



## **MINUTES**

**CUYAHOGA COUNTY ECONOMIC DEVELOPMENT & PLANNING COMMITTEE MEETING  
MONDAY, AUGUST 6, 2012  
CUYAHOGA COUNTY JUSTICE CENTER  
COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR  
9:00 AM**

**1. CALL TO ORDER**

**The meeting was called to order by Chairman Schron at 9:09 a.m.**

**2. ROLL CALL**

**Mr. Schron asked Deputy Clerk Barnhill to call the roll. Committee members Schron, Gallagher, Greenspan, Connally and Rogers were in attendance and a quorum was determined. Committee members Brady and Germana were absent from the meeting. Councilmember Miller was also in attendance.**

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

**No public comments were given.**

**4. APPROVAL OF MINUTES FROM JULY 23, 2012 MEETING**

**A motion was made by Mr. Rogers, seconded by Ms. Connally and approved by majority vote to approve the minutes of the July 23, 2012 meeting, with Mr. Gallagher abstaining from the vote due to his absence from the meeting.**

**5. MATTERS REFERRED TO COMMITTEE**

- a) R2012-0147: A Resolution amending Resolution No. R2011-0257, which authorized the issuance and sale of self-supporting housing revenue bonds in the amount not-to-exceed \$5,000,000.00 for Helen S. Brown Apartments, L.P. for the purpose of rehabilitating, improving and equipping a senior housing facility for low and moderate income seniors; and declaring the necessity that this Resolution become immediately effective.

Ms. Sara Parks Jackson, Program Officer for the Department of Development, and Ms. Vanessa Whiting, borrower's counsel, addressed the Committee regarding Resolution R2012-0147. Discussion ensued.

Committee members asked questions of Ms. Jackson and Ms. Whiting pertaining to the item, which they answered accordingly.

On a motion by Ms. Connally with a second by Mr. Rogers, Resolution R2012-0147 was considered and approved by unanimous vote to be referred to the full Council agenda for consideration with a recommendation for passage under second reading suspension of rules.

- b) O2012-0019: An Ordinance amending Ordinance No. O2011-0039, as amended, which established procedures governing the use by the County of alternate construction project delivery methods, including construction manager-at-risk, design-build and general contracting project delivery methods for public construction projects; and declaring the necessity that this Ordinance become immediately effective.

Mr. Majeed Makhoulf, Director of Law, and Ms. Bonnie Teeuwen, Director of Public Works, addressed the Committee regarding Ordinance No. O2012-0019. Discussion ensued.

Committee members asked questions of Mr. Makhoulf and Ms. Teeuwen pertaining to the item, which they answered accordingly.

A motion was made by Mr. Greenspan, seconded by Mr. Rogers and approved by unanimous vote to amend Ordinance No. O2012-0019 as follows:

Section 1, subsection 1 in alphabetical order, add the following definitions and adjust the numbering accordingly:

"non-complex building project" means a building project (1) which has limited opportunity for innovation; (2) where work is within the existing right of way or requires minimal temporary right of way on road or bridge projects; (3) for simple maintenance of traffic; (4) for general refurbishing of building space, including, but not limited to, painting, carpeting, addition of walls and doors and minor electrical venting; or (5) for the rehabilitation of existing sewer lines.

"one-step design build process" means a construction delivery method in which the County procures the entirety of the design build services in one step using a single request for bidding ("RFB") or request for proposals ("RFP") evaluated by the Department of Public Works' Consultant Selection Committee.

Section 12 - Delete *"including, if deemed appropriate, a selection process through an RFB."*

Section 17 - Delete *"bidder or respondent to RFP"* and insert *"contractor"*

**On a motion by Mr. Greenspan with a second by Mr. Rogers, Ordinance No O2012-0019 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. OTHER PUBLIC COMMENT**

**No public comments were given.**

**8. ADJOURNMENT**

**With no further business to discuss, the meeting was adjourned by Chairman Schron at 9:24 a.m., without objection.**