

**AGENDA**  
**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING**  
**MONDAY, JUNE 20, 2011**  
**CUYAHOGA COUNTY JUSTICE CENTER**  
**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**  
**1:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT RELATED TO THE AGENDA
4. APPROVAL OF MINUTES FROM THE MAY 16, 2011 MEETING
5. **R2011-0210**: A Resolution authorizing and directing the Cuyahoga County Fiscal Officer to make the necessary levy pursuant to Ohio Revised Code Section 5901.11, and declaring the necessity that this Resolution become immediately effective.
6. **R2011-0205**: A Resolution authorizing an award on RQ20118 to CBS Outdoor, Inc. in the amount of \$69,005.88 for advertising services on Greater Cleveland Regional Transit Authority buses for the Veterans Service Commission Outreach Program for the period 4/4/2011 - 3/4/2012; authorizing the County Executive to enter into a contract consistent with said award; and declaring the necessity that this Resolution become immediately effective.
7. **R2011-0200**: A Resolution adopting an operating budget for the Human Resource Commission, and declaring the necessity that this Resolution become immediately effective.
8. **R2011-0151**: A Resolution authorizing the County Executive to enter into a contract with Cranel Incorporated dba Versitec in the amount not-to-exceed \$785,643.60 for maintenance on various Kodak and Fujitsu equipment for various County departments for the period 1/1/2011 - 12/31/2013.
9. Discussion of the process for consideration and adoption of a mid-year budget update for calendar year 2011. The administration is expected to submit its proposed revisions to the 2011 calendar year budget at our Council meeting on June 28, 2011. Our goal is to complete action on the mid-year 2011 budget at our Council meeting on July 26, 2011.
10. MISCELLANEOUS BUSINESS

**11. OTHER PUBLIC COMMENT**

**12. ADJOURNMENT**

**MINUTES**  
**PENDING COMMITTEE APPROVAL**  
**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE**  
**MONDAY, MAY 16, 2011**  
**CUYAHOGA COUNTY JUSTICE CENTER**  
**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**  
**1:00 PM**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Miller at 1:07PM.

**2. ROLL CALL**

Chairman Miller asked the clerk to call the roll. The following committee members were present: Chairman Miller, Vice-Chairman Gallagher, and Committee Members: Jones and Germana were present. Committee Member Simon arrived at 1:08pm. Committee Member Greenspan arrived at 1:18pm. Committee Member Schron has an excused absence. Council Present C. Ellen Connally was also present at the meeting along with Council Member Yvonne Conwell.

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

There was no public comment related to the agenda.

**4. APPROVAL OF MINUTES OF THE APRIL 18, 2011 MEETING**

A motion to approve the April 18, 2011 minutes was made by Mr. Jones & 2<sup>nd</sup> by Mr. Germana. A yes / no vote was taken and the minutes were approved without objection.

**5. PRESENTATION BY THE HELP IN HARD TIMES TASK FORCE, LED BY VALERIE ROBINSON, REGARDING COUNTY POLICY ON TANF (TEMPORARY ASSISTANCE TO NEEDY FAMILIES).**

Nina Mc. Lellan, Valerie Robinson, Priscilla Cooper, and Carmen Gray all made presentations regarding TANF. A discussion ensued between the, Mr. Rick Werner and the committee.

**6. PRESENTATION BY ROBERT SCHLOENDORN, DIRECTOR, VETERANS SERVICE COMMISSION REGARDING THE OHIO REVISED CODE REQUIREMENT FOR AN EARLY APPROPRIATION OF FUNDS FOR THE VSC'S 2012 BUDGET AND APPROVAL OF A TAX LEVY TO PROVIDE THE NECESSARY FUNDS.**

Mr. Schloendorn addressed the committee regarding the ORC Requirement. A discussion ensued between the committee and the Veterans Service Commission. Mr. Makhlof also joined the discussion. Mr. O'Donnell also addressed the committee and fielded questions from the committee.

**7. UPDATE FROM THE OFFICE OF BUDGET & MANAGEMENT DIRECTOR MATT RUBINO ON CUYAHOGA COUNTY'S FIRST QUARTER 2011 FINANCIAL RESULTS.**

Matt Rubino presented to the committee the County's 1<sup>st</sup> quarter financial results. A discussion ensued between Mr. Rubino and the committee.

**8. UPDATE ON THE MIDYEAR BUDGET PROCESS**

**#8 coincides with #7.**

**9. MISCELLANEOUS BUSINESS**

**No miscellaneous business**

**10. ADJOURNMENT**

With no further business to discuss & on a motion by Mr. Greenspan and 2<sup>nd</sup> by Mr. Germana the meeting was adjourned at 3:02pm without objection.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2011-0210

Sponsored by: <b>County Executive FitzGerald/Office of Budget &amp; Management/Veterans Service Commission</b>	<b>A Resolution</b> authorizing and directing the Cuyahoga County Fiscal Officer to make the necessary levy pursuant to Ohio Revised Code Section 5901.11, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, ORC §5901.11 states that on or before the last Monday in May in each year, the veterans service commission shall meet and determine in an itemized manner the probable amount necessary for the aid and financial assistance of persons entitled to such aid and assistance and for the operation of the veterans service office for the ensuing year; and,

WHEREAS, ORC §5901.11 further provides that after determining the probable amount necessary for such purposes, the veterans service commission shall prepare and submit a budget in the manner specified in division (C) of section 5705.28 of the Revised Code to the County, which may review the proposed budget and shall appropriate funds to the commission; and,

WHEREAS, on or about May 23, 2011, the Cuyahoga County Veterans Service Commission submitted its 2012 legal budget (attached hereto as Exhibit "A") as approved by the Veterans Service Commission in an open meeting on May 18, 2011; and,

WHEREAS, ORC §5901.11 states that the County Council, at its June session, shall make the necessary levy, not to exceed five-tenths of a mill per dollar on the assessed value of the property of the county, to raise the amount that the Council approves;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a county department.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** County Council hereby authorizes and directs the Cuyahoga County Fiscal Officer to make the necessary levy pursuant to ORC §5901.11, not to exceed five-tenths of a mill per dollar on the assessed value of the property of the County.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 14, 2011

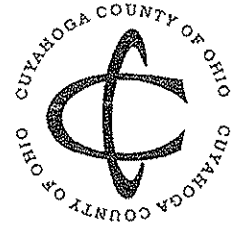
Committee(s) Assigned: Finance & Budgeting

Journal \_\_\_\_\_  
\_\_\_\_\_, 2011



Cuyahoga County  
Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650  
Email: [vsc\\_mail@cuyahogacounty.us](mailto:vsc_mail@cuyahogacounty.us)  
1849 Prospect Avenue • Room 200 • Cleveland, OH 44115



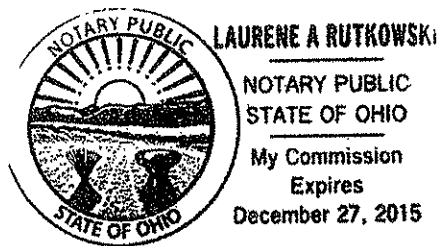
I hereby certify that the attached document represents a true copy of the 2012 legal budget of the Cuyahoga County Veterans Service Commission as approved by its Board of Commissioners in an open meeting on May 18, 2011 and submitted to the Cuyahoga County Executive, Cuyahoga County Council and Cuyahoga County Office of Budget Management. Your review and appropriation of the requested funds in accordance with the Ohio Revised Code section 5901.11 is appreciated.

  
Robert E. Schloendorn  
Executive Director

5/23/11  
Date

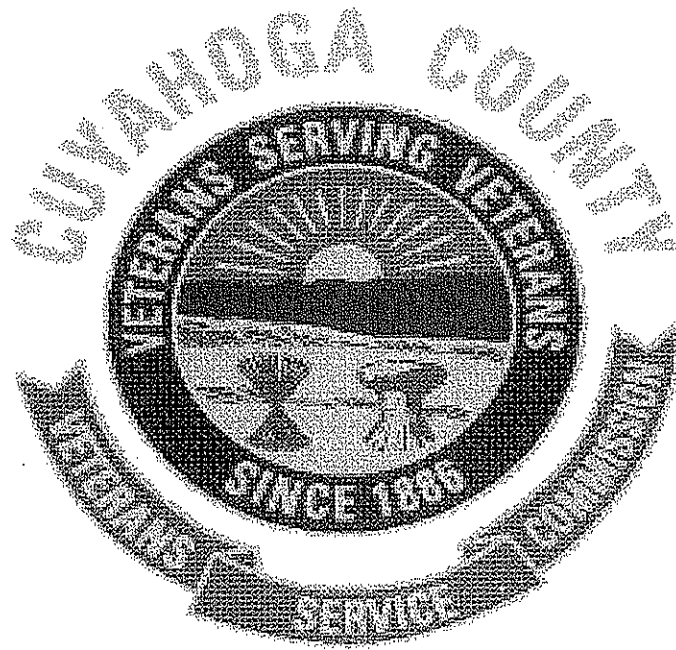
The foregoing instrument was acknowledged before me on this date by Robert E. Schloendorn, Executive Director of the Cuyahoga County Veterans Service Commission.

  
Laurene Rutkowski, Notary



MY COMMISSION EXPIRES:  
December 27, 2015

12-27-2015  
Date  
5-23-2011



# **CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

## **2012 Tax Budget**

May 2011

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**STAFFING**

The CCVSC is composed of a Board of 5 Commissioners, a staff comprised of an Executive Director, 19 management and professional staff members and 10 bargaining unit employees for a total (as of May 1, 2011) of 30 employees. As of this date, all 5 Commissioner and 1 professional staff employee are considered "part time" for County payroll purposes. All other employees are full time. The new position is for one full-time Veterans Service Officer.

- An additional full-time **Veterans Service Officer** position will be needed to staff the Service Department as Service Officers go on active duty and we lose two in 2013. The state requires a new Service Officer to train for 18 months before being certified to process claims.

<b>2011 Staffing Request.....</b>	<b>30 FTEs/6 PTEs</b>
<b>2012 Staffing Request.....</b>	<b>31 FTEs/6 PTEs</b>
<b>Net Staff changes.....</b>	<b>1 FTEs/0 PTE</b>



**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**010 PERSONNEL SERVICES**

**Original Salaries Budget Base** **\$1,784,166**

This salary projection covers the entire current classified and non-classified CCVSC staff. This salary base budget is from 2012 salary projections.

**1 Additional Service Officer** **\$41,446**

1 additional position is planned for 2012 as described on the previous page. The respective salary is not included within the base budget above. This will provide succession planning for the expected retirement of a Service Officer in 2013. There is an 18 month State required training period.

**Additional Salary Appropriations for Anticipated and Unanticipated Events** **\$28,000**

Additional monies are budgeted to adequately fund those events that arise in an unanticipated manner over the fiscal year. However, some events might be anticipated when budgeting for FY 2012, and these include:

- Employee recognition program and longevity program that rewards employees for outstanding performances and service time at CCVSC. \$25,700
- Additional appropriation is necessary to adjust the basis for the new hires and unforeseen salary adjustment that took place in 2010. \$2,300

.....  
**Total Personnel Services for 2012** **\$1,853,612**

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**015 PERSONNEL BENEFITS**

**Personnel benefits for 2012** **\$648,764**

Personnel benefits are calculated as 35% of total CCVSC staff salaries (\$1,853,612 x .35=\$648,764). This percentage covers Workers' Compensation, unemployment compensation, Flex benefits, PERS retirement and Medicare based on 2011 salaries. This is an aggressive percentage, but assures that there will be no shortfall for any unanticipated benefit expense, for example, increased unemployment compensation and/or hospitalization insurance costs.

.....

**Total Personnel Benefits 2012** **\$648,764**

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**022 COMMODITIES**

**Office/Technical Supplies for 2012** **\$11,000**

The office/technical supply budget for 2012 is based on a three year average from 2008 thru 2010 expenditures straight lined then multiplied by a 2.68% inflation rate and rounded up to nearest thousand. These purchases are for general office/technical supplies utilized in day-to-day operations. It is anticipated that office/technical supplies usage will stay the same as 2011 levels.

**Electricity Usage for 2012** **\$12,000**

Electrical utility is the only utility paid by CCVSC under its existing lease agreement. The average electric bill in the several months has been approximately \$1,000 per month. The CCVSC anticipates that the electric utility usage will come down significantly due to office conservation efforts in the new leased space.

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**Total Commodities for 2012** **\$23,000**

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**026 CONTRACTS & PROFESSIONAL SERVICES**

**Annual Lease Agreement** **\$490,000**

CCVSC is in a lease agreement with LTD Partners for the office space at 1849 Prospect Avenue, Cleveland, Ohio. The lease agreement is scheduled to expire September 30, 2014 with a renewal option for another 5 years. CCVSC is in its third year of the agreement with the annual obligation of \$490,000.

**Employee Tuition reimbursement Program** **\$10,000**

The CCVSC has an employee tuition reimbursement program to encourage staff to return to school to obtain college degrees in subject areas relevant to the agency. To support this effort, the CCVSC will offer tuition assistance to qualified staff.

**Marker Fees** **\$5,500**

Marker fees are charges for setting indigent veteran headstones at the various cemeteries located within the County. Price varies by each cemetery. The 2012 projection is based on trends in 2010 and 2009 expenditures.

**Miscellaneous Technical Services** **\$14,000**

Various technical services needs arise throughout the year. The 2012 projection is conservatively based on 2009 activities, as it is premature to use any 2010 figures.

**Retain Attorney** **\$15,000**

The CCVSC Board requires the service of legal counsel on an ongoing basis since it is difficult for the County Prosecutor's Office to staff given that office's other commitments. Legal counsel does attend all CCVSC Board meetings to advise the Commissioners on policy and procedural issues, matters, client services, and other matters.

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**Total Contracts and Professional Services for 2012** **\$534,500**

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**035 CONTROLLED SERVICES**

**Data Processing Charges** **\$127,502**

The County Data Center charges back for various computer maintenance and document support functions provided by its technical staff. In calculation of the CCVSC 2012-projected budget, the 2010 actual expenditures were utilized, which represents the most recent complete year's fees. We would like a breakdown from ISC of the recurring charges.

**Space Maintenance** **\$227,806**

The CCVSC has two Protective Service Officers on the premises during working hours. This represents a charge back from Central Services for security service provided. In calculation of the CCVSC 2012-projected budget, the 2010 actual expenditures were utilized.

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**Total Controlled Services for 2012** **\$355,308**

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**050 CLIENT SERVICES**

**Client Services Budget Basis** **\$2,902,447**

The CCVSC client services base budget for 2012 is based on 2010 actual expenditures rather than the 2011 First Quarter expenditures straight lined. This basis was deemed more accurate than utilizing 2011 first quarter expenditures.

**Financial Assistance Increased by 2.68% Rate of Inflation** **\$77,786**

The CCVSC Board of Commissioners annually votes to increase levels of food, shelter, shoes and clothing, personal hygiene, and rent assistance to adjust for inflation. The increase in the allowances is designed to keep up with the rate of inflation as costs continue to rise for all goods and services.

**Financial Assistance Increase from 2011 Estimates** **\$768,135**

Currently, the CCVSC is involved in an intensive outreach initiative seeking to increase veteran awareness of CCVSC services via a multifaceted marketing approach. This initiative has proven highly successful as validated in growth of critical CCVSC performance indicators. The CCVSC will need to increase 2012 client services base budget.

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**Total Client Services for 2012** **\$3,748,368**

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**060 OTHER OPERATING**

**Other Operating Budget Basis** **\$300,942**

For a conservative approach to the 2012 budget process in Other Operating Expenses, the CCVSC is using 2009 actual expenditures as a basis for this object number. CCVSC Advertising for 2012 is \$216,000 which is the same as 2009 level and in the budget basis above.

**Other Operating Increased by 2.68% for 2012** **\$8,065**

The majority of other operating expenditures are administrative charge backs from Central Services. The operating expenditures provided by Central Services are County storeroom supplies, County postage, County telephone, County garage (leased van), and County printing. The CCVSC anticipates a 2.68% inflation rate increase for these services as well as the other independent administrative expenditures.

**Staff Development/Continuing Education** **\$7,164**

O.R.C. 5901.03, Paragraph F charges a veterans service commission board with the responsibility of promoting and providing funding for continuing education of its staff. For 2012, it is estimated 9 employees will participate in 2 workshops on subjects relevant to their job responsibilities at a rate of \$398 per employee. The total cost for such staff development for is \$3,582.

**Computer Software Purchases for 2012** **\$5,000**

The CCVSC is in continue need to upgraded software for the IS Department and agency at large. Requirement could change due to the County Government Change.

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**Total Other Operating for 2012** **\$321,171**

**CUYAHOGA COUNTY VETERANS SERVICE COMMISSION**

**2012 BUDGET SUMMARY**

**070 CAPITAL OUTLAYS**

**Computer Hardware Purchases for 2012** **\$7,000**

The CCVSC is in need of new equipment (includes new PC, signature pads and scanners) for 1 satellite offices at the new Parma VA facility.

**Miscellaneous Capital Outlays** **\$7,500**

Miscellaneous capital outlay is based on the anticipated need to furnish the Parma VA Hospital satellite office.

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**Total Capital Outlay for 2012** **\$14,500**

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**CCVSC TOTAL 2012 BUDGET = \$7,499,223**

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# County Council of Cuyahoga County, Ohio

## Resolution No. R2011-0205

Sponsored by: <b>County Executive FitzGerald/Office of Procurement &amp; Diversity</b>	<b>A Resolution</b> authorizing an award on RQ20118 to CBS Outdoor, Inc. in the amount of \$69,005.88 for advertising services on Greater Cleveland Regional Transit Authority buses for the Veterans Service Commission Outreach Program for the period 4/4/2011 - 3/4/2012; authorizing the County Executive to enter into a contract consistent with said award; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Office of Procurement and Diversity is recommending an award on RQ 20118 to CBS Outdoor, Inc. in the amount of \$69,005.88 for advertising services on Greater Cleveland Regional Transit Authority (RTA) buses for the Veterans Service Commission Outreach Program for the period 4/4/2011 - 3/4/2012; and,

WHEREAS, CBS Outdoor, Inc. has the exclusive right to advertise on RTA buses in Cuyahoga County as per an existing contract between RTA and CBS Outdoor and is thereby a sole source provider as per ORC 307.86(B); and

WHEREAS, the Veterans Service Commission has determined that taillight displays on RTA buses have historically provided one of the best advertising outreach mediums.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the recommended award on RQ20118 for advertising services for the Veterans Service Commission Outreach Program is approved and the County Executive is hereby authorized to enter into and execute a contract with CBS Outdoor, Inc. in the amount of \$69,005.88 for the period 4/4/2011 - 3/4/2012.

**SECTION 2.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 14, 2011

Committee(s) Assigned: Finance & Budgeting

Journal \_\_\_\_\_  
\_\_\_\_\_, 2011

# County Council of Cuyahoga County, Ohio

## Resolution No. R2011-0200

Sponsored by: <b>County Executive FitzGerald and Human Resource Commission</b>	<b>A Resolution</b> adopting an operating budget for the Human Resource Commission, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Charter Section 3.09, Powers and Duties of Council, states that all powers of the Council shall be exercised by ordinance and resolution and shall include, but not be limited to... (5) To adopt and amend the County's annual tax budget, operating budget and capital improvements program and to make appropriations for the County; and,

WHEREAS, Article IX of the Charter of Cuyahoga County creates a Human Resource Commission consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations; and,

WHEREAS, Charter Section 9.02(1) states that the Human Resource Commission shall have responsibility for the resolution or disposition of all personnel matters, with authority to appoint hearing officers to hear all employee appeals previously under the jurisdiction of the State Personnel Board of Review; and,

WHEREAS, the Human Resource Commission has determined that it will require additional staff to carry out its Charter mandated functions; and,

WHEREAS, Cuyahoga County Council Ordinance No. O2011-0017 requires, within 90 days of the passage of Ordinance No. O2011-0017, the County Council to adopt an operating budget for the Human Resource Commission; and,

WHEREAS, Cuyahoga County Council Ordinance No. O2011-0017 requested the County Executive and Human Resource Commission to present a proposed schedule of estimated revenues and proposed expenditures; and,

WHEREAS, on April 20, 2011, the Human Resource Commission approved submittal of the budget attached as Exhibit A to this Resolution to County Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective due to the fact that civil service appeals for several employees are being held in abeyance until such time that the Human Resource Commission is operative and

in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a county department.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Pursuant to Charter Section 3.09(5), Council hereby adopts the budget attached as Exhibit A to this Ordinance as the Human Resource Commission's operating budget for FY2011. In doing so, Council hereby authorizes the Human Resource Commission to hire the additional employees appropriated in its proposed budget.

**SECTION 2.** It is necessary that this Resolution become immediately effective due to the fact that civil service appeals for several employees are being held in abeyance until such time that the Human Resource Commission is operative and in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a county department.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: June 14, 2011

Committee(s) Assigned: Human Resources, Appointments & Equity and Finance  
& Budgeting

Journal CC \_\_\_\_\_  
\_\_\_\_\_, 2011

**HC019018 Human Resources Commission - Voted Budget**

Personal Services	\$266,000.00	*All salary payments
Fringe Benefits	\$81,097.00	*PERS, Medicare, Benefits
Commodities	\$15,000.00	*Messenger services, office products
Contracts & Professional Services	\$25,000.00	*Hearing Officer payments, other professional services
Controlled Services	\$50,000.00	*Space maintenance and data utilization
Other Operating	\$12,000.00	*Copies, office products, print shop services etc.
<b>TOTAL</b>	<b>\$449,097.00</b>	*This appropriation was approved 12/10 for the 2011 Budget

**Budget Changed to Reflect Needs:**

Personal Services	\$167,845.00	\$16,900.00 for HRC Stipends for 26 meetings, \$94,993 for HRC Administrator, \$55,952 for Executive Secretary
Fringe Benefits	\$52,083.11	*PERS & Medicare, Benefits for HRC Admin and Exec Sec
Commodities	\$15,000.00	*Messenger services, office products
Contracts & Professional Services	\$193,000.00	*\$10,000.00 for Court Reporting Services, \$168,000.00 for Hearing Officers, \$15,000 for ancillary services
Controlled Services	\$50,000.00	*Space maintenance and data utilization
Other Operating	\$12,000.00	*Copies, office products, print shop services etc.
<b>TOTAL</b>	<b>\$489,928.11</b>	(\$40,831.11) *Adjustment required

# County Council of Cuyahoga County, Ohio

## Resolution No. R2011-0151

Sponsored by: <b>County Executive FitzGerald/Information Services Center</b>	<b>A Resolution</b> authorizing the County Executive to enter into a contract with Cranel Incorporated dba Versitec in the amount not-to-exceed \$785,643.60 for maintenance on various Kodak and Fujitsu equipment for various County departments for the period 1/1/2011 - 12/31/2013.
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WHEREAS, the Information Services Center has requested authorization to execute a contract with Cranel Incorporated dba Versitec in the amount not-to-exceed \$785,643.60 for maintenance on various Kodak and Fujitsu equipment for various County departments for the period 1/1/2011 - 12/31/2013; and,

WHEREAS, the purpose of the proposed contract is for maintenance of large document imaging system scanners through the County, including preventative maintenance service; and,

WHEREAS, Versitec is a distributor for Kodak and the cost of the contract is state pricing.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The County Executive is hereby authorized to enter into a contract with Cranel Incorporated dba Versitec in the amount not-to-exceed \$785,643.60 for maintenance on various Kodak and Fujitsu equipment for various County departments for the period 1/1/2011 - 12/31/2013.

**SECTION 2.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 12, 2011

Committee Assigned: Finance & Budgeting

Journal \_\_\_\_\_  
\_\_\_\_\_, 2011