



## **MINUTES**

**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING**

**MONDAY, JUNE 29, 2020**

**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**

**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**

**1:00 PM**

**1. CALL TO ORDER**

**Chairman Miller called the meeting to order at 1:00 p.m.**

**2. ROLL CALL**

**Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Gallagher, Schron, Brown and Baker were in attendance and a quorum was determined. Committee member Simon entered the meeting after the roll call was taken. Councilmembers Brady and Jones were also in attendance.**

**3. PUBLIC COMMENT**

**Mr. William Tarter submitted public comment via email regarding the amount of money in the capital reserve fund for the Hilton hotel and the current amount of the capital reserve fund for the Global Center and Health Innovation and Convention Center that is being held in a special reserve fund by the Cuyahoga County Convention Facilities Development Corporation (CCCFDC).**

**4. APPROVAL OF MINUTES FROM THE JUNE 15, 2020 MEETING**

**A motion was made by Mr. Schron, seconded by Ms. Baker and approved by unanimous vote to approve the minutes from the June 15, 2020 meeting.**

**5. MATTERS REFERRED TO COMMITTEE**

- a) None

**There were no matters referred to Committee.**

## 6. DISCUSSION

### a) Item F from R2020-0123

Debt Service	
FS500140 – Debt Service County Hotel	
Other Expenses	\$ 7,936,194.23

The Office of Budget and Management is requesting an appropriation increase for Hilton Hotel Property Taxes and Debt Service. The Hilton Hotel is experiencing an operating revenue shortfall due to COVID-19. This appropriation will cover Property Taxes due on August 13, 2020 in the amount of \$1,437,022.35 and 2020 Debt Service in the amount of \$6,499,171.88. Both payments are normally paid from hotel revenue, bed taxes and TIF. Funding is General Fund.

**Mr. Walter Parfejewiec, Director of the Office of Budget & Management; Mr. Larry Trabulsi, Executive Vice President of CHM Warnick, LLC; Ms. Teri Agosta, General Manager of the Cleveland Hilton Downtown; Mr. Michael Chambers, Fiscal Officer; Mr. Chad Crandell, Managing Director of CHM Warnick, LLC; and Mr. Robert Franz, Director with Stifel Nicolaus & Company, Inc.; addressed the Committee regarding Item F From R2020-0123 and provided updates and information on the Cleveland Hilton Downtown; including the COVID-19 impact, cancellation tracker, actions taken to minimize operating losses, operating reserve usage, travel trends, hotel outlook, and a hotel financial recap. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Parfejewiec, Mr. Trabulsi, Ms. Agosta, Mr. Chambers, Mr. Crandell and Mr. Franz pertaining to the item, which they answered accordingly.**

### b) Update on the Harris Real Estate IT Project

**Mr. Chambers provided the Committee with an update on the Harris Real Estate IT Project and provided an overview of the project, summary of the current contracts on the project, payments made on the current contracts, recent change orders, project staffing costs, schedule changes and an updated project schedule. Discussion ensued.**

**Committee members and Councilmembers asked questions of Mr. Chambers pertaining to the item, which he answered accordingly.**

## 7. MISCELLANEOUS BUSINESS

**Mr. Miller announced that there will be a Finance & Budgeting Committee meeting that will be held on Monday, July 27, 2020 at 1:00 p.m. for an update on the Enterprise Resource Planning (ERP) System from the Administration and there will**

**be a Committee of the Whole meeting on Thursday, July 30, 2020 at 1:00 p.m. for an update on the ERP from Mr. Zig Berzins with ZCo Consulting.**

**8. ADJOURNMENT**

**With no further business to discuss, Chairman Miller adjourned the meeting at 2:47 p.m. without objection.**