



**AGENDA**  
**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING**  
**FRIDAY, NOVEMBER 16, 2012**  
**CUYAHOGA COUNTY JUSTICE CENTER**  
**COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR**  
**1:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE NOVEMBER 1, 2012 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2012-0233: A Resolution making an award on RQ24839 to Hylant Group, Inc. in the amount not-to-exceed \$3,600,000.00 for risk management services and insurance brokerage and premiums through and including 12/31/2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
  - b) R2012-0235: A Resolution making an award on RQ25385 to Hewlett-Packard Company in the amount not-to-exceed \$653,391.44 for 750 HPZ220 computer workstations for the Department of Information Technology; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
- 6. MISCELLANEOUS BUSINESS**

**7. OTHER PUBLIC COMMENT**

**8. ADJOURNMENT**

\*In accordance with Ordinance No. O2011-0020, as amended, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



## **MINUTES**

**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING  
THURSDAY, NOVEMBER 1, 2012  
CUYAHOGA COUNTY JUSTICE CENTER  
COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR  
11:00 AM**

**1. CALL TO ORDER**

**Chairman Miller called the meeting to order at 11:29 a.m.**

**2. ROLL CALL**

**Mr. Miller asked Assistant Deputy Clerk Carter to call the roll. Committee members Miller, Greenspan, Gallagher, Germana and Simon were in attendance and a quorum was determined. Committee member Jones entered the meeting shortly after the roll call was taken. Committee member Schron was absent from the meeting. Councilmembers Connally and Rogers were also in attendance.**

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

**No public comments were given.**

**4. APPROVAL OF MINUTES FROM THE OCTOBER 15, 2012 MEETING**

**A motion was made by Mr. Greenspan, seconded by Mr. Germana and approved by unanimous vote to approve the minutes from the October 15, 2012 meeting.**

**5. MATTERS REFERRED TO COMMITTEE**

- a) O2012-0020: An Ordinance establishing the Cuyahoga County Based Business Preference Program

Mr. Gallagher introduced a written amendment to Ordinance No. O2012-0020. Discussion ensued.

A motion was then made by Mr. Gallagher, seconded by Mr. Miller and approved by unanimous vote to amend Ordinance No. O2012-0020 as follows:

***“SECTION 3. Match-Price Preference Option for Cuyahoga County Based Business: Unless otherwise prohibited by state, federal or local law, when the County has solicited bids, proposals, qualification statements or other contractual solicitations, and is determining the lowest price or the lowest evaluated price for purposes of awarding a purchase, agreement or a contract, and the lowest price or lowest evaluated price is submitted by a non-Cuyahoga County business, a Cuyahoga County Based Business whose bid is within two (2) percent of the lowest bid submitted by a non-Cuyahoga County Based Business bidder shall be given the option to match the lowest bid. The option to match shall remain open for five (5) business days.”***

On a motion by Mr. Jones with a second by Ms. Simon, Ordinance No. O2012-0020 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as amended.

- b) R2012-0228: A Resolution amending the 2012/2013 Biennial Operating Budget for 2012 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies related to year-end close-out activities; and declaring the necessity that this Resolution become immediately effective.

Mr. Matthew Rubino, Director of the Office of Budget and Management, addressed the Committee regarding Resolution No. R2012-0228. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Rubino pertaining to the item, which he answered accordingly.

On a motion by Mr. Jones with a second by Ms. Simon, Resolution No. R2012-0228 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of rules.

6. DISCUSSION

- a) Preview of 2013 budget update

**Mr. Miller addressed the Committee regarding the objectives and schedule of the 2013 budget update. Discussion ensued.**

- b) Preview of possible adjustment of inside millage tax rates-Director Matthew Rubino

**Mr. Rubino addressed the Committee regarding adjusting the millage tax rates for the 2013 budget. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Rubino pertaining to the item, which he answered accordingly.**

- c) Finance & Budgeting Committee meeting schedule

**Mr. Miller addressed the Committee regarding the Finance & Budgeting Committee meeting schedule for the remainder of the year. Discussion ensued.**

#### 7. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

#### 8. OTHER PUBLIC COMMENT

**No public comments were given.**

#### 9. ADJOURNMENT

**With no further business to discuss and on a motion by Mr. Greenspan with a second by Mr. Germana, the meeting was adjourned at 12:28 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0233

Sponsored by: <b>Council Executive FitzGerald/Department of Law</b>	<b>A Resolution</b> making an award on RQ24839 to Hylant Group, Inc. in the amount not-to-exceed \$3,600,000.00 for risk management services and insurance brokerage and premiums through and including December 31, 2015; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Law has recommended an award on RFP 24839 to Hylant Group, Inc. in the amount not-to-exceed \$3,600,000.00 for risk management services and insurance brokerage and premiums through and including December 31, 2015; and,

WHEREAS, the Hylant Group, Inc. will be utilizing the Pinkney-Perry Insurance Agency, Inc. as its SBE partner; and,

WHEREAS, County Council has determined that awarding RFP 24839 to Hylant Group, Inc. is in the best interest of the County; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RFP 24839 to Hylant Group, Inc. in the amount not-to-exceed \$3,600,000.00 for all risk management services and insurance brokerage and premiums. The effective date of the Contract shall be the date of its execution by the County Executive upon adoption of this Resolution by County Council, and the Contract shall continue through and including December 31, 2015. Any amounts due under the contract, however, shall not commence until January 1, 2013, and no appropriations shall be needed for the year 2012 for this Contract.

**SECTION 2.** That the County Executive is authorized to execute a contract in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County entity. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 13, 2012  
Committee(s) Assigned: Finance & Budgeting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2012-0235

Sponsored by: <b>Council Executive FitzGerald/Office of Procurement &amp; Diversity</b>	<b>A Resolution</b> making an award on RQ25385 to Hewlett-Packard Company in the amount not-to-exceed \$653,391.44 for 750 HPZ220 computer workstations for the Department of Information Technology; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Office of Procurement & Diversity has recommended an award on RQ25385 to Hewlett-Packard Company in the amount not-to-exceed \$653,391.44 for the purchase of 750 – HPZ220 computer workstations for the Department of Information Technology; and,

WHEREAS, the General Fund is covering a majority of this project along with various other funds; and,

WHEREAS, County Council has determined that awarding RQ25385 to Hewlett-Packard Company is in the best interest of the County; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ RQ25385 to Hewlett-Packard Company in the amount not-to-exceed \$653,391.44 for the purchase of 750 – HPZ220 computer workstations for the Department of Information Technology.

**SECTION 2.** That the County Executive is authorized to execute the contract in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County entity. Provided that this



Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective upon the signature of the County Executive.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 13, 2012

Committee(s) Assigned: Finance & Budgeting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_