



AGENDA

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 28, 2017
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT RELATED TO AGENDA**
- 6. APPROVAL OF MINUTES**
 - a) February 14, 2017 Committee of the Whole Meeting (See Page 13)
 - b) February 14, 2017 Regular Meeting (See Page 15)
 - c) February 21, 2017 Committee of the Whole Meeting (See Page 30)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**
 - 1) R2017-0020: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See Page 34)

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2017-0035: A Resolution amending the 2016/2017 Biennial Operating Budget for 2017 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; amending Resolution Nos. R2017-0008 dated 1/24/2017 and R2017-0021 dated 2/14/2017 to reconcile appropriations for 2017; and declaring the necessity that this Resolution become immediately effective. (See Page 74)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2017-0036: A Resolution confirming the County Executive's reappointment of Carol Dayton to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2017 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective. (See Page 91)

Sponsor: County Executive Budish

- 2) R2017-0037: A Resolution authorizing an amendment to Contract No. CE0600382-01 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2016 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$2,402,495.00; authorizing the County Executive to execute the amendment and all other documents

consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 96)

Sponsor: County Executive Budish/Departments of Public Works and Health and Human Services/Cuyahoga Job and Family Services

- 3) R2017-0038: A Resolution authorizing an agreement with Ohio Department of Administrative Services in the amount not-to-exceed \$1,750,000.00 for Data Center Co-location Services for the period 1/1/2017 - 12/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 101)

Sponsor: County Executive Budish/Department of Information Technology

- 4) R2017-0039: A Resolution making awards to various municipalities, each in the amount not-to-exceed \$150,000.00, for various municipal grant projects for the 2017 Community Development Block Grant Municipal Grant Program for the period 4/1/2017 - 12/31/2017; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 104)

- i) City of Maple Heights for park improvement.
- ii) City of Berea for road resurfacing.
- iii) City of Broadview Heights for road reconstruction.
- iv) City of Mayfield Heights for safety/ADA.
- v) City of North Olmsted for sidewalk repair.
- vi) City of South Euclid for road reconstruction.
- vii) City of Parma Heights for road resurfacing.
- viii) City of Brooklyn for road and sewer repair.
- ix) City of Fairview Park for sidewalk repair.
- x) City of Middleburg Heights for road resurfacing.

Sponsor: County Executive Budish/Department of Development

- 5) R2017-0040: A Resolution making awards to various municipalities and non-profit organizations, in the total amount of \$998,966.00, for various projects in connection

with the 2017 Community Development Supplemental Grant Program for the period 4/1/2017 - 12/31/2017; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 110)

- i) Lakewood Alive Development Corporation in the amount not-to-exceed \$50,000.00 for a Streetscaping Project.
- ii) St. Clair-Superior Development Corporation in the amount not-to-exceed \$50,000.00 for the Bus Stop Safety Program.
- iii) Tremont West Development Corporation in the amount not-to-exceed \$50,000.00 for the Lincoln Park Gazebo Project.
- iv) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for the Park Construction Project.
- v) Village of Mayfield in the amount not-to-exceed \$50,000.00 for the Band Shell Construction Project.
- vi) City of Parma Heights in the amount not-to-exceed \$50,000.00 for the Cultural Center Rehabilitation Project.
- vii) City of Rocky River in the amount not-to-exceed \$49,950.00 for the Safety Project.
- viii) Fairfax Renaissance Development Corporation in the amount not-to-exceed \$50,000.00 for the Vacant Lot Repurpose Project.
- ix) Village of Chagrin Falls in the amount not-to-exceed \$40,000.00 for the Safety Project.
- x) City of Bay Village in the amount not-to-exceed \$50,000.00 for the Generator Project.
- xi) City of Euclid in the amount not-to-exceed \$50,000.00 for the Tree/Flower Planting Project.
- xii) City of Fairview Park in the amount not-to-exceed \$50,000.00 for the pavilion Construction Project.
- xiii) One South Euclid in the amount not-to-exceed \$20,000.00 for the homeowner Exterior Maintenance Program.
- xiv) Bellair-Puritas Development Corporation in the amount not-to-exceed \$50,000.00 for the Lighting and Landscaping Project.
- xv) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for the Road Resurfacing Project.

- xvi) City of Brooklyn Heights in the amount not-to-exceed \$39,798.00 for the purchase of a van.
- xvii) City of Maple Heights in the amount not-to-exceed \$50,000.00 for the Park Improvements Project.
- xviii) City of Broadview Heights in the amount not-to-exceed \$50,000.00 for the Median Redevelopment Project.
- xix) Village of Cuyahoga Heights in the amount not-to-exceed \$50,000.00 for the Acquisition and Demolition Project.
- xx) Kamms Corner Development Corporation in the amount not-to-exceed \$44,768.00 for the Parking Lot Repair Project.
- xxi) City of Richmond Heights in the amount not-to-exceed \$50,000.00 for the ADA Accessibility Project.
- xxii) Campus District, Inc. in the amount not-to-exceed \$4,450.00 for the purchase of a camera.

Sponsor: County Executive Budish/Department of Development

- 6) R2017-0041: A Resolution authorizing various revenue generating agreements with Council for Economic Opportunities in Greater Cleveland for lease of space at various Cuyahoga County Board of Developmental Disabilities Centers for operation of Head Start and pre-school programs for the period 2/1/2017 - 1/31/2020; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 118)
 - i) Green Road Services Center, located at 4329 Green Road, Highland Hills, in the amount not-to-exceed \$453,120.00.
 - ii) William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, in the amount not-to-exceed \$412,458.93.

Sponsors: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities

- 7) R2017-0042: A Resolution authorizing amendments to agreements and contracts with various providers for

neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017 to extend the time period to 3/31/2018 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 125)

i) Agreements:

- a) No. AG1400049-01 with City of Lakewood in the amount not-to-exceed \$320,464.00.
- b) No. AG1400050-01 with Parma City School District in the amount not-to-exceed \$320,464.00.
- c) No. AG1400051-01 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$320,464.00.

ii) Contracts:

- a) No. CE1400076-01 with Catholic Charities Corporation – Fatima Family Center in the amount not-to-exceed \$320,464.00.
- b) No. CE1400077-01 with Catholic Charities Corporation – St. Martin De Porres Family Center in the amount not-to-exceed \$320,464.00.
- c) No. CE1400078-01 with The Harvard Community Services Center in the amount not-to-exceed \$320,464.00.
- d) No. CE1400079-01 with Murtis Taylor Human Services System – East Cleveland in the amount not-to-exceed \$480,696.00.
- e) No. CE1400080-01 with Murtis Taylor Human Services System – Mt. Pleasant in the amount not-to-exceed \$480,696.00.
- f) No. CE1400081-01 with The Centers for Families and Children in the amount not-to-exceed \$320,464.00.

- g) No. CE1400082-01 with University Settlement, Incorporated in the amount not-to-exceed \$320,464.00.
- h) No. CE1400083-01 with West Side Community House in the amount not-to-exceed \$320,464.00.
- i) No. CE1400084-01 with YMCA of Greater Cleveland in the amount not-to-exceed \$320,464.00.
- j) No. CE1400085-01 with East End Neighborhood House Association in the amount not-to-exceed \$320,464.00.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

- 8) R2017-0043: A Resolution making an award on RQ38042 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2017 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 166)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2017-0023: A Resolution confirming the County Executive's appointment of The Honorable Anthony J. DiCicco to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2017 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective. (See Page 170)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 2) R2017-0025: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga Community College Board of Trustees for various

terms, and declaring the necessity that this Resolution become immediately effective: (See Page 172)

- i) J. David Heller for the term 3/27/2017 - 3/26/2022.
- ii) Victor A. Ruiz for the term 1/18/2017 - 1/17/2022.

Sponsors: County Executive Budish and Councilmember Brown

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2017-0024: A Resolution confirming the County Executive's reappointment of The Honorable Timothy J. DeGeeter to serve on the Northeast Ohio Regional Sewer District Board of Trustees for the term 3/1/2017 - 2/28/2022, and declaring the necessity that this Resolution become immediately effective. (See Page 175)

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 2) R2017-0026: A Resolution making an award on RQ38497 to Perk Company, Inc. in the amount not-to-exceed \$6,913,335.59 for resurfacing Turney Road from Warner Road to Hathaway Road in the Cities of Cleveland and Garfield Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,111,001.02 to fund said contract; and declaring the necessity that this Resolution become immediately effective. (See Page 177)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Miller

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2017-0027: A Resolution making an award on RQ37349 to Mott MacDonald, LLC in the amount not-to-exceed \$2,143,423.00 for design engineering services for repair and resurfacing of Sprague Road from Webster Road to York Road in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 180)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 4) R2017-0028: A Resolution making an award on RQ38634 to J.D. Williamson Construction Co., Inc. in the amount not-to-exceed \$1,696,926.45 for replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$339,385.29 to fund said contract; and declaring the necessity that this Resolution become immediately effective. (See Page 182)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Schron

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 5) R2017-0029: A Resolution amending the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2017 by revising projects, estimated costs and schedule; and declaring the necessity that this Resolution become immediately effective. (See Page 185)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Finance & Budgeting – Miller

- 6) R2017-0031: A Resolution making awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019; authorizing the County Executive to execute the Master Environmental Services Agreement and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 188)
- i) HzW Environmental Consultants, LLC
 - ii) Hull & Associates, Inc.
 - iii) Partners Environmental Consulting, Inc.

Sponsors: County Executive Budish/Department of Development and Councilmember Hairston

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 7) R2017-0032: A Resolution authorizing an agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,545,000.00 for Countywide Criminal Justice Data Sharing System services for the period 3/1/2017 - 2/28/2022; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 191)

Sponsors: County Executive Budish/Department of Public Safety and Justice Services and Councilmember Hairston

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 8) R2017-0033: A Resolution authorizing amendments to contracts with various providers for staff secure and secure shelter care services for the period 3/1/2016 - 2/28/2018 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 193)

- i) No. CE1600015-01 with Carrington Youth Academy, LLC in the amount not-to-exceed \$2,038,634.00.
- ii) No. CE1600016-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$588,015.00.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division and Councilmember Hairston

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

9) R2017-0034: A Resolution authorizing an amendment to Master Contract No. CE1600056-01-07 for various services for the Cuyahoga Tapestry System of Care for the period 3/1/2016 - 12/31/2018 to change the total amount not-to-exceed from \$5,700,000.00 to \$8,102,048.20 and to authorize funding increases with various previously approved providers; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 196)

- i) for community wraparound care coordination and family/youth advocacy and support services:
 - a) Applewood Centers, Inc. in the approximate amount of \$460,324.48.
 - b) Beech Brook in the approximate amount of \$418,476.80.
 - c) Bellefaire Jewish Children’s Bureau no approximate amount anticipated.
 - d) Catholic Charities Corporation (Parmadale) in the approximate amount of \$1,185,042.51.
 - e) OhioGuidestone no approximate amount anticipated.
 - f) Pressley Ridge in the approximate amount of \$338,204.41.
- ii) for evaluation, fidelity and monitoring services:

- a) Case Western Reserve University no approximate amount anticipated.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

e) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2017-0015: A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 199)

Sponsor: County Executive Budish/Fiscal Officer

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. PUBLIC COMMENT UNRELATED TO AGENDA

14. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE:

TUESDAY, MARCH 14, 2017
TBD / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, MARCH 14, 2017
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, FEBRUARY 14, 2017
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
4:00 PM

1. CALL TO ORDER

Council President Brady called the meeting to order at 4:00 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Schron, Conwell, Jones, Brown, Hairston, Simon, Baker, Miller, Tuma, Gallagher and Brady were in attendance and a quorum was determined.

3. PUBLIC COMMENT RELATED TO AGENDA

Mr. Anthony Liberatore, Jr., Business Manager for Laborers' Local 860, addressed Council regarding collective bargaining matters.

4. DISCUSSION / EXECUTIVE SESSION:

a) Collective bargaining matters, including:

- 1) a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with International Brotherhood of Teamsters, representing approximately 38 employees in 17 classifications at the Department of Public Works/Division of Maintenance for the period 1/1/2015 - 12/31/2017 to establish terms of the wage re-opener and to modify Article XXXI.
- 2) wages for a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 129 employees in various

classifications at Juvenile Court, Detention Center for the period 1/10/2016 - 12/31/2016.

- 3) wages for a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 110 employees in various classifications at Juvenile Court, Probation for the period 1/10/2016 - 12/31/2016.

A motion was made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing collective bargaining matters and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 4:07 p.m. The following Councilmembers were present: Schron, Conwell, Jones, Brown, Hairston, Simon, Baker, Miller, Tuma, Gallagher and Brady. The following additional attendees were present: Director of Law Robert Triozzi, Director of Human Resources Employee and Labor Relations and Chief Labor Counsel Egdilio Morales, Special Counsel Michael King, Legislative Budget Advisor Trevor McAleer, Juvenile Court Administrative Judge Kristin Sweeney, Deputy Director of Fiscal Resources Karen Lippmann, Deputy Director of Human Resources Sandy Spilker, Court Administrator Tess Neff and Legal Counsel Mark Majer. At 4:34 p.m., Executive Session was adjourned without objection and Council President Brady then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. PUBLIC COMMENT UNRELATED TO AGENDA

There were no public comments given unrelated to the agenda.

7. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 4:35 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 14, 2017
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:00 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Conwell, Jones, Brown, Hairston, Simon, Baker, Miller, Tuma, Gallagher, Schron and Brady were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Councilmember Conwell requested that a moment of silent meditation be dedicated in memory of Alianna DeFreeze, a 14-year old City of Cleveland student whose life was taken while on her way to school.

5. PUBLIC COMMENT RELATED TO AGENDA

Council President Brady read a written statement which advised members of the public of Council's meeting procedures, parking and rules pertaining to public comment and decorum.

The following individuals addressed Council regarding Resolution No. R2017-0030, a Resolution authorizing the issuance and sale of one or more series of County

revenue bonds, in an aggregate principal amount that will generate net proceeds of \$140,000,000.00, for the purpose of paying or reimbursing the costs of reconstructing, refurbishing, renovating, upgrading, improving and equipping Quicken Loans Arena:

- a) Rabbi Josh Caruso
- b) Ms. Donna Weinberger
- c) Pastor Richard Gibson
- d) Mr. Gregory Terrell
- e) Pastor Jawanza Colvin
- f) Mr. David Wondolowski
- g) Mr. Terry Joyce
- h) Mr. Steve Holecko
- i) Mr. Tristan Rader
- j) Ms. Yvanka Hall
- k) Mr. Rocco Whalen
- l) Mr. Norman Edwards
- m) Mr. Fred DiSanto
- n) Mr. Terry Uhl
- o) Mr. Marc Nathanson
- p) The Honorable Paul Marnecheck, North Royalton Councilmember
- q) Ms. Gloria Aron
- r) Mr. Joseph Marinucci
- s) Ms. Gail Long
- t) Mr. Rico Dancy
- u) Mr. Satindur Puri
- v) The Honorable Stanley Koci, Mayor of Bedford
- w) The Honorable Bradley Sellers, Mayor of Warrensville Heights
- x) Mr. Eddie Taylor
- y) Ms. Kathleen Moser
- z) Mr. Andrew Scherer

The following individual did not address Council, but submitted his name for the record:

- a) Allen Smith

The following individuals did not address Council, but submitted written testimony for the record:

- a) The Honorable Anthony Togliatti, Mayor of Independence
- b) Mr. Zack Bruell

The following individuals addressed Council regarding Resolution No. R2017-0017, a Resolution authorizing amendments to contracts with various providers for emergency shelter services at various locations in Cleveland:

- a) **Mr. Nathan Manthey**
- b) **Ms. Loh**
- c) **Ms. Rosie Palfy**

6. APPROVAL OF MINUTES

- a) January 24, 2017 Committee of the Whole Meeting
- b) January 24, 2017 Regular Meeting

A motion was made by Mr. Miller, seconded by Mr. Hairston and approved by unanimous vote to approve the minutes of the January 24, 2017 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Brady.

8. MESSAGES FROM THE COUNTY EXECUTIVE

There were no messages from County Executive Budish.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE
 - 1) R2017-0020: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Council President Brady referred Resolution No. R2017-0020 to the Human Resources, Appointments & Equity Committee.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2017-0021, R2017-0022, R2017-0010 and R2017-0011.

- 1) R2017-0021: A Resolution amending the 2016/2017 Biennial Operating Budget for 2017 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts, and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2017-0021 was considered and adopted by unanimous vote.

- 2) R2017-0022: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with International Brotherhood of Teamsters, representing approximately 38 employees in 17 classifications at the Department of Public Works/Division of Maintenance for the period 1/1/2015 - 12/31/2017 to establish terms of the wage re-opener and to modify Article XXXI; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Law and Public Works

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2017-0022 was considered and adopted by unanimous vote.

- 3) R2017-0010: A Resolution approving wages for a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 129 employees in various classifications at Juvenile Court, Detention Center for the

period 1/10/2016 - 12/31/2016; directing that funds necessary to implement wages for the Collective Bargaining Agreement be budgeted and appropriated; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Law on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

On a motion by Mr. Brady with a second by Mr. Hairston, Resolution No. R2017-0010 was considered and adopted by unanimous vote.

- 4) R2017-0011: A Resolution approving wages for a Collective Bargaining Agreement between Cuyahoga County and Laborers' International Union of North America, Local 860, representing approximately 110 employees in various classifications at Juvenile Court, Probation for the period 1/10/2016 - 12/31/2016; directing that funds necessary to implement wages for the Collective Bargaining Agreement be budgeted and appropriated; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Law on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

On a motion by Mr. Miller with a second by Mr. Hairston, Resolution No. R2017-0011 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2017-0023: A Resolution confirming the County Executive's appointment of The Honorable Anthony J. DiCicco to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2017 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2017-0023 to the Human Resources, Appointments & Equity Committee.

- 2) R2017-0024: A Resolution confirming the County Executive's reappointment of The Honorable Timothy J. DeGeeter to serve on the Northeast Ohio Regional Sewer District Board of Trustees for the term 3/1/2017 - 2/28/2022, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2017-0024 to the Human Resources, Appointments & Equity Committee.

- 3) R2017-0025: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga Community College Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective:
- i) J. David Heller for the term 3/27/2017 - 3/26/2022.
 - ii) Victor A. Ruiz for the term 1/18/2017 - 1/17/2022.

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2017-0025 to the Human Resources, Appointments & Equity Committee.

- 4) R2017-0026: A Resolution making an award on RQ38497 to Perk Company, Inc. in the amount not-to-exceed \$6,913,335.59 for resurfacing Turney Road from Warner Road to Hathaway Road in the Cities of Cleveland and Garfield Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,111,001.02 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2017-0026 to the Public Works, Procurement & Contracting Committee.

- 5) R2017-0027: A Resolution making an award on RQ37349 to Mott MacDonald, LLC in the amount not-to-exceed \$2,143,423.00 for design engineering services for repair and resurfacing of Sprague Road from Webster Road to York Road in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2017-0027 to the Public Works, Procurement & Contracting Committee.

- 6) R2017-0028: A Resolution making an award on RQ38634 to J.D. Williamson Construction Co., Inc. in the amount not-to-exceed \$1,696,926.45 for replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$339,385.29 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2017-0028 to the Public Works, Procurement & Contracting Committee.

- 7) R2017-0029: A Resolution amending the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2017 by revising projects, estimated costs and schedule; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Council President Brady referred Resolution No. R2017-0029 to the Finance & Budgeting Committee.

- 8) R2017-0030: A Resolution authorizing the issuance and sale of one or more series of County revenue bonds, in an aggregate principal amount that will generate net proceeds of \$140,000,000.00, for the purpose of paying or reimbursing the costs of reconstructing, refurbishing, renovating, upgrading, improving and equipping Quicken Loans Arena, together with appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on the bonds and paying the costs of issuance in connection therewith; authorizing the preparation and use of one or more preliminary official statements and the preparation, execution and use of one or more official statements; approving and authorizing the execution of one or more trust indentures or supplemental trust indentures and one or more continuing disclosure agreements; authorizing other contracts and other actions related to and necessary for the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

Bond Counsel: Squire Patton Boggs (US) LLP and Forbes, Fields & Associates Co., L.P.A.

Council President Brady referred Resolution No. R2017-0030 to the Committee of the Whole.

- 9) R2017-0031: A Resolution making awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019; authorizing the County Executive to execute the Master Environmental Services Agreement and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- i) HzW Environmental Consultants, LLC
 - ii) Hull & Associates, Inc.
 - iii) Partners Environmental Consulting, Inc.

Sponsor: County Executive Budish/Department of Development

Council President Brady referred Resolution No. R2017-0031 to the Economic Development & Planning Committee.

- 10) R2017-0032: A Resolution authorizing an agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,545,000.00 for Countywide Criminal Justice Data Sharing System services for the period 3/1/2017 - 2/28/2022; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Safety and Justice Services

Council President Brady referred Resolution No. R2017-0032 to the Public Safety & Justice Affairs Committee.

- 11) R2017-0033: A Resolution authorizing amendments to contracts with various providers for staff secure and secure shelter care services for the period 3/1/2016 - 2/28/2018 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) No. CE1600015-01 with Carrington Youth Academy, LLC in the amount not-to-exceed \$2,038,634.00.
- ii) No. CE1600016-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$588,015.00.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division **and Councilmember Hairston**

Council President Brady referred Resolution No. R2017-0033 to the Public Safety & Justice Affairs Committee.

12) R2017-0034: A Resolution authorizing an amendment to Master Contract No. CE1600056-01-07 for various services for the Cuyahoga Tapestry System of Care for the period 3/1/2016 - 12/31/2018 to change the total amount not-to-exceed from \$5,700,000.00 to \$8,102,048.20 and to authorize funding increases with various previously approved providers; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) for community wraparound care coordination and family/youth advocacy and support services:

- a) Applewood Centers, Inc. in the approximate amount of \$460,324.48.
- b) Beech Brook in the approximate amount of \$418,476.80.
- c) Bellefaire Jewish Children's Bureau no approximate amount anticipated.
- d) Catholic Charities Corporation (Parmadale) in the approximate amount of \$1,185,042.51.
- e) OhioGuidestone no approximate amount anticipated.
- f) Pressley Ridge in the approximate amount of \$338,204.41.

ii) for evaluation, fidelity and monitoring services:

- a) Case Western Reserve University no approximate amount anticipated.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

Council President Brady referred Resolution No. R2017-0034 to the Health, Human Services & Aging Committee.

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

1) R2017-0015: A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual

Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer

Committee Assignment and Chair: Finance & Budgeting – Miller

Clerk Schmotzer read Resolution No. R2017-0015 into the record.

This item will move to the February 28, 2017 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2017-0012, R2017-0013, R2017-0014, R2017-0016, R2017-0017, R2017-0018 and R2017-0019.

- 1) R2017-0012: A Resolution confirming the County Executive's appointment of Dean E. DePiero to serve on the Cuyahoga County Public Library Board of Trustees for the term 2/1/2017 - 1/31/2024, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Mr. Tuma, Resolution No. R2017-0012 was considered and adopted by unanimous vote.

- 2) R2017-0013: A Resolution authorizing an amendment to Contract No. CE1300551-01 with Schindler Elevator Corporation for elevator maintenance and repair services for various County facilities for the period 12/1/2013 - 11/30/2016 to extend the time period to 11/30/2017 and for additional funds in the amount not-to-exceed \$655,000.00; authorizing the County Executive to execute the amendment

and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Brady with a second by Mr. Miller, Resolution No. R2017-0013 was considered and adopted by unanimous vote.

- 3) R2017-0014: A Resolution making an award on RQ38463 to The C.A. Agresta Construction Co. in the amount not-to-exceed \$2,947,728.00 for the 2016 Operations Resurfacing Program for resurfacing Noble Road from the Cleveland Heights North Corporation Line to Mayfield Road in the City of Cleveland Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$2,033,932.32 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Hairston

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Hairston with a second by Mr. Miller, Resolution No. R2017-0014 was considered and adopted by unanimous vote.

- 4) R2017-0016: A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$1,382,750.00 for Pediatric Foster Care Joint Program services, toxicology services and psychotropic medication review services for the period 1/1/2017 - 12/31/2018; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and

declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services and Councilmember Hairston

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Ms. Brown, Resolution No. R2017-0016 was considered and adopted by unanimous vote.

5) R2017-0017: A Resolution authorizing amendments to contracts with various providers for emergency shelter services at various locations in Cleveland for the period 1/1/2013 - 12/31/2016 to extend the time period to 4/30/2017 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective:

- i) No. CE1300098-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for homeless women and families, located at 2227 Payne Avenue, in the amount not-to-exceed \$482,260.00.
- ii) No. CE1300099-01 with Lutheran Metropolitan Ministry for homeless men, located at 2100 Lakeside Avenue, in the amount not-to-exceed \$567,212.00.

Sponsors: County Executive Budish/ Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services and Councilmember Hairston

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2017-0017 was considered and adopted by unanimous vote.

6) R2017-0018: A Resolution amending Resolution No. R2015-0247 dated 12/8/2015, which amended Resolution No. R2014-

0258 dated 12/9/2014, which made an award on RQ30390 to CaremarkPCS Health, L.L.C. for group healthcare benefits including pharmacy benefit management services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2015 - 12/31/2017, by changing the total amount not-to-exceed from \$42,989,733.00 to \$60,652,540.67; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2017-0018 was considered and adopted by unanimous vote.

- 7) R2017-0019: A Resolution amending Resolution No. R2015-0095 dated 5/26/2015, which amended Resolution No. R2014-0259 dated 12/9/2014, which made an award on RQ30390 to Medical Mutual of Ohio dba Medical Mutual Services, L.L.C. for group healthcare benefits including medical and pharmacy benefit management services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2015 - 12/31/2017, by changing the total amount not-to-exceed from \$141,636,022.00 to \$211,868,212.78; authorizing the County Executive to execute all documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Ms. Conwell, Resolution No. R2017-0019 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, November 21, 2017 at 10:00 a.m.

Mr. Miller reported that the Finance & Budgeting Committee will meet on Thursday, February 23, 2017 at 1:00 p.m.

Mr. Schron reported that the Economic Development & Planning Committee will meet on Thursday, February 23, 2017 at 3:00 p.m.

Mr. Tuma reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, February 22, 2017 at 10:00 a.m.

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, February 21, 2017 at 12:30 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, February 22, 2017 at 1:00 p.m.

12. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

13. PUBLIC COMMENT UNRELATED TO AGENDA

There were no public comments given unrelated to the agenda.

14. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 7:00 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, FEBRUARY 21, 2017
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
2:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 2:01 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Hairston, Simon, Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown and Council President Brady were in attendance and a quorum was determined.

3. PUBLIC COMMENT RELATED TO AGENDA

The following individuals addressed Council regarding Resolution No. R2017-0030, a Resolution authorizing the issuance and sale of one or more series of County revenue bonds, in an aggregate principal amount that will generate net proceeds of \$140,000,000.00, for the purpose of paying or reimbursing the costs of reconstructing, refurbishing, renovating, upgrading, improving and equipping Quicken Loans Arena:

- a) The Honorable Earl Leiken, Mayor of Shaker Heights**
- b) Mike Mulhall**
- c) Al Lewis**
- d) Norman Edwards**
- e) Quinton Durham**
- f) Rev. Linda Robinson**
- g) Pastor Richard Gibson**
- h) Rev. Yvonne Conner**
- i) Gregory Terrell**

- j) Marcia Levine
- k) Rev. Jawanza Colvin
- l) Mathew Frankel
- m) Gail Long
- n) Will Burge
- o) Bendan Walton
- p) Allen Smith
- q) Mike Fiala
- r) Tim Hilk
- s) Karen Small
- t) Chiela Long
- u) Corey May
- v) Brianna Nugent
- w) Frank Perri
- x) George Vlosich
- y) Brian O'Neill
- z) Patrick Corrigan
- aa) Satinder P. S. Puri
- bb) Sonny Johnson
- cc) Charlotte Perkins
- dd) The Honorable Anthony Togliatti, Mayor of Independence
- ee) Jonathon Sawyer
- ff) Tom Yablonsky
- gg) Jan Thrope
- hh) Arlene Anderson

The following individuals did not address Council, but submitted their names for the record:

- a) Joe Roman
- b) Terach Yisrael
- c) Steve Rudolph
- d) Nicole Salerno
- e) Fabio Salerno

The following individuals did not address Council, but submitted written testimony for the record:

- a) The Honorable Vic Collova, Mayor of Garfield Heights
- b) The Honorable Jerry Hruby, Mayor of Brecksville
- c) Mr. James Rokakis

A short recess was then taken by Council after which Council President Brady reconvened the meeting.

4. ITEM REFERRED TO COMMITTEE:

- a) R2017-0030: A Resolution authorizing the issuance and sale of one or more series of County revenue bonds, in an aggregate principal amount that will generate net proceeds of \$140,000,000.00, for the purpose of paying or reimbursing the costs of reconstructing, refurbishing, renovating, upgrading, improving and equipping Quicken Loans Arena, together with appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on the bonds and paying the costs of issuance in connection therewith; authorizing the preparation and use of one or more preliminary official statements and the preparation, execution and use of one or more official statements; approving and authorizing the execution of one or more trust indentures or supplemental trust indentures and one or more continuing disclosure agreements; authorizing other contracts and other actions related to and necessary for the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective.

Mr. Brady introduced a proposed substitute to Resolution No. R2017-0030. Discussion ensued.

Mr. Robert Triozzi, Director of Law, addressed Council regarding the proposed substitute to Resolution No. R2017-0030. Discussion ensued.

Councilmembers asked questions of Mr. Triozzi pertaining to the item, which he answered accordingly.

A motion was made by Mr. Brady, seconded by Ms. Conwell and approved by majority vote to accept the proposed substitute, with Mr. Schron casting the only dissenting vote.

County Executive Armond Budish addressed Council regarding Resolution No. R2017-0030. Discussion ensued.

Mr. Len Komoroski, Chief Executive Officer of the Cleveland Cavaliers and Quicken Loans Arena; Mr. Frederick Nance, Global Managing Partner for Squire Patton Boggs (US) LLP; and Mr. Timothy Offtermatt, Managing Director for Stifel Financial Corporation, addressed Council regarding Resolution No. R2017-0030. Discussion ensued.

Councilmembers asked questions of Mr. Komoroski, Mr. Nance and Mr. Offtermatt pertaining to the item, which they answered accordingly.

No further legislative action was taken on Resolution No. R2017-0030.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. PUBLIC COMMENT UNRELATED TO AGENDA

There were no public comments given unrelated to the agenda.

7. ADJOURNMENT

In accordance with Rule 5D of the Rules of Council, a motion was made by Mr. Schron, seconded by Ms. Simon and approved by unanimous vote to adjourn the meeting to a date and time certain identified as February 28, 2017 at 2:00 p.m.

At 5:55 p.m., Council President Brady adjourned the meeting, without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0020

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and,

WHEREAS, Section 2.01 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, on February 1, 2017, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through M) and recommends to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

Modification of the following Classifications: (See Attached Classification Specifications)

Proposed Revised Classifications:

- Exhibit A: Class Title: *Account Clerk*
Class Number: 1013211
Pay Grade: 3
*Revised functions to better reflect the current duties; updated specification to new format to include distinguishing characteristics, FLSA status and percentages of time for essential functions.
- Exhibit B: Class Title: *Account Clerk Supervisor*
Class Number: 1013214
Pay Grade: 6
*Revised functions to better reflect current duties; updated specification to new format to include distinguishing characteristics, FLSA status and percentages of time for essential functions.
- Exhibit C: Class Title: *Custodial Worker Supervisor*
Class Number: 1031111
Pay Grade: 5
* Revised functions to better reflect current duties; updated specification to new format to include distinguishing characteristics, FLSA status and percentages of time for essential functions.
- Exhibit D: Class Title: *Examiner*
Class Number: 1055121
Pay Grade: 6
* Revised functions to better reflect current duties; updated specification to new format to include distinguishing characteristics, FLSA status and percentages of time for essential functions.
- Exhibit E: Class Title: *Executive Officer*
Class Number: 1056318
Pay Grade: 19
* Revised functions to better reflect current duties; updated specification to new format to include distinguishing

characteristics, FLSA status and percentages of time for essential functions.

Exhibit F: Class Title: *Records Management Supervisor*
Class Number: 1052223
Pay Grade: 9
* Revised to add a certificate to the minimum qualifications as well as to update the essential job functions.

Exhibit G: Class Title: *Service Desk Analyst*
Class Number: 1011241
Pay Grade: 6B
* Revised to remove a certification that is no longer needed from the minimum qualifications; changed name from *Service Desk Analyst I* because it is a stand-alone classification not part of a series.

Exhibit H: Class Title: *Volunteer Coordinator*
Class Number: 1022421
Pay Grade: 6
* Revised functions to better reflect current duties; updated specification to new format to include distinguishing characteristics, FLSA status and percentages of time for essential functions.

Proposed Deleted Classification:

Exhibit I: Class Title: *Radio Dispatcher*
Number: 1041211
Pay Grade: 1

Proposed New Classifications:

Exhibit J: Class Title: *Compensation Analyst*
Number: 1053721
Pay Grade: 13

Exhibit K: Class Title: *Forensic Scientist 3 – Firearms & Toolmarks*
Number: 1071283
Pay Grade: 12

Exhibit L: Class Title: *Forensic Scientist 3 - Fingerprints*
Number: 1071233
Pay Grade: 12

Exhibit M: Class Title: *Senior GIS Analyst*
 Number: 1053193
 Pay Grade: 12B

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 14, 2017
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC025
February 28, 2017

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Account Clerk	Class Number:	1013211
FLSA:	Non-Exempt	Pay Grade:	3
Dept:	All departments		

Classification Function

The purpose of this classification is to prepare and process routine financial documents and maintain related records.

Distinguishing Characteristics

This is an entry level classification. Employees at this level are expected to become fully aware of operating procedures and policies of the work unit. The incumbents receive immediate supervision progressing to general supervision as experience is gained. This class works under a well-defined framework of policies and procedures.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

80% +/- 10%

- Prepares and processes routine financial documents and maintains related records; prepares, processes and maintains requisitions and purchase orders; maintains accounts payable and/or receivable; prepares and maintains vouchers for payment of supplies and equipment; processes contracts and networks; generates and processes billing rosters; processes various invoices; audits and processes payments; researches and processes refunds; maintains census records; prepares and maintains payroll accounts and attendance records; maintains benefits records; maintains petty cash records for disbursements; issues receipts for money received; prepares revenue receipts; processes chargebacks for County office supply contracts.

20% +/- 10%

- Performs related administrative duties; prepares various reports, records and other documents; enters and maintains data in databases; files documents in appropriate record; responds to emails and phone calls; mails department documents; maintains office inventory and orders supplies; assists vendors with bidding registration; coordinates placement of legal advertisements.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent and one (1) year of experience or coursework in accounting or bookkeeping; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Account Clerk

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including invoices (i.e. – billing invoices and network invoices), forms (i.e. - refund claim form and completed remission forms), letters (i.e. - refund request letter, and auditor refund letter), reports (i.e. – expense report and refund report), receipts, purchase orders, W-9, employee mileage, and checks.
- Ability to comprehend a variety of reference books and manuals including computer applications handbooks and Personnel Policies and Procedures Manual.
- Ability to prepare purchase orders, forms (i.e.- partial payment forms, auditor refund form, penalty interest abate form, estimate bill request form, and transfer form), letters (i.e. - rejection letters), reports (i.e. – employee expense report and employee batching report), memos, vouchers, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to follow instructions, to record and deliver information, and to explain procedures.
- Ability to use and interpret basic accounting terminology and language.
- Ability to communicate with the vendors, outside companies, attorneys, supervisors, co-workers, other county personnel, attorneys, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Account Clerk Supervisor	Class Number:	1013214
FLSA:	Non-Exempt	Pay Grade:	6
Dept:	All departments		

Classification Function

The purpose of this classification is to supervise entry level account clerks and to analyze, prepare, review, assign, and approve various documents and reports.

Distinguishing Characteristics

This is a supervisory level classification, responsible for the management of Account Clerks. This class works under general supervision and the incumbents perform duties within a framework of policies and procedures. Employees are expected to ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from the Account Clerk class that is an entry level classification and receives supervision from employees in this class.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises lower level account clerks; plans, assigns and reviews work; provides job training and instruction; approves employee leave requests and attendance records; prepares performance evaluations; recommends disciplinary procedures; recommends selections of new employees; meets with staff to determine work expectations, department policies, and establish goals; assigns and tracks new clients cases.
- 50% +/- 10%
- Analyzes, prepares, reviews, assigns and approves various documents and reports; reviews and signs off on Union Activity Logs; prepares billing reports; approves billing rosters; assigns and approves referrals and forms.
- 15% +/- 10%
- Performs administrative functions; creates presentations for various community programs; analyzes policy and procedural documentation for contracts; holds and participates in meetings with staff and other management personnel; reviews and evaluates proposals; serves as a liaison with contracted providers; informs new applicants for county programs about the rules and regulations; enters data accurately into databases; participates in various training sessions; maintains records according to established procedures and retention schedules.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent and three (3) years of clerical/administrative experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Account Clerk Supervisor

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including invoices, letters, correspondence, attendance records, performance evaluations, sheets (i.e. - referral tracking sheet, batch sheets) forms (i.e. - options provider request form, disenrollment forms, community registration forms (CRF), case processing/inspection forms), union activity log and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual and computer manuals.
- Ability to prepare CSSP client billing rosters, supervisory log sheet report, options/bed bug service units utilization sheet, contract maintenance report, billing roster report, taxonomy, CCLIF, Type B provider registration report, correspondence. performance evaluations and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret basic accounting/bookkeeping terminology and language.
- Ability to communicate effectively with supervisor, managers, other county employees, providers, license specialist, agency clients, and interns..

Account Clerk Supervisor

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Custodial Worker Supervisor	Class Number:	1031111
FLSA:	Non-Exempt	Pay Grade:	5
Dept:	Public Works		

Classification Function

The purpose of this classification is to supervise Custodial Workers and coordinate custodial work in County building(s).

Distinguishing Characteristics

This is a supervisor classification with responsibility for supervising a unit of Custodial Workers in the daily operations of performing general custodial work in County buildings. Employees in this classification work under direction of the Building Maintenance Supervisor. Incumbents in this classification exercise discretion in following and ensuring adherence to protocol, procedures, laws and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises Custodial Workers; directs staff to ensure work completion and maintenance of standards; plans, assigns and reviews work; provides training and instruction; evaluates employee performance; conducts staff meetings; responds to employee questions and concerns; prepares employee work schedules; signs employee time adjustments and overtime forms and approves leave requests; recommends personnel actions including selection, promotion, transfer, discipline or discharge.
- 35% +/- 10%
- Coordinates custodial work in County building(s) and performs general supervision and maintenance duties; inspects building and grounds for cleanliness and maintenance issues; responds to customer complaints, inquiries and work orders; transports managers and staff members to other County facilities; coordinates with contractors and tradesmen providing contracted repairs, inspections and services; coordinates event scheduling and room set up.
- 10% +/- 5%
- Maintains and operates building maintenance equipment; operates custodial equipment to perform custodial tasks or to demonstrate proper operation of equipment; inspects and maintains equipment.
- 20% +/- 10%
- Performs related administrative duties; prepares various reports, records and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares and reviews documents related to payroll, attendance, time adjustments, requests for leave and overtime; orders and stocks equipment and supplies; oversees delivery of equipment and supplies; prepares and reviews work orders; maintains records of completed work orders.

Custodial Worker Supervisor

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent with two (2) years of custodial experience; or any equivalent combination of training and experience.
- Valid Ohio driver license and proof of automobile insurance.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.
- Ability to operate a variety of custodial equipment including floor buffer, floor scrubber, pressure washer, carpet cleaner, extractor, vacuums, snow blower, steam cleaners, trash compactor, pallet jack, fire extinguishers and a variety of automated and manual hand tools.
- Ability to stand and walk for prolonged period of time, ability to bend or twist; ability to climb; ability to push, pull and lift up to 50lbs.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employees problems
- Ability to recommend the transfer, selection, evaluating or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including time sheets, payroll documents, work orders, incident reports, inspection reports, delivery slips, invoices, correspondence and other reports and records.
- Ability to comprehend a variety of reference books and manuals including union contracts, materials safety data sheets, equipment manuals, OSHA regulation manual, and Personnel Policies and Procedures Manual.

Custodial Worker Supervisor

- Ability to prepare payroll documents, incident reports, attendance records, time adjustment forms, AWOL reports, work orders, supply orders, accident reports, supply inventory, equipment inventory, costing sheets, variety of logs, inspection reports, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to explain procedures, to record and deliver information, to follow instructions.
- Ability to communicate with supervisors, custodial staff, building tradesmen, sheriff's department staff, contractors, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and outdoors.
- Work may involve exposure to temperature/weather extremes; strong odors, disease or bodily fluids, machinery and traffic hazards.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Examiner	Class Number:	1055121
FLSA:	Non-Exempt	Pay Grade:	6
Dept:	All departments		

Classification Function

The purpose of this classification is to review and analyze information to assist with audit functions.

Distinguishing Characteristics

This is an entry level classification with responsibility for conducting audits. This class works under direction from senior management of the Department, and is responsible for performing timely and accurate work. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Reviews and analyzes information to assist with audit functions; complete, calculate, approve exemptions; select a random sample of clients for audit and examine each file to verify all necessary documents are on file; review files to insure compliance with contract agreement; train vendor staff on program requirements; create queries through Access; discuss audit outcomes with audit supervisor prior to preparing the audit report; apply payments; review and evaluate vendors' Request for Proposal (RFP) for various programs.
- 35% +/- 10%
- Performs related administrative duties; coordinate audit appointments; schedule weekly hearings; prepare and fax audit notice and confirmation letter; prepare the necessary documents required for the audit (i.e.- invoices, client profile, service plan, progress notes, referral report); conduct an exit conference with individuals involved in the audit; prepare and distribute audit reports; attend hearings; update the roster with results from the hearing; file appropriate paperwork; answer phones, emails, faxes; complete Public Record Requests; generate spreadsheets; generate daily, monthly, quarterly reports; enter foreclosure orders; generate duplicate tax bills.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in accounting, business administration or a related field with two (2) years of related experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Ability to operate a variety of computer software including Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Access, and Microsoft Outlook.

Examiner

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of routine statistics.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including contracts, attendance records, activity calendars, driver manifest, client invoices, disenrollment, referrals, utilization, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including contracts, Ohio Administrative Code (OAC), Ohio Revised Code (ORC), Personnel Policies and Procedures Manual, vendor proposals, etc.
- Ability to prepare Confirmation letters, audit reports, tax reports, foreclosure report, zero balance report, contracts, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret accounting and audit terminology and language.
- Ability to communicate effectively with co-workers, supervisors, other County employees, clients, vendors, PCS staff, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Executive Officer	Class Number:	1056318
FLSA:	Exempt	Pay Grade:	19
Dept:	Health and Human Services		

Classification Function

The purpose of this classification is to direct a quasi-independent, County-based organization or manage day to day operations of county department and report directly to the Department Director.

Distinguishing Characteristics

This is a senior management level classification is expected to exercise discretion in applying goal and policy statements, in resolving service delivery problems, and in supervising assigned staff. The employee is responsible for establishing and maintaining quality control, and ensuring proper preservation and documentation of evidence. Employees provide instruction and assistance to staff as new technology becomes available, and is expected to remain up-to-date in methods, protocols, procedures, applicable regulations, and methods for the analysis of data and reporting of results.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Directs a quasi-independent, County-based organization or manage day to day operations of county department; directs all operational functions and activities; ensures quality service for program participants; develops strategy and processes; creates policies and procedures; leads the development of partnerships; provides interpretation and clarification of applicable regulations, policy, rules, and procedures.
- 35% +/- 10%
- Supervises, assigns, reviews, and monitors subordinate staff; conducts performance evaluations; conducts staff meetings; reviews and approves employee leave requests; ensure staffing resources are equally distributed across work units; assigns work and establishes priorities; sets standards and goals; makes recommendations and gives approval in personnel actions relating to staff selections, transfers, removals and hires; ensures compliance with organizational standards and procedures; responds to employee complaints and union grievances.
- 20% +/- 10%
- Represents department in meetings; acts as liaison between state, federal, and divisions regarding program functions; communicates regularly with business leaders and civic service communities; present at local and national conferences and meetings; serve on job related boards and subcommittees; plan and oversee community events and initiatives; represents administrator at meetings.
- 10% +/- 5%
- Performs related administrative functions; prepares annual reports, budgets, and work plans; tracks expenditures; oversees contract development; prepares reports for state and agency; responds to telephone and written inquiries about programs.

Minimum Training and Experience Required to Perform Essential Job Functions

Master's degree in social work, public administration, business, early childhood development, psychology, education or related field with nine (9) years of related experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Ability to operate a variety of computer software including Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft Publisher, Microsoft Visio, and Microsoft PowerPoint.

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, routine statistics, moderate math, advanced statistics

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including requests for information, requests for quotes, agreements, contracts, budget invoices, vendor invoices, productivity reports, various monthly, semi-annual and annual reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Supervisor's Policy Manuals, and various other policies and procedures manuals.

Executive Officer

- Ability to prepare annual and quarterly reports, budgetary recommendations and reports, management reports, press releases and statements, presentations, policies and procedures, performance evaluation forms, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage programs and people, to supervise and counsel employees, to convince and influence others, to negotiate, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting, medical, legal, counseling, personnel, marketing, and regulatory terminology and language.
- Ability to communicate effectively with directors, county employees, department administrators, service providers, state and federal agencies, media, civic leaders, local union officials, Ohio Department of Medicaid, Ohio Department of Jobs and Family Services and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Records Management Supervisor	Class Number:	1052223
FLSA:	Exempt	Pay Grade:	9
Dept:	Sheriff's Department		

Classification Function

The purpose of this classification is to supervise records management staff and to develop and maintain a system of record collection, storage and maintenance for all records.

Distinguishing Characteristics

This is a supervisor level classification that provides direct supervision to the medical records unit of the Cuyahoga County Corrections Center. This position oversees and participates in operations as well as leading the unit work. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Supervises records management staff; assigns work and prioritizes work for completion; directs and trains employees responsibly in the proper handling of medical records according to HIPPA requirements for Protected Health Information (PHI); coordinates proper training (privacy training, electronic medical record registration and discharge process training) for all medical records staff, volunteers, professional staff, contractors, alliances business associates, and other third parties as needed; adjusts employee grievances; recommends discipline or discharge.

30% +/- 10%

- Develops and maintains a system of record collection, storage and maintenance for all records for assigned County department; manages patient health information and medical records; administers computer information systems; collects and analyzes patient data using classification systems and medical terminologies; maintains system of data collection and maintenance for particular statewide program of agency such as vital statistics, and personnel records; coordinates storage of records; controls distribution of records; recommends procedures for maintenance and storage; researches retention schedule of records based upon their administrative, legal and fiscal value and obtains approval from appropriate sources; provides advice and consultation on records management to department administrators, local government officials or private agencies and other department personnel; coordinates work with other divisions, departments and/or other governmental jurisdictions; works with Risk Management team to develop/review and maintain appropriate privacy and confidentiality consent, authorization forms, information notices and materials reflecting current system legal practices and requirements.

30% +/- 10%

- Performs administrative duties related to records management; supervises/manages the electronic medical record registration process and discharge process in EPIC; audits registration and discharge process to assure completeness and accuracy; prepares special reports; orders supplies

Records Management Supervisor

and equipment; controls expenditures; monitors requests for filing space and determines if requests are cost-effective and efficient; receives, sorts, and distributes mail.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in records management or related field with three (3) years of records management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

Registered Health Information Technician (RHIT) or Registered Health Information Administrator (RHIA) certification

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including a personal computer utilizing departmental software and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including time sheets, statistics, job applications, evaluations and other reports and records.
- Ability to comprehend a variety of reference books and manuals including personnel policy manuals.

Records Management Supervisor

- Ability to prepare supply requests, statistical reports, job procedure reports, correspondence, memos, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal, medical, administrative, and ethical terminology and language as related to healthcare delivery and the privacy of protected patient information.
- Ability to communicate effectively with Director, managers, supervisors, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Service Desk Analyst	Class Number:	1011241
FLSA:	Non - Exempt	Pay Grade:	6B
Dept:	Information Technology		

Classification Function

The purpose of the classification is to provide assistance to County end users who have issues or questions regarding hardware, software or applications supported by the County Department of Information Technology (IT).

Distinguishing Characteristics

This is a technical, entry level classification. Employees in this work under general supervision. Employees in this class are expected to become fully aware of the operating policies and procedures of the work unit and to perform the full range of duties assigned. It is expected that employees will exercise general independent discretion and judgment in matters related to work procedures and methods.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 15%

- Develops an understanding and relationship of the core business applications and the associated technologies within nine months on the job; communicates effectively with County staff, technical support staff and vendors; manages Severity 1 incidents including communications to technicians; provides Service Desk and general technical support to all employees; determines and differentiates between user application and infrastructure incidents; researches and develops solutions for incidents; achieves full understanding of Service Desk escalation protocols.

40% +/- 15%

- Develops an understanding of the County's infrastructure; assists users in accessing and utilizing office technology; provides technical support and operating instructions on applications and hardware devices; provides hardware related training; develops training materials; leads Root Cause Analysis (RCA) for specific incidents; ensures that all documentation is complete.

20% +/- 5%

- Keeps users informed of status of problem resolutions; complete application training within one year; attend other training as required; performs miscellaneous clerical duties.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's degree in computer science or related field and six (6) months of experience that includes troubleshooting and resolving computer problems; or an equivalent combination of education, training, and experience.

Service Analyst

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Data Utilization

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

Supervisory Responsibilities

No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, and divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including emails, problem cards, training requests, vendor service reports, calendars, webpages, network diagrams, and other documentation.
- Ability to comprehend a variety of reference books and manuals including technical reference manuals, informational documents, business and information technology procedures, computer software manuals and County policies and procedures.
- Ability to prepare training manuals, procedures; solutions, status reports, documentation related to incidents and solutions and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department including client users, peers, and supervisor.
- Ability to use and interpret computer terminology and language.

Environmental Adaptability

- Work is typically performed in an office environment.

Service Analyst

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Volunteer Coordinator	Class Number:	1022421
FLSA:	Non-Exempt	Pay Grade:	7
Dept:	Public Works		

Classification Function

The purpose of this classification is to develop and implement all aspects of a volunteer program to participate in various County Animal Shelter projects, assist with coordination of assigned staff, promote public awareness of the County shelter and seek donations and sponsorships.

Distinguishing Characteristics

This is a supervisor classification, working under direction from the Animal Shelter Administrator. This class provides direct supervision to volunteers and combines technical and supervisory duties. The employee in this class is expected to exercise discretion in applying policies and procedures to resolve organizational and service delivery problems and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Develops and implements all aspects of a volunteer program to participate in various County Animal Shelter projects; recruits, trains, schedules, and supervises volunteer staff; determines shelter's volunteer needs and implements volunteer programs to meet those needs.
- 40% +/- 10%
- Plans and coordinates events to increase public awareness and generate funds for public education campaigns; networks with businesses, celebrities, and the general public to generate funds and sponsorships for shelter activities; assists in maintaining shelter website and volunteer social media pages; assists in development and implementation of public service announcements, advertising, outreach tables and displays; assists in design and distribution of literature; makes public and media appearances for communicating the County animal shelter's policies, mission and adoption/volunteer opportunities; seeks donations.
- 10% +/- 5%
- Coordinates the work of assigned County Animal Shelter personnel and volunteers; assigns work and reviews completed work assignments; assists with work schedules; assists with job training and instruction.
- 10% +/- 5%
- Performs related administrative duties; assists in organizing, creating and updating records and resource inventory; performs data entry functions.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate's Degree in business, marketing, public relations or related degree and two years of event coordinator or volunteer recruitment experience, including one year of supervisory experience; or any equivalent combination of training and experience.

Volunteer Coordinator

Valid Ohio driver license and proof of automobile insurance.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.
- Ability to stand and walk for prolonged periods of time, bend, twist, and push, pull and lift up 50 pounds with or without assistance.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and volunteers.
- Ability to provide instruction and training to other employees and volunteers.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals, calculate percentages, and perform routine statistics

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including weekly dog reports, bite/scratch reports, volunteer applications, license forms, adoption questionnaires, adoption contracts, statistical reports, humane education reports, waivers, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Shelter Operations Manual, Breed Rescue Manual, Volunteer Barkbook, Personnel Policies and Procedures Manual, standard operating procedures manual, Ohio Revised Code, pet care manuals and training manuals.
- Ability to prepare correspondence, event sheets, sponsorship lists, volunteer hours, weekly newsletter, work schedules, pamphlets, flyers, brochures, public service announcements, trip sheets, department activity reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret marketing, basic legal, and medical terminology.
- Ability to communicate effectively with media personnel, supervisor, shelter staff, volunteers, external vendors, other County employees, and the general public.

Volunteer Coordinator

Environmental Adaptability

- Work is typically performed in an office environment and in the animal shelter.
- Work may involve exposure to animals, strong odors, noise extremes, wetness, humidity, weather extremes, temperature extremes, diseases, and bodily fluids.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Radio Dispatcher	Class Number:	1041211
		Pay Grade:	1

Departments:	Central Services, Development, only
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Classification Function

The purpose of this classification is to receive and transmit all messages to and from various sources through operation of radio, telephone or teletype in accordance with County and FCC rules and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Receives and transmits all messages to and from various sources through operation of radio, telephone or teletype in accordance with County and FCC rules and regulations (e.g.- transmits and receives FM (voice) transmission; dispatches patrols and maintenance personnel; relays emergency information or verbal instructions to and from mobile and base radio units of all divisions of department; relays emergency road condition information from other governmental agencies and private citizens to appropriate departmental supervisor for action; controls transmissions to county garages and vehicles).
- Maintains various work related documentation (e.g.- maintains logs of all radio traffic received and transmitted ; maintains logs of telephone or teletype messages received; maintains files of arrest records, fire calls or police operational records/reports; prepares, files and posts instructions, schedules or correspondence; prepares towed vehicle forms; orders forms and supplies).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with five months of radio operation experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including typewriter, telephone and copier.
- Ability to operate communications equipment including two-way radio and teletype machine.

Mathematical Ability

- Ability to add, subtract, multiply and divide.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including transmission logs, telephone and teletype logs, work schedules, correspondence and other reports and records.
- Ability to comprehend a variety of reference books and manuals including FCC rules and regulations, and personnel policy manuals.
- Ability to prepare telephone and teletype logs, radio transmission logs, messages and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret telecommunications terminology and language.
- Ability to communicate effectively with supervisor, other County employees and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Compensation Analyst	Class Number:	1053721
FLSA:	Exempt	Pay Grade:	13
Dept:	Human Resources		

Classification Function

The purpose of this classification is to develop job descriptions for unclassified and bargaining unit positions and to evaluate unclassified jobs to assign appropriate pay, ensuring internal equity and market competitiveness. This position assists the HR Compensation Manager by analyzing information to ensure and recommend that compensation practices and related activities for unclassified positions are in legal compliance.

Distinguishing Characteristics

This is a journey level classification with responsibility for developing and leading compensation projects under a well-defined framework of policies, procedures, regulations and guidelines. The incumbents exercise discretion in applying procedures to resolve issues.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Develops job descriptions for unclassified positions; including the establishment of minimum requirements and related knowledge, skills and abilities (KSA's); performs job analysis, interviews personnel, and conducts on-site observation to audit job functions.
- 15% +/- 10%
- Evaluates unclassified jobs to assign appropriate pay to ensure internal equity and market competitiveness; completes job evaluations and market analysis; audits compensation practices for legal compliance including Fair Labor Standards (FLSA) testing; updates salary structures, analyzes survey data, develops and presents detailed analyses for management; reviews and makes recommendations regarding the creation of new or revision of existing jobs.
- 25% +/- 10%
- Performs analysis and recommends base pay for new hires, transfers and promotions; reviews requests for merit and equity-based salary adjustments and makes recommendations; leads annual compensation planning activities.
- 10% +/- 5%
- Assists in the development, implementation, maintenance, analysis, and administration of compensation programs, policies, procedures and best practices to support the strategic objectives of the County; assists in the coordination and consolidation of compensation data for reporting; performs compensation studies; participates in salary surveys.
- 10% +/- 5%
- Provides consulting to human resources staff and strategic business partners; assists in making recommendations for organizational design, reorganizations, integrity of job levels, and job design; assists management in union negotiations and provides analysis of pertinent salary information.

Compensation Analyst

5% +/- 2%

- Advises managers and employees on state and federal employment regulations, compensation policies, personnel procedures and classification programs; provides advice on the resolution of classification and salary complaints; provides education and various compensation presentations as needed.

5% +/- 2%

- Performs salary survey analysis including linear regression analysis and uses appropriate job evaluation methodology to develop and define job evaluation process for unclassified positions; performs cost analysis.

5% +/- 2%

- Identifies, implements and administers job assessments for selection; oversees the assessment administration process; trains other Human Resources staff regarding various processes and procedures; ensures all assessors are using proper procedures; sets priorities for utilizing resources and ensures efficient coordination of resources and activities in order to meet objectives; arranges for location, equipment and supplies to be available for assessment administration; develops and administers assessment instruments; ensures instruments are reliable and properly validated; creates methods for documenting information and results; proctors and scores assessment instruments; maintains integrity of assessment scoring reports, records and data; provides assessment results and objective feedback to managers and internal candidates regarding results; offers suggestions for improvement.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in preferably Human Resources, Human Relations, Labor Relations, or related field with four (4) years of administering and facilitating compensation program experience.

Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, copier, calculator, and telephone.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

Compensation Analyst

- Ability to comprehend a variety of informational documents including SAP data extracts, salary survey reports, classification specifications, job descriptions, Comprehensive Position Questionnaire (CPQ), personnel request forms, request for salary analysis form, salary survey reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, personnel policy manuals, Fair Labor Standards Act (FLSA) duties test, and County's Compensation Philosophy.
- Ability to prepare request for salary analysis, salary survey questionnaires, white papers, cost analysis reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret compensation terminology.
- Ability to communicate effectively with HR staff, department management, other County employees, external peers, and outside vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Scientist 3 – Firearms & Toolmarks	Class Number:	1071283
FLSA:	Exempt	Pay Grade:	12
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to examine and interpret firearms/toolmarks evidence associated with alleged criminal acts; to inspect and test fire all kinds of firearms and examine fired ammunition recovered from a crime scene to determine if it was fired by a particular firearm, interpret results and prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is an advanced journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results. They may also supervise and review the work of less experienced analysts. This position is differentiated from that of the Forensic Scientist 2. A single person with the designation of Forensic Scientist 3 will be assigned the additional task of Quality Assurance Officer. The person who is made QA Officer is responsible for maintaining instruments, validating procedures, and ensuring the requirements for laboratory accreditation by ISO17025 are met. This is a dedicated position in some laboratories.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Conducts examinations and comparisons of firearms, bullets, shells, casings, tool marks and other related items; applies instrumental, physical, and/or chemical techniques in the examination of firearm and tool mark evidence; disassembles, reassembles, renders safe, and tests firearms to determine operability, safety, and accuracy; documents unique characteristics and records physical parameters using measuring projections, micrometers, etc.; performs distance determination and examination of gunshot patterns with test standards; uploads into and reviews data from NIBIN, the National Integrated ballistic Information Network; prepares findings and issues reports based on the results of the examination.
- 15% +/- 10%
- Reviews/compiles case files and firearm evidence; testifies as firearm expert witness in court as required.
- 10% +/- 5%
- Cleans and maintains worksite and laboratory equipment; transfers and maintains evidence in storage.
- 10% +/- 5%
- Testifies in court as an expert witness; communicates with attorneys and law enforcement personnel; attends meetings.

Forensic Scientist 3 – Firearms & Toolmarks

- Ensures overall quality of results; develops and validates standards, controls and methods for analysis; troubleshoots analytical methods; improves software for use. 5% +/- 2%
- Assists with the training of new employees, student interns and student shadows; reviews data generated by other staff members; supervises and reviews work of less experienced technicians. 5% +/- 2%
- Communicates with attorneys and law enforcement personnel regarding scientific analysis; Prepares for court testimony and testifies in court as an expert witness; 5% +/- 2%
- Attends and participates in professional group meetings, conferences, seminars and trainings; stays abreast of new trends and information in the field, presents results of research at national meetings, and publishes in peer-reviewed scientific journals. 5% +/- 2%
- Performs other duties as assigned by the Laboratory Supervisor. 5% +/- 2%

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Natural/Physical Science, Forensic Science, or related field and five (5) years of laboratory experience performing firearm and toolmark comparisons and analysis; or an equivalent combination of education, training, and experience.

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform statistical analysis and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, firearm/toolmark reports, NIBIN data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.

Forensic Scientist 3 – Firearms & Toolmarks

- Ability to prepare firearm/toolmark case report, case forms and charts, maintenance documents, purchase orders, chain of custody, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment/machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Forensic Scientist 3 – Fingerprints	Class Number:	1071233
FLSA:	Exempt	Pay Grade:	12
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to examine and process physical evidence suspected of bearing finger, palm and foot prints; evaluate and conduct comparison of questioned prints to known standards; fingerprint deceased individuals for identification purposes, assist local agencies with requests for identification; prepare and enter latent print evidence into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepare reports for assigned casework and testify in the court of law.

Distinguishing Characteristics

This is an advanced journey-level classification working under general supervision. Positions in this class are expected to independently perform recurring, well-precedented projects using standard methods and techniques. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and are expected to become fully aware of methods, protocols, procedures, applicable regulations, and of methods for the analysis of data and results. They may also supervise and review the work of less experienced analysts. This position is differentiated from that of the Forensic Scientist 2. A single person with the designation of Forensic Scientist 3 will be assigned the additional task of Quality Assurance Officer. The person who is made QA Officer is responsible for maintaining instruments, validating procedures, and ensuring the requirements for laboratory accreditation by ISO17025 are met.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Obtains fingerprints of deceased individuals and creates foot and palm prints on tenprint cards; compiles case files and fingerprint evidence; utilizes the Analysis, Comparison, Evaluation, and Verification (ACE-V) method for accurate identification; conducts processing of physical evidence suspected of bearing finger, palm and foot prints; evaluates prints and conducts comparisons of questioned prints to known standards; maintain logs and records of examinations performed; prepares, evaluates and enters prints into an Automated Fingerprint Identification System (AFIS); prepare charts and other material for demonstration of evidence in court; prepares findings and issues reports based on the results of the examination.
- 25% +/- 10%
- Testifies in court as a fingerprint expert witness; communicates with attorneys and law enforcement personnel regarding scientific analysis; prepares for court testimony.
- 10% +/- 5%
- Cleans and maintains worksite and laboratory equipment; performs maintenance of AFIS equipment; transfers and maintains evidence in storage.
- 5% +/- 2%
- Ensures overall quality of results; develops and validates standards, controls, and methods for analysis; troubleshoots analytical methods; improves software for use.

Forensic Scientist 3 – Fingerprints

5% +/- 2%

- Assists with the training of new employees, student interns, and student shadows; reviews data generated by other staff members; supervises and reviews work of less experienced technicians.

5% +/- 2%

- Attends and participates in professional group meetings, conferences, seminars and trainings; stays abreast of new trends and information in the field; presents results of research at national meetings; publishes in peer-reviewed scientific journals.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Biology, Chemistry, Forensic Science or related field and five (5) years of laboratory experience performing latent print comparison and identification; or an equivalent combination of education, training, and experience.

Additional Requirements

No certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and copier; ability to use a variety of laboratory tools and equipment including camera, tubes, and a variety of microscopes.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform statistical analysis, and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including chain of custody records, case history forms, fingerprint reports, AFIS data and reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, and hazardous materials records.
- Ability to prepare fingerprint case report, case forms and charts, maintenance documents, purchase orders, chain of custody, laboratory report, fingerprint reports, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to serve as supervisor or lead worker, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret medical/scientific terminology and language.

Forensic Scientist 3 – Fingerprints

- Ability to communicate with other departmental employees, supervisor, police department personnel, attorneys, and sales representatives.

Environmental Adaptability

- Work is typically performed in an office and laboratory environment with some exposure to strong odors, toxic agents, bodily fluids, electrical currents and laboratory equipment and machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY ISC CLASSIFICATION SPECIFICATION

Class Title:	Senior GIS Analyst	Class Number:	1053193
FLSA:	Exempt	Pay Grade:	12B
Dept:	Information Technology Department		

Classification Function

The purpose of this classification is to assist the Geographic Information System (GIS) Planning and Development Manager implement GIS-based solutions to enhance and streamline business processes and solve complex problems using advanced data modeling and spatial analysis.

Distinguishing Characteristics

This is a advanced journey level classification in the GIS series. This position is distinguished from lower level positions as employees at this classification are expected to work independently, exercising judgment and initiative. Positions at this level receive instruction or assistance only as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit and may provide instruction to lower level GIS analysts and technicians as needed.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned. Performs duties including, but not limited to:

- 30% +/- 10%
- Recommends and establishes standards and procedures for the collection, revision and ongoing maintenance of high priority data, maps and services. Mentors GIS analysts in complex techniques, including administration of GIS database, web servers and map viewers.
- 30% +/- 10%
- Maintains complex spatial data models, performs complex data analysis and database querying. Works with staff to resolve complex problems involving databases, server operating systems, networks, applications, websites, and code.
- 20% +/- 10%
- Develops requirements and high level architectural specifications for the GIS infrastructure. Designs, develops, deploys and tests GIS web mapping applications and web services in the .NET environment using GIS software.
- 20% +/- 10%
- Performs other duties; provides other software assistance; coordinates public and County GIS data sharing and exchange; designs and develops reports; designs and maintains desktop databases for reports and maps; provides training; may supervise and provide feedback of lower level GIS positions.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in information technology or related field and five (5) years of advanced GIS analysis and/or GIS development experience; or any equivalent combination of training and experience.

Senior GIS Analyst

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, printer, plotter and drafting tools.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and make use of the principles of algebra, geometry and descriptive and inferential statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform upper-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including external GIS data, external assessment data, maintenance data, maps, schematics, design record drawings, CAD files, image files, correspondence and other reports and records.
- Ability to comprehend a variety of reference books and manuals including database documentation, development documentation, engineering drawings, server documentation, and computer software manuals.
- Ability to prepare GIS data, analysis reports, office application data, map reports, assessment estimates, application reports, annual report and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret GIS data modeling, database and web development syntax, and statistical analysis terminology.
- Ability to communicate effectively with managers, supervisors, other County employees, vendors, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment although time may be spent outdoors collecting or verifying data.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0035

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2016/2017 Biennial Operating Budget for 2017 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; amending Resolution Nos. R2017-0008 dated 1/24/2017 and R2017-0021 dated 2/14/2017 to reconcile appropriations for 2017; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 8, 2015, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2016/2017 (Resolution No. R2015-0209) establishing the 2016/2017 biennial budget for all County departments, offices and agencies; and

WHEREAS, on December 28, 2016, the Cuyahoga County Council adopted the 2016/2017 Biennial Operating Budget and Capital Improvements Program Update for 2017 (Resolution No. R2016-0216) establishing the 2017 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2017 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2016/2017 Biennial Operating Budget for 2017 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 01A001 – General Fund	BA1706069
TS160101 – Treasury Management	
Other Expenses	\$ 2,280,000.00

The County has entered into an agreement with Douglass and Associates and Weltman, Weinberg & Reis Co. to supplement delinquent collection efforts in multiple agencies including the County Treasury. The firms will be reimbursed based on a tiered allocation method listed within the agreements. \$280,000.00 is the remainder of the approved contract.

The Treasurer is requesting an additional appropriation of \$2,000,000 to cover collection expenses of two collections firms, hired by the Department of Law in 2016 to supplement the treasury’s ongoing collection efforts. Approximately 12,500 delinquent parcels were referred to the two firms in 2016. The costs associated with these firms will be recouped from the benefited taxing districts through the real estate settlement process administered by the County Budget Commission. Real estate taxes collected are regularly distributed to municipalities, school districts, villages and townships.

B. 01A001 – General Fund	BA1712161
SU514141 – Capital Improv. G/F Subsidy	
Other Expenses	\$ 118,113.00

Additional appropriation is requested in the Capital Improv. G/F Subsidy to cover expenses incurred in the Fire Damper Project Phase 3 project. The Fire Damper Project Phase 3 was included in the 2016 CIP. Funding comes from the General Fund.

C. 21A347 – Lean Ohio Grant	BA1713623
IP715219 – Lean Process: Imp Loan Process	
Other Expenses	\$ 60,000.00

The County received a Local Government Efficiency Program (LGEP) grant from the State of Ohio, aka LeanOhio. Grant #SBIG20170183 is in the amount of \$60,000 and the purpose is to improve the Economic Development Loan Program. The original grant period is for 8/24/16 – 8/24/17, however due to late signing of the agreement by the State on 1/11/17, the new grant period is expected to be 1/11/17 – 1/11/18. There are no direct matching funds required; however, there is an in-kind service match. The funds will be used to support a contract with Corporate College that will provide Lean training to County employees. Funding is provided by the Ohio Development Services Agency for the period 1/11/17 – 1/11/18.

D. 21A347 – Lean Ohio Grant	BA1713624
IP715227 – Lean Process: Meaningful Employment	
Other Expenses	\$ 77,000.00

The County received a Local Government Efficiency Program (LGEP) grant from the State of Ohio, aka LeanOhio. Grant #SBIG20170812 is in the amount of \$77,000 and the purpose is to improve the Jobs and Family Services Employment Program. The original grant period is for 8/24/16 – 8/24/17, however due to late signing of the agreement by the State on 1/11/17, the expected grant period is 1/11/17 – 1/11/18. There are no direct matching funds required; however, there is an in-kind service match. The funds will be used to support a contract with Corporate College that will provide Lean training to County employees. Funding is provided by the Ohio Development Services Agency for the period 1/11/17 – 1/11/18.

E.	20D447 – Economic Development Fund		BA1713627
	DV520676 – Cuyahoga County Western Reserve Fund		
	Other Expenses	\$	72,122.17

The Office of Budget and Management, on behalf of the Department of Development, is requesting an appropriation increase for \$72,122.17. This is for the purpose of fully appropriating the Economic Development Fund for the IBM 105th Partners Project that currently possesses legislative authority (R2016-0158). The unreserved cash balance on February 7, 2017 is \$11.1 million, sufficient for this additional appropriation. Funding is from the Cuyahoga County Western Reserve for the period 1/1/17 – 12/31/17.

F.	22A960 – CDBG Year 39 2013		BA1713630
	DV714170 – CDBG Project Plan FY2013		
	Other Expenses	\$	(10,927.04)

The Department of Development is requesting an appropriation reduction of \$10,927.04 in preparation for account closure. There are no pending expenditures or adjustments and the grant is closed with no funds returned to the Federal Government. Funding was provided by the U.S. Department of Housing and Urban Development for the period of June 2013 through May 2016, which was 99.5% expended.

G.	22A912 – Emergency Solutions Grant 2014		BA1713631
	DV714410 – Emergency Solutions Grant 2014		
	Personal Services	\$	(1,832.71)

The Department of Development is requesting an appropriation reduction of \$1,832.71 in preparation for account closure. There are no pending expenditures or adjustments and the grant is closed with no funds returned to the Federal Government. Funding was provided by the U.S. Department of Housing and Urban Development for the period of October 2013 through September 2014, which was 98.2% expended.

H.	01A001 – General Fund		BA1715088
	DR495515 – Domestic Relations Child Support		
	Other Expenses	\$	(80,116.08)

Reduce appropriation within Contract & Professional Services for Domestic Relations Child Support to reflect reduction in 2017 mediation contract expenditures. Funding source is Title IV D for the period 10/1/16 – 9/30/17.

I.	20A059 – Veterans Services Fund		BA1700044
	VF491001 – Veterans Services Fund		
	Other Expenses	\$	155,321.57

Additional appropriation is requested to correct the Veterans Services Fund appropriation based on the amount from the Veterans Services Commission from 2016 along with ending cash in the fund in 2016. There was a reduction of \$398,635 on BA1713568, however, the ending cash in the fund was \$155,321.57 resulting in the reduction being overstated. Funding for the Veterans Services Fund is from the General Fund covering the period 1/1/17 – 12/31/17.

J.	40A069 – Capital Projects		BA1707577
	CC769125– Airport Phase 3 and Phase 4		
	Other Expenses	\$	500,000.00
	Capital Outlay	\$	14,500,000.00

Additional appropriation is requested in the Airport Phase 3 and Phase 4 capital projects. Both Phase 3 and Phase 4 are included on the 2017 CIP. Funding for these projects will come 890% from the FAA and 10% from the General Fund.

K.	40A069 – Capital Projects		BA1707578
	CC767285 – Airfield Pavement Rehab - Consulting		
	Capital Projects	\$	1,341,786.00

Additional appropriation is requested in the Airfield Pavement Rehab – Consulting project. This project was approved by Council in 2013. See Resolution R2012-0260. The amount of the award was \$4.2 million. After the resolution, only \$2,858,214 was appropriated in the project, short of the \$4.2 million. An additional \$1,341,786 in appropriation is needed to support the project. The project is not included in the 2017 CIP. Funding for this phase of the project will come from the General Fund.

L.	20D450 – 2015 Excise Tax Improvements		BA1707579
	DS040212 – Excise Tax Improvements		
	Other Expenses	\$	13,000,000.00

Additional appropriation is requested in the 2015 Excise Tax Improvements fund to fund the payment of excise taxes from the facilities improvement fund held at the trustee to the City of Cleveland. The facilities improvements fund represents the excess taxes collected after debt service is paid. Funding for the 2015 Excise Tax fund comes from taxes on cigarettes, alcohol, beer, wine and mixed drinks in Cuyahoga County.

M.	40A069 – Capital Projects		BA1707580
	CC768226 – HPG Design & Construction Phase II		
	Other Expenses	\$	19,999,650.00

Additional appropriation is needed in the transfer out account for the Huntington Park Garage project to restore an advance from the General Fund to the project back to the General Fund. The transfer of \$20 million from the project to the General Fund will be reflected in JT1707581. Funding for the HPG project comes from parking fees from patrons of the garage.

N.	22A114 – Brownfield Comm Assessment Initiative		BA1713628
	DV714592 – Brownfield CAI Haz Sub Assess 15-18		
	Personal Services	\$	(5,250.00)
	Other Expenses	\$	(194,750.00)

The Department of Development is requesting an appropriation reduction of \$200,000.00 to create an additional U.S. EPA Petroleum account, per the grant agreement; associated increase will be included in new index code set up request. Funding is provided through the U.S. EPA for the period 10/1/2015 – 9/30/2018.

O.	22A114 – Brownfield Comm Assessment Initiative		BA1713629
	DV714667 – Brownfield CAI Petro Assessment 15-18		
	Personal Services	\$	5,250.00
	Other Expenses	\$	194,750.00

The Department of Development is requesting an appropriation increase of \$200,000.00 to create an additional U.S. EPA Petroleum account, per the grant agreement; associated increase will be included in new index code set up request. Funding is provided through the U.S. EPA for the period 10/1/2015 – 9/30/2018.

P.	20A811 – JC Detention and Probation Services		BA1700048
	JC107516 – JC Probation Services		
	Personal Services	\$	48,476.26
	20A811 – JC Detention and Probation Services		
	JC107524 – JC Detention Services		
	Personal Services	\$	4,639.74
	20A811 – JC Detention and Probation Services		
	JC107532 – JC Legal Services		
	Personal Services	\$	48.36

Please establish appropriations per R2017-0010 and R2017-0011 in the Health and Human Services Fund accounts listed above for the purpose of providing 2016 COLA payments for the 26 pay periods in CY2016 for bargaining unit Court employees in the Laborer' International Union of North America, Local 860, representing 129 employees in various classifications in the Detention Center and 110 employees in various classifications in Probation. See back-up numbers from FAMIS, year-end totals. Funding is from the Health and Human Services Levy, covering the period January 1, 2017 through December 31, 2017.

Q.	01A001 – General Fund		BA1700049
	JC372052 – Juv Crt – Judges		
	Personal Services	\$	3,154.91
	01A001 – General Fund		
	JC372060 – Juv Crt - Legal		
	Personal Services	\$	4,639.74

01A001 – General Fund
 JC375055 – Juv Crt – Child Support
 Personal Services \$ 21,714.64

01A001 – General Fund
 JC370056 – Juv Crt – Detention Home
 Personal Services \$ 131,877.14

Please establish appropriations per R2017-0010 and R2017-0011 in the Health and Human Services Fund accounts listed above for the purpose of providing 2016 COLA payments for the 26 pay periods in CY2016 for bargaining unit Court employees in the Laborer’ International Union of North America, Local 860, representing 129 employees in various classifications in the Detention Center and 110 employees in various classifications in Probation. See back-up numbers from FAMIS, year-end totals. Funding is from the Health and Human Services Levy, covering the period January 1, 2017 through December 31, 2017.

R. 20A322 – Delinquent R E Tax Assmt - Treasurer **BA1706070**
 TS160119 – Treasury – Delinquent Tax Assmt. Coll.
 Personal Services \$ 99,900.00

The County Treasurer is requesting additional appropriation for 2 Fiscal Office Inquiry Assistants to increase service capacity to county taxpayers. The \$99,900 will cover both salaries and fringe benefits. As Fiscal Inquiry Assistants are covered 100% by the DETAC Fund, there will be no General Fund impact for this action. The fund has sufficient resources to cover this request annually.

S. 20A807 – EC – Invest in Children **BA1706071**
 EC451393 – Program Administration
 Other Expenses \$ 33,950.00

To fully appropriate the United Way grant award for the School Readiness Application Development project from July 1, 2017 through June 30, 2017. The purpose of this grant is to provide funding to develop a School Readiness Mobile application.

T. 26A651 – \$7.50 R & B Registration Tax **BA1704508**
 CE417477 – \$7.50 Lic Tx Fnd Cap Imp
 Other Expenses \$ 820,000.00

Appropriation is requested to cover loan and interest payments for the Crocker, Stearns and Schaaf Road projects. Funding for the \$7.50 Road and Bridge Fund comes primarily from motor vehicle taxes.

U. 40A524 – OH Dpt of Pub Wrks Integrating Committee **BA1704507**
 CE785386 – Hilliard Bridge 08.57 Engineering
 Capital Outlays \$ 2,200,000.00

40A524 – OH Dpt of Pub Wrks Integrating Committee		
CE785402 – West 41 st Bridge		
Personal Services	\$	33,726.00
Other Expenses	\$	5,621.00
Capital Outlays	\$	522,753.00

40A524 – OH Dpt of Pub Wrks Integrating Committee		
CE785394 – Hathaway Road Resurfacing		
Personal Services	\$	33,000.00
Other Expenses	\$	5,500.00
Capital Outlays	\$	511,500.00

Appropriation totaling \$3,312,100 is requested to establish the Ohio Public Works Commission (Issue 1) projects for 2017. The request for the Hilliard Road Bridge 08.57 Engineering project is \$2,200,000; funding for this project comes from 50% OPWC funds and 50% Cuyahoga County \$7.50 Road and Bridge Funds. The project is located in the cities of Lakewood and Rocky River and is scheduled to be sold during fiscal year 2017.

The request for the Hathaway Road Resurfacing, \$550,000, is an OPWC project that is 53% OPWC and 47% funded by Cuyahoga County via the \$7.50 fund. The project is located in the City of Garfield Heights and is scheduled to be sold during the fiscal year 2017.

The request for the West 41st St Bridge, \$562,100, is an OPWC project that is 80% funded by Cuyahoga County via the \$7.50 fund and 20% funded by OPWC. The project is located in the City of Cleveland and is scheduled to be sold during the fiscal year 2017.

The projects include an approximate 10% cushion in case the bid is higher than the Engineers' estimate and future change orders.

V.	21A312 – DOJ/Smart Supervision		BA1713632
	CO759209 – Crisis Intervent/Behav Health FY16-21		
	Personal Services	\$	229,434.00
	Other Expenses	\$	167,801.00
	Capital Outlays	\$	2,680.00

Common Pleas Court is requesting to establish appropriations for \$399,915 to appropriate funding for a new grant. The funds are awarded through the U.S. Department of Justice/Bureau of Justice Assistance with the project title: Smart Supervision Crisis Intervention/Behavioral Health Specialist Project. Grant period runs from October 1, 2016 through September 30, 2021 with no cash match.

SECTION 2. That the 2016/2017 Biennial Operating Budget for 2017 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A.	FROM: 22A911 – Home 2014	BA1713633
	DV714394 – Home Admin FY 2014	
	Other Expenses	\$ 67,472.37

TO: 22A911 – Home 2014
 DV714394 – Home Admin FY 2014
 Personal Services \$ 67,472.37

The Department of Development is requesting an appropriation transfer for \$67,472.37. This is for the purpose of realigning grant appropriations from other operating to personnel so funds can be expended before the grant period expires. Funding is provided through the U.S. Department of Housing and Urban Development for the period 1/1/14 – 12/31/17.

B. FROM: 22A916 – Emergency Solutions Grant 2015 **BA1713634**
 DV714568 – Emergency Solutions Grant 2015
 Other Expenses \$ 2,500.00

TO: 22A916 – Emergency Solutions Grant 2015
 DV714568 – Emergency Solutions Grant 2015
 Personal Services \$ 2,500.00

The Department of Development is requesting an appropriation transfer for \$2,500.00. This is for the purposes of realigning anticipated indirect costs grant appropriations to personnel so funds can be expended before the grant period expires. Funding is provided through the U.S. Department of Housing and Urban Development.

C. FROM: 01A001 – General Fund **BA1715087**
 DR495515 – Domestic Relation Child Support
 Other Expenses \$ 41,271.92

TO: 01A001 – General Fund
 DR391052 – Domestic Relations
 Other Expenses \$ 41,271.92

Appropriation transfer to move appropriation from Domestic Relations Child Support to Domestic Relations General Office to realign appropriation with projected 2017 contract expenditures for Mediation Services. Funding is from the General Fund for the period 1/1/17 – 12/31/17.

D. FROM: 20A301 – Real Estate Assessment Fund **BA1707582**
 FS109702 – Fiscal Oper – Tax Assessments
 Other Expenses \$ 81,450.00

TO: 20A301 – Real Estate Assessment Fund
 FS109702 – Fiscal Oper – Tax Assessment
 Capital Outlays \$ 81,450.00

An appropriation transfer is requested from Contracts to Capital to book the scanning equipment for the new Transfer & Conveyance System. Funding for the Real Estate Assessments comes from property taxes in the county.

E. FROM: 20A301 – Real Estate Assessment Fund **BA1707583**
 FS109702 – Fiscal Oper – Tax Assessments
 Other Expenses \$ 3,766.00

TO: 20A301 – Real Estate Assessment Fund
 FS109702 – Fiscal Oper – Tax Assessment
 Capital Outlays \$ 3,766.00

An appropriation transfer is requested from Contracts to Capital to book the cost of a large scale printer for the sexennial appraisal. Funding for the Real Estate Assessments comes from property taxes in the County.

F. FROM: 40A069 – Capital Projects **BA1707584**
 CC768242 – New Archives/Storage Building
 Capital Outlays \$ 75,000.00

TO: 40A069 – Capital Projects
 CC768242 – New Archives/Storage Building
 Personal Services \$ 75,000.00

An appropriation transfer is requested from Capital to Salaries and Benefits in the New Archives/Storage Building project. The completion of the project is more reliant on the use of internal County trades rather than outside contractors that was previously budgeted. Funding for this project comes primarily from the General Fund.

G. FROM: 40A069 – Capital Projects **BA1707585**
 CC769034 – Fire Dampers Project Phase 3
 Personal Services \$ 25,000.00

TO: 40A069 – Capital Projects
 CC769034 – Fire Dampers Project Phase 3
 Capital Outlays \$ 25,000.00

An appropriation transfer is requested from Salaries and Benefits to Capital in the Fire Dampers Project Phase 3. Outside contractors are being relied on more heavily than internal County trades to complete the project. Funding for the Fire Dampers Project Phase 3 comes from the General Fund.

H. FROM: 40A069 – Capital Outlays **BA1707586**
 CC768721 – JJC Emergency Operations Center
 Other Expenses \$ 12,000.00
 Capital Outlays \$ 27,000.00

TO: 40A069 – Capital Outlays
 CC768721 – JJC Emergency Operations Center
 Personal Services \$ 39,000.00

An appropriation transfer is requested from Contracts and Capital to Salaries and Benefits in the Juvenile Justice Center Emergency Operations Center project (JJC EOC). Internal County trades are being relied upon more heavily than outside contractors to complete the project. Funding for the JJC EOC comes from the General Fund.

I. FROM: 01A001 – General Fund **BA1703032**
 JC370056 – Juv Crt – Detention Home
 Other Expenses \$ 800.00

TO: 01A001 – General Fund
 JC370056 – Juv Crt – Detention Home
 Capital Outlays \$ 800.00

A budget transfer that is to be used for the purchase of ADA chairs. Funding comes from the General Fund.

J. FROM: 61A607 – Centralized Custodial Services **BA1701513**
 CT571034 – B & G – Special Trade
 Personal Services \$ 4,000.00

TO: 61A607 – Centralized Custodial Services
 CT571034 – B & G Special Trade
 Other Expenses \$ 4,000.00

The Department of Public Works is requesting a transfer from Personal Services to Other Operating to cover 2017 license renewals and certifications for Special Trades staff. The source of funding comes from space maintenance charges to user agencies.

SECTION 3. That the 2016/2017 Biennial Operating Budget for 2017 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts **Journal Nos.**

A. FROM: 40A069 – Capital Projects **JT1707581**
 CC768226 – HPG Design & Construction Phase II
 Transfer Out \$ 19,999,650.00

TO: 01A001 – General Fund
 ND508515 – Non-Departmental Revenue GF
 Revenue Transfer \$ 19,999,650.00

A cash transfer is requested from the Huntington Park Garage (HPG) capital project to the General Fund to pay back advances from the General Fund which has been replaced with bond proceeds from the internally generated bond offering. Funding for the HOG project comes from parking fees from patrons of the garage.

B. FROM: 01A001 – General Fund **JT1712162**
 SU514141 – Capital Improv. G/F Subsidy
 Transfer Out \$ 118,113.00

TO: 40A069 – Capital Outlay
 CC769034 – Fire Dampers Project Phase 3
 Revenue Transfer \$ 118,113.00

Transfer is requested from the Capital Improv. G/F Subsidy to the Fire Dampers Projects Phase 3. Funding is from the General Fund.

C.	FROM: 21A762 – Port Security Grant		JT1715084
	JA768317 – Port Security Grant 2013-15		
	Transfer Out	\$	3,359.79
	TO: 20A390 – Emergency Management		
	JA100123 – Justice Affairs – Emergency Mgt.		
	Revenue Transfer	\$	3,359.79

The Department of Public Safety & Justice Services is requesting an operating transfer to move unused match dollars from the 2013-2015 Port Security Grant to the Office of Emergency Management General Fund index. This will prepare the grant index code for closure. Of the \$110,000 grant, approximately 97% of grant funds were spent during the grant period. Cuyahoga County received this same grant for FY2010-2013 and most recently for FY2015-2018 in the amount of \$145,833. Funding is provided by the Federal Emergency Management Agency for the period 9/1/13 - 8/31/15.

D.	FROM: 01A001 – General Fund		JT1700045
	MI512657 – Miscellaneous		
	Transfer Out	\$	647,700.00
	TO: 20A643 – 27 th Pay Period Reserve		
	MI742643 – GF 27 th Pay Period Reserve		
	Revenue Transfer	\$	647,700.00

Operating transfer to move cash from Miscellaneous Obligations to the 27th General Fund Reserve Fund. The Reserve Fund is designed to build the 27th pay reserve annually from 2016 through 2027. Funding is from the General Fund covering the period January 1, 2017 through December 31, 2017.

E.	FROM: 20A495 – Human Services Other Program		JT1700046
	MI511410 – Human services Other Contract		
	Transfer Out	\$	314,207.00
	TO: 29A635 – 27 th Pay Period Reserve		
	MI742635 – HHS 27 th Pay Period Reserve		
	Revenue Transfer	\$	314,207.00

Operating transfer to move cash from HHS Other Program to the 27th Pay Reserve Fund. This fund is designed to build the 27th pay reserve annually from 2016 through 2027.

F.	FROM: 26A651 – \$7.50 R & B Registration Tax		JT1704503
	CE417477 – \$7.50 Lic Tx Fnd cap Imp		
	Transfer Out	\$	245,218.68
	TO: 40A069 – Capital Projects		
	CC768523 – Pedestrian and Bicycle Bridge		
	Revenue Transfer	\$	245,218.68

A cash transfer is requested to pay a portion of the expenses for the Pedestrian and Bicycle Bridge Project for 2016 expenses. Funding for the Road and Bridge \$7.50 comes primarily from

motor vehicle taxes. The total cost of the Pedestrian and Bicycle Bridge have yet to be confirmed.

G. FROM: 26A650 – \$5.00 Road Capital Improvements			JT1704504
CE418053 – Cty Eng - \$5 Lic Tax Fund			
Transfer Out	\$	399,385.29	
TO: 40A526 – ODOT - LPA			
CE785006 – ODOT - LPA			
Revenue Transfer	\$	399,385.29	

A cash transfer is requested the ODOT – LPA project. The Avery Road Bridge is an LPA Project that is 80% federally funded from the Federal Highway Administration and 20% from Cuyahoga County via the \$5.00 Fund. The project is located in the City of Broadview Heights and was sold in January of this year.

H. FROM: 26A650 – \$5.00 Road Capital Improvements			JT1704505
CE418053 – Cty Eng - \$5 Lic Tax Fund			
Transfer Out	\$	3,197,910.59	
TO: 40A526 – ODOT - LPA			
CE785006 – ODOT - LPA			
Revenue Transfer	\$	3,197,910.59	

A cash transfer is requested the ODOT – LPA project. The Turney Road resurfacing is an LPA Project that is 48% federally funded from the Federal Highway Administration, 46% from Cuyahoga County via the \$5.00 Fund. And 6% Ohio Public Works Integrating Committee (Issue1) funded. The project is located in Broadview Heights and was sold in December of last year.

SECTION 4. That items approved in Resolution Nos. R2017-0008 dated January 24, 2017 and R2017-0021 dated February 14, 2017 be rescinded or amended as follows to reconcile appropriations for 2017 in the County’s financial system:

Resolution No. R2017-0008 dated 1/24/2017:

Original Item to be Rescinded – Section 2

<u>Fund Nos./Budget Accounts</u>			<u>Journal Nos.</u>
E. FROM: 21A007 – Defending Childhood Initiative			BA1712160
CF754135 – Defending Childhood Initiative			
Personal Services	\$	41,382.58	
TO: 21A007 – Defending Childhood Initiative			
CF754135– Defending Childhood Initiative			
Other Expenses	\$	41,382.58	

DCFS requests to realign Defending Childhood Initiative Grant (CF754135) remaining appropriation balances to 060-Other Operating to cover Multi-Systemic Therapy (MST) client – related expenses.

Resolution No. R2017-0021 dated 2/14/2017:

Original Item to be Rescinded – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
R. 40A069 – Capital Projects	BA1700037
CC768275 – County Hotel – Demolition and Construction	
Other Expenses	\$ (15,418.00)

To reduce appropriations in the County Hotel Demolition and Construction Project in preparation for closure. The account was specifically established for property insurance during demolition. Over 97.7% or 4674,582 of the project budget of \$690,000 was expended. No residual cash exists in the project. Last transaction was May 2014. Funding for this project was from Bond proceeds in July 2014.

Resolution No. R2017-0021 dated 2/14/2017:

Original Item to be Rescinded – Section 2

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
D. FROM: 40A526 – ODOT - LPA	BA1704505
CE785006 – ODOT - LPA	
Personal Services	\$ 247,000.00
TO: 40A526 – ODOT - LPA	
CE785006 – ODOT - LPA	
Capital Outlays	\$ 247,000.00

The Department of Public Works requests to move appropriation/budget from the personal services line and the personal benefits line to the capital outlays line (070) to cover expenses for the Turney Road Resurfacing project. Funding comes from 45% Federal Highway Administration funds, 50% County Road and Bridge funds, and 5% from the City of Garfield Heights.

Resolution No. R2017-0021 dated 2/14/2017:

Original Item – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
AE. 40A069 – Capital Projects	BA1700041
CC767939 – 2011 FAA Recons, Rehab Apron A1&B, C&D1	
Capital Outlays	\$ (160,678.92)

To reduce appropriations in the 2011 FAA Reconstruction Apron Project in preparation for closure. Over 87% of the project budget was expended. No residual cash exists in the project. The last transaction was December 2012. Funding for the project was 91.2% from the U.S. Department of Transportation passed through the Federal Aviation Administration and the remaining 8.8% from bond proceeds.

Corrected Item – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
AE. 40A069 – Capital Projects	BA1700050
CC767939 – 2011 FAA Recons, Rehab Apron A1&B, C&D1	
Capital Outlays	\$ (160,678.92)

To reduce appropriations in the 2011 FAA Reconstruction Apron Project in preparation for closure. Over 87% of the project budget was expended. No residual cash exists in the project. The last transaction was December 2012. Funding for the project was 91.2% from the U.S. Department of Transportation passed through the Federal Aviation Administration and the remaining 8.8% from bond proceeds.

Resolution No. R2017-0021 dated 2/14/2017:

Original Item – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
AF. 40A036 – Geographic Information System	BA1700042
CC770834 – Geographic Information System	
Other Expense	\$ (558,587.58)

To reduce appropriations in the Geographic Information System Project in preparation for closure. Over 37% of the project budget was expended. No residual cash exists in the project. The last transaction was August 2007. Funding for the project was from a residual cash transfer in December 2015 from other projects with positive cash balances (R2015-0264).

Corrected Item – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
AF. 40A036 – Geographic Information System	BA1700051
CC770834 – Geographic Information System	
Other Expense	\$ (558,587.58)

To reduce appropriations in the Geographic Information System Project in preparation for closure. Over 37% of the project budget was expended. No residual cash exists in the project. The last transaction was August 2007. Funding for the project was from a residual cash transfer in December 2015 from other projects with positive cash balances (R2015-0264).

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC025
February 28, 2017



ARMOND BUDISH
Cuyahoga County Executive

TO: Jeanne Schmotzer, Clerk of County Council
FROM: Maggie Keenan, Office of Budget and Management
CC: Dennis Kennedy, Fiscal Office
DATE: February 23, 2017
RE: Fiscal Agenda – 2.28.2017 Council Meeting

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **February 28, 2017**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to cover expenses.

This agenda includes a request to increase General Fund appropriation to the Treasurer's Office totaling \$2.3 million to support the agreement with two collections firms, Douglas & Associates and Weltman, Weinberg, and Reis, Co. working to recover delinquent property taxes owed to the County. These firms will be paid based on a percentage of collections, the cost of which will be proportionally allocated to the taxing districts via the real estate settlement process. The General Fund receives approximately 10% of property taxes collected, there will be no net cost to the General Fund associated with this appropriation increase.

Also included is a request to increase appropriation to both Juvenile Court's General Fund and HHS Levy Fund budgets following Council's approval of a collective bargaining agreement covering 2016 with the Laborers' International Union of North America, Local 860 (R2017-0010 and R2017-0011). Negotiations are currently underway with Local 860 for the 2017-2019 contract.

Additionally, this agenda includes a request to decrease appropriation to Domestic Relations Court's budget following the renegotiation of the contract with the Department of Public Safety and Justice Services for mediation services provided in the court. The contract had to be renegotiated based on the determination that the mediation services provided in custody cases are not eligible for 66% reimbursement under Title IV-D of the Social Security Act. The Court's contract and – assuming approval of this request – budget have been reduced to not increase General Fund costs.

Cash transfers on this agenda include the transfer of the 2017 allocation toward the 27th pay period reserve from both the General and Health and Human Services Levy Funds. Also included is the repayment of the advance from the General Fund to the renovation of the Huntington Park Garage project following the debt issue in December 2016.

Should you have questions, please do not hesitate to contact me at mkeenan@cuyahogacounty.us or x8191. Thank you for your consideration.

Additional Appropriation Summary – Additional appropriation is requested when to cover expenditures that exceeds the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Funding Source
Capital Projects Subsidy	\$118,113.00	General Fund
Common Pleas Court	\$399,915.00	Grant – No General/HHS Levy Fund Impact
Debt Service	\$13,000,000.00	Special Revenue – No General/HHS Levy Fund Impact
Development	\$72,122.17	Special Revenue – General Fund Impact
Development	(\$12,759.75)	Grant – No General/HHS Levy Fund Impact
Domestic Relations Court	(\$80,116.08)	General Fund
Fiscal Office/Treasury	\$2,280,000.00	General Fund
Fiscal Office/Treasury	99,900.00	Special Revenue – No General/HHS Levy Fund Impact
HHS/Early Childhood	\$39,950.00	Grant – No General/HHS Levy Fund Impact
Innovation & Performance	\$137,000.00	Grant – No General/HHS Levy Fund Impact
Juvenile Court	\$53,164.36	Special Revenue – HHS Levy Fund Impact
Juvenile Court	\$161,386.43	General Fund
Public Works/ Capital Projects	\$34,999,650.00	Special Revenue – General Fund Impact
Public Works/Engineer	\$4,132,100.00	Special Revenue – No General/HHS Levy Fund Impact
Veterans Services Fund	\$155,321.57	
TOTAL	\$55,555,746.70	

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Transferred	Funding Source
Development	\$69,972.37	Grant – No General/HHS Levy Fund Impact
Domestic Relations Court	\$41,271.92	General Fund
Fiscal Office	\$85,216.00	Special Revenue – No General/HHS Levy Fund Impact
Juvenile Court	\$800.00	General Fund
Public Works/Capital Projects	\$139,000.00	Special Revenue – General Fund Impact
Public Works/Facilities	\$4,000.00	Special Revenue – General/HHS Levy Fund Impact
TOTAL	\$340,260.29	

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Transferred	Funding Source
HHS Other Programs	\$314,207.00	Special Revenue – HHS Levy Fund Impact
Miscellaneous Obligations	\$647,700.00	General Fund
Public Safety & Justice Services	\$3,359,79	Grant – No General/HHS Levy Fund Impact
Public Works/Capital Projects	\$20,117,763.00	Special Revenue – General Fund Impact
Public Works/Engineer	\$3,842,514.56	Special Revenue – No General/HHS Levy Fund Impact
TOTAL	\$3,842,514.56	

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0036

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of Carol Dayton to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2017 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 173.011 provides for the designation of a private nonprofit entity as an “area agency on aging” to administer programs granted under the Older Americans Act of 1965; and

WHEREAS, the Western Reserve Area Agency on Aging (“WRAAA”) is a private nonprofit corporation organized and designated by the State of Ohio to be the planning, coordinating, administrative agency for federal and state aging programs in Cuyahoga, Geauga, Lake, Lorain, and Medina Counties and is one of twelve (12) Area Agencies on Aging that the State organized together with local service provider organizations and the Ohio Department of Aging to form the State’s public aging network; and

WHEREAS, the Western Reserve Area on Aging Board of Trustees is composed of twenty-one (21) members who serve three (3) year terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Carol Dayton, ACSW, LISW to be reappointed to serve on the Western Reserve Area Agency on Aging Board of Trustees for the term 1/1/2017 – 12/31/2019; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.



February 21, 2017

TO: Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street
Cleveland, OH 44115

RE: Western Reserve Area Agency on Aging (WRAAA)

Dear President Brady,

Pursuant to Article IV, Section 2 of the Code of Regulations of the Western Reserve Area Agency on Aging, I submit the following nominee for reappointment:

Carol Dayton, ACSW, LISW

The Western Reserve Area Agency on Aging is the state-designated funding, planning and coordinating authority for home- and community-based services and supports for older adults and individuals with disabilities. The organization serves *planning and service area* (PSA) 10A, which includes the counties of Cuyahoga, Geauga, Lake, Lorain and Medina counties.

The Board consists of 23 members – four appointed by the Cuyahoga County Executive; one each appointed by the counties of Geauga, Lake, Lorain and Medina; two ex-officio members; and thirteen at-large members appointed by the trustees. Article IV, Section 4 of the WRAAA Regulations – “Selection” – requires that board candidates be nominated by a county’s Advisory Council. In Cuyahoga County, the Division of Senior and Adult Services Advisory Board serves as the local Advisory Council. Ms. Dayton was nominated and submitted for consideration for reappointment through this process.

The length of term for WRAAA trustees is three years, and the position is uncompensated. This would be Ms. Dayton’s second consecutive term, effective January 1, 2017, expiring December 31, 2019. According to information provided by the Agency, she has maintained a good meeting attendance record.

Article IV, Section (2)(b) of the Agency’s Code of Regulations states the following qualifications for trustees appointed by the County Executive:

- Prior to being appointed, all trustees shall have qualifications which will help the Agency advance consumers' independence and welfare, and have demonstrated an interest in consumers of the Agency, particularly the socially and economically disadvantaged; and
- Trustees must reside within PSA 10A; and
- Trustees cannot have a financial interest in any organization that receives funds from the WRAAA or is under contract with WRAAA

As shown in her bio, Ms. Dayton – a resident of Cleveland – has devoted her career to serving the elderly, specializing for a number of years in the field of adult protective services. She currently works as a consultant, and is a member of the Boards of the National Adult Protective Services Association; the Ohio Coalition for Adult Protective Services; and the Greater Cleveland Elder Abuse/Domestic Violence Roundtable. She also serves on the Benjamin Rose Institute/ Research Center's Institutional Review Board, and on the Benjamin Rose Institute on Aging Subsidiary Board for the Rose Centers on Aging, in addition to the Cuyahoga County Adult Protective Collaborative Case Consult Team and Steering Committee.

I am extremely grateful to Ms. Dayton for her continued service. Her leadership on and commitment to issues affecting the elderly are of great benefit to the region's senior population.

Thank you for your consideration of this appointment. If you need further information, please contact Eddy Kraus at 698-7029.

Sincerely,



Armond Budish
Cuyahoga County Executive

CAROL DAYTON, ACSW, LISW

Consultant and Educator in the Field of Aging

Carol Dayton's career has focused on services to older adults and those at risk of harm with the goals of improving service delivery systems, creating innovative collaborations that are sustained over time, and demonstrating a belief that the older and vulnerable adult has dignity and value that can be supported and enhanced. Carol is a presenter in the field of aging and elder abuse in the Cleveland area, throughout Ohio and at national conferences. She retired from the Cuyahoga County Department of Senior and Adult Services in May 2005, after serving as Chief of Adult Protective Services since 1993. Her commitment to protecting vulnerable adults continues through her ongoing participation and leadership on national, statewide and local commissions, committees, coalitions and roundtables.

Ms. Dayton was elected to the office of Chairperson for the Ohio Coalition for Adult Protective Services, serving a term from July 1, 2008-June 30, 2010. She was appointed Co-Chairperson of the joint Research Committee for the National Adult Protective Services Association and National Committee for the Prevention of Elder Abuse, which is an ongoing commitment. The Research Committee is responsible for quarterly Research to Practice Webinars, Research to Practice Briefs, a listserv and journal club, as well as other activities, including published documents and a journal article.

Ms. Dayton is a Phi Beta Kappa graduate of the University of Illinois and received her Master in Social Work degree from the State University of New York at Buffalo. Carol's work in the field of aging began with a joint appointment as a caseworker and researcher at the Benjamin Rose Institute. Prior to her work as Chief of Adult Protective Services, she was director of a three-city office on aging.

Ms. Dayton's work has been published in several journals and she wrote the chapter on social work in *The Clinical Management of Elder Abuse*. Her contributions as a writer and educator continue. Ms. Dayton is a Licensed Independent Social Worker, member of the National Association of Social Workers and the Academy of Certified Social Workers. She has been the recipient of awards in recognition of her leadership and contributions to the field of aging.

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0037

<p>Sponsored by: County Executive Budish/Departments of Public Works and Health and Human Services/Cuyahoga Job and Family Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE0600382-01 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2016 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$2,402,495.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Departments of Public Works and Health and Human Services/Cuyahoga Job and Family Services has recommended an amendment to Contract No. CE0600382-01 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2016 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$2,402,495.00; and

WHEREAS, the County desires to extend the term of the contract to September 30, 2021 in order to provide 31,362 square feet of office space for the Westside Neighborhood Family Service Center for the Department of Health and Human Services, Cuyahoga Job and Family Services; and

WHEREAS, this project is funded with Public Assistance Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE0600382-01 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space

located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2016 to extend the time period to 9/30/2021 and for additional funds in the amount not-to-exceed \$2,402,495.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2017

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: Mutual Investment Properties, LLC

Contract/Agreement No.: CE0600382 Time Period: 10/1/06 - 9/30/16

Service Description: lease of approximately 31,362 square feet of space located at the NW corner of W. 98th St. and Lorain Ave. known as 9830 Lorain Ave., Cleve., Ohio 44102 PPN#005-19-103 and ancillary parking.

**Original Contract/Agreement Amount: Resolution 061550 dtd April 18, 2006
\$8,626,160.00**

**Prior Amendment(s) Amount(s): Resolution 072873 dtd June 28, 2007 assignment
\$0.00 among Mutual Properties, LLC and Modern Woodmen of America. No dollars.**

Performance Indicators: according to lease agreement

**Actual performance versus performance indicators (include statistics): according to
lease agreement**

Rating of Overall Performance of Contractor (Check One):

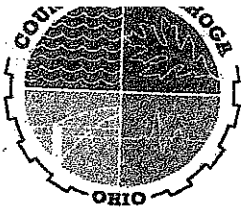
- Superior
- Above Average
- Average
- Below Average
- Poor

Justification of Rating:

User Department

Date

s: evaluation



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	K # 2 MUTUAL REALTY LLC
Principal Owner's Name (The legal name of the owner(s) of the business):	GERALD ZAHLEZ (*) DANIEL KRETEH
Owner/Officer's Title:	
Business Address:	28601 CHAGRIN BLVD #250 CLEVELAND OH 44122
Phone Number:	216 406 5895
Name of Person Completing Form:	GERALD ZAHLEZ
Signature:	<i>[Handwritten Signature]</i>
Title:	Managing Member

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: *[Handwritten Signature]*

Date: 2/21/17

Printed Name: JOHN MYERS

IG Number: _____

Cuyahoga County
(Principal Owner Form, 01-16-2015)

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0038

Sponsored by: County Executive Budish/Department of Information Technology	A Resolution authorizing an agreement with Ohio Department of Administrative Services in the amount not-to-exceed \$1,750,000.00 for Data Center Co-location Services for the period 1/1/2017 - 12/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology has recommended an agreement with Ohio Department of Administrative Services in the amount not-to-exceed \$1,750,000.00 for Data Center Co-location Services for the period 1/1/2017 – 12/31/2021; and

WHEREAS, the purpose of this project is a partnership agreement to maintain co-location services at the State of Ohio Computer Center; and

WHEREAS, this project is funded 100% from the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operations of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with Ohio Department of Administrative Services in the amount not-to-exceed \$1,750,000.00 for Data Center Co-location Services for the period 1/1/2017 - 12/31/2021.

SECTION 2. That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

CONTRACT/AGREEMENT EVALUATION FORM
(To be completed in its entirety by user department for
all contract/agreement renewals or amendments.)

Contractor: State of Ohio Dept. of Admin. Services/Office of IT

Contract/Agreement No.: AG1500089 Time Period: 9/1/2015 – 12/31/2016

Service Description: Data Center Co-Location Services

Original Contract/Agreement Amount: \$350,000.00

Prior Amendment(s) Amount(s): NA

Performance Indicators: Consistently exceeds County's performance expectations

Actual performance versus performance indicators (include statistics): The State SOCC blends in well with Cuyahoga County and exceeds support expectations.

Rating of Overall Performance of Contractor (Check One):

- Superior**
- Above Average**
- Average**
- Below Average**
- Poor**

Justification of Rating: Based on actual performance and SLA Agreement.

**Department of IT
User Department**

**11/17/2016
Date**

s: evaluation

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0039

Sponsored by: County Executive Budish/Department of Development	A Resolution making awards to various municipalities, each in the amount not-to-exceed \$150,000.00, for various municipal grant projects for the 2017 Community Development Block Grant Municipal Grant Program for the period 4/1/2017 - 12/31/2017; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development has recommended awards to various municipalities, in the total amount of \$1,500,000.00, for various municipal grant projects for the 2017 Community Development Block Grant (“CDBG”) Municipal Grant Program for the period 4/1/2017 - 12/31/2017; and

WHEREAS, the participants of the 2017 CDBG Municipal Grant Program have been chosen from the fifty one (51) communities that are members of the Cuyahoga Urban County; and

WHEREAS, each of the 51 communities are eligible to apply to receive a grant in an amount not-to-exceed \$150,000.00; and

WHEREAS, the Department of Development reviews and analyzes each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility, and implementation plan; and

WHEREAS, based on the scoring criteria, the following is a list of the municipal grant projects recommended for awards:

- a) City of Maple Heights for park improvement;
- b) City of Berea for road resurfacing;
- c) City of Broadview Heights for road reconstruction;
- d) City of Mayfield Heights for safety/ADA;
- e) City of North Olmsted for sidewalk repair;
- f) City of South Euclid for road reconstruction;
- g) City of Parma Heights for road resurfacing;
- h) City of Brooklyn for road and sewer repair;

- i) City of Fairview Park for sidewalk repair;
- j) City of Middleburg Heights for road resurfacing; and

WHEREAS, the awards are funded 100% from federal Community Development Block Grant Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards to various municipalities, each in the amount not-to-exceed \$150,000.00, for various municipal grant projects for the 2017 Community Development Block Grant Municipal Grant Program for the period 4/1/2017 - 12/31/2017:

- a) City of Maple Heights for park improvement.
- b) City of Berea for road resurfacing.
- c) City of Broadview Heights for road reconstruction.
- d) City of Mayfield Heights for safety/ADA.
- e) City of North Olmsted for sidewalk repair.
- f) City of South Euclid for road reconstruction.
- g) City of Parma Heights for road resurfacing.
- h) City of Brooklyn for road and sewer repair.
- i) City of Fairview Park for sidewalk repair.
- j) City of Middleburg Heights for road resurfacing.

SECTION 2. That the County Executive is authorized to execute the agreements and all other documents in connection with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



The 2017 CDBG competitive Municipal Grant process began August 12th with an information session will all eligible participants. Applications were released August 22 with applications due to the Department of Development by December 23, 2016 by 4:00 pm. At the end of the day on December 23rd the following 29 communities submitted applications for consideration in a total amount of \$4,334,943:

City	Requested Amount
City of Bay Village	\$150,000.00
City of Bedford Heights	\$150,000.00
City of Berea	\$150,000.00
City of Broadview Heights	\$150,000.00
City of Brooklyn	\$150,000.00
City of Fairview Park	\$150,000.00
City of Garfield Heights	\$150,000.00
City of Maple Heights	\$150,000.00
City of Mayfield Heights	\$150,000.00
City of Middleburg Heights	\$150,000.00
City of North Olmsted	\$150,000.00
City of North Royalton	\$150,000.00
City of Parma Heights	\$150,000.00
City of Richmond Heights	\$150,000.00
City of Rocky River	\$135,000.00
City of Seven Hills	\$150,000.00
City of Shaker Heights	\$150,000.00
City of South Euclid	\$150,000.00
City of University Heights	\$150,000.00
City of Warrensville Heights	\$150,000.00
Olmsted Township	\$150,000.00
Village of Cuyahoga Heights	\$150,000.00
Village of Glenwillow	\$149,943.00
Village of Highland Hills	\$150,000.00
Village of Newburgh Heights	\$150,000.00
Village of North Randall	\$150,000.00
Village of Oakwood	\$150,000.00
Village of Walton Hills	\$150,000.00
Village of Woodmere	\$150,000.00
	\$4,334,943.00

This was a competitive process as is required by the Cooperation Agreement which is signed by communities in Cuyahoga County that wish to participate in CDBG funded programming. The review committee consisted of representatives from the Department of Development (2), Public Works, the County Planning Commission and the Northeast Ohio Sewer District. The team reviewed all 29 of the applications submitted.

After reviewing each application thoroughly the committee recommends the following communities receive 2017 municipal grant funding:

Score	City	District	Purpose	Amount	
90	City of Maple Heights	8	Park Improvement	\$150,000.00	recommend
86	City of Berea	5	Road resurfacing	\$150,000.00	recommend
85	City of Broadview Heights	6	Road reconstruction	\$150,000.00	recommend
85	City of Mayfield Heights	6	Safety/ADA	\$150,000.00	recommend
83	City of North Olmsted	1	Sidewalk repair	\$150,000.00	recommend
82	City of South Euclid	11	Road reconstruction	\$150,000.00	recommend
80	City of Parma Heights	4	Road resurfacing	\$150,000.00	recommend
79	City of Brooklyn	3	Road and Sewer Repair	\$150,000.00	recommend
78	City of Fairview Park	1	Sidewalk repair	\$150,000.00	recommend
76	City of Middleburg Heights	4	Road resurfacing	\$150,000.00	recommend
				\$1,500,000.00	

2017 Municipal Grant Applications by Score

Score	City	District	Purpose	Amount	
90	City of Maple Heights	8	Park Improvement	\$150,000.00	Recommend
86	City of Berea	5	Road resurfacing	\$150,000.00	Recommend
85	City of Broadview Heights	6	Road reconstruction	\$150,000.00	Recommend
85	City of Mayfield Heights	6	Safety/ADA	\$150,000.00	Recommend
83	City of North Olmsted	1	Sidewalk repair	\$150,000.00	Recommend
82	City of South Euclid	11	Road reconstruction	\$150,000.00	Recommend
80	City of Parma Heights	4	Road resurfacing	\$150,000.00	Recommend
79	City of Brooklyn	3	Road and Sewer Repair	\$150,000.00	Recommend
78	City of Fairview Park	1	Sidewalk repair	\$150,000.00	Recommend
76	City of Middleburg Heights	4	Road resurfacing	\$150,000.00	Recommend
71	Village of Cuyahoga Heights	8	Demolition	\$150,000.00	Not recommended
67	Village of Newburgh Heights	8	Road repair	\$150,000.00	Not recommended
66	Village of Walton Hills	6	Pavement reconstruction	\$150,000.00	Not recommended
64	City of Garfield Heights	8	Road reconstruction	\$150,000.00	Not recommended
62	City of Shaker Heights	9	Streetscape	\$150,000.00	Not recommended
62	Village of Oakwood	6	Road resurfacing	\$150,000.00	Not recommended
60	Village of Woodmere	9	Park Improvement	\$150,000.00	Not recommended
59	City of Seven Hills	6	Road repair	\$150,000.00	Not recommended
55	City of Rocky River	1	Park Project	\$135,000.00	Not recommended
54	City of Richmond Heights	11	ADA	\$150,000.00	Not recommended
52	City of North Royalton	5	Road reconstruction	\$150,000.00	Not recommended
50	Village of Highland Hills	9	Road resurfacing	\$150,000.00	Not recommended
48	Village of North Randall	9	ADA	\$150,000.00	Not recommended
45	City of Warrensville Heights	9	Sr. Ctr Roof replacement	\$150,000.00	Not recommended
41	City of Bedford Heights	8	Purchase of Bus-seniors	\$150,000.00	Not recommended
41	City of University Heights	10	Paving with Streetscape	\$150,000.00	Not recommended
40	Olmsted Township	5	Park development	\$150,000.00	Not recommended
39	City of Bay Village	1	Alteration of sr. kitchen	\$150,000.00	Not recommended
33	Village of Glenwillow	6	Trail construction	\$149,943.00	Not recommended
				\$4,334,943.00	

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County Council of Cuyahoga County, Ohio

Resolution No. R2017-0040

Sponsored by: County Executive Budish/Department of Development	A Resolution making awards to various municipalities and non-profit organizations, in the total amount of \$998,966.00, for various projects in connection with the 2017 Community Development Supplemental Grant Program for the period 4/1/2017 - 12/31/2017; authorizing the County Executive to execute the agreements and contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development has recommended awards to various municipalities and non-profit organizations, in the total amount of \$998,966.00, for various projects in connection with the 2017 Community Development Supplemental Grant (“CDSG”) Program for the period 4/1/2017 - 12/31/2017; and

WHEREAS, the participants of the 2017 CDSG Program have been chosen from the thirty (30) communities and sixteen (16) non-profit organizations that submitted applications; and

WHEREAS, the Department of Development and a review committee reviewed and analyzed each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility, and implementation plan; and

WHEREAS, based on the scoring criteria, the following is a list of the supplemental grant projects recommended for awards:

- a) Lakewood Alive Development Corporation in the amount not-to-exceed \$50,000.00 for a Streetscaping Project.
- b) St. Clair-Superior Development Corporation in the amount not-to-exceed \$50,000.00 for the Bus Stop Safety Program.
- c) Tremont West Development Corporation in the amount not-to-exceed \$50,000.00 for the Lincoln Park Gazebo Project.
- d) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for the Park Construction Project.

- e) Village of Mayfield in the amount not-to-exceed \$50,000.00 for the Band Shell Construction Project.
- f) City of Parma Heights in the amount not-to-exceed \$50,000.00 for the Cultural Center Rehabilitation Project.
- g) City of Rocky River in the amount not-to-exceed \$49,950.00 for the Safety Project.
- h) Fairfax Renaissance Development Corporation in the amount not-to-exceed \$50,000.00 for the Vacant Lot Repurpose Project.
- i) Village of Chagrin Falls in the amount not-to-exceed \$40,000.00 for the Safety Project.
- j) City of Bay Village in the amount not-to-exceed \$50,000.00 for the Generator Project.
- k) City of Euclid in the amount not-to-exceed \$50,000.00 for the Tree/Flower Planting Project.
- l) City of Fairview Park in the amount not-to-exceed \$50,000.00 for the pavilion Construction Project.
- m) One South Euclid in the amount not-to-exceed \$20,000.00 for the homeowner Exterior Maintenance Program.
- n) Bellair-Puritas Development Corporation in the amount not-to-exceed \$50,000.00 for the Lighting and Landscaping Project.
- o) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for the Road Resurfacing Project.
- p) City of Brooklyn Heights in the amount not-to-exceed \$39,798.00 for the purchase of a van.
- q) City of Maple Heights in the amount not-to-exceed \$50,000.00 for the Park Improvements Project.
- r) City of Broadview Heights in the amount not-to-exceed \$50,000.00 for the Median Redevelopment Project.
- s) Village of Cuyahoga Heights in the amount not-to-exceed \$50,000.00 for the Acquisition and Demolition Project.
- t) Kamms Corner Development Corporation in the amount not-to-exceed \$44,768.00 for the Parking Lot Repair Project.
- u) City of Richmond Heights in the amount not-to-exceed \$50,000.00 for the ADA Accessibility Project.
- v) Campus District, Inc. in the amount not-to-exceed \$4,450.00 for the purchase of a camera.

WHEREAS, the awards are funded 100% from federal Community Development Supplemental Grant Funds and the municipalities and non-profit organizations are located in County Council District Nos. 1, 2, 4, 6, 7, 8, 10 and 11; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards to various municipalities and non-profit organizations, in the total amount of \$998,966.00, for various projects in connection with the 2017 Community Development Supplemental Grant Program for the period 4/1/2017 - 12/31/2017 as follows:

- a) Lakewood Alive Development Corporation in the amount not-to-exceed \$50,000.00 for a Streetscaping Project.
- b) St. Clair-Superior Development Corporation in the amount not-to-exceed \$50,000.00 for the Bus Stop Safety Program.
- c) Tremont West Development Corporation in the amount not-to-exceed \$50,000.00 for the Lincoln Park Gazebo Project.
- d) Village of Glenwillow in the amount not-to-exceed \$50,000.00 for the Park Construction Project.
- e) Village of Mayfield in the amount not-to-exceed \$50,000.00 for the Band Shell Construction Project.
- f) City of Parma Heights in the amount not-to-exceed \$50,000.00 for the Cultural Center Rehabilitation Project.
- g) City of Rocky River in the amount not-to-exceed \$49,950.00 for the Safety Project.
- h) Fairfax Renaissance Development Corporation in the amount not-to-exceed \$50,000.00 for the Vacant Lot Repurpose Project.
- i) Village of Chagrin Falls in the amount not-to-exceed \$40,000.00 for the Safety Project.
- j) City of Bay Village in the amount not-to-exceed \$50,000.00 for the Generator Project.
- k) City of Euclid in the amount not-to-exceed \$50,000.00 for the Tree/Flower Planting Project.
- l) City of Fairview Park in the amount not-to-exceed \$50,000.00 for the pavilion Construction Project.
- m) One South Euclid in the amount not-to-exceed \$20,000.00 for the homeowner Exterior Maintenance Program.
- n) Bellair-Puritas Development Corporation in the amount not-to-exceed \$50,000.00 for the Lighting and Landscaping Project.
- o) City of Middleburg Heights in the amount not-to-exceed \$50,000.00 for the Road Resurfacing Project.
- p) City of Brooklyn Heights in the amount not-to-exceed \$39,798.00 for the purchase of a van.
- q) City of Maple Heights in the amount not-to-exceed \$50,000.00 for the Park Improvements Project.
- r) City of Broadview Heights in the amount not-to-exceed \$50,000.00 for the Median Redevelopment Project.

- s) Village of Cuyahoga Heights in the amount not-to-exceed \$50,000.00 for the Acquisition and Demolition Project.
- t) Kamms Corner Development Corporation in the amount not-to-exceed \$44,768.00 for the Parking Lot Repair Project.
- u) City of Richmond Heights in the amount not-to-exceed \$50,000.00 for the ADA Accessibility Project.
- v) Campus District, Inc. in the amount not-to-exceed \$4,450.00 for the purchase of a camera.

SECTION 2. That the County Executive is authorized to execute agreements and contracts in connection with said awards and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2017



MEMORANDUM

DATE: February 1, 2017
TO: Cuyahoga County Council
FROM: Ted Carter/Sara Parks Jackson
SUBJECT: 2017 Community Development Supplemental (CDSG) Grant Recommendations
CC: Armond Budish, Sharon Sobol Jordon, Matt Carroll, Mike Dever, Eliza Wing, Kenneth Surratt

The 2017 CDBG competitive Municipal Grant process began August 12th with an information session with all eligible participants. Applications were released August 22 with applications due to the Department of Development by December 23, 2016 by 4:00 pm. At the end of the day on December 23rd the following 30 communities and 16 non-profits submitted applications for consideration in a total amount of \$2,243,340:

Name	Amount	Name	Amount
City of Bay Village	\$50,000.00	ECDI	\$50,000.00
City of Fairview Park	\$50,000.00	Fairfax Renaissance DC	\$50,000.00
City of Rocky River	\$49,950.00	Hough DC	\$50,000.00
City of Lakewood	\$45,500.00	Tremont West DC	\$50,000.00
Kamms Corner DC	\$44,768.00	Famicos Foundation	\$50,000.00
Lakewood Alive DC	\$50,000.00	Burton, Bell, Carr DC	\$49,740.00
City of Brooklyn	\$50,000.00	City of Bedford Heights	\$50,000.00
City of Middleburg Heights	\$50,000.00	City of Garfield Heights	\$50,000.00
City of Parma Heights	\$50,000.00	City of Maple Heights	\$50,000.00
City of Berea	\$50,000.00	Cuyahoga Heights Village	\$50,000.00
City of North Royalton	\$50,000.00	Newburgh Heights Village	\$50,000.00
Olmsted Falls	\$40,000.00	Shaker Heights DC	\$50,000.00
Olmsted Township	\$50,000.00	Woodmere Village	\$50,000.00
Chagrin Falls	\$40,000.00	CAMHP Foundation	\$50,000.00
City of Broadview Heights	\$50,000.00	City of Cleveland heights	\$50,000.00
City of Brooklyn Heights	\$39,798.00	HRRC	\$50,000.00
City of Mayfield Heights	\$50,000.00	Northeast Shores DC	\$48,100.00
City of Seven Hills	\$50,000.00	St. Clair-Superior DC	\$50,000.00
Glenwillow Village	\$50,000.00	City of Beachwood	\$50,000.00
Mayfield Village	\$50,000.00	City of Euclid	\$50,000.00
Oakwood Village	\$50,000.00	City of Richmond Heights	\$50,000.00
Walton Hills Village	\$50,000.00	One South Euclid	\$20,000.00
Campus District DC	\$50,000.00	Bellaire-Puritas DC	\$50,000.00

Applications were categorized as follows:

- | | |
|-----------------------------|--------------------------|
| Gardens and Parks – 10 | Bus/Van Purchase – 2 |
| Streetscape/landscaping – 6 | Storefront renovation -2 |
| Roads/sidewalks – 5 | Homeowner Assistance -2 |
| Safety – 5 | Rehab – 2 |
| Business outreach – 4 | Project – 1 |
| Demolition – 3 | Parking lot repair - 1 |
| ADA compliance – 2 | Generator – 1 |

This was a competitive process with the review committee consisting of representatives from the Department of Development (2), County Administration, County Council, County Planning Commission and Cleveland State University College of Urban Affairs. The team reviewed all 46 of the applications submitted.

After reviewing each application thoroughly the committee recommends the following 21 receive 2017 CDSG funding:

Score	Name	City	501c3	District	Purpose	Amount
90	Lakewood Alive DC		x	2	Streetscaping	\$50,000.00
90	St.Clair-Superior DC		x	10	Bus Stop safety program	\$50,000.00
90	Tremont West DC		x	7	Lincoln Park Gazebo	\$50,000.00
87	Glenwillow Village	x		6	Park construction	\$50,000.00
87	Mayfield Village	x		6	Band shell construction	\$50,000.00
86	City of Parma Heights	x		4	Cultural Center Rehab	\$50,000.00
86	City of Rocky River	x		1	Safety Project	\$49,950.00
84	Fairfax Renaissance DC		x	7	Vacant lot repurpose	\$50,000.00
83	Chagrin Falls	x		6	Safety Project	\$40,000.00
82	City of Bay Village	x		1	Generator	\$50,000.00
82	City of Euclid	x		11	Tree/Flower planting	\$50,000.00
81	City of Fairview Park	x		1	Pavillion construction	\$50,000.00
80	One South Euclid		x	11	Homeowner Exterior Maintenance program	\$20,000.00
79	Bellaire-Puritas DC		x	2	Lighting and landscaping	\$50,000.00
78	City of Middleburg heights	x		4	Road resurfacing	\$50,000.00
75	City of Brooklyn Heights	x		6	Purchase van	\$39,798.00
75	City of Maple Heights	x		8	Park Improvements	\$50,000.00
74	City of Broadview Heights	x		6	Median redevelopment	\$50,000.00
74	Cuyahoga Heights village	x		8	Acquisition and demolition	\$50,000.00
74	Kamms Corner DC		x	2	Parking lot repair	\$44,768.00
73	City of Richmond Heights	x		11	ADA Accessibility	\$50,000.00
	Campus District DC		x	7	Camera Purchase	\$4,450.00
					Total Recommended	\$998,966.00

Your approval of the recommended awards is requested. Also, please find attached a list of all the applications submitted and their respective scores.

Please call Sara Parks Jackson (8160) if you have any questions or require more specific details.

2017 Community Development Supplemental Grant by Score

Community Development Supplemental Grant Applications							
Score	Name	City	501c3	District	Purpose	Amount	
90	Lakewood Alive DC		x	2	Streetscaping	\$50,000.00	Recommended
90	St.Clair-Superior DC		x	10	Bus Stop safety program	\$50,000.00	Recommended
90	Tremont West DC		x	7	Lincoln Park Gazebo	\$50,000.00	Recommended
87	Glenwillow Village	x		6	Park construction	\$50,000.00	Recommended
87	Mayfield Village	x		6	Band shell construction	\$50,000.00	Recommended
86	City of Parma Heights	x		4	Cultural Center Rehab	\$50,000.00	Recommended
86	City of Rocky River	x		1	Safety Project	\$49,950.00	Recommended
84	Fairfax Renaissance DC		x	7	Vacant lot repurpose	\$50,000.00	Recommended
83	Chagrin Falls	x		6	Safety Project	\$40,000.00	Recommended
82	City of Bay Village	x		1	Generator	\$50,000.00	Recommended
82	City of Euclid	x		11	Tree/Flower planting	\$50,000.00	Recommended
81	City of Fairview Park	x		1	Pavillion construction	\$50,000.00	Recommended
80	One South Euclid		x	11	Homeowner Exterior Maintenance program	\$20,000.00	Recommended
79	Bellaire-Puritas DC		x	2	Lighting and landscaping	\$50,000.00	Recommended
78	City of Middleburg heights	x		4	Road resurfacing	\$50,000.00	Recommended
75	City of Brooklyn Heights	x		6	Purchase van	\$39,798.00	Recommended
75	City of Maple Heights	x		8	Park Improvements	\$50,000.00	Recommended
74	City of Broadview Heights	x		6	Median redevelopment	\$50,000.00	Recommended
74	Cuyahoga Heights village	x		8	Acquisition and demolition	\$50,000.00	Recommended
74	Kamms Corner DC		x	2	Parking lot repair	\$44,768.00	Recommended
73	City of Richmond Heights	x		11	ADA Accessibility	\$50,000.00	Recommended
72	City of Bedford Heights	x		8	Purchase Senior Bus	\$50,000.00	Not Recommended
72	City of Mayfield Heights	x		6	Park infrastructure	\$50,000.00	Not Recommended
71	Olmsted Township	x		5	Brentwood Park	\$50,000.00	Not Recommended
70	City of Berea	x		5	Streetscaping	\$50,000.00	Not Recommended
70	City of Lakewood	x		2	Signage	\$45,500.00	Not Recommended
70	Shaker Heights DC		x	9	Streetscaping	\$50,000.00	Not Recommended
68	City of Brooklyn	x		3	Road/Sewer work	\$50,000.00	Not Recommended
67	Burton, Bell, Carr DC		x	8	F/M/SBE Retail Park	\$49,740.00	Not Recommended
63	Newburgh Heights Village	x		8	Sidewalk repair	\$50,000.00	Not Recommended
57	Woodmere Village	x		9	Park Improvements	\$50,000.00	Not Recommended
55	Oakwood Village	x		6	ADA Accessibility	\$50,000.00	Not Recommended
52	City of Beachwood	x		11	Public Safety	\$50,000.00	Not Recommended
51	City of Seven Hills	x		6	Road reconstruction	\$50,000.00	Not Recommended
50	City of Cleveland heights	x		10	Sustainability Program	\$50,000.00	Not Recommended
47	City of North Royalton	x		5	Storefront Renovation	\$50,000.00	Not Recommended
47	Walton Hills Village	x		6	Storefront Renovation	\$50,000.00	Not Recommended
46	City of Garfield Heights	x		8	Stone house rehab	\$50,000.00	Not Recommended
38	CAMHP Foundation		x	10	Community Garden	\$50,000.00	Not Recommended
31	Hough DC		x	7	Demo/Community Garden	\$50,000.00	Not Recommended
n/a	Olmsted Falls	x		5	Paramedicine project	\$50,000.00	Ineligible-Admin Fees
n/a	Campus District DC		x	7	Safety Improvements	\$50,000.00	Ineligible-Admin Fees
n/a	ECDI		x	7	Business outreach	\$50,000.00	Ineligible-Admin Fees
n/a	Famicos Foundation		x	7	Cultural Gardens	\$50,000.00	Incomplete
n/a	HRRC		x	10	Homeowner empowerment program	\$50,000.00	Ineligible-Admin Fees
n/a	Northeast Shores DC		x	10	Small business TA	\$48,100.00	Ineligible-Admin Fees

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0041

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities</p>	<p>A Resolution authorizing various revenue generating agreements with Council for Economic Opportunities in Greater Cleveland for lease of space at various Cuyahoga County Board of Developmental Disabilities Centers for operation of Head Start and pre-school programs for the period 2/1/2017 - 1/31/2020; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Board of Developmental Disabilities (“CCBDD”) has submitted various revenue generating agreements with Council for Economic Opportunities in Greater Cleveland (“CEOGC”) for lease of space at various CCBDD Centers for operation of Head Start and pre-school programs for the period 2/1/2017 – 1/31/2020;

- 1) Green Road Services Center, located at 4329 Green Road, Highland Hills, will generate revenue of \$453,120.00 over the three years of its lease term; and
- 2) William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, will generate revenue of \$412,458.93 over the three years of its lease term; and

WHEREAS, the rent per square foot for the William Patrick Day Services Center is \$13.26 for the three years of the lease and the rent per square foot for the Green Road Services Center is \$16.00 for the three years of the lease; and

WHEREAS, the primary goals of these leases is for the CCBDD to: (a) continue to partner with CEOGC to enable it to continue to provide head start programs to children in Cuyahoga County; (b) further CCBDD’s mission of providing early childhood service to children with developmental disabilities; and (c) offset the CCBDD’s cost to operate the building, which would not be utilized to full capacity without the lease with CEOGC; and

WHEREAS, no CCBDD or County funds will be expended and rental payments will be made monthly, directly to CCBDD; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by the County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes revenue generating agreements with Council for Economic Opportunities in Greater Cleveland for lease of space at various Cuyahoga County Board of Developmental Disabilities Centers for operation of Head Start and pre-school programs for the period 2/1/2017 - 1/31/2020:

- 1) Green Road Services Center, located at 4329 Green Road, Highland Hills, will generate revenue of \$453,120.00 over the three years of its lease term; and
- 2) William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland, will generate revenue of \$412,458.93 over the three years of its lease term.

SECTION 2. That the County Executive is hereby authorized to execute the agreements and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2017



C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

1275 Lakeside Avenue East
Cleveland, Ohio 44114-1129
(216) 241-8200
Fax: (216) 651-0265
www.CuyahogaBDD.org

MEMORANDUM

TO: Members of the Cuyahoga County Board of Developmental Disabilities

FROM: Kelly A. Petty *KP*
Superintendent and Chief Executive Officer

Jacquelyn Kasprisin *JK*
Chief Operations Officer

Chuck Corea *CC*
In-House Attorney

Kathryn Caldwell *KC*
Purchasing Manager

Steven M. Lipicari
President

Tania J. Younkin
Vice President

Len M. Hunt
Secretary

Ara A. Bajdasarian

Daniel S. Crampton, Ph.D.

Diane Roman Russo

Richard V. Mazzola

DATE: December 7, 2016

SUBJ: REQUEST AUTHORIZATION TO FORWARD A LEASE AGREEMENT TO THE CUYAHOGA COUNTY COUNCIL

EXECUTIVE SUMMARY

We are requesting authorization to forward a revenue generating lease to Cuyahoga County Council for its approval on behalf of the Cuyahoga County Board of Developmental Disabilities. The Council for Economic Opportunities in Greater Cleveland is requesting to lease space at the Green Road Services Center, 4329 Green Road, Highland Hills, 44128. The term would be for a three-year period beginning February 1, 2017 through January 31, 2020. The lease would generate revenue of \$ 453,120.

The County Board of Developmental Disabilities proposes leasing 9,440 square feet of space at its Green Road Service Center to the Council for Economic Opportunities in Greater Cleveland for their Head Start Program. The lease rate is \$16.00 per square foot

The CCBDD has successfully collaborated with CEOGC for many years.

Please contact Chuck Corea at (216) 736-4522 if you have any questions.

CEOGC is located at 1801 Superior Avenue, 4th Floor, Cleveland, 44114.

RESOLUTION

December 15, 2016

8u. AUTHORIZATION FOR LEASE AGREEMENT AT GREEN ROAD SERVICES CENTER

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to present to the Cuyahoga County Council for approval a revenue-generating lease agreement for the three-year period beginning February 1, 2017, through January 31, 2020, between the CCBDD and the Council for Economic Opportunity of Greater Cleveland (CEOGC), whereby the CEOGC will rent 9,440 sq. ft. of space within the CCBDD Green Road Services Center for the Head Start program, at the rate of \$16.00/sq. ft. , generating \$453,120.00 in revenue during the three-year term of the lease; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions, so moved.

Moved

AYE NAY

17
 () ARA A. BAGDASARIAN
 () DIANE ROMAN FUSCO
 () RICHARD V. MAZZOLA
 () TANIA J. YOUNKIN

Seconded

AYE NAY

() DAVID CRAMPTON
 () LISA M. HUNT
 () STEVEN M. LICCIARDI

Certified By: _____





C U Y A H O G A C O U N T Y
Board of Developmental Disabilities

11111 Lakeside Avenue East
Cleveland, Ohio 44116-1128
(216) 241-3250
Fax (216) 651-0253
www.CuyahogaDD.org

MEMORANDUM

TO: Members of the Cuyahoga County Board of Developmental Disabilities

FROM: Kelly A. Petty
Superintendent - Chief Executive Officer

Jacquelyn Kasprisin *JK*
Chief Operations Officer

Chuck Corea *CC*
In-House Attorn

Kathryn Caldwe *KC*
Purchasing Manager

DATE: December 7, 2016

SUBJ: REQUEST AUTHORIZATION TO FORWARD A LEASE AGREEMENT TO THE CUYAHOGA COUNTY COUNCIL

Steven M. Lionardi
President

Todd J. Younk
Vice President

Lisa M. Hunt
Secretary

Art A. Bogdanian

David S. Grinton, Ph.D.

Diane Bowen Fucci

Ronald V. Mazzola

EXECUTIVE SUMMARY

We are requesting authorization to forward a revenue generating lease to Cuyahoga County Council for its approval on behalf of the Cuyahoga County Board of Developmental Disabilities. The Council for Economic Opportunities in Greater Cleveland is requesting to lease space at the William P. Day Services Center, 2421 Community College Ave., 44115. The term would be for a three-year period beginning February 1, 2017 through January 31, 2020. The lease would generate revenue of \$ 412,459.

The County Board of Developmental Disabilities proposes leasing 10,368.5 square feet of space at its William P. Day Service Center to the Council for Economic Opportunities in Greater Cleveland for their Head Start Program. The lease rate is \$13.26 per square foot.

The CCBDD has successfully collaborated with CEOGC for many years.

Please contact Chuck Corea at (216) 736-4522 if you have any questions.

CEOGC is located at 1801 Superior Avenue, 4th Floor, Cleveland, 44114.

RESOLUTION

December 15, 2016

8t. AUTHORIZATION FOR LEASE AGREEMENT AT WP DAY SERVICES CENTER

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to present to the Cuyahoga County Council for approval a revenue-generating lease agreement for the three-year period beginning February 1, 2017, through January 31, 2020, between the CCBDD and the Council for Economic Opportunity of Greater Cleveland (CEOGC), 1228 Euclid Avenue, Cleveland, whereby the CEOGC will rent 10,368.5 sq. ft. of space within the CCBDD William Patrick Day Services Center for the Head Start program, at the rate of \$13.26/sq. ft., generating \$412,459.00 in revenue during the three-year term of the lease; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions, so moved.

Moved

AYE	NAY	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	ARA A. BAGDASARIAN
<input type="checkbox"/>	<input type="checkbox"/>	DIANE ROMAN FUSCO
<input type="checkbox"/>	<input type="checkbox"/>	RICHARD V. MAZZOLA
<input type="checkbox"/>	<input type="checkbox"/>	TANIA J. YOUNKIN

Seconded

SL

AYE	NAY	
<input type="checkbox"/>	<input type="checkbox"/>	DAVID CRAMPTON
<input type="checkbox"/>	<input type="checkbox"/>	LISA M. HUNT
<input type="checkbox"/>	<input type="checkbox"/>	STEVEN M. LICCIARDI

Certified By: _____

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0042

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing amendments to agreements and contracts with various providers for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017 to extend the time period to 3/31/2018 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended amendments to agreements and contracts with various providers for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017 to extend the time period to 3/31/2018 and for additional funds:

- i) Agreements:
 - a. No. AG1400049-01 with City of Lakewood in the amount not-to-exceed \$320,464.00.
 - b. No. AG1400050-01 with Parma City School District in the amount not-to-exceed \$320,464.00.
 - c. No. AG1400051-01 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$320,464.00; and
- ii) Contracts:
 - a. No. CE1400076-01 with Catholic Charities Corporation – Fatima Family Center in the amount not-to-exceed \$320,464.00.
 - b. No. CE1400077-01 with Catholic Charities Corporation – St. Martin De Porres Family Center in the amount not-to-exceed \$320,464.00.
 - c. No. CE1400078-01 with The Harvard Community Services Center in the amount not-to-exceed \$320,464.00.

- d. No. CE1400079-01 with Murtis Taylor Human Services System – East Cleveland in the amount not-to-exceed \$480,696.00.
- e. No. CE1400080-01 with Murtis Taylor Human Services System – Mt. Pleasant in the amount not-to-exceed \$480,696.00.
- f. No. CE1400081-01 with The Centers for Families and Children in the amount not-to-exceed \$320,464.00.
- g. No. CE1400082-01 with University Settlement, Incorporated in the amount not-to-exceed \$320,464.00.
- h. No. CE1400083-01 with West Side Community House in the amount not-to-exceed \$320,464.00.
- i. No. CE1400084-01 with YMCA of Greater Cleveland in the amount not-to-exceed \$320,464.00.
- j. No. CE1400085-01 with East End Neighborhood House Association in the amount not-to-exceed \$320,464.00.

WHEREAS, the goals of the project are to build upon the neighborhood/ community resources in order to implement Family to Family models in order to empower at-risk families and to promote self-sufficiency; and

WHEREAS, this project is funded by Special Child Protection Allocation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to agreements and contracts with various providers for neighborhood collaborative services for the Family to Family Neighborhood System of Care Program for the period 4/1/2014 - 3/31/2017 to extend the time period to 3/31/2018 and for additional funds:

- i) Agreements:
 - a. No. AG1400049-01 with City of Lakewood in the amount not-to-exceed \$320,464.00.
 - b. No. AG1400050-01 with Parma City School District in the amount not-to-exceed \$320,464.00.
 - c. No. AG1400051-01 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$320,464.00.

ii) Contracts:

- a. No. CE1400076-01 with Catholic Charities Corporation – Fatima Family Center in the amount not-to-exceed \$320,464.00.
- b. No. CE1400077-01 with Catholic Charities Corporation – St. Martin De Porres Family Center in the amount not-to-exceed \$320,464.00.
- c. No. CE1400078-01 with The Harvard Community Services Center in the amount not-to-exceed \$320,464.00.
- d. No. CE1400079-01 with Murtis Taylor Human Services System – East Cleveland in the amount not-to-exceed \$480,696.00.
- e. No. CE1400080-01 with Murtis Taylor Human Services System – Mt. Pleasant in the amount not-to-exceed \$480,696.00.
- f. No. CE1400081-01 with The Centers for Families and Children in the amount not-to-exceed \$320,464.00.
- g. No. CE1400082-01 with University Settlement, Incorporated in the amount not-to-exceed \$320,464.00.
- h. No. CE1400083-01 with West Side Community House in the amount not-to-exceed \$320,464.00.
- i. No. CE1400084-01 with YMCA of Greater Cleveland in the amount not-to-exceed \$320,464.00.
- j. No. CE1400085-01 with East End Neighborhood House Association in the amount not-to-exceed \$320,464.00.

SECTION 2. That the County Executive is hereby authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2017

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	City of Lakewood		
Contract Number:	AG-1400049-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours’ notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 2,364 families or on average 95 families per month during this contract period. This includes the development of specialized programming targeted at the service area. The provider recognizes the need for more caregiver families. The best referral source for new caregiver families are exiting families. The provider created “A Celebration of Families Night” during Lakewood High School Football game. It celebrates the unsung heroes of their community-their foster/adoptive and kinship families. In 2016, 65 families marched across the football field in celebration of their caregivers dedicated to the children of Cuyahoga County. This partnership is in its 10th year. The provider has created a Supplies for Success program providing school supplies to the children in Lakewood. A Christmas Store provides 20 to 40 families who cannot afford gifts, the opportunity to shop for gifts at their store front, wrap the gifts and have snacks and coffee while keeping their dignity. Gifts are provided by local businesses and individuals.

The Provider has 93%compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider’s files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 138 entities who provide local resources for individuals and families.

DCFS

December 23, 2016

Using Department

Date

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	Parma City Schools		
Contract Number:	AG-1400050-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours' notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 2,387 families or on average 99 families per month during this contract period. This includes the development of specialized programming targeted at the service area. To address the basic needs of families around food and clothing the Parma collaborative provides a monthly food pantry in partnership with the Cleveland Food bank open to all members of the community. The Food Pantry services about 120 families per month. In addition the collaborative developed a Clothes Center where families can come in and pick from clothes that were donated to the collaborative by area churches.

The Provider has 56% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider's files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 42 entities who provide local resources for individuals and families.

DCFS

December 20, 2016

Using Department

Date

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	Cuyahoga Metropolitan Housing Authority (CMHA)		
Contract Number:	AG-1400051-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours’ notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1054 families or on average 44 families per month during this contract period. This includes the development of specialized programming targeted at the service area. The Program has developed an annual expo that focus on Women’s Health Concerns offering free screenings, workshops on healthy eating and fitness. This program reaches about 200 women each year. In addition the CMHA collab partners with CCDCFS to provide housing for our youth who age out of care without a permanent living arrangement. The youth are given priority for housing placement and the collab works closely with the youth to improve their chances of remaining in the housing long term. The program has housed 142 youth so far.

The Provider has 93.5% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider’s files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 70 entities who provide local resources for individuals and families.

DCFS
Using Department

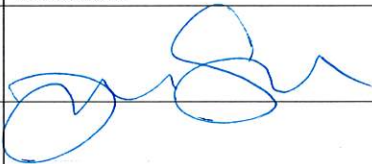
December 20, 2016
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Cuyahoga Metropolitan Housing Authority
Principal Owner's Name (The legal name of the owner(s) of the business):	(*)Kristie Groves
Owner/Officer's Title:	Director
Business Address:	8120 Kinsman Rd. Cleveland, OH 44104
Phone Number:	216.721.3072
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  _____

Date: 2/6/2017

Printed Name: J.Schaefer

IG Number: N/A

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	Catholic Charities Corporation - Fatima Family Center		
Contract Number:	CE-1400076-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours’ notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1316 families or on average 55 families per month during this contract period. This includes the development of specialized programming targeted at the service area. Fatima Family Center is a long standing entity in the Hough neighbor. They have provided service to families as a Family to Family site for more than 20 years. Among the number of programs provided is a food pantry that gives families groceries and other food items at the end of the month. This program services 100-150 families each month.

The Provider has 86.2% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider’s files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 41 entities who provide local resources for individuals and families.

DCFS

December 23, 2016

Using Department


Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

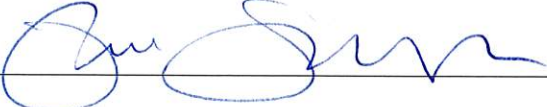
Company Name (Legal name of the business):	Catholic Charities
Principal Owner's Name (The legal name of the owner(s) of the business):	(*)Patrick Gareau
Owner/Officer's Title:	President
Business Address:	3135 Euclid Ave. STE 202 Cleveland, OH 44115
Phone Number:	216.658.4530
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  _____ Date: 1/26/2017

Printed Name: J.Schaefer _____ IG Number: 12-0766

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	Catholic Charities Corporation - St. Martin De Porres Family Center		
Contract Number:	CE-1400077-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours’ notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 2,174 families or on average 91 families per month during this contract period. This includes the development of specialized programming targeted at the service area. In 2012, SMD held its first Women Helping Empower Women (WHEW) group meeting. The purpose of WHEW is to meet the spiritual, physical and emotional needs of women in their community. The group was designed to encourage women to develop and strengthen positive relationships. The group offers information, support and helpful coaching to women needing assistance as they transition through challenges in their life. Since its inception, the group has had 10 women consistently attend during this contract period.

SMD has implemented many programs in addition to WHEW bases on the needs of their community including their After School Program servicing 20 families a year, Moms First Program servicing 120 families on a monthly basis during the contract period and the Food Choice Pantry helping 300 to 400 families make better choices and increasing availability of fresh produce.

The Provider has 93% compliance at attending meeting with CCDCFs where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider’s files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 138 entities who provide local resources for individuals and families.

DCFS

December 20, 2016

Using Department


Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

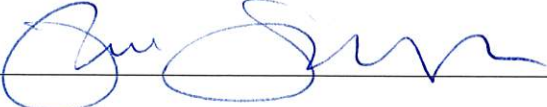
Company Name (Legal name of the business):	Catholic Charities
Principal Owner's Name (The legal name of the owner(s) of the business):	(*)Patrick Gareau
Owner/Officer's Title:	President
Business Address:	3135 Euclid Ave. STE 202 Cleveland, OH 44115
Phone Number:	216.658.4530
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  _____ Date: 1/26/2017

Printed Name: J.Schaefer _____ IG Number: 12-0766

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	The Harvard Community Service Center		
Contract Number:	CE-1400078-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours' notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1318 families or on average 55 families per month during this contract period. This includes the development of specialized programming targeted at the service area. "See You At the Top" is a youth program introduced at the Harvard Community Services Center, which was founded to expose youth to skilled sports, cultural experiences and nurture leadership skills. "See You At The Top" accomplishes this by having students participate in structured Ski/Snow Boarding lessons, rock climbing, distance running, rowing, tennis and bicycling events. The students share in community give back, through neighborhood clean ups and regular monthly activities with the seniors. The students also participate in mini rap sessions that are grouped in to age appropriate categories, with older youth to talk about home, school, and possible peer pressure. The program primarily operates out of the Ward 1 community, Lee-Harvard, Seville, Union, Miles, and; the southeast side neighborhoods of Highland Hills, Warrensville. North Randall, Bedford, and Bedford Heights. It promotes the need for exposure to diverse activities and living a healthier active lifestyle, for students ages 8 to18, both male and female. The program has services175 students since its creation in Jan of 2016.

The Provider has 88.6% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider's files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 92 entities who provide local resources for individuals and families.

DCFS

December 20, 2016

Using Department

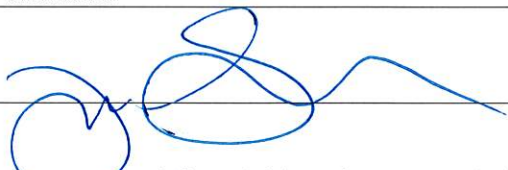
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	Harvard Community Services Center
Principal Owner's Name (The legal name of the owner(s) of the business):	(*Rev. Mel Kendall McCray
Owner/Officer's Title:	President
Business Address:	18240 Harvard Ave. Cleveland, OH 44128
Phone Number:	216.491.3318
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: 

Date: 1/26/2017

Printed Name: J.Schaefer

IG Number: 12-1457

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	Murtis Taylor Human Services System - East Cleveland		
Contract Number:	CE-1400079-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2016 to 03-31-2017
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours' notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 966 families or on average 40 families per month during this contract period. This includes the development of specialized programming targeted at the service area. To address the issues of the families in their community, the provider has programs to meet the needs of the children and families. The shoes and clothes for Kids program is held 5 times per contract year. The free summer lunch program runs the month of June to August. The provider partners with agencies in the community to provide groups of children and youth field trips to offer opportunities for growth and development such as this year's field trip to COSI in Columbus where 28 children attended. Over 50 families and 150 children benefited from the shoes and kids program, between 2 and 6 children benefit from the free lunch program weekly. They have a Strong Fathers Program created to support fathers parenting their children in the community. The collaborative is a part of MYCOM to aid in school time issues. This program continues to provide services to their community that meet an identified need. The collaborative has a parenting program as well.

The Provider has 90% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes. The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider's files are detailed and indicate appropriate services being given to families.

The Provider has developed and maintained a collaborative network of 126 entities who provide local resources for individuals and families.

DCFS

Using Department

December 20, 2016

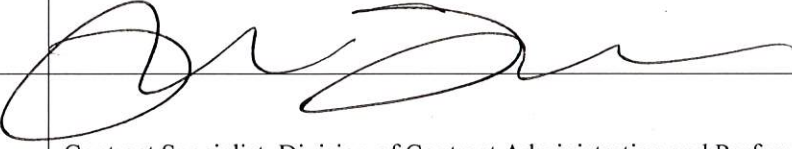
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

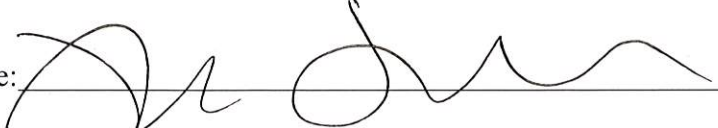
Company Name (Legal name of the business):	Murtis Taylor Human Services System
Principal Owner's Name (The legal name of the owner(s) of the business):	(*)Joyce A. Dixon
Owner/Officer's Title:	President
Business Address:	16005 Terrace Rd. East Cleveland, OH 44122
Phone Number:	216.283.4400
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  Date: 1/27/2017

Printed Name: J.Schaefer IG Number: 12-1963

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	Murtis Taylor Human Services System - Mount Pleasant		
Contract Number:	CE-1400080-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours' notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1106 families or on average 46 families per month during this contract period. This includes the development of specialized programming targeted at the service area. . Mt. Pleasant partners with other stakeholders in the community to provide book bags with supplies (Back to School Rally) to families every year approximately in 345 children were served this contract period. Mt. Pleasant has created a partnership with the local office of Minority Health to address the health disparities in the community by way of providing free educational seminars and annual Health Fairs with free screenings for blood pressure, cholesterol, etc.

The Provider has 99% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider's files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 42 entities who provide local resources for individuals and families.

DCFS

December 20, 2016

Using Department

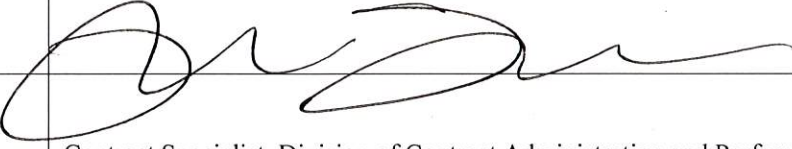
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

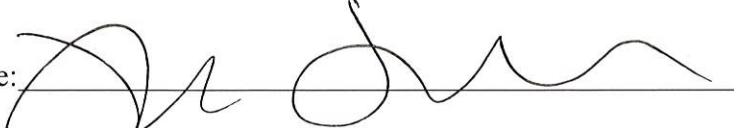
Company Name (Legal name of the business):	Murtis Taylor Human Services System
Principal Owner's Name (The legal name of the owner(s) of the business):	(*)Joyce A. Dixon
Owner/Officer's Title:	President
Business Address:	16005 Terrace Rd. East Cleveland, OH 44122
Phone Number:	216.283.4400
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  Date: 1/27/2017

Printed Name: J.Schaefer IG Number: 12-1963

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	The Centers for Families and Children		
Contract Number:	CE-1400081-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the neighborhood collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours' notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1,043 families or on average 42 families per month during this contract period. This includes the development of specialized programming targeted at the service area. To address the issue of emergency needs of families in the community, the provider has created the Harmony Pantry in 2015 servicing families with dry good for two days and gifts cards for meat and milk. The panty also provides diapers, wipes, formula and layette set if needed as well as personal care items and cleaning supplies until the family can be linked to more resources. The Harmony Pantry has services approximately 60 families per year.

The Provider has 92% compliance at attending meeting with CCDCFs where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time however some information has been missing on more than one occasion. Provider's files are detailed and indicate appropriate services being given to families.

The Provider has developed and maintained a collaborative network of 94 entities who provide local resources for individuals and families.

DCFS

December 20, 2016

Using Department

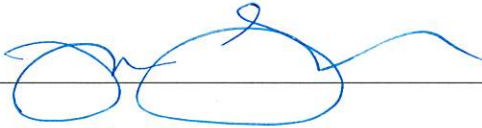
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	The Centers for Families and Children
Principal Owner's Name (The legal name of the owner(s) of the business):	(*)Elizabeth Newman
Owner/Officer's Title:	President
Business Address:	4500 Euclid Ave. Cleveland, OH 44103
Phone Number:	216.325.9132
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(*) If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document MUST identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  _____ Date: 1/27/2017

Printed Name: J.Schaefer _____ IG Number: 12-0785

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	University Settlement, Inc.		
Contract Number:	CE-1400082-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To March 31, 2017)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours' notice.
3. The provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1,144 families or on average 47 families per month during this contract period. This includes the development of specialized programming targeted at the service area. To address the issue of a very high infant mortality rate in the Slavic village community, the provider has partnered with the SID network of Ohio to develop the "Save our Babies" program to educate their residents around safe sleep and infant mortality. They hosted a resource fair and panel presentation by experts on infant mortality distributing 50 Pack and Plays as well as proving hands on instruction of the correct usage during this contract period.

The Provider has 95.5% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider's files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 44 entities who provide local resources for individuals and families.

DCFS
Using Department

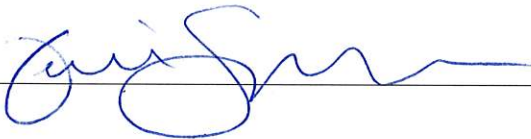
December 20, 2016
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	University Settlement
Principal Owner's Name (The legal name of the owner(s) of the business):	(*Geoffrey Goss
Owner/Officer's Title:	President
Business Address:	4800 Broadway Ave. Cleveland, OH 44127
Phone Number:	216.456.0950
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  _____ Date: 1/26/2017

Printed Name: J.Schaefer _____ IG Number: 12-2872

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	West Side Community House		
Contract Number:	CE-1400083-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at

least one hours' notice.

3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1678 families or on average 70 families per month during this contract period. This includes the development of specialized programming targeted at the service area. Sisterhood, for girls ages 10 - 18, prepares girls for womanhood and their life beyond. Five Learning Cycles conducted during the school year cover Self-Identity, Service Learning, Arts and Technology, Economic Literacy, and Health and Wellness with interactive workshops, field trips and presentations that stimulate and challenge young minds while they engage and retain their interest. In addition, there are opportunities for mentoring, tutoring, homework assistance and academic test preparation provided by college student tutors. Sisterhood meets after-school with several weekend events and trips. Summer of Sisterhood is an intensive summer arts camp for 8 weeks that culminates in a live performance and CD and/or DVD. Girls ages 10 – 18 work with professional artists to write their own original work. In 2015 Summer of Sisterhood performed before an audience of 350 people at the Cleveland State University's Main Classroom auditorium. These program served 1,650 girls in 2015.

The Provider has 83% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider's files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 44 entities who provide local resources for individuals and families.

DCFS
Using Department

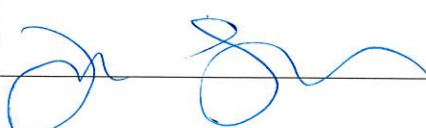
December 20, 2016
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

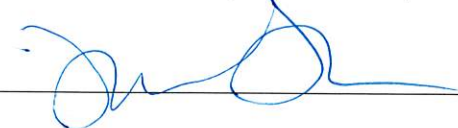
Company Name (Legal name of the business):	West Side Community House
Principal Owner's Name (The legal name of the owner(s) of the business):	(*Nancy Lowery-Bregar)
Owner/Officer's Title:	President
Business Address:	9300 Lorain Ave. Cleveland, OH 44102
Phone Number:	216.771.7297 x326
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  Date: 1/26/2017

Printed Name: J.Schaefer IG Number: 12-2980

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	YMCA of Greater Cleveland – Euclid Branch		
Contract Number:	CE-1400084-01		
Original Contract Amount:	\$961,392	Original Time Period:	04-01-2014 to 03-31-2017
Amended Amount:	\$320,466	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services’ work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours’ notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 1,460 families or on average 61 families per month during this contract period. This includes the development of specialized programming targeted at the service area. To address the issues in their community, the provider has created programming to empower women, parents, fathers and families. The WIP (Women of Infinite Potential) meets monthly and has a consistent 8 women attending working to achieve their goal of realizing she is the power to live higher. The LETS (Loving, Empowering, Teaching and Strengthening) Parent program is an accredited program that assists parents and caregiver regain their rightful positions as heads of their families through education, group conversation and support. The provider has had 4 families attend the program. The Life Beats Father’s Support group was created during the provider realization that father’s need to feel supported through the sometimes exhaustive stages of parenting. This program enables fathers to feel comfortable in discussing their ongoing issues in a positive no safe environment. The provider has a Shoes and Clothes for Kids Program servicing Families 5 times per the contract year no 150 children as well as Toys for Tots Program serving the families during the holiday season during each contract period.

The Provider has 86% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider’s files are detailed and indicate appropriate services being given to families.

The Provider has developed and maintained a collaborative network of 52 entities who provide local resources for individuals and families.

DCFS

December 20, 2016

Using Department

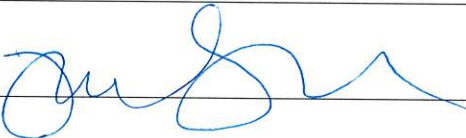
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	YMCA of Greater Cleveland - Euclid
Principal Owner's Name (The legal name of the owner(s) of the business):	(*Timothy Hilk
Owner/Officer's Title:	President
Business Address:	631 Babbit Rd. Euclid, OH 44123
Phone Number:	216.390.0286
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature:  _____ Date: 1/26/2017

Printed Name: J.Schaefer IG Number: 12-3033

CONTRACT EVALUATION FORM

(To be completed by user department for all contract renewals or amendments.)

Contractor:	The East End Neighborhood House		
Contract Number:	CE-1400085-01		
Original Contract Amount:	\$320,464.00	Original Time Period:	05-01-2014 to 04-30-2015
Amendment 1 Amount:	\$640,928.00	Amended Time Period	05-01-2015 to 03-31-2017
Amended Amount:	\$320,464.00	Amended Time Period:	04-01-2017 to 03-31-2018
Funding Source:	SCPA		

Background

The Division of Children and Family Services' work is devoted to addressing and improving these nine Family to Family outcomes in Cuyahoga County and our child welfare system:

1. To reduce the number and rate of children placed away from their birth families.
2. To place more children in their own neighborhoods.
3. To reduce the number of children served in institutional and group care, and shift resources to kinship care, family foster care and family-centered services.
4. To decrease the length of stay of children in placement.
5. To increase the number and rate of children reunified with their birth families.
6. To decrease the number and rate of children re-entering placement.
7. To reduce the number of moves children in care experience.
8. To increase the number and rates of brothers and sisters placed together.
9. To reduce any disparities associated with race/ethnicity, gender or age in each of these outcomes.

Families need resources through a supportive network of relatives, neighbors, and community services. In the last four years, DCFS has expanded its support to at-risk families by implementing the Wrap-Around process as a means to empower families and promote self-sufficiency. Values for wraparound are:

1. Family Voice and Choice
2. Persistent Commitment
3. Child-Centered, Family-Focused
4. Individualized, Strength-Based
5. Family, Youth and Professional Partnership
6. Collaboration and Community Support
7. Social Networks and Informal Supports
8. Outcome-based and Cost-Responsible

This approach to care and services is designed to meet the needs of families in the communities where they reside, so that children may remain there safely, without the disruption caused when they are taken into custody and placed in foster care. The goal of the collaboratives is for DCFS and community partners to work together to impact the nine Family to Family outcomes and to have the needs of vulnerable families met by a network of community agencies utilizing crises intervention, case management, emergency assistance, advocacy, and the wraparound process employing formal and informal supports.

Service Description

The basic expectation of the community collaborative is to provide neighborhood based services to persons living in designated service areas. The Provider will refer to services and advocate for and assist families with the navigation of public systems. Services provided are to include attending initial custody and placement staffing, court hearings and family team meetings. Those eligible to receive services include biological parents, kinship caregivers, foster / adoptive parents, children/ teens and young adults who have aged-out or are at risk of aging out of the public child welfare system.

Performance Indicators (From April 1, 2014 – To December 31, 2016)

1. The Provider is expected to serve a minimum of 300 families per year of the contract promoting safety, permanency and child well-being.
2. The Provider must attend 80% of the initial custody placement staffings for which they were given at least one hours’ notice.
3. The Provider is to develop a collaborative network of no less than twenty (20) neighborhood-based entities and may include: health organizations, civic groups, religious institutions, treatment facilities, and foster families who meet monthly. The purpose of the network is to ensure the availability of local resources for individuals and families.
4. Observation of the quality of administrative functions, including submission of required reporting, level of communication as reported by DCFS Sr. manager and staff.

Rating of Overall Performance of Contractor (check one)

Exceeding Expectations

Meeting Expectations

Not Meeting Expectations

Justification of Rating

The contractor has provided advocacy and case management services to 951 families or on average 39.6 families per month during this contract period. This includes the development of specialized programming targeted at the service area. East End Neighborhood House is part of the Healthy Eating & Active Living (HEAL) Fitness Zone. The Trust for Public Land worked with Saint Luke’s Foundation and the Healthy Eating Active Living initiative to bring three Fitness Zone areas to the east side communities One of which is placed at East End. Classes are held with 10 – 15 participants at a time to teach them how to use the equipment and provides health living tips. Free Yoga classes are also offered.

The Provider has 96.5% compliance at attending meeting with CCDCFS where children are being considered for custody and placement outside of their birth homes.

The DCFS Sr. Manager and staff for the assigned service area report a high level of communication between the Provider and agency staff. Provider has consistently turned in the required reports on time containing the required information. Provider’s files are detailed and indicate appropriate services being given to families. The Provider has developed and maintained a collaborative network of 38 entities who provide local resources for individuals and families.

DCFS

December 20, 2016

Using Department

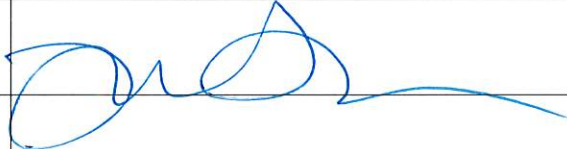
Date



Principal Owner Form

(Required Document for Award Recommendations/Purchases/Contracts)

VENDOR: Please complete the following information and return it to the Cuyahoga County "Requestor"

Company Name (Legal name of the business):	East End Neighborhood House
Principal Owner's Name (The legal name of the owner(s) of the business):	(*Zulma Zabala
Owner/Officer's Title:	President
Business Address:	2749 Woodhill Rd. Cleveland, OH 44104
Phone Number:	216.707.6004
Name of Person Completing Form:	J.Schaefer
Signature:	
Title:	Contract Specialist, Division of Contract Administration and Performance

(* If there is more than one (1) principal owner, complete information for that / those person(s) as well. If a corporation, identify the CEO, President or other officers of the Corporation representing shareholders. The document **MUST** identify an individual(s) name.

CUYAHOGA COUNTY STAFF:

I certify that I have checked the Debarment/Suspension lists on the Cuyahoga County Inspector General's (IG) website and the Debarment/Suspension lists did not contain the above detailed vendor and/or principal owner.

(Form is to be dated within 60 days from the Department approval (NOVUS and/or BuySpeed) for the current purchase.)

Signature: 

Date: 1/26/2017

Printed Name: J.Schaefer

IG Number: 12-1174

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0043

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services	A Resolution making an award on RQ38042 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2017 – 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Senior and Adult Services has recommended an award on RQ38042 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2017 – 12/31/2017; and

WHEREAS, the primary goal of this project is to provide legal guardians to serve as concerned, caring advocates and surrogate decision-makers for indigent persons who are deemed incompetent by the Cuyahoga County Probate Court and who have no appropriate family member or other person available to provide legal guardian services, including concerns of health, education, welfare and fiduciary responsibility; and

WHEREAS, this project is funded as follows: (a) 64% (\$353,920.00) from Health and Human Services Levy funds and (b) 36% (\$199,080.00) from Cuyahoga County Probate Court fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operations of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ38042 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$553,000.00 for Adult Guardianship Services for the period 1/1/2017 – 12/31/2017.

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: SA-16-38042 CONTRACT PERIOD: January 1, 2017 – December 31, 2017 RFP DUE DATE: November 2, 2016

TYPE: RFP (Formal) ESTIMATE: \$1,106,000.00 NUMBER OF RESPONSES: 4/1 SBE GOAL: 0%

REQUESTING DEPARTMENT: Department Of Health And Human Services - Division of Senior and Adult Services COMMODITY DESCRIPTION: Adult Guardianship Services

Does CCBB Apply: Yes No DOES PRICE PREFERENCE APPLY? Yes No

	Bidder's / Vendors Name and Address	Actual Bid Amount	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1.	Lutheran Metropolitan Ministry 4515 Superior Avenue Cleveland, Ohio 44103	N/A	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-1788 MCF: <input checked="" type="checkbox"/> Yes NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: <input checked="" type="checkbox"/> Yes (no)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Program: Guardianship
Contract: 2017
Subject: Summary Scoring for Guardianship Vendors
Note: Award Recommendation
Updated: 01/31/17

1/1/17-12/31/17

Vendor	Svc	Prop Score	Max Value
Lutheran Metropolitan Ministry	Guardianship	90.20	\$553,000.00
			\$553,000.00

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0023

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of The Honorable Anthony J. DiCicco to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2017 - 12/31/2019, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and,

WHEREAS, the Cuyahoga County Planning Commission membership consists of three county representatives and representatives of eight separate planning regions. The regional representatives are mayors of one of the communities in each planning region who are appointed by the County Executive, except for the City of Cleveland representative, who is appointed by the Mayor of Cleveland; and,

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three year terms; and,

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and,

WHEREAS, the County Executive has nominated The Honorable Anthony J. DiCicco to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2017 - 12/31/2019; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of The Honorable Anthony J. DiCicco to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2017 - 12/31/2019.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 14, 2017

Committee(s) Assigned: Human Resources, Appointments & Equity

Committee Report/Second Reading: February 28, 2017

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0025

Sponsored by: County Executive Budish Co-sponsored by: Councilmember Brown	A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga Community College Board of Trustees for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ohio Revised Code Chapter 3354.05, the former Cuyahoga County Board of Commissioners created a board of trustees of a community college district; and

WHEREAS, the Cuyahoga Community College Board of Trustees in collaboration with the College President are charged with fulfilling the goals set forth in the College Mission Statement; and

WHEREAS, members of the Cuyahoga Community College Board of Trustees shall be appointed to serve a five (5) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04 entitled, Special Boards and Commissions states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Armond Budish has nominated the following individuals for reappointment to serve on the Cuyahoga Community College Board of Trustees for various terms:

1. J. David Heller for the term 3/27/2017 - 3/26/2022;
2. Victor A. Ruiz for the term 1/18/2017 - 1/17/2022; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of the following individuals to serve on the Cuyahoga Community College Board of Trustees for various terms:

1. J. David Heller for the term 3/27/2017 - 3/26/2022; and
2. Victor A. Ruiz for the term 1/18/2017 - 1/17/2022.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 14, 2017

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: February 21, 2017

Committee Report/Second Reading: February 28, 2017

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0024

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's reappointment of The Honorable Timothy J. DeGeeter to serve on the Northeast Ohio Regional Sewer District Board of Trustees for the term 3/1/2017 - 2/28/2022, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Northeast Ohio Regional Sewer District Board of Trustees was created pursuant to provisions of Ohio Revised Code Chapter 6119, as well as judicial decisions addressing some of the operational details of this agency; and

WHEREAS, the Northeast Ohio Regional Sewer District was created in 1972 and the core mission is to serve customers by leading effective wastewater and stormwater management that protects the health and environment of our region while enhancing quality of life; and

WHEREAS, the Northeast Ohio Regional Sewer District Board of Trustees has seven members and the members are appointed by the Mayor of the City of Cleveland, a council of governments comprised of representatives of suburban communities called the Suburban Council of Governments, and Cuyahoga County; and

WHEREAS, members of the Northeast Ohio Regional Sewer District Board of Trustees shall be appointed to serve a five (5) year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive Budish has nominated The Honorable Timothy J. DeGeeter for reappointment to serve on the Northeast Ohio Regional Sewer District Board of Trustees for the term 3/1/2017 - 2/28/2022; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0026

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmember Miller</p>	<p>A Resolution making an award on RQ38497 to Perk Company, Inc. in the amount not-to-exceed \$6,913,335.59 for resurfacing Turney Road from Warner Road to Hathaway Road in the Cities of Cleveland and Garfield Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,111,001.02 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ38497 to Perk Company, Inc. in the amount not-to-exceed \$6,913,335.59 for resurfacing Turney Road from Warner Road to Hathaway Road in the Cities of Cleveland and Garfield Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,111,001.02 to fund said contract; and

WHEREAS, the primary purpose of this project is to repair and resurface Turney Road from Warner Road to Hathaway Road in the Cities of Cleveland and Garfield Heights, Council District 8; and

WHEREAS, this project is scheduled to begin April 17, 2017 and scheduled to be substantially complete by October 18, 2017; and

WHEREAS, the project is funded as follows: (a) 49% (\$3,387,534.43) using Federal funds; (b) 6% (\$414,800.14) using funds from Issue 1 (Ohio Public Works Commission); and (c) 45% (\$3,111,001.02) using funds from the \$5.00 Vehicle License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ38497 to Perk Company, Inc. in the amount not-to-exceed \$6,913,335.59 for resurfacing Turney Road from Warner Road to Hathaway Road in the Cities of Cleveland and Garfield Heights.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

SECTION 3. That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make application for allocation from County Motor Vehicle \$5.00 License Tax Funds to fund a portion of said contract.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 14, 2017

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: February 22, 2017

Journal CC025

February 28, 2017

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0027

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution making an award on RQ37349 to Mott MacDonald, LLC in the amount not-to-exceed \$2,143,423.00 for design engineering services for repair and resurfacing of Sprague Road from Webster Road to York Road in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommended an award on RQ37349 to Mott MacDonald, LLC in the amount not-to-exceed \$2,143,423.00 for design engineering services for repair and resurfacing of Sprague Road from Webster Road to York Road in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville; and

WHEREAS, the primary goal of this project consists of improvements to Sprague Road in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville, Council Districts 4 and 5; and

WHEREAS, this project is funded as follows: (a) 30% (\$643,026.90) from Road and Bridge fund; (b) 40% (\$857,369.20) from Issue 1; and (c) 30% (\$643,026.90) from the Municipalities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operations of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ37349 to Mott MacDonald, LLC in the amount not-to-exceed \$2,143,423.00 for design engineering services for repair and resurfacing of Sprague Road from Webster Road to York Road in the Cities of Middleburg Heights, North Royalton, Parma and Strongsville.

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0028

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmember Schron</p>	<p>A Resolution making an award on RQ38634 to J.D. Williamson Construction Co., Inc. in the amount not-to-exceed \$1,696,926.45 for replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$339,385.29 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ38634 to J.D. Williamson Construction Co., Inc. in the amount not-to-exceed \$1,696,926.45 for replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$339,385.29 to fund said contract; and

WHEREAS, the primary goal of this project is to complete construction per plans and specifications on replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights, Council District 6; and

WHEREAS, this project is funded as follows: (a) 80% (\$1,357,541.16) from Federal Funds and (b) 20% (\$339,385.29) with funds from the County Motor Vehicle \$7.50 License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operations of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ38634 to J.D. Williamson Construction Co., Inc. in the amount not-to-exceed \$1,696,926.45 for replacement of Avery Road Bridge No. 01.16 over Chippewa Creek in the City of Broadview Heights.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

SECTION 3. That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$339,385.29 to fund a portion of said contract.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 14, 2017
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: February 22, 2017

Journal CC025
February 28, 2017

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0029

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2016/2017 Biennial Operating Budget and Capital Improvements Program for 2017 by revising projects, estimated costs and schedule; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 8, 2015, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2016/2017 (Resolution No. R2015-0209) establishing the 2016/2017 biennial budget for all County departments, offices and agencies; and

WHEREAS, on December 28, 2016, the Cuyahoga County Council adopted the 2016/2017 Biennial Operating Budget and Capital Improvements Program Update for 2017 (Resolution No. R2016-0216) establishing the 2017 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to amend the proposed projects to be completed in 2017 as well as to revise the estimated cost of each project and the schedule (attached hereto as Exhibit A); and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2016/2017 Biennial Operating Budget and Capital Improvements Program is hereby amended for 2017 by revising projects, estimated costs and schedule as indicated in Exhibit A (attached hereto and incorporated herein).

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest

EXHIBIT A

BUILDING	PROJECT	ORIGINAL PROJECT COST	REVISED PROJECT COST	GENERAL FUND AMOUNT	PA FUNDS	OTHER FUNDING AMOUNT
	2017					
HPG	Design and Construction - Amendment	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00		
1642	HVAC Units	\$ 144,000.00	\$ 144,000.00	\$ 144,000.00		
AdMin	Repairs/Upgrades	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
AnSh	HVAC Replacement	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00		
JEH	Entrance/ADA Upgrades	\$ 300,000.00	\$ 300,000.00	\$ -	\$ 300,000.00	
JJC	Penthouse Ladders/Ejct Pumps & Grinders/Ther	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00		
JJC	Solar Blinds for Windows for Office Tower	\$ 352,500.00	\$ 352,500.00	\$ 352,500.00		
ME	Plumbing and System Repairs	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00		
OCH	ADA Upgrade Phase II	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00		
OCH	Courtroom Renovation	\$ 160,000.00	\$ 160,000.00	\$ 110,000.00		\$ 50,000.00
OCH	Domestic Relations Court	\$ 65,000.00	\$ 65,000.00	\$ 41,000.00		\$ 24,000.00
S&S	Masonry Repairs (have \$80,403 funds available)	\$ 200,000.00	\$ 200,000.00	\$ 119,597.00		\$ 80,403.00
VEB	Roof Replacement	\$ 2,350,965.76	\$ 2,350,965.76	\$ -	\$ 2,350,965.76	
Halle	Land Acquisition for Parking Lot	\$ 325,000.00	\$ 325,000.00	\$ 325,000.00		
Halle	Parking Lot Construction	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00		
CTYWD	Human Services Fit Study	\$ 450,000.00	\$ 450,000.00	\$ -	\$ 450,000.00	
CTYWD	Preventative Maintenance to high voltage switch gear	\$ 190,770.00	\$ 190,770.00	\$ 190,770.00		
CTYWD	General Construction Management/Testing	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00		
CTYWD	Painting Contract, Additional Contracts	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00		
CTYWD	Carpeting Contract, Additional Contracts	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00		
CTYWD	General Architecture Engineering Services Contra	\$ 800,000.00	\$ 800,000.00	\$ 800,000.00		
CTYWD	General Mechanical-Electrical-Plumbing AE Services Contract	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00		
CTYWD	Special Project Request/Emergency/Time Sensitive	\$ 588,500.00	\$ 588,500.00	\$ 588,500.00		
	FACILITIES SUBTOTAL 2017	\$ 9,926,735.76	\$ 9,926,735.76	\$ 6,671,367.00	\$ 3,100,965.76	\$ 154,403.00
CoAir	Runway Overlay - Phase 3 / 4	\$ 15,000,000.00	\$ 15,000,000.00	\$ 1,500,000.00		\$ 13,500,000.00
CoAir	RPA Land Acquisition	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00		
CoAir	Security Upgrades - Design -Phase I	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
	AIRPORT SUBTOTAL 2017	\$ 15,350,000.00	\$ 15,350,000.00	\$ 1,850,000.00	\$ -	\$ 13,500,000.00
	TOTAL COST 2017	\$ 25,276,735.76	\$ 25,276,735.76	\$ 8,521,367.00	\$ 3,100,965.76	\$ 13,654,403.00

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0031

<p>Sponsored by: County Executive Budish/Department of Development</p> <p>Co-sponsored by: Councilmember Hairston</p>	<p>A Resolution making awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019; authorizing the County Executive to execute the Master Environmental Services Agreement and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019 as follows:

- i) HZW Environmental Consultants, LLC;
- ii) Hull & Associates, Inc.; and
- iii) Partners Environmental Consulting, Inc.; and,

WHEREAS, the primary goal is to enter into a Master Environmental Services Agreement to provide environmental consulting services in order to determine if vacant, abandoned former commercial industrial properties can be redeveloped and brought back into productive use; and

WHEREAS, for each selected property, the County will choose a provider to perform the environmental consulting services based on a detailed scope of work and a cost proposal that is the most advantageous to the County; and

WHEREAS, this project is funded as follows: (a) \$482,000.00 from USEPA Brownfield Assessment Grant FY2015; and (b) \$168,000.00 from Brownfield Revolving Loan fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ36437 to various providers, in the total amount not-to-exceed \$650,000.00, for environmental consulting services for the period 10/1/2016 - 9/30/2019 as follows:

- i) HZW Environmental Consultants, LLC;
- ii) Hull & Associates, Inc.; and
- iii) Partners Environmental Consulting, Inc.

SECTION 2. That the County Executive is authorized to execute the Master Environmental Services Agreement and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health or safety in the County, and any reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 14, 2017
Committee(s) Assigned: Economic Development & Planning

Additional Sponsorship Requested: February 23, 2017

Journal CC025
February 28, 2017

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0032

<p>Sponsored by: County Executive Budish/Department of Public Safety and Justice Services</p> <p>Co-sponsored by: Councilmember Hairston</p>	<p>A Resolution authorizing an agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,545,000.00 for Countywide Criminal Justice Data Sharing System services for the period 3/1/2017 - 2/28/2022; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Safety and Justice Services has recommended an agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,545,000.00 for Countywide Criminal Justice Data Sharing System services for the period 3/1/2017 - 2/28/2022; and

WHEREAS, the primary goals of this project are to provide an up-to-date and modern information sharing system to criminal justice stakeholders within and beyond the County; and

WHEREAS, the funding for this project is 100% from the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$2,545,000.00 for Countywide Criminal Justice Data Sharing System services for the period 3/1/2017 - 2/28/2022.

SECTION 2. That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0033

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p> <p>Co-sponsored by: Councilmember Hairston</p>	<p>A Resolution authorizing amendments to contracts with various providers for staff secure and secure shelter care services for the period 3/1/2016 - 2/28/2018 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended amendments to contracts with various providers for staff secure and secure shelter care services for the period 3/1/2016 - 2/28/2018 for additional funds as follows:

- a) No. CE1600015-01 with Carrington Youth Academy, LLC in the amount not-to-exceed \$2,038,634.00;
- b) No. CE1600016-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$588,015.00; and

WHEREAS, the primary goal of the program is to provide Staff Secure Shelter Care Services to Court-involved youth as an alternative to secure detention; and

WHEREAS, this project is funded as follows: (a) 51.5% from Health and Human Services Levy Funds and (b) 48.5% with Title IV-E funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to contracts with various providers for staff secure and secure shelter care services for the period 3/1/2016 - 2/28/2018 for additional funds as follows:

- a) No. CE1600015-01 with Carrington Youth Academy, LLC in the amount not-to-exceed \$2,038,634.00;
- b) No. CE1600016-01 with The Cleveland Christian Home Incorporated in the amount not-to-exceed \$588,015.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: February 14, 2017
Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested on the Floor: February 14, 2017

Journal CC025
February 28, 2017

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0034

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to Master Contract No. CE1600056-01-07 for various services for the Cuyahoga Tapestry System of Care for the period 3/1/2016 - 12/31/2018 to change the total amount not-to-exceed from \$5,700,000.00 to \$8,102,048.20 and to authorize funding increases with various previously approved providers; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommended an amendment to Master Contract No. CE1600056-01-07 for various services for the Cuyahoga Tapestry System of Care for the period 3/1/2016 - 12/31/2018 to change the total amount not-to-exceed from \$5,700,000.00 to \$8,102,048.20 and to authorize funding increases with various previously approved providers; and,

WHEREAS, the funding increases are for the following approximate amounts reasonably anticipated to be:

- a) Applewood Centers, Inc. in the amount of \$460,324.48;
- b) Beech Brook in the amount of \$418,476.80;
- c) Catholic Charities Corporation (Parmadale) in the amount of \$1,185,042.51; and
- d) Pressley Ridge in the amount of \$338,204.41; and,

WHEREAS, there are no funding increases reasonably anticipated for the following providers:

- a) Bellfaire Jewish Children's Bureau;
- b) OhioGuidestone; and
- c) Case Western Reserve University; and,

WHEREAS, the primary goal of this project is to implement a comprehensive program to provide a wide range of services to the Juvenile Court's delinquent youth population in a series of residential programs. Youth referred to this program will have demonstrated unsuccessful participation and/or completion in other community-based programs; and,

WHEREAS, the project is funded 100% by Health and Human Services Levy funds; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Master Contract No. CE1600056-01-07 for various services for the Cuyahoga Tapestry System of Care for the period 3/1/2016 - 12/31/2018 to change the total amount not-to-exceed from \$5,700,000.00 to \$8,102,048.20 and to authorize funding increases with various previously approved providers.

SECTION 2. The funding increases are for the following approximate amounts reasonably anticipated to be:

- a) Applewood Centers, Inc. in the amount of \$460,324.48;
- b) Beech Brook in the amount of \$418,476.80;
- c) Catholic Charities Corporation (Parmadale) in the amount of \$1,185,042.51; and
- d) Pressley Ridge in the amount of \$338,204.41.

There are no funding increases reasonably anticipated for the following providers:

- a) Bellfaire Jewish Children's Bureau;
- b) OhioGuidestone; and
- c) Case Western Reserve University.

SECTION 3. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0015

Sponsored by: County Executive Budish/Fiscal Officer	A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer has recommended a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017; and

WHEREAS, the purpose of this project is provide maintenance and support services on the Manatron Visual Property Tax System and Sigma CAMA Software System and to properly maintain the County's infrastructure; and

WHEREAS, this project is funded 100% with the Real Estate Assessment Fund;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a sole source contract with Manatron, Inc. in the amount not-to-exceed \$536,429.92 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2017 - 12/31/2017.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: January 24, 2017

Committee(s) Assigned: Finance & Budgeting

Committee Report/Second Reading: February 14, 2017

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February 28, 2017