



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

THURSDAY, JANUARY 21, 2016

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

3:00 PM

1. CALL TO ORDER

Chairman Greenspan called the meeting to order at 3:15 p.m.

2. ROLL CALL

Mr. Greenspan asked Assistant Deputy Clerk Culek to call the roll. Committee members Greenspan, Miller, Hairston and Brown were in attendance and a quorum was determined. Committee member Schron entered the meeting shortly after the roll call was taken. Committee members Jones and Gallagher were absent from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE DECEMBER 14, 2015 MEETING

A motion was made by Mr. Hairston, seconded by Mr. Miller and approved by unanimous vote approve the minutes of the December 14, 2015 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2016-0017: A Resolution making an award on RQ35240 to Endicott, Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance services on Kodak scanning equipment for the period 3/1/2016 - 2/28/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Kathy Goepfert, Director of Special Projects, addressed the Committee regarding Resolution No. R2016-0017. Discussion ensued.

Committee members asked questions of Ms. Goepfert pertaining to the item, which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Hairston, Resolution No. R2016-0017 was considered and approved by unanimous vote to be referred the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2016-0018: A Resolution making an award on RQ35635 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,710,000.00 for general office supplies and related services for various County departments for the period 4/1/2016 - 3/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Lenora Lockett, Director of the Office of Procurement and Diversity, and Ms. Cheryl Kinzig, Senior Contract Coordinator, addressed the Committee regarding Resolution No. R2016-0018. Discussion ensued.

Committee members asked questions of Ms. Lockett and Ms. Kinzig pertaining to the item, which they answered accordingly.

On a motion by Mr. Greenspan with a second by Mr. Miller, Resolution No. R2016-0018 was considered and approved by unanimous vote to be referred Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss, Chairman Greenspan adjourned the meeting at 3:24 p.m. without objection.