



AGENDA
CUYAHOGA COUNTY COUNCIL OPERATIONS & INTERGOVERNMENTAL RELATIONS
COMMITTEE MEETING
TUESDAY, FEBRUARY 5, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT RELATED TO THE AGENDA

4. APPROVAL OF MINUTES

- a) June 25, 2012 Intergovernmental Relations & Collaboration Committee Meeting
- b) January 15, 2013 Rules, Charter Review, Ethics & Council Operations Committee Meeting

5. MATTERS REFERRED TO COMMITTEE

- a) New Business
 - 1) O2013-0001: An Ordinance establishing general definitions for the Cuyahoga County Code and authorizing the Clerk of Council to officially publish the Cuyahoga County Code as approved by the County's Director of Law; and declaring the necessity that this Ordinance become immediately effective.
 - 2) O2013-0002: An Ordinance amending the Public Records Policy for Cuyahoga County, and declaring the necessity that this Ordinance become immediately effective.

6. MISCELLANEOUS BUSINESS

- a) Presentation by Ed Jerse, Director of Regional Collaboration

7. OTHER PUBLIC COMMENT

8. ADJOURNMENT

*In accordance with Ordinance No. O2011-0020, as amended, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

**CUYAHOGA COUNTY INTERGOVERNMENTAL RELATIONS & COLLABORATION
COMMITTEE MEETING
MONDAY, JUNE 25, 2012
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM**

1. CALL TO ORDER

Chairman Germana called the meeting to order at 1:08 p.m.

2. ROLL CALL

Mr. Germana asked Assistant Deputy Clerk Thurman to call the roll. Committee members Germana, Conwell, Miller and Rogers were in attendance and a quorum was determined. Committee member Schron was absent from the meeting. Councilmember Greenspan was also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM FEBRUARY 27, 2012 MEETING

A motion was made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the February 27, 2012 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) None

No matters were referred to Committee.

6. MISCELLANEOUS BUSINESS

- a) Presentation—"Why Cuyahoga County Needs Collaboration" Dr. Thomas Bier, Cleveland State University

Dr. Thomas Bier, Senior Fellow at the Maxine Goodman Levin College of Urban Affairs at Cleveland State University, addressed the Committee regarding collaboration initiatives in Cuyahoga County. Discussion ensued.

Committee members and Councilmembers asked questions of Dr. Bier pertaining to the item, which he answered accordingly.

- b) Presentation regarding the First Suburbs Consortium-Jennifer Kuzma, Director of the First Suburbs Consortium

Ms. Jennifer Kuzma, Director of the First Suburbs Consortium, presented an overview of the First Suburbs Consortium. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Kuzma pertaining to the item, which she answered accordingly.

Ms. Dorothy Hazel, Trustee of the West Creek Preservation Committee, addressed the Committee regarding the West Creek Preservation Committee and the construction of the Towpath Trail. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Hazel pertaining to the item, which she answered accordingly.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Rogers with a second by Ms. Conwell, the meeting was adjourned at 2:43 p.m., without objection.



MINUTES

CUYAHOGA COUNTY RULES, CHARTER REVIEW, ETHICS & COUNCIL OPERATIONS COMMITTEE MEETING

TUESDAY, JANUARY 15, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
4:00 PM

1. CALL TO ORDER

Chairman Greenspan called the meeting to order at 4:05 p.m.

2. ROLL CALL

Mr. Greenspan asked Deputy Clerk Muller to call the roll. Committee members Greenspan, Miller, Brady and Connally were in attendance and a quorum was determined. Committee member Simon was absent from the meeting. Councilmember Germana entered the meeting shortly after the roll call was taken.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE DECEMBER 11, 2012 MEETING

A motion was made by Ms. Connally, seconded by Mr. Miller and approved by unanimous vote to approve the minutes of the December 11, 2012 meeting.

5. MATTERS REFERRED TO COMMITTEE

a) OLD BUSINESS

- 1) M2012-0030: A Motion amending the Rules of the Cuyahoga County Council to clarify the process and powers related to the sponsorship of legislation, and declaring the necessity that this Motion become immediately effective.

Mr. Greenspan introduced a proposed substitute to Motion No. M2012-0030. A motion was then made by Mr. Brady, seconded by Ms. Connally and approved by unanimous vote to accept the proposed substitute to Motion No. M2012-0030.

Mr. Greenspan addressed the Committee regarding Motion No. M2012-0030 as it relates to the process and powers of sponsorship of legislation. Discussion ensued.

Ms. Connally addressed the Committee regarding Motion No. M2012-0030 as it relates to the Standing Committees of Council. Discussion ensued.

On a motion by Mr. Brady with a second by Ms. Connally, Motion No. M2012-0030 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading under suspension of rules, as substituted.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Miller with a second by Ms. Connally, the meeting was adjourned at 4:13 p.m., without objection.

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0001

Sponsored by: Council President Connally/Clerk of Council and Director of Law	An Ordinance establishing general definitions for the Cuyahoga County Code and authorizing the Clerk of Council to officially publish the Cuyahoga County Code as approved by the County’s Director of Law; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Clerk of Council and Department of Law have been working on codification of the Cuyahoga County Ordinances to officially launch the Cuyahoga County Code;

WHEREAS, the Clerk of Council and Law Department have determined that it is necessary to include a definitions chapter in the General Provisions of the Cuyahoga County Code that is applicable to all legislation adopted by the Cuyahoga County Council; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That Cuyahoga County Council hereby adopts the following Definitions Chapter to the Cuyahoga County Code:

Chapter 101: Definitions

In the construction of this Code of the County of Cuyahoga, the following definitions shall be observed unless an alternative definition is otherwise provided in the Code:

“Charter” shall mean the County of Cuyahoga Charter also known as the Charter of Cuyahoga County, effective on January 1, 2010, and shall include any amendments to such Charter.

“Code” shall mean the Cuyahoga County Code, unless the context otherwise requires.

“County” shall mean the County of Cuyahoga, Ohio created by the Cuyahoga County Charter. As used in the Code, the term “County” shall include all County contracting authorities.

“County Council” or **“Council”** shall mean the County Council of the County of Cuyahoga, Ohio.

“C.C.C.” or **“CCC”** shall mean the Cuyahoga County Code.

“County Executive” shall mean the County Executive of the County of Cuyahoga, Ohio.

“Day” shall mean a calendar day, unless otherwise expressly stated.

“Month” shall mean a calendar month, unless otherwise expressly stated.

“Oath” includes affirmation and “swear” includes affirm.

“Ohio R.C.”, **“ORC”**, **“Revised Code”**, **“R.C.”**, or **“RC”** refer to the Ohio Revised Code.

“Person” includes an individual, corporation, business trust, estate, trust, partnership, and association.

“Premises,” as applied to property, shall include land and buildings.

“Property” shall mean real and personal property.

“The State” or **“this State”** shall mean the State of Ohio.

“Year” shall mean a calendar year unless otherwise expressly stated.

SECTION 2. With the incorporation of the foregoing definitions, the Clerk of Council is hereby authorized to officially publish the Cuyahoga County Code as approved by the County’s Director of Law. The Clerk of Council shall continually update the Code in an expeditious manner and as approved by the County’s Director of Law.

SECTION 3. It is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County entity. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 22, 2013

Committee(s) Assigned: Council Operations & Intergovernmental Relations

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0002

Sponsored by: Councilmember Miller	An Ordinance amending the Public Records Policy for Cuyahoga County, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, on January 3, 2011 the Cuyahoga County Council passed Ordinance No. O2011-0003, which adopted a Public Records Policy for Cuyahoga County; and was amended by Ordinance No. O2011-0012; and

WHEREAS, it is necessary to amend the Public Records Policy to clarify potentially ambiguous provisions therein and to ensure that the Public Records Policy accurately reflects Council's original intent in enacting the Public Records Policy; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 5:5(B) of Chapter 5: Public Records, and Sections 7.1 and 7.2 of Chapter 7: Costs of Public Records, as amended by Ordinance O2011-0012, are hereby amended to read as follows (additions are bolded, deletions are stricken out):

Section 5.5: Designation of Public Records Managers

B.) For the following offices, the person designated as public records manager shall be an employee of the office who works at the principal place at which that office does business:

- a. the County Executive, including all executive office staff
- b. the County Council
- c. the ~~Law~~Department **of Law**
- d. the Sheriff
- e. the Medical Examiner
- f. the Clerk of Courts
- g. the Department of ~~Economic~~ Development, ~~which shall include the Office of Collaboration~~
- h. the ~~Information Officer~~**Department of Information Technology**
- i. the Department of Public Works
- j. the Department of Purchasing
- k. the Department of Human Resources

- l. the Fiscal Office
- m. the ~~Child Support Enforcement Agency~~ **Cuyahoga Job and Family Services (CJFS)**
- n. the Division of Children and Family Services
- ~~o. the Division of Employment and Family Services~~
- ~~p.~~ the Division of Senior and Adult Services
- ~~q.~~ the ~~Director of Human Services, which shall include the Director's Office and all other offices in the~~ **Department of Health and Human Services** ~~not covered by items twelve (12) through fifteen (15) above.~~
- ~~r.~~ the **Agency of the Inspector General**
- r. the Department of Regional Collaboration**
- s. the Department of Communications**
- t. the Department of Public Safety and Justice**
- u. the Department of Consumer Affairs**
- v. the Department of Internal Auditing**

Section 7.1: County Council to Determine Copy Costs for Public Records

Persons requesting copies of public records shall be required to pay for the cost of making copies, at a rate not to exceed the actual cost of making copies. Payment in advance may be required.

Starting in calendar year 2011, the County Council shall ~~biannually~~ **biennially (once every two years)** determine and establish the copying costs for public records.

Section 7.2: Interim Copy Costs for Public Records

Except as otherwise provided by court order **or law**, the following copying costs shall apply until the County Council first determines and establishes copying costs for public records:

SECTION 2. It is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County entity. Provided that this Ordinance receives the affirmative vote of eight members of Council, this Ordinance shall become immediately effective upon the signature of the County Executive.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: January 22, 2013

Committee(s) Assigned: Council Operations & Intergovernmental Relations

Journal _____
_____, 20__