



**AGENDA**  
**CUYAHOGA COUNTY COUNCIL REGULAR MEETING**  
**TUESDAY, MARCH 8, 2016**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
  - a) February 23, 2016 Committee of the Whole Meeting (See Page 13)
  - b) February 23, 2016 Regular Meeting (See Page 15)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
  - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**
    - 1) R2016-0048: A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component

Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2020; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 25)

Sponsor: Councilmember Simon

**b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2016-0035: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See Page 28)

Sponsors: Councilmember Conwell on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**c) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2016-0008: An Ordinance amending Section 202.18 of the Cuyahoga County Code to provide for creation and adoption of a County Sustainability Strategic Plan. (See Page 45)

Sponsors: Councilmembers Miller and Simon

**10. LEGISLATION INTRODUCED BY EXECUTIVE**

**a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2016-0049: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with International Brotherhood of Teamsters, representing approximately 6 employees in the classifications of Airport Technician II and III at the Department of Public Works/Cuyahoga County Regional Airport for the period 12/1/2013 - 11/30/2016 to establish

terms of the wage re-opener and to modify Article 32; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 49)

Sponsor: County Executive Budish/Departments of Law and Public Works

- 2) R2016-0050: A Resolution amending the 2016/2017 Biennial Operating Budget for 2016 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 52)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2016-0051: A Resolution confirming the County Executive's appointment of Thomas D. Pristow, upon his taking the oath of office, as Director of the Department of Health and Human Services; and declaring the necessity that this Resolution become immediately effective. (See Page 63)

Sponsor: County Executive Budish

- 2) R2016-0052: A Resolution confirming the County Executive's appointment of various individuals to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for an unexpired term ending 12/31/2017, and declaring the necessity that this Resolution become immediately effective: (See Page 68)

- i) Councilmember Dale Miller
- ii) Robin Martin

Sponsor: County Executive Budish

3) R2016-0053: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga Arts and Culture Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 77)

- i) Gwendolyn Garth for an unexpired term ending 3/31/2017.
- ii) Mark Avsec for the term 4/1/2016 - 3/31/2019.

Sponsor: County Executive Budish

4) R2016-0054: A Resolution confirming the County Executive's reappointment or appointment of various individuals to serve on the Cuyahoga County Corrections Planning Board for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 86)

- i) Reappointments for the term 1/1/2016 - 12/31/2018:
  - a) The Honorable K. J. Montgomery
  - b) Arthur B. Hill
  - c) Paul Jurcisin
  - d) Russel R. Brown III
- ii) Appointment for an unexpired term ending 12/31/2018:
  - a) Dean Jenkins

Sponsor: County Executive Budish

5) R2016-0055: A Resolution confirming the County Executive's reappointment or appointment of various individuals to serve on the Tax Incentive Review Council for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 105)

- i) Reappointments for the term 1/1/2016 - 12/31/2016:



- a) Joseph Farris
- b) Marionette Richardson-Scott
- c) Joseph Micciulla

ii) Appointment for an unexpired term ending 12/31/2016:

- a) Lisa Rocco

Sponsor: County Executive Budish

6) R2016-0056: A Resolution confirming the County Executive's reappointment or appointment of various individuals to serve on the Western Reserve Area Agency on Aging Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective: (See Page 114)

i) Reappointments for the term 1/1/2016 - 12/31/2018:

- a) Constance Hill-Johnson
- b) Sue Biagianti

ii) Appointment for an unexpired term ending 12/31/2018:

- a) Eric Martin

Sponsor: County Executive Budish

7) R2016-0057: A Resolution making an award on RQ36073 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,628,050.70 for 2016 Operations Resurfacing Program – Group 4, located in various municipalities; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract; and declaring the necessity that this Resolution become immediately effective: (See Page 123)

i) Bradley Road from North Olmsted West Corporation Line to Center Ridge Road in the Cities of North Olmsted and Westlake.

- ii) Mastick Road from Columbia Road to North Olmsted East Corporation Line in the City of North Olmsted.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 8) R2016-0058: A Resolution authorizing an amendment to Agreement No. AG1400025-01 with Cuyahoga County Board of Developmental Disabilities for Individual Options Waiver eligibility verification services for reimbursement of Medicaid Home and Community-Based Services for the period 1/1/2014 - 12/31/2015 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$1,338,444.41; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 133)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

- 9) R2016-0059: A Resolution authorizing agreements with various providers, in the total amount not-to-exceed \$11,971,371.64, for child support services for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 140)
  - i) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$4,289,173.92.
  - ii) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$3,930,853.72.
  - iii) Cuyahoga County Prosecuting Attorney's Office in the amount not-to-exceed \$3,751,344.00.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 10) R2016-0060: A Resolution authorizing agreements with various providers, in the total amount not-to-exceed \$91,857.49, for child support services for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 152)
- i) Cuyahoga County Treasurer's Office in the amount not-to-exceed \$67,965.33.
  - ii) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$23,892.16.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2016-0038: A Resolution authorizing the County Executive, on behalf of the County, to endorse the Memorandum of Understanding among City of Cleveland, Construction Employers Association, Hispanic Roundtable, Hard Hatted Women, Urban League of Greater Cleveland, Greater Cleveland Partnership, Cuyahoga Community College, Cleveland Metropolitan School District and Cleveland Building and Construction Trades Council regarding Community Benefits and Inclusion; authorizing the County Executive to execute the Memorandum of Understanding and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 159)

Sponsors: County Executive Budish and Councilmembers Brady, Brown, Conwell, Hairston, Jones and Miller

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

- 2) R2016-0042: A Resolution declaring that public convenience and welfare requires replacement of Pleasant Valley Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View; total estimated project cost \$10,000,000.00; finding that special assessments will neither

be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into and execute an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See Page 162)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

- 3) R2016-0043: A Resolution declaring that public convenience and welfare requires rehabilitation of Cedar Point Bridge No. 00.49 over Rocky River located in Cleveland Metropolitan Park District in the City of North Olmsted; total estimated project cost \$2,268,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into and execute all necessary agreements with said District and municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See Page 165)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Germana

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2016-0029: A Resolution confirming the County Executive's appointment of Theodore N. Carter, upon his taking the oath of office, as Director of Development; and declaring the necessity that this Resolution become immediately effective. (See Page 168)

Sponsor: County Executive Budish

Committee Assignment and Chair: Committee of the Whole – Brady

- 2) R2016-0037: A Resolution confirming the County Executive's appointment of The Honorable Cyril Kleem to serve on the Cuyahoga County Planning Commission representing the Southwest Region for an unexpired term ending 12/31/2018, and declaring the necessity that this Resolution become immediately effective. (See Page 170)

Sponsors: County Executive Budish and Councilmember Gallagher

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

- 3) R2016-0044: A Resolution authorizing an agreement with City of Cleveland/Department of Public Health in the amount not-to-exceed \$682,276.00 for administration and coordination of the MomsFirst Program in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 172)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2016-0045: A Resolution authorizing a contract with Starting Point in the amount not-to-exceed \$1,429,090.00 for administration and coordination of the Teacher Education and Compensation Help Program, Early Care and Education Professional Development System and Early Care and Education Center Capacity Expansion System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 174)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2016-0046: A Resolution authorizing a contract with Starting Point in the amount not-to-exceed \$2,867,102.00 for administration and coordination of the Family Child Care Home Professional Development System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 177)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2016-0047: A Resolution authorizing a contract with Starting Point in the amount not-to-exceed \$3,967,986.00 for administration and coordination of the Special Needs Child Care System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 180)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**e) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION**

- 1) R2016-0039: A Resolution making awards to various municipalities, in the total amount of \$1,486,400.00, for various municipal grant projects for the 2016 Community Development Block Grant Municipal Grant Program for the period 4/1/2016 - 12/31/2016; authorizing the County Executive to execute the agreements and all other documents

consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 183)

- i) City of Berea in the amount not-to-exceed \$150,000.00 for the North Rocky River Drive Corridor Improvement Project.
- ii) City of Fairview Park in the amount not-to-exceed \$136,400.00 for the Sidewalk Improvement Project.
- iii) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dressler Avenue Pavement Resurfacing Project.
- iv) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for the Targeted Beautification Program.
- v) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Entrance Road Resurfacing Project.
- vi) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for the West Minor Road Repair and Resurfacing Project.
- vii) Village of Newburgh Heights in the amount not-to-exceed \$150,000.00 for the East 44<sup>th</sup> Street Reconstruction Project.
- viii) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the Pearl Road Corridor ADA Curb Ramp Replacement Program.
- ix) City of University Heights in the amount not-to-exceed \$150,000.00 for the Cedarbrook Road Resurfacing Project.
- x) Village of Woodmere in the amount not-to-exceed \$150,000.00 for the Brainard Road Improvement Project.

Sponsors: County Executive Budish/Department of Development and Councilmembers Gallagher, Brown, Germana, Simon, Greenspan and Jones

**f) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2016-0009: An Ordinance enacting Chapter 808 of the Cuyahoga County Code to establish the Cuyahoga County Green Community Program and provide for matters relating to said Program, and declaring the necessity that this Ordinance become immediately effective. (See Page 187)

Sponsor: County Executive Budish/Department of Sustainability

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. PUBLIC COMMENT UNRELATED TO AGENDA**

**14. ADJOURNMENT**

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING:

TUESDAY, MARCH 22, 2016  
TBD / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, MARCH 22, 2016  
5:00 PM / COUNCIL CHAMBERS

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*





## MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING  
TUESDAY, FEBRUARY 23, 2016  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:00 PM

### 1. CALL TO ORDER

**Council President Brady called the meeting to order at 3:02 p.m.**

### 2. ROLL CALL

**Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Simon, Greenspan, Miller, Germana, Gallagher, Conwell, Jones, Brown and Brady were in attendance and a quorum was determined. Councilmember Hairston was in attendance shortly after the roll call was taken.**

**[Clerk's Note: Councilmember Schron entered the meeting after the roll call was taken to move to Executive Session.]**

### 3. PUBLIC COMMENT RELATED TO AGENDA

**There were no public comments given related to the agenda.**

### 4. DISCUSSION / EXECUTIVE SESSION:

- a) Pending or imminent litigation.
- b) Appointment of a public employee.

**A motion was made by Ms. Simon, seconded by Ms. Brown, and approved by unanimous roll-call vote to move to Executive Session for the purposes of discussing pending or imminent litigation and appointment of a public employee and for no other purposes whatsoever. Executive Session was then called to order by Council President Brady at 3:05 p.m. The following Councilmembers were present: Simon, Greenspan, Miller, Germana, Gallagher, Conwell, Jones, Brown, Hairston and Brady. The following additional attendees were present: Director of Law Robert Triozzi, Assistant Law Director Ruchi Asher, Assistant Law Director Awatef Assad, Chief of Staff Joseph Nanni and Special**

**Counsel Michael King. At 3:57 p.m., Executive Session was adjourned, without objection, and Council President Brady then reconvened the meeting.**

**5. ITEM REFERRED TO COMMITTEE / CONFIRMATION HEARING:**

- a) R2016-0029: A Resolution confirming the County Executive's appointment of Theodore N. Carter, upon his taking the oath of office, as Director of Development; and declaring the necessity that this Resolution become immediately effective.

**Council President Brady made a brief statement regarding the confirmation hearing process.**

**Mr. Theodore Carter, County Executive Budish's nominee for the position of Director of Development, was then called upon to deliver an opening statement. Mr. Carter provided background into his education, experience and qualifications for the position.**

**Councilmembers asked questions of Mr. Carter pertaining to his experience and expertise, which he answered accordingly.**

**On a motion by Mr. Hairston with a second by Mr. Miller, Resolution No. R2016-0029 was considered and approved by unanimous roll-call vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. PUBLIC COMMENT UNRELATED TO AGENDA**

**There were no public comments given unrelated to the agenda.**

**8. ADJOURNMENT**

**With no further business to discuss, Council President Brady adjourned the meeting at 5:03 p.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING  
TUESDAY, FEBRUARY 23, 2016  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
5:00 PM**

**1. CALL TO ORDER**

**Council President Brady called the meeting to order at 5:11 p.m.**

**2. ROLL CALL**

**Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Greenspan, Miller, Germana, Gallagher, Schron, Conwell, Jones, Brown, Hairston, Simon and Brady were in attendance and a quorum was determined.**

**3. PLEDGE OF ALLEGIANCE**

**The Pledge of Allegiance was recited.**

**4. SILENT MEDITATION**

**Council President Brady requested a moment of silent meditation be dedicated in memory of Supreme Court Justice Antonin Scalia, who recently passed away.**

**5. PUBLIC COMMENT RELATED TO AGENDA**

**There were no public comments given related to the agenda.**

**6. APPROVAL OF MINUTES**

- a) February 9, 2016 Committee of the Whole Meeting
- b) February 9, 2016 Regular Meeting

**A motion was made by Mr. Hairston, seconded by Ms. Brown and approved by unanimous vote to approve the minutes of the February 9, 2016 Committee of the Whole and Regular meetings.**

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDEN

**There were no announcements from Council President Brady.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Budish announced that the 2016 Harvest for Hunger Campaign Kick-off was held on February 23rd at the Greater Cleveland Food Bank.**

9. LEGISLATION INTRODUCED BY COUNCIL

- a) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher with a second by Mr. Germana to suspend Rule 9D and to place on final passage Resolution No. R2016-0001.**

- 1) R2016-0001: A Resolution adopting the amended Cuyahoga County Personnel Review Commission Administrative Rules as the administrative rules for the Cuyahoga County Personnel Review Commission to be codified in the Cuyahoga County Administrative Code, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Conwell on behalf of Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Conwell

**On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2016-0001 was considered and adopted by unanimous vote.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2016-0041.**

- 1) R2016-0041: A Resolution amending the 2016/2017 Biennial Operating Budget for 2016 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; amending Resolution No. R2016-0026 dated 1/26/2016 to reconcile appropriations for 2016; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**Mr. Greenspan introduced a proposed substitute to Resolution No. R2016-0041. Discussion ensued.**

**A motion was then made by Mr. Greenspan, seconded by Mr. Miller, and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Greenspan with a second by Mr. Miller, Resolution No. R2016-0041 was considered and adopted by unanimous vote, as substituted.**

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2016-0042: A Resolution declaring that public convenience and welfare requires replacement of Pleasant Valley Bridge No. 09.68 over Cuyahoga River in the Cities of Independence and Valley View; total estimated project cost \$10,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into and execute an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

**Council President Brady referred Resolution No. R2016-0042 to the Public Works, Procurement & Contracting Committee.**

- 2) R2016-0043: A Resolution declaring that public convenience and welfare requires rehabilitation of Cedar Point Bridge No. 00.49 over Rocky River located in Cleveland Metropolitan Park District in the City of North Olmsted; total estimated project cost \$2,268,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into and execute all necessary agreements with said District and municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

**Council President Brady referred Resolution No. R2016-0043 to the Public Works, Procurement & Contracting Committee.**

- 3) R2016-0044: A Resolution authorizing an agreement with City of Cleveland/Department of Public Health in the amount not-to-exceed \$682,276.00 for administration and coordination of the MomsFirst Program in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

**Council President Brady referred Resolution No. R2016-0044 to the Education, Environment & Sustainability Committee.**

- 4) R2016-0045: A Resolution authorizing a contract with Starting Point in the amount not-to-exceed \$1,429,090.00 for administration and coordination of the Teacher Education and Compensation Help Program, Early Care and Education Professional Development System and Early Care and Education Center Capacity Expansion System in connection with the Invest in Children Program for the period 1/1/2016 -

12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

**Council President Brady referred Resolution No. R2016-0045 to the Education, Environment & Sustainability Committee.**

- 5) R2016-0046: A Resolution authorizing a contract with Starting Point in the amount not-to-exceed \$2,867,102.00 for administration and coordination of the Family Child Care Home Professional Development System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

**Council President Brady referred Resolution No. R2016-0046 to the Education, Environment & Sustainability Committee.**

- 6) R2016-0047: A Resolution authorizing a contract with Starting Point in the amount not-to-exceed \$3,967,986.00 for administration and coordination of the Special Needs Child Care System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

**Council President Brady referred Resolution No. R2016-0047 to the Education, Environment & Sustainability Committee.**

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2016-0039: A Resolution making awards to various municipalities, in the total amount of \$1,486,400.00, for various municipal grant projects for the 2016 Community Development Block Grant Municipal Grant Program for the period 4/1/2016 - 12/31/2016; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
  - i) City of Berea in the amount not-to-exceed \$150,000.00 for the North Rocky River Drive Corridor Improvement Project.
  - ii) City of Fairview Park in the amount not-to-exceed \$136,400.00 for the Sidewalk Improvement Project.
  - iii) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dressler Avenue Pavement Resurfacing Project.
  - iv) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for the Targeted Beautification Program.
  - v) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Entrance Road Resurfacing Project.
  - vi) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for the West Minor Road Repair and Resurfacing Project.
  - vii) Village of Newburgh Heights in the amount not-to-exceed \$150,000.00 for the East 44<sup>th</sup> Street Reconstruction Project.
  - viii) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the Pearl Road Corridor ADA Curb Ramp Replacement Program.



- ix) City of University Heights in the amount not-to-exceed \$150,000.00 for the Cedarbrook Road Resurfacing Project.
- x) Village of Woodmere in the amount not-to-exceed \$150,000.00 for the Brainard Road Improvement Project.

Sponsors: County Executive Budish/Department of Development and Councilmembers **Gallagher, Brown, Germana, Simon, Greenspan and Jones**

Committee Assignment and Chair: Community Development – Hairston

**Clerk Schmotzer read Resolution No. R2016-0039 into the record.**

**This item will move to the March 8, 2016 Council meeting agenda for consideration for third reading adoption.**

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Mr. Germana and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2016-0027, R2016-0028 and R2016-0040.**

- 1) R2016-0027: A Resolution confirming the County Executive's appointment of Scot M. Rourke, upon his taking the oath of office, as Chief Information Officer; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Committee of the Whole – Brady

**On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2016-0027 was considered and adopted by unanimous vote.**

**[Clerk's Note: Immediately after passage of Resolution No. R2016-0027, County Executive Budish administered the oath of office to Scot Rourke.]**

- 2) R2016-0028: A Resolution confirming the County Executive's appointment of Douglas M. Dykes, upon his taking the oath of office, as Director of Human Resources; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Committee of the Whole – Brady

**On a motion by Ms. Conwell with a second by Mr. Germana, Resolution No. R2016-0028 was considered and adopted by unanimous vote.**

**[Clerk's Note: Immediately after passage of Resolution No. R2016-0028, County Executive Budish administered the oath of office to Douglas Dykes.]**

- 3) R2016-0040: A Resolution making awards on RQ34757 to various providers for staff secure and secure shelter care services for the period 3/1/2016 - 2/28/2018; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) Carrington Youth Academy, LLC in the amount not-to-exceed \$2,038,634.00.

- ii) The Cleveland Christian Home Incorporated in the amount not-to-exceed \$588,015.00.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**On a motion by Mr. Jones with a second by Mr. Gallagher, Resolution No. R2016-0040 was considered and adopted by unanimous vote.**

e) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2016-0030: A Resolution confirming the County Executive's appointment of Evan T. Byron to serve on the Cuyahoga County Debarment Review Board for the term 2/1/2016 -

1/31/2021, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

**On a motion by Ms. Conwell with a second by Mr. Brady, Resolution No. R2016-0030 was considered and adopted by unanimous vote.**

11. MISCELLANEOUS COMMITTEE REPORTS

**Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, March 2, 2016 at 3:00 p.m.**

**Mr. Hairston thanked Mr. Jones for chairing the Community Development Committee meeting that was held on Wednesday, February 17, 2016.**

**Mr. Jones reported that the Health, Human Services & Aging Committee will meet on Wednesday, March 2, 2016 at 1:00 p.m.**

**Ms. Conwell reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, March 1, 2016 at 10:00 a.m.**

**Mr. Germana reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, March 2, 2016 at 10:00 a.m.**

**Mr. Miller reported that the Council Operations & Intergovernmental Relations Committee will meet on Tuesday, March 1, 2016 at 3:00 p.m. The Committee is also tentatively scheduled to meet on Tuesday, March 29, 2016 and on Tuesday, April 5, 2016.**

12. MISCELLANEOUS BUSINESS

**Mr. Greenspan announced that Newly Elected Public Officials Training will be held in Council Chambers on Friday, March 4, 2016 and on Saturday, March 5, 2016.**

13. PUBLIC COMMENT UNRELATED TO AGENDA

**Mr. Rico Dancy addressed Council regarding issues relating to the deaf and hard of hearing community.**

**Ms. Sabrina Otis addressed Council regarding issues relating to domestic violence.**

**Rev. Pamela Pinkney Butts addressed Council regarding funding for various agenda-related items and issues relating to her well-being.**

14. ADJOURNMENT

**With no futher business to discuss and on a motion by Mr. Hairston with a second by Ms. Conwell, the meeting was adjourned at 5:40 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0048

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2020; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Ordinance No. O2012-0007 established the Cuyahoga County Educational Assistance Program (the “Program”) and the Cuyahoga County Educational Assistance Fund (the “Fund”); and

WHEREAS, Ordinance No. O2012-0007 was amended to add an additional component to the Program, to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, Cuyahoga County Council set aside \$500,000.00, annually, in the 2016-2017 Biennial Budget for each component of the Program; and

WHEREAS, Council has determined to allocate an amount to College Now Greater Cleveland for Component Two of the Program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County program.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes the award of \$500,000.00 to College Now Greater Cleveland for scholarships, retention and mentoring services for Cuyahoga County residents as described in Component Two of the Cuyahoga County Educational Assistance Program for the period ending June 30, 2020. Of the total award, College Now Greater Cleveland shall use \$420,000.00 for direct scholarships and may use the remainder for retention and mentoring services and program administration.

**SECTION 2.** That the County Executive is authorized to execute a contract in connection with the authorized expenditures and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0035

Sponsored by: <b>Councilmember Conwell on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, Section 2.10 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and

WHEREAS, the Cuyahoga County Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, on February 3, 2016, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A and B), and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:



Proposed Revised Classifications:

Exhibit A: Class Title: *Multi-Media Designer 2*  
Number: 1053241  
Pay Grade: 10B  
\*Revise title to *Multi-Media Designer*. Change pay grade from 10B to 11B and revise functions to include additional duties and responsibilities assumed.

Exhibit B: Class Title: *Multi-Media Developer*  
Number: 1053243  
Pay Grade: 14B  
\*Revise title to *Multi-Media Manager* to reflect management responsibilities. Change pay grade from 14B to 15B. Revised functions to include additional duties and responsibilities assumed.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 9, 2016

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC021

March 8, 2016

**CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION**

<b>Class Title:</b>	Multi-Media Designer 2	<b>Class Number:</b>	1053241
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	10 B
<b>Dept:</b>	Information Services Center		

**Classification Function**

The purpose of the classification is to provide multimedia and video production and post production services to client agencies for the purposes of media marketing and communications services for helping client agencies to spread their message to the greater community and its leaders.

**Distinguishing Characteristics**

This is journey level classification, working under general supervision from a project lead. The employee in this class is expected to be fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. Positions at this level receive instruction or assistance only as unusual situations arise and are expected to exercise independent judgment and initiative. This class is distinguished from the Multi-Media Developer in that the later supervises this class and performs the more complex work of the unit.

**Essential Job Functions**

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 15%
- Acts as videographer; shoots video for projects; sets up lighting for interview sessions or in studio environments; transports necessary audio, video and lighting gear and materials to locations; ensures that shots are in focus, properly exposed and meet composition requirements.
- 30% +/- 15%
- Performs as video editor including post production tasks and processes; edits events, public service announcements, and short form video projects to client specifications; digitizes footage; marks good video clips, improves quality of pictures within standard ranges; organizes video clips and edits footage to match the script or project outline; exports videos to share online, through DVD's or for broadcasting on television.
- 10% +/- 15%
- Shoots photographs for print or video projects; digitizes raw photographs to make adjustments and to process for web photo galleries, computer and printing purposes; creates online galleries for client/community review and access.
- 10% +/- 15%
- Develops graphics for print applications or the web, web page layouts or code implementation, testing and debugging; develops user interfaces; draws and designs logos for clients; Implements scripting languages and server side code into web pages; creates designs and graphic elements for publishing to the web or print applications.
- 10% +/- 15%
- Develops motion graphics to help the audience to visualize complex information and statistics, develop branding and informational slides regarding the project or to label information; integrates video footage with computer generated typography and graphical or photographic elements.
- 5% +/- 5%
- Researches new technologies and tools to improve process workflows, efficiency and quality of services; stays abreast of new technology and techniques.

5% +/- 5%

- Develops scripts and outlines for video projects; coordinates projects by reserving space, scheduling people and ensuring that timelines are met.

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in Visual Communications, Digital Art / Design, or Film with two years experience that includes photography, videography, film editing or a related field; or an equivalent combination of education, training, and experience.

**Additional Requirements**

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Data Utilization**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment and a variety of cameras, video cameras and peripheral equipment.

**Supervisory Responsibilities**

No supervisory responsibilities. May lead projects, as assigned.

**Mathematical Ability**

- Ability to add, subtract, multiply, and divide; may require basic algebra, geometry and trigonometry.

**Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including audio visual release forms, brochures, emails, letters memos, press releases, and requests for proposal.
- Ability to comprehend a variety of reference books and manuals including video and design applications manuals, help files, and tutorials/guides, product and equipment guidelines/manuals, storyboards, outlines, online forums, and industry websites.
- Ability to prepare project proposals, scripts, customer service requests, review forms, requests for purchasing, requests for reimbursement, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

## Multi-Media Designer 2

- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with clients, the Business Department, department directors and elected officials.
- Ability to use and interpret marketing, video and audio production, and sound mastering terminology and language.

### Environmental Adaptability

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

Current



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Multi-Media Designer	<b>Class Number:</b>	1053241
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11B
<b>Dept:</b>	Information Technology		

### Classification Function

The purpose of the classification is to capture, direct, and edit video productions including in-studio, on-location, live events, and special projects. This class participates in the design, implementation and maintenance of audio/video (A/V) systems including live streams, video on demand, public service announcements, and other government programming which may include broadcast television. This classification requires technical and creative skills, and contributes to the enhancement of the County's branding efforts through high quality productions.

### Distinguishing Characteristics

This is a journey level classification, working under the direction of a Multi-Media Manager. This position receives instruction or assistance only as unusual situations arise and are expected to exercise independent judgment and initiative. The employee in this class is expected to be fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. This class is distinguished from the Multi-Media Manager in that the later supervises this class and performs the more complex work of the unit.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 35% +/- 10%
- Captures, directs, and edits video productions including in-studio, on-location, live events, and special projects (e.g. - utilizes creative storytelling to drive the conception and development of original content from ideation to storyboarding, to piloting, to multimedia program production; produces, shoots, and edits visual communication projects and optimizes media for various formats; setup lighting; pack and transport necessary audio, video, lighting gear and grip equipment to remote locations; ensures composition, focus, exposure, audio levels and video signals for proper guidelines and results; edits video clips and utilize additional footage, broadcast graphics, music, sound to engage the audience).
- 25% +/- 10%
- Administers technical video engineering and conducts research to stay up to date on current technologies (e.g. – administers functional operation of hardware and software systems; plan and develop custom technical solutions to meet client requirements and requests; research equipment, hardware, software, technology and high-end storage systems).
- 15% +/- 10%
- Designs graphics and animations for print, web, and digital applications (e.g. – produce designs and develops work for web pages; develop video branding and informational slides related to specific projects; design broadcast ready graphics and animations to help the audience visualize complex information and statistics).
- 15% +/- 10%
- Manages client account services (e.g. - communicates, plans, and executes complex projects with various agencies and levels of administration to fulfill their media strategies; develop ideas and communicate opportunities with end clients).

10% +/- 5%

- Captures, directs and edits photography (e.g. – Schedules, plans, and coordinates photography session and photography related projects for marketing, advertising, and communication initiatives; edits and enhances the appearance and level of professionalism in finalized photos).

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in Visual Communications, Digital Art / Design, Film, or a related field with two (2) years previous experience that includes photography, videography, film editing or a related field; or any equivalent combination of training and experience.

Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

**Additional Requirements**

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Data Utilization**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

**Physical Requirements**

- Ability to operate a variety of automated office machines including computer and peripheral equipment and a variety of cameras, lighting equipment and light-board, production equipment, AV equipment, voice recorders, and various other technologies and software utilized by the county.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and make use of the principles of algebra, geometry.

**Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including project concepts, agency promotional and operational material, video release forms, billing invoices, and other reports and records.
- Ability to comprehend a variety of reference books and materials including departmental and County policy manual, software manuals, video productions, editing tutorial guides, and various other handbooks and manuals.
- Ability to prepare project ideas, project proposals, project outlines, scripts, customer service requests, project invoices, time-sheets, status reports, budget information, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

### **Multi-Media Designer**

- Ability to use and interpret marketing, video and audio production, web and network, AV systems, schematic drawings, construction blueprints, renderings, and sound mastering terminology and language.
- Ability to communicate with County Council Members, Executive leadership, staff, clients, vendors, contractors, departmental employees, and administrators.

### **Environmental Adaptability**

- Work is typically performed in an office environment and at field locations.
- Work in the field locations can be exposed to weather conditions.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

Proposed



**PROPOSED REVISED CLASSIFICATIONS**

<b>Class Number</b>	<b>Classification Title</b>	<b>Department</b>	<b>FLSA Status</b>	<b>Pay Grade</b>
1053241	Multi-Media Designer 2	Information Technology	Exempt	10B

<b>Requested By:</b>	Human Resources
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<b>Rationale:</b>	Result of position audit. The new County Administration Building expanded the roles of the multi-media operations to include a new audio-visual system and live video streams. The expanded duties increased the equipment utilization and level of difficulty resulting in a pay grade increase from 10B to 11B. Where necessary, changes were made throughout the specification to reflect the additional duties and responsibilities.
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<b>No. of Employees Affected:</b>	1
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<b>Dept.(s) Affected:</b>	Information Technology
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<b>Fiscal Impact:</b>	PG 10B \$51,251.20 - \$71,760.00 PG 11B \$54,766.40 - \$76,648.0 Step Placement TBD by Human Resources
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<b>Staffing Implications:</b>	None
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<b>PRC Contact(s):</b>	Albert Bouchahine, Manager of Classification and Compensation
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<b>Human Resources Contact(s):</b>	Kelli Neale, Program Officer 4
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<b>Management Contact(s):</b>	Michael Young, Interim Chief Information Officer Debbie Davtovich, Web & Applications Administrator
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**CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION**

<b>Class Title:</b>	Multi-Media Developer	<b>Class Number:</b>	1053243
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	14B
<b>Dept:</b>	Information Technology Department		

**Classification Function**

The purpose of the classification is to coordinate and produce multimedia and video projects for all County agencies. This classification is responsible for overseeing quality and management of project resources, client relations, project creation and dissemination.

**Distinguishing Characteristics**

This is a technical, journey level classification, working under direction from the unit manager. The employee in this class is expected to be fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative. This class requires extensive knowledge of multi-media and video equipment, systems and programs.

**Essential Job Functions**

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 25% +/- 10%
- Coordinates initial project meetings; researches project purpose and goals; reviews project messages; meets with clients to define project parameters.
- 20% +/- 10%
- Conducts all steps necessary to produce projects including script writing, casting, location scouting and design, lighting and audio, film editing, setting budgets and deadlines, communicating with all parties involved and directing talent and crew.
- 15% +/- 5%
- Provides supervision of assigned staff; prioritizes, assigns, reviews, and coordinates work; consults with staff to review work requirements, status, and problems; assists staff with complex or problem situations; prepares employee performance evaluations as scheduled or required; interviews and recommends new hires; identifies opportunities for improvement and makes constructive suggestions; delegates and reviews tasks and project reviews.
- 15% +/- 5%
- Serves as videographer; shoots video or project in studio and on location including proper image composition, lighting and audio equipment use; directs interviews and crews on site.
- 15% +/- 5%
- Serves as film or video editor; assembles the final product by quality control of raw camera footage shots, dialogue, sound effects and graphics.
- 10% +/- 5%
- Resolves day-to-day problems of filming and coordinates other activities including camera, sound, editorial and musical.

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in communications, video productions or a related field with six (6) years previous experience involving photography, videography, film editing; or an equivalent combination of education, training, and experience.

**Additional Requirements**

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Data Utilization**

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systemize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and overseeing the execution of these decisions.

**Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment and a variety of cameras, video cameras, lighting equipment and peripheral equipment.

**Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages; may require the ability to perform mathematical operations involving basic algebra.

**Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including project concepts, agency promotional material, video release forms, billing invoices and performance appraisal forms.
- Ability to comprehend a variety of reference books and manuals including departmental and County policy manual, software manuals, video and editing tutorial guides.
- Ability to prepare project ideas, project proposals, project outlines, scripts, customer service requests, project invoices and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

## Multi-Media Developer

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department and to communicate with staff, clients, vendors, contractors, and departmental employees and administrators.
- Ability to use and interpret marketing, video and audio production, and sound mastering terminology and language.

### Environmental Adaptability

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Multi-Media Manager	<b>Class Number:</b>	1053242
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15B
<b>Dept:</b>	Information Technology Department		

### Classification Function

The purpose of the classification is to manage the technical production of video media activities initiated, generated and produced by County staff. The person in this class is responsible for overseeing internal and external resources, client relations, and content creation and dissemination. This class participates in the design, implementation and maintenance of audio/video (A/V) systems including live streams, video on demand, public service announcements, and other government programming which may include broadcast television. This classification requires technical and creative skills, and contributes to the enhancement of the County's branding efforts through high quality productions.

### Distinguishing Characteristics

This is a professional, management-level class working under the direction of a unit administrator. This position is responsible for monitoring the work of outside service vendors as well as supervising and participating with staff. The employee in this class uses interpersonal communication, analytical and problem solving skills, as well as technical skills to demonstrate the ability to think creatively and provide marketable solutions in developing and producing content. Incumbents are responsible for all aspects of the daily management and long-term strategic planning and direction of multimedia development for the county. This class requires extensive knowledge of multimedia, A/V, video equipment, systems and programs.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
- Administers projects and manages client relations (e.g. - gathers project requirements, reviews project proposals, prepares status reports, and monitors projects to ensure that they remain on schedule, within budget and are in alignment with current technical standards; effectively communicates business objectives; reviews and researches client concerns and acts as lead collaborative with client, communication team, web designers, and productions staff to ensure brand consistency).
  
- 30% +/- 10%
- Captures, directs and edits all Cuyahoga County video productions including in-studio, on-location, live events, and special projects (e.g. - produces original client driven multimedia content and AV system solutions; utilizes creative storytelling to drive the conception and development of original content from ideation to storyboarding, to piloting, to multimedia program production; use aesthetic judgment and presentation skills to stylize assigned programs; produces, shoots, and edits high definition video and optimizes media for various formats).
  
- 25% +/- 10%
- Provides supervision of assigned staff; prioritizes, assigns, reviews, and coordinates work (e.g. - consults with staff to review work requirements, status, and problems; assists staff with complex or problem situations; prepares employee performance evaluations as scheduled or required; interviews and recommends new hires; identifies opportunities for improvement and makes constructive suggestions; delegates and reviews tasks and project reviews).

15% +/- 10%

- Oversees and maintains production facilities including studio, meeting control rooms, edit stations & equipment rooms to ensure proper setup, use and maintenance of production areas and equipment (e.g. - oversees the work of vendors including A/V installation, configuration and maintenance; monitors and evaluates the efficiency and effectiveness of multimedia delivery methods and procedures, and makes recommendations for improvements; conducts research for production equipment purchases and provides budgetary pricing and purchase recommendations for future needs and advances in technology).

**Minimum Training and Experience Required to Perform Essential Job Functions**

Bachelor's degree in communications, video productions, management, digital media, or a related field with six (6) years previous experience involving photography, videography, digital editing, storytelling, or related experience; or any equivalent combination of training and experience.

Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

**Additional Requirements**

No special license or certification is required.

**Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

**Data Utilization**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

**Physical Requirements**

- Ability to operate a variety of automated office machines including computer and peripheral equipment and a variety of cameras, lighting equipment and light-board, production equipment, AV equipment, voice recorders, and various other technologies and software utilized by the county.

**Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

**Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and make use of the principles of algebra, geometry.

**Language Ability & Interpersonal Communication**

- Ability to comprehend a variety of informational documents including project concepts, agency promotional and operational material, video release forms, billing invoices, performance evaluations forms, and other reports and records.
- Ability to comprehend a variety of reference books and materials including departmental and County policy manual, software manuals, video productions, editing tutorial guides, and various other handbooks and manuals.
- Ability to prepare project ideas, project proposals, project outlines, scripts, customer service requests, project invoices, time-sheets, status reports, budget information, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret marketing, video and audio production, web and network, AV systems, schematic drawings, construction blueprints, renderings, and sound mastering terminology and language.
- Ability to communicate with County Council Members, Executive leadership, staff, clients, vendors, contractors, departmental employees, and administrators.

**Environmental Adaptability**

- Work is typically performed in an office environment and at field locations.
- Work in the field locations can be exposed to weather conditions.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



**PROPOSED REVISED CLASSIFICATIONS**

<b>Class Number</b>	<b>Classification Title</b>	<b>Department</b>	<b>FLSA Status</b>	<b>Pay Grade</b>
1053243	Multi-Media Developer	Information Technology	Exempt	14B

<b>Requested By:</b>	Human Resources
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<b>Rationale:</b>	Result of position audit. The new County Administration Building expanded the roles of the multi-media operations to include a new audio-visual system and live video streams. The expanded duties increased the equipment utilization and level of difficulty resulting in a pay grade increase from 14B to 15B. Where necessary, changes were made throughout the specification to reflect the additional duties and responsibilities. Title of classification changed to "Multi-Media Manager" to reflect management responsibilities.
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<b>No. of Employees Affected:</b>	1
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<b>Dept.(s) Affected:</b>	Information Technology
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<b>Fiscal Impact:</b>	PG 14B \$65,208.00 - \$91,312.00 PG 15B \$68,723.20 - \$96,200.00 Step Placement TBD by Human Resources
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<b>Staffing Implications:</b>	None
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<b>PRC Contact(s):</b>	Albert Bouchahine, Manager of Classification and Compensation
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<b>Human Resources Contact(s):</b>	Kelli Neale, Program Officer 4
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<b>Management Contact(s):</b>	Michael Young, Interim Chief Information Officer Debbie Davtovich, Web & Applications Administrator
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# County Council of Cuyahoga County, Ohio

## Ordinance No. O2016-0008

Sponsored by: <b>Councilmembers Miller and Simon</b>	<b>An Ordinance</b> amending Section 202.18 of the Cuyahoga County Code to provide for creation and adoption of a County Sustainability Strategic Plan.
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WHEREAS, in December 2014 the County Department of Sustainability was established pursuant to Ordinance No. O2014-0023, as codified in Section 202.18 of the Cuyahoga County Code.

WHEREAS, the Department of Sustainability, per Section 202.18 (A) of the Cuyahoga County Code, is responsible for carrying out the following functions:

- a. Promoting environmentally sustainable business practices in the internal operations of the County;
- b. Collaborating with businesses, non-profit organizations, political subdivisions and government agencies to develop programs incorporating environmentally sustainable methods into accepted practice;
- c. Promoting economic development to support businesses that provide environmentally sustainable goods and services;
- d. Educating the public about environmentally sustainable practices;
- e. Advising, when requested, the County Executive and the County Council on policies and programs related to environmental sustainability; and,
- f. Coordinate and collaborate with other directors and departments to achieve operational efficiencies and to eliminate redundancy within County government; and,

WHEREAS, Council now seeks to develop and adopt a five-year strategic plan to achieve the foregoing objectives.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 202.18 of the Cuyahoga County Code is hereby amended to read as follows (additions are underlined and bolded, deletions are stricken):

## **Section 202.18 Department of Sustainability**

### **A. The Cuyahoga County Department of Sustainability**

1. There is hereby established the Department of Sustainability for Cuyahoga County under the supervision of the County Executive and the Director of Sustainability. The Department shall be its own appointing authority pursuant to the County Charter and County Code.
2. The Department of Sustainability shall have the following functions:
  - a. Promoting environmentally sustainable business practices in the internal operations of the County;
  - b. Collaborating with businesses, non-profit organizations, political subdivisions and government agencies to develop programs incorporating environmentally sustainable methods into accepted practice;
  - c. Promoting economic development to support businesses that provide environmentally sustainable goods and services;
  - d. Educating the public about environmentally sustainable practices;
  - e. Advising, when requested, the County Executive and the County Council on policies and programs related to environmental sustainability; and
  - f. Coordinate and collaborate with other directors and departments to achieve operational efficiencies and to eliminate redundancy within County government.

### **B. The Director of Sustainability**

1. There shall be a Director of Sustainability who shall be appointed by the County Executive, subject to confirmation by Council. The Director of Sustainability shall serve at the pleasure of the County Executive and shall lead the Department of Sustainability shall serve at the pleasure of the County Executive and shall lead the Department of Sustainability. The Director of Sustainability shall possess the following qualifications:
  - a. Demonstrated knowledge of county, state, and federal environmental regulation;
  - b. Experience in the finance and administration of public or private-sector sustainability projects; and

- c. Experience establishing collaborative relationships with business, non-profit and public entities.
- 2. The Director of Sustainability shall be responsible for fulfilling the duties of the Department of Sustainability and may employ such number of deputies, assistants, and employees as s/he determines to be reasonably necessary to assist him/her in carrying out his/her powers and duties and as is consistent with approved budgetary parameters determined by Council.

**C. County Sustainability Plan**

- 1. **The Department of Sustainability shall prepare and present to Council by September 1, 2017 a proposed five-year Sustainability Plan to achieve the objectives identified in paragraph (A) (2) of this section. If the Council shall fail to adopt the proposed plan, with such changes as the Council shall deem advisable, within sixty days of its presentation to the Council, the plan shall be deemed to be adopted. The Sustainability Plan shall be reviewed and revised as needed, but not less than once every five years in accordance with the foregoing procedures.**
- 2. **The Clerk of Council shall maintain a copy of all versions of the Cuyahoga County Sustainability Plan on the Council’s website.**

**SECTION 2.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0049

<p>Sponsored by: <b>County Executive Budish/Departments of Law and Public Works</b></p>	<p><b>A Resolution</b> approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with International Brotherhood of Teamsters, representing approximately 6 employees in the classifications of Airport Technician II and III at the Department of Public Works/Cuyahoga County Regional Airport for the period 12/1/2013 - 11/30/2016 to establish terms of the wage re-opener and to modify Article 32; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County and Teamsters Local 436, affiliated with the International Brotherhood of Teamsters (“the Union”), have agreed to amend the Collective Bargaining Agreement (CBA) representing approximately 6 employees in the classifications of Airport Technician II and III at the Cuyahoga County Regional Airport operating under the direction of the Department of Public Works to establish a COLA pursuant to a previously negotiated wage re-opener for period 12/1/2013 - 11/30/2016 and to modify Article 32 of the CBA; and

WHEREAS, the parties desire to amend the CBA under the terms of the attached tentative agreement which has been ratified and approved by the Union members; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen (14) days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved

if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Department of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby approves an amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with the International Brotherhood of Teamsters (“the Union”), representing approximately 6 employees in the classifications of Airport Technician II and III at the Cuyahoga County Regional Airport operating under the direction of the Department of Public Works to establish a COLA pursuant to a previously negotiated wage re-opener for the period 12/1/2013 - 11/30/2016 and to modify language in Article 32 of that CBA.

**SECTION 2.** Funds necessary to implement the amendment of the CBA shall be budgeted and approved.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight (8) members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC021  
March 8, 2016

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0050

Sponsored by: <b>County Executive Budish/Fiscal Officer/ Office of Budget and Management</b>	<b>A Resolution</b> amending the 2016/2017 Biennial Operating Budget for 2016 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 8, 2015, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2016/2017 (Resolution No. R2015-0209) establishing the 2016/2017 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2016 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following additional appropriation increases and decreases:



**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 01A001 – General Fund **BA1607577**  
SU511535 – Med Mart Series 2010 DS Pledge  
Other Expenses \$ (31,421,060.26)

B. 01A004 – .25% Sales Tax Fund **BA1607578**  
SU512301 – GCHI Series 2010 DS Pledge (.25%)  
Other Expenses \$ 31,421,060.26

An appropriation decrease and increase is requested in the debt service subsidy account for the Global Center for Health Innovation Series 2010 bonds outstanding. The increase is to transfer a budget from the old General Fund account to the new .25% Sales Tax Fund.

C. 01A001 – General Fund **BA1607579**  
SU515130 – Med Mart Refund Series 2014C DS Subsidy  
Other Expenses \$ (679,150.00)

D. 01A004 – .25% Sales Tax Fund **BA1607580**  
SU512319 – GCHI Refund Series 2014C DS Sub. (.25%)  
Other Expenses \$ 679,150.00

An appropriation decrease and increase is requested in the debt service subsidy account for the Global Center for Health Innovation Series 2014C bonds outstanding. The increase is to transfer a budget from the old General Fund account to the new .25% Sales Tax Fund.

E. 01A001 – General Fund **BA1607581**  
SU511568 – County Hotel DS G.F. Subsidy  
Other Expenses \$ (3,769,817.11)

F. 01A004 – .25% Sales Tax Fund **BA1607582**  
SU512327 – County Hotel DS GF Subsidy (.25%)  
Other Expenses \$ 3,769,817.11

An appropriation decrease and increase is requested in the debt service subsidy account for the new County hotel certificates of participation. The increase is to transfer a budget from the old General Fund account to the new .25% Sales Tax Fund.

G. 01A001 – General Fund **BA1607583**  
MC001016 – Global Center Operating Account  
Other Expenses \$ (5,400,000.00)

H. 01A004 – .25% Sales Tax Fund **BA1607584**  
MC001065 – Global Center Operating Account (.25%)  
Other Expenses \$ 5,400,000.00

An appropriation decrease and increase is requested in the Global Center for Health Innovation operating account. The increase is to transfer a budget from the old General Fund account to the new .25% Sales Tax Fund.

I.	40A069 – Capital Projects		<b>BA1607585</b>
	CC768697 – Electrical UPS and Server Room – Juvenile Justice Center		
	Personal Services	\$	25,000.00
	Other Expenses	\$	27,000.00
	Capital Outlays	\$	68,000.00

J.	01A001 – General Fund		<b>BA1607585</b>
	SU514141 – Capital Improvements General Fund Subsidy		
	Other Expenses	\$	120,000.00

Appropriation increases in the Juvenile Justice Center (JJC) Electrical UPS and Server Room account and the General Fund Subsidy account are requested to fund the Electrical UPS and Server Room project. This project was approved in the 2015 Capital Plan, funding was reflected in the 2015 reserves on balance in the General Fund. Moving forward with this project represents a permanent use of General Fund reserves.

K.	24A301 – Children & Family Services Fund		<b>BA1609069</b>
	CF135483 – Training		
	Other Expenses	\$	11,928.99
	Capital Outlays	\$	8,362.42

An appropriation increase is requested for the Department of Children & Family Services, Training account for the purchase of training room furniture and contracts associated with Foster Parent Supervisor training conferences. The funding for these expenses is 100% reimbursable through the SFY16 North Central Ohio Regional Training Center (NCORTC) administrative budget (G-1617-06-0173).

L.	20A600 – Child Support Enforcement Agency		<b>BA1606064</b>
	SE496000 – Child Support Enforcement Agency		
	Personal Services	\$	(1,004,312.00)
	Other Expenses	\$	(6,000.00)

M.	24A510 – Work and Training Admin		<b>BA1606065</b>
	WT137943 – Information Services		
	Personal Services	\$	1,004,312.00
	Other Expenses	\$	6,000.00

An appropriation decrease with an offsetting increase is requested by the Division of Job and Family Services/CESA in order to move the appropriation between sub funds for the 18 FTE's moved within Job and Family Services to the shared cost pool. The primary source of funding is the Public Assistance Fund.

N.	01A001 – General Fund		<b>BA1610562</b>
	DB016048 – Debarment Review Board		
	Personal Services	\$	10,000.00

Addition appropriation is requested for the hearing officers' payroll expenses. Hearing Officers are compensated for their participation. The Debarment Review Board was a new program in 2015 and not properly set up in the County's budget and reporting system, BRASS, therefore this program was overlooked during the development of the 2016-2017 budget. This problem

has since been corrected. 2015 expenses totaled approximately \$7,600. The Debarment Review Board is funded from the General Fund.

O.	40A099 – Maintenance Projects		<b>BA1600080</b>
	CC768580 – Old County Courthouse Roof Repair		
	Personal Services	\$	(20,460.00)
	Capital Outlays	\$	(27,060.00)

Reduce appropriations in the Department of Public Works Capital Projects Fund to prepare the specific project for closure. The project was established in November 2014 under Resolution R2014-0265 and the last transaction was in September 2015. The cash balance in the fund is now \$0 and funding was from bond proceeds.

P.	40A099 – Maintenance Projects		<b>BA1600081</b>
	CC768457 – Prosecutor’s 9 <sup>th</sup> Floor Conference Room		
	Personal Services	\$	(11,487.77)
	Other Expenses	\$	(2,555.49)
	Capital Outlays	\$	(6,002.69)

Reduce appropriations in the Department of Public Works Capital Projects Fund to prepare the specific project for closure. The project was established in May 2014 under Resolution No. R2014-0124 and the last transaction was in January 2015. The cash balance in the fund is a negative 11,500.72 which will be provided under operating transfer JT1800084. Total project cost was \$87,954 of which \$76,453 was funded from bond proceeds.

Q.	01A001 – General Fund		<b>BA1600083</b>
	SU514141 – Capital Improvement General Fund Subsidy		
	Other Expenses	\$	11,500.72

Provide sufficient appropriation for pending operating transfer (cash) see item JT1600084 to close out the Prosecutor’s 9<sup>th</sup> Floor Conference Room capital account which has a negative cash balance in the same amount. Funding is from the General Fund covering the period January 1, 2016 through December 31, 2016. This is a permanent use of reserves.

R.	21A276 – P/R Subsidy – Recovery Drug Crt SFY16		<b>BA1603020</b>
	CO756668 - P/R Subsidy – Recovery Drug Crt SFY16		
	Personal Services	\$	36,653.00

The Common Pleas Court received a grant from the Ohio Department of Mental Health and Addiction Services for the Specialized Dockets Payroll Subsidy Project for payroll expenses related to special docket support. The funding period is July 1, 2015 through June 30, 2016, and the grant award is approved for retroactive payroll expenses. No cash match is required.

S.	21A604 – OCJS JAG/PSI Grant		<b>BA1603021</b>
	CO756684 – OCJS JAG/PSI Grant – 2016		
	Personal Services	\$	21,666.50

This appropriation request is for a grant provided by the U.S. Department of Justice Bureau of Justice Assistance, passed through the Ohio Office of Criminal Justice Services for the Treatment Alternatives to Street Crime (TASC) program for the period January 1, 2016 through December 31, 2016. No cash match is required.

T.	21A040 – JJDP Subgrant		<b>BA1603019</b>
	JC756635- FY2015 Title II JJDP		
	Other Expenses	\$	22,000.00

This appropriation request is for a Title II Juvenile Justice and Delinquency Prevention (JJDP) Grant from the Ohio Department of Youth Services passed through the Cuyahoga County Department of Public Safety and Justice Services for the period of October 1, 2015 through December 31, 2016. No cash match is required.

U.	40A069 – Capital Projects		<b>BA1607587</b>
	CC768887 – County Hotel – Tunnel Construction		
	Capital Outlays	\$	11,500,000.00

Appropriation is requested to fund the construction of a tunnel from the new Hilton Hotel to the Huntington Park Garage. Funding for this project will come from the General Fund.

V.	40A069 – Capital Projects		<b>BA1607587</b>
	CC768879 – County Hotel – Remaining Draws		
	Capital Outlays	\$	19,500,000.00

Appropriation is requested to fund the remaining construction on the Hilton Hotel Downtown Cleveland. Bond proceeds from the 2014 Certificates of Participation have been depleted. It is estimated that \$19.5 million will be needed to finish the project. Funding for this project will come from the General Fund.

W.	01A001 – General Fund		<b>BA1607588</b>
	SU514141 – Capital Improvements – General Fund Subsidy		
	Other Expenses	\$	31,000,000.00

An appropriation is requested in the General Fund Subsidy account to fund \$31.0 million in expenditures on the Hilton Hotel Downtown Cleveland and the tunnel connecting the hotel to the parking garage. This represents a planned, permanent use of General Fund Reserves. A reserve on balance totaling \$33 million has been set-aside in the General Fund for this purpose.

**SECTION 2.** That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following appropriation transfers:

<b><u>Fund Nos./Budget Accounts</u></b>			<b><u>Journal Nos.</u></b>
A.	FROM: 24A635 – EC – Invest in Children - PA		<b>BA1609083</b>
	EC451435 – Early Start		
	Other Expenses	\$	591,138.00
	TO: 24A635 – EC – Invest in Children - PA		
	EC451443 – Health & Safety		
	Other Expenses	\$	591,138.00

An appropriation transfer is requested for Invest In Children, Office of Early Childhood from the Early Start account to the Health & Safety account to properly align contract budgets in the

correct accounts. This adjustment enables the Office to capture costs associated with like-programs (e.g. home visitation) in the same budget. The source of funding is 100% Health & Human Services Levy.

B. FROM: 01A001 – General Fund			<b>BA1606066</b>
DR391052 – Domestic Relations			
Capital	\$	6,000.00	
TO: 01A001 – General Fund			
DR495515 – Domestic Relation Child Support			
Capital	\$	6,000.00	

Appropriation realignment is requested by Domestic Relations Court in order to move appropriation between indexes. Capturing these expenses in the proper budget enables the Court to draw-down Title IV-D reimbursement, at the rate of 66%, which reduces the General Fund impact. The primary source of funding is Title IV- D reimbursement.

C. FROM: 01A001 – General Fund			<b>BA1610563</b>
MI512657 – Miscellaneous			
Personal Services	\$	74,505.21	
TO: 01A001 – General Fund			
IT601047 – Web & Multi-Media Development			
Personal Services	\$	74,505.21	

An appropriation transfer is requested from the vacancy reserve to move the personal services budget to the appropriate account for the Developer 2 position that has been filled. The funding source is General Fund.

D. FROM: 01A001 – General Fund			<b>BA1610565</b>
MI512657 – Miscellaneous			
Personal Services	\$	81,969.50	
TO: 01A001 – General Fund			
IT601096 – Engineering Services			
Personal Services	\$	81,969.50	

An appropriation transfer is requested from the vacancy reserve to move the personal services budget to the appropriate account for the Senior Certified Network Engineer position that has been filled. The funding source is General Fund.

**SECTION 3.** That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>		
A. FROM: 01A001 – General Fund			<b>JT1607586</b>
SU514141 – Capital Improvements – General Fund Subsidy			
Transfer Out	\$	120,000.00	

TO: 40A069 – Capital Projects  
 CC768697 – Electrical UPS and Server Room – Juvenile Justice Center  
 Revenue Transfer \$ 120,000.00

A cash transfer is requested from the General Fund to the JJC Electrical UPS and Server Room capital project to fully fund the project. This project was approved in the 2015 Capital Plan, funding was reflected in the 2015 reserves on balance in the General Fund. Moving forward with this project represents a permanent use of General Fund reserves.

B. FROM: 01A001– General Fund **JT1600084**  
 SU514141 – Capital Improvement General Fund Subsidy  
 Transfer Out \$ 11,500.72

TO: 40A099– Maintenance Projects  
 CC768457 – Prosecutor’s 9<sup>th</sup> Floor Conference Room  
 Revenue Transfer \$ 11,500.72

Transfer cash from the General Fund to the capital project titled Prosecutor’s 9<sup>th</sup> Floor Conference Room to fund the current negative cash balance and to complete the closure of this project. Funding permanent use of General Fund reserves covering the period January 1, 2016 through December 31, 2016.

C. FROM: 01A001 – General Fund **JT1607586**  
 SU514141 – Capital Improvements – General Fund Subsidy  
 Transfer Out \$ 31,000,000.00

TO: 40A069 – Capital Projects  
 CC768887 – County Hotel – Tunnel Construction  
 Revenue Transfer \$ 11,500,000.00

TO: 40A069 – Capital Projects  
 CC768879 – County Hotel – Remaining Draws  
 Revenue Transfer \$ 19,500,000.00

A cash transfer is requested from the General Fund to the Hotel Remaining Draws and tunnel construction projects to fully fund the project. The General Fund will fund the completion of the Hotel construction as well as the Tunnel construction from the Hotel to the Huntington Park Garage.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC021  
March 8, 2016



ARMOND BUDISH  
Cuyahoga County Executive

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TO: Jeanne Schmotzer, Clerk of County Council  
FROM: Maggie Keenan, Office of Budget and Management  
CC: Dennis Kennedy, Fiscal Office  
DATE: February 29, 2016  
RE: Fiscal Agenda –Council Meeting

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The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **March 8, 2016**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, meet agency budgetary needs.

A separate subfund in the County's General Fund (01A004) has been established to capture the activity associated with the additional 0.25% sales tax approved by the Board of County Commissioners in 2007. This fiscal agenda includes a number of items to transfer appropriation – which must be processed as appropriation decreases and increases since we are unable to transfer appropriation between funds – from the General Fund to the newly created .25% Sales Tax Fund to support the debt service on the GCHI/Medical Mart and Hotel projects, as well as the \$5.4 million annual operating support for the Center for Global Health Innovation.

OBM staff continue to review old capital projects to ensure that they are properly closed. As a result of that review, this agenda includes a request to reduce appropriation to two aged capital projects (Old Courthouses Roof Repair and the redevelopment of the 9<sup>th</sup> Floor conference room in the Prosecutor's Office). These decreases, along with the cash transfer discussed below, will effectively close the projects.

This agenda also includes a request to appropriate a capital project that was approved in the 2015 plan, with funding set-aside in the reserves on balance. The total cost of this project is \$120,000 and represents a permanent use of General Fund reserves. There are two additional requests on the agenda that will require a draw-down of General Fund reserves, including:

- \$10,000 for the Debarment Review Board – members of the Board are compensated for their time; in 2015, expenditures totaled \$7,600.
- \$11,500.72 to eliminate a negative cash balance in an aged capital project (9<sup>th</sup> floor conference room)

Finally, this agenda includes items related to the County Hotel project:

- A request to appropriate \$11.5 million in a capital project account for the construction for the tunnel connecting the Hilton Hotel to the Huntington Park Garage. This project is being funded out of the Hotel Project's financing contingency and does not represent an increase over the total project budget.
- A request to appropriate \$19.5 million in the Hotel project to fund the remaining construction draws for the Hilton Hotel. This does not increase the total budget: the project is still expected to be completed on budget.

A \$33 million Reserve on Balance has been maintained in the General Fund for this purpose.



A brief summary of the fiscal items submitted for consideration for adoption on first reading at the regular County Council meeting are presented below by agency/department.

**Additional Appropriation Summary** – Additional appropriation is requested when there is a new or increased revenue source, or to cover expenditures that exceed the original estimate. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or project or decertification of an encumbrance.

Department	Amount Requested	Funding Source
Capital Projects	\$120,000.00	General Fund – Permanent Use of Reserves
Capital Projects	(\$67,565.95)	General Fund
Capital Projects	\$31,000,000.00	General Fund
Common Pleas Court	\$58,319.50	Grant – No General Fund Impact
Debarment Review Board	\$10,000.00	General Fund – Permanent Use of Reserves
General Fund Subsidies	\$11,500.72	General Fund – Permanent Use of Reserves
HHS/Children & Family Svcs.	\$20,291.41	Grant – No HHS Levy Impact
Juvenile Court	\$22,000.00	Grant – No General Fund Impact
<b>TOTAL</b>	<b>\$31,174,545.68</b>	

The following represents the overall changes made to the Annual Appropriation Measure for 2016 since its adoption on December 8, 2015 via Resolution R2015-0209. The changes reflect the Additional Appropriations, Appropriation Transfers and Cash Transfers to the original adopted appropriation resolution.

	<u>Proposed</u> <u>01/12/2015</u>	<u>Year-To-Date</u> <u>Amendments</u>	<u>R2015-0209</u>	<u>Adjusted Annual</u> <u>Appropriation</u>
General Fund	\$ 10,000.00	\$2,777.45	\$373,115,578.00*	\$373,118,355.45
HHS Levy Impact	\$ 0.00	\$0.00	\$237,653,893.00	\$237,653,893.00
Other Fund	\$ 31,164,545.68	\$13,056,265.17	\$859,036,267.00	\$872,092,532.17
<b>Total Impact</b>	<b>\$ 31,174,545.68</b>	<b>\$13,059,042.62</b>	<b>\$1,469,805,738.00</b>	<b>\$1,482,864,780.62</b>

\*Please note that the General Fund budget reflected above excludes the activity associated with the 0.25% Sales Tax.

**Appropriation Transfer Summary** – Is a transfer of appropriation between two or more budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Transferred	Funding Source
Domestic Relations Court	\$6,000.00	General Fund
Early Childhood Education	\$591,138.00	Health and Human Services Levies
Information Technology	\$156,474.71	General Fund
<b>TOTAL</b>	<b>\$753,612.71</b>	

**Cash Transfer Summary** – Operating transfers support operating expenditures, related to a cash matches for a grants, transfer of taxes or fees to a debt service fund, transfers from the General Fund to a capital project fund or operating subsidies to special revenue funds, enterprise funds, or internal service funds. This type of transaction posts as an expenditure and sufficient appropriation must be available to process

the transaction.

<b>Department</b>	<b>Amount Transferred</b>	<b>Funding Source</b>
Capital Projects	\$31,000,000.00	General Fund – Permanent use of Reserves
Capital Projects	\$131,500.72	General Fund – Permanent use of Reserves
<b>TOTAL</b>	<b>\$131,500.72</b>	

Thank you for your consideration regarding this matter. Should you have any questions, please do not hesitate to contact me at x8191 or mkeenana@cuyahogacounty.us.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0051

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive's appointment of Thomas D. Pristow, upon his taking the oath of office, as Director of the Department of Health and Human Services; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article VIII, Section 8.01 of the Charter of Cuyahoga County provides for the establishment of a Department of Health and Human Services; and

WHEREAS, pursuant to Article VIII, Section 8.02 of the Charter, the Director of the Department of Health and Human Services shall be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, County Executive Armond Budish has nominated Thomas D. Pristow for appointment to the position of Director of the Department of Health and Human Services; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on \_\_\_\_\_, 2016; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Thomas D. Pristow to the position of Director of the Department of Health and Human Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the appointment of Thomas D. Pristow as Director of the Department of Health and Human Services upon his taking the oath office.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**ARMOND BUDISH**  
Cuyahoga County Executive

February 22, 2016

Dan Brady, President  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Director of Health & Human Services

Dear President Brady:

In accordance with Article VIII, Section 8.01 of the Cuyahoga County Charter, the Director of Health & Human Services “shall administer all programs and activities for which the County has or has assumed responsibility for the protection and enhancement of the health, education and well-being of County residents.” The County Director of Health & Human Services should be someone with an exceptional knowledge and compassion, the administrative and managerial skills requisite to lead a large County department, and the relationships with the local public health and community partners to effectively and efficiently deliver services and programs vital to all County residents. These requisite skills are met and exceeded by the nomination of **Mr. Thomas D. Pristow** as the next Director of Health & Human Services for Cuyahoga County.

Mr. Pristow has an extensive history leading health & human services agencies across the country at the municipal, county and state levels. In his most recent position as Director of Children & Family Services for the State of Nebraska, Mr. Pristow managed a \$750 million budget with over 2000 full-time staff. In addition, he reduced state custody of children and youth by 35% in 2 ½ years, and implemented Results Based Accountability (RBA) for \$300 million in contracts. Mr. Pristow has learned these effective leadership principles from his time in the United States Marine Corps. In summary, Mr. Pristow has led other organizations of similar or larger size and I am confident he can lead the County’s Health & Human Services department.

Both, professionally and personally, I am proud to nominate Mr. Thomas D. Pristow as Cuyahoga County’s next Director of Health & Human Services because he brings the requisite skills, experience, character, and relationships to excel in the position. I ask that this nomination be addressed as soon as Council’s schedule allows. Should you or any of your colleagues have any questions, please feel free to contact my Executive Assistant, Laura Roche at 216-443-7181.

Sincerely,

Armond Budish  
Cuyahoga County Executive

**Qualifications**

- Developed and implemented budgets up to &750M
- Maintained staffing levels up to 2000 full time staff
- Provided direction resulting in changes to achieve healthy, measurable outcomes in public policy
- Motivated staff and aligned resources to influence the creation of teams and coalitions
- Produced healthy results through creation of innovative approaches that improve systems to meet measurable outcomes

**Education**

- Master of Social Work (MSW), University of Maryland at Baltimore
- Bachelor of Arts (BA), University of Maryland Baltimore County

**WORK EXPERIENCE**

**Director, Children & Family Services, Department of Health & Human Services, (DHHS) 2012-2015**  
*State of Nebraska, Lincoln, NE. (Left position due to governor-elect change in cabinet)*

- Responsible for two Divisions of service delivery in DHHS: Child welfare and Public Assistance Programming with over 200 operational programs
- Oversaw 2,000 staff and \$750M budget
- Safely reduced state custody of children and youth by 35% in 2 ½ years
- Introduced and implemented Results Based Accountability (RBA) for \$300M in contracts
- Led child welfare reform for the state of NE
- Realigned public assistance to be under budget and on-time delivery of services

**Director, Department of Human Services 2011-2012**  
*County of Louisa, Louisa, VA (Hired by Governor of NE to lead child welfare & public assistance)*

- Responsible for two Divisions of service delivery: Child welfare and Public Assistance Programming
- Oversaw 50 staff and \$5M budget
- Unanimous Board approval to shift the operations and philosophy of the Agency from 'Social Services' model to a 'Human Services' prevention orientated system of care
- Developed and implemented policy changes that impacted healthy outcomes for our citizens
- Worked with community stakeholders to open dialogue regarding prevention services
- Worked with county board and county managers to streamline service delivery options

**Director, Department of Human Services 2009-2012**  
*City of Norfolk, Norfolk, VA (City manager-elect change in Department Heads)*

- Responsible for day-to-day leadership and operations for 687 staff, 35 operational programs with a \$75M budget
- Programs include: Social Work Services, Financial and Business Services, Eligibility/Benefits Services, Employment Services, Adult Protective Services, and Juvenile Detention Center
- Established 5-point Vision with staff that moved the DHS culture to a healthy, outcome focused organization
- Responsible for sheltering up to 23,000 Norfolk citizens in the event of major weather event or City emergency through the Norfolk's EOC (Emergency Operations Center)
- Redesigned Performance Evaluation to include Emotional Intelligence, (EQ) s assessments for all staff
- Developed 360-evaluation tool for all supervisors and managers. Published the 360 results to all staff.

**Deputy Director, Department of Human Services 2008-2009**  
*City of Newport News, Newport News, VA (Hired by Norfolk city manager to lead agency)*

- Responsible for day-to-day leadership and operations for 300 staff and \$75M budget
- Programs include: child protection, child support, foster care, financial and business services, eligibility and benefit services, employment services, adult protection services

**District/Regional Director, Children and Family Services 1993-2008**

~District Director, 1993-2008, Orleans and Northern Essex counties, VT

~Regional Director, 1996-2001, Orleans, Essex and Caledonia counties, VT

- Responsible for day-to-day operations for a 42-town, three county region
- Developed and implemented multiple agency programs to track and teach social skill and resiliency for children placed out of the home
- Developed and taught specific outcome training for all units of DCF and Human Services
- Established structure for accomplishing annual and bi-annual plans
- Negotiated joint-venture(s) with community partners, agency secretary, and policy executives
- Redesigned community child protection teams to be more responsive to child and family needs
- Developed inclusive state/local initiatives that were outcome-focused
- Redesigned home-based services programs to serve as a filter for out-of-district/residential treatment
- Implemented consumer advisory board

#### License and Certification

- FEMA, National Incident Management System, Incident Command Certified Levels: 100, 200, 700, 800
- Advanced Group Facilitator, Jubilee Fellow, Woodbury College, Vermont 1997
- Certified Public Manager, Leadership Course, State of Vermont, 1997
- Clinical Certification #881987726, ACSW, Academy of Certified Social Workers
- Director of Pupil Personnel Certification #0049380, Board of Education, State of New Hampshire
- Licensed Graduate Social Worker #G02497, LGSW, State of Maryland
- EAP Design/Implementation Certification Employee Assistance Program, University of Maryland, 1985

#### United States Armed Forces

- US Marine Corps, National Security Agency (NSA), Infantry, Reconnaissance, 2Bn/3rdMAR
- US Army, Special Forces, 20<sup>th</sup> Group

#### Senior Policy Executive Leadership Training

- Duke University, Strategic Leadership for State Policy Executives
- University of Vermont, Snelling Center for Government, Vermont Leadership Institute
- University of Virginia, Weldon Cooper Center for Public Service, LEAD (Leading, Educating, & Developing)

#### Past and Present State and Community Boards

- Commissioner, NE Children's Commission
- Commissioner, NE Supreme Court Commission on Children
- Commissioner, NE Governor's Commission on Children
- Chair, Vermont Governor's Act 264 Board of Directors
- Board Member, Vermont Governor's Act 264 Board of Directors
- Board Member, Executive Committee, Orleans-Northern Essex Vermont Governance Board
- Board Member, Norfolk Interagency Consortium (NIC)

#### Publications

- Pristow, Thomas. "The Physical and Internal Movements of Bushido: Moving and Grounding Energy". International Martial Arts Federation, (IMAF) Tokyo, Japan
- Pristow, Thomas. "Social Skills and Resiliency Attainment for Children in State Custody". Common Ground Publication, v3 no 16

#### Personal

**Martial Arts, Budo**, Dartmouth College, Hanover, NH. Aikibudoin School of Japanese Budo. 1989-2008

- Owned and managed all operated the only martial arts school at Dartmouth College. Hold advanced Martial Art rankings in **Jujutsu, Aikido, Judo, Iaido and Ko-budo**. Includes rankings from 1<sup>st</sup> degree black belt to 8<sup>th</sup> degree black belt. Also hold Renshi Title, Aikido division, *IMAF* and Level II Instructor License, Aikido & Jujutsu

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0052

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive's appointment of various individuals to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for an unexpired term ending 12/31/2017, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Section 3109.172, a board of county commissioners within a region may appoint up to two representatives to the Great Lakes Regional Prevention Council of the Ohio Children's Trust Fund to represent the county on overseeing its work; and

WHEREAS, pursuant to Ohio Administrative Code 5101:5-1, the Regional Prevention Council is charged with establishing standing workgroups; developing and completing needs assessments; and developing, approving and implementing a regional child abuse and child neglect prevention plan based on the Ohio Children's Trust Fund criteria, collecting data on the implementation of the plan and submitting a progress report and an annual report to the Ohio Children's Trust Fund; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Budish has nominated the following individuals to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for an unexpired term ending 12/31/2017:

1. Councilmember Dale Miller
2. Robin Martin

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter



requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of the following individuals to serve on the Child Abuse and Child Neglect Regional Prevention Council of the Ohio Children's Trust Fund representing the Great Lakes Region for an unexpired term ending 12/31/2017:

1. Councilmember Dale Miller
2. Robin Martin

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**ARMOND BUDISH**  
Cuyahoga County Executive

March 1, 2016  
Dan Brady, President  
Cuyahoga County Council

**Re: Ohio Children's Trust Fund – Great Lakes Regional Prevention Council (OCTF-GL)**

Dear President Brady:

Pursuant to Ohio Revised Code Chapter 3109.172, I submit the following nominations for service on the newly created Great Lakes Regional Prevention Council (OCTF-GL):

- **Robin Martin (New) of Mayfield Heights, Cuyahoga County (Open)**  
The nomination is for an unexpired term to serve beginning 3/1/16 expiring 12/31/17.
- **County Councilman Dale Miller (New) of Cleveland, Cuyahoga County (Open)**  
The nomination is for an unexpired term to serve beginning 3/1/16 expiring 12/31/17.

Candidates for this board shall:

- “(1) Representatives of agencies responsible for the administration of children's services in the counties within a child abuse and child neglect prevention region established in section 3109.171 of the Revised Code;*
- (2) Providers of alcohol or drug addiction services or representatives of boards of alcohol, drug addiction, and mental health services that serve counties within a region;*
- (3) Providers of mental health services or representatives of boards of alcohol, drug addiction, and mental health services that serve counties within a region;*
- (4) Representatives of county boards of developmental disabilities that serve counties within a region;*
- (5) Representatives of the educational community appointed by the superintendent of the school district with the largest enrollment in the counties within a region;*
- (6) Juvenile justice officials serving counties within a region;*
- (7) Pediatricians, health department nurses, and other representatives of the medical community in the counties within a region;*
- (8) Counselors and social workers serving counties within a region;*
- (9) Head start agencies serving counties within a region;*
- (10) Child care providers serving counties within a region;*
- (11) Other persons with demonstrated knowledge in programs for children serving counties within a region.*

Ms. Martin qualifies under multiple sections, including section (1).

Councilman Miller qualifies under multiple sections, including section (11).



**ARMOND BUDISH**  
Cuyahoga County Executive

*(D) Each council member appointed under division (C)(1) of this section shall be appointed for a two-year term. Each council member appointed under division (C)(2) or (3) of this section shall be appointed for a three-year term. A member may be reappointed, but for two consecutive terms only.*

Ms. Martin and Councilman Miller are in their first term. The board is newly created.

There are no other candidates on file for this position.

The nominations are for unexpired terms to serve beginning 3/1/16 expiring 12/31/17.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

During the SFY16 Ohio State budget process there was a change to the Ohio Children's Trust Fund. The OCTF has been decentralized and divided into regions. Cuyahoga County is part of the Great Lakes region along with Ashtabula, Geauga, and Lake Counties. The new process will be implemented in phases.

- Phase one includes an RFP process to select the regional coordinating agency that will oversee the local process.
- Phase two includes the selection of regional board members. Regional board members will meet quarterly, at a central location, and they will be responsible for distributing funds across the region.
- Phase three includes a regional needs assessment.
- Phase four includes an RFP to release funds to vendors based on the needs assessment.

Robin Martin is the Director of the Families and Children First Council for Cuyahoga County. His resume is attached.

Councilman Dale Miller is an elected member of the County Council elected serving since its inception.

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at [cglassburn@cuyahogacounty.us](mailto:cglassburn@cuyahogacounty.us) or 216-443-7127.

Sincerely,

Armond Budish  
Cuyahoga County Executive

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cc: Councilwoman Yvonne Conwell  
Sharon Sobol Jordan  
Joe Nanni  
Jeanne Schmotzer

Kris Moore  
Chris Glassburn  
Laura Trotter





**ARMOND BUDISH**  
Cuyahoga County Executive



### **Councilman Dale Miller, of Cleveland**

[REDACTED]

A long-time Cuyahoga County resident, Dale Miller supports honest and efficient government. Through his role in the Council, he intends to create positive conditions for job creation, improve human services with a preventive focus, strengthen the skills of our workforce, and build hope for a better future.

Miller is a 1967 graduate of Garfield Heights High School who went on to achieve a Bachelor of Science in Psychology from Case Western Reserve University, and a Master of Science and Ph.D. in Clinical Psychology from the University of Utah. He also participated in Leadership Cleveland in 1983.

Before entering politics, Miller worked as a program evaluator at a health center in North Platte, Nebraska, and a psychologist with the Community Guidance Center in Cleveland. He was elected to Cleveland City Council, and then served as a State Representative and most recently as a State Senator.

Miller helped pass legislation for the Rock & Roll Hall of Fame, Great Lakes Science Center, and Cleveland stadiums. He actively supported creation of Third Frontier high-technology jobs program, and was an early supporter of Cuyahoga County Land Bank. He also sponsored legislation to enable more senior citizens to receive home and community-based care.

[REDACTED]

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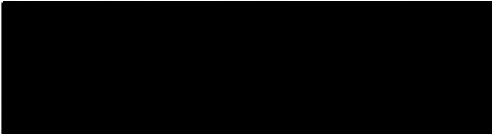
Mr. Miller is chair of the [Council Operations & Intergovernmental Relations Committee](#).



**ARMOND BUDISH**  
Cuyahoga County Executive



**Robin Martin, of Mayfield Heights**



**Resume Attached**





**ARMOND BUDISH**  
Cuyahoga County Executive

**ROBIN R. MARTIN, MBA**

**SOCIAL SERVICE PROGRAM DIRECTOR**

Performance-focused program director with over 22 years of progressive experience specializing in driving operational growth, building solid teams, creating strategic initiatives, providing first-class services, and cultivating a strong organizational image with superior quality eager to offer expertise toward maximizing an employer's success. Possess solid awareness of how to build collaborations from working at Family and Children First Council, a policy and planning organization that develops plans to find efficiencies in service delivery to better support families involved with multiple public systems. Proficient with Microsoft Office Suite 2010, Microsoft Project 2010, and Microsoft Access 2010.

**AREAS OF EXPERTISE**

- |   |   |                                 |
|---|---|---------------------------------|
| ▪ Leadership, Training, and Team Building | ▪ Conflict Resolution and Decision-Making | ▪ Finance and Budget Management |
| ▪ Strategic Planning and Implementation   | ▪ Contract Negotiation and Management     | ▪ Program Development           |
| ▪ Policy Development                      | ▪ Forecasting                             | ▪ Regulatory Compliance         |
| ▪ Strategic Analysis/Planning             |   | ▪ Change Management             |

**PROFESSIONAL EXPERIENCE**

DEPARTMENT OF HEALTH AND HUMAN SERVICES (CUYAHOGA COUNTY), CLEVELAND, OH (1993–PRESENT)

**PROGRAM DIRECTOR** **APR 2007–PRESENT**  
DIVISION OF COMMUNITY INITIATIVES, FAMILY AND CHILDREN FIRST COUNCIL

Promoted to manage and re-establish member relations, re-organize Council operations, and develop new plans and programs. Direct a team of nine in executing prevention-based plans/programming for children and families in various areas, such as out-of-school time, youth employment/ internships, youth engagement, teen pregnancy prevention, parent engagement, school-based programs, and service coordination. Manage a budget that fluctuates between \$3.8M and \$4.3M.

*Key Contributions:*

- Successfully generated 20% budget increase by adding new programs to the business portfolio.
- Increased Council members' participation by 15%.
- Obtained 34% growth in out-of-school time opportunities in the county, helped orchestrate an efforts-to-outcome data system and program quality metrics.
- Serve as team leader for a new efforts-to-outcome data system for service coordination that includes a continuous quality improvement component and program quality metrics.
- Streamlined council operations by regulating meeting and subcommittee structure and format.
- Governed a team and vendor, responsible for the successful creation of a new internship model for youth.
- After 10 years of negotiation, mediated Council member agreement to implement a cross-system release of information form.

**PROGRAM OFFICER 4** **FEB 2005–APR 2007**  
DIVISION OF COMMUNITY INITIATIVES, FAMILY AND CHILDREN FIRST COUNCIL

Promoted to manage and organize meetings, research topics, author position papers, and develop new program protocols for the Youth Services Coordinating Council. Managed Service Coordination operations by monitoring community assistance funding, facilitating meeting between child-serving agencies, delivered consultative support to liaisons, and community center staff. Capitalized on solutions-driven methods by acquiring services from other





**ARMOND BUDISH**  
Cuyahoga County Executive

**ROBIN R. MARTIN, MBA** (Page 2)

agencies and identifying programs that eliminate gaps and barriers. Headed the proper execution of dispute resolution processes and engaged in developing and updating critical plans.

*Key Contributions:*

- Composed the county's first service coordination mechanism for the State of Ohio.
- Governed a team and vendor, responsible for the successful creation of the first automated service coordination tracking system.
- Successfully managed a team, which included outside vendors, to increase youth participation to more than 80% for county-related programs.

**SERVICE COORDINATION LIAISON / SOCIAL PROGRAM ADMINISTRATOR 1**  
DIVISION OF CHILDREN AND FAMILY SERVICES, ONGOING SERVICES

**DEC 1996–FEB 2005**

Promoted to collaborate with other administrators to develop the first cross-disciplinary team that devised an innovative county-wide process and protocol that stimulated change management. Utilized skills to negotiate levels of care for children in residential treatment, and created blended funding packages to support children and families' needs. Identified service gaps and barriers, assessed agency needs, and identified trends in areas of service delivery for families. Partook in managing the first kinship group, which comprised of two kinship coordinators accountable for referring kinship caregivers to appropriate services based on family dynamics; prearranged and conducted in-service training programs for staff; and provided resourceful in-service training for partner agencies.

*Key Contributions:*

- Transitioned over 300 youth from county custody to the Board of Developmental Disabilities for adult services.
- Linked over 200 youth to the Board of Alcohol Drug and Mental Health Services to prevent Children Services involvement.

*Other Positions Held:*

**TRAINING OFFICER 1 | TRAINER / ASSISTANT COORDINATOR**  
DIVISION OF CHILDREN AND FAMILY SERVICES, HUMAN RESOURCES/EDUCATIONAL SERVICES

**PARALEGAL**  
ATTORNEY RENEE D. MCCARY, LPA

**EDUCATION & TECHNICAL SUMMARY**

University of Phoenix, Phoenix, Arizona (Beachwood Campus in Beachwood, Ohio)  
*Master of Business Administration* ■ June 2012

University of Akron, Akron, OH  
*Bachelor of Arts in Political Science* ■ Aug 1991  
*Certificate in African-American Studies*

American Logistics Group, Solon, OH  
*Project Management Certification* ■ Feb 2013

**PROFESSIONAL AFFILIATIONS**

Delta Mu Delta, International Business Honor Society



# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0053

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive's appointment of various individuals to serve on the Cuyahoga Arts and Culture Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, pursuant to Ohio Revised Code Chapter 3381, a regional arts and cultural district was established in Cuyahoga County to provide programs and activities in areas directly concerned with the arts or cultural heritage; and

WHEREAS, such regional arts and cultural district is governed by a Board of Trustees called the Cuyahoga Arts and Culture Board of Trustees consisting of five (5) members having broad knowledge and experience in the arts or cultural heritage and shall have other qualifications as outlined in the by-laws; and

WHEREAS, pursuant to Ohio Revised Code Section 3381.05, the Board of Trustees shall be appointed to a three (3) year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Budish has nominated various individuals to serve on the Cuyahoga Arts and Culture Board of Trustees for various terms as follows:

1. Gwendolyn Garth for an unexpired term ending 3/31/2017.
2. Mark Avsec for the term 4/1/2016 - 3/31/2019.

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's appointment of various individuals to serve on the Cuyahoga Arts and Culture Board of Trustees for various terms as follows:

1. Gwendolyn Garth for an unexpired term ending 3/31/2017.
2. Mark Avsec for the term 4/1/2016 - 3/31/2019.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**ARMOND BUDISH**  
Cuyahoga County Executive

March 1, 2016  
Dan Brady, President  
Cuyahoga County Council

**Re: Cuyahoga Arts and Culture Board of Trustees**

Dear President Brady:

Pursuant to Ohio Revised Code Chapter 3381.05, I submit the following nomination for service on the Cuyahoga Arts and Culture Board of Trustees:

- **Gwendolyn Garth (New) of Cleveland, Cuyahoga County (replacing Eliza Wing)**

Candidates for this board shall:

*"At least two Board members must be individuals who devote a major portion of their time to practicing, performing or teaching any of the arts or who are professional administrators in any field of the arts or cultural heritage. Each Board member shall be a qualified elector of Cuyahoga County"*

Ms. Garth is a qualified elector.

Ms. Garth qualifies as an arts involved member.

The other candidates on file for this position are Paul Cox, Deidre McPherson, Irina Falberg, Jerome White, Hilary Gent, Robert Davis, Christina Boozer, Shanna McGee, and Jacklyn Chisholm.

The nomination is for an unexpired term to serve beginning 3/11/16 expiring 3/31/17.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

Ms. Garth is an independent artist. Her biography and online application are attached.

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at [cglassburn@cuyahogacounty.us](mailto:cglassburn@cuyahogacounty.us) or 216-443-7127.

Sincerely,

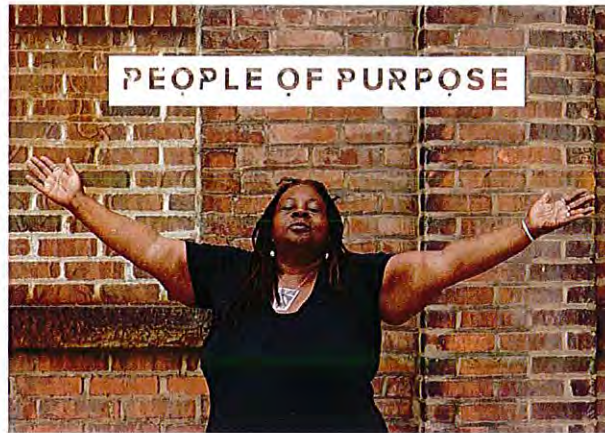
Armond Budish  
Cuyahoga County Executive

cc: Councilwoman Yvonne Conwell  
Sharon Sobol Jordan  
Joe Nanni  
Jeanne Schmotzer  
Kris Moore

Chris Glassburn  
Laura Trotter



**ARMOND BUDISH**  
Cuyahoga County Executive



**Gwendolyn Garth, of Cleveland**



**ONLINE APPLICATION:**

Please select the boards/commissions/councils you would like to be considered for. : Cuyahoga Arts & Culture (CAC) -

**Why are you interested in serving on this board/commission/council?** : I am an Artist and I would like to grow in knowledge at this level.

**What qualities do you possess that would make you a good candidate to serve on this board/commission/council?** : I am an artist by design and a community activist by choice. I have worked in the community for several years as a community organizer and now as a network weaver and as an owner of a small business.

**What professional experience do you have that would make you a good candidate to serve on this board/commission/council?** : I presently own my own non-profit which is about to enter into its 3rd year of operation. I have served a 2 year Fellowship with Neighborhood Connections as a Network Weaver. I am a graduate of Neighborhood Leadership Development Program and Of Tri-C's Women In Transition Program. I served as Ohio's State leader for AmeriCorps. I have served as City of Cleveland's Division of Recreation Chapter Chairperson of AFSCME Local 100. I also served as Manager of Cultural Arts City of Cleveland Recreation Division.

**Are there any relationships, including but not limited to business or family relationships, that may be perceived as creating a conflict of interest for your service on the Board and/or Commission for which you have applied? If so, please detail the circumstances:** No





**ARMOND BUDISH**  
Cuyahoga County Executive

**Personal Statement:**

I feel that serving on this board is a wonderful way for me to support Arts & Culture a cause that I care about and to ensure equity in the arts sector. It is also a powerful way to build my own skills and expertise.

I am a native of Cleveland and was born with artistic skills. I am an honest, frank, earnest, open-minded and committed to equity in the arts.

I have worked in the Arts & Culture Field for over 30 years. I am a community activist. An advocate for the arts. Artist In Residence for Neighborhood Connections. Completed a 2yr.Fellowship with Neighborhood Connections as a Network Weaver Graduate of Neighborhood Leadership Development Program I am the owner of my own Non-Profit: Kings & Queens of Art.

**Web Biography:**

*I am an artist by Divine design and a community activist by choice. When beginning this journey, I really had no fears; my bottom line was to not just sit there but to do something. I just did not know where to start and how I was going to accomplish the vision I had in mind. So I put a prayer out into the universe asking for help and about 3 days later a friend brought me a postcard announcing a Neighborhood Connection event featuring Lily Yeh, an artist who has been creating parks in abandoned lots in Philadelphia. I was very moved and strongly influenced at that gathering.*

*I now have 17 years of recovery from my addiction to alcohol and drugs (which has been more a discovery process for me than a recovery process). In about my 11th year of recovery/discovery I was finding that just going to church, AA meetings, work, and school was not enough food for my soul. As I looked at my neighborhood, I found that just sitting back and watching made me still a part of the problem. I was yearning to find and/or work for and in a solution. So I stepped outside of my house and myself and used my artistic skills and talents to become involved in my community. I spearheaded a community mural project and from that another world was opened up to me.*

*I am the founder of Kings & Queens of Art, which is a grassroots collaboration of artists of all disciplines with special focus on artists from the re-entry sector--- presently and/or formerly incarcerated. Kings & Queens of Art's mission is to build a network of artists and resources that supports a vibrant arts environment, in a neighborhood context. Our vision is to be a catalyst for transforming community through the celebration of the arts and African-American history and culture. Within the next 5 years, as a catalyst for social engagement that leads to political & spatial change, we will instigate the creation of an arts and cultural community in Ward 5.*

*To evolve to where I am, I believe the spirits of Harriet Tubman and Councilwoman Fannie Lewis run through me. Stevie Wonder is a source of inspiration, as are local people like Yvonne Pointer, Jan Thrope, Councilwoman Cleveland, State Senator Sandra Williams, my Neighborhood Connections family, and all people, no matter what color, who stand for what's right. Young people who are carrying on the work put my mind at ease. The laughter of children refreshes my spirit. My love for art, social justice, and my passion for people keep me getting up in the morning.*

*To be a person of purpose you must begin by simply doing what you are passionate about. You must have perseverance. I found this definition that I really like and I have it hanging on my wall: "Perseverance: the ability to maintain a course of action in spite of counterinfluences, opposition or discouragement: Steadfast". You must love yourself and show others integrity. Possessing self-knowledge is key. Go within often because if you don't, you will go without. Knowing what you were born to do and what your purpose is isn't always clear but important to pursue. Being able to exhibit humility along with a sense of humor and knowing how to laugh at yourself are also important. But the most important attribute to being a person of purpose is not to be afraid to start again.*



**ARMOND BUDISH**  
Cuyahoga County Executive

March 1, 2016  
Dan Brady, President  
Cuyahoga County Council

**Re: Cuyahoga Arts and Culture Board of Trustees**

Dear President Brady:

Pursuant to Ohio Revised Code Chapter 3381.05, I submit the following nomination for service on the Cuyahoga Arts and Culture Board of Trustees:

- **Mark Avsec (New) of Broadview Heights, Cuyahoga County (replacing Matt Charboneau)**

Candidates for this board shall:

*"At least two Board members must be individuals who devote a major portion of their time to practicing, performing or teaching any of the arts or who are professional administrators in any field of the arts or cultural heritage. Each Board member shall be a qualified elector of Cuyahoga County"*

Mr. Avsec is a qualified artist and is a qualified elector.

The other candidates on file for this position are Paul Cox, Deidre McPherson, Irina Falberg, Jerome White, Hilary Gent, Robert Davis, Christina Boozer, Shanna McGee, and Jacklyn Chisholm.

The nomination is for a full term to serve three years beginning 4/1/16 expiring 3/31/19.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

Mr. Avsec is a musician and an attorney. His biography is attached.

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at [cglassburn@cuyahogacounty.us](mailto:cglassburn@cuyahogacounty.us) or 216-443-7127.

Sincerely,

Armond Budish  
Cuyahoga County Executive

cc: Councilwoman Yvonne Conwell  
Sharon Sobol Jordan  
Joe Nanni  
Jeanne Schmotzer

Kris Moore  
Chris Glassburn  
Laura Trotter





**ARMOND BUDISH**  
Cuyahoga County Executive



## **Marc Avsec, of Broadview Heights**

### **Contacts:**



Mark E. Avsec is a partner and Vice-Chair of the Innovations, Information Technology & Intellectual Property (3iP) Practice Group of Benesch, Friedlander, Coplan & Aronoff, LLP. He leads Benesch's 3D Printing Legal Team. A copyright, trademark, and media lawyer by trade, and a litigator and business attorney, Mr. Avsec focuses his practice on consumer products, music, and other entertainment-related licensing matters, as well as mobile commerce and "old" and "new" media issues.

Prior to becoming a lawyer, Mr. Avsec earned his living as a studio musician, producer and songwriter, writing over 500 songs and producing or performing on more than 35 albums for, among other artists, Carlos Santana ("Angel Love"), Bon Jovi ("She Don't Know Me"), Donnie Iris ("Ah! Leah!" and "Love Is Like A Rock"), Mason Ruffner ("Gypsy Blood") and Wild Cherry ("Play That Funky Music, White Boy"). Mr. Avsec is an American Music Award winner and has been nominated for two Grammy Awards. He was a member of Wild Cherry and is the founding member of Donnie Iris and the Cruisers. He has performed on many television shows, including The Grammy Awards, Midnight Special, Don Kirshner's Rock Concert, The Merv Griffin Show, and The Dinah Shore Show.

Mr. Avsec remains active in the entertainment industry as a writer and a performer, regularly performing as keyboard player with Donnie Iris and the Cruisers, Michael Stanley, and occasionally with The James Gang, featuring Joe Walsh, Jimmy Fox, and Dale Peters. He produced a documentary film about Cleveland, Ohio's 11th Annual High School Rock-Off and continues to compose and produce new music. In February 2010, Carlos Santana released "Angel Love (Come For Me)," a song co-written by Mr. Avsec, on Mr. Santana's album "Supernatural – Legacy Edition."





**ARMOND BUDISH**  
Cuyahoga County Executive

Mr. Avsec regularly teaches and is a frequent speaker on entertainment, intellectual property, and media topics. He serves as an Adjunct Law Professor at Case Western Reserve University School of Law, where he has taught “Law of the Music Industry” since 2003. He is also a faculty member at the Great Lakes Sports and Entertainment Academy, a joint program of Case Western Reserve University School of Law and Cleveland-Marshall College of Law, Cleveland State University, where he has taught music and entertainment law since 2012. He has participated as a faculty member for the Federal Judicial Center and the Berkeley Center for Law & Technology where he has presented on copyright law basics and infringement analysis.

Mr. Avsec has been a member of the Board of Trustees of the Contemporary Youth Orchestra, a nonprofit youth orchestra based in Cleveland, Ohio and in residence at Cleveland State University. He is a member of The American Society of Composers, Authors & Publishers and is a former chairperson of The Volunteer Lawyers for the Arts section of The Cleveland Bar Association. He serves as a member of the Cleveland Foundation’s Rock and Roll Hall of Fame Foundation Scholarship Fund Selection Committee. He is a member of the Dean’s Visiting Committee of Cleveland State University’s College of Liberal Arts and Social Sciences.

Mr. Avsec is a member of the Leadership Cleveland Class of 2014. He earned his B.A. *summa cum laude* in 1992 and his J.D. *magna cum laude* in 1994 from Cleveland State University. He is a ranked lawyer in Chambers USA 2015 and has been named an Ohio “Super Lawyer” for Intellectual Property in 2008, 2012, 2013, and 2014.

- **EDUCATION**

- o Cleveland State University, 1992, B.A., Philosophy *summa cum laude*
- o Cleveland State University, Cleveland-Marshall College of Law, 1994, J.D. *magna cum laude*

- **MEMBERSHIPS**

- o Board of Trustees, Cleveland Metropolitan Bar Association
- o Adjunct Professor of Law, Case Western Reserve University ("Law of the Music Industry," 2003 - present)
- o (Fmr.) Board of Trustees, Contemporary Youth Orchestra
- o Member, The American Society of Composers, Authors and Publishers
- o Member, The American Federation of Television and Radio Artists
- o Member, The Cleveland Federation of Musicians

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0054

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive's reappointment or appointment of various individuals to serve on the Cuyahoga County Corrections Planning Board for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Chapter 5149 of the Ohio Revised Code (ORC) provides for the organization of a community-based corrections program; and

WHEREAS, ORC 5149.34 provides for the creation of a County Corrections Planning Board and further provides for the composition of the board and the means by which appointments are made; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Budish has nominated various individuals to serve on the Cuyahoga County Corrections Planning Board for various terms as follows:

- i) Reappointments for the term 1/1/2016 - 12/31/2018:
  - a. The Honorable K. J. Montgomery
  - b. Arthur B. Hill
  - c. Paul Jurcisin
  - d. Russel R. Brown III
  
- ii) Appointment for an unexpired term ending 12/31/2018:
  - a. Dean Jenkins

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter

requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment or appointment of various individuals to serve on the Cuyahoga County Corrections Planning Board for various terms as follows:

- i) Reappointments for the term 1/1/2016 - 12/31/2018:
  - a. The Honorable K. J. Montgomery
  - b. Arthur B. Hill
  - c. Paul Jurcisin
  - d. Russel R. Brown III
  
- ii) Appointments for an unexpired term ending 12/31/2018:
  - a. Dean Jenkins

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





**ARMOND BUDISH**  
Cuyahoga County Executive

March 1, 2016  
Dan Brady, President  
Cuyahoga County Council

**Re: Cuyahoga County Corrections Planning Board (CPB)**

Dear President Brady:

Pursuant to Ohio Revised Code Chapter 5149.34, I submit the following nominations for service on the Cuyahoga County Corrections Planning Board (CCCPB):

- **Judge K.J. Montgomery (Reappointment) of Shaker Heights, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/18.
- **Arthur B. Hill (Reappointment) of North Ridgeville, Lorain County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/18.
- **Dean Jenkins (New) of Cleveland, Cuyahoga County**  
The nomination is for an unexpired term to serve beginning 3/1/16 expiring 12/31/18.
- **Paul Jurcisin (Reappointment) of Euclid, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/18.
- **Russell R. Brown III (Reappointment) of Cleveland, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/18.

Candidates for this board shall:

*" (A)(2) of this section, shall include an administrator of a county, multicounty, municipal, municipal-county, or multicounty-municipal jail or workhouse located in the county ; a county commissioner of that county ; a judge of the court of common pleas of that county ; a judge of a municipal court or county court of that county ; an attorney whose practice of law primarily involves the representation of criminal defendants ; the chief law enforcement officer of the largest municipal corporation located in the county ; the county sheriff ; one or more prosecutors, as defined in section [2935.01](#) of the Revised Code ; the executive director of the board of alcohol, drug addiction, and mental health services serving that county or the executive director's designee, or the executive directors of both the community mental health board and the alcohol and drug addiction services board serving that county or their designees, whichever is applicable; the executive director of the county board of developmental disabilities of that county or the executive director's designee; an administrator of a halfway house serving that county, if any, or the administrator's designee; an administrator of a community-based correctional facility, if any, serving the court of common pleas of that county or the administrator's designee; an administrator of a community corrections act-funded program in that county, if any, or the administrator's designee; one or more representatives of the public, one of whom shall be a victim of crime ; one or more additional representatives of the law enforcement community ; one or more additional representatives of the judiciary ; one or more additional representatives of the field of corrections ; and officials from the largest municipal corporation located in the county.*

The appointees and existing Board Members satisfy the requirements.  
*A majority of the members of the board shall be employed in the adult criminal justice field.*





**ARMOND BUDISH**  
Cuyahoga County Executive

This criterion has been met.

*At least two members of the board shall be members of the largest racial minority population, if any, in the county, and at least two other members of the board shall be women.*

*The board of county commissioners also may specify, as part of the resolution, any other duties the local corrections planning board is to assume.*

The County has not designated any additional duties at this time, but reserves the right to do so.

There are no other candidates on file for this position.

The nominations are for the terms specified above.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

The Corrections Planning Board is a state mandated entity

*(B) **Each local corrections planning board** established pursuant to division (A) of this section **shall adopt** within eighteen months after its establishment, and from time to time shall revise, **a comprehensive plan for the development, implementation, and operation of corrections services in the county.** The plan shall include a description of the offender population's assessed needs as established by the single validated risk assessment tool described in section 5120.114 of the Revised Code, with particular attention to high risk offenders, and the capacity to deliver services and programs within the county and surrounding region that address the offender population's needs. The plan shall be adopted and revised after consideration has been given to the impact that it will have or has had on the populations of state correctional institutions and county, multicounty, municipal, municipal-county, or multicounty-municipal jails or workhouses in the county, and shall be designed to unify or coordinate corrections services in the county and to reduce the number of persons committed, consistent with the standards adopted under division (A)(2) of section 5149.31 of the Revised Code, from that county to state correctional institutions and to county, multicounty, municipal, municipal-county, or multicounty-municipal jails or workhouses. **The plan and any revisions to the plan shall be submitted to the board of county commissioners of the county in which the local corrections planning board is located for approval.***

*If a county has a community-based correctional facility and program established in accordance with sections 2301.51 to 2301.58 of the Revised Code, the budgets of the facility and program shall not be subject to approval by the local corrections planning board, but instead shall continue to be determined in accordance with those sections. However, the local corrections planning board shall include the facility and program as part of the comprehensive plan adopted and revised pursuant to this division.*

Judge K.J. Montgomery is a Judge from the Shaker Heights Municipal Court. Her biography is attached.

Arthur "Beau" Hill is the Executive Director of the Salvation Army Harbor Light Complex. His resume is attached.

Dean Jenkins is an employee of the Cleveland Municipal Court. His Resume is attached.

Paul Jurcisin is a retired police officer representing crime victims. His resume is attached.

Russell R. Brown is the Court Administrator of the Cleveland Municipal Court. A bio is attached.



**ARMOND BUDISH**  
Cuyahoga County Executive

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at [cglassburn@cuyahogacounty.us](mailto:cglassburn@cuyahogacounty.us) or 216-443-7127.

Sincerely,

Armond Budish  
Cuyahoga County Executive

cc: Councilwoman Yvonne Conwell  
Sharon Sobol Jordan  
Joe Nanni  
Jeanne Schmotzer  
Kris Moore

Chris Glassburn  
Laura Trotter



**ARMOND BUDISH**  
Cuyahoga County Executive



**Judge K.J. Montgomery, of Shaker Heights**



Biography attached





**ARMOND BUDISH**  
Cuyahoga County Executive

## **JUDGE K. J. MONTGOMERY**

### **BIOGRAPHICAL INFORMATION**

**2015**

#### **PERSONAL**

Name: K.J. Montgomery  
[REDACTED]

#### **EDUCATION**

Cleveland Marshall College of Law (Juris Doctor) - 1977  
Cleveland, Ohio

Heidelberg College - (Bachelor of Music) - 1974 Salutatorian  
Tiffin, Ohio

Mentor High School - 1970 - 10th standing in Class  
Mentor, Ohio

#### **EXPERIENCE**

1/94 - Present

**Judge for the Shaker Heights Municipal Court, Shaker Heights, Ohio:** Duties include presiding judge for municipal court matters arising from the communities of Beachwood, Hunting Valley, Pepper Pike, Shaker Heights, and University Heights, handling between 10,000 and 13,000 cases annually; employing and managing a staff of 34 and operating a budget of in excess of \$3.2 million.

11/83 - 12/93

**Prosecuting Attorney for the City of Shaker Heights, Ohio:** Duties included representation of the City in all criminal matters, code, ordinance and permit violations, preliminary hearings, bench and jury trial proceedings before Judge Paul R. Donaldson of the Shaker Heights Municipal Court; preparation and presentation of all criminal appellate work; participation in the ongoing update of police department rules and regulations so as to maintain accreditation; and preparation and presentation of periodic police training sessions.

2/82 - 12/93

**Prosecuting Attorney for the City of Highland Heights, Ohio:** Duties included representation of the City in all criminal matters, code, ordinance and permit violations, preliminary hearings, bench and jury trial proceedings before Judge William Aurelius and his successor, Judge Robert Grogan, of the Lyndhurst Municipal Court (generally bi-monthly court dates); preparation and presentation of all criminal appellate work, participation in the ongoing update of police department rules and regulations; and preparation and presentation of periodic police training sessions.

11/77 - 12/93

**Attorney at Law, self employed:** Extensive experience in municipal law, including municipal legislation and litigation, appropriations, bond issues, O.C.R.C. and S.E.R.B. matters, various commission representations, and appellate work. Further experience included general practice in landlord and tenant, domestic relations, closely-held corporate and commercial transactions, criminal defense, and probate matters.

1/78 - 7/88

**Prosecuting Attorney for the City of Richmond Heights, Ohio:** Duties included representation of the City in all criminal matters, code, ordinance and permit violations, preliminary hearings, bench and jury trial proceedings before Judge William Aurelius and his successor, Judge Robert Grogan, of the Lyndhurst Municipal Court; preparation and presentation of all criminal appellate work for the City; preparation of minimum jail standards; and preparation and presentation of monthly police training sessions.

7/77 - 7/88

**Advisor to Tax Department/Tax Administrator for the City of Bedford Heights, Ohio:** Duties included review of municipal income tax returns, enforcement of the municipal tax ordinance, advising the income tax department on all legal matters and establishment of rules and regulations for collection of municipal income tax funds from resident individuals, corporations and landlords.





**ARMOND BUDISH**  
Cuyahoga County Executive

- 11/77 - 7/88 **Assistant Law Director for the City of Bedford Heights, Ohio:** Duties included extensive involvement in the day-to-day municipal government operations and legal matters. The assistant law director served as legal advisor to the Planning Commission, Zoning Board of Appeals and Civil Service Commission. Major litigation experience was gained in areas of union and S.E.R.B. issues, E.E.O.C. and O.C.R.C. matters, appropriations, sewer districting and general zoning matters.
- 1/79 - 11/79 **Chief Legal Counsel and Advisor for the Bedford Heights, Ohio Charter Review Commission:** Duties included preparation, review and amendment of City Charter provisions. Commission expired in accordance with law on November 7, 1979.
- 10/74 - 11/77 **Municipal Law Clerkship:** Law clerkship with a municipal attorney representing Bedford Heights, Richmond Heights, the Village of Hudson and the Warrensville Heights Civil Service Commission, including experience and training in the general practice of law with particular emphasis on the workings of municipal government and criminal prosecution. Duties included working in and with the Police Department, Building Department and Administrative Offices of the City of Richmond Heights; preparing legal documents for municipalities; attending council and civil service meetings; substituting for the Richmond Heights prosecutor at Lyndhurst Municipal Court; preparing and presenting police training sessions; assisting in the update of police department rules and regulations following the 1974 Ohio Criminal Code revisions and preparing appellate briefs for the municipalities. Other duties included drafting and preparing agreements and pleadings for matters of general law and for litigation.

**OTHER ACTIVITIES**

Member of:

- Association of Muni/County Judges of Ohio
- Cleveland Metro Bar Association
- Cleveland Marshall Law Alumni Assoc.
- Cuyahoga County Corrections Planning Board
- CC Domestic Violence Prevention Task Force
- Friends of Shaker Library
- Heidelberg College Women's Club
- JSR Agency Council
- League of Women Voters - Ohio
- Leadership Coalition-Greater Cleveland
- Reentry Strategy Committee
- Lomond Community Association

- MHAC State Board Committee
- Moreland on the Move
- National Alliance for Mentally Ill (NAMI)
- Nisi Prius
- Northern Ohio Municipal Judges' Association
- NOMJA Rep to the JSR Governing Board
- Ohio Judicial Conference
- Ohio Domestic Violence Network
- Shaker Band Boosters
- Shaker Heights City Schools' Fund Raising Committee
- Shaker Heights Democratic Club
- Shaker Heights League of Women Voters
- Shaker Heights Youth Center

- Board Member
- Statutory Agent:
- Past Chairperson:

- Mental Health Advocacy & Addiction Coalition State Board
- Shaker Heights Council of Parent-Teacher Organization, Inc.
- Cuyahoga County Mental Health Court Initiative
- Boulevard School 80th Anniversary Celebration
- Executive Committee of the Judicial Conference of the 8th Judicial District
- Boulevard Elementary School
- Cuyahoga County Law Directors Association
- Incorporated Shaker Heights Schools P.T.O., and obtained 501(c)(3) status for the organization and its affiliate schools

- Past Committee Member:
- Past Room Parent:
- Past Social Chairman:
- Past Legislation Chairman:

- \* Frequent speaker to Police, Kiwanis, Women's and other community and civic organizations.
- \* Recipient of the Connections' 2014 Marthea Infield Service of Excellence Award
- \* Recipient of the Cleveland Rape Crisis Center's "Woman of Strength" Award in 2013
- \* Recipient of the MADD 2009 Driving Force for Change Award
- \* Honoree of the 2008 Cleveland Rape Crisis Center's Sing Out for work with survivors of sexual violence
- \* Recipient of the 2008 NAMI-Greater Cleveland Community Service Award in the Community Leader category
- \* Recipient of 2003 NAMI-Metro Cleveland's Community Leadership Award for work establishing the model suburban mental health court system for mentally ill offenders.

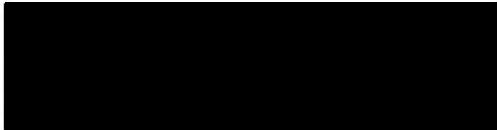
R:\Personnel\Judge's Bio



**ARMOND BUDISH**  
Cuyahoga County Executive



**Arthur "Beau" Hill, of North Ridgeville, Lorain County**



Resume Attached





**ARMOND BUDISH**  
Cuyahoga County Executive

**Arthur B. Hill III – Beau**

**Objective** To continue career growth by finding a position within an organization that will utilize my passion for helping others while improving the standing of the organization in the community.

**Experience** The Salvation Army Harbor Light Complex Executive Director October 2007 - Present

- Responsible for management of all program and operating activities
  - Residential Human Service Programs (500 beds in eight different Programmatic areas), Human Resources, Information Technology, Building, Food Service and Accounting Functions
- Preparation of Applications and Government Reporting for Harbor Light programming:
  - Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County (ADAMHSCC)
  - Cuyahoga County Office of Homeless Services (OHS)
  - Department of Housing and Urban Development (HUD)
  - Ohio Department of Alcohol & Drug Addiction Services (ODADAS)
  - Ohio Department of Rehabilitation and Correction (ODRC)
  - Ohio Development Services Agency (ODSA)
  - City of Cleveland
- Director of Business Operations January 2002- October 2007
- Manager of Accounting Services July 1999 – January 2002
- Accountant II November 1997 – June 1999
- Accountant I January 1997 – November 1997

Center Director The Salvation Army Cleveland Temple Corps Community 1996 – 1997

- Planning, development and implementation of programs for children in the community
- Maintain compliance with grant received from the City of Cleveland
- Positive interaction with children and parents

**Education** Youngstown State University 1992 – 1996  
Bachelor of Science in Business Administration

- Finance Major

**Skills** Lotus Notes, Excel, Word, Shelby, JD Edwards, Lotus, WordPerfect, TESCO

**Interests** Family Time, Technology, Golf, Music (Trumpet/Cornet), Basketball, Volleyball, Corps/Church Activities

REFERENCES AVAILABLE UPON REQUEST



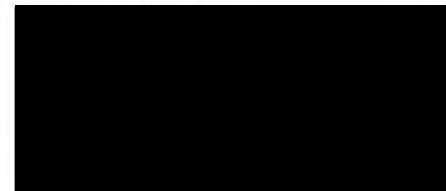
**ARMOND BUDISH**  
Cuyahoga County Executive

No Picture Available

## Dean Jenkins, of Cleveland



DEAN P. JENKINS



### Summary of Qualifications

Experienced in many facets of the criminal justice system with expert specialty in domestic violence  
Skilled in group facilitation and psycho educational group treatment  
Experienced working as part of an interdisciplinary team

### Relevant Employment

Baldwin Wallace University and Bryant & Stratton College  
2008-present  
Berea and Parma, Ohio  
Adjunct Instructor in the area of Criminal Justice

CITY OF CLEVELAND, CLEVELAND MUNICIPAL COURT 1993-Present  
Cleveland, OH

Chief Probation Officer  
2015- Present

- Develop procedures, programs, and policies to assure efficient functioning of the Probation Department.
- Direct the day to day operations
- Evaluate the performance of personnel; recommend promotions, salary increases, or terminations to the Judges.
- Conduct meetings and conferences with staff members.

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Deputy Chief Probation Officer 2006- Present

- Assist Chief Probation Officer in the administration of the Probation Department consistent with state laws and statutes.
- Serve as a liaison between the department and the Judges of Cleveland Municipal Court.
- Supervise, coordinate, and monitor specialized programs within the department.
- Direct assignments, schedule training, and supervise the evaluation of the Probation Supervisors.

Probation Officer Supervisor 2001-2006





**ARMOND BUDISH**  
Cuyahoga County Executive

- Directly supervise team of probation officers maintaining caseload consisting of domestic violence offenders
- Resolve daily issues with offenders and their corresponding officers
- Verify all correspondence to judicial officials in effort to ensure accuracy and serve as liaison between administration and line staff
- Compile and analyze monthly statistics

Probation Officer/Domestic Violence Supervision Officer 1997-2001

- Supervise a caseload of approximately 100 clients who had been convicted of domestic violence
- Conduct in-depth interviews with clients as well as victims in an effort to assess unmet needs and to refer to proper treatment agencies
- Conduct home visits to ensure safety of the victim and to ascertain knowledge regarding home environment

Probation Officer/Domestic Violence Pre-Sentence Investigator 1996-1997

- Conduct thorough investigation of all convicted domestic violence offenders, including research into his/her criminal and social history, education and employment.
- Formulate psychosocial history and wrote pre-sentence report outlining recommended sentence

Probation Officer/Bond Investigator 1993-1996

- Conduct daily interviews with persons in custody in an effort to assess their eligibility for personal bond
- Advise families of those persons in custody briefing them as to the correction/probation processes
- Formulate post-sentence reports and documented statistical data of jail population

Cuyahoga County Department of Justice Affairs 2000-2005  
Batterer's Intervention Program, Cleveland, OH  
Assessment Specialist (Part-Time)

- Co-facilitate psycho educational groups for court ordered domestic violence offenders
- Conduct psychosocial assessments
- Complete case notes and various reports

Berea Children's Home and Family Services  
Berea, OH  
Nurturing Program Facilitator (Part-Time) 1993-1999

- Taught proper discipline techniques to children and adults enrolled in the family behavioral modification program
- Facilitated parental understanding of maintaining behavioral difficulties of emotionally disturbed children
- Prepared youths to reintegrate into society while maintaining their behavioral achievements

Community Respite Provider 1992-1993

- Provided mentoring for emotionally disturbed children within the community
- Served as a liaison between parents, teachers and social workers associated with the youths
- Counseled youths regarding new social skill development and behavior modification

City of Cleveland 1988-1990  
Cleveland, OH  
Assistant Councilman: Ward 20, Dale Miller, Councilman



**ARMOND BUDISH**  
Cuyahoga County Executive

- Conducted various campaign activities and attended community meetings
- Received and resolved ward constituent complaints
- Completed special assignments and various administrative duties

Special Qualifications

Federal Bureau of Investigation 1998  
Quantico, VA

- Completed special agent training at FBI Academy
- Successfully met all qualifications

Licensed Social Worker 1995-Present  
License Number S21240

LEADS and NCIC Certified 1993

Professional Activities

- Member of Domestic Violence Coordinating Council of Cuyahoga County
- Chair monthly meetings of Cuyahoga County Fatality Review Committee
- Presented at several national and local trainings
- Presented at Ohio Chief Probation Officer Association
- Syscon and Courtview computer implementation team member
- Member of the American Association of Probation and Parole
- Participant in the American Association of Pre-Trial Services
- Member of the Ohio Domestic Violence Network
- Volunteer with the Victim/Offender Dialogue Program of ODRC
- Assisted in various grant development projects
- Domestic Violence and Child Advocacy Center Board Member
- Ohio Supreme Court's Court Management Program

Education

Master of Arts: Criminal Justice 6/2002  
Kent State University, Kent, OH

Bachelor of Arts: Criminal Justice 6/1990  
Minor: Psychology  
Baldwin-Wallace College, Berea, OH

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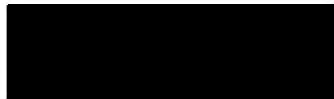
REFERENCES AVAILABLE UPON REQUEST



**ARMOND BUDISH**  
Cuyahoga County Executive



**Paul Jurcisin, of Cleveland**



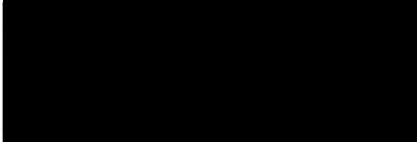
Resume attached





**ARMOND BUDISH**  
Cuyahoga County Executive

Paul Jurcisin



Professional Experience

- 1987 to Present      President, C.P. D. Security and Investigations
- Chief of Security and Traffic during the reconstruction of the Main Avenue Bridge, a \$54 million project
  - Supervision of security during demolition and construction of the new Cleveland Browns Stadium
  - Hire, supervise and coordinate the daily scheduling of 30 police officers
  - Investigate all security and safety matters
  - Specialist in sexual harassment investigations
- 1969-1999      Cleveland Police Patrolmen's Association
- Charter Member, Second Vice-President, 1980-1983
  - Financial Secretary, 1976-1980
  - Founded and Editor of the *CPPA Police Journal*
  - Editor of the *Police Gazette*
  - Legislative Representative to City, County, State and Federal Government Officials
  - Provided special security detail for numerous Democratic candidates and elected officials
- 1962 – 1999      Cleveland Police Department
- Patrol Officer in the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Districts
  - Officer in the Juvenile Unit specializing in the investigation of juvenile liquor sales/consumption and gang-related crimes
  - Officer in the Vice Unit of the 1<sup>st</sup> and 2<sup>nd</sup> Districts, specializing in the investigation of liquor control complaints, crimes of prostitution activity and issuance of search warrants of suspicious premises
- 1958 – 1985      Paul Jurcisin Insurance Agency, Inc.
- Owner/President of insurance agency underwriting \$750,000 in commercial and personal lines of insurance. Business was sold in 1985.



**ARMOND BUDISH**  
Cuyahoga County Executive

### Community Affiliations

- 2002 – Present      Member, St. Ignatius (Church) Parish Council
- 2001 – Present      Member, Zoning Board of the Cuyahoga County Airport  
Appointed by the Cuyahoga County Commissioners
- 2006 – Present      Member, Corrections Planning Board  
Appointed by the Cuyahoga County Commissioners
- 1995 – Present      Chairman, Coalition of Safety Forces  
(Organization promotes neighborhood safety, transportation and recreation  
issues. Members consist of police and fire fighters in the City of Cleveland.)
- 1981 – Present      Member, West Blvd. Neighborhood Association
- 1988 – 1992          Member, State of Ohio, Private Investigator's Advisory Commission  
Appointed by Gov. Richard Celeste
- 1981 – 1985          Member and Treasure, Board of Trustees, Council of Economic Opportunities  
for Greater Cleveland, Annual Budget: \$10 million.
- 1981 – 1985          Member, Board of Trustees, Epilepsy Foundation of Greater Cleveland

### Education

- 1957                  Western Reserve University
- 1951                  Received Diploma, Lakewood High School

### Military Service

- 1985                  Captain, Ohio Military Reserve
- 1953 -1955          U.S. Army, Honorable Discharge

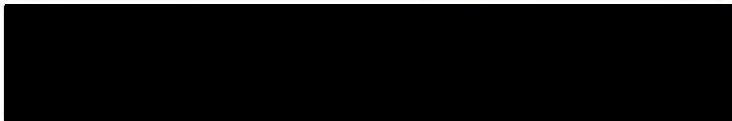




**ARMOND BUDISH**  
Cuyahoga County Executive



**Russell Brown III, of Cleveland**



Russell R. Brown III is Court Administrator with the Cleveland Municipal Court, Cuyahoga County, Ohio, since August 2006. He joined the court in 1997 as a Magistrate and Mediation Coordinator. He spent the prior seven years in court management positions including Special Projects Officer, liaison between the court operations and its IT department, and Deputy Court Administrator. Prior to joining the Judicial Branch, he practiced with a small private firm before serving the City of Cleveland as Assistant City Prosecutor, followed by Assistant Director of Law serving as counsel to the city's departments of Economic Development, Community Development and City Planning.

Mr. Brown is a Fellow with the National Center for State Courts Institute for Court Management and a 2006 recipient of a Director's Award of Merit for Applied Research for his project on the subject of Expungement and Collateral Sanctions, stating that greater fairness in the criminal justice system is warranted for past offenses where deserving persons have paid their debt to society. He is on the faculty of the Ohio Judicial College teaching Leadership in the state's NCSC Certified Court Management Program. He was also a member of the Executive Session for State Court Leaders in the 21st Century, meeting at the Harvard Kennedy School between 2008 and 2011.

Mr. Brown is Past President of the Ohio Association for Court Administration and a member of the National Association for Court Management. He is licensed to practice law in the state of Ohio and a member



**ARMOND BUDISH**  
Cuyahoga County Executive

of the Ohio State, Cleveland Metropolitan, and Norman S. Minor Bar Associations. He is an Air Force veteran and a member of the Lockheed C-5A Galaxy 1000 Hour Club with travels to numerous countries and regions of the world. He has a Bachelor of Business Administration from Kent State University and his Juris Doctor from Case Western Reserve University School of Law.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0055

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s reappointment or appointment of various individuals to serve on the Tax Incentive Review Council for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Councils; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated various individuals to serve on the Tax Incentive Review Council for various terms as follows:

- (a) Reappointments for the term 1/1/2016 – 12/31/2016:
  - 1) Joseph Farris
  - 2) Marionette Richardson-Scott
  - 3) Joseph Micciulla
  
- (b) Appointment for an unexpired term ending 12/31/2016:
  - 1) Lisa Rocco

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment or appointment of various individuals to serve on the Tax Incentive Review Council for various terms as follows:

(a) Reappointments for the term 1/1/2016 – 12/31/2016:

- 1) Joseph Farris
- 2) Marionette Richardson-Scott
- 3) Joseph Micciulla

(b) Appointment for an unexpired term ending 12/31/2016:

- 1) Lisa Rocco

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_





**ARMOND BUDISH**  
Cuyahoga County Executive

March 1, 2016  
Dan Brady, President  
Cuyahoga County Council

**Re: Tax Incentive Review Council (TIRC)**

Dear President Brady:

Pursuant to Ohio Revised Code Chapter 5709.85, I submit the following nominations for service on the Cuyahoga Tax Incentive Review Council (TIRC):

- **Lisa Rocco (New) of Westlake, Cuyahoga County (Replacing Janise Bayne), as Chair**  
The nomination is for an unexpired term to serve beginning 3/1/16 expiring 12/31/16.
- **Joseph Farris (Reappointment) of Cleveland, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/16.
- **Marionette Richardson-Scott (Reappointment) of Brookpark, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/16.
- **Joseph Micciulla (Reappointment) of Cleveland, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/16.

Candidates for this board shall be:

*" three members appointed by the board of county commissioners; .... the county auditor or the county auditor's designee;*

*The county auditor or the county auditor's designee shall serve as the chairperson of the council"*

Lisa Rocco is the fulfilling the auditor's designation and will act as chair.

There are no other candidates on file for this position.

The nominations are for the terms specified above.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

Lisa Rocco is an employee of Cuyahoga County in the Fiscal Office (Auditor). A brief bio is attached.

Joseph Farris is an employee of Cuyahoga County in the Treasurer's Office. A brief bio is attached.

Marrionette Richardson-Scott is an employee of the County Planning Commission. A brief bio is attached.

Joe Micciulla is an employee of Cuyahoga County in the Fiscal Office (Auditor). A brief bio is attached.

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at [cglassburn@cuyahogacounty.us](mailto:cglassburn@cuyahogacounty.us) or 216-443-7127.



**ARMOND BUDISH**  
Cuyahoga County Executive

Sincerely,

A handwritten signature in blue ink, appearing to be "ARB", is written over the printed name.

Armond Budish  
Cuyahoga County Executive

cc: Councilwoman Yvonne Conwell  
Sharon Sobol Jordan  
Joe Nanni  
Jeanne Schmotzer  
Kris Moore

Chris Glassburn  
Laura Trotter



**ARMOND BUDISH**  
Cuyahoga County Executive

No Picture Available

## **Lisa M. Rocco, of Westlake**

I have served as Director of Operations of the Cuyahoga County Fiscal Office since October of 2015. I previously served 9 ½ years as Finance Director for the City of Fairview Park where I worked diligently to ensure the financial viability of the community. I was responsible for all financial matters, including management of a \$22 million budget, and received four consecutive Auditor of State Awards with Distinction for my efforts. Prior to my tenure with the City of Fairview Park, I worked 17 years for the Cuyahoga County Auditor, the last six as Director of the Cuyahoga County Budget Commission. I enjoy spending time with my son traveling to Disneyworld, attending Cleveland Indians games, and watching him play baseball year round. I am looking forward to traveling this summer to Cooperstown with him and his baseball team. My son and I reside in Westlake, Ohio.





**ARMOND BUDISH**  
Cuyahoga County Executive

No Picture Available

## **Joe Farris, of Cleveland**

Born and raised in Cuyahoga County, I grew up, went to school, and received my high school diploma from North Olmsted High School. After attending and graduating with a bachelor's degree in finance from the University of Toledo, I came back to Cuyahoga County to start building a career. Having been a current resident of the city of Cleveland for the last 10 years, my first job opportunity was with McDonald Investments, located in downtown Cleveland. It was here that I acquired my series 7 license to sell securities. KeyBank acquired McDonald Investments, and after 5 years at Key, I transitioned to a role with the City of Cleveland Treasurer's Department as Investment Manager. It was here that I became familiar with the intricacies of government treasury and finance. After spending over 7 years with the City of Cleveland, I built a solid knowledge base of not only treasury, but all finance departments. This experience helped me transition into my current role with Cuyahoga County as Investment and Cash Management Officer. For over two years, it is here where I have continued my expertise with government investments, cash analysis, and finance in general.

My professional finance experience encompasses 15+ years of combined corporate and government experience. I have been a member of the Tax Incentive Review Committee since 2014 where I have had the privilege to participate as a steward of Cuyahoga County to ensure the guidelines of tax incentives being offered to local government entities are being met. It is with this experience that I feel I can continue being a valued member of the Tax Incentive Review Committee.



**ARMOND BUDISH**  
Cuyahoga County Executive

No Picture Available

## **Marionette Richardson-Scott, of Brookpark**



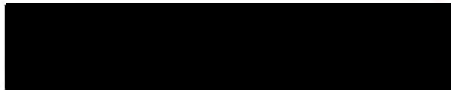
I am writing to express my interest in serving on the Tax Incentive Review Council (TIRC). I believe that Tax Increment Financing (TIF) when used cautiously and responsibly, with appropriate planning, analysis and scrutiny, and for the right reasons can be an effective tool to spur economic growth and development, and to finance public infrastructure improvements. However, I also believe TIFs, when used inappropriately, can have significant unintended consequences. Therefore, I believe projects that are targeted, transparent and accountable with definable and measurable goals provide the best safeguards to protect the public interest. Having worked in the public sector for more than sixteen (16) years, I understand my responsibility as a public servant to be a good steward of public resources. As a member of the TIRC, I believe I have a unique set of qualifications that can assist the council in developing sound recommendations to the more than thirty (30) municipalities in Cuyahoga County using tax incentives. I have ten years' experience as a licenses attorney handling matters dealing with government procurement, real estate, administrative, environmental, property and contract law, and nine (9) years' experience in the title industry as an escrow officer handling closings involving a public agency, and I am experienced in Internal Revenue Code Section 1031 transactions, a specialized tax exchange mechanism in concept comparable to tax increment financing. Lastly, I am an urban planner with experience in the areas of human service transportation, strategic planning and infrastructure planning and project management.



**ARMOND BUDISH**  
Cuyahoga County Executive

No Picture Available

## **Joe Micciulla, of Cleveland**



I am a twenty-two year employee with Cuyahoga County. I have served as the Supervisor of the Department of Tax incentives since 2000, being the Chairman of the Tax Incentive Review Council, (TIRC), for the same period. I am well versed in the Ohio Revised Codes dealing with said incentives. I enjoy representing the taxpayers of our County, insuring that transparency is paramount in all forgone tax dollars. Lastly, I am a resident of the City of Cleveland.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0056

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive's reappointment or appointment of various individuals to serve on the Western Reserve Area Agency on Aging Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 173.011 provides for the designation of a private nonprofit entity as an "area agency on aging" to administer programs granted under the Older Americans Act of 1965; and

WHEREAS, the Western Reserve Area Agency on Aging ("WRAAA") is a private non-profit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State's public aging network; and

WHEREAS, the County Executive has nominated various individuals to serve on the Western Reserve Area Agency on Aging Board of Trustees for various terms as follows:

- a) Reappointments for the term 1/1/2016 - 12/31/2018:
  - 1) Constance Hill-Johnson
  - 2) Sue Biagianti
  
- b) Appointment for an unexpired term ending 12/31/2018:
  - 1) Eric Martin

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment or appointment of various individuals to serve on the Western Reserve Area Agency on Aging Board of Trustees for various terms as follows:

- a) Reappointments for the term 1/1/2016 - 12/31/2018:
  - 1) Constance Hill-Johnson
  - 2) Sue Biagianti
  
- b) Appointment for an unexpired term ending 12/31/2018:
  - 1) Eric Martin

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**ARMOND BUDISH**  
Cuyahoga County Executive

March 1, 2016  
Dan Brady, President  
Cuyahoga County Council

**Re: Board of Trustees of the Western Reserve Area Agency on Aging (WRAAA)**

Dear President Brady:

Pursuant to Ohio Revised Code Chapter 173.011, I submit the following nominations for service on the Cuyahoga Board of Trustees of the Western Reserve Area Agency on Aging (WRAAA):

- **Constance Hill-Johnson (Reappointment) of Bratenahl, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/18.
- **Sue Biagianti (Reappointment) of South Euclid, Cuyahoga County**  
The nomination is for a full term to serve beginning 1/1/16 expiring 12/31/16.
- **Eric Martin (New) of Euclid, Cuyahoga County**  
The nomination is for an unexpired term to serve beginning 3/1/16 expiring 12/31/18.

There are no requirements of candidates for this board.

There are no other candidates on file for this position.

The nominations are for the terms specified above.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

Should you or any of your colleagues have any questions, please feel free to contact Chris Glassburn in my office at [cglassburn@cuyahogacounty.us](mailto:cglassburn@cuyahogacounty.us) or 216-443-7127.

Sincerely,

Armond Budish  
Cuyahoga County Executive

cc: Councilwoman Yvonne Conwell  
Sharon Sobol Jordan  
Joe Nanni  
Jeanne Schmotzer  
Kris Moore

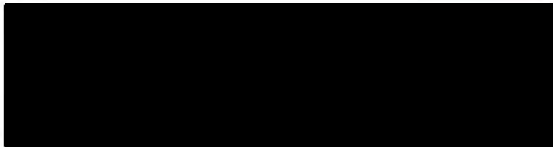
Chris Glassburn  
Laura Trotter



**ARMOND BUDISH**  
Cuyahoga County Executive



**Constance Hill-Johnson, of Bratenahl**







**ARMOND BUDISH**  
Cuyahoga County Executive

## **PROFESSIONAL BIOGRAPHY CONSTANCE HILL-JOHNSON**

Constance Hill-Johnson brings over 10-years of senior health care management experience in a variety of health care settings. She has extensive experience producing positive results in marketing and operations efficiency; customer service and relations; along with program training and development. She is regarded as a dynamic motivational leader and developer of innovative approaches directly resulting in significant increases in organizational performance and profitability.

Ms. Hill-Johnson has a proven track record of successfully identifying and evaluating opportunities for growth and profitability. Ms Hill-Johnson's expertise spans a wide array of organizational settings including acute care hospitals, physician's medical practices, and professional management services companies. Ms. Hill-Johnson has also spent 5 years as an institutional sales broker on an equity sales and trading desk for Merrill Lynch Capital Markets in Detroit, Michigan.

Ms. Hill-Johnson has earned the degree of Master of Public Administration with an emphasis in Health Services Administration from the University of Southern California in Los Angeles, California. Additionally, she holds a degree of Bachelor of Arts in Speech Communications from Case Western Reserve University in Cleveland, Ohio.

Currently, Ms. Hill-Johnson is the Owner and Managing Director of Visiting Angels Living Assistance Services ([www.visitingangels.com/cleveland](http://www.visitingangels.com/cleveland)) in Cleveland, Ohio, a network of franchised agencies throughout the United States and Canada. She was nominated and selected as one of the 2007 Top 10 Women Business Owners in northeast Ohio. In January 2005 she was appointed by the Cuyahoga County Board of Commissioners to the Western Reserve Area Agency on Aging (WRAAA) Board of Trustees. She also serves on the Board of Adult Guardianship Services, the United Way's Senior Success Vision Council, the Key4Women National Advisory Board and is an Associate Board Member of Recovery Resources.

Visiting Angels focuses on providing non-medical home care to seniors, allowing them the opportunity to remain in their home for as long as possible.





**ARMOND BUDISH**  
Cuyahoga County Executive

No Picture Available

## Sue Biagianti, of South Euclid



**Profile:** Highly skilled human services management professional. Proven track record of program development and expansion in the senior service area. Self starter who can work independently and as a member of a team to accomplish overall agency/company goals.

### Summary of Experience:

- Analysis and problem solving
- Program design and implementation
- Budget preparation and implementation
- Staff communication, supervision, morale and team building
- Clinical supervision
- Data driven management
- Management of day to day operations
- Grant writing

### Professional Experience:

Jewish Family Service Association, Cleveland, Ohio

1970-Present

#### *Director, Older Adult Services*

1993-Present

Responsible for strategic vision and operational direction of the Department of Older Adult Services, including program design, development and implementation, community relations, fiscal management, and supervision of personnel. Develop and implement yearly budget of over \$2.6 million, to serve over 2,000 seniors a year. Establish and maintain successful contracts with all funding sources, and provide program evaluation and continuous quality improvement of services. Represent agency and department goals and objectives in the community regarding services to seniors. Play key role in fundraising, marketing, and development of business partnerships for program operations and revenue generation.

- Created, developed and directed a home care program which in 3 years spun off into an independent department
- Created, developed and secured grants in excess of \$3 million since 1996 for elderly Holocaust survivors
- Guided growth of an emergency response program to 700+ subscribers, over a 4 year period, generating in excess of \$800,000 in income



**ARMOND BUDISH**  
Cuyahoga County Executive

- Guided growth of a home delivered meals program from 250 to 500 clients, serving over 135,000 meals each year, in a 2.5 year period generating \$750,000 in yearly revenue
- Developed a 'civic engagement' program for 55+ individuals, training them as respite care-givers for low income individuals in the community, as part of the University of Maryland's Legacy program which won the 2006 Archstone Award.

*Associate Director, Clinical Practice for Geriatrics* 1990-1993  
Planned and developed the Older Adult Services department (formerly known as Maturing Family Services). Responsible for developing and overseeing delivery of counseling/case management services to seniors and their families, including supportive safety services and an Alzheimer Respite Care project. Provided staff development and clinical supervision of a grant funded multi-agency program to coordinate service in the Community to seniors.

- Secured provider status in the PASSPORT program for counseling, meals and emergency response system services
- Secured provider status in the county OPTIONS program for meals
- Secured yearly funding for guardianship services for seniors
- Conceptualized and implemented the Maturing Family Services Department into the fully developed Older Adult Services Department

*Clinical Supervisor/Clinical Social Worker:* 1970-1990  
Supervised clinical staff, the Director of Volunteers, and social work students. Provided clinical social work services with a specialization in direct treatment of Children, adults and families.

**Education:**

Case Western Reserve University, School of Applied Social Sciences  
MSSA  
Binghamton University, Harpur College  
BA Degree, Sociology

**Board Memberships:**

**Past**

Executive Board, Consortium Against Adult Abuse  
Chair, Clinical Excellence Committee  
Cuyahoga County OPTIONS Program

**Current**

Cuyahoga County, Department of Senior and Adult Services Advisory Council  
Chair, Advocacy Committee

**Professional Affiliations:**

National Association of Social Workers  
Academy of Certified Social Workers  
Northern Ohio Clinical Social Workers Society



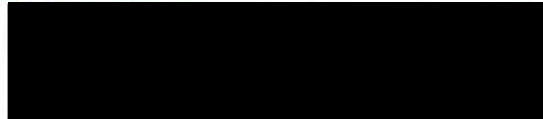


**ARMOND BUDISH**  
Cuyahoga County Executive

**Eric Martin, of Euclid**

## **Eric P. Martin, MBA/PA**

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### **Professional Objective**

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Experienced professional with over 20 years of Human Services experience in general operations, fiscal management including special revenue funds, and program services seeking to secure an executive position at the Division of Senior and Adult Services. It is my direct objective to provide your organization with the kind of leadership in both internal operations as well as the ability to build key business relationships in order that we help the Division's program services expand into the communities for greater impact.

I possess solid experience in strategic planning, building partnerships with community providers, developing revenue streams to disseminate and reach hard to serve communities, grant development and management, strategic development and repurposing of special revenue funding to optimize service impact, and proven ability to work cross-functionally with business and civic leaders in other organizations and branches of government.



Eric P. Martin, Business Services Manager, is responsible for managing the Division's 18.1 million dollar budget and serves as lead on all business operations and financial strategic planning initiatives. He currently manages Financial Services, Procurement and Contractual Services, and Administrative Operations. Eric holds a Masters in Business Administration with a focus in the field of Public Administration and is a Microsoft Certified Professional.

Before coming to DSAS, Eric served as Business Administrator at Cuyahoga Job and Family Services. He managed centralized purchasing and inventory units responsible for reconciliation auditing, administration of facilities maintenance, and material and supply logistics servicing 6 operational centers. He has over 20 years of combined human service experience, is an advocate for the under-served, and is committed to public service efficiency and financial transparency. Mr. Martin also has vast experience in human resources including labor management and employee complaint resolution.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0057

Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b>	<b>A Resolution</b> making an award on RQ36073 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,628,050.70 for 2016 Operations Resurfacing Program – Group 4, located in various municipalities; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommended an award on RQ36073 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,628,050.70 for 2016 Operations Resurfacing Program – Group 4, located in various municipalities; and

WHEREAS, the purpose of this project is for 2016 Operations Resurfacing Program – Group 4 as follows:

- a. Bradley Road from North Olmsted West Corporation Line to Center Ridge Road in the Cities of North Olmsted and Westlake (Council District 1); and
- b. Mastick Road from Columbia Road to North Olmsted East Corporation Line in the City of North Olmsted (Council District 1); and

WHEREAS, this project is funded 100% using funds from the Cuyahoga County Motor Vehicle \$7.50 License Tax Funds; and

WHEREAS, this project is scheduled to begin 6/3/2016 and scheduled to be completed 9/2/2016; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operations of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ36073 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,628,050.70 for 2016 Operations Resurfacing Program – Group 4, located in various municipalities as follows:

- a. Bradley Road from North Olmsted West Corporation Line to Center Ridge Road in the Cities of North Olmsted and Westlake (Council District 1); and
- b. Mastick Road from Columbia Road to North Olmsted East Corporation Line in the City of North Olmsted (Council District 1).

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make application for allocation from County Motor Vehicle \$7.50 License Tax Funds in said amount to fund said contract.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

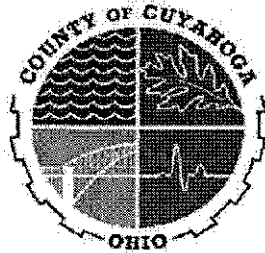
\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# NovusAGENDA



**Item Details:**

<b>Agency/Dept. Name:</b>	County Engineer	<b>Agency/Dept.Head Name:</b>	Thomas P. Sotak, P.E.
<b>Type of Request:</b>	Award Recommendation		
<b>Request Prepared by:</b>	Juliann Conway	<b>Telephone No.</b>	216-348-3838
<b>SUMMARY OF REQUESTED ACTION:</b>			
Department of Public Works, is recommending an award on RQ36073 and enter into a contract with Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,628,050.70 for the 2016 Operations Resurfacing Program Group 4:			
a) Bradley Road from the North Olmsted WCL to Center Ridge Road in the Cities of North Olmsted and Westlake			
b) Mastick Road from Columbia Road to the North Olmsted ECL in the City of North Olmsted			
<b>PROCUREMENT</b>			
1) Competitive Bid process. Kokosing Construction Company, Inc. submitted all required documentation and met all requirements per the bid specifications.			
2) The Office of Procurement and Diversity (OPD) assessed a thirty (30%) percent SBE Goal. The goal was met per OPD.			
3) The engineer's estimate was \$1,766,000.00.			
The bids were open on January 26, 2016.			
There were eight (8) proposals pulled from OPD and six (6) bids were submitted for review.			

**CONTRACTOR AND PROJECT**

Kokosing Construction Company, Inc.  
1539 Lowell Street  
Elyria, Ohio 44035  
440-322-2685  
Council District N/A

Both Roads are located in Council District 1.

**PROJECT STATUS AND PLANNING**

The duration of the contract will be approximately four months (June 3, 2016 and be substantially complete by September 2, 2016).

Project Description

The work within the limits of this 1.90 mile (Bradley Road) and 1.07 mile (Mastick Road) 2016 Operations Resurfacing Improvement (Group 4) includes the planing of the existing asphalt concrete wearing course, the repair of the deteriorated flexible and/or rigid base; adjustment, reconstruction or replacement as needed of the various castings and/or structures; the construction of a uniform three inch (3") asphalt concrete overlay; the installation of ADA compliant curb ramps and other related items as shown on the plans or stipulated in the specifications, plan notes, proposal notes or elsewhere in the bid package for Bradley Road (from the North Olmsted WCL to Center Ridge Road) and Mastick Road (from Columbia Road to the North Olmsted ECL) in the cities of North Olmsted and Westlake, OH.

FUNDING

100% Cuyahoga County using Funds from the \$7.50 Vehicle License Tax Funds

The funding for this project is included as a specific planed budget item.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Explanation for late submittal:**

**Contract/Agreement Information:**

**Procurement Method:**

Competitive Bid

**Explanation for Increase/Decrease in \$ Amount for current request:**

**Financial Information:**

**Funding source:**

Other

**Explanation:**

See Summary of Requested Action.

**Total Amount Requested:**  
\$1,628,050.70

**ATTACHMENTS:**

Click to download

- [Auditor's Findings](#)
- [Email Notice of Award Recommendation](#)
- [Business Name Filing SOS](#)
- [OPD Bid Tabulation Signed Director](#)
- [Copy of Award Letter](#)
- [Public Works Bid Tabs](#)
- [POF 2-8-16](#)
- [DFWPP Verification](#)
- [Corporate Resolution 10-12-15](#)
- [Contract Part 1 of 7 TAB \(3\)](#)
- [Contract Part 2 of 7 Wage Rates](#)
- [Contract Part 3 of 7 SBE Manual](#)
- [Contract Part 4 of 7 Spec Bk Sect 100](#)
- [Contract Part 5 of 7 Spec Bk Sect 200](#)
- [Contract Part 6 of 7 Spec Bk Sect 300](#)
- [Contract Part 7 of 7 Spec Bk Sect 400](#)
- [WC 06-01-2016](#)
- [W-9](#)
- [COI 10-1-2016](#)
- [Contract Cover-TAB](#)
- [Voucher](#)
- [email verification for SA](#)
- [Prevailing Wage Agreement / Sales and use Tax \(TAB\)](#)
- [Revised Pollution Policy COI](#)
- [Revised General-Auto COI](#)

**History**

Time	Who	Approval
2/24/2016 4:59 PM	Office of Procurement & Diversity	Yes
2/25/2016 8:42 AM	Clerk of the Board	Yes
2/25/2016 11:51 AM	County Auditor	Yes
2/25/2016 4:14 PM	Department of Law	Yes
2/26/2016 8:34 AM	Clerk of the Board	Yes
	Clerk of the Board	



10F3

(Ohio Use Only) Date Sent to Dept: 2/1/16 Date Received from Dept:

OFFICE OF PROCUREMENT & DIVERSITY  
 TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: January 26, 2016  
 REQUISITION NUMBER: 36073  
 REQUISITIONING DEPT: Public Works  
 2016 Operation Resurfacing Program  
 Group 4: Bradley Road from North Olmsted WCL to Center Ridge Road  
 Mastfield Road from Columbia Rd to North Olmsted ECL

COMMODITY DESCRIPTION		TO BE COMPLETED BY OPD		SBE DIVISION DIRECTOR									
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	ACTUAL BID AMOUNT	BUYER REVIEW P - Admin Review D - Tech. Review	SBE Subcontractor Name	Total SBE %	COMP LY (Y/N)	CCBB (Y/N)	Price Pref. (Y/N)	Comments and Initials				
Kokosing Construction Company 1539 Lowell Street Elyria, Ohio 44035	100% Liberty Mutual Insurance Company And Travelers Casualty and Surety Company of America	\$1,628,050.70	IG#12-1686 Bid Bond ✓ NCA ✓ CCBB (No) ✓ Prime Worksheet ✓ SBE Worksheet ✓ MCF ✓ POF ✓ Drug-Free ✓ OK 1-27-16 OK 2-1-16	Asphalt Fabrics \$60,430.72 3.7% P.G.T. Construction Inc. #15,000.00 0.9% Photography LLC \$2,350.00 0.1% Total 30.24%	30.24%	Y	N	N	2-1-16 - Recommending any award to Kokosing and 1/27/16 MM 1/27/16				
Chagrin Valley Paving Inc 172290 Munn Road Chagrin Falls, Ohio 44023	100% Merchants Bonding Company (Mutual)	\$1,654,724.52	IG#12-0807 Bid Bond ✓ NCA ✓ CCBB (No) ✓ Prime Worksheet ✓ SBE Worksheet ✓ MCF ✓ POF ✓ Drug-Free ✓ OK 2-1-16	Asphalt Fabrics \$60,430.72 3.65% AFM BAR Contracting \$440,000.00 26.57% Total 30.24%	30.24%	Y	N	N	and 1/27/16 MM 1/27/16				
Burton Scott Contractors 1330 Kinsman Road Newbury, Ohio 44065	100% Fidelity & Deposit Company of Maryland	\$1,768,901.58	IG#12-0701 Bid Bond ✓ NCA ✓ CCBB (No) ✓ Prime Worksheet ✓ SBE Worksheet ✓ MCF ✓ POF ✓ Drug-Free ✓ OK 1-27-16	offtech Inc. \$4200.00 .24% Primeline Photography \$2375.00 .13% Asphalt Fabrics \$60,430.72 3.42% P.G.T. Construction \$463,746.00 26.22% Total 30.01%	30.01%	Y	N	N	and 1/27/16 MM 1/27/16				

2 of 3

(OPD USE ONLY) Date Sent to Dept: 2/11/16 Date Received from Dept:

OFFICE OF PROCUREMENT & DIVERSITY  
 TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: January 26, 2016  
 REQUISITION NUMBER: 36973  
 REQUISITIONING DEPT: Public Works  
 2016 Operation Resurfacing Program  
 Group 4: Bradley Road from North Olmsted WCL to Center Ridge Road Mastick Road from Columbus Rd to North Olmsted ECL

CONTRACT PERIOD: 8/6  
 NUMBER OF ITB'S SENT/RETURNED: \$1,766,000.00  
 ESTIMATE: 30%

TO BE COMPLETED BY OPD		SBE DIVISION DIRECTOR							
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	ACTUAL BID AMOUNT	BUYER REVIEW P - Admin Review D - Tech. Review	SBE Subcontractor Name	Total SBE %	COMPL Y (Y/N)	CCBB (Y/N)	Price Pref. (Y/N)	Comments and Initials
Karvo Paving Company 4524 Hudson Drive Stow, Ohio 44224	100% Travelers Casualty & Surety Company of America	\$1,737,198.70	IG# 12-1647 Planholder ✓ Bid Bond ✓ Proposal Form ✓ NCA ✓ MCF ✓ POF ✓ CCBB (No) Drug-Free ✓ Prime Worksheet ✓ OK SBE Worksheet ✓ ⑧ 1-27-14	D Time Line Photography #2,350.00 13% W Asphalt Fabrics #60,430.72 3.48% A Elite Empire Enterprise #24,000.00 1.38% R AR Contracting #286,962.00 16.51% W M. D. and Concrete #150,167.60 8.6% W M Traffic Tech, Inc. 4.25% W M GATTS Construction #483,862.60 26.68%	30.1%	Y	N	N	Missing SBE - 1 Ann - 1/27/16 MM 1/27/16
Ronyak Paving Inc 14376 N. Cheshire Street Burton, Ohio 44021	100% The Guarantee Company Of North America USA	\$1,813,623.91	IG# 14-0037 Planholder ✓ Bid Bond ✓ Proposal Form ✓ NCA ✓ MCF ✓ POF ✓ CCBB (No) Drug-Free ✓ Prime Worksheet ✓ OK SBE Worksheet ✓ ⑧ 1-27-14		30.92%	Y	N	N	Ann 1/27/16 MM 1/27/16

3 of 3

(OPD USE ONLY) Date Sent to Dept. 2/11/16 Date Received from Dept. \_\_\_\_\_

OFFICE OF PROCUREMENT & DIVERSITY  
TABULATION OF BIDS RECEIVED (OVER \$25,000)

BID DUE DATE: January 26, 2016  
 REQUISITION NUMBER: 36073  
 REQUISITIONING DEPT.: Public Works  
 COMMODITY DESCRIPTION: 2016 Operation Resurfacing Program Group 4: Bradley Road from North Olmsted WCL to Center Ridge Road, Mastick Road from Columbia Rd to North Olmsted ECL

CONTRACT PERIOD: \_\_\_\_\_  
 NUMBER OF ITB'S SENT/RETURNED: 8/6  
 ESTIMATE: \$1,766,000.00  
 SBE GOAL: 30%

TO BE COMPLETED BY OPD		SBE DIVISION DIRECTOR				Total SBE %	CCBB (Y/N)	Price Pref. (Y/N)	Comments and Initials
BIDDER'S NAME & ADDRESS	BID BOND / CHECK	ACTUAL BID AMOUNT	BUYER REVIEW P - Admin Review, D - Tech. Review	SBE Subcontractor Name	COMP LV. (Y/N)				
The Shelly Company 8920 Canyon Falls Blvd Twinsburg, Ohio 44087	100% Liberty Mutual Insurance Company	\$1,828,119.00	IG#12-2756 Bid Bond ✓ NCA ✓ MCF ✓ CCBB ✓ (No) Prime Worksheet ✓ SBE Worksheet ✓ 1-27-16	ASMA Contracting \$25,000.00 1.37% P.G.T. Constables from \$10,000.00 0.55% Midland Concrete \$20,000.00 1.09% McClark's Family \$25,000.00 1.4% AFK Paving \$32,926.70 18.21% Asphalt Fabric \$60,430.70 3.35% Traffic Tech, Inc \$77,163.50 4.2%	Y/N	N	N	AMF 1/27/16 XW 1/27/16	

CCBB: Low-Non-CCBB Bid: \$ 1,628,050.70 +27% \$ 32,576.10 = \$ 1,660,626.80 Does CCBB apply? Y/N  
 \* LOWEST BID REC'D \$ 1,628,050.70 RANGE OF LOWEST BID REC'D \$ 1,000,000.00 PRICE PREFERRED & \$ LIMIT: 3% = \$ 210,000  
 \* MAX SBE PRICE PREFERRED \$ 175,829.75 (Note: CCBB must meet all bid requirements)

DEPARTMENT DIRECTOR SIGNATURE: Michael W. Dever DATE: \_\_\_\_\_  
 DEPARTMENT DIRECTOR NAME: Michael W Dever  
 LOW BIDDER NOTIFIED: 2-1-16 (Date Signed)  
 Yes  No  
 Tab sheet with SBE Updated 03/07/2015

1010 - \$1,942,600.00



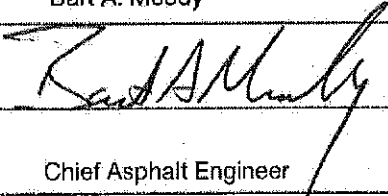


## Principal Owner Form

RQ#36073

*(Required Document for Award Recommendations/Purchases/Contracts)*

**VENDOR:** Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Kokosing Construction Company, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Wm. Brian Burgett (See List of Shareholders/Officers)
Owner/Officer's Title:	President
Business Address:	1539 Lowell Street, Elyria, Ohio 44035
Phone Number:	440-322-2685
Name of Person Completing Form:	Bart A. Moody
Signature:	
Title:	Chief Asphalt Engineer

(\*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

**CUYAHOGA COUNTY STAFF:**

*I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.*

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Julianne Conway  
 Printed Name: Julianne Conway

Date: 2-8-16  
 IG Number: 12-1686

Cuyahoga County  
 (Principal Owner Form, 03-26-2015)

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0058

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Children and Family Services</b></p>	<p><b>A Resolution</b> authorizing an amendment to Agreement No. AG1400025-01 with Cuyahoga County Board of Developmental Disabilities for Individual Options Waiver eligibility verification services for reimbursement of Medicaid Home and Community-Based Services for the period 1/1/2014 - 12/31/2015 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$1,338,444.41; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an amendment to Agreement No. AG1400025-01 with Cuyahoga County Board of Developmental Disabilities for Individual Options Waiver eligibility verification services for reimbursement of Medicaid Home and Community-Based Services for the period 1/1/2014 - 12/31/2015 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$1,338,444.41; and

WHEREAS, the primary goals of this project are to: (a) provide appropriate housing and services for children with developmental disabilities and (b) transition youth into the adult developmental disabilities system; and

WHEREAS, this project is funded 33% from Title IV-E Maintenance funds and 67% from HHS Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. AG1400025-01 with Cuyahoga County Board of Developmental Disabilities for Individual Options Waiver eligibility verification services for reimbursement of Medicaid Home and Community-Based Services for the period 1/1/2014 - 12/31/2015 to extend the time period to 12/31/2017 and for additional funds in the amount not-to-exceed \$1,338,444.41.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



3

**Item Details:**

<b>Agency/Dept. Name:</b>	Department of Children and Family Services	<b>Agency/Dept. Head Name:</b>	Thomas Pristow
<b>Type of Request:</b>	Agreement/Amendment		
<b>Request Prepared by:</b>	Kelly Spring	<b>Telephone No.</b>	216-881-4225
<b>SUMMARY OF REQUESTED ACTION:</b>			
<b>Title:</b> DCFS 2015 Agreement Amendment for Cuyahoga County Board of Developmental Disabilities AG 1400025-01, RQ 29465			
<b>A. Scope of Work Summary</b>			
1. Division of Children and Family Services (DCFS) is requesting approval of an amendment of the Agreement with the Cuyahoga County Board of Developmental Disabilities (CCBDD) for the anticipated cost \$1,338,444.41. The anticipated start-completion dates are September 1, 2015 to December 31, 2017.			
2. The primary goals of the project are as follows:			
a. To provide appropriate housing and services for DCFS children with developmental disabilities.			
b. To transition youth into the adult Developmental Disabilities system.			
<b>B. Procurement</b>			
1. The procurement method for this project was an amendment. The total value of the amendment is \$1,338,444.41.			
<b>C. Contractor and Project Information</b>			
1. The address of the vendor is as follows:			
a. Cuyahoga County Board of Developmental Disabilities 1275 Lakeside Cleveland, Ohio 44114 Council District: 07			
b. The CEO & Superintendent for the contracted vendor is Kelly Petty.			
c. The location of the project is Cuyahoga County.			
<b>D. Project Status and Planning</b>			
1. The project is an amendment to an existing project with DCFS.			
2. The project's term has already begun. The reason there was a delay in this request is			

because the item was placed on hold while the Director of DCFS negotiated pricing terms with CCBDD. **E. Funding**

1. The project is funded by 33% Title IV-E Maintenance and 67% local HHS Levy.
2. The project is an amendment to an agreement. This amendment extends the end date of the agreement to December 31, 2017 and requests additional funds in the amount of \$ 1,338,444.41.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The amendment will provide additional time and funds to care for an increased number of children who need services and support that is only provided by the CCBDD. The amendment will provide the funding needed to transition the children early into the CCBDD adult system.

**Explanation for late submittal:**

This amendment is being submitted late because DCFS Director, Thomas Pristow was meeting with vendor to discuss pricing. This late submittal is unable to be avoided in the future.

**Contract/Agreement Information:**

**Procurement Method:**  
Other

**Explanation for Increase/Decrease in \$ Amount for current request:**  
Increased number of children needing services and support

**Financial Information:**

<b>Funding source:</b>	<b>Explanation:</b>
Other	33% federal (Title IV-E Maintenance) and 67% local (HHS Levy).
<b>Total Amount Requested:</b>	
\$1,338,444.41	

**ATTACHMENTS:**

- Click to download
- [Developmental Disabilities Justification Approval](#)
  - [Developmental Disabilities POF form](#)
  - [Developmental Disabilities Signature Authority](#)
  - [Developmental Disabilities Email Signature Authority](#)
  - [Developmental Disabilities Amendment Evaluation](#)
  - [Developmental Disabilities Original Agreement](#)
  - [Developmental Disabilities Agreement Amendment](#)
  - [Email from legal confirming waiver of Ins. requirements](#)
  - [Developmental Disabilities Email Waiving W9.docx](#)
  - [Revised History](#)
  - [Contract Cover-TAB](#)
  - [Voucher](#)

<b>History</b>		
<b>Time</b>	<b>Who</b>	<b>Approval</b>



**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

**Contractor: Cuyahoga County Board of Developmental Disabilities**

**Contract/Agreement No.: AG-1400025-01    Time Period: 01/1/2014 – 12/31/2015**

**Service Description: Services include the coordination of care and supports for youth in DCFS custody with disabilities that are eligible for and receiving services from CCBDD. Under this agreement CCBDD is responsible for the coordination and provision of housing for 4 DD youth as part of the youth's long term transition of care plan.**

**Original Contract/Agreement Amount: 600,000.00**

**Prior Amendment(s) Amount(s): N/A**

**Performance Indicators:**

1. CCBDD will enrolled the youth on the Medicaid Individual Option waiver (IO)
2. CCBDD will meet with County to review the cases a regular basis
3. CCBDD will work in collaboration with County to develop Individual Service Plan (ISP) or Behavioral Support plan (BSP).
4. Stable housing and supports

**Actual performance versus performance indicators (include statistics):**

1. All four of the children have been in enrolled on the Medicaid Individual waiver.
2. CCBDD has met with DCFS on a regular basis and provided required updates.
3. CCBDD has worked in collaboration to develop Individual Service Plan (ISP) or Behavioral Support plan (BSP) for the children.
4. CCDBB has provided adeqnat shelter and community supports.

**Rating of Overall Performance of Contractor (Check One):**

- Superior  
 Above Average  
 Average  
 Below Average  
 Poor

**Justification of Rating:**

**CCBDD has provided all needs for the four children, including housing and any other supports.**

Cuyahoga County DCFS  
User Department

December 24, 2015  
Date

s: evaluation



## Principal Owner Form

*(Required Document for Award Recommendations/Purchases/Contracts)*

**VENDOR:** Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Cuyahoga County Board of Developmental Disabilities
Principal Owner's Name (The legal name of the owner(s) of the business):	(*) Kelly Petty
Owner/Officer's Title:	Superintendent & CEO
Business Address:	1275 Lakeside Avenue East Cleveland, Ohio 44114
Phone Number:	(216) 241-8230
Name of Person Completing Form:	Kelly Spring
Signature:	<i>Kelly Spring</i>
Title:	DCFS - Contracts Dept.

(\* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

**CUYAHOGA COUNTY STAFF:**

*I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.*

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *Kelly Spring*  
 Printed Name: Kelly Spring

Date: 2-4-16  
 IG Number: 12-1029

Cuyahoga County  
 (Principal Owner Form, 01-16-2015)

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0059

Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</b>	<b>A Resolution</b> authorizing agreements with various providers, in the total amount not-to-exceed \$11,971,371.64, for child support services for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services (“CJFS”) has submitted three (3) Title IV-D Cooperative Agreements with various providers in the total amount not-to-exceed \$11,971,371.64 for child support services for the period 1/1/2016 - 12/31/2016 as follows:

- a) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$4,289,173.92;
- b) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$3,930,853.72; and
- c) Cuyahoga County Prosecuting Attorney’s Office in the amount not-to-exceed \$3,751,344.00.

WHEREAS, the Title IV-D Cooperative Agreements are mandated by O.R.C. 3125.14, and the Ohio Department of Jobs and family Services (ODSFS) regulations in order to specify the services, which will be rendered by each of these three (3) entities pertaining to the establishment, modification and enforcement of child support obligations, in accordance with applicable child support regulations; and,

WHEREAS, the primary goal of these cooperative agreements are to enable the County to recover the 66%, or up to \$7,901,105.29, Federal Financial Participation (“FFP”) reimbursement portion of the expenses incurred by the Domestic Relations Court, Juvenile Court, and the County Prosecutor’s Office in providing these Title IV-D services to CJFS Office of Child Support Services; and,

WHEREAS, this dollar amount is reimbursed to the County General Fund to offset the expenditures of these three (3) agencies; and,

WHEREAS, these agreement costs will be funded 100% by Federal Financial Participation (“FFP”) Funds; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes the Title IV-D Cooperative Agreements with various providers for child support services, in the total amount not-to-exceed \$11,971,371.64, for the period 1/1/2016 - 12/31/2016 as follows:

- a) Cuyahoga County Court of Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$4,289,173.92;
- b) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$3,930,853.72; and
- c) Cuyahoga County Prosecuting Attorney’s Office in the amount not-to-exceed \$3,751,344.00.

**SECTION 2.** That the County Executive is hereby authorized to execute the agreements and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2016

# Novus AGENDA



4a-c

**Item Details:**

**Agency/Dept. Name:** Cuyahoga Support Enforcement Agency      **Agency/Dept.Head Name:** David Merriman

**Type of Request:** Agreement/Amendment

**Request Prepared by:** Ronald J. Studeny      **Telephone No.:** 515-8451

**SUMMARY OF REQUESTED ACTION:**

The Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of three (3) Title IV-D Cooperative Agreement Contracts.

I. NovusAgenda Summary of Requested Action

Novus Title: CJFS/OCSS 2016 Title IV-D Cooperative Agreement Contracts with Domestic Relations Court (RQ36585); Juvenile Court (RQ36587); and Prosecutor's Office (RQ36586)

A. Scope of Work Summary

1. The Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of three (3) Title IV-D Cooperative Agreement Contracts. These Contracts are with: the Cuyahoga County Court of Common Pleas, Division of Domestic Relations (Domestic Relations Court) in the amount of \$4,289,173.92; the Cuyahoga County Court of Common Pleas, Division of Juvenile Court (Juvenile Court) in the amount of \$3,930,853.72; and the Cuyahoga County Prosecuting Attorney's Office (Prosecutor's Office) in the amount of \$3,751,344.00. The three Contracts total to an amount not to exceed \$11,971,371.64, and each Contract is for the period January 1, 2016 to December 31, 2016.

2. The primary goal of the Contracts is to enable the County to recover up to \$7,901,105.29 in IV-D child support expenses through Federal Financial Participation (FFP) reimbursement.

3. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio



Department of Jobs and Family Services (ODJFS) regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations.

**B. Procurement**

1. Child support services provided to CJFS/OCSS by the Domestic Relations Court, the Juvenile Court and the Prosecutor's Office via intra-county agency Cooperative Agreement Contracts between CJFS/OCSS and the Domestic Relations Court, CJFS/OCSS and the Juvenile Court and CJFS/OCSS and the Prosecutor's Office.

**C. Contractor and Project Information**

1. Cuyahoga County Court of Common Pleas, Division of Domestic Relations  
1 Lakeside Avenue  
Cleveland, OH 413  
Council District (07) Cuyahoga County Court of Common Pleas, Division of Juvenile Court  
9300 Quincy Avenue  
Cleveland, OH 44106  
Council District (07)

Cuyahoga County Prosecuting Attorney's Office

1200 Ontario Street  
Cleveland, OH 44113  
Council District (07)

**D. Project Status and Planning**

1. CJFS/OCSS enters into a Cooperative Agreement each calendar year with each of the Domestic Relations Court, the Juvenile Court and the Prosecutor's Office for IV-D child support services provided by each Court and the Prosecutor's Office during that year.

2. In order for the County to be able to receive FFP reimbursement of IV-D expenses incurred by the three entities during the first three months of 2016, each Contract has to be approved and executed by the County by March 31, 2016 and then sent to the State of Ohio Office of Child Support for its approval of the Contracts. 3. The Contracts terms have already begun. However, the delay in submitting these requests is due to CJFS/OCSS not receiving the vendors' 2016 Agreements until late 2015/early 2016 and then waiting for the State's initial review and approval of the 2016 Agreements before CJFS/OCSS could have them executed by the parties and start the submission and approval process.

4. The Contracts require manual execution by March 31, 2016.

**F. Funding**

1. The Contract amounts would be funded 66% by FFP funds and 34% by local (levy) funds.

2. The Domestic Relations Court, the Juvenile Court and the Prosecutor's Office bill CJFS/OCSS each month for the IV-D services they each provide to CJFS/OCSS in a month.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services (ODJFS) regulations, in order to specify the services which will be rendered by each of these three (3) entities pertaining to the establishment, modification and enforcement of Child Support Obligations, in accordance with applicable Child Support Regulations. Both the Domestic Relations Court and the Juvenile Court conduct hearings on Title IV-D Child Support matters and issue Court orders containing their findings via Journal Entries. The Prosecutor's Office is the CJFS/OCSS legal representative at these Court hearings.

The execution of these Cooperative Agreement Contracts enables the County to recover the 66% Federal Financial Participation (FFP) reimbursement portion of the expenses incurred by Domestic Relation Court, Juvenil%2

**Explanation for late submittal:**

The Contracts are submitted late because CJFS/OCSS received the contract forms (with 2016 budgets) from vendors in late Dec./early Jan., sent the Contracts to the state for review, and received state approval to get signatures in late Jan./early Feb.

**Contract/Agreement Information:**

**Procurement Method:**

Exempt from Competitive Bid Requirements

**Explanation for Increase/Decrease in \$ Amount for current request:**

The increase in dollars for the 2016 request over the 2015 request is due to increased budgets for Dom. Rel. staffing and Prosecutor's controlled costs, and including local funding (levy \$) with the FFP in the total contracts.

**Financial Information:**

**Funding source:**

Federal

**Explanation:**

The Contract amounts would be funded 66% by FFP funds and 34% by local (levy) funds.

**Total Amount Requested:**

\$11,971,371.64

**ATTACHMENTS:**

Click to download

- [Dom. Rel. Court Findings for Recovery](#)
- [Juv. Court Findings for Recovery](#)
- [Prosecutor's Office Findings for Recovery](#)
- [Dom. Rel. Court - Contract History](#)
- [Juv. Court - Contract History](#)
- [Prosecutor's Office - Contract History](#)
- [Signed Justification](#)
- [Justification Approval](#)
- [Dom. Rel. Court - 2015 Evaluation](#)
- [Juv. Court - Evaluation](#)

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Domestic Relations Court

Contract No.: AG1400034 Time Period: 01/01/15-12/31/15

Service Description: Perform IV-D Child Support Services for the CJFS/OCSS

Original Contract Amount: \$2,555,608.80

Amendment Amount: N/A

**Performance Indicators:** The Domestic Relations Court shall meet the following contract requirements: submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; initiate appropriate enforcement action within no more than 30 calendar days of identifying a delinquency; if service is necessary, the time frame becomes 60 days; have the Client in any Non-IV-D Child Support case complete an "Application For Title IV-D Services" form prior to a hearing taking place; forward a completely filled out "Application For IV-D Services" form signed by the Custodial Parent via the Inter-County mail service no later than the day following the signature date; report the status, on a monthly basis, by referral tracking number, of all actions submitted to them for processing; appropriate personnel having authority over Domestic Relations Court activity shall attend all scheduled meetings with the CJFS/OCSS; shall maintain independent books, records, payroll, documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract; accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate state or federal audit directly related to the provisions of this contract.

**Actual performance versus performance indicators (include statistics):** Domestic Relations Court submitted invoices within the 30-day requirement. At the end of each quarter throughout 2014, Domestic Relations Court had consistently resolved over 90% of the requested actions. The Domestic Relations Court was very helpful in working together with CJFS/OCSS to make acceptable changes to enable a smoother processing of cases for the clients that we serve. This effort continued to reduce work duplication and allowed for greater staffing efficiencies in each area. Domestic Relations Court leadership and staff continues to provide above average service and consistently goes above and beyond in attempts to resolve issues, work collaboratively together and participate in policy and procedure development geared toward improving both efficiencies in processing and customer service.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** The Domestic Relations Court has consistently met all requirements and exceeded in the areas of requested action resolution and billing. The Court has been especially helpful in working with CJFS/OCSS in regards to issues that present themselves. Domestic Relations Court representatives and Administrative Judge continue to make themselves available at regular contractual meetings. There has been a collaborative, positive working relationship between both the CJFS/OCSS and Domestic Relations Court. The Court continues to maintain a high level of communication with the CJFS/OCSS, and works timely and thoroughly to resolve issues in a collaborative way. The Domestic Relations Court continues to make all efforts to work collaboratively with CJFS/OCSS.

Cuyahoga Job and Family Services – Office of Child Support Services  
**User Department**

02/17/2016  
**Date**

County Contract Eval - DDR 2015.doc

**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Juvenile Court

Contract No.: AG1500035 Time Period: 01/01/15 – 12/31/15

Service Description: Perform IV- D Child Support Services for the CJFS/OCSS

Original Contract Amount: \$2,640,800.60

Amendment Amount: N/A

**Performance Indicators:** The Juvenile Court shall meet the following contract requirements: submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; provide an alleged father the opportunity to voluntarily acknowledge paternity and attempt to establish paternity by legal process established under State law; establish an order for support or complete service of process within 90 calendar days of locating absent parent; initiate appropriate enforcement action within no more than 30 calendar days of identifying a delinquency; if service is necessary, the time frame becomes 60 days; shall supply to CJFS/OCSS any copies of Journal Entries requested within 5 working days of the request; report the status, on a monthly basis, by referral tracking number, of all actions submitted to them for processing; appropriate personnel having decision making authority at Juvenile Court shall attend all scheduled meetings with the CJFS/OCSS; shall furnish to the CJFS/OCSS copies of all Journal Entries issued, including those entries involving the Cuyahoga Department of Children & Family Services activity of placing a child into County custody, or removing a child from County custody, within 5 working days after they are journalized in their Clerk's Office; shall furnish copies to the CJFS/OCSS of all Paternity actions filed with the Ohio Central Paternity Registry (OCPR) at the time that they are being forwarded to OCPR, which shall be no later than 5 days after they are journalized in their Clerk's Office; shall maintain a 95% Disposition Rate in both "Parent/Child Relationship" and "Support" cases; shall utilize a "Magistrate Hearing Checklist: document to be used to monitor Magistrate prepared Journal Entries to ensure that items such as all the Participant's Social Security Numbers are included when statutorily directed; shall utilize the Health Insurance Investigation Form received from the Prosecutor's to address medical insurance coverage for all cases; the Journal Entry shall include medical insurance policy numbers; shall maintain independent books, records, payroll, documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

**Actual performance versus performance indicators (include statistics):**

The tracking reports for 2015 continued to reflect consistent delays in the processing of work and cases that were referred to the Juvenile Court by CJFS-Office of Child Support Services. One of the major concerns from 2014 was the unreasonable delays in the docketing schedule. These delays have improved in 2015, but this area of performance is an area that needs continued attention to reduce the lack of timeliness in docketing and improve overall customer service. Some of the delays in court hearings eventually contributes to loss of income for custodial parents, as well as the inability of the Agency to collecting and disbursing regular and consistent payments to obligees. Juvenile Court's documented improvement in processing the child support filings is most appreciated by the Agency and the customers served.

**CONTRACT/AGREEMENT EVALUATION FORM**  
**(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)**

Representatives from Juvenile Court and the CJFS/OCSS continued to meet quarterly throughout 2015. The need for additional staff and magistrates were discussed and shared during the quarterly meetings. The Juvenile Court, CJFS/OCSS and new Child Support Prosecutor Unit continued to work together to streamline processes and procedures to improve the effectiveness and efficiency of the motions and filings that are submitted with the Court. Juvenile Court has been receptive to working with the new Prosecutor team and continues to express their desire for improvement.

The Juvenile Court has displayed a commitment to improvement, and continues to work collaboratively with OCSS to support new initiatives that started in 2015. The Families-On-Track Program, as well as the new Parenting Time Orders initiative in the child support program were positively supported by Juvenile Court. It is encouraging that the Court and its positive leadership team recognizes the importance of the child support responsibilities and has started making noticeable steps of improvement in processing the work submitted to the Court for processing.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average
- Average
- Below Average
- Poor

**Justification of Rating:** The Juvenile Court has started to take steps to address the multiple issues that are impacted by delayed docketing and processing of filings. The Juvenile Court representatives that come to the contractual meetings have been cooperative and expressed a desire to improve the productivity of the Court. Personnel issues and work related issues continue to present some barriers in the timely and accurate processing of work referred to the court from CJFS/OCSS and from the community. The CJFS/OCSS and Juvenile Court representatives established a collaborative working relationship headed up by the OCSS Director and the Juvenile Court Administrative Judge. The CJFS/OCSS looks forward to working together on achieving success and performance improvement in 2016 on behalf of the families that we serve as we will begin to file motions of necessity with the Juvenile Court.

Cuyahoga Job and Family Services – Office of Child Support Services  
**User Department**

02/17/2016  
**Date**



**CONTRACT/AGREEMENT EVALUATION FORM**  
**(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)**

**Contractor:** Prosecuting Attorney's Office

**Contract No.:** AG1500036 **Time Period:** 01/01/15 – 12/31/15

**Service Description:** Perform IV- D Child Support Services for the CJFS/OCSS

**Original Contract Amount:** \$2,391,482.28

**Amendment Amount:** N/A

**Performance Indicators:** The Prosecuting Attorney's Office shall meet the following contract requirements: submit the actual monthly expenses of the contract for payment no later than 30 days after the last day of the month in which services were provided; initiate appropriate enforcement action within no more than 30 calendar days of identifying a delinquency; if service is necessary, the time frame becomes 60 days; report the status, on a monthly basis, by referral tracking number, of all actions submitted to them for processing; appropriate personnel having decision making authority at the Prosecutor's Office shall attend all scheduled meetings with the CJFS/OCSS; shall prepare and file all motions and complaints for the CJFS/OCSS for any activity requiring Domestic Relations Court or Juvenile Court action that is referred to them by the CJFS/OCSS within 30 days of their receipt of the action being requested; render a response to any "Requests For Prosecutor's Opinion" made to them by the CJFS/OCSS within 30 days of their receipt of the request; shall complete in full the "Health Insurance Investigation Form" for each CJFS/OCSS case that they represent to assist in the establishment and enforcement of cash medical in Juvenile or Domestic Relations Court; the form is to be completed and incorporated into all Journal Entries; shall present any available evidence of paternity and support to enable Magistrates to issue a Default Order of Paternity and/or Support whenever a Custodial Parent, and/or Non-Custodial Parent do not appear for their Court Hearing even though there has been good Service of Process; shall submit time sheets on a monthly basis for each Prosecutor included under this contract as part of the monthly billing; shall notify the CJFS/OCSS of the "service of process" status by forwarding the CJFS/OCSS all the "Service of Process" sheets for tracking; upon the CJFS/OCSS's receipt of the "Service of Process" sheets, the tracking action will flip from the Prosecutor's Office tracking list to the responsibility of the appropriate Court and it's tracking list of actions to complete; shall maintain independent books, records, payroll, documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract; agrees to accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate state or federal audit directly related to the provisions of this contract.

**Actual performance versus performance indicators (include statistics):** The Prosecuting Attorney's Office submitted billing invoices within the 30-day requirement throughout the 2015 contractual period. The CJFS/OCSS tracking reports reflected consistent completion and processing of the submitted filings and requested actions that were submitted. However, it was agreed by all that the tracking process was in need of improvements, which were started mid-year, and testing of the improvements are still in progress.

The overall performance and commitment to quality services continued to be above average throughout this contractual period. The Prosecutor's Office and the new leadership team headed by Ms. Billingsley, and supported by both Mr. Steve Ritz and Ms. Dorcas Russo, were committed to representing OCSS to the best of their abilities and providing excellent service in support of our agency.

**CONTRACT/AGREEMENT EVALUATION FORM**  
**(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)**

The Prosecuting Attorney's Office continues to be instrumental in representing CJFS/OCSS's best interest in the discussions and follow-up with case processing for the families that we serve. The Juvenile Prosecuting Attorney's Office continues to work with CJFS/OCSS by additionally providing regular in-house legal representation at the agency. Discussions have begun for possible further additions to the legal team within the agency pending available space. The movement of the legal team within the child support agency supports their commitment to be a strong team working together on all child support related issues, as well as policy and process development. This commitment is also displayed through regular and consistent bi-weekly meetings with the leadership team to address all issues and implementation of new initiatives that started in 2015: Families-On-Track Program, Parenting Time Orders, and the Child Support Warrant Recall Program.

**Rating of Overall Performance of Contractor (Check One):**

- Superior
- Above Average**
- Average
- Below Average
- Poor

**Justification of Rating:** The Prosecuting Attorney's Office is the CJFS/OCSS's legal counsel for all actions referred to Court regarding paternity establishment, support order establishment and support order enforcement. CJFS/OCSS continues to recognize the hard work of the Prosecutor's Office - Division of Family Law, which has utilized "a holistic and coherent approach to serving vulnerable families and their children". They have provided professional legal services and creativity in the representation of our clients and improvements in our service delivery. CJFS/OCSS looks forward to working collaboratively with the Prosecutor's Office in 2016 to work together, smarter and more efficiently with the goal of providing regular and consistent child support to the families that we serve.

Cuyahoga Job and Family Services – Office of Child Support Services  
**User Department**

02/17/2016  
**Date**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0060

Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</b>	<b>A Resolution</b> authorizing agreements with various providers, in the total amount not-to-exceed \$91,857.49, for child support services for the period 1/1/2016 - 12/31/2016; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services (“CJFS”) has submitted two (2) Title IV-D Cooperative Agreements with various providers, in the total amount not-to-exceed \$91,857.49, for child support services for the period 1/1/2016 - 12/31/2016 as follows:

- (a) Cuyahoga County Treasurer’s Office in the amount not-to-exceed \$67,965.33; and
- (b) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$23,892.16.

WHEREAS, Title IV Cooperative Agreement contracts are mandated by O.R.C. 3125.14, and the Ohio Department of Jobs and Family Services (ODJFS) regulations in order to specify the services, which will be rendered by each of these two (2) entities pertaining to the establishment, modification, and enforcement of child support obligations, in accordance with applicable child support regulations; and

WHEREAS, the primary goal of these cooperative agreement are to enable the County to recover the 66%, or up to \$60,625.95, Federal Financial Participation (“FFP”) reimbursement portion of the expenses incurred by the Cuyahoga County Treasurer’s Office and Juvenile Court in providing these Title IV-D service for CJFS Office of Child Support Services; and

WHEREAS, this dollar amount is reimbursed to the County General Fund to offset the expenditures of these two (2) agencies; and

WHEREAS, these agreement costs will be funded 100% by Federal Financial Participation (“FFP”) Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes the Title IV-D Cooperative Agreements with various providers, in the total amount not-to-exceed \$91,857.49, for child support services for the period 1/1/2016 - 12/31/2016 as follows:

- (a) Cuyahoga County Treasurer's Office in the amount not-to-exceed \$67,965.33; and
- (b) Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$23,892.16.

**SECTION 2.** The County Executive is hereby authorized to execute the agreements and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2016



5a-b

**Item Details:**

**Agency/Dept. Name:** Cuyahoga Support Enforcement Agency      **Agency/Dept. Head Name:** David Merriman

**Type of Request:** Agreement/Amendment

**Request Prepared by:** Ronald J. Studeny      **Telephone No.:** 216-515-8451

**SUMMARY OF REQUESTED ACTION:**

The Cuyahoga Job and Family Services, Office of Child Support Services is requesting approval of two Title IV-D Cooperative Agreement Contracts for the receipt of cash payments for Title IV-D Child Support Services, one with the Cuyahoga County Treasurer's Office and one with Cuyahoga County Juvenile Court.

**I. NovusAgenda Summary of Requested Action**

**Novus Title:** CJFS/OCSS 2016 Title IV-D Cooperative Agreement Contracts with the Treasurer's Office (RQ36676) and Juvenile Court (RQ36708) for Cashiers' Services

**A. Scope of Work Summary**

1. The Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is requesting approval of two Title IV-D Cooperative Agreement Contracts, one with Cuyahoga County Treasurer's Office (Treasurers Office) in an amount not to exceed **\$67,965.33** and the other with Cuyahoga County Juvenile Court (Juvenile Court) in an amount not to exceed **\$23,892.16** for an aggregate amount not to exceed **\$91,857.49**. Under these Contracts, the Treasurer's Office and Juvenile Court would accept cash payments related to Child Support cases at their main offices, would provide CJFS/OCSS with receipts for the payments and would deposit payments into a CJFS/OCSS depository account. Each Contract would be for the period January 1, 2016 to December 31, 2016.

2. The primary goal of each Contract is to enable the County to recover up to **\$44,857.12** in IV-D child support expenses incurred by the Treasurer's Office through Federal Financial Participation (FFP) reimbursement and up to **\$15,768.83** in IV-D child support expenses



incurred by the Juvenile Court through FFP. These two Contracts would allow the County to receive revenue from Federal funds in an amount of up to **\$60,625.95**.

3. Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services (ODJFS) regulations in order to specify the services which will be rendered pertaining to the establishment, modification and enforcement of Child Support Obligations in accordance with applicable Child Support Regulations.

**B. Procurement**

1. Child support-related services are provided to CJFS/OCSS by the Treasurer's Office and the Juvenile Court via an intra-county agency IV-D Cooperative Agreement Contracts between CJFS/OCSS and the Treasurer's Office and between CJFS/OCSS and the Juvenile Court.

**C. Contractor**

1. Cuyahoga County Treasurer's Office and Cuyahoga County Juvenile Court

**D. Project Status and Planning**

1. CJFS/OCSS enters into a Cooperative Agreement each calendar year with the Treasurer's Office for IV-D child support cash receipt services provided by that Office during that year. For the first time, CJFS/OCSS is also entering into a Cooperative Agreement with the Juvenile Court for IV-D child support cash receipt services provided by the Court during the year.

2. In order for the County to be able to receive FFP reimbursement of IV-D expenses incurred by the Treasurer's Office and by the Juvenile Court during the first three months of 2016, the Contracts have to be approved by the County and executed by March 31, 2016 and then sent to the State of Ohio Office of Child Support for its approval of the Contracts.

3. Each Contract requires manual execution by March 31, 2016.

**F. Funding**

1. The funding sources for the 2016 Contracts are (a) Treasurer's Office: Federal Financial Participation (FFP) reimbursement at 66% is \$44,857.12 and local funding (levy) at 34% is \$23,108.21; and (b) Juvenile Court: FFP reimbursement at 66% is \$15,768.83 and local funding (levy) at 34% is \$8,123.33. These two contracts allow for the County to receive revenue from Federal funds in an amount up to \$60,625.95.

2. The Treasurer's Office and the Juvenile Court would each bill CJFS/OCSS each month for the IV-D services they provide in a month.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Title IV-D Cooperative Agreement Contracts are mandated by O.R.C. 3125.14, and Ohio Department of Jobs and Family Services (ODJFS), in order to specify the services which will be rendered by any County Agency pertaining to the establishment, modification and enforcement of Child Support Obligations, in accordance with applicable Child Support Regulations. The County Treasurer's Office and the Juvenile Court accept **cash** Child

Support payments made by Obligors for CJFS/OCSS.

**Explanation for late submittal:**

The required state contract forms with the 2016 budget data, after revisions, were completed and sent to the state for review in late January and mid-February. The state gave preliminary approval of the contracts in February.

**Contract/Agreement Information:**

**Procurement Method:**

Exempt from Competitive Bid Requirements

**Explanation for Increase/Decrease in \$ Amount for current request:**

The increase in dollars from 2015 is due to the inclusion of the Juvenile Court contract for 2016 and also the change to include both FFP and levy dollars in total contract costs.

**Financial Information:**

**Funding source:**

Federal

**Explanation:**

The contracts costs will be funded 66% by Federal Financial Participation (FFP) funds and 34% by local (levy) funds.

**Total Amount Requested:**

\$91,857.49

**ATTACHMENTS:**

Click to download

- [Treasurer's Office Findings for Recovery](#)
- [Juv. Court Findings for Recovery](#)
- [Treasurer's Office Contract History](#)
- [Treasurer's Office - 2015 Evaluation](#)
- [Treasurer's Office - Agreement Cover](#)
- [Juv. Court - Agreement Cover](#)
- [Signed Justification](#)
- [Agreement - Treasurer's Office - TAB](#)
- [Agreement - Juvenile Court - TAB](#)
- [Legislative Action Request Form](#)

**History**

**Time**

**Who**

Office of Procurement & Diversity

**Approval**



**CONTRACT/AGREEMENT EVALUATION FORM**  
(To be completed in its entirety by user department for  
all contract/agreement renewals or amendments.)

Contractor: Cuyahoga County Treasurer's Office

Contract No.: AG1500033 Time Period: 01/01/15 - 12/31/15

Service Description: Accept/Receipt/Deposit Child Support Cash Payments

Original Contract Amount: \$42,307.74

Amendment Amount: N/A

Performance Indicators: Accepts cash payments. Prepares receipts and forwards daily to CJFS/OCSS. Deposits cash payments in CJFS/OCSS PNC Depository Account.

Actual performance versus performance indicators (include statistics):  
All performance indicators and volume projections were met. CY2015 cash collections of \$3,779,858.41 represents a \$203,101.80 or 5% decrease over CY2014 cash collections.

Rating of Overall Performance of Contractor (Check One):

- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating: The reasons for the collection decrease entail other locations accepting cash payments as well as the Treasurer's Office having moved. Any decline in volume is not due to subpart performance by the Treasurer's Office. On the contrary, the acceptance of payments and corresponding workflows to OCSS are solid and reconciliation errors are rare.

Cuyahoga Job and Family Services – Office of Child Support Services 02/11/2016  
User Department **Date**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0038

<p>Sponsored by: <b>County Executive Budish and Councilmembers Brady, Brown, Conwell, Hairston, Jones and Miller</b></p>	<p><b>A Resolution</b> authorizing the County Executive, on behalf of the County, to endorse the Memorandum of Understanding among City of Cleveland, Construction Employers Association, Hispanic Roundtable, Hard Hatted Women, Urban League of Greater Cleveland, Greater Cleveland Partnership, Cuyahoga Community College, Cleveland Metropolitan School District and Cleveland Building and Construction Trades Council regarding Community Benefits and Inclusion; authorizing the County Executive to execute the Memorandum of Understanding and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Article VII, Section 701 of the Cuyahoga County Charter mandates that the County “shall develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County”; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes the County Executive, on behalf of the County, to endorse the Memorandum of Understanding among City of Cleveland, Construction Employers Association, Hispanic Roundtable, Hard Hatted Women, Urban League of Greater Cleveland, Greater Cleveland Partnership, Cuyahoga Community College, Cleveland Metropolitan School District and Cleveland Building and Construction Trades Council and other possible entities regarding Community Benefits and Inclusion.



First Reading/Referred to Committee: February 9, 2016  
Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: March 8, 2016

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0042

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> declaring that public convenience and welfare requires replacement of Pleasant Valley Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View; total estimated project cost \$10,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into and execute an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires replacement of Pleasant Valley Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View; and

WHEREAS, the anticipated cost for the project is \$10,000,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$5,000,000.00 by Federal funds; and (b) \$5,000,000.00 with County Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Pleasant Valley Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View, Council District 6; and

WHEREAS, the anticipated start date for construction of this project is 2019; and



WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires replacement of Pleasant Valley Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

**SECTION 2.** That special assessments are not to be levied nor collected to pay for any part of the County's cost of this improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents consistent with this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 23, 2016

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: March 8, 2016

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0043

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Cedar Point Bridge No. 00.49 over Rocky River located in Cleveland Metropolitan Park District in the City of North Olmsted; total estimated project cost \$2,268,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into and execute all necessary agreements with said District and municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Cedar Point Bridge No. 00.49 over Rocky River located in Cleveland Metropolitan Park District in the City of North Olmsted; and

WHEREAS, the anticipated cost for the project is \$2,268,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$1,814,400.00 by Federal funds; and (b) \$453,600.00 with County Road and Bridge Fund; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Cedar Point Bridge No. 00.49 over Rocky River located in Cleveland Metropolitan Park District in the City of North Olmsted, Council District 5; and

WHEREAS, the anticipated start date for construction of this project is 2019; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Cedar Point Bridge No. 00.49 over Rocky River located in Cleveland Metropolitan Park District in the City of North Olmsted.

**SECTION 2.** That special assessments are not to be levied nor collected to pay for any part of the County's cost of this improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents consistent with this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 23, 2016

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: March 8, 2016

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0029

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive's appointment of Theodore N. Carter, upon his taking the oath of office, as Director of Development; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article VII, Section 7.03 of the Charter of Cuyahoga County, the Director of Development shall be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, Article VII, Section 7.03 of the Charter provides for the powers, duties and qualifications of the Director of Development; and

WHEREAS, the County Executive has nominated Theodore N. Carter for appointment to the position of Director of Development; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on February 23, 2016; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Theodore N. Carter to the position of Director of Development; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the appointment of Theodore N. Carter to serve as Director of Development upon his taking the oath of office.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.





# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0037

Sponsored by: <b>County Executive Budish</b>	<b>A Resolution</b> confirming the County Executive’s appointment of The Honorable Cyril Kleem to serve on the Cuyahoga County Planning Commission representing the Southwest Region for an unexpired term ending 12/31/2018, and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Gallagher</b>	

WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and,

WHEREAS, the Cuyahoga County Planning Commission membership consists of three county representatives and representatives of eight separate planning regions. The regional representatives are mayors of one of the communities in each planning region who are appointed by the County Executive, except for the City of Cleveland representative, who is appointed by the Mayor of Cleveland; and,

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three year terms; and,

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated Mayor Cyril Kleem (Southwest Region) to serve on the Cuyahoga County Planning Commission for an unexpired term ending 12/31/2018; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the appointment of The Honorable Cyril Kleem to serve on the Cuyahoga County Planning Commission representing the Southwest Region for an unexpired term ending 12/31/2018.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 9, 2016

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: February 9, 2016

Journal CC021

March 8, 2016

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0044

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing an agreement with City of Cleveland/Department of Public Health in the amount not-to-exceed \$682,276.00 for administration and coordination of the MomsFirst Program in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood has recommended an agreement with City of Cleveland/Department of Public Health in the amount not-to-exceed \$682,276.00 for administration and coordination of the MomsFirst Program in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; and

WHEREAS, the primary goals of this project are to: (a) reduce infant mortality; and (b) reduce low and extremely low birth weight; and

WHEREAS, the funding for this project is 100% Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an agreement with City of Cleveland/Department of Public Health in the amount not-to-exceed \$682,276.00 for administration and coordination of the MomsFirst Program in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.



# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0045

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing a contract with Starting Point in the amount not-to-exceed \$1,429,090.00 for administration and coordination of the Teacher Education and Compensation Help Program, Early Care and Education Professional Development System and Early Care and Education Center Capacity Expansion System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood has recommended a contract with Starting Point in the amount not-to-exceed \$1,429,090.00 for administration and coordination of the Teacher Education and Compensation Help Program, Early Care and Education Professional Development System and Early Care and Education Center Capacity Expansion System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; and

WHEREAS, the primary goals of this project are to: (a) improve the quality of center based child care by providing technical assistance and training to center based child care providers; (b) provide scholarships, training and technical assistance to individual child care providers through the T.E.A.C.H. component of the program; and (c) recruit and increase the number of centers participating in Step Up To Quality star rating system; and

WHEREAS, the funding for this project is 100% Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 23, 2016  
Committee(s) Assigned: Education, Environment & Sustainability

Journal CC021  
March 8, 2016



# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0046

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing a contract with Starting Point in the amount not-to-exceed \$2,867,102.00 for administration and coordination of the Family Child Care Home Professional Development System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood has recommended a contract with Starting Point in the amount not-to-exceed \$2,867,102.00 for administration and coordination of the Family Child Care Home Professional Development System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; and

WHEREAS, the primary goals of this project are to provide services to administer, manage and ensure quality assurance of the Family Child Care Home Professional Development System; and

WHEREAS, the purpose of the Family Child Care Home Professional Development System is to support family child care homes in maintaining licenses and in facilitating entry into (or maintaining) the Step Up To Quality (SUTQ) star rating system; and

WHEREAS, the funding for this project is 100% Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



First Reading/Referred to Committee: February 23, 2016  
Committee(s) Assigned: Education, Environment & Sustainability

Journal CC021  
March 8, 2016

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0047

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing a contract with Starting Point in the amount not-to-exceed \$3,967,986.00 for administration and coordination of the Special Needs Child Care System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood has recommended a contract with Starting Point in the amount not-to-exceed \$3,967,986.00 for administration and coordination of the Special Needs Child Care System in connection with the Invest in Children Program for the period 1/1/2016 - 12/31/2017; and

WHEREAS, the primary goals of this project are to provide services to administer, manage and ensure quality assurance of the Special Needs Child Care Program; and

WHEREAS, the purpose of the Special Needs Child Care Program is to increase inclusion of young children with identified disabilities, challenging behaviors, medical needs, and children who are “at risk” of expulsion when served in typical child care settings (Centers and Family Child Care Homes); and

WHEREAS, the funding for this project is 100% Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Starting Point in the amount not-to-exceed \$3,967,986.00 for administration and



First Reading/Referred to Committee: February 23, 2016  
Committee(s) Assigned: Education, Environment & Sustainability

Journal CC021  
March 8, 2016

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0039

<p>Sponsored by: <b>County Executive Budish/Department of Development</b></p> <p>Co-sponsored by: <b>Councilmembers Gallagher, Brown, Germana, Simon, Greenspan and Jones</b></p>	<p><b>A Resolution</b> making awards to various municipalities, in the total amount of \$1,486,400.00, for various municipal grant projects for the 2016 Community Development Block Grant Municipal Grant Program for the period 4/1/2016 - 12/31/2016; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended awards to various municipalities, in the total amount of \$1,486,400.00, for various municipal grant projects for the 2016 Community Development Block Grant (“CDBG”) Municipal Grant Program for the period 4/1/2016 - 12/31/2016; and

WHEREAS, the participants of the 2016 CDBG Municipal Grant Program have been chosen from the fifty one (51) communities that are members of the Cuyahoga Urban County; and

WHEREAS, each of those 51 communities are eligible to apply to receive a grant in an amount not-to-exceed \$150,000.00; and

WHEREAS, the Department of Development reviews and analyzes each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility, and implementation plan; and

WHEREAS, based on the scoring criteria, the following is a list of the municipal grant projects recommended for awards:

- a) City of Berea in the amount not-to-exceed \$150,000.00 for the North Rocky River Drive Corridor Improvement Project.
- b) City of Fairview Park in the amount not-to-exceed \$136,400.00 for the Sidewalk Improvement Project.
- c) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dressler Avenue Pavement Resurfacing Project.
- d) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for the Targeted Beautification Program.



- e) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Entrance Road Resurfacing Project.
- f) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for the West Minor Road Repair and Resurfacing Project.
- g) Village of Newburgh Heights in the amount not-to-exceed \$150,000.00 for the East 44<sup>th</sup> Street Reconstruction Project.
- h) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the Pearl Road Corridor ADA Curb Ramp Replacement Program.
- i) City of University Heights in the amount not-to-exceed \$150,000.00 for the Cedarbrook Road Resurfacing Project.
- j) Village of Woodmere in the amount not-to-exceed \$150,000.00 for the Brainard Road Improvement Project.

WHEREAS, the awards are funded 100% from federal Community Development Block Grant Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards to various municipalities, in the total amount of \$1,486,400.00, for various municipal grant projects for the 2016 Community Development Block Grant Municipal Grant Program for the period 4/1/2016 - 12/31/2016:

- a) City of Berea in the amount not-to-exceed \$150,000.00 for the North Rocky River Drive Corridor Improvement Project.
- b) City of Fairview Park in the amount not-to-exceed \$136,400.00 for the Sidewalk Improvement Project.
- c) City of Garfield Heights in the amount not-to-exceed \$150,000.00 for the Dressler Avenue Pavement Resurfacing Project.
- d) Village of Highland Hills in the amount not-to-exceed \$150,000.00 for the Targeted Beautification Program.
- e) City of Maple Heights in the amount not-to-exceed \$150,000.00 for the Stafford Park Entrance Road Resurfacing Project.
- f) City of Mayfield Heights in the amount not-to-exceed \$150,000.00 for the West Minor Road Repair and Resurfacing Project.
- g) Village of Newburgh Heights in the amount not-to-exceed \$150,000.00 for the East 44<sup>th</sup> Street Reconstruction Project.
- h) City of Parma Heights in the amount not-to-exceed \$150,000.00 for the Pearl Road Corridor ADA Curb Ramp Replacement Program.
- i) City of University Heights in the amount not-to-exceed \$150,000.00 for the Cedarbrook Road Resurfacing Project.

- j) Village of Woodmere in the amount not-to-exceed \$150,000.00 for the Brainard Road Improvement Project.

**SECTION 2.** That the County Executive is authorized to execute agreements in connection with said awards and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 9, 2016  
Committee(s) Assigned: Community Development

Additional Sponsorship Requested on the Floor: February 9, 2016

Committee Report/Second Reading: February 23, 2016

Additional Sponsorship Requested on the Floor: February 23, 2016

Journal CC021  
March 8, 2016

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2016-0009

Sponsored by: <b>County Executive Budish/Department of Sustainability</b>	<b>An Ordinance</b> enacting Chapter 808 of the Cuyahoga County Code to establish the Cuyahoga County Green Community Program and provide for matters relating to said Program, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Cuyahoga County, Ohio (the “County”), an Ohio county duly organized and validly existing under the laws of the State of Ohio (the “State”) and its Charter, is authorized and empowered, by virtue of the laws of the State, including without limitation, Ohio Constitution, Article VIII, Section 13 and Ohio Revised Code Chapter 165, to issue its revenue bonds for the purpose of making one or more loans to assist one or more “projects” as defined in Ohio Revised Code Section 165.01; and

WHEREAS, Section 301(a) of the Tax Extenders and Alternative Minimum Tax Relief Act of 2008 added Section 54D (as amended by Section 1112 of the American Recovery and Reinvestment Act of 2009, “Section 54D”) to the Internal Revenue Code of 1986, as amended (as amended, the “Code”), to authorize states and political subdivisions, including the County, to issue qualified energy conservation bonds (“QECBs”) for one or more Qualified Conservation Purposes (as defined in Section 54D); and

WHEREAS, among such Qualified Conservation Purposes are “capital expenditures incurred for purposes of ... implementing green community programs (including the use of loans, grants, or other repayment mechanisms to implement such programs)” (as used herein, “Green Community Programs”); and

WHEREAS, County desires to establish a Green Community Program (as further described herein, the “Cuyahoga County Green Community Program”), to be financed in part with the proceeds of QECBs to be issued by the County; and

WHEREAS, the aim of the Cuyahoga County Green Community Program is the reduction of energy consumption within the jurisdiction of the County so as to: (a) reduce the climate effects of greenhouse gas production; (b) reduce energy costs of political subdivisions, businesses, and residents within the jurisdiction of the County; (c) increase the energy efficiency of the County and those working and living within its jurisdiction; and (d) provide an example for others to follow; and

WHEREAS, this Ordinance is being enacted to provide an initial description of the Cuyahoga County Green Community Program and to set forth certain projects to be included therein; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by the County can continue.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Chapter 808 of the Cuyahoga County Code is hereby enacted to read as follows:

**Chapter 808: Cuyahoga County Green Community Program**

**Section 808.01**

The County hereby establishes the Cuyahoga County Green Community Program as a Green Community Program within the meaning of Section 54D of the Internal Revenue Code of 1986, as amended. Projects and programs included within the Cuyahoga County Green Community Program shall include, but not be limited to, the projects and programs described below.

(A) Energy Efficiency and Alternative Energy Improvements to Buildings, Structures, and Facilities

- (1) Acquisition, construction, equipment, improvement, installation and financing of energy efficiency improvements, including, without limitation, improvements to the mechanical systems of buildings, structures, and facilities; installation or improvement of HVAC systems, air handlers, chillers, boilers, and high efficiency accessory systems; installation or improvement of compressors, refrigeration systems, waste energy recovery systems, and improved electrical distribution systems; installation or improvement of heat transfer technologies, insulation, windows, reflective roofing; installation or improvement of energy efficient roofing; installation or improvement of lighting and lighting controls; which improvements are made with respect to buildings, structures, facilities, or real property owned by any public or private parties located within the County, including the County, other local governments and political subdivisions of the State, private persons, any property owners within the County, and any public or private parties in cooperation with any of the foregoing.
- (2) Acquisition, construction, equipment, improvement, installation and financing of alternative energy technologies, including special energy improvement projects identified under Revised Code 1701.01(I) and renewable energy technologies identified under Revised Code 4928.01(A)(35), which

technologies include, without limitation, solar photovoltaic, solar thermal, wind, geothermal, hydropower, solid waste to energy technologies, biomass, gasification, fuel cells, off peak storage facilities, and distributed generation facilities utilizing renewables, which improvements are made with respect to buildings, structures, facilities, or real property owned by any public or private parties located within the County, including the County, other local governments and political subdivisions of the State, private persons, any property owners within the County, and any public or private parties in cooperation with any of the foregoing.

(B) Financing Energy Efficiency and Alternative Energy Improvements

- (1) Financing loans for owners of residential, commercial, industrial, tax-exempt, and governmental properties in the jurisdiction of the County for energy efficiency and alternative energy improvements with (A) the proceeds of County obligations issued for such purposes under Ohio Revised Chapter 165 or otherwise, or (B) the proceeds of obligations of other political subdivisions of the State operating in cooperation with the County.
- (2) Financing energy efficiency and alternative energy projects through energy special improvement districts by which property owners are able to pay for the costs of the improvements by an assessment on their property tax bill.

(C) County Energy Accountability Programs

- (1) Installation and use of real-time energy tracking systems to monitor and reduce electrical demand, including, without limitation, installation of web-based energy sub-metering system integrated into the control systems of buildings, structures, facilities, or real property owned by any public or private parties located within the County, including the County, other local governments and political subdivisions of the State, private persons, any property owners within the County, and any public or private parties in cooperation with any of the foregoing.
- (2) Implementation and operation of increased energy accountability programs, including, without limitation, creation of public websites showing total energy use and alternative energy use by the County, other local governments and political subdivisions of the State, private persons, any property owners within the County, and any public or private parties in cooperation with any of the foregoing.
- (3) Implementation and operation of energy auditing programs and partnerships with utilities, including investor-owned utilities, for such programs with respect to buildings, structures, facilities, or real property owned by private parties, and implementation and operation of rebate programs that lower the

cost to private property owners of energy efficiency and alternative energy technologies.

(D) Land Use Programs

- (1) Implementation and operation of programs to remediate, redevelop, and reuse industrial and manufacturing brownfield properties by using energy efficiency, renewable, and alternative energy improvements in connection with those properties.
- (2) Acquisition, construction, equipment, improvement, installation, financing and use of farming practices that reduce the use of fossil fuels for crop production and improve soil and water conservation.
- (3) Acquisition, construction, equipment, improvement, installation, financing and use of bio-fuel technologies including, without limitation, planting of crops to be used in bio-fuel production.
- (4) Acquisition, construction, equipment, improvement, installation, financing and use of biomass energy production programs and projects.

**Section 808.02**

The projects and programs listed in Section 808.01 are not intended to represent an exhaustive description of the potential projects and programs to be included in the Cuyahoga County Green Community Program. This Council intends and expects that additional projects and programs will be added to the Cuyahoga County Green Community Program by future resolutions of this Council as such projects and programs are developed.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that



resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_