



## MINUTES

### CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING COMMITTEE MEETING

WEDNESDAY, SEPTEMBER 18, 2013  
CUYAHOGA COUNTY JUSTICE CENTER  
COUNCIL CHAMBERS – 1<sup>ST</sup> FLOOR  
11:00 AM

#### 1. CALL TO ORDER

**Chairman Jones called the meeting to order at 11:04 a.m.**

#### 2. ROLL CALL

**Mr. Jones asked Assistant Deputy Clerk Carter to call the roll. Committee members Jones, Germana, Miller and Simon were in attendance and a quorum was determined. Committee member Conwell was absent from the meeting. Council President Connally was also in attendance.**

#### 3. PUBLIC COMMENT RELATED TO THE AGENDA

**No public comments were given.**

#### 4. APPROVAL OF MINUTES FROM THE SEPTEMBER 11, 2013 MEETING

**A motion was made by Mr. Germana, seconded by Mr. Miller and approved by unanimous vote to approve the minutes of the September 11, 2013 meeting.**

#### 5. MATTERS REFERRED TO COMMITTEE

- a) R2013-0197: A Resolution making an award on RQ27992 to Specialized Construction Incorporated in the amount of \$524,500.00 for crack sealing in connection with the Countywide Preventative Maintenance Program for the period 10/1/2013 - 10/31/2014; authorizing the County Executive to execute the contract and all other documents

consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Bonnie Teeuwen, Director of the Department of Public Works, and Ms. Lenora Lockett, Director of the Office of Procurement and Diversity, addressed the Committee regarding Resolution No. R2013-0197. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Teeuwen and Ms. Lockett pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2013-0197 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2013-0198: A Resolution authorizing an amendment to Contract No. CE0800123-02 with DDR MDT Great Northern, LLC for lease of office space located at 5069 Great Northern Shopping Center, North Olmsted, for the Auto Title Bureau Satellite Office No. 5 for the period 1/1/2008 - 12/31/2012 to assign the interest to BRE DDR Great Northern, LLC, effective 1/1/2013, to extend the time period to 12/31/2013 and for additional funds in the amount of \$44,587.20; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Teeuwen addressed the Committee regarding Resolution No. R2013-0198. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Miller with a second by Mr. Germana, Resolution No. R2013-0198 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- c) O2013-0022: An Ordinance establishing a Cuyahoga County Monument Commission, and declaring the necessity that this Ordinance become immediately effective.

**Ms. Connally addressed the Committee regarding Ordinance No. O2013-0022. Discussion ensued.**

**Ms. Teeuwen and Sr. Joanne Gross, Senior Policy Advisor, addressed the Committee regarding Ordinance No. O2013-0022. Discussion ensued.**

**Committee members and Councilmembers asked questions of Ms. Teeuwen and Sr. Gross pertaining to the item, which they answered accordingly.**

**A motion was then made by Mr. Germana, seconded by Ms. Simon and approved by unanimous vote to amend Ordinance No. O2013-0022 by inserting “if” after “ensure that” and “when” after “and that” in Section 206.10(C).**

**No further legislative action was taken on Ordinance No. O2013-0022.**

#### **6. MISCELLANEOUS BUSINESS**

**Mr. Jones reported that Ordinance No. O2013-0018, relating to establishing the County’s risk management procedures and insurance requirements, was referred back to the Public Works, Procurement & Contracting Committee at the September 10, 2013 Council meeting. A roundtable discussion was also held earlier this week and included representatives from the surety industry, minority contractors associations, union as well as the County administrators.**

#### **7. OTHER PUBLIC COMMENT**

**Mr. Willie Boone addressed the Committee regarding issues of concern to him relating to employment difficulties.**

#### **8. ADJOURNMENT**

**With no further business to discuss and on a motion by Mr. Germana with a second by Mr. Miller, the meeting was adjourned at 12:09 p.m., without objection.**