



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, MAY 29, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) May 15, 2018 Committee of the Whole (See page 12)
 - b) May 15, 2018 Regular Meeting (See page 14)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. RECEIPT OF DOCUMENT SUBMITTED TO COUNCIL**
 - a) Cuyahoga County Veterans Service Commission 2019 Tax Budget (See page 29)
- 10. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2018-0095: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. (See page 41)

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

b) CONSIDERATION OF ORDINANCES OF COUNCIL FOR THIRD READING ADOPTION

- 1) O2018-0005: An Ordinance amending Title 7 of the Cuyahoga County Code to clarify requirements regarding the use of casino tax revenue and update programs funded by such revenue, and declaring the necessity that this Ordinance become immediately effective. (See page 74)

Sponsors: Council President Brady and Councilmember Miller

- 2) O2018-0006: An Ordinance amending Section 804.01(C)(2) of the Cuyahoga County Code to increase the maximum amount of individual one-year renewable scholarships from \$1,500.00 to \$1,750.00, and declaring the necessity that this Ordinance become immediately effective. (See page 78)

Sponsors: Councilmembers Simon, Houser and Miller

11. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2018-0113: A Resolution amending the 2018/2019 Biennial Operating Budget for 2018 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; Resolution Nos. R2018-0003 dated 1/9/2018, R2018-0021 dated 2/13/2018, R2018-0068 dated 3/27/2018 and R2018-0088 dated 4/24/2018; and declaring

the necessity that this Resolution become immediately effective. (See page 81)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget & Management

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2018-0114: A Resolution authorizing an amendment to a revenue generating lease agreement with Eaton Corporation for lease of land and a hangar facility located at 26340 Curtiss Wright Parkway, Richmond Heights, for the period 6/1/2003 - 5/31/2018 to exercise an option to extend the time period to 5/31/2023 and to change the terms, effective 6/1/2018; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See page 113)

Sponsor: County Executive Budish/Department of Public Works

- 2) R2018-0115: A Resolution authorizing an amendment to Contract No. CE1700088-01 with Level 3 Communications, LLC for lease of parking spaces located at 4000 Euclid Avenue, Cleveland, for the period 4/1/2017 - 6/30/2018, to extend the time period to 6/30/2023, to change the terms, effective 7/1/2018, and for additional funds in the amount not-to-exceed \$150,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See page 118)

Sponsor: County Executive Budish/Department of Public Works

- 3) R2018-0116: A Resolution declaring that public convenience and welfare requires emergency repair of Bagley Road Culvert C-07.26 over Lake Abrams Ditch in the City of Middleburg Heights; total estimated project cost \$420,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said

project; and declaring the necessity that this Resolution become immediately effective. (See page 123)

Sponsor: County Executive Budish/Department of Public Work/Division of County Engineer

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2018-0098: A Resolution authorizing the County Executive to accept dedication of land for a part of Warrensville Center Road, in connection with Permanent Parcel Nos. 736-29-042, 736-29-043 and 736-13-057, located in the City of Shaker Heights as a public street; authorizing the County Executive to execute the final Plat in connection with said dedication; and declaring the necessity that this Resolution become immediately effective. (See page 128)

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2018-0099: A Resolution declaring that public convenience and welfare requires resurfacing York Road from Pearl Road to Pleasant Valley Road in the Cities of Parma and Parma Heights; total estimated project cost \$3,420,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See page 130)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Tuma

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2018-0100: A Resolution declaring that public convenience and welfare requires resurfacing East 131st Street from Miles Road to Forestdale Drive in the Cities of Cleveland and Garfield Heights; total estimated project cost \$1,940,000.00;

finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See page 133)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmembers Jones and Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 4) R2018-0101: A Resolution declaring that public convenience and welfare requires resurfacing Mastick Road from the Fairview Park West Corporation Line to Eaton Road in the City of Fairview Park; total estimated project cost \$1,690,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See page 136)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Baker

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 5) R2018-0102: A Resolution declaring that public convenience and welfare requires resurfacing Hilliard Boulevard from River Oaks Drive to Lakeview Avenue in the City of Rocky River; total estimated project cost \$1,600,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See page 139)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Baker

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 6) R2018-0103: A Resolution declaring that public convenience and welfare requires resurfacing Sprague Road from Broadview Road to the Broadview Heights/Seven Hills East Corporation Line in the Cities of Broadview Heights and Seven Hills; total estimated project cost \$1,310,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See page 142)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Schron

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 7) R2018-0104: A Resolution declaring that public convenience and welfare requires resurfacing of an avenue and a road located in the City of Cleveland in connection with the 2019 Operations Resurfacing Program; total estimated project cost \$1,210,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said projects; and declaring the necessity that this Resolution become immediately effective: (See page 145)

- i) Shaw Avenue from St. Clair Avenue to the Cleveland East Corporation Line.
- ii) Eddy Road from Gray Avenue to Arlington Avenue.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmembers Houser and Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 8) R2018-0105: A Resolution declaring that public convenience and welfare requires resurfacing Cedar Road from S.O.M. Center Road to Woodstock Road in the Villages of Gates Mills and Hunting Valley; total estimated project cost \$1,200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective. (See page 148)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 9) R2018-0110: A Resolution authorizing an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$2,527,776.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See page 151)

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2018-0097: A Resolution confirming the County Executive's reappointment of various individuals to serve on the District One Public Works Integrating Committee for the term 6/22/2018 - 6/21/2021; confirming the reappointment of

various alternates; and declaring the necessity that this Resolution become immediately effective: (See page 154)

- i) Reappointments:
 - a. Michael W. Dever
 - b. David E. Marquard
- ii) Reappointments as alternate:
 - a. Nichole L. English to Michael W. Dever
 - b. Christopher A. George to David E. Marquard

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 2) R2018-0106: A Resolution making an award on RQ41613 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,251,754.00 for resurfacing Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$125,175.40 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. (See page 157)

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2018-0107: A Resolution making an award on RQ42348 to Catts Construction, Inc. in the amount not-to-exceed \$2,929,031.90 for resurfacing Pleasant Valley Road from State Road to Broadview Road in the City of Parma; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. (See page 160)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Tuma

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 4) R2018-0108: A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$1,800,000.00 for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See page163)

Sponsors: County Executive Budish/Department of Human Resources and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 5) R2018-0109: A Resolution authorizing amendments to various bank depository agreements for public funds designating eligible institutions as public depositories of active and interim funds of Cuyahoga County for the period 8/24/2013 - 8/23/2017 to extend the time period to 8/23/2021 and to pay any fees in the total amount not-to-exceed \$1,411,000.00 that are customary or normally charged in the course of doing business by various institutions, effective 7/14/2017, in accordance with the Uniform Depository Act of Ohio; authorizing the County Executive and/or County Treasurer to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See page 166)
- i) First Federal of Lakewood in the deposit limit amount not-to-exceed \$6,000,000.00.
 - ii) KeyBank National Association in the deposit limit amount not-to-exceed \$700,000,000.00.
 - iii) PNC Bank, National Association in the deposit limit amount not-to-exceed \$600,000,000.00.

- iv) U.S. Bank, N.A. in the deposit limit amount not-to-exceed \$137,073,061.80.

Sponsor: County Executive Budish/County Treasurer

Committee Assignment and Chair: Finance & Budgeting – Miller

- 6) R2018-0111: A Resolution authorizing an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2018 to extend the time period to 6/30/2019, to change the scope of services, effective 7/1/2018, and for additional funds in the amount not-to-exceed \$1,100,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See page 169)

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 7) R2018-0112: A Resolution authorizing an amendment to Contract No. CE1700360-01 with Applewood Centers, Inc. for secure residential treatment services for the period 1/1/2018 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$952,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See page 172)

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

e) CONSIDERATION OF ORDINANCES FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2018-0007: An Ordinance enacting Section 205.10 of the Cuyahoga County Code to establish the Division of Children and Family Services Advisory Board; and declaring the necessity that this Ordinance become immediately effective. (See page 174)

Sponsor: County Executive Budish

- 2) O2018-0008: An Ordinance amending Section 9.07 of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual and approving certain straight time cash payments in lieu of exchange time for hours worked in excess of forty in a work week in the total amount not-to-exceed \$85,529.59 for sexennial and triennial real estate assessments for the period 4/29/2018 – 7/27/2018; and declaring the necessity that this Ordinance become immediately effective. (See page 176)

Sponsor: County Executive Budish/Fiscal Officer/Department of Human Resources

12. MISCELLANEOUS COMMITTEE REPORTS

13. MISCELLANEOUS BUSINESS

14. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE

TUESDAY, JUNE 12, 2018
TBD / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, JUNE 12, 2018
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, MAY 15, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
4:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 4:08 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Brown, Simon, Baker, Miller, Tuma, Schron, Conwell and Brady were in attendance and a quorum was determined. Councilmembers Houser, Gallagher and Jones were in attendance after the roll-call was taken.

3. PUBLIC COMMENT

There were no public comments given.

4. PRESENTATION

- a) David Gilbert, President & CEO, Destination Cleveland and Greater Cleveland Sports Commission

Mr. Daniel Walsh Jr., Chair of the Destination Cleveland Board of Trustees, and Mr. David Gilbert, President & CEO of Destination Cleveland and Greater Cleveland Sports Commission, addressed Council by providing an update on activities and accomplishments of Destination Cleveland. Discussion ensued.

Councilmembers asked questions of Mr. Walsh and Mr. Gilbert pertaining to the item, which they answered accordingly.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 4:56 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, MAY 15, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:08 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Houser, Simon, Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown and Brady were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

Ms. Loh addressed Council regarding various issues concerning the new management of the Norma Herr women's shelter.

6. APPROVAL OF MINUTES

- a) April 24, 2018 Work Session
- b) April 24, 2018 Regular Meeting
- c) April 26, 2018 Work Session

d) May 10, 2018 Work Session

A motion was made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the April 24, 2018; April 26, 2018; and May 10, 2018 Work Sessions and the April 24, 2018 Regular meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Brady announced that Issue 9, the County's Health and Human Services Levy, passed with 70% of the vote in favor of the levy. He gave thanks and appreciation for everyone that worked on the campaign and especially thanked the residents of Cuyahoga County for their generous support.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish also gave thanks and appreciation for all persons who worked on and voted for the Health and Human Services Levy. He also reported that the County would be hosting a "Meeting of the Minds" regional meeting, which will focus on transportation issues.

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING
ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2018-0093 and R2018-0094.

- 1) R2018-0093: A Resolution authorizing an amendment to Contract No. CE1800172-01 with ZCo Consulting, LLC for Independent Verification and Validation Services in connection with the Enterprise Resource Planning System Project for the period 2/2/2018 - 1/31/2020 to change the terms, effective 5/1/2018; no additional funds required; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Council President Brady and Councilmember Miller

On a motion by Mr. Schron with a second by Mr. Houser, Resolution No. R2018-0093 was considered and adopted by unanimous vote.

- 2) R2018-0094: A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon **and** Miller

On a motion by Ms. Simon with a second by Ms. Brown, Resolution No. R2018-0094 was considered and adopted by unanimous vote.

b) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2018-0095: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Council President Brady referred Resolution No. R2018-0095 to the Human Resources, Appointments & Equity Committee.

c) COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES OF COUNCIL FOR SECOND READING

- 1) O2018-0005: An Ordinance amending Title 7 of the Cuyahoga County Code to clarify requirements regarding the use of casino tax revenue and update programs funded by such revenue, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Council President Brady and Councilmember Miller

Committee Assignment and Chair: Community Development – Jones

Clerk Schmotzer read Ordinance No. O2018-0005 into the record.

This item will move to the May 29, 2018 Council meeting agenda for consideration for third reading adoption.

- 2) O2018-0006: An Ordinance amending Section 804.01(C)(2) of the Cuyahoga County Code to increase the maximum amount of individual one-year renewable scholarships from \$1,500.00 to \$1,750.00, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Simon, Houser **and Miller**

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Schmotzer read Ordinance No. O2018-0006 into the record.

This item will move to the May 29, 2018 Council meeting agenda for consideration for third reading adoption.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2018-0096.

- 1) R2018-0096: A Resolution extending the appointment of Interim Director of the Department of Health and Human Services Walter Parfejewiec, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

On a motion by Ms. Conwell with a second by Mr. Brady, Resolution No. R2018-0096 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE
 - 1) R2018-0097: A Resolution confirming the County Executive's reappointment of various individuals to serve on the District One Public Works Integrating Committee for the term 6/22/2018 - 6/21/2021; confirming the reappointment of

various alternates; and declaring the necessity that this Resolution become immediately effective:

i) Reappointments:

- a. Michael W. Dever
- b. David E. Marquard

ii) Reappointments as alternate:

- a. Nichole L. English to Michael W. Dever
- b. Christopher A. George to David E. Marquard

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2018-0097 to the Human Resources, Appointments & Equity Committee.

- 2) R2018-0098: A Resolution authorizing the County Executive to accept dedication of land for a part of Warrensville Center Road, in connection with Permanent Parcel Nos. 736-29-042, 736-29-043 and 736-13-057, located in the City of Shaker Heights as a public street; authorizing the County Executive to execute the final Plat in connection with said dedication; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2018-0098 to the Public Works, Procurement & Contracting Committee.

- 3) R2018-0099: A Resolution declaring that public convenience and welfare requires resurfacing York Road from Pearl Road to Pleasant Valley Road in the Cities of Parma and Parma Heights; total estimated project cost \$3,420,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2018-0099 to the Public Works, Procurement & Contracting Committee.

- 4) R2018-0100: A Resolution declaring that public convenience and welfare requires resurfacing East 131st Street from Miles Road to Forestdale Drive in the Cities of Cleveland and Garfield Heights; total estimated project cost \$1,940,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Jones**

Council President Brady referred Resolution No. R2018-0100 to the Public Works, Procurement & Contracting Committee.

- 5) R2018-0101: A Resolution declaring that public convenience and welfare requires resurfacing Mastick Road from the Fairview Park West Corporation Line to Eaton Road in the City of Fairview Park; total estimated project cost \$1,690,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Baker**

Council President Brady referred Resolution No. R2018-0101 to the Public Works, Procurement & Contracting Committee.

- 6) R2018-0102: A Resolution declaring that public convenience and welfare requires resurfacing Hilliard Boulevard from River Oaks Drive to Lakeview Avenue in the City of Rocky River; total estimated project cost \$1,600,000.00; finding that special assessments will neither be levied nor collected to pay for any

part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Baker**

Council President Brady referred Resolution No. R2018-0102 to the Public Works, Procurement & Contracting Committee.

- 7) R2018-0103: A Resolution declaring that public convenience and welfare requires resurfacing Sprague Road from Broadview Road to the Broadview Heights/Seven Hills East Corporation Line in the Cities of Broadview Heights and Seven Hills; total estimated project cost \$1,310,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Schron**

Council President Brady referred Resolution No. R2018-0103 to the Public Works, Procurement & Contracting Committee.

- 8) R2018-0104: A Resolution declaring that public convenience and welfare requires resurfacing of an avenue and a road located in the City of Cleveland in connection with the 2018 Operations Resurfacing Program; total estimated project cost \$1,210,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said projects; and declaring the necessity that this Resolution become immediately effective:
- i) Shaw Avenue from St. Clair Avenue to the Cleveland East Corporation Line.

- ii) Eddy Road from Gray Avenue to Arlington Avenue.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Houser**

Council President Brady referred Resolution No. R2018-0104 to the Public Works, Procurement & Contracting Committee.

- 9) R2018-0105: A Resolution declaring that public convenience and welfare requires resurfacing Cedar Road from S.O.M. Center Road to Woodstock Road in the Villages of Gates Mills and Hunting Valley; total estimated project cost \$1,200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2018-0105 to the Public Works, Procurement & Contracting Committee.

- 10) R2018-0106: A Resolution making an award on RQ41613 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,251,754.00 for resurfacing Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$125,175.40 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Council President Brady referred Resolution No. R2018-0106 to the Public Works, Procurement & Contracting Committee.

- 11) R2018-0107: A Resolution making an award on RQ42348 to Catts Construction, Inc. in the amount not-to-exceed \$2,929,031.90 for resurfacing Pleasant Valley Road from State Road to Broadview Road in the City of Parma; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer **and Councilmember Tuma**

Council President Brady referred Resolution No. R2018-0107 to the Public Works, Procurement & Contracting Committee.

- 12) R2018-0108: A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$1,800,000.00 for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Council President Brady referred Resolution No. R2018-0108 to the Human Resources, Appointments & Equity Committee.

- 13) R2018-0109: A Resolution authorizing amendments to various bank depository agreements for public funds designating eligible institutions as public depositories of active and interim funds of Cuyahoga County for the period 8/24/2013 - 8/23/2017 to extend the time period to 8/23/2021 and to pay any fees in the total amount not-to-exceed \$1,411,000.00 that are customary or normally charged in the course of doing business by various institutions, effective 7/14/2017, in accordance with the Uniform Depository Act of Ohio; authorizing the County Executive and/or County Treasurer to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) First Federal of Lakewood in the deposit limit amount not-to-exceed \$6,000,000.00.
- ii) KeyBank National Association in the deposit limit amount not-to-exceed \$700,000,000.00.
- iii) PNC Bank, National Association in the deposit limit amount not-to-exceed \$600,000,000.00.
- iv) U.S. Bank, N.A. in the deposit limit amount not-to-exceed \$137,073,061.80.

Sponsor: County Executive Budish/County Treasurer

Council President Brady referred Resolution No. R2018-0109 to the Finance & Budgeting Committee.

- 14) R2018-0110: A Resolution authorizing an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$2,527,776.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board

Council President Brady referred Resolution No. R2018-0110 to the Education, Environment & Sustainability Committee.

- 15) R2018-0111: A Resolution authorizing an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2018 to extend the time period to 6/30/2019, to change the scope of services, effective 7/1/2018, and for additional funds in the amount not-to-exceed \$1,100,000.00; authorizing the County Executive to execute the amendment and all other documents consistent

with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Council President Brady referred Resolution No. R2018-0111 to the Public Safety & Justice Affairs Committee.

- 16) R2018-0112: A Resolution authorizing an amendment to Contract No. CE1700360-01 with Applewood Centers, Inc. for secure residential treatment services for the period 1/1/2018 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$952,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division

Council President Brady referred Resolution No. R2018-0112 to the Public Safety & Justice Affairs Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2018-0089, R2018-0090, R2018-0091 and R2018-0092.

- 1) R2018-0089: A Resolution authorizing an agreement with and various payments to Dana Green for the purchase of property located at 430 Richmond Road, Richmond Heights, Permanent Parcel No. 662-22-013, in connection with the Cuyahoga County Airport Master Plan; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective:
 - i) for the sale and purchase of real estate in the amount of \$128,000.00 (Fair Market Value Estimate); and

- ii) for expenses incidental to the purchase of a replacement house and relocation expenses in the total amount not-to-exceed \$80,000.00.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2018-0089 was considered and adopted by unanimous vote.

- 2) R2018-0090: A Resolution making an award on RQ41759 to Nerone & Sons, Inc. in the amount not-to-exceed \$1,915,278.25 for the Broadrock Court Sanitary Relief Sewer Connection in the City of Parma; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2018-0090 was considered and adopted by unanimous vote.

- 3) R2018-0091: A Resolution making an award on RQ41397 to The Great Lakes Construction Co. in the amount not-to-exceed \$3,561,561.58 for the Towpath Trail - Stage 1 from Harvard Avenue Trailhead to Steel Yard Commons in the City of Cleveland and Village of Cuyahoga Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmembers Conwell **and Jones**

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2018-0091 was considered and adopted by unanimous vote.

- 4) R2018-0092: A Resolution making an award on RQ42093 to Becdir Construction Co. in the amount not-to-exceed \$686,326.80 for rehabilitation of West 41st Street Bridge No. 01.05 over Norfolk Southern Railway and Train Avenue in the City of Cleveland; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount of \$586,326.80 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2018-0092 was considered and adopted by unanimous vote.

d) CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2018-0081: A Resolution authorizing a Lease-Purchase Agreement with Riverbed West, LLC in the amount of \$25.00 for lease of County-owned property located along the Detroit-Superior Bridge on West 25th Street in the City of Cleveland, Permanent Parcel Nos. 003-21-001 and 003-20-004, for the Irishtown Bend Project for the period 5/1/2018 - 4/30/2043; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Works and Councilmember Conwell

On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2018-0081 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, May 21, 2018 at 1:00 p.m.

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, May 22, 2018 at a time to be determined.

Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, May 22, 2018 at 1:00 p.m.

Mr. Tuma reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, May 23, 2018 at 10:00 a.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, May 16, 2018 and May 23, 2018 at 1:00 p.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, May 23, 2018 at 3:00 p.m.

12. MISCELLANEOUS BUSINESS

Mr. Jones reported that there will be a presentation on the Closing the Achievement Gap (CTAG) Students of Promise Program during an Education, Environment & Sustainability Committee meeting scheduled for Monday, June 4, 2018 at 10:00 a.m.

Ms. Baker reported that the Council Operations, Intergovernmental Relations & Public Transportation Committee will meet on Tuesday, July 17, 2018 at 3:00 p.m. to discuss proposed Charter amendments.

Mr. Miller reported that he will be presenting a proposed Charter amendment to the Charter Review Commission regarding the Agency of the Inspector General.

Ms. Simon reported that (a) the Friends of the Cuyahoga County Animal Shelter held a fundraiser on May 12, 2018 and that the Cuyahoga County Animal Shelter has been recognized as having one of the lowest euthanasia rates in the country; and (b) she and Euclid Ward 8 Councilwoman Laura Gorshe hosted a Town Hall Meeting on May 10th to discuss the fall-out from the opioid crisis and thanked County Executive Budish for his participation.

13. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 5:42 p.m., without objection.



Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

May 4, 2018

Enclosed is the 2019 budget for the Veterans Service Commission. It is based on estimated valuation provided to us from the Fiscal Officer. If the actual amount changes because of property tax revisions prior to October, we will revise the budget accordingly to remain under the .25 mil criteria described in the Ohio Revised Code.

To more fully describe the activities and functions of the office, the following enumerates the direct service provided to veterans by our various departments for 2017:

Financial Assistance Department:

- Clients seen – 12,256
- Hardship Assistance granted – 3,027
- Transportation Assistance granted – 7,246
- Ineligible applicants – 962 – non-residents, less than honorable service
- Claims denied per policy – 666
- Incomplete Applications – 676
- Average hardship assistance per veteran - \$1,100

Service Officer Department:

- Original VA claims processed – 1,722
- Claims follow-up – 6,895
- Indigent burials – 82
- Documents located – 3,518
- Presidential Memorial Certificates – 258
- Indigent burial benefits paid - \$74,985

Federal VA dollars spent in Cuyahoga County in 2016 (most current statistic)

- Total federal VA dollars - \$3,463,303,990
- Compensation and Pension - \$238,258,967
- Education and Vocational - \$29,196,330



Cuyahoga County
Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

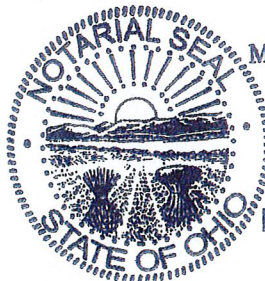
I hereby certify that the attached document represents a true copy of the 2019 legal budget of the Cuyahoga County Veterans Service Commission as approved by its Board of Commissioners in an open meeting on May 2, 2018 and submitted to the Cuyahoga County Executive, Cuyahoga County Council and Cuyahoga County Office of Budget Management. It is based on a more accurate valuation of property tax provided to us by the Fiscal Office. Your review and appropriation of the requested funds in accordance with the Ohio Revised Code section 5901.11 is appreciated.

Per Ohio Revised Code section 5901.11, the CCVSC formally requests a hearing before the Cuyahoga County Council to discuss the CCVSC's budget request for the 2019 Fiscal Year.

Jon P. Reiss
Jon Reiss
Executive Director

5/9/18
Date

The foregoing instrument was acknowledged before me on this date by Jon P. Reiss, Executive Director of the Cuyahoga County Veterans Service Commission.



MELINDA R. HALLIBURTON
NOTARY PUBLIC
STATE OF OHIO
Recorded in
Lake County
My Comm. Exp. 9/29/2020

Melinda R. Halliburton
Melinda Halliburton, Notary

MY COMMISSION EXPIRES:
September 29, 2020

5/9/18
Date



**CUYAHOGA COUNTY VETERANS SERVICE
COMMISSION**

2019 CCVSC Budget

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

STAFFING

The CCVSC is composed of a Board of 5 Commissioners, a staff comprised of 29 management and professional staff employees, including the Executive Director. As of this date, all 5 Commissioner are considered “part time” for County payroll purposes. All other employees are full time.

2018 Staffing Request.....29 FTEs/5 PTEs

2019 Staffing Request.....29 FTEs/5 PTE

Net Staff changes..... 0 FTEs/0 PTE

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

010 PERSONNEL SERVICES

Salaries Budget Base **\$1,652,650**

This salary projection covers the entire current classified and non-classified CCVSC staff. This salary base budget is from 2018 actual salaries plus a 2% raise for those employees whose salaries are not currently frozen.

Additional Salary Appropriations for Anticipated Events **\$60,000**

Additional appropriation is necessary to adjust the base salary for performance and longevity base bonuses.

.....

Total Personnel Services for 2019 **\$1,712,650**

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

015 PERSONNEL BENEFITS

Personnel Benefits for 2019 **\$677,587**

Personnel benefits are calculated at 41% (2017 actual %) of total CCVSC staff salaries (\$1,652,650 x .41 = \$677,587). This percentage covers Workers' Compensation, unemployment compensation, Flex benefits, PERS retirement, Medicare and increase in health care cost based on 2018 salaries projections. This percentage assures that there will be no shortfall for any unanticipated benefit expense, for example, increased Worker's Compensation and/or hospitalization insurance costs.

.....

Total Personnel Benefits 2019 **\$677,587**

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

022 COMMODITIES

Office/Technical Supplies for 2019 **\$20,860**

The office/technical supply budget for 2019 is based on a 2017 actual expenditures multiplied by a 2.50% inflation rate and rounded up to nearest hundredth. These purchases are for general office/technical supplies utilized in day-to-day operations. It is anticipated that office/technical supplies usage will stay the same as the 2016 levels.

Electricity Usage for 2019 **\$11,879**

Electric utility is the only utility paid by CCVSC under its existing lease agreement. The average electric bill in 2017 has been approximately \$966 per month. The CCVSC anticipates 2.50% inflation.

.....
Total Commodities for 2019 **\$32,739**

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

026 CONTRACTS & PROFESSIONAL SERVICES

Annual Lease Agreement **\$203,004**

In 2019, the CCVSC is in its fifth year of the 5 year renewal-lease agreement with LTD Partners for the office space at 1849 Prospect Avenue, Cleveland, Ohio. The renewed 5 year lease agreement is scheduled to expire September 30, 2019. The cost is \$14.50 per square foot for the remaining 5 year cost.

Employee Tuition Reimbursement Program **\$20,000**

The CCVSC has an employee tuition reimbursement program to encourage staff to return to school to obtain college degrees in subject areas relevant to the agency. To support this effort, the CCVSC will offer tuition assistance to qualified staff.

Miscellaneous Technical Services **\$22,000**

Various technical services needs arise throughout the year. The 2019 projection is conservatively based on 2017 actual expenditures minus unexpected expenses from 2017. 2017 actuals were not used, due to additional expenses unlikely to occur in 2019.

Employee Wellness Program **\$25,000**

The CCVSC is committed to supporting employee wellness in collaboration with county wide wellness initiatives. To support this effort, the CCVSC will offer reimbursement for employee health/gym club memberships for 2019.

.....
Total Contracts and Professional Services for 2019 **\$270,004**

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

035 CONTROLLED SERVICES

Data Processing Charges **\$33,910**

The County Data Center charges back for various computer maintenance and document support functions provided by its technical staff. In calculation of the CCVSC 2019-projected budget, the 2017 actual expenditures were utilized, which represents the most recent complete year's fees.

Space Maintenance **\$336,680**

The CCVSC has two Protective Service Officers on the premises during working hours. This represents a charge back from Public Works for space maintenance and Sheriff Office for security service provided. In calculation of the CCVSC 2019-projected budget, the 2017 actual expenditures were utilized.

.....
Total Controlled Services for 2019 **\$370,590**

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

050 CLIENT SERVICES

Client Services Budget Basis **\$3,440,070**

The CCVSC client services base budget for 2019 is based on 2017 actual expenditures. This basis was deemed the most accurate basis as it represents the most recent programming changes.

Financial Assistance Increase for New/Additional Programming **\$21,056**

The CCVSC continues to expand programming and mobile outreach services. It is expected that the CCVSC will see an increase in requests for financial assistance. The 2019 projection is based on dedicating funding for community based projects supporting high need veterans; including the Homeless Stand Down and other Veterans' events of which the CCVSC is a key partner in executing. The CCVSC will also commit funds to the creation of lodging kits and hygiene kits for transitioning homeless Veterans.

Client Parking **\$16,800**

The CCVSC is providing parking for clients for \$1,400 a month for 10 parking spaces off of Prospect Ave near the facility. The CCVSC looked for the most economical solution to resolve the situation. However the demographic of client base (disabled veterans) also factored heavily into the final solution.

.....

Total Client Services for 2019 **\$3,477,926**

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

060 OTHER OPERATING

Other Operating Budget Basis **\$383,066**

For a conservative approach to the 2019 budget process in Other Operating Expenses, the CCVSC is using 2017 actual expenditures as the basis. CCVSC Advertising Budget for 2019 is \$250,000 and it is in the budget basis above. Other items in the base budget are County Fast Copier, County Postage, County Telephone, County Garage and County Printing. It also includes Travel, Office supplies, Software, Publications, Professional Dues and Other Operating expenditures.

Other Operating Increased by 2.50% for 2019 **\$9,577**

The majority of other operating expenditures are administrative charge backs from Central Services. The operating expenditures provided by Central Services are County storeroom supplies, County postage, County telephone, County garage (3 vehicles), and County printing. The CCVSC anticipates a 2.50% inflation rate increase for these services as well as the other independent administrative expenditures.

Computer Software Purchases for 2019 **\$10,000**

The CCVSC is in continuous need to upgrade software for the agency at large.

Staff Development **\$20,000**

O.R.C. 5901.03, Paragraph F charges a veterans service commission board with the responsibility of providing funding for staff development. For 2019, it is estimated that employees will participate in a variety of training in order to meet the agency's long-term initiatives. The staff development projection for additional employee training and travel expenses that is not in the base budget above.

.....
Total Other Operating for 2019 **\$422,643**

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

2019 BUDGET SUMMARY

070 CAPITAL OUTLAYS

Computer Hardware and miscellaneous purchases for 2019 **\$40,000**

The CCVSC is in need of 33 new PC's for the agency staff. The PCs are older than 3 years,. They have reached the depreciable life and are in need to be replaced. Additional electronic equipment and furniture needs as necessary for the Veterans Service Commission operations.

.....
Total Capital Outlay for 2019 **\$40,000**

=====

CCVSC TOTAL 2018 BUDGET = **\$7,004,139**

ASSESSED VALUATION CALCULATION **\$28,040,506,072 x .00025 = \$7,010,127**

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0095

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, Section 2.10 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, on May 2, 2018, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through K) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Airport Manager*
Number: 1042322
Pay Grade: 17
*Revised specification to new format to include percentages of time, FLSA status, and distinguishing characteristics.

Exhibit B: Class Title: *Business Services Manager*
Number: 1052321
Pay Grade: 15
*Essential job functions have been updated to better reflect the current duties. Updated specification to new format to include distinguishing characteristics, FLSA status, and percentages of time for essential functions.

Exhibit C: Class Title: *Examiner Supervisor*
Number: 1055123
Pay Grade: 10
*Essential job functions have been updated to better reflect the current duties. Updated specification to new format to include distinguishing characteristics, FLSA status, and percentages of time for essential functions.

Exhibit D: Class Title: *Programmer Analyst I*
Number: 1053121
Pay Grade: 8B
*Changed Class title to: *IT Service Management Analyst*. Updated specification to new format to include distinguishing characteristics; education and experience requirements were updated to be consistent with other positions in the series. Pay Grade changed from 8 to 8B.

Exhibit E: Class Title: *Manager, Witness/Victim Services*
Number: 1056215
Pay Grade: 15
*Public Safety and Justice Services requested a revision of the minimum qualifications according to the Ohio Revised Code.

Exhibit F: Class Title: *Real Estate Manager*
Number: 1052233
Pay Grade: 16

*The classification was updated into the new format including percentages of time, FLSA status, and distinguishing characteristics.

Proposed New Classifications:

Exhibit G: Class Title: *External Affairs Manager*
Class Number: 1053441
Pay Grade: 12

Exhibit H: Class Title: *Senior Communications Specialist*
Class Number: 1053425
Pay Grade: 12

Exhibit I: Class Title: *Workforce Analyst*
Class Number: 1055271
Pay Grade: 8

Proposed Deleted Classifications:

Exhibit J: Class Title: *Communications Manager*
Class Number: 1056615
Pay Grade: 15

Exhibit K: Class Title: *Laboratory Assistant*
Class Number: 1064211
Pay Grade: 5

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Airport Manager	Class Number:	1042322
FLSA:	Exempt	Pay Grade:	17
Dept:	Public Works		

Classification Function

The purpose of this classification is to manage the operations of the County Airport in accordance with state and federal aviation regulations and to supervise employees classified as field supervisor, assistant airport manager, and lower level staff.

Distinguishing Characteristics

This is a managerial-level classification that is responsible for managing the operations of the County Airport. The employee in this classification carries out necessary activities without direction except as new or unusual circumstances arise. Incumbents in this classification exercise discretion in following and ensuring adherence to protocol, procedures, laws and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Manages the operations of a County Airport, certified under and in accordance with state and federal aviation regulations; programs current and future maintenance and operational needs; develops operating standards and safety procedures in accordance with Federal Aviation Administration standards and regulations as required; prepares and administers Federal and State grant programs for eligible Capital Improvement programs; negotiates and/or directs the preparation of all contracts, leases, concession, and rental agreements and establishes related rates, fees, etc.; manages the use of airport facilities by concessionaires, tenants, and transients; directs the preparation of the operating budget, various reports, and statistical records.
- 40% +/- 10%
- Supervises employees classified as field supervisor, assistant airport manager, and lower level airport staff; prepares schedules; supervises and instructs subordinate personnel; recommends employee selection, transfer, promotion, and discipline; operates firefighting and building maintenance equipment to demonstrate proper operation.
- 10% +/- 5%
- Serves as a member of various commissions and boards representing airport interests.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business administration or related field with six (6) years of airport operations experience including three (3) years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements for all levels

No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including financial reports, FAMIS reports, certification notices, contracts, leases, blueprints, FAA technical reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, Federal Aviation Regulations, Title 14, airport certification manual, emergency plan manual, FAA advisory circulars, and FAA/DOT aircraft rescue firefighting manuals.
- Ability to prepare correspondence, budgets, forecasts, contracts, leases, grant applications, memos, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting and aviation terminology and language.
- Ability to communicate effectively with leasehold tenants, government personnel, FAA personnel, consultants, division managers, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Business Services Manager	Class Number:	1052321
FLSA:	Exempt	Pay Grade:	15
Dept:	All departments		

Classification Function

The purpose of this classification is to manage and coordinate the business services activities for a County department(s).

Distinguishing Characteristics

This is a management-level classification that is responsible for coordinating and managing the business service and fiscal management activities for County department(s) as well as supervising lower-level supervisors and other assigned staff. This class works under administrative direction and requires advanced knowledge of business administration and professional management techniques in order to plan, direct, and manage fiscal, administrative, and management functions for department(s). The employee is expected to consult and collaborate with superiors to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Plans, directs, and coordinates the fiscal management activities for a County department(s); participates in budget planning, review, and preparation activities; coordinates budget planning, payroll, purchasing, and inventory control for department(s); monitors receipt and disbursement of funds and ensures compliance with policies and procedures; monitors cash flow management; assists with purchasing requirements and vendor selections; reviews and updates fiscal policies and procedures and ensures compliance with applicable state and federal regulations; establishes and oversees implementation of fiscal controls; directs general procurement activities for department(s); participates in strategic planning regarding budgetary and fiscal matters and financial performance.
- 20% +/- 10%
- Coordinates and manages the business services activities for a County department; analyzes operations for fiscal and operating improvement recommendations; coordinates capital projects fiscal management; coordinates contract management activities; coordinates grant management activities; ensures compliance with regulations in handling of federal/state funds; ensures that department and program fiscal operations are in compliance with applicable state and federal regulations.
- 15% +/- 10%
- Supervises lower level supervisors and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instructions; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests and completes related documentation; develops unit work plans and work performance standards; recommends personnel actions including selection, promotion, transfers, discipline, or discharge.

Proposed DATE

Business Services Manager

15% +/- 10%

- Administers and manages various aspects of County, State, and Federal programs including program budget, expenditures, eligibility costs, random moment time studies, cost allocations, and contracts.

10% +/- 5%

- Coordinates preparation and maintenance of records, reports, and studies related to fiscal activities and operations; oversees preparation of department financial and budget reports, federal reports, analytical reports of fiscal operations, statistical financial statements, cash flow projections, staffing forecasts, expenditure reports, cost allocation plans, inventory reports, fiscal ledgers, and federal grant budget revisions and summaries; ensures all required reporting is completed in accordance with state and federal regulations and by the specified deadlines; cooperates and assists with state and federal auditing process.

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; conducts and coordinates management studies; functions as liaison with other sections or divisions; represents department at various meetings and conferences.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business administration, accounting, finance or related field with six (6) years of accounting, fiscal or budget administration experience including four (4) years in a supervisory capacity; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including personal computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and general math.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including financial reports, budget reports, assessment reports, invoice vouchers, payroll forms, disbursement reports, contracts, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, Ohio Administrative Code, Personnel Policy and Procedures Manual, state reporting requirements, federal and state funding and program regulations, purchasing manuals, and administrative procedures.
- Ability to prepare financial statements, statistical reports, summary reports, contracts, budgets, budget projections, vouchers, performance reviews, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting and basic legal terminology and language.
- Ability to communicate with County Council, directors, managers, supervisors, subordinates, other County employees, state and federal employees, contractors, vendors, consultants, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Examiner Supervisor	Class Number:	1055123
FLSA:	Exempt	Pay Grade:	10
Dept:	Health and Human Services		

Classification Function

The purpose of this classification is to supervise lower-level examiners in an examiner unit and oversee child care provider licensing and payment processing.

Distinguishing Characteristics

This is a supervisory-level classification that is responsible for the supervision of lower-level examiners as well as completing responsibilities related to overseeing home child care provider licensing and payment processing. The employee exercises discretion in applying policies and procedures to resolve issues and to ensure that assigned activities are completed in a timely and efficient manner. This class requires public contact and is responsible for ensuring that clients are provided with appropriate and timely services in a tactful and diplomatic manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 45% +/- 10%
- Monitors and ensures that all licensing and fiscal activities of home child care providers and other licensed child care facilities and programs are in compliance with applicable laws, rules, and procedures; provides oversight and resolves issues and conflicts related to child care programs and providers; ensures timely processing of audit finding results related to payments and adjustments; investigates and resolves issues related to payments; ensures payment accuracy; investigates alleged fraud and makes appropriate referrals; keeps up to date on applicable rules, regulations, policies, and procedures.
- 30% +/- 10%
- Supervises lower level examiners in examiner unit; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instructions; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; develops unit work plans and work performance standards; monitors unit work performance; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 10% +/- 5%
- Provides technical assistance with applications and supplemental documents to determine completeness and eligibility for licensure and compliance with governing statutes; interviews applicants to determine readiness for licensure; conducts optional in-home technical assistance interviews to assist with assuring licensing compliance; provides assistance and information to providers regarding licensing requirements; prepares, updates, and presents training materials for potential and current child care providers.

Proposed DATE

5% +/- 2%

- Examines and verifies that all payment- and adjustment-related day care activities are in compliance with applicable laws, rules and procedures; consults with prospective providers on regulations, standards, and provider technical assistance; travels to home child care sites; conducts optional technical assistance reviews of providers' evacuation plans, hours of operation, daily activity schedules, weekly menus, medical plans, dental plans, general emergency plans, and provider playgrounds and equipment; identifies and monitors potential non-compliance issues; gives examples of best practices.

10% +/- 5%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; tracks and documents travel expenses; receives and responds to requests for information from various agencies; handles clients' complaints and queries; prepares and delivers presentations regarding programs to staff and community groups.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in Business Administration, Public Administration, Sociology, Accounting or related field with three (3) years of professional childcare, public administration, or auditing experience; or any equivalent combination of training and experience.
- Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

Additional Requirements for all levels

No special licensure or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to establish criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including referrals, evacuation plans, homeowner's insurance, auto insurance, pet licenses, pet shot records, weekly menus, daily activity schedules, medical, dental and general emergency plans, payment processing records, client records, data management system reports, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Revised Code, Ohio Administrative Code, ODJFS Field Guide, ODJFS Child Care Manual, Type B Child Care Rules, and Personnel Policies and Procedures Manual.
- Ability to prepare Child Care Licensing Information Forms (CCLIF), monthly adjustment reports, licensing support interview checklist, travel logs, childcare home assessments, training materials, provider checklist reports, monthly reports, performance appraisals, memos, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret accounting and basic legal terminology and language.
- Ability to communicate effectively with supervisor, co-workers, employees, customers, representatives from outside agencies and organizations, state and federal personnel, day care providers, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and occasional site visits.
- Work may involve exposure to temperature and weather extremes, strong odors, smoke, dust, wetness, humidity, animals, and traffic hazards.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	IT Service Management Analyst	Class Number:	1053121
FLSA:	Non-Exempt	Pay Grade:	8B
Dept:	Information Technology		

Classification Function

The purpose of this classification is to design and maintain technology solutions through the contracted IT service management system(s) (e.g. Cherwell) as well as to serve as the County's resident expert for that system(s).

Distinguishing Characteristics

This is an entry level classification with responsibility for designing and maintaining technology solutions for IT service management system(s). This class works under the direction of the Manager of Network Engineering and is responsible for performing timely and accurate work. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Designs and maintains technology solutions through the contracted IT service management system(s); creates and modifies existing blueprints to build workflows in IT service management system(s); designs screen layouts, reconfigures major and minor business objects, and builds new functionality with the system.
- 10% +/- 5%
- Serves as the resident expert for County Departments regarding the IT service management system(s); provides system support with development issues; answers user questions related to the software and various tools; resolves issues and submitted tickets related to the IT service management system(s).
- ~ 10% +/- 5%
- Researches IT service management system(s) to better manipulate and use the software frameworks and tools in order to solve complex business projects; communicates regularly with consultants about IT service management system(s); participates in training sessions to develop and share knowledge and skills with the system.
- 10% +/- 5%
- Creates and updates automation processes and one-step action manager operations in IT service management systems(s); programs and builds out automated processes and triggers to gain efficiencies and reduce the need for repetitive tasks.

Proposed DATE

10% +/- 5%

- Designs various reports based around the IT service management system(s) in order to proactively track metrics for technical issues and software renewals; programs the software to output usable data in the form of a report; programs the software to convert data into usable information to steer business decisions and direction on how the department is performing.

10% +/- 5%

- Determines business needs by creating and modifying existing workflows; identifies user requirements and translates it into a technical analysis to be reviewed by the team or lines of business with the software.

Minimum Training and Experience Required to Perform Essential Job Functions

Associate degree in computer programming, information technology, or related field with two (2) years of related information technology experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including technical design documents, incident tickets, quarterly technical system updates, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, departmental policy manual, computer software manuals, and systems manuals.
- Ability to prepare Visio Diagrams, various data reports, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.

Programmer Analyst

- Ability to use and interpret application design and computer terminology and languages.
- Ability to communicate effectively with managers, supervisors, co-workers, vendor technical support, consultants, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Witness/Victim Services	Class Number:	1056215
FLSA:	Exempt	Pay Grade:	15
Dept:	Public Safety & Justice Services		

Classification Function

The purpose of this classification is to manage all programmatic, service, and administrative components of Witness/Victim Service Center and the Family Justice Center.

Distinguishing Characteristics

This is a management classification with responsibility for managing and controlling the functions of the Witness/Victim Service Center and the Family Justice Center. This class works under administrative direction from the Deputy Director, and requires the analysis and solution of operational, technical, administrative, and management problems. The incumbent exercises discretion in applying policies and procedures to resolve issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Manages all programmatic, service, and administrative components of the Witness/Victim Service Center and the Family Justice Center; develops and implements new division programs and services to meet identified needs or accomplish established service delivery goals; manages activities, trainings, and programs; analyzes and evaluates policies and procedures; develops new policies and procedures and revises current policies and procedures; reviews and evaluates service delivery to clients to identify accomplishments and deficiencies; monitors and approves expenditures of division budget; fulfills all grant planning and management requirements; ensures client satisfaction and with provision of services; oversees the development and maintenance of an online case management system; manages partner agency relationships for the Family Justice Center.
- 15% +/- 10%
- Manages employees of the Witness/Victim Service Center and the Family Justice Center; manages employees through subordinate supervisors; assigns tasks and projects; manages caseloads and provides case consultation; reviews progress and completed work assignments; responds to employee problems; evaluates employee performance; interviews and recommends employees for hiring and promotion; recommends disciplinary and discharge procedures.
- 15% +/- 10%
- Serves as a point of contact for all cases involving suspected child abuse or neglect within the services provided by the Department; provides consultation to assigned advocate or staff on cases where referral might be needed to the Division of Children and Family Services.
- 15% +/- 10%
- Manages various special grant funded projects; develops and implements new division programs and services to meet identified needs or accomplish established service delivery goals; serves as site coordinator for various federally funded initiatives; fulfills all grant planning and management requirements.

Effective: DATE

15% +/-10%

- Functions as liaison with various community agencies and organizations; works with police departments, courts, nonprofit partners, probation officers, witnesses and victims of crime, magistrates, and judges in the provision of services; serves on various committees and task forces; coordinates community outreach among networking agencies; works directly with victims of crime to resolve concerns or questions about services.

15% +/-10%

- Performs related administrative duties; prepares various reports, records, statistics, and other documents; responds to emails and phone calls; assists in the preparation of presentations; attends meetings, conferences, and training sessions; researches current best practices; provides consultative assistance in preparations of grant proposals; assists with the preparation and monitoring of contracts.

Minimum Training and Experience Required to Perform Essential Job Functions

Must be licensed in the State of Ohio as a Social Worker, Independent Social Worker, Psychologist, Psychiatrist, Marriage and Family Therapist, Independent Marriage and Family Therapist, Counselor, or Licensed to Practice Law in the State of Ohio with six (6) years of criminal justice, social work, counseling, or legal experience including three (3) years of supervisory experience; or any equivalent combination of training and experience.

Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including employment applications, performance evaluations, requests for leave, attendance records, travel requests, budget forecasts, annual budgets, inventory reports, billing invoices, correspondence, case files, operational data, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including personnel policy manuals, criminal, domestic, juvenile, and civil codes and regulations, treatment and advocacy publications, and the Ohio Revised Code.
- Ability to prepare employee performance evaluations, monthly, annual, and semi-annual statistical reports, grant applications, statistical reports, various reports, correspondence, purchase orders, contracts, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage, supervise, and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, counseling, medical, and personnel terminology and language.
- Ability to communicate effectively with directors, supervisors, other County employees, federal and state officials, police, judges, court personnel, probation officers, and victims of crime, and outside agencies.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work may involve exposure to varying levels of violence.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Real Estate Manager	Class Number:	1052232
FLSA:	Exempt	Pay Grade:	16
Dept:	Public Works		

Classification Function

The purpose of this classification is to coordinate the County's real estate operations including all leasehold and real property assets.

Distinguishing Characteristics

This is a managerial-level classification that is responsible for coordinating the County's real estate operations including all leasehold and real property assets. Incumbents in this classification exercise discretion in following and ensuring adherence to protocol, procedures, laws and regulations in the performance of duties. The employee ensures activities are performed in a timely manner and according to policies, procedures, and related regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Coordinates the County's real estate operations; establishes and maintains records database of all leasehold and real property assets; negotiates and writes County leases and property acquisitions and dispositions; identifies and locates real property or leased property for future County needs; determines development potential of County owned assets; coordinates with other administrators and managers to establish space needs; forecasts County's long term space needs.
- 30% +/- 10%
- Supervises and directs staff to ensure work completion and maintenance of standards; plans, assigns and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns and problems; approves employee timesheets and leave requests and prepares related documentation; develops unit work plans and work performance standards; recommends personnel actions including selection, promotion, transfer, discipline or discharge.
- 20% +/- 10%
- Performs related administrative responsibilities; processes real estate related items through the Office of Procurement.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in public administration or business administration with ten (10) years of real estate management experience, or any equivalent combination of training and experience.

Additional Requirements for all levels

No additional license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and apply the basic principles of algebra and geometry.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including fiscal reports, division statistics and reports, bid specifications, legislation, mechanics liens, real estate purchase agreements, leases, subordination of leases/mortgage, consultant invoices, construction drawings, appraisal reports, deeds, written and electronic communications, and related reports and records.
- Ability to comprehend a variety of reference books and manuals including real estate principals, environmental reports, OSHA rules and regulations, Ohio Civil Service Laws and Rules Annotated, Ohio Revised Code, Personnel Policies and Procedures Manual, equipment handbooks and operating manuals, and County policies and procedures manuals.
- Ability to prepare real estate purchase and lease agreements, list of leases, request for proposals, NOVUS related documents, tax exemption applications, costing sheets, paper and electronic correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to use and interpret real estate, law, and accounting terminology and language.
- Ability to communicate with department directors, managers, building owners, real estate agents, vendors and consultants, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and at county properties.
- Work may involve exposure to weather extremes, traffic hazards, strong odors, and electrical currents, wetness/humidity, and toxic/poisonous agents.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	External Affairs Manager	Class Number:	1053441
FLSA:	Exempt	Pay Grade:	12
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to manage new and existing Cuyahoga County Medical Examiner's Office (CCMEO) programs as well as manage the department's external affairs.

Distinguishing Characteristics

This is supervisory-level classification that is responsible for managing the CCMEO's external communications and managing new and existing programs that promote and cultivate interest in the fields of forensic pathology. The employee works with a framework of policies, procedures, and local and State laws. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Manages and oversees program management and coordination of the existing programs which may include the high school and college shadow, internship, museum, and death investigation education programs.
- 20% +/- 10%
- Supervises assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; recommends personnel actions including selection, promotion, transfers, discipline, or discharge.
- 20% +/- 10%
- Manages external affairs for CCMEO; serves as the liaison with the Administration's Communications Department to manage and enhance the CCMEO's mission, vision, and message development with its external audiences and partners; acts as the primary spokesperson for CCMEO to local and national media; oversees external communications such as public records requests and archived records.
- 15% +/- 10%
- Manages new programs and opportunities to promote the CCMEO's mission and public health agenda; develops operational plans, budgets, and workforce needs for the programs.
- 10% +/- 5%
- Oversees the Statistical Report team that creates the Medical Examiner's Annual Statistical Book and other joint projects; schedules meetings, develops work plans, and establishes timelines; assigns tasks to team members; provides projects updates to department management.

External Affairs Manager

5% +/- 2%

- Serves as a Mass Fatality Event representative for the Department to the Joint Information Center in County/City Emergency Operations Center (EOC).

5% +/- 2%

- Performs related administrative duties; prepares official reports or documents; researches focus studies or projects on topical or trending issues; researches and analyzes data and information that may impact daily operations; monitors legislative changes at State, Federal or other local jurisdictions; attends various meetings and trainings; organizes meetings or forums on behalf of Medical Examiner.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in business administration, marketing, communications, public relations, or a related field, and six (6) years of public affairs or public relations experience or any equivalent combination of training, and experience.

Valid Ohio driver's license, proof of automobile insurance, and a reliable vehicle.

Additional Requirements

Must complete FEMA ICS 100, 200, and 700 courses within 6 months of hiring.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.

External Affairs Manager

- Ability to comprehend a variety of informational documents including various waivers, applications, letters, MDI Course Registrations, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, departmental policy manual, medical terminology book, maps, training manuals, law books, and computer operation manuals.
- Ability to prepare attendance sheets, vehicle maintenance reports, memos, budget reports, purchase orders, performance appraisals, disciplinary reports, investigation reports, spreadsheets training manuals, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret marketing, forensic pathology, and basic legal terminology and language.
- Ability to communicate effectively with pathologists, managers, co-workers, external partners, funeral home staff, law enforcement, emergency medical services, Life Banc staff, consultants, doctors, departmental employees, elected officials, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and on-site investigation locations.
- Work may involve exposure to weather extremes, strong odors, bodily fluids, and diseases.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Communications Specialist	Class Number:	1053425
FLSA:	Exempt	Pay Grade:	12
Dept:	Communications Department		

Classification Function

The purpose of this classification is to develop strategic communications and ensure internal and external County communications meet department standards.

Distinguishing Characteristics

This is a journey level classification with responsibility for developing strategic communications, leading day-to-day operations and projects, and ensuring internal and external County communications meet department standards. The employee in this class serves as a lead worker and is expected to become fully aware of operating procedures and policies of the assigned work unit. Positions at this level receive instruction or assistance only as unusual situations arise and are expected to exercise independent judgment and initiative.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Plans, directs, and coordinates various communications projects; creates and tracks calendar of content for the year; delegates tasks to team members and oversees completion; develops and monitors project schedules; ensures completed projects meet department standards.
- 25% +/- 10%
- Initiates, develops, and maintains working relationships with key individuals from other departments for the purpose of keeping open lines of communication and sourcing stories; provides support to other County departments and agencies regarding communications issues; responds to requests for information from other agencies; coordinates with departments for various events; provides training on web-writing and production; acts as a resource for best practices on external communications.
- 20% +/- 10%
- Develops and leads proactive messaging and content within area of expertise; conceptualizes and creates communications for area of responsibility from creation through delivery; ensures all content produced is tied to county brand and strategy; assists with reviews of communications to ensure that branding is coordinated and followed throughout platforms.
- 10% +/- 5%
- Produces verbal and written content including editorials, newsletters, speeches, brochures, websites, and magazines; gathers pertinent information and directs delivery; integrates department strategic goals and County branding principles with knowledge of design and communication principles to produce content; plans and coordinates press conferences, media, and special events.
- 10% +/- 5%
- Researches and remains informed about new technologies and tools for content production; makes recommendations for purchase and use of new technologies/tools; develops and recommends communication strategies; ensures that central brand ideas are aligned across various platforms/tools.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in public relations, communications or related field with five (5) years of public relations, marketing communications, or journalism experience; or any equivalent combination of training and experience.

Additional Requirements

No licenses or certifications required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Requires excellent written and verbal communication skills.
- Ability to comprehend a variety of informational documents including monthly and annual reports, editorials, brochures, news segments, spreadsheets, print requests, design files, and other reports and documents.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, agency policies and procedures manual, and County branding standards.
- Ability to prepare presentations, annual reports, newsletters, brochures, editorials, news releases, web pages, design files, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to review, evaluate, and revise work product submitted by team members and make recommendations to upper level management.
- Ability to identify, develop, and implement targeted training needs for team members.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret marketing terminology and language.
- Ability to communicate with director, managers, coworkers, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Workforce Analyst	Class Number:	1055271
FLSA:	Exempt	Pay Grade:	8
Dept:	Development		

Classification Function

The purpose of this classification is to perform research and to assist with the design and delivery of training and workforce development programs.

Distinguishing Characteristics

This is an entry-level classification that is responsible for performing research, developing on-the-job training plans, and providing support to assist with implementation of the Skillup team's operations. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 45% +/- 10%
- Develops training option reports ("roadmap") to present to companies; researches training providers and credentialing options; determines the most appropriate training or credential; specifies on-the-job training statements for each job duty; conducts short-form job analyses and writes up job descriptions; creates reports detailing information gathered from research; reviews and edits reports with deputy director before and after presentations.
- 40% +/- 10%
- Provides support on talent and workforce development projects; gives input on design and delivery of programs and services to employers, residents, and providers; conducts research on best practices in training, career pathways, and other workforce concepts; creates reports of training provider and credentialing options; provides support to talent advisors with research and information regarding roadmap; provides input regarding marketing efforts and SkillUp service.
- 10% +/- 5%
- Presents roadmaps to companies and businesses; responds to follow-up questions regarding training and roadmaps; develops training plans for companies based on selected roadmap.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; performs basic data entry duties; responds to emails and phone calls; attends various trainings and meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in Human Resources, Industrial/Organizational Psychology, or related degree and one (1) year of experience in human resources, training, industrial/organizational psychology or related field; or any equivalent combination of training and experience.
- Valid Ohio driver license, proof of automobile insurance, and a reliable vehicle.

Proposed DATE:

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to evaluate, audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including basic job descriptions, charts, data, questionnaires, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, SkillUp specifications, and Federal Employment Laws.
- Ability to prepare training plans, roadmaps, industry reports, data summaries, job analysis forms, correspondence, applications, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to represent the County with external organizations, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret human resources terminology and language.
- Ability to communicate with coworkers, management, representatives from external organizations, employees, prospective employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Communications Manager	Class Number:	1056615
		Pay Grade:	15

Departments:	Child Support Enforcement Agency
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Classification Function

The purpose of this classification is to manage and oversee the Communications area of the Department including assisting the Director with the development of short and long-term communications operating goals and strategies into an Operations Plan and Department Policies. This classification also oversees the implementation of the communications strategies.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Manages and oversees the Communications area of the Department including assisting the Director with the development of short and long term communications operating goals and strategies into an Operations Plan and Department Policies (e.g.- administers the day-to-day operation of the Communications area consisting of media relations, client affairs and the call center; interacts and communicates with all external media organizations including television, radio and newspaper; ensures that the Department's story is being told in an accurate and positive manner; meets with other managers to review the call center operations and ensure services are delivered in an efficient and effective manner; reviews and recommends changes to staffing levels and staffing needs; represents the Director at meetings and conferences).
- Supervises senior administrative officer, senior support officer supervisor, and other assigned employees (e.g.- trains and develops staff; develops work plans and performs reviews of employees; approves time sheets and requests for leave; evaluates performance of employees; interviews and recommends the hiring or promotion of employees; recommends and implements counseling and disciplinary procedures).
- Prepares various reports and performs other administrative tasks (e.g.- develops and maintains the reporting systems necessary to monitor the Division's performance and customer service being provided; ensures that time sensitive activity is handled within the allotted time; develops and monitors performance standards; attends Executive Team and Management Team meetings; attends various State, County and Department trainings and meetings).

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in communications, business administration or related field with nine years of child support enforcement or related experience; or any equivalent combination of training and experience.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, audiovisual equipment, and calculator.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees.
- Ability to provide instruction to other employees.
- Ability to recommend the discipline or discharge of other employees.
- Ability to recommend the transfer, promotion or salary increase of other employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including time sheets, employee evaluations, staffing reports, agency reports, proposals, plan documents and other reports and records.
- Ability to comprehend a variety of reference books and manuals including personnel policy manuals, the Ohio Department of Human Services Title IV-D Support Guidelines, the Ohio Revised Code and Federal Code 45 (CFR).
- Ability to prepare monthly reports, statistical reports, overtime requests and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to manage people and programs, to supervise the work of other employees, to convince and influence others, to record and deliver information, to explain procedures and to follow instructions.
- Ability to use and interpret legal and personnel terminology and language.
- Ability to communicate with the Director, media officials, County officials, managers, supervisors, other County employees, federal and state auditors, clients, contractors and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Laboratory Assistant	Class Number:	1064211
		Pay Grade:	5

Departments:	Development, only
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Classification Function

The purpose of this classification is to collect and transport biological samples and provide testing assistance to the laboratory analysts in the County's wastewater/water laboratory.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Collects and transports biological samples to laboratory (e.g.- drives County vehicle to collect and transport wastewater and biological samples; programs automatic sampling equipment to obtain samples; operates sampling equipment; maintains log of sample collections and field tests).
- Provides assistance in County wastewater/water laboratory (e.g.- assists laboratory analysts with various tests; prepares bench sheets and collection reports).
- Performs routine duties related to laboratory maintenance and housekeeping (e.g.- maintains sampling equipment; cleans glassware; prepares work orders for sampling equipment requiring maintenance).

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with one year of wastewater/water experience; or any equivalent combination of training and experience.

Additional Requirements

Must possess a valid Ohio Driver's License.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety laboratory equipment including automatic sampling equipment.
- Ability to operate a motor vehicle.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages and make use of the principles of descriptive statistics.

Language Ability & Interpersonal Communication

- Ability to comprehend a variety of informational documents including sample schedules, correspondence and various reports and records.

- Ability to comprehend a variety of reference books and manuals including standard methods publications, equipment manuals, safety manual, and MSDS sheets.
- Ability to prepare bench sheets, collection reports, and work orders using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret laboratory terminology and language.
- Ability to communicate effectively with supervisor, laboratory analysts, superintendent, and other County employees.

Environmental Adaptability

- Work is performed in a laboratory environment and in the field with exposure to varying weather conditions, odors, toxic agents and chemicals.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Ordinance No. O2018-0005

Sponsored by: Council President Brady	An Ordinance amending Title 7 of the Cuyahoga County Code to clarify requirements regarding the use of casino tax revenue and update programs funded by such revenue, and declaring the necessity that this Ordinance become immediately effective.
Co-sponsored by: Councilmember Miller	

WHEREAS, Chapter 709 of the Cuyahoga County Code establishes the Casino Revenue Fund and sets forth rules regarding the use of casino tax revenue; and

WHEREAS, Section 714.02 of the Cuyahoga County Code establishes the County Community Development Supplemental Grant Program and sets casino tax revenue as the program funding source for calendar years 2016 and 2017; and

WHEREAS, the amendments proposed are designed to clarify and update the requirements regarding the use of casino tax revenue; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 709 of the Cuyahoga County Code is hereby amended to read as follows (additions are bolded and underlined, deletions are stricken):

Chapter 709: ~~Casino Revenue~~ Community Development Fund
Section 709.01 The ~~Casino Revenue~~ Community Development Fund

The Fiscal Officer is hereby directed to immediately establish a separate fund for the purpose of collecting and expending gross casino revenues distributed to Cuyahoga County (the “~~Casino Revenue~~ **Community Development** Fund” or “the Fund”). All such revenues shall be automatically transferred from the General Fund into the Fund and may be used only in the time frame and purpose authorized in Chapter 709 of the County Code.

~~**Section 709.02 Revenues in Reserve**~~

~~All gross casino revenues shall be held in reserve in the Casino Revenue Fund until June 30, 2014 (“the reserve date”).~~

~~**Section 709.03 Use for Downtown District Development**~~

~~As of July 1, 2014 and through June 30, 2016, the revenues contained in the Casino Revenue Fund shall be used to promote economic development in Cleveland’s Downtown District, generally defined as the area bordered by Lake Erie, the Innerbelt Bridge, East 25th Street and West 25th Street.~~

~~**Section 709.024 Allowable Use of Funds Revenues Remaining and Received on or after July 1, 2016**~~

~~**Funds in the Community Development Fund** Revenues remaining in the Casino Revenue Fund or received on or after July 1, 2016 may be used to:~~

- ~~A. promote economic and community development in any area of Cuyahoga County; and~~
- ~~B. provide additional funding for educational initiatives, including the Cuyahoga County Educational Assistance Fund.~~

~~**Section 709.05 Requests for Early Spending**~~

- ~~A. Notwithstanding Section 709.02 of the County Code, prior to June 30, 2014, the County Executive may propose spending monies from the Casino Reserve Fund on specific “downtown district” development projects. Council shall determine whether any specific project justifies an earlier than anticipated expenditure of funds.~~
- ~~B. Notwithstanding Section 709.03 of the County Code, after June 30, 2015 and before July 1, 2016, the County Executive or the County Council may propose spending monies on specific projects promoting economic and community development in any area of Cuyahoga County. Council shall determine whether any specific project justifies an earlier than anticipated expenditure of funds.~~

SECTION 2. Section 714.02(C) of the Cuyahoga County Code is hereby amended to read as follows (additions are bolded and underlined, deletions are stricken):

Clerk of Council

Date

First Reading/Referred to Committee: April 24, 2018

Committee(s) Assigned: Community Development

Additional Sponsorship Requested on the Floor: April 24, 2018

Committee Report/Second Reading: May 15, 2018

Journal CC030

May 29, 2018

County Council of Cuyahoga County, Ohio

Ordinance No. O2018-0006

Sponsored by: Councilmember Simon	An Ordinance amending Section 804.01(C)(2) of the Cuyahoga County Code to increase the maximum amount of individual one-year renewable scholarships from \$1,500.00 to \$1,750.00, and declaring the necessity that this Ordinance become immediately effective.
Co-sponsored by: Councilmembers Houser and Miller	

WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Section 804.01 of the County Code established the Cuyahoga County Educational Assistance Program; and

WHEREAS, Section 804.01 of the County Code was amended to add an additional component to the Program to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, implementation and administration of the Program have highlighted possible design changes to improve the effectiveness of the Program; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 804.01(C)(2) of the Cuyahoga County Code is hereby amended to read as follows (additions are bolded and underlined, deletions are stricken):

- Individual one (1) year renewable scholarships will be awarded up to an initial maximum of ~~\$1,500.00~~ **\$1,750.00**. If allocated and awarded funds are unexpended due to the ineligibility of a scholarship recipient, the administrator of the Program may use such funds to supplement the

Committee Report/Second Reading: May 15, 2018

Additional Sponsorship Requested on the Floor: May 15, 2018

Journal CC030
May 29, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0113

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2018/2019 Biennial Operating Budget for 2018 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; amending Resolution Nos. R2018-0003 dated 1/9/2018, R2018-0021 dated 2/13/2018, R2018-0068 dated 3/27/2018 and R2018-0088 dated 4/24/2018 to reconcile appropriations for 2018; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2018 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	21A534 – Community Correction Act Grant Program		BA1801527
	SH350876 – FY '18 Local Incarceration Program		
	Personal Services	\$	400,002.00

Appropriation is being requested for the FY18 Local Incarceration Program (LIP) from the Ohio Department of Rehabilitation and Corrections, Division of Parole and Community Services, Bureau of Community Sanctions. These appropriations are for the new year of an existing grant. The grant award was approved by the County Executive on 2-22-18 via Executive Approval No. CON2018-19. The grant period runs from 7/1/17-6/30/19.

B.	24A301 – Children & Family Services		BA1801529
	CF135509 – Direct Services		
	Other Expenses	\$	(1,399,398.50)

Appropriation is being reduced from the Children & Family Services Fund to offset an increase in appropriation in the Children Services Fund (BA1801530) to fund the Neighborhood Collaboration contract for 2018. This was originally proposed as a reduction in the 2018-2019 Biennial Budget but was restored toward the end of the process; the restoration was applied to the wrong fund. Funding comes the Health and Human Services Levy.

C.	24A303 – Children Services Fund		BA1801530
	CF134015 – Client Supportive Services		
	Other Expenses	\$	1,399,398.50

Appropriation is being increase in the Children's Services Fund to fund the Neighborhood Collaboration contract for 2018. This was originally proposed as a reduction in the 2018-2019 Biennial Budget but was restored toward the end of the process; the restoration was applied to the wrong fund (please see BA1801530). Funding comes the Health and Human Services Levy.

D.	21A089 – Great Lakes Restoration		BA1803036
	CE757823 – Great Lakes Restoration – Phase I		
	Capital Outlays	\$	(197,965.56)

	21A089 – Great Lakes Restoration		
	CE757831 – Great Lakes Restoration – Phase II		
	Capital Outlays	\$	(301,784.44)

	21A600 – Urban Area Security - GIS		
	CE701318 – Urban Area Security - GIS		
	Other Expenses	\$	(95,268.84)

	21A550 – Towpath Trail Survey - OECA		
	CE757773 – Trail Engineering & Signage Design 09		
	Personal Services	\$	(11,464.65)
	Other Expenses	\$	(510.00)

	21A550 – Towpath Trail Survey - OECA		
	CE757625 – Towpath Trail Survey – OECA FY06		
	Personal Services	\$	(45,000.42)

Capital Outlays	\$	(15,000.00)
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The request would remove appropriations from expired grants. The projects have completed and the cash balance in each fund is \$0. The funding sources include:

Great Lakes Restoration - Ohio EPA (inactive since October 2015)
 Urban Area Security-GIS - Homeland Security grant received through County Dept. of Justice Affairs (inactive since October 2006)
 Towpath Trail - Ohio & Erie Canal Association (CE757773 inactive since October 2011; CE757625 inactive since June 2008).

E.	40A526 – ODOT – LPA		BA1803040
	CE785006 – ODOT - LPA		
	Capital Outlays	\$	1,401,684.00

The Department of Public Works requests an appropriation increase for the Royalton Road project. The budget was established in September 2016 (R2016-0175) based on the original estimates for the project, however this estimate has been revised. The funding source is reimbursements from the Ohio Department of Transportation. The cash balance in this fund was \$4,599,076 as of April 30, 2018.

F.	20A187 – Sustainability Projects		BA1803041
	SY303057 – Sustainability Projects		
	Other Expenses	\$	12,000.00

Appropriation is requested in anticipation of a request to amend an existing contract to organize local governments and nonprofits in the County to benefit from the solar co-op program. Funding comes from various sources including donations, awards, and proceeds from energy hub financing projects. The cash balance as of April 30, 2018 was \$43,065.00.

G.	40A526 – ODOT – LPA		BA1803042
	CE785006 – ODOT - LPA		
	Personal Services	\$	(1,369,570.95)
	Other Expenses	\$	(206,928.61)
	Capital Outlays	\$	(36,065,550.74)

To remove appropriation from closed Ohio Department of Transportation projects. Each project has \$0 cash. Funding comes from reimbursements through the Ohio Department of Transportation.

H.	40A526 – ODOT-LPA		BA1803043
	CE785006 – ODOT-LPA		
	Personal Services	\$	(25,564.08)
	Capital Outlays	\$	(629,316.54)

To remove appropriation from a closed Ohio Department of Transportation project. The project has no cash. Funding comes from reimbursements through the Ohio Department of Transportation.

I.	21A869 – CECOMS – Emer Communication Ctr		BA1803044
	CE757658 – CECOMS – Emer Communication Ctr		

Other Expenses	\$	(70,149.60)
Capital Outlays	\$	(2,356.00)

To remove appropriation from a grant from the Ohio Office of Information Technology, Geographically Referenced Information Office for a Local Based Response System using GIS. The project was completed in 2009 at the cost of \$2,500,496 using \$2,500,496 which was transferred to Public Works through the Department of Justice Affairs. In addition, Public Works received \$651,737 from the Ohio Office of Information Technology of which \$518,140 remains in cash and \$72,506 in appropriation. This decrease would remove the appropriation while the County identifies appropriate and legal use of the funds.

J.	30A916 – DS – Series '13 Econ. Dev. Revenue Bonds		BA1809074
	DS039230 – 2013 A & B Economic Dev Bonds DS		
	Other Expenses	\$	1,057,356.31

Appropriation increase to setup new index for 2013 Economic Development Bonds Steelyard Commons and Westin Hotel. This is necessary to allow accurate recording and reporting of each issue separate reserve components. This includes the appropriation necessary for 2018 debt service payments to trustee, Westin Hotel County Reserve and refund of excess TIF to City of Cleveland.

K.	30A916 – DS – Series '13 Econ. Dev. Revenue Bonds		BA1809075
	DS039206 – Series 2013B – Westin Hotel Debt Service		
	Other Expenses	\$	(402,233.00)
	30A916 – DS – Series '13 Econ. Dev. Revenue Bonds		
	DS039198 – Series 2013A Steelyard Commons Debt S.F.		
	Other Expenses	\$	(297,679.00)

Reduction of appropriation after completion of change over to new debt service index and represents the close out of the original indexes. The new index allows for precise tracking, recording and reporting of all debt service components for Steelyard Commons and Westin Hotel bonds.

L.	20A378 – Inspector General Vendor Fees		BA1809076
	IG030429 – Inspector General Vendor Fees		
	Other Expenses	\$	5,602.50

Agency of the Inspector General requests additional appropriation for the IDEA contract through October 2019. Agency of the Inspector General and Department of Internal Audit have agreed to split the contract costs as a component of the split AIG/DIA position overhead costs. Funding source is the Inspector General Vendor Fees Fund, balance in the fund as of 4/25/2018 is \$274,832.22.

M.	30A919 – Debt Service County Hotel		BA1809077
	DS511543 – Debt Service County Hotel		
	Other Expenses	\$	(9,000,000.00)

Reduction of appropriation requested for County Hotel debt service. Previous debt service calculation was overestimated as contribution from the Hotel directly toward debt service was not fully accounted for.

N.	21A180 – The S.P.A.R.K. Project		BA1809079
	EC720995 – The S.P.A.R.K. Project		
	Other Expenses	\$	62,500.00

Office of Early Childhood - Invest in Children requests to appropriate The Cleveland Foundation grant award for the S.P.A.R.K. Program (Supporting Partnerships to Assure Ready Kids), funds were received and deposited with the Treasury 4/25/2018.

O.	20A625 – Solid Waste District – Admin		BA1809080
	SM522466 – Solid Waste District – Admin		
	Other Expenses	\$	(2,521.54)

Office of Budget and Management request appropriation reduction following encumbrance carryover decertification of DO1618904 and DO1619426 for the full carryover amounts \$1,561.54 and \$960.00. Unspent decertified carryover does not constitute approved budget and requires appropriation reduction accordingly.

P.	01A001 – General Fund		BA1809081
	BE474056 – Special Election		
	Other Expenses	\$	(655.69)

Office of Budget and Management request appropriation reduction following encumbrance carryover decertification of DO1620206 for the full carryover amount \$655.69. Unspent decertified carryover does not constitute approved budget and requires appropriation reduction accordingly.

Q.	28W038 – WF Innovation & Opportunities Act		BA1809082
	WI150904 – WF Innovation & Opportunities Act		
	Other Expenses	\$	(96,041.34)

	21A201 – DOL – LEAP Pre-Release AJC		
	WI729350 – LEAP Pre-Release SPZD American Job Ctr		
	Other Expenses	\$	(35,000.00)

Office of Budget and Management request appropriation reduction following encumbrance carryover decertification of CE1300365-03, CE1300365-04, CE1600034, CE1600040, CE1600102, and CE1600265 for the full carryover amounts \$41,324.10, \$20,704.27, \$9,095.00, \$5,863.87, \$19,054.10, and \$35,000 respectively. Unspent decertified carryover does not constitute approved budget and requires appropriation reduction accordingly.

R.	21A180 – The S.P.A.R.K. Project		BA1809083
	EC720995 – The S.P.A.R.K. Project		
	Other Expenses	\$	40,000.00

Office of Early Childhood - Invest in Children requests to appropriate a grant award from the Stocker Foundation for the Supporting Partnerships to Assure Ready Kids (SPARK) program. Awarded grant will total \$80,000 over two school years 2018-2019 / 2019-2020 with each year award in the amount of \$40,000. First award amount was received and is on deposit with the Treasury on May 10, 2018. Second \$40,000 award will be released following a year one report July 1, 2019.

S.	30A914 – DS – Rock & Roll Hall of Fame Bonds		BA1809084
	DS040154 – DS – Rock & Roll Hall of Fame Bonds		
	Other Expenses	\$	1,472.03

Office of Budget and Management requests appropriation to complete cash transfer (JT1809085) of remaining funds purposed for the Rock & Roll Hall of Fame bond debt service to the .25% Sales Tax fund. Bonds were retired on May 15, 2018 with the completion of all debt service payments, and the remaining funds are no longer required for this purpose.

T.	20A815 – Solid Waste Convenience Center		BA1809086
	SM522573 – Solid Waste Convenience Center		
	Other Expenses	\$	185,000.00

Solid Waste District requests appropriation increase for to amend an existing contract for both time and money, extending through December 31, 2018. This contract is for the operation of the household hazardous waste collection facility. Funding source is solid waste generation fees, Solid Waste District Convenience Center fund. Fund balance was \$441,862 as of May 16, 2018.

U.	30A920 – DS – Western Reserve Series 2014B		BA1809087
	DS039016 – DS – Western Reserve Series 2014B		
	Other Expenses	\$	784,480.00

Office of Budget and Management requests appropriation for Western Reserve bond debt service. Funding source is an annual cash subsidy from the Development - Western Reserve Fund, debt service expenditures need to be kept within the Debt Service Org for reporting purposes.

V.	01A001 – General Fund		BA1809088
	CL200055 – Clerk of Courts		
	Other Expenses	\$	400,000.00

Office of Budget and Management requests additional appropriation for the Clerk of Courts to cover increased postage costs. Approved budget did not incorporate increased postage costs during the second half of 2017 and resulted in a 2018 budget insufficient to cover postage costs during the year, appropriation increase is requested to correct that oversight.

W.	01A001 – General Fund		BA1810719
	IT601096 – Engineering Services		
	Other Expenses	\$	(9,869.07)

	01A001 – General Fund		
	IT601054 – Web Application Development		
	Other Expenses	\$	(39,080.50)

	01A001 – General Fund		
	IT601161 – Communication Services		
	Other Expenses	\$	(1,200.00)

	24A430 – Executive Office of HHS		
	HS157396 – Human Services Applications		
	Other Expenses	\$	(8,801.00)

An appropriation reduction for the remaining amount of 2017 carryover from multiple contracts over several departments. All 2017 expenses have now been paid for these contracts. The 2018 budget provided full appropriations for 2018 projected expenses and this reduction does not impact that.

X. 63A100 – Information Services Center	BA1810720
IS694018 – Telecommunications Int Service	
Other Expenses	\$ (1,545,177.96)

Appropriation reduction for the Information Technology Internal Service Fund, removing appropriation that was previously encumbered on contracts carried over from 2017. These contracts have been amended and moved to the general fund (IT601161) as part of closing out the internal service fund for IT. Final chargebacks are being made now, and once complete the fund will be closed out.

Y. 21A875 – CCCMHB – Behavior Mental Health/Juv Justic	BA1810722
JC759084 – 16/17 Behavior Mental Hlth/Juv. Just	
Personal Services	\$ (13,639.44)
21A875 – CCCMHB – Behavior Mental Health/Juv Justic	
JC756312 – 15/16 Behavior Mental Hlth/Juv. Just	
Personal Services	\$ (448.41)
21A875 – CCCMHB – Behavior Mental Health/Juv Justic	
JC754788 – 2014/2015 Behavior Mental Hlth/Juv. Just	
Personal Services	\$ (84,736.48)
21A875 – CCCMHB – Behavior Mental Health/Juv Justic	
JC754002 – 2013/2014 Behavior Mental Hlth/Juv. Just	
Personal Services	\$ (17,103.10)
21A875 – CCCMHB – Behavior Mental Health/Juv Justic	
JC753749 – 12/13 Behavior Mental Hlth/Juvenile Just	
Personal Services	\$ (48,975.64)
21A875 – CCCMHB – Behavior Mental Health/Juv Justic	
JC753418 – 11/12 Behavior Mental Hlth/Juvenile Just	
Personal Services	\$ (1,327.64)

Appropriation reduction for six Juvenile Court Behavior Mental HLTH/Juvenile Justice Grants from grant years 2011/2012 through 2016/2017. All grants are within the same subfund. These grants have expired, and the appropriation reduction will allow for these index and grant codes to be closed out.

Z. 21A875 – CCCMHB – Behavior Mental Health/Juv Justic	BA1810725
JC749408 – 07/08 Behavior Mental Hlth/Juvenile Just	
Other Expenses	\$ 21,655.99
21A875 – CCCMHB – Behavior Mental Health/Juv Justic	
JC751909 – 08/09 Behavior Mental Hlth/Juvenile Just	
Other Expenses	\$ 16,921.79

21A875 – CCCMHB – Behavior Mental Health/Juv Justic
 JC752204 – 09/10 Behavior Mental Hlth/Juvenile Just
 Other Expenses \$ 3,354.86

21A875 – CCCMHB – Behavior Mental Health/Juv Justic
 JC753418 – 11/12 Behavior Mental Hlth/Juvenile Just
 Other Expenses \$ 35.66

21A875 – CCCMHB – Behavior Mental Health/Juv Justic
 JC754788 – 2014/2015 Behavior Mental Hlth/Juv. Just
 Other Expenses \$ 84,736.48

21A875 – CCCMHB – Behavior Mental Health/Juv Justic
 JC756312 – 15/16 Behavior Mental Hlth/Juv. Just
 Other Expenses \$ 448.41

21A875 – CCCMHB – Behavior Mental Health/Juv Justic
 JC759084 – 16/17 Behavior Mental Hlth/Juv. Just
 Other Expenses \$ 30,266.44

Appropriation increases for seven Juvenile Court Behavior Mental Health/Juvenile Justice Grants. These increases will allow for the remaining cash balances to be transferred out, moving to the General Fund, HHS Levy and Juvenile Court Special Revenue Title IV-E Fund. Three cash transfers are also on this fiscal agenda (JT1810726, JT1810728, JT1810729). There will be a net gain to the general fund of \$35,489.42 and \$80,491.53 for the HHS Levy after all transfers have been completed.

AA. 01A001 – General Fund **BA1810727**

JC372052 – Juv Ctr - Judges
 Other Expenses \$ 6,478.88

20A811 – JC Detention and Probation Services
 JC107516 – JC Probation Services
 Other Expenses \$ 4,244.95

Appropriation increases for Juvenile Court General Fund and HHS Levy cash transfers to three JC Behavior Mental Health Juvenile Justice Grants for closeout. These grants currently have a negative cash balance and need to be made whole to close out. We are transferring in cash from other JC grants on this Fiscal Agenda (JT1810726, JT1810728, JT1810729). There will be a net gain to the general fund of \$35,489.42 and \$80,491.53 for the HHS Levy after all transfers have been completed.

AB. 40A069 – Capital Projects **BA1810736**

IT768333 – Enterprise Resource Planning - ERP
 Other Expenses \$ 8,875,000.00

Appropriation increase for the Enterprise Resource Planning (ERP) project. This increase will cover several contracts and expenditures for the remainder of 2018. Most of these appropriations will be for the two contracts with Ciber/Infor, totaling \$6.8 million.

AC. 40A069 – Capital Projects		BA1810738
IT768671 – IT Staff Software		
Other Expenses	\$	(9,995.58)
 40A069 – Capital Projects		
IT768556 – VoIP Refresh		
Capital Outlays	\$	(10,750.00)
 40A069 – Capital Projects		
IT768424 – Symantec Backup Appliance		
Capital Outlays	\$	(21,000.00)
 40A069 – Capital Projects		
IT768366 – NETAPP Expansion		
Capital Outlays	\$	(4,008.80)
 40A069 – Capital Projects		
IT768341 – Sun Replacement		
Capital Outlays	\$	(301.00)
 40A069 – Capital Projects		
IT704239 – Wireless Expansion/Upgrade		
Capital Outlays	\$	(100,000.00)

Appropriation reductions for six IT Capital Projects; IT Staff Software, VOIP Refresh, Symantec Backup Appliance, NETAPP Expansion, SUN Replacement, and Wireless Expansion/Upgrade. There has been no activity since June 2015 for five of the projects, and June 2016 for IT Staff Software project. All expenses have been paid, and there are no active contracts or encumbrances. These reductions will allow for the projects to be closed out.

AD. 40A069 – Capital Projects		BA1810741
IT768416 – Security Cameras		
Other Expenses	\$	1,650.65
 40A069 – Capital Projects		
IT768440 – New Desktops/Laptops/Tablets		
Other Expenses	\$	204,977.10

Appropriation increase for IT Security Cameras and New Desktops/Laptops/Tablets project to allow for remaining cash balance to be transferred out of the project, and to the general fund. There is a corresponding cash transfer on the 05/29/2018 Fiscal Agenda (JT1810743).

AE. 21A493 – Youth Svcs Subsidy – FDCC		BA1810745
JC759068 – Detention Alt. 307B SFY16-17		
Personal Services	\$	(17,669.22)
 21A493 – Youth Svcs Subsidy – FDCC		
JC759050 – Mental Health 111T SFY16-17		
Other Expenses	\$	(85,143.57)

21A493 – Youth Svcs Subsidy – FDCC
 JC756205 – Targeted Reclaim CBT. – FY16/17-303T
 Personal Services \$ (4,496.71)
 Other Expenses \$ (559,221.91)

21A493 – Youth Svcs Subsidy – FDCC
 JC756171 – JDAI FY16/17-302
 Other Expenses \$ (63,889.64)

21A493 – Youth Svcs Subsidy – FDCC
 JC756163 – Clinical Assessment FY16/17-217
 Other Expenses \$ (53,458.85)

21A493 – Youth Svcs Subsidy – FDCC
 JC756155 – Work Detail FY16/17-209
 Personal Services \$ (1,107.89)
 Other Expenses \$ (1,677.30)

Appropriation reductions for six Juvenile Court Youth Services Grants. The grant period was State Fiscal Year 2016-2017 (July 1, 2015 to June 30, 2017). This grant period has expired, and all expenses paid. This reduction will allow for the closing of this grant and index code.

AF. 21A493 – Youth Svcs Subsidy – FDCC **BA1810746**
 JC756056 – Program Admin – FY16/17-000
 Personal Services \$ (98,767.75)
 Other Expenses \$ (44,675.00)

21A493 – Youth Svcs Subsidy – FDCC
 JC756064 – Probation – FY16/17-101
 Personal Services \$ (58,515.11)
 Other Expenses \$ (21,375.00)

21A493 – Youth Svcs Subsidy – FDCC
 JC756072 – Day Treatment – FY16/17-104
 Other Expenses \$ (213,833.84)

Appropriation reductions for three Juvenile Court Youth Services Grants. The grant period was State Fiscal Year 2016-2017 (July 1, 2015 to June 30, 2017). This grant period has expired, and all expenses paid. This reduction will allow for the closing of this grant and index code.

AG. 21A493 – Youth Svcs Subsidy – FDCC **BA1810747**
 JC756080 – Sex Offender FY16/17-106
 Other Expenses \$ (73,059.64)

21A493 – Youth Svcs Subsidy – FDCC
 JC756098 – Substance Abuse FY16/17-107
 Other Expenses \$ (100,406.13)

21A493 – Youth Svcs Subsidy – FDCC
 JC756106 – Family Pres./Homebased FY16/17-110
 Other Expenses \$ (40,797.33)

21A493 – Youth Svcs Subsidy – FDCC
 JC756122 – Youth Intervention FY16/17-115
 Other Expenses \$ (32,488.11)

21A493 – Youth Svcs Subsidy – FDCC
 JC756130 – Monit./Surv. FY16/17-201
 Personal Services \$ (250,126.62)
 Other Expenses \$ (27,750.00)

21A493 – Youth Svcs Subsidy – FDCC
 JC756148 – Shelter Care FY16/17-202
 Personal Services \$ (743.37)
 Other Expenses \$ (148,151.25)

Appropriation reductions for six Juvenile Court Youth Services Grants. The grant period was State Fiscal Year 2016-2017 (July 1, 2015 to June 30, 2017). This grant period has expired, and all expenses paid. This reduction will allow for the closing of this grant and index code.

AH. 21A493 – Youth Svcs Subsidy – FDCC **BA1810748**
 JC756155 – Work Detail FY16/17-209
 Personal Services \$ (1,107.89)
 Other Expenses \$ (1,677.30)

21A493 – Youth Svcs Subsidy – FDCC
 JC756114 – Mental Health FY16/17-111
 Personal Services \$ (49,676.47)
 Other Expenses \$ (395,135.00)

21A493 – Youth Svcs Subsidy – FDCC
 JC756189 – Targeted Reclaim Day Treat-FY16/17-104T
 Other Expenses \$ (313,360.00)

21A493 – Youth Svcs Subsidy – FDCC
 JC756197 – Targeted Reclaim Res Serv.-FY16/17-105T
 Other Expenses \$ (691,176.00)

Appropriation reductions for four Juvenile Court Youth Services Grants. The grant period was State Fiscal Year 2016-2017 (July 1, 2015 to June 30, 2017). This grant period has expired, and all expenses paid. This reduction will allow for the closing of this grant and index code.

AI. 20A635 – Title IV-E Juvenile Court **BA1810750**
 JC517318 – Title IV-E Juvenile Court FCM
 Other Expenses \$ 735,000.00

20A635 – Title IV-E Juvenile Court
 JC517326 – Title IV-E Administration Juvenile Court
 Other Expenses \$ 200,000.00

Appropriation increases for Juvenile Court's Title IV-E indexes. These appropriations will allow the court to utilize their special revenue over the remainder of 2018. The current cash balance of the fund is \$3,892,521.79 as of 05/16/2018.

AJ. 21A035 – Public Safety Grants **BA1813553**
 JA758482 – Camp Hope America Readiness Grant 2018
 Other Expenses \$ 10,000.00

Requesting appropriations for the Camp HOPE America Readiness grant award funded through the Camp HOPE America - Verizon Foundation in the amount of \$10,000. This is a new program with the Family Justice Center and the dates are 1/1/2018-12/31/2018. No previous awards have been received for this project. These funds will cover travel costs associated with training and technical assistance to prepare the Family Justice Center to run Camp HOPE America in Cleveland in 2019. No match dollars required. Approval to apply for and accept this grant was approved on 04/09/2018, BOC2018-230.

AK. 21A579 – VAWA Administration Grant **BA1813559**
 JA759886 – FY2016 VAWA Admin Fund CY2017
 Personal Services \$ 22,454.18

Requesting to establish appropriations for the FY2017 Violence Against Women Administrative Grant for the period January 1, 2018 to December 31, 2018. This grant was awarded by the U.S. Department of Justice, Office of Violence Against Women to the Ohio Office of Criminal Justice Services in the amount of \$16,840.59. Also, there is a cash match (25% of the \$22,454.18) of \$5,613.59 which is covered by the General Fund. Please reference JT1813560 for the cash transfer, \$5,613.59. CFDA #16.588. The approval to apply for and accept his grant took place on April 9, 2018, BOC2018-224. The previous grant was for \$22,812 which included \$5,703 cash match.

AL. 01A001 – General Fund **BA1813562**
 PR191056 – Prosecutor – General Office
 Other Expenses \$ (1,093.07)

Requesting to reduce appropriations due to a balance from PO1619233-03 (Carahsoft Technology, \$1,093.07) which is a carryover from 2017. The balance of this PO will not be expended. This PO has been decertified (JE1800845-01). The expense was covered by the General Fund.

AM. 40A069 – Capital Projects **BA1815067**
 CC769406 – Halle Bldg Parking Lot Design/Construct.
 Other Expenses \$ 31,614.00
 Capital Outlays \$ 670,886.00

Requesting to increase appropriations for the Halle Building Parking Lot Design/Construction Project. Total estimated costs of the project are \$800,000.00, where \$5,000.00 was already appropriated so the project could go out to bid. These new appropriations will allow the project to be designed and constructed, leaving a remaining \$92,500 to be appropriated later when needed. The design portion of the project was on the 2016 CIP and the construction portion was on the 2017 CIP. Funding comes from the Capital Improvement General Fund Subsidy.

AN. 40A069 – Capital Projects		BA1815068
CC769497 – 2018 Gen. Mech. Elec. Plumb. Svcs.		
Other Expenses	\$	400,000.00

Requesting to setup appropriations for the Mechanical-Electrical-Plumbing-Architectural-Engineering Services Project. This project will allow qualified consultants to be under contract to provide professional mechanical, electrical, plumbing and architectural services as projects are identified. This project is on the 2018 CIP and is funded by the Capital Improvement General Fund Subsidy.

AO. 40A069 – Capital Projects		BA1815069
CC768952 – JJC Redesign of Intake & Exhaust Screens		
Other Expenses	\$	138,739.69

To increase appropriations in the JJC Redesign of the Intake System Project to allow for a cash transfer to the General Fund. This project has been closed where 66.9% of the project was expended and has a current cash balance \$138,739.69. This project was funded by the Capital Improvement Subsidy.

AP. 40A069 – Capital Projects		BA1815070
CC768697 – Electrical UPS and Server Room - JJC		
Other Expenses	\$	66,906.00

To increase appropriations in the JJC Electrical UPS and Server Room Project for a cash transfer to the General Fund. This project has been closed where 44.25% of the project was expended and has a current cash balance \$66,906.00. This project was funded by the Capital Improvement Subsidy.

AQ. 40A069 – Capital Projects		BA1815072
CC769109 – Halle Building Parking Lot		
Other Expenses	\$	(2,291.52)
Capital Outlays	\$	(1,602.67)

Appropriation reduction in preparation for project closure. This project was for the purchase of the Halle Building Parking Lot and was set up in 2016 where 99.4% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has a negative cash balance of \$43,897.37 in the project, but cash is being transferred on this same 5/29/18 agenda (See JT1815073).

AR. 40A069 – Capital Projects		BA1815077
CC769299 – Bridge Garage Parking Lot Repair		
Capital Outlays	\$	(57,654.55)

Appropriation reduction in preparation for project closure. This project was set up in 2017 where 30.67% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has a negative cash balance of \$25,503.45 in the project, but cash is being transferred on this same 5/29/18 agenda (See JT1815078).

AS. 40A099 – Maintenance Projects		BA1815079
CC768598 – JJC HVAC and Window Film		
Personal Services	\$	(27,816.83)

Other Expenses	\$	(10,920.60)
Capital Outlays	\$	(367,384.03)

Appropriation reduction in preparation for project closure. This project was set up in 2014 where 16.58% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently does not have a cash balance.

AT. 40A069 – Capital Projects		BA1815080
CC768382 – J.C. Fire Protection Upgrades		
Personal Services	\$	(292.10)
Other Expenses	\$	(36,944.56)
Capital Outlays	\$	(1,463,143.22)

Appropriation reduction in preparation for project closure. This project was set up in 2014 where 9.67% of the project was expended. This project, which was put on hold pending the status of the Justice Center Building, was funded by Capital Project General Fund Subsidy and currently has a negative cash balance of \$52,462.96 in the project, but cash is being transferred on this same 5/29/18 agenda (See JT1815081).

AU. 40A069 – Capital Projects		BA1815085
CC769505 – Old Courthouse Door Repair & Replacement		
Capital Outlays	\$	80,000.00

To setup appropriations for the Old Courthouse Door Repair and Replacement Project. This project will replace the outdated revolving door and repair the floor and surroundings area of the new door. Although the total cost of the project is estimated to cost around \$120,000.00, only \$80,000 is being requested at this time. Additional Appropriations will be requested if and when needed. This project is on the 2018 CIP and is funded by the Capital Improvement General Fund Subsidy.

AV. 40A099 – Maintenance Projects		BA1815096
CC768689 – County Airport HVAC Replacement		
Personal Services	\$	(35,483.21)
Capital Outlays	\$	(45,571.83)

Appropriation reduction in preparation for project closure. This project was set up in 2014 where 43.2% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has a negative cash balance of \$1,920.63 in the project, but cash is being transferred on this same 5/29/18 agenda (See JT1815093).

AW. 40A069 – Capital Projects		BA1815097
CC769091 – ADA Door Update/Repair VEB OCH		
Personal Services	\$	(21,209.38)
Capital Outlays	\$	(23,532.09)

Appropriation reduction in preparation for project closure. This project was set up in 2016 where 61.09% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has a negative cash balance of \$4,427.12 in the project, but cash is being transferred on this same 5/29/18 agenda (See JT1815093).

AX. 40A069 – Capital Projects			BA1815098
CC769117 – Animal Shelter Backflow Preventor			
Personal Services	\$	(84,503.49)	
Capital Outlays	\$	(33,195.73)	

Appropriation reduction in preparation for project closure. This project was set up in 2016 where 15.63% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has a negative cash balance of \$20,700.78 in the project, but cash is being transferred on this same 5/29/18 agenda (See JT1815093).

AY. 40A069 – Capital Projects			BA1815099
CC769380 – RTA Harvard Gar. Buildout/Consolidation			
Other Expenses	\$	500,000.00	

To increase appropriations for the RTA Harvard Garage Buildout/Consolidation Project. The total estimated cost of the project is \$17,150,000.00, where \$5,000 was already set up in 2017 to allow the project to go out to bid and \$4.2M was set up for Contract Services for Construction and Design. These additional appropriations will cover the costs of the Owners Representative Contract . The funding for this project will be from Sanitary Funds (70%), Road and Bridge Funds (20%) and General Fund Reserves (10%) and is on the revised approved 2017 CIP.

AZ. 20D447 – Economic Development Fund			BA1812100
DV520676 – Cuyahoga County Western Reserve Fund			
Other Expenses	\$	350,759.39	

Office of Budget Management, on behalf of the Department of Development, is requesting an appropriation increase of \$350,759.39 in the Economic Development Fund (aka Western Reserve/Job Creation Fund). This is for loan repayments that were incorrectly posting to the Economic Development Fund that should have been credited to the Commercial Redevelopment bond issuance held by the bond trustee. This will allow payment to the corresponding bond trustee at Huntington Bank. Loan repayments took place during the period between 9/30/2014 through 12/14/2017 from Parma Town Station LLC, revenue receipts are attached to this document.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 24A301 – Children & Family Services	BA1801525
CF135467 – Administrative Services	
Other Expenses	\$ 42,000.00
TO: 24A301 – Children & Family Services	
CF135442 – Caregiver Parent Recruitment	
Other Expenses	\$ 42,000.00

The Department of Children & Family Services request to move appropriation from Administrative Services to Caregiver Parent Recruitment to fund the 2018 BCI Fingerprinting contract with the Ohio Attorney General and remaining year projected

expenses in the commodities and other operating budget lines. Funding comes from the Health and Human Services Levy.

B. FROM:	21A070 – Common Pleas Grants - NOC		BA1812098
	CO759621 – SAMHSA Human Traffic/Trauma MH FY17		
	Personal Services	\$	10,833.00
TO:	21A070 – Common Pleas Grants - NOC		
	CO759621 – SAMHSA Human Traffic/Trauma MH FY17		
	Other Expenses	\$	10,833.00

Common Pleas Court is requesting an appropriation transfer in the SAMHSA Human Traffic Trauma MH FY17 Grant for \$10,833.00. Moving funds from salaries to contracts to cover anticipated services for medicated assisted treatment services pending in the Human Trafficking contract. Funding is provided by the Substance Abuse & Mental Health Services Administration for the grant period of 9/30/17 through 9/29/20.

C. FROM:	01A001 – General Fund		BA1812101
	IA018002 – Internal Audit		
	Personal Services	\$	24,802.00
TO:	01A001 – General Fund		
	IG030411 – Inspector General		
	Personal Services	\$	24,802.00

Office of Budget and Management requests an appropriation transfer from Department of Internal Audit to Agency of the Inspector General. Council approved a split position in the 2018-2019 biennial budget, between the two agencies and the appropriation for the position was split accordingly. To simplify reporting and prevent future necessary corrections this position will be expensed entirely within the Inspector General's budget. This transfer is to consolidate the appropriations for the position within the Inspector General, which is expected to be hired at the end of June.

D. FROM:	40A099 – Maintenance Projects		BA1815082
	CC768689 – County Airport HVAC Replacement		
	Capital Outlays	\$	45,411.86
TO:	40A099 – Maintenance Projects		
	CC768689 – County Airport HVAC Replacement		
	Personal Services	\$	45,411.86

To transfer appropriations from Capital to Salaries and Benefits. In-house trades provided most of the work instead of contracting out. This project is on the 2017 CIP and is funded by the Capital Improvement General Fund Subsidy.

E. FROM:	40A069 – Capital Projects		BA1815088
	CC769224 – Bedford Jail Renovation		
	Capital Outlays	\$	90,000.00
TO:	40A069 – Capital Projects		

CC769224 – Bedford Jail Renovation		
Personal Services	\$	90,000.00

To transfer appropriations to salaries to cover the current payroll expenses in the Bedford Jail Project. This project is funded by the Capital Improvement General Fund Subsidy.

SECTION 3. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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A. FROM: 29A391 – Health & Human Services Levy 4.8		JT1800019
SU515320 – Health & Human Serv. Levy 4.8 Subsidies		
Transfer Out	\$	1,476,860.00
TO: 20A495 – Human Services Other Program		
MI511410 – Human Services Other Contract		
Revenue Transfer	\$	1,476,860.00

An operating (cash) transfer is required to the Human Services Other Contract (Program) account for the annual subsidy based on current estimates from first quarter as adjusted. Funding is from the Health and Human Services Levy 4.8 mil fund.

B. FROM: 29A391 – Health & Human Services Levy 4.8		JT1809080
SU515320 – Health & Human Serv. Levy 4.8 Subsidies		
Transfer Out	\$	1,500,000.00
TO: 28W038 – WF Innovation & Opportunities Act		
WI150904 – WF Innovation & Opportunities Act		
Revenue Transfer	\$	1,500,000.00

Office of Budget and Management requests an operating transfer for the department of Workforce Development. This transfer is solely for establishing and ensuring a positive cash balance in the subfund. Due to the mechanisms for WIOA funding and state requirement for the department to not end the fiscal year with a positive balance, contradicts the audit requirement that all county funds and programs have sufficient resources matching or exceeding expenditures. The proposed solution is a subsidy that will not be appropriated within the department budget as a means to increase the reported resources and satisfy the conflicting requirements.

C.. FROM: 30A914 – DS – Rock & Roll Hall of Fame Bonds		JT1809085
DS040154 – DS – Rock & Roll Hall of Fame Bonds		
Transfer Out	\$	1,472.03
TO: 01A004 – .25% Sales Tax Fund		
MI512699 – .25% Sales Tax		
Revenue Transfer	\$	1,472.03

Office of Budget and Management requests operational cash transfer of remaining funds purposed for the Rock & Roll Hall of Fame bond debt service to the .25% Sales Tax fund. Bonds were retired on May 15, 2018 with the completion of all debt service payments, and the remaining funds are no longer required for this purpose.

D.	FROM: 22S294 – ARRA HUD HPRP HS754077 – ARRA – County HPRP Transfer Out	\$ 4,237.23	JT1810723
	TO: 24A641 – PA – Homeless Services HS158097 – PA – Homeless Services Revenue Transfer	\$ 4,237.23	

This is a cash transfer from the Homeless Services ARRA - County HPRP Grant to the Homeless Services HHS Index. This grant has expired and there remains a cash balance of \$4,237.23 in this fund, which means that expenses that were supposed to be paid from the grant were not properly transferred. This transfer restores the HHS Levy.

E.	FROM: 21A875 – CCCMHB – Behavior Mental Health/Juv Justic JC749408 – 07/08 Behavior Mental Health/Juvenile Just Transfer Out	\$ 21,655.99	JT1810726
	21A875 – CCCMHB – Behavior Mental Health/Juv Justic JC751909 – 08/09 Behavior Mental Health/Juvenile Just Transfer Out	\$ 16,921.79	
	21A875 – CCCMHB – Behavior Mental Health/Juv Justic JC752204 – 09/10 Behavior Mental Health/Juvenile Just Transfer Out	\$ 3,354.86	
	21A875 – CCCMHB – Behavior Mental Health/Juv Justic JC753418 – 11/12 Behavior Mental Health/Juvenile Just Transfer Out	\$ 35.66	
	TO: 01A001 – General Fund JC372052 – Juv Ctr - Judges Revenue Transfer	\$ 41,968.30	

Cash transfer from four Juvenile Court Behavior Mental Health/Juvenile Justice Grants, which have expired. Revenues were received for expenses recorded within the grant report, however not all the expenses were adjusted from the General Fund Index to the grant. There is a corresponding appropriation increase on this fiscal agenda to prepare for this cash transfer (BA1810725). There will be a net gain to the general fund of \$35,489.42 and net gain of \$80,491.53 for the HHS Levy after all transfers have been completed.

F.	FROM: 21A875 – CCCMHB – Behavior Mental Health/Juv Justic JC754788 – 2014/2015 Behavior Mental Hlth/Juv. Just Transfer Out	\$ 84,736.48	JT1810728
	TO: 20A811 – JC Detention and Probation Services JC107516 – JC Probation Services		

Revenue Transfer \$ 84,736.48

Cash transfer from a Juvenile Court Behavior Mental Health/Juvenile Justice Grant, which has expired. Revenues were received for expenses recorded within the grant report, however not all the expenses were adjusted from the HHS Levy Fund Index to the grant. There is a corresponding appropriation increase on this fiscal agenda to prepare for this cash transfer (BA1810725). There will be a net gain of \$80,491.53 for the HHS Levy after all transfers have been completed.

G. FROM: 21A875 – CCCMHB – Behavior Mental Health/Juv Justice **JT1810729**
JC759084 – 16/17 Behavior Mental Hlth/Juv. Just
Transfer Out \$ 30,266.44

21A875 – CCCMHB – Behavior Mental Health/Juv Justice
JC756312 – 15/16 Behavior Mental Hlth/Juv. Just
Transfer Out \$ 448.41

TO: 20A635 – Title IV-E Juvenile Court
JC517326 – Title IV-E Administration Juvenile Court
Revenue Transfer \$ 30,714.85

Cash transfer from two Juvenile Court Behavior Mental Health/Juvenile Justice Grants, which have expired. Revenues were received for expenses recorded within the grant report. This transfer returns funds that were provided by the Juvenile Court Title IV-E fund (JT1603047-02, R2016-0138 and JT1500063-02, R2015-0201). There is a corresponding appropriation increase on this fiscal agenda to prepare for this cash transfer (BA1810725).

H. FROM: 01A001 – General Fund **JT1810730**
JC372052 – Juv Ctr - Judges
Transfer Out \$ 6,478.88

TO: 21A875 – CCCMHB – Behavior Mental Health/Juv Justice
JC753749 – 12/13 Behavior Mental Hlth/Juvenile Just
Revenue Transfer \$ 679.91

21A875 – CCCMHB – Behavior Mental Health/Juv Justice
JC752626 – 10/11 Behavior Mental Hlth/Juvenile Just
Revenue Transfer \$ 5,798.97

Cash transfer from the Juvenile Court General Fund to two Juvenile Court Behavior Mental Health/Juvenile Justice Grants, which has expired. Revenues were received for expenses recorded within the grant report, however not all the expenses were adjusted from the General Fund Index to the grant. There is a corresponding appropriation increase on this fiscal agenda to prepare for this cash transfer (BA1810727). There will be a net gain of \$35,489.42 for the General Fund after all transfers have been completed.

I. FROM: 20A811 – JC Detention and Probation Services **JT1810731**
JC107516 – JC Probation Services
Transfer Out \$ 4,244.95

TO: 21A875 – CCCMHB – Behavior Mental Health/Juv Justice
JC754002 – 2013/2014 Behavior Mental Hlth/Juv. Just

Revenue Transfer \$ 4,244.95

Cash transfer from Juvenile Court HHS Levy to Juvenile Court Behavior Mental Health/Juvenile Justice Grant, which has expired. Revenues were received for expenses recorded within the grant report, however not all the expenses were adjusted from the HHS Levy Index to the grant. There is a corresponding appropriation increase on this fiscal agenda to prepare for this cash transfer (BA1810727). There will be a net gain of \$80,491.53 for the HHS Levy after all transfers have been completed.

J. FROM: 63A100 – Information Services Center **JT1810732**
IS694018 – Telecommunications Int Service
Transfer Out \$ 350,000.00

TO: 01A001 – General Fund
ND508515 – Non-Departmental Revenue GF
Revenue Transfer \$ 350,000.00

Cash transfer from Information Technology Internal Service Fund to the General Fund. This is the final repayment for the \$1.45 million that was advanced to the Internal Service Fund by the General Fund on the 12/28/2017 Fiscal Agenda (Item JT1717144, R2017-0245). These funds were advanced to make the Internal Service Fund whole prior to the EOY 2017, with the understanding that once chargebacks were completed the money would be returned to the General Fund. The first repayment of \$1,100,000 was completed on the 02/27/2018 Fiscal Agenda item JT1810632, R2018-0041.

K. FROM: 63A100 – Information Services Center **JT1810734**
IS694018 – Telecommunications Int Service
Transfer Out \$ 28,744.22

TO: 01A001 – General Fund
IT601161 – Communications Services
Revenue Transfer \$ 28,744.22

Cash transfer from Information Technology Internal Service Fund to the IT General Fund. The Internal Service Fund expenses are now captured within the IT General Fund (IT601161 Communications Services) which began in 2018. Transferring the remaining funds to align them with the current expenses in the IT index. This will allow us to completely close this index and fund.

L. FROM: 40A069 – Capital Projects **JT1810743**
IT768416 – Security Cameras
Transfer Out \$ 38,485.20

40A069 – Capital Projects
IT768549 – Blade Server Refresh
Transfer Out \$ 2,351.17

40A069 – Capital Projects
IT768556 – VoIP Refresh
Transfer Out \$ 37,620.60

40A069 – Capital Projects
 IT768440 – New Desktops/Laptops/Tablets
 Transfer Out \$ 204,977.10

TO: 40A069 – Capital Projects
 IT768671 – IT Staff Software
 Revenue Transfer \$ 28,047.50

01A001 – General Fund
 ND508515 – Non-Departmental Revenue GF
 Revenue Transfer \$ 255,386.57

Cash transfer from four IT Capital Projects, Security Cameras, Blade Server Refresh, VOIP Refresh, and New Desktops/Laptops/Tablets. These projects have had no activity since November 2015 and cash balances remained within the project fund. We are transferring a portion of the cash balances to IT Staff Software project, which currently has a negative cash balance. The remaining amount is being transferred to the general fund, as these projects are now complete.

M. FROM: 29A391 – Health & Human Services Levy 4.8 **JT1813554**
 SU515320 – Health & Human Serv. Levy 4.8 Subsidies
 Transfer Out \$ 385,385.50

TO: 20A600 – Cuyahoga Support Enforcement Agency
 SE496018 – Fatherhood Initiative
 Revenue Transfer \$ 385,385.50

Requesting to rescind JT1813517 (R2018-0003) and replace with JT1813554. The reason for this request is because it has been decided that Child Support and Fatherhood Initiatives does not need to have their own separate subfund and can be collapsed into one. The new index code (SE496018) is active and the appropriations were approved for set-up (R2018-0068) on the March 28th agenda. The old index code (SE507152) will be closed out.

N. FROM: 21A021 – National Fatherhood Initiative **JT1813556**
 HS157321 – National Fatherhood Initiative
 Transfer Out \$ 2,581.55

TO: 20A600 – Cuyahoga Support Enforcement Agency
 SE496018 – Fatherhood Initiative
 Revenue Transfer \$ 2,581.55

Requesting a cash transfer to prepare the National Fatherhood Initiative Grant for closure. This grant was funded by the National Fatherhood Initiative of Washington D.C. for January 1, 2010 to September 30, 2010. This request will be processed once the corresponding BA1813555 has been processed.

O. FROM: 01A001 – General Fund **JT1813560**
 JA302224 – Public Safety Grants Administration (RPL)
 Transfer Out \$ 5,613.59

TO: 21A579 – VAWA Administration Grant
 JA759886 – FY2016 VAWA Admin Fund CY2017
 Revenue Transfer \$ 5,613.59

Requesting a cash transfer for the 25% cash match required for the FY17 Violence Against Women Administration Grant effective January 1, 2018 to December 31, 2018 (BOC 2018-224, 04/09/2018). The cash match is funded by the General Fund.

P. FROM: 01A001 – General Fund **JT1815073**
 SU514141 – Capital Improv. G/F Subsidy
 Transfer Out \$ 43,897.37

TO: 40A069 – Capital Projects
 CC769109 – Halle Building Parking Lot
 Revenue Transfer \$ 43,897.37

Cash transfer into the Halle Building Parking Lot Acquisition Project to cover the remaining expenses and to close the project. This project was set up in 2016 where 99.4% of the project was expended and was funded by the Capital Improvement General Fund Subsidy.

Q. FROM: 01A001 – General Fund **JT1815078**
 SU514141 – Capital Improv. G/F Subsidy
 Transfer Out \$ 25,503.45

TO: 40A069 – Capital Projects
 CC769299 – Bridge Garage Parking Lot Repair
 Revenue Transfer \$ 25,503.45

Cash transfer into the Bridge Garage Parking Lot Repair Project to cover the remaining expenses and to close the project. This project was set up in 2017 where 30.67% of the project was expended and was funded by the Capital Improvement General Fund Subsidy.

R. FROM: 01A001 – General Fund **JT1815081**
 SU514141 – Capital Improv. G/F Subsidy
 Transfer Out \$ 52,462.96

TO: 40A069 – Capital Projects
 CC768382 – J.C. Fire Protection Upgrades
 Revenue Transfer \$ 52,462.96

Cash transfer into the JC Fire Protection Project to cover the remaining expenses and to close the project. This project was set up in 2014 where 9.67% of the project was expended and was funded by the Capital Improvement General Fund Subsidy.

S. FROM: 01A001 – General Fund **JT1815093**
 SU514141 – Capital Improv. G/F Subsidy
 Transfer Out \$ 236,911.28

TO: 40A069 – Capital Projects
 CC769075 – BOE Fire Alarm Systems Upgrade

Revenue Transfer	\$	5,566.81
40A099 – Maintenance Projects		
CC768689 – County Airport HVAC Replacement		
Revenue Transfer	\$	1,920.63
40A069 – Capital Projects		
CC769158 – Carpeting 2016/2017		
Revenue Transfer	\$	46,650.06
40A069 – Capital Projects		
CC769141 – Mechanical A/E Services 2016		
Revenue Transfer	\$	60.00
40A069 – Capital Projects		
CC769117 – Animal Shelter Backflow Preventor		
Revenue Transfer	\$	20,700.78
40A069 – Capital Projects		
CC769091 – ADA Door Upgrade/Repair VEB OCH		
Revenue Transfer	\$	4,427.12
40A069 – Capital Projects		
CC769026 – Old Courthouse Roof Drains		
Revenue Transfer	\$	99.00
40A069 – Capital Projects		
CC769166 – Admin. Building Projects		
Revenue Transfer	\$	4,411.18
40A069 – Capital Projects		
CC769224 – Bedford Jail Renovation		
Revenue Transfer	\$	47,577.18
40A069 – Capital Projects		
CC769232 – JJC Solar Blinds Project		
Revenue Transfer	\$	77,923.16
40A069 – Capital Projects		
CC769240 – JJC Roof Ladders and Pumps		
Revenue Transfer	\$	7,623.54
40A069 – Capital Projects		
CC769273 – JEH-ADA Improvements Project		
Revenue Transfer	\$	1,303.02
40A069 – Capital Projects		
CC769307 – JC Emergency Utility Repairs Project		
Revenue Transfer	\$	1,966.80
40A069 – Capital Projects		
CC769380 – RTA Harvard Gar. Buildout/Consolidation		

Revenue Transfer	\$	950.00
40A099 – Maintenance Projects		
CC769489 – Halle Building Repairs and Upgrades		
Revenue Transfer	\$	15,732.00

Cash transfer into the BOE Fire Alarm System Upgrade, County Airport HVAC Replacement, Carpeting 2016/2018, Mechanical A/E Services 2016, Animal Shelter Backflow Preventor, ADA Door Update/Repair VEB OCH, Old Courthouse Roof Drains, Admin. Building Projects, Bedford Jail Renovation, JJC Solar Blinds, JJC Roof Ladders and Pumps, JEH-ADA Improvements Project, JC Emergency Utility Repairs, RTA Harvard Gar. Buildout/Consolidation, and Halle Building Repairs and Upgrades to cover current expenses.

SECTION 4. That certain items approved in Resolution No. R2018-0003 dated January 9, 2018 be rescinded, Resolution No. R2018-0021 dated February 13, 2018 and Resolution No. R2018-0088 dated April 24, 2018 be corrected as follows, and to reconcile appropriations for the 2018 in the County’s financial system:

Resolution No. R2018-0003 dated 1/09/2018:

Original Item to be Rescinded – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
N. FROM: 01A004 – .25% Sales Tax Fund	JT1809014
SU515361 – County Hotel DS GF Subsidy (.25%)	
Transfer Out	\$ 20,743,343.76
TO: 30A919 – Debt Service County Hotel	
DS511543 – Debt Service County Hotel	
Revenue Transfer	\$ 20,743,343.76

The Office of Budget and Management requests operating cash transfer from the .25% Sales Tax Fund to County Hotel debt service fund for principal and interest payments toward County Hotel bonds due during 2018.

Corrected Item – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
N. FROM: 01A004 – .25% Sales Tax Fund	JT1809014
SU515361 – County Hotel DS GF Subsidy (.25%)	
Transfer Out	\$ 11,743,343.76
TO: 30A919 – Debt Service County Hotel	
DS511543 – Debt Service County Hotel	
Revenue Transfer	\$ 11,743,343.76

The Office of Budget and Management requests operating cash transfer from the .25% Sales Tax Fund to County Hotel debt service fund for principal and interest payments toward County Hotel bonds due during 2018.

Resolution No. R2018-0003 dated 1/09/2018:

Original Item to be Rescinded – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
AD. FROM: 29A391 – Health & Human Services Levy 4.8	JT1813517
SU515320 – Health & Human Serv. Levy 4.8 Subsidies	
Transfer Out	\$ 385,385.50
TO: 20A606 – Fatherhood Initiative	
SE507152 – Fatherhood Initiative	
Revenue Transfer	\$ 385,385.50

A cash transfer is being requested for the Fatherhood Initiative. The subsidy being requested is based on 50% of the 2018 approved budget. Funding comes from the Health and Human Services Levy 4.8.

Resolution No. R2018-0021 dated 2/13/2018:

Original Item to be Corrected – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
P. 21A102 – SAMHSA Veterans Treatment Court FY15-16	BA1812019
CO755181 – SAMHSA Veterans Treatment Court FY15-16	
Personal Services	\$ 160,901.00
Other Expenses	\$ 164,099.00

Common Pleas Court is requesting an appropriation increase for \$325,000.00. This request is necessary to set up the 3rd Year appropriations for the Cuyahoga County Veterans Treatment Court Grant. Funds will be used for salary, fringes, travel, and contractual services. Funding is from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment. The grant is in the amount of \$325,000.00 for year III. Funding is provided by the Substance Abuse and Mental Health Services Administration for the period of 9/30/15 through 9/29/18. The current state of the grant has been appropriated to \$650,000. and is currently 84% expended.

Corrected Item – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
P. 21A102 – SAMHSA Veterans Treatment Court FY15-16	BA1812099
CO755181 – SAMHSA Veterans Treatment Court FY15-16	
Personal Services	\$ 160,901.00
Other Expenses	\$ 164,099.00

Common Pleas Court is requesting an appropriation increase for \$325,000.00. This request is necessary to set up the 3rd Year appropriations for the Cuyahoga County Veterans Treatment Court Grant. Funds will be used for salary, fringes, travel, and contractual services. Funding is from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment. The grant is in the amount of \$325,000.00 for year III. Funding is provided by the Substance Abuse and Mental Health Services Administration for the period of 9/30/15 through 9/29/18. The current state of the grant has been appropriated to \$650,000. and is currently 84% expended.

Resolution No. R2018-0088 dated 4/24/2018:

Original Item to be Corrected – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
F. 54P551 – Fitch Road Sanitary Sewer	BA1803025
ST540641 – Fitch Road Sanitary Sewer	
Other Expenses	\$ (0.17)
Capital Outlays	\$ (277,845.04)
 54P562 – Thornapple Pump Station	
ST540971 – Thornapple Pump Station	
Capital Outlays	\$ (231,196.53)
 54P566 – Jefferson Drive Sewer Lining	
ST541235 – Jefferson Drive Sewer Lining	
Capital Outlays	\$ (1,344,121.09)
 54P567 – Dewey Road	
ST541243 – Dewey Road	
Capital Outlays	\$ (1,233,202.39)
 54P568 – HSTS Repair/Replacement Prog	
ST541144 – HSTS Repair/Replacement Prog	
Other Expenses	\$ (14,420.63)
 54P570 – Broadview Rd. Drill Drop Proj. - Parma	
ST541136 – Broadview Rd. Drill Drop Proj. - Parma	
Other Expenses	\$ (27,011.50)
 54P571 – Echo Hills Pump Station Storm & Driveway	
ST541250 – Echo Hills Pump Station Storm & Driveway	
Other Expenses	\$ (108,787.00)
 54P574 – Turney Road Sewer Project	
ST540096 – Turney Road Sewer Project	
Capital Outlays	\$ (649,950.00)
 54P606 – Grannis Thraves San and Storm Impr	
ST540567 – Grannis Thraves San and Storm Impr	

Capital Outlays	\$	(28,384.00)
54P607 – North Granger Sewer Replacement		
ST540435 – North Granger Sewer Replacement		
Capital Outlays	\$	(1,311.91)
54P608 – Fernhill Sanitary and Storm Upgrade		
ST540559 – Fernhill Sanitary and Storm Upgrade		
Capital Outlays	\$	(310,017.07)
54P611 – Sewer Lining 2011 Various Communities		
ST540088 – Sewer Lining 2011 Various Communities		
Other Expenses	\$	(1,293,899.72)
54P562 – Thornapple Pump Station		
ST540971 – Thornapple Pump Station		
Capital Outlays	\$	(231,196.53)

To remove appropriation from project funds for the Sanitary Engineer that have been inactive for multiple years. Funding comes from payments from local governments for sewer construction and maintenance. Cash transfers of the remaining funds to other funds in the same sewer district are requested on JT1803014 and JT1803021.

Corrected Item – Section 1

Fund Nos./Budget Accounts

Journal Nos.

F.	54P551 – Fitch Road Sanitary Sewer		BA1803025
	ST540641 – Fitch Road Sanitary Sewer		
	Other Expenses	\$	(0.17)
	Capital Outlays	\$	(277,845.04)
	54P562 – Thornapple Pump Station		
	ST540971 – Thornapple Pump Station		
	Capital Outlays	\$	(231,196.53)
	54P566 – Jefferson Drive Sewer Lining		
	ST541235 – Jefferson Drive Sewer Lining		
	Capital Outlays	\$	(1,344,121.09)
	54P567 – Dewey Road		
	ST541243 – Dewey Road		
	Capital Outlays	\$	(1,233,202.39)
	54P568 – HSTS Repair/Replacement Prog		
	ST541144 – HSTS Repair/Replacement Prog		
	Other Expenses	\$	(14,420.63)
	54P570 – Broadview Rd. Drill Drop Proj. - Parma		
	ST541136 – Broadview Rd. Drill Drop Proj. - Parma		

Other Expenses	\$	(27,011.50)
54P571 – Echo Hills Pump Station Storm & Driveway		
ST541250 – Echo Hills Pump Station Storm & Driveway		
Other Expenses	\$	(108,787.00)
54P574 – Turney Road Sewer Project		
ST540096 – Turney Road Sewer Project		
Capital Outlays	\$	(649,950.00)
54P606 – Grannis Thraves San and Storm Impr		
ST540567 – Grannis Thraves San and Storm Impr		
Capital Outlays	\$	(28,384.00)
54P607 – North Granger Sewer Replacement		
ST540435 – North Granger Sewer Replacement		
Capital Outlays	\$	(1,311.91)
54P608 – Fernhill Sanitary and Storm Upgrade		
ST540559 – Fernhill Sanitary and Storm Upgrade		
Capital Outlays	\$	(310,017.07)
54P611 – Sewer Lining 2011 Various Communities		
ST540088 – Sewer Lining 2011 Various Communities		
Other Expenses	\$	(1,293,899.72)

To remove appropriation from project funds for the Sanitary Engineer that have been inactive for multiple years. Funding comes from payments from local governments for sewer construction and maintenance. Cash transfers of the remaining funds to other funds in the same sewer district are requested on JT1803014 and JT1803021.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC030
May 29, 2018

TO: Jeanne Schmotzer, Clerk of County Council
FROM: Maggie Keenan, Office of Budget and Management
CC: Dennis Kennedy, Fiscal Office; Mary Louise Madigan, Communications
DATE: May 21, 2018
RE: Fiscal Agenda – 5-29-2018 Council Meeting

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **May 29, 2018**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to cover expenses. Items of note on this agenda include:

- Requests to adjust appropriation levels as needed to properly close old grants. This is an-going project that should be substantially completed by midyear 2018 (at which time the length of the agenda should decrease).
- Request to establish new accounts for debt service related to the 2013 Revenue Bonds issued in support of the Steelyard Commons project and the Westin Hotel. Originally, only one account was set up for the two issues, that have different requirements relative to reserve funds, etc. The two accounts are being established to ensure a clean audit trail. Debt Service on this issue is supported by Tax Increment Financing (TIF), which redirects the increase in property taxes following the increase in the property value to pay down the debt on the project.
- A request to transfer the remaining surplus in the Rock & Roll Hall of Fame debt service account to the 0.25% Fund as allowed by the Ohio Revised Code. As of May 15th, the bonds issued in support of the Rock Hall were retired. Prior to approval of this request, appropriation levels for the project totaled \$7.7 million.
- A request to increase appropriation to the Enterprise Resource Planning (ERP) project by \$8.9 million to cover expenses through the end of the 2018. This project is supported by the County's General Fund.
- Requests to adjust appropriation levels as needed to support or close capital projects. All the projects seeking appropriation are on the approved Capital Improvement Plan.
- A transfer of appropriation from Internal Audit to the Inspector General to support a new position funded in the 2018-2019 Biennial Budget. In the budget, both agencies were provided funding to support 50% of the cost; it is better for reporting to have the total costs post to one place and the two entities have agreed on the Inspector General as that is where the position will report.
- A request to transfer cash from the General Fund to active capital projects to support expenses that posted to date.

As always, if you have any questions or need additional information, please do not hesitate to contact me at either 216-443-8191 or mkeenana@cuyahogacounty.us, I am happy to discuss in more detail. Thank you!

Additional Appropriation Summary – Additional appropriation is requested when to cover expenditures that exceeds the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Funding Source
Board of Elections	(\$655.69)	General Fund
Clerk of Courts	\$400,000.00	General Fund
Common Pleas Court	\$400,002.00	Grant – No General/HHS Levy Fund Impact
Debt Service	(\$8,641,083.66)	Special Revenue – General Fund Impact
Development	\$1,135,239.39	Special Revenue – General Fund Impact
HHS/Early Childhood	\$102,500.00	Grant – No General/HHS Levy Fund Impact
Information Technology	(\$8,801.00)	Special Revenue – HHS Levy Fund Impact
Information Technology	(\$28,011.43)	General Fund
Information Technology	(\$1,545,177.96)	Special Revenue – No General/HHS Levy Fund Impact
Information Technology	\$8,935,572.37	Special Revenue – General Fund Impact
Inspector General	\$5,602.50	Special Revenue – No General/HHS Levy Fund Impact
Juvenile Court	\$10,723.83	General Fund
Juvenile Court	\$935,000.00	Special Revenue – No General/HHS Levy Fund Impact
Juvenile Court	(\$3,349,486.90)	Grant – No General/HHS Levy Fund Impact
Public Safety	(\$32,454.18)	Grant – No General/HHS Levy Fund Impact
Public Safety	(\$72,505.60)	Special Revenue – General Fund Impact
Public Works/Capital Projects	(\$323,400.12)	Special Revenue – General Fund Impact
Public Works/Road & Bridge	(\$666,993.91)	Grant – No General/HHS Levy Fund Impact
Public Works/Road & Bridge	(\$36,895,246.90)	Special Revenue – No General/HHS Levy Fund Impact
Prosecutor’s Office	(\$1,093.07)	General Fund
Solid Waste District	\$182,478.46	Special Revenue – No General/HHS Levy Fund Impact
Sustainability	\$12,000.00	Special Revenue – No General/HHS Levy Fund Impact
Workforce Investment	\$131,041.34	Special Revenue – No General/HHS Levy Fund Impact
TOTAL	\$39,314,750.53	

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Transferred	Funding Source
Capital Projects	\$488,094.99	Special Revenue – No General/HHS Levy Fund Impact
Common Pleas Court	\$10,833.00	Grant – No General/HHS Levy Fund Impact
HHS/Children & Family Services	\$42,000.00	Special Revenue – No General/HHS Levy Fund Impact
Information Technology	\$8,875,000.00	Special Revenue – General Fund Impact
Internal Audit/Inspector General	\$24,802.00	General Fund
TOTAL	\$213,046.86	

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Transferred	Funding Source
Capital Projects	\$283,434.07	Special Revenue – General Fund Impact
Debt Service	\$1,472.03	Special Revenue – General Fund Impact
HHS/Child Support Services	\$2,581.55	Special Revenue – HHS Levy Fund Impact
HHS/Homeless Services	\$4,237.23	Grant – HHS Levy Fund Impact
Information Technology	\$378,744.22	Special Revenue – General Fund Impact
Juvenile Court	\$4,244.95	Special Revenue – HHS Levy Fund Impact
Juvenile Court	\$163,450.10	Special Revenue – General & HHS Levy Fund Impact
Public Safety	\$5,613.59	General Fund
Subsidies	\$358,775.06	General Fund
Subsidies	\$3,362,245.50	HHS Levy Fund
TOTAL	\$4,564,798.30	

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0114

<p>Sponsored by: County Executive Budish/Department of Public Works</p>	<p>A Resolution authorizing an amendment to a revenue generating hangar lease agreement with Eaton Corporation for lease of land and a hangar facility located at 26340 Curtiss Wright Parkway, Richmond Heights, for the period 6/1/2003 - 5/31/2018 to exercise an option to extend the time period to 5/31/2023 and to change the terms, effective 6/1/2018; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works has recommended an amendment to a revenue generating hangar lease agreement with Eaton Corporation for lease of land and a hangar facility located at 26340 Curtiss Wright Parkway, Richmond Heights, for the period 6/1/2003 - 5/31/2018 to exercise an option to extend the time period to 5/31/2023 and to change the terms, effective 6/1/2018; and

WHEREAS, the primary goal of this project is for use of the Cuyahoga County Airport facilities located at 26340 Curtiss Wright Parkway, Richmond Heights; and

WHEREAS, this project is funded 100% from revenue generated from the lease; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a revenue generating hangar lease agreement with Eaton Corporation for lease of land and a hangar facility located at 26340 Curtiss Wright Parkway, Richmond Heights, for the period 6/1/2003 - 5/31/2018 to exercise an option to

extend the time period to 5/31/2023 and to change the terms, effective 6/1/2018; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

A. Scope of Work Summary

1. The Department of Public Works,

a.) Submitting an RFP exemption on which will result in a **2018 Revenue Generating Airport Lease Amendment** with **Eaton Corporation** for lease to use the facilities located at 26340 Curtiss Wright Parkway, Richmond Heights, Ohio 44143 of the Cuyahoga County Airport for the period June 1, 2003 to May 31, 2018 and to extend the term (starting June 1, 2018) to May 31, 2023 in the amount of \$613,200.00

b.) Recommendation and submission of award for a Resolution authorizing a third amendment to Hangar Lease Agreement with **Eaton Corporation** for the period June 1, 2003 – May 31, 2018 to exercise an option to extend the time period to 5/31/2023 and to change the per annum fee to the County from \$116,167.64 to \$122,640.00 authorizing the amendment and all other documents consistent with this Resolution; and declaring the necessity that this resolution become immediately effective.

Funding Source: Revenue Generating

2. This is a Revenue Generating.

3. N/A

B. Procurement

1.N/A

2.N/A

3.N/A

C. Contractor and Project Information

1. The address:

Eaton Corporation
26340 Curtiss Wright Parkway
Richmond Heights, Ohio 44143

Owners Name:

Sandy Cutler
Daniel Frisone, Director of Flight Operations
26340 Curtiss Wright Parkway
Richmond Heights, Ohio 44143

2.Contacts

Sandy Cutler
Dan Frisone, Chief Pilot – Director of Flight Operations
Mark Zuranski
26340 Curtiss Wright Parkway
Richmond Heights, Ohio 44143

Jack W. Drescher CPA, SIOR

CBRE | Advisory & Transaction Services

Ernst & Young Office Tower

950 Main Avenue, #200 | Cleveland, Ohio 44113

T +216 658 6121 | F +216 363 6466 | C +216 402 2306

jack.drescher@cbre.com | www.cbre.com

3.a Location of the project is:
Eaton Corporation
26340 Curtiss Wright Parkway
Richmond Heights, Ohio 44143

D. Project Status and Planning

1. N/A.
2. N/A.
3. The project term will expire on May 31, 2018
4. The 2018 term commences on June 1, 2018 – May, 31, 2023.
5. Public Works needs two (2) copies with WET signature in ink for Public Works file and Eaton Corporation

E. Funding

1. This is a revenue generating agreement.
2. The schedule of payments is annually for use of the Cuyahoga County Airport facilities.
3. This is a revenue generating agreement.

Created by Nancy Farina for Eaton Corporation

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0115

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to Contract No. CE1700088-01 with Level 3 Communications, LLC for lease of parking spaces located at 4000 Euclid Avenue, Cleveland, for the period 4/1/2017 - 6/30/2018, to extend the time period to 6/30/2023, to change the terms effective 7/1/2018, and for additional funds in the amount not-to-exceed \$150,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an amendment to Contract No. CE1700088-01 with Level 3 Communications, LLC for lease of parking spaces located at 4000 Euclid Avenue, Cleveland, for the period 4/1/2017 - 6/30/2018, to extend the time period to 6/30/2023, to change the terms effective 7/1/2018, and for additional funds in the amount not-to-exceed \$150,000.00; and

WHEREAS, the primary goal of this project is for the lease of parking lot space located at 4000 Euclid Avenue for use by the Cuyahoga County Department of Health and Human Services employees; and

WHEREAS, this project is funded with HHS Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700088-01 with Level 3 Communications, LLC for lease of parking spaces located at 4000 Euclid Avenue, Cleveland, for the period 4/1/2017 - 6/30/2018, to extend the time period to 6/30/2023, to change the terms effective 7/1/2018, and for additional funds in the amount not-to-exceed \$150,000.00.

_____, 20__

A. Scope of Work Summary

1.) The Department of Public Works is requesting authority to enter into an amendment to Contract No. CE1700088-01 with Level 3 Communications, LLC for lease of parking spaces located at 4000 Euclid Avenue, Cleveland, for the period 4/1/2017 - 6/30/2018, to extend the time period to 6/30/2023, to change the terms effective 7/1/2018, and for additional funds in the amount not-to-exceed \$150,000.00.

2.) The primary goal of the project is to provide parking to Cuyahoga HHS Employees. The termination provision has been revised to allow each party to terminate the agreement for convenience upon prior written notice of twelve (12) months. The name of the landlord has been corrected from with Level 3 Financing, Inc. dba Level 3 Communications, LLC to Level 3 Communications, LLC.

3.) The project is a request for a First Amendment to License Agreement with Level 3 Communications, LLC for the lease of parking lot space located at 4000 Euclid Ave., Cleveland (PPN#103-09-011) for use by the Cuyahoga County HHS Employees for the period of sixty (60) months beginning July 1, 2018 to June 30, 2023 and for additional funds in the amount not-to-exceed \$150,000.00.

B. Procurement

1.) The procurement method was RFP exemption.

2.) N/A. 3.) N/A.

C. Contractor and Project Information

1.) The address of tenant:

Cuyahoga County
2079 East Ninth Street
Cleveland, Ohio 44115

2.) The address for the landlord is:

Level 3 Communications, LLC, A Delaware Limited Liability Company
1025 Eldorado Boulevard
Broomfield CO 80021

2a.) Level 3 Communications contact:

Clint Ferguson
Director of Field Operations
Global Field Services
Level 3 Communications
1000 Madison Ave., Suite 205
Norristown, PA 19403

Clint Ferguson, Director of Field Operations CenturyLink, 4000 Chester Ave. Cleveland, Ohio 44103
(216) 426-6015 phone

(330) 256-8999 Mobile

Clint.Ferguson@centurylink.com

Christopher Jenkins, Senior Director, Corporate Real Estate

Christopher.jenkins@centurylink.com

(720) 888-5099

(303) 91-8225

Gary Witt, Legal

3a.) The address of the project:
Parking lot site located at
4000 Euclid Ave.
Cleveland, Ohio
PP#103-09-011

D. Project Status and Planning

- 1.) The Department of Public Works requesting First Amendment to License Agreement with Level 3 Communications, LLC for the lease of parking lot space located at 4000 Euclid Ave., Cleveland (PPN#103-09-011) for use by the Cuyahoga County HHS Employees for the period April 1, 2017 to June 30, 2018, to extend the time period to June 30, 2023, to change the terms effective July 1, 2018, and for additional funds in an amount not-to-exceed \$150,000.00 (\$2,500.00 per month).
- 2.) The term of the amendment is sixty (60) months beginning July 1, 2018 – June 30, 2023 for additional funds in the amount not-to-exceed \$150,000.00
- 3.) The project is on a critical action path so that the county may lease space for HHS employees.

E. Funding

- 1.) Yes, the project is funded and funds are available:
Walter Parejewiec and ABeasley emailed 1/27/17 and 4/10/17
Index Code: CF135467
Sub Object Code: 0385
Funding source is: HHS Levy
Funding name: Public Assistance
- 2.) The schedule of payments is \$2,500 per month, paid according to agreement for the period of sixty (60) months beginning July 1, 2018 – June 30, 2023, in the amount not-to-exceed \$150,000.00

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0116

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution declaring that public convenience and welfare requires emergency repair of Bagley Road Culvert C-07.26 over Lake Abrams Ditch in the City of Middleburg Heights; total estimated project cost \$420,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires emergency repair of Bagley Road Culvert C-07.26 over Lake Abrams Ditch in the City of Middleburg Heights; and

WHEREAS, the anticipated project cost for the emergency repair is \$420,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$210,000.00 with Road and Bridge Fund and (b) \$210,000.00 with funds from the City of Middleburg Heights; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Bagley Road Culvert C-07.26 over Lake Abrams Ditch in Middleburg Heights, Council District 5; and

WHEREAS, the anticipated start date for construction of this project is 2018; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires emergency repair of Bagley Road Culvert C-07.26 over Lake Abrams Ditch in the City of Middleburg Heights.

SECTION 2. That special assessments are not to be levied nor collected to pay for any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

A. Scope of Work Summary

1. The Public Works Department requesting that Council find: a) that public convenience and welfare requires the emergency repair of Bagley Road Culvert C-07.26 over Lake Abrams Ditch in the City of Middleburg Heights. b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality. The anticipated cost of the project is \$420,000. The project is to be funded \$210,000 with County Road and Bridge Fund and \$210,000 with funds from City of Middleburg Heights. The anticipated start date for construction is 2018.

2. The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the emergency repair of the culvert.

3. N/A

B. Procurement – N/A

C. Contractor and Project Information

1. N/A.

2. N/A

3a. The location of the project is Bagley Road Culvert C-07.26 over Lake Abrams Ditch in Middleburg Heights.

3b. The project is located in Council District 5.

D. Project Status and Planning

1. This project is new to the County.

2. N/A.

3. N/A.

4. N/A

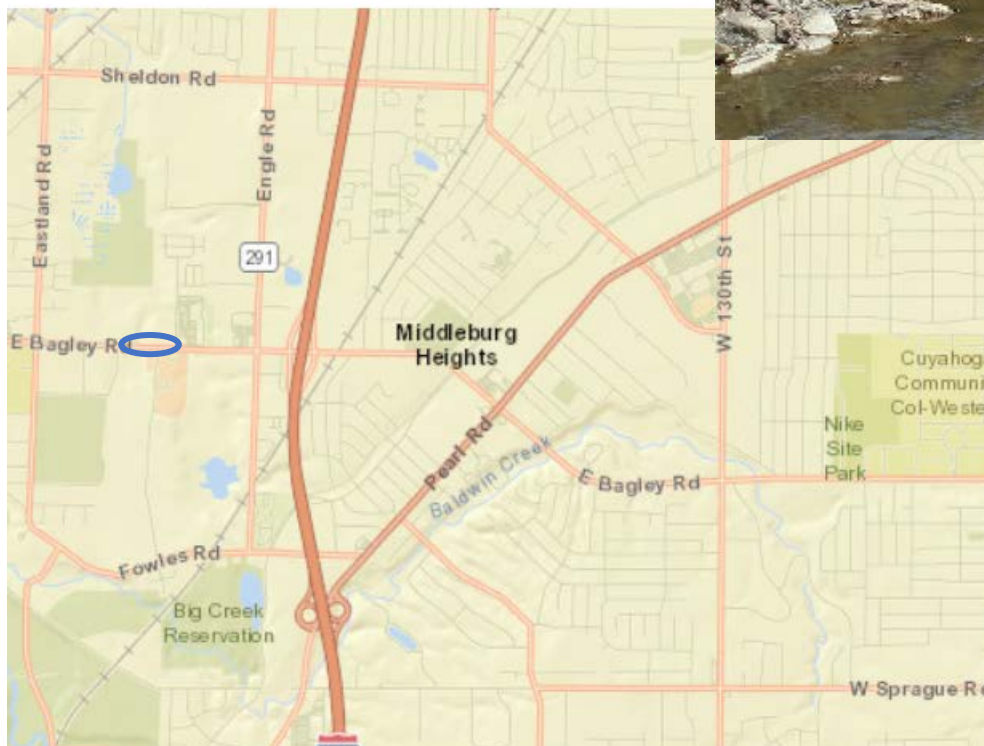
5. N/A

E. Funding

1. The project is to be funded \$210,000 with Road and Bridge Fund and \$210,000 with fund from the City of Middleburg Heights.

Project Fact Sheet – Bagley Road Culvert C-07.26, City of Middleburg Heights

Project Type	Emergency Repair
Project Limits	Bagley Road Culvert C-07.26
Average Daily Traffic	24,396 vehicles per day
Year Built	1975
General Appraisal Rating	4
Sufficiency Rating	31.6
Council District	5
Project Construction Cost	\$420,000
Proposed Funding	County (\$210,000) and Middleburg Heights (\$210,000)
Project Design Cost	Cuyahoga County Department of Public Works
Construction Admin	Cuyahoga County Department of Public Works



County Council of Cuyahoga County, Ohio

Resolution No. R2018-0098

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing the County Executive to accept dedication of land for a part of Warrensville Center Road, in connection with Permanent Parcel Nos. 736-29-042, 736-29-043 and 736-13-057, located in the City of Shaker Heights as a public street; authorizing the County Executive to execute the final Plat in connection with said dedication; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended to accept dedication of land for a part of Warrensville Center Road, in connection with Permanent Parcel Nos. 736-29-042, 736-29-043 and 736-13-057, located in the City of Shaker Heights as a public street; and

WHEREAS, the dedication of 1.3110 acres as part of Warrensville Center Road in the City of Shaker Heights adds strips of land ranging in width from 5 feet to 40.62 feet to the east side of a section of Warrensville Center Road, located in Council District 9; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes the County Executive to accept dedication of land for a part of Warrensville Center Road, in connection with Permanent Parcel Nos. 736-29-042, 736-29-043 and 736-13-057, located in the City of Shaker Heights as a public street.

SECTION 2. That the County Executive is authorized to execute the final Plat in connection with said dedication of land.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0099

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmember Tuma</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing York Road from Pearl Road to Pleasant Valley Road in the Cities of Parma and Parma Heights; total estimated project cost \$3,420,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing York Road from Pearl Road to Pleasant Valley Road in the Cities of Parma and Parma Heights; and,

WHEREAS, the anticipated project cost for the resurfacing is \$3,420,000.00; and,

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and,

WHEREAS, the proposed funding is as follows: (a) \$2,736,000.00 from County Road and Bridge fund; (b) \$478,800.00 from City of Parma Heights; and (c) \$205,200.00 from City of Parma; and,

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and,

WHEREAS, the location of the project is York Road, from Pearl Road to Pleasant Valley Road in the Cities of Parma Heights and Parma, Council District 4; and,

WHEREAS, the anticipated start date for construction of this project is 2020; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing York Road from Pearl Road to Pleasant Valley Road in the Cities of Parma and Parma Heights.

SECTION 2. That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: May 23, 2018

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0100

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmembers Jones and Conwell</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing East 131st Street from Miles Road to Forestdale Drive in the Cities of Cleveland and Garfield Heights; total estimated project cost \$1,940,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing East 131st Street from Miles Road to Forestdale Drive in the Cities of Cleveland and Garfield Heights; and

WHEREAS, the anticipated project cost for the resurfacing is \$1,940,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and,

WHEREAS, this project will be funded as follows: (a) \$1,552,000 with County Road and Bridge fund; (b) \$271,600.00 from City of Garfield Heights; and (c) \$116,400.00 from City of Cleveland; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is East 131st Street from Miles Road to Forestdale Drive in the Cities of Garfield Heights and Cleveland, Council District 8; and

WHEREAS, the anticipated start date for construction of this project is 2020; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing East 131st Street from Miles Road to Forestdale Drive in the Cities of Cleveland and Garfield Heights.

SECTION 2. That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: May 15, 2018

Additional Sponsorship Requested: May 23, 2018

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0101

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmember Baker</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing Mastick Road from the Fairview Park West Corporation Line to Eaton Road in the City of Fairview Park; total estimated project cost \$1,690,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing Mastick Road from the Fairview Park West Corporation Line to Eaton Road in the City of Fairview Park; and

WHEREAS, the anticipated project cost for the resurfacing is \$1,690,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$1,352,000.00 from County Road and Bridge Fund; and (b) \$338,000.00 from City of Fairview Park; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Mastick Road from the Fairview Park West Corporation Line to Eaton Road in the City of Fairview Park, Council District 1; and

WHEREAS, the anticipated start date for construction of this project is 2019; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing Mastick Road from the Fairview Park West Corporation Line to Eaton Road in the City of Fairview Park.

SECTION 2. That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: May 15, 2018

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0102

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmember Baker</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing Hilliard Boulevard from River Oaks Drive to Lakeview Avenue in the City of Rocky River; total estimated project cost \$1,600,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing Hilliard Boulevard from River Oaks Drive to Lakeview Avenue in the City of Rocky River; and

WHEREAS, the anticipated project cost for the resurfacing is \$1,600,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$1,280,000.00 with County Road and Bridge Fund and (b) \$320,000.00 from the City of Rocky River; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and,

WHEREAS, the location of the project is Hilliard Boulevard from River Oaks Drive to Lakeview Avenue in the City of Rocky River, Council District 1; and

WHEREAS, the anticipated construction year for this project is 2019; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: May 15, 2018

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0103

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmember Schron</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing Sprague Road from Broadview Road to the Broadview Heights/Seven Hills East Corporation Line in the Cities of Broadview Heights and Seven Hills; total estimated project cost \$1,310,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing Sprague Road from Broadview Road to the Broadview Heights/Seven Hills East Corporation Line in the Cities of Broadview Heights and Seven Hills; and

WHEREAS, the anticipated project cost for the resurfacing is \$1,310,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$1,048,000.00 with County Road and Bridge funds; (b) \$131,000.00 from City of Seven Hills; and (c) \$131,000.00 from City of Broadview Heights; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Sprague Road, Broadview Road to Eastern Corporation Line in the Cities of Seven Hills and Broadview Heights, Council District 6; and

WHEREAS, the anticipated construction year is 2020; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing Sprague Road from Broadview Road to the Broadview Heights/Seven Hills East Corporation Line in the Cities of Broadview Heights and Seven Hills; and

SECTION 2. That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: May 15, 2018

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0104

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmembers Houser and Conwell</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing of an avenue and a road located in the City of Cleveland in connection with the 2019 Operations Resurfacing Program; total estimated project cost \$1,210,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said projects; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing of an avenue and a road located in the City of Cleveland in connection with the 2019 Operations Resurfacing Program; and

WHEREAS, the anticipated cost of the Cleveland Operations Project is \$1,210,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this Cleveland Operations Project will be funded as follows: (a) \$968,000.00 with County Road and Bridge Funds and (b) \$242,000.00 from City of Cleveland; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the locations of the Cleveland 2019 Operations Resurfacing Program projects are (a) Shaw Avenue from St. Clair Avenue to the Cleveland East Corporation Line and (b) Eddy Road from Gray Avenue to Arlington Avenue in the City of Cleveland, Council District 10; and

WHEREAS, the anticipated construction year is 2019; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing of an avenue and a road located in the City of Cleveland in connection with the 2019 Operations Resurfacing Program as follows:

- (a) Shaw Avenue from St. Clair Avenue to the Cleveland East Corporation Line; and
- (b) Eddy Road from Gray Avenue to Arlington Avenue.

SECTION 2. That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: May 15, 2018
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested on the Floor: May 15, 2018

Legislation Amended in Committee: May 23, 2018

Additional Sponsorship Requested: May 23, 2018

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0105

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution declaring that public convenience and welfare requires resurfacing Cedar Road from S.O.M. Center Road to Woodstock Road in the Villages of Gates Mills and Hunting Valley; total estimated project cost \$1,200,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing Cedar Road from S.O.M. Center Road to Woodstock Road in the Villages of Gates Mills and Hunting Valley; and

WHEREAS, the anticipated project cost for the resurfacing is \$1,200,000.00; and

WHEREAS, that special assessments are not to be levied nor collected to pay for any part of the County's costs of this improvement; and

WHEREAS, this project will be funded as follows: (a) \$960,000.00 with County Road and Bridge Fund; (b) \$120,000.00 from Village of Gates Mills and (c) \$120,000.00 from Village of Hunting Valley; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the location of the project is Cedar Road from S.O.M. Center Road to Woodstock Road in the Villages of Gates Mills and Hunting Valley, Council District 6; and

WHEREAS, the anticipated start date for construction of this project is 2019; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing Cedar Road from S.O.M. Center Road to Woodstock Road in the Villages of Gates Mills and Hunting Valley.

SECTION 2. That special assessments are not to be levied nor collected to pay any part of the County's cost of this improvement.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Public Works, Procurement & Contracting

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0110

<p>Sponsored by: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board</p>	<p>A Resolution authorizing an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$2,527,776.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board has recommended an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$2,527,776.00; and

WHEREAS, the primary goals of this project are to continue to provide employment services to WIOA eligible ex-offenders; and

WHEREAS, the project is funding 100% by Workforce Innovation and Opportunity Act (WIOA) funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for

operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$2,527,776.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018
Committee(s) Assigned: Education, Environment & Sustainability

Committee Report/Second Reading: May 29, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0097

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's reappointment of various individuals to serve on the District One Public Works Integrating Committee for the term 6/22/2018 - 6/21/2021; confirming the reappointment of various alternates; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the District One Public Works Integrating Committee of Cuyahoga County evaluates capital improvement projects submitted by its local subdivisions using project selection criteria based on criteria listed in the Ohio Revised Code Section 164; and

WHEREAS, the District One Public Works Integrating Committee seeks to preserve the functional integrity of existing infrastructure in Cuyahoga County, and uses the allocations of funds to improve public health and safety while enhancing economic development and overall wellness for the County; and

WHEREAS, pursuant to the Ohio Revised Code Section 164.04, the District One Public Works Integrating Committee is composed of seven members who represent both the public and private sectors; and

WHEREAS, the Cuyahoga County Charter Section 6.04 entitled, Special Boards and Commissions states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, County Executive Budish has nominated Michael W. Dever to serve on the District One Public Works Integrating Committee for the term 6/22/2018 – 6/21/2021; and

WHEREAS, County Executive Budish has nominated David E. Marquard to serve on the District One Public Works Integrating Committee for the term 6/22/2018 – 6/21/2021; and

WHEREAS, County Executive Budish has nominated Nichole L. English to serve on the District One Public Works Integrating Committee as alternate to Michael W. Dever; and

WHEREAS, County Executive Budish has nominated Christopher A. George to serve on the District One Public Works Integrating Committee as alternate to David E. Marquard; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Michael W. Dever to serve on the District One Public Works Integrating Committee for the term 6/22/2018 – 6/21/2021 and the reappointment of Nichole L. English to serve as alternate to Michael W. Dever.

SECTION 2. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of David E. Marquard to serve on the District One Public Works Integrating Committee for the term 6/22/2018 – 6/21/2021 and the reappointment of Christopher A. George to serve as alternate to David E. Marquard.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC030

May 29, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0106

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p>	<p>A Resolution making an award on RQ41613 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,251,754.00 for resurfacing Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$125,175.40 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ41613 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,251,754.00 for resurfacing Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights and to authorize the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$125,175.40 to fund a portion of the contract; and

WHEREAS, the primary purpose of this project is to improve Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights, located in Council District 6, and to properly maintain the County's infrastructure; and

WHEREAS, the anticipated start-completion dates are 7/9/2018 – 11/9/2018; and

WHEREAS, the project is funded as follows: (a) 80% (\$1,001,403.20) from Federal Funds, (b) 10% (\$125,175.40) from City of Broadview Heights and (c) 10% (\$125,175.40) from County Motor Vehicle \$5.00 License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ41613 to Kokosing Construction Company, Inc. in the amount not-to-exceed \$1,251,754.00 for resurfacing Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights.

SECTION 2. That the County Executive is authorized to execute the contract in connection with said award and all other documents consistent with this Resolution.

SECTION 3. That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$125,175.40 to fund a portion of said contract.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal CC030

May 29, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0107

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer</p> <p>Co-sponsored by: Councilmember Tuma</p>	<p>A Resolution making an award on RQ42348 to Catts Construction, Inc. in the amount not-to-exceed \$2,929,031.90 for resurfacing Pleasant Valley Road from State Road to Broadview Road in the City of Parma; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ42348 to Catts Construction, Inc. in the amount not-to-exceed \$2,929,031.90 for resurfacing Pleasant Valley Road from State Road to Broadview Road in the City of Parma; and

WHEREAS, the primary purpose of this project is for resurfacing of Pleasant Valley Road from State Road to Broadview Road in the City of Parma, located in Council District 4; and

WHEREAS, the anticipated start-completion dates are 7/9/2018 – 11/1/2019; and

WHEREAS, the project is funded as follows: (a) 80% (\$2,343,225.52) from Federal funds and (b) 20% (\$585,806.38) from Ohio Public Works Commission (Issue 1) funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ42348 to Catts Construction, Inc. in the amount not-to-exceed \$2,929,031.90 for resurfacing Pleasant Valley Road from State Road to Broadview Road in the City of Parma.

Additional Sponsorship Requested on the Floor: May 15, 2018

Journal CC030

May 29, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0108

<p>Sponsored by: County Executive Budish/Department of Human Resources</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$1,800,000.00 for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Human Resources has recommended an agreement with The MetroHealth System in the amount not-to-exceed \$1,800,000.00 for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018; and

WHEREAS, The MetroHealth System through the MetroHealth Select Network agreement will continue a risk-sharing arrangement for claims incurred beginning January 1, 2018; and

WHEREAS, payment will be made during the subsequent fiscal year and the 2018 payment will be made prior to June 2019; and

WHEREAS, the funding for this agreement is from the Hospitalization Self-Insurance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with The MetroHealth System in the amount not-to-exceed \$1,800,000.00 for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 - 12/31/2018.

Additional Sponsorship Requested: May 22, 2018

Journal CC030

May 29, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0109

Sponsored by: County Executive Budish/County Treasurer	A Resolution authorizing amendments to various bank depository agreements for public funds designating eligible institutions as public depositories of active and interim funds of Cuyahoga County for the period 8/24/2013 - 8/23/2017 to extend the time period to 8/23/2021 and to pay any fees in the total amount not-to-exceed \$1,411,000.00 that are customary or normally charged in the course of doing business by various institutions, effective 7/14/2017, in accordance with the Uniform Depository Act of Ohio; authorizing the County Executive and/or County Treasurer to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/County Treasurer has recommended amendments to various bank depository agreements for public funds designating eligible institutions as public depositories of active and interim funds of Cuyahoga County for the period 8/24/2013 - 8/23/2017 to extend the time period to 8/23/2021 and to pay any fees in the total amount not-to-exceed \$1,411,000.00 that are customary or normally charged in the course of doing business by various institutions, effective 7/14/2017, in accordance with the Uniform Depository Act of Ohio as follows:

- i) First Federal of Lakewood in the deposit limit amount not-to-exceed \$6,000,000.00;
- ii) KeyBank National Association in the deposit limit amount not-to-exceed \$700,000,000.00;
- iii) PNC Bank, National Association in the deposit limit amount not-to-exceed \$600,000,000.00;
- iv) U.S. Bank, N.A. in the deposit limit amount not-to-exceed \$137,073,061.80; and

WHEREAS, the primary goal of the project is to amend various bank depository agreements for public funds designating eligible institutions as public depositories of active and interim funds of Cuyahoga County in accordance with the Uniform Depository Act of Ohio; and

WHEREAS, this project is funded from General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to various bank depository agreements for public funds designating eligible institutions as public depositories of active and interim funds of Cuyahoga County for the period 8/24/2013 - 8/23/2017 to extend the time period to 8/23/2021 and to pay any fees in the total amount not-to-exceed \$1,411,000.00 that are customary or normally charged in the course of doing business by various institutions, effective 7/14/2017, in accordance with the Uniform Depository Act of Ohio as follows:

- i) First Federal of Lakewood in the deposit limit amount not-to-exceed \$6,000,000.00.
- ii) KeyBank National Association in the deposit limit amount not-to-exceed \$700,000,000.00.
- iii) PNC Bank, National Association in the deposit limit amount not-to-exceed \$600,000,000.00.
- iv) U.S. Bank, N.A. in the deposit limit amount not-to-exceed \$137,073,061.80.

SECTION 2. The Cuyahoga County Council hereby ratifies payments for fees and/or costs to U.S. Bank, N.A. totaling \$71,989.82 made on or after August 24, 2017.

SECTION 3. To the extent an exemption for anything herein is needed, it is hereby granted.

SECTION 4. That the County Executive and/or County Treasurer is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018

Committee(s) Assigned: Finance & Budgeting

Journal CC030

May 29, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0111

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2018 to extend the time period to 6/30/2019, to change the scope of services, effective 7/1/2018, and for additional funds in the amount not-to-exceed \$1,100,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2018 to extend the time period to 6/30/2019, to change the scope of services, effective 7/1/2018, and for additional funds in the amount not-to-exceed \$1,100,000.00; and

WHEREAS, the goal of this project is to continue to provide local residential treatment services to felony level male youth where youth can remain in their communities and work with their families to prepare for their return home; and

WHEREAS, this project is funded by Targeted RECLAIM Grant Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700127-01 with OhioGuidestone for community-based treatment center management services for the period 7/1/2017 - 6/30/2018 to extend the time period to 6/30/2019, to change the scope of services, effective 7/1/2018, and for additional funds in the amount not-to-exceed \$1,100,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018
Committee(s) Assigned: Public Safety & Justice Affairs

Journal CC030
May 29, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0112

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</p>	<p>A Resolution authorizing an amendment to Contract No. CE1700360-01 with Applewood Centers, Inc. for secure residential treatment services for the period 1/1/2018 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$952,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended an amendment to Contract No. CE1700360-01 with Applewood Centers, Inc. for secure residential treatment services for the period 1/1/2018 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$952,000.00; and

WHEREAS, the goal of this project is to provide secure residential treatment services for felony level adjudicated male youth who would otherwise be sent to the Ohio Department of Youth Services; and

WHEREAS, the funding for this project is from Targeted Reclaim Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700360-01 with Applewood Centers, Inc. for secure residential treatment services for the period 1/1/2018 - 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$952,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 15, 2018
Committee(s) Assigned: Public Safety & Justice Affairs

Journal CC030
May 29, 2018

County Council of Cuyahoga County, Ohio

Ordinance No. O2018-0007

Sponsored by: County Executive Budish	An Ordinance enacting Section 205.10 of the Cuyahoga County Code to establish the Division of Children and Family Services Advisory Board; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Section 3.09(2) of the Cuyahoga County Charter provides for the power of Cuyahoga County Council “to establish departments, and divisions and sections within departments, under the supervision of the County Executive, and such boards, agencies, commissions, and authorities, in addition to or as part of those provided for in this Charter, as the Council determines to be necessary for the efficient administration of the County”; and,

WHEREAS, Article II, Section 2.03(2) of the County Charter empowers the County Executive to appoint members of such boards, subject to confirmation by County Council; and,

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. CHAPTER 205 of the Cuyahoga County Code, which provides for County boards, is hereby amended to enact Section 205.10 as follows:

The Division of Children and Family Services Advisory Board (“DCFS Board”) shall be comprised of up to ten members who shall provide independent perspective and feedback to the County and the Cuyahoga County Division of Children and Family Services (“DCFS”) leadership. The DCFS Board shall also serve as a link between the Board and the community it serves. The DCFS Board is advisory in nature only and shall not have any decision-making authority over DCFS or the County. Members of the DCFS Board must be appointed by the County Executive subject to confirmation by Cuyahoga County Council. Appointments to the DCFS Board shall be for a term of four years. The DCFS Board shall elect its own chairperson.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Ordinance No. O2018-0008

Sponsored by: County Executive Budish/Fiscal Department/ Department of Human Resources	An Ordinance amending Section 9.07 of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual and approving certain straight time cash payments in lieu of exchange time for hours worked in excess of forty in a work week in the total amount not-to-exceed \$85,529.59 for sexennial and triennial real estate assessments for the period 4/29/2018 – 7/27/2018, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Human Resources Personnel Policies and Procedures Manual (“Policy Manual”) was most recently adopted by County Council on March 27, 2018, and

WHEREAS, the approved Policy Manual provides that in limited circumstances, certain overtime exempt employees are eligible to receive straight time cash payments in lieu of exchange time for hours worked in excess of forty in a work week, and

WHEREAS, the Policy Manual further requires determinations and approvals from the Department Director, the Director of Human Resources, and the County Executive or designee in advance, or within seven (7) days in case of emergency, and

WHEREAS, Council now determines to approval of straight time cash payments are to occur within 14 days, and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That Section 9.07 of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual is hereby amended as follows (additions bolded and underlined, deletions stricken):

9.07 Exempt Employees: Exchange/Straight Time

Exchange Time

Exempt employees can earn exchange time (a form of paid leave) when they work more than forty (40) hours in a workweek, provided the following:

- there is a compelling reason for the exempt employee to be required to stay beyond normal working hours – staying to finish up normal assignments does not qualify.
- there is a “meeting of the minds” between the exempt employee and the supervisor - the employee must either be required to work over or be granted prior authorization by their supervisor to work the additional hours

Time spent on paid leave (i.e., sick, vacation, exchange time, etc., except for County-recognized holidays), does not count towards the forty (40) hours work requirement.

Exchange time is accrued in increments of one-minute. The maximum balance of exchange time an exempt employee may accrue is forty (40) hours. Exchange time earned in lieu of holiday premium pay is not subject to the forty (40) hour requirement.

An employee who has requested paid leave using exchange time shall be permitted to use it within a reasonable time after the request, so long as it does not unduly disrupt their department’s operations.

Exchange time not used within six (6) months of accrual shall expire. If a critical or extraordinary operational need exists, the Director of Human Resources may authorize an employee to accrue up to two hundred (200) hours of exchange time and may extend the expiration timeframe up to one (1) year. At no time shall exchange time be paid out to the employee.

Straight Time Pay

In rare circumstances the County may pay an exempt employee a straight time cash payment (based on the employee’s hourly rate of pay) in lieu of exchange time. Normally, the County will credit the employee with exchange time. A department director may request, on a temporary basis, that a straight time cash payment for an employee or group of employees be provided in lieu of exchange time, subject to all of the following conditions:

1. The Department Director has determined that hiring additional employees or outsourcing the work would be impractical or less cost-effective than straight time payments;
2. County operations temporarily require exempt employees to work beyond forty (40) hours per week in order to meet an urgent public health or safety need, to meet mandatory deadlines for the sexennial and triennial real estate assessments,

or to meet the critical needs associated with implementing the Enterprise Resource Planning system and/or the Real Property software system;

3. The Director of Human Resources has determined, in writing, that it would be impractical or inequitable to expand the cap on accrual of exchange time, expand the timeframe in which an employee's exchange time can be used, or modify one or more employee's base salary.

4. The County Executive or designee provides written authorization in advance, or within **fourteen (14) days**~~seven (7) days in case of emergency~~, specifying:

a. The employee or employees eligible to receive straight time payments,

b. The total number of hours worked beyond 40 each employee is authorized to receive straight time payments; and

c. the defined period of time, not to exceed 90 days, during which each employee is eligible to receive such payments. The County Executive may extend the time period for additional time provided all of the foregoing conditions still apply, but such extension shall be considered a separate approval for the purposes of reporting and subject to the requirements of this section.

5. The defined period of time provided for in item 4(c) above may not be extended more than once unless the extension is accompanied by a plan to correct the situation necessitating the straight time payments.

6. Authorized straight-time payments shall be listed on the county's personnel agenda at the time they are approved by the County Executive.

SECTION 2. Council hereby approves straight time cash payments in lieu of exchange time for hours worked in excess of forty in a work week for four (4) staff in the total amount not-to-exceed \$85,529.59 for sexennial real estate assessment for the period 4/29/2018 – 7/27/2018

SECTION 3. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

