



MINUTES

**CUYAHOGA COUNTY ECONOMIC DEVELOPMENT & PLANNING
COMMITTEE MEETING
MONDAY, NOVEMBER 19, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
3:00 PM**

1. CALL TO ORDER

Chairman Schron called the meeting to order at 3:00 p.m.

2. ROLL CALL

Mr. Schron asked Assistant Deputy Clerk Johnson to call the roll. Committee members Schron, Tuma, Baker and Simon were in attendance and a quorum was determined. Committee member Houser was absent from the meeting. Councilmember Miller was also in attendance.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 29, 2018 MEETING

A motion was made by Mr. Schron, seconded by Mr. Tuma and approved by unanimous vote to approve the minutes of the October 29, 2018 meeting.

5. MATTERS REFERRED TO COMMITTEE

There were no matters referred to Committee.

6. DISCUSSION

[Clerk's Note: Item Nos. 5.b) was taken out of order and considered before Item No. 5.a).]

- a) **BC2018-784:** An Amendment to Contract No. CE1800392 with Main Sail, LLC for technical professional services in connection with the implementation of the Enterprise Resource Planning System for the period 9/17/2018 – 9/16/2019 to expand the scope of services to add temporary employee services for loan portfolio review for the Department of Development, effective 11/13/2018 and for additional funds in the amount not-to-exceed \$120,000.00.

Mr. Patrick Smock, Director of Employee Services; Mr. Gregory Huth, Deputy Chief Economic Development & Business Officer; and Mr. Trevor McAleer, Legislative Budget Advisor; provided the Committee with an overview of the contract, timeline for completion of loan review and project deadlines. Discussion ensued.

Committee members and Councilmembers asked questions of Messrs. Smock, Huth and McAleer pertaining to the item, which they answered accordingly.

On a motion by Mr. Schron with a second by Ms. Simon, Item BC2019-784 was considered and approved by unanimous vote to be referred to the Board of Control agenda.

- b) **R2018-0048 Church and State Mixed Use Project**

Mr. Gregory Huth; Mr. Graham Veasey, Partner with Project 29 Partners, LLC; Mr. Ray Kaiser, Chief Counsel for Housing and Urban Development Cleveland; and Ms. Irene MacDougal, representing Walter & Haverfield, LLP, provided the Committee with information regarding HUD restrictions for entering into agreements with borrowers. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Huth, Mr. Veasey, Mr. Kaiser and Ms. MacDougall pertaining to the item, which they answered accordingly.

On a motion by Mr. Schron with a second by Ms. Simon, the Committee recommended that an amendment to Resolution No. R2018-0048 be submitted for consideration at the November 27, 2018 Council meeting.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Schron adjourned the meeting at 3:43 p.m., without objection.