

**CUYAHOGA COUNTY COUNCIL**  
**RULES, CHARTER REVIEW, ETHICS AND COUNCIL OPERATIONS COMMITTEE**

***Meeting Minutes***

CUYAHOGA COUNTY COUNCIL CHAMBERS  
May 31, 2011  
4:00 pm

Type of Meeting:       Committee Meeting

Subject:                Charter Amendments and Inspector General Ordinance

Meeting Chair:         Dave Greenspan

Invitees:              Councilmember Dale Miller, Vice Chair  
                          Councilmember C. Ellen Connally  
                          Councilmember Dan Brady  
                          Councilmember Sunny Simon  
                          County Executive Ed FitzGerald  
                          Director of Law, Majeed Makhoulouf  
                          Human Resources Director, Elise Hara  
                          Inspector General, Nailah Byrd  
                          Chief of Staff, Joe Nanni

I. Call to order

**The meeting was called to order by Chair Greenspan at 4:06 p.m.**

II. Roll call

**The Clerk called the roll. Committee members Greenspan, Connally, Brady and Simon were present and a quorum was present. Mr. Greenspan asked that Mr. Miller be excused from the meeting due to illness. A motion was then made by Ms. Connally, seconded by Mr. Brady and approved by unanimous vote to excuse Mr. Miller from the meeting.**

III. Approval of minutes from the May 24, 2011 meeting

**A motion was made by Mr. Brady, seconded by Ms. Connally and approved by unanimous vote to approve the minutes of the May 24, 2011 meeting.**

IV. Chair Comments

**There were no Chair comments**

V. Open Issues

a) Inspector General Ordinance

The Law Department introduced three proposed written amendments to Ordinance No. O2011-0019.

***Amendment to Section 2(c)(ii) – The Inspector General shall have the powers and rights to investigate all county contracts subject to the limitations set forth in Section 2(d)(iii) of this Ordinance. Contractors shall cooperate with any such investigation by the Inspector General and submitting to reasonable sworn examination of witnesses by the Inspector General. If a dispute arises as to the reasonableness of a request for documents or a sworn examination, the limitation of Civil Rule 45 on subpoenas shall apply.***

On a motion by Ms. Connally, with a second by Mr. Brady, the written amendment introduced by the Law Department was unanimously approved.

***Amendment to Section 2(c)(iv) – (f) Agency’s Facilities, Furniture, and Software. The County shall exercise good faith efforts to provide the Agency with appropriately located office space and sufficient physical facilities, including office furniture, and software, commensurate with other County departments of similar size and needs.***

On a motion by Ms. Connally, with a second by Mr. Brady, the written amendment introduced by the Law Department was unanimously approved.

***Amendment to Section 2(c)(iii) – (ii) Subsequent Fixed Annual Budgets. With the benefit of having experienced the needs and expenses of the Agency for the year 2011, the Inspector General shall submit a proposed fixed formula to govern the Agency’s budgets for the year 2012 and thereafter in accordance with the time parameters of Council’s regular budgetary practices. Council shall then establish a fixed budgetary formula, that less than the prorated amount for the preceding year, to govern the year 2012 budget thereafter.***

Ms. Naila Byrd, Inspector General, presented the proposed budget to the Committee. Discussion ensued. Mr. Brady made a motion to substitute the amendment to not include a budgeted amount for the year 2011. The motion was seconded by Ms. Simon. More discussion followed after which Mr. Brady chose to withdraw his motion. The amendment was tabled to the next meeting.

Mr. Miller introduced two written amendments to Ordinance No. O2011-0019 via Chair Gallagher. The Committee chose to table these proposed amendments until Mr. Miller’s return.

VI. New business

- a) Discussion of R2011-0188: A Resolution providing for the submission to the Electorate of an amendment to Article 3, Section 3 of the Charter of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.
  
- b) Discussion of R2011-0189: A Resolution providing for the submission to the Electorate of an amendment to Article 3, Section 4, Subsection 2 of the Charter of Cuyahoga County, and declaring the necessity that this Resolution become immediately effective.
  
- c) Discussion of O2011-0025: An Ordinance establishing additional criteria for the Council Districting Commission to use for the purpose of drawing district boundaries, and declaring the necessity that this Ordinance become immediately effective.

**These items were tabled to the next meeting.**

IX. Public Comment

**There was no public comment**

X. Adjournment

**With no further business to discuss and on a motion by Ms. Connally with a second by Mr. Greenspan, the meeting was adjourned at 5:41 p.m., without objection.**