



CUYAHOGA COUNTY COUNCIL

HEALTH, HUMAN SERVICES & AGING COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

4th FLOOR

MEETING AGENDA

WEDNESDAY, JULY 29, 2026— 1:00 P.M.

Committee Members

Yvonne M. Conwell, Chair | Dist. 7
Martin J. Sweeney, Vice Chair | Dist. 3
Mark Casselberry | Dist. 4
Michael J. Houser, Sr. | Dist. 10
Robert E. Schleper, Jr. | Dist. 6

Revised July 24

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES FROM THE JUNE 17, 2026 MEETING

5. MATTERS REFERRED TO COMMITTEE

- a) R2026-0222: A Resolution authorizing an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 - 6/30/2026 to extend the time period to 9/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,209,735.49, effective 7/1/2026; and declaring the necessity that this Resolution become immediately effective.
- b) R2026-0223: A Resolution authorizing a contract with Catholic Charities Corporation in the amount not-to-exceed \$1,340,000.00 for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge Program for the period 7/1/2026 - 6/30/2027; authorizing the County Executive to execute Contract No. 6079 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
- c) R2026-0224: A Resolution authorizing an amendment to a Master Contract with various providers for emergency assistance services for the period 9/1/2024 - 8/31/2026 to extend the time period to 8/31/2027, to change terms, and for additional funds in the total amount not-to-exceed \$1,575,000.00, effective 9/1/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - i) Contract No. 4620 with A-Z Furniture Co., Inc. in the anticipated amount of \$315,000.00.
 - ii) Contract No. 4617 with Burlington Stores in the anticipated amount of \$500,000.00.

- iii) Contract No. 4622 with Dave's Supermarket, Inc. in the anticipated amount of \$125,000.00.
 - iv) Contract No. 4621 with Penney OpCo LLC dba JCPenney in the anticipated amount of \$250,000.00.
 - v) Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount of \$385,000.00.
- d) R2026-0225: A Resolution authorizing an amendment to a Master Contract with various providers for operating support of the Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 - 6/30/2026 to extend the time period to 10/31/2027, to amend various terms, to change a vendors name, and for additional funds in the total amount not-to-exceed \$2,812,354.00, effective 7/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
- i) Contract No. 4700 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$1,419,132.00.
 - ii) Contract No. 4701 with Famicos Foundation, Inc. in the amount not-to-exceed \$200,129.00.
 - iii) Contract No. 6291 (fka Contract No. 4702) with Front Steps Housing & Services, Inc., to change the name of the vendor to Front Steps Housing & Services dba Rising Well Services, Inc. in the amount not-to-exceed \$371,240.00.
 - iv) Contract No. 4703 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$147,728.00.
 - v) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$238,257.00.
 - vi) Contract No. 4705 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Cogswell Hall in the amount not-to-exceed \$247,100.00.
 - vii) Contract No. 4706 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Independence Place in the amount not-to-exceed \$188,768.00.

- e) R2026-0226: A Resolution authorizing acceptance of a grant award from U.S. Department of Housing and Urban Development in the amount of \$2,121,305.00 for Continuum of Care Coordinated Entry System in connection with FY2025 Continuum of Care Homeless Program Competition grant for the period 8/1/2026 – 7/31/2027 and authorizing awards to various subrecipients utilizing the proceeds of the grant award; authorizing the County Executive to execute the grant award and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

** Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



CUYAHOGA COUNTY COUNCIL

HEALTH, HUMAN SERVICES & AGING COMMITTEE
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
4th FLOOR

MEETING MINUTES

WEDNESDAY, JUNE 17, 2026— 1:00 P.M.

Committee Members

Yvonne M. Conwell, Chair | Dist. 7
Martin J. Sweeney, Vice Chair | Dist. 3
Mark Casselberry | Dist. 4
Michael J. Houser, Sr. | Dist. 10
Robert E. Schleper, Jr. | Dist. 6

1. CALL TO ORDER

Chairwoman Conwell called the meeting to order at 1:05 p.m.

2. ROLL CALL

Ms. Conwell asked Deputy Clerk Carter to call the roll. Committee members Conwell, Sweeney, Schleper and Houser were in attendance and a quorum was determined. Committee member Casselberry was absent. Council President Miller was also in attendance.

3. PUBLIC COMMENT

Loh addressed the Committee regarding public comment procedures.

4. APPROVAL OF MINUTES FROM THE JUNE 3, 2026 MEETING

A motion was made by Mr. Sweeney, seconded by Mr. Schleper and approved by unanimous vote to approve the minutes from the June 3, 2026 meeting.

5. MATTER REFERRED TO COMMITTEE

- a) R2026-0165: A Resolution awarding a total sum, not to exceed \$7,230, to the Cleveland Rape Crisis Center for the Growing Community Awareness of Sexual Violence Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Ms. Nicole McKinney Johnson, President & CEO of The Cleveland Rape Crisis Center; and Mr. Andrew DeFratis, Sr. Director of Public Affairs for The Cleveland Rape Crisis Center, addressed the Committee regarding Resolution No. R2026-0165. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. McKinney Johnson and Mr. DeFratis pertaining to the item, which they answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Schleper, Resolution No. R2026-0165 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. PRESENTATION

a) Update on House Resolution H.R. 1 –

Director David Merriman, Department of Health, Human Services
Director Kevin Gowan, Cuyahoga Job and Family Services

Mr. David Merriman, Director of the Department of Health & Human Services; and Mr. Kevin Gowan, Director of Job and Family Services, provided the Committee with an update on H.R. 1 and the impact on County programs and services. Discussion ensued.

Committee members asked questions of Messrs. Merriman and Gowan pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

Ms. Conwell announced that Lutheran Metropolitan Ministries is hosting a “Public Official Immersive Experience” on Friday, July 31, 2026 at 9:00 a.m.

8. ADJOURNMENT

With no further business to discuss, Chairwoman Conwell adjourned the meeting at 2:20 p.m., without objections.

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0222

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Job and Family Services	A Resolution authorizing an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 - 6/30/2026 to extend the time period to 9/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,209,735.49, effective 7/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Job and Family Services recommends an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 - 6/30/2026 to extend the time period to 9/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,209,735.49, effective 7/1/2026; and

WHEREAS, the primary goals of this project are to maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions; and

WHEREAS, this project is funded 100% Temporary Assistance for Needy Families (TANF); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for the Ohio Works First Program for the period 1/1/2023 -

6/30/2026 to extend the time period to 9/30/2026, to amend budget terms, and for additional funds in the amount not to exceed \$1,209,735.49, effective 7/1/2026.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 21, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	RQ#10161 – 2026 – Centers for Families and Children – Contract Amendment - Work Experience Program for Recipients of Ohio Works First (OWF)
Department or Agency Name	Cuyahoga Job and Family Services
Requested Action	☐ Contract ☐ Agreement ☐ Lease ☒ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2841 (Original Contract)	Centers for Families and Children	1/1/2023 – 12/31/2023	\$3,750,000.00	12/6/2022	R2022-0440
A-1	3438 <i>(New Contract)</i>	Centers for Families and Children	1/1/2023 – 12/31/2023	\$141,000.00	7/5/2023	BC2023-417
A-2	3438	Centers for Families and Children	1/1/2024 – 12/31/2024	\$3,862,500.00	12/7/2023	BC2023-0328
A-3	3438	Centers for Families and Children	1/1/2025 – 12/31/2025	\$3,862,500.00	12/10/2024	R2024-0422
A-4	3438	Centers for Families and Children	1/1/2025 – 12/31/2025	0.00	7/14/2025	BC2025-455
A-5	3438	Centers for Families and Children	11/10/2025 – 6/30/2026	\$0.00	11/10/2025	BC2025-709
A-6	3438	Centers for Families and Children	1/1/2026- 6/30/2026	\$1,800,000.00	4/14/2026	R2026-0078
A-7	3438	Centers for Families and Children	7/1/2026 – 9/30/2026	\$1,209,735.49	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga Job and Family Services Work Experience Program for Recipients of Ohio Works First (OWF) is requesting approval of contract amendment 7 with **Centers for Families and Children** to add funding in the amount of **\$1,209,735.49** for the time period **7/1/2026 – 9/30/2026**.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of _____

Project Goals, Outcomes or Purpose (list 3):

- Maintain and employ a current knowledge of effective case management, workforce development services, career pathways, work readiness practices and local labor market conditions.
- Ensure meaningful client participation in required work and work-related activities.
- Leverage the resources of the workforce development system in Cuyahoga County

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44103	Eric Morse, CEO
Vendor Council District:	Project Council District:
07	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: _____	Provide a short summary for not using competitive bid process. This contract was originally procured through the RFP process (RQ 10161). This is an amendment to extend time and add funds. A new RFP has been issued and closed for these services and will begin 10/1/2026. *See Justification for additional information.
The total value of the solicitation:	☐ Exemption
Number of Solicitations (sent/received) /	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. N/A If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().

Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain: N/A	☐ Government Purchase
	☐ Alternative Procurement Process
How did pricing compare among bids received? N/A	☒ Contract Amendment - (list original procurement) RFP 10161 – Contract Amendment 7
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date:</td> </tr> </table>	List date of TAC approval	Date:
List date of TAC approval	Date:	
☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval. ☐ Check if item is ERP related? ☐ No ☐ Yes.		
Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Temporary Assistance for Needy Families
Is funding for this included in the approved budget? ☒ Yes ☐ No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260195/55130/UCH08300 \$1,209,735.49
Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Existing service/purchase	
Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Due to changes in program requirements it took us some time to complete the RFP that was supposed to replace this contract. The RFP process is still ongoing and we intend to finalize it by 9/30/2026. This amendment is needed to bridge the gap.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	5/21/2026
Date documents were requested from vendor:	5/21/2026; 5/28/2026; 6/5/2026; 6/17/2026
Date of insurance approval from risk manager:	N/A
Date Department of Law approved Contract:	6/18/2026
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Existing Service	
Have payments been made? ☒ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

RQ# (if applicable)	10161
PO Code	AMND
CM Contract #	3438

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	Due to changes in program requirements it took us some time to complete the RFP that was supposed to replace this contract. The RFP process is still ongoing and we intend to finalize it by 9/30/2026. This amendment is needed to bridge the gap.	
What is being done to prevent this from reoccurring?	We always strive to be on time but on occasion things arise beyond our control. We will endeavor to be more proactive in the future.	

TAC Approval/Request Item?	Yes ☐	No ☒
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Contract Amendments Reviewed by Purchasing					Department Initials	Purchasing
OWF AMND7 – The Centers						
Briefing Memo					AL	
Justification Form					AL	
IG#	24-0066-REG	Exp:	12/31/2028		AL	
Annual Non-Competitive Bid Contract Statement (See Contracts Checklist Glossary on the intranet for form requirements).		Date:			N/A	
Debarment/Suspension Verified		Date:	6/18/2026		AL	
Auditor's Findings		Date:	6/18/2026		AL	
Independent Contractor (I.C.) Form		Date:	8/25/2025		AL	
Cover - Master contracts only					N/A	
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)					AL	
TAC/CTO Approval or TAC Request Communication (if required attach and identify relevant page # or meeting approval number)					N/A	
Checklist Verification					AL	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law		Department Initials
Agreement/Contract and Exhibits		AL
Matrix Law Screen shot		AL
COI		AL
Workers' Compensation Insurance		AL
Original Executed Contract (containing insurance terms) & all executed amendments		AL

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
7/1/2026 – 9/31/2026	HS260195	Other Expenditures	UCH08300	\$1,209,735.49
			TOTAL	\$1,209,735.49

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
RQ# (if applicable)		10161			
CM Contract #		3438			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$3,750,000.00		1/1/2023 - 12/31/2023	12/6/2022	R2022-0440
Prior Amendment Amounts (list separately)	AMND 1	\$141,000.00	1/1/2023 – 12/31/2023	7/5/2023	BC2023-417
	AMND 2	\$3,862,500.00	1/1/2024 – 12/31/2024	12/5/2023	R2023-0328
	AMND 3	\$3,862,500.00	1/1/2025 – 12/31/2025	12/10/2024	R2024- 0422
	AMND 4	\$0.00	1/1/2025 – 12/31/2025	7/14/2025	BC2025-455
	AMND 5	\$0.00	11/10/2025 – 6/30/2026	11/10/2025	BC2025-710
	AMND 6	\$1,800,000.00	1/1/2026- 6/30/2026	4/14/2026	R2026-0078
Pending Amendment	AMND 7	\$1,209,735.49	7/1/2026 – 9/30/2026	Pending	Pending
Total Amendments		\$10,875,735.49			
Total Contract Amount		\$14,625,735.49			

PURCHASING USE ONLY

Prior Resolutions:	
Current CM#:	

Department of Purchasing – Required Documents Checklist

Vendor Name: <i>(if applicable include any fka, dba, or aka's)</i>	
Time Period:	
Amount:	
History/Contract Evaluation:	
Electronic Language:	☐ Yes If No, ☐ select box to indicate “WET” signature required
Purchasing Notes:	
Purchasing Agents Initials and date of approval	

CONTRACT EVALUATION FORM

Contractor	The Centers for Family and Children				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM3438 (Copy of CM2841)				
RQ#	10161				
Time Period of Original Contract	1/1/2023-12/31/2025				
Background Statement	Temporary Assistance for Needy Families is a federal assistance program of the United States. It began on July 1, 1997 and succeeded the Aid to Families with Dependent Children program, providing cash assistance to indigent American families through the United States Department of Health and Human Services.				
Service Description	To provide high quality employment and training services to Temporary Assistance for Needy Families (TANF) recipients. An array of key services such as Work Experience, and Technical Skills training are provided with the purpose of assisting the client reach self-sufficiency.				
Performance Indicators	Credential attainment Enrolled in work activity 70% of participants place in a job 90 job retention 65% of placed participants 180 job retention 60 % of placed participants Placement in a In-Demand occupation				
Actual Performance versus performance indicators (include statistics):	91 % Credential attainment 80% Enrolled in work activity 87% of participants place in a job 90 job retention 59% of placed participants 180 job retention 64 % of placed participants 53 Placement in a In-Demand occupation				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			

Justification of Rating	Provider is currently projected to meet expectation of program. It is estimated that the provider will be able to maintain productive operations for the remaining part of year, to meet the program expectations. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants. Provider is currently still being monitored for end of the year progress.
Department Contact	Paul Bounds
User Department	Cuyahoga County Job and Family Services
Date	2/2/2026

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0223

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing a contract to Catholic Charities Corporation in the amount not-to-exceed \$1,340,000.00 for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge program for the period 7/1/2026 - 6/30/2027, effective 7/1/2026; authorizing the County Executive to execute the Contract No. 6079 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective..
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services recommends entering into a contract with Catholic Charities Corporation in the amount not-to-exceed \$1,340,000.00 for success coaching services for eligible Ohio Works First applicants and management of the incentive payment system in connection with the Benefit Bridge program for the period 7/1/2026 - 6/30/2027, effective 7/1/2026; and

WHEREAS, the primary goal for this project is to provide workforce development services including vocational assessment, career counseling, job search and placement, networking and vocational rehabilitation, and post-employment support; and

WHEREAS, the project is funded by \$1,125,600.00 (84%) Temporary Assistance for Needy Families (TANF) and \$214,400.00 (16%) Ohio Department of Job and Family Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby a contract with Catholic Charities Corporation in the amount not-to-exceed \$1,340,000.00 for success coaching services for eligible Ohio Works First applicants and

management of the incentive payment system in connection with the Benefit Bridge program for the period 7/1/2026 - 6/30/2027, effective 7/1/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 6079 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 21, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Cuyahoga Job and Family Services / Catholic Charities Corp. dba Catholic Charities Diocese of Cleveland/ RQ#- N/A / RFP Exemption – Benefit Bridge Program 2026 - 2027
Department or Agency Name	Cuyahoga County Job and Family Services
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	6079	Catholic Charities	7/1/2026 – 6/30/2027	\$1,340,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga Job and Family Services and Catholic Charities Corporation is requesting approval of an RFP Exemption on behalf of Catholic Charities Job and Career Training (JCT), Benefit Bridge Program to provide employment support services to help individuals attain and maintain self-sufficiency **for the term 7/1/2026 – 6/30/2027 in the amount of \$1,340,000.00.**

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of**

Project Goals, Outcomes or Purpose (list 3):

- Offers a full range of workforce development services including vocational assessment, career counseling, job search and placement, networking and vocational rehabilitation, and post-employment support.
- Completes customized career assessments designed to allow the client's strengths, skills, values to be gathered utilizing a (SNAP), Strength, Needs, Abilities, and Preferences approach
- Provides Job placement and retention coaching to every Benefit Bridge participant which includes post-placement and retention services for any Benefit Bridge client that is already employed.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
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Catholic Charities Corporation 7911 Detroit Avenue Cleveland, OH 44102	Heath Rosenberger, Senior Director of Treatment, Prevention and Recovery
Vendor Council District:	Project Council District:
District 3	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: _____	Provide a short summary for not using competitive bid process. A competitive bid process was not used because Benefit Bridge was originally awarded as a time-limited pilot project to evaluate whether the program effectively supports clients in achieving self-sufficiency. The results will guide whether a full RFP is pursued in the future. *See Justification for additional information.
The total value of the solicitation:	☒ Exemption
Number of Solicitations (sent/received) /	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain:	☐ Government Purchase ☐ Alternative Procurement Process
How did pricing compare among bids received?	☐ Contract Amendment - (list original procurement) ☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.	
List date of TAC approval	Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.

☐ Check if item is ERP related? ☒ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☒ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

84% Federal- Temporary Assistance for Needy Families

16% State- Ohio Department of Job and Family Services

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260195 – Accounting Unit / 55130 – Account / UCH08620 – Activity / 55130 – Sub Account

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Recurring/Ongoing Service

Is contract/purchase late ☐ No ☒ Yes, In the fields below provide reason for late and timeline of late submission

Reason: The Vendor experienced several delays that impacted the timely submission of the contract. First, the Vendor was delayed in submitting their current-year budget. During this time, the Vendor relocated to a new facility and requested clarification on whether the expenses associated with moving from the County building could be included in their budget. In addition, the Vendor was required to submit an updated Certificate of Insurance (COI) and a revised budget. There was a change in the budget amount for another program that the Vendor also provides services for, and this minor change resulted in an updated contract. These combined events resulted in the contract being delayed.

Timeline

Project/Procurement Start Date (date your team started working on this item): 3/10/2026

Date documents were requested from vendor: 3/10/2026; 3/25/2026; 4/2/2026; 4/10/2026; 6/8/2026; 6/17/2026

Date of insurance approval from risk manager: 5/4/2026

Date Department of Law approved Contract: 6/17/2026

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) ongoing program

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
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Purchase-Related Transactions/
Briefing Memo Instructions
Rev. 04/15/2025

Amendments (A-#)						
O	4223	Catholic Charities	7/1/2024 – 12/31/2024	\$435,457.00	12/3/2024	R2024-0344
A-1	4223	Catholic Charities	7/1/2024-6/30/2025	\$1,870,000.00	12/3/2024	R2024-0344
A-2	5003	Catholic Charities	3/1/2025 – 6/30/2026	\$1,996,754.24	9/23/2025	R2025-0271

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

RQ# (if applicable)	N/A
PO Code	EXMT
CM Contract #	6079

Late Submittal Required:	Yes ☒	No ☐
Why is the contract being submitted late?	The Vendor experienced several delays that impacted the timely submission of the contract. First, the Vendor was delayed in submitting their current-year budget. During this time, the Vendor relocated to a new facility and requested clarification on whether the expenses associated with moving from the County building could be included in their budget. In addition, the Vendor was required to submit an updated Certificate of Insurance (COI) and a revised budget. There was a change in the budget amount for another program that the Vendor also provides services for, and this minor change resulted in an updated contract. These combined events resulted in the contract being delayed.	
What is being done to prevent this from reoccurring?	The Vendor’s relocation is not a recurring event, and therefore is not expected to impact future contract timelines. While the County continues to educate Vendors on required documentation and deadlines, there are occasionally matters beyond our control that may temporarily affect the submission process. Moving forward, the County will maintain clear communication and provide timely guidance to help Vendors navigate any unexpected circumstances and minimize delays.	

TAC Approval/Request Item?	Yes ☐	No ☒
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
Catholic Charities – Benefit Bridge 2026			Department Initials	Purchasing
Briefing Memo			LS	EB
Justification Form			LS	EB
IG#	24-0079-REG 12/31/2028		LS	EB
Annual Non-Competitive Bid Contract Statement (See Contracts Checklist Glossary on the intranet for form requirements).	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	6.15.2026	LS	EB
Auditor’s Findings	Date:	6.15.2026	LS	EB
Vendor’s Submission				EB

Department of Purchasing – Required Documents Checklist

Independent Contractor (I.C.) Form	Date: 1/28/2026	LS	EB
Cover - <i>Master contracts only</i>		N/A	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>		LS	EB
TAC/CTO Approval or TAC Request Communication (<i>if required attach and identify relevant page # or meeting approval number</i>)		N/A	N/A
Checklist Verification		LS	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
Catholic Charities – Benefit Bridge 2026	Department Initials
Agreement/Contract and Exhibits	LS
Matrix Law Screen shot	LS
COI	LS
Workers' Compensation Insurance	LS

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Budget Edit Group	Activity Code	Amount
7/1/2026 – 12/31/2026	HS260195	Other Expenditures	UCH08620	\$558,333.33
1/1/2027 – 6/30/2027	HS260195	Other Expenditures	UCH08620	\$781,666.67
			TOTAL	\$1,340,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
RQ# (if applicable)		N/A			
CM Contract#		5003 FKA 4223			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$435,457.00		3/31/2024 – 12/31/2024	04/01/2024	BC2024-253
Prior Amendment Amounts (list separately)		\$1,870,000.00	3/31/2024 – 6/30/2025	12/03/2024	R2024-0344
Amendment # - 1					
Amendment # - 2		\$1,996,754.24	3/1/2024– 6/30/2026	9/23/2025	R2025-0271
		\$			
Pending Amendment		\$			
Total Amendments		\$3,866,754.24			
Total Contract Amount		\$4,302,211.24			

PURCHASING USE ONLY

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Revised 5/8/2026

Department of Purchasing – Required Documents Checklist

Prior Resolutions:	BC2024-253; R2024-0344; R2025-0271
Current CM#:	6079
Vendor Name: <i>(if applicable include any fka, dba, or aka's)</i>	Catholic Charities Corporation
Time Period:	7/1/2026 – 6/30/2027
Amount:	\$1,340,000.00
History/Contract Evaluation:	OK
Electronic Language:	☒ Yes If No, ☐ select box to indicate “WET” signature required
Purchasing Notes:	N/A
Purchasing Agents Initials and date of approval	EB 6/22/2026



JUSTIFICATION FOR USE OF NON-COMPETITIVE PROCESS

The County requires submitting departments to provide a business case which includes specific details supporting the contract/purchase being made.

As a consequence, departments need to provide detailed information justifying any purchases to be made non-competitively. The County has developed a justification packet for completion. If submitting a request for a non-competitive purchase, the department must complete this form, and attach it (along with supporting documentation) in the procurement software system.

A review of the contract/purchase request will not be completed without a signed completed justification packet uploaded as an attachment when submitting the contract/purchase request in the procurement software system. It is critically important, and incumbent upon the department to fully and accurately complete the form in order to avoid any lengthy and unnecessary delays in processing the contract/purchase request.

Requestor	Marcos Cortes
Requestor Phone Number	216-698-2586
Date	6/17/2026
Requisition Number	N/A

OPERATING DEPARTMENT & ACTIVITY: (Choose 1)

The Cuyahoga Job and Family Services is requesting an RFP Exemption to contract with **Catholic Charities Corporation** for the time period **7/1/2026 – 6/30/2027** to provide their Job and Career Training Benefit Bridge program, in the amount of **\$1,340,000.00**.

RQ# N/A

Check the appropriate box:

- ☐ **Governmental Purchase - County Code 501.12 (B)(2)(vi)**
- ☐ **State Contract Purchase – County Code 501.12(B)(2)(x)**
- ☐ **Lower than State Contract Purchase - County Code 501.12(B)(2)(ix)**
- ☐ **Cooperative Purchasing - County Code 501.12(B)(2)(ix)**
 - ☐ Federal Contracts
 - ☐ Joint Purchasing Programs (includes GSA)
- ☐ **Contract Amendment**

Contract # _____ RQ# _____

X RFP Exemption – County Code 501.12(B)(2)(xi)

- ☐ **Community Rehabilitation Program (CRP) - O.R.C. 125.60 - O.R.C. 125.607**

Public Utility (911 System) - O.R.C. 128.03(F)

- ☐ **Exemption from Aggregation of Contracts -County Code 501.05(C)(2)**

Alternative Procurement Process – County Code 501.12(B)(2)(vii)

Federal, State, or Other Grant Application Program (County Code 501.12(B)(2)(viii))

Revised: 11/13/2025

Page 2 of 5

1. Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.

Catholic Charities Job and Career Training (JCT) support the employment goals of clients enrolled in Cuyahoga County's Benefit Bridge program to ensure a successful and sustainable transition from public benefits. Benefit Bridge success coaches work with clients to establish goals that support self-sufficiency. The programmatic goal of JCT is long-term stability and self-sufficiency of families leaving government benefits through the implementation of employment support services.

This RFP Exemption will be for the time period **7/1/2026 – 6/30/2027**, in the amount of **\$1,340,000.00**.

If contract or contract amendment term has begun, please respond to questions 1a. and 1b below:

1a. Why is the contract/amendment being submitted late?

The vendor was delayed in submitting their current year budget. During this time, the Vendor relocated to a new facility and requested clarification on whether the expenses associated with moving from the County building could be included in their budget. In addition, the Vendor was required to submit an updated Certificate of Insurance (COI) and a revised budget. There was a change in the budget amount for another program that the Vendor also provides services for, and this minor change resulted in an updated contract. These combined events resulted in the contract being delayed.

1b. What is being done to prevent this from reoccurring?

While the County continues to educate Vendors on required documentation and deadlines, there are occasionally matters beyond our control that may temporarily affect the submission process. Moving forward, the County will maintain clear communication and provide timely guidance to help Vendors navigate any unexpected circumstances and minimize delays.

2. Funding Source(s) including percentage breakdown and the actual fund name(s).

84% Federal- Temporary Assistance for Needy Families
16% State- Ohio Department of Job and Family Services

3. Was the specific project funding included in OBM-approved budget for the current year? If not, please explain.

Yes

4. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or cooperative purchasing contract # and expiration date)

CJFS already contracts with the Vendor. Catholic Charities has the requisite desire, expertise, and resources to provide the services desired by the County. This is an ongoing pilot project.

5. What other available options and/or vendors were evaluated? If none, include the reasons why (Attach supporting documentation such as other vendor quotes/pricing).

CJFS already contracts with this Vendor for employment support services through the existing Benefit Bridge program. This is a pilot project.

6. What ultimately led you to this product or service? Why was the recommended vendor selected? How was it determined that the anticipated cost is fair and reasonable? (Attach supporting documentation).

Benefit Bridge is an 18- month program that provides a bridge of support to help individuals safely transition from public benefits to financial freedom. Catholic Charities Job and Career Training (JCT) propose to support the employment goals of clients enrolled in Cuyahoga County's Benefit Bridge program to ensure a successful and sustainable transition from public benefits.

Catholic Charities has the requisite desire, expertise, and resources to provide the services desired by the County.

7. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive process. (Attach supporting documentation).

Benefit Bridge was awarded initially to Cuyahoga County as a time limited pilot to see if the process will help clients attain and maintain self-sufficiency. The data and lessons learned will determine if we can look for a larger RFP in the future based on the final results.

8. Describe what future plans, if any, your department can take to permit competition before any subsequent purchases of the required supplies or services. In none, please explain why.

We will look to issue an RFP if the Benefit Bridge program is deemed successful according to the State requirements.

CERTIFICATION REQUIREMENTS

I certify that the information contained in and attached to this Justification is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify the non-competitive request.

Signature of Director: _____



Date: 6/17/2026

RQ# N/A

Procurement software system title:

CONTRACT EVALUATION FORM

Contractor	Catholic Charities Corporation – Benefit Bridge				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM6079 (FKA 5003, 4223)				
RQ#	N/A				
Time Period of Original Contract	3/1/2024 – 12/31/2024				
Background Statement	Benefit Bridge is an 18- month program that provides a bridge of support to help individuals safely transition off public benefits to financial freedom. Catholic Charities Job and Career Training (JCT) proposes to support the employment goals of clients enrolled in Cuyahoga County’s Benefit Bridge program to ensure a successful and sustainable transition from public benefits. Thus far, approximately seventy-one percent (71%) of all clients enrolled in the Benefit Bridge program are working full-time, at the time of county referral. This leaves close to thirty percent (30%) of all referrals with limited chance of long-term independence or financial stability without further work in increasing employment status.				
Service Description	• Provides workforce development • Completes customized career assessments • Offers job placement and retention coaching				
Performance Indicators	Provide customized career assessment Process supportive service request				
Actual Performance versus performance indicators (include statistics):	Provide customized career assessment: 81 Process supportive service request: 240				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is currently meeting expectations of program. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.				

Department Contact	Paul Bounds, Deputy Administrator
User Department	Job and Family Services
Date	4/13/2026

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0224

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for emergency assistance services for the period 9/1/2024 - 8/31/2026 to extend the time period to 8/31/2027, to change terms, and for additional funds in the total amount not-to-exceed \$1,575,000.00, effective 9/1/2026; authorizing the County Executive to execute the Master Contract and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services recommends an amendment to a Master Contract with various providers for emergency assistance services for the period 9/1/2024 - 8/31/2026 to extend the time period to 8/31/2027, to change terms, and for additional funds in the total amount not-to-exceed \$1,575,000.00, effective 9/1/2026 as follows:

- a. Contract No. 4620 with A-Z Furniture Co., Inc. in the anticipated amount of \$315,000.00.
- b. Contract No. 4617 with Burlington Stores in the anticipated amount of \$500,000.00.
- c. Contract No. 4622 with Dave's Supermarket, Inc. in the anticipated amount of \$125,000.00.
- d. Contract No. 4621 with Penney OpCo LLC dba JCPenney in the anticipated amount of \$250,000.00.
- e. Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount of \$385,000.00; and

WHEREAS, the primary goal of this project is to provide basic food and household furnishings in order to divert family/caregivers from further involvement with DCFS, while they are experiencing a crisis; and

WHEREAS, this project is funded 65% Health and Human Services Levy Fund and 35% Federal Title IV-E; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for emergency assistance services for the period 9/1/2024 - 8/31/2026 to extend the time period to 8/31/2027, to change terms, and for additional funds in the total amount not-to-exceed \$1,575,000.00, effective 9/1/2026 as follows:

- a. Contract No. 4620 with A-Z Furniture Co., Inc. in the anticipated amount of \$315,000.00.
- b. Contract No. 4617 with Burlington Stores in the anticipated amount of \$500,000.00.
- c. Contract No. 4622 with Dave's Supermarket, Inc. in the anticipated amount of \$125,000.00.
- d. Contract No. 4621 with Penney OpCo LLC dba JCPenney in the anticipated amount of \$250,000.00.
- e. Contract No. 4619 with West 25th Furnishings and Appliances, Inc. in the anticipated amount of \$385,000.00.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 21, 2026

Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Department of Children and Family Services RQ#14253 2024 Master Contract Various Vendors- Emergency Assistance Services
Department or Agency Name	Division of Children and Family Services
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4617, 1635, 4620, 4558, 4622	Burlington Stores, W. 25 th Furnishings, A-Z Furniture, Penney OpCo dba JC Penney and Dave's Supermarket	9/1/2024- 8/31/2025	\$1,575,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

Emergency Assistance includes food, furniture, and basic appliances and are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore need items such as beds, cribs, food, and basic appliances. These items are provided as soon as possible following the receipt of a Purchase Order or gift card from Cuyahoga County.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: N/A **How will replaced items be disposed of?** N/A

Project Goals, Outcomes or Purpose (list 3):

Provide basic food items
 Provide basic household furnishings
 Provision of these items in order to divert family/caregivers from further involvement with DCFS, while they are experiencing a crisis

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
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Burlington Stores, Inc 1830 Route 130 North Burlington, NJ 08016	Karen Cha, Director of Marketing
West 25 th Furnishings and Appliances, Inc 1860 East 55 th Street Cleveland, Ohio 44103	Alex Fuerman, Owner
A-Z Furniture Co, Inc 1860 East 55 th Street Cleveland, Ohio 44103	Joe Golan, Manager
Penney OpCo LLC, dba JC Penney 6105 Legacy Drive, Suite B100 Plano, TX 75024	Bridget Vettese, Manager
Dave's Supermarket 5300 Richmond Rd Bedford Hts, Ohio 441046	Thomas Thiry, Chief Financial Officer
Vendor Council District: Various Districts	Project Council District: Various Districts
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>14253</u> (Insert RQ# for formal/informal items, as applicable) ☐ RFB ☒ RFP ☐ RFQ ☐ Informal ☒ Formal Closing Date: 4/22/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,575,000.00	☐ Exemption
Number of Solicitations (sent/received) 16 / 5	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? ☒ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: ☐ Yes ☒ No, please explain:	☐ Government Purchase ☐ Alternative Procurement Process
Master Contract- 16 proposal submitted, 5 received award	
How did pricing compare among bids received?	☐ Contract Amendment - (list original procurement)

Similar. All 5 proposals were awarded	☐ Other Procurement Method, please describe:
---------------------------------------	---

Is Purchase/Services technology related ☒ Yes ☐ No. If yes, complete section below:	
☐ Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? ☐ No ☐ Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. <i>79% Federal Emergency Services; 21% Health and Human Services Levy</i>
Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit HS215100 Account 56040 Activity UCH05401
Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. New Service	
Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission	
Reason: there were two specific reasons for these contracts being approved late. We completed our reviews and sent our scores on to the Division and unfortunately we did not get final approval for about two weeks on 6.5.2024. The other reason was a delay in one vendor submitting a compliant certificate of insurance and Bureau of Workers Compensation document. All documents were received on 7.17.2024 and final legal approval received on 7/22/2023	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	3.11.2024 (requisition approved)
Date documents were requested from vendor:	6.5.2024
Date of insurance approval from risk manager:	7.22.2024
Date Department of Law approved Contract:	7.22.2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? ☐ No ☒ Yes (if yes, please explain) These vendors are the same vendors from the previous contract and services will continue under this new contract.	
Have payments been made? ☒ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
0	1630 1635 1628 4558 4342	Burlington Stores W. 25 A-Z Furniture JC Penney Dave's Supermarket	9/1/2021-8/30/2022	\$1,575,000.00	8/3/2021	R2021-0179
A-1	1630 1635 1628 4558 4342	Burlington Store W. 25 th A-Z Furniture JC Penney Dave's Supermarket	9/1/2022-8/30/2023	\$1,575,000.00	9/8/2022	R2022-0328D
A-2	1630 1635 1628 4558 4342	Burlington Stores W. 25 th A-Z Furniture JC Penney Dave's Supermarket	9/1/2023-8/31/2024	\$1,575,000.00	8/10/2023	R2023-0218

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14253
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5403
CM Contract#	4620

	Department initials	Clerk of the Board
Briefing Memo	SB	☐

Late Submittal Required:	Yes ☐	No ☒
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes ☐	No ☒
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FULL AND OPEN COMPETITION		
Formal RFP		
Reviewed by Purchasing		
Master Contract- A-Z Furniture (Agenda Item #3 of 5)	Department initials	Purchasing
Notice of Intent to Award (sent to all responding vendors)	SB	
Bid Specification Packet	SB	
Final DEI Goal Setting Worksheet	SB	
Diversity Documents – <i>if required (goal set)</i>	N/A	
Award Letter (sent to awarded vendor)	SB	
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	
Tabulation Sheet	SB	
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SB	
IG# 20-0195-REG exp 12/31/2024	SB	
Debarment/Suspension Verified Date: 6/11/2024	SB	
Auditor’s Finding Date: 6/11/2024	SB	
Vendor’s Submission	SB	
Independent Contractor (I.C.) Requirement Date: 6/6/2024	SB	
Cover - <i>Master contracts only</i>	SB	
Contract Evaluation – <i>if required</i>	SB	
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.	N/A	
Checklist Verification	SB	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	SB

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Matrix Law Screen shot	SB
COI	SB
Workers’ Compensation Insurance	SB
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account	Activity	Account Category or Subaccount	Amount
9/1/2024-12/31/2024	HS215100	56040	UCH05401	56040	\$105,000.00
1/1/2025-8/31/2025	HS215100	56040	UCH05401	56040	\$210,000.00
			TOTAL		\$315,000.00

CONTRACT HISTORY (to be completed by department)

CE/AG# (if applicable)		1628			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		5074			
CM Contract#		4620			
	Original Amount	Amendment Amount	Original Time Period & End Date/ Amended End Date	Approval Date	Approval #
Original Amount	\$1,575,000.00		9/1/2021-8/30/2022	8/3/2021	R2021-0179
1 st AMND	Prior Amendment	\$1,575,000.00	9/1/2022-8/31/2023	9/28/2022	R2022-0328D
2 nd AMND	Amounts (list separately)	\$1,575,000.00	9/1/2023-8/31/2024	8/10/2023	R2023-0218
		\$			
	Pending Amendment	\$			
	Total Amendments	\$3,150,000.00			
Total Contact Amount	\$4,725,000.00				
New Contract Amount	\$1,575,000.00		9/1/2024-8/31/2025	Pending	Pending

PURCHASING USE ONLY

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Revised 7/28/2022

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Prior Resolutions	
CM#:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	
Purchasing Buyer's initials and date of approval	

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0225

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing an amendment to a Master Contract with various providers for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 - 6/30/2026 to extend the time period to 10/31/2027, to amend various terms, to change a vendors name, and for additional funds in the total amount not-to-exceed \$2,812,354.00, effective 7/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive /Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an amendment to a Master Contract with various providers for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 - 6/30/2026 to extend the time period to 10/31/2027, to amend various terms, to change a vendors name, and for additional funds in the total amount not-to-exceed \$2,812,354.00, effective 7/1/2026 as follows:

- 1) Contract No. 4700 with Emerald Development and Economic Network, Inc. in the anticipated amount of \$1,419,132.00.
- 2) Contract No. 4701 with Famicos Foundation, Inc. in the anticipated amount of \$200,129.00.
- 3) Contract No. 6291 (fka Contract No. 4702) with Front Steps Housing & Services, Inc. **vendors name changed to** Front Steps Housing & Services dba Rising Well Services, Inc. in the anticipated amount of \$371,240.00.
- 4) Contract No. 4703 with Humility of Mary Housing, Inc. in the anticipated amount of \$147,728.00.
- 5) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the anticipated amount of \$238,257.00.

6) Contract No. 4705 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Cogswell Hall in the anticipated amount of \$247,100.00.

7) Contract No. 4706 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Independence Place in the anticipated amount of \$188,768.00; and

WHEREAS, the primary goal of this project is to provide rent subsidized permanent housing, medical care, mental health, recovery and employment services to help individuals integrate back into their communities; and

WHEREAS, this project is funded 100% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes awards with various providers in the total amount not-to-exceed \$4,000,000.00 for operating support of Department of Housing and Urban Development (HUD) approved permanent housing services for the period 7/1/2024 – 6/30/2026 as follows:

1) Contract No. 4700 with Emerald Development and Economic Network, Inc. in the anticipated amount of \$1,419,132.00.

2) Contract No. 4701 with Famicos Foundation, Inc. in the anticipated amount of \$200,129.00.

3) Contract No. 6291 (fka Contract No. 4702) with Front Steps Housing & Services, Inc. **vendors name changed to** Front Steps Housing & Services dba Rising Well Services, Inc. in the anticipated amount of \$371,240.00.

4) Contract No. 4703 with Humility of Mary Housing, Inc. in the anticipated amount of \$147,728.00.

5) Contract No. 4704 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the anticipated amount of \$238,257.00.

6) Contract No. 4705 with The Young Women's Christian Association of Greater Cleveland, Ohio - YWCA Cogswell Hall in the anticipated amount of \$247,100.00.

7) Contract No. 4706 with The Young Women’s Christian Association of Greater Cleveland, Ohio - YWCA Independence Place in the anticipated amount of \$188,768.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: July 21, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Office of Homeless Services; 24-26 Various Providers; Master Contract for Permanent Supportive Housing Supportive Services and Operations
Department or Agency Name	Office of Homeless Services
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/ Council Approved	Approval No.
O	4700	EDEN, Inc	7/1/24 – 6/30/26	\$1,910,166	Pending	Pending
O	4701	Famicos	7/1/24 – 6/30/26	\$300,194	Pending	Pending
O	4702	Front Steps	7/1/24 – 6/30/26	\$556,860	Pending	Pending
O	4703	Humility of Mary Housing, Inc.	7/1/24 – 6/30/26	\$221,592	Pending	Pending
O	4704	Mental Health Services for the Homeless dba FrontLine Service	7/1/24 – 6/30/26	\$357,386	Pending	Pending
O	4705	YWCA Greater Cleveland – Independence Place	7/1/24 – 6/30/26	\$283,152	Pending	Pending
O	4706	YWCA Greater Cleveland – Cogswell Hall	7/1/24 – 6/30/26	\$370,650	Pending	Pending

Service/Item Description (include quantity if applicable).

The Office of Homeless Services received approval for an alternative procurement request to make awards to Housing First agencies offering Permanent Supportive Housing (PSH) for chronically homeless single adults and high-barrier homeless persons. This funding was identified in 2021 to cover gaps in PSH services and operations due to limited HUD funding.

PSH is grounded in the Housing First Initiative, which was established in 2004 with the goal of ending chronic homelessness in the county. The model focuses on working with those who are experiencing the highest barriers to stabilization, including those struggling with severe mental illness, substance use, seniors, and veterans. In this model, clients move into housing quickly and then are provided support services onsite to address the issues that may interfere with their ability to maintain housing. Referrals come through the Continuum of Care's Coordinated Entry process that targets the individuals and families with the longest and/or most episodes of homelessness, highest service needs, and highest barriers to housing.

OHS is entering into a master contract with five agencies for PSH supportive services and/or operations costs, with the provider breakdowns identified in the contract budget. Supportive services are designed to help households obtain and maintain housing. Services include but are not limited to, outreach, case management,

life skills training, substance use disorder services, medical and psychiatric services, supportive employment and vocational counseling, payee services, and, when needed, crisis intervention. These services are voluntary, and clients actively participate in creating their service delivery plan. Supportive services are provided using evidence-based practices, including motivational interviewing, harm reduction, and trauma-informed care, to help residents identify their goals. Operations covers the costs associated with the day-to-day physical operation of housing for homeless persons, including maintenance, repair, utilities, and front desk/security coverage.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: How will replaced items be disposed of? N/A

Project Goals, Outcomes or Purpose (list 3):

- Work with those who are experiencing the greatest barriers to stabilization, including chronically homeless single adults and high-barrier homeless persons
- Provide rent-subsidized permanent housing, medical care, mental health, recovery, and employment services to help individuals integrate back into their communities
- Provide operations costs necessary to maintain housing for high-barrier individuals

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: EDEN, Inc. 7812 Madison Avenue Cleveland, OH 44102	Owner, executive director, other (specify): Elaine Gimmel, executive director
Vendor Council District: 3	Project Council District: County-wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: Famcos Foundation 1325 Ansel Road Cleveland, OH 44106	Owner, executive director, other (specify): John Anoliefo, executive director
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: Front Steps 2554 W 25th St Cleveland, OH 44113	Owner, executive director, other (specify): Sherri Brandon, executive director
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

Vendor Name and address: Mental Health Services for the Homeless dba FrontLine Services 1744 Payne Avenue Cleveland, OH 44114	Owner, executive director, other (specify): Susan Neth, executive director
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: Humility of Mary Housing, Inc 2251 Front Street, Suite 210 Cuyahoga Falls, OH 44221	Owner, executive director, other (specify): Fred Berry, executive director
Vendor Council District: N/A	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A
Vendor Name and address: YWCA Greater Cleveland 4019 Prospect Ave E Cleveland, OH 44103	Owner, executive director, other (specify): Helen Forbes Fields, president & CEO
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date: _____	Provide a short summary for not using competitive bid process. Alternative procurement based on provider requirements. *See Justification for additional information.
The total value of the solicitation: _____	☐ Exemption
Number of Solicitations (sent/received) / _____	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().

Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain:	☐ Government Purchase
	☒ Alternative Procurement Process BC2024-356, approved 5/6/24
How did pricing compare among bids received?	☐ Contract Amendment - (list original procurement)
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☐ Yes ☐ No. If yes, complete section below: N/A	
☐ Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? ☐ No ☐ Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Health & Human Services Levy
Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
HS260350
Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.	
Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission	
Reason: OHS worked with Enterprise Community Partners, the Housing First coalition leader, to create an application and assessment for current Housing First-approved PSH providers. This is the first review of the PSH projects since their inception in 2004. Although OHS anticipated that we had started the process early enough to ensure the contract wouldn't be late, it took longer than anticipated due to the complexities of HUD funding received by providers and subrecipient agreements among providers. The process was not complete until July 2024. After that, there were delays in providers returning required documentation.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	4/6/24
Date documents were requested from vendor:	5/9/24, 5/27/24, 6/14/24, 6/27/24, 7/17/24, 7/27/24, 8/6/24, 8/20/24, 8/27/24, 9/3/24, 9/16/24, 9/24/24, 9/30/24, 10/2/24, 10/9/24
Date of insurance approval from risk manager:	10/11/24
Date Department of Law approved Contract:	10/11/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) Services have begun but providers are aware that payments pending approval of the contract.

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/21 – 6/30/22	\$2,000,000	8/3/21	R2021-0183
1	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/22 – 6/30/23	\$2,000,000	1/24/23	R2023-0016
2	1602 1604 1605 1606 1617 1613 1614	EDEN; Famicos; Front Steps; Humility of Mary Housing; Mental Health Services for Homeless Persons (dba FrontLine Service); YWCA Greater Cleveland	7/1/23 – 6/30/24	\$2,000,000	8/1/23	R2023-0219



JUSTIFICATION FOR USE OF NON-COMPETITIVE PROCESS

The County requires submitting departments to provide a business case which includes specific details supporting the Contract/Purchase being made.

As a consequence, departments need to provide detailed information justifying any purchases to be made non-competitively. The County has developed a justification packet for completion. If submitting a request for a non-competitive purchase, the department must complete this form, and attach it (along with supporting documentation) in the Procurement software system.

A review of the Contract/Purchase request will not be completed without a signed completed Justification packet uploaded as an attachment when submitting the contract/purchase request in the Procurement software system. It is critically important, and incumbent upon the department to fully and accurately complete the form in order to avoid any lengthy and unnecessary delays in processing the contract/purchase request.

Requestor	Erin Rearden
Requestor Phone Number	(216) 698-6548
Date	8/19/24
Requisition Number	N/A – Approved Alt Procurement

OPERATING DEPARTMENT & ACTIVITY: (Choose 1)

The Office of Homeless Services plans to contract with various providers for Permanent Supportive Housing Supportive Services & Operating in the amount of \$4,000,000 for the period of July 1, 2024 to June 30, 2026.

RQ# N/A

Check the appropriate box:

- ☐ **Governmental Purchase - County Code 501.12 (B)(8)**
- ☐ **State Contract Purchase – County Code 501.12(B)(19)**
- ☐ **Lower than State Contract Purchase**
- ☐ **Government Cooperative Purchasing - County Code 501.12(B)(18)**
 - ☐ **Federal Contracts**
 - ☐ **Joint Purchasing Programs (includes GSA)**
- ☐ **Contract Amendment**

Contract # _____

RQ# _____
- ☐ **RFP Exemption – County Code 501.12(D)**
- ☐ **Community Rehabilitation Program (CRP) - O.R.C. 125.60 - O.R.C. 125.607**
- ☐ **Ohio Industries for the Handicapped (OIH) - County Code 501.12(B)(13)**
- ☐ **Public Utility (911 System) - O.R.C. 128.03 (F)**
- ☐ **Exemption from Aggregation of Contracts -County Code 501.05(C)**
- ☒ **Alternative Procurement Process – County Code 501.12(B)(15)**
- ☐ **Federal, State, or Other Grant Application Program (County Code 501.12(B)(16)**

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1. Description of Supplies or Services, amount of purchase; if a contract or an amendment list start date and end date, and/or scope change if an amendment.

The Office of Homeless Services received approval for an alternative procurement request to make awards to Housing First agencies offering Permanent Supportive Housing (PSH) for chronically homeless single adults and high-barrier homeless persons. This funding was identified in 2021 to cover gaps in PSH services and operations due to limited HUD funding.

PSH is grounded in the Housing First Initiative, which was established in 2004 with the goal of ending chronic homelessness in the county. The model focuses on working with those who are experiencing the highest barriers to stabilization, including those struggling with severe mental illness, substance use, seniors, and veterans. In this model, clients move into housing quickly and then are provided support services onsite to address the issues that may interfere with their ability to maintain housing. Referrals come through the Continuum of Care's Coordinated Entry process that targets the individuals and families with the longest and/or most episodes of homelessness, highest service needs, and highest barriers to housing.

OHS is entering into a master contract with five agencies for PSH supportive services and/or operations costs, with the provider breakdowns identified in the contract budget. Supportive services are designed to help households obtain and maintain housing. Services include but are not limited to, outreach, case management, life skills training, substance use disorder services, medical and psychiatric services, supportive employment and vocational counseling, payee services, and, when needed, crisis intervention. These services are voluntary, and clients actively participate in creating their service delivery plan. Supportive services are provided using evidence-based practices, including motivational interviewing, harm reduction, and trauma-informed care, to help residents identify their goals. Operations covers the costs associated with the day-to-day physical operation of housing for homeless persons, including maintenance, repair, utilities, and front desk/security coverage.

This is a master contract with various providers in the amount of \$4,000,000 for Permanent Supportive Housing Supportive Services & Operating for the period of July 1, 2024 – June 30, 2026.

If contract or contract amendment term has begun, please respond to questions 1a. and 1b below:

1a. Why is the contract/amendment being submitted late?

OHS worked with Enterprise Community Partners, the Housing First coalition leader, to create an application and assessment for current Housing First-approved PSH providers.

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This is the first review of the PSH projects since their inception in 2004. Although OHS anticipated that we had started the process early enough to ensure the contract wouldn't be late, it took longer than anticipated due to the complexities of HUD funding and subrecipient agreements. The process was not complete until July 2024. After that, there were delays in providers returning required documentation.

1b. What is being done to prevent this from reoccurring?

OHS will allow for additional time to complete the process for any future PSH analyses

2. Funding Source(s) including percentage breakdown and identify the actual fund name(s).

100% by the Health and Human Services Levy.

3. Was the specific project funding included in OBM-approved budget for the current year? If not, please explain.

Yes.

4. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The Office of Homeless Services received approval of an alternative procurement process to solicit proposals from Housing First agencies and make awards based on an analysis of their service gaps conducted by Enterprise Community Partners. These agencies offer Permanent Supportive Housing (PSH) for chronically homeless single adults and high-barrier homeless persons. While the agencies have already been identified, OHS This funding was identified in 2021 to cover gaps in PSH services and operations due to limited HUD funding.

5. What other available options and/or vendors were evaluated? If none, include the reasons why (Attach supporting documentation such as other vendor quotes/pricing).

EDEN, Inc, Famicos Foundation, Front Steps, Mental Health Services for Homeless Persons dba FrontLine Service, Humility of Mary Opportunity House, and the YWCA of Greater Cleveland are the HUD-approved Housing First PSH providers in the continuum. There are no other providers offering these services.

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6. What ultimately led you to this product or service? Why was the recommended vendor selected? How was it determined that the anticipated cost is fair and reasonable? (Attach supporting documentation).

The Cleveland/Cuyahoga Continuum of Care has supported the Housing First Initiative since 2004, with a goal of constructing enough units to end chronic homelessness in Cuyahoga County. The identified providers submitted a compliance self-assessment, annual budget, staffing plan, program documents, and audit. Enterprise and OHS used these submissions to evaluate eligible providers on current and historical annual client performance, agency oversight and management, budget and fiscal administration, and project operation and services. Providers were awarded based on historical programmatic and fiscal performance, compliance, and demonstrated need.

7. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive process. (Attach supporting documentation).

N/A – funds are only available to HUD-approved vendors to deliver these services, as this funding is designated to supplement the existing HUD funding for Permanent Supportive Housing.

8. Describe what future plans, if any, your department can take to permit competition before any subsequent purchases of the required supplies or services. In none, please explain why.

Due to the nature of the funding and the specific services offered by the providers, OHS will only use an alternative procurement process to award these funds.

CERTIFICATION REQUIREMENTS

I certify that the information contained in and attached to this Justification is accurate and complete to support the recommendation.

I further certify that the attached narrative justification verifies Cuyahoga County's minimum need or schedule requirements and any rationale used to justify the non-competitive request.

Signature of Director:



Date: 8/20/24

RQ# N/A – Approved Alternative Procurement

Procurement software system title: PSH GAP 24

County Council of Cuyahoga County, Ohio

Resolution No. R2026-0226

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing acceptance of a grant award from U.S. Department of Housing and Urban Development in the amount of \$2,121,305.00 for Continuum of Care Coordinated Entry System in connection with FY2025 Continuum of Care Homeless Program Competition grant for the period 8/1/2026 – 7/31/2027 and and authorizing awards to various subrecipients utilizing the proceeds of the grant award; authorizing the County Executive to execute the grant award and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends accepting a grant award with U.S. Department of Housing and Urban Development in the amount of \$2,121,305.00 for Continuum of Care Coordinated Entry System in connection with FY2025 Continuum of Care Homeless Program Competition grant for the period 8/1/2026 – 7/31/2027 and entering into agreements with various subrecipients utilizing the proceeds of the grant; and

WHEREAS, the primary goal for this project is to ensure equitable and streamlined access to housing and services; and

WHEREAS, the County designated Mental Health Services for Homeless Persons, Inc dba FrontLine Service, in the County's grant application for this grant; and

WHEREAS, Cuyahoga County Code Section 501.09(B)(1) requires County Council's approval for the acceptance of grants more than \$750,000.00 if the County has discretion to select from potential subrecipients and includes a specific subrecipient in the application process; and

WHEREAS, U.S. Department of Housing and Urban Development increased the amount of the grant award beyond the amount of funding initially requested in the County's grant application which allows the County to select additional subrecipients to provide additional services with this additional grant funding; and

WHEREAS, the County has identified the following subrecipients for this grant as follows:

- a) Mental Health Services for Homeless Persons, Inc dba FrontLine Service will operate Coordinated Intake for the Cleveland/Cuyahoga Continuum of Care, including identifying viable alternatives to entering the shelter, assessing needs for other emergency services, and linking people with the most appropriate housing/shelter resources and also being responsible for comprehensive client assessment, prioritization, and tracking/slotting of available Continuum of Care housing resources in the anticipated amount of \$847,910.00.
- b) United Way of Greater Cleveland will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$215,380.00.
- c) Lutheran Metropolitan Ministry will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$241,000.00.
- d) YWCA Greater Cleveland will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$241,000.00.
- e) Cuyahoga Metropolitan Housing Authority will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$65,000.00.
- f) Family Promise of Greater Cleveland will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$68,250.00.
- g) West Side Catholic Center will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers,

Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$121,510.00.

- h) The Salvation Army will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$157,500.00; and

WHEREAS, the Office of Homeless Services is working to identify an additional subrecipient(s) for the remaining \$163,755.00 additional grant funds and once it does it will bring forward an award for approval in accordance with Chapter 501 of the Cuyahoga County Code; and

WHEREAS, this project is funded as follows: \$2,121,305.00 in U.S. Department of Housing and Urban Development Continuum of Care Program Grant funds plus \$189,856.80 U.S. Department of Housing and Urban Development Emergency Solutions Grant funds previously awarded to the County and serving as the County's match portion, plus \$340,469.45 Subrecipient Agency Cash Match (to be paid by subrecipients and not Cuyahoga County) for a total project cost of \$2,651,631.25; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes the acceptance of a grant award from U.S. Department of Housing and Urban Development in the amount of \$2,121,305.00 for Continuum of Care Coordinated Entry System in connection with FY2025 Continuum of Care Homeless Program Competition grant for the period 8/1/2026 – 7/31/2027.

- a) **SECTION 2.** That the Cuyahoga County Council hereby authorizes awards to various subrecipients in the total amount not-to-exceed \$2,121,305.00 for various services in connection with the FY2025 Continuum of Care Homeless Program Competition grant, as follows: Mental Health Services for Homeless Persons, Inc dba FrontLine Service will operate Coordinated Intake for the Cleveland/Cuyahoga Continuum of Care, including identifying viable alternatives to entering the shelter, assessing needs for other emergency services, and linking people with the most appropriate housing/shelter resources and also being responsible for comprehensive client assessment, prioritization, and tracking/slotting of available Continuum of Care housing resources in the anticipated amount of \$847,910.00.

- b) United Way of Greater Cleveland will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$215,380.00.
- c) Lutheran Metropolitan Ministry will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$241,000.00.
- d) YWCA Greater Cleveland will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$241,000.00.
- e) Cuyahoga Metropolitan Housing Authority will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$65,000.00.
- f) Family Promise of Greater Cleveland will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$68,250.00.
- g) West Side Catholic Center will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$121,510.00.
- h) The Salvation Army will use funding to support Housing Navigators who will identify appropriate housing opportunities, assist with housing applications, coordinate with shelter case managers, Coordinated Intake, and community partners to support successful housing placement in the anticipated amount of \$157,500.00; and

SECTION 3. That the County Executive is authorized to execute the grant award and all other documents consistent with said award and this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 21, 2026
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____

TITLE	FY25 COORDINATED ENTRY HOMELESS CONTINUUM OF CARE RENEWAL - REQUEST FOR GRANT APPLICATION AUTHORITY AND AWARD APPROVAL
DEPARTMENT OR	Office of Homeless Services

REQUESTED ACTION – PLEASE CHECK ALL THAT IS APPLICABLE *PLEASE INCLUDE SUPPORTING DOCUMENTS AS ATTACHMENTS TO THE SUBMISSION IN ONBASE.	☒ Authority to Apply (for grants with Cash Match and/or Subrecipients). ☐ Grant Application (for grants with no Cash Match or Subrecipients). ➤ Is County Executive signature required ☐ Yes ☐ No ☐ Grant Agreement (when the signature of the County Executive is required). ☒ Grant Award (when the signature of the County Executive is not required). ☐ Grant Amendments ☐ Pre-Award Conditions Forms (when no signature is required by the County Executive)
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GRANT CURRENT INFO	NAME OF GRANT	TIME PERIOD	AMOUNT	PREVIOUS APPROVAL (PLEASE PROVIDE BOC MEETING DATE)	APPROVAL NO.
ORIGINAL (O)	Continuum of Care Competition/ Coordinated Entry	8/1/26 – 7/31/27	\$2,121,305.00 Cash Match \$530,326.25 Total Program Costs: \$2,651,631.25	N/A	N/A
AMENDMENT (A-)					

GRANT HISTORICAL INFO	NAME OF GRANT	TIME PERIOD	AMOUNT	PREVIOUS APPROVAL (PLEASE PROVIDE BOC MEETING DATE)	APPROVAL NO.
ORIGINAL (O)	Continuum of Care Competition/ Coordinated Entry	2/1/25 – 1/31/26	\$1,013,070.00 Cash Match \$253,265.00 Total Program Costs: \$1,266,338.00	5/19/2025	BC2025-332

AMENDMENT (A-1)	Continuum of Care Competition/ Coordinated Entry	2/1/25 – 1/31/26	\$1,000,000.00 Cash Match \$250,000.00 Total Program Costs: \$1,250,000.00	7/21/25	BC2025-466
AMENDMENT (A-)	Continuum of Care Competition/ Coordinated Entry	2/1/26 – 7/31/26	\$0	5/27/26	ION2026-60

DESCRIPTION/ EXPLANATION OF THE GRANT:	OHS received this grant as a renewal award through the FY2024 U.S. Department of Housing and Urban Development Continuum of Care Competition. Renewal awards are based on applications submitted during the FY2024 competition. This grant combines the original Coordinated Entry project and a Coordinated Entry expansion project. The grant amount and term differ from the original application due to an increased award amount and a subsequent amendment that extended the original grant term. Future renewal grants will follow the amended grant term. HUD requires each Continuum of Care to establish and operate a centralized or coordinated assessment system referred to as coordinated entry to ensure the prioritization of limited resources toward those most in need. This system is designed to improve efficiency, fairness, and accessibility of crisis response systems within the CoC. Locally this grant funds Coordinated Intake access, assessment, and administration, as well as housing navigation. The County designates Mental Health Services for Homeless Persons, dba as Frontline Service as the subrecipient of this grant, however Frontline and the other providers were also competitively procured through RFQs.
PROJECT GOALS, OUTCOMES OR PURPOSE (LIST 3):	Ensure equitable and streamlined access to housing and services Prioritize assistance for those with the greatest need Improve system-wide efficiency and data-informed decision-making

GRANT SUBRECIPIENTS – ARE THERE ANY SUBRECIPIENTS THAT ARE WRITTEN INTO THE GRANT ☒ YES ☐ NO	
IF ANSWERED YES, PLEASE COMPLETE THE BOXES BELOW AS IT PERTAINS TO THE SUBRECIPIENT. FOR MULTIPLE SUBRECIPIENTS, PLEASE COPY THIS SECTION AND COMPLETE FOR EACH SUBRECIPIENT.	
SUBRECIPIENT'S NAME AND ADDRESS:	Mental Health Services for Homeless Persons, Inc DBA FrontLine Service
LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Corrie Taylor, Executive Director 1744 Payne Ave Cleveland, OH 44114

SUBRECIPIENT'S COUNCIL DISTRICT:	7
DOLLAR AMOUNT ALLOCATED:	\$847,910.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	County-wide

SUBRECIPIENT'S NAME AND ADDRESS:	United Way of Greater Cleveland
LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Sharon Sobol Jordan, President and Chief Executive Officer 1331 Euclid Ave Cleveland, OH 44115
SUBRECIPIENT'S COUNCIL DISTRICT:	7
DOLLAR AMOUNT ALLOCATED:	\$215,380.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	County-wide

SUBRECIPIENT'S NAME AND ADDRESS:	Lutheran Metropolitan Ministry
LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Maria Foscia, President and Chief Executive Officer 4515 Superior Avenue Cleveland, Ohio 44103
SUBRECIPIENT'S COUNCIL DISTRICT:	8
DOLLAR AMOUNT ALLOCATED:	\$241,000.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	County-wide

SUBRECIPIENT'S NAME AND ADDRESS:	YWCA Greater Cleveland
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LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Helen Forbes Fields, Chief Executive Officer 4019 Prospect Ave Cleveland OH 44115
SUBRECIPIENT'S COUNCIL DISTRICT:	8
DOLLAR AMOUNT ALLOCATED:	\$241,000.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	County-wide

SUBRECIPIENT'S NAME AND ADDRESS:	Cuyahoga Metropolitan Housing Authority
LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Jeffrey Patterson, Chief Executive Officer 5715 Woodland Ave Cleveland, OH 44104
SUBRECIPIENT'S COUNCIL DISTRICT:	8
DOLLAR AMOUNT ALLOCATED:	\$65,000.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	County-wide

SUBRECIPIENT'S NAME AND ADDRESS:	Family Promise of Greater Cleveland
LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Jacqueline Salter, Executive Director 3470 E 152nd Cleveland, Ohio 44120
SUBRECIPIENT'S COUNCIL DISTRICT:	9
DOLLAR AMOUNT ALLOCATED:	\$68,250.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY	County-wide

GRANT/PROJECT, IF APPLICABLE.	
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SUBRECIPIENT'S NAME AND ADDRESS:	West Side Catholic Center
LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Michael Bernot, Executive Director 3135 Lorain Avenue Cleveland, Ohio 44113
SUBRECIPIENT'S COUNCIL DISTRICT:	9
DOLLAR AMOUNT ALLOCATED:	\$121,510.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	County-wide

SUBRECIPIENT'S NAME AND ADDRESS:	The Salvation Army
LIST THE (OWNERS, EXECUTIVE DIRECTOR, OTHER(specify) FOR THE CONTRACTOR/VENDOR	Ayana M. Vasquez, Corporate Legal Secretary Beau Hill, Executive Director (Correspondence) 440 West Nyack Rd West Nyack, NY 10994
SUBRECIPIENT'S COUNCIL DISTRICT:	7
DOLLAR AMOUNT ALLOCATED:	\$157,500.00
PROJECT COUNCIL DISTRICT:	County-wide
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	County-wide

FUNDING SOURCE:	Please provide the complete, proper name of the funding source (no acronyms) for receipt of this grant.
	75% U.S. Department of Housing and Urban Development in connection with FY25 Cuyahoga Coordinated Entry 2024 Renewal
	8.95% U.S. Department of Housing and Urban Development in connection with the Emergency Solutions Grant
	16.05% Subrecipient cash match
	Does this require a Cash Match by the County? ☒ YES ☐ NO
	If yes, how much is required for the Cash Match by the County? Also, please provide the complete, proper name of the County funding source (no acronyms) that will be used for the

	Cash Match. Include percentages of funding if using more than one County funding source for the Cash Match. This grant requires a 25% match, totaling \$530,627, which is broken down as follows: • 8.95% County match - US Department of Housing and Urban Development. This consists of a separate Emergency Solutions Grant (ESG) line in the existing Coordinated Entry contract with Mental Health Services for Homeless Persons, Inc., DBA FrontLine Service (effective 2/1/26 – 5942) • 16.05% Subrecipient agency cash match - This comes directly from the subrecipients and is not tied to any contract or the OHS operating budget.
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