



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JANUARY 12, 2016
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
 - a) December 8, 2015 Committee of the Whole Meeting (See Page 15)
 - b) December 8, 2015 Regular Meeting (See Page 17)
 - c) December 29, 2015 Special Meeting (See Page 43)
 - d) January 5, 2016 Committee of the Whole Meeting (See Page 45)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2016-0001: A Resolution adopting the amended Cuyahoga County Personnel Review Commission Administrative Rules as the administrative rules for the Cuyahoga County Personnel Review Commission to be codified in the Cuyahoga County Administrative Code, and declaring the necessity that this Resolution become immediately effective. (See Page 48)

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

- 2) R2016-0002: A Resolution approving an adjustment of the municipal boundary between the City of Cleveland and the City of Shaker Heights that bisects eight parcels of land on Van Aken Boulevard at the intersection with Sutton and Onaway Roads, in order to incorporate all of the land within the municipal boundary of the City of Shaker Heights; and declaring the necessity that this Resolution become immediately effective. (See Page 91)

Sponsor: Councilmember Brown

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2016-0003: A Resolution accepting/rejecting the report containing findings and recommendations of Fact-finder Thomas J. Nowel regarding negotiations between Cuyahoga County and Ohio Patrolmen's Benevolent Association for a collective bargaining agreement representing approximately 3 employees in the classification of Deputy Sheriff Lieutenant at the Sheriff's Department, and declaring the necessity that this Resolution become immediately effective. (See Page 94)

Sponsor: County Executive Budish/Department of Law and County Sheriff

- 2) R2016-0004: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO, representing approximately 240 employees in 9 classifications at the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services for the period 1/1/2015 -

12/31/2017; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 97)

Sponsor: County Executive Budish/Departments of Law and Health and Human Services/Cuyahoga Job and Family Services

- 3) R2016-0005: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 3 employees in the classification of Electronic Technician at the Department of Public Works for the period 1/1/2014 - 12/31/2016 to establish terms of the wage re-opener and to modify Article 29; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 100)

Sponsor: County Executive Budish/Departments of Law and Public Works

- 4) R2016-0006: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Fraternal Order of Police, Ohio Labor Council representing approximately 161 employees in various classifications at the Cuyahoga County Court of Common Pleas Probation Department for the period 2/1/2014 - 12/31/2016 to establish terms of the wage re-opener and to modify Article 11; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 103)

Sponsors: County Executive Budish/Department of Law on behalf of Cuyahoga County Court of Common Pleas, General Division/Probation Department

- 5) R2016-0007: A Resolution amending the 2016/2017 Biennial Operating Budget for 2016 by providing for additional fiscal

appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; amending Resolution No. R2015-0282 dated 12/29/2015 to reconcile appropriations for 2015; and declaring the necessity that this Resolution become immediately effective. (See Page 106)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2016-0008: A Resolution setting parking rates for all County-owned garages and surface lots, effective 2/1/2016; and declaring the necessity that this Resolution become immediately effective. (See Page 118)

Sponsor: County Executive Budish/Department of Public Works

- 2) R2016-0009: A Resolution making an award on RQ35411 to C & K Industrial Services, Inc. in the amount not-to-exceed \$2,071,670.00 for cleaning, televising and maintaining sanitary and storm sewer systems in various municipalities for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 123)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 3) R2016-0010: A Resolution approving revised rates for lease of County-owned equipment to governmental subdivisions, in accordance with Ohio Revised Code Section 307.12(F), and for calculation of Force Account rates for County employees, effective 1/1/2016; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 129)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 4) R2016-0011: A Resolution making an award on RQ35678 to Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$599,888.00 for administration of the Cuyahoga County Down Payment Assistance Program in Cuyahoga Urban County Communities and City of Parma for the period 3/1/2016 - 2/28/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 135)

Sponsor: County Executive Budish/Department of Development

- 5) R2016-0012: A Resolution authorizing an Economic Development Fund Accelerated Growth Loan in the amount not-to-exceed \$3,000,000.00 to Victory Midtown, LLC for the benefit of a project located at Victory Center, 7012 Euclid Avenue, Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 143)

Sponsor: County Executive Budish/Department of Development

- 6) R2016-0013: A Resolution authorizing an Economic Development Fund Accelerated Growth Loan in the amount not-to-exceed \$1,500,000.00 to HEC Properties LLC for the benefit of a project located at 2700 East 55th Street, Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 149)

Sponsor: County Executive Budish/Department of Development

- 7) R2016-0014: A Resolution authorizing an Economic Development Fund Small Business Growth Loan in the amount not-to-exceed \$1,077,092.00 to Kanan Enterprises, Inc. for the benefit of a project located at 31900 Solon Road, Solon;

authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 155)

Sponsor: County Executive Budish/Department of Development

- 8) R2016-0015: A Resolution authorizing an Economic Development Fund Large Scale Attraction Loan in the amount not-to-exceed \$2,000,000.00 to W25d, LLC for the benefit of a project located at various corners of West 25th Street and Detroit Avenue, Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 161)

Sponsor: County Executive Budish/Department of Development

- 9) R2016-0016: A Resolution rescinding Resolution No. R2015-0253 dated 12/8/2015, which made an award on RQ35199 to ReliaStar Life Insurance Company dba Voya Financial, Inc. in the amount not-to-exceed \$3,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2016 - 12/31/2016; authorizing a contract with Medical Mutual of Ohio in the amount not-to-exceed \$3,724,000.00 for said services and time period; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 167)

Sponsor: County Executive Budish/Department of Human Resources

- 10) R2016-0017: A Resolution making an award on RQ35240 to Endicott, Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance services on Kodak scanning equipment for the period 3/1/2016 - 2/28/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this

Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 170)

Sponsor: County Executive Budish/Department of Information Technology

- 11) R2016-0018: A Resolution making an award on RQ35635 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,710,000.00 for general office supplies and related services for various County departments for the period 4/1/2016 - 3/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 175)

Sponsor: County Executive Budish/Fiscal Officer/Office of Procurement and Diversity

- 12) R2016-0019: A Resolution authorizing an amendment to Master Contract No. CE1500026-01-18 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the scope of services, effective 1/12/2016, to change the total amount not-to-exceed from \$3,571,147.73 to \$8,464,245.03, and to authorize funding increases with various previously approved providers; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 185)

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

- 13) R2016-0020: A Resolution authorizing amendments to contracts with various providers for emergency shelter services at various locations in Cleveland for the period 1/1/2013 - 12/31/2016 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective: (See Page 228)
 - i) No. CE1300098-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for homeless women and families, located at 2227

Payne Avenue, in the amount not-to-exceed \$1,419,034.00.

- ii) No. CE1300099-01 with Lutheran Metropolitan Ministry for homeless men, located at 2100 Lakeside Avenue, in the amount not-to-exceed \$1,701,638.00.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 14) R2016-0021: A Resolution authorizing an amendment to Contract No. CE1300126-01 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2016 for additional funds in the amount not-to-exceed \$908,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 238)

Sponsor: County Executive Budish/ Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 15) R2016-0022: A Resolution authorizing an amendment to Agreement No. AG1400113-01 with Department of Workforce Development for operational support of OhioMeansJobs | Cleveland-Cuyahoga County Service Centers and management of the Occupational Skills Training Program and Individual Training Accounts for the period 7/1/2014 - 12/31/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$627,216.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 246)

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

c) **COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2015-0266: A Resolution confirming the County Executive's appointment of Cheryl Cheatham to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2016 - 12/31/2020, and declaring the necessity that this Resolution become immediately effective. (See Page 253)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 2) R2015-0269: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2015 - 6/30/2018, and declaring the necessity that this Resolution become immediately effective: (See Page 255)

- i) LaToya Smith

- ii) Ingrid Angel

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 3) R2015-0270: A Resolution confirming the County Executive's reappointment of Harriet Applegate to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 1/29/2016 - 1/28/2020, and declaring the necessity that this Resolution become immediately effective. (See Page 258)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 4) R2015-0277: A Resolution authorizing an amendment to Contract No. CE1500248-01 with Mark Schaffer Excavating & Trucking, Inc. for Cuyahoga County Airport Runway 6/24 Safety Area Improvements Project No. 1 in connection with the Airport Improvement Program for additional funds in the amount not-to-exceed \$3,230,048.00; authorizing the County

Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 260)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2015-0267: A Resolution confirming the County Executive's appointment of J. David Heller to serve on the Cuyahoga Community College Board of Trustees for an unexpired term ending 3/26/2017, and declaring the necessity that this Resolution become immediately effective. (See Page 263)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 2) R2015-0268: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 10/15/2017, and declaring the necessity that this Resolution become immediately effective: (See Page 265)

- i) William Sheehan
- ii) Shanelle Smith

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 3) R2015-0271: A Resolution confirming the County Executive's reappointment of The Honorable Michael Byrne (South Central Region) to serve on the Cuyahoga County Planning Commission for the term 1/1/2016 - 12/31/2018, and declaring the necessity that this Resolution become immediately effective. (See Page 268)

Sponsors: County Executive Budish and Councilmember Germana

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 4) R2015-0274: A Resolution authorizing an amendment to Contract No. CE1500375-01 with Turner/Ozanne Joint Venture for design-builder services for the Huntington Park Garage Rehabilitation Project for the period 12/7/2015 - 12/2/2016 to establish an amount not-to-exceed of \$4,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 270)

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Brady

- 5) R2015-0275: A Resolution authorizing an amendment to the Design-Build Agreement with Turner/Ozanne/VAA A Joint Venture establishing a guaranteed maximum price in the amount not-to-exceed \$238,600,233.00 for design-build services for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 273)

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Brady

- 6) R2015-0276: A Resolution making an award on RQ33677 to Precision Environmental Company in the amount not-to-exceed \$721,000.00 for the Courthouse Building Fire Damper Pre-renovation Project–Fire Damper Asbestos Abatement; authorizing the County Executive to execute the contract and

all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 276)

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

- 7) R2015-0278: A Resolution authorizing an amendment to Contract No. CE1200705-01 with Hylant Group, Inc. for insurance brokerage and risk management services and premiums for the period 11/28/2012 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$1,708,200.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 278)

Sponsor: County Executive Budish/Department of Law

Committee Assignment and Chair: Finance & Budgeting – Greenspan

- 8) R2015-0280: A Resolution authorizing an amendment to Agreement No. AG1400121-01 with City of Cleveland for cellular 9-1-1 Public Safety Answering Point services originating in the City of Cleveland for the period 10/20/2014 - 10/19/2015 to extend the time period to 10/19/2017 and for additional funds in the amount not-to-exceed \$1,200,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 281)

Sponsor: County Executive Budish/Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 9) R2015-0281: A Resolution making an award on RQ35913 to Lutheran Metropolitan Ministry in the amount not-to-exceed

\$553,000.00 for Adult Guardianship Services for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 284)

Sponsor: County Executive Budish/ Department of Health and Human Services/Division of Senior and Adult Services

Committee Assignment and Chair: Health, Human Services & Aging – Jones

e) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2016-0001: An Ordinance amending Chapters 802 and 709 of the Cuyahoga County Code regarding the Casino Revenue Fund and Job Creation Fund for consistency with the 2016/2017 Biennial Operating Budget and Capital Improvements Program; and declaring the necessity that this Ordinance become immediately effective. (See Page 286)

Sponsor: County Executive Budish/Department of Development

f) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2015-0015: An Ordinance enacting Section 208.03 of the Cuyahoga County Code to establish a Cuyahoga County Healthier Buckeye Council, and declaring the necessity that this Ordinance become immediately effective. (See Page 291)

Sponsors: County Executive Budish/Department of Development and Councilmember Hairston

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. PUBLIC COMMENT UNRELATED TO AGENDA

14. REPORT BY CLERK ON LEGISLATION WITHDRAWN AT REQUEST OF SPONSOR(S)

- a) R2015-0273: A Resolution confirming the County Executive's reappointment of Alexandra Turk to serve on the Cuyahoga County

Community-Based Correctional Facility Governing Board for the term 1/1/2016 - 12/13/2019, and declaring the necessity that this Resolution become immediately effective.

15. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING:

TUESDAY, JANUARY 26, 2016
TBD / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, JANUARY 26, 2016
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, DECEMBER 8, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
4:30 PM

1. CALL TO ORDER

Council President Brady called the meeting to order at 4:32 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Greenspan, Miller, Germana, Conwell, Hairston and Brady were in attendance and a quorum was determined. Councilmembers Gallagher, Simon and Jones were in attendance after the roll call was taken. Councilmembers Schron and Brown were absent from the meeting.

A motion was then made by Mr. Greenspan, seconded by Ms. Conwell and approved by unanimous vote to excuse Mr. Schron from the meeting.

3. PUBLIC COMMENT RELATED TO AGENDA

There were no public comments given related to the agenda.

4. MISCELLANEOUS BUSINESS

- a) Mandatory Annual Ethics Training, in accordance with Section 407.04 of the Cuyahoga County Code

Ms. Kathy Jackson, Training Manager for the Department of Human Resources, facilitated the 2015 mandatory ethics training for Councilmembers.

5. PUBLIC COMMENT UNRELATED TO AGENDA

There were no public comments given unrelated to the agenda.

6. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 4:47 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, DECEMBER 8, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:03 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Greenspan, Miller, Germana, Gallagher, Conwell, Jones, Brown, Hairston, Simon and Brady were in attendance and a quorum was determined. Councilmember Schron was absent from the meeting.

A motion was then made by Ms. Conwell, seconded by Mr. Germana and approved by unanimous vote to excuse Mr. Schron from the meeting.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Brady requested a moment of silent meditation be dedicated in honor of the victims of the recent tragedy in San Bernardino, California.

5. PUBLIC COMMENT RELATED TO AGENDA

Rev. Pamela Pinkney Butts addressed Council regarding various agenda and non-agenda items.

6. APPROVAL OF MINUTES

- a) November 24, 2015 Committee of the Whole Meeting
- b) November 24, 2015 Regular Meeting

A motion was made by Mr. Hairston, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the November 24, 2015 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Brady announced that this is Council's last regular meeting of 2015 and that he was proud of the work accomplished by Council and staff this year.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish thanked all of his staff, County departments and partners for their hard work during the budget process.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2015-0260.

- 1) R2015-0260: A Resolution approving the Charter of County of Cuyahoga, Ohio, as amended through 11/3/2015; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Brady/Clerk of Council and Director of Law

On a motion by Mr. Brady with a second by Ms. Conwell, Resolution No. R2015-0260 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2015-0261: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and

declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

Council President Brady referred Resolution No. R2015-0261 to the Human Resources, Appointments & Equity Committee.

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2015-0236.

- 1) R2015-0236: A Resolution approving the reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for the term 11/6/2015 - 11/5/2020, and declaring the necessity that this Resolution become immediately effective:
- i) William T. Doyle
 - ii) Tracy A. Jemison II
 - iii) Jon B. Silvis
 - iv) Michael R. Sliwinski

Sponsor: Council President Brady

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Brady, Resolution No. R2015-0236 was considered and adopted by unanimous vote.

- d) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION
- 1) R2015-0224: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

On a motion by Ms. Conwell with a second by Mr. Brady, Resolution No. R2015-0224 was considered and adopted by unanimous vote.

- e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Ordinance No. O2015-0016.

- 1) O2015-0016: An Ordinance amending Section 205.06 of the Cuyahoga County Code to provide that the Chair of the Debarment Review Board shall serve without per diem compensation, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Simon and Gallagher

On a motion by Ms. Simon with a second by Mr. Gallagher, Ordinance No. O2015-0016 was considered and adopted by unanimous vote.

- f) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2015-0017: An Ordinance amending Chapter 709 of the Cuyahoga County Code to establish a competitive review process for the award of Casino Revenue Fund loans; enacting Section 207.05 creating the Casino Revenue Development Committee; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Schron

Council President Brady referred Ordinance No. O2015-0017 to the Economic Development & Planning Committee.

- g) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Ordinance No. O2015-0014.

- 1) O2015-0014: An Ordinance repealing Ordinance No. O2011-0042 dated 2/14/2012, which extended health care benefits to domestic partners of County employees; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: Councilmember Simon

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Simon with a second by Ms. Conwell, Ordinance No. O2015-0014 was considered and adopted by unanimous vote.

- h) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- 1) O2015-0010: An Ordinance amending Sections 113.02, 301.02, 303.01 and 303.04 of the Cuyahoga County Code and enacting Section 303.07 of the Cuyahoga County Code to establish procedures by which the Personnel Review Commission adopts its Administrative Rules and to make various changes to the County's civil service code; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Simon, Miller, Germana, Conwell, Brown and Gallagher and County Executive Budish

On a motion by Ms. Conwell with a second by Mr. Miller, Ordinance No. O2015-0010 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2015-0242, R2015-0243, R2015-0262, R2015-0263, R2015-0264 and R2015-0265.

- 1) R2015-0242: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and International Union, United Automobile, Aerospace and Agricultural Implement Workers of America, UAW Region 2-B, representing approximately 15 employees in 3 classifications at the Sheriff's Department for the period 7/1/2015 - 6/30/2018; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law and County Sheriff

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2015-0242 was considered and adopted by unanimous vote.

- 2) R2015-0243: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, representing approximately 70 employees in various classifications at the Clerk of Courts for the period 1/1/2015 - 12/31/2017; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law and Clerk of Courts

On a motion by Mr. Brady with a second by Ms. Conwell, Resolution No. R2015-0243 was considered and adopted by unanimous vote.

- 3) R2015-0262: A Resolution extending the appointment of Interim Director of Development Nathan Kelly, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

On a motion by Mr. Brady with a second by Ms. Brown, Resolution No. R2015-0262 was considered and adopted by unanimous vote.

- 4) R2015-0263: A Resolution extending the appointment of Interim Director of the Department of Health and Human Services Matt Carroll, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

On a motion by Mr. Brady with a second by Ms. Conwell, Resolution No. R2015-0263 was considered and adopted by unanimous vote.

- 5) R2015-0264: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Mr. Greenspan introduced a proposed substitute to Resolution No. R2015-0264. Discussion ensued.

A motion was then made by Mr. Greenspan, seconded by Ms. Conwell and approved by unanimous vote to accept the proposed substitute.

On a motion by Mr. Greenspan with a second by Mr. Miller, Resolution No. R2015-0264 was considered and adopted by unanimous vote, as substituted.

- 6) R2015-0265: A Resolution authorizing an amendment to Contract No. CE1500030-01 with ReliaStar Life Insurance Company dba Voya Financial, Inc. for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2015 - 12/31/2015 for additional funds in the amount not-to-exceed \$450,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2015-0265 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2015-0266: A Resolution confirming the County Executive's appointment of Cheryl Cheatham to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2016 - 12/31/2020, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0266 to the Human Resources, Appointments & Equity Committee.

- 2) R2015-0267: A Resolution confirming the County Executive's appointment of J. David Heller to serve on the Cuyahoga Community College Board of Trustees for an unexpired term ending 3/26/2017, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0267 to the Human Resources, Appointments & Equity Committee.

- 3) R2015-0268: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 10/15/2017, and declaring the necessity that this Resolution become immediately effective:

- i) William Sheehan
- ii) Shanelle Smith

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0268 to the Human Resources, Appointments & Equity Committee.

- 4) R2015-0269: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2015 - 6/30/2018, and declaring the necessity that this Resolution become immediately effective:
- i) LaToya Smith
 - ii) Ingrid Angel

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0269 to the Human Resources, Appointments & Equity Committee.

- 5) R2015-0270: A Resolution confirming the County Executive's reappointment of Harriet Applegate to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 1/29/2016 - 1/28/2020, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0270 to the Human Resources, Appointments & Equity Committee.

- 6) R2015-0271: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Planning Commission for the term 1/1/2016 - 12/31/2018, and declaring the necessity that this Resolution become immediately effective:
- i) The Honorable Michael Byrne (South Central Region)
 - ii) Trustee Sherri Lippus (Southwest Region)

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0271 to the Human Resources, Appointments & Equity Committee.

- 7) R2015-0272: A Resolution confirming the County Executive's reappointment of David Crampton to serve on the Cuyahoga County Board of Developmental Disabilities for an unexpired

term ending 1/31/2017, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0272 to the Human Resources, Appointments & Equity Committee.

- 8) R2015-0273: A Resolution confirming the County Executive's reappointment of Alexandra Turk to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2016 - 12/13/2019, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2015-0273 to the Human Resources, Appointments & Equity Committee.

- 9) R2015-0274: A Resolution making an award on RQ35765 to Turner/Ozanne, a Joint Venture for design-builder services for the Huntington Park Garage Rehabilitation Project; authorizing the County Executive to negotiate, enter into, and execute an initial contract with Turner/Ozanne, a Joint Venture in the amount not-to-exceed \$ _____ for the period _____ - _____ and to execute all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2015-0274 to the Committee of the Whole.

- 10) R2015-0275: A Resolution authorizing an amendment to the Design-Build Agreement with Turner/ Ozanne/VAA A Joint Venture establishing a guaranteed maximum price in the amount not-to-exceed \$238,600,233.00 for design-build services for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel; authorizing the County Executive to execute the contract and all other documents consistent with this

Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2015-0275 to the Committee of the Whole.

- 11) R2015-0276: A Resolution making an award on RQ33677 to Precision Environmental Company in the amount not-to-exceed \$721,000.00 for the Courthouse Building Fire Damper Pre-renovation Project–Fire Damper Asbestos Abatement; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2015-0276 to the Public Works, Procurement & Contracting Committee.

- 12) R2015-0277: A Resolution authorizing an amendment to Contract No. CE1500248-01 with Mark Schaffer Excavating & Trucking, Inc. for Cuyahoga County Airport Runway 6/24 Safety Area Improvements Project No. 1 in connection with the Airport Improvement Program for additional funds in the amount not-to-exceed \$3,230,048.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2015-0277 to the Public Works, Procurement & Contracting Committee.

- 13) R2015-0278: A Resolution authorizing an amendment to Contract No. CE1200705-01 with Hylant Group, Inc. for insurance brokerage and risk management services and premiums for the period 11/28/2012 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the

amount not-to-exceed \$1,708,200.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law

Council President Brady referred Resolution No. R2015-0278 to the Finance & Budgeting Committee.

- 14) R2015-0279: A Resolution authorizing various contracts with Sadler-NeCamp Financial Services, Inc. dba PROWARE, in the total amount not-to-exceed \$18,500,000.00, for general computer system support, software maintenance and support, licensing, training and related services; authorizing the County Executive to negotiate, enter into, and execute the contracts, which include a Master Services Agreement and various Pricing Schedules, each for the period 1/1/2016 - 12/31/2020, and to execute all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Clerk of Courts on behalf of Cuyahoga County Court of Common Pleas/General Division, Cuyahoga County Court of Common Pleas/Probate Division and Cuyahoga County Court of Common Pleas/Domestic Relations Division

Council President Brady referred Resolution No. R2015-0279 to the Public Safety & Justice Affairs Committee.

- 15) R2015-0280: A Resolution authorizing an amendment to Agreement No. AG1400121-01 with City of Cleveland for cellular 9-1-1 Public Safety Answering Point services originating in the City of Cleveland for the period 10/20/2014 - 10/19/2015 to extend the time period to 10/19/2017 and for additional funds in the amount not-to-exceed \$1,200,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System

Council President Brady referred Resolution No. R2015-0280 to the Public Safety & Justice Affairs Committee.

- 16) R2015-0281: A Resolution making an award on RQ35913 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/ Department of Health and Human Services/Division of Senior and Adult Services

Council President Brady referred Resolution No. R2015-0281 to the Health, Human Services & Aging Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2015-0245, R2015-0246, R2015-0247, R2015-0248, R2015-0249, R2015-0250, R2015-0251, R2015-0252, R2015-0253, R2015-0254, R2015-0255, R2015-0256, R2015-0257, R2015-0258 and R2015-0259.

- 1) R2015-0245: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cleveland/Cuyahoga County Workforce Development Board fka Cleveland/Cuyahoga County Workforce Investment Board for the term 7/1/2015 – 6/30/2018, and declaring the necessity that this Resolution become immediately effective:
- i) Reappointment:
 - a) David Merriman, in his capacity as Director of Cuyahoga Job and Family Services
 - ii) Appointments:

- a) Jason Shank
- b) Susan Sheehan
- c) Deb Janik
- d) David Reynolds

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0245 was considered and adopted by unanimous vote.

- 2) R2015-0246: A Resolution confirming the County Executive’s appointment of Shanelle Smith to serve on the Cuyahoga County Natural Resources Assistance Council for an unexpired term ending 10/15/2017, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish and Councilmember Hairston

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Ms. Simon, Resolution No. R2015-0246 was considered and adopted by unanimous vote.

- 3) R2015-0247: A Resolution amending Resolution No. R2014-0258 dated 12/9/2014, which made an award on RQ30390 to Caremark PCS Health, LLC for the period 1/1/2015 - 12/31/2017, by changing the amount not-to-exceed from \$40,189,733.00 to \$42,989,733.00 to include (a) \$40,189,733.00 for group healthcare benefits including pharmacy benefit management services for County employees and their eligible dependents; and (b) \$2,800,000.00 for group healthcare benefits including pharmacy benefit management services for Cuyahoga County Benefits Regionalization Program participants’ employees and their eligible dependents; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0247 was considered and adopted by unanimous vote.

- 4) R2015-0248: A Resolution amending Resolution No. R2014-0260 dated 12/9/2014, which made an award on RQ30390 to United Healthcare Services, Inc. for the period 1/1/2015 - 12/31/2017, by changing the amount not-to-exceed from \$68,308,890.00 to \$71,108,890.00 to include (a) \$68,308,890.00 for group healthcare benefits including medical benefit management services for County employees and their eligible dependents; and (b) \$2,800,000.00 for group healthcare benefits including medical benefit management services for Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0248 was considered and adopted by unanimous vote.

- 5) R2015-0249: A Resolution making an award on RQ34228 to The Guardian Life Insurance Company of America in the amount not-to-exceed \$8,207,847.00 for dental insurance for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0249 was considered and adopted by unanimous vote.

- 6) R2015-0250: A Resolution making an award on RQ34228 to The Guardian Life Insurance Company of America in the amount not-to-exceed \$68,148.00 for group life, voluntary life and accidental death insurance for County employees for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

Ms. Conwell introduced a proposed substitute to Resolution No. R2015-0250. Discussion ensued.

A motion was then made by Ms. Conwell, seconded by Mr. Hairston and approved by unanimous vote to accept the proposed substitute.

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0250 was considered and adopted by unanimous vote, as substituted.

- 7) R2015-0251: A Resolution making an award on RQ34228 to Union Eye Care, Inc. in the amount not-to-exceed \$344,826.00 for vision insurance for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0251 was considered and adopted by unanimous vote.

- 8) R2015-0252: A Resolution making an award on RQ34228 to Vision Service Plan in the amount not-to-exceed \$544,887.36 for vision insurance for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0252 was considered and adopted by unanimous vote.

- 9) R2015-0253: A Resolution making an award on RQ35199 to ReliaStar Life Insurance Company dba Voya Financial, Inc. in the amount not-to-exceed \$3,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2015-0253 was considered and adopted by unanimous vote.

- 10) R2015-0254: A Resolution authorizing an agreement and contracts with various providers for career, training and job

placement services for dislocated workers in Northeast Ohio in connection with the Sector Partnership National Emergency Grant Program for the period 9/1/2015 - 8/31/2017; authorizing the County Executive to execute the agreement and contracts and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) Agreement:

- a) Lorain County Community College in the amount not-to-exceed \$100,000.00.

ii) Contracts:

- a) Manufacturing Advocacy & Growth Network Inc. (MAGNET) in the amount not-to-exceed \$180,000.00.
- b) Cleveland Center for Arts and Technology dba NewBridge Cleveland Center for Arts and Technology in the amount not-to-exceed \$600,000.00.
- c) Towards Employment in the amount not-to-exceed \$165,000.00.

Sponsor: County Executive Budish/Department of Workforce Development

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Brown, Resolution No. R2015-0254 was considered and adopted by unanimous vote.

- 11) R2015-0255: A Resolution authorizing a Co-location Agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$3,712,818.95 for sublease of space and equipment in connection with relocation of the Cuyahoga Emergency Communications System Dispatch Center to Chagrin Valley Dispatch Center, located at 88 Center Street, Bedford, for the period 1/1/2016 - 1/14/2026; authorizing the County Executive to execute the agreement and all other

documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System **and Councilmember Brown**

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Germana, Resolution No. R2015-0255 was considered and adopted by unanimous vote.

- 12) R2015-0256: A Resolution authorizing a contract with Oriana House, Inc. in the amount not-to-exceed \$1,256,030.00 for day programming services in connection with the Ohio Department of Rehabilitation and Correction Community Corrections Act Probation Improvement and Incentive Grant Program for the period 7/1/2015 - 6/30/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Corrections Planning Board **and Councilmember Conwell**

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Germana, Resolution No. R2015-0256 was considered and adopted by unanimous vote.

- 13) R2015-0257: A Resolution making awards on RQ33495 to various providers, in the total amount not-to-exceed \$1,015,000.00, for psychologist services at the Juvenile Court Diagnostic Clinic for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the master contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) Randall S. Baenen in the approximate amount not-to-exceed \$54,305.72.

- ii) Thomas M. Evans in the approximate amount not-to-exceed \$46,547.78.
- iii) Amy Justice, Ph.D., Inc. in the approximate amount not-to-exceed \$206,878.98.
- iv) John Joseph Konieczny in the approximate amount not-to-exceed \$64,649.68.
- v) Kathryn M. Kozlowski in the approximate amount not-to-exceed \$206,878.98.
- vi) Robert R. Kurtz in the approximate amount not-to-exceed \$116,369.42.
- vii) Steven M. Neuhaus, Ph.D. in the approximate amount not-to-exceed \$62,063.70.
- viii) Terry B. Pinsoneault in the approximate amount not-to-exceed \$168,089.18.
- ix) Douglas E. Waltman, Ph.D. in the approximate amount not-to-exceed \$32,324.84.
- x) Bethany A. Young-Lundquist in the approximate amount not-to-exceed \$56,891.72.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Conwell, Resolution No. R2015-0257 was considered and adopted by unanimous vote.

- 14) R2015-0258: A Resolution authorizing an amendment to Contract No. CE1200421-01 with El Barrio Incorporated for job readiness, job search, job placement and job retention services for Ohio Works First cash assistance and food stamp recipients for the period 7/1/2012 - 12/31/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$601,431.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging Committee – Jones

On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2015-0258 was considered and adopted by unanimous vote.

15) R2015-0259: A Resolution making awards on RQ34663 to various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the master contract for each service area and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) Homemaker Services in the total amount not-to-exceed \$1,961,176.00:

- a) A-1 Health Care, Inc. in the approximate amount of \$293,800.00.
- b) A Better Alternative To Senior Care, Inc. in the approximate amount of \$30,132.00.
- c) The Benjamin Rose Institute in the approximate amount of \$25,110.00.
- d) First Choice Medical Staffing of Ohio, Inc. in the approximate amount of \$401,778.00.
- e) Home Care Relief, Inc. in the approximate amount of \$479,622.00.
- f) Priority Home Health Care, Inc. dba Addus Home Care in the approximate amount of \$35,156.00.
- g) Rogers Home Care in the approximate amount of \$35,156.00.
- h) RX Home Healthcare, Inc. in the approximate amount of \$165,734.00.
- i) SIS Home Care, LLC in the approximate amount of \$65,288.00.
- j) Solutions Premier Training Services in the approximate amount of \$32,644.00.
- k) U-First Homecare Services, Inc. in the approximate amount of \$65,290.00.
- l) Xcel Health Services, Inc. in the approximate amount of \$331,466.00.

ii) Home Delivered Meals Services in the total amount not-to-exceed \$1,270,182.00:

- a) Caselo Corporation dba Global Meals in the approximate amount of \$459,664.00.
 - b) Mobile Meals, Inc. in the approximate amount of \$504,076.00.
 - c) Rose Centers for Aging Well, LLC in the approximate amount of \$306,442.00.
- iii) Chore and Grab Bar Services in the total amount not-to-exceed \$17,738.00:
- a) ABC International Services, Inc. in the approximate amount of \$11,182.00.
 - b) Rogers Home Care in the approximate amount of \$6,556.00.

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services **and Councilmembers Miller, Conwell, Jones, Hairston, Brown and Gallagher**

Committee Assignment and Chair: Health, Human Services & Aging – Jones

On a motion by Mr. Jones with a second by Ms. Conwell, Resolution No. R2015-0259 was considered and adopted by unanimous vote.

d) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2015-0205: A Resolution confirming the County Executive’s reappointment of Gary Shamis to serve on the Cuyahoga County Audit Committee for the term 1/1/2016 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2015-0205 was considered and adopted by unanimous vote.

- 2) R2015-0209: A Resolution adopting the 2016/2017 Biennial Operating Budget and Capital Improvements Program, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Fiscal Officer/Office of Budget and Management and Councilmembers Brady, Jones, Greenspan, Miller, Germana, Gallagher, Schron, Conwell, Brown, Hairston and Simon

On a motion by Mr. Greenspan with a second by Mr. Hairston, Resolution No. R2015-0209 was considered and adopted by unanimous vote.

- 3) R2015-0211: A Resolution authorizing a Casino Revenue Fund loan in the amount not-to-exceed \$4,300,000.00 to Van Aken Shopping Center, Ltd. for the benefit of the Van Aken Shopping Plaza Project located at Farnsleigh Road and Warrensville Center Road in the City of Shaker Heights; authorizing the County Executive and Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Development **and Councilmembers Brown, Jones, Simon and Miller**

On a motion by Mr. Jones with a second by Ms. Brown, Resolution No. R2015-0211 was considered and adopted by unanimous vote.

- 4) R2015-0220: A Resolution making an award on RQ33385 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,000,000.00 for administration of the Cuyahoga County Early Stage Loan Fund; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Development and Councilmembers Germana, Miller and Simon

On a motion by Mr. Greenspan with a second by Mr. Miller, Resolution No. R2015-0220 was considered and adopted by unanimous vote.

- 5) R2015-0221: A Resolution making an award on RQ33461 and authorizing an Economic Development Fund loan to JumpStart, Inc. in the amount not-to-exceed \$2,500,000.00 for

administration of the Cuyahoga County Innovation Match for Pre-Seed Capital Fund Program; authorizing the County Executive and Director of Development to execute all documents consistent with said award and loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Development and Councilmembers Germana, Miller and Simon

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2015-0221 was considered and adopted by unanimous vote.

- 6) R2015-0225: A Resolution approving The MetroHealth System Year 2016 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System will be made through adoption of the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2016; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Fiscal Officer/Office of Budget and Management on behalf of The MetroHealth System

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2015-0225 was considered and adopted by unanimous vote.

- e) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2015-0018: An Ordinance enacting Section 806.03 of the Cuyahoga County Code to establish the Cuyahoga County Public Works Shared Services Program as part of shared services provided to political subdivisions by the Department of Public Works, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Budish/Departments of Regional Collaboration and Public Works and Councilmembers Greenspan **and Miller**

Council President Brady referred Ordinance No. O2015-0018 to the Public Works, Procurement & Contracting Committee.

f) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2015-0015: An Ordinance enacting Section 208.03 of the Cuyahoga County Code to establish a Cuyahoga County Healthier Buckeye Council, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Budish/Department of Development and Councilmember Hairston

Committee Assignment and Chair: Economic Development & Planning – Schron

Clerk Schmotzer read Ordinance No. O2015-0015 into the record.

This item will move to the January 12, 2016 Council meeting agenda for consideration for third reading adoption.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Greenspan reported that the Finance & Budgeting Committee will meet on Monday, December 14, 2015 at 1:00 p.m.

Ms. Conwell reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, January 5, 2016 at 10:00 a.m.

Mr. Jones reported that the Health, Human Services & Aging Committee will meet on Wednesday, January 6, 2016 at 1:00 p.m.

Mr. Brady reported that there will be a Special Council meeting on Tuesday, December 29, 2015 at 10:30 a.m. and a Committee of the Whole meeting on Tuesday, January 5, 2016 at 1:00 p.m.

12. MISCELLANEOUS BUSINESS

Ms. Simon reported that the City of Euclid expressed concerns regarding benefits regionalization cost increases; Mr. Brady suggested that Council would hold a hearing early next year.

Mr. Gallagher congratulated St. Edward High School on winning the State championship.

Ms. Simon announced that the Cleveland Chapter of Mom's Demand Action for Gun Sense in America is holding a walk at University Circle on Saturday, December 12, 2015 from 1:00 p.m. to 3:00 p.m.

13. PUBLIC COMMENT UNRELATED TO AGENDA

Mr. Satindur Puri addressed Council regarding the renewal of the excise tax on cigarette sales in order to fund Cuyahoga County arts and cultural programs.

Rev. Pamela Pinkney Butts addressed Council regarding various agenda and non-agenda items.

Mr. Rico Dancy addressed Council regarding speech and interpreter services offered at the Cuyahoga County jail.

14. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 6:29 p.m., without objection.



MINUTES

CUYAHOGA COUNTY COUNCIL SPECIAL MEETING
TUESDAY, DECEMBER 29, 2015
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:30 AM

1. CALL TO ORDER

Council President Brady called the meeting to order at 10:30 a.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Germana, Gallagher, Schron, Conwell, Jones, Hairston and Brady were in attendance and a quorum was determined. Councilmembers Miller, Brown and Simon were in attendance shortly after the roll call was taken. Councilmember Greenspan was absent from the meeting.

A motion was then made by Mr. Germana, seconded by Mr. Jones and approved by unanimous vote to excuse Mr. Greenspan from the meeting.

3. PUBLIC COMMENT RELATED TO AGENDA

Mr. Al Porter and Ms. Kim Brown addressed Council regarding Resolution No. R2015-0282, a Resolution amending the 2014/2015 Biennial Operating Budget for 2015.

4. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2015-0282.

- 1) R2015-0282: A Resolution amending the 2014/2015 Biennial Operating Budget for 2015 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; amending Resolution No. R2015-0264 dated 12/8/2015 to reconcile appropriations for 2015; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Mr. Dennis Kennedy, Fiscal Officer, and Ms. Maggie Keenan, Director of the Office of Budget and Management, addressed Council regarding Resolution No. R2015-0282. Discussion ensued.

Councilmembers asked questions of Mr. Kennedy and Ms. Keenan related to the item, which they answered accordingly.

Mr. Miller introduced a proposed amendment to Resolution No. R2015-0282. Discussion ensued.

A motion was then made by Mr. Miller, seconded by Mr. Germana and approved by unanimous vote to accept the proposed amendment.

On a motion by Mr. Schron with a second by Ms. Conwell, Resolution No. R2015-0282 was considered and adopted by unanimous vote, as amended.

5. PUBLIC COMMENT UNRELATED TO AGENDA

Ms. Loh addressed Council regarding the Norma Herr Women's Shelter.

6. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 10:53 a.m., without objection.



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, JANUARY 5, 2016
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

1. CALL TO ORDER

Council President Brady called the meeting to order at 1:03 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Germana, Gallagher, Schron, Conwell, Jones, Brown, Hairston, Greenspan, Miller and Brady were in attendance and a quorum was determined.

[Clerk's note: Councilmember Simon entered the meeting after the roll call was taken to move to Executive Session.]

3. PUBLIC COMMENT RELATED TO AGENDA

There were no public comments given related to the agenda.

4. DISCUSSION / EXECUTIVE SESSION:

- a) Pending or imminent litigation.

A motion was made by Ms. Conwell, seconded by Mr. Schron and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 1:05 p.m. The following Councilmembers were present: Germana, Gallagher, Schron, Conwell, Jones, Brown, Hairston, Greenspan, Miller and Brady. Councilmember Simon entered the meeting shortly after the roll call was taken to move to Executive Session. The following additional attendees were present: County Executive Armond Budish, Director of Law Robert Triozzi, Senior Policy Advisor Chris Glassburn, Chief Corporate Counsel Joseph Boatwright, Chief Communications Officer Eliza

Wing, Interim Director of Human Resources Egdilio Morales, Program Officer Joni Harbaugh, Interim Chief Talent Officer Douglas Dykes, Fiscal Officer Dennis Kennedy, Internal Auditor Valerie Harry, Audit Manager Cory Swaisgood, Director of Regional Collaboration Edward Kraus, Legislative Budget Advisor Trevor McAleer, Special Counsel Michael King and Research & Policy Analyst Kahlil Seren. At 2:34 p.m., Executive Session was adjourned without objection and Council President Brady then reconvened the meeting.

5. ITEMS REFERRED TO COMMITTEE / DISCUSSION:

- a) R2015-0274: A Resolution making an award on RQ35765 to Turner/Ozanne, a Joint Venture for design-builder services for the Huntington Park Garage Rehabilitation Project; authorizing the County Executive to negotiate, enter into, and execute an initial contract with Turner/Ozanne, a Joint Venture in the amount not-to-exceed \$_____ for the period _____ - _____ and to execute all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Michael Dever, Director of the Department of Public Works; Mr. Joseph Boatwright, Chief Corporate Counsel; Mr. Michael Chambers, Fiscal Officer for the Department of Public Works; and Ms. Nichole English, Transportation Planning Engineer, addressed Council regarding Resolution No. R2015-0274. Discussion ensued.

Councilmembers asked questions of Mr. Dever, Mr. Boatwright, Mr. Chambers and Ms. English pertaining to the item, which they answered accordingly.

Mr. Brady introduced a proposed substitute to Resolution No. R2015-0274. Discussion ensued.

A motion was then made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous vote to accept the proposed substitute.

On a motion by Mr. Schron with a second by Mr. Miller, Resolution No. R2015-0274 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted.

- b) R2015-0275: A Resolution authorizing an amendment to the Design-Build Agreement with Turner/Ozanne/VAA A Joint Venture establishing a guaranteed maximum price in the amount not-to-exceed \$238,600,233.00 for design-build services for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Jeffrey Appelbaum, representing Project Management Consulting, LLC, addressed Council regarding Resolution No. R2015-0275. Discussion ensued.

Councilmembers asked questions of Mr. Appelbaum pertaining to the item, which he answered accordingly.

On a motion by Mr. Brady with a second by Ms. Conwell, Resolution No. R2015-0275 was considered and approved to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

Mr. Brady recommended that Councilmembers submit questions to Council staff regarding the two items just referred prior to next week's Council meeting.

7. PUBLIC COMMENT UNRELATED TO AGENDA

There were no public comments given unrelated to the agenda.

8. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 4:25 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0001

Sponsored by: Councilmember Conwell on behalf of Personnel Review Commission	A Resolution adopting the amended Cuyahoga County Personnel Review Commission Administrative Rules as the administrative rules for the Cuyahoga County Personnel Review Commission to be codified in the Cuyahoga County Administrative Code, and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, Section 113.02(I), Adoption of Rules, of the Cuyahoga County Code states that: “Notwithstanding any other provision of this Code, in lieu of submitting its rules to the Administrative Rules Board, the Administrative Rules of the Personnel Review Commission shall be submitted to the Council to ensure that a proposed rule is in accordance with the human resources policies established by this Code, as required by Charter § 9.02(4). The specific language of a proposed rule shall clearly identify any new rule and/or any modification, addition, or deletion of an existing rule, and shall be submitted to the Clerk of Council. Unless extended by a formal resolution of Council, the Council shall have not more than sixty (60) days following the submission of the proposed rule(s) to determine whether the proposed rule(s) is/are in accordance with the human resources policies established by this Code. A proposed rule shall not take effect prior to the expiration of the 60-day review period established by this section unless Council approves the rule(s) prior to the expiration of that review period. If Council determines that a proposed rule is in accordance with the human resources policies established in this Code, the Personnel Review Commission shall submit the proposed rule to the clerk of the Administrative Rules Board for codification in the Administrative Code. If Council determines that a proposed rule or any provision of a proposed rule is not in accordance with the human resources policies established by this Code, Council may declare such proposed rule or provision inapplicable to county employees or appointing authorities. Any proposed rule or provision declared inapplicable shall not be codified in the Administrative Code.”

WHEREAS, Section 301.02, Administrative Rules, of the Cuyahoga County Code states that: “The Personnel Review Commission may, in accordance with the policies and procedures set forth in this Code, adopt administrative rules and procedures to carry out its powers and duties as set forth in the County Charter and this Chapter. In the event of a conflict between the Administrative Rules of the Personnel Review Commission and Title 3, Employment Practices, the Code shall prevail.

WHEREAS, the Personnel Review Commission has determined that it requires amendment of its administrative rules that were adopted in Ordinance No. O2012-0034; and,

WHEREAS, in accordance with County Code Section 113.02, on January 6, 2016, the Personnel Review Commission submitted proposed Rule changes to the Cuyahoga County Council, attached as Exhibit A; and,

WHEREAS, it is necessary that this Resolution become immediately effective to insure the efficient operation of the Personnel Review Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the amended Personnel Review Commission Administrative Rules, attached hereto as Exhibit A, as the administrative rules for the Cuyahoga County Personnel Review Commission to be codified in the Cuyahoga County Administrative Code.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal CC _____
_____, 2016

CUYAHOGA COUNTY PERSONNEL REVIEW COMMISSION



ADMINISTRATIVE RULES

2429 Superior Viaduct, 2nd Floor
Cleveland, Ohio 44113
Phone: 216-443-5675 Fax: 216-443-3694
<http://prc.cuyahogacounty.us>

January 7, 2015

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SECTION 1 DEFINITIONS

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1.01 Definitions

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(1) Abolishment – Means one of the following:

a. Abolishment of Classification – The permanent deletion of a classification from the organization due to lack of continued need for the classification, due to reorganization for efficient operation, economy or lack of work, or other lawful purpose; or

(4)b. Abolishment of Position – The permanent deletion of a position from the ~~organization or~~ structure of an Appointing Authority due to lack of continued need for the position, due to reorganization for efficient operation, economy or lack of work, or other lawful purpose.

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(2) Appeal—An action by which an affected party challenges the decision or determination of an Appointing Authority, the Director, and/or the Commission.

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(2)(3) Appointment – Placement of an employee in a position.

(3)(4) Appointing Authority – Means the same as defined in Section 9.04 of the Cuyahoga County Charter.

(4)(5) Charter – The Cuyahoga County Charter.

(5)(6) Classification – Means any one of the following:

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a. A group of positions of sufficiently similar duties that the same title and specification may be assigned to each; or

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b. The act of assigning a classification title to a position(s) based upon the duties performed.

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(6)(7) Commission – The Cuyahoga County Personnel Review Commission.

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(8) Competitive Examination— Method used by the Commission to assess the relative capability of qualified applicants to perform the duties and responsibilities of the classification.

~~(7)~~(9) County – As defined in the Charter.

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(10) County Code – The Code of Cuyahoga County established by Ordinance No. 02013-0001.

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(11) County Council – The Cuyahoga County Council.

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~~(8)~~(12) County Executive – The Cuyahoga County Executive.

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~~(9)~~(1) County Council – The Cuyahoga County Council.

~~(40)~~(13) Demotion – The act of placing an individual in a position, at the request of an Appointing Authority or the employee, the classification for which carries a lower salary range than that of the classification the employee currently holds.

~~(44)~~(14) Director – The Director of the Cuyahoga County Human Resources Department as appointed by the County Executive.

(15) Eligibility List – A list of names established by the Commission for the purpose of filling vacancies in the classified service.

(16) Ethics Code – Title IV of the Cuyahoga County Code and any revisions thereto.

~~(42)~~(17) Human Resources Department – The Cuyahoga County Department of Human Resources.

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~~(43)~~(18) Layoff – A suspension of employment due to either a lack of work or a lack of funds, or other lawful purpose.

~~(44)~~(19) Meeting – Any prearranged discussion of the public business of the PRC by a majority of its members.

(20) Noncompetitive Examination – An examination that evaluates individual candidates based upon established criteria to determine which applicants are qualified to fill appointments to positions requiring exceptional qualifications of a scientific, professional, educational, or managerial character or positions where it is impractical to develop and administer competitive examinations.

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~~(45)~~(21) Pay – The annual, non-overtime compensation due an employee.



(22) Pay Equity Ordinance – Chapter 303 of the Cuyahoga County Code and any revisions thereto.

~~(16)~~(23) Pay Range – The pay grade assigned to a position or classification.

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~~(17)~~(24) Position – The name that applies to a group of duties intended to be performed by an employee.

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~~(18)~~(25) Promotion – The appointment of an employee to a different position assigned a higher pay range than the employee's previous position.

~~(19)~~(26) Reassignment – The assignment of an employee to a different classification.

~~(20)~~(27) Reclassification – The assignment of a position to a different classification to a position.

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~~(21)~~(28) Reduction in Pay – An action that diminishes an employee's pay. The When the conditions of entitling an employee to supplemental pay end, the ending of supplemental pay shall not be considered a reduction. , nor shall a change in the cost of an appointing authority's insurance or other contributions be considered a reduction.

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~~(22)~~(29) Reduction in Position – An action that diminishes an employee's duties or responsibilities to the extent an audit of the employee's position would result in a reclassification to a classification assigned a lower pay range.

~~(23)~~(30) Removal – Termination of an employee's employment.

(31) Request for Reconsideration - A request made by an affected party seeking the Commission's reconsideration of certain pre-employment determinations made by the Commission. See Rules 7.03 and 9.05.

~~(24)~~(32) Suspension – The interruption of an employee's employment and compensation for a fixed period of time.

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SECTION 2

~~PURPOSE AND AUTHORITY~~ GENERAL PROVISIONS

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2.01 Origin

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On November 3, 2009, the citizens of Cuyahoga County, Ohio, adopted a County Charter pursuant to the authority granted to them in Article 10, Section 3 of the Ohio Constitution. Section 9.01 of the Charter ~~requires~~required the creation of a ~~Personnel Review~~Human Resource Commission:

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The County Executive, subject to confirmation by the Council, shall appoint the members of a ~~Personnel Review~~Human Resource Commission, consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations.

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~~{Reference Charter §9.01}~~

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On November 5, 2013, the citizens of Cuyahoga County, Ohio, adopted amendments to the Charter. Section 9.01 of the Charter was amended to change the name of the Human Resource Commission to the Personnel Review Commission, the members of which shall now be appointed by County Council.

These Administrative Rules have been adopted pursuant to County Code Section 301.02.

2.02 Purpose

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Pursuant to Section 9.01 of the Charter, the Personnel Review Commission (“~~the~~ Commission”) is responsible for administering, for and in cooperation with the officers, agencies, boards and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness.

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2.03 Relationship to Collective Bargaining Agreements

If an employee's collective bargaining agreement provides for a final and binding arbitration of grievances, such employee and union are subject solely to that grievance procedure and the Commission shall have no jurisdiction to receive and determine any appeals relating to matters that were the subject of a final and binding grievance procedures.

2.04 Recordkeeping

The Commission shall maintain a record that shall be open to public inspection, in which it shall keep records of all of its proceedings and of the vote of each of its members upon every action taken by it.

The Commission shall properly adopt a records retention schedule in accordance with Chapter 149 of the Ohio Revised Code.

2.05 Construction

These Rules shall be construed so as to carry out their purposes as determined from both the literal reading of the Rules and their context. The Rules shall not be construed in a way that limits the Commission's power to interpret and apply the Rules within the scope of their authority under the Charter, Council Ordinances and Resolutions, and general law. In conflicts between these Rules and the applicable provision of the Ohio Revised Code, these Rules shall govern.

2.06 Savings Clause

If any section of these Rules is held by a court of competent jurisdiction to be invalid, the same shall not invalidate or impair the validity, force, and effect of any other section or part of a section of these Rules unless it clearly appears that such other section or part of a section is wholly or necessarily dependent for its operation upon the section or part of a section held invalid.

SECTION 3 POWERS AND DUTIES OF THE COMMISSION

3.01 Authority and Jurisdiction

Pursuant to ~~Section 9.02 of~~ the Charter, the Commission shall have:

Cuyahoga County
Personnel Review Commission



PRC Rules

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(1) Responsibility for the resolution or disposition of all personnel matters, with authority to appoint hearing officers to hear all employee appeals previously under the jurisdiction of the State Personnel Board of Review, including those of classified employees who work for the County Executive, Prosecuting Attorney, County Planning Commission, and the County Public Defender;

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(2) Responsibility for administration of countywide compliance with federal and state laws regarding personnel matters for which the County is the reporting unit and for maintenance of records required by such laws;

(3) Authority For the County Executive's organization and departments, authority, to ensure:

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- a. Pay equity for like positions;
- b. Standardization of benefits;
- c. Approval of qualifications;
- d. Consistent discipline;
- e. Training of management in personnel practices;
- f. Training of employees in job functions;
- g. Training for total quality management;
- h. Consistent administration of performance management system;
- i. Coordination of recruitment;
- j. Compliance with ethics resolutions or ordinances as passed by the Council; ~~and~~

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(4) Responsibility for creation of rules and policies related to the Personnel Review Commission's authority set forth in the Charter, County Code, and general law where applicable;

(5) Responsibility for administering a clear, countywide classification and salary administration system;

(6) Responsibility for ensuring compliance with ethics resolutions and ordinances passed by County Council, including the authority to hear whistleblower appeals pursuant to the Ethics Code, as well as, appeals of job audit determinations including step placement per the Pay Equity Ordinance;

(7) Responsibility for conducting inquiries regarding the abuse of the power of appointment, layoff, removal, reduction, suspension, or otherwise violating laws, rules or ordinances the Commission is charged with enforcing and to report the inquiry findings to County Council (See Rule 12.04); and

(4)(8) Such other functions as may be deemed necessary by the Council for the Commission to carry out its mission and purpose.

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3.02 **Classification Plans**

Pursuant to Section 9.03 of the Charter, the Commission shall administer a clear, countywide classification and salary administration system in accordance with the requirements set forth in the Charter.

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3.03 **Civil Service Testing**

Pursuant to Section 9.01 of the Charter, the Commission shall be responsible for administering an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness. To this end, the Commission has authority, including but not limited to the following:

- (1) To prepare, conduct, grade, and validate all competitive examinations for positions in the County's classified service;
- (2) To evaluate qualifications for all noncompetitive positions in the County's classified service; and
- (3) To prepare and maintain eligible lists containing the names, scores, and rankings of persons qualified for appointment to positions in the County's classified service.

[Reference –~~Charter §9.03~~ Section 303.03(A) of the County Code]

3.04 **County Human Resources Policies and Systems**

The County's human resources policies and systems shall be established by ordinance. The Commission shall review and submit a recommendation regarding any ordinance concerning County personnel policies prior to passage by County Council. In the event the Commission does not endorse an ordinance, the Commission may provide a Statement of Non-Endorsement to the Council.

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3.05 **Subpoena Powers**

The Commission has authority to subpoena and require the attendance and testimony of witnesses and the production of books, papers, public records, and other documentary evidence pertinent to any matter it has authority to investigate, inquire into, or hear.

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All officers in the civil service of the County shall attend and testify when summoned to do so by the Commission. Depositions of witnesses may be taken by the Commission or designee, or any member of the Commission, in the manner prescribed by law for like depositions in civil actions in the courts of common pleas. In case any person, in disobedience to any subpoena issued by the Commission, or any member of the Commission, fails or refuses to attend and testify to any matter regarding which the person may be lawfully interrogated, or produce any documentary evidence pertinent to any investigation, inquiry, or hearing, the court of common pleas of any county, or any judge of the court of common pleas of any county, where the disobedience, failure, or refusal occurs, upon application of the Commission, or any member of the Commission, shall compel obedience by attachment proceedings for contempt as in the case of disobedience of the requirements of a subpoena issued from the court or a refusal to testify in the court.

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Parking fees and mileage shall be allowed to witnesses and, on their certificate, duly audited, shall be paid by the Cuyahoga County Treasurer.

3.06 Delegation of Certain Administrative Functions

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The Commission delegates the following administrative functions to the Human Resources Department, which shall serve under the day-to-day direction of the Director:

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- (1) Management and implementation of personnel policies and practices that comply with federal and state employment laws and for the maintenance of records required by such laws;
- (2) Responsibility for hiring, firing, discipline, layoffs, training, benefits, time and attendance, HR compliance, and drafting policies and procedures;
- (3) Providing copies of all Human Resources Policies and Procedures to all County employees, as well as, providing copies of Ohio laws and County ordinances relating to ethics policies to County public officials and employees;
- (4) Conducting ethics training programs and classes for County public officials and employees;
- (5) Ensuring that public officials and employees acknowledge, in writing, receipt of the materials and attendance to all programs and classes identified in the preceding paragraphs of this Section; and
- (6) Post whistleblower provisions of the Ethics Code on the Cuyahoga County website and in all physical locations where other human resources policies are posted.

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The Commission retains the authority to exercise all its Charter mandated duties and administrative functions not expressly delegated in this Section. The Commission may modify this Rule via resolution of the Commission. The Commission shall retain an oversight role regarding all powers and duties delegated under this Section. The Department of Human Resources shall provide reports to the Commission regarding the Department's performance of the delegated functions. The specific reporting schedules and content of reports shall be determined by the Commission and will be adopted by resolution of the Commission.

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3.07 Ethics

Pursuant to Section 9.02 of the Charter, the Commission shall have the authority to ensure compliance with ethics resolutions or ordinances passed by County Council. The Commission shall be the ethics compliance and training body for the County as set forth in the Ethics Code.

The Commission delegated certain portions of its duties under the Ethics Code to the Human Resources Department as set forth in Rule 3.06 herein.

The Commission shall hear appeals from disciplinary or retaliatory actions taken against all classified or unclassified employees of the County, as a result of the employee's whistleblower report made pursuant to the Ethics Code. When an employee files a whistleblower appeal, the Commission will determine whether a proper report was made under the Ethics Code and whether a causal relationship exists between such report and the County's actions. If the Commission finds a violation of the Ethic's Code, the Commission may impose a remedy up to and including reinstatement. [Reference Title IV of the County Code]

Additionally, the Ethics Code grants the Commission the authority to write and send letters of notification, admonition, and censure regarding ethics law violations, when applicable. The Commission, however, shall not exercise this authority unless one of the following occurs:

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- The Inspector General requests assistance from the Commission due to a conflict of interest; or
- The Commission, by a majority vote, determines that it is necessary to exercise this authority.

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SECTION 4

MEETINGS / ~~RULE MAKING~~



4.01 Public Meetings

The Commission shall hold meetings as often as necessary to complete Commission business. All meetings of the Commission shall be ~~public meetings~~ open to the public and include a time for public comment.

~~All meetings shall include time at the beginning of the meeting for public comment related to the agenda for that day's meeting. Every such meeting shall also include time for public comment related to the Commission's purposes but not necessarily related to that day's agenda. Such comments may be heard either at the same time as comment related to that day's agenda or at a later time during the meeting.~~

The Commission's conducting of quasi-judicial hearings and its deliberations when acting in its quasi-judicial capacity are not "meetings" for purposes of this Section or Section 121.22 of the Ohio Revised Code.

The Commission shall elect one of its members as the Chairperson and elect one of its members as Vice-Chairperson of the Personnel Review Commission at their first meeting in January on a biennial basis beginning in 2015.

In the event of a vacancy in the Chair position, the Vice-Chair shall assume the duties of the Chair for the remainder of the biennial period.

4.02 Notice

The schedule for regular meetings shall be posted under the "Public Notices" section of Cuyahoga County's main webpage (<http://www.cuyahogacounty.us>). In addition, notices of meetings, meeting agendas and minutes shall be posted on the Commission's webpage (<http://PRC.cuyahogacounty.us>). ~~The Commission may also choose to post notices in any additional manner that it deems will further allow the public to determine the time and place of meetings.~~

Notices of special meetings shall be posted in the manner described above. When a special meeting is held to discuss particular issues, the statement of the meeting's purpose must specifically indicate those issues, and only those issues may be discussed at that meeting. ~~The Commission shall not hold a special meeting unless it gives at least twenty four (24) hours advance notice to the news media that have requested notification, except in the event of an emergency requiring immediate official action. In the event of an emergency, the Commission's Administrator shall notify the news media that have requested notification immediately of the time, place and purpose of the meeting.~~

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~~Any person, upon written request to the Commission and payment of a reasonable fee, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed.~~

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~~[Reference — O.R.C. §121.22; Jones v. Brookfield Twp. Tr. (June 30, 1995), 11th Dist. No. 92-T-4692]~~

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4.03 Quorum

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The physical presence of two members of the Commission at any scheduled meeting constitutes a quorum. The Commission cannot act without a quorum.

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~~[Reference — O.R.C. §121.22]~~

4.04 Executive Session

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The members of the Commission may hold an executive session ~~only after a majority of a quorum of the Commission determines, by a roll call vote, to hold an executive session and only~~ at a regular or special meeting for the purpose of considering one of the authorized matters provided in Section 121.22 of the Ohio Revised Code. ~~The motion and roll call vote to hold the executive session shall state which one or more of the approved matters are to be considered at the executive session and the vote must be recorded in the minutes. The Commission may not take any formal action in an executive session.~~

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~~[Reference — O.R.C. §121.22]~~

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4.05 Minutes

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The minutes of any meeting of the Commission shall be promptly prepared, filed, and maintained and shall be open to public inspection. The minutes need only reflect the general subject matter of discussions in executive sessions.

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SECTION 5 RULE-MAKING

5.01 Rule-Making Procedure

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~~For purposes of As used in this Section, “rule change” includes addition of a new rule, or rescission or amendment of an existing rule. In addition, for purposes of this Section, the word “rule” includes:~~

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(A) "Rule" refers to the PRC Administrative Rules, ~~Cuyahoga County Administrative Rules~~, Cuyahoga County Personnel Policies and Procedures Manual and employee classifications: in the County's Class Plan;

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(B) A "rule change" means the addition of a new rule, or rescission or amendment of an existing rule.

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Rule changes may be proposed to the Commission by the PRC Administrator, the Director, or by an individual Commission member. ~~Proposed rule changes shall be provided to the Commission at least twenty (20) days prior to the date of the Commission meeting where the rule changes will be acted upon by the Commission. If a proposed Rule Change involves a proposed ordinance that requires the Commission's recommendation, the Commission may modify the time requirements for posting and acting upon such proposed ordinance, but in no case shall the proposed rule change be presented and posted less than three (3) days prior to the Commission acting on such proposed ordinance.~~ Proposed rule changes shall be submitted with a coversheet containing the following information:

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- (1) A statement declaring the intention to consider adopting, amending or rescinding the rule;
- (2) A synopsis of the proposed rule change a general statement of the subject matter to which the proposed rule change relates; and
- (3) A statement of the reason or purpose for the rule change.

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Upon receipt, the Commission shall post the proposed rule changes and the coversheet on its webpage (<http://PRC.cuyahogacounty.us>). The posting ~~should~~ shall include the date, time and place of the Commission meeting where the proposed rule change will be heard. The public shall be permitted to comment regarding the proposed rule change in accordance with Section 4.01 of these Rules. The Commission may act on a proposed rule change only after such rule change has been posted for a minimum of twenty (20) days.

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~~The agenda for any~~ A rule change to the PRC Administrative Rules shall be effective upon adoption by the Personal Review Commission ~~meeting where.~~ [Reference Section 301.02 of the County Code]

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If a proposed rule change to the Cuyahoga County Personnel Policies and Procedures Manual or employee classifications in the County's Class Plan is approved by a majority vote of the Commission, such rule change will be presented ~~shall clearly designate a portion of the meeting for~~ referred to County Council for its consideration ~~of the proposed rule changes.~~ During this portion and becomes effective only after approval by County Council.

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Notwithstanding the foregoing, the PRC Administrator is authorized to approve minor revisions to a rule if such revision does not alter the meaning or intent of the rule. If the PRC Administrator makes such a change, a record will be created to reflect the modification and the purpose of the change.

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SECTION 6

CLASSIFICATION AND COMPENSATION PLANS

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6.01 ~~meeting~~ Classification Plan

As required by the Charter, the Commission shall ~~read the synopsis for each proposed rule change. The public shall then be permitted to comment~~ administer a countywide classification and compensation plan that includes the classified employees (if any) of the County Executive, County Council, Fiscal Office, Law Department, Sheriff's Department, Public Works, Medical Examiner, Clerk of Courts, Treasurer, Public Defender, Prosecutor, Personnel Review Commission, Inspector General, and the County Audit Committee.

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The classification plan shall be adopted and maintained by the Commission and approved by County Council. The plan shall provide for the classification and standardization of all positions in the County's classified service. The classification system will serve to organize the work performed by the County's classified employees, and will organize positions into classifications on the basis of duties and responsibilities. Classifications are organized into class series, which groups two or more classes that are similar in the type of work but differ in levels of complexity, difficulty and managerial responsibility. Each position within the classified service shall have a corresponding classification specification which shall contain the minimum qualifications for appointment to the class.

All positions in the service of the County, except those specifically designated by general law, the Charter, or the PRC as unclassified, shall be in the classified service and subject to the rules of the Commission.

Each position within the unclassified service shall have a corresponding job description which shall identify the basis upon which the position is exempted from the classified service.

[Reference Sections 303.01 and 303.04(A) of the County Code]

6.02 Competitive and Noncompetitive Classes

Following the effective date of this section and anytime a classification is created thereafter; the Commission shall determine whether the class is to be designated as competitive or noncompetitive. In making this determination, the Commission shall consider the following factors:



- (1) The practicality of testing for the class by competitive examination in accordance with generally accepted psychometric standards;
- (2) Whether the class requires peculiar or exceptional qualifications of a scientific, managerial, professional or educational character as demonstrated by:
 - a. the level of education, the field of study and the degree of specialization required;
 - b. the kind, level and amount of work experience required;
 - c. a special license or certificate required; and/or
 - d. any recruiting or other information relating to the number or availability of qualified applicants.
- (3) Whether the class consists of positions that are impractical to test for competitively; and
- (4) Any other relevant information.

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Upon revision of a classification or at the request of the Director, the assignment of a class as competitive or noncompetitive shall be reviewed by the Commission.

6.03 Changes to the Classification Plan

The Commission may consider changes to the class plan upon request via the procedure set forth in Rule 5.01 herein.

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6.04 Compensation Plan

The Commission shall administer a compensation plan for the County's non-bargaining unit, classified employees, and shall recommend to County Council such modifications as needed to ensure the system provides for compensation based on merit and fitness and to ensure pay equity in like classifications. The PRC's administration of the classification and compensation plans includes but is not limited to performing job analysis, salary surveys, periodic system reviews, development of position descriptions and classification specifications, and research/recommendation/implementation of best classification and compensation practices. Job audits performed at the request of classified employees will be conducted by the Human Resources Department.

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[Reference Section 303.04(B) of the County Code]

6.05 Unclassified Service

The unclassified service consists of positions that are specifically exempted from the classified service by law. Persons employed in a position in the unclassified service serve at the pleasure of the appointing authority and may be removed from their unclassified position at any time for any lawful reason.

2) ~~All ethics and related policies and manuals~~ appointing authorities shall provide reports detailing the appointment of employees to the unclassified service to the Commission in accordance with ~~Section 14 of Article 2 and Section 3 of Article 7 of the Ethics Code~~; the procedures that shall be determined by the Commission and will be adopted by resolution of the Commission.

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SECTION 7 ANNOUNCEMENTS & APPLICATIONS

7.01 Examination Announcement

The Commission shall ~~ensure~~ give reasonable notice of the time, place, and general scope of competitive examinations for positions in the classified civil service. Examination announcements shall be posted electronically on both the Personnel Review Commission's and Cuyahoga County's website.

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The examination announcement shall contain the title, definition, salary range, and minimum qualifications for the classification. The examination announcement shall also indicate the last day and hour that applications will be accepted.

In addition, if the eligibility list resulting from the examination will be limited to a particular Appointing Authority per Rule 9.02 herein, such limitation shall be set forth in the examination announcement.

The Commission shall establish and publish minimum qualifications for each position, which shall be included in the official announcement of each examination.

[Reference Section 303.03(B) of the County Code]

7.02 Applications

Applicants for classified civil service positions shall file one application that ~~the whistleblower provisions of the Ethics Code~~ will serve as both the request to take the examination and as the application for employment with the County.

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Job postings and Applications are available at the County's Human Resources Department website (<http://hr.cuyahogacounty.us>).

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~~Once posted on~~ filed, applications become the property of the County and shall not be returned to the applicant.

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[Reference ~~Cuyahoga~~ Section 303.03(B) of the County Code]

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7.03 Rejection of Applicants

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All applications shall be reviewed by an authorized representative of the Commission. Applications may be rejected for any of the following reasons:

- (1) It was not filed within the prescribed time period.
- (2) That the applicant has not met one or more of the minimum qualifications of the position.
- (3) That the applicant has made a false statement on the application.
- (4) Any just or reasonable cause that is job-related, and not discriminatory, as determined by the Commission.

Upon rejecting any application, the Commission shall promptly notify the applicant of the reason for the rejection at the electronic mail address provided on the application. The applicant may, within five (5) calendar days after the date of the notice, file a written request for reconsideration of such rejection that shall set forth why the rejection was in error and providing evidence of the same.

The Commission will not consider requests that contest the qualifications established for the position. If a request for reconsideration from a rejection is pending at the time an examination is scheduled to be held, the applicant shall be allowed to take the examination pending the resolution of the request. If the Commission, within its sole discretion, finds the rejection justified, the examination paper shall not be graded. Consideration of an applicant's request for reconsideration shall not be quasi-judicial and shall not result in a final order that entitles the applicant to an administrative appeal to the Commission.

[Reference Section 303.03(C) of the County Code]



7.04 Accommodation

The examination announcement will advise potential applicants as to the procedures by which a potential applicant may request reasonable accommodation for a disability, as defined by applicable law, in order to participate in the application process and/or examination process.

7.05 Equal Employment Opportunity

Applications will be accepted without regard to the race, ethnic background, national origin, sex, sexual orientation, genetic information, medical condition, political affiliation or opinion, military status, religious belief, or age of any applicant unless otherwise lawfully required.

SECTION 8 EXAMINATIONS

8.01 Character of Examination

Examinations will be developed so as to be job-relevant and to measure the relative capacity and fitness of the persons examined to discharge the duties of the positions to which they seek to be appointed.

8.02 Scheduling of Examination

The time, place, and type of an examination shall be determined by the Commission. The Commission may cancel, or postpone an examination because of inadequate number of applicants, a change in requirements, or for other sufficient cause. Cancellations or postponements shall be posted on the Commission's website and ~~in~~ ~~at~~ each applicant shall be notified via electronic email.

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8.03 Contents of Examination

Examinations may include an evaluation of such factors as education, training, capacity, knowledge, manual dexterity, and physical ~~locations where~~ or psychological fitness. Tests may be written, oral, physical, demonstration of skill or an evaluation of training and experiences and shall be designed to fairly test the relative capacity of the persons examined to discharge the particular duties of the position for which appointment is sought. Tests may include: structured interviews; assessment centers; work

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simulations; examinations of knowledge, skills and abilities; and any other human resources policies acceptable testing method.

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No question on the examination shall relate to the race, ethnic background, national origin, gender, sexual orientation, genetic information, medical condition, political affiliation or opinion, or religious belief or age of any applicant unless otherwise lawfully required.

A Commission-approved EEO applicant information form shall be furnished to all applicants for employment or examination. The completion of the EEO form shall be wholly voluntary, and no applicant shall be adversely affected in any way for having refused to complete such form. If completed by an applicant, the EEO form shall be physically separated from the application.

8.04 Identity of Examinee Concealed

The identity of all persons taking competitive examinations shall be concealed by the use of an identification number, which shall be used on all examination papers. This number shall be used from the beginning of the examination until after the papers are posted. Any papers bearing the applicant's name or any other identification mark shall be rejected and the candidate so notified.

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8.05 Fraud in Examinations

Fraud in examinations is prohibited and shall result in automatic disqualification. No person shall:

- (1) Falsely mark, grade, estimate or report upon the examination or proper standing of any person examined, registered or certified pursuant to the provisions of the civil service law, or aid in so doing;
- (2) Make any false representations concerning the results of such examination or concerning any person examined;
- (3) Furnish to another person special or secret information for the purpose of either improving or injuring the prospects or chances of another person so examined, registered or certified, or to be appointed, employed or promoted;
- (4) Impersonate another person, or permit or aid in any manner another person to impersonate an applicant, in connection with any examination, registration or appointment or application or request to be examined, registered or appointed;



(5) Furnish false information about himself/herself, or other person, in connection with any examination, registration, or appointment or application or request to be examined, registered or appointed;

(6) Make known or assist in making known to any applicant for examination any question to be asked on such examination;

(7) Acquire, through fraudulent means, any exam content or question(s) to be asked on the examination prior to the examination; or

8) Personally solicit a favor from any appointing officer, or have any person on his/her behalf solicit a favor pertaining to the testing procedures of the PRC.

Any person or persons attempting to deceive any of the examiners in any manner whatsoever by impersonation or by assisting or receiving assistance shall be prohibited from taking any examination for employment with the County for a period of two (2) years. If the person is already in the County service, such conduct shall be grounds for disciplinary action.

[\[Reference Section 303.03\(D\) of the County Code\]](#)

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8.06 Method of Grading

The method of grading—including the setting of minimum passing scores, weighting of multiple test components, rank ordering, banding, protests, or any other consideration in determining an applicant's score on an employment test—shall be determined by the Commission on a test-by-test basis.

[\[Reference Section 303.03\(E\) of the County Code\]](#)

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8.07 Credit for Military (Uniformed) Service

Any person who has completed service in the uniformed services and who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service may file with the Commission proof of military service, and, upon verification, the person shall receive an additional credit of five (5) numerical points or 5% of his or her score, whichever is greater, provided the applicant has received a passing grade in all phases of the examination before addition of the military service credit.

As proof of military service, the applicant shall file Form DD214, member copy 4 . Credit for military service will not be given if the request for such credit is received by the Commission after the closing date for applications.



As used in these Rules, "service in the uniformed services" and "uniformed services" have the same meaning as the "Uniformed Services Employment and Reemployment Rights Act of 1994,..." 38 U.S.C.A. 4303" which meaning shall be:

The Armed Forces, the Army National Guard and the Air National Guard when engaged in active duty for training, inactive duty training, or a full-time National Guard duty, the commissioned corps of the Public Health Service, and any other category of persons designated by the President in the time of war or national emergency.

[Reference Section 303.03(F) of the County Code]

8.08 Examination Records

All selection devices and examination papers are the property of the Commission and shall be treated as confidential records to the maximum extent possible under law.

8.09 Notice of Results

After the grading of the examination has been completed, all applicants shall be notified via electronic mail of their final grade and relative position on the eligibility list established from the examination.

8.10 Noncompetitive Examinations

The Commission may suspend competition for positions which require exceptional qualifications of a scientific, managerial, professional or educational nature as provided in Rule 6.02.

For positions designated as noncompetitive, the applicants shall file an application for employment together with such proof of education, training, experience, ability and character, as shall be set forth in the examination announcement.

The Commission shall evaluate the applications to determine if the applicants meet the minimum requirements of the class specifications for the class being examined. Following this review, an eligibility list shall be prepared including the names of all applicants who met the minimum requirements. Applicants will appear in alphabetical order.

[Reference Section 303.03(G) of the County Code]



SECTION 9 ELIGIBILITY LISTS

9.01 Posting of Lists

From the results of each competitive examination, the Commission shall establish and keep open to public inspection a list of the persons whose grade in any examination meets or exceeds the minimum passing grade and who are otherwise eligible.

9.02 Duration of Lists

Eligible lists created by the Commission shall remain in force not longer than one (1) year; however, the Commission may, at its discretion, extend the eligible list. The Commission may limit an eligibility lists to a particular Appointing Authority, notice of such limitation shall be provided in the examination announcement.

9.03 Breaking Tied Grades

In the event two (2) or more applicants receive the same grade on an open competitive examination in which rank ordering is used in establishing the eligibility list, priority in the time of filing the application shall determine the order in which their names shall be placed on the eligible list; applicants eligible for uniformed service credit shall receive priority in rank on the eligible list over non-veterans on the list with a rating equal to that of the veteran. Ties among applicants receiving military service credit shall be decided by which application was filed earlier with the Commission.

[^][Reference Section 303.03(l) of the County Code]

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9.04 Change of Address

Each person on an eligibility list shall file with the Commission a written notice of any change of address, and failure to do so may be considered sufficient reason for not certifying the applicant's name to the appointing authorities for consideration for appointment.

9.05 Removal from List

Upon receiving notification from the Appointing Authority, Director, or the PRC Administrator, names may be removed from an eligibility list by action of the Commission for the following reasons:



1. At the request of the eligible candidate.
2. After three certifications or considerations without receiving an appointment.
5. Failure to pass a pre-employment background check and/or drug or alcohol screen.
6. Failure to appear for an interview.
7. Inability to locate the eligible at his or her last known address.
8. Practice or attempt to practice any deception in his or her application or in securing eligibility or appointment.
9. Any other just or reasonable cause.

If a candidate requests removal, and the request is based on illness, military service, or conflict with schooling, that candidate may be restored to the eligibility list when that candidate indicates renewed availability for consideration if the eligibility list is still in effect per Section 9.02.

If a candidate's name is removed for any of the other reasons set forth in this Rule, the candidate may make a written request for reconsideration to the Commission for the restoration of his or her name to the eligibility list. Such request shall be made within five (5) calendar days of date the notification of removal was electronically mailed and shall set forth why the removal was in error, stating the reasons that would justify restoration to the list, and providing evidence of the same. Restoration to the eligibility list is within the sole discretion of the Commission. Consideration of a candidate's request for reconsideration shall not be quasi-judicial and shall not result in a final order that entitles the candidate to an administrative appeal to the Commission.

[Reference Section 303.03(J) of the County Code]

9.06 Creation by Noncompetitive Examination

After the completion of the review as provided in Rule 8.10, an eligibility list shall be prepared including the names of all applicants, placed in alphabetical order, who met the minimum requirements as set forth in the examination announcement.

The Commission shall provide the Appointing Authority with the eligibility list and the application materials of the individuals on the list for interview and subsequent selection.

SECTION 10 **CERTIFICATION**



Permanent appointments to all positions in the classified service that are not filled by promotion, transfer, or reduction shall be made from those persons whose names are certified to the Appointing Authority in accordance with these Rules.

10.01 Certification Request

When an Appointing Authority desires to fill a vacancy in any position in the classified service, the Appointing Authority shall submit a request to the Commission specifying the department, title of the position, grade, whether the service is temporary or permanent, and the anticipated date of the vacancy.

[Reference Section 303.03(K)(1) of the County Code]

10.02 Number of Names to be Certified

Following such request from an Appointing Authority, the Commission, through its staff, shall certify the names, addresses, and rank of the top twenty-five percent (25%) or a minimum of ten (10) names of the applicants on the eligibility list for the class or grade to which the position is classified.

When less than 10 names appear on an eligibility list, the Commission may certify less than ten (10) names and a new examination may be scheduled.

[Reference Section 303.03(K)(2) of the County Code]

10.03 Certification Not More Than Three Times

A person certified from the same eligible list three (3) times to the same Appointing Authority may be omitted from future certifications. A person is "certified," for purposes of this section, each time an appointment is made from a certified eligibility list containing that person's name.

[Reference Section 303.03(K)(3) of the County Code]

SECTION 11 **APPOINTMENTS**

11.01 Original Appointments



A person who has been selected by an Appointing Authority from an open competitive eligibility list, certified in accordance with Rules 9.01 and 10.01 to fill a vacancy in the classified service is said to have received an original appointment. Those persons receiving original appointments do not become permanent employees until they have satisfied the applicable probationary period.

[Reference Section 303.05(A) of the County Code]

11.02 Temporary Appointments

Temporary appointments shall not exceed one hundred eighty (180) days in duration and shall be filled in the following manner:

(1) Eligibility List

If an applicable eligibility list is available, the temporary appointment shall be offered to the candidates on the eligibility list, provided that the acceptance or declination of appointment to such position shall not affect the right of an eligible person to certification for appointment to a permanent position. At the expiration of the temporary appointment, which in no case shall exceed one hundred eighty (180) days, the services of the temporary employee shall be terminated and the candidate shall be restored to the eligibility list in rank order.

(2) No Applicable Eligibility List

In the absence of an applicable eligibility list, the Appointing Authority may appoint a qualified person for a temporary period of service, not to exceed one hundred eighty (180) days in duration, when the need of service is urgent and necessary to prevent the loss of public property, serious inconvenience to the public, or damaging delay to the public service.

In the event of a subsequent appointment to a permanent position, the temporary appointment shall not be counted as part of a probationary period.

Successive temporary appointments to the same position shall not be made under this Rule.

Temporary appointments made necessary by reason of sickness, disability, or other approved leave of absence shall not continue beyond such period of sickness, disability, or other absence.

The HR Department shall provide the Commission with a monthly report identifying the previous month's temporary appointments, the date of the appointment, the date the appointment expires, the position, and department.



[Reference Section 303.05(B) of the County Code]

SECTION 12 EMPLOYMENT ACTIONS

12.01 Notice Requirements

Any action taken by an Appointing Authority, the County Executive or the Director (collectively referred to as “the Employer” for purposes of this Section) that creates a right of appeal for an employee shall be done in the following manner:

- In writing and signed by the ~~Employer~~ Appointing Authority or designee;
- The original or a copy of the action shall be served upon the employee on, before or as soon as practicable after the effective date of the action;
- The document should, on its face, indicate the particulars that form the basis for the action; and
- The document should specifically describe the procedures required for the employee to exercise their appellate rights.

The notice document shall be “served upon the employee” when:

- It is personally served upon the employee;
- It is received by the employee at the employee’s last known address, by certified mail, return receipt requested; or
- It is left at the usual place of residence, or last known address of the affected employee, with an adult residing therein.

If the service by certified mail under this Section is returned with an endorsement showing the service was refused or unclaimed, then the notice may be sent by ordinary mail, evidenced by a certificate of mailing (or employee affidavit). Such notice shall be deemed “served” on the third calendar day after the order is mailed.

An action will not be disaffirmed based upon failure of service where the employee has failed to notify the Employer of a change of address. The burden is on the employee to prove the Employer was notified of a change in the employee’s address.

12.02 Laches

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Employees shall not be disciplined for acts that have been known or should have been known to the Employer more than two years prior to the effective date of the disciplinary action.

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This rule does not bar discipline based upon a criminal conviction, less than two years old, although the incidents giving rise to such conviction occurred more than two years prior to the imposition of discipline.

12.03 — **Merger and Bar**

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All incidents that occurred prior to the incident for which a non-oral disciplinary action is being imposed, of which the Employer has knowledge and for which an employee could be disciplined, are merged into the non-oral discipline imposed by the ~~appointing authority~~ Appointing Authority. Incidents occurring after the incident for which a non-oral disciplinary action is being imposed, but prior to the issuance of the non-oral disciplinary order, are not merged and may form the basis for subsequent discipline.

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12.04 **Inquiries**

In furtherance of the Commission's Charter mandated duty to ensure compliance with federal, state and local employment laws, the Commission may conduct an inquiry when, upon receipt of a written complaint or on its own motion, it has reason to believe that an individual is abusing the power of appointment, layoff, removal, reduction, suspension, or otherwise violating laws, rules or ordinances that the Commission is charged with enforcing.

Inquiries shall be conducted by an exchange of correspondence, interviews, and/or requests for documents and information. Unless a party can show good cause for its failure to respond to the Commission, decisions will be based on the information received within the response time allowed by the Commission. In the Commission's discretion, investigations may be set for hearing. Upon completion of the Inquiry, the Commission shall provide County Council with a report of its findings.

The inquiries shall not be quasi-judicial and shall not result in a final order that creates a right of administrative appeal to the Commission.

[Reference, Section 303.06 of the County Code]

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SECTION 13 **APPELLATE PROCEDURE**

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13.01 — Manner of Filing Appeals

All appeals to the Commission shall be in writing and shall include the following information:

- The Employee’s name;
- The Employee’s address and telephone number;
- Employee’s ~~Appointing Authority (Department);~~ and
- A copy of the action being appealed or a brief summary of the subject of the appeal.

~~An Initial Appeal form is available~~ Information regarding how to file an appeal, including initial appeal forms, can be obtained on the PRC’s website at <http://PRC.cuyahogacounty.us> and in the PRC office <http://PRC.cuyahogacounty.us>.

Appeals shall be filed with the Personnel Review Commission ~~at the following location:~~

~~Personnel Review Commission
323 W. Lakeside Avenue — Suite 400
Cleveland, Ohio 44113~~

~~7~~by mail, in person, by email (personnelreviewcommission@cuyahogacounty.us) or facsimile (216-443-3694).

13.02 — Time for Filing Appeals

All appeals shall be filed with the Commission within ten (10) calendar days of the date on which the employee was served with the action in question; ~~however, the,~~ by the end of the PRC business day at 4:30 p.m. The date the employee receives the notice is not counted as part of the 10 days. In the event the Personnel Review Commission Office is closed due to a holiday or weekend on the 10th calendar day, appeals received the following ~~calendar~~ business day will be deemed filed timely. Appeals filed after that date will not be considered.

An appeal shall be deemed to be “filed” when one of the following occurs:

- The appeal is received in person and date stamped by the Commission;
- The appeal is postmarked; or
- The appeal is received by facsimile or e-mail (date of filing shall be the date marked on the appeal by the Commission’s facsimile machine or e-mail system).

13.03 — Interim Appeals



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The Commission retains jurisdiction over all applicable employment actions that were taken during the time period from January 1, 2011 through the effective date of these Rules. All employees who properly perfected appeals in accordance with the instruction provided by the Human Resources Department shall be considered to have met all of the filing requirements of this section. Employees who did not properly perfect appeals in accordance with the instruction provided by the Human Resources Department shall be deemed to have waived their right to appeal the underlying employment action.

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13.04 Preliminary Jurisdictional Review

Upon receipt of an appeal, the Commission shall conduct a preliminary review to determine the following:

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- Whether the appeal was properly perfected in accordance with these Rules; and
- Whether the Commission has jurisdiction to hear the appeal.

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~~Should the Commission determine that the appeal was not properly perfected or the Commission lacks jurisdiction to hear the appeal, the Commission may issue a final order dismissing the appeal. In addition, the Commission may choose to schedule a hearing on either of the above issues. If the Commission dismisses the appeal, the Appellant will be provided notice and rights to object per Rule 7.05. If the Appellant files an objection, the Appointing Authority will be provided notice and rights to file a response to the objection per Rule 7.05.~~

If the Commission's Administrator determines that an appeal was not properly perfected or that the Commission lacks jurisdiction to hear the appeal, the Appellant will be notified in writing of the Administrator's determination. The Appellant may file written objections to the determination within fourteen (14) calendar days after the date on which the determination was mailed. The Appellant must also send a copy of the objections to the Appellee's legal representative (Law Department or the Prosecutor's Office). The Law Department or Prosecutor's Office shall have fourteen (14) calendar days from receipt of the objections to file a written response to the objections. At the first meeting following the expiration of the period for objection and response (if applicable), the Commission shall make a final determination of the jurisdictional issue. The Commission may accept jurisdiction over the appeal, dismiss the appeal or assign the appeal to a hearing officer for a determination of the jurisdictional issue. If the Commission accepts jurisdiction, the appeal will proceed in accordance with these Rules.

~~Once~~ the Commission determines that an appeal shall go forward for hearing, it shall either:

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- Assign the appeal to a Hearing Officer for hearing; or
- Retain matter for hearing by full Commission.

When assigning a matter to a Hearing Officer for hearing, the Commission shall transmit the electronic copies of all documents received from the Appellant by the PRC.

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Hearings

Scheduling

~~The Commission (or Hearing Officer) shall notify all parties and known representatives of the time, date, and place of any evidentiary hearing at least twenty one (21) calendar days in advance of the hearing. Motions for Continuance must be submitted in writing to the Hearing Officer and should be submitted at least ten (10) calendar days before the hearing and may be granted, upon written motion and for good cause shown (e.g., medical reasons, witness unavailability, unavoidable schedule conflict). All other Motions must be submitted in writing and should be submitted at least fourteen (14) days before the hearing and may be granted, upon written motion and for good cause shown. The Commission, or the Hearing Officers, may modify these timelines when the parties submit motions requiring such modifications or jointly agree to such modifications.~~

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Discovery/Subpoenas

The Hearing Officer shall have discretion to set dates for the exchange of documents and both parties must agree to these dates, or the default procedure will require that at least fourteen (14) calendar days prior to the scheduled hearing, the parties shall provide the opposing party copies of the documents intended to be introduced at the hearing and a list of witnesses to be called by the party to testify at the hearing. If a party fails to comply with this requirement, the Hearing Officer has discretion to exclude such testimony or documents from the hearing. In all cases, the Hearing Officers should make every effort to ensure that the appeal record is fully developed.

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Prior to the hearing, the parties may make requests to the Commission (or Hearing Officer) to issue procedural orders commanding the opposing party to disclose certain documentation and/or information. ~~The Commission (or Hearing Officer), in their sole discretion, may issue the requested procedural order, issue a modified procedural order or reject the request. If a party fails to comply with a procedural order, the Commission may dismiss the appeal or grant other appropriate relief to the opposing party.~~

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Upon the request of either party made on or before the tenth ~~(10th)~~ calendar day prior to hearing, the Hearing Officer or the Commission may, in its own discretion, issue subpoenas for such persons, documents, and attendance of witnesses as the requesting party deems necessary. ~~Such subpoenas shall be served in the manner described in Section 3.04 of these Rules.~~

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Parties are limited to five (5) subpoenas absent good cause. Discovery depositions shall not be permitted.

Failure to Appear

Upon failure of the Appellant to appear for the record hearing within at least 30 minutes of the scheduled hearing time, and on showing of proof of service of the notice of hearing, the Commission (or Hearing Officer) may dismiss the appeal.

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Upon failure of the Appellee to appear for the record hearing within at least 30 minutes of the scheduled hearing time, and on showing of proof of service of the notice of hearing, the Commission (or Hearing Officer) may grant appropriate relief, including the disaffirmance of the employment action.

Evidence

~~The parties may offer such evidence as is relevant and material to the appeal. The Hearing Officer or the Commission shall be the judge of the relevancy and materiality of the evidence offered. Conformity to legal rules of evidence shall not be necessary. The Commission may request offers of proof, and may disregard evidence deemed to be unreliable, and reject evidence deemed to be cumulative, unnecessary, or of slight value.~~

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Burdens of Proof

With regard to a disciplinary action, the Employer is required to prove by a preponderance of the evidence:

- That the Employer has substantially complied with the procedural requirements detailed in Section 6 of these Rules; and
- That the employee committed a sufficient disciplinary offense(s) to justify the discipline received.

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With regard to ~~a job~~ abolition, (classification or position), the Employer shall demonstrate by a preponderance of the evidence:

- that the Employer substantially complied with the procedural requirements associated with the ~~job~~ abolition; and
- that the ~~job~~ abolition was undertaken due to a lack of a continuing need for the position based on: a reorganization for the efficient operation of the ~~appointing authority~~ Appointing Authority, reasons of economy, or a lack of work expected to last one year or longer. Certification of lack of funds or lack of work is not required for ~~job~~ abolishments.

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With regard to a layoff, the Employer shall demonstrate by a preponderance of the evidence:

- that the Employer substantially complied with the procedural requirements associated with the layoff; and
- that a layoff was undertaken due to a lack of work or lack of funds.

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~~Job abolishments~~ Abolishments (classification or position) and layoffs shall also be disaffirmed if the Commission determines that the action was taken in bad faith. The Employee is required to prove the Employer's bad faith by a preponderance of the evidence.

With regard to reclassifications and assignments to classifications: *(Based on SPBR Rule 124-7-03)*

- When an appeal presents the issue of whether an employee is properly classified, or properly assigned to a classification, the Hearing Officer shall conduct a

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fact-finding hearing to determine the duties performed by the employee in the position at issue. Prior to the hearing, the parties should file with the Hearing Officer a designation of what classification each contends best matches the employee's duties. The Appellant can request a copy of the most recent audit of the employee's position from Human Resources, and parties can access job descriptions or class specifications for the positions that each party has designated, and the class specifications for any adjacent classifications within the same classification series, through the Human Resources' department website. If the Appellant does not have on-line access to these records, the Appellant may request the Human Resources department to provide hard copies of these records.

- If the employee's position has not been audited within two years, or if either the employee or the Appointing Authority contends that the employee's duties significantly changed since the last audit, the Hearing Officer may recommend to the PRC that the appeal be stayed pending completion of a new position audit.
- In an evidentiary hearing concerning the proper classification of an employee, the witnesses should be limited to the audited employee, the employee's immediate supervisor, and/or the designee of the authority who conducted the position audit. In this type of evidentiary hearing the Hearing Officer might choose to conduct the primary examination of the witnesses, followed by limited examination by the parties.
- The Hearing Officer's Report and Recommendation should compare the duties performed by the audited employee to the appropriate specifications and determine which classification most appropriately describes the duties performed by the employee. It is not anticipated that evidence about whether other employees are properly classified would be relevant.

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The standard of proof for all other appeals before the Commission shall be a preponderance of the evidence.

Determination of Unclassified Status

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When an employee has been adversely affected as an unclassified employee, the burden of proving the unclassified status of the employee is on the appointing authority. The Commission will take evidence of the employee's duties over a reasonable period of time, which is generally defined as one calendar year immediately prior to the adverse action, provided that the employee was in an active work status in the position at issue during that time period.

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Official Record

All hearings shall be recorded by the use of audio electronic recording devices. The audio record is the official record and shall be maintained / destroyed in accordance with the Commission's record retention schedule.

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Post-Hearing Briefs

The Hearing Officer or Commission, in its own discretion, may allow the parties to a hearing to submit post-hearing briefs. A reasonable briefing schedule shall be established by the Hearing Officer or Commission in such cases. The official record shall be held open in such cases until the time for submittal of the briefs has passed. Any brief submitted within this time period shall be included as part of the official record.

Reports and Recommendations

After the official record has been closed, the Hearing Officer or the Commission will consider all evidence and submissions and issue a Report and Recommendation making findings of fact and conclusions of law. The Report and Recommendation shall be sent by ~~certified~~electronic mail and regular mail to the last known post office address of the Appellant, and by ~~regular~~electronic mail to the ~~Appellee~~Appellee's legal representative.

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Either party may file with written objections to the Report and Recommendation with the Commission within fourteen (14) calendar days after the date on which the Report and Recommendation was mailed. For purposes of filing the objection, the written objection must actually be received by the Commission within the fourteen (14) day period. A party filing a written objection must also serve a copy of the objections on the opposing party. The opposing party shall have fourteen (14) calendar days from receipt of the objections to file a written response to the objections. The response to objections must be actually received by the Commission within this fourteen (14) day period.

The Objections and Responses must be received by the Commission ~~at 323 W. Lakeside Avenue—Suite 400, Cleveland, Ohio 44113~~ within the time periods set forth in the preceding paragraph and by the end of the PRC's business day at 4:30 p.m.

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~~7.06~~ Motions for extension of time to object or respond to objections shall be submitted to the Commission at the address listed on the PRC's website, by email (personnelreviewcommission@cuyahogacounty.us) or facsimile (216-443-3694). The PRC Chairperson shall have the authority to rule on the parties' motions for extension of time to file Objections or Responses thereto. The parties may request one extension of not more than seven (7) days. Except for good cause shown no further extensions will be granted.

Electronic Filing/Service

The parties may submit documents, including notices, motions, objections and responses along with any attachments/exhibits via the PRC's database which can be accessed through the PRC's website.

Parties will receive service of such filings at the electronic mail address on file with the PRC. If the opposing party does not have an electronic mail address listed on the notice of appeal or the notice of appearance, then the filing party is responsible for effectuating service via regular U.S. Mail.

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Personnel Review Commission	
PRC Rules	Revised: 01/7/2015

[The deadlines and requirements for filings with the PRC remain as set forth in these Rules.](#)

13.06 Decisions of the Personnel Review Commission

At the first regular meeting of the Commission following the receipt of objections or responses, if ~~appropriate~~applicable, the Commission will, as a regular item of business, consider the Report and Recommendation along with any objections or responses received in a timely manner. At that time, the Commission may take the matter under advisement.

At the point in time when the Commission acts upon a Report and Recommendation, it shall perform one of the following actions:

- Vote to affirm the Report and Recommendation as written;
- Vote to disaffirm the Report and Recommendation and submit a new decision;
- Vote to modify the Report and Recommendation;
- Vote to remand the matter back to the Hearing Officer to reopen the official record for additional evidence.

All votes taken under this Section shall be ~~done by roll call vote and~~ recorded in the minutes. The Commission shall notify the parties in writing of its decision. The notification shall also inform the parties of their rights (if any) to appeal to the Court of Common Pleas.

713.07 — Appeals to the Court of Common Pleas

The decision of the Personnel Review Commission shall be a final order, and may be appealed by either the Appellant or by the County, as provided by general law.

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Thomas L. Colaluca, Commissioner
Deborah Southerington, Commissioner
Robert M. Wolff, Commissioner

MEMORANDUM

DATE: January 6, 2016

TO: Cuyahoga County Council President Dan Brady
Yvonne Conwell, Chairwoman, Human Resources, Appointments & Equity
Committee

CC: Jeanne Schmotzer, Clerk of Council

FROM: Rebecca Kopcienski, Administrator *RLK*
Cuyahoga County Personnel Review Commission

RE: Submission of PRC Administrative Rules Per County Code Section 113.02

The Personnel Review Commission respectfully requests County Council's consideration of the attached PRC's Administrative Rules ("Rules") for placement into the County's Administrative Code. As you know, the Council recently enacted changes to the County Code in Ordinance O2015-0010 which required the PRC to submit its Rules to County Council for a determination of whether the Rules conflict with the County Code. The Rules currently in effect were adopted by the PRC on January 7, 2015.

To assist you in your consideration of these proposed changes, you will also find attached a summary of the substantive changes to the Rule since Council's last approval of the Rules in December 2013. In addition, a document that compares the December 2013 Rules to the January 2015 Rules is attached with the modifications identified. There are two Rules which were adopted prior to the passage of O2015-0010 that now may be in conflict with the new County Code provisions. This is addressed in the attached summary (see Rule 5.01 and Rule 6.01).

The PRC, HR Department, and the Law Department are currently collaborating on additional changes to Title 3 of the County Code to be submitted to Council for its consideration. After which, the PRC intends to revise its Rules to reflect any changes to Title 3 enacted by Council. As such, the PRC is submitting its Rules now to avoid any delay, and we expect that additional changes to Title 3 will also be proposed by March, 2016.

Should you have any questions about these changes, please contact the PRC Administrator, Rebecca Kopcienski, or the PRC's Staff Attorney Sara DeCaro.

Attachments

ec: Chairman Thomas Colaluca
Commissioner Debbie Southerington
Commissioner Robert Wolff
Law Director Robert Triozzi
Chief Talent Officer Douglas Dykes
Council Chief of Staff Joseph Nanni

REVISIONS TO PRC ADMINISTRATIVE RULES

Rule 1.01

Revision: Added definitions for testing operations and clarified some existing definitions.

Section 3 Generally

Revision: Provide a list of the PRC's authority and responsibilities per the Charter and County Code.

Rationale: For clarity and to reflect Charter changes approved by voters in 2013.

Rule 3.06

Revision: PRC is delegating some of its duties that are assigned to it by the Charter and the Ethics Ordinance to the HR Department; specifically, the development, implementation, posting, record keeping and dissemination of personnel policies and practices, as well as training for County employees, officials, and contractors. This Section also allows the PRC to delegate additional duties via PRC resolution and to maintain an oversight role for the duties that are delegated.

Rationale: Section 9.05 of the Charter specifically allows the PRC to delegate functions to HR Department and to maintain an oversight role in the delegated functions. Through this Rule the PRC is delegating certain duties to the HR Department.

Rule 3.07

Revision: Explains the PRC's responsibilities per the County's Ethic's Ordinance and how a whistleblower appeal will be handled as part of the PRC's appellate function.

Rationale: To provide clarity regarding whistleblower appeals.

Section 4 Generally

Revision: Simplify the rules regarding the PRC's public meetings.

Rule 5.01

Revision: This Rule was revised prior to the enactment of Council Ordinance O2015-0010. The only language in the Rule that is in conflict with the County Code is the fourth paragraph which states:

A rule change to the PRC Administrative Rules shall be effective upon adoption by the Personnel Review Commission.

Note: The PRC is revising its Rules to include the recently adopted County Code sections. *Council may choose to not allow this paragraph to be codified in the Administrative Code.*

Rule 6.01

Revision: Specifics that per the Charter the PRC is responsible for administering a Countywide classification and compensation plan. Specifies the offices, agencies and departments that are included in the Countywide classification and compensation plan per the Charter (this was part of the Charter changes approved in 2013 that became effective 1/1/14).

This Rule was revised prior to the enactment of Council Ordinance O2015-0010. The only language in the Rule that is in conflict with the County Code is the third paragraph (in red) which states:

All positions in the service of the County, except those specifically designated by general law, the Charter, **or the PRC** as unclassified, shall be in the classified service and subject to the rules of the Commission.

Note: The PRC is revising its Rules to include the recently adopted County Code sections. *Council may choose to not allow this paragraph to be codified in the Administrative Code.*

Rules 6.02 – 6.04

Revision: Added rules related to the PRC's administration of the Classification and Compensation Plans.

Rule 6.05

Revision: The County's workforce is divided into the classified and unclassified service. Ohio law requires that unless a position is explicitly exempted from the classified service (per R.C. 124.11), the position is classified. This Rule also requires appointing authorities to provide the PRC with reports regarding the appointment of employees to the unclassified service.

Note: Ordinance O2015-0010 does address these reports in 303.04(A). The Rule is not in conflict with the newly adopted Code section.

Sections 7-11

The PRC is implementing a comprehensive civil service testing operation for the County. The rules in Sections 7-11 are newly created to govern the testing operations. Most of these Rules were codified in the County Code in December 2014.

Rule 12.04

Revision: Added the provision from the County Code Section 303.06 to the PRC Rules.

Section 13 Generally

Revision: Revised to reflect how the Appellate process has evolved over the last couple years (e.g. addition of electronic filing) and to remove unnecessary language (e.g. scheduling of hearings).

Rule 13.04

Revision: Explains in more detail the PRC's initial review of employee appeals and the process for objecting to the PRC's dismissal of an appeal.

Rationale: Rule change to reflect how process works operationally.

Rule 13.05

Revision: Added the burden of proof for appeals involving the determination of unclassified status. This Rule is the same standard used by the State Personnel Board of Review and the Ohio Courts.

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0002

Sponsored by: Councilmember Brown	A Resolution approving an adjustment of the municipal boundary between the City of Cleveland and the City of Shaker Heights that bisects eight parcels of land on Van Aken Boulevard at the intersection with Sutton and Onaway Roads, in order to incorporate all of the land within the municipal boundary of the City of Shaker Heights; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the City of Shaker Heights owns eight parcels of real property on Van Aken Boulevard, at the intersection with Sutton and Onaway Roads, which parcels are located partly in the City of Shaker Heights and partly in the City of Cleveland, and consist of approximately 2.34 acres of vacant land, with no structures and no residents, that have the permanent parcel numbers 731-18-021, 731-18-023, 731-18-024, 731-18-025, 731-18-026, 731-18-027 and 731-18-028 (“the Property”); and,

WHEREAS, the cities of Shaker Heights and Cleveland have mutually determined that the most prudent and efficient manner to incentivize economic development within, and adjacent to, the Property requires the adjustment of the municipal corporation boundary within the Property pursuant to Section 709.37 of the Ohio Revised Code, by causing the entire Property to be located within the corporate boundaries of the City of Shaker Heights (“Proposed Boundary Adjustment”); and,

WHEREAS, the Cleveland City Council and Shaker Heights City Council each enacted legislation on December 7, 2015 and December 23, 2015, respectively, approving the Proposed Boundary Adjustment in consideration of a tax sharing agreement; and,

WHEREAS, Section 709.37 of the Ohio Revised Code states “[t]he ordinances setting forth such agreement shall be certified to the board of county commissioners. Upon receipt of such certified ordinances, the board shall proceed by resolution to approve such change of boundary and to make such adjustment of funds, unpaid taxes, claims, indebtedness, and other fiscal matters as the board determines to be proper. Transcripts of the ordinances, agreements, and resolution certified by the board shall be filed in the office of the secretary of state and shall also be filed and recorded in the office of the county recorder. All fees and costs for such filing shall

be assumed and paid by such municipal corporations in such proportions as the board determines;” and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That Cuyahoga County Council hereby approves the Proposed Boundary Adjustment as specified in Cleveland City Ordinance No. 1446-15 and Shaker Heights City Ordinance No. 15-104 pursuant to Section 709.37 of the Ohio Revised Code.

SECTION 2. The County Executive and Fiscal Officer are hereby authorized to record and/or execute any documents that may be necessary to effectuate the Proposed Boundary Adjustment approved herein, and to file a certified copy of this Resolution, including the certified copies of Cleveland City Ordinance No. 1446-15 and Shaker Heights City Ordinance No. 15-104, with the Secretary of State in accordance with Section 709.37 of the Ohio Revised Code.

SECTION 3. All fees and costs of filing and recording shall be borne equally by the City of Cleveland and the City of Shaker Heights.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0003

Sponsored by: County Executive Budish/Department of Law and County Sheriff	A Resolution <u>accepting/rejecting</u> the report containing findings and recommendations of Fact-finder Thomas J. Nowel regarding negotiations between Cuyahoga County and Ohio Patrolmen's Benevolent Association for a collective bargaining agreement representing approximately 3 employees in the classification of Deputy Sheriff Lieutenant at the Sheriff's Department, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County ("County") has been engaged in negotiations with the Ohio Patrolmen's Benevolent Association for a collective bargaining agreement that would cover approximately 3 employees in the classification of Deputy Sheriff Lieutenant at the Sheriff's Department; and

WHEREAS, O.R.C. 4117.14(C)(3) of the Public Employees Collective Bargaining Act ("CBA") expressly authorizes parties who are engaged in collective bargaining negotiations to request fact-finding, an impasse resolution procedure, and the appointment of a fact-finding panel to assist the parties to resolve an impasse in contract negotiations; and

WHEREAS, the parties reached impasse in contract negotiations and submitted their unresolved issues to fact-finding pursuant to the CBA and O.R.C. 4117.14 (C), and a fact-finding hearing was conducted before Thomas J. Nowel; and

WHEREAS, O.R.C. 4117.14(C)(6)(a) requires that not later than seven days after the findings and recommendations are sent, the legislative body, by a three-fifths vote of its membership, may reject the recommendations, and if the recommendations are not rejected, the recommendations shall be deemed agreed upon as the final resolution of the issues submitted and a collective bargaining agreement shall be executed between the parties, including the fact-finding panel's recommendations, except as otherwise modified by the parties by mutual agreement; and

WHEREAS, Pursuant to the CBA and O.R.C. 4117.14(D), if the fact-finding report is rejected by either party, the next step for this bargaining unit of Deputy Sheriff Lieutenant will be to advance all open issues to binding conciliation, a final offer settlement procedure, pursuant to a board order that is required to be issued forthwith to the parties by the State Employment Relations Board; and

WHEREAS, Fact-finder Thomas J. Nowel sent his findings and recommendations on January 8, 2016, and the County Executive and Sheriff are recommending that the Fact-finding report be accepted/rejected; and

WHEREAS, It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The findings and recommendations of Fact-finder Thomas J. Nowel regarding open issues in the collective bargaining negotiations between Cuyahoga County and Ohio Patrolmen’s Benevolent Association representing approximately 3 employees in the classification of Deputy Sheriff Lieutenant at the Sheriff’s Department are hereby accepted/rejected.

SECTION 2. Funds necessary to implement the new collective bargaining agreement shall be budgeted and appropriated. [AMEND TO ADD SECTION 2 ONLY IF FACT-FINDER REPORT IS DEEMED ACCEPTED.]

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0004

<p>Sponsored by: County Executive Budish/Departments of Law and Health and Human Services/ Cuyahoga Job and Family Services</p>	<p>A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO, representing approximately 240 employees in 9 classifications at the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services for the period 1/1/2015 - 12/31/2017; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Department of Law on behalf of the County of Cuyahoga (hereinafter collectively referred to as "County"), has been engaged in collective bargaining negotiations with the American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO (hereinafter referred to as "AFSCME, Local 27"), in an effort to negotiate a successor collective bargaining agreement ("CBA") covering approximately 240 employees in 9 classifications at the Department of Health and Human Services,/Cuyahoga Job and Family Services/Office of Child Support Services; and

WHEREAS, the parties have met in an effort to negotiate new terms and have reached a tentative agreement on a single successor collective bargaining agreement; and

WHEREAS, the members of the bargaining unit met and voted to ratify the proposed collective bargaining agreement in full; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, the County Executive, the Department of Law and the Department of Health and Human Services/Cuyahoga Job and Family Services are recommending that Council approve the proposed CBA for the period 1/1/2015 – 12/31/2017; and

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the CBA between Cuyahoga County and AFSCME, Local 27, representing approximately 240 employees in 9 classifications at the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services for the period 1/1/2015 – 12/31/2017, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and AFSCME, Local 27 shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0005

Sponsored by: County Executive Budish/Departments of Law and Public Works	A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 3 employees in the classification of Electronic Technician at the Department of Public Works for the period 1/1/2014 - 12/31/2016 to establish terms of the wage re-opener and to modify Article 29; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S Electronic Technicians (“the Union”), have agreed to amend the Collective Bargaining Agreement (CBA) representing approximately 3 employees in the classification of Electronic Technician at the Department of Public Works to establish a COLA pursuant to a previously negotiated wage re-opener for the period 1/1/2016 – 12/31/2016 and to modify Article 29 of the CBA; and

WHEREAS, the parties desire to amend the CBA under the terms of the attached tentative agreement which has been ratified and approved by the Union members; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves an amendment to a Collective Bargaining Agreement between Cuyahoga County and International Union of Operating Engineers, AFL-CIO, Local 18-S, representing approximately 3 employees in the classification of Electronic Technician at the Department of Public Works to establish a COLA pursuant to a previously negotiated wage re-opener for the period 1/1/2016 – 12/31/2016 and to modify language in Article 29 of that CBA; and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the amendment of the CBA shall be budgeted and approved.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0006

<p>Sponsored by: County Executive Budish/Department of Law on behalf of Cuyahoga County Court of Common Pleas, General Division/Probation Department</p>	<p>A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Fraternal Order of Police, Ohio Labor Council representing approximately 161 employees in various classifications at the Cuyahoga County Court of Common Pleas Probation Department for the period 2/1/2014 - 12/31/2016 to establish terms of the wage re-opener and to modify Article 11; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Court of Common Pleas, General Division (“County”) and the Fraternal Order of Police, Ohio Labor Council (“the Union”) have agreed to amend the Collective Bargaining Agreement between Cuyahoga County and Fraternal Order of Police, Ohio Labor Council representing approximately 161 employees in various classifications at the Cuyahoga County Court of Common Pleas Probation Department for the period 2/1/2014 - 12/31/2016 to establish terms of the wage re-opener and to modify Article 11, Section 2 of the CBA; and

WHEREAS, the parties desire to amend the CBA under the terms of the tentative agreement which has been ratified and approved by the Union members; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen (14) days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved

if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Cuyahoga County Court of Common Pleas Probation Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves an amendment to a Collective Bargaining Agreement between Cuyahoga County and Fraternal Order of Police, Ohio Labor Council representing approximately 161 employees in various classifications at the Cuyahoga County Court of Common Pleas Probation Department for the period 2/1/2014 - 12/31/2016 to establish terms of the wage re-opener and to modify Article 11, Section 2 of that CBA.

SECTION 2. Funds necessary to implement the amendment of the CBA shall be budgeted and approved.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0007

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2016/2017 Biennial Operating Budget for 2016 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices, and agencies; amending Resolution No. R2015-0282 dated 12/29/2015 to reconcile appropriations for 2015; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 8, 2015, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2016/2017 (Resolution No. R2015-0209) establishing the 2016/2017 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2016 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 20A390 – Emergency Management **BA1600000**
JA100123 – Justice Services-Emergency Management
Personal Services \$ (84,021.00)

Decrease appropriations in the Department of Public Safety and Justices Services Emergency Management division due to a manager position that was transferred to CECOMS division to provide a supervisory position for the dispatchers and emergency call takers. There is a corresponding increase in the CECOMS division (see BA1600001). Funding is from grants and a General Fund subsidy covering the period January 1, 2016 through December 31, 2016. There is no general fund impact but rather a realignment due to structural management reorganization to better serve the public.

B. 01A001 – General Fund **BA1600001**
JA100354 – CECOMS
Personal Services \$ 84,021.00

Increase appropriations in the Department of Public Safety and Justices Services CECOMS division for a manager position that was transferred from the Office of Emergency Management division to provide a supervisory position for the despatchers and emergency call takers under the CECOMS division. There is a corresponding decrease in the Emergency Management division (see BA1600000). Funding is from the General Fund covering the period January 1, 2016 through December 31, 2016. There is no general fund impact but rather a realignment due to structural management reorganization to better serve the public.

C. 40A069 – Capital Projects **BA1600002**
CC767541 – CBCF Capital Account
Capital Outlays \$ (618,110.73)

Decrease appropriations in the Community Based Corrections Facility (CBCF) capital account. The account was established in May 2008 and the last transaction in the account was June 2013. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500017-08) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

D. 40A069 – Capital Project **BA1600003**
CC767764 – Fairgrounds Fire Water Main Replacement Project
Other Expenses \$ (8,000.00)
Capital Outlays \$ (199,327.89)

Decrease appropriations in the Fairgrounds Water Main Replacement Project capital account. The account was established in May 2009 and the last transaction in the account was September 2011. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500016-01) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

E.	40A069 – Capital Project		BA1600004
	CC767889 – 4 th Floor Administration Building Renovation County Council Office		
	Personal Services	\$	(2,391.96)
	Capital Outlays	\$	(192.95)

Decrease appropriations in the 4th Floor Administration Building Renovation County Council Offices capital account. The account was established in September 2010 and the last transaction in the account was October 2011. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500016-03) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

F.	40A069 – Capital Project		BA1600005
	CC767921 – 4 th Floor Administration Building Executive Area Renovation		
	Personal Services	\$	(1,433.23)
	Capital Outlays	\$	(12,023.17)

Decrease appropriations in the 4th Floor Administration Building Executive Area Renovation capital account. The account was established in April 2010 and the last transaction in the account was December 2011. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500016-04) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

G.	40A069 – Capital Project		BA1600006
	CC768028 – 4 th Floor Administration Building Law Department Renovation		
	Personal Services	\$	(19,143.68)
	Capital Outlays	\$	(47,545.32)

Decrease appropriations in the 4th Floor Administration Building Law Department Renovation capital account. The account was established in April 2012 and the last transaction in the account was December 2012. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500019-02) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

H.	40A069 – Capital Project		BA1600007
	CC767749 – Cabling/Wiring Various Buildings 2009		
	Personal Services	\$	(680.80)
	Capital Outlays	\$	(12,910.85)

Decrease appropriations in the Cabling/Wiring Various Buildings 2009 capital account. The account was established in August 2009 and the last transaction in the account was November 2014. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500017-01) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

I.	40A069 – Capital Project		BA1600008
	CC767368 – Marina Park Improvement-Whisky Island		
	Capital Outlays	\$	(10,009.71)

Decrease appropriations in the Marina Park Improvement-Whisky Island capital account. The account was established in January 2007 and the last transaction in the account was July 2014. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500017-02) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

J.	40A069 – Capital Project		BA1600009
	CC767087 – Muni Year Carpet Replacement Justice Center		
	Personal Services	\$	(236.38)
	Capital Outlays	\$	(24,608.41)

Decrease appropriations in the Cabling/Wiring Various Buildings 2009 capital account. The account was established in August 2009 and the last transaction in the account was November 2014. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500017-04) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

K.	40A069 – Capital Project		BA1600010
	CC768036 – Probate Court Renovation Rooms 121 & 131		
	Personal Services	\$	(48,800.00)
	Capital Outlays	\$	(11,050.31)

Decrease appropriations in the Probate Court Renovation Rooms 121 and 131 capital account. The account was established in April 2012 and the last transaction in the account was July 2012. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500018-04) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

L.	40A069 – Capital Project		BA1600011
	CC767848 – Huntington Park Garage (HPG) Misc. Repairs		
	Personal Services	\$	(1,092.02)
	Capital Outlays	\$	(93,419.30)

Decrease appropriations in the Huntington Park Garage (HPG) Misc. Repairs capital account. The account was established in July 2012 and the last transaction in the account was March 2015. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500019-03) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

M.	40A069 – Capital Project		BA1600012
	CC767798 – DSAS/DEV Moves-Variou Buildings		
	Capital Outlays	\$	(124,967.54)

Decrease appropriations in the Department of Senior and Adult Services (DSAS) and Department of Development (DEV) Moves-Variou Buildings capital account. The account was

established in May 2010 and the last transaction in the account was September 2010. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500020-01) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

N.	40A069 – Capital Project		BA1600013
	CC768127 – 2012 Emergency Response Initiative		
	Personal Services	\$	(101,195.30)
	Capital Outlays	\$	(299,769.59)

Decrease appropriations in the 2012 Emergency Response Initiative capital account. The account was established in November 2012 and the last transaction in the account was October 2014. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500020-04) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

O.	40A069 – Capital Project		BA1600014
	CC767632 – Medical Mart Exhibition Hall Project		
	Personal Services	\$	(125,318.52)
	Other Expenses	\$	(651,436.47)

Decrease appropriations in the Medical Mart Exhibition Hall Project capital account. The account was established in November 2008 and the last transaction in the account was February 2015. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500021-01) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

P.	40A069 – Capital Project		BA1600015
	CC767673 – Medical Mart Exhibition Hall Construction		
	Capital Outlays	\$	(5,148,569.41)

Decrease appropriations in the Medical Mart Exhibition Hall Construction capital account. The account was established in April 2009 and the last transaction in the account was March 2011. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500022-01) to other projects with negative cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

Q.	40A071 – Judicial Information System		BA1600016
	CC762112 – Judicial Information System-Project Management		
	Other Expenses	\$	(118.61)

Decrease appropriations in the Judicial Information System-Project Management capital account. The account was established in October 1998 and the last transaction in the account was December 2001. The remaining cash was transferred on Resolution R2015-0264 on December 8, 2015 as a residual equity transfer (JR1500013-01) to other projects with negative

cash balances. The current cash balance in this account is now \$0.00. To prevent any negative cash balance the appropriations need to be reduced to 0.

R.	21A532 – Safe and Sound PREA Project		BA1601501
	SH756528 – Safe & Sound PREA (FFY15)		
	Other Expenses	\$	354,498.78
	Capital Outlays	\$	191,323.60

An additional appropriation is requested for the County Sheriff for the newly awarded FY2015 Prison Rape Elimination Act (PREA) grant program. These funds will be used to bring County’s Corrections Center in compliance with the Federal Prison Rape Elimination Act. Funding is from the U.S. Department of Justice, Bureau of Justice Assistance for the period October 1, 2015 through September 30, 2017. There is a 50% match for this program, the County Sheriff will provide an in-kind match of \$454,177.62 and \$45,822.38 will be deposited from the Sheriff’s Discretionary Commissary Account into the grant account with no cash transfer necessary.

S.	54A502 – Sewer District #3		BA1604503
	DV540302– Sewer District #3		
	Other Expenses	\$	1,500,000.00

Appropriation is requested for the Department of Public Works - Sanitary Engineer Division to allow for the cash transfer from R2015-0282 to cover repair expenses and contract encumbrances. The source of funding is sewer district fees (see related appropriation transfer item).

SECTION 2. That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>			<u>Journal Nos.</u>
A.	FROM: 01A001 – General Fund		BA1600017
	MT805432 – Municipal Judicial Costs		
	Other Expenses	\$	4,500.00
	TO: 01A001 – General Fund		
	MT805440 – Village and Township Costs		
	Other Expenses	\$	4,500.00

An appropriation realignment is requested within the Municipal Judicial account to cover Prosecutor costs in the Village and Township accounts for the year. The budgeting system (BRASS) does not permit the division be separately budgeted however the amount was included in the 2016 Municipal Judicial Costs budget. Funding is from the General Fund covering the period January 1, 2016 through December 31, 2016.

B.	FROM: 61A608 – Central Security Services-Sheriff		BA1600018
	SH352005 – Building Security Services-OPBA-Officers		
	Personal Services	\$	1,504,036.00

TO:	61A608 – Central Security Services-Sheriff		
	SH352013 – Building Security Services-OPBA-Sergeants		
	Personal Services	\$	795,567.00
TO:	61A608 – Central Security Services-Sheriff		
	SH352021 – Building Security Services-Non-Bargaining Personnel		
	Personal Services	\$	232,972.00
TO:	61A608 – Central Security Services-Sheriff		
	SH352039 – Building Security Services-CRT Security Monitors		
	Personal Services	\$	475,497.00

An appropriation realignment is requested within the Sheriff’s Protective Services Division for the year. The budgeting system (BRASS) does not permit the division be separately budgeted however the amount was included in the 2016 Building Security Services budget. These internal service accounts are funded through charges to county agencies for security services in various county buildings and leased spaces. Approximately 30% of those charges are reimbursed from State and/or Federal sources covering the period January 1, 2016 through December 31, 2016.

C.	FROM: 54P549 – Sanitary – Miscellaneous Obligations		BA1604504
	ST540591 – Sanitary – Miscellaneous Obligations		
	Capital Outlays	\$	626,241.74
	TO: 54P549 – Sanitary – Miscellaneous Obligations		
	ST540591 – Sanitary – Miscellaneous Obligations		
	Other Expenses	\$	626,241.74

A transfer is requested for the Department of Public Works - Sanitary Engineer Division to allow for the cash transfer from R2015-0282 to cover repair expenses and contract encumbrances. The source of funding is sewer district fees (see related additional appropriation item).

D.	FROM: 01A001 – General Fund		BA1604505
	IT601047 – Web and Multi-Media Development		
	Capital Outlays	\$	5,000.00
	01A001 – General Fund		
	IT601096 – Information Technology Engineering		
	Capital Outlays	\$	12,573.69
	01A001 – General Fund		
	IT601138 – Wide Area Network Services		
	Capital Outlays	\$	8,000.00
	TO: 01A001 – General Fund		
	IT601088 - Security		
	Capital Outlays	\$	25,573.69

A transfer is requested to cover the purchase of desktops computer, a smart LED television, and ThinkPad tablets.

SECTION 3. That items approved in Resolution No. R2015-0282 dated December 29, 2015 be corrected as follows to reconcile appropriations for 2015 in the County's financial system:

Fund Nos./Budget Accounts

Journal Nos.

Original Item

Z.	64A606 – Fast Copier			BA1501229
	CT577395 – Fast Copy			
	Personal Services	\$	6,000.00	

An additional appropriation is requested for Fast Copy to cover year-end interdepartmental chargebacks from various Public Works divisions. The source of funding comes from charges to user agencies printing services.

Corrected Item

Z.	64A606 – Fast Copier			BA1501229
	CT577551 – Fast Copy			
	Personal Services	\$	6,000.00	

An additional appropriation is requested for Fast Copy to cover year-end interdepartmental chargebacks from various Public Works divisions. The source of funding comes from charges to user agencies printing services.

Original Item

E.	FROM: 40A526 – Ohio Dept. of Transportation – Local Proj. Admin			JT1500117
	CE785006 – ODOT - LPA			
	Transfer Out	\$	406,293.04	
	FROM: 26A651 – \$7.50 R&B Registration Tax			
	CE417477 – \$7.50 License Tax Fund Capital Improvement			
	Transfer Out	\$	2,052,527.60	
	TO: 40A526 – Ohio Dept. of Transportation – Local Proj. Admin.			
	CE785006 – ODOT - LPA			
	Revenue Transfer	\$	2,400,284.03	
	TO: 40A526 – Oh Dept. of Public Works Integrating Committee			
	CE785238 – Barrett Road			
	Revenue Transfer	\$	58,536.61	

The Department of Public Works is requesting a cash transfer to close completed Road and Bridge projects and to allocate revenue received from the City of Cleveland for the Columbus Rd Lift Bridge Project. The projects that will be closed are the 2012 Bridge Engineering – Various (\$125,440) and Columbia Road (\$280,853.04) projects. The projects receiving cash are Barrett Road (\$58,536.61), 2011 Bridge Engineering – Various (\$19,996.80), and the Columbus

Road Lift Bridge project (\$2,380,287.23). The ODOT-LPA fund receives funding primarily from the Federal Highway Administration passed through the Ohio Department of Transportation with local matches from the County Road and Bridge fund and the municipalities; the Columbus Road Lift Bridge is receiving a match from the City of Cleveland. The Road and Bridge fund receives funding primarily from motor vehicle licenses fees. (see related additional appropriation items BA1501206 and BA1501207 above).

Corrected Item

E.	FROM: 40A526 – Ohio Dept. of Transportation – Local Proj. Admin		JT1500117
	CE785006 – ODOT - LPA		
	Transfer Out	\$	406,293.04
	FROM: 26A651 – \$7.50 R&B Registration Tax		
	CE417477 – \$7.50 License Tax Fund Capital Improvement		
	Transfer Out	\$	2,052,527.60
	TO: 40A526 – Ohio Dept. of Transportation – Local Proj. Admin.		
	CE785006 – ODOT - LPA		
	Revenue Transfer	\$	2,400,284.03
	TO: 40A524 – Oh Dept. of Public Works Integrating Committee		
	CE785238 – Barrett Road		
	Revenue Transfer	\$	58,536.61

The Department of Public Works is requesting a cash transfer to close completed Road and Bridge projects and to allocate revenue received from the City of Cleveland for the Columbus Rd Lift Bridge Project. The projects that will be closed are the 2012 Bridge Engineering – Various (\$125,440) and Columbia Road (\$280,853.04) projects. The projects receiving cash are Barrett Road (\$58,536.61), 2011 Bridge Engineering – Various (\$19,996.80), and the Columbus Road Lift Bridge project (\$2,380,287.23). The ODOT-LPA fund receives funding primarily from the Federal Highway Administration passed through the Ohio Department of Transportation with local matches from the County Road and Bridge fund and the municipalities; the Columbus Road Lift Bridge is receiving a match from the City of Cleveland. The Road and Bridge fund receives funding primarily from motor vehicle licenses fees. (see related additional appropriation items BA1501206 and BA1501207 above).

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC021
January 12, 2016



ARMOND BUDISH
Cuyahoga County Executive

TO: Jeanne Schmotzer, Clerk of County Council
 FROM: Maggie Keenan, Office of Budget and Management
 CC: Dennis Kennedy, Fiscal Office
 DATE: January 5, 2016
 RE: Fiscal Agenda –Council Meeting

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **January 12, 2016**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, meet agency budgetary needs.

This agenda includes a number of request to reduce surplus appropriation in a number of expired capital project accounts. Council has already approved the transfer of the cash balances in these funds to other capital project funds in order to clear deficits. Reducing appropriation is the final step in formerly closing these old projects.

A brief summary of the fiscal items submitted for consideration for adoption on first reading at the regular County Council meeting are presented below by agency/department.

Additional Appropriation Summary – Additional appropriation is requested when there is a new or increased revenue source, or to cover expenditures that exceed the original estimate. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or project or decertification of an encumbrance.

Department	Amount Requested	Funding Source
Capital Projects	(\$7,562,359.15)	Special Revenue – General Fund Impact
Public Works – Sanitary	\$1,500,000.00	Special Revenue – No General Fund Impact
Sheriff’s Office	\$545,822.38	Grant – No General Fund Impact
TOTAL	(\$5,516,536.77)	

The following represents the overall changes made to the Annual Appropriation Measure for 2016 since its adoption on December 8, 2015 via Resolution R2015-0209. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

	Proposed 01/12/2015	Year-To-Date Amendments	R2015-0209	Adjusted Annual Appropriation
General Fund	\$ 0.00	\$0.00	\$373,115,578.00*	\$373,115,578.00
HHS Levy Impact	\$ 0.00	\$0.00	\$237,653,893.00	\$237,653,893.00
Other Fund	\$ (5,516,536.77)	\$0.00	\$859,036,267.00	\$859,036,237.00
Total Impact	\$ (5,516,536.77)	\$0.00	\$1,469,805,738.00	\$1,469,805,738.00

*Please note that the General Fund budget reflected above excludes the activity associated with the 0.25% Sales Tax.

Appropriation Transfer Summary – Is a transfer of appropriation between two or more budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Transferred	Funding Source
Municipal Court Costs	\$4,500.00	General Fund
Information Technology	\$25,573.69	General Fund
Public Works – Sanitary	\$626,241.74	Special Revenue – No General Fund Impact
Sheriff’s Office	\$1,504,036.00	Special Revenue – General Fund Impact
TOTAL	\$2,160,351.43	

Thank you for your consideration regarding this matter. Should you have any questions, please do not hesitate to contact me at x8191 or mkeenan@cuyahogacounty.us.

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0008

Sponsored by: County Executive Budish/Department of Public Works	A Resolution setting parking rates for all County-owned garages and surface lots, effective 2/1/2016; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, a rate schedule for monthly and daily parking fees for all County parking facilities was last adopted on April 8, 2010 by Resolution No. 1012136; and,

WHEREAS, the County Executive/Department of Public Works recommends setting parking rates for all County-owned garages and surface lots, effective 2/1/2016, as follows:

- 1) Huntington Park Garage:
 - a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00
 - b. Non-County Monthly Rate: \$175.00
 - c. Reserved Monthly (24/7) Rate: \$200.00
 - d. County Employee Monthly Rate: \$105.00
 - e. Special Event Rate: \$50.00/Maximum
- 2) Justice Center Complex Garage:
 - a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00 (Handicapped Only)
 - b. County Employee Monthly Rate: \$105.00
- 3) Courthouse Square (Surface Lot)
 - a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00
 - b. Non-County Monthly Rate: \$175.00
 - c. County Employee Monthly Rate: \$85.00
 - d. Special Event Rate: \$50.00/Maximum
- 4) Summit (Surface Lot):
 - a. County Employee Monthly Rate: \$85.00
 - b. Special Event Rate: \$50.00/Maximum
- 5) Jane Edna Hunter (Surface Lot)
 - a. County Employee Monthly Rate: \$40.00
- 6) Juvenile Justice Center (Surface Lot)
 - a. Daily Flat Rate: \$2.00
 - b. County Employee Monthly Rate: \$40.00
- 7) Halle (Surface Lot)
 - a. County Employee Monthly Rate: \$40.00; and,

WHEREAS, the County Executive/Department of Public Works further recommends that the Director of the Department of Public Works be given the flexibility to add or adjust the parking rates from time-to-time as circumstances dictate; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby sets parking rates for all County-owned garages and surface lots, effective 2/1/2016, as follows:

- 1) Huntington Park Garage:
 - a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00
 - b. Non-County Monthly Rate: \$175.00
 - c. Reserved Monthly (24/7) Rate: \$200.00
 - d. County Employee Monthly Rate: \$105.00
 - e. Special Event Rate: \$50.00/Maximum
- 2) Justice Center Complex Garage:
 - a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00 (Handicapped Only)
 - b. County Employee Monthly Rate: \$105.00
- 3) Courthouse Square (Surface Lot)
 - a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00
 - b. Non-County Monthly Rate: \$175.00
 - c. County Employee Monthly Rate: \$85.00
 - d. Special Event Rate: \$50.00/Maximum
- 4) Summit (Surface Lot):
 - a. County Employee Monthly Rate: \$85.00
 - b. Special Event Rate: \$50.00/Maximum
- 5) Jane Edna Hunter (Surface Lot)
 - a. County Employee Monthly Rate: \$40.00
- 6) Juvenile Justice Center (Surface Lot)
 - a. Daily Flat Rate: \$2.00
 - b. County Employee Monthly Rate: \$40.00
- 7) Halle (Surface Lot)
 - a. County Employee Monthly Rate: \$40.00.

SECTION 2. That the Director of the Department of Public Works is hereby authorized to add or adjust the parking rates from time-to-time as circumstances dictate.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal CC _____
_____, 2016



Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Michael W. Dever
Type of Request:	Other		
Request Prepared by:	Tamala L. DiFilippo	Telephone No.	216/443-7657

SUMMARY OF REQUESTED ACTION:

The County Executive/Department of Public Works recommends setting parking rates for all County-owned garages and surface lots, effective 2/1/2016, as follows:1)Huntington Park Garage:

- a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00
- b. Non-County Monthly Rate: \$175.00
- c. Reserved Monthly (24/7) Rate: \$200.00
- d. County Employee Monthly Rate: \$105.00

e. Special Event Rate: \$50.00/Maximum2)Justice Center Complex Garage:

- a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00 (Handicapped Only)

b. County Employee Monthly Rate: \$105.003)Courthouse Square (Surface Lot):

- a. Daily Rate Increments: \$2.00 per every 15 minutes/Daily Maximum: \$10.00
- b. Non-County Monthly Rate: \$175.00
- c. County Employee Monthly Rate: \$85.00

d. Special Event Rate: \$50.00/Maximum4)Summit (Surface Lot):

- a. County Employee Monthly Rate: \$85.00
- b. Special Event Rate: \$50.00/Maximum

5) Jane Edna Hunter (Surface Lot):

- a. County Employee Monthly Rate: \$40.00

6) Juvenile Justice Center (Surface Lot):

- a. Daily Flat Rate: \$2.00
- b. County Employee Monthly Rate: \$40.00

- 7) Halle (Surface Lot):
 - a. County Employee Monthly Rate: \$40.00

The County Executive/Department of Public Works further recommends that the Director of the Department of Public Works be given the flexibility to add or adjust the parking rates from time-to-time as circumstances dictate.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Department is recommending approval of rate increases for parking at all County-owned garages and surface lots.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Explanation:

Total Amount Requested:

\$

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2016-0009

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution making an award on RQ35411 to C & K Industrial Services, Inc. in the amount not-to-exceed \$2,071,670.00 for cleaning, televising and maintaining sanitary and storm sewer systems in various municipalities for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommended an award on RQ35411 to C & K Industrial Services, Inc. in the amount not-to-exceed \$2,071,670.00 for cleaning, televising and maintaining sanitary and storm sewer systems in various municipalities for the period 1/1/2016 – 12/31/2018; and

WHEREAS, the goal of this project is to provide cleaning, televising and maintenance of sanitary and storm sewers in various communities in various Council Districts; and

WHEREAS, the funding for this project is from Sewer District Cash Balances; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ35411 to C & K Industrial Services, Inc. in the amount not-to-exceed \$2,071,670.00 for cleaning, televising and maintaining sanitary and storm sewer systems in various municipalities for the period 1/1/2016 - 12/31/2018.

SECTION 2. That the Cuyahoga Executive is authorized to execute a contract in connection with said award and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

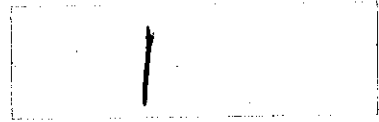
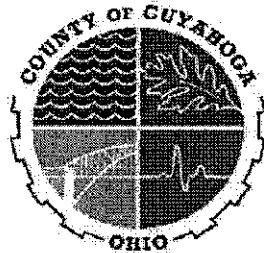
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

Novus AGENDA



Item Details:

Agency/Dept. Name:	County Engineer/Sanitary Engineering Division	Agency/Dept. Head Name:	Thomas P. Sotak, P.E.
Type of Request:	Award Recommendation		
Request Prepared by:	Juliann Conway	Telephone No.:	216-348-3838
SUMMARY OF REQUESTED ACTION:			
Department of Public Works			
A) SCOPE OF WORK SUMMARY			
1. is recommending an award on RQ35411 and enter into a contract with C & K Industrial Services, Inc. in the amount not-to-exceed \$2,071,670.00 for the 2016 - 2018 Cleaning and Televising of Sewers in Various Communities for a Three-year Period.			
PROCUREMENT			
1) Competitive Bid process. C & K Industrial Services, Inc. was the only contractor that submit a bid and they met all requirements as per the bid specifications.			
2) The Office of Procurement and Diversity (OPD) assessed a twenty (20%) percent SBE Goal. The goal was met per OPD.			
3) The engineer's estimate was \$3,000,000.00.			
The bids were open on November 12, 2015.			
There were seven (7) proposals pulled from OPD and one (1) bid was submitted for review.			
C) CONTRACTOR AND PROJECT			

C & K Industrial Services, Inc.
5617 East Schaaf Road
Independence, Ohio 44131
216-642-0055
Council District 6.

Work will take place in various Council Districts.

D. PROJECT STATUS AND PLANNING

The contract period will be three years January 1, 2016 thru December 30, 2018 or until funds are depleted.

Task orders will be issued on an as need basis.

Project Description:

Cleaning and televising of Cuyahoga County Sewers in various Communities for a three-year period.

E. FUNDING

1. Sewer District Cash Balances

The funding for this project is included as a specific planed budget item.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Competitive Bid

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:

Other

Explanation:

See Summary of Requested Action

Total Amount Requested:

\$2,071,670.00

ATTACHMENTS:

Click to download

[Contract Part 1 of 6 Instruction to Bidders](#)

Date Received from Dept: 11/18/15

Date Sent to Dept: 11/13/15

OFFICE OF PROCUREMENT & DIVERSITY
TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: November 12, 2015
 REQUISITION NUMBER: R035411
 REQUISITIONING DEPT.: Public Works
 COMMODITY DESCRIPTION: Cleaning & Televising of Sewers in Various Communities
 CONTRACT PERIOD: 7/1
 NUMBER OF ITB'S SENT/RETURNED: \$3,000,000.00
 ESTIMATE: 20%
 SBE GOAL: 20%

TO BE COMPLETED BY OPD		SBE DIVISION DIRECTOR				Comments and Initials
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	ACTUAL BID AMOUNT	BUYER REVIEW P - Admin Review D - Tech. Review	SBE Subcontractor Name	Total SBE %	
C&K Industrial Services Inc 5617 E Schauff Road Independence OH 44131	\$2,071,670.00 Western Surety Company	\$2,071,670.00	IG#12-0711 Proposal Form <input checked="" type="checkbox"/> Add#1 Ack <input checked="" type="checkbox"/> NCA <input checked="" type="checkbox"/> MCF <input checked="" type="checkbox"/> POF <input checked="" type="checkbox"/> CCBB <input checked="" type="checkbox"/> Items Spreadsheet <input checked="" type="checkbox"/> Prime Worksheet <input checked="" type="checkbox"/> SBE Worksheet <input checked="" type="checkbox"/> Drug-Free <input checked="" type="checkbox"/> OK OK 11-12-15 P - OK per PM <i>J</i>	Pete + Pete Container Services, Inc \$310,750.50 15% WM The Safet Co. dba M Tech Co. \$103,583.50 5%	20%	11-17-15 Recommendation on award <i>JP</i> 11/23/15 11/12/15

CCBB: Low Non-CCBB Bid: \$2,071,670.00 +2% \$4,143,340.00
 *LOWEST BID RECE'D \$2,071,670.00 RANGE OF LOWEST BID RECE'D \$1,651,733.60 PRICE PREFERRED \$1,651,733.60
 (*Note: CCBB must meet all bid requirements) Do not CCBB apply? Y / N
 MAX SBE PRICE PREFERRED \$2,237,403.60

DEPARTMENT DIRECTOR SIGNATURE: Michael W. D... DATE: 11-18-15
 DEPARTMENT DIRECTOR NAME: Michael W. DIVERX (Date Signed)
 ORM APPROVAL: _____ DATE: _____
 (If actual bid exceeds estimate)

LOW BIDDER NOTIFIED
 CINO YES NO
 Date: _____
 Tab sheet with SBE Updated 03/07/2015

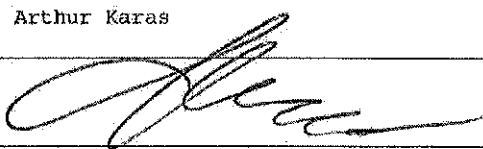


Principal Owner Form

RQ# 35411

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	C&K Industrial Services, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	Arthur Karas George Karas (*)
Owner/Officer's Title:	Arthur Karas, President George Karas, Vice President
Business Address:	5617 E. Schaaf Rd. Independence, OH 44131
Phone Number:	216-642-0055
Name of Person Completing Form:	Arthur Karas
Signature:	
Title:	President

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Julianne Conway

Date: 12-16-15

Printed Name: Julianne Conway

IG Number: 12-0711

Cuyahoga County
(Principal Owner Form, 03-26-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0010

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution approving revised rates for lease of County-owned equipment to governmental subdivisions, in accordance with Ohio Revised Code Section 307.12(F), and for calculation of Force Account rates for County employees, effective 1/1/2016; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has submitted revised rates for lease of County-owned equipment to governmental subdivisions, in accordance with Ohio Revised Code Section 307.12(F), and for calculation of Force Account rates for County employees, effective 1/1/2016; and

WHEREAS, the revised rates to be charged for lease of County-owned equipment to governmental subdivisions, in accordance with Ohio Revised Code Section 307.12(F), effective 1/1/2016, are attached as Exhibit A; and

WHEREAS, any County labor required to operate the equipment will be at the employee's hourly rate multiplied by the approved State of Ohio Force account rates for fringe benefits and overhead; and

WHEREAS, each lessee is responsible for the costs of fuels, lubricants and any preventative maintenance on the equipment; and

WHEREAS, each lessee shall provide the County with a certificate of insurance prior to the delivery of the leased equipment; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves revised rates for lease of County-owned equipment to governmental subdivisions, in accordance with Ohio Revised Code Section 307.12(F), and for calculation of Force Account rates for County employees, effective 1/1/2016.

SECTION 2. That the County Executive is authorized to execute all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

NovusAGENDA



2

Item Details:

Agency/Dept. Name:	County Engineer	Agency/Dept. Head Name:	Michael Dever
Type of Request:	Other		
Request Prepared by:	Michael Chambers	Telephone No.	216-698-6486
SUMMARY OF REQUESTED ACTION:			
The Department of Public Works - Road and Bridge Division - is requesting approval of Lease rates for the use of County owned Equipment by governmental subdivisions in accordance with Ohio Revised Code section 307.12(F), and for calculation of Force Account work with County personnel effective January 1, 2016 until further notified.			
PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):			
Explanation for late submittal:			

Contract/Agreement Information:

Procurement Method:
Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Total Amount Requested:	
\$	

ATTACHMENTS:

Click to download

- [Prior Resolution](#)
- [2016 Lease Rate Schedule](#)

Equipment	Effective January 1, 2016
4 wd All Terrain Vehicle	\$ 175.00
Backhoe	\$ 300.00
Brush Chipper Trailer Mounted	\$ 300.00
Crawler	\$ 1,400.00
Mini Excavator	\$ 250.00
Self Propelled Roller	\$ 375.00
Sewer Cleaner (Jet/Vac)	\$ 950.00
Skid Loader	\$ 300.00
Snooper Truck	\$ 650.00
Street Sweeper	\$ 550.00
Tandem Roller	\$ 325.00
Tractor w/Flail Mower	\$ 275.00
Wheel Loader	\$ 550.00
Generator Portable	\$ 75.00
Grp A Tools Paint Sprayer	\$ 100.00
Grp B Tools Air Tamper	\$ 60.00
Grp B Tools Commercial Mower/Plow	\$ 60.00
Grp B Tools Pavement Breaker	\$ 60.00
Grp C Tools Chain Saw	\$ 50.00
Grp C Tools Hedge Trimmer	\$ 50.00
Grp D Tools Chipping Hammer	\$ 35.00
Grp D Tools Clay Digger	\$ 35.00
Grp D Tools Post Pounder	\$ 35.00
Carry All Trailer & Tow Truck	\$ 200.00
Compressor Trailer Mounted	\$ 125.00
Concrete Mixer Trailer Mounted	\$ 100.00
Generator Trailer Mounted	\$ 175.00
Illuminated Arrow Board Trailer Mounted	\$ 75.00
Landscape Trailer	\$ 30.00
Message Board Trailer Mounted	\$ 175.00
Tandem Axle Trailer	\$ 125.00
Welder Trailer Mounted	\$ 150.00
1 T Dump Truck	\$ 230.00
8 T Dump Truck	\$ 300.00
Automobile	\$ 50.00
Boom Truck	\$ 550.00
Cargo Van	\$ 120.00
Finisher Truck w/Equipment	\$ 300.00
Flatbed Stake Truck	\$ 250.00
Iron Worker Truck w/Equipment	\$ 350.00
Painter Truck w/Equipment	\$ 300.00
Passenger Van	\$ 100.00
Pickup Truck	\$ 135.00

Note: Any County Labor required to operate the above equipment will be at the Employee's hourly rate multiplied by the approved State of Ohio Force account rates for fringe benefits and overhead.

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0011

Sponsored by: County Executive Budish/Department of Development	A Resolution making an award on RQ35678 to Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$599,888.00 for administration of the Cuyahoga County Down Payment Assistance Program in Cuyahoga Urban County Communities and City of Parma for the period 3/1/2016 - 2/28/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department Development has recommended an award on RQ35678 to Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$599,888.00 for administration of the Cuyahoga County Down Payment Assistance Program in Cuyahoga Urban County Communities and City of Parma for the period 3/1/2016 - 2/28/2017; and

WHEREAS, the primary goal of this project is the administration of the Cuyahoga County Down Payment Assistance Program in Cuyahoga Urban County Communities and City of Parma; and

WHEREAS, the funding for this project is from federal Home Investments Partnership Program (HOME Program); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ35678 to Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$599,888.00 for administration of the Cuyahoga County Down Payment Assistance Program in Cuyahoga Urban County Communities and City of Parma for the period 3/1/2016 - 2/28/2017.

Journal _____
_____, 20__



3

Item Details:

Agency/Dept. Name:	Department of Development	Agency/Dept. Head Name:	Nathan Kelly, Interim Director
---------------------------	---------------------------	--------------------------------	--------------------------------

Type of Request: Award Recommendation

Request Prepared by:	Sara Parks Jackson	Telephone No.	216-443-8160
-----------------------------	--------------------	----------------------	--------------

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary:

1. Department of Development recommending an award on RQ35678 and authorization to enter into agreement with Neighborhood Housing Services of Greater Cleveland, Inc. for Down Payment Assistance in the Cuyahoga Urban County and the City of Parma, for the amount not-to-exceed \$599,888. The start and completion dates are March 1, 2016-February 28, 2017.

2. The primary goal of the project is to make federally funded down payment assistance loans to eligible home buyers from March 1, 2016 - February 28, 2017.

B. Procurement:

1. The procurement method for this project was by RFP under RQ35678. The total value of the RFP is \$599,888.00.

2. The RFP was closed on December 10, 2015. The SBE goal was set at 0% by OPD.

3. There was one (1) proposal pulled from OPD, one (1) proposal submitted for review and one (1) proposal approved.

C. Contractor and Project Information:

Neighborhood Housing Services of Greater Cleveland
 5700 Broadway Avenue
 Cleveland, Ohio 44127
 County Council District 7

Homebuyers may be assisted in 52 suburbs, in Council Districts 1,2,3,4,5,6,8,9,10, and 11.

D. Project Status and Planning:

The project recurs annually as federal HOME funds are allocated.

E. Funding:

1. The project is funded with federal Home Investments Partnership Program (HOME Program) funds.
2. The schedule of payments is reimbursement as expenses are submitted.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The award will allow the continuation of Cuyahoga County's support of home ownership through the provision of down payment assistance to eligible home buyers.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source:	Explanation:
Federal	Federal HOME funds

Total Amount Requested:

\$599,888

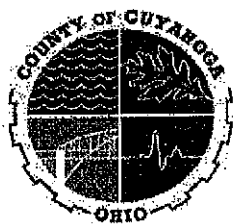
ATTACHMENTS:

Click to download

- [Final RFP](#)
- [NHS Proposal](#)
- [Tabulation of Proposals received](#)
- [Vendors Submission \(Required Forms\)](#)
- [Award Letter](#)
- [Vendor's Submission](#)
- [Auditor's Findings](#)
- [Principal Owners form](#)
- [Secretary of State Certificate](#)

History

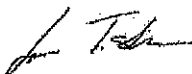
Time	Who	Approval
12/30/2015 8:48 AM	Office of Procurement & Diversity Clerk of the Board	Yes



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Neighborhood Housing Services of Greater Cleveland, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Lou Tisler
Owner/Officer's Title:	Executive Director
Business Address:	5700 Broadway Avenue, Cleveland, OH 44127
Phone Number:	216.458.4663
Name of Person Completing Form:	Lou Tisler
Signature:	
Title:	Executive Director

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Cuyahoga County
(Principal Owner Form, 01-16-2015)

Signature: Sara Parks Jackson

Date: 12/23/2015

Printed Name: SARA PARKS JACKSON

IG Number: 12-2006

Date sent to Dept: 12-10-15
 Date Received from Dept: _____
 (OPD Use Only)



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Department of Development **PROPOSAL DUE DATE:** December 10, 2015

Number of Proposals Sent/Returned: 12/1

RFP TITLE: Down Payment Assistance Program **RFP #:** 35678 **SBE:** 0%

TO BE COMPLETED BY OPD	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.	
	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N		COMMENTS & INITIALS
Vendor Name & Address: Neighborhood Housing Services of Greater Cleveland 5700 Broadway Avenue Cleveland, OH 44127	IG/ETHICS REGISTRATION COMPLETE 10/14/12-2006 NCA - OK VC - OK P1664-1-465-DI						

SBE WAIVED

Department Director Signature of Approval 12/21/15
 Date

Judith Weiburne, Deputy Director
 Department Director Name
 Rptab - Updated 10/15/2013

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0012

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing an Economic Development Fund Accelerated Growth Loan in the amount not-to-exceed \$3,000,000.00 to Victory Midtown, LLC for the benefit of a project located at Victory Center, 7012 Euclid Avenue, Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department of Development recommended an Economic Development Fund Accelerated Growth Loan in the amount not-to-exceed \$3,000,000.00 to Victory Midtown, LLC for the benefit of a project located at Victory Center, 7012 Euclid Avenue, Cleveland; and

WHEREAS, this project is anticipated to retain approximately 450 jobs and create 125 new jobs within three (3) years of project completion; and

WHEREAS, the total cost of this project is \$10,000,000.00 of which the County will loan \$3,000,000.00 with a term of 20 years at an interest rate of three percent (3%); and

WHEREAS, the proposed funding source for the loan is the Cuyahoga County Western Reserve Fund; and

WHEREAS, the project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting, and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



Item Details:

Agency/Dept. Name: Department of **Agency/Dept. Head Name:** Nathan Kelly
Development

Type of Request:

Request Prepared by: David Lukas **Telephone No.** 443-3705

SUMMARY OF REQUESTED ACTION:

Title: Development/ 2015/ Victory Midtown, LLC/ Business Growth Loan/ Victory Center Parking Garage Construction/ Cleveland

A. SCOPE OF WORK SUMMARY:

1. Department of Development is requesting approval of an Economic Development Loan to Victory Midtown, LLC in an amount not to exceed \$3,000,000 and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements, and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goals of this project are to assist Victory Midtown, LLC with constructing a parking garage on land adjacent to the Victory Center located in Cleveland's Midtown neighborhood at 7012 Euclid Avenue. The construction of this parking garage is essential to secure a long term lease from Dealer Tire – a major employer in the city of Cleveland. Dealer Tire has outgrown its current facility and has performed a national site search to determine the best scenario for its relocation. Dealer Tire has signed a letter of intent to occupy the Victory Center, a historic property that has recently undergone a major renovation. This project will retain approximately 450 jobs and create an additional 125 jobs within three years of project completion. The City of Cleveland is a major partner in this project and is providing several forms of financial assistance. Total project costs are estimated at \$10,000,000.

The County's participation is an Economic Development Loan in the amount of \$3,000,000 with a total term of 20 years at an interest rate of 3.00%.

B. PROCUREMENT:

1.) Economic Development Loan

2.) The loan project will be subject to the following, as applicable and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein.

Economic Development Loan was reviewed by the Cuyahoga County Community Improvement Corporation at its December 9, 2015 meeting.

C. CONTRACTOR AND PROJECT INFORMATION:

1.) Borrower:

Victory Midtown, LLC
One Victoria Square, Suite 300
Painesville, OH 44077

2.) Principal Owners: DUBL Victory, LLC (51%), Garson Victory, LLC (49%).

3.) The location of this project is:

7012 Euclid Avenue
Cleveland, OH 44103
Cuyahoga County Council District 8 – Pernel Jones, Jr.

D. PROJECT STATUS AND PLANNING:

1.) The Department of Development has an Economic Development loan program for businesses that create employment opportunities that benefit the residents of Cuyahoga County.

E. FUNDING:

1.) This project will be funded by the Cuyahoga County Western Reserve Fund.

2.) The loan funds will be disbursed at the completion of acquisition over time based on the construction schedule.

3.) The loan payments will be fully amortized over 20 years.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

PURPOSE: The primary goal of the project is to assist Victory Midtown, LLC with the construction of a parking garage adjacent to the Victory Center at 7012 Euclid Avenue Cleveland, OH 44103. This project will help Victory Midtown, LLC to secure a long term lease with Dealer Tire.

The project is expected to create 125 new, full-time equivalent jobs within three years of project completion. This project will also help to retain approximately 450 in Cuyahoga County.

The loan was reviewed by the Cuyahoga County Community Improvement Corporation on December 9, 2015.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: **Explanation:**
Cuyahoga County Western Reserve Fund

Total Amount Requested:
\$3,000,000

ATTACHMENTS:

Click to download

[Victory Midtown, LLC Executive Summary](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2016-0013

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing an Economic Development Fund Accelerated Growth Loan in the amount not-to-exceed \$1,500,000.00 to HEC Properties LLC for the benefit of a project located at 2700 East 55 th Street, Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Development recommended an Economic Development Fund Accelerated Growth Loan in the amount not-to-exceed \$1,500,000.00 to HEC Properties LLC for the benefit of a project located at 2700 East 55th Street, Cleveland; and

WHEREAS, the project is anticipated to retain 130 existing jobs and create 50 new jobs over the next three (3) years; and

WHEREAS, the total cost of this project is estimated at \$5,519,164.00 of which the County will loan HEC Properties LLC \$1,500,000.00 at an interest rate of three percent (3%); and

WHEREAS, the proposed funding source for the loan is the Cuyahoga County Western Reserve Fund; and

WHEREAS, the project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting, and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Fund Accelerated Growth Loan in the amount not-to-exceed \$1,500,000.00 to HEC Properties LLC for the benefit of a project located at 2700 East 55th Street, Cleveland.

SECTION 2. That the County Executive and/or Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



5

Item Details:

Agency/Dept. Name:	Department of Development	Agency/Dept. Head Name:	Nathan Kelly
Type of Request:	Contract/Amendment		
Request Prepared by:	David Lukas	Telephone No.	443-3705

SUMMARY OF REQUESTED ACTION:

Title: Development/ 2015/ HEC Properties, LLC/ Business Growth Loan/ Hillcrest Egg and Cheese Company Expansion Project/ Cleveland

A. SCOPE OF WORK SUMMARY:

1. Department of Development is requesting approval of an Economic Development Loan to HEC Properties, LLC in an amount not to exceed \$1,500,000 and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements, and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goals of this project are to assist HEC Properties, LLC with acquisition and renovation of real estate located at 2700 E. 55th Street Cleveland, OH 44115. This facility will be used by Hillcrest Egg and Cheese Company for warehousing and distribution of foods. The building features refrigerator and freezer space and has room to accommodate future expansion. The project will create 50 new jobs within three years of completion and has received the support of the City of Cleveland and the State of Ohio. Total project costs are estimated at \$5,519,164.

The County's participation is an Economic Development Loan for \$1,500,000 with a term of 10 years, an amortization of 15 years, at an interest rate of 3.00%.

B. PROCUREMENT:

- 1.) Economic Development Loan
- 2.) The loan project will be subject to the following, as applicable and without limitation:

the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein.

Economic Development Loan was reviewed by the Cuyahoga County Community Improvement Corporation at its December 9, 2015 meeting.

C. CONTRACTOR AND PROJECT INFORMATION:

1. Borrower:

HEC Properties, LLC
2735 E. 40th Street
Cleveland, OH 44115

2. Principal Owners: John Abraham (31.25%), David Abraham (31.25%), Galina Jakobowitch (20%), David Marzich (17.50%)

3. The location of the project is:

2700 East 55th Street
Cleveland, OH 44115
Cuyahoga County Council District 8 - Pernel Jones, Jr.

D. PROJECT STATUS AND PLANNING:

1. The Department of Development has an Economic Development loan program for businesses that create employment opportunities that benefit the residents of Cuyahoga County.

E. FUNDING:

1. This project will be funded by the Cuyahoga County Western Reserve Fund.
2. The loan funds will be disbursed at the completion of acquisition.
3. The loan payments will be amortized over 15 years with a loan term of 10 years.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

PURPOSE: The primary goal of the project is to assist HEC Properties, LLC, an affiliate of Hillcrest Egg and Cheese Company, with an expansion project that involves acquiring and renovating vacant real estate located at 2700 East 55th Street Cleveland, OH 44115. This project will allow Hillcrest Egg and Cheese Company to expand its business by relocating its warehouse and distribution operations to a bigger space with more modern freezer and refrigeration equipment.

The project is expected to create 50 new, full-time equivalent jobs within three years of project completion.

The loan was reviewed by the Cuyahoga County Community Improvement Corporation on December 9, 2015.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method: Explanation for Increase/Decrease in \$ Amount for current request:
--

Financial Information:

Funding source: General Fund	Explanation: Cuyahoga County Western Reserve Fund
Total Amount Requested: \$1,500,000	

ATTACHMENTS:

Click to download

- [HEC Properties, LLC Executive Summary](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2016-0014

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing an Economic Development Fund Small Business Growth Loan in the amount not-to-exceed \$1,077,092.00 to Kanan Enterprises, Inc. for the benefit of a project located at 31900 Solon Road, Solon; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department of Development recommended an Economic Development Fund Small Business Growth Loan in the amount not-to-exceed \$1,077,092.00 to Kanan Enterprises, Inc. for the benefit of a project located at 31900 Solon Road, Solon; and

WHEREAS, the project is anticipated to retain 285 existing jobs and create 30 new jobs over the next three (3) years; and

WHEREAS, the total cost of this project is estimated at \$2,692,731.00 of which the County will loan Kanan Enterprises, Inc. \$1,077,092.00 at an interest rate of two percent (2%); and

WHEREAS, the proposed funding source for the loan is the Cuyahoga County Western Reserve Fund; and

WHEREAS, the project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting, and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Novus AGENDA



6

Item Details:

Agency/Dept. Name:	Department of Development	Agency/Dept. Head Name:	Nate Kelly
Type of Request:		Telephone No.:	216 443-3159
Request Prepared by:	Arnold Lockett		

SUMMARY OF REQUESTED ACTION:

Title: Development/2015/Kanan Enterprises Inc./Economic Development Loan/31900 Solon Road, Solon, Ohio

A. Scope of Work Summary:

1. Department of Development requesting approval of an Economic Development Loan to Kanan Enterprises Inc. in the amount not-to-exceed \$1,077,092 and authorizing the Director of Development execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goal of the project is to assist in the purchase of equipment to expand its manufacturing operation in Solon, Ohio. The project will create 30 new jobs and retain 285 manufacturing jobs over the next three (3) years. The total cost of the project is \$2,692,731; the County's participation is an Economic Development Loan for \$1,077,092 with a term of 10 years at an interest rate of 2%.

B. Procurement:

- 1.) Loan
- 2.) The loan project will be subject to the following, as applicable and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein.

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its November 12, 2015 meeting.

C. Contractor and Project Information:

1. Kanan Enterprises Inc.
31900 Solon Road
Solon, Ohio 44139

2. Principal Owners Michael Kanan 33%, Matthew Kanan 33% and Martin Kanan 33%

3. The location of the project is:
31900 Solon Road
Solon, Ohio, Ohio 44139

Council District: 6 - Jack Schron

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga County.

E. Funding:

1. Cuyahoga County Western Reserve Fund
2. The loan funds will be disbursed at the completion of acquisition
3. The loan payments will be fully amortized over 10 years at an interest rate of 2.0%

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose : To assist a Kanan Enterprises Inc. finance the cost associated with the purchase of manufacturing equipment for its operation. The project will create thirty (30) new jobs. and retain 285 existing jobs. The total cost of the project is \$2,692,731. The County's loan for \$1,077,092 will be utilized to assist with the building purchase. The County's assistance is 40% of the total project cost.

The loan was considered by the Cuyahoga County Community Improvement Corporation on November 12, 2015. The Corporation recommends approval of the loan.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:

Financial Information:

Funding source: Other	Explanation: Western Reserve Fund
Total Amount Requested: \$1,077,092	

ATTACHMENTS:

Click to download

[Executive Summary](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2016-0015

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing an Economic Development Fund Large Scale Attraction Loan in the amount not-to-exceed \$2,000,000.00 to W25d, LLC for the benefit of a project located at various corners of West 25 th Street and Detroit Avenue, Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Development recommended an Economic Development Fund Large Scale Attraction Loan in the amount not-to-exceed \$2,000,000.00 to W25d, LLC (The Snavelly Group) for the benefit of a project located at various corners of West 25th Street and Detroit Avenue, Cleveland; and

WHEREAS, the mixed-use development project includes approximately 50,000 square feet of commercial space, apartments, parking spaces and community park improvements located at West 25th Street and Detroit Avenue, Cleveland; and

WHEREAS, this project is anticipated to create 55 new jobs over the next three (3) years as well as 447 new construction jobs during the construction phase; and

WHEREAS, the total cost of this project is estimated at \$60,260,296.00 of which the County will loan W25d, LLC – The Snavelly Group \$2,000,000.00 at an interest rate of 2.50%; and

WHEREAS, the proposed funding source for the loan is the Cuyahoga County Western Reserve Fund; and

WHEREAS, the project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting, and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Fund Large Scale Attraction Loan in the amount not-to-exceed \$2,000,000.00 to W25d, LLC (The Snavely Group) for the benefit of a project located at various corners of West 25th Street and Detroit Avenue, Cleveland.

SECTION 2. That the County Executive and/or Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

NovusAGENDA



7

Item Details:

Agency/Dept. Name: Department of Agency/Dept. Head Name: Nate Kelly
Development

Type of Request:

Request Prepared by: Arnold Lockett **Telephone No.** 216-443-3159

SUMMARY OF REQUESTED ACTION:

Title: Development/2015/W25d, LLC-Snavely Group/Economic Development Loan/
Cleveland, Ohio

A.Scope of Work Summary:

1. Department of Development requesting approval of an Economic Development Loan to W25d, LLC in the amount not-to-exceed \$2,000,000 and authorizing the Director of Development to execute the documents, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goal of the project is to assist W25d, LLC (The Snavely Group) in a \$60 million dollar redevelopment project on the north west, south west and south east corners of West 25th St. and Detroit Avenue, Cleveland, Ohio. The project includes approximately 50,000 square feet of commercial space, 194 market rate apartments, 38 affordable apartments, 296 parking spaces and community park improvements. The project will create approximately 260 new jobs; the developer will commit to 55 new professional jobs as well as 447 construction jobs.

The County's participation is an Economic Development Loan for \$2,000,000 with a term of 15 years at an interest rate of 2.5%. The loan will be interest only for the first 36 months and fully amortized for the remaining 12 years.

B.Procurement:

1.) Loan

2.) The loan project will be subject to the following, as applicable and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein.

Economic Development Loan was reviewed by the Cuyahoga County Community Improvement Corporation at its December 9, 2015 meeting.

C. Contractor and Project Information:

1. W25d, LLC- The Snavelly Group

7139 Pine Street 110

Chargin Falls, Ohio 44022

2. Principal Owners Pete L. Snavelly 75% and Michael E. Gibbons 25%

3. The location of the project is:

West 25th / Detroit Avenue

Cleveland, Ohio 44113

Council District: 7 - Yvonne M. Conwell

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga County.

E.Funding:

1. Cuyahoga County Western Reserve Fund

2. The loan funds will be disbursed at the completion of acquisition

3. The loan payments will be fully amortized over 15 years at an interest rate of 2.50%

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Purpose : The primary goal of the project is to assist W25d, LLC (The Snavelly Group) in a \$60 million dollar redevelopment project on the north west, south west and south east corners of West 25th St. and Detroit Avenue, Cleveland, Ohio. The project includes approximately 50,000 square feet of commercial space, 194 market rate apartments, 38 affordable apartments, 296 parking space and community park improvements. The project will create approximately 260 new jobs; the developer will commit to 55 new professional jobs as well as 447 construction jobs.

The loan was reviewed by the Cuyahoga County Community Improvement Corporation on December 9, 2015.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method: Explanation for Increase/Decrease in \$ Amount for current request:
--

Financial Information:

Funding source:	Explanation: Cuyahoga County Western Reserve Fund
Total Amount Requested: \$2,000,000	

ATTACHMENTS:

Click to download

- [Executive Summary W25d, LLC](#)

History

Time

Who

Clerk of the Board

Approval



County Council of Cuyahoga County, Ohio

Resolution No. R2016-0016

<p>Sponsored by: County Executive Budish/Department of Human Resources</p>	<p>A Resolution rescinding Resolution No. R2015-0253 dated 12/8/2015, which made an award on RQ35199 to ReliaStar Life Insurance Company dba Voya Financial, Inc. in the amount not-to-exceed \$3,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2016 - 12/31/2016; authorizing a contract with Medical Mutual of Ohio in the amount not-to-exceed \$3,724,000.00 for said services and time period; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Human Resources has recommended to rescind Resolution No. R2015-0253 dated 12/8/2015, which made an award on RQ35199 to ReliaStar Life Insurance Company dba Voya Financial, Inc. in the amount not-to-exceed \$3,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2016 - 12/31/2016 and to authorize a contract with Medical Mutual of Ohio in the amount not-to-exceed \$3,724,000.00 for said services and time period; and

WHEREAS, the purpose of this project is to provide stop loss insurance services for the health benefits program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby rescinds Resolution No. R2015-0253 dated 12/8/2015, which made an award on RQ35199 to ReliaStar Life Insurance Company dba Voya Financial, Inc. in the amount not-to-exceed \$3,800,000.00 for stop loss insurance services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2016 - 12/31/2016 and authorizes a contract with Medical Mutual of Ohio in the amount not-to-exceed \$3,724,000.00 for said services and time period.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution. To the extent an exemption is needed for anything herein, it is hereby granted.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0017

Sponsored by: County Executive Budish/Department of Information Technology	A Resolution making an award on RQ35240 to Endicott, Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance services on Kodak scanning equipment for the period 3/1/2016 - 2/28/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology has recommended an award on RQ35240 to Endicott, Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance services on Kodak scanning equipment for the period 3/1/2016 - 2/28/2018; and

WHEREAS, the goal of this project is to provide County-wide maintenance service on Kodak Scanning equipment; and

WHEREAS, the funding for this project is from various funding sources; and

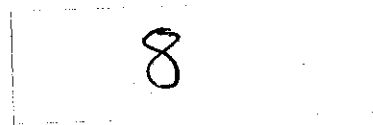
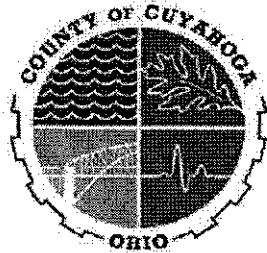
WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ35240 to Endicott, Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance services on Kodak scanning equipment for the period 3/1/2016 - 2/28/2018.

SECTION 2. That the Cuyahoga Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided



Item Details:

Agency/Dept. Name: Information Services Center **Agency/Dept. Head Name:** Michael Young

Type of Request: Contract/Amendment

Request Prepared by: James Phillips **Telephone No.:** 5487

SUMMARY OF REQUESTED ACTION:

A) Fiscal/DoIT is submitting a contract with Endicott Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance service of Kodak Scanning equipment for the 2 year period effective once contract is executed.

B) Lower that State Term Contract submission/RFP Exemption.

C) Endicott Microfilm, Inc.
 642 High Street
 Hamilton, Ohio 45011
 Owner: Led Weber, President
 Council Dist. NA

D) The project reoccurs annually as the terms of the contract expire.

E) BR420067 - \$10,538.92 per year Real Estate Assessment Fund
 CF135491 - \$32,219.68 per year Public Assistance Fund
 CL200055 - \$36,381.38 per year General Fund
 CO380394 - \$2,336.76 per year General Fund
 FS109645 - \$164,445.11 per year General Fund
 PR191056 - \$16,378.17 per year General Fund
 Total : \$262,300.02 per year 4% REA Fund, 12% Public Assistance Fund
 84% General Fund

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

County-wide maintenance service of Kodak Scanning equipment for 2 years

Owner: Len Weber, President

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Other

Explanation for Increase/Decrease in \$ Amount for current request:

The project reoccurs annually as the terms of the contract expire.

Financial Information:

Funding source: **Explanation:**

General Fund General Fund

Total Amount Requested:

\$524,600.04

ATTACHMENTS:

Click to download

- [Endicott Contract - TAB](#)
- [Endicott W9](#)
- [Endicott Auditor Findings](#)
- [Endicott Signature Authority](#)
- [Endicott COI](#)
- [Endicott WC](#)
- [Endicott TAC](#)
- [Endicott Ownership](#)
- [Endicott Req](#)
- [Schedule A - Pricing](#)
- [Secretary of State Certificate](#)
- [Contract Evaluation Form](#)
- [Contract Cover - TAB](#)
- [Voucher](#)

History

Time	Who	Approval
12/8/2015 10:16 AM	Office of Procurement & Diversity Clerk of the Board	Yes

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Endicott Microfilm, Inc.

Contract/Agreement No.: CE1300357 **Time Period:** 7/1/13 – 6/30/14

Service Description: County-Wide maintenance of Kodak scanners

Original Contract/Agreement Amount: \$127,855.00

Prior Amendment(s) Amount(s): \$3,936.38

Performance Indicators: Response time, 24 x 7 Emergency Service, Parts and Labor.

Actual performance versus performance indicators (include statistics):
Service has been performed excellently with no disruptions of service.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: This vendor has functioned without problems and has met or exceeded all expectations.

Department of IT
User Department

December 30, 2015
Date

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0018

Sponsored by: County Executive Budish/Fiscal Officer/Office of Procurement and Diversity	A Resolution making an award on RQ35635 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,710,000.00 for general office supplies and related services for various County departments for the period 4/1/2016 - 3/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Fiscal Officer/Office of Procurement and Diversity has recommended an award on RQ35635 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,710,000.00 for general office supplies and related services for various County departments for the period 4/1/2016 - 3/31/2018; and

WHEREAS, the primary goal of this project is to supply and deliver general office supplies and related products to various County departments, agencies, elected officials, and other local government agencies; and

WHEREAS, the funding for this project was included in the annual budget of the various departments listed below and is funded 100% by general fund dollars as follows: (a) \$390,051.00 (22.81%) Cuyahoga Job and Family Services; (b) \$89,946.00 (5.26%) Division of Senior and Adult Services; (c) \$229,995.00 (13.45%) Division of Children and Family Services; and (d) \$1,000,008.00 (58.48%) Fiscal Office.

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ35635 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,710,000.00 for general office supplies and related services for various County departments for the period 4/1/2016 - 3/31/2018.



9

Item Details:

Agency/Dept. Name:	Office of Procurement and Diversity	Agency/Dept. Head Name:	Lenora Lockett
Type of Request:	Award Recommendation		
Request Prepared by:	Cheryl M. Kinzig	Telephone No.:	(216) 44-35852
SUMMARY OF REQUESTED ACTION:			
<u>A. SCOPE OF WORK SUMMARY</u>			
<p>1. Office of Procurement & Diversity recommending an award to W. B. Mason Co., Inc. on RQ35635 for General Office Supplies and Related Services for various County Departments and Agencies in the amount of \$1,710,000.00 for the period April 1, 2016 through March 31, 2018.</p> <p>2. The primary goal is to contract with a quality vendor to supply and deliver general office supplies and related products to various County departments agencies, elected officials, and Other Local Government Agencies on an "as needed basis" at the best possible price and in compliance with the scope of work and deliverables as outlined in the Request for Proposals. Pricing will be fixed for the initial two year contract term. Pricing will include all anticipated charges, including but not limited to, freight and delivery, cost of material and product, product returns, exchanges, overhead, profits, and other costs and expenses incidental to the vendor's performance for all items on the Core lists. For bidding purposes:</p> <p>Vendors' were requested to quote exact brand and quantity for Core Price Lists A & B. No alternates, substitutions or equivalent items, or matching store brands could be quoted.</p> <p>For Core lists C & D quotes were requested for store brand/off brand specifically. If vendor was unable to offer a store brand/off brand vendor was required to carry over the corresponding price for the Manufacturer item as listed on Core Price List A or B.</p> <p>The sum of all line items' total prices on Core Lists A & B (combined) and/or Core Price Lists</p>			

C & D (combined) were considered separate proposals to determine the Grand Total Price.

The County reserved the right to evaluate submissions to determine which proposal was in the best interest of the County. After evaluating the proposals submitted W. B. Mason Co., Inc. was selected for the award.

3. For purposes of the request for proposal, office supplies was defined as any office supply that a reasonable (normal) person would construe to be an office supply **excluding**, copy paper, toner cartridges, office furniture / fixtures and computer equipment and peripherals.

While excluded from the definition of office supply, the County reserved the right to purchase those types of items from the Vendor.

4. Vendor is required to:

a) Provide an online ordering system capable of identifying County employees, ship-to addresses, department names and locations, and billing information. Vendor's system must allow for chosen County personnel to be assigned as system administrators to manage user-defined parameters above as well as manage and monitor fixed contract pricing.

b) Deliver, next day, office supplies to various County locations and pick-up any designated returns for return-to-stock processing and account crediting.

c) Maintain a toll-free number for ordering, inquiries, and customer service in addition to:

i. 24-hour access website with exception only for supplier's systems maintenance, repair or upgrade for order placement and delivery tracking.

ii. Provide an immediate acknowledgement of confirmation following any request to place an order. The acknowledgement will be submitted by email, regardless of what method is used to place the order.

d. Replace items with equal or better quality.

e. Notify Buyer if an item is not available at the time the order is placed and presented with an option of a replacement item or the back - ordered item when it becomes available. If the buyer is not satisfied with the quality of the replacement product, the buyer has the right to return the product. The buyer will not incur any cost for return of the product, including but not limited to shipping and handling.

f. Provide estimated delivery date for all backordered items.

g. Maintain a dedicated account team with defined structure and roles (including description of sales contacts, account team support, and periodic account reviews) to communicate with County (employee buyers and Procurement).

h. Provide a customized ordering process and websites or catalogs that reflect Contract Items and Contract Pricing, including distribution of catalogs and capabilities to block

ordering on an individual account, product lines, or other basis. The County reserved the right to select either a wholesalers catalog, a dealer's in-stock catalog, or a combination of the two (2) types of catalogs whichever is in the best interest of the County.

i. Training (initial and ongoing).

j. Conduct a program evaluation and provide auditing and reporting (weekly, monthly, quarterly and annually) to the County.

k. Maintain a controlled invoicing process to restrict purchases to designated users only and the ability of buyers to confirm credit postings to their accounts. All office supply purchases will be charged directly to the buyer's designated account code (County's assigned index/object code).

l. Vendor will provide a 1.5% rebate quarterly to the County on all purchases beginning with the first dollar spent 21 days after the second quarter has begun and 21 days after the start of each subsequent quarter thereafter.

m. Vendor will provide 50% Discount off manufacture's list pricing, for Non-contract items that vendor is able to provide. Discount of 50% applies to W. B. Mason 2016 Office Products catalog submitted with their proposal (blue spine, white print), excluding the following categories which were excluded per the RFP.

i. copy paper

ii. toner cartridges

iii office furniture/fixtures

iv computer equipment and peripherals

n. Effectively manage the initial core contract product list.

o. Minimize future price adjustments.

p. Deliver items to each buyer's desktop unless otherwise specified by the County.

q. Maintain an overall monthly average of 95% for on-time delivery.

r. Pick up products shipped in error, quality issues, duplicated shipments, outdated products without additional costs to the County.

s. Notify County of any substituted products after contract award along with supporting documentation for determination by the County of its equivalent to or superior to the original product.

t. Maintain a reasonable stock of office products on hand for the full term of the contract. Failure to maintain access to a reasonable stock may result in termination for default of the vendor's Contract.

3. A requirement of the RFP was for vendor to agree that any product pricing resulting from

this bid will be extended to other local government agencies. W. B. Mason Co., Inc. not only agreed to such participation but as part of the initial implementation process W. B. Mason Co., Inc. will establish a schedule and contact other local government agencies, both through referrals by the County as well as resulting from its own research and local area resources, with the purpose of introducing those agencies to the Contract and marketing its associated features and benefits to the fullest possible extent.

4. A performance bond is required in the amount of the award.

B. PROCUREMENT

1. The procurement method for this purchase was a formal Request for Proposals. The total value of the RFP was in the estimated amount of \$1,710,000.00 for a two (2) year period.

2. The bid closed on 11/17/2015.

3. Twenty three (23) RFP's were pulled from OPD and four (4) proposals were submitted. Vendor W. B. Mason Co., Inc. was deemed responsive and is therefore, being recommended for the award.

4. There is a 10% SBE goal participation for this RFP.

C. CONTRACTOR AND PROJECT INFORMATION

1.a. W. B. Mason Co., Inc.
59 Centre Street
Brockton, MA 02303

1.b. Leo J. Meehan III, President & Chief Executive Officer
(800)242-5892

D. PROJECT STATUS AND PLANNING

1. This is a re-occurring project administered by the Office of Procurement and Diversity for the County, every 3 years. The current contract expires 3/31/2016.

2. The prior Contract CE1300508 on RQ27498 was awarded to Office Max through an Alternative Procurement Process (using Government Co-Op Comparisons). The contract was for the period 12/1/2013 through 11/30/2015 in the amount of \$2,300,000.00. An amendment extended the contract through 3/31/2016 with no additional funds being added to the contract.

3. The resulting contract will be for the period April 1, 2016 through March 31, 2018.

4. The contract, performance bond and related contract documents are due 14 days after the recommendation of award and will be submitted under a separate NOVUS action.

E. FUNDING

1. The funding for this project was included in the annual budget of the various departments and agencies and is funded 100% by general fund dollars from as follows:

- 22.81% Cuyahoga Job and Family Services
- 5.26% Senior and Adult Services
- 13.45% Children & Family Services
- 58.48% Fiscal

2. The schedule of payments will be made according to the terms of the contract.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

Explanation for Increase/Decrease in \$ Amount for current request:
OBM Analyst limited funds at \$500,000.00 per year for the Fiscal Department for purchase of office supplies

Financial Information:

Funding source: **Explanation:**
General Fund

Total Amount Requested:
\$1,710,000.00

ATTACHMENTS:

- Click to download
- [Auditor's Finding](#)
 - [Recommendation of Award Letter](#)
 - [SOS Certificate](#)
 - [Tabulation Sheet](#)
 - [Scoring](#)
 - [SBE Documents](#)
 - [Principal Owner Form](#)
 - [Mandatory Vendor Compliance Form](#)
 - [Budget Codes](#)

History	Who	Approval
Time	Clerk of the Board	



Date sent to Dept: _____
 Date Received from Dept: _____
 (OPD Use Only)



**CUYAHOGA COUNTY
 TABULATION OF PROPOSALS RECEIVED**

DEPARTMENT NAME: Office of Procurement & Diversity

PROPOSAL DUE DATE: November 17, 2015

Number of Proposals Sent/Returned: 23/4

RFP TITLE: General Office Supplies & Related Services

RFP #: 35635

SBE: 10%

TO BE COMPLETED BY OPD		TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER						USER DEPT.
VENDOR NAME & ADDRESS	IG/ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N	COMMENTS & INITIALS	AWARD Y/N	
Bolinds Solutions Services, Inc 850 Euclid Avenue Unit 1314 Cleveland, OH 44114	A: Yes ¹²⁻¹⁻²⁰¹⁵ IG# No NCA = ok VCF = ok PH = yes COOP = yes	AP F Bolinds Solutions Services 20%	Y	20%	Y	APF 12/12/15 12/21/15		
Independence Business Supply 4550 Hineckley Parkway Cleveland, OH 44109	A: Yes ¹²⁻²⁻²⁰¹⁵ IG# 12-1538 NCA = ok VCF = ok PH = yes COOP = yes	AP F The Best Transportation 10% APM Kenetics, Inc.	N	20%	Y	APF 12/12/15 12/21/15		
Office Depot 18673 Sheldon Road Middleburgh Hts, OH 44130	A: Yes ¹²⁻²⁻²⁰¹⁵ IG# 12-2077 NCA = ok VCF = Inc PH = yes COOP = Inc		N	0%	N	APF Requesting a full provider Have not been able to find a SBE partner that would be as successful as putting me 12/21/15 12/21/15		
W.B. Mason Co. Inc. 12985 Snow Road Cleveland, OH 44130	A: Yes ¹²⁻²⁻²⁰¹⁵ IG# 15-0031 NCA = ok VCF = ok PH = yes COOP = yes	Quality Ribbons + Supplies Co	N	10%	Y	APF 12/12/15 12/21/15	Y	

Sandra M. Beckett
 Department Director Signature of Approval
 Date: 12/3/15

*Lowest Price used for non-Office Depot Quoted Items

RED Text = Points

CORE LIST "A"	Bolinds	15	Independence	0	Office Depot	10	Mason	20
	Total Extended Price	\$281,458.09	Total Extended Price	\$314,175.79	Total Extended Price*	290,063.63	Total Extended Price	204,537.89
CORE LIST "B"	Bolinds		Independence		Office Depot		Mason	
	Total Extended Price	\$335,189.16	Total Extended Price	\$372,272.96	Total Extended Price*	\$350,083.46	Total Extended Price	\$272,708.65
		\$616,647.25 2nd		\$686,448.75 4th		\$640,147.09 3rd		\$477,246.54 Lowest
CORE LIST "C"	Bolinds	7.5	Independence	5	Office Depot	0	Mason	10
	Total Extended Price	\$227,559.22	Total Extended Price	\$246,370.40	Total Extended Price*	\$308,600.26	Total Extended Price	\$144,557.60
CORE LIST "D"	Bolinds		Independence		Office Depot		Mason	
	Total Extended Price	\$ 275,855.77	Total Extended Price	\$348,981.55	Total Extended Price *	\$317,637.69	Total Extended Price	\$199,086.80
		\$503,414.99 2nd		\$595,351.95 3rd		626,237.95 4th		\$343,644.40 Lowest
CORE LISTS	TOTAL	22.50		5		10		30

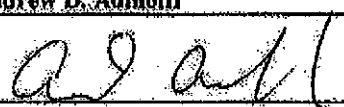
	BOLINDS	INDEPENDENCE	OFFICE DEPOT	MASON
Section II	6.50	2.50	5.00	7.50
Section III	6.00	3.50	9.50	9.00
Section IV	9.00	5.00	13.00	10.00
Section V	7.50	6.50	7.50	7.50
30 Points to be responses	non-responsive 29.00	non-responsive 17.50	35.00	34.00
Core Lists				
Combined	22.50	5.00	10.00	30.00
Discount	5.25	3.50	3.50	5.25
Rebate	3.00	1.00	3.00	3.00
Total Costs Points	30.75	9.50	16.50	38.25
Total overall points	non-responsive did not meet minimum requirements 59.8	non-responsive did not meet minimum requirements 27	51.5	72.25



Principal Owner Form – RQ35635

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor."

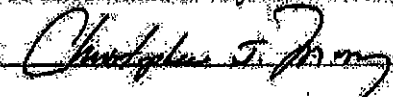
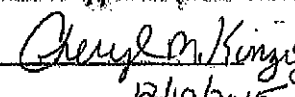
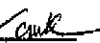
Company Name: (Legal name of the business):	W.B. Mason Co., Inc.
Principal Owner's Name: (The legal name of the owner(s) of the business):	(*) Leo J. Meehan, III Steven Greene John Greene
Owner/Officer's Title:	Leo J. Meehan III- President & Chief Executive Officer Steven Greene- Chairman of the Board John Greene- President, Office Supplies Division
Business Address:	59 Centre St. Brockton, MA 02303
Phone Number:	(800) 242-5892 or (888) WB-MASON/926-2766
Name of Person Completing Form:	Andrew D. Adinolfi
Signature:	
Title:	Special Projects Manager

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:   Date: December 9, 2015
 Printed Name: Christopher Mooney, CFO 12/10/2015 IG Number: 15-0031 

Cuyahoga County
(Principal Owner Form, 01-16-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0019

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Master Contract No. CE1500026-01-18 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the scope of services, effective 1/12/2016, to change the total amount not-to-exceed from \$3,571,147.73 to \$8,464,245.03, and to authorize funding increases with various previously approved providers; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	--

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division recommended an amendment to Master Contract No. CE1500026-01-18 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the scope of services, effective 1/12/2016, to change the total amount not-to-exceed from \$3,571,147.73 to \$8,464,245.03, and to authorize funding increases with various previously approved providers; and

WHEREAS, the funding increases are for the following approximate amounts reasonably anticipated to be:

- a) Applewood Centers, Inc. in the amount of \$200,572.14.
- b) Beech Brook in the amount of \$80,000.00.
- c) Bellefaire Jewish Children's Bureau in the amount of \$235,095.63.
- d) Community Specialists Corporation dba The Academy in the amount of \$87,554.30.
- e) Cornell Abraxas Group, Inc. in the amount of \$743,092.65.
- f) George Junior Republic in Pennsylvania in the amount of \$413,014.51.
- g) The Glen Mills Schools in the amount of \$1,000,000.00.

- h) Keystone Richland Center, LLC dba Foundations for Living in the amount of \$362,214.14.
- i) Muskegon River Youth Home, Inc. in the amount of \$220,000.00.
- j) New Directions, Inc. in the amount of \$16,316.09.
- k) OhioGuidestone in the amount of \$50,000.00.
- l) Summit School, Inc. dba Summit Academy in the amount of \$892,831.87.
- m) The Village Network in the amount of \$493,775.70.
- n) The Cleveland Christian Home, Incorporated in the amount of \$98,630.00.

WHEREAS, there are no funding increases reasonably anticipated to be for the following providers:

- a) Carrington Youth Academy, LLC
- b) Rite of Passage, Inc.
- c) Safe House Ministries, Inc.
- d) Tri-State Youth Authority, Inc.

WHEREAS, the primary goal of this project is to implement a comprehensive program to provide a wide range of services to the Juvenile Court's delinquent youth population in a series of residential programs. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs; and

WHEREAS, this project is funded 100% by Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Master Contract No. CE1500026-01-18 for traditional residential treatment services for the period 2/1/2015 - 1/31/2017 to change the scope of services, effective 1/12/2016, to change the total amount not-to-exceed from \$3,571,147.73 to \$8,464,245.03, and to authorize funding increases with various previously approved providers.

SECTION 2. The funding increases are for the following approximate amounts reasonably anticipated to be:

- a) Applewood Centers, Inc. in the amount of \$200,572.14.
- b) Beech Brook in the amount of \$80,000.00.
- c) Bellefaire Jewish Children's Bureau in the amount of \$235,095.63.
- d) Community Specialists Corporation dba The Academy in the amount of \$87,554.30.
- e) Cornell Abraxas Group, Inc. in the amount of \$743,092.65.
- f) George Junior Republic in Pennsylvania in the amount of \$413,014.51.
- g) The Glen Mills Schools in the amount of \$1,000,000.00.
- h) Keystone Richland Center, LLC dba Foundations for Living in the amount of \$362,214.14.
- i) Muskegon River Youth Home, Inc. in the amount of \$220,000.00.
- j) New Directions, Inc. in the amount of \$16,316.09.
- k) OhioGuidestone in the amount of \$50,000.00.
- l) Summit School, Inc. dba Summit Academy in the amount of \$892,831.87.
- m) The Village Network in the amount of \$493,775.70.
- n) The Cleveland Christian Home, Incorporated in the amount of \$98,630.00.

There are no funding increases reasonably anticipated to be for the following providers:

- a) Carrington Youth Academy, LLC
- b) Rite of Passage, Inc.
- c) Safe House Ministries, Inc.
- d) Tri-State Youth Authority, Inc.

SECTION 3. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

NovusAGENDA



11 a-R

Item Details:

Agency/Dept. Name:	Juvenile Court	Agency/Dept. Head Name:	Kristin W. Sweeney
Type of Request:	Contract/Amendment		
Request Prepared by:	Sarah Baker	Telephone No.	443-8268

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary 1. Juvenile Court is requesting approval of a contract amendment for Traditional Residential Treatment Services for the time period of February 1, 2015 through January 31, 2017 to increase the funds in the amount of \$4,893,097.30, for a new not-to-exceed value of \$8,463,245.03, and to change the Scope of Work to include the Youth & Family Community Partnership Program. Juvenile Court currently contracts with the following vendors: *Traditional Residential Vendors* Applewood Centers, Inc.·Beech Brook·Bellefaire Jewish Children's Bureau·Carrington Youth Academy, LLC·Community Specialists Corporation dba The Academy·Cornell Abraxas Group, Inc.·George Junior Republic in Pennsylvania·The Glen Mills Schools·Keystone Richland Center, LLC dba Foundations for Living·Muskegon River Youth Homes·New Directions, Inc.·Ohio Guidestone·Rite of Passage, Inc.·Summit School. Inc. dba Summit Academy·The Village Network·The Cleveland Christian Home, Inc.·Safehouse Ministries, Inc.·Tri-State Youth Authority dba Mohican Youth Academy *Youth and Family Community Partnership Vendors* Applewood Centers, Inc.·The Village Network·The Cleveland Christian Home, Inc.·New Directions, Inc.·Beech Brook·Bellefaire Jewish Children's Bureau·Carrington Youth Academy, LLC2. The primary goal of this project is to implement a comprehensive program to provide a wide range of services to the Juvenile Court's delinquent youth population in a series of residential programs. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs.3. N/AB. Procurement 1. The original procurement method for this project was an RFP (31639). The total value of that RFP was \$7,260,000.00. The Court then issued a second RFP (32933) to request additional vendors. The total value of that RFP was \$1,500,000.00.2. The above RFP closed on September 16, 2014 with no SBE goal. The second RFP closed on January 26, 2015 with no SBE goal.3. In the original RFP, there were a total of sixteen (16) proposals

submitted for review. The proposals were reviewed and all of the vendors were selected, as they all met requirements of the RFP. For the second RFP, three (3) proposals were submitted for review. The proposals were reviewed and all of the vendors were selected.

C. Contractor and Project Information 1. The address of the vendors and/or contractor is:

a. Applewood Centers, Inc. 10427 Detroit Avenue Cleveland, Ohio 44102 Council District: 3b. Beech Brook 3737 Lander Road Pepper Pike, Ohio 44124 Council District: 9c. Bellefaire Jewish Children's Bureau 22001 Fairmount Boulevard Shaker Heights, Ohio 44118 Council District: 9d. Carrington Youth Academy, LLC 2114 Noble Road Cleveland, Ohio 44112 Council District: 10e. Community Specialists dba The Academy 900 Agnew Road Pittsburgh, PA 15227 Council District: N/Af. Cornell Abraxas Group, Inc. 2840 Liberty Avenue Suite 300 Pittsburgh, Pennsylvania 15222 Council District: N/Ag. George Junior Republic in Pennsylvania P.O. Box 1058, 233 George Junior Road Grove City, PA 16127 Council District: N/Ah. The Glen Mills Schools P.O. Box 5001 Concordville, Pennsylvania 19331 Council District: N/Aj. Keystone Richland Center, LLC dba Foundations for Living 1451 Lucas Road Mansfield, Ohio 44903 Council District: N/Ak. Muskegon River Youth Homes 3030 Long Lane Ewart, Michigan 49631 Council District: N/Al. New Directions, Inc. 30800 Chagrin Boulevard Cleveland, Ohio 44124 Council District: 9m. Ohio Guidestone 202 East Bagley Road Berea, Ohio 44107 Council District: 5n. Rite of Passage, Inc. 2560 Business Parkway Suite A Minden, Nevada 89423 Council District: N/Ao. Summit School, Inc. dba Summit Academy 839 Herman Road Herman, PA 16039 Council District: N/Ap. The Village Network P.O. Box 518 Smithville, Ohio 44677 Council District: N/Aq. The Cleveland Christian Home, Inc. 1400 W.25th Street, 2nd Floor Cleveland, Ohio 44113 Council District: r. Safehouse Residential Services Division 100 Broadway Avenue Youngstown, Ohio 44505 Council District: N/As. Tri-State Youth Authority dba Mohican Youth Academy 1012 ODNR Mohican 51 Perrysville, Ohio 44864 Council District: N/A2. Executive Director of Applewood Centers, Inc. is Melanie Falls Executive Director of Beech Brook is Debra Rex Executive Director of Bellefaire Jewish Children's Bureau is Adam Jacobs Principal owner of Carrington Youth Academy, LLC is Bernard Pawlikowsky The Executive Director of Community Specialists Corporation dba The Academy is Frank Wentzel Senior Vice Presidents of Cornell Abraxas Group, Inc. is Jon Swatsburg & Benjamin Erwin The Chief Executive Officer of George Junior Republic in Pennsylvania is Richard L. Losasso Executive Director of The Glen Mills Schools is Dr. Randy Ireson Executive Director of Keystone Richland Center, LLC dba Foundations for Living is Connie Rebane The CEO of Muskegon River Youth Homes is Ronald D. Hunter Executive Director of New Directions, Inc. Michael Matoney The President and CEO of Ohio Guidestone is Richard Frank The CEO of Rite of Passage, Inc. is S. James Broman The Executive Director of Summit School, Inc. DBA Summit Academy is John D. McCloud The President/CEO of The Village Network is Richard Graziano The CEO of The Cleveland Christian Home, Inc. is James McCafferty The Administrator of Safehouse Residential Services Division is TJ Perkins The Executive Director of Tri-State Youth Authority dba Mohican Youth Academy is Rocky M. Hall

3.a The address or location of the project is: a. Applewood Centers, Inc. 10427 Detroit Avenue Cleveland, Ohio 44102 Council District: 3b. Beech Brook 3737 Lander Road Pepper Pike, Ohio 44124 Council District: 9c. Bellefaire Jewish Children's Bureau 22001 Fairmount Boulevard Shaker Heights, Ohio 44118 Council District: 9d. Carrington Youth Academy, LLC 2114 Noble Road Cleveland, Ohio 44112 Council District: 10e. Community Specialists dba The Academy 900 Agnew Road Pittsburgh, PA 15227 Council District: N/Af. Cornell Abraxas Group, Inc. 2840 Liberty Avenue Suite 300 Pittsburgh, Pennsylvania 15222 Council District:

N/Ag. George Junior Republic in Pennsylvania P.O. Box 1058, 233 George Junior Road Grove City, PA 16127 Council District: N/Ah. The Glen Mills Schools P.O. Box 5001 Concordville, Pennsylvania 19331 Council District: N/Aj. Keystone Richland Center, LLC dba Foundations for Living 1451 Lucas Road Mansfield, Ohio 44903 Council District: N/Ak. Muskegon River Youth Homes 3030 Long Lane Evart, Michigan 49631 Council District: N/Al. New Directions, Inc. 30800 Chagrin Boulevard Cleveland, Ohio 44124 Council District: 9m. Ohio Guidestone 202 East Bagley Road Berea, Ohio 44107 Council District: 5n. Rite of Passage, Inc. 2560 Business Parkway Suite A Minden, Nevada 89423 Council District: N/Ao. Summit School, Inc. dba Summit Academy 839 Herman Road Herman, PA 16039 Council District: N/Ap. The Village Network P.O. Box 518 Smithville, Ohio 44677 Council District: N/Aq. The Cleveland Christian Home, Inc. 1400 W.25th Street, 2nd Floor Cleveland, Ohio 44113 Council District:r. Safehouse Residential Services Division 100 Broadway Avenue Youngstown, Ohio 44505 Council District: N/As. Tri-State Youth Authority dba Mohican Youth Academy 1012 ODNR Mohican 51 Perrysville, Ohio 44864 Council District: N/A3.b. N/A D. Project Status and Planning 1. The project is an ongoing project for the Court.2. N/A3. N/A4. N/A5. N/AE. Funding 1. The project is 100% funded by General Funds.2. The schedule of payments is by invoice on a monthly basis.3. This is the second amendment to the contract. The first amendment added in additional vendors and increased the funds in the amount of \$2,171,147.73.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The primary goal of this project is to implement a comprehensive program to provide a wide range of services to the Juvenile Court's delinquent youth population in a series of residential programs. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs.

Explanation for late submittal:

Contract/Agreement Information:

Procurement Method:

RFP (Request for Proposal)

Explanation for Increase/Decrease in \$ Amount for current request:

The increase in funds is due to the funding of the second year of the contract.

Financial Information:

Funding source: Explanation:

General Fund 100% Health & Human Services Levy Funds

Total Amount Requested:

\$4,893,097.30

ATTACHMENTS:

Click to download

- [Justification Approval](#)
- [Applewood MVCE](#)
- [Applewood Department Acknowledgement](#)
- [Applewood Principal Owner](#)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Applewood Centers, Inc.

Contract/Agreement No.: CE1500026 -01 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the Contract added in an additional \$120,000.00.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been three (3) youth placed at this facility. Of those youth, one (1) is still residing at the facility, one (1) was terminated successfully, and one (1) youth was unsuccessfully discharged.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: The vendor is on track to meet all of the Contract requirements.

Diana Baker
User Department

11/23/18
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Applewood Centers, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	This is a non-profit. The President is Adam G. Jacobs
Owner/Officer's Title:	President
Business Address:	10427 Detroit Avenue, Cleveland, Ohio 44102-1645
Phone Number:	(216) 320-8222
Name of Person Completing Form:	Elizabeth A. Eisenberg
Signature:	<i>Elizabeth A. Eisenberg</i>
Title:	Paralegal

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Saran Baker

Date: 11/23/15

Printed Name: Saran Baker

IG Number: 12-0318

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Beech Brook

Contract/Agreement No.: CE1500026 -02 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract added in an additional \$65,000.00 within this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there has been one (1) youth placed at this facility. This youth was terminated successfully.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet all of their contract requirements.

Sarah Baker
User Department

11/23/18
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Beech Brook
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Debra Rex
Owner/Officer's Title:	President + CEO
Business Address:	3737 Lander Rd Cleveland, OH 44124
Phone Number:	(216) 831-2255
Name of Person Completing Form:	Debra Rex
Signature:	<i>Debra Rex</i>
Title:	President + CEO

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Baran Baker*

Date: 11/23/18

Printed Name: Baran Baker

IG Number: 12-0604

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Bellefaire Jewish Children's Bureau

Contract/Agreement No.: CE1500026-03 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$400,000.00

Prior Amendment(s) Amount(s): The first amendment to this contract added in an additional \$70,000.00 to this suffix.

Performance Indicators:

1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been five (5) youth placed at this facility. Of those five (5) youth, two (2) have been terminated successfully, and the remaining youth are still currently receiving treatment at the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet their contract requirements.

Sarah Baker
User Department

11/23/15
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Bellefaire Jewish Children's Bureau
Principal Owner's Name (The legal name of the owner(s) of the business):	This is a non-profit. The President is Adam G. Jacobs
Owner/Officer's Title:	President
Business Address:	22001 Fairmount Boulevard, Shaker Heights, Ohio 44118
Phone Number:	(216) 320-8222
Name of Person Completing Form:	Elizabeth A. Eisenberg
Signature:	<i>Elizabeth A. Eisenberg</i>
Title:	Paralegal

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Sarah Baker*

Date: 11/03/18

Printed Name: Sarah Baker

IG Number: 12-0011

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Community Specialists Corporation dba The Academy

Contract/Agreement No.: CE1500026 -05 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to this contract did not add in any additional funds to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been four (4) youth placed at this facility. All four (4) youth are still receiving treatment services at the facility at this time.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet their contract requirements.

Sarah Balew
User Department

11/24/18
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Community Specialists Corporation d/b/a The Academy
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Frank Wentzel
Owner/Officer's Title:	Executive Director
Business Address:	900 Agnew Road, Pittsburgh, PA 15227
Phone Number:	412-885-5200
Name of Person Completing Form:	Leo Robert
Signature:	<i>Leo Robert</i>
Title:	CFO

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Saran Baker*

Date: 11/24/18

Printed Name: Saran Baker

IG Number: 13-0486

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Cornell Abraxas Group, Inc.

Contract/Agreement No.: CE1500026 -06 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to this contract added in an additional \$350,000.00 to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been twenty nine (29) youth placed at this facility. Of those youth, four (4) youth were terminated successfully, two (2) youth received an unsuccessful discharge, and the remaining youth are still receiving treatment services at the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet their contract requirements.

Sarah Balew
User Department

11/24/18
Date

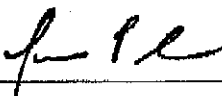
s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Cornell Abraxas Group, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(* George Zoley
Owner/Officer's Title:	CEO
Business Address:	621 NW 53rd Street, Suite 700, Boca Raton, FL 33487
Phone Number:	866-301-4436
Name of Person Completing Form:	Jonathan P. Swatsburg
Signature:	
Title:	Divisional Vice President

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Sarah Baker

Date: 11/24/18

Printed Name: Sarah Baker

IG Number: 12-0048

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: George Junior Republic in Pennsylvania

Contract/Agreement No.: CE1500026 -07 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$25,000.00

Prior Amendment(s) Amount(s): The first amendment to this contract added in an additional \$80,000.00 to this suffix.

Performance Indicators:

1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been two (2) youth placed at this facility. Both of these youth are still receiving treatment at the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet their contract requirements.

Sarah Baker
User Department

11/24/18
Date


s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	George Junior Republic in Pennsylvania
Principal Owner's Name (The legal name of the owner(s) of the business):	(* Richard L. Losasso
Owner/Officer's Title:	Chief Executive Officer
Business Address:	233 George Junior Road, P. O. Box 1058, Grove City, PA 16127
Phone Number:	724-458-9330
Name of Person Completing Form:	Richard L. Losasso
Signature:	
Title:	Chief Executive Officer

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Saran Baker

Date: 11/24/15

Printed Name: Saran Baker

IG Number: 12-1346

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: The Glen Mills Schools

Contract/Agreement No.: CE1500026-08 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$409,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract added in an additional \$450,000.00 to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been twenty five (25) youth placed at this facility. Of those youth, seven (7) youth were terminated successfully and the remaining youth are still receiving treatment services at the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet their contract requirements.

Sarabjot
User Department

11.24.15
Date


s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	The Glen Mills Schools
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Dr. Randy A. Ireson
Owner/Officer's Title:	Executive Director
Business Address:	PO Box 5001 Concordville, PA 19331
Phone Number:	610-459-8100
Name of Person Completing Form:	Don McNeal
Signature:	
Title:	Director of Support Services

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Saran Baker

Date: 11.24.15

Printed Name: Saran Baker

IG Number: 12-1375

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Keystone Richland Center, LLC dba Foundations for Living

Contract/Agreement No.: CE1500026 -10 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to this contract added in an additional \$175,000.00 to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been six (6) youth sent to the facility for treatment. Of those youth, two (2) completed successfully, one (1) was terminated unsuccessfully, and the remaining youth are still receiving treatment at the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet all of their contract requirements.

Sarah Baber
User Department

11.24.18
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	KEYSTONE RICHLAND CENTER LLC., dba: FOUNDATIONS FOR LIVING
Principal Owner's Name (The legal name of the owner(s) of the business):	UNIVERSAL HEALTH SERVICES INC, 367 S. GULPH RD KING of PRUSSIA, PA
Owner/Officer's Title:	ALAN MILLER/CHAIRMAN OF THE BOARD
Business Address:	1451 LUCAS ROAD, MANSFIELD, OHIO 44903
Phone Number:	419-589-5511
Name of Person Completing Form:	KAREN SPIRES
Signature:	<i>Karen Spires</i>
Title:	CHIEF EXECUTIVE OFFICER

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Saran Baker*

Date: 11.24.18

Printed Name: Saran Baker

IG Number: 12-0229

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Muskegon River Youth Home, Inc.

Contract/Agreement No.: CE1500026 -11 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract added in an additional \$230,000.00 to the suffix.

Performance Indicators:

1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the current contract, there have not been any new youth sent to the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, no new youth have been sent to this facility for treatment during this new contract period.

Sarah Baker

User Department

11.24.18

Date

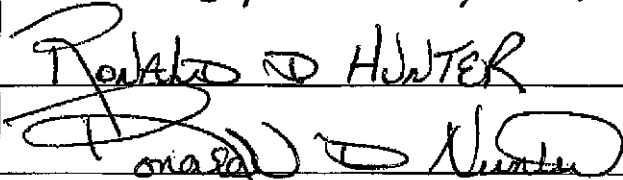
s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	MUSKESON RIVER YOUTH HOMES, INC
Principal Owner's Name (The legal name of the owner(s) of the business):	* YOUTH OPPORTUNITY INVESTMENTS, LLC
Owner/Officer's Title:	RONALD D HUNTER CHIEF EXEC OFFICER
Business Address:	90 EXECUTIVE DR Broomfield CO 80032
Phone Number:	317-587-8880 EXT 106
Name of Person Completing Form:	Ronald D Hunter
Signature:	
Title:	CHIEF EXECUTIVE OFFICER

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Sarah Baxer

Date: 11.24.15

Printed Name: Sarah Baxer

IG Number: 13-0467

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: New Directions, Inc.

Contract/Agreement No.: CE1500026-12 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract added in an additional \$20,000.00 to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the current contract, there has been one (1) youth sent to this facility for treatment services and they were terminated successfully.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet all of their contract requirements.

Sarah Babu
User Department

11.24.18
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	<i>New Directions, Inc</i>
Principal Owner's Name (The legal name of the owner(s) of the business):	<i>(*) Mike Matoney, CEO</i>
Owner/Officer's Title:	<i>CEO</i>
Business Address:	<i>30800 Chagrin Blvd</i>
Phone Number:	<i>216.591.0324</i>
Name of Person Completing Form:	<i>Mike Matoney</i>
Signature:	<i>M Matoney</i>
Title:	<i>CEO</i>

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Mike Matoney* *Saran Bales* Date: *11/15/18* *11.24.18*
 Printed Name: *Mike Matoney* *Saran Bales* IG Number: *12-2017*

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: OhioGuidestone

Contract/Agreement No.: CE1500026-13 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract added in an additional \$41,147.73 to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the current contract, there has been one (1) youth sent to this facility for treatment and this youth is still at the facility receiving treatment services.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meeting their contract requirements.

Sarah Baker
User Department

11.24.18
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Ohio Guidestone
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) David Zentkovich
Owner/Officer's Title:	Board of Director's Chairperson
Business Address:	202 East Bagley Road, Berea, Ohio 44017
Phone Number:	440/234-2006
Name of Person Completing Form:	Donna Keegan
Signature:	<i>Donna Keegan</i>
Title:	VP, Chief Operating officer

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Saran Baler*

Date: 11.24.18

Printed Name: Saran Baler

IG Number: 12-0616

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Summit School, Inc. dba Summit Academy

Contract/Agreement No.: CE1500026 -15 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract added in an additional \$325,000.00 to the suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the current contract, there have been fourteen (14) youth placed at this facility. Of those youth, one (1) youth was terminated successfully, three (3) youth were terminated unsuccessfully, and the remaining youth are still receiving treatment services at the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet all of their contract requirements.

Sarah Balew
User Department

11.25.14
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Summit School, Inc. d/b/a Summit Academy
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) John McCloud
Owner/Officer's Title:	Executive Director
Business Address:	839 Herman Road, Herman PA 16039
Phone Number:	724-282-1995
Name of Person Completing Form:	Leo Robert
Signature:	<i>Leo Robert</i>
Title:	CFO

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Saran Baker*

Date: 11.25.16

Printed Name: Saran Baker

IG Number: 12-2631

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: The Village Network

Contract/Agreement No.: CE1500026-16 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract added in an additional \$110,000.00 to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the current contract, there has been thirteen (13) youth placed at this facility. Of those youth, one (1) youth was terminated successfully, one (1) youth was terminated unsuccessfully, one (1) youth received a neutral termination, and the remaining youth are still at the facility receiving treatment services.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet all of their contract requirements.

Sarah Baker
User Department

11.25.18
Date

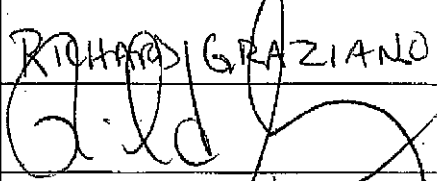
s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	THE VILLAGE NETWORK
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) RICHARD GRAZIANO
Owner/Officer's Title:	PRESIDENT/CEO
Business Address:	PO BOX 518 SMITHVILLE OH 44677
Phone Number:	330-264-3232
Name of Person Completing Form:	RICHARD GRAZIANO
Signature:	
Title:	PRESIDENT/CEO

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Saran Bayer

Date: 11.25.15

Printed Name: Saran Bayer

IG Number: 12-27165

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: The Cleveland Christian Home, Inc.

Contract/Agreement No.: CE1500026-17 **Time Period:** 8/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$130,000.00

Prior Amendment(s) Amount(s): The overall Master Contract was amended, however, this vendor was added at that time. The contract has not been amended since this vendor was included in the Master Contract.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there has been six (6) youth referred to this vendor for treatment services. Of those youth, one (1) youth has been terminated successfully and the remaining youth are still at the facility receiving treatment services.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: This vendor is on track to meet their contract requirements.

Dorcas Baker
User Department

11.05.18
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	The Cleveland Christian Home, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) James McCafferty
Owner/Officer's Title:	CEO
Business Address:	1400 W. 25 th St. 2nd Fl. Cleveland, OH 44113
Phone Number:	216) 671-0977
Name of Person Completing Form:	Mary Manik
Signature:	Mary Manik
Title:	Exec. Admin. Asst.

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Saran Baker

Date: 11.25.18

Printed Name: Saran Baker

IG Number: 12-0940

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Carrington Youth Academy, LLC

Contract/Agreement No.: CE1500026 -04 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$15,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract did not add in any additional funds to this suffix.

Performance Indicators:

1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been no youth placed at this facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, no youth have been placed at this facility.

Sarah Baker
User Department

11/24/18
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Carrington Youth Academy, LLC
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Bernard F. Pawlikowski
Owner/Officer's Title:	Administrator
Business Address:	2114 Noble Road, Cleveland, OH 44112
Phone Number:	216-268-2400
Name of Person Completing Form:	Rebecca Meyer
Signature:	<i>Rebecca Meyer</i>
Title:	Compliance Coordinator / CRO

(*): If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Sarah Baker*

Date: 11/04/18

Printed Name: Sarah Baker

IG Number: 12-0746

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Rite of Passage, Inc.

Contract/Agreement No.: CE1500026 -14 **Time Period:** 2/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$50,000.00

Prior Amendment(s) Amount(s): The first amendment to the contract did not add in any additional funds to this suffix.

- Performance Indicators:**
1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
 2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
 3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
 4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
 5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
 6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the current contract, there has been one (1) youth placed at this facility. The youth is still currently receiving treatment services at the facility.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: At this time, the vendor is on track to meet all of their contract requirements.

Sarah Baker
User Department

11.24.15
Date

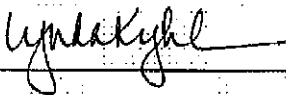
s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Rite of Passage, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Ski James Broman
Owner/Officer's Title:	President / CEO
Business Address:	2560 Business Pkwy Suite A Minden NV 89423
Phone Number:	(775) 267-9411
Name of Person Completing Form:	Lynda Kyhl
Signature:	
Title:	Business Manager

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: 

Date: 11.24.18

Printed Name: Sarah Bayer

IG Number: 13-0017

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM

(To be completed in its entirety by user department for all contract/agreement renewals or amendments.)

Contractor: Safehouse Ministries, Inc.

Contract/Agreement No.: CE1500026-18 **Time Period:** 8/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$2,500.00

Prior Amendment(s) Amount(s): The overall Master Contract was amended, and this vendor was added at that time. The Contract has not been amended since this vendor was added.

Performance Indicators:

1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been no youth referred to this vendor for services.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: This vendor has provided us with positive services in the past.

Sarah Robles
User Department

11.25.18
Date

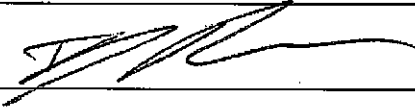
s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Safehouse Ministries, Inc d.b.a. Safehouse Residential Services Division
Principal Owner's Name (The legal name of the owner(s) of the business):	Board of Directors President of the Board: Pastor Robert Denen (*)
Owner/Officer's Title:	Pastor Robert Denen President/CEO
Business Address:	100 Broadway Ave. Youngstown, Oh 44505
Phone Number:	330-743-9595
Name of Person Completing Form:	TJ Perkins
Signature:	
Title:	Administrator

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Saran Baxter

Date: 11.25.15

Printed Name: Saran Baxter

IG Number: 12-2454

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Tri-State Youth Authority LTD dba Mohican Youth Academy

Contract/Agreement No.: CE1500026-19 **Time Period:** 8/1/15-1/31/17

Service Description: Traditional Residential Treatment Services

Original Contract/Agreement Amount: \$2,500.00

Prior Amendment(s) Amount(s): The overall Master Contract was amended, and this vendor was added at that time. The Contract has not been amended since this vendor was added.

Performance Indicators:

1. 85% of adjudicated YOUTH admitted to the program during the contract period will successfully complete the program.
2. 100% of the YOUTH and/or their families will be contacted within 48 hours of youth's admission to the program.
3. 100% of the YOUTH will be assessed and will have Individualized Service Plans developed for them within 30 days of admission to the program.
4. 85% of youth admitted to the program will demonstrate an improvement, via comparison of pre-test and post-test scores, on the vendor identified outcome measure(s) at the time of discharge.
5. 100% of youth will demonstrate a decrease in criminogenic risk factors as measured by the OYAS after successful program completion.
6. 75% of youth who are successfully discharged from the program will remain in a community setting for twelve (12) months after their discharge.

Actual performance versus performance indicators (include statistics): During the time frame of the contract, there have been no youth referred to this vendor for services.

Rating of Overall Performance of Contractor (Check One):

- Superior
 Above Average
 Average
 Below Average
 Poor

Justification of Rating: This is a new vendor to the Court, at this time, we have not yet had the opportunity to utilize the facility.

Darany Babu
User Department

11.25.18
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Tri-State Youth Authority LTD. DBA: Mohican Youth Academy
Principal Owner's Name (The legal name of the owner(s) of the business):	Rocky M. Hall (*)
Owner/Officer's Title:	Executive Director
Business Address:	1012 ODNR Mohican St Perrysville, OH 44864
Phone Number:	419-994-0300
Name of Person Completing Form:	Dawn Maneese
Signature:	<i>Dawn Maneese</i>
Title:	Administrative Coordinator

(*) **If there is more than one (1) principal owner**, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Saran Baker*

Date: 11.25.18

Printed Name: Saran Baker

IG Number: 18-0128

Cuyahoga County
(Principal Owner Form, 01-16-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0020

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing amendments to contracts with various providers for emergency shelter services at various locations in Cleveland for the period 1/1/2013 - 12/31/2016 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommended amendments to contracts with various providers for emergency shelter services at various locations in Cleveland for the period 1/1/2013 - 12/31/2016 for additional funds as follows:

- i) No. CE1300098-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for homeless women and families, located at 2227 Payne Avenue, in the amount not-to-exceed \$1,419,034.00; and,
- ii) No. CE1300099-01 with Lutheran Metropolitan Ministry for homeless men, located at 2100 Lakeside Avenue, in the amount not-to-exceed \$1,701,638.00; and,

WHEREAS, the primary goals of these projects are to: (1) provide shelter to homeless clients, (2) reduce the length of stay at the shelter by providing clients with appropriate services in the community, and (3) implement a continuum of care goal of assisting clients to attain permanent housing as quickly as possible; and

WHEREAS, this project is funded 100% by the Health & Human Services levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to contracts with various providers for emergency shelter services at various locations in Cleveland for the period 1/1/2013 - 12/31/2016 for additional funds as follows:

- i) No. CE1300098-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for homeless women and families, located at 2227 Payne Avenue, in the amount not-to-exceed \$1,419,034.00; and,
- ii) No. CE1300099-01 with Lutheran Metropolitan Ministry for homeless men, located at 2100 Lakeside Avenue, in the amount not-to-exceed \$1,701,638.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



12a-b

Item Details:

Agency/Dept. Name:	Administrator's Office/Office of Homeless Services	Agency/Dept. Head Name:	Ruth Gillett
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Type of Request: Contract/Amendment

Request Prepared by:	ruth gillett	Telephone No.	420-6844
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SUMMARY OF REQUESTED ACTION:

Submitting amendments to CE 1300098 -01 with FrontLine Service , and CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for single adults for the period ending 12/31/16, for additional funds for each contract.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of contract amendments on contracts awarded through RQ22383:

a) CE1300098, FrontLine Service, to increase to the contract amount by **\$1,419,034.00;** and

b) CE1300099, Lutheran Metropolitan Ministry,to increase the contract amount by \$1,701,638.00.

2. The primary objectives of the two contracts are to:

(a) safely shelter homeless single adults, and link clients with appropriate services in the community;

(b) reduce the shelter length of stay;

(c) assist clients to access permanent housing.

3. N/A

B. Procurement

1. The Procurement method was through an RFP 22383;

CON2012-42. The Justification to amend the contracts was approved 12/01/15.

2. N/A

3. N/A

C. Contract and Project Management

1. CE1300098 - FrontLine Service

1744 Payne Avenue
Cleveland, OH 44114
Council District # 7

2. Susan Neth is the Executive Director of FrontLine Service. FrontLine Service is a non-profit organization.

3. The Emergency Shelter for Women is located at:

2227 Payne Avenue
Cleveland, OH 44114
Council District #7

1. CE1300099 - Lutheran Metropolitan Ministry

4515 Superior Avenue
Cleveland, OH 44103
Council District #7

2. Andrew Genzler is the Executive Director, of this non-profit organization.

3. The Men's Shelter is located at 2100 Lakeside Avenue.

Council District #7

D. Project Status and Planning

1. The County has supported 24/7, 365 days/year shelter for single adults for over 15 years. These two shelters also receive significant public funding from the City of Cleveland, the Ohio Development Services Agency, and FEMA.

2. NA

3. N/A

4. N/A

E. Funding

1. The contract is funded 100% through the Health & Human Services Levy. Funding for the two contracts was approved in the FY2016/2017 budget process.

2. The providers are reimbursed on a monthly basis.

3. This item will amend two existing contracts by adding 12 months of funding for each, through 12/31/16. The amendment history is:

CE1300098 - FrontLine Service

Amendment #1 Extended term and added \$1,148,293.

Amendment #2 Extended term and added \$40,000.

Amendment #3 No change in term, added \$1,119,034

Amendment # 4 This request: Extend term through 12/31/16.

Amendment #5 This amendment: adding \$1,419,034.00.

CE1300099 - Lutheran Metropolitan Ministry

Amendment #1 No change in term, added \$26,785

Amendment #2 Extended term, added \$1,709,920

Amendment #3 No change in term, added \$40,000
 Amendment #4 Extended term and added \$1,701,638
 Amendment #5 This request: Extend term through 12/31/16
Amendment #6 This request: adding \$1,701,638.00.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

Waiting for 2016/2017 Budget Approval

Contract/Agreement Information:

Procurement Method:

Exempt from Competitive Bid Requirements

Explanation for Increase/Decrease in \$ Amount for current request:

This item will amend two existing contracts by adding 12 months of funding for each, through 12/31/16.

Financial Information:

Funding source: **Explanation:**
 Other HHS Levy funding

Total Amount Requested:
 \$3,120,672.00

ATTACHMENTS:

Click to download

- [BWC](#)
- [POFs](#)
- [Auditor's Findings](#)
- [signature Authority](#)
- [Certificates of Insurance](#)
- [Business Filings](#)
- [Amendment #6 - LMM - TAB](#)
- [Amendment #5 - MHS - TAB](#)
- [vendor compliance forms](#)
- [W-9 LMM and FL](#)
- [Sign author verified](#)
- [Original contract - LMM](#)
- [Amendments #1, #2, #3, #4, #5 - LMM](#)
- [Original contract - MHS](#)
- [Amendments #1, #2, #3, #4 - MHS](#)
- [Revised Contract Evaluations](#)
- [Revised Contract Histories](#)
- [Contract Cover - MHS - TAB](#)
- [Contract Cover - LMM - TAB](#)
- [Vouchers - 2](#)

History

Time

Who

Approval

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: **Mental Health Services, Inc.**

Contract/Agreement No.: **CE11300098-01** Time Period: **1/1/2013 - 12/31/2016**

Service Description: **Emergency Shelter and services for homeless women and families.**

Original Contract/Agreement Amount: **\$1,148,293.00**

Prior Amendment(s) Amount(s): **#1 \$1,148,293.00; #2 \$40,000.00; #3 \$1,119,034; #4 \$0;**

Performance Indicators: **MHS, Inc. provides basic shelter and services in a safe and secure environment. No woman or family seeking shelter, regardless of behavioral health issues, is turned away. The shelter strives to shorten the length of time that persons are homeless and in the shelter system.**

Actual performance versus performance indicators (include statistics): **An average of 120 persons were housed each night; more than 50% of the residents leave within 30 days to more permanent housing; over 50% of residents are linked to appropriate mainstream system providers in the community.**

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: **MHS, Inc. staff are committed to serving clients with respect and assisting clients to leave homelessness as soon as possible.**

Office of Homeless Services

12/01/15

User Department

Date

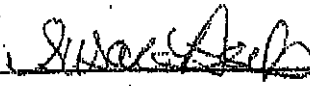
s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Mental Health Services for Homeless Persons, Inc. dba FrontLine Service
Principal Owner's Name (The legal name of the owner(s) of the business):	(* Susan Neth
Owner/Officer's Title:	Chief Executive Officer
Business Address:	1744 Payne Avenue
Phone Number:	(216) 274-3300
Name of Person Completing Form:	Susan Neth
Signature:	
Title:	Chief Executive Officer

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Ruth Gillett

Date: 12/07/15

Printed Name: Ruth Gillett IG Number: 12-1897

Cuyahoga County
(Principal Owner Form, 01-16-2015)

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Lutheran Metropolitan Ministry

Contract/Agreement No.: CE130099-01 Time Period: 1/1/2013 - 12/31/2016

Service Description: LMM manages a 365 bed emergency shelter for men, 365 days/year on a 24/7 basis. Over 3,500 unduplicated persons received shelter in FY 2012.

Original Contract/Agreement Amount: \$1,654,920.00

Prior Amendment(s) Amount(s): #1 \$26,785.00; #2 \$1,709,920.00; #3 \$40,000.00.; #4 \$1,701,638.00; #5 \$0;

Performance Indicators: Competent service delivery; coordination with other providers to shorten length of stay; and moving clients to permanent housing.

Actual performance versus performance indicators (include statistics): LMM works closely with Mental Health Services staff on Central Intake to divert people from entering the shelter, as well as shortening the length of stay. 50% of the clients leave the shelter in less than 30 days; Over 75% of the men entering transitional housing programs in the community are coming from 2100 Lakeside.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: LMM has demonstrated a commitment to providing services respectfully and safely; to adhering to the strategies of the City and county to reduce homelessness and shortening length of stay.

Office of Homeless Services
User Department

12/01/15
Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	LUTHERAN METROPOLITAN MINISTRY
Principal Owner's Name (The legal name of the owner/s of the business):	ANDREW GENSZLER
Owner/Officer's Title:	PRESIDENT & CEO
Business Address:	4515 SUPERIOR CLEVE, OHIO 44103
Phone Number:	216-658-4638
Name of Person Completing Form:	SUE CYNCYRATUS
Signature:	<i>[Handwritten Signature]</i>
Title:	CHIEF FINANCIAL OFFICER

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Ruth Gillett

Date: 12/07/15

Printed Name: Ruth Gillett

IG Number: 12-1788

Cuyahoga County
(Principal Owner Form, 01-16-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0021

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1300126-01 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2016 for additional funds in the amount not-to-exceed \$908,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	--

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommended an amendment to Contract No. CE1300126-01 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2016 for additional funds in the amount not-to-exceed \$908,000.00; and

WHEREAS, the primary goals of the Emergency Solutions Grant Program are to: (a) reduce the number of families and individuals entering the shelter system, (b) assist households to leave the shelter more quickly, and (c) assure that households do not return to homelessness; and

WHEREAS, this amendment is being funded as follows: (a) \$661,252.00 (73%) from City of Cleveland FY2015 Emergency Solutions Grant and (b) \$246,748.00 (27%) from Ohio Development of Development, Ohio Housing Trust Fund for Emergency Solution Grant Program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1300126-01 with Emerald Development and

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



13

Item Details:

Agency/Dept. Name:	Administrator's Office/Office of Homeless Services	Agency/Dept. Head Name:	Ruth Gillett
Type of Request:	Contract/Amendment		
Request Prepared by:	Ruth Gillett	Telephone No.	420-6844
SUMMARY OF REQUESTED ACTION:			
Submitting an amendment to CE1300126 with Emerald Development & Economic Network, Inc. for managing the Rapid Rehousing Program, no change in term or Scope of Service; for additional funds in the amount of \$908,000.00.			
A. Scope of Work Summary			
1. RQ 24301 through R2012-0222, awarded contracts to various providers to implement the Emergency Solutions Grant activities of Coordinated Assessment & Intake, Rapid Re-Housing, and homeless prevention. An Amendment to CE1300126 with Emerald Development & Economic Network, Inc. is being submitted for additional funds in the amount of \$908,000.00; no change in term or Scope of Service.			
2. The primary goals of the Emergency Solutions Grant Program are to a) reduce the number of families and individuals entering the shelter system; b) assist households to leave the shelter more quickly; and c) assure that households do not return to homelessness.			
Emerald Development & Economic Network, Inc. administers Rapid Re-housing financial assistance, housing location, and RRH case management services for families residing in emergency shelters.			
3. N/A			
B. Procurement			
The original contract procurement method was RFP 24301. The RFP closed on August 10,			

2012. Five providers were approved for awards on October 9, 2012 (CON2013-10). Emerald Development & Economic Network was one of the five providers. This Amendment was approved by OPD on 11/25/15.

C. Contractor and Project Information

1. Emerald Development & Economic Network, Inc.
7812 Madison Avenue
Cleveland, OH 44102
District #3
2. Irene Collins is the Executive Director of this non profit organization; (216) 961-9690.
3. and 4. N/A

D. Project Status and Planning

1. The Emergency Solutions Grant Program (ESGP) is an annual Department of Housing & Urban Development (HUD) entitlement to promote homeless prevention and rapid re-housing activities. The ESGP was established by Congress to continue homeless system transformation activities begun through the FY 2009 Homeless Prevention and Rapid Re-housing (HPRP)Program.
2. N/A
3. The contract amendment adds needed additional funding to provide short term rental assistance to families.
4. N/A
5. N/A

E. Funding

1. The Contract amendment is funded:
73% - \$661,252: City of Cleveland, Fy 2015, Emergency Solutions Grant;
27% - \$246,748: Ohio Department of Development, Ohio Housing Trust Fund for Emergency Solution Grant program activities.
100% of funding is from grants awarded to Cuyahoga County for ESG activities. Total increase to this contract is \$908,000.00.
2. The provider submits reimbursement invoices on a monthly basis.
3. The previous amendments to this contract are listed on the [Contract History Forms](#) attached to this NOVUS Item.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

See Summary of Work

Explanation for late submittal:

N/A

Contract/Agreement Information:

Procurement Method:

Exempt from Competitive Bid Requirements

Explanation for Increase/Decrease in \$ Amount for current request:
 additional funding to provide short term rental assistance to families

Financial Information:

Funding source: Other **Explanation:** The funds are either State grant or federal grant sourced. The contract does not include any General Fund dollars.

Total Amount Requested:
 \$908,000.00

ATTACHMENTS:

Click to download

- [Evaluation](#)
- [Blueback](#)
- [Amended Contract](#)
- [Contract History](#)
- [POF](#)
- [Auditor Findings](#)
- [W-9](#)
- [BWC](#)
- [Signature Authority](#)
- [Current authority](#)
- [Business Filing](#)
- [Vendor Compliance Form](#)
- [org. contract](#)
- [COI](#)
- [Contract Cover-TAB](#)
- [Voucher](#)

History

Time	Who	Approval
12/30/2015 8:47 AM	Office of Procurement & Diversity	Yes
12/30/2015 10:51 AM	Clerk of the Board	Yes
12/31/2015 7:58 AM	County Auditor Department of Law	Yes



CONTRACT/AGREEMENT EVALUATION FORM

For EDEN, Inc. ESG Contract Amendment.)

Contractor: Emerald Development and Economic Network, Inc.

Contract/Agreement No.: CE1300126-0,02,03 Time Period: 10/01/12 – 12/31/15

Service Description: Administering Rapid Re-housing financial assistance and Housing Location services.

Original Contract/Agreement Amount: \$1,049,309.00

Prior Amendment(s) Amount(s): #2 \$676,606; #3 \$387,993; #4 \$563,617; #5 \$63,094;

Performance Indicators: The objectives of the Emergency Solutions Grant Program are to reduce the number of persons entering the shelter system, decrease the average length of stay of persons in shelter, and reduce the rate of return to shelter.

Actual Performance: Through 9/30/2015 over 700 Households have received Rapid Re-Housing assistance enabling them to leave the shelter system more quickly.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: Emerald Development & Economic Network, Inc. has been a strong performer in meeting ESGP service goals of placing families in permanent housing; managing financial assistance funds without audit findings, and timely processing of housing inspections.

Office of Homeless Services

12/01/15

User Department

Date


s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Emerald Development & Economic Network, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*Irene Collins
Owner/Officer's Title:	Executive Director
Business Address:	7812 Madison Avenue
Phone Number:	(216) 961-9690
Name of Person Completing Form:	Bruna Felicio Barcelona
Signature:	
Title:	Manager of Compliance

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Ruth Gillett Date: 12/14/15

Printed Name: Ruth Gillett IG Number: 12-1209

Cuyahoga County
(Principal Owner Form, 01-16-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2016-0022

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</p>	<p>A Resolution authorizing an amendment to Agreement No. AG1400113-01 with Department of Workforce Development for operational support of OhioMeansJobs Cleveland-Cuyahoga County Service Centers and management of the Occupational Skills Training Program and Individual Training Accounts for the period 7/1/2014 - 12/31/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$627,216.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
--	--

WHEREAS, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services recommended an amendment to Agreement No. AG1400113-01 with Department of Workforce Development for operational support of OhioMeansJobs|Cleveland-Cuyahoga County Service Centers and management of the Occupational Skills Training Program and Individual Training Accounts for the period 7/1/2014 - 12/31/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$627,216.00; and

WHEREAS, the primary goal of the project is to provide operation support of OhioMeansJobs|Cleveland-Cuyahoga County Service Centers and management of the Occupational Skills Training Program and Individual Training Accounts; and

WHEREAS, this project is funded 100% by Federal TANF funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. AG1400113-01 with Department of Workforce

Development for operational support of OhioMeansJobs|Cleveland-Cuyahoga County Service Centers and management of the Occupational Skills Training Program and Individual Training Accounts for the period 7/1/2014 - 12/31/2015 to extend the time period to 6/30/2016 and for additional funds in the amount not-to-exceed \$627,216.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

NovusAGENDA



14

Item Details:

Agency/Dept. Name: Employment and Family Services **Agency/Dept. Head Name:** D. Merriman

Type of Request: Agreement/Amendment

Request Prepared by: Robert K. Math **Telephone No.:** 216.987.6911

SUMMARY OF REQUESTED ACTION:

I. Novus Agenda Summary of Requested Action

Title: CJFS 2015 Interagency Agreement Amendment RQ #31190
Agreement: Dept of Workforce Development Career Center Services, Employment Programming & Occupational Skills Training
1020 Bolivar Street
Cleveland, OH 4114

A. Scope of Work Summary

1. CJFS is requesting approval to amend an Interagency Agreement; AG1400113-01 with the Department of Workforce Development for the time period from January 1, 2016 to June 30, 2016 for an amount not to exceed \$627,216.00.

2. The primary goal of the project is:

-To provide operational support of the Employment Connection, the Career Centers, Occupational Skills Training and the Applicant Job Readiness Program

B. Procurement

1. The requested procurement method for this project was an RFP Exemption for an Interagency Agreement.

2. The procurement method for this program is an RFP Exemption for a Government Purchase (Inter-Agency Agreement) approved by OPD on 12/9/2015. NOVUS document is attached for review.

C. Contractor and Project Information

1. Cuyahoga Dept of Workforce Development
1020 Bolivar Street
Cleveland, OH 44114
Council District 7
2. Program serves clients referred by CJFS, county wide.

D. Project Status and Planning

1. The program reoccurs annually.
2. The program is on a critical action path to continue services beginning January 1, 2016.
3. Amendment processing was delayed for an acceptable budget.

E. Funding

1. The project is funded 100% with Federal TANF funds.
2. The schedule of payments is by quarterly invoice.
3. This is an amendment to an Interagency Agreement. This amendment changes the value and is the second (2nd) amendment of the Agreement. The history of the amendments is:

- a) Agreement, (7/1/14-6/30/15) \$1,442,205.00
 - b) Amend #1, (7/2015-12/2015) \$ 499,023.00
 - c) Proposed Amend #2 (1/2016-6/2016) \$ 627,216.00
- Total: \$2,568,444.00

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Explanation for late submittal:

processing was delayed for an acceptable budget

Contract/Agreement Information:

Procurement Method:

Other

Explanation for Increase/Decrease in \$ Amount for current request:

increased due to contracted salaries

Financial Information:

Funding source:	Explanation:
Federal	Federal TANF Funds

Total Amount Requested:
\$627,216.00

ATTACHMENTS:

Click to download

- [Justification Packet Completed Approved](#)
- [Agreement Amendment WFD 2 2016 Signed](#)
- [Contract History](#)
- [Auditor of State Findings WFD 2016](#)

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor: Department of Workforce Development
Contract Number: AG-1400113-01
Original Contract Amount: \$ 1,442,205.00 **Original Time Period:** July 1, 2014 – June 30, 2015
Amended Amount: (1) \$ 499,023.00 **Amended Time Period:** July 1 2015 – December 31, 2015

Funding Source: TANF

Background

For the past nine years Cuyahoga Job and Family Services has had an interagency agreement with The Department of Workforce Development (DWD) to maximize resources in order to provide quality work and training opportunities to eligible residents in our community. DWD's primary responsibilities included: staffing and managing the Ohio Means Jobs (OMJ/CC) One Stop System at both the Bolivar and the Brookpark locations as well as the Career Centers at two of our neighborhood family service centers; offering a variety of occupational skills training opportunities from their approved training vendor list for Ohio Works First (OWF) recipients seeking training. In 2012 DWD implemented our Applicant Job Readiness (AJR) Program for OWF participants needing training, education and other workforce assistance resources to assist them in entering the employment mainstream.

Service Description

- The Ohio Means Jobs (OMJ) operates two one-stop employment centers and two co-located Career Centers at the Westshore and Southgate Neighborhood Family Service Centers.
- The centers serve Cuyahoga County's low income job seekers, including Ohio Works First cash recipients and dislocated workers.
- Job seeker services include both self-directed core services as well as more intensive services for those who qualify.
- Job search services are provided via internet based job search engines, job fairs, workshops, staff assisted activities, and job orders developed by OMJ staff.
- Local, regional, and national job vacancy openings are accessible at OMJ Centers.
- OWF cash recipients can access short term vocational training programs through the OMJ where staff develop a training plan with the customer and assists them in selecting the most appropriate program based on their skill levels, career interests, and abilities.
- Applicant Job Readiness Program provides training, education & workforce assistance to enter employment & improve their economic well being.

Performance Indicators (July 2015- November 2015)

- Over 14,300 new job seekers were served at the four OMJ locations.
- 194 have successfully completed a training program.
- 1760 low income adults and dislocated workers have been placed in a job.
- \$12.68 per hour is the average wage at placement.
- 447 attended Applicant Job Readiness Program.

Rating of Overall Performance of Contractor (check one)

- Exceeding Expectations
- Meeting Expectations
- Not Meeting Expectations

Justification of Rating

The Ohio Means Jobs- One Stops are open and available to low income residents throughout Cuyahoga County needing job search resources. Residents do not need to be in receipt of benefits or assistance to utilize the OMJ One Stops or Career Centers.

DWD programs and services are subject to Work First Services' Comprehensive Program Assessment. This process ensures providers are compliant with the terms and conditions of their contracts and delivering quality services to meet the needs of our consumers.

Cuyahoga Job and Family Services

December 14, 2015

Using Department

Date

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0266

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of Cheryl Cheatham to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2016 - 12/31/2020, and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Ohio Revised Code Section 307.51 provides for the organization and operation of a county law library resources board; and

WHEREAS, Ohio Revised Code Section 307.511 provides for the composition, including appointment and terms, of the law library resources board members; and

WHEREAS, the Cuyahoga County Law Library Resources Board was established to oversee services to the local judiciary, elected officials in Cuyahoga County, members of the Ohio General Assembly and to provide a venue for public access; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Cheryl Cheatham to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2016 – 12/31/2020; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Cheryl Cheatham to serve on the Cuyahoga County Law Library Resources Board for the term 1/1/2016 – 12/31/2020.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0269

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of various individuals to serve on the Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2015 - 6/30/2018, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the Cleveland/Cuyahoga County Workforce Development Board (fka Workforce Investment Board) was established to fulfill the functions outlined in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revised Code Chapter 6301; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Armond Budish has nominated the following individuals to serve on the Cleveland/Cuyahoga County Workforce Development Board for the term 7/1/2015 – 6/30/2018:

- a) LaToya Smith
- b) Ingrid Angel; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0270

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's reappointment of Harriet Applegate to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 1/29/2016 - 1/28/2020, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the Cleveland-Cuyahoga County Port Authority Board of Directors was established in 1968 to manage maritime operations, and the Organization of the Board of Directors was created pursuant to the provisions of ORC 4582.03; and

WHEREAS, members of the Cleveland-Cuyahoga County Port Authority Board of Directors shall be appointed to serve a four (4) year term; and

WHEREAS, the County Executive has nominated Harriet Applegate for reappointment to the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 1/29/2016 – 1/28/2020; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the reappointment of Harriet Applegate to serve on the Cleveland-Cuyahoga County Port Authority Board of Directors for the term 1/29/2016 – 1/28/2020.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0277

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution authorizing an amendment to Contract No. CE1500248-01 with Mark Schaffer Excavating & Trucking, Inc. for Cuyahoga County Airport Runway 6/24 Safety Area Improvements Project No. 1 in connection with the Airport Improvement Program for additional funds in the amount not-to-exceed \$3,230,048.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an amendment to Contract No. CE1500248-01 with Mark Schaffer Excavating & Trucking, Inc. for Cuyahoga County Airport Runway 6/24 Safety Area Improvements Project No. 1 in connection with the Airport Improvement Program for additional funds in the amount not-to-exceed \$3,230,048.00; and

WHEREAS, the primary goal of this project is to provide improvements to the runway at the Cuyahoga County Airport located in Council District 11; and

WHEREAS, the project is expected to begin March 2016 and be completed by July 2016; and

WHEREAS, the project is funded with the General Fund – 90% Reimbursable by FAA Grants; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1500248-01 with Mark Schaffer Excavating & Trucking, Inc. for Cuyahoga County Airport Runway 6/24 Safety Area Improvements

First Reading/Referred to Committee: December 8, 2015
Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: January 12, 2016

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0267

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of J. David Heller to serve on the Cuyahoga Community College Board of Trustees for an unexpired term ending 3/26/2017, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 3354.05 provides that members of a board of trustees of a community college district be appointed by a county board of commissioners; and

WHEREAS, the Cuyahoga Community College Board of Trustees in collaboration with the College President, are charged with fulfilling the goals set forth in the College Mission Statement; and

WHEREAS, the Cuyahoga Community College Board of Trustees has nine (9) members and the members are appointed by Cuyahoga County and the Governor; and

WHEREAS, members of the Cuyahoga Community College Board of Trustees shall be appointed to serve a five (5) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, the County Executive has nominated J. David Heller, to serve on the Cuyahoga Community College Board of Trustees to fill a vacancy in an unexpired term ending 3/26/2017; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0268

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of various individuals to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 10/15/2017, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civic development in Cuyahoga County. The CCCIC serves as Cuyahoga County’s review agent for industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated the following individuals to serve on the CCCIC’s Board of Trustees for an unexpired term ending 10/15/2017:

- a) William Sheehan (County Class)
- b) Shanelle Smith (County Class); and

First Reading/Referred to Committee: December 8, 2015
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0271

Sponsored by: County Executive Budish Co-sponsored by: Councilmember Germana	A Resolution confirming the County Executive’s reappointment of The Honorable Michael Byrne (South Central Region) to serve on the Cuyahoga County Planning Commission for the term 1/1/2016 - 12/31/2018, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, the Cuyahoga County Planning Commission membership consists of three county representatives and representatives of eight separate planning regions. The regional representatives are mayors of one of the communities in each planning region who are appointed by the County Executive, except for the City of Cleveland representative, who is appointed by the Mayor of Cleveland; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three year terms; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Mayor Michael Byrne, Parma Heights (South Central Region) for reappointment to serve on the Cuyahoga County Planning Commission for the term 1/1/2016 – 12/31/2018; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the reappointment of The Honorable Michael Byrne, Parma Heights (South Central

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0274

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to Contract No. CE1500375-01 with Turner/Ozanne Joint Venture for design-builder services for the Huntington Park Garage Rehabilitation Project for the period 12/7/2015 - 12/2/2016 to establish an amount not-to-exceed of \$4,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Chapter 504 of the Cuyahoga County Code, the Department of Public Works issued a Request for Proposals (RQ35765) for Design-Build Services for the Huntington Park Garage Rehabilitation Project and received proposals from design builders for the project; and

WHEREAS, the County evaluated the qualifications and proposals of the design builders who responded to the RFP and Turner/Ozanne Joint Venture (“Design-Builder”) received the highest rankings; and

WHEREAS, the Cuyahoga County Board of Control awarded RQ35765 to the Design-Builder on December 7, 2015 in an amount not-to-exceed \$500,000.00; and

WHEREAS, it is expected and contemplated all along that the amount not-to-exceed will be increased to include pre-construction and construction services, a GMP, and a final reconciliation; and

WHEREAS, Council has determined to increase the award of the initial contract (CE1500375-01) to the Design Builder for an amount not-to-exceed \$4,500,000.00; and

WHEREAS, the final GMP contract with Design-Builder shall be subject to County Council’s approval; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that the time-sensitive project can continue proceeding on schedule and that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That County Council hereby authorizes an amendment to Contract No. CE1500375-01 with Turner/Ozanne Joint Venture for design-builder services for the Huntington Park Garage Rehabilitation Project for the period 12/7/2015 - 12/2/2016 to establish an amount not-to-exceed of \$4,500,000.00 and authorizes the County Executive to enter into said amendment. To the extent that any exemptions, if any, are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution. The final negotiated terms of the contract, including the maximum not-to-exceed amount and risk management protections, shall be subject to the approval of the Director of Law, but in no event shall the maximum amount exceed the herein authorized \$4,500,000.00.

SECTION 2. That the County Executive is authorized to execute a contract and all other documents, as approved to legal form and correctness, by the Director of Law, or his designee, in accordance with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: December 8, 2015
Committee(s) Assigned: Committee of the Whole

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0275

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to the Design-Build Agreement with Turner/Ozanne/VAA A Joint Venture establishing a guaranteed maximum price in the amount not-to-exceed \$238,600,233.00 for design-build services for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, in Resolution No. R2013-0234, County Council made an award on RQ28353 to Turner/Ozanne/VAA A Joint Venture (“Design Builder”) and authorized the County Executive to negotiate, enter into, and execute an initial contract (CE1300555-01) with the Design Builder in an amount not-to-exceed \$10,000,000.00; and,

WHEREAS, in Resolution No. R2014-0089 Council authorized a GMP amendment number 1 with Design Builder for an amount not-to-exceed \$217,053,982.00 as the design-builder for the Convention Center Hotel Project; and,

WHEREAS, the Cuyahoga County Board of Control approved GMP amendment number 2 under which County and Design-Builder amended the Agreement to include the scope of design and pre-construction services related to the underground enclosure from Huntington Park Garage to the Hotel (as defined in the Agreement) and an amended GMP amount not-to-exceed \$217,478,982.00; and,

WHEREAS, the County and Design-Builder wish to amend the Agreement to reconcile the scope of services and work as contemplated throughout the project and to include construction services related to the underground enclosure from Huntington Park Garage to the Hotel as defined in an amended agreement; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that the time-sensitive project can continue proceeding on schedule and that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. County Council hereby authorizes GMP amendment number 3 with Turner/Ozanne/VAA A Joint Venture for an amount not-to-exceed \$238,600,233.00 as the design-builder for the Convention Center Hotel Project and the underground enclosure from Huntington Park Garage to the Hotel as defined in the Agreement, and authorizes the County Executive to enter into said contract. Said contract shall have a substantial completion date related to the underground enclosure from the Huntington Park Garage to the Hotel of May 12, 2017, unless otherwise agreed to in the Change Order related to such work. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution. The final negotiated terms of the contract, including the actual maximum not-to-exceed amount and risk management protections, shall be subject to the approval of the Director of Law, but in no event shall the finally negotiated amount exceed the herein authorized maximum of \$238,600,233.00.

SECTION 2. The County Executive is authorized to execute the contract and all other related documents, as approved to legal form and correctness by the Director of Law or his designee, consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: December 8, 2015

Committee(s) Assigned: Committee of the Whole

Journal CC021

January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0276

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making an award on RQ33677 to Precision Environmental Company in the amount not-to-exceed \$721,000.00 for the Courthouse Building Fire Damper Pre-renovation Project–Fire Damper Asbestos Abatement; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ33677 to Precision Environmental Company in the amount not-to-exceed \$721,000.00 for the Courthouse Building Fire Damper Pre-renovation Project–Fire Damper Asbestos Abatement; and

WHEREAS, the primary goals of this project are to remove and dispose of regulated asbestos containing materials and environmental clean-up work throughout attic spaces and basement utility areas of the courthouse building; and

WHEREAS, the project is scheduled to begin February 1, 2016 and be completed August 1, 2016; and

WHEREAS, this project is funded by the Capital Projects fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ33677 to Precision Environmental Company in the amount not-to-exceed \$721,000.00 for the Courthouse Building Fire Damper Pre-renovation Project–Fire Damper Asbestos Abatement.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: December 8, 2015

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal CC021

January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0278

Sponsored by: County Executive Budish/Department of Law	A Resolution authorizing an amendment to Contract No. CE1200705-01 with Hylant Group, Inc. for insurance brokerage and risk management services and premiums for the period 11/28/2012 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$1,708,200.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Law has recommended an amendment to Contract No. CE1200705-01 with Hylant Group, Inc. for insurance brokerage and risk management services and premiums for the period 11/28/2012 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$1,708,200.00; and

WHEREAS, the primary goal of this project is to prevent a disruption in insurance coverage and risk management consulting services; and

WHEREAS, the project is funded with the General Fund and Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1200705-01 with Hylant Group, Inc. for insurance brokerage and risk management services and premiums for the period 11/28/2012 - 12/31/2015 to extend the time period to 12/31/2016 and for additional funds in the amount not-to-exceed \$1,708,200.00.

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0280

<p>Sponsored by: County Executive Budish/Department of Public Safety and Justice Services/ Office of Emergency Management/ Cuyahoga Emergency Communications System</p>	<p>A Resolution authorizing an amendment to Agreement No. AG1400121-01 with City of Cleveland for cellular 9-1-1 Public Safety Answering Point services originating in the City of Cleveland for the period 10/20/2014 - 10/19/2015 to extend the time period to 10/19/2017 and for additional funds in the amount not-to-exceed \$1,200,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System has recommended an amendment to Agreement No. AG1400121-01 with City of Cleveland for cellular 9-1-1 Public Safety Answering Point services originating in the City of Cleveland for the period 10/20/2014 - 10/19/2015 to extend the time period to 10/19/2017 and for additional funds in the amount not-to-exceed \$1,200,000.00; and

WHEREAS, the primary goal of this project is the transfer of the responsibility for directly answering cellular 9-1-1 calls originating in the City of Cleveland from Cuyahoga Emergency Communications System (CECOMS) to the City of Cleveland Public Safety Department, Public Safety Answering Point (PSAP); and

WHEREAS, the County will support the City of Cleveland's responsibility with funding made available through the 9-1-1 Wireless Government Assistance funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. AG1400121-01 with City of Cleveland for cellular

First Reading/Referred to Committee: December 8, 2015
Committee(s) Assigned: Public Safety & Justice Affairs

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Resolution No. R2015-0281

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services	A Resolution making an award on RQ35913 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Senior and Adult Services has recommended an award on RQ35913 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2016 – 12/31/2016; and

WHEREAS, the primary goal of the project is to provide legal guardians to serve as concerned, caring advocates and surrogate decision-makers for indigent persons who are deemed incompetent by the Cuyahoga County Probate Court and who have no appropriate family or other member available to provide legal guardian services; and

WHEREAS, this project is funded as follows: (a) \$352,000.00 (63.66%) from Health and Human Services Levy funds and (b) \$201,000.00 (36.34%) from Probate Court Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ35913 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2016 - 12/31/2016.

SECTION 2. That the County Executive is authorized to execute a contract in connection with said award and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: December 8, 2015
Committee(s) Assigned: Health, Human Services & Aging

Journal CC021
January 12, 2016

County Council of Cuyahoga County, Ohio

Ordinance No. O2016-0001

Sponsored by: County Executive Budish/Department of Development	An Ordinance amending Chapters 802 and 709 of the Cuyahoga County Code regarding the Casino Revenue Fund and Job Creation Fund for consistency with the 2016/2017 Biennial Operating Budget and Capital Improvements Program; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Cuyahoga County Council unanimously adopted Resolution No. R2015-0209 on December 8, 2015, the 2016/2017 Biennial Operating Budget and Capital Improvements Program; and

WHEREAS, County Councilmember and Finance & Budgeting Committee Chairperson Greenspan summarized the principles supporting the adopted budget in a memo to Council Colleagues on November 10, 2015 and entered it into the record at the Finance & Budgeting Committee meeting that same day; and

WHEREAS, Cuyahoga County Council adopted Ordinance No. O2012-0011 to allocate ongoing proceeds from gross casino revenue to enhance economic development; and

WHEREAS, Article VII, Section 7.01 of the Cuyahoga County Charter declares that “the County shall develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County;” and

WHEREAS, the Job Creation Fund shall strive to meet the principal objectives of expanding the economic base in the county, including outcomes consistent with economic growth including job growth and opportunity; and

WHEREAS, Cuyahoga County aspires to create a permanent resource for economic development activities that is self-sustaining while providing adequate resources to accelerate growth.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 802 of the Cuyahoga County Code is hereby amended to read as follows (deletions struck through and additions bolded and underlined):

Section 802.01:

There is hereby created the Cuyahoga County **Job Creation Fund** ~~Economic Development Fund (“Fund”)~~, which shall be administered by the County Executive through the Department of Development. **Expenditures from this Fund shall be in accordance with the Economic Development Plan as required by Section 7.05 of the Cuyahoga County Charter.**

Section 802.02:

The Fund is a special revenue fund that is funded from non-tax revenues including revenues set forth in Chapter 709 of the Cuyahoga County Code. Council hereby approves and adopts the County Executive’s plan for the administration of the ~~Economic Development Fund attached hereto as Exhibit A.~~

Section 802.03:

~~The Economic Development Fund shall undertake and administer the following three priorities with the listed programs:~~

- a) ~~Innovation development~~
 - 1) ~~Micro Enterprise~~
 - 2) ~~Pre-Seed Funding~~
 - 3) ~~Next Stage Funding~~
 - 4) ~~Innovation Match~~

- b) ~~Commercial Property Reutilization~~
 - 1) ~~Redevelopment and Modernization~~
 - 2) ~~Site Expansion~~
 - 3) ~~Redevelopment Ready~~

- e) ~~Business Growth, Commercialization and Attraction~~
 - 1) ~~Small Business Growth~~
 - 2) ~~Incumbent Worker Training~~
 - 3) ~~Accelerated Growth~~
 - 4) ~~Large Scale Attraction~~

Section 802.04:

All Cuyahoga County Job Creation Fund application fees, loan repayments and decertifications shall be credited to the Fund. All remaining balances in the Fund shall carry forward from year to year. The Department of Development, CCCIC or the appropriate approving authority shall have the ability to modify parameters or terms for any individual transaction in the \$100 Million Economic Development Fund including but not limited to loan amount, interest rate and time period. Any changes to the parameters or terms shall be provided to the appropriate approving body as part of the review of documents.

Section 802.05:

The Department of Development shall make a report to the County Council detailing the operations, performance measures and changes to the Fund annually in concert with updates to the County's Five Year Economic Development Plan as required by the County Charter.

SECTION 2. Chapter 709 of the Cuyahoga County Code is hereby amended to read as follows (deletions struck through and additions bolded and underlined):

Section 709.01: The Casino Revenue Fund

The Fiscal Officer is hereby directed to immediately establish a separate fund for the purpose of collecting and expending gross casino revenues distributed to Cuyahoga County (the "Casino Revenue Fund" or "the Fund"). All such revenues shall be automatically transferred from the General Fund into the Fund and may be used only in the time frame and purpose authorized in Chapter 709 of the County Code.

Section 709.02: Revenues in Reserve

All gross casino revenues shall be held in reserve in the Casino Revenue Fund and ~~until June 30, 2014 ("the reserve date").~~ **may be used only in the time frame and purpose authorized in Chapter 709 of the Cuyahoga County Code, provided that:**

- A. For 2016 no less than \$3.8 million are and shall be transferred to the Cuyahoga County Job Creation Fund for purposes consistent with Section 802 of the Cuyahoga County Code; and**
- B. For 2017 no less than \$4.0 million are and shall be transferred to the Cuyahoga County Job Creation Fund for purposes consistent with Section 802 of the Cuyahoga County Code; and**

C. For 2018 and thereafter, no less than half of the gross casino revenues are and shall be transferred to the Cuyahoga County Job Creation Fund for purposes consistent with Section 802 of the Cuyahoga County Code; and

D. The balance of Casino Revenue Fund loan repayments collected between January 1, 2016 and December 31, 2017, and decertified funds from all Casino Revenue Fund awards made prior to December 31, 2015 shall be transferred to the Cuyahoga County Job Creation Fund for purposes consistent with Section 802 of the Cuyahoga County Code.

SECTION 3. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2015-0015

Sponsored by: County Executive Budish/Department of Development	An Ordinance enacting Section 208.03 of the Cuyahoga County Code to establish a Cuyahoga County Healthier Buckeye Council, and declaring the necessity that this Ordinance become immediately effective.
Co-sponsored by: Councilmember Hairston	

WHEREAS, Ohio Revised Code Section 355.03 provides that a local healthier buckeye council generally shall promote cooperation and coordination to maximize opportunities and reduce reliance on public assistance; and,

WHEREAS, there may be grants and other opportunities for local healthier buckeye councils; and,

WHEREAS, pursuant to Ohio Revised Code Section 355.02, Cuyahoga County may establish a local healthier buckeye council; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a county entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 208.03 of the Cuyahoga County Code is hereby enacted to read as follows:

Section 208.03 Cuyahoga County Healthier Buckeye Council

- A. A Cuyahoga County Healthier Buckeye Council is hereby established.
- B. All members of the Economic Development Commission established pursuant to Cuyahoga County Charter Section 7.04 who meet the requirements of Ohio Revised Code Section 355.02 shall be members of the Cuyahoga County Healthier Buckeye Council. To the extent the Economic Development Commission deems it necessary, it is authorized to form an ad hoc committee and otherwise carry out the duties and responsibilities of local healthier buckeye councils as set forth in Ohio Revised Code Chapter 355. The Chairperson of the ad hoc committee shall serve as the staffing agent for the Cuyahoga County Healthier Buckeye Council.

Committee Report/Second Reading: December 8, 2015

Journal CC021
January 12, 2016