Committee Assignment and Chair: Committee of the Whole – Jones

A motion was made by Mr. Jones and seconded by Mr. Gallagher, to adopt Ordinance No. O2023-0012. Mr. Jones then stated that if there are no objections he will refer this item back to the Committee of the Whole. Discussion ensued.

Councilmember Simon objected to sending the item back to Committee, and moved the main question of the adoption of Ordinance No. O2023-0012, which was seconded by Ms. Conwell. Discussion ensued.

A subsidiary motion was then made by Mr. Miller, seconded by Mr. Schron and approved by majority roll-call vote to recommit Ordinance No O2023-0012 back to Committee of the Whole, with Councilmembers Schron, Turner, Kelly, Miller, Sweeney, Tuma, Gallagher and Jones voting in the affirmative and Councilmembers Conwell, Stephens and Simon casting dissenting votes.

- 2) O2023-0013: An Ordinance amending and codifying Board of County Commissioners Resolution No. 2007-073102 dated July 26, 2007 and enacting new Chapter 727, Section 727.02 of the Cuyahoga County Code to change the period of time during which the County use tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Ronayne/Fiscal Office/Office of Budget and Management and Councilmember Miller

Committee Assignment and Chair: Committee of the Whole – Jones

A motion was made by Mr. Jones to adopt Ordinance No. O2023-0013. Discussion ensued.

Councilmembers Sweeney and Simon objected to sending the item back to Committee, which was seconded by Mr. Schron. Discussion ensued.

A motion was then made by Mr. Sweeney, seconded by Mr. Schron and approved by majority roll-call vote to recommit Ordinance No O2023-0013 back to the Committee of the Whole, with Councilmembers Schron, Turner, Kelly, Miller, Sweeney, Tuma, Gallagher and Jones voting in the affirmative and Councilmembers Conwell, Stephens and Simon casting dissenting votes.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will take place on Monday, October 2 at 1:00 p.m.

Mr. Tuma reported that Public Works, Procurement & Contracting will meet on Wednesday, October 4 at 10:00 a.m.

Mr. Gallagher reported that Public Safety and Justice Affairs will tentatively meet on Tuesday, October 3 at 1:00 p.m.

Ms. Simon reported that Education, Environment & Sustainability will meet on Wednesday, October 4 at 3:00 p.m.

Ms. Turner reported that Human Resources, Appointments & Equity will meet on Tuesday, October 3 at 10:00 a.m.

Ms. Stephens reported that Community Development will meet on Monday, October 2 at 10:00 a.m.

Clerk Richardson reported that Community Development Community Reinvestment Advisory Subcommittee will meet on Wednesday, September 27 at 2:00 p.m.

12. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 7:20 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0278

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$125,000, to Community Housing Solutions for the CHS Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$125,000 to Community Housing Solutions for the CHS Home Repair Program; and

WHEREAS, Community Housing Solutions estimates approximately 7 people will be served annually through this award; and

WHEREAS, Community Housing Solutions estimates the total cost of the project is \$175,000; and

WHEREAS, Community Housing Solutions indicates the other funding source(s) for this project includes \$50,000 from the Federal Home Loan Bank of Cincinnati; and

WHEREAS, Community Housing Solutions is estimating the start date of the project will be October 2023 and the project will be completed by December 2023; and

WHEREAS, Community Housing Solutions requested \$125,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$125,000 to Community Housing Solutions to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$125,000 to Community Housing Solutions from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the CHS Home Repair Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0279

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$30,000, to the Rid-All Foundation for the Green Partnerships Veterans Training Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$30,000 to the Rid-All Foundation for the Green Partnerships Veterans Training Program; and

WHEREAS, the Rid-All Foundation estimates approximately 15-20 veterans will be served annually through this award; and

WHEREAS, the Rid-All Foundation estimates approximately 3-5 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Rid-All Foundation estimates the total cost of the project is \$40,000; and

WHEREAS, the Rid-All Foundation indicates the other funding source(s) for this project includes \$10,000 from the Rid-All Foundation in in-kind contributions; and

WHEREAS, the Rid-All Foundation is estimating the start date of the project will be November 2023 and the project will be completed by May 2024; and

WHEREAS, the Rid-All Foundation requested \$30,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$30,000 to the Rid-All Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$30,000 to the Rid-All Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Green Partnerships Veterans Training Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0280

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Collaborative to End Human Trafficking for the Human Trafficking Education and Training Program for Schools from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Collaborative to End Human Trafficking for the Human Trafficking Education and Training Program for Schools; and

WHEREAS, the Collaborative to End Human Trafficking estimates approximately 1,300 people will be served annually through this award; and

WHEREAS, the Collaborative to End Human Trafficking estimates approximately 1 permanent and temporary job will be created or retained through this project; and

WHEREAS, the Collaborative to End Human Trafficking estimates the total cost of the project is \$85,000; and

WHEREAS, the Collaborative to End Human Trafficking indicates the other funding source(s) for this project includes:

- A. \$42,000 from VOCA;
- B. \$23,000 from the Cleveland Foundation;
- C. \$10,000 from Fundraising Activities; and

WHEREAS, the Collaborative to End Human Trafficking is estimating the start date of the project will be November 2023 and the project will be completed by June 2024; and

WHEREAS, the Collaborative to End Human Trafficking requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Collaborative to End Human Trafficking to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Collaborative to End Human Trafficking from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Human Trafficking Education and Training Program for Schools.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0281

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Shaker Schools Foundation for the Aisha Fraser Fund from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Shaker Schools Foundation for the Aisha Fraser Fund; and

WHEREAS, the Shaker Schools Foundation estimates approximately 120 students will be served annually through this award; and

WHEREAS, the Shaker Schools Foundation estimates the total cost of the project is \$51,000; and

WHEREAS, the Shaker Schools Foundation indicates the other funding source(s) for this project includes funding from the Shaker School District and families with financial means; and

WHEREAS, the Shaker Schools Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Shaker Schools Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Shaker Schools Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Aisha Fraser Fund.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0282

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Diaper Bank of Greater Cleveland for the Diaper Bank Expansion Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Diaper Bank of Greater Cleveland for the Diaper Bank Expansion Project; and

WHEREAS, the Diaper Bank of Greater Cleveland estimates approximately 600 people will be served annually through this award; and

WHEREAS, the Diaper Bank of Greater Cleveland estimates approximately 3 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Diaper Bank of Greater Cleveland estimates the total cost of the project is \$50,000; and

WHEREAS, the Diaper Bank of Greater Cleveland indicates the other funding source(s) for this project includes:

- A. \$5,000 from First Year Cleveland;
- B. \$2,500 from National Diaper Bank Network;
- C. \$15,000 from individual giving; and

WHEREAS, the Diaper Bank of Greater Cleveland is estimating the start date of the project will be July 2023 and the project will be completed by December 2023; and

WHEREAS, the Diaper Bank of Greater Cleveland requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Diaper Bank of Greater Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Diaper Bank of Greater Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Diaper Bank Expansion Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0283

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on September 13, 2023, 2023, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through N) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Driver's License Project: The PRC is committed to supporting the County's efforts to become an employer of choice through our work with the systems involved in employment for non-bargaining classified personnel. One of our goals in 2023 is to address potential barriers to employment in the County's non-bargaining classified jobs in an effort to increase accessibility to those

jobs. Nearly 30% of the County's classifications currently require a driver's license. The Class and Comp team is reviewing those classifications to ensure that this requirement is a valid one; the requirement may have a socio-economic impact on our applicant pools and we want to ensure the license is truly a legitimate requirement for each of these classifications.

Proposed Revised Classifications:

Exhibit A: Class Title: *Accountant 1*
Class Number: 11061
Pay Grade: 16A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to PG or FLSA status.

Exhibit B: Class Title: *Accountant 2*
Class Number: 11062
Pay Grade: 8A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirement section was added. No change to PG or FLSA status.

Exhibit C: Class Title: *Board of Control Coordinator*
Class Number: 10101
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirement section was added. No change to PG or FLSA status.

Exhibit D: Class Title: *Business Intelligence Analyst*
Class Number: 16421
Pay Grade: 9B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential job functions, language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit E: Class Title: *Case Manager*
Class Number: 10021
Pay Grade: 4A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, additional requirements, and language and formatting. A technology section was added. No change to PG or FLSA status.

- Exhibit F: Class Title: *Medical Secretary*
Class Number: 10011
Pay Grade: 4A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, additional requirements and language and formatting. A technology requirement was added. No change to PG or FLSA status.
- Exhibit G: Class Title: *Physical Structure Security Specialist*
Class Number: 15021
Pay Grade: 7A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential job functions, physical ability, environmental ability, language and formatting. A technology section was added. No change to pay grade or FLSA status.
- Exhibit H: Class Title: *Residential/Agricultural Appraisal Coordinator*
Class Number: 20011
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the additional requirements, mathematical ability, environmental ability, language and formatting. A technology section was added. No change to pay grade or FLSA status.
- Exhibit I: Class Title: *Senior Business Intelligence Analyst*
Class Number: 16422
Pay Grade: 13B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential functions, degree requirements, language and formatting. A technology section was added. No change to pay grade or FLSA status.
- Exhibit J: Class Title: *Senior Supervisor, Nursing*
Class Number: 17032
Pay Grade: 13A/Exempt
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential functions, language and formatting. A technology section was added. Pay grade increased from 12A to 13A.
- Exhibit K: Class Title: *Supervisor, Case Manager (Supervisor, MEO Administrative)*
Class Number: 10022
Pay Grade: 7A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the title, essential job functions,

minimum qualifications, additional requirements, and language and formatting. A technology requirement was added. No change to PG or FLSA status.

Exhibit L: Class Title: *Supervisor, Nursing*
Class Number: 17031
Pay Grade: 12A/Exempt
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential functions, language and formatting. A technology section was added. Paygrade increased from 11A to 12A.

Proposed Deleted Classifications:

Exhibit M: Class Title: *Assistant Director*
Class Number: 10271
Pay Grade: 17A/Exempt
* This classification has been vacant for years. Many of the duties performed by this specification are typically assigned to unclassified Deputy Directors.

Exhibit N: Class Title: *Supervisor, Medical Secretary*
Class Number: 10012
Pay Grade: 7/Non-Exempt
* The duties of this classification have been distributed to the Supervisor, Case Manager (Now Supervisor, MEO Administrative) and there is no intention to utilize this classification in the future.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee
Committee(s) Assigned:

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
PERSONNEL REVIEW COMMISSION
MEMORANDUM**

Date: September 21, 2023

To: Cuyahoga County Council President Pernel Jones Jr.
Council Members, Human Resources, Appointments & Equity
Committee

From: Deborah Southerington, Chairwoman
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on September 13, 2023, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them.

The PRC is committed to supporting the County's diversity and inclusion efforts to become an employer of choice through our work with the systems involved in employment for non-bargaining classified personnel. One of our goals in 2023 is to address potential barriers to employment in the County's non-bargaining classified jobs in an effort to increase accessibility to those jobs. Nearly 30% of the County's classifications currently require a driver's license. The Class and Comp team reviewed those classifications to ensure that this requirement is a valid one; the requirement may have a socio-economic impact on our applicant pools as it disproportionately affects people of color, and we wanted to ensure the license is truly a legitimate requirement for each of these classifications. As a result of this project, we are recommending removing the drivers license requirement from 30 (25%) of the 119 classifications requiring it.

Details of the recommended changes are below:

DRIVERS LICENSE PROJECT	PAY GRADE and FLSA STATUS	DEPARTMENT
See attached	No Change	See attached

PROPOSED REVISED CLASSIFICATIONS

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Accountant 1 11061	6A Non-Exempt	6A Non-Exempt (No Change)	All Departments
Accountant 2 11062	8A Exempt	8A Exempt (No Change)	All Departments
Board of Control Coordinator 10101	13A Exempt	13A Exempt (No Change)	Purchasing
Business Intelligence Analyst 16421	9B Exempt	9B Exempt (No Change)	All Departments
Case Manager 10021	4A Non-Exempt	4A Non-Exempt (No Change)	Medical Examiner
Medical Secretary 10011	4A Non-Exempt	4A Non-Exempt (No Change)	Medical Examiner
Physical Structure Security Specialist 15021	7A Non-Exempt	7A Non-Exempt (No Change)	Public Works
Residential/Agricultural Appraisal Coordinator 20011	13A Exempt	13A Exempt (No Change)	Fiscal
Senior Business Intelligence Analyst 16422	13B Exempt	13B Exempt (No Change)	All Departments
Senior Supervisor, Nursing 17032	12A Exempt	13A Exempt	Human Services
Supervisor, Case Manager (Supervisor, MEO Administrative) 10022	7A Non-Exempt	7A Non-Exempt (No Change)	Medical Examiner
Supervisor, Nursing 17031	11A Exempt	12A Exempt	Human Services

PROPOSED DELETED CLASSIFICATIONS

Classification Title	Classification Number	Pay Grade	Department
Assistant Director 10271	10271	17A Exempt	All Departments
Supervisor, Medical Secretary 10012	10012	7 Non-Exempt	Medical Examiner

cc: Thomas Colaluca, Commissioner
F. Allen Boseman, Commissioner
Rebecca Kopcienski, PRC Director
Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
Sarah A. Nemastil, HR Director
Kelli Neale, Program Officer 4

Posted: 9/7/2023

Meeting: 9/13/2023

	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
DRIVERS LICENSE PROJECT	See Attached	N/A	N/A	See Attached	The PRC is committed to supporting the County's efforts to become an employer of choice through our work with the systems involved in employment for non-bargaining classified personnel. One of our goals in 2023 is to address potential barriers to employment in the County's non-bargaining classified jobs in an effort to increase accessibility to those jobs. Nearly 30% of the County's classifications currently require a driver's license. The Class and Comp team is reviewing those classifications to ensure that this requirement is a valid one; the requirement may have a socio-economic impact on our applicant pools and we want to ensure the license is truly a legitimate requirement for each of these classifications.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
REVISED					
Accountant 1	11061	6A Non-Exempt	6A Non-Exempt (No Change)	All Departments	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to PG or FLSA status.
Accountant 2	11062	8A Exempt	8A Exempt (No Change)	All Departments	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to PG or FLSA status.
Board of Control Coordinator	10101	13A Exempt	13A Exempt (No Change)	Purchasing	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to PG or FLSA status.
Business Intelligence Analyst	16421	9B Exempt	9B Exempt (No Change)	All Departments	PRC routine maintenance. Classification last revised in 2019. Changes were made to essential functions, language, and formatting. A technology section was added. No change to pay grade or FLSA status.
Case Manager	10021	4A Non-Exempt	4A Non-Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, additional requirements, and language and formatting. A technology requirements section was added. No change to PG or FLSA status.

Medical Secretary	10011	4A Non-Exempt	4A Non-Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, additional requirements, and language and formatting. A technology requirements section was added. No change to PG or FLSA status.
Physical Structure Security Specialist	15021	7A Non-Exempt	7A Non-Exempt (No Change)	Public Works	PRC routine maintenance. Classification last revised in 2019. Changes were made to essential job functions, physical ability, environmental ability, language, and formatting. A technology section was added. No change to pay grade or FLSA status.
Residential/Agricultural Appraisal Coordinator	20011	13A Exempt	13A Exempt (No Change)	Fiscal	PRC routine maintenance. Classification last revised in 2019. Changes were made to the additional requirements, mathematical ability, environmental ability, language, and formatting. A technology section was added. No change to pay grade or FLSA status.
Senior Business Intelligence Analyst	16422	13B Exempt	13B Exempt (No Change)	All Departments	PRC routine maintenance. Classification last revised in 2019. Changes were made to essential functions, degree requirements, language, and formatting. A technology section was added. No change to pay grade or FLSA status.
Senior Supervisor, Nursing	17032	12A Exempt	13A Exempt	Human Services	PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential functions, language, and formatting. A technology section was added. Paygrade increased from 12A to 13A.
Supervisor, Case Manager (Supervisor, MEO Administrative)	10022	7A Non-Exempt	7A Non-Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2019. Updates were made to the title, essential job functions, minimum qualifications, additional requirements, and language and formatting. A technology requirements section was added. No change to PG or FLSA status.
Supervisor, Nursing	17031	11A Exempt	12A Exempt	Human Services	PRC routine maintenance. Classification last revised in 2019. Changes were made to the essential functions, language, and formatting. A technology section was added. Paygrade increased from 11A to 12A.
DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT	Rationale		
Assistant Director 10271	17A Exempt	All Departments	This classification has been vacant for years. Many of the duties performed by this specification are typically assigned to unclassified Deputy Directors.		
Supervisor, Medical Secretary 10012	7 Non-Exempt	Medical Examiner	The duties of this classification have been distributed to the Supervisor, Case Manager (Now Supervisor, MEO Administrative) and there is no intention to utilize this classification in the future.		

Personnel Review Commission DEI Initiative

Class Number	Classification Title	Department	FLSA Status	Pay Grade
See attached	See attached	See attached	No Change	No Change

Rationale:	The PRC is committed to supporting the County’s efforts to become an employer of choice through our work with the systems involved in employment for non-bargaining classified personnel. One of our goals in 2023 is to address potential barriers to employment in the County’s non-bargaining classified jobs in an effort to increase accessibility to those jobs. Nearly 30% of the County’s classifications currently require a driver’s license. The Class and Comp team is reviewing those classifications to ensure that this requirement is a valid one; the requirement may have a socio-economic impact on our applicant pools and we want to ensure the license is truly a legitimate requirement for each of these classifications.
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No. of Classifications:	119 Total 1 To be deleted 88 will keep current drivers license requirement 30 (25%) will be revised to remove drivers license requirement
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Dept.(s) Affected:	All Departments
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Fiscal Impact:	None
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Staffing Implications:	None
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PRC Contact(s):	Albert Bouchahine, Manager of Classification and Compensation
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Classification	Department	Language	Keep or Remove	Basis
9-1-1 Coordinator	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to the 22 Dispatch Centers in the County. They must attend and/or provide training on & off site and must attend various meetings held throughout the County.
Administrator, Facilities Maintenance	Public Works	Valid Driver's License and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive to all County buildings as they are responsible for all levels of facilities maintenance operations including facility improvements, building staff, custodial staff and others.
Administrator, Senior Records Management	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Advocacy Officer	Senior and Adult Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Area Construction Engineer	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between multiple project sites.
Assistant Superintendent, Maintenance	Public Works	Requires a driver's license in the State of Ohio and proof of automobile insurance	Keep	This position requires the incumbent employee to drive to all County buildings.
Associate Warden	Sheriff's Department	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive on short notice for after-hours and emergency responses.
Behavior Coordinator	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Drives to foster sites, other shelters, etc. for training courses once a week on average.
Building Rehabilitation Specialist	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive so they can inspect single and multi-family residential structures around the County.
Chief Dog Warden	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive out of the office several times a week on cases.
Chief Forensic Photographer	Medical Examiner's Office	Valid Ohio driver's license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Chief Investigator	Medical Examiner's Office	Must be capable of obtaining a valid Ohio driver's license.	Keep	This position requires the incumbent employee to drive to death scenes.
Chief Investigator - Sheriff's Department	Sheriff's Department	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive on short notice for after-hours and emergency responses.
Chief Surveyor	Public Works	A valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive when needed to visit survey site or survey field crews.
Child Health Specialist	Children and Family Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive for training purposes or meetings with contracted providers/external partners.
Classification and Compensation Specialist	Personnel Review Commission	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Clinical Coordinator	Health and Human Services	Valid driver's license and proof of automobile insurance	Keep	This position requires the incumbent employee to drive for training purposes; observing/supporting staff with family sessions or team meetings; required trainings.
Communications Coordinator 2	Information Technology	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Compensation Analyst	Human Resources	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Construction Technician	Public Works	Valid driver's license and proof of automobile insurance is required.	Keep	This position requires the incumbent employee to drive daily from project site to project site.
Consumer Affairs Investigator	Fiscal Office – Consumer Affairs	Valid driver's license, proof of automobile insurance, and a vehicle.	Keep	This position requires the incumbent employee to drive to the homes of consumers who file complaints with the County, travel to a business location that is the subject of a complaint, travel to off site locations for task force meetings, visit remote locations to further the goals of Scam Squad and other Consumer Affairs partnerships.
Consumer Affairs Specialist	Fiscal Office – Consumer Affairs	Valid driver's license, proof of automobile insurance, and a vehicle.	Keep	This position requires the incumbent employee to drive for outreach. They travel multiple times a week to remote locations with materials (boxes, tent, tablecloth, etc.) . He also does speaking engagements on behalf of the department and is responsible for arranging Scamo games at remote locations.
Contract Analyst	All Departments	Valid driver license, proof of automobile insurance, and access to a vehicle	Keep	This position requires the incumbent employees to drive and monitor contracted community programs.
Contract Analyst	All Departments	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.

Contract Compliance Officer	Equity and Inclusion	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to business locations to perform onsite visits with owners at the location as part of the certification process. Also, employee must drive to pre-bid/pre-proposal meetings and outreach events.
Critical Infrastructure Analyst	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to Columbus, Ohio for briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
Data Systems Security Coordinator	Information Technology	Valid Ohio driver license and proof of automobile insurance.	Remove	No need to drive to perform essential functions.
Deputy Sheriff, Captain	Sheriff's Department	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive on short notice for after-hours and emergency responses.
Early Childhood Mental Health System Coordinator	HHS - Office of Early Childhood/Invest in Children	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to meetings and outreach events.
Early Childhood Mental Health Therapist	Children and Family Services	Valid driver license, proof of automobile insurance, and a vehicle.	Keep	This position requires the incumbent employee to drive to provide ECMH consultation and therapy to children and families, attending team meetings; school observations and court hearings.
Early Childhood Resource & Training Coordinator	Children and Family Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to outside meetings and outreach events.
Emergency Management Specialist	Public Safety and Justice Services	Valid driver license, proof of automobile insurance, and a vehicle.	Keep	This position requires the incumbent employee to drive to Columbus, Ohio for briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
Employment Test Associate	Personnel Review Commission	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Employment Testing Proctor	Personnel Review Commission	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Employment Testing Specialist	Personnel Review Commission	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Engineer 1	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Engineer 2	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Engineer 3	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Engineer 4	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Environmental Compliance Coordinator	Human Resources	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive between County buildings frequently.
Facilities Energy Coordinator	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive between County buildings.
Forensic Pathologist 1	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive to death scenes.
Forensic Photographer	Medical Examiner's Office	Valid Ohio driver's license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Foster/Adoptive Recruitment Specialist	Children and Family Services	Valid Ohio Driver's License, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to obtain fingerprints and provide pre-service training to prospective foster parents.
Fraud Auditor	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to client visits and trainings.
Hazardous Materials (HazMat) Coordinator	Public Safety and Justice Services	Valid driver's license, proof of automobile insurance, and a vehicle.	Keep	This position requires the incumbent employee to drive to Columbus, Ohio for a briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
Homeless Management Information System Administrator	Health and Human Services	Valid driver license, proof of automobile insurance, and a vehicle	Remove	No need to drive to perform essential functions.
Human Resource Generalist	Human Resources	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings to support employees.

Human Resources Business Partner	Human Resources	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings to support employees.
IT Infrastructure Engineer 1	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings for computer deployments or issues.
IT Infrastructure Engineer 2	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings for computer deployments or issues.
IT Infrastructure Engineer 3	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings for computer deployments or issues.
IT Infrastructure Engineer 4	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive on short notice to County buildings for IT support.
IT Infrastructure Engineer 5	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive on short notice to County buildings for IT support.
IT Infrastructure Engineer 6	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive on short notice to County buildings for IT support.
Manager, CECOMS	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to Columbus, Ohio for briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
Manager, Commercial/Industrial Appraisal	Fiscal Office	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to meetings at Administration building, City Hall(s) presentations, community outreach, and training.
Manager, Emergency Management	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive Columbus, Ohio for briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
Manager, Environmental Services	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive daily from pump stations or sanitary project sites.
Manager, External Affairs	Medical Examiner's Office	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Manager, Fleet Services	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive daily for garage vehicles or to help pick up vehicles.
Manager, Health and Human Services Training	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and access to a vehicle.	Keep	This position requires the incumbent employee to drive to and from county buildings for meetings. It also requires driving to area agencies courtrooms, colleges, universities, hospitals, etc.
Manager, Investigation	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to client visits and trainings.
Manager, IT Infrastructure and Operations	Information Technology	Valid driver's license and proof of automobile insurance.	Remove	No need to drive to perform essential functions.
Manager, Mail Room	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive daily between mailrooms, Post Offices and drop routes
Manager, Morgue Operations and Investigations	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive to death scenes.
Manager, Multi-Media	Information Technology	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to work sites where video productions are being made.
Manager, Neighborhood Center	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Manager, Parking Facility	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to each of the County's managed facilities.
Manager, Print Production	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Manager, Residential/Agricultural Appraisal	Fiscal Office	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to meetings at Administration building, City Hall(s) presentations, community outreach, and training.
Manager, Witness/Victim Services	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to meetings and events across Cuyahoga County and throughout the State of Ohio.
Medical Examiner Investigator 1	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive to death scenes.
Medical Examiner Investigator 2	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive to death scenes.

Multi-Media Designer				This position requires the incumbent employee to drive to offsite events, meetings, productions as well as transport production equipment.
	Information Technology	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	
Organizational and Employee Development and Training Specialist	Human Resources	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Project Inspector	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive daily from project site to project site
Purchasing Agent	Purchasing	Valid Ohio driver license, proof of automobile insurance, and access to a vehicle.	Remove	No need to drive to perform essential functions.
Purchasing Analyst	Purchasing	Valid Ohio driver license, proof of automobile insurance, and access to a vehicle.	Remove	No need to drive to perform essential functions.
Section Chief, Engineering	Public Works			
		Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between the office, project sites, project meetings, etc.
Senior and Adult Assessment Specialist	Senior & Adult Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to conduct client visits.
Senior Contract Compliance Officer				This position requires the incumbent employee to drive to business locations to perform onsite visits with owners at the location as part of the certification process. Also, employee must drive to pre-bid/pre-proposal meetings and outreach events.
	Equity and Inclusion	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	
Senior Development Housing Specialist	Development	Valid driver license and proof of automobile insurance.	Remove	No need to drive to perform essential functions.
Senior Emergency Management Specialist		Valid driver license, proof of automobile insurance, and access to a personal vehicle for travel.		
	Public Safety and Justice Services		Keep	This position requires the incumbent employee to drive to Columbus, Ohio for briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
Senior Employment Testing Specialist	Personnel Review Commission	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Senior Examiner	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle	Keep	This position requires the incumbent employee to drive to client visits and trainings.
Senior Information System Administrator	Information Technology	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Senior OED and Training Specialist	Human Resources	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Senior Project Manager	Public Works	Valid Ohio driver's license, proof of automobile insurance, and a vehicle.	Keep	This position requires the incumbent employee to drive between the office, other County facilities, project sites, project meetings, etc.
Senior Staff Auditor	Internal Audit	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Senior Supervisor, CECOMS Operations				This position requires the incumbent employee to drive to Columbus, Ohio for briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
	Public Safety and Justice Services	Valid driver's license, proof of automobile insurance, and a vehicle	Keep	
Senior Supervisor, Sewer Maintenance	Public Works	Valid Ohio driver license, proof of automobile insurance	Keep	This position requires the incumbent employee to drive daily from pump stations or sanitary project sites.
Senior Supervisor, Social Services	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to meetings at County buildings, court hearings and family homes.
Staff Auditor	Internal Audit	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Superintendent, Building Maintenance	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings.
Superintendent, Maintenance	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings.
Supervisor, Building Maintenance	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings.
Supervisor, Building Rehabilitation Specialist	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive and inspects single and multi-family residential structures around the County.
Supervisor, Custodial Worker	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive between County buildings.
Supervisor, Emergency Management				This position requires the incumbent employee to drive to Columbus, Ohio for briefings. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
	Public Safety and Justice Services	Valid driver license, proof of automobile insurance, and access to a personal vehicle for travel.	Keep	
Supervisor, Examiner	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to client visits and trainings.

Supervisor, Fleet Services	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive daily for garage vehicles or to help pick up vehicles.
Supervisor, Geriatric Behavioral Health Nurse	Senior & Adult Services	Valid driver license, proof of automobile insurance, and a vehicle.	Keep	This position requires the incumbent employee to drive and conduct client visits.
Supervisor, Investigation	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to death scenes and client homes.
Supervisor, Mail Room	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive daily between mailrooms, Post Offices and drop routes
Supervisor, Maintenance	Public Works	Requires a driver's license in the State of Ohio and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive daily from project site to project site.
Supervisor, Nursing	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive and conduct client visits.
Supervisor, Parking Facility	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to each of the County's managed facilities
Supervisor, Pathology Assistant	Medical Examiner's Office	Must be capable of obtaining a valid Ohio driver's license.	Remove	No need to drive to perform essential functions.
Supervisor, Procurement Audit	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	To be Deleted	N/A
Supervisor, Project Inspection	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive from project site to project site
Supervisor, Sewer Maintenance	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive from project site to project site
Supervisor, Sign Shop	Public Works	Valid driver's license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive from project site to project site
Supervisor, Social Services	Health and Human Services	Valid Ohio driver, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the incumbent employee to drive to meetings at County buildings, court hearings and family homes.
Talent Advisor	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Volunteer Coordinator	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	This position requires the incumbent employee to drive to events, pick up donations, other community outreach
Workers Compensation Coordinator	Human Resources	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Workforce Analyst	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Youth Development Program Coordinator	Health and Human Services	Valid driver's license, proof of automobile insurance, and access to a vehicle.	Keep	This position requires the incumbent employee to drive and perform agency visits and attend out-side events.

Classification	Department	Language	Keep or Remove	Basis
9-1-1 Coordinator	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	The person in this position is required to travel to the 22 Dispatch Centers in the County. They must attend and/or provide training on & off site and must attend various meetings held throughout the County.
Administrator, Facilities Maintenance	Public Works	Valid Driver's License and proof of automobile insurance.	Keep	The incumbent must travel to all County buildings as they are responsible for all levels of facilities maintenance operations including facility improvements, building staff, custodial staff and others.
Area Construction Engineer	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Incumbents are responsible for oversight of multiple construction and/or maintenance teams and travels between project sites.
Assistant Superintendent, Maintenance	Public Works	Requires a driver's license in the State of Ohio and proof of automobile insurance	Keep	Among the duties is overseeing the maintenance of and capital improvements to all Public Works Buildings. Must be able to travel between all County buildings.
Associate Warden	Sheriff's Department	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Must be able to come in on short notice for after-hours and emergency responses.
Behavior Coordinator	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Drives to foster sites, other shelters, etc. for training courses once a week on average.
Building Rehabilitation Specialist	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Inspects single and multi-family residential structures around the County.
Chief Dog Warden	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Needs to be in field several times a week on cases.
Chief Investigator	Medical Examiner's Office	Must be capable of obtaining a valid Ohio driver's license.	Keep	Travels to death scenes.
Chief Investigator - Sheriff's Department	Sheriff's Department	Valid driver's license and proof of automobile insurance.	Keep	Must be able to come in on short notice for after-hours and emergency responses.
Chief Surveyor	Public Works	A valid driver's license and proof of automobile insurance.	Keep	Driving occurs when needed to visit survey site or survey field crews.
Child Health Specialist	Children and Family Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires the employee to be able to drive for training purposes or meetings with contracted providers/external partners.
Clinical Coordinator	Health and Human Services	Valid driver's license and proof of automobile insurance	Keep	Yes, this position requires the employee to be able to drive. Typically driving is required 3-4 times per month for training purposes; observing/supporting staff with family sessions or team meetings; required trainings. The amount of driving can significantly increase when onboarding new staff due to the amount of training and observation needed when teaching the MST model.
Construction Technician	Public Works	Valid driver's license and proof of automobile insurance is required.	Keep	Driving occurs daily from project site to project site.
Consumer Affairs Investigator	Fiscal Office – Consumer Affairs	Valid driver's license, proof of automobile insurance, and a vehicle.	Keep	Investigators may intermittently travel to the homes of consumers who file complaints with us, travel to a business location that is the subject of a complaint, travel to off site locations for task force meetings, visit remote locations to further the goals of Scam Squad and other Consumer Affairs partnerships.
Consumer Affairs Specialist	Fiscal Office – Consumer Affairs	Valid driver's license, proof of automobile insurance, and a vehicle.	Keep	Our specialist's main function is outreach. He travels multiple times a week to remote locations with materials (boxes, tent, tablecloth, etc.) . He also does speaking engagements on behalf of the department and is responsible for arranging Scamo games at remote locations.
Contract Analyst	All Departments	Valid driver license, proof of automobile insurance, and access to a vehicle	Keep	The dept. plans on doing on-site monitoring of programs in the future.
Contract Compliance Officer	Equity and Inclusion	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Must drive to business locations to perform onsite visits with owners at the location as part of the certification process. Also, employee must drive to pre bid/pre-proposal meetings and outreach events.
Critical Infrastructure Analyst	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county AOR and travels to the sites at least once per week.
Deputy Sheriff, Captain	Sheriff's Department	Valid driver's license and proof of automobile insurance.	Keep	Must be able to come in on short notice for after-hours and emergency responses.
Early Childhood Mental Health System Coordinator	HHS - Office of Early Childhood/Invest in Children	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Travel to meetings and outreach events.
Early Childhood Mental Health Therapist	Children and Family Services	Valid driver license, proof of automobile insurance, and a vehicle.	Keep	This position requires the employee to be able to drive to provide ECMH consultation and therapy to children and families, attending team meetings; school observations and court hearings.
Early Childhood Resource & Training Coordinator	Children and Family Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Travels to outside meetings and outreach events.

Emergency Management Specialist	Public Safety and Justice Services	Valid driver license, proof of automobile insurance, and a vehicle.	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county AOR and travels to the sites at least once per week.
Engineer 1	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Travel happens between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Engineer 2	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Travel happens between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Engineer 3	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Travel happens between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Engineer 4	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Travel happens between the office, project sites, project meetings, etc. Daily travel occurs for construction engineers.
Environmental Compliance Coordinator	Human Resources	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Travels to County buildings frequently.
Facilities Energy Coordinator	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Must occasionally travel between County buildings.
Forensic Pathologist 1	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	Travels to death scenes.
Foster/Adoptive Recruitment Specialist	Children and Family Services	Valid Ohio Driver's License, proof of automobile insurance, and a reliable vehicle.	Keep	This position requires travel to obtain fingerprints and provide pre-service training to prospective foster parents.
Fraud Auditor	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Drives to client visits and trainings.
Hazardous Materials (HazMat) Coordinator	Public Safety and Justice Services	Valid driver's license, proof of automobile insurance, and a vehicle.	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county AOR and travels to the sites at least once per week.
Human Resource Generalist	Human Resources	Valid Ohio driver license and proof of automobile insurance.	Keep	Travels between County buildings to support employees.
Human Resources Business Partner	Human Resources	Valid Ohio driver license and proof of automobile insurance.	Keep	Travels between County buildings to support employees.
IT Infrastructure Engineer 1	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	Daily travel between County buildings for computer deployments or issues.
IT Infrastructure Engineer 2	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	Daily travel between County buildings for computer deployments or issues.
IT Infrastructure Engineer 3	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	Daily travel between County buildings for computer deployments or issues.
IT Infrastructure Engineer 4	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	Not being able to travel would cause downtime of critical systems and cost for 3rd party support.
IT Infrastructure Engineer 5	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	Not being able to travel would cause downtime of critical systems and cost for 3rd party support.
IT Infrastructure Engineer 6	Information Technology	Valid driver's license and proof of automobile insurance.	Keep	Not being able to travel to various County facilities would cause downtime of critical systems and cost for 3rd party support.
Manager, CECOMS	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county AOR and travels to the sites at least once per week.
Manager, Commercial/Industrial Appraisal	Fiscal Office	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Keep	Verification of staff work. Attending meetings at Administration building, City Hall(s) presentations, community outreach, and training.
Manager, Emergency Management	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county AOR and travels to the sites at least once per week.
Manager, Environmental Services	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Driving occurs daily from pump stations or sanitary project sites.
Manager, Fleet Services	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Driving occurs daily for garage vehicles or to help pick up vehicles.
Manager, Health and Human Services Training	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and access to a vehicle.	Keep	The position requires driving to and from county buildings for meetings. It also requires driving to area agencies courtrooms, colleges, universities, hospitals, etc.
Manager, Investigation	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Travels to client visits and trainings.
Manager, Mail Room	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Yes. Driving occurs daily between mailrooms, Post Offices and drop routes
Manager, Morgue Operations and Investigations	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	Travels to death scenes.
Manager, Multi-Media	Information Technology	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Needs to travel to work sites where video productions are being made.
Manager, Parking Facility	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Needs to drive to each of the County's managed facilities.

Manager, Residential/Agricultural Appraisal	Fiscal Office	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Keep	Verification of staff work. Attending meetings at Administration building, City Hall(s) presentations, community outreach, and training.
Manager, Witness/Victim Services	Public Safety and Justice Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	This person is required to attend meetings and events across Cuyahoga County and throughout the State of Ohio.
Medical Examiner Investigator 1	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	Travels to death scenes.
Medical Examiner Investigator 2	Medical Examiner's Office	Valid driver's license and proof of automobile insurance.	Keep	Travels to death scenes.
Multi-Media Designer	Information Technology	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Incumbent must be able to attend offsite events, meetings, productions as well as transport production equipment.
Project Inspector	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Driving occurs daily from project site to project site
Section Chief, Engineering	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Travel happens between the office, project sites, project meetings, etc.
Senior and Adult Assessment Specialist	Senior & Adult Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Must be able to conduct client visits.
Senior Contract Compliance Officer	Equity and Inclusion	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Must drive to business locations to perform onsite visits with owners at the location as part of the certification process. Also, employee must drive to pre bid/pre-proposal meetings and outreach events.
Senior Emergency Management Specialist	Public Safety and Justice Services	Valid driver license, proof of automobile insurance, and access to a personal vehicle	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county AOR and travels to the sites at least once per week.
Senior Examiner	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle	Keep	Drives to client visits and trainings.
Senior Project Manager	Public Works	Valid Ohio driver's license, proof of automobile insurance, and a vehicle.	Keep	Travel happens between the office, other County facilities, project sites, project meetings, etc.
Senior Supervisor, CECOMS Operations	Public Safety and Justice Services	Valid driver's license, proof of automobile insurance, and a vehicle	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county AOR and travels to the sites at least once per week.
Senior Supervisor, Sewer Maintenance	Public Works	Valid Ohio driver license, proof of automobile insurance	Keep	Driving occurs daily from pump stations or sanitary project sites.
Senior Supervisor, Social Services	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Required to drive to meetings at County buildings, court hearings and family homes.
Superintendent, Building Maintenance	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Daily travel between County buildings.
Superintendent, Maintenance	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Daily travel between County buildings.
Supervisor, Building Maintenance	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Daily travel between County buildings.
Supervisor, Building Rehabilitation Specialist	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Inspects single and multi-family residential structures around the County.
Supervisor, Custodial Worker	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Daily travel between County buildings.
Supervisor, Emergency Management	Public Safety and Justice Services	Valid driver license, proof of automobile insurance, and access to a personal vehicle	Keep	At a minimum, the employee must drive to Columbus, Ohio for a briefing. It is required based upon their security clearance. That must be done at least 4 times a year. This position also provides training to our five-county area of responsibility and travels to the sites at least once per week.
Supervisor, Examiner	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Drives to client visits and trainings.
Supervisor, Fleet Services	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Driving occurs daily for garage vehicles or to help pick up vehicles.
Supervisor, Geriatric Behavioral Health Nurse	Senior & Adult Services	Valid driver license, proof of automobile insurance, and a vehicle.	Keep	Must be able to conduct client visits.
Supervisor, Investigation	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Travels to death scenes and client homes.
Supervisor, Mail Room	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Driving occurs daily between mailrooms, Post Offices and drop routes
Supervisor, Maintenance	Public Works	Requires a driver's license in the State of Ohio and proof of automobile insurance.	Keep	Driving occurs daily from project site to project site.
Supervisor, Nursing	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	Must be able to conduct client visits.
Supervisor, Parking Facility	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Keep	On occasion they need to drive to each of our managed facilities
Supervisor, Project Inspection	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Driving occurs daily from project site to project site
Supervisor, Sewer Maintenance	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Driving occurs daily from project site to project site
Supervisor, Sign Shop	Public Works	Valid driver's license and proof of automobile insurance.	Keep	Driving occurs daily from project site to project site
Supervisor, Social Services	Health and Human Services	Valid Ohio driver, proof of automobile insurance, and a reliable vehicle.	Keep	Required to drive to meetings at County buildings, court hearings and family homes.
Volunteer Coordinator	Public Works	Valid Ohio driver license and proof of automobile insurance.	Keep	Drives to events, pick up donations, other community outreach
Youth Development Program Coordinator	Health and Human Services	Valid driver's license, proof of automobile insurance, and access to a vehicle.	Keep	Must be able to perform agency visits and attend out-side events.

Classification	Department	Language	Keep or Remove	Basis
Administrator, Senior Records Management	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Advocacy Officer	Senior and Adult Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Chief Forensic Photographer	Medical Examiner's Office	Valid Ohio driver's license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Classification and Compensation Specialist	Personnel Review Commission	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Communications Coordinator 2	Information Technology	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Compensation Analyst	Human Resources	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Contract Analyst	All Departments	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Data Systems Security Coordinator	Information Technology	Valid Ohio driver license and proof of automobile insurance.	Remove	No need to drive to perform essential functions.
Employment Test Associate	Personnel Review Commission	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Employment Testing Proctor	Personnel Review Commission	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Employment Testing Specialist	Personnel Review Commission	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Forensic Photographer	Medical Examiner's Office	Valid Ohio driver's license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Homeless Management Information System Administrator	Health and Human Services	Valid driver license, proof of automobile insurance, and a vehicle	Remove	No need to drive to perform essential functions.
Manager, External Affairs	Medical Examiner's Office	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Manager, IT Infrastructure and Operations	Information Technology	Valid driver's license and proof of automobile insurance.	Remove	No need to drive to perform essential functions.
Manager, Neighborhood Center	Health and Human Services	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Manager, Print Production	Public Works	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Organizational and Employee Development and Training Specialist	Human Resources	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Purchasing Agent	Purchasing	Valid Ohio driver license, proof of automobile insurance, and access to a vehicle.	Remove	No need to drive to perform essential functions.
Purchasing Analyst	Purchasing	Valid Ohio driver license, proof of automobile insurance, and access to a vehicle.	Remove	No need to drive to perform essential functions.
Senior Development Housing Specialist	Development	Valid driver license and proof of automobile insurance.	Remove	No need to drive to perform essential functions.
Senior Employment Testing Specialist	Personnel Review Commission	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Senior Information System Administrator	Information Technology	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Senior OED and Training Specialist	Human Resources	Valid driver license, proof of automobile insurance, and a vehicle.	Remove	No need to drive to perform essential functions.
Senior Staff Auditor	Internal Audit	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Staff Auditor	Internal Audit	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Supervisor, Pathology Assistant	Medical Examiner's Office	Must be capable of obtaining a valid Ohio driver's license.	Remove	No need to drive to perform essential functions.
Talent Advisor	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Workers Compensation Coordinator	Human Resources	Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.
Workforce Analyst	Development	Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.	Remove	No need to drive to perform essential functions.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Accountant 1	Class Number:	11061
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	All Departments	EXHIBIT A	

Classification Function

The purpose of this classification is to maintain fiscal control and operations to ensure accountability and compliance with established policies and Federal, state, and local regulations.

Distinguishing Characteristics

This is an entry level classification with responsibility for performing technical activities in the Accounting Division of the applicable Department. This class works under direction from senior management of the Department and is responsible for performing timely and accurate accounting of revenues and expenses. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work. The Accountant 1 performs many elements described within the essential job functions section of this classification specification but may not perform all the duties and responsibilities outlined below as this is a countywide classification functioning in several different departments which encompasses a wide range of responsibilities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

50% +/- 10%

- Audits contractor invoices submitted for payment against terms of contracts; verifies contract balances; records all fiscal transactions and data entry postings; reviews travel expenses; solves accounting problems; reviews and prepares billings for construction and engineering projects and submits same for reimbursements; coordinates billings and account receivables; prepares and analyzes capital and operating leases; maintains and updates information in accounting and automated data systems; completes month end closing process including cost allocation plan, compliance/distribution, and corresponding adjustments; monitors and analyzes financial records and reports; makes budget and cost projections; assists with preparing Comprehensive Annual Financial Report (CAFR) reports and schedules; assists in the annual budget process for assigned department.

30% +/- 10%

- Processes requisitions, encumbrances, and encumbrance adjustments; processes purchases and controls office supplies; responds to vendor inquiries; reviews and analyzes input into the accounting system (Infor Lawson); prepares necessary correspondence; prepares, files, and distributes various financial reports and records; provides assistance to supervisor.

20% +/- 10%

- Serves as liaison with other County departments and agencies to provide a line of communication with fiscal officers; assists fiscal officers in completing special projects; reviews and organizes financial system reports.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting or a related field with five (5) months of experience in accounting or a related field; or an equivalent combination of education, training, and experience.

Additional Requirements

- No certifications or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Infor Lawson).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including invoices, invoice reconciliation forms, contracts, billings, budget reports, encumbrances, accounting reports, financial documents, cash financial statements, inventory reports, grants, and the Comprehensive Annual Financial Reports (ACFR).
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, *Government, Accounting, Auditing, and Financial Reporting* (GAAFR), Auditor of State website, Federal Office of Management and Budget circulars, Ohio Revised Code (ORC), fiscal policies and procedures, and related websites and system program manuals.
- Ability to prepare various financial reports and records, budgets, accounting reports, encumbrances, reconciliation reports, memos, forms, financial statements, correspondence, spreadsheets, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.

Accountant 1

- Ability to use and interpret accounting and related legal terminology and language.
- Ability to communicate effectively with supervisors, vendors, contractors, external governmental employees, external auditors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Accountant 2	Class Number:	11062
FLSA:	Exempt	Pay Grade:	8A
Dept:	All Departments	EXHIBIT B	

Classification Function

The purpose of this classification is to maintain fiscal control and operations to ensure accountability and compliance with established policies and Federal, state, and local regulations.

Distinguishing Characteristics

This is a journey level classification with responsibility for performing technical activities in the Accounting Division of the applicable Department. This class works under direction from senior management of the Department and is responsible for performing timely and accurate accounting of revenues and expenses. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work. The Accountant 2 performs many elements described within the essential job functions section of this classification specification but may not perform all the duties and responsibilities outlined below as this is a countywide classification functioning in several different departments which encompasses a wide range of responsibilities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Coordinates accounting activities of the departmental unit; coordinates accounts payable, accounts receivable, appropriation transfers/adjustments, appropriation increases/decreases, and cash transfers and adjustments; develops budget using sources and uses; reconciles accounts payable, accounts receivable, and cash accounts; ensures proper coding of revenue and expenditures; establishes and maintains bank accounts; maintains computer generated systems and reports; audits fuel consumption and vehicle/equipment usage; processes and reviews contractual and legally binding documents; determines and confirms terms for loan repayments; recommends internal accounting procedures; implements new policies and procedures; uses the County financial information system (Infor Lawson) for client tracking and ledger reporting.

- 20% +/- 10%
- Prepares monthly financial reports; audits financial system (Infor Lawson) postings; audits and reconciles municipal billing reports; proofreads and audits construction bid packages prior to placement for advertisement; prepares actions for County Council.

- 20% +/- 10%
- Assists with setting tax rates for all political subdivisions in the County; audits tax budgets received from various political subdivisions; issues Certificate of Estimated Resources for political subdivisions; advances real estate property taxes; settles real estate taxes; settles other tax collections with political subdivisions; certifies property tax levies requested by political subdivisions; maintains bond/note system; determines property tax millage limitations; supplies information necessary for Official Statements; supplies information for Comprehensive Annual Financial Report (ACFR) schedules.

Accountant 2

20% +/- 10%

- Establishes and maintains accounting systems of investment data; maintains and analyses investment activity records and reports related to overnight repos for all broker accounts; keeps track of all securities held by custodial bank and reconciles account activity with County investment portfolio; analyzes monthly statements for all brokers and reconciles account activity to monthly trade investments; calculates, maintains, and reviews banking fees.

10% +/- 5%

- Serves as liaison with other County departments and agencies to provide a line of communication with fiscal officers; assists fiscal officers in completing special projects; reviews and organizes accounting system reports; answers calls from taxpayers; responds to mail information requests.

10% +/- 5%

- May function as lead worker over lower-level accountants, account clerks, and other assigned staff; assigns work and reviews completed work assignments; provides orientation, training, and instruction; responds to problems and issues.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting or a related field with two (2) years of experience in accounting or a related field; or an equivalent combination of education, training, and experience.

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and accounting and database software (Infor Lawson).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.

Accountant 2

- Ability to comprehend a variety of informational documents including invoices, invoice reconciliation forms, contracts, billings, budget reports, encumbrances, Budgeting, Reporting, and Accounting for Social Services (BRASS) budget reports, tax budgets, Department of Tax Equalization forms, accounting reports, financial documents, cash financial statements, inventory reports, bank websites, investment maturity list, grants, and ACFR reports.
- Ability to comprehend a variety of reference books and manuals including the *Government, Accounting, Auditing, and Financial Reporting* (GAAFR), Auditor of State website, Federal Office of Management and Budget circulars, Ohio Revised Code (ORC), the Employee Handbook, fiscal policies and procedures, Federal Emergency Management Agency (FEMA) manuals, related websites and system program manuals.
- Ability to prepare various financial reports and records, budgets, accounting reports, encumbrances, reconciliation reports, memos, forms, billing statements, financial statements, tax settlements, Certificate of Estimated Resources, fuel/vehicle usage reports, CD Bank reconciliations, correspondence, spreadsheets, and related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting and related legal terminology and language.
- Ability to communicate effectively with supervisors, vendors, bank officials, contractors, external governmental employees, external auditors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Board of Control Coordinator	Class Number:	10101
FLSA:	Exempt	Pay Grade:	13A
Dept:	Department of Purchasing	EXHIBIT C	

Classification Function

The purpose of the classification is to coordinate the Board of Control meetings by drafting and disseminating Board of Control agendas, attending and recording Board of Control meetings, and supervising assigned staff.

Distinguishing Characteristics

This is a journey level classification that is responsible for coordinating the development of the Board of Control (BOC) agendas and recording the Board of Control and Executive Staff Meetings. The employee works under general supervision of the Director, Department of Purchasing and works within a framework of established policies and procedures. Employees are expected to use judgment in application of policies and procedures. This classification serves as a supervisor of assigned staff.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Establishes agenda for the Board of Control meetings; compiles, reviews, and processes all agenda items submitted in the agenda management system for the BOC; provides technical and processing assistance for items to be placed on an agenda; researches relevant history of items to formulate captions for the draft agenda; ensures all items have the necessary attachments, reports, and/or funding sources; contacts interdepartmental staff to verify incomplete or inaccurate vendor information and ensure compliance with policies, procedures, and ordinances; prepares summaries of agenda items ('captions') for BOC draft agendas so all pertinent information is available when making decisions; sends draft agendas to appropriate parties via email; creates captions for walk-on request items for the draft agenda; prepares draft summary (caption) of Executive's Sponsored Item for placement on County Council agenda; makes updates to draft agendas as discussed during the Executive Review Meeting; distributes final BOC agendas and County Executive Sponsored Items to appropriate parties via email.

15% +/- 5%

- Coordinates the Executive Review Meetings; schedules Executive Review Meetings; notates who presents agenda items; record notes of necessary changes to be made to the agenda; establishes the agenda for the BOC meeting by finalizing all items and summaries approved by the County Executive.

15% +/- 5%

- Coordinates the Board of Control Meetings; schedules BOC meetings; prepares outline for reading of items into the record at the BOC meeting; records minutes of BOC meeting including who presented information, who made motions, and who voted for and against items; transcribes meeting minutes; posts Board of Control agendas and meeting minutes to the County's website; ensures that signatures are collected as required on approved items; notarizes various documents approved at the Board of Control meetings; maintains records, databases, and official documents for public record

Effective Date: 04.11.2019
Last Modified: 04.11.2019

Board of Control Coordinator

requests; sends approval documentation to County departments so they can proceed with the approved purchase.

10% +/- 5%

- Supervises and directs the work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Coordinates the placing of items on the County Council's agenda; finalizes and submits proposed Council items and related attachments to the Law Department; coordinates completion of Questions and Answers document from County Council to provide requested information.

5% +/- 2%

- Reviews travel related items submitted by the Fiscal Office; verifies the itemized expenses are accurate and adheres to the guidelines; confirms the least expensive form of transportation is utilized.

5% +/- 2%

- Trains department and Department of Purchasing staff on how to navigate and submit items on the agenda management software system; trains staff of the proper procedures; answers staff questions about the system or process.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in business administration, management, or related field with three (3) years of administrative experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), agenda management software (OnBase), and database software (Infor Lawson).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.

Effective Date: 04.11.2019

Last Modified: 04.11.2019

Board of Control Coordinator

- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including public records requests, letters, memoranda, contracts, permits, grant awards, proposed purchase list, purchasing buyer's checklist, meeting minutes, agendas, Requests for Proposal, bid tabulation sheets, collective bargaining agreements, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Department of Purchasing Procurement Checklists and Purchasing Procedures, Ohio Administrative Code, Ohio Revised Code, and Cuyahoga County's Contracting and Purchasing Procedures Code.
- Ability to prepare employee performance evaluations, Board of Control Agenda, Questions and Answers document, Executive's Sponsored Item summaries, meeting notices, meeting minutes, reports, spreadsheets, letters, memoranda, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with supervisor, employees, the County Executive, department directors, managers, Clerk of Council, Assistant Law Directors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Business Intelligence Analyst	Class Number:	16421
FLSA:	Exempt	Pay Grade:	9B
Departments:	All Departments EXHIBIT D		

Classification Function

The purpose of this classification is to coordinate the business data intelligence activities of a County department or agency by developing analytical tools that provide insights into departmental processes.

Distinguishing Characteristics

This is an entry-level classification that is responsible for providing descriptive and diagnostic analytical tools to measure performance management and provide insights into departmental processes and transactions. Employees in this class work under supervision and within a framework of well-defined procedures. Employees perform activities in a timely manner and according to policies, procedures, and related regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Coordinates and supports business data intelligence activities of a County department or agency; coordinates with subject matter experts (SMEs) to identify data sources and understand system structure and data extraction processes; prepares documentation of visualization creation process including tools, data dictionary, analytic approach, and methods; creates analytical prototypes.
- 35% +/- 10%
- Develops and supports static and interactive visualizations and reports using the available data sources; fulfills ad-hoc marketing, clerical, and data requests; creates and analyzes ad-hoc reporting; conducts tests to ensure visualizations are reflective of the data and consistent with defined needs; works with Information Technology (IT) to publish visualizations.
- 5% +/- 2%
- Assists with the development and presentation of end user training on existing visualizations; engages in training and development opportunities in order to stay abreast of new tools, techniques, and best practices in the field.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; completes self-appraisals.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in business analytics, computer science, information systems, mathematics, or related field and two (2) years of data extraction, data analytics, data profiling, or related experience; or any equivalent combination of education, training, and experience.

Effective Date: 08.07.2019
Last Modified: 08.07.2019

Business Intelligence Analyst

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and database software.

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to utilize a variety of analytical tools, business intelligence tools, and database query tools.
- Ability to comprehend a variety of informational documents including application operational reports, data reports, analytic reports, technical literature, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook and technical instruction manuals.
- Ability to prepare visualizations, data reports, correspondence, payment logs, summary files, enrollment reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to coordinate the programs and/or typical problems associated with the job, ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with management, co-workers, subject matter experts, stakeholders, and other County employees.

Business Intelligence Analyst

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Case Manager	Class Number:	10021
FLSA:	Non-Exempt	Pay Grade:	4A
Dept:	Medical Examiner's Office	EXHIBIT E	

Classification Function

The purpose of this classification is to obtain and receive information from multiple sources to complete death certificate filing for the Medical Examiner.

Distinguishing Characteristics

This is an entry level clerical/administrative classification working under supervision of the Supervisor, MEO Administrative. Positions in this class initially receive immediate supervision, progressing to general supervision as the incumbents become able to work independently to perform the duties associated with this class. Assignments are limited in scope, contain fairly routine tasks, and are performed within a procedural framework established by higher level employees. This class is distinguished from the Supervisor, Case Manager in that the latter supervises this class and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Completes death certificates once cause of death is determined; collects and processes payments from funeral homes for burial permits; completes the fields in the death certificate necessary for a burial/cremation permit; approves the burial/cremation permits for funeral homes to print a copy; enters the cause of death and completes the death certificate using the database system once pathologists have ruled on the cause of death; prints the death certificate; proofreads certificate and report; submits to the Medical Examiner for signature; completes necessary documentation and filing according to procedure.

- 25% +/- 10%
- Fills records requests submitted by family members, insurance companies, attorneys, and the general public; receives requests via phone, email, or in person; makes determination on whether or not records can be released based on stated procedures; locates records from data system, storage drive, or microfilm and creates a hard or digital copy; verifies information and approves burial or cremation permits for funeral home personnel; processes payments and issues receipts for permits and records; balances daily receipts; sends digital and hard copies of records to individuals and agencies as requested.

- 25% +/- 10%
- Provides pathologists with records needed to complete death certificates; requests records necessary to complete death certificates from funeral homes, family members of the deceased, police department personnel, hospitals, nursing homes, emergency medical services, and other relevant parties; checks records for accuracy; organizes received documents into the appropriate case files; provides physical copies of relevant records to pathologists to help determine cause of death; finds or requests additional documents as requested by pathologists and adds them to the case file.

10% +/- 5%

- Finalizes the autopsy report; proofreads the toxicology report and autopsy report to eliminate typos and errors; writes a narrative summary of the events surrounding the decedent's death using information from the various reports and supporting documents in the case file; completes the verdict page by using the information in the pathologist's report along with the narrative summary; combines the verdict and reports into a single document and submits the final report to the Medical Examiner for review and signature.

10% +/- 5%

- Performs supporting administrative responsibilities; answers general office phone line; inputs data into database systems; reports traffic accidents and child deaths to appropriate departments/organizations; reviews cases to determine drug involvement, develops a list, and provides the information online to the appropriate organization; processes received subpoenas by time stamping, logging, and passing out to the appropriate department.

5% +/- 2%

- Notarizes documents for insurance and legal justice purposes.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or equivalent with one (1) year of clerical and/or customer service experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within the probationary period (180 days).
- Certification as Ohio Public Notary is required within the probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), database software (VertiQ, EDRS).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, and divide.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to copy, compile, collate, transcribe, file and post data/information following a specific schema or plan for the purpose of recording, referencing or simple reporting; requires and understanding of both straightforward verbal and written instructions.
- Ability to comprehend a variety of informational documents including cases, orders for reports, police reports, emergency medical services run reports, hospital records, nursing home records, and fire reports.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, dictionary of medical abbreviations, drug abuse reporting handbook, and directory of addresses and phone numbers.
- Ability to prepare vital statistics reports, Medical Examiner's verdict, death certificate, supplemental death certificate, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic medical terminology.
- Ability to communicate clearly and to develop and maintain effective working relationships with supervisor, family members of the deceased, funeral homes personnel, police personnel, nursing home staff, other departmental employees and administrators, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Medical Secretary	Class Number:	10011
FLSA:	Non-Exempt	Pay Grade:	4A
Dept:	Medical Examiner's Office	EXHIBIT F	

Classification Function

The purpose of this classification is to perform administrative duties involved in the transcription of autopsy reports, preparation of cause of death slips, and preparation of final reports for pathologist's signature.

Distinguishing Characteristics

This is an entry level clerical classification performing under supervision of the Supervisor, MEO Administrative. Positions in this class initially receive immediate supervision progressing to general supervision as the incumbents become able to work independently to perform the duties associated with this class. Assignments are limited in scope, contain fairly routine tasks, and are performed within a procedural framework established by higher level employees.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Prepares cause of death slips, autopsy reports and final reports of cases; obtains medical and legal information and records from multiple sources (e.g., funeral homes, family members of the deceased, police department personnel, hospitals, nursing homes, emergency medical services, etc.); transcribes autopsy reports; types final reports including anatomic and microscopic descriptions; verifies accuracy of records by comparing original documentation to what has been transcribed; processes received toxicology reports by having pathologists review and initial them to finalize autopsy reports; keeps track of pathologist's caseload and progress of open cases; prepares reports to monitor performance and turn-around times of pathologists' cases.
- 25% +/- 10%
- Communicates with Pathologists, outside agencies, and the general public; answers phone and takes messages or provides information; assists families with questions regarding death of a family member; calls Children & Family Services on cases involving individuals under eighteen (18) years old; faxes reports for children two (2) years and under to Sudden Infant Death Network of Ohio; prepares and mails weekly bereavement letters; maintains list of contacts for technology/trade schools, medical schools, and hospitals; coordinates medical school residents/students and autopsy demonstration classes.
- 20% +/- 10%
- Performs related administrative responsibilities; creates bills for autopsies performed for other counties and forwards to appropriate agencies; files toxicology reports, subpoenas, records, and miscellaneous case paperwork according to established procedures; locates, obtains, and prints vital statistics sheets for child fatalities cases for child death meetings; performs data entry of case information into database system; maintains monthly inventory and orders department supplies; processes invoices for equipment and supplies (e.g., photographs, histology slides, specimens, etc.); assists with reporting and coordinating repair of department equipment and software issues.

- Notarizes documents for insurance and legal justice purposes.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and two (2) years of experience performing clerical duties and/or working with the public; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within the probationary period (180 days).
- Certification as Ohio Public Notary is required within the probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), transcription software (Olympus), and data management system (VertiQ).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add and subtract.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including cause of death rough drafts, anatomic and microscopic descriptions, monthly lists of child deaths, records request slips from Pathologists.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, state laws regarding autopsy reports, Ohio Revised Code 313, a dictionary of medical abbreviations, and directory of addresses and phone numbers.
- Ability to prepare Sudden Infant Death Network reports, bills for out-of-county cases, records request forms, child fatality lists, purchase orders, vital statistics reports, death certificates, supplemental

Medical Secretary

death certificate, autopsy report transcriptions, bereavement letters, cause of death slip, demonstration autopsy class requests, out-of-County billing, invoices, photography requests, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic medical terminology.
- Ability to communicate with family members of the deceased, funeral home personnel, law enforcement, nursing home staff, other departmental employees and administrators, personnel from medical facilities, government records agencies, insurance companies, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Physical Structure Security Specialist	Class Number:	15021
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Public Works and Sheriff's Office	EXHIBIT G	

Classification Function

The purpose of this classification is to plan and organize security related projects at County-owned and leased facilities.

Distinguishing Characteristics

This is a journey level classification responsible for planning and coordinating the County's security related projects. This classification works under general supervision of a Deputy Sheriff Captain. The incumbent works under a framework of defined procedures and regulations but is expected to work independently and exercise discretion in planning security related projects and ensure projects are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Plans and organizes security related projects at County owned and leased facilities; coordinates the development, inspection, and maintenance of all in-house alarms including building intrusion alarms, burglar, hold-up, metal detectors, x-ray machines equipment repairs, and wireless duress; troubleshoots and diagnoses security systems equipment; oversees performs security assessments of County facilities; makes recommendations on equipment and new technology upgrades and purchases; processes project quotes and associated invoices; prepares bids for vendors; coordinates and communicates with vendors.
- 20% +/- 10%
- Trains and assists staff on security equipment operations; answers staff questions about security concerns.
- 10% +/- 5%
- Coordinates and confers with County Project Managers in the design phase of new security projects.
- 10% +/- 5%
- Conducts research into applicable security codes, standards, and laws.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in criminal justice, law enforcement, or related field with three (3) years of security system experience; or any equivalent combination of education, training, and experience.
- Valid driver's license and proof of automobile insurance.

Physical Structure Security Specialist

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer and computer and multifunction printer.
- Ability to operate handheld tools such as screwdrivers, pliers, soldering gun, multimeter, and wire cutters.
- Ability to push/pull and lift up to 100 pounds.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word).

Supervisory Responsibilities

- No supervisory responsibilities required.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including incident reports, blueprints, electrical and mechanical placement, closed circuit television and access controls, contracts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including purchasing manuals, equipment manuals, Ohio Building Code, Fire Code, electrical standards, Ohio Revised Code, and the Employee Handbook.
- Ability to prepare reports, equipment specifications, request for proposals, order forms, annual reports, inventory, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret construction and current security technology terminology and language.

Physical Structure Security Specialist

- Ability to communicate with managers, supervisors, security personnel, vendors, contractors, public agencies, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and outdoors.
- Work may involve exposure to smoke, dust, pollen, electrical currents, noise extremes, machinery, vibrations, wetness, humidity, and bright or dim lights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Residential/Agricultural Appraisal Coordinator	Class Number:	20011
FLSA:	Exempt	Pay Grade:	13A
Dept:	Fiscal Office	EXHIBIT H	

Classification Function

The purpose of this classification is to supervise, coordinate, and participate in residential, condominium, and agricultural property annual maintenance and valuation appraisal for tax purposes.

Distinguishing Characteristics

This is a supervisory level classification with responsibility for supervising, coordinating, and performing technical activities in the Real Estate Appraisal division of the County Fiscal Office. This class works under general direction of the Manager, Residential/Agricultural Appraisal and receives direction from management in the form of broad objectives or as new or unusual situations arise. The employee works within a framework of established laws, regulations, policies, and procedures. Incumbents ensure that responsibilities are completed in a timely manner and adhere to applicable standards and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Supervises and directs work of Appraisers and other assigned staff; oversees staff in performance of annual maintenance for a variety of properties including new condominium and conversion data collection, neighborhood maintenance, sales verification, parcel accounting, quality control, sub-register splits and consolidations, and new construction; dispatches appraisers and field staff to places of work; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 30% +/- 10%
- Oversees and participates in the appraisal of agricultural and residential properties; completes parcel accounting of any errors or omissions of value or characteristics on residential properties; develops forms and information sheets; maintains schedules of deadlines and activities and develops new data and valuations during update and re-appraisal years.
- 20% +/- 10%
- Determines the value of residential property in the County; researches property information and performs field inspections of new construction and major improvements to existing structures for value determination; handles petitions to change values.
- 20% +/- 10%
- Communicates with builders, sales office staff, condominium associations, building departments, taxpayers, realty offices and internet realty sites; provides information, answers questions, and resolves complaints by phone, mail, and the internet regarding property characteristics and value;

Residential/Agricultural Appraisal Coordinator

reports progress and production to managers; attends meetings with supervisors and managers of other divisions.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in finance, economics, business, or a related field with five (5) years of experience in real estate, appraisal, property valuation, finance, or related field; or an equivalent combination of education, training, and experience.

Additional Requirements

- Must obtain a Real Estate Appraiser license within 2 years of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word), and data entry software (SIGMA).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics, geometry, algebra, and advanced statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including production sheets, building permits, property inquiry reports, permit summaries, data input sheets, mileage sheets, property inspections, tax bills, certificates, lists, and letters.

Residential/Agricultural Appraisal Coordinator

- Ability to comprehend a variety of reference books and manuals including computer manuals, new construction manual, the Ohio Revised Code (ORC), National Certification USPAP Guidelines for appraising, State of Ohio Department of Taxation and Appraisal laws, tax appeals, plat maps, zoning maps, tax rate book, appraisal manual, and the Employee Handbook.
- Ability to prepare weekly production report, planned production report, mileage reports, weekly activity reports, inventory sheets, data input sheets, sales verification documents, appraisals, training manuals, reports, forms, lists, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret legal and real property appraisal terminology and language.
- Ability to communicate effectively with taxpayers, data collectors, co-workers, supervisors, other County employees, employees from other agencies, builders, property owners and property managers, and attorneys.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work may involve exposure to wetness/humidity, temperature/weather extremes, and animals/wildlife.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Business Intelligence Analyst	Class Number:	16422
FLSA:	Exempt	Pay Grade:	13B
Departments:	All Departments		

EXHIBIT I

Classification Function

The purpose of this classification is to support the business data intelligence activities of a County department or agency by developing analytical tools that provide insights into departmental processes.

Distinguishing Characteristics

This is a journey-level classification that is responsible for providing descriptive and diagnostic analytical tools to measure performance management and provide insights into departmental processes and transactions. Employees in this class work under general supervision and perform activities in a timely manner and according to policies, procedures, and related regulations. This position requires a higher level of complex project planning and analyses as well as more time spent planning and strategizing with agency leaders than the Business Intelligence Analyst.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%

• Leads business data intelligence activities of a County department or agency; develops and executes project plans; coordinates with subject matter experts (SMEs) to identify data sources and understand system structure and data extraction process; collects, reviews, and manipulates data; prepares documentation of visualization creation process including tools, data dictionary, analytic approach, and methods; develops analytical prototypes; develops and supports static and interactive visualizations and reports using the available data sources; supports ad hoc data requests; prepares ad hoc reports for management; leads testing in partnership with the agency/department to ensure visualizations are reflective of the data and consistent with defined needs.
- 30% +/- 10%

• Drives the establishment of goals in alignment with agencies strategic plan; leads planning sessions with business unit and agency leaders to identify requirements, business processes, key performance metrics, and goals; presents analytical prototypes to business unit leaders to ensure visualizations meet requirements; maintains communication with business unit leaders throughout analysis, design, production, and maintenance lifecycle; presents end product, analytical findings, and key observations to stakeholders to increase operational efficiency.
- 10% +/- 5%

• Assists with the development and presentation of end user training on existing visualizations; engages in training and development opportunities in order to stay abreast of new tools, techniques, and best practices in the field.
- 10% +/- 5%

• Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and

Senior Business Intelligence Analyst

meetings; completes self-appraisals; creates and updates various reports; delivers data reports during meetings with County leaders and external stakeholders.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in business analytics, computer science, information systems, mathematics, finance, business administration, or related field and five (5) years of data extraction, data analytics, data profiling, or related experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Tableau).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to utilize a variety of analytical tools, business intelligence tools, and database query tools.
- Ability to comprehend a variety of informational documents including application operational reports, data reports, analytic reports, technical literature, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook and technical instruction manuals.

Senior Business Intelligence Analyst

- Ability to prepare visualizations, data extracts, monthly/yearly reports, project plans, data reports, spreadsheets, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to work with management to coordinate the more complex problems, to represent the department with others, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with management, coworkers, subject matter experts, stakeholders, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Supervisor, Nursing	Class Number:	17032
FLSA:	Exempt	Pay Grade:	12A
Dept:	Human Services	EXHIBIT J	

Classification Function

The purpose of this classification is to assist the Director, Nursing with supervising Supervisor, Nursing employees and coordinating the home care skilled services programs.

Distinguishing Characteristics

This is a management level classification responsible for coordinating and supervising care giving or delivery of medical services. The class works under direction of the Director, Nursing and the incumbent is expected to exercise discretion in applying policies and procedures to situations and in resolving day-to-day issues. Employees are expected to promote the efficiency of the unit, incorporate process improvements, and ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 45% +/- 10%
- Supervises and directs the work of the Supervisor, Nursing and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; reviews and approves individual travel expense reports; monitors and maintains appropriate staffing levels and appropriate caseload sizes.
- 25% +/- 10%
- Monitors direct patient care and health status; monitors in-home clinical assessments; identifies appropriate level of care following directions in the client's plan of care; ensures the appropriate documentation of information in all medical, client, and supervisory records; monitors and evaluates performance of Home Health Aides; makes client visits; responds to client complaints and concerns; conducts home visits to ensure safety, patient satisfaction, and compliance with patient care plans.
- 15% +/- 5%
- Develops and coordinates regular and special in-service training programs and independent study topics for nurses and home health aides; develops course curriculum; evaluates and modifies curriculum; supervises nurse trainers; ensures training compliance with all regulatory requirements; conducts training programs; assists orienting new employees; maintains training records.
- 15% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; assists with developing and monitoring quality assurance programs and compliance with program specifications; monitors compliance and maintenance of records and forms in a timely manner; attends trainings,

Senior Supervisor, Nursing

conferences, and interagency and community meetings; develops and maintains policies and procedures.

Minimum Training and Experience Required to Perform Essential Job Functions

- Must be licensed as a registered nurse by the Ohio Board of Nursing.
- Five (5) years of nursing experience including two (2) years in a supervisory capacity.

Additional Requirements

- Biennial renewal of license required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer.
- Ability to use and operate a variety of nursing and medical equipment and tools including thermometer, pulse oximeter, stethoscope, intravenous pumps, sphygmomanometer, Hoyer lift, transfer board, etc.
- Ability to stand, walk, bend, twist and push and pull up to 200lbs (with assistance) and lift up to 50lbs.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), presentation software (Microsoft PowerPoint, Microsoft Publisher), and data entry software (PeerPlace).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to evaluate, coordinate, strategize, systemize, and correlate, using discretion in determining time, place and/or sequence of

Senior Supervisor, Nursing

operations within an organizational framework. Requires the ability to implement decisions based on such data and overseeing the execution of these decisions.

- Ability to comprehend a variety of informational documents including drug orders, laboratory reports, client records, medical charts, nursing assignments, employee travel reimbursement forms, HHA Productivity Reports, performance evaluations, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, medical books and desk references, lab referral reference, Ohio Administrative Code (OAC), and Ohio Department of Health regulations and policies and procedures manuals.
- Ability to prepare training programs, quality assurance reports; nursing program reports, employee's investigative reports, performance evaluations, schedules, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise, to convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret medical terminology and language.
- Ability to communicate effectively with employees, supervisor, physicians, clients, families, community groups, medical staff, law enforcement staff, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in a health care facility.
- Work may involve exposure to strong odors, toxic/poisonous agents, and disease/bodily fluids.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, MEO Administrative	Class Number:	10022
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Medical Examiner's Office	EXHIBIT K	

Classification Function

The purpose of this classification is to supervise lower-level administrative employees in the Medical Examiner's Office (MEO) and to complete and oversee administrative work including death certificate filing, transcription of autopsy protocol, and preparation of final autopsy reports for pathologist's signature.

Distinguishing Characteristics

This is first-line supervisor class that is responsible for supervising a unit of Case Managers and Medical Secretaries in completing administrative work including death certificate filing, transcription of autopsy protocol, and preparation of final autopsy reports for pathologist's signature. This position assigns work, provides technical oversight and assistance to staff, and ensures that assigned cases and activities are completed in a timely and efficient manner. The employee in this class works under general direction of the Director, MEO Operations and oversees the operations and promotes the efficiencies of the unit they supervise.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Supervises and directs the work of Case Managers, Medical Secretaries, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 20% +/- 10%
- Oversees finalization and processing of autopsy reports; receives and proofreads the toxicology report and autopsy report to eliminate typos and errors; writes a narrative summary of the events surrounding the decedent's death using information from the various reports and supporting documents in the case file; completes the verdict page by using the information in the pathologist's report along with the narrative summary; ensures quality of verdicts by proofreading and confirming information as necessary; assembles pathology report, toxicology report, and verdict into a final autopsy report and verifies accuracy of information and proper completion; submits the final report to the Medical Examiner for review and signature; completes necessary documentation and filing according to procedure.

- 15% +/- 5%
- Oversees completion of death certificates once the cause of death is determined; logs cause of death report rule date and distributes to employees; assists Case Managers with logging and preparing death certificates when needed; proofreads the certificate and report; submits to the Medical Examiner for signature; completes necessary documentation and filing according to procedure.

10% +/- 5%

- Oversees and completes transcription of autopsy reports for pathologists and the Medical Examiner; transcribes dictation of Pathologist/Medical Examiner's autopsy protocol including anatomic and microscopic descriptions; completes final pathologic diagnosis reports to be filed appropriately with the State; verifies accuracy of records by comparing original documentation to what has been transcribed.

10% +/- 5%

- Provides pathologists/Medical Examiner with records needed to complete death certificates; requests records necessary to complete death certificates from funeral homes, family members of the deceased, police department personnel, hospitals, nursing homes, emergency medical services, and other relevant parties; checks records for accuracy; organizes received documents into the appropriate case files; provides physical copies of relevant records to pathologists to help determine cause of death; finds or requests additional documents as requested by pathologists and adds them to the case file; tracks status of case files.

5% +/- 2%

- Oversees fulfillment of records requests submitted by family members, insurance companies, attorneys, and the general public; receives requests via phone, email, or in person; makes determination on whether or not records can be released based on stated procedures; locates records from data system, storage drive, or microfilm and creates a hard or digital copy; sends digital and hard copies of records to individuals and agencies as requested.

20% +/- 10%

- Performs supporting administrative responsibilities; answers general office phone line; responds to emails and phone calls; attends various professional meetings; takes minutes for staff meetings; performs various calendar scheduling, room scheduling, and travel coordination responsibilities for MEO personnel and the Medical Examiner; inputs data into database systems; reports traffic accidents and child deaths to appropriate departments/organizations; reviews cases to determine drug involvement, develops a list, and provides the information online to the appropriate organization; completes pathologist report, monthly open case reports, and pathologist assignment notices; notarizes documents for insurance and legal justice purposes.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates Degree in business or related field and three (3) years of clerical and/or customer service experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within the probationary period (180 days).
- Certification as Ohio Public Notary is required within the probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Supervisor, MEO Administrative

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (VertiQ, EDRS).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including patient records, death certificates, verdicts, cases, police reports, emergency medical services run reports, hospital records, nursing home records, and fire reports.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, sunshine laws, a dictionary of medical abbreviations, drug abuse reporting handbook, and directory of addresses and phone numbers.
- Ability to prepare vital statistics reports, Medical Examiner's verdict, death certificate, supplemental death certificate, autopsy protocol, case reports, meeting minutes, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, record, and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic medical terminology.
- Ability to communicate and to develop and maintain effective working relationships with supervisor, staff, family members of the deceased, funeral homes personnel, police personnel, nursing home staff, other departmental employees and administrators, and the general public.

Supervisor, MEO Administrative

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Nursing	Class Number:	17031
FLSA:	Exempt	Pay Grade:	11A
Dept:	Health and Human Services	EXHIBIT L	

Classification Function

The purpose of this classification is to supervise and coordinate the work of Family Service Aids as well as to provide nursing services.

Distinguishing Characteristics

This is a supervisory level classification that coordinates and performs nursing services. The employee works under direction from the Senior Supervisor, Nursing and performs duties within a framework of policies, procedures, and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Supervises and directs the work of Family Service Aides and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; coordinates schedules; manages and monitors caseloads; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; reviews and approves travel forms; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 30% +/- 10%
- Provides nursing services; makes patient visits to observe and evaluate physical and emotional status; visits patients every 60 days for re-certification; reviews medication policies and records; assesses patient functioning and develops patient care plans; implements care plans; documents assessment findings and care plans in agency database; audits patients' records; provides direct nursing services when necessary; rotates as the Nurse on-call for Adult Protective Services (APS); conducts discharge planning for skilled care to close the case; performs biometric screenings and presentations in the community; obtains and interprets individual findings; disseminates educational information and makes recommendations in accordance with the CDC guidelines.
- 15% +/- 5%
- Coordinates nursing activity within Skilled Services; assesses, designs, implements, and evaluates new Skilled Service referral care plans; updates and reviews patient charts and care plans for effectiveness; oversees direct patient care delivery.
- 15% +/- 5%
- Performs related administrative duties; sets up reporting system to be promptly informed of changes in patient status; attends Adult Protective Service (APS) collaborative meetings; attends seminars,

Supervisor, Nursing

in-service training, meetings, etc. related to nursing care and supervision; provides technical support; maintains records; assists in educational activities for staff, patients, and families; reviews billing and treatment information in data management system to ensure accuracy and answer client questions.

Minimum Training and Experience Required to Perform Essential Job Functions

- Must be licensed as registered nurse by the Ohio Board of Nursing with two (2) years of nursing experience including one (1) year as a registered nurse; or an equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- Biennial renewal of license required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to operate medical equipment including pulse oximeter, sphygmomanometer, biohazard equipment, stethoscope, thermometer, and other diagnostic instruments and equipment.
- Ability to stand, walk, bend, twist, and push, pull, and lift up to 50lbs.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), presentation software (Microsoft PowerPoint, Microsoft Publisher) and data entry software (PeerPlace).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

Supervisor, Nursing

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including drug orders, laboratory reports, employee physical forms, patient charts, travel reports, Random Moments surveys, timesheets, surveys, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Board of Nursing, the Employee Handbook, Centers for Medicare and Medicaid Services, Nursing Supervisor and Home Health Aide Manuals, Ohio Revised Code, and collective bargaining agreements.
- Ability to prepare employee evaluations, home visit schedules, patient charts, meeting agendas, nurse evaluations, patient assessment, travel report, timesheets, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret medical terminology and language.
- Ability to communicate effectively with supervisors, Home Health Aides, medical professionals, caseworkers, patients, and patients' families.

Environmental Adaptability

- Work is typically performed in an office environment and patients' homes.
- Work may involve exposure to disease, bodily fluids, smoke, strong odors, and animals.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Assistant Director	Class Number:	10271
FLSA:	Exempt	Pay Grade:	17
Dept:	All departments	EXHIBIT M	

Classification Function

The purpose of this classification is to assist a department director with managing the department including developing objectives and policies, assisting with administrative and budgetary matters; and supervising staff.

Distinguishing Characteristics

This is a senior management classification with responsibility for assisting the department director with administrative and budgetary matters. This class works under administrative direction from the Department Director, and requires the analysis and solution of operational, technical, administrative and management problems related to the designated department. The incumbent exercises discretion in applying policies and procedures to resolve issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Assists department director in defining goals and objectives; advises and assists the director on matters of administration, budgetary problems, or other specialized phases concerning policy; designs and schedules programs; develops department policies and procedures; advises in carrying out policies and procedures.

- 30% +/- 10%
- Supervises department personnel; plans, coordinates, assigns and reviews work; evaluates performance; responds to employee problems; maintains work standards; provides instruction and training; recommends selection, transfer, promotion, or discipline of employees; evaluates performance; reviews and approves requests for leave.

- 15% +/- 10%
- May manage special projects and keep director apprised of project progress and conclusion.

- 15% +/- 10%
- Represents director in meetings with other departments or with public; speaks and attends meetings; prepares reports and financial statements.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor’s degree in business administration, public administration, or other related field with nine (9) years of related experience including five (5) years in a supervisory experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including contracts, union contracts, budget forecasts, budget reports, legal documents, production reports, department specific reports, and performance evaluations.
- Ability to comprehend a variety of reference books and manuals including the Personnel Policies and Procedures Manual, Ohio Revised Code, department specific operating manuals, state and federal guidelines, and job classification listing.
- Ability to prepare departmental monthly reports, statistical reports, progress reports, correspondence, performance appraisals, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, public administration, and finance terminology and language.
- Ability to communicate with directors, managers, supervisors, vendors, other County employees, and the public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Medical Secretary	Class Number:	10012
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Medical Examiner's Office	EXHIBIT N	

Classification Function

The purpose of this classification is to supervise the administrative duties of Medical Secretaries involved in the transcription of autopsy reports, preparation of cause of death slips, and preparation of final reports for pathologist's signature.

Distinguishing Characteristics

This is first-line supervisor classification that is responsible for supervising a unit of Medical Secretaries in completing the processes required for finalizing death certificates, transcribing autopsy reports, and completing case files. This position assigns work, provides technical oversight and assistance to staff, and ensures that assigned cases and activities are completed in a timely and efficient manner. Employees in this class carry out necessary activities with only general direction except as new or unusual circumstances arise.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

- Supervises and directs the work of Medical Secretaries; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and assists with problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

25% +/- 10%

- Prepares and processes cause of death slips, autopsy reports, and final reports of cases; obtains medical and legal information and records at request of Pathologist; transcribes autopsy reports; types final reports including anatomic and microscopic descriptions; completes final pathologic diagnosis reports; verifies accuracy of records.

20% +/- 10%

- Performs quality assurance of autopsy case paperwork and no-post marks; verifies accuracy of information and proper completion.

20% +/- 10%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; processes received toxicology reports; processes slides received from outside agencies; prepares 45-60 day open autopsy case reports; performs data entry of case information; performs various calendar scheduling and travel coordination responsibilities for personnel at the MEO; serves on various committees.

Effective Date: 07.28.2014
Last Modified: 10.23.2019

Supervisor, Medical Secretary

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in medical or business administration or related field and two (2) years experience performing medical transcription duties; or an equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees, and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including final pathologic diagnosis, toxicology reports, dictation reports, anatomic and microscopic descriptions, records request slips from Pathologists, and no-post decedent cases.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, standard operating procedures, personnel manuals, medical dictionaries, dictionary of medical abbreviations, and directory of addresses and phone numbers.
- Ability to prepare standard operating procedures, final pathologic diagnosis, 45-60 day open autopsy case reports, performance reviews, discipline reports, correspondence, and other job-

Effective Date: 07.28.2014
Last Modified: 10.23.2019

Supervisor, Medical Secretary

related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

- Ability to serve in a supervisory capacity, influence others, record and deliver information, explain procedures, and follow instructions.
- Ability to use and interpret basic medical and forensic pathology terminology.
- Ability to communicate and to develop and maintain effective working relationships with family members of the deceased, supervisor, case managers, Medical Examiner, out of county coroners, and other individuals or agencies.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0237

Sponsored by: Council President Jones	A Resolution allocating capital funds in the total amount of \$311,691.95 in support of the Veterans Service Commission of Cuyahoga County’s headquarters project funded from the Veterans Services Fund in 2022; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Chapter 5901 of the Ohio Revised Code established a veterans service commission in each Ohio county, among whose duties include providing for the “administration of assistance” to veterans and “establishing programs of outreach and coordination with other agencies to enhance available services to veterans within the county;” and

WHEREAS, the Veterans Service Commission of Cuyahoga County is required to annually determine the amount it needs to provide assistance to veterans and must prepare and submit a budget to the Cuyahoga County Council, such budget to be within a statutorily prescribed formula; and

WHEREAS, the Council may review the proposed budget, but is required to appropriate the requested amount so long as the proposed budget is within the statutorily prescribed formula; and

WHEREAS, by Ordinance No. O2012-0013, Cuyahoga County Council established the Veterans Services Fund, whereby the amounts appropriated and unspent by the Veterans Service Commission of Cuyahoga County are to be placed in a Veterans Services Fund and used to benefit veterans of the county; and

WHEREAS, \$311,691.95, originally budgeted for the 2022 operations of the Veterans Service Commission of Cuyahoga County, went unspent; and

WHEREAS, the Council has determined to reserve \$311,691.95 of the budgeted but unspent funding in support of the Veterans Service Commission of Cuyahoga County headquarters project; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes the Fiscal Officer to reserve funds in the Veterans Services Fund for use by Cuyahoga County Department of Public Works for built out and capital needs of the new office space in support of the Veterans Service Commission, in the total amount of \$311,691.95.

SECTION 2. This resolution supersedes any current requirements for the Veterans Services Fund in the County Code.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023
Committee(s) Assigned: Finance & Budgeting

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0256

Sponsored by: Councilmember Sweeney Co-sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$20,000, to Forget Me Not Animal Rescue for food and medical expenses for rescued animals from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$20,000 to Forget Me Not Animal Rescue for food and medical expenses for rescued animals; and

WHEREAS, Forget Me Not Animal Rescue estimates approximately 160 families will be served annually through this award; and

WHEREAS, Forget Me Not Animal Rescue estimates the total cost of the project is \$20,000; and

WHEREAS, Forget Me Not Animal Rescue indicates the other funding source(s) for this project includes:

- A. \$1,000 from Football Squares;
- B. \$500 from raffles with donated prizes;
- C. \$300 from Holiday Photo Shoot; and

WHEREAS, Forget Me Not Animal Rescue is estimating the start date of the project will be November 2023 and the project will be completed by October 2024; and

WHEREAS, Forget Me Not Animal Rescue requested \$20,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Forget Me Not Animal Rescue to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Forget Me Not Animal Rescue from the General Fund made available by the American Rescue Plan Act revenue replacement provision for food and medical expenses for rescued animals.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: September 26, 2023
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: October 4, 2023

Journal _____
_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0257

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$100,000, to Providence House for the Providence House East Side Community Services Hub from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$100,000 to the Providence House for the Providence House East Side Community Services Hub; and

WHEREAS, the Providence House estimates approximately 250 families will be served annually through this award; and

WHEREAS, the Providence House estimates approximately 75 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Providence House estimates the total cost of the project is \$5,513,000; and

WHEREAS, the Providence House indicates the other funding source(s) for this project are being sought from the FY 23-24 Ohio State Capital Budget, private funders, and the City of Cleveland; and

WHEREAS, the Providence House is estimating the start date of the project will be Spring 2023 and the project will be completed by Spring 2024; and

WHEREAS, the Providence House requested \$500,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the Providence House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the Providence House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Providence House East Side Community Services Hub.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Community Development

Journal _____

_____, 20_____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0258

Sponsored by: Councilmember Conwell, Sweeney, Jones and Turner	A Resolution awarding a total sum, not to exceed \$175,000, to the Greater Cleveland Habitat for Humanity, Inc. for the Cleveland Habitat Headquarters Building Acquisition Project from the District 3, 7, 8, & 9 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide \$100,000 from the District 3 ARPA Community Grant Fund, \$25,000 from the District 7 ARPA Community Grant Fund, \$25,000 from the District 8 ARPA Community Grant Fund, and \$25,000 from the District 9 ARPA Community Grant Fund for a total amount of \$175,000 to the Greater Cleveland Habitat for Humanity for the Cleveland Habitat Headquarters Building Acquisition Project; and

WHEREAS, the Greater Cleveland Habitat for Humanity estimates approximately 50,000 people and 80 households will be served annually through this award; and

WHEREAS, the Greater Cleveland Habitat for Humanity estimates approximately 75 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Greater Cleveland Habitat for Humanity estimates the total cost of the project is \$2,800,000; and

WHEREAS, the Greater Cleveland Habitat for Humanity indicates the other funding source(s) for this project includes:

- A. \$500,000 from the City of Cleveland
- B. \$100,000 from the Cuyahoga County District 3 ARPA Community Grant Fund;
- C. Habitat Cash;
- D. Private Financing; and

WHEREAS, the Greater Cleveland Habitat for Humanity is estimating the start date of the project will be March 2023 and the project will be completed by December 2024; and

WHEREAS, the Greater Cleveland Habitat for Humanity requested \$250,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$175,000 to the Greater Cleveland Habitat for Humanity to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$175,000 to the Greater Cleveland Habitat for Humanity, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cleveland Habitat Headquarters Building Acquisition Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee: September 26, 2023
Committee(s) Assigned: Community Development

Legislation Substituted in Committee: October 2, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0260

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$500,000, to the Famicos Foundation for the Glenville Housing Preservation Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$500,000 to the Famicos Foundation for the Glenville Housing Preservation Project; and

WHEREAS, the Famicos Foundation estimates approximately five households will be served annually through this award; and

WHEREAS, the Famicos Foundation estimates approximately 10 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Famicos Foundation estimates the total cost of the project is \$1,750,000; and

WHEREAS, the Famicos Foundation indicates the other funding source(s) for this project includes:

- A. \$1,000,000 from a Village Capital Corporation Loan;
- B. \$200,000 from equity;
- C. \$50,000 from other sources; and

WHEREAS, the Famicos Foundation is estimating the start date of the project will be January 2024 and the project will be completed by Fall 2025; and

WHEREAS, the Famicos Foundation requested \$500,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$500,000 to the Famicos Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$500,000 to the Famicos Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Glenville Housing Preservation Project.

SECTION 2. No award funds shall be disbursed until the Famicos Foundation has confirmed receipt of all other funding sources necessary to finance the project. In the event the Famicos Foundation has not confirmed receipt of all other funding sources within six months of the effective date of this Resolution, the award made herein shall be null and void; and

SECTION 3. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 4. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 5. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 6. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 7. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 8. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 9. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: September 26, 2023
Committee(s) Assigned: Community Development

Journal _____
_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0261

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Lee Road Baptist Church for the Harvard Family Institute Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Lee Road Baptist Church for the Harvard Family Institute Program; and

WHEREAS, the Lee Road Baptist Church estimates approximately 150 people will be served annually through this award; and

WHEREAS, the Lee Road Baptist Church estimates approximately 5 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Lee Road Baptist Church estimates the total cost of the project is \$25,000; and

WHEREAS, the Lee Road Baptist Church indicates the other funding source(s) for this project includes:

- A. \$7,000 from the American Baptist Churches Home Missions;

- B. \$4,000 from the Lee Road Baptist Church;
- C. \$4,000 from the Fairmount Presbyterian Church; and

WHEREAS, the Lee Road Baptist Church is estimating the start date of the project will be October 2023 and the project will be completed by September 2024; and

WHEREAS, the Lee Road Baptist Church requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Lee Road Baptist Church to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Lee Road Baptist Church from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Harvard Family Institute Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Community Development

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0222

<p>Sponsored by: Councilmember Conwell</p> <p>Co-sponsored by: Councilmembers Turner, Miller and Sweeney</p>	<p>A Resolution awarding a total sum, not to exceed \$250,000, to Mobile Med1 d.b.a. Medworks for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$250,000 to Mobile Med1 for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland; and

WHEREAS, Mobile Med1 estimates approximately 300 people will be served annually through this award; and

WHEREAS, Mobile Med1 estimates approximately 8 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Mobile Med1 estimates the total cost of the project is \$324,150; and

WHEREAS, Mobile Med1 indicates the other funding source(s) for this project includes:

- A. \$40,000 from Delta Dental;
- B. \$45,000 from the PCP & Ponsky Family;
- C. \$15,000 from the Thatcher Family Fund;
- D. \$7,500 from the Parker Hannifin Foundation; and

WHEREAS, Mobile Med1 is estimating the start date of the project will be October 2023 and the project will be completed by December 2026; and

WHEREAS, Mobile Med1 requested \$250,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the Mobile Med1 to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to Mobile Med1 from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of expanding Medworks Oral Health and Dental Care in Cleveland.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: August 1, 2023
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 20, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0230

Sponsored by: Councilmember Sweeney	A Resolution awarding a total sum, not to exceed \$20,000, to the Metro West Community Development Corp for the Future Ink Graphics' Creative Development project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$20,000 to the Metro West Community Development Corp for the Future Ink Graphics’ Creative Development project; and

WHEREAS, the Metro West Community Development Corp estimates approximately 6 to 8 people will be served annually through this award; and

WHEREAS, the Metro West Community Development Corp estimates approximately 4 to 5 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Metro West Community Development Corp estimates the total cost of the project is \$35,000; and

WHEREAS, the Metro West Community Development Corp indicates the other funding source(s) for this project includes:

- A. \$10,000 from the Cuyahoga County Board of Developmental Disabilities;
- B. \$5,000 from the Cleveland Foundation; and

WHEREAS, the Metro West Community Development Corp is estimating the start date of the project will be September 2023 and the project will be completed by March 2024; and

WHEREAS, the Metro West Community Development Corp requested \$20,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Metro West Community Development Corp to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Metro West Community Development Corp from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Future Ink Graphics' Creative Development project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023
Committee(s) Assigned: Community Development

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0231

Sponsored by: Councilmember Sweeney	A Resolution awarding a total sum, not to exceed \$25,000, to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Conwell	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to the Downtown Cleveland Alliance for the Neighborhood Safety Specialist Program; and

WHEREAS, the Downtown Cleveland Alliance estimates approximately 27 million people will be served annually through this award; and

WHEREAS, the Downtown Cleveland Alliance estimates approximately one permanent job will be created or retained through this project; and

WHEREAS, the Downtown Cleveland Alliance estimates the total cost of the project is \$74,352.26; and

WHEREAS, the Downtown Cleveland Alliance indicates the other funding source(s) for this project includes \$74,352.26 from the Downtown Cleveland Improvement Corporation; and

WHEREAS, the Downtown Cleveland Alliance has indicated the start date of the project was be July 2022 and the project will be ongoing; and

WHEREAS, the Downtown Cleveland Alliance requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Downtown Cleveland Alliance to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Downtown Cleveland Alliance from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Neighborhood Safety Specialist Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested in Committee: September 19, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0232

Sponsored by: Councilmember Jones Co-sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$100,000, to Hazelwood Court, LLC for the Hazelwood Court senior housing project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$100,000 to Hazelwood Court, LLC for the Hazelwood Court senior housing project; and

WHEREAS, Hazelwood Court, LLC estimates approximately 53 people will be served annually through this award; and

WHEREAS, Hazelwood Court, LLC estimates approximately three permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Hazelwood Court, LLC estimates the total cost of the project is \$13,951,322; and

WHEREAS, Hazelwood Court, LLC indicates the other funding source(s) for this project includes:

- A. \$750,000 from a 1st Mortgage from Key;
- B. \$120,588 from a Key B Note Loan;
- C. \$10,668,933 from KCDC LIHTC Equity;
- D. \$1,000,000 from AHP-FHLB Cincinnati;
- E. \$450,000 from Cuyahoga County HOME program;
- F. \$1,000 from AHP Member/Sponsor Grants
- G. \$298,301 from Other Sources/GP Capital Contribution;
- H. \$662,500 from Deferred Fees; and

WHEREAS, Hazelwood Court, LLC is estimating the start date of the project will be September 2022 and the project will be completed by December 2023; and

WHEREAS, Hazelwood Court, LLC requested \$100,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to Hazelwood Court, LLC to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to Hazelwood Court, LLC from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Hazelwood Court senior housing project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

First Reading/Referred to Committee: September 12, 2023
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: September 20, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0233

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Ohio Voice for repairs and refrigerator replacement at the Fifth Christian Church; and

WHEREAS, Ohio Voice estimates approximately 50-150 people will be served annually through this award; and

WHEREAS, Ohio Voice estimates approximately 12 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Ohio Voice estimates the total cost of the project is \$10,000; and

WHEREAS, Ohio Voice is estimating the start date of the project will be January 2023 and the project will be completed by August 2023; and

WHEREAS, Ohio Voice requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Ohio Voice to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Ohio Voice from the General Fund made available by the American Rescue Plan Act revenue replacement provision for repairs and refrigerator replacement at the Fifth Christian Church.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after

disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0234

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$20,000, to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$20,000 to Delta Alpha Lambda Foundation, Inc. for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project; and

WHEREAS, Delta Alpha Lambda Foundation, Inc. estimates approximately 2,000 people will be served annually through this award; and

WHEREAS, Delta Alpha Lambda Foundation, Inc. estimates approximately 20 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Delta Alpha Lambda Foundation, Inc. estimates the total cost of the project is \$20,000; and

WHEREAS, Delta Alpha Lambda Foundation, Inc. indicates the other funding source(s) for this project includes:

- A. \$5,000 from the DAL Foundation delivery grade wide rear door
- B. \$1,000 from Case Western Reserve University Prevention Research Center for Healthy Neighborhoods;
- C. \$20,000 from the Hunger Network Food Purchase Stipend; and

WHEREAS, Delta Alpha Lambda Foundation, Inc. is estimating the start date of the project will be October 2023 and the project will be completed by November 2023; and

WHEREAS, Delta Alpha Lambda Foundation, Inc. requested \$20,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to Delta Alpha Lambda Foundation, Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to Delta Alpha Lambda Foundation, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Food Pantry Site Building Grounds Driveway and Rear Access Improvement Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023
Committee(s) Assigned: Community Development

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0236

Sponsored by: Council President Jones	A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 345 provides that a county may establish a memorial to commemorate the services of all members and veterans of the armed forces, and authorizes the taxing authority of the county to appoint a board of trustees for such a memorial; and

WHEREAS, Article III, Section 3.01 of the County Charter establishes that the County Council is the "taxing authority;" and

WHEREAS, Ohio Revised Code Chapter 345 provides that such appointments to the Soldiers' and Sailors' Monument Commission Board of Trustees shall be made for terms of five years; and

WHEREAS, Brigadier General Peter Collins (replacing Tracy A. Jemison II) desires to be appointed to the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees to the unexpired term ending 11/5/2025:

WHEREAS, Donald J. Jaffe (since 2014), Richard T. Prasse (since 2005), and Michael R. Sliwinski (since 2018) have served and actively contributed to the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees and are each seeking reappointment for a five year term; and

WHEREAS, Council has determined that these appointments and reappointments are qualified to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees and that their service would be beneficial to the ongoing success and development of the Cuyahoga County Soldiers' and Sailors' Monument Commission; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves the appointment and reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees as follows:

- i) Appointment for an unexpired term ending 11/5/2025:
 - a) Brigadier General Peter Collins

- ii) Reappointments for the term 11/16/2023 – 11/15/2028:
 - a) Donald N. Jaffe
 - b) Richard T. Prasse
 - c) Michael R. Sliwinski

SECTION 2. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Board. Provided that this Resolution receives the affirmative vote of eight (8) members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio
Ordinance No. O2023-0015

Sponsored by: Councilmember Simon	An Ordinance amending Section 206.12 of the Cuyahoga County Code to codify the county’s planning regions represented by the Cuyahoga County Planning Commission and to clarify the procedures for the designation of alternates; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Planning Commission (“Commission”) was originally established pursuant to Ohio Revised Code Section 713.22 in 1989 as the successor organization to the previously constituted Regional Planning Commission; and

WHEREAS, the Commission’s mission is to advance Cuyahoga County’s social, economic, and environmental health through equitable community planning; and

WHEREAS, in 2015 Cuyahoga County Council enacted Section 206.12 of the Cuyahoga County Code to specify the county’s representation on the Commission and codify its role in county governance; and

WHEREAS, the Commission recently established a subcommittee to update the Commission’s bylaws; and

WHEREAS, to ensure the recommendations of the Commission’s bylaws subcommittee are consistent with the County Code, the subcommittee urges Cuyahoga County Council to amend the code as provided herein, to formally codify the planning regions represented by the Commission and to clarify the procedures governing the designation of alternates.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 206.12 of the Cuyahoga County Code is hereby amended as follows (deletions are stricken, additions are bolded and underlined):

Section 206.12 Cuyahoga County Planning Commission

The Cuyahoga County Planning Commission, established pursuant to section 713.22 of the Revised Code, shall be composed of the following members:

1. Eight members appointed by the County Executive and confirmed by Council in accordance with section 713.22 of the Revised Code and the County Charter. **To ensure the geographic diversity of the county is represented, the County Executive shall endeavor to appoint one chief elected official from each one of the following County Planning Commission planning regions, as defined by the County Planning Commission bylaws:**

a. Chagrin/Southeast Region

b. Cleveland Region

c. Cuyahoga Region

d. Heights Region

e. Hillcrest Region

f. Southcentral Region

g. Southwest Region

h. Westshore Region

2. The County Executive; and

3. Two members of the County Council appointed by the President of Council.

B. Alternates to the County Planning Commission ~~appointed to serve on behalf of the County Executive or members of County Council~~ shall be residents of the county and shall be designated in the same manner as the designation of alternates ~~by members of boards of county commissioners~~, as provided in section 713.22 of the Revised Code.

C. Paragraphs (A) and (B) shall not terminate or otherwise affect the term of those members serving on the County Planning Commission as of the effective date of this section.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0284

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. R2023-0238 dated 9/12/2023; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 7, 2021, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2022/2023 (Resolution No. R2021-0238) establishing the 2022/2023 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2023 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 2240 – Court **BA2314880**
PB240100 – Probate Court Special Project Fund
Other Expenses \$ 50,000.00

The Probate Court is requesting an appropriation increase of \$50,000 to cover the educational requirements for Magistrates, funding for the Resource Center and the Guardians Partners Program. The funding source is the Court Special Project Fund. The cash balance in the Court Special Project Fund is \$2,256,682.62.

B. 2240 – Court **BA2314881**
PB240115 – Probate Crt (Clrk) Comput. Fund
Other Expenses \$ 30,000.00

The Probate Court is requesting an appropriation increase of \$30,000 to cover the purchase of computer monitors, SQL Licenses, and any additional software. The funding source is the Probate Court Computerization Fund. The cash balance in the Probate Court Computerization Fund is \$2,864,384.54.

C. 1100 – General Fund **BA2318044**
PW100110 – County Headquarters
Other Expenses \$ 295,721.91

The Department of Public Works is requesting additional appropriations of \$295,721.91 to allow Space Maintenance (2021 and 2022 Reconciliation) and other internal services charges to post through December 31, 2023. The funding source is General Fund.

D. 4605 – Road Capital Projects **BA2323046**
PW605100 – ODOT-LPA
Other Expenses \$ 3,000,000.00

The Department of Public Works is requesting an appropriation increase of \$3,000,000 for the North Main Street Bridge Project. The project is located in the Village of Chagrin Falls and is scheduled to be sold this year. This is an LPA project that is 37% federally funded, 27.6% OPWC funded, 15.6% municipality funded, and 19.7% funded by Cuyahoga County via the Motor Vehicle Gas Tax.

E. 4600 – Capital Projects **BA2323047**
PW600100 – Capital Projects

Other Expenses \$ 650,000.00

The Department of Public Works is requesting an appropriation increase of \$650,000 for services related to the implementation of the Capital Improvements Plan. Each year a portion of the Capital Improvements Plan is allocated for contracts for mechanical, architecture, engineering, environmental, electrical, plumbing, and construction services. This request will be funded by the General Fund Capital Improvements Subsidy.

F. 2260 – Human Services **BA2324412**
HS260100 – Office of the Director
Personal Services \$ (80,000.00)

The Department of Health and Human Services requests an appropriation decrease of \$80,000. This decrease will be realigned from the HHS-Administration to the Fatherhood Initiative where expenses in excess of appropriations are expected to post through December 31, 2023. The corresponding appropriation increase is below (Section 1, Item G). The funding source is the Health and Human Services Levy Fund.

G. 2280 – Other Health and Safety **BA2324413**
HS280100 – Fatherhood Initiative
Personal Services \$ 80,000.00

The Department of Health and Human Services – Fatherhood Initiative requests an appropriation increase of \$80,000 for expenses expected to post through December 31, 2023. The corresponding appropriation decrease is above (Section 1, Item F). The funding source is the Health and Human Services Levy Fund.

H. 2285 – Other Judicial **BA2325919**
SH285145 – Safe & Sound Prea Project
Other Expenses \$ (127,800.55)

The Sheriff's Department is requesting an appropriation decrease of \$127,800.55 to close the FY15 Prison Rape Elimination Act (PREA) grant for the period of October 1, 2015 through September 30, 2017. The original grant award was \$500,000 and \$372,199.45 or 74.4% of the funds were spent. The funding source was the U.S. Department of Justice, Bureau of Justice Assistance.

I. 2285 – Other Judicial **BA2325921**
SH285185 – Sheriff Commissary Fund

Other Expenses	\$	400,000.00
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The Sheriff’s Department is requesting an appropriation increase of \$400,000 to cover the remaining year anticipated expense of the Securus Contract. The funding source is the Commissary Fund which generates revenue from inmate purchases. The current cash balance in the Commissary Fund is \$1,275,418.97.

J. 2285 – Other Judicial		BA2325924
CP285155 – SAMHSA Veterans Treat. Court		
Personal Services	\$	212,032.00
Other Expenses	\$	187,968.00

The Court of Common Pleas is requesting an appropriation increase of \$400,000 for the Cuyahoga County Court of Common Pleas Veteran and Veteran Re-entry Treatment Court Project for the period of September 30, 2022 through September 30, 2023. This is a continuation grant approved by the Board of Control via CON2022-105 on December 12, 2022. This grant will provide funding for client treatment, training, and consulting along with salary and fringe benefits. The funding source is the U.S. Health and Human Services, Substance Abuse and Mental Health Services Administration. There is no cash match required.

K. 2285 – Other Judicial		BA2325925
SH285125 – Sheriff Other Judicial Grants		
Personal Services	\$	28,200.00
Other Expenses	\$	47,400.00

The Sheriff’s Department is requesting an appropriation increase of \$75,600 for the Senator Brown's Congressionally Direct Spending (CDS) Request FY2023 (Human Trafficking) grant for the period of July 1, 2023 through June 30, 2024. Appropriations will be used to support the planning and deployment of the anti-human trafficking operations. This is a new grant approved by the Board of Control via CON2023-94 on September 11, 2023. The funding source is the U.S. Department of Justice. There is no cash match required.

L. 2285 – Other Judicial		BA2325926
SH285125 – Sheriff Other Judicial Grants		
Other Expenses	\$	100,000.00

The Sheriff's Department is requesting an appropriation increase of \$100,000 for the FY2023 Edward Byrne Memorial Justice Assistance Grant (JAG) program for the period of October 1, 2022 through September 30, 2026. Funds will be used to purchase dash cameras for vehicles, replace, and update outdated and damaged radios for Law Enforcement. This is a continuation grant approved by the Board of Control via CON2023-93 on September 11, 2023. The funding source is the U.S. Department of Justice, passed through the City of Cleveland. There is no cash match required.

M. 2285 – Other Judicial	BA2325927
SH285165 –Law Enforcement CPT	
Other Expenses	\$ 20,000.00

The Sheriff's Department is requesting an appropriation increase of \$20,000 for the purpose of continuing professional training opportunities for Law Enforcement. The funding source is revenue received from the State of Ohio's Attorney General's Office as authorized by the Ohio Administrative Code section 109:2-18-02. The current cash balance is \$72,884.

N. 2285 – Other Judicial	BA2319755
JC285105 – Administration Title IV	
Personal Services	\$ 704,670.55

The Juvenile Court is requesting an appropriation increase of \$704,670.55 in Title IV-E revenue received from the Ohio Department of Job and Family Services. These appropriations will be used to offset current Personal Services expenditures that are charged to the General Fund. The funding source is Title IV-E revenue received from the Ohio Department of Job and Family Services. The current cash balance is \$2,583,110.15.

SECTION 2. That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 2285 – Other Judicial	BA2314882
PS285105 – Sexual Assault Kit Initiative	
Other Expenses	\$ 29,387.00
TO: 2285 – Other Judicial	
PS285105 – Sexual Assault Kit Initiative	
Personal Services	\$ 29,387.00

The Prosecutor’s Office is requesting an appropriation transfer of \$29,387 from Other Expenses to Personal Services to close out the FY 19 Sexual Assault Kit Initiative (SAKI) grant. The performance period was October 1, 2019 through September 30, 2022. The funding source is the U.S. Dept of Justice. There is no cash mash.

B. FROM:	2290 – Other Legislative & Executive	BA2321288
	FS290125 – Consumer Affairs Grants LE	
	Other Expenses	\$ 2,140.26
TO:	2290 – Other Legislative & Executive	
	FS290125 – Consumer Affairs Grants LE	
	Personal Services	\$ 2,140.26

The Departments of Sustainability and Consumer Affairs are requesting an appropriation transfer of \$2,140.26 from Other Expenses to personal Services in order to allow eligible payroll costs to post prior to the close out the Disposable Bag Ban Outreach Grant. This grant was funded by the Cuyahoga County Solid Waste District.

C. FROM:	1100 – General Fund	BA2321289
	FS100190 – General (Consumer Affairs)	
	Personal Services	\$ 20,000.00
TO:	1100 – General Fund	
	FS100190 – General (Consumer Affairs)	
	Other Expenses	\$ 20,000.00

The Fiscal Department requests an appropriation transfer of \$20,000 from Personal Services to other Expenses to purchase supplies, safety vests and work gloves. The funding source is the General Fund.

D. FROM:	2260 – Human Services	BA2324409
	HS260215 – VEB Bldg NFSC	
	Personal Services	\$ 150,000.00
TO:	2260 – Human Services	
	HS260200 – Southgate NFSC	
	Personal Services	\$ 150,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$150,000 to realign the current budget to where expenditures are expected to post through December 31, 2023. The funding source is the Human Services Fund.

E. FROM:	2260 – Human Services		BA2324410
	HS260215 – VEB Bldg NFSC		
	Personal Services	\$	1,600,000.00
TO:	2260 – Human Services		
	HS260200 – Southgate NFSC		
	Personal Services	\$	1,190,000.00
	2260 – Human Services		
	HS260205 – Ohio City NFSC		
	Personal Services	\$	410,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$1,600,000 to realign budget to where expenditures are expected to post through December 31, 2023. The funding source is the Human Services Fund.

F. FROM:	2260 – Human Services		BA2324411
	HS260220 – West Shore NFSC		
	Personal Services	\$	1,565,000.00
TO:	2260 – Human Services		
	HS260205 – Ohio City NFSC		
	Personal Services	\$	440,000.00
	2260 – Human Services		
	HS260210 – Quincy Place NFSC		
	Personal Services	\$	700,000.00
	2260 – Human Services		
	HS260225 – Client Support Svcs		
	Personal Services	\$	425,000.00

The Department of Health and Human Services – Division of Job and Family Services requests an appropriation transfer of \$1,565,000 to realign budget to where expenditures are expected to post through December 31, 2023. The funding source is the Human Services Fund.

G. FROM:	2285 – Other Judicial		BA2325923
	ME285145 – Med Exam Oth Judicial Grants		
	Personal Services	\$	35,601.76
TO:	2285 – Other Judicial		
	ME285145 – Med Exam Oth Judicial Grants		
	Other Expenses	\$	35,601.76

The Department of Public Safety & Justice Services requests an appropriation transfer of \$35,601.76 from Personal Services to Other Expenses to maximize grant dollars of the FY22 ARPA Crime Lab Grant which has a period of February 1, 2022 through January 31, 2024. The funding source is the U.S. Department of the Treasury, passed through the Ohio Department of Public Safety, Office of Criminal Justice Services.

SECTION 3. That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts **Journal Nos.**

N/A

SECTION 4. That items approved in Resolution No. R2023-238 dated September 12, 2023 be rescinded as follows to reconcile appropriations for the year 2023 in the County’s financial system:

Resolution No. R2023-0238 dated 9/12/2023:

Original Items to be Corrected - Section 1

AN. 1100 – General Fund	BA2325908
SH100115 – Law Enforcement – Sheriff	
Other Expenditures	\$ 160,000.00
1100 – General Fund	
SH100140 – Jail Operations	
Other Expenditures	\$ 4,600,000.00

The Office of Budget and Management, on behalf of the Sheriff’s Department, requests additional appropriations of \$5,760,000 to allow Space Maintenance (2021 and 2022 Reconciliation) and other internal services charges to post through December 31, 2023. The funding source is General Fund.

Resolution No. R2023-0238 dated 9/12/2023:

Corrected Items - Section 1

AN. 1100 – General Fund	BA2325908
SH100115 – Law Enforcement – Sheriff	
Other Expenditures	\$ 160,000.00

1100 – General Fund		
SH100140 – Jail Operations		
Other Expenditures	\$	5,600,000.00

The Office of Budget and Management, on behalf of the Sheriff’s Department, requests additional appropriations of \$5,760,000 to allow Space Maintenance (2021 and 2022 Reconciliation) and other internal services charges to post through December 31, 2023. The funding source is General Fund.

Resolution No. R2023-0238 dated 9/12/2023:

Original Items to be Corrected - Section 1

AP. 7805 – Other Agency		BA2325913
PJ805100 – Special Emergency Planning		
Other Expenditures	\$,500.00

The Department of Public Safety & Justice Services, Office of Emergency Management, is requesting an appropriation increase of \$1,500 due to receiving a settlement. The funding source is revenues generated from fees, and revenue from the U.S. Department of Transportation, Ohio Emergency Management Agency.

Resolution No. R2023-0238 dated 9/12/2023:

Corrected Items - Section 1

AP. 7805 – Other Agency		BA2325913
PJ805100 – Special Emergency Planning		
Other Expenditures	\$	1,500.00

The Department of Public Safety & Justice Services, Office of Emergency Management, is requesting an appropriation increase of \$1,500 due to receiving a settlement. The funding source is revenues generated from fees, and revenue from the U.S. Department of Transportation, Ohio Emergency Management Agency.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: October 3, 2023

Re: Fiscal Agenda – 10/10/2023 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **October 10, 2023**. The requested fiscal items are necessary to reconcile the originally adopted 2023 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Probate Court	\$50,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Probate Court	\$30,000.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$295,721.91	C	General fund	Appropriation Increase
Public Works	\$3,000,000.00	D	CIP	Appropriation Increase
Public Works	\$650,000.00	E	CIP	Appropriation

				Increase
Health and Human Services	(\$80,000.00)	F	HHS Levy Fund	Appropriation Decrease
Fatherhood Initiative	\$80,000.00	G	HHS Levy Fund	Appropriation Increase
Sheriff's Department	(\$127,800.55)	H	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$400,000.00	I	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas	\$400,000.00	J	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$75,600.00	K	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$100,000.00	L	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$20,000.00	M	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Juvenile Court	\$704,670.55	N	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Prosecutor's Office	\$29,387.00	A	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Sustainability/Consumer Affairs	\$2,140.26	B	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Fiscal Office	\$20,000.00	C	General Fund	Appropriation Transfer
Job and Family Services	\$150,000.00	D	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Job and Family Services	\$1,600,000.00	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Job and Family Services	\$1,565,000.00	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Public Safety and Justice Services	\$35,601.76	G	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
N/A				

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0285

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution adopting the 2024/2025 Biennial Operating Budget and Capital Improvements Program and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article 2, Section 3, Subsection 9 and 10 of the Cuyahoga County Charter directs the County Executive to submit to the Council prior to the beginning of each fiscal year, a proposed operating budget and a capital improvements program for the upcoming fiscal year; and

WHEREAS, Article 3, Section 9, Subsection 5 of the Cuyahoga County Charter gives County Council the power to adopt and amend the County's operating budget and capital improvements program and to make appropriations for the County; and

WHEREAS, Pursuant to Title 7, Chapter 701 of the Cuyahoga County Code, County Council established the procedure for a two-year budget, capital improvements and appropriations process with an annual update; and

WHEREAS, Title 7, Chapter 701.01, Subsection C of the Cuyahoga County Code states that not later than at the first County Council meeting in October of each odd-numbered year, the County Executive shall submit to Council a proposed operating budget and capital improvements program for the two fiscal years beginning January 1 of the year following the submission. The materials submitted shall include all information required by Article 2, Section 3, Subsections 9, 10, and 11 of the Cuyahoga County Charter; and

WHEREAS, Title 7, Chapter 701.01, Subsection E also states that County Council shall review, amend as needed, and adopt the biennial operating budget and capital improvements program and make all necessary appropriations not later than December 15th of each odd-numbered year.

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County entities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the Cuyahoga County 2024/2025 Biennial Operating Budget and Capital Improvements Program, attached hereto and incorporated herein, as Exhibit A.

SECTION 2. That the Clerk of Council be, and she is, hereby instructed to transmit one certified copy of this Resolution to the County Budget Commission, the County Fiscal Officer, and the Director of the Office of Budget and Management.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Brown, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____ 2023

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0286

<p>Sponsored by: County Executive Ronayne/Department of Public Works on behalf of Fiscal Officer</p>	<p>A Resolution authorizing an amendment to Contract No. 3712 (fka CE1300539) with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for the lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2023 – 11/30/2023 to extend the time period to 11/30/2028, change the terms effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$515,476.08; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works on behalf of Fiscal Officer recommends an amendment to Contract No. 3712 (fka CE1300539) with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for the lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2023 – 11/30/2023 to extend the time period to 11/30/2028, change the terms, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$515,476.08; and

WHEREAS, the goal of this project is to continue to provide 3,192 square feet of office space and at least thirty (30) parking spaced for the Fiscal Office, Auto Title Regional Office West located at 27029 Brookpark Extension Road, North Olmsted; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3712 (fka CE1300539) with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for the lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2023 – 11/30/2023 to extend the time period to 11/30/2028, change the terms, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$515,476.08.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

**PURCHASE-RELATED TRANSACTIONS
CM3712 (fka CM869 closed per OPD)
Sparky Plazas, LLC**

Title	Department of Public Works, (the "County" or "Tenant") submitting a 2023 Amendment to lease in connection with Sparky Plazas, LLC ("Landlord") Contract No. 3712 fka CM869 CE1300539 for lease of approximately 3,192 sq./ft of office space and the use of thirty (30) parking spaces located at 27029 Brook Park Road, Ext., North Olmsted for use by Fiscal Office for the Great Northern Area Auto Title Satellite Office for the period 12/1/2013-11/30/2023 extending to 11/30/28 and additional funds not-to-exceed \$ 515,476.08
Department or Agency Name	Department of Public Works on behalf of the Cuyahoga County Fiscal Officer, Auto Title Division
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Novus	Cherandon Plaza	12/1/2013-11/30/2018	\$534,500.40	1/14/2014	R2013-0292
		Cherandon Plaza to Sparky Plazas, LLC (Quit Claim Deed)	12/1/2013-11/30/2018	\$ 0.00	2/25/2016	
	OnBase#20644752	Cherandon Plaza to Sparky Plazas, LLC	12/1/2013-11/30/2018	\$ 0.00	6/18/2018	CON2018-56
A-1	OnBase#36130750	Sparky Plazas, LLC	12/1/2013-11/30/2023	\$414,800.40	11/27/2018	R2018-0233
A-2	CM-3712 fka CM869	Sparky Plazas, LLC	12/1/2013-11/30/2028	\$ 515,476.08	Pending	Pending

<p>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing service or purchase.</p> <p>This is a 2023 Amendment to Contract No. CM3712 fka CM869 with Sparky Plazas, LLC, to extend the lease for a period commencing December 1, 2013 – November 30, 2023 extend to November 30, 2028 for use by the Cuyahoga County Auto Title located at 20729 Brookpark Road Ext., North Olmsted, Ohio 44070 ("Landlord") successor in interest to Chardon Plaza, LLC for approximately 3,192 sq/ft and for additional funds in the amount not-to-exceed \$ 515,476.08</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</p> <p>Age of items being replaced: _____ How will replaced items be disposed of? _____</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <p>The goal of the project is to continue to lease space for the Greater Northern Title Bureau. The purpose of the project is to continue lease of approximately 3,192 sq./ft of office space and the use of thirty (30) parking spaces located at 27029 Brook Park Extension Rd., North Olmsted for use by Fiscal Office for the Great Northern Area Auto Title Satellite Office to provide a more streamlined and centralized location to provide easy access and services to the public.</p>

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If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Sparky Plazas, LLC company located at 26815 Brookpark Road., Ext. North Olmsted, Ohio 44070 Contact: Rose Simon, Office Manager (440) 734-0434	Owner, executive director, other (specify): Zahran Al-Qadan Member Sparky Properties, LLC
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Vendor Council District: 1	Project Council District: 1
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If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFQ 13-25834 <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: bids rcvd 5/2013	Provide a short summary for not using competitive bid process. This is an amendment to an existing contract that began in 2013. Please see Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) RFP exemption <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

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Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: i.e. **General Fund, Health and Human Services Levy Funds, Community Development Block Grant** (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

General Fund (9/18/23 verified w/Domonique Tatum Fiscal Office)

Is funding for this included in the approved budget? Yes No (if "no" please explain):

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Provide status of project.

New Service or purchase Recurring service or purchase Is contract late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline:	
Project/Procurement Start Date (date your team started working on this item):	01/06/23 PWD-3314 opened 08/31/23 Infor processing assigned to NFarina via JMyers
Date documents were requested from vendor:	8/31/23 and last required doc received 9/19/23
Date of insurance approval from risk manager:	9/19/23
Date Department of Law approved Contract:	9/19/23
Date item was entered and released in Infor:	9/11/23 and released 9/19/23

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Contract CM869 has maximum amt. fund lines therefore a new contract number has been issued CM3712. The Fiscal Office uploaded a PO25 verifying remaining funds CM869 and line 1 was released for approval so there is no "gap" in payments. NFarina closed CM869 via Fiscal's Office approval. NFarina "activated" CM3712 and fund Line 2. is being released in the amount of \$7,847.00 for the period 12/1/2023-12/31/2023. The Fiscal Office will enter annual fund lines thereafter according to the contract terms.

If late, have services begun? No Yes (if yes, please explain)

Have payments be made? No Yes (if yes, please explain)

HISTORY (see instructions):

Second Amendment Sparky Plazas, LLC
CM3712 (fka CM869)

R2013-0292 dtd January 14, 2014 (Original Lease) Cherandon Plaza, LLC
Novus – award John Myers and Jamal Husani Co. Engineering
RQ#25834 CE130059
12/1/2013 – 11/30/2018
\$534,400.40

CON2018-56 dtd June 18, 2018
CHERANDON PLAZA, LLC to SPARKY PLAZAS, LLC

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OnBase#20644752 – Assignment and Assumption Nancy Farina and John Myers
Executed contact cover – yes \$0.00 (processing only per LAveryhart)

R2018-0233 dtd 11/27/18

SPARKY PLAZAS, LLC

OnBase#36130750 Nancy Farina and John Myers

PWD-1326

12/1/2013 – 11/30/2018 extend 11/30/2023

\$414,800.40

CM869

SPARKY PLAZAS, LLC

Conversion CPapa 2020 rollover and 2021 funds

CM3712 (fka CM869 closed per OPD)

R2023-TBD

SPARKY PLAZAS, LLC

PWD-3314 opened 1/6/23

12/1/2013 – 11/30/2023 and extend to 11/30/2028

\$ 515,476.08

8/31/23 Created by NFarina – to be reviewed by Fiscal Office/Auto Title Division Bryan Dunn and Nichole Sanders per Lisa Rocco's email and cc'd Michael Chambers and MC added Domonique Tatum.

Rev. 7/24/23

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0287

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ12300 to Kone Inc. in the amount not-to-exceed \$3,843,640.00 for vertical transport (elevator) maintenance and repair services for various County facilities for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3677 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ12300 to Kone Inc. in the amount not-to-exceed \$3,843,640.00 for vertical transport (elevator) maintenance and repair services for various County facilities for the period 1/1/2024 – 12/31/2026; and

WHEREAS, the primary goal of this project is to provide maintenance and as-needed repairs of County elevators and escalators; and

WHEREAS, the project is 100% funded General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12300 to Kone Inc. in the amount not-to-exceed \$3,843,640.00 for vertical transport (elevator) maintenance and repair services for various County facilities for the period 1/1/2024 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 3677 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	The Department of Public Works – Contract with Kone, Inc – Maintenance & Repairs for Various County Buildings
Department or Agency Name	Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	CM3677	Kone, Inc	1/1/2024-12/31/2026	\$3,843,640.00		

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase. The Department of Public Works is requesting approval for a contract CM 3677 with Kone, Inc. for maintenance & as-needed repair of various county building elevators. This will be a 3-year contract for \$3,843,640.00.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):
 The intent of this contract is to have a vendor in place that will provide maintenance & as-needed repairs of County elevators and escalators.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Kone, Inc. 6670 W. Snowville Rd Brecksville, OH 44141	Owner, executive director, other (specify): Antti Herlin
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 5/22/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 11 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). <i>Include % if more than one source.</i>
General Fund / Internal Services Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

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County Council of Cuyahoga County, Ohio
Resolution No. R2023-0288

Sponsored by: County Executive Ronayne/Department of Housing and Community Development	A Resolution authorizing a Purchase & Sale Agreement with CCLRC Fairview Gardens LLC in the amount not-to-exceed \$10.00 for the disposition and sale of real property located at 3207 Franklin Boulevard, Cleveland, Permanent Parcel Number 003-31-002; authorizing the County Executive to execute Agreement No. 3627 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Housing and Community Development recommends a purchase and sale agreement with CCLRC Fairview Gardens LLC in the amount not-to-exceed \$10.00 for the disposition and sale of real property located at 3207 Franklin Boulevard, Cleveland, Permanent Parcel Number 003-31-002; and

WHEREAS, the primary goal for this project is for the sale of property at 3270 Franklin Boulevard, Cleveland, Ohio 44114 to CCLRC Fairview Gardens LLC; and

WHEREAS, this project is revenue generating; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a purchase and sale agreement with CCLRC Fairview Gardens LLC in the amount not-to-exceed \$10.00 for the disposition and sale of real property located at 3207 Franklin Boulevard, Cleveland, Ohio 44114.

SECTION 2. That the County Executive is authorized to execute Agreement No. 3627 all documents consistent with this contract and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____,20____

PURCHASE-RELATED TRANSACTIONS

Title	2023-Department of Housing and Community Development; CCLRC Fairview Gardens LLC; CM3627; Sale of Property at 3270 Franklin Blvd, Cleveland 44113 (Permanent Parcel – 003-31-002)
Department or Agency Name	Department of Housing and Community Development
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3627	CCLRC Fairview Gardens LLC	N/A	\$10.00	Pending	Pending

<p>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New <u>or</u> <input type="checkbox"/> Existing service or purchase.</p> <p>The Department of Housing and Community Development is seeking approval of a contract for the sale of property at 3270 Franklin Blvd, Cleveland 44113 (Permanent Parcel – 003-31-002) to CCLRC Fairview Gardens LLC for the amount of \$10.00.</p> <p>Fairview Gardens, a 40-unit senior affordable building located at 3207 Franklin Avenue, was constructed in 2002 on land leased from Cuyahoga County. Ohio City Incorporated assumed the building in 2018 to safeguard homes for nearly 70 low-income seniors and their families in a neighborhood with rapidly diminishing affordable housing options.</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</p> <p>Age of items being replaced: _____ How will replaced items be disposed of? _____</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <p>Upon transfer to CCLRC Fairview Gardens LLC, the project will be exempt from property taxes to help secure the building as senior affordable housing in perpetuity.</p> <p>Safeguard homes for nearly 70 low-income seniors and their families in a 40-unit senior affordable building located in a neighborhood with rapidly diminishing affordable housing options.</p> <p>Ohio City Incorporated will continue to work with the City of Cleveland on a payment plan for the building's high taxes, debt service, and upgrade of aging mechanical systems.</p>
<p>If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

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In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
CCLRC Fairview Gardens LLC 812 Huron Road E, Suite 800 Cleveland OH, 44115	Ricardo Leon – Chief Operating Officer
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	3270 Franklin Blvd, Cleveland 44113 (Permanent Parcel – 003-31-002)

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT X
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. The transaction follows the blueprint of other Land Trusts in the State of Ohio, including the Columbus Land Trust, which is also closely aligned with the Franklin County Land Bank. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input checked="" type="checkbox"/> Other Procurement Method, please describe: NONPO – Sale of Property

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

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Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: i.e. **General Fund, Health and Human Services Levy Funds, Community Development Block Grant** (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

N/A – Revenue Generating

Is funding for this included in the approved budget? Yes No (if “no” please explain):

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

New Service or purchase Recurring service or purchase Is contract late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline:
Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? No Yes (if yes, please explain)
Have payments be made? No Yes (if yes, please explain)

HISTORY (see instructions):

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0289

Sponsored by: County Executive Ronayne/Department of Human Resources	A Resolution making an award on RQ12170 to Sedgwick Claims Management Services in the amount not-to-exceed \$542,500.00 for Workers' Compensation Third Party Administrator services for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3670 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources recommends an award on RQ12170 to Sedgwick Claims Management Services in the amount not-to-exceed \$542,500.00 for Workers' Compensation Third Party Administrator services for the period 1/1/2024 – 12/31/2026; and

WHEREAS, the primary goal of this project is to provide assist the County's Workers' Compensation division with management of the program, responding to claims and maintaining best practices; and

WHEREAS, the project is funded 100% Workers' Compensation Administration Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12170 to Sedgwick Claims Management Services in the amount not-to-exceed \$542,500.00 for Workers' Compensation Third Party Administrator services for the period 1/1/2024 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 3670 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Human Resources; 2023; Sedgwick Claims Management Services, Inc. ; Workers' Compensation Third Party Administration Services for the period 1/1/2024-12/31/2026 in the amount NTE \$542,500.00.
Department or Agency Name	Human Resources
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
(O)	3670	Sedgwick Claims Management Services, Inc.	1/1/2024-12/31/2026	\$542,500.00		Pending

Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase. Workers' Compensation Third Party Administration is an ongoing service to assist the County's Workers' Compensation division with management of the program, responding to claims, and maintaining best practices.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): The goals of this agreement are to provide consulting services for Workers' Compensation, assist managing claims, and assist in claims hearings.
If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
5555 Glendon Ct., Dublin, OH 43016	Dave North, CEO
Vendor Council District:	Project Council District:
N/A	Administration in district 07 & County-wide service
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	NON-COMPETITIVE PROCUREMENT Provide a short summary for not using competitive bid process.
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	*See Justification for additional information.
The total value of the solicitation: \$542,500.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 14/4	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (10) SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. Vendor was DEI compliant with good faith effort to meet the goal. No vendor proposals met any portion of the goal.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Vendor was not the lowest prices but provided the highest scoring proposal despite the low pricing score.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Vendor's proposal was higher than the other proposals but negotiation following award brought pricing closer, though still higher.	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% Workers' Compensation Administration
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Existing contract is set to expire 12/31/2023. This award will provide services through 12/31/2026 for this on-going need.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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Reason:	
Use of a third-party administrator (TPA) for Workers' Compensation is an industry standard due to the complexity of the Workers' Compensation claims process. This service allows the County to maintain up-to-date best practices and ensure all claims and responded to and investigated appropriately.	
Timeline:	2/16/2023
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	6/8/2023
Date of insurance approval from risk manager:	8/30/2023
Date Department of Law approved Contract:	8/4/2023
Date item was entered and released in Infor:	8/31/2023
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
Previous Contract CM1840 resulting from RFP# 6058:
1/1/2022-12/31/2023 \$353,500.00
Approved 10/18/2021, BC2021-585

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County Council of Cuyahoga County, Ohio

Resolution No. R2023-0290

Sponsored by: County Executive Ronayne/Court of Common Pleas/Corrections Planning Board	A Resolution authorizing an amendment to Contract No. 2120 with Passages Connecting Fathers and Sons, Inc. for the implementation of the Cognitive Behavioral Interventions for Offenders Seeking Employment Program for moderate and high-risk level offenders who are unemployed or underemployed, for the period 7/1/2021 – 6/30/2023 to extend the time period to 6/30/2025, to change the terms effective 7/1/2023, and for additional funds in the amount not-to-exceed \$1,065,476.00; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Corrections Planning Board recommends an amendment to Contract No. 2120 with Passages Connecting Fathers and Sons, Inc. for the implementations of the Cognitive Behavioral Interventions for Offenders Seeking Employment Program for moderate and high-risk level offenders who are unemployed or underemployed, for the period 7/1/2021 – 6/30/2023 to extend the time period to 6/30/2025, to change the terms, effective 7/1/2023, and for additional funds in the amount not-to-exceed \$1,065,476.00; and

WHEREAS, the primary goal of this project is to continue to target the recidivism rates of probationers by providing them with (1) regular cognitive skills development sessions which includes a research-based curriculum developed by the University of Cincinnati called the Cognitive Behavioral Interventions for Offenders Seeking Employment, (2) follow-up job placement opportunities, and (3) on-going case management; and

WHEREAS, this project is funded 100% Community Corrections Act Grant Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. 2120 with Passages Connecting Fathers and Sons, Inc. for the implementation of the Cognitive Behavioral Interventions for Offenders Seeking Employment Program for moderate and high-risk level offenders who are unemployed or underemployed, for the period 7/1/2021 – 6/30/2023 to extend the time period to 6/30/2025, to change the terms, effective 7/1/2023, and for additional funds in the amount not-to-exceed \$1,065,476.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Passages CBI-EMP
Department or Agency Name	Corrections Planning Board
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
First Amendment	2120	Passages, Connecting Fathers and Sons, Inc.	July 1, 2023 to June 30, 2025	\$1,065,476.00	01/25/2022	R2022-0014C

<p>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New <u>or</u> <input checked="" type="checkbox"/> Existing service or purchase.</p> <p>The vendor Passages Connection Fathers and Sons Inc. will provide assessment and specialized programming to address the employment needs of offenders, both male, female, etc. Based upon the assumption that meaningful and legal employment is one key element of becoming a productive member of society, and justice system involvement can be a barrier to employment, Passages Connection Fathers and Sons Inc. will implement a program designed for criminal justice involved individuals who present as moderate to high need in the area of employment. By targeting cognitive behavioral interventions in combination with employment opportunities, specific problem solving skills are learned which greatly assist in both lawful behaviors exhibited by probationers as well as engagement in on-going legal employment.</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</p> <p>Age of items being replaced: _____ How will replaced items be disposed of? _____</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <p>The goals of the program are to target the recidivism rates of probationers by providing them with (1) regular cognitive skills development sessions (which includes a research-based curriculum developed by the University of Cincinnati called the Cognitive Behavioral Interventions for Offenders Seeking Employment) (2) follow-up job placement opportunities, and (3) on-going case management.</p>
<p>If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>

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In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Passages Connecting Fathers and Sons Inc. 4600 Carnegie Ave. Cleveland, OH 44103	Owner, executive director, other (specify): Dr. Brian Moore, President and CEO
Vendor Council District: ALL	Project Council District: ALL
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

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FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
100% funded by ODRC CCA Grant Funds
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: Extra workload caused a delay in processing. Backlog due to grant proposal processing in the winter, trying to catch up.	
Timeline:	<i>June 2023</i>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<i>June 2023</i>
Date of insurance approval from risk manager:	<i>August 2023</i>
Date Department of Law approved Contract:	<i>August 2023</i>
Date item was entered and released in Infor:	<i>August 2023</i>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) Continued services to support offender treatment. Provider has been contacted before deadline of the original agreement regarding the delay in processing Amended contract	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0291

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, to change the terms effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$775,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, change the terms effective upon contract signature of all parties and for additional funds in the amount not-to-exceed \$775,000.00; and

WHEREAS, the primary goals for this project are to (1) provide shelter for single adult men, located at 2100 Lakeside Avenue, (2) provide shelter, meals, access to laundry and services to link men with employment, and (3) facilitate the provision of overflow shelter services for single men and families; and

WHEREAS, this project is funded 100% General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2023, to extend the time period to 12/31/2024, change the terms effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$775,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Office of Homeless Services; RQ10456 - 2023 - Lutheran Metropolitan Ministry; Contract - Emergency Shelter for Single Adult Men and Overflow Shelter Services for Single Adults and Families (item 2 of 3)

A. Scope of Work Summary

1. Office of Homeless Services requesting a contract with Lutheran Metropolitan Ministry for the anticipated cost of **\$2,231,638.00**.

This project is not new to the county. Prior Board Approval Number or Resolution Number:

Original Contract	\$3,958,232.00	R2021-0086
Amend 1	\$768,609.21	R2021-0215
Amend 2	\$475,000.00	BC2021-773
Amend 3	\$4,272,759.00	R2022-0104
Amend 4	N/A -term only	ION-10/3/22

Lutheran Metropolitan Ministry (LMM) operates the Emergency Shelter for Single Adult Men which accommodates 400 men a night, located at 2100 Lakeside Avenue. Shelter, meals, access to laundry, and services to link men with employment and housing are provided 365 days/year. LMM also facilitates the provision of overflow shelter services for single men and families in partnership with community providers.

The anticipated start–completion dates are 1/1/2023 – 8/19/2023. This contract is shortened because the available HHS Levy funds are not sufficient to cover shelter and overflow operations for a full 12 months.

2. The primary goals of the project are:

- a) Operate an emergency shelter for single adult men, located at 2100 Lakeside Avenue
- b) Provide shelter, meals, access to laundry, and services to link men with employment and housing 365 days/year
- c) Facilitate the provision of overflow shelter services for single men and families in partnership with community providers

3. N/A

4. N/A

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$6,946,477.00.

2. RFP 10456 closed on 9/13/22. There is an SBE participation/goal of 10%.

3. There were 15 vendors, submitting a total of 21 proposals pulled from OPD, 20 submitted for review. One proposal was incomplete and was not reviewed. The Office of Homeless Services recommended 10 proposals for contract approval. One additional proposal will be awarded through an alternative procurement due to a later start date. This RFP was conducted in conjunction with the City of Cleveland, which made additional awards to 8 providers.

4-6. N/A

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Lutheran Metropolitan Ministry
4515 Superior Avenue
Cleveland, Ohio 44103
Council District 7

2. The executive director for the contractor is Maria Foschia

3.a The address or location of the project is:

2100 Lakeside Emergency Men’s Shelter
Cleveland, Ohio 44114

3.b. The project is located in Council District 7

D. Project Status and Planning

1. The project reoccurs annually and operates 365 days a year.

2-3. N/A

4. The project’s term began on 1/1/23.

11/8/22 – Error in Infor Sourcing Manager, unable to finalize event. Submitted Service Desk ticket

11/9/22 – Service Desk reported error was a known issue

11/22/22 – Award letter sent to vendor

11/29/22 – Infor error still showing up, submitted another Service Desk ticket

12/7/22 – Meeting with provider to discuss staffing levels, requested budget & statement of work

12/8/22 – Infor error resolved

12/12/22 – Provider submitted budget & SOW, Matrix request submitted

12/20/22 – Contract sent to provider for signature

12/21/22 – Provider requested meeting to update funding request due to increased costs

1/3/23 – OHS budget/funding meeting, requested updated budget from provider

1/5/23 – Updated contract sent to provider, uploaded and approved in Matrix

1/10/23 – Contract on hold until all RFP items complete

1/30/23 – Exemption from aggregation approved, contract released

5. N/A

E. Funding

1. The project is funded 100% by the Cuyahoga County Health and Human Services Levy.

2. The schedule of payments is monthly.

3. N/A

F. Items/Services Received and Invoiced but not Paid:

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0292

<p>Sponsored by: County Executive Ronayne/Board of Elections</p>	<p>A Resolution; (i) authorizing the County Executive, to execute the Memorandum of Understanding among Cuyahoga County, Cuyahoga County Board of Elections, and the Ohio Department of Administrative Services, in connection with the funding for the purchase of electronic pollbooks and other necessary equipment; and (ii) authorizing a state contract term Purchase Agreement with Tenex Software Solutions, Inc., in an amount not-to-exceed \$1,046,283.00 for the purchase of electronic pollbooks and other necessary equipment; authorizing the County Executive to execute all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Board of Elections recommends (i) entering into a Memorandum of Understanding among Cuyahoga County, Cuyahoga County Board of Elections, and the Ohio Department of Administrative Services, in connection with the funding for the purchase of electronic pollbooks and other necessary equipment; and (ii) entering into a state contract term Purchase Agreement with Tenex Software Solutions, Inc., in an amount not-to-exceed \$1,046,283.00 for the purchase of electronic pollbooks and other necessary equipment; and

WHEREAS, the primary goals of this project is to (i) clarify the process of selecting, purchasing and funding electronic pollbooks and other necessary equipment, and ii) the purchase 1,450 electronic pollbooks, software licenses, hardware, and maintenance and support for use by the Board of Election; and

WHEREAS, this project is funded as follows: \$1,046,283.00 from the General Fund, to be reimbursed in an amount up to \$821,449.00 by State funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes entering into a Memorandum of Understanding among Cuyahoga County, Cuyahoga County Board of Elections, and the Ohio Department of Administrative Services, in connection with the funding for the purchase of electronic pollbooks and other necessary equipment; and (ii) entering into a state contract term Purchase Agreement with Tenex Software Solutions, Inc., in an amount not-to-exceed \$1,046,283.00 for the purchase of electronic pollbooks and other necessary equipment

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Replacement Electronic Pollbooks
Department or Agency Name	Cuyahoga County Board of Elections
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
 Authorization for the Director to enter into a Memorandum of Understanding with the Secretary of State's Office (SOS) and County Council and County Executive for the purchase of Tenex Software Solutions electronic pollbook systems pursuant to SOS Advisory 2023-03.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3): The County will have the most up to date equipment required to complete elections.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Tenex Software Solutions	Owner, executive director, other (specify):
5021 W. Laurel St. Tampa Fl, 33607	Ravi Kallem
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.

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	*See Justification for additional information.
The total value of the solicitation: 1, 046,283.00	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input checked="" type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
General Fund
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): State award and county obligation for any funds over the state provided amount, will need appropriation then County will be reimbursed 85% of total cost.
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date	

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(date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0293

Sponsored by: **County Executive Ronayne, Council President Jones and Councilmembers Conwell, Kelly, Miller, Sweeney, Tuma, Gallagher, Turner, Stephens and Simon**

A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of the renewal of a 4.8-mill tax levy for the purpose of supplementing general fund appropriations for health and human or social services, for eight years, outside the ten-mill limitation, in accordance with Section 5705.191 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, on March 15, 2016, the electors of Cuyahoga County approved the renewal of a 4.8-mill property tax levy outside the ten-mill limitation for the purpose of supplementing general fund appropriations for health and human or social services, for eight years, the last collection of which will occur in calendar year 2024; and

WHEREAS, the Cuyahoga County Council wishes to declare the necessity of submitting to the electors of Cuyahoga County at the election to be held on March 19, 2024, the question of the renewal of said levy, for eight years, to commence in tax year 2024 with first collection in calendar year 2025; and

WHEREAS, it is necessary that this Resolution be immediately effective in order that critical services provided by Cuyahoga County can continue and to meet the Board of Elections' deadlines, and to continue the usual and daily operation of County departments, offices and agencies;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. This County Council determines and declares that it is necessary to renew the levy of a tax outside the ten-mill limitation at the rate of 4.8 mills for each one dollar of taxable value for the purpose of supplementing general fund appropriations for health and human or social services, for eight years, and to submit the question of the renewal of said tax to the electors of the entire territory of Cuyahoga County at the election to be held on March 19, 2024, in accordance with Section 5705.191 of the Ohio Revised Code. The renewal tax would first be levied in tax year 2024, first be collected in calendar year 2025, and be levied upon the entire territory of the County.

SECTION 2. The Clerk of Council is authorized and directed to certify a copy of this Resolution to the Fiscal Officer for the certification of the total current tax valuation of the County, the dollar amount of revenue that would be generated by the 4.8-mill renewal levy, and any other information required to be certified by Council pursuant to Ohio Revised Code § 5705.03(B)(2).

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature; (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter; or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2023

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0294

Sponsored by: **County Executive Ronayne, Council President Jones and Councilmembers Conwell, Kelly, Miller, Sweeney, Tuma, Gallagher, Turner, Stephens and Simon**

A Resolution determining to proceed with submitting to the electors of Cuyahoga County the question of renewing an existing 4.8-mill tax levy outside the ten-mill limitation for the purpose of supplementing general fund appropriations for health and human or social services, for eight years, in accordance with Section 5705.191 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Council adopted Resolution No. R2023-XXXX on _____, 2023, declaring the necessity of submitting to the electors of the County the question of a renewal of an existing 4.8-mill property tax levy outside the ten-mill limitation for the purpose of supplementing general fund appropriations for health and human or social services, for eight years; and

WHEREAS, the Fiscal Officer has advised and certified to the County Council that: (a) the property tax revenue that will be produced (annually) by the stated millage, assuming the taxable value of the County remains constant throughout the life of the renewal levy, is \$ _____; (b) the total taxable value of the County used in calculating the estimated property tax revenue is \$ _____; and (c) the millage for the requested levy is 4.8 mills per \$1 of taxable value, which amounts to \$ _____ for each \$100,000 of the county fiscal officer's appraised value (collectively, the "Fiscal Officer's Certifications"); and

WHEREAS, the County Council having declared the necessity of submitting the question of the renewal levy to the electors of Cuyahoga County, and the County Fiscal Officer having made the necessary certifications, Council desires now to proceed with the submission of said question to the electors on the March 19, 2024 ballot by the adoption of this Resolution and the filing of the necessary documents with the Board of Elections prior to the December 20, 2023 filing deadline; and

WHEREAS, it is necessary that this Resolution be immediately effective in order that critical services provided by Cuyahoga County can continue and to meet the Board of Elections' deadlines, and to continue the usual and daily operation of County departments, offices and agencies;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council acknowledges its receipt of and accepts the Fiscal Officer's Certifications.

SECTION 2. Pursuant to Section 5705.191 of the Ohio Revised Code, the County Council declares that the amount of taxes that may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the County, and that it is necessary to renew the levy of a tax in excess of such limitation at the rate of 4.8 mills for each one dollar of taxable value for the purpose of supplementing general fund appropriations for health and human or social services, for eight years, to commence in tax year 2024, with the proceeds of such renewal levy first being available to the County in calendar year 2025; the County Council therefore determines to proceed with the submission of the question of said renewal levy to the electors of the County at the election to be held on March 19, 2024, at the time specified by the Board of Elections.

SECTION 3. In the event that the Ohio legislature reschedules the March 19, 2024 primary election, the tax levy renewal question shall be submitted to the electors on the rescheduled primary election date.

SECTION 4. The Clerk of Council is authorized and directed to certify immediately to the Board of Elections: (i) a copy of the Resolution referred to in the first preamble to this Resolution; (ii) the Fiscal Officer's Certifications; and (iii) a copy of this Resolution. This County Council requests that the Board of Elections give notice of the election and prepare the necessary ballots and supplies for the election in accordance with the law.

SECTION 5. The Director of the Board of Elections is hereby directed to cause notice of the election to be published once a week for two consecutive weeks prior to the election in a newspaper of general circulation in the County, or as provided in Section 7.16 of the Revised Code, and if the Board of Elections operates and maintains a web site, the Board of Elections shall post notice of the election on its web site for 30 days prior to the election. The notice of the election shall state: (a) the purpose of the proposed renewal levy; (b) the levy's estimated annual collections; (c) the rate of the proposed renewal levy, expressed in mills for each one dollar of taxable value; (d) the estimated effective rate of the renewal levy, expressed in dollars for each \$100,000 of the county fiscal officer's appraised value; (e) the number of years that the renewal levy will be in effect; (f) first month and year in which the renewal tax will be levied; and (g) the time and place of the election, unless the aforesaid requirements are changed or otherwise required by law. The Director of the Board of Elections is hereby directed to certify the result of the election, immediately after the canvas by the Board of Elections, to the taxing authority of the County, in order to permit the enactment of such levy, if approved by the electorate, for a period of eight years, beginning with

the tax list and duplicate for the year 2024, the proceeds of which levy first would be available to the County in the calendar year 2025.

SECTION 6. The form of the Ballot to be used at such election shall be as follows:

**PROPOSED TAX LEVY (RENEWAL)
CUYAHOGA COUNTY**

A majority affirmative vote is necessary for passage

A renewal of a tax for the benefit of Cuyahoga County for the purpose of supplementing general fund appropriations for health and human or social services that the county fiscal officer estimates will collect \$ _____ annually, at a rate not exceeding 4.8 mills for each \$1 of taxable value, which amounts to \$ _____ for each \$100,000 of the county fiscal officer's appraised value, for eight years, commencing in 2024, first due in calendar year 2025.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

SECTION 7. If the ballot measure in Section 6 receives a majority affirmative vote, as necessary for its passage, the levied tax shall go into effect for the duration and at the rate provided in this Resolution.

SECTION 8. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature; (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter; or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 9. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0263

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Rebekah Dorman, Ph.D. to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Conwell, Miller, Sweeney, Gallagher and Turner	

WHEREAS, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Rebekah Dorman Ph.D. (replacing Steve Kilpack) to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Rebekah Dorman Ph.D. (replacing Steve Kilpack) to

serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: October 3, 2023

Additional Sponsorship Requested in Committee: October 3, 2023

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0264

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 164.21, the former Cuyahoga County Board of Commissioners created a County Natural Resources Assistance Council; and

WHEREAS, the Cuyahoga County Natural Resources Assistance Council oversees the implementation of the Clean Ohio Conservation Program in Cuyahoga County by evaluating, ranking and prioritizing projects submitted by eligible County entities; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, County Executive has nominated Valerie Katz to be reappointed to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Valerie Katz to serve on the Cuyahoga County Natural Resources Assistance Council for the term 10/14/2023 – 10/13/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.



September 13, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Dear President Jones

I am pleased to nominate the following to serve on the Cuyahoga County Natural Resources Assistance Council (NRAC) as an appointment as a Government – Municipal Representative on the NRAC:

- Valerie Katz, 3-year term ending October 15, 2026
 - Reappointment
 - Currently resides in Shaker Heights (Cuyahoga County)
 - Currently serves on the Cuyahoga County Solid Waste District Board

The NRAC evaluates and selects open space and riparian corridor protection and/or preservation project for funding from the Clean Ohio Green Space Conservation program. Cuyahoga County has (1) appointment to the NRAC.

There are no known conflicts of interest for which an advisory opinion has been requested. Ms. Katz's resume is attached for you to review. There is one candidate on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Valerie Katz, M.S.Ed.



Objective: To assist with the implementation of county-wide sustainability initiatives.

Education Master of Arts in Education with Ohio State Teacher's License in
Adolescent & Young Adult Life Sciences
Ursuline College, Pepper Pike, OH

Bachelor of Science
Cornell University, Ithaca, NY

Relevant Experience Solar Program Fellowship/Go Solar Specialist, February 2021 - present
Solar United Neighbors, Washington, D.C.

Provide technical assistance to prospective solar homeowners through the Solar United Neighbors co-op program. Perform roof evaluations, review solar proposals, review installer bid information, calculate pricing and financing information, calculate solar productivity information.

Volunteer, November 2020 – present

Cuyahoga County Department of Sustainability

Media outreach, drafting announcements, letter writing, promoting and scheduling information sessions and assisting with tabling events.

Volunteer, December 2020 – present

Energy Subcommittee to the Shaker Heights Sustainability Committee

Renewable energy and energy efficiency outreach. Promoted Cuyahoga County 2021 Solar Co-op to Shaker Heights residents. Organized 2021 Shaker Heights Solar Tour.

Biology & Environmental Science Teacher, August 2010 – June 2016

Montessori High School at University Circle, Cleveland, OH

Designed and implemented environmental science and life science lessons to meet the requirements of the International Baccalaureate curriculum. As advisor to the MHS Sustainability Club, worked with students to foster sustainable practices (including recycling, composting, the restoration of local wetlands, and the installation of rain barrels).

Biology & Environmental Science Teacher, August 2005 – June 2010
Hathaway Brown School, Shaker Heights, OH

Utilized cooperative inquiry and discovery-based methods in the teaching of 9th grade life science. Introduced and implemented the AP Environmental Science course curriculum for 11th and 12th grade students. Implemented school-wide conservation initiatives, including the expansion of existing recycling program and waste reduction measures in the cafeteria. Advisor to student environmental club.

Teacher Apprenticeship Program, August – December, 2004
Lakewood High School, Lakewood, OH

Teacher Apprenticeship Program, January – May, 2005
Gilmour Academy, Pepper Pike, OH

**Professional
Development
Coursework**

Ecology: Ecosystem Dynamics & Conservation, Summer 2020
American Museum of Nature History: Seminars on Science

Climate Change, September – November, 2019
American Museum of Nature History: Seminars on Science

Evolution: Modern Evolutionary Biology, July – August, 2009
American Museum of Nature History: Seminars on Science

The Ocean System: Integrated Science, June – August, 2008
American Museum of Nature History: Seminars on Science

Ecosystem Science 506, January – May, 2007
Cleveland State University, Cleveland, OH

Environmental Education in the Classroom, July – August, 2006
Cleveland Museum of Natural History, Cleveland, OH

EE Just Environmental Leadership Institute, July, 2006
National Summer Teacher Institute at Kimball Union Academy

**Additional
Experience**

Volunteer
South Euclid Humane Society, South Euclid, OH

Research Assistant
Department of Plant Pathology, Cornell University, Ithaca, NY

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0265

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Adrian Maldonado to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Sweeney	

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revised Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Chris Ronayne has nominated Adrian Maldonado (replacing Grace Gallucci) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Adrian Maldonado (replacing Grace Gallucci) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: October 3, 2023

Additional Sponsorship Requested in Committee: October 3, 2023

Journal _____
_____, 20__



March 24, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Adrian Meldonado**, 3-year term ending 7/31/2026 (replacing Grace Gallucci)

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Adrian Maldonado

Executive Profile

A Cabinet level Executive with over 30 years experience in government, health industry and the private sector. My experience as a human resources professional for 5 years, 16 as a Business Manager and 11 years as Director of the 20th largest County Purchasing operation in the country, has allowed me to become a leader that knows how to understand and work with public and private budgets, build alliances with individuals, organizations and service providers.

I am a high-energy, results oriented team player who understands the importance of communications, diversity and accomplishing the objectives of the organization.

I also have spent 16 years as a member of a major health organization as a Board member sitting or chairing such committees as Finance, Government Relations, Risk Management, Strategic Planning, Diversity and Inclusion, Long Range Planning, Protective Services and Facilities and Construction.

Skill Highlights

- Project management
- Leadership/communication skills
- Business operations organization
- Human resources
- Budgeting expertise
- Negotiations expert
- Employee relations
- Self-motivated
- Customer-oriented
- Small business development
- Project Management
- Contract Negotiations
- Budget and Risk Management
- Start-up and acquisitions
- Diversity and Inclusion programs
- Bilingual
- Strategic Planning
- Supply Chain Management
- Facility Management

Core Accomplishments

As Director of Procurement & Diversity for Cuyahoga County, Ohio, my team initiated the first of its kind Small Business Enterprise program in the State of Ohio. This encompassed authoring a county-wide predicate study to determine the legal viability of the program to any challenges. The program was considered innovative and cutting edge because of the use of the Internet at the time, for registration and data collection. I made a presentation of our work in Washington, DC to the National Contract Compliance Association.

As Director, I worked with Ohio legislators for 5 years to adopt a law that would allow counties, municipalities and other government funded agencies to allow for the use of P-Cards (purchasing cards) for everyday purchases under \$25,000. This law immediately allowed counties to save thousands of dollars in purchasing expenditures by streamlining the buying process as well as allowing agencies to receive products and services immediately.

As a business owner and consultant, I have worked as both a Prime contractor and subcontractor for such agencies as NASA Glenn Research Ctr, Louis Stokes Medical Facility, the US Corp of Engineers, Cleveland Metropolitan School District, Cuyahoga Metropolitan Housing Authority, Department of Interior, Cuyahoga Community College, NEOCOM and Maple Heights Schools.

As Chairman of Finance at both Southwest Medical Center and St Vincent Charity Hospital, our committee worked to stabilize the hospitals budgets' during the economic crisis as well as a merger.

Professional Experience

January 2010 to March 2013
Adrian Maldonado & Associates
 Berea, OH
Owner/Consultant
 Sole proprietorship concentrating in the fields of Construction Management, Construction and Diversity Monitoring and Reporting.

April 1997 to August 2008
Cuyahoga County
 Cleveland, OH
Director of Procurement & Diversity
 Director of the 20th largest purchasing operation in the country. Responsible for purchasing of goods and services totaling \$225 million dollars a year. In addition, I was responsible for the administration and management of the County's Small Business Enterprise which had over 400 registered businesses.

January 1985 to March 1997
DAS Equal Opportunity Program
 Cleveland, OH
Manager
 Responsible for working with small and minority businesses in helping them become certified as MBE's for the State of Ohio EEO program. My duties required me to travel statewide and meet one on one with businesses. Reviewed company financials as well as history to determine ownership and control. I also worked with businesses offering technical and management assistance.

February 1981 to June 1985
Metro Health Medical Center
 Cleveland, OH
HR Interviewer
 Main responsibilities were to review applicants for positions within the health organization. My areas of specialty were Nursing, Dietary, Facilities, IT and Purchasing.

February 1980 to April 1981
US ARMY
 Cleveland, OH
Recruiter
 Main duties were recruitment and retention of US Army personnel. Served in the US Army National Guard from 1979-1990 Honorably Discharged.

Education

Bowling Green State University
 Bowling Green, OH, US
 Communications

Baldwin Wallace College
 Berea, OH, US
 Political Science

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0266

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Chris Ronayne has nominated Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Michael Schoop to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: October 3, 2023

Journal _____
_____, 20__



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

March 24, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Michael Schoop**, 3-year term ending 7/31/2026

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive

Michael Schoop, Ph.D.

Servant Leadership | Community Engagement | Relationship Building | Strategic Planning

OVERVIEW

Successful Co-Founder and Managing Director with over 18 years of multifaceted experience in developing strategic partnerships, working with and leading effective teams, and driving community engagement. Expertise in displaying servant leadership, focusing on fundraising activities, and coordinating various projects to meet business needs. Skilled at DEI initiatives, urban planning and development, and continuously improving processes across the organization. In search of a role to cultivate long-lasting relationships, enhance business growth, and support reaching objectives.

CAREER HIGHLIGHTS

- Wrote a U.S. Department of Education Title III Strengthening Institutions Grant with \$2M for micro-mentoring and micro-interning to support first-year student retention and success.
- Worked with the Andrew M. Mellon Foundation with Case Western Reserve University. Received a \$1.5M award and \$2M continuing award for Cleveland Humanities Collaborative, part of a national network of university collaborations.
- Achieved a U.S. Department of Education Title III Cooperative Grant with Cleveland State University. Generated \$1.3M for the Cleveland Transfer Connection to design and implement learning communities supporting the transition from community college to university environments.
- Won a U.S. Department of Education Title V Hispanic Serving Institution Grant with St. Augustine College, including \$3.8M over five years to implement innovative studio classroom instruction and improve performance/retention for Hispanic and other students of color.
- Spearheaded the redesign of the college-wide First Year Experience Program at Cuyahoga Community College to provide ongoing feedback to more than 120 faculty on approximately 3.4K new students.
- Leveraged \$80M in renovations including the Center for Creative Arts and Metropolitan Campus Center at Cuyahoga Community College to redesign the instructional and social spaces for active learning.

EXPERTISE

Partnership Development | DEI Initiatives | Team Collaboration | Design Thinking | Fundraising | Budgeting | Project Management | Urban Planning | Reporting | Revenue Generation | Data Analysis | Continuous Improvement | Risk Assessment | Hiring & Onboarding | Business Development | Interdepartmental Communication | Problem Resolution

PROFESSIONAL EXPERIENCE

Greater Cleveland Partnership | Cleveland, OH | JAN 2023 – Present

Senior Vice President, Talent

Partner with business, government, and non-philanthropy to execute talent strategy to drive regional growth and prosperity.

Scope Unlimited | Cleveland, OH | JAN 2021 – JAN 2023

Co-Founder & Managing Director

Formulate virtual leadership experiences to develop individual decision-making skills, enhance team-building activities, and rehearse strategy. Lead business development, marketing, talent management, deal structuring, and strategic planning.

- Managed ideation, design, prototype, and deployment of a simulation for the Society for College and University Planning (SCUP) within three months.
- Partnered with SCUP to develop a \$250K Small Business Innovation Research Phase I grant to redesign and scale integrated planning technology.

Cuyahoga Community College (Tri-C) | Cleveland, OH | MAY 2006 – JAN 2021

College-Wide Vice President – Evidence, Inquiry, & Retention | JULY 2019 – JAN 2021

Worked at an Aspen Prize Top 150 community college with eleven sites across Northeast Ohio serving over 20K credential-seeking students annually. Oversaw a budget of \$1.9M and led an executive director, two program managers, and three research analysts through daily operations.

- Spearheaded the redesign of the college-wide First Year Experience Program to provide ongoing feedback to more than 120 faculty on approximately 3.4K new students.
- Designed a system and process for tracking and reporting non-credit workforce certificates.
- Built and implemented a pilot for A/B testing for nudge messages to students to enhance the usability of services and increase retention.

PROFESSIONAL EXPERIENCE CONTINUED

Metropolitan Campus President | MAY 2006 – JULY 2019

Directed a \$34M budget while ensuring increased profitability. Oversaw a workforce vice president, college-wide dean, two campus deans, community relations manager, marketing manager, campus scheduler, concierge, and an administrative coordinator.

-
- Developed campus Student Success Teams to increase campus graduation rates from 3.9% to 15%. Created an Inclusive Excellence Taskforce to improve graduation rates for students of color from 1.9% to 10%.
- Co-founded a Design Lab Early College High School with Cleveland Metropolitan School District, one of only two out of 20 Cleveland public high schools to achieve a "B" rating on a state report card in the first year.
- Created the College's first Transfer Center with support from a cooperative Title III grant from the U.S. Department of Education, enhancing transfers to Cleveland State University by more than 40 students per year.
- Leveraged \$80M in renovations including the Center for Creative Arts and Metropolitan Campus Center open to the campus and local community, to redesign the instructional and social spaces for active learning.
- Introduced design thinking into college and campus planning processes by developing a partnership with the Cleveland Institute of Arts to support reshaping of student experiences.
- Led a Collaborative Campus Project, a community planning effort with Cleveland State University, Cleveland Metropolitan School District, and Campus District to create a plan for the institutions. Partnered with the neighborhood to support commercial and cultural development.
- Formed the CLE Institute, an entrepreneurial consulting program engaging incoming college students in community projects supported by the Burton D. Morgan Foundation.

Harry S. Truman College – City Colleges of Chicago | Chicago, IL | FEB 2003 – APR 2006

Vice President – Academic & Student Affairs

Served as VP for two of seven independently accredited institutions of a single urban community college district. Managed a \$24M budget and supervised deans of instruction, student affairs, continuing education, adult education, and technical center director. Led credit enrollment of over 5K and 20K+ in non-credit ESL with students from 55 countries speaking 140 languages. Created a collective bargaining agreement with City College part-time faculty.

- Won a statewide award for Transitional Bilingual Learning Community Program that reduced time to college-level courses by 50%.
- Established a Contract Training division with revenue growth from \$50K to \$300K in two years.
- Awarded a \$689K cooperative Title III grant from the U.S. Department of Education with St. Augustine College to design and build studio classrooms in Math, English, Chemistry, and Biology.

EDUCATION

Ph.D.: English Language & Literature | University of Maryland

Master of Arts: English Language, Rhetoric, & Composition | University of Maryland

Bachelor of Arts: English Language & Literature | University of Chicago

COMMUNITY/BOARD ACTIVITIES & AWARDS

- Treasurer, Former Board President: Burten, Bell, Carr | 2010 – PRESENT
- Appointed by Ohio State Superintendent of Public Instruction: East Cleveland Academic Distress Commission | 2018 – PRESENT
- Summer on the Cuyahoga | 2010 – 2014, 2021 - PRESENT
- Former Board President: Campus District | 2006 – 2020
- One Community | 2009 – 2014
- Black American Council Humanitarian Award
- Innovation of the Year Award, League of Innovation in Community College
- Phi Theta Kappa Shirley B. Gordon Award

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0268

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Airica Steed to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023- 6/30/2026; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Conwell	

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Chris Ronayne has nominated Airica Steed (replacing CJ Matthews) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023- 6/30/2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Airica Steed (replacing CJ Matthews) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023- 6/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: October 3, 2023

Additional Sponsorship Requested in Committee: October 3, 2023

Journal _____
_____, 20__



March 24, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Airica Steed**, 3-year term ending 7/31/2026

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

Airica Steed, Ed.D, MBA, RN, CSSMBB, FACHE, IASSC

Transformational Healthcare Executive

Driving Results & Execution | Change Management | Continuous Improvement & Innovation

Highly accomplished and award winning transformational healthcare executive with over 20 years of exceptional leadership skills and proven track record of championing health equity, driving results, and leading large scale transformation of health organizations with greater than \$1B in net revenue. Recognized as a strategic and visionary change leader, cultural architect and international expert in Lean Six Sigma, Malcolm Baldrige framework, and "Big 4" management consulting across community and specialty hospitals, ambulatory clinics and network, academic medical centers, level 1 trauma centers, multi-site healthcare systems, Federally Qualified Health Centers (FQHCs) and private equity backed organizations. Results driven change agent with significant experience leading large-scale change initiatives to drive high quality care, health equity, operational efficiencies, customer satisfaction, workforce engagement, profitable growth, and value optimization.

BY THE NUMBERS

- \$300M+ Financial Improvements & Efficiencies
- Top Decile Customer & Workforce Satisfaction
- Top Quartile Productivity & Quality/Safety Results
- 20% - 30% Profitable Growth & Profit Margin

NOTEWORTHY EXECUTIVE HIGHLIGHTS

Board Leadership & Governance: Executive Liaison for Board of Directors, lead various board committees and serve as board member on several non-profit boards ensuring transparent communication, effective education and fostering diversity/inclusion.

Strategy Development & Execution: Spearhead strategic partnerships, joint ventures, mergers & acquisitions, clinical affiliations, innovation; lead/execute strategic planning process; and quarterback strategic growth efforts including healthcare system integration.

Philanthropy & External Affairs: Tripled philanthropic giving, including raised >\$100M+ funding through city/state partnerships and major donors/gifts; secured multi-million grant funding through federal programs; serve as policy advocate at state and federal level.

Population Health & Health Equity: Championed the execution of \$250M Health Equity/Population Health initiatives aimed at eradicating health disparities and improving life expectancy of vulnerable communities serving greater than 4M patient lives.

Transformation & Financial Excellence: Drove financial, clinical & operational transformation of multiple healthcare systems resulting in a combined impact of over \$300M in improvements, 30% increase in profit margin, > 100 days cash on hand, and top quartile quality.

AREAS OF EXPERTISE

- Strategy & Service Line Leadership
- "Big 4" Management Consulting
- Patient Centered Care & Customer Experience
- Project Management & Program Development
- Health Equity & Population Health
- Quality & Safety Improvement (Lean Six Sigma)
- Financial Turnarounds & Mergers/Acquisitions
- Change Management & Culture Transformation
- Physician Engagement & Alignment
- Board Governance

PROFESSIONAL EXPERIENCE

The MetroHealth System - Cleveland, OH, 2022 - Present

Chief Executive Officer & President

System Executive for an academic safety net health healthcare system comprised of 5 Hospitals, 20 Health Centers and 40 Ambulatory Locations, Level 1 Trauma Center, Adult & Pediatric Comprehensive Burn Center, 8,000 employees and physicians, and \$1.8B net revenue. Accountable for executive leadership and strategy of the system, as well as advancing the mission of MetroHealth to be the most admired public health system in the nation, renowned for innovation, community and health equity focus, high quality outcomes and service, and financial strength. Ensure the success of the health system's critical initiatives including growth of services into the newly-constructed MetroHealth Glick Center; completion and activation of a new comprehensive outpatient and administrative building known as the Apex Project, construction and activation of 26 acres of green space creating a "hospital in a park"; growth of services into the newly-constructed 110-bed behavioral health hospital at Cleveland Heights Medical Center; addressing the social determinants of health to achieve better health outcomes in concert with The Institute for H.O.P.E.; lead innovative approaches to transform patient care beyond traditional health care and champion MetroHealth's commitment to a healthier community.

Sinai Chicago Health System – Chicago, IL, 2019 – 2022**System Chief Operating Officer/EVP – Sinai Chicago****President – Mount Sinai & Sinai Children's Hospital (Flagship Campus)**

System Executive for an urban teaching healthcare system focused on health equity and eradicating healthcare disparities comprised of 4 acute care, post-acute and specialty hospitals, Level 1 Trauma Center, Level 3 NICU, 800 physicians, 4,000 caregivers serving 1.5 million lives and \$1B net revenue. Accountable for executive leadership and strategy of acute and post-acute hospital operations encompassing a \$1B operating budget, physician enterprise and Sinai Medical Group (Multi-specialty Physician Group), strategy/healthy growth/business development, service lines, population health/PHO, safety/quality, care management, Business Transformation Office, customer experience, and facilities/real estate. Direct reports include Presidents for Acute Care & Post Acute Hospitals, President Sinai Medical Group/Ambulatory Enterprise, System VP Facilities, Construction & Real Estate, Chief Population Health & Growth Officer, System Chief Nursing Officer, System Chief Medical Officer, System VP Women & Children's/Surgical/Ancillary Services, System VP Ambulatory & Hospitality Services, System VP Behavior Health, and System VP Rehab & Post-Acute Care. Charged with leading large-scale operations and strategy and spearheading transformation to drive system level integration and alignment, high quality outcomes, profitable growth/retention, organizational excellence, customer loyalty & satisfaction, and value optimization leveraging lean six sigma continuous improvement, consumer centered care, and other leading approaches.

Accomplishments:

- Led multi-faceted \$200M+ cumulative financial/operational/clinical transformational turnaround across the system resulting in improved operating margin from a loss \$42M to a profitability and improved EBIDA performance, increased from less than 2 days cash on hand to over 80 days, reduced costs and labor efficiencies, top line revenue growth, and top quartile quality performance in less than 2 years
- Stabilized south campus at Holy Cross Hospital from nearly a decade long operating losses of over \$100M since 2014 to breakeven performance in FY21
- Radical transformation in publicly reported quality indicators including Leapfrog moving from "F" to "C" in less than a year, including top quartile readmissions and 40% reduction in hospital acquired infections and mortality rates
- Championed the execution of \$250M Health Equity/Population Health initiatives aimed at eradicating health disparities and improving life expectancy of vulnerable communities serving greater than 4M patient lives.
- Successfully right-sized and integrated acute care operations, including consolidation of inpatient services, elimination of low performing clinical services and programs, and driving "system-ness" and "coordinated care" across ambulatory and acute and post-acute hospitals
- Reduced overtime and premium labor to less than 2.5% across all operations and achieved 15%^{ile} labor productivity
- Led service line/healthy growth strategy, including network development, partnerships, and joint ventures
- Led efficiencies in Emergency Services, Surgical Services, Throughput/Capacity Management, and Care Transitions resulting in 75% reduction in Patient Walkouts (>10% baseline), 62% reduction in surgery cancellations, 70% reduction in no shows/cancellations (from 33% to 8%), and Inpatient LOS savings
- Spearheaded service line integration and rationalization initiatives across physician enterprise resulting in optimization of capital resources, consolidated employed clinics with more than \$20M in EBIDA improvements and 30% healthy growth
- Led execution of multi-million dollar strategic capital and growth projects, including \$30M Health Village - Ambulatory Surgery Center & Outpatient Care Center, \$10M Critical Care Renovation & Expansion, Wound Care/Comprehensive Diabetes Center, Sinai Chicago Express Care, \$15M Heart & Vascular Institute, Rehab Hospital Private Room Deployment, \$200M Campus Master Facility Plan
- Spearheaded multi-million dollar labor union campaign efforts and successfully negotiated bargain agreements

Presence Health (Acquired by Ascension Illinois) – Chicago, IL, 2016 - 2018**Senior Vice President, Operations**

System Executive accountable for leading operations across 250 ambulatory locations, 12 acute and specialty hospitals, and senior housing communities with 7500K physicians, more than 30K employees and \$4.6B in net revenue. Responsible as system senior executive leader for operation, including corporate operations, ancillary services, strategic service lines - Neurosciences/Orthopedics, Cardiovascular Services, Oncology, Emergency & Trauma Services, Perioperative & Anesthesia Services, Lab, Pharmacy, Imaging. Deliver large-scale strategy and improvement initiatives that drive system-level integration and alignment, operational efficiencies & cost management, quality care, profitable growth and ensuring customer satisfaction and operational excellence. Responsible for diverse portfolio of service lines and operational programs with more

than 7K indirect FTEs.

Accomplishments:

- Key contributor in \$250M organizational and financial transformation across the system resulting in improved Cost Per Adjusted Discharge, Growth, Readmissions, Length of Stay/Throughput, and Productivity resulting in merger acquisition to AMITA Health and divestiture of acute care hospital assets
- Led service line strategy, including tertiary/academic partnerships, and joint venture affiliations, resulting in greater than 200,000 unique patient visits and 40% improvement in network retention
- Spearheaded service line integration and rationalization initiatives across all acute care operations and ambulatory practices resulting in optimization of capital resources, consolidated employed provider practices and clinics with more than \$15M in cost savings and 25% profitable growth/leakage reduction
- Improved Patient Satisfaction from the 25thile to >75thile across acute and ambulatory areas; reduced overtime and premium labor from 8% to less than 2.5% across all acute care ministries and achieved 15thile labor productivity against Truven benchmarks
- Led efficiencies in Emergency Services and Hospital Throughput resulting in <1.5% Left Without Treatment (>5% baseline), 30% improvement in ED Length of Stay from >6 hours to <4.5 hours, 50% Discharges by Noon (<10% baseline) and more than 1 day Inpatient LOS savings
- Led large scale strategic initiatives and uniformity of system level contracted/purchased services, including launch of 340B Clinics & Specialty Pharmacies, Lab/ED/Anesthesia/Radiology outsourcing resulting in >\$20M financial impact
- Led implementation of >\$250M in strategic capital projects, including \$15M Cardiology and Neuro-interventional Suite, \$20M Orthopedic Unit Expansion, and \$20M ED renovation, and \$30M ambulatory clinic consolidation

University of Illinois Health System (UI Health) – Chicago, IL, 2012 – Present (Faculty)

System Chief Administrative Officer/Enterprise Chief Experience Officer

Clinical Assistant Professor – School of Public Health/Medicine/Nursing – Health Policy & Administration

- **System Executive of academic health system comprised of tertiary/quaternary medical campus including acute care medical center, 26 outpatient clinics, 14 Federally Qualified Health Centers, 7 health sciences colleges and \$2.6B net revenue. Served as Executive Leader across hospital operations, including nursing, clinical service lines, ambulatory and clinic operations, facilities and support services. Accountable for strategic, operational leadership and managing operational budget with P&L responsibility of \$500M and 600 indirect FTEs (HR, Quality, Business Development/Physician Alignment, and Service Line Planning). Executed comprehensive customer-focused vision and strategy encompassing leadership and cultural engagement, retail hospitality principles and continuous quality improvement. Led large-scale strategic and transformation initiatives using Lean Six Sigma to streamline and standardize processes, reduce costs, maximize value and profitable growth, and enhance service delivery. Served as Executive Chair for Ambulatory Operations Senior Advisory Board overseeing day-to-day operations, profit and loss, operational efficiencies and revenue cycle, ACO/ACA integration and primary care/FQHC expansion.**

Accomplishments:

- Key executive leader in organizational turnaround resulting in a \$100M financial turnaround, 20% Ambulatory Growth, 75% improvement of operational/productivity benchmarks, and designation as Truven Top 100 Hospital and recipient of Press Ganey National Success Story Award and ACHE Service Excellence Award
- Achieved more than 45% improvement in Patient Experience across all care delivery settings, 30% increase in Value Based Purchasing indicators, exceeded Top 10% of improvers in Press Ganey database
- Led Readmission Improvement and Length of Stay Improvement Initiatives, including pre-discharge scheduling, post discharge follow up/coordination, and patient portal engagement resulting in a 40% reduction in All Cause Readmissions, 1 day improvement in Length of Stay, and 100% achievement of Meaningful Use
- Launched standardization and optimization of nursing care delivery model and bridged a patient experience partnership with INA Nursing Union to drive collaborative patient centered outcomes
- Led a cross campus Absence Management improvement effort accounting for a \$30M cost avoidance
- Served as the Executive Sponsor on the Cerner Patient Portal and TeleVox initiative, resulting in achievement of Meaningful Use standards, 50% Portal Activation, 50% reduction in patient no-shows/cancellations
- Spearheaded patient access/care transitions re-design and integration of Centralized Access Center across all ambulatory clinics and acute care operations resulting in \$20M NPV/ROI and 20% profitable growth/leakage reduction through integration of 90 ambulatory clinics into a standardized “one stop shop” access model

- Led Ambulatory, Acute Care, FQHC, and Emergency Services re-design initiatives across health system, leveraging lean six sigma achieving a 45% improvement in length of stay and clinic throughput, top decile patient experience, 40% reduction in patient walkouts and no-shows

Advocate Health System (now Advocate Aurora Health System) – Downers Grove, IL, 2007 - 2012

Vice President, Clinical Operations & Professional Services/Operations

System Executive Champion – Customer Experience, Operations Improvement, Service Lines

Executive in the largest integrated health system in Illinois comprised of 12 hospitals, 20,000 employees, 6300 physicians, nearly 400 sites of care, and \$12B in net revenue. Accountable for strategic, operational leadership and managing operational budget with P&L responsibility (HR, Quality, Business Development/Physician Alignment, and Service Line Planning). Led large-scale strategic and transformation initiatives linked to value-based care transformation. Drove operational business process improvements to enhance efficiencies, reduce costs, maximize value, and enhance service delivery. Oversight of the Advocate Performance Enhancement office responsible for leading lean continuous improvement and transformation efforts across the health system, including Ambulatory Clinics, ED and Urgent Care, Surgery, Revenue Cycle, Customer Access, EVS, Transport, Care Models, HR, Physician Services, Informatics/IT. Served as Executive Champion for the “Advocate Experience” effort, which is a system-wide organizational transformation and developed service excellence strategy integrating accountable leadership, cultural excellence, and process improvement.

Accomplishments:

- Key contributor in merger/acquisition team and organizational turnaround in less than 2 years resulting in a \$50M financial improvement, 10% Profitable Growth, 99%ile employee engagement, top quartile patient satisfaction and operational/productivity benchmarks, and designation as Truven Top 100 Hospital and nomination of Press Ganey National Success Story Award
- Achieved top decile in workforce satisfaction and engagement for organization (improved from 10th%ile baseline), better than the 25th%ile productivity benchmarks, and greater than \$5M in labor cost savings
- Spearheaded service line and professional services development and integration initiatives across all acute care and ambulatory operations, including Women’s Health, Oncology Services, Cardiovascular, Imaging Services, & Rehab
- Led Emergency Services, Perioperative Services, Clinical Operations, Ancillary Services, and Ambulatory Services/Physician Practice improvement efforts, resulting in top decile customer satisfaction, >40% improvement in length of stay/throughput, 50% no show/cancellation rate reduction, and >50% improvement in efficiencies
- Achieved 15% revenue and volume growth in ambulatory services through new business ventures, front-end revenue cycle enhancements, and patient-centered process improvement, while achieving 10% reduction in budgeted expenses, and best performance in Advocate system in total operating service line expenses
- Partnered with Nursing on continuous quality improvement efforts to drive standardization and optimize care delivery and responsible for the advancement of informatics throughout the organization leveraging Cerner platform, including the integration of CPOE and patient portal, standardizing nursing documentation practices for 13 hospitals

PricewaterhouseCoopers LLP – Chicago, IL, 2003 - 2007

Senior Management Consultant/Engagement Leader (Black Belt - Lean Six Sigma)

Accountable for leading large scale national and international transformation and organizational turnaround engagements, including interim senior management, process improvement, strategy development, and leading complex operational engagements spanning multiple market verticals. Led strategic planning; operations improvement & implementation (lean six sigma, change management, Malcolm Baldrige); customer experience strategies, interim executive leadership roles; project management; organizational and leadership development/training; service line development/optimization; mergers and acquisitions)

Accomplishments:

- Realized significant outcomes and organizational turnarounds: including \$50M - \$100M financial turnarounds, top decile customer experience and quality outcomes, efficiency optimization, profitable growth enhanced revenue, and cost reductions
- Led cross-functional business transformation projects leveraging lean and change management methods delivering savings through system consolidation, talent optimization, improved customer experience, and acceleration of business results
- Spearheaded operational analyses, process improvement, strategy development and implementation/training of Lean Six Sigma methodology and other performance improvement methods

- Led Clinical Operations, Ancillary Services, Emergency Services and Ambulatory Services/Physician Practice, and Customer Experience improvement initiatives, resulting in top decile customer satisfaction, >25% improvement in length of stay/throughput and no shows, productivity/premium labor, >50% improvement in efficiencies
- Specialties: ED Services, Throughput, Access, Revenue Cycle, HR, Ambulatory Services and Physician Practices, Imaging, Surgery, Clinical Operations Re-Design (Inpatient, Nursing Services, Patient Care Services, Support Services, EVS, Transport), Workforce and Productivity Models

ACADEMIC EXPERIENCE

GOVERNORS STATE UNIVERSITY – UNIVERSITY PARK, IL **2017 - 2020**
Faculty – School of Nursing & Health Sciences

OHIO UNIVERSITY HERITAGE COLLEGE OF OSTEOPATHIC MEDICINE – ATHENS, OH **2016 - 2020**
Group IV Faculty – Heritage College of Osteopathic Medicine

UNIVERSITY OF ILLINOIS AT CHICAGO - CHICAGO, ILLINOIS **2012 - Present**
Clinical Assistant Professor – School of Public Health/Medicine/Nursing – Health Policy & Administration

WALDEN UNIVERSITY - MINNEAPOLIS, MINNESOTA **2011 – 2019**
Contributing Faculty – School of Nursing & Health Sciences

LOYOLA UNIVERSITY – CHICAGO, ILLINOIS **2010 – Present**
Professor – Quinlan School of Business – Healthcare Management/Executive MBA/Executive Leadership Institute

BOARD MEMBERSHIPS & PROFESSIONAL AFFILIATIONS

South Side Healthy Community Organization Board | Wellness West Board | West Side United Board | Loyola Quinlan Business School Board | Women in Healthcare National Advisory Board | America’s Essential Hospitals Awards Committee | Midwest Asian Health Association (MAHA) Board | Beryl Institute Executive Board | NexGen Patient Experience Advisory Board | Black Directors Health Equity Agenda Member | American College of Healthcare Executives (ACHE) | Chicago Healthcare Executives Forum (CHEF) | American Organization of Nurse Executives (AONE) | Illinois Organization of Nurse Leaders | National Association for Health Services Executives (NAHSE) | CHIEF Member | The Leverage Network Member

EDUCATION, LICENSURE & CERTIFICATION

Harvard University Extension School | Master of Liberal Arts, Global Development Practice (Degree in Progress)

Olivet Nazarene University | Doctorate of Education – Ethical Leadership (Ed.D)
 “Recipient of the Doctoral Dissertation with Distinction Award – Lean Transformations in Healthcare” – (May 2011)

Governors State University | Masters of Business Administration (MBA)

Rush University| Bachelor of Science, Nursing (BSN)

 State of Illinois Registered Nurse [REDACTED]

Certified Master Black Belt – Lean Six Sigma (CSSMBB) – Expert Rating (An ISO 9001-2008 Company)

Certified Accredited Training Associate – International Association for Six Sigma Certification (IASSC)

Fellow (FACHE) – American College of Healthcare Executives (ACHE)

Malcolm Baldrige Award Examiner (2009 – Present)

HIGHLIGHTED NATIONAL/INTERNATIONAL SPEAKING ENGAGEMENTS

Becker’s Healthcare Podcast	HealthIMPACT Live Conference
Modern Healthcare Women Leaders Conference	Press Ganey Regional & National Conference Key Note
Modern Healthcare Best Places to Work Conference	Becker’s Hospital Review Annual Meeting
ACHE Congress on Healthcare Leadership	Association of Medical Facilities Professionals Conference
American Nursing Informatics Conference (ANIA)	Institute of Industrial Engineers Conference (IIE)

IHI Annual National Forum on Quality Improvement	The Conference Board of Canada
Patient Experience Summit – Sydney Australia	Transforming Healthcare Nursing Conference
American Hospital Associate HRET Webinar	Care Coordination Summit
National Black Nurses Association (NBNA) Conference	World Congress Patient Experience Summit

AWARDS & RECOGNITIONS

Modern Healthcare

“Top 25 Healthcare Innovators” (2020)

“Top 25 Minority Leaders” (2020)

“Up & Comers” Award” (2013)

Front Cover Feature (2015)

Illinois Organization of Nurse Leaders

“Influential Leader Award” (2018)

Crain’s Chicago Business

Crain’s Notable Black Leaders and Executives: (2022)

Front Cover Feature (2021)

“40 Under 40 Award” (Nomination 2017 & 2018)

Becker’s Hospital Review Recognition

“75 Black Healthcare Leaders to Know” (2022)

“Top 130 Women Hospital & Health System Leaders to Know” (2015)

“Rising Star Award: Top 25 Leaders Under 40” (2015)

Vytal Celebration of Healthcare Leadership Diversity

“35 Leaders of Color in the Healthcare Field” (2021)

Press Ganey National Success Story Award

“Press Ganey National Success Story Award” (2014)

Diversity MBA Magazine Leadership Award

“Top 100 under 50 Emerging and Executive Leaders Award” (2014)

Chicago Health Executives Forum

“Service Excellence Award” (2014)

NURSE.COM

Greater Chicago Nursing Excellence GEM Award | “Finalist: Nursing Excellence GEM Award (2014)

University of Illinois at Chicago (UIC) Chancellor’s Committee

“Black History Maker Award” (2013)



AIRICA STEED, Ed.D, MBA, RN, CSSMBB, FACHE

Dr. Airica Steed serves as the first woman, first Black person and first nurse to be appointed as the Chief Executive Officer and President for The MetroHealth System in Cleveland, Ohio, comprised of \$1.7B net revenue, five acute and specialty-care hospitals, 8,700 employees and providers, over 40 ambulatory care locations and one of the most highly regarded academic public health systems across the country. She is renowned for spearheading large scale transformations encompassing greater than \$300M in combined financial improvements, top decile quality/safety performance outcomes and healthy profitable growth, as well as making monumental groundbreaking advancements in health equity and eradicating health care disparities. As a proud fourth generation nurse, she is fighting passionately to zero out the death gap, to make sure that every person has an equal chance at living a long and healthy life and to simultaneously lift up the wealth in underserved communities.

Dr. Steed is a vastly accomplished and award-winning transformational health care executive with over 20 years of exceptional leadership experience and a proven track record of driving results, including recognition as:

- Modern Healthcare's "Top Women Leaders," "Top 25 Minority Leaders in Healthcare," "Top 25 Healthcare Innovators" and "Up & Comer"
- Diversity MBA magazine's "Top 100 Executive Leaders Under 50"
- Becker's Hospital Review's "Women Hospital Presidents and CEO's to Know," "Top 130 Female Healthcare Leaders to Know," "Black Healthcare Leaders to Know" and "Rising Star"

Dr. Steed is recognized as a strategic and visionary change leader, transformational architect and international expert in Lean Six Sigma, Malcolm Baldrige framework and "Big 4" management consulting across academic medical centers, community and specialty hospitals, safety net organizations, ambulatory clinics and networks, multi-site clinically integrated health care systems and Federally Qualified Health Centers (FQHCs).

Dr. Steed is an avid speaker on both a national and international level and published author as well as a board member and faculty member spanning several organizations. She received her Doctorate of Education in Ethical Leadership (Ed.D) with distinction, Masters of Business Administration (MBA), Bachelor of Science in Nursing (BSN) and numerous certifications, including Master Black Belt and International Trainer in Lean Six Sigma and Fellow of the American College of Healthcare Executives. She is currently pursuing a second Masters in Global Development from Harvard University. On top of her many accolades, her most prized accomplishment is being a devoted mother to four children and two dogs.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0269

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of William Seelbach to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026; and declaring the necessity that this Resolution become immediately effective.
Co-Sponsored by: Councilmember Miller	

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revised Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Chris Ronayne has nominated William Seelbach (replacing Sheila Wright) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of William Seelbach (replacing Sheila Wright) to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2023 – 6/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: October 3, 2023

Additional Sponsorship Requested in Committee: October 3, 2023

Journal _____
_____, 20__



Cuyahoga County

Chris Ronayne
Cuyahoga County Executive

March 24, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Council President Jones,

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Bill Seelbach**, 3-year term ending 7/31/2026 (replacing Sheila Wright)

Supporting documentation, including biographical information about the nominee are attached for your review.

There are five additional candidates on file that have applied for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

William R. Seelbach

Mr. Seelbach is currently a Senior Advisor with The Riverside Company, the country's largest private equity firm focusing on the smaller end of middle market companies. Mr. Seelbach joined Riverside on January 2, 2007, and previously served as an Operating Partner. During Mr. Seelbach's time with Riverside he assisted with numerous due diligence efforts, served on the Board of several portfolio companies, carried out a variety of consulting projects and functioned as an interim CEO.

From mid-2003 through 2006, Mr. Seelbach was the President and CEO of the Ohio Aerospace Institute (OAI). OAI is a non-profit organization whose mission is to build Ohio's aerospace economy through research and technology development partnerships, education and training programs, and networking and information exchange.

Prior to becoming OAI's President, Mr. Seelbach was the President and COO of Brush Engineered Materials Inc. (now named Materion). Materion is a NYSE company focused on high performance engineered materials. Within Materion, Mr. Seelbach had direct responsibility for all the company's beryllium performance alloy businesses and all of Materion's international operations. Materion's beryllium and performance alloy products serve a wide variety of industries, including telecommunications, computer equipment, automotive electronics, oil and gas exploration, aerospace, and defense.

Prior to joining Materion in 1998, Mr. Seelbach was the Chairman and CEO of Inverness Partners, a limited liability company whose purpose was to acquire midwestern manufacturing companies. Founded in 1987, Inverness Partners bought several companies and formed Inverness Castings Group (ICG), one of the largest independent die casting companies in North America. ICG served as a Tier 1 supplier to the automotive, office furniture and appliance industries. During his tenure as Chairman of Inverness Partners and ICG, Mr. Seelbach was active in acquisitions, strategic planning, and operations improvement.

Prior to founding Inverness Partners, Mr. Seelbach served as the Chief Operating Officer of a financial holding company for a large family office, where he oversaw a broad range of asset managers.

From 1975 to 1986, Mr. Seelbach was a member and then a partner with the international management consulting firm of McKinsey & Company. During his 11 years with McKinsey & Company, Mr. Seelbach assisted a wide range of industrial and consumer goods companies in strategy, organization and profit improvement. Typical assignments included development of corporate and division level business strategies for an electrical products manufacturer, an aerospace company and one of the country's largest brewers. In addition, Mr. Seelbach led reorganization efforts for several multi-billion-dollar including a major rubber products company and a major steel products company.

From 1982 to 1984 (while on leave from McKinsey & Company), Mr. Seelbach was the founding President of Cleveland Tomorrow, an economic development organization composed of the CEOs of Cleveland's 50 largest for-profit organizations. During his tenure as President, Mr. Seelbach and Cleveland Tomorrow created a major venture capital fund (Primus Capital Fund), started a major business university consortium to develop new manufacturing technologies (Cleveland Advanced Manufacturing Program) and set up an organization to provide consulting assistance and incubator space for high-growth new ventures (Enterprise Development, Inc.).

Mr. Seelbach continues to be actively involved in the Cleveland community. He is currently on the Board of Trustees at Playhouse Square Foundation, Team NEO, Jump Start, University School and University Circle, Inc. and is heavily involved in the Fund for Our Economic Future. Mr. Seelbach was also a member and Chairman of the Board of Directors at OMNOVA Solutions (a NYSE company) and currently serves on the Board of Advisors at two privately held companies (The NRP Group and Mazzella Companies). In 1992, Mr. Seelbach received the regional Entrepreneur of the Year Award from Ernst & Young, Merrill Lynch and Inc. Magazine.

Mr. Seelbach holds an M.B.A. from the Stanford Graduate School of Business and a B.S. degree in Electrical Engineering and Operations Research from Yale University.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0271

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's appointment of Brad Cromes, upon his taking the oath of office, as County Treasurer; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article V, Section 5.01 of the Charter of Cuyahoga County, the County Treasurer shall be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, Article V, Section 5.07 of the Charter provides for the powers, duties and qualifications of the County Treasurer; and

WHEREAS, the County Executive has nominated Brad Cromes for appointment to the position of County Treasurer; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____, 2023; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Brad Cromes to the position of County Treasurer; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Brad Cromes to serve as County Treasurer upon his taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 2023



September 18, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: *Cuyahoga County Treasurer*

Dear Council President Jones,

Pursuant to Article V, Section 5.07 of the Cuyahoga County Charter which establishes the position of County Treasurer, it is my pleasure to nominate Brad Cromes as the County Treasurer. In this role, all powers and duties now or hereafter vested in or imposed upon county treasurer by general law shall be carried out by the appointed County Treasurer.

As required by Charter Section 5.07, Mr. Cromes has at least five [5] years' experience in the management of financial matters for political subdivisions. I have included documentation regarding his experience.

Mr. Cromes comes from the Portage County Treasurer's office where he has served as the elected county treasurer for two terms. Throughout his career he has represented Portage County in administering the collection of local taxes, managing public investment portfolios, and ensuring daily, monthly, and annual statements of deposits in the Portage County Treasury.

Thank you for your consideration of this nomination. Should you or any of your colleagues have any questions, please feel free to contact Amanda Dempsey in my office at 216-698-2546.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

Brad Cromes

Emphasizing stewardship and innovative approaches to public service and economic empowerment.

PROFESSIONAL EXPERIENCE HIGHLIGHTS

- Portage County Treasurer's Office, Ravenna, OH (Treasurer)** February 2015-Present
- Administer collection of local taxes, including real property, personal property, manufactured home, inheritance, hotel-motel, and special assessment taxes in excess of \$225 million/year. Manage public investment portfolio in excess of \$100 million. Conduct daily, monthly and annual statements of deposits into the County Treasury. Chair, Portage County Land Bank. Member, Portage County Budget Commission, Board of Revision and Data Processing Board.
 - *Professional Association Activities:* 2nd Vice President, Chair, Mobile Home Committee and Member, Legislative Committee of the County Treasurers Association of Ohio. Vice President of the Northeast Ohio Treasurers Association. Member, Association of Government Accountants Cleveland Chapter and Ohio Association of Public Treasurers.
- The Ohio Democratic Party, Columbus, Ohio (Voter Protection Steering Committee)** May 2008 - Present
- Participate in regular vision and mission meetings, crafting voter protection strategies and overseeing implementation. Provide on-going training to lawyers and poll observers on Ohio election law.
- Portage County Board of Elections, Ravenna, OH (Deputy Director)** January 2012-February 2015
- Developed and advocated for agency budget. Monitored and directed agency spending. Planned and implemented training for precinct election officials. Built and conducted agency community outreach and voter education efforts. Recruited, trained and supervised agency interns. Created and managed content for agency social media accounts. Led bipartisan staff of six full-time, several hundred part-time employees through election processes.
 - *Professional Association Activities:* Co-Chair, Education Committee and Member, Legislative Committee, Ohio Association of Election Officials.
- We Are Ohio, Columbus, Ohio (Portage County Field Organizer)** July 2011 - November 2011
- Implemented countywide voter outreach and education effort. Organized volunteers and office staff. Conducted message training and oversight. Supported and coordinated labor and allied field work.
- Office of Governor Ted Strickland, Columbus, Ohio (Legislative Intern)** September 2010 - December 2010
- Produced memoranda for policy staff, including bill analyses, fiscal reviews, and clemency requests. Drafted recommendations regarding sunset review process and responses to constituent concerns.
- Ohio Department of Education, Columbus, Ohio (Graduate Intern)** January 2010 - December 2010
- Supported School Funding Advisory Council in identifying improvements to Ohio's state funding model, focusing on regional variation and traditional public-community school collaboration. Facilitated subcommittee agenda and meetings, information gathering and distribution.

- The Legal Aid Society of Columbus, Columbus, Ohio (Law Clerk)** May 2009 - August 2009
- Performed legal research on topics including foreclosure, poverty law, discovery practices, and applicability of various remedies in equitable relief. Supported litigation counsel preparation for oral arguments. Observed trials. Met with clients regarding settlement agreements.

- National Democratic Law Students Council, Washington, DC (President)** March 2009 - March 2010
- Managed a nationwide network of over 100 chapters. Directed national election law research projects. Recruited new chapters and student poll observers. Negotiated merger with Young Lawyers for Obama, including creation of organizational documents and incorporation into the Democratic National Committee. Coordinated regional events and communication between chapters. Planned and executed national conventions in Columbus, Chicago and Washington, DC.

- The Ohio Democratic Party, Columbus, Ohio (Voter Protection Intern)** May 2008 - August 2008
- Authored "Ohio Student Bill of Voting Rights," focusing on election law issues specific to transient student populations. Provided summaries of Secretary of State Directives and Attorney General Opinions. Conducted original research used by the state party and Obama campaign.

- The Ohio State University Office of Legal Affairs, Columbus, Ohio (Law Clerk)** May 2008 - August 2008
- Wrote, with counsel, formal employee political activity policy for The Ohio State University. Researched legal precedent in university-related practice areas including labor and employment, intellectual property, academic affairs, athletics, and ethics law. Composed litigation response letters and intra-office memoranda.

- Gateway Consulting Group, Cleveland, Ohio (Research Assistant)** September 2006 - May 2008
- Aided principals in developing strategy and vetting candidates for construction and management contracts on public projects exceeding \$82 million. Provided research for construction and management of major public assembly facilities across the country. Managed grant identification and targeting efforts.

- Northeast Ohio Council on Higher Education, Cleveland, Ohio (Project Associate)** May 2006 - May 2007
- Organized campus outreach and student liaison program. Facilitated peer-to-peer recruitment in northeast Ohio high schools by college students. Connected students in northeast Ohio with cross-campus events.

COMMUNITY SERVICE AND INVOLVEMENT

- Kiwanis International, Ravenna, Ohio Chapter (Board Member)** March 2012 - Present
- Vice President 2017 - 2018. President 2017 - 2018. Board Member 2020 - Present.

- Celebrate Portage Steering Committee (Board Member)** June 2013 - Present
- Plan and implement Celebrate Portage, a multi-day event celebrating community heroes and fostering volunteerism.

- Community Action Council of Portage County (Board Member and Treasurer)** September 2016 - Present
- Assist agency in its mission of alleviating poverty and helping community members achieve self-sufficiency. Treasurer 2021 - Present.

Scouts BSA Pack 3551, Ravenna, Ohio (Pack Treasurer and Den Leader) September 2019 - Present

- Eagle Scout. Wood Badge trained and certified leader. Deliver Scouting program as a direct point of contact for youth, manage Pack finances and banking.

Select Past Community Volunteerism Positions Various

- United Way of Portage County Board Member October 2015 - July 2022 (Chair 2018 - 2019).
Leadership Portage County Class of 2020. Ravenna Joint Economic Development District Vice Chair 2016 - 2019.

EDUCATION AND TRAINING

The Ohio State University John Glenn College of Public Affairs (Public Leadership Academy) July 2022

Special Honors/Programs: Invitation-only training in civility and bipartisan leadership for rising stars identified by Ohio state political parties and governmental professional associations.

The Ohio State University Moritz College of Law, Columbus, Ohio (Juris Doctorate) December 2010

Special Honors/Programs: Public Service Fellow with Dean's Special Recognition. Mentory and More @ Moritz. Law and Leadership Program. Public Interest Law Foundation Vice President for Fundraising. Interprofessional Council Senator.

The Ohio State University John Glenn College of Public Affairs (M.A. Public Policy & Mgmt.) June 2010

Special Honors/Programs: Magna cum laude. Rated "highly proficient" in all five offered coursework streams - public policy, economics, management, quantitative analysis and decisions support systems. 2019 Young Alumni Achievement Award recipient.

Hiram College, Hiram, Ohio (B.A. Political Science) May 2006

Special Honors/Programs: Magna cum laude. Political science departmental honors. First student observer to the Board of Trustees. Distinguished student leadership award recipient. Alumni Executive Board 2013 - 2020.

PROFESSIONAL CERTIFICATIONS, LICENSES AND MEMBERSHIPS

Certified Government Financial Manager™, Association of Government Accountants Certificate 17486

Licensed to Practice Law in the State of Ohio, Supreme Court of Ohio License 0087389

American, Ohio and Portage County Bar Associations (Member) May 2011 - Present

REFERENCES

Available upon request.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0272

Sponsored by: County Executive Ronayne	An Emergency Resolution authorizing the County Executive to enter into a Local Governance Agreement with the City of Cleveland and a to-be-formed non-profit organization to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County (“County”) and the City of Cleveland (“City”) combined to form one Local Workforce Investment Area, known as Local Area #3, for the purposes of implementing the Workforce Investment Act of 1998 (“WIA”); and

WHEREAS, the Board of Commissioners of the County and the Mayor of the City, as the Chief Elected Officials (“CEOs”) of the combined Ohio Local Area #3, entered into a 2007 intergovernmental agreement to provide for the combination of the County and City workforce investment boards and service areas, to maintain a jointly managed workforce investment program in Ohio Local Area #3, and to provide for unified delivery of workforce investment services; and

WHEREAS, the Workforce Investment and Innovation Act (“WIOA”), amending WIA, was signed into law on July 22, 2015, and subsequently in 2017, the Chief Executive of the County and the Mayor of the City, as CEOs of the Cleveland-Cuyahoga County Workforce Development Area, entered into an Intergovernmental Agreement of Elected Officials of the Cleveland-Cuyahoga County Workforce Development Area (“2017 Intergovernmental Agreement”) to operate the local workforce development system as required by WIOA; and

WHEREAS, the CEOs are responsible under WIOA for establishing a local workforce development governing board (“WDB”) and appointing members thereto in accordance with WIOA; and

WHEREAS, the current WDB established by the CEOs consists of members appointed by the CEOs; and

WHEREAS, under the 2017 Intergovernmental Agreement, the County was designated as the fiscal agent for the Cleveland-Cuyahoga County Workforce Development Area and the WDB; and

WHEREAS, the City and Cuyahoga desire to terminate the 2017 Intergovernmental Agreement and enter into a Local Governance Agreement effective immediately upon termination of the 2017 Intergovernmental Agreement under which a nonprofit corporation organized under Chapter 1702 of the Ohio Revised Code will serve as the local WDB to act as both the fiscal and administrative agent to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area; and

WHEREAS, the CEOs intend to continue to appoint and re-appoint members to the WDB operated by the non-profit organization in the manner described in the 2017 Intergovernmental Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes the County Executive to enter into a Local Governance Agreement with the City of Cleveland effective immediately upon termination of the 2017 Intergovernmental Agreement under which a nonprofit corporation organized under Chapter 1702 of the Ohio Revised Code will serve as the local WDB to act as both the fiscal and administrative agent to carry out workforce development activities for the Cleveland-Cuyahoga County Workforce Development Area. To the extent that any exemptions to the County Code and contracting procedures are necessary for anything contemplated herein, said exemptions shall be deemed approved by the adoption of this Resolution.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 2023

Briefing Memo – Conversion of Workforce Development Board to Nonprofit Corp.

In May, the Cleveland-Cuyahoga Workforce Development Board (the Board) voted to recommend that the organization transform into a nonprofit (501c3 organization). It is currently an intergovernmental organization jointly staffed by the City of Cleveland and Cuyahoga County. This vote was held following a year of intense deliberation at four consecutive Board meetings, a series of focus groups with stakeholders, and detailed research on design and implementation options. The plan took root in the CCWDB's 2019-2023 Strategic Plan, which directed the Board to explore possibilities for creating a more manageable and nimble structure. This move was inspired by the need to strengthen the organization's ability to lead, innovate, and do more to help grow the region. It's also part of a growing movement nationally – 55% of similar government workforce organizations have already successfully transitioned to nonprofit status. The next step will be to work with City and County Councils to share the Board's recommendation, rationale for this change, and for them to consider authorizing the transition from our current intergovernmental structure to a nonprofit Board.

The Board oversees the public workforce system – helping employers find and develop the skilled workers they need and helping jobseekers find good paying jobs and new careers. The Board currently serves 10,000 people a year, with federal WIOA funding that flows to our County by formula, through the state.

The change is already supported by the Cuyahoga County Mayors and City Managers Association, which represents all 57 municipalities in Cuyahoga County. In a letter of support, the President and Mayor of Pepper Pike Richard Bain wrote, “We believe this change will allow our residents and employers to re-engage in workforce development activities and support in ways that will put more residents to work, increase household incomes, grow our companies, and contribute and align with the economic development and infrastructure activities you support which create real opportunity for all.”

The Board and leadership of the organization feel that a nonprofit model will allow us to serve more people, be a better partner to businesses and other workforce providers, and be able to efficiently and nimbly respond to the labor market. For residents, we expect them to feel little change – our Ohio Means Jobs Center at 1910 Carnegie and staff throughout the community will still be ready & eager to support jobseekers on their career paths.

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0274

Sponsored by: County Executive Ronayne/Departments of Public Works and Public Safety and Justice Services/Division of Witness/Victim	A Resolution authorizing an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erievew, LLC dba Alto 55 for lease of space located at 75 Erievew Plaza, Cleveland, for the operation of the Family Justice Center by the Department of Public Safety and Justice Services/Witness/Victim for the period of 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Departments of Public Works and Public Safety and Justice Services/Division of Witness/Victim recommends an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erievew, LLC dba Alto 55 for lease of space located at 75 Erievew Plaza, Cleveland, for operation of the Family Justice Center by the Department of Public Safety and Justice Services/Witness/Victim for the period of 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00; and

WHEREAS, the primary goal of this project is to provide appropriate space for operations of the Family Justice Center which will also allow a location for services for victims of domestic violence, sexual violence, stalking and related crimes; and

WHEREAS, this project is funded 100% Family Justice Center HHS Levy Fund, to be reimbursed by the City of Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3672 (fka CE1400135) with Alto 55 Erievew, LLC dba Alto 55 for lease of space located at 75 Erievew Plaza, Cleveland, for operation of the Family Justice Center for us by the Department of Public Safety and Justice Services/Witness/Victim for the period of 6/1/2014 – 10/31/2023 to extend the time period to 12/31/2027 and for additional funds in an amount not-to-exceed \$915,400.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2023 DPW on behalf of Public Safety & Justice Services - Alto 55 Erievew, LLC CM3672 3rd Amendment to the Lease Agreement for Family Justice Center
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Novus	BZT Acquisitions, LLC	06/01/2014 to 05/31/2019	\$798,000.00	05/13/2014	R2014-0120
A-1	Novus	BZT Acquisitions, LLC	06/01/2014 to 10/31/2019	\$152,279.00	12/15/2014	BC2014-301
A-1b	Novus or OnBase	BZT Acquisitions, LLC	06/01/2014 to 10/31/2019	\$219,029.00 (changed to BC2014-301 12/15/24 from \$152,279.00 (Additional amount of \$66,750.00 encumbered at this time per PSJS NVeley)	02/25/2019	BC2019-144
A-2	OnBase# 45900867	Alto 55 Erievew, LLC	06/01/2014 to 10/31/2023	\$780,360.00	08/06/2019	R2019-0150
A-3	3672	Alto 55 Erievew, LLC	11/01/2023 to 12/31/2027	\$915,400.00 (Base rent \$840,400.00, Operating \$40,000.00 and electricity \$35,000.00)	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
 This is a 2023 3rd Amendment Contract No. **CM3672** with Alto 55 Erievew, LLC (d/b/a ALTO 55), to extend the lease for 50 months for a period commencing November 1, 2023, through December 31, 2027, for use by the Cuyahoga County Public Safety & Justice Services to operate the Family Justice Center for approximately 13,200 square feet on the fifth floor of the office building located at 75 Erievew Plaza, Cleveland, Ohio and for additional funds in the amount not-to-exceed \$915,400.00.

Rev. 7/24/23

For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____ Project Goals, Outcomes or Purpose (list 3): (PSJS NVeley) The goal of the project is to continue to lease space for the Family Justice Center. The outcome of the project is that the County will continue to operate a welcoming, safe space for victims of stalking and domestic violence in coordination with nonprofit partners and the City of Cleveland. The purpose of the project is to provide a more streamlined and centralized entry point for the criminal and civil justice system and other supportive services.	
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Alto 55 Erieview, LLC, 75 Erieview Plz., Suite 100, Cleveland, Ohio 44114	Owner, executive director, other (specify): Michael Sabrocos, CEO and Manager, 707 President Street, Suite 640, Baltimore, MC
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. This is an amendment to an existing contract that began in 2014, please see Justification for additional information.
The total value of the solicitation: _____ Number of Solicitations (sent/received) / _____	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process

Rev. 7/24/23

How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) (PSJS NVeley) RFP exemption
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: I.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
(PSJS NVeley) PJ280130 Family Justice Center HHS Levy Fund, funding provided by Revenue Generating Agreement with the City of Cleveland.
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the [funding section](#).

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline:	<i>01/05/2023 PWD-3313 PStruman opened</i>
Project/Procurement Start Date (date your team started working on this item):	<i>08/16/2023 Infor processing assigned to NFarina via JMyers</i>
Date documents were requested from vendor:	<i>3/10/2023</i>
Date of insurance approval from risk manager:	<i>8/25/23</i>
Date Department of Law approved Contract:	<i>8/25/23</i>
Date item was entered and released in Infor:	<i>8/30/23</i>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: On/around <u>8/25/23</u> DPW received verification of dollars from PSJS final past/current fiscal information. PSJS to enter line. On <u>8/29/23</u> it was determined that NFarina enter initial line PSJS will handle their fiscal obligations or adjust the lines after the contract is released. PSJS handles actual rent payments. NFarina received an "error msg" while entering line 1. for the period 11/1/23-12/31/23 and submitted Cherwell ticket#204945 "PJ280130-OTHERX OVER BUDGET 26,532.51 FY2023 (_F10-FC). Per ERP System Analyst, Procurement only \$23K funds available. PSJS MVAughn will resolve funding issue and NFarina to complete entering the initial line 1. and release. <u>8/30/23</u> Budget issue resolved and contract amendment released.	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Rev. 7/24/23

HISTORY (see instructions):

CM3672 2023 Amendment Alto 55 Erieview, LLC dba Alto 55 for lease of space located at 75 Erieview Plaza, Cleveland, for operation of the Family Justice Center 6/1/2014 - 10/31/2023 extend 12/31/2027 \$915,400.00 (fka CM408 "closed" and CM2297 "active" w/3 fund lines ending 10/31/2023)

R2014-0120 (5/13/2014)
BZT Acquisition, LLC
\$798,000.00
6/1/2014 – 5/31/2019

BC2019-144 (2/25/2019)
BZT Acquisition, LLC
Changing additional funds from \$152,279.00 BC2014-301 (12/15/2014) to \$219,029.00 (increase of \$66,750.00)
6/1/2014 – 10/31/2019

CM2297 (fka as conversion CM408 now closed)
R2019-0150 (8/6/2019)
Alto 55 Erieview, LLC
\$780,360.00
6/1/2014 – 10/31/2019 extend to 10/31/2023

CM3672
R2023-tbd (date tbd)
Alto 55 Erieview, LLC
(fka CM2297 "active" ending 10/31/23 & CM408 closed)
PWD-3313
\$915,400.00
6/1/2014 – 10/31/2023 extend to 12/31/2027

Created by NFarina reviewed by NVeley PSJS

Rev. 7/24/23

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0270

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Stephen Love to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026 and declaring the necessity that this Resolution become immediately effective.
Co-Sponsored by: Councilmember Miller	

WHEREAS, Ohio Revised Code Chapter 306 provides for the creation of Regional Transit Authority; and

WHEREAS, the Greater Cleveland Regional Transit Authority (“GCRTA”) Board of Trustees provides policy direction for the Regional Transit Authority and provides oversight of Agency management’s efforts to implement policy and run the day-to-day operations of the transit system; and

WHEREAS, the GCRTA Board of Trustees consists of ten members who are appointed by the City of Cleveland, Cuyahoga County Mayors and Managers Association and Cuyahoga County; and

WHEREAS, the members of the GCRTA Board of Trustees shall be appointed to serve a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Stephen Love (replacing Terrance P. Joyce) to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Stephen Love (replacing Terrance P. Joyce) to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for the term 3/4/2023 – 3/3/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution received the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Legislation Substituted in Committee: October 3, 2023

Additional Sponsorship Requested in Committee: October 3, 2023

Journal _____
_____, 20__



Chris Ronayne
Cuyahoga County Executive

July 21, 2023

Pernel Jones, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Greater Cleveland Regional Transit Authority Board of Trustees (GCRTA)

Dear President Jones,

Pursuant to Section 306 of the Ohio Revised Code and the 1974 joint County-City of Cleveland legislation enacting the GCRTA, I am pleased to nominate the following individual for appointment to the RTA Board of Trustees:

- **Stephan Love, 3-year term, 03/04/2023 – 03/03/2026 (Replacing Terrance P. Joyce)**

One of three County appointments must be a resident of the City of Cleveland. Nominees Stephan Love and Karen Moss fulfill this requirement. There are (24) other candidates on file for this position. There are (24) other candidates on file for this position. Trustees serve three-year terms until they resign or are replaced. There are no known conflicts of interest for which an advisory opinion has been requested. Board members are compensated \$4,800 annually.

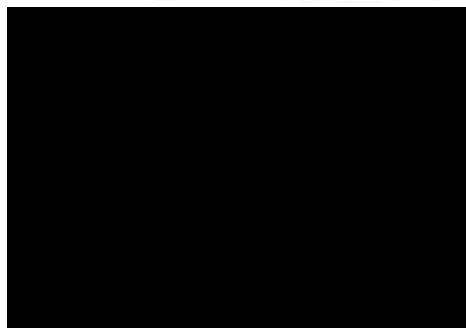
Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
Cuyahoga County Executive

STEPHEN M. LOVE

PROGRAM DIRECTOR, ENVIRONMENTAL INITIATIVES, CLEVELAND FOUNDATION



EDUCATION

Master of Public Administration
concentration: Economic Development

Cleveland State University
Maxine Goodman Levin College of Urban Affairs

Graduated December 2011, GPA 3.96

- Leadership Certification
- Pi Alpha Alpha Honorary for Public Affairs and Administration
- Joseph S. Kreinberg Scholarship recipient

Bachelor of Arts: Political Science,
International Relations, Spanish

Baldwin-Wallace University

Graduated May 2010, GPA 4.0

- Summa Cum Laude
- Sigma Iota Rho Honorary, International Studies
- Sigma Delta Pi Spanish Language Honorary
- Pi Sigma Alpha Honorary for Political Science
- Study Abroad: ITESM Campus Cuernavaca, Xochitepec, Mexico (2008)

LANGUAGES

Bilingual in Spanish and English

COMPUTER SKILLS

- Microsoft Office 365 Products: Word, Excel, PowerPoint, OneNote, Outlook
- Adobe Acrobat
- MySQL database

SUMMARY OF QUALIFICATIONS

- **Field Experience** - Experienced with the dynamics and organizational needs of nonprofit and public sector organizations with an emphasis on environmental organizations and issue areas.
- **Project Leadership** - Proven leadership in the successful development, implementation, management and evaluation of long-range projects in the nonprofit and public sector.
- **Communication** - Possess excellent oral presentation and written communication skills with diverse groups of people through professional and volunteer experiences.
- **Event Planning** - Skilled in organizing, leading and facilitating large scale events and multi-stakeholder meetings through professional and volunteer experiences.

PROFESSIONAL EXPERIENCE

Program Director, Environmental Initiatives Jan. 2022 - Present
CLEVELAND FOUNDATION

- Positioned the Cleveland Foundation as a regional and national leader among community foundations supporting environmental issues include climate and clean energy, environmental justice, and clean water.
- Partnered with The George Gund and US Energy Foundations with a \$1M funding commitment to strengthen Power A Clean Future Ohio; expanded supports and technical assistance to majority BIPOC cities committing to carbon emissions reductions.
- Supported the launch and staffing of the Cleveland Tree Coalition, a citywide effort to raise \$100M over the next decade to increase Cleveland's tree canopy from 19-40%.
- Partnered with the Gund and Joyce Foundations leveraging \$650,000 to launch the Ohio Water Partnership, a business coalition organized around protecting Ohio's water quality.
- Leveraged \$2.5M in social impact capital to support strategic land acquisition throughout our region for conversation, watershed protection, and public access.

Program Manager, Environmental Initiatives Jan. 2020 - Dec. 2021
CLEVELAND FOUNDATION

- Presented an environmental grantmaking strategy adopted by the Foundation's Board of Directors organized around: Climate Resilient Cities, Climate and Environmental Justice, Protecting our Freshwater, Accessible Parks and Greenspace, and Equitable Mobility.
- Developed a \$3M Environment Program budget, positioning the Cleveland Foundation as the second largest environmental funder in Ohio, and a growing network of grantee partners in collaboration with local, regional, and national environmental funders.
- Supported the launch of the Ohio Environmental Council's Cleveland Field Office which served a critical role in convening a coalition of stakeholders to develop an Environmental Policy Platform for Cleveland's 2021 Mayoral Election.
- Partnered with the George Gund and Energy Foundations to support the launch of the Ohio Climate Justice Fund, a BIPOC advised fund to support BIPOC advocacy groups across Ohio organize around climate and environmental justice issues.

References Available Upon Request

LEADERSHIP

Cleveland Parks & Greenspace Coalition
member
2021 - Present

Greater Cleveland Water Equity Taskforce
member
2019 - Present

Great Lakes Funder Collaborative
steering committee member
2015 - 2021

Sustainable Cleveland's "Cuyahoga 50"
steering committee member
2018 - 2019

Cleveland Climate Action Fund Advisory Committee
member
2015 - 2019

Northeast Shores Development Corp.
board of directors
2013 - 2014

Cleveland Lakefront Parks Conservancy
board of directors
2012 - 2014

VOLUNTEERING

The Alliance for the Great Lakes
Euclid Beach Adopt-A-Beach Program
Founder
2009 - Present

- Recruited and managed 500+ volunteers for monthly beach and street cleanups.
- Received and managed over \$30,000.00 in grant funding and donations for lakefront park projects including litter awareness signage, a recycling project and a storm water management demonstration project.
- Developed a volunteer led Lakefront Park Ambassador program to be administered by Cleveland Metroparks with a \$15,000.00 startup grant from the Cleveland Foundation.
- Founded and coordinated an annual event at Euclid Beach, "The Euclid Beach Blast" attracting 3,000 people annually with live music and performances, sand castles, environmental stewardship and more.

The Cuyahoga Soil and Watershed Conservation District, Euclid Creek
Water Quality Monitor
2006 - 2011

PROFESSIONAL EXPERIENCE, CONTINUED

Program Officer, Environment Jan. 2018 - May 2020
CLEVELAND FOUNDATION

- Developed an emerging framework to guide the Foundation's environmental grantmaking.
- Advanced key environmental projects with significant Cleveland Foundation investment such as Project Icebreaker Wind and the Downtown Cleveland Microgrid initiative.
- Partnered with the George Gund Foundation, Cuyahoga County, and the Coalition for Green Capital to organize a local Green Bank working group and published a Cuyahoga Green Bank concept paper.
- Leveraged close to \$1 million in external funding resources to support advancement of the Foundation's environmental grantmaking.

Program Officer, Grant Making Sept. 2014 - Dec. 2017
CLEVELAND FOUNDATION

- Reviewed grant requests across a wide array of sectors and issues areas, deploying close to \$10 million in Foundation grant dollars as part of the Foundation's Community Responsive Grantmaking team.
- Developed and launched the inaugural cohort of the Cleveland Foundation Public Service Fellowship, a year-long public sector leadership development program for recent college graduates.
- Managed the Cleveland Foundation Summer Internship Program, placing college students into nonprofit and public sector organizations across Greater Cleveland and organized a professional development curriculum.
- Reviewed and revised the Cleveland Foundation's capital project guidelines for buildings to include comparable green building standards in addition to US Green Building Council LEED certification standards.
- Provided staff support to two supporting organizations of the Cleveland Foundation with an emphasized focus on environmental issues.

Information and Research Specialist Sept. 2011 - Sept. 2014
CUYAHOGA COUNTY LAND BANK

- Researched program initiatives and provided parcel data for the President's Special Projects Team to explore urban agriculture, storm water management and reuse opportunities.
- Responsible for external communication requests and inquiries with community stakeholders, project partners and government officials, county wide.
- Provided acquisition and location data analysis for hundreds of incoming residential and commercial tax foreclosed properties.
- Assisted the Director of Information Technology and Research with the development and management of database applications.

Sustainability and Neighborhoods AmeriCorps VISTA Nov. 2010 - Sept. 2011
CLEVELAND NEIGHBORHOOD PROGRESS

- Implemented a comprehensive property assessment survey tool for 15 citywide areas.
- Developed a bi-weekly series of 8 professional development learning sessions for Cleveland area community development interns and practitioners sessions for Cleveland area community development interns and practitioners.
- Oversaw implementation and disbursement of \$1 million dollars of federal Neighborhood Stabilization funding for a vacant land reuse grant program in partnership with the City.
- Assist with the development of community wealth building and education initiatives through best practices research, practitioner interviews and implementation recommendations

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0273

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period of 10/2/2018 – 10/1/2023 to extend the time period to 10/1/2024 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18,00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of proportional share of utilities; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, for the period of 10/2/2018 – 10/1/2023 to extend the time period to 10/1/2024 in an amount not-to-exceed \$2,307,513.00 at an increased rate of \$18.00 per square foot for 114,500 square feet, \$9.00 per square foot for another 7,557 square feet, plus parking fees and the cost of proportional share of utilities; and

WHEREAS, this amendment extends the term of the lease until 10/1/2024 and increase the parking fee from \$105.00 to \$125.00 per space per month; and

WHEREAS, the lease amendment will generate an estimated amount of \$2,129,013.00 per year base rent, \$178,500.00 per year in parking fees, and the City of Cleveland’s proportional share of utilities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at

First Reading/Referred to Committee: September 26, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20__

Title	5th Amendment Lease Agreement CM50 btwn Cuyahoga County and City of Cleveland for lease of space at the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio for the period 10/2/2018 – 10/1/2023 extending to 10/1/2024 to lease approximately 114,500 sq/ft @ \$18.00 per sq/ft 7,557 sq/ftg gym space @ \$9.00 per sq/ft 119 parking spaces for a total of \$ 2,307,513.00 plus utilities. There is a decrease in the square footage but an increase in rent from \$16 to \$18 and from \$8.00 to \$9.00 (12.5% increase) per square foot and an increase in parking from \$105.00 per space to \$125 (16% increase) per space per month.
Department or Agency Name	Department of Public Works
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	Novus	City of Cleveland	10/2/2018-10/1/2019	\$ 1,576,148.50	09/26/2017	R2017-0103
A-1		City of Cleveland	10/2/2019-10/1/2020	\$ 1,777,487.00	1/28/2020	R2020-0010
A-2		City of Cleveland	10/2/2020-10/1/2021	\$ 2,016,430.56	12/08/2020	R2020-0263
A-3		City of Cleveland	10/2/2021-10/1/2022	\$ 2,280,012.00	11/23/2021	R2021-0252
A-4		City of Cleveland	10/2/2022-10/1/2023	\$ 2,371,164.00	10/25/2022	R2022-0368
A-5		City of Cleveland	10/2/2023-10/1/2024	\$ 2,307,513.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
5th Amendment Lease Agreement CM50 btwn Cuyahoga County and City of Cleveland for lease of space at the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio for the period 10/2/2018 – 10/1/2023 extending to 10/1/2024 to lease approximately 114,500 sq/ft @ \$18.00 per sq/ft 7,557 sq/ftg gym space @ \$9.00 per sq/ft 119 parking spaces for a total of \$ 2,307,513.00 plus utilities. There is a decrease in the square footage but an increase in rent from \$16 to \$18 and from \$8.00 to \$9.00 (12.5% increase) per square foot and an increase in parking from \$105.00 per space to \$125 (16% increase) per space per month.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):
The goal of the project is to continue to lease space for the Police Headquarters. The outcome of the project is that the County will lease space to the City of Cleveland so that they may continue to operate a welcoming, safe space. The purpose of the project is to provide a more streamlined and centralized entry point for the Police Department and other supportive services.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: City of Cleveland Police Dept., 1300 Ontario Street, Cleveland, Ohio aka Cuyahoga County Justice Center Tower II.	Owner, executive director, other (specify): County of Cuyahoga, 2079 East 9 th Street, Cleveland, Ohio
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This is an amendment to an existing contract that began 10/2/2018. Please see Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase <input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement) RFP exemption – revenue generating <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	

Are services covered under the original ERP Budget or Project? Yes No, please explain.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

Revenue generating

Is funding for this included in the approved budget? Yes No (if "no" please explain): Revenue generating

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain): per amendment terms – Accounting unit PW750100 base rent account number 42315 and parking rent 42120 DPW invoices.

Provide status of project.

New Service or purchase Recurring service or purchase Is contract late No Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline:
Project/Procurement Start Date (date your team started working on this item): 2/23/23 PWD- PStruman opened
9/8/23 assigned to NFarina via PStruman (JMyers vac.)

Date documents were requested from vendor: 9/8/23 n/a

Date of insurance approval from risk manager: 9/8/23 JZ waived

Date Department of Law approved Contract: 9/13/23

Date item was entered and released in Infor: 9/13/23

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? No Yes (if yes, please explain) Revenue generating

Have payments be made? No Yes (if yes, please explain) Revenue generating

HISTORY (see instructions):

City of Cleveland	10/2/2018-10/1/2019	\$ 1,576,148.50	09/26/2017	R2017-0103
City of Cleveland	10/2/2019-10/1/2020	\$ 1,777,487.00	1/28/2020	R2020-0010
City of Cleveland	10/2/2020-10/1/2021	\$ 2,016,430.56	12/08/2020	R2020-0263
City of Cleveland	10/2/2021-10/1/2022	\$ 2,280,012.00	11/23/2021	R2021-0252

City of Cleveland	10/2/2022- 10/1/2023	\$ 2,371,164.00	10/25/2022	R2022-0368
City of Cleveland	10/2/2023- 10/1/2024	\$ 2,307,513.00	Pending	Pending CM50

Created by NFarina 9/12/23 and 9/14/23 briefing revised 11:40am JMyers sent to CKinzig

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0275

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution making an award on RQ12689 with The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View; authorizing the County Executive to execute Contract No. 3737 and all other documents consistent with said awards and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$7,049,090.44 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ12689 with The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View ; authorizing the County Executive to execute Contract No. 3737 and all other documents consistent with said awards and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount \$7,049,090.44 to fund said contract as follows:

- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence
- b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence
- c) Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View; and

WHEREAS, the primary goal of this project is the replacement of the Pleasant Valley Road Bridges 09.03 over Riverview Road 09,35, Over the Cuyahoga Valley Scenic Railroad, and 09.68 over the Towpath Trail, Cuyahoga River, Ohio & Erie Canal, and Canal Road. The

project includes reconstruction of roadway approaches and addition of bike lanes along the project corridor as well as improvements to storm sewer, Pavement Markings, and Signing; and

WHEREAS, anticipated start-completion dates are 10/30/2023 – 10/30/2026; and

WHEREAS, the project is located in County District 6 and funded 48.5% Federal Funds, 27% Ohio Public Works Commission and 24.5% County Motor Vehicle \$5.00 License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12689 with The Ruhlin Company in an amount not-to-exceed \$28,771,797.70 for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View as follows:

- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence
- b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence
- c) Bridge No. 09.68 over Cuyahoga River in the Cities of Independence and Village of Valley View; and

SECTION 2. That the County Executive is authorized to execute Contract No. 3737 in connection with said awards and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such

OnBase Item Detail Briefing Memo - Form

Title:

**Department of Public Works Cuy-Pleasant Valley Road (C.R.39) Rehabilitation of Existing Bridge 09.03
Over Riverview Road and Unnamed Stream in the City of Independence Bridge 09.35
Over Cuyahoga Valley Scenic Railroad (CVSR) in the City of Independence Bridge 09.68
Over Towpath Trail, Cuyahoga River, Ohio & Erie Canal, and Canal Road in the Village of Valley View.**

A. Scope of Work Summary

1. The Department of Public Works is requesting approval of a contract with The Ruhling Company for the anticipated cost of \$28,771,797.70.

If the Project is new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are The project involves the replacement of the Pleasant Valley Road Bridges 09.03 over Riverview Road 09,35, Over the Cuyahoga Valley Scenic Railroad, and 09.68 over the Towpath Trail, Cuyahoga River, Ohio & Erie Canal, and Canal Road. The project includes reconstruction of roadway approaches and addition of bike lanes along the project corridor as well as improvements to storm sewer, Pavement Markings, and Signing. Anticipated dates are 10/30/2023-10/30/2026.

2. The primary goals of the project are: see above.

3. The project is not mandated. This is to be performed in Independence and Valley View.

B. Procurement

1. The procurement method for this project was RFB. The total value of the RFB is \$28,771,797.70.

2. The RFB was closed on 8/30/2023. There is an DBE Goal of 10%

3. There were 4 bids submitted from OPD, 4 bids compliant after review, 1 bid chosen as lowest and best bid.

For this project the engineer's estimate was \$30,000,000.00, and this was under the estimate by 4.1%.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Ruhling Company.
6931 Ridge Road,
Sharon Center, OH 44274
Council District (none)

2. The president for the contractor/vendor is Jim Ruhlin Jr.

3.a The address or location of the project is: Independence, Ohio, and the Village of Valley View.

3.b. The project is in Council District (6)

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded (48.5% by Federal Funds 24.5.% County \$5.00 fund R&B. And 27% OPWC)

2. The schedule of payment is by invoice.

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0276

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Board of Developmental Disabilities</p>	<p>A Resolution authorizing amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013-9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive, on behalf of Cuyahoga County Board of Developmental Disabilities, recommends amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013- 9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00 as follows:

- a) Contract No. 3681 Green Road Services Center, located at 4329 Green Road, Highland Heights, in the amount not-to-exceed \$3.00; and

- b) Contract No. 3682 William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$3.00; and

WHEREAS, the primary goal of this project to continue to provide services to individuals with developmental disabilities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to two revenue generating agreements with Educational Service Center of Cuyahoga County for the lease of two Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013-9/14/2023 to extend the time period to 9/14/2026, to change the terms effective 9/15/2023, and for additional revenue in the total amount not-to-exceed \$6.00 as follows:

- a) Contract No. 3681 Green Road Services Center, located at 4329 Green Road, Highland Heights, in the amount not-to-exceed \$3.00;
- b) Contract No. 3682 William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$3.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

PURCHASE-RELATED TRANSACTIONS

Title	Fourth Amendment to Lease of GRD
Department or Agency Name	Cuyahoga County Board of Developmental Disabilities
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		Educational Service Center of Northeast Ohio	9/15/13 to 9/14/15	\$2.00		
A-1		Educational Service Center of Northeast Ohio	9/15/15 to 9/14/16	\$1.00		
A-2		Educational Service Center of Northeast Ohio	9/15/16 to 9/14/18	\$2.00		
A-3	42991233	Educational Service Center of Northeast Ohio	9/15/18 to 9/14/23	\$5.00		
A-4	3653	Educational Service Center of Northeast Ohio	9/15/23 to 9/14/26	\$3.00	Pending	

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Requesting approval of a CCBDD Fourth Amendment to Lease of Green Road Service Center to Educational Service Center. Original lease term 9/15/13 to 9/14/15; 1st amendment term 9/15/15 to 9/14/16; 2nd amendment term 9/15/16 to 9/14/18; 3rd amendment term 9/15/18 to 9/14/23; this amendment term 9/15/23 to 9/14/26. Revenue Generating - \$1.00 per year, total \$13.00

For purchases of furniture, computers, vehicles: Additional Replacement

Rev. 7/24/23

Age of items being replaced:	How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3):	
Extend term of lease agreement an additional 36 months. Lease amendment started 9/15/23 – 9/14/26.	
Continue to provide services to individuals with developmental disabilities.	
If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input type="checkbox"/> No	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Educational Service Center of Northeast Ohio	Owner, executive director, other (specify): Jeanne Kline
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	4329 Green Rd Highland Hills, OH 44128

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. The initial lease between the County, on behalf of the CCBDD: Original Lease 9/15/13 to 9/14/15 First Amendment 9/15/15 to 9/14/16 Second Amendment 9/15/16 to 9/14/18 Third Amendment 9/15/18 to 9/14/23 Fourth Amendment 9/15/23 to 9/14/26 The initial lease and amendments were for the purpose of providing services at the Green Road Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

Rev. 7/24/23

Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
The lease will not require any County Funds as this is a revenue generating lease.
The project is an amendment to a lease. This amendment changes the term and is the fourth amendment to the contract.
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: The project is an amendment to a lease for the term 9/15/23 to 9/14/26	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Rev. 7/24/23

Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

The initial lease between the County, on behalf of the CCBDD:
Original Lease 9/15/13 to 9/14/15
First Amendment 9/15/15 to 9/14/16
Second Amendment 9/15/16 to 9/14/18
Third Amendment 9/15/18 to 9/14/23
Fourth Amendment 9/15/23 to 9/14/26

The initial lease and amendments were for the purpose of providing services at the Green Road Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council.

Rev. 7/24/23

PURCHASE-RELATED TRANSACTIONS

Title	Fourth Amendment to Lease of WPD
Department or Agency Name	Cuyahoga County Board of Developmental Disabilities
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		Educational Service Center of Northeast Ohio	9/15/13 to 9/14/15	\$2.00		
A-1		Educational Service Center of Northeast Ohio	9/15/15 to 9/14/16	\$1.00		
A-2		Educational Service Center of Northeast Ohio	9/15/16 to 9/14/18	\$2.00		
A-3	R2013- 0157	Educational Service Center of Northeast Ohio	9/15/18 to 9/14/23	\$5.00		
A-4	3653	Educational Service Center of Northeast Ohio	9/15/23 to 9/14/26	\$3.00	Pending	

<p>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New <u>or</u> <input checked="" type="checkbox"/> Existing service or purchase.</p> <p>Requesting approval of a CCBDD Fourth Amendment to Lease of William Patrick Day Center to Educational Service Center. Original lease term 9/15/13 to 9/14/15; 1st amendment term 9/15/15 to 9/14/16; 2nd amendment term 9/15/16 to 9/14/18; 3rd amendment term 9/15/18 to 9/14/23; this amendment term 9/15/23 to 9/14/26. Revenue Generating - \$1.00 per year, total \$13.00</p> <p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</p>
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Age of items being replaced:	How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3):	
Extend term of lease agreement an additional 36 months. Lease amendment started 9/15/23 – 9/14/26.	
Continue to provide services to individuals with developmental disabilities	
If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input type="checkbox"/> No	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Educational Service Center of Northeast Ohio	Owner, executive director, other (specify): Jeanne Kline
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	2421 Community College Avenue Cleveland, OH 44115

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. The initial lease between the County, on behalf of the CCBDD: Original Lease 9/15/13 to 9/14/15 First Amendment 9/15/15 to 9/14/16 Second Amendment 9/15/16 to 9/14/18 Third Amendment 9/15/18 to 9/14/23 Fourth Amendment 9/15/23 to 9/14/26 The initial lease and amendments were for the purpose of providing services at the William Patrick Day Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
The lease will not require any County Funds as this is a revenue generating lease.
The project is an amendment to a lease. This amendment changes the term and is the fourth amendment to the contract.
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: The project is an amendment to a lease for the term 9/15/23 to 9/14/26	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Rev. 7/24/23

Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
<p>The initial lease between the County, on behalf of the CCBDD: Original Lease 9/15/13 to 9/14/15 First Amendment 9/15/15 to 9/14/16 Second Amendment 9/15/16 to 9/14/18 Third Amendment 9/15/18 to 9/14/23 Fourth Amendment 9/15/23 to 9/14/26</p> <p>The initial lease and amendments were for the purpose of providing services at the William Patrick Day Service Center to individuals eligible for its services. Contracts for services do not require competitive bidding or a RFP. The initial lease was approved by County Council.</p>

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0227

<p>Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer and Councilmembers Miller, Simon, and Stephens</p> <p>Co-sponsored by: Councilmembers Conwell, Turner and Kelly</p>	<p>A Resolution amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and streets located in various municipalities in connection with the 2021-2024 Transportation Improvement Program, by changing the termini for Forbes Road from First Place to Richmond Road to Fair Oaks Road to Richmond Road in the Cities of Bedford, Bedford Heights and Village of Oakwood, and to change the total estimated project cost from \$930,000.00 to \$2,130,000.00; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends amending Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and a street located in various municipalities in connection with the 2021-2024 Transportation Improvement Program as follows (deletions are ~~stricken~~ and additions are **bolded and underlined**:

- i) Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$900,000.00.
- ii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights- Council District 9; total estimated project cost \$780,000.00.
- iii) Green Road from Mayfield Road to Cedar Road in the City of South Euclid- Council District 11; total estimated project cost is \$3,200,000.00.

- iv) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights- Council District 11; total estimated project cost \$860,000.00.
- v) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma- Council District 2 and 4; total estimated project cost \$3,460,000.00.
- vi) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood- Council District 6; total estimated project cost \$1,930,000.00.
- vii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted- Council District 1; total estimated project cost \$840,000.00.
- viii) Rockside Road from East 141st Street to Sector Drive in the City of Maple Heights- Council District 8; total estimated project cost \$2,180,000.00.
- ix) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood- Council District 2; total estimated project cost \$2,850,000.00.
- x) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield- Council District 11; total estimated project cost \$860,000.00.
- xi) East 200th Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid- Council District 10 and 11; total estimated project cost \$1,670,000.00.
- xii) Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights- Council District 8; total estimated project cost \$1,050,000.00.
- xiii) Forbes Road from ~~First Place~~ **Fairoaks Road** to Richmond Road in the ~~City~~ **Cities** of **Bedford**, Bedford Heights and Village of Oakwood- Council District 6 and 9; total estimated project cost ~~\$930,000.00~~ **\$2,130,000.00**.
- xiv) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights- Council District 2 and 4; total estimated project cost \$770,000.00

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2020-0100 dated 6/23/2020, which declared public convenience and welfare for the resurfacing of various roads, avenues and a street located in various municipalities in connection with the 2021-2024 Transportation Improvement Program as follows (deletions are stricken and additions are **bolded and underlined**):

- i) Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights; total estimated project cost \$900,000.00.
- ii) Green Road from Miles Road to Emery Road in the City of Warrensville Heights; total estimated project cost \$780,000.00.
- iii) Green Road from Mayfield Road to Cedar Road in the City of South Euclid; total estimated project cost is \$3,200,000.00.
- iv) Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights; total estimated project cost \$860,000.00.
- v) Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma; total estimated project cost \$3,460,000.00.
- vi) Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood; total estimated project cost \$1,930,000.00.
- vii) Clague Road from Lorain Road to Marion Road in the City of North Olmsted; total estimated project cost \$840,000.00.
- viii) Rockside Road from East 141st Street to Sector Drive in the City of Maple Heights; total estimated project cost \$2,180,000.00.

- ix) Hilliard Road from Warren Road to Riverside Drive in the City of Lakewood; total estimated project cost \$2,850,000.00.
- x) Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and Village of Mayfield; total estimated project cost \$860,000.00.
- xi) East 200th Street from Mohican Avenue to Lakeshore Boulevard in the Cities of Cleveland and Euclid; total estimated project cost \$1,670,000.00.
- xii) Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights; total estimated project cost \$1,050,000.00.
- xv) Forbes Road from ~~First Place~~ **Fairoaks Road** to Richmond Road in the ~~City~~ **Cities** of **Bedford**, Bedford Heights and Village of Oakwood-Council District 6 and 9; total estimated project cost ~~\$930,000.00~~ **\$2,130,000.00**.
- xiii) Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights; total estimated project cost \$770,000.00

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with these projects.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: August 1, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: August 1, 2023

Journal _____
_____, 2023

SUMMARY OF REQUESTED ACTION

Public Works Requests Approval of the Amended Public Convenience and Welfare for the Resurfacing of Forbes Road, in the Cities of Bedford, Bedford Heights & Oakwood Village

A. Scope of Work Summary

1. The Public Works Department requesting that Council find:
 - a) Amending Resolution No. R2020-0100 dated 06/23/2020, which declared that public convenience and welfare requires resurfacing Forbes Road in the Cities of Bedford Heights and Oakwood Village, by changing the initial termini of First Place to Richmond Road, to Fairoaks Road to Richmond Road, in Bedford, Bedford Heights and Oakwood Village.
 - b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements.
 - c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality. The anticipated cost of this project is \$2,130,000. This project is part of the NOACA TIP 2024-2027 and County is requesting to be the project sponsor. The anticipated start date is the Fall of 2024 and it is anticipated to be completed in the Fall of 2025.
2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.
3. N/A
4. N/A

B. Procurement – N/A

C. Contractor and Project Information

1. N/A
2. N/A
- 3.a. N/A
- 3.b. Council Districts 6 & 9

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is to be funded with \$1,107,407 Federal (52%), \$379,677 OPWC Grant Funds (18%), \$321,458 County Road and Bridge (15%), \$25,717 Bedford (1%), \$51,433 Bedford Heights (2%) and \$244,308 Oakwood Village (12%). The total cost of the project is \$2,130,000.
2. By Invoice
3. N/A

F. Items/Services Received and Invoiced but not Paid – N/A

Notes:

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Matthew Pastorelle

County Council of Cuyahoga County, Ohio
Resolution No. R2023-0241

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Christopher Alvarado as Director of the Department of Regional Collaboration, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 202.13 of the Cuyahoga County Code provides for the Department of Regional Collaboration to advocate for and promote cooperation and collaboration with and among the State of Ohio and other political subdivisions; and

WHEREAS, Article II, Section 2.03(2) of the Charter provides for the appointment of County directors by the County Executive, subject to confirmation by the Council; and

WHEREAS, in accordance with said Charter Section 2.03(2) and Section 202.13 of the County Code, the County Executive has nominated Christopher Alvarado for appointment to the position of Director of the Department of Regional Collaboration; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____, 2022; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Christopher Alvarado to the position of Director of the Department of Regional Collaboration; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Christopher Alvarado to serve as Director of the Department of Regional Collaboration, upon his taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Committee of the Whole

Journal _____

_____, 20__



September 7, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: *Cuyahoga County Director of Regional Collaboration*

Dear Council President Jones,

Pursuant to Section 202.13 of the Cuyahoga County Charter which establishes the position of Director of Regional Collaboration, it is my pleasure to nominate Christopher Alvarado as Director of Regional Collaboration. In this role, Mr. Alvarado would lead the department of Regional Collaboration by serving as the key liaison on behalf of the Executive for matters of governmental and community affairs, acting as the primary driver in removing barriers between county government, stakeholders, and the public. Mr. Alvarado would also serve to strengthen intergovernmental relations and to advocate for policy in line with Cuyahoga County's goals.

Mr. Alvarado currently serves as Executive Director for Slavic Village Development. Previously, he served as a Strong Cities, Strong Communities Fellow for the City of Cleveland and the Cuyahoga County Land Bank, and as an Associate Senior Planner for the Cuyahoga County Planning Commission. In these roles, Mr. Alvarado gained experience in consensus building and shared goal attainment among diverse interest groups representing geographies from the federal, state, local, and neighborhood level as well as economic, environmental, and social equity interests. Throughout his career, Mr. Alvarado has demonstrated a keen ability to build strong relationships with stakeholders, lead long-term strategic thinking, and advocate for neighborhood and regional goals.

Thank you for your consideration of this nomination. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos at (216) 443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

Christopher Alvarado

Profile

Non-profit leader who builds and strengthens organizations focusing on advocacy and capacity building on behalf of under-represented communities. Works and plays well with governmental entities, corporations, other organizations, and members of the public.

Employment History

Slavic Village Development— Cleveland, Ohio

Executive Director, June 2014 – Present

- Oversees a Community Development Corporation (CDC) with a staff of 15 and a budget of \$2.7 million to provide housing development and renovation, commercial development, community organizing, planning, marketing, and stabilization services to over 20,000 residents.
- Developed the Community Steward program, which provides leadership, racial equity, and trauma informed care training to 20 residents annually, with the goal of increasing the ability of neighborhood leaders to better represent the neighborhood's culture and demographics.
- Led the Slavic Village EcoDistrict Planning Process, bringing together community stakeholders to develop plans based on equity, resilience, and climate protection.
- Collaborates with City of Cleveland staff and elected officials (including four councilmembers).
- Created housing stability programs that have helped over 1,500 families keep their homes and that formed the model for the City of Cleveland's Healthy Homes Initiative.
- Expanded the model for vacant property rehabilitation (restoring over 250 homes in Slavic Village) that has been adopted by CDCs across Cleveland.
- Built a collaboration with the City of Maple Heights to renovate 65 vacant homes, producing \$300,000 in direct revenue to the City. Expanding this program to the City of Garfield Heights.
- Regularly advocates for Cleveland CDCs to U.S. Representatives and Senators, Ohio Statehouse representatives, and County Elected Officials to strengthen legacy neighborhoods.
- Through the Slavic Village P-16 Partnership, brought together schools and non-profit organizations to improve conditions for learning.
- Plans and builds multipurpose trails in collaboration with
- Reclaimed six acres of urbanized land for five green infrastructure stormwater reclamation projects in partnership with NEORSD, CCLRC, West Creek Conservancy, Boys & Girls Clubs, Cleveland Metropolitan School District, and City of Cleveland.
- Built a 3-month operational reserve to ensure financial stability for SVD.

City of Cleveland— Department of Community Development, Land Bank— Cleveland, Ohio

Strong Cities, Strong Communities Fellow, September 2012 – May 2014

- Reduced delays in the City of Cleveland Land Bank's property acquisition and transfer process by building an integrated and reliable management system to productively develop vacant land.

Cuyahoga County Planning Commission— Cleveland, Ohio

Associate Senior Planner, January 2004 – August 2012

Special Project Coordinator, May 2000 – January 2004

- Developed comprehensive master plans for several municipalities, utilizing current planning practices and incorporating community-engagement models to leverage positive citizen action.
- Created a quantitative model for calculating the impacts of retail development used by municipalities across Cuyahoga County to make land use decisions.

Civic and Other Affiliations

Center for Community Solutions— Cleveland, Ohio
Board Member (Volunteer), January 2023 – Present

CDC Leadership Program- Jack, Joseph and Morton Mandel Foundation—Cleveland, Ohio
Coach, September 2021 – Present

- Provides professional guidance and coaching to emerging CDC leaders.

Cleveland Central Catholic High School— Cleveland, Ohio
Advisory Board Member (Volunteer), July 2015 – Present

Huntington Bancshares Incorporated— National Community Advisory Council— Columbus, Ohio
Council Member (Volunteer), April 2017 – Present

- Advocates for legacy city communities to the President and CEO of Huntington Bank.

Bike Cleveland— Cleveland, Ohio
Board Member (Volunteer), September 2011 – December 2021
Board President (Volunteer), September 2011 – January 2016

- Led the creation of the organization, the identification and recruitment of a diverse and effective board, the development of a multiyear strategic plan, the ongoing articulation of the organization's advocacy stance, budgeting and fund development, and the hiring and evaluation of the Executive Director.

Leadership Cleveland- Class of 2019—Cleveland, Ohio

EDWINS Leadership & Restaurant Institute— Cleveland, Ohio
Board Secretary (Volunteer), March 2012 – January 2017

- Developed the organizational structure of a new nonprofit that provides a skilled trade in the culinary arts to marginalized and formerly incarcerated adults through EDWINS Restaurant.

Tremont West Development Corporation— Cleveland, Ohio
Board President (Volunteer), January 2010 – January 2012
Board Secretary (Volunteer), January 2009 – January 2010

- Initiated the development of TWDC's strategic plan and led the hiring of the Executive Director.

Education

German Marshall Fund of the United States— **Strong Cities, Strong Communities Fellowship Management Training Academy, September 2012 – August 2014**

Cleveland State University— Cleveland, Ohio
Master of Urban Planning, Design and Development

University of Notre Dame— Notre Dame, Indiana
Bachelor of Arts in Philosophy

Awards and Honors

Cleveland State University Alumni Association— **2019 Distinguished Alumni Award** for recognition of career achievements and dedication to urban revitalization.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0246

<p>Sponsored by: County Executive Ronayne/Department of Development</p> <p>Co-sponsored by: Councilmembers Turner, Conwell and Miller</p>	<p>A Resolution authorizing a payment to The Mt. Sinai Health Care Foundation, as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development recommends a payment on Purchase Order No. 23003858 to The Mt. Sinai Health Care Foundation as fiscal agent for The Lead Safe Cleveland Coalition for operational support, in the amount not-to-exceed \$800,000.00 for the period 9/26/2023 – 12/31/2023; and

WHEREAS, the primary goal is to provide 2023 operating support to the Lead Safe Cleveland Coalition; and

WHEREAS, this project is funded 37.5% (\$300,000.00) from Economic Development Fund and 62.5% (\$500,000.00) from Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a payment on Purchase Order No. 23003858 to The Mt. Sinai Health Care Foundation as fiscal agent for The Lead Safe Cleveland Coalition, in the amount not-to-exceed \$800,000.00 for operational support for the period 9/26/2023 – 12/31/2023.

SECTION 2. That the County Executive is authorized to execute the Purchase Order No. 23003858 and all documents consistent with said payment and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: September 20, 2023

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	2023 – Department of Development/Health and Human Services; Mt. Sinai Health Care Foundation as fiscal agent for Lead Safe Cleveland Coalition; PO23003858; Operating Support
Department or Agency Name	Department of Development/Health and Human Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council’s Journal Date	Approval No.
O	23003858	Mt. Sinai Health Care Foundation	9/26/2023- 12/31/2023	\$800,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Requesting approval of a purchase order as indicated with the chart above with Mt. Sinai Health Care Foundation in the amount of \$800,000.00 for the period 9/26/2023-12/31/2023.

The Mt. Sinai Health Foundation serves as fiscal agent on behalf of the Lead Safe Cleveland Coalition. Funding from Cuyahoga County will support the Coalition’s Lead Safe Resource Center, which provides Lead Safe Certification navigation, workforce development, resident services, community outreach and education for all county residents.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ **How will replaced items be disposed of?** _____

Project Goals, Outcomes or Purpose (list 3):

- Fund the Lead Safe Resource Center for 2023

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Mt Sinai Health Care Foundation 10501 Euclid Ave, 2 nd Floor Cleveland, OH 44106	Mitchell Balk President
Vendor Council District: 7	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT X
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Payment Special Request for discretionary expenditure. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. Department of Development, Economic Development Fund – 37.5% Department of Health and Human Services, HHS Levy Fund – 62.5%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline:	

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0247

<p>Sponsored by: County Executive Ronayne/Department of Development</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25th Street, LLC for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25th Street, Cleveland, Ohio; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development recommends an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25th Street, LLC, or their designee, for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25th Street, City of Cleveland; and

WHEREAS, the primary goal of this loan is for the historic renovation of buildings into a transformational mixed-used project; and

WHEREAS, the project is anticipated to create 60 new full time jobs in Cuyahoga County; and

WHEREAS, the total cost of the project is approximately \$68,800,150.00, of which the County will loan \$2,000,000.00 with a term of 18 years at an interest rate of 5.50%, interest only payments for the first three (3) years, followed by principal and interest payments for term of fifteen (15) year amortized based on a twenty-five (25) year amortization schedule, and

WHEREAS, this project is funded 100% by the Economic Development Loan Fund and;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to 2168 West 25th Street, LLC, for the benefit of a mixed-use, real estate redevelopment project for property located at 2168 West 25th Street, City of Cleveland

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures they shall be deemed approved by the adoption of this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunsetting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023
Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested on the Floor: September 26, 2023

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Department of Development; 2023; 2168 West 25th Street LLC; \$2,000,000; Place Based/Mixed Use Loan; Loan No. 327-01-01

A. Scope of Work Summary

Department of Development requesting approval of a Place Based/Mixed Use Loan with 2168 West 25th Street, LLC for the anticipated cost, not-to-exceed \$2,000,000. Redevelopment of this building will create 92 residential apartments, 24,000 SF commercial office and coworking space, 25,000 SF of general retail and restaurant space, 50,000 SF of anchor food/beverage and 305 parking spaces. The project is located in County Council District 7.

Economic Development Loan

Borrower/Awardee/Business Entity Name: 2168 West 25th Street, LLC.

Project Name and location: 2168 West 25th Street, Cleveland, Ohio 44113

Project Goals: Historic renovation of the buildings into a transformational mixed-use project. The project will create a minimum of 60 new full-time jobs in Cuyahoga County.

Purpose – The loan proceeds may be used for acquisition, construction, costs, and/or other project-related expenses at the project site located at 2168 West 25th Street, Cleveland, Ohio 44113

Loan Type – Place Based/Mixed Use

Forgiveness Terms – None

Payments Required - Yes

Loan Position – A shared 2nd position mortgage subordinate to Huntington Bank pari-passu with a County Brownfield Loan and tax credit bridge loan subordinate to Huntington Bank, a Corporate Guaranty from AJAPPHR, LLC, and Personal and Trust Guaranties by Ari Maron and Jori Maron.

Number of Jobs created – 60 FTE

Loan amount - \$2,000,000

Loan Terms – 3 years of interest-only payments followed by principal and interest payment for a term of 15 years based on a 25-year amortization period. The full term of the loan is 18 years

Total Project Cost - \$68,800,150

Date Recommended – July 19, 2023

Funding Source: Economic Development Loan Fund

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0248

Sponsored by: County Executive Ronayne/Department of Housing and Community Development	A Resolution amending Resolution No. R2023-0122, dated 5/23/2023, which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023, by removing Village of Highland Hills and reducing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, County Council previously approved Resolution R2023-0122 which made awards to various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 – 9/30/2023 and

WHEREAS, the County Executive/Department of Housing and Community Development recommends the following amendment to R2023-0122:

- a) Removing Village of Highland Hills; and
- b) Changing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2023-0122, dated 5/23/2023, which approved various municipalities for various projects or programs in connection with the 2022 & 2023 Community Development Block Grant Program for the period 4/1/2023 - 9/30/2023 as follows:

- a) Removing Village of Highland Hills; and

- b) Changing the total not-to-exceed amount from \$3,004,930.00 to \$2,854,930.00; and

SECTION 2. That the County Executive is authorized to cancel and/or execute any agreements and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023
Committee(s) Assigned: Community Development

Journal _____
_____, 20__

**OnBase Item Detail Briefing Memo – APPROVAL OF COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) FUNDED MUNICIPAL GRANTS (042523)**

Title: **APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED MUNICIPAL GRANTS (042523); AMENDMENT#1**

A. Scope of Work Summary

1. Department of Housing and Community Development requesting an amendment approval of the 2022 & 2023 CDBG Municipal Grant awards, in the total cost from \$3,004,930 to \$2,854,930 for a total from 21 projects to 20 projects, removing Village of Highland Hts.

- a) City of Bedford in the amount not-to-exceed \$150,000.00 for Bedford Gazebo and Train Station Repair Project.
- b) City of Berea in the amount not-to-exceed \$150,000.00 for Emerson Avenue Improvement Project.
- c) City of Brooklyn in the amount not-to-exceed \$150,000.00 for Brooklyn Recreation Center Natatorium Roof and Skylight Replacement.
- d) City of Brooklyn Heights in the amount not-to-exceed \$150,000.00 for ADA Restroom Project.
- e) City of Cuyahoga Heights in the amount not-to-exceed \$150,000.00 for East 71st Street Stabilization Project.
- f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Public Facility Regional Environmental Improvement Project.
- g) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for Dan Kostel Recreation Center Infrastructure and Accessibility Improvement Project.
- h) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Stafford Park Restoration Project-Phase 2: Construction of Shelter and Bandstand.
- i) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for installation of ADA Playground Equipment and Surfacing.
- j) City of Middleburg Heights in the amount not-to-exceed \$150,000.00 for Bardbury Avenue Resurfacing Project.
- k) City of Newburgh Heights in the amount not-to-exceed \$69,930.00 for Master Planning services.
- l) City of North Olmsted in the amount not-to-exceed \$150,000.00 for Brookpark Road Underpass Pedestrian Safety Enhancement Project.
- m) Village of North Randall in the amount not-to-exceed \$150,000.00 for Housing Rehabilitation and Preservation Program.
- n) Village of Oakwood in the amount not-to-exceed \$150,000.00 for Tryon Road Pedestrian Safety Improvement Project.
- o) Olmsted Township in the amount not-to-exceed \$150,000.00 for Cook Road Sidewalk Project.

- p) City of Parma Heights in the amount not-to-exceed \$150,000.00 for purchase of Fire Paramedic Vehicle.
- q) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Richmond Heights Fire Station No. 1 Roof Replacement.
- r) City of South Euclid in the amount not-to-exceed \$150,000.00 for South Belvoir Boulevard Phase 2: Concrete Repair Project.
- s) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Granada Boulevard Reconstruction: Street and Road Repair Project – Phase 4.
- t) Village of Woodmere in the amount not-to-exceed \$85,000.00 for Exterior Home Maintenance Grant Program.

Prior Board Approval Number R2022-0101

R2023-0122C

Describe the exact services being provided: Eligible Community Development Activities

The anticipated start-completion dates are April 1, 2023 – September 30, 2023.

2. The primary goals of the project are *strengthening cities, encouraging regional collaboration, and improvement of quality of life for County residents.*

B. Procurement

1. The procurement method for this project informal RFP process.

C. Contractor and Project Information

See attached sheets for address(es), owners, executive director, other for all vendors and/or contractors.

3.a The address or location of the project is: Cuyahoga County

3.b. The project is located in Council District – County wide

D. Project Status and Planning

1. The program reoccurs annually.

E. Funding

1. The project is funded 100% funded by Community Development Block Grant Funds

2. The schedule of payments is on a reimbursement basis.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0250

Sponsored by: County Executive Ronayne/Department of Housing and Community Development	A Resolution authorizing an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance serviced to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Housing and Community Development recommends an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance serviced to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00; and

WHEREAS, the primary goals of this project are to (a) provide housing counseling to Cuyahoga County households with priority for those whose income is equal to or less than 50% of the HUD published Area Median Income for the family size and to households with one or more members that have been unemployed for at least 90 days; and (b) to connect high volume of clients in need to assistance to services that can provide the help identified during counseling; and

WHEREAS, this project is funded 100% by U.S. Treasury Emergency Rental Assistance 2 funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 2487 with Empowering and Strengthening Ohio’s People for counseling and financial assistance serviced to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$10,000,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 12, 2023

Committee(s) Assigned: Community Development

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo – ESOP – CM2487

Title: Department of Housing and Community Development; CM2487; 2023; Empowering and Strengthening Ohio’s People (ESOP) Amendment #1 – ERA2 Funding Increase

Scope of Work Summary

The Department of Housing and Community Development is requesting approval of an amendment to Contract 2487 with Empowering and Strengthening Ohio’s People (ESOP) for an extension of the expiration date from 03/31/2025 to 06/30/2025 and the addition of \$10,000,000.00 for senior services.

Prior Approval – R2022-0218 on 7/19/2022.

The amendment will allow ESOP to support seniors (55 or older) with security deposit, rent and utility support. \$8.5 for payments, \$1 million for administration and \$500,000 for housing stability services.

Procurement

The procurement method for the original contract was an RFP. The intent to award on RQ7775 was communicated to the vendor on April 21, 2022. The original contract was for a total of \$300,000.00 for the period of June 1, 2022 to March 31, 2025.

Contractor and Project Information

Mr. Michael Billnitzner, Executive Director
Empowering and Strengthening Ohio’s People (ESOP)
11890 Fairhill Road
Cleveland, Ohio 44120
The project will impact all Council Districts.

Project Status and Planning

The project’s amendment will begin upon execution of the contract.

Funding

The project amendment is funded 100% with ERA2 funds provided from the US Treasury Department.
The schedule of payments is by invoice.

County Council of Cuyahoga County, Ohio
Ordinance No. O2023-0014

<p>Sponsored by: Cuyahoga County Executive Ronayne/Department of Human Resources</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>An Ordinance providing for the adoption of a new Section 3.04 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.</p>
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WHEREAS, the County Executive has reviewed the current Employee Handbook and, in consultation with the Cuyahoga County Department of Law, determined that an amendment is necessary due to a new federal law, the Pregnant Workers Fairness Act, which became effective on June 27, 2023; and

WHEREAS, pursuant to Section 9.01 of the County Charter it is County Council’s authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County’s Employee Handbook which is amended herein and may be amended in the future by Council; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Adoption of Revised Employee Handbook: Council hereby adopts a new section 3.04 (Accommodations for Pregnant Workers) of the County’s Employee Handbook as set forth in Exhibit A attached hereto, to remain in full force and effect, to be applicable to all non-bargaining County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended Handbook to all employees subject to the Handbook, in accordance with the Department’s usual method of dissemination.

SECTION 2. Policies applicable to bargaining employees shall be effective as permitted under state law and the Collective Bargaining Agreements.

EXHIBIT A

3.04 Accommodations for Pregnant Workers

In accordance with the Pregnant Workers Fairness Act (PWFA), the County grants reasonable accommodations (accommodations that do not create an undue hardship on the County's business operations) to pregnant employees for known limitations related to pregnancy, childbirth or related medical conditions, as required by law.

Requesting an Accommodation

An employee who seeks an accommodation under the PWFA must submit a written request, including the requested accommodation and the basis for the accommodation, to Human Resources. Human Resources will respond to the employee's request within a reasonable time.