



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, NOVEMBER 13, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) October 23, 2018 Committee of the Whole Meeting [See page 16]
 - b) October 23, 2018 Regular Meeting [See page 18]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
 - 1) R2018-0224: A Resolution approving The MetroHealth System Year 2019 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through

adoption of the 2018/2019 Biennial Operating Budget and Capital Improvements Program for 2019; and declaring the necessity that this Resolution become immediately effective. [See Page 35]

Sponsors: Council President Brady on behalf of The MetroHealth System

b) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2018-0225: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2019, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective. [See Page 41]

Sponsors: Councilmember Tuma on behalf of The MetroHealth System

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING

- 1) R2018-0210: A Resolution authorizing a Community Development Fund grant in the amount of \$150,000.00 to Cleveland Cultural Gardens Federation for the benefit of the Centennial Peace Plaza Project, located in Rockefeller Park in the City of Cleveland; authorizing County Council Staff to prepare all documents to effectuate said grant; and authorizing the County Executive to execute all documents consistent with said grant and this Resolution. [See Page 45]

Sponsor: Councilmember Houser

Committee Assignment and Chair: Community Development – Jones

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2018-0209: A Resolution approving the appointment or reappointment of various individuals to serve on the

Cuyahoga County Soldiers' and Sailors' Monument
Commission Board of Trustees for the term 11/16/2018 -
11/15/2023, and declaring the necessity that this Resolution
become immediately effective: [See Page 48]

i) Appointment:

a) Michael R. Sliwinski

ii) Reappointments:

a) Donald N. Jaffe

b) Richard T. Prasse

Sponsor: Council President Brady

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

- 2) R2018-0211: A Resolution adopting various changes to the
Cuyahoga County Non-bargaining Classification Plan, and
declaring the necessity that this Resolution become
immediately effective. [See Page 51]

Sponsors: Councilmember Brown on behalf of Cuyahoga
County Personnel Review Commission

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

**e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF
COUNCIL FOR SECOND READING**

- 1) O2018-0012: An Ordinance amending Section 704.01 of the
Cuyahoga County Code to reauthorize the designation of the
Additional DTAC Fee through 12/31/2019, and declaring the
necessity that this Ordinance become immediately effective. [See Page 79]

Sponsors: Councilmembers Brady, Jones, Simon and Miller

Committee Assignment and Chair: Finance & Budgeting –
Miller

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) **CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION
UNDER SUSPENSION OF RULES**

- 1) R2018-0177: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County and Municipal Employees, Ohio Council 8, Local 2927-2, AFL-CIO, representing approximately 2 employees in the classification of Process Server at the Sheriff's Department for the period 1/1/2018 - 12/31/2020; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 82]

Sponsor: County Executive Budish/Department of Law and County Sheriff

- 2) R2018-0226: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's Benevolent Association representing approximately 12 employees in the classification of Protective Services Sergeant at the Sheriff's Department for the period 1/1/2018 - 12/31/2020; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 85]

Sponsor: County Executive Budish/Department of Law and County Sheriff

- 3) R2018-0227: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and International Union of Operating Engineers, Local 18-S Electronic Technicians, AFL-CIO, representing approximately 4 employees in the classification of Electronic Technician at the Department of Public Works for the period 1/1/2017-12/31/2019 to establish the terms of the wage re-opener and to modify Article 29; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent

with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 88]

Sponsor: County Executive Budish/Departments of Law and Public Works

- 4) R2018-0228: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO, representing approximately 240 employees in 9 classifications at the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services for the period 1/1/2018 - 12/31/2020; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 91]

Sponsor: County Executive Budish/Departments of Law and Health and Human Services/Cuyahoga Job and Family Services

- 5) R2018-0229: A Resolution amending the 2018/2019 Biennial Operating Budget for 2018 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolution Nos. R2018-0003 dated 1/9/2018 and R2018-0068 dated 3/27/2018 to reconcile appropriations for 2018; and declaring the necessity that this Resolution become immediately effective. [See Page 94]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2018-0230: A Resolution confirming the County Executive's appointment of Shane Alex Pellom, upon his taking the oath of office, as Director of the Department of Public Safety and Justice Services; and declaring the necessity that this Resolution become immediately effective. [See Page 117]

Sponsor: County Executive Budish

- 2) R2018-0231: A Resolution authorizing an amendment to an agreement with CGF Realty LLC (formerly BSREP II Multifamily LLC) for lease of land and a facility located at 1 AEC Parkway, Richmond Heights, for the period 10/16/1990 - 10/15/2025 to extend the time period to 10/15/2068, to change the terms, effective 11/16/2018, and for additional revenue in the amount not-to-exceed \$967,903.87; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 135]

Sponsor: County Executive Budish/Department of Public Works

- 3) R2018-0232: A Resolution authorizing an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and a corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtiss-Wright Parkway, Richmond Heights, for the period 10/1/2006 - 9/30/2011 to exercise options to extend the time period to 9/30/2021 and for additional revenue in the amount not-to-exceed \$960,574.40; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 142]

Sponsor: County Executive Budish/Department of Public Works

- 4) R2018-0233: A Resolution authorizing a First Amendment to Contract No. CE1300539-02 with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2013 - 11/30/2018 to exercise an option to extend the time period to 11/30/2023 and for additional funds in the amount not-to-exceed \$414,800.40; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 148]

Sponsor: County Executive Budish/Department of Public Works on behalf of Fiscal Officer

- 5) R2018-0234: A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$593,589.00 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2019 - 12/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 152]

Sponsor: County Executive Budish/Fiscal Officer/County Treasurer

- 6) R2018-0235: A Resolution authorizing amendments to various contracts in connection with a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 157]

- i) Nos. CE1400155-01 and CE1400156-01 in the total amount not-to-exceed \$250,000.00 for Corporate Credit Card Program services for duty-related travel.
- ii) Nos. CE1400157-01 and CE1500263-01 in the total amount not-to-exceed \$129,300.00 for Procurement Card Program services.
- iii) No. CE1500283-01 in the amount not-to-exceed \$230,000.00 for Commercial Fleet Card Program services.

Sponsor: County Executive Budish/Fiscal Officer/County Treasurer

- 7) R2018-0236: A Resolution authorizing an amendment to Contract No. CE1800178-01 with Schwarz Uniform Corporation for Correction Officer, Corporal and Sergeant uniforms for the period 3/19/2018 - 3/18/2021 to extend the

time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$570,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 162]

Sponsor: County Executive Budish/County Sheriff

- 8) R2018-0237: A Resolution authorizing amendments to contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:[See Page 165]
- i) No. CE1700341-01 with Career Development and Placement Strategies Inc. in the amount not-to-exceed \$100,000.00 for the Rising Above Program.
 - ii) No. CE1700342-01 with The Children’s Museum of Cleveland in the amount not-to-exceed \$30,000.00 for the Dad’s Count Program.
 - iii) No. CE1700343-01 with The Center for Families and Children in the amount not-to-exceed \$83,000.00 for the Families and Fathers Together Program.
 - iv) No. CE1700344-01 with JDC Advertising in the amount not-to-exceed \$70,000.00 for a Public Awareness Campaign.
 - v) No. CE1700345-01 with Domestic Violence & Child Advocacy Center in the not-to-exceed \$123,000.00 for the Supervised Visitation Program.
 - vi) No. CE1700346-01 with University Settlement, Incorporated in the amount not-to-exceed \$52,000.00 for the Healthy Fathering Program.
 - vii) No. CE1700347-01 with Murtis Taylor Human Services System in the amount not-to-exceed \$60,000.00 for the Strong Fathers Program.

- viii) No. CE1700348-01 with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$100,000.00 for the Jobs for Dads Program.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 9) R2018-0238: A Resolution authorizing an amendment to Contract No. CE1700241-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for Out-of-School Time Services for Youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,645,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.[See Page 187]

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

- 10) R2018-0239: A Resolution authorizing an amendment to Contract No. CE1700281-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for temporary housing for single adults and youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,422,993.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 194]

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 11) R2018-0240: A Resolution authorizing an amendment to Contract No. CE1800167-01 with Young Women's Christian Association of Greater Cleveland, Ohio (YWCA) for operation and case management services for the Norma Herr Women's Shelter, located at 2227 Payne Avenue, Cleveland, for the period 5/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$2,850,000.00; authorizing the County Executive to

execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 202]

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

1) R2018-0218: A Resolution authorizing amendments to an agreement and contracts with various providers for various programs and services for youth in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 210]

i) Agreement:

a. No. AG1600217-01 with Cuyahoga Community College District for In-School and Out-of-School Youth Programs in the amount not-to-exceed \$488,708.00.

ii) Contracts:

a. No. CE1600287-01 with Linking Employment Abilities and Potential for the In-School Youth Program in the amount not-to-exceed \$75,000.00.

b. No. CE1600290-01 with Youth Opportunities Unlimited for the Youth Resource Center in the amount not-to-exceed \$340,000.00.

c. No. CE1600289-01 with Towards Employment, Inc. for the Out-of-School Youth Program, Youth Resource Center and Social Program Administrator

support in the amount not-to-exceed \$876,241.00.

Sponsors: County Executive Budish/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board and Councilmember Houser

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2018-0195: A Resolution authorizing an amendment to Contract No. CE1700023-01 with Lutheran Metropolitan Ministry for Adult Guardianship Services for the period 1/1/2017 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$553,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 213]

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2018-0215: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for various terms, and declaring the necessity that this Resolution become immediately effective: [See Page 216]
 - i) Appointments for the term 7/1/2018 - 6/30/2021:
 - a) William Moore
 - b) Dan O'Malley
 - c) Shana Marbury
 - d) Deborah Vesey
 - ii) Reappointments for an unexpired term ending 6/30/2020:

- a) Camille Ali
- b) William H. Gary, Sr.
- c) David J. Wondolowski

iii) Reappointments for an unexpired term ending 6/30/2021:

- a) Susan M. Sheehan
- b) Jason Shank
- c) David Merriman
- d) Michael Jeans
- e) LaToya M. Smith

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 3) R2018-0217: A Resolution authorizing the issuance of not-to-exceed \$36,000,000.00 Multifamily Housing Mortgage Revenue Bonds, Series 2018 (Hamlet Hills LLC) by the County of Cuyahoga, Ohio, the proceeds of which shall be loaned to Hamlet Hills LLC to (i) refund and retire certain indebtedness incurred to finance the acquisition, renovation, and equipping of a multifamily residential rental housing facility, (ii) finance certain additional capital improvements and (iii) fund certain working capital needs for the hereinafter defined Borrower; authorizing the issuance of additional Bonds; providing for the pledge of revenues for the payment of such Bonds; authorizing a Loan Agreement and Trust Indenture appropriate for the protection and disposition of such revenues and to further secure such Bonds; authorizing a Bond Purchase Agreement and Preliminary and Final Official Statement; authorizing a Tax Regulatory Agreement and a Land Use Restriction Agreement; authorizing other actions in connection with the issuance of such Bonds; and declaring the necessity that this Resolution become immediately effective. [See Page 219]

Sponsor: County Executive Budish/Department of Development

Bond Counsel: Dinsmore & Shohl LLP

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2018-0185: A Resolution authorizing a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to be located at 1600 Euclid Avenue in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 227]

Sponsor: County Executive Budish/Department of Development

- 2) R2018-0203: A Resolution authorizing an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,586,219.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 230]

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board

- 3) R2018-0204: A Resolution authorizing an amendment to Contract No. CE1600288-01 with OhioGuidestone for In-School and Out-of-School Youth Programs in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,157,343.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 233]

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board

- 4) R2018-0205: A Resolution making an award on RQ42537 to Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$898,300.00 for operation of the Children Who Witness Violence Program for the period 1/1/2019 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 236]

Sponsors: County Executive Budish/Department of Public Safety and Justice Services/Division of Witness/Victim and Councilmember Conwell

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE/WORK SESSION: THURSDAY, NOVEMBER 15, 2018
9:30 AM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, NOVEMBER 27, 2018
TBD / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, NOVEMBER 27, 2018
5:00 PM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE MEETING: TUESDAY, DECEMBER 11, 2018
TBD / COUNCIL CHAMBERS

REGULAR MEETING: TUESDAY, DECEMBER 11, 2018
5:00 PM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE/WORK SESSION:

THURSDAY, DECEMBER 13, 2018
10:30 AM / COUNCIL CHAMBERS

SPECIAL MEETING (YEAR-END FISCAL ITEMS ONLY):

THURSDAY, DECEMBER 20, 2018
10:30 AM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, OCTOBER 23, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
4:00 PM

1. CALL TO ORDER

Council President Brady called the meeting to order at 4:03 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Baker, Miller, Gallagher, Conwell, Jones, Houser, Brady and Brown were in attendance and a quorum was determined. [Clerk's note: Councilmembers Simon, Schron and Tuma were in attendance sometime after the roll-call was taken to move to Executive Session.]

3. PUBLIC COMMENT

There were no public comments given.

4. DISCUSSION / EXECUTIVE SESSION:

a) Collective bargaining matters, including:

- 1) an amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with International Brotherhood of Teamsters, representing approximately 6 employees in the classifications of Airport Technician II and III at the Department of Public Works/Cuyahoga County Airport for the period 12/1/2016 - 11/30/2019 to establish the terms of the wage re-opener and to modify Article 32.

b) Pending or imminent litigation.

A motion was made by Ms. Conwell, seconded by Ms. Brown and approved by unanimous roll-call vote to move to Executive Session for the purposes of discussing collective

bargaining matters and pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Brady at 4:06 p.m. The following Councilmembers were present: Baker, Miller, Gallagher, Conwell, Jones, Brown, Houser and Brady. Councilmembers Simon, Schron and Tuma were in attendance sometime after the roll-call was taken to move to Executive Session. The following additional attendees were present: Director of Law Robert Triozzi; Deputy Chief Director of Law Nora Hurley; Mr. Charles Hannan, Litigation Manager for the Office of the Prosecuting Attorney; Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer; and Special Counsel Michael King.

At 4:17 p.m., Executive Session was adjourned without objection and Council President Brady then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 4:19 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, OCTOBER 23, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Brady called the meeting to order at 5:00 p.m.

2. ROLL CALL

Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown, Houser, Simon and Brady were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

Ms. Loh addressed Council regarding the recent power outage and maintenance issues at the women's shelter.

6. APPROVAL OF MINUTES

- a) October 10, 2018 Committee of the Whole Meeting
- b) October 10, 2018 Regular Meeting
- c) October 18, 2018 Committee of the Whole/Work Session

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to approve the minutes of the October 10, 2018 Committee of the Whole and Regular meetings and the October 18, 2018 Committee of the Whole/Work Session.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from the Council President.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish reported that the County's Departments of Development and Regional Collaboration, the Downtown Cleveland Alliance and the Mayors and City Managers Association hosted a Downtown Cleveland Trolley Tour.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2018-0208.

- 1) R2018-0208: A Resolution amending Resolution No. R2017-0169 dated 10/10/2017, which authorized a Casino Revenue Fund Loan nka Community Development Fund Loan to Northeast Ohio Neighborhood Health Services, Inc. for the benefit of the New Eastside Market Project, located at 10505 St. Clair Avenue in the City of Cleveland, by extending the Resolution sunset; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Brady, Houser, Conwell and Jones

On a motion by Mr. Brady with a second by Mr. Houser, Resolution No. R2018-0208 was considered and adopted by unanimous vote.

- b) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2018-0209: A Resolution approving the appointment or reappointment of various individuals to serve on the

Cuyahoga County Soldiers' and Sailors' Monument
Commission Board of Trustees for the term 11/16/2018 -
11/15/2023, and declaring the necessity that this Resolution
become immediately effective:

- i) Appointment:
 - a) Michael R. Sliwinski
- ii) Reappointments:
 - a) Donald N. Jaffe
 - b) Richard T. Prasse

Sponsor: Council President Brady

Council President Brady referred Resolution No. R2018-0209 to the Human Resources, Appointments & Equity Committee.

- 2) R2018-0210: A Resolution authorizing a Community Development Fund grant in the amount of \$150,000.00 to Cleveland Cultural Gardens Federation for the benefit of the Centennial Peace Plaza Project, located in Rockefeller Park in the City of Cleveland; authorizing County Council Staff to prepare all documents to effectuate said grant; and authorizing the County Executive to execute all documents consistent with said grant and this Resolution.

Sponsor: Councilmember Houser

Council President Brady referred Resolution No. R2018-0210 to the Community Development Committee.

- 3) R2018-0211: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Council President Brady referred Resolution No. R2018-0211 to the Human Resources, Appointments & Equity Committee.

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution No. R2018-0197.

- 1) R2018-0197: A Resolution determining the services and programs that shall be provided and funded from the Veterans Services Fund in 2018; authorizing payments to various providers, in the total amount of \$367,128.00, for said services and programs for the period ending 12/31/2018; authorizing the County Executive to negotiate and execute any necessary agreements, contracts or other documents for same; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Brady, Houser, Conwell, Baker, Miller, Simon, Schron and Tuma

Committee Assignment and Chair: Economic Development & Planning – Schron

On a motion by Mr. Schron with a second by Mr. Brady, Resolution No. R2018-0197 was considered and adopted by unanimous vote.

- d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE
 - 1) O2018-0012: An Ordinance amending Section 704.01 of the Cuyahoga County Code to reauthorize the designation of the Additional DTAC Fee through 12/31/2019, and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers **Brady, Jones, Simon and Miller**

Council President Brady referred Ordinance No. O2018-0012 to the Finance & Budgeting Committee.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2018-0212, R2018-0213 and R2018-0214.

- 1) R2018-0212: A Resolution amending the 2018/2019 Biennial Operating Budget for 2018 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolution Nos. R2018-0003 dated 1/9/2018 and R2018-0198 dated 10/10/2018 to reconcile appropriations for 2018; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2018-0212 was considered and adopted by unanimous vote.

- 2) R2018-0213: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and Teamsters Local 436, affiliated with International Brotherhood of Teamsters, representing approximately 6 employees in the classifications of Airport Technician II and III at the Department of Public Works/Cuyahoga County Airport for the period 12/1/2016 - 11/30/2019 to establish the terms of the wage re-opener and to modify Article 32; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Law and Public Works

On a motion by Ms. Brown with a second by Mr. Brady, Resolution No. R2018-0213 was considered and adopted by unanimous vote.

- 3) R2018-0214: A Resolution approving a proposed settlement in the matter of Dashone Dunlap, et. al. vs. Administrative Judge of Cuyahoga County Court of Common Pleas, Juvenile Division Kristen W. Sweeney, et. al., United States District

Court Case No. 1:17-CV-1926; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish on behalf of Cuyahoga County Office of the Prosecuting Attorney

On a motion by Ms. Brown with a second by Mr. Brady, Resolution No. R2018-0214 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

1) R2018-0215: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for various terms, and declaring the necessity that this Resolution become immediately effective:

i) Appointments for the term 7/1/2018 - 6/30/2021:

- a) William Moore
- b) Dan O'Malley
- c) Shana Marbury
- d) Deborah Vesey

ii) Reappointments for an unexpired term ending 6/30/2020:

- a) Camille Ali
- b) William H. Gary, Sr.
- c) David J. Wondolowski

iii) Reappointments for an unexpired term ending 6/30/2021:

- a) Susan M. Sheehan
- b) Jason Shank
- c) David Merriman
- d) Michael Jeans
- e) LaToya M. Smith

Sponsor: County Executive Budish

Council President Brady referred Resolution No. R2018-0215 to the Human Resources, Appointments & Equity Committee.

- 2) R2018-0216: A Resolution authorizing an amendment to an agreement with Five Star Aviation, LLC for lease of land and a corporate hangar facility at the Cuyahoga County Airport, located at 26500 Curtiss-Wright Parkway, Highland Heights, for the period 8/13/1993 - 8/12/2018 to exercise an option to extend the time period to 8/12/2033, to change the terms, effective 8/13/2018, and for additional revenue in the amount not-to-exceed \$1,034,531.25; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Brady referred Resolution No. R2018-0216 to the Public Works, Procurement & Contracting Committee.

- 3) R2018-0217: A Resolution authorizing the issuance of not-to-exceed \$36,000,000.00 Multifamily Housing Mortgage Revenue Bonds, Series 2018 (Hamlet Hills LLC) by the County of Cuyahoga, Ohio, the proceeds of which shall be loaned to Hamlet Hills LLC to (i) refund and retire certain indebtedness incurred to finance the acquisition, renovation, and equipping of a multifamily residential rental housing facility, (ii) finance certain additional capital improvements and (iii) fund certain working capital needs for the hereinafter defined Borrower; authorizing the issuance of additional Bonds; providing for the pledge of revenues for the payment of such Bonds; authorizing a Loan Agreement and Trust Indenture appropriate for the protection and disposition of such revenues and to further secure such Bonds; authorizing a Bond Purchase Agreement and Preliminary and Final Official Statement; authorizing a Tax Regulatory Agreement and a Land Use Restriction Agreement; authorizing other actions in connection with the issuance of such Bonds; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

Council President Brady referred Resolution No. R2018-0217 to the Economic Development & Planning Committee.

- 4) R2018-0218: A Resolution authorizing amendments to an agreement and contracts with various providers for various programs and services for youth in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

i) Agreement:

- a. No. AG1600217-01 with Cuyahoga Community College District for In-School and Out-of-School Youth Programs in the amount not-to-exceed \$488,708.00.

ii) Contracts:

- a. No. CE1600287-01 with Linking Employment Abilities and Potential for the In-School Youth Program in the amount not-to-exceed \$75,000.00.
- b. No. CE1600290-01 with Youth Opportunities Unlimited for the Youth Resource Center in the amount not-to-exceed \$340,000.00.
- c. No. CE1600289-01 with Towards Employment, Inc. for the Out-of-School Youth Program, Youth Resource Center and Social Program Administrator support in the amount not-to-exceed \$876,241.00.

Sponsors: County Executive Budish/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga

County Workforce Development Board **and Councilmember Houser**

Council President Brady referred Resolution No. R2018-0218 to the Education, Environment & Sustainability Committee.

- 5) R2018-0219: A Resolution authorizing an amendment to Contract No. CE1600077-01 with Youth Opportunities Unlimited for the Temporary Assistance to Needy Families Summer Youth Employment Program for the period 5/1/2016 - 12/31/2018 to extend the time period to 3/31/2019, to change the scope of services, effective 1/1/2019, and for additional funds in the amount not-to-exceed \$1,293,827.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Brady referred Resolution No. R2018-0219 to the Health, Human Services & Aging Committee.

- 6) R2018-0220: A Resolution authorizing an amendment to Contract No. CE1600093-01 with Catholic Charities Corporation for pre-employment screening services for Ohio Works First applicants for the period 7/1/2016 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$522,274.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Brady referred Resolution No. R2018-0220 to the Health, Human Services & Aging Committee.

- 7) R2018-0221: A Resolution authorizing an amendment to a Master Contract, which includes Nos. CE1700245-01 - CE1700265-01, with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 - 12/31/2018 to exercise an

option to extend the time period to 12/31/2019 and for additional funds in the total amount not-to-exceed \$2,860,766.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) A-1 Health Care, Inc.
- ii) ABC International Services, Inc.
- iii) Buckeye Homecare Services, Inc.
- iv) Casleo Corporation
- v) Critical Signal Technologies, Inc.
- vi) Family & Community Services, Inc.
- vii) First Choice Medical Staffing, Inc.
- viii) Geocare Inc.
- ix) Home Care Relief Inc.
- x) Priority Home Health Care, Inc.
- xi) Renaissance Home Health Care
- xii) Rose Centers for Aging Well, LLC
- xiii) RX Home Healthcare Inc.
- xiv) Senior Transportation Connection
- xv) Solutions Premier Training Services
- xvi) The Benjamin Rose Institute
- xvii) TOBI Transportation LLC
- xviii) Transport Assistance, Inc.
- xix) U First Homecare Services, Inc.
- xx) Visiting Nurse Association Healthcare Partners of Ohio
- xxi) Xcel Healthcare Providers Inc.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

Council President Brady referred Resolution No. R2018-0221 to the Health, Human Services & Aging Committee.

- 8) R2018-0222: A Resolution authorizing an amendment to Contract No. CE1700229-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for coordinated intake and assessment services for homeless individuals and families for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents

consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Council President Brady referred Resolution No. R2018-0222 to the Health, Human Services & Aging Committee.

- 9) R2018-0223: A Resolution authorizing an amendment to Contract No. CE1700230-01 with Emerald Development and Economic Network, Inc. for the Rapid Re-housing Program for homeless individuals and families for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,677,615.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Council President Brady referred Resolution No. R2018-0223 to the Health, Human Services & Aging Committee.

- c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2018-0185: A Resolution authorizing a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to be located at 1600 Euclid Avenue in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

Clerk Schmotzer read Resolution No. R2018-0185 into the record.

This item will move to the November 13, 2018 Council meeting agenda for consideration for third reading adoption.

- 2) R2018-0203: A Resolution authorizing an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,586,219.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Schmotzer read Resolution No. R2018-0203 into the record.

This item will move to the November 13, 2018 Council meeting agenda for consideration for third reading adoption.

- 3) R2018-0204: A Resolution authorizing an amendment to Contract No. CE1600288-01 with OhioGuidestone for In-School and Out-of-School Youth Programs in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,157,343.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Schmotzer read Resolution No. R2018-0204 into the record.

This item will move to the November 13, 2018 Council meeting agenda for consideration for third reading adoption.

- 4) R2018-0205: A Resolution making an award on RQ42537 to Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$898,300.00 for operation of the Children Who Witness Violence Program for the period 1/1/2019 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Public Safety and Justice Services/Division of Witness/Victim and Councilmember Conwell

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

Clerk Schmotzer read Resolution No. R2018-0205 into the record.

This item will move to the November 13, 2018 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2018-0186, R2018-0201, R2018-0202, R2018-0206 and R2018-0207.

- 1) R2018-0186: A Resolution authorizing amendments to Contract Nos. CE1600274-02 (Statement of Work) and CE1601169-02 (Master Services Agreement) with Infor (US), Inc. for information technology services and solutions for the Enterprise Resource Planning System to clarify the time period of the Original Contracts as 10/27/2016 - 10/26/2021, to change the scope of services and the terms, effective 10/23/2018, and to increase the total amount not-to-exceed

from \$9,036,696.00 to \$12,281,905.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Information Technology

Committee Assignment and Chair: Finance & Budgeting – Miller

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2018-0186 was considered and adopted by unanimous vote.

- 2) R2018-0201: A Resolution making awards on RQ42565 to various providers, each in the amount not-to-exceed \$400,000.00, for general architectural and engineering services for the period 10/23/2018 - 10/22/2021; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) MS Consultants, Inc.
- ii) Makovich & Pusti Architects, Inc.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2018-0201 was considered and adopted by unanimous vote.

- 3) R2018-0202: A Resolution making awards on RQ42571 to various providers, each in the amount not-to-exceed \$350,000.00, for general mechanical, electrical and plumbing architectural and engineering services for the period 10/23/2018 - 10/22/2021; authorizing the County Executive to execute the contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) R Engineering Team, LLC

- ii) The Osborn Engineering Company

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2018-0202 was considered and adopted by unanimous vote.

- 4) R2018-0206: A Resolution authorizing amendments to various agreements with Educational Service Center of Cuyahoga County for lease of space at various Cuyahoga County Board of Developmental Disabilities Centers for operation of Bright Beginnings Programs fka Help Me Grow Programs for the period 9/15/2013 - 9/14/2018 to extend the time period to 9/14/2023 and for additional revenue, each in the amount not-to-exceed \$5.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) Green Road Services Center, located at 4329 Green Road, Highland Hills.
- ii) William Patrick Day Services Center, located at 2421 Community College Avenue, Cleveland.

Sponsors: County Executive Budish on behalf of Cuyahoga County Board of Developmental Disabilities and Councilmember Conwell

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2018-0206 was considered and adopted by unanimous vote.

- 5) R2018-0207: A Resolution authorizing an amendment to Contract No. CE1700168-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for management, administration and implementation of various supportive services for the Universal Pre-Kindergarten 2.0 Program for the period 8/1/2017 - 7/31/2018 to extend the time period to

12/31/2018 and for additional funds in the amount not-to-exceed \$819,706.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Mr. Brady, Resolution No. R2018-0207 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Jones reported that the Community Development Committee will meet on Monday, October 29, 2018 at 10:00 a.m. [Clerk’s Note: The date was subsequently changed to Monday, November 5, 2018 at 10:00 a.m.]

Mr. Schron reported that the Economic Development & Planning Committee will meet on Monday, October 29, 2018 at 3:00 p.m.

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, October 30, 2018 at 10:00 a.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, October 31, 2018 at 1:00 p.m. followed by a joint committee meeting with the Education, Environment & Sustainability Committee at 2:00 p.m. for a presentation regarding “Say Yes to Education.”

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, October 31, 2018 at 3:00 p.m.

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, November 5, 2018 at 1:00 p.m.

12. MISCELLANEOUS BUSINESS

Mr. Miller reminded everyone that there are three County Charter amendments on the upcoming ballot and encouraged all to vote in favor of the amendments.

13. ADJOURNMENT

With no further business to discuss, Council President Brady adjourned the meeting at 5:42 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0224

Sponsored by: Council President Brady on behalf of The MetroHealth System	A Resolution approving The MetroHealth System Year 2019 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through adoption of the 2018/2019 Biennial Operating Budget and Capital Improvements Program for 2019; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on October 24, 2018, The MetroHealth System Board of Trustees adopted Resolution 19239 approving a proposed budget for the 2019 fiscal year and authorizing submission of same to Cuyahoga County.

WHEREAS, The MetroHealth System submitted for approval The MetroHealth System Year 2019 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through adoption of the 2018/2019 Biennial Operating Budget and Capital Improvements Program for 2019; and

WHEREAS, that if the amount appropriated to the county hospital in the annual appropriation measure for the County for the ensuing fiscal year differs from the amount shown in the approved budget, the County may require the board of county hospital trustees to revise the hospital budget accordingly. The board of trustees shall not expend such funds until its budget for that calendar year is submitted and approved by the County; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by the Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves The MetroHealth System Year 2019 Budget, in accordance with Ohio Revised Code Section 339.06(D), with the understanding that the allocation of County funds to the System has been made through adoption of the 2018/2019 Biennial Operating Budget and Capital Improvements Program for 2019.

SECTION 2. That the Clerk of Council be, and she is, hereby instructed to transmit a copy of this Resolution to the Director of the Office of Budget and Management; Akram Boutros, MD, FACHE, President and CEO, The MetroHealth System; and Craig Richmond, Senior Vice President and Chief Financial Officer, The MetroHealth System.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council

Date

Journal CC032
November 13, 2018

Approval of a Proposed Budget for the 2019 Fiscal Year and Authorize the Submission
of the Same to the Government of Cuyahoga County, Ohio (“County”)

RESOLUTION 19239

WHEREAS, the Board of Trustees of The MetroHealth System has been presented a recommendation for a proposed budget for the 2019 fiscal year and authorize the submission of the same to the government of Cuyahoga County, Ohio (“County”); and

WHEREAS, the Board’s Finance Committee has reviewed this recommendation and now recommends its approval.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of The MetroHealth System hereby approve a proposed budget for the 2019 fiscal year and authorize the submission of the same to the government of Cuyahoga County, Ohio (“County”).

The information to be submitted to the County is shown in Exhibits A and B.

BE IT FURTHER RESOLVED, the Chief Executive Officer and President, or his designee, are hereby authorized to take necessary actions consistent with this resolution.

AYES: Ms. Anderson, Ms. Dee (via telephone), Mr. Hurwitz, Mr. McDonald,
Mr. Monnolly, Mr. Moss, Dr. Silvers, Ms. Whiting

NAYS: None

ABSENT: None

ABSTAINED: None

DATE: October 24, 2018

2019 Operating Budget

(in \$000s)

Exhibit A

	2017 Actual	2018 TTM ²	Low	2019 Target	High
Net Patient Revenue	\$ 963,775	\$ 991,197	\$ 999,140	\$ 1,014,068	\$ 1,027,068
Other Revenue	131,621	141,888	140,534	142,534	142,534
County Funding	32,400	32,400	32,400	32,400	32,400
Total Revenue	1,127,795	1,165,485	1,172,074	1,189,002	1,202,002
Salaries and Benefits	714,188	730,928	756,746	756,746	756,746
Department Expenses	308,527	322,819	318,024	314,024	314,024
General Expenses	63,548	67,526	70,671	70,671	70,671
Total Expenses	1,086,264	1,121,273	1,145,441	1,141,441	1,141,441
Adjusted Operating Income (Loss)¹	\$ 41,532	\$ 44,212	\$ 26,633	\$ 47,560	\$ 60,560

(1) The presentation of adjusted operating income (excludes non-recurring items, GASB 68 Pension and GASB 75 OPEB) as we measure it for management purposes enhances the understanding of our results of operations by highlighting the results from ongoing operations and the underlying profitability factors of our business.

(2) TTM = Trailing Twelve Months (Aug '17 - Jul '18) and adjusted for non-recurring items

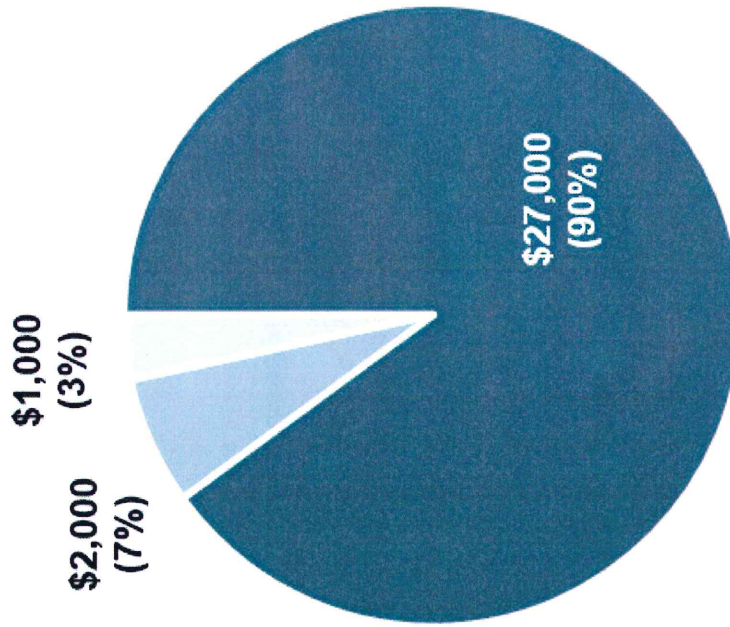




2019 "Core" Capital Budget

(in \$000s)

Exhibit B



Routine/Required/Strategic	\$ 27,000
Contingency	2,000
Minor	<u>1,000</u>
Total	\$ 30,000

Note: 2019 "Core" Capital is funded from operating cash flow for the ongoing operations of MetroHealth. The Campus Transformation project is funded from the Series 2017 Bond issuance.



County Council of Cuyahoga County, Ohio

Resolution No. R2018-0225

<p>Sponsored by: Councilmember Tuma on behalf of The MetroHealth System</p>	<p>A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2019, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital, which, upon said adoption and the approval of the County Executive and County Council, may be followed by the Board of Trustees in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, Ohio Revised Code Section 339.05 specifically authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies for services provided through a joint purchasing arrangement; and,

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital's overall expense for supplies, equipment and services; and

WHEREAS, on October 24, 2018, The MetroHealth System Board of Trustees adopted Resolution 19236 approving annual joint purchasing policies and procedures for the year 2019.

WHEREAS, The MetroHealth System's current purchasing policy expires December 31, 2018, and in order that critical services provided by The MetroHealth System may continue uninterrupted, it is necessary that this Resolution become immediately effective.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby approves The MetroHealth System's adoption of a purchasing policy which authorizes the System's membership and participation in one or more joint purchasing associations for the purpose of acquiring such supplies, equipment and services routinely used in the operations of the Hospital which are available through group purchasing arrangements in order to achieve economies for the 2019 Calendar Year.

SECTION 2. That the purchases of such supplies, equipment and services through joint purchasing arrangements shall be exempt from the competitive bidding procedures of Ohio Revised Code Section 307.86.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of The MetroHealth System; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2018

Approval of certain annual purchasing policies and procedures

RESOLUTION 19236

WHEREAS, the Board of Trustees of The MetroHealth System has been presented a recommendation for certain annual purchasing policies and procedures; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of The MetroHealth System hereby approves certain annual purchasing policies and procedures, for participation in group/joint procurement arrangements.

For the calendar year 2019, and for the purpose of acquiring supplies, equipment, and services routinely used in the operations of the System, the System may obtain membership and participate in either:

- a) One or more group purchasing organizations (each a "GPO") sponsored by nonprofit organizations, for all products available through such GPOs, provided that the terms and conditions of such participation, and the GPO's policies and procedures, are evaluated and determined to be in the best interest of the System; and,
- b) One or more state or federally operated joint purchasing programs (each a "JPP"), for purchase of all products available through such JPPs.

The System may pay GPO and JPP participation or membership fees and costs, if any, out of general operating funds.

BE IT FURTHER RESOLVED, the President and Chief Executive Officer or his designees are hereby authorized to negotiate and execute agreements and other documents, and develop and execute procedures consistent with this resolution.

AYES: Ms. Dee (via telephone), Mr. Hurwitz, Mr. McDonald, Mr. Monnolly, Mr. Moss, Dr. Silvers

NAYS: None

ABSENT: Ms. Anderson, Ms. Whiting

ABSTAINED: None

DATE: October 24, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0210

Sponsored by: Councilmember Houser	A Resolution authorizing a Community Development Fund grant in the amount of \$150,000.00 to Cleveland Cultural Gardens Federation for the benefit of the Centennial Peace Plaza Project, located in Rockefeller Park in the City of Cleveland; authorizing County Council Staff to prepare all documents to effectuate said grant; and authorizing the County Executive to execute all documents consistent with said grant and this Resolution.
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WHEREAS, the County Council desires to provide a Community Development Fund grant, which is funded from Casino Revenue, in the amount of \$150,000.00 to Cleveland Cultural Gardens Federation for the benefit of the Centennial Peace Plaza Project, located in Rockefeller Park in the City of Cleveland; and

WHEREAS, the Cuyahoga County Code Section 709.02(A) states that funds in the Community Development Fund may be used to “promote economic and community development in any area of Cuyahoga County;” and

WHEREAS, the Cleveland Cultural Gardens Federation has created a plan for construction of the Centennial Peace Plaza with a total estimated project cost of \$971,225.00; and

WHEREAS, the primary goal of this project is to contribute to the enhancement of a municipally-owned community amenity in collaboration with a private, non-profit partner; and

WHEREAS, the project will be funded from the Community Development Fund, which is funded from Casino Revenue, and is located in County Council District 7; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Community Development Fund grant in the amount of \$150,000.00 to Cleveland Cultural Gardens Federation for the benefit of the Centennial Peace Plaza Project, located in Rockefeller Park in the City of Cleveland.

SECTION 2. That the release of funds from the Community Development Fund grant authorized by this Resolution shall be contingent on the Cleveland Cultural Gardens Federation securing all other funding necessary to complete the Centennial Peace Plaza Project.

SECTION 3. That County Council staff is authorized to prepare all documents to effectuate said grant.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said grant and this Resolution.

SECTION 5. This Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Clerk of Council shall be notified in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council’s journal.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: October 23, 2018
Committee(s) Assigned: Community Development

Committee Report/Second Reading: November 13, 2018

Journal _____
_____, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0209

Sponsored by: Council President Brady	A Resolution approving the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for the term 11/16/2018 - 11/15/2023, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 345 provides that a county may establish a memorial to commemorate the services of all members and veterans of the armed forces, and authorizes the taxing authority of the county to appoint a board of trustees for such a memorial; and

WHEREAS, Article III, Section 3.01 of the County Charter establishes that the County Council is the "taxing authority;" and

WHEREAS, Ohio Revised Code Chapter 345 provides that such appointments to the Soldiers' and Sailors' Monument Commission Board of Trustees shall be made for terms of five years; and

WHEREAS, Donald N. Jaffe currently serves on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees in a term that expires on 11/15/2018; and

WHEREAS, Richard T. Prasse currently serves on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees in a term that expires on 11/15/2018; and

WHEREAS, there currently exists an unfilled vacancy on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees; and

WHEREAS, Council has determined that Donald N. Jaffe, Richard T. Prasse and Michael R. Sliwinski are qualified to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees and that their service would be beneficial to the on-going success and development of the Cuyahoga County Soldiers' and Sailors' Monument Commission; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter

requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves the appointment or reappointment of various individuals to serve on the Cuyahoga County Soldiers' and Sailors' Monument Commission Board of Trustees for the term 11/16/2018 - 11/15/2023 as follows:

- i) Appointment:
 - a) Michael R. Sliwinski
- ii) Reappointments:
 - a) Donald N. Jaffe
 - b) Richard T. Prasse

SECTION 2. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Board. Provided that this Resolution receives the affirmative vote of eight (8) members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 23, 2018
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0211

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, Section 2.10 of the Cuyahoga County Personnel Policies and Procedures Manual (Ordinances No. O2011-0015 and O2011-0028) states that the employment of all classified County employees is subject to the provisions of the Ohio Revised Code, the Ohio Administrative Code, the Cuyahoga County Administrative Rules and the Policies and Procedures Manual; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-bargaining Classification Plan; and

WHEREAS, on October 3, 2018, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through H) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Forensic Scientist 1- Trace Evidence*
Number: 1071261
Pay Grade: 10A/Exempt

Exhibit B: Class Title: *Human Resources Associate*
Number: 1053691
Pay Grade: 5A/Non-Exempt

Exhibit C: Class Title: *Senior Human Resources Associate*
Number: 1053692
Pay Grade: 6A/Non-Exempt

Proposed Revised Classifications:

Exhibit D: Class Title: *Forensic Scientist 2- Trace Evidence*
Class Number: 1071262
Pay Grade: 11A/Exempt (No Change)
*Classification was revised to be consistent with the rest of the series. Essential Job Functions, Distinguishing Characteristics, and Minimum Training and Experience were updated.

Exhibit E: Class Title: *Human Resource Generalist*
Class Number: 1053711
Pay Grade: 9A/Exempt (No Change)
* Revisions requested by HR Department. The classification name changed from HR Analyst to HR Generalist. The distinguishing characteristics and essential job functions have been updated to better reflect current and future duties.

Exhibit F: Class Title: *Purchasing Agent*
Class Number: 1053611
Pay Grade: 8A/Exempt
* PRC routine maintenance. Classification last revised in 1997. The essential job functions have been updated to better reflect the current duties. Updated specification to new format to include distinguishing characteristics, FLSA status, and percentages of time for essential functions. The pay grade has increased from PG 7 to PG 8 and the FLSA status changed from Non-Exempt to Exempt. The Class Number was also updated to be consistent with changes to the series.

Exhibit G: Class Title: *Purchasing Analyst*
Class Number: 1053612
Pay Grade: 10A/Exempt (No Change)
* PRC routine maintenance. Classification last revised in 1997.
The essential job functions and education requirements have been updated to better reflect the current duties. Updated specification to new format to include distinguishing characteristics, FLSA status, and percentages of time for essential functions. The departments changed from Office of Procurement and Diversity to Medical Examiner's Office, IT, and Public Works. The Class Number was also updated to be consistent with changes to the series.

Exhibit H: Class Title: *Purchasing Manager*
Class Number: 1053613
Pay Grade: 15A/Exempt (No Change)
* PRC routine maintenance. Classification Number was updated to be consistent with changes to the series.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 23, 2018

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC032

November 13, 2018

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit A

Class Title:	Forensic Scientist 1 – Trace Evidence	Class Number:	1071261
FLSA:	Exempt	Pay Grade:	10A
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to assist with the recognition, collection, and laboratory analysis of trace evidence.

Distinguishing Characteristics

This is an entry-level classification responsible for assisting with recognition, collection, and analysis of trace evidence. Positions in this class are expected to successfully complete a training program and then independently perform duties using standard methods and techniques. Employees receive close instruction and assistance but are expected to become fully aware of established departmental policies and procedures, federal/state guidelines, and accreditation standards.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 60% +/- 10%
- Recognizes, collects, and processes evidence from vehicles, victims of violent death, items collected at autopsy, and items submitted by outside law enforcement agencies; conducts evidence screening; logs in evidence; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; attends crime scenes with a senior Trace Evidence Forensic Scientist to assist with evidence collection and scene documentation; photographs or directs photographs to be taken of evidence items; transfers and maintains evidence in storage.
- 15% +/- 10%
- Prepares and analyzes trace evidence samples; applies instrumental, physical, and chemical techniques in the examination of selected trace evidence sub-disciplines; utilizes scientific instrumentation including stereomicroscopes, light microscopes, polarized light microscopes, and fluorescence microscopes; performs serological analysis and microscopic examinations; ensures application of and adherence to appropriate techniques in the preparation and examination of selected trace evidence.
- 15% +/- 10%
- Performs regular maintenance of Trace Evidence laboratory spaces and equipment; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.
- 10% +/- 5%
- Performs related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in a chemical, physical, forensic, or biological science; or related field.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a variety of microscopes, infrared spectrometer, infrared viewer, microspectrophotometer, scanning electron microscope, scalpel, pipettes, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including qualitative data, spectra, statistical reports, chain of custody record, case history form, trace evidence reports, autopsy reports, case history information, and police reports and photos.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, code of ethics, and hazardous materials records.
- Ability to prepare training set records, competency test records, forms, and charts, statistical reports, chain of custody, instrument performance check records, trace evidence case files, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret legal and medical terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, and other County employees.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit B

Class Title:	Human Resources Associate	Class Number:	1053691
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Human Resources		

Classification Function

The purpose of this classification is to provide administrative support for day-to-day operations of the County's Human Resources Department.

Distinguishing Characteristics

This is an entry level classification with responsibility for providing administrative support for day-to-day operations of the County's Human Resources Department including talent acquisition, training and development, compensation, labor relations, employee services, payroll, and data entry and maintenance. This classification works under close supervision and within a framework of policies, procedures, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Completes simple tasks to assist with coordinating the administration of various HR processes including but not limited to: talent acquisition, benefits administration, training activities, payroll processing, employee relations cases, and tracking participation in HR events.

- 15% +/- 5%
- Provides basic support with HRIS functions; enters and maintains data entered into HRIS including personnel files, organizational charts, job descriptions, benefits changes and updates, basic payroll updates, and other HR & personnel information; analyzes and troubleshoots basic data related issues in the HRIS; tests system changes and upgrades by inputting new data and reviewing outputs against test scripts; assists with developing test scripts; generates data reports using HRIS.

- 15% +/- 5%
- Gathers, tracks, and inputs information related to various HR actions; assists with gathering information from claimants; files and processes completed forms; monitors actions, HR filings, and audits through completion; responds to basic HR requests, questions, and data issues; responds to records requests; provides basic interpretation of HR policies, procedures, programs, and regulations.

- 15% +/- 5%
- Assists with various HR investigations and interactions regarding County employee procedures including but not limited to grievances, arbitration, and position audits; reviews relevant written documentation; makes requests for clarification and additional information; provides support to senior HR employees with evaluation of evidence and information and drafting written responses.

- 15% +/- 5%
- Generates HR data reports to assists with the evaluation of various HR programs and achievement of HR strategic goals.

Proposed DATE

15% +/- 5%

- Performs related administrative responsibilities; assists with producing basic reports, records, memos, routine forms, and data reports; represents the department at various administrative staff meetings; provides support with planning and coordinating various HR events and presentations; assists with development of presentation materials for events and presentations; provides front desk support as necessary.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in business administration, human resources, or related field with one (1) year of administrative or general business experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including worker's compensation claims, payroll reports, applications, ADA requests, grievance forms, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, and Employment Laws.
- Ability to prepare basic HRIS reports, worker's compensation claims reports, attendance sheets, memos, PowerPoint Presentations, personnel reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret human resources terminology and language.

- Ability to communicate effectively with HR employees, department management, external candidates, union representatives, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit C

Class Title:	Senior Human Resources Associate	Class Number:	1053692
FLSA:	Non-Exempt	Pay Grade:	6A
Dept:	Human Resources		

Classification Function

The purpose of this classification is to provide administrative support for day-to-day operations of the County's Human Resources Department and perform more complex HR related tasks such as the initial review and research of information, producing basic reports and memos, and reviewing the work of lower level HR Associates.

Distinguishing Characteristics

This is a journey level classification with responsibility for providing administrative support for day-to-day operations of the County's Human Resources Department including talent acquisition, training and development, compensation, labor relations, employee services, and data entry and maintenance. This classification works under supervision and within a framework of policies, procedures, and regulations. The Senior HR Associate is distinguished from the HR Associate in that it works with a greater degree of independence on simple to moderately complex HR tasks and is expected to use a greater level of judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 20% +/- 10%
- Completes simple to more complex tasks to assist with coordinating the administration of various HR processes including but not limited to: talent acquisition, benefits administration, training activities, payroll processing, employee relations cases, and tracking participation in HR events.

- 20% +/- 10%
- Gathers, tracks, and performs initial evaluation of information related to various HR actions; gathers information from claimants; researches information required to complete forms, paperwork, and filings; files and processes completed forms; monitors claims, HR filings, and audits through completion; responds to basic through moderately complex HR requests, questions, and data issues; responds to records requests; provides interpretation of HR policies, procedures, programs, and regulations.

- 15% +/- 5%
- Assists with various HR investigations and interactions regarding County employee procedures including but not limited to grievances, arbitration, and position audits; analyzes relevant written documentation; makes requests for clarification and additional information; occasionally participates as a hearing officer in simple investigative cases; write summary recommendations based on evaluation of evidence; provides support to senior HR employees with evaluation of evidence and information and drafting written responses.

- 15% +/- 5%
- Generates HR data reports to assist with the evaluation of various HR programs and achievement of HR strategic goals; develops, updates, and provides basic interpretation of various spreadsheets to support the day-to-day work of more senior HR professionals; analyzes and identifies potential barriers or trends that are inhibiting various HR processes; brings issues and potential solutions to the attention of senior staff.

Proposed DATE

10% +/- 5%

- Provides basic support with HRIS functions; enters and maintains data entered into HRIS including personnel files, organizational charts, job descriptions, benefits changes and updates, basic payroll updates, and other HR & personnel information; analyzes and troubleshoots basic data related issues in the HRIS; tests system changes and upgrades by inputting new data and reviewing outputs against test scripts; assists with developing test scripts; generates data reports using HRIS.

10% +/- 5%

- Provides informal review of work and basic training to HR Associates; initially reviews work; identifies and recommends improvements; provides training on various County policies and regulations and HR processes; reviews adherence to department's procedures.

10% +/- 5%

- Performs related administrative responsibilities; assists with producing basic reports, records, memos, routine forms, and data reports; represents the department at various administrative staff meetings; provides support with planning and coordinating various HR events and presentations; assists with development of presentation materials for events and presentations; creates and facilitates simple presentations and meetings; provides front desk support as necessary.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in business administration, human resources, or related field with three (3) years of administrative or general business experience including two (2) years in Human Resources; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Supervisory Responsibilities

- No supervisory responsibilities.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including worker's compensation claims, payroll reports, applications, ADA requests, grievance forms, and other reports and records.

- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code, and Employment Laws.
- Ability to prepare basic HRIS reports, worker's compensation claims reports, attendance sheets, memos, PowerPoint Presentations, personnel reports, correspondence, spreadsheets, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret human resources terminology and language.
- Ability to communicate effectively with HR employees, department management, external candidates, union representatives, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit D

Class Title:	Forensic Scientist 2 – Trace Evidence	Class Number:	1071262
FLSA:	TBD	Pay Grade:	TBD
Dept:	Medical Examiner's Office		

Classification Function

The purpose of this classification is to recognize, collect, and analyze trace evidence collected in house, submitted by outside agencies, or collected from crime scenes; to produce trace evidence reports for analyses performed, and to testify in courts of law as to the results of trace evidence examinations.

Distinguishing Characteristics

This is a journey-level classification responsible for the collection, identification, and analysis of trace evidence collected in house, collected from crime scenes, and submitted by outside agencies. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise, and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Examines trace evidence collected at crime scenes, from autopsies, as well as items submitted from outside agencies; applies instrumental, physical, and chemical techniques in the examination of trace evidence sub-disciplines including gunshot residue, weapons, fibers, paint, tape, hair, bloodstain patterns, impressions, muzzle to target distance determinations, physical matching, serological evidence, and general chemical unknowns; conducts physical match examinations, tape examinations, serological analysis, and microscopic examinations.
- 15% +/- 10%
- Recognizes, collects, and processes evidence from vehicles, victims of violent death, items collected at autopsy, and items submitted by outside law enforcement agencies; conducts evidence screening; logs in evidence; documents collection, screening, and testing activities in accordance with laboratory policies and procedures; performs crime scene visits to assist with evidence collection and scene documentation; photographs or directs photographs to be taken of evidence items; transfers and maintains evidence in storage.
- 15% +/- 10%
- Documents and records observations and results of trace evidence examinations; analyzes and compiles data; compiles case files and generates trace evidence final reports; provides opinion and interpretation of results; performs administrative and technical review of data, trace evidence case files, and reports generated by other trace evidence scientists.
- 15% +/- 10%
- Performs regular maintenance of Trace Evidence laboratory spaces and equipment; stocks laboratory supplies; cleans and maintains worksite and laboratory equipment; checks performance of equipment after repairs, maintenance, or malfunction; performs safety checks in accordance with unit laboratory safety program procedures.

10% +/- 5%

- Prepares and analyzes trace evidence samples on scientific instrumentation including stereomicroscopes, light microscopes, polarized light microscopes, fluorescence microscopes, scanning electron microscope with energy dispersive X-ray detection, Fourier Transform infrared spectrometer, and microspectrophotometer; ensures application of and adherence to appropriate techniques in the preparation and examination of selected trace evidence.

15% +/- 10%

- Performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; assists with providing selected training and education to new employees, interns, or visiting guests as needed; participates in method improvements, validations, and/or research projects as directed; testifies in court of law as an expert witness.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in a chemical, physical, forensic, or biological science, or related field and two (2) years of laboratory experience performing forensic evidence analysis; or any equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and peripheral equipment; ability to use a variety of laboratory tools and equipment including a variety of microscopes, infrared spectrometer, infrared viewer, microspectrophotometer, scanning electron microscope, scalpel, pipettes, and camera.
- Ability to stand for a prolonged period of time, crouch, crawl, bend, twist, and lift, push, and pull over 100lbs (with assistance).

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages and perform routine and advanced statistics and college level algebra.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including qualitative data, spectra, statistical reports, chain of custody record, case history form, trace evidence reports, autopsy reports, case history information, and police reports and photos.

Last Modified:

Forensic Scientist 2 – Trace Evidence

- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, standard operating procedures, forensic science books and journals, training manual, instrument/equipment manual, safety manual, quality assurance manual, code of ethics, and hazardous materials records.
- Ability to prepare proficiency test records, forms, and charts, statistical reports, chain of custody, instrument performance check records, trace evidence case files, trace evidence laboratory examination reports, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, to follow instructions.
- Ability to review, evaluate, and revise work product submitted by lower level team members.
- Ability to use and interpret legal and medical terminology and language.
- Ability to communicate with coworkers, supervisor, law enforcement personnel, attorneys, juries, and other County employees.

Environmental Adaptability

- Work is typically performed in an office/laboratory environment with occasional visits to crime scenes.
- Work may involve exposure to temperature and weather extremes, strong odors, toxic or poisonous agents, smoke, dust, pollen, wetness or humidity, disease, bodily fluids, violence, and bright or dim lights.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit E

Class Title:	Human Resources Generalist	Class Number:	1053711
FLSA:	Exempt	Pay Grade:	9
Dept:	Human Resources		

Classification Function

The purpose of this classification is to provide comprehensive personnel services for County departments in various areas in Human Resources.

Distinguishing Characteristics

This is a journey level classification with responsibility for providing Human Resource (HR) services to employees and HR department and completing research and analysis regarding work issues, development plans, operational strategies, compensation issues, and HR policies and procedures. This class works under regular guidance within a framework of established regulations, policies, and procedures. The employee is expected to independently exercise judgment in performing work and ensure that assigned activities are planned and completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Performs human resource services for assigned County agency/agencies and serves as a liaison to managers and employees; provides strategic analysis, advice, and counsel to managers and employees regarding work issues, development plans, operational strategies, human resource policies and procedures, rights, benefits, and opportunities for career advancement; responds to HR concerns, requests, and complaints; addresses and makes determinations on Family Medical Leave Act (FMLA) requests and other employee actions; determines how issues should be filed, addressed, and if and when issue elevation is necessary; follows up on HR inquiries to ensure they have been fully addressed.
- 10% +/- 5%
- Gathers and analyzes HR related data and information to prepare reports analyzing HR trends; utilizes data to develop potential solutions to increase the effectiveness and efficiency of HR service processing; provides reports and recommendations to department management.
- 10% +/- 5%
- Strategizes with various HR teams to plan processes and solutions to various personnel matters; assists with identification and analysis of human resource needs; participates in planning methods, systems, and processes to best meet human resource needs; acts as liaison between centralized HR and assigned departments.
- 10% +/- 5%
- Develops job descriptions for unclassified positions; meets with Subject Matter Experts (SMEs) to collect job analysis information; makes edits to exiting job descriptions to reflect changes to job duties as needed; compiles salary survey data for County positions; compiles data for various compensation needs; collaborates with other HR staff regarding compensation related issues.
- 10% +/- 5%
- Participates in planning and implementation of HR programs and projects; assists with reviews of programs and procedures to evaluate and improve the effectiveness, efficiency, and utility of operations; assists with rollout and implementation of HR programs.

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10% +/- 5%

- Works collaboratively Employee Relations to confer and strategize outcomes related to the employee discipline process; gathers statements; investigates complaints; conducts pre-disciplinary hearings as assigned; suggests corrective actions to solve problem areas.

10% +/- 5%

- Coordinates and reviews the work of lower level human resource associates; acts as a resource for work, data issues, and other HR actions; provides guidance and development.

5% +/- 2%

- Utilizes Enterprise Resource Planning (ERP) system to update employee pay rates and compensation structure information including, but not limited to, salary ranges, job and position information, and manager structure; produces ongoing reporting from ERP system of various compensation trend analysis and provides to management; produces various standard and ad hoc reports.

5% +/- 2%

- Performs related administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings, conferences, and meetings; represents the HR department and assigned agencies at various related activities and meetings; represents the HR department and assigned agencies at various related activities and meetings; initiates FMLA requests; updates organizational charts; develops standard and ad hoc reports, templates, dashboards, scorecards, and metrics.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in Human Resources, Business Administration, or related field and three (3) years of human resources experience.
- Valid Ohio driver license and proof of automobile insurance.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

- Ability to comprehend a variety of informational documents including organizational charts, project management plans, personnel action forms, classification specifications, position descriptions, grievances, disciplinary reports, personnel files, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Personnel Policies and Procedures Manual, Ohio Revised Code, Benefits Manual, Collective Bargaining Agreements, and State and Federal Human Resource Laws and Regulations.
- Ability to prepare personnel action reports, organizational charts, various human resource reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret human resources and relevant legal terminology and language.
- Ability to communicate effectively with County employees, outside agencies, and general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit F

Class Title:	Purchasing Agent	Class Number:	1053611
FLSA:	Exempt	Pay Grade:	8
Dept:	Office of Procurement and Diversity		

Classification Function

The purpose of this classification is to procure equipment, supplies, materials, and services for the County, to prepare and review procurement documentation for specifications, and ensure consistency and compliance with applicable laws and standards in purchasing procedures.

Distinguishing Characteristics

This is an entry-level classification that works under the general supervision of the Purchasing Manager and is responsible for performing a range of purchasing activities to procure equipment, supplies, materials, and services for County departments. The employee works within a framework of policies, procedures, and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Procures routine equipment, products, and services for County departments; processes state contract purchases, sole source purchases, field buyer requisitions, and legal advertisements; reviews assigned departments' requisition submissions and ensures correct documentation; determines procurement type and process; determines funding source and availability; confirms, approves, and processes purchase orders, contracts, amendments, and change orders; reviews justification requests; prepares, reviews, and edits product and service specifications for various purchases and contracts; reviews and updates Requests for Proposals, Invitations to Bid, and Requests for Qualifications; submits items for approval in purchasing software systems; coordinates and participates in pre-bid conferences; presides at bid openings; monitors open bids; evaluates vendor bid and proposal submissions, bid bonds, and pricing sheets; prepares award recommendations and submits for approval; prepares, reviews, and processes contract documents; monitors and tracks procurement activities; utilizes various purchasing software to perform required duties.

10% +/- 5%

- Maintains vendor documentation and acts as vendor point of contact; solicits quotes from vendors; maintains vendor listings; identifies new vendors; interviews and meets with vendors; monitors vendor status and qualifications; keeps vendor information current including contracts, insurance certificates, and proof of licensing; maintains and monitors contract agreements with vendors; prepares vendor performance evaluations; solicits quotes from vendors; confers with vendors regarding bid specifications, requirements, and procedures; confers with vendors, manufacturers, and distributors regarding timelines, delivery, prices, and quantity of purchases; resolves issues/problems between County agency and vendors.

10% +/- 5%

Proposed DATE

- Coordinates with assigned departments regarding procurement needs; provides training to department contacts on purchasing policies, procedures, and software; assists buyers, staff, and County departments with procedural issues, software issues, system inquiries, vendor complaints, and general information; writes routine directives, instructions or correspondence concerning purchasing activities.

10% +/- 5%

- May perform duties to manage programs including p-card program and surplus property program; monitors and tracks transactions and account activities; approves and authorizes payments; processes procurement cards; monitors and maintains inventory accounts; ensures databases are up to date; prepares related reports and documentation.

10% +/- 5%

- Performs related administrative responsibilities; prepares various records, reports, and documents related to procurement activities; inputs and maintains data in procurement software; responds to emails and phone calls; attends OPD buyer meetings; assists with the update and maintenance of purchasing policies and procedures; monitors funds availability; requests legal opinions for bid and contract submissions as necessary.

Minimum Training and Experience Required to Perform Essential Job Functions

Associates degree in business administration or related field with one (1) year of purchasing experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals, ratios, and percentages and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statues and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including purchase requisitions, product and bid specifications, Requests for Proposals, Requests for Bids, Request for Qualifications invitations to bid, bid tabulation forms, invoices, vendor performance evaluations, vendor listings,

correspondence, bid submissions, requests for contract approval, County Council approvals, Board of Control approvals, justification requests and other reports and records.

- Ability to comprehend a variety of reference books and manuals including Cuyahoga County Code, Cuyahoga County Ethics Requirements, OPD Policies and Procedures Manual, TAC Rules, Personnel Policies and Procedures Manual, and the Ohio Revised Code.
- Ability to prepare legal notices, procurement reports, Requests for Bids, Requests for Proposals, Requests for Qualifications, Invitations to Bid, vendor performance evaluations, vendor listings, bid specifications, contracts, purchasing requisitions, purchase orders, intent to award and award letters, required document checklists, bid tabulation sheets, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting and legal terminology and language.
- Ability to use procurement and agenda software.
- Ability to communicate with supervisors, co-workers, directors, other County employees, elected officials, bidders, contractors, and vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit G

Class Title:	Purchasing Analyst	Class Number:	1053612
FLSA:	Non-Exempt	Pay Grade:	10
Dept:	Medical Examiner's Office, Information Technology, Public Works		

Classification Function

The purpose of this classification is to plan and coordinate procurement and contracting activities for a County Department and ensure consistency and compliance with applicable laws and standards in purchasing procedures.

Distinguishing Characteristics

This is a journey-level classification that is responsible for coordinating, planning, and evaluating procurement and contracting activities for an assigned County Department. The employee works within a framework of policies, procedures and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures and related regulations. This class is distinguished from the lower level by an increased level of financial accountability and planning responsibility as well as procurement of more specialized or highly technical products.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

60% +/- 10%

- Coordinates, plans, and evaluates procurement and contracting activities for assigned County Department (Department of Public Works, Medical Examiner's Office, or Department of Information Technology); procures technical and non-technical equipment, supplies, materials, and services for assigned department; creates and/or reviews assigned department's requisition submissions and ensures correct documentation; determines procurement type and process; determines funding source and availability; confirms, approves, and processes purchase orders, contracts, amendments, and change orders; reviews justification requests; prepares, reviews, and edits product and service specifications for various purchases and contracts; prepares, reviews, and/or updates Requests for Proposals, Invitations to Bid, and Requests for Qualifications; submits items for approval in purchasing software systems; coordinates and participates in pre-bid conferences; presides at bid openings; monitors open bids; evaluates vendor bid and proposal submissions, bid bonds, and pricing sheets; prepares award recommendations and submits for approval; prepares, reviews, and processes contract documents; monitors and track procurement activities; utilizes various purchasing software to perform required duties.

15% +/- 5%

- Coordinates vendor selection and activities for assigned department; maintains vendor documentation and acts as vendor point of contact; solicits quotes from vendors; maintains vendor listings; identifies new vendors; interviews and meets with vendors; monitors vendor status and qualifications; keeps vendor information current including contracts, insurance certificates, and proof of licensing; maintains and monitors contract agreements with vendors; prepares vendor performance evaluations; solicits quotes from vendors; confers with vendors regarding bid specifications, requirements, and procedures; negotiates terms and conditions with vendors;

Proposed DATE

confers with vendors, manufacturers, and distributors regarding timelines, delivery, prices, and quantity of purchases; coordinates delivery of goods and services with vendors and department staff; resolves issues/problems between County agency and vendors.

15% +/- 10%

- Coordinates with assigned department regarding procurement needs; provides updates on status of current projects; provides training to department on purchasing policies, procedures, and software; assists buyers, staff, and County department with procedural issues, software issues, system inquiries, vendor complaints, and general information; provides briefing materials and reports detailing procurement options; writes routine directives, instructions, or correspondence concerning purchasing activities; coordinates with other County departments related to contracting and purchasing; assists other County departments with contracting and purchasing goods and services funded through various projects administered through assigned department.

5% +/- 2%

- Performs basic accounting functions related to procurement; verifies receipt of goods and services and processes invoices and vouchers for payment; confirms payments and records and files payment documentation; reconciles cash, checks, money orders, and credit card transactions; generates revenue report summaries; prepares deposits and revenue receipts; submits required paperwork to Auditor's Office.

5% +/- 2%

- Performs related administrative responsibilities; prepares various records, reports, and documents related to procurement activities; inputs and maintains data in procurement software; responds to emails and phone calls; conducts research on purchasing and inventory inquiries for department; coordinates and assists with the update and maintenance of purchasing and contracting policies and procedures; coordinates with Law Department and OPD to write contracts, agreements, amendments, and justifications; analyzes purchasing history and plots trends; monitors agency's general supply room inventory.

Minimum Training and Experience Required to Perform Essential Job Functions

Associates degree in business administration or related field with three (3) years of purchasing experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals, ratios, and percentages and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including purchase requisitions, product and bid specifications, Requests for Proposals, Requests for Bids, Request for Qualifications invitations to bid, bid tabulation forms, invoices, vendor performance evaluations, vendor listings, correspondence, bid submissions, requests for contract approval, County Council approvals, Board of Control approvals, justification requests and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Cuyahoga County Code, Cuyahoga County Ethics Requirements, OPD Policies and Procedures Manual, TAC Rules, Personnel Policies and Procedures Manual, and the Ohio Revised Code.
- Ability to prepare legal notices, procurement reports, Requests for Bids, Requests for Proposals, Requests for Qualifications, Invitations to Bid, vendor performance evaluations, vendor listings, bid specifications, contracts, purchasing requisitions, purchase orders, intent to award and award letters, required document checklists, bid tabulation sheets, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret accounting, legal, and basic information technology/medical/engineering (depending on department) terminology and language.
- Ability to use procurement and agenda software.
- Ability to communicate with supervisors, co-workers, directors, other County employees, elected officials, bidders, contractors, and vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Exhibit H

Class Title:	Purchasing Manager	Class Number:	1053613
FLSA:	Exempt	Pay Grade:	15
Dept:	Office of Procurement and Diversity		

Classification Function

The purpose of this classification is to manage and supervise the operations, process and personnel of the County purchasing department within the Office of Procurement and Diversity (OPD) in accordance with County Code requirements.

Distinguishing Characteristics

This is a management classification with responsibility for planning, directing and controlling the County purchasing department within the Office of Procurement and Diversity under general direction. This class requires the solution of operational, technical, administrative and management problems related to purchasing. The employee is expected meet, consult and collaborate with the Director of Procurement and Diversity and other department directors/management to discuss plans, projects, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Manages the operations of County's purchasing division (e.g.- reviews all purchase awards for compliance with statutory policy, and procedures requirements prior to the award process; approves purchase orders; authorizes payment vouchers; approves purchases in NOVUS, OnBase, and BuySpeed; creates purchase reports; reviews all requisitions prior to being assigned to buyers; solves purchasing related problems, questions, and concerns with departments, vendors, manufacturers, etc.; keeps appraised of the purchasing marketplace and any applicable laws that affect government purchasing).
- 25% +/- 10%
- Supervises the assigned division; assigns and reviews work; recommends hiring, promotions, discharges, and disciplinary actions; documents misconduct; assesses staffing requirements; implements and encourages cross training and staff development; evaluates training needs and provides instruction; evaluates performance; establishes and promotes employee morale.
- 25% +/- 10%
- Administrates and maintains BuySpeed Procurement Database (e.g. – approves paths and document uploads; authorizes new staff level of authority within BuySpeed; establishes approval paths for purchases up to \$1,000,000.00; researches and resolves technical issues; processes contract with software vendor).
- 10% +/- 5%
- Attends and serves as alternate voting member of County Board of Control and County Contracts and purchasing Board.

10% +/- 5%

- Reviews and responds to citizen requests and complaints; plans, coordinates and attends meetings with public officials, contractors, vendors, staff, department heads, and unions.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Business Administration, Public Administration or a related field with ten (10) years of related experience including three (3) years of supervisory experience; or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Additional Requirements

No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computers and copier.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to prepare employee performance evaluations.
- Ability to recommend the discipline or discharge of employees.
- Ability to recommend the transfer, promotion, or salary increase of other employees.

Mathematical Ability

- Ability to add, subtracts, multiply, divide and calculate decimals and percentages, and moderate math.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis of patterns and trends in purchasing.
- Ability to comprehend a variety of informational documents including departmental budget reports, Purchase Order Approval reports, time-sheets, and Ohio DAS reports.
- Ability to comprehend a variety of reference books and manuals including departmental and County Personnel Policies and Procedures Manual, Office of Procurement and diversity policy

Effective: 1993
Revised: 1/27/2016

and procedures, Ohio Revised Code, County Code, BuySpeed Database Manuals, and procurement training guides.

- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and understand purchasing, engineering/construction, legal, medical, accounting, human resource terminology and language.
- Ability to communicate with staff, directors of other sections, homeowners, contractors, vendors, public officials, consultants, departmental employees, and administrators.

Environmental Adaptability

- Work is typically performed in an office environment and in the field.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Ordinance No. O2018-0012

Sponsored by: Councilmembers Brady, Jones, Simon and Miller	An Ordinance amending Section 704.01 of the Cuyahoga County Code to reauthorize the designation of the Additional DTAC Fee through 12/31/2019, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, pursuant to paragraph (B) of Section 321.261 of the Ohio Revised Code, County Council may designate an additional five percent (5%) deduction from all collections of delinquent real property, personal property and manufactured and mobile home taxes and assessments (the "Additional DTAC Fee") to be deposited in the delinquent tax and assessment collection fund (the "DTAC Fund") and appropriated for the use of a county land reutilization corporation, including the Cuyahoga County Land Reutilization Corporation (the "Corporation"); and

WHEREAS, Council designated the Additional DTAC Fee commencing January 1, 2014 and continuing through December 31, 2018, subject to the limitations provided for in Ordinance No. O2013-0019 as codified in Chapter 704 of the Cuyahoga County Code; and

WHEREAS, pursuant to paragraph (B) of Section 321.261 of the Ohio Revised Code, the Corporation has requested that County Council consider extending the designation of the Additional DTAC Fee through December 31, 2019, subject to the same limitations provided for in Chapter 704 of the Cuyahoga County Code; and

WHEREAS, this Council finds that extending the designation of the Additional DTAC Fee through December 31, 2019, subject to the limitation provided for in Chapter 704 of the Cuyahoga County Code, to provide a portion of the Corporation's Annual Base Funding, is in the best interests of the County and is necessary for the Corporation to continue to achieve its mission and public purposes of, among others, alleviating the slum and blight of vacant, abandoned and foreclosed properties within the County; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 704.01 of the Cuyahoga County Code is hereby amended to read as follows (additions are underlined, deletions are stricken):

Section 704.01 Additional DTAC Fee

Pursuant to and in accordance with Section 321.261(B) of the Ohio Revised Code and subject to the other provisions of this Chapter, this Council hereby designates the Additional DTAC Fee in the annual amount of five percent (5%) to be applied on all collections of delinquent real property, personal property and manufactured and mobile home taxes and assessments solely for the use of the Corporation as part of its annual base funding, commencing on January 1, 2014 and continuing through December 31, 2019~~2018~~.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 23, 2018
Committee(s) Assigned: Finance & Budgeting

Committee Report/Second Reading: November 13, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0177

<p>Sponsored by: County Executive Budish/Department of Law and County Sheriff</p>	<p>A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County and Municipal Employees, Ohio Council 8, Local 2927-2, AFL-CIO, representing approximately 2 employees in the classification of Process Server at the Sheriff's Department for the period 1/1/2018 - 12/31/2020; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Department of Law has been engaged in negotiations with American Federation of State, County and Municipal Employees, Ohio Council 8, Local 2927-2, AFL-CIO, in an effort to negotiate a new collective bargaining agreement ("CBA") that includes approximately 2 full time employees in the Process Server classification at the Cuyahoga County Sheriff's Department; and,

WHEREAS, American Federation of State, County and Municipal Employees, Ohio Council 8, Local 2927-2, AFL-CIO, bargaining unit represents Process Servers; and

WHEREAS, the parties have met in an effort to negotiate new terms and have reached a tentative agreement on a new collective bargaining agreement; and,

WHEREAS, the members of the bargaining unit voted to ratify the proposed new collective bargaining agreement; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within thirty days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and,

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and,

WHEREAS, the County Executive, Department of Law and County Sheriff are recommending that Council approve the proposed Collective Bargaining Agreement; and,

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Cuyahoga County Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County and Municipal Employees, Ohio Council 8, Local 2927-2, AFL-CIO, representing approximately 2 employees in the classification of Process Server at the Sheriff's Department for the period 1/1/2018 - 12/31/2020, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and American Federation of State, County and Municipal Employees, Ohio Council 8, Local 2927-2, AFL-CIO, shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Legislation Tabled on the Floor: September 12, 2018

Legislation Reintroduced for First Reading: November 13, 2018

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0226

<p>Sponsored by: County Executive Budish/Department of Law and County Sheriff</p>	<p>A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen’s Benevolent Association representing approximately 12 employees in the classification of Protective Services Sergeant at the Sheriff’s Department for the period 1/1/2018 - 12/31/2020; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Department of Law has been engaged in negotiations with the Ohio Patrolmen’s Benevolent Association in an effort to negotiate a collective bargaining agreement (“CBA”) that includes approximately 12 employees in the classification of Protective Services Sergeant at the Sheriff’s Department; and

WHEREAS, the parties have met on multiple occasions in a consolidated effort to negotiate new terms and have reached a tentative agreement on a single successor collective bargaining agreement; and

WHEREAS, the members of the bargaining unit met and voted to ratify the proposed collective bargaining agreement in full; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, the Sheriff's Department, Department of Law and the County Executive are recommending that Council approve the proposed Collective Bargaining Agreement for the period 1/1/2018 – 12/31/2020; and

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's Benevolent Association representing approximately 12 employees in the classification of Protective Services Sergeant at the Sheriff's Department for the period 1/1/2018 - 12/31/2020, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between Cuyahoga County and Ohio Patrolmen's Benevolent Association shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0227

<p>Sponsored by: County Executive Budish/Departments of Law and Public Works</p>	<p>A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S Electronic Technicians, representing approximately 4 employees in the classification of Electronic Technician at the Department of Public Works for the period 1/1/2017 - 12/31/2019 to establish the terms of the wage re-opener and to modify Article 29; directing that funds necessary to implement the amendment be budgeted and appropriated; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S Electronic Technicians (“the Union”), have agreed to amend the Collective Bargaining Agreement (CBA) representing approximately 4 employees in the classification of Electronic Technicians at the Department of Public Works to establish a COLA pursuant to a previously negotiated wage re-opener for period 1/1/2017 – 12/31/2019 and to modify Article 29 of the CBA; and

WHEREAS, the parties desire to amend the CBA under the terms of the attached tentative agreement which has been ratified and approved by the Union members; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen (14) days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves an amendment to a Collective Bargaining Agreement between Cuyahoga County and the International Union of Operating Engineers, AFL-CIO, Local 18-S Electronic Technicians (“the Union”), representing approximately 4 employees in the classification of Electronic Technicians at the Department of Public Works to establish a COLA pursuant to a previously negotiated wage re-opener for the period 1/1/2017 – 12/31/2019 and to modify language in Article 29 of that CBA.

SECTION 2. Funds necessary to implement the amendment of the CBA shall be budgeted and approved.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0228

<p>Sponsored by: County Executive Budish/Departments of Law and Health and Human Services/ Cuyahoga Job and Family Services</p>	<p>A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO, representing approximately 240 employees in 9 classifications at the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services for the period 1/1/2018 - 12/31/2020; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the Cuyahoga County Department of Law on behalf of the County of Cuyahoga (hereinafter collectively referred to as “County”), has been engaged in collective bargaining negotiations with the American Federation of State, County, and Municipal Employees, Ohio Council 8, Local 27, AFL-CIO (hereinafter referred to as “AFSCME, Local 27”), in an effort to negotiate a successor collective bargaining agreement ("CBA") covering approximately 240 employees in 9 classifications at the Department of Health and Human Services,/Cuyahoga Job and Family Services/Office of Child Support Services; and

WHEREAS, the parties have met in an effort to negotiate new terms and have reached a tentative agreement on a single successor collective bargaining agreement; and

WHEREAS, the members of the bargaining unit met and voted to ratify the proposed collective bargaining agreement in full; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, the County Executive, the Department of Law and the Department of Health and Human Services/Cuyahoga Job and Family Services are recommending that Council approve the proposed CBA for the period 1/1/2018 – 12/31/2020; and

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the CBA between Cuyahoga County and AFSCME, Local 27, representing approximately 240 employees in 9 classifications at the Department of Health and Human Services/Cuyahoga Job and Family Services/Office of Child Support Services for the period 1/1/2018 – 12/31/2020, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and AFSCME, Local 27 shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC0032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0229

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2018/2019 Biennial Operating Budget for 2018 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolution Nos. R2018-0003 dated 1/9/2018, and R2018-0068 dated 3/27/2018 to reconcile appropriations for 2018; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2018 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 21A141 – Health Care 95 **BA1800044**
CC742981 – Health Care Council
Other Expenses \$ (5,000.00)

Requesting reduction in appropriations in the Health Care Council to prepare for grant closure. This grant was created on December 1, 1995 and has no activity since December 1998. The remaining cash of \$43.91 in the grant will be transferred in a separate fiscal item to Health and Human Services appearing on the same agenda (JT1800045).

B. 21A988 – Conference on Children 90 **BA1800047**
CC742155 – Conference on Children 90
Other Expenses \$ (11,380.00)

Requesting reduction in appropriations in the Conference on Children 90 account to prepare for grant closure. This grant was created on December 1, 1995 and has no activity since December 1998. The remaining cash of \$2,815.40 in the grant will be transferred in a separate fiscal item to Health and Human Services appearing on the same agenda (JT1800048).

C. 21A241 – Director for CFS **BA1800049**
CC700948 – Director for CFS
Other Expenses \$ (5,887.71)

Requesting reduction in appropriations in the Director for DCFS account to prepare for grant closure. This grant was created on December 1, 1995 and has no activity since January 1999. The negative cash balance in the grant of \$4,112.29 will be transferred in a separate fiscal item for the Department of Children and Family Services appearing on the same agenda (JT1800050).

D. 21A006 – Div Children & Family Svs Grants **BA1801558**
CF780791 – LGBTQ Children & Youth in Foster Care
Other Expenses \$ 300,000.00

Additional appropriation is being requested for the University of Maryland - Services for LGBTQ Children & Youth in Foster Care grant bases on a recent subaward grant increase from the grantor, University of Maryland, Baltimore. The additional monies will increase the total grand award to \$519,026. Funding comes from the Federal Department of Health and Human Services for Children and Families.

E. 40A525 – FEMA – Storm Damage **BA1803098**
CE763474 – FEMA – Storm Damage 2012
Personal Services \$ (154,946.62)
Capital Outlays \$ (13,345.11)

Documents BA1803098 and BA1803099 request to decrease and increase appropriations, respectively, to close out a project using insurance and FEMA grants through Ohio Emergency Management Agency for repairs at Whiskey Island caused by Superstorm Sandy in 2012. The requests would align appropriations with expenditures, and the net increase of \$291,035.61 would be used to reimburse the Cleveland Metroparks for the final payment of \$355,250.61 pursuant to the grant. The cash balance in this subfund is \$355,250.61.

F.	40A525 – FEMA – Storm Damage		BA1803099
	CE763474 – FEMA – Storm Damage 2012		
	Other Expenses	\$	355,250.61

Documents BA1803098 and BA1803099 request to decrease and increase appropriations, respectively, to close out a project using insurance and FEMA grants through Ohio Emergency Management Agency for repairs at Whiskey Island caused by Superstorm Sandy in 2012. The requests would align appropriations with expenditures, and the net increase would be used to reimburse the Cleveland Metroparks for the final payment pursuant to the grant. The cash balance in this subfund is \$355,250.61.

G.	40A526 – ODOT – LPA		BA1803116
	CE785006 – ODOT - LPA		
	Personal Services	\$	3,735.69
	Other Expenses	\$	428.92

Increase in appropriation for the Stearns Road project to allow transfer of County employee payroll expenditures. Funding comes from reimbursements through the Ohio Department of Transportation (75%), Olmsted Township (5%), and transfers from the \$5 Road & Bridge fee subfund 26A/650 (20%). The balance in this subfund was \$1,456,428 as of September 30, 2018.

H.	40A526 – ODOT – LPA		BA1803118
	CE785006 – ODOT - LPA		
	Personal Services	\$	11,477.31
	Other Expenses	\$	1,317.80

Increase appropriations for the Wallings Rd Project to allow transfer of County employee payroll expenses. Funding comes from reimbursements through ODOT (80%), Broadview Heights (20%), and \$5 Road and Bridge fee subfund 26A/650 (20%). The balance in this subfund was \$1,456,428 as of September 30, 2018.

I.	40A526 – ODOT – LPA		BA1803119
	CE785006 – ODOT - LPA		
	Personal Services	\$	45,874.51
	Other Expenses	\$	5,267.19

Increase appropriations for the Towpath Trail Stage 3 to allow transfer of County employee payroll expenses. Funding comes from reimbursements from Federal Highway funds (78%), and City of Cleveland and \$7.50 fund 26A/651 (22%). The balance in this subfund was \$1,456,428 as of September 30, 2018.

J.	20A610 – Probate Court – Conduct of Business Fund		BA1803123
	PC404608 – Probate Crt – Conduct of Bus. Fund		
	Other Expenses	\$	11,000.00

The Probate Court requests appropriation of its Conduct of Business special revenue fund to pay outside counsel expenses related to a unique and complicated case. The fund receives filing fee revenue as authorized by O.R.C. section 2101.19(B) and had a cash balance of \$78,931 as of Sept. 30, 2018.

K. 40A063 – G/O Bonds-YR____ Future **BA1803125**
 CC761924 – H.B. 300 Energy Program
 Capital Outlays \$ (684,923.48)

The request would remove appropriation from a closed project related to energy efficiency improvements in county buildings as authorized by H.B. 300 which was enacted in 1994. The project was set up in 1998, the last expenditure activity was in August 2009 and there is no cash remaining in the subfund.

L. 40A068 – Cap Prj Future Yr Debt Issue **BA1803126**
 CC762708 – Fairgrounds Improvements
 Personal Services \$ (8,248.76)
 Other Expenses \$ (7,545.29)
 Capital Outlays \$ (180,553.00)

40S014 – Fairgrounds Wind Turbine Project
 CC770933 – 50% State RFP (P ARRA) Windbine Prj
 Capital Outlays \$ (1,275,000.00)

40A069 – Capital Projects
 CC770958 – Energy Conservation Measures-Future Debt
 Capital Outlays \$ (1.00)

The request would remove appropriation from multiple index codes and subfunds related to a grant energy conservation measures stimulus grant through the American Recovery and Reinvestment Act (ARRA). Project expenditures also posted in index code CC770941 (subfund 40S/016), CC770909 (subfund 40M/014), and CC770917 (subfund 40A/014). There is no cash remaining in any of the funds except 40A/069 which is used for current projects and has \$1.00 appropriation remaining for this project.

M. 21A383 – Locational Resource Center **BA1803127**
 CP758680 – Locational Resource Center
 Personal Services \$ (398.65)
 Other Expenses \$ (157.12)

21A545 – Interactive Geographic Info. Sys.
 CP755363 – Interactive Geographic Sys. 111
 Other Expenses \$ (12,077.37)

21A877 – Cuyahoga River Environmental Restoration
 CP755710 – Cuyahoga River Environmental Restoration
 Other Expenses \$ (693,771.87)

The appropriation reduction would remove expenditure authority from Planning Commission grants received prior to 1996. Document JT1803129 on this same fiscal agenda requests to transfer the remaining cash in the grants.

N. 80T321 – Township Gas Tax **BA1803136**
 ND502286 – Township Gas Tax
 Other Expenses \$ 41,390.65

The appropriation would be used for a cash transfer, requested on document JT1803134 on the same fiscal agenda. The cash transfer would repay cash from an advance made over 40 years ago to hold as reserve in this fund for Township Gas Taxes. The reserves are no longer needed, and this request would return them to the General Fund. The cash balance in the fund is \$41,390.65.

- O. 21A224 – Board of Elections **BA1809148**
 - BE475301 – Board of Elections Cyber Security Grant
 - Other Expenses \$ 30,000.00

Office of Budget and Management requests appropriation for Board of Elections Cyber Security Grant. U.S. Department of Homeland Security identified concerns with the security of election systems with relation to cyber security. In response Congress appropriated funds in the Help America Vote Act Election Security Fund and distributed funding to the States. Ohio Secretary of State Directive 2018-15 provides each Ohio County reimbursement up to \$30,000 for an Election Infrastructure Security Assessment consultant. Cuyahoga County Board of Elections estimates consultant cost to be \$24,500. Funding source is Federal pass-through reimbursable grant.

- P. 30A924 – Sales Tax Bonds **BA1809149**
 - DS039916 – 2016 Sales Tax Bonds
 - Other Expenses \$ 2,000.00

Office of Budget and Management requests additional appropriation for the 2016 Sales Tax Revenue Bonds to make payment for annual Trustee Fees due for 2018. Funding source for 2016 Sales Tax Bond debt service is the Huntington Park Garage Fund.

- Q. 22A240 – Emergency Solutions Grant **BA1810791**
 - HS755793 – Emergency Solutions Grant Cleve. FY’18
 - Other Expenses \$ 630,826.00

To establish a new index code for a sub recipient agreement with the City of Cleveland for FY 2018 Emergency Solutions Grant (ESG) funds, awarded to the City of Cleveland by the United States Department of Housing & Urban Development, in the amount of \$630,826.00 for the period of November 1, 2018 through October 31, 2019. The Office of Homeless Services is authorized to sub contract with various providers to implement the ESG program activities. There is no local match. The previous grant award for FY 2017 was \$644,490 (HS755728) and we have expended \$637,306 (98.8%) through 11/05/2018.

- R. 20A056 – Electronic Monitoring **BA1810795**
 - JC510560 – Electronic Monitoring
 - Other Expenses \$ 100,740.00

An appropriation increase for Juvenile Court Electronic Monitoring. There is an outstanding invoice of \$100,740 for monitoring equipment, which was lost or damaged by the youth it was given to. A cash transfer is also on this agenda (JT1810797) and is coming from the courts special revenue (Title IV-E). The court will be invoicing the individual youth and/or their parents for the cost of the damages. When payments have been received, the cash will be returned to the courts special revenue (Title IV-E).

S. 20A334 – Juv Crt – ADR Alternative Dispute Res **BA1810800**
 JC510925 – JU CRT – ADR Altern Dispute Resolu
 Capital Outlays \$ 26,500.00

Appropriation increase for Juvenile Court year end capital purchases - to utilize their Special Revenue fund balances. As of 10/30/2018 the cash balance of the Court's ADR fund is \$1,065,405.55.

T. 20A377 – Probation Supervision Fees **BA1812187**
 CO507228 – Probation Supervision Fees
 Capital Outlays \$ 100,000.00

Common Pleas Court is requesting an appropriation increase of \$100,000.00. This request is necessary to support the purchase of furniture for the new Tower II Probation waiting area and staff break room. Funding is provided by the Probation Supervision Fees Special Revenue Fund, which has a cash balance (as of 25-Oct-18) of \$1.9 mil.

U. 21A165 – Treatment Alternative Street Crime **BA1812188**
 CO760108 – TASC FY2019
 Personal Services \$ 810,006.00

Common Pleas Court is requesting an appropriation increase for \$810,006.00. This is to support the setup of appropriations for the TASC FY19 Grant Index Code. Funding is provided by the Ohio Department of Mental Health and Addiction Services for the period of 7/1/18 through 6/30/19. Current version of this grant was awarded for \$810,006 and has a current balance of \$8,938 with 99% expended.

V. 21A182 – TASC Drug Court **BA1812189**
 CO760090 – FY 2019 TASC Drug Court
 Personal Services \$ 137,910.00

Common Pleas Court is requesting an appropriation increase for \$137,910.00. This is to support the setup of appropriations for the TASC Drug Court FY19 Grant Index Code. Funding is provided by the Ohio Department of Mental Health and Addiction Services for the period of 7/1/18 through 6/30/19. Current version of this grant was awarded for \$220,500 and has a current balance of \$1,159 with 99% expended.

W. 21A769 – Defend Childhood Int/Intake & Asst Proj **BA1813620**
 JA760801 – Defend Childhood Int. Intake & Asst FY99
 Other Expenses \$ 521,056.00

Requesting appropriations for the FY 2019 Victims of Crime Act - Defending Childhood Initiative Intake & Assessment Camp Hope Project. This grant is funded by the U.S. Department of Justice, VOCA to the Ohio Attorney General's Office for the period October 1, 2018 to September 30, 2019. The approval to apply for and accept this grant was granted on August 6, 2018, BC2018-518. There is no cash match. This is a continuous grant. The previous grant was JA759647 in the amount of \$240,000.

X. 20A390 – Emergency Management **BA1813621**
 JA100123 – Justice Affairs – Emergency Mgt.
 Other Expenses \$ 11,900.00

Requesting an appropriation increase for the reimbursement of the agreement (AG1800329-01) with Federal Resources Supply Company for a ToxMedic course, \$11,900. The funds were reimbursed by the Local Emergency Planning Committee (LEPC) Special Emergency Planning Fund Account (ND507020) on 09/25/2018, JE1801904-02.

Y.	21A518 – Juv Court Victim Advocate		BA1813622
	JA760694 – Juvenile Court Advocacy Program FY19		
	Personal Services	\$	15,030.00

Requesting appropriations for the FY2019 State Victim Advocates Assistance Act, Juvenile Court Advocacy Project. This grant is funded by the Ohio Attorney General's Office - State Victim Assistance Act Fund for the period October 01, 2018 to September 30, 2019. The approval to apply for and accept this grant was granted on July 30, 2018, BC2018-504. There is no cash match. This is a continuation grant (previous grant JA759654, \$15,030).

Z.	20A301 – Real Estate Assessment Fund		BA1815156
	FS109702 – Fiscal Oper – Tax Assessments		
	Other Expenses	\$	(1,385,596.01)

To decrease appropriations in the Real Estate Assessment Fund. The N. Harris Corporation has not met the milestones of work in their contract, thus \$1,385,596.01 of the contract was decertified. OBM is reducing the Real Estate Assessment Funds budget by the same amount of the decertification of funds. It is anticipated that the work will be complete in 2019. Once the work is done, a recertification of funds will be requested. The Real Estate Assessment Fund is a revenue fund where it is funded by collecting real estate taxes. As of 10/25/18, there is a cash balance of \$23,403,062.00.

AA.	20A325 – Tax Prepayment Special Int. Fund		BA1815157
	TS160127 – Treasury – Tax Prepay Special Interest		
	Other Expenses	\$	(797,945.67)

To decrease appropriations in Treasury's Tax Prepayment Special Interest Fund. The N. Harris Corporation has not met the milestones of work in their contract, thus \$797,945.67 of the contract was decertified. OBM is reducing the Tax Prepayment Special Interest Funds budget by the same amount of the decertification of funds. It is anticipated that the work will be complete in 2019. Once the work is done, a recertification of funds will be requested. The Treasury Tax Prepay Special Interest Fund is a revenue fund where it is funded by interest on investments. As of 10/25/18, there is a cash balance of \$2,131,654.00.

AB.	21A825 – Dick Goddard Best Friends Fund		BA1815158
	DK050013 – Dick Goddard's Best Friend Fund		
	Other Expenses	\$	2,320.00

Increase appropriations in the Dick Goddard's Grant Fund in preparation for a cash transfer into the Dick Goddard's Special Revenue Fund. This grant is now closed. The cash in this fund came from private donations and should be transferred into the Special Revenue Fund according to the County Dog Kennel's Policy and Procedure Manual. Once the cash transfer is complete, the grant index code will be closed.

AC. 21A825 – Dick Goddards Best Friends Fund		BA1815160
CT790055 – Dick Goddards Best Friend Fund		
Other Expenses	\$	(386.84)

To decrease appropriations in the Dick Goddards Best Friend Grant Fund. This fund had no activity since July of 2016 where an appropriation reduction was processed but was short by \$386.84. Therefore, this reduction will take the balance to zero and the index code can be closed.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A. FROM: 01A001 – General Fund		BA1803121
SY302240 – Sustainability		
Personal Services	\$	10,000.00
TO: 01A001 – General Fund		
SY302240 – Sustainability		
Other Expenses	\$	10,000.00

The requested transfer would use surplus appropriation for a cash transfer to the County Planning Commission to support their staff time on an Urban Tree Canopy Assessment (\$5,000) and other various expenditures related to information and outreach (\$5,000). Funding comes from the General Fund.

B. FROM: 24A601 – Senior and Adult Services		BA1803130
SA138321 – Administrative Services - SAS		
Personal Services	\$	141,000.00
Other Expenses	\$	94,000.00
Capital Outlays	\$	30,000.00
24A601 – Senior and Adult Services		
SA138354 – Management Services		
Personal Services	\$	15,000.00
24A601 – Senior and Adult Services		
SA138420 – Home Support		
Personal Services	\$	26,000.00
24A601 – Senior and Adult Services		
SA138610 – Centralized Intake		
Personal Services	\$	39,000.00
24A601 – Senior and Adult Services		
SA138305 – Community Social Services Programs		
Other Expenses	\$	40,000.00
TO: 24A601 – Senior and Adult Services		
SA138479 – Protective Services		

Personal Services	\$	370,000.00
24A601 – Senior and Adult Services		
SA138701 – Options Program		
Personal Services	\$	15,000.00

This Transfer request would realign appropriations to cover projected budget deficits within the HHS Division of Senior & Adult Services budget. Funding comes primarily through the Health and Human Services levy (89% in 2017) federal reimbursements (8%), grants (1%), Probate Court for adult guardianship services (1%), and client fees (1%).

C. FROM: 22A918 – HOME		BA1812158
DV714634 – HOME Admin FY 2016		
Other Expenses	\$	61,244.65
TO: 22A918 – HOME		
DV714634 – HOME Admin FY 2016		
Personal Services	\$	61,244.65

Department of Development is requesting an appropriation transfer from Other Operating to Personnel for \$61,244.65. This is to support the coverage of payroll expenses within the HOME Admin FY 2016 Index to expend before the grant expires. Funding is provided by the Department of Housing and Urban Development.

D. FROM: 01A001 – General Fund		BA1812179
IA018002 – Internal Audit Department		
Personal Services	\$	4,300.00
TO: 01A001 – General Fund		
IA018002 – Internal Audit Department		
Other Expenses	\$	4,300.00

Office of Internal Audit is requesting an appropriation transfer of \$4,300.00 from Personnel to Other Operating and Commodities. This is to use excess funds from later hires in the department towards year-end expenses for supplies as well as the Internal Audit Peer Review. Funding is provided by the General Fund.

E. FROM: 21A854 – DNA Backlog Reduction Prog		BA1812184
CR756700 – 17/18 DNA Backlog Reduction Program		
Other Expenses	\$	1,719.76
TO: 21A854 – DNA Backlog Reduction Prog		
CR756700 – 17/18 DNA Backlog Reduction Program		
Personal Services	\$	1,719.76

Requesting appropriation transfer of \$1,719.76 from Supplies & Travel to Personnel & Fringe Benefits to meet the needs of the ME's Lab. The actual Travel expenditure came out to be less than budgeted travel and therefore \$700.88 remained in Travel, hence requesting for an Appropriation Transfer to apply extra straight hours in personnel in order to continue to decrease the DNA backlog. Funding is provided by the DNA Backlog Reduction Program via the US Department of Justice for the grant period of 1/1/17-12/31/18.

F.	FROM: 01A001 – General Fund IT601096 – Engineering Services Other Expenses	\$ 7,400.00	BA1812190
	TO: 01A001 – General Fund HC019018 – Personnel Review Commission Capital Outlays	\$ 7,400.00	

Office of Budget Management is requesting an appropriation transfer of \$7,400.00 from IT Engineering Services Other Operating to Personnel Review Commission's Capital Line. This is to support the purchase of 60 Microsoft Office 365 computer licenses for testing computers at the Personnel Review Commission facility. Funding is provided by the General Fund.

G.	FROM: 24A510 – Work & Training Admin WT137463 – VEB Building NFSC Other Expenses	\$ 574,000.00	BA1813623
	24A510 – Work & Training Admin WT137141 – Client Support Services Other Expenses	\$ 46,000.00	
	24A510 – Work & Training Admin WT137109 – Admin Services – General Manager Other Expenses	\$ 23,000.00	
	TO: 24A510 – Work & Training Admin WT137315 – Work First Services Other Expenses	\$ 643,000.00	

Requesting an appropriation transfer in order to encumber two contracts that will be certified in 2018. This expenses for these contracts are covered by Public Assistance Funds, 90.7%, and Health and Human Services Levy Funds, 9.3%.

H.	FROM: 01A001 – General Fund PR200071 – Prosecutor – Child Support Personal Services	\$ 5,000.00	BA1813625
	TO: 01A001 – General Fund PR200071 – Prosecutor – Child Support Other Expenses	\$ 5,000.00	

Due to a surplus in salaries because of vacancies, an appropriation transfer is being requested to cover the cost of mandated training that will take place in 2018. This expense is covered by the General Fund, whereas 66% is reimbursed by Title IV-D Funds.

I.	FROM: 24A510 – Work & Training Admin WT137109 – Admin Services – General Manager Other Expenses	\$ 33,397.00	BA1813626
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TO: 24A510 – Work & Training Admin
 WT137315 – Work First Services
 Other Expenses \$ 33,397.00

Requesting an appropriation transfer to cover SkillUp training to be procured for 2018. This expense is funded by Public Assistance Funds, 90.7% and Health and Human Service Levy Funds, 9.3% .

J. FROM: 20A580 – DTAC HHF Project **BA1813627**
 PR495580 – DTAC HHF Project
 Other Expenses \$ 80,000.00

TO: 20A580 – DTAC HHF Project
 PR495580 – DTAC HHF Project
 Personal Services \$ 80,000.00

Requesting an appropriation transfer to cover salaries through 2018 and a deficit in FLEX benefits. These expenses are funded by the U. S. Department of Housing and Urban Development Program - Hardest Hit Funds, 28% and General Fund 72%..

K. FROM: 20A809 – Witness Victim HHS **BA1813628**
 JA107425 – Witness Victim HHS
 Other Expenses \$ 25,000.00

TO: 20A809 – Witness Victim HHS
 JA107425 – Witness Victim HHS
 Personal Services \$ 25,000.00

Requesting an appropriation transfer to cover salaries and fringes through 2018 due to equity adjustments and wellness benefit incentives received this year. These expenses are covered by the Health and Human Service Levy Funds.

SECTION 3. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following cash transfers between County funds:

Fund Nos./Budget Accounts **Journal Nos.**

A. FROM: 21A141 – Health Care 95 **JT1800045**
 CC742981 – Health Care Council
 Transfer Out \$ 43.91

TO: 24A430 – Executive Office of HHS
 HS157289 – Executive Office of H&HS
 Revenue Transfer \$ 43.91

Requesting an operating transfer from the Health Care Council to the Executive Office of Health and Human Services to transfer the remaining cash in the grant in preparation of closure. This grant was created in December 1995 and has no activity since December 1998.

B. FROM: 21A988 – Conference on Children 90 **JT1800048**

CC742155 – Conference on Children 90		
Transfer Out	\$	2,815.40

TO: 24A430 – Executive Office of HHS		
HS157289 – Executive Office of H&HS		
Revenue Transfer	\$	2,815.40

Requesting an operating transfer from the Conference on Children 90 to the Executive Office of Health and Human Services to transfer the remaining cash in the grant in preparation of closure. This grant was created in December 1995 and has no activity since December 1998.

C. FROM: 24A301 – Children & Family Services		JT1800050
CF135467 – Administrative Services - CFS		
Transfer Out	\$	4,112.29

TO: 21A241 – Director for CFS		
CC700948 – Director for CFS		
Revenue Transfer	\$	4,112.29

The Requesting an operating transfer from the Children and Family Services to the grant titled Director for DCFS to transfer the required cash for the negative cash balance in the grant and in preparation of closure. This grant was created in December 1995 and has no activity since January 1999.

D. FROM: 01A001 – General Fund		JT1803120
SY302240 – Sustainability		
Transfer Out	\$	5,000.00

TO: 20A307 – County Planning Commission		
CP522110 – CPC - Administration		
Revenue Transfer	\$	5,000.00

The cash transfer would support a Tree Canopy plan to be performed by the County Planning Commission and which would further the goals of the County's five-year Sustainability Plan (Resolution No. R2017-0168). The Planning Commission generates revenue in its special revenue fund through charges for planning services and through subsidies from the General Fund and Road & Bridge funds. The Cuyahoga County Planning Commission has authorized use of these funds for the project (Commission resolution no. 181011-F). Funding comes from the General Fund.

E. FROM: 21A111 – Litter Prevention 1993		JT1803129
CP756973 – Litter Prevention 1993		
Transfer Out	\$	7,473.61

21A122 – Golden Spruce Awards		
CP756916 – Golden Spruce Awards		
Transfer Out	\$	1,712.56

21A123 – Maps & Inventories		
CP756924 – Maps & Inventories – Gund Grant		
Transfer Out	\$	5,620.96

	21A124 – Regional Dynamics		
	CP756940 – Regional Dynamics – Cleveland Grant		
	Transfer Out	\$	322.94
	21A124 – Regional Dynamics		
	CP756932 – Regional Dynamics – Gund Grant		
	Transfer Out	\$	85.01
	21A125 – Greenfields Symposium		
	CP756957 – Greenfields Symposium – Cleve Grant		
	Transfer Out	\$	3,019.86
	21A125 – Greenfields Symposium		
	CP756965 – Greenfields Symposium – Gund Grant		
	Transfer Out	\$	1,033.04
	21A126 – Brownfields Reclamation		
	CP756742 – Brownfields Reclamation		
	Transfer Out	\$	292.73
	21A127 – Environmental Justice		
	CP757310 – Environmental Justice Grant FY96		
	Transfer Out	\$	9,461.50
	21A877 – Cuyahoga River Environmental Restoration		
	CP755710 – Cuyahoga River Environmental Restoration		
	Transfer Out	\$	141,282.38
TO:	21A112 – Litter Prevention & Recycling		
	CP756593 – Litter Prevention & Recycling		
	Revenue Transfer	\$	12,816.74
	21A116 – Recycle Ohio		
	CP756981 – Recycle Ohio		
	Revenue Transfer	\$	1.00
	21A383 – Locational Resource Center		
	CP758680 – Locational Resource Center		
	Revenue Transfer	\$	2,444.23
	20A307 – County Planning Commission		
	CP522110 – CPC - Administration		
	Revenue Transfer	\$	135,774.64

The cash transfers would clear cash from closed Planning Commission grants that were received prior to 1996, and the Cuyahoga River Environmental Restoration grant which was received in 2007. The Cuyahoga River Environmental Restoration grant has a cash balance of \$141,282.38 because reimbursements from the U.S. Army Corps of Engineers were deposited in the grant, but the expenditures that were reimbursed posted in the County Planning Commission operating fund (20A/307). This cash transfer would move the reimbursement revenues to the fund where the expenses were incurred. The cash in the pre-1996 grants would be transferred among each

other to bring the balance in each fund to zero and the balance of the cash, \$9,754.23, would be transferred to the County Planning Commission operating fund.

F.	FROM: 80T321 – Township Gas Tax	JT1803134
	ND502286 – Township Gas Tax	
	Transfer Out	\$ 41,390.65
	TO: 01A001 – General Fund	
	ND508515 – Non-Departmental Revenue GF	
	Revenue Transfer	\$ 41,390.65

The cash transfer would repay cash from an advance made over 40 years ago to hold as reserve in this fund for Township Gas Taxes. The reserves are no longer needed, and this request would return them to the General Fund. An appropriation request for this cash transfer is on the same fiscal agenda in document BA1803136.

G.	FROM: 20A635 – Title IV-E Juvenile Court	JT1810797
	JC517318 – Title IV-E Juvenile Court FCM	
	Transfer Out	\$ 100,740.00
	TO: 20A056 – Electronic Monitoring	
	JC510560 – Electronic Monitoring	
	Revenue Transfer	\$ 100,740.00

A cash transfer for Juvenile Court Electronic Monitoring. There is an outstanding invoice of \$100,740 for monitoring equipment, which was lost or damaged by the youth it was given to. An appropriation increase is also on this agenda (BA1810795). The funding is coming from the courts special revenue (Title IV-E). The court will be invoicing the individual youth and/or their parents for the cost of the damages. When payments have been received, the cash will be returned to the courts special revenue (Title IV-E).

H.	FROM: 21A825 – Dick Goddard Best Friends Fund	JT1815159
	DK050013 – Dick Goddard’s Best Friend Fund	
	Transfer Out	\$ 2,320.00
	TO: 20A304 – Dick Goddard’s Best Friend Fund - SR	
	DK050096 – Dick Goddard’s Best Friend Fund - SR	
	Revenue Transfer	\$ 2,320.00

A cash transfer from the Dick Goddard’s Grant Fund into the Dick Goddard’s Special Revenue Fund. The cash in this fund came from private donations and should be transferred into the Special Revenue Fund according the County Dog Kennel's Policy and Procedure Manual. Once the cash transfer is complete, the grant index code will be closed.

I.	FROM: 01A001 – General Fund	JT1815163
	SU514141 – Capital Improv. G/F Subsidy	
	Transfer Out	\$ 553,882.96
	TO: 40A069 – Capital Projects	
	CC769158 – Carpeting 2016/2017	

Revenue Transfer	\$	171,099.96
40A069 – Capital Projects		
CC768390 – JC Perimeter Sec., Keying & ADA Parking		
Revenue Transfer	\$	87,517.79
40A069 – Capital Projects		
CC769414 – RPA Land Acquisition at County Airport		
Revenue Transfer	\$	75,264.19
40A069 – Capital Projects		
CC769182 – 2017 General A/E Services		
Revenue Transfer	\$	56,652.82
40A069 – Capital Projects		
CC769406 – Halle Bldg Parking Lot Design/Construct.		
Revenue Transfer	\$	40,618.00
40A069 – Capital Projects		
CC769257 – Animal Shelter HVAC Repair/Replacement		
Revenue Transfer	\$	30,232.84
40A069 – Capital Projects		
CC769265 – Countywide Fire Dampers Project		
Revenue Transfer	\$	28,067.25
40A069 – Capital Projects		
CC769240 – JJC Roof Ladders and Pumps		
Revenue Transfer	\$	22,410.65
40A069 – Capital Projects		
CC769224 – Bedford Jail Renovation		
Revenue Transfer	\$	19,614.00
40A069 – Capital Projects		
CC769232 – JJC Solar Blinds Project		
Revenue Transfer	\$	18,700.93
40A069 – Capital Projects		
CC769273 – JEH-ADA Improvements Project		
Revenue Transfer	\$	2,101.50
40A069 – Capital Projects		
CC769166 – Admin. Building Projects		
Revenue Transfer	\$	1,319.59
40A069 – Capital Projects		
CC769026 – Old Courthouse Roof Drains		
Revenue Transfer	\$	240.88

40A099 – Maintenance Projects
 CC769489 – Halle Building Repairs and Upgrades
 Revenue Transfer \$ 42.56

Cash transfer into the Carpeting 2016/2017, JC Perimeter Sec., Keying & ADA Parking, RPA Land Acquisition at County Airport, 2017 General A/E Services, Halle Bldg Parking Lot Design/Construct., Animal Shelter HVAC, Countywide Fire Dampers Project, JJC Roof Ladders and Pumps, Bedford Jail Renovation, JJC Solar Blinds Project, JEH-ADA Improvements Project, Admin. Building Projects, Old Courthouse Roof Drains, and Halle Building Repairs and Upgrades to cover current expenses.

SECTION 4. That items approved in Resolution No. R2018-0003 dated January 9, 2018 be rescinded as follows and that certain items approved in Resolution No. R2018-0068 dated March 27, 2018 be corrected as follows to reconcile appropriations for the 2018 in the County’s financial system:

Resolution No. R2018-0003 dated 1/09/2018:

Original Item to be Rescinded – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
H. FROM: 01A001 – General Fund	JT1803004
SU515346 – General Fund Operating Subsidies	
Transfer Out \$ 2,000,000.00	
TO: 61A607 – Centralized Custodial Services	
CT571000 – B&G Administration	
Revenue Transfer \$ 2,000,000.00	

The subsidy would provide the cash for countywide 2018 space maintenance expenses which are not recoverable for agency budget for various reasons. This subsidy was approved in the 2018 budget. Funding comes from the General Fund.

Resolution No. R2018-0068 dated 3/27/2018:

Original Item to be Corrected – Section 3

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
B. FROM: 54A509 – Pepper Pike	JT1803014
DV541003 – Pepper Pike	
Transfer Out \$ 115.50	
54P472 – Sewer Improvement #3-B-1	
CS750067 – Sew Imp #3-B-1	
Transfer Out \$ 22,157.30	

54P514 – San Eng Capital Improv Fund		
CS750166 – San Eng Capital Improv Fund		
Transfer Out	\$	0.07
54P532 – Chagrin Highlands Imp 3 4 5		
DV750562 – Chagrin Highlands Imp 543A 3 4 5		
Transfer Out	\$	2,332.03
54P536 – Olmsted Township Waterline		
DV755587 – Olmsted Township Waterline		
Transfer Out	\$	292,951.44
54P537 – Chagrin Falls Township Waterline		
DV755595 – Chagrin Falls Township Waterline		
Transfer Out	\$	708.62
54P541 – Sharp Road Waterline		
DV755637 – Sharp Road Waterline		
Transfer Out	\$	158,659.37
54P551 – Fitch Road Sanitary Sewer		
ST540641 – Fitch Road Sanitary Sewer		
Transfer Out	\$	54,264.50
54P900 – San. Eng. Bond Retirement		
DV752006 – Bond Retrmt. Chagr. Highlnds. 543A		
Transfer Out	\$	151,504.92
54P562 – Thornapple Pump Station		
ST540971 – Thornapple Pump Station		
Transfer Out	\$	0.17
54P563 – Pump Station Rehabilitation		
ST540997 – Pump Station Rehabilitation		
Transfer Out	\$	700.17
54P566 – Jefferson Drive Sewer Lining		
ST541235 – Jefferson Drive Sewer Lining		
Transfer Out	\$	1,200.00
54P567 – Dewey Road		
ST541243 – Dewey Road		
Transfer Out	\$	1,700.00
TO: 54A502 – Sewer District #3		
DV540302 – Sewer Dist #3		
Revenue Transfer	\$	24,173.14
54A515 – San Eng Misc Revenue		
DV541300 – San Eng Misc Revenue		
Revenue Transfer	\$	708.69

54A503 – Sewer District #5		
DV540401 – Sewer Dist #5		
Revenue Transfer	\$	2,332.03
549534 – Schady Road Sewer Project		
DV750596 – Schady Road Sewer Project		
Revenue Transfer	\$	657,380.23
54A506 – Sewer District #13		
DV540708 – Sewer Dist #13		
Revenue Transfer	\$	1,700.00

The cash transfers would reconcile subfunds that were established for Sanitary projects to funds in the same sewer district in preparation for closure. Funding comes from fees paid by local governments.

Corrected Item – Section 3

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
B. FROM: 54A509 – Pepper Pike		JT1803014
DV541003 – Pepper Pike		
Transfer Out	\$	115.50
54P472 – Sewer Improvement #3-B-1		
CS750067 – Sew Imp #3-B-1		
Transfer Out	\$	22,157.30
54P514 – San Eng Capital Improv Fund		
CS750166 – San Eng Capital Improv Fund		
Transfer Out	\$	0.07
54P532 – Chagrin Highlands Imp 3 4 5		
DV750562 – Chagrin Highlands Imp 543A 3 4 5		
Transfer Out	\$	2,332.03
54P536 – Olmsted Township Waterline		
DV755587 – Olmsted Township Waterline		
Transfer Out	\$	292,951.44
54P537 – Chagrin Falls Township Waterline		
DV755595 – Chagrin Falls Township Waterline		
Transfer Out	\$	708.62
54P551 – Fitch Road Sanitary Sewer		
ST540641 – Fitch Road Sanitary Sewer		
Transfer Out	\$	54,264.50

	54P562 – Thornapple Pump Station		
	ST540971 – Thornapple Pump Station		
	Transfer Out	\$	0.17
	54P563 – Pump Station Rehabilitation		
	ST540997 – Pump Station Rehabilitation		
	Transfer Out	\$	700.17
	54P566 – Jefferson Drive Sewer Lining		
	ST541235 – Jefferson Drive Sewer Lining		
	Transfer Out	\$	1,200.00
	54P567 – Dewey Road		
	ST541243 – Dewey Road		
	Transfer Out	\$	1,700.00
TO:	54A502 – Sewer District #3		
	DV540302 – Sewer Dist #3		
	Revenue Transfer	\$	317,556.34
	54A515 – San Eng Misc Revenue		
	DV541300 – San Eng Misc Revenue		
	Revenue Transfer	\$	700.34
	54A506 – Sewer District #13		
	DV540708 – Sewer Dist #13 – Brecksville/Broadview		
	Revenue Transfer	\$	54,264.50
	54A503 – Sewer District #5		
	DV540401 – Sewer Dist #5		
	Revenue Transfer	\$	708.62
	549534 – Schady Road Sewer Project		
	DV750596 – Schady Road Sewer Project		
	Revenue Transfer	\$	2,900.00

The cash transfers would reconcile subfunds that were established for Sanitary projects to funds in the same sewer district in preparation for closure. Funding comes from fees paid by local governments. This item replaces JT1803014 (approved R2018-0068 3/27/2018) by removing two cash transfers: 1) \$158,659.37 from DV755637 to DV750596 and 2) \$151,504.92 from DV752006 to DV750596. The original fiscal item transferred those funds to another Sanitary project (subfund 54P/534), however those funds were special assessment collections that are obligated to repay the General Fund for sewer bond refundings.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration

of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

Journal CC032
November 13, 2018



TO: Jeanne Schmotzer, Clerk of County Council
FROM: Maggie Keenan, Office of Budget and Management
CC: Dennis Kennedy, Fiscal Office; Mary Louise Madigan, Communications
DATE: November 5, 2018
RE: Fiscal Agenda – 11-13-2018

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **November 13, 2018**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to cover expenses. Items of note on this agenda include:

- Requests to adjust appropriation and cash as appropriate to close expired grants and capital projects in the Department of Health and Human Services and Public Works. These accounts should have been closed soon after the date of last activity by the agency/department overseeing the grant; OBM has taken this on as a project to ensure that no expired grants, projects, accounts are brought into the new system.
- Request to reduce surplus appropriation in the Treasury and Real Property divisions of the Fiscal Office following a decrease in the amount encumbered on the contract for the development and implementation of the new real property system. There has been no change to the estimated project cost, but the contracts were encumbered in full, as opposed to only what was needed in the current fiscal year. That error has been corrected and this adjustment is needed to reduce surplus appropriation to ensure compliance with the Ohio Revised Code.
- Transfers of appropriation within operating budgets to support anticipated expenditures through the rest of the year.
- Request to adjust appropriation and cash as appropriate to return an advance made from the General Fund many years ago to support Road & Bridge expenditures. As part of the clean-up efforts in advance of migrating to the new Enterprise Resource Planning system, the Fiscal Office is thoroughly reviewing all the Trust & Agency accounts and came across this cash balance that should have been returned to the General Fund many (many) years ago.
- To transfer cash from the General Fund via the Department of Sustainability to the Planning Commission for work on the Tree Canopy Project.
- To refund the subsidy made at the beginning of the year – based on the budget – to the Centralized Custodial Fund. Based on the reconciliation of both space maintenance and indirect cost plan charges, a credit was due to the Centralized Custodial Fund, which negates the need for a subsidy. This results in an increase in the cash balance of the General Fund.

As always, if you have any questions or need additional information, please do not hesitate to contact me at either 216-443-8191 or mkeenana@cuyahogacounty.us, I am always happy to discuss in more detail. Thank you!

Additional Appropriation Summary – Additional appropriation is requested when to cover expenditures that exceeds the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Funding Source
Common Pleas	\$100,000.00	Special Revenue – No General/HHS Levy Fund Impact
Common Pleas	\$947,916.00	Grant – No General/HHS Levy Fund Impact
Elections	\$30,000.00	Grant – No General/HHS Levy Fund Impact
Fiscal	(\$2,183,541.68)	Special Revenue – No General/HHS Levy Fund Impact
Fiscal/OBM/Debt Service	\$2,000.00	Special Revenue – General Fund Impact
Health and Human Services	(\$22,267.71)	Grant –HHS Levy Fund Impact
HHS/Children & Family Services	\$300,000.00	Grant – No General/HHS Levy Fund Impact
HHS/Homeless	\$630,826.00	Grant – No General/HHS Levy Fund Impact
Juvenile Court	\$127,240.00	Special Revenue – No General/HHS Levy Fund Impact
N/A	\$41,390.65	Special Revenue – General Fund Impact
Planning Commission	(\$706,405.01)	Grant – No General/HHS Levy Fund Impact
Probate Court	\$11,000.00	Special Revenue – No General/HHS Levy Fund Impact
Public Safety	\$547,986	Grant – No General/HHS Levy Fund Impact
Public Works/Capital Projects	(\$2,156,271.53)	Special Revenue – No General/HHS Levy Fund Impact
Public Works/Facilities	\$186,958.88	Special Revenue – No General/HHS Levy Fund Impact
Public Works/Kennel	\$1,933.16	Special Revenue – No General/HHS Levy Fund Impact
Public Works/Road & Bridge	\$68,101.42	Special Revenue – No General/HHS Levy Fund Impact

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Transferred	Funding Source
Development	\$61,244.65	Grant – No General/HHS Levy Fund Impact
HHS/Job & Family Services	\$676,397.00	Special Revenue – HHS Levy Fund Impact
HHS/Senior & Adult Services	\$385,000.00	Special Revenue – HHS Levy Fund Impact
Internal Audit	\$4,300.00	General Fund
IT/PRC	\$7,400.00	General Fund
Medical Examiner	\$1,719.76	Grant – No General/HHS Levy Fund Impact
Prosecutor	\$5,000.00	General Fund
Prosecutor	\$80,000.00	Special Revenue – General Fund Impact
Public Safety	\$25,000.00	Special Revenue – HHS Levy Fund Impact
Sustainability	\$10,000.00	General Fund

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Transferred	Funding Source
Health and Human Services	\$6,971.60	Grant – HHS Levy Fund Impact
Juvenile Court	\$100,740.00	Special Revenue – No General/HHS Levy Fund Impact
N/A	\$41,390.65	Special Revenue – General Fund Impact
Planning Commission	\$151,036.61	Grant – No General/HHS Levy Fund Impact
Public Works/Capital Projects	\$553,882.96	Special Revenue – General Fund
Public Works/Kennel	\$2,320.00	Special Revenue – No General/HHS Levy Fund Impact
Sustainability/Planning	\$5,000.00	General Fund

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0230

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of Shane Alex Pellom, upon his taking the oath of office, as Director of the Department of Public Safety and Justice Services; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Ordinance No. O2011-0037, the County Council established the Cuyahoga County Department of Public Safety and Justice Services; and,

WHEREAS, Cuyahoga County Code Section 202.12 provides that specific goals, duties and activities of the Department of Public Safety and Justice Services shall be further determined by the County Executive who shall employ and supervise a Director and such number of deputies, assistants and employees as shall be reasonably necessary to assist the County Executive in carrying out the duties of the Department of Public Safety and Justice Services; and,

WHEREAS, the County Executive has nominated Shane Alex Pellom for the appointment to the position of Director of the Department of Public Safety and Justice Services; and,

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____, 2018; and,

WHEREAS, the Council elects to confirm the County Executive's appointment of Shane Alex Pellom to the position of Director of the Department of Public Safety and Justice Services; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Shane Alex Pellom, upon his taking the oath of office, as Director of the Department of Public Safety and Justice Services.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2018



ARMOND BUDISH
Cuyahoga County Executive

November 5, 2018

Dan Brady, President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 East 9th Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Director of Public Safety & Justice Services

Dear President Brady:

Pursuant to Section 2 of County Ordinance 021011-0037, I am pleased to nominate Mr. **(Shane) Alex Pellom** to serve as Director of Public Safety & Justice Services. A copy of his resume is attached hereto which details his relevant work history and background. Currently, Mr. Pellom serves as the Emergency Operations Manager for the City of Cleveland Office of Emergency Management.

Mr. Pellom has been with the City of Cleveland since 2016. He has led emergency management planning efforts for the 2016 Republican National Convention through extensive coordination with varying levels of Law Enforcement, Fire, EMS and Health-related agencies. He developed and distributed a database containing over 200 local school plans and blueprints that were distributed to the Cleveland Division of Police, Fire and EMS first responders in the field as well as to each respective command staff and 9-1-1 dispatch center. He also developed capital budget requests for his agency, while serving as Business Agent for IT-related issues within the Department of Public Safety (Police, Fire, EMS, Animal Control & Protective Services). Prior to his time in Cleveland, he worked for the Jacksonville Fire & Rescue Department/ Duval County Emergency Management. Among other duties, he was responsible for the collection, management, and verification of Jacksonville Fire & Rescue analytics used in the departmental scorecard. This scorecard is used by the department in order to increase efficiency and accountability throughout the 1,200+ member department. Mr. Pellom also independently completed high-profile, time-sensitive projects for the Emergency Manager, Director/Fire Chief, and Chief Administrative Officer, as requested. Examples include: City Hall Vulnerability Assessment and a Mayoral Security Assessment.

I ask that the nomination of Mr. Alex Pellow be addressed as soon as Council's schedule allows. Should you or any of your colleagues have any questions, please feel free to contact my Executive Assistant, Laura Roche at 216-443-7181.

Sincerely,

Armond Budish
Cuyahoga County Executive

July 23, 2018

Chief Brandy Carney:

Please accept this letter as my application for the Director of Public Safety & Justice Services position. I believe that I am the perfect candidate for this position. If I am selected, my experience both planning and operationally will supplement the relationships built during my time with the City of Cleveland and will provide a level of coordination and cohesiveness needed to continue to move forward with both County-wide initiatives already commenced and projects needed to continue to help improve the health and safety of our residents.

I currently serve as the Emergency Manager for the City of Cleveland. In this position, I am responsible for leading the Office of Emergency Management and work on high-level Public Safety projects that require the cooperation of multiple disciplines to succeed. Day-to-day duties include coordinating and directing the planning, organization, control, and implementation of local emergency management activities related to hazard mitigation, prevention, preparedness, response and recovery. I am also responsible for the development of the capital budget for the Office of Emergency Management annually and subsequent updates the five-year plan.

Outside of the aforementioned normal duties, I also participate in local, regional, state and federal committees and workgroups as appropriate regarding matters related to EM, EM Program elements and federal grant opportunities (UASI, SHSGP). During this time the Office of Emergency Management has built strong relationships with stakeholders on all levels of government which include, but are not limited to City of Cleveland Departments, County-wide partners represented on the CCESAB, Ohio EMA/Public Safety, the United States Coast Guard and the Federal Bureau of Investigation.

In what proved to be an extremely active and eventful year, I served as the lead emergency management official as well as the lead in the planning phase of the 2016 Republican National Convention (RNC). During the operations phase of the 2016 RNC, when all City of Cleveland operations were based out of an Area Command structure that was located in the EOC, I was honored to serve as the EOC Manager responsible for ensuring operational coordination between both our Public Safety partners and other City Departments such as Public Works and Public Health throughout the activation which spanned over 180 continuous hours. Through this enhanced coordination and relationship-building phase, I was granted Secret Level Security Clearance by the Federal Bureau of Investigation and now serve on the local Joint Terrorism Task Force.

Prior to my appointment in Cleveland, I served as both an Emergency Preparedness Planner and later as the Special Projects Manager at Duval County Emergency Management. During this time, I authored over 80 plans that span all four aspects of emergency management – preparedness, mitigation, response and recovery. In 2013, I was asked to revamp and lead the Emergency Preparedness Division's Public Education program and increased our footprint in the community through speaking engagements, the use of traditional mediums (newspaper, radio) and social media. These efforts resulted in being recognized by the National Homeland Security Association in 2014 as I was awarded with the Public Awareness Campaign Award at the association's annual national conference in Philadelphia, PA.

While the majority of my experience has been in the public sector, I also worked privately as an EM Consultant with AMEC – Environmental & Infrastructure. In this role, I completed a large number of different projects for a variety of customers. These projects include, but are not limited to, authoring the first all-hazards Emergency Operations Plan for the City of Orange Beach (AL), training the Washington D.C. EOC staff on ICS for implementation during the 2012 Presidential Inauguration, serving a member of the exercise development and operations team for the 2017

Alex Pellom, MPA, CEM

WORK EXPERIENCE **City of Cleveland –Department of Public Safety** Cleveland, OH
6/2015 – Present

Emergency Manager

- Led emergency management planning efforts for 2016 Republican National Convention through extensive coordination with varying levels of Law Enforcement, Fire, EMS and Health-related agencies.
- Developed and distributed database containing over 200 local school plans and blueprints that were distributed Cleveland Division of Police, Fire and EMS first responders in the field as well as each respective command staff and 9-1-1 dispatch center.
- Author/editor of the After Action Reports for 2016 Republican National Convention, Cleveland Cavaliers Championship Parade and Police Involved Shooting Incident.
- Served as City of Cleveland's lead on planning coordination for FEMA's Complex Coordinated Attack training in preparation for the 2016 Republican National Convention.
- Served as City of Cleveland's lead on planning coordination for Multi-Jurisdictional Improvised Explosive Device (MJIED) training through coordination with DHS Office of Bombing Prevention in preparation for the 2016 Republican National Convention.
- Serves as voting member on Cuyahoga County Emergency Services Advisory Board and as one of six voting members for Ohio Region 2 State Homeland Security Grant Program.
- Manages, operates and maintains the City of Cleveland Emergency Operations Center (EOC); activates and coordinates EOC staffing in the event of an emergency, disaster, or planned event; and, coordinates all notifications during activation and deactivation of the EOC. Oversees Joint Information Center (JIC) operations.
- Supervises Office of Emergency Management staff.
- Oversees and maintains training records for City employees as they relate to emergency preparedness, NIMS (National Incident Management System), ICS (Incident Command System) and other preparedness courses.
- Coordinates and directs the planning, organization, control, and implementation of local emergency management activities related to hazard mitigation, prevention, preparedness, response and recovery.
- Develops City-wide emergency plans, risk/threat assessments, resource tracking, training and exercise development, and outreach efforts.
- Participates in local, regional, state and federal committees and workgroups as appropriate regarding matters related to EM and EM Program elements.
- Develops and maintains: Mutual Aid Agreements with neighboring jurisdictions and the private sector; the Continuity of Government and the Continuity of Operations plans; a damage assessment program; the City's Emergency Preparedness education program to include brochures, articles, public service announcements, school programs, business/industry programs, outreach community programs, etc.
- Prepares and distributes disaster preparedness material to the community.
- Coordinates and conducts public presentations at schools, special events, & civic organizations.

City of Cleveland –Department of Public Safety

Cleveland, OH
1/2016 – 4/2016

Assistant Director of Public Safety (Acting)

- Developed capital budget requests for Office of Emergency Management.
- Served as Business Agent for IT-related issues within the Department of Public Safety (Police, Fire, EMS, Animal Control & Protective Services).
- Served on Cuyahoga County Emergency Services Advisory Board Executive Committee during UASI FY2016 funding allocation decision making meeting.

AMEC – Environmental & Infrastructure

Orlando, FL
8/2012 –10/2018

Emergency Management Coordinator

- Planning team member for 2017 City of New Orleans Full Scale Hurricane Evacuation Exercise and preceding Tabletop Exercise. Also served as Controller/Evaluator for each exercise
- Project lead on the Nassau County, FL 2013 CEMP re-write.
- Developed the first City of Orange Beach, AL Emergency Operations Plan.

- Served on team that conducted training and exercises for Washington D.C. EOC to implement ICS integration on a permanent basis prior to January 2013 Presidential Inauguration.
- NIMS ICS 300/400 Instructor in a classroom setting.
- Develop and serve as controller/evaluator of various HSEEP-compliant exercises.

Jacksonville Fire & Rescue Department/ Duval County Emergency Management
Special Project Manager

Jacksonville, FL
 9/2014 – 6/2015

- Responsible for the collection, management, and verification of Jacksonville Fire & Rescue analytics used in the departmental scorecard. This scorecard is used by the department in order to increase efficiency and accountability throughout the 1,200+ member department.
- Completed high-profile, time-sensitive projects for Emergency Manager, Director/Fire Chief, and Chief Administrative Officer as requested.
 - Examples include: City Hall Vulnerability Assessment, Mayoral Security Assessment and
- Developed a new executive level analytics report that will be produced quarterly.
- Served as member of the multi-discipline planning team for Operation Urban Blight.
- Selected to serve on Ad Hoc Subcommittee regarding truancy/criminal activity chaired by then City Council Vice President Greg Anderson.
 - Main coordination included City of Jacksonville City Council, Duval County Public Schools and Jacksonville Sheriff's Office.
- Provided analysis/audit of cost savings/avoidances for Mayor Alvin Brown's office on City level.
- Served as JFRD/EPD representative in high-level meetings consisting of City Council Members, Mayor's Office representatives, Jacksonville Sheriff's Office and other City of Jacksonville department Directors.
- Served as representative on Mayoral Task Force developed in order to analyze impacts of loss of LIPP funding within the City of Jacksonville.
- Served as Emergency Management Duty Officer on scheduled rotation.

Duval County Emergency Management
Emergency Preparedness Planner

Jacksonville, FL
 5/2010 – 9/2014

- Authored, reviewed and edited 80+ plans to include multiple versions of the Duval County Comprehensive Emergency Management Plan (CEMP), Hazard Specific Plans (HSP), Interagency Coordinating Procedures (ICP), Position Specific Guides (PSG) and Continuity of Operations Plans (COOP).
- Assumed numerous ICS roles during activation of Duval County EOC for emergencies/incidents and pre-planned events. These positions include Planning Section Chief, Situation Unit Leader, Resources Unit Leader and Documentation Unit Leader.
 - Examples of incidents include: Christopher Kilgore Manhunt, Tropical Storm Beryl, annual Florida/Georgia Football weekend and the high-profile trial of Michael Dunn.
- Served as a part of an 11-person team at the Center for Domestic Preparedness representing the State of Florida during an exercise to develop a pilot course for FEMA IMATs in Anniston, AL.
- Managed group assigned responsibility to update Duval County evacuation zones for 2014.
- Serve as Duval County Emergency Management representative in decision-making capacity for large-scale events (40,000+ attendees) at Everbank Field.
 - Unified Command consisted of SMG Stadium Operations, Jacksonville Sheriff's Office, Jacksonville Fire/Rescue and Duval County Emergency Management.
- Project Manager for 2013 Emergency Preparedness Guide with print run of 247,000 and 2014 Emergency Preparedness Guide with print run of 400,000.
- Project Manager, and routine guest, for a 14-week radio segment on WJCT.
- Developed and maintained social media component of division.
- NIMS ICS 300/400 Instructor in a classroom setting.

EDUCATION **University of North Florida**
Masters in Public Administration
 GPA 3.88/4.0

Jacksonville, FL
 12/11/2009

Western Carolina University
Bachelor of Science in Communication, Journalism
 GPA 3.46/4.0

Cullowhee, NC
 12/16/2006

ACHIEVEMENTS/HONORS

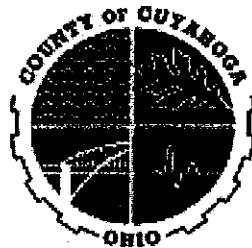
- Certified Emergency Manager accreditation by International Association of Emergency Managers in June 2017. Less than 2,000 individuals worldwide hold this distinction.
- Ohio Certified Emergency Manager accreditation by Emergency Management Association of Ohio in April 2018.
- Recipient of 2016 Knowledge Center Leadership Award for work done in planning and operations phase of the 2016 RNC.
- Recipient of 2014 Public Awareness Campaign Award from National Homeland Security Association at annual conference.
- Selected to serve on the State of Florida's Gray Incident Management Team (2011-2015).
- Earned both Advanced Professional Series (APS) and Professional Development Series (PDS) Certificates through FEMA's Independent Study programs.

**Department of Human Resources
Cuyahoga County Administrative Headquarters**

2079 East 9th Street, 7-200
Cleveland, Ohio 44115
(216) 443-7190

NAME (Last, First, Middle) Pellom, Shane A		
ADDRESS [REDACTED]		
CITY [REDACTED]	STATE OH	ZIP [REDACTED]
HOME PHONE [REDACTED]	PREFERRED CONTACT PHONE [REDACTED]	
MOBILE PHONE [REDACTED]	EMAIL [REDACTED]	
POSITION APPLIED FOR: Director		
DEPARTMENT Public Safety & Justice Services		

APPLICATION FOR EMPLOYMENT



State and Federal laws prohibit discrimination in employment on the basis of race, color religion, national origin and ancestry, sex, age and disability

The Cuyahoga County is an Equal Opportunity Employer, M/F/H
If you have a disability that needs to be accomodated for the interview process, please contact our Disability Specialist at 216/443-7489 (TTY 216/443-7002), or Ohio Relay Service 711.

All County offices adhere to a Smoke Free Workplace Policy

This application was submitted via County Web Site on 7/11/2018 12:34:10PM

Rev. 11/07 / 560A

Pellom, Shane A

EMPLOYMENT APPLICATION

Former Name(s): _____

Do you have a valid driver's license? Yes If Yes, State: OH

(List other licenses or certificates)

Are you legally eligible for employment in the U.S.? Yes

Have you ever been employed by Cuyahoga County? No

Do you have any prior or current employment with government agencies or another political subdivision of the State of Ohio? Yes

Please indicate your availability for the following shifts:

Day: Yes Night: Yes Weekends: Yes Part Time: No

How did you hear about this position? Cuyahoga County Website

EDUCATIONAL BACKGROUND

ALL EDUCATION ABOVE A HIGH SCHOOL DIPLOMA MUST BE VERIFIED BY A TRANSCRIPT.

HIGH SCHOOL, TECHNICAL, COLLEGE, UNIVERSITY ATTENDED Name & Address	MAJOR	Did You Graduate?	GED, H.S. Diploma, Degree or Certificate(s) Awarded
Western Carolina University	Communications	Yes	Bachelor's Degree
University of North Florida	Public Administration	Yes	Master's Degree

MILITARY SERVICE HISTORY

Are you a veteran? No

Type of Discharge:

If 'Yes' which military branch of service:

EXPERIENCE

Give your complete employment record, including relevant volunteer experience. If you were employed under another name, write in the name by which you were known to your employer. Begin with your most recent employment. If additional space is needed, attach sheets of paper. NOTE: THIS SECTION MUST BE COMPLETED. THE ATTACHMENT OF A RESUME IS NOT SUFFICIENT.

Title of your present or most recent position: Assistant Director (Acting)		From: Month & Year 1/01/2016
Company Name City of Cleveland - Public Safety	Telephone No. 216-664-3716	To: Month & Year 4/01/2016
Number & Street 601 Lakeside Ave Cleveland OH 44114		Total Number of Years Worked
Name & Title of Immediate Supervisor Michael McGrath Director of Public Safety		Hours Worked per Week 40
Are you employed by this company now? No May we contact this employer? Yes (Contacting a current employer will take place only in the event of an impending offer of employment.)		Present or Ending Salary \$ 84,240
Reason for Leaving: (if you were discharged or asked to resign, please explain.) Other		

Description of Duties:

- Developed capital budget requests for Office of Emergency Management.
- Served as Business Agent for IT-related issues within the Department of Public Safety (Police, Fire, EMS, Animal Control & Protective Services).
- Served on Cuyahoga County Emergency Services Advisory Board Executive Committee during UASI FY2016 funding allocation decision making meeting.
- All other duties outlined in Emergency Manager work history also assumed during this period.

Title of your present or most recent position: Emergency Manager		From: Month & Year 6/01/2015
Company Name City of Cleveland - Public Safety	Telephone No. 216-664-4131	To: Month & Year
Number & Street 601 Lakeside Ave Cleveland OH 44114		Total Number of Years Worked 3
Name & Title of Immediate Supervisor Laura Palinaks Assistant Director - Public Safety		Hours Worked per Week 40
Are you employed by this company now? Yes May we contact this employer? Yes (Contacting a current employer will take place only in the event of an impending offer of employment.)		Present or Ending Salary \$ 84,240
Reason for Leaving: (if you were discharged or asked to resign, please explain.)		

Description of Duties:

- Develops City-wide emergency plans, risk/threat assessments, resource tracking, training and exercise development, and outreach efforts.
- Participates in local, regional, state and federal committees and work groups as appropriate regarding matters related to emergency management and grant funding opportunity and guidance.
- Develops and maintains: MOUs with neighboring jurisdictions and the private sector.
- Manages, activates, operates and maintains the City of Cleveland EOC.

Title of your present or most recent position: Special Projects Manager		From: Month & Year 9/01/2014
Company Name Jacksonville Fire & Rescue Department	Telephone No. 904-255-3123	To: Month & Year 6/01/2015
Number & Street 515 N. Julia St. Jacksonville FL 32226		Total Number of Years Worked
Name & Title of Immediate Supervisor Steve Woodard Emergency Preparedness Division Chi		Hours Worked per Week 40
Are you employed by this company now? No May we contact this employer? Yes (Contacting a current employer will take place only in the event of an impending offer of employment.)		Present or Ending Salary \$ 57,500

Reason for Leaving: (if you were discharged or asked to resign, please explain.)

Other

Description of Duties:

- Developed a new executive-level analytics report. Used to increase efficiency and accountability throughout the 1,200+ member department.
- Serve as member of the planning team for Operation Urban Blight.
- Provided analysis/audit of cost savings/avoidance for Mayor's Office.
- Serve as departmental representative in meetings consisting of City Council, Mayor's Office and other department Directors.
- Complete high-profile, time-sensitive projects for EM, Director/Fire Chief, and CAO.

Title of your present or most recent position: Emergency Management Coordinator		From: Month & Year 8/01/2012
Company Name Amec Foster-Wheeler	Telephone No. 407-269-7837	To: Month & Year
Number & Street 75 E Amelia St #200 Orlando FL 32801		Total Number of Years Worked
Name & Title of Immediate Supervisor Clay Pachecho Director EM - FL		Hours Worked per Week Varies
Are you employed by this company now? Yes May we contact this employer? Yes (Contacting a current employer will take place only in the event of an impending offer of employment.)		Present or Ending Salary \$ \$45/hr

Reason for Leaving: (if you were discharged or asked to resign, please explain.)

Description of Duties:

- Planning team member, as well as Controller/Evaluator, for 2017 City of New Orleans Full Scale Hurricane Evacuation Exercise and preceding Tabletop Exercise
- Project lead on the Nassau County, FL 2013 Comprehensive Emergency Management Plan revision
- Developed the first City of Orange Beach, AL EOP
- Served on training and exercise team for Washington D.C. EOC to implement ICS integration prior to January 2013 Presidential Inauguration
- NIMS ICS 300/400 Instructor in a classroom setting

Title of your present or most recent position: Emergency Management Planner		From: Month & Year 5/01/2010
Company Name Jacksonville Fire & Rescue Department	Telephone No. 904-477-9667	To: Month & Year 9/01/2014
Number & Street 515 N. Julia St. Jacksonville FL 32226		Total Number of Years Worked
Name & Title of Immediate Supervisor Mo Braren Senior Planner - Operations		Hours Worked per Week 40
Are you employed by this company now? No May we contact this employer? Yes (Contacting a current employer will take place only in the event of an impending offer of employment.)		Present or Ending Salary \$ 41,000

Reason for Leaving: (if you were discharged or asked to resign, please explain.)

Other

Description of Duties:

- Worked in task force assigned to City Hall Vulnerability Assessment
- Conducted analysis on budget sustainability of Fire Prevention Division
- Worked with Director/Fire Chief on analysis to increase revenue through increased transport and collection rates in Rescue Division
- Facilitate meetings consisting of stakeholders from numerous agencies for plan development and implementation
- Reviewed, edited and developed EM plans.
- Assume numerous ICS roles during activation of EOC.

Title of your present or most recent position: Administrative Intern - Director/Fire Chief		From: Month & Year 3/01/2009
Company Name Jacksonville Fire & Rescue Department	Telephone No.	To: Month & Year 5/01/2010
Number & Street 515 N. Julia St. Jacksonville FL 32226		Total Number of Years Worked
Name & Title of Immediate Supervisor Dan Kleman Director/Fire Chief		Hours Worked per Week
Are you employed by this company now? No May we contact this employer? Yes (Contacting a current employer will take place only in the event of an impending offer of employment .)		Present or Ending Salary \$
Reason for Leaving: (if you were discharged or asked to resign, please explain.) Other		
Description of Duties:		

- Developed 5- and 10-year racial composition projections
- Co-chaired committee to develop performance evaluations for District Chiefs and Captains
- Constructed PowerPoint handout to be presented by Director Kleman at executive level meeting of the Jacksonville Human Rights Commission
- Analyzed travel reimbursement process and presented solutions to increase efficiency
- Represented Director Kleman at meetings as needed Analyzed overtime statistics for trends

If hired you will need to provide verification of the above employment and accrued Sick Leave balance to the appropriate Human Resources Officer to receive service credit.

ADDITIONAL SKILLS OR SPECIALIZED TRAINING

In the area below, please describe briefly any additional information or special qualifications you have for the position requested. Include special machines or equipment you operate, hobbies which taught you qualifying skills, etc.

COMPLIANCE WITH THE COUNTY'S DRUG TESTING POLICY IS A CONDITION OF EMPLOYMENT. THEREFORE, ALL JOB OFFERS ARE MADE WITH THE UNDERSTANDING THAT PROSPECTIVE EMPLOYEES PASS A DRUG SCREENING TEST PRIOR TO BEING HIRED.

A conviction of certain misdemeanors and felonies may preclude applicants from serving in some county positions. All positions require a background check at the time of conditional offer of employment.

APPLICATION WILL NOT BE ACCEPTED IF THIS AFFIRMATION IS OMITTED. I affirm that the answers I have made to each and all of the questions in this application are complete and true to the best of my knowledge and belief, and that intentional deception herein may be considered as sufficient cause for disqualification or dismissal if employed. I hereby waive all provisions of law forbidding my physician or other person who has attended or examined me or who may hereafter attend or examine me, colleges or universities which I attended, or past employers, from disclosing any knowledge or information which they thereby acquired relevant to my employment and I hereby consent that they disclose such knowledge or information to the Department of Human Resources. I hereby also consent to the release of all my police records concerning any arrest with subsequent convictions for crimes. I release these records to Cuyahoga County Department of Human Resources, and waive any right to

I hereby certify that I have given the Cuyahoga County permission to obtain a copy of any arrest or conviction record pertaining to me now in the files of the OHIO BUREAU of CRIMINAL IDENTIFICATION and INVESTIGATION, London, OH. I hereby release the OHIO BUREAU of CRIMINAL IDENTIFICATION and INVESTIGATION and all individuals connected therewith from all liability in connection with the dissemination of such arrest or conviction data.

I am applying for employment with the Cuyahoga County. I understand that if employed, I agree to conform to the Cuyahoga County's rules. I also agree that I shall be subject to other conditions which the Cuyahoga County may adopt.

Director of Public Safety and Justice Services Applicants

Applicant Name

Aloisi MATT
Astrab Michael K.
Bellucci Benjamin W
Booker Terrell
Campbell Bruce G
Cerny Tiffany M
Cleveland Tanya M
Danforth Barbara J
Davis William A
DiMare John
Donegan Ann M
Duiker Hans
Eberwein Matthew
Echols Kevin
Ewing Brian
Falinski Giles L
Frame Jennifer K
Grimm Brandon
Grizer Kayla N
Hale Alexander
Hall Jamie
Hamm Johnny E
Harris Kylene A
Hood Dr. Tyline M.
Houlehan Gary K
Hunt Kwan D
imes ron
Jelenic William
Johnson Larry
Jones II Larry A
Kaminski Bryan M
Kermavner A W
Kloss Bryan
Kolk Arielle
Kramer Roger St
Legarth James P
Majoy John T
Martin Charlene E
Martin Geoffrey
McGuire Alfredia M
McHenry Karen M
McNea Daniel W
Minek John W
OToole Linda A.
Owens Kevin

Patterson John
Pellom Shane A
Pettrey Beverly Jo
Pope Vikki R
Porter Donald J
Preston Jerad
Roby David D
Sam Heather G
Somers Sharon C
Stitts Michael D
Stuhr Matthew
Swartz Jeremy D
SYLLA KEBA
Traska Anthony J
Turner Sr Rodney D
Vaden Khristian S
Waltonen April

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

A. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

1. A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

Please see attached cover letter

2. A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached resume and application

3. A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

N/A

4. A letter from the appointing authority providing the following information:

- a. The title of the board, agency, commission, or authority to which the candidate is being appointed;

Director of Public Safety and Justice Services

- b. Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- c. The specific term of office during which the candidate would serve;

Upon confirmation by council

- d. An indication of whether the candidate is being considered for a new appointment or for reappointment;

New appointment

- e. For a new appointment: the name of the individual who the candidate would replace;

Brandy Carney

- f. For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- g. A cumulative list of individuals who applied for the position;

Please see Attached list

- h. The candidate's city and county of residence;

[REDACTED]

- i. An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Cuyahoga County Emergency Services Advisory Board
Region 2 State Homeland Grant Allocation Advisory Group

- j. An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No

- k. If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

\$106,017.60

- B. In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

A. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0231

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to an agreement with CGF Realty LLC (formerly BSREP II Multifamily LLC) for lease of land and a facility located at 1 AEC Parkway, Richmond Heights, for the period 10/16/1990 - 10/15/2025 to extend the time period to 10/15/2068, to change the terms, effective 11/16/2018, and for additional revenue in the amount not-to-exceed \$967,903.87; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an amendment to an agreement with CGF Realty LLC (formerly BSREP II Multifamily LLC) for lease of land and a facility located at 1 AEC Parkway, Richmond Heights, for the period 10/16/1990 - 10/15/2025 to extend the time period to 10/15/2068, to change the terms, effective 11/16/2018, and for additional revenue in the amount not-to-exceed \$967,903.87; and

WHEREAS, the primary goal of this project is for use of the Cuyahoga County Airport facilities located at 1 AEC Parkway, Richmond Heights; and

WHEREAS, the project is funded 100% from revenue generated from the lease; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to an agreement with CGF Realty LLC (formerly BSREP II Multifamily LLC) for lease of land and a facility located at 1 AEC Parkway, Richmond Heights,

for the period 10/16/1990 - 10/15/2025 to extend the time period to 10/15/2068, to change the terms, effective 11/16/2018, and for additional revenue in the amount not-to-exceed \$967,903.87.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Title:

Department of Public Works; RQ#18-43903 2018, CGF Realty, LLC; Amendment

A. Scope of Work Summary

1. Department of Public Works requesting approval of a amendment with CGF Realty, LLC for the anticipated cost of \$967,903.87.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number: Recorded in Volume 92-3108 page 4 of the Cuyahoga County Records dated November 1991.

Describe the exact services being provided. The anticipated start-completion dates are 10/16/1990 – 11/15/2018 extended to 10/15/2068 effective on or around 11/16/2018.

2. The primary goals of the project are to extend this amendment to 10/15/2068 effective 11/16/2018 in the anticipated amount of \$967,903.87.

3. N/A [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)

4. N/A (When applicable) Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

1. The procurement method for this project RQ#18-43903 amendment. The total value of the RQ#1843903 is from \$949,296.17 to a new contract total amount of \$1,917,200.04.

2. N/A The (above procurement method) was closed on (date). (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

3. N/A [*Option 1*] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.

4. N/A [*Option 2*] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

5. The proposed amendment received an RQ#18-43903 exemption on 10/9/2018. The approval letter is attached for review.

6. If an RFP Exemption is being requested please list the reason a competitive process was not utilized. The original contract started on 10/16/1990 – 10/15/2030 and BSREP Multifamily, LLC was the former Vendor. The new Vendor is CGF Realty, LLC beginning on or around 11/16/2018 and ending forty-nine years and eleven months thereafter at an approximate date of 10/15/2068 in an approximate amount of \$967,903.87 bringing the new contract total to \$1,917,200.04

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

CGF Realty, LLC (Domestic Limited Liability Company) (original filing date 5/14/18)
David L. Selman
6110 Parkland Boulevard
Cleveland, Ohio 44124

2. The owner David L. Selman, President of CGF Realty, LLC.

3.a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

1 AEC Parkway
Richmond Hts., Ohio 44143
661-09-021; 661-09-022; 661-09-023 consisting of approximately 7.6005 acres

3.b. The project is located in Council District 11.

D. Project Status and Planning

1. The project is a revenue generating amendment.

2. The project is a revenue generating amendment beginning 11/16/2018 and ending 10/15/2068.

3. The project is on a critical action path to meet the start date of 11/16/2018.

4. The project's term begins 11/16/2018 and ends 10/15/2068.

5. The amendment needs four (4) signatures in ink by 11/16/2018.

E. Funding

1. N/A revenue generating. The project is funded (100% by the General Fund or list the exact name of the Funding Source(s) **(Do not use acronyms or Index Codes)** and percentages of each special revenue fund that contributes funding and in what amount).

2. The schedule of payments is quarterly, by invoice.

3. The project is an amendment to a contract. This amendment changes from 10/16/1990 – 10/15/2030 extend to 10/15/2068 effective 11/16/2018 from \$949,296.17 to new total \$1,917,200.04 and is the first amendment of the contract.

The history of the amendments is:

**SECOND AMENDMENT OF
PARCEL 12, PHASE II GROUND LEASE**

THIS SECOND AMENDMENT OF PARCEL 12, PHASE II GROUND LEASE (this “Amendment”) is made as of the ____ day of _____, 2018, by and between CGF Realty, LLC an Ohio limited liability company with a place of business at 6110 Parkland Blvd, Cleveland, Ohio 44124 (“Lessee”) and COUNTY OF CUYAHOGA, OHIO a body corporate and politic and a political subdivision of the State of Ohio organized and existing under the Charter of Cuyahoga County effective January 1, 2010, as same may have been amended, modified, and supplemented to the date hereof (“Lessor”).

WITNESSETH :

WHEREAS, the Board of County Commissioners of Cuyahoga County (on behalf of Lessor) and Airport Partners Limited Partnership entered into that certain Parcel 12, Phase II Ground Lease, dated November 1991, as recorded in Volume 92-3108, Page 4 of the Cuyahoga County Records, as amended by that certain First Amendment and Amended Memorandum of Parcel 12, Phase II Ground Lease, dated May 17, 1994, as recorded in Volume 94-872, Page 41 of the Cuyahoga County Records (the “Lease”), for that certain property located at the Cuyahoga County Airport, Richmond Heights, Ohio, as more particularly described in the Lease. All capitalized terms used but not otherwise defined herein shall be defined as in the Lease; and

WHEREAS, Airport Partners Limited Partnership assigned its interest in the Lease to Associated Estates Realty Corporation, pursuant to that certain Assignment and Assumption Agreement, dated May 17, 1994, as recorded in Volume 94-4872, Page 53 of the Cuyahoga County Records; and

WHEREAS, Associated Estates Realty Corporation assigned its interest in the Lease to BSREP II Multifamily LLC (“BSREP”), pursuant to that certain Assignment and Assumption Agreement, dated August 7, 2015, as recorded with the Cuyahoga County Fiscal Officer as AFN# 201508070652; and

WHEREAS, BSREP and Lessee have entered into that certain Sale, Purchase and Escrow Agreement, dated May 25, 2018 (the “Purchase Agreement”), and Lessee is actively pursuing the satisfaction of its obligations under the Purchase Agreement; and

WHEREAS, pursuant to the Purchase Agreement, BSREP has entered into an agreement to assign its interest in the Lease to Lessee and Lessee has agreed, at the time

of such assignment, to assume BSREP's interest in the Lease, conditioned upon and subject to certain amendments being made to the Lease as hereinafter set forth (it being understood that Lessee would not agree to such assumption without the amendments to the Lease as set forth herein) (the "Transaction"); and

WHEREAS, Lessee's obligation to consummate the Transaction and further satisfy its obligations under the Purchase Agreement is conditioned upon and subject to Lessor's approval and execution of this Amendment; and

F. Items/Services Received and Invoiced but not Paid:

N/A Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

PWD-1260 JMcGory

Ndf

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0232

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and a corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtiss-Wright Parkway, Richmond Heights, for the period 10/1/2006 - 9/30/2011 to exercise options to extend the time period to 9/30/2021 and for additional revenue in the amount not-to-exceed \$960,574.40; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works has recommended an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and a corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtiss-Wright Parkway, Richmond Heights, for the period 10/1/2006 - 9/30/2011 to exercise options to extend the time period to 9/30/2021 and for additional revenue in the amount not-to-exceed \$960,574.40; and

WHEREAS, the primary goal of this project is for continued use of the Cuyahoga County Airport facilities located at 26340 Curtiss-Wright Parkway in the City of Richmond Heights; and

WHEREAS, this project is revenue generating from the lease; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and a corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtiss-Wright Parkway, Richmond Heights, for the period 10/1/2006 -

9/30/2011 to exercise options to extend the time period to 9/30/2021 and for additional revenue in the amount not-to-exceed \$960,574.40.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

The Department of Public Works

Recommendation and submission of award for a Resolution authorizing for a 2018 Revenue Generating First Amendment to Hangar Lease Agreement with Progressive Casualty Insurance Company (the "Tenant") at the Cuyahoga County Airport located at 26260 Curtiss Wright Parkway, Richmond Heights, for the period 10/01/2006 – 9/30/2011 to extend the time period to 9/30/2021, to change the terms, effective 10/1/2011, total revenue generating amount for \$960,574.40

Resolution#063914 dtd September 14, 2006
Primary Term October 1, 2006 – September 30, 2011
1st Renewal Term: 10/1/2011-9/30/2016 (fees increase)
2nd Renewal Term: 10/1/2016-9/30/2021 (fees increase)
3rd Renewal Term: 10/1/2021 and 9/30/2026 (fees increase)
Original Term Fees
Annual Total: \$78,568.00
GROUND RENT \$ 8,568.00 annual / \$714.00 monthly
HANGAR RENT \$60,000.00 annual / \$5,000.00 monthly
FUEL FLOW FEE \$10,000.00 minimum annual / \$0.05 per gallon
Total: \$78,568.00 annual x 5 years = \$392,840.00
1st Renewal (recommended on original)
Annual Total 487,104.00
no records of Dept. Develop. Amendment being processed, not in DPW files or at Airport
October 1, 2011 – September 30, 2016
GROUND RENT \$ 9,104.00 annual / \$758.67 monthly
HANGAR RENT \$66,000.00 annual / \$5,500.00 monthly
FUEL FLOW FEE \$12,000.00 minimum annual / \$0.07 per gallon
Total: \$87,104.00 annual x 5 years = \$435,520.00
2nd Renewal (PWD-734 asgnd LA 3/7/16 to combine 1st and 2nd renewals 10/1/11-9/30/16 and 10/1/17-9/30/21) recommended on original)
Annual Total: \$105,010.00
PWD-734 asgnd LA 3/7/16 to combine 1st and 2nd renewals 10/1/11-9/30/16 and 10/1/17-9/30/21
October 1, 2016 – September 30, 2021
FEES IN ORIGINAL LEASE -
GROUND RENT (Allergo negotiated FAIR MARKET VALUE) \$1,367.57 monthly/\$16,410.84 annual (1st / 2nd renewals combined bc 1st renewal under Dept. Devlpt. not processed)
(Article I Demised Premises: 1.6382 acres converts to 71359.99 square feet x \$0.23 "improved land" per Operational Review = \$16,412.00 annual)
HANGAR RENT \$72,600.00 annual / \$6,050.00 monthly
FUEL FLOW FEE \$16,000.00 minimum annual / \$0.07 per gallon Total: \$105,012.00 annual x 5 years = \$105,012.00 ALLERGO \$105,010.84 x 5 years = \$525,054.20
*10/30/15 Ron Marotto, VP sent another letter for Sublease
3rd Renewal recommended on original
October 1, 2021 – September 30, 2026 (final renewal option)
GROUND RENT (NEGOIATE FAIR MARKET VALUE)
HANGAR RENT \$79,860.00 annual and \$6,655.00 monthly
FUEL FLOW FEE \$16,000.00 minimum annual / \$0.07 per gallon
Total: \$ TBD and the final renewal expires September 30, 2026

R2018 – TBD
Original Revenue Generating Lease Agreement with Progressive Casualty Insurance Company
Resolution#063914 dtd 9/14/06
Primary Term: commencing

October 1, 2006 – September 30, 2011 total \$392,840.00 grand total: \$ 392,840.00

First additional term:

October 1, 2011 – September 30, 2016 total \$435,520.00 grand total: \$ 828,360.00

Second additional term:

October 1, 2016 – September 30, 2021 total \$525,054.20 grand total: \$1,353,414.20

Third additional term:

October 1, 2021 – September 30, 2026 (not in effect)

FIRST AMENDMENT TO HANGAR LEASE AGRMT

for the period 10/01/2006-9/30/2011 extend to 9/30/2021,

change the terms effective 10/1/2011 total \$960,574.40

October 1, 2011 – September 30, 2016 Total for 5 years = \$435,520.20

October 1, 2016 – September 30, 2021 Total for 5 years (per ALLERGO) = \$525,054.40

Payment Schedule

Renewal period October 1, 2011 – September 30, 2016 Total for 5 years = \$435,520.20

Airport Operations with Department of Development

GROUND RENT (paid monthly) (FAMIS 829) (rate in Resol#063914 Term Section I – Rent)

10/01/11 – 9/30/12 \$758.67 monthly / \$9,104.04 annual

10/01/12 – 9/30/13 \$758.67 monthly / \$9,104.04 annual

10/01/13 – 9/30/14 \$758.67 monthly / \$9,104.04 annual

10/01/14 – 9/30/15 \$758.67 monthly / \$9,104.04 annual

10/01/15 – 9/30/16 \$758.67 monthly / \$9,104.04 annual

COUNTY HANGAR (paid monthly) (FAMIS 789) (rate in Resol#063914 Term Section I – Rent)

10/01/11 – 9/30/12 \$5,500.00 monthly / \$ 66,000.00 annual

10/01/12 – 9/30/13 \$5,500.00 monthly / \$ 66,000.00 annual

10/01/13 – 9/30/14 \$5,500.00 monthly / \$ 66,000.00 annual

10/01/14 – 9/30/15 \$5,500.00 monthly / \$ 66,000.00 annual

10/01/15 – 9/30/16 \$5,500.00 monthly / \$ 66,000.00 annual

FUEL FLOW FEE (paid quarterly) (FAMIS 828) (rate in Resol#063914 Term Section I – Rent)

10/01/11 – 9/30/12 \$0.07 per gal / \$12,000.00 min. annual pymt.

10/01/12 – 9/30/13 \$0.07 per gal / \$12,000.00 min. annual pymt.

10/01/13 – 9/30/14 \$0.07 per gal / \$12,000.00 min. annual pymt.

10/01/14 – 9/30/15 \$0.07 per gal / \$12,000.00 min. annual pymt.

10/01/15 – 9/30/16 \$0.07 per gal / \$12,000.00 min. annual pymt.

Renewal period October 1, 2016 –September 30, 2021 Total 5 years = \$525,054.20

*Airport Operations added to Department Public Works – Ordinance No. O2012-0035 dtd January 22, 2013
Jrnl CC009*

GROUND RENT (paid monthly) (FAMIS 829) (Allergo negotiated based on Fair Market Value per Resol#063914)

10/01/16 – 09/30/17 \$1,367.57 monthly / \$16,410.84 annual

10/01/17 – 09/30/18 \$1,367.57 monthly / \$16,410.84 annual

10/01/18 – 09/30/19 \$1,367.57 monthly / \$16,410.84 annual

10/01/19 – 09/30/20 \$1,367.57 monthly / \$16,410.84 annual

10/01/20 – 09/30/21 \$1,367.57 monthly / \$16,410.84 annual

COUNTY HANGAR (paid monthly) (FAMIS 789) (rate in Resol#063914 Term Section I – Rent)

10/01/16 – 09/30/17 \$6,050.00 monthly / \$72,600.00 annual

10/01/17 – 09/30/18 \$6,050.00 monthly / \$72,600.00 annual

10/01/18 – 09/30/19 \$6,050.00 monthly / \$72,600.00 annual

10/01/19 – 09/30/20 \$6,050.00 monthly / \$72,600.00 annual
10/01/20 – 09/30/21 \$6,050.00 monthly / \$72,600.00 annual
FUEL FLOW FEE (paid quarterly) (FAMIS 828) (rate in Resol#063914 Term Section I – Rent)
10/01/16 – 09/30/17 \$0.07 per gal / \$16,000.00 min. annual pymt.
10/01/17 – 09/30/18 \$0.07 per gal / \$16,000.00 min. annual pymt.
10/01/18 – 09/30/19 \$0.07 per gal / \$16,000.00 min. annual pymt
10/01/19 – 09/30/20 \$0.07 per gal / \$16,000.00 min. annual pymt.
10/01/20 – 09/30/21 \$0.07 per gal / \$16,000.00 min. annual pymt.

2018 AMENDMENT total: \$960,574.40

This is a revenue generating lease.

Procurement

Contractor and Project Information

Progressive Casualty Insurance Company

Ron P. Marotto, Vice President

5920 Landerbrook Raod, Bldg. 3

Mayfield Hts., Ohio 44124

(address on Debarment)

Progressive Causality Insurance Company

PO Box 89429 / Real Estate Control Group

Cleveland, Ohio 44101

(address on W-9)

Location of the project is:

Progressive Casualty Insurance Company

26260 Curtiss Wright Parkway

Richmond Hts., Ohio 44143

Contact: Adam Bradford 440 603-7137 Adam-p_bradford@progressive.com Adam Gimbel AGimbel@allegrorealty.com

Or Keith Smith

The project is in Council District 11.

Project Status and Planning

The project is a first renewal with a term expires on September 30, 2021.

The 2018 Amendment to the Lease for renewal term commencing on October 1, 2006 – September 30, 2011 extend to September 30, 2021 effective October 1, 2011.

The 2018 Amendment needs two (2) copies with WET signature in ink.

Funding

This is a revenue generating amendment.

The schedule of payments is monthly for ground and hangar rent and quarterly for fuel flow fee.

This is a revenue generating amendment.

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0233

<p>Sponsored by: County Executive Budish/Department of Public Works on behalf of Fiscal Officer</p>	<p>A Resolution authorizing a First Amendment to Contract No. CE1300539-02 with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2013 - 11/30/2018 to exercise an option to extend the time period to 11/30/2023 and for additional funds in the amount not-to-exceed \$414,800.40; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works has recommended a First Amendment to Contract No. CE1300539-02 with Sparky Plaza, LLC (formerly Cherandon Plaza, LLC) for lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2013 - 11/30/2018 to exercise an option to extend the time period to 11/30/2023 and for additional funds in the amount not-to-exceed \$414,800.40; and

WHEREAS, the goal is to continue to provide 3,192 square feet of office space and at least thirty (30) parking spaces (PPN 232-25-007) for the Fiscal Office, Auto Title Regional Office West located at 27029 Brookpark Extension Road, North Olmsted; and

WHEREAS, this funded with Certificate of Title Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an a First Amendment to Contract No. CE1300539-02 with Sparky Plaza, LLC (formerly

Cherandon Plaza, LLC) for lease of space for Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2013 - 11/30/2018 to exercise an option to extend the time period to 11/30/2023 and for additional funds in the amount not-to-exceed \$414,800.40.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Briefing Summary

A. Scope of Work Summary

1. The Department of Public Works is requesting authority to enter into a First Amendment to Contract CE1300539 with Sparky Plazas, LLC (formerly Cherandon Plaza, LLC) in the amount of \$534,500.40 for lease of space for the Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2013 – 11/30/2018, to extend the time period to 11/30/2023 and for additional funds in the amount not to exceed \$414,800.40.

The County entered into a lease agreement with Cheradon Plaza, LLC in the amount of \$534,500.40 for the use of approximately 3,192 sq/ft of space and at least thirty (30) parking spaces (PPN 232-25-007) for the Auto Title Regional Office West, located at 27029 Brookpark Extension Road, North Olmsted, for the period 12/1/2013 – 11/30/2018. County Council adopted Resolution R2013-0292 on January 14, 2014.

The leased property was later acquired by Sparky Plaza, LLC and the County approved an assignment and assumption from Cherandon Plaza, LLC to Sparky Plaza, LLC on June 18, 2018.

In accordance with Section 5 of the lease agreement, Sparky Plaza, LLC is exercising an option to renew the lease agreement for an additional five-year term and an additional rent of \$414,800.40.

2. The primary goal of the project is to amend the original lease agreement with Sparky Plaza, LLC to extend the term for an additional five years to 11/30/2023 and an amount not to exceed \$414,800.40 to provide space to the Auto Title Regional Office West.

B. Procurement

- 1.) The procurement method for this project was RQ#25834
- 3.) N/A.

C. Contractor and Project Information

1.) The address of tenant:

Property known as: Cherandon Shopping Plaza
27029 Brookpark Extension Rd.
North Olmsted, Ohio 44070

2.) The address for the vendor/owners is:

Sparky Plazas LLC
Managers: David S. DiBenedeto and Tony E. DiBenedetio
26945 Brookpark Rd., Ext.
North Olmsted, Ohio 44070

(440) 734-3434 Rose Simon, Office Manager
Rose@dhomes.com

D. Project Status and Planning

The project is on a critical action path so that the County may continue to lease the space and provide County services.

E. Funding

1.) Yes, the project is funded Fiscal Auto Title: Index code: FS109694 and Subobject code: 0385.

2.) The schedule of payments is monthly by invoice sent to 2079 Ninth Street, Cleveland, Ohio 44115.

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0234

Sponsored by: County Executive Budish/Fiscal Department	A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$593,589.00 for support and maintenance services for the Manatron Visual Property Tax System and SIGMA CAMA Software System for the period 1/1/2019 - 12/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department has recommended a sole source contract with Manatron, Inc. in the amount not-to-exceed \$593,589.00 for support and maintenance services for the Manatron Visual Property Tax System and SIGMA CAMA Software System for the period 1/1/2019 - 12/31/2019; and

WHEREAS, the purpose of this project is to provide maintenance and support services on the Manatron Visual Property Tax System and SIGMA CAMA Software System and to properly maintain the County's infrastructure; and

WHEREAS, this project is funded 100% with the Real Estate Assessment Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a sole source contract with Manatron, Inc. in the amount not-to-exceed \$593,589.00 for support and and maintenance services for the Manatron Visual Property Tax System and SIGMA CAMA Software System for the period 1/1/2019 - 12/31/2019.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ Date
County Council President

_____ Date
County Executive

_____ Date
Clerk of Council

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

Fiscal Office

This contract is for the annual maintenance on the MVP tax system software. This contract will contract with the vendor to repair or patch/upgrade our current software. This contract provides the support solution for our MVP software. The vendor is the only provider of maintenance and support for this software. No other solutions were considered or available. The Appraisal Department and real estate tax related departments use this software.

The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.

Fiscal Office

This contract will provide maintenance and support for the CAMA Sigma System for 2019. This contract will contract with the vendor to repair or patch/upgrade our current software. This contract provides the support solution for our CAMA Sigma software. The vendor is the only provider of maintenance and support for this software. The Appraisal Department and real estate tax related departments use this software.

The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Manatron Inc.				
Contract/Agreement No.	CE1700267				
RQ#	AU-17-41179				
Time Period of Original Contract	1/1/2018-12/31/2018				
Background Statement	Extension of annual maintenance contracts for CAMA SIGMA				
Service Description	Manatron Inc. a Thomson Reuters business will provide maintenance support for the MVP software currently used by the County				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$111,577.00			11/27/2017	BC2017-872
Prior Amendment Amounts (List separately)					
Pending Amendment		\$120,503.00			
Total Amendment(s)					
Total Contract Amount	\$232,080.00				
Performance Indicators	The County is able to invoice and track real estate taxes accurately.				
Actual performance versus performance indicators (include statistics):	The County was able to invoice and track real estate taxes accurately.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	The County was able to invoice and track real estate taxes accurately.				
Dept. Contact					
User Dept.					
Date					

CONTRACT HISTORY/EVALUATION FORM

Contractor						Manatron Inc.					
Contract/Agreement No.						CE1800117					
RQ#						AU-17-41156					
Time Period of Original Contract						1/1/2018-12/31/2018					
Background Statement						Extension of annual maintenance contracts for MVP					
Service Description						Manatron Inc. a Thomson Reuters business will provide maintenance support for the MVP software currently used by the County					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$446,308.00						11/27/2017		BC2017-871	
Prior Amendment Amounts (List separately)											
Pending Amendment				\$473,086.00							
Total Amendment(s)											
Total Contract Amount		\$919,394.00									
Performance Indicators		The County is able to invoice and track real estate taxes accurately.									
Actual performance versus performance indicators (include statistics):		The County was able to invoice and track real estate taxes accurately.									
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)		X									
Justification of Rating		The County was able to invoice and track real estate taxes accurately.									
Dept. Contact											
User Dept.											
Date											

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0235

Sponsored by: County Executive Budish/Fiscal Officer/County Treasurer	A Resolution authorizing amendments to various contracts in connection with a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer/County Treasurer has recommended amendments to various contracts in connection with a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds as follows:

- i) Nos. CE1400155-01 and CE1400156-01 in the total amount not-to-exceed \$250,000.00 for Corporate Credit Card Program services for duty-related travel.
- ii) Nos. CE1400157-01 and CE1500263-01 in the total amount not-to-exceed \$129,300.00 for Procurement Card Program services.
- iii) No. CE1500283-01 in the amount not-to-exceed \$230,000.00 for Commercial Fleet Card Program services; and

WHEREAS, the primary goal of this project is to continue to provide various program services to the County; and

WHEREAS, this project is funded by General Fund, Maintenance Garage and other funding sources; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to various contracts in connection with a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds as follows:

- i) Nos. CE1400155-01 and CE1400156-01 in the total amount not-to-exceed \$250,000.00 for Corporate Credit Card Program services for duty-related travel.
- ii) Nos. CE1400157-01 and CE1500263-01 in the total amount not-to-exceed \$129,300.00 for Procurement Card Program services.
- iii) No. CE1500283-01 in the amount not-to-exceed \$230,000.00 for Commercial Fleet Card Program services.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2018

Treasurer's Office

Service agreement between Cuyahoga County and Key Bank for banking services to be provided. Cuyahoga County will have a local bank to process all financial needs. An RFP was issued in 2013. Multiple departments throughout the county will use this including Fiscal, Public Works, Health and Human Services and Treasury.

CONTRACT HISTORY/EVALUATION FORM						
Contractor	KeyBank National Association					
RQ#	RQ27791					
Time Period of Original Contract	8/24/13-8/23/17; 5/1/14-8/23/17; 8/23/17-12/31/17;1/1/18-12/31/18					
Background Statement	The master service agreement is mandated by Ohio Revised Code for Depository Agreements.					
Service Description \$-0- agreement	The master service agreement is mandated by Ohio Revised Code for Depository Agreements. ORC134.33(A) and (C).This contract covers reasury Services, Travel Services through the travel vendor, P- Card Purchases for 1 time purchasing of items that can not be purchased with an Office Voucher, and Fleet Card Services.					
CE# and Service Description for Treasury and Banking Management Services	CE#	No CE # assigned originally - CE number CE1800115 02 was assigned				
CE# Corporate Credit Card Services (Travel)	CE#	CE1400155/ CE1400156				
CE# Procurement Card (P-Card) Services	CE#	CE1400157/ CE1500263				
CE# and Service Description for Commercial Fleet Card/Joinder of U.S. Bank (Key2 Fleet Card Services)	CE#	CE1500283				
	CE#	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	None Assigned	\$0.00			9/23/13 & 12/30/2013	R2013-0172/ CON2013-105
Original Contract/Agreement Amount	CE1400155	\$242,250.00			6/10/2014	R2014-0157
Original Contract/Agreement Amount	CE1400156	\$357,750.00			6/10/2014	R2014-0157
Original Contract/Agreement Amount	CE1400157	\$362,829.00			6/10/2014	R2014-0157
Original Contract/Agreement Amount	CE1500263	\$2,000.00			8/24/2015	BC2015-527
Original Contract/Agreement Amount	CE1500283	\$200,000.00			10/5/2015	BC2015-698
Prior Amendment Amounts (List separately)	CE1400156		\$45,000.00	8/23/2017	8/24/2015	BC2015-527
	CE1400157		\$107,071.00	8/23/2017	8/24/2015	BC2015-527
	CE1500263		\$8,000.00	8/23/2017	5/16/2016	BC2016-320
	No CE #		\$0.00	12/31/2017	8/28/2017	BC2017-631
	CE1400155 / CE1400156		\$0.00	12/31/2017	8/28/2017	BC2017-632
	CE1400157/ CE1500263		\$0.00	12/31/2017	8/28/2017	BC2017-632
	CE1500283		\$0.00	12/31/2017	8/28/2017	BC2017-632
	No CE #		\$0.00	12/31/2018	12/28/2017	R2017-0246
	CE1400155 / CE1400156		\$212,500.00	12/31/2018	12/28/2017	R2017-0247
	CE1400157/ CE1500263		\$127,300.00	12/31/2018	12/28/2017	R2017-0247
	CE1500283		\$272,500.00	12/31/2018	12/28/2017	R2017-0247
	CE1800115 01		\$180,000.00	12/31/2018	12/28/2017	R2017-0248
	CE1500263		\$2,000.00		9/24/418	BC2018-642
Pending Amendment	CE1800115		\$0.00	12/31/2019		
Pending Amendment	CE1400155		\$250,000.00	12/31/2019		
Pending Amendment	CE1400157/ CE1500263		\$129,300.00	12/31/2019		
Pending Amendment	CE1500283		\$230,000.00	12/31/2019		
Total Amendment(s)	12					
Total Contract Amount		\$2,722,500.00				
Performance Indicators	On time file delivery, daily access to banking activity, customer support, continued uninterrupted functionality of procurement and fleet card services.					
Actual performance versus performance indicators (include statistics):	No issues with service or delays of service noted.					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor	
Select One (X)		x				
Justification of Rating	No issues with service or delays of service noted.					
Dept. Contact	Jeannet Wright					
User Dept.	Treasury Department					
Date	7/20/2018					

4/3/2017

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0236

Sponsored by: County Executive Budish/County Sheriff	A Resolution authorizing an amendment to Contract No. CE1800178-01 with Schwarz Uniform Corporation for Correction Officer, Corporal and Sergeant uniforms for the period 3/19/2018 - 3/18/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$570,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/County Sheriff has recommended an amendment to Contract No. CE1800178-01 with Schwarz Uniform Corporation for Correction Officer, Corporal and Sergeant uniforms for the period 3/19/2018 - 3/18/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$570,000.00; and

WHEREAS, the primary goal of this project is complying with bargaining unit contracts to supply uniforms; and

WHEREAS, this project is funded by General Fund-Jail Commodities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1800178-01 with Schwarz Uniform Corporation for Correction Officer, Corporal and Sergeant uniforms for the period 3/19/2018 - 3/18/2021 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$570,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

Cuyahoga County Sheriff's Department RQ# SH-18-41753 2018 Schwarz Uniform Corporation. Contract # CE1800178 Project Title: Correction Officer, Cpl and Sgt Uniforms

A. Scope of Work Summary

Cuyahoga County Sheriff's Department requesting approval of a contract amendment, with Schwarz Uniform Corporation for the anticipated cost of \$570,000.00.

Schwarz Uniform provides personal fittings to each of the 700+ Correction Staff for uniforms. They also make and deliver the uniforms. The anticipated start-completion dates are 3/19/18 through 12/31/2021.

The primary goals of the project are; comply with ORC and with bargaining unit agreements. Provide uniforms for all correction staff.

The project is mandated by bargaining unit agreements with corrections Officers, Corporals and Sergeants.

B. Procurement

The procurement method for this project was RFP. The total value of the RFP is \$770,000.00.

There were 3 bids/proposals pulled from OPD and submitted for review. 1 bid was awarded and approved.

C. Contractor and Project Information

Schwarz Uniform Corporation
The address for the vendor is: 4711 State Road
(City, State, and Zip Code) Cleveland Ohio 44109
Council District All

The owners name: Thomas Keller

D. Project Status and Planning

1. The project does reoccur annually due to the bargaining unit agreement. Once this contract expires a new contract will be bid.

E. Funding

The project is funded 100% by the General Fund. The funding for this item is a line item in the CCSD annual budget.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the term and the funding amount.

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0237

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing amendments to contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended amendments to contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds as follows:

- a) No. CE1700341-01 with Career Development and Placement Strategies Inc. in the amount not-to-exceed \$100,000.00 for the Rising Above Program.
- b) No. CE1700342-01 with The Children’s Museum of Cleveland in the amount not-to-exceed \$30,000.00 for the Dad’s Count Program.
- c) No. CE1700343-01 with The Center for Families and Children in the amount not-to-exceed \$83,000.00 for the Families and Fathers Together Program.
- d) No. CE1700344-01 with JDC Advertising in the amount not-to-exceed \$70,000.00 for a Public Awareness Campaign.
- e) No. CE1700345-01 with Domestic Violence & Child Advocacy Center in the not-to-exceed \$123,000.00 for the Supervised Visitation Program.
- f) No. CE1700346-01 with University Settlement, Incorporated in the amount not-to-exceed \$52,000.00 for the Healthy Fathering Program.
- g) No. CE1700347-01 with Murtis Taylor Human Services System in the amount not-to-exceed \$60,000.00 for the Strong Fathers Program.

- h) No. CE1700348-01 with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$100,000.00 for the Jobs for Dads Program.

WHEREAS, the goals of the Fatherhood Initiative amendments are to continue to: (1) promote public awareness of the importance of the role of a father, (2) provide access to public services to young men and fathers in order to educate them about fatherhood and responsibilities of being a father, and (3) fund fatherhood related programs at the county level; and

WHEREAS, the project is funded 100% by Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to contracts with various providers for various programs and services for the Cuyahoga County Fatherhood Initiative for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds as follows:

- a) No. CE1700341-01 with Career Development and Placement Strategies Inc. in the amount not-to-exceed \$100,000.00 for the Rising Above Program.
- b) No. CE1700342-01 with The Children's Museum of Cleveland in the amount not-to-exceed \$30,000.00 for the Dad's Count Program.
- c) No. CE1700343-01 with The Center for Families and Children in the amount not-to-exceed \$83,000.00 for the Families and Fathers Together Program.
- d) No. CE1700344-01 with JDC Advertising in the amount not-to-exceed \$70,000.00 for a Public Awareness Campaign.
- e) No. CE1700345-01 with Domestic Violence & Child Advocacy Center in the not-to-exceed \$123,000.00 for the Supervised Visitation Program.
- f) No. CE1700346-01 with University Settlement, Incorporated in the amount not-to-exceed \$52,000.00 for the Healthy Fathering Program.
- g) No. CE1700347-01 with Murtis Taylor Human Services System in the amount not-to-exceed \$60,000.00 for the Strong Fathers Program.

- h) No. CE1700348-01 with Passages Connecting Fathers and Sons, Inc. in the amount not-to-exceed \$100,000.00 for the Jobs for Dads Program.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 2018

Fatherhood Initiative is requesting approval of an amendment with **Career Development and Placement Strategies** for the anticipated cost of \$100,000.00 not-to-exceed \$200,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
R2017-0244

Describe the exact services being provided.

This is a Workforce Development/Training program at Career Development and Placement Strategies aimed at non-custodial fathers. It is a four-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. Rising Above provides career readiness, career path counseling, relationship workshops, anger management and job placement.

The primary goals of the project are (list 2 to 3 goals).

- The Rising Above program is contracted to recruit and serve seventy-five (75) fathers with forty-six (46) of those program participants completing the curriculum and twenty (20) to be successfully employed for the new contract year.
- The Provider must submit an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report no later than December 15, 2018 summarizing the activity and services rendered by the program as well as program outcomes achieved.

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

Contractor and Project Information

Career Development and Placement Strategies
3631 Perkins Avenue, Suite 3C
Cleveland, Ohio 44114
Council District (xx)
Maurice Stevens, Executive Director.

The Rising Above Program is held at The Children's Museum of Cleveland, address noted above.

Project Status and Planning

The project reoccurs annually

Funding

The project is funded 100% by HHS Levy Dollars.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment extends the term date to December 31, 2019 and is the first amendment of the contract. The history of the amendments is: This is the first amendment. The original contract value was \$100,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.

Fatherhood Initiative is requesting approval of an amendment with **Domestic Violence and Child Advocacy Center** for the anticipated cost of \$123,000.00 not-to-exceed \$246,000.00.

Describe the exact services being provided.

The Supervised Visitation Program provides services for families currently mandated to participate in a supervised visitation program. In addition to ongoing supervised visitation, fathers who participate in the program will attend fathering classes designed to build the skills that lead to successful parenting and stronger families. Supervised visitation and the fathering classes are presented at the Community Care Network Building.

The primary goals of the project are (list 2 to 3 goals).

- During this contract period, the Domestic Violence Center's goal is to provide supervised visitation services to twenty-four (24) families.
- The Provider shall submit an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report summarizing the activity and services rendered by the program as well as program outcomes achieved.
- The Program will conduct supervised visits for 1.5/2 hours per week. The visits shall be supervised by program monitors who will observe the interactions of the families and work with fathers to demonstrate skills addressed in fathering support groups.

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

The RFP was closed on August 18, 2017.

There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

Contractor and Project Information
Domestic Violence & Child Advocacy Center
PO Box 5466
Cleveland, Ohio 44101
Council District 07
Melissa Graves, Executive Director.

The Safe & Sound Supervised Visitation Program is held at domestic Violence & Child Advocacy Center, address noted above.

The project reoccurs annually

Funding

The project is funded 100% by HHS Levy Dollars.
The schedule of payments is monthly.

Fatherhood Initiative is requesting approval of an amendment with **JDC Advertising** for the anticipated cost of \$70,000.00 not-to-exceed \$140,000.00.

The goal of the Public Awareness Campaign is to promote the message of the importance of responsible fatherhood in the lives of children. The Public Awareness Campaign includes developing ads and purchasing of advertising to promote the Cuyahoga County Fatherhood Initiative. Various media outlets are used including radio, television, billboards, and print ads in kiosks and buses.

2. The primary goals of the project are (list 2 to 3 goals).

- Negotiate discounted ad rates as a result their experience and the number of clients they represent, acquire a number of free PSA's for the Fatherhood Initiative and schedule appearances for the fatherhood director to highlight the Initiative on community programs such as Community Talk with Kaleidoscope, Harry Boomer, Urban Spotlight on Radio One, Religious programming Shows drive time radio, ESPN radio sport shows and others.
- The Provider shall provide monthly progress reports to the Fatherhood Coordinator that will include data from the 211 First Call for Help. This review will enable JDC and the Fatherhood Initiative to determine whether or not the awareness campaign is meeting the call volume goals.

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

The RFP was closed on August 18, 2017. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

Contractor and Project Information

JDC Advertising
28230 Cedar Road
Pepper Pike, Ohio 44124
Council District 09
Melissa Graves, Owner.

The Safe & Sound Supervised Visitation Program is held at domestic Violence & Child Advocacy Center, address noted above.

Project Status and Planning

The project reoccurs annually

Funding

The project is funded 100% by HHS Levy Dollars.

The schedule of payments is monthly.

Fatherhood Initiative is requesting approval of an amendment with **Murtis Taylor Human Services System** for the anticipated cost of \$60,000.00 not-to-exceed \$120,000.00.

Murtis Taylor's Fatherhood Program is targeted at low income males 25 or younger who reside in Cuyahoga County. The Strong Fathers Program uses the 24/7 Dad and Active Parenting curriculums integrated with organized league sports to teach young men what it means to be a strong supportive father.

- Murtis Taylor will provide its 24/7 Dads and Active Parenting Curriculum to fathers within Cuyahoga County with a minimum of forty-six (46) unduplicated fathers completing the six-week class. The contract also includes standards of deliverables for those completing the program including increased self-esteem, engagement and availability with their children, increase in participation by children and their fathers in community activities and increased knowledge of non-violent conflict management as measured by nationally recognized tools.
- The Murtis Taylor program will provide participants with knowledge to apply nonviolent conflict resolution strategies to solve family-specific problem and improve safety in the home, reduce the incidence of premature fatherhood and provide participants with awareness, resources and techniques to develop and maintain a comprehensive community supports system as a means to achieve economic independence, self-sufficiency and improved quality of life.
- The Provider will submit an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report no later than December 15, 2019 summarizing the activity and services rendered by the program as well as program outcomes achieved.

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

The RFP was closed on August 18, 2017

There were 16 bids/proposals pulled from OPD, 15 submitted for review, 11 approved.

Contractor and Project Information

Murtis Taylor Human Services System
13422 Kinsman Road
Cleveland, Ohio 44120
Council District 09
Lovell J. Custard, CEO.

The Murtis Taylor Fatherhood Initiative Program is held at:

Harbor Lights Complex
1710 Prospect Avenue
Cleveland, Ohio 44115 Council District 07

Project Status and Planning

The project reoccurs annually

Funding The project is funded 100% by HHS Levy Dollars.

The schedule of payments is monthly. Fatherhood Initiative is requesting approval of an amendment with **Passages Connecting** Fathers and Sons, Inc for the anticipated cost of \$100,000.00 not-to-exceed \$200,000.00.

This program provides counseling, job referral/employment readiness services, development of individualized plans for strategic steps toward employment and independence, crisis intervention and mentoring for young fathers. This program focuses on the population of ex-offenders and men with limited skills. Passages has extensive experience working with incarcerated or newly released ex-offenders and provides career planning and re-entry counseling for these fathers.

The primary goals of the project are (list 2 to 3 goals).

- Passages will serve one hundred (100) participants who will achieve training completion and thirty (30) participants will obtain employment.
- Passages will comply with all reporting requirements.

Program Activities and Definitions

Recruitment will be conducted through a variety of community outreach activities including presentations at public events and correctional institutions; mailing to churches and other public agencies; and referrals from United Way First Call for Help and community partners.

Assessment begins with an upfront interview conducted to determine participant eligibility and includes subsequent testing and evaluation of participant basic skills, job aptitude, vocational interests, and barriers to employment such as mental health and/or substance abuse issues.

Case management will be conducted by a case manager/employment specialist and include conducting the upfront intensive assessment, identifying issues throughout the program that need to be addressed, making social service referrals as needed, conduct job support groups and client counseling, assist with job readiness training, and monitor participant progress.

Job Readiness Training is a self-paced, one-on-one, computerized guide that includes interview tips, communication skills, and job search tips.

Job Support Group/Client Counseling is conducted by the case manager and is open to all participants. Support groups will be held periodically, and one-on-one counseling will be available to those who need it.

Parenting Skills Training is conducted by the Program Manager using the Partners for Fragile Families curriculum which equips fathers with the skills necessary to be the best father possible.

Auxiliary Services include criminal record expungement assistance, reduction of criminal thinking training, and child support assistance.

Program completion is defined as completing four weeks of classroom training including the self-paced independent study utilizing a computer-based job readiness curriculum.

Employment is defined as employer verified, unsubsidized, full-time employment (30 or more hours per week), at a wage equal to or exceeding the State Minimum Wage. Seasonal and temporary positions are excluded under the terms of this definition with the exception of temporary-to-permanent employment. Temporary-to-permanent employment will be considered upon receipt of a statement from the employer indicating the start date of permanent employment.

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

Contractor and Project Information

Passages Connecting Fathers and Sons
3631 Perkins Avenue
Cleveland, Ohio
Council District 07

The (owners, executive director, other[specify]) for the contractor/vendor is ()
Dr. Brian Moore, President and CEO.

The Jobs for Dads program is held at Passages, address noted above.

Project Status and Planning

The project reoccurs annually

Funding

The project is funded 100% by HHS Levy Dollars.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment extends the term date to December 31, 2019 and is the first amendment of the contract. The history of the amendments is: This is the first amendment. The original contract value was \$100,000.00 and the term was Jan 1, 2018 thru Dec 31, 2018.

Fatherhood Initiative is requesting approval of an amendment with **The Center for Families and Children** for the anticipated cost of \$80,000.00 not-to-exceed \$160,000.00.

Describe the exact services being provided.

The overall goal of this program located at the Center for Families and Children Building is to educate fathers about parenting and how to be a caring, committed and responsible father. In addition, the

program teaches and encourages fathers to be a healthy role model for his children. Programming includes extensive workshops, father and child activities and retreats.

The primary goals of the project are (list 2 to 3 goals).

- During this contract period, the FAFT Program had a goal to recruit and serve forty-eight (48) fathers and have forty-five (40) of those program participants complete the FAFT workshop curriculum (20 hours of workshop programming).
- Submit to the County an activity report on a monthly basis reflecting the program performance and outcomes. In addition, the Provider must submit a final report no later than December 15, 2018 summarizing the activity and services rendered by the program as well as program outcomes achieved.
- Teach men effective parenting skills and link fathers to community resources for future support. This goal is accomplished by the following workshops: Healthy Relationships Workshops, Financial Literacy Workshops, Living with the Law, Cleveland Clinic Prevention and Nutrition, Navigating Community Resources, FAFT Fatherhood Network and Cooking with Dads Workshop

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

The RFP was closed on August 18, 2017.

There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

Contractor and Project Information

The Centers for Families and Children
4500 Euclid Avenue
Cleveland, Ohio 44115
Council District 07
Elizabeth Newman, CEO.

The Fathers and Families Together Program will be held at:

6001 Woodland Avenue
Cleveland, Ohio 44104
Council District 08

Project Status and Planning

The project reoccurs annually

Funding

The project is funded 100% by HHS Levy Dollars.

Fatherhood Initiative is requesting approval of an amendment with **The Children's Museum of Cleveland** for the anticipated cost of \$30,000.00, not-to-exceed \$60,000.00.

Describe the exact services being provided.

Provides fatherhood programming for fathers and children at the Children's Museum with special recruiting emphasis on early learning centers and Domestic Relations Court. This program will provide fathers and father figures a venue to interact with their children in activities based around the topics in which fathers are especially effective role models.

The primary goals of the project are (list 2 to 3 goals).

- The Dad's Count Program has an annual goal to serve 1500 Dads and their children.
- The Dad's Count Program must host 10 events throughout the Calendar Year at the Children's Museum and survey the outcomes.

The objective(s) to be achieved are:

Increased participation by both children and their fathers in community-based activities

Increased visitation by non-custodial fathers

Improved self-esteem of both children and fathers as measured by a nationally-recognized tool

Increase in child(ren) academic skills

- The program must submit monthly reports which include event date/location, total in attendance (children/dads). In addition, reports include observations in the following areas: affection/affect, responsiveness, encouragement, teaching/talking and playfulness.

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

The RFP was closed on August 18, 2017. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

There were 16 bids/proposals/applications) pulled from OPD, 15 submitted for review, 11 approved.

The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

The proposed (contract, loan, agreement, etc.) received an (RFB, RFP, RFQ, or other [specify]) exemption on (list date). The approval letter is attached for review.

If an RFP Exemption is being requested, please list the reason a competitive process was not utilized.
Contract Amendment

Contractor and Project Information
The Children’s Museum of Cleveland
3813 Euclid Avenue
Cleveland, Ohio 44115
Council District 07
Maria Campanelli, Executive Director.

The Dads Count Program is held at The Children’s Museum of Cleveland, address noted above.

Project Status and Planning
The project reoccurs annually

Funding
The project is funded 100% by HHS Levy Dollars.

The schedule of payments is monthly.

Fatherhood Initiative is requesting approval of an amendment with **University Settlement, Inc** for the anticipated cost of \$52,000.00 not-to-exceed \$104,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.
R2017-0244

Describe the exact services being provided.

The Healthy Fathers Program engages fathers in school-based fatherhood programming at four K-8 CMSD schools; Willow, Fullerton, Mound and Warner Girls Leadership Academy in addition to fatherhood programs at University Settlement.

The primary goals of the project are (list 2 to 3 goals).

- The Healthy Fathering Program has a specified annual goal of serving three hundred twenty-five (325) fathers in its four targeted schools.
- The program will host Support Group Meetings in partnership with CMSD, Mentoring/Coaching Sessions, work to increase father’s participation in School-based Activities. In addition, the program will provide case management services to 40 fathers over the course of the year.

Procurement

The procurement method for this project was an RFP done in 2017 for \$832,000.00. The process for this item is a Contract Amendment.

The RFP was closed on August 18, 2017.

There were 16 bids/proposals pulled from OPD, 15 submitted for review, 11 approved.

Contractor and Project Information

University Settlement
4800 Broadway Avenue
Cleveland, Ohio 44127

Earl Pike, Executive Director.

The Murtis Taylor Fatherhood Initiative Program is held at:

Project Status and Planning

The project reoccurs annually

Funding

The project is funded 100% by HHS Levy Dollars.

The schedule of payments is monthly.

CONTRACT HISTORY/EVALUATION FORM

Contractor						Career Development and Placement Strategies (Rising Above Program)					
Contract/Agreement No.						CE1700341					
RQ#						WT-17-40361					
Time Period of Original Contract						January 1, 2018 thru December 31, 2018					
Background Statement											
Service Description						This is a Workforce Development/Training program at Career Development and Placement Strategies aimed at non-custodial fathers. It is a four-week training program with the goal of assisting fathers to reconnect with their families and preparing them to be a productive part of the workforce. Rising Above provides career readiness, career path counseling, relationship workshops, anger management and job placement.					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$100,000.00						1/23/2018		R2017-0244	
Prior Amendment Amounts (List separately)											
*corrected by OPD											
Pending Amendment				\$100,000.00		12/31/2019					
Total Amendment(s)											
Total Contract Amount		\$100,000.00									
Performance Indicators		<ol style="list-style-type: none"> 1) Ability to successfully recruit number of contract specified program participants. 2) Number of program participants to successfully complete the program curriculum. 3) Number of program participants successfully achieving employment. 4) Overall quality of program as indicated on formal program evaluations. 5) Successful completion of all required monthly reports. 									
Actual performance versus performance indicators (include statistics):		<p>The Rising Above program is contracted to recruit and serve seventy-five (75) fathers with forty-six (46) of those program participants completing the curriculum and twenty (20) to be successfully employed for the new contract year. The Rising Above program has been able to provide the following services during the first seven (7) months of the current contract period: fifty-three (53) fathers have been assessed, thirty-five (34) fathers have completed the program and seventeen (17) have been successfully placed in jobs. In addition, Career Development and Placement Strategies has partnered with the Cuyahoga County Landbank to provide trained labor for their foreclosure housing program.</p> <p>The Rising Above Program has continued to meet all monthly reporting requirements. They also continue to receive high level evaluations from the program participants The program is on track to meet all of the annual performance goals</p>									
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)		x									
Justification of Rating		See Above									
Dept. Contact		Aldonis Grimes									
User Dept.		Cuyahoga County Fatherhood Initiative									
Date		8/28/2018									

CONTRACT HISTORY/EVALUATION FORM

Contractor						Children's Museum of Cleveland					
Contract/Agreement No.						CE1700342					
RQ#						WT-17-40361					
Time Period of Original Contract						Jan 1, 2018 thru Dec 31, 2018					
Background Statement											
Service Description						Fatherhood Initiative provide fatherhood programming for fathers and children at the Children's Museum with special recruiting emphasis on early learning centers and Domestic Relations Court.					
		Original Amount		Amendment Amount		Amended End Date		Approval Date		Approval #	
Original Contract/Agreement Amount		\$30,000.00						1/23/2018		R2017-0244	
Prior Amendment Amounts (List separately)											
*corrected by OPD											
Pending Amendment				\$30,000.00		Dec. 31, 2019					
Total Amendment(s)											
Total Contract Amount		\$30,000.00									
Performance Indicators		Quality of Programming at the Museum Quality of Reports Provided Number of attendees at the events									
Actual performance versus performance indicators (include statistics):		The Children's Museum has done an excellent job of engaging fathers and their children in programming both at the museum. They have met all of reporting goals and objectives established at the beginning of the contract period. During this contract period 464 fathers and 821 children have attended Dads Count events. (Annual goal of 1500 total.) During this period, the Children's Museum has moved into its new facility which has been very well received by the community.									
Rating of Overall Performance of Contractor		Superior		Above Average		Average		Below Average		Poor	
Select One (X)		x									
Justification of Rating		See Above									
Dept. Contact		Aldonis Grimes									
User Dept.		Cuyahoga County Fatherhood Initiative									
Date		8/28/2018									

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	The Centers for Families and Children				
Contract/Agreement No.	CE1700343-02				
RQ#	WT-17-40361				
Time Period of Original Contract	Jan 1, 2018 thru Dec 31, 2018				
Background Statement					
Service Description	The overall goal of this program located at the Center for Families and Children Building is to educate fathers about parenting and how to be a caring, committed and responsible father. In addition, the program teaches and encourages fathers to be a healthy role model for his children. Programming includes extensive workshops, father and child activities and retreats.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$83,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)					
*corrected by OPD					
Pending Amendment		\$83,000.00	12/31/2019		
Total Amendment(s)					
Total Contract Amount	\$83,000.00				
Performance Indicators	1) Successful recruitment of required number of program participants. 2) Programming content indicated by variety and choice of workshops offered. 3) Demonstrated quality of workshops offered through program evaluations. 4) Number of program participants completing the required number of workshop hours. 5) Evaluative and anecdotal evidence of number of fathers spending more quality time with their child/ren. 6) Evaluative and anecdotal evidence of success of particular father/child activity focused workshops. 7) Successful completion of all required monthly reports.				
Actual performance versus performance indicators (include statistics):	The FAFT program continues to be one of the Initiative's core components. During this contract period, the FAFT Program had a goal to recruit and serve forty-eight (48) fathers and have forty-five (40) of those program participants complete the FAFT workshop curriculum (20 hours of workshop programming). During the seven (7) months of this contract period, the FAFT program has been able to enroll sixty-one (61) fathers with forty-one (41) of those fathers completing twenty hours of workshop programming and all of the accompanying requirements. During this contract period the Fathers and Families Together program held a series of workshops that included "Cooking with Dads", Healthy Relationships, Financial Literacy, Living with the Law and Navigating Community Resources. The program has also been responsible for helping 15 fathers receive employment. The program is on track to meet all annual performance goal.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	8/28/2018				

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	JDC Advertising				
Contract/Agreement No.	CE1700344-02				
RQ#	WT-17-40361				
Time Period of Original Contract	Jan 1, 2018 thru Dec 31, 2018				
Background Statement					
Service Description	The goal of the Public Awareness Campaign is to promote the message of the importance of responsible fatherhood in the lives of children. The Public Awareness Campaign includes developing ads and purchasing of advertising to promote the Cuyahoga County Fatherhood Initiative. Various media outlets are used including radio, television, billboards, and print ads in kiosks and buses.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$70,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)					
*corrected by OPD					
Pending Amendment					
Total Amendment(s)		\$70,000.00	12/31/2019		
Total Contract Amount	\$70,000.00				
Performance Indicators	<p>1) Quality of advertisements developed especially for the Cuyahoga County Fatherhood Initiative as reflected in outreach and overall penetration into target population (fathers throughout Cuyahoga County).</p> <p>2) Quality of placement of Cuyahoga County Fatherhood Initiative advertisements as reflected in overall responses to those advertisements.</p> <p>3) Completion of all required monthly reports.</p>				
Actual performance versus performance indicators (include statistics):	<p>JDC Advertising has continued to effectively conduct the public awareness campaign for The Cuyahoga County Fatherhood Initiative. JDC Advertising has continued to meet its contract goals by successfully penetrating the target population (over 21,000 calls to the 211Fatherhood Line since inception) and providing the outreach necessary to maintain levels of participation in all Initiative funded programs. During the first seven (7) months of this contract year, the public awareness campaign generated 1,373 to the 211 Fatherhood line and the Fatherhood Initiative office. JDC Advertising continues to complete all required monthly reports.</p> <p>We also continue to get very positive feedback from the community on the quality of our ads. JDC is also able to negotiate discounted ad rates as a result their experience and the number of clients they represent, acquire a number of free PSA's for the Fatherhood Initiative and schedule appearances for the fatherhood director to highlight the Initiative on community programs such as Community Talk with Kaleidoscope, Harry Boomer, Urban Spotlight on Radio One, Religious programming Shows drive time radio, ESPN radio sport shows and others.</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	8/28/2018				

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	Domestic Violence & Child Advocacy Center				
Contract/Agreement No.	CE1700345 -02				
RQ#	WT-17-40361				
Time Period of Original Contract	Jan 1, 2018 thru Dec 31,2018				
Background Statement					
Service Description	The Supervised Visitation Program provides services for families currently mandated to participate in a supervised visitation program. In addition to ongoing supervised visitation, fathers who participate in the program will attend fathering classes designed to build the skills that lead to successful parenting and stronger families. Supervised visitation and the fathering classes are presented at the Community Care Network Building.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$123,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)					
*corrected by OPD					
Pending Amendment		\$123,000.00	12/31/2019		
Total Amendment(s)					
Total Contract Amount	\$123,000.00				
Performance Indicators	1) Outreach and management of referrals for program services. 2) Successfully connect fathers with their child/ren through supervised visitation services. 3) Successful scheduling of all supervised visits or supervised exchanges. 4) Completion of all contract specified supervised visitation sessions. 5) Completion of all required monthly reports.				
Actual performance versus performance indicators (include statistics):	During this contract period, the Domestic Violence Center's goal is to provide supervised visitation services to twenty-four (24) families. During the seven (7) months of this contract period, the DVC has already exceeded this goal by serving thirty-three (33) new families (579 supervised visits) by leveraging funds received through the Cuyahoga County Fatherhood Initiative. The supervised visitation program has also conducted 89 monitored exchanges. The Domestic Violence Center has also been compliant in completing all monthly reporting requirements. The program is on track to meet all the annual performance goals.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	8/28/2018				

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	University Settlement, Incorporated				
Contract/Agreement No.	CE1700346-02				
RQ#	WT-17-40361				
Time Period of Original Contract	January 1,2018 thru December 31, 2018				
Background Statement					
Service Description	The Healthy Fathers Program engages fathers in school-based fatherhood programming at three K-8 CMSD schools; Willow, Fullerton and Warner Girls Leadership Academy in addition to fatherhood programs at University Settlement.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$52,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)					
Pending Amendment		\$52,000.00	12/31/2019		
Total Amendment(s)					
Total Contract Amount	\$52,000.00				
Performance Indicators	<ol style="list-style-type: none"> 1) Outreach, recruitment and enrollment of fathers with children attending each of the targeted schools. 2) Attendance at father/child focused events. 3) Volunteer participation rates by fathers in targeted schools. 4) Completion of all required monthly reports. 				
Actual performance versus performance indicators (include statistics):	<p>During this contract period, University Settlement’s Healthy Fathers program has continued to be extremely successful in getting fathers engaged in their children’s educational process in their three targeted K-8 schools (Willow, Fullerton and Warner Girls Leadership Academy). The Cuyahoga County Fatherhood Initiative specified an annual goal of serving three hundred twenty five (325) fathers in its three targeted schools for this contact period. During the first seven months of the current contract period the Healthy Fathers program has already exceeded the goal by serving five hundred and forty-six (546) community fathers.</p> <p>The Healthy Fathers program has also continued to successfully sponsor multiple family orientated programs at each of its three targeted schools, while also increasing the father’s volunteer rate at each school. Further, the Healthy Fathers program has also complied with all monthly reporting requirements. In addition to the high evaluations the program has received from the participating</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	8/28/2018				

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	Murtis Taylor Human Services System				
Contract/Agreement No.	CE1700347-02				
RQ#	WT-17-40361				
Time Period of Original Contract	Jan 1, 2018 thru Dec 31, 2018				
Background Statement					
Service Description	Murtis Taylor's Fatherhood Program is targeted at low income males 25 or younger who reside in Cuyahoga County. The Strong Fathers Program uses the 24/7 Dad and Active Parenting curriculums integrated with organized league sports to teach young men what it means to be a strong supportive father.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$60,000.00			1/23/2018	R2017-0244
Prior Amendment Amounts (List separately)					
*corrected by OPD					
Pending Amendment		\$60,000.00	12/31/2019		
Total Amendment(s)					
Total Contract Amount	\$60,000.00				
Performance Indicators	<p>1) Successful outreach, recruitment and engagement of fathers.</p> <p>2) Number of program participants within who complete the program as outlined in the contract specifications.</p> <p>3) Quality of program delivered as evidenced through formal program evaluations.</p> <p>4) Compliance with all required monthly reporting.</p>				
Actual performance versus performance indicators (include statistics):	<p>The Cuyahoga County Fatherhood Initiative contracted with Murtis Taylor to provide its 24/7 Dads and Active Parenting Curriculum to fathers within Cuyahoga County with a minimum of forty-six (46) unduplicated fathers completing with the six week class.. The contract also includes standards of deliverables for those completing the program including increased self-esteem, engagement and availability with their children, increase in participation by children and their fathers in community activities and increased knowledge of non-violent conflict management as measured by nationally recognized tools.</p> <p>During the first seven months of this contract period the Murtis Taylor Fatherhood Program had 33 fathers complete (graduated) the six-week curriculum. Additionally, the program has reached out beyond the Murtis Taylor Center to Harbor Lights, the, the Community Assessment and Treatment Center and the Garfield Heights Neighborhood Collaborative to serve fathers. Further, the program completed all the monthly reporting requirements and demonstrated high ratings in meeting the deliverables based on program evaluations among participants. The program is on track to meet all the annual performance goals.</p>				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	8/28/2018				

CONTRACT HISTORY/EVALUATION FORM

CONTRACT HISTORY/EVALUATION FORM					
Contractor	Passages Connecting Fathers and Sons, Inc				
Contract/Agreement No.	CE1700348-02				
RQ#	WT-17-40361				
Time Period of Original Contract	January 1, 2018 thru December 31, 2018				
Background Statement					
Service Description	This program provides counseling, job referral/employment readiness services, development of individualized plans for strategic steps toward employment and independence, crisis intervention and mentoring for young fathers. This program focuses on the population of ex-offenders and men with limited skills. Passages has extensive experience working with incarcerated or newly released ex-offenders and provides career planning and re-entry counseling for these fathers.				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$100,000.00			1/23/2018	2017-0244
Prior Amendment Amounts (List separately)					
*corrected by OPD					
Pending Amendment		\$100,000.00	12/31/2019		
Total Amendment(s)					
Total Contract Amount	\$100,000.00				
Performance Indicators	<ol style="list-style-type: none"> 1) Ability to successfully recruit contract specified number of program participants. 2) Ability to successfully enroll contract specified number of program participants. 3) Program completion by contract specified number of program participants. 4) Successful job placement of a percentage of individuals completing the program. 5) Program quality demonstrated by formal program evaluations. 6) Completion of all required monthly reports. 				
Actual performance versus performance indicators (include statistics):	According to the terms of this contract period, Passages' goal was to recruit and serve one hundred (100) fathers (completions) through its job referral/employment readiness services with 30 fathers securing employment. During the seven (7) months of this contract period Passages has assessed and served a total of one hundred and forty-six (146) fathers, with sixty-seven (67) of those individuals completing the program and forty-eight (21) securing employment..Further, Passages' program has received excellent evaluations from program participants. Passages also have completed all required monthly reports. The program is on track to meet all annual performance goals.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	x				
Justification of Rating	See Above				
Dept. Contact	Aldonis Grimes				
User Dept.	Cuyahoga County Fatherhood Initiative				
Date	8/28/2018				

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0238

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council</p>	<p>A Resolution authorizing an amendment to Contract No. CE1700241-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for Out-of-School Time Services for Youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,645,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Family and Children First Council has recommended an amendment to Contract No. CE1700241-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for Out-of-School Time Services for Youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,645,000.00; and,

WHEREAS, the primary goals of this project are to continue to: (a) serve as the lead agency for out-of-school time services for school-age children in Cuyahoga County, including managing after school and summer programming; (b) provide professional development for youth-serving staff to promote positive youth development, improve school performance and prepare youth for careers and stable adulthood; and (c) ensure health and well-being of children and youth in Cuyahoga County; and

WHEREAS, the project is funded 100% by the Health and Human Services Levy fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700241-01 with Child Care Resource Center of Cuyahoga County dba Starting Point for Out-of-School Time Services for Youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,645,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

FCFC FC-17-40298 2018 Child Care Resource Center of Cuyahoga County dba Starting Point Contract Amendment Out-of-School Time (OST) Services for Youth in Cuyahoga County

A. Scope of Work Summary

1. FCFC requesting approval of a contract amendment with Child Care Resource Center of Cuyahoga County dba Starting Point for the anticipated cost of \$1,645,000.00 not to exceed.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Contract/Amend	Approval Number
Original Contract	R2017-0219
Amend 1	BC2018-119

- Contracting with community partners to provide OST activities including tutoring, kindergarten clubs, a screen writing contest, post-secondary access services, social support and wellness, and workforce development
- Managing the County’s outcome measurement tools, processes, and data systems used by current OST contracted partners including training and providing technical assistance to users
- Improving developmental assets in youth participating in OST activities as well as overall OST program quality
- Delivering professional development training to youth serving staff that align with core knowledge and competencies of national afterschool associations

The anticipated start-completion dates are 01/01/2019-12/31/2019.

2. The primary goals of the project are

To contract with a lead organization that can coordinate, enhance, and maximize existing after-school and summer programs for children and youth in Cuyahoga County.

3. NA project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. NA Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?

- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

B. Procurement

- 1. The procurement method for this project was RFP. The total value of the RFP was \$1,600,000.00.
- 2. The RFP was closed on August 18, 2017. There was no SBE goal.
- 3. *[Option 1]* There was 1 bid pulled from OPD, 1 submitted for review, and 1 approved.

C. Contractor and Project Information

- 1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Child Care Resource Center of Cuyahoga County dba Starting Point
 4600 Euclid Avenue, STE 500
 Cleveland, Ohio 44103
 Council District 7

- 2. The Executive Director for the contractor is Billie Osborne-Fears

- 3.a *[When applicable]* The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Starting Point
 4600 Euclid Avenue, STE 500
 Cleveland, Ohio 44103

- 3.b. *[When applicable]* The project is located in Council District 7

D. Project Status and Planning

- 1. The project is an extension of the existing project.

E. Funding

- 1. The project is funded by 100% Health and Human Services Levy.
- 2. The schedule of payments is by monthly invoice.
- 3. *[When applicable]* The project is an amendment to a contract. This amendment changes value and term and is the second amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Amendment	Value
Amendment 1 2018	\$45,000.00
Amendment 2 2019 (Current)	\$1,645,000.00

F. Items/Services Received and Invoiced but not Paid:

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee

wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Child Care Resource Center of Cuyahoga County, Inc. DBA Starting Point				
Contract/Agreement No.	CE1700241				
RQ#	FC-17-40298				
Time Period of Original Contract	1/1/2018 - 12/31/2018				
Background Statement	<p>The Ohio Family and Children First Council is statutorily defined as the Governor's Cabinet for children and families in the 1993 Ohio Revised Code 121.37. The Council has eleven state agencies which include (Ohio Department of Agriculture, Ohio Department of Alcohol and Drug Addiction Services, Ohio Department of Development Disabilities, Ohio Department of Education, Ohio Department of Health, Ohio Department of Mental Health, Ohio Department of Rehabilitation and Correction, Ohio Department of Youth Services, Ohio Rehabilitation Services Commission, and Ohio Budget and Management). Ohio Family and Children First has 4 core responsibilities: engaging and empowering families, shared accountability, building community capacity and coordinating systems and services. The partnership of state agencies is replicated at the local level, expanding the scope to add local government, communities and families. Local Councils exist in each of the 88 counties. There are formal by-laws for electing leadership, making decisions, standing committees, guiding principles and the roles of officers and staff. The Council focuses on enhancing the well-being of Ohio's children and families by building community capacity, coordinating systems and services, and engaging and empowering families. Family and Children First Council (FCFC) provides a simple and organized service coordination mechanism at the county level. As the planning entity for Cuyahoga County, FCFC promotes collaborative coordination across a continuum of family-centered, neighborhood based culturally competent services ensuring the well-being of every child in order to preserve and strengthen families in their communities. The Cuyahoga County FCFC does not provide any direct social services. FCFC facilitates planning for direct services for families and children prenatal through 21. The FCFC member's systems provide the direct services for individual and families. FCFC can direct families to individual systems to help them access quality services. Through collaborative efforts FCFC continues to achieve the following accomplishments; participation and promotion of Parent Services and activities, Youth Engagement through the development of the Youth Advisory Leadership Coalition, continued support to the Service Coordination Team, the administration of youth internships, and providing support to other county-wide youth development strategies</p>				
Service Description	<p>Providing out-of-school time programming for 28 communities, implementing the Youth Program Quality Assessment (YPQA) and Social Solutions Efforts-To-Outcome data collection progress, providing professional development for youth workers, tutoring programs that support academic improvement, transition services that include supporting a child's transition into kindergarten and college access services and Scenarios USA.</p>				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$1,600,000.00			12/12/2017	R2017-0219
Prior Amendment Amounts (List separately)		\$45,000.00		2/20/2018	BC2018-119
Pending Amendment		\$1,645,000.00	12/31/2018		
Total Amendment(s)		\$1,645,000.00			
Total Contract Amount	\$3,290,000.00				
Performance Indicators	<p>Number of parents and youth accessing services through consultation services and online. Number of programs receiving a contract for service through Starting Point's re-granting process. Number of youth served through funded OST providers. Number of activities available for youth by neighborhood. Number of OST/Youth Transition programs listed with Starting Point. Number of licensed OST programs listed. Number of OST practitioners trained. Number of training sessions conducted. Number of technical assistance sessions conducted. Number of funded OST/Youth Transitions programs that participate in YPQA assessments. Increased OST/Youth Transitions Programs YPQA Youth Interactions and Engagement Scores. Number of funded OST/Youth Transitions Agencies implementing Family Engagement Strategies</p>				
Actual performance versus performance indicators (include statistics):	Starting Point has met expectations in the contract so far.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	All contract deliverables were met.				
Dept. Contact	Julie Schaefer				
User Dept.	Division of Contract Administration and Performance				
Date	10/1/2018				

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0239

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1700281-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for temporary housing for single adults and youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,422,993.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. CE1700281-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for temporary housing for single adults and youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,422,993.00; and

WHEREAS, the primary goal of this project is to continue to provide safe, high quality, temporary housing services for single adults and youth in Cuyahoga County; and

WHEREAS, this project is funded by Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700281-01 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for temporary housing for single adults

and youth for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,422,993.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Directions: Use the following form when requesting approval of a contract, agreement, an amendment, lease, permits or grants involving the County.

Enter this information directly or paste (text) into the sections below.

Complete all items within the (parenthesis – **Note: Do not include Parenthesis**) then attach the following information as a Word Document to the OnBase item.

Title:

OHS RQ HO-17-40338 2019 Contract Amendment for North Point Homeless Shelter for Temporary Housing

A. Scope of Work Summary

1. OHS is requesting approval of a contract amendment with Mental Health Services for Homeless Persons dba Frontline Service for the anticipated cost of \$1,422,993.00 from 1/1/19-12/31/19.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Contract/Amendment	Approval #
Original Contract	R2017-0237
Amend #1	BC2018-274

Services:

- Provide a clean and safe environment at all times for clients, staff, visitors, and community partners
- Develop effective exit plans for all residents that will lead to permanent housing
- Provide a youth-focused housing and service model for 18 to 24 year old persons
- Focus staff activities on supporting clients to find and keep employment
- Refer clients to employment services as appropriate (eg. Ohio Means Jobs and Young Adult Resource Center; job search/job placement providers; vocational and rehabilitation services; and veterans services)
- Link clients with mainstream resources as needed – child support services, public benefits, health care, mental health services, drug treatment, etc.
- Develop Memoranda of Understanding (MOU’s) with community partners providing services on site which outlines protocols that assures the safety of clients and staff, client confidentiality, and a professional work environment for all partner
 - Provide breakfast, lunch and dinner seven (7) days a week for all residents
 - Provide access to mail distribution
 - At entry, provide clients the written policies covering: rules and regulations, client rights and responsibilities, grievance procedures, visitation expectations, search and seizure protocols, and involuntary discharge
- Enter all client data into the Homeless Management Information System (HMIS) provided by the Office of Homeless Services
- Engage the Cleveland Mediation Center for unresolved grievances

The anticipated start-completion dates are 1/1/2019-12/31/2019

2. The primary goals of the project are (list 2 to 3 goals).
The goals are to provide single adults and youth high quality, safe temporary housing and to connect them with services necessary to ensure long term stable housing and self-sufficiency.
3. NOT APPLICABLE [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).
(When applicable, Municipality of project)
4. NOT APPLICABLE Technology Items - If the request is for the purchase of software or technical equipment:

B. Procurement

1. The procurement method for this project was RFP in 2017,. The total value of the RFP was \$1,200,000.00
- 2.The RFP was closed on 9/8/2017. There was no SBE Goal listed.
- 3.[*Option 1*] There was 1 proposal pulled from OPD, 1 proposal submitted for review, and 1 proposal approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
Mental Health Services for Homeless Persons, Inc.
DBA FrontLine Service
1744 Payne Avenue
Cleveland, Ohio 44115
Council District 7
2. The Executive Director for the contractor/vendor is (Susan Neth)
- 3.a [*When applicable*] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):
North Point Transitional Housing
1550 Superior Ave.
Cleveland, OH 44114
- 3.b. [*When applicable*] The project is located in Council District 7

D. Project Status and Planning

1. The project is an extension of the existing project.

E. Funding

1. The project is funded 100% by Health and Human Services Levy
2. The schedule of payments is monthly by invoice.
- 3./ The project is an amendment to a contract. This amendment changes the value and term of the contract and is the second amendment of the contract. The history of the amendments is:

Contract/Amendment	Value
Original Contract	\$1,222,993.00
Amend #1	\$200,000.00

F. Items/Services Received and Invoiced but not Paid:

NOT APPLICABLE

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor	Mental Health Services for Homeless Persons, Inc. DBA FrontLine Service
Contract/Agreement No.	CE1700281-01
RQ#	40338
Time Period of Original Contract	1/01/18-12/31/18
Background Statement	Mental Health Services for Homeless Persons, Inc. dba FrontLine Services (FLS) manages a 160 bed Temporary Housing facility for single adults, including Youth aged 18-24.

Service Description
 FLS provides shelter and services on a 24/7 basis. North Point is located at 1550 Superior Avenue, a former motel. Person are accommodated in semi-private rooms. There are wings of the buidling dedicated to Youth, inlcuding females. The buidling is owned by the City of Cleveland. Cuyahoga County has provided funding through the Health and Human Services Levy for the ongoing operations and case management for clients.

	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$1,222,993.00			12/12/2017	R2017-0237
Prior Amendment Amounts (List separately)		\$200,000.00		4/30/2018	BC2018-274
Pending Amendment		\$1,422,993.00			
Total Amendment(s)		\$1,622,993.00			
Total Contract Amount	\$2,845,986.00				Corrected by OPD

Performance Indicators
 Serving highest need youth and single adults; rapidly exiting clients to permanenet housing with links to employment.

Actual performance versus performance indicators (include statistics):	During 2017, 212 persons received temporary housing with services. 41% of all person served were Young Adults (YA). 63% of clients exited during the 12 month period. 62% of those who exted went to permanent housing. 74% of those who exited had some form of income.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	FLS is transforming the basic service delievery model for single adults to inlcude age apporpiate and trauma informed services for Young Adults experiencing homelessness. Outcomes for all populations can be improved but the provider is committed to shortening the length of stay for all clients, and to				
Dept. Contact	Ruth Gillett				
User Dept.	Office of Homeless Services				
Date	8/27/2018				

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0240

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1800167-01 with Young Women’s Christian Association of Greater Cleveland, Ohio (YWCA) for operation and case management services for the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland, for the period 5/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$2,850,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. CE1800167-01 with Young Women’s Christian Association of Greater Cleveland, Ohio (YWCA) for operation and case management services for the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland, for the period 5/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$2,850,000.00; and

WHEREAS, the goal of this amendment is to continue to provide operation and case management services for the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland; and

WHEREAS, this project is funded 100% by the Health and Human Services levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1800167-01 with Young Women’s Christian Association of Greater Cleveland, Ohio (YWCA) for operation and case management services for the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland, for the period 5/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$2,850,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

OHS RQ# HO-17-40102 2019 The Young Women’s Christian Association of Greater Cleveland Contract Amendment for the Women’s Shelter

A. Scope of Work Summary

1. OHS is requesting approval of a contract amendment with The Young Women’s Christian Association of Greater Cleveland for the anticipated cost of \$2,850,000.00

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Contract	Resolution
Original Contract	R2018-0064

PROGRAM ACTIVITIES

- Provide a clean and safe environment at all times for clients, staff, visitors, and community partners
- Provide access to the shelter during the day for clients receiving services on site, such as:
 - a. mental health assessment and linkage
 - b. linkages to veterans’ services for veterans
 - c. primary health care assessment and referral and/or treatment
 - d. benefit program eligibility assessment
 - e. assistance with employment, education and/or training
 - f. assistance with obtaining permanent housing
 - g. other services to assist clients with exiting the shelter into stable housing
- Develop Memoranda of Understanding (MOU’s) with community partners providing services on site which outlines protocols that assures the safety of clients and staff, client confidentiality, and a professional work environment for all partners
- Develop a housing plan as quickly as possible upon client entry and no later than two weeks of continuous occupancy.
- Provide nutritious meals for all persons staying at the shelter (see Background section).
- Provide access to showers, laundry, lockers, telephones, and mail distribution.
- Provide clients upon entry, written policies covering: rules and regulations of the shelter, and client rights and responsibilities, grievance procedures, visitation expectations, search and seizure protocols, and involuntary discharge.
- Engage the Cleveland Mediation Center for unresolved grievances

In addition, the selected vendor must:

- Submit a plan, within 30 days of contract award, for evaluating shelter services at least annually
- Participate in Coordinated Intake and Assessment activities
- Support the CoC strategic plan to reduce the number of people entering shelter

- Commit to reducing the length of stay of persons in the shelter

The anticipated start-completion dates are 01/01/2019-12/31/2019

2. The primary goals of the project are (list 2 to 3 goals).

The goal of the emergency shelter program in Cuyahoga County is to eliminate street homelessness by providing high quality temporary shelter and access to services focused on returning persons to permanent housing as quickly as possible.

3. NOT APPLICABLE The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

(When applicable, Municipality of project)

4. NOT APPLICABLE Technology Items - If the request is for the purchase of software or technical equipment:

B. Procurement

1. The procurement method for this project was RFP The total value of the RFP was \$1,446,784.00.

2. The RFP was closed on July 28, 2017. There was no SBE goal.

3. There was 1 bid pulled from OPD, 1 bid submitted for review, and 1 bid recommended/approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

YWCA
4019 Prospect Avenue
Cleveland, Ohio 44103
Council District 7

2. The Executive Director for the provider is Margaret Mitchell.

3.a The address or location of the project is:

YWCA Norma Herr Women's Shelter
2227 Payne Avenue
Cleveland, OH 44114

3.b. [When applicable] The project is located in Council District 7

D. Project Status and Planning

1. The project is an extension of the existing project.

2. NOT APPLICABLE [When applicable] The project has (#) phases. The next steps, dates, and anticipated cost of these are (list each critical step and the date of start and completion).

3. NOT APPLICABLE [When applicable] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. NOT APPLICABLE [When applicable] The project's term has (already begun or ended). State the time-line and reason for late submission of the item.

5. NOT APPLICABLE [When applicable] The contract or agreement needs a signature in ink by (enter date).

E. Funding

- 1. The project is funded 100% by Health and Human Services Levy
- 2. The schedule of payments is monthly by invoice.
- 3. The project is an amendment to a contract. This amendment changes the value and term and is the first amendment of the contract. The history of the amendments is:

Contract	Value
Original	\$1,936,749.00

F. Items/Services Received and Invoiced but not Paid:

NOT APPLICABLE

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for family centered services and support wraparound program services, or to make award recommendations to various providers for toxicology services.

CONTRACT HISTORY/EVALUATION FORM

Contractor						YWCA of Greater Cleveland					
Contract/Agreement No.						CE1800167-01					
RQ#						HO-17-40102					
Time Period of Original Contract						5/01/2018 -12/31/2018					
Background Statement						The contract was awarded through an RFP process.					
Service Description						The YWCA manages the 200 bed Emergency Shelter for Single Women located at 2227 Payne Avenue. The YWCA provides safe, high quality, temporary emergency shelter services for homeless women in Cuyahoga County.					
		Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #					
Original Contract/Agreement Amount		\$1,936,749.00			4/10/2018	R2018-0064					
Prior Amendment Amounts (List separately)											
Pending Amendment			\$2,850,000.00								
Total Amendment(s)											
Total Contract Amount		\$4,786,749.00					Corrected by OPD				
Performance Indicators		Number of persons served; exits to permanent housing; length of stay; client grievance resolution.									
Actual performance versus performance indicators (include statistics):		YWCA has managed the daily operations and services at the Women's Shelter since 5/01/18 through 9/30/18, a time period of only 5 full months. Between 5/01/18 - 8/31//18, the YWCA has (a) provided shelter to 473 unduplicated individuals. Of this number, 200 persons have exited. 33% of those persons exited to a Permanent Housing destination. The demographics of the population include 48% persons 55 years of age or older; 30% Youth, aged 18 - 24; and 15% who meet the definition of Chronically homeless. 3% of he residents were Veterans. Client grievances will be summarized on a 6 month basis.									
Rating of Overall Performance of Contractor		Superior	Above Average	Average	Below Average	Poor					
Select One (X)			X								

Justification of Rating	The YWCA is in the process of learning the ropes of shelter management at the same time as implementing many operational changes. The challenges are many. The YWCA is meeting the challenges appropriately and quickly, always with an emphasis on a client centered and respectfull
Dept. Contact	Ruth Gillett
User Dept.	Community Initiatives, Office of Homeless Services
Date	10/14/2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0218

<p>Sponsored by: County Executive Budish/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board</p> <p>Co-sponsored by: Councilmember Houser</p>	<p>A Resolution authorizing amendments to an agreement and contracts with various providers for various programs and services for youth in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board, has recommended amendments to an agreement and contracts with various providers for various programs and services for youth in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds as follows:

- i) Agreement:
 - a. No. AG1600217-01 with Cuyahoga Community College District for In-School and Out-of-School Youth Programs in the amount not-to-exceed \$488,708.00.
- ii) Contracts:
 - a. No. CE1600287-01 with Linking Employment Abilities and Potential for the In-School Youth Program in the amount not-to-exceed \$75,000.00.
 - b. No. CE1600290-01 with Youth Opportunities Unlimited for the Youth Resource Center in the amount not-to-exceed \$340,000.00.
 - c. No. CE1600289-01 with Towards Employment, Inc. for the Out-of-School Youth Program, Youth Resource Center and Social Program Administrator support in the amount not-to-exceed \$876,241.00.

WHEREAS, the primary goal of this project addresses the issue of job preparation, training, education and employment for youth and young adults; and

WHEREAS, the project is 100% funded by Federal Workforce Innovation and Opportunity Act funds (Youth Allocation); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to an agreement and contracts with various providers for various programs and services for youth in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds as follows:

i) Agreement:

- a. No. AG1600217-01 with Cuyahoga Community College District for In-School and Out-of-School Youth Programs in the amount not-to-exceed \$488,708.00.

ii) Contracts:

- a. No. CE1600287-01 with Linking Employment Abilities and Potential for the In-School Youth Program in the amount not-to-exceed \$75,000.00.
- b. No. CE1600290-01 with Youth Opportunities Unlimited for the Youth Resource Center in the amount not-to-exceed \$340,000.00.
- c. No. CE1600289-01 with Towards Employment, Inc. for the Out-of-School Youth Program, Youth Resource Center and Social Program Administrator support in the amount not-to-exceed \$876,241.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section

3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: October 23, 2018
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested on the Floor: October 23, 2018

Committee Report/Second Reading: November 13, 2018

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0195

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services</p>	<p>A Resolution authorizing an amendment to Contract No. CE1700023-01 with Lutheran Metropolitan Ministry for Adult Guardianship Services for the period 1/1/2017 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$553,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Senior and Adult Services has recommended an amendment to Contract No. CE1700023-01 with Lutheran Metropolitan Ministry for Adult Guardianship Services for the period 1/1/2017 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$553,000.00; and

WHEREAS, the primary goal of this project is to provide legal guardians to serve as concerned, caring advocates and surrogate decision-makers for indigent persons who are deemed incompetent by the Cuyahoga County Probate Court and who have no appropriate family member or other person available to provide legal guardian services, including concerns of health, education, welfare and fiduciary responsibility; and

WHEREAS, the funding for this project is as follows: (a) \$433,000.00 from Health and Human Services Levy Fund and (b) \$120,000.00 from Probate Court Indigent Guardianship Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1700023-01 with Lutheran Metropolitan Ministry for Adult Guardianship Services for the period 1/1/2017 - 12/31/2018 to extend the time

period to 12/31/2019 and for additional funds in the amount not-to-exceed \$553,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: September 25, 2018
Committee(s) Assigned: Health, Human Services & Aging

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0215

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment or reappointment of various individuals to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revised Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Budish has nominated various individuals to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for various terms as follows:

- a) Appointments for the term 7/1/2018 - 6/30/2021:
 - 1. William Moore
 - 2. Dan O’Malley
 - 3. Shana Marbury
 - 4. Deborah Vesey

- b) Reappointments for an unexpired term ending 6/30/2020:

1. Camille Ali
2. William H. Gary, Sr.
3. David J. Wondolowski

c) Reappointments for an unexpired term ending 6/30/2021:

1. Susan M. Sheehan
2. Jason Shank
3. David Merriman
4. Michael Jeans
5. LaToya M. Smith

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment or reappointment of various individuals to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for various terms as follows:

a) Appointments for the term 7/1/2018 - 6/30/2021:

1. William Moore
2. Dan O'Malley
3. Shana Marbury
4. Deborah Vesey

b) Reappointments for an unexpired term ending 6/30/2020:

4. Camille Ali
5. William H. Gary, Sr.
6. David J. Wondolowski

c) Reappointments for an unexpired term ending 6/30/2021:

1. Susan M. Sheehan
2. Jason Shank
3. David Merriman
4. Michael Jeans
5. LaToya M. Smith

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: October 23, 2018
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0217

<p>Sponsored by: County Executive Budish/Department of Development</p>	<p>A Resolution authorizing the issuance of not-to-exceed \$36,000,000.00 Multifamily Housing Mortgage Revenue Bonds, Series 2018 (Hamlet Hills LLC) by the County of Cuyahoga, Ohio, the proceeds of which shall be loaned to Hamlet Hills LLC to (i) refund and retire certain indebtedness incurred to finance the acquisition, renovation, and equipping of a multifamily residential rental housing facility, (ii) finance certain additional capital improvements and (iii) fund certain working capital needs for the hereinafter defined Borrower; authorizing the issuance of additional Bonds; providing for the pledge of revenues for the payment of such Bonds; authorizing a Loan Agreement and Trust Indenture appropriate for the protection and disposition of such revenues and to further secure such Bonds; authorizing a Bond Purchase Agreement and Preliminary and Final Official Statement; authorizing a Tax Regulatory Agreement and a Land Use Restriction Agreement; authorizing other actions in connection with the issuance of such Bonds; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County of Cuyahoga, Ohio (the “Issuer”), by virtue of the laws of the State of Ohio, including Article VIII, Section 16 of the Constitution of Ohio, and Section 133.51 of the Ohio Revised Code, is authorized and empowered among other things (a) to make a loan to assist in the financing and refinancing of the acquisition, construction, renovation and equipping of housing facilities within the boundaries of the Issuer, (b) to issue and sell its revenue bonds to provide moneys for such loans and (c) to enact this resolution (this “Bond Legislation”) and execute and deliver the agreements and instruments hereinafter identified; and

WHEREAS, this Council (the “Issuing Authority”) has been presented with a proposal by Hamlet Hills LLC, an Ohio limited liability company (the “Borrower”), with

respect to the refinancing of a certain 138-unit multifamily residential rental housing facility located in Chagrin Falls, Ohio (the “Project”); and

WHEREAS, the sole member of the Borrower is Hamlet Operator Holding LLC, an Ohio nonprofit limited liability company, the sole member of Hamlet Operator Holding LLC is AE Hamlet Holding LLC, an Ohio nonprofit limited liability company, and the sole member of AE Hamlet Holding LLC is American Eagle LifeCare Corporation, a Tennessee nonprofit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, the Issuing Authority has determined, based solely upon representations of the Borrower, and does hereby confirm that the refunding and retirement of certain indebtedness previously incurred to finance the acquisition, renovation and equipping of the Project (the “Prior Indebtedness”) and the funding of certain capital improvements to the Project and certain working capital needs of the Borrower, will promote the welfare of the people of the Issuer and the State of Ohio, provide residential rental housing to the benefit of the people of the Issuer, and that the Issuer, by assisting with the financing of the Project through the issuance of revenue bonds in the aggregate principal amount not to exceed \$36,000,000 to be designated Multifamily Housing Mortgage Revenue Bonds, Series 2018 (Hamlet Hills LLC), or such other designation as provided in the hereinafter defined Indenture, consisting of Multifamily Housing Mortgage Revenue Bonds, Tax-Exempt Series 2018A, Multifamily Housing Mortgage Revenue Bonds, Taxable Series 2018B and additional series of bonds, which may not be on a parity with the aforementioned Series 2018A Bonds and Series 2018B Bonds, if such additional series of bonds are deemed necessary in connection with the financing of the Project (collectively, the “Bonds”), will be acting in the manner consistent with and in furtherance of the provisions of Article VIII, Section 16 of the Constitution of the State of Ohio, and the laws of the State of Ohio, particularly Section 133.51 of the Ohio Revised Code (the “Act”); and

WHEREAS, proposed forms of the following documents have been presented to the Issuer for approval in connection with the issuance, sale, and delivery of the Bonds:

1. Trust Indenture (the “Indenture”) between the Issuer and UMB Bank, National Association and its successors in trust, as trustee (the “Trustee”), with respect to the proposed Bonds, including the proposed form of the Bonds;
2. Loan Agreement (the “Loan Agreement”) between the Issuer and the Borrower, with respect to the Bonds;
3. Bond Purchase Agreement (the “Bond Purchase Agreement”) with respect to the Bonds among the Issuer, the Borrower and Piper Jaffray & Co. (the “Underwriter”);
4. Tax Regulatory Agreement and No-Arbitrage Certificate (the “Tax Regulatory Agreement”) among the Issuer, the Borrower, American Eagle

LifeCare Corporation, Hamlet Operator Holding LLC, AE Hamlet Holding LLC and the Trustee;

5. Land Use Restriction Agreement (the “Land Use Restriction Agreement”) among the Issuer, the Borrower, American Eagle LifeCare Corporation and the Trustee; and
6. Preliminary Official Statement (the “Preliminary Official Statement”) with respect to the Bonds; and

WHEREAS, in accordance with the applicable provisions of the Act, the Issuer proposes to enter into the Indenture, the Loan Agreement, the Tax Regulatory Agreement, the Land Use Restriction Agreement and the Bond Purchase Agreement (collectively, the “Issuer Documents”) and approve the use and distribution of the Preliminary Official Statement and an Official Statement;

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF THE COUNTY OF CUYAHOGA, OHIO:

SECTION 1. Definitions. All defined terms used herein and not otherwise defined herein shall have the respective meanings given to them in the Indenture.

Any reference herein to the Issuer or the Issuing Authority, or to any officers or members thereof, shall include those which succeed to their functions, duties or responsibilities pursuant to or by operation of law or who are lawfully performing their functions.

Unless the context shall otherwise indicate, words importing the singular number shall include the plural number, and vice versa, and the terms “hereof,” “hereby,” “hereto,” “hereunder,” and similar terms, mean this Bond Legislation.

SECTION 2. Determination of Issuer. Pursuant to Section 133.51 of the Act, this Issuing Authority hereby finds and determines, based solely upon representations of the Borrower and the advice of Bond Counsel, that the Project to be refinanced with the proceeds of the Bonds through the refunding and retirement of the Prior Indebtedness, the financing of certain capital improvements to the Project and the funding of certain working capital needs of the Borrower is consistent with the provisions of Section 16 of Article VIII, Ohio Constitution.

SECTION 3. Authorization of Bonds. It is hereby determined to be necessary to, and the Issuer shall, issue, sell and deliver, as provided herein and pursuant to the authority of the Act, the Bonds for the purpose of (i) refunding and retiring the Prior Indebtedness which financed the acquisition, renovation and equipping of the Project, (ii) financing the acquisition, construction, renovation and equipping of certain capital improvements to the Project and (iii) funding certain working capital needs of the Borrower, including costs incidental thereto and of the financing thereof, all in

accordance with the provisions of the Loan Agreement. The maximum amount of all Bonds to be outstanding at any one time is not to exceed \$36,000,000.

SECTION 4. Terms and Execution of the Bonds. The Bonds shall be designated, shall be issued in the forms and denominations, shall be numbered, dated and payable as provided in the Indenture. The Bonds shall mature as provided in the Indenture, and have such terms, bear such interest, and be subject to mandatory and optional redemption as provided in the Indenture. The Bonds shall bear interest at a weighted average interest rate not to exceed 7.00% per annum and shall mature over a period not to exceed 38 years. The Bonds shall be executed on behalf of the Issuer by the manual or facsimile signature of the County Executive and, if determined by the Issuer to be appropriate, the Fiscal Officer of the Issuer. In case any officer whose signature or a facsimile thereof shall appear on the Bonds shall cease to be such officer before the issuance or delivery of the Bonds, such signature or facsimile thereof shall nevertheless be valid and sufficient for all purposes, the same as if he had remained in office until after that time.

The form of the Bonds submitted to the Issuer, subject to appropriate insertions and revisions in order to comply with the provisions of the Indenture, is hereby approved, and when the same shall be executed on behalf of the Issuer by the appropriate officers thereof in the manner contemplated hereby and by the Indenture, in aggregate principal amounts not to exceed \$36,000,000, shall represent the approved form of Bonds of the Issuer.

The Bonds initially shall be issued only in fully registered form as described in the Indenture.

SECTION 5. Sale of the Bonds. In accordance with a request of the Borrower that the sale of the Bonds be made privately upon a negotiated basis, the Bonds are hereby awarded to the Underwriter at the purchase price set forth, and on the terms and conditions described in, the Bond Purchase Agreement. The County Executive, the Fiscal Officer, the Director of Law or the Clerk of the Issuing Authority each are hereby separately authorized and directed to make on behalf of the Issuer the necessary arrangements to establish the dates, location, procedures and conditions for the delivery of the Bonds to or at the order of the Underwriter and to take all steps necessary to effect due execution and delivery to or at the order of the Underwriter (or temporary bonds delivered in lieu of definitive Bonds until their preparation and delivery can be effectuated) under the terms of this Bond Legislation, the Bond Purchase Agreement, the Loan Agreement and the Indenture. It is hereby determined that the prices for and the terms of the Bonds, and the sale thereof, all as provided in the aforesaid documents, are in compliance with all legal requirements.

SECTION 6. Arbitrage Provisions. The Issuer covenants in the Loan Agreement that it will require the Borrower to restrict the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the times the Bonds are delivered to the Underwriter so that they will not constitute arbitrage bonds under Section 148 of the Internal Revenue Code

of 1986, as amended (the “Code”). The Fiscal Officer or any other officer having responsibility with respect to the issuance of the Bonds, is authorized and directed, alone or in conjunction with any other officer, employee, consultant or agent of the Issuer, to deliver certificates prepared by Bond Counsel and approved by the Issuer’s counsel, based upon representations of the Borrower, as provided in such certificates, for inclusion in the transcripts of proceedings for the Bonds, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to said Section 148 and regulations thereunder, all as of the date of delivery of and payment for the Bonds.

SECTION 7. Authorization of Issuer Documents, Official Statement and All Other Documents to be Executed by the Issuer. In order to better secure the payment of the principal of, premium, if any, and interest on the Bonds as the same shall become due and payable, the County Executive is authorized and directed to execute, acknowledge and deliver in the name and on behalf of the Issuer, the Issuer Documents in substantially the forms submitted to the Issuer, which are hereby approved, with such changes therein not inconsistent with this Bond Legislation and not substantially adverse to the Issuer as may be permitted by the Act and approved by the officer executing the same on behalf of the Issuer. The approval of such changes by said officer, and that such are not substantially adverse to the Issuer, shall be conclusively evidenced by the execution of such Issuer Documents by such officer.

The use and distribution of the Preliminary Official Statement prepared by the Underwriter in connection with the sale of the Bonds, including such use and distribution prior to the date of this Bond Legislation, is approved and ratified. The use and distribution of a final Official Statement in substantially the form of the Preliminary Official Statement with changes therein to reflect the terms of the Bonds, established by this Bond Legislation and the Indenture, and any amendments thereof or supplements thereto, is hereby authorized.

The Issuer has not confirmed, and assumes no responsibility for the accuracy, sufficiency or fairness of any statements in the Preliminary Official Statement or the final Official Statement or any amendments thereof or supplements thereto (except for certain limited information provided or approved by the Issuer for inclusion in the Preliminary Official Statement and the Official Statement as set forth in the Bond Purchase Agreement), or in any reports, financial information, offering or disclosure documents or other information relating to the Bonds, the Underwriter, the Project or the Borrower, or any other documents, or the history, businesses, properties, organization, management, financial condition, market area or any other matter relating to the Borrower or contained otherwise in such Official Statement.

The County Executive, the Fiscal Officer, the Director of Law and the Clerk of the Issuing Authority are each hereby separately authorized to take any and all actions and to execute such financing statements, assignments, certificates and other instruments that may be necessary or appropriate in the opinion of Dinsmore & Shohl LLP, as Bond Counsel, in order to effect the issuance of the Bonds and the intent of this Bond Legislation. The Clerk of the Issuing Authority, or other appropriate officer of the Issuer, shall certify a true transcript of all proceedings had with respect to the issuance of the

Bonds along with such information from the records of the Issuer as is necessary to determine the regularity and validity of the issuance of the Bonds. The Fiscal Officer or other appropriate officer of the Issuer is authorized to collect and receive, on behalf of the Issuer, application, administrative and related fees in connection with the issuance of the Bonds.

SECTION 8. Covenants of Issuer. In addition to other covenants of the Issuer in this Bond Legislation, the Issuer further covenants and agrees as follows:

(a) Payment of Principal, Premium and Interest. The Issuer will, solely from the sources herein or in the Indenture provided, pay or cause to be paid the principal of, premium, if any, and interest on each and all Bonds on the dates, at the places and in the manner provided herein, in the Indenture and in the Bonds.

(b) Performance of Covenants, Authority and Actions. The Issuer will at all times faithfully observe and perform all agreements, covenants, undertakings, stipulations and provisions contained in the Bonds and the Issuer Documents, and in all proceedings of the Issuer pertaining to the Bonds. The Issuer warrants and covenants that it is, and upon delivery of the Bonds will be, duly authorized by the laws of the State of Ohio, including particularly and without limitation the Act, to issue the Bonds and to execute the related Issuer Documents and all other documents to be executed by it, to provide for the security for payment of the principal of, premium, if any, and interest on the Bonds in the manner and to the extent herein and in the Indenture set forth; that all actions on its part for the issuance of the Bonds and execution and delivery of the Issuer Documents and all other documents to be executed by it in connection with the issuance of the Bonds, have been or will be duly and effectively taken; and that the Bonds will be valid and enforceable special obligations of the Issuer according to the terms thereof. Each provision of the Bond Legislation, the Issuer Documents and each Bond, and all other documents to be executed by the Issuer in connection with the issuance of the Bonds, is binding upon each officer of the Issuer as may from time to time have the authority under law to take such actions as may be necessary to perform all or any part of the duty required by such provision; and each duty of the Issuer and of its officers and employees undertaken pursuant to such proceedings for the Bonds is established as a duty of the Issuer and of each such officer and employee having authority to perform such duty, specifically enjoined by law and resulting from an office, trust or station within the meaning of Section 2731.01 of the Ohio Revised Code, providing for enforcement by writ of mandamus.

SECTION 9. No Personal Liability. No recourse under or upon any obligation, covenant, acceptance or agreement contained in this Bond Legislation, or in any Bond, or in the Issuer Documents, or under any judgment obtained against the Issuer or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or otherwise, or under any circumstances, shall be had against any officer as such, past, present, or future, of the Issuer, either directly or through the Issuer, or otherwise, for the payment for or to the Issuer or any receiver thereof, or for or to any holder of any Bond, or otherwise, of any sum that may be due and unpaid by the Issuer upon any of the Bonds. Any and all personal liability of every nature, whether at common

law or in equity, or by statute or by constitution or otherwise, of any such officer, as such, to respond by reason of any act or omission on his or her part, or otherwise, for, directly or indirectly, the payment for or to the Issuer or any receiver thereof, or for or to the owner or any holder of any Bond, or otherwise, of any sum that may remain due and unpaid upon any Bond, shall be deemed to be expressly waived and released as a condition of and consideration for the execution and delivery of the Issuer Documents and the issuance of the Bonds.

SECTION 10. No Debt or Tax Pledge. Neither the Bonds nor any of the Issuer Documents constitute an indebtedness or pledge of the faith and credit or taxing powers of the Issuer within the meaning of the Constitution of the State of Ohio. The Bonds shall be payable solely from the revenues and security interests pledged for their payment as provided in the Indenture, and neither moneys raised by taxation nor any other general or special revenues of the Issuer shall be obligated or pledged for the payment of principal of, premium (if any) or interest on the Bonds, and each Bond shall contain on the face thereof a statement to that effect and to the effect that the Bonds shall be paid solely from the revenues received by the Issuer pursuant to the Loan Agreement and in accordance with the Indenture.

SECTION 11. Severability. If any section, paragraph or provision of this Bond Legislation shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Bond Legislation.

SECTION 12. Sunshine Law. This Issuing Authority hereby finds and determines that all formal actions relative to the adoption of this Bond Legislation were taken in open meetings of this Issuing Authority, and that all deliberations of this Issuing Authority and of its committees, if any, which resulted in formal action, were in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, Ohio Revised Code.

SECTION 13. Retention of Counsel. This Issuing Authority hereby retains the legal services of Dinsmore & Shohl LLP as Bond Counsel to the Issuer and Tucker Ellis LLP as special counsel to the Issuer, each in connection with the authorization, sale, issuance and delivery of the Bonds, pursuant to the authority in Ohio Revised Code Section 133.51; provided, that any fees and charges of such firms for the provision of such services shall be payable solely from the proceeds of the Bonds or funds otherwise made available by the Borrower, and the Issuer shall not have any responsibility for the payment of any of those fees and charges. In providing those legal services, as independent contractors and in attorney-client relationships, such counsel shall not exercise any administrative discretion on behalf of the Issuer in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, or of the Issuer, or of any other political subdivision of the State, or the execution of public trusts.

SECTION 14. Effective Date. It is necessary that this Bond Legislation become immediately effective for the usual daily operation of the Issuer; the preservation of

public peace, health, or safety in the Issuer; and any additional reasons set forth in the preamble. Provided that this Bond Legislation receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (i) its approval by the County Executive through signature, (ii) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Charter, or (iii) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 23, 2018

Committee(s) Assigned: Economic Development & Planning

Bond Counsel: Dinsmore & Shohl LLP

Journal CC032

November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0185

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to be located at 1600 Euclid Avenue in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development has recommended a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to be located at 1600 Euclid Avenue in the City of Cleveland; and

WHEREAS, the primary goal of this loan is to assist with the development of a new 34-story residential tower, consisting of 318 residential apartments and a 530-car parking garage with retail, in the Playhouse Square neighborhood at 1600 Euclid Avenue, Cleveland, in Council District 7; and

WHEREAS, the project is anticipated to create approximately 2,000 construction-related jobs during the building period and 10 permanent jobs after completion; and

WHEREAS, the total cost of the project is approximately \$138,000,000.00 of which the County will loan \$10,000,000.00 with a term of 48-months at an interest rate of 3.5% per annum, provided that the term may be extended for an additional 12 months upon mutual agreement of both the County and the Playhouse Square Foundation; and

WHEREAS, on August 8, 2018, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for this loan is 100% from the Cuyahoga County General Fund; and

WHEREAS, this project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of

a Workforce Development Agreement; and submission of annual job creation/retention reporting; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a Development Loan in the amount not-to-exceed \$10,000,000.00 to Playhouse Square Foundation for the benefit of The Lumen at Playhouse Square Project to be located at 1600 Euclid Avenue in the City of Cleveland.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: September 12, 2018
Committee(s) Assigned: Economic Development & Planning

Committee Report/Second Reading: October 23, 2018

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0203

<p>Sponsored by: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board</p>	<p>A Resolution authorizing an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,586,219.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board has recommended an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,586,219.00; and,

WHEREAS, the primary goal of this project is to continue to create and maintain solid partnerships with employers, the public sector and local educational institutions to supply the workforce with the essential skills that employers seek, in which all benefit with each successful entry into the workforce; and,

WHEREAS, the project is 100% funded by Workforce Innovation and Opportunity Act (WIOA) funds; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1600242-01 with United Labor Agency, Inc. for operation of the Workforce Service Center, job seekers and employer services, and management of the On-the-Job Training Program in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,586,219.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 10, 2018

Committee(s) Assigned: Education, Environment & Sustainability

Committee Report/Second Reading: October 23, 2018

Journal CC032

November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0204

<p>Sponsored by: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board</p>	<p>A Resolution authorizing an amendment to Contract No. CE1600288-01 with OhioGuidestone for In-School and Out-of-School Youth Programs in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,157,343.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board has recommended an amendment to Contract No. CE1600288-01 with OhioGuidestone for In-School and Out-of-School Youth Programs in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,157,343.00; and,

WHEREAS, the primary goal of this project is to address job preparation, training, education and employment for youth and young adults; and,

WHEREAS, the project is 100% funded by Workforce Innovation and Opportunity Act (WIOA – Youth Allocation) funds; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1600288-01 with OhioGuidestone for In-School and Out-of-School Youth Programs in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2016 - 6/30/2019 for additional funds in the amount not-to-exceed \$1,157,343.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: October 10, 2018
Committee(s) Assigned: Education, Environment & Sustainability

Committee Report/Second Reading: October 23, 2018

Journal CC032
November 13, 2018

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0205

<p>Sponsored by: County Executive Budish/Department of Public Safety and Justice Services/Division of Witness/Victim</p> <p>Co-sponsored by: Councilmember Conwell</p>	<p>A Resolution making an award on RQ42537 to Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$898,300.00 for operation of the Children Who Witness Violence Program for the period 1/1/2019 - 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Safety and Justice Services/Division of Witness/Victim has recommended an award on RQ42537 to Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$898,300.00 for operation of the Children Who Witness Violence Program for the period 1/1/2019 - 12/31/2021; and

WHEREAS, the primary goal of this project is to utilize a qualified behavioral health agency capable of providing services to children and their families who witness violence, as identified and referred by law enforcement agencies; and

WHEREAS, this project is funded 100% Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ42537 to Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$898,300.00 for operation of the Children Who Witness Violence Program for the period 1/1/2019 - 12/31/2021.

SECTION 2. That the County Executive is authorized to execute the contract in connection with said award and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: October 10, 2018
 Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested: October 16, 2018

Committee Report/Second Reading: October 23, 2018

Journal CC032
November 13, 2018