



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, JUNE 3, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE MAY 20, 2019 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2019-0132: A Resolution making awards on RQ43377 to AT&T Corporation, in the total amount not-to-exceed \$2,157,000.00, for various services for the period 1/1/2019 - 12/31/2023; authorizing the County Executive to execute the various contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
 - i. Long distance services in the amount not-to-exceed \$150,000.00.
 - ii. Measured business line services in the amount not-to-exceed \$1,080,000.00.
 - iii. Primary Rate Interface services for the Voice over Internet Protocol System in the amount not-to-exceed \$147,000.00.
 - iv. Wide Area Network links in the amount not-to-exceed \$780,000.00.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, MAY 20, 2019

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:06 p.m.

2. ROLL CALL

Mr. Miller asked Deputy Clerk Carter to call the roll. Committee members Miller, Tuma, Gallagher, Schron, Brown and Baker were in attendance and a quorum was determined. Committee member Simon was absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE MAY 13, 2019 MEETING

A motion was made by Mr. Schron, seconded by Mr. Gallagher and approved by unanimous vote to approve the minutes from the May 13, 2019 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) None

There were no matters referred to Committee.

6. DISCUSSION

- a) Review of the Enterprise Resource Planning (ERP) system

Mr. Jack Rhyne, Enterprise Resource Planning (ERP) Project Manager for InFor; Mr. Kiran Vasudevan, Enterprise Resource Planning (ERP) Program Manager; and Ms. Jeanelle Greene Business Services Manager, provided the Committee with an update on the schedule, structure, testing, budget, staffing as well as implementation of the ERP system. Discussion ensued.

Committee members asked questions of Mr. Rhyne, Mr. Vasudevan and Ms. Greene pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:30 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0132

Sponsored by: County Executive Budish/Department of Information Technology	A Resolution making awards on RQ43377 to AT&T Corporation, in the total amount not-to-exceed \$2,157,000.00, for various services for the period 1/1/2019 - 12/31/2023; authorizing the County Executive to execute the various contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology has recommended awards on RQ43377 to AT&T Corporation, in the total amount not-to-exceed \$2,157,000.00, for various services for the period 1/1/2019 - 12/31/2023 as follows:

- a) Long distance services in the amount not-to-exceed \$150,000.00;
- b) Measured business line services in the amount not-to-exceed \$1,080,000.00;
- c) Primary Rate Interface services for the Voice over Internet Protocol System in the amount not-to-exceed \$147,000.00; and
- d) Wide Area Network links in the amount not-to-exceed \$780,000.00; and,

WHEREAS, the primary goals of the various contracts are to provide long distance services, measured business line services, Primary Rate Interface services for the Voice over Internet Protocol System, Wide Area Network links and to properly maintain the County's infrastructure; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County entities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ43377 to AT&T Corporation, in the total amount not-to-exceed \$2,157,000.00, for various services for the period 1/1/2019 - 12/31/2023 as follows:

Clerk of Council

Date

First Reading/Referred to Committee: May 28, 2019
Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 2019

OnBase Item Detail Briefing Memo - Form

Title:

DEPARTMENT OF INFORMATION TECHNOLOGY

RQ# 43377

2019

AT&T CORPORATION

4 CONTRACTS

WAN LINKS, PRI, MEASURED BUSINESS LINES AND LONG DISTANCE

A. Scope of Work Summary

1. The Department of IT is requesting approval of 4 contracts with AT&T for the estimated cost not to exceed \$2,157,000.00.

The anticipated start-completion dates are 1/1/2019 to 12/31/2023.

The contracts are for services relating to WAN and Communications throughout Cuyahoga County:

WAN Links – communication circuit that joins two or more local area networks (LANs) into a wide area network (WAN)

Primary Rate Interface –telecommunications interface standard used on an Integrated Services Digital Network (ISDN) for carrying multiple digital voice and data transmissions between the network and a user. PRI is the standard for providing telecommunication services to enterprises and offices.

Measured Business – used for alarms, stand-alone modems and fax machines.

Long Distance – This service covers long distance costs for all phone lines (PBX) and minutes used when utilizing the County’s Webex and other services.

2. The primary goals of the project are to ensure that the County has adequate WAN and phones services to function.

3. n/a

4. Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval 3/14/2019

b) Are the purchases compatible with the new ERP system? n/a

c) Is the item ERP approved n/a

d) Are the services covered by the original ERP budget no

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$1.57 million.
2. The RFP was closed on 10/4/2018.
3. There were 5 proposals pulled from OPD, 3 proposals submitted for review, 1 bid approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
AT&T Corporation
PO Box 9005
Carol Stream, IL 60197-9011
Council District (xx)
2. The account manager for the contractor/vendor is Scott Maurer

E. Funding

1. The project is funded 100% by the General Fund
2. The schedule of payments is monthly.

CONTRACT HISTORY/EVALUATION FORM

Contractor	AT&T				
Contract/Agreement No.	CE1400139				
RQ#	27440				
Time Period of Original Contract	6/1/14-12/31/18				
Background Statement					
Service Description	LONG DISTANCE				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$300,000.00			5/27/2014	R2014-0134
Prior Amendment Amounts (List separately)					
Pending Amendment					
Total Amendment(s)					
Total Contract Amount	\$300,000.00				
Performance Indicators					
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating					
Dept. Contact	ANDY MOLLS				
User Dept.	DOIT				
Date	3/1/2019				

CONTRACT HISTORY/EVALUATION FORM

Contractor	AT&T				
Contract/Agreement No.	CE1400136				
RQ#	27440				
Time Period of Original Contract	6/1/14-12/31/18				
Background Statement					
Service Description	MEASURED BUSINESS				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$4,169,700.00			6/1/2014	R2014-0131
Prior Amendment Amounts (List separately)					
Pending Amendment					
Total Amendment(s)					
Total Contract Amount	\$4,169,700.00				
Performance Indicators					
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating					
Dept. Contact	ANDY MOLLS				
User Dept.	DOIT				
Date	3/1/2019				

CONTRACT HISTORY/EVALUATION FORM

Contractor	AT&T				
Contract/Agreement No.	CE1400068				
RQ#	27440				
Time Period of Original Contract	4/1/14-12/31/18				
Background Statement					
Service Description	PRI SERVICE				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$936,000.00			4/8/2014	R2014-0097
Prior Amendment Amounts (List separately)					
Pending Amendment					
Total Amendment(s)					
Total Contract Amount	\$936,000.00				
Performance Indicators					
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating					
Dept. Contact	ANDY MOLLS				
User Dept.	DOIT				
Date	3/1/2019				

CONTRACT HISTORY/EVALUATION FORM

Contractor	AT&T				
Contract/Agreement No.	CE1400112				
RQ#	27440				
Time Period of Original Contract	5/1/14-12/31/18				
Background Statement					
Service Description	WAN LINKS				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$1,418,820.00			4/22/2014	R2014-0116
Prior Amendment Amounts (List separately)					
Pending Amendment					
Total Amendment(s)					
Total Contract Amount	\$1,418,820.00				
Performance Indicators					
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating					
Dept. Contact	ANDY MOLLS				
User Dept.	DOIT				
Date	3/1/2019				

Participants
Michael Young
Andy Molls
Jason Snowbrick
Stan Kozlowski

Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: 43377 CONTRACT PERIOD: to CCBB: Low Non-CCBB Bid\$: *PRICE PREFERENCE LOWEST BID REC'D \$
 RFB/RFP/RFQ DUE DATE: October 4, 2018 NUMBER OF RESPONSES:12/5 Add 2%, Total is: RANGE OF LOWEST BID REC'D \$
 TYPE: (RFB/RFP/RFQ): Rfp ESTIMATE: \$1.57 Million (Over 5-year period) Minus \$, = PRICE PREF % & \$ LIMIT:
 REQUESTING DEPARTMENT: Department of Information Technology SBE GOAL: 0% Does CCBB Apply : Yes No MAX SBE PRICE PREF \$
 COMMODITY DESCRIPTION: WAN Links, PRI, Measured Business Lines & Long Distance DOES PRICE PREFERENCE APPLY? Yes No

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)
1.	AT&T 6889 W Snowville Rd Brecksville OH 44141	NCA is included with the original copy of the bid submission Noted by J. Greene 10-10-18		Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 12-0551 MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Subcontractor Name: SBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No Total SBE % SBE Comply: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No SBE Comments and Initials: SBE Subcontractor Name: SBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> No	90/100	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)														
				<input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A			<table border="1"> <tr> <td data-bbox="1341 316 1572 349">Total SBE %</td> <td data-bbox="1572 316 2099 349"></td> </tr> <tr> <td data-bbox="1341 349 1572 430">SBE Comply: (Y/N)</td> <td data-bbox="1572 349 2099 430"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1341 430 1572 495">SBE Comments and Initials:</td> <td data-bbox="1572 430 2099 495"></td> </tr> </table>		Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:											
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2.	Crown Castle Fiber LLC 15565 NEO Parkway Garfield Hts OH 44128			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: Not yet registered MCF:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1341 989 1572 1096">SBE Subcontractor Name:</td> <td data-bbox="1572 989 2099 1096"></td> </tr> <tr> <td data-bbox="1341 1096 1572 1177">SBE Prime: (Y/N)</td> <td data-bbox="1572 1096 2099 1177"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1341 1177 1572 1209">Total SBE %</td> <td data-bbox="1572 1177 2099 1209"></td> </tr> <tr> <td data-bbox="1341 1209 1572 1291">SBE Comply: (Y/N)</td> <td data-bbox="1572 1209 2099 1291"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1341 1291 1572 1356">SBE Comments and Initials:</td> <td data-bbox="1572 1291 2099 1356"></td> </tr> <tr> <td data-bbox="1341 1356 1572 1388"></td> <td data-bbox="1572 1356 2099 1388"></td> </tr> <tr> <td data-bbox="1341 1388 1572 1421">SBE</td> <td data-bbox="1572 1388 2099 1421"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:				SBE		57.75/100	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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3.	Cytranet 1400 Montimar Drive Suite A Mobile AL 36609			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1341 1177 1572 1279">SBE Subcontractor Name:</td> <td data-bbox="1572 1177 2107 1279"></td> </tr> <tr> <td data-bbox="1341 1279 1572 1349">SBE Prime: (Y/N)</td> <td data-bbox="1572 1279 2107 1349"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1341 1349 1572 1393">Total SBE %</td> <td data-bbox="1572 1349 2107 1393"></td> </tr> <tr> <td data-bbox="1341 1393 1572 1432">SBE Comply:</td> <td data-bbox="1572 1393 2107 1432"> <input type="checkbox"/> Yes </td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply:	<input type="checkbox"/> Yes	0/100	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
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4.	Verizon 777 E Park Drive			Compliant: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Subcontractor		0/100	<input type="checkbox"/> Yes

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	Harrisburg PA 17111 USB not included			<input checked="" type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 15-0200 MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A COOP: <input checked="" type="checkbox"/> Yes			<table border="1"> <tr> <td>Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> <tr> <td>SBE Subcontractor Name:</td> <td></td> </tr> <tr> <td>SBE Prime: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>Total SBE %</td> <td></td> </tr> <tr> <td>SBE Comply: (Y/N)</td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>SBE Comments and Initials:</td> <td></td> </tr> </table>	Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:			<input checked="" type="checkbox"/> No
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5.	Windstream Enterprise 4001 N Rodney Parham Rd Little Rock AR 72212			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 16-0003 MCF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A POF: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A CCBB: <input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<table border="1"> <tr> <td data-bbox="1335 386 1572 496">SBE Subcontractor Name:</td> <td data-bbox="1572 386 2107 496"></td> </tr> <tr> <td data-bbox="1335 496 1572 574">SBE Prime: (Y/N)</td> <td data-bbox="1572 496 2107 574"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1335 574 1572 613">Total SBE %</td> <td data-bbox="1572 574 2107 613"></td> </tr> <tr> <td data-bbox="1335 613 1572 691">SBE Comply: (Y/N)</td> <td data-bbox="1572 613 2107 691"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1335 691 1572 802">SBE Comments and Initials:</td> <td data-bbox="1572 691 2107 802"></td> </tr> <tr style="background-color: #cccccc;"> <td data-bbox="1335 802 1572 906">SBE Subcontractor Name:</td> <td data-bbox="1572 802 2107 906"></td> </tr> <tr> <td data-bbox="1335 906 1572 984">SBE Prime: (Y/N)</td> <td data-bbox="1572 906 2107 984"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1335 984 1572 1023">Total SBE %</td> <td data-bbox="1572 984 2107 1023"></td> </tr> <tr> <td data-bbox="1335 1023 1572 1101">SBE Comply: (Y/N)</td> <td data-bbox="1572 1023 2107 1101"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td data-bbox="1335 1101 1572 1179">SBE Comments and Initials:</td> <td data-bbox="1572 1101 2107 1179"></td> </tr> </table>		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:		SBE Subcontractor Name:		SBE Prime: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Total SBE %		SBE Comply: (Y/N)	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE Comments and Initials:		56.4/100	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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