



**AGENDA**  
**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING**  
**COMMITTEE MEETING**  
**WEDNESDAY, FEBRUARY 19, 2025**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**10:00 AM**

**Committee Members:**

**Pernel Jones, Jr., Chair – District 8**  
**Mark Casselberry, Vice Chair – District 4**  
**Yvonne M. Conwell – District 7**  
**Dale Miller – District 2**  
**Martin J. Sweeney – District 3**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE FEBRUARY 5, 2025 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**

a) R2025-0074: A Resolution authorizing an amendment to a Master Contract with various providers for on-call heavy construction services, on a task order basis, for various road and bridge maintenance and repair services for the period 3/1/2023 – 2/28/2026 for additional funds in the total amount not-to-exceed \$1,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Contract No. 2989 with CATTs Construction, Inc. in the anticipated amount of \$375,000.00.

- 2) Contract No. 2990 with The Ruhlin Company in the anticipated amount of \$375,000.00.
  - 3) Contract No. 2991 with Schirmer Construction, LLC in the anticipated amount of \$375,000.00.
  - 4) Contract No. 2992 with Terrace Construction Company, Inc. in the anticipated amount of \$375,000.00.
- b) R2025-0075: A Resolution making an award on RQ15387 to CATT Construction, Inc. in the amount not-to-exceed \$1,163,640.65 for resurfacing and associated pavement repair of 0.60 miles of Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights, effective upon signature of all parties through project completion; authorizing the County Executive to execute Contract No. 5102 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Fund in the amount \$29,091.02 to fund said contract; and declaring the necessity that this Resolution become immediately effective.
- c) R2025-0076: A Resolution making an award on RQ15388 to Schirmer Construction LLC. in the amount not-to-exceed \$2,586,786.00 for replacement of Schaaf Road Bridge No. 02.89 over West Creek in the City of Independence, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5103 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Fund in the amount of \$232,810.74 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

## **6. MISCELLANEOUS BUSINESS**

## **7. ADJOURNMENT**

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

### CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING

WEDNESDAY, FEBRUARY 5, 2025

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR

10:00 AM

#### 1. CALL TO ORDER

**Chairman Jones called the meeting to order at 10:05 a.m.**

#### 2. ROLL CALL

**Mr. Jones asked Deputy Clerk Carter to call the roll. Committee members Jones, Casselberry, Conwell, Miller and Sweeney were in attendance and a quorum was determined. Councilmember Schleper was also in attendance.**

#### 3. PUBLIC COMMENT

**There were no public comments given.**

#### 4. APPROVAL OF MINUTES FROM THE JANUARY 22, 2025 MEETING

**A motion was made by Mr. Miller, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the January 22, 2025 meeting.**

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0062: A Resolution making an award on RQ15314 to Vandra Brothers Construction, Inc. in the amount not-to-exceed \$2,004,831.95 for resurfacing of 1.39 miles of Broadway Avenue from Macedonia Road to Richmond Road in the Village of Oakwood in connection with the 2021-2024 Transportation Improvement Program, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5066 and

all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Nichole English, Planning and Program Administrator, addressed the Committee regarding Resolution No. R2025-0062. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2025-0062 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Mr. Schleper requested to have his name added as a co-sponsor to the legislation.**

#### **6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

#### **7. ADJOURNMENT**

**With no further business to discuss, Chairman Jones adjourned the meeting at 10:24 a.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0074

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works</b></p>	<p><b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for on-call heavy construction services, on a task order basis, for various road and bridge maintenance and repair projects for the period of 3/1/2023 – 2/28/2026 and for additional funds in the amount not-to-exceed \$1,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to a Master Contract with various providers for on-call heavy construction services, on a task order basis, for various road and bridge maintenance and repair projects for the period of 3/1/2023 – 2/28/2026 and for additional funds in the amount not-to-exceed \$1,500,000.00 as follows:

- (a) Contract No. 2989 with CATTs Construction, Inc. in the anticipated amount of \$375,000.00.
- (b) Contract No. 2990 with The Ruhlin Company in the anticipated amount of \$375,000.00.
- (c) Contract No. 2991 with Schirmer Construction, LLC in the anticipated amount of \$375,000.00.
- (d) Contract No. 2992 with Terrace Construction Company, Inc. in the anticipated amount of \$375,000.00; and

**WHEREAS**, the primary goal of the project is to utilize four contractors for on-call heavy construction services for road and bridge maintenance and repairs; and

**WHEREAS**, the project is funded 100% Road and Bridge Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for on-call heavy construction services, on a task order basis, for various road and bridge maintenance and repair projects for the period of 3/1/2023 – 2/28/2026 and for additional funds in the amount not-to-exceed \$1,500,000.00 as follows:

- (a) Contract No. 2989 with CATTS Construction, Inc. in the anticipated amount of \$375,000.00.
- (b) Contract No. 2990 with The Ruhlin Company in the anticipated amount of \$375,000.00.
- (c) Contract No. 2991 with Schirmer Construction, LLC in the anticipated amount of \$375,000.00.
- (d) Contract No. 2992 with Terrace Construction Company, Inc. in the anticipated amount of \$375,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.





**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>1<sup>st</sup> Amendment On-Call Heavy Construction Services Master Contract for Road &amp; Bridge Repairs, (Catts-Terrace-Ruhlin &amp; Schirmer Construction), RFP #11147, additional funds of \$1,500,000</b>
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
A-1	2989, 2990, 2991, 2992	Catts Ruhlin Schirmer Terrace	3/1/2023-2/28/2026	\$1,500,000	2/28/2023	R2023-0033

**Service/Item Description (include quantity if applicable).**  
 The Department of Public Works received approval to utilize alternative procurement methods with RFP #11147 for On-Call Heavy Construction Services (**BC2022-536**) for Road and Bridge repairs and maintenance. This is a Master Contract with a total of four vendors for a period of three years. This 1<sup>st</sup> Amendment is seeking additional funds of \$1,500,000 for continued services/projects.

**Indicate whether:**  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**  
 The primary goal of this contract is to utilize four contractors: Catts, Terrace, Schirmer and The Ruhlin Company Construction for On-Call heavy construction services for Road and Bridge maintenance and repairs. Projects are on a task-order basis. DPW conducts a mini-bid process for each task with the awarded contractors to then select the contractor with the lowest and best bid using standard ODOT/County bid items.

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
Terrace Construction Co., Inc. 3965 Pearl Road Cleveland, Ohio 44109 Vendor Council District 7	<b>Michael Guinto</b>

Schirmer Construction Co., LLC 31350 Industrial Parkway North Olmsted, Ohio 44070 Vendor Council District 1	<b>Brett Iafigliola</b>
Catts Construction, Inc. 21223 Aurora Road Warrensville Heights, Ohio 44146 Vendor Council District 9	Mike Dempsey
The Ruhlin Company 6931 Ridge Road PO Box 190 Sharon Center, Ohio 44274 Vendor Council District- N/A	Marty Fritz
Vendor Council District: see above	Project Council District: <b>various</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ# <u>11147</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 19/4	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( 30% ) DBE ( 6% ) SBE (19% ) MBE ( 5% ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related  Yes  No. If yes, complete section below:

<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

**FUNDING SOURCE:** Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

**PW270205-73300 (100%)**

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

**Provide status of project.**

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

**Reason:**

**Timeline**

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

**HISTORY (see instructions):**

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2989 2990 2991 2992	Catts Ruhlin Schirmer Terrace	3/1/2023- 2/28/2026	\$1,500,000	2/28/2023	R2023-0033

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	11147- On-Call Heavy Construction R&B repairs- 1st Amendment
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	2989- <b>Catts Construction</b> ( 1 of 4 vendors)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AMS	Attached
Justification Form			AMS	OK
IG#	21-0042-REG 31DEC2025		AMS	OK
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		NA	N/A
Debarment/Suspension Verified	Date:	1/6/2025	AMS	OK
Auditor’s Findings	Date:	11/26/2024	AMS	OK
Independent Contractor (I.C.) Form	Date:	11/20/2024	AMS	OK
Cover - <i>Master contracts only</i>			AMS	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			AMS	OK
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A
Checklist Verification			AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	PWD-4370
COI	AMS
Workers’ Compensation Insurance	AMS
Original Executed Contract (containing insurance terms) & all executed amendments	AMS

## Department of Purchasing – Required Documents Checklist

### CONTRACT SPENDING PLAN- **Master Contract with 4 vendors**

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date – 12/31/2025	PW270205	73300			\$300,000
1/1/2026-2/28/2026	PW270205	73300			\$75,000
(375K x 4 vendors = \$1.5M)			<b>TOTAL</b>		\$375,000

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

<b>CE/AG# (if applicable)</b>		History below for entire contract amount for Master			
<b>Infor/Lawson PO# and PO Code (if applicable)</b>		RFP			
<b>Lawson RQ# (if applicable)</b>		11147			
<b>CM Contract#</b>		2989			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
<b>Original Amount</b>	\$1,500,000		3/1/2023-2/28/2026	2/28/2023	R2023-0033
<b>Prior Amendment Amounts (list separately) (A-#)</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$1,500,000	2/28/2026	TBD	TBD
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		\$3,000,000			

### PURCHASING USE ONLY

Prior Resolutions:	R2023-0033
CM#:	2989
Vendor Name:	CATTS Construction, Inc.
Time Period:	3/1/2023 – 2/28/2026, effective as of the latest date of signature of the Parties
Amount:	Add'l \$375,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	1/10/2025: Master amendment 1 of 4.
Purchasing Agents Initials and date of approval	OK, ssp 1/10/2025

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Catts Construction, Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM 2989				
<b>RQ#</b>	11147				
<b>Time Period of Original Contract</b>	3/1/2023-2/28/2026				
<b>Background Statement</b>	DPW received approval to utilize alternative procurement methods with RFP 11147 for On-Call Heavy Construction Services for future Road and Bridge repairs and maintenance through a Master Contract with a total of four vendors.				
<b>Service Description</b>	The primary goal of this contract is to utilize the four awarded contractors: Catts, Schirmer, Ruhlin and Terrace Construction for On-Call Heavy Construction R&B repairs and maintenance on a task order basis through a mini-bid process and selecting the lowest and best bidder for the task using standard ODOT/County Bid items.				
<b>Performance Indicators</b>	Catts Construction, Inc. provided the County with high quality construction services for this contract.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Catts Construction, Inc. has performed an above average success rate in meeting performance for all tasks assigned for this contract.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		x			
<b>Justification of Rating</b>	All of the Catts Construction, Inc. personnel that have worked on assigned tasks have been proficient in their field.				
<b>Department Contact</b>	Adrienne Simons				
<b>User Department</b>	DPW Planning				
<b>Date</b>	1/6/2025				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	11147- On-Call Heavy Construction R&B repairs- 1st Amendment
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	2990- <b>The Ruhlin Company</b> ( 2 of 4 vendors)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AMS	Attached
Justification Form			AMS	OK
IG#	24-0428-REG 31DEC2028		AMS	OK
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		NA	N/A
Debarment/Suspension Verified	Date:	1/6/2025	AMS	OK
Auditor’s Findings	Date:	11/26/2024	AMS	OK
Independent Contractor (I.C.) Form	Date:	12/3/2024	AMS	OK
Cover - <i>Master contracts only</i>			AMS	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			AMS	OK
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A
Checklist Verification			AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	PWD-4370
COI	AMS
Workers’ Compensation Insurance	AMS
Original Executed Contract (containing insurance terms) & all executed amendments	AMS



## Department of Purchasing – Required Documents Checklist

### CONTRACT SPENDING PLAN- **Master Contract with 4 vendors**

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date – 12/31/2025	PW270205	73300			\$300,000
<b>1/1/2026-2/28/2026</b>	PW270205	73300			\$75,000
<b>(375K x 4 vendors = \$1.5M)</b>			<b>TOTAL</b>		<b>\$375,000</b>

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

<b>CE/AG# (if applicable)</b>		<b>History below for entire contract amount for Master</b>			
<b>Infor/Lawson PO# and PO Code (if applicable)</b>		RFP			
<b>Lawson RQ# (if applicable)</b>		11147			
<b>CM Contract#</b>		2990			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
<b>Original Amount</b>	\$1,500,000		3/1/2023-2/28/2026	2/28/2023	R2023-0033
<b>Prior Amendment Amounts (list separately) (A-# )</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$1,500,000	2/28/2026	TBD	TBD
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		\$3,000,000			

### PURCHASING USE ONLY

<b>Prior Resolutions:</b>	R2023-0033
<b>CM#:</b>	2990
<b>Vendor Name:</b>	The Ruhlin Company
<b>Time Period:</b>	3/1/2023 – 2/28/2026, effective as of the latest date of signature of the Parties
<b>Amount:</b>	Add'l \$375,000.00mm
<b>History/CE:</b>	OK
<b>EL:</b>	OK
<b>Purchasing Notes:</b>	1/10/2025: Master amendment 3 of 4; will approve once actions are approved.
<b>Purchasing Agents Initials and date of approval</b>	OK, ssp 1/10/2025



## CONTRACT EVALUATION FORM

<b>Contractor</b>	The Ruhlin Company				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM 2990				
<b>RQ#</b>	11147				
<b>Time Period of Original Contract</b>	3/1/2023-2/28/2026				
<b>Background Statement</b>	DPW received approval to utilize alternative procurement methods with RFP 11147 for On-Call Heavy Construction Services for future Road and Bridge repairs and maintenance through a Master Contract with a total of four vendors.				
<b>Service Description</b>	The primary goal of this contract is to utilize the four awarded contractors: Catts, Schirmer, Ruhlin and Terrace Construction for On-Call Heavy Construction R&B repairs and maintenance on a task order basis through a mini-bid process and selecting the lowest and best bidder for the task using standard ODOT/County Bid items.				
<b>Performance Indicators</b>	The Ruhlin Company provided the County with high quality construction services for this contract.				
<b>Actual Performance versus performance indicators (include statistics):</b>	The Ruhlin Company has performed an above average success rate in meeting performance for all tasks assigned for this contract.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		x			
<b>Justification of Rating</b>	All of the Ruhlin Companya personnel that have worked on assigned tasks have been proficient in their field.				
<b>Department Contact</b>	Adrienne Simons				
<b>User Department</b>	DPW Planning				
<b>Date</b>	1/6/2025				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	11147- On-Call Heavy Construction R&B repairs- 1st Amendment
BuySpeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	2991- <b>Schirmer Construction</b> ( 3 of 4 vendors)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AMS	Attached
Justification Form			AMS	OK
IG#	23-0433-REG 31DEC2027		AMS	OK
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		NA	N/A
Debarment/Suspension Verified	Date:	1/6/2025	AMS	OK
Auditor’s Findings	Date:	11/26/2024	AMS	OK
Independent Contractor (I.C.) Form	Date:	11/20/2024	AMS	OK
Cover - <i>Master contracts only</i>			AMS	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			AMS	OK
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A
Checklist Verification			AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	PWD-4370
COI	AMS
Workers’ Compensation Insurance	AMS
Original Executed Contract (containing insurance terms) & all executed amendments	AMS

## Department of Purchasing – Required Documents Checklist

### CONTRACT SPENDING PLAN- **Master Contract with 4 vendors**

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date – 12/31/2025	PW270205	73300			\$300,000
1/1/2026-2/28/2026	PW270205	73300			\$75,000
(375K x 4 vendors = \$1.5M)			<b>TOTAL</b>		<b>\$\$\$375,000</b>

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

<b>CE/AG# (if applicable)</b>			History below for entire contract amount for Master		
<b>Infor/Lawson PO# and PO Code (if applicable)</b>			RFP		
<b>Lawson RQ# (if applicable)</b>			11147		
<b>CM Contract#</b>			2991		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
<b>Original Amount</b>	\$1,500,000		3/1/2023-2/28/2026	2/28/2023	R2023-0033
<b>Prior Amendment Amounts (list separately) (A-# )</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$1,500,000	2/28/2026	TBD	TBD
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		\$3,000,000			

### PURCHASING USE ONLY

<b>Prior Resolutions:</b>	R2023-0033
<b>CM#:</b>	2991
<b>Vendor Name:</b>	Schirmer Construction, LLC.
<b>Time Period:</b>	3/1/2023 – 2/28/2026, effective as of the latest date of signature of the Parties
<b>Amount:</b>	Add'l \$375,000.00mm
<b>History/CE:</b>	OK
<b>EL:</b>	OK
<b>Purchasing Notes:</b>	1/10/2025: Master amendment 3 of 4; will approve once actions are approved.
<b>Purchasing Agents Initials and date of approval</b>	OK, ssp 1/10/2025

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Schirmer Construction LLC				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM 2991				
<b>RQ#</b>	11147				
<b>Time Period of Original Contract</b>	3/1/2023-2/28/2026				
<b>Background Statement</b>	DPW received approval to utilize alternative procurement methods with RFP 11147 for On-Call Heavy Construction Services for future Road and Bridge repairs and maintenance through a Master Contract with a total of four vendors.				
<b>Service Description</b>	The primary goal of this contract is to utilize the four awarded contractors: Catts, Schirmer, Ruhlin and Terrace Construction for On-Call Heavy Construction R&B repairs and maintenance on a task order basis through a mini-bid process and selecting the lowest and best bidder for the task using standard ODOT/County Bid items.				
<b>Performance Indicators</b>	Schirmer Construction LLC provided the County with high quality construction services for this contract.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Schirmer Construction LLC has performed an above average success rate in meeting performance for all tasks assigned for this contract.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		x			
<b>Justification of Rating</b>	All of the Schirmer Construction personnel that have worked on assigned tasks have been proficient in their field.				
<b>Department Contact</b>	Adrienne Simons				
<b>User Department</b>	DPW Planning				
<b>Date</b>	1/6/2025				

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	11147- On-Call Heavy Construction R&B repairs- 1st Amendment
Buyspeed RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	2992- <b>Terrace Construction</b> ( 4 of 4 vendors)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AMS	Attached
Justification Form			AMS	OK
IG#	24-0437-REG 31DEC2028		AMS	OK
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		NA	N/A
Debarment/Suspension Verified	Date:	1/6/2025	AMS	OK
Auditor’s Findings	Date:	12/24/2024	AMS	OK
Independent Contractor (I.C.) Form	Date:	11/22/2024	AMS	OK
Cover - <i>Master contracts only</i>			AMS	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			AMS	OK
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A
Checklist Verification			AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	PWD-4370
COI	AMS
Workers’ Compensation Insurance	AMS
Original Executed Contract (containing insurance terms) & all executed amendments	AMS

## Department of Purchasing – Required Documents Checklist

### CONTRACT SPENDING PLAN- **Master Contract with 4 vendors**

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effect Date – 12/31/2025	PW270205	73300			\$300,000
1/1/2026-2/28/2026	PW270205	73300			\$75,000
(375K x 4 vendors = \$1.5M)			<b>TOTAL</b>		\$375,000

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

<b>CE/AG# (if applicable)</b>		<b>History below for entire contract amount for Master</b>			
<b>Infor/Lawson PO# and PO Code (if applicable)</b>		RFP			
<b>Lawson RQ# (if applicable)</b>		11147			
<b>CM Contract#</b>		2992			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
<b>Original Amount</b>	\$1,500,000		3/1/2023-2/28/2026	2/28/2023	R2023-0033
<b>Prior Amendment Amounts (list separately) (A-# )</b>		\$			
		\$			
		\$			
<b>Pending Amendment</b>		\$1,500,000	2/28/2026	TBD	TBD
<b>Total Amendments</b>		\$			
<b>Total Contract Amount</b>		\$3,000,000			

### PURCHASING USE ONLY

<b>Prior Resolutions:</b>	R2023-0033
<b>CM#:</b>	2992
<b>Vendor Name:</b>	Terrace Construction Company, Inc.
<b>Time Period:</b>	3/1/2023 – 2/28/2026, effective as of the latest date of signature of the Parties
<b>Amount:</b>	Add'l \$375,000.00mm
<b>History/CE:</b>	
<b>EL:</b>	OK
<b>Purchasing Notes:</b>	1/10/2025: Master amendment 1 of 4; will approve once actions are approved.
<b>Purchasing Agents Initials and date of approval</b>	OK, ssp 1/10/2025

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Terrace Construction Co. Inc.				
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CM 2992				
<b>RQ#</b>	11147				
<b>Time Period of Original Contract</b>	3/1/2023-2/28/2026				
<b>Background Statement</b>	DPW received approval to utilize alternative procurement methods with RFP 11147 for On-Call Heavy Construction Services for future Road and Bridge repairs and maintenance through a Master Contract with a total of four vendors.				
<b>Service Description</b>	The primary goal of this contract is to utilize the four awarded contractors: Catts, Schirmer, Ruhlin and Terrace Construction for On-Call Heavy Construction R&B repairs and maintenance on a task order basis through a mini-bid process and selecting the lowest and best bidder for the task using standard ODOT/County Bid items.				
<b>Performance Indicators</b>	Terrace Construction provided the County with high quality construction services for this contract.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Terrace Construction has performed an above average success rate in meeting performance for all tasks assigned for this contract.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>		x			
<b>Justification of Rating</b>	All of the Terrace Construction personnel that have worked on assigned tasks have been proficient in their field.				
<b>Department Contact</b>	Adrienne Simons				
<b>User Department</b>	DPW Planning				
<b>Date</b>	1/6/2025				



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0075

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/ Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ15387 with CATTs Construction, Inc. in the amount not-to-exceed \$1,163,640.65 for resurfacing and associated pavement repair of 0.60 miles of Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5102 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Fund in the amount \$29,091.02 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ15387 with CATTs Construction, Inc. in the amount not-to-exceed \$1,163,640.65 for resurfacing and associated pavement repair of 0.60 miles of Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5102 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Fund in the amount \$29,091.02 to fund said contract; and



**WHEREAS**, the primary goal of this project is the resurfacing and pavement repair of 0.60 miles Wilson Mills Road from Richmond Road to Eastern Corporation Line in the City of Richmond Heights; and

**WHEREAS**, the project is funded 75% Federal Funds, 20% Ohio Public Works Commission, 2.5% Municipality and by 2.5% County Motor Vehicle \$5.00 License Tax Fund; and

**WHEREAS**, the project is located in the City of Richmond Heights, Cuyahoga County Council District 11; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ15387 with CATTS Construction, Inc. in the amount not-to-exceed \$1,163,640.65 for resurfacing and associated pavement repair of 0.60 miles of Wilson Mills Road from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights.

**SECTION 2.** That the Cuyahoga County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$5.00 License Tax Fund in the amount \$29,091.02 to fund Contract No. 5102.

**SECTION 3.** That the County Executive is authorized to execute Contract No. 5102 and all documents consistent with said award and this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 11, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	<b>Wilson Mills Road Resurfacing Existing Roadway from Richmond Road to Eastern Corporation Line in the City of Richmond Heights. Ohio</b>
<b>Department or Agency Name</b>	<b>Public Works</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 5102	Catt's Construction, Inc.	N/A	\$1,163,640.65	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
**The Project consists of resurfacing and associated pavement repair of 0.60 miles of Wilson Mills Road from Richmond Road to Eastern Corporation Line in the City of Richmond Heights, Ohio**

**For purchases of furniture, computers, vehicles:  Additional    Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_ N/A**

**Project Goals, Outcomes or Purpose (list 3):**  
**The Project consists of resurfacing and associated pavement repair of 0.60 miles of Wilson Mills Road from Richmond Road to Eastern Corporation Line in the City of Richmond Heights, Ohio**

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
<b>Catt's Construction, Inc. 21223 Aurora Road Bedford. Ohio 44146</b>	<b>Mike Dempsey- President</b>
<b>Vendor Council District</b>	<b>Project Council District</b>
<b>District 9</b>	<b>District 11</b>
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	<b>City of Richmond Heights , Ohio</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
<b>RQ # if applicable</b> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal	<b>Provide a short summary for not using competitive bid process.</b>

<input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: <b>\$1,163,640.65</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>8 /6</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>7%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <b>N/A</b>  <input type="checkbox"/> Alternative Procurement Process <b>N/A</b>
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) <b>N/A</b>  <input type="checkbox"/> Other Procurement Method, please describe: <b>N/A</b>

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  The project is funded – 76.12 % Federal Fund, 20.00 % OPWC Funding, 2.19 % Muni Funding, 2.19 % County Funding R&B \$5.00
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date	<b>3/31/2025</b>

(date your team started working on this item):	
Date documents were requested from vendor:	<b>12/30/2024</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
n/a

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	15387
Infor/Lawson PO # Code (if applicable):	
Event #	6029
CM Contract#	CM5102

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b>			
<b>Construction Projects – Road &amp; Bridge</b>			
<b>Reviewed by Purchasing</b>			
		Department Initials	Purchasing
Briefing Memo		WB	OK AJ 1/10/2025
Notice of Intent to Award <i>(sent to all responding vendors)</i>		WB	OK AJ 1/10/2025
Bid Specification Packet <i>(includes Legal Notice to Bidders)</i>		WB	OK AJ 1/10/2025
Final DEI Goal Setting Worksheet		WB	OK AJ 1/10/2025
Diversity Documents – <i>if required (goal set)</i>		N/A	n/a
Award Letter <i>(sent to awarded vendor)</i>		WB	OK AJ 1/10/2025
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>		N/A	n/a
Non-Collusion Affidavit		WB	OK AJ 1/10/2025
Public Works Bid Results		WB	OK AJ 1/10/2025
Bid Tabulation Sheet-- See DPW Bid Tab		WB	OK AJ 1/10/2025
Prevailing Wage Public Improvement Agreement		WB	OK AJ 1/10/2025
Findings 1-8-25Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>		WB	OK AJ 1/10/2025
Worktype Worksheets, <i>if applicable</i>		WB	OK AJ 1/10/2025
SBE Worktype Worksheets, <i>if applicable</i>		N/A	n/a
Drug Free Workplace, <i>if applicable</i>		WB	OK AJ 1/10/2025
Project of Similar Complexity, <i>if applicable</i>		WB	OK AJ 1/10/2025
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>		WB	OK AJ 1/10/2025
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets) SEE PROPOSAL		WB	OK AJ 1/10/2025
Other, <i>per Section 3 “Required Bid Documents”</i>		WB	OK AJ 1/10/2025
IG# 21-0042-REG 12/31/25		WB	OK AJ 1/10/2025
Debarment/Suspension Verified	Date: 1/8/25	WB	OK AJ 1/10/2025 dated within 60 days
Auditor’s Finding	Date: 1/8/25	WB	OK AJ 1/10/2025 dated within 60 days
Vendor’s Submission <i>(Form of Proposal)</i>		WB	OK AJ 1/10/2025
Independent Contractor (I.C.) Form	Date: 1/2/2025	WB	OK AJ 1/10/2025 dated within 1 year

## Department of Purchasing – Required Documents Checklist

Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	n/a
TAC/CTO Approval or IT Standards ( <i>if required attach and identify relevant page #s or meeting approval number</i> )	N/A	n/a
Checklist Verification	WB	OK AJ 1/10/2025

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers' Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
3/31/2025 to 6/27/25	PW605100	73300	CRDOT0005601	73300	<b>\$1,163,640.65</b>
			<b>TOTAL</b>		<b>\$1,163,640.65</b>

### PURCHASING USE ONLY

Prior Resolutions:	
CM#:	5102
Vendor Name:	CATTS Construction, Inc.
Time Period:	Upon Signature – Project Completion
Amount:	\$1,163,640.65
History/CE:	OK
EL:	OK
Purchasing Notes:	Buyer Review Completed
Purchasing Agents Initials and date of approval	AJ 1/10/2025





**Department of Purchasing Tabulation Sheet**

<b>REQUISITION NUMBER: 15387</b>	<b>Event #6029</b>	<b>TYPE: (RFB/RFP/RFQ): RFB</b>	<b>ESTIMATE: \$1,462,000.00</b>	<b>20% = \$1,754,400.00</b>
<b>CONTRACT PERIOD:</b>		<b>RFB/RFP/RFQ DUE DATE: December 20, 2024</b>	<b>SOLICITATIONS ISSUED</b>	<b>TOTAL RESPONSES</b>
<b>REQUESTING DEPARTMENT: Public Works</b>		<b>COMMODITY DESCRIPTION: Wilson Mills Road (CR-73) resurface existing roadway from Richmond Road to the Eastern Corporation Line in the City of Richmond Heights</b>	<b>MANUAL RESPONSES</b>	<b>ELECTRONIC RESPONSES</b>
<b>DIVERSITY GOAL/SBE 0%</b>		<b>DIVERSITY GOAL/WBE 0%</b>	<b>8</b>	<b>0</b>
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No- The low bidder is in Cuyahoga County, JW 12/23/2024 LL 12/24/24		<b>CCBB: Low Non-CCBB Bid \$: \$1,207,429.00</b>	<b>Add 2%, Total is: \$1,231,577.58</b>	
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No- The low bidder is certified as an "Inclusive Business" in the CCBEIP, JW 12/23/2024 LL 12/24/24		<b>CCBEIP: Low Non-CCBEIP Bid \$: \$1,207,429.00</b>	<b>Add 2%, Total is: \$1,231,577.58</b>	
<b>*PRICE PREFERENCE LOWEST BID REC'D \$1,163,570.65</b>		<b>RANGE OF LOWEST BID REC'D \$1,000,000-\$3,000,000</b>	<b>Minus \$, =</b>	
<b>PRICE PREF % &amp; \$ LIMIT: (8%) \$93,085,652.00 (Max \$210,000)</b>		<b>MAX SBE/MBE/WBE PRICE PREF \$94,249,222.65</b>	<b>DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A - RFP/RFQ or No diversity goals LL 12/24/24</b>	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. CATT'S Construction, Inc. 21223 Aurora Rd. Warrensville Hts., OH 44146	Bid Bond 100% American Surety Company	<b>\$1,163,640.65</b>	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	No goals Subcontractor Name(s):		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			IG Number: 21-0042-REG  NCA: <input checked="" type="checkbox"/> Yes  PH: <input checked="" type="checkbox"/> Yes  Buy American: <input checked="" type="checkbox"/> Yes  EEO Certification: <input checked="" type="checkbox"/> Yes  Proposal Form: <input checked="" type="checkbox"/> Yes  Bid Bond: <input checked="" type="checkbox"/> Yes  Worksheets: <input checked="" type="checkbox"/> Yes  Drug-Free: <input checked="" type="checkbox"/> Yes  Certificate of Compliance: <input checked="" type="checkbox"/> Yes			SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No  Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %  SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: No goals 12/23/2024 CF JW 12/23/2024 LL 12/24/24		

Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 12/23/2024			SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No  SBE/MBE/WBE Comments and Initials: No goals 12/23/2024 CF JW 12/23/2024 LL 12/24/24		

Transaction ID:

<p>3.</p>	<p>Bidder's / Vendors Name and Address</p> <p>Geauga Highway Co. 9215 State Route 303 Windham, OH 44288</p>	<p>Bid Bond / Check</p> <p>Bid Bond 100% Western Surety Company</p>	<p>Actual Bid Amount (enter "N/A" if RFP or RFQ)</p> <p>\$1,213,438.50</p>	<p>Buyer Administrative Review: OPD Buyer Initials</p> <p>Compliant: <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes</p> <p>NCA: <input checked="" type="checkbox"/> No  <input type="checkbox"/> Yes</p> <p>PH: <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>Buy American: <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>EEO Certification: <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>Proposal Form: <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>Bid Bond: <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>Worksheets: <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>Drug-Free: <input checked="" type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>Price Preference</p> <p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>	<p>CCBB / CCBEIP Registered</p> <p>CCBB <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No</p> <p>CCBEIP <input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No</p>	<p>Diversity Program Review: SBE / MBE / WBE</p> <p>Subcontractor Name(s): No goals</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 0 % MBE: 0 % WBE: 0 %</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes  <input type="checkbox"/> No</p> <p>SBE/MBE/WBE Comments and Initials:  No goals 12/23/2024 CF  JW 12/23/2024  LL 12/24/24</p>	<p>Dept. Tech. Review</p>	<p>Award: (Y/N)</p> <p><input type="checkbox"/> Yes  <input type="checkbox"/> No</p>
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Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 12/23/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
4. Ronyak Paving, Inc. 14376 N. Cheshire St. Burton, OH 44021	Bid Bond 100% Atlantic Specialty Insurance Company	\$1,218,255.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0052-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No goals SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 12/23/2024			Diversity Program Review: SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals 12/23/2024 CF JW 12/23/2024 LL 12/24/24		

Transaction ID:

5.	Vandra Brothers Construction, Inc. 24629 Broadway Ave. Oakwood Village, OH 44146	Bid Bond / Check Bid Bond 100% Western Surety Company	Actual Bid Amount (enter "N/A" if RFP or RFQ) <b>\$1,341,386.10</b>	Buyer Administrative Review: OPD Buyer Initials Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0077-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes	Price Preference <input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): No goals SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: No goals 12/23/2024 CF JW 12/23/2024 LL 12/24/24	Dept. Tech. Review	Award: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No
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Transaction ID:



Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 12/23/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
6. Barbicas Construction Company 124 Darrow Road Suite 1 Akron, OH 44305	Bid Bond 100% Travelers Casualty & Surety Company	\$1,486,000.70	Compliant: <input checked="" type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> No NCA:	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No goals		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	of America	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials <input checked="" type="checkbox"/> No PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 12/23/2024	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)								
<table border="1"> <tr> <td data-bbox="263 430 402 701">SBE/MBE/WBE Prime: (Y/N)</td> <td data-bbox="402 430 542 701"><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</td> </tr> <tr> <td data-bbox="263 701 402 861">Total %</td> <td data-bbox="402 701 542 861">SBE: 0 % MBE: 0 % WBE: 0 %</td> </tr> <tr> <td data-bbox="263 861 402 1180">SBE/MBE/WBE Comply: (Y/N)</td> <td data-bbox="402 861 542 1180"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td data-bbox="263 1180 402 1499">SBE/MBE/WBE Comments and Initials:</td> <td data-bbox="402 1180 542 1499">No goals 12/23/2024 CF JW 12/23/2024 LL 12/24/24</td> </tr> </table>									SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No	Total %	SBE: 0 % MBE: 0 % WBE: 0 %	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	No goals 12/23/2024 CF JW 12/23/2024 LL 12/24/24
SBE/MBE/WBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No															
Total %	SBE: 0 % MBE: 0 % WBE: 0 %															
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No															
SBE/MBE/WBE Comments and Initials:	No goals 12/23/2024 CF JW 12/23/2024 LL 12/24/24															

Transaction ID:

## GOAL SETTING WORKSHEET

**Department Name:** Public Works  
**Contact Name:** William Boyd  
**Contact Phone#:** 216-443-3761  
**Contact Email:** wboyd@cuyahogacounty.us

**RQ#:** 15387  
**RQ Description:** Wilson Mills Road Rehab

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Heavy Construction	91300	\$1,462,000.00	1	0.00	0.00	0.00		0.00	0.00
Totals (\$):		\$1,462,000.00	1	0.00	0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments: LL 11/18/2024

NIGP 913\*\*:  
26t/4m/1w w/duplicates

NIGP 913\*\*:  
25t/3m/1w w/o duplicates

0% 7% DBE Goal  
Federally funded

MBE Goal

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WBE Goal

DBE Goal (not calculated)

NAICS 237990 or 237310:  
15t/5m/2w w/duplicates

NAICS 237990 or 237310:  
12t/4m/1w w/duplicates

TOTAL NIGP/NAICS:  
37t/7m/2w w/o duplicates

0%

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0076

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/ Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ15388 with Schirmer Construction LLC. in the amount not-to-exceed \$2,586,786.00 for replacement of Schaaf Road Bridge No. 02.89 over West Creek in the City of Independence, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5103 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Fund in the amount \$232,810.74 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/ Division of County Engineer recommends an award on RQ15388 with Schirmer Construction LLC. in the amount not-to-exceed \$2,586,786.00 for replacement of Schaaf Road Bridge No. 02.89 over West Creek in the City of Independence, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5103 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Fund in the amount \$232,810.74 to fund said contract; and

**WHEREAS**, the primary goal of this project is the replacement of Schaaf Road Bridge over creek and minor approach work in the City of Independence; and

**WHEREAS**, the project is funded 74% Federal Fund, 17% Ohio Public Works Commission, and 9% County Motor Vehicle \$7.50 License Tax Fund; and

**WHEREAS**, the project is located in the City of Independence, Cuyahoga County District 6; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ15388 with Schirmer Construction LLC. in the amount not-to-exceed \$2,586,786.00 for replacement of Schaaf Road Bridge No. 02.89 over West Creek in the City of Independence.

**SECTION 2.** That the Cuyahoga County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Fund in the amount \$232,810.74 to fund Contract No. 5103.

**SECTION 3.** That the County Executive is authorized to execute Contract No. 5103 and all documents consistent with said award and this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 11, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	Schaaf Road Bridge Replacement Existing Bridge Over West Creek in the City of Independence. Ohio		
<b>Department or Agency Name</b>	Public Works		
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
Original	CM 5103	Schirmer Construction, LLC.	N/A	\$2,586,786.00	Pending	

**Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.**  
 The Replacement of Schaaf Road Bridge Over Creek and Minor Approach work in the City of Independence, Ohio.

**For purchases of furniture, computers, vehicles:  Additional  Replacement**  
**Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_ N/A**

**Project Goals, Outcomes or Purpose (list 3):**  
 The Replacement of Schaaf Road Bridge Over Creek and Minor Approach work in the City of Independence, Ohio.

**If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No**

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

<b>Vendor Name and address:</b>	<b>Owner, executive director, other (specify):</b>
Schirmer Construction, LLC 31350 Industrial Parkway North Olmstead. Ohio 44070	Bruno Melaragno- President
<b>Vendor Council District</b>	<b>Project Council District</b>
District 1	District 6
<b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>	<b>City of Independence , Ohio</b>

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # if applicable <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: <b>\$2,586,786.00</b>	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) <b>7 / 2</b>	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( <b>10%</b> ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).  <b>N/A</b>
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase <b>N/A</b>  <input type="checkbox"/> Alternative Procurement Process <b>N/A</b>
How did pricing compare among bids received?  <b>Mathematically Balanced</b>	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> ) <b>N/A</b>  <input type="checkbox"/> Other Procurement Method, please describe: <b>N/A</b>

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. <b>N/A</b>	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant</b> (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.	
The project is funded – 74.90% Federal Fund, 17.73% OPWC . County Fund R&B \$7.50 7.88%	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):	
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

<b>Provide status of project.</b>	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason:</b>	
<b>Timeline:</b> Project/Procurement Start Date	<b>2/25/2025</b>



(date your team started working on this item):	
Date documents were requested from vendor:	<b>12/30/2024</b>
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

<b>HISTORY (see instructions):</b>
n/a

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	15388
Infor/Lawson PO # Code (if applicable):	
Event #	6024
CM Contract#	5103

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>FULL AND OPEN COMPETITION</b>		
<b>Construction Projects – Road &amp; Bridge</b>		
<b>Reviewed by Purchasing</b>		
	Department Initials	Purchasing
Briefing Memo	WB	OK AJ 1/13/2025
Notice of Intent to Award <i>(sent to all responding vendors)</i>	WB	OK AJ 1/13/2025
Bid Specification Packet <i>(includes Legal Notice to Bidders)</i>	WB	OK AJ 1/13/2025
Final DEI Goal Setting Worksheet	N/A	n/a
Diversity Documents – <i>if required (goal set)</i>	WB	OK AJ 1/13/2025
Award Letter (sent to awarded vendor)	WB	OK AJ 1/13/2025
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	N/A	n/a
Non-Collusion Affidavit	WB	OK AJ 1/13/2025
Public Works Bid Results	WB	OK AJ 1/13/2025
Bid Tabulation Sheet- SEE BID TAB	WB	OK AJ 1/13/2025
Prevailing Wage Public Improvement Agreement	WB	OK AJ 1/13/2025
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	WB	OK AJ 1/13/2025
Worktype Worksheets, <i>if applicable</i>	WB	OK AJ 1/13/2025
SBE Worktype Worksheets, <i>if applicable</i>	N/A	n/a
Drug Free Workplace, <i>if applicable</i>	WB	OK AJ 1/13/2025
Project of Similar Complexity, <i>if applicable</i>	WB	OK AJ 1/13/2025
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	WB	OK AJ 1/13/2025
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets)	WB	OK AJ 1/13/2025
Other, <i>per Section 3 “Required Bid Documents”</i>	WB	OK AJ 1/13/2025
IG# 23-0433 -REG 12/31/2027	WB	OK AJ 1/13/2025
Debarment/Suspension Verified	Date: 1/7/2025	WB
		OK AJ 1/13/2025 dated within 60 days
Auditor’s Finding	Date: 1/7/2025	WB
		OK AJ 1/13/2025 dated within 60 days
Vendor’s Submission <i>(Form of Proposal)</i>		WB
		OK AJ 1/13/2025
Independent Contractor (I.C.) Form	Date: 1-6-25	WB
		OK AJ 1/13/2025 dated within 1 year

## Department of Purchasing – Required Documents Checklist

Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	n/a
TAC/CTO Approval or IT Standards ( <i>if required attach and identify relevant page #s or meeting approval number</i> )	N/A	n/a
Checklist Verification	WB	OK AJ 1/13/2025

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	WB
Bid Guarantee & Contract Bond	WB
Matrix Law Screen shot	WB
COI	WB
Workers' Compensation Insurance	WB
Railroad Insurance – <i>if required</i>	N/A

### CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
2/25/2025 to 10/24/2025	PW605100	73300	CRDOT0005301	73300	\$2,586,786.00
			<b>TOTAL</b>		<b>\$2,586,786.00</b>

### PURCHASING USE ONLY

Prior Resolutions:	
CM#:	5103
Vendor Name:	Schirmer Construction LLC
Time Period:	Upon Signature – Project Completion
Amount:	\$2,586,786.00
History/CE:	OK
EL:	OK
Purchasing Notes:	Buyer Review Completed
Purchasing Agents Initials and date of approval	AJ 1/13/2025



**Department of Purchasing Tabulation Sheet**

<b>REQUISITION NUMBER: 15388 Event #6024</b>		<b>TYPE: (RFB/RFP/RFQ): RFB</b>		<b>ESTIMATE: \$2,700,000.00</b>		<b>20% = \$3,240,000.00</b>	
<b>CONTRACT PERIOD:</b>		<b>RFB/RFP/RFQ DUE DATE: December 16, 2024</b>		<b>SOLICITATIONS ISSUED</b>		<b>ELECTRONIC RESPONSES</b>	
<b>REQUESTING DEPARTMENT: Public Works</b>		<b>COMMODITY DESCRIPTION: Schaaf Road Bridge Replacement Existing bridge 02.89 over West Creek in the City of Independence</b>		<b>MANUAL RESPONSES</b>		<b>TOTAL RESPONSES</b>	
<b>DIVERSITY GOAL/SBE 0%</b>		<b>DIVERSITY GOAL/MBE 0%</b>		<b>1</b>		<b>1</b>	
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - The low bidder is in Cuyahoga County, JW 12/18/2024 LL 12/18/2024		CCBB: Low Non-CCBB Bid: \$2,671,240.25		<b>7</b>		<b>2</b>	
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No-But No Impact-The low bidder is not certified as an "Inclusive Business" and there is not a bidder within 2% of the low bidder that is certified as an "Inclusive Business" In the CCBEIP, JW 12/18/2024 LL 12/18/2024		CCBEIP: Low Non-CCBEIP Bid: \$2,671,240.25		<b>DIVERSITY GOAL/WBE 0%</b>			
<b>*PRICE PREFERENCE LOWEST BID REC'D \$2,586,786.00</b>		<b>RANGE OF LOWEST BID REC'D \$1,000,000.00-\$3,000,000.00</b>		<b>Add 2%, Total is: \$2,724,665.06</b>			
<b>PRICE PREF % &amp; \$ LIMIT: (8%) \$206,942.88 (Max \$210,000)</b>		<b>MAX SBE/MBE/WBE PRICE PREF \$2,793,728.88</b>		<b>Minus \$, =</b>			
				<b>DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No</b>		<b>N/A - RFP/RFQ or No diversity goals LL 12/18/2024</b>	

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Schirmer Construction, LLC 31350 Industrial Parkway North Olmsted, OH 44070	Bid Bond 100% Travelers Casualty and Surety	\$2,586,786.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes	No diversity goals Subcontractor Name(s):		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Dept. Tech. Review	Award: (Y/N)
Buyer Administrative Review: Buyer Initials	Diversity Program Review: SBE / MBE / WBE	Award: (Y/N)
Actual Bid Amount (enter "N/A" if RFP or RFQ)	SBE/MBE/WBE Prime: (Y/N)	Award: (Y/N)
Bid Bond / Check	Total %	Award: (Y/N)
Buyer Administrative Review: Buyer Initials	SBE/MBE/WBE Comply: (Y/N)	Award: (Y/N)
Actual Bid Amount (enter "N/A" if RFP or RFQ)	SBE/MBE/WBE Comments and Initials:	Award: (Y/N)
Bid Bond / Check	SBE/MBE/WBE	Award: (Y/N)
Buyer Administrative Review: Buyer Initials	SBE/MBE/WBE	Award: (Y/N)
Actual Bid Amount (enter "N/A" if RFP or RFQ)	SBE/MBE/WBE	Award: (Y/N)
Bid Bond / Check	SBE/MBE/WBE	Award: (Y/N)
Buyer Administrative Review: Buyer Initials	SBE/MBE/WBE	Award: (Y/N)
Actual Bid Amount (enter "N/A" if RFP or RFQ)	SBE/MBE/WBE	Award: (Y/N)
Bid Bond / Check	SBE/MBE/WBE	Award: (Y/N)
Buyer Administrative Review: Buyer Initials	SBE/MBE/WBE	Award: (Y/N)
Actual Bid Amount (enter "N/A" if RFP or RFQ)	SBE/MBE/WBE	Award: (Y/N)
Bid Bond / Check	SBE/MBE/WBE	Award: (Y/N)
Buyer Administrative Review: Buyer Initials	SBE/MBE/WBE	Award: (Y/N)
Actual Bid Amount (enter "N/A" if RFP or RFQ)	SBE/MBE/WBE	Award: (Y/N)

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			DOP Buyer Initials: AJ 12/16/2024					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2. Union Industrial Contractors, Inc. 1800 East 21 <sup>st</sup> St. Ashtabula, OH 44004	Bid Bond 100% Travelers Casualty and Surety Company of America	\$2,671,240.25	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0065-REG NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Buy American: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No diversity goals SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 %		<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)				
			EEO Certification: <input checked="" type="checkbox"/> Yes Proposal Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Worksheets: <input checked="" type="checkbox"/> Yes Drug-Free: <input checked="" type="checkbox"/> Yes Certificate of Compliance: <input checked="" type="checkbox"/> Yes DOP Buyer Initials: AJ 12/16/2024			<table border="1"> <tr> <td>SBE/MBE/WBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE/MBE/WBE Comments and Initials:</td> <td>12/17/2024 CCC 12/18/2024 JW LL 12/18/2024</td> </tr> </table>	SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE/MBE/WBE Comments and Initials:	12/17/2024 CCC 12/18/2024 JW LL 12/18/2024		
SBE/MBE/WBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No											
SBE/MBE/WBE Comments and Initials:	12/17/2024 CCC 12/18/2024 JW LL 12/18/2024											

Transaction ID: