



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, FEBRUARY 19, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE JANUARY 29, 2019 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2019-0038: A Resolution reappointing Deborah Southerington to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2019 - 3/7/2025, and declaring the necessity that this Resolution become immediately effective.
 - b) R2019-0042: A Resolution confirming the County Executive's appointment or reappointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various Regions for the term 1/1/2019 - 12/31/2021, and declaring the necessity that this Resolution become immediately effective:
 - i. Appointment:
 - a) The Honorable Michael D. Gammella representing the Southwest Region
 - ii. Reappointment:

- a) The Honorable Michael P. Byrne
representing the South Central Region

- c) R2019-0043: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms, and declaring the necessity that this Resolution become immediately effective:
 - i. Appointments for the term 2/1/2019 - 1/31/2021:
 - a) Clifford Barnett
 - b) Michael Deighan
 - c) David Johnson
 - d) Ronald Rolling

 - ii. Reappointments for the term 2/1/2019 - 1/31/2022:
 - a) Terrence M. Allan
 - b) Clinton Droster
 - c) Brenda Glass
 - d) Merle Gordon
 - e) Tammie Jones
 - f) Tina Y. Marbury
 - g) Jason McMinn
 - h) Chris Ritter
 - i) Robert B. Watkins

- d) R2019-0044: A Resolution confirming the County Executive's appointment of various individuals to serve on the Commission on Human Rights for the term 3/1/2019 - 2/28/2021, and declaring the necessity that this Resolution become immediately effective:
 - i. Kimberly G. Barnett-Mills
 - ii. Timothy J. Downing
 - iii. Todd K. Masuda

- e) O2019-0002: An Ordinance amending Section 208.01 of the Cuyahoga County Code to provide for the periodic appointment of the Cuyahoga County Citizens' Advisory Council on Equity, and declaring the necessity that this Ordinance become immediately effective.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE MEETING

TUESDAY, JANUARY 29, 2019

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

10:00 AM

1. CALL TO ORDER

Chairwoman Brown called the meeting to order at 10:06 a.m.

2. ROLL CALL

Ms. Brown asked Assistant Deputy Clerk Johnson to call the roll. Committee members Brown, Gallagher, Miller and Conwell were in attendance and a quorum was determined. Committee member Jones was absent from the meeting.

A motion was made by Ms. Brown, seconded by Mr. Miller and approved by unanimous vote to excuse Mr. Jones from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JANUARY 15, 2019 MEETING

A motion was made by Ms. Brown, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the January 15, 2019 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2019-0027: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2019 -

12/31/2021, and declaring the necessity that this Resolution become immediately effective:

- i. Appointment:
 - a) Meredith Turner
- ii. Reappointment:
 - a) The Honorable K. J. Montgomery

Ms. Michele Pomerantz, Director of Regional Collaboration; addressed the Committee regarding Resolution No. R2019-0027. Discussion ensued.

Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.

Ms. Meredith Turner addressed the Committee regarding her nomination to serve on the Cuyahoga County Corrections Planning Board. Discussion ensued.

Committee members asked questions of Ms. Turner, pertaining to her experience, expertise and qualifications, which she answered accordingly.

In lieu of her attendance, the Honorable Judge K. J. Montgomery submitted a written statement to the Committee and Ms. Pomerantz addressed the Committee regarding the nomination of Judge Montgomery to serve on the Cuyahoga County Corrections Planning Board. Discussion ensued.

On a motion by Ms. Brown with a second by Ms. Conwell, Resolution No. R2019-0027 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2019-0028: A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga County Tax Incentive Review Council for the term 1/1/2019 - 12/31/2022, and declaring the necessity that this Resolution become immediately effective:

- i. Appointments:
 - a) Gregory G. Huth
 - b) Susan Infeld
- ii. Reappointment:

a) Kenneth L. Surratt

Ms. Pomerantz addressed the Committee regarding Resolution No. R2019-0028. Discussion ensued.

Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.

Mr. Gregory G. Huth, Ms. Susan Infeld and Mr. Kenneth L. Surratt addressed the Committee regarding their nomination to serve on the Cuyahoga County Tax Incentive Review Council. Discussion ensued.

Committee members asked questions of Mr. Huth, Ms. Infeld and Mr. Surratt pertaining to their experience, expertise and qualifications, which they answered accordingly.

On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2019-0028 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

c) R2019-0029: A Resolution confirming the County Executive's appointment of various individuals to serve on the Cuyahoga County Division of Children and Family Services Advisory Board for the term 3/1/2019 - 2/28/2023, and declaring the necessity that this Resolution become immediately effective:

- i. M. Gabriella Celeste
- ii. Beverly R. Charles
- iii. David S. Crampton, Ph.D.
- iv. Sonia M. Emerson
- v. Christin C. Farmer
- vi. Andrew S. Garner, M.D., Ph.D.
- vii. Angela M. Newman-White
- viii. Debra Rex
- ix. Victor A. Ruiz
- x. Lakecia Wild

Ms. Pomerantz addressed the Committee regarding Resolution No. R2019-0029. Discussion ensued.

Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.

Ms. M. Gabriella Celeste, Ms. Beverly R. Charles, Dr. David S. Crampton, Ms. Sonia M. Emerson, Ms. Christin C. Farmer, Ms. Angela M. Newman-White, Ms. Debra Rex, Mr. Victor A. Ruiz and Ms. Lakecia Wild addressed the Committee regarding their nomination to serve on the Cuyahoga County Division of Children and Family Services Advisory Board. Discussion ensued.

Committee members asked questions of Ms. Celeste, Ms. Charles, Dr. Crampton, Ms. Emerson, Ms. Farmer, Ms. Newman-White, Ms. Rex, Mr. Ruiz and Ms. Wild pertaining to their experience, expertise and qualifications, which they answered accordingly.

In lieu of his attendance, Dr. Andrew S. Garner submitted a written statement to the Committee and Ms. Pomerantz addressed the Committee regarding the nomination of Dr. Garner to serve on the Cuyahoga County Department of Children and Family Services Advisory Board. Discussion ensued.

On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2019-0029 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairwoman Brown adjourned the meeting at 11:42 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0038

Sponsored by: Councilmember Brown	A Resolution reappointing Deborah Southerington to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2019 - 3/7/2025, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article IX, Section 9.01 of the Cuyahoga County Charter, entitled Personnel Review Commission, creates the Cuyahoga County Personnel Review Commission which is “responsible for administering, for and in cooperation with the officers, agencies, boards and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness;” and,

WHEREAS, the Cuyahoga County Charter Section 9.01, states that the County “Council shall appoint the members of the Personnel Review Commission, consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations,” and that, “no more than two of the three members of the Personnel Review Commission shall be members of the same political party;” and,

WHEREAS, the term of office of each member of the Personnel Review Commission shall be six years, and the terms shall be staggered so that no term expires within less than two years of the expiration of any other term; and,

WHEREAS, the County Council has determined to reappoint Deborah Southerington to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2019 – 3/7/2025; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

Deborah Southerington

Human Resources Executive

Strategic, results oriented leader and accomplished Human Resources Executive with extensive experience in a full spectrum of human resource functions. Proven ability to design, implement and evaluate strategic solutions in the field of Human Resources aligned with organization and employee goals.

Areas of Expertise

- Organizational Development
- Talent & Performance Management
- Benefits Administration
- Policy Development/Administration
- Employee Wellness
- Complaint Resolution
- Employee Training & Development
- Legal Compliance
- Strategic Planning
- Classification and Compensation
- On-boarding
- Labor/Employee Relations
- Workforce Planning
- HRIS

Career Accomplishments

- Converted the City of Cleveland's medical benefits from a fully insured plan to a self-insured plan avoiding an \$11 million increase in healthcare costs and producing an estimated savings of several million dollars annually.
- Implemented an early retirement incentive program for Cuyahoga County, which reduced staff by 900 FTE's and saved \$44 million over 3 years.
- Implemented ADP's Health & Welfare System at the City of Cleveland, and successfully implemented a change management strategy, which resulted in 90% enrollment in first year.
- Successfully implemented a reduction in force of 124 bargaining employees saving the County approximately \$6 million in personnel costs.
- Consolidated/standardized administration of FMLA and employee discipline, reducing the risk of potential litigation at Cuyahoga County.
- Established a worksite wellness program at the City of Cleveland in an effort to reduce healthcare costs and improve health, safety and well-being of employees.
- Consolidated human resource functions across government agencies that resulted in a more accountable, efficient and effective HR management system, drastically reducing the duplication of services and saving money.
- Implemented a city-wide performance management program aligned with the Mayor's goals of customer service, quality service and efficiency through technology.
- Achieved super-user status on HRIS (SAP) and served as lead functional expert on human resources information system migrations and upgrades for elected official agencies.

Professional Experience

The Council for Economic Opportunities in Greater Cleveland (CEOGC)

Cleveland, OH

03/16 – Present

Vice President of Human Resources

A member of executive management responsible for assessing HR operations to align with organizational goals and to drive change resulting in a more strategic, efficient and effective HR department.

- Provide strategic and tactical HR direction to ensure business objectives are met.
- Audit HR functions to identify areas of strength and weakness and where improvements may be needed.
- Lead development and execution of HR programs and processes to achieve a high level of employee morale.
- Lead long term workforce planning process.
- Review current practices, policies, and procedures and implement change to align with organizational goals and best practices.
- Administer and direct HR services for 475 employees.

Cuyahoga County

Cleveland, OH

01/15 – Present

Personnel Review Commission (PRC), Chair

Appointed by the Cuyahoga County Council to serve as one of three Commissioners with the responsibility for ensuring a fair and equitable employment system. The PRC has a wide range of responsibilities and authority, all of which are defined in the Cuyahoga County Charter.

- Ensure an employment system based on merit and fitness, which includes Civil Service testing as well as responsibility for ensuring that the County's Human resources systems provide a foundation for employment decisions based on qualifications and performance.
- Attend regular and special meetings and provide general direction for the daily operations of the office.

City of Cleveland

03/11 – 03/16

Department of Human Resources, Cleveland, OH

Director, Human Resources

A member of the Mayor's Cabinet responsible for transforming the HR department from a transactional to a strategic department. A performance-focused, visionary thinker, skilled in driving change initiatives, which result in a more efficient and effective delivery of services.

- Directed and administered HR services in the areas of personnel administration, benefits, performance management, discipline, labor and employee relations, and legal compliance for 8000 city of Cleveland employees.
- Managed and defined departmental goals for a department of 20 HR professionals.
- Developed and implemented a \$2.1 million departmental budget and oversaw a \$80 million healthcare budget.
- Participated in labor negotiations and administered the City of Cleveland's 30 collective bargaining agreements.
- Developed and maintained systems to ensure uniform application of City of Cleveland policies and procedures.
- Advised, consulted and collaborated with the Mayor and Cabinet members to ensure an effective delivery of HR services city-wide

**Board of Cuyahoga County Commissioners
Office of Human Resources, Cleveland, OH**

02/99 – 03/11

***Interim Director, Human Resources* 12/09 – 03/11**

Visionary and performance-focused professional; characterized as a versatile leader skilled in driving initiatives to efficiently and effectively administer HR services.

- Administered and directed HR services in the areas of civil service compliance, classification and compensation, labor and employee relations and payroll services for over 3800 Board of County Commissioner employees.
- Developed and implemented departmental budget of \$2.9 million and oversaw a staff of 52 employees.
- Selected by executive management to serve in prominent HR leadership role to transform County government from a three-member commission structure to a county executive and county council structure.

**Board of Cuyahoga County Commissioners
Office of Human Resources, Cleveland, OH**

Assistant Director/Deputy Director

02/05 – 12/09

Provided vision, leadership and strategic oversight for the department on all HR matters.

- Assisted director in managing and defining departmental goals and objectives for the Office of Human Resources.
- Assisted in strategic planning and researching best practices for the department including assessing current HR service delivery model and human resource information system to ensure efficiency and effectiveness.

**Board of Cuyahoga County Commissioners
Office of Human Resources, Cleveland, OH**

Personnel Manager

10/02 – 02/05

Personnel Administrator

02/99 – 10/02

Community Leadership

Child and Family Advocates of Cuyahoga County
Board Member

03/17 - Present

Certificates/Education

Center for Public Management, Cleveland State University
Lean Ohio Boot Camp, Green Belt Certificate - 2014

LeadDIVERSITY Program, Cleveland, OH
Certificate – 2009

The Leadership Academy, Cleveland State University
Certificate – 2002

Kent State University, Kent, Ohio, Bachelor of Arts

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0042

Sponsored by: Cuyahoga County Budish	A Resolution confirming the County Executive’s appointment or reappointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various Regions for the term 1/1/2019 - 12/31/2021, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, the Cuyahoga County Planning Commission membership consists of three county representatives and representatives of eight separate planning regions. The regional representatives are mayors of one of the communities in each planning region who are appointed by the County Executive, except for the City of Cleveland representative, who is appointed by the Mayor of Cleveland; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council”; and

WHEREAS, the County Executive has nominated various Mayors for appointment or reappointment to serve on the Cuyahoga County Planning Commission representing various Regions for the term 1/1/2019 - 12/31/2021 as follows:

- a) Appointment:
 - i. The Honorable Michael D. Gammella representing the Southwest Region; and

b) Reappointment:

- i. The Honorable Michael P. Byrne representing the South Central Region; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment or reappointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various Regions for the term 1/1/2019 - 12/31/2021 as follows:

a) Appointment:

- i. The Honorable Michael D. Gammella representing the Southwest Region; and

b) Reappointment:

- i. The Honorable Michael P. Byrne representing the South Central Region.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

Clerk of Council Date

First Reading/Referred to Committee: February 12, 2019
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



February 1, 2019

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission (CPC)

Dear President Brady,

Pursuant to Ohio Revised Code Section 713.22, I am pleased to nominate the following individuals for appointment to the Cuyahoga County Planning Commission:

- **Mayor Michael P. Byrne (Re-appointment) (South Central Region), 3-year term: January 1, 2019 – December 31st, 2021**
- **Mayor Michael Gammella (Southwest Region), 3-year term: January 1, 2019 – December 31st, 2021**

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing community within the designated area.

There are no other candidates on file for these positions.

There are no known conflicts of interest for which an advisory opinion has been requested.

This board is uncompensated.

Thank you for consideration of this appointment. If you need further information, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Armond Budish".

Armond Budish
County Executive

MICHAEL D. GAMMELLA



Experience

City of Brook Park, Mayor, Brook Park, OH — 2018-Present

- Promote business growth, budget management, oversee city operations



Ford Motor Company, Brook Park, OH & Detroit, MI — 1974-2018

- Various Positions

Ford Motor Company-United Auto Workers, International Special Assignment, Detroit, MI — 2014-2018

- Oversaw renovation of Ford-UAW National Program Center in downtown Detroit
- Served as liaison with the City of Detroit Planning Department, Historic Commission, and City Council
- Project completed under budget

United Auto Workers Local 1250, President and Chairman, Brook Park, OH — 2008-2014

- Successfully brought four cylinder engine program and 1,500 jobs to Brook Park site

United Auto Workers Local 1250, Union Site Representative, Brook Park, OH — 1978-2014

Brook Park City Council, Various Positions, Brook Park, OH — 1986-2014

- President of Council, 1990-2000 & 2006-2014
- Councilman at Large, 2002-2004
- Ward 1 Councilman, 1986-1990

United Way, President Loaned Executive Association, Cleveland, OH — 1976

United Way, Loaned Executive, Cleveland, OH — 1975-1976

- Exceeded fundraising goal of \$123,000 (\$127,000)
-

MAYOR MICHAEL P. BYRNE BIOGRAPHY

City of Parma Heights


Mayor Michael P. Byrne has a long history of service to the City of Parma Heights prior to his being sworn-in as the 14th Mayor of the city in January, 2010.

He was a member of City Council since 1998 and served as the President of Council for nine years beginning in 2001. He currently serves on the Board of the Cuyahoga County Planning Commission since his appointment in 2012. Additionally, he is a member of the First Suburbs Executive Committee.

Since taking office in 2010, Mayor Byrne has overcome a \$1.8 million deficit and has left his imprint on the city with a “Greening of Parma Heights” initiative which includes automated waste collection and recycling services, a successful public-private partnership which developed a vacant parcel (old gas station) into the Colombo Park on Pearl Road and the Metroparks-Parma Heights Big Creek Connector Trail.

Only one of seven cities, Parma Heights was awarded a TLCI grant through NOACA and conducted a “Pearl Road Complete and Green Streets Initiative” study with recommendations for implementation. Working in conjunction with the Cuyahoga County Planning Commission, Parma Heights updated the city Master Plan which incorporates elements of the TLCI and has received funding for implementation of these plans.

A 1974 graduate of Padua Franciscan High School, Mayor Byrne earned his B.A. in Management - Urban Studies from Cleveland State University in 1996.



County Council of Cuyahoga County, Ohio

Resolution No. R2019-0043

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the goal of the Cuyahoga Regional HIV Health Services Planning Council is to identify HIV positive individuals and to link them into appropriate care and living situations to improve health outcomes comprised of Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties; and

WHEREAS, the Membership and Outreach Committee of the Cuyahoga Regional HIV Health Services Planning Council recommend the nominees based on satisfying the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

WHEREAS, the Regional HIV Health Services Planning Council is a 40-member body serving staggered terms; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Budish has nominated the following individuals for appointment or reappointment to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms:

- 1) Appointments for the term 2/1/2019 - 1/31/2021:
 - a. Clifford Barnett
 - b. Michael Deighan
 - c. David Johnson
 - d. Ronald Rolling; and

- 2) Reappointments for the term 2/1/2019 - 1/31/2022:
 - a. Terrence M. Allan
 - b. Clinton Droster
 - c. Brenda Glass
 - d. Merle Gordon
 - e. Tammie Jones
 - f. Tina Y. Marbury
 - g. Jason McMinn
 - h. Chris Ritter
 - i. Robert B. Watkins; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive's appointment or reappointment of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms as follows:

- 1) Appointments for the term 2/1/2019 - 1/31/2021:
 - a. Clifford Barnett
 - b. Michael Deighan
 - c. David Johnson
 - d. Ronald Rolling; and

- 2) Reappointments for the term 2/1/2019 - 1/31/2022:
 - a. Terrence M. Allan
 - b. Clinton Droster
 - c. Brenda Glass
 - d. Merle Gordon
 - e. Tammie Jones
 - f. Tina Y. Marbury
 - g. Jason McMinn
 - h. Chris Ritter
 - i. Robert B. Watkins.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or

safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 12, 2019

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 2019



February 5, 2019

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Health Services Planning Council

Dear President Brady:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Health Services Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **Terrence Allen, 3-year term: 2/1/2019 - 1/31/2022**
- **Clinton Droster, 3-year term: 2/1/2019 - 1/31/2022**
- **Brenda Glass, 3-year term: 2/1/2019 - 1/31/2022**
- **Merle Gordon, 3-year term: 2/1/2019 - 1/31/2022**
- **Tammie Jones, 3-year term: 2/1/2019 - 1/31/2022**
- **Tina Marbury, 3-year term: 2/1/2019 - 1/31/2022**
- **Jason McMinn, 3-year term: 2/1/2019 - 1/31/2022**
- **Chris Ritter, 3-year term: 2/1/2019 - 1/31/2022**
- **Robert Watkins, 3-year term: 2/1/2019 - 1/31/2022**

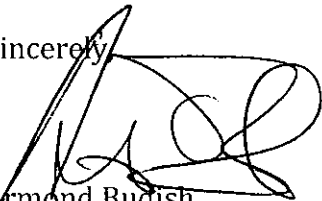
Appointment

- **Clifford Barnett, 2-year term: 2/1/2019 - 1/31/2021**
- **Michael Deighan, 2-year term: 2/1/2019 - 1/31/2021**
- **David Johnson, 2-year term: 2/1/2019 - 1/31/2021**
- **Ronald Rolling, 2-year term: 2/1/2019 - 1/31/2021**

The HIV Services Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,



Armond Budish
Cuyahoga County Executive

PC Reflectiveness Updated 11/1/2018

	B	C	D	E	F	G	H
2	Planning Council/Planning Body Reflectiveness (Use HIV/AIDS Prevalence data as reported in your FY 2018 Application)						
3	Race/Ethnicity	Living with HIV/AIDS in EMA/TGA		Total Members of the PC/PB		Non- Aligned Consumers on PC/PB	
4		Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
5	White, not Hispanic	1,785	31.28%	11	42.31%	3	27.27%
6	Black, not Hispanic	2,967	52.00%	14	53.85%	7	63.64%
7	Hispanic	692	12.13%	0	0.00%	0	0.00%
8	Asian/Pacific Islander	25	0.44%	0	0.00%	0	0.00%
9	American Indian/Alaska Native	2	0.04%	0	0.00%	0	0.00%
10	Multi-Race	206	3.61%	1	3.85%	1	9.09%
11	Other/Not Specified	0	0.00%	0	0.00%	0	0.00%
12	Unknown	29	0.51%	0			
13	Total	5706	100%	26	100%	11	100%
14							
15	Gender	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
16	Male	4,495	78.78%	14	53.85%	8	72.73%
17	Female	1,211	21.22%	12	46.15%	3	27.27%
18	Transgender	0	0.00%	0	0.00%	0	0.00%
19	Unknown	0	0.00%	0	0.00%	0	0.00%
20	Total	5706	100%	26	100%	11	100%
21							
22	Age	Number	Percentage (include % with #)	Number	Percentage (include % with #)	Number	Percentage (include % with #)
23	13-19 years	44	0.77%	0	0.00%	0	0.00%
24	20-29 years	719	12.60%	0	0.00%	0	0.00%
25	30-39 years	943	16.53%	2	7.69%	1	9.09%
26	40-49 years	1,225	21.47%	9	34.62%	2	18.18%
27	50-64 years	2,327	40.78%	15	57.69%	8	72.73%
28	65+ years	448	7.85%	0	0.00%	0	0.00%
29	Total	5706	100%	26	100%	11	100%

Planning Council 2018 Reappointments - Qualification Statements

The Cuyahoga Regional HIV Health Services Ryan White Planning Council for the Cleveland Transitional Grant Area is pleased to submit the following candidates for reappointment to the Planning Council:

Terry Allan - As the Health Commissioner for the last 15 years for Cuyahoga County with 29 years of public health experience, I have a clear understanding of the importance of the medical and support services provided by the Ryan White Part A program in serving the community living with HIV and AIDS. As the designated administrative body for these funds, our agency and staff have made a major commitment to support this work and the essential role that the Planning Council plays in the allocation and monitoring of funds, to assure that the funds for programs and services are used for their intended purpose. I have been fortunate to gain experience over the last couple decades in leadership roles on councils and executive committees across a wide range of public health programming, which I believe would be of value to the Planning Council process. I would also look forward to working with the Planning Council and Co-Chairs in serving the Northeast Ohio community.

Merle Gordon - As Director of the Cleveland Department of Public Health (CDPH), I serve as one of the Co-Chairs of the Planning Council and serve on the Executive Committee. The CDPH provides services and has been a long-time recipient of Federal HIV prevention funds and HOPWA grants. Additionally, the City of Cleveland supports this work with General Operating Funds. HIV prevention and sexual health is and prides itself with this longstanding, committed partnership with Planning Council. I look forward to continuing to serve on Planning Council and as CDPH continues its partnership with the Planning Council and our mutual interest in HIV Prevention and Care.

Brenda Glass - Brenda is a professional that witness on a daily basis the obstacles and barriers faced by people living with HIV/AIDS in her duties as Medical Case Manager/Behavioral Health Therapist at Circle Health Services. As an individual, she is able to assist with removal of some of the frustrations encountered by PLWHA, however, Brenda believes if reappointed to the Council, she can continue to bring the voice of her patients to the table from a service provider perspective. Because most of her patients are young African American males who identify as MSMs, she can continue to serve as an advocate and bring strategies to the Planning Council to help address some of their barriers. In addition, she can continue to bring back to her young MSM patients, strategies to help them address the multiple issues they face as newly diagnosed individuals and those who struggle to remain in care.

Tina Y. Marbury - Tina has worked in the health care field for more than 30 years and has several years of health care supervision and management experience. She firmly believes that everyone should be treated with respect and dignity regardless of their physical, mental, spiritual, social, financial or economic status. She has an unwavering commitment to helping those unable or unknowingly able to help themselves. She has been a caregiver/family member of a person living with HIV/AIDS and has a comprehensive understanding of the needs of the HIV community. Since serving on the Planning Council, Tina has actively participated in

the monthly meetings and demonstrated her commitment to serve as needed to advance the goals and objectives of the Planning Council. She has strong professional and personal leadership skills and recently completed a training to train consumers and build the capacity of HIV-infected patients to be active partners in the planning, implementation and evaluation of quality improvement efforts at the clinical and system level.

Jason McMinn - Jason is a Social Worker in the HIV Clinic at MetroHealth Medical Center in Cleveland, Ohio, working with and on behalf of people with HIV/AIDS for over twelve (12) years. He is a Part B Case Manager that enjoys working with his patients and wants to make service delivery to people with HIV/AIDS the best system possible. He has been a member since 2015, co-chair of the Quality Improvement Committee and continues to believe his lengthy clinical history and experience serving people with HIV/AIDS contributes to the Planning Council's effort to improve the system of care for people with HIV/AIDS. Jason looks forward to the opportunity to continue to support the goals and objectives of the Planning Council on behalf of the PLWHA community. He has witnessed directly the health care needs and challenges of PLWHAs and believes his experience and commitment has had a positive impact on the Planning Council's efforts.

Tammie Jones - Tammie has been a member of the Planning Council since 2011 and a participant for more than six years prior to her appointment to the Planning Council. Her re-appointment can represent any one of four federally mandated membership categories, including the Housing for people with AIDS (HOPWA) representative; works for a local Public Health Agency; A provider of HIV prevention services; and Grantee under other Federal HIV Programs. She currently holds the position of Project Director with the Cleveland Department of Public Health, Office of HIV/AIDS Services. Her experience in the HIV/AIDS community spans over the last fourteen (14) years, including served as Co-Chair to the Cuyahoga County HIV Regional Advisory Group and board representative with the AIDS Funding Collaborative. She has spearheaded numerous community HIV Testing and Awareness events, participated in and sponsored local capacity building efforts to increase awareness and educational skills of local HIV prevention workers and advocates. Tammie is a business manager, accomplished administrator and a substantial contributor of her time and expertise to the Cleveland Planning Council.

Chris Ritter - Chris has been a Planning Council member since 2009 with an excellent attendance record and bring tremendous leadership to the Council. He has been a Peer Mentor/Leader working with HIV/AIDS clients under a Ryan White Care Act grant to Lake County, where he re-engaged clients into care and linked newly diagnosed individuals into the health care system in Lake County and general area. He is a consumer of HIV care services in the Cleveland Transitional Grant Area. He actively participates on numerous Planning Council committee work activities and was the principal member that updated the Planning Council Bylaws. He is currently the co-chairs of the Membership, Retention and Marketing Subcommittee, he regularly attends numerous other subcommittee meetings and is a member of the Executive Committee. He has an excellent understanding of the legislative

responsibilities of Ryan White Part A Planning Councils and is committed to helping individuals with HIV/AIDS live a long and fulfilling life.

Clinton Droster - Clinton has been an active member since his appointment in 2008. He is a person living with HIV and concerned about funding and services for people living with HIV. He is a member of the Community Liaison, the Membership, Retention and Marketing Committee and co-chairs the Strategy and Finance Committee. He is a member of the Ministry of Hope, a non-profit organization, aimed at promoting information and education in the community to help end the spread of HIV/AIDS. He has a passion to support and encourage people living with the HIV virus to live a healthy and productive life. If re-appointed, he will continue his service to the community and continue to be a vocal advocate for PLWHA.

Robert B. Watkins - Robert is a Peer Support Specialist at a local Cleveland area AIDS Service Organization. He serves as an advocate, role model and liaison between providers and HIV positive clients. He facilitates the medical and psychosocial care of clients in collaboration with the Linkage to Care Specialist and HIV team. He assures and maintains client relationships to foster trust and understanding that is separate from the provider role through providing consistent client information, appropriate referrals, and emotional support to persons who are infected with HIV or AIDS. He is an experienced professional and former Executive Director of a local Cleveland area non-profit, providing temporary housing for persons in need of transitional housing. He also assisted individuals in establishing permanent housing by offering financial management, guidance, independent living skill through goal setting and mentorship programs, including job readiness and entrepreneurial training. Robert is a 3-time survivor of tremendous health challenges and believes he is still alive because his life has a purpose and being the voice for individuals with HIV is his purpose. He hopes to continue his service on the Planning Council to continue to contribute his voice to those challenged with HIV/AIDS.

Planning Council 2018 New Appointments - Qualification Statements

The Cuyahoga Regional HIV Health Services Ryan White Planning Council for the Cleveland Transitional Grant Area is pleased to submit the following candidates as new appointments to the Planning Council:

Clifford Barnett - Mr. Barnett is a patient of Circle Health Services and is interested in joining the Ryan White Planning Council. His experience living with HIV has been a difficult journey, and had it not been for the support of Circle Health and its administrators, he feels he would not have been able to live a healthy lifestyle. It is his belief that many people living with HIV do not understand the services that are available to them. Many still believe that the diagnosis is a death sentence. Many others remain afraid of the trauma that comes along with obtaining medications, health care, nutrition, and mental health assistance. He feels he has been blessed to have the help of several organizations over the course of my diagnoses from, Circle Health, University Hospitals, NLURC, and several other organizations. He feels that at this point in his life that it is his duty to do what he can to help those with similar diagnoses in whatever way that he can. He is also looking to broaden his understanding of the availability of necessary services, so that he may assist others.

[REDACTED]

David Johnson - Mr. Johnson is an artist and would like to bring his talents and intellect to the Planning Council. He connects well with others and feels he needs to get more involved. He is a member of the Community Advisory Board (CAB). He recently attended two (2) meetings of the Planning Council as a guest. Mr. Johnson is a people person, has good writing skills, and common sense. If appointed, he would find ways to use his people skills to contribute to the goals of the Planning Council. He believes housing support and finances to help people become more self-sufficient is needed in the HIV community.

Ronald Rolling - Mr. Rolling wants to join the Planning Council because he wants to help more people who need HIV care become better educated about Ryan White services. He is Clergy and has a background in equal opportunity and feels he has the temperament to work well within groups. He wants to be an advocate for people with HIV and feels that serving on the Planning Council will help him learn more about services so he can be better prepared to help others. Mr. Rolling feels he has the skills to be a leader but thinks in order to lead you

must be a team player. He thinks transportation service is the most important need in his community. If appointed, Mr. Rolling believes his skills could best contribute to the work of the Quality Improvement Committee.

Michael Deighan - Mr. Deighan has been aware of HIV for over thirty (30) years. He wants to join the Planning Council to contribute to the discussion about the importance of HIV services. He remembers when the Planning Council first started and participated in about three meetings in the past. Also, years ago he was active in HIV advocacy. He participates in "Healing Weekends" and is well educated about HIV. Mr. Deighan has been self-employed for over twenty (20) years and believes his skills could contribute to the work of the Strategy and Finance Committee. He is a hard worker and compassionate and believes well-trained case managers, financial assistance for medication, and mental health services are the most important services needed in our community.

[REDACTED]

Terry Allan

Health Commissioner, Cuyahoga County Board of Health
Ryan White Part A Planning Council Re-Appointment Applicant:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

As the Cuyahoga County Board of Health administers the Ryan White Part A grant on behalf of the Cuyahoga County Executive, I have a vested interest in assuring that the programs and services provided with Ryan White funds reach the most eligible clients living with HIV and AIDS in Northeast Ohio as possible. Proper stewardship of funds and the most effective utilization of grant dollars toward improving health outcomes and support services will assure access to resources now and into the future.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

Over the last 30 years, I have served on or chaired a wide range of boards, steering committee and community collaborative addressing public health issues. As a current Co-Chair of the Planning Council, I believe that my experience and familiarity with a range of public health, medical and social services is valuable to the process.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

I have a Master of Public Health degree and 30 years of experience with a wide range of public health programs and services at the Board of Health. Since the Board of Health began administering the grant, our agency has assured that all of the funds available to the community are effectively utilized to provide a portfolio of essential services to people living with HIV and AIDS and that no funds are returned to the federal granting agency.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

No. As the grantee and administrator of the program, we have no role or material interest in the direct programs and services delivered to clients.

Clinton Droster

Ryan White Planning Council – Re-appointment Candidate

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

I am interested in serving on the Planning Council as I am a person living with HIV/AIDS who is also a consumer of Ryan White Services. I look forward to serving the community in making sure all needs, and services are met with all people living with HIV/AIDS while also trying to reduce the number of new infections, and eliminating this disease.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I have been a member of The Planning Council for the last thirteen years, also volunteering on different sub-committees, Consumer Liaison Committee, Strategy and Finance Committee, and Marketing and Retention Committee. I thrive on the Planning Council Board, ensuring that all the needs of people living with HIV/AIDS are met.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

I have the experience of working on these different boards, also working with people in the community, serving as a board member of The Ministry of Hope, a non-profit organization and being a strong advocate for people living with HIV/AIDS. I have also been working with the Quality Improvement Committee, along with taking on the responsibility of becoming Co-Chair for the Strategy and Finance Committee. I look forward to continuing to provide my services, making sure we continue to serve the community of people living with HIV/AIDS.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

I have no conflicts of interest.

Brenda Glass

Ryan White Planning Council, re-appointment candidate:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

I currently work for an agency that provide services to the most underserved population of HIV positive individuals. African American youths are rarely represented at decision making tables due to many barriers. My presence on the planning council can provide a voice for this group individual by soliciting their thoughts and concerns in the office and taking their concerns to the decision making tables. I also have the opportunity to encourage them to get involved.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I have a genuine concern and passion for serving those who are the most vulnerable in our society. I am an advocate for finding ways to meet the needs of populations who not aware of their rights and opportunities and have not tried to access what is available to them.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

I am a Master's level Clinical social worker providing psychotherapy and case management to individual who experience trauma and those who are HIV positive. I have served as a Surrogate parent for children with a learning disability. I have also been a member of the planning council for three years.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

I work for an agency that receive funding from Ryan White. There are no other conflicts of interest.

Merle Gordon

Director, Cleveland Department of Public Health
Ryan White Planning Council re-appointment candidate:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

As the top officer of the Cleveland Department of Public Health, HIV/AIDS prevention and services are critical to our mission and purpose of stopping the further spread of infectious diseases and supporting people who are thriving with the disease. Along with Terry Allan, the top officer of the Cuyahoga County Board of Health, and another individual voted on by the Council, we co-chair the Executive Committee and Planning Council. We strive to be fair and impartial, compassionate and impactful.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I have worked in the area of HIV/AIDS prevention for over 20 years. I also have served in leadership positions on boards and at organizations giving me experience facilitating and running meetings. Additionally, I've had lots of experience managing to a budget and grant compliance.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

I bring my vast knowledge of public health and experience running a Local Health Department in a City of over 380,000 residents.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

None

Tammie Jones, MS

Cleveland Department of Public Health
Ryan White Planning Council Re-Appointment candidate:

1. Please list the Board/Commission/Council you would like to be considered:
Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

I'd like to continue providing services of housing for the homeless and advocating for funds being directed towards appropriate core components for individuals living with HIV needs to acquire and maintain a level of quality living standards. This allows them to continue being productive citizens and hopefully helps in reducing stigma and discrimination against Persons Living with HIV/AIDS.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I'm compassionate for individuals who are discriminated against and have little voice to advocate for themselves. I want to continue to be that voice and share with the council the education and resources needed to allow individuals to make informed decisions about their health and lives.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

My professional experience includes 16 years at the Cleveland Department of Public Health originally as a Grants Administrator and currently as the Project Director of the Office of HIV/AIDS Services. I manage approximately \$3 million in grant funds from grantor of the Centers for Disease Control and Prevention (CDC) which are our HIV and STD Prevention grants and from the Housing and Urban Development (HUD) which is Community Development Block Grant (CDBG) and Housing for Persons with HIV/AIDS (HOPWA) grants. I have expertise in education, program development, program management, grants management and community convening.

5. Are there any relationships, including but not limited to business or family relationships that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

No, I have no conflicts.

Tina Marbury

Ryan White Planning Council – Reappointment candidate:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. **Why are you interested in serving on this Council?**

My interest in serving on this council stems from my experience in healthcare and desire to make a difference. I have always been an advocate for those without or unable to use their voice. Additionally, I feel a person that is surviving with not suffering from has a greater impact.

3. **What qualities do you possess that would make you a good candidate to serve on this Council?**

I am a current council member. Also, I have a good understanding of the statistical data used to collaborate with agencies and consumers for optimal outcomes.

4. **What professional experience do you have that would make you a good candidate to serve on this Council?**

Again, I have worked in the healthcare system for several years in a array of positions. I have successfully worked with all levels of professionals to achieve outlined goals. I am conscientious about social, economic differences of others.

5. **Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:**

No

JASON MCMINN

Ryan White Planning Council re-appointment candidate:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

I have served one term on RW Planning Council. I am interested in continuing to serve on Planning Council to advocate for resources for people living with HIV. I currently co-chair the Quality Improvement committee.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I have a good knowledge of HIV care and the resources people need to maintain their health and be successfully retained in care and be adherent to their HIV medication. I am a team player and like to work as a part of a group, building consensus and making group decisions that best serve the greater good.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

I have been a Social Worker at MetroHealth in the HIV clinic for 15 years. Because of this role, I know many of the people served by the Ryan White grant and what their needs and issues are.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

I am a conflicted member of the Planning Council as MetroHealth receives funding from the Ryan White grant. I am aware of this conflict and abstain from votes that involve funding for a service category that MetroHealth receives funding.

Chris Ritter

Ryan White Planning Council re-appointment candidate:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

As a person living with HIV/AIDS I bring to Planning Council the needs and experiences of the community of which I reside, mostly those of a more rural, non urban consumer of Ryan White services.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I currently possess probably the most institutional knowledge of the workings of the Planning Council.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

I have the ability to see what may be missing in service delivery & how to use data to developed plans & programs that systematically will help to to improve those services. The goal being to help to ensure people are in care & move the people serviced to a zero viral load, which in turn improved the health of the community.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

None at this time.

Robert Watkins

Ryan White Planning Council re-appointment candidate:

Questions to submit via e-mail required by the Cuyahoga County Executive Armond Budish

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

I was appointed as a Cuyahoga Regional HIV Services Planning Council Member in September, 2016 and now in my 3rd term as a dedicated Planning Council Member. Currently I hold the seat of Co-Chairperson of the Quality Improvement Committee and attend all other Sub-committee Executive and Planning Council meetings as a participant. I continue to learn and advocate for PLWHA in our community and abroad. Most importantly is to have a voice for those who are not or maybe not able to advocate for themselves for better healthcare outcomes and processes. I would like to continue dedicating my time, experience and knowledge to the cause of slowing and/or eradicating the spread of HIV in our community and abroad.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

As a person living and thriving with HIV since 1994 I bring a wealth of personal experience with regard to how to navigate through the many facets of a HIV positive diagnosis to treatment and achieving a suppressed and undetectable viral load in turn reducing the spread of HIV in our community. I am currently employed at Recovery Resources as a HIV Peer Support Specialist with a program called Safe on the Scene, a High Intervention Prevention Program funded through a 5 year CDC grant designed to identify the high risk target population of African American Same Gender Loving Men age 13 and over in Cuyahoga County. This successful program now in its 4th year continues to be a great impact in the continuum of better healthcare outcomes through linkage to care for positive diagnosed individuals and prevention through STI & HIV testing and outreach measures for those who are HIV negative.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

Transmission of HIV among African American same gender loving men age 13 and over who reside in Cuyahoga County and surrounding counties continue to be at a higher rate and disproportionate compared to other ethnic counterparts. My role as an HIV Peer Advocate Support Specialist is to bridge diagnosis to treatment for newly diagnosed or people living with HIV to a continuum of linkage to care. The ultimate goal is to assist every HIV positive patient and or client to achieve an undetectable viral load through the "Treatment is Prevention" Healthcare Model to slow the rate of HIV transmission in our community. This objective is done by assisting the positive person step by step in making healthy decisions while in process of achieving an undetectable viral load through providing every needed service to assure medication adherence beginning with mental health screening and counselling, selecting a medical or treatment facility, choosing a physician, selecting the best options for the best medications for enhanced results for Antiretroviral Treatment. Each case is unique and requires specific life skills and medication options for achieving optimal care for the consumers. I help and assist in the navigation of these vital services. As I continue to serve as a planning council member coupled with my personal and professional experience allows me to have a greater impact on navigating needed services to those in need by making the health care process easier for the consumer and making priority setting for funding and quality improvement for health care providers and systems processes more efficient with regard to the services provided to the consumer by planning council.

5. Are there any relationships, including but not limited to business or family relationships that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

There has been an acquisition between Recovery Resources and Cuyahoga Counties' Metro Health Hospital. Metro Health Hospital receives funding for some of its HIV programs through Ryan White. This merger may cause a conflict of interest with regard to some voting processes. So, therefore, I serve as a conflicted Planning Council Member.

Clifford Barnett

Ryan White Planning Council – New candidate for appointment:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. **Why are you interested in serving on this Council?**

I want to be able to use my leadership skills to give back to my community. I want to make sure that people living with HIV are able to obtain the necessary services for their long-term survival. I want people with living with HIV to know that this is not a death sentence.

3. **What qualities do you possess that would make you a good candidate to serve on this Council?**

I have been in restaurant management for the last 15 years of my life. I have had an opportunity to mentor and lead a variety of different individuals. I have an ability to listen to the problems of others, while offering reasonable solutions to problems.

4. **What professional experience do you have that would make you a good candidate to serve on this Council?**

I'm a proven leader, outspoken when i need to be, and always passionate about the goals of the company I am affiliated with. I take great pride in the work that I do, and hope to add a sense of stability to the planning council

5. **Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:**

None

Michael Deighan

Ryan White Planning Council – New candidate for appointment:

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

As a person living with HIV for over 30 years I think it's important to have a voice at the table

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I have good organizational skills, as a long-term survivor I have historical as well as personal knowledge of living with HIV.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

I have run a business for over 30 years.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

I have no conflicts of interest other than I am a consumer.

David Johnson

Ryan White Planning Council – New Appointment Candidate

1. Please list the Board/Commission/Council you would like to be considered:

Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. **Why are you interested in serving on this Council?**

Because it directly affects me and I feel that I would be a good candidate to help other people who are experiencing the same things I have. To give of myself in this capacity would be rewarding and I can see the work that is being done on behalf of myself and others.

3. **What qualities do you possess that would make you a good candidate to serve on this Council?**

Qualities I possess are good team player, extremely good listening skills, good people skills, and the ability to implement planning and development of events or processes.

4. **What professional experience do you have that would make you a good candidate to serve on this Council?**

I'm already a member of the Community Advisory Board and I am in the process of assisting in creating a Patient Advisory Board at Metrohealth.

5. **Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:**

No there are none.

Ronald Rolling

Ryan White Planning Council – New candidate for appointment:

1. Please list the Board/Commission/Council you would like to be considered: Cuyahoga Regional HIV/AIDS Health Services Ryan White Planning Council.

2. Why are you interested in serving on this Council?

This is an educational opportunity that will allow me to give back to the community that I have received much support from.

3. What qualities do you possess that would make you a good candidate to serve on this Council?

I am a person living with HIV, and I am involved with the CWRU Community Advisory Board, AIDS Taskforce, Nuevo Luz, MetroHealth & St. Augustine Club 95 Support Groups.

4. What professional experience do you have that would make you a good candidate to serve on this Council?

See responses in question #3.

5. Are there any relationships, including but not limited to business or family relationships, that may be perceived as a conflict of interest for your service on this Council for which you have applied? If so, please detail the circumstances:

Nothing that I am aware of.

CUYAHOGA COUNTY BOARD OF HEALTH

YOUR TRUSTED SOURCE FOR PUBLIC HEALTH INFORMATION

November 19, 2018

County Executive Armond Budish
Cuyahoga County
2079 East Ninth Street
Cleveland, OH 44115

Dear County Executive Budish:

The Cuyahoga Regional HIV Health Services Ryan White Planning Council voted to approve the nominations of the following candidates for re-appointment to the Planning Council: Terry Allan, Merle Gordon, Clinton Droster, Brenda Glass, Tammie Jones, Tina Marbury, Jason McMinn, Chris Ritter, Robert Watkins.

In addition, the Planning Council approved the following candidates for new appointment: Clifford Barnette, [REDACTED] Michael Deighan, David Johnson, Ronald Rolling, [REDACTED]

The candidates were recommended for appointment by majority vote of the current members of the Planning Council because of their understanding and commitment to the work of the Planning Council and the community impacted by HIV/AIDS; their compliance with the membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act; their qualification to satisfy the membership categories as required to serve on the Planning Council; and their pledge to honor the time required to perform the work of the Planning Council.

The Planning Council respectfully requests your favorable and expeditious consideration of the nominees for appointment. Each of the nominees presented represent key mandated membership categories.

Thank you in advance for your ongoing support of the Council and your expeditious facilitation of the membership process. If you need additional information about this request for Planning Council appointments, please contact Claire Boettler, Director, Prevention and Wellness Services, Cuyahoga County Board of Health at 216.201.2001 extension 1300.

Sincerely,



Terrence M. Allan, RS, MPH
Health Commissioner

5550 Venture Drive ♦ Parma, Ohio 44130

Direct: 216-201-2000 ♦ Fax: 216-676-1311 ♦ TTY: 216-676-1313 ♦ www.ccbh.net

Terrence M. Allan, R.S., M.P.H. Health Commissioner

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0044

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of various individuals to serve on the Commission on Human Rights for the term 3/1/2019 - 2/28/2021, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 206.13 and Title 15 will ensure equal opportunity and treatment for all citizens of Cuyahoga County; and

WHEREAS, the Commission on Human Rights promotes principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under Title 15; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, pursuant to the Ohio Revised Code Section 206.13 and Title 15, the Commission on Human Rights shall consist of three (3) appointed members; and

WHEREAS, members of the Commission on Human Rights shall be a licensed attorney in the State of Ohio and serve a two-year term; and

WHEREAS, the County Executive has nominated the following individuals to serve on the Commission on Human Rights for the term 3/1/2019 - 2/28/2021:

1. Kimberly G. Barnett-Mills
2. Timothy J. Downing
3. Todd K. Masuda

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter

First Reading/Referred to Committee: February 12, 2019
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



February 4, 2019

Dan Brady, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Commission on Human Rights

Dear President Brady:

The Commission on Human Rights was established in 2018 to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title. The Commission on Human Rights will ensure equal opportunity and treatment for all citizens of Cuyahoga County.

Pursuant to Chapter 206.13 of the Cuyahoga County Code and Title 15, I submit the following nominations for appointment to the Commission on Human Rights:

- **Kimberly J. Barnett-Mills, 2-year term: 3/1/2019 - 2/28/2021**
- **Timothy J. Downing, 2-year term: 3/1/2019 - 2/28/2021**
- **Todd K. Masuda, 2-year term: 3/1/2019 - 2/28/2021**

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish
Cuyahoga County Executive

Kimberly G. Barnett-Mills



EXPERIENCE

The Legal Aid Society of Cleveland

Cleveland, Ohio

Senior Attorney – Family Law Unit

October 2018 to Present

- Provide civil legal representation for indigent victims of violence in Domestic Relations, Juvenile Court custody and Civil Protection order matters in Cuyahoga, Lake, Lorain and Ashtabula counties.
- Review and analyze client cases to identify both individual and systemic issues and provide counseling, advice, referrals and representation.
- Assist and co-counsel with colleagues on appellate and litigation matters.
- Advocate for individual and systemic change as a member of the African American Vulnerable Population Committee and the Limited English Proficiency Committee at the Legal Aid Society of Cleveland.
- Participate as a member of the Cuyahoga County Domestic Violence Prevention Taskforce to review systems and advocate for changes in all areas better address the issue of domestic violence in our communities.
- Presented at the 2018 Ohio Association of Magistrate's Spring Conference on Recanting witnesses in Domestic Violence cases.
- Participated as a small group trainer at the Basic Lawyer Skill Training for Committee on Regional Training.

City of Cleveland Prosecutor's Office

Cleveland, Ohio

Chief Assistant Prosecutor

June 2016 to October 2018

- Partnered successfully with the Cleveland Division of Police, Cleveland Municipal Court and many Federal and State agencies to prepare the coordinated response for the 2016 Republican National Convention.
- Partnered with Cleveland Municipal Court during the continuation of the Court's specialized dockets: Human Trafficking, Drug, Mental Health and Veteran courts.
- Examined and issued decisions on Use of Force incidents committed by law enforcement officers in the city of Cleveland.
- Reviewed and prosecuted both on and off duty officer-involved incidents.
- Analyzed cases based on legal research and legal precedents.
- Participated in strategic planning for the Cleveland Municipal Court's Community Court.
- Managed an office of twenty assistant city prosecutors and nine support staff.

Interim Chief Assistant Prosecutor

June 2015 to June 2016

- Partnered successfully with the Cleveland Division of Police, Cleveland Municipal Court and many Federal and State agencies to prepare the coordinated response for the 2016 Republican National Convention.
- Reviewed and issued decisions on Use of Force incidents committed by law enforcement officers in the city of Cleveland.
- Maintained the position as liaison between the City of Cleveland Prosecutor's Office and area community organizations.
- Partnered with Cleveland Municipal Court during the implementation and continuation of the Court's specialized dockets: Human Trafficking, Drug, Mental Health and Veteran courts.
- Managed an office of nineteen assistant city prosecutors and nine support staff.

First Assistant Prosecutor

July 2006 to June 2015

- Partnered successfully with the Cleveland Division of Police, Cleveland Municipal Court and many Federal and State agencies to prepare the coordinated response for the 2016 Republican National Convention.
- Reviewed and issued decisions on Use of Force incidents committed by law enforcement officers in the city of Cleveland.
- Oversaw the City of Cleveland Prosecutor's Office Domestic Violence Unit.
- Maintained the position as liaison between the City of Cleveland Prosecutor's Office and area community organizations.
- Partnered with Cleveland Municipal Court during the implementation and continuation of the Court's specialized dockets: Human Trafficking, Drug, Mental Health and Veteran courts.

Cuyahoga County Public Defender's Office

Cleveland, Ohio

Assistant County Public Defender

January 2004 to July 2006

- Represented clients in the Cleveland Municipal Court – general and housing divisions.
- Provided legal representation for clients in all stages of the legal process including arraignments, preliminary hearings, and bench & jury trials.
- Performed legal research and prepared motions and legal briefs.

The Legal Aid Society of Cleveland

Cleveland, Ohio

Staff Attorney-Defense

December 2002-December 2003

- Represented clients in the Cleveland Municipal Court – general and housing divisions.
- Provided legal representation for clients in all stages of the legal process including arraignments, preliminary hearings, and bench & jury trials.
- Performed legal research and prepared motions and legal briefs.

EDUCATION

Cleveland-Marshall College of Law

Cleveland, Ohio

Juris Doctor

Baldwin Wallace College (University)

Bachelor of Arts – Criminal Justice & History

June 2001

Berea, Ohio

June 1998

Timothy J. Downing

Partner | Co-Chair, Diversity & Inclusion Committee



Overview

Tim is a nationally-recognized problem solver and leader who, for more than two decades, has helped companies resolve conflicts with their customers and competitors in the board room, in court, and in the halls of Congress. He also has helped them develop and implement policies to attract the best and the brightest employees, protect their confidential information, and resolve conflicts with employees who claim to have been discriminated against on the basis of age, race, sex, disability, or sexual orientation. He has been named to the Ohio Super Lawyers list and *The Best Lawyers in America*[®] in Litigation – Labor and Employment Law.

Experience

- Currently representing a technology company in a claim alleging theft of trade secrets and confidential information.
- Successfully represented an international mining company in a multi-million dollar breach of contract case that alleges fraudulent concealment and negligent misrepresentation.
- Successfully represented international banking institution in a claim brought by a receiver alleging negligence, breach of fiduciary duty, fraud, conversion, and civil conspiracy.
- Successfully represented a large manufacturer of chemical products in a non-compete case.
- Successfully defended one of the nation's largest commercial roofing contractors in a multi-million dollar claim alleging breach of contract, breach of fiduciary duty, and alter-ego liability.
- Successfully defended a Fortune 1000 corporation in a multi-million dollar breach of contract/breach of fiduciary duty claim.
- Successfully defended an international banking institution in seven separate cases charging race and gender discrimination.
- Testifies before and lobbies members of the United States Congress and state legislatures on behalf of a roster of large and small business clients, individuals, and advocacy organizations.
- Involved in a case concerning a manufacturing company's critical participation in an industry tradeshow when days before the event they were sued and served with a Motion for Temporary Restraining Order.

Presentations

- "Using Social Media During These Turbulent Times: Lawyers, Be On Guard!" Nationwide CLE Series (September 2017)
- "LGBT Issues in the Workplace," panelist, Northeast Ohio Chapter of the Labor & Employment Relations Association (September 2016)
- "A New Day for Overtime and Social Media: Policies and Best Practices for New Overtime Rules and Social Networks at Work," Eaton CLE Series in Partnership with the Northeast Ohio Chapter of the Association of Corporate Counsel (September 2016)

Practices/Industries

- Complex Business Litigation
- Employment & Labor Litigation
- Trade Secrets/Unfair Competition/Non-Competes

Education

Allegheny College
(B.A., with honors 1985)

Case Western Reserve
University School of Law
(J.D., 1988)

Timothy J. Downing

Partner | Co-Chair, Diversity & Inclusion Committee

Presentations (Cont)

- "Nationwide CLE Series Presented by Ulmer & Berne," moderator, Nationwide Main Campus (August 2016)
- "Defending Whistleblower and False Claims Act Cases," Columbus Bar Association 2015 Health Care Fraud and Abuse Symposium (May 2015)
- "Gay Marriage and Workplace Equality," panelist, The German Marshall Fund of the United States, Federal Reserve Bank of Cleveland (October 2014)
- "A Conversation on Marriage Equality After Windsor," The Northeast Ohio Chapter of the American Constitution Society (August 2014)
- "The End of DOMA. Now What?," City Club Friday Forum (August 2013)
- "Supreme Court Term Review," American Constitution Society for Law and Policy (August 2013)
- "Lawyers Without Rights: The Erosion of the Rule of Law in Today's World," Panelist, Cleveland Metropolitan Bar Association (May 2012)
- "The Business Necessity of Diversity and Inclusion," Federal Reserve Bank of Cleveland (June 2012); Cleveland Metropolitan Bar Association's 11th Annual Labor and Employment Conference (June 2011)
- "How Policies, Laws and Ordinances (or the Lack Thereof) Impact Morale, Performance and Retention of LGBT Employees," 47th Annual Midwest Labor & Employment Law Seminar (October 2010)
- "LGBT Issues in the Workplace," 10th Annual Cleveland Metropolitan Bar Association Labor & Employment Law Conference (January 2010)

Involvement

Professional Affiliations

- American Bar Association (*Labor and Employment Law Section, Employee Rights and Responsibilities Committee, 1999-present*)
- Ohio State Bar Association (*Advisory Council on Diversity Initiatives 2010-2011; Council of Delegates 2005-2007; District 12 Representative, Litigation Section Board of Governors, 2004-2007; Legal Ethics and Professional Conduct Committee, 1995-2009*)
- Cleveland Metropolitan Bar Association (*Judicial Qualifications Committee; Labor and Employment Law Committee; Diversity Action Committee*)
- Cleveland Metropolitan Bar Foundation (*Fellow 2011-present*)
- Eighth District Judicial Conference (*Life Member*)

Community Involvement

- Human Rights Campaign, Washington, D.C. (*Emeritus Council 2015-present; Co-Chair, Board of Directors October 2010-2013; Member, Board of Directors, 2003-2013; Public Policy Committee, 2003-present; Finance Committee, 2010-2013; Board of Governors, 1998-2003; National Northern Region Co-Chair, October 2001-October 2003*)
- Allegheny College Alumni Council (*Trustee, 2018-present*)
- Ohio Commission on Local Government Reform and Collaboration (*Member 2008-2010*)
- Cleveland International Film Festival (*Board of Directors, 1997-present; President, June 2001-June 2004; Co-Chair, Finance Committee June 2001-June 2002; Executive Committee, June 2004-present*)
- Great Lakes Theater (*President, Board of Trustees, July 2016-present; Board of Trustees, July 2005-present; Executive Committee, 2010-present; Chair, Audience Development Committee, July 2010-present*)

Timothy J. Downing

Partner | Co-Chair, Diversity & Inclusion Committee

Involvement (Cont)

Community Involvement (Cont)

- Diversity Center of Northeast Ohio (*Member, Board of Directors, 2007-2011; Chair, Board Governance Committee, December 2007-2011; Human Resources Committee, June 2007-2011; Strategic Planning Committee, December 2007-2011*)
- Cleveland Metropolitan Bar Association The 3Rs – Rights, Responsibilities, and Realities Program (*High School Classroom Volunteer 2017-present*)
- Ohioans for Growth and Equality (*Founder and President, 2002-2004*)

Firm Involvement

- Diversity & Inclusion Committee – Co-Chair

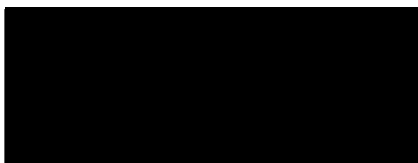
Honors & Distinctions

- AV Preeminent® Peer Review Rated – Martindale-Hubbell®
- Named to *The Best Lawyers in America*®, Litigation - Labor and Employment (2015-2019)
- Named to the Ohio Super Lawyers list (2004; 2005; 2011-2019)
- Named a "Leading Lawyer" in Northeast Ohio in a survey of lawyers by *Inside Business Magazine* (December 2001-2011*) *2011 final year of survey
- Named one of Cleveland's "Top Rated Lawyers" and featured in a supplement in the *Cleveland Plain Dealer*, *The Wall Street Journal* and *The National Law Journal*.

Admissions

- State of Ohio
- Commonwealth of Pennsylvania
- U. S. Court of Appeals, Third Circuit
- U.S. Court of Appeals, Fourth Circuit
- U. S. Court of Appeals, Sixth Circuit
- U. S. Court of Appeals, Federal Circuit
- U. S. District Court, Northern District of Ohio
- U. S. District Court, Western District of Pennsylvania

TODD K. MASUDA



LEGAL EXPERIENCE

Schneider Smeltz Spieth Bell LLP (formerly Schneider, Smeltz, Ranney & LaFond PLL), Cleveland, OH. 2007-present (partner since 2014)

Business lawyer representing privately held companies and nonprofit organizations, with a focus on the following

- Employment law. Advising employers on discrimination, wage & hour, FMLA, and leave issues; developing policies, employment and severance agreements, including particular experience with professional services and nonprofit companies.
- Contracts. Drafting, reviewing, and negotiating commercial contracts, with particular experience in professional service agreements involving diverse industries, including tech, construction, food & beverage, life sciences, and oil & gas.
- Corporate. Counseling private owners and nonprofit boards in governance matters, compliance issues, internal restructuring, owner disputes, executive hiring, and mergers and acquisitions.
- Real Estate. Representing business and individual clients in commercial and residential real estate transactions.

EDUCATION

Case Western Reserve University School of Law, Cleveland, OH. J.D., cum laude, May 2007.
City College of New York, New York, NY. B.A., summa cum laude, February 1996.

ADMISSIONS

- State of Ohio, 2007.
- US District Court (ND Ohio), 2007.

OTHER

- Adjunct lecturer (Agency, Partnership & LLC Law), Cleveland Marshall College of Law. Spring 2014.
- Drawing instructor, Cleveland Institute of Art. 2000-2003.
- Independent artist, 1983-2004.

AFFILIATIONS

- Cleveland Metropolitan Bar Association, Diversity and Inclusion subcommittee member (2018)
- Trustee, Cleveland Public Library Foundation, 2015-2018.
- Member, Volunteer Lawyers for the Arts (CMBA committee). 2007- present. Chair, 2012-2013.
- Member, Asian American Bar Association of Ohio. 2010-present
- Trustee, Zygote Press, Inc. 2008-2011. Trustee of nonprofit printmaking organization.
- Volunteer (asylee mentor), Catholic Charities Migration and Refugee Services. Cleveland, OH. 2007-2009.

County Council of Cuyahoga County, Ohio

Ordinance No. O2019-0002

Sponsored by: Councilmembers Miller and Conwell	An Ordinance amending Section 208.01 of the Cuyahoga County Code to provide for the periodic appointment of the Cuyahoga County Citizens' Advisory Council on Equity, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, in 2012 Cuyahoga County Council adopted Ordinance No. O2012-0014 (the "Equity Ordinance"), which established the County Equity Commission and the Citizens' Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2018 Cuyahoga County Council enacted Ordinance No. O2018-0009 (the "Anti-Discrimination Ordinance"), which established the Cuyahoga County Human Rights Commission to adjudicate complaints of unlawful discrimination throughout Cuyahoga County and to "promote principles of diversity, inclusion, and harmony" throughout the County through education and community events; and

WHEREAS, Cuyahoga County Council desires to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens' Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Section 208.01 of the Cuyahoga County Code is hereby amended to read as follows (deletions are stricken, additions are bolded and underlined):

- A. Composition: The Citizens' Advisory Council on Equity shall **be first appointed in October of 2019 and once every five years thereafter to obtain community input on the full range of equity issues in Cuyahoga County, and on an ad hoc basis as may be necessary to support the work of the Equity Commission**

and/or Human Rights Commission, and shall be composed of nine (9) to fifteen (15) citizens, appointed by the Executive, and confirmed by Council, of which not more than three (3) may be employees of Cuyahoga County. **Members shall each serve a term of one year or until such time as an Advisory Council is dissolved, whichever occurs first.** The County Executive and the Council shall use good faith efforts to reflect the diversity of the people in the County in appointing the members of the Citizens' Advisory Council on Equity. Members will serve without compensation, except for actual expenses.

B. Leadership and Staffing: The Citizens' Advisory Council on Equity shall choose its own leaders and develop its own rules of procedure, consistent with this Section, other County ordinances, and the County Charter. The Executive shall provide staff support as needed.

C. Duties: the duties of the Citizens' Advisory Council on Equity shall include:

1. Acting as a resource for information and advice for the Equity Commission **and the Human Rights Commission**

2. Encouraging community outreach and public participation in the development of equity goals, strategies and programs

3. Providing recommendations and input to the Executive and Council regarding the development of equity goals, strategies and programs

4. Meeting publicly on a quarterly basis to provide a forum for the public to offer ideas and recommendations regarding equity, ~~and to hear and discuss updates on the progress of actions undertaken by the Cuyahoga County Equity Commission~~

5. **Upon completing its work and at such other times as may be appropriate, the Citizens' Advisory Council on Equity shall provide** ~~Providing a semi-annual~~ report of **findings and** recommendations for policies and programs from the Advisory Council and collected from the public regarding equity to the Executive and the Council. This report shall also be made available to the public online.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

