



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, MARCH 12, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
 - a) February 26, 2013 Work Session (See Page 11)
 - b) February 26, 2013 Regular Meeting (See Page 13)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. CONSIDERATION OF A MOTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
 - a) M2013-0012: A Motion confirming the County Executive's appointment of various individuals to serve on the Group Plan Commission, and declaring the necessity that this Motion become immediately effective: (See Page 26)
 - 1) David E. Gilbert
 - 2) Christopher S. Ronayne

- 3) Robyn Minter Smyers
- 4) Jeffrey R. Appelbaum

Sponsors: Councilmembers Connally and Conwell

10. COMMITTEE REPORTS AND CONSIDERATION OF MOTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- a) M2013-0003: A Motion confirming the County Executive's appointment of individuals to serve on the Tax Incentive Review Councils, and declaring the necessity that this Motion become immediately effective: (See Page 49)

- 1) Mark A. Parks, Jr.
- 2) Janise Bayne
- 3) Maggie Keenan
- 4) Joe Micciulla

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- b) M2013-0004: A Motion confirming the County Executive's appointment of James R. Wooley to serve on the Cuyahoga County Public Defender Commission, and declaring the necessity that this Motion become immediately effective. (See Page 51)

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- c) M2013-0005: A Motion confirming the County Executive's reappointment of various Mayors to serve on the Cuyahoga County Planning Commission, and declaring the necessity that this Motion become immediately effective: (See Page 53)

- 1) The Honorable Michael P. Byrne for the Southcentral Region
- 2) The Honorable Robert Blomquist for the Southwest Region

Sponsors: Councilmembers Connally and Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

11. CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- a) R2013-0045: A Resolution proclaiming the month of March 2013 as Developmental Disabilities Awareness Month in Cuyahoga County: "Look Beyond and See Our Capabilities", and declaring the necessity that this Resolution become immediately effective. (See Page 55)

Sponsors: Councilmembers Connally, Brady, Greenspan, Miller, Germana, Gallagher, Schron, Conwell, Jones, Rogers and Simon

12. CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2013-0046: A Resolution amending Resolution No. R2012-0076, which governed the County's acceptance and use of funds from the Soldiers' and Sailors' Monument Support Group. (See Page 57)

Sponsor: Council President Connally

13. CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- a) R2013-0047: A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 59)

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

14. CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES /EXECUTIVE SESSION

- a) R2013-0048: A Resolution authorizing a Stipulation for Entry of Consent Decree in the total amount of \$128,268.00 in connection with *Andrew Dombroff vs. Cuyahoga County, et al.*, U.S.D.C. Case No. 1:12cv2189; authorizing the County Executive to execute the Consent Decree and all other documents consistent with this Resolution; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. (See Page 76)

Sponsors: County Executive FitzGerald/Department of Law on behalf of Office of the Prosecuting Attorney

- b) Pending or imminent litigation.

15. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2013-0049: A Resolution declaring that public convenience and welfare requires replacement of Marks Road Culvert 01.03 in the City of Strongsville; total estimated construction cost \$127,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See Page 78)

Sponsor: County Executive FitzGerald/Department of Public Works/
Division of County Engineer

- b) R2013-0050: A Resolution declaring that public convenience and welfare requires resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills; total estimated construction cost \$1,210,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See Page 83)

Sponsor: County Executive FitzGerald/Department of Public Works/
Division of County Engineer

- c) R2013-0051: A Resolution declaring that public convenience and welfare requires resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills; total estimated construction cost \$770,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See Page 88)

Sponsor: County Executive FitzGerald/Department of Public Works/
Division of County Engineer

- d) R2013-0052: A Resolution making an award on RQ25997 to Perk Company, Inc. in the amount not-to-exceed \$5,191,490.00 for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,038,298.00 to fund said contract; and declaring the necessity that this Resolution become immediately effective. (See Page 93)

Sponsor: County Executive FitzGerald/Department of Public Works/
Division of County Engineer

- e) R2013-0053: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$1,280,000.00 to Kennedy Viking Property Investment IV, LLC for purchase and improvement of a facility located at 31390 Viking Parkway, Westlake; authorizing the Deputy Chief of Staff of Development or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 101)

Sponsor: County Executive FitzGerald/Department of Development

- f) R2013-0054: A Resolution making an award on RQ23384 to Cardinal Health 411, Inc. in the amount of \$2,400,000.00 for pharmaceutical supplies for the period 4/1/2013 - 3/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 107)

Sponsor: County Executive FitzGerald/County Sheriff

- g) R2013-0055: A Resolution authorizing various revenue generating agreements with Council for Economic Opportunities in Greater Cleveland for lease of space at various Cuyahoga County Board of Developmental Disabilities Centers for operation of Head Start Programs for the period 3/1/2013 - 1/31/2014; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 112)

- 1) William Patrick Day Early Childhood Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$119,183.29.

- 2) Green Road Developmental Center, located at 4329 Green Road, Highland Hills, in the amount not-to-exceed \$65,473.38.

Sponsors: County Executive FitzGerald on behalf of Cuyahoga County Board of Developmental Disabilities

16. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- a) R2013-0031: A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$1,000,000.00 for various jail medical services at the Cuyahoga County Correction Center for the period 3/16/2013 - 12/31/2013; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 119)

Sponsor: County Executive FitzGerald/County Sheriff

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- b) R2013-0036: A Resolution declaring that public convenience and welfare requires replacement of Boston Road Culvert 07.74 in the City of Broadview Heights; total estimated construction cost \$780,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See Page 121)

Sponsor: County Executive FitzGerald/Department of Public Works/ Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- c) R2013-0037: A Resolution making an award on RQ25797 to Karvo Paving, Co. in the amount not-to-exceed \$1,345,636.15 for resurfacing Columbus Road from Center Street to West 25th Street in the City of Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,076,508.92 to fund said contract; and

declaring the necessity that this Resolution become immediately effective. (See Page 124)

Sponsors: County Executive FitzGerald/Department of Public Works/
Division of County Engineer and Councilmembers Jones and Conwell

Committee Assignment and Chair: Public Works, Procurement &
Contracting – Jones

- d) R2013-0038: A Resolution authorizing an agreement with Cuyahoga County Board of Developmental Disabilities for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2013 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 127)

Sponsor: County Executive FitzGerald/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments &
Equity – Conwell

- e) R2013-0040: A Resolution making an award on RQ25951 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 129)

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of
Procurement & Diversity

Committee Assignment and Chair: Public Works, Procurement &
Contracting – Jones

- f) R2013-0041: A Resolution making an award on RQ25945 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 131)

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of
Procurement & Diversity

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- g) R2013-0042: A Resolution making an award on RQ26030 to YMCA of Greater Cleveland Foundation in the amount not-to-exceed \$750,000.00 for transitional housing and case management services for the Open Door Housing Program for the period 3/1/2013 - 2/29/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 133)

Sponsors: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry and Councilmembers Jones, Conwell, Miller and Brady

Committee Assignment and Chair: Health, Human Services & Aging – Brady

- h) R2013-0043: A Resolution authorizing agreements with various providers in the total amount not-to-exceed \$6,867,149.90 for child support services for the period 1/1/2013 - 12/31/2013; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 135)

- 1) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$2,038,053.87.
- 2) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$2,463,045.02.
- 3) Cuyahoga County Prosecuting Attorney's Office in the amount not-to-exceed \$2,366,051.01.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services

Committee Assignment and Chair: Health, Human Services & Aging – Brady

- i) R2013-0044: A Resolution authorizing an agreement with Cuyahoga County Treasurer's Office in the amount not-to-exceed \$42,289.14 for child support services for the period 1/1/2013 - 12/31/2013; authorizing

the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 138)

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services

Committee Assignment and Chair: Health, Human Services & Aging – Brady

17. CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- a) R2013-0027: A Resolution authorizing an amendment to Contract No. CE1200357-01 with Kaiser Foundation Health Plan of Ohio for group healthcare benefits for County employees and their eligible dependents for the period 1/1/2012 - 12/31/2012 to exercise an option to extend the time period to 12/31/2013 and for additional funds in the amount of \$8,694,139.68; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 141)

Sponsor: County Executive FitzGerald/Department of Human Resources

18. COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES FOR SECOND READING

- a) O2013-0008: An Ordinance providing for adoption of various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Ordinance become immediately effective. (See page 143)

Sponsor: County Executive FitzGerald/Department of Human Resources on behalf of Human Resource Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- b) O2013-0009: An Ordinance establishing the Cuyahoga Countywide Preventive Maintenance Program, and declaring the necessity that this Ordinance become immediately effective. (See Page 190)

Sponsor: County Executive FitzGerald/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

19. CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- a) O2013-0007: An Ordinance establishing the Cuyahoga Countywide Inspection Program, and declaring the necessity that this Ordinance become immediately effective. (See Page 193)

Sponsor: County Executive FitzGerald/Department of Public Works

20. MISCELLANEOUS COMMITTEE REPORTS

21. MISCELLANEOUS BUSINESS

22. PUBLIC COMMENT UNRELATED TO AGENDA

23. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE

MEETING/CONFIRMATION HEARINGS:

TUESDAY, MARCH 19, 2013
1:00 PM / COUNCIL CHAMBERS

WORK SESSION:

WEDNESDAY, MARCH 27, 2013
3:00 PM / COUNCIL CHAMBERS

REGULAR MEETING:

WEDNESDAY, MARCH 27, 2013
5:00 PM / COUNCIL CHAMBERS

*In accordance with Ordinance No. O2011-0020, as amended, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

**CUYAHOGA COUNTY COUNCIL WORK SESSION
TUESDAY, FEBRUARY 26, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
3:00 PM**

1. CALL TO ORDER

The work session was called to order by Council President Connally at 3:04 p.m.

2. ROLL CALL

Council President Connally asked Clerk Schmotzer to call the roll. Councilmembers Conwell, Jones, Rogers, Simon, Greenspan, Miller, Brady, Gallagher, Schron and Connally were in attendance. Councilmember Germana was absent from the work session.

A motion was then made by Ms. Conwell, seconded by Mr. Brady and approved by unanimous vote to excuse Mr. Germana from the work session.

3. DISCUSSION

a) Update on County Administration Complex

County Executive FitzGerald expressed his views regarding options for the proposed garage walkway and provision for a kiosk or café and indicated that he would support whatever decisions Council made in this regard.

Mr. Kevin Brokaw, General Counsel, Geis Companies and Mr. Denver Brooker, Studio Director, Vocon, updated Council regarding the County Administration Complex and provided an overview of the proposed options for the garage walkway including lease requirements, access and parking rights easement agreement, condition upon delivery, estimated budget for alternatives and

economic incentive to operate the parking facility after the lease term. Discussion ensued.

4. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

5. PUBLIC COMMENT

No public comments were given.

6. ADJOURNMENT

With no further business to discuss, the work session was adjourned by Council President Connally at 4:38 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 26, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
5:00 PM**

1. CALL TO ORDER

The meeting was called to order by Council President Connally at 5:03 p.m.

2. ROLL CALL

Council President Connally asked Clerk Schmotzer to call the roll. Councilmembers Conwell, Jones, Rogers, Simon, Greenspan, Miller, Brady, Gallagher, Schron and Connally were in attendance and a quorum was determined. Councilmember Germana was absent from the meeting.

A motion was then made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to excuse Mr. Germana from the meeting.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Connally requested a moment of silent meditation for personal reflections.

5. PUBLIC COMMENT RELATED TO AGENDA

No public comments were given related to the agenda.

6. APPROVAL OF MINUTES

- a) February 12, 2013 Regular Meeting

A motion was made by Mr. Brady, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the February 12, 2013 regular meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Connally reported the following:

- a) Item No. 14, consideration of a Resolution for first reading adoption under suspension of rules/executive session, would be taken out of order and considered after Item No. 23 on the agenda;**
- b) Congratulated and thanked County Executive FitzGerald on the State of the County Address;**
- c) The County Commissioners Association of Ohio will hold a regional legislative briefing on Friday, March 8th at 9:30 a.m. at the County Administration Building.**
- d) In celebration of Developmental Disabilities Awareness Month, Council will host the Creative Expressions Art Show Opening Reception in the Justice Center Atrium beginning at 4:00 p.m. on Tuesday, March 12th. The art show promotes the work of local artisans with developmental disabilities.**
- e) Sunshine Law Training will be held on Wednesday, March 27th in Council Chambers beginning at 9:00 a.m.**

Mr. Pat McDonald, Director, Cuyahoga County Board of Elections, addressed Council regarding his background, improvements to elections procedures during his tenure at the Board of Elections as well as new initiatives he intends to implement.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive FitzGerald reported the following:

- a) Thanked Council for their participation at the State of the County Address;**
- b) Discussed the need to strategically brand and market Cuyahoga County government.**
- c) Discussed establishing a task force to garner support for planning a Great Lakes Expo in 2016.**

9. CONSIDERATION OF MOTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) M2013-0008: A Motion confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Public Library Board of Trustees, and declaring the necessity that this Motion become immediately effective:

- 1) Patricia Shlonsky
- 2) Edward Blakemore

Sponsor: Council President Connally

Council President Connally referred Motion No. M2013-0008 to the Human Resources, Appointments & Equity Committee.

- b) M2013-0009: A Motion confirming the County Executive's appointment of Francis X. Bova upon his taking the oath of office as the Sheriff of Cuyahoga County, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

Council President Connally referred Motion No. M2013-0009 to the Committee of the Whole.

- c) M2013-0010: A Motion confirming the County Executive's appointment of Mark A. Parks, Jr. upon his taking the oath of office as the Treasurer of Cuyahoga County, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

Council President Connally referred Motion No. M2013-0010 to the Committee of the Whole.

- d) M2013-0011: A Motion confirming the County Executive's appointment of Andrea F. Rocco, Esq. upon her taking the oath of office as the Clerk of Courts of Cuyahoga County, and declaring the necessity that this Motion become immediately effective.

Sponsor: Council President Connally

Council President Connally referred Motion No. M2013-0011 to the Committee of the Whole.

10. COMMITTEE REPORT AND CONSIDERATION OF A MOTION OF COUNCIL FOR
SECOND READING **ADOPTION UNDER SUSPENSION OF RULES**

A motion was made by Mr. Rogers, seconded by Mr. Greenspan and approved by unanimous vote to suspend Rule 9D and to place on final passage Motion No. M2013-0006.

- a) M2013-0006: A Motion confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Board of Developmental Disabilities, and declaring the necessity that this Motion become immediately effective:

- 1) Tania J. Younkin
- 2) Steven M. Licciardi

Sponsor: Council President Connall

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Mr. Schron with a second by Mr. Miller, Motion No. M2013-0006 was considered and adopted by unanimous vote.

11. CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION

- a) R2012-0241: A Resolution requesting the Ohio General Assembly to make physical assault on public transit workers a felony under Ohio law, and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

On a motion by Ms. Conwell with a second by Mr. Schron, Resolution No. R2012-0241 was considered and adopted by unanimous vote.

12. CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- a) O2013-0001: An Ordinance establishing general provisions for the Cuyahoga County Code and authorizing the Clerk of Council to officially publish the Cuyahoga County Code as approved by the County's Director of Law; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Council President Connally/Clerk of Council and Director of Law

On a motion by Mr. Schron with a second by Ms. Conwell, Ordinance No. O2013-0001 was considered and adopted by unanimous vote.

13. CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER
SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Schron and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2013-0033 and R2013-0034.

- a) R2013-0033: A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2013-0033 was considered and adopted by unanimous vote.

- b) R2013-0034: A Resolution amending Resolution No. R2012-0174 dated 10/9/2012, which authorized an Economic Development Loan in the amount not-to-exceed \$566,312.00 for purchase of test equipment for a facility located at 4535 Renaissance Parkway, Warrensville Heights, to change the name of the borrower from NSL Analytical Services, Inc. to 4535, LLC; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Development

On a motion by Mr. Schron with a second by Ms. Conwell, Resolution No. R2013-0034 was considered and adopted by unanimous vote.

14. CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER
SUSPENSION OF RULES / EXECUTIVE SESSION

[Note: Item No. 14 was taken out of order and considered after Item No. 23 on the agenda.]

A motion was made by Mr. Jones, seconded by Ms. Conwell and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters concerning collective bargaining, imminent and pending litigation and

matters required to be kept confidential under federal or state law, and for no other purpose whatsoever. Executive Session was then called to order by Council President Connally at 5:47 p.m. The following members were present: Councilmembers Conwell, Jones, Rogers, Simon, Greenspan, Miller, Brady, Gallagher, Schron and Connally. The following additional attendees were also present: County Executive Ed FitzGerald, Law Director Majeed Makhoulf, Deputy Law Director Nora Hurley, Assistant Law Director Ed Morales and Director of Public Works Bonnie Teeuwen. At 5:59 p.m., Executive Session was adjourned, without objection, and Council President Connally then reconvened the regular meeting.

A motion was then made by Mr. Gallagher, seconded by Mr. Miller and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2013-0035.

- a) R2013-0035: A Resolution approving an amendment to a collective bargaining agreement between Cuyahoga County and International Union of Operating Engineers, Local 18-S, representing approximately 4 employees in the classification of Technician in the Department of Public Works for the period 11/1/2010 - 10/31/2013; directing that funds necessary to implement the collective bargaining agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Departments of Law and Public Works

On a motion by Mr. Schron with a second by Ms. Conwell, Resolution No. R2013-0035 was considered and adopted by unanimous vote.

- b) Pending or imminent litigation.
- c) Matters required to be kept confidential under federal or state law.

15. CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) R2013-0036: A Resolution declaring that public convenience and welfare requires replacement of Boston Road Culvert 07.74 in the City of Broadview Heights; total estimated construction cost \$780,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works/
Division of County Engineer

Council President Connally referred Resolution No. R2013-0036 to the Public Works, Procurement & Contracting Committee.

- b) R2013-0037: A Resolution making an award on RQ25797 to Karvo Paving, Co. in the amount not-to-exceed \$1,345,636.15 for resurfacing Columbus Road from Center Street to West 25th Street in the City of Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,076,508.92 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works/
Division of County Engineer

Council President Connally referred Resolution No. R2013-0037 to the Public Works, Procurement & Contracting Committee.

- c) R2013-0038: A Resolution authorizing an agreement with Cuyahoga County Board of Developmental Disabilities for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2013 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Human Resources

Council President Connally referred Resolution No. R2013-0038 to the Human Resources, Appointments & Equity Committee.

- d) R2013-0039: A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for budget realignments within Human Service operating budgets and the Health and Human Services Levy Fund and other funding sources in order to meet the requirements set forth in Section 4 of Resolution No. R2012-0232, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management

Council President Connally referred Resolution No. R2013-0039 to the Finance & Budgeting Committee and to the Health, Human Services & Aging Committee.

- e) R2013-0040: A Resolution making an award on RQ25951 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity

Council President Connally referred Resolution No. R2013-0040 to the Public Works, Procurement & Contracting Committee.

- f) R2013-0041: A Resolution making an award on RQ25945 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity

Council President Connally referred Resolution No. R2013-0041 to the Public Works, Procurement & Contracting Committee.

- g) R2013-0042: A Resolution making an award on RQ26030 to YMCA of Greater Cleveland Foundation in the amount not-to-exceed \$750,000.00 for transitional housing and case management services for the Open Door Housing Program for the period 3/1/2013 - 2/29/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry

Council President Connally referred Resolution No. R2013-0042 to the Health, Human Services & Aging Committee.

h) R2013-0043: A Resolution authorizing agreements with various providers in the total amount not-to-exceed \$6,867,149.90 for child support services for the period 1/1/2013 - 12/31/2013; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$2,038,053.87.
- 2) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$2,463,045.02.
- 3) Cuyahoga County Prosecuting Attorney's Office in the amount not-to-exceed \$2,366,051.01.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services

Council President Connally referred Resolution No. R2013-0043 to the Health, Human Services & Aging Committee.

i) R2013-0044: A Resolution authorizing an agreement with Cuyahoga County Treasurer's Office in the amount not-to-exceed \$42,289.14 for child support services for the period 1/1/2013 - 12/31/2013; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services

Council President Connally referred Resolution No. R2013-0044 to the Health, Human Services & Aging Committee.

16. COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

a) R2013-0027: A Resolution authorizing an amendment to Contract No. CE1200357-01 with Kaiser Foundation Health Plan of Ohio for group healthcare benefits for County employees and their eligible dependents for the period 1/1/2012 - 12/31/2012 to exercise an option to extend the time period to 12/31/2013 and for additional funds in the amount of \$8,694,139.68; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and

declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

Clerk Schmotzer read Resolution No. R2013-0027 into the record.

This item will move to the March 12, 2013 Council meeting agenda for consideration for third reading adoption.

17. COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Schron and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2013-0026, R2013-0028 and R2013-0032.

- a) R2013-0026: A Resolution making an award on RQ25869 to Perk Company, Inc. in the amount not-to-exceed \$4,049,718.40 for resurfacing Ontario Street from Lakeside Avenue to approximately 900' north of Carnegie Avenue and East 9th Street from North Marginal Road to Carnegie Avenue in the City of Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$4,049,718.40 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive FitzGerald/Department of Public Works/
Division of County Engineer **and Councilmembers Jones and Conwell**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2013-0026 was considered and adopted by unanimous vote.

- b) R2013-0028: A Resolution authorizing an amendment to Contract No. CE1200104-01 with Sun Life Assurance Company of Canada for stop loss insurance services for County employees and their eligible dependents for the period 1/1/2012 - 12/31/2012 to exercise an option to extend the time period to 12/31/2013 and for additional funds in the amount of

\$2,483,239.92; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Mr. Rogers with a second by Ms. Conwell, Resolution No. R2013-0028 was considered and adopted by unanimous vote.

- c) R2013-0032: A Resolution supporting the submission of applications on behalf of Cuyahoga County for fifth-round funding under the Local Government Innovation Fund available through the State of Ohio, Development Services Agency; authorizing the County Executive and Department Directors to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Regional Collaboration

Committee Assignment and Chair: Council Operations & Intergovernmental Relations – Greenspan

On a motion by Ms. Conwell with a second by Mr. Greenspan, Resolution No. R2013-0032 was considered and adopted by unanimous vote.

18. CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- a) R2013-0015: A Resolution making an award on RQ24707 to The Guardian Life Insurance Company of America in the amount not-to-exceed \$12,300,000.00 for dental group healthcare benefits for County employees and their dependents for the period 1/1/2013 - 12/31/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive FitzGerald/Department of Human Resources

On a motion by Ms. Conwell with a second by Mr. Rogers, Resolution No. R2013-0015 was considered and adopted by unanimous vote.

19. CONSIDERATION OF ORDINANCES FOR FIRST READING AND REFERRAL TO COMMITTEE

- a) O2013-0008: An Ordinance providing for adoption of various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald/Department of Human Resources on behalf of Human Resource Commission

Council President Connally referred Ordinance No. O2013-0008 to the Human Resources, Appointments & Equity Committee.

- b) O2013-0009: An Ordinance establishing the Cuyahoga Countywide Preventive Maintenance Program, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works

Council President Connally referred Ordinance No. O2013-0009 to the Public Works, Procurement & Contracting Committee.

20. COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- a) O2013-0007: An Ordinance establishing the Cuyahoga Countywide Inspection Program, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive FitzGerald/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

Clerk Schmotzer read Ordinance No. O2013-0007 into the record.

This item will move to the March 12, 2013 Council meeting agenda for consideration for third reading adoption.

21. MISCELLANEOUS COMMITTEE REPORTS

Mr. Rogers reported that the Education, Environment & Sustainability Committee will tentatively meet on Wednesday, March 6th at 3:00 p.m.

Mr. Jones reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, March 6th at 11:00 a.m.

Ms. Conwell reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, March 5th at 10:00 a.m.

Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, March 11th at 3:00 p.m.

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, March 5th and Tuesday, March 12th at 1:00 p.m.

Mr. Brady reported that the Health, Human Services & Aging Committee will meet on Wednesday, February 27th at 1:00 p.m.

Mr. Miller reported that the Finance & Budgeting Committee will meet jointly with the Health, Human Services & Aging Committee on Tuesday, March 4th at 1:00 p.m.

Mr. Greenspan reported that the Council Operations & Intergovernmental Relations Committee will meet on Tuesday, March 4th at 9:00 a.m.

22. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

23. PUBLIC COMMENT UNRELATED TO AGENDA

No public comments were given unrelated to the agenda.

[Note: Item No. 14 was taken out of order and considered after Item No. 23 on the agenda.]

24. ADJOURNMENT

With no further business to discuss, Council President Connally adjourned the meeting at 6:02 p.m., without objection.

COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

MOTION NO. M2013-0012

Sponsored by: Councilmembers Connally and Conwell

A Motion confirming the County Executive’s appointment of various individuals to serve on the Group Plan Commission, and declaring the necessity that this Motion become immediately effective.

WHEREAS, the Group Plan Commission is a non-profit corporation formed with the purpose to transform the Mall area of downtown Cleveland; and,

WHEREAS, the Group Plan Commission is comprised of eleven members. Four members are appointed by Cuyahoga County, four are appointed by the City of Cleveland, one is appointed by the Greater Cleveland Partnership, one is appointed by MMPI (or its successor organization), and one is appointed by the Richard E. Jacobs Group, Inc.; and,

WHEREAS, members of the Group Plan Commission shall be appointed to serve a four year term; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated the following individuals for appointment to the Group Plan Commission:

- 1) David E. Gilbert
- 2) Christopher S. Ronayne
- 3) Robyn Minter Smyers
- 4) Jeffrey R. Appelbaum; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the appointment the following individuals for appointment to the Group Plan Commission, and to serve on the Group Plan Commission for a term of four years, to commence upon confirmation and end four years thereafter:

- 1) David E. Gilbert
- 2) Christopher S. Ronayne
- 3) Robyn Minter Smyers
- 4) Jeffrey R. Appelbaum

SECTION 2. It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight members of Council, this Motion shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Motion was duly approved.

Yeas:

Nays:

County Council President

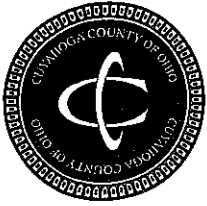
Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2013



EDWARD FITZGERALD
Cuyahoga County Executive

February 11, 2013

C. Ellen Connally, President
Cuyahoga County Council
Cuyahoga County Administration Building
1219 Ontario Street, 4th Floor
Cleveland, OH 44113

Re: Group Plan Commission

Dear President Connally:

The Group Plan Commission is a non-profit corporation formed to transform the Mall area of downtown Cleveland. Its goal is to physically transform our Public Square and surrounding areas to maximize civic use and accessibility. I submit the following community leaders to serve on this vital Commission:

- **David Gilbert;**
- **Chris Ronayne;**
- **Robyn Minter Smyers; and**
- **Jeffrey R. Appelbaum**

The Group Plan Commission is comprised of nine members appointed by the City of Cleveland, Cuyahoga County and the Greater Cleveland Partnership. While the concepts incorporated into the Group Plan Commission have been in existence for decades, the formation of this non-profit corporation occurred in 2012 and will help coordinate efforts among the public, private and non-profit sectors. Innovative concepts of design, architecture, and sustainability will be utilized in the planning of this beautiful public space.

These four nominees all have extensive involvement in civic matters in our county. They have divergent backgrounds from planning, law, development and community organizing and will be excellent representatives of this County.

Should you or any of your colleagues have any questions, please feel free to contact my Special Assistant, James Boyle at 216-698-2089.

Sincerely,

Edward FitzGerald
Cuyahoga County Executive

David E. Gilbert is President & CEO of the Greater Cleveland Sports Commission, whose goal is to make Greater Cleveland the nation's foremost destination for amateur sporting events and activities. The organization is responsible for attracting, promoting and managing major amateur athletic events and to create sporting opportunities for youth and amateur athletes.

Prior to this position, David served as Director of Community Affairs and Special Projects for the Convention and Visitors Bureau of Greater Cleveland where he was responsible for advancing Cleveland's travel and tourism service standards and related developments. Highlights of his tenure with include funding and development of two new, full-service visitor information centers and spearheading the funding, creation and operations of the Spirit of Hospitality Career Training Program, an innovative, new welfare-to-work initiative that received national recognition and acclaim. Prior to his work with the CVB, David served as executive director of North Coast Harbor, Inc., a local development corporation responsible for the master planning and marketing of Cleveland's downtown lakefront development district. He also held the position of director of corporate development for The Cleveland Play House.

David's current volunteer positions include the Board of the Cleveland Jewish News and the International Children's Games. He is also a graduate of the Jewish Community Federation's Mandel Leadership Program, a member of the Leadership Cleveland Class of 2001 and has been named one of Cleveland's 40 under 40 by Crain's Cleveland Business. David has a Bachelor of Arts degree in marketing from The Ohio State University and an M.B.A from Cleveland State University.

Christopher S. Ronayne, AICP

1267 W. 103rd Street, Cleveland, OH 44102

(216) 651-3165 (h) / (216) 225-8450 (c)

cronayne@roadrunner.com

cronayne@universitycircle.org

PROFESSIONAL EXPERIENCE

12/05-Present President, University Circle Incorporated, Cleveland, OH

- Oversee \$9M annual budget, \$45M asset portfolio, and 80 employees
- Manage 7 company service lines including a community police department, property management and maintenance department, community education department, marketing and communications department, finance and administration, resource development department, and community planning department
- Align resources to corporate mission of creating a premier urban district in Cleveland's 2nd largest employment center.
- Oversee the management of 370 residential and commercial properties, education programs that serve over 20,000 school programs, and marketing programs that contribute to over 3M annual visitors to the University Circle District

01/05-12/05 Chief of Staff & Chief Development Officer, City of Cleveland, OH

- Oversaw 20 city departments comprised of 9,000 public employees
- Coordinated the chief functions of the operations, development, health and safety, law and finance clusters of the City of Cleveland
- Administered \$485 M annual budget allocated to operations, safety, development, utilities, and administration
- Tracked outcome-based performance measures of the city's development, operations, and health and safety departments through a managed *CitisStat* program
- Secured \$49M from the Ohio Department of Transportation for a new lakefront boulevard
- Organized a public advocacy campaign that successfully secured \$146 M in federal dollars for local infrastructure projects from the 2005 Transportation Bill
- Oversaw the public and external design, infrastructure development, legislative framework, and public finance portion of \$3B in Cleveland community investment projects currently underway
- Directly managed the directors of the departments of Building and Housing, Community Development, Economic Development, and City Planning

01/02-12/04 Director, Department of City Planning, City of Cleveland, OH

- Directed the Cleveland Waterfront District Plan, which engaged 5,000 residents through 150 public meetings over three years
- Won the American Institute of Architect's Planning Achievement Award for *Connecting Cleveland: The Waterfront District Plan*. The 3,000 acre concept development plan is the largest in the city's history and has already received \$75 M in federal and state support for infrastructure.

- Founded the Downtown Livabilities Committee, which delivered a new 4-acre downtown park, a new skatepark at Northcoast Harbor, the Detroit Superior Veteran's Memorial Bridge enhancement project, and a series of summer events for the public malls downtown.
- Directed the web-based update of the Comprehensive Citywide Plan, *Connecting Cleveland: The 2020 Citywide Plan*
- Managed the department's \$1M budget and its 33 employees in the divisions of planning and design review, landmarks, urban design, geographic information systems, information technology, and administrative services
- Directly staffed the community boards of the Cleveland City Planning Commission, the Cleveland Landmarks Commission, and the City Design Review Committee and represented the Great Lakes Cities Initiative in collaboration with 40 other Great Lakes Cities

**10/00-07/01 Division Manager, Employer Resources Division, Cuyahoga County
Department of Development, Cleveland, OH**

- Initiated employee retention and resource development outreach for 5,000 Countywide employers
- Managed staff of four persons responsible for workforce and training contract assistance for employers receiving public support
- Developed employee-resource assistance tools and outreach portfolio for development assistance to employers
- Created on-line job skills matching program to interface with Cuyahoga Department of Work and Training to assist department in complying with the job placement requirements of Workforce Reconciliation Act and to assist employers with workforce needs

10-97/10-00 Executive Assistant, Board of County Commissioners, Cleveland, OH

- Served two County Commissioners and Board President as external liaison to community development, NOACA metropolitan planning organization, the First Suburbs Consortium, the Cuyahoga County Mayors and Managers Association, and the HOME program
- Served as internal executive assistant to the departments of development, county planning, properties, purchasing and diversity, justice services, Cuyahoga work and training, health and nutrition, and senior and adult services
- Coordinated constituent management program for Commissioners Office
- Co-created, with the County Planning Commission and the Regional Transit Authority, a work and transit program to respond to the Workforce Reconciliation Act requirements for welfare reform and the persistent reverse commute problems affecting transit dependent constituents

5/96-10/97 Planner, Cuyahoga County Planning Commission, Cleveland, OH

- Chief Demographic Specialist in charge of data coordination and dissemination of US Census Data in conjunction with two other local census affiliates at Cleveland State University and the Northeast Ohio Areawide Coordinating Agency (NOACA) Metropolitan Planning Organization
- Co-Managed local 2000 Census Campaign with the City of Cleveland
- Conducted cohort population forecasting for municipal school districts
- Developed comprehensive community master plans for the communities of Bedford and Bedford Heights Ohio

EDUCATION

CLEVELAND STATE UNIVERSITY, CLEVELAND, OH
Maxine Goodman Levin College of Urban Affairs
Masters of Urban Planning Design and Development, 1997
Concentration: Housing and Environmental Planning

MIAMI UNIVERSITY, OXFORD, OH
Bachelor of Science, Business Administration, 1990
Major: Organizational Behavior
Minor: Political Science

MIAMI UNIVERSITY, GD LUXEMBOURG
Miami University Dolibois European Center
International Business School, 1989
Concentration: International Business and Economics

PROFESSIONAL SPEAKING INVITATIONS AND LECTURES

Canadian Institute of Planners
Topic: *"The Next Urban Frontier"*
Keynote Address CIP Annual Meeting, Niagara Falls Ontario 2009

Chilean Ministry of Housing and Urbanism, National Bicentennial Commission
Topic: *"Historic Preservation and Renewal Management of Waterfront Cities"*
United States Department of State Specialist Grant
Concepcion and Santiago, Chile 2005

American Planning Association
Topic: Training Module for Planning Directors *"Finding Resources for Plan Implementation"*
American Planning Association – Big City Planning Directors Division
APA National Conference, San Francisco 2005

Great Lakes Cities Initiative
Topic: *"Connecting Cleveland: The Waterfront District Plan"*
Great Lakes Mayors Conference, Chicago 2004

American Planning Association

Topic: *"Focus Washington D.C: Benefits of a City Planning Commission"*
American Planning Association – Big City Planning Directors Division
APA National Conference, Washington DC 2005

Strategy Group Institute, Toronto Ontario

Topic: *"Reclaiming Urban Waterfronts – Getting over the Roadway"*
Strategy Group – Urban Waterfronts Forum, Toronto 2003

PROFESSIONAL ACTIVITIES & AFFILIATIONS

2011-Present: Board Member, Notre Dame College, South Euclid Ohio
2008-Present: Board Vice Chairman, Friends of the Cleveland School of the Arts
2007-Present: Board Member, Sherwick Foundation
2006-Present: Board Member, Cleveland Convention and Visitor's Bureau
2006-Present: Board Member, John Hay School for Architecture and Design
2005-Present: Board Chairman, Holden Parks Trust
2005-Present: Board Chairman, Visiting Committee, CSU Levin College of Urban Affairs
2004- Present: U.S. Delegate, British American Project
2003-Present: Certified Planner, American Institute of Certified Planners
2002-Present: Board Member, University Circle Inc.
2000-Present: Member, City Club of Cleveland
2002-2005: Board Member, Northeast Ohio Areawide Coordinating Agency
2002-2005: Board Member, Cuyahoga County Planning Commission
2002-2004: Chairman, City of Cleveland Downtown Livabilities Committee
2002-2004: Board Member, Cleveland Landmarks Commission

AWARDS & ACHIEVEMENTS

2010 NOACA Annual Walter Ernfeldt Award for Regional Collaboration
2009 University Distinguished Alumni Recipient, Cleveland State University
2005 Smart Growth Education Foundation, Comprehensive Plan Award for *"Connecting Cleveland, the Waterfront District Plan"*
2005 American Institute of Architects Planning Achievement Award for *"Connecting Cleveland, the Waterfront District Plan"*
2004 Dean's Distinguished Alumni Award, Cleveland State University Levin College of Urban Affairs
2004 Public Administrator of the Year Award, CSU American Society of Public Administrators
2003 Crain's Cleveland Business "Forty under Forty" Award
1996 Wallace G. Teare "Outstanding Planning Student" Award

References: Available Upon request



Robyn Minter Smyers

- Chair, Diversity & Inclusion Initiative
- Partner

Robyn.Smyers@thompsonhine.com

- Direct 216.566.5830
- Office 216.566.5500
- Fax 216.566.5800

- 3900 Key Center
- 127 Public Square
- Cleveland, Ohio 44114-1291

[vcard](#)

Practices

- [Real Estate](#)
- [Corporate Transactions & Securities](#)

Professional Experience

Robyn is a partner in the firm's Real Estate and Corporate Transactions & Securities practice groups and the Chair of the firm's Diversity & Inclusion Initiative. She focuses her practice on commercial real estate acquisitions and sales, development, financing, leasing and corporate transactions. She regularly represents and advises real estate investment trusts (REITs), real estate investment funds, public and private real estate development companies, commercial lenders, retailers and other corporations. The coordination of complex transactions, including ground-up development deals and multi-site, multi-state acquisitions and divestitures, are her forte. Her practice has a particular focus on shopping center deals and urban redevelopment projects. Her practice also focuses on corporate sourcing and procurement transactions.

Prior to joining the firm, Robyn was an attorney in the real estate department of Paul, Weiss, Rifkind, Wharton & Garrison in New York. In 1995, Robyn clerked for Justice Albie Sachs on

the Constitutional Court of South Africa. From 1991-1992, she was a Benjamin Trustman Traveling Fellow in South Africa, where she worked for Archbishop Desmond Tutu.

Robyn is admitted to practice in New York and Ohio.

Education

- Yale University, J.D., 1997, Earl Warren/NAACP Legal Defense Fund Scholar; Schell Center for International Human Rights Fellow (1995)
- Harvard University, B.A., 1991, cum laude

Representative Matters

- **RETAIL/MIXED USE:**
- **Development.**
Representation of private and publicly-traded real estate companies developing and re-developing shopping center and mixed use properties, including:
- Counsel to NYSE-listed real estate company in the ground-up development of a community shopping center, including negotiating site development agreements with multiple national retailers and drafting development agreements regarding tax increment financing.
- Counsel to a private real estate company in the redevelopment of a shopping center financed with leveraged New Markets Tax Credits.
- **Acquisitions.**
Representation of purchasers of retail properties throughout the United States, including:
- Representation of a NYSE-listed REIT in the \$125 million acquisition of a shopping center in Arizona.
- Representation of a NYSE-listed REIT in the \$350 million acquisition of a portfolio of 36 department stores located in California, Nevada, Arizona and Texas, with lease back to the department store.
- Representation of a real estate private equity fund in over \$350 million of acquisitions.
- **Sales.**
Representation of sellers of shopping centers throughout the United States, including:
- Representation of a NYSE-listed REIT in a strategic asset swap involving the sale of a shopping center in Kansas and acquisition of a shopping center in Ohio.
- Representation of a private developer in a \$750 million sale of 9 regional shopping centers.
- Representation of a private developer in the preparation of a portfolio of 21 shopping centers for sale.
- Representation of a NYSE-listed REIT in connection with dispositions of various retail assets, including shopping centers, single-tenant assets and outparcels.
- Representation of a private developer in the preparation of a portfolio of 34 regional shopping centers for sale.

- Representation of a NYSE-listed REIT in connection with the sale of five anchor store sites to a national big box retailer.
- **Retail Strategy.**
Counsel to developers in the strategic planning and implementation of retail redevelopment projects, including shopping center expansions and reconfigurations, tenant relocations and implementation of ancillary income development programs.
- **Retail Leasing (Landlord).**
Representation of landlords in anchor leases, big box leases and other retail lease transactions, including the development of letter of intent and lease forms.
- **Retail Leasing (Tenant).**
Representation of tenants in acquisition, leasing and re-development transactions, including:
 - Representation of tenants in the development of letter of intent and lease forms.
 - Representation of a national retailer in connection with new leases, lease amendments, lease terminations and lease disputes.
- **Retail Pad Sales.**
Representation of developers in the sale of land to big box retailers, including drafting and negotiating OEA's, COREA's, Site Development Agreements and related transaction documents.
- **Affordable Housing/Mixed Use.**
Representation of non-profit and private developers of affordable housing and mixed-use and mixed-income projects financed with low income housing tax credits, historic tax credits and HOPE VI funds.
- **Distressed Tenant Strategy.**
Counsel to private and publicly-traded companies in connection with leasing matters arising out the bankruptcy of several national retailers, including Steve & Barry's, Linens-N-Things, Goody's Family Clothing, Mervyn's and Circuit City.
- **CORPORATE/SOURCING & PROCUREMENT**
- **Purchase and Sale.**
Representation of companies in plant acquisitions and sales, plant separation agreements and complex easement and operating agreements.
- **Leasing.**
Representation of companies in connection with corporate office leasing.
- **Real Estate Sourcing.**
Representation of owners in connection with corporate facilities planning and the outsourcing of leasing, property management, construction management and other real estate functions, including:
 - Representation of an institutional lender in the outsourcing of real estate functions for 400+ properties.
- **Sourcing & Procurement.**
Representation of corporations in drafting and negotiation of supply agreements, license agreements and capital equipment procurement agreements.
- **OFFICE/HOTEL/INDUSTRIAL:**

- **Restructuring.**
Representation of a NYSE-listed lodging REIT in the restructuring of its \$400 million hotel lease portfolio pursuant to the REIT Modernization Act.
- **Development.**
Counsel involved with major office, hotel and industrial park developments, including:
 - Representation of developers of medical office building properties.
 - Representation of developers of industrial and office parks.
- **Acquisitions and Sales.**
Representation of owners and joint ventures in the acquisition, financing and sales of office and industrial properties, including the negotiation of joint venture agreements.
- **Leasing.**
Representation of tenants and landlords in the negotiation of leases for industrial and office space, including build-to-suit leases.
- **Ground Leases.**
Representation of ground lessors, ground lessees and purchasers of ground lease interests, including REA's and similar easement documentation.
- **Easements.**
Counsel involved with drafting and negotiating numerous easement and license mixed use properties, utilities easements, ingress and egress easements, easements for building support, and declarations of easements, restrictions and conditions.
- **Property Management.**
Representation of owners and managers in property management agreement transactions for office buildings.

- **REAL ESTATE BORROWER FINANCING:**
- **Construction and Permanent Loans.**
Representation of borrowers in numerous conventional and securitized real estate loan transactions involving commercial properties throughout the United States, including:
 - Representation of a NYSE-listed REIT in connection with a \$350 million mortgage loan secured by six shopping centers located in four states and Puerto Rico, from a national life insurance company.
 - Representation of a NYSE-listed REIT in connection with an \$85 million mortgage loan, secured by four shopping centers in Puerto Rico, from a national life insurance company.
- **Leasehold Mortgages.**
Representation of borrowers in leasehold mortgage financing transactions.
- **Opinions.**
Representation of borrowers as special counsel issuing legal opinions in connection with financings.
- **Workouts.**
Representation of borrowers in workouts, including:
 - Representation of borrower in the workout and subsequent re-financing of a hotel in Chicago.

- **FINANCIAL INSTITUTION REAL ESTATE:**
- **Lender Representation.**
Representation of lenders on commercial loans, including whole loans, mezzanine loans and bridge loans.

- **Intercreditor Transactions.**
Drafting loan purchase agreements, intercreditor agreements and loan participation agreements.
- **Workouts.**
Representation of lenders in workouts.
- **ENTITY FORMATION AND TAX PLANNING:**
- **Formation.**
Representation of developers and investors in the formation of limited partnerships and limited liability companies for real estate ventures, and negotiation of limited partnership and LLC operating agreements with third parties.
- **Joint Ventures.**
Representation of developers and investors in joint venture real estate development projects, including REIT joint venture partners.
- **Exchanges.**
Coordination of 1031 exchanges.
- **Planning.**
Coordination of review of tax planning for real estate transactions.

Professional & Civic Involvement

Professional Associations

International Council of Shopping Centers ("ICSC") · Member
 ICSC Ohio, Kentucky, Indiana, Michigan and Pennsylvania Retail Development & Law Symposium Planning Committee · Member (2007 - present); Co-Chair (2012); Chair (2013)
 Cleveland Metropolitan Bar Association · Member

Community Activities

The George Fund Foundation · Board Member (2012 - present)
 Cleveland Foundation African-American Philanthropy Committee · Member (2012 - present)
 The Sherwick Fund · Board Member (2012 - present)
 The Diversity Center of Northeast Ohio · Board Member (2009 - present)
 City Club of Cleveland · Board Member (2010 - present)
 Museum of Contemporary Art - Cleveland ("MOCA") · Board Member (2010 - present)
 Campaign for Issue 6 (Cuyahoga County Reform) · Co-Chair (2009)
 Levin College of Urban Affairs, Cleveland State University · Member, Advisory Committee to Albert A. Levin Chair of Urban Studies (2001 - 2011)
 Shaker Heights Economic Development Task Force (previously Economic Development Committee) · Citizen Member (2001 - 2011)
 Cleveland Housing Network, Inc. · Secretary and Board Member (2001-2006)
 Cleveland Bridge Builders · Member (Class of 2003)
 Karamu House Inc. · Board Member (2001-2003)

Publications

- High Noon in Public Housing: The Showdown Between Due Process Rights and Good Management Practices · *The Urban Lawyer*, Summer 1998
- Remaking the Past: The Storytelling Tradition in Contemporary Black Art · *The International Review of African American Art*, Fall 2000
- Gallery Celebrates Anniversary with WPA Show · *The International Review of African American Art*, 2001
- A Museum Grows in Brooklyn · *The International Review of African American Art*, 2001

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Presentations

- **Real Estate/Legal Topics**
- “Going Once, Going Twice...Sold – But What Did You Just Buy? Issues in Auctions and Distressed Asset Sales”, ICSC U.S. Shopping Center Law Conference, Orlando, Florida, October 2013
- “Going Once, Going Twice...Auctions and “Loan-to-Own” Acquisition Strategies – Gambling or Smart Investing?”, ICSC Ohio, Kentucky, Indiana, Michigan and Pennsylvania Retail Development and Law Symposium, Columbus, Ohio, March 2012
- "TechnologyforLawyers.com", ICSC Ohio, Kentucky, Indiana, Michigan and Pennsylvania Retail Development and Law Symposium, Columbus, Ohio, March 2011
- "Outparcels: Basics and Beyond", ICSC U.S. Shopping Center Law Conference, San Diego, California, January 2008
- "The In's and Out's of Outparcels", ICSC U.S. Shopping Center Law Conference, Orlando, Florida, October 2006
- "Minimizing Pain, Maximizing Gain: Selling Shopping Center Outlots and Excess Land", ICSC Ohio, Kentucky, Indiana, Michigan Retail Development and Law Symposium, Columbus, Ohio, April 2005
- "Basic Real Estate Transactions", Professional Education Systems Institute, Cleveland, Ohio, March 2005
- "Real Estate Lending Requirements and Loan Documentation in Ohio", Lorman Education Services, Cleveland, Ohio, September 2004
- "Leasing Basics - Pitfalls in Boilerplate" , ICSC Ohio, Kentucky, Indiana, Michigan Retail Development and Law Symposium, Columbus, Ohio, March 2007
- **Diversity/Civic Topics**
- “Tips for Success”, WMACCA Diversity Reception, Washington, D.C., May 2012
- “Impactful Diversity Strategies”, Eaton Vehicle Group Global Diversity Conference, Cleveland, Ohio, December 2011
- "Pipeline to Leadership", 21st Century Leadership Forum, Cleveland, Ohio, June 2010
- "The Next Big Thing, a New Vision for the Region", Thompson Hine's Spotlight on Women, Cleveland, Ohio, May 2010
- "What Partners Can Do to Keep Minorities and Women in Their Law Firms", CSU Third Annual Diversity Management Conference, Cleveland, Ohio, May 2010

- "Embarking on a Diversity/Inclusion Initiative", Invacare Diversity Council, Cleveland, Ohio, April 2010
- "Managing Life, Work and Family ... Dispelling the Myth of the Superwoman", 8th Annual Women of Color Conference, University of Akron, April 2010
- "Work/Life Demands - Striking a Balance", Greater Akron Chamber of Commerce/KNOW Meeting, Akron, Ohio, July 2008

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Awards & Honors

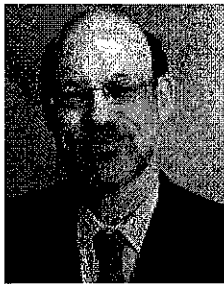
- Listed in *The Best Lawyers in America*, 2013
- Selected for inclusion in *Super Lawyers* by *Ohio Super Lawyer* magazine in 2013
- *Ohio Super Lawyers* Rising Star • Honoree, 2007 and 2009
- *Kaleidoscope Magazine* 40/40 Club • Member, Class of 2003
- YWCA (Cleveland Chapter), Women of Professional Excellence • Honoree, 2006

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- Partner

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Practices

- [Construction](#)

Professional Experience

For over 30 years, Jeff has served the construction industry in the varying roles of trial and transactional attorney, project counsel, project management consultant, mediator and partnering facilitator. Jeff has provided distinguished service to public and private owners, design professionals, construction managers and contractors on important projects throughout the United States and Canada. He has served as project management consultant or project counsel for over 75 projects involving billions of dollars of construction. He has served as lead trial lawyer for dozens of cases involving hundreds of millions of dollars of disputed claims. During the past five years, he has facilitated over 150 partnering sessions and served as mediator for successful resolution of over 100 major construction claims.

Education

- Cornell University Law School, J.D., 1977, *cum laude*
- Cornell University, B.A., 1974, with distinction

Representative Matters

- **Services as Project Counsel-Representative Projects**
- Big Stone Power Plant II, Super Critical Coal Fired Power Plant/South Dakota (Construction and Risk Management Counsel)
- Gateway-Jacobs Field and Gund Arena/Cleveland, OH
- Golden State Warriors Arena/San Francisco, CA
- Nationwide NHL Arena/Columbus, OH
- 49ers NFL Stadium/San Francisco, CA
- Key Center/Cleveland, OH
- Marriott Hotel/Cleveland, OH
- Severance Hall Renovation and Addition/Cleveland, OH
- Dayton Daily News New Production Facility/Dayton, OH
- Portland Natural Gas Transmission System (Boston to Canada Pipeline Project)
- Crawford Museum of Transportation & Industry/Cleveland, OH
- The Rialto Project/Atlanta, GA
- Akron General Medical Center/Akron, OH
- Great Waters Aquarium/Cleveland, OH (not built)
- AmeriTrust Center/Cleveland, OH (not built)
- BP America Parking Garage/Cleveland, OH
- Society-Marriott Garage/Cleveland, OH
- Marriott Hotel/South Bend, IN
- Pier House Hotel/Key West, FL
- Symphony Towers/San Diego, CA
- The A.M. McGregor Home/Cleveland, OH
- Renaissance Center/Cleveland, OH
- Carew Tower Retail Renovation/Cincinnati, OH
- **Services as Project Management Consultant - Representative Projects**
- Minnesota Twins New Ballpark/Minneapolis, MN
- Orlando Events Center/Orlando, FL

- Pittsburgh Penguins New Arena/Pittsburgh, PA
- Florida Marlins Retractable Roof Ballpark/Miami, FL
- Kansas City Royals, Kauffman Stadium Expansion and Renovation Project/Kansas City, MO
- San Francisco 49ers Football Stadium/San Francisco, CA (2005 project)
- St. Louis Cardinals New Ballpark/St. Louis, MO
- Minnesota Wild NHL Arena/St. Paul, MN
- Soldier Field/Chicago, IL
- Toledo Mud Hens New Ballpark/Toledo, OH
- Pittsburgh Pirates New Baseball Park/Pittsburgh, PA
- Science Center Expansion for the Carnegie Museums/ Pittsburgh, PA
- Juvenile Intervention Facility/Cuyahoga County, OH
- **Services as Partnering Facilitator - Representative Projects**
- Over 100 Ohio Public School Projects Funded by the Ohio School Facilities Commission
- Ohio State University – New Psychology Building/Columbus, OH
- Ohio State University – Mechanical Engineering Building/Columbus, OH
- Ohio State University – Larkins Hall/Columbus, OH
- Ohio State University Aronoff Laboratory of Biological Sciences/Columbus, OH
- Ohio State University Football Stadium Renovation/Columbus, OH
- St. John’s Health Center/Santa Monica, CA (Incentive Partnering)
- Medina City School District High School Addition and Renovation Project/Medina OH
- University Hospitals New Bed Tower Project/Cleveland, OH
- Cuyahoga Community College New Classroom Building/Cleveland, OH
- Dayton Daily News Newspaper Production Facility/Dayton, OH
- New Strongsville Municipal Center/Strongsville, OH
- Crawford Museum of Transportation & Industry/Cleveland, OH
- Hawken School/Gates Mills, OH
- The A.M. McGregor Home/Cleveland, OH

Professional & Civic Involvement

Professional Associations

American Arbitration Association Large and Complex Case Panel of Arbitrators
 American Bar Association, Forum Committee on Construction Industry; Insurance, Negligence and Compensation Section; Litigation Section
 Ohio State Bar Association, Judicial Administration and Legal Reform Committee
 Cleveland Metropolitan Bar Association, Fee Mediation and Arbitration Committee
 Ohio Contractors Association
 United States District Court, Northern District of Ohio, ADR Panel
 Cuyahoga County Common Pleas Court Mediation Panel
 Board of Directors, Western Reserve Historical Society
 Leadership Cleveland Class of 1997

Publications

- Co-Author · *The Rights and Responsibilities of the Architect-Engineer Under Ohio Law*, Cambridge Institute, 1987 and 1988 Editions
- Co-author, "Owner-Construction Manager Agreement," Chapter 7 · *Construction Renovation Formbook*, Wiley Law Publications, 1991
- Author, "Bridging the Design-Build Gap" · *Communique* , Winter 1996
- Author, "Building Gateway: The Role of Project Construction Counsel" · *Cleveland Bar Journal*, July, 1994
- Co Author, "Building Gateway: Resolving Labor and Employment Issues" · *Cleveland Bar Journal*, September, 1994

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Presentations

- "PNC Park: Structuring a Successful Project Delivery and Risk Management Approach," segment of "Guess Who's Coming to Town? Stadiums, Arenas, Malls and More: The Community Impact Project, Plenary Session I - Big Building Boom in the 'Burgh: Pirates, Steelers, Conventions and More", American Bar Association, Forum on the Construction Industry, 2001 Annual Meeting, New Orleans, LA, 04/26/01
- "Insuring and Bonding the Design/Build Project," segment of "Withstanding the Tremors: The Golden Rules for a Rock-Solid Design/Build Project", American Bar Association, Forum on the Construction Industry & TIPS Fidelity & Surety Law Committee's Joint Midwinter Program, San Francisco, CA, 01/25/07
- "The Merger of BIM & Project Delivery: To Be or Not To Be?", Risk Management Seminar, Professional Concepts Insurance Agency, East Lansing, MI, 06/25/08
- "Opportunity for Integrated Project Delivery – for all Design Disciplines," segment of "Market Trends – How to Respond and Develop the A/E Firm of the Future," "All Ohio Convocation", Columbus, OH, 04/24/08
- "The Archway to Success: Design-Build in Mid-America, St. Louis Cardinals Ballpark Project," segment of "Advanced Design-Build & Bridging Strategies", Design-Build Institute of America; Indianapolis, IN, 03/20/08
- "The Merger of BIM and Project Delivery: To Be or Not To Be?", Old National Insurance Company, Indianapolis, IN, 03/04/08
- "Managing Construction Projects in Ohio", Lorman Education Services, Columbus, OH, 12/07; 11/06; 11/05
- "The Merger of BIM and Project Delivery: To Be or Not To Be?", PLAN Annual Meeting, Cleveland, OH, 09/28/07
- "Tricks, Traps and Ploys Used in Construction Scheduling", Lorman Education Services, Cleveland, OH, 3/07; 12/05; 12/04
- "What To Do When Construction Projects Go Bad in Ohio", Lorman Education Services, Columbus, OH, 9/19/06
- "You're Blaming Me – A/E Responsibility for Delay and Disruption Claims", "All Ohio Convocation", Columbus, OH, 05/05/05
- "Standard of Care, Betterment and Other Misunderstood Concepts," segment of "Change Orders in Ohio," , Lorman Education Services, Columbus, OH, 01/25/05

- "Professional Liability and Contracts for Consulting Engineers," segment of "Essential Skills for Design Firm Management," , American Council of Engineering Companies (ACEC), Columbus, OH, 11/18/04
- "Putting Lawyers Out of Business: Jobsite Alternative Dispute Resolution (the OSFC Experience)", dinner presentation for the American Society of Estimating Engineers, Cleveland, OH, 11/16/04
- "Arbitrator Selection, Large Firm Considerations", American Arbitration Association Breakfast Eye-Opener, Cleveland, OH, 10/13/04
- "Achieving Success on Public Sector Projects, Recent Trends in Ohio Public Works Construction Law," segment of "Construction Claims for Public Entities," , Lorman Education Services, Cleveland, OH, 09/22/04
- "Construction Management/Design-Build in Ohio," , Lorman Education Services, Independence, OH, 07/27/04
- "Arbitration Awards: Safeguarding, Deciding and Writing Awards," , American Arbitration Association Training Workshop, Cleveland, OH, 06/10/04
- "Achieving Success on Public Sector Projects, An Examination of Emerging Risk Management Methods (With Special Emphasis on the OSFC Construction Program)," , segment of 2004 Ohio State Bar Association Annual Convention, Cleveland, OH, 05/14/04
- "Arbitrator Ethics," , American Arbitration Association Training Workshop, Cleveland, OH, 02/24/04
- "What Owners Need to Know About Delay and Disruption Claims," segment of "The 'Owner's' Construction Superconference," , San Francisco, CA, 12/11/03
- "Successful Use of Bridging for Design/Build," segment of "Inside Design/Build: Growing Trends, Successful Solutions," , sponsored by the Design-Build Institute of America, Society for Marketing Professional Services and American Society of Civil Engineers, Cleveland, OH, 9/18/03
- "Strategic Alliances and Partnership," , presentation as panelist at AIA Akron Chapter Meeting, Canton, OH, 03/20/03
- Presentation on Risk Management, segment of Ohio Builds 2002 Convention,, Columbus, OH, 09/24/02
- "Making the Right Plays," , The Eighth Annual Market Trends Program for Architects, Engineers and Construction Managers, sponsored by Thompson Hine LLP and Selvaggio Teske & Associates, Cincinnati, OH 8/1/02; Cleveland, OH, 8/6/02
- "A Brief Examination of a Really Cool Integrated Risk Management and Contractor Default Insurance Program that May Never Again Be Available in the Post-9/11 Era"; , segment of Columbus Bar Association Construction Law Seminar, Columbus, OH, 02/04/02
- Sponsor's Address at 2001 National Convention of the Society of American Registered Architects;, Cleveland, OH, 10/20/01
- "Ohio Construction Law: Can This Job Be Saved? Creative Strategies for Project Completion & Litigation Avoidance", Cleveland, OH, 06/07/01; 02/08/99; 10/28/98
- "Managing Divergent Constituencies During the Construction Process", presentation at the 45th Annual Ohio School Boards Association Capital Conference and Trade Show, Columbus, OH, 11/14/00

- "Partnering in Construction Administration", segment of the Central Ohio Construction Expo, sponsored by The Builders Exchange of Central Ohio, Columbus, OH, 03/16/00
- "Construction Wrap-ups: The Good, the Bad, and the Ugly" (panelist), Minnesota Chapter, Risk and Insurance Management Society, Minneapolis, MN, 04/20/99
- "Managing Construction Risks: The Role of Project Counsel", Annual Seminar, Construction Law Committee, Columbus Bar Association, Columbus, OH, 12/08/98
- "Managing Construction Costs: Opportunities and Obligations for the Design Professional", General Session of the 10th Annual Convocation of the Design Professionals Risk Control Group, Palm Springs, CA, 11/14/98
- "A Glimpse into the Crystal Ball — What to Expect in the New Millennium", segment of "Year 2000: Dispute Avoidance and Resolution," American Arbitration Association's Construction Alternative Dispute Resolution Day 1998, Cleveland, OH, 11/10/98
- "Legal Aspects of Managing Risk on Major Construction Projects," segment of Nationwide Insurance 1998 Insurance Law Seminar Series, Columbus, OH, 10/19/98
- "Managing Construction Costs: Opportunities and Obligations for the Design Professional", DPIC Insurance Companies and DenMark Insurance Services, Cincinnati, OH 08/04/98; Cleveland, OH 08/05/98
- "Exculpatory and Risk Shifting Clauses", segment of the American Arbitration Association's 1998 Spring Construction Industry Alternative Dispute Resolution Program, Cleveland, OH, 03/13/98
- "New Directions in Public and Private Contracting — Year 2000", segment of the American Arbitration Association's 1998 Spring Construction Industry Alternative Dispute Resolution Program, Cleveland, OH, 03/13/98
- "Bridging the Design-Build Gap", presentation to Akron Chapter, American Institute of Architects, Akron, OH, 10/21/97
- "Real Partnering", DenMark Insurance Services, Cleveland, OH, 08/05/97
- "Bridging the Design-Build Gap", segment of Design/Build — Emerging Trend in Construction Contracts, sponsored by Insight Information Inc., Calgary, Alberta, CANADA 06/20/97; Toronto, CANADA 02/28/97
- "The Partnering Process and Dispute Review Boards", segment of the American Arbitration Association's Construction Industry Seminar on Risk Management, Cleveland, OH, 03/07/97
- "Project Counsel Case Study", segment of Session 913, "New Opportunities for Lawyers as Project-Counsel", The Construction Superconference, San Francisco, CA, 12/13/96
- "Controlling Construction Costs", 1996 CUED Annual Conference, National Council for Urban Economic Development, Cleveland, OH, 10/01/96
- "The Current Legal Environment in Ohio", The DenMark Group, Columbus, OH, 08/08/96
- "Bridging and Construction Management in a Design-Build World", DPRCG Sixth Annual Loss Prevention Convocation, San Antonio, TX, 11/10/95
- "Project Delivery Formats and the Design-Build Trend", segment of "Commercial Construction Contracts: Current Issues and Forms," Cleveland Bar Association 17th Annual Real Estate Law Institute, Cleveland, OH, 11/03/95
- "Ethics & Disclosure," segment of "Managing the Arbitration Process", Introductory Arbitrator Training Workshop, American Arbitration Association, Cleveland, OH, 11/03/95

- "Design/Build and Construction Management: Opportunities for the Design Professional", The DenMark Group, Cleveland, OH, 07/27/95
- "Construction Process", The Cleveland Foundation for Architecture's Annual Meeting, Cleveland, OH, 06/26/95
- "Alternative Dispute Resolution: Can It Benefit In-House Counsel?", The Price Waterhouse General Counsel Forum, Cleveland, OH, 06/06/95
- "Claims Avoidance", segment of Cleveland Engineering Society's 43rd Annual Design/Construction Conference, Cleveland, OH, 10/25/94
- "Advanced Construction Arbitrator Training", American Arbitration Association, Cleveland, OH, 09/23/94; 05/10/94
- "Department of Administrative Services Contract Review Seminar", presented in conjunction with R. V. Buric Construction Management Consultants, Inc., Toledo, OH, 06/08/94
- "It Could Happen to You!", Claims Study Workshop presented in conjunction with The DenMark Group, Toledo, OH, 03/16/94
- "Alternative Dispute Resolution Options", Cleveland Bar Association, Continuing Legal Education Seminar, Cleveland, OH, 02/09/94
- "Utilizing the Partnering Process and Alternative Dispute Resolution Options", segment of "Partnering and the Construction Industry," American Arbitration Association Annual ADR Day Program, Cleveland, OH, 10/22/93
- "No Damage for Delay Clauses and Municipal Residential Requirements", segment of Cuyahoga County Law Director's President's Day Workshop, Cleveland, OH, 02/15/93
- "Preparing a Contract for Today's Market", segment of "Streamlining the Construction Process; Comparison of Construction Manager and General Contractor," Real Estate Section, Cleveland Bar Association, Continuing Legal Education Seminar, Cleveland, OH, 11/24/92
- "Win/Win Alternates for Avoiding Construction Disputes", ICSC Centerbuild Conference, Ft. Lauderdale, FL, 10/26/92
- "Preparing a Contract for Today's Market", segment of "Recent Trends in Construction Law," Ohio CLE Institute, Continuing Legal Education Seminar, Cincinnati, OH 01/16/92; Columbus, OH 01/24/92; Cleveland, OH 01/30/92
- "Dispute Resolution", segment of "Recent Trends in Construction Law," Ohio CLE Institute, Continuing Legal Education Seminar, Cincinnati, OH 01/16/92; Columbus, OH 01/24/92
- "Resolving Construction Disputes -- Talk is Cheaper", ICSC Centerbuild Conference, Phoenix, AZ, 11/22/91
- "How to Avoid Legal Entanglements in Construction", a seminar series sponsored by The Builders Exchange, presented in six, weekly, 2½-hour sessions, Cleveland, OH, 10/15/91-11/19/91
- "Using ADR Processes in Business Cases", panelist in segment of "Alternative Dispute Resolution: Choosing and Using ADR Processes," Case Western Reserve University School of Law, Cleveland, OH, 09/26/91
- "The Prevention and Resolution of Construction Contract Disputes", Ohio State University, Continuing Legal Education Seminar, Columbus, OH, 07/11/91
- "Construction Law", Cincinnati Bar Association, Continuing Legal Education Seminar, Cincinnati, OH, 06/14/91

- "Conceptualizing the Project and Negotiating the Contract for Construction", Columbus Bar Association, Real Property Law Institute, Columbus, OH, 02/14/91
- "Dispute Resolution Alternatives in Construction Contracts", ICSC Centerbuild Conference, Ft. Lauderdale, FL, 12/01/90
- "Construction and Completion", Cleveland Bar Association 1990 Real Estate Law Institute, Cleveland, OH, 10/05/90
- "Construction Claims," presented in conjunction with Roy L. Wilson, P.E, co-sponsored by the University of Toledo Division of Continuing Education and Pepperdine University School of Law, Cleveland, OH, 04/27/90
- "The 'Home Rule' Controversy", OCC/NIBS Sixth Annual Fall Conference (Panelist), Columbus, OH, 12/08/89
- "Construction Contract Issues", ICSC Centerbuild Conference, Tucson, AZ, 12/01/89
- "Construction Disputes and Claims", presented in conjunction with R. V. Buric Construction Consultants, Inc., sponsored by Ohio Building Chapter, AGC, Cleveland, OH, 11/16/89-11/17/89
- "Joint Venturing for MBEs", Cleveland State University MBE Opportunity Exchange, Cleveland, OH, 09/12/89
- "Dispute Resolution Alternatives in Construction Contracts", Housing and Construction Law Committee, Cincinnati Bar Association, Cincinnati, OH, 05/09/89
- "Construction Contracts: Approaches, Pitfalls and Solutions", ICSC Centerbuild Conference, Ft. Lauderdale, FL, 12/01/88
- "Legal Pitfalls for the Construction Contractor", American Institute of Estimating Engineers Dinner/Lecture Series, Cleveland, OH, 10/12/88
- "Representing the Builder in an ADR Proceeding", Center for Public Resources ADR in Construction Disputes Seminar, Cleveland, OH, 08/12/88
- "Construction Arbitration", American Institute of Estimating Engineers Dinner/Lecture Series, Cleveland, OH, 03/08/88
- "Representing the Builder in the Negotiation of a Construction Contract", Cuyahoga County Bar Association Real Estate Seminar, Cleveland, OH, 02/11/88

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Awards & Honors

- Named Construction Lawyer of the Year, 2012 Cleveland Litigation, in *The Best Lawyers in America*; listed in *Best Lawyers* since 1995
- Ranked as one of America's Leading Construction Lawyers (and the Leading Construction Lawyer in Ohio), *Chambers USA Guide to America's Leading Business Lawyers*, 2003 - 2012
- Selected for inclusion in *Super Lawyers by Ohio Super Lawyer* magazine in 2006 - 2013
- Named as one of the top 10 lawyers in the United States in Construction Law, *Legal 500*, 2011
- Selected for inclusion in *The International Who's Who of Construction Lawyers*, 2013
- American Arbitration Association Special Award for Dedicated Service to Alternative Dispute Resolution in the Construction Industry – 1997

COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

MOTION NO. M2013-0003

**Sponsored by: Council President Connally
Co-sponsored by: Councilmember Conwell**

A Motion confirming the County Executive’s appointment of individuals to serve on the Tax Incentive Review Councils, and declaring the necessity that this Motion become immediately effective.

WHEREAS, ORC 5709.85 calls for the creation of Tax Incentive Review Councils; and,

WHEREAS, Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, County Executive Ed FitzGerald has nominated the following individuals to serve on Tax Incentive Review Councils:

- 1) Mark A. Parks, Jr., Interim Cuyahoga County Treasurer;
- 2) Janise Bayne, Senior Development Finance Analyst, Cuyahoga County Department of Development;
- 3) Maggie Keenan, Budget Analyst, Office of Budget & Management
- 4) Joe Micciulla, Deputy County Auditor, New Construction Division

WHEREAS, it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Council of Cuyahoga County, Ohio, hereby confirms the appointment of the following individuals to serve on Tax Incentive Review Councils:

- 1) Mark A. Parks, Jr.
- 2) Janise Bayne
- 3) Maggie Keenan

4) Joe Micciulla

SECTION 2. This Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Motion was duly approved.

Yeas:

Nays:

County Council President Date

Clerk of Council Date

First Reading/Referred to Committee: February 12, 2013

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: March 5, 2013

Journal CC009

March 12, 2013

COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

MOTION NO. M2013-0004

Sponsored by: Council President Connally

Co-sponsored by: Councilmember Conwell

A Motion confirming the County Executive's appointment of James R. Wooley to serve on the Cuyahoga County Public Defender Commission, and declaring the necessity that this Motion become immediately effective.

WHEREAS, the Cuyahoga County Public Defender Commission was created pursuant to the provisions of ORC Section 120.13; and,

WHEREAS, the powers and duties of the Cuyahoga County Public Defender Commission are established pursuant to ORC Section 120.14, which include: recommending an annual operating budget of the office of the County Public Defender, establishing operational standards of the office of the County Public Defender, and determining the qualification and size of the supporting staff of the office in an effort to provide essential legal representation to indigent persons in the County; and,

WHEREAS, pursuant to ORC Section 120.13, the Cuyahoga County Public Defender Commission shall have five members with a term of office of four years; and,

WHEREAS, County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated James R. Wooley to serve on the Cuyahoga County Public Defender Commission; and,

WHEREAS, it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Commission.

NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County, Ohio, hereby confirms the appointment of James R. Wooley to serve on the Cuyahoga County Public Defender Commission, commencing immediately.

SECTION 2. This Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Commission.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Motion was duly approved.

Yeas:

Nays:

County Council President Date

Clerk of Council Date

First Reading/Referred to Committee: February 12, 2013

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: March 5, 2013

Journal CC009
March 12, 2013

COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO

MOTION NO. M2013-0005

Sponsored by: Council President Connally

Co-sponsored by: Councilmember Conwell

A Motion confirming the County Executive’s reappointment of various Mayors to serve on the Cuyahoga County Planning Commission, and declaring the necessity that this Motion become immediately effective.

WHEREAS, pursuant to Ohio Revised Code Section 713.22, “ the board of county commissioners of any county may, and on petition of the planning commissions of a majority of the municipal corporations in the county having those planning commissions shall, provide for the organization and maintenance of a county planning commission;” and,

WHEREAS, pursuant to Ohio Revised Code Section 713.22, the Cuyahoga County Planning Commission shall “consist of the members of the board of county commissioners, or their alternates designated in accordance with this division, and eight other members appointed by the board;” and,

WHEREAS, the Cuyahoga County Planning Commission is authorized by Ohio Revised Code Section 713.22 in which its members serve three year terms; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated the following individuals for reappointment to the Cuyahoga County Planning Commission:

- 1) Mayor Michael P. Byrne (Southcentral Region)
- 2) Mayor Robert Blomquist (South West Region); and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Motion become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT APPROVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the reappointment of the following individuals, to serve on the Cuyahoga County Planning Commission for a term of three years, commencing January 1, 2013 and expiring December 31, 2015:

- 1) Mayor Michael P. Byrne (Southcentral Region); and,
- 2) Mayor Robert Blomquist (South West Region).

SECTION 2. It is necessary that this Motion become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Motion receives the affirmative vote of eight (8) members of Council, this Motion shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Motion were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Motion was duly approved.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 12, 2013

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: March 5, 2013

Journal CC009

March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0045

Sponsored by: Councilmembers Connally, Brady, Greenspan, Miller, Germana, Gallagher, Schron, Conwell, Jones, Rogers and Simon	A Resolution proclaiming the month of March 2013 as Developmental Disabilities Awareness Month in Cuyahoga County: “Look Beyond and See Our Capabilities”, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the observance of Developmental Disabilities Awareness Month is designed to increase the public’s awareness and understanding of people who have developmental disabilities so that these citizens have increased access to employment, education, housing and social opportunities; and

WHEREAS, individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the abilities of all people; and

WHEREAS, the most effective way to increase this awareness is through everyone’s active participation in community activities and the openness to learn and acknowledge each individual’s contributions; and

WHEREAS, opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; and

WHEREAS, the Cuyahoga County Council encourages all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment and recreational activities. The Cuyahoga County Council also encourages all citizens to take time to get to know someone with a disability and to “Look Beyond” the disability and see what he or she has to offer; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure timely recognition of this celebration.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports and proclaims March 2013 as Developmental Disabilities Awareness Month in Cuyahoga County.

SECTION 2. That the Cuyahoga County Council hereby recognizes that our communities are stronger when everyone participates and encourages all citizens to

support opportunities for individuals with developmental disabilities that include full access to education, housing, employment and recreational activities.

SECTION 3. It is necessary that this Resolution become immediately effective in order to ensure timely recognition of this celebration. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0046

Sponsored by: Council President Connally	A Resolution amending Resolution No. R2012-0076, which governed the County's acceptance and use of funds from the Soldiers' and Sailors' Monument Support Group.
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WHEREAS, Cuyahoga County adopted Resolution No. R2012-0076, which authorized the County Fiscal Officer to create a special project account within the Capital Improvements Fund for the purpose of accepting a deposit of funds in the amount of \$211,018.26 from the Soldiers' and Sailors' Monument Support Group (Federal ID No. 34-1949122); directed that said funds be appropriated for extraordinary maintenance and capital improvements for the Cuyahoga County Soldiers' and Sailors' Monument; and,

WHEREAS, Cuyahoga County desires to provide a mechanism by which objections may be heard from donors who have donated funds to the Support Group that will be provided to and administered by Cuyahoga County in accordance with Resolution No. R2012-0076.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby amends Resolution No. R2012-0076 to add a new Section 4 to read as follows:

“SECTION 4. Should any of the original donors of funds which will be accepted by the County from the Soldiers' and Sailors' Monument Support Group and accessed by the Soldiers' and Sailors' Monument Commission according to the procedures set forth herein, object to the County's receipt of their respective donation, they must submit their objection to the County through the Department of Law. If the Cuyahoga County Department of Law determines that the objection is meritorious, any amount returned to the objecting donor shall be returned from the funds deposited in the special account referenced herein.”

SECTION 2. All subsequent sections of Resolution No. R2012-0076 shall be appropriately renumbered.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0047

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management	A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 11, 2012, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program Update for 2013 (Resolution No. R2012-0232) establishing the 2013 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2013 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 21A923 - Annie Casey Grant CF753954- FY07 Annie Casey Grant Other Expenses \$	BA1301981 (2.01)

Funding Source: Annie E. Casey Foundation.

B. 21A660 – Pathways II Cooperative Project **BA1301961**
 MR741025 –Pathways II Cooperative Project
 Other Expenses \$ (1,598,175.79)

Funding Source: The source of funding is the Ohio Rehabilitation Services Commission.

C. 20R320 – Board of Developmental Disabilities **BA1301962**
 MR446260 – Employment Services Admin
 Other Expenses \$ 1,598,175.79

Funding Source: The source of funding is the Ohio Rehabilitation Services Commission.

D. 21A020 - TB Control Program – Metro Health **BA1302013**
 HS157313- TB Control Program – Metro Health
 Other Expenses \$ 59,075.00

Funding Source: Ohio Department of Health. There is no cash match requirement for this funding.

E. 20A602 – Probate Computerization Fund **BA1301120**
 PC404632 – Probate Computerization \$10 Fee FD
 Other Expenses \$ 60,000.00

Funding Source: .

F. 01A001 - General Fund **BA1301959**
 CO380410-Common Pleas Probation
 Personal Services \$ 459,484.77

Funding Source: General Fund.

G. 21A668 – Distributed Document Management Project **BA1300832**
 PR751586-Distributed Document Management Project
 Other Expenses \$ (57,053.45)
 Capital Outlays \$ (3,571.00)

Funding Source: Funding is from the Cuyahoga County Criminal Justice Service Agency funded by the Justice Assistant Grant Program from the United States Department of Justice covering the period June 1, 2008 through June 30, 2009.

H1. 20A811 – Juvenile Court Probation Services **BA1302044**
 JC107516 – Juvenile Court Detention & Probation Services
 Other Expenses \$ (25,000.00)

H2. 20A823 – Juvenile Court Youth & Family Community **BA1302045**
 Partnership
 JC108092 – Youth & Family Community Partnership
 Other Expenses \$ 25,000.00

Funding Source: Both accounts receive funding from the Health and Human Services Levy Fund.

SECTION 2. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following appropriation transfers:

Fund Nos./Budget Accounts **Journal Nos.**

A. FROM:	24A601 – Senior and Adult Services	BA1301963
	SA138321 –Administrative Services - SAS	
	Other Expenses	\$ 11,657.00
TO:	24A601 – Senior and Adult Services	
	SA138321 – Administrative Services - SAS	
	Capital Outlay	\$ 11,657.00

Funding Source: The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

B. FROM:	20A301 – Real Estate Assessment	BA1302001
	BR420067 – Board of Revision	
	Other Expenses	\$ 28,000.00
TO:	20A301 – Real Estate Assessment	
	BR420067 – Board of Revision	
	Capital Outlay	\$ 28,000.00

Funding Source: Real Estate Assessment funds derive from a fee applied to moneys collected on tax duplicates other than estate taxes.

C. FROM:	21A065 – Cleveland Safe Port	BA1301957
	SH456087 – Cleveland Safe Port II	
	Other Expenses	\$ 25,001.00
TO:	21A065 – Cleveland Safe Port	
	SH456087 – Cleveland Safe Port II	
	Capital Outlay	\$ 25,001.00

Funding Source: Funding is from the United States Department of Homeland Security, Federal Emergency Management Agency covering the period June 1, 2009 through May 31, 2013.

D. FROM:	21A500 – Urban Area Security Initiative (URSI)	BA1302018
	JA741322 – FY10 Urban Area Security Initiative (UASI)	
	Other Expenses	\$ 75,990.60
TO:	21A500 – Urban Area Security Initiative (URSI)	
	JA741322 – FY10 Urban Area Security Initiative (UASI)	
	Capital Outlay	\$ 75,990.60

Funding Source: Funding is from the United States Department of Homeland Security, Federal Emergency Management Agency passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through December 31, 2013.

E. FROM: 21A500 – Urban Area Security Initiative (URSI) **BA1302019**
 JA741199 – Urban Area Security Initiative (UASI)
 Other Expenses \$ 319,496.23

TO: 21A500 – Urban Area Security Initiative (URSI)
 JA741199 – Urban Area Security Initiative (UASI)
 Capital Outlay \$ 319,496.23

Funding Source: Funding is from the United States Department of Homeland Security, Federal Emergency management Agency passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through September 30, 2012.

F. FROM: 22A041 – Community Development **BA1301960**
 DV713594 – U.S. Department of Housing and Urban Development (HUD)
 2011 Neighborhood Stabilization Program 3 Administration
 Personal Services \$ 8,900.00
 Other Expenses \$ 146,500.00

TO: 22A041 – Community Development
 DV713602 – U.S. Department of Housing and Urban Development (HUD)
 2011 Neighborhood Stabilization Program 3 Project Plan
 Other Expenses \$ 155,400.00

Funding Source: U.S. Department of Housing & Urban Development.

SECTION 3. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following cash transfers between County funds.

<u>Fund Nos. /Budget Accounts</u>		<u>Journal Nos.</u>
A. FROM:	24A520 – Child Care Services	JR1301876
	WT137612 – Child Care Services	
	Transfer Out \$ 5,110,260.75	
TO:	24A510 – Work & Training Admin	
	WT137109 – Admin Services – General Manager	
	Revenue Transfer \$ 5,110,260.75	

Funding Source: Health & Human Services Levy Fund.

B. FROM:	01A001 – General Fund	JT1305149
	SU513150 – Soil Conservation	
	Transfer Out \$ 75,000.00	
TO:	20N306 – Soil and Water Conservation	
	SW500058 – Soil and Water Conservation District 80	
	Revenue Transfer \$ 75,000.00	

Funding Source: General Fund.

C. FROM:	01A001 – General Fund	JT1305148
	PR191056 – Prosecutor-General Office	
	Transfer Out	\$ 15,000.00
TO:	21A668 – Distributed Document Management Project	
	PR751586 – Distributed Document Management Project	
	Revenue Transfer	\$ 15,000.00

Funding Source: Funding for the Distributed Document Management Project is from the United States Department of Justice covering the period June 1, 2008 through July 30, 2009.

D. FROM:	21A500 – Urban Area Security Initiative	JT1305150
	JA741322 – FY10 Urban Area Security Initiative (UASI)	
	Transfer Out	\$ 26,147.22
TO:	21A281 – Northeast Ohio Regional Fusion Center FY09 UASI	
	JA741447 – Northeast Ohio Regional Fusion Center FY09 UASI	
	Revenue Transfer	\$ 26,147.22

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through March 31, 2013.

E. FROM:	21A218 – State Homeland Security Program-LE	JT1305151
	JA767913 – FFY10 State Homeland Security-Law Enforcement 10/13	
	Transfer Out	\$ 84,139.28
TO:	21A342 – Northeast Ohio Regional Fusion Center FY09 (SHSPLE)	
	JA767996 – Northeast Ohio Regional Fusion Center FY09-(SHSPLE)	
	Revenue Transfer	\$ 84,139.28

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through March 31, 2013.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC009
March 12, 2013



EDWARD FITZGERALD
Cuyahoga County Executive

CUYAHOGA COUNTY
FISCAL OFFICER



March 5, 2012

Clerk of County Council

Dear Ms. Schmotzer:

A brief summary of the fiscal items that will be submitted for consideration for adoption on first reading at the regular County Council meeting scheduled for March 12, 2013, are presented below.

Additional Appropriation Summary – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original appropriation level that is required to cover expenditures that exceed the original estimate. A budget review document is provided for General Fund and Health & Human Services Levy Fund impact items.

A reduction in appropriation is requested in conjunction with the close-out of a program, grant, project or decertification of an encumbrance.

* Impact of fiscal item is included in the current projection and ending fund balance.

General Fund/Health & Human Services	Amount
Court of Common Pleas – An additional appropriation to cover the collective bargaining agreement with the Communication Workers of America Local 4309, approved on January 8, 2013 (R2013-0002). *Funding is from the General Fund.	\$459,484.77
Juvenile Court – A decrease from the Detention & Probation Services fund and a corresponding increase to the Court Youth & Family Community Partnership fund to cover expenses for services incurred in 2012 (\$25,000). Funding is from the Health & Human Services Levy Fund.	\$0.00
TOTAL	\$459,484.77

Other Operating Funds	Amount
Probate Court – Additional appropriation to cover the renewal of case management software. Funding is from filing fees assessed pursuant to ORC 2101.162 to fund court technology needs.	\$60,000.00
TOTAL	\$60,000.00

Grants/Projects	Amount
Children & Family Services – Appropriation reduction to close-out the FY07 Annie Casey Grant.	-\$2.01
Board of Developmental Disabilities – A decrease in appropriation from the Pathways II Cooperative Project and a corresponding increase to the Employment Services Admin account to properly account for the 2012 award from the Ohio Rehabilitation Services Commission to administer the grant. (\$1,598,175.79)	\$0.00
MetroHealth TB Control Program – To appropriate the additional award from the Ohio Department of Health for tuberculosis treatment.	\$59,075.00
Prosecutor – Reducing appropriation to close-out the Distributed Document Management Project grant from the U.S. Department of Justice.	-\$60,624.45
TOTAL	(\$1,551.46)

Total Additional Appropriations - All Funds	\$517,933.31
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The following represents the overall changes made to the Annual Appropriation Measure for 2013 since its adoption on December 11, 2012 Resolution R2012-0232. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

APPROPRIATION STATUS SUMMARY:

	<u>03/12/2013 Agenda</u>	<u>Year to Date*</u>	<u>Adjusted Annual Appropriation</u>
General Fund Impact	\$ 459,484.77	\$ 361,708,846.00	\$ 363,335,929.77
HHS Levy Impact	\$ 0.00	\$ 222,615,901.00	\$ 222,615,901.00
Other Fund Impact	\$ 58,484.54	\$ 919,467,552.00	\$ 953,068,007.41
Total Impact	\$ 517,933.31	\$ 1,503,792,299.00	\$ 1,539,019,838.18

* 2013 appropriation levels adopted by resolution R2012-0232 on December 11, 2012.

Appropriation Transfer Summary – Is a transfer of appropriation between two or more budget accounts or between different expenditure categories within the same budget account.

General Fund/Health & Human Services	Amount
Senior & Adult Services – Realigning appropriation to cover the purchase of computer equipment to be reimbursed through the ADRN grant. Funding is from the Health & Human Services Levy Fund, Public Assistance allocations, and fees for direct services.	\$11,657.00
TOTAL	\$11,657.00

Other Operating Funds	Amount
Board of Revision – Realigning appropriation to cover the purchase of 21 laptops for hearing officers. Funding is from fees assessed on tax duplicates other than estate taxes.	\$28,000.00
TOTAL	\$28,000.00

Grants/Projects	Amount
Sheriff – Realigning appropriation within the Cleveland Safe Port II account to comply with a recent budget modification. Funding is from the U.S. Department of Homeland Security, Federal Emergency Management Agency.	\$25,001.00
Justice Services – Realigning appropriation within the FY10 Urban Area Security Initiative (UASI) grant to cover the purchase of portable radios and comply with a recent budget modification. Funding is from the U.S. Department of Homeland Security, Federal Emergency Management Agency.	\$75,990.60
Justice Services – Realigning appropriation within the Urban Area Security Initiative (URSI) to cover a pending expenditure and prepare for grant close-out. Funding is from the U.S. Department of Homeland Security, Federal Emergency Management Agency.	\$319,496.23
Development – Realignment from the Neighborhood Stabilization Program 3 Administration to the Neighborhood Stabilization Program 3 Project Plan to encumber funds. Funding is from the U.S. Department of Housing and Urban Development.	\$155,400.00
TOTAL	\$575,887.83

Total Appropriation Transfers - All Funds	\$615,544.83
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Cash Transfer Summary – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

General Fund/Health & Human Services	Amount
Job & Family Services/EFS – A cash transfer to move remaining balance to the Employment & Family Operating Fund from the Child Care Services Fund. The Child Care Services fund in no longer active.	\$5,110,260.75
Soil & Water Conservation District – A cash transfer of the 2013 General Fund subsidy to the District account. *Funding is from the General Fund.	\$75,000.00
Prosecutor – A cash transfer from the Prosecutor’s General Office account to the Distributed Document Management Project for expenditures not reimbursed by the U.S. Department of Justice. *Funding is from the General Fund.	\$15,000.00
TOTAL	\$5,200,260.75

Grants/Projects	Amount
Justice Services – A cash transfer from the FY10 Urban Area Security Initiative (UASI) to the Northeast Ohio	\$26,147.22

Regional Fusion Center to cover expenditures. Funding is from the U.S. Department of Homeland Security.	
Justice Services – A cash transfer from the FFY10 State Homeland Security Law Enforcement to the Northeast Ohio Regional Fusion Center FY09 to cover expenses reported from May through December 2012. Funding is from the U.S. Department of Homeland Security.	\$84,139.28
TOTAL	\$110,286.50
Total Cash Transfers - All Funds	\$5,310,547.25

Thank you for your consideration regarding this matter.

Sincerely,



Matthew Rubino
 Director, Office of Budget & Management
mrubino@cuyahogacounty.us
 (216) 443-7448
 Fax: (216) 443-8193

Recommendation for Appropriation Request

Request Description	Decrease/Increase in Appropriation
Requesting Agency	Board of Developmental Disabilities (MR741025/MR446260)
Funding Source	Ohio Rehabilitation Services Commission
Total Impact	\$ 0
Status	Recommended
Agenda Date	3/12/13

Summary of Request

Request to decrease appropriation totaling \$1,598,175.79, originally set up as a grant in a special revenue fund, for the Cuyahoga County Board of Developmental Disabilities (BODD) and increase appropriation totaling \$1,598,175.79, in their operating fund to more properly account for the 2012 award from the Ohio Rehabilitation Services Commission (RSC) to administer the Pathways II Cooperative Project Grant, supporting vocational rehabilitation case management services.

Background Information

The Ohio Rehabilitation Services Commission issued an opinion late in 2012 regarding reporting VRP3 Expenditures on A-133 Schedule of Expenditures of Federal Awards (SEFA). Based on the opinion received from the Manager of Fiscal Monitoring and Compliance this program should not be reported on the Schedule of Federal Awards (SEFA). This guidance letter reflected clarification received from the U.S. Department of Education Rehabilitation Services Administration (RSA), the federal grantor of VR funding to states.

Under the federal regulations that guide the expenditures of VR funds, RSC is not permitted to subgrant funds to subrecipients (pass-thru entities). Partners in Third Party Cooperative Agreements, such as county boards, have entered into contractual relationships with RSC and are considered to be vendors (service providers). Based on this new understanding the BODD no longer will account for this as a separate grant that is reportable on the SEFA. The RSC revenue and expenditures will be accounted for in the BODD operating fund/subfund.

OBM Recommendation and Impact Statement

OBM recommends this request to more properly reflect the accounting relationship between BODD and RSC. There is no net impact to the budget.

MEMORANDUM

TO: Jeanne Schmotzer, Clerk of Council

FROM: Matthew Rubino, Director, Office of Budget & Management

DATE: March 5, 2013

RE: Agenda Items

The Office of Budget & Management is requesting that the following fiscal items be presented to the members of County Council for their consideration for approval on first reading at the meeting of March 12, 2013. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

Resolution: Additional Appropriations

A. 21A923 - Annie Casey Grant **BA1301981**
CF753954- FY07 Annie Casey Grant
Other Expenses \$ (2.01)

Appropriation decrease is requested to reduce appropriations in The Department of Children and Family Services in order to close our grant account, as a result of unused funds. Grant award was received in support of the departments' mission from the Annie E. Casey Foundation.

B. 21A660 – Pathways II Cooperative Project **BA1301961**
MR741025 –Pathways II Cooperative Project
Other Expenses \$ (1,598,175.79)

The Cuyahoga County Board of Developmental Disabilities (CCBDD) requests a decrease in appropriation of \$1,598,175.78 to more properly account for the 2012 award from the Ohio Rehabilitation Services Commission to administer the Pathways II Cooperative Project Grant, supporting vocational rehabilitation case management services. Based on the opinion received from the Ohio Rehabilitation Services Commission Manager of Fiscal Monitoring and Compliance this program should not be reported on the Schedule of Federal Awards (SEFA). The source of funding is the Ohio Rehabilitation Services Commission.

C. 20R320 – Board of Developmental Disabilities **BA1301962**
MR446260 – Employment Services Admin
Other Expenses \$ 1,598,175.79

The Cuyahoga County Board of Developmental Disabilities (CCBDD) requests an increase in appropriation of \$1,598,175.78 to more properly account for the 2012 award from the Ohio Rehabilitation Services Commission to administer the Pathways II Cooperative Project Grant, supporting vocational rehabilitation case management services. Based on the opinion received

Fiscal Office
Office of Budget & Management
1219 Ontario Street, Cleveland, OH 44113, (216) 443-7220, FAX (216) 443-8193
Ohio Relay Service (TTY) 711

from the Ohio Rehabilitation Services Commission Manager of Fiscal Monitoring and Compliance this program should not be reported on the Schedule of Federal Awards (SEFA). The source of funding is the Ohio Rehabilitation Services Commission.

D.	21A020 - TB Control Program – Metro Health HS157313- TB Control Program – Metro Health Other Expenses	\$ 59,075.00	BA1302013
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To increase appropriation to cover an additional award from the Ohio Department of Health, received as a pass thru by Cuyahoga County for use by Metro Health Hospital for tuberculosis treatment. The amended award amount will now total \$574,162. There is no cash match requirement for this funding.

E.	20A602 – Probate Computerization Fund PC404632 – Probate Computerization \$10 Fee FD Other Expenses	\$ 60,000.00	BA1301120
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Request to increase appropriation to support the court’s renewal of case management software.

F.	01A001 - General Fund CO380410-Common Pleas Probation Personal Services	\$ 459,484.77	BA1301959
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Increase appropriation in the Common Pleas Court Probation Department account to fund the Collective Bargaining Agreement between Cuyahoga County Court of Common Pleas and Communication Workers of America (local 4309) passed by the County Council on January 8, 2013, Resolution Number R2013-0002 representing approximately 166 Court Probation Officers, lab technicians and support staff for the period January 1, 2013 to August 2, 2013 which also directs that funds necessary to implement the contract extension terms be budgeted and appropriated. Funding is from the General Fund. The amount requested were provided by the Court of Common Pleas on February 7, 2013 less adjusted for a pre-encumbrance from 2012 that has since been released for one item identified in the agreement.

G.	21A668 – Distributed Document Management Project PR751586-Distributed Document Management Project Other Expenses Capital Outlays	\$ (57,053.45) \$ (3,571.00)	BA1300832
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Reduce appropriations in the Prosecutor’s Distributed Document Management Project to prepare the grant for closure. Funding is from the Cuyahoga County Criminal Justice Service Agency funded by the Justice Assistant Grant Program from the United States Department of Justice covering the period June 1, 2008 through June 30, 2009.

H1.	20A811 – Juvenile Court Probation Services JC107516 – Juvenile Court Detention & Probation Services Other Expenses	\$ (25,000.00)	BA1302044
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H2.	20A823 – Juvenile Court Youth & Family Community Partnership JC108092 – Youth & Family Community Partnership Other Expenses	\$ 25,000.00	BA1302045
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The Juvenile Court has expenses to pay for services received in 2012, which leaves a deficit in the 2013 Youth & Family Community Partnership. This decrease and corresponding increase would use surplus funds from another Juvenile Court account. Both accounts receive funding from the Health and Human Services levy.

Resolution: Appropriation Transfers:

A.	FROM:	24A601 – Senior and Adult Services		BA1301963
		SA138321 –Administrative Services - SAS		
		Other Expenses	\$	11,657.00
	TO:	24A601 – Senior and Adult Services		
		SA138321 – Administrative Services - SAS		
		Capital Outlay	\$	11,657.00

Request to transfer appropriation within the Department of Senior and Adult Services. This realignment will allow the department to move forward with the purchase of laptops, printers and bags which will be reimbursed through the ADRN grant. The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

B.	FROM:	20A301 – Real Estate Assessment		BA1302001
		BR420067 – Board of Revision		
		Other Expenses	\$	28,000.00
	TO:	20A301 – Real Estate Assessment		
		BR420067 – Board of Revision		
		Capital Outlay	\$	28,000.00

An appropriation transfer would allow the Board of Revision to purchase one laptop for each of the 21 hearing officers. The laptops will allow the hearing officers to view scanned files electronically during hearings, which would eventually eliminate the need to have separate paper copies of each file for each hearing officer, which would reduce staff time, printing costs, and paper consumption. Real Estate Assessment funds derive from a fee applied to moneys collected on tax duplicates other than estate taxes.

C.	FROM:	21A065 – Cleveland Safe Port		BA1301957
		SH456087 – Cleveland Safe Port II		
		Other Expenses	\$	25,001.00
	TO:	21A065 – Cleveland Safe Port		
		SH456087 – Cleveland Safe Port II		
		Capital Outlay	\$	25,001.00

Transfer appropriations from contractual to capital in compliance with a recent budget modification. Funding is from the United States Department of Homeland Security, Federal Emergency management Agency covering the period June 1, 2009 through May 31, 2013.

D.	FROM:	21A500 – Urban Area Security Initiative (URSI)		BA1302018
		JA741322 – FY10 Urban Area Security Initiative (UASI)		
		Other Expenses	\$	75,990.60
	TO:	21A500 – Urban Area Security Initiative (URSI)		
		JA741322 – FY10 Urban Area Security Initiative (UASI)		
		Capital Outlay	\$	75,990.60

Transfer appropriations from other expenses to capital for the purchase of portable radio's and in compliance with a recent budget modification. Funding is from the United States Department of Homeland Security, Federal Emergency management Agency passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through December 31, 2013.

E.	FROM:	21A500 – Urban Area Security Initiative (URSI)	BA1302019
		JA741199 – Urban Area Security Initiative (UASI)	
		Other Expenses	\$ 319,496.23
	TO:	21A500 – Urban Area Security Initiative (URSI)	
		JA741199 – Urban Area Security Initiative (UASI)	
		Capital Outlay	\$ 319,496.23

Transfer appropriations from other expenses to capital for pending expenditure adjustments in preparation for grant closure. Funding is from the United States Department of Homeland Security, Federal Emergency management Agency passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through September 30, 2012.

F.	FROM:	22A041 – Community Development	BA1301960
		DV713594 – U.S. Department of Housing and Urban Development (HUD)	
		2011 Neighborhood Stabilization Program 3 Administration	
		Personal Services	\$ 8,900.00
		Other Expenses	\$ 146,500.00
	TO:	22A041 – Community Development	
		DV713602 – U.S. Department of Housing and Urban Development (HUD)	
		2011 Neighborhood Stabilization Program 3 Project Plan	
		Other Expenses	\$ 155,400.00

This request transfers appropriation between administrative and program index codes in the community development fund in order to allow the Department of Development to meet expenditure deadline set by HUD. The Department intends to contract with several cities for NSP 3 work in the amount of \$400,000.00 total and this transfer will allow the contracts to be encumbered.

Resolution: Cash Transfers:

A. FROM: 24A520 – Child Care Services **JR1301876**
WT137612 – Child Care Services
Transfer Out \$ 5,110,260.75

TO: 24A510 – Work & Training Admin
WT137109 – Admin Services – General Manager
Revenue Transfer \$ 5,110,260.75

The State of Ohio took over administration of Child Care Services in 2010. The remaining balance in the fund after all corresponding expenditures have posted should be transferred to the Work & Training Administration fund (24A510).

B. FROM: 01A001 – General Fund **JT1305149**
SU513150 – Soil Conservation
Transfer Out \$ 75,000.00

TO: 20N306 – Soil and Water Conservation
SW500058 – Soil and Water Conservation District 80
Revenue Transfer \$ 75,000.00

A cash transfer is requested to transfer the 2013 County general fund subsidy to the Cuyahoga Soil and Water Conservation District. This transfer is in accordance with County Council of Cuyahoga County, Ohio Resolution No. R2011-0291 adopting the 2012/2013 Biennial Operating Budget.

C. FROM: 01A001 – General Fund **JT1305148**
PR191056 – Prosecutor-General Office
Transfer Out \$ 15,000.00

TO: 21A668 – Distributed Document Management Project
PR751586 – Distributed Document Management Project
Revenue Transfer \$ 15,000.00

Transfer from the Prosecutor's General Fund cash to the Distributed Document Management Project grant that contains a negative cash balance of \$15,000 due to costs incurred but not reimbursed by the funding source. The transfer is in preparation to close the grant. Funding for the Distributed Document Management Project is from the United States Department of Justice covering the period June 1, 2008 through July 30, 2009.

D. FROM: 21A500 – Urban Area Security Initiative **JT1305150**
JA741322 – FY10 Urban Area Security Initiative (UASI)
Transfer Out \$ 26,147.22

TO: 21A281 – Northeast Ohio Regional Fusion Center FY09 UASI
JA741447 – Northeast Ohio Regional Fusion Center FY09 UASI
Revenue Transfer \$ 26,147.22

Transfer from the Urban Area Security Initiative to the Northeast Ohio Regional Fusion Center for expenditures reported in October through December 2012 by the Sheriff Department.

Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through March 31, 2013.

E.	FROM:	21A218 – State Homeland Security Program-LE	JT1305151
		JA767913 – FFY10 State Homeland Security-Law Enforcement 10/13	
		Transfer Out	\$ 84,139.28
	TO:	21A342 – Northeast Ohio Regional Fusion Center FY09 (SHSPLE)	
		JA767996 – Northeast Ohio Regional Fusion Center FY09-(SHSPLE)	
		Revenue Transfer	\$ 84,139.28

Transfer from the State Homeland Security Program-Law Enforcement to the Northeast Ohio Regional Fusion Center-Law Enforcement for expenditures reported in May through December 2012 by the Sheriff Department. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2010 through March 31, 2013.

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0048

<p>Sponsored by: County Executive FitzGerald/Department of Law on behalf of Office of the Prosecuting Attorney</p>	<p>A Resolution authorizing a Stipulation for Entry of Consent Decree in the total amount of \$128,268.00 in connection with <i>Andrew Dombroff vs. Cuyahoga County, et al.</i>, U.S.D.C. Case No. 1:12cv2189; authorizing the County Executive to execute the Consent Decree and all other documents consistent with this Resolution; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County and the Cuyahoga County Sheriff have been named in a lawsuit filed in the United States District Court, Northern District of Ohio, in *Dombroff v. Cuyahoga County et al.*, U.S.D.C. Case No. 12cv2189, by individuals arrested in Cuyahoga County, maintaining that their Eighth and Fourteenth Amendment rights were violated; and,

WHEREAS, pursuant to Ordinance No. O2011-0033, Section 1, subsection (c), the Cuyahoga County Executive is authorized to settle or compromise any lawsuit against the County except that any settlement resulting in the County's expenditure of an amount in excess of \$100,000.00 shall require the prior approval of the Council; and,

WHEREAS, the County's legal representatives have recommended settlement of the claims of these Plaintiffs in the total amount of which is One Hundred Twenty Eight Thousand, Two Hundred Sixty Eight Dollars (\$128,268.00); and,

WHEREAS, the Plaintiffs have executed Stipulation for Entry of Consent Decree for specified amounts contingent upon the approval of the County Council; and,

WHEREAS, it is necessary that this Resolution become effective immediately to authorize immediate processing of the settlement of these claims and closure of the case.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Executive is hereby authorized to execute the Stipulation for Entry of Consent Decree with the Plaintiffs in *Dombroff vs. Cuyahoga*

County et al., in the total amount of One Hundred Twenty Eight Thousand, Two Hundred Sixty Eight Dollars (\$128,268.00).

SECTION 2. That the County Executive is authorized to execute all other necessary documents required to provide for the payments set forth in the Consent Decree.

SECTION 3. It is necessary that this Resolution become immediately effective in order that the proceedings in *Dombroff vs. Cuyahoga County, et al.* may proceed as directed by the Court. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0049

Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer	A Resolution declaring that public convenience and welfare requires replacement of Marks Road Culvert 01.03 in the City of Strongsville; total estimated construction cost \$127,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires replacement of Marks Road Culvert 01.03 in the City of Strongsville; and

WHEREAS, the anticipated construction cost for the replacement is \$127,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded 80% (or \$101,600.00) with the County's Road and Bridge Fund and 20% (or \$25,400.00) from the City of Strongsville; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Marks Road Culvert 01.03 in the City of Strongsville, Council District 5; and

WHEREAS, the anticipated start date for construction of this project is 2013; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires replacement of Marks Road Culvert 01.03 in the City of Strongsville.

SECTION 2. That special assessments are not to be levied nor collected to pay for any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute the necessary agreement of cooperation and any other documents with the above-named city where the culvert is located.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



1a-b

Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept.Head Name:	Jamal H. Husani
Type of Request:	Other		
Request Prepared by:	Nichole English	Telephone No.	216-348-3861

SUMMARY OF REQUESTED ACTION:

The request for Council action does not involve a contract.

A. Scope of Work Summary

1. Department of Public Works requesting that Council find: a) that the public convenience and welfare requires the replacement of Marks Road Culvert 01.03 tracks in the City of Strongsville
- b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements
- c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

The anticipated construction costs for this improvement is \$127,000. The project is to be funded 80% with County Road and Bridge Fund (\$101,600) and 20% from City of Strongsville (\$25,400). The anticipated start date for construction is 2013.

2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is to properly maintain the County's infrastructure.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A
2. N/A
- 3a. The location of the project is Marks Road Culvert 01.03 in the City of Strongsville
- 3b. The project is located in Council District 5.

D. Project Status and Planning

1. The project is new to the County.
2. N/A

- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. The project is to be funded 80% with County Road and Bridge Fund (\$101,600) and 20% from City of Strongsville (\$25,400).
- 2. N/A
- 3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

Total Amount Requested:

\$

ATTACHMENTS:

Click to download

[Project Sheet](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2013-0050

<p>Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills; total estimated construction cost \$1,210,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills; and

WHEREAS, the anticipated construction cost for this improvement is \$1,210,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded 100% from the County's Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills, Council District 4; and

WHEREAS, the anticipated start date for construction of this project is 2014; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills.

SECTION 2. That special assessments are not to be levied nor collected to pay for any part of the County's cost of this improvement.

SECTION 3. That County Executive is hereby authorized to enter into and execute the necessary agreement of cooperation and any other documents with the City of Seven Hills in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



2 a-b

Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Jamal H. Husani
Type of Request:	Other		
Request Prepared by:	Nichole English	Telephone No.	216-348-3861

SUMMARY OF REQUESTED ACTION:

The request for Council action does not involve a contract.

A. Scope of Work Summary

1. Department of Public Works requesting that Council find:
 - a) that the public convenience and welfare requires the resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills;
 - b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements
 - c) authorize the County Executive to enter into and execute the necessary agreement of cooperation with the appropriate municipality.

The anticipated construction cost for this improvement is \$1,210,000.00 The anticipated start date for construction of this project is 2014.
2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is to properly maintain the County's infrastructure.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A
2. N/A
- 3a. The location of the project is Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills
- 3b. The project is located in Council District 4.

D. Project Status and Planning

1. The project is new to the County.
2. N/A

- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. These projects are to be funded 100% with County Road and Bridge Fund.
- 2. N/A
- 3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Other	Road and bridge

Total Amount Requested:

\$

ATTACHMENTS:

Click to download

[Project Sheet](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2013-0051

<p>Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills; total estimated construction cost \$770,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into agreements of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills; and

WHEREAS, the anticipated construction cost for this improvement is \$770,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, the this project will be funded 100% from the County's Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills, Council District 4; and

WHEREAS, the anticipated start date for construction of this project is 2014; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills.

SECTION 2. That special assessments are not to be levied nor collected to pay for any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents with the Cities of Parma and Seven Hills in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



3a-b

Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Jamal H. Husani
Type of Request:	Other		
Request Prepared by:	Nichole English	Telephone No.	216-348-3861

SUMMARY OF REQUESTED ACTION:

The request for Council action does not involve a contract.

A. Scope of Work Summary

1. Department of Public Works requesting that Council find:
 - a) that the public convenience and welfare requires the resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Seven Hills and Parma;
 - b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements
 - c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities.

The anticipated construction cost for this improvement is \$770,000.00 The anticipated start date for construction of these projects is 2014.
2. The primary goal of this request is to begin the process of Council review and approval of these projects. The primary goal of the projects themselves is to properly maintain the County's infrastructure.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A
2. N/A
- 3a. The location of the project is East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Seven Hills and Parma
- 3b. The project is located in Council District 4.

D. Project Status and Planning

1. The project is new to the County.
2. N/A

- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. These projects are to be funded 100% with County Road and Bridge Fund.
- 2. N/A
- 3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Other	Road and bridge

Total Amount Requested:
\$

ATTACHMENTS:

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[Project Sheet](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2013-0052

<p>Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer</p>	<p>A Resolution making an award on RQ25997 to Perk Company, Inc. in the amount not-to-exceed \$5,191,490.00 for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$1,038,298.00 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ25997 to Perk Company, Inc. in the amount not-to-exceed \$5,191,490.00 for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure; and

WHEREAS, the funding for this project is as follows: (a) 80% from Federal Funds, and (b) 20% or \$1,038,298.00 from the County \$5.00 Vehicle License Tax Fund to pay the County's share of the cost for the project; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ25997 to Perk Company, Inc. in the amount not-to-exceed \$5,191,490.00 for repair and resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

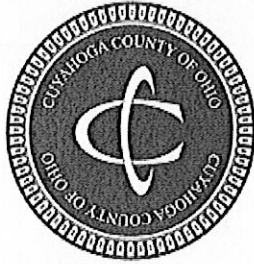
_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



4a-b

Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Thomas P. Sotak, P.E.
Type of Request:	Award Recommendation		
Request Prepared by:	Juliann Conway	Telephone No.	216-348-3838
SUMMARY OF REQUESTED ACTION:			
Department of Public Works			
A) SCOPE OF WORK SUMMARY			
1. is recommending an award on RQ25997 to Perk Company, Inc. in the amount not-to-exceed \$5,191,490.00 for the resurfacing of resurfacing of Snow Road from West 130th Street to Ridge Road in the Cities of Parma and Parma Heights.			
2. and enter into a contract with Perk Company, Inc. They were determined to be the lowest qualified bidder and submitted all necessary documentation per the Bid Specifications.			
3. is submitting an application to use the County Motor Vehicle \$5.00 License Tax Fund, in accordance with Chapter 4504 of the Ohio Revised Code to pay Cuyahoga County's share of the cost \$1,038,298.00 for the above referenced project.			
PROCUREMENT			
1) Competitive Bid process.			
2) This is a federally funded project, therefore the SBE Goal was waived and the Ohio Department of Transportation assessed a seven (7%) percent DBE Goal.			
3) The engineer's estimate was \$5,747,750.00. The bids were open on February 6, 2013.			

There were Twelve (12) proposals pulled from OPD and six (6) bids were submitted for review and an award recommendation is being made to the lowest qualified bidder.

3) N/A.

C) CONTRACTOR AND PROJECT INFORMATION

Perk Company, Inc. 216-391-1444
8100 Grand Avenue, Suite 300
Cleveland, Ohio 44104
Council District - 7

3. Construction is in the Cities of Parma and Parma Heights (Council District 4).

D. PROJECT STATUS AND PLANNING

1. As per specifications construction is scheduled to begin April 1, 2013 and is scheduled to be completed in August of 2014.

E. FUNDING

1. 80% Federal Funds and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

The contractor has completed ethics training as required

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Principal Owner (s): Joseph Cifani, President and Anthony Cifani, Secretary/Treasurer

The Project specifications include removal of existing wearing course; the repair and/or removal and replacement of deteriorated curb and/or pavement; curb ramp reconstruction for ADA compliancy; drainage, sanitary and water supply casting/structure adjustments, reconstruction or replacements, as necessary; the construction of a modified asphalt concrete overlay including a hybrid geosynthetic paving mate; signage upgrades and restoration of pavement markings/loop detectors.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Competitive Bid

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

Federal See Summary of Requested Action.

Total Amount Requested:

\$5,191,490.00

ATTACHMENTS:

Click to download

- [Contract Documents TAB \(3\)](#)
- [Instruction to Bidders - Bid Proposal](#)
- [Wage Rates](#)
- [Spec Bk Cover](#)
- [Spec Bk Sect 100](#)
- [Spec Bk Sect 200](#)
- [Spec Bk Sect 300](#)
- [Spec Bk Sect 400](#)
- [Auditor's Report](#)
- [Business Name Filing](#)
- [Contract Cover TAB \(1\)](#)
- [Acknowledgement Form](#)
- [Parma - Agr.-Ord.-\\$5 App.](#)
- [Parma Hts. Agr-Ord-\\$5 App](#)

History
Time

Who
Office of Procurement &
Diversity

Approval





(OPD USE Only) Date Sent to Dept: 2/2/2013

Date Received from Dept: _____

OFFICE OF PROCUREMENT & DIVERSITY
TABULATION OF BIDS RECEIVED OVER \$25,000

BID DUE DATE: February 6, 2013
 REQUISITION NUMBER: CE - 13 - 25997
 REQUISITIONING DEPT.: Public Works - Engineer
 COMMODITY DESCRIPTION: Snow Road Rehabilitation & Resurfacing

CONTRACT PERIOD: N/A
 NUMBER OF ITB'S SENT/RETURNED: 12/6
 ESTIMATE: \$5,747,750.00
 SBE GOAL: 0%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P=PROCUREMENT; D=DEPARTMENT) TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER

BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P - ADMINISTRATIVE D-TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	CCBB	SBE PRIME	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Perk Company 8100 Grand Avenue Suite 300 Cleveland, Ohio 44104 ✓	Bid Bond, 100% - Travelers Casualty & Surety Company of America ✓	P: IG# 12-2187 VCF = 8% NCA = 8% PH = 4% PB = 1/1A 2% match = 1/1A <i>See attached</i>	\$5,191,490.00 ✓						
Karvo Paving Company 4524 Hudson Drive Stow, Ohio 44224 ✓	Bid Bond, 100% - Travelers Casualty & Surety Company of America ✓	P: <u>YES</u> IG# 12-1647 VCF = 8% NCA = 8% PH = 4% PB = 1/1A 2% match = 1/1A	\$5,292,568.15 ✓						
Fabrizi Trucking & Paving Co., Inc. 389 Columbia Road Valley City, 44280 ✓	Bid Bond, 100% - The Cincinnati Insurance Company of Ohio ✓	P: <u>YES</u> IG# 12-1284 VCF = 8% NCA = 8% PH = 4% PB = 1/1A 2% match = 1/1A	\$5,295,644.00 ✓						

CCBB: Low Non-CCBB Bid: \$ _____ +2% \$ _____ = \$ _____ Does CCBB apply? : Y / N (*Note: CCBB must meet all bid requirements)

* LOWEST BID REC'D \$ _____ RANGE OF LOWEST BID REC'D \$ _____ PRICE PREF % & \$ LIMIT: _____ MAX SBE PRICE PREF \$ _____

OBM APPROVAL _____ DATE _____ DEPARTMENT _____ DIRECTOR SIGNATURE _____ DEPARTMENT _____ DIRECTOR NAME _____ LOW BIDDER NOTIFIED _____ Date: _____ Tab sheet with SBE Updated 01/29/2011



(OPD USE Only) Date Sent to Dept: _____ Date Received from Dept: _____
OFFICE OF PROCUREMENT & DIVERSITY
TABULATION OF BIDS RECEIVED OVER \$25,000

BID DUE DATE: February 6, 2013

REQUISITION NUMBER: CE-13-25997

REQUISITIONING DEPT.: Public Works - Engineer

COMMODITY DESCRIPTION: Snow Road Rehabilitation & Resurfacing

CONTRACT PERIOD
 NUMBER OF ITB'S
 SENT/RETURNED

N/A
12/6

ESTIMATE
 SBE GOAL

\$5,747,750.00
0%

TO BE COMPLETED BY OPD AND USER DEPARTMENT (P=PROCUREMENT; D=DEPARTMENT) TO BE COMPLETED BY CONTRACT COMPLIANCE OFFICER

BIDDER'S NAME & ADDRESS	BID BOND / CHECK	P - ADMINISTRATIVE D-TECHNICAL REVIEW	ACTUAL BID AMOUNT	SBE SUBCONTRACTOR NAME	CCBB	SBE PRIME	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS
Liberta Construction Company dba Clotti Construction 1001 Eastwood Avenue Akron, Ohio 44305 ✓	Bid Bond, 100% - Merchants Bonding Company (Mutual) ✓	P: <u>Yes</u> IG# <u>12-1757</u> VCF = <u>57%</u> NCA = <u>OK</u> PH = <u>Yes</u> PB = <u>N/A</u> 2% match = <u>N/A</u> <i>See above bid</i>	\$5,460,111.40 ✓						
Vandria Brothers Construction, Inc. 24629 Broadway Avenue Oakwood Village, Ohio 44146 ✓	Bid Bond, 100% - Western Surety Company ✓	P: <u>Yes</u> IG# <u>12-2506</u> VCF = <u>OK</u> NCA = <u>OK</u> PH = <u>Yes</u> PB = <u>N/A</u> 2% match = <u>N/A</u>	\$5,689,308.80 ✓						
Terrace Construction Company, Inc. 3965 Pearl Road Cleveland, Ohio 44109 ✓	Bid Bond, 100% - The Cincinnati Insurance Company ✓	P: <u>Yes</u> IG# <u>12-2690</u> VCF = <u>OK</u> NCA = <u>OK</u> PH = <u>Yes</u> PB = <u>N/A</u> 2% match = <u>N/A</u>	\$5,725,111.31 ✓						<i>SBE waived</i>

CCBB: Low Non-CCBB Bid: \$ _____ +2% \$ _____ = \$ _____ Does CCBB apply? : Y / N (*Note: CCBB must meet all bid requirements)
 * LOWEST BID REC'D \$ _____ RANGE OF LOWEST BID REC'D \$ _____ PRICE PREF % & \$ LIMIT: _____ MAX SBE PRICE PREF \$ _____

OBM APPROVAL (If actual bid exceeds estimate) _____ DATE _____ DEPARTMENT DIRECTOR SIGNATURE _____ DEPARTMENT DIRECTOR NAME _____
 LOW BIDDER NOTIFIED NO YES Date: _____
 Tab sheet with SBE Updated 01/29/2011

BID EVALUATION

CUY – Snow Road (CR-87) from West 130th Street to Ridge Road
in the Cities of Parma and Parma Heights, Ohio PID No. 90888

RQ25997

Perk Company

Bond listed Cuyahoga County Commissioners

Liberta Construction Company dba Cioffi Construction

Item # 3 on Vendor's Compliance form was incomplete (missing initials and/or N/A)

Vandra Brothers Construction, Inc.

Bond reads Cuyahoga County Commissioners

Item # 3 on Vendor's Compliance form was incomplete (missing initials and/or N/A)

PAGE 3 OF 3 PAGES

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0053

Sponsored by: County Executive FitzGerald/Department of Development	A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$1,280,000.00 to Kennedy Viking Property Investment IV, LLC for purchase and improvement of a facility located at 31390 Viking Parkway, Westlake; authorizing the Deputy Chief of Staff of Development or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Development has recommended an economic development loan in the amount not-to-exceed \$1,280,000.00 to Kennedy Viking Property Investment IV, LLC for purchase and improvement of a facility located at 31390 Viking Parkway, Westlake, Ohio; and,

WHEREAS, this project is anticipated to retain fifty five (55) existing jobs and create forty five (45) new jobs; and,

WHEREAS, the total cost of this project is \$3,200,000.00 of which the County will loan \$1,280,000.00 with a term of fifteen (15) years at an interest rate of two percent (2%); and,

WHEREAS, the proposed funding source for the loan is by the Cuyahoga County Western Reserve Fund; and,

WHEREAS, the loan payment will be fully amortized over fifteen (15) years at the two percent (2%) interest rate; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an Economic Development Loan in the amount not-to-exceed \$1,280,000.00 to Kennedy Viking Property Investment IV, LLC for purchase and improvement of a facility located at 31390 Viking Parkway, Westlake, Ohio.

SECTION 2. That the Deputy Chief of Staff of Development or the Director of Development is authorized to execute all documents required in connection with said loan agreement on behalf of the County Executive.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



5

Item Details:

Agency/Dept. Name:	Department of Development	Agency/Dept. Head Name:	Larry Benders
Type of Request:	Other		
Request Prepared by:	Arnold Lockett	Telephone No.	216-443-3159

SUMMARY OF REQUESTED ACTION:

Title: Department of Development/2013/Kennedy Viking Property Investment IV, LLC/
Economic Development Loan

A. Scope of Work :

1. Department of Development requesting approval of an Economic Development Loan to Kennedy Viking Property Investment IV, LLC in the amount not-to-exceed \$1,280,000.00 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate, to effectuate the loan.

2. The primary goal of the project is to assist Kennedy Viking Property Investment IV, LLC purchase and make improvements to a facility located at 31390 Viking Parkway, Westlake, Ohio. Kennedy Viking Property Investment IV, LLC is the real estate holding company for Technology Recovery Group LTD (TRG), the operated entity that will support the debt. TRG was formed as an Ohio limited liability company in January 2000. The company is also based in Westlake, Ohio. TRG has quickly become the leading hardware solutions provider in the data collection, mobile computers, and barcode printing industry.

This project will retain 55 existing jobs and create 45 new jobs. The total cost of the project is \$3,200,000.00; the County's participation is an Economic Development Loan for \$1,280,000.00 with a term of 15 years at an interest rate of 2%.

B. Procurement :

Economic Development Loan was reviewed and recommended by the Cuyahoga County

Community Improvement Corporation at its February 13, 2012 meeting.

C. Project Information:

1. Corporate Office Address

23307 Clemens Road
Westlake, Ohio 44145
Council District (1) Dave Greenspan, Councilman

2. Principal Owners of Kennedy Viking Property Investment IV, LLC:

Sean Kennedy (33.33% Owner)
Matthew Kennedy (33.33% Owner)
Diane Kennedy (16.66% Owner)
Michael Kennedy (16.66% Owner)

3. The location of the project is:

31390 Viking Parkway
Westlake, Ohio 440145
Council District (1) Dave Greenspan, Councilman

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga County.

F. Funding:

1. The proposed funding source is Western Reserve Fund
2. The loan funds will be disbursed at loan closing.
3. The loan payments will be fully amortized over 15 years at interest rate of 2%

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose:

The primary goal of the project is to assist Kennedy Viking Property Investment IV, LLC purchase and make improvements to a facility located at 31390 Viking Parkway, Westlake, Ohio. Kennedy Viking Property Investment IV, LLC is the real estate holding company for Technology Recovery Group LTD (TRG), the operated entity that will support the debt. TRG was formed as an Ohio limited liability company in January 2000. The company is also based in Westlake, Ohio. TRG has quickly become the leading hardware solutions provider in the data collection, mobile computers, and barcode printing industry.

This project will retain 55 existing jobs and create 45 new jobs. The total cost of the project is \$3,200,000.00; the County's participation is an Economic Development Loan for \$1,280,000.00 with a term of 15 years at an interest rate of 2%.

B. Procurement :

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its February 13, 2012 meeting.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:
Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: **Explanation:**
Other Cuyahoga County Western Reserve Fund
Total Amount Requested:
\$1,280,000.00

ATTACHMENTS:

Click to download

[Loan Summary and Write-up](#)

History

Time	Who	Approval
2/22/2013 5:03 PM	Office of Procurement & Diversity Clerk of the Board	Yes



County Council of Cuyahoga County, Ohio

Resolution No. R2013-0054

Sponsored by: County Executive FitzGerald/County Sheriff	A Resolution making an award on RQ23384 to Cardinal Health 411, Inc. in the amount of \$2,400,000.00 for pharmaceutical supplies for the period 4/1/2013 - 3/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/County Sheriff has recommended an award on RQ23384 to Cardinal Health 411, Inc. in the amount of \$2,400,000.00 for pharmaceutical supplies for the period 4/1/2013 - 3/31/2016; and,

WHEREAS, the primary goal of this project is to continue to provide pharmaceuticals, as prescribed, to the inmates of the Cuyahoga County Corrections Center; and,

WHEREAS, this project is funded 100% by the Jail Operations Health Care General Fund; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ23384 to Cardinal Health 411, Inc. in the amount of \$2,400,000.00 for pharmaceutical supplies for the period 4/1/2013 - 3/31/2016.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest

occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

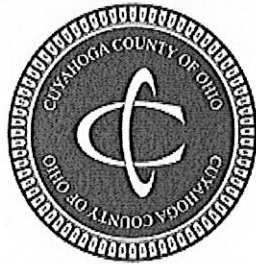
County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__



Item Details:

Agency/Dept. Name:	County Sheriff	Agency/Dept. Head Name:	Sheriff Frank Bova
Type of Request:	Other		
Request Prepared by:	Beth Supan	Telephone No.	443-6053

SUMMARY OF REQUESTED ACTION:

A) Scope of Work Summary:

1) The Cuyahoga County Sheriff's Office is requesting approval of an award recommendation with Cardinal Health 411, Inc for the anticipated cost of \$2,400,000.00. The anticipated start and completion dates are 04/01/2013 – 03/31/2016. The primary goal of the project is to continue to provide pharmaceuticals, as prescribed, to the inmates of the Cuyahoga County Corrections Center. The project is mandated by Ohio Administrative Code 5120:1-8-09 Medical, Section L, 1 – 6.

2) The Cuyahoga County Sheriff's Office is requesting approval of a contract with Cardinal Health 411, Inc for the anticipated cost of \$2,400,000.00. The anticipated start and completion dates are 04/01/2013 – 03/31/2016. The primary goal of the project is to continue to provide pharmaceuticals, as prescribed, to the inmates of the Cuyahoga County Corrections Center. The project is mandated by Ohio Administrative Code 5120:1-8-09 Medical, Section L, 1 – 6.

3. Please consider this contract effective immediately upon approval on 3rd reading by County Council on 03/26/2013.

B) Procurement:

1. The procurement method for this project was RFP. The total value of the RFP is \$2,400,000.00.
2. The RFP was closed on 05/08/2012.
3. There were 2 proposals pulled from OPD, 2 proposals submitted for review, and 1 bid was approved.

C) Contractor and Project Information:

The address(es) of all vendors and /or contractors is (provide the full address in the following format):

Cardinal Health 411, Inc.
7000 Cardinal Place
Dublin, OH 43017

1. The Chief Executive Officer for the contractor/ vendor is Michael C. Kaufmann; the Director is Jorge M. Gomez.

D) Project Status and Planning:

1. The project reoccurs every three years; an RFP will be used mid-year 2015 to solicit for the new contract set to commence 04/01/2016.

E) Funding:

1. The project is funded 100% by the Jail Operations Health Care General Fund
2. The schedule of payments is by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

increase of 3.5% over previous contract to make up for anticipated cost increase of pharmaceuticals

Financial Information:

Funding source: Explanation:

General Fund 100% Jail Operations Health Care General Fund

Total Amount Requested:

\$2,400,000.00

ATTACHMENTS:

Click to download

- [Final RFP](#)
- [Award Letter](#)
- [Bidder's Compliance Form](#)
- [Department Acknowledgement Form](#)
- [Blue Back TAB](#)
- [Contract Part 1 of 2 TAB](#)
- [Contract Part 2 of 2 - Bidder's Response Part 1 of 1](#)
- [Signature Authority](#)
- [Non-Collusion Affidavit](#)
- [Certification of Liability Insurance](#)
- [Worker's Compensation Certificate](#)

CUYAHOGA COUNTY
TABULATION OF PROPOSALS RECEIVED

DEPARTMENT NAME

Sheriff's Department

PROPOSAL DUE DATE: May 8, 2012

RFP TITLE

Pharmaceutical Supplier

RFP #: 23384

SBE: 0%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Cardinal Health 7000 Cardinal Place Dublin, Ohio 43017	YES-5F 5-8-12						Y
Pyramid Enterprise Supplies 32593 Herrick Hill Drive Solon, Ohio 44139	NO-5F 5-8-12					N/A	N
*VENDOR DD NOT SBE	RECALC, PER ALL ITEMS						

Department Director Name

Department Director Signature of Approval _____ Date _____

Kenneth Robinson

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0055

Sponsored by: County Executive FitzGerald on behalf of Cuyahoga County Board of Developmental Disabilities	A Resolution authorizing various revenue generating agreements with Council for Economic Opportunities in Greater Cleveland for lease of space at various Cuyahoga County Board of Developmental Disabilities Centers for operation of Head Start Programs for the period 3/1/2013 - 1/31/2014; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Board of Developmental Disabilities has submitted various revenue generating agreements with the Council for Economic Opportunities in Greater Cleveland for lease of space at various Cuyahoga County Board of Developmental Disabilities (“CCBDD”) Centers for operation of Head Start Programs for the period 3/1/2013 - 1/31/2014 for the following:

- 1) William Patrick Day Early Childhood Center, located at 2421 Community College Avenue, Cleveland, will generate rent in the amount not-to-exceed \$119,183.29,
- 2) Green Road Developmental Center, located at 4329 Green Road, Highland Hills, will generate rent in the amount not-to-exceed \$65,473.38; and,

WHEREAS, these agreements will further CCBDD’s mission of providing early childhood services to children with developmental disabilities and to collaborate with other agencies to do so; and,

WHEREAS, the two leases with the Council for Economic Opportunities in Greater Cleveland will allow the CCBDD to offset the cost of operating the two buildings which would otherwise not be utilized to full capacity; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes various revenue generating agreements with the Council for Economic Opportunities in Greater Cleveland for lease of space at various Cuyahoga County Board of Developmental Disabilities Centers for operation of Head Start Programs for the period 3/1/2013-1/31/2014 for the following:

- 1) William Patrick Day Early Childhood Center, located at 2421 Community College Avenue, Cleveland, will generate rent in the amount not-to-exceed \$119,183.29; and,
- 2) Green Road Developmental Center, located at 4329 Green Road, Highland Hills, will generate rent in the amount not-to-exceed \$65,473.38.

SECTION 2. That the County Executive is authorized to execute the agreements and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



8a-b

Item Details:

Agency/Dept. Name: Cuyahoga County Board of Mental Retardation and Developmental Disabilities
Agency/Dept. Head Name: Terrence M. Ryan, Ph.D.

Type of Request: Other

Request Prepared by: Charles Corea
Telephone No.: 216-736-4522

SUMMARY OF REQUESTED ACTION:

The Cuyahoga County Board of Developmental Disabilities (CCBDD) desires to rent space in two of the centers it operates to the Council for Economic Opportunities in Greater Cleveland (CEOGC) for the purpose of operating Head Start and preschool programs.

I. NovusAgenda Summary of Requested Action - Form Directions: Use the following form when requesting completion of a contract, amendment, lease, or any other agreement involving the County. Enter the following information in the required NovusAgenda "Summary of Requested Action" section. Enter this information directly or paste (plain or unformatted text) into the section. Complete all items within the (parenthesis) as well as all other relevant NovusAgenda fields. **Title: 1.** Lease Agreement between the County of Cuyahoga, Ohio, on behalf of the Cuyahoga County Board of Developmental Disabilities (CCBDD) and the Council for Economic Opportunities in Greater Cleveland (CEOGC) for the rental of space in the CCBDD's William Patrick Day Early Childhood Center located at 2421 Community College Avenue, Cleveland, Ohio 44115. **2.** Lease Agreement between the County of Cuyahoga, Ohio, on behalf of the Cuyahoga County Board of Developmental Disabilities (CCBDD) and the Council for Economic Opportunities in Greater Cleveland (CEOGC) for the rental of space in the CCBDD's Green Road Developmental Center located at 4329 Green Road, Highland Hills, Ohio 44128. CEOGC's offices are located at the Halle Building, 1228 Euclid Ave., Suite 700, Cleveland 44115. The lease for Pat Day will affect children and families in the and around the Downtown area including CMHA housing projects. The Green Road lease will affect children in the southeast portion of the City of Cleveland and southeast inner ring suburbs of Cleveland. **A. Scope of Work Summary 1.** CCBDD requesting approval of two leases with the CEOGC for space in the above

mentioned CCBDD facilities which are titled to the County of Cuyahoga, Ohio. The two facilities have been operated/maintained/improved for the past 31 years by the CCBDD exclusively with CCBDD funds. The William Patrick Day lease will generate rent to the CCBDD in an amount not to exceed \$119,183.29 and the Green Road lease in an amount not to exceed \$65,473.38. The two leases are for a term of one year each commencing on 3/1/13 and ending on 1/31/14.2. Primary goals: For the CCBDD to continue to partner with COEGC so the COEGC may provide Head Start programs to children in Cuyahoga County, a relationship that dates back to the 1990s when both were partners in the Cuyahoga County Collaborative effort concerning early education services to families. Further CCBDD's mission of providing early childhood services to children with developmental disabilities and to collaborate with other agencies to do such as the Head Stat programs offered by COEGC include developmentally disabled children. Off set the CCBDD's cost to operate the buildings which but for the lease with COEGC would not be utilized to full capacity. **B. Procurement**The procurement of this project was not done via a RFB, RFP, RFQ, etc. The reason is because when the leases between COEGC and the County began in the late 1990s the COEGC was viewed as a partner of the CCBDD in the County Collaborative for Early Childhood services which existed at that time. Thus, the two parties have been entering into leases for CCBDD facilities since the late 1990s. This project continues the relationship and leases between the parties. In essence this project is a renewal of an already existing lease. **C. Contractor and Project Information**1. Lessee Council for Economic Opportunities in Greater Cleveland 1228 Euclid Ave Halle Building #700 Cleveland 44115 Council District 7 Lease of William Patrick Day Early Childhood Center – County Council District 7 Lease of Green Road Developmental Center – County Council Districts 8 and 9 2. COEGC is a 501 (c) (3) non-profit Community Action Agency established in 1964 under the Economic Opportunities Act of 1964 with the mission of promoting economic self-sufficiency among low income families and individuals of Cuyahoga County. Jacquelyn A. Middleton is the Executive Director of COEGC. 3. The project, leases, affect the Downtown and southeast areas of Cleveland and the southeast inner ring suburbs of Cleveland. See C. 1. above for County Council Districts affected.**D. Project Status and Planning**1. The lease for the William Patrick Day facility is a renewal of a yearly lease which has been in effect since the late 90s. The new lease will increase the amount of space leased. The Green Road lease is new. 2. These leases need to be approved because the terms commence on 3/1/13. The Pat Day lease has been extended per an amendment to the current lease so not to terminate ongoing Head Start programming. Head Start programs at Green Road are on hold pending County Council's approval of the lease. 3. See #2 regarding start dates. CCBDD approved leases at its 1/24/13 Board meeting and placed the leases in NOVUS a few days later.5.The contract or agreement needs a signature in ink by 3/1/13.**E. Funding**1. No CCBDD or County funds expended. Lease will generate revenue.2. The schedule of payments is monthly.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

For Cuyahoga County, Ohio to enter into two leases on behalf of the CCBDD to rent space in two of the centers it operates (William Patrick Day Services Center and Green Road Services Center) to the COEGC. These two leases will allow the CCBDD to off set the cost of operating the two centers and facilitate early childhood education/programs offered to Cuyahoga County residents.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

Total Amount Requested:

\$

ATTACHMENTS:

Click to download

- [HISTORY - WPD and GRD](#)
- [WPD CCBDD Board Memo and Resolution 10n](#)
- [WPD Lease Agreement \(TAB 2\)](#)
- [WPD Exhibit A Demised Areas](#)
- [WPD Exhibit B Kitchen Use](#)
- [WPD Exhibit C 2013 Federal Holidays](#)
- [GRD Board Memo and Resolution 10o](#)
- [GRD Lease Agreement \(TAB 2\)](#)
- [GRD Exhibit A Demised Areas](#)
- [GRD Exhibit A Demised Areas](#)
- [GRD Exhibit B 2013 Federal Holidays](#)

History

Time

Who

Clerk of the Board

Approval



CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Council of Economic Opportunities of Greater Cleveland (CEOGC)

Contract/Agreement No.:

Time Period: 2/1/12 – 1/31/13

Service Description: Lease of space (7,850 square feet) in the CCBDD's William Patrick Day Early Childhood Center to COEGC for Head Start programs

Original Contract/Agreement Amount: \$60,445.00

Prior Amendment(s) Amount(s):

Performance Indicators: 1. Timely payment of monthly rent. 2. Keeping premises in good repair. 3. Adherence to CCBDD building rules/procedures. 4. No material breaches of lease

Actual performance versus performance indicators (include statistics): CEOGC achieved/met performance indicators 100% of time

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: No breaches or issues with the lease. COEGC remains a valued partner of the CCBDD in the area of early childhood education.

Cuyahoga County Board of Developmental Disabilities
User Department

March 4, 2013
Date

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0031

Sponsored by: County Executive FitzGerald/County Sheriff	A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$1,000,000.00 for various jail medical services at the Cuyahoga County Correction Center for the period 3/16/2013 - 12/31/2013; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff's Office has submitted an agreement for Council's approval with The MetroHealth System in the amount not-to-exceed \$1,000,000.00 for the provision of Jail Medical Services at the Cuyahoga County Correction Center for the period 3/16/2013 - 12/31/2013; and,

WHEREAS, the primary goal of this project is to provide medical services to the detainees of the Cuyahoga County Correction Center mandated by ORC 5120:1-8-09 which mandates medical, dental, and mental health services to all County Jail inmates; and,

WHEREAS, this project is funded 100% by the General Fund Jail Medical Unit; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an agreement with The MetroHealth System in the amount not-to-exceed \$1,000,000.00 for the provision of Jail Medical Services at the Cuyahoga County Correction Center for the period 3/16/2013 - 12/31/2013.

SECTION 2. That the County Executive is authorized to execute an agreement and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 12, 2013
Committee(s) Assigned: Public Safety & Justice Affairs

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0036

Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer	A Resolution declaring that public convenience and welfare requires replacement of Boston Road Culvert 07.74 in the City of Broadview Heights; total estimated construction cost \$780,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive FitzGerald/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires replacement of Boston Road Culvert 07.74 in the City of Broadview Heights; and

WHEREAS, the anticipated construction cost for the replacement is \$780,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, the design of this project will be funded 60% with the County's Road and Bridge Fund and 40% from Broadview Heights. The construction of the project will be funded 80% with the County's Road and Bridge Fund and 40% from Broadview Heights; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Boston Road Culvert 07.74 in the City of Broadview Heights, Council District 6; and

WHEREAS, the anticipated start date for construction of this project is 2014; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires replacement of Boston Road Culvert 07.74 in the City of Broadview Heights.

SECTION 2. That special assessments are not to be levied nor collected to pay for any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 26, 2013
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0037

<p>Sponsored by: County Executive FitzGerald/Department of Public Works/Division of County Engineer and Councilmembers Jones and Conwell</p>	<p>A Resolution making an award on RQ25797 to Karvo Paving, Co. in the amount not-to-exceed \$1,345,636.15 for resurfacing Columbus Road from Center Street to West 25th Street in the City of Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,076,508.92 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ25797 to Karvo Paving, Co. in the amount not-to-exceed \$1,345,636.15 for resurfacing Columbus Road from Center Street to West 25th Street in the City of Cleveland; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the funding for this project is as follows: (a) 80% will be paid from the County's \$7.50 Vehicle License Tax Fund, and (b) 20% will be paid by the City of Cleveland; and

WHEREAS, construction for this project is scheduled to begin in June of 2013 and will be completed in September of 2013; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ25797 to Karvo Paving, Co. in the amount not-to-exceed \$1,345,636.15 for resurfacing Columbus Road from Center Street to West 25th Street in the City of Cleveland.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date
County Executive	Date
Clerk of Council	Date

First Reading/Referred to Committee: February 26, 2013
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: March 6, 2013

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0038

Sponsored by: County Executive FitzGerald/Department of Human Resources	A Resolution authorizing an agreement with Cuyahoga County Board of Developmental Disabilities for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2013 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources has submitted an agreement with Cuyahoga County Board of Developmental Disabilities for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2013-12/31/2015; and,

WHEREAS, the County's Benefit Regionalization Program will allow smaller political entities to have access to the County's Benefits program; and,

WHEREAS, the purpose of this project is to provide these entities rate stabilization, potential rate reductions and bargaining leverage for health benefits; and,

WHEREAS, the funding for this project will come from the County's Self-Insurance Fund; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an agreement with Cuyahoga County Board of Developmental Disabilities for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2013-12/31/2015.

SECTION 2. That the County Executive is authorized to execute an agreement and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 26, 2013
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0040

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity	A Resolution making an award on RQ25951 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity has recommended an award on RQ25951 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; and

WHEREAS, the primary goal of this project is to obtain the best possible pricing for furnishing middle distillates (diesel fuel) for a 2-year term; and

WHEREAS, this project is funded 100% by the General Fund with the schedule of payments by invoice; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ25951 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for middle distillates for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 26, 2013
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0041

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity	A Resolution making an award on RQ25945 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity has recommended an award on RQ25945 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015; and

WHEREAS, the primary goal of this project is to obtain the best possible pricing for supply of gasoline for a 2-year term; and

WHEREAS, this project is funded 100% by the General Fund with the schedule of payments by invoice; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ25945 to Great Lakes Petroleum Co. in the amount not-to-exceed \$1,272,000.00 for gasoline for various County facilities for the Department of Public Works for the period 5/1/2013 - 4/30/2015.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date

County Executive	Date

Clerk of Council	Date

First Reading/Referred to Committee: February 26, 2013
 Committee(s) Assigned: Public Works, Procurement & Contracting

Journal CC009
 March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0042

<p>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Division of Community Initiatives/Office of Re-entry</p> <p>Co-sponsored by: Councilmembers Jones, Conwell, Miller and Brady</p>	<p>A Resolution making an award on RQ26030 to YMCA of Greater Cleveland Foundation in the amount not-to-exceed \$750,000.00 for transitional housing and case management services for the Open Door Housing Program for the period 3/1/2013 - 2/29/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/ Department of Health and Human Services/Office of Re-entry has recommended an award on RQ26030 to YMCA of Greater Cleveland Foundation in the amount not-to-exceed \$750,000.00 for transitional housing and case management services for the Open Door Housing Program for the period 3/1/2013-2/29/2016; and,

WHEREAS, the primary goals of the project are to provide transitional housing to adult males who have recently returned from incarceration, to assist participants achieve self-sufficiency, and to reduce recidivism; and,

WHEREAS, the project is funded 100% by the Health and Human Services levy; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ26030 to YMCA of Greater Cleveland Foundation in the amount not-to-exceed \$750,000.00 for transitional housing and case management services for the Open Door Housing Program for the period 3/1/2013-2/29/2016.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 26, 2013
 Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested: March 6, 2013

Journal CC009
 March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0043

Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services	A Resolution authorizing agreements with various providers in the total amount not-to-exceed \$6,867,149.90 for child support services for the period 1/1/2013 - 12/31/2013; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services (“CJFS”)/Office of Child Support Services has submitted three (3) Title IV-D Cooperative Agreements with various providers in the total amount not-to-exceed \$6,867,149.90 for child support services for the period 1/1/2013 - 12/31/2013 as follows:

- (A) Cuyahoga County Court of Common Pleas, Division of Domestic Relations in the amount of \$2,038,053.87;
- (B) Cuyahoga County Court of Common Pleas, Division of Juvenile Court in the amount of \$2,463,045.02;
- (C) Cuyahoga County Prosecuting Attorney’s Office in the amount of \$2,366,051.01; and,

WHEREAS, the Title IV-D Cooperative Agreements are mandated by O.R.C. 3125.14, and the Ohio Department of Jobs and Family Services (ODSFS) regulations in order to specify the services, which will be rendered by each of these three (3) entities pertaining to the establishment, modification and enforcement of child support obligations, in accordance with applicable child support regulations; and,

WHEREAS, the primary goal of these cooperative agreements are to enable the County to recover the 66%, or up to \$6,867,149.90 Federal Financial Participation (“FFP”) reimbursement portion of the expenses incurred by the Domestic Relations Court, Juvenile Court, and the County Prosecutor’s Office in providing these Title IV-D services to CJFS Office of Child Support Services; and,

WHEREAS, this dollar amount is reimbursed to the County General Fund to offset the expenditures of these three (3) agencies; and,

WHEREAS, these agreement costs will be funded 100% by Federal Financial Participation (“FFP”) Funds; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes the Title IV-D Cooperative Agreements with various providers for child support services in the total amount not-to-exceed \$6,867,149.90 for the period 1/1/2013 - 12/31/2013 as follows:

(A) Cuyahoga County Court of Common Pleas, Division of Domestic Relations in the amount of \$2,038,053.87;

(B) Cuyahoga County Court of Common Pleas, Division of Juvenile Court in the amount of \$2,463,045.02;

(C) Cuyahoga County Prosecuting Attorney’s Office in the amount of \$2,366,051.01.

SECTION 2. That the County Executive is hereby authorized to execute the agreements and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 26, 2013
Committee(s) Assigned: Health, Human Services & Aging

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0044

<p>Sponsored by: County Executive FitzGerald/Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services</p>	<p>A Resolution authorizing an agreement with Cuyahoga County Treasurer’s Office in the amount not-to-exceed \$42,289.14 for child support services for the period 1/1/2013 -12/31/2013; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/ Department of Health and Human Services/Cuyahoga Job and Family Services (“CJFS”)/Office of Child Support Services has submitted a Title IV-D Cooperative Agreement with Cuyahoga County Treasurer’s Office in the amount not-to-exceed \$42,289.14 for child support services for the period 1/1/2013 – 12/31/2013; and,

WHEREAS, Title IV Cooperative Agreement contracts are mandated by O.R.C. 3125.14, and the Ohio Department of Jobs and Family Services (ODJFS) regulations in order to specify the services which will be rendered by any County agency pertaining to the establishment, modification, and enforcement of child support obligations, in accordance with applicable child support regulations; and,

WHEREAS, the primary goal of this cooperative agreement is to enable the County to recover the 66%, or up to \$42,289.14 Federal Financial Participation (“FFP”) reimbursement portion of the expenses incurred by the Cuyahoga County Treasurer’s Office in providing this Title IV-D service for CJFS Office of Child Support Services; and,

WHEREAS, this dollar amount is reimbursed to the County General Fund to offset the expenditures of this agency; and,

WHEREAS, these agreement costs will be funded 100% by Federal Financial Participation (“FFP”) Funds; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes the Title IV-D Cooperative Agreement with the Cuyahoga County Treasurer’s Office in the amount not-to-exceed \$42,289.14 for child support services for the period 1/1/2013 - 12/31/2013.

SECTION 2. The County Executive is hereby authorized to execute the agreement and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date

Clerk of Council

Date

First Reading/Referred to Committee: February 26, 2013
Committee(s) Assigned: Health, Human Services & Aging

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Resolution No. R2013-0027

<p>Sponsored by: County Executive FitzGerald/Department of Human Resources</p>	<p>A Resolution authorizing an amendment to Contract No. CE1200357-01 with Kaiser Foundation Health Plan of Ohio for group healthcare benefits for County employees and their eligible dependents for the period 1/1/2012 - 12/31/2012 to exercise an option to extend the time period to 12/31/2013 and for additional funds in the amount of \$8,694,139.68; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive FitzGerald/Office of Human Resources has recommended an amendment to Contract No. CE1200357-01 with Kaiser Foundation Health Plan of Ohio for group healthcare benefits for County employees and their eligible dependents, for the period 1/1/2012 - 12/31/2012 to exercise an option to extend the time period to 12/31/2013 and for additional funds in the amount of \$8,694,139.68; and

WHEREAS, the primary goals of this project are to provide group healthcare benefits to County employees and their eligible dependents; and

WHEREAS, this project is funded 100% from the County's General Fund and the schedule of payments is monthly by invoice; and

WHEREAS, it is necessary that this Resolution become immediately effective because the project reoccurs annually and its term has already begun.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the amendment to Contract No. CE1200357-01 with Kaiser Foundation Health Plan of Ohio for group healthcare benefits for County employees and their eligible dependents, for the period 1/1/2012 - 12/31/2012 to exercise an option to extend the time period to 12/31/2013 and for additional funds in the amount of \$8,694,139.68.

SECTION 2. That the County Executive is hereby authorized to execute the contracts and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 12, 2013
Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: February 26, 2013

Journal CC009
March 12, 2013

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0008

Sponsored by: County Executive FitzGerald/Department of Human Resources on behalf of Human Resource Commission	An Ordinance providing for adoption of various changes to the Cuyahoga County Non-Bargaining Classification Plan, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 9.01 of the Charter of Cuyahoga County states that the County's human resources policies and systems shall be established by ordinance and shall be administered in such a manner as will eliminate unnecessary expense and duplication of effort, while ensuring that persons will be employed in the public service without discrimination on the basis of race, color, religion, sex, national origin, sexual orientation, disability, age or ancestry; and,

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Human Resource Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and,

WHEREAS, Section 2.10 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and,

WHEREAS, the Director of Human Resources submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and,

WHEREAS, the Human Resource Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and,

WHEREAS, on January 23, 2013, the Human Resource Commission met and recommended the classification changes (attached hereto as Exhibits A through S), and recommend to County Council the formal adoption and implementation of the attached changes; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Deletion of the following Classifications:

- | | | |
|------------|--------------|---|
| Exhibit A: | Class Title: | <i>Assistant Airport Manager</i> |
| | Number: | 1042321 |
| | Pay Grade: | 13 |
| Exhibit B: | Class Title: | <i>Building & Grounds Superintendent</i> |
| | Number: | 1042114 |
| | Pay Grade: | 9 |
| Exhibit C: | Class Title: | <i>Community & Economic Development Manager</i> |
| | Number: | 1055241 |
| | Pay Grade: | 15 |
| Exhibit D: | Class Title: | <i>Facility Services Manager</i> |
| | Number: | 1042161 |
| | Pay Grade: | 17 |
| Exhibit E: | Class Title: | <i>Hazardous Materials Supervisor</i> |
| | Number: | 1062421 |
| | Pay Grade: | 10 |
| Exhibit F: | Class Title: | <i>Juvenile Justice Center Building Project Manager</i> |
| | Number: | 1042181 |
| | Pay Grade: | 17 |
| Exhibit G: | Class Title: | <i>Personnel Administrator 1</i> |
| | Number: | 1053631 |
| | Pay Grade: | 12 |
| Exhibit H: | Class Title: | <i>Personnel Administrator 2</i> |
| | Number: | 1053632 |
| | Pay Grade: | 13 |
| Exhibit I: | Class Title: | <i>Personnel Administrator 3</i> |
| | Number: | 1053633 |
| | Pay Grade: | 14 |

- Exhibit J: Class Title: *Personnel Manager*
Number: 1053634
Pay Grade: 15
- Exhibit K: Class Title: *Personnel Officer*
Number: 1053621
Pay Grade: 6
- Exhibit L: Class Title: *Personnel Technician*
Number: 1053611
Pay Grade: 4
- Exhibit M: Class Title: *Program Officer Manager*
Number: 1052416
Pay Grade: 17
- Exhibit N: Class Title: *Risk & Compliance Manager*
Number: 1055363
Pay Grade: 15
- Exhibit O: Class Title: *Security Camera Coordinator*
Number: 1024101
Pay Grade: 2
- Exhibit P: Class Title: *Senior Family Services Supervisor*
Number: 1014212
Pay Grade: 7
- Exhibit Q: Class Title: *Senior Personnel Officer*
Number: 1053622
Pay Grade: 8
- Exhibit R: Class Title: *Senior Risk Analyst*
Number: 1055362
Pay Grade: 9
- Exhibit S: Class Title: *Training Assistant*
Number: 1053641
Pay Grade: 4

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through

signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 26, 2013

Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: March 12, 2013

Journal _____
_____, 20__

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Assistant Airport Manager	Class Number:	1042321
		Pay Grade:	13

Departments:	Development, only
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Classification Function

The purpose of this classification is to assist the airport manager with the management of the County airport insuring that all operations are complying with local, state, and federal regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists the airport manager with the management of the County airport insuring that all operations are complying with local, state, and federal regulations (e.g. – assists in developing strategic, facilities, business, financial, noise mitigation, and environmental plans; completes directives of the airport manager involving day-to-day operations of the Airport; assists in the enforcement of operating rules and regulations; promotes and maintains safety in airport services and operations; responds to public and tenant concerns; assists in Airport marketing tasks involving Airport improvements, Airport properties and leases (real estate and buildings) and other revenue-enhancement initiatives; prepares and reviews statistical reports; assists in the development and implementation of compliance strategies regarding rules and regulations of the Federal Aviation Administration and Transportation Security Administration (FAA), as applicable; prepares grant-in-aid applications and reimbursement claims for financial assistance from the FAA and other applicable agencies).
- Supervises field employees assigned to County Airport (e.g. - supervises inventory controls; assigns, reviews, plans and coordinates work; provides job training and instruction; oversees time keeping policies and procedures; approves employee leave requests; monitors employee leave accruals and balances; recommends and implements related personnel policies and procedures; recommends personnel actions including selection, promotion, transfer, discipline or discharge).
- Supervises field operations (e.g. – conducts Airport rescue and fire fighting services; conducts snow and ice removal; conducts wildlife management; conduct Airport security; conducts Airport field inspections; conducts emergency response; investigates noise complaints).
- Prepares and maintains budgetary reports and records (e.g. - prepares financial and statistical records; assists in the preparation of the annual Airport Division operating budget and the Airport Capital Improvement Program or related programs; reports the status of airport finances).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business or related field with five years of airport operations and/or administration experience including two years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

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Revised November 17, 2004

Revised August 29, 2008

- Ability to operate a variety of automated office machines including typewriter and adding machine.
- Ability to operate a variety of motorized vehicles and equipment including a fire truck, tractor, dump truck, broom truck and pick-up truck.
- Ability to use a variety of building trades tools including mechanic's tools, carpentry tools, plumber's tools and diagnostic equipment.
- Ability to use specialized equipment including a runway scan system, Tapley friction meter, and refractometer.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of basic algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including security reports, time sheets, vehicle maintenance reports, meter readings, inspection reports, operations manuals, periodicals, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including FAA Advisory Circulars, union contract, accounting manuals and personnel policy manuals.
- Ability to prepare purchase orders, billing statements, vehicle maintenance reports, financial statements, lease agreements, correspondence, memos, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret aviation, engineering, mechanical and accounting terminology and language.
- Ability to communicate effectively with airport manager, subordinates, FAA personnel, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work may be performed outdoors in varying weather conditions.
- Work involves responding to emergency situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Building & Grounds Superintendent	Class Number:	1042114
		Pay Grade:	9

Departments:	Development, only
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Classification Function

The purpose of this classification is to coordinate building, grounds and vehicle maintenance for a County Department.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Coordinates building, grounds and vehicle maintenance for a County Department (e.g.-schedules current work assignments and prepares schedules; tracks work that is underway; plans future work; assures availability of proper equipment for all jobs; coordinates outside contracts; instructs and reviews building maintenance personnel duties; makes recommendations regarding hiring, discipline, and discharge; oversees and performs maintenance on County vehicles; prepares reports concerning necessary maintenance).
- Performs safety inspections of building facilities and maintenance activities (e.g.- inspects boiler gauges for safe readings; observes maintenance workers to ensure that proper safety precautions are followed). Coordinates disaster preparedness for building(s).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational or technical training in building trades with five years of building and grounds maintenance experience including two years of supervisory experience or any equivalent combination of training and experience.

Additional Requirements

Applicable building trades certifications required and Ohio driver's license.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including typewriter, copier and telephone.
- Ability to operate a variety of motorized equipment including tractor, lawn mower, dump truck and pick-up truck.
- Ability to use a variety of building trades tools including mechanic's tools, carpentry tools and plumber's tools.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.

- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including invoices, payroll documents, blueprints and other reports and records.
- Ability to comprehend a variety of reference books and manuals including personnel policy manuals.
- Ability to prepare payroll documents, attendance records, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret electrical and mechanical repair terminology and language.
- Ability to communicate with Director, County employees, other tradespeople and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work may be performed outdoors in varying weather conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Community & Economic Development Manager	Class Number:	1055241
		Pay Grade:	15

Departments:	Development, only
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Classification Function

The purpose of this classification is to manage the County's community development, economic development, and brownfield redevelopment programs. Create vision and appraise projects and programs in terms of economic development potential, community impact, financial feasibility and marketability.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages the County's community development, economic development, and brownfield development programs (e.g.- meets with director to coordinate and develop division goals, operations, direction, activities and policies; manages and directs multiple community development, economic development and brownfield redevelopment programs and activities; researches, analyzes, and evaluates existing operations, systems, policies and procedures to identify areas for improvement and enhancement; interacts with private development clients and consultants; implements programs which lend and grant money to private, non-profit and public entities).
- Supervises analysts and support staff (e.g.- assigns work and reviews completed work; provides job training and instruction; evaluates employee performance; recommends selection, promotion, and discipline; reviews and approves employee leave requests).
- Represents County at various meetings and conferences (e.g.- provides technical assistance and support to boards and commissions regarding community and economic development issues; attends meetings and seminars to make presentations regarding community development, economic development and brownfield redevelopment programs).
- Performs related administrative duties (e.g.- prepares correspondence to communities, businesses and other organizations regarding community and economic development issues; prepares and/or provides input on various reports for local, state and federal program requirements; maintains necessary files and records).

Minimum Training and Experience Required to Perform Essential Job Functions

Master's degree in business administration with three years of experience with community development, economic development or brownfield redevelopment programs; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, typewriter, adding machine, calculator and copier.



Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the selection, transfer, or promotion of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including bi-weekly reports, U.S. EPA Quarterly Reports, Clean Ohio Fund Quarterly Reports, tax statements, financial statements, financial projections, appraisals and studies, architectural drawings, invoices, correspondence and other reports and records.
- Ability to comprehend a variety of reference books and manuals including financial analysis handbooks, accounting principles texts, census data, construction methods books, CDBG regulations, the Ohio Revised Code and Federal Register.
- Ability to prepare requests for Board actions, performance appraisals, annual reports, Clean Ohio Fund Reports, U.S. EPA reports, loan analysis, tax abatement reports, grant applications, budgets, correspondence, project descriptions and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal, engineering, real estate, accounting and marketing terminology and language.
- Ability to communicate with Director, elected officials, municipal employees, attorneys, developers, accountants, bank officers, lobbyists, external organizations, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Facility Services Manager	Class Number:	1042161
		Pay Grade:	17

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to manage the custodial maintenance program, building trades, capital projects and engineering services.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages, plans and coordinates all custodial maintenance, construction projects, and engineering services (e.g.- prepares annual budget; determines staffing needs for custodial maintenance; oversees custodial programs for customer satisfaction and compliance; monitors completion of work orders; coordinates and schedules maintenance and construction work with affected County office(s); visits construction project sites to inspect work).
- Supervises building trades employees (e.g.- recommends hiring; assigns and reviews completed work assignments; prepares employee performance evaluations; approves employee leave requests and monitors use of leave; recommends discipline and selection).
- Oversees all contracted services relating to construction projects and maintenance (e.g.- prepares specifications for contracted work; reviews proposals and quotes; selects contractors for emergency work).
- Performs related administrative responsibilities (e.g.- approves purchases within budgetary guidelines; responds to written and verbal inquiries and complaints; maintains related records).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in management studies with six years of construction/maintenance experience including three years of supervisory experience or any equivalent combination of training and experience.

Additional Requirements

No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, calculator, copier and telephone.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.

- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the basic principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including production reports, work-orders, union contracts, invoices, payroll documents, employee leave requests, mechanical drawings, electrical diagrams, blueprints, technical study reports and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, building codes, Americans with Disabilities manual, equipment handbooks and operating manuals, and County policies and procedures manuals.
- Ability to prepare maintenance reports, construction progress reports, building safety reports, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret architectural, electrical and mechanical terminology and language.
- Ability to communicate with elected officials, administrators, sales representatives, County employees, contractors, state inspectors, and the general public.

Environmental Adaptability

- Work is typically performed in an office and shop environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Hazardous Materials Supervisor	Class Number:	1062421
		Pay Grade:	10

Departments:	Justice Affairs, only
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Classification Function

The purpose of this classification is to plan and administer the County's hazardous materials program and to supervise environmental specialists.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Performs administrative and planning duties related to the County's overall emergency management program including the hazardous materials program (e.g.- directs the annual update of the Comprehensive Plan for Response to Hazardous Materials Incidents; receives and responds to notifications of emergency releases of hazardous Materials; coordinates the development of annual emergency exercises involving hazardous materials; provides staff research, documentation and recommendations regarding environmental affairs; directs compliance and enforcement programs for facilities subject to environmental regulations; provides on-call incident command service for the County's Emergency Operations Center during major emergency incidents).
- Supervises environmental specialists (e.g. - plans, coordinates, assigns and reviews work; provides job training and instruction; responds to employee problems; evaluates performance; recommends disciplinary action when appropriate).
- Manages the administrative functions of the Local Emergency Planning Committee (LEPC) (e.g.- schedules meetings, prepares grant proposals; records minutes of meetings; prepares meeting agendas; recommends policies, resolutions and long term planning goals; provides staff direction and support for the committee and its sub-committees; manages and performs public outreach activities).
- Functions as County's liaison with various organizations and individuals including State Emergency Response Commission (SERC), Ohio EPA, Ohio EMA, emergency responders and elected officials from communities (e.g. - responds to questions; assists with problem resolution; receives and documents information).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in environmental science, emergency management or related field and three years of hazardous materials experience; or any equivalent combination of training and experience.

Additional Requirements

Requires OSHA's Hazardous Materials certification.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, printer, adding machine, typewriter, and copier.
- Ability to operate audio-visual equipment including overhead projector, slide projector and VCR.
- Ability to operate communications equipment including cellular phone and two-way radios.
- Ability to operate a motor vehicle.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and make use of the principles of algebra, geometry and trigonometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including time sheets, payroll records, employee performance evaluations, employee leave requests, invoices/vouchers, hazardous waste permits, emergency plans, facility hazard analysis, material safety data sheets, annual chemical inventories, facility inspections, chemical spill notifications, environmental audits, public information requests, protocols, grant requests, LEPC forms, work plans, proposals, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including environmental data bases, computer manuals, software manuals, chemical abstracts, census data, maps, technical manuals, state and local plans and protocols, Ohio Revised Code, Ohio Administrative Code, Federal Register and Code of Federal Regulations and personnel policy manuals.
- Ability to prepare comprehensive annual plan, LEPC minutes and by-laws, policy development documents, flow charts and diagrams, surveys, environmental audits, damage assessments, annual exercise and plan approval documents, budget requests, press releases, grant requests, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, engineering/environmental, and accounting terminology and language.
- Ability to communicate effectively with supervisors, program coordinators, Board of Commissioners, and committee members, elected officials, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work involves responding to emergency situations and exposure to various weather conditions and the imminent danger of the emergency, such as hazardous materials or natural disasters.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Juvenile Justice Center Building Project Manager	Class Number:	1042181
		Pay Grade	17

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to assist the Director in facilitating project development of the Juvenile Justice Center's design, building systems, and construction.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assist the Director in facilitating project development of the Juvenile Justice Center's design, building systems, and construction.
- Administer the architecture, engineering, and contract management contracts including hazardous material remediation contracts. Conduct architectural and engineering document reviews.
- Facilitate consultant progress through internal information generation and dissemination.
- Facilitate and monitor maintenance of project construction cost and time schedule. Monitor construction process.
- Facilitate communication and decision process.
- Serve as a cross-functioning team member for technology applications, planning and programming, business management, move management, finance, integrated workplace design, real estate, public relations, and commissioning.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in architecture or related field with six years of architectural experience or any equivalent combination of training and experience.

Additional Requirements

Architecture license or equivalent.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, calculator, fax, copier and telephone.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the basic principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including architectural drawings, technical specifications, project specifications, progress reports, proposals, technical reports, invoices, electrical diagrams, blueprints, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, building codes, Americans with Disabilities manual, architectural specifications, zoning drawings, equipment handbooks and operating manuals, and County policies and procedures manuals.
- Ability to prepare architectural drawings, architectural and technical specifications, project budgets, project completion schedules, contractor payments, construction progress reports, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees and contractors, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret architectural, electrical and mechanical terminology and language.
- Ability to communicate with elected officials, administrators, sales representatives, County employees, contractors, state inspectors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment, but includes onsite inspections and reviews.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Personnel Administrator I	Class Number:	1053631
		Pay Grade:	12

Departments:	All departments
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Classification Function

The purpose of this classification is to administer a comprehensive personnel program in a department of less than 400 employees, or to assist a higher level personnel administrator in a department of greater than 400 employees, and to supervise personnel officers and personnel technicians. Personnel services include employment, benefits, classification and compensation, and personnel policy administration.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Administers comprehensive personnel program in a department of less than 400 employees, or to assist a higher level personnel administrator in a department with greater than 400 employees, with responsibility for a variety of personnel services including employment, benefits, classification and compensation, and personnel policy administration (e.g.- directs and maintains overall operation of personnel service(s); develops personnel policy recommendations and forwards to County Human Resource Department (CHRD) and Board of County Commissioners).
- Supervises personnel officers and personnel technicians (e.g.- plans, coordinates, assigns and reviews work; evaluates performance; responds to employee problems; maintains work standards; provides instruction and training; recommends selection, transfer, promotion, or discipline of employees; evaluates performance; reviews and approves requests for leave).
- Functions as department's liaison with the County Personnel Department (e.g.- responds to questions from the general public and employees regarding personnel policies and procedures; investigates complaints from department employees; represents department at meetings and conferences regarding personnel issues).
- Provides personnel services for assigned County department in the area of employment and benefits (e.g.-reviews employment applications for minimum qualifications; verifies references; schedules employment interviews; conducts or witnesses interviews; posts vacancies; prepares personnel requisition forms for vacant positions; contacts recommended applicants with job offer; coordinates completion of employment paperwork by new employee; responds to employment questions from general public and County employees; answers questions regarding benefit enrollment process; serves as liaison with the Public Employee's Retirement System (PERS)).
- Provides classification and compensation services for County (e.g.- prepares and corrects position descriptions or job postings as positions become vacant or change; conducts job audits and makes recommendations; researches job classification directory for appropriate classification of new positions).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in personnel administration, human resources or related field with five years of personnel experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions****Physical Requirements**

- Ability to operate a variety of automated office machines including typewriter, computer terminal, printer, personal computer, calculator, copier and fax machine.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including employment applications, résumés, PERS applications, job audit forms, job classifications, performance evaluations, requests for leave and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the PERS manual, Americans with Disabilities Act (ADA) handbook, job classification book, personnel policy manuals and the Ohio Revised Code.
- Ability to prepare position postings, surveys, performance evaluations, position descriptions, letters, memos and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret personnel terminology and language.
- Ability to communicate with the County Commissioners, County Human Resource Director, CHRD personnel, directors, managers, supervisors, other County employees, other elected officials and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Personnel Administrator 2	Class Number:	1053632
		Pay Grade:	13

Departments:	All departments
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Classification Function

The purpose of this classification is to administer a comprehensive personnel program in a department of greater than 400 employees and to supervise lower level personnel administrators, personnel officers and personnel technicians. Personnel services include employment, benefits, classification and compensation, personnel policy administration, labor relations and training and development.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Administers comprehensive personnel program in a department of greater than 400 employees with responsibility for a variety of personnel services including employment, benefits, classification and compensation, personnel policy administration and training and development (e.g.- directs and maintains overall operation of personnel service(s); develops personnel policy recommendations and forwards to County Human Resource Department and Board of County Commissioners).
- Supervises lower level personnel administrators, personnel officers, personnel technicians and/or training personnel (e.g.- plans, coordinates, assigns and reviews work; evaluates performance; responds to employee problems; maintains work standards; provides instruction and training; recommends selection, transfer, promotion, or discipline of employees; evaluates performance; reviews and approves requests for leave).
- Oversees department training program (e.g.- coordinates training personnel; reviews training program proposals and makes recommendation for new training; reviews training participation reports and evaluations to ensure that training goals are met).
- Functions as department's liaison with the County Human Resource Department (CHRD) (e.g.- responds to questions from the general public and employees regarding personnel policies and procedures; investigates complaints from department employees; represents department at meetings and conferences regarding personnel issues).
- Functions as department's representative for labor relations and collective bargaining issues (e.g.- attends all disciplinary hearings for department employees; recommends disciplinary action to be taken based upon guidelines).
- Provides personnel services for assigned County department in the area of employment and benefits (e.g.-reviews employment applications for minimum qualifications; verifies references; schedules employment interviews; conducts or witnesses interviews; posts vacancies; prepares personnel requisition forms for vacant positions; contacts recommended applicants with job offer; coordinates completion of employment paperwork by new employee; responds to employment questions from general public and County employees; answers questions regarding benefit enrollment process; serves as liaison with the Public Employee's Retirement System (PERS)).
- Provides classification and compensation services for County (e.g.- prepares and corrects position descriptions or job postings as positions become vacant or change; conducts job audits and makes recommendation; researches job classification directory for appropriate classification of new positions).

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in personnel administration, human resources or related field with nine years of personnel experience including four years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including typewriter, computer terminal, printer, personal computer, calculator, copier and fax machine.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including employment applications, résumés, PERS applications, job audit forms, job classifications, performance evaluations, requests for leave and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the PERS manual, Americans with Disabilities Act (ADA) handbook, job classification book, personnel policy manuals and Ohio Revised Code
- Ability to prepare position postings, surveys, performance evaluation, position descriptions, letters, memos and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret personnel terminology and language.
- Ability to communicate with the County Commissioners, County Human Resource Director, CHRD personnel, directors, managers, supervisors, other County employees, other elected officials and the general public.

Environmental Adaptability



- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Personnel Administrator 3	Class Number:	1053633
FLSA:	Exempt	Pay Grade:	14

Departments:	County Human Resource Department (CHRD), only
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Classification Function

The purpose of this classification is to assist the Personnel Manager in administration of all County personnel services in compliance with Sections 124.01 - 124.64 and Chapter 325 of the Ohio Revised Code and supervise lower-level personnel administrators. Personnel services include employment, benefits, classification and compensation, personnel policy administration, and training and development.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists the Personnel Manager in administration of all County personnel services in compliance with Sections 124.01 - 124.64 and Chapter 325 of the Ohio Revised Code (e.g.- assists with enforcement of administrative rules for the purpose of carrying out the functions, powers and duties of the County Human Resource Department; ensures departments and agencies are in compliance with rules, regulations, laws, collective bargaining agreements and Ohio Revised Code sections; represents County at hearings with the State Personnel Board of Review).
- Supervises lower-level personnel administrators, personnel officers and assigned staff (e.g.- plans, coordinates, assigns and reviews work; evaluates performance; responds to employee problems; maintains work standards; provides instruction and training; recommends selection, transfer, promotion, or discipline of employees; evaluates performance; reviews and approves requests for leave).
- Trains staff regarding human resources and technical issues related to countywide human resources information system (HRIS) (e.g.- train staff on preparing personnel actions, personnel action revisions, and organization management within the HRIS; coordinates non-routine changes in HRIS as directed by the Personnel Manager; assists the Systems Division with coordinating and testing HRIS updates).
- May coordinate special projects (e.g.- establishes goals and timelines; facilitates, oversees and expedites the paper flow for processing paperwork for various forms (new hire packets, promotions, FMLA forms); ensures timelines of sensitive transactions are completed in a timely manner).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in personnel administration, human resources or related field with nine years of personnel experience including three years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions****Physical Requirements**

- Ability to operate a variety of automated office machines including personnel computer, printer, calculator, copier and fax machine.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including employment applications, résumés, PERS applications, job audit forms, performance evaluations, requests for leave and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the PERS manual, Americans with Disabilities Act (ADA) handbook, personnel policy manuals and Ohio Revised Code.
- Ability to prepare position postings, surveys, performance evaluations, job audit reports, position descriptions, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret human resource terminology and language.
- Ability to communicate with the County Board of Commissioners, County Administrator, County Human Resource Director, CHRD personnel, directors, managers, supervisors, State Personnel Board of Review, other County employees, other elected officials and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Personnel Manager	Class Number:	1053634
		Pay Grade:	15

Departments:	County Human Resource Department (CHRD), only
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Classification Function

The purpose of this classification is to manage the County's plan and personnel services in compliance with Sections 124.01 - 124.64 and Chapter 325 of the Ohio Revised Code. Personnel services include employment, benefits, classification and compensation, personnel policy administration, and training and development.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages and administers the County's classification and compensation plan (e.g.- reviews job audit findings and assigns employees to proper classifications; conducts job audits and assigns appropriate classification; reviews establishment of new positions for appropriate classification; maintains record of final decisions regarding classification of positions and assignment of employees to classifications; coordinates public hearings and submission of data to applicable state agencies).
- Assists the County Human Resource Director in administration of all County personnel services in compliance with Sections 124.01 - 124.64 and Chapter 325 of the Ohio Revised Code (e.g.- assists with enforcement of administrative rules for the purpose of carrying out the functions, powers and duties of the County Human Resource Department; maintains roster of all employees in the classified civil service; represents the County at hearings with State Personnel Board of Review).
- Coordinates County's competitive testing and selection process (e.g.- coordinates development of competitive selection and testing instruments; prepares lists of persons qualified for appointment to positions; participates in selection process for new employees; reviews department selections for compliance).
- Supervises lower level personnel administrators, personnel officers, and assigned staff (e.g.- plans, coordinates, assigns and reviews work; evaluates performance; responds to employee problems; maintains work standards; provides instruction and training; recommends selection, transfer, promotion, or discipline of employees; evaluates performance; reviews and approves requests for leave).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in personnel administration, human resources or related field with ten years of personnel experience including five years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions****Physical Requirements**

- Ability to operate a variety of automated office machines including typewriter, computer terminal, printer, personal computer, calculator, copier and fax machine.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including employment applications, résumés, PERS applications, job audit forms, performance evaluations, requests for leave and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the PERS manual, Americans with Disabilities Act (ADA) handbook, job classification book, personnel policy manuals and Ohio Revised Code.
- Ability to prepare position postings, surveys, performance evaluations, job audit reports, job classifications, position descriptions, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret personnel terminology and language.
- Ability to communicate with the County Board of Commissioners, County Administrator, County Human Resource Director, CHRD personnel, directors, managers, supervisors, Department of Administrative Services, State Personnel Board of Review, other County employees, other elected officials and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Personnel Officer	Class Number:	1053621
		Pay Grade:	6

Departments:	All departments
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Classification Function

The purpose of this classification is to provide personnel services for County department in the areas of employment, benefits, and classification and compensation.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Provides personnel services for assigned County department in the area of employment and benefits (e.g.-reviews employment applications for minimum qualifications; verifies references; schedules employment interviews; conducts or witnesses interviews; posts vacancies; prepares personnel requisition forms for vacant positions; contacts recommended applicants with job offer; coordinates completion of employment paperwork by new employee; responds to employment questions from general public and County employees; answers questions regarding benefit enrollment process).
- Provides classification and compensation services for County (e.g.- prepares and corrects position descriptions or job postings as positions become vacant or change; updates organizational chart when needed; coordinates the distribution of performance evaluations; etc.).
- Performs miscellaneous duties (e.g.- calculates payable hours for each employee and charges appropriate hours of leave used during pay period; distributes pay checks on bi-weekly basis; reviews bi-weekly report of leave balances for each employee; monitors overtime expenditures for budgetary availability; coordinates completion of flexible time schedules).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational education in business administration or human resources with two years of human resource experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, computer terminal, printer, copier, typewriter, calculator.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

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- Ability to comprehend a variety of informational documents including payroll reports and records, employment applications personnel action forms, position descriptions, personnel files and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer manuals, software manuals, Ohio Revised Code and personnel policy manuals.
- Ability to prepare personnel actions, tables of organization, performance evaluations, attendance reports, payroll forms, overtime reports and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret personnel terminology and language.
- Ability to communicate with County employees, general public, Human Resource Director, and other personnel officers.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Personnel Technician	Class Number:	1053611
FLSA:	Non-Exempt	Pay Grade:	4
Departments	Office of Human Resources, only		

Classification Function

The purpose of this classification is to provide services in the Office of Human Resources that encompass the processing of payroll, personnel documentation, calculation of employee compensatory benefit balances and maintaining employee personnel files. Classification also performs miscellaneous clerical support activities.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Processes payroll (e.g.- performs maintenance of payroll information including wage changes, name and address changes, time sheets, overtime, and AWOL; prepares employee checklist and reconciles timesheets to the checklist; answers questions to assist employees; distributes paychecks).
- Maintains compensatory benefits balances (e.g.- enters usage of sick leave, vacation and compensatory time into human resource information system; reconciles discrepancies).
- Processes personnel documentation (e.g.- verifies personnel information is correct; processes combination forms; files completed paperwork; forwards to appointing authority for signature; files personnel action forms in the employee's personnel file; processes position descriptions for new or reclassified positions; places copy of new description in employee's personnel file; maintains master file of position descriptions).
- Performs miscellaneous clerical support activities for human resource division of a County department (e.g.- responds to employee's questions regarding benefits and open enrollment; updates union rates; processes applications for screening process; processes employment verifications; schedules interviews and testing for employees; prepares new hire documentation; processes turnarounds; processes child support checks; prepares discipline documents and grievance hearing paperwork; calculates incoming money for Jury Duty; ID's, replacement locker keys and copies; prepares correspondence).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma with two years of human resource experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

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 Revised November 1998
 1993

Revised April 2010

- Ability to operate a variety of automated office machines including computer, printer, calculator and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including payroll registers, attendance records, service letters, employment applications, service letters, union change forms, pre-discipline conference notices, personnel actions and other reports and records.
- Ability to comprehend a variety of reference books and manuals including personnel policy manuals.
- Ability to prepare payroll checks, personnel actions, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret human resource terminology and language.
- Ability to communicate with supervisor, payroll personnel, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Program Officer Manager	Class Number:	1052416
		Pay Grade:	17

Departments:	All departments
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Classification Function

The purpose of this classification is to manage division of management analysis and planning and to supervise lower-level program officers.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages division of management analysis and planning and supervises lower level program officers (e.g.- develops standards of procedures for projects and studies; reviews and approves study timeframes and resource forecasts; reviews study findings; assigns and directs work of program officers; provides instruction and training; responds to employee problems; reviews and approves employee leave requests; evaluates employee performance; recommends the transfer, selection, promotion, discipline or discharge of employees).
- Manages focused studies or projects as part of a centralized County management analysis and planning section (e.g.- manages project through research, analysis, design and development phases; leads team of employees through project; sets and maintains project schedule; forecasts project resource requirements; assigns project tasks to team members and follows up on task completion).
- Develops new operations, systems, policies and/or procedures for existing County programs (e.g.- develops different options for new or revised operations, systems, policies and/or procedures; researches new legislation to address required changes in existing operations, policies and/or procedures; examines alternative options to ensure they address previously identified needs or deficiencies; makes presentations to report findings and make recommendations for new operations, systems, policies and/or procedures; develops plans for implementing the selected course of action including resource and time estimates; implements the proposed plans).
- Researches, analyzes and evaluates existing operations, systems, policies and/or procedures to identify areas for improvement or enhancement (e.g.- researches background information to understand current practices and related issues; researches customer, client or citizen complaints; conducts program needs analysis; compiles results of research data and identifies areas of program inadequacy; researches and conducts surveys to determine best practices).
- Researches, analyzes and evaluates information to determine impact and/or feasibility of proposed changes in program operations, systems, policies and/or procedures (e.g.- analyzes proposed changes under the current conditions and influencing environments to identify impact; evaluates impact of proposed changes to determine feasibility of implementation).
- Performs administrative tasks in connection with above functions and tasks (e.g.- attends meetings and seminars related to program issues; maintains related documentation and records; prepares correspondence and reports).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business administration or related field with nine years of research and analysis experience; or any equivalent combination of training and experience which provides equivalent knowledge, skills and abilities.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, printer, calculator, copier, fax machine, typewriter, telephone.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, apply the principles of descriptive statistics, apply algebraic formulas and interpret inferential statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including financial reports, statistical reports, contracts and other reports and records.
- Ability to comprehend a variety of reference books and manuals including purchasing manuals, personnel policy manuals, administrative procedure manuals, and Ohio Revised Code.
- Ability to prepare financial statements and reports, statistical reports, contracts, budgets, budget projections, study reports, correspondence and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage and supervise other employees, to counsel and advise administrators, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret business, legal and basic accounting terminology and language.
- Ability to communicate with directors, managers, supervisors, other County employees, outside boards, commissions, agencies, and other governments.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Risk & Compliance Manager	Class Number:	1055363
		Pay Grade:	15

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to manage the County's comprehensive risk management program addressing risks and exposures to loss countywide.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages the County's risk management program addressing risks and exposures to loss (e.g.- recommends, implements and maintains policies and procedures governing risk management and insurance; identifies, analyzes and controls risks of loss; assists othe departments with matters involving potential risks of loss; implements and supervises investigations of insurance claims; assists developing safety education programs; benchmarks insurance programs; administers and prepares bid specifications or other procurement methods of insurance coverage; recommends preferred bidders; recommends purchases of insurance when indicated; arranges for discusses claims and filing concerns).
- Ensures physical asset protection (e.g.- physically inspects property; determines risks assessments of facilities).
- Supervises lower level employees including senior risk analyst and risk analyst (e.g.- recommends hiring; assigns and reviews completed work assignments; prepares employee performance evaluations; approves employee leave requests and monitors use of leave; recommends discipline and selection).
- Performs related administrative responsibilities (e.g.- approves purchases within budgetary guidelines; responds to written and verbal inquiries and complaints; maintains related records; attends Board of County Commissioners meetings with Director or representative).

Minimum Training and Experience Required to Perform Essential Job Functions

Juris Doctor and one year of insurance administration/risk management experience. Must be licensed to practice law in the State of Ohio.

Additional Requirements

Biennial renewal of license.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office equipment including personal computer, calculator, copier and telephone.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.

- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the basic principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including insurance contracts, insurance policies and reports, insurance laws and legislation, legal opinions, real estate contracts, leasing contracts, union contracts, incident and accident reports and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, building codes, safety regulations, Americans with Disabilities manual, equipment handbooks and operating manuals, and County policies and procedures manuals.
- Ability to prepare real estate contracts, leasing contracts, incident and accident reports, bond indentures, disciplinary reports, building safety reports, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to evaluate employees performances, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret architectural, contractual, legal and insurance terminology and language.
- Ability to communicate with elected officials, administrators, sales representatives, County employees, contractors, state inspectors, and the general public.

Environmental Adaptability

- Work is typically performed in an office and shop environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Security Camera Coordinator	Class Number:	1024101
FLSA:	Non - Exempt	Pay Grade:	2
Dept:	Fiscal Office		

Classification Function

The purpose of this classification is to monitor security cameras to oversee the security of office documents and employees.

Distinguishing Characteristics

This is an entry/journey level, technical classification with responsibility for acting as a member of a survey crew. This classification works under a framework of well-defined procedures and regulations. The incumbent performs assignments designed to develop technical work knowledge and abilities pertaining to the operation of all types of surveying instruments. Limited exercise of judgment is required on details of work and making preliminary selections and adaptations of surveying alternatives.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 75% +/- 15%
- Monitors DVR cameras of all areas of the office; initiates calls proper authority regarding emergency situations; works with County Security and detectives concerning safety and security issues; checks wave system daily.
- 10% +/- 5%
- Interacts with customers; provides information as needed.
- 10 +/- 5%
- Serves as safety and evacuation coordinator; addresses employee safety or security issues; coordinates lockdown procedures with employees; installs access code for front office.
- 5% +/- 5%
- Conducts yearly inventory; tags equipment for inventory.

Experience Required to Perform Essential Job Functions

High school diploma or GED with two (2) years of related experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Additional Requirements

No required licenses.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office equipment including computers and security monitoring equipment.

Supervisory Responsibilities

No supervisory responsibilities.

Mathematical Ability

- Ability to understand and apply addition, subtraction, multiplication, and division.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including confidentiality sheets, schedules and inventory documentation.
- Ability to comprehend a variety of reference books and manuals including departmental and County policy manual, reference manuals and standards.
- Ability to prepare inventory report, memos and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.
- Ability to use and interpret general office and security equipment related terminology and language including survey nomenclature, symbols and adjustments.
- Ability to communicate with supervisor, co-workers, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and in the field.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Family Services Supervisor	Class Number:	1014212
		Pay Grade:	7

Departments:	Human Services, only
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Classification Function

The purpose of this classification is to supervise lower level family service supervisors and family service aides providing services to individuals in the community in need of social services.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises lower level family service supervisors and family service aides providing services to individuals in the community in need of social services (e.g. - evaluates performance; assigns, plans, coordinates and reviews the duties of family service personnel; recommends and implements disciplinary procedures; provide and plans job instruction and training; assigns case loads).
- Manages a family service unit providing services to individuals in the community in need of social services (e.g.- plans unit operations; devises and recommends policies and procedures; insures policies, procedures and service plans are carried out; monitors random moments forms; assists investigators; monitors state and federal regulations pertaining to program; interacts with officials of other agencies to exchange information concerning family service program).
- Evaluates and determines client need and eligibility for family services (e.g.- reviews the written referral and makes determination based upon established guidelines; assesses household needs for food, furniture, appliances and clothing for welfare clients; provides transportation assistance to obtain items needed; consults with supervisors, clients, social workers, family service aides and officials from other agencies to determine if level of current services is necessary, proper and/or sufficient; refers client to other agencies if necessary; follows up with client to determine if and how well needs were met).
- Prepares and maintains all necessary correspondence, records and forms (e.g.- completes required service and agency forms and statistical reports; draft and prepares correspondence; calculates statistics).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent and three years of social service including one year of supervisory experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines.

**Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including weekly and monthly time sheets, telephone messages, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including state policy manual, personnel policy manual, manager's handbook, etc.
- Ability to prepare performance appraisals, monthly and annual reports, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret social work and counseling terminology and language.
- Ability to communicate effectively with immediate supervisor, subordinates, clients, other department's supervisors, personnel officers, medical personnel, teleprocessing personnel, coworkers, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Personnel Officer	Class Number:	1053622
		Pay Grade:	8

Departments:	Central Office of Human Resources, only
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Classification Function

The purpose of this classification is to serve as a lead worker and provide personnel services for County department in the areas of employment, benefits, and classification and compensation.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Functions as a lead worker (e.g.- works proficiently in personnel system and provides system guidance; enters non-routine changes in personnel system as directed by Personnel Administrator; SAP as prepares and corrects position descriptions or job postings).
- Provides personnel services for assigned County department in the area of employment and benefits (e.g.-reviews employment applications for minimum qualifications; verifies references; schedules employment interviews; conducts or witnesses interviews; posts vacancies; prepares personnel requisition forms for vacant positions; contacts recommended applicants with job offer; coordinates completion of employment paperwork by new employee; responds to employment questions from general public and County employees; answers questions regarding benefit enrollment process).
- Provides classification and compensation services for County (e.g.- prepares and corrects position descriptions or job postings as positions become vacant or change; updates organizational chart when needed; coordinates the distribution of performance evaluations; etc.).
- Performs miscellaneous duties (e.g.- calculates payable hours for each employee and charges appropriate hours of leave used during pay period; distributes pay checks on bi-weekly basis; reviews bi-weekly report of leave balances for each employee; monitors overtime expenditures for budgetary availability; coordinates completion of flexible time schedules).

Minimum Training and Experience Required to Perform Essential Job Functions

Associates degree in business administration or human resources with three years of human resource experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, computer terminal, printer, copier, typewriter, calculator.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including payroll reports and records, employment applications personnel action forms, position descriptions, personnel files and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer manuals, software manuals, Ohio Revised Code and personnel policy manuals.
- Ability to prepare personnel actions, tables of organization, performance evaluations, attendance reports, payroll forms, overtime reports and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret personnel terminology and language.
- Ability to communicate with County employees, general public, Human Resource Director, and other personnel officers.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Risk Analyst	Class Number:	1055362
		Pay Grade:	9

Departments: Central Services, only

Classification Function

The purpose of this classification is to assist coordinating and implementing all aspects of insurance and risk management for the County including interpreting policies, writing policies, assessing and purchasing insurance and bonds, and maintaining statistics and records.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists coordinating and implementing all aspects of insurance and risk management for the county including interpreting policies, writing policies, assessing and purchasing insurance and bonds, and maintaining statistics and records (e.g.- conducts thorough investigations of any incidences that may result in asset losses; creates progress reports regarding management issues; recommends policies and procedures to centralize claims; coordinates specifications for insurance and bond programs; coordinates purchases of auto and property insurances through bid procedures and direct purchase; assesses available insurance and recommends whether to purchase additional policies; creates database and maintains statistics for all County claims; negotiates settlement with various personal injurt attorneys and private businesses; recommends settlement of claims when set criteria has been met; pursues collections on losses to the County; implements driver safety checks and driver education programs; reviews property damage reports).
- Functions as lead worker over support staff (e.g.- assigns work and coordinates activities of secretary; provides job training and instruction
- Performs administrative duties (e.g.- assists as client in litigation matters handled by County Prosecutor and attorneys of the County's insurance carriers; creates articles concerning Risk Management; attends various meetings to serve as a resource on claim matters and policy procedures; records and maintains necessary information and files).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business administration or related field with three years of insurance administration/ risk management experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical requirements

- Ability to operate a variety of automated office machines including computer terminal, printer, calculator, fax machine, copier, etc.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and apply the principles of algebra, descriptive statistics and statistical inference.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including risk assessment reports, insurance policies, insurance forms, bond applications, specifications, legal pleadings, accident reports, repair estimates, specifications, invoices, medical bills and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, FC & S Bulletins, etc.
- Ability to prepare insurance specifications, purchasing requisitions, revenue charge backs, informational articles, letters of denial and acknowledgement, revenue receipts, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions
- Ability to use and interpret legal and insurance terminology and language.
- Ability to communicate effectively with supervisor, insurance agents, directors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Training Assistant	Class Number:	1053641
		Pay Grade	4

Departments:	Human Services, only
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Classification Function

The purpose of this classification is to assist in identifying training needs, developing programs and evaluating effectiveness of training programs.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists in identifying training needs, developing programs and evaluating effectiveness of training programs (e.g.- assists with the identification of training needs through communication with supervisors, conducting surveys and tabulating results; assists with the analysis of training techniques and recommends usage of new training techniques; assists in securing or developing materials and instructional resources for training programs; prepares audio-visual aids, bulletin boards, handouts and displays; arranges lodging and meals for participants; schedules and reserves training facilities).
- Assists with the presentation of training programs (e.g.- delivers employee orientation sessions; presents portion of the training program using audio-visual equipment; distributes training program materials; prepares and reviews training program agendas).
- Performs administrative duties (e.g. - responds to written or verbal inquiries regarding training programs; maintains filing system on training data; compiles statistics regarding training program effectiveness; inventories training supplies and equipment).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with vocational training in business administration and one year of administrative experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including a typewriter, copier, fax machine and telephone.
- Ability to operate audio visual equipment including a VCR, television, slide projector, film projector and overhead projector.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

**Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including memos, training literature, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including policies and procedures, State regulations and training manuals.
- Ability to prepare memos, correspondence, proposals, monthly reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures and to follow instructions.
- Ability to use and interpret human resource development terminology and language.
- Ability to communicate effectively with supervisors, staff, employees, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0009

Sponsored by: County Executive FitzGerald/Department of Public Works	An Ordinance establishing the Cuyahoga Countywide Preventive Maintenance Program, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Cuyahoga County Charter Section 3.09, Subsection 8 provides that the powers of the County Council include the ability to adopt legislation “to cooperate or join by contract with any municipality, county, state or political subdivision or agency thereof, for the planning, development, construction, acquisition or operation of any public improvement or facility, or for providing a common service, and to provide the terms upon which the County shall perform any of the services and functions of any other county or any municipality or other political subdivision;” and,

WHEREAS, pursuant to the Ohio Revised Code 302.21, the County may enter into an agreement with any municipal corporation to perform any function, or render any service, on behalf of the contracting subdivision or its legislative authority; and,

WHEREAS, through the Cuyahoga Countywide Preventive Maintenance Program, the County will perform certain preventive maintenance services relating to roadways, as outlined in the individual agreements with the participating municipalities; and,

WHEREAS, the services provided under the Cuyahoga Countywide Preventive Maintenance Program may include, but are not necessarily limited to, the following tasks: sidewalk repairs, curb ramp repairs, rebuilding catch basins/manholes, pavement striping, crack sealing and street sweeping; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can commence and continue on behalf of the various municipalities within the County’s jurisdiction.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. There is hereby established the Cuyahoga Countywide Preventive Maintenance Program to provide preventive maintenance services relating to roadways with the participating municipalities. The Department of Public Works shall administer the program.

SECTION 2. The services provided under the Cuyahoga Countywide Preventive Maintenance Program may include, but are not necessarily limited to, the following tasks: sidewalk repairs, curb ramp repairs, rebuilding of catch basins/manholes, pavement striping, crack sealing and street sweeping. Participating municipalities shall reimburse the County for all the services provided under the Countywide Preventive Maintenance Program.

SECTION 3. All contracts and agreements under the Cuyahoga Countywide Preventive Maintenance Program shall be reviewed and approved by the appropriate approval authority depending on the monetary threshold of each such contract or agreement in accordance with the Cuyahoga County Contracting and Purchasing Procedures Ordinance.

SECTION 4. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 26, 2013

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: March 12, 2013

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0007

Sponsored by: County Executive FitzGerald/Department of Public Works	An Ordinance establishing the Cuyahoga Countywide Inspection Program, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Ohio Revised Code 5591.02 provides: “the board of county commissioners shall construct and keep in repair all necessary bridges in municipal corporations on all county roads and improved roads that are of general and public utility, running into or through the municipal corporations, and that are not on state highways;” and,

WHEREAS, Cuyahoga County Charter Section 3.09, Subsection 8 provides that the powers of the County Council include the ability to adopt legislation “to cooperate or join by contract with any municipality, county, state or political subdivision or agency thereof, for the planning, development, construction, acquisition or operation of any public improvement or facility, or for providing a common service, and to provide the terms upon which the County shall perform any of the services and functions of any other county or any municipality or other political subdivision;” and,

WHEREAS, through the Cuyahoga Countywide Inspection Program, the County will perform certain inspection services relating to bridges, culverts and other structures as outlined in the agreement with participating municipalities; and,

WHEREAS, the services provided under the Cuyahoga Countywide Inspection Program shall include, but not necessarily be limited to, the following tasks: site visit; field inspection; review of existing plans and reports; inventory setup and control; development of preliminary sketches and details; recommendations for repairs and preventive maintenance; traffic control; and preparation of reports; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can commence and continue on behalf of the various municipalities within the County’s jurisdiction.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. There is hereby established the Cuyahoga Countywide Inspection Program to provide inspection services relating to bridges, culverts, and other structures. The Department of Public Works shall administer the program.

SECTION 2. The services provided under the Cuyahoga Countywide Inspection Program shall include, but not necessarily be limited to, the following tasks: site visit; field inspection; review of existing plans and reports; inventory setup and control; development of preliminary sketches and details; recommendations for repairs and preventive maintenance; traffic control; and preparation of reports.

SECTION 3. All contracts and agreements under the Cuyahoga Countywide Inspection Program shall be reviewed and approved by the appropriate approval authority depending on the monetary threshold of each such contract or agreement in accordance with the Cuyahoga County Contracting and Purchasing Procedures Ordinance.

SECTION 4. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: February 12, 2013
Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: February 26, 2013

Journal CC009
March 12, 2013