



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, FEBRUARY 25, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE FEBRUARY 11, 2013 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) O2013-0005: An Ordinance establishing a Reserve Policy for the Loan Forgiveness Portion of Loans supported by the Economic Development Fund, and declaring the necessity that this Ordinance become immediately effective.
 - b) O2013-0006: An Ordinance establishing a Reserve Policy for Doubtful Debt for Loans supported by the Economic Development Fund, and declaring the necessity that this Ordinance become immediately effective.
 - c) Item "L" from Resolution No. R2013-0021 regarding \$5,000,000.00 fiscal appropriation to the Western Reserve Fund.
- 6. MISCELLANEOUS BUSINESS**
- 7. OTHER PUBLIC COMMENT**
- 8. ADJOURNMENT**

*In accordance with Ordinance No. O2011-0020, as amended, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, FEBRUARY 11, 2013
CUYAHOGA COUNTY ADMINISTRATION BUILDING
COUNCIL CONFERENCE ROOM 424
1:00 PM**

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:07 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Carter to call the roll. Committee members Miller, Gallagher, Jones, Connally, Greenspan, Schron and Brady were in attendance and a quorum was determined. Councilmember Rogers was also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE JANUARY 28, 2013 MEETING

A motion was made by Mr. Brady, seconded by Ms. Connally and approved by unanimous vote to approve the minutes of the January 28, 2013 meeting.

5. MATTERS REFERRED TO COMMITTEE

a) None

No matters were referred to Committee.

6. MISCELLANEOUS BUSINESS

- a) Informal planning discussion regarding Finance & Budgeting Committee work plan for 2013

Mr. Miller addressed the Committee regarding the goals and the draft schedule for the Finance & Budgeting Committee. Discussion ensued.

Mr. Matthew Rubino, Director of the Office of Budget and Management, and Mr. Wade Steen, Fiscal Officer, addressed the Committee regarding the public assistance fund, state budget process and the Archer Study. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Rubino and Mr. Steen pertaining to the item, which they answered accordingly.

Mr. Miller announced that the next Finance & Budgeting Committee meeting will be held on Tuesday, February 19, 2013 at 1:00 p.m.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Greenspan with a second by Mr. Brady, the meeting was adjourned at 2:22p.m., without objection.

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0005

Sponsored by: Councilmember Greenspan	An Ordinance establishing a Reserve Policy for the Loan Forgiveness Portion of Loans supported by the Economic Development Fund, and declaring the necessity that this Ordinance become immediately effective.
----------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the Cuyahoga County Charter provides for the transition, effective January 1, 2011, to a county governed by an elected County Executive and an eleven member elected County Council; and,

WHEREAS, Article VII, Section 7.01 of the Cuyahoga County Charter mandates that “the County shall develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County;” and,

WHEREAS, the County Council has the power to establish by ordinance a Reserve Policy for the Loan Forgiveness Portion of loans supported by the Economic Development Fund; and,

WHEREAS, the County Council approved the Economic Development Fund for purposes of investing in job growth and economic development in Cuyahoga County on January 24, 2012; and,

WHEREAS, the County Council is desirous of establishing a Reserve Policy for the Loan Forgiveness Portion of loans supported by the Economic Development Fund; and,

WHEREAS, a formal reserve policy is recommended by various finance and accounting professional organizations and independent bond rating agencies; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby establishes a Reserve Policy for the Loan Forgiveness Portion Amount of loans provided by the County through the Economic Development Fund supported by the issuance and sale of bonds.

SECTION 2. The Cuyahoga Council authorizes the Fiscal Office to create an Economic Development Fund Loan Forgiveness Guaranty Reserve Fund.

SECTION 3. The reserve amount shall equal the total amount of the County's debt service total owed for the portion of the loan forgiveness amount offered by the County through the Economic Development Fund.

SECTION 4. The Economic Development Fund Loan Forgiveness Guaranty Reserve Fund shall be funded by the County's General Fund.

SECTION 5. Effective Date. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council meeting and relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 12, 2013

Committee(s) Assigned: Finance & Budgeting and Economic Development & Planning

Journal _____
_____, 2013

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0006

Sponsored by: Councilmember Greenspan	An Ordinance establishing a Reserve Policy for Doubtful Debt for Loans supported by the Economic Development Fund, and declaring the necessity that this Ordinance become immediately effective.
----------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

WHEREAS, the Cuyahoga County Charter provides for the transition, effective January 1, 2011, to a county governed by an elected County Executive and an eleven member elected County Council; and

WHEREAS, Article VII, Section 7.01 of the Cuyahoga County Charter mandates that “the County shall develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County;” and,

WHEREAS, the County Council has the power to establish by ordinance a Reserve Policy for Doubtful Debt for loans supported by the Economic Development Fund; and,

WHEREAS, the County Council approved the Economic Development Fund for purposes of investing in job growth and economic development in Cuyahoga County on January 24, 2012 ; and,

WHEREAS, the County Council is desirous of establishing a Reserve Policy for Doubtful Debt for loans supported by the Economic Development Fund; and,

WHEREAS, a formal reserve policy is recommended by various finance and accounting professional organizations and independent bond rating agencies; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby establishes a Reserve Policy for Doubtful Debt from loans provided by the County through the Economic Development Fund supported by the issuance and sale of bonds.

SECTION 2. The County Council authorizes the Fiscal Office to create an Economic Development Fund Doubtful Debt Guaranty Reserve Fund.

SECTION 3. The doubtful debt reserve amount shall equal 2% (two percent) of the total portion of the County's debt service total owed for the loans offered by the County through the Economic Development Fund.

SECTION 4. The Economic Development Fund Doubtful Debt Guaranty Reserve Fund shall be funded by the County's General Fund.

SECTION 5. The County Executive shall annually evaluate the doubtful debt reserve percentage and provide recommendations to decrease or increase the annual doubtful debt reserve percentage to the County Council. The County Council may confirm and amend the annual doubtful debt reserve percentage.

SECTION 6. Effective Date. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council meeting and relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: February 12, 2013

Committee(s) Assigned: Finance & Budgeting and Economic Development & Planning

Journal _____
_____, 2013

C.	24A635 – EC- Invest in Children-PA	BA1306022
	EC451435 – Early Start	
	Other Expenses	\$ 316,416.00

Funding Source: The funding source is primarily the Health and Human Services Levy Fund.

D.	20A695 – Clerk of Courts Computerization	BA1305005
	CL576124 – Clerk of Courts Computerization	
	Capital Outlays	\$ 117,000.00

Funding Source: Funding is from the court costs collected specifically for computerization covering the period January 1, 2013 through December 31, 2013.

E.	21A342 – NEORFC-FY09 (SHSPLE)	BA1306016
	JA767996 – NEORRFC-FY09 (SHSPLE)	
	Personal Services	\$ 120,000.00
	Other Expense	\$ 38,000.00
	Capital Outlays	\$ 17,000.00

Funding Source: United State Department of Homeland Security passed through the States Homeland Security Law Enforcement Initiative covering the period September 1, 2011 through March 31, 2014.

F.	21A281 – NEORFC-FY09 Urban Area Security Initiative	BA1306017
	JA741447 – NEORFC-FY09 Urban Area Security Initiative	
	Personal Services	\$ 164,708.00
	Other Expense	\$ 35,292.00

Funding Source: Funding is from the United States Department of Homeland Security passed through the State Homeland Security Law Enforcement Initiative covering the period September 1, 2011 through May 30, 2014.

G.	22A105 – US Dept of Housing & Urban Development (HUD)	BA1306008
	DV711606 – FY98 Community Development Block Grant- HUD Section 108	
	Other Expenses	\$ 19,899.20

Funding Source: Revenue consists of repayments from loan recipients collected in a Treasurer holding account.

H.	20A600 – SR-Hlth & Comm	BA1306028
	SE496018 – Fatherhood Initiative	
	Personal Services	\$ (119,167.00)
	Other Expenses	\$ (850,000.00)

Funding Source: Health & Human Services Levy Fund.

I.	20A606 – SR-Hlth & Comm	BA1306029
	SE507152 – Fatherhood Initiative	
	Personal Services	\$ 119,167.00
	Other Expenses	\$ 850,000.00

Funding Source: Health & Human Services Levy Fund.

J .	20A809 – Witness Victim HHS		BA1301943
	JA107425 – Witness Victim HHS		
	Personal Services	\$	(175,000.00)

Funding Source: Funding is from the Health & Human Services Levy Fund covering the period January 1, 2013 through December 31, 2013.

K.	20A824 – Family Justice Center		BA1301944
	JA107441 – Family Justice Center		
	Personal Services	\$	37,500.00
	Other Expenses	\$	137,500.00

Funding Source: Funding is from the Health & Human Services Levy Fund covering the period January 1, 2013 through December 31, 2013.

L.	20D447 – Western Reserve Fund		BA1302371
	DV520676 – Community Development		
	Other Expenses	\$	5,000,000.00

Funding Source: The Reserve will be funded with General Fund dollars transferred to the Western Reserve Fund in the amount of the loan guarantees once program is underway.

M.	40A069 – Capital Projects Future Debt Issue		BA1301922
	CC768168 – Justice Center P-1 Pre-Booking		
	Personal Services	\$	62,500.00
	Other Expenses	\$	10,000.00
	Capital Outlay	\$	127,500.00

Funding Source: Funding for this project will come from the General Fund.

N.	40A069 – Capital Projects Future Debt Issue		BA1301923
	CC768069 – Real Estate Consolidation – Professional Services		
	Other Expenses	\$	250,000.00

Funding Source: Funding for the County Council building construction consultant will be from the General Fund.

SECTION 2. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 24A601 – Senior and Adult Services	BA1306013
SA138701 –Options Program	
Other Expenses	\$ 186,841.00

TO: 24A601 – Senior and Adult Services
 SA138305 – Community Social Service Programs
 Other Expenses \$ 186,841.00

Funding Source: The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

B. FROM: 01A001 – General Fund **BA1306020**
 MT805432 – Municipal Judicial Costs
 Other Expenses \$ 5,000.00

TO: 01A001 – General Fund
 MT805440 – Village and Township Costs
 Other Expenses \$ 5,000.00

Funding Source: General Fund.

C. FROM: 50A410 – Cuyahoga Regional Information System **BA1306014**
 JA090068– Justice Services Cuyahoga Regional Information System
 Personal Services \$ 80,000.00

TO: 50A410 – Cuyahoga Regional Information System
 JA090068– Justice Services Cuyahoga Regional Information System
 Other Expenses \$ 40,000.00
 Capital Outlays \$ 40,000.00

Funding Source: Funding is from User Fees and court costs assessed and collected on moving violations covering the period January 1, 2013 through December 31, 2013.

D. FROM: 01A001 – General Fund **BA1306015**
 JA302224– Public Safety Grants Administration
 Personal Services \$ 56,950.00

01A001 – General Fund
 JA100990– Division of Information Technology
 Personal Services \$ 51,180.00

TO: 01A001 – General Fund
 JA050088– Justice Services Administration
 Personal Services \$ 108,130.00

Funding Source: General Fund.

E. FROM: 20A099 – TASC Medicaid Funds-Common Pleas Court **BA1306019**
 CO456525– TASC Medicaid Funds (CO)
 Other Expenses \$ 15,000.00

TO: 20A099 – TASC Medicaid Funds-Common Pleas Court
 CO456525– TASC Medicaid Funds (CO)
 Capital Outlays \$ 15,000.00

Funding Source: Funding is from reimbursement for eligible expenses under the Social Security Act covering the period January 1, 2013 through December 31, 2013.

F. FROM: 21S598 – ARRA-Justice Reform Initiative 2009/2013 **BA1306032**
CO719302– ARRA-Justice Reform Initiative 2009/2013
Personal Services \$ 81,300.00

TO: 21S598 – ARRA-Justice Reform Initiative 2009/2013
CO719302– ARRA-Justice Reform Initiative 2009/2013
Other Expenses \$ 15,124.00
Capital Outlays \$ 66,176.00

Funding Source: Funding is from the United States Department of Justice awarded to the City of Cleveland and subsequently provided to the Common Pleas Court toward activities in support of the Justice Reform Initiative covering the period August 1, 2009 through February 28, 2013.

SECTION 3. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following cash transfers between County funds.

<u>Fund Nos. /Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 26A650 – \$5.00 Road Capital Improvements CE418053 – County Engineer-\$5 License Tax Fund Transfer Out \$ 1,097,614.00	JT1305139
TO: 40A526 – Ohio Department of Transportation Local Projects Administration (LPA) CE785006 – Ohio Department of Transportation LPA Revenue Transfer \$ 1,097,614.00	

Funding Source: The Columbia Road project is 80% Federal Highway Administration funded, 10% Municipal funded and 10% County funded. The Rockside Road project is 80% Federal Highway Administration funded and 20% County funded. Revenue consists of proceeds from the \$5.00 License Tax Fund.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC009
February 12, 2013