



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, JUNE 2 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE MAY 14, 2014 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) O2014-0013: An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.
 - b) O2013-0023: An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding a new Section 701.02 to create guidelines for expenditures of the biennial budget for Cuyahoga County, and declaring the necessity that this Ordinance become immediately effective.
- 6. MISCELLANEOUS BUSINESS**
 - a) Discussion regarding First Quarter Financial Review
- 7. OTHER PUBLIC COMMENT**

8. ADJOURNMENT

*In accordance with Section 108.01 of the Cuyahoga County Code, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
WEDNESDAY, MAY 14, 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
11:00 AM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 11:12 a.m.

2. ROLL CALL

Mr. Jones asked Assistant Deputy Clerk Carter to call the roll. Committee members Miller, Jones, Connally, Greenspan, Schron and Brady were in attendance and a quorum was determined. Committee member Gallagher was absent from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES

- a) April 14, 2014 Meeting
- b) May 5, 2014 Meeting

A motion was made by Mr. Schron, seconded by Ms. Connally and approved by majority vote to approve the minutes from the April 14, 2014 and May 5, 2014 meetings, with Mr. Greenspan abstaining from the vote.

5. MATTERS REFERRED TO COMMITTEE

- a) O2014-0012: An Ordinance amending Chapter 701 of the Cuyahoga County Code by changing the title and by adding Sections 701.02 and

701.03 to establish Capital Improvements and Debt Management Policies for the County.

Mr. Miller addressed the Committee regarding Ordinance No. O2014-0012. Discussion ensued.

Mr. Mark Parks, Fiscal Officer, addressed the Committee regarding Ordinance No. O2014-0012. Discussion ensued.

Committee members asked questions of Mr. Parks pertaining to the item, which he answered accordingly.

A motion was made by Mr. Miller, seconded by Mr. Brady and approved by unanimous vote to refer Ordinance No. O2014-0012 to the full Council agenda for second reading.

- b) O2014-0013: An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.

Mr. Greenspan addressed the Committee regarding Ordinance No. O2014-0013. Discussion ensued.

No further legislative action was taken on Ordinance No. O2014-0013.

- c) R2014-0131: A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$551,700.00 for measured business line services for the period 6/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Jeff Mowry, Chief Information Officer, and Mr. Michael Young, Chief Technology Officer, addressed the Committee regarding Resolution No. R2014-0131. Discussion ensued.

Committee members asked questions of Mr. Mowry and Mr. Young pertaining to the item, which they answered accordingly.

On a motion by Mr. Brady with a second by Mr. Jones, Resolution No. R2014-0131 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2014-0132: A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$2,382,000.00 for Centrex telephone and Centrex messaging services for the period 6/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Mowry addressed the Committee regarding Resolution No. R2014-0132. Discussion ensued.

Committee members asked questions of Mr. Mowry pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Brady, Resolution No. R2014-0132 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- e) R2014-0133: A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$2,396,160.00 for Session Initiation Protocol and transport services for the period 6/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Mowry addressed the Committee regarding Resolution No. R2014-0133. Discussion ensued.

Committee members asked questions of Mr. Mowry pertaining to the item, which he answered accordingly.

On a motion by Mr. Miller with a second by Mr. Brady, Resolution No. R2014-0133 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- f) R2014-0134: A Resolution making an award on RQ27440 to AT&T Corp. in the amount not-to-exceed \$300,000.00 for long distance services for the period 6/1/2014 - 12/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Mowry and Mr. Young addressed the Committee regarding Resolution No. R2014-0134. Discussion ensued.

Committee members asked questions of Mr. Mowry and Mr. Young pertaining to the item, which they answered accordingly.

On a motion by Mr. Brady with a second by Mr. Jones, Resolution No. R2014-0134 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

a) Discussion regarding First Quarter Financial Review

Mr. Parks and Mr. Christopher Murray, Interim Director of the Office of Budget and Management, addressed the Committee regarding the first quarter financial review and discussed the County's operational revenue and expenses as well as year-end projections. Discussion ensued.

Committee members asked questions of Mr. Parks and Mr. Murray pertaining to the items, which they answered accordingly.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Schron with a second by Ms. Connally, the meeting was adjourned at 1:07 p.m., without objection.

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0013

Sponsored by: Councilmember Greenspan	An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.
Co-sponsored by: Councilmember Miller	

WHEREAS, Sections 2.03(9) and 2.03(10) of the Cuyahoga County Charter require the County Executive to submit to Council on a biennial basis a proposed operating budget, capital improvements plan, and detailed supporting financial information on revenues and expenditures; and,

WHEREAS, Section 3.09(5) of the Cuyahoga County Charter gives Council the power to adopt and amend the County's biennial operating budget and capital improvements program and to make appropriations for the County; and,

WHEREAS, the County Office of Budget and Management (OBM) within the Fiscal Office manages the County's budgeting process on behalf of the County Executive; and,

WHEREAS, Chapter 701 of the Cuyahoga County Code was enacted through Ordinance No. O2011-0036 on 9/13/2011 and the power for a biennial operating budget was incorporated into the County Charter by the voters on 11/6/2012; and,

WHEREAS, County Council desires to enact a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby amends Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year to read as follows:

Clerk of Council

Date

First Reading/Referred to Committee: April 22, 2014
Committee(s) Assigned: Finance & Budgeting

Additional Sponsorship Requested on the Floor: April 22, 2014

Journal _____
_____, 20__

[PROPOSED SUBSTITUTE]

County Council of Cuyahoga County, Ohio

Ordinance No. O2014-0013

Sponsored by: Councilmember Greenspan	An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.
Co-sponsored by: Councilmember Miller	

WHEREAS, Sections 2.03(9) and 2.03(10) of the Cuyahoga County Charter require the County Executive to submit to Council on a biennial basis a proposed operating budget, capital improvements plan, and detailed supporting financial information on revenues and expenditures; and,

WHEREAS, Section 3.09(5) of the Cuyahoga County Charter gives Council the power to adopt and amend the County's biennial operating budget and capital improvements program and to make appropriations for the County; and,

WHEREAS, the County Office of Budget and Management (OBM) within the Fiscal Office manages the County's budgeting process on behalf of the County Executive; and,

WHEREAS, Chapter 701 of the Cuyahoga County Code was enacted through Ordinance No. O2011-0036 on 9/13/2011 and the power for a biennial operating budget was incorporated into the County Charter by the voters on 11/6/2012; and,

WHEREAS, County Council desires to enact a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby amends Chapter 701 of the Cuyahoga County Code by adding Section 701.04 to establish a policy for any requests for new programs or services that require an additional appropriation as part of the biennial budget process or throughout the year to read as follows:

Clerk of Council

Date

First Reading/Referred to Committee: April 22, 2014
Committee(s) Assigned: Finance & Budgeting

Additional Sponsorship Requested on the Floor: April 22, 2014

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0023

Sponsored by: Councilmember Gallagher Co-sponsored by: Councilmembers Greenspan and Brady	An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding a new Section 701.02 to create guidelines for expenditures of the biennial budget for Cuyahoga County, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Article II, Section 2.03(9) requires the County Executive to submit to the County Council prior to the beginning of each biennium, a proposed operating budget for the upcoming biennium; and

WHEREAS, Article II, Section 2.03(9)(B) requires the County Executive to submit as part of the biennium budget a statement of proposed expenditures, shown by department, office, agency, authority, board and commission, and by activity, character and object; and

WHEREAS, Article III, Section 3.09 (5) empowers the County Council to adopt and amend the biennial operating budget and to make appropriations for the County; and

WHEREAS, on a biennial basis all departments, offices, agencies, authorities, and boards and commissions come before the County Council to present their upcoming biennial budget and have the opportunity to request any additional appropriation for any unbudgeted expenditures; and

WHEREAS, the County Council desires to receive notification prior to the expenditure of funds for any unbudgeted items to ensure County funds are not used for any unintended purpose; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1: CHAPTER 701 of the Cuyahoga County Code, which provides for a biennial budget and capital improvement plan process, is hereby amended to add a new section 701.02 as follows:

SECTION 701.02: Permitted Use of Biennial Budgeted Expenditures

- A. Effective for the 2014-2015 County's Biennial Budget and thereafter, any Agency of Cuyahoga County, including any department, office, agency, court, board, commission, or other authority for which appropriations are made, shall be permitted to use its biennial appropriation for budgeted and authorized expenditures as approved by County Council.
- B. Agencies of the County, as defined in subsection (A), shall provide thirty (30) days' prior written notice to the Council President of its intent to make any Agency-wide expenditure not budgeted for and approved by Council in the biennial budget, as may be amended throughout the biennium. "Agency-wide expenditures" shall include, without limitation, pay rate adjustments, cost of living adjustments, and pay merit awards applicable to all non-bargaining employees.
- C. In the event any Agency of the County fails to provide notification to the Council President as required in subsection (B), the Council may decrease the Agency's biennial budget appropriation by the amount equal to the unauthorized or unbudgeted expenditure.

SECTION 2: It is necessary that this Ordinance become immediately effective for the operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10 (6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10 (7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3: It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: October 22, 2013

Committee(s) Assigned: Finance & Budgeting

Additional Sponsorship Requested: November 19, 2013

Journal _____
_____, 2013

[PROPOSED SUBSITUTE]

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0023

<p>Sponsored by: Councilmember Gallagher</p> <p>Co-sponsored by: Councilmembers Greenspan and Miller</p>	<p>An Ordinance amending Chapter 701 of the Cuyahoga County Code by adding Section 701.05 to establish a policy for a more consistent approach to compensation including any pay rate adjustments, cost of living adjustments, and/or merit pay awards to all or a significant part of its non-bargaining employees as part of the biennial budget process or throughout the year.</p>
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WHEREAS, Article II, Section 2.03(9) requires the County Executive to submit to the County Council prior to the beginning of each biennium, a proposed operating budget for the upcoming biennium; and

WHEREAS, Article II, Section 2.03(9)(B) requires the County Executive to submit as part of the biennium budget a statement of proposed expenditures, shown by department, office, agency, authority, board and commission, and by activity, character and object; and

WHEREAS, Article III, Section 3.09 (5) empowers the County Council to adopt and amend the biennial operating budget and to make appropriations for the County; and

WHEREAS, on a biennial basis all departments, offices, agencies, authorities, and boards and commissions come before the County Council to present their upcoming biennial budget and have the opportunity to request any additional appropriation for any unbudgeted expenditures; and

WHEREAS, the County Council desires to receive notification prior to the expenditure of funds for any unbudgeted items to ensure County funds are not used for any unintended purpose.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1: The Cuyahoga County Council hereby amends Chapter 701 of the Cuyahoga County Code by adding Section 701.05 to establish a policy for a more consistent approach to compensation including any pay rate adjustments, cost of

living adjustments, and/or merit pay awards to all or a significant part of its non-bargaining employees as part of the biennial budget process or throughout the year to read as follows:

SECTION 701.05: Advance Notice of Proposed Compensation Changes

A. In order to provide for a more consistent approach to compensation and benefits for County employees, The County’s policy shall be to request any Cuyahoga County department, office, agency, court, board, commission or other authority to which biennial budget appropriations are made provide thirty (30) days prior written notice to the Clerk of Council of any planned pay rate adjustments, cost of living adjustments, and/or merit pay awards applicable to all or a significant part of its non-bargaining employees. This provision shall not apply to any such adjustments and/or awards that have been specifically provided for in the biennial budget then in effect.

SECTION 2. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President	Date

County Executive	Date

Clerk of Council	Date

First Reading/Referred to Committee: October 22, 2013
 Committee(s) Assigned: Finance & Budgeting

Additional Sponsorship Requested: November 19, 2013

Journal _____
_____, 2013