



MINUTES

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE MEETING

**TUESDAY, SEPTEMBER 17, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
10:00 AM**

1. CALL TO ORDER

Chairwoman Conwell called the meeting to order at 10:10 a.m.

2. ROLL CALL

Ms. Conwell asked Assistant Deputy Clerk Carter to call the roll. Committee members Conwell, Rogers, Gallagher, Germana and Simon were in attendance and a quorum was determined. Councilmember Miller was also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments related to the agenda were given.

4. APPROVAL OF MINUTES

a) August 6, 2013

A motion was made by Ms. Conwell, seconded by Mr. Germana and approved by unanimous vote to approve the minutes of the August 6, 2013 meeting.

b) September 3, 2013

A motion was made by Ms. Conwell, seconded by Mr. Germana and approved by unanimous vote to approve the minutes of the September 3, 2013 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) M2013-0028: A Motion confirming the County Executive's appointment of Matt Carroll to serve on the Group Plan Commission for the term ending 4/8/2017, and declaring the necessity that this Motion become immediately effective.

Mr. James Boyle, Special Assistant to County Executive FitzGerald, addressed the Committee regarding Motion No. M2013-0028. Discussion ensued.

In lieu of his attendance, Mr. Matt Carroll sent a written statement to the Committee.

On a motion by Mr. Rogers with a second by Mr. Germana, Motion No. M2013-0028 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of rules.

- b) M2013-0029: A Motion confirming the County Executive's appointment of various individuals to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term ending 1/31/2017, and declaring the necessity that this Motion become immediately effective:

- 1) Carol Dayton
- 2) BJ Brown
- 3) Constance Hill-Johnson

Mr. Boyle addressed the Committee regarding Motion No. M2013-0029. Discussion ensued.

Ms. Carol Dayton and Ms. BJ Brown addressed the Committee regarding their nominations to serve on the Western Reserve Area Agency on Aging Board of Trustees. Discussion ensued.

Committee members asked questions of Ms. Dayton and Ms. Brown pertaining to their experience, expertise and qualifications, which they answered accordingly.

In lieu of her attendance, Ms. Johnson sent a professional biography to the Committee.

On a motion by Ms. Conwell with a second by Mr. Rogers, Motion No. M2013-0029 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of rules.

6. MISCELLANEOUS BUSINESS

Ms. Elise Hara, Director of Human Resources, and Ms. Nicole Thomas, Human Resources Specialist, introduced the following Human Resources staff members servicing the Department of Health and Human Services to the Committee:

- a) **Janice Belcher, Human Resources Analyst**
- b) **Beth McClintock, Human Resources Analyst**
- c) **Tina Drake, Administrative Assistant**
- d) **Karen Echols, Human Resources Analyst**
- e) **Todd Leiby, Human Resources Analyst**
- f) **Catalina DeLeon, Human Resources Analyst**
- g) **Donna-Marie Morris, Human Resources Analyst**

7. OTHER PUBLIC COMMENT

No other public comments were given.

8. ADJOURNMENT

With no further business to discuss, the meeting was adjourned by Chairwoman Conwell at 10:48 a.m., without objection.