



AGENDA
CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, MAY 1, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Michael P. Byrne, Chair-District 4
Dale Miller, Vice Chair – District 2
Yvonne M. Conwell – District 7
Meredith M. Turner – District 9
Martin J. Sweeney – District 3

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE APRIL 17, 2024 MEETING [See page 4]**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2024-0162: A Resolution authorizing an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive to enter into the loan agreement and to take all necessary actions and to execute all other documents necessary to complete the project; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective. [See page 6]

- b) R2024-0163: A Resolution making an award on RQ13888 to Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01; and declaring the necessity that this Resolution become immediately effective. [See page 10]
- c) R2024-0164: A Resolution making an award on RQ14071 to Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See page 25]
- d) R2024-0165: A Resolution making an award on RQ13886 to Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. [See page 45]

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING

WEDNESDAY, APRIL 17, 2024

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

10:00 AM

1. CALL TO ORDER

Chairman Byrne called the meeting to order at 10:02 a.m.

2. ROLL CALL

Mr. Byrne asked Deputy Clerk Carter to call the roll. Committee members Byrne, Miller and Sweeney were in attendance and a quorum was determined. Committee members Conwell and Turner were absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE MARCH 6, 2024 MEETING

A motion was made by Mr. Sweeney, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the March 6, 2024 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2024-0126: A Resolution authorizing an amendment to Contract No. 4087 with RPF Properties, LLC for lease of office space and parking spaces for the Meadowbrook Market Square Plaza Auto Title Bureau located at 22121 Rockside Road, Bedford, for the period 2/1/2019 – 4/30/2024, to extend the time period to 7/31/2029, to amend the total of square feet space, effective 8/1/2024, and for additional

funds in the amount not-to-exceed \$297,353.88; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. John Myers, Property Management Administrator, addressed the Committee regarding Resolution No. R2024-0126. Discussion ensued.

Committee members asked questions of Mr. Myers pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2024-0126 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2024-0138: A Resolution making an award on RQ13801 to Warren Roofing & Insulating Co., in the amount not-to-exceed \$589,567.49 for partial recladding of the Cuyahoga County Justice Center Jail Connector; authorizing the County Executive to execute Contract No. 4228 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Matthew Rymer, Facilities Maintenance Administrator, addressed the Committee regarding Resolution No. R2024-0138. Discussion ensued.

Committee members asked questions of Mr. Rymer pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2024-0138 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 10:24 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0162

<p>Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer</p>	<p>A Resolution authorizing an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View; authorizing the County Executive to enter into the loan agreement and to take all necessary actions and to execute all other documents necessary to complete the project; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended authorizing an Initial Project Application to the Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View (the “project”); and

WHEREAS, the Ohio Department of Transportation has developed a direct loan and bond financing program called the State Infrastructure Bank authorized under Ohio Revised Code, Chapter 5531, for the purposes of developing transportation facilities throughout Ohio; and

WHEREAS, the State Infrastructure Bank shall be used as a method of funding highway, rail, transit, intermodal and other transportation facilities and projects which produce revenue to amortize debt while contributing to the connectivity of Ohio’s transportation system; and

WHEREAS, the County is qualified to apply for and obtain financial assistance from the State Infrastructure Bank for this project; and

WHEREAS, this project will be funded as follows: a) \$14,400,000.00 (69%) from State Infrastructure Bank Loan Funds; \$4,620,000 (22%) from Ohio Public Works Commission Grant and, \$1,980,000 (9%) from County Road and Bridge Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Initial Project Application to Ohio Department of Transportation/State Infrastructure Bank for a loan in the amount not-to-exceed \$14,400,000.00 to finance a portion of the replacement of Rockside Road Bridge No. 03.23 and Bridge No. 03.32 over the Cuyahoga River in the City of Independence and the Village of Valley View (the “project”).

SECTION 2. That the Cuyahoga County Council hereby authorizes a three-party loan agreement with the Ohio Department of Transportation, the Northeast Ohio Areawide Coordinating Agency, and the County under which the County agrees to pay a portion of the loan interest and fees, subject to appropriation.

SECTION 3. That the County Executive, or the Executive’s designee, is authorized to execute the application, the three-party agreement, and any and all other documents consistent with this Resolution, as approved by the Director of Law.

SECTION 4. That the Director of Public Works is authorized to administer the project.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20__

SUMMARY OF REQUESTED ACTION

Public Works, SIB (State Infrastructure Bank) Loan for the Rockside Road Bridges 3.23 and 3.32 in the Cities of Independence and Valley View

A. Scope of Work Summary

1. The Public Works Department is requesting authorization and approval for the County Executive to apply, accept, and sign all the necessary documents needed for a loan with the State of Ohio State Infrastructure Bank, for an amount not to exceed \$14,400,000 for the Rockside Road Bridges 3.23 and 3.32 in the Cities of Valley View and Independence. The anticipated cost of this project is \$21,000,000. The anticipated start date for the project is the summer of 2025, and it is anticipated to be completed by the summer of 2026.
2. The primary goal of this loan is to provide interim funding for the project so that it can continue construction without any delays. This loan is a partnership between ODOT, NOACA, and Cuyahoga County. NOACA will be responsible for repaying most of the loan and the County will pay a portion of the interest. The primary goal of the project is the approval of the project itself.
3. N/A
4. N/A

B. Procurement – N/A

1. This is a loan from the State of Ohio State Infrastructure Bank to NOACA and Cuyahoga County in the amount of \$14,400,000.

C. Contractor and Project Information

1. N/A
2. N/A
- 3a. N/A
- 3b. The project is located in Council District 6.

D. Project Status and Planning

1. The project is new to the County.
2. N/A.
3. N/A
4. N/A
5. N/A

E. Funding

1. The project will be funded \$14,400,000 (69%) from State Infrastructure Bank Loan Funds, \$4,620,000 (22%) from Ohio Public Works Commission Grant and, \$1,980,000 (9%) from County Road and Bridge Funds. The estimated cost of the project is \$21,000,000.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0163

<p>Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer</p>	<p>A Resolution making an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville; authorizing the County Executive to execute Contract No. 4326 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,086,426.01 to fund a portion of said contract;

WHEREAS, the anticipated start date is June 28, 2024; and

WHEREAS, the project is located in County District 6 and is funded as follows: (a) 69% from \$5.00 Motor Vehicle License Tax Fund and (b) 31% from Ohio Public Works Commission; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ13888 with Northeast Ohio Trenching Service, Inc. in the amount not-to-exceed \$1,574,530.45 for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville.

SECTION 2. That the County Executive is authorized to execute Contract No. 4326 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Chagrin River Road Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio
Department or Agency Name	Public Works
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 4326	Northeast Ohio Trenching Service Inc	N/A	\$1,574,530.45	Pending	

Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase. Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input checked="" type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A
Project Goals, Outcomes or Purpose (list 3): Removal of Bridge over Deer Click Creek and Extension of Sulphur Springs Drive in the Village of Bentleyville, Ohio
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Northeast Ohio Trenching Service Inc. 17900 N. Miles Road , Warrensville Hts. Ohio 44128	George Gorup- President
Vendor Council District	Project Council District
District 9	District 6
If applicable provide the full address or list the municipality(ies) impacted by the project.	Bentleyville , Ohio

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i>	Provide a short summary for not using competitive bid process.
<input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	

<input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: \$1,574,530.45	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) . 11 / 3	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (6%) SBE (19%) MBE (5%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). N/A
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase N/A <input type="checkbox"/> Alternative Procurement Process N/A
How did pricing compare among bids received? . Mathematically Balanced	<input type="checkbox"/> Contract Amendment (list original procurement) N/A <input type="checkbox"/> Other Procurement Method, please describe: N/A

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.	
The project is funded - 69% County Fund Road & Bridge \$5.00 Fund and 31% OPWC .	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date	6/28/2024

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

(date your team started working on this item):	
Date documents were requested from vendor:	3/12/2024
Date of insurance approval from risk manager:	3/26/2024
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	6/27/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: None	
If late, have services begun? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
n/a

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13888
Infor/Lawson PO # Code (if applicable):	
Event #	5170
CM Contract#	CM4326

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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**FULL AND OPEN COMPETITION
Construction Projects – Road & Bridge
Reviewed by Purchasing**

	Department initials	Purchasing
Notice of Intent to Award (<i>sent to all responding vendors</i>)	WB	OK AJ 4/9/2024
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	OK AJ 4/9/2024
Final DEI Goal Setting Worksheet	WB	OK AJ 4/9/2024
Diversity Documents – <i>if required (goal set)</i>	WB	OK AJ 4/9/2024
Award Letter (<i>sent to awarded vendor</i>)	WB	OK AJ 4/9/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 4/9/2024
Public Works Bid Results- See Tab Sheet	WB	OK AJ 4/9/2024
Tabulation Sheet	WB	OK AJ 4/9/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 4/9/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 4/9/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/9/2024
SBE Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/9/2024
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 4/9/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 4/9/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 4/9/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	WB	OK AJ 4/9/2024
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 4/9/2024
IG# 21-0018-REG 31DEC2025	WB	OK AJ 4/9/2024
Debarment/Suspension Verified	Date: 3/27/2024	WB
		OK AJ 4/9/2024 dated within 60 days
Auditor’s Finding	Date: 3/27/2024	WB
		OK AJ 4/9/2024 dated within 60 days

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)		WB	OK AJ 4/9/2024
Independent Contractor (I.C.) Requirement	Date: 3/20/2024	WB	OK AJ 4/9/2024 dated within 1 year
Contract Evaluation – <i>if required.</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 4/9/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
n/a	PW605105	73300	CRPWC0002302	\$1,574,530.45
			TOTAL	\$1,574,530.45

Purchasing Use Only:

Prior Resolutions:	
CM#:	4326
Vendor Name:	Northeast Ohio Trenching Service, Inc.
ftp:	n/a
Amount:	\$1,574,530.45
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 4/9/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 13888 Event #5170 CONTRACT PERIOD:	TYPE: (RFB/RFP/RFQ): RFB RFB/RFP/RFQ DUE DATE: February 27, 2024	ESTIMATE: \$1,500,000.00 10% = \$1,650,000.00			
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Chagrin River Road (CR-102) Removal of Bridge 02.40 over Deer Lick Creek and Extension of Sulphur Springs Dr in the Village of Bentleyville	SOLICITATIONS ISSUED 11	MANUAL RESPONSES 3	ELECTRONIC RESPONSES 0	TOTAL RESPONSES 3
DIVERSITY GOAL/SBE 6% Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County, JW 2/29/2024 LL 3/1/24 Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But no impact, the low bidder is not certified as an Inclusive business and there is not a bidder within 2% of the low bidder that is certified as an Inclusive Business in the CCBEIP, JW 2/29/2024 LL 3/1/24	DIVERSITY GOAL/MBE 19% CCBB: Low Non-CCBB Bid:\$ 1,633,928.10 CCBEIP: Low Non-CCBEIP Bid:\$1,569,710.45	DIVERSITY GOAL/WBE 5% Add 2%, Total is: \$1,666,606.66 Add 2%, Total is: \$1,601,104.66			
*PRICE PREFERENCE LOWEST BID REC'D \$1,569,710.45 PRICE PREF % & \$ LIMIT: (8%) \$125,576.84 (Max \$210,000.00)	RANGE OF LOWEST BID REC'D \$1,000,000.01-\$3,000,000.00 MAX SBE/MBE/WBE PRICE PREF \$1,695,287.29	Minus \$, = DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No - low bidder is compliant LL 3/1/24			

Transaction ID:

Bidder's / Vendors Name and Address 1 Northeast Ohio Trenching Service, Inc. 17900 Miles Road Warrensville Heights, OH 44128	Bid Bond / Check Bid Bond 100% Cincinnati Insurance Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) \$1,569,710.45	Buyer Administrative Review: Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0018-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes* *did not include Cincinnati Insurance Company's Certificate of Authority to conduct Surety business within the State of Ohio Worksheets: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): (MW) Northeast Ohio Trenching Service, Inc. SBE 20% (MAA) RAR Contracting Co., Inc. SBE/ MBE 1.3% (FW) Trafftech, Inc. SBE/WBE 20% (FAA) Cook Paving & Construction Co., Inc. SBE/WBE/MBE 16% (MHA) Garcia Surveyors, Inc. MBE 2.4% (FW) Down to Earth Landscaping, Inc. SBE/WBE 6% SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 20 % MBE: 19.7% WBE: 26% SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) CCBEIP: <input checked="" type="checkbox"/> Yes (Form Attached) (Agree to Match) <input checked="" type="checkbox"/> No DOP Buyer Initials: AJ 2/28/2024			SBE/MBE/WBE Comments and Initials: Prime is certified SBE, but they did not complete a DIV-2 for themselves. No DIV-3 submitted or needed; goals fulfilled. No waiver requested, diversity goals met. SS 02/28/2024 JW 2/29/2024 LL 3/1/24		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Eclipse Co. LLC 11554 E. Washington St. Chagrin Falls, OH 44023	Bid Bond 100% Western Surety Company	\$1,633,928.10	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (MW) Lakeland Electric, Inc. SBE 10.92% (MAA) Cole Burton Contractors MBE 17.51% (MAA) RAR Contracting Co., Inc. SBE/ MBE 3.13% (FW) Timeline Photography, LLC SBE/ WBE		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			IG Number: 21-0001-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No CCBEIP: (Form Attached)			.04% <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: <u>10.92%</u> MBE: <u>20.64%</u> WBE: <u>.04%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 3/1/24 SBE/MBE/WBE Comments and Initials: DIV-3 Partial waiver requested for WBE due to being unable to find one to meet their goal. No vendors contacted on DIV-3 2 of 2. SS 02/28/2024 Prime vendor requested partial waiver see div-3 page 1, div-3 page 2 not completed, no additional documents provided with vendor reaching out to Potential WBE's. JW 2/29/2024 WBE Goal not met. Insufficient details/documentation of		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> No DOP Buyer Initials: AJ 2/28/2024			Good Faith Effort to achieve the WBE Goal. LL 3/1/24		

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Perk Company, Inc. 3740 Carnegie Ave., Bldg. A, Ste. #301 Cleveland, OH 44114	100% Bid Bond Great Midwest Insurance Company	\$1,646,393.27	<input checked="" type="checkbox"/> Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0057-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Proposal Form:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MW) Perk Company, Inc. SBE 20% (FW) P.G.T. Construction SBE/WBE 1.9% (FW) River City Building Solutions, LLC SBE/WBE 3.5% (MW) Lakeland Electric, Inc. SBE 6.5% (MAA) RAR Contracting Co., Inc. SBE/ MBE 5.9% (FW) Trafftech, Inc. SBE/WBE 1.5%		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes CCBB (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Match) <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 2/28/2024			SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>26.5</u> % MBE: <u>5.9</u> % WBE: <u>6.9</u> % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes <u>LL 3/1/24</u> <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: Partial waiver requested on DIV-3.1 of 2 due to MBE quotes for asphalt work exceeding the allowable 10%. No vendors listed on DIV-3.2 of 2, vendor estimates attached. SS 02/28/2024 Prime Vendor provided additional documentation of MBE quotes for subcontracting. JW 2/29/2024 MBE Goal not met. Sufficient documentation of outreach to MBEs to get pricing. Please note that MBEs that quoted prime were including in bids of other Primes who had lower overall bids. LL 3/1/24		

Transaction ID:

GOAL SETTING WORKSHEET

Department Name: Public Works
Contact Name: William Boyd
Contact Phone#: 216-443-3761
Contact Email: wboyd@cuyahogacounty.us
PO#: 13888

NOTE: User Department completes the YELLOW AREAS ONLY.

RQ Description: Chagrin River Road Bridge 02.40 Removal and Extension of Sulphur Spring Drive

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Bridge Removal	91300	\$ 1,500,000.00	37	7	0.19	283783.78	2	0.05	81081.08
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		\$1,500,000.00				283783.78			81081.08

Project Diversity Goals:

Comments: LL 1/10/2024

NIGP 913**:

NIGP 913**:

26t/4m/1w
w/duplicates

25t/3m/1w w/o
duplicates

MBE Goal 19%

NAICS 237990 or
237310:

NAICS 237990 or
237310:

WBE Goal 5%

15t/5m/2w
w/duplicates

12t/4m/1w
w/duplicates

TOTAL NIGP/NAICS:
37t/7m/2w w/o
duplicates

SBE Goal (not calculated) 6%

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0164

<p>Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer</p> <p>Co-sponsored by: Councilmember Miller</p>	<p>A Resolution making an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works /Division of County Engineer recommends an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4336 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$52,358.83 to fund a portion of said contract; and

WHEREAS, the anticipated start date is June 17, 2024; and

WHEREAS, the project is located in County Districts 2 & 4 and is funded as follows: (a) 2% from \$5.00 Motor Vehicle License Tax Fund, (b) 76% from

Federal Funds, (c) 20% from Ohio Public Works Commission and 2% from Municipalities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ14071 with Karvo Companies, Inc. in the amount not-to-exceed \$1,047,176.68 for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights.

SECTION 2. That the County Executive is authorized to execute Contract No. 4336 and all documents consistent said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: April 23, 2024

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	SHELDON ROAD (CR-131) RESURFACING EXISTING ROADWAY FROM ENGLE ROAD TO SMITH ROAD IN THE CITIES OF BROOK PARK AND MIDDLEBURGH HEIGHTS, OHIO
Department or Agency Name	PUBLIC WORKS
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4336	Karvo Companies Inc.	N/A	\$1,047,176.68	Pending	

Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase. Resurfacing existing roadway from Engle Rd. to Smith Rd. in the cities of Brook Park and Middleburgh Hts.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional . <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A
Project Goals, Outcomes or Purpose (list 3): Resurfacing existing roadway from Engle Rd. to Smith Rd. in the cities of Brook Park and Middleburgh Hts.
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Karvo Companies ,Inc. 4524 Hudson Dr, Stow, Ohio 44224	Donald Wortkoetter- Vice President
Vendor Council District:	Project Council District:
N/A	Districts 2 and 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	Cities of Brook Park, and Middleburgh Hts, Ohio

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. N/A *See Justification for additional information.

The total value of the solicitation: \$1,047,176.68	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 11/7	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (7%) DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). N/A
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Mathematically Balanced	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). <i>Include % if more than one source.</i>	
Funding Source :Federal Funding 76%, OPWC Funding 20%, Muni Funding 2%, County R&B \$5.00 Fund 2%	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

Provide status of project. N/A	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date (date your team started working on this item):	6/17/2024
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	3/28/2024

Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
N/A

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	14071
Infor/Lawson PO # Code (if applicable):	
Event #	5261
CM Contract#	CM4336

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION Construction Projects – Road & Bridge Reviewed by Purchasing

	Department initials	Purchasing
Notice of Intent to Award (<i>sent to all responding vendors</i>)	WB	OK AJ 4/10/2024
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	OK AJ 4/10/2024
Final DEI Goal Setting Worksheet	N/A	N/A
Diversity Documents – <i>if required (goal set) ODOTt Approved</i>	N/A	N/A
Award Letter (<i>sent to awarded vendor</i>)	WB	OK AJ 4/10/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 4/10/2024
Public Works Bid Results	WB	OK AJ 4/10/2024
Tabulation Sheet-See Tab Sheet	WB	OK AJ 4/10/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 4/10/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 4/10/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/10/2024
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 4/10/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 4/10/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 4/10/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)- In Proposal	WB	OK AJ 4/10/2024
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 4/10/2024
IG# 23-0477REG 31DEC2027	WB	OK AJ 4/10/2024
Debarment/Suspension Verified	Date: 3/29/2024	WB OK AJ 4/10/2024 dated within 60 days
Auditor’s Finding	Date: 3/29/2024	WB OK AJ 4/10/2024 dated within 60 days

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)		WB	OK AJ 4/10/2024
Independent Contractor (I.C.) Requirement	Date: 3/28/2024	WB	OK AJ 4/10/2024 dated within 1 year
Contract Evaluation – <i>if required</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 4/10/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
N/A	PW605100	73300	CRDOT0004201	\$1,047,176.68
			TOTAL	\$1,047,176.68

Purchasing Use Only:

Prior Resolutions:	
CM#:	4336
Vendor Name:	Karvo Companies, Inc.
ftp:	N/A
Amount:	\$1,047,176.68
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 4/10/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14071 Event #5261 CONTRACT PERIOD:	TYPE: (RFB/RFP/RFQ): RFB RFB/RFP/RFQ DUE DATE: March 18, 2024	ESTIMATE: \$1,482,600.00 10% = \$1,630,860.00	
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Sheldon Road (CR-131) Resurfacing Existing Roadway from Engle Road to Smith Road in the Cities of Brook Park & Middleburg Heights	SOLICITATIONS ISSUED: 11	MANUAL RESPONSES: 7 ELECTRONIC RESPONSES: 0 TOTAL RESPONSES: 7
DIVERSITY GOAL/SBE 0% Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-the low bidder is not located in Cuyahoga County and there is a bidder within 2% of the low bidder that is CCBB, JW 3/21/2024 LL 3/21/2024	DIVERSITY GOAL/MBE 0% CCBB: Low Non-CCBB Bid:\$1,047,176.68	DIVERSITY GOAL/WBE 0% Add 2%, Total is:\$1,068,120.21	
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No- the low bidder is not certified as an "Inclusive Business" and there is a bidder within 2% of the low bidder that is certified as an "Inclusive Business" in the CCBEIP, JW 3/21/2024 LL 3/21/2024	CCBEIP: Low Non-CCBEIP Bid \$:1,047,176.68	Add 2%, Total is:\$1,068,120.21	
*PRICE PREFERENCE LOWEST BID REC'D \$1,047,176.68	RANGE OF LOWEST BID REC'D \$1,000,000.01-\$3,000,000.00	Minus \$, =	
PRICE PREF % & \$ LIMIT: (8%) \$83,774.13 (Max \$210,000)	MAX SBE/MBE/WBE PRICE PREF \$1,130,950.81	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A – RFP/RFQ or No diversity goals LL 3/21/2024	

Transaction ID:

1.	Bidder's / Vendors Name and Address Karvo Companies, LLC 4524 Hudson Dr. Stow, OH 44224	Bid Bond / Check Bid Bond 100% Cincinnati Insurance Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) \$1,047,176.68	Buyer Administrative Review: Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0477-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024	Dept. Tech. Review Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Specialized Construction 711 Harvard Ave Cuyahoga Heights, OH 44105	Bid Bond 100% Nationwide Mutual Insurance Company	\$1,059,668.90	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0170-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024		

Transaction ID:

3.	CATT'S Construction 21223 Aurora Road Warrensville Heights, OH 44146	Bid Bond / Check 100% Western Surety Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) \$1,093,992.38	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0042-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets:	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0%</u> MBE: <u>0%</u> WBE: <u>0%</u> SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024			SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % Total % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024		

Transaction ID:

5.	Phillips Paving, LLC 17270 Munn Road Chagrin Falls, OH 44023	Bid Bond / Check Bid Bond 100% Swiss Re Corporate Solutions America Insurance Corporation	Actual Bid Amount (enter "N/A" if RFP or RFQ \$1,174,667.00	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0% MBE: 0 % WBE: 0% SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024		

Transaction ID:

<p>Bidder's / Vendors Name and Address</p> <p>7. Barbicas Construction Company, Inc. 124 Darrow Rd. Suite 1 Akron, OH 44305</p>	<p>Bid Bond / Check</p> <p>Bid Bond 100% Travelers Casualty & Surety Company of America</p>	<p>Actual Bid Amount (enter "N/A" if RFP or RFQ)</p> <p>\$1,526,757.54</p>	<p>Buyer Administrative Review: OPD Buyer Initials</p> <p>Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0170-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes</p>	<p>Price Preference</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>CCBB / CCBEIP Registered</p> <p>CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Diversity Program Review: SBE / MBE / WBE</p> <p>Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0% MBE: 0% WBE: 0% SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals. 03/19/2024-SS 3/21/2024, JW LL 3/21/2024</p>	<p>Dept. Tech. Review</p>	<p>Award: (Y/N)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 3/19/2024					

Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0165

<p>Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer</p>	<p>A Resolution making an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works /Division of County Engineer recommends an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program; authorizing the County Executive to execute Contract No. 4343 and all other documents consistent with said award and this Resolution; authorizing the County Engineer on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$79,048.19 to fund a portion of said contract; and

WHEREAS, the anticipated start date is June 17, 2024; and

WHEREAS, the project is located in County Districts 7 & 8 and is funded as follows: (a) 5% from \$5.00 Motor Vehicle License Tax Fund, (b) 68% from Federal Funds, (c) 22% from Ohio Public Works Commission and 5% from Municipalities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ13886 with Vandra Brothers Construction Inc. in the amount not-to-exceed \$1,580,963.85 for resurfacing of Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights.

SECTION 2. That the County Executive is authorized to execute Contract No. 4343 and all documents consistent said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 23, 2024

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____

_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	GRANT AVENUE (CR-283) RESURFACING EXISTING ROADWAY FROM EAST 49TH STREET TO EAST 71ST STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS, OHIO
Department or Agency Name	PUBLIC WORKS
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM4343	Vandra Brothers Construction Inc.	N/A	\$1,580,963.85	Pending	

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
RESURFACING EXISTING ROADWAY FROM EAST 49TH STREET TO EAST 71ST STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of? _____ N/A

Project Goals, Outcomes or Purpose (list 3):
 RESURFACING EXISTING ROADWAY FROM EAST 49TH STREET TO EAST 71ST STREET IN THE CITY OF CLEVELAND AND VILLAGE OF CUYAHOGA HEIGHTS

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Vandra Brothers Construction ,Inc. 24629 Broadway Ave. Bedford, Ohio 44146	Bruno Melaragno - President
Vendor Council District:	Project Council District:
District 9	District 7 and 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. N/A

	*See Justification for additional information.
The total value of the solicitation: \$1,580,963.85	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 9/6	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (7%) DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). N/A
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Low Bidder Did Not Meet the DBE Goal of 7% required by ODOT. This is the second Lowest Bidder	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Mathematically Balanced	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. Federal Funding 68% , OPWC Funding 22%, Muni Funding 5%, County Funding \$5.00 Fund 5%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. N/A	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date (date your team started working on this item):	6/17/2024

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green. (or we can refer them to instructions) and provide more detail in the instruction.

Date documents were requested from vendor:	
Date of insurance approval from risk manager:	4/2/2024
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
N/A

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ#:	13886
Infor/Lawson PO # Code (if applicable):	
Event #	5148
CM Contract#	CM4343

	Department	Clerk of the Board
Briefing Memo	WB	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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**FULL AND OPEN COMPETITION
Construction Projects – Road & Bridge
Reviewed by Purchasing**

	Department initials	Purchasing
Notice of Intent to Award (<i>sent to all responding vendors</i>)	WB	OK AJ 4/10/2024
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	WB	OK AJ 4/10/2024
Final DEI Goal Setting Worksheet	N/A	N/A
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (<i>sent to awarded vendor</i>)	WB	OK AJ 4/10/2024
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	N/A
Non-Collusion Affidavit	WB	OK AJ 4/10/2024
Public Works Bid Results	WB	OK AJ 4/10/2024
Tabulation Sheet-s SEE Tab Sheet	WB	OK AJ 4/10/2024
Prevailing Wage Public Improvement Agreement	WB	OK AJ 4/10/2024
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 4/10/2024
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 4/10/2024
SBE Worktype Worksheets, <i>if applicable</i>	N/A	N/A
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 4/10/2024
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 4/10/2024
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 4/10/2024
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	N/A	N/A
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 4/10/2024
IG# 24-0077REG 31DEC2028	WB	OK AJ 4/10/2024
Debarment/Suspension Verified	Date: 4/2/2024	WB OK AJ 4/10/2024 dated within 60 days
Auditor’s Finding	Date: 3/24/2024	WB OK AJ 4/10/2024 dated within 60 days

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Vendor’s Submission (<i>Form of Proposal</i>)		WB	OK AJ 4/10/2024
Independent Contractor (I.C.) Requirement	Date: 3/27/2024	WB	OK AJ 4/10/2024 dated within 1 year
Contract Evaluation – <i>if required</i>		N/A	N/A
TAC/CTO Approval or IT Standards (attach and identify relevant page #s), if required.		N/A	N/A
Checklist Verification		WB	OK AJ 4/10/2024

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers’ Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
N/A	PW605100	73300	CRDOT0003901	\$1,580,963.85
			TOTAL	\$1,580,963.85

Purchasing Use Only:

Prior Resolutions:	
CM#:	4343
Vendor Name:	Vandra Brothers Construction, Inc.
ftp:	N/A
Amount:	\$1,580,963.85
History/CE:	OK
EL:	OK
Procurement Notes:	Buyer Review Completed
Purchasing Buyer’s initials and date of approval	AJ 4/10/2024



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER:	13886 Event #5148	TYPE: (RFB/RFP/RFQ):	RFB	ESTIMATE: \$1,634,440.00	10% = \$1,797,884.00
CONTRACT PERIOD:		RFB/RFP/RFQ DUE DATE:	February 20, 2024	SOLICITATIONS ISSUED	9
REQUESTING DEPARTMENT:	Public Works	COMMODITY DESCRIPTION:	Grant Avenue (CR-283) Resurface of Existing Roadway from East 49 th Street to East 71 st Street in the City of Cleveland and the Village of Cuyahoga Heights.	MANUAL RESPONSES	6
DIVERSITY GOAL/SBE	0%	DIVERSITY GOAL/MBE	0%	ELECTRONIC RESPONSES	0
Does CCBB Apply:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is in Cuyahoga County, JW 2/21/2024 LL 2/22/2024	CCBB:	Low Non-CCBB Bid: \$1,580,963.85	TOTAL RESPONSES	
Does CCBEIP Apply:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No-The low bidder is certified as an "Inclusive Business" in the CCBEIP, JW 2/21/2024 LL 2/22/2024	CCBEIP:	Low Non-CCBEIP Bid: \$1,580,963.85	6	
*PRICE PREFERENCE LOWEST BID REC'D	\$1,576,926.75	RANGE OF LOWEST BID REC'D	\$1,000,001-3,000,000		
PRICE PREF % & \$ LIMIT:	(8%)126,154.14	MAX SBE/MBE/WBE PRICE PREF	\$1,703,080.89		
DIVERSITY GOAL/WBE			0%		
Add 2%, Total is:			\$1,612,583.13		
Add 2%, Total is:			\$1,612,583.13		
Minus \$:			=		
DOES PRICE PREFERENCE APPLY?			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A LL 2/22/2024	

Transaction ID:

1.	Specialized Construction, Inc. 711 Harvard Ave. Cuyahoga Heights, OH 44105	Bid Bond / Check 100% Nationwide Mutual Insurance Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) \$1,576,926.75	Buyer Administrative Review: Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0170-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> No EEO Certification: <input checked="" type="checkbox"/> No Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets:	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No Goals L Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
			Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AJ 2/21/2024			<table border="1"> <tr> <td>Total %</td> <td>SBE: _____ % MBE: _____ % WBE: _____ %</td> </tr> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td>No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024</td> </tr> <tr> <td></td> <td></td> </tr> </table>	Total %	SBE: _____ % MBE: _____ % WBE: _____ %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024				
Total %	SBE: _____ % MBE: _____ % WBE: _____ %															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No															
SBE/MBE/WBE Comments and Initials:	No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024															

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)										
3.	CATT'S Construction, Inc. 21223 Aurora Road Warrensville Heights, OH 44146	Bid Bond 100% Western Surety Company	\$1,694,845.02	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0042-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="397 871 592 1060">Subcontractor Name(s):</td> <td data-bbox="592 871 1282 1060">N/A</td> </tr> <tr> <td data-bbox="397 766 592 871">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="592 766 1282 871"><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="397 661 592 766">Total %</td> <td data-bbox="592 661 1282 766">SBE: ___ % MBE: ___ % WBE: ___ %</td> </tr> <tr> <td data-bbox="397 464 592 661">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="592 464 1282 661"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="397 359 592 464">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="592 359 1282 464">No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024</td> </tr> </table>	Subcontractor Name(s):	N/A	SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No	Total %	SBE: ___ % MBE: ___ % WBE: ___ %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024		<input type="checkbox"/> Yes <input type="checkbox"/> No
Subcontractor Name(s):	N/A																		
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No																		
Total %	SBE: ___ % MBE: ___ % WBE: ___ %																		
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No																		
SBE/MBE/WBE Comments and Initials:	No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024																		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AJ 2/21/2024	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No Goals L Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024	Dept. Tech. Review	Award: (Y/N)
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
5. Ronyak Paving, Inc. 14376 N. Cheshire St. Burton, OH 44021	Bid Bond 100% Atlantic Specialty Insurance Company	\$1,914,303.53	Compliant: <input checked="" type="checkbox"/> No* *Over 10% threshold IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0052-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): N/A SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___% MBE: ___% WBE: ___% SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No Goals L.Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: AJ 2/21/2024	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: ___ % MBE: ___ % WBE: ___ % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No Goals L Lyons 2/21/24 JW 2/21/2024 LL 2/22/2024	Dept. Tech. Review	Award: (Y/N)
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