



**AGENDA  
CUYAHOGA COUNTY COUNCIL REMOTE\* REGULAR MEETING  
TUESDAY, APRIL 28, 2020  
2:00 PM**

**\*Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed to the public at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link: [council.cuyahogacounty.us/en-US/Streaming-Video.aspx](https://council.cuyahogacounty.us/en-US/Streaming-Video.aspx)**

**\*\*Public comment for this meeting may be submitted in writing via email to the Clerk of Council at [jschmotzer@cuyahogacounty.us](mailto:jschmotzer@cuyahogacounty.us) no later than 1:00 p.m. on Tuesday, April 28, 2020**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT\*\***
- 6. APPROVAL OF MINUTES**
  - a) April 14, 2020 Regular Meeting (See Page 7)
  - b) April 21, 2020 Committee of the Whole Meeting (See Page 13)
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. PRESENTATION / DISCUSSION**
  - a) County Budget Update – Fiscal Officer Michael Chambers

## 10. LEGISLATION INTRODUCED BY EXECUTIVE

### a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2020-0085: A Resolution amending the 2020/2021 Biennial Operating Budget for 2020 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. (See Page 17)

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 2) R2020-0086: A Resolution amending the Cuyahoga County Citizen Participation Plan required by the U.S. Department of Housing and Urban Development to comply with requirements under the Coronavirus Aid, Relief, and Economic Security Act, by adding Title X – CARES Act Funding; and declaring the necessity that this Resolution become immediately effective. (See Page 23)

Sponsor: County Executive Budish/Department of Development

### b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2020-0087: A Resolution authorizing a loan in the amount not-to-exceed \$12,890,904.00 to The MetroHealth System for the provision of services to County employees covered under the MetroHealth Services Group Healthcare Benefits Plan; authorizing the County Executive and/or Fiscal Officer to execute all documents consistent with said loan and this Resolution, and declaring the necessity that this Resolution become immediately effective. (See Page 43)

Sponsor: County Executive Budish/Department of Human Resources

2) R2019-0088: A Resolution authorizing amendments to agreements and contracts with various providers for community-based services to support at-risk children and families in Cuyahoga County for various time periods to extend the time periods to 3/31/2021 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: (See Page 46)

i) for the period 4/1/2018 - 3/31/2020:

- a) No. AG1800016-01 with City of Lakewood in the amount not-to-exceed \$450,694.00.
- b) No. AG1800055-01 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$361,803.00.
- c) No. CE1800160-01 with Catholic Charities Corporation in the amount not-to-exceed \$645,749.77.
- d) No. CE1800161-01 with The East End Neighborhood House in the amount not-to-exceed \$427,161.00.
- e) No. CE1800162-01 with Murtis Taylor Human Services System in the amount not-to-exceed \$964,877.00.
- f) No. CE1800163 -01 with The Centers for Families and Children in the amount not-to-exceed \$394,105.00.
- g) No. CE1800164-01 with University Settlement, Incorporated in the amount not-to-exceed \$681,925.84.
- h) No. CE1800165-01 with West Side Community House in the amount not-to-exceed \$439,715.00.

ii) for the period 11/19/2018 - 3/31/2020:

- a) No. CE1800452-01 with The Harvard Community Services Center in the amount not-to-exceed \$461,704.00.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

- 3) R2020-0089: A Resolution authorizing an amendment to Agreement No. AG1900216-01 with City of Cleveland/ Department of Public Health for administration, coordination, prenatal and inter-conceptional care services to high risk families in connection with expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2020 - 12/31/2021 to change the scope of services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$774,940.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 98)

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2020-0081: A Resolution authorizing an amendment to a revenue generating Agreement with City of Berea for maintenance and repair of storm sewers and sanitary sewers located in County Sewer District No. 8 for the period 6/1/2017 - 3/31/2020 to extend the time period to 3/31/2021 and for additional revenue in the amount not-to-exceed \$1,600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 105)

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Committee of the Whole – Brady and Tuma

- 2) R2020-0082: A Resolution amending Resolution No. R2019-0018 dated 2/12/2019, which declared that public convenience and welfare requires resurfacing Brainard Road in the Cities of Highland Heights and Lyndhurst, by changing the termini from Cedar Road to Wilson Mills Road to Falkirk Road to Wilson Mills Road; making an award on RQ47967 to Perk Company, Inc. in the amount not-to-exceed

\$3,028,622.80 for resurfacing Brainard Road from said termini in said municipalities; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$302,862.28 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective. (See Page 108)

Sponsors: County Executive Budish/Department of Public Works/Division of County Engineer and Councilmember Simon

Committee Assignment and Chair: Committee of the Whole – Brady and Tuma

- 3) R2020-0083: A Resolution authorizing an amendment to Contract No. CE1900152-02 with AEP Onsite Partners, LLC fka Enerlogics Solar LLC for the purchase of electricity generated by Rooftop Solar Systems installed at various County facilities in connection with the Aggregated Solar Project for the period 6/1/2019 - 5/31/2029 to change the scope of services, effective 3/1/2020, and for additional funds in the amount not-to-exceed \$624,466.74; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 112)

Sponsors: County Executive Budish/Departments of Public Works and Sustainability and Councilmember Simon

Committee Assignment and Chair: Committee of the Whole – Brady and Simon

- 4) R2020-0084: A Resolution authorizing a revenue generating agreement with The Cleveland Clinic Foundation in the amount not-to-exceed \$900,000.00 for six Medicaid Enrollment Eligibility Specialists for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. (See Page 115)

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Committee of the Whole –  
Brady and Conwell

**d) CONSIDERATION OF ORDINANCES FOR FIRST READING AND REFERRAL  
TO COMMITTEE**

- 1) O2020-0009: An Uncodified Ordinance amending uncodified Ordinance No. O2020-0008 dated 4/14/2020, which amended uncodified Ordinance No. O2020-0007 dated 3/16/2020, which provided for paid emergency administrative leave for all County employees and which deleted the requirement that the paid emergency administrative leave can only be used after the employee has exhausted his or her existing accrued sick leave, by revising the date on which the paid emergency administrative leave will expire; and declaring the necessity that this uncodified Ordinance become immediately effective. (See Page 117)

Sponsor: County Executive Budish

- 2) O2020-0010: An Ordinance amending Section 202.10(G) of the Cuyahoga County Code to provide for displacement rights resulting from a layoff or layoffs within the Department of Health and Human Services, and declaring the necessity that this Ordinance become immediately effective. (See Page 120)

Sponsor: County Executive Budish/Department of Health and Human Services

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**

NEXT MEETINGS

COMMITTEE OF THE WHOLE MEETING:

TUESDAY, MAY 5, 2020  
2:00 PM / REMOTE

REGULAR MEETING:

TUESDAY, MAY 12, 2020  
TBD / TBD



**MINUTES**  
CUYAHOGA COUNTY COUNCIL REMOTE\* REGULAR MEETING  
TUESDAY, APRIL 14, 2020  
2:00 PM

\*Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed to the public at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link: [council.cuyahogacounty.us/en-US/Streaming-Video.aspx](https://council.cuyahogacounty.us/en-US/Streaming-Video.aspx) or by calling 1-877-336-1828 Access Code 3279066#.

\*\*Public comment for this meeting may be submitted in writing via email to the Clerk of Council at [jschmotzer@cuyahogacounty.us](mailto:jschmotzer@cuyahogacounty.us) no later than 1:00 p.m. on Tuesday, April 14, 2020

1. CALL TO ORDER

**Council President Brady called the meeting to order at 2:03 p.m.**

2. ROLL CALL

**Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown, Stephens, Simon, Baker and Brady were in attendance and a quorum was determined.**

3. PLEDGE OF ALLEGIANCE

4. SILENT MEDITATION

**There was no moment of silent meditation.**

5. PUBLIC COMMENT\*\*

Clerk Schmotzer reported that Ms. Loh submitted public comment via email concerning shortfalls of COVID-19 social distancing and self-quarantining for the homeless.

6. APPROVAL OF MINUTES

a) March 16, 2020 Special Meeting

**A motion was made by Mr. Brady, seconded by Mr. Schron and approved by unanimous vote to approve the minutes from the March 16, 2020 Special meeting.**

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

**Council President Brady welcomed Councilmembers to the remote meeting and recapped the March 16<sup>th</sup> Special meeting. He said that it has been a difficult time for everyone [due to the COVID-19 virus and subsequent shutdown]. He stated that the March 17, 2020 primary election was cancelled and has been reset as a mail-in only campaign with a deadline of April 28, 2020. Council President Brady also indicated that the County's Health and Human Services levy campaign continues and is being coordinated with our consultants. Due to staffing issues at the Board of Elections, final results may not be available until sometime in early May. As to when we may be able to return to business as before, we will be looking to the Governor for direction on this matter. In the meantime, we will do our best to perform our responsibilities during the shutdown. Next Tuesday, April 21, 2020, a Committee of the Whole [remote] meeting will be conducted as a substitute for our regular committee meetings and at that time there will also be a discussion regarding the state of the County's finances as it is time for Council to resume its oversight responsibilities. We all need to work closely together and do our jobs in spite of the limitations we are living with.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Budish stated that we are in the midst of a health and economic crisis unlike anything he has ever seen. People are suffering and the economy has fallen off a cliff. He said that we are doing everything we can to protect our residents and employees to slow the spread of the virus and to put us in the best possible position to recover as we come out of this crisis including: activating the Emergency Operations Center and coordinating with our many partners; reducing the jail population in half, setting up isolation and quarantine locations, screening every person before entering and eliminating most in-person visits; searching for, obtaining and distributing personal protective equipment for first responders, jail personnel and others; reducing in half the number of people in the homeless shelters by incentivizing them to move in with family or friends, providing hotel rooms and working with advocates to place port-a-potties with wash stations in areas used by people who are homeless; halting Sheriff's sales and working with banks to seek a moratorium on foreclosures and evictions; supporting United Way's 211 service helping people who**



are unemployed to get the information and services they need; creating a small business resource center to help guide small business owners through the SBA program and other available resources, initiating a Small Business Stabilization Fund to fill in the funding gaps to help our small businesses get through the next few months; and, in partnership with AT&T, providing hotspots and Chromebooks to students in the Cleveland Municipal School District to continue to learn even if they don't have internet access.

County Executive Budish also reported that we are continuing to maintain County services to residents through this crises, but that we are anticipating a devastating loss of sales tax and other revenue which will clearly impact the way we do business and will require very tough decisions. He said that he has instituted a hiring freeze and is requiring two-week furloughs for all non-bargaining employees. He also said that all department heads were asked to submit proposed 15% budget cuts in order to maintain the goal of prudent financial management to get through this crisis while still ensuring the safety, health and security of our residents. He then thanked Councilmembers for what they are doing during this challenging time.

9. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2020-0079 and R2020-0080.**

- 1) R2020-0079: A Resolution amending the 2020/2021 Biennial Operating Budget for 2020 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**Council President Brady asked questions of Mr. Michael Chambers, Fiscal Officer, pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Miller, seconded by Mr. Schron, Resolution No. R2020-0079 was considered and adopted by majority roll-call vote, with Mr. Gallagher casting the only dissenting vote.**

- 2) R2020-0080: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Ohio Patrolmen's Benevolent Association representing approximately 18 Deputy Sergeants at the Sheriff's Department for the period 1/1/2019 - 12/31/2021; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Law and County Sheriff

**Mr. Trevor McAleer, Legislative Budget Advisor, addressed Council regarding Resolution No. R2020-0080.**

**On a motion by Mr. Miller with a second by Ms. Simon, Resolution No. R2020-0080 was considered and adopted by unanimous roll-call vote.**

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2020-0081: A Resolution authorizing an amendment to a revenue generating Agreement with City of Berea for maintenance and repair of storm sewers and sanitary sewers located in County Sewer District No. 8 for the period 6/1/2017 - 3/31/2020 to extend the time period to 3/31/2021 and for additional revenue in the amount not-to-exceed \$1,600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

**Council President Brady referred Resolution No. R2020-0081 to the Committee of the Whole.**

- 2) R2020-0082: A Resolution amending Resolution No. R2019-0018 dated 2/12/2019, which declared that public convenience and welfare requires resurfacing Brainard Road in the Cities of Highland Heights and Lyndhurst, by changing

the termini from Cedar Road to Wilson Mills Road to Falkirk Road to Wilson Mills Road; making an award on RQ47967 to Perk Company, Inc. in the amount not-to-exceed \$3,028,622.80 for resurfacing Brainard Road from said termini in said municipalities; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$302,862.28 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

**Council President Brady referred Resolution No. R2020-0082 to the Committee of the Whole.**

- 3) R2020-0083: A Resolution authorizing an amendment to Contract No. CE1900152-02 with AEP Onsite Partners, LLC fka Enerlogics Solar LLC for the purchase of electricity generated by Rooftop Solar Systems installed at various County facilities in connection with the Aggregated Solar Project for the period 6/1/2019 - 5/31/2029 to change the scope of services, effective 3/1/2020, and for additional funds in the amount not-to-exceed \$624,466.74; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Departments of Public Works and Sustainability

**Council President Brady referred Resolution No. R2020-0083 to the Committee of the Whole.**

- 4) R2020-0084: A Resolution authorizing a revenue generating agreement with The Cleveland Clinic Foundation in the amount not-to-exceed \$900,000.00 for six Medicaid Enrollment Eligibility Specialists for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

**Council President Brady referred Resolution No. R2020-0084 to the Committee of the Whole.**

- c) CONSIDERATION OF AN ORDINANCE FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Ordinance No. O2020-0008.**

- 1) O2020-0008: An uncodified Ordinance amending uncodified Ordinance No. O2020-0007 dated 3/16/2020, which provided for paid emergency administrative leave for all County employees, by deleting the requirement that the paid emergency administrative leave can only be used after the employee has exhausted his or her existing accrued sick leave; and declaring the necessity that this uncodified Ordinance become immediately effective.

Sponsors: County Executive Budish and Council President Brady

**On a motion by Mr. Brady with a second by Mr. Miller, Ordinance No. O2020-0008 was considered and adopted by unanimous roll-call vote.**

10. MISCELLANEOUS COMMITTEE REPORTS

**Council President Brady reported that the Committee of the Whole will meet on Tuesday, April 21, 2020 at 2:00 p.m.**

11. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

12. ADJOURNMENT

**With no further business to discuss, Council President Brady adjourned the meeting at 2:25 p.m., without objection.**



## MINUTES

CUYAHOGA COUNTY COUNCIL REMOTE\* COMMITTEE OF THE WHOLE MEETING  
TUESDAY, APRIL 21, 2020  
2:00 PM

\*Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed to the public at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link: [council.cuyahogacounty.us/en-US/Streaming-Video.aspx](https://council.cuyahogacounty.us/en-US/Streaming-Video.aspx) or by calling 1-877-336-1828 Access Code 3279066#.

\*\*Public comment for this meeting may be submitted in writing via email to the Clerk of Council at [jschmotzer@cuyahogacounty.us](mailto:jschmotzer@cuyahogacounty.us) no later than 1:00 p.m. on Tuesday, April 21, 2020

### 1. CALL TO ORDER

**Council President Brady called the meeting to order at 2:04 p.m.**

### 2. ROLL CALL

**Council President Brady asked Clerk Schmotzer to call the roll. Councilmembers Gallagher, Schron, Conwell, Brown, Stephens, Simon, Baker, Miller and Brady were in attendance and a quorum was determined.**

**Councilmembers Tuma and Jones joined the meeting shortly after the roll-call was taken.**

### 3. PUBLIC COMMENT\*\*

**Clerk Schmotzer reported that there were no public comments submitted via email.**

### 4. ITEMS REFERRED TO COMMITTEE:

**[Clerk's note: Mr. Tuma presided over discussions for Resolution Nos. R2020-0081 and R2020-0082.]**

- a) R2020-0081: A Resolution authorizing an amendment to a revenue generating Agreement with City of Berea for maintenance and repair of storm sewers and sanitary sewers located in County Sewer District No. 8 for the period 6/1/2017 - 3/31/2020 to extend the time period to 3/31/2021 and for additional revenue in the amount not-to-exceed \$1,600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Michael Dever, Director of the Department of Public Works, and Ms. Nichole English, Transportation Planning Engineer with the Department of Public Works, addressed the Committee regarding Resolution No. R2020-0081. Discussion ensued.**

**Committee members asked questions of Mr. Dever and Ms. English pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Brady with a second by Mr. Tuma, Resolution No. R2020-0081 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2020-0082: A Resolution amending Resolution No. R2019-0018 dated 2/12/2019, which declared that public convenience and welfare requires resurfacing Brainard Road in the Cities of Highland Heights and Lyndhurst, by changing the termini from Cedar Road to Wilson Mills Road to Falkirk Road to Wilson Mills Road; making an award on RQ47967 to Perk Company, Inc. in the amount not-to-exceed \$3,028,622.80 for resurfacing Brainard Road from said termini in said municipalities; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$302,862.28 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.

**Ms. English addressed the Committee regarding Resolution No. R2020-0082. Discussion ensued.**

**Committee members asked questions of Ms. English pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2020-0082 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**Ms. Simon requested to have her name added as a co-sponsor to Resolution No. R2020-0082.**

**[Clerk's note: Ms. Simon presided over discussions for Resolution No. R2020-0083.]**

- c) R2020-0083: A Resolution authorizing an amendment to Contract No. CE1900152-02 with AEP Onsite Partners, LLC fka Enerlogics Solar LLC for the purchase of electricity generated by Rooftop Solar Systems installed at various County facilities in connection with the Aggregated Solar Project for the period 6/1/2019 - 5/31/2029 to change the scope of services, effective 3/1/2020, and for additional funds in the amount not-to-exceed \$624,466.74; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Michael Foley, Director of the Department of Sustainability; Mr. Scott Ameduri, President of Enerlogics Networks, Inc.; and Mr. Michael Wise, Member of McDonald Hopkins Law Firm, addressed the Committee regarding Resolution No. R2020-0083. Discussion ensued.**

**Committee members asked questions of Messrs. Foley, Ameduri and Wise pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Brady with a second by Ms. Simon, Resolution No. R2020-0083 was considered and approved by majority roll-call vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, with Mr. Schron casting the only dissenting vote.**

**Ms. Simon requested to have her name added as a co-sponsor to Resolution No. R2020-0083.**

**[Clerk's note: Ms. Conwell presided over discussions for Resolution No. R2020-0084.]**

- d) R2020-0084: A Resolution authorizing a revenue generating agreement with The Cleveland Clinic Foundation in the amount not-to-exceed \$900,000.00 for six Medicaid Enrollment Eligibility Specialists for the period 1/1/2020 - 12/31/2021; authorizing the

County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Christine Alexander, Administrator for the Department of Health and Human Services Contract Administration, and Ms. Christy Nicholls, Deputy Administrator with Cuyahoga Job and Family Services, addressed the Committee regarding Resolution No. R2020-0084. Discussion ensued.**

**Committee members asked questions of Ms. Alexander and Ms. Nicholls pertaining to the item, which they answered accordingly.**

**On a motion by Ms. Conwell with a second by Ms. Stephens, Resolution No. R2020-0084 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

**5. MISCELLANEOUS BUSINESS**

**Mr. Brady reported that there will be a Council meeting on Tuesday, April 28, 2020 and a Committee of the Whole meeting on Tuesday, May 5, 2020, where there will be a presentation on County finances.**

**Ms. Baker expressed her concerns regarding the Cuyahoga County plastic bag ban and stated that we should support local retailers who are not allowing reusable bags during the COVID-19 pandemic. Discussion ensued.**

**Mr. Jones stated that everyone should practice personal safety measures during the COVID-19 pandemic.**

**6. ADJOURNMENT**

**With no further business to discuss, Council President Brady adjourned the meeting at 2:52 p.m., without objection.**



# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0085

Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2020/2021 Biennial Operating Budget for 2020 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2020 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2020/2021 Biennial Operating Budget for 2020 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

- A. Sanitary Engineer  
PW715400 – Sanitary Repair/Maintenance  
Capital Outlays \$ 8,000,000.00

Sanitary Engineer PW715200 – Sanitary Operating Capital Outlays	\$ 4,000,000.00
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The Department of Public Works Division of Sanitary Engineer requests to increase appropriation in its Capital Projects Fund. The appropriation would be used for sanitary repair and maintenance on behalf of multiple sewer districts for the following: \$2 million for various municipal reimbursements, \$2 million for emergency repair contract, \$2 million for emergency rehabilitation contract, \$2 million for jetting/televising contract, and \$4 million for 2020 operating expenses including vehicle purchases. The expenses are later recovered through revenues from the various sewer districts. The cash balance in the fund was \$733,860 as of February 29, 2020, and revenues average approximately \$26 million per year.

B. General Fund PW100100 – Property Management Other Expenses	\$ 496,875.00
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This is the 2nd Amendment to the Programming Consultant Services Agreement for the Justice Center with the DLR Group, Inc. for the amount of \$496,875 for additional services. These services include: Inclusion of the Court of Appeals and Probate Court and the Old Courthouse, Interim Central Booking, Assistance in Implementing Jail Population Management Advocacy Committee, Working group Meetings related to Consensus Building, Continuing Services related to Mental Health/Substance Abuse/Addiction Diversion, Public Forums and Reimbursable expenses.

C. Children Services HS21500 – Client Support Services Other Expenses	\$ 5,000.00
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This DCFS request additional \$5,000 appropriation to cover costs of providing youth services in support of the recently awarded ODJFS Youth Advisory Board (YAB) allocation for SFY2020. The appropriation increase is supported by a \$5,000 payment from ODJFS received and deposited on March 12, 2020 (Batch #1472).

D. Consumer Affairs Grant FS290125 – Scam Program-Sears Fund Other Expenses	\$ 9,400.00
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The Department of Consumer Affairs received this \$9,400 grant award from The Special Committee, Sears Consumer Protection and Education Fund, for testing, development and distribution of a bingo-like consumer education game called SCAM0. The grant period runs from Feb. 17, 2020, through Feb. 17, 2021. The grant ID AG01115190000000011514. The Special Committee, Sears Consumer Protection and Education Fund, is a settlement fund created after a 50-state enforcement action against Sears, Roebuck and Co. The fund is held in trust for purposes of funding consumer protection and education initiatives. Applications for distribution from the annual interest generated by the Fund are reviewed by a Special Committee comprised of representatives of the Attorneys General of California, Massachusetts and a third rotating state. Funding decisions are finalized by the Attorneys General of those states. The committee is administered by the Massachusetts Attorney General's office and staffed by representatives from three state Attorneys General. Money from this fund is used for consumer education and or/consumer protection purposes. The Cuyahoga County

Department of Consumer Affairs' mission is to protect consumers of Cuyahoga County from unfair and deceptive practices. The game was intended to be used by Scam Squad members and senior centers throughout the county to help older county residents recognize and avoid common scams.

E. Capital Projects		
PW600100 – Capital Projects		
Other Expenses	\$	780,000.00

To set up a project for the Medical Examiners 6th Floor HVAC Replacement Project. This will allow the failing HVAC system to be replaced. This is on the approved 2020 CIP and is funded by the General Fund Capital Improvement Subsidy.

F. Capital Projects		
PW600100 – Capital Projects		
Other Expenses	\$	300,000.00

To setup a project for the Fire Dampers Project. Vendor provides Fire Dampers, Smoke Dampers, and Combination Fire/Smoke Dampers and Systems inspection, repair, and replacement of County owned buildings. This is a three-year contract that goes from May 1, 2020 to April 30, 2023. This project is on the 2020 Approved CIP and is funded by the General Fund Capital Improvement Subsidy.

G. Capital Projects		
PW600100 – Capital Projects		
Capital Outlays	\$	8,700,000.00

To repair and replace the apron and taxi way at the Cuyahoga County Airport. This is time sensitive and according to the approved coronavirus stimulus bill, this will be eligible for 100% funding from the FAA as opposed to the normal 90% funding. This project is on the 2020 CIP.

**SECTION 2.** That the 2020/2021 Biennial Operating Budget for 2020 be amended to provide for the following cash transfers between County funds:

**Fund Nos./Budget Accounts**

A. FROM: Cuyahoga Support Enforcement		
HS245100 – Cuyahoga Supp. Enforcement AG		
Transfer Out	\$	67,151.00
TO: Other Health and Safety		
HS280100 – Fatherhood Initiative		
Revenue Transfer	\$	67,151.00

The Office of Budget and Management is requesting a cash transfer to move the cash balance, \$67,151, as of December 31, 2019 for Fatherhood Initiative, from Child Support to its own separate account. Based on the Ohio Administrative Code 5101:9-6-83, these two funding sources cannot be combined.





To: Jeanne Schmotzer, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: April 21, 2020

Re: Fiscal Agenda – 4/28/2020

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **April 28, 2020**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to reconcile the originally adopted 2020 Budget. Items of note on this agenda include:

- Request to amend various appropriations, adding appropriation to the 2020 budget to cover expenditures thru year end.
- Request to provide appropriations for various grants that have been awarded.

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Funding Source	Purpose
Dept. of Public Works	\$21,780,000.00	General Fund/Capital Projects	Additional Appropriation
Dept. of Public Works	\$496,875.00	General Fund	Additional Appropriation
Dept. of Children & Family Services	\$5,000.00	Special Revenue - No General/HHS Levy Fund Impact	Grant Appropriation
Fiscal Office-Consumer Affairs	\$9,400.00	Special Revenue - No General/HHS Levy Fund Impact	Grant Appropriation

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

<b>Department</b>	<b>Amount Transferred</b>	<b>Funding Source</b>	<b>Purpose</b>
Dept. of Health & Human Services-Office of Child Support Enforcement	\$67,151.00	HHS Levy Fund	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0086

Sponsored by: <b>County Executive Budish/Department of Development</b>	<b>A Resolution</b> amending the Cuyahoga County Citizen Participation Plan required by the U.S. Department of Housing and Urban Development to comply with requirements under the Coronavirus Aid, Relief, and Economic Security Act, by adding Title X – CARES Act Funding; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, by Resolution No. 065112 dated December 7, 2006, the Cuyahoga County Board of County Commissioners adopted a revised Cuyahoga County Citizen Participation Plan (the “Plan”) related to the Consolidated Plan, as required by the U.S. Department of Housing and Urban Development, in accordance with 24 C.F.R. 91.105; and

WHEREAS, it is necessary to amend the Plan in order to incorporate certain requirements of the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act related to public meetings and public notice; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends the Cuyahoga County Citizen Participation Plan required by the U.S. Department of Housing and Urban Development to comply with requirements under the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act, by adding Title X as follows:

X. CARES ACT FUNDING

Any provision of this Citizen Participation Plan to the contrary notwithstanding, plans for expending funding provided under the CARES Act shall be subject to the following:

1. Public meetings regarding planning to expend CARES Act funding may be held electronically, either through call-in or online, in accordance with Ohio HB 197, passed March 25, 2020.
2. A draft of a proposed CARES Act funding plan may be posted on the Cuyahoga County website when posting at local libraries and County offices is impractical due to a public health emergency.
3. The public comment period for any proposed CARES Act funding plan shall be five calendar days.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC038  
April 28, 2020

Title: Department of Development 2020 Cuyahoga County Citizen Participation Plan Amendment

**A. Scope of Work Summary**

1. Department of Development requesting an amendment to the Cuyahoga County Citizen Participation Plan required by the U.S. Department of Housing and Urban Development to comply with requirements under the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act related funding.

BOCC Resolution No. 065112 dated December 7, 2006

2. The primary goals of the project are to comply with regulations as outlined in the CARES Act.

3. This document is required by the U. S. Department of Housing and Urban Development.

**B. Procurement N/A**

**C. Contractor and Project Information N/A**

**D. Project Status and Planning N/A**

**E. Funding N/A**

**F. Items/Services Received and Invoiced but not Paid: N/A**

RESOLUTION

Approving a revised Citizen Participation Plan to U.S. Department of Housing and Urban Development for the Consolidated Plan for the Department of Development.

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BE IT RESOLVED by the Board of County Commissioners of Cuyahoga County, Ohio that a revised Citizen Participation Plan to U.S. Department of Housing and Urban Development for the Consolidated Plan for the Department of Development be, and the same is, hereby approved.

BE IT FURTHER RESOLVED that the Clerk of the Board be, and she is, hereby instructed to transmit a copy of this resolution to Paul Oyaski, Director, Department of Development.

On Motion of Commissioner Jones, seconded by Commissioner Hagan, the foregoing resolution was duly adopted.

Ayes: Jones, Hagan, Dimora.

Nays: None.

Resolution Adopted.

Jeanne M. Schmotzer,  
Clerk of the Board

Journal 293  
December 7, 2006  
065112  
fg

**Adopted 12/7/2006**

**COUNTY OF CUYAHOGA**

**BOARD OF COUNTY COMMISSIONERS**

**CITIZEN PARTICIPATION PLAN  
for the  
CONSOLIDATED PLAN**

**Department of Development  
112 Hamilton Court, Annex Building – 4<sup>th</sup> Floor  
Cleveland, Ohio 44114**

**For Information Contact the  
Department of Development  
443-7260  
1 (800) 750-0750 TTY/Voice via Ohio Relay Service**

# COUNTY OF CUYAHOGA

## BOARD OF COUNTY COMMISSIONERS

### Citizen Participation Plan

#### STATEMENT OF INTENT

Citizen participation is an integral part of the overall planning, evaluation, assessment and implementation process of the Cuyahoga County Community Development Block Grant Program and other federally funded programs by the U.S. Department of Housing and Urban Development (HUD). Cuyahoga County recognizes the importance of citizen participation and fully endorses a process that maximizes citizen involvement in housing and community development activities.

This plan will outline a process that will:

1. Provide for and encourage citizens to participate in the development of the Consolidated Plan.
2. Encourage the submission of views and proposals, especially by low and moderate-income persons, particularly those living in designated Improvement Target Areas (ITA) and in areas where federal funds are proposed to be used, and by residents of predominantly low-moderate income neighborhoods.
3. Encourage the participation of all citizens, including minorities and non-English speaking persons as well as persons with disabilities.
4. Schedule meetings, hearings and all other activities of a public nature at times and locations convenient to potential and actual beneficiaries to encourage broad participation and attendance.
5. Provide complete information regarding the County's Community Development Block Grant Program and other federally-funded programs, relevant legislation and regulations and other materials and documents as needed or requested to insure knowledgeable citizen involvement.

It is the intent of this Citizen Participation Plan that all citizen participation be conducted in an open manner with access for all interested persons. This Citizen Participation Plan includes suggestions made by individual citizens and citizen organizations that have participated in block grant public meetings in prior program years, and conforms to the amended federal regulations (24 CFR part 91, Section 91.105).

This Citizen Participation Plan was adopted by the Board of County Commissioners in March 1988 as Resolution 881231 and amended on September 10, 1996 as Resolution 963762.

### CITIZEN PARTICIPATION PROCESS

To insure a well informed citizenry, Cuyahoga County's Citizen Participation Plan will detail mechanisms by which citizens can become involved in federally funded program activities. Recognizing, however, that there is no single best approach to citizen involvement, the Department of Development is not limiting citizen involvement to only those mechanisms described below.

Citizens who feel they are unable to find an avenue of participation using these mechanisms may suggest alternative procedures to the Administrative Services Division or through the Director of the Department of Development and every effort will be made to accommodate these suggestions.

The Citizen participation activities to be carried out during a program year are:

1. Provision of Technical Assistance and Information.
2. Needs of Non-English Speaking Residents.
3. Local Community Sponsored Citizen Hearings.
4. County-Sponsored Consolidated Plan Hearings and Availability to the Public.
5. Amendments to the Consolidated Plan.
6. Response to Complaints and Concerns.
7. Access to Records.
8. Performance Reports, and
9. Citizen Participation Plan Review and Amendment Process.

## I. TECHNICAL ASSISTANCE AND INFORMATION:

The County will provide technical assistance to individuals and groups so that they may adequately participate in the planning, implementation and assessment of the federally funded programs administered by the Department of Development. This assistance will be provided for at least the following:

1. Guidance to citizens on preparing proposals and suggestions to be submitted for funding consideration under any of the programs covered by the Consolidated Plan, especially groups representative of persons of low-and-moderate income that request such assistance.
2. Provision of information and clarification of federal regulations and other program requirements.
3. Guidance to groups and individuals wishing to participate further in planning, implementing or assessing the program.

Department of Development staff are available to local communities, fraternal, civic, religious organizations, and business associations for public speaking engagements.

## II. NEEDS OF NON-ENGLISH SPEAKING RESIDENTS

The County will provide a translator to any public meeting or public hearing if the County anticipates that five (5) or more non-English speaking residents understanding the same language will attend a meeting, or if a written request by an organization representing non-English speaking residents is received five (5) working days prior to the scheduled meeting.

## III. COMMUNITY SPONSORED CITIZEN HEARINGS

Each community making application for Competitive Municipal Grant Program funding shall be required to hold at least one public hearing to explain the various features of the Community Development Block Grant Program, to provide citizens with an opportunity for expression of their views on proposed projects and to offer citizens the opportunity to suggest other projects before competitive project applications are submitted to the Department of Development.

The public hearings are designed to provide residents in each community with the information necessary to understand the purpose and scope of the federal programs and allow them a sufficient amount of time to frame their suggestions. This hearing is designed to provide residents with a basic working knowledge of the program, the amount of funds available, the eligible activities, the Federal requirements, and the procedure involved for submitting suggestions or proposals. The hearing must address local housing and community development needs and obtain the views of citizens on their needs. Suggestions from citizens will be solicited at these hearings.

The hearings will be planned, publicized and conducted by officials of the participating cities, villages and townships with the cooperation of the Division of Community and Economic Development. A representative of the Division will attend these hearings to answer questions and help the community present the public hearing.

Adequate advance notice must be given to citizens of each hearing, with sufficient information published about the subject of the hearing. A minimum of one week prior to each hearing, sufficient public advertising utilizing local community newspapers must be provided. Other means of promoting the hearings are encouraged in addition to the public advertisement.

At each local public hearing the following requirements must be met:

1. A complete description of the programs including the amount of funds available, and the estimated amount of funds that will benefit lower income persons.
2. Citizens will be offered the opportunity to suggest and/or recommend projects to their elected officials.
3. A discussion of the community's housing and community development needs must be provided.
4. All information and citizen input gathered at these meetings will be reviewed and considered by local officials prior to the submission of a project application to the Division of Community and Economic Development.

The local public hearing must be conducted at times and locations convenient to potential and actual beneficiaries.

1. A summary of the hearing, citizen views and all citizen suggestions must be submitted to the County with the applications for funds. A summary of citizen comments or views, and a summary of any comments or views not accepted and the reasons therefore, must be submitted to the County with the application for funds.
2. The names and addresses of all citizens attending the meeting must be submitted to the County with the application for funds.
3. A copy of the newspaper advertisement announcing the meeting must be submitted to the County with the application for funds.



IV. COUNTY – SPONSORED CONSOLIDATED PLAN HEARINGS AND AVAILABILITY TO THE PUBLIC

The County shall conduct at least two public hearings per year to obtain citizen’s views and to respond to proposals and questions, to be conducted at a minimum of two different stages in the program year. Together, these hearings will address housing and community development needs, development of proposed activities, and review of program performance. At least one of these hearings will be held before the Consolidated Plan is published for comment. Adequate advance notice (at least two weeks) will be given to citizens of each hearing, with sufficient information published about the subject of the hearing to permit informed comment.

The County will encourage the participation of residents of public and assisted housing developments, located in the Urban County, in the process of developing and implementing the Consolidated Plan, along with other low-income residents of targeted revitalization areas in which the developments are located. The County shall inform the public housing agency of these hearings and request that they pass along the notice to residents of the public and assisted housing developments located in the Urban County.

A. First Public Hearing

At least one hearing sponsored by the County will be conducted during the same time frame as the local public hearings for the Competitive Municipal Grant program, while the Consolidated Plan is being developed. This hearing will address housing and community development needs, development of proposed activities and review of program performance. The County will make available to citizens, public agencies, and other interested parties:

1. Information on the amount of federal financial assistance the County expects to receive from HUD (including grant funds and program income),
2. The range of activities that may be undertaken, including the estimated amount that will benefit persons of low-and-moderate income.
3. The County’s plans to minimize displacement of persons and to assist any persons displaced, specifying the types and levels of assistance available to displaced persons, and
4. The Urban County program and competitive municipal grant application process.

B. Second Public Hearing

The second public hearing will be held after the publication of the proposed Consolidated Plan. This hearing will give citizens, public agencies, and other interested parties an opportunity to comment on the consolidated plan and review program performance.

C. Publication of the Proposed Consolidated Plan

A summary of the proposed Consolidated Plan will be placed in an advertisement in a newspaper of general circulation. The advertisement will notify citizens, public agencies, and other interested parties of an opportunity to examine its contents and to submit comments. The proposed Consolidated Plan will be available for public review for a 30-day period. Copies of the proposed Consolidated Plan will be available at designated regional branches of the County's Public Library System and specified local government offices. The summary will describe the content and purpose of the Consolidated Plan and a listing of the locations where copies of the proposed Consolidated Plan may be examined.

Any comments or views of citizens received in writing, or made orally at the public hearing will be considered in preparing the final Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore will be attached to the final Consolidated Plan.

A reasonable number of free copies of the Plan will be provided to citizens and groups that request copies in writing.

D. Public Hearing Notification Requirements

Adequate advance notice must be given to citizens of each hearing, with sufficient information published about the subject of the hearing. The County – sponsored hearings must be conducted at times and locations convenient to potential and actual beneficiaries, and with accommodations for persons with disabilities.

A minimum of ten calendar days prior to each hearing, sufficient public advertising utilizing a newspaper of general circulation must be provided. Other means of promoting the hearings are encouraged in addition to the public advertisement.

A summary of the hearings, citizen views and suggestions, names and addresses of attendees, and copies of the newspaper advertisement(s) will be retained in the files.

V. AMENDMENTS TO THE CONSOLIDATED PLAN

During the program year, after the Consolidated Plan has been approved by the Board of County Commissioners, it may be necessary or desirable to change one or more program activities and substitute others. Changes in the County's planned or actual activities which constitute a substantial amendment to the Consolidated Plan are changes that meet one or more of the following situations:

1. The federal financial participation in an activity is increased by more than 100%.
2. The use of CDBG funds is changed from one eligible activity to another, for example, the location of an activity is moved to another community, and
3. The beneficiaries of the activity are no longer low-and-moderate-income persons.

If the program to be changed is a municipal activity, the local community is required to hold one public hearing on the substantial amendment. Evidence of this hearing, the notice and the minutes of the hearing, and any citizen comments received during the review period are to be sent to the Manager, Division of Community and Economic Development along with a letter from the community explaining the change(s). Approval of local substantial amendments will be made by the Board of County Commissioners at a public meeting before submission to HUD. Citizens must be provided with reasonable notice and an opportunity to comment on substantial amendments.

A notice will be placed in a local newspaper at least two weeks prior to the hearing. The notice must provide sufficient information published about the subject of the hearing. The community must provide a period, of not less than 30 days, to receive comments on the Substantial Amendment before the request to amend is sent to the County.

In the case of a substantial amendment for a County activity, which must be approved by the U.S. Department of Housing and Urban Development, the County will sponsor a public hearing and the Board of County Commissioners will formally approve the amendment at a public meeting before submission to HUD. The notification process and 30 day review period as outlined above are also in effect for the County's substantial amendment(s).

Any comments or views of citizens received orally or in writing, at a public hearing shall be considered in preparing the substantial amendment of the Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore shall be attached to the substantial amendment to the Consolidated Plan for both municipal and County activities.

## VI. COMPLAINTS AND CONCERNS

Complaints or concerns may be directed in writing to the Director, Department of Development, 112 Hamilton Avenue, Cleveland, Ohio 44114, or by calling 443-7260. Hearing or speech-impaired persons may contact the Department through the Ohio Relay Service by calling 1 (800) 750-0750 TTY/Voice. Any complaint or concern will be responded to, in writing, within 15 working days to the individual or group filing the complaint.

Persons wishing to object to the approval of an application by HUD may make such objections known to the appropriate HUD area office. HUD will consider objections made only on the following grounds: that the applicant's description of needs and objectives is plainly inconsistent with available facts and data; or that the activities to be undertaken are plainly inappropriate to meet the needs and objectives identified by the applicant; or the application does not comply with HUD regulations or other applicable law; or the application proposes activities which are otherwise ineligible.

Such objections should include both an identification of the requirements not met and, in the case of objections made on the grounds that the description of needs and objectives is plainly inconsistent with significant, generally available facts and data – the generally available data.

## VII. ACCESS TO RECORDS

Citizens, public agencies, and other interested parties will be provided reasonable and timely access to information and records relating to the County's Consolidated Plan and the County's use of assistance under the programs covered during the preceding three years.

The Consolidated Plan (as adopted) substantial amendments, and the performance report will be available to the public, including the availability of materials in a form accessible to persons with disabilities, upon written request. These documents will be available to the public at designated branch locations of the County's Public Library System. Locations will be selected for accessibility to low and moderate-income areas throughout the County.

## VIII. PERFORMANCE REPORT

Citizens will be provided with reasonable notice and an opportunity to comment on performance reports. A notice will be placed in a newspaper of general circulation, at least 21 days prior to submission of the Performance Report to HUD. Citizens will be duly notified that the report is available for public review and comment.

Citizens will have at least 15 days to submit comments on the performance report prior to the report being submitted to HUD. The newspaper notice shall state the location(s) of the Performance Report for public review. These locations will be designated branches of the County's Regional Public Library System. Locations will be selected for accessibility to low-moderate-income areas throughout the Urban County. Any comments or views of citizens received in writing, or orally, shall be considered by the County in preparing the performance report. A summary of these comments or views shall be attached to the Performance Report.

## IX. CITIZEN PARTICIPATION PLAN REVIEW AND AMENDMENT PROCESS

This Citizen Participation Plan amended the Plan adopted in March 1988 by the Board of County Commissioners to comply with Section 91.105 by action on September 10, 1996. In 2006, the Plan was amended to reflect HUD's institution of a new objective, outcome and performance measurement system.

Citizens will be provided an opportunity to comment on the amended Citizen Participation Plan. The draft plan will be made public for a 30-day period for citizen review and comments. All comments will be considered by the County in preparing the Plan. A notice will be placed in a newspaper of general circulation, as well as in local community papers, at least 30 days prior to adoption by the Board of County Commissioners. The notice will state the locations(s) of the Plan for public review. These locations will be designated regional branches of the County's Public Library System. Locations will be selected for accessibility to low and moderate-income areas throughout the Urban County. The Plan will be in a format accessible to persons with disabilities upon request.

## APPENDIX A

### GLOSSARY OF COMMUNITY DEVELOPMENT TERMS

Every profession and program develops a certain amount of technical jargon, which is frequently used at meetings. To insure that citizens are knowledgeable of the particular vocabulary used in community development planning, the following definitions are provided.

1. Act – The Act means Title I of the Housing and Community Development Act of 1974 and 1977, as amended.
2. Ages of Housing – The Age of Housing refers to the number of existing year round housing units constructed prior to 1940, based on data compiled by the United States Census Bureau.
3. Applicant – Applicant means the unit of general local government or Urban County, which makes application for federal funds under the Consolidated Plan. Cuyahoga County is the applicant for the Urban County.
4. Citizen Participation – The process for insuring that citizens are involved in and informed about all phases of housing and community development activities.
5. Community Development Block Grant Program – The C.D.B.G. program means the annual program of projects and activities to be carried out by the applicant with funds provided by the Department of Housing and Urban Development.
6. Consolidated Plan – This is the annual application prepared by the Department of Development, which contains an assessment of local needs, and the proposed federally funded activities for the year. This document is available through the Department of Development, the local participating city halls and libraries within the Urban County.
7. Davis-Bacon – Regulations governing fair labor standards.
8. E.E.O. – Equal Employment Opportunity.
9. Eligible Activities – Activities that can be funded under the Consolidated Plan.
10. Eligible Area – Eligible areas are those sections of the County that have concentrations of low and or moderate-income persons.
11. Entitlement Amount – Entitlement amount means the amount to be received by a unit of general local government consisting of its basic grant amount.
12. Entitlement Community – An entitlement community is a community eligible to receive Community Development Block Grant funds. To be considered an entitlement community, it must be a city with a population in excess of 50,000 or an Urban County with population of at least 200,000.

13. Environmental Review – Under the National Environmental Policy Act of 1969, review of possible impact that a federally funded activity is likely to have on the environment, or the impact the environment will have on the activity.
14. HUD – The U.S. Department of Housing and Urban Development.
15. Ineligible Activity – Activities that cannot be funded under the Consolidated Plan.
16. Low and Moderate Income Persons – Low and moderate-income persons are those whose income does not exceed 80% of the median income of the metropolitan area by household size.
17. Low Income Persons – Low-income persons are individuals or families whose income does not exceed 50% of the median income for the metropolitan area, with adjustments by household size.
18. Metropolitan Area – Metropolitan Area means a standard metropolitan statistical area, as established by the Office of Management and Budget. SMSA's are named for the major city that they contain. The Cleveland SMSA includes Cuyahoga, Lake, Geauga and Medina Counties.
19. Improvement Target Area – An Improvement Target Area is a specially designated geographic area, which due to a high concentration of buildings in sub-standard conditions has been designated eligible to receive CDBG funds to correct the conditions that contributed to the ITA findings.
20. Performance Report – A yearly document prepared by the Department of Development and submitted to HUD detailing the complete performance under the previous year's programs. This performance report is available to all interested persons at the Department of Development.
21. Rehabilitation – The process of renovating, rebuilding or repairing a home to insure that it meets code standards and is not a blighting influence.
22. Title VIII – Title VIII of 1968 Civil Rights Act, which insures equal housing opportunity for all persons.
23. Urban County – Urban County means any county within a metropolitan area which is authorized to undertake essential community development, and housing assistance activities in its unincorporated areas, if any, which are not units of general local government and has a combined population of 200,000 or more (excluding the population of metropolitan cities therein) and (a) in which it has authority to undertake essential community development and housing assistance activities and which do not elect to have their population excluded, or (b) with which it has entered into cooperation agreements to undertake or to assist in the undertaking of essential community development and housing assistance activities.

## **APPENDIX B**

### Annual Schedule of Events **Consolidated Plan** Department of Development

- May Announcement of Competitive Municipal Grant Program.  
Instructional Seminar. Invitations sent to member communities.
- June Competitive Municipal Grant Program Instructional Seminar held.  
Member communities trained in application process.
- September- October Municipalities  
1. Notice of Local Public Hearings at least one week in advance.  
2. Local Public Hearings conducted.  
3. Legislative Action authorizing Chief Executive Officer to make application(s) to County at least one week after Local Public Hearing.  
4. Application(s) Submission.
- October Department of Development  
1. Notice of County-Wide Public Hearing at least ten days in advance.  
2. Public Hearing #1 conducted early in time period.  
3. Application, Budget and Proposed Project Selection developed
- October – November  
1. Proposed Consolidated Plan Publicized.  
2. Citizen Comment Period Opened on Consolidated Plan for 30 days.  
3. Public Hearing #2 conducted.  
4. Board of County Commissioners approval Final Consolidated Plan for submission to HUD.  
5. Submission deadline for Municipal Grant Applications
- November – December  
1. Submit Final Consolidated Plan to HUD.  
2. HUD Review Period of Consolidated Plan begins.  
3. Review of Municipal Grant Applications and scoring by staff. Placed in ranked order for management review.
- January - March  
1. Program Year Begins.  
2. Notify Communities of Funding Award.  
3. Intergovernmental Review Clearance initiated for Projects involving water and sewer construction.  
4. Prepare Contracts with Communities.

Annual Schedule of Events, cont.

February – April

1. BOCC approves Grant Agreement / HUD releases funds.
2. Intergovernmental Review Clearance completed by State Clearinghouse.
3. Request for Release of Funds as necessary submitted to HUD.
4. Board of County Commissioners executes contracts with communities.



## **APPENDIX C**

### **ELIGIBLE CDBG ACTIVITIES**

a.

#### **BASIC ACTIVITIES**

1. Acquisition of real property
2. Disposition of property
3. Public Facilities and Improvements
  - Senior citizen centers
  - Parks, playgrounds
  - Centers for handicapped
  - Neighborhood facilities
  - Solid waste disposal facilities
  - Fire protection facilities and equipment
  - Parking facilities
  - Public utilities other than water and sewer
  - Street improvements
  - Water and sewer facilities including storm sewers
  - Foundations and platforms for air rights
  - Pedestrian malls and walkways
  - Flood and drainage facilities
  - Other facilities and improvements approved by HUD
4. Clearance and demolition
5. Public services
6. Interim Assistance to alleviate hazardous conditions
7. Payment of non-federal share of another Federal grant-in-aid program
8. Completion of urban renewal programs
9. Relocation payments
10. Loss of rental income
11. Housing Services
12. Homeownership Assistance
13. Technical Assistance to public or non-profit entities
14. Removal of architectural barriers for disabled

b.

#### **REHABILITATION AND PRESERVATION ACTIVITIES**

1. Publicly owned residential property
2. Privately owned residential building(s)
3. Public or private commercial or industrial buildings
4. Temporary relocation assistance
5. Code enforcement
6. Historic preservation
7. Renovation of closed buildings
8. Lead-based paint hazard evaluation and reduction

Eligible CDBG Activities, cont.

III. ECONOMIC DEVELOPMENT ACTIVITIES

1. Acquisition, construction, or rehabilitation of commercial and industrial buildings, structures, and other property.
2. Construction of public improvements.
3. Commercial and industrial facilities

IV. All basic activities above may be undertaken by non-profit entities, local development corporations, or small business investment corporations.

V. PLANNING & CAPACITY BUILDING ACTIVITIES

Activities including but not limited to Comprehensive Plans, Community Development functional plans including economic development, recreation, historic preservation, small area plans, etc.

VI. PROGRAM ADMINISTRATIVE COSTS

VII. FAIR HOUSING ACTIVITIES

h:ConsPlan:Annual Plans Folder:Citizen Participation Plan

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0087

Sponsored by: <b>County Executive Budish/Department of Human Resources</b>	<b>A Resolution</b> authorizing a loan in the amount not-to-exceed \$12,890,904.00 to The MetroHealth System for the provision of services to County employees covered under the MetroHealth Services Group Healthcare Benefits Plan; authorizing the County Executive and/or Fiscal Officer to execute all documents consistent with said loan and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on March 11, 2020, County Executive Armond Budish issued an Executive Order declaring a state of emergency due to the outbreak of a deadly infectious respiratory disease identified as COVID-19; and

WHEREAS, the County Executive/Department of Human Resources has recommended a loan in the amount not-to-exceed \$12,890,904.00 to The MetroHealth System for a term ending December 31, 2020 for the provision of services to County employees covered under the MetroHealth Services Group Healthcare Benefits plan; and

WHEREAS, the proposed funding source for the loan is the Hospitalization Self-Insurance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a loan in the amount not-to-exceed \$12,890,904.00 to The MetroHealth System for a term ending December 31, 2020 for the provision of services to County employees covered under the MetroHealth Services Group Healthcare Benefits plan, to be funded from the Hospitalization Self-Insurance Fund.

**SECTION 2.** That the County Executive and/or Fiscal Officer are authorized to execute all documents consistent with said loan and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and for any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in

force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## **R2020-00?? - A loan to The MetroHealth System to assist with COVID-19 related activities**

### **A. Scope of Work Summary**

The County Executive is proposing that the County and The MetroHealth System (“MetroHealth”) enter into a loan agreement to provide short-term funding to MetroHealth to assist with COVID-19-related activities. Both organizations recognize that a COVID-19 pandemic is ongoing in Ohio and worldwide. Given COVID-19 events, MetroHealth has had to postpone elective visits, procedures, surgeries and more, and adjust if, how, and when it renders care to patients in order to comply with local, state and federal government directives.

- To assist MetroHealth during the COVID-19 period in Ohio, the County will loan up to \$12,890,904 (the “Loan Amount”) to MetroHealth at 0% interest, with the loan to be repaid no later than December 31, 2021; the loan being funded from the Hospitalization Self-Insurance Fund.
- The Loan Amount is based on the amount the County paid MetroHealth for services under the Employee Select Plan in 2019.
- The County will continue to promptly adjudicate MetroHealth’s claims for services provided under the County Employee MetroHealth Select Plan, as paid through Medical Mutual.
- At the end of the COVID-19 emergency, the County and MetroHealth will calculate the loan balance to be repaid by subtracting the amount actually paid by the County under the Employee MetroHealth Select Plan from the Loan Amount, the difference to be the Loan Balance.
- The Loan Balance must be repaid within 12 months following the end of the emergency, as determined by the Cuyahoga County Health Commissioner; the loan agreement specifies twelve equal, monthly installments. In addition, the County reserves the right, under the loan agreement, to demand repayment of any outstanding Loan Balance upon 60-days’ notice to MetroHealth.

### **B. Procurement**

N/A

### **C. Contractor and Project Information**

Address: The MetroHealth System  
2500 MetroHealth Drive  
Cleveland, OH 44109

### **D. Project Status & Planning**

N/A

### **E. Funding**

The Hospitalization Self-Insurance Fund

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0088

Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Children and Family Services</b>	<b>A Resolution</b> authorizing amendments to agreements and contracts with various providers for community-based services to support at-risk children and families in Cuyahoga County for various time periods to extend the time periods to 3/31/2021 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended amendments to agreements and contracts with various providers for community-based services to support at-risk children and families in Cuyahoga County for various time periods to extend the time periods to 3/31/2021 and for additional funds as follows:

- a) for the period 4/1/2018 - 3/31/2020:
  - i) No. AG1800016-01 with City of Lakewood in the amount not-to-exceed \$450,694.00.
  - ii) No. AG1800055-01 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$361,803.00.
  - iii) No. CE1800160-01 with Catholic Charities Corporation in the amount not-to-exceed \$645,749.77.
  - iv) No. CE1800161-01 with The East End Neighborhood House in the amount not-to-exceed \$427,161.00.
  - v) No. CE1800162-01 with Murtis Taylor Human Services System in the amount not-to-exceed \$964,877.00.
  - vi) No. CE1800163 -01 with The Centers for Families and Children in the amount not-to-exceed \$394,105.00.
  - vii) No. CE1800164-01 with University Settlement, Incorporated in the amount not-to-exceed \$681,925.84.
  - viii) No. CE1800165-01 with West Side Community House in the amount not-to-exceed \$439,715.00.
  
- b) for the period 11/19/2018 - 3/31/2020:

- i) No. CE1800452-01 with The Harvard Community Services Center in the amount not-to-exceed \$461,704.00.

WHEREAS, the goal of this project is to continue to serve families at risk of entering, or who have already entered, the child welfare system in Cuyahoga County; and

WHEREAS, the funding for this project is 70% from Health and Human Services Levy Funds and 30% Title IV-E; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes amendments to agreements and contracts with various providers for community-based services to support at-risk children and families in Cuyahoga County for various time periods to extend the time periods to 3/31/2021 and for additional funds as follows:

- a) for the period 4/1/2018 - 3/31/2020:
  - i) No. AG1800016-01 with City of Lakewood in the amount not-to-exceed \$450,694.00.
  - ii) No. AG1800055-01 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$361,803.00.
  - iii) No. CE1800160-01 with Catholic Charities Corporation in the amount not-to-exceed \$645,749.77.
  - iv) No. CE1800161-01 with The East End Neighborhood House in the amount not-to-exceed \$427,161.00.
  - v) No. CE1800162-01 with Murtis Taylor Human Services System in the amount not-to-exceed \$964,877.00.
  - vi) No. CE1800163 -01 with The Centers for Families and Children in the amount not-to-exceed \$394,105.00.
  - vii) No. CE1800164-01 with University Settlement, Incorporated in the amount not-to-exceed \$681,925.84.
  - viii) No. CE1800165-01 with West Side Community House in the amount not-to-exceed \$439,715.00.
  
- b) for the period 11/19/2018 - 3/31/2020:
  - i) No. CE1800452-01 with The Harvard Community Services Center in the amount not-to-exceed \$461,704.00.

**SECTION 2.** That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2020

**Item Details As Submitted By Requesting Departments**

Scope of Work Summary

Division of Children and Family Services is requesting approval of a contract amendment #2 with (various providers for the anticipated cost of \$4,366,030.61

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

R2018-0063	Date Approved: April 10, 2018
R2019-0063	3/26/19

To provide community-based services to support at-risk children and families in Cuyahoga County. The anticipated start-completion dates are 04/01/2020 - 03/31/2021.

The primary goals of the project are:

- Improve family functioning and child well-being for natural, foster, and kinship families experiencing crisis and/or trauma
- Strengthen family supports and access to community-based services
- Reduce placement moves for children and youth

Procurement

The procurement method for this project is a contract amendment. The total value of the contract amendment is \$4,366,030.61

Original Contract (4/1/18 – 3/31/19);	\$4,684,935.82
Amendment #1 (4/1/19 – 3/31/20);	\$4,109,120.83
Proposed Amendment #2 -3/31/21)	<u>\$4,366,030.61</u>
Total	\$13,160,087.26

Contractor and Project Information

Catholic Charities Corporation  
 Joan M. Hinkelman  
 Senior Director, Family Services  
 7911 Detroit Avenue  
 Cleveland, OH 44102  
 Council District 7

City of Lakewood  
 Antoinette Gelsomino  
 Director, Department of Human Services  
 16024 Madison Avenue  
 Lakewood, OH 44107  
 Council District 2

Cuyahoga Metropolitan Housing Authority  
 Jeffrey K. Patterson  
 CEO  
 8120 Kinsman Road  
 Cleveland, OH 44104

Council District 7

The East End Neighborhood House  
Zulma Zabala  
CEO  
2749 Woodhill Road  
Cleveland, OH 44104  
Council District 7

Murtis Taylor Human Services System  
Lovell J. Custard  
President and CEO  
13422 Kinsman Road  
Cleveland, OH 44120  
Council District 8

The Centers for Families and Children  
Rachel Costanzo  
Interim President and CEO  
4500 Euclid Avenue  
Cleveland, OH 44103  
Council District 7

University Settlement, Incorporated  
Earl Pike  
Executive Director  
4800 Broadway Avenue  
Cleveland, OH 44127  
Council District 7

West Side Community House  
Dawn Kolograf  
Executive Director  
9300 Lorain Avenue  
Cleveland, OH 44102  
Council District 7

Project Status and Planning

The project is an extension to an existing project.

The project's term has already begun. The amendment process was initially submitted in Infor beginning in February 2020, but the amendments were withdrawn when it was discovered that the amendment process disables the ability to pay invoices on a PO in Infor. The amendments are being submitted first in OnBase and will be uploaded in Infor upon approval.

Funding

The project is funded 70% HHS LEVY 30% TITLE IV E

The schedule of payments is monthly by invoice

The project is an amendment to a contract. This amendment changes the scope, term and value and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Original Contract (4/1/18 – 3/31/19);	\$4,684,935.82
Amendment #1 (4/1/19 – 3/31/20);	\$4,109,120.83
Proposed Amendment #2 -3/31/21)	<u>\$4,366,030.61</u>
Total	\$13,160,087.26

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with City of Lakewood for Community Based Services
Infor/Lawson PO #:	AG1800016-01 (CONV)
Buyspeed RQ# (if applicable)	

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	FH	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended.	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments						
City of Lakewood				Department initials	OPD	
Justification Form				FH		
IG#	GOV			N/A		
Annual Non-Competitive Bid Contract Statement	Date:	1/27/2020		FH		
Debarment/Suspension Verified	Date:	3/10/2020		FH		
Auditor’s Finding	Date:	3/10/2020		FH		
Vendor’s Submission				FH		
W-9	Tax ID#	34-6001633	Date:	1/1/2020	FH	
Independent Contractor (I.C.) Requirement			Date:	GOV	N/A	
Amendment and Exhibits				FH		
Cover - <i>Master amendments only</i>				x		
Contract Evaluation				FH		

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Matrix Law approval screen shot	FH	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	FH	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	FH	
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	FH	
Checklist Verification	FH	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$328,020.50</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$122,673.50
			<b>TOTAL</b>	\$450,694.00

<b>Current Contract History:</b> CE/AG# (if applicable)	AG1800016-01
<b>Infor/Lawson PO#:</b>	AG1800016-01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$431,379.83			4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$431,379.83	3/31/20	3/26/19	R2019-0063
		\$			
		\$			
<b>Pending</b>		\$450,694.00	3/31/21	TBD	TBD

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<b>Amendment</b>					
<b>Total Amendments</b>		<b>\$882,073.83</b>			
<b>Total Contact Amount</b>		<b>\$1,313,453.66</b>			

### OPD Use Only:

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	City of Lakewood
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	AG1800016-01
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	04/1/2018 – 03/31/2019
<b>Background Statement</b>	For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
<b>Service Description</b>	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
<b>Performance Indicators</b>	Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.



<b>Actual Performance versus performance indicators (include statistics):</b>	City of Lakewood is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While City of Lakewood has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	3/26/2020				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with CMHA for Community Based Services
Infor/Lawson PO #:	AG1800055-01 (CONV)
Buyspeed RQ# (if applicable)	CF-17-40883

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	FH	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended.	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				FH	
IG#	N/A – Gov			FH	
Annual Non-Competitive Bid Contract Statement	Date:	1/28/20		FH	
Debarment/Suspension Verified	Date:	3/26/20		FH	
Auditor’s Finding	Date:	3/26/20		FH	
Vendor’s Submission				FH	
W-9	Tax ID#	34-6000703	Date:	10/15/19	FH
Independent Contractor (I.C.) Requirement			Date:	10/15/19	FH
Amendment and Exhibits				FH	
Cover - <i>Master amendments only</i>				N/A	
Contract Evaluation				FH	
Matrix Law approval screen shot 3/31/2020				FH	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				FH	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i>				FH	

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<b>*OPD Buyer to check for attachment; not for compliance.</b>		
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <b>*To be reviewed by the Department of Law.</b>	FH	
Checklist Verification	FH	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$224,352.25</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$137,450.75
			<b>TOTAL</b>	\$361,803.00

<b>Current Contract History:</b> CE/AG# (if applicable)	AG1800055-01 (CONV)
<b>Infor/Lawson PO#:</b>	AG1800055-01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	CF-17-40883

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$380,000.00			4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$365,000.00	3/31/20	3/26/19	R2019-0063
		\$			
		\$			
<b>Pending Amendment</b>		\$681,925.84	3/31/21	TBD	TBD
<b>Total Amendments</b>		\$1,046,925.84			
<b>Total Contact Amount</b>		\$1,426,925.84			

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

### **OPD Use Only:**

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Cuyahoga Metropolitan Housing Authority
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	AG1800055-01
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	4/1/18-3/31/19
<b>Background Statement</b>	<p>For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.</p>
<b>Service Description</b>	<p>To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.</p>
<b>Performance Indicators</b>	<p>Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.</p>

<b>Actual Performance versus performance indicators (include statistics):</b>	Cuyahoga Metropolitan Housing Authority is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While Cuyahoga Metropolitan Housing Authority has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	3/26/2020				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with Catholic Charities for Community Based Services
Infor/Lawson PO #:	CE1800160-01 (CONV)
Buyspeed RQ# (if applicable)	

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	FH	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended.	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				FH	
IG#	12-0766			FH	
Annual Non-Competitive Bid Contract Statement	Date:	1/27/2020		FH	
Debarment/Suspension Verified	Date:	3/10/2020		FH	
Auditor’s Finding	Date:	3/26/2020		FH	
Vendor’s Submission				FH	
W-9	Tax ID#	34-1318541	Date:	11/26/19	FH
Independent Contractor (I.C.) Requirement			Date:	11/26/19	FH
Amendment and Exhibits				FH	
Cover - <i>Master amendments only</i>				x	
Contract Evaluation				FH	

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Matrix Law approval screen shot	FH	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	FH	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	FH	
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	FH	
Checklist Verification	FH	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$365,312.33</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$280,437.44
			<b>TOTAL</b>	\$645,749.77

<b>Current Contract History:</b> CE/AG# (if applicable)	CE1800160-01
<b>Infor/Lawson PO#:</b>	CE1800160-01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$737,732.00			4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$687,732.00	3/31/20	3/26/19	R2019-0063
		\$			
		\$			
<b>Pending</b>		\$645,749.77	3/31/21	TBD	TBD



## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<b>Amendment</b>					
<b>Total Amendments</b>		<b>\$1,333,481.77</b>			
<b>Total Contact Amount</b>		<b>\$2,071,213.77</b>			

### OPD Use Only:

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Catholic Charities Corporation
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1800160-01
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	04/1/2018 – 03/31/2019
<b>Background Statement</b>	For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
<b>Service Description</b>	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
<b>Performance Indicators</b>	Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

<b>Actual Performance versus performance indicators (include statistics):</b>	Catholic Charities Corporation is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While Catholic Charities Corporation has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	3/26/2020				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with East End Neighborhood House for Community Based Services
Infor/Lawson PO #:	CE1800161-01 (CONV)
Buyspeed RQ# (if applicable)	

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	FH	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended.	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					FH	
IG#	12-1174 exp 12/31/23				FH	
Annual Non-Competitive Bid Contract Statement	Date:	2/3/2020		FH		
Debarment/Suspension Verified	Date:	3/10/2020		FH		
Auditor’s Finding	Date:	3/10/2020		FH		
Vendor’s Submission					FH	
W-9	Tax ID#	34-0714656		Date:	11/06/19	FH
Independent Contractor (I.C.) Requirement				Date:	11/26/19	FH
Amendment and Exhibits					FH	
Cover - <i>Master amendments only</i>					x	

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Contract Evaluation	FH	
Matrix Law approval screen shot	FH	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	FH	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	FH	
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	FH	
Checklist Verification	FH	

Other documentation may be required depending upon your specific item  
 Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$242,370.75</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$184,790.25
			<b>TOTAL</b>	\$427,161.00

<b>Current Contract History:</b> CE/AG# (if applicable)	CE1800161-01
<b>Infor/Lawson PO#:</b>	CE1800161-01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$445,009.00			4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$430,009.00	3/31/20	3/26/19	R2019-0063
		\$			
		\$			

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<b>Pending Amendment</b>		<b>\$427,161.00</b>	<b>3/31/21</b>	<b>TBD</b>	<b>TBD</b>
<b>Total Amendments</b>		<b>\$857,170.00</b>			
<b>Total Contact Amount</b>		<b>\$1,302,179.00</b>			

### OPD Use Only:

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	The East End Neighborhood House
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1800161-01
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	04/1/2018 – 03/31/2019
<b>Background Statement</b>	For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.
<b>Service Description</b>	To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.
<b>Performance Indicators</b>	Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.

<b>Actual Performance versus performance indicators (include statistics):</b>	City of Lakewood is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While The East End Neighborhood House has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	3/26/2020				



## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with Murtis Taylor Human Services System for Community Based Services
Infor/Lawson PO #:	CE1800162-01 (CONV)
Buyspeed RQ# (if applicable)	

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	DL	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				DL	
IG#	12-1963 12/31/2024			DL	
Annual Non-Competitive Bid Contract Statement	Date:	1/23/2020		DL	
Debarment/Suspension Verified	Date:	3/12/2020		DL	
Auditor’s Finding	Date:	3/12/2020		DL	
Vendor’s Submission				DL	
W-9	Tax ID#	23-7158458	Date:	10/15/19	DL
Independent Contractor (I.C.) Requirement			Date:	10/16/19	DL
Amendment and Exhibits				DL	
Cover - <i>Master amendments only</i>				DL	
Contract Evaluation				DL	
Matrix Law approval screen shot		3/9/2020		DL	

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	DL	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	DL	
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	DL	
Checklist Verification	DL	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$666,657.75</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$298,219.25
			<b>TOTAL</b>	\$964,877.00

<b>Current Contract History:</b> CE/AG# (if applicable)	CE1800162-01
<b>Infor/Lawson PO#:</b>	CE1800162-01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	<b>\$1,000,000.00</b>			<b>4/10/18</b>	<b>R2018-0063</b>
<b>Prior Amendment Amounts</b> (list separately)		<b>\$980,000.00</b>	<b>3/31/20</b>	<b>3/26/19</b>	<b>R2019-0063</b>
		\$			
		\$			
<b>Pending Amendment</b>		<b>\$964,877.00</b>	<b>3/31/21</b>	<b>TBD</b>	<b>TBD</b>
<b>Total Amendments</b>		<b>\$1,944,877.00</b>			

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

<b>Total Contact Amount</b>		<b>\$2,944,877.00</b>			
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### **OPD Use Only:**

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Murtis Taylor Human Services System
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1800162
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	4/1/18 - 3/31/19
<b>Background Statement</b>	<p>For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.</p>
<b>Service Description</b>	<p>To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.</p>
<b>Performance Indicators</b>	<p>Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.</p>

<b>Actual Performance versus performance indicators (include statistics):</b>	Murtis Taylor Human Services System is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While Murtis Taylor Human Services System has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	03/26/2020				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with The Centers for Families and Children for Community Based Services
Infor/Lawson PO #:	CE1800163 -01 (CONV)
Buyspeed RQ# (if applicable)	HS-18-44058

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	DL	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				DL	<input type="checkbox"/>
IG#	12-0785	12-31-2023		DL	
Annual Non-Competitive Bid Contract Statement	Date:	1/31/20		DL	
Debarment/Suspension Verified	Date:	2/21/20		DL	
Auditor’s Finding	Date:	2/27/20		DL	
Vendor’s Submission				DL	
W-9	Tax ID#	23-7084455	W-9	Tax ID#	DL
Independent Contractor (I.C.) Requirement	Date:	11/14/2019		DL	
Amendment and Exhibits				DL	<input type="checkbox"/>
Cover - <i>Master amendments only</i>				DL	<input type="checkbox"/>
History/Contract Evaluation				DL	<input type="checkbox"/>

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

COI - <i>*To be reviewed by the Department of Law.</i>  <i>*OPD Buyer to check for attachment; not for compliance.</i>	DL	<input type="checkbox"/>
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i>  <i>*OPD Buyer to check for attachment; not for compliance.</i>	DL	<input type="checkbox"/>
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	DL	
Checklist Verification	DL	<input type="checkbox"/>

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$226,578.75</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	<b>\$167,526.25</b>
			<b>TOTAL</b>	\$394,105.00

<b>Current Contract History:</b> CE/AG# (if applicable)	CE1800452 -01
<b>Infor/Lawson PO#:</b>	CE1800452 -01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$187,791.00			4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$425,000.00	3/31/20	3/26/19	R2019-0063
		\$			
		\$			

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<b>Pending Amendment</b>		<b>\$461,704.00</b>	<b>3/31/21</b>	<b>TBD</b>	<b>TBD</b>
<b>Total Amendments</b>		<b>\$886,704.00</b>			
<b>Total Contact Amount</b>		<b>\$1,074,495.00</b>			

### OPD Use Only:

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:



## CONTRACT EVALUATION FORM

<b>Contractor</b>	The Centers for Families and Children
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1800163
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	4/1/18 - 3/31/19
<b>Background Statement</b>	<p>For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.</p>
<b>Service Description</b>	<p>To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.</p>
<b>Performance Indicators</b>	<p>Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.</p>

<b>Actual Performance versus performance indicators (include statistics):</b>	The Centers for Families and Children is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While The Centers for Families and Children has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	03/26/2020				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with University Settlement for Community Based Services
Infor/Lawson PO #:	CE1800164-01 (CONV)
Buyspeed RQ# (if applicable)	

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	FH	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended.	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				FH	
IG#	12-2872		12/31/2023	FH	
Annual Non-Competitive Bid Contract Statement	Date:	2/5/2020		FH	
Debarment/Suspension Verified	Date:	3/12/2020		FH	
Auditor’s Finding	Date:	3/12/2020		FH	
Vendor’s Submission				FH	
W-9	Tax ID#	23-7158458	Date:	6/12/19	FH
Independent Contractor (I.C.) Requirement			Date:	10/16/19	FH
Amendment and Exhibits				FH	
Cover - <i>Master amendments only</i>				N/A	
Contract Evaluation				FH	
Matrix Law approval screen shot 3/9/2020				FH	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				FH	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i>				FH	

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<b>*OPD Buyer to check for attachment; not for compliance.</b>		
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <b>*To be reviewed by the Department of Law.</b>	FH	
Checklist Verification	FH	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$462,444.38</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$219,481.46
			<b>TOTAL</b>	\$681,925.84

<b>Current Contract History:</b> CE/AG# (if applicable)	CE1800164-01 (CONV)
<b>Infor/Lawson PO#:</b>	CE1800164-01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$380,000.00			4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$365,000.00	3/31/20	3/26/19	R2019-0063
		\$			
		\$			
<b>Pending Amendment</b>		\$681,925.84	3/31/21	TBD	TBD
<b>Total Amendments</b>		\$1,046,925.84			
<b>Total Contact Amount</b>		\$1,426,925.84			

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

### **OPD Use Only:**

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	University Settlement, Incorporated
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1800164
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	4/1/18 - 3/31/19
<b>Background Statement</b>	<p>For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.</p>
<b>Service Description</b>	<p>To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.</p>
<b>Performance Indicators</b>	<p>Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.</p>

<b>Actual Performance versus performance indicators (include statistics):</b>	University Settlement, Incorporated is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While University Settlement, Incorporated has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	3/26/2020				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with West Side Community House for Community Based Services
Infor/Lawson PO #:	CE1800165-01 CONV
Buyspeed RQ# (if applicable)	CF-17-40883

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	PJP	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended.	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				PJP	
IG#	12-2980	Ex.	12/31/2023	PJP	
Annual Non-Competitive Bid Contract Statement	Date:	1/24/2020		PJP	
Debarment/Suspension Verified	Date:	3/26/20		PJP	
Auditor’s Finding	Date:	3/26/20		PJP	
Vendor’s Submission				PJP	
W-9	Tax ID#	34-0714820	Date:	10/21/19	PJP
Independent Contractor (I.C.) Requirement			Date:	11/1/19	PJP
Amendment and Exhibits				PJP	
Cover - <i>Master amendments only</i>				N/A	
Contract Evaluation				PJP	
Matrix Law approval screen shot				PJP	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				PJP	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i>				PJP	



## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<b>*OPD Buyer to check for attachment; not for compliance.</b>		
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <b><i>*To be reviewed by the Department of Law.</i></b>	PJP	
Checklist Verification	PJP	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$280,786.25</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$158,928.75
			<b>TOTAL</b>	\$439,715.00

<b>Current Contract History:</b> CE/AG# (if applicable)	CE1800165-01 (CONV)
<b>Infor/Lawson PO#:</b>	CE1800165-01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	CF-17-40883

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$450,000.00		4/1/18-3/31/19	4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$435,000.00	3/31/20	3/26/19	R2019-0063
		\$			
		\$			
<b>Pending Amendment</b>		\$439,715.00	3/31/21	TBD	TBD
<b>Total Amendments</b>		\$874,715.00			
<b>Total Contact Amount</b>		\$1,324,715.00			

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

### **OPD Use Only:**

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	West Side Community House
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1800165-01
<b>RQ#</b>	CF-17-40883
<b>Time Period of Original Contract</b>	4/1/18-3/31/19
<b>Background Statement</b>	<p>For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.</p>
<b>Service Description</b>	<p>To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.</p>
<b>Performance Indicators</b>	<p>Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or "strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.</p>

<b>Actual Performance versus performance indicators (include statistics):</b>	West Side Community House is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While West Side Community House has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	3/26/2020				

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	2020 DCFS Amendment 2 with Harvard Community Services Center for Community Based Services
Infor/Lawson PO #:	CE1800452 -01 (CONV)
Buyspeed RQ# (if applicable)	HS-18-44058

	<b>Department</b>	<b>Clerk of the Board</b>
Briefing Memo	DL	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Amendment was withdrawn in Infor in order to allow outstanding invoices to be processed, as the typical Infor amendment process prevents payments from being issued on POs that are being amended	
What is being done to prevent this from reoccurring?	A procedure was created to seek BOC/Council approval prior to amending the PO in Infor, which will reduce or eliminate payment delays. All amendments in Infor that could delay payments will be processed using the new procedure	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				DL	
IG#	12-1457	12/31/2023		DL	
Annual Non-Competitive Bid Contract Statement	Date:	1/24/2020			
Debarment/Suspension Verified	Date:	3/14/2020		DL	
Auditor’s Finding	Date:	3/14/2020		DL	
Vendor’s Submission				DL	
W-9	Tax ID#	23-7098744	Date:	2/7/19	DL
Independent Contractor (I.C.) Requirement			Date:	11/7/19	DL
Amendment and Exhibits				DL	
Cover - <i>Master amendments only</i>				DL	
Contract Evaluation				DL	
Matrix Law approval screen shot		3/9/2020		DL	

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	DL	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	DL	
Original Executed Contract ( <i>containing insurance terms</i> ) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	DL	
Checklist Verification	DL	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <http://intranet.cuyahoga.cc/en-US/ProcurementProcedures.aspx>

### Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
04/01/2020-12/31/2020	HS215100	55130	UCH05922	<b>\$335,278.00</b>
<b>01/01/2021-03/31/2021</b>	HS215100	55130	UCH05922	\$126,426.00
			<b>TOTAL</b>	\$461,704.00

<b>Current Contract History:</b> CE/AG# (if applicable)	CE1800452 -01
<b>Infor/Lawson PO#:</b>	CE1800452 -01 (CONV)
<b>BuySpeed or Lawson RQ#</b> (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
<b>Original Amount</b>	\$187,791.00			4/10/18	R2018-0063
<b>Prior Amendment Amounts</b> (list separately)		\$425,000.00	3/31/20	3/26/19	R2019-0063
		\$			
		\$			
<b>Pending Amendment</b>		\$461,704.00	3/31/21	TBD	TBD
<b>Total Amendments</b>		\$886,704.00			

2 | Page

Revised 3/1/2020

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

<b>Total Contact Amount</b>		<b>\$1,074,495.00</b>			
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### **OPD Use Only:**

Prior Resolutions	
Amend	
Vendor Name	
ftp:	
Amount	
History/CE	
W-9	
EL	
Procurement Notes:	

OPD Buyer approval:

## CONTRACT EVALUATION FORM

<b>Contractor</b>	Harvard Community Services Center
<b>Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:</b>	CE1800452
<b>RQ#</b>	CF-18-44058
<b>Time Period of Original Contract</b>	11/20/18 - 3/31/19
<b>Background Statement</b>	<p>For many years now, DCFS has implemented a Family to Family (F2F) community-based strategy which is the model for how families are served in Cuyahoga County. Today, community partnerships make it possible for families to know where in their own neighborhood to go when they need help and how to advocate for themselves and their children. Community partners respond to crises and in many cases prevent or limit the need for DCFS involvement. This system of care is designed to integrate public and private child serving agencies with community resources, providing a child-centered, community-based and culturally competent process to better serve families.</p>
<b>Service Description</b>	<p>To provide community-based family support services which address the needs of families currently involved in the child welfare system, families at risk of entering the child welfare system, and youth aging out of the foster care system. Key program activities include: (1) outreach, (2) assessment and re-assessment, (3) service planning, (4) service coordination, (5) case management, (6) emergency assistance, (7) family meetings for children in care, (8) supervised family visits, and (9) independent living skills.</p>
<b>Performance Indicators</b>	<p>Indicator of performance include: (1) Engagement - 80% of families and youth aging out of foster care will complete a standardized assessment and develop a service plan; (2) Families are Self-Sufficient - 80% of families and youth aging out of foster care will obtain and maintain income adequate to meet family and youth basic needs as measured by the assessment tool; (3) Safe and Stable Environment - 80% of families and youth aging out of foster care will achieve a safe and stable environment as measured by the assessment tool and; (4) Satisfaction - 85% of families and youth aging out of foster care who have received services will indicate "agree" or</p>



	"strongly agree" with the statement "I am satisfied with the services I received" per a distributed satisfaction survey.				
<b>Actual Performance versus performance indicators (include statistics):</b>	Harvard Community Services Center is meeting some of the outcomes but will be developing a performance improvement plan to address those outcomes they are falling short on meeting.				
<b>Rating of Overall Performance of Contractor</b>	<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>	<b>Poor</b>
<b>Select One (X)</b>			X		
<b>Justification of Rating</b>	While Harvard Community Services Center has been offering a wide range of community-based services, these current indicators of performance and outcomes established are somewhat new and they are being challenged to meet them. With technical assistance by both DCAP and DCFS, we anticipate they will begin to achieve these outcomes by the 4th quarter of this contract and should be fully able to meet them during the amendment year.				
<b>Department Contact</b>	Paul Porter				
<b>User Department</b>	Division of Contract Administration and Performance				
<b>Date</b>	03/26/2020				

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0089

<p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood</b></p>	<p><b>A Resolution</b> authorizing an amendment to Agreement No. AG1900216-01 with City of Cleveland/Department of Public Health for administration, coordination, prenatal and inter-conceptional care services to high risk families in connection with expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2020 - 12/31/2021 to change the scope of services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$774,940.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood has recommended an amendment to Agreement No. AG1900216-01 with City of Cleveland/Department of Public Health for administration, coordination, prenatal and inter-conceptional care services to high risk families in connection with expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2020 - 12/31/2021 to change the scope of services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$774,940.00; and

WHEREAS, the primary goals of this project are to: (a) reduce infant mortality; (b) reduce low and extremely low birth weight; and (c) expand the scope of services to serve (600) additional families, effective 1/1/2020; and

WHEREAS, the project is funded 100% by Revenue Generating Agreement with Case Western Reserve University; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. AG1900216-01 with City of Cleveland/Department of Public Health for administration, coordination, prenatal and inter-conceptional care services to high risk families in connection with expansion of the MomsFirst Program for the Invest in Children Program for the period 1/1/2020 - 12/31/2021 to change the scope of services, effective 1/1/2020, and for additional funds in the amount not-to-exceed \$774,940.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 2020

## Item Details As Submitted By Requesting Departments

2020 Contract Amendment With The City Of Cleveland Department Of Public Health, Momsfirst Program For The Expansion Of First Year Cleveland

### Scope of Work Summary

Office of Early Childhood/Invest in Children is requesting approval of contract amendment with City of Cleveland/Department of Public Health Contract for the anticipated cost of \$774,940.00.

Prior Board Approval Number or Resolution Number. R2020-0022

The MomsFirst program is an expansion of the City of Cleveland program that offers case management and home visiting services to pregnant moms until their baby reaches age one. Women who participate in the MomsFirst program receive education on topics such as prenatal care, breastfeeding, family planning, and inter-conceptual care. MomsFirst links them to services such as locating a medical home, medical insurance, and assisting with transportation to prenatal and postpartum appointments. The goal of MomsFirst is to help women have a healthy pregnancy and reduce the number of babies that die before they are a year old.

The anticipated start-completion dates are:

1/1/2020/-12/31/2021

The primary goals of the project are:

- The infant mortality rate for participating families is at or below the Healthy People 2020 target of 6.0 infant deaths per 1,000 live births.
- The percent of children born at low birth weight is at or below the Healthy People 2020 target of 7.8%.
- The percent of children born at very low birth weight is at or below the Healthy People 2020 target of 1.4%.
- The percent of children born preterm is at or below the Healthy People 2020 target of 9.4%.

### Procurement

The procurement method for this project was other: Exemption. The total value of the RFP exemption is \$774,940.00.

This is an amendment from Revenue Generating Agreement with Case Western Reserve University. We are specifically required to utilize MomsFirst for these services.

### Contractor and Project Information

City of Cleveland Department of Public Health

75 Erieview Plaza, 3<sup>rd</sup> Floor

Cleveland, OH 44114

Council District 7

The Director for the contractor/vendor is Merle Gordon.

The project is located in Council District City of Cleveland.

### Project Status and Planning

The project reoccurs annually.

This amendment is from a revenue generating agreement with Case Western Reserve University. That agreement was approved on February 11, 2020. Because of the new rollout of the ERP we had to convert this into the new system. It has taken some time to work through the new system.

### Funding

The project is funded 100% by Revenue Generating Agreement with Case Western Reserve University.

The schedule of payments is monthly by invoice.

The project is an amendment to a contract. This amendment changes the scope by serving more pregnant and parenting moms in the city of Cleveland and is the 1st amendment of the contract.

**CONTRACT HISTORY/EVALUATION FORM**

<b>Contractor</b>					City of Cleveland Department of Public Health					
<b>Contract/Agreement No.</b>					AG1900216-01					
<b>RQ#</b>					47479					
<b>Time Period of Original Contract</b>					1/1/2020/12/31/2021					
<b>Background Statement</b>										
<b>Service Description</b>					MomsFirst is a City of Cleveland program that offers case management and home visiting serv moms until their baby reaches age one. Women who participate in the MomsFirst program rec topics such as prenatal care, breastfeeding, family planning, and interconceptual care. MomsF services such as locating a medical home, medical insurance, and assisting with transportation postpartum appointments. The goal of MomsFirst is to help women have a healthy pregnancy, number of babies that die before they are a year old.					
					<b>Original Amount</b>	<b>Amendment Amount</b>	<b>Amended End Date</b>	<b>Approval Date</b>		
<b>Original Contract/Agreement Amount</b>					\$682,276.00			2/11/2020		
<b>Prior Amendment Amounts (List separately)</b>										
<b>Pending Amendment</b>						\$774,940.00	12/31/2021			
<b>Total Amendment(s)</b>						\$774,940.00				
<b>Total Contract Amount</b>						\$1,457,216.00				
<b>Performance Indicators</b>					<input type="checkbox"/> # of prenatal home visits completed <input type="checkbox"/> # of unduplicated participants served					
<b>Actual performance versus performance indicators (include statistics):</b>					We have just started the new program year and data is not yet available					
<b>Rating of Overall Performance of Contractor</b>					<b>Superior</b>	<b>Above Average</b>	<b>Average</b>	<b>Below Average</b>		
<b>Select One (X)</b>							X			
<b>Justification of Rating</b>					Despiste not having data for the new program year we see no reason that the City of Department of Public Health and the MomsFirst program will not meet or exceeds th Their averages in reducing infant mortality and low infant birth weight exceeds the c					
<b>Dept. Contact</b>					Marcos Cortes					
<b>User Dept.</b>					HHS: Community Initiatives: Office of Early Childhood/Invest in Children					
<b>Date</b>					3/16/2020					

ices to pregnant ive education on rst links them to to prenatal and and reduce the
<b>Approval #</b>
R2020-0022
<b>Poor</b>
Cleveland eir performance. ty of Cleveland's



# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0081

Sponsored by: <b>County Executive Budish/Department of Public Works</b>	<b>A Resolution</b> authorizing an amendment to a revenue generating Agreement with City of Berea for maintenance and repair of storm sewers and sanitary sewers located in County Sewer District No. 8 for the period 6/1/2017 - 3/31/2020 to extend the time period to 3/31/2021 and for additional revenue in the amount not-to-exceed \$1,600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works has recommended an amendment to a revenue generating Agreement with City of Berea for maintenance and repair of storm sewers and sanitary sewers located in County Sewer District No. 8 for the period 6/1/2017 - 3/31/2020 to extend the time period to 3/31/2021 and for additional revenue in the amount not-to-exceed \$1,600,000.00; and

WHEREAS, the City of Berea desires to retain Cuyahoga County to perform certain services for the City of Berea to aid with the maintenance and repair of storm and sanitary sewers located in County Sewer District No. 8; and

WHEREAS, pursuant to R.C.§307.15, a county may contract with any municipal corporation to render any service, on behalf of the municipal corporation; and

WHEREAS, the project is located in County Council District 5; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a revenue generating Agreement with City of Berea for maintenance and repair of storm sewers and sanitary sewers located in County Sewer District No.

8 for the period 6/1/2017 - 3/31/2020 to extend the time period to 3/31/2021 and for additional revenue in the amount not-to-exceed \$1,600,000.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 14, 2020  
Committee(s) Assigned: Committee of the Whole

Journal CC038  
April 28, 2020

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0082

<p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p> <p>Co-sponsored by: <b>Councilmember Simon</b></p>	<p><b>A Resolution</b> amending Resolution No. R2019-0018 dated 2/12/2019, which declared that public convenience and welfare requires resurfacing Brainard Road in the Cities of Highland Heights and Lyndhurst, by changing the termini from Cedar Road to Wilson Mills Road to Falkirk Road to Wilson Mills Road; making an award on RQ47967 to Perk Company, Inc. in the amount not-to-exceed \$3,028,622.80 for resurfacing Brainard Road from said termini in said municipalities; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$302,862.28 to fund a portion of said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended (a) amending Resolution No. R2019-0018 dated 2/12/2019, which declared that public convenience and welfare requires resurfacing Brainard Road in the Cities of Highland Heights and Lyndhurst, by changing the termini from Cedar Road to Wilson Mills Road to Falkirk Road to Wilson Mills Road; (b) making an award on RQ47967 to Perk Company, Inc. in the amount not-to-exceed \$3,028,622.80 for resurfacing Brainard Road from said termini in said municipalities; and (c) authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$302,862.28 to fund a portion of said contract; and

WHEREAS, the resurfacing of a certain portion of Brainard Road between Falkirk Road and Cedar Road has already been funded and performed by another agency; and

WHEREAS, the anticipated start-completion dates are 5/29/2020 - 11/30/2020; and

WHEREAS, the project is funded as follows: a) 80% from Federal Funds; b) 10% from County Motor Vehicle \$5.00 License Tax Funds and c) 10% from Municipalities; and

WHEREAS, the project is located in County Council District 11; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby amends Resolution No. R2019-0018 dated 2/12/2019, which declared that public convenience and welfare requires resurfacing Brainard Road in the Cities of Highland Heights and Lyndhurst, by changing the termini from Cedar Road to Wilson Mills Road to Falkirk Road to Wilson Mills Road and makes an award on RQ47967 to Perk Company, Inc. in the amount not-to-exceed \$3,028,622.80 for resurfacing Brainard Road from said termini in said municipalities.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

**SECTION 3.** That the County Council hereby authorizes the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$302,862.28 to fund a portion of said contract.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

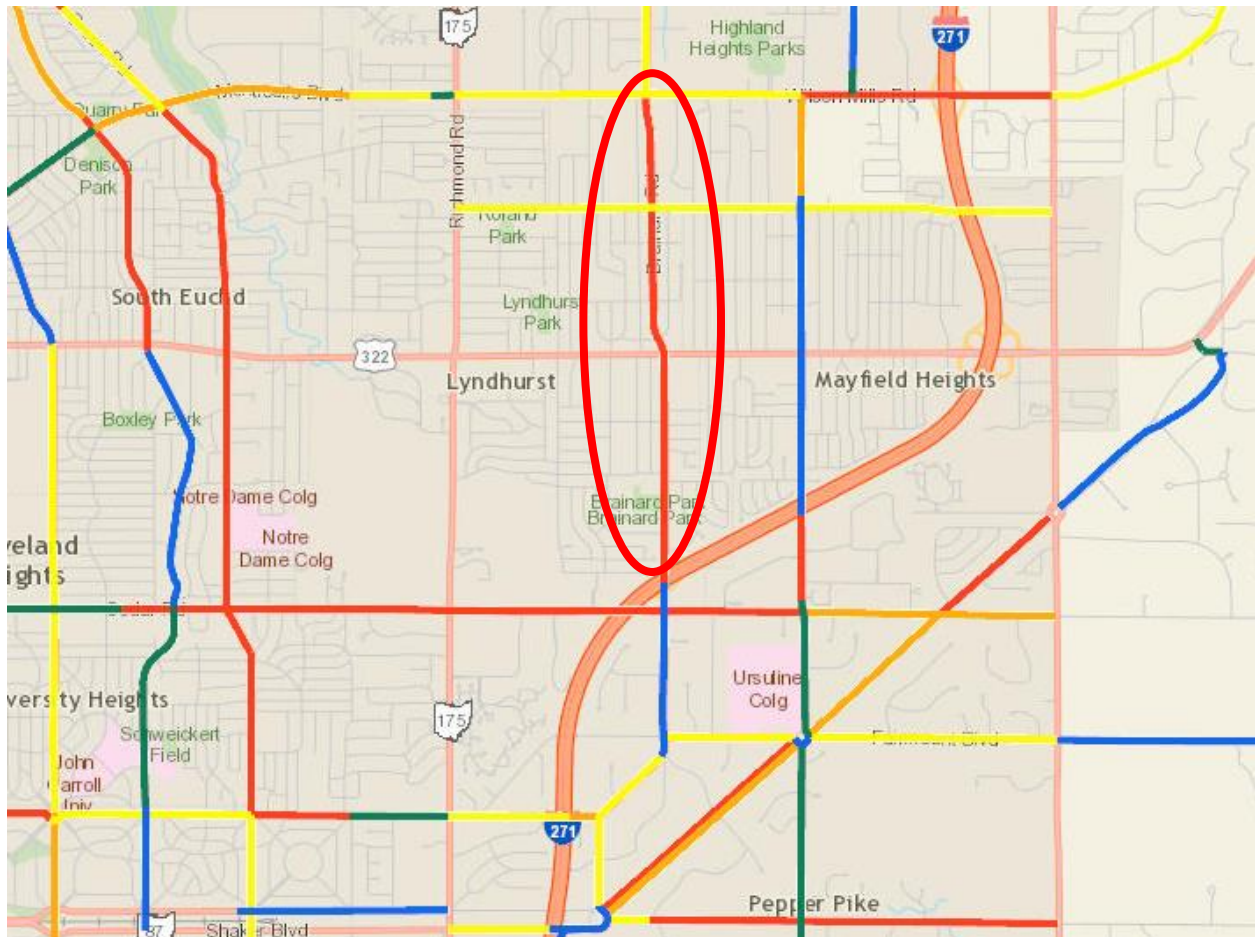




## CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

### Project Fact Sheet – Brainard Road, Highland Heights and Lyndhurst

<b>Project Type</b>	Roadway resurfacing
<b>Project Limits</b>	Falkirk Road to Wilson Mills Road
<b>Project Length</b>	2.3 miles
<b>Average Daily Traffic</b>	19,370 vehicles per day
<b>NOACA Pavement Rating</b>	<b>Fair to Poor (61 PCR)</b>
<b>Council Districts</b>	6 and 11
<b>Project Construction Cost</b>	\$3,700,000
<b>Proposed Funding</b>	80% Federal (\$2,960,000), 10% County (370,000), 8% Lyndhurst (\$296,000), 2% Highland Heights (\$74,000)
<b>Project Design Cost</b>	Cuyahoga County Department of Public Works
<b>Construction Admin</b>	Cuyahoga County Department of Public Works



# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0083

<p>Sponsored by: <b>County Executive Budish/Departments of Public Works and Sustainability</b></p> <p>Co-sponsored by: <b>Councilmember Simon</b></p>	<p><b>A Resolution</b> authorizing an amendment to Contract No. CE1900152-02 with AEP Onsite Partners, LLC fka Enerlogics Solar LLC for the purchase of electricity generated by Rooftop Solar Systems installed at various County facilities in connection with the Aggregated Solar Project for the period 6/1/2019 - 5/31/2029 to change the scope of services, effective 3/1/2020, and for additional funds in the amount not-to-exceed \$624,466.74; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Departments of Public Works and Sustainability has recommended an amendment to Contract No. CE1900152-02 with AEP Onsite Partners, LLC fka Enerlogics Solar LLC for the purchase of electricity generated by Rooftop Solar Systems installed at various County facilities in connection with the Aggregated Solar Project for the period 6/1/2019 - 5/31/2029 to change the scope of services, effective 3/1/2020, and for additional funds in the amount not-to-exceed \$624,466.74; and

WHEREAS, the primary goal of this amendment is to expand the scope of services by adding solar energy installations at the Jane Edna Hunter Building, located at 3955 Euclid Avenue, Cleveland; and

WHEREAS, the County will purchase electricity from the rooftop solar systems at no upfront cost; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1900152-02 with AEP Onsite Partners, LLC fka Enerlogics Solar LLC for the purchase of electricity generated by Rooftop Solar Systems installed at various County facilities in connection with the Aggregated Solar Project for the period 6/1/2019 - 5/31/2029 to change the scope of services, effective 3/1/2020, and for additional funds in the amount not-to-exceed \$624,466.74.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: April 14, 2020

Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested: April 21, 2020

Journal CC038

April 28, 2020

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0084

<b>Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</b>	<b>A Resolution</b> authorizing a revenue generating agreement with The Cleveland Clinic Foundation in the amount not-to-exceed \$900,000.00 for six Medicaid Enrollment Eligibility Specialists for the period 1/1/2020 - 12/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended a revenue generating agreement with The Cleveland Clinic Foundation in the amount not-to-exceed \$900,000.00 for six Medicaid Enrollment Eligibility Specialists for the period 1/1/2020 - 12/31/2021; and

WHEREAS, the primary goal of this project is to efficiently and effectively determine Medicaid eligibility for patients from all Cleveland clinic facilities, as appropriate; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating agreement with The Cleveland Clinic Foundation in the amount not-to-exceed \$900,000.00 for six Medicaid Enrollment Eligibility Specialists for the period 1/1/2020 - 12/31/2021.

**SECTION 2.** That the County Executive is authorized to execute the agreement and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided



# County Council of Cuyahoga County, Ohio

## Ordinance No. O2020-0009

Sponsored by: <b>County Executive Budish</b>	<b>An Uncodified Ordinance</b> amending uncodified Ordinance No. O2020-0008 dated 4/14/2020, which amended uncodified Ordinance No. O2020-0007 dated 3/16/2020, which provided for paid emergency administrative leave for all County employees and which deleted the requirement that the paid emergency administrative leave can only be used after the employee has exhausted his or her existing accrued sick leave, by revising the date on which the paid emergency administrative leave will expire; and declaring the necessity that this uncodified Ordinance become immediately effective.
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WHEREAS, on March 16, 2020, in response to the COVID-19 crisis, this Council passed uncodified Ordinance No. O2020-0007 which provided for up to 80 hours of paid emergency administrative leave to every County employee who has exhausted his or her existing accrued sick leave; and

WHEREAS, on April 24, 2020, this Council passed uncodified Ordinance No. O2020-0008, which deleted the requirement that accrued sick leave be exhausted prior to the employee accessing the paid emergency administrative leave; and

WHEREAS, it has become necessary to revise the date on which the paid administrative leave will expire to be the earlier of the date on which the emergency no longer exists or December 19, 2020; and

WHEREAS, it is necessary that this uncodified Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That Section 1 of uncodified Ordinance No. O2020-0008 is hereby amended to read as follows (deletions are stricken, additions are bolded and underlined):

Section 1. Adoption of Uncodified Ordinance. Cuyahoga County Executive Armond Budish declared a state of emergency within Cuyahoga County on March 11, 2020. Because of this declaration, Council hereby authorizes the County Executive to provide all County employees eighty (80) hours of paid emergency administrative leave. All employees currently employed by the County and any employee hired by the County during the period of emergency declared by the County Executive shall receive this paid emergency administrative leave benefit. This paid emergency administrative leave benefit is effective March 11, 2020 and shall be in effect until the emergency no longer exists, such time to be determined by the Cuyahoga County Health Commissioner, pursuant to the declaration of emergency issued by the County Executive (**the “Emergency End Date”**). Paid emergency administrative leave time **shall expire**~~expires~~ **on the earlier of the Emergency End Date or** December 19, 2020. If an employee should exhaust his or her paid emergency administrative leave then additional paid emergency administrative leave may be granted, on an individual basis, at the discretion of the County Executive or his designee; the County Executive is authorized to adopt rules and regulations regarding the authorization of additional paid emergency administrative leave. If additional paid emergency administrative leave is approved by the County Executive or his designee, the usage of such time shall be recorded by the Director of the Department of Human Resources. The Director of the Department of Human Resources shall provide a written report on a monthly basis to Council on the additional paid emergency administrative leave granted. The period during which the County Executive or his designee can approve additional paid emergency administrative leave shall expire on December 19, 2020. Paid emergency administrative leave is not subject to pay out.

**SECTION 2.** That all other provisions of uncodified Ordinance Nos. O2020-0007 and O2020-0008 not amended hereby shall remain in full force and effect.

**SECTION 3.** It is necessary that this uncodified Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this uncodified Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing uncodified Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2020-0010

Sponsored by: <b>County Executive Budish/Department of Health and Human Services</b>	<b>An Ordinance</b> amending Section 202.10(G) of the Cuyahoga County Code to provide for displacement rights resulting from a layoff or layoffs within the Department of Health and Human Services, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, it has become necessary to amend Section 202.10(G) of the Cuyahoga County Code to assure operational efficiency of the Department of Health and Human Services; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 202.10(G) of the Cuyahoga County Code is hereby amended as follows (additions are marked in bold and underlined, deletions are stricken):

- G. Displacement rights **resulting from a layoff or layoffs** ~~following the abolishment of a position~~ within the Department of Health and Human Services are hereby delineated and wholly defined as displacement within the Division to which each employee is assigned (i.e., the Division of Children and Family Services; the Division of Senior and Adult Services; Cuyahoga Job and Family Services; or, the Division of Community Initiatives Services). In the case of the employees of the Office of the Director, displacement rights shall be limited to that office.

**SECTION 2.** It is necessary that this Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.



On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_