



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, MAY 5, 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE APRIL 14, 2014 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2014-0108: A Resolution amending the 2014/2015 Biennial Operating Budget for 2014 by providing for an additional fiscal appropriation in order to meet the budgetary needs of a County department, and declaring the necessity that this Resolution become immediately effective.
 - b) R2014-0116: A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$1,418,820.00 for Wide Area Network links for the period 5/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
 - c) R2014-0117: A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$6,649,758.68 for Wide Area Network and Local Area Network equipment upgrades and services for the period 5/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said

award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

- d) R2014-0118: A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$85,800.00 for Internet Service Provider services for the period 5/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
- e) R2014-0119: A Resolution making an award on RQ27440 to CareWorks Technologies, Ltd. in the amount not-to-exceed \$842,563.34 for DMZ and Firewall security equipment and maintenance for the Regional Enterprise Data Sharing System for the period 4/1/2014 - 3/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
- f) O2014-0012: An Ordinance amending Chapter 701 of the Cuyahoga County Code by changing the title and by adding Sections 701.02 and 701.03 to establish Capital Improvements and Debt Management Policies for the County.
- g) O2014-0013: An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.

6. MISCELLANEOUS BUSINESS

7. OTHER PUBLIC COMMENT

8. ADJOURNMENT

*In accordance with Section 108.01 of the Cuyahoga County Code, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, APRIL 14, 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:30 PM**

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:51 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Carter to call the roll. Committee members Miller, Connally, Schron and Brady were in attendance and a quorum was determined. Committee member Jones entered the meeting shortly after the roll call was taken. Committee members Gallagher and Greenspan were absent from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE MARCH 31, 2014 MEETING

A motion was made by Mr. Brady, seconded by Ms. Connally and approved by unanimous vote to approve the minutes of the March 31, 2014 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2014-0104: A Resolution authorizing an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$555,000.00 for an annual audit for Calendar Year 2013 for the period 2/11/2014 - 12/31/2014; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and

declaring the necessity that this Resolution become immediately effective.

Ms. Amy Baughman, Controller, and Mr. Joseph Boatwright, Assistant Law Director, addressed the Committee regarding Resolution No. R2014-0104. Discussion ensued.

Committee members asked questions of Ms. Baughman and Mr. Boatwright pertaining to the item, which they answered accordingly.

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2014-0104 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2014-0105: A Resolution making an award on RQ27440 to TEC Communications, Inc. in the amount not-to-exceed \$1,700,000.00 for Wide Area Network and Voice over Internet Protocol consultant services for the period 5/1/2014 - 12/31/2018; authorizing the County Executive to execute the Master Agreement and contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Jeff Mowry, Chief Information Officer, and Mr. Michael Young, Chief Technology Officer, addressed the Committee regarding Resolution No. R2014-0105. Discussion ensued.

Committee members asked questions of Mr. Mowry and Mr. Young pertaining to the item, which they answered accordingly.

On a motion by Mr. Schron with a second by Ms. Connally, Resolution No. R2014-0105 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

6. MISCELLANEOUS BUSINESS

Mr. Miller announced that due to scheduling conflicts on Monday, May 19, 2014 a Finance & Budgeting Committee meeting is tentatively scheduled for Wednesday, May 14, 2014 at 11:00 a.m.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:17 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0108

Sponsored by: Councilmembers Conwell, Germana, Brady and Miller	A Resolution amending the 2014/2015 Biennial Operating Budget for 2014 by providing for an additional fiscal appropriation in order to meet the budgetary needs of a County department, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 10, 2013, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2014/2015 (Resolution No. R2013-0229) establishing the 2014/2015 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2014 to provide an additional appropriation to cover the general operating expenses for the Cleveland Hearing and Speech Center, specifically for the Audiology Patient Assistance Program; and

WHEREAS, the 2010 United States Census indicates that there are, at least, 152,921 people in Northeast Ohio who have hearing difficulty, and the funding to the Cleveland Hearing and Speech Center from the County will help cover the costs of providing services to these individuals; and

WHEREAS, Dr. Bernard Henri and Ms. Michelle Burnett, from the Cleveland Hearing and Speech Center, addressed the Cuyahoga County's Health, Human Services & Aging Committee on March 5, 2014 and presented their need for a grant from the County to cover general operating expenses for their Audiology Patient Assistance Program; and

WHEREAS, the County Council will consider an appropriation for funding the Audiology Patient Assistance Program in 2015 during the 2014-2015 biennial budget update process; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2014/2015 Biennial Operating Budget for 2014 be amended to provide for the following additional appropriation increase:

Fund Nos./Budget Accounts

A.	24A430 – Office of Health and Human Services		
	HS157289 –Executive Office of H&HS		
	Other Expenses	\$	104,000.00

Funding Source: Funding to cover the general operating support for the Cleveland Hearing and Speech Center is from the Cuyahoga County Health and Human Services Levy Fund.

SECTION 2. The additional appropriation provided in Section 1, Item A is for the purpose of providing general operating funding for the Cleveland Hearing and Speech Center, particularly for the Audiology Patient Assistance Program.

SECTION 3. The County Council is authorizing the County’s Office of Budget and Management to carry out the necessary steps in order to provide the additional appropriation(s) in Section 1.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee: April 22, 2014

Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0116

Sponsored by: County Executive FitzGerald/Department of Information Technology and Regional Enterprise Data Sharing System	A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$1,418,820.00 for Wide Area Network links for the period 5/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology and Regional Enterprise Data Sharing System recommended an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$1,418,820.00 for Wide Area Network links for the period 5/1/2014 - 12/31/2018; and

WHEREAS, the purpose of this project is to provide, manage and monitor the REDSS wide area network services for Cuyahoga County and to properly maintain the County's infrastructure; and

WHEREAS, this project is funded 100% by the General Fund under WAN & Telecom Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$1,418,820.00 for Wide Area Network links for the period 5/1/2014 - 12/31/2018.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: April 22, 2014
 Committee(s) Assigned: Finance & Budgeting

Journal _____
 _____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0117

Sponsored by: County Executive FitzGerald/Department of Information Technology	A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$6,649,758.68 for Wide Area Network and Local Area Network equipment upgrades and services for the period 5/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommended an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$6,649,758.68 for Wide Area Network and Local Area Network equipment upgrades and services for the period 5/1/2014 - 12/31/2018; and

WHEREAS, the purpose of this project is to provide Wide Area Network and Local Area Network equipment upgrades and network services and to properly maintain the County's infrastructure; and

WHEREAS, this project is funded 100% by the Capital Expense Fund under WAN & Telecom Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$6,649,758.68 for Wide Area Network and Local Area Network equipment upgrades and network services for the period 5/1/2014 - 12/31/2018.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 22, 2014

Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0118

Sponsored by: County Executive FitzGerald/Department of Information Technology	A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$85,800.00 for Internet Service Provider services for the period 5/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommended making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$85,800.00 for Internet Service Provider services for the period 5/1/2014 - 12/31/2018; and

WHEREAS, the purpose of this project for internet service provider services and to property maintain the County's infrastructure; and

WHEREAS, this project is funded 100% by General Fund WAN & Telecom Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$85,800.00 for Internet Service Provider services for the period 5/1/2014 - 12/31/2018.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest

occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: April 22, 2014
Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0119

Sponsored by: County Executive FitzGerald/Department of Information Technology	A Resolution making an award on RQ27440 to CareWorks Technologies, Ltd. in the amount not-to-exceed \$842,563.34 for DMZ and Firewall security equipment and maintenance for the Regional Enterprise Data Sharing System for the period 4/1/2014 - 3/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommended an award on RQ27440 to CareWorks Technologies, Ltd. in the amount not-to-exceed \$842,563.34 for DMZ and Firewall security equipment and maintenance for the Regional Enterprise Data Sharing System for the period 4/1/2014 - 3/31/2019; and

WHEREAS, the purpose of this project is to provide, manage and monitor the REDSS wide area network services including demilitarized zone (DMZ) and Firewall services and to properly maintain the County's infrastructure; and

WHEREAS, this project is funded 100% by the General Fund under WAN & Telecom Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ27440 and enter into a contract with CareWorks Technologies, Ltd. in the amount not-to-exceed \$842,563.34 for DMZ and Firewall security equipment and maintenance for the Regional Enterprise Data Sharing System for the period 4/1/2014 - 3/31/2019.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 22, 2014

Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0012

Sponsored by: Councilmember Miller	An Ordinance amending Chapter 701 of the Cuyahoga County Code by changing the title and by adding Sections 701.02 and 701.03 to establish Capital Improvements and Debt Management Policies for the County.
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WHEREAS, Sections 2.03(9) and 2.03(10) of the Cuyahoga County Charter require the County Executive to submit to Council on a biennial basis a proposed operating budget, capital improvements plan, and detailed supporting financial information on revenues and expenditures; and,

WHEREAS, Section 3.09(5) of the Cuyahoga County Charter gives Council the power to adopt and amend the County's biennial operating budget and capital improvements program and to make appropriations for the County; and,

WHEREAS, the County Office of Budget and Management (OBM) within the Fiscal Office manages the County's budgeting process on behalf of the County Executive; and,

WHEREAS, Chapter 701 of the Cuyahoga County Code was enacted through Ordinance No. O2011-0036 on 9/13/2011 and the power for a biennial operating budget was incorporated into the County Charter by the voters on 11/6/2012; and,

WHEREAS, County Council desires to enact Capital Improvements and Debt Management Policies for the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby amends Chapter 701 of the Cuyahoga County Code by changing the title and by adding Sections 701.02 and 701.03 to establish Capital Improvements and Debt Management Policies for the County as follows (strikethroughs show the deletions):

Chapter 701: ~~Biennial Budget and Capital Improvement Plan Process~~ Cuyahoga County Financial Policies

Section 701.02: Capital Improvements Policy

- (A) In order to protect the County's capital assets and effectively plan for future improvements, the Fiscal Officer shall maintain a master listing of all County capital assets and shall develop and implement written procedures to define the County's universe of capital assets and to ensure that all changes in County capital assets are documented in the master listing. The initial listing shall be completed no later than December 31, 2014, and any changes in County capital assets shall be reflected in the master listing no later than thirty (30) days after the change occurs.
- (B) OBM shall maintain a Capital Improvements Plan, which shall include a list of projects intended to be initiated during the current biennium, along with the estimated cost and intended funding sources for each project, and a list of projects planned to be initiated during each of the next five years following the current biennium. The Plan shall recommend a level of capital improvements spending during the Plan's time frame that is consistent with long term cost-effectiveness.
- (C) Priority shall be given to capital improvements that will enhance the County's ability to provide high quality, cost-effective direct services.
- (D) The County shall commit to capital projects that are within our capability to finance through short and long term resources. In making financing decisions on capital project, the County shall consider both ability to meet debt service obligations and ability to meet ongoing direct service requirements.
- (E) To the extent possible, consistent with the completion of essential capital improvements, the County shall prioritize projects that offer the greatest opportunities to leverage resources through intergovernmental programs, public/private partnerships, and service charges or user fees.

Section 701.03: Debt Management Policy

- (A) The County shall adhere to the requirements of general law regarding the types of debt instruments that may be issued, and any debt issued shall be within the direct and indirect debt limitations of the State of Ohio at the time of issuance.
- (B) The Fiscal Officer shall actively monitor the potential impact of financial market conditions on the cost effectiveness of the County's debt financing and may consult with the County's Investment Advisory Committee on decisions related to the County's debt portfolio.
- (C) The Capital Improvement Plan provided for in Section 701.02 (B) shall include a plan covering the types of debt and timing of issuances intended to be used in financing the improvements proposed in the plan.

- (D) To the extent within our control, the County shall consistently and on an ongoing basis endeavor to obtain the best possible ratings for its debt instruments.
- (E) The Fiscal Officer shall prepare and publish an Annual Information Statement to provide current financial, economic, and demographic information about the County to investors, rating agencies, and the public.

SECTION 2. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: April 22, 2014
 Committee(s) Assigned: Finance & Budgeting

Journal _____
 _____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0013

Sponsored by: Councilmember Greenspan	An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.
Co-sponsored by: Councilmember Miller	

WHEREAS, Sections 2.03(9) and 2.03(10) of the Cuyahoga County Charter require the County Executive to submit to Council on a biennial basis a proposed operating budget, capital improvements plan, and detailed supporting financial information on revenues and expenditures; and,

WHEREAS, Section 3.09(5) of the Cuyahoga County Charter gives Council the power to adopt and amend the County's biennial operating budget and capital improvements program and to make appropriations for the County; and,

WHEREAS, the County Office of Budget and Management (OBM) within the Fiscal Office manages the County's budgeting process on behalf of the County Executive; and,

WHEREAS, Chapter 701 of the Cuyahoga County Code was enacted through Ordinance No. O2011-0036 on 9/13/2011 and the power for a biennial operating budget was incorporated into the County Charter by the voters on 11/6/2012; and,

WHEREAS, County Council desires to enact a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby amends Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year to read as follows:

Section 701.04: Requests for New Programs or Services Requiring an Additional Appropriation

Any requests for new programs or services that require an additional appropriation as a part of the biennial budget process or throughout the fiscal year shall include the following information and sections as part of the request for Council’s consideration by the requesting department, board, agency, commission or other authority:

- (A) Program or service overview – detailing the request for additional appropriation
- (B) Program or service budget – itemize expenses related to personnel, other operating and capital outlays
- (C) Program or service Milestones/Timeline – outline the program or service’s goals and objectives as well as key performance measures in order to ensure these goals or objectives are met
- (D) Program or service Staffing Levels – document the projected staffing levels required for the program or service including titles and salary and benefits

The requirements of this section shall not apply to additional appropriations that do not expand the goals or objectives of existing programs or services.

SECTION 2. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: April 22, 2014
Committee(s) Assigned: Finance & Budgeting

Additional Sponsorship Requested on the Floor: April 22, 2014

Journal _____
_____, 20__