



**AGENDA**  
**CUYAHOGA COUNTY ECONOMIC DEVELOPMENT & PLANNING**  
**COMMITTEE MEETING**  
**THURSDAY, FEBRUARY 23, 2017**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**3:00 PM**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

**4. APPROVAL OF MINUTES FROM THE FEBRUARY 13, 2017 MEETING**

**5. MATTERS REFERRED TO COMMITTEE**

- a) R2017-0031: A Resolution making awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019; authorizing the County Executive to execute the Master Environmental Services Agreement and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- 1) HzW Environmental Consultants, LLC
- 2) Hull & Associates, Inc.
- 3) Partners Environmental Consulting, Inc.

**6. MISCELLANEOUS BUSINESS**

- a) Update on financial information as requested from the February 13, 2017 Economic Development & Planning Committee meeting

**7. OTHER PUBLIC COMMENT**

**8. ADJOURNMENT**

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## **MINUTES**

**CUYAHOGA COUNTY ECONOMIC DEVELOPMENT & PLANNING  
COMMITTEE MEETING  
MONDAY, FEBRUARY 13, 2017  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
3:00 PM**

**1. CALL TO ORDER**

**Chairman Schron called the meeting to order at 3:06 p.m.**

**2. ROLL CALL**

**Mr. Schron asked Assistant Deputy Clerk Culek to call the roll. Committee members Schron, Tuma, Baker and Simon were in attendance and a quorum was determined. Committee member Hairston was absent from the meeting. Councilmember Miller was also in attendance.**

**3. PUBLIC COMMENT RELATED TO THE AGENDA**

**There were no public comments given related to the agenda.**

**4. APPROVAL OF MINUTES FROM THE NOVEMBER 22, 2016 MEETING**

**A motion was made by Mr. Schron, seconded by Ms. Simon and approved by majority vote to approve the minutes from the November 22, 2016, with Ms. Baker abstaining from the vote.**

**5. MATTERS REFERRED TO COMMITTEE**

**a) None**

**No matters were referred to Committee.**

## 6. PRESENTATION

- a) Department of Development's Planning and Execution of Economic Development Activity

**Mr. Ted Carter, Chief Economic Development Officer, addressed the Committee regarding the results of the planning process pertaining to the Cuyahoga County Five Year Economic Development Plan and strategic planning efforts related to the following programs: Economic Development Lending; Brownfield Assessments and Cleanup Assistance; Business Engagement; International and Investment; Community Development Funding; Housing Financing and Support; Workforce; Community and Stakeholder Advisory and Innovation Services; Business Intelligence; and Marketing. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Carter pertaining to the item, which he answered accordingly.**

**Mr. David Feinerman, Head of Workforce Innovation, addressed the Committee regarding the SkillUp program including talent advisory services. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Feinerman pertaining to the item, which he answered accordingly.**

**Mr. Eddy Kraus, Director of the Department of Regional Collaboration, addressed the Committee regarding consolidating economic development departments across communities. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Kraus pertaining to the item, which he answered accordingly.**

## 7. MISCELLANEOUS BUSINESS

**Mr. Schron announced that due to the President's Day holiday, the next Economic Development & Planning Committee meeting is scheduled for Thursday, February 23, 2017 at 3:00 p.m.**

## 8. OTHER PUBLIC COMMENT

**There were no public comments given.**

## 9. ADJOURNMENT

**With no further business to discuss, Chairman Schron adjourned the meeting at 4:43 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2017-0031

Sponsored by: <b>County Executive Budish/Department of Development</b>	<b>A Resolution</b> making awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019; authorizing the County Executive to execute the Master Environmental Services Agreement and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development has recommended awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019 as follows:

- i) HZW Environmental Consultants, LLC;
- ii) Hull & Associates, Inc.; and
- iii) Partners Environmental Consulting, Inc.; and,

WHEREAS, the primary goal is to enter into a Master Environmental Services Agreement to provide environmental consulting services in order to determine if vacant, abandoned former commercial industrial properties can be redeveloped and brought back into productive use; and

WHEREAS, for each selected property, the County will choose a provider to perform the environmental consulting services based on a detailed scope of work and a cost proposal that is the most advantageous to the County; and

WHEREAS, this project is funded as follows: (a) \$482,000.00 from USEPA Brownfield Assessment Grant FY2015; and (b) \$168,000.00 from Brownfield Revolving Loan fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019 as follows:

- i) HZW Environmental Consultants, LLC;
- ii) Hull & Associates, Inc.; and
- iii) Partners Environmental Consulting, Inc.

**SECTION 2.** That the County Executive is authorized to execute the Master Environmental Services Agreement and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health or safety in the County, and any reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: February 14, 2017  
Committee(s) Assigned: Economic Development & Planning

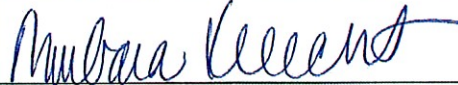
Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## Principal Owner Form

*(Required Document for Award Recommendations/Purchases/Contracts)*

**VENDOR:** Please complete the following information and return it to the Cuyahoga County "Requestor"

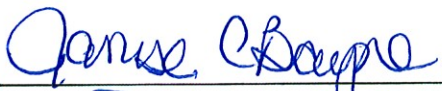
Company Name (Legal name of the business):	HzW Environmental Consultants, LLC
Principal Owner's Name (The legal name of the owner(s) of the business):	Barbara L. Knecht
Owner/Officer's Title:	Chief Executive Officer
Business Address:	6105 Heisley Road, Mentor, Ohio 44060
Phone Number:	440-357-1260
Name of Person Completing Form:	Barbara L. Knecht
Signature:	
Title:	Chief Executive Officer

(\* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

**CUYAHOGA COUNTY STAFF:**

*I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.*

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: 

Date: 1/26/17

Printed Name: Janise C. Bayne

IG Number: 12-1517






## Principal Owner Form

*(Required Document for Award Recommendations/Purchases/Contracts)*

**VENDOR:** Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Hull & Associated, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	John Hull (President); Craig Kasper (CEO); Dave Richards (COO); Eric Wilburn (Treasurer); Dave Mustafaga (Secretary)
Owner/Officer's Title:	Principal
Business Address:	4 Hemisphere Way, Bedford, Ohio 44146
Phone Number:	440-232-9945
Name of Person Completing Form:	Eric Wilburn
Signature:	
Title:	Principal

(\* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

**CUYAHOGA COUNTY STAFF:**

*I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.*

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: Janise C. Bayne

Date: 1/26/17

Printed Name: Janise C. Bayne


IG Number: 12-1509



## Principal Owner Form

*(Required Document for Award Recommendations/Purchases/Contracts)*

**VENDOR:** Please complete the following information and return it to the Cuyahoga County "Requestor"

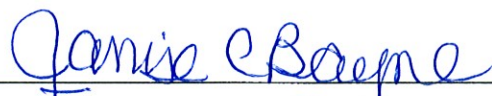
Company Name (Legal name of the business):	Partners Environmental Consulting, Inc.
Principal Owner's Name (The legal name of the owner(s) of the business):	(*)Dan B. Brown
Owner/Officer's Title:	President
Business Address:	31100 Solon Road, Suite G; Solon, Ohio 44139
Phone Number:	(440) 248-6005
Name of Person Completing Form:	Dan B. Brown
Signature:	
Title:	President

(\*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

**CUYAHOGA COUNTY STAFF:**

*I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.*

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:   
 Printed Name: Janise E. Baume

Date: 11/26/17  
 IG Number: 12-2160

**Final Scores: RFQ 36437 Score Sheets  
Consolidated 7 Member Review Committee**

	<b>Total Score</b>
HzW Environmental Consultants LLC	180
Partners Environmental Consulting INC	177
Hull & Associates	173
AECOM	168
Pandey Environmental LLC	162
Mannik & Smith Group	153
Burgess & Niple Inc.	143
Michael Baker International	138
Brownfield Restoration	131
TRC Environmental Corporation	77

Review Meeting Held: June 24 2016

**Three Highest scoring RFQ's**

Coalition Members Present: Cuyahoga County (3)  
City of Cleveland (1)  
First Suburbs (2)  
CCBH (1)

Date sent to Dept: 3-1-16  
 Date Received from Dept: \_\_\_\_\_  
 (OPD Use Only)



**CUYAHOGA COUNTY**  
**TABULATION OF QUALIFICATIONS RECEIVED**

**DEPARTMENT NAME:** Department of Development      **QUALIFICATIONS DUE** February 26, 2016

**RFQ TITLE:** Environmental Consulting Services      **RFQ #:** 36437      **SBE:** 10%

TO BE COMPLETED BY OPD	TO BE COMPLETED BY SBE CONTRACT COMPLIANCE OFFICER					USER DEPT.	
	IG / ETHICS REGISTRATION COMPLETE	SBE SUBCONTRACTOR NAME AMOUNT & PERCENTAGE	SBE PRIME %	TOTAL SBE %	COMPLY Y/N		COMMENTS & INITIALS
AECOM 1375 Euclid Avenue Suite 600 Cleveland, OH 44115	IG # 15-0047 MVC - OK ICW - MA						
Brownfield Restoration 1000 S. Cleveland - Massillon Road Suite 106 Akron, OH 44333	IG # 16-0043 MVC - OK ICW - OK						

<p>Burgess &amp; Niple, Inc. 5085 Reed Road Columbus, OH 43220</p>	<p>IG # 12-0699 MVC- ICW-N/A</p>			
<p>Hull &amp; Associates, Inc. 6397 Emerald Parkway Suite 200 Dublin, OH 43016</p>	<p>IG # 12-1509 MVC-OK ICW-N/A</p>			
<p>H2W Environmental Consultants, LLC. 6105 Heisley Road Mentor, OH 44060</p>	<p>IG # 12-1517 MVC-OK ICW-OK</p>			
<p>Mannik &amp; Smith Group, Inc. 1800 Indian Wood Circle Maumee, OH 43537</p>	<p>IG # 12-2740 MVC-OK ICW-N/A</p>			

<p>Michael Baker International  5921 E. 157<sup>th</sup> Avenue  Hebron, IN 46341</p>	<p>IG # 12-1898  MVC-OK  ICW - N/A</p>			
<p>Pandey Environmental, LLC.  4100 Horizons Drive  Suite 205  Columbus, OH 43220</p>	<p>IG # 12-2146  MVC-OK  ICW-OK</p>			
<p>Partners Environmental Consulting, Inc.  31100 Solon Road  Suite G  Solon, OH 44139</p>	<p>IG # 12-2160  MVC-OK  ICW-OK</p>			
<p>TRC Environmental Corporation  1382 West Ninth Street  Suite 200  Cleveland, OH 44113</p>	<p>IG # NER  MVC-OK  ICW - N/A</p>			

Department Director Name

iptab - Updated 12/8/2011

Department Director Signature of Approval

Date