



MINUTES

**CUYAHOGA COUNTY CAPITAL IMPROVEMENTS & FACILITIES AD HOC COMMITTEE
THURSDAY, AUGUST 23, 2012
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:30 AM**

1. CALL TO ORDER

The meeting was called to order by Council President and Chair Connally at 11:33 a.m.

2. ROLL CALL

Ms. Connally asked Assistant Deputy Clerk Thurman to call the roll. Committee members Connally, Brady and Gallagher were in attendance and a quorum was determined. Councilmember Jones was also in attendance.

In accordance with Rule 12F of the County Council Rules, Council President Connally appointed Councilmember Jones as a Member Pro Tem.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES

- a) July 18, 2012

A motion was made by Mr. Brady, seconded by Mr. Gallagher and approved by unanimous vote to approve the minutes from the July 18, 2012 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2012-0167: A Resolution making an award on RQ23815 to URS Corporation in the amount not-to-exceed \$1,998,827.00 for professional architectural/engineering services relating to the County's Real Estate Portfolio

Consolidation Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

Ms. Connally gave a brief opening statement regarding the process used to consolidate County properties. Initially, the process began by discussing how to reduce the number of properties and how properties are utilized. A formal process and a timetable was then implemented. A study listing all County owned properties was conducted by Allegro and CBRE assessed the values of those properties. The County is currently looking at a architectural firm that will describe the architectural aspects as well as logistical concerns such as public accessibility, transportation and parking. The ultimate decision for the sale, purchase or long term lease rests with Council. Council is working hard to get sufficient information in order to make good decisions regarding the project.

Ms. Bonnie Teeuwen, Director of Public Works; Mr. Ryan Jeffers, First Vice President of CBRE; and Mr. Gary Rieber, Managing Principle of URS Corporation, addressed the Committee regarding Resolution No. R2012-0167. Discussion ensued.

Committee members asked questions of Ms. Teeuwen, Mr. Jeffers and Mr. Rieber pertaining to the item, which they answered accordingly.

On a motion by Mr. Brady with a second by Mr. Jones, Resolution No. R2012-0167 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of rules.

6. DISCUSSION REGARDING COUNTY'S REAL ESTATE CONSOLIDATION PROJECT

Ms. Teeuwen, Mr. Jeffers and Mr. Majeed Makhoulf, Law Director, addressed the Committee regarding the County's real estate consolidation project. Discussion ensued.

Committee members asked question of Ms. Teeuwen, Mr. Jeffers and Mr. Makhoulf pertaining to the item, which they answered accordingly.

7. COUNCIL NEXT STEPS

Ms. Connally requested that information regarding the legal services contract and proposals for the title company be provided to Council.

8. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

9. OTHER PUBLIC COMMENT

No public comments were given.

10. ADJOURNMENT

With no further business to discuss, Council President and Chair Connally adjourned the meeting at 12:33 p.m., without objection.