



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, APRIL 23, 2024**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SILENT MEDITATION**
5. **PUBLIC COMMENT**
6. **APPROVAL OF MINUTES**
  - a) April 9, 2024 Committee of the Whole Meeting [See Page 17]
  - b) April 9, 2024 Regular Meeting [See Page 19]
7. **ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
8. **MESSAGES FROM THE COUNTY EXECUTIVE**
9. **LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
    - 1) R2024-0139: A Resolution rescinding the award made pursuant to Resolution No. R2024-0091 to Wallstreet Nottingham Ltd. and awarding a total sum, not to exceed \$25,000, to Wallstreet Nottingham Development, Inc. for the purpose of offering classes to small businesses from the

District 7 ARPA Community Grant Fund Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 38]

Sponsor: Councilmember Conwell

**b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0140: A Resolution awarding a total sum, not to exceed \$120,000, to the Ohio Aerospace Institute, Great Lakes Biomimicry Lab for the Cuyahoga County Business Sustainability Initiative from the District 2 ARPA Community Grant Fund and the General Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 42]

Sponsor: Councilmember Miller

- 2) R2024-0141: A Resolution awarding a total sum, not to exceed \$284,000, to the City of Garfield Heights for the Park Equipment Upgrade Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 46]

Sponsor: Councilmember Jones

- 3) R2024-0142: A Resolution awarding a total sum, not to exceed \$2,500, to the Cuyahoga County Land Reutilization Corporation for the Mt. Zion Baptist Hill Church Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 49]

Sponsor: Councilmember Turner

- 4) R2024-0143: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Minority Organ Tissue Transplant Education Program (MOTTEP) for the Empowering the Future Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 52]

Sponsor: Councilmember Turner

- 5) R2024-0144: A Resolution awarding a total sum, not to exceed \$10,235, to FutureHeights, Inc. for the Heights Music Hop Event from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 56]

Sponsor: Councilmember Stephens

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**

- 1) R2024-0104: A Resolution awarding a total sum, not to exceed \$10,000, to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 59]

Sponsor: Councilmember Jones

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 2) R2024-0132: A Resolution awarding a total sum, not to exceed \$12,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 68]  
[See Page 72 - Proposed Substitute]

Sponsors: Councilmembers Conwell and Turner

Committee Assignment and Chair: Community Development–Stephens

- 3) R2024-0135: Resolution awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds and declaring the necessity that this Resolution become immediately effective. [See Page 81]

Sponsors: Councilmembers Stephens and Simon

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**d) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2024-0105: A Resolution awarding a total sum, not to exceed \$25,000, to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 89]

Sponsors: Councilmembers Jones, Schron, Miller, Conwell, Stephens and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2024-0004: An Ordinance repealing and replacing Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund within the General Fund; and directing the deposit of specified sales and use tax proceeds therein. [See Page 98]

Sponsor: Councilmember Kelly

**f) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING**

- 1) O2024-0003: An Ordinance amending the Personnel Review Commission’s Administrative Rules; and declaring the necessity that this Ordinance become immediately effective. [See Page 101]

Sponsor: Councilmember Turner on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**10. REPORT BY CLERK ON COUNCIL LEGISLATION WITHDRAWN AT THE REQUEST OF THE SPONSOR**

- 1) R2024-0002: A Resolution awarding a total sum, not to exceed \$250,000 to Euclid Circle Inc. and its’ fiscal agent, Olympia Foundation Inc., for phases I and II of a mixed-use

development project in the City of East Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 150]

Sponsor: Councilmember Conwell

## 11. LEGISLATION INTRODUCED BY EXECUTIVE

### a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2024-0145: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective. [See Page 154]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2024-0146: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Clerk of Courts Bargaining Unit, representing approximately (68) employees in various classifications for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 162]

Sponsor: County Executive Ronayne/Clerk of Courts/ Department of Human Resources and Department of Law

- 3) R2024-0147: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and the Laborer's International Union of North America Local No. 860 ("Local 860"), representing approximately (200) employees in (37) classifications in the Cuyahoga County Fiscal Office, County Treasurer and Board of Revision for the period 1/1/2022 - 12/31/2024, to establish the terms of the wage and health insurance re-openers for 2024 and to modify

Articles 56 and 58; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 165]

Sponsor: County Executive Ronayne/Fiscal Office/County Treasurer/ Board of Revision and Department of Law

- 4) R2024-0148: A Resolution approving a proposed settlement in the matter of *Shavanda Beck, et al. v. Cuyahoga County*, United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:19-cv-00818; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. [See Page 168]

Sponsor: County Executive Ronayne/Department of Law

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0149: A Resolution confirming the County Executive's appointment of Dr. Molly Wimbiscus to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 170]

Sponsor: County Executive Ronayne

- 2) R2024-0150: A Resolution confirming the County Executive's appointment of Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 182]

Sponsor: County Executive Ronayne

- 3) R2024-0151: A Resolution confirming the County Executive's appointment of Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that [See Page 191]

this Resolution become immediately effective.

Sponsor: County Executive Ronayne

- 4) R2024-0152: A Resolution confirming the County Executive's appointment of Rhonda Watkins to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 200]

Sponsor: County Executive Ronayne

- 5) R2024-0153: A Resolution confirming the County Executive's reappointment of Billy Gayheart, Jr. to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 208]

Sponsor: County Executive Ronayne

- 6) R2024-0154: A Resolution confirming the County Executive's reappointment of Dr. Barbara Gripshover to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 217]

Sponsor: County Executive Ronayne

- 7) R2024-0155: A Resolution confirming the County Executive's reappointment of Deairius Houston to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 - 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 229]

Sponsor: County Executive Ronayne

- 8) R2024-0156: A Resolution confirming the County Executive's reappointment of Naimah O'Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 242]

Sponsor: County Executive Ronayne

- 9) R2024-0157: A Resolution confirming the County Executive’s reappointment of Julia Patterson to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 251]

Sponsor: County Executive Ronayne

- 10) R2024-0158: A Resolution confirming the County Executive’s reappointment of Faith Ross to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 260]

Sponsor: County Executive Ronayne

- 11) R2024-0159: A Resolution confirming the County Executive’s reappointment of Karla Ruiz to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2023 – 3/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 268]

Sponsor: County Executive Ronayne

- 12) R2024-0160: A Resolution confirming the County Executive’s reappointment of Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective. [See Page]

Sponsor: County Executive Ronayne

- 13) R2024-0161: A Resolution confirming the County Executive’s appointment of Michael Summers to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and declaring the necessity that this Resolution become immediately effective. [See Page 287]

Sponsor: County Executive Ronayne

- 14) R2024-0162: A Resolution authorizing an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the



Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive to enter into the loan agreement and to take all necessary actions and to execute all other documents necessary to complete the project; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective. [See Page 298]

Sponsor: County Executive Ronayne/Department of Public Works

- 15) R2024-0163: A Resolution making an award on RQ13888 to Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01; and declaring the necessity that this Resolution become immediately effective. [See Page 302]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 16) R2024-0164: A Resolution making an award on RQ14071 to Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.[See Page 308]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 17) R2024-0165: A Resolution making an award on RQ13886 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 314]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 18) R2024-0166: A Resolution amending Resolution No. R2023-0082 dated 4/11/2023, which authorized an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Bridgeworks, LLC or its designee, to assist with funding project costs of a place-based, mixed used development project located at 2429 West Superior Viaduct, in the City of Cleveland which will include 140 apartment units, 132-room hotel, a 120-seat restaurant and bar and a parking garage, by extending the resolution sunset date from twelve months (12) to eighteen (18) months; and declaring the necessity that this Resolution become immediately effective. [See Page 320]

Sponsor: County Executive Ronayne/Department of Development

- 19) R2024-0167: A Resolution authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men's Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity

that this Resolution become immediately effective. [See Page 325]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 20) R2024-0168: A Resolution authorizing an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/2022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 331]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING**

- 1) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 337] [Pending referral from Committee]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Byrne

Committee Assignment and Chair: Committee of the Whole – Jones

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR  
SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0053: A Resolution confirming the County Executive's appointment of Scott Piepho to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 340]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 2) R2024-0109: A Resolution confirming the County Executive's reappointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2024 – 1/1/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 347]

Sponsors: County Executive Ronayne and Councilmembers  
Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 3) R2024-0110: A Resolution confirming the County Executive's appointment of Thomas Yablonsky to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 357]

Sponsors: County Executive Ronayne and Councilmembers  
Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 4) R2024-0113: A Resolution confirming the County Executive's appointment of Mark Mikhael to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 367]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 5) R2024-0115: A Resolution confirming the County Executive’s reappointment of Natalia Steele to serve on the Commission on Human Rights for the term 3/1/2023 – 2/28/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 376]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 6) R2024-0119: A Resolution confirming the County Executive’s appointment of Dr. Melanie Golembiewski to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 384]

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 7) R2024-0124: A Resolution confirming the County Executive’s appointment of Jasmin Santana to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 402]

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Gallagher and Turner

Committee Assignment and Chair: Human Resources,  
Appointments & Equity – Turner

- 8) R2024-0126: A Resolution authorizing an amendment to Contract No. 4087 with RPF Properties, LLC for lease of office space and parking spaces for the Meadowbrook Market Square Plaza Auto Title Bureau located at 22121 Rockside Road, Bedford, for the period 2/1/2019 – 4/30/2024, to extend the time period to 7/31/2029, to amend the total of square feet space, effective 8/1/2024, and for additional

funds in the amount not-to-exceed \$297,353.88; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 405]

Sponsor: County Executive Ronayne/Department of Public Works and Fiscal Officer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

- 9) R2024-0127: A Resolution making an award on RQ8737 to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$7,925,678.00 for the acquisition and construction of the Norma Herr II - Non-Congregate Shelter project for the period 5/1/2024 – 6/30/2027; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 416]

Sponsors: County Executive Ronayne/Department of Housing and Community Development and Councilmembers Kelly, Conwell, Stephens, Turner and Simon

Committee Assignment and Chair: Community Development–Stephens

- 10) R2024-0138: A Resolution making an award on RQ13801 to Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; authorizing the County Executive to execute Contract No. 4228 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 422]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Byrne

**e) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2024-0005: An Ordinance amending Chapter 501 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective. [See Page 436]

Sponsor: County Executive Ronayne

**12. MISCELLANEOUS COMMITTEE REPORTS**

**13. MISCELLANEOUS BUSINESS**

**14. ADJOURNMENT**

NEXT MEETING

REGULAR MEETING:

TUESDAY, MAY 14, 2024  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*





## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 9, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:00 PM

### 1. CALL TO ORDER

**Council President Jones called the meeting to order at 3:07 p.m.**

### 2. ROLL CALL

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers Conwell, Turner, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron and Jones were in attendance and a quorum was determined. Councilmember Stephens was absent.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. ITEM REFERRED TO COMMITTEE

- a) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Erik Janas, Chief of Staff, County Executive's Office, introduced Resolution R2024-0129. Mr. Michael Dever, Director of the Department of Public Works addressed Committee members regarding Resolution No. R2024-0129, and provided a presentation which highlighted Real Estate Consolidation; Request For Proposal Responses;**

**Department of Health and Human Services Consolidation Plan; Board of Elections Location; Current Project Overview; Timeline and Financial Impact.**  
Committee members asked questions pertaining to the item. Discussion ensued.

**Mr. Ryan Jeffers, Senior Vice-President of CBRE, Mr. David Merriman, Director of the Department of Health and Human Services, Ms. Debbie Berry, Deputy Chief of Staff of Integrated Development, County Executive's Office, and Mr. Anthony Perlatti, Director of the Cuyahoga County Board of Elections, addressed the Committee.**

**Mr. Dever, Mr. Jeffers, Mr. Merriman, Ms. Berry and Mr. Perlatti answered the Committee members questions accordingly.**

**At the request of Council President Jones Resolution No. R2024-0129 was held in Committee.**

**5. EXECUTIVE SESSION**

- a) Pending or imminent court action

**A motion was made by Mr. Sweeney, seconded by Ms. Simon and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing pending or imminent court action and for no other purpose whatsoever.**

**Executive Session was then called to order by Council President Jones at 4:58 p.m. The following Councilmembers were present Conwell, Turner, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron and Jones.**

**The following additional attendees were present: Law Director Rick Manoloff; Special Counsel Gregory Huth; Assistant Prosecuting Attorney Regina Russo; Prosecuting Attorney Brendan Healy; Chief of Staff Joseph Nanni; Budget Advisor Trevor McAleer and Special Counsel Michael King.**

**At 5:03 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 5:04 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, APRIL 9, 2024  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Jones called the meeting to order at 5:22 p.m.**

**2. ROLL CALL**

**Council President Jones asked Clerk Richardson to call the roll. Councilmembers Turner, Simon, Kelly, Miller, Sweeney, Byrne, Gallagher, Schron, Conwell and Jones were in attendance and a quorum was determined. Ms. Stephens was absent from the meeting.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**There was no silent meditation.**

**5. PUBLIC COMMENT**

**The following individuals addressed Council regarding Cuyahoga County's Investment in Israel Bonds:**

- a) Khalid Hamdallah**
- b) Sheveen Nasar**
- c) Dallas Eckman**
- d) Noelle Naser**
- e) Janos Jailics**

- f) Nima Homami
- g) Yusef Naser
- h) Basma Hamid
- i) Riley Petro
- j) Faten Odeh
- k) Loh

The following individuals addressed Council regarding Resolution No. R2024-0102: A Resolution authorizing an amendment to Contract No. 3995 with Project Management Consultants LLC for owner’s representative services in connection with the Cuyahoga County Central Services Campus (fka the Justice Center Complex Project):

- l) Reverend E. Regis Bunch
- m) Josiah Quarles
- n) Pat Dillard
- o) Marvetta Rutherford
- p) Tina Marie Pierce
- q) Evan O’Reilly

6. APPROVAL OF MINUTES

- a) March 26, 2024 Committee of the Whole Meeting
- b) March 26, 2024 Regular Meeting

A motion was made by Ms. Conwell, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the March 26, 2024 Committee of the Whole and Regular meetings.

A motion was made by Ms. Simon, seconded by Mr. Byrne and approved by unanimous vote to excuse Councilmember Cheryl Stephens from the meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Ronayne spoke about the State Capitol bill to address the funding gap for the Child Wellness Center and said that it is a top priority to create a front door to the children in the community who are awaiting placement. Mr. Ronayne thanked Councilmember Conwell for her leadership and asked Council for their support on this request; made an announcement about the upcoming Sexennial Appraisal and the scheduled community events to inform and educate residents on the appraisal process, with the first event scheduled for April 11<sup>th</sup> in the City of

**Rocky River; commented on the events over the weekend, which showcased the City of Cleveland and Cuyahoga County, including the NCAA Women’s Final Four and the Cleveland Guardians home opener; talked about the solar eclipse and thanked the County employee operations and safety team and notably the Sheriff’s Department for their assistance; and commented on his recent discussion with the Administrator from NASA, who traveled to Cleveland to view the eclipse and concluded by saying that it was a good weekend for the City of Cleveland.**

**9. LEGISLATION INTRODUCED BY COUNCIL**

**a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2024-0130: A Resolution appointing Dr. Michael “Doc” Janning as the Poet Laureate of Cuyahoga County for the term 4/1/2024 – 3/31/2025, and declaring the necessity that this Resolution become immediately effective.**

**Sponsor: Councilmember Simon**

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0130.**

**Ms. Simon introduced Dr. Michael “Doc” Janning and spoke about his background and qualifications to serve as the Poet Laureate of Cuyahoga County.**

**Dr. Janning addressed the Council and provided his personal and professional history including his education, work experience and spoke about his extensive collection of writings; Dr. Janning then recited his inaugural poem entitled “Architects”.**

**b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2024-0131: A Resolution awarding a total sum, not to exceed \$25,000, to Front Steps Housing and Services, Inc. for the purpose of a Sustaining Stability Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.**

**Sponsors: Councilmembers Sweeney and Byrne**

**Council President Jones referred Resolution No. R2024-0131 to the Health, Human Services and Aging Committee.**

- 2) R2024-0132: A Resolution awarding a total sum, not to exceed \$12,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell and Turner

**Council President Jones referred Resolution No. R2024-0132 to the Community Development Committee.**

- 3) R2024-0133: Resolution awarding a total sum, not to exceed \$4,500, to College Now Greater Cleveland for the Andrew J. Rickoff takes Philadelphia Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2024-0133 to the Education, Environment & Sustainability Committee.**

- 4) R2024-0134: Resolution awarding a total sum, not to exceed \$10,000, to the Make Them Know Your Name Foundation for the Heart Health Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

**Council President Jones referred Resolution No. R2024-0134 to the Health, Human Services and Aging Committee.**

- 5) R2024-0135: Resolution awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Stephens and Simon

**Council President Jones referred Resolution No. R2024-0135 to the Public Safety & Justice Affairs Committee.**

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2024-0105: A Resolution awarding a total sum, not to exceed \$25,000, to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center's Look Up to Cleveland High School Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones, Schron, Miller, Conwell, Stephens and Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**Clerk Richardson read Resolution No. R2024-0105 into the record.**

**This item will move to the April 23, 2024 Council meeting agenda for consideration for third reading adoption.**

d) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolution No. R2024-0093.**

- 1) R2024-0093: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner on behalf of the Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0093 was considered and adopted by unanimous vote.**

e) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2023-0368: A Resolution authorizing an affordable housing forgivable loan in a total sum, not to exceed \$2,000,000, to the Northwest Neighborhoods CDC d.b.a. W80 Senior Limited Partnership for the Karam Senior Living Development Project from the District 3 ARPA Community Grant Fund and the County's General Fund made available by ARPA; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Sweeney and County Executive Ronayne

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Mr. Sweeney with a second by Mr. Miller, Resolution No. R2023-0368 was considered and adopted by unanimous vote.**

- 2) R2024-0075: A Resolution awarding a total sum, not to exceed \$10,000, to the Collective Arts Network for the CAN Journal and newsletter project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0075 was considered and adopted by unanimous vote.**

- 3) R2024-0078: A Resolution awarding a total sum, not to exceed \$5,000, to Sigma Gamma Rho Sorority, Inc. for the Drainkeepers Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Turner and Jones

Committee Assignment and Chair: Community Development–Stephens

**On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0078 was considered and adopted by unanimous vote.**



- 4) R2024-0091: A Resolution awarding a total sum, not to exceed \$25,000, to Wallstreet Nottingham Ltd. for the purpose of offering classes to small businesses from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development–  
Stephens

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0091 was considered and adopted by unanimous vote.**

- 5) R2024-0092: A Resolution awarding a total sum, not to exceed \$500,000, to the City of University Heights for the purpose of reimbursing costs for garage repair at the University Square shopping center from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Stephens, Miller, Conwell, Jones and Simon

Committee Assignment and Chair: Community Development–  
Stephens

**On a motion by Ms. Simon with a second by Ms. Turner, Resolution No. R2024-0092 was considered and adopted by unanimous vote.**

f) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2024-0003: An Ordinance amending the Personnel Review Commission’s Administrative Rules; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Meredith Turner on behalf of the Cuyahoga County Personnel Review Commission

**Council President Jones referred Ordinance No. O2024-0003 to the Human Resources, Appointments & Equity Committee.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

g) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2024-0136 & R2024-0137.**

- 1) R2024-0136: A Resolution amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2024-0136 was considered and adopted by unanimous vote.**

- 2) R2024-0137: A Resolution approving a proposed settlement in the matter of *Raymond Palmer v. Cuyahoga County, U.S.D.C. Northern District of Ohio* Case No. 1:22-cv-01515; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law

**On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0137 was considered and adopted by unanimous vote.**

h) CONSIDERATION OF A RESOLUTION FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2024-0138: A Resolution making an award on RQ13801 to Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County

Justice Center Jail Connector; authorizing the County Executive to execute Contract No. 4228 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Jones referred Resolution No. R2024-0138 to the Public Works, Procurement & Contracting Committee.**

i) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2024-0129: A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio, for the period 7/1/2024 – 6/3/2041 in the amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.  
[Pending referral from Committee]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell, Miller and Byrne

Committee Assignment and Chair: Committee of the Whole – Jones

**Resolution No. R2024-0129 was held in Committee.**

j) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2024-0083; R2024-0098; R2024-0099; R2024-0100; R2024-0101; R2024-0108; R2024-0111; R2024-0112; R2024-0114; R2024-0116; R2024-0117; R2024-0118; R2024-0120; R2024-0121; R2024-0122; R2024-0123; R2024-0125 & R2024-0128.**

1) R2024-0083: A Resolution authorizing a Grant Agreement with State of Ohio, Department of Development in the amount not-to-exceed \$8,057,000.00 to serve as fiscal agent for various lead renovation, abatement and mitigation services in connection with the FY2023 Lead Safe Ohio Program for the period 12/1/2023 – 4/30/2026; and recommending awards to various political subdivisions and providers in the total amount not-to-exceed \$8,057,000.00 for various projects or programs in connection with the FY2023 Lead Safe Ohio Program for the period 3/1/2024 – 12/31/2025; authorizing the County Executive to execute the agreements, contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) CHN Housing Partners in the amount not-to-exceed \$2,000,000.00 for various home loans, grants and incentives to homeowners for home repair.
- b) City of Cleveland Heights in the amount not-to-exceed \$492,908.00 for repairs of various childcare facilities.
- c) Cuyahoga County Board of Health, fiscal agent, in the amount not-to-exceed \$4,089,092.00 for operational support of the Lead Safe Program.
- d) Mount Sinai Health Foundation, fiscal agent, in the amount not-to-exceed \$1,375,000.00 for operational support for The Lead Safe Cleveland Coalition.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

Committee Assignment and Chair: Community Development–Stephens

**Clerk Richardson read Resolution No. R2024-0083 into the record. Council President Jones introduced a proposed substitute on the floor to Resolution No. R2024-0083.**

**Mr. Gregory Huth, Special Counsel for the Department of Law, presented the item. Discussion ensued.**

**A motion was then made by Mr. Jones, seconded by Mr. Miller and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Jones with a second by Mr. Byrne, Resolution No. R2024-0083 was considered and adopted by unanimous vote, as substituted.**

- 2) R2024-0098: A Resolution confirming the County Executive's appointment of Leonard DiCosimo to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0098 was considered and adopted by unanimous vote.**

- 3) R2024-0099: A Resolution confirming the County Executive's reappointment of Karolyn Isenhardt to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2024-0099 was considered and adopted by unanimous vote.**

- 4) R2024-0100: A Resolution confirming the County Executive's reappointment of Nailah K. Byrd to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 2/1/2024 – 1/31/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0100 was considered and adopted by unanimous vote.**

- 5) R2024-0101: A Resolution confirming the County Executive's appointment of Ronald Dziejicki to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/6/2028; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0101 was considered and adopted by unanimous vote.**

- 6) R2024-0108: A Resolution confirming the County Executive's appointment of Nancy Mendez to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0108 was considered and adopted by unanimous vote.**

- 7) R2024-0111: A Resolution confirming the County Executive's reappointment of Dr. Judith G. Cetina, to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Sweeney, Conwell, Turner **and Byrne**

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0111 was considered and adopted by unanimous vote.**

- 8) R2024-0112: A Resolution confirming the County Executive's reappointment of Juan Quirarte to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0112 was considered and adopted by unanimous vote.**

- 9) R2024-0114: A Resolution confirming the County Executive's reappointment of Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0114 was considered and adopted by unanimous vote.**

- 10) R2024-0116: A Resolution confirming the County Executive's reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 3/3/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0116 was considered and adopted by unanimous vote.**

- 11) R2024-0117: A Resolution confirming the County Executive's appointment of Dr. Lauren Beene to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne and Councilmembers Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Byrne, Resolution No. R2024-0117 was considered and adopted by unanimous vote.**

- 12) R2024-0118: A Resolution confirming the County Executive's appointment of Nakeshia Nickerson to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0118 was considered and adopted by unanimous vote.**

- 13) R2024-0120: A Resolution confirming the County Executive's appointment of Jazmin Long to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner



**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0120 was considered and adopted by unanimous vote.**

- 14) R2024-0121: A Resolution confirming the County Executive's appointment of Heather Brissett to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0121 was considered and adopted by unanimous vote.**

- 15) R2024-0122: A Resolution confirming the County Executive's appointment of Emily Campbell to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Byrne, Resolution No. R2024-0122 was considered and adopted by unanimous vote.**

- 16) R2024-0123: A Resolution confirming the County Executive's appointment of Tenille Kaus to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0123 was considered and adopted by unanimous vote.**

- 17) R2024-0125: A Resolution confirming the County Executive's appointment of The Honorable Mayor Kim Thomas to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Miller, Conwell and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0125 was considered and adopted by unanimous vote.**

- 18) R2024-0128: A Resolution making awards on RQ13809 to a Master Contract with various providers in the total amount not-to-exceed \$1,444,625.00 for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Agreement No. 4278 with The MetroHealth System in the amount not-to-exceed \$77,875.00 for the Boot Camp for New Dads program.
- b) Contract No. 4269 with Career Development and Placement Strategies, Inc. in the amount not-to-exceed \$180,000.00 for the Rising Above program.
- c) Contract No. 4267 with The Children's Museum of Cleveland in the amount not-to-exceed \$58,000.00 for the Through Dad's Count program.
- d) Contract No. 4265 with Circle Health Services dba The Centers in the amount not-to-exceed \$145,250.00 for the Families and Fathers Together program.

- e) Contract No. 4270 with JDC Advertising in the amount not-to-exceed \$127,500.00 for a Public Awareness Campaign.
- f) Contract No. 4172 with Journey Center for Safety and Healing in the amount not-to-exceed \$209,750.00 for the Safe and Sound Visitation Center.
- g) Contract No. 4279 with Murtis Taylor Human Services System in the amount not-to-exceed \$108,000.00 for the Strong Fathers program.
- h) Contract No. 4274 with Nueva Luz Urban Resource Center in the amount not-to-exceed \$80,000.00 for the Fathers in the Ring program.
- i) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in the amount not-to-exceed \$180,000.00 for the Jobs for Dads program.
- j) Contract No. 4273 with Towards Employment, Incorporated in the amount not-to-exceed \$180,000.00 for the Fatherhood Career Pathway program.
- k) Contract No. 4275 with University Settlement Slavic Village, LLC in the amount not-to-exceed \$98,250.00 for the Healthy Fathering program.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services and Miller, Sweeney, Conwell, Turner and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

**On a motion by Ms. Conwell with a second by Ms. Turner, Resolution No. R2024-0128 was considered and adopted by unanimous vote.**

k) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2024-0102: A Resolution authorizing an amendment to Contract No. 3995 with Project Management Consultants LLC for owner’s representative services in connection with the

Cuyahoga County Central Services Campus (fka the Justice Center Complex Project) for the period 1/9/2019 – 12/31/2024 to extend the time period to 5/31/2025, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$971,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works **and Councilmember Turner**

Committee Assignment and Chair: Committee of the Whole – Jones

**On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0102 was considered and adopted by unanimous vote.**

- 2) R2024-0103: A Resolution making an award on RQ7297 to Gilbane Building Company in the amount not-to-exceed \$33,353,000.00 for design build services in connection with the Cuyahoga County Central Services Campus; authorizing the County Executive to execute Contract No. 4263 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Jones

**On a motion by Mr. Jones with a second by Ms. Turner, Resolution No. R2024-0103 was considered and adopted by unanimous vote.**

#### 11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported that the Finance & Budgeting Committee will not meet next week.**

**Mr. Byrne reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, April 17<sup>th</sup> at 10:00 a.m.**

**Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, April 16<sup>th</sup> at 1:00 p.m.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, April 17<sup>th</sup> at 1:00 p.m.**

**Ms. Turner reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, April 16<sup>th</sup> at 10:00 a.m.**

**Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, April 17<sup>th</sup> at 3:00 p.m. to hear the item referred and for two presentations.**

#### **12. MISCELLANEOUS BUSINESS**

**Mr. Kelly spoke about the various events that took place in downtown Cleveland over the past weekend, including the NCAA Women's Final Four, the Guardians home opener and the solar eclipse. He also stated that it was unfortunate and disappointing that private parking lot operators price gouged consumers wishing to experience these events, with parking fees as high as \$80.00 - \$100.00. Mr. Kelly publicly denounced this unfair and unreasonable practice and urged parking lot owners to rethink this practice for future special events in downtown Cleveland. Ms. Conwell concurred with Mr. Kelly's comments.**

**Ms. Simon acknowledged April as National Poetry Month and challenged her colleagues and the Executive's Office to write a haiku during this month.**

#### **13. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 7:00 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0139

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> rescinding the award made pursuant to Resolution No. R2024-0091 to Wallstreet Nottingham Ltd. and awarding a total sum, not to exceed \$25,000, to Wallstreet Nottingham Development, Inc. for the purpose of offering classes to small businesses from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$25,000 Wallstreet Nottingham Development, Inc. for the purpose of offering classes to small businesses; and

**WHEREAS**, Wallstreet Nottingham Development, Inc. estimates approximately 135 to 150 people will be served annually through this award; and

**WHEREAS**, Wallstreet Nottingham Development, Inc. estimates the total cost of the project is \$55,000; and

**WHEREAS**, Wallstreet Nottingham Development, Inc. indicates the other funding source(s) for this project includes:

- A. \$15,000 from a Private fund;
- B. \$40,000 from pending government requests; and

**WHEREAS**, Wallstreet Nottingham Development, Inc. is estimating the start date of the project will be June 2024 and the project will be completed by May 2025; and

**WHEREAS**, Wallstreet Nottingham Development, Inc. requested \$30,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to Wallstreet Nottingham Development, Inc. to ensure this project is completed; and

**WHEREAS**, the Cuyahoga County Council approved Resolution No. R2024-0091 on April 9, 2024 making an award to Wallstreet Nottingham Ltd. in an amount not-to-exceed \$25,000; and

**WHEREAS**, the Cuyahoga County Council now intends to rescind the award made pursuant to R2024-0091; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby rescinds the award made to Wallstreet Nottingham Ltd. made pursuant to Resolution No. R2024-0091, and hereby awards a not-to-exceed amount of \$25,000 to Wallstreet Nottingham Development, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of offering classes to small businesses.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



Journal CC054  
April 23, 2024

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0140

Sponsored by: <b>Councilmember Miller</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$120,000, to the Ohio Aerospace Institute, Great Lakes Biomimicry Lab for the Cuyahoga County Business Sustainability Initiative from the District 2 ARPA Community Grant Fund and the General Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, on October 11, 2022 Cuyahoga County Council adopted R2022-0258 awarding \$250,300 to the Ohio Aerospace Institute for the purpose of enabling Cuyahoga County Businesses to Compete Globally through Biomimicry-based Innovation from the District 2 ARPA Community Grant Fund; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the General Fund, from the Department of Development’s budget, in the amount of \$20,000 and from the District 2 ARPA Community Grant Fund in the amount of \$100,000 to the Ohio Aerospace Institute for the Cuyahoga County Business Sustainability Initiative; and

**WHEREAS**, the Ohio Aerospace Institute estimates approximately 670 people and 219 companies will be served annually through this award; and

**WHEREAS**, the Ohio Aerospace Institute estimates the total cost of the project is \$126,000; and

**WHEREAS**, the Ohio Aerospace Institute is estimating the start date of the project will be June 2024 and the project will be completed by December 2025; and

**WHEREAS**, the Ohio Aerospace Institute requested \$120,000 from the District 2 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Ohio Aerospace Institute has requested that Cuyahoga County authorize it to reallocate \$23,000 of the award made pursuant to R2022-0258 from the “Workforce & Talent Development Pilot ‘Applied Biology’” project component to the “Market Needs Assessment/Develop Sustainability, Biomimicry and Climate Change Messages for Aerozone Businesses” project component; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$120,000 to the Ohio Aerospace Institute to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$120,000 to the Ohio Aerospace Institute from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cuyahoga County Business Sustainability Initiative. The Ohio Aerospace Institute is additionally authorized to reallocate \$23,000 of the award made pursuant to R2022-0258 from the “Workforce & Talent Development Pilot ‘Applied Biology’” project component to the “Market Needs Assessment/Develop Sustainability, Biomimicry and Climate Change Messages for Aerozone Businesses” project component.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20 \_\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0141

Sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$284,000, to the City of Garfield Heights for the Park Equipment Upgrade Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$284,000 to the City of Garfield Heights for the Park Equipment Upgrade Project; and

**WHEREAS**, the City of Garfield Heights estimates approximately 30,000 people will be served annually through this award; and

**WHEREAS**, the City of Garfield Heights estimates the total cost of the project is \$4,000,000; and

**WHEREAS**, the City of Garfield Heights indicates the other funding source(s) for this project includes City ARPA funds and City Recreation funds; and

**WHEREAS**, the City of Garfield Heights is estimating the start date of the project will be March 2024 and the project will be completed by December 2024; and

**WHEREAS**, the City of Garfield Heights requested \$284,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$284,000 to the City of Garfield Heights to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$284,000 to the City of Garfield Heights from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Park Equipment Upgrade Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20 \_\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0142

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$2,500, to the Cuyahoga County Land Reutilization Corporation for the Mt. Zion Baptist Hill Church Project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$2,500 to the Cuyahoga County Land Reutilization Corporation for the Mt. Zion Baptist Hill Church Project; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation estimates approximately 1,000-2,000 people will be served annually through this award; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation estimates the total cost of the project is \$15,000; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation indicates the other funding source(s) for this project includes \$12,500 from the Cuyahoga County Land Reutilization Corporation; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation is estimating the start date of the project will be February 2024 and the project will be completed by May 2024; and

**WHEREAS**, the Cuyahoga County Land Reutilization Corporation requested \$2,500 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$2,500 to the Cuyahoga County Land Reutilization Corporation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$2,500 to the Cuyahoga County Land Reutilization Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Mt. Zion Baptist Hill Church Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0143

Sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Cleveland Minority Organ Tissue Transplant Education Program (MOTTEP) for the Empowering the Future Program from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Cleveland MOTTEP for the Empowering the Future Program; and

**WHEREAS**, Cleveland MOTTEP estimates approximately 1,000 people will be served annually through this award; and

**WHEREAS**, Cleveland MOTTEP estimates approximately one permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Cleveland MOTTEP estimates the total cost of the project is \$20,114; and

**WHEREAS**, Cleveland MOTTEP indicates the other funding source(s) for this project includes:

- A. \$500 from Fifth Third Bank;
- B. \$250 from Program Supplies/Materials;
- C. \$250 from Community Educator Stipend;
- D. \$9,614 from in-kind support; and

**WHEREAS**, Cleveland MOTTEP is estimating the start date of the project will be May 2024 and the project will be completed by April 2025; and

**WHEREAS**, Cleveland MOTTEP requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Cleveland MOTTEP to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Cleveland MOTTEP from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Empowering the Future Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0144

Sponsored by: <b>Councilmember Stephens</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,235, to FutureHeights, Inc. for the Heights Music Hop Event from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$10,235 to FutureHeights, Inc. for the Heights Music Hop Event; and

**WHEREAS**, FutureHeights, Inc. estimates approximately 3,000 people will be served annually through this award; and

**WHEREAS**, FutureHeights, Inc. estimates approximately 3 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, FutureHeights, Inc. estimates the total cost of the project is \$32,000; and

**WHEREAS**, FutureHeights, Inc. indicates the other funding source(s) for this project includes:

- A. \$5,000 from the City of Cleveland Heights
- B. \$3,000 from the Ohio Arts Council Grant



- C. \$4,265 from the Cuyahoga Arts Council
- D. \$9,500 from Sponsorships; and

**WHEREAS**, FutureHeights, Inc. is estimating the event will take place on September 28, 2024; and

**WHEREAS**, FutureHeights, Inc. requested \$10,235 from the District 10 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,235 to FutureHeights, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,235 to FutureHeights, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Heights Music Hop Event.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0104

Sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$10,000 to the Cleveland Family Center of Missing Children and Adults for the Northeast Ohio AMBER Alert Committee training event; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults estimates approximately 1.2 million people will be served annually through this award; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults estimates the total cost of the project is \$10,000; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults indicates the other funding source(s) for this project includes potential sold sponsorship;

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults is estimating the start date of the project will take place in March or April 2024; and

**WHEREAS**, the Cleveland Family Center of Missing Children and Adults requested \$10,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Cleveland Family Center of Missing Children and Adults to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Cleveland Family Center of Missing Children and Adults from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Northeast Ohio AMBER Alert Committee training event.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public





**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Cleveland Family Center of Missing Children and Adults (aka Cleveland Missing)	
<b>Address of Requesting Entity:</b> 2937 W. 25 <sup>th</sup> Street, Cleveland, Ohio 44113	
<b>County Council District # of Requesting Entity:</b> #3	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Sylvia Colon, Acting Executive Director	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> sylvia@clevelandmissing.org	<b>Phone:</b> 440-773-6096
<b>Federal IRS Tax Exempt No.:</b> 82-3953751	<b>Date:</b> 8/9/2023

## PROJECT DESCRIPTION

The Cleveland Family Center for Missing Children and Adults (aka Cleveland Missing) is a non-profit co-founded by Cleveland kidnapping survivor Gina DeJesus and her cousin Sylvia Colon. Our offices are located at 2937 W. 25<sup>th</sup> Street in Cleveland, at the intersection of W. 25<sup>th</sup> and Seymour Avenue, some 300 feet where Ms. DeJesus was held captive for nearly ten years.

Cleveland Missing's mission is:

1. Offer a safe bricks and motor place for families to come for support and resources while searching for a missing loved one.
2. Offer training to law enforcement on how to interact with families of the missing, to include cultural differences.
3. Provide coaching and guidance to the general public on how to work with and support families and friends of the missing.

Since our inception in late 2018, we have helped dozens of families who have or have had missing loved ones. Some of the cases were successful and some people remain missing to date.

As an organization, we have provided substantive training to the public and criminal justice practitioners. Included are two speaking engagements at the Ohio Attorney General's Conference, the Ohio Association of Chiefs of Police, the Federal Bureau of Investigation National Academy Conference, the New Jersey State Police Missing Persons Conference, and a national crime convention in Austin, Texas.

In 2021, Cleveland Missing entered a partnership with the Northeast Ohio AMBER Alert Committee. The committee was previously under the guise of the Cuyahoga County Public Safety and Justice Services, and it made good sense to combine the two where now the NEO AMBER Alert Committee is under the same umbrella with Cleveland Missing. The NEO AMBER Alert Committee serves nine counties in northeast Ohio: Erie, Huron, Lorain, Medina, Cuyahoga, Medina, Lake, Ashtabula, Geauga, and Portage. The mission of the NEO AMBER Alert is to provide AMBER Alert services to the respective counties, along with review of AMBER Alerts, and biennial free training to criminal justice practitioners.

Since 2014, the NEO AMBER Alert Committee has had 34 successful AMBER Alerts with the safe recovery of the missing child. At present, there is one active AMBER Alert for a boy missing from the City of Cleveland. Our training has proven successful as it has allowed us to streamline operations for agencies to expedite an alert because time is of the essence when it comes to these incidents.

The project request for funding is to allow the NEO AMBER Alert Committee to acquire funding to host the 2024 Northeast Ohio AMBER Alert Committee training in the spring of 2024. Our goal is to keep the training free to criminal justice practitioners to avoid costs having to be borne by their respective agencies. Funding will be used for venue fees, speaker fees, and related administrative fees to advertise, promote, and host the event.

In 2022, our training event had an attendance of over 350 criminal justice practitioners from the nine counties we represent. We had a gold standard of presentations to include our Co-Founders Gina DeJesus and Sylvia Colon, the Ohio Internet Crimes Against Children, Mr. Chris Hansen who hosted the "Catch a Predator" series on NBC Television, and Ms. Beth Holloway, whose daughter went missing in Aruba in 2005 and is still missing to date. It was a tremendous event, and our goal is to try to replicate this to bring awareness to missing persons cases, AMBER Alerts, missing endangered children/adult alerts and blue alerts.

While the training is a one-day event, the impact is then taken back to the respective counties we represent where agencies can better prepare themselves and their communities for incidents that may happen when it comes to a missing person or AMBER Alert.

Securing a venue to house 400 attendees that is centrally located in Cuyahoga County with adequate parking and access is key to the success of this event. Our previous venue was at no cost at the Independence Civic Center, but we have outgrown this location. As such, we expect to have to encumber a fee for our 2024 conference. The 2024 conference will have prominent speakers to help bring awareness to missing persons cases as well as attracting attendees to come and learn more about this important topic.

**Project Start Date: March/April 2024**

**Project End Date: March/April 2024**

## **IMPACT OF PROJECT:**

### **Who will be served:**

- 1.) The populations in each of the nine counties represented by the Northeast Ohio AMBER Alert Committee.
- 2.) Law enforcement agencies in the nine counties but predominately Cuyahoga County due to the number of agencies in the county.

### **How many people will be served annually:**

The total population of the nine counties represented by the Northeast Ohio AMBER Alert Committee is 2.4 million people, including 1.2 million people in Cuyahoga County, according to Ohio Demographics.

### **Will low/moderate income people be served; if so how:**

The low/moderate income people will be served as each of the nine counties is impacted by individuals in this category and they are not immune to the challenges of a missing persons case. Those that are impacted may not have the necessary resources to help them attain resources they would not normally have. Bringing awareness to Cleveland Missing and its services is a benefit to everyone.

### **How does the project fit with the community and with other ongoing projects:**

Cleveland Missing has partnerships with other organizations to include the United States Marshals Service, the National Center for Missing and Exploited Children, Ohio Attorney General's Office, the Cleveland Clinic, Ohio Savings Bank, Tiedman C.A.R.E.S., to name a few. We have a strong relationship with the Cleveland media who help our organization when it comes to promoting awareness and broadcasting missing persons cases and AMBER Alerts. In the fall of 2022, we are partnering with the United States Marshals Service to provide clothing to needy families. This event will be held in the parking lot of our offices on W.25<sup>th</sup> Street.

### **If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

N/A

### **If applicable, what environmental issues or benefits will there be:**

N/A

### **If applicable, how does this project serve as a catalyst for future initiatives:**

As Cleveland Missing continues to grow, we hope to become fully funded to hire a fulltime staff as all positions currently are volunteer, less a grant funded law enforcement liaison. As we grow, we hope to continue providing training and awareness to law enforcement and their respective communities on missing persons, investigations, along with providing help to families who are enduring a situation of a missing loved one.



**FINANCIAL INFORMATION:****Total Budget of Projects:**

\$10,000.00

**Cost breakdown:**

Anticipated venue fee: \$4,000.00

Speaker fees: 6,000.00

Any leftover funding will be applied toward administrative matters such as printing, refreshments, etc. We expect the speaker fees to exceed \$6,000.00 to be borne by sponsorships to the event.

**Other Funding Sources of Project (list each source and dollar amount separately):**

Our other potential funding sources is to sell sponsorships to the event. In 2022 we were only able to raise \$6,000 which barely covered the costs. We expect our costs to rise with venue costs, speaker fees and related expenses.

**Total amount requested of County Council American Resource Act Dollars:**

\$10,000.00

**Since these are one-time dollars, how will the Project be sustained moving forward:**

The goal moving forward will be to apply these dollars toward our biennial training as our organization continues to grow and raise funds. We seek to keep the Northeast Ohio AMBER Alert Committee training free to sustain a large attendance rate where criminal justice entities do not need to encumber expenses of sending personnel to training events.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Sylvia Colon, Acting Executive Director, Cleveland Family Center for Missing Children and Adults

**Signature:**

**Date:**

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

Letter of support, Chief John T. Majoy, Newburgh Heights Police Department and Chairman of the Northeast Ohio AMBER Alert Committee.



# Cleveland Family Center for Missing Children and Adults

2937 West 25<sup>th</sup> Street  
Cleveland, Ohio 44113  
216-232-6470

[www.clevelandmissing.org](http://www.clevelandmissing.org)

Gina DeJesus, Co-Founder

Sylvia Colon, Co-Founder  
Executive Director

Chief John T. Majoy  
President, Board of Directors  
Chief of Police – Newburgh Hts.

Tracy McGinley  
Professor – Bowling Green S.U.  
Vice-President

Felicia Soto  
Secretary of Board of Directors  
Associate Director  
Esperanza, Inc.

Sondra Sofranko  
Treasurer  
CPA Barnes Wendling

Chris Geiss  
Board Member  
Chief Fiduciary Officer  
Western Reserve Trust Company

Jen Osborne, RN MSN  
VA Nurse Manager  
Board Member

Michelle Sorrell, Ph.D.  
Cleveland Clinic  
S.A.N.E. Director

Marci Matthews  
Board Member

Dan DeRoos  
Anchor/Reporter 19 News  
Board Member

Dominic Fragpane, CPA  
Western Reserve Trust Company  
Board Member

Felix and Nancy DeJesus  
Emeriti Board Members

Devan Althen  
Law Enforcement Liaison

August 9, 2023

Mr. Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. 9<sup>th</sup> Street, 8<sup>th</sup> Floor  
Cleveland, Ohio 44115

Dear Mr. Jones,

I am writing you as the President of the Board of Directors for the Cleveland Family Center for Missing Children and Adults. We are a 501(c)(3) organization co-founded by Gina DeJesus and Sylvia Colon.

As you know, Gina was held against her will for nine years and ultimately rescued. She and her cousin Sylvia have taken action to create this foundation designed to help families who have missing loved ones.

Our organization launched in the fall of 2018, and we are gaining momentum having helped many families since then. In 2021 we partnered with the Cuyahoga County Public Safety and Justice Services and brought the Northeast Ohio AMBER Alert Committee under our guise.

The NEO AMBER Alert Committee provides a valuable service to the community through training of criminal justice practitioners and evaluating alerts to increase efficiency. The committee has been very successful to this and with 34 successful AMBER Alerts since 2014

We are seeking ARPA funding to help our 2024 Cleveland Missing and Northeast Ohio AMBER Alert Committee Conference. We have prominent speakers who deliver an impactful message to raise awareness of missing persons cases and AMBER Alerts.

Since we are a volunteer organization, we need funding to host events like this and seek your assistance with funding.

We are Cleveland and Cuyahoga County strong and hope you can assist us as we continue our mission to help the families and their loved ones.

Sincerely,

John T. Majoy  
President, Board of Directors

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0132

Sponsored by: <b>Councilmember Conwell</b>  Co-sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$12,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$12,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates approximately 500 people will be served annually through this award; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates the total cost of the project is \$16,500; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter indicates the other funding source(s) for this project includes:

\$1,000 from Swing membership dues;  
\$3,000 from fundraisers;  
\$500 from in-kind donations; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter is estimating the start date of the project will be April 2024 and the project will be completed by May 2025; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter requested \$12,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$12,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$12,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Mentoring Achieves Positive Pearls Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 9, 2024  
Committee(s) Assigned: Community Development Committee

Additional Sponsorship Requested on the Floor: April 9, 2024

Committee Report/Second Reading: April 23, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**(Proposed Substitute)**

**County Council of Cuyahoga County, Ohio**

**Resolution No. R2024-0132**

Sponsored by: <b>Councilmember Conwell</b>  Co-sponsored by: <b>Councilmember Turner</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$ <del>1215</del> <u>1215</u> ,000, to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$~~1215~~1215,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter for the Mentoring Achieves Positive Pearls Program; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates approximately 500 people will be served annually through this award; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter estimates the total cost of the project is \$16,500; and



**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter indicates the other funding source(s) for this project includes:

\$1,000 from Swing membership dues;  
\$3,000 from fundraisers;  
\$500 from in-kind donations; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter is estimating the start date of the project will be April 2024 and the project will be completed by May 2025; and

**WHEREAS**, the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter requested \$12,000 from the District 7 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$~~15~~<sup>12</sup>,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$~~15~~<sup>12</sup>,000 to the Swing Phi Swing Social Fellowship Inc. Greater Cleveland Chapter from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Mentoring Achieves Positive Pearls Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 9, 2024  
Committee(s) Assigned: Community Development Committee

Additional Sponsorship Requested on the Floor: April 9, 2024

Committee Report/Second Reading: April 23, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>	
Swing Phi Swing Social Fellowship, Inc. Cleveland Graduate Chapter	
<b>Address of Requesting Entity:</b>	
381 Royal Oak Richmond Heights, Ohio 44143	
<b>County Council District # of Requesting Entity:</b>	
County District 11	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
Franklin D. Roosevelt School 800 Linn Rd. Cleveland, Ohio	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
County District # 7	
<b>Contact Name of Person Filling out This Request:</b>	
Sherdina Williams, M.Ed., RN, LSN	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b>	<b>Phone:</b>
swingphiswingcleveland@gmail.com	(440) 622-6026
<b>Federal IRS Tax Exempt No.:</b>	<b>Date:</b>
20-0049804	2/27/2024

## PROJECT DESCRIPTION

The program is a MENTORING PROGRAM called (MAPP) Mentoring Achieves Positive Pearls. Pearls is a national mentoring program under the umbrella of Swing Phi Swing Social Fellowship, Incorporated. The goals of the Pearl program are to fellowship with young ladies of all creeds. To promote leadership, academic excellence, community involvement, civic and cultural consciousness.

Swing Phi Swing, Social Fellowship, Incorporated was founded 1969 in Winston Salem, North Carolina. The Cleveland Graduate Chapter was chartered July of 2023. The Cleveland Graduate Chapter of Swing has opted to recruit 20-25 Pearls from Franklin D. Roosevelt from Cleveland Metropolitan School District in grades 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>. It is our chapter intention to remain with these same girls until they graduate from high school. Thereby, keeping with our name and motto: **Sisters With Interest Never Gone (SWING)**. By remaining with the girls, we will also develop meaningful relationships with their families and school communities.

This Pearl mentoring program purpose is to engage in the uplifting of our girls in leadership roles via various community engagements the girls will participate in. The girls will have opportunities to spearhead culturally conscious community events and service projects. Our Pearls will learn to value academic excellence. Our purpose is to develop future leaders that like Pearls will shine brilliantly within the community.

This project is needed to teach our Pearls the value of service and importance of dedicating their time, energy, and resources to enrich the quality of life within their communities. The purpose of the Pearls program is to expose the girls to various social emotional activities and inter-generational service projects. The Pearl program is needed to give the girls an opportunity to travel, meet, collaborate, and work directly with other Pearls and the community. The program designed will expose the girls to professional adult mentors many like themselves are products of Cleveland Public School System.

The MAPP program will be an ongoing outreach program of the Cleveland Chapter of Swing Phi Swing Social Fellowship, Incorporated we will meet minimally bi-monthly with our Pearls. More frequently if the activity requires.

Our monitoring will be.

1. Community engagement and participation will be tracked by attendance, Member of Swing will engage family members as required once they are members of the program. It is an expectation that the girls will remain Pearls for years.
2. Attendance at all meetings and activities
3. Academics rewards and incentives will be awarded for each report card period

**Project Start Date:**  
April 2024

**Project End Date:**  
May 2025 Grant reporting

## **IMPACT OF PROJECT:**

### **Who will be served:**

The program will directly serve girls from Franklin D. Roosevelt (FDR) school. The program will serve senior citizens at various community centers such as St. Martin De Porres Family Center. The MAPP program will collaborate with Seniors from various church congregations. The girls will provide direct services to their FDR school community. The program will also collaborate with multiple community organizations engaged in community and civic work. Residents from district 7 and the greater Cleveland

### **How many people will be served annually?**

Within the year April 2024-May 2025 via various community engagements; Health education, recreational activities and civic engagement it is the goal of the MAPP program to serve a minimal of 500 people.

### **How will low/moderate income people be served; If so how:**

The school population at FDR qualifies 100 % for free and reduced school meals. All community programs will be inclusive and free to all residents and community program participants.

### **How does the project fit with the community and with other ongoing projects:**

1. The program follows all Swing Phi Swing national guidelines for the Pearl program.
2. The program will support all exiting academic guidelines and standards of Cleveland Metropolitan School district. And work directly with the school staff.
3. The Pearl program will collaborate and support existing community programs.

### **If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

This program will not create paid employment.

### **If applicable, what environmental issues or benefits will there be:**

Pearls, will be instructed on conservation considerations and how to be good stewards of our earth during all meetings.

### **If applicable, how does this project serve as a catalyst for future initiatives:**

This program is building and developing future leaders.

**FINANCIAL INFORMATION:****Total Budget of Project:**

The budgeted amount for this program is approximately \$16,500.00.  
\$1,500.00 activities meetings, Pearl support and incentives \$2,000.00 Senior and community education, health advocacy, luncheon. \$10,000.00 Pearls traveling to Washington and South Carolina. \$3,000.00 Schoolwide community activity Christmas and end of school year.

**Other Funding Sources of Project (list each source and dollar amount separately):**

Swing membership Dues \$1,000.00  
Fundraisers \$3,000.00  
In-kind donations \$500.00

**Total amount requested of County Council American Resource Act Dollars:**

The Swing Phi Swing Greater Cleveland Chapter is requesting \$12,000.00 from the County Council American Resource Act Dollars.

**Since these are one-time dollars, how will the Project be sustained moving forward:**

Moving forward the Pearls program will be sustained by the membership expansion of growth of Swing Phi Swing Social Fellowship Greater Cleveland Chapter, chapter Fundraisers and community collaborations and donations.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

**Sherdina Williams, M.Ed., RN, LSN, Cleveland Swing Phi Swing, Cleveland Chapter President**

**Signature:**

*Sherdina Williams, M.Ed., RN, LSN*

**Date:**

**February 29, 2024**

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

- 1. District of Columbia Swing Phi Swing Reporting Entity form
- 2. National Treasure letter of authorization



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0135

Sponsored by: <b>Councilmembers Stephens and Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$27,000, to the City of Euclid for the Euclid HOPE Task Force from the District 10 & 11 ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$13,500 and from the District 11 ARPA Community Grant Fund in the amount of \$13,500 for a total amount of \$27,000 to the City of Euclid for the Euclid HOPE Task Force; and

**WHEREAS**, the City of Euclid estimates the total cost of the project is \$54,000; and

**WHEREAS**, the City of Euclid indicates the other funding source(s) for this project includes:

- A. \$15,000 from Euclid Schools;
- B. \$15,000 from Euclid Public Library;
- C. \$2,000 from the Euclid Hunger Center;
- D. In-kind and other support from Euclid Kiwanis & Euclid Hospital; and

**WHEREAS**, the City of Euclid is estimating the start date of the project will be April 2024 and the project will be completed by December 2024; and

**WHEREAS**, the City of Euclid requested \$27,000 from the District 10 & 11 ARPA Community Grant Funds to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$27,000 to the City of Euclid to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$27,000 to the City of Euclid from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Euclid HOPE Task Force.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County





**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> City of Euclid – HOPE Task Force	
<b>Address of Requesting Entity:</b> 585 E 222 <sup>nd</sup> Street, Euclid, OH 44123	
<b>County Council District # of Requesting Entity:</b> District 11, Sunny Simon and District 10, Cheryl Stephens	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Kirsten Holzheimer Gail	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> <a href="mailto:khgail@cityofeuclid.com">khgail@cityofeuclid.com</a>	<b>Phone:</b> (216) 289-2751
<b>Federal IRS Tax Exempt No.:</b> EIN No: 34-6000965	<b>Date:</b> March 20, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

The Euclid HOPE Task Force was created to reduce gun violence in Euclid. The Task Force was created by 3 residents and includes stakeholders including the City of Euclid, Euclid Municipal Court, Euclid Schools, Euclid Hospital, Euclid Chamber of Commerce, Cuyahoga County Board of Health, multiple community organizations and residents. The HOPE Task Force is committed to approaching the challenge of increased gun violence by focusing on local solutions, building on community strengths and assets, and engaging the community to address the underlying problems that contribute to gun violence and crime in the community.

The HOPE Task Force has been working for a year and has convened monthly Task Force meetings, bi-monthly Neighbor Nights, community outreach events, a Peacemakers Bootcamp, and regular communication and outreach. The HOPE Task Force has engaged the Community Innovations Network to facilitate a community engagement and visioning process in the community. This project is a 4 phase facilitated community engagement process that will include:

1. Listening and connecting to the community
2. Sharing what was learning
3. Envisioning a safer future and designing a plan
4. Implementing the shared vision/ community safety plan.

The project will also include a customized evaluation tool and will culminate in a final report of the results.

The total cost of the engagement is \$54,000

City is requesting \$27,000 from Cuyahoga County ARPA funds.

Remaining funds are committed by Euclid Public School and Euclid Public Library with other donations coming from Euclid Hunger Center, Euclid Kiwanis, and other stakeholders.

Community Innovations Network is a resource from Case Western Reserve University for communities and practitioners seeking strengths -based approaches to community change.

**Project Start Date:**

April 2024

**Project End Date:**

December 2024

## **IMPACT OF PROJECT:**

### **Who will be served:**

This project will serve the Euclid community – all who reside, work, and visit the city of Euclid will be served. Euclid is a majority-minority community of nearly 50,000 residents.

### **How many people will be served annually:**

Entire community will benefit. All will be invited and encouraged to participate in this community engagement – visioning project. All who reside, work, visit Euclid will benefit from the work.

### **Will low/moderate income people be served; if so how:**

Yes, Euclid is home to large percentage of low/moderate income people who will be served. The median household income (2020 Census) was \$40,342 and 20.5% of the population is below the Poverty level. The goal of the community engagement process is to make sure that all members of the community are heard and at the table when identifying both issues and potential solutions.

### **How does the project fit with the community and with other ongoing projects:**

Safety is a main priority of the City of Euclid and partner institutions that are involved with the HOPE Task Force. Safety is an integral component of all that we do – be it education, economic development, housing, and community development, and building a vibrant community.

The Euclid Master Plan also has a priority vision of “Engage” which calls for engagement to foster a sense of shared community pride and involvement that builds social cohesion.

### **If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

N/A

### **If applicable, what environmental issues or benefits will there be:**

N/A

### **If applicable, how does this project serve as a catalyst for future initiatives:**

This project will develop a community driven plan. This plan will catalyze future programs and community work around safety and community engagement. As this process will also include research around best practices, it will identify best practices and can serve as a model for other communities.

**FINANCIAL INFORMATION:**

**Total Budget of Project:**

Contract with Community Innovations Network is \$54,000.00

Additional expenses will be needed for meeting expenses, outreach materials, etc.

**Other Funding Sources of Project (list each source and dollar amount separately):**

Requesting \$27,000 from Cuyahoga County ARPA to support City of Euclid portion

Other sources of funding include:

Euclid Schools, \$15,000

Euclid Public Library, \$15,000

Euclid Hunger Center, \$2,000

Other support either in-kind or for meeting ongoing expenses from Euclid Kiwanis, Euclid Hospital

**Total amount requested of County Council American Resource Act Dollars:**

\$27,000

**Since these are one-time dollars, how will the Project be sustained moving forward:**

This project with Community Innovations Network is a community engagement process that will involve and engage residents and community stakeholders in taking the lead in identifying and developing solutions that they will help implement. The work going forward will be sustained by community institutions, community agencies, partners, and residents.

**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Kirsten Holzheimer Gail

**Signature:**



**Date:** 3/22/2024

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

Community Innovation Network HOPE Task Force Proposal



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0105

<p>Sponsored by: <b>Councilmembers Jones and Schron</b></p> <p>Co-sponsored by: <b>Councilmembers Miller, Conwell, Stephens and Simon</b></p>	<p><b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$25,000 to the Cleveland Leadership Center for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program; and

**WHEREAS**, the Cleveland Leadership Center estimates approximately 1,700 students will be served annually through this award; and

**WHEREAS**, the Cleveland Leadership Center estimates the total cost of the project is \$173,766 for Fiscal Year 2024 and

**WHEREAS**, the Cleveland Leadership Center indicates the other funding source(s) for this project includes:

- A. \$25,000 from the PwC Foundation
- B. \$20,000 from the Reinberger Foundation
- C. \$7,500 from the City of Cleveland
- D. \$10,500 from fees paid by local high schools; and

**WHEREAS**, the Cleveland Leadership Center is estimating the start date of the project will be June 2024 and the project will be completed by June 2025; and

**WHEREAS**, the Cleveland Leadership Center requested \$25,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Cleveland Leadership Center to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Cleveland Leadership Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of funding the Cleveland Leadership Center’s Look Up to Cleveland High School Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024  
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: April 3, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Cleveland Leadership Center (non-profit)	
<b>Address of Requesting Entity:</b> Cleveland Leadership Center 1240 Huron Rd. E #450 Cleveland, OH 44115	
<b>County Council District # of Requesting Entity:</b> District 8	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Marianne Crosley	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> mcrosley@clevelandleads.org	<b>Phone:</b> 440-552-9385
<b>Federal IRS Tax Exempt No.:</b> 34-1927317	<b>Date:</b> March 17, 2024

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

### **Cleveland Leadership Center's Look Up To Cleveland High School Programs**

#### **Brief History**

Look Up To Cleveland, a school year program for high school juniors from throughout Cuyahoga County, was founded in 1986 by alumni of the Leadership Cleveland program in partnership with the League of Women Voters. It was established on the premise that Cleveland's next generation of leaders need exposure to and familiarization with the community to become vested in their city's future. The first class of high school leaders graduated in 1987.

In 2006, Look Up To Cleveland was one of four programs that merged to form the Cleveland Leadership Center with a vision to create a continuum of civic leadership development programs for our Greater Cleveland community. The Look Up To Cleveland school year program serves up to 55 high school students annually and other offerings through the Leadership Center to high school students directly serve an additional 250 students and career explorations serve several thousand more. These young people represent diverse backgrounds, life experiences, and perspectives, and hail from public, parochial, private, and charter schools from across the County.

#### **Program Expansion**

Appreciating the need to expose more young people to this transformational programming, the Leadership Center launched two summer programs: **Look Up To Cleveland Summer** and **Reach Out To Cleveland**. In Look Up Summer, the school year curriculum is condensed to a single week and delivered from a base in University Circle. This enables young people who cannot participate in the school year program due to an inability to miss school or a demanding extracurricular schedule to benefit in the summer from the same experiences offered during the school year. Reach Out To Cleveland gives young people an in-depth look at our rich civic infrastructure through weekly meetings at non-profits where they converse with the leaders advancing the work and then engage in service at the organizations. Many students continue their service during the school year and recruit their friends to join them in service. Past sites include: Greater Cleveland Foodbank, Cleveland Kids Book Bank, Goods Bank NEO, MedWish, and Cleveland MetroParks.

In addition, due to great demand, we will be reinstating our **Dare2Lead** anti-bullying and inclusion workshops to address growing concerns in the schools and our **Career Compass** program in which our alumni visit high school classrooms and share their career journeys. Both programs take place during the school year.

#### **Impact**

The Leadership Center rigorously evaluates all of its programs to determine their impact on the individual's leadership growth and understanding of the community. The results for Look Up are compelling as you can see from a review of the attached "Look Up To Cleveland Outcomes", which is a compilation of evaluation results. We ask participants to evaluate their experience based on four foundational curricular pillars: Civic Education, Collaborative Leadership, Relationship Building, and Civic Readiness. The percentage increase in growth our students experience from the beginning to the end of program speaks to the powerful impact of Look Up To Cleveland.

#### **The Need**

The Look Up To Cleveland school year program has always been offered free of charge to the student participants as we do not want cost to be a barrier to participation. For the summer programs, fees are charged to those who can afford to pay and other students are provided with scholarships. While we have been able to support the program through our operational budget, such is no longer the case due to philanthropic funding cuts in operations, and we face eliminating this important offering and the opportunity to build the leaders of tomorrow.

We will evaluate the impact of each program per our protocols at the conclusion of each.

**Project Start Date: June 2024**

**Project End Date: June 2025**

**IMPACT OF PROJECT:****Who will be served:**

The project will serve high school students throughout Cuyahoga County.

**How many people will be served annually:**

Approximately 1,700.

**Will low/moderate income people be served; if so how:**

Yes, the programs are open to any low/moderate income student. We anticipate service to these students through the school year Look Up To Cleveland program, Reach Out to Cleveland, and the Career Compass program.

**How does the project fit with the community and with other ongoing projects:**

The Look Up To Cleveland school year program has been serving high school students since 1986. In the past ten years the program has expanded its services to reach additional students in the county and this outreach has met with strong positive response thereby affirming the need for the services.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

Since the programs are based in experiential education and leadership development for high school students, awareness of careers and jobs is provided but no jobs are created or retained.

**If applicable, what environmental issues or benefits will there be:**

In Look Up To Cleveland school year and Reach Out, environmental issues are raised and discussed to create a stronger awareness of the challenges facing our northeast Ohio community.

**If applicable, how does this project serve as a catalyst for future initiatives:**

The development of young leaders committed to staying in northeast Ohio is critical to our future. We hope that these programs will: 1) Inspire young people to be strong ambassadors for Greater Cleveland and to choose to make their futures here and 2) Catalyze high schools to do more to connect their students to the larger community and the many opportunities available to them here.

## FINANCIAL INFORMATION:

**Total Budget of Project:**  
**Look Up to Cleveland**  
**(Fiscal Years are July 1 – June 30)**

		FY 2023 actual	FY 2024 budget
<b>REVENUE</b>			
	Corporations	\$0	\$0
	Foundations	\$16,000	\$17,500
	Individuals	\$2,736	\$2,221
	Tuition & fees	\$3,775	\$8,950
	<b>Total</b>	<b>\$22,511</b>	<b>\$28,671</b>
<b>EXPENSE</b>			
	Staff, benefits, supplies, office	\$91,256	\$146,016
	Programming	\$13,564	\$27,750
	<b>Total</b>	<b>\$104,820</b>	<b>\$173,766</b>
	<b>Net profit (loss)</b>	<b>(\$82,309)</b>	<b>(\$145,095)*</b>

\*The difference in net loss is due to the fact that we were still working remotely for half of FY2023 (without expenses of rent, parking, etc.) and the program was not fully staffed (savings on salary, health insurance, and benefits). Staffing costs will be reduced in FY25.

**Other Funding Sources of Project (list each source and dollar amount separately):**

**PENDING:**

- Grant proposal submitted to PwC Foundation (\$25,000) (new funding)
- Grant LOI submitted to Reinberger Foundation (\$20,000) (increased renewal requested)
- Request submitted to City of Cleveland (\$7,500) (new funding)
- Fees to be paid by local high schools (\$10,500) (new funding)

**Total amount requested of County Council American Resource Act Dollars:**

\$25,000

**Since these are one-time dollars, how will the Project be sustained moving forward:**

The program has faced dramatically increased costs and reduced foundation support over the past few years. This funding will allow for full program delivery for the summer and upcoming school year and provide time to identify new sources of philanthropic funding and exploration of earned revenue to sustain the programs.



**DISCLAIMER INFORMATION AND SIGNATURE:**

**Disclaimer:**

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

**Printed Name:**

Marianne Crosley

**Signature:**



**Date:**

March 17, 2024

**Additional Documents**

**Are there additional documents or files as part of this application? Please list each documents name:**

The document attached is **Look Up To Cleveland Outcomes 2023**. The spreadsheet illustrates the positive impact of the program in changing the perceptions of young people and developing them as stronger leaders for today and tomorrow. The results come from assessments administered to determent the measurements in growth post-program.

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0004

Sponsored by: <b>Councilmember Kelly</b>	<b>An Ordinance</b> repealing and replacing Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund within the General Fund, and directing the deposit of specified sales and use tax proceeds therein.
--	--

WHEREAS, on December 6, 2022, Cuyahoga County Council approved Ordinance No. O2022-0007, which enacted Chapter 703 of the County Code establishing a Justice Center Capital Projects Fund in accordance with ORC Section 5705.13(C); and

WHEREAS, on December 14, 2023, Cuyahoga County Council approved Ordinance Nos. O2023-0012 and O2023-0013, which enacted Chapter 723 of the County Code codifying the existing sales and use taxes for Cuyahoga County and extending the quarter percent sales tax for an additional forty years commencing on October 1, 2027; and

WHEREAS, Cuyahoga County Council desires to restrict the uses of the quarter percent sales and use taxes enacted under Section 727.01(B) and Section 727.02(B) of the County Code for the purpose of acquiring, constructing, renovating, furnishing, equipping and otherwise improving a County corrections center and courthouse, effective on December 1, 2027 (when the first collection of the aforesaid extended tax is to be made), by establishing an account or fund within the General Fund to be called the “Justice Center Capital Projects Fund”; and

WHEREAS, by establishing the new Justice Center Capital Projects Fund within the General Fund, the aforementioned fund created under ORC Section 5705.13(C) is duplicative and unnecessary and Council thus desires to “rescind” it under ORC Section 5705.13(C) and transfer any and all proceeds therein to the new Justice Center Capital Projects Fund.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. Chapter 703 of the Cuyahoga County Code is hereby repealed in its entirety and replaced as follows:

Chapter 703: Justice Center Capital Projects Fund

#### Section 703.01: Fund Established

Pursuant to the home rule power of local self-government vested in Cuyahoga County by the Charter and the Ohio Constitution, the Fiscal Officer is hereby directed to establish a separate fund in the General Fund designated the Justice Center Capital Projects Fund, for collecting and expending funds for the purposes set forth herein.

#### Section 703.02: Use of Justice Center Capital Projects Fund

Funds in the Justice Center Capital Projects Fund shall be used solely for the purpose of acquiring, constructing, renovating, furnishing, equipping, and otherwise improving a County corrections center and courthouse.

#### Section 703.03: Source of Justice Center Capital Projects Funds

Beginning December 1, 2027, the Fiscal Officer shall deposit monies from the General Fund and other legally available sources into the Justice Center Capital Projects Fund no less frequently than biannually, in an amount equal to 100% of the amount collected annually under Section 727.01(B) and Section 727.02(B) of the County Code, net of debt service, financing costs, and any refinancing premium relating to any obligations for capital projects as described in Section 703.02, above, and expenses associated with administering collection of any such sources. Additionally, the entire remaining balance of the Justice Center Capital Projects Fund previously established pursuant to ORC Section 5705.13(C) shall be transferred to the new Justice Center Capital Projects Fund after the rescission of the previously established fund, which is to occur upon the effective date of this Section.

#### Section 703.04: Reporting of the Justice Center Capital Projects Fund

The Fiscal Officer shall report quarterly to Council the revenues, expenditures, and balance of the Justice Center Capital Projects Fund. The quarterly reports shall be sent to the Clerk of Council.

#### Section 703.05: Termination of Justice Center Capital Projects Fund

The Justice Center Capital Projects Fund shall terminate if Chapter 703 is repealed by County Council. Any funds remaining in the Justice Center Capital Projects Fund upon its termination shall be returned to unrestricted sales and use tax uses within the General Fund.

**SECTION 2.** Upon the effective date of this Ordinance, the existing Justice Center Capital Projects Fund created under ORC Section 5705.13(C) shall be rescinded and any and all money in said fund transferred to the General Fund (whence it came) by operation of ORC Section 5705.13(C) and immediately transferred to the new Justice Center Capital Projects Fund established by this Ordinance.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2024-0003

Sponsored by: <b>Councilmember Turner on behalf of the Cuyahoga County Personnel Review Commission</b>	<b>An Ordinance</b> amending the Personnel Review Commission’s Administrative Rules and declaring the necessity that this Ordinance become immediately effective.
--	---

WHEREAS, Article IX of the Charter of Cuyahoga County creates a Personnel Review Commission consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations; and,

WHEREAS, Section 9.01 of the Charter of Cuyahoga County states that the County’s human resources policies and systems shall be established by ordinance and shall be administered in such a manner as will eliminate unnecessary expense and duplication of effort, while ensuring that persons will be employed in the public service without discrimination based on race, color, religion, sex, national origin, sexual orientation, disability, age, or ancestry; and,

WHEREAS, Section 9.02(4) of the Charter of Cuyahoga County states that the Personnel Review Commission has responsibility for creation of rules and policies related to the Personnel Review Commission’s authority set forth in the Cuyahoga County Charter in accordance with the human resources policies established by ordinance; and,

WHEREAS, the Personnel Review Commission has determined that, to streamline and update the efficiency of its operations, it requires the amendment of its administrative rules that were adopted by Ordinance No. 02011-0034, and amended in Ordinance Nos. 02014-0035, 02015-0010, 02017-0001, 2018-0004, and 02021-0009; and

WHEREAS it is necessary that this Ordinance become immediately effective to ensure the efficient operation of the Personnel Review Commission.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Council hereby adopts the amended Personnel Review Commission Administrative Rules attached as Exhibit A to this Ordinance.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President	Date
--------------------------	------

County Executive	Date
------------------	------

Clerk of Council	Date
------------------	------

First Reading/Referred to Committee: April 9, 2024  
 Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_



Thomas Colaluca, Chairman  
Deborah Southerington, Commissioner  
F. Allen Boseman, Commissioner

February 7, 2022

Cuyahoga County Council President Pernell Jones Jr.  
Nan Baker, Chairwoman, Human Resources, Appointments & Equity Committee  
Council Members, Human Resources, Appointments & Equity Committee  
2079 East Ninth Street - 8th Floor  
Cleveland, Ohio 44115

Dear President Jones and Chairwoman Baker,

During 2021, the Personnel Review Commission reviewed its Administrative Rules to identify any changes needed to ensure consistency between the Rules, County Code and the County Charter. In addition, the Rules needed to be modified to reflect changes necessary resulting from effects of the pandemic which in turn affected PRC operations.

You will find attached an Executive Summary of proposed changes to the Personnel Review Commission's Administrative rules along with a draft of the proposed Rules. In accordance with PRC Administrative Rule 4.06, these were posted on the PRC's website before any formal action was taken on them. The Personnel Review Commission has considered these proposed Rule changes, and approved them at their public meetings on October 13, 2021, and January 12, 2022.

We'd like to request that Council approve this at 2<sup>nd</sup> reading with suspension of the rules. The proposed changes include elimination of the four-month waiting period for retesting. Approval of this change will allow applicants to test more frequently, and help the County overcome labor market pressures which are affecting its ability to fill critical positions such as Correction Officer and Social Service Worker.

Respectfully,

Chairman Thomas Colaluca    Commissioner Deborah Southerington    Commissioner F. Allen Boseman

Attachments (2)

cc: Councilman Michael J. Gallagher, Vice-Chairperson  
Councilman Dale Miller  
Councilwoman Yvonne Conwell  
Councilman Martin Sweeney  
Interim Director of Human Resources Sheba Marshall  
Council Chief of Staff Joe Nanni  
Clerk of Council Andria Richardson

**SUMMARY OF PROPOSED REVISIONS TO THE  
PERSONNEL REVIEW COMMISSION ADMINISTRATIVE RULES**

Revisions:

1. **§3.01 – Powers & Duties of the Commission, Authority;**

**§3.07 – Powers & Duties of the Commission, Ethics;**

**§12.04 – Notice Requirements, Inquiries:**

To comply with the PRC’s duties stated in §9.02 of the Charter, revised the language to reflect the change from “the PRC’s responsibility for ensuring compliance with federal, state, and local employment laws” to the PRC’s duty to “audit and report on the County’s compliance” with these laws.

2. **§2.03 – General Provision, PRC Merit Principles, Principle #2;**

**§7.05 – Appointments & Applications, Equal Employment Opportunity;**

**§8.03 – Examinations, Contents of Exam:**

Updated these sections addressing the County’s Equal Employment Opportunity provisions to be consistent with the language in the Employee Handbook, section 3.02, Equal Opportunity & Commitment to Diversity, Equal Employment Opportunity.

3. **§3 - Powers & Duties of the Commission:**

a. Subsection 3.01 - Authority:

- i. Subsections 3.01(2), (3), (4), and 3.01(9) were revised to match the language in Charter §9.02 sections (2), (3), (4), and 3.01(6) respectively.
- ii. 3.01(5) was deleted as it was not in Charter §9.02 and was replaced with language matching Charter §9.02(5).
- iii. 3.01(6) was added to reflect the language in Charter §9.01; and
- iv. 3.01(8) was revised to reflect the language in County Code §303.06.

b. Subsection 3.02 - Jurisdiction:

- i. Revision made to the last paragraph of this section before the subsection titled “Collective Bargaining Agreements” to be consistent with the Charter §9.03(2). Specifically, added “Council Ordinance” to the end of the sentence stating: “Determination of the classified or unclassified status of an employee shall be done in accordance with general law and Council Ordinance.”
- ii. Added the entire subsection titled “Collective Bargaining Agreements” to be consistent with County Code, Chapter 406, and Section 407.02(B).

c. Subsection 3.03 – Classification Plans:

- i. To clarify the scope of the PRC’s powers & duties, clarified that pursuant to §9.03 of the Charter the Commission shall administer a clear, countywide classification and salary administration system for **non-bargaining employees**. This phrase, “non-bargaining employees” was added to the existing paragraph.



- d. Subsection 3.04 – Civil Service Testing:
    - i. Revised the first paragraph of this section to reflect the correct Charter section (from 9.01 to 9.02) and to match the language in Charter §9.02(5) and to add specific duties of the PRC as stated in County Code §303.03(A).
  
  - e. Subsection 3.07 – Ethics
    - i. Whistleblower Appeals: Revised the section to clarify that the PRC will determine whether it has jurisdiction to hear appeals of retaliatory actions taken by the appointing authority or the Department of Human Resources pursuant to County Code §406.02 and ORC §124.341. Specifically, after “retaliatory actions taken” the proposed revision states “by an appointing authority or the Department of Human Resources”. For the same reasons (to be compliant with the law), the following proposed revision adds language to the second sentence of the section (the new language is underlined): “When an employee files a whistleblower appeal, the Commission will determine whether it has jurisdiction to hear the appeal and whether a proper written report was made....”
- 4. §6 – Classification and Compensation Plans**
- a. §6.01 – Revised the first paragraph to mirror the first sentence of §9.03(1) of the Charter.
  - b. §6.05 – Revised to include the additional legal authorities of Council Ordinance or the Cuyahoga County Code to refer to in determining whether a position is specifically exempted from the classified service and is included in the unclassified service.
- 5. §7 – Announcements & Application**
- a. §7.01 – Examination Announcement:
    - i. Added the following first paragraph in this section to clarify the process: “When a new eligibility list is needed to fill vacancies in a classification, the Department of Human Resources shall post for the classification on the internal and/or external county job board(s). The posting shall indicate the title, definition, salary range, minimum requirements for the classification, and the last day and hour that applications will be accepted.”
- §7.01 – The first paragraph in the current version is now the second paragraph in the proposed version, and the following addition is made to the beginning of the paragraph: “Following the application period,”. The proposed version clarifies that the eligibility lists are posted on the PRC’s website only (not the County’s website) and adds the following sentence at the end to clarify the process: “Candidates eligible for competitive examination shall also be notified by the Personnel Review Commission via electronic mail.”

- ii. §7.01- The proposed version deletes the second paragraph of the current version. The last two paragraphs in the current version remain in the proposed version.

b. §7.03 – Rejection of Applicants

- i. Revised the title from “Applicants” to “Applications” to clarify that the PRC is not rejecting a person, it rejects an applications. The enumerated reasons for rejection of an application are proposed to be revised to make them refer to an application, not an applicant – no substantive revisions are proposed to these subsections.
- ii. In the last paragraph of this section, the proposed revision replaces the word “graded” with “scored” for accuracy. The word “graded” is replaced with “scored” wherever referenced in the Rules.

6. §8 – Examinations

- a. §8.02: In the last paragraph of the section, the proposed version adds an exception at the end of the paragraph, as follows: “except as provided in Rule 10.03.” This addition clarifies the rules governing examinations. Rule 10.03 governs merging new names into an existing eligibility list.
- b. §8.04: The proposed version deletes the last sentence of this paragraph to be consistent with current practices.
- c. §8.11 – Reexamination Policy: The proposed revision streamlines the current version and also eliminates the four-month waiting period for applicants who want to take the same test again. Given the County’s current difficulties in recruiting applicants for vacant classified County positions, the PRC and the HR department have agreed that elimination of this requirement will allow more people to test more frequently.

7. §9 – Eligibility Lists

§§9.01 and 9.03 – The word “grade” was replaced with the word “score” to state the process more accurately.

§9.05 – Removal from the list – The proposed version deletes the third paragraph of the current version, which states:

“If a current County probationary employee appears on an eligibility list for a classification that would be considered a promotion, and that employee is not eligible for promotion per the Cuyahoga County Personnel Policies and Procedures Manual, that employee will be temporarily removed from the eligibility list

pending completion of the probationary period. Upon receipt of verification that the employee has successfully completed the probationary period, the employee will be reinstated to the eligibility list.”

The reason this paragraph is removed from the proposed version is because when the County updated the Employee Handbook, it removed this restriction.

**8. §10 – Certification**

- a. §10.03 - Merging New Names into an Existing Eligibility List: The proposed version would add a catch-all provision allowing the PRC to merge new names into an existing eligibility list “due to any other reason deemed necessary and appropriate by the Commission” which is consistent with a policy adopted by the Commission earlier this year.

**9. §13 – Appellate Procedure**

- a. §13.03 – Preliminary Jurisdictional Review: The proposed version adds the Public Defender to the list of the Appellee’s legal representatives who must be notified of an appellant’s written objections to the PRC’s determination that an appeal was not properly perfected or that the PRC lacks jurisdiction to hear the appeal.
- b. §13.04 – Hearings, Burdens of Proof, Whistleblower Appeals: Added reference to §406.02 of the Cuyahoga County Code.

# CUYAHOGA COUNTY PERSONNEL REVIEW COMMISSION



## ADMINISTRATIVE RULES

9830 Lorain Avenue  
Cleveland, Ohio 44102  
Phone: 216-698-2290  
Fax: 216-443-3694  
<http://prc.cuyahogacounty.us>

Revised \_\_\_\_\_, 2021

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# SECTION 1 — DEFINITIONS

## 1.01 DEFINITIONS

- (1) *Abolishment* — Means one of the following:
  - a. *Abolishment of Classification* — The permanent deletion of a classification from the organization due to lack of continued need for the classification; due to reorganization for efficient operation, economy, or lack of work; or other lawful purpose; or
  - b. *Abolishment of Position* — The permanent deletion of a position from the structure of an Appointing Authority due to lack of continued need for the position; due to reorganization for efficient operation, economy, or lack of work; or other lawful purpose.
- (2) *Appeal* — An action by which an affected party challenges the decision or determination of an Appointing Authority, the Director of HR, and/or the Commission.
- (3) *Appointment* — Placement of an employee in a position.
- (4) *Appointing Authority* — Means the same as defined in Section 9.04 of the Cuyahoga County Charter.
- (5) *Charter* — The Cuyahoga County Charter.
- (6) *Classification* — Means one of the following:
  - a. A group of positions of sufficiently similar duties that the same title and specification may be assigned to each; or
  - b. The act of assigning a classification title to a position(s) based upon the duties performed.
- (7) *Commission or PRC* — The Cuyahoga County Personnel Review Commission.
- (8) *Competitive Examination* — Means the method used by the Commission to assess the relative capability of qualified applicants to perform the duties and responsibilities of the classification.
- (9) *County* — As defined in the Charter.
- (10) *County Code* — The Code of Cuyahoga County established by Ordinance No. 2013-001.
- (11) *County Council* — The Cuyahoga County Council.



- (12) *County Executive* — The Cuyahoga County Executive.
- (13) *Demotion* — The act of placing an individual in a position, at the request of an Appointing Authority or the employee, the classification for which carries a lower pay grade than that of the classification the employee currently holds.
- (14) *Department of Human Resources* — The Cuyahoga County Department of Human Resources.
- (15) *Director of HR* — The Director of the Cuyahoga County Department of Human Resources as appointed by the County Executive and confirmed by County Council.
- (16) *Eligibility List* — A list of names established by the Commission for the purpose of filling vacancies in the classified service.
- (17) *Ethics Policy* — Title IV of the Cuyahoga County Code and any revisions thereto.
- (18) *Layoff* — A suspension of employment due to either a lack of work, or a lack of funds, or other lawful purpose.
- (19) *Meeting* — Any prearranged discussion of the public business of the Commission by a majority of its members.
- (20) *Noncompetitive Examination* — An examination that evaluates individual candidates based upon established criteria to determine which applicants are qualified to fill appointments to positions requiring exceptional qualifications of a scientific, professional, educational, or managerial character or positions where it is impractical to develop and administer competitive examinations.
- (21) *Pay* — The annual, non-overtime compensation due an employee.
- (22) *Pay Grade* — The pay range assigned to a position or classification.
- (23) *Position* — The name that applies to a group of duties intended to be performed by an employee.
- (24) *PRC Director* — The Director of the Cuyahoga County Personnel Review Commission as appointed by the Commission.
- (25) *Promotion* — The appointment of an employee to a different position assigned a higher pay grade than the employee's previous position.
- (26) *Reassignment* — The assignment of an employee to a different classification.
- (27) *Reclassification* — The assignment of a position to a different classification.
- (28) *Reduction in Pay* — An action that diminishes an employee's pay. When the conditions of entitling an employee to supplemental pay end, the ending of supplemental pay shall not be considered a reduction, nor shall a change in the

- cost of an Appointing Authority's insurance or other contributions be considered a reduction.
- (29) *Reduction in Position* — An action that diminishes an employee's duties or responsibilities to the extent an audit of the employee's position would result in a reclassification to a classification assigned a lower pay grade.
  - (30) *Removal* — Termination of an employee's employment.
  - (31) *Request for Reconsideration* — A request made by an affected party seeking the Commission's reconsideration of certain pre-employment determinations made by the Commission. See Rule 7.03.
  - (32) *Request for Restoration* — A request made by an affected party seeking the Commission's consideration to restore that party to an established eligibility list. See Rule 9.05.
  - (33) *Suspension* — The interruption of an employee's employment and/or compensation for a fixed time period.

## SECTION 2 — GENERAL PROVISIONS

### 2.01 ORIGIN

On November 3, 2009, the citizens of Cuyahoga County, Ohio, adopted a County Charter pursuant to the authority granted to them in Article 10, Section 3 of the Ohio Constitution. Section 9.01 of the Charter required the creation of a Human Resource Commission:

*The County Executive, subject to confirmation by the Council, shall appoint the members of a Human Resource Commission, consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations.*

On November 5, 2013, the citizens of Cuyahoga County, Ohio, adopted amendments to the Charter. Section 9.01 of the Charter was amended to change the name of the Human Resource Commission to the Personnel Review Commission, the members of which shall now be appointed by County Council.

### 2.02 RELATIONSHIP TO COLLECTIVE BARGAINING AGREEMENTS

If an employee's collective bargaining agreement provides for final and binding arbitration of grievances, such employee and union are subject solely to that grievance procedure and the Commission shall have no jurisdiction to receive and determine any appeals relating to matters that were the subject of a final and binding grievance procedure.

Bargaining unit employees may have the right to file appeals based on claims of retaliation pursuant to the County's Code of Ethics, Title IV of the County Code.

*[Reference County Code, Chapter 406 and Chapter 407, Section 407.02(B)]*

### 2.03 PRC MERIT PRINCIPLES

Pursuant to Section 9.01 of the Charter, the Commission shall be responsible for administering an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness. To this end, the Commission has adopted the following Merit Principles to guide its work to fulfill its Charter responsibilities. These Merit Principles in and of themselves do not confer any rights upon an employee before the Personnel Review Commission. Employee's rights to appeal to the PRC are governed by the Charter, Ohio Revised Code Chapter 124, and the County Code. A summary of the PRC's appellate jurisdiction is set forth herein at Rule 3.02.

#### Principle #1

Recruitment should be from qualified individuals from appropriate sources in an endeavor to achieve a work force representative of the region, and selection and advancement should be determined solely on the basis of relative ability, knowledge, and skills, after fair and open competition which assures that all receive equal opportunity.

Principle #2

All employees and applicants for employment should receive fair and equitable treatment in all aspects of personnel management without regard to race, color, ancestry, national origin, language, religion, citizenship status, sex, age, marital status, sexual preference or orientation, gender identity/expression, military status/veteran status, disability, genetic information, membership in a collective bargaining unit, status with regard to public assistance, or political affiliation of any applicant unless otherwise lawfully required.

Principle #3

Equal pay should be provided for work of comparable value, with appropriate consideration of rates paid by employers in the relevant labor market, as determined by the County, and appropriate incentives and recognition should be provided for excellence in performance. Pay equity is achieved when persons performing work in like positions across the Cuyahoga County government organization are paid on the basis of their relative qualifications and performance, with regard to the relevant labor market and within the compensation policy framework designed by the County to achieve internal and external equity in compensation practices.

Principle #4

All County employees should maintain high standards of integrity, conduct, and concern for the public interest of the citizens of Cuyahoga County.

Principle #5

The Cuyahoga County government workforce should be used efficiently and effectively, without duplication of effort, and the County should employ an efficient and economical system for employment of persons in the public service of the County according to merit and fitness, that is, based on employees' qualifications and conduct and capacity in office.

Principle #6

Employees should be retained on the basis of adequacy of their conduct and capacity in office, inadequate performance should be corrected, and employees who cannot or will not improve their performance to meet required standards should be separated from County employment.

Principle #7

Employees should be provided effective education and training in cases in which such education and training would result in better organizational and individual performance.

## **2.04 CONSTRUCTION**

These Rules shall be construed to carry out their purposes as determined from both the literal reading of the Rules and their context. The Rules shall not be construed in a way that limits the Commission's power to interpret and apply the Rules within the scope of their authority under the Charter, County Code, Council Ordinances and Resolutions, and general law.

## **2.05 SAVINGS CLAUSE**

If any section of these Rules is held by a court of competent jurisdiction to be invalid, the same shall not invalidate or impair the validity, force, and effect of any other section or part

of a section of these Rules unless it clearly appears that such other section or part of a section is wholly or necessarily dependent for its operation upon the section or part of a section held invalid.

## SECTION 3 — POWERS AND DUTIES OF THE COMMISSION

### 3.01 AUTHORITY

Pursuant to the Charter, the Commission shall have:

- (1) Responsibility for the resolution or disposition of all personnel matters, with authority to appoint hearing officers to hear all employee appeals previously under the jurisdiction of the State Personnel Board of Review, including those of classified employees who work for the County Executive, Prosecuting Attorney, County Planning Commission, and the County Public Defender.
- (2) Responsibility for reviewing and auditing compliance with federal, state, and local laws regarding personnel matters within the County Executive's organization and departments. This responsibility shall include the authority to submit reports and recommendations to the County Executive and County Council on issues of compliance.
- (3) For the County Executive's organization and departments, authority to review, audit, report, and make recommendations regarding the following:
  - a. Pay equity for like positions,
  - b. Standardization of benefits,
  - c. Approval of qualifications,
  - d. Consistent discipline,
  - e. Training of management in personnel practices,
  - f. Training of employees in job functions, and
  - g. Consistent administration of performance management system.
- (4) Responsibility for creation of rules and policies related to the Personnel Review Commission's authority set forth in the Charter in accordance with the human resources policies established by ordinance.
- (5) Sole responsibility for civil service testing for initial and promotional appointments within the classified service of the County in cooperation with the Department of Human Resources.
- (6) Responsibility for submitting a recommendation regarding any ordinance concerning County personnel policies prior to passage by County Council and, in the event the Commission does not endorse an ordinance, the Commission may provide a Statement of Non-Endorsement to the County Council.
- (7) Responsibility for administering, for and in cooperation with the officers, agencies, boards, and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness.

- (8) In furtherance of the Commission's duty to audit and report on compliance with federal, state, and local employment laws, responsibility for conducting inquiries regarding the abuse of the power of appointment, layoff, removal, reduction, suspension, or otherwise violating laws, rules, or ordinances the Commission is responsible for auditing, and to report the inquiry findings to County Council (See Rule 12.04).
- (9) Such other functions as may be deemed necessary by the Council for the Personnel Review Commission to carry out its mission and purpose.

### **3.02 JURISDICTION**

The Commission shall hear appeals of classified employees from final decisions of Appointing Authorities, the County Executive, the Director of HR, or their designee relative to the following employment actions:

- (1) Reduction in pay or position,
- (2) Job abolishment/layoff,
- (3) Suspension of more than forty (40) work hours for FLSA exempt employees,
- (4) Suspension of more than twenty-four (24) work hours for FLSA non-exempt employees,
- (5) Discharge (removal from employment),
- (6) Assignment or reassignment to a new or different classification,
- (7) Refusal of the Director of HR to reassign an employee to another classification or to reclassify the employee's position with or without a position audit,
- (8) Failure to remove duties deemed outside the employee's classification within the 45-day period per Section 303.01 of the County Code, and
- (9) Other appeals as provided for by Council ordinance.

The Commission shall hear appeals in the following categories for both classified and unclassified employees:

- (1) Whistleblower appeals pursuant to the County's Ethics Policy (Title IV of the County Code),
- (2) Determination of classified or unclassified status, and
- (3) Other appeals as provided for by Council ordinance.

For purposes of this Rule, "discharge" includes disability separations.

Determination of the classified or unclassified status of an employee shall be done in accordance with general law and Council Ordinance.

### **Collective Bargaining Agreements**

If an employee's collective bargaining agreement provides for final and binding arbitration of grievances, such employee and union are subject solely to that grievance procedure and the Commission shall have no jurisdiction to receive and determine any appeals relating to matters that were the subject of a final and binding grievance procedure.

Bargaining unit employees may have the right to file appeals based on claims of retaliation pursuant to the County's Code of Ethics, Title IV of the County Code.

*[Reference County Code, Chapter 406, and Section 407.02(B)]*

### **3.03 CLASSIFICATION PLANS**

Pursuant to Section 9.03 of the Charter, the Commission shall administer a clear, countywide classification and salary administration system for non-bargaining employees in accordance with the requirements set forth in the Charter.

### **3.04 CIVIL SERVICE TESTING**

Pursuant to Section 9.02 of the Charter, the Commission shall have the sole responsibility for civil service testing for initial and promotional appointments within the classified service of the County in cooperation with the Department of Human Resources. To this end, the Commission has authority, including but not limited to the following:

- (1) To prepare, conduct, score, and validate all competitive examinations for positions in the County's classified service,
- (2) To evaluate qualifications for all noncompetitive positions in the County's classified service, and
- (3) To prepare and maintain eligibility lists containing the names, scores, and rankings of persons qualified for appointment to positions in the County's classified service.

*[Reference County Code, Section 303.03(A)]*

### **3.05 COUNTY HUMAN RESOURCES POLICIES AND SYSTEMS**

The County's human resources policies and systems shall be established by ordinance. The Commission shall review and submit a recommendation regarding any ordinance concerning County personnel policies prior to passage by County Council. In the event the Commission does not endorse an ordinance, the Commission may provide a Statement of Non-Endorsement to the Council.

*[Reference Cuyahoga County Charter, Article IX, Section 9.01]*



### **3.06 SUBPOENA POWERS**

The Commission has authority to subpoena and require the attendance and testimony of witnesses and the production of books, papers, public records, and other documentary evidence pertinent to any matter it has authority to hear.

All employees and officials of the County shall attend and testify when summoned to do so by the Commission. Depositions of witnesses may be taken by the Commission or designee, or any member of the Commission, in the manner prescribed by law for like depositions in civil actions in the courts of common pleas. In case any person, in disobedience to any subpoena issued by the Commission, or any member of the Commission, fails or refuses to attend and testify to any matter regarding which the person may be lawfully interrogated, or produce any documentary evidence pertinent to any hearing, the court of common pleas of any county, or any judge of the court of common pleas of any county, where the disobedience, failure, or refusal occurs, upon application of the Commission, or any member of the Commission, shall compel obedience by attachment proceedings for contempt as in the case of disobedience of the requirements of a subpoena issued from the court or a refusal to testify in the court.

Parking fees and mileage shall be allowed to witnesses and on their certificate, duly audited, shall be paid by the Cuyahoga County Treasurer.

### **3.07 ETHICS**

Pursuant to Section 9.02 of the Charter, the Commission shall have the authority to audit and report on the County Executive's employees' compliance with the County's Ethics Policy (Title IV of the County Code), as well as with resolutions or ordinances passed by County Council. To this end, the Department of Human Resources shall provide reports regarding the performance of its duties under the County's Ethics Policy (Title IV of the County Code) to the PRC. The PRC will provide an annual report to County Council as required by Section 407.02(A) of the County Code.

#### **Whistleblower Appeals**

The Commission shall hear appeals from disciplinary or retaliatory actions taken by an appointing authority or the Department of Human Resources against employees of the County as a result of the employee's whistleblower report made pursuant to the County Ethics Policy. When an employee files a whistleblower appeal, the Commission will determine whether it has jurisdiction to hear the appeal, whether a proper written report was made under the Ethics Policy, and whether a causal relationship exists between such report and the County's actions. If the Commission finds a violation of the Ethics Policy, the Commission may impose a remedy up to and including reinstatement. [*Reference County Code, Chapter 406 and Section 407.02*]

The employee shall file an appeal within thirty (30) days after receiving actual notice of the alleged disciplinary or retaliatory action.

### **3.08 COMPLIANCE**

To meet its obligations under Section 9.02 of the Charter, the Commission will provide periodic compliance reports to County Council regarding the County's personnel practices.

## SECTION 4 — MEETINGS

### 4.01 PUBLIC MEETINGS

The Commission shall hold meetings as often as necessary to complete Commission business. All meetings of the Commission shall be open to the public and include a time for public comment.

The Commission's quasi-judicial hearings and its deliberations when acting in its quasi-judicial capacity are not "meetings" for purposes of this Section or Section 121.22 of the Ohio Revised Code.

The Commission shall elect one of its members as the Chairperson and elect one of its members as Vice-Chairperson of the Personnel Review Commission at their first meeting in January on a biennial basis beginning in 2015.

In the event of a vacancy in the Chair position, the Vice-Chair shall assume the duties of the Chair for the remainder of the biennial period.

### 4.02 NOTICE

Notice of regular meetings, meeting agendas, and minutes shall be posted on the Commission's website (<http://prc.cuyahogacounty.us>).

If you wish to be notified via electronic mail of all PRC meetings, please send such request to the PRC via email ([personnelreviewcommission@cuyahogacounty.us](mailto:personnelreviewcommission@cuyahogacounty.us)).

Notices of special meetings shall be posted in the manner described above. When a special meeting is held to discuss particular issues, the statement of the meeting's purpose must specifically indicate those issues, and only those issues may be discussed at that meeting.

### 4.03 QUORUM

The physical presence of two members of the Commission at any scheduled meeting constitutes a quorum. The Commission cannot act without a quorum.

### 4.04 EXECUTIVE SESSION

The members of the Commission may hold an executive session at a regular or special meeting for the purpose of considering one of the authorized matters provided in Section 121.22 of the Ohio Revised Code.

### 4.05 MINUTES

The minutes of all meetings of the Commission shall be promptly prepared and will be posted on the PRC's website following approval of the minutes by the Commission. The minutes need only reflect the general subject matter of discussions in executive sessions.

## SECTION 5 — RULE-MAKING

### 5.01 RULE-MAKING PROCEDURE

As used in this Section:

- (A) “Rule” refers to the PRC Administrative Rules and the Cuyahoga County Employee Handbook.
- (B) A “rule change” means the addition of a new Rule, or rescission, or amendment of an existing Rule.

Rule changes may be proposed to the Commission by the PRC Director, the Director of HR, or by an individual Commission member. Proposed rule changes shall be submitted with a coversheet containing the following information:

- (1) A statement declaring the intention to consider adopting, amending, or rescinding the rule;
- (2) A synopsis of the proposed rule change; and
- (3) A statement of the reason or purpose for the rule change.

Upon receipt, the Commission shall post the proposed rule changes and the coversheet on its webpage (<http://prc.cuyahogacounty.us>). The public shall be permitted to comment regarding the proposed rule change in accordance with Rule 4.01. The Commission may act on a proposed rule change only after such rule change has been posted for a minimum of twenty (20) days.

If a proposed rule change to the Cuyahoga County Employee Handbook is approved by a majority vote of the Commission, such rule change will be referred to County Council for its consideration and becomes effective only after approval by County Council.

If a proposed rule change to the PRC Administrative Rules is approved by a majority vote of the Commission, such rule change will be referred to County Council for adoption pursuant to County Code Section 113.02(l).

Notwithstanding the foregoing, the PRC Director is authorized to approve minor revisions to a Rule if such revision does not alter the meaning or intent of the Rule. If the PRC Director makes such a change, a record will be created to reflect the modification and the purpose of the change.

# SECTION 6 — CLASSIFICATION AND COMPENSATION PLANS

## 6.01 CLASSIFICATION PLAN

As required by the Charter, the Commission shall administer a clear, countywide classification and salary administration system for classified employees of the charter government.

The classification plan shall be administered and maintained by the Commission and is subject to approval by County Council. The plan shall provide for the classification and standardization of all positions in the County's classified service. The classification system will serve to organize the work performed by the County's classified employees and will organize positions into classifications based on duties and responsibilities. Classifications are organized into class series, which groups two or more classes that are similar in the type of work but differ in levels of complexity, difficulty, and managerial responsibility. Each position within the classified service shall have a corresponding classification specification which shall contain the minimum qualifications for appointment to the class.

Each position within the unclassified service shall have a corresponding job description which shall identify the basis upon which the position is exempted from the classified service.

*[Reference County Code, Sections 303.01 and 303.04(A)]*

## 6.02 COMPETITIVE AND NONCOMPETITIVE CLASSES

Anytime a classification is created, the Commission shall determine whether the class is to be designated as competitive or noncompetitive. In making this determination, the Commission shall consider the following factors:

- (1) The practicality of testing for the class by competitive examination in accordance with generally accepted psychometric standards;
- (2) Whether the class requires peculiar or exceptional qualifications of a scientific, managerial, professional, or educational character as demonstrated by:
  - a. the level of education, the field of study, and the degree of specialization required;
  - b. the kind, level, and amount of work experience required;
  - c. a special license or certificate required; and/or
  - d. any recruiting or other information relating to the number or availability of qualified applicants;

- (3) Whether the class consists of unskilled labor positions; and
- (4) Any other relevant information.

Upon revision of a classification or at the request of the Director of HR, the assignment of a class as competitive or noncompetitive shall be determined by the Commission.

### **6.03 COMPENSATION PLAN**

The Commission shall administer a compensation plan for the County's non-bargaining classified employees and shall recommend to County Council such modifications as needed to ensure the system provides for compensation based on merit and fitness and to ensure pay equity in like classifications. The Commission's administration of the classification and compensation plans includes, but is not limited to, performing job analysis, salary surveys, periodic classification and compensation system reviews to ensure system components support the principles of merit, fitness, and pay equity, development of position descriptions and classification specifications, and research of best classification and compensation practices. The Commission shall recommend those best practices in classification and compensation to County Council as needed to ensure pay equity in like classifications. Job audits will be conducted by the Department of Human Resources.

*[Reference County Code, Section 303.04(B)]*

### **6.04 MODIFICATIONS TO THE CLASSIFICATION AND COMPENSATION PLANS**

Proposed modifications to the Classification and/or Compensation Plan(s) shall be posted on the Commission's website for a minimum of seven (7) days prior to the Commission taking any action on the proposed modifications. The posting will state the date of the Commission meeting at which the proposed modifications will be considered.

The public shall be permitted to comment regarding the proposed modifications during the public meeting at which the proposed modifications are being considered by the Commission (see Rule 4.01).

If the proposed modification(s) is approved by a majority vote of the Commission, such modification(s) will be referred to County Council for its consideration. Modifications to the Classification and Compensation Plans are effective only after approval by County Council.

Notwithstanding the foregoing, the PRC Director is authorized to approve minor revisions to the Classification and/or Compensation Plan(s) if such revision does not alter the meaning or intent. If the PRC Director makes such a change, a record will be created to reflect the modification and the purpose of the change.

### **6.05 UNCLASSIFIED SERVICE**

The unclassified service consists of positions that are specifically exempted from the classified service by general law, Council Ordinance, or the Cuyahoga County Code. Persons employed in a position in the unclassified service serve at the pleasure of the Appointing

Authority and may be removed from their unclassified position at any time for any lawful reason.

## **6.06 CIVIL SERVICE STATUS REPORTS**

All Appointing Authorities shall provide quarterly reports to the Commission detailing the appointment of employees to the classified and unclassified service.

The Department of Human Resources shall provide an annual list to the Personnel Review Commission of all current employees and their civil service status.

The content of any written report described in this Rule shall not confer any additional rights upon the employee before the Personnel Review Commission or in any other appellate body with jurisdiction over an appeal of the employee.

*[Reference County Code, Section 303.04(A)]*

## SECTION 7 — ANNOUNCEMENTS & APPLICATIONS

### 7.01 EXAMINATION ANNOUNCEMENT

When a new eligibility list is needed to fill vacancies in a classification, the Department of Human Resources shall post for the classification on the internal and/or external county job board(s). The posting shall indicate the title, definition, salary range, minimum requirements for the classification, and the last day and hour that applications will be accepted.

Following the application period, the Commission shall give reasonable notice of the time, place, and general scope of competitive examinations for positions in the classified civil service. Examination announcements shall be posted electronically on the Personnel Review Commission's website. Candidates eligible for competitive examination shall also be notified by the Personnel Review Commission via electronic mail.

In addition, if the eligibility list resulting from the examination will be limited to a particular Appointing Authority per Rule 9.02 herein, such limitation shall be set forth in the examination announcement.

The Commission shall establish and publish minimum requirements for each position, which shall be included in the official announcement of each examination.

*[Reference County Code, Section 303.03(B)]*

### 7.02 APPLICATIONS

Applicants for classified civil service positions shall file one application that will serve as both the request to take the examination and as the application for employment with the County.

Job postings and applications are available at the County's Department of Human Resources website (<http://hr.cuyahogacounty.us>).

*[Reference County Code, Section 303.03(B)]*

### 7.03 REJECTION OF APPLICATIONS

All applications shall be reviewed by an authorized representative of the Commission. Applications may be rejected for any of the following reasons:

- (1) It was not filed within the prescribed time period.
- (2) It reflects that the applicant has not met one or more of the minimum requirements of the position.
- (3) It reflects that the applicant has made a false statement on the application.



- (4) Any just or reasonable cause that is job-related and not discriminatory as determined by the Commission.

Upon rejecting any application, the Commission shall promptly notify the applicant of the reason for the rejection at the electronic mail address provided on the application. The applicant may, within five (5) calendar days after the date of the notice, file with the Commission a Request for Reconsideration form (available on the PRC's website: <http://prc.cuyahogacounty.us>). Only requests made using the proper form and submitted by the deadline will be considered.

The Commission will not consider requests that contest the qualifications established for the position. If a request for reconsideration from a rejection is pending at the time an examination is scheduled to be held, the applicant shall be allowed to take the examination pending the resolution of the request. If after review, it is determined that the rejection is justified, the examination paper shall not be scored. Consideration of an applicant's request for reconsideration shall not be quasi-judicial and shall not result in a final order that entitles the applicant to an administrative appeal to the Commission.

*[Reference County Code, Section 303.03(C)]*

## **7.04 ACCOMMODATION**

The examination announcement will advise potential applicants as to the procedures by which a potential applicant may request reasonable accommodation for a disability, as defined by applicable law, to participate in the application process and/or examination process.

## **7.05 EQUAL EMPLOYMENT OPPORTUNITY**

Applications will be accepted without regard to the race, color, ancestry, national origin, language, religion, citizenship status, sex, age, marital status, sexual preference or orientation, gender identity/expression, military status/veteran status, disability, genetic information, membership in a collective bargaining unit, status with regard to public assistance, or political affiliation of any applicant unless otherwise lawfully required.

## SECTION 8 — EXAMINATIONS

### 8.01 CHARACTER OF EXAMINATION

Examinations will be developed to be job-relevant and to measure the relative capacity and fitness of the persons examined to discharge the duties of the positions to which they seek to be appointed.

### 8.02 SCHEDULING OF EXAMINATION

The time, place, and type of an examination shall be determined by the Commission. The Commission may cancel or postpone an examination because of inadequate number of applicants, a change in requirements, or for other sufficient cause. Cancellations or postponements shall be posted on the Commission's website, and each qualified candidate shall be notified via electronic mail.

In certain circumstances, the Commission may allow for examination rescheduling for candidates who cannot attend their regularly scheduled administration for legitimate, verifiable reasons. Candidates will be notified via electronic mail if rescheduling is permitted for an examination. Rescheduling determinations will be made on a case-by-case basis according to the PRC's rescheduling policy, which is available on the PRC's website (<http://prc.cuyahogacounty.us>).

Under no circumstances will additional exam administrations be scheduled or held after the eligibility list for said examination is established, except as provided in Rule 10.03.

### 8.03 CONTENTS OF EXAMINATION

Examinations may include an evaluation of such factors as education, training, capacity, knowledge, manual dexterity, and physical or psychological fitness. Tests may be written, oral, physical, demonstration of skill, or an evaluation of training and experience and shall be designed to fairly test the relative capacity of the persons examined to discharge the particular duties of the position for which appointment is sought. Tests may include structured interviews; assessment centers; work simulations; examinations of knowledge, skills, and abilities; and any other acceptable testing method.

No question on the examination shall relate to the race, color, ancestry, national origin, language, religion, citizenship status, sex, age, marital status, sexual preference or orientation, gender identity/expression, military status/veteran status, disability, genetic information, membership in a collective bargaining unit, status with regard to public assistance, or political affiliation of any applicant unless otherwise lawfully required.

### 8.04 IDENTITY OF EXAMINEE CONCEALED

To the extent possible, the identity of all persons taking competitive examinations shall be concealed by the use of an identification number, which shall be used on all examination

papers. This number shall be used from the beginning of the examination until after the papers are rated.

## **8.05 FRAUD IN EXAMINATIONS**

Fraud in examinations is prohibited and shall result in automatic disqualification. No person shall:

- (1) Falsely mark, score, estimate, or report upon the examination or proper standing of any person examined, registered, or certified pursuant to the provisions of the civil service law, or aid in so doing;
- (2) Make any false representations concerning the results of such examination or concerning any person examined;
- (3) Furnish to another person special or secret information for the purpose of either improving or injuring the prospects or chances of another person so examined, registered, or certified, or to be appointed, employed, or promoted;
- (4) Impersonate another person, or permit or aid in any manner another person to impersonate a candidate, in connection with any examination, registration, or appointment, or application or request to be examined, registered, or appointed;
- (5) Furnish false information about themselves, or another person, in connection with any examination, registration, or appointment or application or request to be examined (including a request for examination rescheduling or reasonable accommodation), registered, or appointed;
- (6) Make known or assist in making known to any applicant for examination any question to be asked on such examination;
- (7) Acquire, through fraudulent means, any exam content or question(s) to be asked on the examination prior to the examination; or
- (8) Personally solicit a favor from any appointing officer or have any person on their behalf solicit a favor pertaining to the testing procedures of the PRC.

Any person or persons attempting to deceive any of the examiners in any manner whatsoever shall be prohibited from taking any examination for employment with the County for a period of two (2) years. If the person is already in the County service, such conduct shall be grounds for disciplinary action; the Commission will notify the Director of HR upon learning of any such conduct.

*[Reference County Code, Section 303.03(D)]*

## **8.06 METHOD OF GRADING**

The method of grading—including the setting of minimum passing scores, weighting of multiple test components, rank ordering, banding, or any other consideration in determining

a candidate's score on an employment test—shall be determined by the Commission on a test-by-test basis.

*[Reference County Code, Section 303.03(E)]*

## **8.07 CREDIT FOR MILITARY (UNIFORMED) SERVICE**

Any person who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service may file with the Commission Form DD214, member copy 4 as proof of military service, and, upon verification, the person shall receive an additional credit of 5% of the maximum score for the examination, provided the candidate has received a passing score in all phases of the examination before addition of the military service credit.

Any person in good standing of a reserve component of the armed forces of the United States who successfully completes the member's initial entry-level training may submit to the Commission proof of such completion, and, upon verification, the person shall receive an additional credit of 5% of the maximum score for the examination, provided the candidate has received a passing score in all phases of the examination before addition of the military service credit.

Proof of uniformed service shall be filed on or before the date and time of the examination administration to receive the military service credit.

As used in these Rules, "uniformed services" and "reserve component" include service in the Army, Navy, Marine Corps, Air Force, Coast Guard, Army Reserve, Naval Reserve, Marine Corps Reserve, Air Force Reserve, Coast Guard Reserve, Army National Guard, Air National Guard, Commissioned Corps of the Public Health Service, or any other category of persons designated by the President in time of war or emergency.

*[Reference Section 303.03(F) of the County Code]*

## **8.08 EXAMINATION RECORDS**

All selection devices and examination papers are the property of the Commission and shall be treated as confidential records to the maximum extent possible under law.

## **8.09 NOTICE OF RESULTS**

After the grading of the examination has been completed, all candidates who took the exam shall be notified via electronic mail when the eligibility list has been posted to the Commission's website.

## **8.10 NONCOMPETITIVE EXAMINATIONS**

The Commission may suspend competition for positions in the categories identified in Rule 6.02.

For positions designated as noncompetitive, the applicants shall file an application for employment together with such proof of education, training, experience, ability, and character, as shall be set forth in the examination announcement.

Applications will be evaluated by Commission staff to determine if the applicants meet the minimum requirements of the class specifications for the class being examined. Following this review, an eligibility list shall be prepared including the names of all applicants who met the minimum requirements. Applicants will appear in alphabetical order.

*[Reference County Code, Section 303.03(G)]*

## **8.11 REEXAMINATION POLICY**

Once an eligibility list has been established as the result of an examination, candidates who attended the examination (including those who voluntarily withdrew) cannot reexamine for that position until the eligibility list expires or is fully exhausted. This Rule applies to any exam scheduled as provided in Rules 10.02 and 10.03. Once the original list expires or is fully exhausted, candidates who meet the minimum requirements of the classification may be eligible for reexamination only if a new exam is scheduled to establish a new eligibility list, and then only if they reapply in response to the new exam announcement.

## SECTION 9 — ELIGIBILITY LISTS

### 9.01 POSTING OF LISTS

From the results of each competitive examination, the Commission shall post on its website a list of the persons whose score in any examination meets or exceeds the minimum passing score and who are otherwise eligible (the “eligibility list”) for the duration of the eligibility list per Rule 9.02.

### 9.02 DURATION OF LISTS

Eligibility lists established by the Commission shall remain in force not longer than one (1) year or until exhausted; however, the Commission may, at its discretion, extend the eligibility list. If the Commission extends the eligibility list, the new expiration date will be noted on the public eligibility list, and all candidates remaining on the list will be notified via email of the extension.

### 9.03 BREAKING TIED SCORES

In the event two (2) or more candidates receive the same score on an open competitive examination in which rank ordering is used in establishing the eligibility list, priority in the time of filing the application shall determine the order in which their names shall be placed on the eligibility list; candidates eligible for uniformed service credit shall receive priority in rank on the eligible list over non-veterans on the list with a score equal to that of the veteran. Ties among candidates receiving military service credit shall be decided by which application was filed earlier with the Commission.

*[Reference County Code, Section 303.03(1)]*

### 9.04 CANDIDATE CONTACT INFORMATION

Each candidate is responsible for notifying the Commission of any change in the candidate’s contact information. Failure to provide up-to-date contact information can affect a candidate’s rights as provided in Rule 9.05(6).

### 9.05 REMOVAL FROM LIST

Upon receiving notification from the Appointing Authority, Director of HR, or the PRC Director, names may be removed from an eligibility list for the following reasons:

- (1) At the request of the eligible candidate.
- (2) After declining a conditional offer for the position.
- (3) After three certifications or considerations without receiving a conditional offer.

- (4) Failure to pass a pre-employment background check and/or drug or alcohol screen.
- (5) Failure to appear for an interview or other required pre-hire activity.
- (6) Inability to contact the candidate via the contact information on file with the Commission.
- (7) Practice or attempt to practice any deception in their application or in securing eligibility or appointment.
- (8) Any just or reasonable cause that is job-related and non-discriminatory.

For the purpose of this rule, “removal” from an eligibility list constitutes the removal of the candidate from consideration in any current or future hiring process for the life of the list. This does not mean a candidate’s name will be removed from the eligibility list posted on the PRC’s website. Once the eligibility list is posted on the PRC’s website, it will not be modified or removed until the list expires, the list is exhausted, or the Commission must correct an error on the list.

If a candidate requests removal, and the request is based on illness, military service, or conflict with schooling, that candidate may be restored for consideration when that candidate indicates renewed availability for consideration if the eligibility list is still in effect per Rule 9.02.

If a candidate’s name is removed for any of the other reasons set forth in this Rule, the candidate may make a written request to the Commission for the restoration of their name to the eligibility list. Such request shall be made within five (5) calendar days of the date the notification of removal was electronically mailed and shall set forth why the removal was in error, stating the reasons that would justify restoration to the list, and providing evidence of the same. The request must be made using the Request for Eligibility List Restoration form, which is available on the Commission’s website (<http://prc.cuyahogacounty.us>). Only requests made using the proper form and submitted by the deadline will be considered. Restoration to the eligibility list is within the sole discretion of the Commission. Consideration of a candidate’s request for restoration shall not be quasi-judicial and shall not result in a final order that entitles the candidate to an administrative appeal to the Commission.

[Reference County Code, Section 303.03(J)]

## **9.06 CREATION BY NONCOMPETITIVE EXAMINATION**

After the completion of the review as provided in Rule 8.10, an eligibility list shall be prepared including the names of all candidates, placed in alphabetical order, who met the minimum requirements as set forth in the examination announcement.

## **9.07 SHARING ELIGIBILITY LISTS ACROSS APPOINTING AUTHORITIES**

When an Appointing Authority desires to fill a vacancy in the classified service and there is no active eligibility list for that classification in that Appointing Authority, it may request use of an active eligibility list established for the same classification in a different Appointing

Authority. This request must be made using the Request to Use a Pre- Existing Eligibility List form available on the Commission's website (<http://prc.cuyahogacounty.us>).

Upon receipt of such a request, the Commission, through its staff, shall review the positions in each Appointing Authority. If the PRC determines the positions have the same essential functions and require the same knowledge, skills, and abilities, the Commission may grant use of the original eligibility list to the requesting Appointing Authority. Once use of the eligibility list is granted to the requesting Appointing Authority in this way, the list shall be treated as any other eligibility list originally established for that Appointing Authority, including all requirements regarding expiration, exhaustion, and certification of names as outlined in these Rules.



## SECTION 10 — CERTIFICATION

### 10.01 CERTIFICATION REQUEST

Upon establishing an eligibility list, the Commission, through its staff, shall certify names to the Appointing Authority to fill the next vacancy in the classification. This certification is made to the Appointing Authority via the Department of Human Resources. If any vacancies remain after a conditional offer is extended, the Appointing Authority, through HR, may submit a written request for an additional certification to the Commission's staff unless all remaining names have already been certified.

*[Reference County Code, Section 303.03(K)(1)]*

### 10.02 NUMBER OF NAMES TO BE CERTIFIED

When certifying names from an eligibility list established through competitive means, the Commission, through its staff, shall certify the names and rank of the top twenty-five percent (25%) or a minimum of ten (10) names, whichever is greater, of the candidates remaining on the eligibility list for the class to which the position is classified. When certifying names from an eligibility list established through noncompetitive means, the Commission, through its staff, shall certify all of the names remaining on the eligibility list for the class to which the position is classified.

If a name has been certified to an Appointing Authority, and sufficient justification is found to remove that name from the eligibility list per Rule 9.05 before a conditional offer has been extended from that certification, the name will be removed and a replacement name will be certified to the Appointing Authority. The replacement name will be the highest-ranked name remaining on the eligibility list that was not already certified to the Appointing Authority.

When fewer than ten (10) names remain on the eligibility list at the time a certification is made, the Commission may certify fewer than ten (10) names and a new examination may be scheduled. If all names remaining on an eligibility list have been certified to an Appointing Authority and there is sufficient justification to remove any names per Rule 9.05 such that the number of remaining names is fewer than ten (10) before a conditional offer is extended, a new examination may also be scheduled.

*[Reference County Code, Section 303.03(K)(2)]*

### 10.03 MERGING NEW NAMES INTO AN EXISTING ELIGIBILITY LIST

When a new examination is scheduled due to fewer than ten names remaining on an active eligibility list, or due to any other reason deemed necessary and appropriate by the Commission, and the results of that examination are to be posted prior to the expiration of that list, the names of those persons who pass the new examination shall be merged with those who remain on the original list.

The same examination and passing score used to establish the original eligibility list shall be used for the new examination. All candidates who pass either the original or new examination shall be placed on the eligibility list in rank order according to their examination scores. In the case of noncompetitive examinations, all candidates who met the minimum requirements of the classification during either the original or new announcement period shall appear on the eligibility list in alphabetical order. The Commission will then certify names per Rule 10.02.

Names appearing on the eligibility list are considered eligible for the duration of the original eligibility list on which they first appeared, as described in Rule 9.02. However, those names may be extended at the discretion of the Commission, as described in Rule 9.02.

#### **10.04 CERTIFICATION NOT MORE THAN THREE TIMES**

A person certified three (3) times from the same eligibility list to the same Appointing Authority without receiving a conditional offer of employment may be omitted from future certifications. For the purposes of this Rule, a person must have been certified from the eligibility list per Rule 10.01, and the Appointing Authority must have extended conditional offers to three (3) other certified names.

*[Reference County Code, Section 303.03(K)(3)]*

## SECTION 11 — APPOINTMENTS

### 11.01 ORIGINAL APPOINTMENTS

A person who has been selected by an Appointing Authority from an eligibility list, certified in accordance with Rules 9.01 and 10.01 to fill a vacancy in the classified service, is said to have received an original appointment. Those persons receiving original appointments do not become permanent employees until they have satisfied the applicable probationary period.

*[Reference County Code, Section 303.05(A)]*

### 11.02 TEMPORARY APPOINTMENTS

Temporary appointments shall not exceed one hundred eighty (180) days in duration and shall be filled in the following manner:

(1) Eligibility List:

If an applicable eligibility list is available, temporary appointments shall be offered to the candidates on the eligibility list, provided that the acceptance or declination of appointment to such position shall not affect the right of an eligible person to certification for appointment to a permanent position. At the expiration of the temporary appointment, which in no case shall exceed one hundred eighty (180) days, the services of the temporary employee shall be terminated, and the candidate shall be restored to the eligibility list in rank order.

(2) No Applicable Eligibility List:

In the absence of an applicable eligibility list, the Appointing Authority may appoint a qualified person for a temporary period of service, not to exceed one hundred eighty (180) days in duration, when the need of service is urgent and necessary to prevent the loss of public property, serious inconvenience to the public, or damaging delay to the public service.

In the event of a subsequent appointment to a permanent position, the temporary appointment shall not be counted as part of a probationary period.

Successive temporary appointments to the same position shall not be made under this Rule.

Temporary appointments made necessary by reason of sickness, disability, or other approved leave of absence may exceed the 180-day limitation; however, the temporary appointment shall not continue beyond such period of sickness, disability, or other absence.

The Department of Human Resources shall provide the Commission with a monthly report identifying the previous month's temporary appointments, the date of the appointment, the date the appointment expires, the position, and the department.

*[Reference County Code, Section 303.05(B)]*

## SECTION 12 — EMPLOYMENT ACTIONS

### 12.01 NOTICE REQUIREMENTS

Any action taken by a County Executive Appointing Authority or its designee (collectively referred to as the “Employer” for purposes of this Section) that creates a right of appeal for an employee shall be done in the following manner:

- (1) In writing and signed by the Employer;
- (2) The original or a copy of the action shall be served upon the employee on, before, or as soon as practicable after the effective date of the action;
- (3) The document should, on its face, indicate the particulars that form the basis for the action; and
- (4) The document should specifically describe the procedures required for the employee to exercise his or her appellate rights.

The notice document shall be “served upon the employee” when:

- (1) It is personally served upon the employee;
- (2) It is sent to the employee’s County e-mail address, except in the case of removal;
- (3) It is received by the employee at the employee’s last known address, by certified mail, return receipt requested; or
- (4) It is left at the usual place of residence, or last known address of the affected employee, with an adult residing therein.

If the service by certified mail under this Rule is returned with an endorsement showing the service was refused or unclaimed, then the notice shall be sent by regular U.S. mail, evidenced by a certificate of mailing (or employee affidavit). Such notice shall be deemed “served” on the third calendar day after the order is mailed.

An action will not be disaffirmed based upon failure of service where the employee has failed to notify the Employer of a change of address. The burden is on the employee to prove the Employer was notified of a change in the employee’s address.

### 12.02 LACHES

Employees shall not be disciplined for acts that have been known or should have been known to the Employer more than two years prior to the effective date of the disciplinary action.

This rule does not bar discipline based upon a criminal conviction, less than two years old, although the incidents giving rise to such conviction occurred more than two years prior to the imposition of discipline.

## **12.03 MERGER AND BAR**

All incidents that occurred prior to the incident for which a non-oral disciplinary action is being imposed, of which the Employer has knowledge and for which an employee could be disciplined, are merged into the non-oral discipline imposed by the Appointing Authority. Incidents occurring after the incident for which a non-oral disciplinary action is being imposed, but prior to the issuance of the non-oral disciplinary order, are not merged and may form the basis for subsequent discipline.

## **12.04 INQUIRIES**

In furtherance of the Commission's Charter-mandated duty to audit and report on the County's compliance with federal, state, and local employment laws, the Commission may conduct an inquiry when, upon written complaint or on its own motion, it has reason to believe that an individual is abusing the power of appointment, layoff, removal, reduction, suspension, or otherwise violating laws, rules, or ordinances that the Commission is charged with enforcing.

Inquiries shall be conducted by an exchange of correspondence, interviews, and/or requests for documents and information. Unless a party can show good cause for its failure to respond to the Commission, decisions will be based on the information received within the response time allowed by the Commission. At the Commission's discretion, investigations may be set for hearing. Upon completion of the Inquiry, the Commission shall provide County Council with a report of its findings.

The inquiries shall not be quasi-judicial and shall not result in a final order that creates a right of administrative appeal to the Commission.

*[Reference County Code, Section 303.06]*

## SECTION 13 — APPELLATE PROCEDURE

### 13.01 MANNER OF FILING APPEALS

All appeals to the Commission shall be made upon the PRC Appeal Form and include the following information:

- (1) The Employee's name,
- (2) The Employee's address and telephone number,
- (3) The Employee's Department, and
- (4) A copy of the action being appealed or a brief summary of the subject of the appeal.

Information regarding how to file an appeal, including blank appeal forms, can be obtained on the PRC's website (<http://prc.cuyahogacounty.us>). Forms can also be obtained in person during regular business hours at the PRC offices.

Completed Appeal Forms shall be filed with the Personnel Review Commission by mail, in person, by email ([personnelreviewcommission@cuyahogacounty.us](mailto:personnelreviewcommission@cuyahogacounty.us)), or by facsimile (216-443-3694).

### 13.02 TIME FOR FILING APPEALS

All appeals (except Whistleblower appeals) shall be filed with the Commission within ten (10) calendar days of the date on which the employee was served with the action in question, by the end of the PRC business day at 4:30 p.m. The date the employee receives the notice is not counted as part of the 10 calendar days. In the event the Personnel Review Commission Office is closed due to a holiday or weekend on the tenth calendar day, appeals received the following business day will be deemed filed timely. Appeals filed after that date will not be considered.

Whistleblower appeals filed pursuant to the County's Ethics Policy shall be filed within thirty (30) calendar days after receiving actual notice of the alleged disciplinary or retaliatory action. An appeal shall be deemed to be "filed" when one of the following occurs:

- (1) The appeal is received in person and date stamped by the Commission,
- (2) The appeal is postmarked, or
- (3) The appeal is received by facsimile or e-mail (date of filing shall be the date marked on the appeal by the Commission's facsimile machine or e-mail system).

### 13.03 PRELIMINARY JURISDICTIONAL REVIEW

Upon receipt of an appeal, the Commission shall conduct a preliminary review to determine the following:

- (1) Whether the appeal was properly perfected in accordance with these Rules, and
- (2) Whether the Commission has jurisdiction to hear the appeal.

If the PRC Director determines that an appeal was not properly perfected or that the Commission lacks jurisdiction to hear the appeal, the Appellant will be notified in writing of the PRC Director's determination. The Appellant may file written objections to the determination within fourteen (14) calendar days after the date on which the determination was mailed. The Appellant must also send a copy of the objections to the Appellee's legal representative (Law Department, Public Defender, or the Prosecutor's Office) on the same date it is filed with the Commission. The Law Department, Public Defender, or Prosecutor's Office shall have fourteen (14) calendar days from the date of filing of the objections to file a written response to the objections.

The Commission shall make a final determination of the jurisdictional issue at a public meeting following the expiration of the objection and response period. The Commission may accept jurisdiction over the appeal, dismiss the appeal, or assign the appeal to a hearing officer for a determination of the jurisdictional issue. If the Commission accepts jurisdiction, the appeal will proceed in accordance with these Rules.

### 13.04 HEARINGS

#### Discovery/Subpoenas

The Hearing Officer shall have discretion to set dates for the exchange of documents and both parties must agree to these dates, or the default procedure will require that at least fourteen (14) calendar days prior to the scheduled hearing, the parties shall provide the opposing party copies of the documents intended to be introduced at the hearing and a list of witnesses to be called by the party to testify at the hearing. If a party fails to comply with this requirement, the Hearing Officer has discretion to exclude such testimony or documents from the hearing. In all cases, the Hearing Officer should make every effort to ensure that the appeal record is fully developed.

Prior to the hearing, the parties may make requests to the Commission through the Hearing Officer to issue procedural orders commanding the opposing party to disclose certain documentation and/or information. Upon the request of either party made on or before the tenth calendar day prior to hearing, the Hearing Officer or the Commission may, in its own discretion, issue subpoenas for such persons, documents, and attendance of witnesses as the requesting party deems necessary.

Parties are limited to five (5) subpoenas absent good cause. Discovery depositions shall not be permitted.



**Failure to Appear**

Upon failure of the Appellant to appear for the record hearing within at least 30 minutes of the scheduled hearing time, and on showing of proof of service of the notice of hearing, the Hearing Officer may recommend that the Commission dismiss the appeal.

Upon failure of the Appellee to appear for the record hearing within at least 30 minutes of the scheduled hearing time, and on showing of proof of service of the notice of hearing, the Hearing Officer may recommend that the Commission grant appropriate relief, including the disaffirmance of the employment action.

**Burdens of Proof**

**Disciplinary Action:** The Employer shall demonstrate by a preponderance of the evidence:

- (1) that the Employer has substantially complied with the procedural requirements detailed in Section 12 of these Rules; and
- (2) that the employee committed a sufficient disciplinary offense(s) to justify the discipline received.

**Abolishment (classification or position):** The Employer shall demonstrate by a preponderance of the evidence:

- (1) that the Employer substantially complied with the procedural requirements associated with the abolishment; and
- (2) that the abolishment was undertaken due to a lack of a continuing need for the position based on a reorganization for the efficient operation of the Appointing Authority, reasons of economy, or a lack of work expected to last one year or longer. Certification of lack of funds or lack of work is not required for abolishments.

**Layoffs:** The Employer shall demonstrate by a preponderance of the evidence:

- (1) that the Employer substantially complied with the procedural requirements associated with the layoff; and
- (2) that a layoff was undertaken due to a lack of work or lack of funds.

Abolishments (classification or position) and layoffs shall also be disaffirmed if the Commission determines that the action was taken in bad faith. The Employee is required to prove the Employer's bad faith by a preponderance of the evidence.

**Reclassifications and Assignments to Classifications:**

- (1) When an appeal presents the issue of whether an employee is properly classified, or properly assigned to a classification, the Hearing Officer shall conduct a fact-finding hearing to determine the duties performed by the employee in the position at issue. Prior to the hearing, the parties should file with the Hearing Officer a designation of what classification each contends best matches the employee's

duties. The Appellant can request a copy of the most recent audit of the employee's position from the Department of Human Resources, and parties can access job descriptions or class specifications for the positions that each party has designated, and the class specifications for any adjacent classifications within the same classification series, through the Commission's website. If the employee's position has not been audited within two years, or if either the employee or the Appointing Authority contends that the employee's duties significantly changed since the last audit, the Hearing Officer may recommend to the PRC that the appeal be stayed pending completion of a new position audit.

- (2) In an evidentiary hearing concerning the proper classification of an employee, the witnesses should be limited to the audited employee, the employee's immediate supervisor, and/or the designee of the authority who conducted the position audit. In this type of evidentiary hearing the Hearing Officer might choose to conduct the primary examination of the witnesses, followed by limited examination by the parties.

The Hearing Officer's Report and Recommendation should compare the duties performed by the audited employee to the appropriate specifications and determine which classification most appropriately describes the duties performed by the employee. It is not anticipated that evidence about whether other employees are properly classified would be relevant.

Whistleblower Appeals: The employee shall demonstrate by a preponderance of the evidence that the disciplinary or retaliatory action was the result of the employee making a report under the Ethics Policy or § 406.02 of the Cuyahoga County Code.

All Other Appeals Before the Commission: The standard of proof shall be a preponderance of the evidence.

### **Determination of Unclassified Status**

When an employee has been adversely affected as an unclassified employee, the burden of proving the unclassified status of the employee is on the Appointing Authority. The Commission will take evidence of the employee's duties over a reasonable period of time, which is generally defined as one calendar year immediately prior to the adverse action, provided that the employee was in an active work status in the position at issue during that time period.

### **Official Record**

All hearings shall be recorded by the use of audio electronic recording devices. The audio record is the official record and shall be maintained and destroyed in accordance with the Commission's records retention schedule.

### **Post-Hearing Briefs**

The Hearing Officer or Commission, in its own discretion, may allow the parties to a hearing to submit post-hearing briefs. A reasonable briefing schedule shall be established by the Hearing Officer or Commission in such cases. The official record shall be held open in

such cases until the time for submittal of the briefs has passed. Any brief submitted within this time period shall be included as part of the official record.

### **Reports and Recommendations**

After the official record has been closed, the Hearing Officer will consider all evidence and submissions and issue a Report and Recommendation making findings of fact and conclusions of law. The Report and Recommendation shall be sent by electronic mail and regular mail to the last known post office address of the Appellant, and by electronic mail to the Appellant's and Appellee's legal representative.

Either party may file written objections to the Report and Recommendation with the Commission within fourteen (14) calendar days after the date on which the Report and Recommendation was mailed. The written objections must be received by the Commission within the fourteen (14) day period. A party filing written objections must also serve a copy of the objections on the opposing party the same day the objections are filed with the Commission. The opposing party shall have fourteen (14) calendar days from the date the objections were filed to file a written response to the objections. The response to objections must be received by the Commission within this fourteen (14) day period.

The objections and responses must be received by the Commission within the time periods set forth in the preceding paragraph and by the end of the PRC's business day at 4:30 p.m.

Prior to the due date of the objections or response to objections, whichever is the case, the parties may seek an extension. Motions for extension of time to object or respond to objections shall be submitted to the Commission at the address listed on the PRC's website, by email ([personnelreviewcommission@cuyahogacounty.us](mailto:personnelreviewcommission@cuyahogacounty.us)), or by facsimile (216-443-3694). The PRC Chairperson shall have the authority to rule on the parties' motions for extension of time to file Objections or Responses thereto. The parties may request one extension of not more than seven (7) days. Except for good cause shown, no further extensions will be granted.

## **13.05 DECISIONS OF THE PERSONNEL REVIEW COMMISSION**

The Commission will, as a regular item of business, consider a Report and Recommendation along with any properly filed objections and/or responses at a public meeting.

The Commission may take the matter under advisement, vote to remand the matter back to the Hearing Officer, or vote to affirm, disaffirm, or modify the decision of the Appointing Authority, the Director of HR, or their designee.

All votes taken under this Rule shall be recorded in the minutes. The Commission shall notify the parties in writing of its decision. The notification shall also inform the parties of their rights (if any) to appeal to the Court of Common Pleas.

## **13.06 APPEALS TO THE COURT OF COMMON PLEAS**

The decision of the Personnel Review Commission shall be a final order and may be appealed as provided by general law.



Thomas Colaluca, Chairman  
Deborah Southerington, Commissioner  
F. Allen Boseman, Commissioner

August 4, 2023

Cuyahoga County Council President Pernell Jones Jr.  
Meredith Turner, Chairwoman, Human Resources, Appointments & Equity Committee  
2079 East Ninth Street - 8th Floor  
Cleveland, Ohio 44115

Dear President Jones and Chairwoman Turner,

At its August 3, 2023 meeting, the Personnel Review Commission (PRC) approved proposed changes to Sections 9.03 and 10.02 of the PRC's Administrative Rules. These changes were proposed to facilitate a more merit-based approach to addressing ties on civil service exams.

Currently, when ties occur on a civil service test, the tied applicants are placed on an eligibility list in order of the time they filed their applications for the position. We are proposing to replace this language in Section 9.03...

In the event two (2) or more candidates receive the same grade on an open competitive examination in which rank ordering is used in establishing the eligibility list, priority in the time of filing the application shall determine the order in which their names shall be placed on the eligibility list...

...with this language:

In the event two (2) or more candidates receive the same grade on an open competitive examination in which rank ordering is used in establishing the eligibility list, *those candidates shall receive the same rank on the eligibility list. Within that same rank, those candidates shall appear on the eligibility list in alphabetical order.*

We are also proposing to add this language to Section 10.02 (proposed language in italics):

When certifying names from an eligibility list established through competitive means, the Commission, through its staff, shall certify the names and rank of the top twenty-five percent (25%) or a minimum of ten (10) names, whichever is greater, of the candidates remaining on the eligibility list for the class to which the position is classified. *If the last name to be certified from the eligibility list has the same rank as other names, then all names that share that rank shall be certified.* When certifying names from an eligibility list established through noncompetitive means, the Commission, through its staff, shall certify all of the names remaining on the eligibility list for the class to which the position is classified.

If a name has been certified to an Appointing Authority, and sufficient justification is found to remove that name from the eligibility list per Rule 9.05 before a conditional offer has been extended from that certification, the name will be removed and a replacement name will be certified to the Appointing Authority. The replacement name will be the highest-ranked name remaining on the eligibility list that was not already certified to the



Thomas Colaluca, Chairman  
Deborah Southerington, Commissioner  
F. Allen Boseman, Commissioner

Appointing Authority. The replacement name will be the highest-ranked name remaining on the eligibility list that was not already certified to the Appointing Authority. *If the highest-ranked name remaining on the eligibility list has the same rank as other names remaining on the eligibility list, then all names that share that rank shall be certified to the Appointing Authority.*

These changes will help to ensure our practices regarding tied grades on civil service exams are more consistent with the principles of merit and fitness we adhere to in our other practices.

Respectfully,

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Deborah Southerington,  
PRC Chairwoman

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F. Allen Boseman,  
PRC Commissioner

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Thomas L. Colaluca,  
PRC Commissioner

cc: Councilman Michael J. Gallagher, Vice-Chairperson  
Councilman Dale Miller  
Councilwoman Yvonne Conwell  
Councilman Martin Sweeney  
Director of Human Resources Sarah Nemastil  
Council Chief of Staff Joe Nanni  
Policy Advisor James Boyle  
Clerk of Council Andria Richardson

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0002

Sponsored by: <b>Councilmember Conwell</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$250,000 to Euclid Circle Inc. and its' fiscal agent, Olympia Foundation Inc., for phases I and II of a mixed-use development project in the City of East Cleveland from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$250,000 to Euclid Circle Inc. for phases I and II of a mixed-use development project in the City of East Cleveland; and

**WHEREAS**, Euclid Circle Inc. estimates approximately 40 people will be served annually through this award; and

**WHEREAS**, Euclid Circle Inc. estimates approximately 40 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Euclid Circle Inc. estimates the total cost of the project is \$3,037,000; and

**WHEREAS**, Euclid Circle Inc. indicates the other funding source(s) for this project includes:

- A. \$1,000,000 from a JobsOhio grant;
- B. \$1,200,000 from a Cuyahoga County loan;
- C. \$567,000 in equity;
- D. \$20,000 from a JobsOhio planning grant; and

**WHEREAS**, Euclid Circle Inc. is estimating the start date of the project will be January 2024 and the project will be completed by December 2024; and

**WHEREAS**, Euclid Circle Inc. requested \$250,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to Euclid Circle Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,00 to Euclid Circle Inc. via its fiscal agent the Olympia Foundation Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for phases I and II of a mixed-use development project in the City of East Cleveland.

**SECTION 2.** No award funds shall be disbursed until Euclid Circle Inc. has confirmed receipt of all other funding sources necessary to finance the project. In the event Euclid Circle Inc. has not confirmed receipt of all other funding sources by December 31, 2024, the award made herein shall be null and void; and

**SECTION 3.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 5.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 6.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 7.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 8.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 9.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: January 9, 2024  
Committee(s) Assigned: Economic Development & Planning

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0145

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2024/2025 Biennial Operating Budget for 2024 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2024 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 2280 – Other Health and Safety **BA2410132**  
PJ280175 – COVID19 FEMA Public Assistance  
Other Expenses \$ (1,461,238.63)

The Department of Public Safety & Justice Services requests an appropriation decrease of \$1,461,238.63 to close the Covid 19 Public Assistance (PA) Grant for the period of March 1, 2020 through December 31, 2022. The original grant award was for \$3,426,909.30 but only \$1,965,670.67 or 57.4% of the funds were spent. The funding source is the U.S. Department of Homeland Security and there is no cash match required.

B. 2215 – Children Services **BA2411704**  
HS215100 – Client Support Services  
Other Expenses \$ 3,600,000.00

The Department of Health and Human Services – Children and Family Services requests an appropriation increase of \$3,600,000 for the development of a child wellness campus. In 2023, this amount was received from Cuyahoga County Board of Developmental Disabilities and the Alcohol, Drug, Addiction and Mental Health Services Board. Funding will be used to provide short-term emergency bed services through the Centers for Families and Children T-Suites for January 1, 2024, through July 31, 2024. Funding sources are the Cuyahoga County Board of Developmental Disabilities and the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County.

C. 1105 – General Fund Assigned **BA2413332**  
ME105105 – Coroner’s Lab  
Other Expenses \$ 605,000.00

The Medical Examiner’s Office is requesting an appropriation increase of \$605,000 to purchase morgue and autopsy carts, security needs and contracted pathology work. The funding source is Coroner’s Lab special revenue account which generates revenue from autopsy fees from surrounding counties. The current cash balance is \$3,426,430.24.

D. 2320 – Treat Alt For Safer Comm **BA2413337**  
CP320130 – TASC Drug Court  
Personal Services \$ 220,500.00

The Court of Common Pleas is requesting an appropriation increase of \$220,500 for Ohio Mental Health and Addiction Services in connection with SFY2024 Treatment Alternatives to Street Crime (TASC) Drug Court Grant Program for the period of July 1, 2023 through June 30, 2024. This is a pass-

through grant approved by the Board of Control via CON2024-23 on March 5, 2024. This grant will be used to provide alcohol and other drug assessment, case management and intensive outpatient treatment services. The funding source is the ADAMHS Board. There is no cash match required.

E.	2285 – Other Judicial	<b>BA2413342</b>
	ME285145 – Med Exam Oth Judicial Grants	
	Other Expenses	\$ 174,100.00

The Medical Examiner’s Office is requesting an appropriation increase of \$174,100 for the American Rescue Plan Act (ARPA) award for the period of February 1, 2022 through December 31, 2024. This is a new grant approved by the Board of Control via CON2024-32 on April 1, 2024. This grant will be used mitigate the negative impacts of the COVID-19 pandemic. The funding source is the U.S. Department of the Treasury, passed through the Ohio Department of Public Safety, Office of Criminal Justice Services. There is no cash match required.

F.	5715 – Sanitary Engineer	<b>BA2414964</b>
	PW715200 – Sanitary Operating	
	Other Expenses	\$ 2,000,000.00

The Department of Public Works is requesting an appropriation increase of \$2,000,000 for the automotive supplies master contract. For the period of January 1, 2024, to December 31, 2024. The funding source is the Sanitary Engineer Enterprise fund. The current cash balance as of April 11, 2024, is \$37,701,228.94, net of encumbrances. Revenues are generated from sanitary maintenance contracts with municipalities.

**SECTION 2.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM:2260 – Human Services	<b>BA2416543</b>
HS260275 – SAS Protective SVCS	
Other Expenses	\$ 5,000.00
TO: 2260 – Human Services	
HS260290 – SAS-DSAS Information Services	
Other Expenses	\$ 5,000.00

The Health and Human Services – Division of Senior and Adult Services requests an appropriation transfer of \$5,000 to re-align the budget to where mileage/travel expenses are expected to post through December 31, 2024. The funding source is the Health and Human Services Levy.

**SECTION 3.** That the 2024/2025 Biennial Operating Budget for 2024 be amended to provide for the following cash transfers between County funds:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
A. FROM:2260 – Human Services	<b>CT2411705</b>
HS260130 – Office of the Director	
Trans Out – Transfer Out	\$ 3,600,000.00
TO: 2215 – Children Services	
HS215110 – Client Support Services	
Trans In – Transfer In	\$ 3,600,000.00

The Office of Budget and Management, on behalf of the Department of Health and Human Services – Children and Family Services, is requesting a cash transfer of \$3,600,000 from the Human Service fund to the Childrens Services fund. In 2023, these funds received from the Cuyahoga County Board of Developmental Disabilities and the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board were deposited to the incorrect fund. This transfer corrects the deposit. Funding sources are the Cuyahoga County Board of Developmental Disabilities and the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County.

B. FROM:2255 – General Fund Assigned	<b>CT2416541</b>
FS255105 – HHS Levy 4.8 Subsidies (2016)	
Trans Out – Transfer Out	\$ 1,708,333.33
2257 – HHS Levy 4.7	
FS257110 – HHS Levies 4.7 Subsidies (2020)	
Trans Out – Transfer Out	\$ 1,708,333.33
TO: 2200 – ADAMHS	
AB200100 – ADAMHS	
Trans In – Transfer In	\$ 3,416,666.66

The Office of Budget and Management requests a cash transfer of \$3,416,666.66 for the ADAMHS Board subsidy from the Health and Human Services Levy for April 2024. This is the fourth of twelve transfers approved

by the subsidy agreement (execution version 11.21.2023). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

C. FROM: 1100 – General Fund			<b>CT2414969</b>
HR100105 – Employee Benefits			
Trans Out – Transfer Out	\$	200,000.00	
TO: 7800 – Payroll			
FS800100 – Payroll Clearing Accounting Unit			
Trans In – Transfer In	\$	200,000.00	

The Office of Budget and Management is requesting a cash transfer of \$200,000 to correct the (CT2322941 / R2023-0177) 2023 cash transfer that was posted in error. This account provides monthly bus passes to County employees at a discounted rate. The funding source is the General Fund.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

Journal CC054  
April 23, 2024



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: April 16, 2024

Re: Fiscal Agenda – 4/23/2024 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **April 23, 2024**. The requested fiscal items are necessary to reconcile the originally adopted 2024 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$ (1,461,238.63)	A	Grant – No General/HHS Levy Fund Impact	Appropriation Decrease
HHS – Children and Family Services	\$3,600,000.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Medical Examiner	\$605,000.00	C	General Fund Assigned	Appropriation Increase
Common Pleas Court	\$220,500.00	D	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Medical Examiner	\$174,100.00	E	Grant – No General/HHS Levy Fund Impact	Appropriation Increase



Public Works	\$2,000,000.00	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
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**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
HHS – Senior and Adult Services	\$5,000.00	A	HHS Levy	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
HHS – Children and Family Services	\$3,600,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Office of Budget and Management	\$3,416,666.66	B	HHS Levy	Cash Transfer
Human Resources	\$200,000.00	C	General Fund	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0146

<p>Sponsored by: <b>County Executive Ronayne/Clerk of Courts/ Department of Human Resources and Department of Law</b></p>	<p><b>A Resolution</b> approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Clerk of Courts Bargaining Unit, representing approximately (68) employees in various classifications for the period 1/1/2024-12/31/2026; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County (the “County”) has been engaged in negotiations with the Communication Workers of America, Local 4340, (hereinafter referred to as “CWA Local 4340”), Clerk of Courts bargaining unit, in an effort to negotiate a new successor Collective Bargaining Agreement (“CBA”) for the period of 1/1/2024 – 12/31/2026, representing approximately (68) employees in various classifications; and

WHEREAS, the parties have met in effort to negotiate new terms and have reached a tentative agreement on a successor CBA; and,

WHEREAS, on or about April 5, 2024, the members of the bargaining unit voted to ratify the proposed successor Collective Bargaining Agreement; and,

WHEREAS, O.R.C. 4117.10(B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, the Department of Law, the County Executive, the Department of Human Resources and the Clerk of Courts are recommending that Council approve the CBA for the period 1/1/2024 – 12/31/2026; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and the CWA Local 4340, representing approximately (68) employees in various classifications at the Clerk of Courts for the period of 1/1/2024 – 12/31/2026, and authorizes the County Executive to execute all documents consistent with this Resolution.

**SECTION 2.** Funds necessary to implement the CBA between the County and the CWA Local 4340 shall be budgeted and appropriated.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President      \_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive      \_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council      \_\_\_\_\_  
Date

Journal CC054  
April 23, 2024

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0147

<p>Sponsored by: <b>County Executive Ronayne/Fiscal Office, County Treasurer, Board of Revision, and the Department of Law</b></p>	<p><b>A Resolution</b> approving an amendment to the Collective Bargaining Agreement between Cuyahoga County and the Laborer’s International Union of North America Local No. 860 (“Local 860”), representing approximately (200) employees in (37) classifications in the Cuyahoga County Fiscal Office, County Treasurer and Board of Revision for the period 1/1/2022 - 12/31/2024, to establish the terms of the wage and health insurance re-openers for 2024 and to modify Articles 56 and 58; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County and the Laborer’s International Union of North America Local No. 860 (“Local 860”) are parties to an existing Collective Bargaining Agreement (“CBA”), effective 1/1/2022 - 12/31/2024, that includes approximately (200) employees in (37) classifications in the Cuyahoga County Fiscal Office, County Treasurer and Board of Revision; and,

WHEREAS, the CBA maintains re-openers for 2024 wages and 2024 health insurance that the parties have met to negotiate in order to establish those terms and arrived at a tentative agreement which the Union membership has successfully ratified as of April 5, 2024; and

WHEREAS, the parties desire to enter into the attached agreement to amend the 2022-2024 CBA to establish the terms of the 2024 wage and 2024 health insurance re-openers; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within thirty (30) days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen (14) days after it convenes; and,

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and,

WHEREAS, the County Executive, the Cuyahoga County Fiscal Office, Board of Revision, County Treasurer, and the Department of Law are recommending that Council approve the Amendment to the 1/1/22 - 12/31/2024 Collective Bargaining Agreement; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Cuyahoga County Regional Forensic Science Laboratory.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves the Amendment to the 1/1/2022 - 12/31/2024 Collective Bargaining Agreement between Cuyahoga County and the Laborer’s International Union of North America Local No. 860, representing approximately (200) employees in (37) classifications in the Cuyahoga County Fiscal Office, Board of Revision and County Treasurer, modifying the language in Articles 56 and 58 to establish the terms of the 2024 wage and 2024 health insurance re-openers of the existing CBA, and authorizes the County Executive to execute all documents consistent with this Resolution.

**SECTION 2.** Funds necessary to implement the amendment to the CBA between Cuyahoga County and the Fraternal Order of Police, Ohio Labor Council, Inc. shall be budgeted and appropriated.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after

disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

Journal CC  
April 23, 2024

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0148

<p>Sponsored by: <b>County Executive Ronayne/Department of Law</b></p>	<p><b>A Resolution</b> approving a proposed settlement in the matter of <i>Shavanda Beck, et al. v. Cuyahoga County</i>, United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:19-cv-00818; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Plaintiff Shavanda Beck filed a civil action docketed as *Shavanda Beck, et al. v. Cuyahoga County*, United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:19-cv-00818; and

WHEREAS, Plaintiff and the County of Cuyahoga, Ohio wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Plaintiff has or may have against the County of Cuyahoga and its officers or employees; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes a settlement agreement with Plaintiff in the matter of *Shavanda Beck, et al. v. Cuyahoga County*, United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:19-cv-00818, in the total amount of Three Hundred Thousand Dollars (\$300,000.00) plus payroll taxes and any employer OPERS contributions, if any, and inclusive of all costs and attorneys' fees.

**SECTION 2.** The County Executive (or the Executive's authorized designee) is hereby authorized to execute said settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.



**SECTION 3.** If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

Journal CC054  
April 23, 2024

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0149

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Dr. Molly Wimbiscus to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

**WHEREAS**, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

**WHEREAS**, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

**WHEREAS**, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Dr. Molly Wimbiscus (replacing Daniel Kelly) to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Dr. Molly Wimbiscus, MD (replacing Daniel Kelly) to

serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2023 – 6/30/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

April 16, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Jones:

I am pleased to nominate the following individual for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Dr. Molly Wimbiscus, MD**, 4-year term, 7/1/2023 – 6/30/2027
  - Replacing Daniel Kelly
  - Resides in Cleveland (Cuyahoga County)
  - Currently serves on the following boards/commissions: Youth Risk Behavior Survey Advisory Council (Better Health Partnership Youth Mental Health Subcommittee); Woodruff Foundation board; and the American Academy of Child and Adolescent Psychiatry Schools Committee

The ADAMHS Board is authorized by Section 340.02 of the Ohio Revised Code. The Board consists of 18 members, 10 of whom are appointed by the Executive, subject to Council confirmation, and 8 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resume is attached for your review. There are 9 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne  
County Executive

## Molly Wimbiscus, MD



### EDUCATION/TRAINING

<b>Kenyon College</b> , Gambier, Ohio, USA <i>Science Honor Scholar, Jordan Environmental Scholar</i>	1995-1997
<b>The University of Aberdeen</b> , Aberdeen, Scotland Bachelors of Science (Plant and Soil Science), <i>Honors in Soil Science</i>	1997-1999
<b>University of Tennessee College of Medicine</b> , Memphis, Tennessee, USA Doctorate of Medicine	2002-2006
<b>Cleveland Clinic</b> , Cleveland, Ohio, USA Residency in Psychiatry	2006-2009
Fellowship in Child and Adolescent Psychiatry, <i>chief</i>	2009-2011

### Professional Appointments

#### **Cleveland Clinic**

Staff, Child and Adolescent Psychiatry, 2011-present  
School Mental Health Program, Director, 2019-present  
Associate Training Director, 2018-2021  
Fellowship Training Director, 2014-2018

#### **Cleveland Clinic Lerner College of Medicine (CCLCM), Case Western Reserve University (CWRU)**

Assistant Professor, 2014-present  
Co-Director, Foundations of Medicine, 2011-2015

#### **Neighborhood Family Practice (FQHC)**

Staff, Child Psychiatrist, 2016-present

#### **Beechbrook Community Mental Health Agency**

Staff, Child Psychiatrist, 2011-2013

#### **St. Vincent Charity Psychiatric Emergency Department**

Staff, 2009-2011

### Certification and Licensure

American Board of Psychiatry and Neurology: Psychiatry, 09/2011  
Licensure State/Number: OH 63125  
American Board of Psychiatry: Child and Adolescent Psychiatry 11/15/2013  
Licensure State/Number: OH 8626  
Medical Board of Ohio, 35.093754, 10/01/2013

## **Honors and Awards**

*Unsung Heros* Community Leadership Award, Cleveland Public Library, 01/2020  
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2019  
Teacher of the Year Award, Cleveland Clinic, Child and Adolescent Psychiatry, 06/2017  
Gender Equity Award for Pre-Clinical Faculty, CWRU School of Medicine, 05/2016  
Scholarship in Teaching Award (CWRU), Development and Implementation of a Cohesive Health Care Systems Curricular Block for Year 1 and Year 2 Medical Students at CCLCM, 03/2014  
Michener Leadership Award: Photography Perspective Project, Cleveland Clinic, 05/10/2010  
Child and Adolescent Psychiatry Fellowship, Chief, 07/2010-06/2011  
Hand Scholar: University of Tennessee College of Medicine, 05/2005  
William Carlos Williams Poetry Award, First Place: NEOUCOM, 04/2004  
Professionalism Committee, Elected Member, University of Tennessee COM, 2002-2004  
Propper Prize in Poetry, First Place: Kenyon College, 05/1996

## **Membership in Professional Societies**

Schools Committee Member, American Academy of Child and Adolescent Psychiatry, 2020-present  
American Academy of Child and Adolescent Psychiatry, Member, 2013-present  
American Academy of Psychiatry Residency Training Directors, Member, 2014-2020  
American Psychiatry Academy, Member, 2016-present  
Ohio Psychiatry Physicians' Association, Member, 2016-present

## **Community Leadership/Service**

Better Health Partnership, Youth Mental Health Subcommittee, 2021-present  
Woodruff Foundation, Trustee, 2020-present  
Youth Risk Behavior Survey, Cuyahoga County, Advisory Board, 2016-present  
Friends of Intergenerational Schools, 2018-2022 (chair, 2020-2022)  
Near West Intergenerational School, Board of Directors and founding member: 2010-2022  
*Say Yes to Education* Health Integration Task Force (Cleveland Metropolitan School District), 2019-present  
*Day to Liv*: Transition Bridge Program, co-founder, 2017-present  
Trainer, Youth Mental Health First Aid, 2017-present  
Co-Founder, Near West Eating Cooperative(ly), 2017-2020  
Cleveland Youth Suicide Taskforce, 2017-2019  
Cleveland Education Compact, Special Education Committee, Member, 2016-2019  
Project AWARE (Advancing Wellness and Resilience in Education), Cuyahoga County, Advisory Board, 2017-2019  
Healthy Strides (formerly Walk with a Doc), Lutheran Hospital, 2014-2017, 2019

## **Professional Services**

Women Professional Staff Association, executive council member-at-large, 2019-2022  
Lakewood City Schools Mental Health and Wellness Task Force, 2018-present  
Opioid Prevention and Education Committee, Cleveland Clinic: 2019-2021  
Lutheran Hospital Ethics Committee, Cleveland Clinic: 2015-2021  
Neurological Institute Education Committee, Cleveland Clinic: 2013-2018  
Basic Science Education Committee, Cleveland Clinic Lerner College of Medicine: 2011-2015  
Foundations of Clinical Medicine Committee, Cleveland Clinic Lerner College of Medicine, 2011-2015  
Anxiety Carepath Development Group, Cleveland Clinic, Department of Child and Adolescent Psychiatry, 2013-2014

## **Professional Development**

Women in Leadership, Neurologic Institute Cohort, Cleveland Clinic. 2020-2022  
Program Director Certification Program, Cleveland Clinic Education Institute, 2016-2017  
Essentials in Clinical and Classroom Teaching Certification, Cleveland Clinic Education Institute, 2013-2014

## **Teaching Activities & Administration**

### **Residents/Fellows *Cleveland Clinic***

School Psychiatry Longitudinal Program, Clinical Director: 2014-present

Collaborative Care Clinic, Supervisor (located at Neighborhood Family Practice): 2016-present

Child and Adolescent Psychiatry Didactic Series: 2013-2018

Fellow Longitudinal Clinic, Supervisor: 2012-2017

Develop and teach seminars in psychopathology, clinical care, child development, risk and protective factors of mental health challenges, medical humanities, bioethics: 2012-present

### **Medical Students *Case Western Reserve University and Cleveland Clinic Lerner College of Medicine***

Mentor, First Generation Medical Student Group, CWRU, 2020-present

Foundations of Medicine Seminars 1 and 2, Co-Director: 2011-2015

Medical Student Longitudinal Clinic, Staff Supervisor: 2015-2016

### **Medical Students *Ohio University Heritage College of Osteopathic Medicine***

Mentorship and supervision of medical students rotating through psychiatry

Adjunct Clinical Assistant Professor, Department of Specialty Medicine, 2022-2025

## **Presentations**

### National

1. Shah L, Wimbiscus M, Carr M, Tucker C, Rappaport N. Helping Students Transition Back to School: Addressing School Avoidance and Absenteeism Through Collaboration. Podium Presentation, Clinical Perspectives. AACAP, October 23-28, 2023, NYC.
2. Sayal A, Grech O, Wimbiscus M. All Hands on Deck: Family Medicine Residency and Child Psychiatry Responding to the Youth Mental Health Crisis through School-Based Collaborative Care. Forum for Behavioral Science in Family Medicine, Milwaukee, WI. September 6-9, 2023.
3. Wimbiscus M, Ripperger-Suhler J, Feuer V, Waldman D, Phelps-Tschang J, Edwards S. Talking to Each Other: Opportunities and Challenges of Care Coordination Between Hospitals, Clinics and Schools. Accepted for Clinical Perspectives in-person presentation, AACAP, Toronto, Canada. October 19, 2022.
4. Alleyne S, Bostic J, Ordonez A, Hoover S, Johnson B, Hamoda H, Lemelle T, Potter M, McWilliams J, Wimbiscus M. Addressing the Child Mental Health Crisis and Mental Health Inequities Through School Consultation: 'Equipping' Child and Adolescent Psychiatrists with a School Consultation Toolbox. Accepted for Member Services Forum in-person presentation, AACAP, Toronto, Canada. October 18, 2022.
5. Wimbiscus M, Carr M, Morio K. Talking to Each Other: The Impact of Care Coordination. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 15, 2021.
6. Hoover S, Bostic J, Joshi S, Ahn M, Ryst E, Ordoñez A, Wilkens K, Allyne S, Wimbiscus M. School Closures and Re-Opening During COVID-19: Considerations for a Child Psychiatrist. AACAP Member Forum, October 22, 2020.
7. Wimbiscus M, Carr M. Spanning Clinical and Educational Boundaries: The Patient Navigator. Advancing School Mental Health Conference (National Center for School Mental Health), online. October 29, 2020.
8. Barber S and Wimbiscus M. Day to Liv: Transition Bridge Program. Advancing School Mental Health Conference (National Center for School Mental Health), Austin, Texas. 11/7/2019.
9. Esplin B, Wimbiscus M, Ford P. Advocacy from the Inside/Out: Bioethics, Humanities, and Neurodiversity at American Society of Bioethics and Humanities: Washington DC. 10/6/2016
10. Ahuja V, Austerman J, Wimbiscus M. Exploring the Clinical Diagnosis of Autism, Anxiety, and ADHD. Milestones Autism Conference, Cleveland, Ohio. 6/18/2015
11. Cole C, Kodish R, Wimbiscus M. Interests at Odds. Patient Experience Summit, Cleveland Clinic: 5/18/2015

### Ohio

1. Wimbiscus M, Lampl M, Shamblin S. Behavioral Health and School-Based Health Care, panel presentation. Ohio School Based Health Alliance, virtual, 12/13/22.
2. Palumbo C, Bruening L, Carr M, Wimbiscus M. Partnering for Progress: Collaborative Mental Healthcare in Lakewood City Schools. Podium presentation. Ohio School Board Association Conference. Columbus, Ohio. November 7, 2021.

3. Taylor J, Carr M, Wimbiscus M. Patient Navigation and Family Support in Schools: Presented at SUCCESS, Ohio school mental health conference. Hosted by Miami University, Oxford, Ohio. 6/24/20 (virtual).
4. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented at SUCCESS, Ohio state school mental health conference. Oxford, Ohio. 6/20/2019
5. Barber S, Richmond L, Wimbiscus M. Day to Liv: Transition Bridge Program. Presented to Ohio Mental Health Network for School Success, Columbus, Ohio. 8/27/2018.

#### Local

1. Wimbiscus M, Carr M. Spanning Boundaries: The Lakewood Patient Navigator Program. Department of Psychiatry Grand Rounds, Cleveland Clinic, 11/12/2020.
2. Wimbiscus M, Adams S, Khan Z, Larkin C. The Art and Science of Psychopharmacology. Cleveland Metropolitan School District, Department of School Psychology. 2/12/2021 (virtual).
3. Wimbiscus M and Carr M. Spanning Clinical and Ethical Boundaries: The Mental Health Patient Navigator. Grand Rounds, Department of Psychiatry, Cleveland Clinic, Cleveland, Ohio. 11/12/2020 (virtual).
4. Carr M and Wimbiscus M. Care Transition for Youth with Mental Illness in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
5. Penman A and Wimbiscus M. Anxiety Management in Schools: Lakewood City Schools, Professional Development, Lakewood, Ohio. 5/29/20 (virtual).
6. Richmond L and Wimbiscus, M. Adolescent Mental Health in Schools: teacher professional development, St. Ignatius High School, Cleveland, Ohio. 1/10/2020.
7. Barber S, Richmond L, Wimbiscus M. Angst: Panel Discussion. Berea City School District community event. Berea, Ohio. 4/23/19.
8. Richmond L and Wimbiscus M. Anxiety in schools. Teacher and staff Professional Development seminar. Lakewood City Schools, Ohio. 2/15/2019.
9. Wimbiscus M. Coordination with Schools in Healthcare. Neighborhood Family Practice Professional Development Series, Cleveland, Ohio. 1/17/2019.
10. Wimbiscus M et al. Mental Health in Youth, hosted by Lakewood *Alive!* Lakewood city-wide forum, moderator. 11/13/18.
11. Jensen V, Parsons H, Cartaya J, Wimbiscus M. Complexities in Care of Transgender and Gender non-conforming Youth. Grand Rounds, Department of Pediatrics, Cleveland Clinic. 9/11/2018. Presented by GUIDE care team.
12. Wimbiscus M. Mental Health Collaboration in Schools. Project IMPACTT learning collaborative webinar. Cleveland, Ohio. 8/23/2018.
13. Panelist, School Safety Panel: Community Discussion, City of Lakewood, Ohio. Panelist. Hosted by LakewoodALIVE. 4/12/2018.
14. Wimbiscus M. Clinical Strategies for Managing Depression in Primary Care Setting. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 5/31/2018.
15. Wimbiscus M. Mental Health in Schools: What We Learn from Listening. Presented to Brunswick City Schools psychological services. 12/12/2017.
16. Wimbiscus M, Ford P, Washington M. Advocacy from the Inside/Out. Bioethics Grand Rounds, Cleveland Clinic: Cleveland, Ohio. 10/10/2016.
17. Wimbiscus, M. Management of pediatric ADHD for primary care. Neighborhood Family Practice staff development seminar. Cleveland, Ohio. 3/23/2017.
18. Wimbiscus, M. Management of pediatric depression for primary care. Cleveland Clinic webinar. Cleveland, Ohio. 8/23/2016 and 9/8/2016.
19. Thomas S, Barrett L, Wimbiscus M. Bioethics and Social Media in Medical Training. Pediatrics Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 5/26/2015
20. Wimbiscus M, Malone D. Panel Talk Back following *Johanna: Facing Forward*, Cleveland Public Theater, Cleveland, Ohio. 5/30/2015
21. Herrera M, Menefee L, Richmond L, Wimbiscus M. Building a school psychiatry longitudinal program. Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 6/4/2015
22. Wimbiscus, M. Photography Perspective Project. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic. Cleveland, Ohio. 5/26/2011.
23. Wimbiscus M. Environmental Roots of Childhood Mental Illness. Child and Adolescent Psychiatry Grand Rounds, Cleveland Clinic, Cleveland, Ohio. 06/23/2010.
24. Wimbiscus M. Environmental Roots of Mental Illness. Academic Initiative, Cleveland Clinic Department of Psychiatry. 02/04/2009.
25. Wimbiscus M. Duty to Warn. Case Conference, Cleveland Clinic Department of Psychiatry. 12/19/2008.



### Poster Presentations

1. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. AACAP, October 23-28, 2023, NYC
2. Cantu-Weinstein A, Wimbiscus M, Rome E. Perceptions from School Personnel on Adolescents with Parents Experiencing Addiction. Pediatric Research Day. Cleveland Clinic, Cleveland, Ohio. May 24, 2022.
3. Wimbiscus M, Kohn M, Menefee E, Burke K, McBratney J. The Story in Medicine: Dissecting Literature with Literary Experts. Innovations in Medical Education. 3/2/2017
4. Burke K, Menefee E, Wimbiscus M. The Fresh Face of Education: Verbatim Theatre as a Reflective Activity. Innovations in Medical Education. 3/2/2017
5. Wimbiscus M, Menefee E, Burke K. Contemporary Issues in Foundations of Medicine. Innovations in Medical Education. 3/2/2017.
6. Ahuja V, Wimbiscus M. Innovations in Medical Education: Two-year longitudinal interactive course in child and adolescent development. 3/3/2016
7. Richmond E, Wimbiscus M. Innovations in Medical Education poster: School Mental Health Longitudinal Learning Collaborative. 3/3/2016
8. Ford P, Wimbiscus M. Innovations in Medical Education poster: Moral Reasoning Seminar for Medical Trainees. 3/3/2016
9. Wimbiscus M; Falcone T. Psychosis and Violence. Presented at 2010 Annual AACAP Conference; NYC. 10/30/2010.
10. Wimbiscus M, Ikomi J, Falcone T. Once Psychogenic, Always Psychogenic? Presented at Cleveland Consultation Liaison Society Meeting; Cleveland, Ohio. 05/14/2008.
11. Wimbiscus M, Burns S, Pozuelo L. The Case of the Missing Toenails. Presented at Cleveland Consultation-Liaison Society Meeting; Cleveland, OH. 05/16/2007.

### Research

1. Wimbiscus M, Carr M, Morio L, Slaughter A. Assessing the effectiveness of the Transition Bridge and Patient Navigator programs for youth with mental illness: a mixed methods analysis (IRB study 20-1334). In conjunction with Miami University, Oxford, Ohio, IRB study protocol ID 01915r. 11/2020-present.
2. Cantu-Weinberg A, Wimbiscus M, Rome E. Identification of Gaps in Teacher Support for Adolescents Affected by Parental Substance Use in Greater Cleveland. Case Western Reserve University (IRB 20210279), 5-2021-present. Publication pending.
3. Wimbiscus M, Adams S, Falcone T. Mental Wellness and School Health Responses During COVID-19 Quarantine (IRB study 21-451).
4. Herrera M, Menefee L, Kannali R, Wimbiscus M. Improving Collaboration between Schools and Mental Health Care Providers for Collaboration, 03/2015-present. IRB study number 15-358
5. Burke K, Rubin S, Kohn M, Wimbiscus M. Devising Healthy Communities: A Student Learning Experience, 10/2013-06/2014. IRB study number 13-1218
6. Wimbiscus M. Photography Perspective Project: a Longitudinal Arts-Based Program for Teens with Depression; 8/2010-6/2011. IRB study number 10-783

### Grants

SAMHSA 4-year Award: Expanding Comprehensive School Mental Health Systems in Northeast Ohio, funded through NEO ESC. (NOFO) # SM-22-017. 12/2022-12/2026.

### Peer Reviewed Articles

Cantu-Weinstein, A., Fischer, M., Garb, M. *et al.* Perceptions from School Personnel on the Impact of Disordered Parental Substance Use Among Adolescents. *School Mental Health* (2022).

<https://doi.org/10.1007/s12310-022-09544-z>

Mabel H, Morley G, Jensen VK, Sankary LR, Wimbiscus M, Cartaya J, Rome ES. Clinician and Ethicist Perspectives: Understanding Moral Distress in Gender-Affirming Care for Pediatric Patients. *J Pediatr*. 2022 Jan;240:265-271. doi: 10.1016/j.jpeds.2021.10.059. Epub 2021 Nov 14. PMID: 34788678.

Wimbiscus M, Kostenko O, Malone D. MAOIs: Evaluating their Risks, Benefits, and Lore. *Cleveland Clinic Journal*. January, 2011.

### Invited, Non-Peer Reviewed

Barber S, Richmond L, Wimbiscus M. Talking to Each Other. AACAP News. Jan/Feb 2021, 14-17.

Wimbiscus M. 'Photography Perspective Project' Takes Fresh View of Interventions for Adolescent Mood Disorders. Insights, Publication for Behavioral Health: Cleveland Clinic, 2012-13, 14-16.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**N/A**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**7/1/2023 – 6/30/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Daniel Kelly**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7 A cumulative list of individuals who applied for the position;

**Ebony Spano  
Madeline Corchado  
John Oliver  
Erskine E. Cade  
Michelle Curry  
John Oliver  
Rebekah Dorman  
Molly Wimbiscus  
Ashley King**

- 2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

- 2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Youth Risk Behavior Survey Advisory Council (Better Health Partnership Youth Mental Health Subcommittee); Woodruff Foundation board; and the American Academy of Child and Adolescent Psychiatry Schools Committee**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

N/A

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

N/A

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0150

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Tiffany Greene to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



# TIFFANY N. GREENE M.Ed

Self-motivated and confident Masters of Education (M.Ed.)-educated professional offering successful leadership, strategic implementation, and project management in public health.

## PROFESSIONAL PROFILE

- Excels at program development, implementation, evaluation, and project management
- Effective communication, collaboration, organization, and presentation skills
- Proficient in Microsoft Office
- Data management
- Relationship management
- Proficient in government and private grant management
- Fiscal management
- Highly effective facilitator and instructor of public health and wellness programs
- NextGen and EHR experience

## EXPERIENCE

Cleveland Department of Public Health (CDPH) Cleveland, OH  
**HIV/STI Project Coordinator**, 11/22 to present

- Provide direct oversight of programs
- Ensure that goals and deliverables outlined in work plans are met and assist in the future work plans
- Raise awareness and visibility of the program through collaboration with community partners
- Raise awareness of the Office of HIV/AIDS and STI Services (OHAS) and related initiatives through outreach, education, and robust public health marketing techniques
- Provide direction and daily management of staff
- Prepares and submit monthly, quarterly, and annual reports
- Monitors the project or program's operating budget and assists in the annual preparation
- Designs, implements, and monitors procedures utilized in program evaluation

Planned Parenthood of Greater Ohio (PPGOH) Akron, OH  
**Community Education Manager**, 07/16 to 7/20

- Supervised and managed 5 community outreach program staff
- Planned, promoted, and evaluated over 20 community health and education outreach programs
- Established and maintained community contacts with government agencies, school systems, professional and neighborhood groups
- Secured and managed 4 grant-based education and outreach initiatives totaling over \$200,000
- Worked with the VP of Community Engagement and Director of Finance to complete and submit government grant reports to funding education and outreach programs
- Generated yearly health and education outreach goals and participated in PPGOH short and long-range strategic planning
- Familiarity with NextGen and EHR database
- Planned, marketed, implemented, and evaluated community health and education activities for the PPGOH service area, and recommended changes as necessary
- Oversaw PPGOH Information and Education Committee-community based reviewing committee

Planned Parenthood of Greater Ohio (PPGOH) Akron, OH  
**Health Educator II**, 07/11 to 07/16

- Managed 4 county Title X reporting
- Developed, implemented, and administrated reproductive health programs for adolescents in the community, and school settings along with the Juvenile Detention Center of Summit County
- Provided Chlamydia and Gonorrhea testing in community settings
- Trained and supervised PPGOH in-school interns while serving as a mentor and guide for students
- Served as a group facilitator for a youth development and peer education program (Teens Talking to Teens) provided team-building activities and provided educational programs that promote youth leadership development and positive, healthy attitudes toward sexual behavior
- Presented educational presentations to local colleges/universities
- Built strategic partnerships with local teachers throughout 3 counties (Summit, Portage, Medina) to implement PPGOH programs

Planned Parenthood of Northeast Ohio (PPNEO) Akron, OH

**Community Outreach Specialist, 06/10 to 07/11**

- Developed and presented information on family planning, Sexuality Transmitted Infection (STI) prevention/treatment, and skills to promote sexual health to adolescents and adults in school and community settings
- Promoted PPNEO services at local health fairs and community events
- Provided outreach and support services to men and women in the community by offering health-related screenings
- Established networking relationships at various meetings and collaborative groups in the community
- Maintained accurate records of outreach activities
- Planned and implemented patient-focused initiatives

Cleveland Clinic Foundation, Cleveland, OH

**Health Informatics Assistant, 3/06 to 08/07**

- Responsible for establishing a master list for administrators, physicians and medical staff pertaining to annual meetings
- Daily Skills; assisting Medical Staff with miscellaneous task, computer data management, organization, and time management
- Served on the Wellness Committee

#### **Publications**

Boardley, D., Greene, T., Jenkins, M., Kerr, D., and Thompson, A. (2009). Public Policy Involvement by Health Commissioners. *Journal of Community Health*.

#### **CIVIC AFFILIATIONS AND ACTIVITIES**

- Committee Member, Family and Consumer Science Advisory, July 2010- July 2020
- Committee Member, Child and Family Awareness Committee, July 2010 - July 2020

#### **EDUCATION**

Kent State University, Kent, OH

**Master of Education in Health Education and Promotion, Completed December 2009**

Kent State University, Kent, OH

**Bachelor of Science in Integrated Health Studies, Completed in May 2007**

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024-3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Jeannie Citerman-Kraeger**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Kent, Portage County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0151

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Lorsonja Moore to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive

# LORSONJA MOORE, RN

## PROFILE

A Registered Nurse with a distinctive social services background who has worked diligently with various populations including the disabled, diabetics, Alzheimer's, Parkinson's, elderly, and low-income families, in the roles of nurse, trainer, supervisor, case manager, and quality control. A proven ability to build positive relationships with patients, family members, physicians, and other medical professionals.

## SKILLS

- Excellent communication skills
- Detail oriented
- Reliable team player
- Microsoft Word, Excel, PowerPoint
- Medication and IV management
- HIPPA compliance

## EDUCATION

- 2018      Ursuline College      Pepper Pike, OH  
RN- BSN Program, graduate 12/2018  
Special Courses: Professional Nursing Leadership Theory,  
Evidence Based Professional Nursing Practice
- 2012      Cuyahoga Community College      Cleveland, OH  
Associates Degree in Nursing
- 1991      Norfolk State University      Norfolk, VA  
Bachelor of Arts in Psychology  
Honors: Graduated Summa Cum Laude  
Special Courses: Behavior Modification, Social Problems, Educational Psychology

## PROFESSIONAL EXPERIENCE

- 2021      **Cuyahoga County, Division of Senior & Adult Services**      Cleveland, OH  
To      Senior Nurse Supervisor  
Present      Supervise Nursing Supervisors and Home Health Aides; and assist the Nursing Director with coordinating the home care skilled program; includes planning, developing, organizing, implementing, evaluating, and directing the day-to-day functions of the Home Support Unit in compliance with established policies, procedures, and practices in accordance with federal, state, and local licensing regulations.
- 2015      **Cuyahoga County, Division of Senior & Adult Services**      Cleveland, OH  
To      Nurse Supervisor  
2021      Provide nursing services (make resident visits to observe and evaluate physical and emotional status; review medication policies and records; initiate patient plan of care); coordinate the work of subordinate home health aides (assign and review work, complete time sheets, and provide job training and instruction; evaluate performance);

and perform administrative duties (admissions, discharges, attend seminars, in-service meetings)

- 2013 **Homewood Residence, Brookdale Senior Living** Richmond Hts, OH  
To Charge Nurse  
2015 Responsibilities include: Utilizing the nursing process, documenting pertinent information regarding nursing care, care plans, observations; admissions, discharges, medication administration, treatments, audits, provide functional direction and assistance to LPNs and STNAs; ensure proper use of community supplies, communicate with physicians and families; attend mandatory in-services and meetings, and ensure residents' safety.
- 2004 **Cuyahoga County Job & Family Services** Cleveland, OH  
To Senior Training Officer  
2013 As a Senior Training Officer, my responsibilities include: seeking and maintaining knowledge of federal and state rules and regulations; developing training programs for department employees, implementing training programs, public speaking, coordinating the training registration process, responding to written and verbal training inquires; maintaining filing system on training data, and inventorying training supplies and equipment.
- 2000 Case Control Reviewer  
To My responsibilities as a Case Control Reviewer included: conducting quality assurance reviews of Medicaid, Food Stamps and Cash Assistance cases; determine if corrective action is needed; develop and implement corrective action plans as needed; and describe and explain objectives and importance of quality control to individuals under review to enlist their cooperation in the review process.  
2004 Accomplishments: Promoted to Senior Training Officer

## CLINICAL EXPERIENCE

- Summer 2018 **The Laurels of Chagrin Falls, Chagrin Falls, OH**  
Nursing Home Leadership and Management Operations Team
- Spring 2012 **St. Vincent Charity Hospital, Cleveland, OH**  
Cardiac Telemetry Unit
- Fall 2011 **Cleveland Clinic Foundation, South Pointe, Warrensville, OH**  
Psychiatric Unit  
**Cleveland Clinic Foundation, Main Campus, Cleveland, OH**  
Pediatric –Oncology Unit  
**University Hospitals- Geauga Medical Center, Chardon, OH**  
Obstetrics Unit
- Spring 2010 **Cleveland Clinic Foundation, Hillcrest, Mayfield Hts, OH**  
Medical-Surgical Unit
- Fall 2009 **Cleveland Clinic Foundation, South Pointe, Warrensville, OH**  
Medical-Surgical Unit

## COMMUNITY ACTIVITIES

Member of Sigma Gamma Rho Sorority, Incorporated volunteering with various groups in the community by providing meals, clothing, school supplies, and health education.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024-3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**David Smith**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Wickliffe, Lake County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0152

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Rhonda Watkins to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Rhonda Watkins to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Rhonda Watkins to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Rhonda Watkins

Lorain County, Lorain, Ohio

Rhonda Watkins is a Certified Community Health Worker and a Certified HIV Prevention Provider. Previously an Outreach and Enrolment Specialist with Northeast Ohio Neighborhood Health Services, Ms. Watkins carries close ties to the community. Ms. Watkins cares deeply about services for people who are growing old with HIV. She is a passionate advocate for people living with HIV. Through her advocacy, she seeks to improve customer service and provider accountability. Ms. Watkins is the founder of Wounded Healer, an emerging organization that seeks to support individuals living with HIV and their families. She takes great joy at being a mother to two daughters and grandmother of five.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024-3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**New appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Previously Vacant Seat**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Lorain, Lorain County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0153

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Billy Gayheart, Jr. to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Billy Gayheart Jr. to serve on the HIV Planning Council for the term 10/28/2023 – 10/27/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Billy Gayheart Jr. to serve on the Cuyahoga



Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive

Billy Gayheart, Jr.

Lorain County, Oberlin, Ohio

Billy Gayheart, Jr. is an active member of the community, volunteering and attending events and support groups in Lorain County, where he resides, and throughout the region served by the Planning Council. Currently seeking reappointment for his second term to Planning Council, Mr. Gayheart serves as the Chair of the Membership, Retention, and Marketing Committee. In this role, he actively works to spread the word about Ryan White Services to people living with HIV throughout the region. He also participates in the planning and implementation efforts for the Ohio Integrated Plan, a 5-year plan to address the needs, gaps, and barriers to HIV Prevention and Care within the state, administered by the Ohio Department of Health.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023-10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Oberlin, Lorain County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0154

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Dr. Barbara Gripshover to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Dr. Barbara Gripshover to serve on the HIV Planning Council for the term 4/1/2024 – 3/31/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Dr. Barbara Gripshover to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 - 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 - 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 - 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 - 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 - 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 - 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 - 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 - 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

**CURRICULUM VITAE FOR  
Case Western Reserve University School of Medicine  
University Hospitals Cleveland Medical Center**

**Date:** 11/1/2023

**Personal Information**

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**Name:** Gripshover, Barbara Marie

**Education:**

Miami University, Oxford, OH  
BS Magna cum laude, Botany, BA Chemistry  
1980

Purdue University, W. Lafayette, IN  
MS Cell Biology  
1983

Vanderbilt University Medical School, Nashville TN  
MD  
1987

**Postgraduate Training:**

University Hospitals of Cleveland, Cleveland, Ohio  
Internal Medicine Resident  
1987-90

University Hospitals of Cleveland, Cleveland, Ohio  
Chief Medical Resident  
1990-91

University Hospitals of Cleveland, Cleveland, Ohio  
Fellow, Division of Infectious Diseases  
1991-93

Johnson and Johnson/UCLA Health Care Executive Program  
2006

**Contact Information:**





### **Professional Appointments**

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Medical Director, John T. Carey Special Immunology Unit  
University Hospitals of Cleveland, Department of Medicine  
1997-present

Infectious Diseases and Internal Medicine Attending Physician  
University Hospitals of Cleveland, Department of Medicine  
1993-present

Associate Medical Director, John T. Carey Special Immunology Unit  
Co-medical Director, Continuing Medical Education  
University Hospitals of Cleveland, Department of Medicine  
1996-97

Medical Director, HIV Inpatient Care  
University Hospitals of Cleveland, Department of Medicine  
1994-96

### **Academic Appointments**

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Professor of Medicine, Division of Infectious Diseases and HIV Medicine  
Case Western Reserve University School of Medicine, Department of Medicine  
8/2019-present

Associate Professor of Medicine, Division of Infectious Diseases and HIV Medicine  
Case Western Reserve University School of Medicine, Department of Medicine  
2001- 7/2019

Assistant Professor of Medicine, Division of Infectious Diseases  
Case Western Reserve University School of Medicine, Department of Medicine  
1993-2001

### **Certification and Licensure**

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National Board of Medical Examiners  
Part I 1985; Part II 1986; Part III 1988

Ohio Medical Board Medical License  
1990



11/2/1990-1/1/2025

American Board of Internal Medicine  
1990; Recertified, ABIM 2004, 2014

ABIM, Subspecialty of Infectious Diseases  
1994; Recertified, ABIM Subspecialty of Infectious Diseases 2004, 2014

### **Honors and Awards**

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Faculty Development Award for Subspecialty Clinical Teaching, CWRU Department of Medicine 1996, 1997

Best Doctors, Best Doctors Inc  
2001-2, 2003-4, 2005-6, 2007-8, 2009-2010, 2011-12, 2013-4, 2015-6, 2017-8, 2019-20, 2021-22, 2023

Master Clinician Educator Award, CWRU/UHCMC/VA Department of Medicine 2018

Infectious Diseases Exceptional Teaching Award CWRU/UHCMC/VA ID fellows 2020, 2022

University Hospitals Distinguished Physician 2020

Leonard Tow Humanism in Medicine Award, Case Western Reserve University School of Medicine 2022

HIVMA Citation Award, ID Week 2023

### **Membership in Professional Societies**

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Infectious Diseases Society of America (IDSA) 1993-present  
Fellow, IDSA 2009

HIV Medicine Association of IDSA (HIVMA) 2000-present

International AIDS Society 1998-present

### **Professional Services**

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**Reviewer:**

International AIDS Society International AIDS Conference and IAS Pathogenesis Conference abstract reviewer 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023

Clinical Infectious Diseases and Open Forum Infectious Diseases *ad hoc*

**Advisory Groups:**

Ohio Department of Health HIV, STI and Hepatitis Medical Advisory Group 2020-ongoing

Ryan White Title I/Part A Planning Council for Northeast Ohio, 1997-ongoing

Ryan White Part A Planning Council Quality Subcommittee 2012-ongoing

Cuyahoga County Board of Health Congenital Syphilis Review Board 2020-ongoing

Ohio Department of Health AIDS Drug Assistance Program/Ryan White Part B Advisory Committee, 1996-2020

Cuyahoga County Plan to End the HIV Epidemic Advisory Committee 2020

Clinton HIV/AIDS Initiative, Clinical Mentor, Bahamas National AIDS Program 2008

**Committee Service**

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**National:**

2005-7 HIVMA Ryan White Reauthorization Working Group

2006-present HIVMA Ryan White Medical Provider Coalition Steering Committee  
2012-2014 Steering Committee Co-chair

2011-2012 HRSA National Quality Center in+Care Campaign Technical Advisory Group

2012 IDSA Maintenance of Certification (MOC) Development Panel for HIV module

9/6/2017 HRSA Technical Expert Panel on Preliminary Proposed Methodology for Ryan White HIV/AIDS Program Services Provider Benchmarking

5/31/2016-11/30/2019 FDA Antimicrobial Drug Advisory Committee Standing Member

**Hospital (University Hospitals Cleveland Medical Center):**

1993-1995 University Hospitals Infection Control Committee

1994-1996 TB Collaborative Carepath,

1994-2012 Department of Medicine Intern Selection Committee

1995-2001 Anti-infective Utilization Subcommittee of the Pharmacy and Therapeutics Committee

1997-1998 Department of Medicine Chair Search Committee

2002-2006 Department of Medicine Promotions and Tenure committee

2007-2012 Department of Medicine Institutional Review Board committee

**University:**

2013-14 Chair, DSMB for Dr. Grace McComsey's NIH-funded Randomized placebo-controlled trial of rosuvastatin in HIV-infected subjects to modulate cardiovascular risk and inflammation

2013-16 DSMB member for Dr. Jacquelyn Slomka's RO1: Randomized Trial of an HIV Navigation Program for Early Palliative Care

2015-2017 DSMB member for Dr. Allison Webel's American Heart Association funded study: "A Randomized Clinical Trial of SystemCHANGE to improve Exercise, Diet, and Health in HIV- Infected Adults" and the accompanying sub-study protocol "The Effect of SystemCHANGE on Cognitive Processing and Cardiac Health in HIV+ Adult

2016-ongoing Chair, DSMB for Dr. Grace McComsey's NIH-funded R21-AT009153 Phase1 and R33 Pilot study of zinc supplementation in HIV-infected subjects

2018-20 Chair, DSMB for Dr. Irina Pikuleva's Alzheimer's Drug Development Foundation sponsored Proof-of-concept Clinical Research Study of Efavirenz in Patients with Alzheimer's Disease

**Teaching Activities**

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**Course lectures/small groups:**

3<sup>rd</sup> year internal/family medicine UH/VA clerkship students "HIV for Primary Care Providers" lecture 4-5 times/year 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023

Block 5 Second year medical students "Immunocompromised Host Cases" 2 hours 10/16, 10/17, 10/18, 9/20



## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024-3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

Barbara Gripshover 114

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**University Heights, Cuyahoga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0155

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Deairius Houston to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 - 10/27/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Deairius Houston to serve on the HIV Planning Council for the term 10/28/2023 - 10/27/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Deairius Houston to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 - 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

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Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# Deairius Houston

## OBJECTIVE

Motivated professional seeks a position to utilize years of professional experience with a focus on aiding any Behavior Management System, Educational Curriculum, HIV/AIDS Advocacy, LGBTQ+ Advocacy, Prevention Education, Leadership and Social Emotional Positive Growth Plan.

## EXPERIENCE

### **Director Of Program Innovation**

Central Outreach Wellness Center  
December 2021- Present

Cleveland Heights, OH

- Oversees and implements culturally responsive and inclusive programming and/or resources based on identified needs of LGBTQ+ individuals within the Greater Cleveland area to ensure the organization's operations are reflective and appropriate for communities served.
- Infectious Disease Clinic Management
- Homeless LGBTQ+ Outreach
- Education
- Community Linkage
- Risk Assessment Focused
- Substance use
- Sex Work, Human Trafficking, and Victims of Violence
- Developing Supportive Housing to Independent Living
- Intensive Programming offered through Supportive Housing, will target risk factors that may result in housing instability, mental health crisis, or wellness deficits. (Program focuses on social emotional learning, risk and needs assessments, as well as other life barriers (criminal history, education gaps, etc.) to sustained independence.)
- The step-down to Independent Living will focus on community linkage to address vocational and education deficits to improve employment opportunities, financial stability, and long-term maintenance.
- Age 18-29 (late adolescent and early adulthood)
- HIV/AIDS Prevention and Care Education and Early Intervention
- STD/ STI Testing and Education
- Suicide Awareness
- Culturally Responsive Outreach and Support
- Focus on Common Risk Factors for New HIV Cases in Black Same Gender Loving Males
- Responsible for the hiring and retention of competent, qualified staff. Oversee hiring and training candidates to ensure they know about HIV-related issues, including working with people living with HIV and other infectious diseases, and disease prevention.
- Responsible for the effective administration of daily operations. Oversees and provides direction for daily management to program staff and outreach workers in carrying out activities stated in goals and grant objectives; to ensure they are prepared and submitted monthly, quarterly, and annually. Ensure reports comply with making sure we meet required goals, including responsibility for any program audits. Assess organization infrastructure needs and develop additional capacity on the team to achieve the goals aligned with the strategy.
- Strategic planning and implementation of best practices for prevention, outreach, supportive housing, and early intervention.
- Serve as the organization's communication liaison to external stakeholders, the media, and other interested parties.
- Establish and maintain relationships with various organizations and utilize those relationships to enhance the organization's mission strategically. Building partnerships with schools, AIDS service organizations, community-based organizations, other educational nonprofits, and businesses can help further our organization's goals.



Build relationships with community members, funders, diverse groups, and demonstrate a deep understanding of the social justice nuances that are an inherent aspect of the HIV community. Oversee the communication plan participate in relevant meetings and activities both internal and external with community partners

- Engage in fundraising activities, including hosting and planning fundraising events and/or leading virtual campaigns.
- Oversee marketing and other communications efforts to expand the agency's footprint in the community and via social media platforms.
- Overseeing staff who serve clients where they are, identify strengths and opportunities for growth, and assist them with realistic goal setting. Oversees staff working with vulnerable populations to make sure they can work effectively and sensitively with HIV+ persons of various social, cultural, and economic backgrounds and levels of sexual identification.
- Enhancing affirming experiences for LGBTQ+ youth served through systems and service providers with ongoing policy change, professional development, and resource sharing.
- Oversee planning and development of urban LGBTQ+ vogue ballroom initiatives
- Creating and developing programming for LGBTQ+ youth and or people living with HIV/AIDS. Such as life skills, career development, pre-employment skills, social-emotional learning, food pantry program, personal hygiene, health and wellbeing, prevention and intervention, housing for homeless to transitional housing, permanent housing, transgender education, Naloxone (Narcan) distribution program, Mobile Testing Unit, PrEP and Pep research development, case management (medical, housing, social), transportation assistance, HIV/AIDS policy advocacy.

### **Medical Casemanager**

Central Outreach Wellness Center  
October 2021-December 2021

Cleveland Heights, OH

- Document patient encounters in our EMR System
- Stay knowledgeable of community resources offered to the population we serve
- Work collaboratively with clinic staff to address any concerns of the patient
- Answer and respond to tiger text and emails in real time
- Navigate clients through the processes needed to connect them to the programs and services available
- Be available to the clients throughout the medical case management processes
- Proactively manage your caseload of patients and participate in weekly staff meetings to discuss any issues
- Be a self-motivated individual eager to talk and engage with all addiction recovery patients and staff at each facility
- Educating staff and patients on the importance of being tested and cured for Hepatitis C and treated for HIV and STDs/STIs
- Complete the necessary paperwork (consent forms, etc.) with each patient before testing
- Excellent phlebotomy skills are essential
- Draw labs through phlebotomy as ordered, properly labeling samples, and delivering labs to office or a local drop off facility
- Be the point person to coordinate patient intakes at the clinic
- Help manage the caseload on the spreadsheet as the CM team needs
- Be patient and attentive to patients' needs
- Quick to adapt to high pressure situations
- Always find a solution to the patients' needs, and assist them in completing tasks
- Keep an organized work ethic and document all encounters

**Program Manager/Life Coach 1, (Brothers Health Connection)**  
AIDS TASKFORCE of Greater Cleveland/AIDS HealthCare Foundation  
January 2020 - October 2021

Cleveland, OH

- Sending monthly data reports to program funders
- Meeting monthly with funders to set goals, visions, and success of program
- Corresponding with Director of Education on program plans
- Creating forward thinking plans to enhance program enrollment
- Training Life Coach 2 on daily job work flow and program compliance
- Speaking for national HIV conferences to sell the Brothers Health Connection Project
- Establish working relationships with potential future funders
- Traveling to national HIV conferences to obtain new program strategies
- Establishes a relationship with client to ensure their day-to-day and HIV/AIDS health specific needs are addressed
- Identifies and works with client to eradicate barriers to HIV treatment and overall medical compliance
- Ensures understanding of medical therapies and the connection to undetectable viral suppression
- Provides ongoing treatment adherence coaching and motivational interviewing
- Conduct intake and comprehensive assessments for development of Individual Service Plans
- Advocate on behalf of clients to link them to services in the Greater Cleveland community
- Assist clients in accessing government programs and benefits
- Work with client to identify and establish a comprehensive support system
- Collaborate with community agencies, services and medical personnel to serve clients
- Follow case management guidelines established by the Ohio Department of Health and the National Association of Social Workers
- Maintain client/service data information and complete reports and documentation
- Advocate for homeless LGBTQ+ youth for safe permanent housing
- Participate in relevant meetings and activities both internal and external with community partners
- Working with Ryan White Part A making sure all clients are eligible
- Helping all clients sign up for Medicare/ Medicaid
- Intensive life coaching/case management for same gender loving African American male youth
- Attended Ryan White Part A meetings/ City of Cleveland Regional Advisory Board Meetings
- Administrator for Apricot Solutions software holding all Case Management files

**Life Coach, (Brothers Health Connection)**  
AIDS TASKFORCE of Greater Cleveland/AIDS HealthCare Foundation  
November 2018- January 2020

Cleveland, OH

- Establishes a relationship with client to ensure their day-to-day and HIV/AIDS health specific needs are addressed
- Identifies and works with client to eradicate barriers to HIV treatment and overall medical compliance
- Ensures understanding of medical therapies and the connection to undetectable viral suppression
- Provides ongoing treatment adherence coaching and motivational interviewing
- Conduct intake and comprehensive assessments for development of Individual Service Plans
- Advocate on behalf of clients to link them to services in the Greater Cleveland community
- Assist clients in accessing government programs and benefits
- Work with client to identify and establish a comprehensive support system
- Collaborate with community agencies, services and medical personnel to serve clients
- Follow case management guidelines established by the Ohio Department of Health and the National Association of Social Workers
- Maintain client/service data information and complete reports and documentation
- Advocate for homeless LGBTQ+ youth for safe permanent housing
- Participate in relevant meetings and activities both internal and external with community partners
- Working with Ryan White Part A making sure all clients are eligible
- Helping all clients sign up for Medicare/ Medicaid
- Intensive life coaching/case management for same gender loving African American male youth
- Attended Ryan White Part A meetings/ City of Cleveland Regional Advisory Board Meetings
- Administrator for Apricot Solutions software holding all Case Management files

**In-School Support Coordinator, Northeast Ohio College Preparatory School**

Cleveland, OH

August 2015– November 2018

- Maintains and oversees that in school support is running fluently in a structural learning environment.
- Good communication skills and the ability to clearly communicate policies and procedures to students.
- Monitor's student behavior patterns.
- Establishes high standards and expectations for all students to accept responsibility for behavior.
- Supervises students and consistently administers rules regarding student behavior during detention.
- Informs students of the rules and expectations.
- Maintains an atmosphere in which students are expected to remain seated and silent during the time period.
- Works with the administration to have in-school serve as an effective preventative disciplinary technique.
- Assists students as needed with homework or instructional assignments.
- Keeps accurate records of students' attendance and behavior, including any tardiness, and submits to administration monthly.
- Assist Dean of Student life and Management with behavior assessments
- Assisting Principal with building operations
- Creating Building academic calendars and schedules
- Keeping student's academic files in compliance
- Planning parent engagement events: Open House, College fairs, and Career fairs
- Planning Homecoming and Youth social events
- Handling suspensions and emergency removals

**Owner, Villaforte's Social Lounge**

Cleveland, OH

April 2017- December 2020

- Oversee an alternative LGBTQ social lounge
- Oversee expenses control and reports
- Staff management
- Marketing and communications
- Goods production and staff supervision
- Making sure files, data, and facilities licenses stay in compliance of State Liquor Control and State Board of Health
- Partner with Care Alliance and Safe on the Scene on HIV/AIDS sexual safety awareness events
- Partner with LGBT Center of Greater Cleveland on HIV awareness and youth safety awareness events
- Planned SMA Charity benefit events
- LGBTQ+ community outreach and engagement

**Head Cheerleading Coach, East Tech High School**

Cleveland, OH

September15 – March15

- Teach Cheerleaders Cheers
- Teach Tumbling and Stunting
- Provide guidance to high school students
- Teach confidence in performing
- Put together competition routines
- Mentor my cheerleaders keeping them on a positive path
- Providing encouragement
- Building a team from ground up

**Study Hall Supervisor, Northeast Ohio College Preparatory School**

Cleveland, OH

November 2014 – June 2015

- Punctual and conducting in a professional manner in aspects of their relationship with the student.
- Good communication skills and the ability to clearly communicate policies and procedures to students.
- Responsible for promoting a conducive learning environment by assuring proper use of facility equipment and proper behavior of students using the center.
- Proficient with the PC computer environment and report/document difficulties if the computers/printers are not working properly.
- Responsible for overseeing the appearance and maintenance of the facility.
- Communicate facility issues and concerns to the Coordinator of Academic Services in a timely manner.
- Creating and maintaining a high-quality learning environment with respect to the academic needs of the child.
- Complete any other duty deemed necessary by the Principal of School for the success of the School.

**Intervention Assistant, Northeast Ohio College Preparatory School**

Cleveland, OH,

December 2013-June 2014

- Creating and maintaining a high-quality learning environment with respect to the academic needs of the child.
- Working with students with mild to moderate special needs in an urban education environment.
- Working with students to ensure mastery of all material delivered.
- Developing and implementing classroom management strategies that respect the needs and development of the students and that ensures a positive, harmonious learning environment.
- To maintain professional behavior which is appropriate in the field of education and support of the school.
- To assist the Principal of the School with building-wide expectations and revising the school curriculum.
- Filling in for office manager maintaining the constant flow of the front office by answering school phone, printing, filing documents, copying papers, sending reports, taking office orders, and assisting deans and principal of school when needed.
- Supports and works to create and maintain a classroom that is organized and focused on student achievement.
- Delivers instruction that is teacher centered and is aligned with school curriculum
- Participates in all professional development activities
- Prepares students to achieve on state standardized tests and all internal academic assessments.
- Helps with supervision according to the needs of the school.
- Tutor a small group of students at least one day per week during school for 60 minutes; choice of the day may be left to the discretion of the teacher or Principal.

**Head Cheerleading Coach, Northeast Ohio College Preparatory School**

Cleveland, OH,

January 2012-April 2015

- Teach Cheerleaders Cheers
- Teach Tumbling and Stunting
- Provide guidance to high school students
- Teach confidence in performing
- Put together competition routines
- Mentor my cheerleaders keeping them on a positive path
- Providing encouragement
- Won 3, 2<sup>nd</sup> place trophies at local cheerleading competition at the high school level
- Won 1, 1<sup>st</sup> place Trophy at local cheerleading competition at the high school level 2014
- 

**Head Cheerleading Coach, Miles Park Elementary School**

Cleveland, Ohio

September 2011-March 2012

- Teach Cheerleaders Cheers
- Teach Tumbling
- Provide guidance to Middle school students
- Teach confidence in performing
- Put together competition routines
- Mentoring cheerleaders keeping them on a positive path
- Providing encouragement
- Won 1, first place trophy at CMSD Cheerleading competition 2010
- Won 1, third place trophy at CMSD Cheerleading competition 2012

**CSR, Progressive Insurance, Mayfield Heights, OH,**

January 2012-February 2012

- Took inbound calls
- Customer service orientated environment
- Worked on automated dialer
- Handled billing and endorsement calls regarding insurance policies and filing reports

### **EDUCATION**

Currently Studying	Southern New Hampshire University- Masters Nonprofit Organizational Leadership/Certificate HR Management	
Manchester, NH		
Jan18-Dec 23	Northern Arizona University-Bachelors Public Administration	Flagstaff,
AZ		
Jan17- Aug17	Ohio Media School/Communications Certificate Program	Independence, OH
Sept 06-June 10	Cleveland Heights High School	Cleveland Heights, OH

### **CREDENTIALS**

Certificate of completion in Communications, Broadcasting, Marketing, Sales, Digital and Social Media  
OHIO HIV Testing Number  
Arizona CTE Teaching Licence

### **Special Interests and Activities**

- College Major: Public Administration
- College Dean's List
- Production Company Owner
- Computers, cooking, music, acting, fashion design, interior decorating, and event planning
- Cheerleading Coach
- Volunteering at Kathleen E. Corker non-profit youth foundation as Program Director & Head Cheer Coach
- Volunteering at race for a cure
- Participant in cheer for a cure
- Ryan White Part A Chair of HIV/AIDS Prevention Committee-Cleveland OH
- The Ohio, Kentucky, and Indiana (OKI) Overseer of the International Iconic House of Chanel- in the ballroom community
- Ohio Ending the Epidemic Plan
- LGBTQ+ Community Youth Center
- The National Society of Leadership and Success
- Golden Key International Honour Society

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023 – 10/28/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**



- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0156

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Naimah O’Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective.
---	---

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Naimah O’Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Naimah O’Neal to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2024 – 3/31/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Naimah O'Neal

Place of Work: The Centers, Cuyahoga County, Cleveland, Ohio

Naimah O'Neal, Medical Social Worker MSM LSW, is an HIV advocate who serves as an HIV Medical Case Manager for The Centers. Previously with the AIDS Taskforce of Greater Cleveland, Ms. O'Neal has over a dozen years of experience with a long history of serving and advocating for people living with HIV/AIDS. Her personal and professional experience with the challenges and success in the HIV/AIDS sector has positioned her to be a well-respected and trusted voice of HIV/AIDS advocacy and awareness. Ms. O'Neal is currently co-chair of the Community Liaison Committee for the Planning Council. In this role, she leads by example, actively participating in other committees; coordinating initiatives to recruit and engage new members, especially people living with HIV; and bringing new ideas to raise awareness about HIV/AIDS. Ms. O'Neal also Community Advisory Committee Chair at We Think 4 a Change.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2024 – 3/31/2027**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;



**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Euclid, Cuyahoga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**We Think 4 a Change**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0157

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Julia Patterson to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Julia Patterson to serve on the HIV Planning Council for the term 10/28/2023 – 10/27/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Julia Patterson to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
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- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# JULIA M. PATTERSON

---

## RELEVANT EXPERIENCE:

### ***AIDS Funding Collaborative, The Center for Community Solutions, Cleveland, OH***

**Director/ Fellow** 2018-present  
Responsible for directing and implementing all activities and functions necessary to advance the mission of the AFC through HIV/AIDS grantmaking, special initiatives, community planning, public policy and advocacy work, leadership, convening, and community engagement.

### ***Silver Creek Strategies, LLC, Novelty, OH***

**Founder/ Senior Consultant** 2014-2018  
Close public health gaps in Northeast Ohio through technical assistance, strategic community partnerships, and training - with a focus on HIV, women's health, and adolescent health.

### ***Case Western Reserve University, Cleveland, OH***

**Adjunct Faculty, Master of Public Health Program, School of Medicine** 2008- present  
Teach Community Interventions & Evaluation; Practicum/Capstone Seminar; History & Philosophy of Public Health.

**Adjunct Faculty, Mandel School of Applied Social Sciences** 2008- 2015  
Taught the AIDS Policy Seminar in the intensive weekend program, summer session.

**Practicum Director, Master of Public Health Program, School of Medicine** 2012-2014  
Designed and implemented the public health field experience program; engaged students in building public health competencies; initiated and maintained academic-community partnerships; implemented communications, marketing, and recruiting strategies. Nominated for the 2014 Diekhoff Award for Distinguished Graduate Student Mentoring.

**Community and Evaluation Coordinator, Center for Adolescent Health, School of Medicine** 2000-2003  
Coordinated outcome evaluation technical assistance program; planned and conducted annual Youth Risk Behavior Survey in Greater Cleveland; cultivated academic-community partnerships.

### ***AIDS Taskforce of Greater Cleveland, Cleveland, OH***

**Director of Capacity Building** 2003 - 2012  
Built HIV/AIDS capacity among allied health and social service organizations; conducted HIV/AIDS professional development programs; active member of management team; and served as agency Corporate Compliance Officer.

### ***Independent Consulting, Cleveland, OH***

**Interim Planning Council Manager, Cuyahoga County Board of Commissioners** 2000  
Contracted to provide administrative oversight for the Cuyahoga Regional HIV Services Planning Council.

**Evaluation Consultant, Preterm** 2000  
Conducted a brief needs assessment, curriculum analysis, and literature review in order to evaluate and make recommendations regarding Preterm's comprehensive sexuality education program.

### ***Lexant Corporation, Seattle, WA***

**Intervention Development Specialist** 1997-1998  
Developed tailored telephonic health promotion programs, including weight and stress management, fitness, and smoking cessation. Team design of a health promotion computer interface.

### ***Seattle-King County Department of Public Health, Seattle, WA***

**Health Educator** 1997  
Coordinated HIV Prevention Update Training. Developed HIV/AIDS prevention and community resource materials.

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**Needs Assessment Assistant** 1996-1997  
Conducted focus groups, service provider interviews, and consumer surveys for a comprehensive needs assessment of HIV/AIDS Care Services in King County.

**Community Health Information Specialist** 1993-1995  
Provided risk-assessments, testing and community resource referrals, and AIDS information to callers on local hotline.

**Northwest AIDS Foundation, Seattle, WA**

**Women's Programs Specialist** 1993- 1995  
Developed, planned, and managed HIV prevention education programs for women. Responsibilities included: curriculum development; coordination of educational events and workshops; conference planning; volunteer recruitment, training, support, and supervision; budget management; community organizing; and oversight of a collaborative, community-wide social marketing media campaign.

**VISTA Volunteer for Women's Programs** 1992- 1993  
Coordinated a needs assessment which led to the initial development of women's HIV prevention education programs.

PROFESSIONAL SERVICES:

**Cleveland Department of Public Health, Cleveland, OH**  
Office of HIV/AIDS Services, HIV Prevention & HOPWA Grant Reviewer 2012, 2014, 2016, 2018

**Equitas Health Institute for LGBTQ Health Equity, Columbus, OH**  
Midwest Conference on LGBTQ Health Equity and HIV/AIDS, Abstract Review Committee Member 2016 - 2021

**Ohio Department of Health, Bureau of Infectious Diseases, Columbus, OH**  
Ohio HIV/AIDS Integrated Plan, NE Ohio Regional Meeting Facilitator; Affinity Group Member 2016; 2022

**Centers for Disease Control and Prevention, Atlanta, GA**  
Division of HIV/AIDS Prevention, Capacity Building & Prevention Program Branches, Grant Reviewer 2014, 2015

VOLUNTEER EXPERIENCE:

**AVAC: Global Advocacy for HIV Prevention, New York, NY**  
PxROAR 2011-present; Trial Design Academy, 2020-2021; I4C Cure CAB, 2021-present

**Case/ University Hospitals AIDS Clinical Trials Unit, Community Advisory Board, Cleveland, OH**  
Member, 2006-present; Chair, 2015-2018

**Ohio Health Modernization Movement**  
Steering Committee/ Founding Member, 2018;  
Funder Ally, 2019-present

**Cuyahoga County HIV Prevention Regional Advisory Group, Cleveland, OH**  
Community Co-chair, 2001-2003

**United Way Services Health and Caring for All Investment Committee, Cleveland, OH**  
Health Supportive Services Cluster, 2002-2003

**North Coast HIV/AIDS Coalition, Cleveland, OH**  
Coordinating Council, 2000-2002

**Cuyahoga Regional HIV Services Planning Council, Cleveland, OH**  
Housing is Healthcare Planning Committee, 2000-2001

**Women's Funding Alliance, Seattle, WA**  
Annual Auction Volunteer Coordinator, 1997 and 1998

EDUCATION:

**M.P.H.** in Health Behavior/ Health Education  
University of Michigan, Ann Arbor, Michigan

**B.A.** in Child Study; Certificate in Peace and Justice Studies  
Tufts University, Medford, Massachusetts

MEMBERSHIPS:

- + Cuyahoga Regional HIV Prevention and Care Planning Council
- + HIV Vaccine Trials Network, Social & Behavioral Working Group; HVTN 142 Protocol Team
- + City Club of Cleveland, Health Committee

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;



**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023 – 10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Novelty, Geauga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**City Club of Cleveland Health Committee, HIV Vaccine Trials Network Social and Behavioral Working Group**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0158

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Faith Ross to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Faith Ross to serve on the HIV Planning Council for the term 10/28/2023 – 10/27/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Faith Ross to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
- **Julia Patterson**, 3-year term, 10/28/2023 – 10/27/2026
- **Faith Ross**, 3-year term, 10/28/2023 – 10/27/2026
- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Faith Ross

Cuyahoga County, Cleveland, Ohio

Faith Ross is a community advocate dedicated to supporting people living with HIV. In her role as co-chair for the Planning Council's Community Liaison Committee, Ms. Ross actively works to spread the word about Ryan White Services throughout the community. Ms. Ross is also an author. In her most recent work, she is proud to include education about HIV. She is also Mom to three active dogs, Waffles, Hope and Nitro.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;



**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023-10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0159

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Karla Ruiz to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2023 – 3/31/2026, and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Karla Ruiz to serve on the HIV Planning Council for the term 4/1/2023 – 3/31/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Karla Ruiz to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 4/1/2023 – 3/31/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
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- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

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**KARLA RUIZ, MPH**



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**PROFILE**

Over 10 years of case management and health education experience working with vulnerable populations: IDD, homeless, AOD, PLWHA, and survivors of human trafficking. Directed and developed programs that improve the quality of life for diverse populations. Highly motivated and focus oriented leadership with strong interpersonal communication skills.

**QUALIFICATIONS**

Result-driven administrator with significant experience in case management, public health care organization, and systems delivery. Directed and implemented community's health education and behavior health programs. Strong and thorough knowledge of HIV prevention and treatment. Highly knowledgeable of health-related fields, underserved population needs, supervisory principles, stakeholder collaboration and trauma informed training techniques. Linked clients and coordinated care to assist clients with eliminating barriers to health, interpreted extensive variety of data, and handled sensitive inquiries from community partners and clients.

Patient Navigation	Motivational Interviewing	Program Management
Health Education	Medical Training	Program Development
Evaluation and Assessment	Coordination of Care	Data Interpretation

**ACHEIVEMENTS**

**Coordinated** community, prevention, and medical resources to ensure access and engagement in care. Assisted with HIV and STI education, administration of questionnaires to assess outcomes, and completed necessary documentation.

**Developed** and implemented base care programs which included continuing positive assessments, evaluations, monitoring, and coordination of care. Programs helped clients in successfully achieving their behavior goals objectives.

**Supervised** a diversified work force, solved employee problems and maintained team focus on program objectives. Evaluated staff needs, facilitated goals, and provided mentorship, individual development, and reviewed of compliance.

**Monitored** health care program's responsibilities and implemented changes according to recommendations from local agencies and evaluation data. Assisted financial director with matters of policy, budget, and organization of events.

**Collaborated** with private, non-profit, and state organizations to coordinate medical services and support to several underserved areas. Efforts improved needed patrons' quality of life and granted them access to medical care and service.

**Evaluated** programs objectives, renovated services to vulnerable populations, established plans to ensure clients' access to services, and implemented tools that appraised the early interventions' success and clients' positive achievements.

**Managed** programs which included interviews, hiring, establishing training requirements, ensuring compliance and proper financial use of resources. Organized scheduling, monitored program expenses and oversaw monthly reporting.

**Educated** and trained personnel to become proficient in safety, security, and equipment operation. Served as a member of incident response team. Effective training and agile response to clients' needs accomplished program's objectives.

## EXPERIENCE

- Ryan White Part B HIV Client Service Manager** **2021-Present**  
*Ohio Department of Health, Columbus, OH*
- Manages Ryan White Part B and RW EHE Program operations which includes case management, community linkage coordination, as well as multiple core and non-core service categories defined by the Health Resources and Services Administration (HRSA). Manages the ODH RW B HIV housing program including the oversight of regional evaluations of gaps and needs, and implementation of housing services in each of the funded regions. Responsible for developing and managing service standards and client service programs for the Ryan White Part B activities as defined by federal guidelines. Manages statewide case management programs and oversees the annual monitoring of agency standards. Collaborates with Part A and other governing programs.
- TBS Community Team Lead** **2019-2021**  
*ViaQuest, Dublin, OH*
- Manages and supervises behavior health team which includes providing ongoing case and crisis management, enforcement and compliance with operating policies and procedures, and evaluation of performance while ensuring productivity requirements. Developing and implementing personalized treatment plans. Responsibilities include community linkage coordination, education, training of stakeholders, advocacy, and elimination of barriers to treatment. Provide specialized consultative service on high-risk behaviors, mental health interventions, and reproductive health to department groups and community partners. Trainor for crisis intervention.
- Therapeutic Behavior Support Specialist** **2018-2019**  
*ViaQuest, Dublin, OH*
- Monitored and assessed for changes in program status and completion of treatment objectives. Coordinated care, evaluated gaps and removed barriers to medical access, developed programs, and was consulted as a liaison for partner agencies. Provided referral/linkage to community resources, reviewed and educated clients on interventions, advocated for restoration of social/daily life skills and problem solved crisis prevention. Trainor for crisis intervention.
- Program Manager** **2017-2018**  
*ViaQuest, Dublin, OH*
- Advocated for clients with IDD and coordinated care with treatment teams to provide the greatest opportunity for individual growth. Managed multiple housing programs. Provided oversight of gaps and needs within individual programs. Supervised assigned staff (e.g., approved leave, reviewed payroll, recommended discipline, reviewed and monitored work assignments, evaluated performance of staff at designated time intervals, interviewed potential hires, selected and trained staff.
- Program Director** **2015-2017**  
*Ohio Women's Refuge, Columbus, OH*
- Assisted in the development of agreements to local and state agencies. Monitored program activities, progress of clients, and compliance to contracts and program policy. Recruited providers to improve medical resources, prepared information about programs, and oversaw evaluation of needs of those impacted by human trafficking. Oversaw client specific program development based on evaluations, measured effectiveness, coordinated trainings with community partners, developed abolitionist partnerships, and advocated for clients and volunteers.



**PRESENTATIONS**

<b>ViaQuest Annual Conference</b>	<b>Autumn 2018</b>
• Stress Management and Positive Thinking	
<b>American Electric Company</b>	<b>Spring 2017</b>
• Human Trafficking Awareness and Safety: How Can You Help Fight It?	
<b>Connect for Humanity</b>	<b>Spring 2017</b>
• Human Trafficking in the Modeling industry: Trusting your Gut	

**Supplemental Trainings/Volunteer**

<b>OCALI Conference</b>	<b>2020</b>
<b>AEGIS Trainor</b>	<b>2018 -Present</b>
<b>EMBER Workshop</b>	<b>2016</b>

**EDUCATION**

<b>University of Florida</b> , Gainesville, FL	<b>Graduated 2011</b>
Master of Public Health -Concentration in Management and Policy	
<b>Southeastern University</b> , Lakeland, FL	<b>Graduated 2009</b>
Bachelor's of Science- Biology	
Bachelor's of Arts- History	

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**4/1/2023 – 3/31/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Columbus, Franklin County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0160

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026, and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the mission of the Cuyahoga Regional HIV Prevention and Care Planning Council (“HIV Planning Council”) is to plan for the comprehensive delivery of HIV/AIDS services and allocation of resources for the Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties, and to serve as a sounding board and to provide input for the targeted populations at high risk of HIV/AIDS and STI infections to ensure there are no gaps in HIV/AIDS interventions; and

**WHEREAS**, the Membership and Outreach committee of the HIV Planning Council recommend the nominees based on satisfaction of the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

**WHEREAS**, the HIV Planning Council is a 35-member body serving staggered terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Stephanice Washington to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council for the term 10/28/2023 – 10/27/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_







April 10, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Prevention and Care Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Prevention and Care Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Billy Gayheart Jr.**, 3-year term, 10/28/2023 – 10/27/2026
- **Dr. Barbara Gripshover**, 3-year term, 4/1/2024 – 3/31/2027
- **Deairius Houston**, 3-year term, 10/28/2023 – 10/27/2026
- **Naimah O'Neal**, 3-year term, 4/1/2024 – 3/31/2027
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- **Karla Ruiz**, 3-year term, 4/1/2023 – 3/31/2026
- **Stephanice Washington**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Tiffany Greene**, 3-year term, 4/1/2024-3/31/2027
- **Lorsonja Moore**, 3-year term, 4/1/2024-3/31/2027
- **Rhonda Watkins**, 3-year term, 10/28/2023-10/27/2026

The HIV Prevention and Care Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Stephanice Washington

Cuyahoga County, Cleveland, Ohio

Stephanice Washington is an advocate, especially for justice-involved people and people with substance abuse and other mental health challenges. As a recovering addict, Ms. Washington knows first-hand how important it is to have support when dealing with these challenges. Currently, Ms. Washington works with We Think 4 a Change, a local organization that empowers individuals and urban communities impacted by HIV/AIDS. She is also working to start a support group for women facing barriers such as homelessness, mental illness and domestic violence.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga Regional HIV Prevention and Care Planning Council**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

- 2.3 The specific term of office during which the candidate would serve;

**10/28/2023 – 10/27/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Laconya Witherspoon**

**Kara Tatum-Johnson**

**Barbara Gripshover**

**Billy Gayheart Jr.**

**Deairius Houston**

**Faith Ross**

**Julia Patterson**

**Karla Ruiz**

**Lorsonja Moore**

**Naimah O'Neal**

**Rhonda Watkins**

**Stephanice Washington**

**Tiffany Greene**

2.8 The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**N/A**

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0161

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Michael Summers to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

**WHEREAS**, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

**WHEREAS**, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

**WHEREAS**, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Michael Summers (replacing Robert Hurwitz) to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of Michael Summers (replacing Robert Hurwitz) to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/1/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_





April 16, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Michael Summers**, unexpired term ending 3/1/2026
  - Replacing Robert Hurwitz (Seat #1, resigned 4/16/2024)
  - Lakewood, Cuyahoga County

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Mr. Summers' resume is attached for your review and meets the qualifications to serve on this board. The candidate has been jointly selected by the County Executive and the Judge, "of the most senior in point service" for the Common Pleas Court (the Honorable Kathleen Ann Sutula) and for the Probate Courts (the Honorable Anthony J. Russo). Correspondence from the Honorable Kathleen Ann Sutula and the Honorable Anthony Russo in support of this nomination is attached.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



**ABOUT MICHAEL P. SUMMERS**

Mike Summers is a Senior Fellow at the Levin College of Urban Affairs, Cleveland State University.

Mike Summers served as Mayor of the city of Lakewood from 2009-2019. During his nine years as Mayor he served on the Board of the Northeast Ohio Areawide Coordinating Agency (NOACA) which allocates \$40 Million per year of Federal and State transportation, air and water quality investments. He served for three years as Chair of Cleveland's First Suburbs Consortium which is comprised of the 17 cities that are contiguous to the City of Cleveland. He also served on the Board of the Cuyahoga County Landbank. He was awarded the National Environmental Achievement Award by the National Association of Water Councils for his work towards the Clean Water Act compliance for the city of Lakewood.

Prior to becoming Mayor, Mike Summers was elected to Lakewood City Council in 2007 to represent Ward 3. He also served eight years on the Lakewood Board of Education, including service as President in 1999 and 2003. He was appointed by Governor Taft to serve as Chairman of Ohio's Workforce Policy Board from 1999 to 2003.

Mike Summers served as President and owner of Summers Rubber Company, Cleveland, Ohio for 32 years. Summers Rubber Company is an industrial distribution company specializing in hose, fittings, and sealing products for the durable goods manufacturing, chemical, and construction markets.

His professional accomplishments include service as President of the Westside Industrial Retention Network (WIRE-Net (now Manufacturing Works)), a consortium of manufacturing companies dedicated to preserving industrial jobs on Cleveland's Westside and President of the National Association of Hose and Accessories Distributors (NAHAD). He serves as a member of the Board of Directors of First Federal Savings and Loan Association of Lakewood.

Mike Summers is a graduate of Lakewood High School, Class of 1972. He earned an MBA from Northwestern University's Kellogg School of Management, and a B.A. from Wittenberg University, Springfield, Ohio. He is the recipient of Wittenberg University's Distinguished Alumni Citation and was inducted into the Lakewood High School Alumni Hall of Fame.

Mike is married to Wendy. They have three adult children and three grandchildren.



Chris Ronayne  
Cuyahoga County Executive

March 28, 2024

Judge Anthony Russo, Presiding Judge  
Probate Court of Cuyahoga County  
1 Lakeside Avenue  
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Michael Summers**

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Mr. Summers' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Approved:

Judge Anthony Russo

Date

4/4/24



Chris Ronayne  
Cuyahoga County Executive

March 28, 2024

Judge Kathleen Ann Sutula  
Cuyahoga County Common Pleas Court  
1200 Ontario Street  
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Sutula,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Michael Summers**

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Mr. Summers' resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

Approved:

Judge Kathleen Sutula

4.11.2024  
Date

**PROBATE COURT OF CUYAHOGA COUNTY**  
DIVISION OF THE COURT OF COMMON PLEAS  
1 LAKESIDE AVE. W.  
CLEVELAND, OHIO 44113

ANTHONY J. RUSSO  
PRESIDING &  
ADMINISTRATIVE JUDGE

JENNIFER A. ALEXANDER  
COURT ADMINISTRATOR  
MAGISTRATE

LAURA J. GALLAGHER  
JUDGE

April 5, 2024

HEIDI M. KOENIG  
CHIEF MAGISTRATE

Chris Ronayne  
Cuyahoga County Executive  
2079 East 9<sup>th</sup> Street  
Cleveland, OH 44115

Re: The MetroHealth System  
Board of Trustees

County Executive Ronayne:

Enclosed please find my signed approval of your recommendation of Michael Summers for appointment on the MetroHealth System Board of Trustees.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

  
Judge Anthony J. Russo  
Presiding Judge Probate Court

ajr/ss

Enclosure

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**MetroHealth Board of Trustees**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**Please see the attached document confirming Mr. Summers as a qualified elector of Cuyahoga County.**

- 2.3 The specific term of office during which the candidate would serve;

**Unexpired term ending 3/1/2026**

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

**Robert Hurwitz**

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

2.7 A cumulative list of individuals who applied for the position;

**Carl Kirkland  
Christopher West  
Crystal Bryant-Agyemang  
David Greenspan  
Dean Robertson  
Demar Sheffey  
Faye A Gary  
Jacqueline Easley  
John Stefan Holmes  
Kara Tatum- Johnson  
Kevin Dau  
Laconya Witherspoon  
Maureen Dee  
Nicolette Martincic  
Norman Bliss  
Richard G. Johnson  
Richard M. Knoth  
Ronald Dziedzicki  
Sharon Dumas  
Tim Chapman  
Tracy Marie Greenberg  
Michael Summers**

2.8 The candidate's city and county of residence;

**Lakewood, Cuyahoga County.**

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**First Federal of Lakewood Board of Directors, Wittenberg University Board of Trustees**



- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0162

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> authorizing an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive to enter into the loan agreement and to take all necessary actions and to execute all other documents necessary to complete the project; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer has recommended authorizing an Initial Project Application to the Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View (the “project”); and

**WHEREAS**, the Ohio Department of Transportation has developed a direct loan and bond financing program called the State Infrastructure Bank authorized under Ohio Revised Code, Chapter 5531, for the purposes of developing transportation facilities throughout Ohio; and

**WHEREAS**, the State Infrastructure Bank shall be used as a method of funding highway, rail, transit, intermodal and other transportation facilities and projects which produce revenue to amortize debt while contributing to the connectivity of Ohio’s transportation system; and

**WHEREAS**, the County is qualified to apply for and obtain financial assistance from the State Infrastructure Bank for this project; and

**WHEREAS**, this project will be funded as follows: a) \$14,400,000.00 (69%) from State Infrastructure Bank Loan Funds; \$4,620,000 (22%) from Ohio Public Works Commission Grant and, \$1,980,000 (9%) from County Road and Bridge Funds; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View (the “project”).

**SECTION 2.** That the Cuyahoga County Council hereby authorizes a three-party loan agreement with the Ohio Department of Transportation, the Northeast Ohio Areawide Coordinating Agency, and the County under which the County agrees to pay a portion of the loan interest and fees, subject to appropriation.

**SECTION 3.** That the County Executive, or the Executive’s designee, is authorized to execute the application, the three-party agreement, and any and all other documents consistent with this Resolution, as approved by the Director of Law.

**SECTION 4.** That the Director of Public Works is authorized to administer the project.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works, SIB (State Infrastructure Bank) Loan for the Rockside Road Bridges 3.23 and 3.32 in the Cities of Independence and Valley View**

#### **A. Scope of Work Summary**

1. The Public Works Department is requesting authorization and approval for the County Executive to apply, accept, and sign all the necessary documents needed for a loan with the State of Ohio State Infrastructure Bank, for an amount not to exceed \$14,400,000 for the Rockside Road Bridges 3.23 and 3.32 in the Cities of Valley View and Independence. The anticipated cost of this project is \$21,000,000. The anticipated start date for the project is the summer of 2025, and it is anticipated to be completed by the summer of 2026.
2. The primary goal of this loan is to provide interim funding for the project so that it can continue construction without any delays. This loan is a partnership between ODOT, NOACA, and Cuyahoga County. NOACA will be responsible for repaying most of the loan and the County will pay a portion of the interest. The primary goal of the project is the approval of the project itself.
3. N/A
4. N/A

#### **B. Procurement – N/A**

1. This is a loan from the State of Ohio State Infrastructure Bank to NOACA and Cuyahoga County in the amount of \$14,400,000.

#### **C. Contractor and Project Information**

1. N/A
2. N/A
- 3a. N/A
- 3b. The project is located in Council District 6.

#### **D. Project Status and Planning**

1. The project is new to the County.
2. N/A.
3. N/A
4. N/A
5. N/A

#### **E. Funding**

1. The project will be funded \$14,400,000 (69%) from State Infrastructure Bank Loan Funds, \$4,620,000 (22%) from Ohio Public Works Commission Grant and, \$1,980,000 (9%) from County Road and Bridge Funds. The estimated cost of the project is \$21,000,000.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0163

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01 to fund a portion of said contract;

**WHEREAS**, the anticipated start date is June 28, 2024; and

**WHEREAS**, the project is located in County District 6 and is funded as follows: (a) 69% from \$5.00 Motor Vehicle License Tax Fund and (b) 31% from Ohio Public Works Commission; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4326 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Chagrin River Road Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 4326	Northeast Ohio Trenching Service Inc	N/A	\$1,574,530.45	Pending	

<b>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</b> <b>Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio</b>
<b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional   <input checked="" type="checkbox"/> Replacement</b> <b>Age of items being replaced:                      How will replaced items be disposed of?                      N/A</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>  <b>Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio</b>
<b>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</b>

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
Northeast Ohio Trenching Service Inc. 17900 N. Miles Road , Warrensville Hts. Ohio 44128	George Gorup- President
Vendor Council District	Project Council District
District 9	District 6
If applicable provide the full address or list the municipality(ies) impacted by the project.	Bentleyville , Ohio

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Provide a short summary for not using competitive bid process.

Rev. 7/24/23

<input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: <b>\$1,574,530.45</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>11 / 3</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( <b>6%</b> ) SBE ( <b>19%</b> ) MBE ( <b>5%</b> ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <b>N/A</b>  <input type="checkbox"/> Alternative Procurement Process <b>N/A</b>
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment (list original procurement) <b>N/A</b>  <input type="checkbox"/> Other Procurement Method, please describe: <b>N/A</b>

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
The project is funded - <b>69%</b> County Fund Road & Bridge \$5.00 Fund and <b>31%</b> OPWC .
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date	<b>6/28/2024</b>

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green, (or we can refer them to instructions) and provide more detail in the instruction.

Rev. 7/24/23

(date your team started working on this item):	
Date documents were requested from vendor:	<b>3/12/2024</b>
Date of insurance approval from risk manager:	<b>3/26/2024</b>
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	<b>6/27/2024</b>
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
n/a

Rev. 7/24/23

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0164

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/ Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works /Division of County Engineer recommends an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and

**WHEREAS**, the anticipated start date is June 17, 2024; and

**WHEREAS**, the project is located in County Districts 2 & 4 and is funded as follows: (a) 2% from \$5.00 Motor Vehicle License Tax Fund, (b) 76% from

Federal Funds, (c) 20% from Ohio Public Works Commission and 2% from Municipalities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4336 and all documents consistent said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>SHELDON ROAD (CR-131) RESURFACING EXISTING ROADWAY FROM ENGLE ROAD TO SMITH ROAD IN THE CITIES OF BROOK PARK AND MIDDLEBURGH HEIGHTS, OHIO</b>
<b>Department or Agency Name</b>	<b>PUBLIC WORKS</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

<b>Original (O)/ Amendment (A-# )</b>	<b>Contract No. (If PO, list PO#)</b>	<b>Vendor Name</b>	<b>Time Period</b>	<b>Amount</b>	<b>Date BOC Approved/ Council's Journal Date</b>	<b>Approval No.</b>
Original	CM4336	Karvo Companies Inc.	N/A	\$1,047,176.68	Pending	

<b>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</b> Resurfacing existing roadway from Engle Rd. to Smith Rd. in the cities of Brook Park and Middleburgh Hts.
<b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</b> <b>Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>  Resurfacing existing roadway from Engle Rd. to Smith Rd. in the cities of Brook Park and Middleburgh Hts.
<b>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</b>

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
Karvo Companies ,Inc. 4524 Hudson Dr, Stow, Ohio 44224	Donald Wortkoetter- Vice President
Vendor Council District:	Project Council District:
N/A	Districts 2 and 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	Cities of Brook Park, and Middleburgh Hts, Ohio

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	Provide a short summary for not using competitive bid process. N/A  *See Justification for additional information.

The total value of the solicitation: <b>\$1,047,176.68</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 11/7	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>7%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>Funding Source :Federal Funding 76%, OPWC Funding 20%, Muni Funding 2%, County R&amp;B \$5.00 Fund 2%</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project. N/A</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>6/17/2024</b>
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	<b>3/28/2024</b>



Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>N/A</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
<b>N/A</b>

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0165

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/ Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works /Division of County Engineer recommends an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and

**WHEREAS**, the anticipated start date is June 17, 2024; and

**WHEREAS**, the project is located in County Districts 7 & 8 and is funded as follows: (a) 5% from \$5.00 Motor Vehicle License Tax Fund, (b) 68% from Federal Funds, (c) 22% from Ohio Public Works Commission and 5% from Municipalities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49<sup>th</sup> Street to East 71<sup>st</sup> Street in the City of Cleveland and Village of Cuyahoga Heights.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4343 and all documents consistent said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>GRANT AVENUE (CR-283) RESURFACING EXISTING ROADWAY FROM EAST 49<sup>TH</sup> STREET TO EAST 71<sup>ST</sup> STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS, OHIO</b>
<b>Department or Agency Name</b>	<b>PUBLIC WORKS</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4343	Vandra Brothers Construction Inc.	N/A	\$1,580,963.85	Pending	

<b>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</b> RESURFACING EXISTING ROADWAY FROM EAST 49 <sup>TH</sup> STREET TO EAST 71 <sup>ST</sup> STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS
<b>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</b> Age of items being replaced: _____ How will replaced items be disposed of? <b>N/A</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b>  RESURFACING EXISTING ROADWAY FROM EAST 49 <sup>TH</sup> STREET TO EAST 71 <sup>ST</sup> STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
<b>Vandra Brothers Construction ,Inc. 24629 Broadway Ave. Bedford, Ohio 44146</b>	<b>Bruno Melaragno - President</b>
Vendor Council District:	Project Council District:
<b>District 9</b>	<b>District 7 and 8</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b> RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date:	<b>NON-COMPETITIVE PROCUREMENT</b> Provide a short summary for not using competitive bid process. N/A
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	*See Justification for additional information.
The total value of the solicitation: <b>\$1,580,963.85</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 9/6	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>7%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: <b>Low Bidder Did Not Meet the DBE Goal of 7% required by ODOT. This is the second Lowest Bidder</b>	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  <b>Federal Funding 68% , OPWC Funding 22%, Muni Funding 5%, County Funding \$5.00 Fund 5%</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b> <b>N/A</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date (date your team started working on this item):	<b>6/17/2024</b>

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

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Date documents were requested from vendor:	
Date of insurance approval from risk manager:	4/2/2024
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
N/A

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0166

<b>Sponsored by: County Executive Ronayne/Department of Development</b>	<b>A Resolution</b> amending Resolution No. R2023-0082 dated 4/11/2023 which authorized an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Bridgeworks, LLC or its designee, to assist with funding project costs of a place-based, mixed used development project located at 2429 West Superior Viaduct, in the City of Cleveland which will include 140 apartment units, 132-room hotel, a 120-seat restaurant and bar and a parking garage, by extending the resolution sunset date from twelve months (12) to eighteen (18) months; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Development has recommended to amend Resolution No. R2023-0082 dated 4/11/2023, which authorized an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Bridgeworks, LLC or its designee, to assist with funding project costs of a place-based, mixed used development project located at 2429 West Superior Viaduct, in the City of Cleveland which will include 140 apartment units, 132-room hotel, a 120-seat restaurant and bar and a parking garage, by extending the resolution sunset date from twelve months (12) to eighteen (18) months; and

**WHEREAS**, the primary goal of this loan is to assists in funding project costs of a mixed-used development in the City of Cleveland; and

**WHEREAS**, this project is anticipated to create 58 new jobs, 140 new apartment units, a 132-room hotel, a 120-seat restaurant and bar and a parking garage; and

**WHEREAS**, the total cost of the project is approximately \$103,757,668.00 of which the County will loan \$2,000,000.00 with a term of 25 years at an interest rate of 4.50% interest only for the first three years, followed by 15-year term with monthly principal and interest payments based on a 25-year amortization schedule; and

**WHEREAS**, the funding for this project is 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.



**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends Section 3 of Resolution No. R2023-0082 dated 4/11/2023, by extending the resolution sunset date from twelve months (12) to eighteen (18) months.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**ECONOMIC DEVELOPMENT LOAN TRANSACTIONS**

<b>Title</b>	2024 – Department of Development; Bridgeworks LLC - amendment; Economic Development Loan; Portfol Loan No. 372-01-01
<b>Department or Agency Name</b>	Department of Development
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
A	Pending	Bridgeworks LLC	18 Years	\$2,000,000	4/11/24	R2023-0082

**Loan Description and Terms.**

The Department of Development is seeking to amend the previously approved Economic Development for Bridgeworks, LLC. The Department is requesting a 6-month extension to the sunset date of Resolution R2023-0082 which was approved by County Council on April 11, 2023. The project had an increase in construction costs which required a re-design and construction did not begin as anticipated.

**Loan Amount:** not to exceed \$2,000,000

**Loan Terms:** 3 years interest-only followed by a 15 year term with monthly principal and interest based on a 25 year amortization schedule and an interest rate of 4.5%.

**Loan Security:** A third position real estate lien. Personal Guarantees from T. Michael Panzica, Graham Veysey, and Marika Shioiri-Clark. A Corporate Guaranty from Appleseed Investment Partners, LLC

**Project Purpose/Goals, Outcomes(List 3):**

Construction of mixed-use development including multi-family housing, hotel, restaurant, retail, and parking. Reactivating a vacant parcel to create new jobs and bring vibrancy to a prominent location.

Loan proceeds may be used for construction, soft costs related, and project related expenses to the project at 2429 West Superior Viaduct.

**Number of Jobs created:** 58

**If a County Council item, are you requesting passage of the item without 3 readings.**  Yes  No

**In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Bridgeworks, LLC 1455 West 29 <sup>th</sup> Street, Cleveland, OH	Michael Panzica, Co-Manager

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Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	2429 West Superior Viaduct, Cleveland, Ohio

<b>NON-COMPETITIVE PROCUREMENT - X</b>
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
<input checked="" type="checkbox"/> Other Procurement Method, please describe: <b>Loan</b>

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

<b>Provide status of project.</b>
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>
<b>Timeline:</b>
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Date item was entered and released in Infor:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

<b>HISTORY (see instructions):</b>
The loan was originally approved on April 11, 2023, Resolution R2023-0082. Increases in construction costs and project re-design have delayed the commencement of the project.

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0167

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties; and

**WHEREAS**, the primary goals for this project are to (1) provide shelter for single adult men, located at 2100 Lakeside Avenue, (2) provide shelter, meals, access to laundry and services to link men with employment, and (3) facilitate the provision of overflow shelter services for single men and families; and

**WHEREAS**, this project is funded 100% Health and Human Services Levy Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 12/31/2024, to expand the scope of services and change the terms, and for additional funds in the amount not-to-exceed \$4,350,000.00, effective upon contract signature of all parties.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	OHS; Lutheran Metropolitan Ministry; RQ 10456; 2024 Amendment 3; Emergency Shelter for Single Adult Men and Overflow Shelter Services for Single Adults and Families
<b>Department or Agency Name</b>	Office of Homeless Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3013	Lutheran Metropolitan Ministry	1/1/23 – 8/19/23	\$2,231,638.00	2/28/23	R2023-0038
A-1	3013	Lutheran Metropolitan Ministry	8/20/23 – 12/31/23	\$1,575,000.00	8/8/23	R2023-0220
A-2	3013	Lutheran Metropolitan Ministry	Execution – 12/31/24	\$775,000.00	10/31/23	R2023-0291
A-3	3013	Lutheran Metropolitan Ministry	Execution – 12/31/24	\$4,350,000.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Lutheran Metropolitan Ministry (LMM) operates the Emergency Shelter for Single Adult Men, located at 2100 Lakeside Avenue. Shelter, meals, access to laundry, and services to link men with employment and housing are provided 365 days/year. LMM also facilitates the provision of overflow shelter services for single individuals and families in partnership with community providers.

The contract's scope is being updated to include a 1.0 – 1.25 FTE Family Overflow case manager. This case manager provides intensive case management and support to families currently in overflow and promotes rapid housing placement, re-housing, diversion, and self-resolution.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_ N/A**

**Project Goals, Outcomes or Purpose (list 3):**

- Operate an emergency shelter for single adult men, located at 2100 Lakeside Avenue, in accordance with continuum of care shelter standards
- Provide shelter, meals, access to laundry, and employment/housing services linkages
- Facilitate the provision of overflow shelter services for single men and families in partnership with community providers, including family overflow shelter case management

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

Rev. 7/24/23



<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address: Lutheran Metropolitan Ministry 4515 Superior Avenue Cleveland, Ohio 44103	Owner, executive director, other (specify): Maria Foschia, executive director
Vendor Council District: 7	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	<b>2100 Lakeside Ave Cleveland, OH 44114</b>

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  Amendment on contract that allows for an extension.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  <i>RFP 10456, which closed 9/12/2022</i>  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below: N/A</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

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**FUNDING SOURCE:** i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

**Health & Human Services Levy Funds**

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

New Service or purchase  Recurring service or purchase  Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline:**

Project/Procurement Start Date

(date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Date item was entered and released in Infor:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3013	Lutheran Metropolitan Ministry	1/1/23 – 8/19/23	\$2,231,638.00	2/28/23	R2023-0038
A-1	3013	Lutheran Metropolitan Ministry	8/20/23 – 12/31/23	\$1,575,000.00	8/8/23	R2023-0220
A-2	3013	Lutheran Metropolitan Ministry	Execution – 12/31/24	\$775,000.00	10/31/23	R2023-0291

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Rev. 7/24/23

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0168

<p>Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/22022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Health and Human Service/Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/22022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties; and

**WHEREAS**, the primary goals of this project are to (a) provide short term rental assistance; and (b) move people from homelessness into housing quickly while providing supportive services; and

**WHEREAS**, this project is funded 27% State of Ohio Department of Development Emergency Solutions Grant and 73% State of Ohio Housing Trust Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3272 (fka Contract No. 2730) with Emerald

Development and Economic Network, Inc. for Rapid Re-housing and housing stabilization services for the period 1/1/22022 – 6/30/2024 to extend the time period to 12/31/2025, to change the terms, and for additional funds in the amount not-to-exceed \$1,985,300.00, effective upon contract signature of all parties,.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	OHS; EMERALD DEVELOPMENT AND ECONOMIC NETWORK, INC. (EDEN); 2024 –2025 AMEND 2; RAPID REHOUSING
<b>Department or Agency Name</b>	Office of Homeless Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	2730	Emerald Development and Economic Network, Inc (EDEN)	1/1/20 – 12/31/24	\$1,935,500.00	11/22/22	R2022-0415
A - 1	3272 (copy of 2730)	EDEN	1/1/23 – 6/30/24	\$902,677.31	6/6/23	R2023-0139
A - 2	3272	EDEN	Effective date – 12/31/25	\$1,985,300.00	Pending	Pending

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

The Cuyahoga County Homeless Continuum of Care is committed to a low-barrier, housing-first model to ensure that homelessness is rare, brief, and non-recurring. When homelessness does occur, households are quickly connected to housing assistance and services, tailored to their unique needs and strengths, to help them achieve and maintain stable housing. Rapid re-housing quickly connects families and individuals experiencing homelessness to permanent housing through a tailored package of assistance that may include the use of time-limited financial assistance and targeted supportive services. EDEN’s Rapid Rehousing program provides access to short-term rental assistance that enables individuals and families throughout Cuyahoga County to move quickly from homelessness into housing.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_**

**Project Goals, Outcomes or Purpose (list 3):**

- a) Move households quickly from shelter to permanent housing using term-limited rent assistance subsidies
- b) Ensure that the household will be able to sustain their rent after the subsidy ends
- c) Link households with other services in the community to promote housing stability

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address: EDEN, Inc. 7812 Madison Avenue Cleveland, Ohio 44102	Owner, executive director, other (specify): Elaine Gimmel, Executive Director
Vendor Council District: Council District 3	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  N/A
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 0 ) DBE ( 0 ) SBE ( 0 ) MBE ( 0 ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) The initial procurement was a competitive process (RQ 7099), completed on August 30, 2021. OHS requested an alternative procurement to award EDEN a contract for services proposed in response to this RFP, using a different funding source. The awarded contract was funded through State of Ohio Homeless Crisis Response Program. BC2022-97, approved 2/14/22.  OHS received additional guidance from the State of Ohio requiring all HCRP funding to go to EDEN as the Rapid Rehousing provider. An amended alternative procurement request was submitted and approved. BC2022-482, approved 8/8/22.  <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related?  No  Yes, answer the below questions.

Are services covered under the original ERP Budget or Project?  Yes  No, please explain.

Are the purchases compatible with the new ERP system?  Yes  No, please explain.

**FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant** (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

**All funds come from the State of Ohio Department of Development Housing Crisis Response Program which issues two grants. The total contracted funds consist of:**

- 27% State of Ohio Emergency Solutions Grant
- 73% State of Ohio Housing Trust Fund

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

New Service or purchase  Recurring service or purchase

Is contract late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason: The State of Ohio was late in issuing the grant agreements, then we had to wait for approval/signature, appropriation, and activity code.**

<b>Timeline:</b>	<b>2/1/24</b>
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	<b>2/10/24, 2/26/24, 3/14/24, 3/25/24</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	<b>3/29/24</b>
Date item was entered and released in Infor:	<b>4/2/24</b>

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments be made?  No  Yes (if yes, please explain)

HISTORY (see instructions):						
Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	3272 (copy of 2730)	Emerald Development and Economic Network, Inc (EDEN)	1/1/20 – 12/31/24	\$1,935,500.00	11/22/22	R2022-0415
A - 1	3272	EDEN	1/1/23 – 6/30/24	\$902,677.31	6/623	R2023-0139



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0129

<p>Sponsored by: <b>County Executive Ronayne/Departments of Public Works</b></p> <p>Co-sponsored by: <b>Councilmembers Conwell, Miller, and Byrne</b></p>	<p>A Resolution making an award on RQ12232 and authorizing a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for the lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/3/2041 in an amount not-to-exceed \$91,000,000.00, which includes but is not limited to rent, initial capital expenditures, management fees, utilities, operating expenses, and a general contingency amount; authorizing the County Executive to execute the lease agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Departments of Public Works recommends making an award on RQ12232 and entering into a lease agreement bearing Contract No. 4313 with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/30/2041 in an amount not-to-exceed \$91,000,000.00; and

**WHEREAS**, the not-to-exceed \$91,000,000.00 amount is to be paid over seventeen (17) years and accounts for rent in the amount of \$49,678,927.98 for the initial term of the lease, initial capital expenditures of \$550,000.00, estimated management fees of \$2,019,500.00, estimated utilities payments of \$10,304,000.00, estimated operating expenses of \$27,553,500.00, plus a general contingency for other related potential costs and expenses of \$894,072.02; and

**WHEREAS**, the primary goal of this project is to provide appropriate space for operations of the Cuyahoga County Board of Elections, including additional footage for early in-person voting and enhanced on-site voter parking, as well as certain offices of the Department of Health and Human Services; and

**WHEREAS**, this project is funded by 61% General Fund and 39% Health and Human Service Levy Funds; and

**WHEREAS**, the lease premises is located in Cuyahoga County Council District 7; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ12232 and authorizes entering into a lease agreement with Cleveland Superior LLC, for lease of space located at 1801 Superior Avenue, Cleveland, Ohio 44114, for the period of 7/1/2024 – 6/30/2041 in an amount not-to-exceed \$91,000,000.00.

**SECTION 2.** That the County Executive is authorized to execute the lease agreement bearing Contract No. 4313 and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Committee of the Whole

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0053

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Scott Piepho to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Cuyahoga County Advisory Board on Senior and Adult Services shall provide a forum for senior, adults and adults with disabilities, consumers, elected officials, agency representatives and others interested in the concerns of senior and adults; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, Cuyahoga County Advisory Board on Senior and Adult Services shall consist of no less than ten (10) and no more than twenty-five (25) appointed members; and

**WHEREAS**, members of the Cuyahoga County Advisory Board on Senior and Adult Services shall be appointed to serve a three-year term; and

**WHEREAS**, the County Executive has nominated Scott Piepho (replacing Heidi Lum) to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Scott Piepho (replacing Heidi Lum) to serve on the

Cuyahoga County Advisory Board on Senior and Adult Services for the term  
1/1/2024 – 12/31/2026:

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_ Date \_\_\_\_\_  
County Council President

\_\_\_\_\_ Date \_\_\_\_\_  
Clerk of Council

First Reading/Referred to Committee: February 13, 2024  
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



February 6, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Advisory Board on Senior and Adult Services

Dear President Jones,

I am pleased to nominate the following individuals for the Cuyahoga County Advisory Board on Senior and Adult Services, each for a three-year term beginning on January 1, 2024 and expiring December 31, 2026.

- **Christina Bohuslawsky-Brown** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Bill Hebble
  - Resides in Medina (Medina County)
  - Currently serves on the following boards/commissions: Western Reserve Public Media, Board Chairwoman Greater Akron Chamber Board, Cascade Capital Corporation Board
- **Ayonna Blue Donald** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Emily Lundgard
  - Resides in Beachwood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Lead Safe Cleveland Steering Committee, Cleveland Neighborhood Progress, Cuyahoga County Community Reinvestment Advisory Subcommittee, City of Cleveland Housing Advisory Board
- **Bob Eckhardt** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Janet Montoya
  - Resides in Lakewood (Cuyahoga County)
  - Currently serves on the following boards/commissions: Engage Cleveland, Nature Conservancy (Ohio), Jennings Center for the Elderly, Community Development Advisors
- **Scott Piepho** 3-year term (1/1/2024 – 12/31/2026)
  - New Appointment
  - Replacing Heidi Lum
  - Resides in Akron (Summit County)
  - Currently does not serve on any boards/commissions.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 0 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne  
County Executive

# SCOTT R. PIEPHO

## Education

**College of Wooster.** B.A., Political Science, 1986.

Departmental Honors

Cummings-Rambaugh Prize in Government.

**University of Virginia School of Law.** Juris Doctor, 1992.

Quarterfinalist, William Minor Lile Moot Court Competition

Notes Editor, *Virginia Environmental Law Review*

## Professional Experience

### **National Committee for Responsive Philanthropy**

*Intern* (1986-87); *Assistant to the Director* (1987-89).

Worked in all aspects of a national advocacy organization, including lobbying, grassroots lobbying, and organizing. Collected data and wrote reports; assisted with planning of annual conferences; oversaw computerization of the office.

### **William T. Whitaker and Associates**

*Private Law Practice*, 1992-93.

### **Nukes, Perantinides and Nolan**

*Private Law Practice*, 1993-94.

### **Stark County Prosecutor's Office**

*Civil Division Assistant Prosecuting Attorney*. 1994-1998. Litigated cases involving claims of employment discrimination, personal injury, civil rights, administrative law and zoning.

Researched and wrote opinion letters for local entities on myriad local government law topics.

*Criminal Division Assistant Prosecuting Attorney*. 1999-2000. Prosecuted crimes against children in a specialized three-lawyer unit. Sat on a multidisciplinary team including representatives from child protection, law enforcement and mental health services that screened and referred cases.

### **Summit County Prosecutor's Office**

*Criminal Division Assistant Prosecuting Attorney*. 2001-2003. Managed a courtroom docket of 40-50 cases. Prepared cases for trial, negotiated pleas, wrote and argued motions and tried cases. Also sat on and advised a committee organizing a multidisciplinary team for child abuse cases. Served as the prosecutor's representative to the multidisciplinary team. Attended intake interviews and advised the team screening and referring cases.

### **Ohio Fair Schools Campaign**

*Part-time Field Organizer*, 2006-2007. Organized community groups and helped develop and execute agency-sponsored events advocating for K-12 education funding reform.



## Professional Experience, con't

### **Tom Sawyer for Ohio Board of Education**

*Communications Director*, Sept-Oct. 2006. Helped develop overall communications strategy, drafted press releases and position statements, managed contacts with traditional media and online outlets, maintained website

### **University of Akron Department of Political Science**, Sept. 2007-2012.

*Lecturer*. Taught undergraduate and graduate courses in Constitutional and criminal law.

### **University of Akron, Summit College, Department of Public Service Technology**, Sept 2012-2014.

*Lecturer*. Taught undergraduate courses in criminal law and evidence.

### **University of Akron, School of Dance, Theatre and Arts Administration**. 2020-present.

*Lecturer*. Teaching graduate seminar on nonprofit management

### **Freelance Journalist, Writer, and Editor**. 2007-2021.

### **Kent State University, Department of English**. Aug. 2018-present.

*Lecturer*. Teaching composition and creative writing.

### **Asian Services in Action, Inc.** Sept. 2018- June, 2019.

*Interim Co-CEO*. Worked in all areas of the organization's operations, concentrating on communications and government relations.

### **Asian Services in Action, Inc.** Sept. 2023-present.

*Interim CEO*. Working in all aspects of a multimillion dollar organization. Overseeing departments including two Federally Qualified Health Centers, legal services, human services, communications, and administration.

## Published Writings

### Nonfiction:

"Who Will Measure Charter Schools?" (Op Ed), *Akron Beacon Journal*, Aug. 4, 2005.

"The Math of the Akron Schools' Need for Issue 78" (Op Ed), *Akron Beacon Journal*, Nov. 7, 2005.

"Sure Send the Message – The Right Message" (Op Ed), *Akron Beacon Journal*, April 27, 2006.

"Notebook." *Catalyst Ohio*, Nov/Dec. 2007- May, 2008.

"Cases and Controversies" (Bi-Weekly Column), *Akron Legal News*, January 2009-2018.

Numerous articles, *Akron Legal News*, January 2012-present.

Scott Robert Piepho, p. 2 of 2.

Numerous articles, *The Devil Strip* August-December 2016.

Numerous articles, *West Side Leader* November 2016-present.

*First in Akron: A History of FirstMerit Corporation*. 2016. (Commissioned corporate history.)

*All that We Do Together: The Temerson Years at the Unitarian Universalist Church of Akron* 2020. (co-editor)

#### **Fiction:**

"Perturbation," *Writermag.com*. November 16, 2016.

"Processing Time Remaining." *The First Line*. Winter 2016.

#### **Awards:**

Ohio Society of Professional Journalists, 2013. 2<sup>nd</sup> Place, Best Political Commentary, Newspapers under 75,000 circulation.

Ohio Society of Professional Journalists, 2016. 2<sup>nd</sup> Place. Best Political-Commentary, Newspapers under 75,000 circulation.

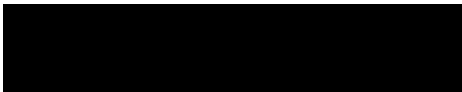
Ohio Society of Professional Journalists, 2016. 2<sup>nd</sup> Place. Best Columnist in Ohio, Newspapers under 75,000 circulation.

#### **Miscellaneous Experience**

Plain Local Schools – 1996-97  
GlenOak High School Debate Coach.

2003-2019 – Stay-at-home father to two children.

#### **Contact**



#### **References**

Available on request.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0109

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Miller, Sweeney, Gallagher &amp; Turner</b></p>	<p><b>A Resolution</b> confirming the County Executive’s reappointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2024 – 1/1/2027; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

**WHEREAS**, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

**WHEREAS**, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

**WHEREAS**, the members of CCCIC Board of Trustees shall serve for three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

**WHEREAS**, the County Executive has nominated Susan Infeld to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 1/2/2024 – 1/1/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Susan Infeld to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 1/2/2024 – 1/1/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 16, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_



March 19, 2024

Pernel Jones Jr., President  
Cuyahoga County Council  
2079 E. 9<sup>th</sup> Street, 8<sup>th</sup> floor  
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation

Dear President Jones,

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individual for reappointment to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Susan Infeld**, 3-year term, 1/2/2024 – 1/1/2027
  - **County Class Reappointment**

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of the nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne  
County Executive

## Susan Infeld

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### SUMMARY OF QUALIFICATIONS

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Multi-faceted experience in government and private sectors including municipal government management and operations, elected service, and public policy. Analytical, with fiscal management; project management; personnel management; technical writing, editing, and multi-platform communications knowledge. Experience in parks development and event planning/management.

### PROFESSIONAL EXPERIENCE

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#### CUYAHOGA COUNTY PLANNING COMMISSION

##### Manager, Planning Initiatives

June 2018 - present

- Develop initiatives to complement the planning services offered to municipalities, including ad hoc reports and guidebooks (Special Improvement Districts, Grants, Community Reinvestment Areas).
- Develop the Annual Reports.
- Oversee the administration of the Cuyahoga County Healthy Urban Tree Canopy Grant program and the Ohio Public Works Commission programs including the State Capital Improvements Grant and Loan Program, and the Clean Ohio Green Space Conservation Grant Program.
- Edit reports including the Cuyahoga County Tree Canopy Assessment Update, 2019.
- Contribute to research and production of reports for initiatives of County departments and agencies including the 2022 Annual Report of the Public Safety & Justice Services' Division of Emergency Management, and the Board of Health's 2019 Climate Impacts on Human Health Plan
- Research grants and provide guidance to municipalities and to planning staff regarding grant funding for projects.
- Serve as member of the Cuyahoga County Tax Incentive Review Council. Review and make recommendations regarding property tax exemptions given to development projects in Cuyahoga County.
- Serve as member of the Cuyahoga County Community Improvement Corporation. Review and recommend gap financing offered by Cuyahoga County for development projects.

##### Interim Executive Director

January – November 2019

- Managed the operations and staff of the Commission.
- Wrote project proposals, negotiated project contracts, and oversaw the development of deliverables to clients.
- Oversaw preparation of budget.
- Actively promoted agency services and expertise while soliciting new clients.
- Participated in regional initiatives including the Aerozone Alliance, and the implementation of trails projects identified in the Cuyahoga Greenways Plan.
- Oversaw the development of the Cuyahoga Greenways website.

- Expanded the Commission's Planning Grant Program for communities by adding planning services such as Zoning Code Updates, Park Plans, etc.
- Helped develop the inaugural Cuyahoga County Tree Canopy Grant program.
- Maintained Commission communications with the Board, County departments, and clients.

## **CITY OF UNIVERSITY HEIGHTS, OHIO**

### **Mayor**

**January 2010 – December 2017**

- Managed all functions of the city government including the delivery of municipal services; enforcement of city ordinances; the development of the annual operating and tax budgets; negotiation of collective bargaining agreements; personnel management; production of city communications including the monthly newsletter and social media; and grants management.
- Produced annual operating surpluses of 17-20%; reduced outstanding city debt by 33%.
- Obtained \$16M in grants for capital projects, safety vehicles, equipment, training, etc.
- Established a 7-acre Community Park.
- Established a Senior Services Office, a Community Development Office, and an internship program with John Carroll University.
- Chaired the City Planning Commission and the Board of Zoning Appeals.
- Partnered with county agencies for new city services including home repair advice and loans, and Building Department software.
- Collaborated with nearby cities to increase services for residents including consolidation of 911 dispatch and specialized police services, and reduced membership costs for city residents at area senior centers and recreation centers.
- Expanded joint purchases with nearby cities and the county for capital items, equipment, and supplies.
- Oversaw the production of the annual Memorial Day parade, the summer concert series, outdoor special activities in the parks, and special city events.

### **City Council Member**

**1996-2007**

- Chaired the City Council Finance Committee and the City Council Civic Information Committee.
- Helped establish the Northeast Ohio First Suburbs Consortium.
- Oversaw the establishment of the first city website and three subsequent websites.
- Prepared legislation to update city policy, create new laws, and for budget compliance.
- Served as facilitator for citizen focus groups assessing livability issues in University Heights.
- Led public hearings on the city tax budget and various livability issues.
- Served as a member of the East Suburban Bicycle Task Force that established a street bicycle route through multiple east-suburban communities.
- Served as the city liaison to public school and senior citizen community groups.

### **Chairman, Citizen's Committee for a New Purvis Park and Pool**

**1993-1995**

- Led a committee of 100+ residents in a grassroots campaign to pass a bond issue to pay for construction of a new pool and playground at the University Height's park.
- Led the citizen's committee through the process of designing the new pool and park features.
- Served as the city-appointed liaison to the construction committee overseeing the construction of the new facilities.

## **ST. VINCENT CHARITY MEDICAL CENTER**

### **Patient Representative**

**2006-2010**

- Served as the hospital ombudsman.



- Resolved patient/family issues, and patient grievances. Updated policies for complaints, grievances, and patient property management.
- Served as Client Rights Officer to the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board for patients receiving treatment for mental health, drug and alcohol addiction.

#### **FEDERAL RESERVE BANK OF CHICAGO**

##### **Planning Analyst**

**1984-1986**

- Developed computer equipment acquisition proposals for mainframes and peripherals.
- Authored the Bank's Long-Range Automation Plan and the Department's Annual Report.
- Served as Project Leader for the Bank's Disaster Recovery and Contingency Processing Plan for critical application systems.

##### **Technical Writer**

**1983-1984**

- Wrote User, System, and Operations manuals for application systems developed for member banks.

##### **Statistical Analyst**

**1981-1983**

- Worked with banks, savings & loan associations, and credit unions to collect data for regulatory reports.
- Served as liaison between the Research Department's statistical reporting and IT units to facilitate data collection and report design.
- Produced statistical reports in response to public information requests.

#### **CIVIC AND COMMUNITY**

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Ohio Municipal League, Board of Trustees

First Suburbs Consortium of Northeast Ohio Charter Member

Leadership Cleveland, 2017

NOACA Governing Board, Assistant Treasurer

Cuyahoga County Planning Commission, Board of Trustees

Applewood Centers, Board of Trustees

Heights Community Congress, Board of Trustees

Beaumont School, Board of Trustees

Meals on Wheels, Beachwood-Shaker Heights-University Heights, Board of Trustees

American Red Cross, Cleveland, Eastside Advisory Council

Gesu Catholic Church, Parish Council and Parish Finance Council

#### **MEMBERSHIPS**

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American Planning Association, American Economic Association, American Marketing Association, Cleveland Leadership Center

#### **AWARDS**

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University Heights Public Servant of the Year, 2007; University Heights Citizen of the Year, 1994

#### **EDUCATION**

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B.A. Finance, University of Illinois at Urbana-Champaign

## **Chapter 114: Appointment and Confirmation**

### **Section 114.01: Submission of Appointments to County Council**

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Community Improvement Corporation**

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**N/A**

3. The specific term of office during which the candidate would serve;

**1/2/2024 – 1/1/2027**

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

5. For a new appointment: the name of the individual who the candidate would replace;

**N/A**

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

7. A cumulative list of individuals who applied for the position;

**None**

8. The candidate's city and county of residence;

**University Heights, Cuyahoga County**

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**NOACA Governing Board, Assistant Treasurer  
Cuyahoga County Planning Commission, Board of Trustees  
Ohio Municipal League, Board of Trustees  
First Suburbs Consortium of Northeast Ohio, Charter Member and Executive Committee  
Applewood Centers, Board of Trustees  
Heights Community Congress, Board of Trustees  
Beaumont School, Board of Trustees  
Meals on Wheels, Beachwood-Shaker Heights-University Heights, Board of Trustees  
American Red Cross, Cleveland, Eastside Advisory Council  
Gesu Catholic Church, Parish Council  
Gesu Catholic Church, Finance Council**

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

#### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0110

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Turner, Gallagher, Miller and Sweeney</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment of Thomas Yablonsky to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities and historic events, as well as to provide the opportunity to further enrich such citizenry through public monuments; and

**WHEREAS**, pursuant to County Code Section 206.10, the County Monument Commission shall be composed of seven members who are electors of the County: one representative from the Cuyahoga County Planning Commission, one representative from the Cuyahoga County Department of Public Works, a member of the Cuyahoga County Council selected by the Council President, and four (4) individuals who have demonstrated a significant interest in studying the arts or local history; and

**WHEREAS**, members of the County Monument Commission shall be appointed to serve a three-year term; and

**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, in accordance with Section 6.04 of the Charter and Section 206.10 of the County Code, with the exception of the County Monument Commission member selected by the Council President, the members of the County Monument Commission shall be appointed by the County Executive, subject to confirmation by the Council; and

**WHEREAS**, the County Executive has nominated Thomas Yablonsky (replacing Jill Paulson) to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 - 2/28/2027.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Thomas Yablonsky (replacing Jill Paulson) to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 16, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



March 19, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Monument Commission

Dear President Jones:

The Cuyahoga County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities, and historic events. The Monument Commission will ensure that new monuments are erected on Cuyahoga County property and the restoration and renovation of existing monuments is performed in accordance with uniform procedures. The Monument Commission will establish appropriate guidelines for considering proposals, designs, locations and other aspects of maintenance of all monuments on County property.

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members. The membership of the Commission shall be:

- One representative from the Cuyahoga County Planning Commission;
- One representative from the Cuyahoga County Department of Public Works;
- A member of the Cuyahoga County Council, selected by the Council President; and
- Four (4) individuals who have demonstrated a significant interest in studying the arts or local history.

Pursuant to Chapter 206.10 of the Cuyahoga County Code, I submit the following nomination for appointment to the Monument Commission:

- **Thomas Yablonsky**, 3-year term, 3/1/2024 – 2/28/2027
  - **Replacing Jill Paulson**

The nominee resides in Cuyahoga County. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file for this position.



Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

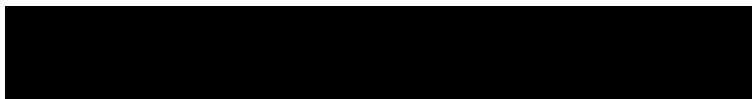
A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne  
County Executive



**Tom Yablonsky** · 2nd  
Senior Advisor

- Cleveland State university  
Cleveland, Ohio, United States · [Contact info](#)



Message

Pending

More

### Activity

1,122 followers

Tom Yablonsky commented on a post • 2w

Cleveland's most shovel ready waterfront project. Let's get it done. It is the culmination of the TOWPATH TRAIL project in Cleveland.

Tom Yablonsky commented on a post • 1mo

congratulations thanks for all you did for CSU

Tom Yablonsky commented on a post • 4mo

I like that it didn't differentiate between Stadium and Ballpark Mustard. Brown spicy Mustard is a Cleveland staple

Show all comments →

### Experience

#### Senior Advisor

Downtown Cleveland Alliance · Part-time  
Nov 2021 - Present · 2 yrs 4 mos



#### Executive Vice President

Downtown Cleveland Alliance  
Jan 2005 - Oct 2021 · 16 yrs 10 mos

**Executive Director**

Historic Warehouse District Development Corp  
Jan 2000 - Oct 2021 · 21 yrs 10 mos

**Executive Director**

Historic Gateway Neighborhood Corp · Full-time  
Jan 1995 - Oct 2021 · 26 yrs 10 mos

**Education**

**Cleveland State university**

Bachelor of Arts (BA) 1977, Political Science



**Indiana University Bloomington**

Master of Public Administration (MPA) 1979, Urban Planning

**Licenses & certifications**



**Economic development Finance Professional**

Grow America (formerly NDC)

**Volunteering**



**Founding Member**

Canalway Partners  
Mar 1985 - Present · 39 yrs  
Environment

**Board Member**

Heritage Ohio  
Mar 1992 - Present · 32 yrs  
Arts and Culture

Show all 3 volunteer experiences →

**Skills**

**Strategic Planning**



Endorsed by Maurice Small and 6 other mutual connections



Endorsed by 4 of your colleagues at Cuyahoga County



29 endorsements

**Fundraising**



Endorsed by Bobbi Reichtell who is highly skilled at this



Endorsed by John Zayac and 5 other mutual connections



24 endorsements

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
  1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:
  1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Cuyahoga County Monuments Commission**

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument must include four (4) individuals who have demonstrated a significant interest in studying the arts or local history. The nominee meets this requirement.**

3. The specific term of office during which the candidate would serve;

**3/1/2024 – 2/28/2027**

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

5. For a new appointment: the name of the individual who the candidate would replace;

**Jill Paulson**

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

7. A cumulative list of individuals who applied for the position;

**None**

8. The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Vice-chair of Canalway Partners and board member of Heritage Ohio.**

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

**Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0113

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Mark Mikhael to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Commission on Human Rights was established under Section 206.13 of the County Code to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title; and

**WHEREAS**, the functions and responsibilities of the Commission on Human Rights includes receiving and investigating complaints under Title 15 of the County Code, which is intended to ensure equal opportunity and treatment of all citizens of Cuyahoga County; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, pursuant to the Section 206.13 of the County Code, the Commission on Human Rights shall consist of three (3) appointed members; and

**WHEREAS**, members of the Commission on Human Rights shall be a licensed attorney in the State of Ohio and serve a two-year term; and

**WHEREAS**, the County Executive has nominated Mark Mikhael (replacing Elisa Hara Auvil) to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Mark Mikhael (replacing Elisa Hara Auvil) to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



Cuyahoga County

Chris Ronayne  
Cuyahoga County Executive

March 19, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8th Floor  
Cleveland, OH 44115

Re: Commission on Human Rights

Dear President Jones

The Commission on Human Rights was established in 2018 to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title. The Commission on Human Rights will ensure equal opportunity and treatment for all citizens of Cuyahoga County.

Pursuant to Chapter 206.13 of the Cuyahoga County Code and Title 15, I submit the following nominee for new appointment to the Commission on Human Rights:

- **Mark Mikhael, 2-year term (03/01/2024-02/28/2026)**
  - Pepper Pike, Cuyahoga County
  - Replacing Elisa Hara Auvil (expired 2/28/2022)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are twelve candidates on file that have applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive

# MARK M. MIKHAIEL, ESQ.

## BAR ADMISSIONS

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- State of New York
- State of Ohio
- Province of Ontario (inactive)

## EXPERIENCE

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### Schneider Smeltz Spieth Bell LLP

Attorney

Cleveland, OH

June 2018 – Present

- Direct all stages of complex litigation matters in state and federal courts including but not limited to breaches of contract, breaches of fiduciary duty, tortious and business interference, conversion of personal and intellectual property, claims of unfair business practices and a variety of matters involving negligent or intentional misconduct of non-medical professionals.
- Experienced in conducting legal research and analysis, preparing memoranda and pleadings, conducting client interviews, attending various hearings, trials, appeals, depositions, mediations, settlement conferences and paper discovery.
- Successfully handled approximately two dozen complex appellate matters, including those involving intricate procedural issues, at both the state and federal level, most recently arguing at the Supreme Court of Ohio and obtaining a unanimous reversal in *AJZ's Hauling, LLC, v. TruNorth Warranty Programs of North America*, Case No. 2022-0750 (click [here](#) to watch the full video of oral arguments).

### Levin & Associates Co., L.P.A.

Attorney

Cleveland, OH

June 2014 – June 2018

- Represented clients in an array of practice areas including, but not limited to, wrongful termination, 42 U.S. Code § 1983 violations, breaches of contract, breaches of fiduciary duty, tortious and business interference, conversion of property, claims of unfair business practices and a variety of matters involving negligent or intentional misconduct of non-medical professionals.
- Obtained a \$1.1 million binding arbitration award against a national wealth management firm in a FINRA action revolving around a failure to diversify the claimant's financial holdings (*Brian Holmes v. Wunderlich Securities*, FINRA Arbitration Award No. 16-00575).
- Obtained a \$1.86M verdict against a Chicago futures commission merchant for participating in and aiding a convicted Ponzi scheme, Enrique Villalba, in making unlawful sales of securities in Ohio. Defendant's willful blindness allowed Villalba to continue to bilk innocent investors of millions of dollars. (*Vasa Order v. Rosenthal Collins Grp., L.L.C.*, Cuy. C.P. No. CV 11 753705).
- Successfully prevailed at the Eighth District Court of Appeals that the denial of a motion to dismiss for lack of personal jurisdiction is not a final order and, therefore, not immediately appealable. Defendant appealed to the Supreme Court of Ohio. The Supreme Court of Ohio properly denied cert. (*Nejman v. Charney*, 8th Dist., 2015-Ohio-4087).

### Ford, Gold, Kovoor and Simon, Ltd.

Attorney

Warren, OH

January 2014 – June 2014

- Represented clients in an array of employment and labor matters by conducting legal research and analysis, preparing memoranda and pleadings, conducting client interviews, attending various hearings, trials, and appeals.
- Successfully prevailed at the Eleventh District Court of Appeals whereby a public employee alleging employment discrimination in violation of R.C. 4112 need not exhaust the administrative remedy of appeal to a civil service commission before pursuing the civil action allowed in R.C. 4112.99. (*Worley v. Newton Falls Exempted Vill. Sch. Bd. of Educ.*, 2014-Ohio-5385).
- Successfully represented a dentist in the enforcement of a \$500,000 purchase agreement. The matter went to the Eleventh District Court of Appeals where the agreement was deemed valid and enforceable. (*Willoughby v. Willoughby*, 2014-Ohio-743).

## EDUCATION

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### Case Western Reserve University School of Law

Juris Doctor

Cleveland, OH

2013

*Honors:* Scholarship Recipient; Vis Moot Honorable Mention - Best Respondent Brief  
*Activities:* Vis Moot Court Team, Captain (2012 and 2013); Deans' Advisory Committee, Chair; Student Bar Association, elected Senator

### University of Toronto

Honors Bachelors of Science, *with distinction*, Statistics & Chemistry

Toronto, ON

2010

*Honors:* Dean's List Award; Ontario Scholarship Recipient

## SKILLS AND CERTIFICATIONS

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- Language Skills – Arabic
- Basic Mediation Certificate

## PRESENTATIONS

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- Presenter, Federal and State Supreme Court Updates, Cleveland Metropolitan Bar Association, August 2023
- Presenter, Ohio Supreme Court Mid-Year Updates 2023, Ohio State Bar Association, June 2023
- Presenter, *ChatGPT – A Liability?*, Cleveland Metropolitan Bar Association, April 2023
- Presenter, *The New Battleground: Ohio Supreme Court Updates 2022*, Cleveland Metropolitan Bar Association, April 2023
- Presenter, *Ohio Supreme Court Updates 2022*, Ohio State Bar Association, March 2023
- Presenter, *What are the Best Practices to Avoid Being Sued for Malpractice?* Cleveland Metropolitan Bar (November 16, 2022)
- Present, *Pandemic Continues: Supreme Court of Ohio Marches On*, Cleveland Metropolitan Bar Association (May 24, 2022)
- Presenter, *Bueller...Bueller? No Days Off for Ohio's Probate Courts: 2021 Case Updates*, Cleveland Metropolitan Bar Association (February 15, 2022)
- Presenter, *While You Were Sheltering in Place: Ohio Supreme Court Decisions Part 2*, Cleveland Metropolitan Bar Association (July 27, 2021)
- Presenter, *While You Were Sheltering in Place: Ohio Supreme Court Decisions*, Cleveland Metropolitan Bar Association (May 13, 2021)
- Presenter, *The Attorney-Client Privilege: Three's a Crowd?*, Arab American Bar Association of Ohio (March 25, 2021)
- Presenter, *The Attorney-Client Privilege: Considerations for Solo Practitioners*, Akron Bar Association, Akron, Ohio (February 5, 2021)
- Presenter, *The Attorney-Client Privilege: Considerations for Solo Practitioners*, Lorain County Bar Association, Lorain, Ohio (December 15, 2020)
- Presenter, *The Attorney-Client Privilege: Considerations for Estate Planners*, 47th Annual Estate Planning Institute, Cleveland Metropolitan Bar Association, Cleveland, Ohio (October 28, 2020)
- Presenter, *The Attorney-Client Privilege: Considerations for Legal Administrators*, Association of Legal Administrators, Cleveland, Ohio (March 10, 2020)
- Panelist, *How Law Firms Can Empower Younger Attorneys For Success*, Association of Legal Administrators, Cleveland, Ohio (February 8, 2020)
- Presenter, *Who is the Client in the Attorney-Client Relationship?*, SSSB LLP Fall Connections Event, November 6, 2019
- Presenter, *The Dangers of the Reference Question: SCOTUS vs. SCC*, CUSLI - Case Western Reserve University, February 8, 2016

## PUBLICATIONS

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- *Ethics Encore*, Cleveland Metropolitan Bar Association Journal, May 2023
- *Ethics Encore*, Cleveland Metropolitan Bar Association Journal, October 2022
- *Ohio Enacts a Legal Malpractice Statute of Repose*, Probate Law Journal of Ohio, May/June 2021
- *The Attorney-Client Privilege: Three's a Crowd?* Probate Law Journal of Ohio, March/April 2020
- *Ethical Considerations for Officers of the Court*, Cleveland Metropolitan Bar Association Journal, January 2020
- *A Solution to Access to Justice: Pro Bono Requirement for Admission to the Ohio Bar*, Cleveland Metropolitan Bar Association Journal, June 2019
- Mikhael, Mark, *The Dangers of the Reference Question: SCOTUS vs. SCC*, 40 Can.-U.S. L.J. 71 (2016)

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**See Attached**

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Human Rights Commission**

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**According to Chapter 206.13 of Cuyahoga County Code, "the Commission shall be composed of attorneys licensed to practice in Ohio." The candidate meets this requirement.**

3. The specific term of office during which the candidate would serve;

**3/1/2024-2/28/2026**

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

5. For a new appointment: the name of the individual who the candidate would replace;

**Elisa Hara Auvil (expired 2/29/2022)**

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

7. A cumulative list of individuals who applied for the position;

**Demar Sheffey  
Amier Cobb-Bradley  
Robin Mcgrady  
Carol Beck  
Kara Tatum- Johnson  
Tammy Kennedy  
Dolores Garcia  
Carmen Scott  
Tiffany Wright  
Mark Mikhael  
Natalia Steele  
Chad Eggspuehler**

8. The candidate's city and county of residence;

**Pepper Pike, Cuyahoga County**

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**The candidate does not currently serves on any government, private, or non profit board or commission**

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0115

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Natalia Steele to serve on the Commission on Human Rights for the term 3/1/2023 – 2/28/2025 and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the Commission on Human Rights was established under Section 206.13 of the County Code to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title; and

**WHEREAS**, the functions and responsibilities of the Commission on Human Rights includes receiving and investigating complaints under Title 15 of the County Code, which is intended to ensure equal opportunity and treatment of all citizens of Cuyahoga County; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, pursuant to Section 206.13 of the County Code, the Commission of Human Rights shall consist of three (3) appointed members; and

**WHEREAS**, members of the Commission on Human Rights shall be a licensed attorney in the State of Ohio and serve a two-year term; and

**WHEREAS**, the County Executive has nominated Natalia Steele to serve on the Commission on Human Rights for the term 3/1/2023 – 2/28/2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Natalia Steele to serve on the Commission on Human Rights for the term 3/1/2023 – 2/28/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



March 19, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8th Floor  
Cleveland, OH 44115

Re: Commission on Human Rights

Dear President Jones

The Commission on Human Rights was established in 2018 to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title. The Commission on Human Rights will ensure equal opportunity and treatment for all citizens of Cuyahoga County.

Pursuant to Chapter 206.13 of the Cuyahoga County Code and Title 15, I submit the following nominee for reappointment to the Commission on Human Rights:

- **Natalia Steele, 2-year term (03/01/2023-02/28/2025)**
  - Moreland Hills, Cuyahoga County
  - Reappointment

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are twelve candidates on file that have applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne  
County Executive



## Natalia Steele

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### SUMMARY

Creative problem-solver and strategic thinker, skilled at managing enterprise risk through front-end risk assessment, policy and procedure drafting and implementation, and ultimate supervision of all types of complex commercial litigation to achieve practical resolution. Passionate advocate for and supporter of progressive causes and issues of gender, race, disability, class etc. equity and non-discrimination.

### CORE SKILLS

- Highly adaptable, quick study generalist
- Effective negotiator
- Team player
- Skilled in early risk evaluation and strategic case management
- Experienced manager of local counsel

### LEGAL EXPERIENCE

#### **Vorys, Sater, Seymour and Pease, LLP**, Cleveland, OH

Partner, Commercial Litigation and Brand Protection

Litigation Associate

Summer Associate

December 2015-present

September 2007-December 2016

Summer 2006

- Counsel businesses on e-commerce and online brand protection, creation of policies and procedures to protect brand equity, and assisting businesses with minimizing risks associated with unauthorized online resale of their products.
- Manage all aspects of commercial litigation pending in both federal and state courts, from earliest facts assessment and strategy formation to first-chairing jury trials and evidentiary hearings and arguing cases on appeal, including:
  - Representation of businesses and individuals in disputes involving, among others, claims concerning products liability, ERISA, torts, employment discrimination, insurer bad faith, consumer finance, privacy, trade secret, and breaches of contracts.
  - Early strategic assessment of matters to determine the most efficient path for resolution, based on the clients' business goals.
  - Effective utilization of alternative dispute resolution methods to achieve clients' strategic priorities.
  - Participation in arguments of matters on appeal before state and federal Courts of Appeals.
  - Hiring and supervision of local counsel across the country.
- Counsel clients on risk management strategies and compliance with state and federal laws and regulations impacting their businesses.
- Draft and review contracts, formation documents, and various agreements, bringing to bear extensive experience in risk assessment and understanding of clients' risk profiles.
- Supervise and mentor younger attorneys and paralegal staff.

## EDUCATION

### The Ohio State University Moritz College of Law

May 2007, Juris Doctorate, *cum laude*

CALI Award for Excellence in Appellate Advocacy; CALI Award for Excellence in Pretrial Litigation, 2007

Clinical Program Director's Award for excellence and dedication

Managing Editor, The Ohio State Journal on Dispute Resolution, 2006-2007

Jessup International Law Moot Court Team member, 2006-2007

### Cleveland State University

December 2002, Master of Labor Relations and Human Resources

### John Carroll University

May 2000, BA History/Business Management, *cum laude*, *Dean's List* 1996-2000

## ADDITIONAL SKILLS

Fluent in Russian language (native proficiency)

## BAR ADMISSIONS

Ohio; Pennsylvania; U.S. Sixth Circuit Court of Appeals; U.S. District Court for the Northern District of Ohio; U.S. District Court for the Southern District of Ohio

## PROFESSIONAL AND COMMUNITY INVOLVEMENT

- Board Member, Vocational Guidance Services, an organization assisting individual with disabilities gain and retain employment. June 2013-June 2019
- Executive Board Member, American Constitution Society. 2014-present.
- Volunteer with the Legal Aid Society of Cleveland's Women in Crisis Initiative. 2015-present.
- Partner in Justice for Legal Aid Society of Cleveland, assisting LASC in its fundraising efforts. 2010-present.
- Women's Business Center – ECDI – volunteer legal adviser to women-owned startup businesses. 2016-2017.
- Volunteer mock trial team coach for Cleveland Metropolitan School District Mock Trial Competition 2008-2013.
- Volunteer mediator for Franklin County Common Pleas Court's juvenile dispute resolution program 2006-2007.
- Volunteer mentor for Breakthrough Schools students 2011-2013.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
  1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Please see Attached**

2. A letter from the appointing authority providing the following information:
  1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Human Rights Commission**

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**According to Chapter 206.13 of Cuyahoga County Code, "the Commission shall be composed of attorneys licensed to practice in Ohio." The candidate meets this requirement.**

3. The specific term of office during which the candidate would serve;

**3/1/2023-2/28/2025. 2 year term**

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

5. For a new appointment: the name of the individual who the candidate would replace;

**N/A**

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

7. A cumulative list of individuals who applied for the position;

**Demar Sheffey  
Amier Cobb-Bradley  
Robin Mcgrady  
Carol Beck  
Kara Tatum- Johnson  
Tammy Kennedy  
Dolores Garcia  
Carmen Scott  
Tiffany Wright  
Mark Mikhael  
Natalia Steele  
Chad Eggspuehler**

8. The candidate's city and county of residence;

**Moreland Hills, Cuyahoga County**

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**American Constitution Society**

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0119

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Miller, Turner, Sweeney &amp; Gallagher</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment of Melanie Golembiewski to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025 and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

**WHEREAS**, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

**WHEREAS**, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Melanie Golembiewski to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.



**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Melanie Golembiewski to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 16, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



March 19, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Dr. Lauren Beene**, 1-year term (5/1/2024 - 4/30/2025)
  - Initial appointment (Seat 1)
  - Currently resides in University Heights (Cuyahoga County)
- **Nakeshia Nickerson**, 1-year term (5/1/2024 - 4/30/2025)
  - Initial appointment (Seat 2)
  - Currently resides in Woodmere (Cuyahoga County)
- **Melanie Golembiewski**, 1-year term (5/1/2024 - 4/30/2025)
  - Initial appointment (Seat 3)
  - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Chris Ronayne  
County Executive

Dr. Melanie Golembiewski, MD, MPH is the Chief Medical Officer at Neighborhood Family Practice (NFP).

Dr. Golembiewski received her bachelor's degree from The Ohio State University and graduated from the Wright State University School of Medicine in 2010. A family medicine specialist, she completed her residency at University Hospitals and a preventative medicine fellowship with NFP. Prior to being named CMO, Dr. Golembiewski served as NFP's associate medical director.

Dr. Golembiewski has a strong interest in maternal and neonatal care, global health and geriatrics. As associate medical director, she played a lead role in helping NFP transform how health care was delivered in response to the COVID-19 pandemic, assisting in quickly implementing a shift to telemedicine/virtual visits in early 2020.

## **Chapter 114: Appointment and Confirmation**

### **Section 114.01: Submission of Appointments to County Council**

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached.**

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Please see attached.**

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Women's Health Commission**

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.**

3. The specific term of office during which the candidate would serve;

**5/1/2024 – 4/30/2025**

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

5. For a new appointment: the name of the individual who the candidate would replace;

**This is the first ever appointment being made to this seat.**

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

7. A cumulative list of individuals who applied for the position;

**Please see attached.**

8. The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**This nominee does not serve on any boards or commissions.**

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

**Section 114.02: Notice of Interim Appointments**

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0124

<p>Sponsored by: <b>County Executive Ronayne</b></p> <p>Co-sponsored by: <b>Councilmembers Turner, Sweeney, Miller and Gallagher</b></p>	<p><b>A Resolution</b> confirming the County Executive’s appointment of Jasmin Santana to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026 and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

**WHEREAS**, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

**WHEREAS**, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Jasmin Santana to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Jasmin Santana to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: April 16, 2024

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



March 19, 2024

Pernel Jones, Jr., President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

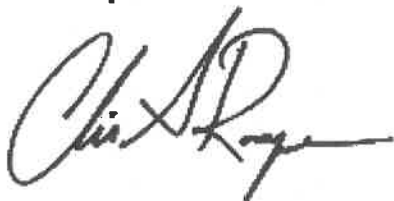
Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Tenille Kaus**, 2-year term (5/1/2024 - 4/30/2026)
  - Initial appointment (Seat 4)
  - Currently resides in Shaker Heights (Cuyahoga County)
- **Jasmin Santana**, 2-year term (5/1/2024 - 4/30/2026)
  - Initial appointment (Seat 5)
  - Currently resides in Cleveland (Cuyahoga County)
- **Kim Thomas**, 2-year term (5/1/2024 - 4/30/2026)
  - Initial appointment (Seat 6)
  - Currently resides in Richmond Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne  
County Executive

## About Jasmin Santana

Ward 14 Councilwoman Jasmin Santana made history as the first Latina council member in the city's history. Representing Clark-Fulton, Stockyards, and portions of Brooklyn Centre and Tremont neighborhoods, she brings a unique perspective to the council chambers.

In addition to her council duties, Councilwoman Santana serves on several council committees and acts as the council's representative to the city's Community Relations Board. She holds the prestigious position of Majority Whip on the City Council, collaborating closely with Council President Blaine Griffin and Majority Leader Kerry McCormack to enact positive change in Cleveland.

Councilwoman Santana's commitment to community service extends beyond her political roles. She recently joined the United Way of Greater Cleveland board of directors and serves on the Say Yes Cleveland Operating Committee, demonstrating her dedication to improving the lives of residents across the city.

Prior to her political career, Councilwoman Santana made significant contributions to the non-profit sector. As an outreach coordinator at the Hispanic Alliance, she focused on critical issues such as public safety, lead abatement, and social welfare. At MetroHealth Medical Center, she played a key role in promoting health and nutrition education within the Hispanic community. Notably, she pioneered the first minority breast health outreach program, known as the BREAST/Amigas Program, at MetroHealth. Through her innovative leadership and unwavering dedication, this program has significantly improved access to vital healthcare services for minority communities, making a lasting impact on countless lives. Councilwoman Santana's dedication to women's empowerment led her to co-found SEEDS, a program focused on supporting, engaging, empowering, developing, and sustaining women in the community.

Throughout her career, Councilwoman Santana has been recognized for her civic activism, earning accolades from Crain's Cleveland Business magazine and other organizations. Her tireless advocacy and hands-on approach have resonated with residents of Ward 14, which is 48 percent Latino.

In response to the COVID-19 pandemic, Councilwoman Santana spearheaded initiatives to support vulnerable community members. From launching affordable housing programs to distributing essential supplies to seniors, she has been a steadfast champion for her constituents.

Beyond her council duties, Councilwoman Santana has served as a trustee for numerous non-profit organizations, including the Northeast Ohio Association for Hispanic Health and the May Dugan Community Center.

Councilwoman Santana is a proud graduate of Max Hayes Vocational School and has pursued further education in non-profit administration and public health from Cleveland State University.

She resides in the Jones Home Historic Neighborhood in Ward 14 and is a mom of two John Carroll University students. The Councilwoman was reelected to a new four-year term in November 2021, reaffirming her commitment to serving her community with integrity and passion.

## Chapter 114: Appointment and Confirmation

### Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached.**

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Please see attached.**

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Women's Health Commission**

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.**

3. The specific term of office during which the candidate would serve;

**5/1/2024 – 4/30/2026**

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Appointment**

5. For a new appointment: the name of the individual who the candidate would replace;

**This is the first ever appointment being made to this seat.**

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

7. A cumulative list of individuals who applied for the position;

**Please see attached.**

8. The candidate's city and county of residence;

**Cleveland, Cuyahoga County**

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**United Way of Greater Cleveland, Say Yes to Education, Greater Cleveland Youth Pace Advisory Board**

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No ethics opinion was requested or issued.**

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

**Section 114.02: Notice of Interim Appointments**



1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0124

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s appointment of Jasmin Santana to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026 and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

**WHEREAS**, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

**WHEREAS**, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Jasmin Santana to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Jasmin Santana to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0126

<b>Sponsored by: County Executive Ronayne/ Department of Public Works</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 4087 with RPF Properties, LLC for lease of space and parking spaces located at Meadowbrook Market Square Shopping Center, 22121 Rockside Road, Bedford, for use by the Auto Title Division for the period of 2/1/2019 – 4/30/2024, to extend the time period to 7/31/2029, to amend the total of square feet space, effective 8/1/2024, and for additional funds in the amount not-to-exceed \$297,353.88; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to Contract No. 4087 with RPF Properties, LLC for lease of space and parking spaces located at Meadowbrook Market Square Shopping Center, 22121 Rockside Road, Bedford, for use by the Auto Title Division for the period of 2/1/2019 – 4/30/2024, to extend the time period to 7/31/2029, to amend the total of square feet space, effective 8/1/2024, and for additional funds in the amount not-to-exceed \$297,353.88; and

**WHEREAS**, the goal is to provide approximately 2,779 square feet of office space and parking for use by Cuyahoga County Fiscal Office, Auto Title Division located at Meadowbrook Market Square Shopping Center, 22121 Rockside Road, Bedford; and

**WHEREAS**, the project is funded 100% General Fund; and,

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an amendment to Contract No. 4087 with RPF Properties, LLC for lease of space and parking spaces located at Meadowbrook Market Square Shopping Center, 22121 Rockside Road, Bedford, for use by the Auto Title Division for the period of 2/1/2019 – 4/30/2024, to extend the time period to 7/31/2029, to amend the total of square feet space, effective 8/1/2024, and for additional funds in the amount not-to-exceed \$297,353.88.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and for additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

**BRIEFING, PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	First Amendment (2024) to Lease by/btwn Cuyahoga County, Ohio and RPF Properties, LLC for lease of approximately 2,779 sq/ft (amended from 2,683 sq/ft) of office space and parking spaces located at 22121 Rockside Road, Bedford, Ohio for use by Cuyahoga County Fiscal Auto Title - Bedford for the period 2/1/19 to 4/30/24 with a Rent Commencement date of August 1, 2019 running for 5 years and by changing this end date to 7/31/24 and extending an additional term of 5 years to 7/31/2029 and additional funds not-to-exceed \$ 297,353.88 effective 8/1/2024
<b>Department or Agency Name</b>	Department of Public Works on behalf of Cuyahoga County Fiscal Office, Auto Title Division.
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Exemption pg. 4					1/7/2019	BC2019-11
O	CM859	RPF Properties, LLC	2/1/2019-4/30/2024	\$570,116.92 (total amount on executed contract cover)	2/12/2019	R2019-0032
2018/2019 Biennial Oper budget for 2019 additional appropriation transfers from General Fund 1 <sup>st</sup> reading adoption for build out and remodel for 22121 Rockside Auto Title.	CM859	RPF Properties, LLC	2/1/2019-12/31/2019	(\$310,000.00) (buildout and remodel line listed as a separate line on the original contract cover because of different accounting unit#)	1/22/2019	R2019-0024 1/22/2019 Council Agenda pg. 67 BA1915047 QW.20A658 Fiscal Cert. of Title Admin FS109694 – Fiscal Oper – Title Bureau Capital Outlays. 2019 Funding comes from auto/boat titles for buildout and remodel.
A	CM4087	RPF Properties, LLC	2/1/2019-7/31/24 to 7/31/29	\$297,353.88	TBD	R2024-

<b>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing service or purchase.</b> This office space is used as a satellite location to provide auto title documents to the general public.
<b>For purchases of furniture, computers, vehicles:</b> <input type="checkbox"/> Additional <input type="checkbox"/> Replacement
<b>Age of items being replaced:</b> _____ <b>How will replaced items be disposed of?</b> N/A
<b>Project Goals, Outcomes or Purpose (list 3):</b>

Rev. 7/24/23



The goal of the project is to continue the lease space and parking at 22121 Rockside Rd., Bedford, Ohio 44146 for use by Cuyahoga County Fiscal Office, Auto Title Division and extend the Term of the lease for an additional five years for the period 08/01/2024 to 07/31/2024, and to amend related dates, square footage and add additional funds not-to-exceed \$ 297,353.88 effective upon approval and execution. The County will have the right to terminate this lease early if the adjacent State BMV or License bureau move from this site.

**The outcome:** The underlying lease R2019-0032 (2/12/2019) is not new to the County and was entered into 2/1/2019 pursuant to CM4087 fka CM859 in the total amount of \$570,116.92. This amount included the funds also approved on resolution R2019-0024 (1/22/2019 Council) in the amount of \$310,000.00 for buildout and remodel. Although the total contract is \$570,116.92, a separate line is on the original contract cover since it was approved on pg. 2., pg. 67 BA1915047 QW.20A658 Fiscal Cert. of Title Admin FS109694 – Fiscal Oper – Title Bureau Capital Outlays. 2019 Funding comes from auto/boat titles fees.

**The purpose:** This Amendment will allow the Cuyahoga County Fiscal Office Auto Title Department to lease space and parking for staff/public at 22121 Rockside Road and continue business at this satellite location for the period 08/01/2024 thru 7/31/2029.

If a County Council Item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: RPF Properties, LLC located at Meadowbrook Market Square Plaza <b>22121 Rockside Rd., Bedford, Ohio 44146</b>	Owner, executive director, other (specify): Dr. Ronald Flauto (owner), 4367 Bridle Trail, Bath, Ohio 44333
Vendor Council District: n/a	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This is an amendment option to the County provided for under the current lease. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / n/a	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).

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Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: <i>n/a, pursuant to current lease</i>	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?  <i>n/a</i>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
	<input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  100% Certificate of Title Admin Fund (verifying with Auto Title Div.)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

**Commented [CK1]:** Suggestion by MBV - I can't recall exactly how she said it. Sec text in green. (or we can refer them to instructions) and provide more detail in the instruction

<b>Provide status of project.</b>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
Timeline: Project/Procurement Start Date (date your team started working on this item):	<i>1/18/24 PWD-3848 law - JMyers assigned to NFarina</i>
Date documents were requested from vendor:	<i>2/2/24 requested &amp; received docs 2/2/24. 2/21/24 need signed amendment</i>
Date of insurance approval from risk manager:	<i>PWD-3848 2/7/24</i>
Date Department of Law approved Contract:	<i>PWD-3848 2/7/24</i>
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
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Rev. 7/24/23

RPF Properties, LLC

Located at Meadowbrook Market Square Plaza

22121 Rockside Rd., Bedford, Ohio 44146

RQ#19-44438

2,779sq/ft

R2019-0032 (2/12/2019) PWD-1476 (new) Lease (correct start date) 2/1/2019-4/30/2024, with Rent Commencement date of August 1, 2019 in the amount of \$ 570,116.92 (which includes R2019-0024 (1/22/2019) Build out/remodel \$ 310,000.00)

R2024-tbd ( date ) PWD-3848 2/1/2019-4/30/2024 for an increase in square ftg. 2,683 to 2,779 and a 5-year extension for the period 08/01/2024 to 07/31/2029 and additional funds not-to-exceed \$ 297,353.88.

Rev. 7/24/23

## Department of Purchasing – Required Documents Checklist

Department of Public Works, submitting a 2024 Amendment to lease in connection with **RPF Properties, LLC Contract No. 4087** fka CM859 for lease of approximately **2779 sq./ft** of office space and the use of at least six (6) tenant/staff parking and twenty-five (25) visitor including two (2) handicap parking spaces located at 22121 Rockside Rd., Bedford, Ohio 44146 for the period 2/1/19 to 4/30/24 by changing this end date to 7/31/24 and extending to 7/31/2029 and additional funds not-to-exceed \$ 297,353.88 effective 8/1/2024

Infor/Lawson RQ#:	n/a
Buyspeed RQ# (if applicable):	44438
Infor/Lawson PO# Code (if applicable):	n/a
CM Contract#	CM4087 (fka CM859) (CE1800522)

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo (approval from JCM 2/29)	NDF/JCM	

Late Submittal Required:	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
Why is the amendment being submitted late?	n/a	
What is being done to prevent this from reoccurring?	n/a	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
---	------------------------------	-------------------------------

Contract Amendments Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form (signed 3/5/24)			NDF/JCM	OK
IG#	22-0384		NDF	OK
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		n/a not required for this action	N/A
Debarment/Suspension Verified	Date:	2/8/24	NDF	OK
Auditor's Finding	Date:	2/8/24	NDF	OK
Independent Contractor (I.C.) Requirement	Date:	2/2/24	NDF	OK
Cover - <i>Master amendments only</i>			n/a	OK
Contract Evaluation (approval from JCM 2/29)			NDF/JCM	OK
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			n/a	N/A
Checklist Verification			NDF	OK

**Other documentation may be required depending upon your specific item**

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	PWD-3848 NH

## Department of Purchasing – Required Documents Checklist

Department of Public Works, submitting a 2024 Amendment to lease in connection with RPF Properties, LLC Contract No. 4087 fka CM859 for lease of approximately 2779 sq./ft of office space and the use of at least six (6) tenant/staff parking and twenty-five (25) visitor including two (2) handicap parking spaces located at 22121 Rockside Rd., Bedford, Ohio 44146 for the period 2/1/19 to 4/30/24 by changing this end date to 7/31/24 and extending to 7/31/2029 and additional funds not-to-exceed \$ 297,353.88 effective 8/1/2024

Matrix Law Screen shot	PWD-3848 NH
COI and Property	PWD-3848 NH
Workers' Compensation Insurance	PWD- 3848 NH
Original Executed Contract (containing insurance terms) & all executed amendments	PWD- 3848 NH

Accounting Units: section completed DTatum 2/21/24 and confirmed funds are available and the funding source is General Fund

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
05/01/24-07/31/24	FS100150	54400		\$ 0.00
08/01/24-12/31/24	FS100150	54400		\$ 23,806.80
01/01/25-12/31/25	FS100150	54400		\$ 57,611.32
01/01/26-12/31/26	FS100150	54400		\$ 58,762.37
01/01/27-12/31/27	FS100150	54400		\$ 59,940.74
01/01/28-12/31/28	FS100150	54400		\$ 61,147.30
01/01/29-07/31/29	FS100150	54400		\$ 36,085.35
			TOTAL	\$ 297,353.88

<b>Contract History CE/AG# (if applicable)</b>	CE1800522
<b>Infor/Lawson PO# Code (if applicable)</b>	CE1800522 CONV
<b>Lawson RQ# (if applicable)</b>	44438
<b>CM Contract#</b>	CM4087 (fka 859)

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 570,116.92		2/1/2019-4/30/2024	2/12/2019	R2019-0032

## Department of Purchasing – Required Documents Checklist

Department of Public Works, submitting a 2024 Amendment to lease in connection with **RPF Properties, LLC Contract No. 4087** fka CM859 for lease of approximately **2779 sq./ft** of office space and the use of at least six (6) tenant/staff parking and twenty-five (25) visitor including two (2) handicap parking spaces located at 22121 Rockside Rd., Bedford, Ohio 44146 for the period 2/1/19 to 4/30/24 by changing this end date to 7/31/24 and extending to 7/31/2029 and additional funds not-to-exceed \$ 297,353.88 effective 8/1/2024

<b>Prior Amendment Amounts (list separately)</b>		\$ 310,000.00 (part of original contract totaling \$570,116.92 and on contract cover as separate line)	<b>1/22/2019 pg. 12 appropriations needed for 2019 and contract cover 2/1/19-12/31/19</b>	<b>1/22/2019</b>	R2019-0024 Sponsored by: County Executive Budish/Fiscal Officer/OBM
<b>Pending Amendment</b>		<b>\$ 297,353.88</b>	<b>8/1/2019- 7/31/2029</b>	<b>TBD</b>	<b>R2024-TBD</b>
<b>Total Amendments</b>		<b>\$ 0.00</b>			
<b>Total Contact Amount</b>		<b>\$ 867,470.80</b>			

### Purchasing Use Only:

<b>Prior Resolutions:</b>	R2019-0032
<b>Amend:</b>	4087
<b>Vendor Name:</b>	RPF PROPERTIES, LLC
<b>ftp:</b>	2/1/2019-4/30/2024 EXT 7/31/2029
<b>Amount:</b>	Add'l \$297,353.88mm
<b>History/CE:</b>	OK
<b>EL:</b>	OK
<b>Procurement Notes:</b>	3/7/2024: Department will need to enter spread edits in order to encumber funds to be added for rent effective 8/1/2024.
<b>Purchasing Buyer's initials and date of approval</b>	OK, ssp 3/7/2024

## CONTRACT EVALUATION FORM

<b>Contractor</b>	RPF Properties, LLC				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	Initial Term: 2/1/2019-4/30/2023, amend to 08/01/2019 thru 07/31/2024,				
<b>RQ#</b>	12466				
<b>Time Period of Original Contract</b>	R2019-0032 (2/12/2019) with rent commencement date of 08/01/2019 for 60 months (5 years) in the amount of \$570,116.92				
<b>Background Statement</b>	Department of Public Works, submitting a First (2024) Amendment to lease with <b>RPF Properties, LLC Contract No. 4087</b> fka CM859 for lease of approximately <b>2779 sq./ft</b> of office space and related parking located at 22121 Rockside Rd., Bedford, Ohio 44146 for use by the Cuyahoga County Fiscal/Auto Title for the period 2/1/19 to 4/30/24 with Rent Commencement Date of August 1, 2019 for a Five (5) year term. Amending for a new Five (5) year renewal term, amending dates and adding additional funds. New amended term will be August 1, 2024 thru July 31 <sup>st</sup> , 2029. and additional funds not-to-exceed \$ 297,353.88.				
<b>Service Description</b>	The County leases space/parking for use by the Cuyahoga County Fiscal Auto Title				
<b>Performance Indicators</b>	Terms of the Lease.				
<b>Actual Performance versus performance indicators (include statistics):</b>	All met.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	Good				
<b>Department Contact</b>	Nancy Farina for John Myers DPW (216) 698-2517				
<b>User Department</b>	Cuyahoga County Fiscal Auto Title				
<b>Date</b>	2/21/2024				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0127

<p>Sponsored by: <b>County Executive Ronayne/Department of Housing and Community Development</b></p> <p>Co-sponsored by: <b>Councilmembers Kelly, Conwell, Stephens, Turner and Simon</b></p>	<p><b>A Resolution</b> making an award on RQ8737 to Emerald Development and Economic Network, Inc. in an amount not-to-exceed \$7,925,678.00 for the acquisition and construction of the Norma Herr II - Non-Congregate Shelter project for the period 5/1/2024 – 6/30/2027; authorizing the County Executive to execute the agreement and all other documents consistent with said award and this Resolution and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Housing and Community Development recommends an award on RQ8737 to Emerald Development and Economic Network, Inc. in an amount not-to-exceed \$7,925,678.00 for the acquisition and construction of the Norma Herr II - Non-Congregate Shelter project for the period 5/1/2024 – 6/30/2027; and

**WHEREAS**, the primary goal of this project is to acquire and develop a non-congregate shelter for individuals and families that meet certain requirements of the Department of Housing and Urban Development; and

**WHEREAS**, this project is funded 100% from the Department of Housing and Urban Development (HUD) HOME-ARPA Program Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ8737 to the Emerald Development and Economic Network, Inc. in an amount not-to-exceed \$7,925,678.00 for the acquisition and construction of the Norma Herr II - Non-Congregate Shelter project for the period 5/1/2024 – 6/30/2027.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.



**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 26, 2024  
Committee(s) Assigned: Community Development

Additional Sponsorship Requested in Committee: April 15, 2024

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	2024 – Housing and Community Development; Emerald Development and Economic Network (EDEN); Norma Herr II - Non-Congregate Shelter Grant Agreement
<b>Department or Agency Name</b>	Department of Housing and Community Development
<b>Requested Action</b>	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		Emerald Development and Economic Network	05/01/2024-06/30/2027	\$7,925,678.00		

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**

Requesting approval of a grant agreement with the Emerald Development and Economic Network(EDEN) for the acquisition and construction of the Norma Herr II - Non-Congregate Shelter project in the not to exceed amount of \$7,925,678.00 for the period 05/01/2024-06/30/2027.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

- The Cuyahoga County Department of Health and Human Services, as the lead agency, in conjunction with the Department of Housing and Community Development (fka Division of Housing and Community Development) conducted an RFP process in 2022, *Alternative Housing and Related Services and Supports*. The purpose of the RFP was to “solicit innovative solutions that increase and/or improve shelters, alternate housing, and various homeless prevention strategies for Cuyahoga County residents.” The RFP listed five categories of projects. If any HOME-ARP funds are part of the financial package for a project originating from the 2022 RFP, Cuyahoga County will transfer funds to the developer using a grant agreement, following all applicable regulations. Norma Herr II met the criteria.
- To address the need for homelessness assistance and supportive services, Congress appropriated \$5 billion in ARP funds to be administered through HOME to perform four activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations.
- HOME-ARP funds may be used to acquire and develop non-congregate shelter (HOME-ARP NCS) for individuals and families that meet one of the Qualifying Populations defined in the CPD Notice: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program (“the Notice”)*.

The project was designed to meet the necessity of providing the unhoused with the opportunity to safely reside in non-congregate living.

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address: Emerald Development and Economic Network(EDEN) 7812 Madison, Avenue Cleveland, OH 44102	Owner, executive director, other (specify): Elaine Gimmel, Executive Director
Vendor Council District: 3	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	2227 Payne Avenue, Cleveland, OH 44114

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  Staff conducted a review of the project and confirms that it meets Cuyahoga County's requirements for HOME-ARP funding.  *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

**Is Purchase/Services technology related  Yes  No. If yes, complete section below:**

<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
--	--

Is the item ERP related?  No  Yes, answer the below questions.

Are services covered under the original ERP Budget or Project?  Yes  No, please explain.

Are the purchases compatible with the new ERP system?  Yes  No, please explain.

**FUNDING SOURCE:** i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.

Department of Housing and Urban Development(HUD) HOME-ARPA Program

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain): As project completes, invoices and other required verification will be submitted.

**Provide status of project.**

<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

**HISTORY (see instructions):**

N/A

# County Council of Cuyahoga County, Ohio

## Resolution No. R2024-0138

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ13801 with Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; authorizing the County Executive to execute Contract No. 4228 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ13801 with Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; and

**WHEREAS**, the primary goal of this project is the partial recladding of the Justice Center Jail Connector; and

**WHEREAS** this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ13801 with Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 4228 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 9, 2024  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Cuyahoga County Jail Connector Partial Recladding
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	4228	Warren Roofing & Insulating Co.	N/A	\$589,567.49	PENDING	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 Cuyahoga County Jail Connector Partial Recladding

**For purchases of furniture, computers, vehicles:**    Additional    Replacement  
**Age of items being replaced:**                      **How will replaced items be disposed of?**    N/A

**Project Goals, Outcomes or Purpose (list 3):**

**If a County Council item, are you requesting passage of the item without 3 readings.**    Yes    No

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Warren Roofing & Insulating Co. 7015 Krick Road, Walton Hills, Ohio 44146	Vice President Luke Dautovic
<b>Vendor Council District:</b>	<b>Project Council District:</b>
District 6	District 7
<b>if applicable provide the full address or list the municipality(ies) impacted by the project.</b>	<b>District 7</b>  Cleveland

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal	Provide a short summary for not using competitive bid process.

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<input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: <b>\$589,567.49</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>3/ 2</b>	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( 5% ) SBE (16% ) MBE ( 9% ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? <b>Mathematically Balanced-</b>	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</b>
<b>General Fund</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date (date your team started working on this item):	

Commented [CK1]: Suggestion by MBV -I can't recall exactly how she said it. See text in green, (or we can refer them to instructions) and provide more detail in the instruction

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Date documents were requested from vendor:	<b>2/2/2024</b>
Date of insurance approval from risk manager:	<b>2/15/24</b>
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13801
Infor/Lawson PO# Code (if applicable):	
Event #	5068
CM Contract#	4228

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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### FULL AND OPEN COMPETITION Construction Projects – Buildings Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	WB	OK AJ 3/12/2024
Bid Specification Packet ( <i>includes Legal Notice to Bidders</i> )	WB	OK AJ 3/12/2024
Final DEI Goal Setting Worksheet	WB	OK AJ 3/12/2024
Diversity Documents – <i>if required (goal set)</i>	WB	OK AJ 3/12/2024
Award Letter (sent to awarded vendor)	WB	OK AJ 3/12/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 3/12/2024
Public Works Bid Results	WB	OK AJ 3/12/2024
Tabulation Sheet- SEE TAB SHEET	WB	OK AJ 3/12/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 3/12/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 3/12/2024
Worktype Worksheets, <i>if applicable</i>	N/A	N/A
SBE Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 3/12/2024
Drug Free Workplace, <i>if applicable</i>	N/A	N/A
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 3/12/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	N/A	N/A
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	N/A	N/A
Other, <i>per those listed in the Project Manual - see: Article 3, Section B. 2. “Bid Proposal Shall Contain the Following</i>	WB	OK AJ 3/12/2024

1 | Page

Revised 12/15/2021

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

<i>Document; and “Supplements Cuyahoga County Form of Proposal”</i>						
IG#	22-0080-REG	31DEC2026		WB	OK	AJ 3/12/2024
Debarment/Suspension Verified	Date:	2/16/2024		WB	OK	AJ 3/12/2024 dated within 60 days
Auditor’s Finding	Date:	2/16/2024		WB	OK	AJ 3/12/2024 dated within 60 days
Vendor’s Submission ( <i>Form of Proposal</i> )				WB	OK	AJ 3/12/2024
Independent Contractor (I.C.) Requirement	Date:	2/2/2024		WB	OK	AJ 3/12/2024 dated within 1 year
Contract Evaluation – <i>if required</i>				N/A	N/A	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.				N/A	N/A	
Checklist Verification				WB	OK	AJ 3/12/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	<b>Department initials</b>
Agreement/Contract and Exhibits	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Bid Guarantee & Contract Bond	WB

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
4/1/2024 to 8/30/2024	PW600100	72100	CFJCT0000601	<b>\$589,567.49</b>
			<b>TOTAL</b>	<b>\$589,567.49</b>

### Purchasing Use Only:

Prior Resolutions:	
CM#	4228
Vendor Name:	Warren Roofing & Insulating Co.
Amount:	\$589,567.49
History/CE:	OK
EL:	OK

## **Department of Purchasing – Required Documents Checklist**

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Upload as “word” document in Infor

Procurement Notes:	Buyer Review Completed. Department is partially certifying in the amount of \$134,000.00
Purchasing Buyer’s initials and date of approval	AJ 3/12/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 13801 Event#5068		TYPE: (RFB/RFP/RFQ): RFB		ESTIMATE: \$805,996.00		10% = \$886,595.60					
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE: January 22, 2024		SOLICITATIONS ISSUED		MANUAL RESPONSES		ELECTRONIC RESPONSES		TOTAL RESPONSES	
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Cuyahoga County Jail Connector Partial Recladding		3		2		0		2	
DIVERSITY GOAL/SBE 5%		DIVERSITY GOAL/MBE 16%		DIVERSITY GOAL/WBE 9%							
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-the low bidder is in Cuyahoga County, JW 1/23/2024 LL 1/23/2024		CCBB: Low Non-CCBB Bid: \$746,500.00		Add 2%, Total is: \$761,430.00							
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is certified as an "Inclusive Business" in the CCBEIP, JW 1/23/2024 LL 1/23/2024		CCBEIP: Low Non-CCBEIP Bid: \$746,500.00		Add 2%, Total is: \$761,430.00							
*PRICE PREFERENCE LOWEST BID REC'D \$598,767.48		RANGE OF LOWEST BID REC'D \$500,000.01-\$1,000,000.00		Minus \$, =							
PRICE PREF % & \$ LIMIT: (10%) \$59,876.75		MAX SBE/MBE/WBE PRICE PREF \$658,644.23		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No							

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1 Warren Roofing & Insulating Co. 7015 Krick Road Walton Hills, Ohio 44146	100% The Cincinnati Insurance Company	\$598,767.48	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0080-REG	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MW) Warren Roofing and Insulating Co. SBE 20% (FW) River City Building Solutions, LLC SBE/WBE 13.03% (FHA) M. Rivera Construction Co. SBE/MBE/WBE 16.6% (FW) Pete and Pete Container Service, Inc. SBE/WBE .50%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buyer Administrative Review: Buyer Initials NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Prime Worksheets: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes			Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>20</u> % MBE: <u>16.6</u> % WBE: <u>13.53</u> % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 1/23/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: 1/23/2024 DIV-2 forms submitted. CCC No waiver requested, JW 1/23/2024 Diversity Goals met. LL 1/23/2024		

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials Bid Bond: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AU 1/23/2024	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match)	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
2 M-A Building and Maintenance Co. 5515 Old Brooklyn Rd. Independence, OH 44146	100% Selective Insurance Company of America	\$746,500.00				Subcontractor Name(s): (MW) M-A Building and Maintenance Co. SBE 20% (FHA) Contractor Connection, Inc. SBE/MBE 17% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No MBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 20 % MBE: 17 % WBE: 0 %		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> No Proposal Form: <input checked="" type="checkbox"/> Yes Prime Worksheets: <input checked="" type="checkbox"/> Yes Electronic Signatures: <input checked="" type="checkbox"/> Yes Hazardous Materials: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AJ 1/23/2024			SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 1/23/2024 <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: 1/23/2024 DIV-3 submitted for partial waiver for WBE goal. CCC Prime vendor provided additional documentation of emails to potential subs and responses, partial waiver requested, JW 1/23/2024 SBE and MBE Goals met. WBE Goal not met. However, Prime vendor provided details and documentation of good faith effort to achieve the WBE Goal. LL 1/23/2024		

Transaction ID:

**GOAL SETTING WORKSHEET**

**NOTE: User Department completes the YELLOW AREAS ONLY.**

Department Name: Public Works  
 Contact Name: William Boyd  
 Contact Phone#: 216-443-3761  
 Contact Email: [wboyd@cuvalhogancounty.us](mailto:wboyd@cuvalhogancounty.us)  
 RQ#: 13801

RQ Description: Cuy- Jail Connector Partial Cladding

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Construction	91200	\$805,996.00	44	7	0.16	4	0.09	73272.36
<b>Totals (\$):</b>		<b>\$805,996.00</b>	1		0.00		0.00	<b>73272.36</b>

Project Diversity Goals: Comments: LL 11/30/2023

MBE Goal 16% NIGP 91200: 16t/3m/5w with duplicates NAICS 236210/236220: 51t/9m/2w with duplicates (did not count unidentified MWBEs)

WBE Goal 9% NIGP 91200: 11t/1m/5w without duplicates NAICS 236210/236220: 33t/6m/2w with duplicates (did not count unidentified MWBEs)

SBE Goal (not calculated) 5% Cumulative 44t/7m/4w

# County Council of Cuyahoga County, Ohio

## Ordinance No. 02024-0005

Sponsored by: <b>County Executive Ronayne</b>	<b>An Ordinance</b> amending Chapter 501 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.
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**WHEREAS**, Chapter 501 of the County Code establishes the Contracts and Purchasing Procedures for Cuyahoga County; and,

**WHEREAS**, the County Council and the Board of Control are each responsible for approving various exemptions and contracts up to and between various dollar thresholds; and

**WHEREAS**, Chapter 501 of the County Code establishes the County Executive's authority to direct the solicitation, purchasing, and contracting practices of the County through the appropriate departments of county government; and

**WHEREAS**, in the interest of effective and efficient operations, swifter approval of contracts and purchases, and increased vendor interest in working with the County, the County Executive recommends various revisions and changes to Chapter 501 of the County Code related to solicitation types and requirements, approval thresholds, and transaction types; and

**WHEREAS**, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Chapter 501 of the Cuyahoga County Code is hereby amended as follows (deletions are ~~stricken~~, additions are **bold and underlined**):

### **Chapter 501: Contracts and Purchasing Procedures**

#### **Section 501.01 Home Rule Powers Asserted**

A. The County expressly asserts its home rule powers with respect to all contracting and procurement matters, including, but not limited to, all competitive bidding requirements and the County's contracting capabilities.

B. Notwithstanding any requirements or limitations of the Ohio Revised Code, Ohio Administrative Code, or any other applicable law or regulation, pursuant to the County's

home rule powers, the County may enter into any real-estate and real-estate related transactions, and there shall be no limitations on the duration of any such transactions.

C. Notwithstanding any requirements or limitations of the Ohio Revised Code, including, but not limited to ORC 5543.19, the Ohio Administrative Code, or any other applicable law or regulation, pursuant to the County's home rule powers, the County's Department of Public Works may employ laborers and vehicles, use County employees and property, lease implements and tools, purchase materials, and do any other act as necessary in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges, culverts, county property and facilities, or any other construction or property management undertaken by the County. In so doing, the Department shall obtain all requisite approvals for any contracts, purchases, change orders, or amendments from the appropriate approval authorities pursuant to the requirements of Chapter 501 of the County Code.

D. Notwithstanding any requirements or limitations of the Ohio Revised Code, Ohio Administrative Code, or any other applicable law or regulation, pursuant to the County's home rule powers, the County Executive or his/her designees may:

1. issue requests for bids, proposals, or qualifications which allow the responder to choose among two or more alternative approaches for completing the work;
2. advertise for bids or request proposals or qualifications either on-line through the County's website or through a newspaper of general circulation that serves the County, or both, with the option to supplement such advertising through the use of additional media; and
3. on or after August 1, 2011, and in accordance with any implementing legislation on alternative construction delivery systems enacted by County Council, choose among the various available construction project delivery systems, in order to achieve the best possible combination of cost, quality, time to completion, and risk control.

### **Section 501.02 Definitions Applicable to Chapter 501**

A. Usage of the Terms. For the purposes of Chapter 501 of the County Code, ~~“Contract” and “Sale”~~:

**1. “transaction” means any contract, purchase, sale, lease, grants to or from the County, loans, revenue generating agreements; and**

**2. “contract” and “transaction” shall not include an employment contract between the County and any regular full-time or part-time employee of the County or any contract entered into in settlement of litigation;**

~~2. “sale” shall include sales of assets.~~

B. Definition of Value. For the purposes of Chapter 501 of the County Code, the value of any **transaction** ~~contract, purchase, sale, grant made by the County~~, or loan shall be the total amount obligated, received or contracted for, even if over multiple years, but shall not include

any optional extensions. Whenever a construction or renovation project requires the execution of two or more contracts, the sum of the value of the multiple contracts required shall be used as the value for each contract, except that contracts for phases of construction or renovation project, executed before it is known whether the total project cost will exceed \$1,500,000, may be handled as a separate contract.

**1. For the purposes of Chapter 501 of the County Code, the value of any lease of real estate shall be deemed to be the greater of:**

**a. The actual amount reflected in the lease; or**

**b. The fair market value of the lease as determined by the Department of Public Works, if the lease is for less than fair market value.**

C. Definition of New Item. For the purposes of Chapter 501 of the County Code, a “new item” in a change order or amendment to a ~~transaction~~contract is any item not provided for in the prior version of the ~~transaction~~contract, and does not include a change in the quantity, version, style, manufacturer, or supplier of any item included in the prior version of the ~~transaction~~contract.

D. Change Orders or Amendments on Contracts. A change order or amendment to a contract may be presented in the form of a list of proposed changes, rather than submitting items individually. For the purposes of Chapter 501 of the County Code, the value of a change order or amendment submitted as a list of items shall be the greater of:

1. the net change to the value of the contract after all additions, are added and all deletions or reductions are subtracted; or
2. or the total value of all new items, as defined in Section 501.01(F) of this Section, in the change order or amendment.

~~The term “change order or amendment” shall include the use of county contingency funds.~~

**Section 501.03 County Executive’s Authority**

A. The County Executive, through the appropriate departments of county government acting under his/her direction or other county entities, may solicit bids, proposals, qualification statements, or any other contractual solicitation; enter into all ~~contracts~~transactions; manage ~~contracts~~transactions through their conclusion and execute all necessary documents for the administration and conclusion of ~~contracts~~transactions; accept completeness of projects; terminate ~~contracts~~transactions; release escrow funds; apply for, accept, or make grants; purchase, sell, and lease any real estate or real estate interests; accept or grant access, easements, licenses, and other rights of entry on real estate; and provide or enter into loans; ~~provided that all requirements of Chapter 501 of the County Code applicable to that action are met.~~ For actions requiring approval of the County Council or the Board of Control, such approvals shall be obtained prior to execution of the action, except as provided for under the County Executive Emergency Authority and Time Sensitive, Mission Critical Purchases.

Actions not requiring approval of the County Council or the Board of Control may be executed by the County Executive in accordance with procedures established by Chapter 501 of the County Code and the County Executive.

**1. The following transactions, subject to prior appropriation of funds by Cuyahoga County Council through the budget process and regardless of value only require the approval of the County Executive:**

- i. **Expert witness fees and expenses for trials, arbitrations, or other litigation;**
- ii. **Court reporters fees;**
- iii. **Court assigned counsel fees and expenses;**
- iv. **Jury duty payments;**
- v. **Poll worker payments;**
- vi. **Foster care payments;**
- vii. **Real property tax refund payments;**
- viii. **Unclaimed fund payments;**
- ix. **United States Postmaster payments and postage;**
- x. **Purchases of books and literature for the Cuyahoga County Law Library;**
- xi. **Payments to government entities for taxes, inspections, or permits; and**
- xii. **Temporary tradespeople fringe benefits payments pursuant to a collective bargaining agreement**

B. The County Executive may perform any of the functions that he or she may perform under Chapter 501 of the County Code through his or her duly authorized designees.

C. Chapter 501 of the County Code is intended to fulfill any state, federal or other requirement for a Ordinance or Ordinance granting the County Executive the authority to apply for or accept grants on behalf of the County.

D. Chapter 501 of the County Code is intended to fulfill any state, federal, or other requirement for a Ordinance or Ordinance granting the County Executive the authority to enter into a contract or perform any other act allowed by Chapter 501 of the County Code unless approval for such action is specifically required under Section 501.04 of the Code.

E. Chapter 501 is intended to fulfill any state, federal, or other requirement for a Ordinance or Ordinance of Support to apply or accept grants on behalf of the County or to enter into a contract or perform any other act allowed by this Chapter.

F. Chapter 501 shall not be construed to limit or restrict the powers, duties, and responsibilities of the County Executive as provided by the Charter or State law and the listing of any specific powers, duties, or responsibilities of the County Executive in this Chapter shall not be construed to exclude any other power, duty, or responsibility provided for the Charter or by the general law of the State of Ohio.

## Section 501.04 Required Approvals

### A. Items Requiring County Council Approval.

1. The following transactions and other actions shall require approval by the County Council:

~~a. All **transactions** contracts, purchases, sales, grants provided by the county, or loans provided by the county resulting in the County's expenditure of more than \$1,500,000.00. If the transaction does not have an end date, the County shall calculate the anticipated expenditures for purposes of determination of the appropriate approval authority based on a five-year term;~~

~~b. All revenue generating agreements with anticipated revenue above \$500,000.00 during the term of the agreement. If the revenue generating agreement does not have an end date, the County shall calculate the anticipated revenue for purposes of determination of the appropriate approval authority based on a five-year term;~~

~~c. Any loan in which the County, or any entity thereof, is the borrower;~~

~~d. All contracts, purchases, loans, leases, or other transactions which create an obligation that would require the appropriation of additional funds not previously authorized;~~

~~e. All purchases or sales of real estate interests for any purpose other than making or repairing roads, including bridges, for more than \$50,000.00 and all leases of real estate or real estate interests as lessor or lessee in which the value of the purchase, sale, or lease is more than \$50,000.00;~~

~~f. All purchases, sales, or leases of real estate in excess of six months other than at fair market value;~~

~~**b.g.** All transfers of cash or appropriation authority between accounts within the County budget and all appropriation changes that result in an increase or decrease in authorized appropriations;~~

~~h. Any change order or amendment to a contract that is submitted to the Board of Control and does not receive an affirmative vote of one County Council member on the Board of Control.~~

~~**c.i.** Any **transaction** other specific contract, purchase, sale, lease, grant made by the County, or loan made by the County, or any exemption, procedure, or other action within the process of completing any such **transaction** contract, purchase, sale, lease, grant made by the County, or loan made by the County for which the County Council, by Ordinance of Council, requires approval of the County Council; Any other contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale,~~



~~lease, grant, exemption, or loan~~ **transaction**, exemption, procedure, or other action that requires approval by the County Council pursuant to any other provision of Chapter 501 or any other provision of the County Code;

~~d.j.~~ Any other **transaction** ~~contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale, lease, grant, exemption, or loan~~ that does not otherwise require Council approval, but the County Executive or Board of Control determines to submit to Council for its consideration, review, and approval or denial; and

~~e.k.~~ Any other ~~contract, purchase, sale, lease, grant made by the County, loan made by the County, or any exemption, procedure, or other action within the process of completing any such contract, purchase, sale, lease, grant,~~ **transaction or** exemption ~~or loan~~ that the Council President requests its transfer or review to the County Council by written communication to the County Executive and his or her designee prior to approval.

2. Sections 501.04(A)(1)(~~e~~) and (~~f~~) ~~are~~ **is** not intended to interfere with the Executive and Director of Public Works' ability to manage the County's property, including, without limitation, granting access, easements, licenses, rights of way, or other rights of entry on the County's property and establishing the terms for such entry without seeking Council approval for such action.

3. A Ordinance approving any "Item Requiring County Council Approval" under this Section shall be deemed an administrative act of the County Council and shall therefore take effect immediately upon adoption of the Ordinance by a simple majority of County Council or signature of the County Executive, whichever is applicable. This paragraph shall not apply to any Ordinance in which County Council specifically exercises its legislative powers granted under the County Charter or general law.

#### B. Items Requiring Board of Control Approval.

The following transactions and other actions shall require approval by the Board of Control:

1. All **transactions** ~~contracts, purchases, sales, grants provided or by the County, or loans provided by the County~~ resulting in the County's expenditure of more than ~~\$25,000.00~~ but not more than ~~\$1,500,000.00~~. If the transaction does not have an end date, the County shall calculate the anticipated expenditures for purposes of determination of the appropriate approval authority based on a five-year term;

**2. All purchases, sales, leases, or any other transfer of any real estate interest in an amount not more than \$1,500,000.00, except as provided in Section 501.03.**

~~2. All revenue generating agreements with anticipated revenue more than \$5,000.00 but not more than \$500,000.00 during the term of the agreement. If the revenue generating agreement does not have an end date, the County shall calculate the~~

anticipated revenue for purposes of determination of the appropriate approval authority based on a five year term;

~~3. All purchases or sales of real estate or real estate interests for more than \$5,000.00 but not more than \$50,000.00 and all leases of real estate or real estate interests as lessor or lessee in which the total value of the transaction is more than \$5,000.00 but not more than \$50,000.00;~~

~~4. Any change order or amendment resulting in the County's expenditure of more than \$5,000.00 that do not otherwise require Council approval using the definition provided in Section 501.02(D) of the County Code for contracts with a value of less than five million dollars; and~~

~~5. All purchases, including, the acquisition through settlement of eminent domain litigation, of any real estate interests for the purpose of making or repairing roads, including bridges, in excess of \$50,000.00.~~

C. All contracts, purchases, sales, grants or loans provided by the County, purchases or sales of real estate or real estate interests, leases of real estate or real estate interests as lessor or lessee, in which the total value of the transaction is more than \$10,000.00 but less than **or equal to \$25,000.00** shall be reported monthly to the Board of Control. Each transaction shall be presented to the Board of Control no later than the 15<sup>th</sup> day of the following month, and shall include a brief description, the approval or execution date, name of the contractor, and the amount of the transaction.

### **Section 501.05 Approval Procedures**

A. Single Approval Generally Required; Exceptions.

1. Except as provided for in Sections 501.04(A)(1)(h) and (i), Section 501.4(B)(4), and Section 501.04(A) and (B) of the County Code, the approvals provided for in Section 501.04 of the County Code shall be required to enter into a **transaction contract**, lease, purchase, sale, loans made by the County, and grants made by the County, and not at other stages of the process of completing these transactions.

2. Purchases made under a requirements, supplies, or other contract under which multiple purchases are to be made, such as an office supply contract or a county printing contract, shall not require additional individualized approvals by the County Council or Board of Control so long as the contract under which the purchases are to be made is properly approved under Chapter 501 of the County Code.

B. Thresholds for Exercise of Options. Exercise of an option on a contract shall require approval of the County Council or the Board of Control if the thresholds provided for in Section 501.04(A) or (B), respectively, for approval of contracts are met.

C. Contracts with Multiple Vendors.

1. Unless an exemption is approved under Section 501.05(C)(2) herein, the values of proposed contracts to be entered pursuant to a single Request for Bids (RFB), Request

for Proposals (RFP), Request for Qualifications (RFQ), or any other contractual solicitation shall be aggregated and treated as a single contract for purposes of applying the monetary thresholds under Section 501.04 of the County Code.

2. Requests for exemption from the requirements of Section 501.05(C)(1) shall be submitted to the Board of Control, which is hereby authorized to review such requests and to approve or disapprove them.

D. Approval Thresholds for Change Orders or Amendments.

For the purposes of Chapter 501 of the County Code, a change order or amendment to a contract shall ~~not~~ be considered a separate contract transaction, and shall be subject to the requirements of Sections 501.04(A)(1)(h) and 501.04(B)(4) Contracts awarded from the same requisition shall be treated as separate contracts when being amended for purposes of applying the monetary thresholds under Chapter 501 of the County Code.

~~E. Monthly Reports on Contract changes.~~

~~During any construction or renovation project, the director of the department responsible for the project in conjunction with the project manager, or other person responsible for the project shall provide the following information monthly to the Board of Control:~~

- ~~1. A description of all changes made in the project since the previous report and the cost or savings associated with each change, and~~
- ~~2. The percentage of contingency funds used in the project up to that point and how that percentage compares with the projected use of contingency funds at that point in the project.~~

E.F. Identification of Funding Sources.

Any item submitted to the County Council or the Board of Control which includes a request for approval for the expenditure of money shall specify the funding source(s) to be used.

**Section 501.06 Law Department Empowered to Authorize Minor Deviations from Approval Actions.**

The Law Department may authorize minor deviations from the original approval actions of ~~contracts, revenue generating agreements, purchases, sales, leases, grants, loans, change orders, amendments, or any other approved~~ transactions, including, but not limited to, the identification of the vendor's name and starting and ending dates. If the Law Department approves such deviations, the Department of Purchasing shall process the contractual documents. The Law Department shall report all such approved deviations from the original approval actions ~~on a monthly basis~~ as they occur to the requisite approval authorities.

**Section 501.07 Referral to Council Reserved**~~A. The County Executive may refer any item to the County Council for approval that otherwise would require approval from the Board of Control.~~

### **Section 501.08 Emergency Contracting Authority**

A. In an emergency which threatens the life, health, or property in the County, as declared and determined by the County Executive, and in which official action is needed prior to when a meeting of the County Council or the Board of Control could take place:

1. the County Executive, or their designee, is authorized to enter into contracts or leases or make purchases not to exceed \$1,500,000.00 for any one emergency event, without obtaining the approval of the County Council or the Board of Control.
2. the County Executive, or their designee, is authorized to enter into contracts or leases or make purchases in excess of \$1,500,000.00 for any one emergency event, without obtaining the approval of the County Council or the Board of Control, provided same is otherwise approved by the President of Council, or their designee.

Whenever this power is exercised, the County Executive shall immediately or as soon as practicable, send a report to County Council and post the report on the county's website, describing the nature of the emergency, the actions taken, and the estimated cost and sources of funding for the actions taken.

### **Section 501.09 Application for and Acceptance of Grants**

A. The County Executive may apply for and accept grants on behalf of the County, and execute all agreements and any other documents in connection with same, without specific approval from the Board of Control, or the County Council, provided that any expenditures of grand funds shall be made from funds properly appropriated and any transactions ~~purchases, grants, leases, or loans made~~ using grant funds shall be done in accordance with the provisions of Chapter 501 of the Cuyahoga County Code.

B. As an exception to Section 501.09(A)(1), specific approval shall be required by the Board of Control for the County's acceptance of grants of more than \$25,000.00; or County Council for the County's acceptance of grant of more than \$1,500,00.00, when either of the following applies:

1. The County has the discretion to select from multiple potential grant sub-recipients, and the County voluntarily designates a specific sub-recipient as part of the application process; or
2. Acceptance of the grant requires a local match for which a specific appropriation has not been provided in the applicable operating budget.

## **Section 501.10 Purchases to be Executed by Various Departments and the Department of Purchasing**

All purchases of goods and services shall be done by the Department of Purchasing, under the direction of the County Executive. The various departments may use office vouchers and procurement cards for purchases ~~not to exceed~~ **not more than** \$10,000.00. Office vouchers shall be used only for unexpected or uncommon purchases. Recurring purchases of goods and services from the same vendor, originally contemplated in the development of an agency's budget shall be paid through the use of an encumbrance voucher.

## **Section 501.11 Information Technology Purchases**

All information technology purchases by the County, its officers, departments, offices, agencies, boards, commissions, courts, or other authorities of the County shall be coordinated with the County's Chief Information Officer and approved by him/her, in accordance with the procedures and policies established by his/her office, before being submitted for approval to the appropriate approval authority under Section 501.04 of the Cuyahoga County Chapter.

## **Section 501.12 Competitive Bidding Requirements and Exemptions**

~~A. Except as otherwise provided in Chapter 501 of the County Code, including, but not limited to, Sections 501.12, 501.14, and 501.01(D), all contracts, purchases, or leases shall be done in accordance with the competitive bidding procedures provided for in Sections 307.86 through 307.921 of the Ohio Revised Code. If any conflict arises between the procedures, requirements, or any other terms of the Ohio Revised Code, Ohio Administrative Code, or any other law or regulation, and Chapter 501 of the County Code, the procedures, requirements, and terms of this Chapter shall prevail.~~

~~B. Competitive bidding is not required when any of the following apply:~~

- ~~1. The estimated cost is less than \$50,000.00;~~
- ~~2. The purchase is for professional services, such as architectural, legal, medical, veterinary, financial, insurance, information technology, engineering, consulting, surveying, appraisal, brokerage, or construction management services;~~
- ~~3. The purchase is made in response to an emergency as provided for in Section 501.08 of the County Code or the purchase is approved by the County Council or the Board of Control, as applicable, to be made without competitive bidding in response to an emergency;~~
- ~~4. The transaction is for the purchase, sale, lease (as lessor or lessee), conveyance, transfer, exchange, easement, right of way, license, or any other disposition or acquisition of real property or real estate interests;~~
- ~~5. The purchase is for used personal property, material, or supplies which are to be sold by the submission of written bids or at an auction open to the public;~~

6. ~~The purchase is for services, supplies, replacements or supplemental parts, for a product or equipment owned or leased by the county, and the only source of the services, supplies, replacements or parts is limited to a single supplier;~~
7. ~~The purchase is for services related to information technology, such as programming services, that are proprietary or limited to a single source;~~
8. ~~The transaction is with the federal government, a state or political subdivision thereof, a county or contracting authority thereof, a board of education, a township, a municipal corporation or a contracting authority thereof, a court, or any other one or more political subdivisions or other governmental entities, including, but not limited to, a county hospital, a regional transportation authority, a board of developmental disabilities, an alcohol, drug addiction and mental health services board, a veterans service commission, a county land reutilization corporation (land bank), a sewer district, or a port authority;~~
9. ~~The purchase is made by a county department performing the duties provided for in Section 329.04 of the Ohio Revised Code and consists of family services duties or workplace development activities;~~
10. ~~The purchase is made by a public children services agency performing the duties provided for in Section 5153.16 of the Ohio Revised Code and consists of family services, programs, or ancillary services that provide case management, prevention, or treatment services for children at risk of being or alleged to be abused, neglected, or dependent children;~~
11. ~~The purchase consists of criminal justice services, social services programs, family services, or workplace development activities from nonprofit corporations or associations under programs funded by the federal government or by state grants;~~
12. ~~The purchase is for an insurance policy, health care plan, or child care services for provision to county employees;~~
13. ~~The purchase is for goods and services provided by persons with severe disabilities and provided for in Sections 4115.31 through 4115.35 of the Ohio Revised Code;~~
14. ~~The Board of Control determines, upon its review of a request for an exemption from the requirements of competitive bidding, that the use of competitive sealed proposals would be advantageous to the county and the contracting authority complies with Section 307.862 of the Ohio Revised Code, as modified by Section 501.01(D) of this Chapter;~~
15. ~~The Board of Control determines, upon its review of a request for an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County. The request to the Board must specify the details of the proposed alternative procurement process, and the Board may approve~~

the request as presented or may impose any other changes or additional requirements as it deems appropriate.

~~16. The program, contract, or agreement is funded through a federal, state, or other grant or program and is awarded by the County to the recipient(s) pursuant to the criteria or requirements of the grant or program, such as contracts entered pursuant to the Community Development Block Grant Program, the Store Front Renovation Rebate Program, the McKinney Vento Homeless Assistance Renewal Grant, or other similar grants or programs. To be eligible for this exemption, the program's criteria and requirements for the selection of the recipients must first be approved by the Board of Control. This approval can be done singularly for the entire program without the need for individualized consideration.~~

~~17. The purchase is for any other purpose that may be done without competitive bidding pursuant to the Ohio Revised Code;~~

~~18. The purchase is made through a joint purchasing program authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 9.48; and,~~

~~19. The purchase is made through a state contract authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 125.04 and Ohio Revised Code Section 5513.01.~~

~~C. Any purchase of professional design services provided by architects, engineers, or surveyors shall be done as provided for in Sections 153.65 through 153.71 of the Ohio Revised Code. The contracting authority, however, may deviate from the requirements of Ohio Revised Code Section 153.691 if the County Executive, with the approval of the Board of Control, determines that doing so would be advantageous to the County.~~

~~D. Except in the case of contracts and purchases made under Sections 501.12(B)(8), (15), and (16) of the County Code, unless a request for an exemption is granted by the Board of Control, as presented or with any other changes or additional requirements deemed appropriate by the Board, if the County seeks to make contracts or purchases of \$250,000.00 or more other than by competitive bidding, and the contracting authority is able to identify more than one source through which the purchase could be made, the contracting agency shall:~~

~~1. Develop requests for proposals or qualifications, specifying the products or services to be purchased and the criteria that will be considered prior to making the purchase;~~

~~2. Receive responses from prospective vendors/contracting parties meeting the criteria specified in the request for proposals or qualifications by giving notice in a manner substantially similar to the procedures established for giving notice under section 307.87 of the Ohio Revised Code as modified by Section 501.01(D) of the County Code; and~~

3. The contracting authority negotiates with the prospective vendors/contracting parties to obtain a contract which best satisfies the criteria specified in the request for proposals or qualifications.

~~E. If the County seeks to make contracts or purchases greater than \$1,000 25,000.00 but less than \$50,000, the County shall solicit bids or proposals for the contract/purchase for a period of no less than eight hours on the County's web site and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. The County shall make best efforts to ensure that the posting hours take place between 5:00 a.m. and 7:00 p.m. EST. If the online process does not result in at least three bids, the County shall exercise best efforts to obtain three bids through additional solicitation efforts.~~

~~F. If the County seeks to make contracts or purchases of \$50,000 or more, and it is unable to identify more than one source and a vendor provides the County with a verified statement, subject to the penalty of perjury, certifying its sole source status, the County shall then solicit the availability of vendors for the contract/purchase. The solicitation shall be for a period of no less than 48 hours on the County's web site and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. If the posting fails to identify any additional vendor, the County may then proceed to submit the proposed purchase/contract to the appropriate approval authority as a sole source. If, however, the posting results in the identification of more than one possible vendor, the County shall only proceed with the procurement through the requisite competitive process under Chapter 501 of the Cuyahoga County Code unless the County receives an appropriate exemption in accordance with the requirements of the Code. The request for an exemption shall be made on a form established by the Department of Purchasing, and approved by the Law Department, and shall include a verified statement by the vendor, subject to the penalty of perjury, certifying the vendor's sole source status. If the sole source request is approved, the purchase or contract must still receive the requisite approval by the County Council or the Board of Control pursuant to Section 501.04 of the County Code.~~

## **Section 501.12 Competitive Solicitation Requirements and Exceptions**

### **A. Definitions. As used in this Chapter 501 of the Cuyahoga County Code:**

**1. "Competitive Bidding" means the competitive bidding procedures provided for in Sections 307.86 through 307.921 of the Ohio Revised Code.**

**2. "Competitive Sealed Proposals" means the procedures provided for in Ohio Revised Code Section 307.862.**

**3. "Request for Qualifications: is the process by which the County shall solicit responses from potential vendors regarding their qualifications and ability to deliver specific services or goods as defined by the County in the solicitation document. This process follows the 'Competitive Sealed Proposals" process as it relates to the submission of documents, the 30-day opening period, and offering both an electronic and physical submission. Additionally, specific scores are assigned to each section of the RFQ, and**



submissions are reviewed and scored in a manner that results in an award to the highest-scoring vendor or vendors.

4. “Competitive Solicitation” includes Competitive Bidding, Competitive Sealed Proposals, and Requests for Qualifications.

5. “Informal Competitive Solicitation” is the process by which the County shall solicit bids or proposals for the contract, purchase, or lease, for a period of no less than eight hours on the County’s website and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. The County shall make best efforts to ensure that the posting hours take place between 5:00 a.m. and 7:00 p.m. EST. If the online process does not result in at least three bids, the County shall exercise best efforts to obtain three bids through additional solicitation efforts.

6. “Sole Source Purchase” If the County seeks to make contracts or purchases of more than \$250,000.00, and it is unable to identify more than one source and a vendor provides the County with a verified statement, subject to the penalty of perjury, certifying its sole source status, the County shall then solicit the availability of vendors for the contract/purchase. The solicitation shall be for a period of no less than 48 hours on the County’s web site and through a vendor email notification system that is approved by the Department of Purchasing and the Law Department. If the posting fails to identify any additional vendor, the County may then proceed to submit the proposed purchase/contract to the appropriate approval authority as a sole source. If, however, the posting results in the identification of more than one possible vendor, the County shall only proceed with the procurement through the requisite competitive process under Chapter 501 of the Cuyahoga County Code.

B. The estimated value of any contract, purchase, or lease determines whether Competitive Solicitation or Informal Competitive Solicitation, is required or not.

1. Any contract, purchase, or lease with an estimated value equal to or less than \$25,000.00 does not require either Competitive Solicitation or Informal Competitive Solicitation.

2. Any contract, purchase, or lease with an estimated value greater than \$25,000.00, but less than or equal to \$250,000.00, requires Informal Competitive Solicitation, unless any of the following apply:

- i. It is for professional services, such as architectural, legal, medical, veterinary, financial, insurance, information technology, engineering, consulting, surveying, appraisal, brokerage, or construction management services;

- ii. It is for professional design services provided by architects, engineers, or surveyors shall be done as provided for in Sections 153.65 through 153.71 of the Ohio Revised Code. The contracting authority, however, may deviate from the requirements of Ohio Revised Code Section 153.691 if the County Executive, with the approval of County Council or Board of Control, determines that doing so would be advantageous to the County.
- iii. It is made in response to an emergency as provided for in Section 501.08 of the County Code or the purchase is approved by the County Council or the Board of Control, as applicable, to be made without competitive bidding in response to an emergency;
- iv. It is for the purchase, sale, lease (as lessor or lessee), conveyance, transfer, exchange, easement, right of way, license, or any other disposition or acquisition of real property or real-estate interests;
- v. It is for used personal property, material, or supplies which are to be sold by the submission of written bids or at an auction open to the public;
- vi. It is for services, supplies, replacements or supplemental parts, for a product or equipment owned or leased by the County, and the only source of the services, supplies, replacements or parts is limited to a single supplier;
- vii. It is for services that are proprietary or limited to a single source as determined by the Sole Source Purchase process;
- viii. It is with the federal government, a state or political subdivision thereof, a county or contracting authority thereof, a board of education, a township, a municipal corporation or a contracting authority thereof, a court, or any other one or more political subdivisions or other governmental entities, including, but not limited to, a county hospital, a regional transportation authority, a board of developmental disabilities, an alcohol, drug addiction and mental health services board, a veterans service commission, a county land reutilization corporation (land bank), a sewer district, or a port authority;
- ix. It is made by a county department performing the duties provided for in Section 329.04 of the Ohio Revised Code and consists of family services duties or workplace development activities;
- x. It is made by a public children services agency performing the duties provided for in Section 5153.16 of the Ohio Revised Code and consists of family services, programs, or ancillary services that provide case management, prevention, or treatment services for

- children at risk of being or alleged to be abused, neglected, or dependent children;
- xi. It consists of criminal justice services, social services programs, family services, or workforce development activities from nonprofit corporations or associations under programs funded by the federal government or by state grants;
  - xii. It is for an insurance policy, health care plan, or child care services for provision to county employees;
  - xiii. It is for goods and services provided by persons with severe disabilities and provided for in Sections 4115.31 through 4115.35 of the Ohio Revised Code;
  - xiv. The County Council or Board of Control determines that an alternative procurement process would be advantageous to the County. The request to County Council or Board of Control must specify the details of the proposed alternative procurement process, and the County Council or Board of Control may approve the request as presented or may impose any other changes or additional requirements as it deems appropriate.
  - xv. It is funded through a federal, state, or other grant or program and is awarded by the County to the recipient(s) pursuant to the criteria or requirements of the grant or program, such as contracts entered pursuant to the Community Development Block Grant Program, the Store Front Renovation Rebate Program, the McKinney Vento Homeless Assistance Renewal Grant, or other similar grants or programs;
  - xvi. It is made through a joint purchasing program authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 9:48; or the purchase is made from another party upon equivalent terms, conditions, and specifications at the same or lower price than the joint purchasing program;
  - xvii. It is made through a state contract authorized by the Ohio Revised Code, including, but not limited to, Ohio Revised Code Section 125.04 and Ohio Revised Code Section 5113.01; or
  - xviii. The County Council or Board of Control determines that an exemption from Competitive Solicitation would be advantageous to the County.
  - xix. It is for any of the following categories:
    - 1. Gongwer News Service;

2. Payments to landlords to avoid evictions by county residents;
3. Payments to banks to avoid foreclosures of county residents;
4. Court or arbitration costs;
5. Law Enforcement Automated Data Systems payments;
6. Accreditation or certification payments;
7. Greater Cleveland Regional Transit Authority tickets and passes;
8. Books and literature used by the Cuyahoga County Law Library;
9. Newspaper advertisements/public notices in publication of general circulation;
10. Application fee payments to railroad companies for bridge inspection and projects equal to or less than \$25,000.00;
11. Prisoner board and care agreements with other counties or municipalities; and
12. Any transactions listed in Section 501.03(A)(1).

**3. Any contract, purchase, or lease with an estimated value greater than \$250,000.00, requires Competitive Solicitation, unless any of the exceptions listed in sub-section 501.12(B)(i) through (xix) apply.**

### **Section 501.13 Encouragement of Diversity**

In designing specifications for bids, requests for proposals, and requests for qualifications, the County ~~shall consider~~ **may** dividing **divide** requests into smaller components when doing so would create a larger pool of potential bidders without reducing the cost-effectiveness of the project.

### **Section 501.14 Standards for Awarding Contracts**

**Transactions** Contracts and purchases which require competitive bidding, and are awarded in accordance with Chapter 501 of the County Code, shall be awarded to the lowest and best bidder meeting the specifications that are most advantageous to Cuyahoga County. The County reserves the right to consider all elements entering into the question of determining the lowest and best bid, including the following:

- a. whether the bidder has the appropriate experience, reputation, and workforce to perform the required work;
- b. the bidder's past performance on legal and ethical matters;

- c. whether the bidder exhibits a history of workforce stability and workplace safety, and provides workers a fair wage and fair benefits, as evidenced by payroll and employee records, for the required work, based on market conditions;
- d. whether the bidder has adhered to all conditions and requirements of the bid and specifications;
- e. the quality of the product or service provided by the bidder on previous projects;
- f. with respect to a bidder whose bid is substantially below that of the next lowest bidder, supplemental details regarding the bid and/or historical information regarding performance and costs on similar contracts to demonstrate the bidder's ability to complete the contract at the price specified;
- g. whether the bidder is able to comply with the criteria outlined in Section 501.15 of the County Code;
- h. whether the bidder's past performance has demonstrated a commitment to diversity in employment and subcontracting;
- i. maintenance costs and warranty provisions provided for in the bid;
- j. the delivery or completion date provided for in the bid;
- k. whether, with respect to work done in a construction trades, the bidder will use only construction trades personnel who were trained in a state or federally approved apprenticeship program or career technical program, or who are currently enrolled in a state or federally approved apprenticeship program or career technical program, or who have at least three years of experience in a particular trade; except that for the purposes of full inclusion and creation of entry-level opportunities, up to 10% of the construction trades personnel may be participants in pre-apprenticeship programs or otherwise have less training and experience;
- l. whether the bidder, unless otherwise agreed to in a collective bargaining agreement, makes available a minimum health care plan for those employees working on the contract, such benefits being part of the employees' regular compensation and not merely on the contract and provides a copy of the plan on request;
- m. whether the bidder, unless otherwise agreed to in a collective bargaining agreement, makes available a minimum health care plan for those employees working on the contract, such benefits being part of the employees' regular compensation and not merely on the contract and provides a copy of the plan on request;
- n. whether the bidder has had the professional license of any of its principals or employees revoked for malfeasance or misfeasance;
- o. any other requirements determined by the County to be specifically relevant to the proposed contract;
- p. on federally or state funded projects, which require the County to comply with specific federal and/or state criteria in selecting the lowest and best bid and/or bidder, the County shall

comply with the applicable federal or state mandated criteria to avoid the loss of federal or state funding for the project(s).

**Transactions which arise from solicitation methods other than competitive bidding in accordance with Section 501 of the County Code, shall be awarded to the highest scoring vendor(s) based on scoring criteria clearly identified in the solicitation document.**

### **Section 501.15 Requirements of Contractors**

A. On federally or state funded projects, which require the County to comply with specific federal and/or state criteria or forms for certifications by the successful contractor(s), the County shall comply with the federal and/or state requirements to avoid the loss of federal or state funds, including the use of the federal and/or state certification forms in lieu of the County's mandated certification forms. Where possible on federally or state funded projects and on all other projects, at the time of execution of the contract, the successful contractor shall:

1. for public improvements contracts, the contractor shall be in compliance with Ohio's Drug-Free Workplace requirements as provided in Ohio Revised Code Section 153.03. All contractors shall maintain a written substance abuse policy to which its personnel are subject on the contract (the successful contractor shall provide this policy upon request);
2. for public improvement contracts, the contractor shall not have an Experience Modification Rating greater than 1.5 with respect to the Bureau of Workers Compensation risk assessment rating;
3. the contractor shall be in compliance and will remain in compliance with Federal and Ohio Equal Opportunity Employment Laws;
4. for public improvement contracts, the contractor shall pay the prevailing wage rate and comply with other provisions set forth in Sections 4115.03 through 4115.16 of the Ohio Revised Code and Sections 4101:9-4-01 through 4101:9-4-28 of the Ohio Administrative Code, including but not limited to the filing of certified payroll reports;
5. for public improvement contracts, the contractor shall not have been debarred from public contracts for prevailing wage violations or found or determined by the state to have underpaid the required prevailing wage, whether intentionally or unintentionally, even if settled subsequent to the finding, more than three times in the last ten years, provided that, when aggregating for any single project, no finding of any underpaid amount of less than \$1,000.00 shall be considered, and no single finding based upon a journeyman-to-apprenticeship ration shall be considered a violation of this provision unless as part of multiple, similar findings;
6. the contractor shall not have been penalized or debarred from any federal, state or local public contract or falsified certified payroll records, have an Adverse Determination of Wage Theft or Payroll Fraud as defined in Section 505.03(B)(4) of

this Code, or has otherwise been found, after appeals, to have violated the Fair Labor Standards Act in the past seven years, or during the contractor's entire time of doing business, if less than seven years;

7. the contractor shall not have violated any unemployment or workers compensation law during the past five years, or during the contractor's entire time of doing business, if less than five years;

8. the contractor at the time of contract award, shall not have final, unsatisfied judgments against it which in total amount to 50% or more of the contract amount.

9. the contractor shall utilize, for work performed under the contract supervisory personnel that have three or more years of experience in the specific trade and who maintain the appropriate state license(s), if any;

10. the contractor shall be properly licensed to perform all work as follows

a. if performing a trades contract, shall be licensed pursuant to Ohio Revised Code Section 4740 as a heating, ventilating, and air conditioning contractor, refrigeration contractor, electrical contractor, plumbing contractor, or hydronics contractor;

b. if performing work regulated under Section 3737.65 of the Ohio Revised Code, be certified by the State Fire Marshall; and

c. if performing work under any other trade, occupation, or profession licensed under Title 47 of the Ohio Revised Code, be licensed for that trade, occupation, or profession as provided in the Ohio Revised Code;

11. the contractor shall, if performing a trade contract pursuant to Ohio Revised Code Section 4740, not subcontract more than 25% of the labor, excluding materials, for its awarded contract, unless to subcontractors also licensed pursuant to Ohio Revised Code Section 4740 or certified by the State Fire Marshall pursuant to Ohio Revised Code Section 3737.65;

12. the contractor shall provide access as needed and allow the Agency of the Inspector General to perform the functions provided for in Section 501.21 of the County Code; and

13. the contractor shall require all of its subcontractors, at the time of execution of a subcontract, to make all of the certifications required in Section 501.15(A), except for subsections 7 and 9, of the County Code.

B. If any material breach of contractual obligations or the certifications provided for in this Section occurs during the contract performance by the contractor, the County may exercise any or all contractual remedies, including, but not limited to, contract termination for cause **or convenience.**

### **Section 501.16 Retention of Experts and Consultants**

The County Executive may enter into contracts with experts or consultants in connection with the administration of the affairs of the County, as provided for in Article 3, Section 9, Subsection 3 of the Cuyahoga County Charter, subject to the approval process and other requirements regarding contracts provided for in Chapter 501 of the County Code and the specific notice requirement provided for in Section 501.23(D) of this Chapter.

### **Section 501.17 Legal Review and Approval by the Law Department**

All **transactions** ~~contracts, purchases, sales, leases, grants or loans~~ must undergo legal review before being executed. Use of a standard form, approved in advance by the Law Department, for a specific type of transaction shall satisfy the requirement of this section.

### **Section 501.18 Appropriation, Warrant Procedures and Payment Methodology**

All expenditures related to any **transaction** ~~contract, purchase, sale, lease, grant or loan~~ must be made in accordance with the appropriation and proper warrant provisions of Section 5705.41 of the Ohio Revised Code. Notwithstanding any contrary requirements of the Ohio Revised Code and without regard to the transaction's dollar amount, provided that any prerequisite approvals are obtained pursuant to this Chapter, the County shall be free to utilize any payment methodology approved by the Fiscal Officer, including, but not limited to, the use of credit cards, electronic transfers, p-cards, and vouchers.

In any case in which a **transaction** ~~contract~~ is entered upon a per unit basis, the head of the department, board, or commission for the benefit of which the contract is made shall make an estimate of the total amount to become due upon such contract, which estimate shall be certified in writing to the Fiscal Officer. Such contract may be entered into if the appropriation covers such estimate, or so much thereof, as may be due during the current year. In such a case, the certificate of the Fiscal Officer based upon the estimate shall be a sufficient compliance with the law requiring a certificate.

### **Section 501.19 Registration, Ethics Training, and Certification**

A. No **transaction** ~~contract~~ shall be entered into unless all the provisions of State and County laws related to ethics policy have been met.

B. Registration.

Except as provided in Subsection (B), every contractor whose annual aggregate amount of contracting with the County exceeds ten thousand dollars (\$10,000) shall register with the Inspector General prior to doing business with the County. Registration shall take place prior to entering any contract that would bring a Contractor's annual aggregate amount above ten thousand dollars (\$10,000). Contractors shall re-register every four (4) calendar years. Every



registered contractor shall pay a registration filing fee of one hundred dollars (\$100.00). Contractors shall be responsible for keeping track of their annual aggregate amount of contracting with the County. Each registered contractor must provide to the Inspector General the contractor's corporate name, federal tax identification number, address, names of the contractor's principals, and any other information as may be required by the Inspector General, unless such information is explicitly exempt from disclosure by this Code or general law. Fees collected pursuant to this section shall support the Inspector General's cost of administering the contractor and lobbyist registries.

C. Ethics Training and Certification.

1. Every contractor whose annual aggregate amount of contracting with the County exceeds ten thousand dollars (\$10,000) shall complete an ethics training program, including information regarding wage theft laws, prescribed by the Inspector General prior to doing business with the County. The Department of Consumer Affairs shall partner with Ohio Means Jobs and/or any successor organization to inform county residents of their workplace rights under federal, state, and local law.
2. Upon successful completion of any ethics training program, contractors shall acknowledge, electronically or in writing, that they have received, read, understood, and agree to abide by the County ethics policy, including the provisions of this Title, Ohio Revised Code Chapter 102 and Ohio Revised Code Sections 2921.42 and 2921.43.
3. Ethics training certification shall expire on December 31 of the respective year that is four (4) calendar years following the date of the ethics training. A contractor may only renew its ethics training certification by completing a subsequent ethics training program prescribed by the Inspector General. Any contractor who fails to renew its ethics training certification shall be removed from the registry of approved contractors.

D. No approval authority shall award a contractor to any contractor who fails to comply with the requirements of this Section.

E. Notwithstanding paragraphs (A) and (C), the following entities shall not be mandated to comply with the requirements of this Section and shall not be required to pay the registration filing fee:

1. Political subdivisions, public utilities, and other governmental entities.
2. Persons or entities that receive either direct payments or reimbursements from the County for the emergency purchase of items required to serve basic needs, including, but not limited to, temporary foster care providers and grocery or department stores that accept vouchers for basic needs.
3. Court reporters or expert witnesses in connection with civil litigation or criminal prosecution.

4. Persons or entities that receive County funds through a County-sponsored rebate program, including, but not limited to, the County Storefront Renovation Rebate Program.

5. Accrediting bodies.

F. The Inspector General may, on his or her own initiative or upon request, grant exemptions from the registration and/or training requirements of this Section with the approval of the Board of Control. Requests for exemptions shall be submitted to the Inspector General. Should either the Inspector General or the Board of Control deny an exemption request, the aggrieved party may appeal the decision to the full Council.

### **Section 501.20 Unlawful Interest in a Public Contract**

Any contract entered into in violation of Ohio Revised Code Section 2921.42(H) and/or related provisions of the County Code concerning unlawful personal interest in a public contract shall be void and unenforceable **at the sole discretion of the County.**

### **Section 501.21 Inspector General's Authority**

The Inspector General shall have the power to audit, investigate, inspect and review the operations, activities, and performance of the contracting and procurement processes of Cuyahoga County government in order to detect corruption and fraud and ensure compliance with the County Code and state and county ethics laws relating to contracting and procurement. Areas within the purview of such power shall include the following:

1. the establishment of bid specifications;
2. bid submittals;
3. activities of contractors, including their departments, agents, and employees that specifically relate to performance on a contract with the county; and
4. relevant activities of public officials and employees of the county.

Provided that, in the reasonable judgment of the Inspector General's agency, doing so does not jeopardize any existing or anticipated investigation, the Inspector General's agency shall promptly report any wrongdoing to the County Executive, the County Council, Director of Public Works, the Director of Purchasing, the Director of Law, the Prosecuting Attorney, and other appropriate officials, as needed, to ensure that proper action is taken in response to its findings.

### **Section 501.22 Purchasing Policy and Procedure Manual**

The County Executive shall promulgate regulations to be implemented by the Department of Purchasing governing purchasing and contracting policies and procedures. The regulations shall be adopted in accordance with Chapter 113 of the County Code.

### **Section 501.23 Notification Requirements**

#### **A. Procurement Database.**

The County Executive shall develop, maintain, and post on the county's website a procurement database, ~~which shall include two separate parts~~, which shall contain descriptions of:

1. all executed contracts, purchases, and sales, other than real estate transactions, for \$1,000.00 or more; and
2. all executed purchases, sales, leases (as either lessor or lessee) of real estate. The database shall be searchable by purpose, vendor, purchaser, dollar amount, funding source, department, transaction date, and other relevant factors.

#### **B. Grants and Loans Database.**

The County Executive shall develop, maintain, and post on the county's website a grants and loans database, which shall include two separate parts, which shall contain descriptions of:

1. all grants and loans received, searchable by purpose, funding source, department, date of receipt, length of term, and other relevant factors; and
2. all grants and loans provided, searchable by purpose, recipient, funding source, department, date provided, and other relevant factors.

#### **C. Pending Transactions Database.**

The County Executive shall develop, maintain, and post on the county's website on a pending transactions database, which shall include four separate parts, describing all pending transactions of \$50,000.00 or more which have been initiated by formal, public action but not yet completed, as follows:

1. contracts, purchases, and sales, other than real estate transactions,
2. real estate transactions,
3. grants and loans to be received, and
4. grants and loans to be provided.

The database shall provide a log of date and event for each major step in the process for each transaction and shall be searchable by purpose, department, date of initiation, funding source, and other relevant factors.

#### **D. Special Procurement Events Database.**

The County Executive shall develop, maintain and post on the county's website a special procurement events database, which shall include two parts, as follows:

1. Any time that the County Executive initiates formal, public action to contract for goods or services that are substantially different from goods or services that the county currently contracts for or has contracted for within the last three years. Contracting to achieve the same purpose using improved technology shall not require notice under this subsection unless the new technology is sufficiently different so as to constitute an entirely new product; and
2. Any time that the County Executive initiates formal public action to contract for the services of experts or consultants as provided for in Article 3, Section 9, Subsection 3 of the Charter.

The County Executive shall promptly send specific notice to the County Council whenever any of these events occur.

**E. Notification to County Councilperson.**

Whenever the County Executive initiates the formal, public action for a contract, purchase, sale, lease, grant, or loan with an expected value of \$25,000.00 or more that is located in or primarily affects a particular County Council District, the County Executive shall provide written notification to the Councilperson from that district.

**~~F. Historical Information not Required in Databases.~~**

~~The databases provided for in Sections 501.23(A) and 501.23(B) of this Chapter shall be required to include only transactions executed on or after the initiation date of each part of these databases. The databases provided for in Sections 501.23(C) and 501.23(D) shall not be required to include only transactions initiated by formal, public action on or after the initiation date of each part of these databases.~~

**FG. Exclusion of Confidential Information.**

Notwithstanding any other provisions of this Chapter, the databases provided for in Sections 501.23(A), (B), (C), and (D) of this Chapter shall not include any information required to be kept confidential by federal or state law or federal or state administrative rule may exclude any other information that is not a public record according to Section 149.43 of the Ohio Revised Code.

**GH. Notice of Executed Contracts, Purchases and Sales.**

On or about the 5<sup>th</sup> calendar day prior to each regular meeting of County Council, the Executive shall provide the County Council a list of all contracts, purchases or sales executed and all grants or loans made or received for more than \$50,000.00 since the previous list was provided. Any change or amendment in which the total additions exceed \$50,000.00 shall also be included. Provided that all other requirements of this Chapter have been met, this list does not need to be provided prior to the transactions being executed.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_