



**AGENDA
CUYAHOGA COUNTY COUNCIL REMOTE* REGULAR MEETING
TUESDAY, MARCH 23, 2021
2:00 PM**

***Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed for public meetings at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link:
<https://www.youtube.com/CuyahogaCounty>**

****Public comment for this meeting may be submitted in writing via email to the Clerk of Council at arichardson01@cuyahogacounty.us no later than 1:00 p.m. on Tuesday, March 23, 2021**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) March 9, 2021 Committee of the Whole Meeting [See Page 11]**
 - b) March 9, 2021 Regular Meeting [See Page 13]**
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0076: A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2025; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 25]

Sponsor: Councilmember Simon

- 2) R2021-0077: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. [See Page 28]

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

- 3) R2021-0078: A Resolution reappointing Thomas L. Colaluca to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2021 - 3/7/2027; and declaring the necessity that this Resolution become immediately effective. [See Page 58]

Sponsor: Councilmember Brown

b) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2021-0002: An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective. [See Page 66]

Sponsors: Councilmembers, Conwell, Jones, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Brown and Simon

10. LEGISLATION INTRODUCED BY EXECUTIVE

**a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION
UNDER SUSPENSION OF RULES**

- 1) R2021-0079: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolutions Nos. R2021-0044 dated 02/9/2021 and R2021-0054 dated 2/23/2021; and declaring the necessity that this Resolution become immediately effective. [See Page 70]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 2) R2021-0080: A Resolution approving a proposed settlement in the matter of Mary Lynn Gattozzi v. William Sheehan III, et al., Cuyahoga County Court of Common Pleas, Case No. CV-14-831933; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. [See Page 82]

Sponsor: County Executive Budish/Department of Law

- 3) R2021-0081: A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$2,754,867.00 for an Opioid Treatment Program and addiction support services for inmates detained at the Cuyahoga County Corrections Center for the period 3/23/2021 – 3/22/2023; authorizing the County Executive to execute Agreement No. 401 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 85]

Sponsor: County Executive Budish/Department of Public Safety and Justice Services

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0082: A Resolution declaring that public convenience and welfare requires resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township; total estimated project cost \$1,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 92]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 2) R2021-0083: A Resolution making an award on RQ4543 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,976,777.57 for rehabilitation of St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland; authorizing the County Executive to execute Contract No. 980 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 97]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 3) R2021-0084: A Resolution authorizing an award on RQ5135 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$523,386.00 for the purchase of (3) replacement Dump Trucks; authorizing the County Executive to execute Purchase Order No. 21000522 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 115]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 4) R2021-0085: A Resolution making an award on RQ3753 to Americab Transportation, Inc. in the amount not-to-exceed \$8,000,000.00 for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period 3/1/2021 – 2/28/2023; authorizing the County Executive to execute Contract No. 1031 and all other documents consistent

with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 120]

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 5) R2021-0086: A Resolution authorizing an award on RQ3912 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,958,232.00 for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations; authorizing the County Executive to execute Contract No. 824 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 127]

Sponsor: County Executive Budish/ Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

- 6) R2021-0087: A Resolution authorizing an amendment to Contract No. 665 with Pointe Blank Solutions LTD for software and maintenance on the Justice Matters and Docu-Pointe Case and Document Management Systems for the period 2/29/2016 – 2/28/2021 to extend the time period to 2/28/2026 and for additional funds in the amount not-to-exceed \$3,120,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 136]

Sponsor: County Executive Budish Budish on behalf of Cuyahoga County Prosecutor’s Office

- 7) R2021-0088: A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2021 - 7/14/2024; and declaring the necessity that this Resolution become immediately effective: [See Page 142]

- i) Rabbi Joshua Caruso
- ii) Stephen Caviness
- iii) Marsha Mockabee
- iv) Cordell Stokes
- v) Sheila Wright

Sponsor: County Executive Budish

c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2021-0068: A Resolution authorizing amendments with various providers for Comprehensive Case Management and Employment Program – Employment, Education and Training services for Young Adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 -6/30/2021 for additional funds in the total amount not-to-exceed \$1,537,888.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 153]
 - i) Contract No. 488 with OhioGuidestone for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$1,035,922.00.
 - ii) Agreement No. 649 with Cuyahoga Community College District for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$501,966.00.

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board and Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0056: A Resolution making an award on RQ2154 to W.B. Mason Co., Inc. in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; authorizing the County Executive to execute Contract No. 870 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 156]

Sponsor: County Executive Budish/Fiscal Department/Office of Procurement & Diversity

Committee Assignment and Chair: Finance & Budgeting – Miller

- 2) R2021-0069: A Resolution authorizing a revenue generating agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$870,271.75 for reimbursement of staffing services for the DD Medicaid Waiver Program for the period 1/1/2021 – 12/31/2022; authorizing the County Executive to execute Agreement No. 946 and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective. [See Page 158]

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 3) R2021-0070: A Resolution making an award on RQ3325 with US Together, Inc. in the amount not-to-exceed \$1,200,000.00 for interpretation and translation services for various County agencies for the period 3/1/2021 - 2/28/2023; authorizing the County Executive to execute Contract No. 956 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 160]

Sponsor: County Executive Budish/ Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 4) R2021-0071: A Resolution authorizing an amendment to Contract No. 347 with Emerald Development and Economic Network, Inc. for the Rapid Re-housing Program for homeless individuals and families for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,166,724.90; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 163]

Sponsor: County Executive Budish/Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging
– Conwell

- 5) R2021-0072: A Resolution making an award on RQ3914 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$1,422,933.00 for Temporary Housing services for single adults and youth at North Point Temporary Housing, located at 1550 Superior Avenue, Cleveland for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 858 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 166]

Sponsor: County Executive Budish/Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging
– Conwell

- 6) R2021-0073: A Resolution making an award on RQ3916 with Young Women’s Christian Association of Greater Cleveland (YWCA) in the amount not-to-exceed \$2,751,793.00 for operations and case management services for homeless single adult women at the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 769 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 169]

Sponsor: County Executive Budish/Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging
– Conwell

- 7) R2021-0074: A Resolution confirming the County Executive’s reappointment of Gordon Friedman to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2021 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 8) R2021-0075: A Resolution authorizing awards totaling \$11,000,000 of U.S. Treasury Emergency Rental Assistance funds to various nonprofit organizations to provide emergency rental assistance to income-eligible tenants unable to pay their full monthly rent due to the economic impact from COVID-19 for the period 4/1/2021 – 12/31/2021; authorizing the County Executive to execute the agreements and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 174]
- i) CHN Housing Partners in the amount of \$10,000,000
 - ii) The Legal Aid Society of Cleveland in the amount of \$1,000,000

Sponsor: County Executive Budish/Department of Development

Committee Assignment and Chair: Community Development – Stephens

e) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION

- 1) R2021-0055: A Resolution authorizing an Economic Development Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the benefit of a mixed-use, real estate redevelopment project for property located at 5701 Carnegie Avenue, in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 177]

Sponsors: County Executive Budish/Department of Development and Councilmembers Jones, Baker, Miller, Tuma, Schron, Stephens and Simon

Committee Assignment and Chair: Economic Development & Planning – Schron

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

*TUESDAY, APRIL 13, 2021
2:00 PM /REMOTE*



MINUTES
CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING
TUESDAY, MARCH 9, 2021
1:00 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 1:01 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Gallagher, Schron, Brown, Stephens, Simon, Baker, Miller, Sweeney, Tuma and Jones were in attendance and a quorum was determined. Councilmembers Conwell joined the meeting during Executive Session.

3. PUBLIC COMMENT

There were no public comments submitted via email.

4. DISCUSSION / EXECUTIVE SESSION:

- a) Pending or imminent litigation.

A motion was made by Mr. Miller, seconded by Ms. Simon and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 1:04 p.m. The following Councilmembers were present: Gallagher, Schron, Conwell, Brown, Stephens, Simon, Baker, Miller, Sweeney, Tuma and Jones.

The following additional attendees were present: Director of Law Gregory Huth; County Executive Chief of Staff William Mason; Civil Division Chief Dave Lambert; Collins, Roche, Utley & Garner Attorney Patrick Roche; Janeane Cappara, Assistant Prosecuting Attorney;

Council Chief of Staff Joseph Nanni; Legislative Budget Advisor Trevor McAleer; Special Counsel Brendan Doyle and Research and Policy Analyst James Boyle.

At 2:09 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 2:10 p.m., without objection.



MINUTES

CUYAHOGA COUNTY COUNCIL REMOTE* REGULAR MEETING
TUESDAY, MARCH 9, 2021
2:00 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 2:13 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers, Schron, Conwell, Brown, Stephens, Simon, Baker, Miller, Sweeney, Tuma and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

4. SILENT MEDITATION

There was no silent meditation.

5. PUBLIC COMMENT

Ms. Loh submitted public comment via email regarding COVID-19 vaccinations.

6. APPROVAL OF MINUTES

- a) February 22, 2021 Committee of the Whole Meeting
- b) February 23, 2021 Regular Meeting
- c) March 3, 2021 Committee of the Whole Meeting
- d) March 4, 2021 Committee of the Whole Meeting

A motion was made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the February 22, 2021, February 23,

2021, March 3, 2021 and March 4, 2021 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish reported that Council President Jones; Ohio Governor Mike DeWine; Mr. Harlan Sands, President of the Cleveland State University and himself met at the Wolstein Center to announce a COVID 19 Mass Vaccination Center for the citizens of Cuyahoga County. This will provide 6,000 people a day to obtain the vaccine and also help with the disparity of vaccinations in the minority community.

9. LEGISLATION INTRODUCED BY COUNCIL

a) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) O2021-0002: An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers, Conwell, Jones, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Brown and Simon

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

Clerk Richardson read Ordinance No. O2021-0002 into the record.

This item will move to the March 23, 2021 Council meeting agenda for consideration for second reading.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution Nos. R2021-0065, R2021-0066 and R2021-0067.

- 1) R2021-0065: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2021-0065 was considered and adopted by unanimous vote.

- 2) R2021-0066: A Resolution authorizing Title IV-D Cooperative Agreements on various requisitions with various providers, in the total amount not-to-exceed \$102,892.35 for child support services for the period 1/1/2021 - 12/31/2021; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) On RQ5096 - Agreement No. 1011 with Cuyahoga County Treasurer's Office in the amount not-to-exceed \$76,408.87.
- ii) On RQ5098 - Agreement No. 1007 with Cuyahoga County Court of Common Pleas/Division of Juvenile Court/Cashiers Department in the amount not-to-exceed \$26,483.48.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Mr. David Merriman, Director of the Department of Health and Human Services; and Mr. Daniel Humphrey, Interim Manager of Contracts Administration and Performance, addressed the Council regarding Resoltuion No. R2021-0066. Discussion ensued.

Councilmembers asked questions of Messrs. Merriman and Humphrey pertaining to the item which they answered accordingly.

On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2021-0066 was considered and adopted by unanimous vote.

- 3) R2021-0067: A Resolution authorizing Title IV-D Cooperative Agreements with various providers, in the total amount not-to-exceed \$102,892.35 for child support services for the period 1/1/2021 - 12/31/2021; authorizing the County Executive to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:
- i) On RQ5090 - Agreement No. 1009 with Cuyahoga County Common Pleas/Division of Domestic Relations in the amount not-to-exceed \$3,511,021.69.
 - ii) On RQ5091 - Agreement No. 1010 with Cuyahoga County Court of Common Pleas/Division of Juvenile Court in the amount not-to-exceed \$3,731,600.15.
 - iii) On RQ5095 - Agreement No. 1008 with Cuyahoga County Prosecuting Attorney's Office in the amount not-to-exceed \$3,876,179.50.

Sponsor: County Executive Budish/ Department of Health and Human Services/Cuyahoga Job and Family Services

Mr. Merriman, Mr. Humphrey and Mr. Greg Huth, Law Director; addressed the Committee regarding Resolution No. R2021-0067. Discussion ensued.

Councilmembers asked questions of Messrs. Merriman, Humphrey and Huth pertaining to the item, which they answered accordingly.

A motion was then made by Ms. Conwell seconded by Ms. Simon and approved by unanimous vote to amend Resolution No. R2021-0067 by deleting " \$102,892.35 " and inserting " \$11,118,801.34 " throughout the Resolution.

On a motion by Ms. Conwell with a second by Mr. Brown, Resolution No. R2021-0067 was considered and adopted by unanimous vote, as amended.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0068: A Resolution authorizing amendments with various providers for Comprehensive Case Management and Employment Program – Employment, Education and Training services for Young Adults in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 -6/30/2021 for additional funds in the total amount not-to-exceed \$1,537,888.00; authorizing

the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) Contract No. 488 with OhioGuidestone for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$1,035,922.00.
- ii) Agreement No. 649 with Cuyahoga Community College District for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$501,966.00.

Sponsors: County Executive Budish/Department of Workforce Development in partnership with City of Cleveland/Cuyahoga County Workforce Development Board and Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2021-0068 to the Education, Environment & Sustainability Committee.

- 2) R2021-0069: A Resolution authorizing a revenue generating agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$870,271.75 for reimbursement of staffing services for the DD Medicaid Waiver Program for the period 1/1/2021 – 12/31/2022; authorizing the County Executive to execute Agreement No. 946 and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2021-0069 to the Health, Human Services & Aging Committee.

- 3) R2021-0070: A Resolution making an award on RQ3325 with US Together, Inc. in the amount not-to-exceed \$1,200,000.00 for interpretation and translation services for various County agencies for the period 3/1/2021 - 2/28/2023; authorizing the County Executive to execute Contract No. 956 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/ Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2021-0070 to the Health, Human Services & Aging Committee.

- 4) R2021-0071: A Resolution authorizing an amendment to Contract No. 347 with Emerald Development and Economic Network, Inc. for the Rapid Re-housing Program for homeless individuals and families for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,166,724.90; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

Council President Jones referred Resolution No. R2021-0071 to the Health, Human Services & Aging Committee.

- 5) R2021-0072: A Resolution making an award on RQ3914 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$1,422,933.00 for Temporary Housing services for single adults and youth at North Point Temporary Housing, located at 1550 Superior Avenue, Cleveland for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 858 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective:

Sponsor: County Executive Budish/Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

Council President Jones referred Resolution No. R2021-0072 to the Health, Human Services & Aging Committee.

- 6) R2021-0073: A Resolution making an award on RQ3916 with Young Women's Christian Association of Greater Cleveland (YWCA) in the amount not-to-exceed \$2,751,793.00 for operations and case management services for homeless single adult women at the Norma Herr Women's Shelter, located at 2227 Payne Avenue, Cleveland for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 769 and all other

documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/ Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services

Council President Jones referred Resolution No. R2021-0073 to the Health, Human Services & Aging Committee.

- 7) R2021-0074: A Resolution confirming the County Executive's reappointment of Gordon Friedman to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2021 – 12/31/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0074 to the Human Resources, Appointments & Equity Committee.

- 8) R2021-0075: A Resolution authorizing awards totaling \$11,000,000 of U.S. Treasury Emergency Rental Assistance funds to various nonprofit organizations to provide emergency rental assistance to income-eligible tenants unable to pay their full monthly rent due to the economic impact from COVID-19 for the period 4/1/2021 – 12/31/2021; authorizing the County Executive to execute the agreements and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) CHN Housing Partners in the amount of \$10,000,000
- ii) The Legal Aid Society of Cleveland in the amount of \$1,000,000

Sponsor: County Executive Budish/Department of Development

Council President Jones referred Resolution No. R2021-0075 to the Community Development Committee.

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING

- 1) R2021-0055: A Resolution authorizing an Economic Development Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the benefit of a mixed-use, real estate redevelopment project for property located at 5701 Carnegie Avenue, in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/Department of Development and Councilmembers Jones, Baker, Miller, Tuma, Schron, Stephens and Simon

Committee Assignment and Chair: Economic Development & Planning – Schron

Clerk Richardson read Resolution No. R2021-0055 into the record.

This item will move to the March 23, 2021 Council meeting agenda for consideration for third reading adoption.

- d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rule 9D and 12A and to place on final passage Resolution Nos. R2021-0057, R2021-0058, R2021-0059, R2021-0060, R2021-0061, R2021-0062, R2021-0063 and R2021-0064.

- 1) R2021-0057: A Resolution making an award on RQ2911 to Mental Health Services for Homeless Persons, Inc. dba FrontLine Service in the amount not-to-exceed \$868,300.00 for Children Who Witness Violence Services for the period 2/1/2021 - 1/31/2023; authorizing the County Executive to execute Contract No. 742 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Safety and Justice Services/Division of Witness/Victim

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Ms. Brown, Resolution No. R2021-0057 was considered and adopted by unanimous vote.

- 2) R2021-0058: A Resolution making an award on RQ3186 and enter into a Membership Participation Agreement with Chagrin Valley Dispatch Council in the amount not-to-exceed \$1,521,475.00 for dispatch operation services for law enforcement activities for the period 4/28/2021 – 12/31/2022; authorizing the County Executive to execute Agreement No. 512 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Schron, Resolution No. R2021-0058 was considered and adopted by unanimous vote.

- 3) R2021-0059: A Resolution confirming the County Executive's appointment of Christopher P. Viland, Esq., upon his taking the oath of office, as Sheriff of Cuyahoga County for the four-year term expiring December 31, 2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Sheriff's Department and Councilmembers Miller, Sweeney, and Schron

On a motion by Mr. Schron with a second by Ms. Conwell, Resolution No. R2021-0059 was considered and adopted by unanimous vote.

Mr. Christopher P. Viland, Esq., thanked Councilmembers and County Executive Budish for the opportunity to serve as the Sheriff of Cuyahoga County.

- 4) R2021-0060: A Resolution authorizing an amendment to a Master Contract with various providers for Family Centered Support Services for At-Risk Children and Families for the period 1/1/2019 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,665,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- i) Contract No. 136 with Applewood Centers, Inc. in the amount not-to-exceed \$635,000.00
- ii) Contract No. 149 with Beech Brook in the amount not-to-exceed \$300,000.00
- iii) Contract No. 150 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$115,000.00
- iv) Contract No. 157 with Catholic Charities Corporation in the amount not-to-exceed \$725,000.00
- v) Contract No. 165 with The Cleveland Christian Home Inc. in the amount not-to-exceed \$74,999.98
- vi) Contract No. 267 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$10,000.01
- vii) Contract No. 176 with OhioGuidestone in the amount not-to-exceed \$190,000.00
- viii) Contract No. 270 with Ohio Mentor, Inc. in the amount not-to-exceed \$70,000.01
- ix) Contract No. 172 with Pressley Ridge in the amount not-to-exceed \$435,000.00
- x) Contract No. 171 with Specialized Alternative for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$110,000.00

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Ms. Conwell with a second by Mr. Schron, Resolution No. R2021-0060 was considered and adopted by unanimous vote.

- 5) R2021-0061: A Resolution confirming the County Executive’s reappointment of Charna Sherman to serve on the Cuyahoga Arts and Culture Board of Trustees for the term 4/1/2021 – 3/31/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Mr. Sweeney, Resolution No. R2021-0061 was considered and adopted by unanimous vote.

- 6) R2021-0062: A Resolution confirming the County Executive's appointment of Suzanne Hamilton to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 3/10/2021 – 3/9/2024; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Ms. Conwell, Resolution No. R2021-0062 was considered and adopted by unanimous vote.

- 7) R2021-0063: A Resolution confirming the County Executive's appointment of Inajo Davis Chappell to serve on The MetroHealth System Board of Trustees for the term 3/10/2021 – 3/9/2027; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish **and Councilmember Sweeney**

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Ms. Simon, Resolution No. R2021-0063 was considered and adopted by unanimous vote.

- 8) R2021-0064: A Resolution confirming the County Executive's appointment of Janet Montoya to serve on the Cuyahoga County Advisory Board on Senior and Adult Services for the term of 1/1/2021 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish **and Councilmember Sweeney**

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

On a motion by Ms. Brown with a second by Ms. Simon, Resolution No. R2021-0064 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Ms. Stephens reported that the Community Development Committee will meet on Monday, March 15th at 10:00 a.m.

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, March 16th at 10:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, March 17th at 3:00 p.m.

Ms. Conwell reported that Health, Human Services & Aging Committee will meet on Wednesday, March 17th at 1:00 p.m.

Ms. Baker reported that the Council Operations, Intergovernmental Relations & Public Transportation Committee will meet on Tuesday, March 30th at 3:00 p.m.

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, March 15th at 1:00 p.m.

12. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 2:50 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0076

Sponsored by: Councilmember Simon	A Resolution making an award to College Now Greater Cleveland in the amount of \$500,000.00 from the Cuyahoga County Educational Assistance Fund for Component Two of the Cuyahoga County Educational Assistance Program for the period ending 6/30/2025; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Ordinance No. O2012-0007 established the Cuyahoga County Educational Assistance Program (the “Program”) and the Cuyahoga County Educational Assistance Fund (the “Fund”); and

WHEREAS, Ordinance No. O2012-0007 was amended to add an additional component to the Program, to authorize an alternative procurement process and to authorize Council to annually designate the amount of budgeted funds to be allocated for each component of the Program; and

WHEREAS, Cuyahoga County Council set aside \$500,000.00, annually, in the 2020-2021 Biennial Budget for each component of the Program; and

WHEREAS, Council has determined to allocate an amount to College Now Greater Cleveland for Component Two of the Program; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award in the amount of \$500,000.00 to College Now Greater Cleveland for scholarships, retention and mentoring services for Cuyahoga County residents as described in Component Two of the Cuyahoga County Educational Assistance Program for the period ending June 30, 2025. Of the total award, College Now Greater Cleveland shall use \$420,000.00 for direct scholarships and may use the remainder for retention and mentoring services and program administration.

SECTION 2. That the County Executive is authorized to execute a contract in connection with the authorized expenditures and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0077

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on March 3, 2021, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through H) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Administrative Hearing Officer*

Number: 19061
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016.
Time percentages for Essential Functions were changed. An
equivalency statement was added. General formatting and
language were changed. No changes to pay grade or FLSA status.

Exhibit B: Class Title: *Chief Surveyor*
Class Number: 18083
Pay Grade: 17A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2012.
Time percentages for Essential Functions were changed. An
equivalency statement was added to the minimum qualifications.
Work exposure was edited in the Environmental Adaptability
section. Changes were also made to format and language. No
change to pay grade or FLSA status.

Exhibit C: Class Title: *Development Housing Specialist*
Class Number: 21021
Pay Grade: 8A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016.
Added a new essential function that reflected their “Contract
Manager” status in the ERP system. Time percentages were
changed for the essential functions. Format and language were
updated. No change to the pay grade.

Exhibit D: Class Title: *Senior Supervisor, CECOMS Operations*
Class Number: 12103
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016.
Updates were made to essential job functions, minimum training
and experience, certifications, environmental adaptability, and
general formatting and language. No changes to pay grade or
FLSA status.

Exhibit E: Class Title: *Supervisor, Administrative Hearing Officer*
Class Number: 19062
Pay Grade: 15A/Exempt
* PRC routine maintenance. Classification last revised in 2016.
The minimum qualifications were changed. One (1) year of
supervisory experience was removed, and one (1) year of law
experience was added maintaining the total years of experience
required at six (6) years. Wording and format were also changed
to better reflect work performed on the job. The percentage time
spent was also slightly changed. The pay grade increased from PG
14 to 15.

Exhibit F: Class Title: *Supervisor, CECOMS Operations*
Class Number: 12101
Pay Grade: 9A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016. Updates were made to essential job functions, minimum training and experience, certifications, and general formatting and language. No changes to pay grade or FLSA status.

Exhibit G: Class Title: *Supervisor, Quality Assurance*
Class Number: 12102
Pay Grade: 10A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016. Updates were made to essential job functions, minimum training and experience, certifications, and general formatting and language. No changes to pay grade or FLSA status.

Proposed Revised Classifications:

Exhibit H: Class Title: *Deputy Financial Auditor*
Class Number: 11191
Pay Grade: 13A Exempt
* The PRC created this new classification per the request of the Fiscal Department. It was never filled, and the Fiscal Department notified the PRC that the classification was no longer needed because they added the responsibilities into an existing Unclassified position (Special Projects and Business Manager) within the department.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee
Committee(s) Assigned:

Journal _____
_____, 20__

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Administrative Hearing Officer	Class Number:	19061
FLSA:	Exempt	Pay Grade:	13A
Dept:	CJFS - Office of Child Support Services	Exhibit A	

Classification Function

The purpose of this classification is to preside over administrative child support hearings and parenting time hearings with assigned parties and their representatives.

Distinguishing Characteristics

This is a journey level classification with responsibility for preparing and presiding over administrative child support hearings. The incumbents exercise discretion in applying procedures to resolve issues. The employees in this class work under general supervision. This class is distinguished from the Supervisor, Administrative Hearing Officer in that the latter supervises this class and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Presides over administrative child support hearings and parenting time hearings with parties and their representatives; examines parties and elicits testimony on issues relevant to the determination of child and medical support; ensures that parties are advised of their legal rights and responsibilities; ensures that proper documentation is submitted in support of their testimony; accommodates special circumstances such as minors, limited English proficiency, domestic violence, and hearing impaired parties.
- 25% +/- 10%
- Reviews, evaluates, and interprets evidence presented at hearing for credibility and accuracy; researches legal issues presented at hearing; prepares child support and medical support orders for typing and distribution to parties and attorneys; updates child support database and court docket; verifies address, pay rates, medicals, and other evidence used in hearing.
- 15% +/- 10%
- Reviews files, administrative records, state wage information, court dockets, public assistance information, and information in state-run databases prior to hearings; reviews documents submitted by parties, employers, or obtained by Agency prior to hearing date; rules on requests for cancellations, dismissals, and continuances; researches statutory and case laws as well as Ohio Administrative Code; prepares memorandums, proposals, policies, and procedures.
- 10% +/- 10%
- Attends various meetings to support the function of department or satisfy regulation requirements; meets with management on scheduling and backlogs for no-show hearings; attends trainings to maintain legal license.

Minimum Training and Experience Required to Perform Essential Job Functions

- Juris Doctorate with three (3) years of legal experience in family law; or any equivalent combination of training and experience.
- Must have a valid and current license to practice law in the State of Ohio.

Additional Requirements for all levels

- Must obtain and maintain an Ohio CSEA Directors' Association Hearing Officer Accreditation Certification within 12 months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirement

- Ability to operate a variety of software and databases including enterprise information platform (OnBase), hearing docket database (Administrative Hearing Unit docket), state-wide databases (Support Enforcement Tracking System; Ohio Benefits Worker Portal), email and scheduling software (MS Outlook), legal software (Puritas Spring), presentation software (MS PowerPoint), spreadsheet software (MS Excel), teleconferencing software (MS Teams), word processing software (MS Word).

Supervisory Requirements

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including evidence for hearings (e.g. - Court Orders, client files, court dockets, employer inquiries, birth certificates, tax returns, paystubs, medical insurance charts, receipt calculations, finding and recommendations, reports and data in state-managed databases, letters from schools) and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Child Support Guidelines, Ohio Revised Code, Ohio Administrative Code, Rules of Civil Procedure, case law, Ohio Code of Professional Responsibility, Ohio Code of Ethics, and the Employee Handbook, .
- Ability to prepare administrative findings, child support guidelines, memorandum, calculation of arrears, updates on changes in Law, backlog report, report for special projects, docket findings,

Administrative Hearing Officer

transmittal logs, policy and procedures, spreadsheets, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

- Ability to engage in formal litigation, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal terminology and language.
- Ability to communicate with hearing participants, guardians, attorneys, court personnel, managers, supervisors, support officers, protective services, parole officers, prison personnel, school personnel, employers, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Chief Surveyor	Class Number:	18083
FLSA:	Exempt	Pay Grade:	17A
Dept:	Public Works	Exhibit B	

Classification Function

The purpose of this classification is to manage the Survey section of the Public Works Engineer Office related to field crews, right-of-way plan preparation, legal description preparation, land acquisition issues, permits, and public assistance regarding land boundary records. In addition, this classification directs map tax map section operations as related to maintaining the current tax maps and G.I.S system mapping for land valuation and property tax assessment.

Distinguishing Characteristics

This is a management classification with responsibility for planning, directing, and controlling the Survey section of the Public Works Engineering Office. This class requires the analysis and solution of operational, technical, administrative, and management problems related to engineering. The employee is expected to consult and collaborate with the Chief Deputy Engineer to discuss plans, programs, and objectives and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Plans, organizes, directs, and controls the functions of the surveying section of Public Works; reviews survey requests and determines scopes of work and work plans for projects; evaluates bid proposals, consultant submissions, and new equipment performance; evaluates section performance and the section's interaction with other sections and departments within and outside of the County; enforces safety rules and regulations; estimates costs and makes recommendations for section budget.
- 25% +/- 10%
- Supervises and directs the work of Engineering Map Supervisors, Licensed Land surveyors, Survey Technicians, Engineering Technicians, Project Managers, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 25% +/- 10%
- Prepares and reviews a variety of survey related documentation (parcel maps, legal descriptions, records of surveys, subdivision maps, drawings, etc.) for technical accuracy for use in projects or for record keeping; reviews and approves condominium and Air Rights plats for recording at the

Chief Surveyor

County Recorder's Office; assists with review of property legal descriptions for the County Land Bank and the Prosecutor's Office.

10% +/- 5%

- Performs supporting administrative responsibilities; attends a variety of trainings and meetings (pre-construction meetings, project status meetings, consultant meetings, etc.); provides road, bridge, and property records for public records requests; stays abreast of new technology and equipment in the surveying field; develops and implements improvements in survey methods, procedures, and equipment;

Minimum Training and Experience Required to Perform Essential Job Functions

- A Bachelor's degree in surveying or related field with six (6) years of experience including highway/bridge plan preparation, field surveying practices, and/or GPS/GIS mapping; or an equivalent combination of education, training, and experience.
- A Professional Surveyor license is required.
- A valid driver's license and proof of automobile insurance.

Additional Requirements

- Must obtain a Professional Surveyor license with the state of Ohio within 6 months of hire.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate surveying tools, surveying equipment, and a variety of office machines and equipment including a computer and multifunction printer.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and perform college level algebra, geometry, and calculus.

Language Ability & Interpersonal Communication

- Ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions

Chief Surveyor

based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.

- Ability to comprehend a variety of informational documents including forms, highway and bridge design plans, plat maps, legal descriptions, project survey data, bid documents, certifications, subpoenas and reports.
- Ability to comprehend a variety of reference books and manuals including O.D.O.T. manuals, O.R.C., Ohio Administrative Code 4733, County conveyance standards, N.G.S. guidelines, Employee Handbook, reference manuals, contracts, specifications, standards, guidelines, and codes.
- Ability to prepare right-of-way plans, legal descriptions, map and exhibit sketches, memos, performance appraisals, correspondence, agreements, contracts, plans, estimates, requests for proposal, databases, charts, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret engineering and legal terminology and language.
- Ability to communicate with staff, directors of other sections, consultants, vendors, departmental employees, and administrators.

Environmental Adaptability

- Work is typically performed in an office environment and in the field.
- Work may involve exposure to temperature or weather extremes, smoke, dust, pollen, wetness, humidity, animals, wildlife, and traffic hazards.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Development Housing Specialist	Class Number:	21021
FLSA:	Exempt	Pay Grade:	8A
Dept:	Development	Exhibit C	

Classification Function

The purpose of this classification is to facilitate the administration of community and housing development programs.

Distinguishing Characteristics

This is a journey level classification with responsibility for performing technical activities related to the administration and management of community and housing development programs in the Department of Development. This class works under direction from senior management of the Department of Development. The employee works within a framework of established department, state, and federal regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Performs technical duties to facilitate the administration of community and housing development programs; reviews grant applications and eligibility criteria and provides approval recommendations; reviews, recommends, and prepares reimbursement and payment requests; reviews eligibility criteria for loan applications and underwrites loans; reviews eligibility criteria for subordination of mortgage requests and provides approval recommendations; provides information regarding payment history, loan balances, accumulative interest, and loan term information to borrowers; verifies and processes loan payoff requests submitted by title agencies; verifies loan pay-off information with title company; reviews, provides approval recommendations, and processes requests for reduced payoffs submitted by title agencies, law offices, and real estate offices; prepares release memo(s) for Director's signature and records satisfaction of mortgage to release the lien; performs site visits to housing locations and non-profit community partners to monitor for compliance with regulations; receives and handles requests for information regarding housing loan balances, history, payoffs, and subordinations for current/past loan programs; inputs and updates loan and grant information and documentation into appropriate databases; remains up-to-date on program(s) rules, regulations, directives, and policies.

30% +/- 10%

- Inputs, maintains, collects, and analyzes housing and community development data into the ERP system; inputs new or updates existing housing/program information and documents into cross-departmental ERP system; compiles information and data regarding program and housing information (e.g. geographic data, home values, finances, programming costs, demographics, etc.) from state databases, intra-department records, or by requesting directly from clients/partners; analyzes data by calculating averages, sums, percentages, etc. to create program summary reports and other required reports; prepares and maintains physical and electronic records, reports, studies, and/or correspondence related to fiscal activities, operations, and projects; creating and editing purchase orders in the ERP system; creates and uploads documents to Contract Management Modules events for the contract approval process within the ERP system.

Effective Date: 2001
Last modified: 06.16.2016

Development Housing Specialist

20% +/- 10%

- Creates a variety of forms, reports, and documentation including program summary reports, annual reports, and mandated reports; creates and updates boilerplate forms, letters, and spreadsheets; independently or collaboratively prepares Request for Proposals (RFPs), contracts, amendments, proposals, narratives, etc. in support of housing and community development programs and department needs; independently or collaboratively prepares reports for internal/external reporting, information requests, and audits in compliance with appropriate guidelines; works with management and consultants to prepare various annual and/or mandated reports (i.e. the County Consortium's Annual Plan, the Consolidated Annual Performance Evaluation Report (CAPER), the County Consortium's 5 Year Consolidated Plan, etc.).

15% +/- 10%

- Assists with management, budget, monitoring, and evaluation of community and housing development programs; oversees the servicing of the Community Development and Housing Loan Portfolio; conducts monitoring activities for housing loan and grant programs to ensure compliance with County, state, and federal housing loan regulations; assists with housing program(s) funding and budget by monitoring account balances, processing and inspecting financial forms, and coordinating with the fiscal office to ensure funds are available; assists in the preparation of program budget(s); provides technical assistance and advice regarding loan applications and program qualifications; participates in identifying program(s) needs and goals, forecasting resources required, and establishing metrics to determine program outcomes, impact, and success; monitors program outcomes by analyzing reports summarizing outcomes; participates in program and policy development for housing programs; participates in collaboration for new program development, improvement of existing programs, and improvement of program administration efficiency.

5% +/- 2%

- Performs supporting administrative responsibilities; responds to emails and phone calls; attends various trainings and meetings; acts as a resource and provides technical assistance to outside organizations, agencies, and businesses regarding Cuyahoga County development and housing programs; interfaces with public constituencies as the representative of the Cuyahoga County department of development in various meetings and conferences; responds to requests for information from County, state, and federal auditors.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in business administration or related field with two (2) years of community or economic development experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multi-function printer.

Technology Requirements

Effective Date: 2001
Last Modified: 06.16.2016

Development Housing Specialist

- Ability to operate a variety of software and databases including word processing software (MS Word), spreadsheet software (MS Excel) email software (MS Outlook), desktop publishing software (Publisher), presentation software (MS PowerPoint), PDF software (Nitro), database software (MS Access), enterprise resource planning software (OnBase, Infor), financial software.

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including eligibility requirements, loan applications, requests (i.e.- Requests for Subordination, Request for Loan Payoff, Request to Accept Reduced Payoff, Request for modification of Rehab Loan, Request for Reimbursement), statements (i.e.- profit and loss statement, checking and saving statements, mortgage statement, bid summary, settlement statement), agreements (i.e.- purchase agreement, landlord agreement, current tenant lease agreement), applications (i.e. - Rehabilitation Loan Application, Demolition Fund Application, Community Development Supplemental Grant Application), income documents, federal tax return, billing invoices, insurance reports, monthly reports, credit report, title reports, home appraisal, budget reports, Requests for Proposal (RFP), memos, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including HUD Income and Allowances Guidelines, Mortgage Loan Originator Compensation Guide, Ohio Revised Code, Federal Code of Regulations, Consumer Financial Protection Bureau Rules, Employee Handbook, Ohio Home and Building Codes, maps, and Cuyahoga County Inspector General Guidelines.
- Ability to prepare Loan Payoff Notification, Foreclosure Analysis, Subordination of Mortgage Analysis, Repayment History Analysis, Asset Analysis Sheet, Reduced Payoff Analysis and Recommendation, Consolidated Annual Performance Evaluation Report, semi-annual and annual reports, memos, reports, program metric reports, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting, loan underwriting, financial counseling, and related legal terminology and language.
- Ability to communicate with supervisor, co-workers, department management, clients, corporate representatives, Board of Health Staff, banks and lending institutions, non-profit representatives,

Development Housing Specialist

home owners, attorneys, city officials, appraisers, caseworkers, employees of external agencies and businesses (i.e. – title agencies, insurance agents, etc.), other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Supervisor, CECOMS Operations	Class Number:	12103
FLSA:	Exempt	Pay Grade:	11A
Dept:	Public Safety and Justice Services	Exhibit D	

Classification Function

The purpose of this classification is to supervise CECOMS Supervisors and assist in administering and planning the operations of the Cuyahoga Emergency Communications Systems (CECOMS) Center.

Distinguishing Characteristics

This is a second-line supervisory level classification with responsibility for planning and supervising the operations of the CECOMS section of the Department of Public Safety and Justice Services under general direction of the Manager, CECOMS Operations. This class promotes the efficiencies of CECOMS operations by finding solutions to problems and making recommendations on process improvements. The incumbent exercises discretion in resolving organizational issues within applicable policies and procedures and ensuring that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

70% +/- 10%

- Supervises and directs the work of CECOMS Operations Supervisors, Emergency Call-takers, and other assigned personnel at CECOMS; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; attends union contract negotiations; prepares schedules for personnel and ensures that the emergency call center is adequately staffed.

30% +/- 10%

- Assists in administering and planning the operations of the CECOMS Center; creates, implements, and updates standard operating guidelines; advises and assists with budget recommendations; prepares various reports and operational paperwork; reviews and assists with special projects; handles general public inquiries; attends meetings as a representative of CECOMS and the Cuyahoga County Department of Public Safety; answers 9-1-1 calls and enters information in the computer aided dispatch software as needed; provides back-up support to operations employees, subordinate supervisors, and manager as needed; responds to questions and requests from other County PSAPs.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or equivalent with six (6) years of public safety, emergency management, or related experience including two (2) years of supervisory experience; or any equivalent combination of education, training, and experience.

- Valid driver's license, proof of automobile insurance, and a vehicle.

Additional Requirements for all levels

- Must obtain and maintain Emergency Medical Dispatch (EMD), Cardiopulmonary Resuscitation (CPR) and Public Safety Telecommunications training/certifications within one (1) year of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a two-way radio and dispatch console.
- Ability to sit for a prolonged period of time.

Technology Requirements

- Ability to operate a variety of software and databases including Microsoft Word, Excel, Outlook, PDF Software (Adobe), Computer Aided Dispatch (CAD) software (TAC, OpenFox), LEADS software, and records management system software.

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including personnel forms (i.e., time sheets, payroll forms, vacation requests, etc.), billing invoices, monthly and on-call schedule, and other reports and records.

Senior Supervisor, CECOMS Operations

- Ability to comprehend a variety of reference books and manuals including Employee Handbook, CECOMS Standard Operating Procedures, HIPPA Laws, Sunshine Laws, Ohio Revised Code, APCO International Standards, LEADS standards, and collective bargaining agreements,.
- Ability to prepare employee performance evaluations, standard operating procedures, quarterly statistics, CECOMS schedule, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret emergency medical and law enforcement terminology and language.
- Ability to communicate effectively with supervisors, co-workers, subordinates, public safety personnel (including police departments, fire departments, local hospitals), County Emergency Services Advisory Board, other County department directors and managers, and the general public.

Environmental Adaptability

- Work is typically performed in an office and emergency call center environment.
- Work may involve exposure to bright lights and loud noise.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Administrative Hearing Officer	Class Number:	19062
FLSA:	Exempt	Pay Grade:	15A
Dept:	Office of Child Support Services	Exhibit E	

Classification Function

The purpose of this classification is to supervise Administrative Hearing Officers as well as to conduct and oversee case reviews and administrative hearings.

Distinguishing Characteristics

This is a management level classification with responsibility for performing and overseeing the activities of Administrative Hearing Officers in the Administrative Hearing Unit of Job and Family Services. This class works under the direction from the Office of Child Support Services (OCSS) Director/designee, and the Deputy Director. The incumbent exercises discretion in applying procedures to review cases and conduct hearings and provide instruction for Administrative Hearing Officers.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

- Supervises and directs the work of Administrative Hearing Officers and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

25% +/- 5%

- Prepares agendas and meeting minutes; attends trainings and seminars to maintain licensure; prepares and maintains statistical reports on section performance and hearing backlogs; gives advice and answers questions about policy or legal matters; reviews and resolves clients' complaints; docket cases and forwards for inclusion on master list; interprets any court orders associated with hearings.

20% +/- 10%

- Performs legal research into issues related to cases; examines State Senate and House bills and pending legislation and formulates comments regarding their effects; participates in development of policies and procedures based on legislative developments;

10% +/- 5%

- Reviews and prepares no-hearing cases and conducts hearings; hears arguments and evidence of both parties; compares hearing information and case research with any appropriate guidelines; prepares recommendations and findings; applies data to any associated guidelines for review purposes; reviews problem cases; works with court personnel and Prosecutors' Office to resolve issues on court cases and administrative cases.

Effective Date: 1993
Last Modified: 08.11.2016

Supervisor, Administrative Hearing Officer

Minimum Training and Experience Required to Perform Essential Job Functions

- Juris Doctorate with six (6) years of family law experience; or any equivalent combination of training and experience.
- Must have a valid and current license to practice law in the State of Ohio.

Additional Requirements

- Must obtain and maintain an Ohio CSEA Directors' Association Hearing Officer Accreditation Certification within 12 months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirement

- Ability to operate a variety of software and databases including enterprise information platform (OnBase), hearing docket database (Administrative Hearing Unit docket), state-wide databases (Ohio Benefits Worker Portal; Support Enforcement Tracking System), email and scheduling software (MS Outlook), legal software (Puritas Spring), presentation software (MS PowerPoint), spreadsheet software (MS Excel), teleconferencing software (MS Teams), word processing software (MS Word).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.

Supervisor, Administrative Hearing Officer

- Ability to comprehend a variety of informational documents including evidence for hearings (e.g. – Court Orders, client files, court dockets, employer inquiries, birth certificates, tax returns, paystubs, medical insurance charts, receipt calculations, findings and recommendations, reports and data in state or federal-managed databases), statutes and regulations, case law, law reviews, court returns, emails, hearing officer files, prosecutor opinion referrals, department statistics, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Child Support Guidelines, Ohio Revised Code, Ohio Administrative Code, Rules of Civil Procedure, case law, Ohio Code of Professional Responsibility, Ohio Code of Ethics, and the Employee Handbook.
- Ability to prepare case reports, findings and recommendations, performance appraisals, monthly hearing backlog and case management reports, agenda and minutes from hearing officer meeting, case law memos, child support orders, administrative findings, memorandum, calculations of arrears, updates on changes in Law, backlog and performance reports, policy and procedure, correspondence and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to engage in formal litigation, to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal terminology and language.
- Ability to communicate with hearing participants, guardians, attorneys, court personnel, referees, prosecutors, hearing officers, management staff, directors, agency staff, clients, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, CECOMS Operations	Class Number:	12101
FLSA:	Exempt	Pay Grade:	9A
Dept:	Public Safety and Justice Services	Exhibit F	

Classification Function

The purpose of this classification is to supervise subordinate personnel at the Cuyahoga Emergency Communications Systems (CECOMS) Center and to provide emergency communications services.

Distinguishing Characteristics

This is a first-line supervisor level classification, working under direction of a senior supervisor within the Cuyahoga Emergency Communications Systems (CECOMS) Center. The employee supervises subordinate personnel and provides emergency communications services. The employee works within a framework of policies, procedures, and regulations. The incumbent ensures that activities are performed in a timely manner and according to policies, procedures, and related regulations. This class requires extensive public contact in ensuring that customers are provided with appropriate and immediate services in a tactful and diplomatic manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 50% +/- 10%
- Supervises and directs the work of Emergency Call-Takers and other assigned personnel at CECOMS; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; prepares schedules for personnel and ensures that the emergency call center is adequately staffed.

- 20% +/- 10%
- Answers 9-1-1 cellular calls; obtains caller information and transfers calls to appropriate Public Safety Answering Point (PSAP); monitors radio channels for emergency traffic; monitors the status of county hospitals; monitors Marcs and Motorola radios; answers CISCO phones; provides medical instructions to callers during emergencies using standard procedures; accurately enters call information into computer aided dispatch (CAD) system; coordinates radio communications between emergency medical service personnel, hospitals, and disaster service agencies during emergencies; completes incident cards; logs calls on 9-1-1 statistic sheet; performs tests on equipment and ensures working condition.

15% +/- 5%

- Coordinates, prepares, and broadcasts emergency/non-emergency messages utilizing various radio, call management systems, CAD system, mass notification systems, and emergency alert systems; broadcasts severe weather information to county fire department and hospitals; announces Amber Alert requests when a child is reported missing from a law enforcement agency; relays information and messages such as name, location, nature of call, and pre-arrival instructions to and from emergency sites to law enforcement agencies, emergency responders, and all other individuals or groups requiring notification; provides routine notifications to outside agencies including other PSAPs, utilities providers, private agencies, and businesses; notifies hospitals, police, and fire departments of hazardous conditions using countywide computerized information network; notifies emergency medical services personnel of hospital restrictions so that other facilities are utilized; tests communication and alarm systems by adjusting systems and reporting any malfunctions to maintenance units.

15% +/- 5%

- Performs supporting administrative responsibilities; attends meetings, conferences, and trainings; recommends emergency communications policies and procedures; prepares Hazardous Materials (HAZMAT) release reports; maintains accurate list of emergency medical service providers, police, fire departments, and hospitals; monitors access to secure and highly sensitive materials such as lease information, and 911 call information and completes public record requests; updates information such as amber alerts, wanted persons, stolen property, vehicle registration, license plate checks, stolen vehicles, protection orders, missing persons, and criminal background from requesting agency, law enforcement, or court system using teletype networks and computerized data systems; compiles hospitals restriction information and maintains County Hospital Restriction status webpage; implements hospital override procedure.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or equivalent with three (3) years of public safety, emergency management, or related experience; or any equivalent combination of education, training, and experience.

Additional Requirements for all levels

- Must obtain and maintain Federal Emergency Management Agency (FEMA), Emergency Medical Dispatch (EMD), and Cardiopulmonary Resuscitation (CPR) certifications within one year of hire date.
- Must obtain and maintain certification from the Ohio State Highway Patrol as a Law Enforcement Automated Data System (LEADS) practitioner within six months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a two-way radio and dispatch console.
- Ability to sit for a prolonged period of time.

Technology Requirements

Supervisor, CECOMS Operations

- Ability to operate a variety of software and databases including Microsoft Word, Excel, Outlook, PDF Software (Adobe), Computer Aided Dispatch (CAD) software (TAC, OpenFox), LEADS software, and records management system software.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including personnel forms (i.e.-timesheets, overtime forms, vacation requests), Mutual Aid Box Alarm System (MABAS) requests, Emergency Alert System (EAS) requests, hazardous spill reporting form, Amber Alert form, hospital restrictions form, severe weather notification, attendance records, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, CECOMS Operation Manual, Master Street Address Guide (MSAG), Cuyahoga County Atlas, OPBA collective bargaining contract, Emergency Operations Plan, Mile Marker Reference book.
- Ability to prepare dispatch call reports, media alerts, Amber Alert, hazardous materials report, MABAS requests, public records request, OHTrac request, time adjustment form, hospital restriction form, monthly personnel schedule, standard operating guidelines, employee evaluations, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to counsel and supervise employees, to convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret emergency medical dispatch and law enforcement terminology and language.

Supervisor, CECOMS Operations

- Ability to communicate effectively with supervisor, co-workers, subordinates, public safety personnel (including police departments, fire departments, CECOMS dispatchers, local hospitals), other County department directors and managers, and the general public.

Environmental Adaptability

- Work is typically performed in an office and dispatch center environment.
- Work may involve exposure to bright lights and loud noise.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Quality Assurance	Class Number:	12102
FLSA:	Exempt	Pay Grade:	10A
Dept:	Public Safety and Justice Services	Exhibit G	

Classification Function

The purpose of this classification is to conduct quality assurance evaluations and oversee the required training and continuing education process for the Cuyahoga Emergency Communications Systems (CECOMS) Center staff.

Distinguishing Characteristics

This is a first-line supervisor level classification with responsibility for conducting quality assurance evaluations, overseeing new employee training, ensuring completion of required continuing education for CECOMS staff, and supervising subordinate personnel. Employees work under supervision of the Manager, CECOMS Operations. This class promotes the efficiencies of CECOMS operations by finding solutions to problems and making recommendations on process improvements. The incumbent exercises discretion in resolving organizational issues within applicable policies and procedures and ensuring that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Conducts quality assurance evaluations of services provided by CECOMS; compiles monthly metrics to monitor call processing; creates and updates standard operating guidelines based on data from quality assurance evaluations.

- 25% +/- 10%
- Supervises and directs the work of Emergency Call Takers at CECOMS; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 25% +/- 10%
- Oversees the training and continuing education process for CECOMS staff; conducts new employee training (Emergency Medical Dispatch (EMD), Fire Communications, and Cardiopulmonary Resuscitation (CPR) classes); maintains employee training records; coordinates opportunities for employees to obtain continuing dispatch education (CDE) credits; tracks employee CDE credits obtained; oversees and coordinates annual re-certification process for all CECOMS staff.

25% +/- 10%

- Assists with administering and planning the operations of the CECOMS Center; assists with managing projects (i.e., protocol development, etc.); attends meetings as a representative of CECOMS and the Cuyahoga County Department of Public Safety; participates in the Cuyahoga County Emergency Medical Dispatch Committee (CCEMDC) and EMS Protocol Development Committee as co-chair; creates, implements, and updates standard operating guidelines; answers 9-1-1 calls and enters information in the computer aided dispatch software; prepares various compliance documents; handles general public inquiries and completes public records requests; maintains the Northeast Ohio Regional EMS Protocol document; maintains required certifications; maintains County Hospital Restriction status webpage.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or equivalent with four (4) years of public safety, emergency management, or related experience; or any equivalent combination of education, training, and experience.

Additional Requirements for all levels

- Must obtain and maintain Emergency Medical Dispatch (EMD), EMD Instructor, Cardiopulmonary Resuscitation (CPR), CPR Instructor, and Public Safety Telecommunications training/certifications within one (1) year of hire date.
- Must obtain and maintain certification from the Ohio State Highway Patrol as a Law Enforcement Automated Data System (LEADS) practitioner within six months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a two-way radio and dispatch console.
- Ability to sit for a prolonged period of time.

Technology Requirements

- Ability to operate a variety of software and databases including Microsoft Word, Excel, Outlook, PDF Software (Adobe), Computer Aided Dispatch (CAD) software (TAC, OpenFox), LEADS software, and records management system software.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

Supervisor, Quality Assurance

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including EMS Protocol feedback forms, payroll forms, CAD call reports, 9-1-1 phone reports, attendance reports, daily operations schedules, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including industry standards for CPR and EMS care, Employee Handbook, CECOMS Standard Operating Procedures, Sunshine Laws, Ohio Revised Code, APCO International standards, NENA standards, and OPBA Contract.
- Ability to prepare employee performance evaluations, standard operating procedures, quality assurance evaluations, monthly quality assurance metrics and reports, project tracking spreadsheets, training tracking and documentation, CAD entries, meeting agendas, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret emergency medical and law enforcement terminology and language.
- Ability to communicate effectively with supervisors, subordinates, department managers, public safety personnel (including police departments, fire departments, CECOMS dispatchers, local hospitals), 911 callers, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office and emergency call center environment.
- Work may involve exposure to bright lights and loud noise.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Deputy Financial Auditor	Class Number:	11191
FLSA:	Exempt	Pay Grade:	13A
Dept:	Fiscal	Exhibit H	

Classification Function

The purpose of this classification is to compile, prepare, coordinate, and review the work to generate the Comprehensive Annual Financial Report (CAFR) for Cuyahoga County. This position also conducts the management review of bank reconciliations for the County, and ensures all financial reporting is in compliance with local, state, and federal regulations.

Distinguishing Characteristics

This is a professional supervisory level position that ensures financial reporting in the Fiscal depart is accurate and in compliance with state and federal regulations. This position reports to the Assistant Fiscal Officer and is expected to exercise discretion in applying policies and procedures to resolves financial reporting issues and to ensure assigned projects and activities are completed in an efficient and timely manner. This position is expected to remain up to date regarding methods, protocols, procedures, and applicable regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Compiles, prepares, and reviews annual financial reports and audits; prepares assigned CAFR work papers, adjustments, and note disclosures; review and sign Generally Applied Accounting Principles (GAAP) workpapers; ensures reports and transactions are in compliance with the Ohio Revised Code (ORC); ensures all business processes are identified and documented; coordinates communication and work between the County and State Auditor's office; reviews and directs audit findings, citations, and recommendations; assists with modification of policies and procedures in the financial department.
- 30% +/- 10%
- Conducts the Management Review and approval of bank reconciliations process; ensures data matches between the bank's accounting books and the Fiscal department's accounting spreadsheets; ensures transactions are properly classified; resolves any discrepancies in the data.
- 30% +/- 10%
- Supervises and directs the work of Fiscal Specialist 3s, Accountant 3s, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Deputy Financial Auditor

5% +/- 2%

- Remains up to date on local, state, and federal regulations; consults with other parties and agencies regarding accounting policies and procedures; develops new policies and procedures to ensure the County is operating efficiently and in compliance with regulations.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, finance, business administration, or a related field of study with five (5) years fiscal, accounting, or budget administration experience including two (2) years of supervisory experience; or any equivalent combination of training, education, and experience.
- Must possess and maintain a Certified Public Accountant (CPA) designation with the State of Ohio.

Additional Requirements

- No special license or certificate is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software and databases including Enterprise Resource Planning Software (Lawson, INFOR); Email Software (MS Outlook); Spreadsheet Software (MS Excel); Word Processing Software (MS Word).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including bank statements, reconciliation documents, audit reports, CAFR workpapers, and cash-basis and GAAP basis financial spreadsheets.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Cuyahoga County Charter, Ohio Revised Code (ORC), Governmental Accounting Standard pronouncements and implementation guides, and Generally Applied Accounting Principles (GAAP).
- Ability to prepare CAFR workpapers, financial project plans, audit reports, policy and procedure guides, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with the State auditor's office, internal auditors, consultants, County employees, County Controller, County Fiscal Officer, council members, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0078

Sponsored by: Councilmember Brown	A Resolution reappointing Thomas L. Colaluca to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2021 - 3/7/2027; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by:	

WHEREAS, Article IX, Section 9.01 of the Cuyahoga County Charter, entitled Personnel Review Commission, creates the Cuyahoga County Personnel Review Commission which is “responsible for administering, for and in cooperation with the officers, agencies, boards and commissions of the County, an efficient and economical system for the employment of persons in the public service of the County according to merit and fitness;” and,

WHEREAS, the Cuyahoga County Charter Section 9.01, states that the County “Council shall appoint the members of the Personnel Review Commission, consisting of three electors of the County having experience in personnel matters or personnel administration and who are supportive of equal opportunity considerations,” and that, “no more than two of the three members of the Personnel Review Commission shall be members of the same political party;” and,

WHEREAS, the term of office of each member of the Personnel Review Commission shall be six years, and the terms shall be staggered so that no term expires within less than two years of the expiration of any other term; and,

WHEREAS, the County Council desires to reappoint Thomas L. Colaluca to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2021 – 3/7/2027; and,

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of a County Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Council of Cuyahoga County hereby reappoints Thomas L. Colaluca to serve on the Cuyahoga County Personnel Review Commission for the term 3/8/2021 – 3/7/2027.

SECTION 2. It is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of a County Commission. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were passed in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__



THOMAS L. COLALUCA



LEGAL EXPERIENCE:

June 2010 to Present

The Colaluca Law Firm LLC

My practice focuses in the areas of labor, employment, business, health care, gaming, workers compensation, and environmental law and complex litigation with special emphasis on employment law and traditional labor representation involving union matters and collective bargaining in both the private and public sectors.

I represent startup companies, distributorships, receivers, established businesses and their principals throughout all stages of the business life cycle. I serve as general counsel to many closely held and family owned businesses and routinely counsel clients on a wide range of corporate and transactional matters including entity selection and formation, ownership agreements, family business succession planning, corporate governance, employment agreements, mergers and acquisitions, raising capital and intellectual property protection.

I have a wide range of experience that includes representing clients in the chemical, manufacturing, transportation, waste recycling and environmental industries and the health care field, as well as clients in the public sector.

November 2009 to June 2010 Bonezzi, Switzer, Murphy, Polito & Hupp

My practice focused in the areas of labor, employment, business and environmental law and complex litigation with special emphasis on employment law and traditional labor representation involving union matters and collective bargaining in both the private and public sectors.

I represented startup companies, established businesses and their principals throughout all stages of the business life cycle. I serve as general counsel to many closely held and family owned businesses and routinely counsel clients on a wide range of corporate and transactional matters including entity selection and formation, ownership agreements, family business succession planning, corporate governance, employment agreements, mergers and acquisitions, raising capital and intellectual property protection.

January 2008 to November 2009 Roetzel & Andress LPA

Partner

Represented employers throughout Ohio and Florida in both state and federal courts. Practice focused in the areas of labor, employment, business and complex litigation with special emphasis on traditional labor matters in both the public and private sectors that involve union and employment matters and collective bargaining and representation before various administrative agencies such as the National Labor Relations Board. As a result of this representation, I have:

1. negotiated collective bargaining contracts in the private and public sectors;
2. conducted certification and decertification elections; arbitration; fact-finding; and grievance hearings;
3. appeared before the NLRB and the State Employee Representation Board ("SERB");
4. advised clients on substance abuse and testing; and union avoidance;
5. advised employers regarding discipline and discharge

6. represented employers in federal and state courts in matters arising from various state and federal employment laws such as discrimination; retaliation; wrongful discharge; and, whistleblower claims;
7. litigated and negotiated employment agreements; covenants not-to-compete; and trade secret provisions;
8. developed leases and interfaced with various regulatory agencies including but not limited to EPA;
9. negotiated RCRA and CERCLA clean ups;
10. developed plans to comply with wetland mitigation;
11. negotiated asset and stock purchase agreement.

2003 - 2007 Johnson & Colaluca, L.L.C.

Member

1992 - 2003 Johnson & Angelo - Cleveland, Ohio
Thomas L. Colaluca - Miami, Fla.

Specialized in business law and representation in the areas of municipal law, commercial law, environmental law, complex litigation and labor/employment that include representing management in collective bargaining, arbitrations, before the NLRB and other regulatory agencies and in employment lawsuits that include sexual harassment, discrimination and contract disputes.

My representation has also afforded me the ability to garner considerable trial experience both in the state and federal courts. I have defended private and public employers in discrimination, whistleblower and retaliation claims. For example, I was chief legal counsel in the following cases:

1. NOPEC v. SVA Communications, Inc.
An illegal termination dispute between a counsel of government (“COG”) entity and third party.
2. Garner, et al. v. Cuyahoga County Juvenile Court, et al.
A suit by 16 plaintiffs involving 16 individual and factually different discrimination claims that were dismissed by the District Court with its

granting the 16 Motions for Summary Judgment filed by our client. Said dismissals were affirmed by the Sixth Circuit Court of Appeals.

3. Glending v. City of Cleveland

A suit by a fire fighter claiming, among other things, reverse discrimination and retaliation which was dismissed by the District Court on summary judgment.

4. Buddie v. Cuyahoga Community College

A suit by a contractor alleging that the school's MBE program was not based upon a predicate disparity study.

As part of my municipal representation practice, I have also provided counsel to public entities in developing industrial parks to maximize the local dwindling tax base with an emphasis on wetland mitigation and brownfield redevelopment that necessitated negotiations with the Army Corp of Engineers as well as the state and federal EPAs. I have managed various political campaigns, which range from fund raising to voter analysis that have enabled me to establish personal and working relationships not only with the elected officials but also with their various staff members, which in turn, has benefited my clients.

1991 - 1992 Peeples, Earl & Blank - Miami, Florida

Attorney in charge of supervising Firm's associates, paralegals and litigation support staff.

Managed the litigation support staff for the Firm's involvement in U.S. v. South Florida Water Management District, that dealt with the water pollution of the Florida Everglades.

Managed the Firm's computerized litigation support, referral and resource center which is comprised of over 10,000 legal documents, scientific publications, transcripts and news articles.

Directed the discovery in a complex litigation matter involving AIDS and blood transfusions.

Defended an environmental engineering firm in an action involving the design and construction of an injection well.

1982 - 1991

**Climaco, Climaco, Seminatore, Lewfkowitz & Garofoli
Co., L.P.A., Cleveland, Ohio**

Partner in charge of recruiting, training and placement and Chairman of the Environmental and General Practice Sections. Recruited, supervised and trained associates in litigation. Supervised, developed and marketed Firm's Environmental and Litigation Practices.

Represented largest landfill and solid refuse hauler in Northeast Ohio in all aspects of its business which included labor relations, litigation, public bid contracts, environmental counseling, disposal financing, management, and state and federal regulatory compliance.

Experience in various areas of litigation including labor/employment, toxic tort, environmental nuisance, CERCLA, RCRA and products liability. Specialization in governmental contracts, personnel matters, litigation and labor/employment matters.

Represented private and public sector unions in collective bargaining, arbitrations, before the NLRB and other regulatory agencies.

1978 - 1982

**Climaco, Climaco, Seminatore, Lefkowitz
Garofoli Co., L.P.A, Cleveland, Ohio**

Experience in litigation, family law and public and private sector labor law.

LECTURER:

Lake Erie College - Business law.

Cuyahoga Community College – American Government

EDUCATION:

1978 J.D., Cleveland-Marshall College of Law, Cleveland State University, Graduated Cum Laude

1972 M.A., Government/Georgetown University,

University Fellowship

1969 B.A., Philosophy/St. Bonaventure University,
Graduated Cum Laude

PUBLICATIONS - SEMINARS

Thomas L. Colaluca, Gina A. Kuhlman and Jack P. DeSario - Future of Affirmative Action: The Legal Imperative Nationally and the Ohio Experience – Cleveland State Law Review

Presenter- Employment Law & Workers' Compensation Legal Update 2008
Living With Unions

Presenter- SANE0
Withdrawal Liability In The Construction Industry

ADMITTED TO PRACTICE:

State of Ohio

State of Florida

District of Columbia

United States Supreme Court

United States Court, Northern District of Ohio

United States Court of Appeals - Sixth Circuit

United States Court of Appeals - Ninth Circuit

COMMISSIONS:

2014 to Present Member Personnel Review Commission

County Council of Cuyahoga County, Ohio

Ordinance No. O2021-0002

Sponsored by: Councilmembers Conwell, Jones, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Brown, and Simon	An Ordinance providing for modifications to and adoption of the Cuyahoga County Human Resources Personnel Policies and Procedures Manual to be applicable to all County employees; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the County Council has reviewed the current Personnel Policies and Procedures Manual and, in consultation with the Cuyahoga County Department of Law, has determined that various amendments are required; and

WHEREAS, pursuant to Section 9.01 of the County Charter it is County Council's authority to establish personnel policies by ordinance, and Council has previously approved prior versions of the County's Personnel Policies and Procedure Manual, which is amended herein and may be amended in the future by Council; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Adoption of Revised Human Resources Personnel Policies and Procedures Manual: Council hereby adopts the amended version of the County's Human Resources Personnel Policies and Procedures Manual as set forth in Exhibit A attached hereto, effective for all County employees, and shall remain in full force and effect and shall be followed by County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended manual to all employees subject to the manual in accordance with the Department's usual method of dissemination.

SECTION 2. Policies applicable to bargaining employees shall be effective as permitted under state law and the Collective Bargaining Agreements.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that

resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: February 23, 2021

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

7.06 Notification of Criminal Arrest or Conviction

Any County employee that is arrested, charged and/or convicted for any crime, other than a minor traffic violation, must immediately report the incident to Human Resources. Examples of crimes that must be reported include, but are not limited to:

- Felonies (or being arrested for a crime punishable as a felony)
- A crime involving dishonesty, fraud, or theft (e.g., forgery, burglary, robbery, credit card fraud, perjury, bribery, tax evasion)
- Crimes of moral turpitude (e.g., sex offenses, pandering, prostitution, importuning, public indecency)
- Crimes involving physical violence (e.g., assault, patient abuse or neglect)
- Drug-related crimes (e.g., trafficking offenses, drug possession)

Criminal activity or an undisclosed criminal arrests or convictions may constitute cause for discipline. Determination of such action will be based on an analysis of the responsibilities of the position and the nature and time frame of the conviction.

7.06(A) Notification of Criminal Arrest, Charge, Indictment, or Conviction of a County Employee

The provisions detailed in this section apply to all employees of Cuyahoga County. Any County employee who is arrested, charged, indicted, and/or convicted of any crime that is not a minor traffic violation or citation, must immediately report the matter to the Department of Human Resources. Any employee who has questions about whether or not a matter is a “minor traffic violation or citation” should seek guidance from the Department of Human Resources as soon as possible. An employee’s failure to provide prompt notice of an arrest, criminal charge, indictment, and/or conviction may be cause for discipline separate and apart from any discipline resulting from the criminal matter and from the application of the provisions set forth in Section 7.06(B).

7.06(B) County’s Duties after Receiving Notice of Criminal Arrest, Charge, Indictment, or Conviction of a County Employee

The County recognizes that it must respect an employee’s presumption of innocence under the law while facing criminal charges. The County’s Director of Human Resources will engage in a case-by-case analysis to determine what actions, if any, are required when an employee has been arrested, charged with, and/or convicted of a crime.

In accordance with applicable law, if the circumstances of a pending criminal charge could adversely affect the health or safety of an employee or any county property entrusted to the employee, and the pending charge is not punishable as a felony, the Director of Human Resources may place an employee on administrative leave with pay while the charge is pending. If an employee has been charged with a

crime that is punishable as a felony, the Director of Human Resources may place the employee on unpaid administrative leave for up to two months (and administrative leave with pay thereafter) while the charge is pending. If the employee does not plead guilty to or is found not guilty of a felony for which the employee was charged or any other felony, the employee will be paid for the period of unpaid administrative leave at the employee's base rate of pay, plus interest.

At the conclusion of the employee's criminal case, the Director of Human Resources shall make a final determination as to whether the employee may return to work and what modifications to the employee's duties, if any, need to be made. This determination shall include an analysis of all relevant factors, including, but not limited to, the duties performed by the employee and the nature of the criminal charges. The analysis shall be undertaken on a case-by-case basis. Should the Director of Human Resources determine that an employee may not return to his or her previous employment, the County is under no obligation to place the employee in another position.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0079

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolutions No. R2021-0044 dated 02/9/2021 and R2021-0054 dated 2/23/2021; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2021 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. Other Community Development			JE159
EX275100 – Sustainability Projects			
Other Expenses	\$	50,000.00	

Department of Sustainability requests an appropriation increase of \$50,000.00 in its Sustainability Projects fund to contribute to a Green Bank to support operations and growth opportunity partnerships to fund clean energy opportunities. Funding primarily comes from funds that were previously dedicated to clean energy and from various other sources. The cash balance in the Sustainability Projects fund is \$521,634 as of the end of February, 2021.

B. Court			JE166
PB240110 – Probate Court-Conduct of Bus.			
Other Expenses	\$	10,000.00	

Probate Court requests an appropriation increase of increase of \$10,000 in its Conduct of Business special revenue fund to cover expenses related to the psychiatric commitment process. Funding comes from fees derived pursuant to ORC 2101.19. The cash balance in this fund was \$55,410 as of the end of 2020, and this request would increase the 2021 expenditure appropriation to \$11,000.

C. Sanitary Engineer			JE170
PW715200 – Sanitary Operating			
Capital Outlays	\$	3,000,000.00	
Sanitary Engineer			
PW715400 – Sanitary Repair/Maintenance			
Capital Outlays	\$	2,000,000.00	

Public Works requests additional appropriation of \$5,000,000 to provide funding for major equipment purchases as well as potential contractual obligations regarding sewer maintenance services. Funding comes from fees paid by participating communities for sanitary services. The cash balance in the fund was \$47,173,028 as of March 9, 2021.

D. Capital Projects			CFCSQ0000401
PW600100 – Capital Projects			
Personal Services	\$	106,524.00	
Capital Outlays	\$	93,226.00	

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase of \$199,750 for the Courthouse Square Boiler Replacement Project. Total cost of the project is \$199,750 and is anticipated to be complete in October 2021. This project will replace the aged boiler for the Courthouse Square Facility. This project is on the 2020 CIP and is funded by the General Fund Capital Improvement Subsidy.

E. Capital Projects			CFJJC0001101
PW600100 – Capital Projects			
Personal Services	\$	23,690.00	
Other Expenses	\$	151,810.00	

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase of \$175,500 for the Juvenile Justice Center Cooling Tower Repairs Project. Total cost of the project is \$175,500 and is complete. This project included manufacturer repairs and renewal to critical cooling tower equipment for continued life of cooling service. This project is on the 2020 CIP and is funded by the General Fund Capital Improvement Subsidy.

F. Capital Projects			CFJL10000501
PW600100 – Capital Projects			
Personal Services	\$	163,648.43	
Capital Outlays	\$	84,255.09	

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase of \$247,903.52 for the Jail 1 Attorney/client Visitation Booths Project. Total cost of the project is \$247,903.52 and is anticipated to be complete in August 2021. This project is to modify the existing 6th Floor visitation area to provide for Attorney/Client confidentiality while maintaining required detention security measures. Scope of work includes adding secure partitions. This project is on the 2020 CIP and is funded by the General Fund Capital Improvement Subsidy.

G. Capital Projects			CFVAR0002501
PW600100 – Capital Projects			
Personal Services	\$	721,566.67	

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase of \$721,566.67 for the 2020-2023 Fire Dampers Project. This is a three-year contract from May 1, 2020 to April 30, 2023. The total cost of the project is estimated at \$1,376,400 where \$300,000 was initially appropriated on the 4/28/2020 agenda (R2020-0085) for the 2020 portion of the project. The vendor under contract provides fire dampers, smoke dampers, and a combination of fire/smoke dampers and systems inspection, repair, and replacement of County owned buildings. This additional increase will cover the 2021 portion of the contract. The project is on the 2020 CIP and is funded by the General Fund Capital Improvement Subsidy.

H. Capital Projects			CFJL20000701
PW600100 – Capital Projects			
Personal Services	\$	288,000.00	
Capital Outlays	\$	560,000.00	

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase of \$848,000 for the Jail 2 Dishwasher Project. This project is designed to replace failed or failing equipment and re-orient the washing flow based on usage input from the Jail management team. Jail 2 kitchen is in need of a new dishwasher and the kitchen needs to be modified to allow this dishwasher to be installed. The total anticipated costs of the project is \$900,000 where the project was initially set up on the 9/15/2020 agenda (R2020-0174) in the amount of \$52,000 to allow the project to go out to bid and move County trade personnel salaries to be moved into the project. This project is on the 2020 CIP and is funded by the General Fund Capital Improvement Subsidy and is anticipated to be complete in August 2021.

I. Capital Projects		CFHVD000301
PW600100 – Capital Projects		
Personal Services	\$	3,370,000.00

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase of \$3,370,000 for the Harvard Garage Roof Replacement Project. The total cost of the project is estimated at \$3,385,000 where \$15,000 was initially appropriated on the December 20, 2020 agenda (R2020-0298) to allow the project to go out to bid. A new assessment determined the roofing system at the Department of Public Works Harvard Maintenance Yard has reached the end of its functional life. The original 1994 roofing system will be replaced with a mechanically fastened EPDM roofing system and associated flashing. This project is on the 2020 CIP and the funding for this project is split between Sanitary Fund (55%), Road and Bridge Fund (26%) and General Fund (19%) and is on the 2020 CIP, and is anticipated to be complete in October 2021.

J. Other Social Services		2018CZBX0024
HS300210 – Office of Reentry Grants		
Other Expenses	\$	766,540.57

The Department of Health and Human Services - Office of Reentry is requesting appropriations of \$766,540.57 for the remainder of the Reentry Initiative and Adult Transition Model grant. Grant funds are being used to cover contracts that assist with reducing recidivism in local reentry systems by bridging the gaps in access to resources and training. The funding source is the U.S. Department of Justice, covering the period October 1, 2018 to September 30, 2021. No cash match is required.

K. Youth Services		JC-17-ODYS-TRMH
JC30100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	(1,550.74)

Juvenile Court is requesting an appropriation decrease in the amount of \$1,550.74, for the purpose of closing out the 2016/17 Targeted RECLAIM grant. Targeted RECLAIM is a funding initiative designed to promote the use of model and evidence-based programs to divert juvenile offenders from state institutions and into effective community-based alternatives. The funding source is the Ohio Department of Youth Services, covering the period of July 1, 2015, to June 30, 2017. 99.7% of the grant, or \$723,974.51, was spent. There is no cash balance to resolve.

L. Youth Services		JC-20-ODYS-CALM
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	62,050.00

Youth Services		JC-20-ODYS-INT2
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	2,100.00

Youth Services		JC-20-ODYS-JDAI
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	15,000.00

Youth Services		JC-20-ODYS-MH
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	14,700.00
Youth Services		JC-20-ODYS-PA
JC330100 – Youth Services Subsidy-FDCC		
Personal Services	\$	8,795.69
Other Expenses	\$	173,856.00
Youth Services		JC-20-ODYS-PTM
JC330100 – Youth Services Subsidy-FDCC		
Personal Services	\$	793,108.62
Youth Services		JC-20-ODYS-REJU
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	85,000.00
Youth Services		JC-20-ODYS-REST
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	60,000.00
Youth Services		JC-20-ODYS-SHD
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	50,000.00
Youth Services		JC-20-ODYS-SWB
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	81,000.00

Juvenile Court is requesting an appropriation increase in the amount of \$1,269,710.31 to realign RECLAIM project budgets with revisions approved by the state of Ohio as part of the state fiscal year 2021 spending plan. The RECLAIM grant program provides funding for a vast array of community-based treatment, intervention, diversion, and prevention programs, with the goal of diverting juvenile offenders from state institutions and keeping them local where families can participate more fully in their rehabilitation and treatment. Each activity code listed above features a separate intervention implemented by Juvenile Court. This continuation grant is funded by the Ohio Department of Youth Services for the period of July 1, 2019, to June 30, 2021, and is paid as an advanced payment. There is no cash match required.

M. Youth Services		JC-20-ODYS-TRMH
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	(400,000.00)
Youth Services		JC-20-ODYS-FP
JC330100 – Youth Services Subsidy-FDCC		
Other Expenses	\$	(100,000.00)

Juvenile Court is requesting an appropriation decrease in the amount of \$500,000, for the purpose of realigning RECLAIM project budgets with revisions approved by the state of Ohio as part of the state fiscal year 2021 spending plan. The RECLAIM grant

program provides funding for a vast array of community-based treatment, intervention, diversion, and prevention programs, with the goal of diverting juvenile offenders from state institutions and keeping them local where families can participate more fully in their rehabilitation and treatment. Each activity code listed above features a separate intervention implemented by Juvenile Court. This continuation grant is funded by the Ohio Department of Youth Services for the period of July 1, 2019, to June 30, 2021, and is paid as an advanced payment. There is no cash match required.

N. Other Agency		PJLEPC
PJ805100 – Special Emergency Planning		
Other Expenses	\$	576,238.81

The Department of Public Safety and Justice Services is requesting appropriations of \$576,238.81 to fully appropriating the available cash balance in the Local Emergency Planning Committee (LEPC) Fund. The LEPC is mandated by Chapter 3750 of the Ohio Revised Code 3750. The Department of Public Safety and Justice Services serves as fiscal agent. The LEPC Fund is comprised of federal and state grant dollars as well as local fines and fees assessed for unresolved hazardous substance spills in Cuyahoga County. Expenses typically include assisting the Cuyahoga County Office of Emergency Management with mandated recordkeeping and training for local Hazmat teams and first responders to plan and prepare for incidents involving hazardous substances.

O. Community Development		HS-20-CLE-ESG
HS220120 – Emergency Solutions HHS		
Other Expenses	\$	136,416.90

The Department of Health and Human Services - Office of Homeless Services is requesting appropriations of \$136,416.90 for the supplemental Emergency Solutions Grant award. This grant funds contracts for services including rental assistance, housing location, housing quality inspections, and rapid rehousing case management. The funding source is the U.S. Department of Housing and Urban Development (CFDA 14.231), passed through the City of Cleveland, covering the period November 1, 2020 to October 31, 2021. No cash match is required.

P. Community Development		EC-21-CF-SPARK
HS300150 – The SPARK Project		
Other Expenses	\$	200,000.00

The Department of Health and Human Services - Office of Early Childhood is requesting appropriations in the amount of \$200,000.00 for a new grant received for the Supporting Partnerships to Assure Ready Kids (SPARK) Program. An early literacy program for 3- and 4-year-olds residing in Cuyahoga County, SPARK helps preschool-aged children prepare for school by building reading, language and social skills and seeks to create a seamless transition into school. Literacy activities are delivered in the home by a trained specialist. This new grant is funded by the Cleveland Foundation for the period of February 1, 2021, to January 31, 2022. This grant is paid in advance by the grantor, which means that any funds unspent when the grant period concludes must be returned. There is no cash match required.

Q. ADAMHS Grants		AB-21-COSSAP
AB205210 – ADAMHS Board DOJ Grants		

Other Expenses \$ 1,196,326.00

The Alcohol, Drug, and Mental Health Services (ADAMHS) Board of Cuyahoga County is requesting appropriations of \$1,196,326.00 for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP). This grant award will be used to develop, implement, or expand comprehensive programs in response to illicit opioids, stimulants, or other substances of abuse. This grant is funded by the U.S. Department of Justice (CFDA 16.838) for the period of October 1, 2020, to September 30, 2023, to September 30, 2021, and is paid on a reimbursable basis. No cash match is required.

R. ADAMHS Grants **AB-21-CIP**
AB205210 – ADAMHS Board DOJ Grants
Other Expenses \$ 746,969.00

The Alcohol, Drug, and Mental Health Services (ADAMHS) Board of Cuyahoga County is requesting appropriations of \$746,969.00 for the Children with Incarcerated Parents (CIP) program. This program will support states and localities with funding to implement positive family engagement strategies and activities that address the needs of incarcerated parents with minor children. This grant is funded by the U.S. Department of Justice (CFDA 16.812) for the period of October 1, 2020, to September 30, 2023, to September 30, 2021, and is paid on a reimbursable basis. No cash match is required.

S. Treat Alt For Safer Com **CP-21-ATDC**
CP320125 – Treatment Capacity Expansion
Personal Services \$ 100,000.00

The Common Pleas Court is requesting an appropriation increase for \$100,000.00. This is to support the CY2021 Adult Treatment Drug Court grant award. Funding is provided by the Alcohol, Drug Abuse, and Mental Health Services (ADAMHS) Board for the period of January 1, 2021 through December 31, 2021 with no cash match. Prior grant award was also for \$100,000.00, with 8% expended as of March 11, 2021.

T. Treat Alt For Safer Com **CP-21-JIOP**
CP320120 – Adult Drug Court Project
Personal Services \$ 100,000.00

The Common Pleas Court is requesting an appropriation increase of \$100,000.00. This is to support the CY2021 Cuyahoga County Correction Center (CCCC) Women’s Jail IOP grant award. Funding is provided by the Alcohol, Drug Abuse, and Mental Health Services (ADAMHS) Board for the period of January 1, 2021 through December 31, 2021 with no cash match. Prior grant award was also for \$100,000.00 with 100% expended as of March 11, 2021.

U. Treat Alt For Safer Com **CP-21-TCE**
CP320125 – Treatment Capacity Expansion
Personal Services \$ 200,000.00

The Common Pleas Court is requesting an appropriation increase for \$200,000.00. This is to support the CY2021 Treatment Capacity Expansion grant award. Funding is provided by the Alcohol, Drug Abuse, and Mental Health Services (ADAMHS) Board for the period of January 1, 2021 through December 31, 2021 with no cash match. Prior grant award was also for \$200,000.00 with 48% expended as of March 11, 2021.

V. Victim Assistance		PJ-21-VAWA-BG
PJ325120 – VAWA Block Grant		
Other Expenses	\$	546,379.99

The Department of Public Safety and Justice Services is requesting appropriations of \$546,379.99 for the FY 2020 Stop Violence Against Women Block Grant award. This grant funds local projects designed to strengthen effective law enforcement and prosecution strategies and services to combat crimes against women. This is a new grant funded by the U.S. Department of Justice (CFDA 16.588), passed through the Ohio Department of Public Safety, which covers the period of January 1, 2021, to March 31, 2022, and is paid on a reimbursable basis. The required 25% cash match is assumed by subgrantees. The Board of Control accepted these grant funds on March 9, 2021 (CON2021-23).

W. General Fund		JE173
FS100125 – Office of Procure. & Diversity		
Other Expenses	\$	76,000.00

The Office of Budget and Management, on behalf of the Office of Procurement and Diversity, requests an appropriation increase in the amount of \$76,000 for the County's Office Supplies Contract. This increase will support the County Agencies office supply purchases which is now to be made solely under the contract, and where the purchases can be better managed. Funding is from the General Fund.

X. Human Services		JE176
HS260100 – Ofc of the Director		
Other Expenses	\$	50,000.00

The Office of Budget and Management, on behalf of the Department of Health and Human Services, is requesting appropriations of \$50,000 for a contract with Spanish American Committee. This contract will address the needs of Hispanic and non-Hispanic residents, many of whom are disconnected from the social service safety net due to language barriers or they are new to the county. Funding is the Health and Human Services Levy.

Y. Human Services		JE177
HS260100 – Ofc of the Director		
Other Expenses	\$	40,000.00

The Office of Budget and Management, on behalf of the Department of Health and Human Services, is requesting appropriations of \$40,000 for a contract with Child And Family Advocates (CASA) of Cuyahoga County. This funding will replace lost VOCA funding. Funding is Health and Human Services Levy.

SECTION 2. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: Board of Develop. Disabilities	GL22-00

DD210100 – Bd of Development Disabilities
 Trans Out – Transfer Out \$ 45,000,000.00

TO: Board of Develop. Disabilities
 DD210350 – BoDD RESERVE ACCT
 Trans In – Transfer In \$ 45,000,000.00

The Office of Budget and Management on behalf of the Board of Development Disabilities, BoDD, is requesting a cash transfer in the amount of \$45,000,000 to establish a Medicaid Reserve Fund to be utilized for future Medicaid Waiver match obligations. In addition, the reserves shall not exceed 40% of the Board's expenditures in the preceding calendar year. The BoDD Board authorized the approval of this fund on their resolution dated on February 25, 2021. The Medicaid Reserve Fund is funded by cash reserves in their General Fund.

SECTION 3. That items approved in Resolution No. R2021-0044B dated February 9, 2021 be rescinded as follows to reconcile appropriations for the year 2021 in the County’s financial system:

Resolution No. R2021-0044 dated 2/9/2021:

Original Item to be Rescinded – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
F. General Fund	JE089
FS100190 – COVID-19 Response 2021GF	
Other Expenses \$	1,000,000.00

The Office of Budget and Management is requesting appropriations in the amount of \$1,000,000.00, for the purpose of covering 2021 expenses associated with the COVID-19 pandemic. If additional federal CARES Act (or similar) funding is received, expenditures charged to this appropriation will be transferred. Funding source is General Fund covering the period of 01/01/2021 through 12/31/2021. This item was included in the 2020-21 operating budget as a one-time use of reserves.

Corrected Item – Section 1

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
F. General Fund	JE089
FS100195 – COVID-19 Response 2021	
Other Expenses \$	1,000,000.00

The Office of Budget and Management is requesting appropriations in the amount of \$1,000,000.00, for the purpose of covering 2021 expenses associated with the COVID-19 pandemic. If additional federal CARES Act (or similar) funding is received, expenditures charged to this appropriation will be transferred. Funding source is General Fund covering the period of 01/01/2021 through 12/31/2021. This item was included in the 2020-21 operating budget as a one-time use of reserves.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC041
March 23, 2021



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: March 16, 2021

Re: Fiscal Agenda – 3/23/2021

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **March 23, 2021**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to reconcile the originally adopted 2020 Budget. Items of note on this agenda include:

- Request to provide appropriation increase/decreases as requested.
- Request to provide appropriation increases for the projects approved in the 2020 (CIP) Capital Improvement Plans budget.
- Request to provide appropriations for various grants that have been awarded.
- Cash Transfers as requested

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Sustainability	\$50,000.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Probate Court	\$10,000.00	B	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sanitary Engineer	\$5,000,000.00	C	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$5,562,720.19	D-E-F-G-H-I	CIP - General Fund	Appropriation Increase
Office of Reentry	\$766,540.27	J	Grant – No General/HHS Levy Fund Impact	Appropriation Increase

Juvenile Court	(\$1,550.74)	K	Grant – No General/HHS Levy Fund Impact	Appropriation Decrease
Juvenile Court	\$1,269,710.31	L	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Juvenile Court	\$500,000.00	M	Grant – No General/HHS Levy Fund Impact	Appropriation Decrease
Public Safety and Justice Services	\$576,238.81	N	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Homeless Services	\$136,416.90	O	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Early Childhood	\$200,000.00	P	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
ADAMHS	\$1,943,295.00	Q-R	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Common Pleas Court	\$400,000.00	S-T-U	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$546,379.99	V	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Office of Procurement and Diversity	\$76,000.00	W	General Fund	Appropriation Increase
HHS Administration	\$90,000.00	X-Y	/HHS Levy Fund Impact	Appropriation Increase

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Transferred	Item	Funding Source	Purpose
Board of Developmental Disabilities	\$45,000,000.00	A	Board of Develop. Disabilities	Cash Transfer

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0080

Sponsored by: County Executive Budish/Department of Law	A Resolution approving a proposed settlement in the matter of <u>Mary Lynn Gattozzi v. William Sheehan III, et al.</u> , Cuyahoga County Court of Common Pleas, Case No. CV-14-831933; authorizing the County Executive and/or his designee to execute the settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Mary Lynn Gattozzi filed a civil class-action lawsuit on behalf of herself and the proposed plaintiff class, docketed as Mary Lynn Gattozzi v. William Sheehan III, et al., Cuyahoga County Court of Common Pleas, Case No. CV-14-831933; and

WHEREAS, Mary Lynn Gattozzi on behalf of herself and the putative plaintiff class, and the County of Cuyahoga, Ohio, wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Mary Lynn Gattozzi and the putative plaintiff class have or may have against the County of Cuyahoga; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve all such alleged claims; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the settlement agreement with Plaintiff and the City of Cleveland in the matter of Mary Lynn Gattozzi v. William Sheehan III, et al., Cuyahoga County Court of Common Pleas, Case No. CV-14-831933, in the total amount of Three Hundred and Fifty Thousand Dollars (\$350,000.00), inclusive of all costs and attorneys' fees.

SECTION 2. In the event any individual member of Cuyahoga County Council discovers they have a claim that would place them in the plaintiff class in Mary Lynn Gattozzi v. William Sheehan III, et al, Cuyahoga County Court of Common Pleas, Case No. CV-14-831933, they hereby waive that claim in its entirety.

SECTION 3. The County Executive (or his authorized designee) is hereby authorized to execute a settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

SECTION 4. If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC041
March 23, 2021

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0081

<p>Sponsored by: County Executive Budish/Department of Public Safety and Justice Services</p>	<p>A Resolution authorizing an agreement with The MetroHealth System in the amount not-to-exceed \$2,754,867.00 for an Opioid Treatment Program and addiction support services for inmates detained at the Cuyahoga County Corrections Center for the period 3/23/2021 – 3/22/2023; authorizing the County Executive to execute Agreement No. 401 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Safety and Justice Services has recommended an agreement with The MetroHealth System in the amount not-to-exceed \$2,754,867.00 for an Opioid Treatment Program and addiction support services for inmates detained at the Cuyahoga County Corrections Center for the period 3/23/2021 – 3/22/2023; and

WHEREAS, the primary goals of this project are to (a) create an Opioid Treatment Program to support addicted inmates at the Cuyahoga County Corrections Center and (b) increase support for Treating Opioid Use Disorder; and

WHEREAS, this project is funded 100% by the Opioid Settlement; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with The MetroHealth System in the amount not-to-exceed \$2,754,867.00 for an Opioid Treatment Program and addiction support services for inmates detained at the Cuyahoga County Corrections Center for the period 3/23/2021 – 3/22/2023.

SECTION 2. That the County Executive is authorized to execute Agreement No. 401 and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____

_____, 20__

Executive; RQ# 3811 2020 The MetroHealth System; Contract type Opioid Treatment and Addiction Support for the Jail

Scope of Work Summary

The Executive is requesting approval of a contract with The MetroHealth System for the anticipated cost not-to-exceed \$2,754,867.00.

This contract will cover three projects with MetroHealth related to the Opioid settlement:

- 1.) Support for addicted inmates at the Cuyahoga County Corrections Center
- 2.) Creating an Opioid Treatment Program
- 3.) Increased Support for Treating Opioid Use Disorder

The anticipated start-completion dates are upon execution for two years.

The primary goals of the project are described above.

Procurement

The procurement method for this project is Government purchase. The total value of the Government purchase is \$2,754,867.00.

Contractor and Project Information

The MetroHealth System
2500 MetroHealth Drive
Cleveland, OH 44109
Council District 3

The President and CEO for the contractor/vendor is Akram Boutros.

Project Status and Planning

The project is new to the County.

Funding

The project is funded 100% by the Opioid Settlement.

The schedule of payments is monthly.

Evaluation Summary RFP2259 Non-Emergency Transportation for Medicaid-Eligible Individuals

	Americab		Curb Mobility		Emmanuel Ventures		Freedom To Go		Provide-A-Ride		We Put Family First	
	Score	Adj Score	Score	Adj Score	Score	Adj Score	Score	Adj Score	Score	Adj Score	Score	Adj Score
SCOPE OF WORK Rate the description of the capacity to serve 600 unduplicated clients per month and provide approximately 20,000 trips per month for low income and disabled ambulatory clients referred by CJFS. The response should include days and hours of availability and the ability to provide a limited number of trips on an emergency basis.	5	8.3	3	5	4	6.6	1	1.7	4	6.6	3	5
Rate the description of the type and number of vehicles dedicated to this project and the number of licensed drivers. You must attach a list of the vehicles with their VIN numbers and first and last name of your drivers and their license number and label it Appendix 1.	5	8.3	3	5	5	8.3	1	1.7	4	6.6	2	3.3
Rate the description of the health and safety practices as they relate to the COVID pandemic and your adherence to state and federal guidelines for taxi drivers and rideshare services.	5	8.3	4	6.6	4	6.6	3	5	4.5	7.4	2	3.3
Total Section Score (Maximum 25 points)	15	25	10	17	13	22	5	8	12.5	21	7	12
PROGRAM MANAGEMENT The proposal includes the name of the contact person and his/her qualifications who will be dedicated to this project for the purpose of trip scheduling and interaction with CJFS staff. Include the phone number that will be dedicated to this project, if in place.		Y		Y		Y		N		Y		Y
Rate the description of the trip scheduling process including any software or GPS tracking that will be used to manage on-time drop off and pick up.	4	10	4	10	4	10	2	5	4	10	3	7.5
Rate the description of the process for managing client personal information and ensuring client confidentiality when managing CJFS referrals for service.	3.5	8.8	3	7.5	4	10	3	7.5	3	7.5	2.5	6.3
Total Section Score (Maximum 25 points)	7.5	19	7	18	8	20	5	13	7	18	5.5	14
ORGANIZATIONAL CAPACITY AND PRIOR EXPERIENCE Rate the description of the organization's experience delivering non-emergency transportation services to low income and/or disabled population on a large scale.	4.5	7.4	3.5	5.8	3	5	1	1.7	3.5	5.8	3	5
Rate the description of how the organization has performed on legal and ethical matters and whether any contracts have been terminated in the past five years and the reason.	4	6.6	3	5	4	6.6	0	0	3	5	2.5	4.1
Rate the description of the stability of your workforce and history of workforce safety.	3	5	3	5	3	5	1	1.7	2	3.3	2	3.3
Total Section Score (Maximum 25 points)	11.5	19	9.5	16	10	17	2	3	6.5	14	7.5	12
INTERNAL EVALUATION AND ACCOUNTABILITY Rate the description of the plan for monitoring compliance with all applicable local, state and federal laws and regulations including driver requirements, vehicle requirements, complaint resolution requirements and the delivery of courteous, safe, timely and efficient transportation services.	3.5	5.3	3	4.5	3.5	5.3	1	1.5	3.5	5.3	4	6
Rate the description of the process for surveying clients for satisfaction with services and how that data will be used to improve service delivery. A copy of the survey must be attached and labeled Appendix 2.	4	6	1	1.5	3	4.5	1	1.5	4	6	2.5	3.8
Total Section Score (Maximum 15 points)	7.5	11	4	6	6.5	10	2	3	7.5	11	6.5	10

Evaluation Summary RFP2259 Non-Emergency Transportation for Medicaid-Eligible Individuals

Collaborations/Subcontractors (Not Scored)	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
The lead organization should be identified if the program is offered through a collaboration of organizations. The response should detail the reason and nature of the collaboration and include Letters of Agreements between the partners detailing the commitments of each. Letters of Agreement should be attached and labeled Appendix 4.	Y	Y	Y	Y	Y	Y	Y	Y	Y
Customer References (Not Scored)	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
Does the proposal include names and telephone numbers of three (3) references for whom the organization has delivered similar services? No more than one reference may be Cuyahoga County staff. References must be attached and labeled Appendix 5.	Y	Y	Y	Y	Y	Y	Y	Y	Y
Pricing and Budget Narrative	Score	Adj Score	Score	Adj Score	Score	Adj Score	Score	Adj Score	Score
Rate the description of the budgeting approach to support the price per one-way trip.	5	10	2.5	5	3	6	1	2	3
Total Section Score (10 points)	5	10	2.5	5	3	6	1	2	3
Total Evaluation Score (Maximum 100 points)	46.5	84	33	61	40.5	74	15	29	38.5
Review Team Members: Christine Alexander, Jennifer Croessmann, Marianne Elin, Staci Garfington, Sabrina Green, Sheronda Isler-Hunter, Kit Newell, Robert Lukacevic, Emily Lockshine, Molly McLaughlin, Carletta McCoy, Kristy Mlocki, Adam Stout									

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Accounting Units

Time Period	Accounting Unit	Account Number	Activity Account	Dollar Amount
EFF DATE – 12/31/21	EX345100	55130	NOOPD0007001	\$514,747.00
EFF DATE – 12/31/21	EX345100	55130	NOOPD0007002	\$817,075.00
EFF DATE – 12/31/21	EX345100	55130	NOOPD0007003	\$75,267.00
1/1/22 – 12/31/22	EX345100	55130	NOOPD0007001	\$491,408.00
1/1/22 – 12/31/22	EX345100	55130	NOOPD0007002	\$781,103.00
1/1/22 – 12/31/22	EX345100	55130	NOOPD0007003	\$75,267.00
1/1/23 – END DATE	EX345100	55130	ALL CODES	\$0.00
Start date Upon Execution			TOTAL	\$2,754,867.00

Current Contract History: CE/AG# (if applicable)	
Infor/Lawson PO# Code:	GOVP
BuySpeed or Lawson RQ# (if applicable)	3811

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount					
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

OPD Use Only:

Prior Resolutions:	
PO#:	
Vendor Name:	THE METROHEALTH SYSTEM
ftp:	2 YEARS FROM EFFECTIVE DATE
Amount:	\$2,754,867.00
History/CE:	N/A
EL:	OK
Procurement Notes:	OK; BUYER REVIEW COMPLETED

OPD Buyer approval: **JMH**

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	3811
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	401

	Department	Clerk of the Board
Briefing Memo	LW	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

OTHER THAN FULL AND OPEN COMPETITION						
Government Purchase						
				Department initials	OPD	
Justification Form				LW	✓	
Debarment/Suspension Verified		Date:	1/26/21	LW	✓	
Auditor’s Finding		Date:	1/26/21	LW	✓	
Vendor’s Submission						
W-9 – <i>if required</i>	Tax ID#	34-6004382	Date:	1/27/21	LW	✓
Agreement and Exhibits				LW	✓	
Cover - <i>Master contracts only</i>						
Contract Evaluation – <i>if required</i>						
Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate</i>)				LW	✓	
COI - <i>*To be reviewed by the Department of Law via OnBase. *OPD Buyer to check for attachment; not for compliance.</i>				LW	✓	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law via OnBase. *OPD Buyer to check for attachment; not for compliance.</i>				LW	✓	
Checklist Verification				LW	✓	

Intra-Agency: A department/division under the auspices of the County Executive, County Council, Prosecutor’s Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0082

Sponsored by: County Executive Budish/Department of Public Works/Division of County Engineer	A Resolution declaring that public convenience and welfare requires resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township; total estimated project cost \$1,500,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township; and

WHEREAS, the anticipated start-completion dates are 8/1/2021 – 6/1/2022; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 5; and

WHEREAS, the estimated project cost is \$1,500,000.00; and

WHEREAS, this project will be funded 100% from the County Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing of Lewis Road from Memory Lane to South Corporation Line in Olmsted Township.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Lewis Road from Memory Lane to Southern Corp Line, in Olmsted Township

The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Lewis Road from Memory Lane to Southern Corp Line, in Olmsted Township. The anticipated cost of this project is \$1,500,000. The anticipated start-completion dates are 8/1/2021 – 6/1/2022.

- a) The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.
- b) Lewis Road – From Memory Lane to South Corp Line

Council District 5

Project Status and Planning

The project is new to the County.

Funding

The project is to be funded with funded \$1,500,000 County Road and Bridge. The total cost of the project is \$1,500,000.



CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

Project Fact Sheet – Lewis Road, in Olmsted Township

Project Type	Roadway Resurfacing
Project Limits	Memory Lane to South Corp Line
Project Length	1.60 miles
Average Daily Traffic	3,300 vehicles per day
Pavement Condition Rating	43 (poor)
Previously Resurfaced	1991
Council District	5
Project Cost	\$1,500,000
Proposed Funding	100% County (\$1,500,000)
Project Design	Cuyahoga County
Construction Admin	Cuyahoga County



County Council of Cuyahoga County, Ohio

Resolution No. R2021-0083

Sponsored by: County Executive Budish/Department of Public Works/ Division of County Engineer	A Resolution making an award on RQ4543 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,976,777.57 for rehabilitation of St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland; authorizing the County Executive to execute Contract No. 980 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer has recommended an award on RQ4543 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,976,777.57 for rehabilitation of St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland; and

WHEREAS, the anticipated start-completion dates are 4/8/2021 - 3/31/2022; and

WHEREAS, the project is funded as follows: (a) 80% from Federal Funds; (b) 20% from Road and Bridge; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ4543 to Chagrin Valley Paving, Inc. in the amount not-to-exceed \$1,976,777.57 for rehabilitation of St. Clair Avenue Bridge No. 04.44 over Doan Brook in the City of Cleveland.

SECTION 2. That the County Executive is authorized to execute a contract and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of

Department of Public Work St. Clair Avenue Bridge 04.00 Rehabilitation over Doan Brook in the City of Cleveland RQ4543 RFB

Scope of Work Summary

Department of Public Works is requesting approval of a contract with Chagrin Valley Paving, Inc. for the anticipated cost of \$1,976,777.57.

The anticipated start-completion dates are estimated to be 4/8/2021 to 3/31/2022.

This project consists of rehabilitation of the existing stone arch bridge including slip-lining a new corrugated metal multi-plate arch on new reinforced concrete pedestal walls, constructing a new reinforced concrete invert slab, rehabilitating existing stone wingwalls and headwalls, constructing new gabions and regrading existing slopes, replacing portions of the existing reinforced concrete channel walls, repairing an existing manhole, and replacing existing guardrail.

Municipality of the project is Cleveland.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$1,976,777.57.

The RFB was closed on 2/8/2021. There is an DBE participation/goal of 9%.

There were 10 pulled from OPD, 6 submitted for review, 6 approved.



Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: 4543	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$2,566,403.50
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: February 8, 2021	NUMBER OF RESPONSES (issued/submitted): 6/10
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: St. Clair Ave (C.R. 9) Rehabilitation of existing Bridge over Doan Brook in the City of Cleveland	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PREF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PREF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Chagrin Valley Paving 17290 Munn Rd. Chagrin Falls, OH 44023	Bid Bond 100% Merchants Bonding Company	\$1,976,777.57	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-0807 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Work Types: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Bid Form: <input checked="" type="checkbox"/> Yes DFSP: <input checked="" type="checkbox"/> Yes Fed EEO Form: <input checked="" type="checkbox"/> Yes Affirmative Action Form: <input checked="" type="checkbox"/> Yes "Buy America": <input checked="" type="checkbox"/> Yes Addendum 1: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN					

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2.	Suburban Maintenance & Construction, Inc. 16330 York Road North Royalton, OH 44133	Bid Bond 100% Western Surety Company	\$2,062,225.20	Compliant: <input checked="" type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0015 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Work Types: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Bid Form: <input checked="" type="checkbox"/> Yes DFSP: <input checked="" type="checkbox"/> No Fed EEO Form: <input checked="" type="checkbox"/> Yes Affirmative Action Form: <input checked="" type="checkbox"/> Yes "Buy America":	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<input checked="" type="checkbox"/> Yes Addendum 1: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3. Union Industrial Contractors 1800 E. 21 st St. Ashtabula, OH 44004	Bid Bond 100% Travelers Casualty & Surety Company of America	\$2,159,022.57	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 17-0023 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Work Types: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Bid Form: <input checked="" type="checkbox"/> Yes DFSP: <input checked="" type="checkbox"/> Yes Fed EEO Form: <input checked="" type="checkbox"/> Yes Affirmative Action Form: <input checked="" type="checkbox"/> Yes "Buy America": <input checked="" type="checkbox"/> Yes Addendum 1: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
4. Schirmer Construction LLC 31350 Industrial Pkwy	Bid Bond 100%	\$2,257,420.40	Compliant: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
North Olmsted, OH 44070	Travelers Casualty & Surety Company of America		IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2476 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Work Types: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Bid Form: <input checked="" type="checkbox"/> Yes DFSP: <input checked="" type="checkbox"/> Yes Fed EEO Form: <input checked="" type="checkbox"/> Yes Affirmative Action Form: <input checked="" type="checkbox"/> Yes "Buy America": <input checked="" type="checkbox"/> Yes		CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			DFSP: <input checked="" type="checkbox"/> Yes Fed EEO Form: <input checked="" type="checkbox"/> Yes Affirmative Action Form: <input checked="" type="checkbox"/> Yes "Buy America": <input checked="" type="checkbox"/> Yes Addendum 1: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
6. Independence Excavating, Inc. 5720 E. Schaaf Rd	Bid Bond 100%	\$2,707,423.00	Compliant: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
Independence, OH 44131	Travelers Casualty & Surety Company of America		IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-1537 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes Work Types: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes Bid Form: <input checked="" type="checkbox"/> Yes DFSP: <input checked="" type="checkbox"/> Yes Fed EEO Form: <input checked="" type="checkbox"/> Yes Affirmative Action Form: <input checked="" type="checkbox"/> Yes "Buy America": <input checked="" type="checkbox"/> Yes		CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No			

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Addendum 1: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN					

Transaction ID:

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	4543
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
Event #	455
CM Contract#	980

	Department	Clerk of the Board
Briefing Memo	meb	Attached

Late Submittal Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
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❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

FULL AND OPEN COMPETITION Construction Projects – Road & Bridge		
	Department initials	OPD
Notice of Intent to Award (sent to all responding vendors)	meb	OK 2/17/21
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	Meb	OK
Diversity Documents – <i>if required (goal set)</i>	DBE	N/A
Award Letter (sent to awarded vendor)	Meb	OK 2/16/21
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	Not requested	N/A
Non-Collusion Affidavit	Meb	OK
Public Works Bid Results	Meb	OK
Tabulation Sheet	Meb	OK
Bid Guarantee & Contract Bond – <i>including Power of Attorney & Financial Statement of Bonding Company and State of Ohio Department of Insurance Certificate of Compliance</i>	Meb	OK
Prevailing Wage Public Improvement Agreement	Meb	OK
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	Meb	OK
Worktype Worksheets, <i>if applicable</i>	Meb	OK
SBE Worktype Worksheets, <i>if applicable</i>	n/a	N/A
Drug Free Workplace, <i>if applicable</i>	Meb	OK
Project of Similar Complexity, <i>if applicable</i>	Not requested	
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	Meb	OK
Prevailing Wage Determination Cover Letter (with Prevailing	meb	Fed Funded

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Wage Rate sheets) – <i>The cover letter n/a if Federally Funded – state wage sheets are required</i>					project OK
Other, per Section 3 “Required Bid Documents”					Affirmative Action Cert - OK Buy American – OK
IG#	12-0807 exp 12/31/23			Meb	OK
Debarment/Suspension Verified		Date:	2/16/21	Meb	OK
Auditor’s Finding		Date:	2/16/21	Meb	OK
Vendor’s Submission (<i>Form of Proposal</i>)				Meb	OK
W-9 – <i>if required</i>	Tax ID#	34-1969099	Date: 2/7/20	Meb	OK
Independent Contractor (I.C.) Requirement			Date: 12/17/20	Meb	OK
Agreement/Contract and Exhibits				Meb	OK
Vendor’s Confidential Financial Statement - <i>if RFB required</i>				Not requested	N/A
Contract Evaluation – <i>if required</i>				Meb Ridge Rd	CM582 OK
Matrix Law Screen shot (documenting approval of Contract; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				meb	OK
COI - <i>*To be reviewed by the Department of Law via OnBase. *OPD Buyer to check for attachment; not for compliance.</i>				Meb (2)	Attached (expired 3/31/21)
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law via OnBase. *OPD Buyer to check for attachment; not for compliance.</i>				meb	Attached
Railroad Insurance - <i>if required – *To be reviewed by the Department of Law via OnBase. *OPD Buyer to check for attachment; not for compliance.</i>				n/a	N/A
Checklist Verification				meb	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
n/a	PW605100	73300		\$1,976,777.57
	CRDOT0002701			
			TOTAL	\$1,976,777.57

OPD Use Only:

Prior Resolutions:	
Contract #:	980

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Vendor Name:	Chagrin Valley Paving, Inc.
ftp:	N/A
Amount:	\$1,976,777.57 M
History/CE:	OK
EL:	OK
Procurement Notes:	

OPD Buyer approval: OK to proceed to BOC queue for meeting approval. TN 3/1/21

Department of Public Works Bid Tabulations

Bid Letting: 2/8/2021 Engineer's Estimate: \$2,566,403.50 RQ No.: 4543 Rep. No. 01-21

St. Clair Avenue (CR-9) Bridge 04.00 Rehabilitation of Existing Bridge over Doan Brook in the City of Cleveland

Cleveland

Low Bidder:	Chagrin Valley Paving, Inc.	\$1,976,777.57	-22.975%
	Suburban Maintenance	\$2,062,225.20	-19.645%
	U.I.C.	\$2,159,022.57	-15.874%
	Schirmer	\$2,257,420.40	-12.040%
	Eclipse Construction	\$2,538,955.28	-1.070%
	Independence Excavating	\$2,707,423.00	5.495%

Notes:

CONTRACT EVALUATION FORM

Contractor	Chagrin Valley Paving				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	20000195 CM#582				
RQ#	47718				
Time Period of Original Contract	3/16/2020- no end date				
Background Statement	Resurfacing of Ridge Road from Memphis to Denison in Brooklyn and Cleveland				
Service Description	Resurfacing roadway				
Performance Indicators	Quality of work, meeting CPM schedule, cooperation with local businesses and residents, Promptness with Compliance Requests ie.(B2G/LCP/DBE Affidavits)				
Actual Performance versus performance indicators (include statistics):	Contractor is working well with local businesses and residents.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Meeting all expectations and working with businesses and residents well.,				
Department Contact	Mary Ellen Butler				
User Department	Public Works Construction				
Date	12/17/2020				

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0084

Sponsored by: County Executive Budish/Department of Public Works/ Division of County Engineer	A Resolution authorizing an award on RQ5135 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$523,386.00 for the purchase of (3) replacement Dump Trucks; authorizing the County Executive to execute Purchase Order No. 21000522 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ5135, Purchase Order No. 21000522 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$523,386.00 for the purchase of (3) replacement Dump Trucks; and

WHEREAS, the primary goal of this project is to obtain (3) Tandem Dump Trucks one for the Road & Bridge Division and two for the Sanitary Sewer Division and

WHEREAS, funding approved through 34% Road and Bridge Fund and 66% Sanitary Operating Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ5135, Purchase Order No. 21000522 to Rush Truck Centers of Ohio, Inc. in the amount not-to-exceed \$523,386.00 for the purchase of (3) replacement Dump Trucks.

SECTION 2. That the County Executive is authorized to execute Purchase Order No. 21000522 and all documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of

FLEET SERVICES (Road & Bridge) - (1) TANDEM DUMP TRUCK (SANITARY SEWER)- (2) TANDEM DUMP TRUCKS

Scope of Work Summary

The Department of Public Works is requesting to purchase off the State of Ohio ODOT contract – one International Sandblast Truck for the Road & Bridge Division, in compliance with ODOT contract # 023-21. This will result in a Purchase Order.

The goal of this project is to obtain (3) Tandem Dump Trucks one for the Road & Bridge Division and two for the Sanitary Sewer Division.

This vehicle will replace existing trucks, two ~~2007-2004~~ Tandem Dump Trucks and one 2004 Tandem **International** Dump Truck which costs more to maintain due to its age and normal wear and tear that this vehicle endures.

Repair costs continue to rise with the age of existing vehicles and to ensure the Sanitary Sewer and Road & Bridge Division maintains schedules and services in the communities without any interruptions, these new vehicles are being requested.

Procurement

Identify the original procurement method on the contract/purchase:

This procurement method being requested is a State of Ohio ODOT Contract #023-21, in the amount of \$523,386. The Department of Public Works has chosen to purchase the vehicle through the State of Ohio ODOT contract, which provides suitable units that were already competitively bid through ODOT and allows for timely delivery.

Contractor Information

Vendor Name: Rush Truck

Street address: 12970 Snow Road

City, State, and Zip Code: Parma, Ohio 44130

The vendor contact is Todd Jordan

Funding

Funding approved through Road & Bridge Fund (PW270185 - 70000) and Sewer Sanitary (PW715200)

The schedule of payment is by invoice.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	5135
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	21000522 JCOP
Event #	N/A
PO#	21000522

X I certify that I have followed the current purchasing policies and procedures and no items being purchased under this requisition have been ordered or received.

CTO or TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Briefing Memo	Department	Clerk of the Board
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❖ UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY

Required Documents for All Purchase Orders (ALL Non-Contract Purchases)				
			Department initials	OPD
IG# 13-0029			DT	OK
Debarment/Suspension Verified	Date:	1/12/21	DT	OK
Auditor’s Finding	Date:	1/12/21 2/8/2021	DT	OK
Vendor’s Submission * (or BSO Bid Tabulation)			DT	OK (quote dated 12/30/2020)
Independent Contractor (I.C.) Requirement	Date:	1/8/21	DT	OK
Checklist			DT	OK

*If State Contract or Cooperative purchase, must have the contract number and expiration date listed

Required Documents Dependent upon Procurement Type				
			Department initials	OPD
Annual Non-Competitive Bid Contract Statement	Date:	1/8/21	DT	OK
Bid Specification Packet				
Tabulation Sheet and/or Evaluation/Scoring Summary				
Notice of Intent to Award Letter				
Award Letter				
Diversity Documents				
Justification Form			DT	OK
State Contract Cover Sheet				
Cooperative Purchase Contract Cover Sheet			DT	OK (uploaded by

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Sole Source Affidavit			OPD 2/19/2021)
Sole Source Justification			
Prior RFP Exemption/Alternative Procurement Approval Letter			
Furniture Request Form			
Proof of Public Notice publication			
Invoice (for items already purchased but not approved)			
Exhibits			
*If a second effort is necessary, attach screen shots of the first and second effort Informal bid “bid ending date” and “bid available date” from the vendor Tab. Also attach a copy of the BuySpeed Vendor notification e-mail. This is necessary because the bid history is unavailable for viewing after the first effort.			
W-9 – <i>if required</i>	Tax ID#	Date:	
Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate</i>)			
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>			
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>			
Performance Bond <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>			

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Vendor Information

Vendor Name	Dollar Amount
RUSH TRUCK CENTER OF OHIO INC	\$ 523,386.00

Requisitions up to & including \$5,000.00 will be reviewed by the assigned purchasing agent in the Office of Procurement & Diversity. If all requirements are met, the item can be approved by OPD without additional consideration. For the following items the OnBase Agenda Action form must be completed. The item will be held until it is approved by the Board of Control.

- Requisitions over \$5,000.00
- Requisition submitted in which the item has been ordered and/or received

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0085

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</p>	<p>A Resolution making an award on RQ3753 to Americab Transportation, Inc. in the amount not-to-exceed \$8,000,000.00 for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period 3/1/2021 – 2/28/2023; authorizing the County Executive to execute Contract No. 1031 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended an award on RQ3753 to Americab Transportation, Inc. in the amount not-to-exceed \$8,000,000.00 for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period 3/1/2021 – 2/28/2023; and

WHEREAS, the primary goal of this project is to provide transportation services for Medicaid eligible, ambulatory clients to and from facilities within Cuyahoga County for various non-emergency medical treatments; and

WHEREAS, the project is funded 100% by Federal/Medicaid funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ3753 to Americab Transportation, Inc. in the amount not-to-exceed \$8,000,000.00 for non-emergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period 3/1/2021 – 2/28/2023.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date
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County Executive	Date
------------------	------

Clerk of Council	Date
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First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Cuyahoga Job and Family Services – RQ#3753 – 2021-2023 – Americab Contract for Non-Emergency Transportation

Scope of Work Summary

Cuyahoga Job and Family Services requesting approval of a contract with Americab, Inc. the anticipated cost not-to-exceed \$8,000,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

- Original Contract - R2018-0152 – 8/7/2018
- \$0 amendment – 7/13/20 BOC IOC#2
- \$0 amendment – 11/9/20 BOC ION#4

Americab Transportation, Inc. will provide Non-Emergency Transportation (NET Transportation) services in accordance with the existing contract.

The anticipated start-completion dates are 3/1/2021-2/28/2023.

The primary goal of the project is to provide medical transportation to Medicaid recipients.

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$8,000,000.00.

The RFP was closed on 12/9/2020. There was no SBE/MBE/WBE goal.

There were 36 RFPs pulled from OPD, 6 proposals submitted for review, and 1 proposal approved.

Contractor and Project Information

Americab Transportation, Inc.

3380 West 137th Street

Cleveland, OH 44111

Council District ALL (Program is countywide)

The General Manager for the vendor is Patrick Keenan.

The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Countywide

The project is located Countywide.

Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because this is a critical service used to get individuals to and from medical appointments, including those related to COVID-19.

The project's term has already begun. HHS re-bid this project due to issues with the prior bid last fall, and that delayed submission of this contract.

Funding

The project is funded 100% Federal Medicaid Dollars

The schedule of payments is monthly, by invoice

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ 3753 Americab
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	N/A
Event #	153
CM Contract#	1031

	Department initials	Clerk of the Board
Briefing Memo	DFH	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Initial RFB had to be reissued as RFP	
What is being done to prevent this from reoccurring?	Issued as an RFP in the future	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY

FULL AND OPEN COMPETITION						
Formal RFP						
			Department initials	OPD		
Notice of Intent to Award (sent to all responding vendors)			CM			
Bid Specification Packet			CM			
Evaluation Summary (names of evaluators to be included)			DFH			
Diversity Documents – <i>if required (goal set)</i>			N/A			
Award Letter (sent to awarded vendor)			CM			
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>			CM			
Tabulation Sheet			CM			
IG#	12-0467-REG 31DEC2023		CM			
Debarment/Suspension Verified	Date:	3/5/21	CM			
Auditor’s Finding	Date:	3/5/21	CM			
Vendor’s Submission			CM			
W-9 – <i>if required</i>	Tax ID#	26-4557624	Date:	061520	CM	
Independent Contractor (I.C.) Requirement			Date:	012821	CM	
Agreement/Contract and Exhibits			CM			
Cover - <i>Master contracts only</i>			N/A			
Contract Evaluation – <i>if required</i>			CM			
Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate; Performance Bond if applicable</i>)			DFH			
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>			CM			

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i> <i>*OPD Buyer to check for attachment; not for compliance.</i>	CM	
Performance Bond – <i>if required - *To be reviewed by the Department of Law.</i> <i>*OPD Buyer to check for attachment; not for compliance.</i>	CM	
Checklist Verification	DFH	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
3/1/2021 – 12/31/2021	HS260225	56100	UCH07481	\$3,333,333.35
1/1/2022 – 12/31/2022	HS260225	56100	UCH07481	\$3,999,999.98
1/1/2023 – 2/28/2023	HS260225	56100	UCH07481	\$666,666.67
			TOTAL	\$8,000,000.00

Current Contract History: CE/AG# (if applicable)	CE1800301, CM#124
Infor/Lawson PO# Code:	CE1800301-01 CONV
BuySpeed or Lawson RQ# (if applicable)	WT-18-42513

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$8,000,000.00		9/1/18-8/31/20	8/7/2018	R2018-0152
Prior Amendment Amounts (list separately)		\$0	9/1/20-10/31/20	Signed 6/25/20 7/13/20	BOC IOC#2
		\$0	11/1/20-2/28/21	11/9/20	BOC ION#4
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$8,000,000.00			

2 | Page

Revised 9/11/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

OPD Use Only:

Prior Resolutions	
PO#:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	

OPD Buyer approval:

CONTRACT EVALUATION FORM

Contractor	Americab Transportation, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800301 CM# 124				
RQ#	42513				
Time Period of Original Contract	September 1, 2018 to October 31, 2020 (extended by first amendment)				
Background Statement	Non-emergency transportation services have been provided by Americab Transportation, Inc. for Cuyahoga County clients deemed ambulatory. The client population is limited to dialysis, chemotherapy, radiation and methadone treatment. The program is funded 100% by Federal Medicaid Funding.				
Service Description	To provide Medicaid non-emergency transportation to and from Medicaid facilities and home for eligible ambulatory clients who are being treated for dialysis, methadone, chemotherapy, and radiation therapy within Cuyahoga County boundaries.				
Performance Indicators	Performance indicators include: (1) average # of clients per month, (2) average # of trips per month, (3) total number of clients served in the last 12 months, and (4) total number of trips in the last 12 months.				
Actual Performance versus performance indicators (include statistics):	For the time period 1/1/2019 – 12/31/2019: (1) average # of clients per month - 562, (2) average # of trips per month - 16,137, (3) total number of clients served in the last 12 months - 6,741, (4) total number of trips in the last 12 months – 193,644				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Americab Transportation, Inc. is currently meeting program expectations and continues to provide Medicaid non-emergency transportation services. CJFS will continue to provide support to ensure contracted services are of the highest quality for clients.				
Department Contact	Paul Porter				
User Department	Division of Contract Administration and Performance				
Date	10/21/20				

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0086

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing an award on RQ3912 to Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,958,232.00 for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/3/2022; authorizing the County Executive to execute Contract No. 824 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an award on RQ3912 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,958,232.00 for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/3/2022; and

WHEREAS, the primary goals for this project are to (1) provide shelter to homeless clients, (2) reduce the length of stay at the shelter by providing clients with appropriate services in the community and (3) implement a continuum of care goal of assisting clients to attain permanent housing as quickly as possible; and

WHEREAS, this project is funded by (a) 56% Health and Human Services Levy Fund, (b) 44% Emergency Shelter Grant/CARES Act Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ3912 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$3,958,232.00 for operations and case management services for a 365-bed Men’s

Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/3/2022.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Office of Homeless Services – RQ# 3912 – 2021 Contract for Emergency Shelter for Single Adult Men.

Scope of Work Summary

Office of Homeless Services requesting a contract for Emergency Shelter Services to Lutheran Metropolitan Ministry (LMM). The term of the contract is January 1, 2021 through September 3, 2022, in the amount of \$3,958,232.00.

This project is not new to the county:

Original Contract	R2017-0083	05/23/17
Amend 1	BC2017-972	12/18/17
Amend 2	BC2018-339	5/29/18
Amend 3	R2019-0259	12/11/18
Amend 4	R2019-0283	1/6/2020
Amend 5	EMRP-20-074	7/14/2020
Amend 6	R2020-204	9/29/20

The Men’s Shelter operates 24/7 and is staffed at all times. The ADA-compliant facility is organized around housing exits within six dormitory-like Communities. Policies and procedures that uphold State and Local Shelter Standards are posted and enforced throughout the facility and made available to all building users. Shelter residents are offered basic needs (food, shelter, clothing, hygiene) for the duration of their stay. The building is walking distance from public transportation and partner providers. Historically, capacity has been met daily at 365 beds (2,555 weekly) and additional overflow mats are provided as needed off-site in partnership with St. Paul’s Church. Capacity has recently decreased to roughly half of normal operating levels due to the use of off-site COVID-19 alternative shelter (hotels).

Clients develop housing plans within seven days of entry and are provided supportive case management services to facilitate rapid exit (including providing or linking to permanent housing, housing location assistance, family re- unification/mediation services, and community-based resources). Community-based resources include childcare as applicable, outpatient health services, mental/physical health and substance abuse treatment services, life skills training, legal services, transportation, and education and employment programs that increase income. LMM is a low barrier provider, and shelter services are not contingent upon participation in supportive services.

The primary goals of the Emergency Shelter program are to:

- a) Provide safe, trauma-informed, low barrier, emergency shelter;
- b) Develop and implement a permanent housing plan with each person;
- c) Link clients with community services to secure sustainable income and physical and behavioral health services.

Procurement

An alternative procurement process was approved on by the Board of Control on October 19, 2020 (BC2020-581). It was amended to add funding and change the term with BC2021-28, approved on January 9, 2021.

Contractor and Project Information
Lutheran Metropolitan Ministry

4515 Superior Avenue
Cleveland, Ohio 44103
Council District 7

The executive director for the contractor is Andrew Genzler.

The address or location of the project is:
2100 Lakeside Emergency Men's Shelter
Cleveland, Ohio 44114

The project is located in Council District 7

Project Status and Planning

The project operates 365 days/year.

The project is on a critical action path because the current contract expired 12/31/2020.

The project's term has already begun, as of 1/1/2021. There was a delay in the procurement process due to the switch from amendment to alternate procurement, which required BOC approval. When additional ESG CARES CV2 funds became available, OHS requested an amendment to the alternate procurement approval to include these funds as well.

Funding

The project is funded as follows:

- 56% by Cuyahoga County Health and Human Services Levy
- 44% by ESG CARES CV2

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	3912
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	N/A
CM Contract#	824

	Department initials	Clerk of the Board
Briefing Memo	ER	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Requested alt procurement then needed to amend to add additional funds/extend term	
What is being done to prevent this from reoccurring?	Will start process sooner, will RFP	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

OTHER THAN FULL AND OPEN COMPETITION					
RFP Exemptions (Contract)					
				Department initials	OPD
LMM Men’s Shelter				ER	
Justification Form				ER	
IG#	IG# 12-1788-REG exp 12/31/2021			ER	
Annual Non-Competitive Bid	Date:	1/13/21		ER	
Contract Statement					
Debarment/Suspension Verified	Date:	1/12/21		ER	
Auditor’s Finding	Date:	1/12/21		ER	
Vendor’s Submission				ER	
W-9 – <i>if required</i>	Tax ID#	34-1043756	Date:	1/13/21	ER
Independent Contractor (I.C.) Requirement			Date:	6/25/20	ER
Agreement/Contract and Exhibits				ER	
Cover - <i>Master contracts only</i>				N/A	
Contract Evaluation – <i>if required</i>				ER	
Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate</i>)				PJP	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				ER	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				ER	
Checklist Verification				ER	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021 – 12/31/2021	HS255210	55130	UCH00000	\$2,231,638.00
1/1/2021 – 12/31/2021	DV220190	55130	DV-20-CARESESG2	\$1,726,594.00
1/1/2022 – 9/3/2022	DV220190	55130	DV-20-CARESESG2	\$0.00
			TOTAL	\$3,958,232.00

Current Contract History: CE/AG# (if applicable)	CE1700066
Infor/Lawson PO# Code:	CE1700066-01 CONV
BuySpeed or Lawson RQ# (if applicable)	38561

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$4,537,702.00		05/01/17 – 12/31/17	05/23/17	R2017-0083
Prior Amendment Amounts (list separately) #1		\$75,000.00	12/31/17	12/18/17	BC2017-972
#2		\$310,000.00	12/31/19	5/29/18	BC2018-339
#3		\$2,081,638.00	12/31/19	12/11/18	R2019-0259
#4		\$2,231,638.00	12/31/20	1/6/2020	R2019-0283
#5		\$2,917,932.00	12/31/20	7/14/2020	EMRP-20-074
#6		\$3,627,924.00	12/31/20	9/29/20	R2020-204
#7		\$100,000.00	12/31/20	Pending	
Total Amendments		\$11,344,132.00			
Total Contact Amount		\$15,881,834.00			

OPD Use Only:

Prior Resolutions:	
PO#:	
Vendor Name:	
ftp:	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Amount:	
History/CE:	
EL:	
Procurement Notes:	

OPD Buyer approval:

CONTRACT EVALUATION FORM

Contractor	Lutheran Metropolitan Ministry				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1700066				
RQ#	38561				
Time Period of Original Contract	5/01/17 – 12/31/19				
Background Statement	In 2017 Lutheran Metropolitan Ministry (LMM) was awarded the contract to provide shelter services for single adults through an RFP process.				
Service Description	LMM manages a 365-bed adult emergency shelter 24/7 as well as overflow shelter for single adults and families.				
Performance Indicators	Number of people assisted annually; exits to permanent housing.				
Actual Performance versus performance indicators (include statistics):	LMM served approximately 3,000 unduplicated persons in 2020; 13% of those who exited the shelter left to a permanent housing option.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	LMM provides basic shelter and housing linkages for single adults with an emphasis on a client focused, trauma informed approach.				
Department Contact	Melissa Sirak				
User Department	Office of Homeless Services				
Date	1/12/21				

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0087

<p>Sponsored by: County Executive Budish on behalf of Cuyahoga County Prosecutor's Office</p>	<p>A Resolution authorizing an amendment to Contract No. 665 with Pointe Blank Solutions LTD for software and maintenance on the Justice Matters and Docu-Pointe Case and Document Management Systems for the period 2/29/2016 – 2/28/2021 to extend the time period to 2/28/2026 and for additional funds in the amount not-to-exceed \$3,120,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Cuyahoga County Prosecutor's Office has recommended an amendment to Contract No. 665 with Pointe Blank Solutions LTD for software and maintenance on the Justice Matters and Docu-Pointe Case and Document Management Systems for the period 2/29/2016 – 2/28/2021 to extend the time period to 2/28/2026 and for additional funds in the amount not-to-exceed \$3,120,000.00; and

WHEREAS, the primary goal of this project is to continue to receive ongoing maintenance, monitoring, support, consultation, training, developments and implementation of a customized case management system/software; and

WHEREAS, this project is 100% funded by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 665 with Pointe Blank Solutions LTD for software and maintenance on the Justice Matters and Docu-Pointe Case and Document Management Systems for the period 2/29/2016 – 2/28/2021 to extend the time period to 2/28/2026 and for additional funds in the amount not-to-exceed \$3,120,000.00.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Prosecutor's Office

RQ 35757

2021 – 2026 Contract Amendment with Pointe Blank Solutions LTD
Software Maintenance and Support

Scope of Work Summary

County Prosecutor's Office is requesting approval of a contract amendment with Pointe Blank Solutions, LTD for the anticipated cost not to exceed \$3,120,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. Not new. Do not have and cannot find Board Approval Numbers for prior amendments.

Describe the exact services being provided.

The system supports many advanced Prosecutor functions that are not available in off the shelf products. Such features include fully electronic delivery and management, case profiles and weighting, case severity index, online title order management, and custom interfaces to the Sheriff's and Fiscal systems.

The anticipated start-completion dates are March 1, 2021 through February 28, 2026

The primary goals of the project are

The contract is for monitoring, support, consultation, training and enhancements for the Justice Matters system. The request is for a five (5) year contract term commencing on March 1, 2021 through February 28, 2026 in a total amount of \$3,120,000.00. The \$3,000,000.00 is for maintenance and licenses (\$600,000.00 annually) and an additional \$120,000.00 for up to 400 hours of professional services during the term

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system? Yes
- c) Is the item ERP approved? Yes
- d) Are the services covered by the original ERP budget? Yes

Procurement

The procurement method for this project was Sole Source Amendment

The total value of the SOLC is \$3,120,000.00

The proposed contract amendment is an OPD approved sole source item with materials attached.

Contractor and Project Information

Pointe Blank Solutions LTD

30400 Detroit Road, Suite 400

Westlake, OH 44145

The President of Pointe Blank Solutions LTD is Thomas J. Coury

Phone: (216) 865-0030 Email: tc@matrixpointesoftware.com

The CEO of Pointe Blank Solutions LTD is Joseph J. Whang

Project Status and Planning

The amendment to the current contract is to commence March 1, 2021 through February 28, 2026

The project's term will begin March 1, 2021 to avoid a lapse in software support and maintenance service. The request for amendment is late due to the contract conversion processing in the new ERP module that took longer than anticipated.

The Prosecutor's Office is requesting a "Walk-On" for this item to avoid any lapse in contract coverage, or to at least minimize any materially, elongated period of operating without an executed contract.

The Amendment has been processed lastly, by being returned to the County Procurement Department after being approved from both the County Law Department and the County IT Department. It was sent back to Procurement to go to the "Next Step" as a considered item on a BOC Meeting. Because of the "Learning-Curve" associated with the new system that has been experienced by all the players involved in the Procurement process it is at this stage today. Hopefully the "Walk-On" can happen, ~~and it will be scheduled for the March 1st, 2021 BOC Meeting.~~

Funding

The project is funded 100% by the General Fund

The schedule of payments is monthly installments of \$50,000.00

The project is an amendment to a contract. The amendment changes term of the agreement and is the third amendment of the contract. The history of the amendments is:

March 1, 2009 – February 28, 2013

(4) years for a total of \$2,400,000.00

Original Contract #CE0900516

March 1, 2013 – February 28, 2016

(3) years for a total of \$1,800,000.00

Contract Amendment #CE1300450

March 1, 2016 – February 28, 2021

(5) years for a total of \$3,000,000.00

Contract Amendment #1600055

CONTRACT EVALUATION FORM

Contractor	Pointe Blank Solutions, Ltd.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1600055 Now 665 AMND				
RQ#	35757				
Time Period of Original Contract	03/01/2016 to 02/28/2021				
Background Statement	Ongoing software, maintenance, monitoring and support services for the Prosecutor's primary Case and Document Management system.				
Service Description	The County Prosecutor's Office is submitting an amendment to Contract #CE1600055, nka Contract #665 with RQ #35757 with Pointe Blank Solutions, Ltd for software, maintenance, monitoring and support services of the Justice Matters case and document management system for the period of 03/01/2021 to 2/28/2026				
Performance Indicators	Annual System Availability/Up-Time				
Actual Performance versus performance indicators (include statistics):	Annual System Availability/Up-Time – 99.96%				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Pointe Blank has been our systems partner since 2005. They have consistently been responsive to our needs and have always provided the technical expertise to identify and resolve issues quickly. Their business analysts continue to assist with issues that are often outside the scope of traditional software maintenance agreements. No reasonable request has ever been denied as out of scope.				
Department Contact	Lisa Reitz Williamson				
User Department	County Prosecutor's Office				
Date	2/02/2021				

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0088

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2021 - 7/14/2024 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, in 2012 Cuyahoga County Council enacted Ordinance No. O2012-0014 (the “Equity Ordinance”), which established the County Equity Commission and the Citizens’ Advisory Council on Equity to oversee and report on equity efforts undertaken by the County and in the delivery of County services, as well as the collection of relevant data and the issuance of an annual equity report; and

WHEREAS, in 2019 Cuyahoga County Council enacted Ordinance No. O2019-0002 to harmonize and align the efforts of the various public bodies established by the Equity Ordinance and the Anti-Discrimination Ordinance by providing that the Citizens’ Advisory Council on Equity be appointed once every five years to periodically report and recommend policies and programs to both the County Equity Commission and the Human Rights Commission; and

WHEREAS, on October 27, 2020, Cuyahoga County adopted Ordinance 2020-0018, amending Section 208.01 of the Cuyahoga County Code to provide for the appointment of members of the Citizens’ Advisory Council on Equity to three-year terms; and

WHEREAS, to continue the important work of the Citizens’ Advisory Council on Equity, and to maintain the progress and continuity of the membership of this body, the County Executive has nominated the following individuals to continue their service on the Citizens’ Advisory Council on Equity, for three-year terms 7/15/21 – 7/14/2024:

- a. Rabbi Joshua Caruso;
- b. Stephen Caviness;
- c. Marsha Mockabee;
- d. Cordell Stokes; and,
- e. Sheila Wright.

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of the following individuals to continue to serve on the Cuyahoga County Citizens’ Advisory Council on Equity for the term 7/15/2021 – 7/14/2024:

- a. Rabbi Joshua Caruso;
- b. Stephen Caviness;
- c. Marsha Mockabee;
- d. Cordell Stokes; and,
- e. Sheila Wright.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____ seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

Clerk of Council Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



Armond Budish
Cuyahoga County Executive

March 16, 2021
Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 East 9th Street, 8th Floor
Cleveland, Ohio 44115

Re: Cuyahoga County Advisory Council on Equity for the term 7/15/2021-7/14/2024

Dear President Jones:

Pursuant to County Council Ordinance No.O2012-0014 (the Equity Ordinance), which established the County Equity Commission and Citizens' Advisory Council on Equity, I submit the following nominees for reappointment to the Cuyahoga County Citizens' Advisory Council on Equity:

- Rabbi Joshua Caruso
- Stephen Caviness
- Marsha Mockabee
- Cordell Stokes
- Sheila Wright

Attached you will find the nominees' resume/bios for your review.

I ask that these reappointments be set for confirmation as soon as possible. If you have any questions, please reach out to Michele Pomerantz at (216)258-8921. I thank you for your assistance.

Sincerely,



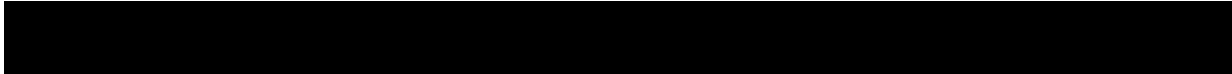
Armond Budish

Rabbi Joshua Caruso has served Anshe Chesed Fairmount Temple's clergy team since 2002. Ordained from the Hebrew Union College-Jewish Institute of Religion (NY) in 1998, Rabbi Caruso is proud to teach, preach, and personally engage in the practice of lifelong learning.

Rabbi Caruso's passion for growing engagement with the larger community led him to develop programming for the synagogue's Martin Luther King Weekend, in commemoration of MLK's birth and legacy. He also co-leads the annual Fairmount Temple Interfaith Seder, in which hundreds of people of all faiths from across our region participate.

Rabbi Caruso sees social justice as an integral part of his rabbinate, bound up with the long and storied legacy of Fairmount Temple. He was inspired to bring Congregation-Based Community Organizing to Cleveland, first introducing it to temple leadership and nurturing its growth among its members. His efforts led to the formation of Greater Cleveland Congregations (GCC), a coalition of more than 30 diverse faith communities from across Northeast Ohio committed to bringing social and racial justice to the fore. GCC is now the most powerful faith-based citizens' voice in our region.

In addition to serving on the Strategy Team of GCC, Rabbi Caruso is a member of the Commission on Social Action for the Religious Action Center of Reform Judaism (RAC), and serves on the Core Team of RAC-Ohio, a state-based justice project representing Reform Jews throughout our state.



Stephen A. Caviness

PROFESSIONAL PROFILE

Ambitious, nimble, and globally minded mid-level professional who is a **strategic thinker, innovator, and influencer** with a passion for continuous improvement. Experienced in engaging internal and external stakeholders on key topics of concern, and working on cross-functional teams to design, develop, and implement program/initiatives. Accountable for **managing timely and successful completion of multiple projects** according to established performance metrics.

AREAS OF EFFECTIVENESS

Systems Thinking Strategy Development/Implementation Project Management Critical Thinking
Problem Resolution Public Speaking Community Engagement Public Policy
Portfolio Management Thought Leadership

EXPERIENCE

Director, Project Management

Team NEO, Cleveland, Ohio / April 2020 – Present

Regional Economic Development Non-Profit; Service area 18 counties across Northeast Ohio

- Structure incentive packages for existing, out-of-state, or international traded-sector businesses to expand in Northeast Ohio by leveraging JobsOhio products and services.
- Deepen relationships with key stakeholders on the county and municipal level to generate deal flow.
- Actively participate on cross-functional teams to successfully complete projects.

Program Officer, Workforce & Social Investments

Cleveland Foundation, Cleveland, Ohio / January 2018 – April 2020

Program Officer, Community Responsive Grantmaking

Cleveland Foundation, Cleveland, Ohio / February 2015 – December 2017

Place-based Philanthropy. \$2.5 billion in assets. \$100 million annual grantmaking. 80 employees.

- Regularly developed convincing Board recommendations - following the completion of due diligence process - that are approved and align with the Foundation's Economic Transformation and Workforce strategy.
- Co-led with Vice President of Strategic Grantmaking and Arts/Urban Design Initiatives of a cross-functional team to develop strategy and achieve goals/objectives of social impact investment committee.
- Served as subject matter expert for social impact investing and work closely with program directors and officers to increase deal flow that spans across all strategic grantmaking areas.
- Worked cross-departmentally to underwrite transactions for risk and impact, ensure outstanding loans are current, and monitor active projects under the Foundations more than \$30 million Program Related Investment portfolio.
- Oversaw annual grantmaking budget of \$5 million to support grantee partners across the workforce development, entrepreneurship, innovation landscape as well as investing in urban, semi-rural, and rural geographies.
- Responsibly captured and disseminated factual information and prepare thoughtful analyses of workforce and social investment topics and organizations to promote a deeper sense of awareness amongst Foundation stakeholders.
- Employed systems-thinking mindset while staying current on best practices, sector trends, and policy implications as they relate to workforce, impact investing, entrepreneurship, and innovation.

- Monitored and evaluated funded grant implementation and arrange for consultation and technical assistance as appropriate.
- Initiated and managed collaborative relationships with a diverse cross-section of multi-sector agencies and leaders by providing information and technical assistance to grant seekers concerning grantmaking policies and procedures, additional funding opportunities, and emerging research to ensure a well-informed non-profit community within the region.
- Actively participated in affinity and professional groups to strengthen standing as a thought leader and knowledgeable resource on workforce, social investment, entrepreneurship, and innovation topics.

Congressional Aide

Office Of Congresswoman Marcia L. Fudge, Cleveland, OH / January 2009-February 2015

- Achieved performance goals in a fast-paced, highly visible congressional office.
- Participated in high-level meetings and negotiations, which have shaped policies for the United States of America, State of Ohio and local governments.
- Leveraged relational skills to serve as liaison to elected officials, community leaders, and other stakeholders, informing parties of relevant legislative policies and acting as the conduit to communicate constituent concerns to Congress.
- Applied problem resolution skills to effectively manage and solve formal complaints involving constituents and Federal Agencies.
- Effective at conducting federal policy research on assigned issues to inform leadership of policy implications and to provide recommended solutions for managing foreseeable concerns.
- Assumed increased responsibility and influence throughout five-year period by expanding role from oversight of faith-based outreach to include support of the housing/foreclosure and economic development functions.
- Participate in the OH-11 district strategic planning process to provide input on areas of expertise and held accountable for execution of key strategic initiatives impacting areas of responsibility.
- Led teams of 3-4 interns and supported professional development by issuing performance objectives, providing regular training, and feedback.
- Applied continuous improvement principles to streamline casework management software reporting capabilities by collaborating with cross-functional teams to implement new features.

Board Member and Assistant Treasurer (Volunteer)

Greater Abyssinia Federal Credit Union, Cleveland, OH / August 2009-March 2011

- Researched investment vehicles and projected market returns using future value analysis to develop investment strategy aligned with defined financial performance goals and metrics.
- Assisted with weekly deposit and withdrawal reconciliation.
- Streamlined process for monthly reporting to measure investment performance.
- Developed strategies to achieve annual growth and improved return on investment for the credit union's book of business.

EDUCATION

MBA in Systems Management

August 2013

Baldwin Wallace University, Berea, OH

B.S. in Human Ecology, Major: Family Resource Management

August 2008

The Ohio State University, Columbus, OH

Financial Planner Track

Member of Ohio State University Financial Planners Association

Certification(s):

National Development Council Economic Development Finance Professional *(3 of 4 courses complete)*

- Economic Development Finance
- Business Credit Analysis
- Real Estate Finance

LEADERSHIP/VOLUNTEERISM:

- JumpStart, Inc., Board Observer
- Village Capital Corporation, Board Member
- Hawken School Alumni Board Member **(past)**
- Ohio Department of Transportation Job Readiness and Minority Inclusion steering committee **(past)**
- Member of City of Euclid's Citizens Advisory Committee **(past)**
- Member of Ohio State Treasurer Smart Money Choices Steering Committee **(past)**
- Foster care volunteer for Cleveland Animal Protective League
- Tutor at Carl & Louis Stokes Central Academy – Prepare students for the Ohio Achievement Test **(past)**
- Youth Mentor at Beech Brook **(past)**
- 2012 Life Banc Honorary Faith Leaders planning committee **(past)**

Marsha A. Mockabee serves as the President and CEO of the Urban League of Greater Cleveland. In this role, she leads an agenda empowering African-Americans to develop and exercise their potential on par with all other Americans through education, research, advocacy and provision of services.

Marsha has more than 28 years of nonprofit leadership experience, as well as educational credentials that include a Bachelor's degree from Concordia University (cum laude), a CNM from Case Western Reserve University, and MBM from Indiana Wesleyan. She serves on many committees and community efforts.

Marsha's accomplishments have been recognized locally and nationally. Since 2010, she has served on the National Urban League's Education and Jobs Task Forces.

In February of 2013, she was selected to lead an Equity and Excellence in Education initiative for the State of Ohio. Along with Marsha's CEO colleagues from Cincinnati and Columbus, she is helping to engage in statewide advocacy and policy issues affecting education in urban communities.

Marsha is known amongst her national Urban League colleagues as the "turnaround specialist" [REDACTED]



Cordell E. Stokes has over twenty-five years of professional executive experience in non-profit and private sector management.

Stokes attended Lakeland Community College in Mentor, Ohio and Point Loma Nazarene University in San Diego, California, where he served as captain of the men's basketball team for three straight years. That laid the foundation for his current entrepreneurial position as chairman & CEO of CLC Stokes Consulting Group, a national business development, corporate expansion and governmental relations firm headquartered in Cleveland, Ohio. Through his firm, Stokes advises and guides corporate CEO's to expand their company and their services into major southwest cities including Phoenix, Arizona; Los Angeles, California; Las Vegas, Nevada and Houston, Texas. He also advises union trade associations, local, state and national candidates and or elected officials.

Other professional experience includes working as a business consultant to the State of Ohio's Development Services Agency (DSA); Sr. Manager of Talent & Acquisition for the Urban League of Greater Cleveland; Managing Partner for Branch-Hernandez & Associates (BHA) State of

Ohio division; VP of Business Development & Governmental Affairs for the Las Vegas, Nevada division; Sr. Director and founding executive for the Clark County Urban League; Programs Administrator of Workforce Development for Nevada Partners; Home of the Culinary Training Academy a joint labor management organization; appointed by Cuyahoga County Commissioners as Development Specialist for Department of Workforce Development; Governmental Affairs Director for both OTI Metal Finishing Military & Aerospace Corporation in Phoenix, Arizona and their maquiladora located in Juarez, Mexico based on newly established NAFTA legislation.

Additional career highlights include, in 1999, being appointed by the former National Aeronautics & Space Administration (NASA) administrator Daniel S. Goldin to serve as a business consultant to NASA, on the Minority Business Resource Advisory Committee (MBRAC) and named co-chair to the HBCU sub-committee.

Stokes also advocated legislative priorities and created yearly political forums on behalf of the Big "I" - The Independent Insurance Agents & Brokers of America (IIABA) and the National African-American Insurance Association (NAAIA) through Ways & Means and Financial Services Congressional committees. In 2004, Stokes was honored to be selected as National co-director by the International Center for Environmental Arts (ICEA) for the World Summit on Sustainable Development (WSSD). In that same year, Stokes became a founding member of the Las Vegas based Caucus of African American Nevadans (CAAN), a bi-partisan Political Action Committee (PAC).

Stokes' leadership has resulted in several awards and recognitions from around the country including the Cuyahoga Valley National Park Conservancy Diversity & Inclusion Visionary Award, Citizen of the Year by the Omega Psi Phi Las Vegas Chapter, named one of Las Vegas' Most Influential People by Las Vegas Life Magazine, named one of the fifteen Most Beautiful People in Las Vegas by Las Vegas Weekly Magazine, recipient of the NAACP Las Vegas Chapter Political Leadership Award, the recipient of the Dr. Charles E. Campbell Outstanding Alumnus Award by the Black Board of Directors Project in Phoenix, Arizona, and recipient of the Las Vegas Urban Chamber of Commerce New Leadership Award amongst others.

Sheila Wright

BIO

Sheila M. Wright is the Vice President of Community Engagement for The Good Community Foundation. She also serves as a Policy Advisor to Albert B. Ratner, Co-Chairman Emeritus of Forest City Realty Trust, Inc., to lead projects designed to advance and strengthen systems. She offers strategies to a wide array of decision makers which include elected officials, foundation leaders and corporate executives on a variety of critical topics e.g., cultivating viable workforce systems, aligning socially responsible investments, reorganizing existing assets, and fortifying emerging ecosystems to refine processes. Ms. Wright leverages her convening ability to ensure that the right people are discussing the right topics at the right time. Her work involves thoughtful research and synthesizing disjointed discussions to push relevant conversations forward. She occasionally serves as a “loaned executive” to local governments and non-profit organizations where she provides professional guidance and assistance in effective collaboration, change management, program implementation, strategic planning, organizational management, fundraising, board development, and crisis management.

In addition to her professional endeavors, Ms. Wright serves on various Boards throughout Northeast Ohio including the Center for Population Dynamics, Global Cleveland, and the Karamu House Theater. She also serves as a member of the Greater Cleveland Food Bank Advocacy Committee and the state-wide Healthier Buckeye Advisory Council.

Ms. Wright received her Bachelor and Juris Doctorate degrees from Cleveland State University and Cleveland Marshall College of Law. She also received her master’s degree in Business Administration from Case Western Reserve University’s Weatherhead School of Management.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0068

Sponsored by: County Executive Budish/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board and Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing an amendment with various providers for Comprehensive Case Management and Employment Program-Employment, Education and Training Services for Young Adults in connection with the Workforce Innovation and Opportunity Act for the period of 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$1,537,888.00; authorizing the County Executive to execute the amendments and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board and Department of Health and Human Services/Cuyahoga Job and Family Services has recommended an amendment with various providers for Comprehensive Case Management and Employment Program-Employment, Education and Training Services for Young Adults in connection with the Workforce Innovation and Opportunity Act for the period of 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$1,537,888.00 as follows:

- a. Contract No. 488 with OhioGuidestone for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$1,035,922.00.
- b. Agreement No. 649 with Cuyahoga Community College for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$501,966.00.

WHEREAS, the primary goals to continue to provide a comprehensive case management and employment program for youth; and

WHEREAS, the project is funded with 76% WIOA funds and 24% TANF funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment with various providers for Comprehensive Case Management and Employment Program-Employment, Education and Training Services for Young Adults in connection with the Workforce Innovation and Opportunity Act for the period of 7/1/2019 – 6/30/2021 for additional funds in the amount not-to-exceed \$1,537,888.00 as follows:

- a. Contract No. 488 with OhioGuidestone for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$1,035,922.00.
- b. Agreement No. 649 with Cuyahoga Community College for the Out-of-School Youth Program for additional funds in the amount not-to-exceed \$501,966.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0056

Sponsored by: County Executive Budish/Fiscal Department/Office of Procurement and Diversity	A Resolution making an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; authorizing the County Executive to execute Contract No. 870 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department/Office of Procurement and Diversity has recommended an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024; and

WHEREAS, the primary goal of this project is for a qualified vendor to supply and deliver general office supplies and related products to various County departments, agencies, elected officials and other local government agencies on an “as-needed basis”; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ2154 with W. B. Mason Co., Inc in the amount not-to-exceed \$2,052,000.00 for general office supplies and related services for the period 4/1/2021 – 3/31/2024.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0069

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing a revenue generating agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$870,271.75 for reimbursement of staffing services for the DD Medicaid Waiver Program for the period 1/1/2021 – 12/31/2022; authorizing the County Executive to execute Agreement No. 946 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended a revenue generating agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$870,271.75 for reimbursement of staffing services for the DD Medicaid Waiver Program for the period 1/1/2021 – 12/31/2022; and

WHEREAS, the primary goal of this project is to assist unit caseworkers who shall be responsible for determining income eligibility for Cuyahoga County Board of Developmental Disabilities consumers seeking initial enrollment on a DD Medicaid Waiver; and; and

WHEREAS, the anticipated start-completion dates are 1/1/2021 – 12/31/2022; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a revenue generating agreement with Cuyahoga County Board of Developmental Disabilities in the amount not-to-exceed \$870,271.75 for reimbursement of staffing services for the DD Medicaid Waiver Program for the period 1/1/2021 – 12/31/2022.

SECTION 2. That the County Executive is authorized to execute the agreement and all documents consistent with this Resolution.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0070

Sponsored by: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution making an award on RQ3325 with US Together, Inc in the amount not-to-exceed \$1,200,000.00 for interpretation and translation services for various County agencies for the period 3/1/2021 – 2/28/2023; authorizing the County Executive to execute Contract No. 956 and all other documents consistent with said award; and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended an award on RQ3325 with US Together, Inc in the amount not-to-exceed \$1,200,000.00 for interpretation and translation services for various County agencies for the period 3/1/2021 – 2/28/2023; and

WHEREAS, the primary goal is to provide timely, equal access to benefits, programs and services to limited English proficient (LEP) and hearing-impaired individuals and families to the following agencies:

1. Board of Revision
2. Health and Human Services/Division of Children & Family Services
3. Health and Human Services/Division of Job & Family Services
4. Health and Human Services/Division of Senior & Adult Services
5. Health and Human Services/Office of Child Support Services
6. Ohio Means Jobs
7. Treasurer's Office
8. Public Safety and Justice Services
9. Personnel Review Commission

WHEREAS, the project is funded 100% by Federal Temporary Assistance for Needy Families (TANF); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an award on RQ3325 with US Together, Inc in the amount not-to-exceed \$1,200,000.00 for interpretation and translation services for various County agencies for the period 3/1/2021 – 2/28/2023.

SECTION 2. That the County Executive is authorized to execute the contract and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 9, 2021
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0071

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing an amendment to Contract No. 347 with Emerald Development and Economic Network, Inc. for the Rapid Re-Housing Program for homeless individuals and families for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,166,724.90; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Service/Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. 347 with Emerald Development and Economic Network, Inc. for the Rapid Re-Housing Program for homeless individuals and families for the period of 1/1/2018 – 12/31/2020 to extend the period to 12/31/2021 and for additional funds in the amount not-to-exceed \$2,166,724.90; and

WHEREAS, the primary goals of this project are to continue to a) provide short term rental assistance; and b) move people from homelessness into housing quickly while providing supportive services; and

WHEREAS, this project is funded by (a) 40% (\$860,000.00) Ohio Development Services Agency, Homeless Crisis Response Program Grant Award; (b) 38% (\$819,924.90) City of Cleveland, Emergency Solutions Grant FY2020 “Regular” Entitlement Funds and (c) 22% (\$486,800) Ohio Development Services Agency, Emergency Solutions Grant Coronavirus Relief Act; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 347 with Emerald Development and Economic Network, Inc. for the Rapid Re-Housing Program for homeless individuals and families for the

First Reading/Referred to Committee: March 9, 2021
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0072

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution making an award on RQ3914 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$1,422,933.00 for temporary housing for single adults and youth at North Point Transitional Housing, located at 1550 Superior Avenue, Cleveland, for the period of 01/01/2021 – 12/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an award on RQ3914 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$1,422,933.00 for temporary housing for single adults and youth at North Point Transitional Housing, located at 1550 Superior Avenue, Cleveland, for the period of 01/01/2021 – 12/31/2021; and

WHEREAS, the primary goal for this project is to provide safe, high quality, temporary housing services for single adults and youth in Cuyahoga County; and

WHEREAS, this project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ3914 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$1,422,933.00 for temporary housing for single adults and youth at North Point Transitional Housing, located at 1550 Superior Avenue, Cleveland, for the period of 01/01/2021 – 12/31/2021.

First Reading/Referred to Committee: March 9, 2021
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0073

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution making an award on RQ3916 with Young Women’s Christian Association of Greater Cleveland, Ohio (YMCA) in the amount not-to-exceed \$2,751,793.00 for operation and case management services at the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 769 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an award on RQ3916 with Young Women’s Christian Association of Greater Cleveland, Ohio (YMCA) in the amount not-to-exceed \$2,751,793.00 for operation and case management services at the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2021 – 12/31/2021; and

WHEREAS, the primary goal of this project is to provide operation and case management services for the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland; and

WHEREAS, this project is funded 100% by the Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ3916 with Young Women’s Christian Association of Greater Cleveland, Ohio (YMCA) in the amount not-to-exceed \$2,751,793.00 for operation and case management services at the Norma Herr Women’s Shelter, located at 2227 Payne Avenue, Cleveland, for the period 1/1/2021 – 12/31/2021.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 9, 2021
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0074

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of Gordon Friedman to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2021 – 12/31/2024 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Public Defender Commission was created pursuant to the provisions of ORC Section 120.13; and

WHEREAS, the powers and duties of the Cuyahoga County Public Defender Commission are established pursuant to ORC Section 120.14, which include: recommending an annual operating budget of the office of the County Public Defender, establishing operational standards of the office of the County Public Defender, and determining the qualifications and size of the supporting staff of the office in an effort to provide essential legal representation to indigent persons in the County; and

WHEREAS, pursuant to ORC Section 120.13, the Cuyahoga County Public Defender Commission shall have five members with a term of office of four years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, County Executive Armond Budish has nominated Gordon Friedman to serve on the Cuyahoga County Public Defender Commission for the term 1/1/2021 – 12/31/2024; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0075

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing awards totaling \$11,000,000 of U.S. Treasury Emergency Rental Assistance funds to various nonprofit organizations to provide emergency rental assistance to income-eligible tenants unable to pay their full monthly rent due to the economic impact from COVID-19 for the period 4/1/2021 – 12/31/2021; authorizing the County Executive to execute the agreements and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the COVID-19 pandemic has caused severe economic disruption including loss of income for many lower income households, resulting in the inability to pay their monthly rent and the subsequent threat of homelessness and housing instability; and

WHEREAS, the inability of lower income residents to pay their monthly rent also causes economic disruption for the owners of rental property; and

WHEREAS, Cuyahoga County is working in collaboration with nonprofit partners and municipalities to direct federal funds to a uniform countywide system for emergency rental assistance in order to prevent evictions and maintain housing for eligible county residents; and

WHEREAS, based on a Request for Qualifications issued by the Department of Development, the County Executive has recommended awards to and agreements with CHN Housing Partners and the Legal Aid Society, as detailed below, with the primary goal of providing countywide emergency rental assistance to income-eligible tenants unable to pay their full monthly rent due to the economic impact from COVID-19 for the period 4/1/2021 – 12/31/2021; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards the following amounts of U.S. Treasury Emergency Rental Assistance funds to provide emergency rental assistance to income-eligible tenants, in Cuyahoga County municipalities outside the City of Cleveland, unable to pay their full monthly rent due to the economic impact from COVID-19, for the period 4/1/2021 – 12/31/2021:

- a) Ten Million Dollars (\$10,000,000) to CHN Housing Partners for rental assistance, which may include up to 12 months back rent accrued since April 1, 2020, due to the impact of COVID-19, and also up to 3 months ongoing assistance if eligibility and need continues, with not more than 10% of the amount awarded used for eligible operating costs and housing stability services under written guidance issued by the U.S. Treasury; and
- b) One Million Dollars (\$1,000,000) to the Legal Aid Society of Cleveland, subject to confirmation by the Law Department that the cost of providing legal representation is an eligible “other expense” under written guidance issued by the U.S. Treasury

SECTION 2. That the County Executive is authorized to execute the agreements and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: March 9, 2021
Committee(s) Assigned: Community Development

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio Resolution No. R2021-0055

<p>Sponsored by: County Executive Budish/Department of Development</p> <p>Co-sponsored by: Councilmembers Jones, Miller, Simon, Tuma, Stephens, Schron and Baker</p>	<p>A Resolution authorizing an Economic Development Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the benefit of a mixed-use, real estate redevelopment project for a property located at 5701 Carnegie Avenue in the City of Cleveland; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Development has recommended a Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the benefit of a mixed-use, real estate redevelopment project for a property located at 5701 Carnegie Avenue in the City of Cleveland; and

WHEREAS, the primary goal of this loan is to assist with the renovation of a vacant building at 5701 Carnegie Avenue, Cleveland, in Council District 8; and

WHEREAS, the project is anticipated to create 46 permanent jobs within three (3) years after project completion; and

WHEREAS, the total cost of the project is approximately \$54,000,000.00, of which the County will loan up to \$1,000,000.00 with a term of 15 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than \$250,000.00 of the Loan principal shall be forgiven; and

WHEREAS, on December 9, 2020, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for the loan is the Economic Development Fund (aka Job Creation Fund) and;

WHEREAS, this project will be subject to the following, as applicable, and without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; and submission of annual job creation/retention reporting; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Warner and Swasey LLC for the renovation of a vacant building located at 5701 Carnegie Avenue in the City of Cleveland.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

