



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, APRIL 2, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Meredith M. Turner, Chair – District 9
Michael J. Gallagher, Vice Chair – District 5
Dale Miller – District 2
Yvonne M. Conwell – District 7
Martin J. Sweeney – District 3

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE MARCH 5, 2024 MEETING [See Page 5]**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2024-0093: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 13]
 - b) R2024-0098: A Resolution confirming the County Executive's appointment of Leonard DiCosimo to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 52]

- c) R2024-0099: A Resolution confirming the County Executive's re-appointment of Karolyn Isenhardt to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 57]
- d) R2024-0100: A Resolution confirming the County Executive's re-appointment of Nailah K. Byrd to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 2/1/2024 – 1/31/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 62]
- e) R2024-0101: A Resolution confirming the County Executive's appointment of Ronald Dziejicki to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/6/2028; and declaring the necessity that this Resolution become immediately effective. [See Page 67]
- f) R2024-0108: A Resolution confirming the County Executive's appointment of Nancy Mendez to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029, and declaring the necessity that this Resolution become immediately effective. [See Page 78]
- g) R2024-0111: A Resolution confirming the County Executive's reappointment of Dr. Judith G. Cetina, to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 92]
- h) R2024-0112: A Resolution confirming the County Executive's reappointment of Juan Quirarte to serve on the Monument Commission for the term 3/1/2024 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 102]
- i) R2024-0114: A Resolution confirming the County Executive's reappointment of Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 111]
- j) R2024-0116: A Resolution confirming the County Executive's reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 3/3/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 122]

- k) R2024-0117: A Resolution confirming the County Executive's appointment of Dr. Lauren Beene to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 131]
- l) R2024-0118: A Resolution confirming the County Executive's appointment of Nakeshia Nickerson to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2025, and declaring the necessity that this Resolution become immediately effective. [See Page 142]
- m) R2024-0120: A Resolution confirming the County Executive's appointment of Jazmin Long to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 154]
- n) R2024-0121: A Resolution confirming the County Executive's appointment of Heather Brissett to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 163]
- o) R2024-0122: A Resolution confirming the County Executive's appointment of Emily Campbell to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 172]
- p) R2024-0123: A Resolution confirming the County Executive's appointment of Tenille Kaus to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 182]
- q) R2024-0124: A Resolution confirming the County Executive's appointment of Jasmin Santana to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 193]

- r) R2024-0125: A Resolution confirming the County Executive's appointment of The Honorable Mayor Kim Thomas to serve on the Cuyahoga County Women's Health Commission for the term 5/1/2024 – 4/30/2026, and declaring the necessity that this Resolution become immediately effective. [See Page 202]

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, MARCH 5, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairwoman Turner called the meeting to order at 10:02 a.m.

2. ROLL CALL

Ms. Turner asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Turner, Gallagher, Miller, Conwell and Sweeney were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 20, 2024 MEETING

A motion was made by Ms. Conwell, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the February 20, 2024 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0318: A Resolution confirming the County Executive's re-appointment of various individuals to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2023 – 7/14/2026; and declaring the necessity that this Resolution become immediately effective:

Re-appointments:

- 1) Heidi Gullett, MD
- 2) Eddie Taylor
- 3) Jenice Contreras

Ms. Zoe Toscos, Special Project Manager for the Executive’s Office, addressed the Committee regarding Resolution No. R2023-0318. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Dr. Heidi Gullett addressed the Committee regarding her nomination to serve on the Cuyahoga County Citizens’ Advisory Council on Equity. Discussion ensued.

Committee members asked questions of Dr. Gullett pertaining to her experience, expertise and qualifications, which she answered accordingly.

Mr. Eddie Taylor and Ms. Jenice Contreras provided testimony at prior committee meetings.

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2023-0318 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Mr. Miller, Ms. Conwell and Ms. Turner requested to have their names added as co-sponsors to the legislation.

- b) R2024-0052: A Resolution confirming the County Executive’s appointment of Ayonna Blue Donald to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0052. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Ayonna Blue Donald addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Blue Donald pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2024-0052 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Mr. Miller, Mr. Sweeney, Ms. Conwell and Ms. Turner requested to have their names added as co-sponsors to the legislation.

- c) R2024-0053: A Resolution confirming the County Executive's appointment of Scott Piepho to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Resolution No. R2024-0053 was held pending testimony from Mr. Scott Piepho, who was unable to attend the meeting.

- d) R2024-0054: A Resolution confirming the County Executive's appointment of Mara Layne to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0054. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Mara Layne addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Layne pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Sweeney, Resolution No. R2024-0054 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- e) R2024-0056: A Resolution confirming the County Executive's appointment of Dr. Robert Eckardt to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0056. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Dr. Robert Eckardt addressed the Committee regarding his nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Dr. Eckardt pertaining to his experience, expertise and qualifications, which he answered accordingly.

On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2024-0056 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- f) R2024-0057: A Resolution confirming the County Executive's reappointment of Kathleen Hallissey to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0057. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Kathleen Hallissey addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Hallissey pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0057 was considered and approved by unanimous vote to be referred to

the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- g) R2024-0060: A Resolution confirming the County Executive's reappointment of Shannon Monyak to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0060. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Shannon Monyak addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Monyak pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2024-0060 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- h) R2024-0061: A Resolution confirming the County Executive's reappointment of Yvette Bozman to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0061. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Yvette Bozman addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Bozman pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2024-0061 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- i) R2024-0062: A Resolution confirming the County Executive's reappointment of Yvonka Hall to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0062. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Yvonka Hall addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Hall pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0062 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as a co-sponsor to the legislation.

- j) R2024-0063: A Resolution confirming the County Executive's reappointment of Beth Sipple to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0063. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Beth Sipple addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Sipple pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2024-0063 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as a co-sponsor to the legislation.

- k) R2024-0066: A Resolution confirming the County Executive's reappointment of Julie Johnson to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Ms. Toscos addressed the Committee regarding Resolution No. R2024-0066. Discussion ensued.

Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.

Ms. Julie Johnson addressed the Committee regarding her nomination to serve on the Cuyahoga County Advisory Board on Senior and Adult Services. Discussion ensued.

Committee members asked questions of Ms. Johnson pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2024-0066 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as a co-sponsor to the legislation.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

Chairwoman Turner adjourned the meeting at 11:54 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0093

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on February 14, 2024, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through I) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Administrator, Homeless Services*
Number: 13271

- Exhibit B: Pay Grade: 13A/Exempt
 Class Title: *Appraisal Permit Coordinator*
 Number: 10301
 Pay Grade: 8A/Non-Exempt
- Exhibit C: Class Title: *Senior Administrator, Homeless Services*
 Number: 13272
 Pay Grade: 15A/Exempt
- Exhibit D: Class Title: *Senior Supervisor, Investigation*
 Number: 19023
 Pay Grade: 13A/Exempt
- Exhibit E: Class Title: *Supervisor, Public Works Stockroom*
 Number: 15201
 Pay Grade: 7A/Non-Exempt

Proposed Revised Classifications:

- Exhibit F: Class Title: *Fiscal Specialist 3 (Supervisor, Fiscal Specialist)*
 Class Number: 11183
 Pay Grade: 13A/Non-Exempt
 * PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to the pay grade or FLSA status.
- Exhibit G: Class Title: *Manager, Investigation*
 Class Number: 19023
 Pay Grade: 15A/Exempt (No change)
 * Changes were made to the classification because of adding a lower-level position to the series. Changes were made to the essential job functions, minimum education/experience and classification number.
- Exhibit H: Class Title: *Manager, Multimedia*
 Class Number: 16212
 Pay Grade: 15B/Non-Exempt
 * PRC routine maintenance. Classification last revised in 2016. The department was changed from Information Technology to Communications. Updates were made to language and formatting. A technology requirements section was added. No change to PG or FLSA status.
- Exhibit I: Class Title: *Multimedia Designer*
 Class Number: 16211
 Pay Grade: 11B/Non-Exempt (No change)

* PRC routine maintenance. Classification last revised in 2016. The department was changed from Information Technology to Communications. Updates were made to language and formatting. A technology requirements section was added. No change to PG or FLSA status.

Proposed Deleted Classifications:

Exhibit J: Class Title: *Forensic Pathologist 1*
 Class Number: 17011
 Pay Grade: 26A/Exempt
 * This classification is now unclassified and can be deleted from the class plan.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
 Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner

To: PRC Commissioners

From: Rebecca Kopcienski, Director

Date: February 8, 2024

Re: Classification Plan Administration

I am requesting the following modifications to the Cuyahoga County Non-Bargaining Classification Plan be considered by the Personnel Review Commission at the February 14, 2024, Commission meeting. Routine maintenance and changes in departments' operational needs necessitate classifications be created, revised, and deleted. These changes have been prepared by the PRC Class and Comp staff and reviewed by the PRC's Manager of Classification and Compensation, who has worked extensively with the Department of Human Resources and County's management teams to ensure they are fully informed of these proposed changes.

Below are the recommended changes.

NEW CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Administrator, Homeless Services 13271	13A Exempt	HHS - Office of Homeless Services
Appraisal Permit Coordinator 10301	8A Non-Exempt	Fiscal
Senior Administrator, Homeless Services 13272	15A Exempt	HHS - Office of Homeless Services
Senior Supervisor, Investigation 19023	13A Exempt	Health and Human Services
Supervisor, Public Works Stockroom 15201	7A Non-Exempt	Public Works

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Fiscal Specialist 3 (Supervisor, Fiscal Specialist) 11183	12 Exempt	13 Non-Exempt	All Departments
Manager, Investigation 19023	15A Exempt	15A Exempt (NO CHANGE)	Health and Human Services
Manager, Multimedia 16212	15B Non-Exempt	15B Non-Exempt (NO CHANGE)	Information Technology
Multimedia Designer 16211	11B Non-Exempt	11B Non-Exempt (NO CHANGE)	Information Technology

DELETED CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT
Forensic Pathologist 1 17011	26A Exempt	Medical Examiner

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Administrator, Homeless Services	Class Number:	13271
FLSA:	Exempt	Pay Grade:	13A
Dept:	Office of Homeless Services	EXHIBIT A	

Classification Function

The purpose of this classification is to facilitate the operations of the Office of Homeless Services (OHS) by coordinating Advisory Board and Continuum of Care committees and workgroups, reviewing and evaluating performance of contract partners, and producing required reporting for the OHS.

Distinguishing Characteristics

This is a supervisory-level classification with responsibility for coordinating Advisory Board and Continuum of Care (CoC) committees and workgroups, reviewing and evaluating performance of contract partners, and producing required reporting for the OHS. Incumbents work within a framework of established regulations, policies, and procedures and are expected to exercise independence and utilize judgment in performing work. Incumbents in this classification exercise discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Coordinates Office of Homeless Services Committee and Advisory Board meetings; coordinates subcommittee meetings for forty Continuum of Care (CoC) member agencies; determines time for committee and Advisory Board meetings based on participant availability and required participation numbers; creates committee/Advisory board meeting agendas; presents OHS service data and information at committee meetings; participates in strategic discussions during committee meetings to improve OHS services; records meeting minutes and any decisions that were reached during the meeting; creates and distributes a newsletter to stakeholders containing information and updates from the committee meetings; coordinates access to the Homeless Management Information System (HMIS) for partner organizations.

25% +/- 10%

- Oversees and produces required reporting for OHS; reviews data in the HMIS and creates reports based on the information; determines report requirements based on stakeholder stipulations or government regulations; requests data and data analyses from HMIS Administrator based on report requirements; reviews results of analyses to determine if report requirements are met; writes report accompanying the data and analyses and ensures appropriate formatting; distributes reports to stakeholders and/or governing entities; gives presentations on data, interpretations, and conclusions.

25% +/- 10%

- Researches, analyzes, and evaluates performance of OHS contract partners; performs gap analyses on services provided by OHS through contract partners; reviews contract requirements and expectations for OHS partners; determines the expected level of performance for each partner according to the contract; ascertains whether the contract partner experienced any advantages/hindrances that affected results of the performance measurement by communicating with partner; requests data and data analyses from HMIS Administrator based on requirements of the gap

Effective Date: TBD
Last Modified: TBD

analysis; reviews results of analyses to determine if they cover the necessary scope for the gap analysis; writes report on results of the gap analysis including performance levels, whether or not contract expectations are being met, and any advantages/hindrances affecting performance; distributes reports to stakeholders and/or governing entities; communicates with contract partners who are not meeting contract requirements to discuss how to improve performance; works with partner to create contract performance plan; remains up to date on events that can affect OHS or its partners.

10% +/- 5%

- Participates in the preparation of grant applications for life-time grants; collects performance data for all OHS projects from HMIS database or departmental spreadsheets; interprets results from performance data and determines project status and growth or improvement potential; writes narrative for the grant proposal summarizing performance data for all OHS projects; communicates with the Housing and Urban Development (HUD) state representatives on the most effective way to complete grant applications; revises the grant proposal as needed based on guidance from the HUD state representative.

10% +/- 5%

- Supervises and directs the work of the HMIS Administrator; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in social work, urban services administration, urban studies, or related field with six (6) years of experience in HUD/federally funded data analytics, HUD/federally funded social service program administration, or HUD/federally funded program monitoring; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), publishing software (Microsoft Publisher), and database software (Homeless Management Information System, Infor, OnBase, Matrix, HUD E-SNAPS, Sage Data Depository).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including annual reports and analyses, quarterly reports, grant agreements, budgets, invoices, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, HUD Continuum of Care policies, funding guidelines and standards, U.S. Department of Housing and Urban Development Regulations, Federal Program Guides, and Federal Partner Regulations.
- Ability to prepare performance reports for HUD funded grants, budget presentations, employee performance evaluations, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, accounting, and marketing terminology and language.
- Ability to communicate effectively with supervisor, director, grant recipients, boards, taskforce members, state and federal agencies and partners, and other County employees and departments.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Appraisal Permit Coordinator	Class Number:	10301
FLSA:	Non-Exempt	Pay Grade:	8A
Dept:	Fiscal Office	EXHIBIT B	

Classification Function

The purpose of this classification is to coordinate and manage activities related to the implementation and maintenance of a standardized system for submitting building permit information to the Cuyahoga County Appraisal Department.

Distinguishing Characteristics

This is a journey-level position responsible for coordinating and managing activities related to the implementation and maintenance of a standardized system for submitting building permit information to the Cuyahoga County Appraisal Department. This position works under general supervision of the Manager, Residential/Agricultural Appraisal. Incumbents work independently but receive occasional instruction or assistance as new or unusual situations arise. Employees ensure that all activities are performed in a timely manner and according to policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Implements and manages the standardized annual permit submission process; establishes standardized language and formatting in which permits should be submitted to ensure consistency and clarity; collaborates with department employees and municipalities' building departments to draft and review standardized terms and language for building permits; coordinates with the County Information Technology department and/or software vendors to incorporate and update standardized language and forms in the data system; coordinates the monthly submission of building permits from municipalities; reviews permits submitted by the municipalities' building departments to determine accuracy and completeness of information; inputs, maintains, and compiles a variety of reports and forms related to permitting activity; ensures that policies and procedures are followed in the receipt of permits; identifies areas for improvement in the permit submission process based off of feedback or when issues arise; reviews permit information and language to determine if an appraisal field review is needed; utilizes information in GIS database and/or communicates with building commissioners to obtain more information when needed on making a determination for a field review.

30% +/- 10%

- Oversees and utilizes database system to coordinate permit information and fill queries; collaborates with Appraisal Analysts and/or system vendors to troubleshoot technical issues with the database system; maintains comprehensive permit information in database system warehouse so data is accessible for use by various stakeholders; receives query requests for information from the department's data warehouse from municipalities' building departments, colleges, universities, Cuyahoga County departments, or partner agencies; assists with completion of the annual state property tax report by providing necessary data to Appraisal Managers.

Effective Date:
Last Modified:

Appraisal Permit Coordinator

20% +/- 10%

- Serves as primary liaison for permit submission process and permit data; informs partner agencies of the availability of electronic submittal and web-based options; provides information regarding permit submission process; attends meetings with real estate developers, land banks, municipalities, and land-use consortiums regarding Cuyahoga County tax appraisal matters; attends public events where community members can dispute the changes in their tax bills; answers phone questions that come in from the public regarding their tax bills.

10% +/- 5%

- Develops and maintains policies and procedures for permit submission process; drafts policies, procedures, and training materials for the permit submission process for use by the Appraisal Department and municipality building departments; provides in-person and virtual training and guidance to municipality building department directors in submitting various permit forms and ensuring understanding of the process and the necessary information required to complete an accurate and complete submission.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree and three (3) years of municipal building department, public appraisal, real estate, realtor, tax appraisal, residential/commercial builder, or related experience; **or any equivalent combination of education, training, and experience as defined in the table below.**

Education	Experience
High School Diploma/GED	7 years
Associates	5 years
Bachelors	3 years
Masters/PH.D.	1 years

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and database software (Data Cloud Solutions, CAMA, OnBase, Infor, etc.).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

Effective Date:
Last Modified:

Appraisal Permit Coordinator

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and basic geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including building permits, plats, razing affidavits, property inquiries, data query requests, system usage reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including software manuals, the Employee Handbook, Ohio Department of Taxation requirements, and agency policies and procedures.
- Ability to prepare data reports, data spreadsheets, training materials, use guidelines, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret real estate appraisal and construction terminology and language.
- Ability to communicate effectively with supervisor, management, coworkers, external government partner agencies, Building Commissioners, Land Bank employees, other County departments and employees, software vendors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Administrator, Homeless Services	Class Number:	13272
FLSA:	Exempt	Pay Grade:	15A
Dept:	Office of Homeless Services	EXHIBIT C	

Classification Function

The purpose of this classification is to plan, organize, oversee, and review internal efforts and coordinate external efforts and community partnerships in providing homeless assistance services.

Distinguishing Characteristics

This is a managerial level classification with responsibility for assisting the Director with leading, planning, and coordinating Cleveland/Cuyahoga County Homeless Continuum of Care (CoC) efforts to develop and implement a coordinated community plan to provide homeless assistance services and end homelessness. Incumbents work under general direction of the Director, Office of Homeless Services (OHS). Work performed is not standardized and employees are expected to exercise a high level of independent judgment and initiative. Incumbents in this classification exercise discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

25% +/- 10%

- Assists with leading the Cleveland/Cuyahoga County Homeless Continuum of Care; coordinates service providers, advocates, and public agencies in collaboration of a coordinated community plan to provide homeless assistance services; leads collaborative community efforts in allocation of funds and strategic planning for homeless services and ending homelessness; establishes framework in which CoC providers collaborate and make decisions to reflect shared objectives and address key challenges during day-to-day operations, special events, and crises; determines possible avenues to address CoC emergency services and business needs; identifies gaps within the CoC's delivery of homeless services; initiates collaboration and identifies funding sources to address those needs; assists the Advisory Board to the CoC in reflecting the diversity of people experiencing homelessness in Cuyahoga County; ensures that policies established by the Advisory Board are implemented by the CoC.

25% +/- 10%

- Oversees the provision of homeless services through contracted service providers; manages grant contracts; develops and oversees the competitive process to allocate available funding among current non-profit service providers; oversees development of contracts, program budgets, and expenditures of service providers; monitors program compliance and performance levels of contracted service providers; manages and addresses gaps in service delivery; collaborates with service providers to establish policies and written standards for the delivery of services; develops, implements, and provides training on Evidence Based Practices; provides interpretation of HUD program regulations and system performance requirements for service providers.

25% +/- 10%

- Assists with leading agency-wide initiatives to promote system improvements, increase and diversify revenue, improve service delivery, and measure outcomes; conducts an annual analysis of program

Effective Date: TBD
Last Modified: TBD

Senior Administrator, Homeless Services

inventory and CoC funding and resources; utilizes information to determine most strategic use of funding and identify CoC gaps and needs; oversees data collection and analysis including the annual point-in-time count, inventory of resources to address homelessness, and program outcomes; evaluates, develops, revises, and standardizes policies and practices to support overall system delivery and improve project performance; promotes equity within agency contracts and service delivery through revision of policies and funding opportunities through OHS.

10% +/- 5%

- Coordinates funding for homeless assistance including federal, state, and local dollars to ensure a full continuum of homeless services; works with the Director and other staff to complete the annual grant application process for Continuum of Care HUD funds; oversees compilation of required reports and ensures reports are submitted according to requirements and by the deadline; ensures that any matching requirements for funding are met; uses performance data to examine if funds are being most effectively utilized and provides recommendations on areas that are underperforming.

10% +/- 5%

- Supervises and directs the work of the Administrator, Homeless Services; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

5% +/- 2%

- Performs supporting administrative responsibilities; attends and participates in professional group meetings; prepares various reports and makes presentations to boards, commissions, and other groups regarding program and recommendations; stays abreast of state and federal legislation and innovations relating to homelessness programs and funding; performs various public relations activities including communicating with the public, media, elected officials, and government agencies.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in social work, urban services administration, urban studies, or related field with eight (8) years of HUD/federally funded data analytics, HUD/federally funded social service program administration, or HUD/federally funded program monitoring human services program administration, homeless service administration, or non-profit program management; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Effective Date: TBD
Last Modified: TBD

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), publishing software (Microsoft Publisher), and database software (Homeless Management Information System, Infor, OnBase, Matrix, HUD E-SNAPS, Sage Data Depository).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine and advanced statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including annual reports and analyses, quarterly reports, grant agreements, budgets, invoices, and other reports and records.
- Ability to comprehend a variety of reference books, manuals, guidelines, and standards including the Employee Handbook, HUD Continuum of Care policies, funding guidelines, and standards, U.S. Department of Housing and Urban Development Regulations, Federal Program Guides, CoC Policies and Standards and Federal Partner Regulations.
- Ability to prepare performance reports for HUD funded grants, application to HUD for grant funding, budget presentations, employee performance evaluations, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, accounting, and marketing terminology and language.
- Ability to communicate effectively with supervisor, director, grant recipients, boards, taskforce members, state and federal agencies and partners, and other County employees and departments.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Supervisor, Investigation	Class Number:	19023
FLSA:	Exempt	Pay Grade:	13A
Dept:	Health and Human Services	EXHIBIT D	

Classification Function

The purpose of this classification is to supervise lower-level supervisors and to ensure integrity in the execution of Cuyahoga County public assistance programs.

Distinguishing Characteristics

This is a second-line supervisory-level classification that is responsible for supervising Investigation Supervisors and assisting the Manager, Investigation with management of the Investigations unit. This position works under direction of the Manager, Investigation and receives direction as new or unusual situations arise. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties. The Senior Supervisor classification is distinguished from the Manager, Investigation in that the former manages the operations of the investigations unit whereas the latter has overall responsibility for the department and manages its other units including fraud auditing and the IEVS unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Supervises and directs the work of Investigation Supervisors and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 25% +/- 10%
- Organizes, coordinates, monitors, and evaluates Investigative unit operations and procedures; develops, establishes, and implements unit goals; monitors and evaluates performance of unit activities and service delivery; creates weekly and monthly reports regarding unit performance; identifies issues and problems and makes recommendations to increase effectiveness and quality of work performance, operational systems, service delivery, and internal policies; creates and explains processes for the completion of specific tasks; assists with establishing and communicating guidelines, policies, and procedures to employees.
- 15% +/- 5%
- Performs investigations duties; prepares and reviews benefits fraud cases for criminal prosecutions in local, state and federal courts; reviews cases for submission to the Ohio Bureau of State Hearings (BSH) to disqualify individuals for participation in County administered programs; serves as expert witness on programs, procedures, and policies in court proceedings related to benefits fraud; reviews bankruptcy dockets and terminates claims appropriately; assists federal and state

Effective Date:
Last Modified:

Senior Supervisor, Investigation

law enforcement in SNAP Trafficking investigations; assists members of the public and other agencies by responding to requests for information, service, or appropriate referral; attends quarterly state fraud control meetings.

15% +/- 5%

- Assists with the management of the daily operations of the department; ensures daily operations, case management, and service delivery processes are in compliance with County, state, and federal government laws, directives, and standards; oversees activities for multiple programs by implementing policies, recommending enhancements, and monitoring compliance; oversees activities related to proper implementation of state and federal programs; compiles data and creates, updates, and analyzes reports for system, personnel, and process improvements.

10% +/- 5%

- Provides guidance and assistance to assigned staff on benefits claims cases; troubleshoots issues with case maintenance when needed; provides interpretation and clarification of applicable regulations, policies, and procedures to staff and clients.

10% +/- 5%

- Organizes, coordinates, prepares, and delivers training for Supervisors, Investigators and EFS Specialists on eligibility and investigation policies/procedures as related by State Fraud Control and USDA Food and Nutrition Service (FNS).

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, criminal justice, or a related field and five (5) years of public assistance eligibility determination or investigations experience including two (2) years of supervisory experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), publishing software (MS Publisher, PowerPoint), database software (Microsoft Access), and case management software.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

Effective Date:
Last Modified:

Senior Supervisor, Investigation

- Ability to recommend the transfer, selection, evaluation, or promotion of other employees.
- Ability to recommend the discipline or discharge of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including payroll documents, State Hearing and Compliance reports, claims management reports, subpoenas, investigation reports, prosecution reports, wage verification reports, bankruptcy filings, child custody records, child support documentation, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, Ohio Administrative Code, the Employee Handbook, CJFS Manual, Public Assistance Manual, SNAP Certification Handbook, Cash Assistance Manual, Administrative Hearing Handbook, bankruptcy laws, and ethics policies.
- Ability to prepare monthly reports, subpoenas, performance evaluations, correspondence, memos, tracking spreadsheet, forms related to case processing (i.e., referral cancellation form, disqualification form, etc.) and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret related legal terminology and language.
- Ability to communicate effectively with immediate supervisor, subordinates, co-workers, clients, case targets, witnesses, families, other County departments, other County employees, State employees, Court personnel, law enforcement personnel, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Public Works Stockroom	Class Number:	15201
FLSA:	Non-Exempt	Pay Grade:	7A
Dept:	Public Works	EXHIBIT E	

Classification Function

The purpose of this classification is to maintain the Harvard Yard stockroom and conduct the ordering/re-ordering of various supplies, equipment, and tools for all Sanitary, Road and Bridge, and Fleet employees.

Distinguishing Characteristics

This is a supervisor-level classification with responsibility for supervising various custodial, landscaping, and other assigned staff. This classification works under close direct supervision and exercise discretion in following and ensuring a well-defined framework of policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

- Performs the ordering and receipt of all inventory for the Stockroom; orders supplies, tools, and personal protective equipment (PPE) for various teams and projects ; reviews quotes and estimates; prepares requisitions for all PPE and supplies that are needed for the stockroom; reviews purchase order statuses and approval numbers; checks if vendors are registered; assists unregistered vendors with necessary documentation for registration; orders office supplies and equipment for office employees.

20% +/- 10%

- Supervises and directs the work of groundskeeper, storekeeper, custodial, administrative support, or clerical staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; trains new and current employees on various office and administrative tasks such as procedures for requesting and ordering supplies, completing documents and forms, and using common desktop software; assigns vehicles and ensures appropriate equipment is available; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

15% +/- 5%

- Tracks inventory parts and supplies using the Enterprise Asset Management (EAM) module in the County's INFOR system; performs data entry, data processing, and record maintenance activities for all inventory parts and supplies in the Stockroom; resolves routine issues, and plans process improvements to increase workflow efficiency; identifies and resolves inconsistencies in records; updates information in databases; maintains inventory counts of all tools, materials, and equipment in the stockroom; produces reports of database information as requested.

Effective Date: TBD
Last Modified: TBD

15% +/- 5%

- Oversees the maintenance of meeting rooms; coordinates the room set up and take down for all booked meetings and trainings; accommodates supplemental equipment that is needed; coordinates cleaning and disinfecting after events; staffs weekday and weekend events that utilize the training rooms.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; serves as liaison with other agencies, organizations, and boards throughout the County.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with five (5) year of administrative and support experience; or any equivalent combination of education, training, and experience.
- Applicants may substitute a degree for an amount of the experience requirement, as shown in the below table.

Highest degree of education attained	Experience required
High school diploma/GED	5 years
Unrelated associate degree	3 years
Related associate degree	3 years
Unrelated bachelor's degree	1 year
Related bachelor's degree	1 year
Unrelated master's/doctoral degree	0 years
Related master's/doctoral degree	0 years

Related degree fields: accounting, business, public administration, management

Related work experience:

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate various moving supplies such as pallet jack, ladder, and two-wheel dolly.
- Ability to stand and walk for a prolonged period of time, ability to balance, climb, crawl, crouch, bend, and twist; ability to push, pull, and lift up to 50lbs.

Technology Requirements

Supervisor, Public Works Stockroom

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), database software (INFOR EAM) and other software as needed.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including vendor billing invoices, attendance records, vendor quotes, packing slips, purchase orders, office supply request forms, agendas, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, OSHA standards, County standard operating procedures, and equipment operations manuals.
- Ability to prepare requisitions, vendor quotes, purchase orders, packing slips, inventory lists, agendas, performance evaluations, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with supervisors, coworkers, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in a stockroom and an office environment.

Supervisor, Public Works Stockroom

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Fiscal Specialist	Class Number:	11183
FLSA:	Exempt	Pay Grade:	13A
Dept:	All Departments	EXHIBIT F	

Classification Function

The purpose of this classification is to plan, direct, and coordinate fiscal and budget activities for a County department or specialized fiscal section of a division and to supervise accounting, clerical, and other support staff.

Distinguishing Characteristics

This is a supervisory level classification that is responsible for planning, coordinating, and directing a variety of fiscal and budgetary duties as well as supervising lower level fiscal and budget personnel. This class works under a manager and requires advanced knowledge of fiscal and budgetary management techniques in order to plan, direct, and manage fiscal and budgetary functions for department(s). The employee is expected to consult and collaborate with superiors to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and in ensuring that assigned activities are completed in a timely and efficient manner. The Fiscal Specialist 3 is distinguished from the Fiscal Specialist 2 by supervisory duties, greater level of managing responsibility, and more advanced, technical duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Plans, directs, coordinates, and manages fiscal control activities and operations for a department or specialized fiscal section of a department or division; manages fiscal programs and projects; reviews, processes, and monitors expense adjustments, revenue adjustment, appropriation adjustments, budget transfers, requisitions, and purchase orders; oversees and directs preparation and maintenance of records, reports, and studies related to fiscal activities and operations and ensures compliance with department guidelines and county, state, and federal regulations; oversees and approves processing of daily deposits and payment including reimbursements, invoices, wire payments, revenue receipts, and vouchers; prepares, maintains, and reconciles revenue receipts for grants, special revenue funds, and trust and agency funds; analyzes budgeting and accounting reports to maintain expenditure controls; controls fund distribution to various accounts; prepares, reviews, and approves contracts and monitors contract activities for program compliance; monitors reimbursement of monies or expenditure of funds for state and federal programs; authorizes and oversees inventory control and travel reimbursement functions; researches financial discrepancies and resolves; plans, develops, and updates fiscal, budget, and accounting procedures and ensures operational compliance with applicable department, County, state and/or federal regulations; manages and ensures compliance for federal grants.
- 30% +/- 10%
- Administers department's budget by overseeing and monitoring financial processes, financial management systems, budgetary programs, grant accounts and budgets, cost funding, and cost management systems; develops and monitors budgetary programs and cost funding systems and procedures; creates, administers, monitors, analyzes, and reconciles department and grant budgets; prepares summaries, analyses, and recommendations on budgetary requests and programs;

Supervisor, Fiscal Specialist

develops budget presentations; establishes and implements guidelines and procedures for budget preparation; develops, supervises, and monitors budget and fiscal control processes; prepares, maintains, and oversees preparation and maintenance of financial records and reports and ensures adherence to guidelines and regulations; establishes new systems or modifies existing systems to increase efficiency and accuracy of financial reporting; monitors budget and grant activities to ensure compliance with department guidelines and county, state, and federal regulations; develops, recommends, and implements policies and procedures as they relate to department budget and fiscal operations; reviews and analyzes proposed legislation to determine fiscal impact on budgets and programs.

20% +/- 10%

- Supervises accounting, clerical, and other support staff involved in fiscal operation activities; directs staff to ensure work completion and maintenance of standards; plan, assigns, and reviews work; provides training and instructions; evaluates employee performance; conducts staff meetings; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests and completes related documentation; develops work plans and work performance standards; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

10% +/- 5%

- Provides budgetary assistance and technical advice to budget and fiscal personnel, clients, upper level management, and other County departments; advises and consults with management concerning accounting and financial implications of existing and projected departmental operations; consults with management on any problems, discrepancies, or issues; provides technical expertise in budgetary matters to county, state and/or private agencies; provides assistance with grant-funded programs to other county agencies; coordinates with other county agencies on financial report preparation.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings, workshops, and meetings; represents the department at meetings and conferences; provides information in response to provider/vendor requests; manages the organizing and maintenance of department files and information in databases.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, business administration, finance, or related field with three (3) years of accounting, finance, or budget management experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Supervisor, Fiscal Specialist

Supervisory Responsibilities

- Ability to review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including assessment reports, financial reports, Infor reports, billing invoices, purchase orders, purchase requisitions, vouchers, statements, letters, warrants, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department policies and procedures, , administrative procedures, fiscal handbooks, and the Ohio Revised Code.
- Ability to prepare bank checks, purchase orders, invoices, reimbursements, receipts, revenue receipt voucher reports, transfer and adjustment reports, reconciliation reports, summary reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, managers, vendors, service providers, other County employees, auditors, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Investigation	Class Number:	19024
FLSA:	Exempt	Pay Grade:	15A
Dept:	Health and Human Services	EXHIBIT G	

Classification Function

The purpose of this classification is to organize, coordinate, and direct the activities of the Investigation Department and its personnel.

Distinguishing Characteristics

This is a manager level classification that is responsible for managing investigations into fraud or overpayments for both public assistance programs and internal investigations across Health and Human Service agencies as well as supervising a staff of Investigation Supervisors, Internal Audit staff, and other assigned staff. This position oversees the operations and promotes the efficiencies of the Investigation Department, incorporates process improvements, and ensures that work meets time and quality objectives. The incumbent exercises discretion in addressing organizational issues according to applicable policies and procedures and ensuring that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Manages the Investigation Department and its activities; oversees and ensures that the department functions in compliance with local, state, and federal regulations and guidelines; develops and implements departmental procedure and policies for fraud prevention, detection, prosecution, and recovery; gathers and analyzes department performance data; analyzes operations to evaluate department performance and to determine areas of program improvement or policy change; directs, plans, and implements policies, objectives, and activities of department to ensure continuing operations.

- 25% +/- 10%
- Supervises and directs the work of Investigation Senior Supervisor, Internal Audit staff, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 20% +/- 10%
- Performs investigations duties; provides assistance to case prosecutors and federal and state agencies during all stages of trial proceedings; serves as expert witness on programs, procedures, and policies in court proceedings; oversees County public assistance collections; reviews, edits and

Manager, Investigation

approves all reports submitted to court; reviews and approves subpoenas and investigative plans; handles grievances and attends grievance hearings.

10% +/- 5%

- Provides guidance and assistance to staff on benefits claims cases or internal cases; troubleshoots issues with case maintenance when needed; provides interpretation and clarification of applicable regulations, policies, and procedures to staff and clients.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; communicates and collaborates with federal and state fraud units, law enforcement, and courts to enhance fraud program; serves as department liaison with other agencies; prepares and presents reports of investigation department functions.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, finance, law, criminal justice, or related field with seven (7) years of criminal or administrative investigative experience including four (4) years of supervisory experience; or any equivalent combination of education, training, and experience.
- Valid driver's license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), database software (Microsoft Access), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), publishing software (MS Publisher, PowerPoint), and case management information systems.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

Manager, Investigation

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including prosecution reports, budget reports, delinquency reports, Court disposition reports, subpoena requests, memos, letters, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, the Employee Handbook, program guidelines, and ethics policies.
- Ability to prepare monthly, quarterly, and annual summary reports, collections data, claims processed summary, investigation report, grievance responses, department policies and procedures, performance evaluations, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret related legal and medical insurance terminology and language.
- Ability to communicate effectively with staff, coworkers, supervisor, Director, clients, case targets, witnesses, Court personnel, County Prosecutors, attorneys, auditors, law enforcement personnel, other County, State and Federal personnel, Unions, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Multimedia	Class Number:	16212
FLSA:	Exempt	Pay Grade:	15B
Dept:	Communications	EXHIBIT H	

Classification Function

The purpose of the classification is to plan, direct, coordinate, and manage the technical production of video media activities initiated, generated, and produced by County staff.

Distinguishing Characteristics

This is a professional, management-level class working under the direction of the Communications Director. The person in this class is responsible for overseeing internal and external resources, client relations, and content creation and dissemination to support the goals of the Communication Department. This position is responsible for monitoring the work of outside service vendors as well as supervising and participating with staff. The employee in this class uses interpersonal communication, analytical, and problem-solving skills, as well as technical skills to demonstrate the ability to think creatively and provide marketable solutions in developing and producing content. Incumbents are responsible for all aspects of the daily management and long-term strategic planning and direction of multimedia development for the County. This class requires extensive knowledge of multimedia, A/V, and video equipment, systems, and programs.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Administers projects and manages a staff of technical production specialists to support strategic objectives of the Communications Director; gathers project requirements, reviews project proposals, prepares status reports, and monitors projects to ensure that they remain on schedule, within budget, and are in alignment with current technical standards and communication strategy; effectively communicates business objectives; reviews and researches client concerns and acts as lead collaborative with client, web designers, and productions staff to ensure brand consistency; contributes and produces multi-platform communications for use by broadcast, web, social media, and print; oversees and coordinates graphic design, copywriting, and production.
- 30% +/- 10%
- Captures, directs, and edits Cuyahoga County video productions including in-studio, on-location, live events, and special projects; produces original client driven multimedia content and AV system solutions; utilizes creative storytelling to drive the conception and development of original content from ideation to storyboarding, to piloting, to multimedia program production; use aesthetic judgment and presentation skills to stylize assigned programs; produces, shoots, and edits high-definition video and optimizes media for various formats.
- 25% +/- 10%
- Supervises and directs the work of Multimedia Designer(s) and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee

training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

15% +/- 5%

- Oversees and maintains production facilities including studio, meeting control rooms, edit stations & equipment rooms to ensure proper setup, use and maintenance of production areas and equipment; oversees the work of vendors including A/V installation, configuration and maintenance; monitors and evaluates the efficiency and effectiveness of multimedia delivery methods and procedures, and makes recommendations for improvements; conducts research for production equipment purchases and provides budgetary pricing and purchase recommendations for future needs and advances in technology.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in communications, video productions, management, digital media, or a related field with six (6) years of experience involving photography, videography, digital editing, storytelling, or related experience; or any equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a variety of camera systems and video equipment, lighting equipment and light-board, production equipment, AV systems equipment, voice recorders, live broadcasting hardware, sound mixer and other sound equipment, aerial drone with camera system, and various other technologies and software utilized by the County multimedia department.

Technology Requirements

- Ability to operate a variety of multimedia production software including cloud-based digital asset management software (EVO Sharebrowser, Canto), collaboration software (MS OneNote), email software (Outlook), publishing/photo editing software (Adobe Creative Cloud suite: Premiere Pro, Illustrator, Photoshop, InDesign, XD), presentation software (PowerPoint), spreadsheet software (MS Excel), and word processing software (MS Word).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, perform routine statistics, and utilize principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including project concepts, agency promotional and operational material, video release forms, billing invoices, performance evaluations forms, and other reports and records.
- Ability to comprehend a variety of reference books and materials including the Employee Handbook, departmental and County policy manual, software manuals, video productions, editing tutorial guides, and various other handbooks and manuals.
- Ability to prepare project ideas, project proposals, project outlines, scripts, customer service requests, project invoices, timesheets, status reports, budget information, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret marketing, video and audio production, web and network, AV systems, schematic drawings, construction blueprints, renderings, and sound mastering terminology and language.
- Ability to communicate with County Council Members, Executive leadership, staff, clients, vendors, contractors, departmental employees, and administrators.

Environmental Adaptability

- Work is typically performed in an office environment and at field locations.
- Work in the field locations may involve exposure to weather conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Multimedia Designer	Class Number:	16211
FLSA:	Exempt	Pay Grade:	11B
Dept:	Communications	EXHIBIT I	

Classification Function

The purpose of the classification is to capture, direct, and edit multimedia productions including in-studio, on-location, live events, and special projects to meet the goals and communication needs for the agencies, organizations, and partners of Cuyahoga County.

Distinguishing Characteristics

This is a journey level classification responsible for designing, creating, and providing multimedia content through multiple County platforms. This position works under general supervision of the Manager, Multimedia and is expected to exercise independent judgment and initiative. The employee in this class ensures that assigned activities are completed in a timely and efficient manner and according to policies, procedures, and related regulations. This class is distinguished from the Manager, Multimedia in that the latter supervises this class and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Captures, directs, and edits video productions including in-studio, on-location, live events, and special projects; utilizes creative storytelling to drive the conception and development of original content from ideation to storyboarding, to piloting, to multimedia program production; produces, shoots, and edits visual communication projects and optimizes media for various formats; setup lighting; pack and transport necessary audio, video, lighting gear and grip equipment to remote locations; ensures composition, focus, exposure, audio levels and video signals for proper guidelines and results; edits video clips and utilize additional footage, broadcast graphics, music, sound to engage the audience.
- 25% +/- 10%
- Administers technical video engineering and conducts research to stay up to date on current technologies; administers functional operation of hardware and software systems; plan and develop custom technical solutions to meet client requirements and requests; research equipment, hardware, software, technology, and high-end storage systems.
- 15% +/- 5%
- Designs graphics and animations for print, web, and digital applications; produce designs and develops work for various media (e.g., web, television, social media, etc.); develop video branding and informational slides related to specific projects; design broadcast ready graphics and animations to help the audience visualize complex information and statistics.
- 15% +/- 5%
- Manages client account services; communicates, plans, and executes complex projects with various agencies and levels of administration to fulfill their media strategies; develop ideas and communicate opportunities with end clients.

Multimedia Designer

10% +/- 5%

- Captures, directs, and edits photography; schedules, plans, and coordinates photography session and photography related projects for marketing, advertising, and communication initiatives; edits and enhances the appearance and level of professionalism in finalized photos.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in visual communications, digital art / design, film, or a related field with two (2) years previous experience that includes photography, videography, film editing, or a related field, or any equivalent combination of education, training, and experience.
- A valid driver's license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a variety of camera systems and video equipment, lighting equipment and light-board, production equipment, AV systems equipment, voice recorders, live broadcasting hardware, sound mixer and other sound equipment, aerial drone with camera system, and various other technologies and software utilized by the County multimedia department.

Technology Requirements

- Ability to operate a variety of multimedia production software including cloud-based digital asset management software (EVO Sharebrowser, Canto), collaboration software (MS OneNote), email software (Outlook), publishing/photo editing software (Adobe Creative Cloud suite: Premiere Pro, Illustrator, Photoshop, InDesign, XD), presentation software (PowerPoint), spreadsheet software (MS Excel), and word processing software (MS Word).

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, perform routine statistics, and utilize principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including project concepts, project proposals, project scripts, equipment lists, equipment order forms, media treatment forms, order delivery sheets, billing invoices, and other reports and records.

Multimedia Designer

- Ability to comprehend a variety of reference books and materials including the Employee Handbook, software manuals, video specifications and regulations, editing tutorial guides, and various other handbooks and manuals.
- Ability to prepare project ideas, project proposals, project outlines, scripts, customer service requests, project invoices, timesheets, status reports, budget information, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret marketing, video and audio production, web and network, and A/V systems terminology and language.
- Ability to communicate with supervisor, co-workers, County Council Members, Executive leadership, department administrators, clients, vendors, contractors, other County employees, representatives from external agencies and businesses, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at field locations.
- Work in the field locations may involve exposure to weather conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Pathologist 1	Class Number:	17011
FLSA:	Exempt	Pay Grade:	26A
Dept:	Medical Examiner's Office	EXHIBIT J	

Classification Function

The purpose of this classification is to perform forensic medical evaluation and analysis in order to determine the cause and manner of death in cases assigned to the Medical Examiner's Office and to assist with related administrative responsibilities.

Distinguishing Characteristics

This is a professional level classification requiring a Medical degree and performing forensic post-mortem examinations and investigations. Incumbents in this class work under general direction from the Medical Examiner and receive instruction or assistance as new or unusual situations arise and are expected to become/remain up-to-date regarding methods, protocols, procedures, and applicable regulations. This position does not supervise employees but may distribute work, review others' work, and train other employees.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Conducts forensic post-mortem examinations in order to determine cause and manner of death; reads and interprets laboratory results, medical records, and ancillary investigative reports; collects and examines medical evidence including trace evidence, body tissues, and bodily fluids; orders and interprets diagnostic analyses on samples of bodily fluids, tissues, and other evidence; requests and interprets ancillary testing as necessary; attends crime scenes to assist with death investigations; determines the identity of deceased as required; ensures the preservation of legal, physical, and medical evidence and chain of custody; documents autopsy findings and prepares reports of findings.
- 20% +/- 10%
- Oversees student and resident rotations; assists with the education of students and medical residents; schedules, prepares, and delivers lectures.
- 10% +/- 5%
- Provides expert legal testimony for criminal and civil court proceedings; consults with judicial, law enforcement, and medical personnel regarding autopsy findings and investigations; communicates with family members to discuss results of autopsy and/or particulars of the death investigation.
- 5% +/- 2%
- Performs related ancillary responsibilities; attends meetings, conferences, and trainings; assists with the development of procedures and protocols; keeps up to date on developments, methods, and techniques in forensic pathology; assists in the planning and participation of department research activities.

Minimum Training and Experience Required to Perform Essential Job Functions

- Medical Doctor or Doctor of Osteopathy degree and completion of certified residency training in anatomic and forensic pathology.
- Board Eligibility in Anatomic and Forensic Pathology as determined by the American Board of Pathology.
- A current, valid license to practice medicine in the State of Ohio.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and copier..
- Ability to use appropriate surgical instruments and medical supplies and equipment.
- Physical abilities associated with the performance of a postmortem examination with assistance.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and to perform high school level algebra, geometry, and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including case history, investigator reports, autopsy reports, interviews, laboratory reports, Fellow applications and evaluations, accreditation documents, toxicology reports, medical records, and police reports.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, journal articles, physician's desk reference, training and safety manuals, medical records, and medical books.

Forensic Pathologist 1

- Ability to prepare autopsy protocol, microscopic description, anatomic diagnoses, cause and manner of death, work flow chart, personal calendar, legal testimony, Fellowship Policy and Procedure, evaluations and applications, applicant letters and letters of recommendation, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, record and deliver information, explain procedures, and to follow instructions.
- Ability to use and interpret medical, scientific, and legal terminology and language.
- Ability to communicate with decedent families, other physicians, Medical Examiner, students, residents, office staff, attorneys, and law enforcement personnel.

Environmental Adaptability

- Work is typically performed in an office, laboratory, and morgue environment with some exposure to strong odors, toxic agents, bodily fluids, potential infectious agents, electrical currents and morgue equipment, and instruments.
- Requires periodic on-site investigations that may occur in an indoor or outside in changing locations, environments, and conditions at all times of day and night and year (weekends, holidays, etc.). Conditions could include adverse weather or unsanitary environments and may require the use of personal protective equipment, especially in disaster situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Posted: 2/9/2024

Meeting: 2/14/2024

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
NEW					
Administrator, Homeless Services 13271	13271	N/A	13A Exempt	HHS - Homeless Services	This is a new classification requested by the Office of Homeless Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position.
Appraisal Permit Coordinator 10301	10301	N/A	8A Non-Exempt	Fiscal	This is a new classification requested by the Fiscal Office based on department needs. The classification reflects the essential functions and minimum qualifications of the position.
Senior Administrator, Homeless Services 13272	13272	N/A	15A Exempt	HHS - Homeless Services	This is a new classification requested by the Office of Homeless Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position.
Senior Supervisor, Investigation 19023	19023	N/A	13A Exempt	Health and Human Services	This is a new classification requested by the Department of Health and Human Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position.
Supervisor, Public Works Stockroom 15201	15201	N/A	7A Non-Exempt	Public Works	This is a new classification created based on the CPQ of a current Supervisor, Administrative Support. She was deemed misclassified by HR and they requested we create a classification specific to the work she is performing.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
REVISED					
Fiscal Specialist 3 <i>(Supervisor, Fiscal Specialist)</i>	11183	12 Exempt	13 Non-Exempt	All Departments	PRC routine maintenance. Classification last revised in 2019. Changes were made to the language and formatting. The title changed from Fiscal Specialist 3 to Supervisor, Fiscal Specialist. The pay grade has increased from PG 12A to PG 13A.
Manager, Investigation	19023	15A Exempt	15A Exempt (NO CHANGE)	Health and Human Services	Changes were made to the classification because of adding a lower-level position to the series. Changes were made to the essential job functions, minimum education/experience, and classification number.
Manager, Multimedia	16212	15B Non-Exempt	15B Non-Exempt (NO CHANGE)	Information Technology	PRC routine maintenance. Classification last revised in 2016. The department was changed from Information Technology to Communications. Updates were made to language and formatting. A technology requirements section was added. No change to PG or FLSA status

Multimedia Designer	16211	11B Non-Exempt	11B Non-Exempt (NO CHANGE)	Information Technology	
<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>		
Forensic Pathologist 1 17011	26A Exempt	Medical Examiner	This classification is now unclassified and can be deleted from the class plan.		

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0098

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Leonard DiCosimo to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 3381, a regional arts and cultural district was established in Cuyahoga County to provide programs and activities in areas directly concerned with the arts or cultural heritage; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of five (5) members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, pursuant to Ohio Revised Code Section 3381.05, the Board of Trustees shall be appointed to a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Leonard DiCosimo (replacing Charna Sherman) to be appointed to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive’s appointment of Leonard DiCosimo (replacing Charna Sherman) to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20____



Cuyahoga County

March 4, 2024

Chris Ronayne
Cuyahoga County Executive

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga Arts and Culture (CAC) Board of Trustees

Dear President Jones,

I submit the following nomination for appointment to the Cuyahoga Arts and Culture (CAC) Board of Trustees:

- **Leonard DiCosimo, 4/1/2024- 3/31/2027 (three year term)**
 - Currently resides in Cleveland (Cuyahoga)
 - Replacing Charna Sherman (Board Seat #5)

Cuyahoga Arts & Culture (CAC) is authorized by Ohio Revised Code Chapter 3381. The CAC is the public funder for arts & culture events and, since 2007, has awarded \$246 million through 4,000 grants to 485 organizations serving Cuyahoga County residents. The Board consists of five members appointed by the County Executive, subject to Council confirmation. ORC 3381.05 outlines the qualifications for trustees as a set of persons who:

- Have broad knowledge and experience in the arts or cultural heritage;
- At least two members...shall be persons who devote a major portion of their time to practicing, performing, or teaching any of the arts or who are professional administrators in any field of the arts or cultural heritage;
- Shall be qualified electors in Cuyahoga County.

There are known conflicts of interest for which an advisory opinion has been requested. Please see the attached opinion. This board is uncompensated. There are 40 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive

Leonard DiCosimo



Experience

North Shore Federation of Labor

Executive Secretary

May 2023 – present

Chief Executive Officer of the AFL-CIO Central Labor Council with jurisdiction in Cuyahoga, Lake and Geauga Counties. The federation is the organized voice for approximately 85,000 members in 150 local unions representing a wide variety of public and private sector workers.

Cleveland Federation of Musicians, AFM Local 4

President

January 2005 – present

Representation on behalf of professional musicians in Cuyahoga and Lorain Counties, including The Musicians of Cleveland Orchestra and Playhouse Square Foundation. Proficiency in the administration of agreements, financial and membership records. Expertise in conflict resolution. Cleveland Musician Magazine editor.

Pilgrim United Church of Christ

Director of Music Ministry

December 2013 – December 2022

Music Director and Conductor of the Chancel, Handbell and Flute Choirs, and Jazz and Rock Ensembles

Lakeland Community College

Choral Director

July 2015 – June 2020

Music Director and Conductor of Lakeland Civic Chorus, Lakeland Chorale and Lakeland Women's Choir.

Ilona Corporation

September 2003 – August 2013

*Co-owner/operator of **Budapest Blonde Wine and Martini Bar** (Independence), **Budapest Blue Wine and Martini Bar** (Cleveland) and **Budapest Blonde Cocktail Mixes** (Hot Blonde, Beach Blonde & Dirty Blonde)*

Baldwin – Wallace University

Adjunct Professor of Conducting

September 1998 – June 2005

Music Director and Conductor of the College, Motet and Women's Choirs; Music Director for Musical Theatre and Theatre productions; Classroom Instructor for Introductory and Choral Conducting

Leonard DiCosimo



Service

United Labor Agency

President

July 2023 – present

Board Member

October 2019 – May 2023

Mid-America Conference of AFM Locals

President

July 2023 - present

Ohio AFL-CIO Federation of Labor

Board Member

September 2023 - present

Policy Matters Ohio

Treasurer

September 2023 - present

United Way of Greater Cleveland

Board Member

April 2015 – March 2018

Education

Carnegie – Mellon University, M.M. Composition

Pittsburgh, PA

Composition: Balada, Galbraith

Conducting: Page

Voice: Cass

Cleveland State University, B.M. Composition

Cleveland, OH

Composition: London, Smith and Eberhardt

Voice: Fujii

Bass: Barnoff

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0099

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Miller	A Resolution confirming the County Executive’s re-appointment of Karolyn Isenhart to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 3381, a regional arts and cultural district was established in Cuyahoga County to provide programs and activities in areas directly concerned with the arts or cultural heritage; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of five (5) members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, pursuant to Ohio Revised Code Section 3381.05, the Board of Trustees shall be appointed to a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Karolyn Isenhart to be appointed to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive’s re-appointment of Karolyn Isenhart to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2024 – 3/31/2027

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: March 12, 2024

Journal _____

_____, 20____



Cuyahoga County

March 4, 2024

Chris Ronayne
Cuyahoga County Executive

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga Arts and Culture (CAC) Board of Trustees

Dear President Jones,

I submit the following nomination for reappointment to the Cuyahoga Arts and Culture (CAC) Board of Trustees:

- Karolyn Isenhart, 4/1/2024 - 3/31/2027 (three years)
 - Currently resides in Lakewood (Cuyahoga)

Cuyahoga Arts & Culture (CAC) is authorized by Ohio Revised Code Chapter 3381. The CAC is the public funder for arts & culture events and, since 2007, has awarded \$246 million through 4,000 grants to 485 organizations serving Cuyahoga County residents. The Board consists of five members appointed by the County Executive, subject to Council confirmation. ORC 3381.05 outlines the qualifications for trustees as a set of persons who:

- Have broad knowledge and experience in the arts or cultural heritage;
- At least two members...shall be persons who devote a major portion of their time to practicing, performing, or teaching any of the arts or who are professional administrators in any field of the arts or cultural heritage;
- Shall be qualified electors in Cuyahoga County.

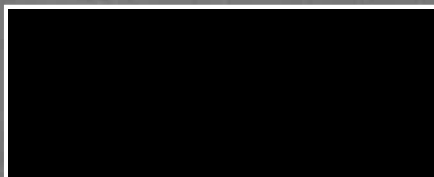
There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are 40 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Contact



Top Skills

Auctioneering

Marketing Communications

Marketing Management

Karolyn Isenhardt

Project Manager | Digital Events at Endeavor Business Media
Greater Cleveland

Experience

Endeavor Business Media

Project Manager | Digital Events
October 2019 - Present (2 years 2 months)

Rachel Davis Fine Arts

Associate Auctioneer
September 2001 - Present (20 years 3 months)

Big Blue Graphics

Graphic Designer
July 2001 - Present (20 years 5 months)

Karolyn Isenhardt, Auctioneer

Auctioneer
December 1998 - Present (23 years)

Conducting auctions of fine art, antiques and estates.

Conducting benefit auctions for organizations including:

Cleveland Animal Protective League Fur Ball (2009-2019)

WVIZ/ideaStream (2016, 2017)

Ruffing Montessori Gala (2016)

National Kidney Foundation-Cleveland Dining with the Stars (2015)

Friends of the Cleveland Kennel Art Fur Animals (2015)

Human Rights Campaign-Cleveland Gala (2008-2014)

One Health Organization, ArtCares and Co-auctioneer for numerous events including Regina High School and The Rock and Roll Hall of Fame and Museum.

Penton

3 years 3 months

Project Manager | Digital Events

August 2016 - October 2019 (3 years 3 months)

Cleveland Ohio

Project Manager

August 2016 - October 2019 (3 years 3 months)

Xerox

Learning and Development Analyst

April 2010 - May 2016 (6 years 2 months)

Cleveland, Ohio

Ulmer & Berne LLP

Marketing & Recruiting Coordinator

July 2001 - November 2008 (7 years 5 months)

Wolf's Fine Arts Auctioneers

Director of Marketing and Administration

January 1996 - May 2001 (5 years 5 months)

Rachel Davis Fine Arts

Gallery Manager

October 1992 - October 1995 (3 years 1 month)

Wolf's Fine Arts Auctioneers

Development and Administration

October 1989 - September 1992 (3 years)

Education

Baldwin-Wallace College

Bachelor of Arts, Political Science · (1984 - 1989)

Reppert School of Auctioneering

Auctioneer Certificate · (1997 - 1997)

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0100

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s re-appointment of Nailah K. Byrd to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 2/1/2024 – 1/31/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civil development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated Nailah K. Byrd to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 2/1/2024 – 1/31/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s re-appointment of Nailah K. Byrd to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 2/1/2024 – 1/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



February 28, 2024

Pernel Jones Jr., President
Cuyahoga County Council
2079 E. 9th Street, 8th floor
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation

Dear President Jones,

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individual for reappointment to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Nailah Byrd**, 3-year term, 02/1/2024 – 01/31/2027
 - **County Class Reappointment**
 - **Northfield, Summit County**

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of the nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive

Nailah K. Byrd, Clerk of Courts, Cuyahoga County

Nailah K. Byrd has served as the Clerk of Courts for Cuyahoga County since February 24, 2015. In this role she performs all statutory duties relative to the filing, preservation, retrieval and public dissemination of all applicable court documents and records pertaining to the Common Pleas Court's General and Domestic Relations Divisions and the Court of Appeals, Eighth Appellate District. Prior to that, Ms. Byrd served as Cuyahoga County's first Inspector General where she was responsible for investigating waste, fraud and abuse in Cuyahoga County and served as the County's Chief Ethics Officer. She has a wealth of experience in both criminal prosecution and civil litigation.

Ms. Byrd previously worked as a federal prosecutor in the United States Attorney's Office. Prior to that, she practiced law in the litigation group at the international law firm of Squire Sanders & Dempsey, and then served as senior counsel at National City Bank/PNC, where she managed outside litigation counsel. Ms. Byrd is admitted to practice law in New York, New Jersey, and Ohio. She started her legal career as an Assistant District Attorney in New York County after graduating from law school. In March 2013, Ms. Byrd successfully completed the training and examination to earn the designation of Certified Inspector General by the Professional Certification Board of the Association of Inspectors General.

Ms. Byrd is a graduate of the 2004 Bridge Builders class, the 2014 Leadership Cleveland Class and a member of Kaleidoscope Magazine's 40 under 40. She previously served on the Magistrate Selection Committee for the Northern District of Ohio. She has been recognized as a top lawyer in Ohio Super Lawyers Magazine and was selected by Crain's Cleveland Business Magazine as a 2011 Women of Note finalist. In 2011, Ms. Byrd was also honored by the Northeast Ohio African American Library and Cultural Center in their annual Young, Gifted, and Black with ties to Black History Program. Cleveland Magazine selected her as one of the Most Interesting People of 2012. She previously served on the Cleveland Metropolitan Bar Association Nominating Committee and currently serves as a member of their Unauthorized Practice of Law Committee. She also serves on the Advisory Committee for Ohio Legal Help and is a member of the NICS Working Group established by former Governor Kasich and Governor DeWine's Warrant Task Force. Additionally, Ms. Byrd has been asked to serve as a speaker, moderator and panelist for a number of organizations to discuss topics such as women, diversity, and law. Ms. Byrd lives with her husband, Ed, and their twin sons Jalen and Khalil.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0101

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Ronald Dziejicki to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Ronald Dziejicki (replacing Terrance Monnolly) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of Ronald Dziedzicki (replacing Terrance Monnolly) to serve on The MetroHealth System Board of Trustees for an unexpired six-year term ending 3/6/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 12, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 4, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Ronald Dziejzicki**, unexpired six term ending 3/6/2028
 - Replacing Terrance Monnelly (Seat #2, six year term 3/7/2022 to 3/6/2028)
 - Medina, Medina County
 - There are currently zero members of the MetroHealth Board of Trustees that are “electors of the area served by the hospital that is outside the county in which the hospital is located.
 - Medina County falls in the definition of area served by the MetroHealth hospital.

Candidates for this board shall:

1. *“Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located”*
2. *“...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired”*

Mr. Dziejzicki’s resume is attached for your review and meets the qualifications to serve on this board. The candidate has been jointly selected by the County Executive and the Judge, “of the most senior in point service” for the Common Pleas Court (the Honorable Kathleen Ann Sutula) and for the Probate Courts (the Honorable Anthony J. Russo). Correspondence from the Honorable Kathleen Ann Sutula and the Honorable Anthony Russo in support of this nomination is attached.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive



RESUME OF PROFESSIONAL QUALIFICATIONS

OBJECTIVE

Provide senior level leadership consulting services leveraging C suite executive experience gained from a diversified administrative and teaching experience from various managed care settings, a tertiary medical center and a large integrated Health system.

PROFILE

A career spanning forty years devoted exclusively to the field of health care. Staff and administrative positions have progressively increased in scope and responsibility. Retired as the Chief Operating Officer, University Hospitals-Cleveland Medical Center and University Hospitals Physician Services

EDUCATION

MSS, United States Army War College, Carlisle, PA 2008-2010
MBA John Carroll University, Cleveland, OH May 1992
BS in Nursing, Ursuline College, Pepper Pike, OH 1977-1981

CERTIFICATIONS

Registered Professional Nurse, State of Ohio

QUALIFICATIONS/ACCOMPLISHMENTS

Administration - Broad-based health care leadership capabilities. Developed policy and procedures, standards, transformational and multiphase operations management. Education, mentoring, coaching, evaluation, motivation and direct/indirect supervision of regional staff. Provided the decision-making, problem solving and leadership necessary to ensure efficient and productive operations for all support services at across an integrated Health Care Delivery System related services and functions, which included 15 acute care facilities and a 1,000 bed academic medical center. Ability to motivate people and secure results.

Communications/Public Relations - Proficient in oral and written communication and instruction. People-oriented experience has helped promote effective communication and rapport with people of all age groups, backgrounds and administrative levels. This has resulted in excellent organizational skills and client relations. Maintain wide associations in the health care and professional communities.

EXPERIENCE

2019 – Present Retired/ Independent Consultant

2013- 2019 University Hospitals-Cleveland Medical Center & University Hospitals
Physician Services, Cleveland, OH

Chief Operating Officer

Responsible for overall leadership, budget preparation, policy and procedures for all clinical/non clinical services across an 850 bed academic medical center, an academic and community based practice plan (1,400 physicians) across an integrated Health Care System. To include administrative leadership for twenty-two School of Medicine based Departments and a for profit Community Practice Plan. Direct and indirect supervision for staff in excess of 11,500 FTE's. Responsible for an operating budget > \$7 billion.

2001- 2012 **Chief Support Services Officer**

Responsible for overall administration, budget preparation, policy and procedures for all clinical/non clinical support service function within an 850 bed academic medical center and integrated Health System. To include administrative leadership for two School of Medicine based Departments. Direct and indirect supervision for staff in excess of 1,500 FTE's. Responsible for an operating budget in excess of \$3.5 billion.

Senior Vice President and Chief Nursing Officer

Responsible for overall administration, budget preparation, policy and procedures for a nursing department providing care for patients receiving care on a inpatient or outpatient basis. Direct and indirect supervision for all nursing and support staff. Lead organization in successful attainment of Magnet Recognition. Responsible for an operating budget > \$35, 000,000, achieved a \$4.8 million savings in operating costs by implementing an RN retention and recruitment program. Able to achieve and maintain an RN vacancy rate of < 6%, without the use of agency or foreign nurses.

1995-2001 CIGNA HealthCare, Midwest - Regional Vice President of Operations

Responsible for managed care network development/operations for a 16-state region located primarily Midwest. In addition, functioned as the statewide Health Plan Manager for the three Commercial HMO operations in Ohio. Experience with hospital and provider contracting, medical cost reduction strategies, risk contracting, disease management programs, and medical quality management programs and network development/operations strategies.

1993-1995 Kaiser Permanente, Cleveland, OH - Regional Manager, Medicine and
Medical Specialties

Ronald E. Dziedzicki

Responsible for overall medical service operations for the Ohio region. Active participant in the integration of tertiary services at the Cleveland Clinic Foundation. Development and implementation of competency-based nursing clinical ladder and competency program for registered and licensed practical nurses employed in various outpatient settings in Northeast Ohio.

1984-1993

MetroHealth Medical Center, Cleveland, OH - **Unit Manager, Cardiac Intensive Care Unit and Cardiac Telemetry Unit; Administrative Coordinator, Trauma Critical Care**

Responsible for overall administration, budget preparation, policy and procedures of a Critical Care Division, to include managing an outpatient cardiac catheterization program. Developed computerized nursing diagnosis and census programs. Direct and indirect supervision of up to 220 nursing staff.

1981-1984

Deaconess Hospital, Cleveland, OH - **Assistant Nursing Director, Cardiac Care Unit**

Assisted in administration, budget preparation, policy and procedures. Responsible for operations of a Cardiac Care Unit. Participated in the hiring, training and supervision of up to 24 staff.

FACULTY APPOINTMENTS

1984 - 2010

Cleveland State University, Cleveland, OH
Part-time Lecturer, Division of Continuing Education – Nursing

2003 – 2019

Ursuline College, Pepper Pike, OH
Visiting Professor, Breen School of Nursing

2005 – 2019

Case Frances Payne Bolton School of Nursing, Cleveland, OH
Clinical Instructor of Nursing

MEMBERSHIPS

Sigma Theta Tau, Iota Psi
American Organization of Nurse Executives
Association of Military Surgeons of the United States
Greater Cleveland Organization of Nurse Executives
Ohio Nurses Association
Order of Military Medical Merit

PROFESSIONAL ACTIVITIES

Legislative Committee, Northeast Ohio Nursing Initiative (NEONI) 2006-2015
Board of Directors, Greater Cleveland Hospital Association (GCHA) 2007-2017
Board of Directors, Ohio Organization of Nurse Executives (OONE) 2007-2017
Board of Directors, Blood Services American Red Cross 2008-2015
President, Greater Cleveland Organization of Nurse Executives (GCONE)
President, 2009-2017
Board of Directors, Medical Center Company, 2011-2019.
Board of Directors, University Hospitals Laboratory Services Foundation, 2008-2019.

Ronald E. Dzedzicki

Board of Directors, Walker Building Owners Board, Board Co-President, 2008-2019.

Advisory Board/Faculty, Deloitte - Wharton Leader Academy (UPenn), 2016 - 2019

Development Advisory Committee, Muskingum Water Conservancy District, Development and Revenue Committee Chair, 2016 – 2021

Board of Directors, Muskingum Water Conservancy District, 2022 – present, Vice Chair

Major General RONALD E. DZIEDZICKI (RET)



SOURCE OF COMMISSIONED SERVICE

DIRECT

CURRENT OCCUPATION – Retired

PREVIOUS CIVILIAN OCCUPATION

Chief Operating Officer, University Hospitals Case Medical Center and University Hospitals Physician Services

Cleveland, Ohio – 2001 – 2019

Retired

EDUCATIONAL DEGREES

Ursuline College - BS - Nursing

John Carroll University - MBA - Business Administration

United States Army War College - MSS - Strategic Studies

MILITARY SCHOOLS ATTENDED

Army Medical Department Officer Basic and Advanced Courses

United States Army Command and General Staff College

United States Army War College

United States Air Force War College

FOREIGN LANGUAGE(S) None recorded

PROMOTIONS

1LT

CPT

MAJ

LTC

COL

BG

MG

COMPONENT

USAR

USAR

USAR

USAR

USAR

USAR

USAR

DATE OF APPOINTMENT

16 Jun 84

15 Dec 87

16 Dec 94

22 Nov 00

17 Feb 05

09 Oct 10

23 May 13

USAR - Not on Active Duty

FROM

May 16

May 13

Oct 10

May 09

May 08

May 07

Oct 05

Oct 02

TO

May 16

May 16

May 13

Oct 10

May 09

May 08

May 07

Oct 05

ASSIGNMENT

Retired Reserves

Commander, 3d Medical Command (Deployment Support), Forest Park, Georgia

Deputy Commander, 3d Medical Command (Mission Support Element), Fort Gillem, Georgia

Commander, 307th Medical Brigade, 807th Medical Command (Mission Support), Blacklick, Ohio

Chief of Staff, 330th Medical Brigade, Army Reserve Medical Command, Fort Sheridan, Illinois

Commander, 307th Medical Group, Army Reserve Medical Command, Blacklick, Ohio (May 08, non-rated)

Commander, 256th Combat Support Hospital, 88th Regional Readiness Command, Brooklyn, Ohio

Executive Officer, 307th Medical Group, 88th Regional Readiness

MG RONALD E. DZIEDZICKI (USAR)

Dec 99	Oct 02	Executive Officer, 256th Combat Support Hospital, 88th Regional Support Command, Brooklyn, Ohio (Oct 02, non-rated)
Dec 94	Dec 99	Clinical Head Nurse, Intensive Care Unit, 256th Combat Support Hospital (Hospital Unit Surgical), 88th Regional Support Command, Brooklyn, Ohio
May 91	Dec 94	Clinical Head Nurse, Intensive Care Unit, 256th Combat Support Hospital (Hospital Unit Surgical), 83d Army Reserve Command, Brooklyn, Ohio

USAR - On Active Duty

Feb 91	May 91	Clinical Staff Nurse, Emergency Room, United States Medical Activity, 86 th Evacuation Hospital, Fort Campbell, Kentucky
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USAR - Not on Active Duty

Mar 87	Feb 91	Clinical Head Nurse, Intensive Care Unit, 256th General Hospital, 83d Army Reserve Command, Brooklyn, Ohio
Jun 86	Mar 87	Clinical Nurse, Intensive Care Unit, 256th General Hospital, 83d Army Reserve Command, Brooklyn, Ohio
Mar 86	Jun 86	Clinical Nurse, Intensive Care Unit, 350th Evacuation Hospital, Canton, Ohio
Jun 84	Mar 86	Control Group

SUMMARY OF JOINT ASSIGNMENTS

DATE

GRADE

NONE

SUMMARY OF OPERATIONAL ASSIGNMENTS

DATE

GRADE

NONE

US DECORATIONS AND BADGES

Distinguished Service Medal

Legion of Merit

Meritorious Service Medal (with 3 Oak Leaf Clusters)

Army Commendation Medal (with 4 Oak Leaf Clusters)

Army Achievement Medal (with Oak Leaf Cluster)

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0108

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Nancy Mendez to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Nancy Mendez (replacing Vanessa Whiting) to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Nancy Mendez (replacing Vanessa Whiting)) to serve on The MetroHealth System Board of Trustees for the term 3/6/2023 – 3/5/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: MetroHealth System Board of Trustees

Dear President Jones,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Nancy Mendez**, six year term, 3/6/2023 - 3/5/2029
 - Replacing Vanessa Whiting (Seat #5, expired 3/5/2023)
 - Cleveland, Cuyahoga County

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Mendez' resume is attached for your review and meets the qualifications to serve on this board. The candidate has been jointly selected by the County Executive and the Judge, "of the most senior in point service" for the Common Pleas Court (the Honorable Kathleen Ann Sutula) and for the Probate Courts (the Honorable Anthony J. Russo). Correspondence from the Honorable Kathleen Ann Sutula and the Honorable Anthony Russo in support of this nomination is attached.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Nancy Mendez

PROFFESIONAL SUMMARY

A Strategic Community Focused Leader with over 20 years' experience in nonprofit organizations, philanthropy, and community development. As the President and CEO of a \$13 million non-profit, responsible for organizational oversight, program development, financial management, strategic planning, fundraising, advocacy, communications and board development.

- An experienced leader in the field who can conduct high level planning, conceptualizing, analyzing and formulation of goals and objectives, including problem-solving and decision-making skills.
- A proven collaborator and influencer both internally and externally, ability to build and sustain relationships at multiple levels with varied constituencies including the Board of Directors, donors, leadership team, corporate and community leaders.
- A strategic and purposeful leader with ability to translate business and financial plans into community strategies.
- A flexible and adaptable leader who embraces change and can lead teams in a dynamic environment.
- A strong communicator able to interface with a variety of audiences and talk on a broad spectrum of topics, both internal and external. Excellent presentation skills, with the ability to keep abreast on community issues and health and human services trends
- Able to quickly articulate and confidently manage media and public inquiries about the organization and related matters.

AWARDS/RECOGNITION

St. Mark's Prep School- Distinguished Alumni Award
Crain's Cleveland Business "Women of Note"
Notable LGBTQ Executives, Crain's Cleveland Business
Leadership Cleveland, class of 2020 – Civic Leadership Program
United Way Global Fellow – a yearlong talent development program
Ohio Latino Affairs Commission - Distinguished Hispanic Ohioan
American Society on Aging - Leadership Fellowship

EXPERIENCE

Starting Point – 2021 to Present

President and Chief Executive Officer

Lead in all matters of organization, policy formation and implementation of Starting Point. Develop, Supervise, and assist in the implementation of the various components of Starting Point including Community Child Care Resource and Referral, Scholarship Fund and Out of School Time programs. Manage a \$13 million budget, and oversees a team of more than 100.

- Work cooperatively with local, state, and federal groups that are active in the field of early childhood and out-of-school-time, particularly around advocacy in regard to legislative and funding concerns.

Nancy Mendez

- Lead the development, implementation and supervision of a comprehensive childcare and out-of-school-time resource and referral agency.
- Oversee financial management, including preparation of annual budget
- Lead and assist in the development and implementation of major and new programs and services.
- Ensure the delivery of high-quality services while managing for current and future growth.
- Strategize the organization's short-range and long-range program and project goals.
- Lead and advance the organization's fundraising efforts.
- Serve as the organization's principal leader representative and spokesperson.
- Create and promote a positive, multicultural work environment that supports consistency throughout the organization's strategy, operational methods, and data collection needs.

United Way of Greater Cleveland – 2009 to 2021

Vice President of Community Investment & Chief Investment Officer (2016 – 2021)

Lead the Community Impact Department in the development of strategic priorities; guiding the process of allocating financial and other resources to the community; engaging partner agencies and stakeholders in building capacity and strengthening the nonprofit sector. Facilitate communication and relationship building with local organizations, government agencies, businesses, affiliated agencies, and individual donors.

- Manage \$14 million in annual investments towards local, state, and federal programs
- Oversee a \$4.5 million Center for Medicaid Medicare Services grant
- Guide the process of allocating financial and other resources to the community
- Build public/private sector partnerships that develop initiatives to combat poverty and Inequity
- Lead multi agency collaboratives within United Way's Impact Institute that address root causes of poverty; projects include Right to Council (Housing Stability), Accountable Health Communities (Health Disparities), Child Advocacy Center (Trauma Reduction), Scholar House (Two-Generation Education/Training).

Director of Health - (2009-2014)

Lead community impact health initiatives and advance selected strategies that further United Way's community impact agenda.

- Identify opportunities that support system change, funding opportunities, and partnerships
- Design, develop, and implement community initiatives/special projects
- Established, measured, and evaluated community and program outcomes
- Built networks and strong relationships with that will advance health strategies and community wide initiatives
- Coordinated proposal submission and review activities leading to funding decisions

Case Western Reserve University – 2001 to 2009 Center for Minority Public Health

Program Director

Responsible for the supervision and coordination of the Center for Minority Public Health. Led three-multiyear National Institute of Health (NIH) research grants focused on the analysis of research-based intervention programs created for minority populations.

Nancy Mendez

- Managed all research projects for the Center for Minority Public Health, including marketing, recruiting, and facilitating community focus groups.
- Interviewed study participants using SCID, MADRAS, YOUNG MANIA, ASI, BHS, and other measurement instruments and surveys.
- Hired, trained, and supervised research staff in Cleveland, Ohio, San Juan, Puerto Rico and San Diego, California.
- Presented at local and national conferences.
- Supervised analysis of quantitative and qualitative research data.

AIDS Taskforce of Greater Cleveland - 1996 to 2001

Director of Education Department

Supervised nine education programs and managed 14 employees. Organized the implementation, evaluation and methodology of prevention programs.

- Developed training and medical update workshops.
- Developed and implemented program evaluation and methodology.

EDUCATION

Case Western Reserve University – Cleveland, Ohio

School of Medicine –Department of Public Health

Completed several graduate courses on epidemiology and the law, mental illness, research, and health disparities.

Williams College - Williamstown, MA.

Bachelor of Arts degree in History

Concentration in Latin American Socioeconomic History.

Independent Researcher- analyzed the socioeconomic effects of the banana industry on Jamaican Immigrants to Costa Rica. Spent five months in Costa Rica gathering research materials and interviews.

A Better Chance (ABC) Scholarship – Recipient of the ABC award, a four-year scholarship to St. Mark's Boarding school outside of Boston, Massachusetts.

CIVIC LEADERSHIP

George Gund Foundation – Vice President, Board of Trustees	2020 - Present
JumpStart Inc. – Board of Trustees	2020 - Present
Cuyahoga Arts and Culture - Vice President, Board of Trustees	2019 - Present
Hispanic Alliance Inc - Executive Board	2016 - 2019
Nueva Luz Urban Resource Center - Chair, Board of Trustees	2004 - 2007
Dolphin Heart Foundation – Chair, Research Committee	2007 - 2009
Greater Cleveland LGBT Center - Member of Board of Trustees	2001 - 2003
Cleveland Rape Crisis Center - Board of Trustees	1996 - 1998

Nancy Mendez

PUBLICATIONS

- **Mendez, N.** (2009) Lesbian Families. In: *Sexualities and Identities of Minority Women* (ed.) Loue, S. Springer New York, NY
- **Mendez, N, Vargas, I.** (2007) Challenges and Strategies for Personal Safety in Field work. In: *Case studies in Ethics and HIV Research* (ed.) Loue, S, Pike, E. Springer New York, NY p.151-157
- Loue, S, **Mendez N.** (2006) "I don't know who I am:" Severely mentally ill WSW manage their identity, their relationships, and HIV risk. *Journal of Lesbian Studies.* 10(2) p. 249-266
- Loue, S, **Mendez, N.** (2005) Health and Health Access among Urban Immigrants. In: *Handbook of Urban Health: Population, Methods, and Practice* (ed.) Galea, S. and Vlahov, D. Springer, New York, NY p. 103-126

PROBATE COURT OF CUYAHOGA COUNTY
DIVISION OF THE COURT OF COMMON PLEAS
1 LAKESIDE AVE. W.
CLEVELAND, OHIO 44113

ANTHONY J. RUSSO
PRESIDING &
ADMINISTRATIVE JUDGE

JENNIFER A. ALEXANDER
COURT ADMINISTRATOR
MAGISTRATE

LAURA J. GALLAGHER
JUDGE

March 1, 2024

HEIDI M. KOENIG
CHIEF MAGISTRATE

Chris Ronayne
Cuyahoga County Executive
2079 East 9th Street
Cleveland, OH 44115

Re: The MetroHealth System
Board of Trustees

County Executive Ronayne:

Enclosed please find my signed approval of your recommendation of Nancy Mendez for appointment on the MetroHealth System Board of Trustees.

If you have any questions, please do not hesitate to contact me.

Very truly yours,


Judge Anthony J. Russo
Presiding Judge Probate Court

ajr/ss

Enclosure



February 27, 2024

Judge Anthony Russo, Presiding Judge
Probate Court of Cuyahoga County
1 Lakeside Avenue
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Russo,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Nancy Mendez, 03/06/2023 – 03/05/2029 (6-year term)**
 - Replacing Vanessa Whiting (exp. 3/5/2023)

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Mendez's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Approved:
Judge Anthony Russo



February 27, 2024

Judge Kathleen Ann Sutula
Cuyahoga County Common Pleas Court
1200 Ontario Street
Cleveland, OH 44113

Re: MetroHealth System Board of Trustees

Dear Judge Sutula,

Pursuant to Ohio Revised Code Chapter 339, I submit the following nomination for service on the MetroHealth System Board of Trustees:

- **Nancy Mendez**, 03/06/2023 – 03/05/2029 (6-year term)
 - Replacing Vanessa Whiting (exp. 3/5/2023)

Candidates for this board shall:

1. *"Members shall be electors and representative of the area served by the hospital, except that not more than two members may be electors of the area served by the hospital that is outside the county in which the hospital is located"*
2. *"...the board of county commissioners together with the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service shall appoint or reappoint for a term of six years a sufficient number of members to replace those members whose terms have expired"*

Ms. Mendez's resume is attached for your review and meets the qualifications to serve on this board.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
County Executive

Enthusiastically
Approved:

K.A. Sutula
Judge Kathleen Sutula

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

MetroHealth Board of Trustees

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Please see the attached document confirming Ms. Mendez as a qualified elector of Cuyahoga County.

- 2.3 The specific term of office during which the candidate would serve;

03/06/2023 – 03/05/2029 (6-year term)

- 2.4 An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

- 2.5 For a new appointment: the name of the individual who the candidate would replace;

Vanessa Whiting

- 2.6 For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

Nancy Mendez

N/A

2.7 A cumulative list of individuals who applied for the position;

**Carl Kirkland
Nancy Mendez
Christopher West
Crystal Bryant-Agyemang
David Greenspan
Dean Robertson
Demar Sheffey
Faye A Gary
Jacqueline Easley
John Stefan Holmes
Kara Tatum- Johnson
Kevin Dau
Laconya Witherspoon
Maureen Dee
Nicolette Martincic
Norman Bliss
Richard G. Johnson
Richard M. Knoth
Ronald Dziedzicki
Sharon Dumas
Tim Chapman
Tracy Marie Greenberg**

2.8 The candidate's city and county of residence;

Cleveland, Cuyahoga County.

2.9 An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

The George Gund Foundation, Cuyahoga Arts and Culture, and Assembly for the Arts

- 2.10 An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0111

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Dr. Judith G. Cetina to serve on the Monument Commission of Cuyahoga County for the term 3/1/2024 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities and historic events, as well as to provide the opportunity to further enrich such citizenry through public monuments; and

WHEREAS, pursuant to County Code Section 206.10, the County Monument Commission shall be composed of seven members who are electors of the County: one representative from the Cuyahoga County Planning Commission, one representative from the Cuyahoga County Department of Public Works, a member of the Cuyahoga County Council selected by the Council President, and four (4) individuals who have demonstrated a significant interest in studying the arts or local history; and

WHEREAS, members of the County Monument Commission shall be appointed to serve a three-year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, in accordance with Section 6.04 of the Charter and Section 206.10 of the County Code, with the exception of the County Monument Commission member selected by the Council President, the members of the County Monument Commission shall be appointed by the County Executive, subject to confirmation by the Council; and

WHEREAS, the County Executive has nominated Dr. Judith G. Cetina to serve on the Monument Commission of Cuyahoga County for the term 3/1/2024 - 2/28/2027.

First Reading/Referred to Committee: March 26, 2024
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Monument Commission

Dear President Jones:

The Cuyahoga County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities, and historic events. The Monument Commission will ensure that new monuments are erected on Cuyahoga County property and the restoration and renovation of existing monuments is performed in accordance with uniform procedures. The Monument Commission will establish appropriate guidelines for considering proposals, designs, locations and other aspects of maintenance of all monuments on County property.

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members. The membership of the Commission shall be:

- One representative from the Cuyahoga County Planning Commission;
- One representative from the Cuyahoga County Department of Public Works;
- A member of the Cuyahoga County Council, selected by the Council President; and
- Four (4) individuals who have demonstrated a significant interest in studying the arts or local history.

Pursuant to Chapter 206.10 of the Cuyahoga County Code, I submit the following nomination for reappointment to the Monument Commission:

- **Dr. Judith G. Cetina**, 3-year term, 3/1/2024 – 2/28/2027

The nominee resides in Cuyahoga County. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive

JUDITH G. CETINA
HISTORIAN AND ARCHIVIST

PERSONAL: Born in Cleveland, Graduate Cleveland Heights
High School; Resident, Cleveland Heights.

EDUCATION: B.A., Case Western Reserve University, January 1971, graduated Magna Cum Laude, Phi Beta Kappa
M.A., Case Western Reserve University, June 1974
Ph.D., Case Western Reserve University, June 1977
Certificate, Modern Archives Institute, June 2-June 13, 1980.
M.A., John Carroll University, 2001.
Certified as an Archivist.

EMPLOYMENT: Manager and Archivist, the Cuyahoga County Archives, 1985 to the present
Adjunct in Theology and Religious Studies, John Carroll University, 1998 to the present.
Curator of Manuscripts/Chief Archivist, the Cuyahoga County Archives, 1977-1985
Tour Guide, Ohio Canal Sesquicentennial Commission, August, 1977
Substitute Teacher, Shaker Heights High School, December 1974 and September 1975
Research Assistant, Human Values and Aging Project, Case Western Reserve University, 1975-1977
Student Assistant, Bohn Housing and Planning Library, 1973
University Fellow, Case Western Reserve University Archives, 1972-1973
Fenn Fellow, Western Reserve Historical Society, 1971-1972

Judith G. Cetina, Ph.D.
Page Two

ORGANIZATIONS: Academy of Certified Archivists, Member, Past President, and Former Regent for Certification Maintenance; Member of Cleveland Archival Roundtable; Board of Trustees member and Vice-President, Cleveland Association of Phi Beta Kappa; Member and past president of the History Associates at Case Western Reserve University. Member of the Cuyahoga County Monument Commission.

PUBLICATIONS: Published book reviews on works dealing with archival or historical subjects. Published articles in the THE CUYAHOGA COUNTY ARCHIVES Journal on women and naturalization and coroners case records; contributed a chapter to the book PIONEER HEALERS, A HISTORY OF WOMEN RELIGIOUS IN AMERICAN HEALTH CARE, 1989; and contributed articles to the ENCYCLOPEDIA OF CLEVELAND HISTORY. Author of Cuyahoga County: The First Two Hundred Years, 2011; co-author Irish Cleveland, 2015.

PROFESSIONAL ACTIVITIES: Lecture frequently to local historical and genealogical societies, as well as to student groups, and other professional organizations, on such topics as the holdings of the County Archives; naturalization records; and land research.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
 1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:
 1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Monuments Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument must include four (4) individuals who have demonstrated a significant interest in studying the arts or local history. The nominee meets this requirement.

3. The specific term of office during which the candidate would serve;

3/1/2024 – 2/28/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

5. For a new appointment: the name of the individual who the candidate would replace;

N/A

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

None

8. The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Academy of Certified Archivists, Member, Past President, and Former Regent for Certification Maintenance; Member of Cleveland Archival Roundtable; Board of Trustees member and Vice-President, Cleveland Association of Phi Beta Kappa; Member and past president of the History Associates at Case Western Reserve University. Member of the Cuyahoga County Monument Commission.

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0112

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Juan Quirarte to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities and historic events, as well as to provide the opportunity to further enrich such citizenry through public monuments; and

WHEREAS, pursuant to County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members who are electors of the County: one representative from the Cuyahoga County Planning Commission, one representative from the Cuyahoga County Department of Public Works, a member of the Cuyahoga County Council selected by the Council President, and four (4) individuals who have demonstrated a significant interest in studying the arts or local history; and

WHEREAS, members of the County Monument Commission shall be appointed to serve a three-year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, in accordance with Section 6.04 of the Charter and Section 206.10 of the County Code, with the exception of the County Monument Commission member selected by the Council President, the members of the County Monument Commission shall be appointed by the County Executive, subject to confirmation by the Council; and

WHEREAS, the County Executive has nominated Juan Quirarte to serve on the Cuyahoga County Monument Commission for the term 3/1/2024 - 2/28/2027.

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Monument Commission

Dear President Jones:

The Cuyahoga County Monument Commission was established to encourage and promote a diverse and representative cultural environment for and on behalf of the citizens of Cuyahoga County and visitors to this region through appropriate memorialization of significant persons, communities, and historic events. The Monument Commission will ensure that new monuments are erected on Cuyahoga County property and the restoration and renovation of existing monuments is performed in accordance with uniform procedures. The Monument Commission will establish appropriate guidelines for considering proposals, designs, locations and other aspects of maintenance of all monuments on County property.

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument Commission shall be composed of seven members. The membership of the Commission shall be:

- One representative from the Cuyahoga County Planning Commission;
- One representative from the Cuyahoga County Department of Public Works;
- A member of the Cuyahoga County Council, selected by the Council President; and
- Four (4) individuals who have demonstrated a significant interest in studying the arts or local history.

Pursuant to Chapter 206.10 of the Cuyahoga County Code, I submit the following nomination for reappointment to the Monument Commission:

- **Juan Quirarte**, 3-year term, 3/1/2024 – 2/28/2027

The nominee resides in Cuyahoga County. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

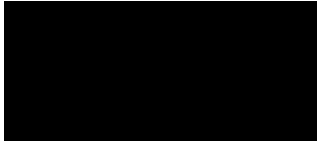
Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chris Ronayne
County Executive



Juan Quirarte



WEB SITE

www.juanquirarte.com

PROFESSIONAL EXPERIENCE

Art Director, Print and Web Designer (Freelance, current), Cleveland, Ohio. Clients have included the Association for Manufacturing Excellence, The Manufacturing Performance Institute, Penton Custom Media, Save the Children, Congregation of St. Joseph, GuestWare, GreenLodgingNews.com, Qualis Automotive, WHO Collaborating Centre and the Arthritis Foundation.

Penton Custom Media, Inc. (1994 – 2009), Cleveland, Ohio. Design, Art Direction and project management. Clients included Altair's *Concept to Reality* magazine, Hewlett-Packard Corporation, Agilent Technologies, The Cleveland Cavaliers and *IndustryWeek Magazine*.

Penton Publishing (1992 – 1994), Cleveland, Ohio. Art Director, *Electronics* magazine, a global electronics management magazine that was the first Penton magazine to be produced digital-to-press. Responsible for all facets of design and illustration of each issue and collateral materials. Won the President's award for its implementation.

Penton Publishing (1988 – 1991), Cleveland, Ohio. Illustrator, Mac desktop publishing and the Adobe Suite of programs (e.g., Photoshop, Illustrator and InDesign.)

A.F. Krainz Co. (Sept. 1986 – Oct. 1988), Cleveland, Ohio. Art Department. Layout, line illustrations and all facets of pre-press. A.F. Krainz Printing's clients include Society Bank and Cleveland Clinic Corporation.

Creative Art Designs (March 1985 – Sept. 1986), Beachwood, Ohio. Artist, acrylic on canvas.

FOCUS Magazine (1983 – 1984), Carnegie-Mellon University, Pittsburgh, PA. Faculty magazine. Illustrator.

EDUCATION

Cleveland Institute of Art (September, 1988 – April, 1989), Cleveland, Ohio. Courses in digital paint programs.

Carnegie-Mellon University (1981 – 1984), Pittsburgh, Pennsylvania. Bachelor of Fine Arts in Art. Illustration program with emphasis in design. Courses range from anatomy, printmaking, and art and the computer to graphic imaging processes, advertising graphics and graphic design fundamentals.

Kent State University (1980 – 1981), Kent, Ohio. Studio Art program, including: drawing, visual organization, psychology and sociology.

John Marshall High School (1977 – 1980), Cleveland, Ohio.

PROFESSIONAL ASSOCIATIONS

Drawn & Quartered I–XI (2009 – present). Drawing event. Creator and organizer.

The Murray Hill Life Drawing Group (1995 – present). Organizer.

Esperanza, Inc. (2013). 30th Anniversary Committee.

COSE Arts Network (2008 – 2012). Advisory Board.

Art House, Inc. (2005 – 2010). Advisory Board.

Recovery Resources, Inc. (2001 – 2009). Board member.

HONORS / AWARDS

Penton Media President's Award (1993), **American Greetings Scholar** (1981, 1982, 1983, 1984)

George Gund Scholar (1983 – 1984), **John Huntington Scholar** (1983 – 1984)

GALLERY SHOWS

Drawn & Quartered VII juried show (May/June 2015) HEDGE Gallery. **'Go Figure'** juried show (March/May 2015) Valley Arts, Chagrin Falls. **Murray Hill Artists Nature Show** (April–June 2015) West Woods in the Geauga Parks district. **'Evolving Landscape'** juried show (Feb. 2017) Summit Artspace. **'Soul of a City'** (August 2017) The Gallery at Old Stone.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Monuments Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Pursuant to provisions in County Code Section 206.10, the Cuyahoga County Monument must include four (4) individuals who have demonstrated a significant interest in studying the arts or local history. The nominee meets this requirement.

3. The specific term of office during which the candidate would serve;

3/1/2024 – 2/28/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

5. For a new appointment: the name of the individual who the candidate would replace;

N/A

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

None

8. The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Member of the Cuyahoga County Monument Commission.

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0114

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Commission on Human Rights was established under Section 206.13 of the County Code to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title; and

WHEREAS, the functions and responsibilities of the Commission on Human Rights includes receiving and investigating complaints under Title 15 of the County Code, which is intended to ensure equal opportunity and treatment of all citizens of Cuyahoga County; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, pursuant to Section 206.13 of the County Code, the Commission on Human Rights shall consist of three (3) appointed members; and

WHEREAS, members of the Commission on Human Rights shall be a licensed attorney in the State of Ohio and serve a two-year term; and

WHEREAS, the County Executive has nominated Chad Eggspuehler to serve on the Commission on Human Rights for the term 3/1/2024 – 2/28/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Commission on Human Rights

Dear President Jones

The Commission on Human Rights was established in 2018 to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title. The Commission on Human Rights will ensure equal opportunity and treatment for all citizens of Cuyahoga County.

Pursuant to Chapter 206.13 of the Cuyahoga County Code and Title 15, I submit the following nominee for reappointment to the Commission on Human Rights:

- **Chad Eggspuehler, 2 - year term (03/01/2024-02/28/2026)**
 - Akron, Summit County
 - Reappointment

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are eight candidates on file that have applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne".

Chris Ronayne
County Executive

Chad M. Eggspuehler

Counsel



education

The Ohio State University Moritz College of Law (J.D.), *cum laude*, 2008; *Law Review*, Editor-in-Chief (2007-2008); Managing Board (2006-2007); Moot Court, ABA Regional Top-10 Oralist (2008); OSU Top Oralist, Top-5 Brief (2007); Dean's Award
The University of Texas at Dallas (B.A. in Government & Politics), *summa cum laude and Honors College*, 2005; *The UTD Mercury*, Editor-in-Chief (2004-2005); Moot Court, TUMCA Top-10 Oralist of the Year (2004-2005); The Hon. Bill Archer Fellowship, Internship, The Supreme Court of the United States (2004)

services

Appellate & Legal Issues
Copyright Law

Chad Eggspuehler is an appellate and complex litigation strategist with experience in federal and state courts across the United States.

Chad specializes in crafting succinct and thoughtful solutions to complex legal issues at all stages of litigation, ranging from jurisdictional and discovery issues to appellate oral arguments. Applying experience gained as a law clerk to federal judges on the U.S. Court of Appeals for the Sixth Circuit and the U.S. District Court for the District of New Jersey, Chad has devised winning strategies for a variety of clients, ranging from product-liability dispositive and expert-witness motions to unique procedural obstacles, multidistrict litigation, and LGBT civil rights issues.

In addition to working on appellate, administrative, and complex litigation matters, Chad has experience with intellectual property disputes, including multiple copyright infringement cases. He has penned winning briefs in state and federal courts across the country, including the U.S. Courts of Appeals for the Fourth, Fifth, and Eighth Circuits and amicus briefs in the Supreme Court of the United States and the Supreme Court of Ohio. Every case is a puzzle; Chad thrives at arranging the pieces and fitting them together.

Chad's advocacy extends beyond the traditional courtroom. He has prosecuted character and fitness and unauthorized practice of law matters before the respective committees of the Supreme Court of Ohio on behalf of the Cleveland Metropolitan Bar Association, and he has given legislative testimony to the Ohio General Assembly in support of LGBT rights, including addressing the House Committee on

Government Accountability and Oversight on passage of the Ohio Fairness Act. He volunteers as a consultant with Equality Ohio and has taught legal writing and appellate advocacy while coaching moot court programs at The Ohio State University Moritz College of Law and The University of Akron School of Law.

A Dallas native, Chad became a third-generation Buckeye when he attended law school at Ohio State, and he has lived in Northeast Ohio since 2011. An avid Buckeyes fan, Chad enjoys games of all sorts, including trivia, card games, ping pong, and basketball.

state admissions

- Ohio (2016)
- Texas (2008)

federal admissions

- Supreme Court of the United States
- United States Court of Appeals, Third Circuit
- United States Court of Appeals, Fourth Circuit
- United States Court of Appeals, Fifth Circuit
- United States Court of Appeals, Sixth Circuit
- United States Court of Appeals, Eighth Circuit
- United States Court of Appeals, District of Columbia Circuit
- United States District Court, Northern District of Ohio
- United States District Court, Southern District of Ohio

experience

- Won an appeal in the Eighth Circuit Court of Appeals, affirming the Western District of Missouri's grant of summary judgment and award of attorney's fees to the defendant in a copyright infringement lawsuit involving architectural plans
- Obtained a complete defense verdict in a two-week jury trial as a member of a trial team for a major pharmaceutical company in a case before the U.S. District Court for the Western District of Missouri involving claims of copyright infringement, breach of contract, the Missouri Computer Tampering Act, and civil conspiracy
- Obtained summary judgment and an award of attorney's fees for a defendant in a copyright infringement lawsuit in the Western District of Missouri against architects and home builders

publications & events

LEGISLATIVE TESTIMONY AND STATEMENTS

- *Testimony in Support of Ohio H.B. 369, The Ohio Fairness Act*, Ohio General Assembly, Hearing before the House Committee on Civil Justice, Columbus, Ohio (February 2020); video testimony here (at 47:20).
- *Statement in Support of Medina Nondiscrimination Ordinance to Provide Workplace and Public Accommodations Protections to LGBTQ Community*, Special Committee of Medina City Council, Medina, Ohio (November 2018)
- *Testimony in Support of H.B. 160, The Ohio Fairness Act*, Ohio General Assembly, Hearing before the House Committee on Government Accountability and Oversight, Columbus, Ohio (January 2018)

NOTABLE AMICUS BRIEFS

- *State of Ohio v. Basim Barnes*, Brief of Amici Curiae Ohio State Bar Association & Academic Experts in Support of Appellee Basim Barnes

SPEAKING ENGAGEMENTS

- "Current Topics in Constitutional Law featuring Professor Akhil Amar, Yale Law School," Moderator, The William K. Thomas American Inn of Court, Cleveland, Ohio (October 2021)
- "Technical Brief Writing for Moot Court Competitions," Appellate Practice IV, Moot Court & Lawyering Skills Program, The Ohio State University Moritz College of Law, Columbus, Ohio (September 2021)
- "Civil Liberties-Focused Supreme Court Term in Review," Panelist, 2020 In-House Counsel Summit Webinar, Tucker Ellis LLP (November 2020)
- "The Importance of Clerkships," Guest Legal Analyst, The Todd Allyn Show (October 2020)
- "Supreme Court Year in Review," Panelist, 2020 In-House Counsel Summit Webinar, Tucker Ellis LLP (September 2020)
- "SCOTUS Rules That LGBTQ People Are Covered Under Existing Federal Employment Civil Rights Protections," Guest Legal Analyst (Title VII Cases), Equality Ohio (June 2020)
- "Title VII & LGBTQ Employees: Which Way Will the Post-Kennedy Supreme Court Swing?" Tucker Ellis **lgbTE** presentation (May 2020)
- "Technical Brief Writing for Moot Court Competitions," Appellate Practice IV, Moot Court & Lawyering Skills Program, The Ohio State University Moritz College of Law, Columbus, Ohio (November 2019)
- "The Supreme Court Year in Review," 2019 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (November 2019)
- "Terrifying Tales of Unauthorized Practice of Law (UPL)," Professional Conduct 2019: Super Scary Edition, Cleveland Metropolitan Bar Association, Cleveland, Ohio (October 2019)
- "2019-2020 SCOTUS Term Preview," LGBT Committee, Columbus Bar Association, Columbus, Ohio (October 2019)
- "The LGBT Movement v. Religious Liberty," Debate with Professor George Dent, The Federalist Society, Cleveland, Ohio (March 2019)
- "The Supreme Court Year in Review," and "'It Gets Better, Doesn't It?' Recent Developments in LGBT Workplace and Public Accommodations Protection," 2018 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2018)
- "What Ethics? Navigating the Precarious Role of Counselor to POTUS," Moderator, Cleveland Metropolitan Bar Association, Cleveland, Ohio (August 2018)
- "The State of the State: Civil Rights and Ongoing Legislative Efforts in Ohio," LBGT Legal and Legislative Update, Cleveland Metropolitan Bar Association, Cleveland, Ohio (April 2018)
- "Deep Dive into HB 160," Moderator, Hot Talk at the CMBA, Cleveland Metropolitan Bar Association, Cleveland, Ohio (February 2018)
- "*Masterpiece Cakeshop, Ltd. v. Colorado Civil Rights Commission*," Debate, The Ohio State University Moritz College of Law, Columbus, Ohio (February 2018)
- "Appellate Advocacy Round Table," Moot Court Honor Society, The University of Akron School of Law, Akron, Ohio (November 2017)

- "The Supreme Court Year in Review – 2016-2017 Term: Mapping the New Court's Uncertain Course," 2017 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2017)
- "Technical Brief Writing for Moot Court Competitions," Appellate Practice IV, Moot Court & Lawyering Skills Program, The Ohio State University Moritz College of Law, Columbus, Ohio (September 2017)
- "U.S. Supreme Court Round-Up," 2016 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2016)
- "Diversity & Discrimination: The Legal Ethics," Tucker Ellis Ohio Professional Conduct Program, Cleveland, Ohio (December 2015)
- "U.S. Supreme Court Round-Up," 2015 In-House Counsel Summit, Tucker Ellis LLP, Cleveland, Ohio (October 2015)

PUBLICATIONS

- "Justice is Vulnerable, We Must Be Resilient," Federal Bar Association Northern District of Ohio, Fall 2020 Newsletter (November 2020)
- "Ethical Implications for Bankruptcy Related Judicial Estoppel," *Cleveland Metropolitan Bar Journal* (January 2020)
- "SCOTUS Term in Review and Fall Term Preview: An Uncertain Forecast," Equality Ohio Blog (August 2019)
- "High Court Opt's for Incremental Approach to LGBT Issues," *Law360* (July 2019)
- "Insights From 2017-2018 High Court Term and What's Ahead," *Law360* (December 2018)
- "Ohio's Alternative to the Contract-Specification Defense: Queen City Terminal and the OPLA 'Manufacturer'/'Supplier' Two-Step," OACTA Quarterly Review (Fall 2018)
- "Litigation Cropping Up as Losing Applicants Scrap for Handful of Medical Marijuana Cultivator Licenses in Ohio," American Bar Association, Business Law Section, *Business and Corporate Litigation Committee Newsletter* (Summer 2018)
- "Why the Customer Can't Always Be Right in Product Liability Litigation," *Westlaw Journal Medical Devices* (March 2018); *IADC Product Liability Committee Newsletter* (December 2017)
- "U.S. Supreme Court 2017 Year-in-Review: The Nine Again, and Upcoming Cases," Bloomberg Law, *The United States Law Week Case Alert & Legal News* (December 2017)
- "When Product Liability Claims Are Hidden From Bankruptcy," *Law360* (December 2017)
- "But the Court's Order Says There Is 'No Just Reason for Delay' ...," DRI's *Certworthy*, Vol. 18, Issue 1 (July 2017)
- "Frosting on the Cakes: Non-Discrimination Laws, First Amendment in the Mix at Supreme Court (*Masterpiece Cakeshop, Ltd. v. Colorado Civil Rights Commission*, No. 16-111)," Guest Series, Equality Ohio Blog
- "Emerging Lessons for Businesses from *Daimler AG v. Bauman*: New Limits to Jurisdictional Discovery, but State Registration Statutes Still an Obstacle," Bloomberg Law, *Corporate Law & Accountability Report* (January 2017)
- "The S-Words Mightier than the Pen: Signing Statements as Express Advocacy of Unlawful Action," 43 GONZ. L. REV. 461 (2008)

honors

- 40 Best LGBTQ+ Lawyers Under 40 - Class of 2020, The LGBT Bar
- Ohio Super Lawyers Rising Stars® (2021)

in the community

- Cleveland Metropolitan Bar Association
 - Unauthorized Practice of Law Committee
 - Chair (2020-2021)
 - Vice Chair (2019-2020)
 - Ethics & Professionalism Committee
- Federal Bar Association
- County of Cuyahoga, Commission on Human Rights (2021-2024)
- The William K. Thomas American Inn of Court (2019-present)
 - Executive Committee (2021-2022)
- The Hon. Harold A. Ackerman Fellowship Selection Committee
- The Ohio State University Moritz College of Law
 - Civil Rights & Constitutional Law Moot Court Teams, Coach (2013-present)
- The University of Akron School of Law
 - ABA National Appellate Advocacy Competition, Coach (2019, 2020)
 - Guest Justice, Final Round of American Moot Court Association Regional Undergraduate Moot Court Tournament (November 2018)
 - Mentorship Program
 - Adjunct Faculty, Appellate Advocacy (2013)
 - Moot Court Volunteer
- Equality Ohio, Volunteer Legal Analyst

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see Attached

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Human Rights Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

According to Chapter 206.13 of Cuyahoga County Code, "the Commission shall be composed of attorneys licensed to practice in Ohio." The candidate meets this requirement.

3. The specific term of office during which the candidate would serve;

3/1/2024-2/28/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 5. For a new appointment: the name of the individual who the candidate would replace;

N/A

- 6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 7. A cumulative list of individuals who applied for the position;

**Demar Sheffey
Amier Cobb-Bradley
Robin Mcgrady
Carol Beck
Kara Tatum- Johnson
Tammy Kennedy
Dolores Garcia
Carmen Scott
Tiffany Wright
Mark Mikhael
Natalia Steele
Chad Eggspuehler**

- 8. The candidate's city and county of residence;

Akron, Summit County

- 9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Cuyahoga County Human Rights Commission, The William K. Thomas American Inn of Court

- 10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0116

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 3/3/2027 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 306 provides for the creation of Regional Transit Authority; and

WHEREAS, the Greater Cleveland Regional Transit Authority (“GCRTA”) Board of Trustees provides policy direction for the Regional Transit Authority and provides oversight of Agency management’s efforts to implement policy and run the day-to-day operations of the transit system; and

WHEREAS, the GCRTA Board of Trustees consists of ten members who are appointed by the City of Cleveland, Cuyahoga County Mayors and Managers Association and Cuyahoga County; and

WHEREAS, the members of the GCRTA Board of Trustees shall be appointed to serve a three (3) year term, and GCRTA has requested that all board member terms end March 3 of an applicable year; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending March 3, 2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Deidre McPherson to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending March 3, 2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Chris Ronayne
Cuyahoga County Executive

March 22, 2024

Pernel Jones, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Greater Cleveland Regional Transit Authority Board of Trustees (RTA)

Dear President Jones,

Pursuant to Section 306 of the Ohio Revised Code and the 1974 joint County-City of Cleveland legislation enacting the RTA, I am pleased to nominate the following individual for reappointment to the RTA Board of Trustees:

- **Deidre McPherson**, Term ending on 03/3/2027
 - Reappointment

One of three County appointments must be a resident of the City of Cleveland. Board Member Stephan Love fulfills this requirement. There are 7 other candidates on file for this position. Trustees serve three-year terms until they resign or are replaced. There are no known conflicts of interest for which an advisory opinion has been requested. Board members are compensated \$4,800 annually.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

Chris Ronayne
Cuyahoga County Executive

Deidre McPherson

Profile Entrepreneurial strategist, cultural producer, community advocate, and creative problem solver. Demonstrated achievements in audience development, community engagement, building strategic partnerships, and curating themed programs and events.

Experience **Chief Community Officer, Assembly for the Arts, Cleveland, OH | 2022-Present**
Lead efforts to improve equity and connections among arts nonprofits, individual creatives, and small business communities in Northeast Ohio. Plot Assembly's future as a catalyst to expand the pie of resources for our region's creative sector and increase the equity within the sector through programs, advocacy, and policy initiatives.

Founder + Chief Creative Officer, Deidre McPherson LLC | 2021-Present
Consulting practice focused on strategic thought partnership with arts & cultural organizations (large and small) on projects that directly impact historically disinvested, ineffectively served, or otherwise marginalized communities. Specialize in creating and managing projects that yield systemic practices that advance collective agency and equity, financial thriveability, and the amplification of diverse voices/stories. Services include consulting on community engagement methods, strategic communications, audience development, and impact-driven creative programming. Clients have included Karamu House, Cleveland International Film Festival, DANCE Cleveland, Studio West 117, and Saint Luke's Foundation.

Director of Artistic + Community Initiatives, FRONT International, Cleveland, OH | 2021-2022
Designed and implemented new initiatives to help this 3-month, city-wide art triennial connect more deeply with Northeast Ohio-based artists of color and connect with new audiences. Consulting on community engagement methods, strategic partnerships and communications, audience development, and creative programming. Artistic and community initiatives include a Block Party on Cleveland Public Square, the introduction of a 3-year fellowship for Black and Brown artists based in Northeast Ohio, a community forum and a series of bicycle tours to FRONT exhibition venues.

Director of Community Programs, Cleveland Museum of Art, Cleveland, OH | 2017-2021
Curated and organized 500+ individual public programs and events designed to increase the broad relevance of the museum and works on view. Program portfolio included exhibition and collection themed film screenings, panel discussions, lectures, performances (dance, music, poetry), celebratory exhibition openings, and large-scale community celebrations. Successfully produced programs that engaged new and existing audiences through collaborations/partnerships with institutions (educational, cultural, and civic) as well as individual creatives (poets, visual artists, dancers, musicians, actors, and thought leaders). Reimagined the museum's signature themed monthly after-hours dance party, MIX, resulting in increased event attendance, museum membership and revenue.

Curator of Public Programs, Museum of Contemporary Art Cleveland, Cleveland, OH | 2014-2017
Developed and executed a roster of strategic, relevant, mission-born programs that connected adult audiences to the museum, including exhibition opening night parties, an annual art book and zine fair, lectures and panel discussions, music concert series, film screenings and more. Stressing innovation, participation and interdisciplinary, these programs encouraged repeat attendance and sustained engagement. Worked collaboratively with the curatorial and education staff to create events and experiences that helped introduce new audiences to contemporary art. Identified and cultivated sustainable organizational partnerships that contributed resources, audience and value to the museum's programs.

Founding Director, Sistah Sinema Cleveland, Cleveland, OH | 2012-2017
Launched the Cleveland chapter and built an audience for an event that unites people around film and conversation about queer women of color (Black and Brown LGBTQ audiences). Wrote all outbound

Deidre McPherson

communications (social media content, press releases, and promotional materials). Generated sponsors and managed partnerships with organizations with a shared mission. Recruited, engaged, and coordinated volunteers. Moderated audience discussions. Selected speakers/panelists to share expertise on topics raised by films.

Marketing Manager, Council of Smaller Enterprises (COSE), Cleveland, OH | 2012-2014

Developed and executed business-to-business (B2B) marketing plans for programs and services (workers' comp, energy, events and health insurance) to achieve organizational goals. Collaborated with internal stakeholders and cross-functional teams to drive membership, product utilization, and event attendance.

Group Sales Manager, The Cleveland Orchestra, Cleveland, OH | 2011-2012

Developed and executed marketing plans and group sales strategies for all Cleveland Orchestra concert series, including Severance Hall, Fridays@7, Celebrity, Holiday Festival, Family, and Blossom Music Festival. Grew customer database resulting in a 15% revenue increase for the Celebrity Concert Series by deepening relationships with leaders of existing and underrepresented groups.

Marketing Manager, The Cleveland Orchestra, Cleveland, OH | 2008-2012

Developed and managed the execution of successful subscription and single ticket marketing campaigns (direct mail, email, online, print, and radio) for the Severance Hall Season. Developed new positioning, product features and price tiers for the Family Concert Series resulting in a sold out season for the first time in 6 years. Established the Student Ambassador Program(which still exists today) to increase engagement of college students resulting in increased enrollment and media coverage, an initiative that contributed to a \$20 million lead endowment gift from the Maltz Family Foundation to establish the Center for Future Audiences in 2010.

Assistant Brand Manager, Lansinoh Laboratories, Alexandria, VA | 2007-2008

Package design execution, financial analysis, budget tracking and competitive and market analysis. Managed the development, implementation and maintenance of the website strategy. Obtained legal and regulatory copy clearance for advertising, packaging and other promotional pieces.

Insurer Relations Assoc., Insurance Institute for Highway Safety, Arlington, VA | 2004-2007

Examined industry trends to identify product and service development opportunities. Utilized customer relationship database to analyze customer behavior, identify opportunities to cross- sell and measure the effectiveness of promotional campaigns.

Research Assistant, Insurance Institute for Highway Safety, Arlington, VA | 2002-2004

Researched the potential of in-vehicle technologies and handheld cell phones to distract drivers and presented findings to senior management. Monitored airbag fatality statistics to illustrate how advanced airbag systems and increased seat belt usage have contributed to a decline in airbag-related injuries. Conducted site visits to car dealerships to compare vehicle child restraint fixtures across different makes and models and determine whether auto manufacturers had exceeded federal mandates.

Account Planning Coordinator, Arnold Worldwide, Boston, MA | 2000-2001

Monitored societal and consumer trends for Talbots, McDonald's and Royal Caribbean to recommend marketing strategies to strengthen brand loyalty. Facilitated brainstorming sessions for Ocean Spray resulting in potential names for a new juice product. Moderated eight college student focus groups for Monster.com to discover methods for improving their online career resources.

Deidre McPherson

Skills Microsoft Office (Access, Excel, Outlook, PowerPoint and Word), social media platforms, web-based email marketing campaign management and analysis, and web-based content management platforms.

Education **Master of Business Administration, Marketing | 2008**
University of Maryland, College Park, MD

Bachelor of Science in Business Administration, Marketing | 2000
Minor Studies in Arts Management & Violin Performance
Miami University, Oxford, OH

Volunteer Experience

- Board Member, Cleveland VOTES | 2022 - Present
- Board Member, Sankofa Fine Art Plus | 2021 - Present
- Board Member, Equity & Inclusion Committee Co-Chair, Bike Cleveland | 2019 - Present
- Board Member, SPACES | 2014-2020
- Co-Chair, Visual Arts Committee, International Gay Games (Cleveland + Akron) | 2013-2014
- Violin Coach, El Sistema, Rainey Institute | 2012

Honors & Awards

- Transformative Arts Projects Fund Committee, City of Cleveland | 2023
- Awardee, The Satellite Fund/SPACES | 2022
- Juror, Velocity Fund, Philadelphia Contemporary | 2021
- Cycling Instructor Certification, League of American Bicyclists | 2020
- Juror, Cleveland Arts Prize Verge Fellowship Award | 2019
- Awardee, City of Cleveland LGBT Heritage Award in Arts & Culture | 2018
- Animating Museums Fellowship Winner, Andrew W. Mellon Foundation | 2017-2019
- Feature, Cleveland People Issue, Cleveland Scene Magazine | 2016
- Short Films Juror, Cleveland International Film Festival | 2015
- Most Interesting People List, Cleveland Magazine | 2014

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

N/A

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

The Greater Cleveland Regional Transit Authority Board of Trustees

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

Term Ending 03/3/2027

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

- 1. Deidre McPherson**
- 2. Annie Pease**
- 3. Demar Sheffey**
- 4. Emily Garr Pacetti**
- 5. Karen Gabriel Moss**
- 6. Laconya Witherspoon**
- 7. Maurice Wright Jr.**
- 8. Stephen Love**

- 2.8** The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Bike Cleveland - Cleveland VOTES - Sankofa Fine Art Plus
- Cleveland Foundation Equity in the Arts Fund - Heights Bicycle Coalition -
GCRTA**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

N/A

2.11 If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

\$4,800 annually

2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0117

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Dr. Lauren Beene to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025 and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Dr. Lauren Beene to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Dr. Lauren Beene to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Dr. Lauren Beene**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 1)
 - Currently resides in University Heights (Cuyahoga County)
- **Nakeshia Nickerson**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 2)
 - Currently resides in Woodmere (Cuyahoga County)
- **Melanie Golembiewski**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 3)
 - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Chris Ronayne
County Executive

Lauren Cookingham Beene, MD

PROFESSIONAL SUMMARY:

As a dedicated Community Pediatrician, my core mission revolves around advocating for my patients both individually and within the community. I am deeply committed to ensuring that every child under my care receives unobstructed access to the highest standard of medical care. I believe in fostering lasting and trusted relationships with children and their families, understanding that such bonds are crucial in delivering personalized, effective, patient-centered healthcare.

EMPLOYMENT:

2019 – present General Pediatrician – *Suburban Pediatrics, Shaker Heights & Solon, OH*
2018 – present Pediatric Rapid Care Physician – *Univ. Hospitals Rainbow Babies & Children's Hospital, Cleveland, OH*

EDUCATION / TRAINING:

2018 – 2019 Chief Resident, Pediatrics, *Rainbow Babies & Children's Hospital, Cleveland, OH*
2015 – 2018 Pediatrics Residency, Advocacy Track, *Rainbow Babies & Children's Hospital, Cleveland, OH*
2010 – 2015 Medical Doctor, *Case Western Reserve University (CWRU) School of Medicine, Cleveland, OH*
2007 – 2010 Master of Science in Biology, Cellular Track, *Oakland University, Rochester, MI*
2003 – 2007 Bachelor of Arts in American Studies, Concentration in Law and Society, *Cornell University, Ithaca, NY*

LICENSURE: Sept. 2018 – present, Board Certified in Pediatrics

HONORS / AWARDS:

2023 Women Faculty CWRU SOM Gender Equity Award, *CWRU School of Medicine*
2023 Jane B. Sheats Community Impact Award, *presented by Ohio Senator Kent Smith, "For your strategy, skill and zeal to restore reproductive freedom in Ohio."*
2023 Cuyahoga Democratic Women's Caucus Honor for extraordinary work to ensure women have the right to their decisions about their bodies and their health.
2017 PL-2 Resident Teacher of the Year Award, *Rainbow Babies & Children's Hospital*
2016 Resident Research Award, Potential for Clinical Impact, *Rainbow Babies & Children's Hospital*
2015 Alpha Omega Alpha, *CWRU of Medicine*
2012 Knights Templar Eye Foundation Career-Starter Grant, *Cleveland Clinic Cole Eye Institute*
2012 Fight For Sight Summer Student Fellowship, *Cleveland Clinic Cole Eye Institute*
2011 Summer Genetics Scholars Award, *American College of Medical Genetics Foundation*
2011 – 2015 Donald R. James Scholarship Award for Medical Education, *Valley of Cleveland Foundation*
2009 Student Commencement Speaker, Fall Graduation Ceremony, *Oakland University*

LEADERSHIP EXPERIENCE / INSTITUTIONAL COMMITTEES:

2023 Executive Committee Member, *Ohio United for Reproductive Rights (OURR)*

OURR was the coalition of statewide reproductive health, rights, and justice organizations working to ensure Ohioans, not the government, have control over their own reproductive freedom. This campaign successfully passed Issue 1 in the Ohio constitution.

2022 – present Executive Director/Vice President and co-Founder, *Ohio Physicians for Reproductive Rights (OPRR)*

In my role as Executive Director and Co-Founder of OPRR, I spearheaded the movement to safeguard reproductive freedom in the Ohio constitution. As the leader of OPRR since its inception in 2022, I have dedicated my efforts towards advocacy, development, and organizational leadership, ensuring a lasting impact on reproductive healthcare rights in Ohio. My key achievements include:

- **Drafting Key Legislation:** *co-authored the amendment "The Right to Reproductive Freedom with Protections for Health and Safety."*
- **Building Strategic Coalitions:** *Formed and led Protect Choice Ohio, a broad coalition of community organizations, and secured endorsements from prominent medical societies statewide.*
- **Leading Signature Campaigns:** *Successfully oversaw a campaign that gathered over 710,000 signatures.*
- **Collaborative Fundraising Leadership:** *Worked together with our fundraising team in raising approximately \$7 million for the Issue 1 campaign.*
- **National and Governmental Liaison:** *Played a pivotal community-facing role, engaging with national media and government officials.*
- **Post-Issue 1 Legislation Strategy:** *Continuously advocating for reproductive healthcare access in Ohio.*
- [Click for my media coverage of my work with OPRR](#)

2022 – present Co-Founder, *Healthcare Workers for Reproductive Freedom (HWRF)*

As leader of HWRF, helped establish a nationwide network of medical professionals with shared mission to protect reproductive healthcare across the country.

2022 – present Board Member, *Early Childhood Enrichment Center, Shaker Heights, OH*

2021 – 2022 Rainbow Primary Care Institute Clinical Practice Guideline Committee, *Rainbow Babies & Children's*

2015 – 2018 Resident Advisory Council and Resident Form, *University Hospitals Cleveland*

2017 GME Annual Institutional Review Committee, *University Hospitals Cleveland*

2015 – 2018 Antibiotic Stewardship Initiative, *Rainbow Babies & Children's Hospital*

2014 – 2015 Leader of team-based learning group for 1st and 2nd year medical students, *CWRU School of Medicine*

2015 Student Review Committee for New Health Education Campus, *CWRU School of Medicine*

2011 – 2012 Ohio State Medical Association, Chapter Founder and Alternate Delegate, *CWRU School of Medicine*

2010 – 2012 Physicians for Social Responsibility, Chapter Co-Founder, *CWRU School of Medicine*

2004 – 2007 Voices Magazine, Founder and Editor-in-Chief, *Cornell University*

PEER REVIEWED PUBLICATIONS:

Beene, LC, Traboulsi EI, Seven I, Ford MR, Sinha Roy A, Butler RS, Dupps, WJ, “Corneal deformation response and ocular geometry: A new diagnostic strategy in Marfan syndrome.” *American Journal of Ophthalmology*. 2016 Jan;161:56-64.e1.

Beene LC, Xin B, Lukas C and Wang H, “Mutations in *ELANE* and *COH1 (VPS13B)* genes cause severe neutropenia in a patient with Cohen syndrome.” *Journal of Clinical & Cellular Immunology*. 2015 Dec;6:378.

Beene LC, Wang LW, Hubmacher D, Keene DR, Reinhardt DP, Annis DS, Mosher DF, Mecham RP, Traboulsi EI and Apte SS. “Non-selective assembly of fibrillin-1 and fibrillin-2 in the rodent ocular zonule and in cultured cells: Implications for Marfan syndrome.” *Investigative Ophthalmology & Visual Science*. 2013 Dec 23;54(13):8337-44.

Beene LC, Halluer J, Yoshinaga M, Hamdi M, and Liu Z, “Pentavalent Arsenate Transport by Zebrafish Phosphate Transporter NaPi-IIb1.” *Zebrafish*. 2011 Dec;8(3):125-31.

McDermott JR, Jiang X, Beene L, Rosen B, Liu Z, “Pentavalent methylated arsenicals are substrates of mammalian AQP9.” *BioMetals*. 2010 Feb;23(1):119-27.

Hamdi M, Sanchez M, Beene L, Liu Q, Landfear S, Rosen B, Liu Z, “Arsenic transport by zebrafish aquaglyceroporins.” *BMC Molecular Biology*. 2009 Nov 25;25;10:104.

Lauren Beene, MD

OTHER PUBLICATIONS:

Beene, L, Et. al., "Issue 1 will not remove parental consent for abortions. Here's how we know.," *The Columbus Dispatch*, 1 November 2023.

Beene, L, Et. al., "Ohio Pediatricians Support Reproductive Freedom with Protections for Health and Safety Amendment," *Ohio Pediatrics*, Fall 2023.

Beene, L, Et. al., "Another reason why Crain's got it wrong with DeWine endorsement," *Crain's Cleveland Business*, 7 November 2022.

Beene, L, Et. al. "Doctors Say Early Pregnancies Harm Girls." *Ms. Magazine*. 23 August 2022.

Beene, L, Et. al., "Ohio attorney general's further victimized 10-year-old girl," *The Columbus Dispatch*. 15 July 2022.

Beene L, Et. al., "Using Letters to the Editor to Advocate for Pediatric Issues." *Ohio Pediatrics: A Quarterly Newsmagazine of the Ohio Chapter of the American Academy of Pediatrics*. Fall 2016.

ACADEMIC PRESENTATIONS:

Schwartz Rounds, University Hospitals Rainbow Babies & Children's, Cleveland, OH 26 April 2022.

"Amish Around Us." Medical Genetics Grand Rounds. Department of Genetics and Center for Human Genetics, Case Western Reserve University School of Medicine, Cleveland, OH, 20 January 2017.

"The Eye in Marfan Syndrome." Medical Genetics Grand Rounds. Department of Genetics and Center for Human Genetics, Case Western Reserve University School of Medicine, Cleveland, OH, 14 March 2014.

"Fibrillin-2 is a component of the rodent ocular zonule." International Society for Genetic Eye Diseases & Retinoblastoma Annual Conference, Ghent, Belgium, 22 Aug. 2013.

ACADEMIC POSTERS:

Beene L, Bhakta H, Dell M, Desai A, Frank E. "Avoiding tunnel vision in the sexually active adolescent with labial ulcers." Pediatric Hospital Medicine Annual Conference. Nashville, TN. 22 July 2017.

Bhakta H, Beene L, Wyllie, Boutry M, Desai An Frank E. "Unusual presentation of Kawasaki Disease Resembling Retropharyngeal Abscess." Pediatric Hospital Medicine Annual Conference. Nashville, TN. 22 July 2017.

Kim E, Beene L, Azok J, Desai A, Kang E, Kim A, Li H, Stephans A. "A Retrospective Chart Review to Assess Factors Contributing to Inpatient Admission of Pediatric Patients with Skin and Soft Tissue Infections (SSTIs)." Pediatric Hospital Medicine Annual Conference. Chicago, IL. 31 July 2016.

Beene L, Wang L, Mecham R, Reinhardt D, Traboulsi E, Hubmacher D, Apte S. "Fibrillin-2 is a component of the rodent ocular zonule." Association for Research in Vision and Ophthalmology, Annual Meeting, Seattle, WA. 5 May 2013.

PROFESSIONAL AFFILIATIONS:

American Academy of Pediatrics
Ohio State Medical Association

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:
 1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:
 1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2025

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

University Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Ohio Physicians for Reproductive Rights, Early Childhood Enrichment Center (Shaker Heights)

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0118

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Nakeshia Nickerson to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025 and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Nakeshia Nickerson to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Nakeshia Nickerson to serve an initial one-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Dr. Lauren Beene**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 1)
 - Currently resides in University Heights (Cuyahoga County)
- **Nakeshia Nickerson**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 2)
 - Currently resides in Woodmere (Cuyahoga County)
- **Melanie Golembiewski**, 1-year term (5/1/2024 – 4/30/2025)
 - Initial appointment (Seat 3)
 - Currently resides in Cleveland (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive

Nakeshia Nickerson currently serves as the Vice-Chair of the Cuyahoga County Democratic Party and Council member of Woodmere Village, OH. She advances legislation increasing economic development and improving senior wellness, public health, and the Village's standing in the eastern suburbs. Within her first term, Councilwoman Nickerson was elected Council President and Chair of the Legislation Committee; served as member of the Safety, Finance and Infrastructure Committees; partnered with the National Guard and the Ohio Department of Health to bring a 3-day covid vaccination clinic to the Village; facilitated the appointment of 4 new council members to bring the Council back to 100% representation; facilitated the hiring of the new Village Treasurer; and closed out the Village's 2021 annual budget with the highest surplus in a decade. She has served as Vice President of The Northeast Ohio Young Black Democrats, member of the Cuyahoga Democratic Women's Caucus, Executive Board member of the Black Elected Democrats of Cuyahoga County and member of the Woodmere Village Master Plan Steering Committee.

For 15 years Ms. Nickerson was employed by the Cuyahoga Metropolitan Housing Authority (CMHA) in its Low-Income Public Housing and Section 8 Voucher Departments, and a member of the American Federation of State, County, and Municipal Employees (AFSCME) union. She worked as the liaison between Cuyahoga County and all other Housing Authorities / HUD departments across the United States, facilitating the safe change of residence for hundreds of families including those relocated under the federal Violence Against Women Act (VAWA).

A lifelong resident of Cuyahoga County, born and raised in Cleveland's Ward 1 neighborhood, Ms. Nickerson attended the Ohio State University with studies in Psychology and Japanese (culture & language), and Cleveland State University's Public Management Academy, "a comprehensive and nationally certified development program for state and local government leaders". Ms. Nickerson maintains membership on the Woodmere Village Safety and Legislation Committees, the Greater Cleveland YMCA Equity Committee, The Sumaira Foundation (Health Ambassador), the Warrensville Heights YMCA Advisory Board, the Chagrin Gateway Democratic Club, and the Executive and Central Committees of the Cuyahoga County Democratic Party.

She is the author of 2 children's books and curriculum based on Social-Emotional Learning (SEL), has crossed skydiving and jet-skiing off her bucket list, and is a proud daughter, twin, and an even prouder auntie of two Orange High School graduate nephews.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Woodmere, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

YMCA Equity Board, YMCA Advisory Board, Cuyahoga County Democratic Party

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

List of Commission Applicants

Najiah Abdul-Hakim

Charlene Adams

Michelle Allen

Airielle Banaszak

Carol Beck

Lauren Beene

Rebecca Blair

Yvette Bozman

Heather Brissett

Emily Campbell

Amier Cobb-Bradley

Dana Corraini

Andrew DeFratis

DaLisa Delk Cann

Jacqueline Easley

Oge Ezimakor

Christin Farmer

Ismael Flores

Tammy Fowler Whitson

Jeanne Gallagher

Monica Gerrek

Stephanie Gilliams

Oluwatosin Goje

Ruth Gray

Lisa Griffin

Melanie Golembiewski

Jerilyn Hagan

Leviah Hauer

Vanessa Hawkins

List of Commission Applicants

Sherry Howell

Ashley Johnson

Jae M Johnson

Tammy Jones

Tenille N. Kaus

Chavon Kee

Dana M. Langford

Jazmin Long

Krista Lumpkins-Howard

Renee Marie Makupson

Nicolette Martincic

Robin Mcgrady

Deonna Moore Taylor

Ellen Morales

Demeatrice Nance

Nakeshia Nickerson

Marie Yvette Obias-Muscatello, BSN, RN

Monica O'Neal

Sabrina Otis

Christine Robinson

Alexandria M. Ruden

Demar Sheffey

Marquesa D. Stephens

Brenda Stoller

Sheila D Sullivan

Maureen Sweeney

Kara Tatum- Johnson

Gelise Thomas

Kim Thomas

List of Commission Applicants

Shannon Walker

Kathy Wingo-Harris

Laconya Witherspoon

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0120

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Jazmin Long to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027 and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Jazmin Long to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Jazmin Long to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Jazmin Long**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 7)
 - Currently resides in Cleveland (Cuyahoga County)
- **Heather Brissett**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland (Cuyahoga County)
- **Emily Campbell**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive



**BIRTHING BEAUTIFUL
COMMUNITIES**

**Jazmin Long
President and Chief Executive Officer**

Jazmin Long is a dedicated and passionate community leader with a proven track record of developing strategic relationships and driving community impact. As President/CEO of Birthing Beautiful Communities (BBC), Jazmin works to achieve positive birth outcomes for Black families despite the racial disparities in maternal and infant health in Cuyahoga and Summit Counties – which have had some of the worst infant mortality rates in the nation for more than a decade. Jazmin seeks to change that.

At BBC, Jazmin leads a team of nearly 50 Perinatal Support Doulas dedicated to transforming the lives of mothers through the perinatal period, labor/delivery, and into postpartum through culture, education, advocacy, support and engagement. Jazmin has been instrumental in developing partnerships and programs to reduce the stresses caused by problems with employment, housing and education.

As NEO's only Black Doula agency, BBC currently offers life-changing and life-saving support to more than 700 families. Under Jazmin's leadership, BBC has secured more than \$15M in funding; partnered with three Managed Care Organizations to provide reimbursement for doula services; expanded into Summit County; and embarked upon a campaign to build what will soon be Ohio's only Black-owned free-standing birth center.

Jazmin is President of the Board of Trustees at Near West Theatre, serves on the executive committee of First Year Cleveland and was appointed to the health task force by Mayor Justin Bibb's Transition Team. She was recognized by Cleveland NAACP as a Rising Leader and Radio One Cleveland as a 2022 Future History Maker.

She was a member of Cleveland Leadership Center's Campus Cleveland Program (2013) and the Advanced Leadership Institute (2018). She is a frequent speaker on birth justice and women's rights and has led a keynote at the City Club about the state of women's reproductive rights.

Jazmin earned Master's Degrees in Social Administration and Nonprofit Management from Case Western Reserve University's Mandel School of Applied Social Sciences. She also is a graduate of Connecticut College. She recently became an adjunct professor at Case Western Reserve University.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Cleveland, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Near West Theatre Board of Directors, Assembly for the Arts Action, Planned Parenthood, African American Philanthropy Committee

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment:

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0121

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Heather Brissett to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027 and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Heather Brissett to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Heather Brissett to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Jazmin Long**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 7)
 - Currently resides in Cleveland (Cuyahoga County)
- **Heather Brissett**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland (Cuyahoga County)
- **Emily Campbell**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive



HEATHER BRISSETT

VICE PRESIDENT OF COMMUNITY WELLNESS
CHIEF PROGRAM OFFICER
MURTIS TAYLOR HUMAN SERVICES SYSTEM

Heather Brissett is a seasoned and dynamic professional dedicated to community wellness and social services. As the Vice President of Community Wellness and Chief Program Officer at Murtis Taylor Human Services System, she leads initiatives to improve the lives of marginalized individuals and communities. With a background in social work and non-profit administration, Mrs. Brissett holds a Master's in Non-Profit Administration, a master's in social work, and a Bachelor of Arts in Social Work, all from Cleveland State University. She is a licensed Social Worker and has been with Murtis Taylor Human Services System since November 2000. Known for her strategic development skills, Mrs. Brissett turns visions into reality by identifying opportunities and integrating them cohesively. Her approach fosters innovative thinking and consistently yields positive results.

An inspirational leader, Mrs. Brissett narrates compelling stories grounded in program outcomes to drive action and secure additional funding. She is respected for her decision-making acumen and adeptness in establishing strategic partnerships and governance boundaries. Beyond her role at Murtis Taylor Human Services System, Mrs. Brissett served on numerous committees and boards, including Better Future Facilitators, Connections Health and Wellness, ORCA House, Inc., Building and Unifying Community Services, Mt. Pleasant Arts, Culture, and Entertainment District Advisory Board, Southeast Executive Roundtable Committee, and Journey Center, Ujima Project Advisory Board.

In addition to her leadership roles, Mrs. Brissett is currently an adjunct professor at Case Western University and has previously served in similar capacities at Cleveland State University and University of Akron. She is also a member of Leadership Cleveland, Class of 2019. Through her diverse roles, Mrs. Brissett continues to make a significant impact on her community, empowering individuals to reach their fullest potential and lead balanced lives.

BOARD EXPERIENCE

Signature Health, INC
Board Vice President

**Cuyahoga Community College,
Ohio Options, Advisory Board**
Member at Large

**The Greater Cleveland Food Bank
Partnerships and Services Committee**
Member at Large

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Cleveland, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Signature Health, Cuyahoga Community College Ohio Options Advisory Committee, Greater Cleveland Foodbank Partnerships and Client Services Advisory Committee, Millcreek Homeowners Association

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0122

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Emily Campbell to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027 and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Emily Campbell to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Emily Campbell to serve an initial three-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Jazmin Long**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 7)
 - Currently resides in Cleveland (Cuyahoga County)
- **Heather Brissett**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland (Cuyahoga County)
- **Emily Campbell**, 3-year term (5/1/2024 - 4/30/2027)
 - Initial appointment (Seat 8)
 - Currently resides in Cleveland Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

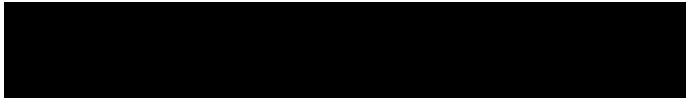
Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive

EMILY CAMPBELL



SUMMARY

Results-oriented nonprofit executive driving organizational growth and influencing systems change. Known for a collaborative, empowering approach to leadership and ability to simultaneously manage highly effective teams while personally producing top-quality content. Sought-after expert exceptional at identifying community needs and gaps and presenting complex data in a clear and actionable manner. Deeply embedded in the health and social service landscape of greater Cleveland as a trusted advisor for partners in government, philanthropy, and the nonprofit community.

RELEVANT EXPERIENCE

The Center for Community Solutions, Cleveland, Ohio **2007 – present**

- Provides strategic and operational leadership for a non-partisan, nonprofit think tank.
- Builds and sustains relationships at multiple levels with varied constituencies. Cultivates contacts with major funders, public officials, and community leaders.
- Repeatedly recognized for top performance by being promoted and selected for priority projects.

President & Chief Executive Officer

(December 2023 – present)

Chief Operating Officer

(May 2022 – November 2023)

- Responsible for all research, policy, and administrative operations, comprising an annual budget of more than \$4.5 million and 22 FTEs. Cultivates a high-performing, mission-driven team of experts. Develops and manages budgets, identifies revenue targets and leads fundraising efforts to support core competency work.
- Directs high-profile initiatives and complex projects involving diverse stakeholders, deepening understanding of community conditions, and influencing key decision makers.
- Regularly collaborates with Board of Directors and other senior leaders and monitors resources and staff required to accomplish organizational goals and objectives, ensuring they are well-aligned with mission and priorities.

Associate Director

(April 2015 – April 2022)

Williamson Family Fellow for Applied Research

(April 2012 – April 2022)

- Directed applied research work and team. Redefined analytical core competency by initiating the use of fact sheets and expanding the audience for Community Solutions' demographic and socioeconomic research to more Northeast Ohio communities.
- Grew consulting practice from minimal budget impact to over \$500,000 in earned revenue annually by defining offerings, cultivating relationships, developing teams, and producing top-quality content.
- Recognized expert on use of data from numerous sources to inform policy makers and local leaders. Cited in newspapers across Ohio and appeared on local and national television and radio. Built credibility as a thought leader on issues related to poverty and the benefit cliff.
- Led several large needs assessment and strategic planning processes for public and private entities, including health systems, multisector initiatives, government agencies and nonprofit social service providers.

**RELEVANT
EXPERIENCE**
(CONTINUED)

The Center for Community Solutions *(continued)* **2007 – present**
Fellow, Public Policy (June 2010 – April 2012)
Policy & Planning Associate (January 2009 – June 2010)
Policy & Planning Assistant (May 2007 – December 2008)

- Advocated with local, state, and federal officials to enact legislative and regulatory change.
- Researched and analyzed policy and data issues and communicated complex health and social policy issues from preparation of detailed analytical reports to presentation of broad ideas via PowerPoint and through social media.
- Developed and delivered trainings for non-profit professionals and community leaders on varied topics such as obtaining government funding, policy and budget processes, and advocacy. These sessions were consistently well-attended and among Community Solutions' top-rated events.
- Coordinated the work of Cuyahoga County's Health and Human Service Transition Advisory Group during transition to charter form of government and authored the committee's final recommendations.

Domestic Outreach Center, Finleyville, Pennsylvania **2006 - 2007**
Grant Consultant
 Developed a comprehensive plan to expand this small domestic violence nonprofit organization's programming and geographic reach. Identified funding opportunities, prepared grant applications, and obtained grant funding for the first time in the organization's history.

U.S. House of Representatives, Tim Murphy's Office, Pittsburgh, PA **2003 - 2006**
Special Projects Coordinator & District Scheduler/Office Manager

- Assessed constituent opinion, met with lobbyists and advocates, and gathered information from policy think tanks in order to advise the Congressman on a wide variety of issues.
- Prepared briefing materials and effectively managed the Congressman's time by processing and prioritizing all meeting requests and invitations.
- Assisted local governments, private businesses, and nonprofit organizations who obtained millions of dollars in federal grants and earmarks.

EDUCATION

Management Certificate		2014
Weatherhead School of Management, Case Western Reserve University		
Master of Arts, Political Science		2002
Case Western Reserve University	GPA: 4.0	
Bachelor of Arts, Economics, International Studies		2002
Case Western Reserve University	GPA: 3.8	

COMMUNITY

The Literacy Cooperative of Greater Cleveland, *Immediate Past Chair, Board of Directors*
 Funders Collaborative on COVID Recovery, *Nonprofit Resiliency Work Group Member*
 Cleveland Social Determinants of Health Innovation Hub, *Advisory Council Member*
 Greater Cleveland Food Bank, *Board of Directors Measurement Committee Member*
 Cleveland Leadership Center, Bridge Builders, *Class of 2019*
 Crain's Cleveland Business, *40 Business Leaders Under 40, 2018*
 Say Yes to Education, *Post-Secondary Systems Committee Member*
 Health Policy Institute of Ohio, *Health Measurement Initiative Advisory Committee*
 Greater Cleveland Professional 20/30 Club, *Northeast Ohio's Movers & Shakers, 2013*
 Cuyahoga County Health and Human Service Levy Campaigns, *Volunteer*
 National History Day Cleveland Regional Competition, *Judge*

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2027

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Cleveland Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Literacy Cooperative of Cleveland Measurement Committee, Greater Cleveland Food Bank

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0123

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Tenille Kaus to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026 and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Tenille Kaus to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Tenille Kaus to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Tenille Kaus**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 4)
 - Currently resides in Shaker Heights (Cuyahoga County)
- **Jasmin Santana**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 5)
 - Currently resides in Cleveland (Cuyahoga County)
- **Kim Thomas**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 6)
 - Currently resides in Richmond Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

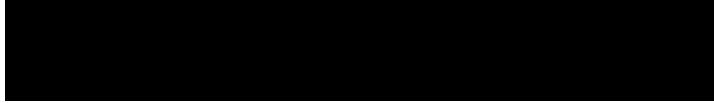
Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Chris Ronayne
County Executive

Tenille N. Kaus, Esq.



Executive Level DEIB Professional • Labor Relations • Employee Relations • HR Compliance • Trainer

Professional Experience:

The Legal Aid Society of Cleveland, Cleveland OH, October 2022 - Present

Director of Diversity, Equity, Inclusion, and Advancement (Executive Level)

- Leads the implementation of Legal Aid's DEI Plan as well as the ongoing development of an organizational wide vision and goal setting for diversity, equity, and inclusion as well as professional advancement of all staff.
- Identifies all areas of organizational growth with respect to DEIA and collaboratively promotes new methods of operation to address these growth areas.
- Supports Legal Aid's executive team, managers, staff, and internal groups/committees to build inclusive and respectful cultures, leveraging the diversity of teams to ensure creativity, innovation, productivity, excellent service to clients and highly satisfactory work environments.

Grant Writing Consultant, Northeast OH, May 2022 – October 2022

Consultant

- Coordinated and processed grant applications from concept to submission. Organized, compiled, and analyzed data related to proposed projects; composed and edited proposals; drafted letters of inquiry, support, agreement, and commitment.
- Coordinated grant evaluation and other outcome metrics as needed for specific grants.
- Led ongoing grant prospect research that included - actively researching, analyzing, and identifying funding opportunities.
- Oversaw and maintained an accurate and current record of all grants deliverables through a grants calendar and tracking system.

Cleveland Metropolitan School District, Cleveland OH, January 2020 – April 2022

Director, Labor Relations

- Acted as a hearing officer for the District and investigated employee grievances, disciplinary actions, and recommended solutions to problems or disputes.
- Served as the designated hearing officer during the grievance process.
- Assisted with collective bargaining agreement negotiations.
- Assisted in establishing strategic direction and plan for labor relations philosophy and activities.
- Prepared correspondence related to labor relations activities, such as grievance responses, ULPs, etc.
- Prepared and conducted training sessions related to labor relations policies, grievance and arbitration procedures and changes to the collective bargaining agreements, as appropriate.

County of Summit, Ohio, Akron OH, January 2015 – January 2020

Training Administrator and EEO Compliance Officer, Executive/Human Resources, Equivalent to Director Level

- Compiled and submitted EEO-4 and EEOP reports bi-annually, including reviewing hiring trends, developing recruitment strategies, and implementing best practices in recruitment, selection and staffing.
- Conducted training programs, meetings, seminars and workshops on various laws and policies and procedures including recruitment and retention, diversity and inclusion, performance management, safety, employee relations and supervisor training.
- Directed and coordinated outside training programs and oversees the on-boarding of new employees.

- Assisted with the implementation of a HRIS system, which includes hiring, on-boarding and performance management to ensure legal compliance, applicant engagement and employee engagement with an emphasis placed on DEI.
- Developed and performed training to maintain compliance and education on DEI, safety, federal and state requirements (e.g., sexual harassment, ethics, substance abuse, EEO/OCRC).
- Administered, evaluated, developed, interpreted, investigated and enforced all county compliance with Equal Employment Opportunity Commission and Ohio Civil Rights Commission regulations.
- Advised appointing authorities, directors, administrators and management staff on labor relations matters and EEO/OCRC policies/procedures.
- Directly supervised employees with a strong emphasis on Servant Leadership.
- Worked with Appointing Authorities, Directors and other Administrative staff to provide technical assistance and support with training and workplace intervention/mediation.
- Prepared and presented information to County Council and other elected officials.
- Developed and maintained relationships with community partners and government officials.

Summa Health System, Akron OH, December 2011 – January 2015

Affirmative Action Coordinator, Human Resources

- Developed, implemented and monitored an effective and compliant affirmative action program and recruitment strategies resulting in a diverse workforce for multiple locations totaling over 10,000 employees, which included a full compliance federal audit.
- Developed community partnerships increasing minority and veteran applicants to enhance recruiting, retention and community relation efforts.
- Developed tactics, recruitment metrics, and a strategic plan and provided direction for diversity and inclusion programs and strategies, including a Workforce Development Plan, Diversity Talent Management Plan and Mentoring Program.
- Developed, evaluated and conducted analysis on affirmative action programs and diversity related initiatives to measure effectiveness and reported recommendations, identifying areas key concerns.
- Developed and led training sessions across campuses relating to EEO/AA and diversity matters and assist with surveys documenting the results of trainings.
- Served as a resource for employment and corporate diversity initiatives including interpreting federal and state laws and regulations concerning EEO, affirmative action and employment policies and procedures, including providing annual reports to Senior Leadership and Councils and completing EEO-1 reports.

Case Western Reserve University, Cleveland OH, January 2010 – December 2011

Manager of Faculty Diversity and Development, Office of Inclusion, Diversity and Equal Opportunity

- Principle responsibilities included reviewing and assessing the results of the recruitment and retention of faculty to ensure continued compliance with the affirmative action program, including developing training.
- Oversaw, analyzed and implemented the narrative portion and faculty data collection of the university-wide affirmative action program including compensation analysis.
- Developed and led a university-wide, yearlong program recognized by Insight Into Diversity for staff and faculty allowing them to interact while facilitating their conversations.
- Assisted in drafting the strategic plan for the Office of Inclusion, Diversity and Equal Opportunity.
- Created and maintained a website and developed a marketing plan including creating marketing materials.

Northeast Ohio Medical University (NEOMED), Rootstown OH, August 2006 – January 2010

Assistant Director, Diversity and Student Affairs

- Implemented Title IX compliance and provided training for students, faculty and staff.

- Principle responsibilities included supporting all Institutional efforts for recruiting, enrolling, retaining and graduating a qualified diverse student body through community engagement, partnerships and personal development plans.
- Advised on issues of Institution climate, including development of a cultural center and prayer room.
- Developed and executed service-learning and engaged scholarship programs to advance the Institution's diversity and inclusion initiative, including cultural competence and multicultural programming.
- Developed and led a strategic plan for increasing and graduating qualified underrepresented students and supported the Institutional Diversity Council.
- Developed, implemented and led a Safe Zone Program for students, faculty and staff.

Legal Associate/Associate Legal Counsel (Promotion), Office of the General Counsel

- Reviewed and provided advice on EEO and sexual harassment investigations and appeals.
- Assisted with investigation plans and the execution of investigations relating to discrimination and Title IX sexual misconduct matters.
- Drafted Institutional Policies and Procedures including, but not limited to, Family Medical Leave Act (FMLA), Equal Employment Opportunity/Affirmative Action, Sexual Harassment and Conflict of Interest.

Interim Assistant Director, Diversity and Multicultural Affairs

- Provided overall leadership and administration to the Office of Diversity and Multicultural Affairs in the absence of the Director including the supervision of staff and budget management.
- Drafted the Institution's Statement on Diversity as it relates to the recruitment, retention and use of race-based scholarships in order to recruit and retain underrepresented faculty, staff and students.
- Committee memberships included Employee Search and Institutional Effectiveness Committees.
- Developed and executed diversity and inclusion programming including Black History Month, Women's History Month, Asian Pacific American Heritage Month and LGBT Month.
- Established goals, objectives and strategies within a strategic plan for the Institution as well as individual departments and developed and led programs and services to accomplish the strategic plan(s) in areas of underachievement.

Weltman, Weinberg, & Reis Co., L.P.A., Cleveland OH, August 2005 – August 2006

Associate Attorney, Bankruptcy

Education:

The University of Akron School of Law, Akron, OH

Juris Doctor, May 2005 Class Rank: Top 33% Cum Laude GPA: 3.20

University of Pittsburgh, Pittsburgh, PA

Major: Bachelor of Arts in Social Work, April 2002 Summa Cum Laude GPA: 3.88

Select Leadership/Volunteer Roles:

- Shaker Heights Library Board of Trustees (2022 – Present) - Subcommittee Diversity, Equity and Inclusion
- Say Yes to Education Cleveland Mentor (2021-Present)
- The Legal Aid Society of Cleveland, Volunteer, Economic Justice Practice Group (Summer 2022)
- Girl Scouts of North East Ohio Troop Leader (2019 – 2022)

Select License Information, Awards, Continuing Education and Professional Associations:

- Member State Bar of Ohio, Admitted to practice in the Northern District of Ohio
- Kaleidoscope Magazine 40/40 Club (Class of 2013)
- LeadDIVERSITY, The Diversity Center of Northeast Ohio (Class of 2010)

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Shaker Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Shaker Heights Library Board

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0124

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of Jasmin Santana to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026 and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated Jasmin Santana to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Jasmin Santana to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

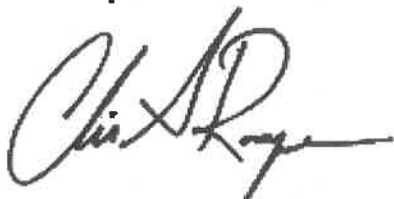
Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Tenille Kaus**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 4)
 - Currently resides in Shaker Heights (Cuyahoga County)
- **Jasmin Santana**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 5)
 - Currently resides in Cleveland (Cuyahoga County)
- **Kim Thomas**, 2-year term (5/1/2024 - 4/30/2026)
 - Initial appointment (Seat 6)
 - Currently resides in Richmond Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive

About Jasmin Santana

Ward 14 Councilwoman Jasmin Santana made history as the first Latina council member in the city's history. Representing Clark-Fulton, Stockyards, and portions of Brooklyn Centre and Tremont neighborhoods, she brings a unique perspective to the council chambers.

In addition to her council duties, Councilwoman Santana serves on several council committees and acts as the council's representative to the city's Community Relations Board. She holds the prestigious position of Majority Whip on the City Council, collaborating closely with Council President Blaine Griffin and Majority Leader Kerry McCormack to enact positive change in Cleveland.

Councilwoman Santana's commitment to community service extends beyond her political roles. She recently joined the United Way of Greater Cleveland board of directors and serves on the Say Yes Cleveland Operating Committee, demonstrating her dedication to improving the lives of residents across the city.

Prior to her political career, Councilwoman Santana made significant contributions to the non-profit sector. As an outreach coordinator at the Hispanic Alliance, she focused on critical issues such as public safety, lead abatement, and social welfare. At MetroHealth Medical Center, she played a key role in promoting health and nutrition education within the Hispanic community. Notably, she pioneered the first minority breast health outreach program, known as the BREAST/Amigas Program, at MetroHealth. Through her innovative leadership and unwavering dedication, this program has significantly improved access to vital healthcare services for minority communities, making a lasting impact on countless lives. Councilwoman Santana's dedication to women's empowerment led her to co-found SEEDS, a program focused on supporting, engaging, empowering, developing, and sustaining women in the community.

Throughout her career, Councilwoman Santana has been recognized for her civic activism, earning accolades from Crain's Cleveland Business magazine and other organizations. Her tireless advocacy and hands-on approach have resonated with residents of Ward 14, which is 48 percent Latino.

In response to the COVID-19 pandemic, Councilwoman Santana spearheaded initiatives to support vulnerable community members. From launching affordable housing programs to distributing essential supplies to seniors, she has been a steadfast champion for her constituents.

Beyond her council duties, Councilwoman Santana has served as a trustee for numerous non-profit organizations, including the Northeast Ohio Association for Hispanic Health and the May Dugan Community Center.

Councilwoman Santana is a proud graduate of Max Hayes Vocational School and has pursued further education in non-profit administration and public health from Cleveland State University.

She resides in the Jones Home Historic Neighborhood in Ward 14 and is a mom of two John Carroll University students. The Councilwoman was reelected to a new four-year term in November 2021, reaffirming her commitment to serving her community with integrity and passion.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached.

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Please see attached.

2. A letter from the appointing authority providing the following information:

1. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Women's Health Commission

2. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

Candidates must be a certified elector in Cuyahoga County. The nominee is a certified elector in Cuyahoga County. Please see attached.

3. The specific term of office during which the candidate would serve;

5/1/2024 – 4/30/2026

4. An indication of whether the candidate is being considered for a new appointment or for reappointment;

Appointment

5. For a new appointment: the name of the individual who the candidate would replace;

This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Cleveland, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

United Way of Greater Cleveland, Say Yes to Education, Greater Cleveland Youth Pace Advisory Board

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

12. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0125

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointment of The Honorable Mayor Kim Thomas to serve on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Women’s Health Commission was created to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women’s health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options; and

WHEREAS, in accordance with Section 206.03 of the County Code, the Cuyahoga County Women’s Health Commission shall be composed of thirteen (13) members, including the County Executive or the Executive’s designee, the County Council President or the Council President’s designee, the Director of Health and Human Services or the Director’s designee, the President of the MetroHealth System or the System President’s designee, and nine (9) members appointed by the County Executive and confirmed by County Council who are electors of Cuyahoga County (the “Community Appointees”); and

WHEREAS, three (3) of the Community Appointees shall have an initial term of one (1) year, three (3) of the Community Appointees shall have an initial term of two (2) years, and three (3) of the Community Appointees shall have an initial term of three (3) years; thereafter, all terms shall be for three (3) years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated The Honorable Mayor Kim Thomas to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of The Honorable Mayor Kim Thomas to serve an initial two-year term as a Community Appointee on the Cuyahoga County Women’s Health Commission for the term 5/1/2024 – 4/30/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 26, 2024

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



March 19, 2024

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Women's Health Commission

Dear President Jones,

The Cuyahoga County Women's Health Commission was established to serve as a resource for information, advice and recommendations regarding goals, strategies and programs of the County to support women's health and the rights of women to make their own healthcare decisions and have access to a full range of reproductive healthcare options.

The Women's Health Commission shall be composed of thirteen (13) members, including: the County Executive or the Executive's designee; the County Council President or the President's designee; the Director of Health and Human Services or the Director's designee; The President of the Metro Health System or the President's designee; and nine (9) members appointed by the County Executive and confirmed by County Council (the "Community Appointees"). Community Appointees shall be electors of Cuyahoga County.

Three (3) of the Community Appointees shall have an initial term of one (1) year; three (3) of the Community Appointees shall have an initial term of two (2) years; and three (3) of the Community Appointees shall have an initial term of three (3) years. Thereafter, all terms shall be for three (3) years.

Pursuant to Section 206.03 of the Cuyahoga County Code, I submit the following nominations for appointment to the Cuyahoga County Women's Health Commission:

- **Tenille Kaus**, 2-year term (5/1/2024 – 4/30/2026)
 - Initial appointment (Seat 4)
 - Currently resides in Shaker Heights (Cuyahoga County)
- **Jasmin Santana**, 2-year term (5/1/2024 – 4/30/2026)
 - Initial appointment (Seat 5)
 - Currently resides in Cleveland (Cuyahoga County)
- **Kim Thomas**, 2-year term (5/1/2024 – 4/30/2026)
 - Initial appointment (Seat 6)
 - Currently resides in Richmond Heights (Cuyahoga County)

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are a total of 61 candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Chris Ronayne
County Executive

Kim Thomas



Ms. Thomas is the Mayor and Safety Director of Richmond Heights, Ohio. Before being elected mayor, Ms. Thomas was a councilwoman and served on the finance, audit, safety, planning, and zoning committees.

Ms. Thomas graduated from South High School and attended Cuyahoga Community College. She is a graduate of the 2009 Emerging Entrepreneurs class of Baldwin Wallace, founded by the President's Council Business Chamber, comprised of the most prominent African American-owned and operated businesses in Greater Cleveland. Ms. Thomas began her career as a stylist and later became a national educator for John Paul Mitchell Systems, overseeing chain accounts. In her role, she was responsible for helping to increase revenue through marketing and sales. She has been a small business owner for over 30 years.

Ms. Thomas is very active in community service. Three Ohio governors have appointed her to serve on the Ohio State Board of Cosmetology. She was first appointed in 2008 by Governor Ted Strickland and served three years. She was later appointed in 2018 by Governor John R. Kasich to fill a two-year vacancy on the Ohio State Board of Cosmetology and Barber Board, and in 2021, Ms. Thomas was reappointed by Governor Mike DeWine to serve on the board. She is the vice chair of the board.

Ms. Thomas also serves on the Cleveland/Cuyahoga County Workforce Development Board and chairs the youth committee. She was appointed by Mayor Frank Jackson in 2017 and was reappointed in 2023 to the board by Mayor Justin Bibb.

Providing services and resources for seniors and adults with disabilities is near to Ms. Thomas; she was appointed 2020 to the Cuyahoga County Senior and Adult Services Advisory Board by Armond Budish. She was reappointed in 2024 by County Executive Chris Ronayne, where she serves as vice chair of the Education Resource Development Committee.

In 2023, Ms. Thomas was elected vice president of the sewer district's Suburban Council of Governments. She represents 61 suburban communities that provide the Northeast Ohio Regional Sewer District's customers with valuable resources. Ms. Thomas was reappointed in 2024 to the board.

She is a member of the U.S. Conferences of Mayors, the Cuyahoga County Mayors and Managers Association, and the African American Mayors Association.

In 2024, Ms. Thomas was awarded the Precious Ruby Award by the Northeast Ohio Black Health Coalition for her active leadership role in the community. She spends her extra time advocating for women to ensure they have a voice in all levels of government.

Ms. Thomas prides herself on being of immigrant ancestry. Her grandfather, John Williams, was born in Trinidad and migrated to the United States, and he started a small business.

Ms. Thomas firmly believes that "if you change how, you look at things, things will change."

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N/A

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Please see attached.

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5/1/2024 – 4/30/2026

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Appointment

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This is the first ever appointment being made to this seat.

6. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

7. A cumulative list of individuals who applied for the position;

Please see attached.

8. The candidate's city and county of residence;

Richmond Heights, Cuyahoga County

9. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Ohio State Board of Cosmetology and Barber Board, Ohio Democratic Party Senior Executive Committee, Cuyahoga County Workforce Development Board, Cuyahoga County Democratic Party, Cuyahoga County Advisory Council on Senior and Adult Services

10. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

11. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

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