



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JUNE 9, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
 - a) May 26, 2015 Committee of the Whole Meeting (See Page 11)
 - b) May 26, 2015 Regular Meeting (See Page 14)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
 - 1) R2015-0104: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and

declaring the necessity that this Resolution become immediately effective. (See Page 28)

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2015-0076: A Resolution determining to submit to the electors the question of renewing the excise tax on the sale of cigarettes for the purpose of funding arts and cultural facilities and programs in the County, and declaring the necessity that this Resolution become immediately effective. (See Page 99)

Sponsors: Councilmembers Brady, Jones, Simon, Gallagher, Conwell, Greenspan, Germana and Schron and County Executive Budish

Committee Assignment and Chair: Committee of the Whole – Brady

c) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2015-0009: An Ordinance amending Chapter 713 of the Cuyahoga County Code to provide for the establishment of various service fees at the Cuyahoga County Animal Shelter, and declaring the necessity that this Ordinance become immediately effective. (See Page 103)

Sponsor: Councilmember Simon

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- 1) O2015-0008: An Ordinance amending Section 804.02 of the Cuyahoga County Code to repeal the Cuyahoga County College Savings Account Program and to provide an orderly winding down for program participants; repealing Section 207.03 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective. (See Page 107)

Sponsors: Councilmembers Greenspan, Simon and Schron

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2015-0105: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 112)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

- 2) R2015-0106: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Cleveland Building and Construction Trades Council, representing approximately 103 employees in 27 classifications in the Department of Public Works for the period 7/1/2015 - 6/30/2018; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 131)

Sponsor: County Executive Budish/Departments of Law and Public Works

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2015-0107: A Resolution confirming the County Executive's appointment of Gary Shamis to serve on the Cuyahoga County Audit Committee to fill a vacancy in an incomplete term commencing immediately and ending 12/31/2020, and declaring the necessity that this Resolution become immediately effective. (See Page 134)

Sponsor: County Executive Budish

2) R2015-0108: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Planning Commission for the term 1/1/2015 - 12/31/2017, and declaring the necessity that this Resolution become immediately effective: (See Page 138)

i) Appointment:

a) The Honorable Bradley D. Sellers
(Chagrin/Southeast Region)

ii) Reappointments:

a) The Honorable Susan K. Infeld
(Heights Region)

b) The Honorable Merle S. Gorden
(Hillcrest Region)

Sponsor: County Executive Budish

3) R2015-0109: A Resolution making an award on RQ31427 to Michael Baker, Jr., Inc. in the amount not-to-exceed \$678,383.00 for design engineering services for replacement of Mastick Road Bridge No. 03.13 side hill structure in the City of Fairview Park; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 145)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

4) R2015-0110: A Resolution making an award on RQ33761 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,474,279.95 for resurfacing Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,179,423.96 to fund said contract; and declaring the necessity that this Resolution become immediately effective. (See Page 155)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 5) R2015-0111: A Resolution adopting the Annual Tax Budget, including the Cuyahoga County Library Budget, for the year 2016; and declaring the necessity that this Resolution become immediately effective. (See Page 167)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

- 6) R2015-0112: A Resolution adopting the 2015 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code, and declaring the necessity that this Resolution become immediately effective. (See Page 179)

Sponsor: County Executive Budish/Department of Development

- 7) R2015-0113: A Resolution making an award on RQ32388 to Adoption Network Cleveland in the amount not-to-exceed \$749,000.00 for permanency supportive services for the period 4/1/2015 - 3/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 195)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

- 8) R2015-0114: A Resolution making an award on RQ32092 to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$573,229.00 for software and professional services for maintenance and support of the Electronic Document Imaging System for the period 9/1/2015 - 8/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 202)

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2015-0093: A Resolution authorizing the use of a portion of the proceeds of the Cuyahoga County Sales Tax Revenue Bonds, Series 2014 (County Facilities Improvement), in an aggregate principal amount not-to-exceed \$14,000,000.00 for the purposes of paying certain costs of demolition of blighted and nuisance properties and making grants therefor; authorizing other actions related to the use of such proceeds; and declaring the necessity that this Resolution become immediately effective. (See Page 209)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

Bond Counsel: Calfee, Halter & Griswold LLP

Committee Assignment and Chair: Finance & Budgeting – Greenspan

- 2) R2015-0103: A Resolution authorizing an amendment to Contract No. CE1300435-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for out-of-school time and transition services for the Out-of-School Time Program for the period 9/1/2013 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,400,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 215)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2015-0099: A Resolution confirming the County Executive's reappointment of The Honorable Gary A. Norton, Jr., to serve

on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 2/28/2018; and declaring the necessity that this Resolution become immediately effective. (See Page 218)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 2) R2015-0100: A Resolution confirming the County Executive's reappointment of A. Steven Dever to serve, in his official capacity as representative of Cuyahoga County, on the Lake Erie Energy Development Corporation Board of Directors for the term 5/1/2015 - 4/30/2017; and declaring the necessity that this Resolution become immediately effective. (See Page 220)

Sponsors: County Executive Budish and Councilmember Germana

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 3) R2015-0101: A Resolution confirming the County Executive's appointment of Michael W. Dever to serve on the District One Public Works Integrating Committee for the term 6/22/2015 - 6/21/2018; confirming the appointment of Jamal Husani to serve as alternate to Michael W. Dever; and declaring the necessity that this Resolution become immediately effective. (See Page 222)

Sponsors: County Executive Budish and Councilmember Germana

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 4) R2015-0102: A Resolution confirming the County Executive's reappointment of Stanley Kosilesky to serve on the District One Public Works Integrating Committee for a term ending 6/21/2018; confirming the appointment of Michael Kubek to serve as alternate to Stanley Kosilesky; and declaring the necessity that this Resolution become immediately effective. (See Page 224)

Sponsors: County Executive Budish and Councilmember Germana

e) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2015-0096: A Resolution authorizing amendments to agreements and contracts with various providers for the Cuyahoga County Fatherhood Initiative for the period 7/1/2014 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 226)

i) Agreements:

- a) No. AG1400099-01 with Cuyahoga County District Board of Health in the amount not-to-exceed \$70,000.00 for the Prevent Premature Fatherhood Program.
- b) No. AG1400100-01 with The MetroHealth System in the amount not-to-exceed \$44,000.00 for the Boot Camp for New Dads Program.
- c) No. AG1400101-01 with Department of Public Safety and Justice Services/ Division of Mediation in the amount not-to-exceed \$40,000.00 for mediation, custody filing, visitation and referral services.

ii) Contracts:

- a) No. CE1400181-01 with Career Development and Placement Strategies Inc. in the amount not-to-exceed \$100,000.00 for the Rising Above Program.
- b) No. CE1400182-01 with The Centers for Families and Children in the amount

not-to-exceed \$83,000.00 for the Families and Fathers Together Program.

- c) No. CE1400183-01 with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$83,000.00 for the Supervised Visitation Program.
- d) No. CE1400184-01 with JDC Advertising in the amount not-to-exceed \$70,000.00 for a Public Awareness Campaign.
- e) No. CE1400185-01 with The Children's Museum of Cleveland in the amount not-to-exceed \$30,000.00 for the Dad's Count Program.
- f) No. CE1400186-02 with Murtis Taylor Human Services System fka Murtis H. Taylor Multi-Service Center in the amount not-to-exceed \$60,000.00 for the Strong Fathers Program.
- g) No. CE1400187-01 with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$100,000.00 for the Jobs for Dads Program.
- h) No. CE1400189-01 with University Settlement, Incorporated in the amount not-to-exceed \$52,000.00 for the Healthy Fathering Program.
- i) No. CE1400188-01 with Towards Employment, Incorporated in the amount not-to-exceed \$100,000.00 for the Network 4 Success Fatherhood Program.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. PUBLIC COMMENT UNRELATED TO AGENDA

14. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING:

TUESDAY, JUNE 23, 2015
TBD / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, JUNE 23, 2015
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING

TUESDAY, MAY 26, 2015

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

3:00 PM

1. CALL TO ORDER

Council Vice-President Jones called the meeting to order at 3:10 p.m.

2. ROLL CALL

Council Vice-President Jones asked Clerk Schmotzer to call the roll. Councilmembers Germana, Gallagher, Schron, Conwell, Jones, Brown, Hairston and Greenspan were in attendance and a quorum was determined. Councilmember Simon entered the meeting shortly after the roll call was taken. Council President Brady and Councilmember Miller were absent from the meeting.

A motion was then made by Ms. Conwell, seconded by Mr. Germana and approved by unanimous vote to excuse Council President Brady and Mr. Miller from the meeting.

3. PUBLIC COMMENT RELATED TO AGENDA

The following citizens addressed the Committee regarding Resolution No. R2015-0076, a Resolution determining to submit to the electors the question of renewing the excise tax on the sale of cigarettes for the purpose of funding arts and cultural facilities and programs in the County:

- a) Mr. Steven Minter, Vice-President of Cuyahoga Arts and Culture Board of Trustees**
- b) Mr. Michael Mulhall, Vice-President of Partnerships for Destination Cleveland**
- c) Ms. LaJean Ray, Director of Fatima Family Center**
- d) Ms. Frances Caldwell, Director of the African American Museum of Cleveland**

- e) Ms. Jan Ridgeway, Director of Garden Valley Neighborhood House
- f) Mr. Satindur Puri
- g) Mr. Michael Nelson, Lil Africa Village
- h) Ms. Brenda Miller, Garden Valley Neighborhood House

4. ITEM REFERRED TO COMMITTEE

- a) R2015-0076: A Resolution determining to submit to the electors the question of renewing the excise tax on the sale of cigarettes for the purpose of funding arts and cultural facilities and programs in the County, and declaring the necessity that this Resolution become immediately effective.

Mr. Tom Schorgl, President and Chief Executive Officer of the Community Partnership for Arts & Culture; Ms. Karen Gahl-Mills, Executive Director of Cuyahoga Arts & Culture; Mr. Steven Minter; Mr. Joseph Boatwright, Assistant Law Director; Mr. Trevor McAleer, Legislative Budget Advisor; and Mr. Julian Rogers, Community Partnership for Arts & Culture Board Member, addressed the Council regarding Resolution No. R2015-0076. Discussion ensued.

Councilmembers asked questions of Mr. Schorgl, Ms. Gahl-Mills, Mr. Minter, Mr. Boatwright, Mr. McAleer and Mr. Rogers pertaining to the item, which they answered accordingly.

A motion was then made by Mr. Greenspan, seconded by Ms. Conwell and approved by unanimous vote to amend Section 2 of Resolution No. R2015-0076 as follows:

**PROPOSED EXTENSION OF EXCISE TAX ON CIGARETTES ~~TAX~~ FOR
CUYAHOGA ARTS AND CULTURE
County of Cuyahoga**

A majority affirmative vote is necessary for passage-

For the purposes of making grants to support operating or capital expenses of arts or cultural organizations in Cuyahoga County, to defray the costs of acquiring, constructing, equipping, furnishing, improving, enlarging, renovating, remodeling, or maintaining ~~any~~ an artistic or cultural facility, and to meet the operating expenses of ~~Cuyahoga Arts and Culture~~ the District, shall ~~an~~ the existing excise tax continue to be levied throughout Cuyahoga County for the benefit of Cuyahoga Arts and Culture on the sale of cigarettes at wholesale at the rate of 15 mills per cigarette ~~(amounting to 1 1/4 cents, or \$0.015, per cigarette)~~ which amounts to 1.5 cents per cigarette, for 10 years?

	<i>For the Tax Levy</i>
	<i>Against the Tax Levy</i>

On a motion by Mr. Schron with a second by Mr. Greenspan, Resolution No. R2015-0076 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as amended.

5. EXECUTIVE SESSION

- a) Collective bargaining matters, including:
 - i) a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with the International Brotherhood of Teamsters, representing approximately 26 employees in various classifications in the Department of Public Works/Division of Maintenance for the period 1/1/2015 - 12/31/2017.

A motion was made by Mr. Germana, seconded by Ms. Conwell and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing collective bargaining matters and for no other purpose whatsoever. Executive Session was then called to order by Council Vice-President Jones at 4:29 p.m. The following Councilmembers were present: Germana, Gallagher, Schron, Conwell, Jones, Brown, Hairston, Simon and Greenspan. The following additional attendees were present: Assistant Law Director Egdilio Morales and Special Counsel Michael King. At 4:47 p.m., Executive Session was adjourned without objection, and Council Vice-President Jones then reconvened the meeting.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. PUBLIC COMMENT UNRELATED TO AGENDA

No public comments were given unrelated to the agenda.

8. ADJOURNMENT

With no further business to discuss, Council Vice-President Jones adjourned the meeting at 4:48 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, MAY 26, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council Vice-President Jones called the meeting to order at 5:02 p.m.

2. ROLL CALL

Council Vice-President Jones asked Clerk Schmotzer to call the roll. Councilmembers Gallagher, Schron, Conwell, Jones, Brown, Hairston, Simon, Greenspan and Germana were in attendance and a quorum was determined. Councilmembers Miller and Brady were absent from the meeting.

A motion was then made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to excuse Mr. Miller and Mr. Brady from the meeting.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council Vice-President Jones asked for a moment of silent meditation in honor of Memorial Day and in memory of Frank J. Gallo, father of Cleveland Councilwoman Dona Brady and father-in-law of Council President Dan Brady, who passed away recently.

5. PUBLIC COMMENT RELATED TO AGENDA

Rev. Pamela Pinkney Butts addressed Council regarding issues of concern to her related to various agenda items.

6. APPROVAL OF MINUTES

- a) May 12, 2015 Committee of the Whole Meeting
- b) May 12, 2015 Regular Meeting

A motion was made by Mr. Hairston, seconded by Ms. Conwell and approved by majority vote to approve the minutes of the May 12, 2015 Committee of the Whole and Regular meetings, with Councilmembers Gallagher and Greenspan recusing themselves from the vote.

7. ANNOUNCEMENTS FROM THE COUNCIL VICE-PRESIDENT

Council Vice-President Jones made the following announcements:

- a) **Reported on a trip he had taken with students involved in the Closing the Achievement Gap (CTAG) Program.**
- b) **Reported on successful aspects of the Social Entrepreneurship Pilot Program.**
- c) **Discussed the Brelo trial verdict and related protests.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish also discussed the aftermath of the Brelo verdict and thanked law enforcement and the clergy for their role in a relatively peaceful outcome.

9. RECEIPT OF DOCUMENT SUBMITTED TO COUNCIL

- a) Cuyahoga County Veterans Service Commission 2016 Tax Budget

Council Vice-President Jones noted that the Cuyahoga County Veterans Service Commission had submitted its 2016 Tax Budget in accordance with the Ohio Revised Code.

10. LEGISLATION INTRODUCED BY COUNCIL

- a) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Germana, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2015-0088.

- 1) R2015-0088: A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2019; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon, Miller and Hairston

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Conwell, Resolution No. R2015-0088 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2015-0009: An Ordinance amending Chapter 713 of the Cuyahoga County Code to provide for the establishment of various service fees at the Cuyahoga County Animal Shelter, and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Simon

Council Vice-President Jones referred Ordinance No. O2015-0009 to the Education, Environment & Sustainability Committee.

- c) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2015-0008: An Ordinance amending Section 804.02 of the Cuyahoga County Code to repeal the Cuyahoga County College Savings Account Program and to provide an orderly winding down for program participants; repealing Section 207.03 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Greenspan, Simon and Schron

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Schmotzer read Ordinance No. O2015-0008 into the record.

This item will move to the June 9, 2015 Council meeting agenda for consideration for third reading adoption.

11. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION
UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2015-0097 and R2015-0098.

- 1) R2015-0097: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

Mr. Greenspan introduced a proposed amendment to Resolution No. R2015-0097. Discussion ensued.

A motion was then made by Mr. Greenspan, seconded by Mr. Schron and approved by unanimous vote to amend Resolution No. R2015-0097 by deleting item "A" in Section 1.

On a motion by Ms. Conwell with a second by Mr. Schron, Resolution No. R2015-0097 was considered and adopted by unanimous vote, as amended.

- 2) R2015-0098: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with the International Brotherhood of

Teamsters, representing approximately 26 employees in various classifications in the Department of Public Works/Division of Maintenance for the period 1/1/2015 - 12/31/2017; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Law and Public Works

On a motion by Mr. Jones with a second by Mr. Schron, Resolution No. R2015-0098 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2015-0099: A Resolution confirming the County Executive's reappointment of The Honorable Gary A. Norton, Jr., to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 2/28/2018; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council Vice-President Jones referred Resolution No. R2015-0099 to the Human Resources, Appointments & Equity Committee.

- 2) R2015-0100: A Resolution confirming the County Executive's reappointment of A. Steven Dever to serve, in his official capacity as representative of Cuyahoga County, on the Lake Erie Energy Development Corporation Board of Directors for the term 5/1/2015 - 4/30/2017; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council Vice-President Jones referred Resolution No. R2015-0100 to the Human Resources, Appointments & Equity Committee.

- 3) R2015-0101: A Resolution confirming the County Executive's appointment of Michael W. Dever to serve on the District One Public Works Integrating Committee for the term 6/22/2015 -

6/21/2018; confirming the appointment of Jamal Husani to serve as alternate to Michael W. Dever; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council Vice-President Jones referred Resolution No. R2015-0101 to the Human Resources, Appointments & Equity Committee.

- 4) R2015-0102: A Resolution confirming the County Executive's reappointment of Stanley Kosilesky to serve on the District One Public Works Integrating Committee for a term ending 6/21/2018; confirming the appointment of Michael Kubek to serve as alternate to Stanley Kosilesky; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council Vice-President Jones referred Resolution No. R2015-0102 to the Human Resources, Appointments & Equity Committee.

- 5) R2015-0103: A Resolution authorizing an amendment to Contract No. CE1300435-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for out-of-school time and transition services for the Out-of-School Time Program for the period 9/1/2013 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,400,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Council Vice-President Jones referred Resolution No. R2015-0103 to the Education, Environment & Sustainability Committee.

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING
 - 1) R2015-0096: A Resolution authorizing amendments to agreements and contracts with various providers for the Cuyahoga County Fatherhood Initiative for the period

7/1/2014 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) Agreements:

- a) No. AG1400099-01 with Cuyahoga County District Board of Health in the amount not-to-exceed \$70,000.00 for the Prevent Premature Fatherhood Program.
- b) No. AG1400100-01 with The MetroHealth System in the amount not-to-exceed \$44,000.00 for the Boot Camp for New Dads Program.
- c) No. AG1400101-01 with Department of Public Safety and Justice Services/ Division of Mediation in the amount not-to-exceed \$40,000.00 for mediation, custody filing, visitation and referral services.

ii) Contracts:

- a) No. CE1400181-01 with Career Development and Placement Strategies Inc. in the amount not-to-exceed \$100,000.00 for the Rising Above Program.
- b) No. CE1400182-01 with The Centers for Families and Children in the amount not-to-exceed \$83,000.00 for the Families and Fathers Together Program.
- c) No. CE1400183-01 with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$83,000.00 for the Supervised Visitation Program.

- d) No. CE1400184-01 with JDC Advertising in the amount not-to-exceed \$70,000.00 for a Public Awareness Campaign.
- e) No. CE1400185-01 with The Children’s Museum of Cleveland in the amount not-to-exceed \$30,000.00 for the Dad’s Count Program.
- f) No. CE1400186-02 with Murtis Taylor Human Services System fka Murtis H. Taylor Multi-Service Center in the amount not-to-exceed \$60,000.00 for the Strong Fathers Program.
- g) No. CE1400187-01 with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$100,000.00 for the Jobs for Dads Program.
- h) No. CE1400189-01 with University Settlement, Incorporated in the amount not-to-exceed \$52,000.00 for the Healthy Fathering Program.
- i) No. CE1400188-01 with Towards Employment, Incorporated in the amount not-to-exceed \$100,000.00 for the Network 4 Success Fatherhood Program.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Jones

Clerk Schmotzer read Resolution No. R2015-0096 into the record.

This item will move to the June 9, 2015 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2015-0090, R2015-0091, R2015-0092, R2015-0094 and R2015-0095.

- 1) R2015-0090: A Resolution making an award on RQ32971 to Perk Company, Inc. in the amount not-to-exceed \$2,739,971.50 for resurfacing Woodhill Road from Quincy Avenue to Kinsman Road in the City of Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

On a motion by Mr. Germana with a second by Mr. Schron, Resolution No. R2015-0090 was considered and adopted by unanimous vote.

- 2) R2015-0091: A Resolution approving Right-of-Way plans as set forth in Plat No. M-5021 for replacement of Cedar Road Bridge No. 02.39 fka Bridge No. 229 over Doan Brook in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/ Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

On a motion by Mr. Germana with a second by Ms. Conwell, Resolution No. R2015-0091 was considered and adopted by unanimous vote.

- 3) R2015-0092: A Resolution approving Right-of-Way plans as set forth in Plat No. M-5020 for replacement of Lakeshore Boulevard Bridge No. 01.12 fka Bridge No. 188 over Nine Mile Creek in the Village of Bratenahl; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/ Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

On a motion by Mr. Germana with a second by Mr. Hairston, Resolution No. R2015-0092 was considered and adopted by unanimous vote.

- 4) R2015-0094: A Resolution authorizing an amendment to Contract No. CE1200487-01 with Employee Benefits International, Inc. for professional healthcare consultant services for the period 8/1/2012 - 7/31/2015 to extend the time period to 7/31/2018 and for additional funds in the amount not-to-exceed \$823,375.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2015-0094 was considered and adopted by unanimous vote.

- 5) R2015-0095: A Resolution amending Resolution No. R2014-0259 dated 12/9/2014, which made an award on RQ30390 to Medical Mutual of Ohio for the period 1/1/2015 - 12/31/2017, by changing the amount not-to-exceed from \$116,156,022.00 to \$141,636,022.00 to include (a) \$116,156,022.00 for group healthcare benefits including medical and pharmacy benefit

management services for County employees and their eligible dependents; and (b) \$25,480,000.00 for group healthcare benefits including medical and pharmacy benefit management services for Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2015-0095 was considered and adopted by unanimous vote.

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2015-0049: A Resolution authorizing the issuance and sale of County sales tax revenue bonds, in an aggregate principal amount not-to-exceed \$13,000,000.00, for the purpose of paying or reimbursing the costs of constructing, reconstructing, refurbishing, renovating and improving permanent improvements to publicly owned park space known as Public Square, together with all necessary appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on the bonds and paying the costs of issuance in connection therewith; authorizing the execution of one or more agreements in cooperation with other parties and in furtherance of the project, authorizing the preparation and use of a preliminary official statement; authorizing the preparation, execution and use of an official statement; approving and authorizing the execution of a trust indenture and a continuing disclosure agreement; authorizing other actions related to the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

Bond Counsel: Squire Patton Boggs

Mr. Greenspan introduced a proposed substitute to Resolution No. R2015-0049. Discussion ensued.

A motion was then made by Mr. Greenspan, seconded by Ms. Conwell and approved by unanimous vote to accept the substitute.

On a motion by Mr. Schron with a second by Mr. Greenspan, Resolution No. R2015-0049 was considered and adopted by unanimous vote, as substituted.

- 2) R2015-0082: A Resolution authorizing an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$533,000.00 for an annual audit for Calendar Year 2014 for the period 2/5/2015 - 9/30/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer

On a motion by Mr. Greenspan with a second by Ms. Conwell, Resolution No. R2015-0082 was considered and adopted by unanimous vote.

- 3) R2015-0083: A Resolution authorizing a revenue generating agreement with The MetroHealth System in the amount not-to-exceed \$3.00 for lease of space at William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, for the Cuyahoga County Women, Infant and Children's Program for the period 7/1/2015 - 6/30/2018; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities

On a motion by Mr. Germana with a second by Ms. Conwell, Resolution No. R2015-0083 was considered and adopted by unanimous vote.

- 4) R2015-0085: A Resolution authorizing an amendment to Contract No. CE1300322-01 with Catholic Charities Corporation for pre-employment screening services for Ohio Works First applicants for the period 7/1/2013 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$517,100.00; authorizing the

County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2015-0085 was considered and adopted by unanimous vote.

f) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2014-0037: An Ordinance amending the County's contracting procedures by amending Chapter 501 of the Cuyahoga County Code, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Former County Executive FitzGerald; Councilmembers Jones, Miller, Conwell, Germana and Hairston; and Former Councilmember Connally

On a motion by Mr. Germana with a second by Ms. Conwell, Ordinance No. O2014-0037 was considered and adopted by unanimous vote.

12. MISCELLANEOUS COMMITTEE REPORTS

Mr. Greenspan reported that the Finance & Budgeting Committee will meet on Monday, June 1, 2015 at 1:00 p.m.

Ms. Conwell reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, June 2, 2015 at 10:00 a.m. and on Tuesday, June 16, 2015 at 10:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, June 3, 2015 at 3:00 p.m.

13. MISCELLANEOUS BUSINESS

Mr. Schron reported that an agreement between the U.S. Department of Justice and the City of Cleveland is now in place and provides for reforms to the Cleveland Police Department.

Ms. Simon reported that the City of Houston is flooded due to extreme weather conditions, which she feels is the result of global warming, and thanked her colleagues for supporting the County's Department of Sustainability and its efforts.

14. PUBLIC COMMENT UNRELATED TO AGENDA

There was no public comment given unrelated to the agenda.

15. ADJOURNMENT

With no further business to discuss, Council Vice-President Jones adjourned the meeting at 5:58 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0104

Sponsored by: Councilmember Conwell on behalf of Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and,

WHEREAS, Section 2.01 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on April 17, 2015, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through BB) and recommends to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

Modification of the following Classifications: (See Attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Database Analyst*
Class Number: 1053103
Pay Grade: 12B
*Revise title to *Database Administrator*

Exhibit B: Class Title: *Nursing Director*
Class Number: 1054115
Pay Grade: 14
*Change in pay grade from 14 to 15. Change department to read Human Services Department and updated spec. to new format to include percentages of time spent on essential functions.

Exhibit C: Class Title: *Permit Coordinator*
Class Number: 1062221
Pay Grade: 5
*Change pay grade from 5 to 6 and changed department from Development to Public Works. Revised functions to include additional duties assumed and updated spec. to new format to include percentages of time spent on essential functions.

Exhibit D: Class Title: *Senior Database Analyst*
Class Number: 1053104
Pay Grade: 15B
*Revise title to *Senior Database Administrator*. Included clarifying language to essential functions.

Proposed Deleted Classifications:

Exhibit E: Class Title: *Airport Manager*
Number: 1042322
Pay Grade: 17

Exhibit F: Class Title: *Airport Operations Technician I*
Number: 1042311
Pay Grade: 3

Exhibit G: Class Title: *Airport Operations Technician II*
Number: 1042312
Pay Grade: 4

Exhibit H: Class Title: *Airport Operations Technician III*
Number: 1042313
Pay Grade: 5

Exhibit I: Class Title: *Assistant Airport Manager*
Number: 1042321
Pay Grade: 13

Exhibit J: Class Title: *Case Manager*
Number: 1056261
Pay Grade: 6

Exhibit K: Class Title: *Central Services Operations Manager*
Number: 1044111
Pay Grade: 15

Exhibit L: Class Title: *Clinical Services Manager*
Number: 1056332
Pay Grade: 13

Exhibit M: Class Title: *CRIS Center Manager*
Number: 1053171
Pay Grade: 15

Exhibit N: Class Title: *Financial System Admin Financial Analyst*
Number: 1055141
Pay Grade: 13

Exhibit O: Class Title: *Laboratory Analyst*
Number: 1064212
Pay Grade: 7

Exhibit P: Class Title: *Laboratory Supervisor*
Number: 1064214
Pay Grade: 11

Exhibit Q: Class Title: *Mover Supervisor*
Number: 1031112
Pay Grade: 6

Exhibit R: Class Title: *Nurse Practitioner- Corrections*
Number: 1059211
Pay Grade: 16

- Exhibit S: Class Title: *Psychologist - Corrections*
Number: 1059111
Pay Grade: 14
- Exhibit T: Class Title: *Sewer Maintenance Manager*
Number: 1043123
Pay Grade: 13
- Exhibit U: Class Title: *Telecommunications Coordinator*
Number: 1053161
Pay Grade: 7
- Exhibit V: Class Title: *Telecommunications Coordinator Supervisor*
Number: 1053162
Pay Grade: 11
- Exhibit W: Class Title: *Telecommunications Customer Service Representative*
Number: 1016111
Pay Grade: 4
- Exhibit X: Class Title: *Telecommunications Customer Service Representative Supervisor*
Number: 1016112
Pay Grade: 6
- Addition of the following Classifications: (See attached Classification Specifications)
- Exhibit Y: Class Title: *Fingerprints Lab Supervisor*
Number: 1071234
Pay Grade: 17
- Exhibit Z: Class Title: *Firearms and Toolmarks Lab Supervisor*
Number: 1071284
Pay Grade: 17
- Exhibit AA: Class Title: *Forensic Scientist 2 - Fingerprints*
Number: 1071232
Pay Grade: 11
- Exhibit BB: Class Title: *Forensic Scientist 2 – Firearms and Toolmarks*
Number: 1071282
Pay Grade: 11

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Database Administrator	Class Number:	1053103
FLSA:	Exempt	Pay Grade:	12B
Dept:	Information Technology Department		

Classification Function

The purpose of this classification is to assist and administer daily maintenance of servers including backing up, installing, monitoring and applying patches and to ensure data integrity and efficient operation.

Distinguishing Characteristics

This is a technical, journey level classification, working under general supervision from the unit manager. The employee in this class is expected become fully aware of the operating policies and procedures of the work unit and, as experience is gained, to become able to perform the full range of duties assigned. Positions at this level receive instruction or assistance only as new or unusual situations arise and are expected to exercise judgment and initiative. This class is distinguished from the Senior Database Administrator in that the later class trains and oversees this class in performance of database operations and activities and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Assists in developing, maintaining and modifying databases; monitors servers; manages user accounts; schedules system jobs; configures new devices; reviews and assists with database design and programming; assists in planning systems architecture; creates standards; installs and partitions disk drives; assists with database installations and in installing applications.
- 20% +/- 10%
- Maintains the County backup system; prepares system securities; utilizes a variety of software in order to schedule execution for reorganization of databases, to execute recovery, to back up databases, and to schedule execution for space allocation; uses software utilities for file management and maintenance.
- 20% +/- 10%
- Provides support for assigned applications and systems; provides ongoing maintenance support; prepares documentation; maintains print services; assists in assembling hardware.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, information technology or a related field with three (3) years experience in a data processing environment including database management; or an equivalent combination of education, training, and experience.

Additional Requirements

No special license or certification is required.

EXHIBIT A

Database Administrator

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals percentages and basic algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including network backup status reports, data input/output, email and WAN status reports.
- Ability to comprehend a variety of reference books and manuals including operating system Administration reference, database documentation, backup Administration procedures; network, and operation manuals, and schematic drawings..
- Ability to prepare documentation, backup strategy, backup server lists, backup chart, flow charts, technical reports, diagrams and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with users, vendors, peers, and departmental employees and administrators.
- Ability to use and interpret computer and computer programming terminology and language.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Nursing Director	Class Number:	1054115
FLSA:	Exempt	Pay Grade:	15
Dept:	Human Services Department		

Classification Function

The purpose of this classification is to administer and coordinate nursing services in the Home Care Skilled Services Unit and to supervise senior nurse supervisor, nurse supervisors and support staff.

Distinguishing Characteristics

This is a professional journey level classification, responsible for defining scope of work, identifying problem areas for service delivery and developing concepts and approaches for problem solving. The employee in this class plans staffing and schedules, analyzes work flow and facilitates staff performance evaluations. The incumbent recommends, integrates, administers, and evaluates procedures and standards needed to provide related services. The employee is responsible for ensuring that operations and activities are completed in a safe, timely, effective and efficient manner according to standards, procedures, regulations and laws.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 20%
- Administers and coordinates nursing services in the Home Care Skilled Services Unit; determines and recommends staffing needs; coordinates client services; collaborates and oversees staff scheduling; coordinates nursing activities; develops and maintains policies and procedures; verifies personnel are properly licensed; establishes method of recording nursing care provided; monitors and maintains compliance with various third party payers, such as Medicaid and Medicare; investigates and resolves client complaints and concerns; serves as a member of the management team; provides leadership of vision and direction of unit.
- 20% +/- 10%
- Supervises senior nurse supervisor, nurse supervisors and support staff; interviews and selects professional and para-professional staff and assigns work to them; monitors employee work; conducts employee performance; provides on-going training of all staff; recommends disciplinary action, when necessary; delegates certain responsibility to staff members and ensures that they are implemented; conducts staff meetings.
- 10% +/- 5%
- Performs various administrative functions; serves on committees; attends various meetings, conferences, workshops, and seminars; prepares various reports including Ryan White reports and reports for administrators; participates in budget preparation; develops and executes presentations for community and internally.
- 5% +/- 2%
- May nursing services as necessary; makes patient visits to observe and evaluate physical and emotional status; reviews and updates patient plan of care; reviews medication policies and records.

EXHIBIT B

Minimum Training and Experience Required to Perform Essential Job Functions

Must be licensed as registered nurse by the Ohio Board of Nursing with six (6) years nursing experience including two (2) years in a supervisory capacity.

Additional Requirements

Biennial renewal of license required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computer, printer, fax machine, copier and telephone.
- Ability to operate medical equipment including intravenous pumps, G-tube pumps, suction machine, sphygmomanometer, stethoscope, thermometer and other diagnostic instruments and equipment.
- Ability to push and pull in the movement or treatment of residents; ability to lift and carry medical equipment and supplies.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the selection, transfer, or promotion of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and apply the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to perform high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including program contracts, billing invoices, time sheets, progress reports, department memorandum, policies, and procedures and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Ohio Revised Code, collective bargaining agreements, Center for Medicare and Medicaid, grants, Ohio Department of Health regulations and personnel policy manuals.

- Ability to prepare performance evaluations, progress reports, semi-annual and annual reports, policies, procedures, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret medical and counseling terminology and language.
- Ability to communicate effectively with managers, supervisors, nursing staff, home health aides, community partners, clients, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Permit Coordinator	Class Number:	1062221
FLSA:	Non - Exempt	Pay Grade:	6
Dept:	Public Works Office		

Classification Function

The purpose of this classification is to coordinate the issuance of various permits and licenses and maintenance of related records; schedule weddings and issue leases for use of County buildings; issue road opening permits and to function as supervisor over lower level clerical employees.

Distinguishing Characteristics

This is a journey level technical classification with responsibility for coordinating the issuance of various permits and licenses and maintaining related documents. This classification works under a framework of defined procedures and regulations. The incumbent exercises discretion in applying procedures and serves as a first-line supervisor ensuring that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Coordinates the issuance of permits and maintenance of related records; issues permits to contractors to install sanitary and storm sewers for mainline, commercial and residential connections; ensures engineering has approved plans and inspection fees are paid; ensures work is scheduled; responds to inquires and complaints regarding permits and tap in fees; plans approval process; issues permits for any capital improvement projects; issues road opening permits; assures that the contractor licensing process is up to date; updates bonds, insurance certificates and power of attorney forms; processes annual fees.
- 40% +/- 10%
- Interacts daily with prospective couples, government entities, attorneys and others regarding leasing County space in the Old Court House, Huntington Parking Garage and the Justice Center; reviews lease terms; conducts walk throughs of facilities; explains operational procedures; calculates costs; responds to questions/inquires; drafts and distributes leases.
- 10% +/- 5%
- Supervises assigned lower level clerical employees; assigns and reviews work; provides job training and instruction; responds to employee problems; evaluates employee performance.
- 10% +/- 5%
- Establishes project number and project name; keeps inspectors time sheets and other documents; sends special events schedule to staff.

Experience Required to Perform Essential Job Functions

High school diploma or GED supplemented with vocational/technical training and three (3) years of related experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Additional Requirements

No license requirements.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to evaluate performance of assigned employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply and divide.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including timesheets, expense reports, Scheduling of Courthouse events, Scheduling of Parking and Costs for events, insurance and bonding firm's permits, checks and roadway opening permit requests.
- Ability to comprehend a variety of reference books and manuals including departmental and County policy manual, reference manuals, permit books, street guide and sewer plans.
- Ability to prepare activity reports, monthly inspector reports, sanitation and storm permits, wedding event schedules and leases, databases and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to serve as a first-line supervisor, provide lead worker influences, record, deliver, and file information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the department.
- Ability to use and interpret engineering and related terminology and language.
- Ability to communicate with supervisor, employees of other sections, consultants, contractors, inspectors, wedding parties, homeowners, government agencies and administrators.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Database Administrator	Class Number:	1053104
FLSA:	Exempt	Pay Grade:	15B
Dept:	Information Technology Department		

Classification Function

The purpose of this class is to monitor, design, implement and coordinate database operations and assigned application systems to ensure data integrity and efficient operation.

Distinguishing Characteristics

This is a technical, advance journey level classification, working under direction from the unit manager. The employee in this class is expected to be fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative. This class is distinguished from the Database Administrator in that the senior level has more extensive database, computer networking, computer architecture, operating system, and programming knowledge and experience and assists and instructs the lower level class.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Monitors database systems and analyzes, designs, and implements physical and logical database designs to ensure optimal performance, system availability, data integrity and consistency and security of data; monitors online performance of programs and growth of databases; creates and maintains strategies for monitoring and maintaining the databases; executes disaster recovery preparation by backing up and restoring databases; installs and configures software; provides application support work and enhancements; extracts, transforms, loads and queries data from various sources; documents procedures; creates and enforces standards; tunes databases.

35% +/- 10%

- Troubleshoots and resolves application and maintenance anomalies involving databases, server operating systems, networks, applications, websites and programming code; conducts program code and database design reviews; researches and develops new software fixes and solutions; installs patches and upgrades; designs and coordinates creation and modification of databases and data warehousing solutions; maintains County backup system; prepares system securities; utilizes a variety of software in order to schedule execution for reorganization of databases, to execute recovery, to back up databases, and to schedule execution for space allocation; uses software utilities for file management and maintenance; conducts database migrations.

20% +/- 10%

- Collaborates with system and network administrators on best practices for database environment configuration, application and system upgrades and capacity planning; researches, evaluates and provides recommendations on other database systems; mentors developers on best practices for software development, programming standards, change control and database design.

5% +/- 10%

- Provides advisory help and support work for mainframe platforms and client server platforms; advises and instructs others regarding database operations and procedures; responds to service calls and fixes for database systems.

Senior Database Administrator

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, engineering, business administration or a related field and six (6) years related experience including database administration and development; software development, programming, and data modeling; or an equivalent combination of education, training, and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

- No supervisory responsibilities; may provide oversight, assistance and training to lower level positions.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals percentages and basic algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including diagnostic reports, performance charts and queries, data flow, technical environment and entity-relationship diagrams, context diagrams, performance, reorganization, space utilization, backup, database integrity, monitoring and index data, transaction logs, transaction count reports, requirement documents, and programming code.
- Ability to comprehend a variety of reference books and manuals including data dictionary, database reference books, requirement and instruction documents, entity-relationship diagrams, programming code, technical environment diagrams, server books, software manuals and documentation, installation/upgrade guides, and maintenance documentation.
- Ability to prepare documentation, diagnostic reports, performance charts and queries, dataflow diagrams, context diagrams, database and system diagnostics, production reports, assessments, standards documents, change control documents, instructions documents and other job related

Senior Database Administrator

documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

-
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with working groups, users, vendors, peers, and employees of own and outside departmental and administrators.
- Ability to use and interpret computer terminology and programming languages.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Airport Manager	Class Number:	1042322
		Pay Grade:	17

Departments:	Development, only
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Classification Function

The purpose of this classification is to manage the operations of the County Airport in accordance with state and federal aviation regulations and to supervise employees classified as field supervisor and assistant airport manager.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages the operations of a County Airport, certified under and in accordance with state and federal aviation regulations (e.g. - programs current and future maintenance and operational needs; develops operating standards and safety procedures in accordance with Federal Aviation Administration standards and regulations as required; prepares and administers Federal and State grant programs for eligible Capital Improvement programs; negotiates and/or directs the preparation of all contracts, leases, concession and rental agreements and establishes related rates, fees, etc.; manages the use of airport facilities by concessionaires, tenants and transients; directs the preparation of the operating budget, various reports, and statistical records).
- Supervises employees classified as field supervisor and assistant airport manager (e.g. - prepares schedules; supervises and instructs subordinate personnel; recommends employee selection, transfer, promotion, and discipline; operates firefighting and building maintenance equipment to demonstrate proper operation).
- Serves as a member of various commissions and boards representing airport interests.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business administration or related field with six years of airport operations experience including three years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including calculator, typewriter, fax, copy machine, and IBM scan system.

EXHIBIT E

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and make use of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including financial reports, FAMIS reports, certification notices, contracts, leases, blueprints, FAA technical reports and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Federal Aviation Regulations, Title 14, airport certification manual, emergency plan manual, FAA advisory circulars, personnel policy manuals, FAA/DOT aircraft rescue fire fighting manuals, etc.
- Ability to prepare correspondence, budgets, forecasts, contracts, leases, grant applications, memos, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting, personnel, and aviation terminology and language.
- Ability to communicate effectively with leasehold tenants, government personnel, FAA personnel, consultants, division managers, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Airport Operations Technician I	Class Number:	1042311
		Pay Grade	3

Departments:	Development, only
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Classification Function

The purpose of this classification is to maintain safety of airport runway and to maintain safety and security of airport grounds and buildings.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintains safety of airport runway (e.g.- takes field measurements, assesses and transmits airport condition reports to flight service; reviews operations' reports and briefings from preceding shifts, NOTAMS and other airfield reports; makes regular physical inspections of the airfield, runways, taxiways, ramp and construction sites; monitors runway conditions to identify safety hazards).
- Maintains security of airport grounds and buildings (e.g.- inspects grounds and buildings on foot and in motor vehicle; checks for vandalism, property damage and irregular incidents; under supervision, carries out appropriate wildlife hazard mitigation tactics; secures all gates and destination building; inspects outdoor and indoor lighting; logs and reports any airport policy violations; escorts emergency, construction and other vehicles approved by higher-level employees).
- Responds to reports of fire, break-in or unusual incidents (e.g.- receives information regarding location and nature of incident; assesses situation and ensures that appropriate safety and law enforcement personnel have been notified; investigates incident; under supervision, and commiserate with any required training and/or certificates, performs airport/aircraft fire rescue and emergency medical technician duties).
- Provides maintenance and cleaning services to maintain airport buildings and grounds (e.g.- repairs fencing and other airport structures; performs minor construction work with runways, ramps and field areas; sweeps and mops floors; vacuums carpeting; cleans bathrooms; cleans windows; mows lawns; removes snow and ice).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational and technical training in maintenance trades with one year of safety and security experience; or any equivalent combination of training and experience.

Additional Requirements

Ohio Commercial Driver's License required. Must be able to obtain Commercial Driver's License with medical certificate during probationary period.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of communications equipment.

- Ability to operate various grounds maintenance equipment including lawn mower, snow blower, snow plow, and motorized vehicles including car, pick-up truck and tractor.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including special bulletins and other reports and records.
- Ability to comprehend a variety of reference books and manuals including security manuals, snow removal manuals, firearms manuals, airport standards of procedure.
- Ability to prepare duty reports, security reports, landing and take-off register and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret building maintenance and air traffic control terminology and language.
- Ability to communicate with supervisory personnel, other County employees and the general public.

Environmental Adaptability

- Work is typically performed outdoors in varying weather conditions and requires responding to emergency situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Airport Operations Technician II	Class Number:	1042312
		Pay Grade	4

Departments:	Development, only
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Classification Function

The purpose of this classification is to maintain safety of airport runway and to maintain safety and security of airport grounds and buildings. This classification requires one year of acceptable performance as an Airport Operations Technician I.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintains safety of airport runway (e.g.- takes field measurements, assesses and transmits airport condition reports to flight service; reviews operations' reports and briefings from preceding shifts, NOTAMS and other airfield reports; makes regular physical inspections of the airfield, runways, taxiways, ramp and construction sites; monitors runway conditions to identify safety hazards).
- Performs aircraft rescue and firefighting duties (e.g.- responds to aircraft incidents and/or crashes on Crash/Fire/Rescue units; operates fire truck and fire fighting equipment to extinguish fires; responds to hazardous materials situations to identify and control threat; uses aircraft extraction tools to rescue victims of aircraft crashes).
- Maintains security of airport grounds and buildings (e.g.- inspects grounds and buildings on foot and in motor vehicle; checks for vandalism, property damage and irregular incidents; under supervision, carries out appropriate wildlife hazard mitigation tactics; secures all gates and destination building; inspects outdoor and indoor lighting; logs and reports any airport policy violations; escorts emergency, construction and other vehicles approved by higher-level employees).
- Responds to reports of fire, break-in or unusual incidents (e.g.- receives information regarding location and nature of incident; assesses situation and ensures that appropriate safety and law enforcement personnel have been notified; investigates incident; under supervision, and commiserate with any required training and/or certificates, performs airport/aircraft fire rescue and emergency medical technician duties).
- Provides maintenance and cleaning services to maintain airport buildings and grounds (e.g.- repairs fencing and other airport structures; performs minor construction work with runways, ramps and field areas; sweeps and mops floors; vacuums carpeting; cleans bathrooms; cleans windows; mows lawns; removes snow and ice).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational and technical training in maintenance trades with two years of safety and security experience, including one year as an Airport Operations Technician I.

Additional Requirements

Ohio Commercial Driver's "License Class B" with a current medical certificate; AAAE Basic Aircraft Rescue Fire Fighting Certificate

EXHIBIT G

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of communications equipment.
- Ability to operate various pieces of equipment including fire truck, dump truck, front-end loader and tractor.
- Ability to operate various grounds maintenance equipment including lawn mower, snow blower and snow plow.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including special bulletins and other reports and records.
- Ability to comprehend a variety of reference books and manuals including security manuals, snow removal manuals, firearms manuals, airport standards of procedure.
- Ability to prepare duty reports, security reports, landing and take-off register and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret building maintenance and air traffic control terminology and language.
- Ability to communicate with supervisory personnel, other County employees and the general public.

Environmental Adaptability

- Work is typically performed outdoors in varying weather conditions and requires responding to emergency situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Airport Operations Technician III	Class Number:	1042313
		Pay Grade	5

Departments:	Development, only
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Classification Function

The purpose of this classification is to maintain safety of airport runway and to maintain safety and security of airport grounds and buildings and serves as a lead worker in absence of the Field Supervisor or other supervisory personnel. This classification requires three years of acceptable performance as an Airport Operations Technician II.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintains safety of airport runway (e.g.- takes field measurements, assesses and transmits airport condition reports to flight service; reviews operations' reports and briefings from preceding shifts, NOTAMS and other airfield reports; makes regular physical inspections of the airfield, runways, taxiways, ramp and construction sites; monitors runway conditions to identify safety hazards).
- Performs aircraft rescue and firefighting duties (e.g.- responds to aircraft incidents and/or crashes on Crash/Fire/Rescue units; operates fire truck and fire fighting equipment to extinguish fires; responds to hazardous materials situations to identify and control threat; uses aircraft extraction tools to rescue victims of aircraft crashes).
- Maintains security of airport grounds and buildings (e.g.- inspects grounds and buildings on foot and in motor vehicle; checks for vandalism, property damage and irregular incidents; under supervision, carries out appropriate wildlife hazard mitigation tactics; secures all gates and destination building; inspects outdoor and indoor lighting; logs and reports any airport policy violations; escorts emergency, construction and other vehicles approved by higher-level employees).
- In the absence of the Field Supervisor or other supervisory personnel, serves as a lead worker solely for the purpose of developing a duty roster, if one has not been provided, until other management personnel arrive or contact.
- Responds to reports of fire, break-in or unusual incidents (e.g.- receives information regarding location and nature of incident; assesses situation and ensures that appropriate safety and law enforcement personnel have been notified; investigates incident; under supervision, and commiserate with any required training and/or certificates, performs airport/aircraft fire rescue and emergency medical technician duties).
- Provides maintenance and cleaning services to maintain airport buildings and grounds (e.g.- repairs fencing and other airport structures; performs minor construction work with runways, ramps and field areas; sweeps and mops floors; vacuums carpeting; cleans bathrooms; cleans windows; mows lawns; removes snow and ice).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational and technical training in maintenance trades with four years of safety and security experience, including three years as an Airport Operations Technician II.

Additional Requirements

Ohio Commercial Driver's "License Class B" with a current medical certificate; AAAB Basic Aircraft Rescue Fire Fighting Certificate; Hazardous Materials First Responder Certificate

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of communications equipment.
- Ability to operate various pieces of heavy equipment including fire truck, dump truck, front-end loader and tractor.
- Ability to operate various grounds maintenance equipment including lawn mower, snow blower and snow plow.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including special bulletins and other reports and records.
- Ability to comprehend a variety of reference books and manuals including security manuals, snow removal manuals, firearms manuals, airport standards of procedure.
- Ability to prepare duty reports, security reports, landing and take-off register and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret building maintenance and air traffic control terminology and language.
- Ability to communicate with supervisory personnel, other County employees and the general public.

Environmental Adaptability

- Work is typically performed outdoors in varying weather conditions and requires responding to emergency situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Assistant Airport Manager	Class Number:	1042321
		Pay Grade:	13

Departments:	Development, only
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Classification Function

The purpose of this classification is to assist the airport manager with the management of the County airport insuring that all operations are complying with local, state, and federal regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists the airport manager with the management of the County airport insuring that all operations are complying with local, state, and federal regulations (e.g. – assists in developing strategic, facilities, business, financial, noise mitigation, and environmental plans; completes directives of the airport manager involving day-to-day operations of the Airport; assists in the enforcement of operating rules and regulations; promotes and maintains safety in airport services and operations; responds to public and tenant concerns; assists in Airport marketing tasks involving Airport improvements, Airport properties and leases (real estate and buildings) and other revenue-enhancement initiatives; prepares and reviews statistical reports; assists in the development and implementation of compliance strategies regarding rules and regulations of the Federal Aviation Administration and Transportation Security Administration (FAA), as applicable; prepares grant-in-aid applications and reimbursement claims for financial assistance from the FAA and other applicable agencies).
- Supervises field employees assigned to County Airport (e.g. - supervises inventory controls; assigns, reviews, plans and coordinates work; provides job training and instruction; oversees time keeping policies and procedures; approves employee leave requests; monitors employee leave accruals and balances; recommends and implements related personnel policies and procedures; recommends personnel actions including selection, promotion, transfer, discipline or discharge).
- Supervises field operations (e.g. – conducts Airport rescue and fire fighting services; conducts snow and ice removal; conducts wildlife management; conduct Airport security; conducts Airport field inspections; conducts emergency response; investigates noise complaints).
- Prepares and maintains budgetary reports and records (e.g. - prepares financial and statistical records; assists in the preparation of the annual Airport Division operating budget and the Airport Capital Improvement Program or related programs; reports the status of airport finances).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business or related field with five years of airport operations and/or administration experience including two years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including typewriter and adding machine.
- Ability to operate a variety of motorized vehicles and equipment including a fire truck, tractor, dump truck, broom truck and pick-up truck.
- Ability to use a variety of building trades tools including mechanic's tools, carpentry tools, plumber's tools and diagnostic equipment.
- Ability to use specialized equipment including a runway scan system, Tapley friction meter, and refractometer.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of basic algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including security reports, time sheets, vehicle maintenance reports, meter readings, inspection reports, operations manuals, periodicals, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including FAA Advisory Circulus, union contract, accounting manuals and personnel policy manuals.
- Ability to prepare purchase orders, billing statements, vehicle maintenance reports, financial statements, lease agreements, correspondence, memos, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret aviation, engineering, mechanical and accounting terminology and language.
- Ability to communicate effectively with airport manager, subordinates, FAA personnel, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work may be performed outdoors in varying weather conditions.
- Work involves responding to emergency situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Case Manager	Class Number:	1056261
		Pay Grade:	6

Departments:	Justice Affairs, only
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Classification Function

The purpose of this classification is to assist clients create and follow through with a case management plan consistent with their assessment diagnosis, level and type of care.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists clients create and follow through with a case management plan consistent with their assessment diagnosis, level and type of care (e.g. – conducts interviews and assists clients with accomplishing the goals of their case management plan and self-sufficiency; determines immediate and long-term needs, employability and identify key barriers or assets in client self-sufficiency; communicates with service providers to evaluate client progress, offer counsel and guidance; maintains regular face-to-face contact with clients).
- Maintains case documentation (e.g. – enters collect data, progress notes and all other relevant information to assist clients and to comply with program requirements; reviews and verifies all documentation submitted to support request for assistance in accordance with program guidelines; explains to clients their rights, responsibilities, required actions, and other available services based on the clients' ability to be successful).
- Travels to assist clients with specific case management needs.
- Conducts other case management activities (e.g. –reviews client assessment and activity prior to meetings; prepares case summaries and reports).
- Attends meetings and training sessions.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in social work or related field with six months of related experience; or any equivalent combination of training and experience.

EXHIBIT J

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computers, copier, fax, and phone.
- Ability to operate motor vehicle.
- Ability to use breathalyzer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform calculations utilizing algebra.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including assessments, client verification of work, progress reports from treatment, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including ODADAS, Statistical Manual of Disorders, office policies, and other operational policies and procedure manuals.
- Ability to prepare case management plans, progress reports, 90 Day Reviews, urinalysis request forms, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, maintains confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret counseling terminology and language.
- Ability to communicate effectively with case managers, Courts, referred agencies, clients, clients' family and friends, other agencies, supervisors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment. However, regular travel to clients is required.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Central Services Operations Manager	Class Number:	1044111
		Pay Grade:	15

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to manage the ongoing business operations of the following Central Services divisions: Reproduction Services, Communications, Mail Services, Parking Services, Fleet Services and Health & Safety Services. This classification is also responsible for direct supervision of an administrative support employee and the supervisors of the above divisions.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages the ongoing business operations of the following Central Services divisions: Reproduction Services, Communications, Mail Services, Parking Services, Fleet Services and Health & Safety Services (e.g.- manages and monitors the operating and capital budgets of each division; administers contractual agreements with vendors and consultants for all divisions which includes reviewing quotes and proposals, and negotiating contracts; establishes annual performance indicators/measures for the divisions; monitors and reports the achievement of these performance indicators/measures; communicates with officials from other County agencies and departments in order to meet their needs and to ensure customer service).
- Directly supervises an administrative support employee and the supervisors of the following Central Services divisions: Reproduction Services, Communications, Mail Services, Parking Services, Fleet Services and Health & Safety Services (e.g.- recommends the selection of new employees and the transfer/promotion of current employees; recommends the discipline or discharge of employees; assigns and reviews completed work assignments; prepares employee performance evaluations; approves employee leave requests; monitors use of leave).
- Plans and develops future business operations to meet goals and objectives (e.g.- develops and recommends new programs for the divisions that enhance services and/or save money; develops and drafts new policies and procedures; identifies operating and capital budgetary needs, assesses feasibility, and incorporates them into future operating and capital budgets; develops and proposes changes to personnel assignment and organizational structure to achieve optimal business operations).
- Performs related administrative responsibilities (e.g.- prepares monthly report of divisional activities for the department Director; receives and responds to verbal, written and electronic inquiries and information; maintains related records).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in public administration or business administration with six years of public administration or facilities operations experience, or any equivalent combination of training and experience.

Additional Requirements

No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer and printer, fax machine, calculator, copier and telephone.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the selection, transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the basic principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including fiscal reports, division statistics and reports, bid specifications, consultant invoices, employee time sheets, employee leave requests, written and electronic communications, and related reports and records.
- Ability to comprehend a variety of reference books and manuals including State Purchasing Contracts, Buyers Laboratory Index, OSHA rules and regulations, NAPA Used Car Guide, Nortel Planning Guide, Ohio Civil Service Laws and Rules Annotated, Ohio Revised Code, Personnel Policies and Procedures Manual, equipment handbooks and operating manuals, and County policies and procedures manuals.
- Ability to prepare performance indicators/measures, bid specifications, monthly reports, board actions, budget proposals, employee performance appraisals, electronic presentations, paper and electronic correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage, supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting, mechanical, human resources, and telecommunications terminology and language.
- Ability to communicate with elected officials, department director, other County directors and administrators, sales representatives, vendors and consultants, subordinate employees, customers and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Clinical Services Manager	Class Number:	1056332
FLSA	Exempt	Pay Grade:	13

Departments:	Justice Affairs, only
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Classification Function

The purpose of this classification is to manage all aspects of the both the Treatment Alternative to Street Crime (TASC) programs and Treatment Services clinical components and supervise personnel providing clinical services.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages all aspects of the TASC programs and Treatment Services clinical components (e.g.- manages clinical drug and alcohol assessments, clinical treatment plans, 90 day plan reviews, and discharge summaries; coordinates chart reviews in order in order to maintain and monitor State compliance along with clinical appropriateness; coordinate service contracts between treatment providers, the Department, and the court system; prepares written case summaries and other forms of communication to the court system; serves as the clinical expert on relevant TASC operations; represents TASC on all appropriate clinical matters).
- Supervises personnel involved in the provision of clinical services (e.g.- provides work direction and reviews completed work; evaluates performance; interviews and selects new employees and recommends promotions; responds to employee problems and issues; supervises in-service training programs for new employees; provides clinical supervision to licensed professional providing counseling services).
- May advanced-level counseling and consultation services (e.g.- may provide individual counseling to select group of clients; may provide counseling to clients' families who are in need of additional support; may conduct chemical dependency assessments of adult and adolescent clients; may conduct psychological and mental status assessments of senior citizen clients).
- Evaluates and monitors federal research projects ongoing implementation and progress.
- Performs miscellaneous duties related to coordination of clinical services (e.g.- serves as management team member; participates actively in continuous quality and performance improvement of TASC program services; may serve as staff representative on the Juvenile Justice Committee; prepares monthly reports on Clinical Coordination activities).

Minimum Training and Experience Required to Perform Essential Job Functions

Master's degree in social work or counselor with six years of social work experience; a scope of practice in chemical dependency, or any equivalent combination of training and experience.

Additional Requirements

Must hold License of Independent Social Worker (LISW-S) or License of Professional Clinical Counselor (LPCC-S) or Licensed Independent Chemical Dependency Counselor (LICDC) in the State of Ohio and licensure to diagnose in the State of Ohio.

EXHIBIT L

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, fax, telephone and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including caseloads, individual treatment plans, chemical dependency diagnostics, monthly reports, program proposals, psychological and psychiatric reports, productivity reports, daily attendance records and other reports and records.
- Ability to comprehend a variety of reference books and manuals including social work journal, PDR Manual, social work reference books, DSM IV and personnel policy manuals.
- Ability to prepare weekly and monthly reports, statistical reports, progress reports, annual reports, diagnostics reports, performance evaluations, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage and supervise others, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret chemical dependency, counseling, legal and medical terminology and language.
- Ability to communicate effectively with supervisor, training officer, Juvenile Court liaison, intake coordinator, social workers, clients, aftercare staff, families, Juvenile Court Judges and psychological, psychiatric, medical and school personnel.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work involves responding to crisis situations.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	CRIS Center Manager	Class Number:	1053171
Departments:	Justice Affairs, only		

Classification Function

The purpose of this classification is to manage information technology activities of the Cuyahoga Regional Information System (CRIS), provide computerized criminal justice information to various criminal justice agencies, and supervises information technology and administrative personnel.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages information technology activities of the Cuyahoga Regional Information System (CRIS) (e.g. - plans, directs, and monitors activities; develops, evaluates, and maintains standards for system design, program development, system documentation, production control, computer operations, data entry and user interface; facilitates the research and development of new technologies to improve and enhance client services; evaluates systems in terms of efficiency, feasibility and cost; makes recommendations for appropriate systems update).
- Provides computerized criminal justice information to various criminal justice agencies (e.g. - collects, manages, and distributes computerized criminal justice information to various criminal justice agencies; facilitates the coordination of new subscriber orientation and training; insures agency and user compliance with rules and regulations established by the Ohio Law Enforcement Automated Data System (LEADS) and the Federal Criminal Justice Information System (CJIS); provides CRIS user advocacy through active participation in appropriate criminal justice forums; consults with information technology personnel of other jurisdictions to meet agency needs and to exchange information regarding computer systems).
- Performs supervisory duties (e.g. - supervises information technology personnel such as network managers, certified network engineers, systems analysts, and programmers, etc.; interviews applicants; makes recommendations to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline employees; trains employees; makes staffing recommendations; handles personnel complaints and grievances).
- Performs administrative duties (e.g. - represents agency at local, State and national meetings and workshops; facilitates and supports the CRIS Board of Advisers; manages overall budget planning, management and fiscal reporting; maintains cost accounting and fiscal controls; oversees vendor contract negotiation and management; responsible for equipment/asset inventory and management; prepares correspondence and documentation; prepares crime statistics data and various other reports; develops and maintains newsletter; prepares, reviews and disseminates CRIS Board of Advisers' minutes and committee minutes; consults with State and Federal officials; establishes and maintains contacts with users of systems and programs to determine needs and explain systems developed).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in public administration, law enforcement or a related field with nine years of related experience including law enforcement experience with program and grants management and three years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements

Ohio L.E.A.D.S. Certification is required after employment.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, mainframe computer, printer, plotter, overhead projector, computer projector, adding machine, shredder, copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to approve the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and use algebra, descriptive statistics and statistical theory.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including accounting reports, crime reports, system reports, monthly invoices, user statistics and other reports and records.
- Ability to comprehend a variety of reference books and manuals including CRIS Manual, L.E.A.D.S. Manual, NCIC Manual, computer manuals and handbooks, and the Ohio Revised Code.
- Ability to prepare budgets, correspondence, memos, financial documents, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and law enforcement terminology and language.
- Ability to use and interpret computer systems and computer programming terminology and language.
- Ability to communicate effectively with Directors, managers, supervisors, other County employees, law enforcement personnel, city, state and federal personnel, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Financial System Administrator-Financial Analyst	Class Number:	1055141
		Pay Grade:	13

Departments:	Office of Budget and Management, only
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Classification Function

The purpose of this classification is to assist in planning and managing the activities and operations of the budget/forecast system operations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Assists in planning and managing the activities and operations of the budget/forecast information system operations (e.g. develops and implements plan that meets short and long-term information needs of the department; develops, evaluates and maintains standards for system design and application development; modifies or develops systems to accommodate changes in financial policies or budget techniques; evaluates effectiveness of information system and processing functions; serves as liaison to other County departments; may serve as lead member on special project team).
- Assists in providing computer software technical support and assistance to end-users in County departments. (e.g. oversees installation and maintenance of software and associated hardware systems; monitors problems with software programs or supporting hardware and makes or initiates corrections; prepares procedural manuals; maintains system documentation; prepares and designs queries and reports utilizing report writer tools and database query languages (e.g. SQL); prepares graphs, etc. to present financial, statistical and descriptive program/service level activity; conducts software training sessions for OBM staff and Agency fiscal officers).
- Assists in developing and coordinating new project development and system changes (e.g. designs enhancements to current automated systems; determines requirements for development of system modifications to existing systems; designs action plans for system development).
- Performs budget preparation and maintenance duties (e.g. participates in the preparation of the tax and operating budget; develops, prepares and monitors revenue estimates for General Fund, Health & Human Service Levies and Debt Service; participate in developing and preparing monthly and quarterly forecast reports and County Annual Budget documents).
- Assists in the sale of notes and bonds by coordinating information among bond counsel, underwriters, trustees, banks, Director, Administrators, and Commissioners; prepares requests for proposals; assist in hiring consultants; assist in coordination and managing proposed debt; assist in maintaining the County's note and bond ratings by preparing information of County operations for the rating agencies.
- Performs cost allocation duties. (e.g. prepares billing rates for Jail; develops the indirect cost plan; prepares invoices and pursues collections; serves as staff on the Investment Advisory Working Group; assist in the identification and development of revenue enhancement alternatives)
- Performs capital budget management duties. (e.g. participates in capital planning and budget process; monitors revenue and expenditures in capital improvement funds; evaluates proposals for new or expanded projects; develops funding recommendation and rationale).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business or information management or related field with two years of experience in financial information system support; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer, printer, adding machine, copy machine, fax machine, etc.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and apply the basic principles of algebra and descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including informational documents, forecast reports, FAMIS reports, project plans, billing invoices, vouchers, departmental financial statements, letters, warrants, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including budget system manuals, personnel policy manuals, administrative procedures, accounting manuals, fiscal handbooks, financial compliance guidelines, etc.
- Ability to prepare budget/forecast reports, revenue reports, descriptive statistical reports, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret budget system and accounting terminology and language.
- Ability to communicate effectively with immediate supervisor, vendors, other County employees, State Auditor's employees, external auditors, subordinates, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Laboratory Analyst	Class Number:	1064212
		Pay Grade:	7

Departments:	Community Services, only
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Classification Function

The purpose of this classification is to examine water quality through chemical and biological testing in the County's wastewater/water laboratory.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Examines water quality through chemical and biological testing in the County's wastewater/water laboratory (e.g.- performs laboratory analysis according to accredited practices and procedures; enters analysis results in computer data base; interprets results of analysis for field application; responsible for chain of custody of in-coming samples).
- Maintains laboratory equipment and supplies (e.g.- calibrates equipment; prepares reagents; maintains inventory of chemicals and supplies; cleans glassware).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational or technical education in laboratory analysis with one year of experience with laboratory analysis techniques; or any equivalent combination of training and experience.

Additional Requirements

Must hold certification of Laboratory Analyst I.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety laboratory equipment including pH meter, balance, autoclave, microscope, incubator, still, spectrophotometer, specific ion meter, oven, furnace, and dishwasher.
- Ability to operate a computer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including wastewater treatment plant operating data, environmental protection agency reports, correspondence and various reports and records.

- Ability to comprehend a variety of reference books and manuals including standard methods publications, equipment manuals, safety manual, methods of operation, computer program manuals and MSDS sheets.
- Ability to prepare bench sheets, plant performance reports, flow charts, graphs, and work orders using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret laboratory terminology and language.
- Ability to communicate effectively with supervisor, laboratory assistants, Environmental Protection Agency personnel, superintendent and other County employees.

Environmental Adaptability

- Work is performed in a laboratory environment with exposure to odors, toxic agents and chemicals.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Laboratory Supervisor	Class Number:	1064214
		Pay Grade:	11

Departments:	Development, only
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Classification Function

The purpose of this classification is to supervise laboratory analysts and laboratory assistants collecting samples and examining water quality through chemical and biological testing in the County's wastewater/water laboratory.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises laboratory analysts and laboratory assistants collecting samples and examining water quality through chemical and biological testing in the County's wastewater/water laboratory (e.g. - assigns work and reviews work completed; provides job training and instruction; evaluates employee performance; recommends discipline and promotion).
- Performs tasks related to administration of the laboratory (e.g.- assists with development of operating budget; prepares requisitions for equipment, chemicals and supplies; develops, implements and monitors laboratory hygiene plan; coordinates sample collection with outside entities).
- Responsible for all laboratory reporting (e.g.- develops flow charts and graphs to track and document plant's performance; prepares cost figures for all analyses).
- Examines water quality through chemical and biological testing in the County's wastewater/water laboratory (e.g.- performs laboratory analysis according to accredited practices and procedures; enters analysis results in computer data base; interprets results of analysis for field application; responsible for chain of custody of in-coming samples).
- Maintains laboratory equipment and supplies (e.g.- calibrates equipment; prepares reagents; maintains inventory of chemicals and supplies; cleans glassware).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in chemistry or related field with three years of experience with laboratory analysis techniques; or any equivalent combination of training and experience.

Additional Requirements

Must hold certification of Laboratory Analyst III or IV.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety laboratory equipment including pH meter, balance, autoclave, microscope, incubator, still, spectrophotometer, specific ion meter, oven, furnace, and dishwasher.
- Ability to operate a computer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including analytical results, wastewater treatment plant operating data, environmental protection agency reports, purchase orders, requisitions, budget documents, correspondence and various reports and records.
- Ability to comprehend a variety of reference books and manuals including standard methods publications, equipment manuals, safety manual, methods of operation, computer program manuals, MSDS sheets and personnel policy manuals.
- Ability to prepare bench sheets, plant performance reports, Environmental Protection Agency reports, Health Department reports, flow charts, graphs, training requests, employee performance evaluations, and work orders using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to counsel and supervise employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret laboratory and personnel terminology and language.
- Ability to communicate effectively with superintendent, laboratory analysts, laboratory assistants, Environmental Protection Agency personnel, other laboratories, clients and other County employees.

Environmental Adaptability

- Work is performed in a laboratory environment with exposure to odors, toxic agents and chemicals.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Mover Supervisor	Class Number:	1031112
		Pay Grade	6

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to supervise movers and to plan and coordinate furniture and box moves according to County and/or department needs.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises movers (e.g.- maintains daily attendance records; assigns and reviews work; completes payroll; provides training and instruction; authorizes overtime when necessary; responds to employee complaints; maintains employee records).
- Plans and coordinates furniture and box moves according to County and/or department needs (e.g.-coordinates moving crew and use of County equipment to meet work demands; receives and reviews list of furniture for delivery; receives and reviews list of boxes for delivery; reviews office diagrams for deliveries; stores County furniture and equipment for auction; inspects County vehicles used by movers).
- Performs moving duties (e.g.- drives County trucks and vans; moves office furniture and boxes both inter-office and site to site; collects recyclable materials).
- Operates other equipment such as forklift, snowplow truck, salt spreader truck and front-end loader.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with five years of moving experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, typewriter, adding machine and telephone.
- Ability to operate a variety of moving equipment including box truck, van, snowplow truck, forklift, salt spreader truck, and front-end loader.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.

- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to evaluate the performance of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including payroll documents, vendor invoices, work orders, incident reports, inspection reports, delivery slips, correspondence and other reports and records.
- Ability to comprehend a variety of reference books and manuals including County policies and procedures manuals and equipment operating manuals and personnel policy manuals.
- Ability to prepare payroll documents, incident reports, attendance records, work orders, accident reports, supply inventory, equipment inventory, delivery log, inspection reports, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to explain procedures, to record and deliver information, to follow instructions.
- Ability to communicate with supervisors, movers, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment with exposure to travel conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Nurse Practitioner - Corrections	Class Number:	1059211
FLSA:	Exempt	Pay Grade:	16
Dept:	Sheriff's Office		

Classification Function

The purpose of this classification is to perform physical assessments, psycho-social assessment and management of patient primary health care; to examine patients with acute and chronic medical conditions, and develop a plan of care; and to act as a positive and cooperative team member and resource within the Correctional Institution.

Distinguishing Characteristics

This is a professional level classification, performing responsible and specialized professional functions and tasks under medical direction from a licensed physician and administrative direction from the Medical Director. Nurse Practitioners provide primary health care services and other clinical procedures that require possession of advanced knowledge and skills and the exercise of a high degree of clinical judgment in the assessment, diagnosis and treatment of patients. Work is performed with considerable independence and is guided by internal policies and protocols and physician-approved guidelines. Work is evaluated through chart review, consultations, conferences and the observation of the results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 15%
- In collaboration with and under the general direction of a designated physician and in accordance with standardized procedures and licensure requirements, assesses client health by obtaining medical/health history, performing physical examinations, and initiating appropriate diagnostic and screening tests; evaluates findings and results and prescribes medical treatment, referring complex or emergent cases as appropriate.
- 20% +/- 5%
- Interprets data, develops and implements therapeutic plans and follows through on the continuous care of patients; provides night, weekend and holiday medical triage and authorizations via telephone.
- 10% +/- 5%
- Participates in a variety of meetings and conferences with other staff members/service providers regarding client care, services, and other administrative matters; acts as professional resource to other staff, service providers, and/or programs regarding illness, diagnosis, treatment, and services available.
- 5% +/- 5%
- Maintains accurate records of assessments, evaluations, treatments and follow-up; participates in development of programs and administrative procedures.

EXHIBIT R

Nurse Practitioner - Corrections

5% +/- 5%

- Counsels assigned patients; discusses treatment options with patients and provides necessary information for educated decision-making process; maintains compliance with confidentiality requirements.

Minimum Training and Experience Required to Perform Essential Job Functions

Master's of Science Degree in Nursing with one year of clinical practice experience performing responsible patient evaluations and treatment of patients from diverse cultural and ethnic backgrounds;

Additional Requirements

Possession of a valid license to practice as a Registered Nurse and certification as a Nurse Practitioner issued by the Ohio Board of Registered Nursing.

DEA certificate.

Requires current, valid CPR certification.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

Ability to operate a variety of automated office machines including computers and peripheral equipment.; sit at a desk and in meetings for long periods of time; mobility to work in both office and clinical settings and to travel to various sites; strength to lift, carry and position supplies and equipment; touch in order to conduct physical health assessments.

Supervisory Responsibilities

No supervisory responsibilities. Oversees, monitors, and participates in the establishment and maintenance of sensitive and confidential medical records,

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate ratios and percentages.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of reference books and manuals including Manual of Clinical Skills, Physician's Desk Reference, local, state and federal rules, regulations and laws, county and department policies, procedures, rules and regulations, professional association newsletters, textbooks, and journal articles.
- Ability to prepare documentation, medical records, prescriptions, notes, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Nurse Practitioner - Corrections

- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including various cultural and ethnic groups in a tactful and effective manner.
- Ability to use and interpret medical terminology and language.
- Ability to communicate with patients, working groups, administrators and employees of own department and with outside departmental employees and administrators.

Environmental Adaptability

- Work is typically performed in an indoor/office environment in a County jail.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Psychologist - Corrections	Class Number:	1059111
FLSA:	Exempt	Pay Grade:	14
Dept:	Sheriff's Office		

Classification Function

The purpose of this classification is to perform psychological evaluations and therapeutic treatment of assigned patients; to develop, monitor, and evaluate appropriate treatment plans designed to assist in offender rehabilitation and reintegration; to evaluate patients as to readiness for parole and release; to perform and monitor a variety of administrative tasks/functions in support of assigned services; and to act as a positive and cooperative team member and resource within the Correctional Institution.

Distinguishing Characteristics

This is a professional level classification, performing highly responsible and specialized professional functions and tasks in a very independent manner. Administrative direction is received from a member of senior management. Employees are required to balance their role as both a therapist and evaluator for parole and release. Employees in these job classes may provide administrative direction to professional level contractors and/or private service providers as well as assigned County staff. This class may have programmatic, clinical, and administrative responsibilities, and requires a high degree of professional level knowledge and expertise as well as excellent organizational and communication skills.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 15%
- Performs individual and group therapy psychological evaluations of patients' mental, emotional, and behavioral status and develops appropriate treatment/therapy plans based on symptoms and behaviors; applies direct psychological services with patients, evaluation of the jail population, patient management, and release evaluation and recommendations.
- 20% +/- 5%
- Oversees and monitors the work of in-house and contract clinicians and therapists; refers patients to a Psychiatrist for prescribing of psychotropic medications, as necessary; reviewing success and appropriateness of treatment plans; modifying treatment plans in response to patients' needs and symptoms.
- 10% +/- 5%
- Participates in a variety of meetings and conferences with other staff members/service providers regarding patient care, services, and other administrative matters; acts as professional resource to other staff, service providers, and/or programs regarding psychological treatment, and services available; provides night, weekend and holiday medical triage and authorizations via telephone.

EXHIBIT S

Psychologist - Corrections

5% +/- 5%

- Supervises, oversees, monitors, and participates in the establishment and maintenance of sensitive and confidential patient records, prepares a variety of reports and records, and maintains documentation of patient contact in accordance with departmental and statutory regulations and procedures.

5% +/- 5%

- Counsels assigned patients; discusses treatment options with patients and provides necessary information for educated decision-making process; maintains compliance with confidentiality requirements.

Minimum Training and Experience Required to Perform Essential Job Functions

Graduation from an accredited graduate school with a Doctorate in Psychology (Ph.D.) in the United States or Canada approved by a recognized accrediting body in the year of the applicant's graduation; two years of professional experience providing psychological counseling and evaluations of patients; some professional level experience performing responsible patient evaluations and treatment of patients from diverse cultural and ethnic backgrounds.

Additional Requirements

Possession of a valid license as a Psychologist issued by the state of Ohio.

Requires current, valid CPR certification.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.; sit at a desk and in meetings for long periods of time; mobility to work in both office and clinical settings and to travel to various sites; strength to lift, carry and position supplies and equipment.

Supervisory Responsibilities

No supervisory responsibilities. Oversees, monitors and participates in the establishment and maintenance of sensitive and confidential medical records.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate ratios and percentages.

Language Ability & Interpersonal Communication

- Ability to perform upper-level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves development of goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.

Psychologist - Corrections

- Ability to comprehend a variety of reference books and manuals including Diagnostic and Statistical Manual of Mental Disorders, Practice Guidelines for the Treatment of Psychiatric Disorders, local, state and federal rules, regulations and laws, county and department policies, procedures, rules and regulations, professional association newsletters, textbooks, and journal articles.
- Ability to prepare documentation, records, notes, recommendations and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including various cultural and ethnic groups in a tactful and effective manner.
- Ability to use and interpret medical and psychological terminology and language.
- Ability to communicate with patients, working groups and employees of own department and with outside departmental employees and administrators.

Environmental Adaptability

- Work is typically performed in an office environment in a County jail.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Sewer Maintenance Manager	Class Number:	1043123
		Pay Grade:	13

Departments:	Sanitary Engineer, only
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Classification Function

The purpose of this classification is to manage sewer maintenance schedules, budgets and programs and to supervise sewer maintenance supervisors.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages sewer maintenance schedules, budgets and programs (e.g. - develops and modifies programs, policies and procedures; administers and monitors the division's budget; approves equipment and supply expenditures; establishes production goals; maintains inventory control system; maintains contact with public officials, service directors and other agencies; completes required reports).
- Supervises sewer maintenance supervisors (e.g.- supervises and instructs subordinate personnel; recommends employee selection, transfer, promotion, and discipline; delegates authority and responsibility to subordinates; determines work schedules; investigates and resolves employee problems; prepares and reviews performance evaluations; ensures training requirements are met).
- Oversees sewer maintenance activities (e.g. - coordinates, directs, and monitors sewer maintenance activities; develops and coordinates capital repair projects; schedules repair assignments; inspects job sites; responds to telephone and written inquiries and complaints).

Minimum Training and Experience Required to Perform Essential Job Functions

Vocational/technical training in sanitation with six years of sewer maintenance including three years in a supervisory capacity, or any equivalent combination of training and experience.

Additional Requirements

Requires the minimum of an Ohio Class II Wastewater Operators License.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of equipment and tools such as a personal computer, fax machine, blue print copier, and telephone.
- Ability to perform on-site inspections.
- Ability to discriminate between colors and odors.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, interpret basic descriptive statistical reports, apply algebraic equations.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including reports such as budget and production reports, time sheets, job applications, specifications, maps, blue prints, memorandum, letters, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including maps, blue prints, safety manuals, equipment books, materials texts, product journals, and management, operation, and personnel policy manuals.
- Ability to prepare reports such as maintenance, production goal, and annual reports, letters, job and budget requests, memorandum, performance evaluations, specifications, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to communicate with supervisors, field crew, mechanics, engineers, County and city employees.

Environmental Adaptability

- Work is typically performed in an office environment. Must be able to respond to routine and emergency field conditions.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Coordinator	Class Number:	1053161
		Pay Grade:	7

Departments: All departments

Classification Function

The purpose of this classification is to coordinate, schedule and track all customer activity for telephone and voice mail systems.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Coordinates, schedules and tracks all customer movement for telephone and voice mail systems (e.g. – coordinates, schedules and tracks all customer moves, additions, and changes; serves as primary contact for all service requests and installation requests; maintains equipment standards; keeps telephone system, cable, and voice mail records and forwards invoices and paperwork).
- Develops schedule to determine departmental system needs.
- Coordinates communications and reports (e.g. – oversees vendors activities; prepares monthly reports; maintains equipment standards; coordinates cabling; attends meetings needs).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, telecommunications or a related field and one year of related experience; or any equivalent combination, of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, tone generator, inductive amplifier, printers, and telephone.
- Ability to move and install telecommunications equipment.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including periodicals, source materials, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including various computer manuals and PBX manual.
- Ability to prepare monthly reports, flow charts, memos, procedural manuals, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret telecommunications, computer and computer software terminology and language.
- Ability to communicate effectively with managers, supervisors, other County employees, the general public, and vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Coordinator Supervisor	Class Number:	1053162
		Pay Grade:	11

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to and supervise telecommunications coordinators and coordinate the County's telephone services and cabling.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises telecommunications coordinators and other lower level staff (e.g.- assigns and plans work; reviews work to ensure standards are met; responds to employee problems; monitor staff productively; prepares employee performance evaluations, as scheduled or required; recommends and administers disciplinary procedures; conducts staff meetings).
- Coordinates the County's telephone services and cabling (e.g. – recommends County direction for telecommunications; designs telephone systems with customers including data and voice cabling; serves as a liaison between the Central Services Department and the Information Services Center to insure cabling and network compatibility).
- Coordinates procurement process for telecommunications services (e.g.- develops specifications for procurement of cellular phones, pagers, and long distance services; procures services for inmate and public pay phones; approves expenditures for telephone equipment).
- Performs miscellaneous duties to support telecommunications coordination activities (e.g.- prepares monthly reports and budget estimates; prepares correspondence and memorandums).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in computer science, telecommunications or a related field and three years of related experience; or any equivalent combination, of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, tone generator, inductive amplifier, scanner, fax machine, printers, and telephone.
- Ability to move and install telecommunications equipment.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.

- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and geometry.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including periodicals, source materials, cabling reviews, communications review, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including various telecommunications manuals, blue prints, floor plans, and personnel policy manuals.
- Ability to prepare monthly reports, memos, procedural manuals, employee performance appraisals, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret telecommunications, computer and computer software terminology and language.
- Ability to communicate effectively with directors, elected officials, managers, supervisors, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Customer Service Representative	Class Number:	1016111
		Pay Grade:	4

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to provide assistance to all County departments on communication issues including telephones, cellular phones, and pagers.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Provides assistance to all County departments on communication issues including telephones, cellular phones, and pagers (e.g.- provides responsive assistance to departments in the analysis of their voice communication needs; logs and processes departments' service requests and complaints; recommends appropriate solutions; obtains pricing information; orders equipment and services as directed by supervisor; re-assesses department's needs, equipment, and line configurations).
- Processes billings for telecommunications equipment and services (e.g.- identifies discrepancies with billings; verifies all equipment and services billed are being used; verifies cost centers; verifies cost-breakdowns for multi-cost center accounts; identifies disconnected and invalid equipment and services; obtains credits when appropriate; assists departments identify charges on bills for budget and reporting purposes).
- Maintains vendor rapport and knowledge of current trends in products, services, standards, procedures, and costs.
- Maintains documentation on all position procedures, processes and functions.
- Performs other related duties (e.g.- monitors the progress of installations and changes to verify completion; conducts training; makes appropriate changes in centrex-mate, as directed).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent and three years of related experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, computer terminal, pagers, calculator, copier and fax machine.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including invoices, debit memos, credit memos, warrants, vouchers, and other financial reports and records.
- Ability to comprehend a variety of reference books and manuals including computer applications handbooks and policies and procedures manuals.
- Ability to prepare daily, weekly, monthly, or annual activity, invoices, cancel check orders, letters, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to follow instructions, record and deliver information and to explain procedures.
- Ability to use and interpret basic telecommunications and bookkeeping terminology and language.
- Ability to communicate with the supervisor, clients, contractors, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Telecommunications Customer Service Representative Supervisor	Class Number:	1016112
		Pay Grade:	6

Departments:	Central Services, only
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Classification Function

The purpose of this classification is to supervise Telecommunications Customer Service Representatives and provide assistance to all County departments on communication issues including telephones, cellular phones, and pagers.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Supervises Telecommunications Customer Service Representatives and other lower level staff (e.g. – assigns and plans work; reviews work to ensure standards are met; responds to employee problems; monitor staff productively; prepares employee performance evaluations, as scheduled or required; recommends and administers disciplinary procedures; conducts staff meetings).
- Provides assistance to all County departments on communication issues including telephones, cellular phones, and pagers (e.g.- provides responsive assistance to departments in the analysis of their voice communication needs; logs and processes departments' service requests and complaints; recommends appropriate solutions; obtains pricing information; orders equipment and services as directed by supervisor; re-assesses department's needs, equipment, and line configurations).
- Coordinates invoices/receivables for telecommunications equipment and services (e.g.- identifies discrepancies with billings; verifies all equipment and services billed are being used; monitors collections of accounts receivables; verifies cost centers; verifies cost-breakdowns for multi-cost center accounts; identifies disconnected and invalid equipment and services; obtains credits when appropriate; assists departments identify charges on bills for budget and reporting purposes).
- Maintains vendor rapport and knowledge of current trends in products, services, standards, procedures, and costs.
- Maintains documentation on all position procedures, processes and functions.
- Performs other related duties (e.g.- monitors the progress of installations and changes to verify completion; conducts training).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent and three years of related experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, computer terminal, pagers, printer, calculator, copier and fax machine.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including invoices, debit memos, credit memos, warrants, vouchers, and other financial reports and records.
- Ability to comprehend a variety of reference books and manuals including computer applications handbooks and policies and procedures manuals.
- Ability to prepare daily, weekly, monthly, or annual activity, invoices, cancel check orders, letters, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret basic telecommunications and bookkeeping terminology and language.
- Ability to communicate with the supervisor, clients, contractors, vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Fingerprints Lab Supervisor	Class Number:	1071234
FLSA:	Exempt	Pay Grade:	17
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to supervise and participate in the daily operations of the Fingerprints unit including examination and processing physical evidence suspected of bearing finger, palm and foot prints; evaluate and conduct comparison of questioned prints to known standards; assist local agencies with requests for identification; prepare and enter latent print evidence into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is a supervisory and managerial level classification. Incumbents in this class are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems and in supervising assigned staff. The employee is responsible for establishing and maintaining quality control, and ensuring proper preservation and documentation of evidence. This class provides instruction and assistance to staff as new technology becomes available, and is expected to current on methods, protocols, procedures applicable regulations, and methods for the analysis of data and reporting of results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Supervises assigned staff; prioritizes, assigns, reviews, and coordinates work; ensures that activities are completed on-time and accurately; ensures that rush case requests are handled properly and in a timely fashion; consults with staff to review work requirements, status, and problems; monitors and provides for training needs; prepares and conducts employee performance evaluations as scheduled or required; assists staff with complex or problem situations; responds to employee issues and concerns; manages case statistics.
- 40% +/- 10%
- Conducts examination and processing physical evidence suspected of bearing finger, palm and foot prints; evaluates and conducts comparison of questioned prints to known standards; prepares and enters latent print evidence into an Automated Fingerprint Identification System (AFIS); prepares charts and other material for demonstration of evidence in court; prepares findings and issues reports based on the results of the examination; performs administrative and technical case review.
- 15% +/- 10%
- Updates and/or drafts Standard Operating Procedures; reviews procedures to ensure compliance with accreditation guidelines; conducts legal and scientific research for new trends and developments affecting fingerprint examination; implements and enforces quality assurance procedures; ensures that proper safety procedures are followed.

EXHIBIT Y

10% +/- 5%

- Communicates with a variety of individuals and groups; oversees lectures, internships, department tours, and detective requests; testifies in court; presents lectures to students, lawyers, and law enforcement personnel.

10% +/- 5%

- Ensures that supplies and equipment are available so that productivity is not interrupted; reviews purchase orders for technical accuracy; ensures that supplies and reagents are ordered in a timely fashion

5% +/- 5%

- Attends and participates in professional group meetings, conferences, seminars and trainings; stays abreast of new trends and information in the field; validates new procedures and implements and trains analysts on new procedures; conducts unit meetings with staff.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in Biology, Chemistry, Forensic Science or closely related field with six (6) years experience performing comparison and identification of latent print material and related matter in a forensic laboratory; some supervisory experience is desirable; or an equivalent combination of education, training, and experience.

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment, including a stereo microscope and comparison microscope.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations and implement disciplinary procedures.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and understand college level algebra, geometry, and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including record of evidence submissions, chain of custody records, record of evidence release, case final reports, requests for information release, subpoenas, and supply order requests.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, quality assurance manual, safety manual, training manual, and instrument manuals.
- Ability to prepare case file reports, supply order requests, instrument maintenance logs, instrument calibration logs, departmental memos, and reports, standard operating procedures, quality assurance reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with staff, other departmental employees/managers, supervisor, attorneys, law enforcement personnel, and students.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer: In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Firearms and Toolmarks Lab Supervisor	Class Number:	1071284
FLSA:	Exempt	Pay Grade:	17
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to supervise and participate in the daily operations of the Firearms and Toolmarks unit including examination and interpretation of firearms evidence received by the unit; ensure proper handling and analysis of firearm evidence; inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for casework and testify in the court of law.

Distinguishing Characteristics

This is a supervisory and managerial level classification. Incumbents in this class are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems and in supervising assigned staff. The employee is responsible for establishing and maintaining quality control, and ensuring proper preservation and documentation of evidence. This class provides instruction and assistance to staff as new technology becomes available and is expected to stay current on methods, protocols, procedures applicable regulations, and methods for the analysis of data and reporting of results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Supervises assigned staff; prioritizes, assigns, reviews, and coordinates work; ensures that activities are completed on-time and accurately; ensures that rush case requests are handled properly and in a timely fashion; consults with staff to review work requirements, status, and problems; monitors and provides for training needs; prepares and conducts employee performance evaluations as scheduled or required; assists staff with complex or problem situations; responds to employee issues and concerns; manages case statistics.

- 40% +/- 10%
- Conducts examinations and comparisons of firearms, bullets, shells, casings, tool marks and other related items; applies instrumental, physical, and/or chemical techniques in the examination of firearm and tool mark evidence; disassembles, reassembles, renders safe, and tests firearms to determine operability, safety, and accuracy; documents unique characteristics and records physical parameters using measuring projections, micrometers, etc.; performs distance determination and examination of gunshot patterns with test standards; uploads into and reviews data from NIBIN, the National Integrated Ballistic Information Network; prepares findings and issues reports based on the results of the examination; performs administrative and technical case review.

- 15% +/- 10%
- Updates and/or drafts Standard Operating Procedures; reviews procedures to ensure compliance with accreditation guidelines; conducts legal and scientific research for new trends and developments affecting firearms examination; implements and enforces quality assurance procedures; ensures that proper safety procedures are followed.

EXHIBIT Z

10% +/- 5%

- Communicates with a variety of individuals and groups; oversees lectures, internships, department tours, and detective requests; testifies in court; presents lectures to students, lawyers, and law enforcement personnel.

10% +/- 5%

- Ensures that supplies and equipment are available so that productivity is not interrupted; reviews purchase orders for technical accuracy; ensures that supplies and reagents are ordered in a timely fashion

5% +/- 5%

- Attends and participates in professional group meetings, conferences, seminars and trainings; stays abreast of new trends and information in the field; validates new procedures and implements and trains analysts on new procedures; conducts unit meetings with staff.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in natural/physical science; successful completion from a training program and six (6) years of firearm/toolmark casework experience; some supervisory experience is desirable; or an equivalent combination of education, training, and experience. Successful completion from a training program and two years of firearms and toolmark casework experience (which may include time from the training program).

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment, including a stereo microscope and comparison microscope.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations and implement disciplinary procedures.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and understand college level algebra, geometry, and trigonometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including record of evidence submissions, chain of custody records, record of evidence release, case final reports, requests for information release, subpoenas, and supply order requests.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, quality assurance manual, safety manual, training manual, and instrument manuals.
- Ability to prepare case file reports, supply order requests, instrument maintenance logs, instrument calibration logs, departmental memos, and reports, standard operating procedures, quality assurance reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical and scientific and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with staff, other departmental employees/managers, supervisor, attorneys, law enforcement personnel, and students.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Scientist 2 – Fingerprints	Class Number:	1071232
FLSA:	Exempt	Pay Grade:	11
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to examine and process physical evidence suspected of bearing finger, palm and foot prints; evaluate and conduct comparison of questioned prints to known standards; fingerprint deceased individuals for identification purposes; assist local agencies with requests for identification; prepare and enter latent print evidence into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is a journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Obtains fingerprints of deceased individuals and creates foot and palm prints on tenprint cards; utilizes the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; Conducts processing of physical evidence suspected of bearing finger, palm and foot prints; evaluates prints and conducts comparisons of questioned prints to known standards; maintain logs and records of examinations performed; prepares, evaluates and enters prints into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepares findings and issues reports based on the results of the examination.
- 15% +/- 5%
- Reviews/compiles case files and fingerprint evidence.
- 10% +/- 10%
- Performs maintenance of AFIS equipment; Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.
- 10% +/- 5%
- Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in Biology, Chemistry, Forensic Science or closely related field and two (2) years of laboratory experience performing latent print comparison and identification; or an equivalent combination of education, training, and experience.

EXHIBIT AA

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

Supervisory Responsibilities

- No supervisory requirements

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, fingerprint reports, AFIS data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare fingerprint case report, case forms and charts, maintenance documents, purchase orders, chain of custody, laboratory report, fingerprint reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical and scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Scientist 2 – Firearms and Toolmarks	Class Number:	1071282
FLSA:	Exempt	Pay Grade:	11
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to examine and interpret firearms and toolmarks evidence associated with alleged criminal acts; to inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is a journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Conducts examinations and comparisons of firearms, bullets, shells, casings, tool marks and other related items; applies instrumental, physical, and/or chemical techniques in the examination of firearm and tool mark evidence; disassembles, reassembles, renders safe, and tests firearms to determine operability, safety, and accuracy; documents unique characteristics and records physical parameters using measuring projections, micrometers, etc.; performs distance determination and examination of gunshot patterns with test standards; uploads into and reviews data from NIBIN, the National Integrated ballistic Information Network; prepares findings and issues reports based on the results of the examination.
- 15% +/- 5%
- Reviews/compiles case files and firearm evidence.
- 10% +/- 10%
- Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.
- 10% +/- 5%
- Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor of Science degree in natural/physical science and two (2) years of laboratory experience performing firearms and toolmark evidence analysis; or an equivalent combination of education, training, and experience.

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

Supervisory Responsibilities

- No supervisory requirements

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, firearm/toolmark reports, NIBIN data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare firearm/toolmark case report, case forms and charts, maintenance documents, purchase orders, chain of custody, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.




Thomas L. Colaluca, Commissioner
 Deborah Southerington, Commissioner
 Robert M. Wolff, Commissioner

CUYAHOGA COUNTY PERSONNEL REVIEW COMMISSION MEMORANDUM

DATE: April 22, 2015

TO: Cuyahoga County Council President Dan Brady
 Yvonne Conwell, Chairwoman, Human Resources, Appointments & Equity Committee

FROM: Chairman Thomas Colaluca, 
 Cuyahoga County Personnel Review Commission

RE: Recommending modifications to Non-Bargaining Classification Plan

Please be advised that on April 17, 2015, the Personnel Review Commission considered and approved recommending several modifications to the County's classification plan, including recommendations for deleting, revising and adding new classifications. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website for twenty (20) days before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED REVISED CLASSIFICATIONS

Class Number	Classification Title	Department	FLSA Status	Pay Grade
1053103	Database Analyst	Information Technology	Exempt	12B
1054115	Nursing Director	HHS/DSAS	Exempt	15
1062221	Permit Coordinator	Public Works	Exempt	6
1053104	Senior Database Analyst	Information Technology	Exempt	15B

PROPOSED NEW CLASSIFICATIONS

1071234	Fingerprints Lab Supervisor	Medical Examiner	Exempt	17
1071284	Firearms and Toolmarks Lab Supervisor	Medical Examiner	Exempt	17
1071232	Forensic Scientist 2 - Fingerprints	Medical Examiner	Exempt	11
1071282	Forensic Scientist 2 – Firearms and Toolmarks	Medical Examiner	Exempt	11

PROPOSED DELETED CLASSIFICATIONS

1042322	Airport Manager	Public Works	Exempt	17
1042311	Airport Operations Technician I	Public Works	Non-Exempt	3
1042312	Airport Operations Technician II	Public Works	Non-Exempt	4
1042313	Airport Operations Technician III	Public Works	Non-Exempt	5
1042321	Assistant Airport Manager	Public Works	Exempt	13
1056261	Case Manager	Public Safety & Justice Services	Exempt	6
1044111	Central Services Operations Manager	Public Works	Exempt	15
1056332	Clinical Services Manager	Public Safety & Justice Services	Exempt	13
1053171	CRIS Center Manager	Public Safety & Justice Services	Exempt	15
1055141	Financial System Admin Financial Analyst	Fiscal	Exempt	13
1064212	Laboratory Analyst	Public Works	Non-Exempt	7
1064214	Laboratory Supervisor	Public Works	Exempt	11
1031112	Mover Supervisor	Public Works	Non-Exempt	6
1059211	Nurse Practitioner	Sheriff	Exempt	16
1059111	Psychologist - Corrections	Sheriff	Exempt	14
1043123	Sewer Maintenance Manager	Public Works	Exempt	13
1053161	Telecommunications Coordinator	Information Technology	Non-Exempt	7

1053162	Telecommunications Coordinator Supervisor	Information Technology	Exempt	11
1016111	Telecommunications Customer Service Representative	Information Technology	Non- Exempt	4
1016112	Telecommunications Customer Service Representative Supervisor	Information Technology	Non- Exempt	6

Cc: Commissioner Deborah Southerington
 Commissioner Robert Wolff
 Human Resources Interim Director Lisa Durkin
 Clerk of Council Jeanne Schmotzer
 Law Director Robert J. Triozzi

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0076

<p>Sponsored by: Councilmembers Brady, Jones, Simon, Gallagher, Conwell, Greenspan and Germana and County Executive Budish</p> <p>Co-sponsored by: Councilmember Schron</p>	<p>A Resolution determining to submit to the electors the question of renewing the excise tax on the sale of cigarettes for the purpose of funding arts and cultural facilities and programs in the County, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, under authority of Resolution No. 052402, adopted by the Board of County Commissioners on June 16, 2005, and Revised Code Section 3381.04, the Cuyahoga County Arts and Cultural District, now known as Cuyahoga Arts and Culture, was formed for the following purposes: (i) to make grants to support the operating or capital expenses of arts or cultural organizations located in the County so as to provide a secure source of county public sector funding in support of the operations, programs and services of the County's arts and culture sector; (ii) to defray the costs of acquiring, constructing, equipping, furnishing, repairing, remodeling, renovating, enlarging, improving or administering artistic or cultural facilities; (iii) to meet the operating expenses of Cuyahoga Arts and Culture; and (iv) consistent with the foregoing, to provide grant programs in accordance with Cuyahoga County Public Sector Arts and Culture Investment Models provided in Resolution No. 040801, adopted by the Board of County Commissioners on February 24, 2004, to improve the quality of life, economy, workforce and educational opportunities in the County.

WHEREAS, Revised Code Section 5743.021 authorizes Cuyahoga County, subject to the approval of a majority of the electors in the County voting on the question, to levy a tax for a period of up to 10 years on the sale of cigarettes at wholesale in the County at a rate of up to 15 mills per cigarette (amounting to 1-½ cents, or \$0.015, per cigarette).

WHEREAS, at an election on November 7, 2006, the electors of Cuyahoga County voted to approve the levy of a tax at the rate of 15-mill per cigarette (1 ½ cents, or \$0.015, per cigarette) tax for a period of 10 years, beginning February 1, 2007, for the purpose of supporting Cuyahoga Arts and Culture, which tax is scheduled to expire on January 31, 2017.

WHEREAS, on April 13, 2015, the Board of Trustees of Cuyahoga Arts and Culture passed a Resolution declaring it necessary to continue collection of the existing 15-mill per cigarette (1 ½ cents, or \$0.015, per cigarette) tax for an additional ten (10) years, and requesting the County Council to submit the question of the

continuation of that tax to the electors at the election to be held on November 3, 2015, pursuant to section 5743.021 of the Revised Code.

WHEREAS, the County Council has determined to submit to the electors at the general election to be held in the County on November 3, 2015 the question of levying the tax permitted by Revised Code Section 5743.021, as more particularly described in Section 1 of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Council hereby determines to submit to the electors of the County at the general election on November 3, 2015 the question of the renewal of the tax on the sale of cigarettes at wholesale in the County at the rate of 15 mills per cigarette (amounting to 1 ½ cents, or \$0.015, per cigarette), computed on each cigarette sold, for a period of 10 years, beginning February 1, 2017 (but not sooner than the first day of the month that is at least 60 days after certification of the election results by the Cuyahoga County Board of Elections), for the following purposes: to make grants to support the operating or capital expenses of arts or cultural organizations located in Cuyahoga County, to defray the costs of acquiring, constructing, equipping, furnishing, improving, enlarging, renovating, remodeling, or maintaining any artistic or cultural facility and to meet the operating expenses of Cuyahoga Arts and Culture.

SECTION 2. Pursuant to the Ohio Revised Code Section 5743.021, there shall be submitted to the electors of Cuyahoga County at the General Election on November 3, 2015, the following question in the format set forth herein:

**PROPOSED EXTENSION OF EXCISE TAX ON CIGARETTES FOR
CUYAHOGA ARTS AND CULTURE
County of Cuyahoga**

A majority affirmative vote is necessary for passage

For the purposes of making grants to support operating or capital expenses of arts or cultural organizations in Cuyahoga County, to defray the costs of acquiring, constructing, equipping, furnishing, improving, enlarging, renovating, remodeling or maintaining an artistic or cultural facility, and to meet the operating expenses of the District, shall the existing excise tax continue to be levied throughout Cuyahoga County for the benefit of Cuyahoga Arts and Culture on the sale of cigarettes at wholesale at the rate of 15 mills per cigarette which amounts to 1.5 cents per cigarette, for 10 years?

	For the Tax Levy
	Against the Tax Levy

SECTION 3. If the ballot measure in Section 2 receives a majority affirmative vote, as necessary for its passage, the levied tax shall go into effect beginning February 1, 2017, for the duration and at the rates provide for in Section 2 and approved by the voters.

SECTION 4. The Clerk of the County Council is directed to deliver a certified copy of this Resolution to the Cuyahoga County Board of Elections not later than August 5, 2015 and also to deliver a certified copy of this Resolution immediately to the Tax Commissioner of the State of Ohio. This Council requests the Cuyahoga County Board of Elections to prepare the ballot and to make other necessary arrangements for the submission of the question of levying the tax to the electors of Cuyahoga County. This Council further requests the Cuyahoga County Board of Elections to give notice of the result of the election, as soon as it has been determined, to the Tax Commissioner of the State of Ohio and, in any event, to give notice of the result of the election to the Tax Commissioner of the State of Ohio not later than 60 days prior to the date the renewal of the tax is to become effective.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 28, 2015

Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested: May 7, 2015

Committee Report/Second Reading: June 9, 2015

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2015-0009

Sponsored by: Councilmember Simon	An Ordinance amending Chapter 713 of the Cuyahoga County Code to provide for the establishment of various service fees at the Cuyahoga County Animal Shelter, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, in 2013 County Council enacted Ordinance No. O2013-0021 to establish the County's Dog License Fees in Section 713.01 of the Cuyahoga County Code; and,

WHEREAS, in 2014 County Council enacted Ordinance No. O2014-0024 to permit the Director of Public Works to change the dog adoption fee on a case-by-case basis; and,

WHEREAS, County Council now determines to provide further administrative flexibility to enable the Director of Public Works to establish a fee schedule for various additional services offered by the Animal Shelter, including, but not limited to, vaccination, microchip tracking, and quarantine of animals; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 713 of the Cuyahoga County Code is hereby amended to read as follows (deletions struck through and additions bolded and underlined):

Chapter 713: Dog License **and Animal Shelter** Fees

Section 713.01 Dog License Fees Established

Effective December 1, 2013, Cuyahoga County shall collect a Dog License Fee pursuant to O.R.C. Chapter 955, et seq. and other applicable laws for registration for a 1 year dog license, 3 year dog license and permanent dog license. The dog license fees for spayed and neutered dogs shall be as follows:

A. 1 Year Dog License Fee is \$20 per dog.

- B. 3 Year Dog License Fee is \$60 per dog.
- C. Permanent Dog License Fee is \$200 per dog.
- D. Kennel Registration Fee is \$100.
- E. The Ohio State University College of Veterinary Medicine shall receive 10 cents for each 1 Year Dog License; 30 cents for each 3 Year Dog License; and \$1.00 for each Permanent Dog License.

Section 713.02 ~~Dog Adoption~~ **Animal Shelter** Fees

A. The Director of Public Works shall promulgate a fee schedule for services offered by the Cuyahoga County Animal Shelter, including but not limited to, fees associated with the adoption of dogs. The fee schedule shall be promulgated as a rule in accordance with Chapter 113 of the County Code.

B. Notwithstanding paragraph (A) of this Section, the Director of Public Works may waive any or all fees associated with the adoption of dogs, other than the dog license fee established pursuant to Section 713.01. The Director's determination to waive fees associated with the adoption of dogs shall be made on an individual basis and shall rely on the following factors:

- 1. Costs incurred by the County in providing the service, including but not limited to personnel and other administrative costs;**
- 2. Whether County is providing a special adoption or promotional event;**
- 3. Whether the dogs are a bonded pair;**
- 4. Overcrowding conditions, availability of space and population at the animal shelter;**
- 5. The health and medical condition of the dogs;**
- 6. The length of time the dogs have been at the animal shelter; and**
- 7. Whether the dogs will be euthanized if not adopted.**

~~Cuyahoga County shall charge an adoption fee for each dog that is adopted from the Cuyahoga County Animal Shelter. The adoption fee shall be set at a rate determined by the Cuyahoga County Director of Public Works. The Cuyahoga County Director of Public Works is hereby given the flexibility to change the adoption fee from time-to-time as the circumstances dictate based upon the following factors:~~

- ~~A. Costs incurred by the County in providing this service, including but not limited to personnel and other administrative costs;~~
- ~~B. Special adoption and promotional events;~~
- ~~C. Whether the dogs are a bonded pair;~~

~~D. Overcrowding conditions, availability of space and population at the animal shelter;~~

~~E. The health and medical condition of the dogs;~~

~~F. The length of time the dogs have been at the animal shelter; and~~

~~G. Whether the dogs will be euthanized if not adopted.~~

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: May 26, 2015
Committee(s) Assigned: Education, Environment & Sustainability

Committee Report/Second Reading: June 9, 2015

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2015-0008

Sponsored by: Councilmember Greenspan Co-sponsored by: Councilmembers Simon and Schron	An Ordinance amending Section 804.02 of the Cuyahoga County Code to repeal the Cuyahoga County College Savings Account Program and to provide an orderly winding down for program participants; repealing Section 207.03 of the Cuyahoga County Code; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Ordinance No. O2012-0036 was enacted on April 23, 2013 to establish the Cuyahoga County College Savings Account Program and create the College Savings Account Program Committee; and,

WHEREAS, County Council desires to repeal the Cuyahoga County College Savings Account Program and provide an orderly winding down for program participants; and,

WHEREAS, County Council desires to encourage greater use of existing program infrastructure utilized throughout the State of Ohio to enable and incentivize saving for higher education expenses; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 804.02 of the Cuyahoga County Code is hereby amended to read as follows (deletions struck through and additions bolded and underlined):

Section 804.02: Cuyahoga County College Savings Account Program

A. ~~There is hereby created the Cuyahoga County College Savings Account Program that shall include the following:~~

- ~~1. An agreement with the qualified entity to administer the County College Savings Account Program, which administration may be subsidized by the County;~~

- ~~2. College savings accounts automatically established for each eligible student upon entering kindergarten, where the County is the custodial owner of the account and the student is the beneficiary, to be used for qualifying post-secondary education expenses;~~
- ~~3. An initial deposit of one hundred dollars (\$100.00) of County funds into each college savings account;~~
- ~~4. An opportunity for families who do not wish to participate to opt out of the Program;~~
- ~~5. Growth of the accounts through family, student, and other outside private or public contributions;~~
- ~~6. "Benchmark" incentives to promote educational success and sound savings habits, such as savings matches and donor deposits from other sources;~~
- ~~7. Opportunities for families and students to increase financial literacy; and~~
- ~~8. Opportunities for families and students to establish banking relationships.~~

A. An "eligible student," as used in Section 804.02 of the Cuyahoga County Code, is a resident of Cuyahoga County who **was enrolled as a kindergarten student in Cuyahoga County as of the censuses occurring on October 31, 2013 or October 31, 2014, and who has not opted-out of the College Savings Account Program enacted pursuant to Ordinance No. O2012-0036.** ~~is a new kindergarten student as of a census occurring on October 31st of each year. Students in other grades, students that repeat kindergarten after the start of the Program, and kindergarten students who move into the County after the cutoff date each year, are not eligible. For any year a student does not live in the County, the student account will remain active and open for use by the student and his/her parent or guardian but will not be eligible for match or incentive deposits from the Program.~~

B. **All accounts opened for eligible students shall be closed and the funds deposited by the County shall be returned to the County's General Fund no later than July 31, 2016, except as otherwise provided herein:**

- 1. A parent or guardian of an eligible student may request, on or before December 31, 2015, that the County transfer all funds deposited, or scheduled to be deposited in a college savings account maintained by the County to an eligible college savings account created consistent with Chapter 3334 of the Ohio Revised Code and Section 529 of the Internal Revenue Code.**
- 2. Any non-County funds deposited into existing college savings accounts maintained by the County as of the close of business on**

December 31, 2015 shall be returned to the parent or guardian of the eligible students for which each account was created.

C. Section 804.02 of this Code shall be repealed in its entirety effective December 31, 2016.

- ~~C. “Post-secondary education,” as used in this section, includes a college, university, vocational school, and any two or four-year degree program from an accredited educational institution.~~
- ~~D. “Qualifying post-secondary education expenses,” as used in this section, include but are not limited to tuition, mandatory fees, books, supplies, and equipment required for enrollment or attendance, or for any other necessary cost of attending school, including travel to and from school. If a student has special needs, distributions can be used to pay for any accommodations that are required to make it possible for the student to attend school. To assist students in gaining access to post-secondary education, funds may be used for post-secondary school application fees and fees for the ACT, SAT and AP college entrance and placement exams prior to high school graduation.~~
- ~~E. Withdrawals from a student account must be made prior to the student attaining the age of twenty five. For students who serve in a national service program (such as the United States Military or Peace Corps), each year of service may increase the maturity date by one year.~~
- ~~F. If a student does not use all funds in a student account for a qualified expense, any non-Program funds contributed to the student account will be returned to their source. Any funds contributed by the County or donated to the County for the benefit of the Program will remain in the sole possession of the County.~~
- ~~G. In the case of an emergency or unforeseen circumstance, the student and/or parent/guardian may submit a non-qualified use withdrawal request to the County administration team for review. If approved, only non-Program funds may be withdrawn.~~
- ~~H. “Non-Program funds,” as used in this section, include any funds deposited directly into a student account by a student, parent, guardian or other private source for the benefit of a particular student.~~
- ~~D. The Program will be administered by staff in the Executive’s Office, who will accept, review, and make recommendations for approval of eligible students and qualified use of funds.~~
- ~~E. County administration will provide a policy and procedures manual to the County Council prior to the implementation of the program.~~
- ~~F. County Council shall be notified of all future changes, additions or subtractions to the aforementioned policy and procedures manual.~~

- G. ~~A College Savings Account Program Committee shall provide advice and fundraising support to the Administration and rule on appeals from Administration decisions on eligibility and qualified use of funds.~~
- H. ~~The Administration shall perform annual performance monitoring of the Program. At any time after the Program is initiated, however no later than five years thereafter, the Program shall be evaluated by Council to measure its success in achieving its intended outcomes and for the purpose of making any modifications, amendments, or changes to the Program, including but not limited to, its expansion or termination.~~

SECTION 2. Section 207.03 of the Cuyahoga County Code is hereby repealed and the College Savings Account Program Committee is hereby disbanded.

SECTION 3. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 24, 2015

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: May 20, 2015

Committee Report/Second Reading: May 26, 2015

Journal CC018

June 9, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0105

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget & Management	A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 9, 2014, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program Update for 2015 (Resolution No. R2014-0267) establishing the 2015 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2015 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts**Journal Nos.**

A. 24A430 – Executive Office of HHS **BA1500064**
 HS157396– Executive Office H&HS
 Other Expenses \$ (153,500.00)

Funding Source: The funding source is primarily Federal/State as well as the Health and Human Services Levy Fund.

B. 24A510 – Work and Training Admin **BA1500212**
 WT137943– Information Services
 Other Expenses \$ 153,500.00

Funding Source: The funding source is primarily Federal/State as well as the Health and Human Services Levy Fund.

C. 30A916 – DS Series '13 Econ. Dev. Revenue Bonds **BA1500325**
 DS039206 – Series 2013B – Westin Hotel Debt Service
 Other Expenses \$ 284,452.50

Funding Source: Funding for the Westin Hotel project will come from TIF revenues from the City of Cleveland.

D. 21A-926 – CBCF Operating Grant **BA1500306**
 CC742379 – FY 15 CBCF Operating Grant
 Other Expenses \$ (50,000.00)

Funding Source: Funding covers the period July 1, 2014 through June 30, 2015.

E. 21A-064 – Ohio Courts Technology **BA1500326**
 JC755132 - 2015 Ohio Courts Technology Initiative
 Capital Outlay \$ 28,136.81

Funding Source: The Ohio Supreme Court through the Ohio Courts Technology Initiative has awarded a grant to Juvenile Court. The funding period ends June 30, 2015. No cash match is required.

F. 01A001 – General Fund **BA1500263**
 EX016030 – County Executive Transition
 Personal Services \$ (75,354.34)
 Other Expenses \$ (64,166.76)

Funding Source: The source of funding is General Fund.

G. 01A001 – General Fund **BA1500264**
 MI512384 – Information Technology Enterprise System
 Other Expenses \$ (22,800.00)

Funding Source: The source of funding is General Fund.

H.	01A001 – General Fund		BA1500268
	FS109637 – Financial Reporting		
	Other Expenses	\$	(66,299.50)

Funding Source: The source of funding is General Fund.

I.	22S145 – EECBG Block Grant		BA1500387
	DV713578-EECBG Admin Operating		
	Personal Services	\$	(58,119.80)
	Other Expenses	\$	(30,716.82)

Funding Source: Funding is from the United States Department of Energy from American Recovery Reinvestment Act (ARRA) covering the period January 1, 2009 through December 31, 2012.

J.	22A981 – Lead Hazard Remediation 2007		BA1500388
	DV712612-Lead Hazard Remediation 2007		
	Other Expenses	\$	(369,175.00)

Funding Source: Funding is from the United States Department of Housing and Urban Development covering the period November 1, 2007 through October 31, 2010.

K1.	26A601 – General Gas & License Fees		BA1500329
	CE411058 – County Engineer – Administration		
	Other Expenses	\$	7,500,000.00

K2.	26A650 – \$5.00 Road Capital Improvements		
	CE418053 – County Engineer - \$5 License Tax Fund		
	Other Expenses	\$	2,500,000.00
	Capital Outlays	\$	7,500,000.00

K3.	26A651 – \$7.50 Road and Bridge Registration Tax		
	CE417477 – \$7.50 License Tax Fund Capital Improvements		
	Other Expenses	\$	1,500,000.00
	Capital Outlays	\$	8,500,000.00

Funding Source: The source of funding for the W. 130th project, the E. 250th project, Bagley Road Bridge, and Bennett Road project is the County \$7.50 License Fund.

For the Pleasant Valley Road and the Stearns Road Grade Separation projects 80% of funding comes from Federal Highway Administration funds. Pleasant Valley Road project also receives 10% of funding from the County's \$5.00 Road Improvement fund and 10% of funding from the City of Parma. The Stearns Road Grade Separation project receives 20% of funding from the \$5.00 Fund. Additionally, \$1.2 million is reserved for contingencies.

L1.	67A005 – Workers Comp Retrospective 2005		BA1500331
	CC498824 – Workers Comp Retro 05		
	Other Expenses	\$	25,000.00

L2.	67A006 – Workers Comp Retro ‘06 CC498832 – Workers Comp Retro 06 Other Expenses	\$	25,000.00
L3.	67A008 – Workers Comp Retro ‘08 CC498857 – Workers Comp Retro 08 Other Expenses	\$	16,000.00
L4.	67A009 – Workers Comp Retro ‘09 CC498865 – Workers Comp Retro 09 Other Expenses	\$	17,000.00
L5.	67A010 – Workers Comp Retro ‘10 CC498873 – Workers Comp Retro 10 Other Expenses	\$	25,000.00
L6.	67A011 – Workers Comp Retro ‘11 CC498881 – Workers Comp Retro 11 Other Expenses	\$	25,000.00
L7.	67A012 – Workers Comp Retro ‘12 CC498899 – Workers Comp Retro 12 Other Expenses	\$	25,000.00
L8.	67A013 – Workers Comp Retro ‘13 CC498915 – Workers Comp Retro 13 Other Expenses	\$	17,000.00
L9.	67A100 – Workers’ Compensation Administration HR498006 – Workers’ Compensation Administration Other Expenses	\$	25,000.00

Funding Source: The source of funding comes from charges to user agencies based on claims experience and risk.

M.	20A815 – Solid Waste Convenience Center SM522573 – Solid Waste Convenience Center Other Expenses	\$	50,000.00	BA1500332
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Funding Source: The source of funding is the Solid Waste Generation Fee assessed to municipalities.

SECTION 2. That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>		
A. FROM:	20A192 – TASC HHS CO456533 – TASC HHS Other Expenses	\$	28,093.50	BA1500307

TO: 20A192 – TASC HHS
 CO456533 – TASC HHS
 Capital Outlay \$ 28,093.50

Funding Source: Funding comes primarily from a General Fund subsidy since 2012, when the funding source shifted from HHS Levy subsidy. The TASC unit also receives funding from grants and Medicaid reimbursements in separate funds.

B. FROM: 01A001 – General Fund **BA1500266**
 FS109611 – Fiscal Office Administration
 Other Expenses \$ 548.00

TO: 01A001 – General Fund
 FS109611 – Fiscal Office Administration
 Capital Outlays \$ 548.00

Funding Source: The source of funding is General Fund.

C. FROM: 01A001 – General Fund **BA1500267**
 FS109645 – Fiscal Operations – Records & Licenses
 Other Expenses \$ 903.00

TO: 01A001 – General Fund
 FS109645 – Fiscal Operations – Records & Licenses
 Capital Outlays \$ 903.00

Funding Source: The source of funding is General Fund.

D. FROM: 01A001 – General Fund **BA1500265**
 MI512384 – Information Technology Enterprise System
 Other Expenses \$ 97,200.00

TO: 01A001 – General Fund
 IT601088 – Security & Disaster Recovery
 Other Expenses \$ 97,200.00

Funding Source: The source of funding is General Fund.

E. FROM: 21A218 –State SHSP-Law Enforcement (SHSPLE) **BA1500292**
 JA768358 –FFY13 State Homeland-Law Enforcement 13/15
 Other Expenses \$ 26,792.59

TO: 21A218–State SHSP Law Enforcement (SHSPLE)
 JA768358 –FFY13 State Homeland-Law Enforcement 13/15
 Capital Outlays \$ 26,792.59

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period September 1, 2013 through June 30, 2015.

F. FROM: 21A837 –State Homeland Security (SHSG) **BA1500384**
 JA763557 –FFY13 State Homeland-Urban Search & Rescue (USAR)
 Other Expenses \$ 16,000.00

TO: 21A837–State Homeland Security (SHSG)
 JA763557 –FFY13 State Homeland-Urban Search & Rescue (USAR)
 Capital Outlays \$ 16,000.00

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2008 through June 30, 2015.

G. FROM: 20A390 –Emergency Management **BA1500385**
 JA100123 –Emergency Management
 Other Expenses \$ 2,752.00

TO: 20A390–Emergency Management
 JA100123 –Emergency Management
 Capital Outlays \$ 2,752.00

Funding Source: Funding is from the grants and a General Fund subsidy covering the period January 1, 2015 through December 31, 2015.

H. FROM: 64A606 – Fast Copier **BA1500330**
 CT577551 – Fast Copy
 Other Expenses \$ 22,500.00

TO: 64A606 – Fast Copier
 CT577551 – Fast Copy
 Capital Outlays \$ 22,500.00

Funding Source: The source of funding is charges to user agencies for printing services.

I. FROM: 20A625 – Solid Waste District-Administration **BA1500333**
 SM522466 – Solid Waste District-Administration
 Other Expenses \$ 20,000.00

TO: 20A625 – Solid Waste District-Administration
 SM522466 – Solid Waste District-Administration
 Capital Outlays \$ 20,000.00

Funding Source: The source of funding is the Solid Waste Generation Fee assessed to municipalities.

SECTION 3. That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts

Journal Nos.

A. FROM:	26A601 – General Gas & License Fees CE411058 – County Engineer-Administration Transfer Out	\$ 7,500,000.00	JT1500041
TO:	26A651 – \$7.50 Road and Bridge Registration Tax CE417477 – \$7.50 License Tax Fund Capital Improvements Revenue Transfer	\$ 7,500,000.00	
B. FROM:	26A650 – \$5.00 Road Capital Improvements CE418053 – County Engineer - \$5 License Tax Fund Transfer Out	\$ 6,422,974.00	JT1500040
FROM:	26A651 – \$7.50 Road and Bridge Registration Tax CE417477 – \$7.50 License Tax Fund Capital Improvements Transfer Out	\$ 208,050.00	
TO:	40A526 – Ohio Dept. of Transportation- Local Projects Administration CE785006 – ODOT-LPA Revenue Transfer	\$ 6,631,024.00	

Funding Source: The source of funding is the Road & Bridge Fund.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal CC018
June 9, 2015



ARMOND BUDISH
Cuyahoga County Executive

June 3, 2015

Clerk of County Council

Dear Ms. Schmotzer:

A brief summary of the fiscal items that will be submitted for consideration for adoption on first reading at the regular County Council meeting scheduled for June 9, 2015, are presented below.

Additional Appropriation Summary – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original appropriation level that is required to cover expenditures that exceed the original estimate. A budget review document is provided for General Fund and Health & Human Services Levy Fund impact items.

A reduction in appropriation is requested in conjunction with the close-out of a program, grant, project or decertification of an encumbrance.

* Impact of fiscal item is included in the current projection and ending fund balance.

General Fund/Health & Human Services	Amount
Office of Health and Human Services/Job and Family Services – A decrease of appropriation from the Office of Health and Human Services, with a corresponding increase to Job and Family Services to cover additional lease expenses (\$153,000). Funding is from the Health and Human Services Levy Fund. (Items A and B.)	\$0.00
County Executive Transition – A decrease of appropriation as all expenses associated with the budget have posted. Funding is from the General Fund. (Item E.)	-\$139,521.10
Information Technology Enterprise System – A decrease of appropriation due to a budgeted contract being less than anticipated. Funding is from the General Fund. (Item F.)	-\$22,800.00
Fiscal Office – Decreasing appropriation from expired contracts and a budgeted contract being less than anticipated. Funding is from the General Fund. (Item G.)	-\$66,299.50
TOTAL	(\$228,620.60)

Other Operating Funds	Amount
Debt Service – Additional appropriation for the Westin Hotel Debt Service account to cover debt service for 2015. Funding is from TIF revenues from the City of Cleveland. (Item C.)	\$284,452.50
Workers' Compensation Retrospective – Additional appropriation to cover expenses through year-end. Funding is from charges to user agencies based on claims experience and risk. (Items L1 – L9.)	\$200,000.00
Solid Waste Management District – Additional appropriation to provide funding for the household hazard waste contract renewal. Funding is from Solid Waste Generation Fee assessed to municipalities.	\$50,000.00
TOTAL	\$534,452.50

Grants/Projects	Amount
Community Based Correctional Facility – A decrease of appropriation due to a modification of the grant amount which is based on the number of inmates served. Funding is from the Ohio Department of Rehabilitation and Correction. (Item D.)	-\$50,000.00
Juvenile Court – To appropriate a grant from the Ohio Supreme Court to cover the purchase of a modular smart array system. (Item E.)	\$28,136.81

Development – Reducing appropriation from the Energy Efficiency Community Block Grant (\$88,836.62) and the 2007 Lead Hazard Remediation Grant (\$369,175.00) in preparation of grant closure. Funding is from the U.S. Department of Energy and the U.S. Department of Housing and Urban Development. (Item I and J.)	-\$458,011.62
Public Works/Road and Bridge – Additional appropriation to cover the local matches and capital expenses related to several road projects. Funding is the County \$7.50 License Fund for the W. 130 th project, the E. 250 th project, Bagley Road Bridge and Bennett Road project. Funding for the Pleasant Valley Road and Stearns Road Grade Separation projects is 80% from Federal Highway Administration funds, Pleasant Valley Road also receives 10% from the County’s \$5.00 Road Improvement fund, 10% from the City of Parma. The Stearns Road project also receives 20% from the \$5.00 Fund. Additionally, \$1.2 million is reserved for contingencies. (Item K1 – K3.)	\$27,500,000.00
TOTAL	\$27,020,125.19

Total Additional Appropriations - All Funds	\$27,325,957.09
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The following represents the overall changes made to the Annual Appropriation Measure for 2015 since its adoption on December 9, 2014 Resolution R2014-0267. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

APPROPRIATION STATUS SUMMARY:

	<u>Proposed</u> <u>06/09/2015</u>	<u>Year-To-Date</u> <u>Amendments</u>	<u>R2014-0267*</u>	<u>Adjusted Annual</u> <u>Appropriation</u>
General Fund Impact	\$ (228,620.60	\$ 15,767,991.63	\$ 386,926,872.00	\$ 402,694,863.63
HHS Levy Impact	\$ 0.00	\$ 1,216,900.00	\$ 234,988,318.00	\$ 236,205,218.00
Other Fund Impact	\$ <u>27,554,577.69</u>	\$ <u>122,919,097.00</u>	\$ <u>711,691,293.00</u>	\$ <u>834,610,389.00</u>
Total Impact	\$ 27,325,957.09	\$ 139,903,988.63	\$ 1,333,606,483.00	\$ 1,447,510,470.63

* 2015 Budget Update appropriation levels adopted by resolution R2014-0267 on December 9, 2014.

Appropriation Transfer Summary – Is a transfer of appropriation between two or more budget accounts or between different resolution categories within the same budget account.

General Fund/Health & Human Services	Amount
Common Pleas Court/Treatment Alternatives to Street Crimes (TASC) – Realigning appropriation to cover the replacement of chairs for the TASC unit. Funding is primarily from the General Fund. Additional funding is from grants and Medicaid reimbursements. (Item A.)	\$28,093.50
Fiscal Office – Realigning appropriation to cover the purchase of computer equipment for the Special Projects and the Records and Licenses divisions. Funding is from the General Fund. (Items B and C.)	\$1,451.00
Information Technology Enterprise System – Realigning appropriation from the Enterprise System to the Security and Disaster Recovery division for a disaster recovery contract. Funding is from the General Fund. (Item D.)	\$97,200.00
Public Safety and Justice Services – Realigning appropriation in Emergency Management division to cover pending equipment purchases. Funding is from a General Fund subsidy and grants. (Item G.)	\$2,752.00
TOTAL	\$129,496.50

Other Operating Funds	Amount
Public Works – Realigning appropriation in the Printing and Reproduction division to cover the replacement of a color offset press integrated drive system. Funding is from charges to user agencies for printing services. (Item H.)	\$22,500.00
Solid Waste Management District – Realigning appropriation to cover the replacement of computer equipment and to upgrade software. Funding is from the Solid Waste Generation Fees assessed to municipalities. (Item I.)	\$20,000.00
TOTAL	\$42,500.00

Grants/Projects	Amount
Public Safety and Justice Services – Realigning appropriation in the State Homeland Security Law Enforcement grant (\$26,792.59) and the State Homeland Security Urban Search and Rescue grant (\$16,000.00) to cover pending equipment purchases. Funding for both grants is from the U.S. Department of Homeland Security. (Items E and F.)	\$42,792.59
TOTAL	\$42,792.59

Total Appropriation Transfers - All Funds	\$214,789.09
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Cash Transfer Summary – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

General Fund/Health & Human Services	Amount
Public Works/Road and Bridge – Cash transfers to cover the local matches and capital expenses related to road projects. Funding is from the Road and Bridge Fund. (Items A and B.)	\$14,131,024.00
TOTAL	\$14,131,024.00

Total Cash Transfers - All Funds	\$14,131,024.00
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Thank you for your consideration regarding this matter.

Sincerely,

Dennis G. Kennedy
Fiscal Officer
dkennedy@cuyahogacounty.us
(216) 443-8173
Fax: (216) 443-8193



ARMOND BUDISH
Cuyahoga County Executive

MEMORANDUM

TO: Jeanne Schmotzer, Clerk of Council
FROM: Dennis G. Kennedy, Fiscal Officer
DATE: June 3, 2015
RE: Fiscal Resolution Items

The Office of Budget & Management is requesting that the following fiscal items be presented to the members of County Council for their consideration for approval on first reading at the meeting of June 9, 2015. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

Resolution: Additional Appropriations

A.	24A430 – Executive Office of HHS	BA1500064
	HS157396– Executive Office H&HS	
	Other Expenses	\$ (153,500.00)

The Department of Cuyahoga Jobs and Family Services has requested to decrease appropriation with an offsetting increase within the Public Assistance fund to cover the additional costs for the Halle Building lease for the remainder of the year. The funding source is primarily Federal/State as well as the Health and Human Services Levy Fund.

B.	24A510 – Work and Training Admin	BA1500212
	WT137943– Information Services	
	Other Expenses	\$ 153,500.00

The Department of Cuyahoga Jobs and Family Services has requested to increase appropriation with an offsetting decrease within the Public Assistance fund to cover the additional costs for the Halle Building lease for the remainder of the year. The funding source is primarily Federal/State as well as the Health and Human Services Levy Fund.

C.	30A916 – DS Series '13 Econ. Dev. Revenue Bonds	BA1500325
	DS039206 – Series 2013B – Westin Hotel Debt Service	
	Other Expenses	\$ 284,452.50

Appropriation is requested for the Westin Hotel Debt Service account to cover debt service for 2015. This amount was not budgeted in the 2015 Budget update. Funding for the Westin Hotel project will come from TIF revenues from the City of Cleveland.

Fiscal Office
Office of Budget & Management
2079 E. 9th Street, Cleveland, OH 44115, (216) 443-7220, FAX (216) 443-8193
Ohio Relay Service (TTY) 711

D.	21A-926 – CBCF Operating Grant		BA1500306
	CC742379 – FY 15 CBCF Operating Grant		
	Other Expenses	\$	(50,000.00)

The requested decrease in appropriation is based on a modification of the Community-Based Correctional Facility subsidy grant for state fiscal year 2015. Funding comes from the Ohio Dept. of Rehabilitation and Correction to the Facility Governing Board of Cuyahoga County. Total grant is reduced from \$5,906,125 to \$5,856,125 based on the number of inmates served. The entire grant award has been expended as of April 30, 2015. Funding covers the period July 1, 2014 through June 30, 2015.

E.	21A-064 – Ohio Courts Technology		BA1500326
	JC755132 - 2015 Ohio Courts Technology Initiative		
	Capital Outlay	\$	28,136.81

The Ohio Supreme Court through the Ohio Courts Technology Initiative has awarded a grant to Juvenile Court for purchase of modular smart array system for increased hard drive storage and backup software. Ohio provides the grants to facilitate the exchange of information and warehousing of data by and between Ohio courts and other justice system partners. The funding period ends June 30, 2015. No cash match is required.

F.	01A001 – General Fund		BA1500263
	EX016030 – County Executive Transition		
	Personal Services	\$	(75,354.34)
	Other Expenses	\$	(64,166.76)

An appropriation reduction is requested for the County Executive Transition account as all expenses associated with the Executive Transition budget have posted. The source of funding is General Fund.

G.	01A001 – General Fund		BA1500264
	MI512384 – Information Technology Enterprise System		
	Other Expenses	\$	(22,800.00)

An appropriation reduction is requested for the Information Technology Enterprise System account due to a budgeted contract being less than anticipated. The source of funding is General Fund.

H.	01A001 – General Fund		BA1500268
	FS109637 – Financial Reporting		
	Other Expenses	\$	(66,299.50)

An appropriation reduction is requested for the Fiscal Office, Financial Reporting account due to balances from expired contracts and a budgeted contract being less than anticipated. The source of funding is General Fund.

I.	22S145 – EECBG Block Grant		BA1500387
	DV713578-EECBG Admin Operating		
	Personal Services	\$	(58,119.80)
	Other Expenses	\$	(30,716.82)

Reduce appropriations in the Department of Development Energy Efficiency Community Block Grant in preparation for closure. Funding is from the United States Department of Energy from American Recovery Reinvestment Act (ARRA) covering the period January 1, 2009 through December 31, 2012.

J.	22A981 – Lead Hazard Remediation 2007 DV712612-Lead Hazard Remediation 2007 Other Expenses	\$ (369,175.00)	BA1500388
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Reduce appropriations in the Department of Development 2007 Lead Hazard Remediation grant in preparation for closure. Funding is from the United States Department of Housing and Urban Development covering the period November 1, 2007 through October 31, 2010.

K1.	26A601 – General Gas & License Fees CE411058 – County Engineer – Administration Other Expenses	\$ 7,500,000.00	BA1500329
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K2.	26A650 – \$5.00 Road Capital Improvements CE418053 – County Engineer - \$5 License Tax Fund Other Expenses Capital Outlays	\$ 2,500,000.00 \$ 7,500,000.00
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K3.	26A651 – \$7.50 Road and Bridge Registration Tax CE417477 – \$7.50 License Tax Fund Capital Improvements Other Expenses Capital Outlays	\$ 1,500,000.00 \$ 8,500,000.00
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The Department of Public Works is requesting additional appropriation to provide for the local matches for several road projects and for capital expenses related to those road projects. The source of funding for the W. 130th project, the E. 250th project, Bagley Road Bridge, and Bennett Road project is the County \$7.50 License Fund.

For the Pleasant Valley Road and the Stearns Road Grade Separation projects 80% of funding comes from Federal Highway Administration funds passed through the Ohio Department of Transportation. Pleasant Valley Road project also receives 10% of funding from the County's \$5.00 Road Improvement fund and 10% of funding from the City of Parma. The Stearns Road Grade Separation project receives 20% of funding from the \$5.00 Fund. Additionally, \$1.2 million is reserved for contingencies. (See related cash transfer items A and B, on page 8.)

L1.	67A005 – Workers Comp Retrospective 2005 CC498824 – Workers Comp Retro 05 Other Expenses	\$ 25,000.00	BA1500331
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L2.	67A006 – Workers Comp Retro '06 CC498832 – Workers Comp Retro 06 Other Expenses	\$ 25,000.00
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L3.	67A008 – Workers Comp Retro '08 CC498857 – Workers Comp Retro 08 Other Expenses	\$ 16,000.00
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L4.	67A009 – Workers Comp Retro '09 CC498865 – Workers Comp Retro 09 Other Expenses	\$	17,000.00
L5.	67A010 – Workers Comp Retro '10 CC498873 – Workers Comp Retro 10 Other Expenses	\$	25,000.00
L6.	67A011 – Workers Comp Retro '11 CC498881 – Workers Comp Retro 11 Other Expenses	\$	25,000.00
L7.	67A012 – Workers Comp Retro '12 CC498899 – Workers Comp Retro 12 Other Expenses	\$	25,000.00
L8.	67A013 – Workers Comp Retro '13 CC498915 – Workers Comp Retro 13 Other Expenses	\$	17,000.00
L9.	67A100 – Workers' Compensation Administration HR498006 – Workers' Compensation Administration Other Expenses	\$	25,000.00

The Department of Workers Compensation is requesting additional appropriation to provide for funding to cover the remaining year claims expenses. The source of funding comes from charges to user agencies based on claims experience and risk.

M.	20A815 – Solid Waste Convenience Center SM522573 – Solid Waste Convenience Center Other Expenses		BA1500332
		\$	50,000.00

The Solid Waste Management District is requesting additional appropriation to provide for funding to cover the new household hazard waste contract. The source of funding is the Solid Waste Generation Fee assessed to municipalities.

Resolution: Appropriation Transfers:

A.	FROM:	20A192 – TASC HHS		BA1500307
		CO456533 – TASC HHS		
		Other Expenses	\$	28,093.50
	TO:	20A192 – TASC HHS		
		CO456533 – TASC HHS		
		Capital Outlay	\$	28,093.50

The transfer in appropriation would allow the replacement of chairs for the Treatment Alternative to Street Crime (TASC) unit. Funding comes primarily from a General Fund subsidy since 2012, when the funding source shifted from HHS Levy subsidy. The TASC unit also receives funding from grants and Medicaid reimbursements in separate funds.

B.	FROM:	01A001 – General Fund		BA1500266
		FS109611 – Fiscal Office Administration		
		Other Expenses	\$	548.00
	TO:	01A001 – General Fund		
		FS109611 – Fiscal Office Administration		
		Capital Outlays	\$	548.00

A budget transfer is being requested in the Fiscal Office Administration account to cover the cost of computer equipment for Special Projects. The source of funding is General Fund.

C.	FROM:	01A001 – General Fund		BA1500267
		FS109645 – Fiscal Operations – Records & Licenses		
		Other Expenses	\$	903.00
	TO:	01A001 – General Fund		
		FS109645 – Fiscal Operations – Records & Licenses		
		Capital Outlays	\$	903.00

The Fiscal Office is requesting a budget transfer in the Fiscal Operations – Records and Licenses account to cover the cost of computer equipment for the Transfer & recording Division. The source of funding is General Fund.

D.	FROM:	01A001 – General Fund		BA1500265
		MI512384 – Information Technology Enterprise System		
		Other Expenses	\$	97,200.00
	TO:	01A001 – General Fund		
		IT601088 – Security & Disaster Recovery		
		Other Expenses	\$	97,200.00

A budget transfer is requested from the Information Technology Enterprise System account to the Security & Disaster Recovery account to realign the budget for a disaster recovery contract in the appropriate account. The source of funding is General Fund.

E.	FROM:	21A218 –State SHSP-Law Enforcement (SHSPLE) JA768358 –FFY13 State Homeland-Law Enforcement 13/15 Other Expenses	\$ 26,792.59	BA1500292
	TO:	21A218–State SHSP Law Enforcement (SHSPLE) JA768358 –FFY13 State Homeland-Law Enforcement 13/15 Capital Outlays	\$ 26,792.59	

Transfer appropriations within the State Homeland Security Law Enforcement grant for pending equipment purchases approved by the funding source. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period September 1, 2013 through June 30, 2015.

F.	FROM:	21A837 –State Homeland Security (SHSG) JA763557 –FFY13 State Homeland-Urban Search & Rescue (USAR) Other Expenses	\$ 16,000.00	BA1500384
	TO:	21A837–State Homeland Security (SHSG) JA763557 –FFY13 State Homeland-Urban Search & Rescue (USAR) Capital Outlays	\$ 16,000.00	

Transfer appropriations within the State Homeland Security Urban Search and Rescue grant for pending equipment purchases approved by the funding source. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2008 through June 30, 2015.

G.	FROM:	20A390 –Emergency Management JA100123 –Emergency Management Other Expenses	\$ 2,752.00	BA1500385
	TO:	20A390–Emergency Management JA100123 –Emergency Management Capital Outlays	\$ 2,752.00	

Transfer appropriations within the Department of Public Safety and Justice Services Emergency Management Division for a pending information technology equipment purchases (CSR140996 and CCSR150153). Funding is from the grants and a General Fund subsidy covering the period January 1, 2015 through December 31, 2015.

H.	FROM:	64A606 – Fast Copier CT577551 – Fast Copy Other Expenses	\$ 22,500.00	BA1500330
	TO:	64A606 – Fast Copier CT577551 – Fast Copy Capital Outlays	\$ 22,500.00	

The Print Shop is requesting a budget transfer in the Printing & Reproduction account to cover the cost of replacing the color offset press integrated drive system for the Print Shop. The source of funding is charges to user agencies for printing services.

I.	FROM:	20A625 – Solid Waste District-Administration	BA1500333
		SM522466 – Solid Waste District-Administration	
		Other Expenses	\$ 20,000.00
	TO:	20A625 – Solid Waste District-Administration	
		SM522466 – Solid Waste District-Administration	
		Capital Outlays	\$ 20,000.00

The Solid Waste Management District is requesting a budget transfer to cover the cost of replacing computer equipment and upgrading software. The source of funding is the Solid Waste Generation Fee assessed to municipalities.

Resolution: Cash Transfers:

A.	FROM:	26A601 – General Gas & License Fees CE411058 – County Engineer-Administration Transfer Out	\$	7,500,000.00	JT1500041
	TO:	26A651 – \$7.50 Road and Bridge Registration Tax CE417477 – \$7.50 License Tax Fund Capital Improvements Revenue Transfer	\$	7,500,000.00	
B.	FROM:	26A650 – \$5.00 Road Capital Improvements CE418053 – County Engineer - \$5 License Tax Fund Transfer Out	\$	6,422,974.00	JT1500040
	FROM:	26A651 – \$7.50 Road and Bridge Registration Tax CE417477 – \$7.50 License Tax Fund Capital Improvements Transfer Out	\$	208,050.00	
	TO:	40A526 – Ohio Department of Transportation- Local Projects Administration CE785006 – ODOT-LPA Revenue Transfer	\$	6,631,024.00	

The Department of Public Works is requesting cash transfers to fund the local matches for several road projects and for capital expenses related to those road projects. The source of funding is the Road & Bridge Fund. (See related additional appropriation items K1 through K3, on page 3.)

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0106

Sponsored by: County Executive Budish/Departments of Law and Public Works	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Cleveland Building and Construction Trades Council, representing approximately 103 employees in 27 classifications in the Department of Public Works for the period 7/1/2015 - 6/30/2018; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Department of Law has been engaged in negotiations with the Cleveland Building and Construction Trades Council in an effort to negotiate a new successor collective bargaining agreement (“CBA”) that includes approximately 103 full time employees in 27 classifications in the Cuyahoga County Department of Public Works; and,

WHEREAS, the parties have met in effort to negotiate new terms and have reached a tentative agreement on a successor collective bargaining agreement; and,

WHEREAS, on or about June 3, 2015, the members of the bargaining unit met and voted to ratify the proposed successor collective bargaining agreement in full; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within thirty days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and,

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and,

WHEREAS, the Department of Law and the County Executive are recommending that Council approve the proposed Collective Bargaining Agreement; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Cuyahoga County Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and Cleveland Building and Construction Trades Council, representing approximately 103 employees in 27 classifications in the Department of Public Works for the period 7/1/2015 - 6/30/2018, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and the Cleveland Building and Construction Trades Council shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC018
June 9, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0107

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Gary Shamis to serve on the Cuyahoga County Audit Committee to fill a vacancy in an incomplete term commencing immediately and ending 12/31/2020, and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the Cuyahoga County Audit Committee was created pursuant to the provisions of Article XI, Section 11.01 of the Cuyahoga County Charter, in order to “provide internal auditing to assist the County Executive, Fiscal Officer, the Council, and other county officers and departments, institutions, boards, commissions, authorities, organizations and agencies of County government funded in whole or in part by County funds in providing taxpayers of the County with efficient and effective services;” and,

WHEREAS, pursuant to the Cuyahoga County Charter, the Cuyahoga County Audit Committee is comprised of the County Executive; the Fiscal Officer, who shall serve as the chair of the committee; the President of Council; and two County residents who are appointed by the County Executive and confirmed by Council; and,

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated Gary Shamis, CPA to serve on the Cuyahoga County Audit Committee to fill a vacancy in an incomplete term commencing immediately and ending December 31, 2020; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.



ARMOND BUDISH
Cuyahoga County Executive

June 2nd, 2015
Dan Brady, President
Cuyahoga County Council

Re: Cuyahoga County Audit Committee (Audit Committee)

Dear President Brady:

Pursuant to the Cuyahoga County Charter Section 11.01, I submit the following nominations for service on the Audit Committee:

- **Gary Shamis, CPA, of Bentleyville, Cuyahoga County (New Appointee- Replacing Open Seat)**

County residency is the only requirement of this board. Mr. Shamis is a resident of the County. There are no other candidates on file for this position. The nomination is for a full term, expiring two years following the term of the County Executive (1/1/2021). There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated.

The biography of Mr. Shamis is attached.

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at cglassburn@cuyahogacounty.us or 216-443-7127.

Sincerely,

Armond Budish
Cuyahoga County Executive

cc: Councilwoman Yvonne Conwell
Sharon Sobol Jordan
Joe Nanni
Jeanne Schmotzer

Kris Moore
Chris Glassburn
Laura Trotter



ARMOND BUDISH
Cuyahoga County Executive



Gary Shamis, of Bentleyville

Gary Shamis recently served as the Senior Manager Director of SS&G, one of the nation's largest independent accounting firms. Mr. Shamis co-founded SS&G and served as the partner in charge for all of its entities. He is an extensively experienced accountant, tax planning, and strategic planning. SS&G maintained its headquarters in Solon with over 300 employees.

In November, 2014 SS&G was purchased by international firm BDO. As part of the merger, Mr. Shamis will serve as the National Strategy and Growth Advisor to BDO and will maintain responsibilities for the Solon office.

Mr. Shamis has a Masters in Accountancy from the Ohio State University and is a CPA. He is very involved in the Greater Cleveland community and has served on numerous boards. He currently serves on:

Chairperson, Cleveland Jewish News

Chairperson, North Coast Community Homes

Chairperson, Hillel at Kent State University

Board Member, Anti-Defamation League

Board Member, Northeastern Ohio Universities Colleges of Medicine and Pharmacy

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0108

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Planning Commission for the term 1/1/2015 - 12/31/2017, and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the Cuyahoga County Planning Commission is authorized by Ohio Revised Code Section 713.22 in which its members serve three year terms; and

WHEREAS, County Executive Armond Budish has nominated the following to serve on the Cuyahoga County Planning Commission:

- 1) Appointment:
 - i) The Honorable Bradley D. Sellers (Chagrin/Southeast Region) to fill a vacancy for the term 1/1/2015 – 12/31/2017.
- 2) Reappointments:
 - i) The Honorable Susan K. Infeld (Heights Region) for the term 1/1/2015 – 12/31/2017.
 - ii) The Honorable Merle S. Gorden (Hillcrest Region) for the term 1/1/2015 – 12/31/2017.

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment or reappointment of various individuals to serve on the Cuyahoga County Planning Commission as follows:

- 1) Appointment:
 - i) The Honorable Bradley D. Sellers (Chagrin/Southeast Region) to fill a vacancy for the term 1/1/2015 – 12/31/2017.
- 2) Reappointments:
 - i) The Honorable Susan K. Infeld (Heights Region) for the term 1/1/2015 – 12/31/2017.
 - ii) The Honorable Merle S. Gorden (Hillcrest Region) for the term 1/1/2015 – 12/31/2017.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight (8) members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



ARMOND BUDISH
Cuyahoga County Executive

June 2nd, 2015
Dan Brady, President
Cuyahoga County Council

Re: Cuyahoga County Planning Commission (CCPC)

Dear President Brady:

Pursuant to Ohio Revised Code Section 713.22, I submit the following nominations for service on the CCPC:

- **Mayor Bradley Sellers, of Warrensville Heights, Cuyahoga County (New- Replacing Mayor Vic Collova – Chagrin/Southeast Region)**
- **Mayor Susan Infeld, of University Heights, Cuyahoga County (Reappointment –Heights Region)**
- **Mayor Merle Gorden, of Beachwood, Cuyahoga County (Reappointment –Hillcrest Region)**

- **Nathan Kelly, Interim Director of Development, of Lakewood, Cuyahoga County (Reappointment - Executive)**

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing a community within the designated area.

There are no other candidates on file for these positions.

The reappointed members have a sufficient attendance record.

These nominations are for full terms to serve 3 years beginning 1/1/2015 and expiring 1/1/2018.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

Mr. Kelly is a senior employee of the Cuyahoga County government. Biographies for Mayors Sellers, Infeld, and Gorden are attached.

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at cglassburn@cuyahogacounty.us or 216-443-7127.

Sincerely,

Armond Budish
Cuyahoga County Executive

cc: Councilwoman Yvonne Conwell
Sharon Sobol Jordan
Joe Nanni
Jeanne Schmotzer

Kris Moore
Chris Glassburn
Laura Trotter



ARMOND BUDISH
Cuyahoga County Executive



Mayor Bradley Sellers, of Warrensville Heights

Bradley D. Sellers is the seventh mayor of the City of Warrensville Heights. He is the first native resident of Warrensville Heights to be elected to the office. He was elected to his first term as mayor on November 8, 2011. His vision for the city is inclusive of providing great city services, expanding the tax base, preserving great neighborhoods, and creating opportunities for the city's children.

Before becoming Mayor, he served as the Director of Economic Development for the City of Warrensville Heights for 11 years. Mayor Sellers, with his development background, has prioritized the economic development and job creation agenda for the city. Under his direction, the City of Warrensville Heights helped create 3,000+ jobs and over \$500 million dollars in construction projects. He continues to use a collaborative development strategy that has been well received by both the public and private sector.

Understanding that the City of Warrensville Heights neighborhoods need to be strong, Mayor Sellers has turned his attention to the critical importance of the Warrensville Heights School system. The basic premise of the equation is that "Strong Schools = Strong Communities". A 1981 graduate of Warrensville Heights High School, Mayor Sellers has pledged his commitment to being a catalyst for the change so desperately needed to give the community's children the best advantage for a bright future.

As an advocate for developing a great community, Mayor Sellers was instrumental in developing the first new housing subdivisions in Warrensville Heights in more than forty years. The City's goal is to construct 250 new homes within a ten year period. He has also placed an emphasis on public safety services. Mayor Sellers, who also serves as the City of Warrensville Heights Director of Public Safety, stays in constant contact with the Chief of Police to develop and implement new strategies to deter crime and reduce the prevalence of drugs, and other non-desired community impacts on city streets.

Mayor Sellers continues to promote the City of Warrensville Heights as a great place to live, work and play! He is actively involved with the First Suburbs Consortium, which is a group of Cleveland inner-ring suburban communities that collaborate to foster regional collaboration and cooperation.

Mayor Sellers attended The Ohio State University, and spent fifteen years as a professional athlete in his first post collegiate career. In 1986, he was selected in the first round of the National Basketball Association draft by the Chicago Bulls. As a member of the Bulls he had the opportunity to learn and play along-side some of the greatest players in NBA history, such as Michael Jordan and Scottie Pippen.



ARMOND BUDISH
Cuyahoga County Executive



Mayor Susan Infeld, of University Heights

Mayor Susan Infeld has lived in the University Heights area for over 20 years. After growing up in Chicago, she moved to the area with her husband and three children. She been very active in the community over that time, have been involved with many community activities including: Citizens Committee for a New Purvis Park and Pool, First Suburbs Consortium Executive Committee and Governing Board, Shaker Heights Senior Task Force, Eastside Bicycle Route Task Force, Meals on Wheels trustee, American Red Cross Eastside Advisory Committee, Committee of Schools Together for Our Children Founding Member, Beaumont School Board of Trustees, Gesu Parish Finance Council, Childrens Museum of Cleveland Parent-Teacher Advisory Committee, Community Services coach (t-ball), Brownie Troop leader, and Heights Community Congress.



ARMOND BUDISH
Cuyahoga County Executive



Mayor Merle Gorden, of Beachwood

Beachwood Mayor Merle Gorden is committed to leading the community toward a strong and bright future.

Now serving his fourth term as the city's chief executive, Mayor Gorden has served Beachwood for more than 30 years, including time served as council president, council member and also as a volunteer firefighter. He encourages constant dialogue with top officials at Beachwood City Schools and the Beachwood Chamber of Commerce. Together, Mayor Gorden and this team of local leaders have helped create a dynamic business core, a vibrant retail and commercial area, outstanding neighborhoods and one of the state's top-ranked school systems.

Beachwood's neighborhoods are safe and well-kept with housing values among the highest in Cuyahoga County. Mayor Gorden is proud of the city's excellent municipal services and amenities that include highly-rated police and fire departments, a \$5 million aquatic center, eight tournament size tennis courts and a city park with 1.6 miles of trails.

These outstanding services are largely supported by Beachwood's successful business community. Mayor Gorden's efforts to constantly improve Beachwood are reflected in economic development projects totaling more than \$400 million that are currently underway or have been recently completed, including the Eaton Corporation headquarters, the expansion and renovation of Beachwood High School and the construction of University Hospitals Ahuja Medical Center.

An advocate of regional cooperation, Mayor Gorden has taken steps toward sharing services in Northeast Ohio with other nearby communities including signing Cuyahoga County's anti-poaching pledge. Beachwood offers a 100 percent income tax credit for residents who work in another municipality. Beachwood Police also operate the dispatch services for its neighbor community, Pepper Pike.

Among his many civic activities (see full list below), Mayor Gorden is a member of the Regional Prosperity Initiative and the American Red Cross Advisory Council. He volunteers with Northeast Ohio Adoption Services.

Mayor Gorden has been a Beachwood resident since 1959. He and his wife have two children.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0109

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution making an award on RQ31427 to Michael Baker, Jr., Inc. in the amount not-to-exceed \$678,383.00 for design engineering services for replacement of Mastick Road Bridge No. 03.13 side hill structure in the City of Fairview Park; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ31427 to Michael Baker, Jr., Inc. in the amount not-to-exceed \$678,383.00 for design engineering services for replacement of Mastick Road Bridge No. 03.13 side hill structure in the City of Fairview Park; and

WHEREAS, the primary goal of this project is to provide engineering services for the rehabilitation and replacement of Mastick Road Bridge No. 0313 side hill structure located in the City of Fairview Park in Council District No. 1; and

WHEREAS, the project is funded as follows: (a) 40% from Issue I Funds and 60% from the County Road and Bridge Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ31427 to Michael Baker, Jr., Inc. in the amount not-to-exceed \$678,383.00 for design engineering services for replacement of Mastick Road Bridge No. 03.13 side hill structure in the City of Fairview Park.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

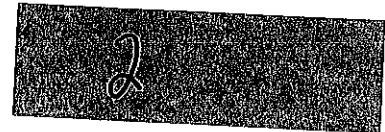
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

NovusAGENDA



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Jamal H. Husani
Type of Request:	Contract/Amendment		
Request Prepared by:	Nichole English	Telephone No.	216-348-3861

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with ms consultants, Inc. for the not-to-exceed cost of \$678,383.00. The anticipated start completion dates are June 9, 2015- December 31, 2018, but since this is a design contract the dates should not be referenced in the contract or approval.
2. The primary goal of this contract is provide engineering services for the rehabilitation or replacment of Mastick Road Bridge 03.13.
3. N/A

B. Procurement

1. The procurement method for this project was RFQ. The total value of the RFQ is \$678,383.00.
2. The RFQ was closed on October 3, 2014. There is 30% SBE on this RFQ.
3. There were 8 proposals submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendor is:
Michael Baker, Jr., Inc.
Halle Building
1228 Euclid, Suite 1050
Cleveland, Ohio 44115
2. The principal owner form is included as an attachment.
3. a. The address of the project is Mastick Road Bridge 03.13, Fairview Park, Ohio.
3. b. The project is located in Council District 1.

D. Project Status and Planning

1. This project is new to the County

- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. The project is anticipated to be funded 40% from Issue I and 60% from County Road and Bridge Funds.
- 2. The Schedule of payments is by invoice.
- 3. N/A

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Other	Road and bridge

Total Amount Requested:
\$678,383.00

ATTACHMENTS:

Click to download

- [Auditor Findings](#)
- [Secretary of State Search](#)
- [RFQ](#)
- [Award Letter](#)
- [Evaluation of Proposals](#)
- [Bid Tab](#)
- [Response to RFQ](#)
- [Contract TAB](#)
- [Workers Compensation Certificate](#)
- [W-9](#)
- [Signature Authority](#)
- [Principal Owner Form](#)
- [Contract Cover-TAB](#)
- [Voucher](#)
- [Revised Insurance](#)

History

Time	Who	Approval
5/26/2015 4:29 PM	Office of Procurement & Diversity Clerk of the Board	Yes

Date sent to Dept: 10-6-14
 Date Received from Dept: _____
 (OPD Use Only)



CUYAHOGA COUNTY
TABULATION OF QUALIFICATIONS RECEIVED

DEPARTMENT NAME: Public Works

QUALIFICATIONS DUE October 3, 2014

RFQ TITLE: Mastick Road Bridge

RFQ #: RO31427

SBE: 30%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG / ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
Burgess & Niple Inc 100 West Erie Street Painesville Ohio 44077	VC-OK 12-N/A	ASFC Resource Int'l Inc #TRBD 30-35% DE Leighton + Assoc. #TRBD 3-6% DE O.B. Ramon #TRBD 1%	N	34%		Resource Int'l they are being used as construction management. *yes this *Need revised SBE plan due to work subcontracted to Resource Int'l not eligible for SBE Goals. <u>SMY 10/6/14</u>	N
CH2M Hill Inc 1801 E 9th Street Suite 1610 Cleveland Ohio 44114	VC-OK 12-N/A	ASC Group. #TRBD 10% Chargin Valley Eng. #TRBD 10% ASFC Resource Int'l #TRBD 10%	Y	30%		Resource is being used to do Bridge Inspection, sub surface engineering, geo technical service. *Seeking Need revised SBE plan by work subcontracted to Resource Int'l not eligible for SBE Goals. <u>SMY 10/16/14</u>	N

*Resource Int'l exceeds SBE size limits for engineering work. Thus they are only certified for SBE for Construction Management services. This is all OK for the subcontractor. SMY

Department Director Name

Department Signature of Approval

Date

Date sent to Dept: 10-6-14
 Date Received from Dept: _____
 (OPD Use Only)



CUYAHOGA COUNTY
TABULATION OF QUALIFICATIONS RECEIVED

DEPARTMENT NAME: Public Works QUALIFICATIONS DUE October 3, 2014

RFQ TITLE: Mastick Road Bridge RFQ #: RQ31427 SBE: 30%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
DLZ Ohio Inc 614 West Superior Avenue Suite 1000 Cleveland Ohio 44113	12-1123 10-NO 10-N/A	Asst Resource Int'l 1% DM Eukhens Inc. 25% DF Land Kon + Assoc 30% DE Charles P. Brown 1%	N	30%		Resource Int'l - for subsurface utility Eng. * See pg 1; Need revised SBE plan or local subcommittee to resource Int'l not eligible for SBE credit. DMF 10/10/14	N
Hatch Mott MacDonald LLC 18013 Cleveland Parkway Drive Suite 200 Cleveland Ohio 44135	12-1459 10-OK 10-N/A	Asst GeoTech 5% DM Chagrin Valley Eng 20% DF Land Kon + Assoc 5%	N	30%	DMF	DM 10/3/14 Chagrin Valley for Rights way ROW Plan Development is OK.	N

Stan Kosilecky
 Department Director Name

Rptlab - Updated 12/8/2011

[Signature]
 Department Director Signature of Approval

Date

Date sent to Dept: 10-6-14
 Date Received from Dept: _____
 (OPD Use Only)



CUYAHOGA COUNTY
TABULATION OF QUALIFICATIONS RECEIVED

DEPARTMENT NAME: Public Works QUALIFICATIONS DUE October 3, 2014

RFQ TITLE: Mastick Road Bridge RFQ #: RQ31427 SBE: 30%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER						USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N	
The Mannik & Smith Group Inc 23225 Mercantile Road Beachwood Ohio 44122	VE-OK VE-N/A	AS ^{WN} Summit Engineering 30%	N 30%	30%	Y	AMW 10/6/14 mmw 10/3/14	N	
Michael Baker Jr. Inc 1228 Euclid Avenue Suite 1050 Cleveland Ohio 44115	13-1898 VE-OK 16-N/A	AS ^M Barratt Provost 30% OF Lawton + Assoc .5%	N	30.5%	Y	AMW 10/6/14 mmw 10/3/14	Y	

Stan Kosilecky
 Department Director Name

[Signature]
 Department Director Signature of Approval

Date

Date sent to Dept: 10-6-14
 Date Received from Dept: _____
 (OPD Use Only)



CUYAHOGA COUNTY
TABULATION OF QUALIFICATIONS RECEIVED

DEPARTMENT NAME: Public Works QUALIFICATIONS DUE October 3, 2014

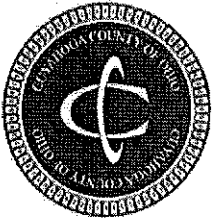
RFQ TITLE: Mastick Road Bridge RFQ #: RQ31427 SBE: 30%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER				USER DEPT.	
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
M/S Consultants Inc 600 Superior Avenue East Suite 1300 Cleveland Ohio 44114	10-1955 VE-OK 10-NA	DWN Chagrin Valley Eng 27% AEM Pro Spool Tech 7% WFE HSE Group 3% DPP Paraman 1% DPM Smith & Nejeck 1%	N	33%	Y Any	Chagrin Valley is not listed see right of way - CFE Can do raw plans any	N
Ribway Engineering Group Inc 815 Superior Avenue Suite 1315 Cleveland Ohio 44114	10-2378 VE-OK 10-NA	R: buoy Eng. 20% DWM Chagrin Valley Eng 15%	Y	35%	Any	any 10/6/14 any 10/3/14	N

Stan Kosilecky
 Department Director Name

[Signature]
 Department Director Signature of Approval

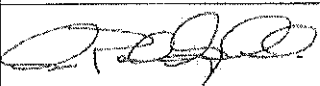
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases)

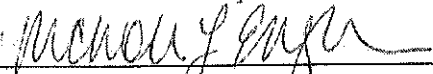
VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Michael Baker Jr., Inc.
Principal Owner's Name (The legal name of the owner/s of the business):	Kurt C. Bergman
Owner/Officer's Title:	Chief Executive Officer
Business Address:	1228 Euclid Avenue, Suite 1050, Cleveland, Ohio 44115
Phone Number:	216.664.6493
Name of Person Completing Form:	Andrew Paul Gluck
Signature:	
Title:	Vice President

If there is more than one (1) principal owner, please complete information for that / those person(s) as well. If a corporation, please identify the CEO, President or other officers of the Corporation representing shareholders.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

Signature: 

Date: 5/12/15

Printed Name: Nichole L. English

Inspector General "Registered Contractor" Number: 12-1898

Cuyahoga County
(Principal Owner Form, 02-05-14)



Proposal Evaluation Form

Project Name Mastick Road Bridge 03.13
Project Type Engineering Design Services
Submission Date October 3, 2014
Selection Meeting Date October 23, 2014
Facilitator Nichole English

Committee Members:
 Stanley Kosilesky
 Dave Marquard
 Brendan Finn
 Michael Kubek

EVALUATION CRITERIA	Max Points	Burgess & Niple Jeff Ackerman, P.E.		CH2M Hill Vartan Sahakian		DLZ Matt Lawler, P.E.		Hatch Mott MacDonald Zoltan Szabo, P.E.		Mannik Smith Group Russ Critelli, P.E.		Michael Baker Jr., Inc. Jeff Broadwater, P.E.		IMS Consultants, Inc. Jonathan Hren, P.E.		Ribway Engineering Larry Ivory, P.E.		
		Yes/No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
Section 1 - Minimum Qualifications																		
Prequalifications Met																		
SBE Goal Met																		
Section 2 - Firm's Experience	20	13	11	11	12	12	15	15	16	16	16	16	16	16	16	16	16	16
Section 3 - Available Staff's Experience																		
Project Manager	25	17	14	14	22	22	20	20	24	17	17	24	17	17	17	17	17	17
Support Staff	15	10	10	10	9	9	10	10	11	9	9	11	10	10	10	10	10	10
Section 4 - Project Methodology	30	20	20	20	20	20	25	25	27	16	16	27	18	18	18	18	18	18
Previous Work	10	1	9	9	1	1	1	1	1	10	10	1	10	10	10	10	10	10
TOTAL	100	61	64	64	64	64	71	71	79	64	64	79	66	66	66	66	66	Not Scored

Rankings

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0110

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution making an award on RQ33761 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,474,279.95 for resurfacing Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,179,423.96 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ33761 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,474,279.95 for resurfacing Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton and that the County Engineer, on behalf of the County Executive, be authorized to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$1,179,423.96 to fund the contract; and

WHEREAS, the primary goal of the project is to resurface Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton, located in Council District 5 and to properly maintain the County's infrastructure; and

WHEREAS, this project is scheduled to begin July 13, 2015 and to be completed October 30, 2015; and

WHEREAS, this Contract will be funded as follows: (a) 80% or \$1,179,423.96 from the County Motor Vehicle \$7.50 License Tax Funds, and (b) 20% or \$294,855.99 from the City of North Royalton; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ33761 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,474,279.95 for resurfacing Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

SECTION 3. That the County Council hereby authorized the County Engineer, on behalf of the County Executive, to make application for the allocation from the County Motor Vehicle \$7.50 License Tax Fund to fund said contract.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

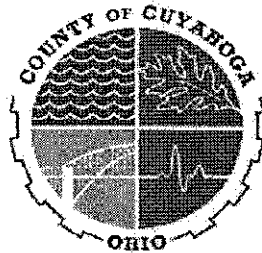
Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

NovusAGENDA



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Thomas P. Sotak, P.E.
Type of Request:	Award Recommendation		
Request Prepared by:	Juliann Conway	Telephone No.	216-348-3838
SUMMARY OF REQUESTED ACTION:			
Department of Public Works			
A) SCOPE OF WORK SUMMARY			
1. Is recommending an award on RQ33761 to Chagrin Valley Paving, Inc.. for the resurfacing of resurfacing of Bennett Road from Edgerton Road to Bridgewater Drive in the City of North Royalton in the amount not-to-exceed \$1,474,279.95.			
2. and enter into a contract with Chagrin Valley Paving, Inc..			
Chagrin Valley Paving, Inc. was determined to be the lowest qualified bidder and submitted all required documents per the terms of the proposal package.			
PROCUREMENT			
1) Competitive Bid process.			
2) OPD assessed a 30% SBE goal and Chagrin Valley Paving, Inc. was determined to be SBE Compliant.			
3) The engineer's estimate was \$1,645,374.25. The bids were open on April 13, 2015.			
There were six (6) proposals pulled from OPD and five (5) bids were submitted for review.			

3) N/A.

C) CONTRACTOR AND PROJECT INFORMATION

Chagrin Valley Paving, Inc. 440-543-2253
17290 Munn Road
Chagrin Falls, Ohio 44023

Council District - 6

Project is located in the City of North Royalton - Council District 5.

D) PROJECT STATUS AND PLANNING

The work within the limits of this resurfacing improvement project includes the removal of the existing asphalt concrete wearing course, the repair of the deteriorated rigid base, and the contingency removal and replacement of deteriorated drive aprons, the construction of a structural shoulder and the installation of a uniform three and one quarter inch (3 ¼ ") asphalt concrete overlay, the installation of ADA compliant curb ramps, and other related items as shown on the plans or stipulated in the specifications, plan notes, proposal notes or elsewhere in the bid package. This work is to be done on Bennett Road from Edgerton Road to Bridgewater Drive in the city of North Royalton, Ohio.

The contract period will be approximately July 13, 2015 -October 30, 2015.

E. FUNDING

1. 80% County using funds from the \$7.50 Vehicle License Tax Fund and 20% City of North Royalton
2. Estimates will be paid monthly as work is completed and approved..

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Paul A. Phillips, President

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Competitive Bid

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

Other See Summary of Requested Action.

Total Amount Requested:

\$1,474,279.95

(OPD USE Only) Date Sent to Dept: 4/13/15 Date Received from Dept: _____

OFFICE OF PROCUREMENT & DIVERSITY
 TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: April 13, 2015
 REQUISITION NUMBER: RQ33761
 REQUISITIONING DEPT: Public Works

CONTRACT PERIOD NUMBER OF ITB'S SENT/RETURNED: 6/5
 ESTIMATE: \$1,645,374.25
 SBE GOAL: 30%

BIDDER'S NAME & ADDRESS	BID BOND / CHECK	ACTUAL BID AMOUNT	P - BUYER REVIEW	SBE DIVISION DIRECTOR	
				CCBB (Y/N)	SBE COMPLIANT (Y/N)
OL Chagrin Valley Paving Inc 17290 Munn Road Chagrin Falls, Ohio 44023 [Signature] 4/14/15	100% Merchants Bonding Company (Mutual)	\$1,474,279.95	IG# 12-0807 NCA ✓ MCF ✓ CCBB ✓ (No) POF ✓ Bid Bond ✓	N	Y and
OK Karvo Paving Company 4524 Hudson Drive Stow, Ohio 44224 [Signature] 4/14/15	100% Travelers Casualty & Surety Company of America	\$1,475,412.10	IG# 12-1647 NCA ✓ MCF ✓ CCBB ✓ (No) POF ✓ Bid Bond ✓	N	Y and

4/17/15
 Recommended
 Award
 Jennifer

CCBB: Low Non-CCBB Bid: \$ _____ +2% \$ _____ = \$ _____
 (*Note: CCBB must meet all bid requirements)

Does CCBB apply? Y N

PRICE PREFERRED & \$ LIMIT: _____
 MAX SBE PRICE PREFERRED \$ _____

RANGE OF LOWEST BID/REC'D \$ _____

DEPARTMENT DIRECTOR SIGNATURE: [Signature]
 DEPARTMENT DIRECTOR NAME: MICHAEL W. DEVEN

DATE: 4-21-15

LOW BIDDER NOTIFIED: _____
 C/No: _____
 D/Yes: _____
 Date: _____

Tab sheet with SBE Updated 04/19/2015

OBM APPROVAL (If actual bid exceeds estimate)

Set 1 of 2
 Page 1 of 3

(OPD USE Only) Date Sent to Dept: 4/16/15 Date Received from Dept: _____

OFFICE OF PROCUREMENT & DIVERSITY
TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: April 13, 2015 CONTRACT PERIOD: _____
 REQUISITION NUMBER: RQ33761 NUMBER OF ITB'S SENT/RETURNED: 6/5
 REQUISITIONING DEPT.: Public Works ESTIMATE: \$1,645,374.25
 COMMODITY DESCRIPTION: Resurfacing of Bennett Road SBE GOAL: 30%

TO BE COMPLETED BY OPD			SBE DIVISION DIRECTOR		
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	ACTUAL BID AMOUNT	P - BUYER REVIEW	CCBB (Y/N)	SBE COMPLIANT (Y/N)
<u>OU</u> Burton Scot Contractors LLC 11330 Kinsman Road Newbury, Ohio 44065 <u>4-14-15</u>	100% Fidelity & Deposit Company of Maryland	<u>\$1,493,000.00</u>	IG# 12-0701 NCA ✓ MCF ✓ CCBB ✓ (No) POF ✓ Bid Bond ✓ Proposal Form ✓ Prime wkst ✓ SBE wkst ✓ DFSP ✓ Planholder ✓	<u>N</u>	<u>Y</u>
<u>OU</u> The Sheffy Company 8920 Canyon Falls Blvd Ste 120 Twinsburg, Ohio 44087 <u>4-14-15</u>	100% Liberty Mutual Insurance Company	<u>\$1,537,308.90</u>	IG# 12-2756 NCA ✓ MCF ✓ CCBB ✓ (No) POF ✓ Bid Bond ✓ Proposal Form ✓ Prime wkst ✓ SBE wkst ✓ DFSP ✓ Planholder ✓	<u>N</u>	<u>Y</u>

CCBB: Low Non-CCBB Bid: \$ _____ +2% \$ _____ = \$ _____ Does CCBB apply?: Y/N (*Note: CCBB must meet all bid requirements)
 RANGE OF LOWEST BID REC'D \$ _____ PRICE PREF % & \$ LIMIT: _____ MAX SBE PRICE PREF \$ _____

DEPARTMENT DIRECTOR SIGNATURE: Michael W. Dever DATE: _____
 DEPARTMENT DIRECTOR NAME: MICHAEL W. DEVER (Date Signed)
 DEPARTMENT DIRECTOR SIGNATURE: _____ DATE: _____
 DEPARTMENT DIRECTOR NAME: _____

4-21-15 LOW BIDDER NOTIFIED
 CN# _____ Date: _____
 Tab sheet with SHE
 Updated 04/19/2013

Set 1 of 3
 Page 2 of 3

(OPD USE ONLY) Date Sent to Dept: 4/16/15 Date Received from Dept:

OFFICE OF PROCUREMENT & DIVERSITY
TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: April 13, 2015 CONTRACT PERIOD
REQUISITION NUMBER: RQ33761 NUMBER OF ITB'S
REQUISITIONING DEPT.: Public Works SENT/RETURNED: 6/5
COMMODITY DESCRIPTION: Resurfacing of Bennett Road ESTIMATE: \$1,645,374.25
SBE GOAL: 30%

BIDDER'S NAME & ADDRESS	BID BOND / CHECK	TO BE COMPLETED BY OPD			P - BUYER REVIEW	SBE DIVISION DIRECTOR		D
		ACTUAL BID AMOUNT	BID BOND / CHECK	ACTUAL BID AMOUNT		CCBB (Y/N)	SBE COMPLIANT (Y/N)	
<u>OK</u> Barbicas Construction Co Inc 124 Darrow Road Akron, Ohio 44305 <u>SR</u> <u>4/14/15</u>	100% Travelers Casualty & Surety Company of America	\$1,645,708.35			IG# 12-0591 NCA <input checked="" type="checkbox"/> MCF <input checked="" type="checkbox"/> CCBB <input checked="" type="checkbox"/> (No) POF <input checked="" type="checkbox"/> Bid Bond <input checked="" type="checkbox"/> Proposal Form <input checked="" type="checkbox"/> Prime wkst <input checked="" type="checkbox"/> SBE wkst <input checked="" type="checkbox"/> DFSP <input checked="" type="checkbox"/> Planholder <input checked="" type="checkbox"/>	<u>N</u>	<u>Y</u>	

CCBB: Low/Non-CCBB Bid: \$ _____ -2% \$ _____ = \$ _____ Does CCBB apply?: Y / N (*Note: CCBB must meet all bid requirements)

LOWEST BID REC'D \$ _____ RANGE OF LOWEST BID REC'D \$ _____ PRICE PEEF % & \$ LIMIT: _____ MAX SBE PRICE PEEF \$ _____

DEPARTMENT DIRECTOR SIGNATURE: Michael A. Devar DEPARTMENT DIRECTOR NAME: MICHAEL A. DEVAR
DATE: _____ DATE: 4-21-15
OBM APPROVAL (If actual bid exceeds estimate) LOW BIDDER NOTIFIED No Yes Date: _____

Tab sheet with SBE Updated 04/19/2013

Set 2 of 2 Page 3 of 3



OFFICE OF PROCUREMENT & DIVERSITY
SBE EVALUATION SHEET

REQUISITION NUMBER RQ33761

SBE GOAL - 30%

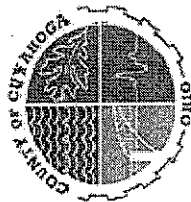
SBE DIVISION DIRECTOR

BIDDER'S NAME	SBE SUBCONTRACTOR NAME	SBE PRIME (Y/N)	TOTAL SBE %	COMMENTS & INITIALS
Chagrin Valley Paving Inc 17290 Munn Road Chagrin Falls, Ohio 44023	Asphalt Fabrics \$52,331.20 3.58% TRAFATECH, Inc. \$32,509.35 2.31% Cuyahoga Concrete Sawing & Drilling, LLC \$22,350.00 1.51% Pop Contracting Co., Inc. \$350,000.00 23.74% Total SBE \$457,240.55	N	31.01%	Prime is NOT certified. Asphalt fabrics is a certified SBE. AMJ 4/15/15 Prime is NOT certified. Asphalt fabrics is a Certified SBE. AMJ 4/15/15
Karvo Paving Company 4524 Hudson Drive Stow, Ohio 44224	KAR Contracting Co., Inc. \$133,000.00 9.01% Asphalt Fabrics \$51,027.36 3.65% TRAFATECH, Inc. \$41,509.35 2.88% F.G.T. Construction \$180,000.00 12.62% Rerilly Sweeping \$17,670.00 1.20% S. Lockwood Trucking \$20,000.00 1.43% Total SBE \$473,216.71	N	30.15%	AMJ 4/15/15 AMJ 4/15/15

LOWEST BID REC'D \$ _____ RANGE OF LOWEST BID REC'D \$ _____

PRICE PREF % & \$ LIMIT: _____ MAX SBE PRICE PREF \$ _____

Set 2 of 2
Page 1 of 3



OFFICE OF PROCUREMENT & DIVERSITY
SBE EVALUATION SHEET

REQUISITION NUMBER RQ33761

SBE GOAL - 30%

BIDDER'S NAME	SBE SUBCONTRACTOR NAME	SBE PRIME (Y/N)	TOTAL SBE %	COMMENTS & INITIALS
Burton Scot Contractors LLC 11330 Kinsman Road Newbury, Ohio 44065	<p>Super Construction, Inc. \$145,500.00 27.83%</p> <p>Trappco, Inc. \$32,570.00 2.98%</p> <p>Total SBE \$178,070.00</p> <p>P. P. Allaga Concrete Const. Corp. \$34,431.00 2.24%</p> <p>Asphalt fabricos \$51,707.36 3.57%</p> <p>Cook Paving Co., Inc. 14.26% \$256,000.00</p> <p>Midland Concrete Sand Transportation, Inc. \$40,000.00 2.16%</p> <p>TAT Construction, Inc. 2.92% \$45,000.00</p> <p>Leggett, Inc. \$11,500.00</p>	N	30.01%	Prime Not Certified. AMB 4/15/15 AT 4/15/15 Prime Not Certified Asphalt fabricos is an SBE.
The Shelly Company 8920 Canyon Falls Blvd Ste 120 Twinsburg, Ohio 44087		N	30.09%	AMB 4/15/15 AT 4/15/15

50.10%

Asphalt fabrics \$284,000.00 17.25% Midland Concrete & Sand Transportation Inc. \$132,000.00 8.02% Asphalt fabrics \$52,000.00 3.16% Traffic Tech, Inc. \$32,500.00 1.97% Total SBE = \$500,500.00	Prime not Certified. Asphalt fabrics is an SBE.	30.4%	N 4/15/15 4/15/15
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LOWEST BID REC'D'S 1,474,279.95 RANGE OF LOWEST BID REC'D'S 1,000,000 - 3,000,000.00

PRICE PREF % & S LIMIT: 8% max \$210,000.00 MAX SBE PRICE PREF \$ 1,592,227.20

Page 3 of 3

Sub 2 of 2



Principal Owner Form RQ33761

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	CHAGRIN VALLEY PAVING, INC.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) PAUL A. PHILLIPS
Owner/Officer's Title:	PRESIDENT
Business Address:	17290 MUNN RD, CHAGRIN FALLS, OH
Phone Number:	440 543 2253
Name of Person Completing Form:	PAUL A. PHILLIPS
Signature:	<i>Paul A. Phillips</i>
Title:	PRESIDENT

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Juliamm Conway*

Date: *4-16-2015*

Printed Name: *Juliamm Conway*

IG Number: *12-0807*

Cuyahoga County
(Principal Owner Form, 01-16-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0111

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget & Management	A Resolution adopting the Annual Tax Budget, including the Cuyahoga County Library Budget, for the year 2016; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, O.R.C. 5705.28(A)(2) requires that Council, as the taxing authority of Cuyahoga County, adopt a tax budget for the next succeeding fiscal year on or before the fifteenth day of July; and,

WHEREAS, the purpose of the Tax Budget is to demonstrate the need for property taxes levied by the County and to establish the next succeeding fiscal year's revenue estimates; and,

WHEREAS, the Tax Budget establishes tax rates and provides the basis for the Official Certificate of Estimated Resources, the legal document that establishes the legal limitations within which the County must abide when setting appropriations; and,

WHEREAS, the Office of Budget and Management has submitted and recommended approval of the Annual County Tax Budget, including the Cuyahoga County Library Tax Budget, for the year 2016; and,

WHEREAS, the County Operating Tax Budget for 2016 is \$1,523,353,180.00, and the County Library Tax Budget for 2016 is \$67,294,000.00 and,

WHEREAS, after due consideration of the Tax Budget, it is deemed advisable by the Council of Cuyahoga County to adopt said County Tax Budget, including the Cuyahoga County Library Tax Budget, for the year 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The year 2016 Annual Tax Budget for the County of Cuyahoga, including Cuyahoga County Library Tax Budget, as prepared in accordance with O.R.C. 5705.28, is hereby approved.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2015



To: Dennis Kennedy, Cuyahoga County Fiscal Officer

From: Bill Sheehan, Senior Financial Reporting Administrator, OBM

Date: May 29, 2015

Subject: Briefing Memo for 2016 Tax Budget Approval

On June 9, 2015, the County’s 2015 Tax Budget will be submitted to the County Council for first reading and referral to committee. Ohio Revised Code 5705.28 stipulates that the Tax Budget Information must be adopted by July 15th and submitted to the County Budget Commission. The Office of Budget & Management is requesting that the 2016 Tax Budget resolution be reviewed by the Finance and Budget Committee and approved on second reading at the June 23rd regular Council meeting. The Tax Budget information identifies property tax rates and provides the basis for the Official Certificate of Estimated Resources (ORC 5705.36). The Certificate of Resources is the legal document that establishes the legal limitations with which we must abide when setting appropriations.

The main objectives of the Tax Budget submission are to establish the coming year’s revenue estimates from each of the County’s property tax levies and to demonstrate the need to levy those property taxes. A total of 14.05 mills will be levied by the County in voted and unvoted millage in 2016.

The Tax Budget for 2016 is **\$1,523,353,180** in total expenditures and uses. Below are the property tax figures (excluding the Assessment Fund) for the 2016 Tax Budget:

County Tax Levy (mills)	Total Est. Property Tax Budget 2016	Total Est. Revenue Tax Budget 2016	Total Est. Expenditures Tax Budget 2016	Reserves	Additional Est. Tax Need
General Fund Operating 0.38	13,743,682	402,904,733	401,582,860	-17,932,400	16,610,527
Health & Human Services Levy Fund 8.70	231,051,427	234,094,228	211,810,936	na	-22,283,292
County Board Of Developmental Disabilities 3.90	107,000,000	191,660,000	201,381,898	na	9,721,898
General Obligation Debt Service 1.07	27,225,093	76,400,131	77,671,382	na	1,271,251

Property Tax collections include real property collections and the 12.5% homestead reimbursement from the State.

The 2016 Tax Budget results demonstrate that there will be a shortfall in tax funds of **\$5,320,384**.

The 2016 Tax Budget for the Cuyahoga County Library is also being submitted for your approval. The County Library request for the 2016 tax budget is \$67,294,000.

CC: David Greenspan, County Council

DIVISION OF TAXES LEVIED

SCHEDULE 1

PURPOSE / FUND	Authorized By Voters	Levy Type	No of Yrs Levy To Run	Tax Year Begins / Ends	Collection YR Begins / Ends	Max. Rate Authorized	\$ Amount Requested of Budget Commission
General Fund	na					0.38	13,743,682
Unvoted General Obligation Debt Srvc-Gen Fund	na					1.07	27,225,093
						1.45	40,968,775
Health & Human Services 3.90	11/5/2013	Replace	5	2014-2018	2013-2017	3.90	125,532,465
Health & Human Services 4.80	3/6/2012	Renewal	4	2013-2017	2012-2016	4.80	105,518,962
Board of Developmental Disabilities 3.90	11/1/2005	Replace	Cont.	2005	Cont.	3.90	107,000,000
TOTAL						14.05	\$ 379,020,202

STATEMENT OF FUND ACTIVITY

06/03/2015

SCHEDULE 2

Cuyahoga County Fiscal Office - OBM
2016 TAX BUDGET INFORMATION

County Fund	II Beginning Estimated Unencumbered Fund Balance	Total Receipts Property Tax *	Total Receipts Other Sources	III Total Estimated Receipts	IV Total Resources Available For Expenditures	V Total Estimated Expenditures & Encumbrances	VI Ending Estimated Unencumbered Balance
01A - General Fund Operating	138,094,184	13,743,682	389,161,051	402,904,733	540,998,917	401,582,860	139,416,057
29A - Health and Human Services Levy Fund	42,403,869	231,051,427	3,042,801	234,094,228	276,498,097	211,810,936	64,687,161
20A - Health & Community Service	112,691,845	14,785,788	196,632,200	211,417,988	324,109,833	207,318,682	116,791,151
20D - County Development Loan Fund	12,985,278	0	11,505,231	11,505,231	24,490,509	3,228,650	21,261,859
20N - Special Districts	355,896	0	738,250	738,250	1,094,146	762,769	331,377
20R - County Board Of Developmental Disabilities	103,722,249	107,000,000	84,660,000	191,660,000	295,382,249	201,381,598	94,000,651
24A - Public Assistance Funds	(24,137,605)	0	201,500,704	201,500,704	177,363,099	200,295,522	(22,932,423)
26A - Motor Vehicle Gas Tax	50,609,809	0	38,354,664	38,354,664	88,964,473	27,277,177	61,687,296
28W - Workforce Initiative	(7,289,498)	0	16,617,275	16,617,275	9,327,777	9,554,510	(226,733)
30A - Debt Service	7,132,113	27,225,093	48,533,321	75,758,414	82,890,527	74,809,829	8,080,698
50A - Cuy County Information Systems	274,807	0	2,460,648	2,460,648	2,735,455	2,460,648	274,807
51A - Huntington Park Garage	4,011,765	0	3,288,359	3,288,359	7,300,124	1,888,987	5,411,137
52A - County Airport	70,531	0	1,365,662	1,365,662	1,436,193	1,365,662	70,531
54A - Sanitary Engineer	41,182,489	0	40,334,243	40,334,243	81,516,732	32,548,864	48,967,868
61A - Centralized Custodial Services	(6,440,693)	0	53,262,246	53,262,246	46,821,553	47,944,395	(1,122,842)

STATEMENT OF FUND ACTIVITY

06/03/2015

SCHEDULE 2

Cuyahoga County Fiscal Office - OBM
2016 TAX BUDGET INFORMATION

County Fund	I	II	III	IV	V	VI	
	Beginning Estimated Unencumbered Fund Balance	Total Receipts Property Tax *	Total Receipts Other Sources	Total Estimated Receipts	Total Resources Available For Expenditures	Total Estimated Expenditures & Encumbrances	Ending Estimated Unencumbered Balance
62A - Maintenance Garage	(399,049)	0	2,104,973	2,104,973	1,705,924	1,881,070	(175,146)
63A - Information Services Center	0	0	0	0	0	0	0
64A - Printing & Reproduction	(1,978,170)	0	3,633,042	3,633,042	1,654,872	3,218,113	(1,563,241)
65A - Communications	(406,816)	0	1,562,815	1,562,815	1,155,999	1,784,447	(628,448)
67A - Self Funded Workers Comp	42,356,732	0	16,383,068	16,383,068	58,739,800	6,126,775	52,613,025
68A - Hospitalization-Self Funded Insurance Fund	11,179,838	0	89,816,387	89,816,387	100,996,225	86,111,686	14,884,539
		Total Property Tax Levy	393,805,990		Total Estimated Expenditures	<u>1,523,353,180</u>	

* Total Property Tax Levy includes homestead reimbursement (12.5%) from the State of Ohio

UNVOTED GENERAL OBLIGATION DEBT
INSIDE MILLAGE

5/30/2015

SCHEDULE 3

2014 Debt Service

	PURPOSE OF BONDS	ORIGINAL ISSUE AMT	DATE OF ISSUE	FINAL MATURITY DATE	PRINCIPAL AMT OUTSTANDING AT BEG OF YR	REQUIRED FOR PRINCIPAL (1)	REQUIRED FOR INTEREST	TOTAL DEBT SERVICE	AMOUNT RECEIVED FROM OTHER SOURCES (2)	AMT REQUIRERD TO MEET BUDGET YEAR PRINCIPAL & INTEREST
4	General Obligation Refunding Bonds, Series 2005	73,970,000	4/21/2005	2020	33,985,000	6,120,000	1,699,250	7,819,250	0	7,819,250
5	Capital Improvement Bonds, Series 2009	163,825,000	12/22/2009	2034	106,350,000	4,855,000	5,943,098	10,798,098	1,890,281	8,907,817
7	Rock and Roll Hall of Fame and Museum	12,000,000	5/1/2009	2018	2,400,000	755,000	114,271	869,271	869,271	0
	LTGO Capital Improvement Series 2012	111,305,000	12/13/2012	2037	101,165,000	6,080,000	4,170,475	10,250,475	183,650	10,066,825
	TOTALS	\$ 520,985,000			\$ 295,310,000	\$ 21,615,000	\$ 12,117,344	\$ 33,732,344	\$ 2,943,202	\$ 30,789,142

¹ Principal payments due on Dec. 1st of each year with exception of 1993 RHOF Bonds.

² Other sources include federal subsidy payments from BABs and RZEDB provisions, Bed Tax Revenue and debt service from Highland Hills.

LTGO	\$	33,732,344
Other GO	\$	869,271
Unvoted Debt	\$	32,863,073
Voted Jail	\$	-
GO Debt Servic	\$	<u>33,732,344</u>

VOTED DEBT OUTSIDE 10 MILL LIMIT *
 OUTSIDE MILLAGE

5/30/2015

SCHEDULE 4

PURPOSE OF BONDS	ORIGINAL ISSUE AMT	DATE OF ISSUE	FINAL MATURITY DATE	PRINCIPAL AMT OUTSTANDING AT BEG OF YR	REQUIRED FOR PRINCIPAL	REQUIRED FOR INTEREST	TOTAL DEBT SERVICE	AMOUNT RECEIVED FROM OTHER SOURCES	AMT REQUIRED TO MEET BUDGET YEAR PRINCIPAL & INTEREST
Jail II Series 1993	15,850,000	03/01/93	2013	-	-	-	-	-	-
Various Refunding Series 1993A	49,403,691	03/01/93	2013	-	-	-	-	-	-
TOTALS	\$65,253,691			-	\$ -	\$ -	\$ -		\$0

* Bonds were fully paid down in 2013

**Cuyahoga County Public Library
Budget Request Detail: 2016
Comparative and Estimated Receipts**

<u>General Fund</u>	2013 <u>Actual</u>	2014 <u>Actual</u>	2015 <u>Certified</u>	2016 <u>Estimated</u>
Beginning Cash Balance	\$1,872,200	\$1,961,434	\$1,895,981	\$250,000
<u>Revenue</u>				
General Property Tax	37,405,562	36,875,687	36,483,664	37,000,000
Intergovernmental	23,542,356	23,175,645	23,180,000	28,000,000
Other Taxes	0	0	0	0
State Grants	0	0	0	0
Fines and Fees	1,249,590	1,369,406	1,375,000	1,300,000
Interest	10,790	3,446	5,000	5,000
Services - Other Entities	7,719	1,888	2,000	2,000
Restricted Gifts	0	50	0	0
Unrestricted Gifts	548	1,473	2,000	2,000
Sale of Notes	0	0	0	0
Sale of Surplus Property	30,323	49,355	0	0
Sale of Supplies	9,139	12,488	10,000	10,000
Rental of Property	9,904	0	0	0
Refunds and Reimbursements	1,496,242	1,077,753	734,000	720,000
Miscellaneous	5,984	36,432	6,000	5,000
Sub Total	<u>\$63,768,157</u>	<u>\$62,603,623</u>	<u>\$61,797,664</u>	<u>\$67,044,000</u>
Advances In	29,000	69,000	0	0
Transfers In	0	409,999	0	0
Total Revenue	<u>\$65,669,357</u>	<u>\$65,044,056</u>	<u>\$63,693,645</u>	<u>\$67,294,000</u>

**Cuyahoga County Public Library
Budget Request Detail: 2016
Comparative and Estimated Expenditures**

<u>General Fund Expenditures</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Appropriated</u>	<u>2016 Estimated</u>
1000 Salaries and Benefits				
1100 Salaries	\$29,556,018	\$29,545,045	\$28,200,000	\$29,000,000
1400 Retirement Benefits	4,142,841	3,946,322	3,600,000	4,560,000
1600 Insurance Benefits	5,164,804	5,232,432	4,900,000	5,750,000
1900 Other Employee Benefits	56,657	46,554	50,000	50,000
Totals	<u>\$38,920,320</u>	<u>\$38,770,353</u>	<u>\$36,750,000</u>	<u>\$39,360,000</u>
2000 Supplies				
2100 General Administrative Supplies	\$659,259	\$619,579	\$669,850	\$670,000
2200 Property Maint. & Repair Supplies	201,458	184,453	190,000	200,000
2300 Motor Equipment Fuel and Supplies	126,670	115,265	133,250	135,000
2500 Supplies for Resale	14,714	17,020	6,900	5,000
2900 Other Supplies	0	0	0	0
Totals	<u>\$1,002,101</u>	<u>\$936,317</u>	<u>\$1,000,000</u>	<u>\$1,010,000</u>
3000 Purchased and Contracted Services				
3100 Travel and Meeting Expenses	\$137,321	\$134,550	\$140,000	\$140,000
3200 Communications, Printing & Publicity	1,011,795	931,307	836,000	850,000
3300 Property Maintenance and Repair	2,037,129	2,228,522	2,431,500	2,500,000
3400 Insurance	258,858	262,050	300,000	300,000
3500 Rents/Leases	838,912	739,082	522,000	525,000
3600 Utilities	1,616,169	1,526,235	1,600,500	1,750,000
3700 Professional Services	1,288,346	1,318,008	1,320,000	1,350,000
3800 Library Materials Control Services	0	0	0	0
3900 Other Contract Services	1,396,786	1,419,161	1,500,000	1,500,000
Totals	<u>\$8,585,316</u>	<u>\$8,558,915</u>	<u>\$8,650,000</u>	<u>\$8,915,000</u>

**Cuyahoga County Public Library
Budget Request Detail: 2016
Comparative and Estimated Expenditures**

<u>General Fund Expenditures</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Appropriated</u>	<u>2016 Estimated</u>
4000 Library Materials and Information				
4100 Books and Pamphlets	\$5,283,916	\$4,684,838	\$5,065,262	\$5,000,000
4200 Periodicals	233,453	233,769	413,000	500,000
4300 Audio-Visual Materials	3,175,828	2,446,817	2,368,738	2,400,000
4500 Computer Services and Information	641,878	745,165	1,030,000	1,040,000
4600 Inter-Library Loan Fees	0	0	0	0
4700 Library Mat. Repair and Restoration	1,780	407	3,000	3,000
4900 Library Materials - Other	159,983	83,006	120,000	120,000
	<hr/>	<hr/>	<hr/>	<hr/>
Totals	<u>\$9,496,838</u>	<u>\$8,194,002</u>	<u>\$9,000,000</u>	<u>\$9,063,000</u>
5000 Capital Outlay				
5100 Purchase of Land	\$0	\$0	\$0	\$0
5200 Land Improvements	0	0	0	0
5300 New Buildings	0	0	0	0
5400 Building Improvements	15,036	0	1,619,400	2,000,000
5500 Furniture and Equipment	404,433	218,971	1,530,600	1,500,000
5700 Motor Vehicles	275,315	0	50,000	50,000
5900 Other Capital Outlay	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
Totals	<u>\$694,784</u>	<u>\$218,971</u>	<u>\$3,200,000</u>	<u>\$3,550,000</u>
6000 Debt Service				
6100 Redemption of Principal	\$0	\$0	\$0	\$0
6200 Interest Expense	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
Totals	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**Cuyahoga County Public Library
Budget Request Detail: 2016
Comparative and Estimated Expenditures**

<u>General Fund Expenditures</u>	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2015 Appropriated</u>	<u>2016 Estimated</u>
7000 Other Expenses				
7100 Dues/Memberships	\$45,670	\$44,359	\$41,000	\$40,000
7200 Taxes and Assessments	104,506	53,201	53,000	50,000
7300 Judgements and Findings	0	0	0	0
7500 Refunds and Reimbursements	10,910	4,870	31,000	30,000
7900 Other Miscellaneous Expenses	0	0	0	0
	-----	-----	-----	-----
Totals	<u>\$161,086</u>	<u>\$102,430</u>	<u>\$125,000</u>	<u>\$120,000</u>
8000 Contingency				
8900 Contingency	\$0	\$0	\$63,645	\$371,000
	-----	-----	-----	-----
Totals	<u>\$0</u>	<u>\$0</u>	<u>\$63,645</u>	<u>\$371,000</u>
	-----	-----	-----	-----
Sub Total	<u>\$58,860,445</u>	<u>\$56,780,988</u>	<u>\$58,788,645</u>	<u>\$62,389,000</u>
9000 Interfund Transfers and Advances				
9800 Advances Out	\$69,000	\$0	\$0	\$0
9900 Transfers Out	6,048,079	5,987,973	4,905,000	4,905,000
	-----	-----	-----	-----
Totals	<u>\$6,117,079</u>	<u>\$5,987,973</u>	<u>\$4,905,000</u>	<u>\$4,905,000</u>
	-----	-----	-----	-----
Expenditure Totals	<u>\$64,977,524</u>	<u>\$62,768,961</u>	<u>\$63,693,645</u>	<u>\$67,294,000</u>

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0112

Sponsored by: County Executive Budish/Department of Development	A Resolution adopting the 2015 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 7.05 of the Cuyahoga County Charter requires the Director of Development, in conjunction with the County Executive and in consultation with the Economic Development Commission, to prepare and present to the Council by the first day of June of each year a proposed five-year economic development plan for the County, for actions to be carried out by the County itself, and in cooperation with other public and private agencies and organizations, for the purpose of enhancing the prosperity and well-being of the County and its residents and communities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can commence and continue on behalf of the various municipalities within the County's jurisdiction.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County's 2015 five-year economic development plan, including all changes thereto approved by Council, is hereby adopted in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code. The final adopted plan is attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 2015

Cuyahoga County Economic Development Plan

Year Five

June 1, 2015

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Executive Summary

By *Charter*, Cuyahoga County annually presents a *Five Year Economic Development Plan* to define and prioritize its development goals and strategies.

Initially created in 2011, the *Plan* set forth a new model for county investments that foster strong, economically sound communities, drive business growth and create jobs and opportunity for residents. The first four years focused on outputs primarily measured in terms of investments made by county government and related job creation by private businesses, and did not extend to measures that focused on outcomes that demonstrated improvements for the benefit of the county's residents.

Since the bottom of the 2009 recession, the state and the nation have outpaced the region and Cuyahoga County in job growth. Assessing job growth from the peak of the 2009 recession to the end of 2013, the number of jobs in Cuyahoga County increased 3.9% to 716,386. Over the same period, jobs increased 4% in the 18 counties of Northeast Ohio, 6% in Ohio and 7% in the U.S. Despite being central to the region's economy, Cuyahoga County's unemployment rate remains higher than the statewide average, and higher than many surrounding counties. Unfortunately, our efforts under the *Plan* did not go far enough in the first four years to significantly impact this trend.

For the *Plan's* fifth year, the county endeavors to enter a new phase that builds upon the county's strengths, and utilizes established and new tools and resources for economic development. This year's *Five Year Economic Development Plan* seeks to increase emphasis on broadening participation in economic development outcomes beyond the actions of one department nor county government alone.

Development priorities will be broadened and better aligned with county government priorities and tailoring economic development investments towards Innovation, Revitalization and Competitiveness.



Vision

Cuyahoga County is a vibrant, economically competitive place that fosters innovation and entrepreneurship while creating jobs, opportunity, and prosperity for businesses and residents.

Our vision is defined by the *Plan's* priorities.

Mission

Expand Job Growth and Opportunity in Cuyahoga County through partnerships and strategic investments that foster economic growth and create vibrant, healthy and welcoming places for businesses and residents to prosper.

Our mission is achieved through the *Plan's* Action Steps and Investment Approach.

Cuyahoga County Priorities for Government and Development

To fulfill the mission and realize the vision, the *Plan* has an integrated investment strategy that identifies three fundamental economic development priorities:

Job Growth and Opportunity

Cuyahoga County will attract and support businesses as they create and grow jobs at all levels. Creating job openings, alone, is not enough. The county will also emphasize job access and preparedness to help people qualify for and secure open jobs throughout the county. To attract and retain the talent needed to fuel business growth, we must keep our cities and neighborhoods vibrant.

Fairness and Equity

To grow economically, we must address the fundamentals of equality and fairness in the marketplace. In addition to addressing macro issues of health, education and quality of life matters, our cross-sector efforts to improve our region's economic competitiveness must embrace inclusion, collaboration and sustainability for the benefit of all county residents.

Government that Gets Results

County government will be a solutions-driven partner in our region's cross-sector efforts that is efficient, effective, and accountable.

Investment Approach: Innovation, Revitalization and Competitiveness.

The County's development investments will reflect the *Plan's* mission and priorities through a united approach towards Revitalization, Innovation, Competitiveness and Place-Based Investments. Implementing this strategy will help establish a vibrant, economically competitive region, creating jobs, opportunity and prosperity for all residents.

However, the government of Cuyahoga County is one actor among many that influence growth and opportunity for the county and region. Accordingly, the investments outlined in the *Plan* are but one part of what is required to improve outcomes. For the county to be successful, we must lead a collaborative approach with multiple partners across all sectors.

Throughout Year Five the Department of Development will update the economic development investment strategies and partnerships—including financial participation—with other development stakeholders.

Cuyahoga County Priorities for Government and Development

Priority 1: Job Growth + Opportunity

Building on Our Base

Leveraging and harmonizing our unique assets is critical to creating an environment for a competitive economic landscape. Cuyahoga County boasts assets that are the envy of other regions, including a strong manufacturing base, world-class healthcare institutions, unmatched cultural institutions, access to abundant fresh water and existing infrastructure (from roadways and railways to information superhighways) with capacity to accommodate growth.

Increasingly, studies have shown that, when determining where to start or relocate, businesses' principle consideration is how location will affect their organizations' ability to operate and grow.

Similarly, place-based development reduces the public expense of economic development by capitalizing on region's human capital, infrastructure, community and neighborhood assets, institutional and industrial strengths, and cultural resources that are already in place. This approach hastens fiscal and economic sustainability and future economic growth. Implementing a place-based development strategy to complement a business development strategy provides a framework for attracting and retaining businesses and high skilled, talented workers.

Focus on Retention, Expansion and Attraction

The region is redoubling its effort to emphasize business expansion. A renewed focus on expansion of the businesses already located in the region is consistent with leveraging the above-mentioned investment priorities and further strengthens efforts to improve and maintain job access – critical to successful workforce development programs.

Attraction of growing and relocating businesses remains a priority for county government. Publically-led efforts should be matched with private sector participation to actively recruit and persuade businesses' suppliers, customers and peers.

Visitor attraction remains a priority for the region and its partners. Short term economic benefits from visitors help grow some aspects of the region. Positive visitor experiences—at premier sports venues, convention facilities, and rejuvenated destinations—strengthen business attraction and brain gain efforts for proven long term impact.

Integration with Proven Talent and Workforce Development Models

Federal, state and now regional change is afoot in our publically-funded workforce development efforts. This plan's actions will embrace proven solutions and promising emerging practices that improve the region's educational and talent development systems.



Priority 2: Fairness + Equity

Inclusive

Inclusiveness is a major component in determining the economic competitiveness of a region. According to research by the Cuyahoga County Economic Inclusion Task Force, per capita income across the Cleveland metropolitan area is \$40,849, while in the City of Cleveland, per capita income stands at \$15,540. Economic disparities such as per capita income threaten the vitality of our economy.

Traditionally, addressing this opportunity gap has been left to Health and Human Service programs and educational systems. Oftentimes, programs' well-served clients are poorly connected with real employment opportunities. County HHS programs serve hundreds of thousands of county residents each year and offer these residents resources to improve their lives. These services support human capital development and market development. Stable families and communities are an employment and customer pool that support business growth and wealth acquisition. Effective educational initiatives and programs are no different. Connecting these programs once considered the province of Health and Human Services must be foundational to the county's overall economic development strategy.

In order to become a transformative region, the County is striving to be an economically welcoming place, providing opportunity to economically isolated populations as well as to newcomers, both transplants and immigrants. The success of the County is inextricably tied to the success of historically isolated populations. As part of business growth, we should work to grow the number and size of female and minority-owned enterprises, expand access for minority and economically isolated residents to educational training and business opportunities, and build a sustainable system that generates economic access and opportunities for all residents, particularly historically isolated populations.

Collaborative

A collaborative ethos that is shared by the cities, businesses and organizations that shape development outcomes is critical to regional success. County investments in development will reflect this need by joining programs offered by the state and tailored to growing businesses' needs.

Improved communication and connectivity is still desired by all of the formal participants of the economic development ecosystem, notably cities and representatives of regional and statewide economic development organizations.

Lastly, excellent advocacy to shape state and federal policymaking is desired and begs for improved cohesion in our region. Collaborating on advocacy efforts is more effective than go-it-alone efforts.

Sustainable

Sustainability is the responsible management and allocation of resources. The concept is comprehensive. Sustainable investments utilize resources in a manner that ensures lasting economic growth that maintains the integrity of the social, environmental, and economic quality of the region. Where possible, county investments should promote redevelopment over new development, support energy efficiency programs, encourage investments that use renewable resources, and promote better transportation choices.

Priority 3: Government That Gets Results

Results Oriented

We must create an environment where county government prioritizes business growth and helps businesses navigate the maze of government bureaucracy. Much has been made of the county's aspirations for "no wrong door" for members of the public; the same expectation will be set so that government is accessible to business.

Transparent and Public

In order to ensure the economic development plan put forth in this document is implemented successfully, the County has put a process in place for monitoring decision making and measuring performance. The Department of Development is managing the process within its organization and benefitting from the input and expertise of Cuyahoga County Community Improvement Corporation (CCCIC). An amalgamation of business professional and department staff, the CCCIC reviews and recommends economic development incentives and awards. The CCCIC's ability to make objective and uncompromised recommendations consistent with the County's economic goals and objectives is vital.

The County Council and County Executive have final authority over investments consistent with the County's contracting and procurement ordinances. Transparency and reporting outcomes are critical priorities throughout county government, and especially for economic development.

All meetings that determine the outcome of an investment are public meetings with publically available minutes, agendas and are always open to the public.

Accountable and Measured

As the County strives to strengthen its global competitiveness and economic vibrancy, it is essential to measure investment performance, assess economic progress, and examine industrial trends. This analysis has helped the County evaluate investments, monitor program outcomes, and study the overall performance of the economy to determine trends and best practices. The key measures are tracked in the Economic Development Dashboard produced quarterly by the Department of Development. It is also important to select and monitor metrics that indicate the outcomes of County programs and reflect the economic competitiveness of the county over time.

The first four years focused on outputs in terms of investment and job creation, but left wanting for improved outcomes that benefited the county's residents. The output leveraged significant private investment and job creation: 148 county loans & grants closed; 3,394 jobs created; 6,183 jobs retained; \$42 million in loans & grant funding; \$297 million leveraged. Despite this activity, the region's (18 counties in Northeast Ohio) outcomes have underperformed the state and nation. The discord signals room for improvement in coordinating outputs with desired outcomes, in partnership with public and non-public participants in the economic development ecosystem.

Full Stakeholder Engagement

Among the opportunities for improvement in development outcomes is better engagement with all stakeholders and partners in economic development—inside and outside county government. The county will coordinate investments and strategies across traditional departmental boundaries. By embracing shared priorities, county departments and administrators will focus on achieving shared goals. However, government cannot get results without the participation of the many non-profit, private and indeed other public agencies. Their participation in planning and coordination to achieve outcomes is a priority of this *Plan*.

Partners and Actors: Agency-Agnostic Approach to Development

The Charter requires the Five Year Economic Development Plan be driven and presented by the County Executive and Director of Development. However, myriad public agencies and departments fund and administer efforts that affect the county’s growth and opportunity.

The *County Charter* establishes the Economic Development Commission to formalize the broader approach to economic development. In addition to county government, Commission members are tasked by the *Charter* to lead their constituencies’ cooperation in efforts that enhance “the prosperity and well-being of the County and its residents and communities.”

This year’s plan commits the Economic Development Commission to agree upon shared goals for our region related to job growth and opportunity, and an action plan that focuses on all sectors and partners represented on the Commission, in addition to Cuyahoga County government.

Underlying the above priorities is the understanding that development outcomes are driven by many stakeholders. This plan highlights those investments that are traditionally considered “economic development,” but these investments will be aligned with effort and resources from four other spheres, not traditionally united with “economic development”:

- Talent and Workforce Development
- Health and Human Services
- Planning, Sustainability and Regional Collaboration
- Economic Development Funders and Influencers



Investment Approach: Innovation, Revitalization and Competitiveness in Place

Economic development is the process of enhancing and maximizing the inputs of production (land, labor, innovation, and capital) to improve the economic competitiveness of the region and create economic opportunities for businesses and individuals. Implementing an integrated investment strategy that emphasizes business development and place-based development establishes a vibrant, economically competitive region, creating jobs, opportunity and prosperity for all businesses and residents.

Cuyahoga County's approach to economic growth will pivot from project-driven investments towards a calculated and strategic investment approach. The approach has evolved in recent years, driven by the *Five Year Economic Development Plan* and the necessary resources available to drive strategic investments. A more comprehensive, strategic approach will strengthen project investments such as the Global Center for Healthcare Innovation and buttress the outcomes of targeted programs.

Innovation & Entrepreneurship

Innovation is the life blood of any healthy economy. The ability to create better or more effective products, processes, services, technologies, or ideas that are accepted by markets, governments, and society is a direct indicator of an economy's ability to add value and grow. It is vital for the County to facilitate and accelerate innovation development in order to create an environment conducive for economic growth. Channeling capital to promising companies with a pipeline of inventive products and services, the County adds critical resources to the creative mixture of concepts, employees and management.

Supporting entrepreneurship not only helps drive economic growth, but it is also an effective way to generate economic opportunity for low-income individuals or groups that have traditionally been economically isolated. Entrepreneurial development creates opportunities to achieve economic self-sufficiency, create wealth, and transform underserved neighborhoods.

The County identified five key aspects of innovation development that are designed to cultivate entrepreneurs and innovation and to nourish early stage companies along the capital formation continuum and product life-cycle.

Innovation Centers: Residents can access the resources to develop their business concepts and early commercialization efforts. Collaboration with mentors, experts within residents' neighborhoods and familiar environments will start at our libraries.

Microenterprise Loan Program: finances start-up businesses unable to access traditional lenders

Northcoast Opportunities Technology Loan Program: early stage funding to accelerate growth and attract investors for technology based businesses

Next Stage Loan Program: invests in companies primed for full commercial launch

Innovation Initiative Funds: Three Requests for Proposals (RFPs) underway will leverage county resources and attract additional outside funding to lend in the following areas:

a. Early Stage Loan Fund

b. Accelerated Growth Loan Fund

c. Innovation for Pre-Seed Capital Fund

Property Revitalization: Reutilization, Acquisition and Expansion

Firms that are growing need to modernize and expand. Having development sites ready to meet the expansion and relocation plans of companies is essential. When companies are growing and require more space, they seek properties that can be available in a timely manner. Sites that are complicated by potential environmental issues or by functionally obsolete space or by vacant buildings that require demolition, possess significant cost disadvantage.

Our legacy industries have left vacant buildings and contaminated land in the core city and many inner-ring suburbs. The challenge facing older commercial and industrial land is often reinforcing and contributes to continued disinvestment. Growing businesses lack the additional capital and expertise necessary to address these redevelopment issues.

The key to reutilizing and redeveloping land is to provide applicable, attractive and relevant programs that provide swift and clear opportunities for companies to address complicated redevelopment issues. The County is actively engaging with companies seeking to locate, expand, or modernize in areas already served by existing infrastructure and transportation networks. As such, the preparation of land for redevelopment and the rapid response for the modernization of existing properties is a key piece in the County's place-based economic development plan. The County devised a strategy to address the property needs for successful companies already in Cuyahoga County, and to help them grow in place.

Brownfield Redevelopment: Assessment, Planning and Redevelopment of brownfield sites

Redevelopment and Modernization: finances existing site improvements, including modernization for identified end users

Site Expansion: finances blight removal and environmental cleanup of sites adjacent to existing end-user

Redevelopment Ready: finances environmental cleanup of underutilized sites with or without end-users

Business Competitiveness and Success: Growth, Commercialization and Attraction

Business growth, commercialization, and attraction are a critical source of job creation and economic growth. Creating a globally competitive economic environment for businesses to grow and thrive requires a development approach that attracts entrepreneurs, businesses, professionals, and investment capital to locate, expand, and remain in Cuyahoga County. Creating access to flexible, dynamic sources of capital that address the growth needs of businesses will stimulate private investment and improve the economic landscape.

The County identified five business development strategies in this area to reinvigorate our economic competitiveness, encourage private investment and business growth, and create high value jobs. These five strategies address the fundamental gaps that often stifle growth and hinder investment.

Business Ombudsman: A firm point of contact for businesses to have improved access to county government and liaison to other public sector partners.

Small Business Growth: Increase small business access to traditional lending markets

Incumbent Worker Training: Reimburse expenses for retraining workers

Business Growth: Capital for expansion, acquisition and product enhancements for new markets and diversification

Large Scale Attraction: Gap financing and incentives for large scale growth and attraction

Place-Based Investments

Housing Strategy and Programs

Housing is a major piece in place-based development. Creating high-quality, well connected places that offer diverse housing choices and provide access to enduring networks to live, work, and play is vital. Removing blight and demolition abandoned property clears the way for new growth. Housing plays a critical role in defining a place. Therefore a housing strategy is an important aspect for the County's place-based development efforts.

A wide range of stakeholders including academics, local governments, community development corporations, nonprofit housing agencies, and private developers, are engaged in a housing policy development and refinement process with County professional staff.

Place Based Programs

Leveraging and harmonizing unique place-based assets is critical to creating an environment for a competitive economic landscape. Increasingly, studies have shown that business leaders consider the quality of place when determining where to start or relocate. Businesses' principle consideration is how location will affect organizations' ability to operate and grow. Place-based programs require partnership with cities and other partners. Examples include:

Storefront Renovation Program

Municipal Grant Program

Other place-making and destination investments

Action Steps

On July 26, 2011 the County Council approved the first *Five Year Economic Development Plan*. As we enter Year V, the County has moved from establishment of policies, instituting program offerings and building critical capacity to more fully implementing its portfolio of economic development programs. The output leveraged significant private investment and job creation: 148 County loans & grants closed; 3,394 jobs created; 6,183 jobs retained; \$42 million in loans & grant funding; \$297 million leveraged.

Action Item V-1: Refocus and Engage the Economic Development Commission

The Economic Development Commission and *Economic Development Plan* are established by the *County Charter* to plot the course for the economic development actions "to be carried out by the County itself, and in cooperation with other public and private agencies and organizations, for the purpose of enhancing the prosperity and well-being of the County and its residents and communities."

This year's plan commits the Economic Development Commission to agree upon shared goals for our region related to job growth and opportunity, and an action plan that focuses on all sectors and partners represented on the Commission, in addition to Cuyahoga County government.

The Commission meetings will be a centering point for the macro discussions on economic development, as well as matters of infrastructure development, workforce, planning and others that require a cohesive, allied approach to drive toward the Commission's shared goals. The Commission will be fully engaged and constituted, with meetings scheduled for June 25th, August 6th, September 3rd and November 5th.

Action Item V-2: Align Investment Approach with County Priorities

The County's Department of Development will prudently tailor existing programs and deploy new programs as described by the *Plan's* Investment Approach. Performance measures shall be included in program implementation and evaluation.

Action Item V-3: Complete the Cuyahoga County Housing Study and Housing Plan

Housing is fundamental to our economy's development, and as referenced above integral to quality of life and other basic community indicators. Within county government, no fewer than eight separate departments have direct impact on housing outcomes. For these reasons, a county Housing Plan will be part of the *Five Year Economic Development Plan*.

County Planning will deliver a Cuyahoga County Housing Study generated from the data and providing context for housing policy-making (conditions, market, drivers, forecasts, etc.). That study will inform a Housing Plan—already underway—that outlines the actions and outcomes of the county's "touch" on housing, and deliver recommendations that the county and other stakeholders can take to improve housing conditions countywide.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0113

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services	A Resolution making an award on RQ32388 to Adoption Network Cleveland in the amount not-to-exceed \$749,000.00 for permanency supportive services for the period 4/1/2015 - 3/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Children and Family Services has recommended an award on RQ32388 to Adoption Network Cleveland in the amount not-to-exceed \$749,000.00 for permanency supportive services for the period 4/1/2015 – 3/31/2017; and

WHEREAS, the primary goals of this project are to provide children and family supportive services that promote permanency for older children who are at risk of becoming involved in the County’s welfare system; and

WHEREAS, this project is funded 100% by the Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

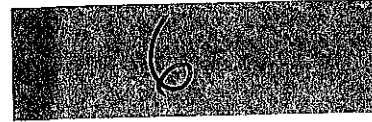
NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ32388 to Adoption Network Cleveland in the amount not-to-exceed \$749,000.00 for permanency supportive services for the period 4/1/2015 – 3/31/2017.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided

NovusAGENDA



Item Details:

Agency/Dept. Name: Department of Children and Family Services
Agency/Dept. Head Name: Thomas Pristow

Type of Request: Award Recommendation

Request Prepared by: Anju Abdullah
Telephone No.: 216-881-4229

SUMMARY OF REQUESTED ACTION:

Recommending an award and contract on RQ32388 with Adoption Network Cleveland in the amount of \$749,000.00 for Permanency Supportive Services for the period April 1, 2015 - March 31, 2017. (Resolution No. DC2012-219- authority to seek proposals. OBM approval was on 12/02/2014. OBM approved 05/13/15).

Title: Division of Children and Family Services 2015 Adoption Network Cleveland Contract Permanency Supportive Services
A. Scope of Work Summary1. Division of Children and Family Services requesting award recommendation and approval of a contract with Adoption Network Cleveland for the anticipated cost of not-to-exceed \$749,000.00. The anticipated start-completion dates are 04/01/2015- 03/31/2017.2. The primary goals of the project are to support and promote permanency for older children. This project will provide Youth Mentoring Services, Youth Peer Support/Child Preparation, and Navigation Services for older children in care.
B. Procurement1. The procurement method for this project was RFP. The total value of the RFP is \$749,000.00. 2. The RFP was closed on 01/28/2015. There is an SBE participation/goal of 10% of the total contract award.3. There was one proposal pulled from OPD, submitted for review, and approval. 4. The proposed contract received an RFP Exemption/Late Submittal on 05/13/15. The approval letter is attached for review.
C. Contractor and Project Information1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):Adoption Network Cleveland 4614 Prospect Avenue, Suite 550 Cleveland, Ohio 44103 Council District 72. The Executive Director for the contractor/vendor is Betsie Norris.3.a The address or location of the project is: Adoption Network Cleveland

4614 Prospect Avenue, Suite 550
Cleveland, Ohio 441033.b The project is located in Council District 7.D. **Project Status and Planning**1. The project is reoccurring every two years.2. The project's term has already begun. The reason there was a delay in this request was clarification and discussion of contract and insurance requirements with the law department.**E. Funding**1. The project is funded 100% by the Health and Human Services Levy. 2. The schedule of payments is by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The purpose of the Permanency Supportive Services contract is to lessen barriers when it comes to placing children in a perspective adoptive home by providing mentoring services, child preparation, post adoption services, navigation support, and child centered recruitment technical assistance. These services are provided to the youth under the care of our department.

Principal Owner: Betsie Norris, Executive Director
Contact No.: 216-482-2314.

Explanation for late submittal:

Finalizing contract language and insurance requirements.

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Initial contract term from new RFP.

Financial Information:

Funding source:	Explanation:
General Fund	100% Health & Human Services Levy

Total Amount Requested:

\$749,000.00

ATTACHMENTS:

Click to download.

- [Contract - TAB](#)
- [2016-2017 Permanency Supportive Services Contract](#)
- [2015-2017 Adoption Network Cleveland- COI](#)
- [2015-2015 BWC- Adoption Network Cleveland](#)
- [W-9 Adoption Network Cleveland](#)
- [Auditor of State Findings- Adoption Network Cleveland](#)
- [SOS- Adoption Network Cleveland](#)
- [POF- Adoption Network Cleveland](#)
- [Dept. Acknowledgement Form](#)
- [Signature of Authority- Adoption Network Cleveland](#)
- [2012-2015 Permanency Supportive Services- Adoption Network Cleveland Contract History](#)
- [Adoption Network Cleveland Permanency Supportive Services Contract Evaluation](#)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Adoption Network Cleveland

Contract/Agreement No.:
CE1200686-01

Time Period:
12/01/2012- 03/31/2015

Service Description: Services are designed to decrease barriers to permanency for children in CFS custody without identified adoptive families. Services provided are youth mentoring services; youth peer support/ child preparation; coordination of production of Digital Me's; navigation support and post adoption peer support group.

Original Contract/Agreement Amount:
\$315,000.00

Prior Amendment(s) Amount(s):
Amend #1. \$315,000.00, Amendment #2 \$82,000.00, Amendment #3 \$93,625.00

Performance Indicators:

The performance indicators include the following:

- Navigation services and support to prospective adoptive families
- Child preparation and mentoring services to youth in the permanent custody of CFS
- Digital Me production

Actual performance versus performance indicators (include statistics):

- # of pre-adoptive families served (unduplicated): Goal---150 / Actual served---223
- Get Real Attendance: Goal---120/ Actual--- 90
- Mentoring matches maintained : Goal---50/ Actual---25
- Digital Me's produced: Goal--20/ Actual 20

Rating of Overall Performance of Contractor (Check One):

- Superior
 Above Average
 Average
 Below Average
 Poor

Justification of Rating: Adoption Network Cleveland has exceeded goals for post adoption and navigation services. Goals have been met related to Digital me production. Actual number of mentor matches maintained has not met established goal. ANC is engaged in an aggressive campaign to recruit a sufficient pool of mentors. There have been no concerns with the quality of the mentoring matches maintained or other service areas.

Children & Family Services
User Department

Date

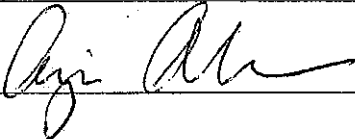
s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"


Company Name (Legal name of the business):	Adoption Network Cleveland
Principal Owner's Name (The legal name of the owner(s) of the business):	Betsie Norris
Owner/Officer's Title:	Executive Director
Business Address:	4614 Prospect Ave., Suite 550
Phone Number:	216-325-1000
Name of Person Completing Form:	Anju Abdullah
Signature:	
Title:	Program Officer 3

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: 
 Printed Name: Anju Abdullah

Date: 04/16/15
 IG Number: 12-0071

Date sent to Dept: 2-2-15 D. Keller
 Date Received from Dept: _____
 (OPD Use Only)



CUYAHOGA COUNTY
TABULATION OF PROPOSALS RECEIVED

DEPARTMENT NAME: Children and Family Services

PROPOSAL DUE DATE: January 30, 2015

Number of Proposals Sent/Returned: 24 / 1

RFP TITLE: Permanency Support Services

RFP #: 32388

SBE: 10%

TO BE COMPLETED BY OPD	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.		
	VENDOR NAME & ADDRESS	PROCUREMENT REVIEW	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %		COMPLY Y/N	COMMENTS & INITIALS
Adoption Network Cleveland 4614 Prospect Ave., Suite 550 Cleveland, OH 44103	IG#12-0071 Non-Collusion ✓ Compliance ✓ Coop ✓ (Yes)			N	0%	Y	Requesting a full review of all Non-Profit companies and 2/2/15	Y

Department Director Name
 Ripab - Updated 10/15/2013

Department Director Signature of Approval: _____
 Date: 4/15/15

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0114

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution making an award on RQ32092 to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$573,229.00 for software and professional services for maintenance and support of the Electronic Document Imaging System for the period 9/1/2015 - 8/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services has recommended an award on RQ32092 to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$573,229.00 for software and professional services for maintenance and support of the Electronic Document Imaging System for the period 9/1/2015 - 8/31/2016; and

WHEREAS, the goals of this project are to: (a) replace the existing CJFS-OCSS Electronic Document Imaging System (“EDIS”) to improve its functionality; (b) convert database back end from Oracle to MS SQL; (c) add OnBase Workflow product for additional functionality to support workflow; and (d) refresh servers and server operating systems; and

WHEREAS, the funding for this project is as follows: (a) 66% by Federal Financial Participation funds and (b) 34% by State Child Support Allocation, Federal Incentives, Program Income and Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ32092 to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$573,229.00 for software and professional services for maintenance and support of the Electronic Document Imaging System for the period 9/1/2015 - 8/31/2016.

SECTION 2. That the County Executive is authorized to execute the contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

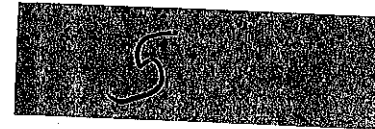
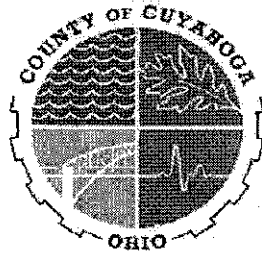
Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Novus AGENDA



Item Details:

Agency/Dept. Name: Cuyahoga Support Enforcement Agency **Agency/Dept.Head Name:** David Merriman

Type of Request: Contract/Amendment

Request Prepared by: Ronald J. Studeny **Telephone No.** 216-515-8451

SUMMARY OF REQUESTED ACTION:

I. NovusAgenda Summary of Requested Action

Title: CJFS/OCSS 2015 Northwoods Consulting Partners, Inc. Contract Award: EDIS System Enhancements RQ#32092

A. Scope of Work Summary

1. Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of a Contract with Northwoods Consulting Partners, Inc. to overaul the CJFS-OCSS electronic document imaging system (EDIS) for the planned cost of \$573,229.00. The scheduled contract period is 09/01/2015 through 08/31/2016.

2. The primary goals of the project are:

- (a) replace the existing CJFS-OCSS EDIS system to improve its functionality;
- (b) convert database back end from Oracle to MS SQL;
- (c) add OnBase Workflow product for additional functionality to support workflow; and(d) refresh servers and server operating systems.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was an amount not to exceed \$650,000.00.

2.The RFP closed on December 11, 2014. There is an SBE participation/goal of 10%.

3. There were two (2) proposals submitted for review, one (1) proposal is being submitted for award.

C. Contractor and Project Information

1. The name and address of the contractor:
Northwoods Consulting Partners, Inc.
5815 Wall Street
Dublin, OH 43017

2. The President and Chief Executive Officer of the contractor is Gary A. Heinze; and the Chief Operating Officer of the contractor is Christopher T. Carlson.

3a. The address of the project:
Virgil E. Brown Building
1641 Payne Avenue
Cleveland, OH 44114

3b. The project is located in Council District (07).

Project Status and Planning

1. The 12-month project is a one-time major undertaking to perform a complete overhaul and update of EDIS, which was originally placed in service in January 2002.

2. The timeline to complete the project is anticipated to run between September 1, 2015 and August 31, 2016, with the overhauled/updated EDIS in operation by September 1, 2016.

E. Funding

1. The project is funded approximately 66% by Federal Financial Participation (FFP) and 34% by State Child Support Allocation, Federal Incentives, Program Income and Levy funds.

2. The vendor will submit invoices for payments based on its completion of specified project milestones designated in the Contract.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Federal

Explanation:

66% by FFP and 34% by State Child Support Allocation, Federal Incentives, Program Income and Levy funds

Total Amount Requested:
\$573,229.00

ATTACHMENTS:

Click to download

- [RFP 32092](#)
- [Addendum to RFP](#)
- [Deputy Chief Approval E-mail](#)
- [Award Letter - Northwoods Consulting](#)
- [Notice of Intent to Award - CGI](#)
- [Bid Specification Package](#)
- [Proposals Review Summary](#)
- [Review of Northwoods](#)
- [Review of CGI](#)
- [Tabulation Sheet](#)
- [TAC Approval](#)
- [Vendor's Submission - Northwoods](#)
- [Auditor's Findings - Northwoods Consulting](#)
- [Financial Statements "CONFIDENTIAL"](#)
- [W-9 - Northwoods](#)
- [Signature Authority - Northwoods](#)
- [Worker's Compensation Ins. - Northwoods](#)
- [Vendor Compliance Form - Northwoods](#)
- [Non-Collusion Affidavit](#)
- [Covenant of Non-Discrimination](#)
- [SBE Subcontractor Part. Plan](#)
- [Principal Owner Form](#)
- [SOS Certificate](#)
- [Certificate of Insurance](#)
- [Intent to Award e-mail to Vendors](#)
- [Contract - TAB](#)
- [Email verification of sign author](#)
- [Revised COI](#)
- [Contract Cover-TAB](#)
- [Voucher](#)

History

Time	Who	Approval
5/15/2015 12:36 PM	Office of Procurement & Diversity	Yes
5/19/2015 12:00 PM	Clerk of the Board	Yes
5/19/2015 12:11 PM	County Auditor Department of Law	Yes



Date sent to Dept: 12-11-14 Revised.
 Date Received from Dept: _____
 (OPD Use Only)



CUYAHOGA COUNTY
TABULATION OF PROPOSALS RECEIVED

DEPARTMENT NAME: Job and Family Services PROPOSAL DUE DATE: December 11, 2014
 Number of Proposals Sent/Returned: 11/2

RFP TITLE: Professional Services for Document Imaging RFP #: RQ32092 SBE: 10%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N
CGI Technologies & Solutions Inc 88 East Broad Street Suite 1570 Columbus Ohio 43215 <i>ADP</i> 12-11-14	16 # 12-0802 16-OK 16-OK 16-OK	Belovore Tech 10%	N	10%	Y	Missing SBE 1 requesting full waiver stating that link with an exclusive agreement with another vendor submitted SBE 1. and 12/11/14 12/11/14	N
Northwoods Consulting Partners Inc 5815 Wall Street Dublin Ohio 43017 <i>ADP</i> 12-11-14	16-OK 16-OK 16-OK	Banklink Tech Service \$55,403.00	N	10%	Y	and and 12/11/14	Yes

David Merriman
 Department Director Signature of Approval
 Date: 11/12/2015

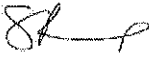
David Merriman
 Department Director Name
 RfpLab - Updated 10/15/2013



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

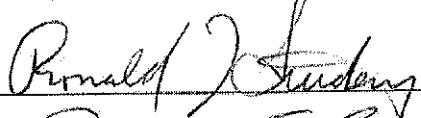
Company Name (Legal name of the business):	Northwoods Consulting Partners, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Gary A Heinze
Owner/Officer's Title:	President/CEO
Business Address:	5815 Wall St. Dublin, OH 43017
Phone Number:	614 781 7800
Name of Person Completing Form:	Sarah Edwards
Signature:	
Title:	Associate General Counsel

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: 
 Printed Name: RONALD J. STUDENY

Date: 4-20-15
 IG Number: 12-0141

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0093

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget & Management	A Resolution authorizing the use of a portion of the proceeds of the Cuyahoga County Sales Tax Revenue Bonds, Series 2014 (County Facilities Improvement), in an aggregate principal amount not-to-exceed \$14,000,000.00 for the purposes of paying certain costs of demolition of blighted and nuisance properties and making grants therefor; authorizing other actions related to the use of such proceeds; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County of Cuyahoga, Ohio (the “County”) has heretofore issued its \$137,980,000 Various Purpose Sales Tax Revenue Bonds (the “Series 2014 Bonds”), of which, pursuant to Resolution No. R2014-0255 (the “County Facilities Bond Resolution”), \$122,000,000 was issued for the purpose of paying or reimbursing the costs of constructing, maintaining, expanding, refurbishing, renovating, upgrading, improving, furnishing, and equipping certain County Facilities (as such term is defined in the County Facilities Resolution), as well as for the purpose of paying capitalized interest on the Series 2014 Bonds and paying the costs of issuance in connection therewith; and

WHEREAS, the County has determined not to proceed at this time with the renovation of the Medical Examiner’s Building for the County Data Center project included as part of the County Facilities to be financed with the Series 2014 Bonds (the “Original County Data Center Project”), but instead to make leasehold improvements to facilities owned by the State of Ohio and to be leased to the County (the “Revised County Data Center Project”); and

WHEREAS, the Revised County Data Center Project will be less costly than the Original County Data Center Project and as a result of such reduction in cost, a portion of the proceeds of such Series 2014 Bonds allocated to the Original County Data Center Project in the amount of \$14,000,000 will not be used for that project; and

WHEREAS, this Council has determined that a portion of the proceeds of the Series 2014 Bonds that would have been allocable to the Original County Data Center Project in the principal amount not to exceed \$14,000,000 should be used for

the purpose of paying the costs of demolition of blighted and nuisance properties and making grants to municipalities and community improvement corporations therefor, as described in Section 1 herein and in Cuyahoga County Code Chapter 807 (the “Demolition Project”); and

WHEREAS, this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council, and that all the deliberations of this Council, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code; and

WHEREAS, the Fiscal Officer of this County has certified that the estimated life of the Demolition Project described in Section 1 hereof is at least five (5) years, and that the estimated maximum maturity of the portion of the Series 2014 Bonds allocable to the Demolition Project is at least thirty (30) years; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that the usual daily operation of the County be continued and the public peace, health or safety of the County be preserved.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

1. Additional Purpose for Series 2014 Bonds. It is necessary to use an amount not-to-exceed \$14,000,000 of the portion of the proceeds of the Series 2014 Bonds issued pursuant to the County Facilities Bond Resolution, which are a part of the issue of Series 2014 Bonds, that would have been allocable to the Original County Data Center Project for the purpose of paying the costs of demolition of blighted and nuisance properties and making grants to municipalities and community improvement corporations therefor, as described in Cuyahoga County Code Chapter 807 (the “Demolition Project”), and for the purpose of paying capitalized interest on the Series 2014 Bonds and paying the costs of issuance in connection therewith.

2. Designation of Bonds. The portion of the Series 2014 Bonds allocable to the Demolition Project shall be redesignated “*Cuyahoga County Sales Tax Revenue Bonds, Series 2014 (Demolition Project)*”. Such bonds have been combined with other bonds into a single consolidated issue of bonds for purposes of their sale as a single issue, designated “*Cuyahoga County, Ohio, Various Purpose Sales Tax Revenue Bonds, Series 2014.*”

3. Application of Bond Proceeds. The proceeds of sale of the Series 2014 Bonds have been allocated and deposited as provided in the Indenture (as defined in the County Facilities Bond Resolution); provided, however, that the Demolition Project shall be deemed to be a “Series 2014 Project” pursuant to the Indenture.

4. Series 2014 Bonds are Special Obligations and Provisions for Levy and Collection of County Sales Tax. The Series 2014 Bonds are special obligations of the County, and the principal of and interest (and any premium) on the Series 2014 Bonds are payable solely from the Pledged Revenues and the Pledged Funds (as such terms are defined in the County Facilities Bond Resolution), together with other available funds of the County, and such payment is secured by a pledge of and a lien on the Pledged Revenues and the Pledged Funds as provided by the Chapter 133 of the Revised Code, the County Facilities Bond Resolution and this Resolution.

As used herein, the following terms shall be defined as follows:

“*Act*” means Chapter 133, Ohio Revised Code, as enacted and amended from time to time.

“*Continuing County Sales Tax*” means the one percent (1%) County Sales Tax adopted July 6, 1987, by the Board of County Commissioners (the “Board”), as the predecessor legislative authority to the Council, authorizing the levy and County collection of sales and use taxes for the purpose of providing additional general revenues for the County on a continuous basis.

“*County Executive*” means the County Executive of the County; provided, for purposes of the signing of documents, certificates and other instruments other than the Bonds and the Official Statement, County Executive includes the County Executive’s Chief of Staff as the County Executive’s designee pursuant to Executive Order No. EO2015-0001 and any other person duly designated by the County Executive.

“*County Sales Tax*” means the one and one-quarter percent (1.25%) County Sales Tax authorized under Sections 5739.021 and 5741.021 of the Ohio Revised Code pursuant to the County Sales Tax Resolutions.

“*County Sales Tax Resolutions*” means (i) the resolution authorizing the Continuing County Sales Tax, (ii) the resolution adopted by the Board on July 26, 2007, authorizing an increase in the County sales and use taxes to a rate of one and one-quarter percent (1.25%); and (iii) any renewals or extensions thereof, for the purpose of providing additional general revenues for the County.

“*County Sales Tax Bond Fund*” means the County Sales Tax Bond Fund created by the Indenture.

“*County Sales Tax Receipts*” means the monies received by the County from the County Sales Tax.

“*County Sales Tax Revenue Fund*” means the County Sales Tax Revenue Fund created by the Indenture.

“*Fiscal Officer*” means the Fiscal Officer of the County, including an interim or acting Fiscal Officer.

The County has heretofore levied and covenants that it shall continue to collect the County Sales Tax for so long as the Series 2014 Bonds are outstanding. The County hereby covenants and agrees that, so long as the Series 2014 Bonds are outstanding, it shall not suffer the repeal, amendment or any other change in this Resolution or the County Sales Tax Resolutions that in any way materially and adversely affects or impairs (a) the sufficiency of the County Sales Tax Receipts levied and collected or otherwise available for the payment of the Series 2014 Bonds or (b) the pledge or the application of the County Sales Tax Receipts to the payment of the Series 2014 Bonds.

The Series 2014 Bonds do not constitute a general obligation debt, or a pledge of the full faith and credit, of the State, the County, or any other political subdivision of the State, and the holders or owners of the Series 2014 Bonds have no right to have taxes levied by the general assembly or property taxes levied by the taxing authority of any political subdivision of the State, including the taxing authority of the County, for the payment of principal of and interest (and any premium) on the Series 2014 Bonds. Nothing herein shall be construed as requiring the County to use or apply to the payment of principal of and interest (and any premium) on the Series 2014 Bonds any funds or revenues from any source other than County Sales Tax Receipts. Nothing herein, however, shall be deemed to prohibit the County, of its own volition, from using, to the extent that it is authorized by law to do so, any other resources for the fulfillment of any of the terms, conditions or obligations of this Resolution or of the Series 2014 Bonds.

5. Federal Tax Considerations. The County has covenanted and hereby covenants that it will use, and will restrict the use and investment of, the proceeds of the Series 2014 Bonds, including the proceeds of the Series 2014 Bonds used for the Demolition Projects, in such manner and to such extent as may be necessary so that (a) the Series 2014 Bonds will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the “Code”) or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest on the Series 2014 Bonds will not be treated as an item of tax preference under Section 57 of the Code.

The County further has covenanted and hereby covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Series 2014 Bonds to be and remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Series 2014 Bonds to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds, and, as applicable of property financed with such

proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The County Executive, the Fiscal Officer or any other officer of the County having responsibility for issuance of the Series 2014 Bonds and the use of the proceeds of such Series 2014 Bonds for the purposes therein provided, is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the County with respect to the Series 2014 Bonds as the County is permitted to or required to make or give under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Series 2014 Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, and (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the County, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Series 2014 Bonds.

6. Certification and Delivery of Resolution. The Clerk of this Council is directed to deliver or cause to be delivered a certified copy of this Resolution to the Fiscal Officer.

7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

8. Effective Date. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety of the County; and any additional reasons set forth in the preamble. Provided that this Resolution receive the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest to occur of any of the following: (a) its approval by the County Executive through signature, (b) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, and (c) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0103

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council	A Resolution authorizing an amendment to Contract No. CE1300435-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for out-of-school time and transition services for the Out-of-School Time Program for the period 9/1/2013 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,400,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Family and Children First Council has recommended approval of an amendment to Contract No. CE1300435-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for out-of-school time and transition services for the Out-of-School Time Program for the period 9/1/2013 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,400,000.00; and

WHEREAS, the goals of this project are: 1) to provide out-of-school time services including after school and summer programming for children and teenagers; 2) to provide professional development for youth workers; 3) to implement data collection processes; 4) to provide tutoring programs; 5) to provide Kindergarten readiness services; and 6) to provide college access programming for high school juniors and seniors; and

WHEREAS, this contract will be funded 100% by the Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

First Reading/Referred to Committee: May 26, 2015
Committee(s) Assigned: Education, Environment & Sustainability

Committee Report/Second Reading: June 9, 2015

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0099

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's reappointment of The Honorable Gary A. Norton, Jr., to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 2/28/2018; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 306 provides for the creation of a Regional Transit Authority; and

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") Board of Trustees provides policy direction for the Regional Transit Authority and provides oversight of Agency management's efforts to implement policy and run the day-to-day operations of the transit system; and

WHEREAS, the GCRTA Board of Trustees consists of ten members who are appointed by the City of Cleveland, Cuyahoga County Mayors and Managers Association and Cuyahoga County; and

WHEREAS, the members of the GCRTA Board of Trustees shall be appointed to serve a three (3) year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, the County Executive has nominated The Honorable Gary A. Norton, Jr. to be reappointed to serve on the Greater Cleveland Regional Transit Authority Board of Trustees for a term ending 2/28/2018; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0100

Sponsored by: County Executive Budish Co-sponsored by: Councilmember Germana	A Resolution confirming the County Executive's reappointment of A. Steven Dever to serve, in his official capacity as representative of Cuyahoga County, on the Lake Erie Energy Development Corporation Board of Directors for the term 5/1/2015 - 4/30/2017; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Lake Erie Energy Development Corporation ("Corporation") was formed for charitable, educational and scientific purposes including supporting economic development by promoting alternative sources of energy in Northeast Ohio and to facilitate the production of energy from wind energy conversion technologies; and

WHEREAS, pursuant to the Code of Regulations of the Corporation, the Board Members shall be appointees of Ashtabula County, Cuyahoga County, Lorain County, Lake County, the City of Cleveland, NorTech and the Cleveland Foundation and the appointees of Ashtabula County, Cuyahoga County, Lorain County, Lake County, and the City of Cleveland and shall be appointed through resolution of such Board Member's respective government board or officials; and

WHEREAS, County Executive Budish has nominated A. Steven Dever to be reappointed to serve on the Lake Erie Energy Development Corporation Board of Directors for the term 5/1/2015 – 4/30/2017; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the reappointment of A. Steven Dever to serve, in his official capacity as representative of Cuyahoga County, on the Lake Erie Energy Development Corporation Board of Directors for the term 5/1/2015 - 4/30/2017.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0101

<p>Sponsored by: County Executive Budish</p> <p>Co-sponsored by: Councilmember Germana</p>	<p>A Resolution confirming the County Executive's appointment of Michael W. Dever to serve on the District One Public Works Integrating Committee for the term 6/22/2015 - 6/21/2018; confirming the appointment of Jamal Husani to serve as alternate to Michael W. Dever; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the District One Public Works Integrating Committee of Cuyahoga County evaluates capital improvement projects submitted by its local subdivisions using a project selection criteria based on criteria listed in the Ohio Revised Code Section 164; and

WHEREAS, the District One Public Works Integrating Committee seeks to preserve the functional integrity of existing infrastructure in Cuyahoga County, and uses the allocations of funds to improve public health and safety while enhancing economic development and overall wellness for the County; and

WHEREAS, pursuant to the Ohio Revised Code Section 164.04, the District One Public Works Integrating Committee is composed of seven members who represent both the public and private sectors; and

WHEREAS, the Cuyahoga County Charter Section 6.04 entitled, Special Boards and Commissions states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive has nominated Michael W. Dever to serve on the District One Public Works Integrating Committee for the term 6/22/2015 – 6/21/2018 and Jamal Husani to serve as alternate to Michael W. Dever; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Michael W. Dever to serve on the District One Public Works Integrating Committee for the term 6/22/2015 – 6/21/2018 and confirms the appointment of Jamal Husani to serve as alternate to Michael W. Dever.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 26, 2015

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: June 2, 2015

Journal CC018

June 9, 2015

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0102

<p>Sponsored by: County Executive Budish</p> <p>Co-sponsored by: Councilmember Germana</p>	<p>A Resolution confirming the County Executive’s reappointment of Stanley Kosilesky to serve on the District One Public Works Integrating Committee for a term ending 6/21/2018; confirming the appointment of Michael Kubek to serve as alternate to Stanley Kosilesky; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the District One Public Works Integrating Committee of Cuyahoga County evaluates capital improvement projects submitted by its local subdivisions using a project selection criteria based on criteria listed in the Ohio Revised Code Section 164; and

WHEREAS, the District One Public Works Integrating Committee seeks to preserve the functional integrity of existing infrastructure in Cuyahoga County, and uses the allocations of funds to improve public health and safety while enhancing economic development and overall wellness for the County; and

WHEREAS, pursuant to the Ohio Revised Code Section 164.04, the District One Public Works Integrating Committee is composed of seven members who represent both the public and private sectors; and

WHEREAS, the Cuyahoga County Charter Section 6.04 entitled, Special Boards and Commissions states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Stanley Kosilesky to be reappointed to serve on the District One Public Works Integrating Committee for a term ending 6/21/2018 and Michael Kubek to serve as alternate to Stanley Kosilesky; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0096

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing amendments to agreements and contracts with various providers for the Cuyahoga County Fatherhood Initiative for the period 7/1/2014 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services recommends amendments to agreements and contracts with various providers for the Cuyahoga County Fatherhood Initiative for the period 7/1/2014 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds as follows:

- i) Agreements:
 - a. No. AG1400099-01 with Cuyahoga County District Board of Health in the amount not-to-exceed \$70,000.00 for the Prevent Premature Fatherhood Program.
 - b. No. AG1400100-01 with The MetroHealth System in the amount not-to-exceed \$44,000.00 for the Boot Camp for New Dads Program.
 - c. No. AG1400101-01 with Department of Public Safety and Justice Services/Division of Mediation in the amount not-to-exceed \$40,000.00 for mediation, custody filing, visitation and referral services.
- ii) Contracts:
 - a. No. CE1400181-01 with Career Development and Placement Strategies Inc. in the amount not-to-exceed \$100,000.00 for the Rising Above Program.

- b. No. CE1400182-01 with The Centers for Families and Children in the amount not-to-exceed \$83,000.00 for the Families and Fathers Together Program.
- c. No. CE1400183-01 with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$83,000.00 for the Supervised Visitation Program.
- d. No. CE1400184-01 with JDC Advertising in the amount not-to-exceed \$70,000.00 for a Public Awareness Campaign.
- e. No. CE1400185-01 with The Children’s Museum of Cleveland in the amount not-to-exceed \$30,000.00 for the Dad’s Count Program.
- f. No. CE1400186-02 with Murtis Taylor Human Services System fka Murtis H. Taylor Multi-Service Center in the amount not-to-exceed \$60,000.00 for the Strong Fathers Program.
- g. No. CE1400187-01 with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$100,000.00 for the Jobs for Dads Program.
- h. No. CE1400189-01 with University Settlement, Incorporated in the amount not-to-exceed \$52,000.00 for the Healthy Fathering Program.
- i. No. CE1400188-01 with Towards Employment, Incorporated in the amount not-to-exceed \$100,000.00 for the Network 4 Success Fatherhood Program.

WHEREAS, the goals of the Fatherhood Initiative are: (1) to promote public awareness of the importance of the role of a father, (2) to provide access to public services to young men and fathers in order to educate them about fatherhood and responsibilities of being a father, and (3) to fund fatherhood related programs at the county level; and

WHEREAS, this project is funded 100% by Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to agreements and contracts with various providers for the Cuyahoga County Fatherhood Initiative for the period 7/1/2014 - 6/30/2015 to extend the time period to 6/30/2016 and for additional funds as follows:

i) Agreements:

- a. No. AG1400099-01 with Cuyahoga County District Board of Health in the amount not-to-exceed \$70,000.00 for the Prevent Premature Fatherhood Program.
- b. No. AG1400100-01 with The MetroHealth System in the amount not-to-exceed \$44,000.00 for the Boot Camp for New Dads Program.
- c. No. AG1400101-01 with Department of Public Safety and Justice Services/ Division of Mediation in the amount not-to-exceed \$40,000.00 for mediation, custody filing, visitation and referral services.

ii) Contracts:

- a. No. CE1400181-01 with Career Development and Placement Strategies Inc. in the amount not-to-exceed \$100,000.00 for the Rising Above Program.
- b. No. CE1400182-01 with The Centers for Families and Children in the amount not-to-exceed \$83,000.00 for the Families and Fathers Together Program.
- c. No. CE1400183-01 with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$83,000.00 for the Supervised Visitation Program.
- d. No. CE1400184-01 with JDC Advertising in the amount not-to-exceed \$70,000.00 for a Public Awareness Campaign.
- e. No. CE1400185-01 with The Children's Museum of Cleveland in the amount not-to-exceed \$30,000.00 for the Dad's Count Program.
- f. No. CE1400186-02 with Murtis Taylor Human Services System fka Murtis H. Taylor Multi-Service Center in the amount not-to-exceed \$60,000.00 for the Strong Fathers Program.
- g. No. CE1400187-01 with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$100,000.00 for the Jobs for Dads Program.

Clerk of Council

Date

First Reading/Referred to Committee: May 12, 2015
Committee(s) Assigned: Health, Human Services & Aging

Committee Report/Second Reading: May 26, 2015

Journal CC018
June 9, 2015