



MINUTES

**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, OCTOBER 1, 2014
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
COUNCIL CHAMBERS – 4TH FLOOR
11:00 AM**

1. CALL TO ORDER

Chairman Jones called the meeting to order at 11:07 a.m.

2. ROLL CALL

Mr. Jones asked Deputy Clerk Carter to call the roll. Committee members Jones, Germana and Miller were in attendance and a quorum was determined. Committee member Simon entered the meeting shortly after the roll call was taken. Committee member Conwell was absent from the meeting. Councilmember Connally was also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

Ms. Nora McNamara addressed the Committee regarding issues of concern to her relating to Ordinance No. O2014-0028, an Ordinance establishing the Cuyahoga County Archives Advisory Commission.

Ms. Rosie Palfy addressed the Committee regarding issues of concern to her relating to Resolution No. R2014-0232, a Resolution making an award on RQ31509 to Cold Harbor Building Company in the amount not-to-exceed \$3,147,600.00 for the Jane Edna Hunter and Emergency Men's Shelter Roof Renovation Project.

4. APPROVAL OF MINUTES FROM THE SEPTEMBER 17, 2014 MEETING

A motion was made by Mr. Germana, seconded by Mr. Miller and approved by unanimous vote to approve the minutes of the September 17, 2014 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2014-0231: A Resolution making an award on RQ30137 to Hilton Supply Management, LLC in the amount not-to-exceed \$150,000.00 to arrange for the purchase, delivery and installation of certain operating supplies and equipment (“OS&E”) for use in the operation of the Hotel; authorizing Hilton Supply Management, LLC to act as the County’s agent to purchase OS&E in the amount not-to-exceed \$7,200,000.00 for use in the operation of the Hotel; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; authorizing the Director of Public Works to administer the project; and declaring the necessity that this Resolution become immediately effective.

Ms. Bonnie Teeuwen, Director of the Department of Public Works; Mr. Ellis Katz, representing Project Management Consultants LLC; and Mr. Majeed Makhlof, Law Director, addressed the Committee regarding Resolution No. R2014-0231. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Teeuwen, Mr. Katz and Mr. Makhlof pertaining to the item, which they answered accordingly.

On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2014-0231 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2014-0232: A Resolution making an award on RQ31509 to Cold Harbor Building Company in the amount not-to-exceed \$3,147,600.00 for the Jane Edna Hunter and Emergency Men’s Shelter Roof Renovation Project; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Teeuwen and Ms. Lenora Lockett, Director of the Department of Procurement and Diversity, addressed the Committee regarding Resolution No. R2014-0232. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Teeuwen and Ms. Lockett pertaining to the item, which they answered accordingly.

On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2014-0232 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- c) R2014-0233: A Resolution authorizing a revenue generating Utility Agreement with Village of Highland Hills for maintenance and repair of storm sewers, sanitary sewers and water lines located in County Sewer District No. 5; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Teeuwen addressed the Committee regarding Resolution No. R2014-0233. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

On a motion by Mr. Jones with a second by Mr. Germana, Resolution No. R2014-0233 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) O2014-0028: An Ordinance establishing the Cuyahoga County Archives Advisory Commission, and declaring the necessity that this Ordinance become immediately effective.

Mr. Michael King, Special Counsel, addressed the Committee regarding Ordinance No. O2014-0028. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. King pertaining to the item, which he answered accordingly.

Ms. Connally addressed the Committee regarding Ordinance No. O2014-0028. Discussion ensued.

Ms. Teeuwen addressed the Committee regarding Ordinance No. O2014-0028. Discussion ensued.

Committee members asked questions of Ms. Teeuwen pertaining to the item, which she answered accordingly.

A motion was then made by Mr. Germana, seconded by Ms. Simon and approved by unanimous vote to amend Ordinance No. O2014-0028 by inserting “*with the approval of the Director of Public Works*” in Section 206.11(E)(4) and also by inserting “*advisory*” before “*oversight*” in Section 206.11(H).

On a motion by Mr. Jones with a second by Mr. Germana, Ordinance No. O2014-0028 was considered and approved by unanimous vote to be referred to the full Council agenda, as amended.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss, Chairman Jones adjourned the meeting at 12:18 p.m., without objection.