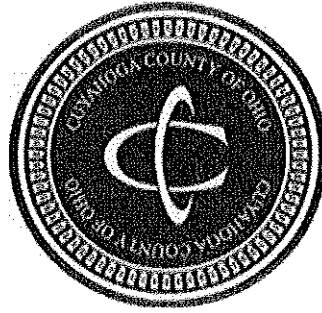


AGENDA
CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING
THURSDAY, DECEMBER 1, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT RELATED TO THE AGENDA
4. APPROVAL OF MINUTES FROM THE NOVEMBER 17, 2011 MEETING
5. MATTERS REFERRED TO COMMITTEE
 - a) O2011-0054: An Ordinance approving the revised Cuyahoga County Small Business Enterprise (SBE) Program Policies and Procedures Manual, effective 1/1/2012, and declaring the necessity that this Ordinance become immediately effective.
6. MISCELLANEOUS BUSINESS
7. OTHER PUBLIC COMMENT
8. ADJOURNMENT

*In accordance with Ordinance No. O2011-0020, complimentary parking for the public will be available **beginning at 4:00 p.m.** on any day when the Council or any of its committees holds evening meetings. Please see the Clerk to obtain a parking pass.



MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING
THURSDAY, NOVEMBER 17, 2011
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM

1. CALL TO ORDER

The meeting was called to order by Chairman Jones at 11:39 a.m.

2. ROLL CALL

The Clerk called the roll. Committee members Jones, Germana, Miller and Rogers were in attendance and a quorum was determined. Committee member Conwell entered the meeting shortly after the roll was called.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 27, 2011 MEETING

A motion was made by Mr. Miller, seconded by Mr. Rogers and approved by unanimous vote to approve the minutes of the October 27, 2011 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2011-0315: A Resolution authorizing a contract with HNTB Ohio, Inc. in the amount not-to-exceed \$467,910.00 for design engineering services for reconstruction, with additional turning lanes, of Royalton Road from West 130th Street to York Road in the City of North Royalton; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Bonnie Teeuwen, Director of Public Works, addressed the Committee regarding Resolution No. R2011-0315. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

On a motion by Chairman Jones with a second by Mr. Germana, Resolution No. R2011-0315 was considered and approved by unanimous vote to be referred to the full Council agenda.

- b) R2011-0316: A Resolution approving Right-of-Way plans as set forth in preliminary Right-of Way Plat M-5011 for the relining of Snow Road Bridge No. 220 over the west branch of Big Creek in the City of Brook Park; authorizing the County Executive through the Department of Public Works to acquire the necessary Right-of-Way; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Ms. Teeuwen addressed the Committee regarding Resolution No. R2011-0316. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Rogers, Resolution No. R2011-0316 was considered and approved by unanimous vote to be referred to the full Council agenda under second reading suspension of rules.

- c) R2011-0317: A Resolution approving Right-of-Way plans as set forth in preliminary Right-of Way Plat M-4985 for improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma; authorizing the County Executive through the Department of Public Works to acquire the necessary Right-of-Way; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and declaring the necessity that this Resolution become immediately effective.

Ms. Teeuwen addressed the Committee regarding Resolution No. R2011-0317. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

On a motion by Mr. Germana with a second by Ms. Conwell, Resolution No. R2011-0317 was considered and approved by unanimous vote to be referred to the full Council agenda under second reading suspension of rules.

- d) R2011-0318: A Resolution authorizing a contract with Reserve Apartments, LTD in the amount of \$2,400,205.56 for lease of office space located at 1701 E. 17th Street, Cleveland, for use by various County divisions and a department for the period 10/1/2011 - 9/30/2014; and authorizing the County Executive to execute the contract and all other documents consistent with this Resolution.

Ms. Teeuwen addressed the Committee regarding Resolution No. R2011-0318. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

On a motion by Mr. Germana with a second by Mr. Miller, Resolution No. R2011-0318 was considered and approved by unanimous vote to be referred to the full Council agenda under second reading suspension of rules.

- e) R2011-0319: A Resolution authorizing the donation of approximately 20 acres of land (known as "Preservation Parcels") to the Board of Park Commissioners of the Cleveland Metropolitan Park District for wetlands mitigation in connection with improvement and construction of Crocker-Stearns Extension from Lorain Road to the North Olmsted North Corporation Line and the grading, draining, paving and widening of Stearns Road from Interstate 480 to Lorain Road in the Cities of North Olmsted and Westlake, and authorizing the County Executive to execute all documents required in connection with said donation of land.

Ms. Teeuwen, Mr. Fred Whatley and Mr. Jamal Husani, Department of Public Works, addressed the Committee regarding Resolution No. R2011-0319. Discussion ensued.

Committee members asked questions of Ms. Teeuwen, Mr. Whatley and Mr. Husani pertaining to the item, which they answered accordingly.

On a motion by Mr. Miller with a second by Mr. Rogers, Resolution No. R2011-0319 was considered and approved by unanimous vote to be referred to the full Council agenda under second reading suspension of rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Ms. Conwell with a second by Mr. Germana, the meeting was adjourned at 12:20 p.m., without objection.

County Council of Cuyahoga County, Ohio

Ordinance No. O2011-0054

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Procurement & Diversity	An Ordinance approving the revised Cuyahoga County Small Business Enterprise (SBE) Program Policies and Procedures Manual, effective 1/1/2012, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the County Executive/ Office of Procurement & Diversity has submitted a revised Cuyahoga County Small Business Enterprise (SBE) Program Policies and Procedures Manual, effective 1/1/2012; and,

WHEREAS, the primary goal of the revised Cuyahoga County Small Business Enterprise (SBE) Program Policies and Procedures is to incorporate current best practices and the new county government structure; and,

WHEREAS, the objective of the Cuyahoga County Small Business Enterprise (SBE) Program is to promote and encourage full and open competition in the procurement of goods and services by Cuyahoga County; encourage all personnel involved with procurement and contracting activities to maintain good faith efforts and appropriate purchasing procedures; to protect Cuyahoga County from becoming a passive participant in any unlawful discrimination; and to otherwise spur economic development in the public and private sectors of the Cuyahoga County economy; and,

WHEREAS, the revised policy is submitted in accordance with the requirements of Section 4.6 of the Contracting and Purchasing Procedures Ordinance (Ordinance No. 2011-0044) in which the County Executive shall submit the proposed revisions to County Council on or before 12/31/2011; and,

WHEREAS, the revisions to the Cuyahoga County Small Business Enterprise (SEB) Program Policies and Procedures Manual replace the Small Business Enterprise Program Policies and Procedures, adopted 12/20/2005; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a county development.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The revised Cuyahoga County Small Business Enterprise (SBE) Program Policies and Procedures Manual is hereby adopted effective January 1, 2012.

SECTION 2. It is hereby found and determined necessary for this Ordinance to become immediately effective, for the reason that this Ordinance provides for the usual daily and necessary operations of Cuyahoga County government in accordance with the requirements of the Cuyahoga County Charter; therefore, this Ordinance, provided it receives the affirmative vote of at least eight members of County Council, shall become effective immediately upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this County Council meeting relating to the adoption of this Ordinance were adopted in an open meeting of the County Council and that all deliberations of this County Council and any of its committees that resulted in such formal actions took place in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: November 9, 2011
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 2011