



**AGENDA**  
**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING**  
**COMMITTEE MEETING**  
**WEDNESDAY, NOVEMBER 22, 2023**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**10:00 AM**

**Committee Members:**

**Scott Tuma, Chair – District 4**  
**Dale Miller, Vice Chair – District 2**  
**Yvonne M. Conwell – District 7**  
**Meredith M. Turner – District 9**  
**Martin J. Sweeney – District 3**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE NOVEMBER 1, 2023 MEETING [See page 3]**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2023-0313: A Resolution approving The MetroHealth System’s policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for the year 2024, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective. [See page 7]
  - b) R2023-0321: A Resolution declaring that public convenience and welfare requires the reconstruction of the Lake Road – Clifton Boulevard Project in the Cities of Lakewood and Rocky River in

connection with the Cuyahoga County Lakefront Access Plan; total estimated project cost \$9,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See page 12]

- c) R2023-0322: A Resolution authorizing an amendment to Agreement No. 1932 with Cuyahoga Metropolitan Housing Authority for lease of a County-owned parking lot, located on Cedar Avenue at East 22<sup>nd</sup> Street, Permanent Parcel Nos. 103-13-019 and 103-13-022 in the City of Cleveland for the period 12/15/2021 – 12/14/2023 to extend the time period to 12/31/2025, no additional funds required; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See page 19]

## **6. MISCELLANEOUS BUSINESS**

## **7. ADJOURNMENT**

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING  
COMMITTEE MEETING  
WEDNESDAY, NOVEMBER 1, 2023  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM

### 1. CALL TO ORDER

**Chairman Tuma called the meeting to order at 10:07 a.m.**

### 2. ROLL CALL

**Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller and Sweeney were in attendance and a quorum was determined. Committee member Conwell entered the meeting after the roll call was taken. Committee member Turner was absent from the meeting.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. APPROVAL OF MINUTES FROM THE OCTOBER 4, 2023 MEETING

**A motion was made by Mr. Miller, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the October 4, 2023 meeting.**

### 5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0286: A Resolution authorizing an amendment to Contract No. 3712 (fka CE1300539) with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2023 – 11/30/2023 to extend the time period to

11/30/2028, to change the terms effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$515,476.08; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. John Myers, Property Management Administrator, addressed the Committee regarding Resolution No. R2023-0286. Discussion ensued.**

**Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0286 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- b) R2023-0287: A Resolution making an award on RQ12300 to Kone Inc. in the amount not-to-exceed \$3,843,640.00 for vertical transport (elevator) maintenance and repair services for various County facilities for the period 1/1/2024 – 12/31/2026; authorizing the County Executive to execute Contract No. 3677 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Matthew Rymer, Facilities and Maintenance Administrator; and Ms. Lenora Lockett, Director of the Department of Equity and Inclusion, addressed the Committee regarding Resolution No. R2023-0287. Discussion ensued.**

**Committee members asked questions of Mr. Rymer and Ms. Lockett pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2023-0287 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- c) R2023-0306: A Resolution making awards on RQ12846 to two providers in the combined amount not-to-exceed \$800,000.00 for general sanitary engineering services, effective upon signature of all parties, for a period of (3) years; authorizing the County Executive to execute Contract Nos. 3784 and 3785 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 3784 with MS Consultants, Inc. in the amount not-to-exceed \$400,000.00.
- 2) Contract No. 3785 with Environmental Design Group in the amount not-to-exceed \$400,000.00.

**Ms. Nichole English, Planning and Program Administrator; and Mr. Nathaniel Hall, Assistant Law Director, addressed the Committee regarding Resolution No. R2023-0306. Discussion ensued.**

**Committee members asked questions of Ms. English and Mr. Hall pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Sweeney, Resolution No. R2023-0306 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- d) R2023-0307: A Resolution making an award on RQ12393 to C&S Engineers, Inc. in the amount not-to-exceed \$650,000.00 for general engineering services for the Cuyahoga County Airport, effective upon contract signature of all parties, for a period of (5) years; authorizing the County Executive to execute Contract No. 3793 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. English and Mr. Myers addressed the Committee regarding Resolution No. R2023-0307. Discussion ensued.**

**Committee members asked questions of Ms. English and Mr. Myers pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0307 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

## 6. MISCELLANEOUS BUSINESS

**Mr. Miller thanked the Administration for submitting the legislation to Council in a timely manner.**

## 7. ADJOURNMENT

**With no further business to discuss and on a motion by Mr. Tuma with a second by Mr. Miller, the meeting was adjourned at 10:42 a.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0313

<p>Sponsored by: <b>Council President Jones on behalf of The MetroHealth System</b></p>	<p><b>A Resolution</b> approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for the year 2024, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital, which, upon said adoption and the approval of the County Executive and County Council, may be followed by the Board of Trustees in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, Ohio Revised Code Section 339.05 specifically authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies for services provided through a joint purchasing arrangement; and,

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital's overall expense for supplies, equipment and services; and

WHEREAS, on October 25, 2023, The MetroHealth System Board of Trustees adopted Resolution 19584 approving annual joint purchasing policies and procedures for the year 2024.

WHEREAS, in order that critical services provided by The MetroHealth System may continue uninterrupted, it is necessary that this Resolution become immediately effective.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**





First Reading/Referred to Committee: November 14, 2023  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**RECOMMENDATION TO THE PRESIDENT AND CHIEF EXECUTIVE OFFICER  
OF THE METROHEALTH SYSTEM  
FOR CERTAIN ANNUAL PURCHASING POLICIES AND PROCEDURES**

**Recommendation**

The Chief Financial Officer, on the advice of the General Counsel, recommends that The MetroHealth System approve certain annual purchasing policies and procedures, for participation in group/joint procurement arrangements.

For the calendar year 2024 and for the purpose of acquiring supplies, equipment, and services routinely used in the operations of the System, the System may obtain membership and participate in either:

- a) One or more group purchasing organizations (each a "GPO") sponsored by nonprofit organizations, for all products available through such GPOs, provided that the terms and conditions of such participation, and the GPO's policies and procedures, are evaluated and determined to be in the best interest of the System; and,
- b) One or more state or federally operated joint purchasing programs (each a "JPP"), for purchase of all products available through such JPPs.

The System may pay GPO and JPP participation or membership fees and costs, if any, out of general operating funds.

**Background**

The System may lawfully participate in group purchasing arrangements sponsored by nonprofit organizations. The System may also lawfully participate in state or federal joint purchasing programs that permit other states and their political subdivisions to participate.

The System's governing law permits the System to annually adopt certain policies and procedures, for procurement of supplies, equipment, and services, which may be used in lieu of competitive bidding.

## Approval of Certain Annual Purchasing Policies and Procedures

### RESOLUTION 19584

WHEREAS, the Board of Trustees of The MetroHealth System has been presented a recommendation for certain annual purchasing policies and procedures; and

WHEREAS, the Board's Finance Committee has reviewed this recommendation and now recommends its approval.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of The MetroHealth System hereby approves certain annual purchasing policies and procedures, for participation in group/joint procurement arrangements.

For the calendar year 2024 and for the purpose of acquiring supplies, equipment, and services routinely used in the operations of the System, the System may obtain membership and participate in either:

- a) One or more group purchasing organizations (each a "GPO") sponsored by nonprofit organizations, for all products available through such GPOs, provided that the terms and conditions of such participation, and the GPO's policies and procedures, are evaluated and determined to be in the best interest of the System; and,
- b) One or more state or federally operated joint purchasing programs (each a "JPP"), for purchase of all products available through such JPPs.

The System may pay GPO and JPP participation or membership fees and costs, if any, out of general operating funds.

BE IT FURTHER RESOLVED, the President and Chief Executive Officer or her designees are hereby authorized to negotiate and execute agreements and other documents and develop and execute procedures consistent with this resolution.

AYES: Ms. Chappell; Mr. Corlett, Ms. Dee, Mr. Hurwitz, Mr. Moss, Dr. Silvers, Dr. Walker, Ms. Whiting

NAYS: None

ABSENT: Mr. Hairston

ABSTAINED: None

DATE: October 25, 2023

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0321

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> declaring that public convenience and welfare requires the reconstruction of the Lake Road – Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connections with the Cuyahoga County Lakefront Access Plan; total estimated project cost \$9,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends that public convenience and welfare requires the reconstruction of the Lake Road – Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connections with the Cuyahoga County Lakefront Access Plan; and

**WHEREAS**, the anticipated start- completion date is 10/20/2025 – 12/11/2026; and

**WHEREAS**, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

**WHEREAS**, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

**WHEREAS**, the project is located in Council Districts 1 & 2; and

**WHEREAS**, the estimated project cost is \$9,500,000.00; and

**WHEREAS**, this project will be funded 76% to be determined, 12% City of Lakewood, 7% City of Rocky River and 5% Northeast Ohio Areawide Coordinating Agency (NOACA)- Transportation of Livable Communities Initiative Grant Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires the reconstruction of the Lake Road – Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connections with the Cuyahoga County Lakefront Access Plan.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 14, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo - Form**

**Department of Public Works; 2023; Convenience & Welfare for Lake-Clifton Connector Project (PID 117892) in the Cities of Lakewood and Rocky River**

**A. Scope of Work Summary**

1. The Department of Public Works is requesting that find:
  - a) that public Convenience and Welfare requires the approval of the reconstruction of Lake Avenue (Rocky River) and Clifton Boulevard (Lakewood) with the addition of an adjacent multi-use path for a 1.25-mile stretch, from Linda Street east to Webb Road.
  - b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements.
  - c) and to authorize the County Executive to enter into and execute the necessary agreements with the appropriate municipalities and partnering agencies.

This project will also include the reconfiguration / reduction of vehicle lanes along the aforementioned roadways, as well as on the Lake-Clifton Bridge, which spans the Rocky River. This "road diet" will allow for the addition of the multi-use path, as well as other pedestrian-scaled amenities. The anticipated cost of this project is \$9,500,000. The cost includes services related to the construction of the roadway, multi-use path, stormwater retention, retaining walls, ADA ramps, crosswalks, and lighting. The anticipated start - completion dates for this project are 10/20/2025 – 12/11/2026.

2. The primary goals of the project are (list 2 to 3 goals).
  - (1) The primary outcome of this request is the approval of Convenience and Welfare as required for a bridge and/or roadway project.
  - (2) The purpose of this project relates directly to the accessibility and the overall safety of the corridor, while providing non-motorized traffic (pedestrians, cyclists, disabled, etc.) access to the Lake-Clifton Bridge and corridor. This roadway reconstruction will provide greater connectivity to nearby lakefront amenities, as identified through Cuyahoga County's Public Lakefront Access Plan.
3. [When applicable] N/A
4. [When applicable] N/A

**B. Procurement**

1. N/A

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format): N/A
2. The (owners, executive director, other[specify]) for the contractor/vendor is N/A

3.a

*The City of Lakewood  
12650 Detroit Avenue  
Lakewood, OH 44107*

*The City of Rocky River  
21012 Hilliard Boulevard  
Rocky River, Ohio 44116*

3.b. Cuyahoga Council Districts 1 & 2

**D. Project Status and Planning**

1. The project is a new to the County and will be complete in concert with the Cuyahoga County Lakefront Public Access Plan

2. N/A

3. N/A

4. N/A

5. N/A

**E. Funding**

1. The project is funded through Cuyahoga County/County's Road & Bridge (76%), City of Lakewood (12%), City of Rocky River (7%), Northeast Ohio Areawide Coordinating Agency (NOACA) - Transportation for Livable Communities Initiative Grant (5%). CCDPW will also be seeking additional State and Federal grant opportunities.

2. N/A

3. N/A

**F. Items/Services Received and Invoiced but not Paid: N/A**





## Lake Road - Clifton Boulevard Multimodal Enhancements



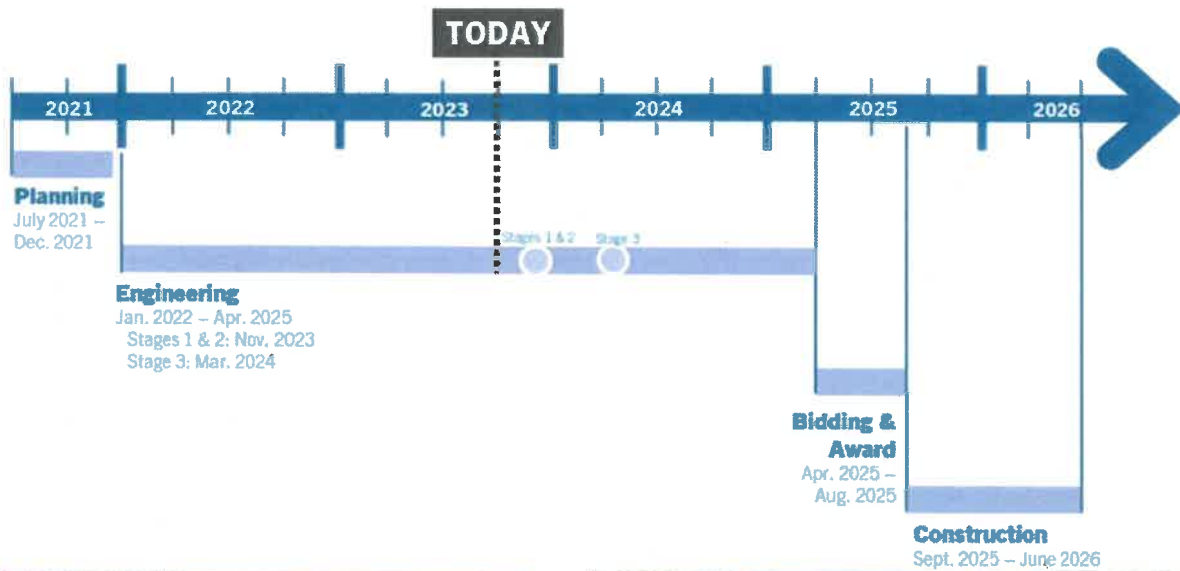
In 2020, a planning study investigated improving infrastructure for bicyclists and pedestrians along Lake Erie, between the Cities of **Lakewood** and **Rocky River**. Studies have shown direct personal and economic health benefits for communities with higher active transportation facilities, but currently, a **lack of accommodations for bikes and pedestrians along Clifton Boulevard** creates an unsafe and uncomfortable environment, discouraging use along this lakefront segment. The overall project length is 1.2 miles.





**Project Costs: \$9,500,000**

**TIMELINE**



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0322

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of Finance and Planning</b></p>	<p><b>A Resolution</b> authorizing an amendment to Agreement No. 1932 with Cuyahoga Metropolitan Housing Authority for lease of a County-owned parking lot, located on Cedar Avenue at East 22<sup>nd</sup> Street, Permanent Parcel Nos. 103-13-019 and 103-13-022 in the City of Cleveland for the period of 12/15/2021 – 12/14/2023 to extend the time period to 12/31/2025, no additional funds required; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/Division of Finance and Planning has recommended an amendment to Agreement No. 1932 with Cuyahoga Metropolitan Housing Authority for lease of a County-owned parking lot, located on Cedar Avenue at East 22<sup>nd</sup> Street, Permanent Parcel Nos. 103-13-019 and 103-13-022 in the City of Cleveland for the period of 12/15/2021 – 12/14/2023 to extend the time period to 12/31/2025, no additional funds required; and

**WHEREAS**, the primary goal of this project is to respond to Cuyahoga Metropolitan Housing Authority's request to temporarily use this County owned property; and

**WHEREAS**, this is an Intergovernmental Agreement; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 1932 with Cuyahoga Metropolitan Housing Authority for lease of a County-owned parking lot, located on Cedar Avenue at East 22<sup>nd</sup> Street, Permanent Parcel Nos. 103-13-019 and 103-13-022 in the City of Cleveland for the period of 12/15/2021 – 12/14/2023 to extend the time period to 12/31/2025, no additional funds required.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President      Date

\_\_\_\_\_  
County Executive      Date

\_\_\_\_\_  
Clerk of Council      Date

First Reading/Referred to Committee: November 14, 2023  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

**OnBase Item Detail Briefing Memo - Form**

Title: Department of Public Works lease of County owned land on Cedar Ave. at E. 22<sup>nd</sup> St. to Cuyahoga Metropolitan Housing Authority (CMHA), 2021.

**A. Scope of Work Summary**

1. The Department of Public Works requesting approval of a 2 year, Revenue Generating Lease with Cuyahoga Metropolitan Housing Authority (CMHA) for Zero dollars (\$0.00).

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. NA

The Lease proposes to lease open land (parking lot) which is not currently being used and which was previously utilized by the former Cuyahoga Juvenile Courthouse located at E. 22<sup>nd</sup> and Cedar Ave. As the property is not currently being utilized, the Lease provides for a zero dollar rent with a Term of 2 years, which can be terminated by either party with 30 days' notice. CMHA will take on the responsibility of security and maintenance, freeing the County from this current expense. The Term is proposed to start on December 15, 2021 and run through December 14, 2023.

2. The primary goals of the project is to respond to CMHA's request to temporarily use this County owned property.

3. *[When applicable]* The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project) NA

4. (When applicable) Technology Items - If the request is for the purchase of software or technical equipment: NA

a) Please state the date of TAC Approval

b) Are the purchases compatible with the new ERP system?

c) Is the item ERP approved

d) Are the services covered by the original ERP budget

**B. Procurement**

1. The procurement method for this project was (RFB, RFP, RFQ, grant agreement, or other). The total value of this Lease Agreement is Zero dollars (0.00\$)

2. The (above procurement method) was closed on (date). *(When applicable)* There is an SBE or DBE participation/goal (list the % of both). NA

3.[Option 1] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved. NA

4.[Option 2] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached. NA

5.[Option 3] The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review. NA Inter governmental agreement

6. [Option 4] If an RFP Exemption is being requested please list the reason a competitive process was not utilized. Intergovernmental Agreement

### **C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

CMHA (Cuyahoga Metropolitan Housing Authority)  
8120 Kinsman Rd., Cleveland, Ohio 44104  
Council District 8

2. The CMHA Chief Executive Director is Jeffrey k. Patterson.

3.a The address or location of the project is: PPN 103-13-019 and 103-13-022 near the intersection of E. 22<sup>nd</sup> Street and Cedar Ave., adjacent to the Innerbelt in the City of Cleveland.

3.b. The project is located in Council District 8

### **D. Project Status and Planning**

1. The project is a new matter.

2. [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion). NA

3. [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action). NA

4. [When applicable] The project's term has (already begun or ended). State the timeline and reason for late submission of the item. NA

5.[When applicable] The contract or agreement needs a signature in ink by 12/15/2021.

### **E. Funding**

1. The project is Revenue Generating, no funding is needed or required.

2. The schedule of payments is (monthly, quarterly, by invoice, other [specify].) NA

3. [*When applicable*] The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x) amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments). NA

**F. Items/Services Received and Invoiced but not Paid:**

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.



## Department of Purchasing – Required Documents Checklist

### Lease Agreement between Cuyahoga County, Ohio and Cuyahoga Metropolitan Housing Authority (start date 12/15/2021 – 12/14/2023) \$0.00 Supplier#2682 & Vendor#26411

Infor/Lawson RQ#:	N/A
Infor/Lawson PO# Code (if applicable):	N/A
Event #	N/A
CM Contract#	1932

	<b>Department initials</b>	<b>Clerk of the Board</b>
Briefing Memo	NDF	<input type="checkbox"/>

Late Submittal Required:	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
Why is the contract being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
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REVENUE-GENERATING NON-COMPETITIVE RFP Exemptions (Contract) Reviewed by Purchasing				
			Department initials	Purchasing
Justification Form, if purchase over \$5k			N/A	N/A
Annual Non-Competitive Bid Contract Statement - <i>(only needed if not going to BOC or Council for approval)</i>	Date:		N/A	N/A going to BOC for approval
IG#			N/A	N/A
Debarment/Suspension Verified	Date:	10/20/21	NDF	Ok per va
Auditor's Finding	Date:	10/20/21	NDF	Ok per va
Cover - <i>Master contracts only</i>			N/A	N/A not a master contract
Contract Evaluation – <i>if required</i>			NDF	Not required as this is the first contract and \$0 agreement per JM - va
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.			N/A	N/A
Checklist Verification			NDF	va

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	NDF from ADavis 10/19/21
Matrix Law Screen shot (law revised start date 12/15/2021)	NDF from ADavis 10/19/21

**Department of Purchasing – Required Documents Checklist**

**Lease Agreement between Cuyahoga County, Ohio and Cuyahoga Metropolitan Housing Authority (start date 12/15/2021 – 12/14/2023) \$0.00  
Supplier#2682 & Vendor#26411**

COI AND AUTO	NDF / Awateff 10/20/21
Workers' Compensation Insurance	NDF / Awateff 10/20/21

**Accounting Units**

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
12/15/2021 – 12/14/2023				\$ 0.00
			<b>TOTAL</b>	\$ 0.00

<b>Contract History CE/AG# (if applicable)</b>	Rev. Gen. \$ 0.00
<b>Infor/Lawson PO# and PO Code (if applicable)</b>	N/A
<b>Lawson RQ# (if applicable)</b>	N/A
<b>CM Contract#</b>	1932

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$ 0.00		12/14/2023	Tbd	Tbd
<b>Prior Amendment Amounts (list separately)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$			
<b>Total Amendments</b>		\$			
<b>Total Contact Amount</b>		\$ 0.00			

**Purchasing Use Only:**

Prior Resolutions:	N/A
CM#:	1932
Vendor Name:	Cuyahoga Metropolitan Housing
ftp:	12/15/2021 – 12/14/2023
Amount:	(revenue-generating)
History/CE:	N/A
EL:	Needs WET signature
Procurement Notes:	Buyer review completed

Purchasing Buyer approval:

**Department of Purchasing – Required Documents Checklist**

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**Lease Agreement between Cuyahoga County, Ohio and Cuyahoga  
Metropolitan Housing Authority (start date 12/15/2021 – 12/14/2023) \$0.00  
Supplier#2682 & Vendor#26411**

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Cuyahoga County Metropolitan Housing Authority				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	<p>R2021-0265 (12/7/2021) Lease Revenue Generating Agreement for county CM1932 with Cuyahoga County Metropolitan Housing Authority for the lease of a County-owned parking lot, located on Cedar Ave., at East 22<sup>nd</sup> Street, Permanent Parcel Nos. 103-13-019 and 103-13-022 in the City of Cleveland for the period 12/15/2021 – 12/14/2023 in the amount of zero dollars (\$0.00.)</p> <p>First Amendment to Lease Revenue Generating Agreement CM1932 with Cuyahoga County Metropolitan Housing Authority for the lease of a County-owned parking lot, located on Cedar Ave., at East 22<sup>nd</sup> Street, Permanent Parcel Nos. 103-13-019 and 103-13-022 in the City of Cleveland for the period 12/15/2021 – 12/14/2023 extending to 12/31/2025 effective 12/15/2023 in the amount of zero dollars (\$0.00.)</p>				
<b>RQ#</b>	n/a				
<b>Time Period of Original Contract</b>	12/15/2021 – 12/14/2023 and the amendment will extend time period to 12/31/2025				
<b>Background Statement</b>	n/a				
<b>Service Description</b>	Lease of parking space for Cuyahoga County Metropolitan Housing Authority at East 22 <sup>nd</sup> Street. The lot is unused and related to the former Cuyahoga County Juvenile Courthouse Building.				
<b>Performance Indicators</b>	n/a				
<b>Actual Performance versus performance indicators (include statistics):</b>	n/a				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>

<b>Select One (X)</b>		<b>x</b>			
<b>Justification of Rating</b>	Good				
<b>Department Contact</b>	DPW John Myers, DPW Property Management Administrator				
<b>User Department</b>	DPW revenue generating lease				
<b>Date</b>	10/4/23 NFarina for John Myers				