

### AGENDA CUYAHOGA COUNTY CAPITAL IMPROVEMENTS & FACILITIES AD HOC COMMITTEE THURSDAY, AUGUST 23, 2012 CUYAHOGA COUNTY JUSTICE CENTER COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR 11:30 AM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT RELATED TO THE AGENDA

#### 4. APPROVAL OF MINUTES

a) July 18, 2012

#### 5. MATTERS REFERRED TO COMMITTEE

a) <u>R2012-0167</u>: A Resolution making an award on RQ23815 to URS Corporation in the amount not-to-exceed \$1,998,827.00 for professional architectural/engineering services relating to the County's Real Estate Portfolio Consolidation Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

#### 6. DISCUSSION REGARDING COUNTY'S REAL ESTATE CONSOLIDATION PROJECT

- 7. COUNCIL NEXT STEPS
- 8. MISCELLANEOUS BUSINESS
- 9. OTHER PUBLIC COMMENT
- **10. ADJOURNMENT**

<sup>\*</sup>In accordance with Ordinance No. O2011-0020, complimentary parking in the Huntington Park Garage will be available for the public **beginning at 4:00 p.m.** on any day when the Council or any of its committees holds evening meetings. Please see the Clerk to obtain a parking pass.



# MINUTES CUYAHOGA COUNTY CAPITAL IMPROVEMENTS & FACILITIES AD HOC COMMITTEE WEDNESDAY, JULY 18, 2012 CUYAHOGA COUNTY JUSTICE CENTER COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR 11:30 AM

## 1. CALL TO ORDER

The meeting was called to order by Council President and Chair Connally at 11:34 a.m.

2. ROLL CALL

Ms. Connally asked Assistant Deputy Clerk Thurman to call the roll. Committee members Connally, Brady and Gallagher were in attendance and a quorum was determined. Councilmembers Miller, Rogers and Simon were also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

- 4. APPROVAL OF MINUTES
  - a) June 20, 2012

A motion was made by Mr. Gallagher, seconded by Mr. Brady and approved by unanimous vote to approve the minutes from the June 6, 2012 meeting.

## 5. PRESENTATION

- a) Proposed request for proposal process for the County's real estate consolidation project
  - 1) Bonnie Teeuwen, Director of Public Works
  - 2) Ryan Jeffers, First Vice President, CBRE

Ms. Connally thanked the administration and CBRE for developing a process for acquiring and disposing of County properties and expressed a desire to keep Council fully advised. Council staff reviewed the RFP and Council will address some of the questions provided to the administration regarding the real estate consolidation project.

Ms. Bonnie Teeuwen, Director of Public Works, and Mr. Ryan Jeffers, First Vice President of CBRE, addressed the Committee regarding the County's real estate consolidation project. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Teeuwen and Mr. Jeffers pertaining to the item, which they answered accordingly.

6. COUNCIL NEXT STEPS

Ms. Connally requested an update on the consolidation process in mid-August.

Mr. Jeffers invited the Committee to attend the Bidder Conference on Tuesday, August 7, 2012.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. OTHER PUBLIC COMMENT

No public comments were given.

9. ADJOURNMENT

With no further business to discuss, Council President and Chair Connally adjourned the meeting at 11:58 a.m., without objection.

# **County Council of Cuyahoga County, Ohio**

# Resolution No. R2012-0167

Sponsored by: County Executive FitzGerald/Department of Public Works	A Resolution making an award on RQ23815 to URS Corporation in the amount not-to- exceed \$1,998,827.00 for professional architectural/engineering services relating to the County's Real Estate Portfolio Consolidation Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County, on behalf of Department of Public Works, is recommending an award to URS Corporation on RQ23815 in the amount not-toexceed \$1,998,827.00 for professional architectural/engineering services relating to the County's Real Estate Portfolio Consolidation Project; and,

WHEREAS, in response to RQ23815, proposals were received on June 7, 2012 and the Office of Procurement and Diversity assessed a thirty (30%) percent Small Business Enterprise (SBE) goal; and,

WHEREAS, there were five (5) proposals received and an award recommendation was made to URS Corporation; and,

WHEREAS, County Council has determined that awarding the contract to URS Corporation is in the best interest of the County; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to ensure that critical services provided by Cuyahoga County can continue, and to provide for an anticipated start date of August 29, 2012.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** The County Council hereby approves the County Executive's recommendation and authorizes an award on RQ23815 to URS Corporation in the amount not-to-exceed \$1,998,827.00 for professional architectural/engineering services relating to the County's Real Estate Portfolio Consolidation Project.

**SECTION 2.** The County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County entity. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Deputy Clerk of Council

Date

First Reading/Referred to Committee: <u>August 14, 2012</u> Committee Assigned: <u>Capital Improvements & Facilities</u>

Journal \_\_\_\_\_

\_\_\_\_\_, 2012