



## **MINUTES**

### **CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE MEETING**

**TUESDAY, SEPTEMBER 17, 2024**

**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**

**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**

**10:00 AM**

#### **1. CALL TO ORDER**

**Chairwoman Turner called the meeting to order at 10:12 a.m.**

#### **2. ROLL CALL**

**Ms. Turner asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Turner, Gallagher, Miller, Conwell and Sweeney were in attendance and a quorum was determined.**

#### **3. PUBLIC COMMENT**

**The following individuals addressed the committee members regarding Ordinance O2024-0008, to modify Section 12.09 of the Cuyahoga County Employee Handbook and provide a new Section 12.10, regarding a Remote Work Policy:**

- a) Alwyn Reid**
- b) Kathryn Randall**
- c) Rachelle Reeves**

#### **4. APPROVAL OF MINUTES FROM THE JULY 23, 2024 MEETING**

**A motion was made by Ms. Turner, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the July 23, 2024 meeting.**

5. MATTERS REFERRED TO COMMITTEE

- a) R2024-0319: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

**Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2024-0319. Discussion ensued.**

**Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2024-0319 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2024-0327: A Resolution confirming the County Executive's reappointment of Sheila Wright to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become immediately effective.

**Mr. Chris Alvarado, Director of Regional Collaboration, addressed the Committee regarding Resolution No. R2024-0327. Discussion ensued.**

**Committee members asked questions of Mr. Alvarado pertaining to the item, which he answered accordingly.**

**Ms. Sheila Wright addressed the Committee regarding her nomination to serve on the Cuyahoga County Citizens' Advisory Council on Equity. Discussion ensued.**

**Committee members asked questions of Ms. Wright pertaining to her experience, expertise and qualifications, which she answered accordingly. Discussion ensued.**

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0327 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- c) R2024-0328: A Resolution confirming the County Executive's reappointment of Stephen Caviness to serve on the Cuyahoga County Citizens' Advisory Council on Equity for the term 7/15/2024 – 7/14/2027, and declaring the necessity that this Resolution become

immediately effective.

**Mr. Alvarado addressed the Committee regarding Resolution No. R2024-0328. Discussion ensued.**

**Committee members asked questions of Mr. Alvarado pertaining to the item, which he answered accordingly.**

**Mr. Stephen Caviness addressed the Committee regarding his nomination to serve on the Cuyahoga County Citizens' Advisory Council on Equity. Discussion ensued.**

**Committee members asked questions of Mr. Caviness pertaining to his experience, expertise and qualifications, which he answered accordingly. Discussion ensued.**

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0328 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) R2024-0329: A Resolution confirming the County Executive's appointment of Dr. Ronnie Dunn to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2024 – 12/31/2027, and declaring the necessity that this Resolution become immediately effective.

**Mr. Alvarado addressed the Committee regarding Resolution No. R2024-0329. Discussion ensued.**

**Committee members asked questions of Mr. Alvarado pertaining to the item, which he answered accordingly.**

**Dr. Ronnie Dunn addressed the Committee regarding his nomination to serve on the Cuyahoga County Public Defender Commission. Discussion ensued.**

**Committee members asked questions of Dr. Dunn pertaining to his experience, expertise and qualifications, which he answered accordingly. Discussion ensued.**

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0329 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Mr. Sweeney requested to have his name added as a co-sponsor to the legislation.**

- e) R2024-0330: A Resolution confirming the County Executive's appointment of Darlene Wade to serve on the Western Reserve Area Agency on Aging Five County Advisory Council for the term 1/1/2024 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective.

**Mr. Alvarado addressed the Committee regarding Resolution No. R2024-0330. Discussion ensued.**

**Committee members asked questions of Mr. Alvarado pertaining to the item, which he answered accordingly.**

**Ms. Darlene Wade addressed the Committee regarding her nomination to serve on the Western Reserve Area Agency on Aging Five County Advisory Council. Discussion ensued.**

**Committee members asked questions of Ms. Wade pertaining to her experience, expertise and qualifications, which she answered accordingly. Discussion ensued.**

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2024-0330 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- f) R2024-0331: A Resolution confirming the County Executive's appointment of Mary McNamara to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2024 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

**Mr. Alvarado addressed the Committee regarding Resolution No. R2024-0331. Discussion ensued.**

**Committee members asked questions of Mr. Alvarado pertaining to the item, which he answered accordingly.**

**Ms. Mary McNamara addressed the Committee regarding her nomination to serve on the Western Reserve Area Agency on Aging Board of Trustees. Discussion ensued.**

**Committee members asked questions of Ms. McNamara pertaining to her experience, expertise and qualifications, which she answered accordingly. Discussion ensued.**

**Mr. Douglas Beach, Chief Executive Officer; Ms. June Taylor, Chief Performance and Strategy Manager; Ms. Michelle Petrac, Executive Administrative Assistant; and Ms. Sue Biagiante, Board Member of the Western Reserve Area Agency on Aging, addressed the Committee regarding Resolution No. R2024-0331. Discussion ensued.**

**Committee members asked questions of Mr. Beach, Ms. Taylor, Ms. Petrac and Ms. Biagiante pertaining to the item, which they answered accordingly.**

**On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2024-0331 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Mr. Sweeney requested to have his name added as a co-sponsor to the legislation.**

- g) R2024-0332: A Resolution confirming the County Executive's reappointment of Sue Biagiante to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2023 – 12/31/2025, and declaring the necessity that this Resolution become immediately effective.**

**Mr. Alvarado addressed the Committee regarding Resolution No. R2024-0332. Discussion ensued.**

**Committee members asked questions of Mr. Alvarado pertaining to the item, which he answered accordingly.**

**Ms. Sue Biagiante addressed the Committee regarding her nomination to serve on the Western Reserve Area Agency on Aging Board of Trustees. Discussion ensued.**

**Committee members asked questions of Ms. Biagiante pertaining to her experience, expertise and qualifications, which she answered accordingly. Discussion ensued.**

**On a motion by Ms. Turner with a second by Ms. Conwell, Resolution No. R2024-0332 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- h) O2024-0008: An Ordinance enacting Section 302.04 of the Cuyahoga County Code, modifying Section 12.09 of the Cuyahoga County Employee Handbook and providing a new Section 12.10; and declaring the necessity that this Ordinance become immediately effective.**

**Ms. Sarah Nemastil, Director of the Department of Human Resources, addressed the Committee regarding Ordinance No. O2024-0008. Discussion ensued.**

**Ms. Turner recommended that this item be held pending further review and discussion. Committee members concurred with Ms. Turner's recommendation.**

**There was no legislative action taken on Ordinance No. O2024-0008.**

- i) O2024-0010: An Ordinance amending Section 303.01.C of the Cuyahoga County Code of Codified Ordinances; and declaring the necessity that this Ordinance become immediately effective.

**Ms. Nemastil addressed the Committee regarding Ordinance No. O2024-0010. Discussion ensued.**

**Committee members asked questions of Ms. Nemastil pertaining to the item, which she answered accordingly.**

**On a motion by Ms. Turner with a second by Mr. Sweeney, Ordinance No. O2024-0010 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

#### **6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **7. ADJOURNMENT**

**Chairwoman Turner adjourned the meeting at 11:29 a.m., without objection.**