



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, NOVEMBER 10, 2015**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
  - a) October 22, 2015 Committee of the Whole Meeting (See Page 11)
  - b) October 23, 2015 Committee of the Whole Meeting (See Page 15)
  - c) October 27, 2015 Committee of the Whole Meeting (See Page 19)
  - d) October 27, 2015 Regular Meeting (See Page 21)
  - e) October 29, 2015 Committee of the Whole Meeting (See Page 34)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING  
ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2015-0223: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2016, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective. (See Page 39)

Sponsors: Councilmember Germana on behalf of The MetroHealth System

**b) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2015-0224: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See Page 43)

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

**c) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2015-0171: A Resolution authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$4,000,000.00 to City of Euclid for the benefit of Phase II of the Waterfront Improvement Plan located in the City of Euclid; directing the Director of Development or his/her designee to prepare all documents to effectuate said loan; directing and authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 70)

Sponsors: Councilmembers Simon, Miller and Greenspan

**10. LEGISLATION INTRODUCED BY EXECUTIVE**

**a) CONSIDERATION OF A RESOLUTION FOR FIRST READING**

- 1) R2015-0225: A Resolution approving The MetroHealth System Year 2016 Budget, in accordance with Ohio Revised Code

Section 339.06(D), with the understanding that the allocation of County funds to the System will be made through adoption of the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2016; and declaring the necessity that this Resolution become immediately effective. (See Page 73)

Sponsors: County Executive Budish/Fiscal Officer/Office of Budget & Management on behalf of The MetroHealth System

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2015-0226: A Resolution appointing Egdilio J. Morales to serve as Interim Director of Human Resources from 11/2/2015 through 2/29/2016, and declaring the necessity that this Resolution become immediately effective. (See Page 78)

Sponsor: County Executive Budish

- 2) R2015-0227: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; amending Resolution No. R2015-0217 dated 10/27/2015 to reconcile appropriations for 2015; and declaring the necessity that this Resolution become immediately effective. (See Page 80)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

**c) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2015-0228: A Resolution declaring that public convenience and welfare requires reconstruction of Tiedeman Road approaches to Interstate 480 in the City of Brooklyn; total estimated project cost \$1,400,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said

project; and declaring the necessity that this Resolution become immediately effective. (See Page 92)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 2) R2015-0229: A Resolution authorizing an amendment to Contract No. CE11084-04 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 - 12/31/2015 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$2,168,430.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 97)

Sponsor: County Executive Budish/Departments of Public Works and Health and Human Services/Division of Senior and Adult Services

- 3) R2015-0230: A Resolution authorizing an amendment to Contract No. CE1000867-01 with The Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2010 - 7/31/2015 to extend the time period to 7/31/2020 and for additional funds in the amount not-to-exceed \$174,820.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 105)

Sponsors: County Executive Budish/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Adult Probation Department

- 4) R2015-0231: A Resolution authorizing a revenue generating agreement with State of Ohio Attorney General for collection of delinquent debt owed to Cuyahoga County, effective 12/1/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 113)

Sponsor: County Executive Budish/Department of Law

- 5) R2015-0232: A Resolution authorizing a contract with Mid-West Direct Presort Mailing Services, Inc. in the amount not-to-exceed \$750,000.00 for electronic certified mail services for the period 10/1/2015 - 9/30/2018; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 117)

Sponsor: County Executive Budish/Clerk of Courts

- 6) R2015-0233: A Resolution rescinding Resolution No. R2015-0050 dated 4/14/2015, which made a Cuyahoga County 9-1-1 Consolidation Shared Services Fund award to City of Beachwood on behalf of Eastside Departments Group Enforcement in the amount not-to-exceed \$1,968,000.00 for Public Safety Answering Point consolidation support for the period 2/1/2015 - 1/31/2016; and declaring the necessity that this Resolution become immediately effective. (See Page 121)

Sponsors: County Executive Budish/Department of Public Safety and Justice Services/Office of Emergency Management on behalf of 9-1-1 Consolidation Shared Services Fund Review Committee

- 7) R2015-0234: A Resolution authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$1,922,185.00 for legal services for indigent persons for the period 1/1/2015 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 126)

Sponsors: County Executive Budish on behalf of Public Defender Commission

- 8) R2015-0235: A Resolution making an award on RQ33447 to Maximus Human Services, Inc. in the amount not-to-exceed \$1,372,804.51 for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award

and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 130)

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2015-0210: A Resolution authorizing the issuance and sale of County excise tax revenue bonds, in an aggregate principal amount not-to-exceed \$65,000,000.00, for the purpose of paying the costs of constructing, renovating, improving or repairing sports facilities and reimbursing the County for costs incurred by the County in the construction of sports facilities and for the purpose of paying any capitalized interest on the Bonds, funding any required reserve funds, and paying the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary official statement; authorizing the preparation, execution and use of an official statement; approving and authorizing the execution of a trust indenture and a continuing disclosure agreement; authorizing other actions related to the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective. (See Page 134)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

Bond Counsel: Squire Patton Boggs

Committee Assignment and Chair: Committee of the Whole – Brady

- 2) R2015-0219: A Resolution authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$500,000.00 to City of Euclid for the benefit of the St. Clair Industrial Roadway Project located at St. Clair Avenue from East 222<sup>nd</sup> Street to Babbitt Road in the City of Euclid; authorizing the County Executive and Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 147)

Sponsors: County Executive Budish/Department of Development and Councilmember Simon

Committee Assignment and Chair: Economic Development & Planning – Schron

- 3) R2015-0220: A Resolution making an award on RQ33385 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for administration of the Cuyahoga County Early Stage Loan Fund; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 149)

Sponsors: County Executive Budish/Department of Development and Councilmembers Germana, Miller and Simon

Committee Assignment and Chair: Economic Development & Planning – Schron

- 4) R2015-0221: A Resolution making an award on RQ33461 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 for administration of the Cuyahoga County Innovation Match for Pre-Seed Capital Fund Program; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 152)

Sponsors: County Executive Budish/Department of Development and Councilmembers Germana, Miller and Simon

Committee Assignment and Chair: Economic Development & Planning – Schron

**e) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2015-0222: A Resolution making an award on RQ34252 to Educational Service Center of Cuyahoga County in the amount not-to-exceed \$602,000.00 for fiscal agent services for

Families and Schools Together, Bright Beginnings and Parent Services Programs in connection with the FY2016 Ohio Children's Trust Fund Grant Program for the period 10/1/2015 - 9/30/2016; authorizing the County Executive to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 155)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**f) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION**

- 1) R2015-0204: A Resolution confirming the County Executive's reappointment of Erika Anthony to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2016 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective. (See Page 158)

Sponsor: County Executive Budish

- 2) R2015-0212: A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective. (See Page 160)

Sponsors: County Executive Budish/Department of Health and Human Services and Councilmember Miller

- 3) R2015-0214: A Resolution authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services for emergency food purchases for Cuyahoga County residents for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with



this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 163)

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 4) R2015-0215: A Resolution authorizing an amendment to Contract No. CE1200260-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for transitional housing program services for the period 6/1/2012 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,208,240.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 165)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**g) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION**

- 1) R2015-0196: A Resolution authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$2,000,000.00 to Corning Place Ohio, LLC for the benefit of the Garfield Building Project located at 1965 East 6<sup>th</sup> Street, Cleveland; authorizing the County Executive and Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 168)

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. PUBLIC COMMENT UNRELATED TO AGENDA**

**14. ADJOURNMENT**

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, NOVEMBER 24, 2015  
TBD / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, NOVEMBER 24, 2015  
5:00 PM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, DECEMBER 8, 2015  
TBD / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, DECEMBER 8, 2015  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## **MINUTES**

**CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
THURSDAY, OCTOBER 22, 2015  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
9:00 AM – 12:00 PM  
1:00 PM – 4:30 PM**

### **1. CALL TO ORDER**

**At the request of Council President Brady, Councilmember Greenspan, Chair of the Finance & Budgeting Committee, called the meeting to order at 9:06 a.m.**

### **2. ROLL CALL**

**Mr. Greenspan asked Clerk Schmotzer to call the roll. Councilmembers Miller, Germana, Gallagher, Schron, Conwell, Brown, Hairston, Brady and Greenspan were in attendance and a quorum was determined. Councilmembers Simon and Jones were in attendance shortly after the roll call was taken.**

### **3. PUBLIC COMMENT RELATED TO AGENDA**

**Dr. Jennell Vick addressed Council regarding the Audiology Patient Assistance Program.**

**Mr. Edward Stockhausen addressed Council regarding proposed decreases in funding for the Alcohol, Drug Addiction and Mental Health Services Board.**

**Mr. James McCafferty addressed Council regarding proposed budget cuts for mental health services.**

**Ms. Gail Long and Ms. Gloria Aron addressed Council regarding The MetroHealth System subsidy.**

**Ms. Rosie Palfy addressed Council regarding funding for homeless programs and the Alcohol, Drug Addiction and Mental Health Services Board.**

**Mr. José Feliciano submitted written testimony regarding proposed cuts to the Health and Human Services budget.**

**Dr. Jacklyn Chisholm addressed Council regarding funding for early childhood programs.**

**Pastor Omar Medina addressed Council regarding proposed budget cuts and impact to Latino social service providers.**

**Ms. Megan Bonem addressed Council regarding funding for The Metanoia Project.**

**Ms. Nicole Debose addressed Council regarding proposed budget cuts to The Ohio State University Extension Program.**

**4. ITEM REFERRED TO COMMITTEE / DISCUSSION:**

a) R2015-0209: A Resolution adopting the 2016/2017 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective:

i) Continuation of questions and answers on budget overview

ii) Budget Hearing Session I (9:00 a.m. – 12:00 p.m.):

a. Department of Health and Human Services/Office of the Director (Matt Carroll)

**Mr. Matthew Carroll, Director of the Department of Health and Human Services, provided an overview of the department including the budget, services provided and priorities of individual agencies. Discussion ensued.**

**Councilmembers asked questions of Mr. Carroll pertaining to the item, which he answered accordingly.**

b. Department of Health and Human Services:

i. Division of Children and Family Services  
(Thomas Pristow)

**Mr. Thomas Pristow, Director of the Division of Children and Family Services, addressed Council regarding budget requests for the Division of Children and Family Services. Discussion ensued.**

**Councilmembers asked questions of Mr. Pristow pertaining to the item, which he answered accordingly.**

- ii. Division of Senior and Adult Services (Dr. Richard Jones)

**Dr. Richard Jones, Director of the Division of Senior and Adult Services; Mr. Chris Glassburn, Senior Policy Advisor; and Mr. Eric Martin, Business Services Manager, addressed Council regarding budget requests for the Division of Senior and Adult Services. Discussion ensued.**

**Councilmembers asked question of Messrs. Jones, Glassburn and Martin pertaining to the item, which they answered accordingly.**

**A recess was taken by Council, after which Mr. Greenspan then reconvened the meeting.**

- iii. Cuyahoga Job and Family Services (David Merriman)

**Mr. David Merriman, Administrator of Cuyahoga Job and Family Services, addressed Council regarding the budget for Cuyahoga Job and Family Services. Discussion ensued.**

**Councilmembers asked questions of Mr. Merriman pertaining to the item, which he answered accordingly.**

iii) Budget Hearing Session II (1:00 p.m. – 4:30 p.m.):

- a. Department of Health and Human Services:

- i. Division of Community Initiatives:

- 1. Office of Homeless Services (Ruth Gillett)

**Ms. Ruth Gillett, Director of the Office of Homeless Services, and Mr. Glassburn addressed Council regarding budget requests for the Office of Homeless Services. Discussion ensued.**

**Councilmembers asked questions of Ms. Gillett and Mr. Glassburn pertaining to the item, which they answered accordingly.**

- 2. Office of Early Childhood (Dr. Rebekah Dorman)

**Dr. Rebekah Dorman, Director of the Office of Early Childhood, addressed Council regarding budget requests for the Office of Early Childhood. Discussion ensued.**

**Councilmembers asked questions of Dr. Dorman pertaining to the item, which she answered accordingly.**

3. Family and Children First Council (Robin Martin)

**Ms. Robin Martin, Director of the Family and Children First Council, Mr. Carroll and Mr. Glassburn addressed Council regarding budget requests for the Family and Children First Council. Discussion ensued.**

**Councilmembers asked questions of Ms. Martin, Mr. Carroll and Mr. Glassburn pertaining to the item, which they answered accordingly.  
A brief recess was taken by Council, after which Mr. Greenspan then reconvened the meeting.**

4. Office of Re-entry (Luis Vazquez)

**Mr. Luis Vazquez, Director of the Office of Re-entry, and Mr. Carroll addressed Council regarding budget requests for the Office of Re-entry. Discussion ensued.**

**Councilmembers asked questions of Mr. Vazquez and Mr. Carroll pertaining to the item, which they answered accordingly.**

b. Department of Workforce Development (Grace Kilbane)

**Ms. Grace Kilbane, Director of the Department of Workforce Development, and Mr. Glassburn addressed Council regarding budget requests for the Department of Workforce Development. Discussion ensued.**

**Councilmembers asked questions of Ms. Kilbane and Mr. Glassburn pertaining to the item, which they answered accordingly.**

**No further legislative action was taken on Resolution No. R2015-0209.**

5. MISCELLANEOUS BUSINESS

**Mr. Greenspan announced that budget discussions will continue at the next Committee of the Whole meeting which will be held on Friday, October 23, 2015 at 9:00 a.m.**

6. PUBLIC COMMENT UNRELATED TO AGENDA

**There were no public comments unrelated to the agenda.**

7. ADJOURNMENT

**With no further business to discuss, Mr. Greenspan adjourned the meeting at 4:16 p.m., without objection.**



## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
FRIDAY, OCTOBER 23, 2015  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
9:00 AM – 12:00 PM  
1:00 PM – 4:30 PM

### 1. CALL TO ORDER

**At the request of Council President Brady, Councilmember Greenspan, Chair of the Finance & Budgeting Committee, called the meeting to order at 9:06 a.m.**

### 2. ROLL CALL

**Mr. Greenspan asked Clerk Schmotzer to call the roll. Councilmembers Brady, Miller, Germana, Gallagher, Greenspan, Conwell, Jones, Brown and Hairston were in attendance and a quorum was determined. Councilmembers Schron and Simon were in attendance after the roll call was taken.**

### 3. PUBLIC COMMENT RELATED TO AGENDA

**There were no public comments related to the agenda.**

### 4. ITEM REFERRED TO COMMITTEE / DISCUSSION:

- a) R2015-0209: A Resolution adopting the 2016/2017 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective:

- i) Budget Hearing Session III (9:00 a.m. – 12:00 p.m.):

- a. Department of Public Safety and Justice Services (Frank Bova)

**Mr. Frank Bova, Chief Community Safety & Protection Officer; Mr. Chris Glassburn, Senior Policy Advisor; and Mr. George Taylor, Director of the Department of Public Safety and Justice Services, addressed Council regarding budget requests for the Department of Public Safety and Justice Services. Discussion ensued.**

**Councilmembers asked questions of Messrs. Bova, Glassburn and Taylor pertaining to the item, which they answered accordingly.**

- b. Office of the Medical Examiner (Dr. Thomas Gilson)

**Dr. Thomas Gilson, Medical Examiner, addressed Council regarding budget requests for the Office of the Medical Examiner. Discussion ensued.**

**Councilmembers asked questions of Dr. Gilson pertaining to the item, which he answered accordingly.**

- c. Office of the Clerk of Courts (Nailah Byrd)

**Ms. Nailah Byrd, Clerk of Courts; Ms. Kelly Sweeney, Director of Special Projects; and Mr. Glassburn, addressed Council regarding budget requests for the Office of the Clerk of Courts. Discussion ensued.**

**Councilmembers asked questions of Ms. Byrd, Ms. Sweeney and Mr. Glassburn pertaining to the item, which they answered accordingly.**

- d. Office of the County Sheriff (Clifford Pinkney)

**Sheriff Clifford Pinkney; Mr. Kenneth Mills, Director of Regional Corrections; Mr. James Taylor, Fiscal Officer for the Office of the County Sheriff; Ms. Donna Kaleal, Business Service Manager for the Office of the County Sheriff; and Mr. Glassburn, addressed Council regarding budget requests for the Office of the County Sheriff. Discussion ensued.**

**Councilmembers asked questions of Sheriff Pinkney, Mr. Mills, Mr. Taylor, Ms. Kaleal and Mr. Glassburn pertaining to the item, which they answered accordingly.**

- e. Public Defender Commission (Robert Tobik)

**Mr. Robert Tobik, Chief Public Defender, and Mr. Glassburn, addressed Council regarding budget requests for the Public Defender Commission. Discussion ensued.**

**Councilmembers asked questions of Mr. Tobik and Mr. Glassburn pertaining to the item, which they answered accordingly.**

- f. Department of Law (Robert Triozzi)



**Mr. Robert Triozzi, Director of Law, and Mr. Glassburn, addressed Council regarding budget requests for the Department of Law. Discussion ensued.**

**Councilmembers asked questions of Mr. Triozzi and Mr. Glassburn pertaining to the item, which they answered accordingly.**

ii) Budget Hearing Session IV (1:00 p.m. – 4:30 p.m.):

a. Cuyahoga County Court of Common Pleas:

i. General Division (The Honorable John J. Russo)

**The Honorable John Russo, Administrative and Presiding Judge of the Court of Common Pleas; Mr. James Ginley, Deputy Court Administrator; Mr. Glassburn; and Mr. Triozzi, addressed Council regarding budget requests for the Court of Common Pleas General Division. Discussion ensued.**

**Councilmembers asked questions of Judge Russo, Mr. Ginley, Mr. Glassburn and Mr. Triozzi pertaining to the item, which they answered accordingly.**

ii. Juvenile Division (The Honorable Kristin W. Sweeney)

**The Honorable Kristin Sweeney, Administrative Judge of the Court of Common Pleas Juvenile Division, addressed Council regarding budget requests for the Court of Common Pleas Juvenile Division. Discussion ensued.**

**Councilmembers asked questions of Judge Sweeney pertaining to the item, which she answered accordingly.**

iii. Domestic Relations Division (The Honorable Diane M. Palos)

**The Honorable Diane Palos, Administrative Judge of the Court of Common Pleas Domestic Relations Division, addressed Council regarding budget requests for the Court of Common Pleas Domestic Relations Division. Discussion ensued.**

**Councilmembers asked questions of Judge Palos pertaining to the item, which she answered accordingly.**

iv. Probate Division (The Honorable Anthony J. Russo)

**The Honorable Anthony Russo, Presiding Judge of the Court of Common Pleas Probate Division, addressed Council regarding budget requests for the Court of Common Pleas Probate Division. Discussion ensued.**

**Councilmembers asked questions of Judge Russo pertaining to the item, which he answered accordingly.**

**A brief recess was taken by Council after which Mr. Greenspan then reconvened the meeting.**

**b. Department of Public Works (Michael Dever)**

**Mr. Michael Dever, Director of the Department of Public Works, addressed Council regarding budget requests for the Department of Public Works. Discussion ensued.**

**Councilmembers asked questions of Mr. Dever pertaining to the item, which he answered accordingly.**

**c. Cuyahoga County Planning Commission (Glenn Coyne)**

**Mr. Glenn Coyne, Executive Director of the Cuyahoga County Planning Commission, addressed Council regarding budget requests for the Planning Commission. Discussion ensued.**

**Councilmembers asked questions of Mr. Coyne pertaining to the item, which he answered accordingly.**

**No further legislative action was taken on Resolution No. R2015-0209.**

**5. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**6. PUBLIC COMMENT UNRELATED TO AGENDA**

**There were no public comments given unrelated to the agenda.**

**7. ADJOURNMENT**

**With no further business to address, Mr. Greenspan adjourned the meeting at 4:17 p.m., without objection.**



## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
TUESDAY, OCTOBER 27, 2015  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:30 PM

### 1. CALL TO ORDER

**Council President Brady called the meeting to order at 3:37 p.m.**

### 2. ROLL CALL

**Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Gallagher, Conwell, Jones, Brown, Hairston, Greenspan, Miller, Germana and Brady were in attendance and a quorum was determined. Councilmember Schron was absent from the meeting. Councilmember Simon was in attendance shortly after the roll call was taken.**

**A motion was made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to excuse Mr. Schron from the meeting.**

### 3. PUBLIC COMMENT RELATED TO AGENDA

**There were no public comments given related to the agenda.**

### 4. ITEMS REFERRED TO COMMITTEE

- a) R2015-0210: A Resolution authorizing the issuance and sale of bonds, in an aggregate principal amount not-to-exceed \$65,000,000.00, for the purpose of paying the cost of constructing, renovating, improving, or repairing sports facilities; and declaring the necessity that this Resolution become immediately effective.

**Mr. Brady introduced a proposed substitute to Resolution No. R2015-0210. Discussion ensued.**

**A motion was then made by Ms. Conwell, seconded by Mr. Miller, and approved by unanimous vote to accept the proposed substitute.**

**Mr. Timothy Offtermatt, Chairman of Gateway Economic Development Corporation of Greater Cleveland, addressed Council regarding Resolution No. R2015-0210. Discussion ensued.**

**Councilmembers asked questions of Mr. Offtermatt pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Brady, with a second by Ms. Conwell, Resolution No. R2015-0210 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as substituted.**

**5. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**6. PUBLIC COMMENT UNRELATED TO AGENDA**

**There were no public comments given unrelated to the agenda.**

**7. ADJOURNMENT**

**With no further business to discuss, Council President Brady adjourned the meeting at 4:50 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, OCTOBER 27, 2015  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Brady called the meeting to order at 5:05 p.m.**

**2. ROLL CALL**

**Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Conwell, Jones, Brown, Hairston, Simon, Greenspan, Miller, Germana, Gallagher and Brady were in attendance and a quorum was determined. Councilmember Schron was absent from the meeting.**

**A motion was made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to excuse Mr. Schron from the meeting.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**Council President Brady requested a moment of silent meditation be dedicated in memory of Councilmember Schron's mother, Esther, who recently passed away.**

**5. PUBLIC COMMENT RELATED TO AGENDA**

**Rev. Pamela Pinkney Butts addressed Council relating to various agenda and non-agenda matters.**

6. APPROVAL OF MINUTES

- a) October 13, 2015 Committee of the Whole Meeting
- b) October 13, 2015 Regular Meeting
- c) October 20, 2015 Committee of the Whole Meeting

**A motion was made by Mr. Hairston, seconded by Mr. Jones and approved by unanimous vote to approve the minutes of the October 13, 2015 and October 20, 2015 Committee of the Whole and October 13, 2015 regular meetings.**

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

**Council President Brady thanked Councilmembers for their dedication and diligence working on the biennial budget.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Budish reported the following:**

- a) **The Cleveland Clinic hosted the 2015 Medical Innovation Summit on October 25-28, 2015 and Case Western Reserve University hosted an Innovation Summit on October 26-28, 2015; and**
- b) **The National Aeronautics and Space Administration (NASA), formerly the National Advisory Committee for Aeronautics (NACA), celebrated its 100<sup>th</sup> anniversary.**

9. LEGISLATION INTRODUCED BY COUNCIL

- a) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2015-0171: A Resolution authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$4,000,000.00 to City of Euclid for the benefit of Phase II of the Waterfront Improvement Plan located in the City of Euclid; directing the Director of Development or his/her designee to prepare all documents to effectuate said loan; directing and authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon, Miller and Greenspan

Committee Assignment and Chair: Committee of the Whole –  
Brady

**Clerk Schmotzer read Resolution No. R2015-0171 into the record.**

**This item will move to the November 10, 2015 Council meeting agenda for consideration for third reading adoption.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION  
UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2015-0217.**

- 1) R2015-0217: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

**Mr. Greenspan introduced a proposed substitute to Resolution No. R2015-0217. Discussion ensued.**

**A motion was then made by Mr. Greenspan, seconded by Mr. Gallagher and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Miller with a second by Mr. Greenspan, Resolution No. R2015-0217 was considered and adopted by unanimous vote, as substituted.**

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL  
TO COMMITTEE

- 1) R2015-0218: A Resolution authorizing the issuance and sale of County sales tax revenue bonds, in an aggregate principal amount not-to-exceed \$22,000,000.00, for the purpose of

paying or reimbursing the costs of constructing, reconstructing, refurbishing, renovating, upgrading, improving and equipping the Huntington Park Garage, together with connectors and other appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on the bonds and paying the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary official statement; authorizing the preparation, execution and use of an official statement; approving and authorizing the execution of a trust indenture and a continuing disclosure agreement; authorizing other actions related to the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

**Council President Brady referred Resolution No. R2015-0218 to the Committee of the Whole.**

- 2) R2015-0219: A Resolution authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$500,000.00 to City of Euclid for the benefit of the St. Clair Industrial Roadway Project located at St. Clair Avenue from East 222<sup>nd</sup> Street to Babbitt Road in the City of Euclid; authorizing the County Executive and Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

**Council President Brady referred Resolution No. R2015-0219 to the Economic Development & Planning Committee.**

- 3) R2015-0220: A Resolution making an award on RQ33385 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for administration of the Cuyahoga County Early Stage Loan Fund; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.



Sponsor: County Executive Budish/Department of Development

**Council President Brady referred Resolution No. R2015-0220 to the Economic Development & Planning Committee.**

- 4) R2015-0221: A Resolution making an award on RQ33461 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 for administration of the Cuyahoga County Innovation Match for Pre-Seed Capital Fund Program; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

**Council President Brady referred Resolution No. R2015-0221 to the Economic Development & Planning Committee.**

- 5) R2015-0222: A Resolution making an award on RQ34252 to Educational Service Center of Cuyahoga County in the amount not-to-exceed \$602,000.00 for fiscal agent services for Families and Schools Together, Bright Beginnings and Parent Services Programs in connection with the FY2016 Ohio Children's Trust Fund Grant Program for the period 10/1/2015 - 9/30/2016; authorizing the County Executive to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

**Council President Brady referred Resolution No. R2015-0222 to the Education, Environment & Sustainability Committee.**

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2015-0204: A Resolution confirming the County Executive's reappointment of Erika Anthony to serve on the Cuyahoga

County Public Defender Commission for the term 1/1/2016 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**Clerk Schmotzer read Resolution No. R2015-0204 into the record.**

**This item will move to the November 10, 2015 Council meeting agenda for consideration for third reading adoption.**

- 2) R2015-0212: A Resolution declaring the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services and Councilmember Miller

Committee Assignment and Chair: Committee of the Whole – Brady

**Clerk Schmotzer read Resolution No. R2015-0212 into the record.**

**This item will move to the November 10, 2015 Council meeting agenda for consideration for third reading adoption.**

- 3) R2015-0213: A Resolution determining to proceed with submitting to the electors of Cuyahoga County to renew an existing 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provisions of Section 5705.191 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services and Councilmembers Miller and Conwell

Committee Assignment and Chair: Committee of the Whole – Brady

**Clerk Schmotzer read Resolution No. R2015-0213 into the record.**

**This item will move to the November 24, 2015 Council meeting agenda for consideration for third reading adoption.**

- 4) R2015-0214: A Resolution authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services for emergency food purchases for Cuyahoga County residents for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Jones

**Clerk Schmotzer read Resolution No. R2015-0214 into the record.**

**This item will move to the November 10, 2015 Council meeting agenda for consideration for third reading adoption.**

- 5) R2015-0215: A Resolution authorizing an amendment to Contract No. CE1200260-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for transitional housing program services for the period 6/1/2012 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,208,240.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging – Jones

**Clerk Schmotzer read Resolution No. R2015-0215 into the record.**

**This item will move to the November 10, 2015 Council meeting agenda for consideration for third reading adoption.**

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2015-0202, R2015-0203, R2015-0206, R2015-0207, R2015-0208 and R2015-0216.**

- 1) R2015-0202: A Resolution confirming the County Executive's appointment of various individuals to serve on The MetroHealth System Board of Trustees for an unexpired term ending 2/28/2021; and declaring the necessity that this Resolution become immediately effective:
  - i) Reverend Thomas Anthony Minor
  - ii) Mitchell Schneider

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**On a motion by Ms. Conwell with a second by Mr. Brady, Resolution No. R2015-0202 was considered and adopted by majority vote, with Ms. Simon abstaining from the vote.**

- 2) R2015-0203: A Resolution confirming the County Executive's appointment of Erika Anthony to serve on the Cuyahoga County Public Defender Commission for an unexpired term ending 12/31/2015, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**On a motion by Ms. Conwell with a second by Mr. Brady, Resolution No. R2015-0203 was considered and adopted by unanimous vote.**

- 3) R2015-0206: A Resolution making an award on RQ34074 to R.W. Clark Co. in the amount not-to-exceed \$1,179,073.00 for the Cuyahoga County Courthouse Americans with Disabilities Act Improvements Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

**On a motion by Mr. Germana with a second by Mr. Miller, Resolution No. R2015-0206 was considered and adopted by unanimous vote.**

- 4) R2015-0207: A Resolution authorizing a revenue generating Utility Agreement with Village of Newburgh Heights for maintenance and repair of storm sewers, sanitary sewers and water lines located in County Sewer District No. 22; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Jones**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

**On a motion by Mr. Germana with a second by Ms. Conwell, Resolution No. R2015-0207 was considered and adopted by unanimous vote.**

- 5) R2015-0208: A Resolution authorizing an amendment to Contract No. CE1000546-01 with Pioneer Building II Ltd for lease of office and warehouse space for a Special Waste Convenience Center, located at 4750 East 131<sup>st</sup> Street, Garfield Heights, for the period 11/1/2010 - 10/31/2015 to extend the time period to 10/31/2020 and for additional funds in the amount not-to-exceed \$1,179,525.00; authorizing

the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works on behalf of Cuyahoga County Solid Waste District **and Councilmember Jones**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

**On a motion by Mr. Germana with a second by Mr. Miller, Resolution No. R2015-0208 was considered and adopted by unanimous vote.**

- 6) R2015-0216: A Resolution authorizing the execution of a cooperative agreement in furtherance of constructing, reconstructing, refurbishing, renovating and improving permanent improvements to publicly owned park space known as Public Square; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Development

Committee Assignment and Chair: Finance & Budgeting – Greenspan

**On a motion by Mr. Greenspan with a second by Ms. Conwell, Resolution No. R2015-0216 was considered and adopted by unanimous vote.**

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2014-0271: A Resolution authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$4,000,000.00 to Landmark-May, LLC for the benefit of the May Company Building Project located at 158 Euclid Avenue, Cleveland; authorizing the Deputy Chief of Staff of Development or Director of Development to execute all documents consistent with said loan and this Resolution.

Sponsors: Former County Executive FitzGerald/Department of Development and Councilmembers Conwell, Schron, Miller and Germana

**On a motion by Mr. Miller with a second by Mr. Germana, Resolution No. R2014-0271 was considered and adopted by unanimous vote.**

- 2) R2015-0181: A Resolution making an award on RQ34100 to Mark Schaffer Excavating & Trucking, Inc. in the amount not-to-exceed \$4,573,614.00 for Cuyahoga County Airport Runway 6/24 Safety Area Improvements Project No. 1 in connection with the Airport Improvement Program; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

**On a motion by Mr. Germana with a second by Mr. Miller, Resolution No. R2015-0181 was considered and adopted by unanimous vote.**

- 3) R2015-0192: A Resolution approving Right-of-Way plans as set forth in Plat No. M-5022 for replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights; authorizing the County Executive through the Department of Public Works to acquire said necessary Rights-of-Way; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

**On a motion by Mr. Germana with a second by Ms. Conwell, Resolution No. R2015-0192 was considered and adopted by unanimous vote.**

- 4) R2015-0200: A Resolution authorizing a revenue generating agreement with FirstMerit Corporation in the amount of \$10,321,344.00 for the sale of naming rights for the Cleveland Convention Center for the period 11/1/2015 - 10/31/2035; authorizing the County Executive or his authorized designee to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

**On a motion by Mr. Brady with a second by Ms. Conwell, Resolution No. R2015-0200 was considered and adopted by unanimous vote.**

- f) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Ordinance No. O2015-0013.**

- 1) O2015-0013: An Ordinance enacting Chapter 719 of the Cuyahoga County Code to establish payroll procedures for years in which the number of pay periods exceeds the usual and customary number of pay periods, and declaring the necessity that this Ordinance become immediately effective.

**Sponsors: County Executive Budish/Fiscal Officer and Councilmembers Miller, Germana, Conwell, Jones and Simon**

Committee Assignment and Chair: Finance & Budgeting – Greenspan

**On a motion by Mr. Greenspan with a second by Mr. Miller, Ordinance No. O2015-0013 was considered and adopted by unanimous vote.**

#### 11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Germana reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, November 4, 2015 at 10:00 a.m.**

**Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, November 4, 2015 at 3:00 p.m.**

**Ms. Conwell reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, November 17, 2015 at 10:00 a.m.**

#### 12. MISCELLANEOUS BUSINESS

**Mr. Jones announced that “Eyes on the Prize,” a full-length documentary, featuring 38 local youth from the Students of Promise Closing the Achievement Gap Program in Cuyahoga County on their tour of Morehouse and Spelman Colleges and other**



sites commemorating black history as well as science and technology, will be shown at Shaker Square Cinemas on Thursday, October 29, 2015 at 7:00 p.m.

Ms. Conwell announced that she will be hosting a 2015 Proposed Tax Evaluation Forum in District 7 on October 28, 2015 at 5:00 p.m. at the Glenville Recreation Center.

13. PUBLIC COMMENT UNRELATED TO AGENDA

Mr. Satindur Puri addressed Council regarding the renewal of the excise tax on cigarette sales in order to fund Cuyahoga County arts and cultural programs.

Mr. Rico Dancy addressed Council regarding the deaf and hard of hearing community.

Ms. Loh addressed Council regarding the Norma Herr Women's Center.

Mr. James Catalano addressed Council regarding the Cuyahoga County Division of Senior & Adult Services.

14. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 5:52 p.m., without objection.



## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
THURSDAY, OCTOBER 29, 2015  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
9:00 AM – 12:00 PM  
1:00 PM – 4:30 PM

### 1. CALL TO ORDER

**At the request of Council President Brady, Councilmember Greenspan, Chair of the Finance & Budgeting Committee, called the meeting to order at 9:11 a.m.**

### 2. ROLL CALL

**Mr. Greenspan asked Clerk Schmotzer to call the roll. Councilmembers Conwell, Jones, Brown, Hairston, Simon, Brady, Miller, Germana, Gallagher and Greenspan were in attendance and a quorum was determined. Councilmember Schron was absent from the meeting.**

**A motion was made by Mr. Greenspan, seconded by Mr. Miller and approved by unanimous vote to excuse Mr. Schron from the meeting.**

### 3. PUBLIC COMMENT RELATED TO AGENDA

**No public comments were given related to the agenda.**

### 4. ITEM REFERRED TO COMMITTEE / DISCUSSION:

- a) R2015-0209: A Resolution adopting the 2016/2017 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective:

- i) Budget Hearing Session V (9:00 a.m. – 12:00 p.m.):

- a. The MetroHealth System (Dr. Akram Boutros)

**Dr. Akram Boutros, President and Chief Executive Officer of The MetroHealth System, addressed Council regarding budget requests for The MetroHealth System. Discussion ensued.**

**Councilmembers asked questions of Dr. Boutros pertaining to the item, which he answered accordingly.**

b. Department of Regional Collaboration (Edward Kraus)

**Mr. Edward Kraus, Director of Regional Collaboration, addressed Council regarding budget requests for the Department of Regional Collaboration. Discussion ensued.**

**Councilmembers asked questions of Mr. Kraus pertaining to the item, which he answered accordingly.**

c. Department of Sustainability (Michael Foley)

**Mr. Michael Foley, Director of the Department of Sustainability, and Mr. Chris Glassburn, Senior Policy Advisor, addressed Council regarding budget requests for the Department of Sustainability. Discussion ensued.**

**Councilmembers asked questions of Mr. Foley and Mr. Glassburn pertaining to the item, which they answered accordingly.**

d. Department of Development (Nathan Kelly)

**Mr. Nathan Kelly, Interim Director of the Department of Development, addressed Council regarding budget requests for the Department of Development. Discussion ensued.**

**Councilmembers asked questions of Mr. Kelly pertaining to the item, which he answered accordingly.**

**Mr. Kenneth Surratt, Deputy Director of Housing and Community Development, addressed Council regarding the Demolition Fund program. Discussion ensued.**

**Councilmembers asked questions of Mr. Surratt, which he answered accordingly.**

e. Department of Communications (Eliza Wing)

**Ms. Eliza Wing, Chief Communications Officer, and Mr. Glassburn addressed Council regarding budget requests for the Department of Communications. Discussion ensued.**

**Councilmembers asked questions of Ms. Wing and Mr. Glassburn pertaining to the item, which they answered accordingly.**

- f. Department of Information Technology (Michael Young)

**Mr. Michael Young, Interim Chief Information Officer, addressed Council regarding budget requests for the Department of Information Technology. Discussion ensued.**

**Councilmembers asked questions of Mr. Young pertaining to the item, which he answered accordingly.**

**Mr. Robert Triozzi, Director of Law, addressed Council regarding the interim status of Mr. Young's position. Discussion ensued.**

**Councilmembers asked questions of Mr. Triozzi pertaining to the item, which he answered accordingly.**

**A recess was taken by Council, after which Mr. Greenspan then reconvened the meeting.**

- g. Office of the Fiscal Officer (Dennis Kennedy)

**Mr. Dennis Kennedy, Fiscal Officer, addressed Council regarding budget requests for the Office of the Fiscal Officer. Discussion ensued.**

**Councilmembers asked questions of Mr. Kennedy pertaining to the item, which he answered accordingly.**

- h. Office of the County Treasurer (Christopher Murray)

**Mr. Christopher Murray, County Treasurer, and Mr. Glassburn addressed Council regarding budget requests for the Office of the County Treasurer. Discussion ensued.**

**Councilmembers asked questions of Mr. Murray and Mr. Glassburn pertaining to the item, which they answered accordingly.**

- i. Department of Human Resources (TBD)

**Ms. Lisa Durkin, Interim Director of the Department of Human Resources, and Mr. Glassburn addressed Council regarding budget requests for the Department of Human Resources. Discussion ensued.**

**Councilmembers asked questions of Ms. Durkin and Mr. Glassburn pertaining to the item, which they answered accordingly.**

ii) Budget Hearing Session VI (1:00 p.m. – 4:30 p.m.):

a. Personnel Review Commission (Rebecca Kopcienski)

**Ms. Rebecca Kopcienski, Administrator for the Personnel Review Commission, and Mr. Glassburn addressed Council regarding budget requests for the Personnel Review Commission. Discussion ensued.**

**Councilmembers asked questions of Ms. Kopcienski and Mr. Glassburn pertaining to the item, which they answered accordingly.**

b. Agency of the Inspector General (Mark Griffin)

**Mr. Mark Griffin, Inspector General, addressed Council regarding budget requests for the Agency of the Inspector General. Discussion ensued.**

**Councilmembers asked questions of Mr. Griffin pertaining to the item, which he answered accordingly.**

c. Cuyahoga County Board of Elections (Patrick McDonald)

**Mr. Patrick McDonald, Director of the Board of Elections; Mr. Sean Webster, Fiscal Services Manager for the Board of Elections; and Mr. Glassburn addressed Council regarding budget requests for the Cuyahoga County Board of Elections. Discussion ensued.**

**Councilmembers asked questions of Mr. McDonald, Mr. Webster and Mr. Glassburn pertaining to the item, which they answered accordingly.**

iii) Capital Plan and Debt Management Overview (Dennis Kennedy)

**Mr. Kennedy; Mr. Michael Dever, Director of the Department of Public Works; and Mr. Glassburn addressed Council regarding the 2016/2017 Capital Improvement Plan, including the expenses projected for each major capital improvement category and the proposed funding source for each category. Discussion ensued.**

**Councilmembers asked questions of Mr. Kennedy, Mr. Dever and Mr. Glassburn pertaining to the item, which they answered accordingly.**

**No legislative action was taken on Resolution No. R2015-0209.**

5. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

6. PUBLIC COMMENT UNRELATED TO AGENDA

**No public comments were given unrelated to the agenda.**

7. ADJOURNMENT

**With no further business to discuss, the meeting was adjourned at 3:37 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0223

<p>Sponsored by: <b>Councilmember Germana on behalf of The MetroHealth System</b></p>	<p><b>A Resolution</b> approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2016, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital, which, upon said adoption and the approval of the County Executive and County Council, may be followed by the Board of Trustees in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, Ohio Revised Code Section 339.05 specifically authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies for services provided through a joint purchasing arrangement; and,

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital's overall expense for supplies, equipment and services; and

WHEREAS, on October 28, 2015, The MetroHealth System Board of Trustees adopted Resolution 18923 approving annual joint purchasing policies and procedures for the year 2016.

WHEREAS, The MetroHealth System's current purchasing policy expires December 31, 2015, and in order that critical services provided by The MetroHealth System may continue uninterrupted, it is necessary that this Resolution become immediately effective.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Council hereby approves The MetroHealth System’s adoption of a purchasing policy which authorizes the System’s membership and participation in one or more joint purchasing associations for the purpose of acquiring such supplies, equipment and services routinely used in the operations of the Hospital which are available through group purchasing arrangements in order to achieve economies for the 2016 Calendar Year.

**SECTION 2.** That the purchases of such supplies, equipment and services through joint purchasing arrangements shall be exempt from the competitive bidding procedures of Ohio Revised Code Section 307.86.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of The MetroHealth System; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC020  
November 10, 2015

Approval of certain annual purchasing policies and procedures

\*\*\*\*\*

RESOLUTION 18923

WHEREAS, the Board of Trustees of The MetroHealth System has been presented a recommendation for certain annual purchasing policies and procedures; and

NOW, THEREFORE BE IT RESOLVED, The Board of Trustees of The MetroHealth System hereby approves certain annual purchasing policies and procedures, for participation in group/joint procurement arrangements.

For the calendar year 2016, and for the purpose of acquiring supplies, equipment, and services routinely used in the operations of the System, the System may obtain membership and participate in either:

- a) One or more group purchasing organizations (each a "GPO") sponsored by nonprofit organizations, for all products available through such GPOs, provided that the terms and conditions of such participation, and the GPO's policies and procedures, are evaluated and determined to be in the best interest of the System; and,
- b) One or more state or federally operated joint purchasing programs (each a "JPP"), for purchase of all products available through such JPPs.

The System may pay GPO and JPP participation or membership fees and costs, if any, out of general operating funds.

BE IT FURTHER RESOLVED, The Chief Executive Officer and President or his designees are hereby authorized to negotiate and execute agreements and other documents, and develop and execute procedures consistent with this resolution.

AYES: Mr. McDonald, Mr. Monnolly, Mr. Moss, Mr. Schneider, Dr. Silvers,  
Mr. Spain, Ms. Whiting

NAYS: None

ABSENT: Ms. Dee, Dr. Macon

ABSTAINED: None

DATE: October 28, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0224

Sponsored by: <b>Councilmember Conwell on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, Section 2.10 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, on October 7, 2015, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through G), and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

New Classifications: (See Attached Classification Specifications)

Exhibit A: Class Title: *Environmental Compliance Coordinator*  
Number: 1062413  
Pay Grade: 13

Exhibit B: Class Title: *Web Design Supervisor*  
Number: 1053233  
Pay Grade: 14B

Proposed Revised Classifications:

Exhibit C: Class Title: *Appraisal Manager – Commercial/Industrial*  
Number: 1057204  
Pay Grade: 15  
\*Change pay grade from 15 to 16 and revised function to include additional duties assumed.

Exhibit D: Class Title: *Budget Management Analyst*  
Number: 1052211  
Pay Grade: 12  
\*Revise title to *Budget and Management Analyst*. Change pay grade from 12 to 13. Revised functions to include additional duties assumed and updated specification to new format to include percentages of time spent on essential functions.

Exhibit E: Class Title: *Web Designer 1*  
Number: 1053231  
Pay Grade: 8B  
\*Changed department from Information Services Center to Information Technology. Revised functions to include additional duties assumed.

Exhibit F: Class Title: *Web Designer 2*  
Number: 1053232  
Pay Grade: 10B  
\*Changed pay grade from 10B to 11B and changed department from Information Services Center to Information Technology. Revised functions to include additional duties assumed and include clarifying language to essential functions.

Exhibit G: Class Title: *Sr. Records Management Officer*  
Number: 1052222  
Pay Grade: 6  
\*Changed department from Central Services to Public Works and Medical Examiner's Office. Revised functions to include additional



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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Environmental Compliance Coordinator	<b>Class Number:</b>	1062413
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13
<b>Dept:</b>	Public Works		

### Classification Function

The purpose of this classification is to serve as the County's in-house environmental consultant/industrial hygienist and pest coordinator; to review, evaluate, and analyze work environments and design programs and procedures to control, eliminate, and prevent disease or injury caused by chemical, physical, and biological agents (e.g. asbestos, lead, underground storage tanks, etc...). May conduct inspections and enforce adherence to laws and regulations governing the health and safety of individuals.

### Distinguishing Characteristics

This is an advanced-journey level classification with responsibility for overseeing projects under a framework of well-defined policies, procedures, regulations and guidelines. The incumbents exercise discretion in applying procedures to resolve health and safety issues. The employees in this classification investigate, identifies and resolves environmental/occupational health complaints in County owned and leased properties as they relate to indoor air quality, mold, and bed bugs.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 35% +/- 10%
- Develops and manages programs such as Asbestos Management and Maintenance, Bed Bug Program, Integrated Pest Management Program (IPM), Indoor Air Quality (IAQ), Hazardous Waste Disposal and Underground Storage Tank programs.
  
- 30% +/- 10%
- Responds, investigates, evaluates and resolves environmental/occupational health hazards, complaints; conducts health site surveys of work sites to identify potential health hazards and recommends appropriate corrective measures to ensure compliance with safety standards and government regulations; calibrates, operates and maintains a variety of environmental testing equipment.
  
- 15% +/- 10%
- Reviews and develops technical specifications for bids and contracts related to the remediation of asbestos, hazardous/non-hazardous materials, lead, indoor air quality and mold; review scope of work from consulting engineers for conformance to laws and standards for removal of asbestos and hazardous materials; interpret air and bulk analytical lab reports for completeness and provide response if necessary; reviews and approves contractor invoices and payment applications.
  
- 20% +/- 10%
- Maintains regular communication with department directors, supervisors, project managers, unions, Human Resources, Risk Management, and other regulatory agencies; conducts employee awareness training; performs various administrative duties such as typing letters, memos, technical specifications and reports and spreadsheets.

## **Environmental Compliance Coordinator**

### **Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in Environmental Studies or a related field with six (6) years of related experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Valid driver's license and proof of automobile insurance.

### **Additional Requirements**

Must possess the following licenses/certifications:

Certified State of Ohio Asbestos Building Inspector and Management Planner (CAHES)  
Occupational Health & Safety Technologist (OHST)  
Certified Indoor Air Quality Manager (IAQM)

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to operate a variety of environmental equipment and tools such as indoor air quality meter, asbestos sampling tools, respirators, combustible gas meter, etc.
- Ability to perform on-site inspections and drive a motor vehicle.

#### **Supervisory Responsibilities**

- No supervisory responsibilities.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of algebra, descriptive statistics, statistical theory and inference.

#### **Language Ability & Interpersonal Communication**

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including invoices, data, calculations, architectural drawings, forms, project plans, work orders, bid specifications, surveys, OBWC claims, certifications, and reports.
- Ability to comprehend a variety of reference books and manuals including reference manuals, ORC, OAC, Federal registrar, drawings, specifications, government standards, guidelines, and codes.
- Ability to prepare bid and proposal requests, contract modifications, certifications, memos, correspondence, agreements, reports, charts & diagrams, calculations, plans, estimates, and



### **Environmental Compliance Coordinator**

other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret legal, engineering, medical, industrial hygiene, environmental, mechanical or other terminology and language related to assignment.
- Ability to communicate with staff, attorneys, engineers, other agencies, consultants, departmental employees and directors, risk management, facilities maintenance, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment and in the field.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Web Design Supervisor	<b>Class Number:</b>	1053233
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	14 B
<b>Dept:</b>	Information Technology		

### Classification Function

The purpose of this classification is to function as lead web designer and to supervise lower level web designers and maintenance staff. This position ensures that the conceptualization, design, creation, development, deployment and maintenance of web sites, web applications and web pages are completed timely and accurately. The Web Design Supervisor ensures that web sites align with current technical standards and effectively communicates business objectives to end-users.

### Distinguishing Characteristics

This is a technical senior level classification in the web design series, working under direction from a division administrator. This supervisory classification participates in and oversees the work of staff in providing guidance and direction, and works actively to assist in improving the usability, efficiency and overall effectiveness of web sites, applications and web pages. The employee in this class is expected to be competent with a large array of tools and languages used to create and deploy websites, be fully aware of the operating policies and procedures of the work unit, and perform the full range of duties assigned. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
- Provides supervision, leadership, guidance and direction to lower level web designers and web maintenance staff by ensuring work meets established deadlines, protocols and standards; Manage details of assigned projects, prioritize work and escalate work load conflicts; Improve customer satisfaction by improving responsiveness to requests and anticipating customer needs; prioritizes, assigns, reviews, and coordinates work; consults with staff to review work requirements, status, and problems; assists staff with problem situations; training staff; prepares employee performance evaluations as scheduled or required; responds to employee issues and concerns.
- 30% +/- 10%
- Meet with clients to gather project requirements. Create and maintain information technology project plans that communicate tasks, milestone dates, status, and resource allocation. Create conceptual diagrams, wireframes, mockups, prototypes and specifications to demonstrate website form and functionality.
- 30% +/- 15%
- Create, build and deploy websites; troubleshoot and debug errors on sites and applications. Work with application developers/software engineers to create test plans and testing efforts, log issues, and resolve errors. Document website features and functionality, and coordinate delivery of development (beta) and production releases that meet quality assurance standards. Design and manage the Digital Signage for the County Administrative Headquarters.
- 10% +/- 15%
- Prepare, maintain and update procedures and documentation related to processes and operations. Create and maintain site-wide style guides and branding requirements. Deliver training to client personnel of various skill levels and technical capabilities; Research and evaluate new technologies to be used as enhancements or upgrades.

## **Web Design Supervisor**

### **Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in information technology, graphic design, or a related field with six (6) years' experience that includes website design or development, or an equivalent combination of education, training, and experience.

### **Additional Requirements**

No special license or certification is required.

Advanced level proficiency with standard web programming languages including HTML, CSS and JavaScript.

Solid understanding of information architecture, user interface design, responsive design, site structure, navigation, search engine optimization, accessibility / ADA compliance, and cross browser issues / challenges.

Knowledge / experience using a source code management system such as Team Foundation Server, and one or more web content management systems (CMS).

Proficient with Visual Studio, and visual design programs such as Photoshop, Illustrator, InDesign, Dreamweaver, Flash or similar interactive tools.

Knowledge / experience with traditional project management principles and practices.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Data Utilization**

- Ability to perform upper-level level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment and a variety of cameras, video cameras and peripheral equipment.

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.

**Web Design Supervisor**

- Ability to recommend the discipline or discharge of employees.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

**Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including statement of work, website maintenance requests, meeting minutes and agendas, requests for proposal, requests for qualification, press releases, video, and photography.
- Ability to comprehend a variety of reference books and manuals including reference developed by colleagues for website development and modification, websites, and books regarding website design.
- Ability to prepare timesheets, training manuals, website documentation, status reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including clients, peers, supervisor, and work groups members.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret computer systems and electrical circuits terminology and language.

**Environmental Adaptability**

- Work is typically performed in an office environment.

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# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Appraisal Manager - Commercial/Industrial	<b>Class Number:</b>	1057204
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	16
<b>Dept:</b>	Fiscal Office		

**Classification Function**

The purpose of this classification is to oversee the work of employees in performing appraisals of commercial, industrial, exempt, land bank and public utility parcels; to function as the County's "Qualified Project Manager" for mass appraisals per O.R.C. 5713.012; to assess and evaluate taxpayer complaints and inquiries regarding appraised values; communicate with taxpayers regularly to provide information, answer questions, and assist with appeals.

**Distinguishing Characteristics**

This is a supervisory level classification with responsibility for overseeing and performing technical activities in the Real Estate Appraisal division in the Fiscal Office. This class performs technical and functional oversight over journey level classes, and is responsible for ensuring duties are performed in a timely and accurate manner. The employee is supervised by the Director of Appraisal. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

**Essential Job Functions**

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 35% +/- 10%
- Supervises staff; plans, coordinates, assigns and reviews work; evaluates training needs and provides instruction; conducts staff meetings; verifies time and mileage sheets; establishes and promotes employee morale; acts on employee problems; enters accurate and corrected data into the human resources computer system.
  
- 30% +/- 5%
- Plans, manages, coordinates, and controls the execution of a mass appraisal project; tracks project's milestones; develops and delivers progress reports; finalizes values and submits petitions for each inquiry to the Real Property department; researches, analyzes and values properties using industry standard financial analysis programs to support market values of income properties; checks and finalizes all part taxable/part exempt properties, as needed.
  
- 25% +/- 5%
- Contacts taxpayers and schedules appointments and field checks to assist with appeals; surveys and analyzes property sales data, lease information, and physical characteristics; measures buildings and dwellings; reviews and finalizes all applications for valuations deduction for destroyed or injured properties.
  
- 10% +/- 2%
- Directs administrative work for the Inquiry department.

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in finance, economics or a related field with six (6) years experience in real estate, construction, or finance or an equivalent combination of education, training, and experience; Real Estate Appraiser certification and appropriate credentials per O.R.C. 5713.012 to act as a qualified project manager.

**Additional Requirements**

None

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

**Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to recommend the discipline of employees.
- Ability to prepare employee performance evaluations.

**Mathematical Ability**

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; calculate and make use of the principles of geometry and algebra descriptive statistics, statistical theory and inference

**Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including sales ratio report, property inquiry records, petitions, property record cards, construction cost manuals, local and national trade publications, national commercial property publications, property listings, razing affidavit, time/mileage slips, and lease data.
- Ability to comprehend a variety of reference books and manuals including blueprints, plat maps tax rates, interest rates, cost/income manuals, comparable sales, and trade and property publications.
- Ability to prepare sales reports, requests for proposals, policies and procedures, property inquiry records, petitions, property record cards, razing affidavits, time/mileage sheets, valuations reports,

## Appraisal Manager – Commercial/Industrial

commercial sales verification and property record cards, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret real estate appraisal and financial analysis terminology and language.
- Ability to communicate with taxpayers, State Tax Commissioner, County Prosecutor's Office, Board of Tax Appeals, Common Pleas Court, Ohio Supreme Court, building departments, Real Property Department, non-profit organizations, the Board of Revision, property owners and property managers, and attorneys.

### Environmental Adaptability

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Budget and Management Analyst	<b>Class Number:</b>	1052211
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13
<b>Dept:</b>	Fiscal Office – Budget and Management		

### Classification Function

The purpose of this classification is to develop, coordinate, prepare and monitor budgets of assigned departments. This classification synthesizes quantitative financial data with qualitative policy and program data to work with agencies to identify budget and program solutions and to assure effective fiscal planning and administration.

### Distinguishing Characteristics

This is an advanced journey level classification with responsibility for performing technical activities in the Budget and Management Division of the Fiscal Office. This class works under direction from the Budget Director. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

### Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Develops, prepares and monitors budget of assigned departments and agencies; meets with departments and agencies to discuss budgets, hiring, vacancies, union changes, new programs and projects and changes in revenues and expenditures; develops and prepares County Annual Budget with department/agency assistance; assists in the development of the annual tax budget by analyzing and projecting revenues to cover expenditures; develops and prepares mid-year report to establish the base budget; develops and prepares first quarter report; assists in the development of the Budget Plan Book and Budget Summary; addresses variances.
- 20% +/- 10%
- Provides fiscal services to assigned departments; analyzes fiscal activities of assigned departments and agencies; develops forecasts concerning expenditure patterns; recommends appropriate action with respect to proposed expenditures; provides technical and managerial assistance and training to County departments and agencies on fiscal control; prepares budget forecasts and recommends County fiscal policy and procedures.
- 20% +/- 10%
- Prepares and/or processes various fiscal actions for assigned departments; prepares and processes original appropriations for categorical grants, all funds, and any other special program or project; processes sub-fund or various index code financial requests; processes appropriation transfers and adjustments with Council approval; processes operating and residual fund transfers with Council approval; updates various department/agency payroll projections; processes revenue adjustments; processes expenditure adjustments; identifies and processes fund deposits; prepares and processes vendor contracts and payments; processes year-end transactions, including pre-encumbrances.
- 20% +/- 10%
- Oversees consolidation of disparate functions that had been in various agency budgets to a centralized organization/budget; develops, plans and delegates responsibilities needed for the consolidations; coordinates consolidation activities with other offices and documents the transition; processes adjustments in budgeting software.



20% +/- 10%

- Conducts special projects; serves as liaison for the Fiscal Office; serves as an OBM representative on committees; evaluates proposals for new or expanded programs; researches issues; trains fiscal staff throughout the County.

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree with coursework in public administration, accounting or a related field; and three (3) years previous experience in accounting or a related field; or an equivalent combination of education, training, and experience.

**Additional Requirements**

No certificates or licenses required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

**Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.

**Mathematical Ability**

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages; to use descriptive statistics.

**Language Ability & Interpersonal Communication**

- Ability to perform mid-level data analysis including the ability to audit, evaluate, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including FAMIS reports, BRASS reports, grant agreements, payroll reports, personnel requisition forms, invoices, warrants, appropriation requests, purchase orders, annual budget requests.
- Ability to comprehend a variety of reference books and manuals including the OBM policy manual, BRASS training manual, Ohio Revised Code (ORC), Government Finance Officers Association manuals, County Charter, County Policy Handbook, and related websites, program manuals and procedures.

- Ability to prepare quarterly expenditure and revenue projections; expense and budget adjustments, various spreadsheets, Budget Book sections; Base Budget, CountyStat slides; Decision Issues and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to counsel, influence others, record and deliver information, to explain procedures, to follow instructions. Represents Department when dealing with others.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with staff, and employees from outside agencies and departments and the general public.

**Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Web Designer 1	<b>Class Number:</b>	1053231
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	8B
<b>Dept:</b>	Information Technology		

### Classification Function

The purpose of the classification is to conceptualize, design, build, develop, test, deploy and maintain websites using various software applications, programming languages, and other related technology tools.

### Distinguishing Characteristics

This is a technical, entry level classification, working under general supervision from a division administrator or unit manager. Employees in this class work under more immediate supervision and perform most of the duties required of the positions at the journey level, but are not expected to function at the same level of expertise. It is expected that employees will exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits a more established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise. This class requires less extensive experience than at the journey level.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 60% +/- 15%
- Creates, builds and deploys websites; creates conceptual diagrams, wireframes, mockups, and design samples to demonstrate website form and functionality; troubleshoots errors on sites and applications, escalating issues to senior level designers as appropriate; performs maintenance and updates on existing websites; creates or modifies images and graphics
- 30% +/- 15%
- Meets with clients to determine project objectives and requirements; researches project topic; provides time estimates for project development; collaborates with senior designers and/or developers on advanced functionality or custom application development; organizes content and ensures site conforms to current technological standards, is optimized for search engine placement, is user friendly and is ADA accessible.
- 10% +/- 15%
- Provides clients with CMS training so that users can make routine updates to their site without interfering with graphics, features, or existing content.

### Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree information technology, graphic art/design or a related field with two (2) years' experience that includes website design or development; or an equivalent combination of education, training, and experience.

### Additional Requirements

No special license or certification is required.

## **Web Designer 1**

- Basic understanding of standard web programming languages including HTML, CSS and JavaScript
- Basic understanding of information architecture, responsive design, site structure, navigation, search engine optimization, and cross browser issues/challenges
- Basic understanding of source code management systems such as Team foundation Server, and one or more web content management systems (CMS)
- Proficient in Adobe Creative Suite (Illustrator, InDesign and Photoshop)
- Ability to work collaboratively and/or independently to produce multiple projects with tight deadlines.

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Data Utilization**

- Ability to perform mid-level level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.

### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

### **Supervisory Responsibilities**

No supervisory responsibilities. May lead projects, as assigned.

### **Mathematical Ability**

- Ability to add, subtract, multiply, and divide; may require basic algebra, geometry and trigonometry.

### **Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including statement of work, website maintenance requests, meeting minutes and agendas, requests for proposal, requests for qualification, press releases, video, and photography.
- Ability to comprehend a variety of reference books and manuals including reference developed by colleagues for website development and modification, websites, and books regarding website design.
- Ability to prepare timesheets, training manuals, website documentation, status reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including clients, peers, supervisor, design staff, and video production staff.
- Ability to use and interpret videography and audio visual terminology and language.

## **Web Designer 1**

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Web Designer 2	<b>Class Number:</b>	1053232
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11 B
<b>Dept:</b>	Information Technology		

### Classification Function

The purpose of the classification is to conceptualize, design, build, develop, test, deploy and maintain websites using various software applications, programming languages, and other related technology tools.

### Distinguishing Characteristics

This is technical, journey level classification, working under direction from a division administrator. The employee in this class is expected to be fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. Positions at this level receive instruction or assistance only as unusual situations arise and are expected to exercise independent judgment and initiative.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 60% +/- 15%
- Creates, builds and deploys websites; creates conceptual diagrams, wireframes, mockups, and design samples to demonstrate website form and functionality; troubleshoots and debugs errors on sites and applications; performs maintenance and updates on existing websites; creates or modifies images and graphics. Design and manage the Digital Signage for the County Administrative Headquarters.
- 30% +/- 15%
- Meets with clients to determine project objectives and requirements; researches project topic; provides project plans, status updates, and time estimates for project development; meets with developers to discuss possible custom application development; organizes content and ensures site conforms to current technological standards, is optimized for search engine placement, is user friendly and ADA accessible .
- 10% +/- 15%
- Provides clients with CMS training so that they can make routine updates to their site without interfering with graphics, features, or existing content.

### Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in information technology, graphic art / design or related field with five (5) years' experience that includes website design or development, experience with various software used for website design and development; or an equivalent combination of education, training, and experience.

### Additional Requirements

No special license or certification is required.

- Proficiency with standard web programming languages including HTML, CSS and JavaScript
- Solid understanding of information architecture, user interface design, responsive design, site structure, navigation, search engine optimization, and cross browser issues / challenges.

## **Web Designer 2**

- Experience with a source code management system such as Team Foundation Server, and one or more web content management systems (CMS)
- Proficiency with Visual Studio, Adobe Creative Suite (Illustrator, InDesign and Photoshop)
- Basic understanding of ASP.NET and C# principles
- Ability to work collaboratively and/or independently to produce multiple projects with tight deadlines.

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Data Utilization**

- Ability to perform mid-level level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.

### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment..

### **Supervisory Responsibilities**

No supervisory responsibilities. May lead projects, as assigned.

### **Mathematical Ability**

- Ability to add, subtract, multiply, and divide; may require basic algebra, geometry and trigonometry.

### **Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including statement of work, website maintenance requests, meeting minutes and agendas, requests for proposal, requests for qualification, press releases, video, and photography.
- Ability to comprehend a variety of reference books and manuals including reference developed by colleagues for website development and modification, websites, and books regarding website design.
- Ability to prepare timesheets, training manuals, website documentation, status reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including clients, peers, supervisor, and work groups members.
- Ability to use and interpret computer systems and electrical circuits terminology and language.

## **Web Designer 2**

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Senior Records Management Officer	<b>Class Number:</b>	1052222
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	6
<b>Dept:</b>	Public Works and Medical Examiner's Office		

### Classification Function

The purpose of this classification is to provide research and reference services and identify records eligible for destruction at the County Archives.

-Or-

To generate various reports related to the duties of the County Medical Examiner for internal and external use by department management and various agencies such as police departments, medical centers and the public; to classify and code manners of death; and perform various tasks related to records management of the Medical Examiner's case files.

### Distinguishing Characteristics

This is a technical, entry level classification at the County Archives and County Medical Examiner's Office. Employees in this work under general supervision. Employees in this class are expected to become fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. It is expected that employees will exercise general independent discretion and judgment in matters related to work procedures and methods.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

#### County Archives

- 40% +/- 10%
- Provides research and reference services (e.g. – performs research for requests received via mail, fax, e-mail and phone; assists on-site researchers with record retention; prepares written responses to research requests).
- 40% +/- 10%
- Identifies records eligible for destruction (e.g. – prepares and distributes to departments notifications regarding eligibility of records to be destroyed; prepares and copies certificates of records disposed and forwards same to Ohio Historical Society; prepares quarterly reports of destroyed records; prepares new records retention schedules; coordinate inventory of archived records; determines where new records are to be stored).
- 20% +/- 10%
- Performs administrative duties (e.g. – files documents and microfilm; data enters records information into database; prepares correspondence; responds to telephone calls).

#### Medical Examiner's Office

- 50% +/- 10%
- Generates various reports using multiple software programs as required and/or requested.
- 25% +/- 10%
- Classifies and codes manners of death for all cases using ICD-9 standards; extracts and summarizes deaths and associated data for statistical reporting; updates and exports case data

## Senior Records Management Officer

from case management software into spreadsheets and databases; collect, review and copy various law enforcement reports for statistical reporting; enters data into case management system.

15% +/- 10%

- Performs administrative duties (e.g. – pulls and preps case files for scanning; scans and stores closed cases in Medical Examiners archive storage area; creates data DVD and index log of all scanned files).

10% +/- 10%

- Provides research and reference services (e.g. – pulls physical case files and prints microfilm and electronically scanned case files for requests received).

### Minimum Training and Experience Required to Perform Essential Job Functions

Associates degree in records management or related field with one year of records management experience; or any equivalent combination of training and experience.

### Additional Requirements for Medical Examiner's Office

**Experience in medical coding and** Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including a computer utilizing departmental software, typewriter, and telephone. Ability to lift file boxes.

#### Supervisory Responsibilities

- No supervisory requirements

#### Mathematical Ability

Ability to add, subtracts, multiply, divide and calculate decimals and percentages; to use descriptive statistics.

#### Language Ability & Interpersonal Communication

Ability to perform basic level of data analysis and data coding including the ability to copy, compile, collate, transcribe, file and post data/information following a specific schema or plan for the purpose of recording, referencing or simple reporting; requires and understanding of both straightforward verbal and written instructions.

## **Senior Records Management Officer**

- Ability to comprehend a variety of reference books and manuals including a dictionary of medical abbreviations, and directory of addresses and phone numbers.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret basic medical terminology.

### **Environmental Adaptability**

- Work is typically performed in an office environment. Some work performed in archival storage areas.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*




Thomas L. Colaluca, Commissioner  
 Deborah Southerington, Commissioner  
 Robert M. Wolff, Commissioner

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

**DATE:** October 23, 2015

**TO:** Cuyahoga County Council President Dan Brady  
 Yvonne Conwell, Chairwoman, Human Resources, Appointments & Equity  
 Committee

**FROM:** Chairman Thomas Colaluca,   
 Cuyahoga County Personnel Review Commission

**RE:** Recommending Modifications to Class Plan

Please be advised that on October 7, 2015, the Personnel Review Commission considered and approved recommending several modifications to the County's classification plan, including recommendations for modifying and adding new classifications. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website for twenty (20) days before any formal action was taken on them. Details of the recommended changes are below:

**PROPOSED REVISED CLASSIFICATIONS**

<b>Class Number</b>	<b>Classification Title</b>	<b>Department</b>	<b>FLSA Status</b>	<b>Pay Grade</b>
1057204	Appraisal Manager – Commercial & Industrial	Fiscal	Exempt	16
1052211	Budget Management Analyst	Fiscal	Exempt	13
1053231	Web Designer 1	Information Technology	Exempt	8B
1053232	Web Designer 2	Information Technology	Exempt	11B
1052222	Sr. Records Management Officer	Public Works & Medical Examiner	Non-Exempt	6

**PROPOSED NEW CLASSIFICATIONS**

1062413	Environmental Compliance Coordinator	Public Works	Non- Exempt	4
1053233	Web Design Supervisor	Information Technology	Exempt	13B

cc: Commissioner Deborah Southerington  
Commissioner Robert Wolff  
Human Resources Interim Director Lisa Durkin  
Clerk of Council Jeanne Schmotzer  
Law Director Robert Triozzi

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0171

<p>Sponsored by: <b>Councilmembers Simon and Miller</b></p> <p>Co-sponsored by: <b>Councilmember Greenspan</b></p>	<p><b>A Resolution</b> authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$4,000,000.00 to City of Euclid for the benefit of Phase II of the Waterfront Improvement Plan located in the City of Euclid; directing the Director of Development or his/her designee to prepare all documents to effectuate said loan; directing and authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Council desires to provide a Casino Revenue Fund loan in the amount not-to-exceed \$4,000,000.00 to City of Euclid for the benefit of Phase II of the City of Euclid Waterfront Improvement Plan located on the waterfront in the City of Euclid; and

WHEREAS, Charter Section 3.09(8) empowers Council to “cooperate or join by contract with any municipality, county, state or political subdivision or agency thereof, for the planning, development, construction, acquisition or operation of any public improvement or facility...” and that “in furtherance of such intergovernmental cooperation, the Council may provide for grants or loans to other political subdivisions and public agencies;” and

WHEREAS, the Cuyahoga County Code Section 709.05(B) states in part “after June 30, 2015 and before July 1, 2016, the County Executive or the County Council may propose spending monies on specific projects promoting economic development in any area of Cuyahoga County. Council shall determine whether any specific project justifies an earlier than anticipated expenditure of funds;” and

WHEREAS, the primary goal of this project is to assist in financing the City of Euclid Waterfront Improvement Plan including engineering, designing, permitting, and constructing shoreline erosion control, providing public access, constructing a multipurpose trail and enhancing the beach area; and

WHEREAS, the County will initially provide \$825,000.00 of the \$4,000,000 for final engineering expenses and the remaining balance will be provided to the City of Euclid in 2016 and 2017; and

WHEREAS, up to \$2,000,000.00 of the \$4,000,000.00 Casino Fund Loan may be forgivable if the agreed upon benchmarks are met; and

WHEREAS, this project will be funded from the Casino Revenue Fund and is located in County Council District 11.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes a Casino Revenue Fund loan in the amount not-to-exceed \$4,000,000.00 to City of Euclid for the benefit of Phase II of the Waterfront Improvement Plan located in the City of Euclid.

**SECTION 2.** That the Director of Development or his/her designee is directed to prepare all documents to effectuate said loan.

**SECTION 3.** That the County Executive and/or Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: September 8, 2015

Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested: October 13, 2015

Committee Report/Second Reading: October 27, 2015

Journal CC020  
November 10, 2015



# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0225

Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget &amp; Management on behalf of The MetroHealth System</b>	<b>A Resolution</b> approving The MetroHealth System Year 2016 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System will be made through adoption of the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2016; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on October 28, 2015, The MetroHealth System Board of Trustees adopted Resolution 18925 approving a proposed budget for the 2016 fiscal year and authorizing submission of same to Cuyahoga County.

WHEREAS, County Executive Budish/Fiscal Officer/Office of Budget & Management on behalf of The MetroHealth System submit for approval The MetroHealth System Year 2016 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System will be made through adoption of the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2016; and

WHEREAS, that if the amount appropriated to the county hospital in the annual appropriation measure for the County for the ensuing fiscal year differs from the amount shown in the approved budget, the County may require the board of county hospital trustees to revise the hospital budget accordingly. The board of trustees shall not expend such funds until its budget for that calendar year is submitted and approved by the County; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by the Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby approves The MetroHealth System Year 2016 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to

the System will be made through adoption of the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2016.

**SECTION 2.** That the Clerk of Council be, and she is, hereby instructed to transmit a copy of this Resolution to the Director of the Office of Budget & Management; Akram Boutros, MD, FACHE, President and CEO, The MetroHealth System; and Craig Richmond, Senior Vice President and Chief Financial Officer, The MetroHealth System.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President      Date

\_\_\_\_\_  
County Executive                      Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading: November 10, 2015

Journal \_\_\_\_\_  
\_\_\_\_\_, 2015

Approval of an alternative budget for the 2016 fiscal year and authorization of  
the submission of the same to the  
government of Cuyahoga County, Ohio (“County”)

\*\*\*\*\*

RESOLUTION 18925

WHEREAS, the Board of Trustees of The MetroHealth System has previously approved the proposed budget for the 2016 fiscal year end and authorized the submission of the same to the government of Cuyahoga County, Ohio (“County”) and now has been presented a recommendation for the approval of an alternative budget for the 2016 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of The MetroHealth System hereby approves an alternative budget for the 2016 fiscal year and authorize the submission of the same to the government of Cuyahoga County, Ohio.

The information to be submitted to the County is shown in Attachments A and B.

BE IT FURTHER RESOLVED, the Chief Executive Officer and President, or his designee, are hereby authorized to take necessary actions consistent with this resolution.

AYES: Mr. McDonald, Mr. Monnolly, Mr. Moss, Dr. Silvers,  
Mr. Spain, Ms. Whiting

NAYS: None

ABSENT: Ms. Dee, Dr. Macon

ABSTAINED: Mr. Schneider

DATE: October 28, 2015

# 2016 Operating Budget

(in \$000s)

## Attachment A

	2013		2014		2015		2016		15 Projected vs. 16 Budget	
	Actual		Actual	Budget	Projected	Budget	Budget		\$	%
<b>Net Patient Revenue</b>	\$ 744,123		\$ 793,343	\$ 806,830	\$ 809,423	\$ 867,000	\$ 867,000		57,577	7.1%
Other Revenue	74,541		71,500	75,726	81,168	95,995	95,995		14,827	18.3%
County Funding	36,027		40,024	40,000	40,000	40,000	40,000		0	0.0%
<b>Total Revenue</b>	<b>854,691</b>		<b>904,867</b>	<b>922,556</b>	<b>930,591</b>	<b>1,002,995</b>	<b>1,002,995</b>		<b>72,404</b>	<b>7.8%</b>
Salaries and Benefits	550,565		591,745	602,192	605,822	640,674	640,674		34,852	5.8%
Department Expenses	224,506		215,868	239,668	236,912	268,084	268,084		31,172	13.2%
General Expenses	60,717		62,052	64,421	63,491	69,237	69,237		5,746	9.1%
<b>Total Expenses</b>	<b>835,788</b>		<b>869,665</b>	<b>906,281</b>	<b>906,225</b>	<b>977,995</b>	<b>977,995</b>		<b>71,770</b>	<b>7.9%</b>
<b>Operating Income / (Loss)</b>	<b>\$ 18,903</b>		<b>\$ 35,202</b>	<b>\$ 16,275</b>	<b>\$ 24,366</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>		<b>634</b>	<b>2.6%</b>
County Funding Proposed Reduction						(7,600)				
<b>Adj Operating Income / (Loss)</b>	<b>\$ 18,903</b>		<b>\$ 35,202</b>	<b>\$ 16,275</b>	<b>\$ 24,366</b>	<b>\$ 17,400</b>	<b>\$ 17,400</b>		<b>(6,966)</b>	<b>-28.6%</b>



# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0226

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> appointing Egdilio J. Morales to serve as Interim Director of Human Resources from 11/2/2015 through 2/29/2016, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the County Executive may appoint interim officers to serve as any departmental director, as Inspector General, or in any position outlined in Article V of this Charter without confirmation by the Council for a period not to exceed 120 days. An interim appointment may continue beyond 120 days by extension or reappointment or another person may be successively appointed to the same position on an interim basis only if confirmed by the Council prior to the expiration of the initial interim appointment; and

WHEREAS, the Interim Director of Human Resources Lisa Durkin's term is set to expire on December 31, 2015 pursuant to Resolution No. R2015-0125; and

WHEREAS, County Executive Armond Budish has nominated Egdilio J. Morales for the appointment of successor Interim Director of Human Resources to serve from November 2, 2015 through February 29, 2016 or until a permanent appointment is made, whichever is sooner; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the appointment of Egdilio J. Morales to serve as Interim Director of Human Resources from November 2, 2015 through February 29, 2016 or until a permanent appointment is made, whichever is sooner.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC020  
November 10, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0227

<p>Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget &amp; Management</b></p>	<p><b>A Resolution</b> amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; amending Resolution No. R2015-0217 dated 10/27/2015 to reconcile appropriations for 2015; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, on December 9, 2014, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program Update for 2015 (Resolution No. R2014-0267) establishing the 2015 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2015 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following additional appropriation increases and decreases:



**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 01A001 – General Fund **BA1500959**  
IT601021 – Information Technology Administration  
Other Expenses \$ 131,590.00

An additional appropriation is requested for the Department of Information Technology Administration account for the 2015 remaining year expenses associated with the Bluebridge Lease for the local data center (\$31,390.00) and the adjustment of expenses that incorrectly posted to the Interim Headquarters Capital Fund account for 2015 (\$100,200). The source of funding is General Fund and is a one-time use of reserves.

B. 21A063 – Supreme Court Parentage Representation **BA1500948**  
JC756379 – Supreme Court Parent Representation  
Other Expenses \$ 8,546.00

The Supreme Court of Ohio provided a grant to the Juvenile Court for the Cuyahoga County Juvenile Court Parent Representation Planning Project. The funding period is 7/1/2015 through 2/28/2016 and does not require cash match.

C. 21A283 – Psych Clinic Second Opinion Evaluation **BA1500952**  
CO755157 – FY2015 Psych Clinic Second Opinion Eval  
Personal Services \$ 22,000.00  
Other Expenses \$ 50,000.00

The Common Pleas Court received a grant for Psych Clinic Second Opinion Evaluations. The funds would provide non-secured status evaluations as required by O.R.C. section 2945.401(D). Funding comes from the Ohio Department of Mental Health & Addiction Services passed through ADAMHS. No cash match is required. The funding period is 7/1/2014 through 6/30/2015.

D. 21A102 – Veterans Treatment Ct. – SAMHSA **BA1500951**  
CO755181 – SAMHSA Veterans Treatment Court FY15-16  
Personal Services \$ 160,901.00  
Other Expenses \$ 164,099.00

The appropriation request would establish the first year of grant appropriation for the Cuyahoga County Veterans Treatment Court Grant. Funding is from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment. No cash match is required and the funding covers the period September 30, 2015 through September 29, 2016.

E. 21A061 – DOJ/BJA Adult Drug Court Expansion FY14-16 **BA1500954**  
CO754762 – SAMHSA /BJA Cuy. Cty. Drug Court Exp.  
Personal Services \$ 57,134.00  
Other Expenses \$ 267,866.00

This request would appropriate the second year of a grant for the Cuyahoga County Drug Court Expansion. Funding comes from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse

Treatment and covers the period September 30, 2015 through September 29, 2016. No cash match is required.

F. 21A097 – Institute Ops Review Grant – State Justice		<b>BA1500957</b>
CO755165 – Institute Ops Review Grant – State Justice		
Other Expenses	\$	55,000.00

The Court of Common Pleas received an Operational Review Grant from the State Justice Institute, a non-governmental organization. The grant requires a cash match of \$5,000.00 which will come from the Smart Ohio Pilot Funding grant through a cash transfer on this same agenda (JT1500068). The funding period is October 1, 2015 through October 1, 2016.

G. 40A524 – Ohio Department of Public Works Integrating Committee		<b>BA1500376</b>
CE785303 – West 130 <sup>th</sup> St. Resurf. – Brookpark to Lorain		
Capital Outlays	\$	1,531,200.00

The Department of Public Works is requesting additional appropriation for the West 130<sup>th</sup> Street Project. Due to an increased estimate from the Engineer Plans, Specifications, and Estimate (PS&E) submittal additional appropriation is needed to bid the project. This project is funded 48% from OPWC, 13% from the City of Cleveland and 39% from Cuyahoga County’s \$7.50 fund. The project is set to be sold in 2015 and is located in Cleveland and Brook Park.

H. 21A003 – High Visibility Enforcement OT		<b>BA1500927</b>
SH756460-High Visibility Enforcement IDEP 2016		
Personal Services	\$	42,430.37
Other Expenses	\$	1,774.50

Provide appropriations in the Sheriff Department for a recent award for High Visibility Enforcement Overtime Impaired Driving Enforcement Program (IDEP) grant. Funding is from the Ohio Department of Public Safety, Ohio State Highway Patrol, Ohio Office of Traffic Safety covering the period October 1, 2014 through September 30, 2015. The grant was approved by the County Executive on September 8, 2015 via the Deputy Chief Approval number DCA2015-126.

I. 21A453 – Felony Coordinator		<b>BA1500928</b>
JA755140-Felony Coordinator 2016		
Personal Services	\$	221,818.00

Provide appropriations in the Department of Public Safety and Justice Services for a recent award for Felony Coordinator grant. Funding is from the Ohio Attorney General Office of Victim of Crime Act covering the period October 1, 2015 through September 30, 2016. The grant amount is \$177,454.39 and a cash match of \$44,363.61 is required (see operating transfer JT1500064 from the Witness Victim 2015 budget). The grant was approved by the County Executive on July 20, 2015 through the Board of Control number BC2015-408.

J. 22A114 – Brownfield Community Assessment Initiative		<b>BA1500929</b>
DV714592-Brownfield Community Assessment Initiative 15-18		
Personal Services	\$	9,500.00
Other Expenses	\$	490,500.00

Provide appropriations in the Department of Development for a recent award for the Brownfield Community Assessment Initiative 2015-2018. Funding is from the United States Environment Protection Agency covering the period October 1, 2015 through September 30, 2018. The grant applied and to accept was approved by the County Executive on November 24, 2014 through the Board of Control number BC2014-222.

K. 21A837 – State Homeland Security (SHSG) **BA1500942**  
 JA763482-SHSP-FY12 Special Team Sustainment 12/14  
 Capital Outlays \$ (1,344.75)

Reduce appropriations in the State Homeland Security Special Team Sustainment 2012-2014 grant in preparation for closure. No funds are required to be returned to the funding source since this is a reimbursable grant. 99.2% was expended against the award. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period September 1, 2014 through May 31, 2015.

L. 21A218 – State Homeland Security (SHSG)-Law Enforcement **BA1500944**  
 JA768358-SHSP-FY13 Law Enforcement 13/15  
 Other Expenses \$ (14,012.05)  
 Capital Outlays \$ (1,611.80)

Reduce appropriations in the State Homeland Security Law Enforcement 2013-2015 grant in preparation for closure. No funds are required to be returned to the funding source since this is a reimbursable grant. 94% was expended against the award. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period September 1, 2013 through June 30, 2015.

M. 21A910 – Law Enforcement Terrorism Prevention Program **BA1500972**  
 JA751487-Law Enforcement Terrorism Prevention Program  
 Personal Services \$ (0.50)  
 Other Expenses \$ (19,648.80)  
 Capital Outlays \$ (12,713.52)

Reduce appropriations in the Law Enforcement Terrorism Prevention grant in preparation for closure. No funds are required to be returned to the funding source since this is a reimbursable grant. 97.5% was expended against the award. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period September 1, 2011 through August 31, 2014.

N. 40A069 – Capital Projects Future Debt Issuance **BA1500907**  
 CC768473 – Capital Projects General A&E Services  
 Other Expenses \$ 1,150,000.00

Appropriation is requested for Public Works' General Engineering and Architectural Services project fund. This appropriation covers the following expenses: General Architecture Engineering Services – various locations \$400,000; General Mechanical-Electrical-Plumbing Services – Various Locations, \$250,000; General Building Assessment Study Services – Various Locations, \$200,000; General Environmental Services – Various Locations, \$300,000. Funding for these projects will come from the General Fund. This represents a permanent use of General Fund Reserves.

O. 40A069 – Capital Project Future Debt Issuance		<b>BA1500889</b>
CC768242 – New Archives/Storage Building		
Personal Services	\$	110,911.00
Capital Outlay	\$	8,426,638.00

Appropriation is requested for the New Archives/Storage Building in the Halle Warehouse building. The appropriation will be used to renovate the sixth floor of the building to accommodate the consolidation of various county buildings into a single location. Of the total amount, the landlord, Graystone Properties, will contribute \$2,302,604.69 to the project and the General Fund will contribute \$6,234,944.31. This will be a permanent use of General Fund reserves.

**SECTION 2.** That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following appropriation transfers:

<b><u>Fund Nos./Budget Accounts</u></b>		<b><u>Journal Nos.</u></b>
A. FROM: 01A001 – General Fund		<b>BA1500878</b>
FS109637 – Financial Reporting		
Personal Services	\$	23,780.00
TO: 01A001 – General Fund		
FS109637 – Financial Reporting		
Other Expenses	\$	23,780.00

An appropriation realignment is requested within the Fiscal Office, Financial Reporting account in order to amend the contract with the Auditor of the State of Ohio for the 2014 Annual Audit to include additional services. The source of funding is General Fund.

B. FROM: 01A001 – General Fund		<b>BA1500947</b>
JC107516 - JC Probation Services		
Other Expenses	\$	300,000.00
TO: 01A001 – General Fund		
JC107532 – JC Legal Services		
Other Expenses	\$	300,000.00

The appropriation transfer would use surplus appropriation to cover remaining year Guardian ad Litem expenses. Funding comes from the HHS Levy.

C. FROM: 21A034 – Victim Safety Enhancement		<b>BA1500949</b>
DR754127 – Victim Safety Enhancement Program		
Personal Services	\$	330.65
Other Expenses	\$	12,645.90
TO: 21A034 – Victim Safety Enhancement		
DR754127 – Victim Safety Enhancement Program		
Capital Outlay	\$	12,953.10

The appropriation transfer would use grant funds to purchase security cameras for the Domestic Relations Court. Funding comes from the U.S. Department of Justice, Office on Violence Against Women. The appropriation would be used to complete a purchase that was obligated before the grant period expired on September 30, 2015.

D. FROM:	20A805 – Court of Appeals Special Projects		<b>BA1500950</b>
	CA360115 - Court of Appeals Special Projects		
	Capital Outlay	\$	12,500.00
TO:	20A805 – Court of Appeals Special Projects		
	CA360115 - Court of Appeals Special Projects		
	Other Expenses	\$	12,500.00

The transfer in appropriation in the Court’s Special Projects fund would be used to cover remaining year expenses. Funding comes from Conduct of Business Fee for each filing of Notice of Appeal or Original Action.

E. FROM:	01A001 – General Fund		<b>BA1500955</b>
	PR191056 – Prosecutor – General Office		
	Other Expenses	\$	30,000.00
TO:	01A001 – General Fund		
	PR191056 – Prosecutor – General Office		
	Capital Outlay	\$	30,000.00

The requested appropriation transfer would be used by the Prosecutor’s Office to complete a purchase of computer desktops and laptops. Funding comes from the General Fund.

F. FROM:	20A192 – TASC HHS		<b>BA1500956</b>
	CO456533 – TASC HHS		
	Capital Outlay	\$	1,995.00
TO:	20A192 – TASC HHS		
	CO456533 – TASC HHS		
	Other Expenses	\$	1,995.00

The appropriation transfer reverse BA1500841 approved on October 13, 2015 because the plans to use capital outlay appropriation to purchase an electronic billing system have changed. Funding comes primarily from a General Fund subsidy, and prior to 2013 came from a HHS Levy subsidy.

G. FROM:	40A069 – Capital Projects		<b>BA1500937</b>
	CC768499 – MetroHealth Inmate Support Services and Radiology Room		
	Other Expenses	\$	9,370.00
	Capital Outlay	\$	23,900.61
TO:	40A069 – Capital Projects		
	CC768499 – MetroHealth Inmate Support Services and Radiology Room		
	Personal Services	\$	33,270.61

An appropriation transfer is requested between other expenses and capital outlays, and personal services. Funding for this project is coming from a General Fund Transfer. General Fund reserves will not be used in this transaction.

H. FROM:	22A015 – Ohio Housing Finance Grant ‘15		<b>BA1500936</b>
	HS151605 – Ohio Housing Finance Grant ‘15		
	Personal Services	\$	15,900.00
TO:	22A015 – Ohio Housing Finance Grant ‘15		
	HS151605 – Ohio Housing Finance Grant ‘15		
	Other Expenses	\$	15,900.00

An appropriation transfer is requested for the Men’s Shelter rehabilitation project from personal services to other expenses. Funding for the Men’s Shelter rehabilitation project will come from a state grant, but is currently being fund through and advance from the General Fund. The grant will reimburse the General Fund at a later date. General Fund reserves will not be used in this transaction.

I. FROM:	40A069 – Capital Projects		<b>BA1500939</b>
	CC767327 – Jail I Kitchen Replacement – Justice Center		
	Personal Services	\$	45,264.73
TO:	40A069 – Capital Projects		
	CC767327 – Jail I Kitchen Replacement – Justice Center		
	Capital Outlays	\$	45,264.73

An appropriation transfer from personal services to capital outlays is requested for the Jail I Kitchen Project. Funding for the Jail I Kitchen project came from the 2012 Limited Tax Obligation bond offering and the 2014 Sales Tax bond offering. General Fund reserves will not be used in this transaction.

J. FROM:	40A069 – Capital Projects		<b>BA1500939</b>
	CC767020 – ADA Upgrades - Courthouse		
	Capital Outlays	\$	60,000.00
TO:	40A069 – Capital Projects		
	CC767020 – ADA Upgrades - Courthouse		
	Personal Services	\$	60,000.00

An Appropriation transfer is requested between capital outlays and personal services to cover County Salary and Fringes for the ADA upgrades at the Old Courthouse. Funding for the ADA upgrades at the old Courthouse came from the 2009 General Obligation Bond offering. General Fund reserves will not be used in this transaction.

K. FROM:	40A069 – Capital Projects		<b>BA1500946</b>
	CC768390 – Justice Center Perimeter Security, Keying and ADA Parking		
	Capital Outlays	\$	556,000.00

TO: 40A069 – Capital Projects  
 CC768390 – Justice Center Perimeter Security, Keying  
 and ADA Parking  
 Personal Services \$ 252,200.00  
 Other Expenses \$ 303,800.00

An appropriation transfer is requested between capital outlays and personal services and other expenses in the Justice Center Perimeter Security, Keying and ADA Parking project. Public works has decided not to contract out for services on the project and, instead, will process the project in-house, utilizing County personnel from the trades. General Fund reserves will not be used in this transaction.

L. FROM: 21A837 –State Homeland Security **BA1500943**  
 JA763466 –State Homeland Security 2011/2014  
 Capital Outlays \$ 11,165.34

TO: 21A837–State Homeland Security  
 JA763466 –State Homeland Security 2011/2014  
 Personal Services \$ 11,165.34

Transfer appropriations within the State Homeland Security Program grant for a salary and fringe expenses related to this grant and in preparation for closure. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2013 through July 31, 2014.

**SECTION 3.** That the 2014/2015 Biennial Operating Budget for 2015 be amended to provide for the following cash transfers between County funds:

**Fund Nos./Budget Accounts** **Journal Nos.**

A. FROM: 21A034 – Smart Ohio Pilot **JT1500068**  
 CO756049 – Smart Ohio Pilot Funding  
 Transfer Out \$ 5,000.00

TO: 21A097 – Institute Ops Review Grant – State Justice  
 CO755165 – Institute Ops Review Grant – State Justice  
 Revenue Transfer \$ 5,000.00

This cash transfer would provide the cash match required to receive a \$55,000 technical assistance grant from the State Justice Institute. The appropriation request for the grant from State Justice Institute is on this fiscal agenda (BA1500957). The funding period is March 1, 2014 through June 30, 2016.

B. FROM: 20A809-Witness Victim **JT1500064**  
 JA107425 – Witness Victim  
 Transfer Out \$ 44,363.61

TO: 21A453 –Felony Coordinator Project  
 JA755140 – Felony Coordinator 2016  
 Revenue Transfer \$ 44,363.61

The operating transfer is from Witness Victim for the required cash match in the Felony Coordinator 2016 grant (see BA1500928). Funding for the transfer was budgeted and is included in the General Fund subsidy to Witness Victim covering the period January 1, 2015 through December 31, 2015.

**SECTION 4.** That items approved in Resolution No. R2015-0217 dated October 27, 2015 be corrected as follows to reconcile appropriations for 2015 in the County's financial system:

**Fund Nos./Budget Accounts** **Journal Nos.**

**Original Item**

M. 22A960 – Community Develop. Block Grant Year 37-2011	<b>BA1500917</b>
<b>DV173170</b> – Community Develop. Black Grant Proj. Plan FY13	
Other Expenses	\$ (6,360.00)

Funding Source: Funding is from the United States Department of Housing and Urban Development covering the period January 1, 2013 through December 31, 2017.

**Corrected Item**

M. 22A960 – Community Develop. Block Grant Year 37-2011	<b>BA1500917</b>
<b>DV174170</b> – Community Develop. Black Grant Proj. Plan FY13	
Other Expenses	\$ (6,360.00)

Funding Source: Funding is from the United States Department of Housing and Urban Development covering the period January 1, 2013 through December 31, 2017.

**Original Item**

F. FROM: 21A598 – State Homeland Security Projects	<b>BA1500857</b>
JA741694 – State Homeland Security FY14-Fusn. Ctr. Sus.	
Other Expenses	\$ 60,000.00
TO: 20A598 – State Homeland Security Projects	
JA741694 – State Homeland Security FY14-Fusn. Ctr. Sus.	
Capital Outlays	\$ 60,000.00

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency.

**Corrected Item**

F. FROM: 21A598 – State Homeland Security Projects	<b>BA1500857</b>
JA741694 – State Homeland Security FY14-Fusn. Ctr. Sus.	
Other Expenses	\$ 60,000.00



TO: **21A598** – State Homeland Security Projects  
 JA741694 – State Homeland Security FY14-Fusn. Ctr. Sus.  
 Capital Outlays \$ 60,000.00

Funding Source: Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency.

**SECTION 5.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 6.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
 County Council President Date

\_\_\_\_\_  
 County Executive Date

\_\_\_\_\_  
 Clerk of Council Date

Journal CC020  
 November 10, 2015



ARMOND BUDISH  
Cuyahoga County Executive

November 4, 2015

Clerk of County Council

Dear Ms. Schmotzer:

The Office of Budget & Management requests that the attached fiscal resolution be presented to the members of County Council for their consideration for approval on first reading at the meeting of **November 10, 2015**. The requested fiscal items including additional appropriations, appropriation transfers, and cash transfers meet agency budgetary needs.

A brief summary of the fiscal items that will be submitted for consideration for adoption on first reading at the regular County Council meeting are presented below.

**Additional Appropriation Summary** – Additional appropriations are needed when there is a new or increased revenue source, or a revision to the original appropriation level that is required to cover expenditures that exceed the original estimate. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, project or decertification of an encumbrance.

Department	Amount Requested	Funding Source
Common Pleas Court	\$777,000.00	Grants
Development	\$500,000.00	Grant
Information Technology	\$131,590.00	General Fund
Juvenile Court	\$8,546.00	Grant
Public Safety & Justice Services	\$172,486.58	Grants
Public Works	\$1,531,200.00	Special Revenue
Sheriff	\$44,204.87	Grant
Capital Project	\$9,687,549.00	General Fund
<b>TOTAL</b>	<b>\$12,852,576.45</b>	

The following represents the overall changes made to the Annual Appropriation Measure for 2015 since its adoption on December 9, 2014 Resolution R2014-0267. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

**APPROPRIATION STATUS SUMMARY:**

	Proposed 10/27/2015	Year-To-Date Amendments	R2014-0267*	Adjusted Annual Appropriation
General Fund Impact	\$ 9,819,139.00	\$ 119,739,814.16	\$ 386,926,872.00	\$ 506,666,686.16
HHS Levy Impact	\$ 0.00	\$ 6,694,265.86	\$ 234,988,318.00	\$ 241,682,583.86
Other Fund Impact	\$ <u>3,033,437.45</u>	\$ <u>255,485,010.18</u>	\$ <u>711,691,293.00</u>	\$ <u>967,176,303.18</u>
<b>Total Impact</b>	<b>\$ 12,852,576.45</b>	<b>\$ 381,919,090.20</b>	<b>\$ 1,333,606,483.00</b>	<b>\$ 1,715,525,573.20</b>

\* 2015 Budget Update appropriation levels adopted by resolution R2014-0267 on December 9, 2014.

**Appropriation Transfer Summary** – Is a transfer of appropriation between two or more budget accounts or between different resolution categories within the same budget account.

Department	Amount Transferred	Funding Source
Fiscal	\$23,780.00	General Fund
Domestic Relations Court	\$12,953.10	Grant
Juvenile Court	\$300,000.00	General Fund
Court of Appeals	\$12,500.00	Special Revenue
Prosecutor	\$30,000.00	General Fund
Common Pleas Court	\$1,995.00	General Fund
Capital Project – Jail Medical	\$15,900.00	General Fund
Capital Project – Jail Kitchen	\$45,264.73	Special Revenue
Capital Project – Justice Center	\$556,000.00	Special Revenue
Justice Safety & Public Services	\$11,165.34	Grant
<b>TOTAL</b>	<b>\$1,009,558.17</b>	

**Cash Transfer Summary** – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Transferred	Funding Source
Common Pleas Court	\$5,000.00	General Fund – cash match
Public Safety & Justice Services	\$44,363.61	General Fund – cash match
<b>TOTAL</b>	<b>\$49,363.61</b>	

Thank you for your consideration regarding this matter.

Sincerely,

Dennis G. Kennedy  
 Fiscal Officer  
[dkennedy@cuyahogacounty.us](mailto:dkennedy@cuyahogacounty.us)  
 (216) 443-8173  
 Fax: (216) 443-8193

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0228

Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> declaring that public convenience and welfare requires reconstruction of Tiedeman Road approaches to Interstate 480 in the City of Brooklyn; total estimated project cost \$1,400,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires reconstruction of Tiedeman Road approaches to Interstate 480 in the City of Brooklyn; and

WHEREAS, the anticipated construction cost for the resurfacing is \$1,400,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$960,000.00 by Federal Earmark; (b) \$220,000.00 with County Road and Bridge Fund; and (c) \$220,000.00 from the City of Brooklyn; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Tiedeman Road approaches to Interstate 480 in the City of Brooklyn, Council District 3; and

WHEREAS, the anticipated start date for construction of this project is 2016; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires reconstruction of Tiedeman Road approaches to Interstate 480 in the City of Brooklyn.

**SECTION 2.** That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents with the City of Brooklyn in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

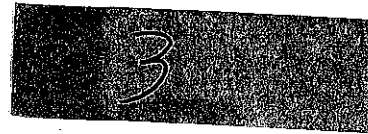
\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept. Head Name:</b>	Jamal H. Husani
<b>Type of Request:</b>	Other		
<b>Request Prepared by:</b>	Nichole English	<b>Telephone No.</b>	216.348.3861

**SUMMARY OF REQUESTED ACTION:**

**A. Scope of Work Summary**

1. Department of Public Works requesting that Council find: a) that the public convenience and welfare requires the reconstruction of Tiedeman Road approaches to I-480 in the City of Brooklyn

b) that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements

The anticipated cost for this improvement is \$1,400,000. The project is to be funded in the amount of \$960,000 by Federal Earmark, \$220,000 with County Road and Bridge Fund and \$220,000 by the City of Brooklyn. The anticipated start date for construction is 2016.

2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is to properly maintain the County's infrastructure.

3. N/A

**B. Procurement - N/A**

**C. Contractor and Project Information**

1. N/A

2. N/A

3a. The location of the project is Tiedeman Road approaches to I-480 in the City of Brooklyn

3b. The project is located in Council District 3.

**D. Project Status and Planning**

1. The project is new to the County.

2. N/A

3. N/A

4. N/A  
 5. N/A  
**E. Funding**  
 1. The project is to be funded in the amount of \$960,000 by Federal Earmark, \$220,000 with County Road and Bridge Fund (50% of the non-federal share) and \$220,000 by the City of Brooklyn (50% of the non-federal share).  
 2. N/A  
 3. N/A

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**  
**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**  
**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:    Explanation:**  
**Total Amount Requested:**  
 \$

**ATTACHMENTS:**

Click to download  
 [Project Sheet](#)

<b>History</b>	<b>Who</b>	<b>Approval</b>
Time	Clerk of the Board	





# County Council of Cuyahoga County, Ohio

## Resolution No. 2015-0229

<p>Sponsored by: <b>County Executive Budish/Departments of Public Works and Health and Human Services/Division of Senior and Adult Services</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. CE11084-04 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 - 12/31/2015 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$2,168,430.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Departments of Public Works and Health and Human Services/Division of Senior and Adult Services has recommended an amendment to Contract No. CE11084-04 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 - 12/31/2015 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$2,168,430.00; and

WHEREAS, the primary goal of this project is to extend the term of the lease for office space of approximately 39,426 square feet and 122 parking spaces for the Division of Senior and Adult Services; and

WHEREAS, the funding for this project is from Health & Human Services Levy and Public Assistance Fund.

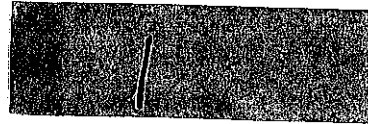
**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes an amendment to Contract No. CE11084-04 with Mt. Pleasant NOW Development Corporation for lease of office space for use by Department of Health and Human Services/Division of Senior and Adult Services for the period 10/1/2000 - 12/31/2015 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$2,168,430.00.



Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

NovusAGENDA



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept.Head Name:</b>	Jamal Husani
<b>Type of Request:</b>	Submission of Awarded Contract		
<b>Request Prepared by:</b>	Nancy Farina for John Myers	<b>Telephone No.:</b>	216 698-2594

**SUMMARY OF REQUESTED ACTION:**

Scheduled Meeting: Regular Meeting 11/24/2015 5:00 PM

*Note: 11/10/2015 5:00 PM Regular Meeting was not available to select on 10/27/15.*

**Title: 2015 Department of Public Works requesting approval/submission to Amendment to Lease Agreement with Mount Pleasant NOW Development Corporation RQ1170 / CE11084**

The Department of Public Works, requesting approval and submission of an Amendment to Contract No. CE11084 or RQ1170 with Mount Pleasant NOW Development Corporation for five (5) years for the period 10/1/2000-12/31/2015 to extend the time period to 12/31/2020 and for additional funds in the amount of amount not-to-exceed \$2,168,430.00. **A. Scope of Work Summary**

1. Department of Public Works, recommending/submitting amended contract, which will result in a 2016 Amendment to Contract No. CE11084 / RQ1170 with **Mount Pleasant NOW Development Corporation** for lease 10/1/2000-12/31/2015 of space for Department of Senior & Adult Services extend the period of five years 1/1/2016-12/31/2020 for additional funds in the amount of \$ 2,168,430.00 / annual \$433,686.00The anticipated dates are 1/1/2016-12/31/2020 and the rent will remain the same with no rent increase. 2. The primary goal of the project is to lease approximately 39,426 square feet of space and one-hundred twenty-two (122) parking spaces for Cuyahoga County Department of Senior and Adult Services (DSAS).3. N/A **B. Procurement**

1. The procurement method for this project was (RQ #1170).

2.N/A

3.N/A **C. Contractor and Project Information**

1. The address of the vendor is:

Mount Pleasant NOW Development Corporation

13815 Kinsman Road

Cleveland, Ohio 44120 Council District ( 9 )

2. The Executive Director for the vendor is:  
Tom Stone, Executive Director

Mount Pleasant NOW Development Corporation

13815 Kinsman Road

Cleveland, Ohio 441203.a The address of the project is:

Mount Pleasant NOW Development Corporation

13815 Kinsman Road

Cleveland, Ohio 441203.b. The project is located in Council District ( 9 )

**D. Project Status and Planning**

1. The project is service or an extension of the existing project.

2. N/A

3. The project is on a critical action path because the lease expires 12/31/2015 and we have recently received the OPD required documents and new contractor registration.

4. The 2016 Amendment project's term is five (5) years and begins on 1/1/2016 and ends on 12/31/2020.

5. The contract amendment needs four (4) original signatures in ink. **E. Funding**

1. The project is funded Health and Human Services Levy and Public Assistance.

OBM has approved this agreement amendment in the budget per 10/26/15 email attachment.

2. The schedule of payments is monthly.

3. The project is an amendment to a lease. This amendment changes (to extend the term from 1/1/2016 – 12/31/2020, in the amount not-to-exceed \$2,168,430.00 and is the (6th) amendment of the contract. The history of the amendments is: Lessor and Lessee are parties to certain Lease; pursuant to which Lessor leases to Lessee approximately 39,426 square feet of space and approximately one-hundred-twenty-two (122) adjacent parking located at 13815 Kinsman Road, Cleveland, Ohio 44120. **Contract No. CE11084 and RQ#111170 Resolution#990362**

dtd 1/19/1999 Contract Awarded. Making an award to RQ1170 to Mt. Pleasant NOW Development Corporation \$9,304,694.00 **Resolution#995256**

dtd 12/21/1999

Amending Resolution#990362 changing time period

from 12/1/1998 through 11/30/2008

to 10/1/2000 through 9/30/2010

by changing the amount of the award from \$9,304,694

to \$14,720,852.00 **Resolution#014247**

dtd 11/6/2001

Commencing 10/1/2000 – 9/30/2011

in the amount of \$14,720,852.00 1<sup>st</sup> Amendment

**R2011-0338**

dtd 12/13/2011

Changed term – 10/1/2000 to extend time to 11/30/2011 in the amount of \$700,000.00 2011 Amendment

**R2011-0339**

dtd 12/13/2011

Changed term – 10/1/2000 to extend time to 11/30/2014 in the amount of \$1,544,359.60 (Started at \$13.70 per sq. ft. for 52,967 square feet space and the eleventh (11) month (10/1/2012) reduced \$11.00 per sq. ft. for 39,426 square feet space)2012 Amendment

**BC2012-282**

dtd 10/9/2012 in the amount of \$160,262.00

(DSAS moved from Reserve Square to Mt. Pleasant)2014 Amendment

**BC2014-285**

dtd 12/1/2014

Extend time to 12/31/2014 in the amount of \$36,140.50

(The Amendment provided a one month extension from 12/01/2014 through 12/31/2014 to round out the calendar year to more readily accommodate fiscal calendar year funding.)

2015 Amendment

**CPB2014-923**

dtd 11/25/2014

Extend time to 1/1/2015-12/31/2015 in the amount of \$433,686.00

*Additional Prior Resolution Numbers added to attachment as pdf titled:  
ADDITIONAL%20RELATED%20PRIOR%20RESOLUTION%20NUMBERS*

Thank you - the end.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

To extend the lease for five years and the rent will remain the same with no rent increase.

**Financial Information:**

**Funding source:      Explanation:**

**Total Amount Requested:**

\$

**ATTACHMENTS:**

Click to download

- [Original Reso #990362](#)
- [Amend Reso #995256](#)
- [Add'l Funds Reso #014247](#)
- [Amend Reso R2011-0338](#)
- [Add'l funds: ext time Reso R2011-0339](#)
- [Add'l funds BC2012-282](#)
- [Add'l funds: ext time BC2014-285](#)

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor:** Mount Pleasant NOW Development Corporation

**Contract/Agreement No.:** CE11084      **Time Period:** 10/1/2000 – 12/31/2015

**Service Description:** Based on lease specifications  
\$11.00 per sq ft x 39,426 = \$433,686.00 annual x 5 years = \$2,168,430.00

**Original Contract/Agreement Amount:** \$14,720,852.00

**Prior Amendment(s) Amount(s):** \$700,000.00; \$1,544,359.60, \$160,262.00; \$36,140.50  
and \$433,686.00

**Performance Indicators:** In accordance with contract.

**Actual performance versus performance indicators (include statistics):** In accordance  
with contract.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:**

John Myers/Nancy Farina  
User Department

\_\_\_\_\_  
Date

s: evaluation



## Principal Owner Form

*(Required Document for Award Recommendations/Purchases/Contracts)*

**VENDOR:** Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Mount Pleasant NOW Development Corporation
Principal Owner's Name (The legal name of the owner(s) of the business):	Thomas K. Stone
Owner/Officer's Title:	Executive Director
Business Address:	13815 Kinsman Avenue, Cleveland, Ohio 44120
Phone Number:	216-751-0023
Name of Person Completing Form:	Thomas K. Stone
Signature:	<i>Thomas K. Stone</i>
Title:	Executive Director

(\* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

**CUYAHOGA COUNTY STAFF:**

*I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.*

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *[Signature]*

Date: 10-27-15

Printed Name: Stanley D Kosilovsky, P.E.

IG Number: 12-1953

Cuyahoga County  
(Principal Owner Form, 01-16-2015)



# County Council of Cuyahoga County, Ohio

## Resolution No. 2015-0230

<p>Sponsored by: <b>County Executive Budish/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Adult Probation Department</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. CE1000867-01 with The Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2010 - 7/31/2015 to extend the time period to 7/31/2020 and for additional funds in the amount not-to-exceed \$174,820.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	---

WHEREAS, the County Executive/Department of Public Works on behalf of Cuyahoga County Court of Common Pleas/Adult Probation Department has recommended an amendment to Contract No. CE1000867-01 with The Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2010 - 7/31/2015 to extend the time period to 7/31/2020 and for additional funds in the amount not-to-exceed \$174,820.00; and

WHEREAS, the primary goal of this project is to extend the term of the lease for office space of approximately 2,680 square feet and for tenant improvements for the Cuyahoga County Court of Common Pleas/Adult Probation Department; and

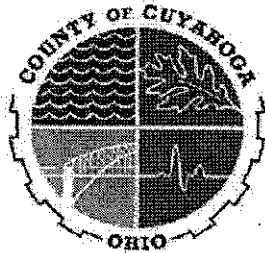
WHEREAS, the funding for this project is from the General Fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1000867-01 with The Near West Side Multi-Service Corporation dba May Dugan Center for lease of office space for use by Cuyahoga County Court of Common Pleas/Adult Probation Department for the period 8/1/2010 - 7/31/2015 to extend the time period to 7/31/2020 and for additional funds in the amount not-to-exceed \$174,820.00.



Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept. Head Name:</b>	Jamal Husani
<b>Type of Request:</b>	Contract/Amendment		
<b>Request Prepared by:</b>	Nancy Farina for John Myers	<b>Telephone No.:</b>	698-2594
<b>SUMMARY OF REQUESTED ACTION:</b>			
Title: 2015 Recommended <b>award and submission</b> of Amendment to Lease Near West Side Multi-Service Center dba <b>May Dugan Center</b> and County of Cuyahoga			
*OPD review (08-2-15.) OK to process as RFP Exemption for the Board of Control approval. RFT Exempt/Late contractr Submission.			
<b><u>A. SUMMARY OF SCOPE:</u></b>			
The Department of Public Works is requesting recommendation and submission of award on Contract No. CE1000867 with <b>Near West Side Multi-Service Corporation</b> dba <b>May Dugan Center</b> , located at 4115 Bridge Ave., Cleveland, Ohio 44115, Suite 200, (PPN #003-35-029) for the lease of approximately 2,680 square feet, for use on behalf of Common Pleas Court Adult Probation Office, <b>for sixty (60)months</b> from <b>8/1/2015-7/31/2020</b> , in the amount not to exceed <b>\$174,820.00</b> , (which includes \$10,000.00 for improvements) the annual rent will remain the same at \$32,964.00 and the monthly rate at \$2,747.00			
currently leases the premises. The rent shall remain the same.			
2.) See Justificalton for details.			
3.) The primary goal is for use of space for Common Pleas Court Adult Prbation Office			
<b><u>B. PROCUREMENT</u></b>			
The procurment method was by RFT14962			

Public Works (formerly known as Central Services) was granted authority to seek proposals pursuant to Resolution 094152 adopted 10.01.2009 and received approval to Recommend for Award pursuant to Resolution 1051185 adopted 12.02.2010. The proposal received from The neighborhood not-for-profit group, Near West Side Multi-Service Corporation dba The May Dugan Center was the only proposal received.

**C. CONTRACTOR AND PROJECT INFORMATION**

Building and Land Owner:

City of Cleveland

(see Lease by way of Concession between the City of Cleveland and the Near West Side Multi-Service Corporation effective June 22, 2015)

Landlord/Vendor

Near West Side Multi-Service Corporation dba May Dugan Center  
4115 Bridge Ave., Cleveland, Ohio 44113

County Council District 7

**D. PROJECT STATUS AND PLANNING**

The county currently leases approximately 2,680 square feet. The current lease CE1000867 ran from 8/1/2010-7/31/2015 with two (2) options to renew for a period for five (5) years each.

Total amount requested: \$174,820.00 which includes \$10,000.00 for tenant improvements.

**E. FUNDING**

Index code: CO380410

Subobject code: 0385

Combining level: 10 Common Pleas

Fund 20A: General Fund

Fiscal: Jim Ginley x.8573

OBM: Wendy Feinn x.7228

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S)**

Primary Ownership: Mr. Rick Kemm, Executive Director (216) 631-5800 x.102

**EXPLANATION FOR LATE SUBMITTAL:** Recently we have received a copy of the Lease by way of Concession between the City of Cleveland and the Near West Side Multi-Service Corporation effective June 22, 2015, with this in place it has allowed us to move forward.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

See Summary of Requested Action

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

Includes \$10,000.00 for improvements while the annual rent will remain the same

**Financial Information:**

**Funding source: Explanation:**

General Fund            FAMIS: combining level 10 Common Pleas and Fund 20A General Fund.

**Total Amount Requested:**

\$

**ATTACHMENTS:**

Click to download

- [2015 Award Justification](#)
- [2015 Award Justification \(word.doc\)](#)
- [2015 Evaluation](#)
- [Ethics Certificate](#)
- [Ethics Training](#)
- [Auditor of State](#)
- [Principal Owner](#)
- [Award Purch Doc](#)
- [Sec. of State Ltr](#)
- [Sec. of State Cerft.](#)
- [Signature Authority](#)
- [W-9](#)
- [2010 WSO Lease](#)
- [WSO Blue Back](#)
- [WSO Lease A](#)
- [WSO Lease B](#)
- [WSO Lease C](#)
- [WSO Lease D](#)
- [RFQ Resol](#)
- [May Dugan Signature confirmation](#)
- [May Dugan Revised WC](#)
- [May Dugan Revised Insurance](#)
- [Revised Amended Lease - WET SIGNATURE](#)
- [Contract Cover - WET SIGNATURE](#)
- [Voucher](#)

**History**

Time	Who	Approval
9/23/2015 4:33 PM	Office of Procurement & Diversity	Yes
9/29/2015 12:50 PM	Clerk of the Board	Yes

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Near West Side Multi-Service Corporation dba May Dugan Center

Contract/Agreement No.: CE1000867      Time Period: 8/1/2015 – 7/31/2020  
Sixty (60) month ("Renewal Term")      \$174,820.00

Service Description: Lease of space for Common Pleas Court Adult Probation Office located at May Dugan Center, 4115 Bridge Ave., Cleveland, Ohio 44115

Original Contract/Agreement Amount: CE1000867, \$166,360.00, RQ14962 (8/1/2010-7/31/2015)

Prior Amendment(s) Amount(s): Resolution 094152 CT-10-14962 adopted 10/01/2009 and approval to recommend award Resolution 1051185 adopted 12/2/2010

Performance Indicators: Contract language, lease of approximately 2,680 square feet of space Near West Side Multi-Service Corporation dba May Dugan Center located at 4115 Bridge Ave., Cleveland, Ohio 44113.

Actual performance versus performance indicators (include statistics): Actual day to day usage

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Providing of space pursuant to lease.

  
\_\_\_\_\_  
User Department

  
\_\_\_\_\_  
Date

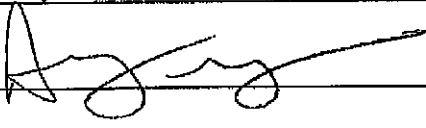
s: evaluation



# Principal Owner Form

(Required Document for Award Recommendations/Purchases)

**VENDOR:** Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Near West Side Multi Service Corporation (dba) May Dugan Center
Principal Owner's Name (The legal name of the owner/s of the business):	Rick A. Kemm
Owner/Officer's Title:	Executive Director
Business Address:	4115 Bridge Avenue
Phone Number:	(216) 631-5800 ext. 102
Name of Person Completing Form:	Andy Trares
Signature:	
Title:	Executive Assistant

If there is more than one (1) principal owner, please complete information for that / those person(s) as well. If a corporation, please identify the CEO, President or other officers of the Corporation representing shareholders.

**CUYAHOGA COUNTY STAFF:**

I certify that I have checked the debarment list on the Cuyahoga County Inspector General's website and the debarment list did not contain the above detailed vendor and/or principal owner.

Signature: Nancy Farina

Date: 8/31/2015

Printed Name: Nancy Farina

Inspector General Vendor ID#: 12-2002

Cuyahoga County  
(Principal Owner Form, 1-30-14)



# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0231

Sponsored by: <b>County Executive Budish/Department of Law</b>	<b>A Resolution</b> authorizing a revenue generating agreement with State of Ohio Attorney General for collection of delinquent debt owed to Cuyahoga County, effective 12/1/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Law has recommended a revenue generating agreement with State of Ohio Attorney General for collection of delinquent debt owed to Cuyahoga County, effective 12/1/2015; and

WHEREAS, pursuant to ORC Section 131.02, the Ohio Attorney General is empowered to collect amounts due to the state; and

WHEREAS, in accordance with ORC Section 131.02, the Ohio Attorney General is authorized to deduct the Attorney General's collection costs from all amounts collected, calculated upon all certified amounts recovered, plus interest and fees accruing from the date of certification to Attorney General; and

WHEREAS, this is an ongoing agreement that will continue until terminated by either party; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating agreement with State of Ohio Attorney General for collection of delinquent debt owed to Cuyahoga County, effective 12/1/2015.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

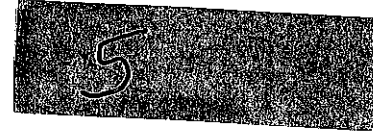
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
 \_\_\_\_\_, 20\_\_

# Novus AGENDA



**Item Details:**

<b>Agency/Dept. Name:</b>	Administrator's Office	<b>Agency/Dept. Head Name:</b>	Robert Triozzi
<b>Type of Request:</b>	Agreement/Amendment		
<b>Request Prepared by:</b>	Kris Moore for Sarah Cammock	<b>Telephone No.:</b>	216-698-5640

**SUMMARY OF REQUESTED ACTION:**

Law Department 2015 Ohio Attorney General Office MOU Delinquent Debt Collection.

A. Scope of Work Summary 1. Law Department is requesting approval of an MOU (COUNTY HAS TO SIGN FIRST) with the Ohio Attorney General Office. This is a revenue generating agreement and there no cost to the County for the Agreement **and declaring the necessity that this Resolution become immediately effective.** 2. The primary goal of the project is to address Department of Development loan program portfolio which is includes loans (commercial loans that are not residential or real estate transactions) that are in default or in danger of defaulting. The County Department of Law assisted DoD by issuing thirty (30) day default letters to loan program borrowers in default or seriously delinquent indicating the County demands immediate loan repayment or the County will proceed with cognovit judgments against the borrowers.

3. N/AB. Procurement1. The procurement method for this project was intergovernmental agreement. The total value is \$0.00.2. There is no SBE participation goal for this project.C.

Contractor and Project Information:  
Mike DeWine, Ohio Attorney General  
Collections Enforcement  
150 E. Gay Street, 21st Floor  
Columbus, OH 43215  
[www.OhioAttorneyGeneral.gov](http://www.OhioAttorneyGeneral.gov)

Council District N/A

This project is the effort to collect delinquent loans through this collection method.

Funding: N/A This project is revenue generating.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:    Explanation:**

**Total Amount Requested:**

\$

**ATTACHMENTS:**

Click to download

[MOU with OAG](#)

**History**

**Time**

**Who**

Clerk of the Board

**Approval**



# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0232

Sponsored by: <b>County Executive Budish/Clerk of Courts</b>	<b>A Resolution</b> authorizing a contract with Mid-West Direct Presort Mailing Services, Inc. in the amount not-to-exceed \$750,000.00 for electronic certified mail services for the period 10/1/2015 - 9/30/2018; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Clerk of Courts has recommended a contract with Mid-West Direct Presort Mailing Services, Inc. in the amount not-to-exceed \$750,000.00 for electronic certified mail services for the period 10/1/2015-9/30/2018; and

WHEREAS, the primary goal of this project is to create an interface to allow for the processing and electronic return of certified mail receipts; and

WHEREAS, the project is funded with funds from the General Fund already appropriated to the Clerk of Courts for postage; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Mid-West Direct Presort Mailing Services, Inc. in the amount not-to-exceed \$750,000.00 for electronic certified mail services for the period 10/1/2015-9/30/2018.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,



NovusAGENDA



**Item Details:**

<b>Agency/Dept. Name:</b>	Clerk of Courts	<b>Agency/Dept. Head Name:</b>	Naillah K. Byrd
<b>Type of Request:</b>	Agreement/Amendment		
<b>Request Prepared by:</b>	Mike Smotek 443-7978	<b>Telephone No.:</b>	216-443-3620

**SUMMARY OF REQUESTED ACTION:**

Submitting an agreement with Midwest Direct for the period of June 1, 2015 to June 1, 2016. This agreement will create an interface between Midwest Direct and CCJIS to allow for the processing and electronic return of certified mail receipts. Also included is the purchase of the envelopes needed for service.

**I. NovusAgenda Summary of Requested Action - Form Title:** Cuyahoga County Clerk of Courts – 2015 – MidWest Direct – Contract for Electronic Certified Mail.  
**A. Scope of Work Summary**1. Cuyahoga County Clerk of Courts requests the approval of a contract with Midwest Direct not to exceed \$750,000. The anticipated start-completion dates are of October 1, 2015 to September 30, 2018.2. The primary goals of the project are to eliminate the use of green cards with the USPS and create an interface by which the returns will be docketed electronically and to have the vendor meter and deliver all mail to the post office.  
**B. Procurement**1.The proposed contract is an OPD (CL-15-33906) approved sole source item. **C. Contractor and Project Information**1. The address of all vendors and/or contractors is:Midwest Presort Mailing Services Inc. 2222 West 110<sup>th</sup> StreetCleveland, Ohio 44102(216) 251-25001235 Spring Garden AvenuePittsburgh, PA 15212(412) 322-71002. The (owners, executive director, other[specify]) for the contractor/vendor are Richard T. Gebbie (owner) and James M. Gebbie (ceo)  
**D. Project Status and Planning**1. This is a new project for the Cuyahoga County Clerk of Courts 2. Once the contract is approved, Proware (CCJIS vendor) will contact Midwest and begin creating an interface between the systems. Once the interface is complete we will begin accepting returns electronically.3. The project's term has already begun. There was a delay in getting approval from the law department.  
**E. Funding**1. The project is funded through monies already appropriated to the Clerk of Courts for postage. No additional general fund monies will be needed. 2. The

schedule of payments is by invoice.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

This contract is being submitted late because there was some uncertainty whether we were entering into a contract or an agreement. Initially, the previous Finance Manager entered it as a Sole Source agreement into Novus and Buyspeed without approval from the Law Department. After lengthy discussions with the Law Department it was determined that the Clerk should enter into a contract with Midwest Direct. The process of drafting the contract took longer than expected.

**Explanation for late submittal:**

see above

**Contract/Agreement Information:**

**Procurement Method:**

Sole Source

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
General Fund	Approved postage budget

**Total Amount Requested:**

\$

**ATTACHMENTS:**

Click to download

- [Sole Source Statement](#)
- [Principal Owner Form](#)
- [Overview and Supporting Documents](#)
- [Midwest Proposal/Invoice](#)
- [Midwest Direct Ohio registration](#)
- [Midwest Justification approval](#)
- [Midwest Auditor](#)
- [Midwest TAC waiver](#)
- [Midwest Direct WC](#)
- [Midwest Direct - Insurance certificate](#)
- [SOS](#)
- [Signature Authority](#)
- [W-9](#)
- [Power of Attorney](#)
- [Performance Bond](#)
- [Contract Cover-TAB](#)
- [Voucher](#)
- [Revised Contract-TAB](#)

**History**

Time	Who	Approval
10/8/2015 2:08 PM	Office of Procurement & Diversity	Yes



# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0233

<p>Sponsored by: <b>County Executive Budish/Department of Public Safety and Justice Services/Office of Emergency Management on behalf of 9-1-1 Consolidation Shared Services Fund Review Committee</b></p>	<p><b>A Resolution</b> rescinding Resolution No. R2015-0050 dated 4/14/2015, which made a Cuyahoga County 9-1-1 Consolidation Shared Services Fund award to City of Beachwood on behalf of Eastside Departments Group Enforcement in the amount not-to-exceed \$1,968,000.00 for Public Safety Answering Point consolidation support for the period 2/1/2015 - 1/31/2016; and declaring the necessity that this Resolution become immediately effective.</p>
--	--

WHEREAS, the County Executive Budish/Department of Public Safety and Justice Services/Office of Emergency Management on behalf of 9-1-1 Consolidation Shared Services Fund Review Committee has submitted a request to rescind Resolution No. R2015-0050 dated 4/14/2015, which made a Cuyahoga County 9-1-1 Consolidation Shared Services Fund award to City of Beachwood on behalf of Eastside Departments Group Enforcement in the amount not-to-exceed \$1,968,000.00 for Public Safety Answering Point consolidation support for the period 2/1/2015 - 1/31/2016; and

WHEREAS, the County was informed that the initial application made by the Eastside Departments Group Enforcement (EDGE) in November 2014 to the 9-1-1 Consolidation Shared Services Fund Review Committee, which included the Cities of Cleveland Heights, Pepper Pike, Shaker Heights, South Euclid and University Heights, has changed including which cities were planning on consolidating as well as the desired location; and

WHEREAS, the 9-1-1 Consolidation Shared Services Fund Review Committee has since held an organizational meeting whereby, upon discussions, motion, subsequent vote and unanimous decision, it was determined that the funds awarded to the City of Beachwood on behalf of EDGE would be rescinded and the money would be returned to the general fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

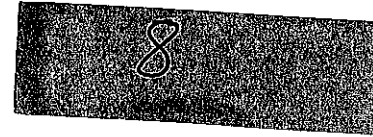
**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# NovusAGENDA



**Item Details:**

**Agency/Dept. Name:** Department of Justice Affairs      **Agency/Dept.Head Name:** George Taylor

**Type of Request:** Other

**Request Prepared by:** Michelle Norton      **Telephone No.** 443-7722

**SUMMARY OF REQUESTED ACTION:**

**I. NovusAgenda Summary of Requested Action - Form** Title: Public Safety & Justice Services, 2015, Request to RESCIND Cuyahoga County Council Resolution R2015-050 awarding the City of Beachwood {on behalf of the Eastside Departments Group Enforcement (EDGE) to include the Cities of Beachwood, Cleveland Heights, Pepper Pike, Shaker Heights, South Euclid and University Heights}, \$1,968,000.00 from the Cuyahoga County 9-1-1 Consolidation Shared Services Fund for Public Safety Answering Point (PSAP) consolidation support for the period 02/01/2015 – 01/31/2016. **Summary** 1.The 9-1-1 Consolidation Shared Services Fund Review Committee met and reviewed applications to the fund on January 6, 2015, at that time recommending an award to the City of Beachwood {on behalf of the Eastside Departments Group Enforcement (EDGE) to include the Cities of Beachwood, Cleveland Heights, Pepper Pike, Shaker Heights, South Euclid and University Heights}in the amount of \$1,968,000.00 for Public Safety Answering Point (PSAP) consolidation support for the period 02/01/2015 – 01/31/2016. 2.The award was approved by Cuyahoga County Council Resolution No. R2015-050 executed April 14, 2015 Journal CC018. The project is mandated by Cuyahoga County Council Ordinance No. O2013-0010. The Award was funded by the (9-1-1 Wireless Assistance Fund and Cuyahoga County General Fund). The schedule of payment was (one time award.) 3.Since that time the County was informed that the initial application made by the Eastside Departments Group Enforcement (EDGE) in November, 2014 to the 9-1-1 Consolidation Shared Services Fund changed, including which cities were planning on consolidating and the desired location. 4.The 9-1-1 Consolidation Shared Services Fund Review Committee held an organizational meeting on September 9, 2015 at which time Agenda items included the EDGE Award Review (Application Change). Upon committee members (Chair Frank Bova, Edward Kraus, and Councilman Michael Gallagher) discussion, motion, subsequent vote and

unanimous decision, the funds awarded to the City of Beachwood on behalf of EDGE would be rescinded and the money would be returned to the general fund. 5.The Dept. of Public Safety and Justice Services, on behalf of the 9-1-1 Consolidation Shared Services Fund Review Committee request Cuyahoga County Council Rescind Resolution R2015-050 for the aforementioned reason effective immediately.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:    Explanation:**

**Total Amount Requested:**

\$

**ATTACHMENTS:**

Click to download

- [County Council O2013-0010](#)
- [Executed County Council Resolution R2015-0050](#)
- [Executed Agreement \(Cover\) AG1500031](#)
- [Email from Ed Kraus re. EDGE negotiations 5.2015](#)
- [9/15/2015 County Executive appointments to 911 CSSFRC](#)
- [9-1-1 Consolidation Shared Services Fund Review Committee Agenda 9/21/2015](#)
- [Cleveland.com Article 9/22/2015 re. Beachwood abandons dispatch center.](#)
- [10.7.2015 Ltrs to EDGE group re.911CSSFRC decision to rescind award](#)

**History**

**Time**

**Who**

**Approval**

Clerk of the Board



# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0234

Sponsored by: <b>County Executive Budish on behalf of Public Defender Commission</b>	<b>A Resolution</b> authorizing a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$1,922,185.00 for legal services for indigent persons for the period 1/1/2015 - 12/31/2015; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Public Defender Commission recommends a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$1,922,185.00 for legal services for indigent persons for the period 1/1/2015 - 12/31/2015; and

WHEREAS, the City of Cleveland, through the Cleveland Municipal Court is obligated to provide appointed counsel to indigent defendants in the Cleveland Municipal Court when such defendants are charged with violations of the City's Ordinances, which violations may result in incarceration; and

WHEREAS, pursuant to ORC 120.14(E), the County Public Defender Commission may contract with any municipal corporation, within the County served by the County Public Defender, for the County Public Defender to provide legal representation for indigent persons who are charged with a violation of the ordinances of the municipal corporation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

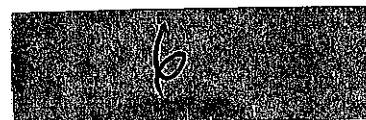
**SECTION 1.** The County Council hereby authorizes a revenue generating agreement with City of Cleveland/Cleveland Municipal Court in the amount not-to-exceed \$1,922,185.00 for legal services for indigent persons for the period 1/1/2015 - 12/31/2015.



Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# Novus AGENDA



**Item Details:**

<b>Agency/Dept. Name:</b>	Public Defender	<b>Agency/Dept. Head Name:</b>	Robert L. Tobik
<b>Type of Request:</b>	Agreement/Amendment		
<b>Request Prepared by:</b>	Maria Pollman	<b>Telephone No.:</b>	x3666
<b>SUMMARY OF REQUESTED ACTION:</b>			
Submitting a revenue generating agreement with City of Cleveland in the amount of \$1,922,185.00 for legal services for indigent persons for the period. 1/1/2015 - 12/31/2015 with an option to extend for an additional term, if exercised.			
<b>PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):</b>			
Historically, the City of Cleveland provides signature for the Agreement upon/after County approval. We are requesting that this be acceptable for this 2015 Agreement.			
<b>Explanation for late submittal:</b>			
Late due to negotiations			

**Contract/Agreement Information:**

<b>Procurement Method:</b>
<b>Explanation for Increase/Decrease in \$ Amount for current request:</b>

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
<b>Total Amount Requested:</b>	
\$	

**ATTACHMENTS:**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0235

Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</b>	<b>A Resolution</b> making an award on RQ33447 to Maximus Human Services, Inc. in the amount not-to-exceed \$1,372,804.51 for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended an award on RQ33447 to Maximus Human Services, Inc. in the amount not-to-exceed \$1,372,804.51 for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016-12/31/2016; and

WHEREAS, the primary goal of this project is to provide a work experience program that will offer participants a high quality, competency-based, results-oriented work experience program that will enhance participants' employability and competitiveness in the job market; and

WHEREAS, the project is funded 66% by Federal TANF Funds and 34% by Federal FAET Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ33447 to Maximus Human Services, Inc. in the amount not-to-exceed \$1,372,804.51 for the Work Experience Program for work-required public assistance recipients for the period 1/1/2016-12/31/2016.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

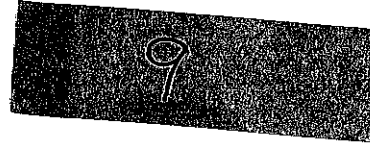
\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# NovusAGENDA



**Item Details:**

<b>Agency/Dept. Name:</b>	Employment and Family Services	<b>Agency/Dept. Head Name:</b>	D. Merriman
<b>Type of Request:</b>	Contract/Amendment		
<b>Request Prepared by:</b>	Robert K. Math	<b>Telephone No.</b>	216.987.6911

**SUMMARY OF REQUESTED ACTION:**

***I. NovusAgenda Summary of Requested Action***

**Title:** Cuyahoga Job and Family Services 2016 Recommended Award RQ#33447  
Maximus Human Services, Inc.  
Contract: Work Experience Program

**A. Scope of Work Summary**

1. Cuyahoga Job and Family Services is recommending to award a contract with Maximus Human Services, Inc in the amount of \$1,372,804.51. The planned contract period is January 1, 2016 to December 31, 2016.
2. The primary goal of the program:

-To provide a work experience program that will offer participants a high quality, competency-based, results-oriented work experience consistent with the DRA that will enhance participants' employability and competitiveness in the job market as well as participation outcomes.

**B. Procurement**

1. The procurement method for this project was an RFP.
2. The RFP RQ#33447 was closed on May 15, 2015.
3. There were four (4) proposals submitted for review, one (1) proposal is being recommended for approval.

**C. Contractor and Project Information**

1. The address of the vendor:

Maximus Human Services, Inc  
1891 Metro Center Drive  
Reston, VA 20190  
Council District (NA)  
2. The CEO for the vendor is Richard A. Montoni.  
3.a. The location of the program is at:  
V.E. Brown Building  
1641 Payne Ave.  
Cleveland, OH 44114.  
Council District (07)

**D. Project Status and Planning**

1. The project reoccurs annually.

**E. Funding**

1. The project is funded 66% by Federal TANF Funds and 34% by Federal FAET Funds.  
2. The schedule of payments is by monthly invoice.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

RFP (Request for Proposal)

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

Federal

**Explanation:**

Federal TANF Funds & FAET Funds

**Total Amount Requested:**

\$1,372,804.51

**ATTACHMENTS:**

Click to download

- [RFP RQ33447 Work Experience Program](#)
- [Vendor Compliance RQ33447 Maximus](#)
- [Vendor Proposal Maximus Part 1](#)
- [Vendor Proposal Maximus Part 2](#)
- [CONFIDENTIAL Financials Maximus](#)
- [Signature Authority-Notarized Maximus](#)
- [Non Collusion Affidavit Maximus](#)
- [W9 Maximus](#)
- [Auditor's Findings Maximus](#)
- [Business Filing Maximus](#)
- [BuySpeed RQ#33447](#)
- [Coop Purchase Form Maximus](#)

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0210

<p>Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget &amp; Management</b></p>	<p><b>A Resolution</b> authorizing the issuance and sale of County excise tax revenue bonds, in an aggregate principal amount not-to-exceed \$65,000,000.00, for the purpose of paying the costs of constructing, renovating, improving or repairing sports facilities and reimbursing the County for costs incurred by the County in the construction of sports facilities and for the purpose of paying any capitalized interest on the Bonds, funding any required reserve funds, and paying the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary official statement; authorizing the preparation, execution and use of an official statement; approving and authorizing the execution of a trust indenture and a continuing disclosure agreement; authorizing other actions related to the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, pursuant to Resolution No. R2014-0002, adopted by this Council on January 28, 2014, this Council caused to be submitted to the electors of Cuyahoga County at the special election on May 6, 2014, the question whether excise taxes shall continue to be levied by Cuyahoga County on spirituous liquor, beer, wine and other beverages and cigarettes sold in the County for 20 years beginning August 1, 2015, for the purpose of paying the cost of constructing, renovating, improving or repairing sports facilities and reimbursing a county for costs incurred by the county in the construction of sports facilities; and

WHEREAS, that ballot measure received a majority affirmative vote of the electors of Cuyahoga County at that special election, and, consequently, the taxes thereby levied (the "County Excise Tax") went into effect beginning August 1, 2015; and

WHEREAS, this Council has determined that the County shall issue excise tax revenue bonds pursuant to Ohio Revised Code Chapters 133 and 307

and other applicable laws in a principal amount not to exceed \$65,000,000 for the purposes described in Section 2 and that the County should secure such bonds by a trust indenture, as provided herein; and

WHEREAS, this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council, and that all the deliberations of this Council, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code; and

WHEREAS, the Fiscal Officer of this County has previously certified to this Council that the estimated life of each of the projects to be financed with the Bonds is at least five (5) years, and has further certified to this Council that the estimated maximum maturity of the Bonds described in Section 2 for purposes of Section 133.20 of the Ohio Revised Code is thirty-five (35) years; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that the usual daily operation of the County be continued and the public peace, health or safety of the County be preserved and for the further reason that funds be made available in a timely manner for the construction of the Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

1. Definitions and Interpretation. As used herein, the following terms shall be defined as follows:

“Act” means Chapter 133, Ohio Revised Code, as enacted and amended from time to time.

“Book entry form” or “book entry system” means a form or system under which (a) the ownership of book entry interests in bonds and the principal of and interest on the bonds may be transferred only through a book entry, and (b) physical bond certificates in fully registered form are issued by the County only to a Depository or its nominee as registered owner, with the bonds deposited with and retained in the custody of the Depository or its agent. The book entry maintained by others than the County is the record that identifies the owners of book entry interests in those bonds and that principal and interest.

“Certificate of Award” means the certificate authorized to be signed by the Fiscal Officer pursuant to Section 7, specifying and determining those terms or other matters pertaining to the Bonds and their issuance, sale and delivery as this Resolution requires or authorizes to be set forth or determined therein.

“Code” means the Internal Revenue Code of 1986, the Regulations (whether temporary or final) under that Code or the statutory predecessor of that Code, and any amendments of, or successor provisions to, the foregoing and any official rulings, announcements, notices, procedures and judicial determinations regarding any of the foregoing, all as and to the extent applicable. Unless otherwise indicated, reference to a section of the Code includes any applicable successor section or provision and such applicable regulations, rulings, announcements, notices, procedures and determinations pertinent to that section.

“County Executive” means the County Executive of the County; provided, for purposes of the signing of documents, certificates and other instruments other than the Bonds and the Official Statement, County Executive includes the County Executive’s Chief of Staff as the County Executive’s designee pursuant to Executive Order No. E02015-0001 and any other person duly designated by the County Executive.

“County Excise Tax Bond Fund” means the County Excise Tax Bond Fund created by the Indenture.

“County Excise Tax Receipts” means the monies received by the County from the County Excise Tax.

“County Excise Tax Revenue Fund” means the County Excise Tax Revenue Fund created by the Indenture.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of book entry interests in Bonds or the principal of and interest on Bonds, and to effect transfers of Bonds, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Director of Law” means the Director of Law of the County, including an interim or acting Director of Law.

“Fiscal Officer” means the Fiscal Officer of the County, including an interim or acting Fiscal Officer.

“Indenture” means the Trust Indenture, to be dated as of the same date as the Bonds, between the County and the Trustee, authorized by Section 9 hereof, as amended or supplemented from time to time in accordance with its terms.

“Interest Payment Dates” means, unless otherwise determined by the Fiscal Officer and specified in the Certificate of Award, June 1 and December 1 of



each year during which the Bonds are outstanding, commencing on the first Interest Payment Date specified as such in the Certificate of Award.

“Original Purchaser” means KeyBanc Capital Markets, Inc., together with any other purchasers identified in the Certificate of Award.

“Participant” means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

“Pledged Funds” means the County Excise Tax Bond Fund and any other funds established under the Indenture and pledged as security for the Bonds.

“Pledged Revenues” means, collectively, (a) the County Excise Tax Receipts and (b) all monies in the Pledged Funds, including revenues related to the cooperative Project that are deposited in the Pledged Funds for the benefit of the Bonds, and all income and profit from the investment of those monies.

“Principal Payment Dates” means, unless otherwise determined by the Fiscal Officer and specified in the Certificate of Award, December 1 in each of the years specified as such in the Certificate of Award, provided that the final Principal Payment Date shall occur no later than December 31, 2036.

“Rule” means Rule 15c2-12(b)(5) promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as it may be amended from time to time.

“Term Bonds” means those Bonds designated as such in the Certificate of Award, maturing on the date or dates set forth therein, bearing interest payable on each Interest Payment Date and subject to mandatory sinking fund redemption.

Any reference to this Council, the County or to its members or officers, or to other public officers, boards, commissions, departments, institutions, agencies, bodies or entities, shall include those which succeed to their functions, duties or responsibilities by operation of law and also those who at the time may legally act in their place.

The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a Section of this Resolution unless otherwise indicated.

2. Authorized Principal Amount of Bonds and Purpose. It is necessary to issue excise tax revenue bonds of this County in an aggregate principal amount not to exceed \$65,000,000 (the “Bonds”) for the purpose of paying the costs of

constructing, renovating, improving or repairing sports facilities and reimbursing the County for costs incurred by the County in the construction of sports facilities (the “Project”) and for the purpose of paying any capitalized interest on the Bonds, funding any required reserve funds, and paying the costs of issuance in connection therewith.

3. Bond Terms. The Bonds shall be issued pursuant to the terms of the Indenture. The Bonds may be issued in one or more series, and shall be numbered in such manner as to distinguish each Bond from any other Bond of the same series. The Bonds shall be issued in denominations of \$5,000 or multiples of \$5,000 in excess thereof, but in no case as to a particular maturity date exceeding the principal amount maturing on that date. The Bonds shall be dated as determined by the Fiscal Officer, with the true interest cost on the Bonds not to exceed seven percent (7%) per year (computed on the basis of a 360-day year consisting of twelve 30-day months), provided that if the interest on the Bonds is not to be excluded from gross income for federal income tax purposes, the true interest cost on the Bonds shall not exceed twelve percent (12%) per year, payable on such semiannual dates or annual dates as determined by the Fiscal Officer in the Certificate of Award until the principal amount is paid, commencing on the initial Interest Payment Date determined by the Fiscal Officer in the Certificate of Award (which initial Interest Payment Date shall not be later than one year from the issuance date of the Bonds), and shall mature on such semiannual dates or annual dates as determined by the Fiscal Officer in the Certificate of Award, provided that the final maturity shall not be later than December 31, 2036, in accordance with Section 133.21 of the Ohio Revised Code and as set forth in the Certificate of Award and the Indenture.

4. Redemption Provisions. The Bonds shall mature serially on such dates and in such principal amounts as are fixed by the Fiscal Officer in the Certificate of Award and the Indenture, provided that the Bonds stated to mature in any year may be issued as Term Bonds payable pursuant to Mandatory Sinking Fund Redemption Requirements as hereinafter defined and further described below and as provided for in the Indenture. The Fiscal Officer shall determine in the Certificate of Award whether any of the Bonds shall be issued as Term Bonds and any dates (the “Mandatory Redemption Dates”) on which the principal amount stated above shall be payable pursuant to Mandatory Sinking Fund Redemption Requirements rather than at stated maturity (the “Mandatory Sinking Fund Redemption Requirements”).

The Bonds shall be subject to redemption prior to stated maturity as follows:

(a) *Mandatory Sinking Fund Redemption*. If any of the Bonds are issued as Term Bonds, the Term Bonds shall be subject to mandatory sinking fund redemption and be redeemed pursuant to Mandatory Sinking Fund Redemption

Requirements, at a redemption price of 100% of the principal amount redeemed, plus interest accrued to the redemption date, on the Mandatory Redemption Dates.

(b) *Optional Redemption.* The Bonds shall be subject to redemption prior to maturity by or at the option of the County, at par, in whole or in part on any date on the dates, in the years and for the prices specified in the Certificate of Award, provided, however, that the Fiscal Officer may determine in the Certificate of Award that it is in the best interest of the County that the Bonds not be subject to redemption prior to maturity. If the Bonds are subject to redemption, the maximum redemption price shall be no greater than 100% of the principal amount redeemed, plus accrued interest to the redemption date.

5. Execution of Bonds. The Bonds shall be designated “Cuyahoga County Excise Tax Revenue Bonds, Series 2015 (Sports Facilities Improvement Project)” or such other name as may be designated in the Certificate of Award. The Bonds shall contain a summary statement of the purposes for which they are issued; shall state that they are issued pursuant to this Resolution; shall be executed by the County Executive and the Fiscal Officer, in the name and on behalf of the County and in their official capacities, provided that either or both of those signatures may be a facsimile; shall be issued only in fully registered form; and shall be registered as to both principal and interest at the corporate trust office of the Trustee. The Bonds shall be issued in the denominations and numbers as requested by the Original Purchaser and approved by the Fiscal Officer, and shall be numbered as determined by the Fiscal Officer.

The principal of the Bonds shall be payable at maturity of the Bonds upon presentation and surrender to the Trustee. Interest on any Bond shall be paid on each Interest Payment Date as defined in and as further provided in the Indenture. The principal and interest on the Bonds is payable in lawful money of the United States of America without deduction for the services of the Trustee.

No Bond shall be valid or become obligatory for any purpose unless and until an authentication certificate appearing on the Bond shall have been duly endorsed by the Trustee.

6. Book-Entry System. The entire principal amount may be represented by a single bond and may be issued as fully registered securities and in book entry or other uncertificated form in accordance with Section 9.96, Chapter 133 of the Ohio Revised Code, and the Indenture if it is determined by the Fiscal Officer that issuance of fully registered securities in that form will facilitate the sale and delivery of the Bonds. The Bonds shall not have coupons attached, shall be numbered as determined by the Fiscal Officer and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to this Resolution.

The Fiscal Officer is also hereby authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with the book entry system for the Bonds, after determining that the signing thereof will not endanger the funds or securities of the County.

7. Award and Sale of the Bonds. The Bonds shall be sold to the Original Purchaser at a purchase price and bearing interest at a rate or rates determined by the County Executive or the Fiscal Officer to be in the best interest of the County and as designated by the County Executive or the Fiscal Officer in the Certificate of Award in accordance with law, the provisions of this Resolution, and the Indenture. The Fiscal Officer shall sign the Certificate of Award evidencing that sale to the Original Purchaser, with the final purchase price, interest rate or rates, aggregate principal amount, and principal amounts payable at stated maturity being set forth in the Certificate of Award and the Indenture, at a purchase price not less than 97% of par plus any accrued interest to their date of delivery. The Fiscal Officer may specify in the Certificate of Award whether any reserve fund shall be established for the Bonds and, if so, the applicable reserve requirement (subject to any applicable federal tax law restrictions) and source of funding. The Fiscal Officer may also specify in the Certificate of Award that the interest on any or all of the Bonds shall not be excluded from gross income for purposes of federal income taxation. The Fiscal Officer shall cause the Bonds to be prepared, and have the Bonds signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds if requested by the Original Purchaser, to the Original Purchaser upon payment of the purchase price. The Fiscal Officer, the County Executive, the Director of Law, the Clerk of this Council and other County officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

If, in the judgment of the Fiscal Officer, the filing of an application for (i) a rating on the Bonds by one or more nationally-recognized rating agencies, or (ii) a policy of insurance or other credit enhancement facility from a company or companies to better assure the payment of principal of and interest on the Bonds, or (iii) a surety bond or other credit enhancement facility from a company or other companies to satisfy any reserve requirement for the Bonds is in the best interest of and financially advantageous to the County, the Fiscal Officer is authorized to prepare and submit those applications, to provide to each such agency, company or other credit enhancement facility provider such information as may be required for the purpose. The cost of obtaining each such rating, policy, bond or credit enhancement facility, except to the extent paid by the Original Purchaser, shall be paid from the proceeds of the Bonds.

8. Application of Bond Proceeds. The proceeds of sale of the Bonds shall be allocated and deposited as provided in the Indenture.

9. Appointment of Bond Trustee; Indenture. This Council hereby authorizes and directs the Fiscal Officer to select a qualified financial institution to act as the trustee (such trustee, or a successor trustee pursuant to the applicable provisions of the Indenture, the “Trustee”) for the Bonds and to designate the Trustee in the Certificate of Award. The Fiscal Officer shall provide for the payment of the services rendered and for reimbursement of expenses incurred pursuant to the Indenture from the proceeds of the Bonds to the extent available and then from other moneys lawfully available and appropriated or to be appropriated for that purpose.

In order to secure the Bonds, the County Executive is hereby authorized to execute and deliver, in the name and on behalf of the County, the Indenture in form and substance determined by the County Executive and the Director of Law on behalf of the County to be appropriate for its intended purpose, consistent with this Resolution, and otherwise in the best interest of the County, all of which shall be conclusively evidenced by the signing of the Indenture by those officials.

10. Bonds are Special Obligations; Provisions for Levy and Collection of County Excise Tax. The Bonds are special obligations of the County, and the principal of and interest (and any premium) on the Bonds are payable solely from the Pledged Revenues and the Pledged Funds, together with other available funds of the County, and such payment is secured by a pledge of and a lien on the Pledged Revenues and the Pledged Funds as provided by the Act and this Resolution.

The County has heretofore levied and covenants that it shall continue to collect the County Excise Taxes for so long as the Bonds are outstanding. The County hereby covenants and agrees that, so long as the Bonds are outstanding, it shall not suffer the repeal, amendment or any other change in this Resolution that in any way materially and adversely affects or impairs (a) the sufficiency of the County Excise Tax Receipts levied and collected or otherwise available for the payment of the Bonds or (b) the pledge or the application of the County Excise Tax Receipts to the payment of the Bonds.

The Bonds do not constitute a general obligation debt, or a pledge of the full faith and credit, of the State, the County, or any other political subdivision of the State, and the holders or owners of the Bonds have no right to have taxes levied by the general assembly or property taxes levied by the taxing authority of any political subdivision of the State, including the taxing authority of the County, for the payment of principal of and interest (and any premium) on the Bonds. Nothing herein shall be construed as requiring the County to use or apply to the payment of principal of and interest (and any premium) on the Bonds any funds or revenues from any source other than County Excise Tax Receipts. Nothing herein, however, shall be deemed to prohibit the County, of its own volition, from using, to the extent

that it is authorized by law to do so, any other resources for the fulfillment of any of the terms, conditions or obligations of this Resolution or of the Bonds.

11. Creation of County Excise Tax Revenue Fund and County Excise Tax Bond Fund and Application of County Excise Tax Receipts. The County Excise Tax Revenue Fund and the County Excise Tax Bond Fund shall be created in the Indenture and shall be maintained by the Fiscal Officer in the custody of the Trustee. The Fiscal Officer is hereby authorized to maintain, or permit the maintenance of, such separate accounts in those Funds, and such separate subaccounts in any account, as is determined to be in the best interest of the County. Any monies on deposit in the County Excise Tax Bond Fund shall be invested to the extent permitted by law.

The County hereby covenants, subject and pursuant to the Constitution and laws of the State of Ohio, to appropriate and pay or cause to be paid from the County Excise Tax Receipts into the County Excise Tax Revenue Fund on the dates and in the amounts specified in the Indenture in order to pay the interest and principal due and payable on all outstanding Bonds on the next Interest Payment Date and Principal Payment Date. The County Executive is hereby authorized and directed to enter into such agreements with the State of Ohio as may be necessary or appropriate to effectuate direct payment of County Excise Tax Receipts to the Trustee. For that purpose, in each year while the Bonds are outstanding, this Council will appropriate County Excise Tax Receipts required to pay the principal of and interest (and any premium) on the Bonds in that year. Further, this Council will give effect to such appropriations in all resolutions it passes thereafter in that year appropriating money for expenditure and encumbrance and limit the other appropriations of County Excise Tax Receipts in that year to the amount available after deducting the amount required to pay the principal of and interest (and any premium) on the Bonds in that year.

Any portion of the County Excise Tax Receipts not otherwise required to be deposited into the County Excise Tax Bond Fund in accordance with this Section shall be used to meet other obligations of the County to be discharged from the County Excise Tax Receipts at the direction of the County.

12. Federal Tax Considerations. The County covenants that it will use, and will restrict the use and investment of, the proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Code or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest on the Bonds will not be treated as an item of tax preference under Section 57 of the Code.

The County further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Bonds to be and to

remain excluded from gross income for federal income tax purposes, and (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purpose of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds, and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The County Executive, the Fiscal Officer, or any other officer of the County having responsibility for issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the County with respect to the Bonds as the County is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Bonds or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the County, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the County, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the County regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds. Notwithstanding the foregoing or any other provisions of this Resolution to the contrary, if the Fiscal Officer determines in the Certificate of Award that it is necessary and appropriate and in the best interests of the County for the interest on the Bonds not to be excluded from gross income for federal income tax purposes, the County shall not be bound by the covenants of this Section.

13. Primary Offering Disclosure; Official Statement. The County Executive and the Fiscal Officer, in the name and on behalf of the County and in their official capacities, are authorized and directed to (i) prepare or cause to be prepared, and to make or authorize modifications, completions or changes of or supplements to, a disclosure document in the form of an official statement in connection with the original issuance of the Bonds, (ii) determine, and to certify or

otherwise represent, when the official statement is to be “deemed final” (except for permitted omissions) by the County as of its date or is a final official statement for purposes of the Rule, (iii) use and distribute, or authorize the use and distribution of, the “deemed final” and final official statements and any supplements thereto in connection with the original issuance of the Bonds, and (iv) complete and sign the final official statement as so approved, together with such certificates, statements or other documents in connection with the finality, accuracy and completeness of the “deemed final” and final official statements as they deem necessary and appropriate.

14. Continuing Disclosure. For the benefit of the holders and beneficial owners from time to time of the Bonds, the County agrees to provide or cause to be provided such financial information and operating data, audited financial statements and notices of the occurrence of certain events, in such manner as may be required for purposes of the Rule. The County Executive and the Fiscal Officer are authorized and directed to sign and deliver a continuing disclosure agreement (the “Continuing Disclosure Agreement”), setting forth the County’s undertaking to provide such information and notices dated the date of delivery of the Bonds and delivered to the Original Purchaser of the Bonds.

The County Executive and the Fiscal Officer are hereby authorized to execute and deliver, in the name and on behalf of the County, the Continuing Disclosure Agreement in form and substance determined by the County Executive and the Fiscal Officer on behalf of the County to be appropriate for its intended purpose and consistent with this Resolution, all of which shall be conclusively evidenced by the signing of the Continuing Disclosure Agreement by those officials.

15. Certification and Delivery of Resolution. The Clerk of this Council is directed to deliver or cause to be delivered a certified copy of this Resolution to the Fiscal Officer.

16. Satisfaction of Conditions for Bond Issuance. This Council determines that all acts and conditions necessary to be done or performed by the County or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding obligations of the County have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law.

17. Other Documents. The County Executive, the Fiscal Officer, the Director of Law and the Clerk of Council are each hereby authorized and directed to take any and all other actions and to execute any and all other instruments, certificates and documents as may in their judgment be necessary, desirable, advisable or appropriate in connection with the issuance of the Bonds in order to give effect to the transactions contemplated to be performed on the part of the County under this Resolution, including, but not limited to, any cooperative agreement or other agreement with Gateway Economic Development Corporation of



Greater Cleveland related to the Project that may be necessary and appropriate in connection with the issuance and delivery of the Bonds. To the extent an exemption is required for anything contemplated herein, it is hereby granted.

18. Compliance with Open Meetings. This Council finds and determines that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of Council, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

19. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a Section of this Resolution unless otherwise indicated.

20. Effective Date. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (i) its approval by the County Executive through signature, (ii) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Charter, or (iii) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 13, 2015

Committee(s) Assigned: Committee of the Whole

Committee Report/Second Reading: November 10, 2015

Journal \_\_\_\_\_  
\_\_\_\_\_, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0219

<p>Sponsored by: <b>County Executive Budish/Department of Development</b></p> <p>Co-sponsored by: <b>Councilmember Simon</b></p>	<p><b>A Resolution</b> authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$500,000.00 to City of Euclid for the benefit of the St. Clair Industrial Roadway Project located at St. Clair Avenue from East 222<sup>nd</sup> Street to Babbitt Road in the City of Euclid; authorizing the County Executive and Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended a Casino Revenue Fund Loan in the amount not-to-exceed \$500,000.00 to City of Euclid for the benefit of the St. Clair Industrial Roadway Project located at St. Clair Avenue from East 222<sup>nd</sup> Street to Babbitt Road in the City of Euclid; and

WHEREAS, the primary goal of this project is to assist in the infrastructure improvement activities for the St. Clair Industrial Roadway project in the City of Euclid; and

WHEREAS, this project will be funded from the Casino Revenue Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes a Casino Revenue Fund loan in the amount not-to-exceed \$500,000.00 to City of Euclid for the benefit of the St. Clair Industrial Roadway Project located at St. Clair Avenue from East 222<sup>nd</sup> Street to Babbitt Road in the City of Euclid.

**SECTION 2.** That the County Executive and the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0220

<p>Sponsored by: <b>County Executive Budish/Department of Development</b></p> <p>Co-sponsored by: <b>Councilmembers Germana, Miller and Simon</b></p>	<p><b>A Resolution</b> making an award on RQ33385 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for administration of the Cuyahoga County Early Stage Loan Fund; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended an award on RQ33385 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for administration of the Cuyahoga County Early Stage Loan Fund; and

WHEREAS, the goal of the project is to provide administrative services for the Cuyahoga County Early Stage Loan Fund through the blending of other resources with those of the County to provide technical assistance and investments to facilitate business growth; and

WHEREAS, the proposed funding source for this program is the Cuyahoga County Western Reserve Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ33385 and authorizes an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for administration of the Cuyahoga County Early Stage Loan Fund.



Additional Sponsorship Requested: November 2, 2015

Committee Report/Second Reading: November 10, 2015

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0221

<p>Sponsored by: <b>County Executive Budish/Department of Development</b></p> <p>Co-sponsored by: <b>Councilmembers Germana, Miller and Simon</b></p>	<p><b>A Resolution</b> making an award on RQ33461 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 for administration of the Cuyahoga County Innovation Match for Pre-Seed Capital Fund Program; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended an award on RQ33461 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 for administration of the Cuyahoga County Innovation Match for Pre-Seed Capital Fund Program; and

WHEREAS, JumpStart, Inc. will serve as administrator of the Cuyahoga County Innovation Match for Pre-Seed Capital Fund Program; and

WHEREAS, the goals of the Cuyahoga County Innovation Match for Pre-Seed Capital Fund Program are to: (a) increase the amount of Third Frontier funding to Cuyahoga County and leverage that investment for the benefit of Cuyahoga County-based funds and businesses; (b) increase the amount of early stage capital available for and invested in Cuyahoga County businesses; and (c) increase out-of-state awareness of Cuyahoga County-based investment opportunities for the long term; and

WHEREAS, the proposed funding source for this program is the Cuyahoga County Western Reserve Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**





First Reading/Referred to Committee: October 27, 2015  
Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested: November 2, 2015

Committee Report/Second Reading: November 10, 2015

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0222

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council</b></p>	<p><b>A Resolution</b> making an award on RQ34252 to Educational Service Center of Cuyahoga County in the amount not-to-exceed \$602,000.00 for fiscal agent services for Families and Schools Together, Bright Beginnings and Parent Services Programs in connection with the FY2016 Ohio Children's Trust Fund Grant Program for the period 10/1/2015 - 9/30/2016; authorizing the County Executive to execute the agreement and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/ Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council has recommended an award on RQ34252 to Educational Service Center of Cuyahoga County in the amount not-to-exceed \$602,000.00 for fiscal agent services for Families and Schools Together, Bright Beginnings and Parent Services Programs in connection with the FY2016 Ohio Children's Trust Fund Grant Program for the period 10/1/2015 – 9/30/2016; and

WHEREAS, the primary goals of the project are to: a) build protective factors of families, (b) help reduce the probability of child abuse and neglect in our community, and (c) provide parent advocacy services to the County, schools and community based programs related to Family and Children First Council; and

WHEREAS, this project is funded 64.05% with State Funds and 35.95% with HHS Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ34252 to Educational Service Center of Cuyahoga County in the amount not-to-exceed \$602,000.00 for fiscal agent services for Families and Schools Together, Bright Beginnings and Parent Services Programs in connection with the FY2016 Ohio Children's Trust Fund Grant Program for the period 10/1/2015 – 9/30/2016.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual, daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 27, 2015  
Committee(s) Assigned: Education, Environment & Sustainability

Journal CC020  
November 10, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0204

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Erika Anthony to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2016 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Public Defender Commission was created pursuant to the provisions of ORC Section 120.13; and

WHEREAS, the powers and duties of the Cuyahoga County Public Defender Commission are established pursuant to ORC Section 120.14, which include: recommending an annual operating budget of the office of the County Public Defender, establishing operational standards of the office of the County Public Defender, and determining the qualification and size of the supporting staff of the office in an effort to provide essential legal representation to indigent persons in the County; and

WHEREAS, pursuant to ORC Section 120.13, the Cuyahoga County Public Defender Commission shall have five members with a term of office of four years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Erika Anthony to be reappointed to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2016 – 12/31/2019; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby confirms the reappointment of Erika Anthony to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2016 – 12/31/2019.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 13, 2015

Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: October 27, 2015

Journal CC020

November 10, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0212

Sponsored by: <b>County Executive Budish/Department of Health and Human Services and Councilmember Miller</b>	<b>A Resolution</b> declaring the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Budish/Department of Health and Human Services requests the declaration of the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code; and,

WHEREAS, the amount of taxes that may be raised within the ten mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirement of the County; and,

WHEREAS, such renewal levy constitutes a tax levy of four and eight-tenths (4.8) mills for each one dollar of valuation, which amounts to forty-eight cents (\$0.48) for each one hundred dollars of valuation, to be in effect for a period of eight years, to begin with the tax list and duplicate for the year 2016, the proceeds of which levy first would be available to the County in the calendar year 2017 and to be submitted to the electors of the County at the primary election to be held in the County on March 15, 2016.

WHEREAS, it is necessary that this Resolution be immediately effective in order that critical services provided by Cuyahoga County can continue and to meet the Board of Elections' deadlines, and to continue the usual and daily operation of County departments, offices and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** The County Council hereby declares the necessity of submitting to the electors of Cuyahoga County the question of a renewal levy of the existing 4.8 mill Health and Human Services levy for the purpose of supplementing general fund appropriations for health and human or social services, for a period of eight years, outside the ten mill limitation, in accordance with the provision of Section 5705.191 of the Ohio Revised Code.

**SECTION 2.** The Clerk of Council is authorized and directed to certify a copy of this Resolution to the Fiscal Officer for the certification of the total current tax valuation of the County and the dollar amount of revenue that would be generated by the 4.8 mill renewal levy.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 13, 2015

Committee(s) Assigned: Committee of the Whole

Committee Report/Second Reading: October 27, 2015

Journal CC020

November 10, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0214

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</b></p>	<p><b>A Resolution</b> authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services for emergency food purchases for Cuyahoga County residents for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services for emergency food purchases for Cuyahoga County residents for the period 1/1/2016 - 12/31/2016; and

WHEREAS, the primary goal of this project is to serve as fiscal agent to perform administrative duties related to the distribution, monitoring and oversight of Cuyahoga County funds to meet the emergency food needs of residents in the County; and

WHEREAS, this project is funded 100% by the Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,095,450.00 for fiscal agent services for emergency food purchases for Cuyahoga County residents for the period 1/1/2016 - 12/31/2016.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 13, 2015  
Committee(s) Assigned: Health, Human Services & Aging

Committee Report/Second Reading: October 27, 2015

Journal CC020  
November 10, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0215

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. CE1200260-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for transitional housing program services for the period 6/1/2012 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,208,240.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive /Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. CE1200260-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for transitional housing program services for the period 6/1/2012 - 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,208,240.00; and

WHEREAS, the primary objectives of this project are to: (a) safely shelter homeless men; (b) reduce the shelter length of stay; and (c) assist clients to access permanent housing; and

WHEREAS, this contract is funded 100% from the Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1200260-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for transitional housing program services for the period 6/1/2012 – 9/30/2015 to extend the time period to 9/30/2016 and for additional funds in the amount not-to-exceed \$1,208,240.00.



Committee Report/Second Reading: October 27, 2015

Journal CC020  
November 10, 2015

# County Council of Cuyahoga County, Ohio

## Resolution No. R2015-0196

Sponsored by: <b>County Executive Budish/Department of Development</b>	<b>A Resolution</b> authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$2,000,000.00 to Corning Place Ohio, LLC for the benefit of the Garfield Building Project located at 1965 East 6 <sup>th</sup> Street, Cleveland; authorizing the County Executive and Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development has recommended a Casino Revenue Fund loan in the amount not-to-exceed \$2,000,000.00 to Corning Place Ohio, LLC for the benefit of the Garfield Building Project located at 1965 East 6<sup>th</sup> Street, Cleveland; and

WHEREAS, the primary goal of this project is to assist with the financing of the acquisition, renovation and construction to convert the Garfield Building located at 1965 East 6<sup>th</sup> Street, Cleveland, into a residential and mixed use office and retail complex; and

WHEREAS, this project will be funded from the Casino Revenue Fund; and

WHEREAS, the project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009, execution of a Workforce Development Agreement, submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan authorized herein; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a Casino Revenue Fund loan in the amount not-to-exceed \$2,000,000.00 to Corning Place Ohio, LLC for the benefit of the Garfield Building Project located at 1965 East 6<sup>th</sup> Street, Cleveland.





Committee Report/Second Reading/Referred to Committee: October 13, 2015  
Committee(s) Assigned: Committee of the Whole

Subsequently Referred Back to Economic Development & Planning Committee by  
Council President: October 28, 2015

Journal CC020  
November 10, 2015