



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
THURSDAY, JULY 6, 2017
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE JUNE 20, 2017 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2017-0118: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Tax Incentive Review Council for the term ending 12/31/2018, and declaring the necessity that this Resolution become immediately effective:
 - 1) Lisa Rocco
 - 2) Marionette Richardson-Scott
 - 3) Joseph E. Farris
 - 4) John P. Dobeck
 - b) R2017-0119: A Resolution confirming the County Executive's reappointment of The Honorable Michael Procuk to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 3/25/2017 - 3/24/2020, and declaring the necessity that this Resolution become immediately effective.

6. MISCELLANEOUS BUSINESS

7. OTHER PUBLIC COMMENT

8. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, JUNE 20, 2017
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM**

1. CALL TO ORDER

Chairwoman Brown called the meeting to order at 10:03 a.m.

2. ROLL CALL

Ms. Brown asked Assistant Deputy Clerk Culek to call the roll. Committee members Brown, Gallagher, Miller and Conwell were in attendance and a quorum was determined. Committee member Jones was absent from the meeting. Councilmember Baker was also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JUNE 6, 2017 MEETING

A motion was made by Mr. Gallagher, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the June 6, 2017 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2017-0097: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2017-0097. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.

Ms. Brown introduced a proposed substitute to Resolution No. R2017-0097. Discussion ensued.

A motion was made by Ms. Brown, seconded by Mr. Miller and approved by unanimous vote to accept the proposed substituted.

On a motion by Ms. Brown with a second by Mr. Gallagher, Resolution No. R2017-0097 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. OTHER PUBLIC COMMENT

There were no public comments given.

8. ADJOURNMENT

With no further business to discuss, Chairwoman Brown adjourned the meeting at 10:13 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0118

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Tax Incentive Review Council for the term ending 12/31/2018, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 5709.85 calls for the creation of the Tax Incentive Review Council; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Tax Incentive Review Council for the term ending 12/31/2018:

- 1) Lisa Rocco, Cuyahoga County Fiscal Office;
- 2) Marionette Richardson-Scott, Cuyahoga County Planning Commission;
- 3) Joseph E. Farris, Cuyahoga County Treasurer's Office; and
- 4) John P. Dobeck, Cuyahoga County Fiscal Office.

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, boards and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Council hereby confirms the County Executive's appointment of the following individuals to serve on the Cuyahoga County Tax Incentive Review Council for the term ending 12/31/2018:

- 1) Lisa Rocco (to serve as Chairperson)
- 2) Marionette Richardson-Scott



June 8, 2017

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Tax Incentive Review Council

Dear President Brady,

I am pleased to nominate the following individual for service on the Cuyahoga County Tax Incentive Review Council (TIRC) until December 31, 2018:

- **Lisa Rocco, Cuyahoga County Fiscal Office**

Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Councils. Pursuant to Section 6.04 of the Charter of Cuyahoga County, appointments are made by the County Executive, subject to confirmation by the Council.

A copy of Ms. Rocco's biography is attached hereto. Ms. Rocco has extensive public finance experience. Prior to becoming Director of Operations of the Cuyahoga County Fiscal Office, she served for 9 ½ years as Finance Director for the City of Fairview Park. During her time with Fairview Park, she received the "Auditor of State Award with Distinction" four consecutive times. Ms. Rocco is willing and able to serve Cuyahoga County residents as a member of the Cuyahoga County Tax Incentive Review Council.

Thank you for consideration of this appointment. If you need further information, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Armond Budish".

Armond Budish
County Executive



June 8, 2017

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Tax Incentive Review Council

Dear President Brady,

I am pleased to nominate the following individual for reappointment to the Cuyahoga County Tax Incentive Review Council (TIRC):


- **Marionette Richardson-Scott, Cuyahoga County Planning**

Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Councils. Pursuant to Section 6.04 of the Charter of Cuyahoga County, appointments are made by the County Executive, subject to confirmation by the Council.

A copy of Ms. Richardson-Scott's biography is attached hereto. Ms. Richardson-Scott is a Principal Planner with the Cuyahoga County Planning Commission. Most recently, Ms. Richardson-Scott served as the Project Lead on the development of the City of Richmond Height's 2016 Master Plan. Ms. Richardson-Scott is able and willing to continue serving Cuyahoga County residents as a member of the Cuyahoga County Tax Incentive Review Commission.

Thank you for consideration of this appointment. If you need further information, please contact me.

Sincerely,


Armond Budish
County Executive



June 8, 2017

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Tax Incentive Review Council

Dear President Brady,

I am pleased to nominate the following individual for reappointment to the Cuyahoga County Tax Incentive Review Council (TIRC) until December 31, 2018:

- **Joseph E. Farris, Cuyahoga County Treasurer's Office**

Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Councils. Pursuant to Section 6.04 of the Charter of Cuyahoga County, appointments are made by the County Executive, subject to confirmation by the Council.

A copy of Mr. Farris' biography is attached hereto. Currently, Mr. Farris serves as an Investment and Cash Management Officer in the Cuyahoga County Treasury Department, where he is responsible for the daily short and long-term investment of County funds. Prior to his employment with Cuyahoga County, Mr. Farris served as an Investment Manager for the City of Cleveland. Mr. Farris is able and willing to continue serving Cuyahoga County residents as a member of the Cuyahoga County Tax Incentive Review Commission.

Thank you for consideration of this appointment. If you need further information, please contact me.

Sincerely,


Armond Budish
County Executive



June 8, 2017

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Tax Incentive Review Council

Dear President Brady,

I am pleased to nominate the following individual for reappointment to the Cuyahoga County Tax Incentive Review Council (TIRC) until December 31, 2018:

- **John P. Dobeck, Cuyahoga County Fiscal Office**

Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Councils. Pursuant to Section 6.04 of the Charter of Cuyahoga County, appointments are made by the County Executive, subject to confirmation by the Council.


A copy of Mr. Dobeck's biography is attached hereto. Mr. Dobeck has been involved with tax incentive initiatives for most of his employment with Cuyahoga County. On occasion, he has served as Chairman of Tax Incentive Review Council meetings. Mr. Dobeck is willing and able to continue serving Cuyahoga County residents as a member of the Cuyahoga County Tax Incentive Review Council.

Thank you for consideration of this appointment. If you need further information, please contact me.

Sincerely,

Armond Budish
County Executive

John P. Dobeck


jdobeck@cuyahogacounty.us

WORK EXPERIENCE

Cuyahoga County, Cleveland, OH 12/2005 - Present
Administrative Assistant

I have been involved in the tax incentive department nearly my entire time with Cuyahoga County. This includes preparing, attending and, on occasion, Chairing the annual Tax Incentive Review Council meetings.

PragoTrade, Inc., Cleveland, OH United States 09/2002 - 08/2005
Project Manager

Led a team of engineers, designers and graphic artists in the development of various retail products from conception to packaging. Worked with overseas manufacturers and freight forwarders to ensure timely delivery of product.

Clear Channel Communications, Cleveland, OH 01/1992 - 09/2002
Morning Show Co-Host

Served as Producer and Co-Host of the award winning and consistently top five rated morning show.

Joseph E. Farris

Experience:

Cuyahoga County – Cleveland, Ohio
INVESTMENT AND CASH MANAGEMENT OFFICER
June 2013 – Present

- Management of the Investment and Cash Management team of County Treasury Department
- Responsible for the daily short and long-term investment of a \$1+ billion public funds operational portfolio
- Coordinate and meet quarterly with the County Investment Advisory Committee and the Investment Advisory Working Group to discuss the performance of the investment portfolio
- Oversight of the daily cash sheet operation and all daily transactions
- Oversight of the reconciliation of bank vs. book balances and bank confirmations for County internal auditors and outside auditors
- Cash flow analysis – historic/future forecasting, updating, and tracking of portfolios
- Daily recommendation and investment in multiple investment types including: bank certificates of deposit, local government pool (STAR Ohio), US Treasuries, US Agencies, discount notes, commercial paper, etc. to maximize interest earnings
- Create and maintain executive-level reports, including Daily Treasury Report, Investment Portfolio, Monthly Interest Income, & Interest Projection; detailing investment allocations, interest earned, cash flow trends, trend analysis, economic outlook, and portfolio strategy
- Monitoring financial service reports and investment ratings
- Supervises department staff, including:
 - Plan, coordinate, assign and review work; Evaluate performance; Respond to employee problems; Maintain work standards; Provide instruction and training; Recommend selection, transfer, promotion, or discipline of employees; Evaluate performance; Review and approve time sheets/requests for leave
- Analyzes management issues and problems; prepares reports of findings and recommendations; and reviews reports and recommendations prepared by subordinate staff
- Continuous review, update, and implementation the Cash Management and Investment Policy and departmental procedures, as needed
- Ensure compliance among investment and banking portfolios, investment policy, portfolio strategy, and bank balance collateral
- Maintain & build relationships among representatives of the financial community
- Maintain three institutional banking and 16 investment relationships: opening/closing accounts, investment purchases/sales, and wire/ACH transfers
- Provide cost reducing strategies: minimizing wire/ACH activities, closing unnecessary accounts, automate time-consuming practices, etc.
- Knowledge and performance of all Treasury functions: Investment/cash management, bank/brokerage/investment advisor relationship management, and receipt/deposit of funds
- Tax Incentive Review Committee member (three years) that is tasked with reviewing the compliance of all tax incentives granted to local municipalities

Joseph E. Farris

City of Cleveland – Cleveland, Ohio
INVESTMENT MANAGER
November 2005 – June 2013

- Responsible for the daily short and long-term investment of a \$1.2+ billion public funds portfolio - operational portfolio and bond portfolio each consisting of \$600+ million
- Management of 20 separate operational sub-portfolios, ranging in size of \$6 million to \$180 million, each with specific strategies and liquidity targets
- Cash flow analysis – historic/future forecasting, updating, and tracking of portfolios
- Daily recommendation and investment in multiple investment types including: high yielding bank accounts, bank certificates of deposit, sweep accounts, local government pool (STAR Ohio), US Treasuries, US Agencies, discount notes, commercial paper, etc. to maximize interest earnings
- Create and maintain executive-level reports, including Daily Treasury Report, Investment Portfolio, Monthly Interest Income, & Interest Projection; detailing investment allocations, interest earned, cash flow trends, trend analysis, economic outlook, and portfolio strategy
- Create, track, and update monthly interest earnings: actual vs. projections
- Continuously review, update, and implement the Cash Management and Investment Policy and procedures as needed
- Ensure compliance among investment and banking portfolios, investment policy, portfolio strategies, and collateral for bank accounts
- Monitor and track daily balances of 100+ bank accounts across six financial institutions
- Maintain six institutional banking and 15 investment relationships: opening/closing accounts, investment purchases/sales, and wire/ACH transfers
- Provide assistance to the Treasurer and Finance Director in cash management administration
- Knowledge and performance of all Treasury functions: Investment/cash management, bank/brokerage relationship management, receipt and deposit of funds, warrant printing and issuance

KeyBanc Capital Markets – Cleveland, Ohio
CASHLESS STOCK OPTION COORDINATOR
July 2001 – November 2005

- Executed executive level client's stock options and restricted stock by reading and interpreting complex 10b5-1 trading plans
- Sold stock in the open market to exercise employee stock options and restricted stock while maintaining a 99.9% error free trading ratio
- Acquired new business relationships to exercise and sell stock options
- Developed new projects and databases that ensured the efficiency and effectiveness of the department
- Input, changed, canceled, and updated orders trades for clients exercising employee stock options
- Educated clients on the concept and process of exercising stock options

Joseph E. Farris

McDonald Investments – Cleveland, Ohio
ONLINE SPECIALIST
August 2000 – February 2002

- Direct involvement with the McDonald Online Project and its issuance to the public
- Worked on special task force for enhancements to the Online site
- Involved with the Daily Market update, both verbally and written
- Supported four IRC brokers with money transfers and opening new accounts via SIS, and arranging paperwork

Education:

The University of Toledo – Toledo, Ohio
Bachelor of Business Administration Degree in Finance – concentration in *Financial Services*
Program completion – May 2000

Computer Skills:

- Sympro Investment Software
- Bloomberg financial system
- Microsoft Office Suite (extensive capabilities in Excel)
- Advantage Accounting Application

Certifications:

- Certified Government Investment Professional (CGIP) designation
- Collaborator and instructor for the Certified Government Investment Professional (CGIP) designation
- Previously held Series 7, 63, and 65 securities licenses

MARIONETTE RICHARDSON-SCOTT

PROFESSIONAL & EMPLOYMENT SUMMARY

PROFILE: Ms. Richardson-Scott has a diverse range of experience in Public Administration and Planning including organizational management, organizational structure and development; strategic planning; program development and assessment; and program implementation. In addition, Ms. Richardson-Scott has a legal background and experience in administrative, environmental, contracts, real estate and property law and estate administration.

As Principal Planner, Ms. Richardson-Scott is currently responsible for the coordination and management of the City of Richmond Heights Master Plan and Northfield-Warrensville Corridor Transportation for Livable Communities Planning Project. The goal of the Northfield-Warrensville Corridor Project is to harness the growth and development of the Van Aken District in Shaker Heights, Chagrin Highlands in Cleveland, and areas of Warrensville Heights, Highland Hills and North Randall to create access through a multimodal connectivity plan.

Ms. Richardson-Scott was also responsible for working with the Greater Cleveland Regional Transit Authority (GCRTA), the Northeast Ohio Areawide Coordinating Agency (NOACA), United Way Senior Success Vision Council, St. Luke's Foundation, the Hospital Conversion Foundation, as well as, several municipalities and others to develop and implement a variety of federally funded programs and projects including the Cuyahoga County Municipal Energy Program, the Work Access & Transportation Program, and the Senior Transportation Connection.

Present Title: Principal Planner

Experience: 17 Years

Education: J.D. - Doctor of Jurisprudence Degree, June 2004
Thomas M. Cooley Law School, Western Michigan University
Lansing, Michigan,
Licensed in Ohio 2008

M.P.A. Master of Arts Public Administration Degree May 1999
Maxine Goodman Levin College of Urban Affairs
Cleveland State University, Cleveland, Ohio

B.A. - Bachelor of Arts Degree - Speech Communication, June 1988
Tennessee State University, Nashville, Tennessee

May 1999-Present: Cuyahoga County Planning Commission

- Present Position: Principal Planner
- Previous Position: Transportation Coordinator

January 2004-May 2004 Sixty Plus, Inc. Elder Law Clinic, Thomas M. Cooley Law School,
Western Michigan University, Lansing, Michigan,

- Legal Intern

- January 1998-May 1999 Board of Cuyahoga County Commissioners
Office of Commissioner Jane L. Campbell
 - Public Administration Intern

- August 1990-August 1997 U. Lawrence Boze' & Associates, Houston, Texas
 - Escrow Officer
 - Administrator
 - Law Clerk

- May 1990-August 1990 C.B. King & Associates, Albany, Georgia
 - Law Clerk

- May 1988-August 1989 WTCL, Channel 45, Chattanooga, Tennessee
 - Instructional Television Director

ADDITIONAL TRAINING

- Escrow License, Texas, Fidelity National Title
- 1031 Tax Exchange Training, Fidelity National Title

PROFESSIONAL AFFILIATIONS

- Cuyahoga County Tax Incentive Review Council
- Northeast Ohio Areawide Coordinating Agency, Transit Council – former Alternate
- Northeast Ohio Transitional Jobs Task Force, Member
- Ohio Planning Conference, Member
- Westshore Corridor Working Group
- Senior Citizens Access to Benefits Advisory Council and Operations Subcommittee
- Susan G. Komen for the Cure Grants Evaluation Committee
- American Planning Association
- Ohio Planning Conference
- American Bar Association
- Ohio Bar Association

REPRESENTATIVE PROFESSIONAL PLANNING EXPERIENCE

City of Richmond Heights Master Plan

- Project Lead on the development of the City's 2016 Master Plan
- Work with the City's Project Team and Steering Committee to collect relevant data for development of a community profile
- Conduct community visioning and policy development exercises
- Conduct public, community and stakeholder meetings
- Project and Budget Management
- Internal Project Team Lead
- Draft interim and Final Plan Documents

Northfield-Warrensville Corridor TLCI Project

- Work with the Consultant Team, Project Team and Steering Committee to develop and inventory of existing conditions including demographics, natural areas, transportation modes, land use and development in the project area; facilitate completion of plan elements including traffic study and transit strategy, greenway, pedestrian and bikeway strategies, social equity, land use and redevelopment strategies and the community engagement process.
- Serve as liaison between the Consultants, Project Team, Steering Committee and the Northeast Ohio Areawide Coordinating Agency as the project funder.
- Solicit and work with stakeholders in the project area.
- Monitor consultant work and progress, and approve and submit project invoices
- Coordinate Steering Committee and Project Team meetings

Southeast Communities Merger (Shared Services) Study

- Researching Ohio statutory law regarding mergers, shared services, consolidation, organizational structures, special districts and municipal charters
- Assisting in the development of the Study Work Plan, data collection and analysis
- Facilitation and coordination of meetings with municipal mayors and staff

Municipal Energy Program

- Development of program objectives, guidelines, policies and procedures
- Development of the grant program application and evaluation process
- Development of program documents
- Conducting grant applicant workshops
- Administering Municipal Energy Audit and Energy Conservation grant program

Work Access & Transportation Program

- Development of a program to provide transportation to jobs in areas not served or underserved by traditional modes of public transportation
- Development of Program policies and operating procedures
- Coordination with social and human service agencies, employers, clients and other community providers
- Facilitation of Inter-agency and Community Working Groups
- Program Research and Analysis
- Seeking and developing local, state and federal funding

United Way of Greater Cleveland – Rehabilitation Panel

- Inventory and Evaluation of existing transportation resources
- Transportation Needs Assessment for Rehabilitation Panel Services
- Development of provider models and strategy for transportation coordination

Cuyahoga County Vehicle Donation Program

- Development of Program policies and procedural guidelines for the donation of County vehicles, of the appropriate value, determined not needed for public use to nonprofit organizations to meet the transportation needs of the Ohio Works First and Prevention, Retention and Contingency populations pursuant to the Ohio Revised Code.
- Convene and facilitate Proposal Review Committee
- Administration of Vehicle Donation Process

District One Public Works Integrating Committee

- Assisting in program implementation and support to the District Liaison
- Development grant application process and award criteria
- Review Grant Applications
- Conduct field verifications and evaluations on submitted applications
- Make award recommendations

Job Ready Sites Program

- Assisting in program implementation and support to the District Liaison
- Review Grant Applications

Senior Transportation Connection of Cuyahoga County

- Participant in a strategic planning process designed to create a comprehensive, efficient and affordable countywide system of transportation for seniors
- Facilitation of the Strategic Plan Working Group
- Development and incubation of a new 501(c)3 corporation
- Development of organizational structure and design
- Building financial and administrative capacity and implementation of administrative and financial systems
- Assisting in the initial development of agency operating procedures and protocols
- Grant writing and proposal development for local philanthropic support and federal appropriations

Elder Friendly Communities Assessment Tool

- Working with Project Director and other CPC staff members to research and create of an Elder Friendly Community Assessment Tool to assist local communities in assessing and addressing the housing, transportation, social and infrastructure needs of senior residents
- Assisting in the facilitation of an Elder Friendly Task Force

City Wheels Carsharing Proposal

- Development of a draft Funding Proposal, including program model, to initiate a Cuyahoga County Car Sharing Demonstration Program

REPRESENTATIVE LEGAL EXPERIENCE

Cuyahoga County Planning Commission

- Drafting, reviewing and negotiating various contracts, procurement documents and license agreements for the Work Access & Transportation Program, Senior Transportation Program, Wendy Park Management Plan, Cuyahoga Valley Initiative, Environmental Habitat Restoration (Green Bulkhead) Project, Geographical Information Services, Lakefront Connector Bridge Project and the Municipal Energy Program.
- Grant writing and management of more than \$20 million in local, philanthropic, state and federal grants and appropriations including: the Ohio Department of Transportation, the Federal Transit Administration Job Access & Reverse Commute, the United States Department of Commerce Economic Development Administration, the United States

Department of Energy – Energy Efficiency & Conservation Block Grant, United States Army Corp of Engineers, Community Vision Council, Mt. Sinai, and the Hospital Conversion Foundations.

- Providing counsel and advice to staff regarding project procurement processes and requirements
- Drafting and/or reviewing various documents and agreements including, but not limited to, outside consultant contracts, geographical information service agreements, software terms of use agreements, grant agreements, municipal facilities and equipment shared use agreements, purchase and sale agreements, lease agreements, license agreements, memorandums of understanding and administrative letter agreements
- Researching and drafting a Memorandum of Options for a Model Wind Energy Ordinance under Ohio law.
- Drafting Memorandum of agency roles and responsibilities comparing the Cuyahoga County Planning Commission, Cuyahoga County Department of Development, Cuyahoga County Solid Waste District and the Soil & Water Conservation District under the Ohio Revised Code.

Sixty-Plus Elder Law Clinic

- General Law cases: preparing legal documents and pleadings; arguing motions; negotiating with opposing counsel and conducting trials.
- Elder Law cases: preparation of wills, powers of attorney, medical health directives; public benefit issues including social security, Medicare, and Medicaid, as well as handling probate matters including: estate administration, and guardianship and conservatorship.
- Personal Rights cases: working on divorce and grandparent visitation
- Property Issues: including landlord/tenant disputes and real estate transactions
- Consumer Rights Issues including consumer contracts, fraudulent acts, and debt collection prosecution or defense

Law Firm Administrator/Escrow Officer

- Closer in capacity as contractor for the U.S. Department of Housing & Urban Development responsible for preparation of HUD-1 Closing Statements and related real estate documents
- Fiscal and Litigation Case Management
- Supervision of litigation support staff and escrow assistants
- Client Intake
- Client Interviews
- Mediation Coordinator
- Researching and drafting legal briefs
- Preparation of draft pleadings including original petitions, answers, discovery request and responses, memorandums, opinion letters, real property documents, other motions and pleadings.

Lisa Rocco Biography - TIRC

I have served as Director of Operations of the Cuyahoga County Fiscal Office since October of 2015. I previously served 9 ½ years as Finance Director for the City of Fairview Park where I worked diligently to ensure the financial viability of the community. I was responsible for all financial matters, including management of a \$22 million budget, and received four consecutive Auditor of State Awards with Distinction for my efforts. Prior to my tenure with the City of Fairview Park, I worked 17 years for the Cuyahoga County Auditor, the last six as Director of the Cuyahoga County Budget Commission. I enjoy spending time with my son traveling to Disneyworld, attending Cleveland Indians games, and watching him play baseball year round. I am looking forward to traveling this summer with him and his baseball team. My son and I reside in Westlake, Ohio.

County Council of Cuyahoga County, Ohio

Resolution No. R2017-0119

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of The Honorable Michael Procuk to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 3/25/2017 - 3/24/2020, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and,

WHEREAS, the Cuyahoga County Planning Commission membership consists of three county representatives and representatives of eight separate planning regions. The regional representatives are mayors of one of the communities in each planning region who are appointed by the County Executive, except for the City of Cleveland representative, who is appointed by the Mayor of Cleveland; and,

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three year terms; and,

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and,

WHEREAS, the County Executive has nominated The Honorable Michael Procuk to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 3/25/2017 - 3/24/2020; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of The Honorable Michael Procuik to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 3/25/2017 - 3/24/2020.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 27, 2017

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 2017



June 6, 2017

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission

Dear President Brady,

I am pleased to nominate the following individual to continue his service on the Cuyahoga County Planning Commission for the term beginning March 25, 2017 and ending on March 24, 2020:

- **Mayor Michael Procuk (Cuyahoga Region)**

To ensure geographic diversity on the Planning Commission, Cuyahoga County is divided into eight separate regions. Within each region, a leader from one community will serve on this body. The Cuyahoga County Planning Commission is authorized by Ohio Revised Code Section 713.22 and its members serve three year terms.

A copy of Mayor Procuk's biography is attached hereto. Mayor Procuk has served the Village of Brooklyn Heights as councilperson for ten (10) years and is in his fourth term as the chief executive of Brooklyn Heights. Mayor Procuk is a retired insurance agent for Nationwide Insurance Companies and serves on the Board of Directors for the Northeast Ohio Area Coordinating Agency, the Advisory Council for the Cuyahoga Valley Scenic Railroad, and the Ohio & Erie Canal National Heritage Corridor Committee. He has been an excellent representative on the Planning Commission and I am pleased that he is willing to continue to serve on this important body.

Thank you for consideration of this appointment. If you need further information, please contact me.

Sincerely,



Armond Budish
County Executive

**Mayor Michael Procuk
Village of Brooklyn Heights**

Mayor Procuk has served the Village as councilperson for ten (10) years and is in his fourth term as the chief executive of Brooklyn Heights. Mayor Procuk is a retired insurance agent for Nationwide Insurance Companies and serves on the Board of Directors for the Northeast Ohio Area Coordinating Agency, the Advisory Council for the Cuyahoga Valley Scenic Railroad, and the Ohio & Erie Canal National Heritage Corridor Committee.