

# AGENDA CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING MONDAY, JUNE 3, 2019 CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR 1:00 PM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT
- 4. APPROVAL OF MINUTES FROM THE MAY 20, 2019 MEETING
- 5. MATTERS REFERRED TO COMMITTEE
  - a) R2019-0132: A Resolution making awards on RQ43377 to AT&T Corporation, in the total amount not-to-exceed \$2,157,000.00, for various services for the period 1/1/2019 12/31/2023; authorizing the County Executive to execute the various contracts and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
    - i. Long distance services in the amount not-to-exceed \$150,000.00.
    - ii. Measured business line services in the amount not-to-exceed \$1,080,000.00.
    - iii. Primary Rate Interface services for the Voice over Internet Protocol System in the amount not-to-exceed \$147,000.00.
    - iv. Wide Area Network links in the amount not-to-exceed \$780,000.00.

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6. MISCELLANEOUS	BUSINESS		
7. ADJOURNMENT			

<sup>\*</sup>Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.

<sup>\*\*</sup>Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.



#### **MINUTES**

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, MAY 20, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR
1:00 PM

#### 1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:06 p.m.

2. ROLL CALL

Mr. Miller asked Deputy Clerk Carter to call the roll. Committee members Miller, Tuma, Gallagher, Schron, Brown and Baker were in attendance and a quorum was determined. Committee member Simon was absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE MAY 13, 2019 MEETING

A motion was made by Mr. Schron, seconded by Mr. Gallagher and approved by unanimous vote to approve the minutes from the May 13, 2019 meeting.

- 5. MATTERS REFERRED TO COMMITTEE
  - a) None

There were no matters referred to Committee.

- 6. DISCUSSION
  - a) Review of the Enterprise Resource Planning (ERP) system

Mr. Jack Rhyne, Enterprise Resource Planning (ERP) Project Manager for InFor; Mr. Kiran Vasudevan, Enterprise Resource Planning (ERP) Program Manager; and Ms. Jeanelle Greene Business Services Manager, provided the Committee with an update on the schedule, structure, testing, budget, staffing as well as implementation of the ERP system. Discussion ensued.

Committee members asked questions of Mr. Rhyne, Mr. Vasudevan and Ms. Greene pertaining to the item, which they answered accordingly.

#### 7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

#### 8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:30 p.m., without objection.

### County Council of Cuyahoga County, Ohio

#### Resolution No. R2019-0132

Sponsored by: County Executive A Resolution making awards on RQ433									
<b>Budish/Department of</b>	to AT&T Corporation, in the total amoun								
Information Technology	not-to-exceed \$2,157,000.00, for various								
	services for the period 1/1/2019 -								
	12/31/2023; authorizing the County								
	Executive to execute the various contracts								
	and all other documents consistent with said								
	awards and this Resolution; and declaring								
	the necessity that this Resolution become								
	immediately effective.								

WHEREAS, the County Executive/Department of Information Technology has recommended awards on RQ43377 to AT&T Corporation, in the total amount not-to-exceed \$2,157,000.00, for various services for the period 1/1/2019 - 12/31/2023 as follows:

- a) Long distance services in the amount not-to-exceed \$150,000.00;
- b) Measured business line services in the amount not-to-exceed \$1,080,000.00;
- c) Primary Rate Interface services for the Voice over Internet Protocol System in the amount not-to-exceed \$147,000.00; and
- d) Wide Area Network links in the amount not-to-exceed \$780,000.00; and,

WHEREAS, the primary goals of the various contracts are to provide long distance services, measured business line services, Primary Rate Interface services for the Voice over Internet Protocol System, Wide Area Network links and to properly maintain the County's infrastructure; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County entities.

## NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby makes awards on RQ43377 to AT&T Corporation, in the total amount not-to-exceed \$2,157,000.00, for various services for the period 1/1/2019 - 12/31/2023 as follows:

- a) Long distance services in the amount not-to-exceed \$150,000.00.
- b) Measured business line services in the amount not-to-exceed \$1,080,000.00.
- c) Primary Rate Interface services for the Voice over Internet Protocol System in the amount not-to-exceed \$147,000.00.
- d) Wide Area Network links in the amount not-to-exceed \$780,000.00.

**SECTION 2.** That the County Executive is authorized to execute the various contracts and all other documents consistent with said awards and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by	_, seconded by	_, the foregoing
Resolution was duly adopted.	•	
Yeas:		
Nays:		
	County Council President	Date
	County Executive	

	Clerk of Council	Date
First Reading/Referred to Com Committee(s) Assigned: <u>Final</u>	· · · · · · · · · · · · · · · · · · ·	
Journal, 2019		

#### OnBase Item Detail Briefing Memo - Form

Title:

DEPARTMENT OF INFORMATION TECHNOLOGY
RQ# 43377
2019
AT&T CORPORATION
4 CONTRACTS
WAN LINKS, PRI, MEASURED BUSINESS LINES AND LONG DISTANCE

#### A. Scope of Work Summary

1. The Department of IT is requesting approval of 4 contracts with AT&T for the estimated cost not to exceed \$2,157,000.00.

The anticipated start-completion dates are 1/1/2019 to 12/31/2023.

The contracts are for services relating to WAN and Communications throughout Cuyahoga County:

**WAN Links** – communication circuit that joins two or more local area networks (LANs) into a wide area network (WAN)

**Primary Rate Interface** –telecommunications interface standard used on an Integrated Services Digital Network (ISDN) for carrying multiple digital voice and data transmissions between the network and a user. PRI is the standard for providing telecommunication services to enterprises and offices.

**Measured Business** – used for alarms, stand-alone modems and fax machines.

**Long Distance** – This service covers long distance costs for all phone lines (PBX) and minutes used when utilizing the County's Webex and other services.

- 2. The primary goals of the project are to ensure that the County has adequate WAN and phones services to function.
- 3. n/a
- 4. Technology Items If the request is for the purchase of software or technical equipment:
- a) Please state the date of TAC Approval 3/14/2019
- b) Are the purchases compatible with the new ERP system? n/a
- c) Is the item ERP approved n/a
- d) Are the services covered by the original ERP budget no

#### **B.** Procurement

- 1. The procurement method for this project was RFP. The total value of the RFP is \$1.57 million.
- 2.The RFP was closed on 10/4/2018.
- 3. There were 5 proposals pulled from OPD, 3 proposals submitted for review, 1 bid approved.

#### **C.** Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

AT&T Corporation PO Box 9005 Carol Stream, IL 60197-9011 Council District (xx)

2. The account manager for the contractor/vendor is Scott Maurer

#### E. Funding

- 1. The project is funded 100% by the General Fund
- 2. The schedule of payments is monthly.

	CONTRA	CT HISTORY/EVAL	UATION FORM							
	A TD 0 TD									
Contractor	AT&T									
Contract/Agreement No.	CE1400139									
RQ#	27440									
Time Period of Original Contract	6/1/14-12/31/18									
Background Statement										
Service Description	LONG DISTANCE									
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #					
Original Contract/Agreement Amount	\$300,000.00			5/27/2014	R2014-0134					
Prior Amendment Amounts (List separately)										
Pending Amendment			-	+						
Total Amendment(s)										
Total Contract Amount	\$300,000.00									
Performance Indicators										
Actual performance versus performance indicators (include statistics):										
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor					
Select One (X)		X								
Justification of Rating										
Dept. Contact	ANDY MOLLS									
User Dept.	DOIT									
Date	3/1/2019									

	CONTRA	CT HISTORY/EVAL	UATION FORM		
Contractor	AT&T				
Contract/Agreement No.	CE1400136				
RQ#	27440				
Time Period of Original Contract	6/1/14-12/31/18				
Background Statement					
Service Description	MEASURED BUSI	NESS			
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$4,169,700.00			6/1/2014	R2014-0131
Prior Amendment Amounts (List separately)					
					<del>                                     </del>
Pending Amendment					
Total Amendment(s)					
Total Contract Amount	\$4,169,700.00				
Performance Indicators				1	
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating		1	1	1	_1
Dept. Contact	ANDY MOLLS				
User Dept.	DOIT				
Date	3/1/2019				

	CONTRA	CT HISTORY/EVAL	UATION FORM								
~	AT&T										
Contractor	CE1400068										
Contract/Agreement No.	27440										
RQ#		4/1/14-12/31/18									
Time Period of Original Contract	4/1/14-12/31/18										
Background Statement	PRI SERVICE										
Service Description				To 15.	1						
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #						
Original Contract/Agreement Amount	\$936,000.00			4/8/2014	R2014-0097						
Prior Amendment Amounts (List separately)											
			<b>_</b>		<b> </b>						
				+							
Pending Amendment											
Total Amendment(s)			+	+	1						
Total Contract Amount	\$936,000.00										
Performance Indicators											
Actual performance versus performance indicators (include statistics):											
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor						
Select One (X)		X									
Justification of Rating		•			-						
Dept. Contact	ANDY MOLLS										
User Dept.	DOIT										
Date	3/1/2019										

	CONTRA	CT HISTORY/EVAL	UATION FORM								
Contractor	AT&T										
Contract/Agreement No.	CE1400112										
RQ#	27440	7440									
Time Period of Original Contract	5/1/14-12/31/18	/1/14-12/31/18									
Background Statement											
Service Description	WAN LINKS										
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #						
Original Contract/Agreement Amount	\$1,418,820.00			4/22/2014	R2014-0116						
Prior Amendment Amounts (List separately)											
Pending Amendment											
Total Amendment(s)											
Total Contract Amount	\$1,418,820.00										
Performance Indicators					•						
Actual performance versus performance indicators (include statistics):											
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor						
Select One (X)		X									
Justification of Rating		_		•							
Dept. Contact	ANDY MOLLS										
User Dept.	DOIT										
Date	3/1/2019										

LD		•							
Vendor Proposed S	work	PM	Perform Eval.	Work Sched.	Vendor Qual			T's & C's	
Baseline <u>10</u>	<u>25</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>10</u>	<u>5</u>	<u>30</u>	<u>5</u>	1
AT&T 10	20	5	5	5	10	5	30	0	9
CROWN CASTLE 5	12.5	4	5	5	2.5	5	18.75	0	57
CYTRANET Non Comp	pliant								
VERIZON No Digit	al								
WINDSTREAM 5	17.5	2.5	5	5	10	5	6.4	0	5
vend 6									
vend 7									
			Weight:	Score: 1-10					
Considerations(optional):			AT&T	CROWN CASTLE	CYTRANET	VERIZON	WINDSTREAM	vend 6	ven
Vendor is in good standing w	ith County		0	0	0	0	0	0	
Vendor performed/exceeded	<u> </u>	ies	0	0	0	0	0	0	
Vendor highlighting their 'A' t	<u> </u>		0	0	0	0	0	0	
Vendor proposal is concise &			0	0	0	0	0	0	
Vendor followed County's inst	•		0	0	0	0	0	0	
Vendor references had positive		0	0	0	0	0	0		
Vendor support team coopera	tive and responsive	0	0	0	0	0	0		
Vendor training was a positive experience for users				0	0	0	0	0	
Vendor pricing model is fair 8	a solid value		0	0	0	0	0	0	
Vendor negotiations were a p	ositive experience		0	0	0	0	0	0	
	TOTALS		0	0	0	0	0	0	

Participants
Michael Young
Andy Molls
Jason Snowbrick
Stan Kozlowski

## Office of Procurement and Diversity Tabulation Sheet

REQU	JISITION NUMBER: 43377	CON	TRACT PERIO	D: to	CCBB: Lov	w Non-CCBB E	Bid\$:	*PRICE PREFERE	NCE LOWEST BID REC'D	\$	
RFB/I	RFP/RFQ DUE DATE: Octob	oer 4, 2018	NU	JMBER OF RESPO	NSES:12/5	Add 2%	%, Total is:	I	RANGE OF LOWEST BID	REC'D\$	
TYPE	(RFB/RFP/RFQ): Rfp	ESTIMATE: \$	1.57 Million (0	Over 5-year period	I) N	1inus \$, =		PRICE PF	REF % & \$ LIMIT:		
REQU	JESTING DEPARTMENT: De	epartment of I	nformation Te	echnology	SBE GOAI	.: 0%	Does CCBB Apply : [	□Yes □No	MAX SBE PRICE	PREF\$	
СОМ	MODITY DESCRIPTION: WA	AN Links, PRI,	Measured Bus	siness Lines & Lon	g <u>D</u> istance	DOES I	PRICE PREFERENCE AF	PPLY? □Yes □No			
	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:			Dept. Tech. Review	Award: (Y/N)
1.	AT&T 6889 W Snowville Rd Brecksville OH 44141	NCA is included with the original copy of the bid submission Noted by J. Greene 10-10-18		Compliant:  Yes  No  N/A  IG Registration  Complete:  Yes  No  IG Number:  12-0551  MCF:  Yes  No  No  N/A  NCA:  Yes	□Yes □No	□Yes □No	SBE Subcontractor Name: SBE Prime: (Y/N)  Total SBE % SBE Comply: (Y/N) SBE Comments and Initials:  SBE Subcontractor Name: SBE Prime: (Y/N)	□Yes □No □Yes □No		90/100	⊠Yes □No

Bidder's / Vendors Name and Address		Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)
				□ No □ N/A PH: □ Yes □ No □ N/A POF: □ Yes □ No □ N/A CCBB: □ Yes □ No □ N/A COOP: □ Yes □ No □ N/A			Total SBE %  SBE Comply: (Y/N)  SBE Comments and Initials:	□Yes □No		
2.	Crown Castle Fiber LLC 15565 NEO Parkway Garfield Hts OH 44128			Compliant:   Yes  No  N/A  IG Registration  Complete:  Yes  No  IG Number:  Not yet  registered  MCF:	□Yes □No	□Yes □No	SBE Subcontractor Name: SBE Prime: (Y/N)  Total SBE % SBE Comply: (Y/N) SBE Comments and Initials: SBE	□Yes □No □Yes □No	57.75/100	□Yes ⊠No

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)
				Yes			Subcontractor Name: SBE Prime: (Y/N)  Total SBE % SBE Comply: (Y/N) SBE Comments and Initials:	□Yes □No □Yes □No		
3.	Cytranet 1400 Montimar Drive Suite A Mobile AL 36609			□N/A Compliant:  ⊠Yes □No □N/A IG Registration Complete: □Yes	□Yes □No	□Yes □No	SBE Subcontractor Name: SBE Prime: (Y/N)  Total SBE % SBE Comply:	□Yes □No	0/100	□Yes  ⊠No 

	Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB	SBE:			Dept. Tech. Review	Award:
	Name and Address	Check	Amount	Administrative	Preference	Registered					(Y/N)
			(enter	Review:							
			"N/A" if								
			RFP or RFQ								
				⊠No			(Y/N)	□No			
				IG Number:			SBE Comments				
				Not yet			and Initials:				
				registered							
				MCF:			SBE				
				□Yes			Subcontractor				
				□No			Name:				
				⊠N/A			SBE Prime: (Y/N)	□Yes			
				NCA:				□No			
				⊠Yes			Total SBE %				
				□No			SBE Comply:	□Yes			
				□N/A			(Y/N)	□No			
				PH:			SBE Comments				
				⊠Yes			and Initials:				
				□No							
				□N/A							
				POF:							
				□Yes							
				□No							
				⊠N/A							
				CCBB:							
				⊠Yes							
				□No							
				□N/A							
				COOP:							
				⊠Yes							
				□No							
				□N/A							
4.	Verizon			Compliant:	□Yes	□Yes	SBE		11	0/100	
	777 E Park Drive			□Yes	□No	□No	Subcontractor				Yes

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter	Buyer Administrative Review:	Price Preference	CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)
		"N/A" if RFP or RFQ							
Harrisburg PA 17111			⊠No			Name:			⊠No
			□N/A			SBE Prime: (Y/N)	□Yes		
			IG Registration				□No		,
USB not included			Complete:			Total SBE %			
			⊠Yes			SBE Comply:	□Yes		
			□No			(Y/N)	□No		
			IG Number:			SBE Comments			
			15-0200			and Initials:			
			MCF:						
			□Yes			SBE			
			□No			Subcontractor			
			⊠N/A			Name:			
			NCA:			SBE Prime: (Y/N)	□Yes		
			⊠Yes				□No		
			□No			Total SBE %			
			□N/A			SBE Comply:	□Yes		
			PH:			(Y/N)	□No		
			⊠Yes			SBE Comments		<u> </u>	
			□No			and Initials:			
			□N/A						
			POF:						
			□Yes						
			□No						
			⊠N/A						
			CCBB:						
			□Yes						
			⊠No						
			□N/A						
			COOP:						
			⊠Yes						

	Bidder's / Vendors Bid Bond / Name and Address Check		Actual Bid Amount (enter "N/A" if RFP or RFQ	Buyer Administrative Review:		CCBB Registered	SBE:		Dept. Tech. Review	Award: (Y/N)
			KEP OF KEQ	□No						
				□N/A						
5.	Windstream Enterprise 4001 N Rodney Parham Rd Little Rock AR 72212			Compliant:   Yes  No  N/A  IG Registration  Complete:  Yes  No  IG Number:	□Yes □No	□Yes □No	SBE Subcontractor Name: SBE Prime: (Y/N)  Total SBE % SBE Comply: (Y/N) SBE Comments	□Yes □No □Yes □No	56.4/100	□Yes ⊠No
				16-0003   MCF:   Yes   No   N/A   NCA:   Yes   No   N/A   PH:   Yes   No   N/A   POF:   Yes   No   N/A   CCBB:   Yes			and Initials:  SBE Subcontractor Name: SBE Prime: (Y/N)  Total SBE % SBE Comply: (Y/N) SBE Comments and Initials:	□Yes □No □Yes □No		

	Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	ССВВ	SBE:		Dept. Tech. Review	Award:
	Name and Address	Check	Amount	Administrative	Preference	Registered				(Y/N)
			(enter	Review:						
			"N/A" if							
			RFP or RFQ							
				⊠No						
				□N/A						
				COOP:						
				⊠Yes						
				□No						
				□N/A						
6.				Compliant:	□Yes	□Yes	SBE			□Yes
				□Yes	□No	□No	Subcontractor			⊠No
				□No			Name:			
				□N/A			SBE Prime: (Y/N)	□Yes		
				IG Registration				□No		
				Complete:			Total SBE %			
				□Yes			SBE Comply:	□Yes		
				□No			(Y/N)	□No		
				IG Number:			SBE Comments			
							and Initials:			
				MCF:						
				□Yes			SBE			
				□No			Subcontractor			
				□N/A			Name:			
				NCA:			SBE Prime: (Y/N)	□Yes		
				□Yes				□No		
				□No			Total SBE %			
				□N/A			SBE Comply:	□Yes		
				PH:			(Y/N)	□No		
				□Yes			SBE Comments			
				□No			and Initials:			
				□N/A						
				POF:						
				□Ves						

Bidder's / Vendors	Bid Bond /	Actual Bid	Buyer	Price	CCBB	SBE: Dep	ot. Tech. Review	Award:
Name and Address	Check	Amount	Administrative	Preference	Registered			(Y/N)
		(enter	Review:					
		"N/A" if						
		RFP or RFQ						
			□No					
			□N/A					
			CCBB:					
			□Yes					
			□No					
			□N/A					
			COOP:					
			□Yes					
			□No					
			□N/A					