



**AGENDA  
CUYAHOGA COUNTY COUNCIL REMOTE\* REGULAR MEETING  
TUESDAY, JANUARY 12, 2021  
2:00 PM**

**\*Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed for public meetings at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link:  
<https://www.youtube.com/CuyahogaCounty>**

**\*\*Public comment for this meeting may be submitted in writing via email to the Clerk of Council at [arichardson01@cuyahogacounty.us](mailto:arichardson01@cuyahogacounty.us) no later than 1:00 p.m. on Tuesday, January 12, 2021**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
  - a) December 18, 2020 Special Meeting [See Page 18]
  - b) January 4, 2021 Organizational Meeting [See Page 21]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**

**a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2021-0002: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2021, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective. [See Page 24]

Sponsor: Councilmember Tuma on behalf of The MetroHealth System

- 2) R2021-0003: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. [See Page 28]

Sponsor: Councilmember Brown on behalf of Personnel Review Commission

**b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2020-0250: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective. [See Page 90]

Sponsor: Councilmember Brown on behalf of Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

**10. LEGISLATION INTRODUCED BY EXECUTIVE**

**a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2021-0004: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. [See Page 93]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 2) R2021-0005: A Resolution authorizing an amendment to Contract No. 261 with Medical Mutual of Ohio dba Medical Mutual Services, L.L.C. for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$98,243,820.48; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 102]

Sponsor: County Executive Budish/ Department of Human Resources

- 3) R2021-0006: A Resolution authorizing an amendment to Contract No. 209 with CVS Pharmacy, Inc. dba Caremark PCS Health, L.L.C. for pharmacy benefit management services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$18,539,400.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 107]

Sponsors: County Executive Budish/Department of Human Resources

- 4) R2021-0007: A Resolution making a sole source award on RQ2924 with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,700,000.00 for Out-of-School Time services for youth for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 247 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 112]

Sponsors: County Executive Budish/ Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

- 5) R2021-0008: A Resolution authorizing an amendment to Contract No. 204 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2020 – 12/31/2020, to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,400,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 118]

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services

- 6) R2021-0009: A Resolution authorizing an amendment to a Master Contract, which includes Nos. CE1700245-01 – CE1700265-01 and Contract Nos. 98 and 106 with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 - 12/31/2020 to extend the period to 6/30/2021, to remove the provider Buckeye Homecare Services, Inc., assign the interest from Priority Home Health Care, Inc. to Addus Healthcare, effective 1/1/2021 and for additional funds in the amount not-to-exceed \$1,800,145.20; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 122]

- a. A-1 Health Care, Inc.
- b. ABC International Services, Inc.
- c. ~~Buckeye Homecare Services, Inc.~~
- d. Casleo Corporation

- e. Critical Signal Technologies, Inc.
- f. Family & Community Services, Inc.
- g. First Choice Medical Staffing, Inc.
- h. Geocare Inc.
- i. Home Care Relief Inc.
- j. Priority Home Health Care, Inc. nka Addus Healthcare
- k. Renaissance Home Health Care
- l. Rose Centers for Aging Well, LLC
- m. RX Home Healthcare Inc.
- n. Senior Transportation Connection
- o. Solutions Premier Training Services
- p. TOBI Transportation LLC
- q. Transport Assistance, Inc.
- r. U First Homecare Services, Inc.
- s. Xcel Healthcare Providers Inc.
- t. Honor & Compassion Homecare, LLC
- u. LCH Group

Sponsors: County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services

**b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2021-0010: A Resolution declaring that public convenience and welfare requires resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2021-2022 50/50 Resurfacing Program; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective: [See Page 146]
  - a. Bradley Road, South Corporation Limit to Wolf Road in the City of Bay Village, Council District 1;
  - b. Libby Road, Northfield Road to Aurora Road in the City of Bedford Heights, Council District 9;
  - c. East Edgerton Road, Broadview Road to East Corporation Limit in the City of Broadview Heights, Council District 6;

- d. Memphis Avenue, Intersection with Tiedeman Road in the City of Brooklyn, Council District 3;
- e. Spring Road, Broadview Road to Jennings Avenue in the City of Cleveland, Council District 7;
- f. Shaw Avenue, Hayden Avenue to Manhattan Avenue in the City of East Cleveland, Council District 10;
- g. Cochran Road, 450 feet North & South of the Intersection with Austin Powder Drive in the Village of Glenwillow, Council District 6;
- h. Bishop Road, Intersection with Wilson Mills Road in the City of Highland Heights, Council District 11;
- i. Rockside Road, Brecksville Road to East Corporation Limit in the City of Independence, Council District 6;
- j. Anderson Road, Richmond Road to Professor Road in the City of Lyndhurst, Council District 11;
- k. Dunham Road, Libby Road to Rockside Road in the City of Maple Heights, Council District 8;
- l. Gates Mills Boulevard, Cedar Road to SOM Center Road in the City of Mayfield Heights, Council District 6;
- m. Chagrin Boulevard, South Lane to East Corporation Limit in the Village of Moreland Hills, Council District 6;
- n. Abbey Road, Albion Road to South of the Turnpike Bridge in the City of North Royalton, Council District 5;
- o. Solon Road, West Corporation Limit to Richmond Road in the Oakwood Village, Council District 6;
- p. Brookside Drive/Mill Street, Bagley Road to Columbia Road in the City of Olmsted Falls, Council District 5;
- q. Chestnut Road, Broadview Road to East Corporation Limit in the City of Seven Hills, Council District 6;

- r. Coventry Road, Shaker Boulevard to South Park Boulevard in the City of Shaker Heights, Council District 9;
- s. Myfield Road, East Corporation Limit to Belvoir Boulevard in the City of South Euclid, Council District 11;
- t. Warrensville Center Road, Fairmount Boulevard to Cedar Road in the City of University Heights, Council District 10;
- u. Alexander Road, Dunham Road to Walton Road in the Village of Walton Hills, Council District 6;
- v. Miles Road & Warrensville Center Road, East of Green Road to East Corporation Limit & S. R. 480 to North Corporation Limit in the City of Warrensville Heights, Council District 9

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 2) R2021-0011: A Resolution declaring that public convenience and welfare requires rehabilitation of Coventry Road from Fairhill Road to Euclid Heights Boulevard, in the City of Cleveland Heights; total estimated project cost \$1,800,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 162]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 3) R2021-0012: A Resolution declaring that public convenience and welfare requires rehabilitation of Dunham Road from Turney Road to Libby Road, in the City of Maple Heights; total estimated project cost \$1,800,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 167]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 4) R2021-0013: A Resolution declaring that public convenience and welfare requires rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights; total estimated project cost \$1,900,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 5) R2021-0014: A Resolution declaring that public convenience and welfare requires rehabilitation of Green Road from Euclid Avenue to South Corporation Line, in the City of Cleveland; total estimated project cost \$1,100,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 177]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 6) R2021-0015: A Resolution declaring that public convenience and welfare requires rehabilitation of Ivanhoe Road from Euclid Avenue to E. 152<sup>nd</sup> Street, in the Cities of Cleveland and East Cleveland; total estimated project cost \$1,340,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 182]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer



7) R2021-0016: A Resolution declaring that public convenience and welfare requires improvements to Lakeshore Boulevard from East 217<sup>th</sup> Street to East 228<sup>th</sup> Street, in the City of Euclid; total estimated project cost \$1,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 187]  
Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

8) R2021-0017: A Resolution declaring that public convenience and welfare requires rehabilitation of Superior Road from Euclid Avenue to Lee Road, in the Cities of Cleveland Heights and East Cleveland; total estimated project cost \$4,300,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 192]  
  
Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

9) R2021-0018: A Resolution declaring that public convenience and welfare requires rehabilitation of Union Road from Broadway Avenue (north) to Broadway Avenue (south) in the City of Bedford; total estimated project cost \$1,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 197]  
  
Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

10) R2021-0019: A Resolution declaring that public convenience and welfare requires rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma; total estimated project cost \$2,000,000.00; finding that special

assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 202]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 11) R2021-0020: A Resolution making an award on RQ1170 to TriMor Corporation in the amount not-to-exceed \$4,723,245.00 for the reconstruction of Apron "H" and Taxiway "B" at the Cuyahoga County Airport; authorizing the County Executive to execute Contract No. 11 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 207]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 12) R2021-0021: A Resolution making an award on RQ2979 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$1,414,375.00 for the 2020 Catch Basin and Test Tee Repair Program for various County Sewer Districts for the period 2/15/2021 – 2/14/2023; authorizing the County Executive to execute Contract No. 233 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.[See Page 227]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 13) R2021-0022: A Resolution authorizing a revenue generating Utility Agreement with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in county Sewer District 17 for the period of 1/1/2021 – 12/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 237]

Sponsor: County Executive Budish/Department of Public Works/Division of County Engineer

- 14) R2021-0023: A Resolution confirming the County Executive's appointment of Cathy Belk to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 6/30/2021; and declaring the necessity that this Resolution become immediately effective. [See Page 240]

Sponsor: County Executive Budish

- 15) R2021-0024: A Resolution confirming the County Executive's reappointment of Alfonso P. Sanchez to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2021 - 12/31/2023; and declaring the necessity that this Resolution become immediately effective. [See Page 245]

Sponsor: County Executive Budish

- 16) R2021-0025: A Resolution confirming the County Executive's reappointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various regions for the term 1/1/2021 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective: [See Page 250]

- i) The Honorable Michael Dylan Brennan  
(Heights Region)
- ii) The Honorable Bradley D. Sellers  
(Chagrin/Southeast Region)

Sponsor: County Executive Budish

- 17) R2021-0026: A Resolution making an award on RQ47474 to AT&T Corporation in the amount not-to-exceed \$2,000,000.00 for Session Initiation Protocol services and the replacement of (2) individual circuits on the CISCO infrastructure in connection with Wide Area Network and telecommunications for the period of 7/1/2020 – 6/30/2025; authorizing the County Executive to execute Contract No. 173 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 261]

Sponsor: County Executive Budish/Department of Information Technology

- 18) R2021-0027: A Resolution authorizing an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services for adjudicated youth for the period 7/1/2016 – 6/30/2020 to extend the time period to 6/30/2021, and for additional funds in the amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective. [See Page 270]

Sponsor: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court

- 19) R2021-0028: A Resolution authorizing an amendment to Contract No. CE1600133-02 with Axon Enterprise, Inc. fka Taser International, Inc. for Taser body cameras for the period of 7/1/2016 – 12/31/2023 to extend the time period to 12/31/2025, to change the scope of services, effective 4/1/2021, and for additional funds in the amount not-to-exceed \$1,604,401.46; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 275]

Sponsor: County Executive Budish/County Sheriff

- 20) R2021-0029: A Resolution; authorizing a Contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,145,450.00 for fiscal agent services and emergency food purchase assistance by Hunger Centers serving eligible Cuyahoga County residents for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 366 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 282]

Sponsor: County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services

- 21) R2021-0030: A Resolution authorizing an amendment to Contract No. 148 with Child Care Resource Center dba Starting Point for management and administration of the Family Child Care Home (FCCH) Professional Development System in connection with the Invest in Children Program for the period 1/1/2020 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,433,551.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 288]

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- 22) R2021-0031: A Resolution authorizing an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021, to remove various providers, effective 1/1/2021, to change payment rates for various providers, effective 1/1/2021 and for additional funds in the total amount not-to-exceed \$61,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 299]

- a. Adelphoi Village, Inc.
- b. Applewood Centers, Inc.
- c. Artis's Tender Love & Care, Inc.
- d. The Bair Foundation
- e. Beech Brook
- f. Bellefaire Jewish Children's Bureau
- g. BHC Belmont Pines Hospital, Inc.
- h. BHC Fox Run Hospital, Inc.
- i. Caring for Kids, Inc.
- j. Carrington Youth Academy LLC
- k. Catholic Charities Corporation
- l. Christian Children's Home of Ohio, Inc.
- m. The Cleveland Christian Home Incorporated
- n. Cornell Abraxas Group, Inc.
- o. Detroit Behavioral Institute, Inc. dba Capstone Academy
- p. House of New Hope

- q. In Focus of Cleveland, Inc.
- r. Keystone Richland Center LLC dba Foundations for Living
- s. Lutheran Homes Society, Inc. dba Genacross Family and Youth Services
- t. Lutheran Metropolitan Ministry dba S.T.A.R.T Support to At-Risk Teens
- u. National Youth Advocate Program, Inc.
- v. New Directions, Inc.
- w. OhioGuidestone
- x. Ohio Mentor, Inc.
- y. Pathway Caring for Children
- z. Pressley Ridge
- aa. Reach Counseling Services dba Educational Alternatives
- bb. Rite of Passage, Inc.
- cc. Specialized Alternatives for Families and Youth of Ohio, Inc.
- dd. Young Star Academy, LLC (Tri-State Youth Authority, Inc dba Mohican Youth Academy)
- ee. The Twelve of Ohio, Inc.
- ff. The Village Network
- gg. New Beginnings Residential Treatment Center, LLC
- hh. Gracehaven, Inc.
- ii. Homes For Kids of Ohio, Inc.
- jj. Lighthouse Youth Services, Inc.
- kk. RTC Resource Acquisition Corporation dba Resource Treatment Center
- ll. ENA, Inc. dba Necco Center
- mm. Youth for Tomorrow-New Life Center, Inc.
- nn. Multi County Juvenile Attention System
- oo. Life Start, Inc.
- pp. George Junior Republic in Pennsylvania
- qq. Piney Ridge Treatment Center
- rr. Rolling Hills Hospital, LLC
- ss. Habilitation Center, LLC dba Millcreek of Arkansas
- tt. The Buckeye Ranch, Inc.
- uu. COMPASS Family and Community Services
- vv. Eastway Corporation
- ww. Focus 2 Focus, Inc.
- xx. Freedom Youth Program
- yy. Youth Intensive Services, Inc.

Removing providers, effective 1/1/2021:

- a. Sequel Pomegranate Health System, LLC
- b. The Glen Mills Schools
- c. Quality Care Residential Homes, Inc.
- d. Anne Grady Services

Changing payment rates, effective 1/1/2021:

- a. Adelphoi Village, Inc.
- b. Applewood Centers, Inc.
- c. Bellefaire Jewish Children’s Bureau
- d. New Beginnings Residential Treatment Center, LLC

Sponsor: County Executive Budish/ Department of Health and Human Services/Division of Children and Family Services

**c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR THIRD READING ADOPTION**

- 1) R2020-0259: A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2021 – 1/31/2025; and declaring the necessity that this Resolution become immediately effective: [See Page 323]

- i) Cynthia Schulz
- ii) Steven M. Licciardi

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

**d) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2021-0001: An Ordinance enacting Section 208.04 of the Cuyahoga County Code to establish a Cuyahoga County Diversion Board to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center; and declaring the necessity that this Ordinance become immediately effective. [See Page 325]

Sponsor: County Executive Budish

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**



NEXT MEETING

REGULAR MEETING:

TUESDAY, JANUARY 26, 2020  
2:00 PM /REMOTE



## MINUTES

CUYAHOGA COUNTY COUNCIL REMOTE\* SPECIAL MEETING  
FRIDAY, DECEMBER 18, 2020  
10:30 AM

### 1. CALL TO ORDER

**Council Vice-President Jones called the meeting to order at 10:30 a.m.**

### 2. ROLL CALL

**Council Vice-President Jones asked Clerk Richardson to call the roll. Councilmembers Brown, Simon, Baker, Miller, Tuma, Gallagher, Schron, Conwell, and Jones were in attendance and a quorum was determined. Councilmember Stephens entered the meeting shortly after the roll call was taken. Council President Brady was absent from the meeting.**

### 3. PUBLIC COMMENT

**Ms. Loh submitted public comment via email regarding the Women's Shelter and COVID-19.**

### 4. APPROVAL OF MINUTES

- a) December 8, 2020 Committee of the Whole Meeting
- b) December 8, 2020 Regular Meeting

**A motion was made by Mr. Schron, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the December 8, 2020 Committee of the Whole and the Regular December 8, 2020 meetings.**

### 5. LEGISLATION INTRODUCED BY COUNTY EXECUTIVE

- a) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2020-0289.**

- 1) R2020-0289: A Resolution amending the 2020/2021 Biennial Operating Budget for 2020 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2020-0251 dated 11/24/2020 and Resolution No. R2020-0272 dated 12/8/2020; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Miller with a second by Mr. Jones, Resolution No. R2020-0289 was considered and adopted by unanimous vote.**

- b) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2020-0288.**

- 1) R2020-0288: A Resolution making an award on RQ3941 with Wellpath LLC in the amount not-to-exceed \$4,566,261.00 for healthcare and management services at the Juvenile Court Detention Center for the period 1/1/2021 – 12/31/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court

Committee Assignment and Chair: Public Safety and Justice Affairs – Gallagher

**Mr. Jones introduced a proposed substitute on the floor for Resolution No. R2020-0288. Discussion ensued.**

**A motion was then made by Mr. Jones, seconded by Mr. Schron and approved by unanimous vote to accept the proposed substitute.**

**Mr. Tim Lubbe, Fiscal Director for Juvenile Court, addressed Council regarding Resolution No. R2020-0288. Discussion ensued.**

**Councilmembers asked questions of Mr. Lubbe pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Jones with a second by Ms. Simon, Resolution No. R2020-0288 was considered and adopted by unanimous vote, as substituted.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss, Council Vice-President Jones adjourned the meeting at 10:46 a.m., without objection.**



## **MINUTES**

**CUYAHOGA COUNTY COUNCIL REMOTE\* ORGANIZATIONAL MEETING  
MONDAY, JANUARY 4, 2021  
2:00 PM**

**1. CALL TO ORDER BY CLERK OF COUNCIL**

**In accordance with Council Rule 2B, Clerk Richardson called the meeting to order at 2:01 p.m.**

**2. ROLL CALL**

**Ms. Richardson called the roll. Councilmembers Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown, Stephens and Simon were in attendance and a quorum was determined.**

**Ms. Richardson announced that Councilmembers Miller, Tuma, Schron, Jones, and Stephens were re-elected on November 3, 2020 and have taken their respective oaths of office as required by Section 107.01 of the Cuyahoga County Code.**

**3. ELECTION OF COUNCIL OFFICERS**

**a) President of Council**

**Ms. Richardson described the process to be used for the election of Council officers, as prescribed by Council Rule 2C, and then opened the floor for nominations for President of Council. A motion was made by Ms. Brown and seconded by Ms. Simon to nominate Mr. Jones. Hearing no further nominations, Ms. Richardson then called the roll. Councilmembers Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown, Stephens and Simon voted for Mr. Jones.**

**By unanimous roll-call vote, Councilmember Pernel Jones, Jr. was elected as President of Council.**

Pursuant to Rule 2B of the Cuyahoga County Rules of Council Ms. Richardson then turned the meeting over to Council President Jones, who presided over the remainder of the meeting.

b) Vice-President of Council

Council President Jones opened the floor for nominations for Vice-President of Council. A motion was made by Ms. Simon and seconded by Ms. Brown to nominate Ms. Stephens. Hearing no further nominations, Ms. Richardson then called the roll. Councilmembers Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown, Stephens and Simon voted for Ms. Stephens.

By unanimous roll-call vote, Councilmember Cheryl Stephens was elected as Vice-President of Council.

4. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Jones thanked his colleagues for supporting his election as Council President as well as expressed the importance of healing and moving forward. He also stated that he would like Council to continue to be an effective, independent and strong body that will serve the residents of Cuyahoga County in the new year. Mr. Jones also acknowledged the Administration and stated that he looked forward to working with them this year.

5. CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2021-0001.

a) R2021-0001: A Resolution establishing the 2021 and 2022 schedules of County Council meetings, and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown, Stephens and Simon/Clerk of Council

On a motion by Mr. Miller, seconded by Ms. Conwell, Resolution No. R2021-0001 was considered and adopted by unanimous vote.

6. MISCELLANEOUS BUSINESS

**Council Vice-President Stephens thanked her colleagues for their support. She also expressed her commitment to aid in providing services Countywide as well as ensuring that Council will continue to operate smoothly.**

**County Executive Budish congratulated Council President Jones and Council Vice-President Stephens on their new positions.**

**7. PUBLIC COMMENT**

**[Clerk's Note: Item No. 7 was taken out of order and considered before Item No 3].**

**Ms. Richardson stated that public comment was received via e-mail by Ms. Loh regarding the Women's Shelter and COVID-19.**

**Ms. Conwell announced that she contacted the Department of Health and Human Services as well as the Office of Homeless Services to discuss Ms. Loh's concerns related to the Women's Shelter.**

**8. ADJOURNMENT**

**With no further business to discuss, Council President Jones adjourned the meeting at 2:20 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0002

|  |  |
|--|--|
| <p>Sponsored by: <b>Councilmember Tuma on behalf of The MetroHealth System</b></p> | <p><b>A Resolution</b> approving The MetroHealth System’s policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements in order to achieve beneficial purchasing arrangements for the year 2021, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|--|

WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital, which, upon said adoption and the approval of the County Executive and County Council, may be followed by the Board of Trustees in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, Ohio Revised Code Section 339.05 specifically authorizes the Board of Trustees of The MetroHealth System to annually adopt bidding procedures and purchasing policies for services provided through a joint purchasing arrangement; and,

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital’s overall expense for supplies, equipment and services; and

WHEREAS, on December 16, 2020, The MetroHealth System Board of Trustees adopted Resolution 19399 approving annual joint purchasing policies and procedures for the year 2021.

WHEREAS, The MetroHealth System’s current purchasing policy expired December 31, 2020, and in order that critical services provided by The MetroHealth System may continue uninterrupted, it is necessary that this Resolution become immediately effective.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** The County Council hereby approves The MetroHealth System's adoption of a purchasing policy which authorizes the System's membership and participation in one or more joint purchasing associations for the purpose of acquiring such supplies, equipment and services routinely used in the operations of the Hospital which are available through group purchasing arrangements in order to achieve economies for the 2021 Calendar Year.

**SECTION 2.** That the purchases of such supplies, equipment and services through joint purchasing arrangements shall be exempt from the competitive bidding procedures of Ohio Revised Code Section 307.86.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of The MetroHealth System; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal CC041  
\_\_\_\_\_, 2021

Approval of Certain Annual Purchasing Policies and Procedures

\*\*\*\*\*

RESOLUTION 19399

WHEREAS, the Board of Trustees of The MetroHealth System has been presented a recommendation for certain annual purchasing policies and procedures; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of The MetroHealth System hereby approves certain annual purchasing policies and procedures, for participation in group/joint procurement arrangements.

For the calendar year 2021, and for the purpose of acquiring supplies, equipment, and services routinely used in the operations of the System, the System may obtain membership and participate in either:

- a) One or more group purchasing organizations (each a "GPO") sponsored by nonprofit organizations, for all products available through such GPOs, provided that the terms and conditions of such participation, and the GPO's policies and procedures, are evaluated and determined to be in the best interest of the System; and,
- b) One or more state or federally operated joint purchasing programs (each a "JPP"), for purchase of all products available through such JPPs.

The System may pay GPO and JPP participation or membership fees and costs, if any, out of general operating funds.

BE IT FURTHER RESOLVED, the President and Chief Executive Officer or his designees are hereby authorized to negotiate and execute agreements and other documents, and develop and execute procedures consistent with this resolution.

AYES: Ms. Dee, Mr. Hairston, Mr. Hurwitz, Ms. Kirk, Mr. Monnolly, Mr. Moreno,  
Mr. Moss, Dr. Silvers, Ms. Whiting

NAYS: None

ABSENT: None

ABSTAINED: None

DATE: December 16, 2020

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0003

|   |   |
|---|---|
| Sponsored by: <b>Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission</b> | <b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on December 2, 2020, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through K) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *Area Construction Engineer*

Number: 18076  
Pay Grade: 16A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2012.  
Language was updated to better reflect work performed on the job.  
Position was opened to the Bridge and Road Maintenance section of Public Works.

Exhibit B: Class Title: *Customer Service Representative*  
Class Number: 16041  
Pay Grade: 5B/Non-Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2014.  
Language was updated to better reflect the work performed on the job. Added a Technology Requirements section.

Exhibit C: Class Title: *Emergency Management Specialist*  
Class Number: 12091  
Pay Grade: 8A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2016.  
Language was updated to better reflect work performed on the job. A Technology Requirements section was added.

Exhibit D: Class Title: *Engineer 1*  
Class Number: 18072  
Pay Grade: 8A/Exempt  
\* PRC routine maintenance. Classification last revised in 2012.  
Language was changed to better reflect work performed on the job. Added a Technology Requirements section and recommending FLSA change to Exempt based on professional exemption.

Exhibit E: Class Title: *Engineer 2*  
Class Number: 18073  
Pay Grade: 10A/Exempt  
\* PRC routine maintenance. Classification last revised in 2012.  
Language was changed to better reflect the work performed on the job. Added a Technology Requirements section and recommending FLSA change to Exempt based on professional exemption.

Exhibit F: Class Title: *Engineer 3*  
Class Number: 18074  
Pay Grade: 14A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2012.  
Language was changed to better reflect work performed on the job. Added a Technology Requirements section.

Exhibit G: Class Title: *Engineer 4*

Class Number: 18075  
Pay Grade: 15A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2012.  
Language was changed to better reflect work performed on the job.  
A Technology Requirements section was added.

Exhibit H: Class Title: *Engineering Technician*  
Class Number: 18701  
Pay Grade: 7A/Non-Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2012.  
Language was updated to better reflect work performed on the job.  
A Technology Requirements section was added.

Exhibit I: Class Title: *Section Chief, Engineer*  
Class Number: 18077  
Pay Grade: 17A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2012.  
Language has been updated to better reflect work performed on the job.  
A Technology Requirements section was added.

Exhibit J: Class Title: *Senior Emergency Management Specialist*  
Class Number: 12092  
Pay Grade: 10A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2017.  
Language was updated to better reflect work performed on the job.  
A Technology Requirements section was added.

Exhibit K: Class Title: *Supervisor, Emergency Management Specialist*  
Class Number: 12093  
Pay Grade: 13A/Exempt (No change)  
\* PRC routine maintenance. Classification last revised in 2016.  
Language was updated to better reflect work performed on the job.  
A Technology Requirements section was added.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**F. Allen Boseman, Commissioner**  
**Thomas L. Colaluca, Commissioner**  
**Deborah Southerington, Commissioner**

**CUYAHOGA COUNTY  
 PERSONNEL REVIEW COMMISSION  
 MEMORANDUM**

**DATE:** December 15, 2020

**TO:** Cuyahoga County Council President Dan Brady  
 Shontel Brown, Chairwoman, Human Resources, Appointments & Equity  
 Committee  
 Council Members, Human Resources, Appointments & Equity  
 Committee

**FROM:** F. Allen Boseman, Chairman  
 Cuyahoga County Personnel Review Commission

**RE:** Recommending Modifications to Class Plan

Please be advised that on December 2, 2020, the Personnel Review Commission considered and approved recommending modifications to the County’s classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC’s website before any formal action was taken on them. Details of the recommended changes are below:

| <b>PROPOSED REVISED CLASSIFICATIONS</b>            |   |  |                   |
|--|---|--|-------------------|
| <b>REVISED CLASSIFICATIONS<br/>(Revised Title)</b> | <b>CURRENT<br/>PAY GRADE &amp;<br/>FLSA</b> | <b>RECOMMEND<br/>ED PAY<br/>GRADE &amp;<br/>FLSA</b> | <b>DEPARTMENT</b> |
| Area Construction Engineer 18076                   | 16A Exempt                                  | 16A Exempt<br>(No Change)                            | Public Works      |



**PROPOSED REVISED CLASSIFICATIONS (Cont.)**

| <b>REVISED CLASSIFICATIONS<br/>(Revised Title)</b>   | <b>CURRENT<br/>PAY GRADE<br/>&amp; FLSA</b> | <b>RECOMMEN<br/>DED PAY<br/>GRADE &amp;<br/>FLSA</b> | <b>DEPARTMENT</b>                     |
|--|---|--|---------------------------------------|
| Customer Service Representative<br>16041             | 5B Non-Exempt                               | 5B Non-Exempt<br>(No Change)                         | Information Technology                |
| Emergency Management Specialist<br>12091             | 8A Exempt                                   | 8A Exempt<br>(No Change)                             | Public Safety and Justice<br>Services |
| Engineer 1 18072                                     | 8A Non-Exempt                               | 8A Exempt  | Public Works                          |
| Engineer 2 18073                                     | 10A Non-<br>Exempt                          | 10A Exempt   | Public Works                          |
| Engineer 3 18074                                     | 14A Exempt                                  | 14A Exempt<br>(No Change)                            | Public Works                          |
| Engineer 4 18075                                     | 15A Exempt                                  | 15A Exempt<br>(No Change)                            | Public Works                          |
| Engineering Technician 18701                         | 7A Non-Exempt                               | 7A Non-Exempt<br>(No Change)                         | Public Works                          |
| Section Chief, Engineer 18077                        | 17A Exempt                                  | 17A Exempt<br>(No Change)                            | Public Works                          |
| Senior Emergency Management<br>Specialist 12092      | 10 Exempt                                   | 10A Exempt<br>(No Change)                            | Public Safety and Justice<br>Services |
| Supervisor, Emergency<br>Management Specialist 12093 | 13 Exempt                                   | 13A Exempt<br>(No Change)                            | Public Safety and Justice<br>Services |

cc: Deborah Southerington, Commissioner  
 Thomas Colaluca, Commissioner  
 Rebecca Kopcienski, PRC Director  
 Armond Budish, County Executive  
 Jesse Drucker, HR Director

Joseph Nanni, Council Chief of Staff  
 Kelli Neale, Program Officer 4  
 Andria Richardson, Clerk of Council  
 Sheba Marshall, HR Director – Total Rewards  
 Deborah Johnson, HR Director - Talent Management

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18076               | Area Construction Engineer  | Public Works      | Exempt             | 16A              |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18076               | Area Construction Engineer  | Public Works      | Exempt             | 16A              |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |  |
|-------------------|--|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2012. Language was updated to better reflect work performed on the job. Position was opened up to the Bridge and Road Maintenance section of Public Works. |
|-------------------|--|

|                                   |           |
|-----------------------------------|-----------|
| <b>No. of Employees Affected:</b> | Three (3) |
|-----------------------------------|-----------|

|                           |              |
|---------------------------|--------------|
| <b>Dept.(s) Affected:</b> | Public Works |
|---------------------------|--------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |   |
|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|

| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>       |
|---|--------------------------------|--------------------------------|-----------------------------|
| Thomas Sotak, Chief Deputy Engineer               | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Dave Marquard, County Engineer                    | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Michael Dever, Director Public Works              | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Jim Battigaglia, Archer Consultant                | 10/20/2020                     | Email                          | Pay grade evaluation        |

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |                            |                      |       |
|---------------------|----------------------------|----------------------|-------|
| <b>Class Title:</b> | Area Construction Engineer | <b>Class Number:</b> | 18076 |
| <b>FLSA:</b>        | Exempt                     | <b>Pay Grade:</b>    | 16A   |
| <b>Dept:</b>        | Public Works               |                      |       |

## Classification Function

The purpose of the classification is to interpret, organize, execute, to staff, oversee construction projects, and coordinate assignments in the Construction or the Bridge/Road Maintenance division.

## Distinguishing Characteristics

This is a professional supervisory level classification, responsible for defining scope of work, identifying problem areas for investigation, and developing concepts and approaches for problem solving. This class is distinguished from a Chief Section Engineer where the former is responsible for oversight of multiple construction and/or maintenance teams while the latter is responsible for the Construction Division and/or Bridge Maintenance Section of the Public Works Office. This class is different from Engineer 4 where the latter has less experience and coordinates the work of individuals with an engineering design skillset versus focusing on construction and maintenance.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
- Plans and coordinates tasks on construction projects with a variety of agencies in order to minimize disruption to the public and to maintain the requirements of the projects; conducts progress meetings with utilities, local municipalities, County department staff, and the contractor; reviews and approves amendments to construction plans; conducts inspections and documents outstanding items; certifies project completion and compliance with specifications.

- 30% +/- 10%
- Maintains contact with engineers and officials of organizations and contracting companies with responsibility for acting independently on technical matters pertaining to construction activities of the department; reviews and approves contract supplement requests; conducts meetings to coordinate projects.

- 20% +/- 10%
- Oversees field activities while working closely with Construction Engineers/Supervisors in maintaining consistent quality requirements for all construction projects; provides engineering and technical support; acts as an information source for departmental activities.

- 15% +/- 5%
- Maintains professional expertise; attends and participates in professional group meetings, conferences, seminars, and training; stays abreast of new trends and innovations in the field; takes and distributes meeting minutes.

- 5% +/- 2%
- Assumes duties of the Chief Section Engineer in his/her absence.

Effective Date: 07.10.2012  
Last Modified: 07.10.2012

## Area Construction Engineer

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in Civil Engineering or Civil/Construction Engineering Technology with a minimum of nine (9) years civil engineering experience in highway and/or bridge work or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- A Professional Engineer (PE) license is required.
- Valid driver's license and proof of automobile insurance.

### **Additional Requirements**

- Must obtain a Professional Engineer (PE) license with the State of Ohio within six (6) months of hire.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment, engineer's scales and measuring tools.
- Ability to operate a measuring wheel, slump cone, and various hand tools (e.g. hammers, chisels, screwdrivers), and engineer scales.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including construction management and communication software (APPIA), email software (MS Outlook), spreadsheet software (MS Excel), word processing software (MS Word).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability add, subtract, multiply, divide, calculate decimals and percentages, and utilize routine statistics, algebra, geometry, trigonometry, and calculus.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures,

Effective Date: 07.10.2012  
Last Modified: 07.10.2012

## Area Construction Engineer

or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.

- Ability to comprehend contractor submittals, invoices, plans, construction schedules, material submittals, project amendments, inspection reports, testing reports, work reports, contracts, other reports and records, and legal descriptions.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, Ohio Revised Code (ORC), Ohio Department of Transportation (ODOT) Construction and Material Specifications, ODOT Construction management guidelines, ODOT/AASHTO Design manuals, ODOT Bridge Inspection Manual, Manual of Uniform Traffic Control Devices, Ohio EPA regulations, and other codes and standards manuals.
- Ability to prepare project letters, approvals, submittal logs, meeting minutes, productivity graphs, performance appraisals, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret engineering, construction, and related legal terminology and language.
- Ability to communicate with staff, clients, contractors, residents, engineers, and departmental employees and administrators.

### **Environmental Adaptability**

- Work is typically performed in an office environment and in the field.
- Work may involve exposure to temperature and weather extremes, dust, noise extremes, electrical currents, bodily fluids, toxic/poisonous agents, vibrations, traffic hazards, and machinery.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b>     | <b>Department</b>      | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|---------------------------------|------------------------|--------------------|------------------|
| 16041               | Customer Service Representative | Information Technology | Non-Exempt         | 5B               |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b>     | <b>Department</b>      | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|---------------------------------|------------------------|--------------------|------------------|
| 16041               | Customer Service Representative | Information Technology | Non-Exempt         | 5B               |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |  |
|-------------------|--|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2014. Language was updated to better reflect the work performed on the job. Added a Technology Requirements section. |
|-------------------|--|

|                                   |         |
|-----------------------------------|---------|
| <b>No. of Employees Affected:</b> | Two (2) |
|-----------------------------------|---------|

|                           |                        |
|---------------------------|------------------------|
| <b>Dept.(s) Affected:</b> | Information Technology |
|---------------------------|------------------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |   |
|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|

| <b>Human Resources and Management Contact(s):</b>   | <b><u>Date of Contact:</u></b>      | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>                            |
|---|-------------------------------------|--------------------------------|--|
| Sabine Respress;<br>Communications<br>Coordinator 2 | 07/9/2020<br>8/17/2020<br>9/18/2020 | Email<br>Email<br>Email        | Sent draft specification<br>Reminder<br>Reminder |
| Andy Molls; Deputy<br>Chief Technology<br>Officer   | 07/9/2020<br>8/17/2020<br>9/18/2020 | Email<br>Email<br>Email        | Sent draft specification<br>Reminder<br>Reminder |
| Jim Battigaglia,<br>Archer Consultant               | 1/18/2017                           | Email                          | Pay grade evaluation                             |



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |                                 |                      |       |
|---------------------|---------------------------------|----------------------|-------|
| <b>Class Title:</b> | Customer Service Representative | <b>Class Number:</b> | 16041 |
| <b>FLSA:</b>        | Non-Exempt                      | <b>Pay Grade:</b>    | 5B    |
| <b>Dept:</b>        | Information Technology          |                      |       |

### Classification Function

The purpose of this classification is to provide assistance to all County departments on telecommunication equipment and service issues.

### Distinguishing Characteristics

This is an entry level classification that receives direction from management in the form of broad objectives and receives instruction or assistance as new or unusual situations arise. Incumbents are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

35% +/- 10%

- Provides assistance to all County departments on telecommunication equipment (telephones, cellular phones, pagers, etc.) and services issues; assists departments with analyzing and reassessing telecommunication needs; receives equipment requests and orders equipment and services for customers as directed by supervisor; installs telecommunication equipment; monitors the progress of installations and changes to verify completion of equipment and service requests; makes changes to cellular users' information including name changes, password resets, call details, etc.; processes activation and disconnection requests for communication device accounts; arranges and coordinates device/account moves, adds, changes, and repairs with the vendor; converts analogue telephone lines to a Voice Over Internet Protocol (VOIP) system; submits requests for new/renewal of circuits with Telecommunications Requests (TSR) through the State of Ohio; manages voicemail inboxes.

35% +/- 10%

- Processes billings for telecommunications equipment and services; reviews vendor services invoices; identifies discrepancies with billings; collaborates with vendors to resolve issues with billing and payments; creates queries and reports to provide payment for all billing accounts; prepares and submits requests to vendors for credits; sends check payments to vendors; prepares and submits vouchers for payments to the Fiscal Department; verifies all telecommunication equipment and services billed are being used; verifies cost centers by comparing related budgeted costs to actual costs; verifies cost-breakdowns for multi-cost center accounts; identifies disconnected and invalid equipment and services; tracks costs and assists departments in identifying charges on bills for budget and reporting purposes.

20% +/- 10%

- Maintains documentation on all processes, procedures, and actions; maintains records of invoices; maintains records of spending utilizing spreadsheets to assist with keeping budgets for contracts within allotted budget amount; prepares cost analyses spreadsheets and graphs for accounts; maintains and updates various spreadsheets and lists (e.g. VOIP conversions, VOIP master cut spreadsheets, Right Fax ports, etc.); maintains records of checks sent to vendors.

## Customer Service Representative

5% +/- 2%

- Provides front line customer and technical support; logs and processes departments' service requests and complaints; assists with programming and troubleshooting of cellular equipment; provides or schedules training sessions for telecommunications equipment for other County departments.

5% +/- 2%

- Maintains vendor rapport and knowledge of current trends in products, services, standards, procedures, and costs; seeks best pricing for telecommunication services and equipment; maintains knowledge of trends in products, services, standards procedures, and costs; schedules and participates in calls and meetings with vendors to discuss issues with services.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- High school diploma or equivalent and two (2) years of related experience; or an equivalent combination of education, training, and experience.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computer, phone, and multi-function printer.

#### **Technology Requirements**

- Ability to use a variety of software including Microsoft Word, Excel, and Outlook.

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including invoices, emails, statements, checks, equipment request forms, collection notices, vouchers, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including training manuals, accounting principles, computer manuals, phone listings, and policies and procedures manuals.

## Customer Service Representative

- Ability to prepare daily, weekly, monthly, or annual activity, invoices, spreadsheets, customer service requests, equipment requests, checks, charts, graphs, chargebacks, forms, vouchers, correspondence and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to exchange information, follow instructions, record, and deliver information, and to explain procedures.
- Ability to use and interpret basic telecommunications and bookkeeping terminology and language.
- Ability to communicate with the supervisor, clients, contractors, vendors, other County employees, and the general public.

## Environmental Adaptability

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b>     | <b>Department</b>                | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|---------------------------------|----------------------------------|--------------------|------------------|
| 12091               | Emergency Management Specialist | Public Safety & Justice Services | Exempt             | 8A               |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b>     | <b>Department</b>                | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|---------------------------------|----------------------------------|--------------------|------------------|
| 12091               | Emergency Management Specialist | Public Safety & Justice Services | Exempt             | 8A               |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |  |
|-------------------|--|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2016. Language was updated to better reflect work performed on the job. A Technology Requirements section was added. |
|-------------------|--|

|                                   |           |
|-----------------------------------|-----------|
| <b>No. of Employees Affected:</b> | Three (3) |
|-----------------------------------|-----------|

|                           |                                    |
|---------------------------|------------------------------------|
| <b>Dept.(s) Affected:</b> | Public Safety and Justice Services |
|---------------------------|------------------------------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

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|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

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|------------------------|--|
| <b>PRC Contact(s):</b> | Verona Blonde, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
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| <b>Human Resources and Management Contact(s):</b>      | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>    |
|--|--------------------------------|--------------------------------|--------------------------|
| Bryan Kloss,<br>Supervisor,<br>Emergency<br>Management | 9/4/2020                       | Email                          | Send draft specification |
| Mark Christie,<br>Manager, Emergency<br>Management     | 9/4/2020                       | Email                          | Send draft specification |
| Jim Battigaglia,<br>Archer Consultant                  | 10/2/2020                      | Email                          | Pay grade evaluation     |

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |                                    |                      |       |
|---------------------|------------------------------------|----------------------|-------|
| <b>Class Title:</b> | Emergency Management Specialist    | <b>Class Number:</b> | 12091 |
| <b>FLSA:</b>        | Exempt                             | <b>Pay Grade:</b>    | 8A    |
| <b>Dept:</b>        | Public Safety and Justice Services |                      |       |

### Classification Function

The purpose of this classification is to assist in the development and update of emergency preparedness exercises, emergency response plans, public safety training programs, and public outreach programs.

### Distinguishing Characteristics

This is an entry level classification that receives general and specific direction from management as well as receives instruction or assistance as new or unusual situations arise. Incumbents are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Assists in the development, update, and implementation of emergency preparedness exercises and emergency response plans; assists with providing technical assistance to partner agencies, municipalities, medical facilities, and schools with the development of local emergency plans; assists with planning emergency preparedness test exercises; organizes and coordinates the logistics of training programs, workshops, and exercises; attends and participates in Local Emergency Planning Committee (LEPC) meetings, Emergency Management Meetings, Tabletop Exercises, Cuyahoga County Office of Emergency Management (CCOEM) Summit, and other meetings and conferences; creates maps using geographic information software.

30% +/- 10%

- Provides support with coordinating public outreach campaigns and materials; assists with developing training materials and presentations for emergency management trainings and presentations; prepares fact sheets, newsletters, flyers, and emergency preparedness guides; manages social media accounts and posts updates, news, and notifications to social media accounts, office website, and Ready Notify program; reviews and edits publications; attends public outreach events to answer questions and pass out literature; delivers presentations regarding emergency management plans.

10% +/- 5%

- Conducts emergency response activities at the County Emergency Operations Center when activations occur; acts as a member of the incident support team; assists with fulfillment of resource requests; coordinates with public officials and communities for damage reports; assists with performing damage assessments of public and private property; maintains activity logs to document emergency or disaster events.

## Emergency Management Specialist

20% +/- 10%

- Performs supporting administrative responsibilities; responds to emails and phone calls; attends various trainings and meetings; inputs data into databases; receives and fills public records requests; completes/coordinates completion of mandated reporting (Tier II reports, spill reports, damage reports, etc.); stays abreast of best practices, new policies and procedures, and laws.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in emergency management, public administration, or other public safety discipline with one (1) year of public safety experience; or any equivalent combination of training and experience.
- Valid driver license, proof of automobile insurance, and access to a personal vehicle for travel.

### **Additional Requirements for all levels**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of computer applications that include, but are not limited to Microsoft Office Suite applications, video and audio-conferencing software, geographic information systems (GIS), mass notification systems, social media, and environmental analytics software.

#### **Supervisory Requirements**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including after action reports, Tier II reports, exercise/training evaluation forms, emergency operating plans, publications, memorandums, correspondence, and other reports and records.

Effective Date: 06.16.2016  
Last Modified: 06.16.2016

## Emergency Management Specialist

- Ability to comprehend a variety of reference books and manuals including Employee Handbook, Emergency Planning and Community Right-to-Know Act, relevant federal and state laws, department guidelines, policies and procedures, and Ohio Revised Code.
- Ability to prepare exercise/training evaluation forms, correspondence, publications, evacuation plans, damage assessments, presentations, flyers, planning documentations, excel spreadsheets, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret emergency management terminology and language.
- Ability to communicate with supervisors, coworkers, partner agencies, community officials, advisory board, other Cuyahoga County personnel, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment but may be required to be in the field to assist with conducting damage assessments.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



**CURRENT CLASSIFICATION**

| Class Number | Classification Title | Department   | FLSA Status | Pay Grade |
|--------------|----------------------|--------------|-------------|-----------|
| 18072        | Engineer 1           | Public Works | Non-Exempt  | 8A        |

**PROPOSED REVISED CLASSIFICATION**

| Class Number | Classification Title | Department   | FLSA Status | Pay Grade |
|--------------|----------------------|--------------|-------------|-----------|
| 18072        | Engineer 1           | Public Works | Exempt      | 8A        |

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|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |   |
|-------------------|---|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2012. Language was changed to better reflect the work performed on the job. Added a Technology Requirements section and recommending FLSA change to Exempt based on professional exemption. |
|-------------------|---|

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|-----------------------------------|----------|
| <b>No. of Employees Affected:</b> | Four (4) |
|-----------------------------------|----------|

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| <b>Dept.(s) Affected:</b> | Public Works |
|---------------------------|--------------|

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| <b>Fiscal Impact:</b> | None |
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| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

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|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|

| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>       |
|---|--------------------------------|--------------------------------|-----------------------------|
| Thomas Sotak, Chief Deputy Engineer               | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Dave Marquard, County Engineer                    | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Michael Dever, Director Public Works              | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Jim Battigaglia, Archer Consultant                | 11/23/2020                     | Email                          | Pay grade evaluation        |

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |              |                      |       |
|---------------------|--------------|----------------------|-------|
| <b>Class Title:</b> | Engineer 1   | <b>Class Number:</b> | 18072 |
| <b>FLSA:</b>        | Non-Exempt   | <b>Pay Grade:</b>    | 8A    |
| <b>Dept:</b>        | Public Works |                      |       |

## Classification Function

The purpose of this classification is to perform technical assignments to assist in the development or completion of engineering projects in the Public Works Engineer Office. The incumbent works in one of the Engineer Office's sections (e.g. construction, sanitary, bridge design, highway design, planning and programming).

## Distinguishing Characteristics

This is an entry-level professional classification that works under direct supervision while gaining engineering experience. The employees in this class work under a framework of routine work methods and procedures and with increasing independence as work experience is gained.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 30% +/- 10%
- Assist higher level engineers with the development of plans for engineering projects; utilizes Computer Aided Design software to draft engineering plans; sketches changes that have been made to project plans during implementation; evaluates the quality and accuracy of project plans upon completion of engineering project; creates estimates of project costs or estimates of project costs using a historical database; assists with the coordination of public and private utility relocations
- 30% +/- 10%
- Assist higher-level engineers by collecting field measurements, samples, or photographs for engineering projects; photographs work site for plan creation or work logs; enters field measurements and observations into a project report; collects testing reports and provides to higher-level engineers; inspects materials and workmanship for conformance with project plans and specifications.
- 15% +/- 5%
- Assist higher-level engineers by obtaining or completing the necessary documentation or reporting for engineering projects; collects records of previous projects; records, evaluates and rates the condition of structures; observes and evaluates work associated with construction projects; provides daily reports of work done on a project; informs and provides updates to the public regarding plan development or construction progress..
- 15% +/- 5%
- Performs technical engineering calculations and statistical analyses; calculates the quantities of materials needed for projects; utilizes engineering principles for designing project plans such as geometrics, hydraulics, statics, etc.
- 10% +/- 5%
- Attends various meetings and trainings; researches and responds to inquiries and requests for information from the general public, contractors, and other agencies; stays abreast of current trends in civil engineering.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in Civil Engineering or Civil Engineering Technology from an EAC/ABET or ETAC/ABET accredited institution; or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Valid driver's license and proof of automobile insurance.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including computer aided design (CAD) software (AutoCad), construction management and communication software (APPIA), database management software (MS Access), email software (MS Outlook), geographic information system (GIS) software, spreadsheet software (MS Excel), word processing software (MS Word).

#### **Supervisory Responsibilities**

- Ability to review, plan, and coordinate the work of other employees or contract personnel and to maintain standards.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and utilize routine statistics, algebra, geometry, trigonometry, and calculus.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of information documents including engineering plans, construction schedules, cost estimates, project amendments, maps (e.g. GIS, sewer, power lines), testing reports, work reports, contracts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code (ORC), Ohio Department of Transportation (ODOT) Construction and Material Specifications, ODOT Construction Manual of Procedures, ODOT/AASHTO Design manuals, ODOT Bridge Inspection Manual, Manual of Uniform Traffic Control Devices, Ohio EPA regulations, and other codes and standards manuals.

## Engineer 1

- Ability to prepare estimates, work logs, agreements, reports, evaluations, work schedules, engineering plans, “as-built” utility plans, GIS maps, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret engineering terminology and language.
- Ability to communicate with contractors, consultants, co-workers, other agencies, vendors, engineers, and departmental employees and administrators, and the general public.

### **Environmental Adaptability**

- Work is typically performed both in an office environment and in the field.
- Work may involve exposure to temperature and weather extremes, dust, noise extremes, electrical currents, bodily fluids, toxic/poisonous agents, vibrations, traffic hazards, and machinery.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18073               | Engineer 2                  | Public Works      | Non-Exempt         | 10A              |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18073               | Engineer 2                  | Public Works      | Exempt             | 10A              |

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|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

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|-------------------|---|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2012. Language was changed to better reflect the work performed on the job. Added a Technology Requirements section and recommending FLSA change to Exempt based on professional exemption. |
|-------------------|---|

|                                   |         |
|-----------------------------------|---------|
| <b>No. of Employees Affected:</b> | One (1) |
|-----------------------------------|---------|

|                           |              |
|---------------------------|--------------|
| <b>Dept.(s) Affected:</b> | Public Works |
|---------------------------|--------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |   |
|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|

| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>       |
|---|--------------------------------|--------------------------------|-----------------------------|
| Thomas Sotak, Chief Deputy Engineer               | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Dave Marquard, County Engineer                    | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Michael Dever, Director Public Works              | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Jim Battigaglia, Archer Consultant                | 11/23/2020                     | Email                          | Pay grade evaluation        |

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |              |                      |       |
|---------------------|--------------|----------------------|-------|
| <b>Class Title:</b> | Engineer 2   | <b>Class Number:</b> | 18073 |
| <b>FLSA:</b>        | Non-Exempt   | <b>Pay Grade:</b>    | 10A   |
| <b>Dept:</b>        | Public Works |                      |       |

## Classification Function

The purpose of the classification is to perform technical assignments to assist in the development or completion of engineering projects in the Public Works Engineer Office. The incumbent works in one of the Engineer Office's sections (e.g. construction, sanitary, bridge design, highway design, planning and programming).

## Distinguishing Characteristics

This is a professional level classification that works under a framework of standard work methods and procedures. The employee applies engineering standards and criteria in assisting to resolve project problems and issues, under the direction of a Chief Section Engineer. This class is distinguished from Engineer 1 in that the latter has less work experience, fewer credentials, and works under a greater degree of supervision.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 35% +/- 10%
- Assists with the design and development of basic to complex engineering plans, technical specifications, and cost estimates for assigned projects; assists higher level engineers with writing, evaluating, and analyzing specifications, engineering procedures, and techniques to ensure compliance with guidelines and regulations; performs basic review of plans and specifications for engineering projects; prepares responses to Municipal requests for infrastructure improvement projects based on policy, infrastructure condition, availability of funds, and priorities; prepares recommendations for capital improvement projects; prepares and submits environmental applications with appropriate planning authorities and confirms permits obtained; conducts research to obtain needed project information; prepares documents needed for various projects.
  
- 35% +/- 10%
- Under supervision of a state-registered engineer, inspects various phases of construction to ensure that the project's workmanship and materials comply with contractual plans and specifications; inspects and tests construction materials for ;documents observations of technical work done for engineering projects; provides daily reports of work done on a project and provides necessary documentation as directed.
  
- 15% +/- 5%
- Performs statistical work involving data from various engineering projects; researches and analyzes technical information; performs engineering calculations, drafts technical reports, applies engineering principles to produce reports, plans, and drawings; reviews the computation of engineering calculations for various projects as developed by others to detect potential problems and determine potential solutions; records, evaluates and rates the condition of structures; records, itemizes and reviews inventory; inspects project sites to evaluate project needs based on site specific requirements; prepares and compiles data lists.

Effective Date: 07.10.2012  
Last Modified: 07.10.2012



- Conducts and/or participates in meetings; researches and responds to inquiries and requests for information from the general public, contractors, and other agencies; attends trainings to stay abreast of current trends in civil engineering.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in civil engineering or civil/construction engineering technology from an EAC/ABET or ETAC/ABET accredited institution with three (3) years of related experience; or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Valid driver's license and proof of automobile insurance.
- An Engineer-in-Training (EIT) designation from the State of Ohio is required.

### **Additional Requirements**

- No special license or certificate is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to operate a measuring wheel, slump cone, and various hand tools (e.g. hammers, chisels, screwdrivers).

#### **Technology Requirements**

- Ability to operate a variety of software and databases including computer aided design (CAD) software (AutoCad; Civil3D), construction management and communication software (APPIA), database management software (MS Access), email software (MS Outlook), geographic information system (GIS) software, spreadsheet software (MS Excel), word processing software (MS Word).

#### **Supervisory Responsibilities**

- Ability to review, plan, and coordinate the work of other employees or contract personnel and to maintain standards.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and utilize routine statistics, algebra, geometry, trigonometry, and calculus.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.

## Engineer 2

- Ability to comprehend a variety of informational documents including design plans, construction schedules, cost estimates, project amendments, maps (e.g. GIS, sewer, power lines), testing reports, work reports, contracts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code (ORC), Ohio Department of Transportation (ODOT) Construction and Material Specifications, ODOT Construction Manual of Procedures, ODOT/AASHTO Design manuals, ODOT Bridge Inspection Manual, Manual of Uniform Traffic Control Devices, Ohio EPA regulations, and other codes and standards manuals.
- Ability to prepare estimates, work logs, agreements, reports, evaluations, work schedules, engineering plans, “as-built” utility plans, GIS maps, request for qualifications, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret engineering terminology and language.
- Ability to communicate with contractors, consultants, co-workers, other agencies, vendors, engineers, departmental employees, administrators, and the general public.

### **Environmental Adaptability**

- Work is typically performed both in an office environment and in the field.
- Work may involve exposure to temperature and weather extremes, dust, noise extremes, electrical currents, bodily fluids, toxic/poisonous agents, vibrations, traffic hazards, and machinery.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18074               | Engineer 3                  | Public Works      | Exempt             | 14A              |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18074               | Engineer 3                  | Public Works      | Exempt             | 14A              |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

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|-------------------|---|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2012. Language was changed to better reflect the work performed on the job. Added a Technology Requirements section |
|-------------------|---|

|                                   |         |
|-----------------------------------|---------|
| <b>No. of Employees Affected:</b> | One (1) |
|-----------------------------------|---------|

|                           |                 |
|---------------------------|-----------------|
| <b>Dept.(s) Affected:</b> | All Departments |
|---------------------------|-----------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |   |
|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|

| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>       |
|---|--------------------------------|--------------------------------|-----------------------------|
| Thomas Sotak, Chief Deputy Engineer               | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Dave Marquard, County Engineer                    | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Michael Dever, Director Public Works              | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Jim Battigaglia, Archer Consultant                | 10/20/2020                     | Email                          | Pay grade evaluation        |

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |              |                      |       |
|---------------------|--------------|----------------------|-------|
| <b>Class Title:</b> | Engineer 3   | <b>Class Number:</b> | 18074 |
| <b>FLSA:</b>        | Exempt       | <b>Pay Grade:</b>    | 14A   |
| <b>Dept:</b>        | Public Works |                      |       |

## Classification Function

The purpose of this classification is to plan, perform, coordinate, direct, and review assigned engineering projects. The incumbent works in one of the Engineer Office's sections (e.g. construction, sanitary, bridge design, highway design, planning and programming).

## Distinguishing Characteristics

This is a professional project management classification with responsibility for completing engineering projects under a framework of procedures and regulations. The employee is expected to provide and design solutions to identified concerns. The employees in this classification are expected to make decisions independently but consult with management/supervisory staff concerning unusual problems and developments. This class is distinguished from the Engineer 2 that this position requires a Professional Engineer designation with the State of Ohio and require more experience.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
- Plans, performs, coordinates work, and reviews work on engineering projects; applies engineering principles and criteria for project design; performs structural, hydrological, and other engineering calculations for engineering projects; prepares cost estimates and contract documents; prepares bid packages; advertises projects for sale; drafts and prepares plans for engineering projects.
  
- 30% +/- 10%
- Oversees the work of lower level engineers, technicians, construction inspectors, consultants, and general contractors; reviews inspection reports, plan submittals, progress schedules, shop drawings, and daily diary reports; makes recommendations for work orders; coordinates projects with utilities companies as needed; reviews and recommends consultant proposals and invoices for acceptance; coordinates federal, state, and municipal funding for projects as needed; performs traffic analysis and projections for projects.
  
- 20% +/- 10%
- Gathers and analyzes existing data from various sources including record plans, field survey data, site visits, pavement/core samples, etc.; inspects, evaluates, rates, reports and analyses the condition and ongoing maintenance needs of County structures; coordinates quality control expectations; inspects and tests construction materials for conformance with contract plans and specifications; prepares and reviews reports, correspondence, and records for submission; maintains current project files.
  
- 10% +/- 5%
- Plans, coordinates, and attends meetings; participates in progress meetings with the general contractor, design engineers, local governments and general public to discuss specifics of

Effective Date: 07.10.2012  
Last Modified: 07.10.2012

## Engineer 3

construction project; attends trainings and conferences to stay abreast of current trends in civil engineering.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in civil engineering in civil engineering or civil/construction engineering technology with five (5) years of related engineering experience; or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- A Professional Engineer (PE) license is required.
- Valid driver's license and proof of automobile insurance.

### **Additional Requirements**

- Must obtain a Professional Engineer (PE) license with the State of Ohio within 6 months of hire.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to operate a measuring wheel, slump cone, and various hand tools (e.g. hammers, chisels, screwdrivers).

#### **Technology Requirements**

- Ability to operate a variety of software and databases including computer aided design (CAD) software (AutoCad; Civil3D), construction management and communication software (APPIA), database management software (MS Access), email software (MS Outlook), geographic information system (GIS) software, spreadsheet software (MS Excel), word processing software (MS Word).

#### **Supervisory Responsibilities**

- Ability to review, plan, and coordinate the work of other employees or contract personnel and to maintain standards.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and utilize routine statistics, algebra, geometry, trigonometry, and calculus.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.

### Engineer 3

- Ability to comprehend a variety of informational documents including design plans, construction schedules, consultant proposals, cost estimates, material submittals, project amendments, maps, inspection reports, testing reports, work reports, contracts, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code (ORC), Ohio Department of Transportation (ODOT) Construction and Material Specifications, ODOT Construction Manual of Procedures, ODOT/AASHTO Design manuals, ODOT Bridge Inspection Manual, Manual of Uniform Traffic Control Devices, Ohio EPA regulations, and other codes and standards manuals.
- Ability to prepare technical reports, memos, correspondence, work orders, reports, design plans, construction diaries, inventory sheets, drawings, bid documents, sketches, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret engineering and related legal terminology and language.
- Ability to communicate with supervisor, engineers, maintenance personnel, municipalities, vendors, other agencies, consultants, contractors, departmental employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment and in the field.
- Work may involve exposure to temperature and weather extremes, dust, noise extremes, electrical currents, bodily fluids, toxic/poisonous agents, vibrations, traffic hazards, and machinery.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18075               | Engineer 4                  | Public Works      | Exempt             | 15A              |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18075               | Engineer 4                  | Public Works      | Exempt             | 15A              |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |   |
|-------------------|---|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2012. Language was changed to better reflect work performed on the job. A Technology Requirements section was added |
|-------------------|---|

|                                   |               |
|-----------------------------------|---------------|
| <b>No. of Employees Affected:</b> | Thirteen (13) |
|-----------------------------------|---------------|

|                           |              |
|---------------------------|--------------|
| <b>Dept.(s) Affected:</b> | Public Works |
|---------------------------|--------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |   |
|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|



| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>       |
|---|--------------------------------|--------------------------------|-----------------------------|
| Thomas Sotak, Chief Deputy Engineer               | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Dave Marquard, County Engineer                    | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Michael Dever, Director Public Works              | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Jim Battigaglia, Archer Consultant                | 10/20/2020                     | Email                          | Pay grade evaluation        |

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |              |                      |       |
|---------------------|--------------|----------------------|-------|
| <b>Class Title:</b> | Engineer 4   | <b>Class Number:</b> | 18075 |
| <b>FLSA:</b>        | Exempt       | <b>Pay Grade:</b>    | 15A   |
| <b>Dept:</b>        | Public Works |                      |       |

## Classification Function

The purpose of this classification is to plan, perform, coordinate, direct, review, and provide support to large complex engineering projects as assigned. The incumbent works in one of the Engineer Office's sections (e.g. construction, sanitary, bridge design, highway design, planning and programming).

## Distinguishing Characteristics

This is a professional project management classification with responsibility for performing engineering projects under a framework of procedures and regulations. This class requires the solution of technical problems related to engineering design. The incumbent exercises discretion in applying procedures to resolve design issues. The employees in this classification are expected to make decisions independently on engineering problems and methods and to use advanced techniques in the application of theories, precepts, and practices of engineering, but consult with the Chief Section Engineer concerning unusual problems and developments. This class is distinguished from the Engineer 3 that this position is required to lead multi-sectional teams, and coordinate engineering/technical activities on behalf of the Chief Section Engineer.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
  - Plans, performs, coordinates, and reviews work on large, complex engineering projects; applies complex engineering principles and criteria for project design; performs complex engineering calculations for engineering plans; prepares cost estimates and contract documents; performs calculations and prepares sketches for engineering projects.
- 30% +/- 10%
  - Oversees the work of supporting professionals and clerical staff ; reviews the work of consultant and County engineers for conformance with standards and accepted practice; performs budget preparation and/or long range planning; reviews invoices and proposals of consultants and contractors; assist in development of section policy; reviews the work of other county engineers.
- 20% +/- 10%
  - Collects and processes data for technical analysis and report preparation; performs routine studies and reports related to the planning for infrastructure management and improvements.
- 10% +/- 5%
  - Plans, coordinates, and attends meetings; participates in progress meetings with the general contractor, design engineers, local governments and general public to discuss specifics of construction project; attends trainings and conferences to stay abreast of current trends in civil engineering; makes written and oral presentations of technical work.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree in Civil Engineering or Civil/Construction Engineering Technology with seven (7) years of related engineering experience. or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- A Professional Engineer (PE) license is required.
- Valid driver's license and proof of automobile insurance.

### **Additional Requirements**

- Must obtain a Professional Engineer (PE) license with the State of Ohio within 6 months of hire.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to operate a measuring wheel, slump cone, and various hand tools (e.g. hammers, chisels, screwdrivers).

#### **Technology Requirements**

- Ability to operate a variety of software and databases including computer aided design (CAD) software (AutoCad; Civil3D), construction management and communication software (APPIA), database management software (MS Access), email software (MS Outlook), geographic information system (GIS) software, spreadsheet software (MS Excel), word processing software (MS Word).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of professional staff and to maintain standards.

#### **Mathematical Ability**

- Ability add, subtract, multiply, divide, calculate decimals and percentages, and utilize routine statistics, advanced statistics, algebra, geometry, trigonometry, and calculus.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including invoices, design plans, construction schedules, cost estimates, material submittals, project amendments, inspection reports, testing reports, work reports, contracts, other reports and records, and legal descriptions.

## Engineer 4

- Ability to comprehend a variety of reference books and manuals including Employee Handbook, Ohio Revised Code (ORC), Ohio Department of Transportation (ODOT) Construction and Material Specifications, ODOT Construction management guidelines, ODOT/AASHTO Design manuals, ODOT Bridge Inspection Manual, Manual of Uniform Traffic Control Devices, Ohio EPA regulations, and other codes and standards manuals.
- Ability to prepare technical reports, design plans, memos, correspondence, agreements, reports, contracts, plans, inventory sheets, estimates, drawings, bid documents, sketches, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, to follow instructions.
- Ability to use and interpret engineering, and related legal terminology and language.
- Ability to communicate with supervisor, staff, engineers, other agencies, consultants, departmental employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment and in the field.
- Work may involve exposure to temperature and weather extremes, dust, noise extremes, electrical currents, bodily fluids, toxic/poisonous agents, vibrations, traffic hazards, and machinery.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |                        |                      |       |
|---------------------|------------------------|----------------------|-------|
| <b>Class Title:</b> | Engineering Technician | <b>Class Number:</b> | 18071 |
| <b>FLSA:</b>        | Non-Exempt             | <b>Pay Grade:</b>    | 7A    |
| <b>Dept:</b>        | Public Works           |                      |       |

## Classification Function

The purpose of this classification is to provide technical expertise in drafting engineering plans; to make or check routine engineering calculations for mathematical errors and to draft construction plans based upon survey notes, design calculations, sketches, and verbal instructions

## Distinguishing Characteristics

This is a technical classification that is responsible for providing support to professional engineers in making field measurements, collecting data, and verifying survey information and calculations. This classification works under a framework of technical civil engineering practices and procedures. This class requires exercise of judgment and consults with a supervisor as new or unusual situations arise. This class is distinguished from Engineer I in that the later has a greater scope of responsibilities and has a higher education requirement.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 60% +/- 10%
- Drafts construction plans using computer aided design (CAD) software; reviews survey notes, soil conditions, topography maps, right-of-way plans, and other information sources for drafting plans; makes routine engineering calculations to determine drainage areas, profile grades, and other volume and quality calculations; develops profiles and cross sections from contour plans; develops contour plans from survey data and cross sections; plots drawings for review or for final master construction set.
- 20% +/- 10%
- Reviews routine and complex engineering calculations for mathematical error; assists in preparation of engineer's estimates.
- 10 +/- 5%
- Performs routine maintenance of both mechanical and computer-aided drafting equipment and quality of final original plan tracings.
- 10 +/- 5%
- Assists Professional Surveyor in making field measurements, collecting data, and verifying survey information to facilitate plan preparation.; determines drainage areas, geometric areas, and profile grades

## Experience Required to Perform Essential Job Functions

- High School diploma and five (5) years of drafting and/or AutoCAD computer and technical engineering experience or any combination of education and experience that provides equivalent knowledge, skills, and abilities.

## Engineering Technician

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate automated office machines including computers and peripheral equipment.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including computer aided design (CAD) software (AutoCAD; Civil3D), civil infrastructure design and documentation, spreadsheet (MS Excel), and word processing software (MS Word).

#### **Supervisory Responsibilities**

- No supervisory responsibilities.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform algebra and geometry.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes, and/or guidelines and/or group, rank, investigate, and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including engineering plans, survey notes, topography maps, and historic plans of previous projects.
- Ability to comprehend a variety of reference books and manuals including reference and computer software manuals, street and aerial photos, and legal documents.
- Ability to prepare construction drawings and plans and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic engineering related terminology and language
- Ability to communicate with supervisor, engineers, co-workers, and the general public.

#### **Environmental Adaptability**

- Work is typically performed in the field and in an office environment.
- Work may involve exposure to temperature and weather extremes, dust, noise extremes, vibrations, traffic hazards, and machinery.

## Engineering Technician

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18701               | Engineering Technician      | Public Works      | Non-Exempt         | 7A               |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18701               | Engineering Technician      | Public Works      | Non- Exempt        | 7A               |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |  |
|-------------------|--|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2012. Language was updated to better reflect the work performed on the job. A Technology Requirements section was added. |
|-------------------|--|

|                                   |         |
|-----------------------------------|---------|
| <b>No. of Employees Affected:</b> | One (1) |
|-----------------------------------|---------|

|                           |              |
|---------------------------|--------------|
| <b>Dept.(s) Affected:</b> | Public Works |
|---------------------------|--------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |   |
|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|



| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>       |
|---|--------------------------------|--------------------------------|-----------------------------|
| Thomas Sotak, Chief Deputy Engineer               | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Dave Marquard, County Engineer                    | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Michael Dever, Director Public Works              | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Jim Battigaglia, Archer Consultant                | 10/20/2020                     | Email                          | Pay grade evaluation        |

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18077               | Section Chief, Engineer     | Public Works      | Exempt             | 17A              |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b> | <b>Department</b> | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|-----------------------------|-------------------|--------------------|------------------|
| 18077               | Section Chief, Engineer     | Public Works      | Exempt             | 17A              |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |   |
|-------------------|---|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2012. Language has been updated to better reflect the work performed on the job. A Technology Requirements section was added. |
|-------------------|---|

|                                   |         |
|-----------------------------------|---------|
| <b>No. of Employees Affected:</b> | Six (6) |
|-----------------------------------|---------|

|                           |              |
|---------------------------|--------------|
| <b>Dept.(s) Affected:</b> | Public Works |
|---------------------------|--------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |   |
|------------------------|---|
| <b>PRC Contact(s):</b> | David Mizuta, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|---|

| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>       |
|---|--------------------------------|--------------------------------|-----------------------------|
| Thomas Sotak, Chief Deputy Engineer               | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Dave Marquard, County Engineer                    | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Michael Dever, Director Public Works              | 9/1/2020                       | Email                          | Sent drafted Specifications |
|   | 9/15/2020                      | Email                          | Reminder                    |
|   | 9/29/2020                      | Email                          | Reminder                    |
|   | 10/5/2020                      | Email                          | Reminder                    |
| Jim Battigaglia, Archer Consultant                | 10/20/2020                     | Email                          | Pay grade evaluation        |

# CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |                            |                      |       |
|---------------------|----------------------------|----------------------|-------|
| <b>Class Title:</b> | Section Chief, Engineering | <b>Class Number:</b> | 18077 |
| <b>FLSA:</b>        | Exempt                     | <b>Pay Grade:</b>    | 17A   |
| <b>Dept:</b>        | Public Works               |                      |       |

## Classification Function

The purpose of this classification is to plan, organize, manage, and control a section in the Public Works Engineer Office (e.g. construction, sanitary, bridge design, highway design, planning and programming). The incumbent also provides highly responsible administrative support to Chief Deputy Engineer.

## Distinguishing Characteristics

This is a senior management classification with responsibility for planning, directing, and controlling a section of the Public Works Engineer Office, under general direction. This class requires the analysis and solution of operational, technical, administrative, and management problems related to engineering. The employee is expected to meet, consult, and collaborate with the Chief Deputy Engineer to discuss plans, programs, and objectives, and to present solutions to identified concerns. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

## Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 40% +/- 10%
- Plans, organizes, directs, and controls assigned functions in compliance with State and local laws, regulations, and engineering requirements; in conjunction with the Chief Deputy Engineer, directs projects, programs, objectives, policies, procedures, and staffing plans; designs and approves plans; develops funding strategies for projects; advises County Engineer and Director on policy and project status; performs the work of lower level engineers when short-staffed.
  
- 25% +/- 10%
- Supervises and directs the work of assigned section in the Public Works Engineer Office and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
  
- 25% +/- 10%
- Evaluates project progress and prioritizes work assignments; evaluates consultants for new projects; observes and inspects field projects under construction; develops solutions to project problems; observes field conditions of proposed projects.

## Section Chief, Engineering

10% +/- 5%

- Reviews all incoming and outgoing correspondence; drafts letters to respond to correspondence; responds to inquiries from other public agencies; serves on various committees; attends and participates in professional group meetings, conferences, seminars, and training.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- A Bachelor's Degree in Civil engineering or Civil/Construction engineering technology or a related field desirable with nine (9) years previous experience, including one (1) year of supervisory or engineering project management experience or an equivalent combination of education, training, and experience.
- A Professional Engineer (PE) license is required.
- Valid driver's license and proof of automobile insurance.

### **Additional Requirements**

- Must obtain a Professional Engineer (PE) license within 6 months of hire.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including computers and peripheral equipment.
- Ability to operate a measuring wheel, slump cone, and various hand tools (e.g. hammers, chisels, screwdrivers).

#### **Technology Requirements**

- Ability to operate a variety of software and databases including computer aided design (CAD) software (AutoCad; Civil3D), construction management and communication software (APPIA), database management software (MS Access), email software (MS Outlook), geographic information system (GIS) software, spreadsheet software (MS Excel), word processing software (MS Word).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction to other employees and to act on employee problems.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability add, subtract, multiply, divide, calculate decimals and percentages, and utilize routine statistics, advanced statistics, algebra, geometry, trigonometry, and calculus.

Effective Date: 07.10.2012  
Last Modified: 07.10.2012

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including invoices, project plans, construction schedules, timesheets, leave requests, material submittals, project amendments, inspection reports, testing reports, work reports, contracts, other reports and records, and legal descriptions.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, Ohio Revised Code (ORC), Ohio Department of Transportation (ODOT) Construction and Material Specifications, ODOT Construction Manual of Procedures, ODOT/AASHTO Design manuals, ODOT Bridge Inspection Manual, Manual of Uniform Traffic Control Devices, AISC steel design guidelines, ACI reinforced concrete design standards, Ohio EPA regulations, and other codes and standards manuals.
- Ability to prepare memos, performance appraisals, correspondence, agreements, contracts, project plans, estimates, requests for proposal, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to develop and maintain effective working relationships with a variety of individuals within and outside the Department.
- Ability to use and interpret engineering, related legal, construction, and accounting terminology and language.
- Ability to communicate with staff, directors of other sections, consultants, vendors, departmental employees, and administrators.

### **Environmental Adaptability**

- Work is typically performed in an office environment and in the field.
- Work may involve exposure to temperature and weather extremes, dust, noise extremes, electrical currents, bodily fluids, toxic/poisonous agents, vibrations, traffic hazards, and machinery.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b>            | <b>Department</b>                | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|--|----------------------------------|--------------------|------------------|
| 12092               | Senior Emergency Management Specialist | Public Safety & Justice Services | Exempt             | 10A              |

**PROPOSED REVISED CLASSIFICATION**

| <b>Class Number</b> | <b>Classification Title</b>            | <b>Department</b>                | <b>FLSA Status</b> | <b>Pay Grade</b> |
|---------------------|--|----------------------------------|--------------------|------------------|
| 12092               | Senior Emergency Management Specialist | Public Safety & Justice Services | Exempt             | 10A              |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |  |
|-------------------|--|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2017. Language was updated to better reflect the work performed on the job. A Technology Requirements Section was added. |
|-------------------|--|

|                                   |         |
|-----------------------------------|---------|
| <b>No. of Employees Affected:</b> | Two (2) |
|-----------------------------------|---------|

|                           |                                    |
|---------------------------|------------------------------------|
| <b>Dept.(s) Affected:</b> | Public Safety and Justice Services |
|---------------------------|------------------------------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |  |
|------------------------|--|
| <b>PRC Contact(s):</b> | Verona Blonde, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|--|

| <b>Human Resources and Management Contact(s):</b>      | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>    |
|--|--------------------------------|--------------------------------|--------------------------|
| Bryan Kloss,<br>Supervisor,<br>Emergency<br>Management | 9/4/2020                       | Email                          | Send draft specification |
| Mark Christie,<br>Manager, Emergency<br>Management     | 9/4/2020                       | Email                          | Send draft specification |
| Jim Battigaglia,<br>Archer Consultant                  | 10/2/2020                      | Email                          | Pay grade evaluation     |



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |  |                      |       |
|---------------------|--|----------------------|-------|
| <b>Class Title:</b> | Senior Emergency Management Specialist | <b>Class Number:</b> | 12092 |
| <b>FLSA:</b>        | Exempt                                 | <b>Pay Grade:</b>    | 10A   |
| <b>Department:</b>  | Public Safety and Justice Services     |                      |       |

### Classification Function

The purpose of this classification is to develop and maintain programs and plans related to emergency preparedness, response, recovery, and mitigation for first responders and government and non-governmental agencies.

### Distinguishing Characteristics

This is a journey level classification that receives direction from management in the form of broad objectives and receives instruction or assistance as new or unusual situations arise. Incumbents independently perform daily assignments, often outside of proximity of their supervisor. Incumbents are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations. This position does not directly supervise but may assign, review, plan, and coordinate the work of lower level employees or coordinate the activities of a team. This position is required to be on-call outside of normal business hours for emergency situations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

60% +/- 10%

- Develops and maintains programs and plans related to emergency preparedness, response, recovery, and mitigation; ensures plans are in compliance with applicable State and Federal regulations; researches, reviews, and provides planning support and technical assistance to partner agencies, municipalities, medical facilities, and schools with the development of local emergency plans; updates emergency operations documents (emergency support function documents, incident specific documents, etc.); designs Emergency Management exercises; assists with creating implementation strategies for programs; assists with planning emergency preparedness test exercises; attends and participates in, Emergency Management Meetings, Tabletop Exercises, Cuyahoga County Office of Emergency Management (CCOEM) Summit, and other meetings and conferences.

15% +/- 10%

- Conducts emergency response activities at the County Emergency Operations Center when activations occur and during exercises; acts as a member of the incident support team; coordinates with public officials and communities for damage reports; performs and/or assists with damage assessments of public and private property; maintains activity logs to document emergency or disaster events; trains with the County Unmanned Aerial Vehicle (UAV) team to develop and maintain proficiency in providing UAV; conducts damage assessment field evaluations in person or using the UAV; conducts and assists with after-action meetings following emergency events or exercises to identify and implement improvements to emergency plans and operations.

Effective Date: 09.28.2017  
Last Modified: 09.28.2017

## Senior Emergency Management Specialist

20% +/- 10%

- Coordinates public outreach campaigns and materials; develops materials and presentations for emergency management trainings and presentations; prepares fact sheets, newsletters, flyers, and emergency preparedness guides; posts updates, news, and notifications to social media accounts, office website, and Ready Notify program; reviews and edits publications; attends public outreach events to answer questions and pass out literature; delivers trainings and presentations regarding emergency management plans.

15% +/- 10%

- Performs supporting administrative responsibilities; responds to emails and phone calls; attends various trainings and meetings; inputs data into databases; stays abreast of best practices, new policies and procedures, and laws.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's degree emergency management, public administration, or other public safety discipline with three (3) years of emergency management or public safety experience; or an equivalent combination of training and experience.
- Valid driver license, proof of automobile insurance, and access to a personal vehicle for travel.

### **Additional Requirements for all levels**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of computer applications that include but are not limited to Microsoft Office Suite applications, video and audio conferencing software, geographic information systems (GIS), mass notification systems, social media, and environmental analytics software.

#### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

- Ability to comprehend a variety of informational documents including after action reports, exercise/training evaluation forms, emergency operating plans, publications, memorandums, various outreach materials, various emergency plans, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, National Incident Management System guidelines, relevant federal and state laws, department guidelines, policies, and procedures, and Ohio Revised Code.
- Ability to prepare exercise/training evaluation forms, correspondence, publications, evacuation plans, damage assessments, presentations, flyers, planning documentations, various emergency and incident plan documents, reports, excel spreadsheets, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret emergency management terminology and language.
- Ability to communicate with supervisors, coworkers, partner agencies, community officials, advisory board, other Cuyahoga County personnel, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment but may be required to be in the field for damage assessments or other support operations.
- Work may involve exposure to temperature and weather extremes, wetness, humidity, smoke, dust, and bright or dim lights.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

**CURRENT CLASSIFICATION**

| Class Number | Classification Title                        | Department                       | FLSA Status | Pay Grade |
|--------------|---|----------------------------------|-------------|-----------|
| 12093        | Supervisor, Emergency Management Specialist | Public Safety & Justice Services | Exempt      | 13A       |

**PROPOSED REVISED CLASSIFICATION**

| Class Number | Classification Title                        | Department                       | FLSA Status | Pay Grade |
|--------------|---|----------------------------------|-------------|-----------|
| 12093        | Supervisor, Emergency Management Specialist | Public Safety & Justice Services | Exempt      | 13A       |

|                      |                             |
|----------------------|-----------------------------|
| <b>Requested By:</b> | Personnel Review Commission |
|----------------------|-----------------------------|

|                   |   |
|-------------------|---|
| <b>Rationale:</b> | PRC routine maintenance. Classification last revised in 2016. Language was updated to better reflect work performed on the job. A Technology Requirement section was added. |
|-------------------|---|

|                                   |         |
|-----------------------------------|---------|
| <b>No. of Employees Affected:</b> | Two (2) |
|-----------------------------------|---------|

|                           |                                  |
|---------------------------|----------------------------------|
| <b>Dept.(s) Affected:</b> | Public Safety & Justice Services |
|---------------------------|----------------------------------|

|                       |      |
|-----------------------|------|
| <b>Fiscal Impact:</b> | None |
|-----------------------|------|

|                               |      |
|-------------------------------|------|
| <b>Staffing Implications:</b> | None |
|-------------------------------|------|

|                        |  |
|------------------------|--|
| <b>PRC Contact(s):</b> | Verona Blonde, Classification and Compensation Specialist<br>Albert Bouchahine, Manager of Classification and Compensation |
|------------------------|--|

| <b>Human Resources and Management Contact(s):</b> | <b><u>Date of Contact:</u></b> | <b><u>Type of Contact:</u></b> | <b><u>Reason:</u></b>    |
|---|--------------------------------|--------------------------------|--------------------------|
| Mark Christie,<br>Manager Emergency Management    | 9/4/2020                       | Email                          | Send draft specification |
| Jim Battigaglia,<br>Archer Consultant             | 10/2/2020                      | Email                          | Pay grade evaluation     |

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

|                     |                                    |                      |       |
|---------------------|------------------------------------|----------------------|-------|
| <b>Class Title:</b> | Supervisor, Emergency Management   | <b>Class Number:</b> | 12093 |
| <b>FLSA:</b>        | Exempt                             | <b>Pay Grade:</b>    | 13A   |
| <b>Dept:</b>        | Public Safety and Justice Services |                      |       |

### Classification Function

The purpose of this classification is to develop, coordinate, maintain, and implement emergency management plans, emergency preparedness exercises, public safety training programs, and public outreach programs.

### Distinguishing Characteristics

This is a supervisor level classification that provides direct supervision to a unit within the Office of Emergency Management. This position oversees and participates in operations as well as leading the unit work. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties. This position is required to be on-call outside of normal business hours for emergency situations.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- 50% +/- 10%
- Develops, coordinates, maintains, and implements emergency management plans, emergency preparedness exercises, public safety training programs, and public outreach programs; plans, coordinates, and participates in emergency management trainings, workshops, and conferences; oversees design, development, and implementation of emergency management tabletop and full-scale training exercises; works cooperatively with County departments, municipalities, and outside agencies and partners to enhance coordination and improve emergency response capabilities; provides emergency planning support and assistance to other agencies and municipalities; manages compliance of programs and emergency plans with various local, state, and federal requirements, guidelines, and laws; makes recommendations for program improvement; oversees development and implementation of public safety training and outreach campaigns and materials; trains with the County Unmanned Aerial Vehicle (UAV) team to develop and maintain proficiency providing the UAV to utilize during various situations.
  
- 20% +/- 10%
- Supervises and manages unit staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

## Supervisor, Emergency Management

15% +/- 5%

- Coordinates operations when Emergency Operation Center (EOC) activations occur; assists with the coordination of agency operations and County response during emergency/crisis incidents; acts as a liaison during County EOC activations; coordinates allocation of resources and materials; coordinates and executes plans for operational emergency support; coordinates and conducts damage assessments with municipalities to record and assess the damage from naturally occurring incidents; conducts or participates in after-action meetings following emergency events or exercises to identify and implement improvements to emergency plans and operations; evaluates and updates OEM operation policies.

15% +/- 5%

- Performs supporting administrative responsibilities; responds to emails and phone calls; attends various training, workgroups, exercises, and meetings; prepares and maintains records, documentation, and special reports related to work performed; inputs and maintains data into information sharing system and resource database; prepares and monitors grant applications and grant compliance; coordinates training and exercise schedule.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Bachelor's Degree in emergency management, public administration, or other public safety discipline with five (5) years of emergency management or public safety experience; or an equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a personal vehicle for travel.

### **Additional Requirements for all levels**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of computer applications that include, but are not limited to, Microsoft Office Suite applications, video and audio-conferencing software, geographic information systems (GIS), mass notification systems, social media, and environmental analytics software.

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.

Effective Date: 06.16.2016  
Last Modified: 06.16.2016

## Supervisor, Emergency Management

- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including time sheets, after action reports, emergency management plans, publications, newsletters, memorandums, various outreach materials, expense reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Employee Handbook, Emergency Planning and Community Right-to-Know Act, National Incident Management System guidelines, relevant federal and state laws, department guidelines, policies, and procedures, SARA Title III, and the Ohio Revised Code.
- Ability to prepare correspondence, performance evaluations, evacuation plans, damage assessments, presentations, planning documents, various emergency and incident plan documents, agendas, memorandums, training documents, after action reports, grant applications, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage the work of other employees, to counsel and advise administrators, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret emergency management terminology and language.
- Ability to communicate with supervisors, coworkers, partner agencies, community officials, advisory board, other Cuyahoga County personnel, Administrator, committees, outside boards, various state and federal agencies, police, firefighters, EMS, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment and occasionally in the field for damage assessments or other support operations.
- Work may involve exposure to temperature and weather extremes, wetness, humidity, smoke, dust, and bright or dim lights.



*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0250

|   |   |
|---|---|
| Sponsored by: <b>Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission</b> | <b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on November 4, 2020, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through C) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Deputy Financial Auditor*

Number: 11191  
Pay Grade: 13AA/Exempt

Proposed Revised Classifications:

Exhibit B: Class Title: *Hazardous Materials Coordinator*  
Class Number: 15171  
Pay Grade: 9A/Exempt  
\* PRC routine maintenance. Classification last revised in 2016. The essential job functions, language, physical requirements, environmental exposure, and formatting were updated. No change to FLSA status. Pay Grade decreased from 10A to 9A due to reduced human interaction work requirement factors.

Proposed Deleted Classifications:

Exhibit C: Class Title: *Development Finance Analyst*  
Class Number: 21031  
Pay Grade: 9A/Exempt  
\* This classification has been vacant since 2018. The department indicated that most of the duties performed by this position are no longer administratively necessary and the remaining are being performed by another higher-level classification (Economic & Community Development Program Specialist) that includes similar duties.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee  
Committee(s) Assigned:

Journal

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0004

|  |   |
|--|---|
| <p>Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b></p> | <p><b>A Resolution</b> amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|---|

WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2021 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following additional appropriation increases and decreases:

| <u><b>Fund Nos./Budget Accounts</b></u> | <u><b>Journal Nos.</b></u> |
|---|----------------------------|
| A. General Fund                         | <b>JE002</b>               |
| BE100120 – Special Election             |                            |
| Other Expenses                          | \$ 11,999.00               |

The Board of Elections requests additional appropriations in the amount of \$11,999 for the special elections to be held in the Villages of Mayfield, and Woodmere. The election in the Village of Mayfield is scheduled for March 2021 and the election in the Village of Mayfield currently scheduled for January 19, 2021. Special election expenses are reimbursed by the municipalities in which they are held. Total estimated cost is \$11,999. Funding source is General Fund.

|                                 |    |              |
|---------------------------------|----|--------------|
| B. General Fund                 |    | <b>JE003</b> |
| FS100140 – Recording/Conveyance |    |              |
| Capital Outlays                 | \$ | 158,502.00   |

The Office of Budget and Management requests an appropriation increase in the amount of \$158,502 for the Department of Recording and Conveyance. This increase will cover the cost of 15 receipt printers, 15 label printers, 15 scanners as well as three year service maintenance agreements for the equipment. The equipment being replaced is five years old and is outdated. Funding for the Department of Recording and Conveyance comes from conveyance and recording fees filed in the County for Real Estate Transactions.

|   |    |               |
|---|----|---------------|
| C. Health Insurance                       |    | <b>JE004</b>  |
| HR765100 – Hospitalization-Self Insurance |    |               |
| Other Expenses                            | \$ | 10,354,975.00 |
| Health Insurance                          |    |               |
| HR765105 – Hospitalization-Regular Insur. |    |               |
| Other Expenses                            | \$ | 300,000.00    |
| Health Insurance                          |    |               |
| HR765115 – Self-Insurance BODD            |    |               |
| Other Expenses                            | \$ | 7,100,000.00  |

The Department of Human Resources requests additional appropriation of \$17,754,975 to provide for the full certification amounts for the County's medical health insurance plans. Funding is generated from employer and employee contributions to health plans. The current cash balance of the Hospitalization Self-Insurance fund is \$28.3 million.

|                                    |    |              |
|------------------------------------|----|--------------|
| D. Children Services               |    | <b>JE005</b> |
| HS215100 – Client Support Services |    |              |
| Other Expenses                     | \$ | 3,900,000.00 |

The Department of Children and Family Services (DCFS) is requesting an appropriation increase in the amount of \$3,900,000 for the Federal Title IV-E portion of \$1,600,000 and the Cleveland Metropolitan School District's contribution of \$2,300,000 for the Say Yes to Education program. This is for Year 3 of the program which covers 70% of CMSD sites and provides for 74 Family Support Specialists. The current appropriation is sufficient for the Health and Human Services Levy's contribution but requires additional appropriation for the Federal Title IV-E portion and CMSD's portion. Funding for the program is from a combination of Federal Title IV-E, Cleveland Municipal School District and Health & Human Service Levy.

|   |    |              |
|---|----|--------------|
| E. Debt Service                           |    | <b>JE006</b> |
| FS500105 – Gateway Arena                  |    |              |
| Other Expenses                            | \$ | (471,883.00) |
|   |    |              |
| Debt Service                              |    |              |
| FS500110 – Brownfield Debt Service        |    |              |
| Other Expenses                            | \$ | (29,230.00)  |
|   |    |              |
| Debt Service                              |    |              |
| FS500120 – Community Redevelopment Debt S |    |              |
| Other Expenses                            | \$ | (180,644.00) |

The Office of Budget and Management requests an appropriation reduction in the amount of \$681,757 to reflect lower requirements for debt service in 2021 as revenue collections are ahead of schedule. Funding source is the Debt Retirement Fund.

|   |    |              |
|---|----|--------------|
| F. General Fund Sales Tax                 |    | <b>JE008</b> |
| PW110100 – County Hotel Operating Assignd |    |              |
| Other Expenses                            | \$ | 178,752.00   |

The Office of Budget and Management requests an appropriation increase for payment of property taxes due in 2021. The 2020-2021 Budget Update included \$2,874,045 but the actual property tax bill is \$3,052,797. The increase is the result of property value increase impacting the taxes due. Funding source is General Fund.

|   |    |              |
|---|----|--------------|
| G. Other Judicial                           |    | <b>JE009</b> |
| PD285100 – Public Defender – Cleve Municipi |    |              |
| Personal Services                           | \$ | 45,697.00    |

The Public Defender requests an appropriation increase in the amount of \$45,697. The City and County have entered into an Agreement (R2020-0207) for the Cuyahoga County Public Defender to provide legal services for indigent persons for the City of Cleveland/Cleveland Municipal Court for the period of 1/1/2021 through 12/31/2021 in an amount not to exceed \$2,237,350. The request would increase appropriation in the Public Defender Cleveland Municipal budget to match the Agreement. The City reimburses the County pursuant to the revenue generating agreement on a quarterly basis and the County pays the City it's portion of reimbursement received from the Ohio Public Defender Commission less a three percent administrative fee.

|  |    |              |
|--|----|--------------|
| H. Court                                   |    | <b>JE010</b> |
| PB240115 – Probate Crt (Clrk) Comput. Fund |    |              |
| Other Expenses                             | \$ | 160,633.00   |
|  |    |              |
| Court                                      |    |              |
| PB240105 – Probate Crt Dispute Res Prg     |    |              |
| Other Expenses                             | \$ | 11,412.00    |

The Probate Court is requesting an appropriation increase in the amount of \$172,045 in its Computerization and Dispute Resolution special revenue funds. The Computerization fund increase will be used for the 2021 portion of the new five year contract for case management services plus other miscellaneous expenses and the increase in the Dispute

Resolution fund would be used for miscellaneous expenses. With the requested increases, the 2021 appropriations in Computerization and Dispute Resolution funds would total \$637,777 and \$58,073 which is within their 2020 ending cash balances of \$3,359,556 and \$878,174, respectively. Funding comes from court filing fees pursuant to ORC 2101.162(B)(1) and 2101.163(A).

|                                       |    |             |
|---------------------------------------|----|-------------|
| I. Community Development              |    |             |
| DV220100 – Development Rev. Loan Fund |    |             |
| Other Expenses                        | \$ | (51,983.00) |

The Office of Budget and Management requests an appropriation decrease for \$51,983.00 in the Development Revolving Loan Fund. This is to account for the closing of this fund back in 2019 with no additional expenses being posted to it. Funding was provided by the Development Revolving Loan Fund via loan repayments from disbursed loans.

|                                      |    |              |
|--------------------------------------|----|--------------|
| J. Community Development             |    |              |
| DV220110 – Economic Development Fund |    |              |
| Other Expenses                       | \$ | 2,065,283.00 |

Office of Budget Management is requesting an appropriation increase of \$2,065.283 in the Economic Development Fund. This is for the purpose of appropriating 2019 Resolution items that were not encumbered through 2020. These include Arctaris (R2019-0255), SBA-Muni County Program (BC2019-922), Consolidated Precision Products (BC2019-631) and Rochling Glastics Composites (R2019-0254). 2020 Items will be appropriated at a later date following the encumbering of these items. Funding is provided by the Economic Development Fund, which as a cash balance (after legislative encumbrances) of \$12.6 million.

|                                     |    |              |
|-------------------------------------|----|--------------|
| K. Community Development            |    |              |
| DV220115 – Property Demolition Fund |    |              |
| Other Expenses                      | \$ | 3,090,423.27 |

Office of Budget and Management requests an appropriation increase in the amount of \$3,090,423.27 for the Property Demolition Fund. This is to provide appropriation for remaining disbursements yet to take place on demolition projects and agreements. Funding is provided by the Property Demolition Fund, which has a cash balance of \$3,090,423.27 without encumbrances and a cash balance of (\$6,878,470.61) with remaining encumbrances. Remaining encumbrances will be covered by the General Fund Subsidy for the Demolition Fund, which has \$7,045,198.72 remaining.

|   |    |              |
|---|----|--------------|
| L. Community Development                  |    |              |
| DV105100 – Community Develop (Casino Tax) |    |              |
| Other Expenses                            | \$ | 2,309,424.70 |

Office of Budget and Management, is requesting an appropriation increase in the amount of \$2,309,424.70 in the Community Development/Casino Tax Fund. This is to provide appropriation for remaining CDSG grants and agreements to be completed. Funding is provided by the Community Development/Casino Tax Fund which as a cash balance of \$4.1 million.



|                                       |    |            |
|---------------------------------------|----|------------|
| M. Other Judicial                     |    |            |
| CP285130 – Probation Supervision Fees |    |            |
| Other Expenses                        | \$ | 512,405.00 |
| Capital Outlays                       | \$ | 5,000.00   |

Common Pleas Court is requesting an appropriation increase of \$517,405.00 in the Probation Supervision Fees accounting unit. This is to support for FY2021 Budget Increases for expenses in the upcoming year. Funding is provided by the Probation Supervision Fees Fund, which has a cash balance of \$2 million.

|                                     |    |            |
|-------------------------------------|----|------------|
| N. Treatment Alt For Safer Comm     |    |            |
| CP320100 – TASC Medicaid Funds (CO) |    |            |
| Personal Services                   | \$ | 223,175.00 |
| Other Expenses                      | \$ | 100,000.00 |

Common Pleas Court is requesting an appropriation increase of \$323,175.00 in the TASC Medicaid Fund accounting unit. This is to support for FY2021 Budget Increases for expenses in the upcoming year. Funding is provided by the TASC Medicaid Fund, which has a cash balance of \$1.7 million.

|                               |    |            |
|-------------------------------|----|------------|
| O. Other Judicial             |    |            |
| CP285105 – Urinalysis Testing |    |            |
| Other Expenses                | \$ | 115,000.00 |

Common Pleas Court is requesting an appropriation increase of \$115,000.00 in the Urinalysis Testing Fund accounting unit. This is to support for FY2021 Budget Increases for expenses in the upcoming year. Funding is provided by the Urinalysis Testing Fund, which has a cash balance of \$1.0 million.

|                               |    |              |
|-------------------------------|----|--------------|
| P. Other Health and Safety    |    |              |
| CP280100 – Special Project II |    |              |
| Other Expenses                | \$ | 500,000.00   |
| Capital Outlays               | \$ | 1,000,000.00 |

Common Pleas Court is requesting an appropriation increase of \$1,500,000.00 in the Special Project II accounting unit. This is to support for FY2021 Budget Increases for expenses in the upcoming year. Funding is provided by the Common Pleas Special Project II Fund, which has a cash balance of \$3.1 million.

|  |    |            |
|--|----|------------|
| Q. Court                                 |    |            |
| CP240105 – Computerization Fund 2303.201 |    |            |
| Other Expenses                           | \$ | 280,000.00 |
| Capital Outlays                          | \$ | 100,000.00 |

Common Pleas Court is requesting an appropriation increase of \$380,000.00 in the Common Pleas Computerization accounting unit. This is to support for FY2021 Budget Increases for expenses in the upcoming year. Funding is provided by the Common Pleas Computerization Fund, which has a cash balance of \$384,061.38

|  |  |  |
|--|--|--|
| R. Court                                 |  |  |
| CC240100 – Clerk of Crts Computerization |  |  |

Other Expenses \$ (150,000.00)

Office of Budget and Management is requesting an appropriation decrease of \$150,000.00 for the Clerk of Courts Computerization accounting unit. This was appropriation erroneously placed into this accounting unit during the 2021 Budget Update cycle that was not corrected before Council approval that needs to be removed. Appropriation for Computerization occurs in CP240105, separate from this accounting unit.

S. General Fund  
 CP100170 – Probation  
 Personal Services \$ 359,877.00

Office of Budget Management (on behalf of Common Pleas Court) is requesting an appropriation increase in the Probation accounting unit of \$359,877.00. This is to account for the full amount of the upcoming 2021 Step Increase for Union Probation Officers. This amount was not captured in time to make the initial 2021 Budget Update submitted to Council. Funding is provided by the General Fund.

**SECTION 2.** That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following cash transfers between County funds:

| <u>Fund Nos./Budget Accounts</u>          | <u>Journal Nos.</u> |
|---|---------------------|
| A. FROM: General Fund                     | <b>GL001</b>        |
| FS100350 – General Fd Operating Subsidies |                     |
| Trans Out – Subsidy Out \$                | 35,045,842.00       |
| TO: Debt Service                          |                     |
| FS500160 – 2017 Sales Tax Bonds           |                     |
| Trans In – Subsidy In \$                  | 1,450,000.00        |
| Debt Service                              |                     |
| FS500105 – Gateway Arena                  |                     |
| Trans In – Subsidy In \$                  | 6,144,827.00        |
| Debt Service                              |                     |
| FS500110 – Brownfield Debt Service        |                     |
| Trans In – Subsidy In \$                  | 928,064.00          |
| Debt Service                              |                     |
| FS500120 –Community Redevelopment Debt S  |                     |
| Trans In – Subsidy In \$                  | 256,656.00          |
| Debt Service                              |                     |
| FS500130 – DS – Medical MartSeries 2010   |                     |
| Trans In – Subsidy In \$                  | 26,266,295.00       |

The Office of Budget and Management requests \$35,045,842 in cash transfers to the Debt Retirement Fund from the General Fund for payments to come due in fiscal year





To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: January 6, 2021

Re: Fiscal Agenda – 1/12/2021

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **January 12, 2021**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to reconcile the originally adopted 2020 Budget. Items of note on this agenda include:

- Request to provide appropriation increase/decreases as requested.
- Cash Transfers as requested.

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

| Department                           | Amount Requested | Item | Funding Source                                    | Purpose                |
|--------------------------------------|------------------|------|---|------------------------|
| Board of Elections                   | \$11,999.00      | A    | General Fund                                      | Appropriation Increase |
| Fiscal Office – Recording/Conveyance | \$158,502.00     | B    | General Fund                                      | Appropriation Increase |
| Human Resources                      | \$17,754,975.00  | C    | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| HHS/DCFS                             | \$3,900,000.00   | D    | PA Fund – No General Fund/HHS Levy Fund Impact    | Appropriation Increase |
| Office of Budget and Management      | (\$681,757.00)   | E    | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Decrease |
| Office of Budget and Management      | \$178,752.00     | F    | General Fund Sales Tax                            | Appropriation Increase |

|                                 |                |   |   |                        |
|---------------------------------|----------------|---|---|------------------------|
| Public Defender                 | \$45,697.00    | G | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Probate Court                   | \$172,045.00   | H | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Department of Development       | (\$51,983.00)  | I | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Decrease |
| Department of Development       | \$2,065,283.00 | J | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Department of Development       | \$3,090,423.27 | K | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Department of Development       | \$2,309,424.70 | L | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Common Pleas                    | \$517,405.00   | M | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Common Pleas                    | \$323,175.00   | N | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Common Pleas                    | \$115,000.00   | O | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Common Pleas                    | \$1,500,000.00 | P | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Common Pleas                    | \$380,000.00   | Q | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |
| Office of Budget and Management | (\$150,000.00) | R | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Decrease |
| Common Pleas                    | \$359,877.00   | S | Special Revenue – No General/HHS Levy Fund Impact | Appropriation Increase |

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

| Department                      | Amount Transferred | Item | Funding Source | Purpose       |
|---------------------------------|--------------------|------|----------------|---------------|
| Office of Budget and Management | \$35,045,842.00    | A    | General Fund   | Cash Transfer |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0005

|   |   |
|---|---|
| <p>Sponsored by: <b>County Executive Budish/Department of Human Resources</b></p> | <p><b>A Resolution</b> authorizing an amendment to Contract No. 261 with Medical Mutual of Ohio dba Medical Mutual Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$98,243,820.48; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the County Executive/Department of Human Resources has recommended an amendment to Contract No. 261 with Medical Mutual of Ohio dba Medical Mutual Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$98,243,820.48; and

WHEREAS, the goal for this amendment is the continuation of group healthcare benefits for County employees and their eligible dependents; and

WHEREAS, this project will be funded 81% from the Hospitalization Self-Insurance fund and 19% from the Cuyahoga County Board of Developmental Disabilities Self-Insurance fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 261 with Medical Mutual of Ohio dba Medical Mutual

Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$98,243,820.48.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any Medical additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

|                          |  |      |
|--------------------------|--|------|
|                          |  |      |
| County Council President |  | Date |

|                  |  |      |
|------------------|--|------|
|                  |  |      |
| County Executive |  | Date |

|                  |  |      |
|------------------|--|------|
|                  |  |      |
| Clerk of Council |  | Date |

Journal CC041  
January 12, 2021



The Department of Human Resources 2020 Medical Mutual Services L.L.C. (Medical Mutual of Ohio) Amendment to extend the time period through 12/31/2021 for an additional amount not-to-exceed \$98,243,820.48

#### Scope of Work

The Department of Human Resources requesting approval of an amendment with Medical Mutual Services, L.L.C. for major medical provider services for County employees and their covered dependents for an anticipated cost not-to-exceed \$98,243,820.48 for the period 1/1/2021-12/31/2021.

#### Procurement

The procurement method for the contract was formal Request for Proposal (#40263).

The RFP was closed on July 27, 2017. There was an SBE participation/goal of 1%.

There were ten vendor proposals submitted for review. Proposals from Medical Mutual Services, MetroHealth and CVSCaremark were recommended.

#### Vendor Information

The address of the vendor is:

Medical Mutual Services, L.L.C.

2060 East Ninth Street

Cleveland, Ohio 44115-1355

Council District 7

The President, Chairman & CEO for the vendor is Rick Chiricosta

The amendment term is 1/1/2021 through 12/31/2021.

#### Funding

Hospitalization Self-Insurance Fund (81%)

Self-Insurance Fund (Board of Developmental Disabilities (19%))

#### Previous Contracts:

The original contract was for 3 years for an amount not-to-exceed \$303,412,998.00. This is the third amendment. The first amendment was in the amount of \$5,000 and was for the vendor to provide a debit card substantiation file feed to County's Flexible Spending Account Administrator. The second amendment was to update language, but for no additional funds.

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Medical Mutual Services, LLC (Medical Mutual of Ohio)   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1800002-01 & 05   |                      |                |                      |             |
| <b>RQ#</b>  | 40263   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/2018-12/31/2020   |                      |                |                      |             |
| <b>Background Statement</b>   | Medical coverage for County employees and their eligible dependents   |                      |                |                      |             |
| <b>Service Description</b>  | Medical coverage for County employees and their eligible dependents   |                      |                |                      |             |
| <b>Performance Indicators</b>   | Preparation, printing and delivery of open enrollment materials, issuance of ID cards, summary plan descriptions, summary of benefits and coverage, development, design and installation of record keeping systems to complete Form 5500 and other government and IRS required forms, implementation of structure of the plan, develop systems and forms to process request s for benefit payments including audits, preparation of reports form the County to use for financial management, receipt of dependent data in electronic format after each open enrollment. |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | All requirements met  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | See above   |                      |                |                      |             |
| <b>Department Contact</b>   | Sheba Marshall  |                      |                |                      |             |
| <b>User Department</b>  | Human Resources   |                      |                |                      |             |
| <b>Date</b>   | 11-2-2020   |                      |                |                      |             |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0006

|   |  |
|---|--|
| <p>Sponsored by: <b>County Executive Budish/Department of Human Resources</b></p> | <p><b>A Resolution</b> authorizing an amendment to Contract No. 209 with CVS Pharmacy, Inc. dba Caremark PCS Health, L.L.C. for pharmacy benefit management services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$18,539,400.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, the County Executive/Department of Human Resources has recommended an amendment to Contract No. 209 with CVS Pharmacy, Inc. dba Caremark PCS Health, L.L.C. for pharmacy benefit management services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$18,539,400.00;

WHEREAS, the primary goal of this project is to continue to provide pharmacy benefit management services for the health benefits program; and

WHEREAS, the project is 100% funded by the Self-Insurance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorize an amendment to Contract No. 209 with CVS Pharmacy, Inc. dba Caremark PCS Health, L.L.C. for pharmacy benefit management services for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program

participants' employees and their eligible dependents for the period of 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$18,539,400.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC041  
January 12, 2021

Department of Human Resources 2020 CaremarkPCS Health, L.L.C. amendment for pharmacy benefit management services to extend through 12/31/2021 for an additional amount not-to-exceed \$18,539,400

#### Scope of Work Summary

Department of Human Resources requesting approval of an amendment with CaremarkPCS Health, L.L.C. for the anticipated cost not-to-exceed \$18,539,400. The associated start and completion dates for the amendment are 01/01/2021- 12/31/2021.

The primary goal is to provide pharmacy benefit management services to County employees and their eligible dependents.

#### Procurement

The procurement method for the original agreement was formal Request for Proposals (#40263). This RFP included both group healthcare and pharmacy management benefits services.

The RFP was closed on 7/27/2017. It included an SBE participation goal of 1%.

There were ten vendor proposals submitted for review, and three proposals were recommended.

#### Contractor and Project Information

The address of the vendor is:

CaremarkPCS Health, L.L.C.

One CVS Drive

Woonsocket RI 02895

Council District NA

The CEO for the vendor is Larry Merlo

#### Project Status and Planning

This amendment is for the term 1/1/2021 through 12/31/2021.

#### Funding

The amendment is funded 100% by the Self Insurance Fund.

The schedule of payments is by invoice.

#### Original Contract

2018 - \$17,700,000

2019 - \$18,762,000

2020 - \$19,887,720

#### Amendment

2021 - \$18,539,400

**CONTRACT EVALUATION FORM**

|   |  |                      |                |                      |             |
|---|--|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | CaremarkPCS Health, L.L.C.   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1800156-01 & 02  |                      |                |                      |             |
| <b>RQ#</b>  | BSO 40263  |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/2018-12/31/2020  |                      |                |                      |             |
| <b>Background Statement</b>   | Medical Benefits Prescription Drug Benefits  |                      |                |                      |             |
| <b>Service Description</b>  | Provide a cost efficient prescription drug plan to control the rising cost of prescription drugs.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | Low cost administrative services. Cost efficient prescription drug plan with competitive coverage, cost containment measures, pricing models that demonstrate cost efficiencies, data connectivity between the wellness vendor and healthcare provider, attendance at all wellness fairs and other county events. Include regionalization segregated claim, administration and billing functions. Pharmacy management solutions flexibility. |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Met all expectations.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>  | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |  | X                    |                |                      |             |
| <b>Justification of Rating</b>  | Vendor met all expectations and contained costs.   |                      |                |                      |             |
| <b>Department Contact</b>   | Sheba Marshall   |                      |                |                      |             |
| <b>User Department</b>  | Human Resources  |                      |                |                      |             |
| <b>Date</b>   | 11-2-2020  |                      |                |                      |             |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0007

|  |   |
|--|---|
| Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council</b> | <b>A Resolution</b> making a sole source award on RQ2924 with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,700,000.00 for Out-of-School Time services for youth for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 247 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council has recommended an award on RQ2924 with Child Care Resource Center o Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,700,000.00 for Out-of-School Time services for youth for the period 1/1/2021 – 12/31/2021; and

WHEREAS, the primary goals of this project are to: (a) serve as the lead agency for out-of-school time services for school-age children in Cuyahoga County, including managing after school and summer programming; (b) provide professional development for youth-serving staff to promote positive youth development, improve school performance and prepare youth for careers and stable adulthood; and (c) ensure health and well-being of children and youth in Cuyahoga County; and

WHEREAS, the project is funded 100% by the Health and Human Services Levy fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ2924 with Child Care Resource Center o Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,700,000.00 for Out-of-School Time services for youth for the period 1/1/2021 – 12/31/2021.





FCFC 2021 Child Care Resource Center of Cuyahoga County dba Starting Point Contract Out-of-School Time (OST) Services for Youth in Cuyahoga County

Scope of Work Summary

FCFC requesting approval of a contract amendment with Child Care Resource Center of Cuyahoga County dba Starting Point for the anticipated cost of \$1,700,000.00 NTE to add funds and extend the time period of the agreement to 12/31/2020.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

| Contract/Amend    | Approval Number |
|-------------------|-----------------|
| Original Contract | R2017-0219      |
| Amend 1           | BC2018-119      |
| Amend 2           | R2018-0238      |
| Amend 3           | R2019-531       |
| Amend 4           | R2019-2095      |

Describe the exact services being provided.

Contracting with community partners to provide OST activities including tutoring, kindergarten clubs, a screen writing contest, post-secondary access services, social support and wellness, and workforce development

- Managing the County's outcome measurement tools, processes, and data systems used by current OST contracted partners including training and providing technical assistance to users
- Improving developmental assets in youth participating in OST activities as well as overall OST program quality
- Delivering professional development training to youth serving staff that align with core knowledge and competencies of national afterschool associations

The anticipated start-completion dates are 1/1/21-12/31/21

The primary goals of the project are to contract with a lead organization that can coordinate, enhance, and maximize existing after-school and summer programs for children and youth in Cuyahoga County.

Procurement

The procurement method for this project was Sole Source. The total value of the Sole Source is \$1,700,000.00.

The Sole Source bid was opened on September 16, 2020 and closed on September 22, 2020. There was no SBE goal. The proposed contract is an OPD approved sole source item with materials attached.

Contractor and Project Information

Child Care Resource Center of Cuyahoga County dba Starting Point  
4600 Euclid Avenue, STE 500  
Cleveland, Ohio 44103  
Council District 7

The Interim Executive Director for the contractor is Debbie Fodge

**Project Status and Planning**

The project is an extension of the existing project

**Funding**

The project is funded by 100% Health and Human Services Levy.

The schedule of payments is monthly by invoice

The project is a contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

| Amendment             | Value   |
|-----------------------|---|
| Original 2017-2018    | <del>\$1,400,000.00</del> <b>\$1,600,000.00</b> |
| Amendment 1 2018      | \$45,000.00                                     |
| Amendment 2 2018-2019 | \$1,645,000.00                                  |
| Amendment 3 2019      | \$52,000.00                                     |
| Amendment 4 2020      | \$1,645,000.00                                  |

## CONTRACT EVALUATION FORM

|   |   |
|---|---|
| <b>Contractor</b>   | Child Care Resource Center of Cuyahoga County dba Starting Point  |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700241-01<br>247   |
| <b>RQ#</b>  |   |
| <b>Time Period of Original Contract</b>   | 01/01/2017-12/31/2017   |
| <b>Background Statement</b>   | <p>The Ohio Family and Children First Council is statutorily defined as the Governor’s Cabinet for children and families in the 1993 Ohio Revised Code 121.37. The Council has eleven state agencies which include (Ohio Department of Agriculture, Ohio Department of Alcohol and Drug Addiction Services, Ohio Department of Development Disabilities, Ohio Department of Education, Ohio Department of Health, Ohio Department of Mental Health, Ohio Department of Rehabilitation and Correction, Ohio Department of Youth Services, Ohio Rehabilitation Services Commission, and Ohio Budget and Management). Ohio Family and Children First has 4 core responsibilities: engaging and empowering families, shared accountability, building community capacity and coordinating systems and services. The partnership of state agencies is replicated at the local level, expanding the scope to add local government, communities and families. Local Councils exist in each of the 88 counties. There are formal by-laws for electing leadership, making decisions, standing committees, guiding principles and the roles of officers and staff. The Council focuses on enhancing the well-being of Ohio’s children and families by building community capacity, coordinating systems and services, and engaging and empowering families. Family and Children First Council (FCFC) provides a simple and organized service coordination mechanism at the county level.</p> <p>As the planning entity for Cuyahoga County, FCFC promotes collaborative coordination across a continuum of family-centered, neighborhood based culturally competent services ensuring the well-being of every child in order to preserve and strengthen families in their communities. The Cuyahoga County FCFC does not provide any direct social services. FCFC facilitates planning for direct services for families and children prenatal through 21. The FCFC member’s systems provide the direct services for individual and families. FCFC can direct families to individual systems to help them access quality services. Through collaborative efforts FCFC</p> |

|   |  |                      |                |                      |             |
|---|--|----------------------|----------------|----------------------|-------------|
|   | continues to achieve the following accomplishments; participation and promotion of Parent Services and activities, Youth Engagement through the development of the Youth Advisory Leadership Coalition, continued support to the Service Coordination Team, the administration of youth internships, and providing support to other county-wide youth development strategies.  |                      |                |                      |             |
| <b>Service Description</b>  | Out of School Time and Transition Services   |                      |                |                      |             |
| <b>Performance Indicators</b>   | Number of parents and youth accessing services through consultation services and online. Number of programs receiving a contract for service through Starting Point's re-granting process. Number of youth served through funded OST providers. Number of activities available for youth by neighborhood. Number of OST/Youth Transition programs listed with Starting Point. Number of licensed OST programs listed. Number of OST practitioners trained. Number of training sessions conducted. Number of technical assistance sessions conducted. Number of funded OST/Youth Transitions programs that participate in YPQA assessments. Increased OST/Youth Transitions Programs YPQA Youth Interactions and Engagement Scores. Number of funded OST/Youth Transitions Agencies implementing Family Engagement Strategies |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b> | Over 1402 youth were served with over 49,015 hours of programming.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                            | <b>Superior</b>  | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |  | X                    |                |                      |             |
| <b>Justification of Rating</b>  | All contract deliverables are met in a timely manner.  |                      |                |                      |             |
| <b>Department Contact</b>   | Kathleen Johnson   |                      |                |                      |             |
| <b>User Department</b>  | Family and Children First Council  |                      |                |                      |             |
| <b>Date</b>   | 11/5/2020  |                      |                |                      |             |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0008

|   |   |
|---|---|
| <b>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services</b> | <b>A Resolution</b> authorizing an amendment to Contract No. 204 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2020 – 12/31/2020, to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,400,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an amendment to Contract No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period of 1/1/2020 – 12/31/2020, to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,400,000.00; and

WHEREAS, the primary goal of this project is to continue to offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers; and

WHEREAS, this project is 100% funded by the State Child Protective Allocation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period of 1/1/2020 – 12/31/2020, to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,400,000.00.



**2020/21 DCFS AMENDMENT #1 WITH THE METROHEALTH SYSTEM FOR COMPREHENSIVE MEDICAL SERVICES**

Division of Children and Family Services is requesting approval of a contract amendment with The Metro Health System to change the end date from 12/31/2020 to 12/31/2021 and add \$292,000.00 for 2020 and add \$1,108,000.00 in funding for 2021, not-to-exceed.

| Approval Date | Approval Number |
|---------------|-----------------|
| 02/25/2020    | R2020-0049      |

In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of health care needs of children and youth, 2) coordinated psychotropic medication consultation and counseling, and 3) alcohol and drug testing for caregivers, youth or other adults in the home.

Safety concerns are brought to the attention of DCFS 24/7. With approximately 2,000 children and youth in care, DCFS determined there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement.

The anticipated start-completion dates are (11/01/2020 – 12/31/2021).

The primary goals of the project are (list 2 to 3 goals).

- To reduce safety risks for children and youth
- To establish care coordination through consultation and counseling for children and youth prescribed psychotropic medications
- To provide linkages for youth aging-out of the foster care system
- To comply with referral standards for preventive and follow-up visits for physical and behavioral health care set by American Academy of Pediatrics (AAP) and Ohio Administrative Code (OAC) 5101:2-42-66.1.

**Procurement**

The original contract contains two option years that can be exercised based on funding availability, provider performance, and agency priorities. DCFS is exercising the first amendment year with this amendment, ~~which requires an RFP exemption.~~

**Contractor and Project Information**

The Metro Health System  
2500 MetroHealth Drive  
Cleveland, OH 44109  
Council District (N/A)

The president and CEO for the contractor/vendor is Dr. Akram Boutros.

**Project Status and Planning**

The project reoccurs annually.

The amendment was delayed due to negotiations between Cuyahoga County DCFS and Metrohealth about the amount of funding needed for 2020 and 2021, as well as delays related to the vendor signing the final document and providing updated Certificates of Insurance.

**Funding**

The project is funded 100% through State Child Protection Allocation.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and is the 1st amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).



| Contract          | Dates                   | Amount         |
|-------------------|-------------------------|----------------|
| Original Contract | 01/01/2020 – 12/31/2020 | \$1,067,000.00 |
|                   | Total                   | \$1,067,000.00 |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0009

|  |  |
|--|--|
| Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Division of Senior and Adult Services</b> | <b>A Resolution</b> authorizing an amendment to a Master Contract, which includes Nos. CE1700245-01 – CE1700265-01 and Contract Nos. 98 and 106 with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 - 12/31/2020 to extend the period to 6/30/2021, to remove the provider Buckeye Homecare Services, Inc., assign the interest from Priority Home Health Care, Inc. to Addus Healthcare, effective 1/1/2021 and for additional funds in the amount not-to-exceed \$1,800,145.20; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|--|--|

WHEREAS, the County Executive/Department of Health and Human Services/Division of Senior and Adult Services has recommended an amendment to a Master Contract, which includes Nos. CE1700245-01 – CE1700265-01 with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 - 12/31/2020 to extend the period to 6/30/2021, to remove a provider, assign interest from Priority Home Health Care, Inc. to Addus Healthcare, effective 1/1/2021 and for additional funds in the amount not-to-exceed \$1,800,145.20 as follows:

- a. A-1 Health Care, Inc.
- b. ABC International Services, Inc.
- c. ~~Buckeye Homecare Services, Inc.~~
- d. Casleo Corporation
- e. Critical Signal Technologies, Inc.
- f. Family & Community Services, Inc.
- g. First Choice Medical Staffing, Inc.
- h. Geocare Inc.
- i. Home Care Relief Inc.
- j. Priority Home Health Care, Inc. nka Addus Healthcare
- k. Renaissance Home Health Care

- l. Rose Centers for Aging Well, LLC
- m. RX Home Healthcare Inc.
- n. Senior Transportation Connection
- o. Solutions Premier Training Services
- p. TOBI Transportation LLC
- q. Transport Assistance, Inc.
- r. U First Homecare Services, Inc.
- s. Xcel Healthcare Providers Inc.
- t. Honor & Compassion Homecare, LLC
- u. LCH Group

WHEREAS, the primary goal of the OPTIONS for Independent Living Services Program is to provide a flexible, affordable in-home care program to Cuyahoga County residents aged 60 and above who, because of income and/or assets, are not eligible for Medicaid waiver or other programs; and

WHEREAS, the various services provided by the program that are essential to Cuyahoga County senior include: 1) assistance with larger household chores; 2) medical emergency response services; 3) grab bar installation; 4) homemaking assistance; 5) home delivered meals; 6) assistance with personal care and/or transportation for medical-related appointments; and

WHEREAS, this program is funded 100% by Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract, which includes Nos. CE1700245-01 – CE1700265-01 with various providers for various services for the Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2018 - 12/31/2020 to extend the period to 6/30/2021, to remove a provider, assign interest from Priority Home Health Care, Inc. to Addus Healthcare, effective 1/1/2021 and for additional funds in the amount not-to-exceed \$1,800,145.20 as follows:

- a. A-1 Health Care, Inc.
- b. ABC International Services, Inc.
- c. Casleo Corporation
- d. Critical Signal Technologies, Inc.
- e. Family & Community Services, Inc.
- f. First Choice Medical Staffing, Inc.

- g. Geocare Inc.
- h. Home Care Relief Inc.
- i. Priority Home Health Care, Inc.
- j. Renaissance Home Health Care
- k. Rose Centers for Aging Well, LLC
- l. RX Home Healthcare Inc.
- m. Senior Transportation Connection
- n. Solutions Premier Training Services
- o. TOBI Transportation LLC
- p. Transport Assistance, Inc.
- q. U First Homecare Services, Inc.
- r. Xcel Healthcare Providers Inc.
- s. Honor & Compassion Homecare, LLC
- t. LCH Group

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal CC041  
January 12, 2021

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | A-1 Health Care Services, Inc.  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700245   |                      |                |                      |             |
| <b>RQ#</b>  | SA-17-39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaking and Personal Care services.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both performance indicators, with a 100% utilization rate and a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | ABC International Services, Inc.  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700246   |                      |                |                      |             |
| <b>RQ#</b>  | SA-17-39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County.             |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Chore and Grab Bar services.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will receive chore services on or before the requested "service by" date contained on the client care plan.</li> <li>2. 50% of the clients will have chore services completed within fourteen (14) calendar days of the referral.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the indicators with 96% of clients receiving services on or before the requested date, and 50% of clients having services completed within 14 calendar days of the referral, and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client. |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The provider serviced 96% of the clients by the requested "service by" date contained in the client care plan (superior) and 50% of their clients were serviced within 14 calendar days of the referral (average) so their overall rating is above average.   |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Casleo Corporation  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700248   |                      |                |                      |             |
| <b>RQ#</b>  | SA-17-39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Home Delivered Meal services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will begin to receive meal delivery within ten (10) calendar days of the referral.</li> <li>2. 25% of clients will begin to receive meal delivery within five calendar days of the referral.</li> </ol>  |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both indicators. 100% of clients began to receive meal delivery within 10 calendar days of the referral, and 50% of clients began to receive meal delivery within 5 days of the referral.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |



## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Critical Signal Technologies  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700249   |                      |                |                      |             |
| <b>RQ#</b>  | SA-17-39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Emergency Response services.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | 1. 50% of client calls for assistance will be responded to within thirty (30) seconds.<br>2. 50% of all new installations will be completed within seven calendar days of the referral.   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both indicators, as 99% of client calls for assistance were responded to within 30 seconds, and 80% of all new installations were completed within seven calendar days of the referral.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Family & Community Services, Inc.   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700250   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Home Delivered Meal services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will begin to receive meal delivery within ten (10) calendar days of the referral.</li> <li>2. 25% of clients will begin to receive meal delivery within five calendar days of the referral.</li> </ol>  |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both indicators. 90% of clients began to receive meal delivery within 10 calendar days of the referral, and 45% of clients began to receive meal delivery within 5 days of the referral.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | First Choice Medical Staffing of Ohio, Inc.   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700251   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker and Personal Care services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the utilization rate indicator with 80% utilization (Above Average) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Geocare, Inc.   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700252   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the utilization rate indicator with 100% utilization (Superior) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Home Care Relief, Inc.  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700253   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the utilization rate indicator with 85% utilization (Above Average) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Honor & Compassion  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | 20000684 AMND   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 5/1/20 – 12/31/20   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker and Personal Care services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | Clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.   |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/23/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | LHC Group   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | 20000684 AMND   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 5/1/20 – 12/31/20   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker and Personal Care services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | 1. 90% of clients will report receiving satisfactory service from the provider.<br>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | Clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.   |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/23/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Priority Home Health Care   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700254   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker and Personal Care services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the utilization rate indicator with 100% utilization (Superior) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |



## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Renaissance Home Health Care  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700255   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker and Personal Care services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the utilization rate indicator with 80% utilization (Above Average) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The provider had superior client satisfaction and a above average utilization rate, so their overall rating is above average.   |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Rose Centers for Aging Well, LLC  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700255   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Home Delivered Meal services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will begin to receive meal delivery within ten (10) calendar days of the referral.</li> <li>2. 25% of clients will begin to receive meal delivery within five calendar days of the referral.</li> </ol>  |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both indicators. 95% of clients began to receive meal delivery within 10 calendar days of the referral, and 45% of clients began to receive meal delivery within 5 days of the referral.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | RX Home Health Care   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700257   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the utilization rate indicator with 91.5% utilization (Above Average) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The provider had superior client satisfaction and an Above Average utilization rate, so their overall rating is Above Average.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Senior Transportation Connection  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700258   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Transportation services.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 50% of client trips will be completed in thirty (30) minutes from the point of the client pick-up to the client drop-off.</li> <li>2. 50% of clients will be picked-up within thirty (30) minutes of their call requesting a return trip home.</li> </ol>                                     |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both indicators. 98% of trips were completed within 30 minutes from the point of client pick-up to the point of client drop-off, and 85% of clients were picked up within 30 minutes of their call requesting a return trip home.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Solutions Premier Training Services   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700259   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker and Personal Care services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | 1. 90% of clients will report receiving satisfactory service from the provider.<br>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider was at 85% utilization (Above Average) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The provider had superior client satisfaction and an Above Average utilization rate, so their overall rating is Above Average.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Tobi Transportation LLC   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700261   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Transportation services.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 50% of client trips will be completed in thirty (30) minutes from the point of the client pick-up to the client drop-off.</li> <li>2. 50% of clients will be picked-up within thirty (30) minutes of their call requesting a return trip home.</li> </ol>                                     |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both indicators. 95% of trips were completed within 30 minutes from the point of client pick-up to the point of client drop-off, and 82% of clients were picked up within 30 minutes of their call requesting a return trip home.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Transport Assistance, Inc.  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700262   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Transportation services.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 50% of client trips will be completed in thirty (30) minutes from the point of the client pick-up to the client drop-off.</li> <li>2. 50% of clients will be picked-up within thirty (30) minutes of their call requesting a return trip home.</li> </ol>                                     |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded both indicators. 95% of trips were completed within 30 minutes from the point of client pick-up to the point of client drop-off, and 82% of clients were picked up within 30 minutes of their call requesting a return trip home.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider exceeded both indicators, and clients were highly satisfied with the services they received, with a Superior rating received for client satisfaction.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | U-First Homecare Services, Inc.   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700263   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | 1. 90% of clients will report receiving satisfactory service from the provider.<br>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider achieved 98% utilization (superior), and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | The provider had superior client satisfaction and a superior utilization rate, so their overall rating is superior.   |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |



## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Solutions Premier Training Services   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1700265   |                      |                |                      |             |
| <b>RQ#</b>  | 39732   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1/1/18 - 12/31/18   |                      |                |                      |             |
| <b>Background Statement</b>   | The Cuyahoga County Department of Health and Human Services, Division of Senior and Adult Services, solicited proposals from agencies and organizations interested in providing Options for Independent Living Services (chore, emergency response, grab bar, home delivered meals, personal care and/or homemaker) to Cuyahoga County. |                      |                |                      |             |
| <b>Service Description</b>  | This contract is for the provision of Homemaker and Personal Care services.   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ol style="list-style-type: none"> <li>1. 90% of clients will report receiving satisfactory service from the provider.</li> <li>2. 75% of clients will receive at least 70% of the hours of service authorized in their care plan.</li> </ol>   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | The provider exceeded the utilization rate indicator with 88.2% utilization (Above Average) and they received a "Superior" rating for client satisfaction, meaning fewer than 2% of provider interactions resulted in a dissatisfied client.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The provider had superior client satisfaction and an above average utilization rate, so their overall rating is above average.  |                      |                |                      |             |
| <b>Department Contact</b>   | Erin Rearden  |                      |                |                      |             |
| <b>User Department</b>  | DCAP  |                      |                |                      |             |
| <b>Date</b>   | 9/11/20   |                      |                |                      |             |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0010

|  |  |
|--|--|
| <p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p> | <p><b>A Resolution</b> declaring that public convenience and welfare requires resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2021-2022 50/50 Resurfacing Program; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; authorizing the County Executive to enter into an agreement of cooperation with said municipalities in connection with said projects; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|--|

WHEREAS, the County Executive Budish/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires resurfacing of various avenues, boulevards, roads and streets located in various municipalities in connection with the 2021-2022 50/50 Resurfacing Program as follows:

- a. Bradley Road, South Corporation Limit to Wolf Road in the City of Bay Village, Council District 1;
- b. Libby Road, Northfield Road to Aurora Road in the City of Bedford Heights, Council District 9;
- c. East Edgerton Road, Broadview Road to East Corporation Limit in the City of Broadview Heights, Council District 6;
- d. Memphis Avenue, Intersection with Tiedeman Road in the City of Brooklyn, Council District 3;
- e. Spring Road, Broadview Road to Jennings Avenue in the City of Cleveland, Council District 7;
- f. Shaw Avenue, Hayden Avenue to Manhattan Avenue in the City of East Cleveland, Council District 10;

- g. Cochran Road, 450 feet North & South of the Intersection with Austin Powder Drive in the Village of Glenwillow, Council District 6;
- h. Bishop Road, Intersection with Wilson Mills Road in the City of Highland Heights, Council District 11;
- i. Rockside Road, Brecksville Road to East Corporation Limit in the City of Independence, Council District 6;
- j. Anderson Road, Richmond Road to Professor Road in the City of Lyndhurst, Council District 11;
- k. Dunham Road, Libby Road to Rockside Road in the City of Maple Heights, Council District 8;
- l. Gates Mills Boulevard, Cedar Road to SOM Center Road in the City of Mayfield Heights, Council District 6;
- m. Chagrin Boulevard, South Lane to East Corporation Limit in the Village of Moreland Hills, Council District 6;
- n. Abbey Road, Albion Road to South of the Turnpike Bridge in the City of North Royalton, Council District 5;
- o. Solon Road, West Corporation Limit to Richmond Road in the Oakwood Village, Council District 6;
- p. Brookside Drive/Mill Street, Bagley Road to Columbia Road in the City of Olmsted Falls, Council District 5;
- q. Chestnut Road, Broadview Road to East Corporation Limit in the City of Seven Hills, Council District 6;
- r. Coventry Road, Shaker Boulevard to South Park Boulevard in the City of Shaker Heights, Council District 9;
- s. Mayfield Road, East Corporation Limit to Belvoir Boulevard in the City of South Euclid, Council District 11;
- t. Warrensville Center Road, Fairmount Boulevard to Cedar Road in the City of University Heights, Council District 10;
- u. Alexander Road, Dunham Road to Walton Road in the Village of Walton Hills, Council District 6;

- v. Miles Road & Warrensville Center Road, East of Green Road to East Corporation Limit & S. R. 480 to North Corporation Limit in the City of Warrensville Heights, Council District 9;

WHEREAS, the anticipated start date for construction of the projects is 2021-2022; and

WHEREAS, the anticipated funding for each of the projects is as follows:

- a. Bradley Road total estimated project cost \$565,000.00 (\$250,000.00 from County Road and Bridge Fund and \$315,000.00 from the City of Bay Village);
- b. Libby Road total estimated project cost \$866,000.00 (\$250,000.00 from County Road and Bridge Fund and \$616,000.00 from the City of Bedford Heights);
- c. East Edgerton Road total estimated project cost \$480,000.00 (\$240,000.00 from County Road and Bridge Fund and \$240,000.00 from the City of Broadview Heights);
- d. Memphis Avenue total estimated project cost \$420,000.00 (\$210,000.00 from County Road and Bridge Fund and \$210,000.00 from the City of Brooklyn);
- e. Spring Road total estimated project cost \$630,000.00 (\$250,000.00 from County Road and Bridge Fund and \$380,000.00 from the City of Cleveland);
- f. Shaw Avenue total estimated project cost \$635,000.00 (\$250,000.00 from County Road and Bridge Fund and \$385,000.00 from the City of East Cleveland);
- g. Cochran Road total estimated project cost \$950,000.00 (\$250,000.00 from County Road and Bridge Fund and \$700,000.00 from the Village of Glenwillow);
- h. Bishop Road total estimated project cost \$450,000.00 (\$225,000.00 from County Road and Bridge Fund and \$225,000.00 from the City of Highland Heights);
- i. Rockside Road total estimated project cost \$640,000.00 (\$250,000.00 from County Road and Bridge Fund and \$390,000.00 from the City of Independence);

- j. Anderson Road total estimated project cost \$420,000.00 (\$210,000.00 from County Road and Bridge Fund and \$210,000.00 from the City of Lyndhurst);
- k. Dunham Road total estimated project cost \$835,000.00 (\$250,000.00 from County Road and Bridge Fund and \$585,000.00 from the City of Maple Heights);
- l. Gates Mills Boulevard total estimated project cost \$690,000.00 (\$250,000.00 from County Road and Bridge Fund and \$440,000.00 from the City of Mayfield Heights);
- m. Chagrin Boulevard total estimated project cost \$885,000.00 (\$250,000.00 from County Road and Bridge Fund and \$635,000.00 from the Village of Moreland Hills);
- n. Abbey Road total estimated project cost \$720,000.00 (\$250,000.00 from County Road and Bridge Fund and \$470,000.00 from the City of Highland Heights);
- o. Solon Road total estimated project cost \$290,000.00 (\$145,000.00 from County Road and Bridge Fund and \$145,000.00 from the Oakwood Village);
- p. Brookside Drive/Mill Street total estimated project cost \$210,000.00 (\$105,000.00 from County Road and Bridge Fund and \$105,000.00 from the City of Olmsted Falls);
- q. Chestnut Road total estimated project cost \$615,000.00 (\$250,000.00 from County Road and Bridge Fund and \$365,000.00 from the City of Seven Hills);
- r. Coventry Road total estimated project cost \$510,000.00 (\$250,000.00 from County Road and Bridge Fund and \$260,000.00 from the City of Shaker Heights);
- s. Mayfield Road total estimated project cost \$360,000.00 (\$180,000.00 from County Road and Bridge Fund and \$180,000.00 from the City of South Euclid);
- t. Warrensville Center Road total estimated project cost \$1,560,000.00 (\$250,000.00 from County Road and Bridge Fund and \$1,310,000.00 from the City of University Heights);

- u. Alexander Road total estimated project cost \$535,000.00 (\$250,000.00 from County Road and Bridge Fund and \$285,000.00 from the Village of Walton Hills);
- v. Miles Road & Warrensville Center Road total estimated project cost \$420,000.00 (\$210,000.00 from County Road and Bridge Fund and \$210,000.00 from the City of Warrensville Heights);

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires resurfacing of various avenues, roads and streets located in various municipalities in connection with the 2021-2022 50/50 Resurfacing Program as follows:

- a. Bradley Road, South Corporation Limit to Wolf Road in the City of Bay Village;
- b. Libby Road, Northfield Road to Aurora Road in the City of Bedford Heights;
- c. East Edgerton Road, Broadview Road to East Corporation Limit in the City of Broadview Heights;
- d. Memphis Avenue, Intersection with Tiedeman Road in the City of Brooklyn;
- e. Spring Road, Broadview Road to Jennings Avenue in the City of Cleveland;
- f. Shaw Avenue, Hayden Avenue to Manhattan Avenue in the City of East Cleveland;

- g. Cochran Road, 450 feet North & South of the Intersection with Austin Powder Drive in the Village of Glenwillow;
- h. Bishop Road, Intersection with Wilson Mills Road in the City of Highland Heights;
- i. Rockside Road, Brecksville Road to East Corporation Limit in the City of Independence;
- j. Anderson Road, Richmond Road to Professor Road in the City of Lyndhurst;
- k. Dunham Road, Libby Road to Rockside Road in the City of Maple Heights;
- l. Gates Mills Boulevard, Cedar Road to SOM Center Road in the City of Mayfield Heights;
- m. Chagrin Boulevard, South Lane to East Corporation Limit in the Village of Moreland Hills;
- n. Abbey Road, Albion Road to South of the Turnpike Bridge in the City of North Royalton;
- o. Solon Road, West Corporation Limit to Richmond Road in the Oakwood Village;
- p. Brookside Drive/Mill Street, Bagley Road to Columbia Road in the City of Olmsted Falls;
- q. Chestnut Road, Broadview Road to East Corporation Limit in the City of Seven Hills;
- r. Coventry Road, Shaker Boulevard to South Park Boulevard in the City of Shaker Heights;
- s. Mayfield Road, East Corporation Limit to Belvoir Boulevard in the City of South Euclid;
- t. Warrensville Center Road, Fairmount Boulevard to Cedar Road in the City of University Heights;
- u. Alexander Road, Dunham Road to Walton Road in the Village of Walton Hills;

- v. Miles Road & Warrensville Center Road, East of Green Road to East Corporation Limit & S. R. 480 to North Corporation Limit in the City of Warrensville Heights;

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvements.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with these projects.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_ seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### Public Works Requests Approval of the Public Convenience and Welfare for the 2021-2022 50/50 Resurfacing Program Project

#### A. Scope of Work Summary

1. The Public Works Department requesting that Council find: a) that public convenience and welfare requires the approval of the **2021-2022 50/50 Resurfacing Program** which includes the following projects:

- **Bradley Road**, South Corporation Limit to Wolf Road in the City of Bay Village
- **Libby Road**, Northfield Road to Aurora Road in the City of Bedford Heights
- **East Edgerton Road**, Broadview Road to East Corporation Limit in the City of Broadview Heights
- **Memphis Avenue**, Intersection with Tiedeman Road in the City of Brooklyn
- **Spring Road**, Broadview Road to Jennings Avenue in the City of Cleveland
- **Shaw Avenue**, Hayden Avenue to Manhattan Avenue in the City of East Cleveland
- **Cochran Road**, 450 feet North & South of the Intersection with Austin Powder Drive in the Village of Glenwillow
- **Bishop Road**, Intersection with Wilson Mills Road in the City of Highland Heights
- **Rockside Road**, Brecksville Road to East Corporation Limit in the City of Independence
- **Anderson Road**, Richmond Road to Professor Road in the City of Lyndhurst
- **Dunham Road**, Libby Road to Rockside Road in the City of Maple Heights
- **Gates Mills Boulevard**, Cedar Road to SOM Center Road in the City of Mayfield Heights
- **Chagrin Boulevard**, South Lane to East Corporation Limit in the Village of Moreland Hills
- **Abbey Road**, Albion Road to South of the Turnpike Bridge in the City of North Royalton
- **Solon Road**, West Corporation Limit to Richmond Road in the Oakwood Village
- **Brookside Drive/Mill Street**, Bagley Road to Columbia Road in the City of Olmsted Falls
- **Chestnut Road**, Broadview Road to East Corporation Limit in the City of Seven Hills
- **Coventry Road**, Shaker Boulevard to South Park Boulevard in the City of Shaker Heights
- **Mayfield Road**, East Corporation Limit to Belvior Boulevard in the City of South Euclid
- **Warrensville Center Road**, Fairmount Boulevard to Cedar Road in the City of University Heights
- **Alexander Road**, Dunham Road to Walton Road in the Village of Walton Hills
- **Miles Road & Warrensville Center Road**, East of Green Road to East Corporation Limit & S.R. 480 to North Corporation Limit in the City of Warrensville Heights

b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements

c) authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality.

The 50/50 Resurfacing Program allows cities to apply for 50% County funding up to a maximum of \$250,000 per project. The anticipated construction year for each project is 2021-2022.

The anticipated cost of the **Bradley Road** project is \$565,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$315,000.00 from the City of Bay Village.

The anticipated cost of the **Libby Road** project is \$866,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$616,000.00 from the City of Bedford Heights.

The anticipated cost of the **East Edgerton Road** project is \$480,000.00, the project is to be funded \$240,000.00 with County Road and Bridge Funds and \$240,000.00 from the City of Broadview Heights.

The anticipated cost of the **Memphis Avenue** project is \$420,000.00, the project is to be funded \$210,000.00 with County Road and Bridge Funds and \$210,000.00 from the City of Brooklyn.

The anticipated cost of the **Spring Road** project is \$630,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$380,000.00 from the City of Cleveland.

The anticipated cost of the **Shaw Avenue** project is \$635,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$385,000.00 from the City of East Cleveland.

The anticipated cost of the **Cochran Road** project is \$950,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$700,000.00 from the Village of Glenwillow.

The anticipated cost of the **Bishop Road** project is \$450,000.00, the project is to be funded \$225,000.00 with County Road and Bridge Funds and \$225,000.00 from the City of Highland Heights.

The anticipated cost of the **Rockside Road** project is \$640,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$390,000.00 from the City of Independence.

The anticipated cost of the **Anderson Road** project is \$420,000.00, the project is to be funded \$210,000.00 with County Road and Bridge Funds and \$210,000.00 from the City of Lyndhurst.

The anticipated cost of the **Dunham Road** project is \$835,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$585,000.00 from the City of Maple Heights.

The anticipated cost of the **Gates Mills Boulevard** project is \$690,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$440,000.00 from the City of Mayfield Heights.

The anticipated cost of the **Chagrin Boulevard** project is \$885,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$635,000.00 from the Village of Moreland Hills.

The anticipated cost of the **Abbey Road** project is \$720,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$470,000.00 from the City of North Royalton.

The anticipated cost of the **Solon Road** project is \$290,000.00, the project is to be funded \$145,000.00 with County Road and Bridge Funds and \$145,000.00 from Oakwood Village.

The anticipated cost of the **Brookside Drive/Mill Street** project is \$210,000.00, the project is to be funded \$105,000.00 with County Road and Bridge Funds and \$105,000.00 from the City of Olmsted Falls.

The anticipated cost of the **Chestnut Road** project is \$615,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$365,000.00 from the City of Seven Hills.

The anticipated cost of the **Coventry Road** project is \$510,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$260,000.00 from the City of Shaker Heights.

The anticipated cost of the **Mayfield Road** project is \$360,000.00, the project is to be funded \$180,000.00 with County Road and Bridge Funds and \$180,000.00 from the City of South Euclid.

The anticipated cost of the **Warrensville Center Road** project is \$1,560,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$1,310,000.00 from the City of University Heights.

The anticipated cost of the **Alexander Road** project is \$535,000.00, the project is to be funded \$250,000.00 with County Road and Bridge Funds and \$285,000.00 from the Village of Walton Hills.

The anticipated cost of the **Miles Road & Warrensville Center Road** project is \$420,000.00, the project is to be funded \$210,000.00 with County Road and Bridge Funds and \$210,000.00 from the City of Warrensville Heights.

2. The primary goal of this request is to begin the process of Council review and approval of these projects. The primary goal of the 50/50 Resurfacing Program itself is to properly maintain the County's infrastructure.

3. N/A

**B. Procurement – N/A**

**C. Contractor and Project Information**

1. N/A.

2. N/A

3a. The location of the projects, and the project Council Districts are listed below:

- **Bradley Road**, South Corporation Limit to Wolf Road in the City of Bay Village, Council District 1
- **Libby Road**, Northfield Road to Aurora Road in the City of Bedford Heights, Council District 9
- **East Edgerton Road**, Broadview Road to East Corporation Limit in the City of Broadview Heights, Council District 6
- **Memphis Avenue**, Intersection with Tiedeman Road in the City of Brooklyn, Council District 3
- **Spring Road**, Broadview Road to Jennings Avenue in the City of Cleveland, Council District 7
- **Shaw Avenue**, Hayden Avenue to Manhattan Avenue in the City of East Cleveland, Council District 10
- **Cochran Road**, 450 feet North & South of the Intersection with Austin Powder Drive in the Village of Glenwillow, Council District 6
- **Bishop Road**, Intersection with Wilson Mills Road in the City of Highland Heights, Council District 11
- **Rockside Road**, Brecksville Road to East Corporation Limit in the City of Independence, Council District 6
- **Anderson Road**, Richmond Road to Professor Road in the City of Lyndhurst, Council District 11
- **Dunham Road**, Libby Road to Rockside Road in the City of Maple Heights, Council District 8
- **Gates Mills Boulevard**, Cedar Road to SOM Center Road in the City of Mayfield Heights, Council District 6
- **Chagrin Boulevard**, South Lane to East Corporation Limit in the Village of Moreland Hills, Council District 6
- **Abbey Road**, Albion Road to South of the Turnpike Bridge in the City of North Royalton, Council District 5
- **Solon Road**, West Corporation Limit to Richmond Road in the Oakwood Village, Council District 6
- **Brookside Drive/Mill Street**, Bagley Road to Columbia Road in the City of Olmsted Falls, Council District 5
- **Chestnut Road**, Broadview Road to East Corporation Limit in the City of Seven Hills, Council District 6
- **Coventry Road**, Shaker Boulevard to South Park Boulevard in the City of Shaker Heights, Council District 9
- **Mayfield Road**, East Corporation Limit to Belvior Boulevard in the City of South Euclid, Council District 11
- **Warrensville Center Road**, Fairmount Boulevard to Cedar Road in the City of University Heights, Council District 10
- **Alexander Road**, Dunham Road to Walton Road in the Village of Walton Hills, Council District 6
- **Miles Road & Warrensville Center Road**, East of Green Road to East Corporation Limit & S.R. 480 to North Corporation Limit in the City of Warrensville Heights, Council District 9

#### D. Project Status and Planning

1. These projects are new to the County. However, the 50/50 Resurfacing Program is an ongoing program.
2. N/A.
3. N/A.
4. N/A
5. N/A

#### E. Funding

- **Bradley Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$315,000.00 from the City of Bay Village, the total cost of the project is \$565,000.00.
- **Libby Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$616,000.00 from the City of Bedford Heights, the total cost of the project is \$866,000.00.
- **East Edgerton Road** is to be funded \$240,000.00 with County Road and Bridge Funds and \$240,000.00 from the City of Broadview Heights, the total cost of the project is \$480,000.00.
- **Memphis Avenue** is to be funded \$210,000.00 with County Road and Bridge Funds and \$210,000.00 from the City of Brooklyn, the total cost of the project is \$420,000.00.
- **Spring Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$380,000.00 from the City of Cleveland, the total cost of the project is \$630,000.00.
- **Shaw Avenue** is to be funded \$250,000.00 with County Road and Bridge Funds and \$385,000.00 from the City of East Cleveland, the total cost of the project is \$635,000.00.
- **Cochran Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$700,000.00 from the Village of Glenwillow, the total cost of the project is \$950,000.00.
- **Bishop Road** is to be funded \$225,000.00 with County Road and Bridge Funds and \$225,000.00 from the City of Highland Heights, the total cost of the project is \$450,000.00.
- **Rockside Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$390,000.00 from the City of Independence, the total cost of the project is \$640,000.00.
- **Anderson Road** is to be funded \$210,000.00 with County Road and Bridge Funds and \$210,000.00 from the City of Lyndhurst, the total cost of the project is. project is \$420,000.00.
- **Dunham Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$585,000.00 from the City of Maple Heights, the total cost of the project is \$835,000.00.
- **Gates Mills Boulevard** is to be funded \$250,000.00 with County Road and Bridge Funds and \$440,000.00 from the City of Mayfield Heights, the total cost of the project is \$690,000.00.
- **Chagrin Boulevard** is to be funded \$250,000.00 with County Road and Bridge Funds and \$635,000.00 from the Village of Moreland Hills, the total cost of the project is \$885,000.00.
- **Abbey Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$470,000.00 from the City of North Royalton, the total cost of the project is \$720,000.00.
- **Solon Road** is to be funded \$145,000.00 with County Road and Bridge Funds and \$145,000.00 from Oakwood Village, the total cost of the project is \$290,000.00.
- **Brookside Drive/Mill Street** is to be funded \$105,000.00 with County Road and Bridge Funds and \$105,000.00 from the City of Olmsted Falls, the total cost of the project is \$210,000.00.

- **Chestnut Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$365,000.00 from the City of Seven Hills, the total cost of the project is \$615,000.00.
- **Coventry Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$260,000.00 from the City of Shaker Heights, the total cost of the project is \$510,000.00.
- **Mayfield Road** is to be funded \$180,000.00 with County Road and Bridge Funds and \$180,000.00 from the City of South Euclid, the total cost of the project is \$360,000.00.
- **Warrensville Center Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$1,310,000.00 from the City of University Heights, the total cost of the project is \$1,560,000.00.
- **Alexander Road** is to be funded \$250,000.00 with County Road and Bridge Funds and \$285,000.00 from the Village of Walton Hills, the total cost of the project is \$535,000.00.
- **Miles Road & Warrensville Center Road** is to be funded \$210,000.00 with County Road and Bridge Funds and \$210,000.00 from the City of Warrensville Heights, the total cost of the project is \$420,000.00.

**The Total Cost of the 2021-2022 50/50 Resurfacing Program is: \$5,025,000.00 (County Road and Bridge Funds).**

**Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: June Gauss




**CUYAHOGA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
 2079 East 9<sup>th</sup> Street, 5<sup>th</sup> Floor • Cleveland Ohio 44115  
 (216) 348-3800

**2021-2022 AWARDS FOR COUNTY ROAD 50/50 FUNDING PROGRAM**












| County Road Name                         | Project Limits   | Municipality(ies) Project is Located In | Council District(s) | Total Estimated Project Cost | County Contribution |
|--|--|---|---------------------|------------------------------|---------------------|
| 1 Bradley Road                           | South Corporation Limit to Wolf Road   | Bay Village                             | 1                   | \$ 565,000.00                | \$250,000.00        |
| 2 Libby Road                             | Northfield Road to Aurora Road   | Bedford Heights                         | 9                   | \$ 866,000.00                | \$250,000.00        |
| 3 East Edgerton Road                     | Broadview Road to East Corporation Limit   | Broadview Heights                       | 6                   | \$ 480,000.00                | \$240,000.00        |
| 4 Memphis Avenue                         | Intersection with Tiedeman Road  | Brooklyn                                | 3                   | \$ 420,000.00                | \$210,000.00        |
| 5 Spring Road                            | Broadview Road to Jennings Avenue  | Cleveland                               | 7                   | \$ 630,000.00                | \$250,000.00        |
| 6 Shaw Avenue                            | Hayden Avenue to Manhattan Avenue  | East Cleveland                          | 10                  | \$ 635,000.00                | \$250,000.00        |
| 7 Cochran Road                           | 450 feet North & South of the Intersection with Austin Powder Drive                | Glenwillow                              | 6                   | \$ 950,000.00                | \$250,000.00        |
| 8 Bishop Road                            | Intersection with Wilson Mills Road  | Highland Heights                        | 11                  | \$ 450,000.00                | \$225,000.00        |
| 9 Rockside Road                          | Brecksville Road to East Corporation Limit   | Independence                            | 6                   | \$ 640,000.00                | \$250,000.00        |
| 10 Anderson Road                         | Richmond Road to Professor Road  | Lynchhurst                              | 11                  | \$ 420,000.00                | \$210,000.00        |
| 11 Dunham Road                           | Libby Road to Rockside Road  | Maple Heights                           | 8                   | \$ 835,000.00                | \$250,000.00        |
| 12 Gates Mills Boulevard                 | Cedar Road to SOM Center Road  | Mayfield Heights                        | 6                   | \$ 690,000.00                | \$250,000.00        |
| 13 Chagrin Boulevard                     | South Lane to East Corporation Limit   | Moreland Hills                          | 6                   | \$ 885,000.00                | \$250,000.00        |
| 14 Abbey Road                            | Albion Road to South of the Turnpike Bridge  | North Royalton                          | 5                   | \$ 720,000.00                | \$250,000.00        |
| 15 Solon Road                            | West Corporation Limit to Richmond Road  | Oakwood Village                         | 6                   | \$ 290,000.00                | \$145,000.00        |
| 16 Brookside Drive/Mill Street           | Bagley Road to Columbia Road   | Olmsted Falls                           | 5                   | \$ 210,000.00                | \$105,000.00        |
| 17 Chestnut Road                         | Broadview Road to East Corporation Limit   | Seven Hills                             | 6                   | \$ 615,000.00                | \$250,000.00        |
| 18 Coventry Road                         | Shaker Boulevard to South Park Boulevard   | Shaker Heights                          | 9                   | \$ 510,000.00                | \$250,000.00        |
| 19 Mayfield Road                         | East Corporation Limit to Belklor Boulevard  | South Euclid                            | 11                  | \$ 360,000.00                | \$180,000.00        |
| 20 Warrensville Center Road              | Fairmount Boulevard to Cedar Road  | University Heights                      | 10                  | \$ 1,560,000.00              | \$250,000.00        |
| 21 Alexander Road                        | Dunham Road to Walton Road   | Walton Hills                            | 6                   | \$ 535,000.00                | \$250,000.00        |
| 22 Miles Road & Warrensville Center Road | East of Green Road to East Corporation Limit & S.R. 480 to North Corporation Limit | Warrensville Heights                    | 9                   | \$ 420,000.00                | \$210,000.00        |
| <b>TOTALS:</b>                           |  |   |                     | \$ 13,686,000.00             | \$5,025,000.00      |

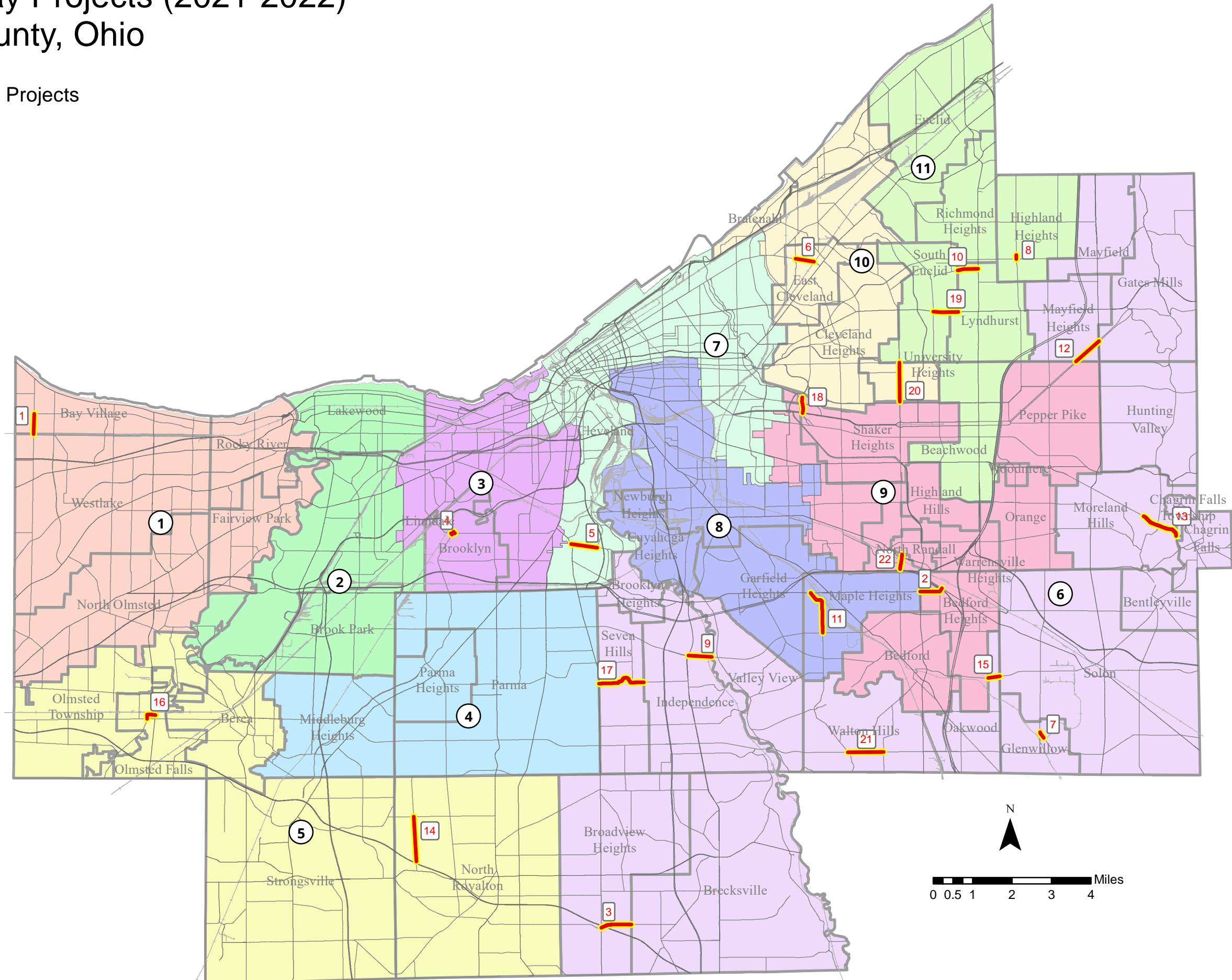


# 50/50 Roadway Projects (2021-2022) Cuyahoga County, Ohio

 Awarded 50/50 Projects

County Council District

-  1
-  2
-  3
-  4
-  5
-  6
-  7
-  8
-  9
-  10
-  11



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0011

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Coventry Road from Fairhill Road to Euclid Heights Boulevard, in the City of Cleveland Heights; total estimated project cost \$1,800,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Coventry Road from Fairhill Road to Euclid Heights Boulevard, in the City of Cleveland Heights; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2021 – 6/1/2022; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 10; and

WHEREAS, the estimated project cost is \$1,800,000.00; and

WHEREAS, this project will be funded as follows: (a) \$1,440,000.00 from County Road and Bridge Funds and (b) \$360,000.00 from the City of Cleveland Heights; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Coventry Road from Fairhill Road to Euclid Heights Boulevard, in the City of Cleveland Heights.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Coventry Road from Fairhill Rd to Euclid Heights Blvd, in the City of Cleveland Heights**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Coventry Road from Fairhill Rd to Euclid Heights Blvd, in the City of Cleveland Heights. The anticipated cost of this project is \$1,800,000. The anticipated start-completion dates are 3/1/2021 – 6/1/2022.

a) The primary goal of this request is to begin the process of Council review and approval of this project.

The primary goal of the project itself is the approval of Convenience and Welfare.

b) Coventry Road – From Euclid Heights Boulevard to Fairhill Road

c) District 10

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$1,440,000 County Road and Bridge and \$360,000 City of Cleveland Heights. The total cost of the project is \$1,800,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Coventry Road, in Cleveland Heights

|                                  |   |
|----------------------------------|---|
| <b>Project Type</b>              | Roadway Resurfacing   |
| <b>Project Limits</b>            | Fairhill Rd to Euclid Heights Blvd                          |
| <b>Project Length</b>            | 1.20 miles  |
| <b>Average Daily Traffic</b>     | 9,500 vehicles per day                                      |
| <b>Pavement Condition Rating</b> | 53 (poor)   |
| <b>Council District</b>          | 10  |
| <b>Project Cost</b>              | \$1,800,000   |
| <b>Proposed Funding</b>          | 80% County (\$1,440,000), 20% Cleveland Heights (\$360,000) |
| <b>Project Design</b>            | Cleveland Heights   |
| <b>Construction Admin</b>        | Cuyahoga County   |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0012

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Dunham Road from Turney Road to Libby Road, in the City of Maple Heights; total estimated project cost \$1,800,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Dunham Road from Turney Road to Libby Road, in the City of Maple Heights; total estimated project cost \$1,800,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2022 – 6/1/2023; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 8; and

WHEREAS, the estimated project cost is \$1,800,000.00; and

WHEREAS, this project will be funded as follows: (a) \$1,440,000.00 from County Road and Bridge Funds and (b) \$360,000.00 from the City of Maple Heights; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Dunham Road from Turney Road to Libby Road, in the City of Maple Heights.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:



\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Dunham Road from Turney Rd to Libby Rd, in the City of Maple Heights**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Dunham Road from Turney Rd to Libby Rd, in the City of Maple Heights. The anticipated cost of this project is \$1,800,000. The anticipated start-completion dates are 3/1/2022 – 6/1/2023.

a) The primary goal of this request is to begin the process of Council review and approval of this project.

The primary goal of the project itself is the approval of Convenience and Welfare.

b) Dunham Road – From Turney Road to Libby Road

c) District 8

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$1,440,000 County Road and Bridge and \$360,000 City of Maple Heights. The total cost of the project is \$1,800,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

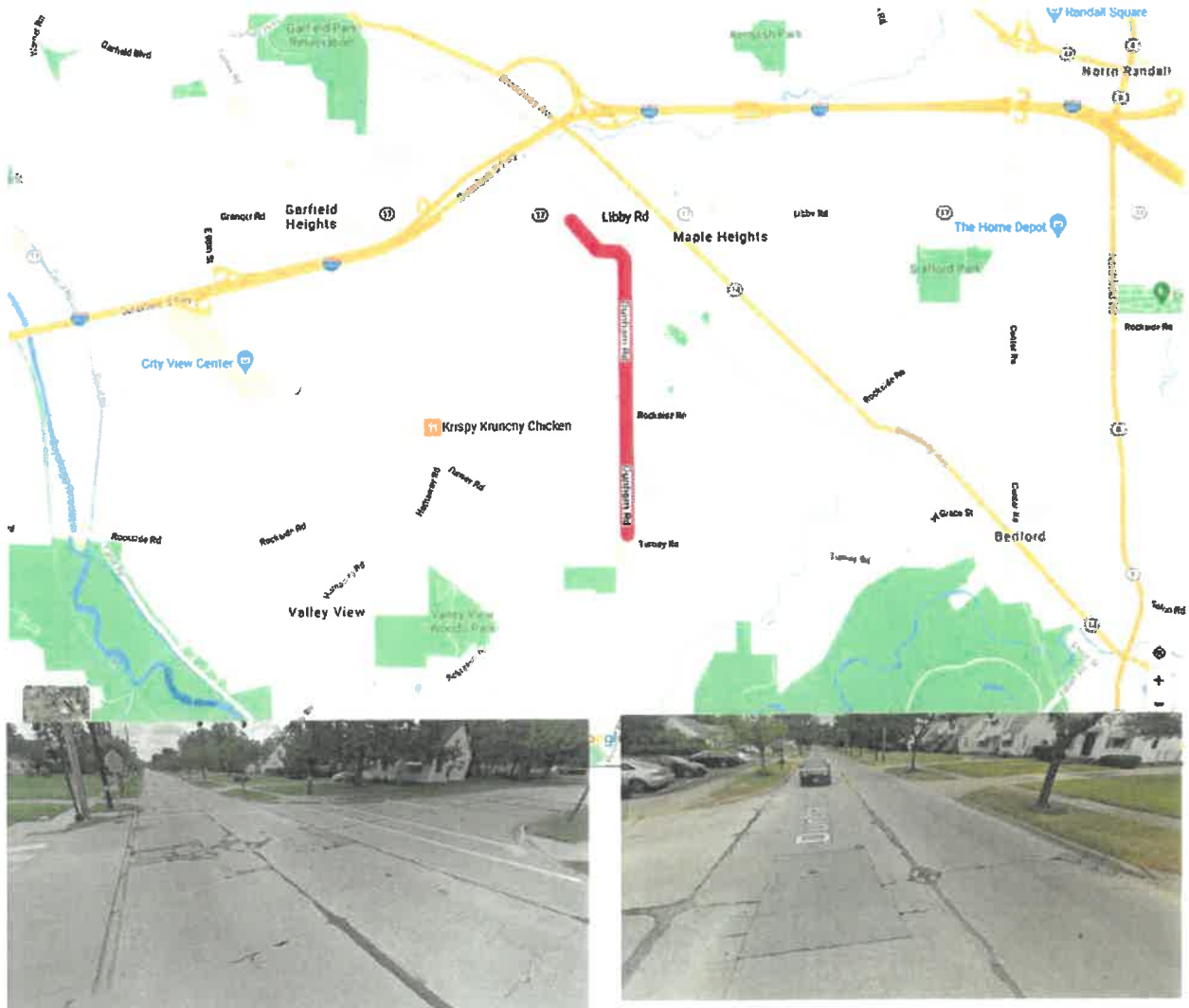
Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Dunham Road, in Maple Heights

|                                  |   |
|----------------------------------|---|
| <b>Project Type</b>              | Roadway Resurfacing                                     |
| <b>Project Limits</b>            | Turney Rd to Libby Rd                                   |
| <b>Project Length</b>            | 1.80 miles  |
| <b>Average Daily Traffic</b>     | 9,900 vehicles per day                                  |
| <b>Pavement Condition Rating</b> | 62 (fair to poor)                                       |
| <b>Council District</b>          | 8   |
| <b>Project Cost</b>              | \$1,800,000   |
| <b>Proposed Funding</b>          | 80% County (\$1,440,000), 20% Maple Heights (\$360,000) |
| <b>Project Design</b>            | Maple Heights   |
| <b>Construction Admin</b>        | Cuyahoga County   |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0013

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights; total estimated project cost \$1,900,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights; total estimated project cost \$1,900,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2022 – 6/1/2023; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 8; and

WHEREAS, the estimated project cost is \$1,900,000.00; and

WHEREAS, this project will be funded as follows: (a) \$1,520,000.00 from County Road and Bridge Funds and (b) \$380,000.00 from the City of Garfield Heights; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Garfield Boulevard from Warner Rd. to Turney Road, in the City of Garfield Heights**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Garfield Boulevard from Warner Rd. to Turney Road, in the City of Garfield Heights. The anticipated cost of this project is \$1,900,000. The anticipated start-completion dates are 3/1/2022 – 6/1/2023.

a) The primary goal of this request is to begin the process of Council review and approval of this project.

The primary goal of the project itself is the approval of Convenience and Welfare.

b) Garfield Boulevard – From Warner Road to Turney Road

c) District 8

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$1,520,000 County Road and Bridge and \$380,000 City of Garfield Heights. The total cost of the project is \$1,900,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Garfield Boulevard, in Garfield Heights

|                                  |  |
|----------------------------------|--|
| <b>Project Type</b>              | Roadway Resurfacing  |
| <b>Project Limits</b>            | Warner Rd. to Turney Road                                  |
| <b>Project Length</b>            | 0.95 miles   |
| <b>Average Daily Traffic</b>     | 6,600 vehicles per day                                     |
| <b>Pavement Condition Rating</b> | 48 (poor)  |
| <b>Council District</b>          | 8  |
| <b>Project Cost</b>              | \$1,900,000  |
| <b>Proposed Funding</b>          | 80% County (\$1,520,000), 20% Garfield Heights (\$380,000) |
| <b>Project Design</b>            | Cuyahoga County  |
| <b>Construction Admin</b>        | Cuyahoga County  |





# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0014

|   |   |
|---|---|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Green Road from Euclid Avenue to South Corporation Line, in the City of Cleveland; total estimated project cost \$1,100,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Green Road from Euclid Avenue to South Corporation Line, in the City of Cleveland; total estimated project cost \$1,100,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2022 – 6/1/2023; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 8; and

WHEREAS, the estimated project cost is \$1,100,000.00; and

WHEREAS, this project will be funded as follows: (a) \$880,000.00 from County Road and Bridge Funds and (b) \$220,000.00 from the City of Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Green Road from Euclid Avenue to South Corporation Line, in the City of Cleveland.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Green Road from Euclid Ave. to South Corp Line, in the City of Cleveland**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Green Road from Euclid Ave. to South Corp Line, in the City of Cleveland. The anticipated cost of this project is \$1,100,000. The anticipated start-completion dates are 3/1/2022 – 6/1/2023.

a) The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.

b) Green Road – From Euclid Avenue to South Corporate Line

c) District 7

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$880,000 County Road and Bridge and \$220,000 City of Cleveland. The total cost of the project is \$1,100,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Green Road, in Cleveland

|                                  |   |
|----------------------------------|---|
| <b>Project Type</b>              | Roadway Resurfacing                               |
| <b>Project Limits</b>            | Euclid Ave. to South Corp Line                    |
| <b>Project Length</b>            | 1.10 miles  |
| <b>Average Daily Traffic</b>     | 10,700 vehicles per day                           |
| <b>Pavement Condition Rating</b> | 42 (poor)   |
| <b>Council District</b>          | 7   |
| <b>Project Cost</b>              | \$1,100,000                                       |
| <b>Proposed Funding</b>          | 80% County (\$880,000), 20% Cleveland (\$220,000) |
| <b>Project Design</b>            | Cuyahoga County                                   |
| <b>Construction Admin</b>        | Cuyahoga County                                   |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0015

|   |   |
|---|---|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Ivanhoe Road from Euclid Avenue to E. 152 <sup>nd</sup> Street, in the Cities of Cleveland and East Cleveland; total estimated project cost \$1,340,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Ivanhoe Road from Euclid Avenue to E. 152<sup>nd</sup> Street, in the Cities of Cleveland and East Cleveland; total estimated project cost \$1,340,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2021 – 6/1/2022; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 10; and

WHEREAS, the estimated project cost is \$1,340,000.00; and

WHEREAS, this project will be funded as follows: (a) \$1,072,000.00 from County Road and Bridge Funds and (b) \$268,000.00 from the City of Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Ivanhoe Road from Euclid Avenue to E. 152<sup>nd</sup> Street, in the Cities of Cleveland and East Cleveland.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Ivanhoe Road from Euclid Ave. to E. 152nd St., in the Cities of Cleveland and East Cleveland**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Ivanhoe Road from Euclid Ave. to E. 152nd St., in the Cities of Cleveland and East Cleveland. The anticipated cost of this project is \$1,340,000. The anticipated start-completion dates are 3/1/2021 – 6/1/2022.

a) The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.

b) Ivanhoe Road – From Euclid Ave to East 152<sup>nd</sup> St.

c) District 10

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$1,072,000 County Road and Bridge and \$268,000 City of Cleveland. The total cost of the project is \$1,340,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

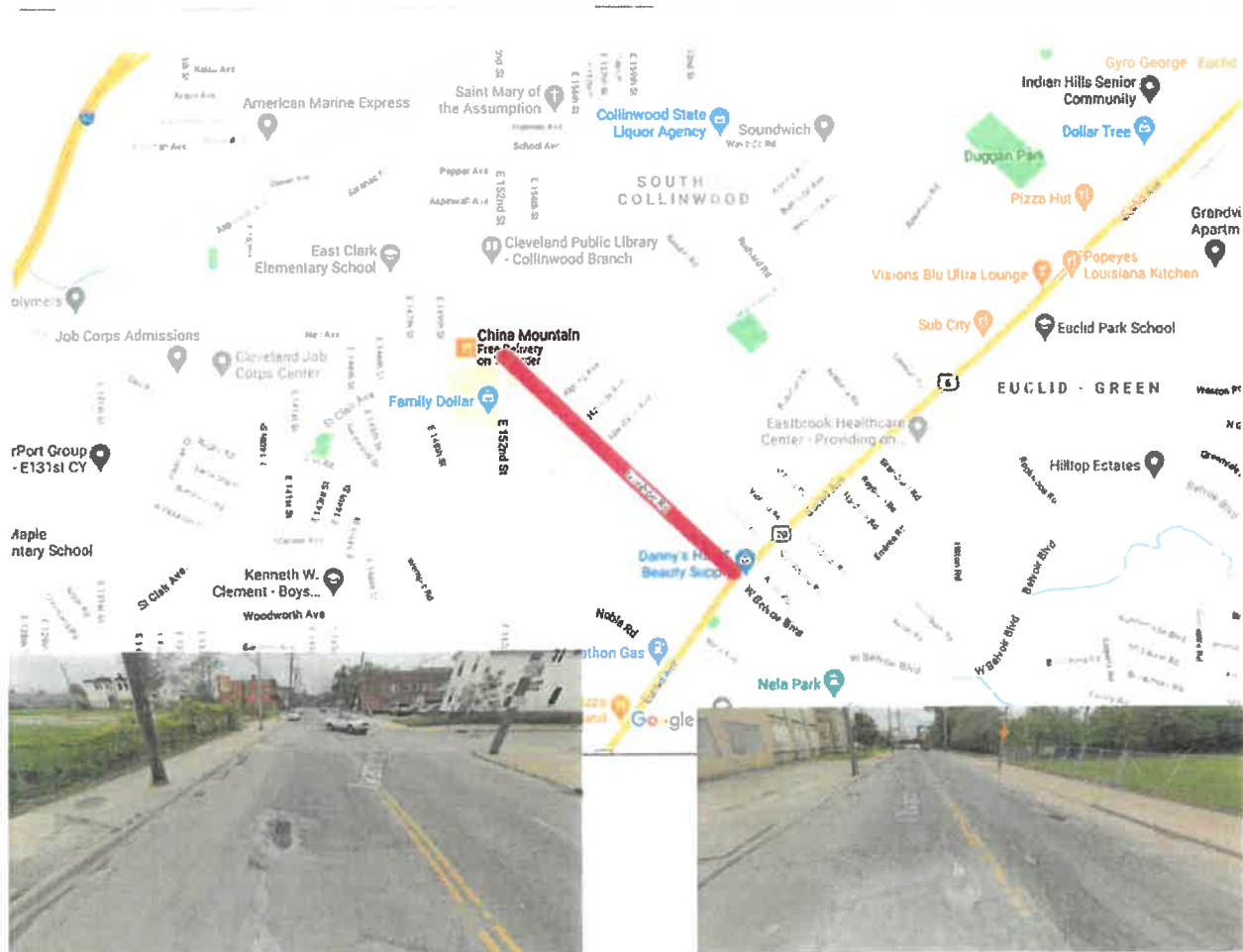
Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Ivanhoe Road, in Cleveland & East Cleveland

|                                  |   |
|----------------------------------|---|
| <b>Project Type</b>              | Roadway Resurfacing                                   |
| <b>Project Limits</b>            | Euclid Ave. to E. 152 <sup>nd</sup> St.               |
| <b>Project Length</b>            | 0.67 miles  |
| <b>Average Daily Traffic</b>     | 8,600 vehicles per day                                |
| <b>Pavement Condition Rating</b> | 57 (fair to poor)                                     |
| <b>Council District</b>          | 4   |
| <b>Project Cost</b>              | \$1,340,000   |
| <b>Proposed Funding</b>          | 80% County (\$1,072,000)<br>20% Cleveland (\$268,000) |
| <b>Project Design</b>            | Cuyahoga County                                       |
| <b>Construction Admin</b>        | Cuyahoga County                                       |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0016

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires improvements to Lakeshore Boulevard from East 217 <sup>th</sup> Street to East 228 <sup>th</sup> Street, in the City of Euclid; total estimated project cost \$1,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires improvements to Lakeshore Boulevard from East 217<sup>th</sup> Street to East 228<sup>th</sup> Street, in the City of Euclid; total estimated project cost \$1,000,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2021 – 6/1/2022; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 11; and

WHEREAS, the estimated project cost is \$1,000,000.00; and

WHEREAS, this project will be funded as follows: (a) \$500,000.00 from County Road and Bridge Funds and (b) \$500,000.00 from the City of Euclid; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Lakeshore Boulevard Improvements from East 217th St. to East 228th St., in the City of Euclid**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the Improvements to Lakeshore Boulevard from East 217th St. to East 228th St., in the City of Euclid. The anticipated cost of this project is \$1,000,000. The anticipated start-completion dates are 3/1/2021 – 6/1/2022.

a) The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.

b) Lakeshore Boulevard – From East 217<sup>th</sup> St. to East 228<sup>th</sup> St.

c) District 11

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$500,000 County Road and Bridge and \$500,000 City of Euclid. The total cost of the project is \$1,000,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

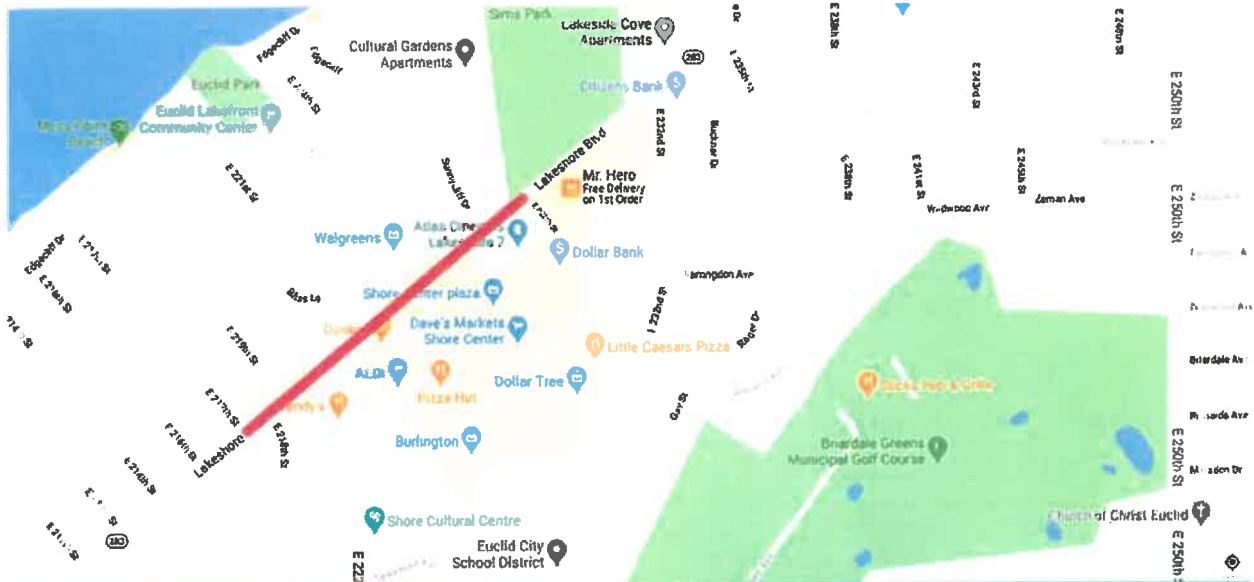
Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Lakeshore Boulevard, in Euclid

|                                    |  |
|------------------------------------|--|
| <b>Project Type</b>                | Roadway Resurfacing and Reconfiguration                  |
| <b>Project Limits</b>              | East 217 <sup>th</sup> St. to East 228 <sup>th</sup> St. |
| <b>Project Length</b>              | 0.50 miles   |
| <b>Average Daily Traffic</b>       | 16,300 vehicles per day                                  |
| <b>Pavement Condition Rating -</b> |  |
| <b>Council District</b>            | 4  |
| <b>Project Cost</b>                | \$1,000,000  |
| <b>Proposed Funding</b>            | 50% County (\$500,000), 50% Euclid (\$500,000)           |
| <b>Project Design</b>              | Euclid   |
| <b>Construction Admin</b>          | Cuyahoga County  |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0017

|  |   |
|--|---|
| <p>Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b></p> | <p><b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Superior Road from Euclid Avenue to Lee Road, in the Cities of Cleveland Heights and East Cleveland ; total estimated project cost \$4,300,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|---|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Superior Road from Euclid Avenue to Lee Road, in the Cities of Cleveland Heights and East Cleveland; total estimated project cost \$4,300,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2022 – 6/1/2023; and

WHEREAS, the primary goal of this project is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 10; and

WHEREAS, the estimated project cost is \$4,300,000.00; and

WHEREAS, this project will be funded as follows: (a) \$1,150,000.00 from County Road and Bridge Funds; (b) \$2,150,000.00 Issue 1; (c) \$800,000.00 from Federal Grant and (d) \$200,000.00 from the City of Cleveland Heights; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.



**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Superior Road from Euclid Avenue to Lee Road, in the Cities of Cleveland Heights and East Cleveland.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Superior Road from Euclid Ave. to Lee Rd., in the Cities of Cleveland Heights and East Cleveland**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Superior Road from Euclid Ave. to Lee Rd., in the Cities of Cleveland Heights and East Cleveland. The anticipated cost of this project is \$4,300,000. The anticipated start-completion dates are 3/1/2022 – 6/1/2023.

a) The primary goal of this request is to begin the process of Council review and approval of this project.

The primary goal of the project itself is the approval of Convenience and Welfare.

b) Superior Road – From Lee Road to Euclid Avenue

c) District 10

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$1,150,000 County Road and Bridge, \$2,150,000 Issue 1, \$800,000 federal grant, and \$200,000 City of Cleveland Heights. The total cost of the project is \$4,300,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

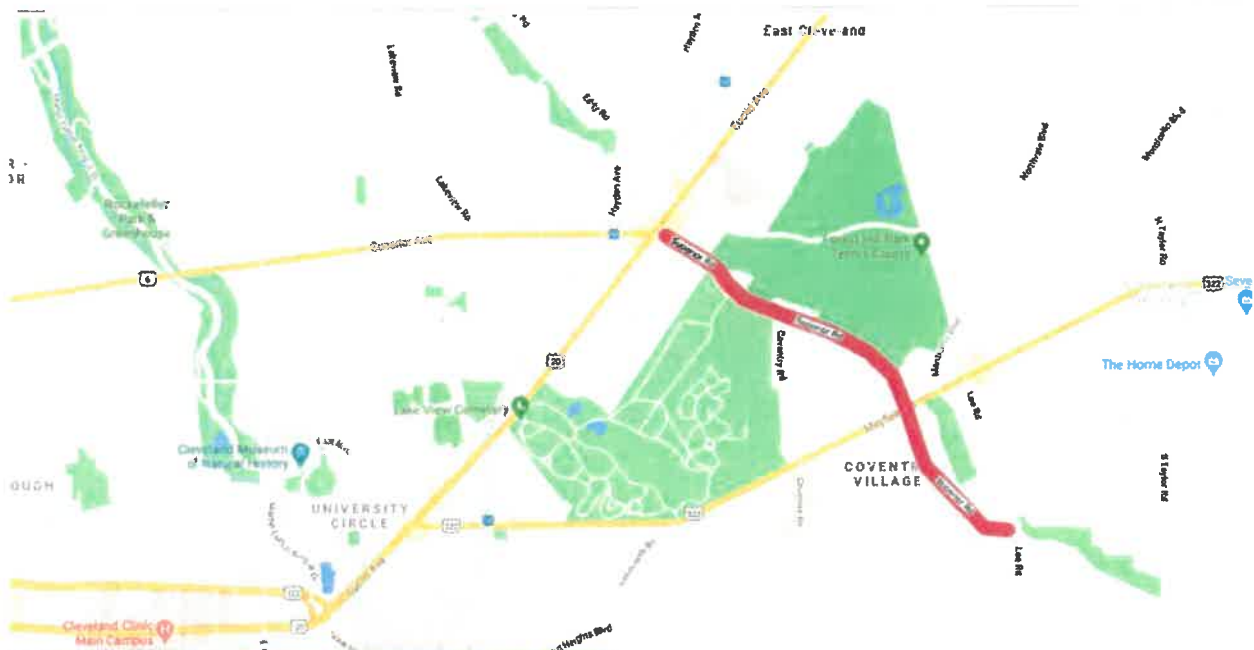
Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Superior Road, in East Cleveland and Cleveland Heights

|                                  |  |
|----------------------------------|--|
| <b>Project Type</b>              | Roadway Resurfacing  |
| <b>Project Limits</b>            | Euclid Ave. to Lee Rd.   |
| <b>Project Length</b>            | 1.70 miles   |
| <b>Average Daily Traffic</b>     | 7,300 vehicles per day   |
| <b>Pavement Condition Rating</b> | 39 (very poor)   |
| <b>Council District</b>          | 10   |
| <b>Total Cost</b>                | \$4,300,000  |
| <b>Proposed Funding</b>          | 50% Anticipated Issue 1 (\$2,150,000)<br>27% County (\$1,150,000)<br>18% Federal (\$800,000)<br>5% Cleveland Heights (\$200,000) |
| <b>Project Design</b>            | Cuyahoga County  |
| <b>Construction Admin</b>        | Cuyahoga County  |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0018

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of Union Road from Broadway Avenue (north) to Broadway Avenue (south) in the City of Bedford ; total estimated project cost \$1,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of Union Road from Broadway Avenue (north) to Broadway Avenue (south) in the City of Bedford; total estimated project cost \$1,000,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2021 – 6/1/2022; and

WHEREAS, the primary goal of this project is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 9; and

WHEREAS, the estimated project cost is \$1,000,000.00; and

WHEREAS, this project will be funded as follows: (a) \$800,000.00 from County Road and Bridge Funds and (b) \$200,000.00 from the City of Bedford; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby declares that public convenience and welfare requires rehabilitation of Union Road from Broadway Avenue (north) to Broadway Avenue (south) in the City of Bedford.

**SECTION 2.** That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement.

**SECTION 3.** That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of Union Road from Broadway Ave (north) to Broadway Ave (south), in the City of Bedford**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of Union Road, from Broadway Ave (north) to Broadway Ave (south) in the City of Bedford. The anticipated cost of this project is \$1,000,000. The anticipated start-completion dates are 3/1/2021 – 6/1/2022.

a) The primary goal of this request is to begin the process of Council review and approval of this project.

The primary goal of the project itself is the approval of Convenience and Welfare.

b) Union Road – From Broadway Avenue (North) to Broadway Avenue (South)

c) District 9

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$800,000 County Road and Bridge and \$200,000 City of Bedford. The total cost of the project is \$1,000,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

Created by: Eric Mack

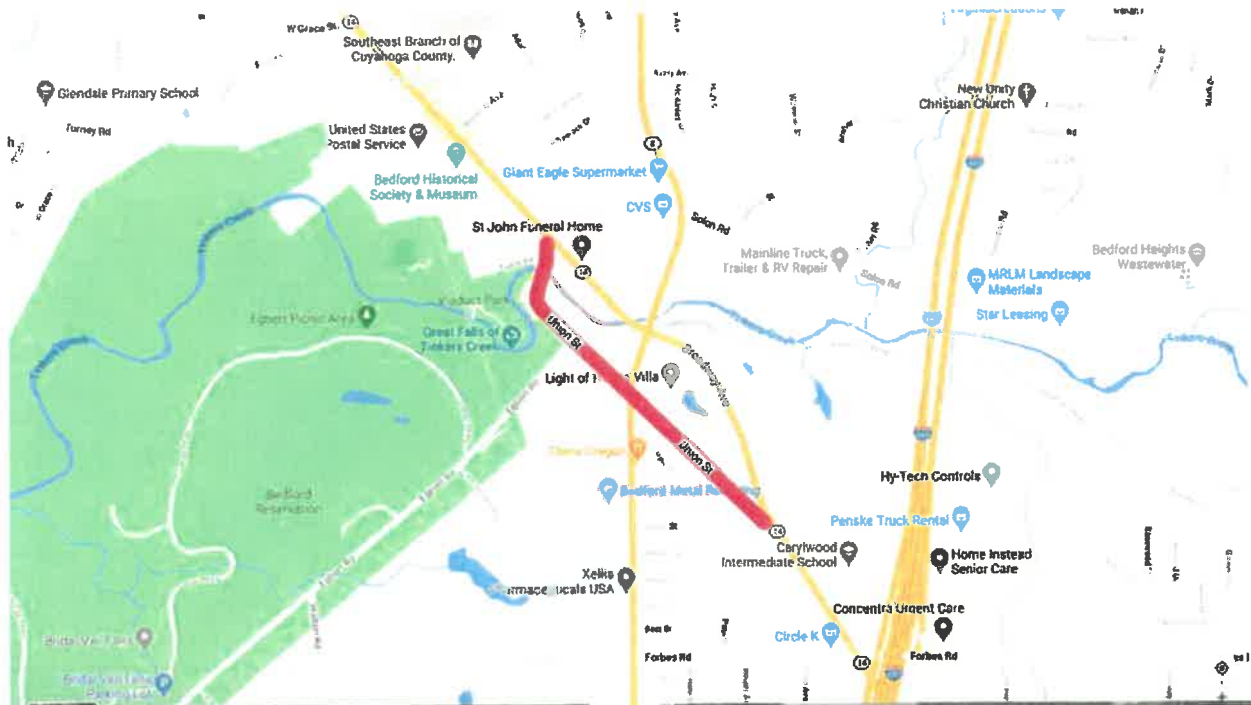




# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – Union Road, in Bedford

|                                  |   |
|----------------------------------|---|
| <b>Project Type</b>              | Roadway Resurfacing                             |
| <b>Project Limits</b>            | Broadway Ave (north) to Broadway Ave (south)    |
| <b>Project Length</b>            | 1.00 miles                                      |
| <b>Average Daily Traffic</b>     | 7,100 vehicles per day                          |
| <b>Pavement Condition Rating</b> | 54 (poor)                                       |
| <b>Council District</b>          | 2   |
| <b>Project Cost</b>              | \$1,000,000                                     |
| <b>Proposed Funding</b>          | 80% County (\$800,000), 20% Bedford (\$200,000) |
| <b>Project Design</b>            | Bedford   |
| <b>Construction Admin</b>        | Cuyahoga County                                 |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0019

|   |   |
|---|---|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> declaring that public convenience and welfare requires rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma; total estimated project cost \$2,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality in connection with said project; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended that public convenience and welfare requires rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma; total estimated project cost \$2,000,000.00; and

WHEREAS, the anticipated start-completion dates for construction of the project are 3/1/2022 – 6/1/2023; and

WHEREAS, the primary goal of this project is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Council District 4; and

WHEREAS, the estimated project cost is \$2,000,000.00; and

WHEREAS, this project will be funded as follows: (a) \$1,600,000.00 from County Road and Bridge Funds and (b) \$400,000.00 from the City of Parma; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

## SUMMARY OF REQUESTED ACTION

### **Public Works Requests Approval of the Public Convenience and Welfare for the Rehabilitation of West Ridgewood Drive from Ridge Rd. to State Rd., in the City of Parma**

#### **A. Scope of Work Summary**

1. The Public Works Department requesting that Council find that public convenience and welfare requires the approval of the rehabilitation of West Ridgewood Drive from Ridge Rd. to State Rd., in the City of Parma. The anticipated cost of this project is \$2,000,000. The anticipated start-completion dates are 3/1/2022 – 6/1/2023.

a) The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.

b) West Ridgewood Drive – From Ridge Road to State Road

c) District 4

2. N/A

#### **B. Procurement – N/A**

#### **C. Contractor and Project Information**

1. N/A.

2. N/A

#### **D. Project Status and Planning**

1. The project is new to the County.

2. N/A.

#### **E. Funding**

1. The project is to be funded with funded \$1,600,000 County Road and Bridge and \$400,000 City of Parma. The total cost of the project is \$2,000,000.

#### **Notes:**

- *Agenda Item for Consideration – Declare Convenience and Welfare*

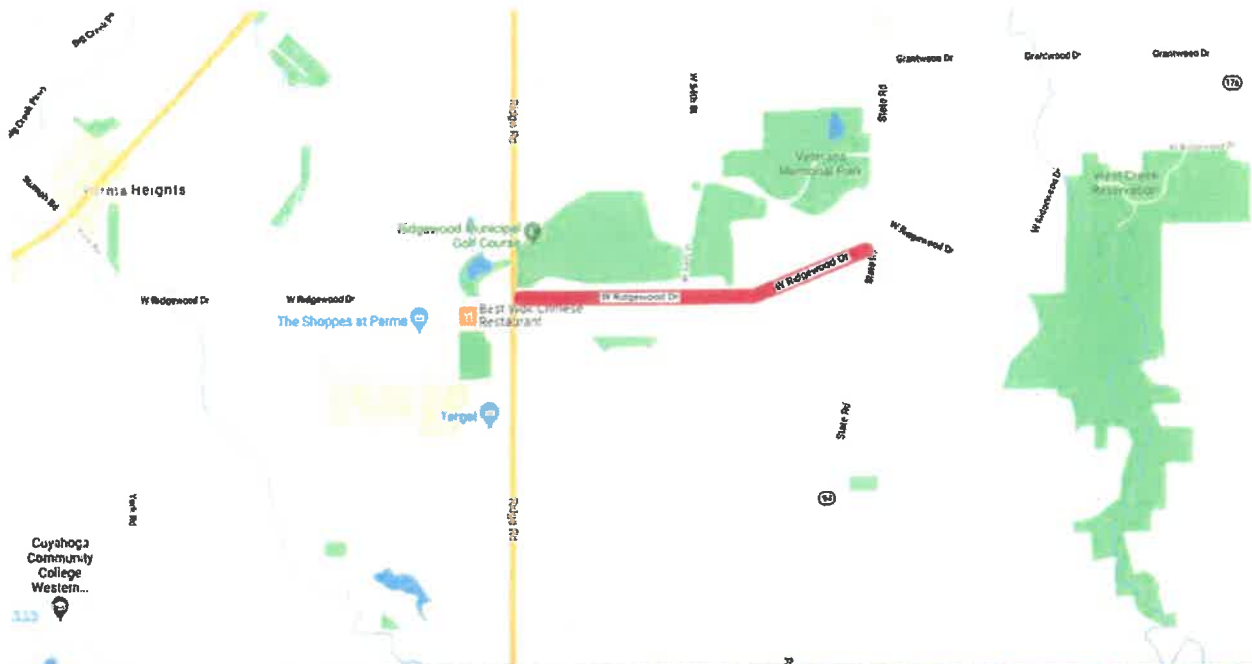
Created by: Eric Mack



# CUYAHOGA COUNTY DEPARTMENT of PUBLIC WORKS

## Project Fact Sheet – West Ridgewood Drive, in Parma

|                                  |   |
|----------------------------------|---|
| <b>Project Type</b>              | Roadway Resurfacing                             |
| <b>Project Limits</b>            | Ridge Rd. to State Rd.                          |
| <b>Project Length</b>            | 1.30 miles                                      |
| <b>Average Daily Traffic</b>     | 15,000 vehicles per day                         |
| <b>Pavement Condition Rating</b> | 44 (poor)                                       |
| <b>Council District</b>          | 4   |
| <b>Project Cost</b>              | \$2,000,000                                     |
| <b>Proposed Funding</b>          | 80% County (\$1,600,000), 20% Parma (\$400,000) |
| <b>Project Design</b>            | Parma   |
| <b>Construction Admin</b>        | Cuyahoga County                                 |



# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0020

|  |   |
|--|---|
| Sponsored by: <b>County Executive Budish/Department of Public Works/ Division of County Engineer</b> | <b>A Resolution</b> making an award on RQ1170 to TriMor Corporation in the amount not-to-exceed \$4,723,245.00 for the reconstruction of Apron "H" and Taxiway "B" at Cuyahoga County Airport; authorizing the County Executive to execute Contract No. 11 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, the County Executive/Department of Public Works has recommended an award on RQ1170 to TriMor Corporation in the amount not-to-exceed \$4,723,245.00 for the reconstruction of Apron "H" and Taxiway "B" at Cuyahoga County Airport; and

WHEREAS, the primary goals of this project are pavement removal, clearing and grubbing, excavation and grading, pavement installation, storm drainage installation, NAVAID installation and electrical improvements; and

WHEREAS, the project is 100% funded by FAA Federal Project Grant fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ1170 to TriMor Corporation in the amount not-to-exceed \$4,723,245.00 for reconstruction of Apron "H" and Taxiway "B" at the Cuyahoga County Airport.

**SECTION 2.** That the County Executive is authorized to execute contract number 11 in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,





**OnBase Item Detail Briefing Memo - Form**

Title:

**Department of Public Works RQ48304 Airport Apron & Taxiway 'B' Reconstruction with Tri Mor Corporation**

**A. Scope of Work Summary**

1. Department of Public Works Construction is requesting approval of a contract with Tri Mor Corporation for the anticipated cost \$4,723,245.00.

If the Project is new to the County.

Apron 'H' & Taxiway 'B' Reconstruction at Cuyahoga County Airport will include pavement removal, clearing and grubbing, excavation and grading, pavement installation, storm drainage installation, NAVAID installation and electrical improvements.

Estimated Completion Date: 200 Days after the Notice to Proceed if all Additives awarded. See Section 80-08 of the General Provisions Due to funding availability, the project may not be awarded until Fall 2020 construction season. The latest a notice to proceed will be issued for the Base Bid – Phase 1 work (or Additive Bid No. 1 and No. 2, if awarded) is September 12, 2020. Depending on weather conditions and when the notice to proceed is issued, work may not commence prior to winter seasonal limitations. If the notice to proceed is issued for fall 2020 construction, the contractor will ensure all pavements are in operable condition for the winter. Any incomplete work shall be completed in 2021 within the allotted phase duration as stated in the documents or liquidated damaged will be assessed. In this time an administrative notice to proceed may be provided in order to allow for project preliminary matters such as permitting, coordination, material submittal and other related items. The contractor will not be compensated for the "winter shutdown". No additional compensation shall be provided for remobilization, cost escalation to the unit prices and general conditions associated with completing the work in 2021.

2. The primary goals of the project are:

Pavement removal, clearing and grubbing, excavation and grading, pavement installation, storm drainage installation, NAVAID installation and electrical improvements.

3. The project is not mandated.

**B. Procurement**

1. The procurement method for this project was RFB. The total value of the RFB is \$4,723,245.00.
2. The RFB was closed on 6/4/2020. There is an DBE participation/goal of 8 %.
3. There were 11 bids pulled from OPD, 9 bids submitted for review, 9 bids approved.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is:  
Tri Mor Corporation  
8530 N. Boyle Parkway  
Twinsburg, OH 44087  
Council District n/a in Summit county
2. The CEO for the contractor/vendor is Neille Vitale.
3. The address or location of the project is:  
Cuyahoga County Airport  
26300 Curtiss Wright Parkway  
Cleveland, Ohio 44143
- 3.b. The project is located in Council District 11.

**D. Project Status and Planning**

1. The project is a new to the County.

**E. Funding**

1. The project is funded by FAA Federal Project Grant monies.
2. The schedule of payments is by invoice.



**Office of Procurement and Diversity Tabulation Sheet**

|  |   |   |
|--|---|---|
| REQUISITION NUMBER: 48304  | TYPE: (RFB/RFP/RFQ): RFB  | ESTIMATE: \$6,823,379.00  |
| CONTRACT PERIOD:   | RFB/RFP/RFQ DUE DATE: June 4, 2020  | NUMBER OF RESPONSES (issued/submitted): 11/9  |
| REQUESTING DEPARTMENT: Department of Public Works                                      | COMMODITY DESCRIPTION: Cuyahoga County Airport Apron & Taxiway "B" Reconstruction |   |
| DIVERSITY GOAL/DBE 8%  | DIVERSITY GOAL/MBE %  | DIVERSITY GOAL/WBE %  |
| Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   | CCBB: Low Non-CCBB Bid\$:   | Add 2%, Total is:   |
| Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | CCBEIP: Low Non-CCBEIP Bid \$:  | Add 2%, Total is:   |
| *PRICE PREFERENCE LOWEST BID REC'D \$  | RANGE OF LOWEST BID REC'D \$  | Minus \$, =   |
| PRICE PREF % & \$ LIMIT:   | MAX SBE/MBE/WBE PRICE PREF \$   | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No |

| Bidder's / Vendors Name and Address                                  | Bid Bond / Check                            | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review  | Award: (Y/N)   |
|--|---|---|--|---|--|---|---|--|
| 1. Tri Mor Corporation<br>8530 N Boyle Parkway<br>Twinsburg OH 44087 | 100% Fidelity & Deposit Company of Maryland | \$4,723,245.00                                | Compliant: <input checked="" type="checkbox"/> Yes<br>IG Registration Complete: <input checked="" type="checkbox"/> No<br>IG Number: **Needed<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   | Department of Public Works is recommending Tri Mor Corp as the awarded vendor with the lowest and best bid. They have met the technical specifications for the project. | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   | Proposal Form: <input checked="" type="checkbox"/> Yes<br>Bid Guaranty: <input checked="" type="checkbox"/> Yes<br>Work Types: <input checked="" type="checkbox"/> Yes<br>DFSP: <input checked="" type="checkbox"/> Yes<br>Fed EEO Cert: <input checked="" type="checkbox"/> Yes<br>Affirmative Action Cert: <input checked="" type="checkbox"/> Yes<br>Buy American: <input checked="" type="checkbox"/> Yes<br>DBE Form: <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN |                  |                          |   |                    |              |

Transaction ID:

| Bidder's / Vendors Name and Address  | Bid Bond / Check                      | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)   |
|--|---------------------------------------|---|---|---|--|---|--------------------|--|
| 2. The Great Lakes Construction<br>2608 Great Lakes Way<br>Hinckley OH 44233 | 100% Liberty Mutual Insurance Company | \$4,906,982.10                                | Compliant: <input checked="" type="checkbox"/> Yes<br>IG Registration Complete: <input checked="" type="checkbox"/> Yes<br>IG Number: 12-1412<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>Proposal Form: <input checked="" type="checkbox"/> Yes<br>Bid Guaranty: <input checked="" type="checkbox"/> Yes<br>Work Types: <input checked="" type="checkbox"/> Yes<br>DFSP: <input checked="" type="checkbox"/> Yes<br>Fed EEO Cert: <input checked="" type="checkbox"/> Yes<br>Affirmative Action Cert: <input checked="" type="checkbox"/> Yes<br>Buy American: <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>CCBEIP <input type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials                                    | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   | DBE Form:<br><input checked="" type="checkbox"/> Yes<br><br>OPD Buyer Initials: TN |                  |                          |   |                    |              |

| Bidder's / Vendors Name and Address    | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials       | Price Preference  | CCBB / CCBEIP Registered             | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)   |
|--|------------------|---|---|---|--------------------------------------|---|--------------------|--|
| 3. Anthony Allega Inc<br>5585 Canal Rd | 100%             | \$5,007,292.19                                | Compliant:<br><input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes |   |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check               | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered  | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|--------------------------------|---|--|------------------|---|---|--------------------|--------------|
| Valley View OH 44125                | Ohio Farmers Insurance Company |   | IG Registration Complete: <input checked="" type="checkbox"/> Yes<br>IG Number: 18-0005<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>Proposal Form: <input checked="" type="checkbox"/> Yes<br>Bid Guaranty: <input checked="" type="checkbox"/> Yes<br>Work Types: <input checked="" type="checkbox"/> Yes<br>DFSP: <input checked="" type="checkbox"/> Yes<br>Fed EEO Cert: <input checked="" type="checkbox"/> Yes<br>Affirmative Action Cert: <input checked="" type="checkbox"/> Yes<br>Buy American: <input checked="" type="checkbox"/> Yes<br>DBE Form: <input checked="" type="checkbox"/> Yes |                  | <input type="checkbox"/> No<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    |              |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   | OPD Buyer Initials: TN                          |                  |                          |   |                    |              |

| Bidder's / Vendors Name and Address   | Bid Bond / Check  | Actual Bid Amount (enter "N/A" if RFP or RFQ)          | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)   |
|---|---|--|--|---|--|---|--------------------|--|
| 4. CATTs Construction Inc<br>21223 Aurora Road<br>Warrens ville Hts OH<br>44146 | 100%<br>The<br>Guarantee<br>Company<br>of North<br>America<br>USA | \$5,202,774.25<br><br>Corrected Bid:<br>\$5,231,010.25 | Compliant:<br><input checked="" type="checkbox"/> Yes<br><br>IG Registration<br>Complete:<br><input checked="" type="checkbox"/> Yes<br>IG Number:<br>16-0072<br><br>NCA: <input checked="" type="checkbox"/> Yes x<br><br>PH: <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:



| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   | Proposal Form: <input checked="" type="checkbox"/> Yes<br>Bid Guaranty: <input checked="" type="checkbox"/> Yes<br>Work Types: <input checked="" type="checkbox"/> Yes<br>DFSP: <input checked="" type="checkbox"/> Yes<br>Fed EEO Cert: <input checked="" type="checkbox"/> Yes<br>Affirmative Action Cert: <input checked="" type="checkbox"/> Yes<br>Buy American: <input checked="" type="checkbox"/> Yes<br>DBE Form: <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN |                  |                          |   |                    |              |

Transaction ID:

| Bidder's / Vendors Name and Address   | Bid Bond / Check                                  | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)   |
|---|---|---|--|---|--|---|--------------------|--|
| 5. Mark Schaffer<br>Excavating & Trucking<br>Inc<br>1623 Old State Rd<br>Norwalk OH 44857 | 100%<br>The<br>Cincinnati<br>Insurance<br>Company | \$6,325,282.00                                | Compliant:<br><input checked="" type="checkbox"/> Yes<br><br>IG Registration<br>Complete:<br><input checked="" type="checkbox"/> Yes<br><br>IG Number:<br>15-0167<br><br>NCA: <input checked="" type="checkbox"/> Yes<br><br>PH: <input checked="" type="checkbox"/> Yes<br>Proposal<br>Form: <input checked="" type="checkbox"/> Yes<br><br>Bid Guaranty:<br><input checked="" type="checkbox"/> Yes<br><br>Work Types:<br><input checked="" type="checkbox"/> Yes<br><br>DFSP: <input checked="" type="checkbox"/> Yes<br><br>Fed EEO Cert:<br><input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   | Affirmative Action Cert: <input checked="" type="checkbox"/> Yes<br>Buy American: <input checked="" type="checkbox"/> Yes<br>DBE Form: <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN |                  |                          |   |                    |              |

| Bidder's / Vendors Name and Address                                    | Bid Bond / Check              | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials                                 | Price Preference  | CCBB / CCBEIP Registered  | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)   |
|--|-------------------------------|---|---|---|---|---|--------------------|--|
| 6. Perk Company Inc<br>8100 Grand Ave Ste<br>300<br>Cleveland OH 44104 | 100% Hudson Insurance Company | \$6,435,041.50                                | Compliant: <input checked="" type="checkbox"/> Yes<br>IG Registration Complete: | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>CCBEIP |   |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered                                    | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|---|---|--------------------|--------------|
|                                     |                  |   | <input checked="" type="checkbox"/> Yes<br>IG Number: 12-2187<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>Proposal Form: <input checked="" type="checkbox"/> Yes<br>Bid Guaranty: <input checked="" type="checkbox"/> Yes<br>Work Types: <input checked="" type="checkbox"/> Yes<br>DFSP: <input checked="" type="checkbox"/> Yes<br>Fed EEO Cert: <input checked="" type="checkbox"/> Yes<br>Affirmative Action Cert: <input checked="" type="checkbox"/> Yes<br>Buy American: <input checked="" type="checkbox"/> Yes<br>DBE Form: <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN |                  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    |              |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   |   |                  |                          |   |                    |              |

| Bidder's / Vendors Name and Address  | Bid Bond / Check  | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)   |
|--|---|---|---|---|--|---|--------------------|--|
| 7. Kokosing Construction Co Inc<br>6235 Westerville Rd<br>Westerville OH<br>43081-4041 | 100%<br>Liberty Mutual Insurance Company/Travelers Casualty and Surety Company of America | \$6,578,418.40                                | Compliant:<br><input checked="" type="checkbox"/> Yes<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br>IG Number:<br>12-1686<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>Proposal Form: <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review:<br>OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review:<br>SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|--|--------------------|--------------|
|                                     |                  |   | Bid Guaranty:<br><input checked="" type="checkbox"/> Yes<br>Work Types:<br><input checked="" type="checkbox"/> Yes<br>DFSP: <input checked="" type="checkbox"/> Yes<br>Fed EEO Cert:<br><input checked="" type="checkbox"/> Yes<br>Affirmative Action Cert:<br><input checked="" type="checkbox"/> Yes<br>Buy American:<br><input checked="" type="checkbox"/> Yes<br>DBE Form:<br><input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN |                  |                          |  |                    |              |

Transaction ID:

| Bidder's / Vendors Name and Address   | Bid Bond / Check                         | Actual Bid Amount (enter "N/A" if RFP or RFQ)          | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N)   |
|---|--|--|--|---|--|---|--------------------|--|
| 8. Fabrizio Recycling Inc<br>6751 Eastland Rd<br>Middleburg Hts OH<br>44130 | 100%<br>The Cincinnati Insurance Company | \$6,874,891.00<br><br>Corrected Bid:<br>\$6,907,261.00 | Compliant:<br><input checked="" type="checkbox"/> Yes<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br>IG Number:<br>12-1263<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>Proposal Form: <input checked="" type="checkbox"/> Yes<br><br>Bid Guaranty:<br><input checked="" type="checkbox"/> Yes<br><br>Work Types:<br><input checked="" type="checkbox"/> Yes<br><br>DFSP: <input checked="" type="checkbox"/> Yes<br><br>Fed EEO Cert:<br><input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   | Affirmative Action Cert:<br><input checked="" type="checkbox"/> Yes<br><br>Buy American:<br><input checked="" type="checkbox"/> Yes<br><br>DBE Form:<br><input checked="" type="checkbox"/> Yes<br><br>OPD Buyer Initials: TN |                  |                          |   |                    |              |

|    |  |                            |                |   |   |   |  |  |
|----|--|----------------------------|----------------|---|---|---|--|--|
| 9. | The Ruhlman Company<br>6931 Ridge Rd<br>P O Box 190<br>Sharon Ctr OH 44274 | 100%<br>The<br>Continental | \$6,912,278.00 | Buyer Administrative Review:<br>OPD Buyer Initials<br>Compliant:<br><input checked="" type="checkbox"/> Yes | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |  | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |
|----|--|----------------------------|----------------|---|---|---|--|--|

Transaction ID:



| Bidder's / Vendors Name and Address | Bid Bond / Check  | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered  | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|-------------------|---|---|------------------|---|---|--------------------|--------------|
|                                     | Insurance Company |   | IG Registration Complete: <input checked="" type="checkbox"/> Yes<br>IG Number: 12-2750<br>NCA: <input checked="" type="checkbox"/> Yes x<br>PH: <input checked="" type="checkbox"/> Yes<br>Proposal Form: <input checked="" type="checkbox"/> Yes x<br>Bid Guaranty: <input checked="" type="checkbox"/> Yes x<br>Work Types: <input checked="" type="checkbox"/> Yes x<br>DFSP: <input checked="" type="checkbox"/> Yes x<br>Fed EEO Cert: <input checked="" type="checkbox"/> Yes x<br>Affirmative Action Cert: <input checked="" type="checkbox"/> Yes x<br>Buy American: <input checked="" type="checkbox"/> Yes x<br>DBE Form: <input checked="" type="checkbox"/> Yes x<br>OPD Buyer |                  | CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No |   |                    |              |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|---|------------------|--------------------------|---|--------------------|--------------|
|                                     |                  |   | Initials: TN                                    |                  |                          |   |                    |              |

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0021

|   |  |
|---|--|
| <p>Sponsored by: <b>County Executive Budish/Department of Public Works/ Division of County Engineer</b></p> | <p><b>A Resolution</b> making an award on RQ2979 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$1,414,375.00 for the 2020 Catch Basin and Test Tee Repair Program for various County Sewer Districts for the period 2/15/2021 – 2/14/2023; authorizing the County Executive to execute Contract No. 233 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|--|

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ2979 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$1,414,375.00 for the 2020 Catch Basin and Test Tee Repair Program for various County Sewer Districts for the period 2/15/2021 – 2/14/2023; and

WHEREAS, the primary goal of this project is to perform the various repair task orders to the sewer systems in various County Sewer Districts; and

WHEREAS, the project is 100% funded by Sewer District Fees; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ2979 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$1,414,375.00 for the 2020 Catch Basin and Test Tee Repair Program for various County Sewer Districts for the period 2/15/2021 – 2/14/2023.

**SECTION 2.** That the County Executive is authorized to execute contract number 233 in connection with said award and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or



**OnBase Item Detail Briefing Memo - Form**

Title:

**Department of Public Works RQ48938/2979 RFB CB/TEE Program for Various County Sewer Districts for a Two-year period Fabrizi Recycling**

**A. Scope of Work Summary**

1. Department of Public Works Sanitary is requesting approval of a contract with Fabrizi Recycling for the anticipated cost of \$1,414,375.00.

If the Project is new to the County.

Describe the exact services being provided. The anticipated start-completion dates are 730 days from the "Notice to Proceed".

Services to provide:

In general, the work to be done shall consist of performing the various repair task orders to the sewer system including open cut of sanitary and/or storm lateral sewer piping, test tee or catch basin replacement, lateral or CB repair, pavement and site restoration work, maintaining the flow in the existing sewers and protecting the integrity of the existing sewers and any other work necessary to complete the work shown.

The work is comprised of, but not limited to, tools, equipment, materials and labor necessary for the construction of the proposed sewer as specified in the Specifications. The locations of Work shall be performed in various communities in Cuyahoga County.

2. The primary goals of the project are (list 2 to 3 goals). See above.

3. The project is not mandated. This is a county wide program.

**B. Procurement**

1. The procurement method for this project was RFB. The total value of the RFB is \$1,414,375.00.

2. The RFB was closed on 10/9/2020. There is an SBE or DBE participation/goal SBE 7%, MBE 17%, and WBE 6%.

3. There were 7 bids pulled from OPD, 5 bids submitted for review, 5 bids approved.

For this project the engineer's estimate was \$1,500,000.00 , and this was under by 5.708%.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Fabrizi Recycling, Inc.  
6751 Eastland Road  
Middleburg Heights, Ohio 44130

Council District 4.

2. The President for the contractor/vendor is Maria Fearer.

3.a The address or location of the project is: County wide

**D. Project Status and Planning**

1. The project is new.

**E. Funding**

1. The project is funded 100% by Sewer District fees.

2. The schedule of payments is by invoice.



**Office of Procurement and Diversity Tabulation Sheet**

|  |   |  |
|--|---|--|
| REQUISITION NUMBER: 2979-48938   | TYPE: (RFB/RFP/RFQ): RFB  | ESTIMATE: \$1,500,000.00   |
| CONTRACT PERIOD:   | RFB/RFP/RFQ DUE DATE: October 9, 2020   | NUMBER OF RESPONSES (issued/submitted): 7/5  |
| REQUESTING DEPARTMENT: Public Works  | COMMODITY DESCRIPTION: 2020 CB/TEE Program for Various County Sewer Districts |  |
| DIVERSITY GOAL/SBE 7 %   | DIVERSITY GOAL/MBE 17 %   | DIVERSITY GOAL/WBE 6 %   |
| Does CCBB Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   | CCBB: Low Non-CCBB Bid \$: 1,624,975.00                                       | Add 2%, Total is: \$1,657,474.50   |
| Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | CCBEIP: Low Non-CCBEIP Bid \$: 1,414,375.00                                   | Add 2%, Total is: \$1,442,662.50   |
| *PRICE PREFERENCE LOWEST BID REC'D \$1,414,375.00                                      | RANGE OF LOWEST BID REC'D \$ \$1,000,0001 – \$3,000,000                       | Minus \$, =  |
| PRICE PREF % & \$ LIMIT: (8%) \$113, 150 (Max \$210,000)                               | MAX SBE/MBE/WBE PRICE PREF \$1,527,525.00                                     | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| Bidder's / Vendors Name and Address  | Bid Bond / Check                                     | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference   | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE  | Dept. Tech. Review   | Award: (Y/N)   |
|--|--|---|---|--|--|--|--|--|
| 1. Fabrizio Recycling, Inc.<br>6751 Eastland Road<br>Middleburg Heights,<br>OH 44130 | Bid Bond<br>The Cincinnati Insurance Company<br>100% | \$1,414,375.00                                | Compliant:<br><input checked="" type="checkbox"/> Yes<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br>IG Number:<br>12-1263<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>CCBB: <input checked="" type="checkbox"/> No<br>CCBEIP: <input checked="" type="checkbox"/> No | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | CCBB<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | Subcontractor Name(s):<br><br>(FW) Fabrizio Recycling, Inc. SBE/WBE 20% (MAA) RAR Contracting Co., Inc. SBE/MBE 17.61%<br><br>SBE/MBE/WBE Prime: (Y/N)<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE<br><input type="checkbox"/> No | Public Works is awarding to Fabrizio Recycling. They were the lowest and best bid. meb | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE  | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|--|--------------------|--------------|
|                                     |                  |   | Similar Projects<br><input checked="" type="checkbox"/> Yes<br>Prime Worksheet<br><input checked="" type="checkbox"/> Yes<br>Diversity Worksheet<br><input checked="" type="checkbox"/> Yes<br>Bid Guaranty<br><input checked="" type="checkbox"/> Yes<br>DFSP <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN |                  |                          | Total % SBE: <u>20</u> % MBE: <u>17.61</u> % WBE: <u>0</u> %<br>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/14/20<br><input type="checkbox"/> No<br>SBE/MBE/WBE Comments and Initials: Div.3 form not submitted ~RV 10/13/20 EN 10/14/2020 LL 10/14/20 |                    |              |

| Bidder's / Vendors Name and Address  | Bid Bond / Check                                   | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE  | Dept. Tech. Review | Award: (Y/N)   |
|--|--|---|---|---|--|--|--------------------|--|
| 2. CATTs Construction, Inc.<br>21223 Aurora Road<br>WarrensVille Heights, OH 44146 | Bid Bond Atlantic Specialty Insurance Company 100% | \$1,479,563.50                                | Compliant: <input checked="" type="checkbox"/> Yes<br>IG Registration Complete: <input checked="" type="checkbox"/> Yes<br>IG Number: | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br>CCBEIP <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | Subcontractor Name(s): (FW) Crooked River Materials, Inc. SBE/WBE 13.62% (MW) CATTs Construction, Inc. SBE 20% |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:



| Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review: SBE / MBE / WBE  | Dept. Tech. Review | Award: (Y/N) |
|-------------------------------------|------------------|---|--|------------------|--------------------------|--|--------------------|--------------|
|                                     |                  |   | 16-0072<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>CCBB: <input checked="" type="checkbox"/> Yes<br>CCBEIP: <input checked="" type="checkbox"/> Yes<br>Similar Projects <input checked="" type="checkbox"/> Yes<br>Prime Worksheet <input checked="" type="checkbox"/> Yes<br>Diversity Worksheet <input checked="" type="checkbox"/> Yes<br>Bid Guaranty <input checked="" type="checkbox"/> Yes<br>DFSP <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN |                  |                          | SBE/MBE/WBE Prime: (Y/N) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No<br>Total % SBE: <u>20</u> % MBE: <u>0</u> % WBE: <u>13.62</u> %<br>SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/14/20<br><input type="checkbox"/> No<br>SBE/MBE/WBE Comments and Initials: No waiver requested ~RV 10/13/2020<br>EN 10/14/2020 LL 10/14/20 |                    |              |

Transaction ID:

| Bidder's / Vendors Name and Address  | Bid Bond / Check                                     | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE   | Dept. Tech. Review | Award: (Y/N)   |
|--|--|---|---|---|--|---|--------------------|--|
| 3. Cooks Paving & Construction Co, Inc.<br>4545 Spring Road<br>Brooklyn Heights, OH<br>44131 | Bid Bond<br>Great American Insurance Company<br>100% | \$1,498,120.00                                | Compliant:<br><input checked="" type="checkbox"/> Yes<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> No<br>IG Number:<br>**Needed**<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>CCBB: <input checked="" type="checkbox"/> No<br>CCBEIP: <input checked="" type="checkbox"/> No<br>Similar<br>Projects <input checked="" type="checkbox"/> Yes<br>Prime<br>Worksheet <input checked="" type="checkbox"/> Yes<br>Diversity Worksheet <input checked="" type="checkbox"/> Yes<br>Bid Guaranty <input checked="" type="checkbox"/> Yes<br>DFSP <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | Subcontractor Name(s):<br>(FAA) Cook Paving & Construction Co., Inc. SBE/MBE/WBE 20%<br>(MAA) RAR Contracting Co., Inc. SBE/MBE 10.01%<br>(MW) Cuyahoga Concrete-sawing & Drilling, LLC SBE/WBE 1.67%<br><br>SBE/MBE/WBE Prime: (Y/N)<br><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No<br><br>Total %<br>SBE: <u>20</u> % MBE: <u>10.01</u> % WBE: <u>1.67</u> %<br><br>SBE/MBE/WBE Comply: (Y/N)<br><input checked="" type="checkbox"/> Yes LL 10/14/20<br><input type="checkbox"/> No<br><br>SBE/MBE/WBE Comments and Initials:<br>Div.3 form not submitted ~RV 10/13/20<br>EN 10/14/2020 LL 10/14/20 |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address                                  | Bid Bond / Check                                     | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE  | Dept. Tech. Review | Award: (Y/N)   |
|--|--|---|--|---|--|--|--------------------|--|
| 4. The Vallejo Company<br>4000 Brookpark Road<br>Cleveland, OH 44134 | Bid Bond<br>The Cincinnati Insurance Company<br>100% | \$1,624,975.00                                | Compliant:<br><input checked="" type="checkbox"/> Yes<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br>IG Number: 19-0025<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>CCBB: <input checked="" type="checkbox"/> Yes<br>CCBEIP: <input checked="" type="checkbox"/> Yes<br>Similar Projects <input checked="" type="checkbox"/> Yes<br>Prime Worksheet <input checked="" type="checkbox"/> Yes<br>Diversity Worksheet <input checked="" type="checkbox"/> Yes<br>Bid Guaranty <input checked="" type="checkbox"/> Yes<br>DFSP <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | Subcontractor Name(s):<br>(FW) The Vallejo Company<br>SBE/WBE 20%<br>(MAA) RAR Contracting Co., Inc. SBE/MBE 7%<br>(MW) The Lakewood Supply Company<br>SBE 3.07%<br><br>SBE/MBE/WBE Prime: (Y/N)<br><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> WBE<br><input type="checkbox"/> No<br><br>Total %<br>SBE: <u>3.07</u> % MBE: <u>7</u> % WBE: <u>20</u> %<br><br>SBE/MBE/WBE Comply: (Y/N)<br><input checked="" type="checkbox"/> Yes LL 10/14/20<br><input type="checkbox"/> No<br><br>SBE/MBE/WBE Comments and Initials:<br>Partial waiver requested ~RV 10/13/2020<br>EN 10/14/2020 LL 10/14/20 |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

| Bidder's / Vendors Name and Address                               | Bid Bond / Check                           | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE   | Dept. Tech. Review | Award: (Y/N)   |
|---|--|---|---|---|--|---|--------------------|--|
| 5. Perk Company, Inc.<br>8100 Grand Avenue<br>Cleveland, OH 44104 | Bid Bond<br>Hudson Insurance Group<br>100% | \$2,345,400.50                                | Compliant:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br>IG Number:<br>12-2187<br>NCA: <input checked="" type="checkbox"/> Yes<br>PH: <input checked="" type="checkbox"/> Yes<br>CCBB: <input checked="" type="checkbox"/> Yes<br>CCBEIP: <input checked="" type="checkbox"/> No<br>Similar Projects <input checked="" type="checkbox"/> Yes<br>Prime Worksheet <input checked="" type="checkbox"/> Yes<br>Diversity Worksheet <input checked="" type="checkbox"/> Yes<br>Bid Guaranty <input checked="" type="checkbox"/> Yes<br>DFSP <input checked="" type="checkbox"/> Yes<br>OPD Buyer Initials: TN | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No | Subcontractor Name(s):<br>(MW) Perk Company, Inc. SBE 20%<br>(FW) Cuyahoga Supply & Tool, Inc. SBE/WBE 3.34%<br>(FW) P.G.T. Construction, Inc. SBE/WBE 2.78%<br>(MAA) RAR Contracting Co., Inc. SBE/MBE 17.03%<br><br>SBE/MBE/WBE Prime: (Y/N)<br><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No<br><br>Total %<br>SBE: <u>20%</u> MBE: <u>17.03%</u> WBE: <u>6.12%</u><br><br>SBE/MBE/WBE Comply: (Y/N)<br><input checked="" type="checkbox"/> Yes LL 10/14/20<br><input type="checkbox"/> No<br><br>SBE/MBE/WBE Comments and Initials:<br>No waiver requested ~RV 10/13/2020<br>EN 10/14/2020 LL 10/14/20 |                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No |

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0022

|   |   |
|---|---|
| Sponsored by: <b>County Executive Budish/Department of Public Works/Division of County Engineer</b> | <b>A Resolution</b> authorizing a revenue generating Utility Agreement with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in county Sewer District 17 for the period of 1/1/2021 – 12/31/2021; authorizing the County Executive to execute the agreement and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective. |
|---|---|

WHEREAS, the County Executive/Department of Public Works has recommended a revenue generating Utility Agreement with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in County Sewer District No. 17 for the period 1/1/2021 – 12/31/2021; and

WHEREAS, the City of Cleveland Heights desires to retain Cuyahoga County to perform certain services for the City of Cleveland Heights to aid with the maintenance and repair of storm and sanitary sewers located in County Sewer District No. 17; and

WHEREAS, pursuant to R.C. §307.15, a county may contract with any municipal corporation to render any service, on behalf of the municipal corporation; and

WHEREAS, this project is located in County Council District No. 10; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical sewer maintenance and repair services can be provided by Cuyahoga County for the City of Cleveland Heights.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating Utility Agreement with the City of Cleveland Heights in the amount not-to-exceed \$600,000.00 for maintenance and repair of storm and sanitary sewers located in County Sewer District No. 17 for the period of 1/1/2021- 12/31/2021.



**DPW, 2021 City of Cleveland Heights Utility Sewer Maintenance Agreement, revenue generating (\$600,000)**

**SUMMARY OF REQUESTED ACTION:**

**A. Scope of Work Summary:**

1. Department of Public Works is requesting approval of the Sewer Maintenance Agreement between the City of Cleveland Heights and the County of Cuyahoga pursuant to the authority of **Cleveland Heights Resolution No. 123-2020** passed by Cleveland Heights City Council in the amount not-to-exceed \$600,000 in 2021. This Utility Agreement is an update to the previous 2020 Cleveland Heights Sewer Maintenance Agreement (R2019-0289) for \$600,000. The effective dates for this agreement are 1/1/2021 to 12/31/2021.
  - a. The primary goal is for the County to continue to assist with sanitary and storm sewer maintenance with the City of Cleveland Heights. This is a direct bill revenue generating agreement.
  - b. The location of the project is Cleveland Heights
  - c. The project is in Council District 10.

**B. Procurement**

1. Identify the original procurement method on contract/purchase
  - a. This is an update to the 2020 Sewer Maintenance Agreement with Cleveland Heights (R2019-0289)
  - b. N/A
  - c. N/A

**C. Contractor and Project Information**

1. The address is:
  - City of Cleveland Heights
  - 40 Severance Circle
  - Cleveland Heights, Ohio 44118
  - Council District 10
2. N/A

**D. Project Status & Planning**

1. N/A

**E. Funding**

1. This is a Revenue Generating Agreement
2. The schedule of payments is by direct bill quarterly invoice.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0023

|  |  |
|--|--|
| Sponsored by: <b>County Executive Budish</b> | <b>A Resolution</b> confirming the County Executive’s appointment of Cathy Belk to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 6/30/2021; and declaring the necessity that this Resolution become immediately effective. |
|--|--|

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the City of Cleveland/Cuyahoga County Workforce Development Board, formerly known as Workforce Investment Board, was established to fulfill the functions outlines in the Federal Workforce Investment Act of 1998 and was created pursuant to the provisions of Ohio Revise Code Chapter 6301; and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the joint operation between the City of Cleveland and Cuyahoga County provides public policy guidelines and exercises oversight of local programs of workforce activities; and

WHEREAS, County Executive Armond Budish has nominated Cathy Belk to serve on the City of Cleveland/Cuyahoga County Workforce Development Board for an unexpired term ending 6/30/2021 (replacing Deborah Vesny); and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Cathy Belk to serve on the City of Cleveland/Cuyahoga







January 4, 2021

Andria Richardson  
Cuyahoga County Council  
Cuyahoga County Administration Building  
2079 E.9th, 8th Floor  
Cleveland, OH 44115

Re: Cleveland/Cuyahoga County Workforce Development Board

Dear Ms. Richardson:

The Cleveland/Cuyahoga County Workforce Development Board fulfills the functions outlined in the Workforce Innovation and Opportunity Act of 2014. This joint operation between the City of Cleveland and Cuyahoga County provides public policy guidance and exercises oversight of local programs of workforce activities. For this Board, I am pleased to nominate the following individual for appointment:

- **Cathy Belk**, unexpired term ending 6/30/2021 (replacing Deborah Veszy)

Supporting documentation, including biographical information about the nominee are attached for your review.

There are two additional candidates on file that have applied for this position.

Should you or any of the members of County Council have any questions, please feel free to contact Michele Pomerantz at 216-258-8921. I thank you for your assistance.

Sincerely,

Armond Budish

**CATHERINE (CATHY) N. BELK**

**WORK EXPERIENCE**

Oct 2020 - **DEACONESS FOUNDATION**, Cleveland OH

President and CEO

*Lead all aspects of foundation which provides leadership and grantmaking in support of the Cuyahoga County workforce development system. Foundation leverages \$57M in assets, team, and ~\$2M per year in grants, all focused on accelerating emergence of families out of poverty through demand and employer-driven job training and workforce development services.*

2008 – 2020 **JUMPSTART INC.**, Cleveland OH

President (final position)

*Executive leader of 70-person non-profit with mission of economically transforming entire communities through unlocking potential of diverse, ambitious entrepreneurs. Organization has invested \$55M and supported 1300 entrepreneurs annually; 70% of clients are Black or Latinx or women. Clients generate \$1B in economic impact annually on Ohio economy.*

- Direct responsibility for all external activities and relationships of highly effective, accountable organization and a team of 22. Reports include Chief Financial Officer, Chief Performance Officer, and senior leaders in fundraising, HR, and marketing/communications.
- Lead strategic (3 year) and operating (1 year) planning, aligning Board, staff and external constituents on JumpStart’s most important work to deliver our mission and vision.
- Represent JumpStart in multi-organization collaboratives aimed at addressing systemic economic development challenges; participate as member of Fund for our Economic Future and lead JumpStart’s involvement with the Cleveland Innovation Project.
- Accountable for CFO’s performance on all financial activities, including management of investment portfolio of \$32M in assets invested via the Cleveland Foundation and annual operating budget of \$16M in operations and \$10M in investing assets.
- Lead and participate in all Board meetings of 30-person board. Serve as Officer of organization; actively meet and manage strategic decision making with other Board Officers. Accountable or responsible for Finance and Audit, Governance and Nominating, HR and Compensation, and Advancement and Communications committees; actively participate on Inclusion committee.
- Lead JumpStart youth/workforce program (“Emerging Talent Network”), working with Cleveland high school non-4-year- college-bound youth for internships and job placement. Used continuous improvement/learning philosophy to improve outcomes and address design opportunities over 3-year program.
- Active leader within organization and Board of diversity, inclusion and equity initiatives. Brought and required Racial Equity Institute training for Board and staff, starting in 2017.
- Lead all external fundraising activities required for hitting annual operating revenue targets of \$10M per year from foundation, corporate, public, and individual sources; exceeded three year (17-19) \$35M fundraising campaign goal in under 2 ½ years.
- Work in conjunction with two other senior leaders and CEO to ensure superior delivery of program and intermediary work, generation of outcomes, building of inclusive programs and culture, and employee engagement. Overall employee rating 4.0 on 5.0 scale for engagement; those in my group rated 4.3 on 5.0 scale.
- Earned three promotions with continued responsibility and advancement over 10+ years, as determined by CEO in partnership with Board.
- Achieved leadership status in national and local entrepreneurial and civic communities. Recognized via Leadership Cleveland Class of 2012; Crain’s Woman of Note in 2018

- 2004 – 2008 **AMERICAN GREETINGS CORP.**, Cleveland OH  
Director, Innovation (final position), North American Greeting Card Division  
*Director-level responsibilities over 4 years included developing the 12 - 18 month innovation pipeline and launching new products to drive growth within the greeting card division, as well as leading business direction, growth, and P&L responsibility for \$135M card businesses.*
- Led major product launch, which hit \$70M in revenue by the end of year 1.
  - Selected, based on previous success, to create and lead a new organization focused on generating growth for \$1.5B wholesale business through retail experience strategies.
  - Led the company's American Greetings brand including strategic, creation of supporting tools, and alignment of over 30 marketing communication professionals and 300 associates. Resulted in increases in consumer brand health measures and contributed towards 1% growth.
- 1998 – 2004 **THE COCA-COLA COMPANY**, Atlanta GA  
Senior Innovation Manager, (final position) North American Division  
*Led creation of new business and marketing strategies, development of marketing plans, and plan execution for a variety of current and new business/brand initiatives, including leadership of the flagship brand and business, Coca-Cola classic.*
- Led the Aug 2002 launch of company's first milk-based beverage, Nestle Choglit. Launch met first year business goals within six months of introduction based on bottler (distribution) buy-in rates.
  - Led opportunity identification, creation of marketing strategies, and execution for 50% of the Coca-Cola classic marketing plan. Brand is a 2.1 Billion eq. case brand in the US. Directed marketing investment of over \$30MM. Results included driving brand preference 1% and volume increase of 5.3%.
  - Led marketing plan creation to drive sales and preference with a variety of consumer targets including teens, African-Americans, and Moms. Plans increased preference by 2%.
- 1990 – 1996 **BANK OF AMERICA**, McLean VA and Greensboro, NC  
Vice President, Commercial Lending (final position)  
*Responsible for creation and management of commercial loans for companies with revenues between \$4M and \$250M. Managed portfolio of over \$60M in commercial loans; \$2M in annual profit.*
- Focused on entrepreneurial growth companies (some of whom eventually went public.)
  - Sold over \$30M in commercial bank credit, creating 10 new customers.
  - Generated \$75K in annually recurring non-interest revenue.

## EDUCATION

- 1998 **DUKE UNIVERSITY, THE FUQUA SCHOOL OF BUSINESS**, Durham NC  
 Earned Masters Degree in Business Administration. Designated Keller Scholar (recipient of full scholarship). Received Distinguished Service Award (1 of 2 recipients). President, Marketing Club. Executive Fellow. Chair, Public Relations Advisory Committee.
- 1990 **DAVIDSON COLLEGE**, Davidson, NC  
 Earned Bachelors of Arts with Major in Economics. Economics and German Honorary Societies. Vice President, womens' social club. Studied abroad in Germany. Flute player.

## OTHER

### CURRENT BOARD LEADERSHIP

Forward Cities (Durham, NC): Board Chair (effective Jan. 2021)  
 New Growth Innovation Network (Miami, FL): Board member  
 Shaker Schools Foundation (Shaker Heights, OH): Finance Committee Chair  
 Cleveland Leadership Center (Cleveland, OH): HR/Compensation Committee Chair

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0024

|  |   |
|--|---|
| Sponsored by: <b>County Executive Budish</b> | <b>A Resolution</b> confirming the County Executive’s reappointment of Alfonso P. Sanchez to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for the term 1/1/2021 - 12/31/2023 and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of the Ohio Revised Code Section 2301.51; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility provided a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members and the members are appointed by both Cuyahoga County and the Cuyahoga County Judicial Advisory Board (JAB); and

WHEREAS, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the County Executive has nominated Alfonso P. Sanchez serve on the Cuyahoga County Community-Based Community- Based Correctional Facility Governing Board for the term 1/1/2021 – 12/31/2023; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Alfonso P. Sanchez serve on the Cuyahoga County Community-Based Community- Based Correctional Facility Governing Board for the term 1/1/2021 – 12/31/2023.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



January 4, 2021

Andria Richardson  
Cuyahoga County Council  
Cuyahoga County Administrative Headquarters  
2079 East Ninth Street, 8th Floor  
Cleveland, OH 44115

Re: Cuyahoga County Community-Based Correctional Facility Governing Board

Dear Ms. Richardson,

Pursuant to Ohio Revised Code 2301.51, Cuyahoga County has established a community-based correctional facility that provides a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education. I am pleased to nominate the following individuals for appointment to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board:

Re-appointment

- **Al Sanchez**, 3-year term, 01/01/2021 – 12/31/2023

Community-based correctional facilities provide comprehensive programming to address the needs of offenders including chemical dependency issues and the of education and training for current employment opportunities. These efforts are designed to achieve the goal of reducing recidivism and providing successful reentry into society. Members of the Board shall serve for three-year terms.

I have attached a copy of the nominee's resume for your review.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file that applied for this position.

Thank you for consideration of these appointments. Should you or County Council have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish  
Cuyahoga County Executive

## Al Sanchez Bio

*Paying forward from his own long construction career, he now strives to create opportunities for Hispanic workers*

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Construction industry veteran Alfonso “Al” Sanchez has dealt with every manner of challenge, both on and off the project site, from time constraints to worker shortages to ever-changing government regulations.

Some days are better than others, but he still enjoys working to meet a building owner’s lofty expectations.

“I love the idea of putting a project together and creating a team that involves architects, engineers, contractors and subcontractors,” said Sanchez, a former executive of Turner Construction and current principal partner of his eponymous property management firm, The Sanchez Group. “It’s more abstract than putting one brick on top of the other, but you better have a good team if you want a good project.”

Sanchez spent 37 years at Turner, an international construction services company that completes upward of 1,500 projects annually. During his tenure, the company expanded to three divisions covering the entire U.S. Locally, the firm’s vast portfolio includes the Rock & Roll Hall of Fame, the Hilton Cleveland Downtown and Key Tower.

A native Chicagoan, Sanchez joined Turner in 1958 after receiving a bachelor’s degree in mechanical engineering from the University of Illinois.

His first job in Cleveland was tenant work on Erieview Tower, moving from there to various health care and high-rise endeavors, along with the occasional museum. As he rose through the ranks, Sanchez studied law, earning his juris doctorate from Cleveland-Marshall College of Law in 1968.

“I didn’t want anyone to know I was getting a law degree, in case they thought I’d skip,” he said. “I got the degree because there’s so many unanswered questions on the legal side of things about construction documents. It helped me be a better reader.”

Sanchez left Turner in 1997, founding The Sanchez Group a year later. While there’s not as much pressure as in his previous gig, Sanchez still helms projects in education and health care, including the Urban Community School and Hospice of the Western Reserve.

Over his long career, he’s also worked to bring construction and subcontracting opportunities to Cleveland’s Hispanic population. As a consultant for Adrian Maldonado & Associates Inc. and other entities, Sanchez sought Hispanic workers for MetroHealth’s new 11-floor hospital and reimaged main campus. That effort is part of the Latino Construction Program, a skills-centric venture launched in partnership with Turner, the Spanish American Committee and other organizations.

The multiweek program gives students trade and safety skills for an assortment of apprenticeships. So far, the effort has graduated two classes, opening doors for a population historically underrepresented in the Cleveland construction industry. A third skills class begins shortly, as does a separate program for aspiring Hispanic subcontractors.



While Sanchez, who is of Mexican heritage, remembers racist “jokes” from workmen when he first started, he said those memories are overridden by the many kindnesses he now looks to repay.

“Almost everyone I worked with handed off knowledge I had no access to,” Sanchez said. “Construction workers have a bad reputation as tough guys, but mostly they have hearts of gold. You never forget those who were kind to you, and that motivates me to help others.”

“Al brings a well-rounded perspective,” said construction staffing firm owner Adrian Maldonado. “He’s been invaluable in helping create a one-of-a-kind program that teaches construction skills to Latino residents.”

As chair of the Bond Accountability Commission, Sanchez has also shared his insights with the Cleveland Metropolitan School District. He also chaired a county governing board on the design and construction of a treatment center for low-level substance offenders.

No matter the project, Sanchez still gets a jolt from building a team focused on a singular goal.

“I just enjoy being involved in the process,” he said. — *Douglas J. Guth*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0025

|  |   |
|--|---|
| Sponsored by: <b>County Executive Budish</b> | <b>A Resolution</b> confirming the County Executive’s reappointment of various Mayors to serve on the Cuyahoga County Planning Commission representing various regions for the term 1/1/2021 – 12/31/2023; and declaring the necessity that this Resolution become immediately effective. |
|--|---|

WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, the Cuyahoga County Planning Commission membership consists of three county representatives and representatives of eight separate planning regions. The regional representatives are mayors of one of the communities in each planning region who are appointed by the County Executive, except for the City of Cleveland representative, who is appointed by the Mayor of Cleveland; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,”; and

WHEREAS, the County Executive has nominated the following Mayors to serve on the Cuyahoga County Planning Commission for the term 1/1/2021 – 12/31/2023:

Reappointments:

1. The Honorable Michael Dylan Brennan (Heights Region)
2. The Honorable Bradley D. Sellers (Chagrin/Southeast Region)

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of various Mayors to serve on the Cuyahoga County Planning Commission for the term 1/1/2021 – 12/31/2023:

Reappointments:

1. The Honorable Michael Dylan Brennan (Heights Region)
2. The Honorable Bradley D. Sellers (Chagrin/Southeast Region)

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



January 4, 2021

Andria Richardson  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission (CPC)

Dear Ms. Richardson,

Pursuant to Ohio Revised Code Section 713.22, I am pleased to nominate the following individual for re-appointment to the Cuyahoga County Planning Commission:

- **Mayor Michael Dylan Brennan (Heights Region)**, 3-year term, 1/1/2021 – 12/31/2023
- **Mayor Bradley D. Sellers (Chagrin/Southeast Region)**, 3-year term, 1/1/2021 – 12/31/2023

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing community within the designated area.  
There are no other candidates on file for these positions.  
There are no known conflicts of interest for which an advisory opinion has been requested.  
This board is uncompensated.

Thank you for consideration of this appointment. Should you or County Council have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish  
Cuyahoga County Executive

## MICHAEL DYLAN BRENNAN

Office of the Mayor:  
2300 Warrensville Center Road  
University Heights, Ohio 44118  
(216) 932-7800 x222; (216) 906-0383  
*mdb@universityheights.com*



### **CITY OF UNIVERSITY HEIGHTS, University Heights, Ohio**

**2018-present**

#### ***Mayor and Safety Director***

Chief executive and administrative officer in an historic first suburb of Cuyahoga County. Established city's first economic development department. Managed successful application for CDBG funding for pedestrian improvements in Cedar-Green district. Created city-wide Community Reinvestment Area, leading new home construction and new additions to existing homes. Reformed fire department, including installation of a new chief responsible for bringing over \$1m in grant funding to the city. Oversaw the implementation of the city's Office of Community Policing. Championed legislation modernizing the city's approach in housing, including: updating demolition permit process for residential structures; empowering the building commissioner to require foreclosing banks to bring houses up to code; depoliticizing the Board of Zoning Appeals by removing elected officials from the hearing and appeal processes; empowering the city prosecutor to appear in housing court on behalf of the city; encouraging city prosecutor to obtain administrative search warrants so the city can inspect vacant properties and seek demolition funding; allowing permits for backyard chicken coops with appropriate regulations; requiring landlords to pay delinquent real estate taxes or enter into payment plans with the county as a condition of renting property in the city; reconvening the city's Fair Housing Commission to remedy unlawful discrimination in housing. Work is ongoing and progress continues.

Serves on the following boards in connection with serving as mayor: Northeast Ohio Areawide Coordinating Agency (NOACA), Board Member, Planning and Programming Committee, Finance and Audit Committee; Cuyahoga County Planning Commission, Board Member; Northeast Ohio Regional Sewer District (NEORS) Suburban Council of Governments, Secretary; Northeast Ohio First Suburbs Consortium; Suburban Water Council of Governments; Heights Hillcrest Communications Center Board of Trustees, Chair; Northeast Ohio Mayors & City Managers Association, Executive Committee 2021.

### **ADDITIONAL EXPERIENCE:**

#### **THE LAW OFFICE OF MICHAEL DYLAN BRENNAN, LLC, Cleveland, Ohio**

**2009-2018**

##### ***Owner and Managing Attorney***

Litigation attorney in a general practice that emphasized employment discrimination claims, consumer rights, and civil rights claims. Counselor to businesses and non-profit organizations for contract issues and employment issues, including non-competition and confidentiality agreements. Seminar speaker on trial skills, motion practice, tenant rights, evidence.

#### **HERMANN, CAHN & SCHNEIDER, LLP, Cleveland, Ohio**

**2003-2009**

##### ***Senior Associate; Associate***

Litigation attorney with responsibilities that extended through all stages of representation, including trial and appellate proceedings. Trial experience both as lead counsel and as second chair, with favorable verdicts or settlements reached. Practice areas included: insurance defense (motor vehicle, premises liability, products liability), insurance coverage issues and insurance bad faith defense; plaintiffs' personal injury and medical malpractice litigation, including wrongful death and catastrophic injury cases; legal malpractice litigation; business law and litigation, including contract disputes, creditor representation in bankruptcy and collections; employment law, including non-competition agreements and wrongful termination claims.

**CUYAHOGA COUNTY COURT OF COMMON PLEAS, Cleveland, Ohio****1999-2003*****Judicial Staff Attorney for The Honorable Kathleen Ann Sutula***

Advised and assisted the judge on all civil cases on her docket. Cases included declaratory judgment and insurance cases, contract disputes and business litigation, class actions, administrative appeals, employment issues from non-competes to wrongful termination, personal injury and workers' compensation, and special proceedings. Conducted legal research, prepared recommendations on motions, and drafted opinions and orders, as well as assisted in conducting case management conferences and pre-trials.

**WELTMAN, WEINBERG & REIS CO., L.P.A., Cleveland, Ohio****1997-1999*****Associate***

Litigated commercial law and consumer collections cases in state and federal courts. Successfully defended or reached favorable settlements in cases involving consumer claims. Courtroom experience included first chair jury trial experience, bench trials and arbitrations.

**DAN MORELL & ASSOCIATES CO., L.P.A., Independence, Ohio****1995-1997*****Associate; Law Clerk***

Effectively handled small business and corporate matters, commercial and consumer collections, probate matters and residential real estate transactions.

**COMMUNITY EXPERIENCE AND ACTIVITIES:****CLEVELAND CHAMBER CHOIR****2018-present**

***Board Member and Secretary.*** Serving the musical arts community by supporting a local chorale ensemble with a varied repertoire of music, including music by contemporary and local composers.

**FUTUREHEIGHTS****2016-2017**

***Board Member.*** Served on the board of a community advocacy group promoting Cleveland Heights and University Heights as ideal places to live, work, and play, while serving on both the Civic Engagement committee and the Music Hop event committee for annual local independent music event in Cleveland Heights.

**CITIZENS FOR SAYBROOK PARK / CITY OF UNIVERSITY HEIGHTS****2013-2014**

***Volunteer.*** Participated in the citizen grassroots effort to support the acquisition of property for purposes of building a new community park in University Heights, and review design concepts for the new park.

**JUDICIAL CONFERENCE OF THE EIGHTH JUDICIAL DISTRICT****2007**

***Delegate.*** Selected by Judge Kathleen Ann Sutula to attend the conference and participate in committees to improve the justice system in Cuyahoga County.

**LAKE ERIE INTERNATIONAL MODEL UNITED NATIONS CORP. (LEIMUN)****2000-present**

***Chairman of the Board; Founding Trustee; Treasurer; Advisor/Consultant.*** Founded and managed a nonprofit corporation that organizes and administers Model United Nations conferences.

**UNITED STATES DEPARTMENT OF JUSTICE, Washington, DC****Spring 1996**

***Environment and Natural Resources Division, General Litigation Section Law Intern.*** Conducted legal research and wrote memoranda and briefs on environmental issues in cases pending throughout the United States and her territories. Constructed legal arguments on matters of first impression.

**CONGRESSMAN ERIC D. FINGERHUT, District Office****1994**

***Congressional Intern.*** Fielded constituent telephone calls. Conducted research on issues pending before Congress. Handled constituent case files regarding social security and passports. Drafted correspondence.

**EDUCATION:**

**Cleveland-Marshall College of Law**, Juris Doctor, 1996

Class Standing: Top 25%

G.P.A. 3.20/4.00

*Cleveland State Law Review*, Business Editor

Student Bar Association, Vice President

Honor Code Committee, Student Representative

**Bowling Green State University**, Bachelor of Arts, 1993, Political Science, Philosophy

G.P.A. 3.50/4.00

*The BG News*, Editorial Columnist

Undergraduate Student Government, Senator

Omicron Delta Kappa and Pi Sigma Alpha honoraries

**BAR ADMISSION:**

State of Ohio, 1996; United States District Court, Northern and Southern Districts of Ohio; United States Bankruptcy Court, Northern and Southern Districts of Ohio; admitted *pro hac vice* to additional state and federal jurisdictions on select cases.





B R A D L E Y D . S E L L E R S

OBJECTIVE

Enterprising, creative, and results-driven professional seeks challenging **Leadership** position on The Cuyahoga County Planning Commission that can fully utilize diverse experience and professional skills to produce profitable results.

SUMMARY OF QUALIFICATIONS

**Exceptional communication skills** (verbal and written). Equally effective in one-to-one, small group, training, presentation, and public speaking scenarios.

**Leadership** – Offering a collaborative, hands-on management style with excellent training, motivation and team-building skills.

**Strong working knowledge** of business operations including budgeting and forecasting, sales and marketing, compensation issues, interviewing and hiring, and reporting functions.

**Fast learner** – Masters new knowledge, systems and procedures quickly and effectively.

**Organized** – Superior aptitude for details, with excellent time management skills and ability to prioritize and execute multiple tasks.

**Comfortable and confident** working in high visibility environment.

## WORK EXPERIENCE

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2012- Present, *City of Warrensville Heights*, Ohio

**Mayor**

- Oversaw City with a population of approximately 14,000 persons
- Oversaw department operations and administration and contributed to the planning of new initiatives
- Located and appointed well-qualified individuals to fill city leadership roles
- Contributed with committees and task forces to address unique concerns
- Oversaw an workforce of approximately 175 persons
- Executed contracts, orders, and new ordinances with official signatures
- Administered day-to-day operations, including accounting and budget management. Business development, performance metrics and customer service
- Developed and monitored internal control systems

2011- 2012, *City of Beachwood*, Ohio

**Economic Development Consultant**

- Served directly at the pleasure of the Mayor. Skills utilized to direct all economic and community development aspects of the city.

2001- 2011, *City of Warrensville Heights*, Ohio

**Economic Development Director**

- Served directly at the pleasure of the Mayor. Skills utilized to direct all economic and community development aspects of the city.
- Successfully negotiated the relocation of the following corporate headquarters to Warrensville Heights: Heinen's, Marcus Thomas LLC, Marriott, ORG Holdings LLC, Rockwell Automotive, Cuyahoga Community College Corporate College, Get Go/Giant Eagle, Dunkin Donuts, and Marriott.
- These projects totaled \$500 million dollars of private investment.
- Headed the design and implementation of the new information technology system throughout the municipal buildings of the city. The system is valued at over \$700,000.
- Headed up the development of three new residential sub-division projects in Warrensville Heights, the first in more than 40 years

- Duties include overseeing all City economic development activities, but also promoting the City of Warrensville Heights and spreading goodwill within the community

2009- Present ***Cleveland Cavaliers Radio Network*** Cleveland, Ohio  
***NBA Analyst***

Provided in-depth post game analysis of strength, weakness, and needs of the Cleveland Cavaliers team during annual NBA season

2007-2017 ***WEWS*** Cleveland, Ohio  
***Guest NBA Draft Analyst***

- Provided in-depth analysis of strength, weakness, and needs of various NBA teams during annual college draft. Forecasted selections based on players' potentials and team budgets.

1993-2000 ***Europe*** Various Cities in Western Europe  
***Consultant / Professional Athlete***

- Hired on consulting basis to develop innovative strategies to increase marketability, boost attendance and television ratings, and subsequent profitability. Worked directly with team owners in France, Spain, Israel, and Greece to cultivate their audience through public relations and advertising firms to upgrade their team image while being their featured individual player.

1986-1993 ***National Basketball Association*** Various Cities, USA  
***Professional Athlete***

- Chosen as No.1 Draft Choice to provide spirit, enthusiasm, professionalism, and superior playing skills in team sport.

EDUCATION

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1983 - 1986 ***The Ohio State University*** Columbus, Ohio

1981 – 1983 ***The University of Wisconsin*** Madison, Wisconsin

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PROFESSIONAL MEMBERSHIPS

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- *Warrensville Heights High School Alumni Association*
  - *Board of Trustees, Cuyahoga County Convention Center Facilities Development Corporation (Chair)*
  - *Retired NBA Players Association*
  - *Board of Trustees, Cuyahoga County DOPWIC*
  - *Board of Trustees, Cuyahoga County Planning Commission*
  - *Board of Trustees, Greater Cleveland Sports Commission*
  - *Board of Trustees, Cleveland Clinic South Pointe Hospital*
- 

REFERENCES

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*Excellent references available upon request*

VOLUNTEER EXPERIENCE

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- *Cleveland Food Bank – Warrensville Heights Distribution Location*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0026

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish/Department of Information Technology</b> | <b>A Resolution</b> making an award on RQ47474 to AT&T Corporation in the amount not-to-exceed \$2,000,000.00 for Session Initiation Protocol services and the replacement of (2) individual circuits on the CISCO infrastructure in connection with Wide Area Network and telecommunications for the period of 7/20/2020 – 6/30/2025; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Executive/Department of Information Technology has recommended an award on RQ47474 to AT&T Corporation in the amount not-to-exceed \$2,000,000.00 for Session Initiation Protocol services and the replacement of (2) individual circuits on the CISCO infrastructure in connection with Wide Area Network and telecommunications for the period of 7/20/2020 – 6/30/2025; and

WHEREAS, the primary goal of this project is to perform current SIP environment assessment of two (2) IPFlex SIP pipes; and

WHEREAS, this project is funded 100% by General Fund-Wide Area Network; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ47474 to AT&T Corporation in the amount not-to-exceed \$2,000,000.00 for Session Initiation Protocol services and the replacement of (2) individual circuits on the CISCO infrastructure in connection with Wide Area Network and telecommunications for the period of 7/20/2020 – 6/30/2025.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.



Department of Information Technology; RQ# 47474; 2020-2025; AT&T Corp; Session Initiation Protocol (SIP) Services

#### Scope of Work Summary

Department of IT requesting approval of a contract with AT&T Corp. for the anticipated cost not-to-exceed \$2,000,000.00. This is an extension of a previous service.

Describe the exact services being provided: Replacement of 2 individual SIP circuits on its CISCO infrastructure. The anticipated start-completion dates are (7/1/2020- 6/30/2025).

The primary goals of the project are (list 2 to 3 goals):

Work with Cuyahoga County DoIT to perform current SIP environment assessment of two (2) IPFlex SIP Pipes, configure, setup, SIP Trunk activation, test inbound, outbound, long distance calling using test numbers.

#### Procurement

The procurement method for this project was RFP #47474.

The RFP was closed on 1/3/2020.

There was 1 proposal pulled from OPD, approved.

#### Contractor and Project Information

The address of vendor is

AT&T Corp

6889 W. Snowville Rd

Brecksville, OH 44141

The Lead Solutions Architect for the vendor is Carla McConnell.

#### Project Status and Planning

The project is an extension of the existing project.

#### Funding

The project is funded General Fund-Wide Area Network

The schedule of payments is monthly.

## Office of Procurement and Diversity Tabulation Sheet

|   |   |   |
|---|---|---|
| REQUISITION NUMBER: 47474   | TYPE: RFP   | ESTIMATE: \$120,000.00  |
| CONTRACT PERIOD:  | RFB/RFP/RFQ DUE DATE: January 3, 2020                       | NUMBER OF RESPONSES: 1  |
| REQUESTING DEPARTMENT: Information Technology                               | COMMODITY DESCRIPTION: Session Initiation Protocol Services |   |
| DIVERSITY GOAL/SBE 3%   | DIVERSITY GOAL/MBE 12%                                      | DIVERSITY GOAL/WBE 5%   |
| Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No   | CCBB: Low Non-CCBB Bid \$:                                  | Add 2%, Total is:   |
| Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No | CCBEIP: Low Non-CCBEIP Bid \$:                              | Add 2%, Total is:   |
| *PRICE PREFERENCE LOWEST BID REC'D \$                                       | RANGE OF LOWEST BID REC'D \$                                | Minus \$, =   |
| PRICE PREF % & \$ LIMIT:  | MAX SBE/MBE/WBE PRICE PREF \$                               | DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No |

| #  | Bidder's / Vendors Name and Address  | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ)  | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review: SBE / MBE / WBE   | Dept. Tech. Review                                 | Award: Y   |
|----|--|------------------|--|--|---|--|---|--|--|
| 1. | AT&T Corp<br>AT&T Business<br>6889 W. Snowville Rd.<br>Brecksville, OH 44141 | N/A              | N/A<br><br>Contingencies noted and fwd. to the Law Dept. for review.<br><br>NCA not signed or notarized. | Compliant:<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br><br>IG Registration Complete:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Number: 12-551<br>NCA:<br><input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br><input type="checkbox"/> N/A | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No | Subcontractor Name(s):<br><br><br>SBE/MBE/WBE Prime: (Y/N)<br><input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input checked="" type="checkbox"/> No | 83; The Law Department approved all contingencies. | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

Transaction ID:



|  | Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review:<br>SBE / MBE / WBE |   | Dept. Tech. Review 83 | Award:<br>Y |
|--|-------------------------------------|------------------|---|---|------------------|--------------------------|--|---|-----------------------|-------------|
|  |                                     |                  |   | PH:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBB:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBEIP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>COOP:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>OPD Buyer Initials:<br>_____<br><br><b>AP</b> |                  |                          | Total %                                      | SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> %   |                       |             |
|  |                                     |                  |   |   |                  |                          | SBE/MBE/WBE Comply: (Y/N)                    | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No LL 1/8/20        |                       |             |
|  |                                     |                  |   |   |                  |                          | SBE/MBE/WBE Comments and Initials:           | Full waiver requested. No companies listed on DIV-3. SM 1/7/20<br>EN 1/7/2020 LL 1/8/20 |                       |             |
|  |                                     |                  |   |   |                  |                          |  |   |                       |             |

Transaction ID:

|    | Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review:<br>SBE / MBE / WBE   |  | Dept. Tech. Review 83 | Award:<br>Y   |
|----|-------------------------------------|------------------|---|--|---|--|--|--|-----------------------|---|
| 2. |                                     |                  |   | Compliant:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Registration Complete:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>IG Number:<br><br><br>NCA:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>PH:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBB:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBEIP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No | Subcontractor Name(s):   |  |                       | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|    |                                     |                  |   |  |   | SBE/MBE/WBE Prime: (Y/N)   | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No |  |                       |   |
|    |                                     |                  |   |  |   | Total %  | SBE: ___% MBE: ___% WBE: ___%  |  |                       |   |
|    |                                     |                  |   |  |   | SBE/MBE/WBE Comply: (Y/N)  | <input type="checkbox"/> Yes<br><input type="checkbox"/> No  |  |                       |   |
|    |                                     |                  |   |  |   | SBE/MBE/WBE Comments and Initials:   |  |  |                       |   |
|    |                                     |                  |   |  |   |  |  |  |                       |   |

Transaction ID:

|  | Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review:<br>OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review:<br>SBE / MBE / WBE | Dept. Tech. Review 83 | Award:<br>Y     |
|--|-------------------------------------|------------------|---|--|------------------|--------------------------|--|-----------------------|-----------------|
|  |                                     |                  |   | COOP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>OPD Buyer Initials:<br>_____ |                  |                          |  |                       |                 |
|  | Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review:<br>OPD Buyer Initials   | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review:<br>SBE / MBE / WBE | Dept. Tech. Review    | Award:<br>(Y/N) |

Transaction ID:

|    | Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference  | CCBB / CCBEIP Registered   | Diversity Program Review:<br>SBE / MBE / WBE |  | Dept. Tech. Review 83 | Award:<br>Y   |
|----|-------------------------------------|------------------|---|--|---|--|--|--|-----------------------|---|
| 3. |                                     |                  |   | Compliant:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>IG Registration Complete:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>IG Number:<br><br>NCA:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>PH:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBB:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>CCBEIP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | CCBB<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>CCBEIP<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No | Subcontractor Name(s):                       |  |                       | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|    |                                     |                  |   |  |   |  | SBE/MBE/WBE Prime: (Y/N)                     | <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE<br><input type="checkbox"/> No |                       |   |
|    |                                     |                  |   |  |   |  | Total %                                      | SBE: ___ % MBE: ___ % WBE: ___ %   |                       |   |
|    |                                     |                  |   |  |   |  | SBE/MBE/WBE Comply: (Y/N)                    | <input type="checkbox"/> Yes<br><input type="checkbox"/> No  |                       |   |
|    |                                     |                  |   |  |   |  | SBE/MBE/WBE Comments and Initials:           |  |                       |   |

Transaction ID:

|  | Bidder's / Vendors Name and Address | Bid Bond / Check | Actual Bid Amount (enter "N/A" if RFP or RFQ) | Buyer Administrative Review: OPD Buyer Initials  | Price Preference | CCBB / CCBEIP Registered | Diversity Program Review:<br>SBE / MBE / WBE                              | Dept. Tech. Review 83 | Award:<br>Y |
|--|-------------------------------------|------------------|---|--|------------------|--------------------------|---|-----------------------|-------------|
|  |                                     |                  |   | COOP:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> N/A<br><br>OPD Buyer Initials:<br>_____ |                  |                          | <div style="background-color: #cccccc; height: 20px; width: 100%;"></div> |                       |             |

Transaction ID:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0027

|  |   |
|--|---|
| <p>Sponsored by: <b>County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division</b></p> | <p><b>A Resolution</b> authorizing an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services for adjudicated youth for the period of 7/1/2016 – 6/30/2020 to extend the time period to 6/30/2021, and for additional funds in the amount not-to-exceed \$600,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.</p> |
|--|---|

WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services for adjudicated youth for the period of 7/1/2016 – 6/30/2020 to extend the time period to 6/30/2021, and for additional funds in the amount not-to-exceed \$600,000.00; and

WHEREAS, the primary goals of the project are to provide an intensive, evidenced model to felony level adjudicated youth and their families and to decrease the chances of this population being sent to the Ohio Department of Youth Services (ODYS); and

WHEREAS, the project is funded 100% by the Targeted RECLAIM Ohio Grant fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1600252-01 with Applewood Centers, Inc. for Multisystemic Therapy/Multisystemic Therapy-Problem Sexual Behavior Services



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



Juvenile Court FY2020 Contract Amendment with Applewood Centers, Inc. for Multi-Systemic Therapy & Multi-Systemic Therapy-Problem Sexual Behavior (MST/MST-PSB)

Scope of Work Summary

Juvenile Court requesting approval of an amendment for the anticipated cost \$600,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2016-784

BC2017-581

BC2018-266

R2019-728

The vendor provides MST and MST-PSB services to the Court's felony level adjudicated youth. The anticipated start-completion dates are July 1, 2016 through June 30, 2021.

The primary goals of the project are to provide an intensive, evidenced model to felony level adjudicated youth and their families and to decrease the chances of this population being sent to the Ohio Department of Youth Services (ODYS).

Procurement

The proposed contract received an RFP exemption in 2016.

Contractor and Project Information

Applewood Centers, Inc.

22001 Fairmount Boulevard

Shaker Heights, Ohio 44118

The President of Applewood Centers, Inc. is Adam G. Jacobs.

Project Status and Planning

The project is an extension of an existing project.

The project's term has already begun. State the time-line and reason for late submission of the item. This amendment is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

Funding

The project is funded 100% by the Court's Targeted RECLAIM Ohio Grant.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the value of the contract and the time period and is the 4th amendment of the contract. The history of the amendments is:

2017 - \$400,000.00

2018 - \$450,000.00

2019 - \$550,000.00

## CONTRACT EVALUATION FORM

|   |  |                      |                |                      |             |
|---|--|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Applewood Centers, Inc.  |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1600252-03 CONV  |                      |                |                      |             |
| <b>RQ#</b>  | 37494  |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | July 1, 2016 through June 30, 2020   |                      |                |                      |             |
| <b>Background Statement</b>   | N/A  |                      |                |                      |             |
| <b>Service Description</b>  | The primary goal of the project is to provide Multisystemic Therapy and Multisystemic Therapy-Problem Sexual Behavior services for adjudicated youth who would otherwise be committed to the Ohio Department of Youth Services. MST-PSB services provide community based in home family therapy to help families become more self-sufficient.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | (1) 90% of youth admitted to the program during the fiscal year will successfully complete the program as evidenced by being maintained in the community and successfully engaged in an educational program (2) 59 adjudicated youth will be served during the fiscal year (3) 100% of referred youth will be contacted within twenty four (24) hours of the referral receipt (4) 100% of referred youth/families will have their first meeting within two (2) to three (3) days of the vendors first family contact (5) 100% of referred youth will have their ISP plans completed within three (3) to four (4) sessions with the family (6) 90% of referred youth will not have new charges filed while active in the program. |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Between July 1, 2019 and December 31, 2019, this program discharged 27 youth. 60% of youth completed programming successfully, and 85% of youth remained in the family home at the time of discharge.  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>  | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |  | X                    |                |                      |             |
| <b>Justification of Rating</b>  | The vendor works well with Court youth and families and is working towards meeting all their contract goals.   |                      |                |                      |             |
| <b>Department Contact</b>   | Sarah A. Baker   |                      |                |                      |             |
| <b>User Department</b>  | Cuyahoga County Court of Common Pleas, Juvenile Court Division   |                      |                |                      |             |
| <b>Date</b>   | Monday, August 31, 2020  |                      |                |                      |             |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0028

|  |  |
|--|--|
| <p>Sponsored by: <b>County Executive Budish/County Sheriff</b></p> | <p><b>A Resolution</b> authorizing an amendment to Contract No. CE1600133-02 with Axon Enterprise, Inc. fka Taser International, Inc. for Taser body cameras for the period of 7/1/2016 – 12/31/2023 to extend the time period to 12/31/2025, to change the scope of services, effective 4/1/2021, and for additional funds in the amount not-to-exceed \$1,604,401.46; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.</p> |
|--|--|

WHEREAS, the County Executive/Sheriff Department has recommended an amendment to Contract No. CE1600133-02 with Axon Enterprise, Inc. fka Taser International, Inc. for Taser body cameras for the period of 7/1/2016 – 12/31/2023 to extend the time period to 12/31/2025, to change the scope of services effective 2/1/2021, and for additional funds in the amount not-to-exceed \$1,604,401.46; and

WHEREAS, the goals for this amendment are to: (a) upgrade tasers and (b) provide (60) additional body cameras, equipment and training; and

WHEREAS, this project is funded 100% from General LE and Jail Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby an amendment to Contract No. CE1600133-02 with Axon Enterprise, Inc. fka Taser International, Inc. for Taser body cameras for the period of 7/1/2016 – 12/31/2023 to extend the time period to 12/31/2025, to change the scope of services effective 2/1/2021, and for additional funds in the amount not-to-exceed \$1,604,401.46.



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo - Form**

**Sheriff's Department contract amendment #2 with Axon Enterprise for body cameras and tasers, CE1600133-01/02 CONV, RQ37363, \$1,604,401.46, 7/1/2016-12/31/2025.**

**A. Scope of Work Summary**

1. Sheriff's Department requesting approval of a contract amendment with Axon Enterprise, Inc. to change the scope of work, extend the period to 12/31/2025, and for the anticipated additional cost \$1,604,401.46, effective 4/1/2021.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Original: BC2016-373 5/31/2016

Amendment 1: R2019-0047 2/26/2019

This contract provides the Sheriff's Department with body cameras for deputies and corrections, and tasers for deputies. This contract also provides cloud-based storage for body camera footage enabling easy access. This contract is for the period 7/1/2016-12/31/2025.

2. The primary goals of the project are to ensure law enforcement has the less lethal tools needed to keep the public safe as well as provide body cameras to officers for public accountability.

**B. Procurement**

1. This amendment is to a contract which was the result of a RFP exemption. The total value of the contract and all amendment is \$3,578,268.58.

6. If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

This amendment is being done to provide law enforcement with the latest taser technology, giving them additional less lethal tools in the wake of national civil unrest. Additional body cameras for law enforcement are also included and will be deployed immediately. A competitive process will not result in a different taser vendor as Axon is the only provider, and would delay implementation of new tasers and additional body cameras.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Axon Enterprise, Inc.  
17800 N 85<sup>th</sup> Street  
Scottsdale, AZ 85255

2. The CEO for Axon is Rick Smith.

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):  
County-wide

3.b. [When applicable] The project is located in Council District (xx)  
County-wide

**D. Project Status and Planning**

1. The project is a continuing need as law enforcement need the latest tools to keep the public safe and remain accountable to the public.
2. Axon anticipates the deployment of new body cameras and tasers on 12/1/2020. Once new tasers have been deployed, the County will return the old equipment and unused accessories/cartridges.

**E. Funding**

1. The project is funded 100% by the General Fund.
2. The schedule of payments is annually for licensing.
3. The project is an amendment to a contract. This amendment changes the scope by upgrading tasers, providing training and equipment, and providing additional body cameras and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

|  | Original Amount | Amendment Amount | Original Time Period/Amended End Date | Approval Date | Approval # |
|--|-----------------|------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | \$742,621.43    |                  | 7/1/16 - 6/30/21                      | 5/31/2016     | BC2016-373 |
| <b>Prior Amendment Amounts (list separately)</b> |                 | \$1,231,245.69   | 12/31/2023                            | 2/26/2019     | R2019-0047 |
|  |                 | \$               |                                       |               |            |
|  |                 | \$               |                                       |               |            |
| <b>Pending Amendment</b>                         |                 | \$1,604,401.46   | 12/31/2025                            |               |            |
| <b>Total Amendments</b>                          |                 | \$2,835,647.15   |                                       |               |            |
| <b>Total Contact Amount</b>                      |                 | \$3,578,268.58   |                                       |               |            |

**F. Items/Services Received and Invoiced but not Paid:**

n/a

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Axon Enterprise, Inc.   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1600133<br>CE1600133-01 CONV<br>CE1600133-02 CONV   |                      |                |                      |             |
| <b>RQ#</b>  | RQ37363   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 7/1/2016-12/31/2023   |                      |                |                      |             |
| <b>Background Statement</b>   | The Sheriff's Department has a continuing need for body cameras for law enforcement and corrections, as well as tasers for law enforcement offices.   |                      |                |                      |             |
| <b>Service Description</b>  | Axon Enterprise, Inc. provides the Sheriff's Department with body cameras, body camera storage, tasers and accessories, and access to Evidence.com. Axon is the sole provider of law enforcement tasers and Evidence.com (cloud based evidence storage) is a proprietary system.  |                      |                |                      |             |
| <b>Performance Indicators</b>   | Contract performance is measured by:<br>Body Camera effectiveness – Camera malfunctions, storage availability, and ease of footage and evidence retrieval.<br>Tasers – Useful life, durability, ease of access to training, cartridges, and associated accessories.   |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Axon has been very forthcoming with assistance for any issues that has arisen. Cameras and tasers have functioned as needed with no concerns regarding functionality or safety.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   | X   |                      |                |                      |             |
| <b>Justification of Rating</b>  | Axon has met the needs of the Sheriff's Department with both tasers and body cameras. As the only provider of tasers, this has provided Sheriff's Deputies with a less-lethal tool that has proven critical to law enforcement operations. Body cameras are increasing desired for law enforcement and Axon's systems provide the storage and access needed to utilizing body cameras to their full capabilities. |                      |                |                      |             |
| <b>Department Contact</b>   | Stephen Witt<br>216-443-7963  |                      |                |                      |             |
| <b>User Department</b>  | Sheriff's Department  |                      |                |                      |             |
| <b>Date</b>   | 9/1/2020  |                      |                |                      |             |



|  | Original Amount     | Amendment Amount      | Original Time Period/Amended End Date | Approval Date    | Approval #        |
|--|---------------------|-----------------------|---------------------------------------|------------------|-------------------|
| <b>Original Amount</b>                           | <b>\$742,621.43</b> |                       | <b>7/1/16 - 6/30/21</b>               | <b>5/31/2016</b> | <b>BC2016-373</b> |
| <b>Prior Amendment Amounts (list separately)</b> |                     | <b>\$1,231,245.69</b> | <b>12/31/2023</b>                     | <b>2/26/2019</b> | <b>R2019-0047</b> |
|  |                     | \$                    |                                       |                  |                   |
|  |                     | \$                    |                                       |                  |                   |
| <b>Pending Amendment</b>                         |                     | <b>\$1,604,401.46</b> | <b>12/31/2025</b>                     |                  |                   |
| <b>Total Amendments</b>                          |                     | <b>\$2,835,647.15</b> |                                       |                  |                   |
| <b>Total Contact Amount</b>                      |                     | <b>\$3,578,268.58</b> |                                       |                  |                   |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0029

|  |  |
|--|--|
| <p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/Cuyahoga Job and Family Services</b></p> | <p><b>A Resolution</b> authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,145,450.00 for fiscal agent services and emergency food purchase assistance by Hunger Centers serving eligible Cuyahoga County residents for the period 1/1/2021 – 12/31/2021; authorizing the County Executive to execute Contract No. 366 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|--|

WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services has recommended a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,145,450.00 for fiscal agent services and emergency food purchase assistance by Hunger Centers serving eligible Cuyahoga County residents for the period 1/1/2021 – 12/31/2021

WHEREAS, the primary goal of this project is to serve as fiscal agent and to provide emergency food assistance to eligible residents of the County; and

WHEREAS, the project is funded 100% by Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with United Way of Greater Cleveland in the amount not-to-exceed \$1,145,450.00 for fiscal agent services and emergency food purchase assistance by Hunger Centers serving eligible Cuyahoga County residents for the period 1/1/2021 – 12/31/2021.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or



**OnBase Item Detail Briefing Memo - Form**

Title: **CJFS RQ3879 2021 CONTRACT WITH UNITED WAY OF GREATER CLEVELAND FOR EMERGENCY FOOD PURCHASES**

**A. Scope of Work Summary**

1. CJFS is requesting approval of a contract with United Way of Greater Cleveland for the anticipated cost of \$1,145,450.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

R2019-0210, \$1,095,450.00

BC2020-194, \$50,000.00

Describe the exact services being provided.

United Way will provide professional services related to coordinating the allocation of funds for the purchase of food by the hunger centers serving eligible individuals and families residing in Cuyahoga County.

The Federal Emergency Management Agency/Emergency Food and Shelter Program (FEMA/EFSP) Cuyahoga County Local Board, which is staffed by United Way of Greater Cleveland has the capability to administer these resources and can ensure funds will be allocated based upon community need.

The anticipated start-completion dates are 01/01/2021 to 12/31/2021.

2. The primary goals of the project are (list 2 to 3 goals).

- To provide eligible individuals and families residing in Cuyahoga County with a diverse inventory of food at one of the 37 Hunger Networks.
- To coordinate the allocation of funds for the purchase of food.
- To provide on-going evaluation of the success of this method of distribution.

3. [*When applicable*] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).  
(When applicable, Municipality of project)

N/A

**B. Procurement**

1. The procurement method for this project RFP Exemption The total value of the RFP Exemption is \$1,145,450.00.

2. The (above procurement method) was closed on (date). (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

N/A

6. [Option 4] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

RFP Exemption pursuant to Cuyahoga County Code Section 501.12 (B)(2). This falls under Professional Services, sub –type financial. United Way is the fiscal manager of these dollars that will be disbursed to the 37 hunger centers across the County.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

UNITED WAY OF GREATER CLEVELAND  
1331 EUCLID AVENUE  
CLEVELAND, OH 44115  
Council District (07)

2. The President & CEO for the contractor/vendor is August A. Napoli Jr.

3.a [When applicable] The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

UNITED WAY OF GREATER CLEVELAND  
1331 EUCLID AVENUE  
CLEVELAND, OH 44115  
Council District (07)

**D. Project Status and Planning**

1. The project reoccurs annually.

**E. Funding**

1. The project is funded 100% by the Health and Human Services Levy dollars.

2. The schedule of payments is by monthly invoice.

**F. Items/Services Received and Invoiced but not Paid:**

Please reference the alternate procurement process and the Board of Control Approval Number for exemptions from aggregation on various requisitions to reimburse employers for employee wage and training expenses; to authorize payments to various providers for services, or to make award recommendations to various providers for services.

N/A

## CONTRACT EVALUATION FORM

|   |   |                      |                |                      |             |
|---|---|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | United Way of Greater Cleveland   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1900303-01 CONV   |                      |                |                      |             |
| <b>RQ#</b>  | WT-19-46381   |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | 1.1.2020-12.31.2020   |                      |                |                      |             |
| <b>Background Statement</b>   | <p>United Way of Greater Cleveland serves as the fiscal agent to perform the administrative duties related to the distribution, monitoring, and oversight of Cuyahoga County funds to meet the emergency food needs in the County. Currently, the Hunger Network of Greater Cleveland on behalf of their 33 affiliated hunger centers and 5 inner-ring suburb food centers purchase food from the Cleveland Foodbank. In addition, United Way is responsible for providing administrative oversight of County funds, ensuring there is a diverse inventory of food and providing on-going evaluation of the success of this method of distribution.</p> |                      |                |                      |             |
| <b>Service Description</b>  | <p>To provide professional services related to coordinating the allocation of funds for the purchase of food by the hunger centers serving eligible individuals and families residing in Cuyahoga County.</p>   |                      |                |                      |             |
| <b>Performance Indicators</b>   | See page 2  |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | See page 2  |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>   | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |   |                      | X              |                      |             |

|                                |  |
|--------------------------------|--|
| <b>Justification of Rating</b> | Within the confines of the impact and necessary changes due to COVID-19 United Way is currently striving to meet program expectations. Due to COVID-19 two hunger centers closed during the 3 <sup>rd</sup> quarter. However, United Way continues to serve the community at 30 hunger centers. Other changes impacted by COVID-19 in utilization/access are presumed to result from seniors too medically vulnerable to engage, transportation limitations, etc. Overall, United Way is performing at a level of quality and service as expected under the impact of a global pandemic. |
| <b>Department Contact</b>      | Christian Tobin  |
| <b>User Department</b>         | Division of Contract Administration and Performance  |
| <b>Date</b>                    | 11.18.2020   |

**Performance Indicators and Data**

|                               | <b>3<sup>rd</sup> Quarter<br/>2019</b> | <b>4<sup>th</sup> Quarter<br/>2019</b> | <b>1<sup>st</sup> Quarter<br/>2020</b> | <b>2<sup>nd</sup> Quarter<br/>2020</b> | <b>3<sup>rd</sup> Quarter<br/>2020</b> |
|-------------------------------|--|--|--|--|--|
| <b>Total People Served</b>    | 76,043                                 | 83,264                                 | 69,664                                 | 66,275                                 | 63,923                                 |
| <b>Pounds of Food</b>         | 1,218,863                              | 1,388,727                              | 1,338,162                              | 1,418,556                              | 1,576,520                              |
| <b>Cost</b>                   | \$319,659.83                           | \$334,143.79                           | \$280,770.69                           | \$309,952.81                           | \$318,843.03                           |
| <b>Average cost per pound</b> | \$0.26                                 | \$0.24                                 | \$0.21                                 | \$0.22                                 | \$0.20                                 |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0030

|  |   |
|--|---|
| <p>Sponsored by: <b>County Executive Budish/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood</b></p> | <p><b>A Resolution</b> authorizing an amendment to Contract No. 148 with Child Care Resource Center dba Starting Point for administration and management of the Family Child Care Home (FCCH) Professional Development System in connection with the Invest in Children Program for the period 1/1/2020 - 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,433,551.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|--|---|

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Early Childhood has recommended an amendment to Contract No. 148 with Child Care Resource Center dba Starting Point for administration and management of the Family Child Care Home (FCCH) Professional Development System in connection with the Invest in Children Program for the period 1/1/2020 - 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,433,551.00; and

WHEREAS, the primary goals of this project are to continue to provide services to administer, manage and ensure quality assurance of the Family Child Care Home Professional Development System; and

WHEREAS, the purpose of the Family Child Care Home Professional Development System is to support family childcare homes in maintaining licenses and in facilitating entry into (or maintaining) the Step Up To Quality (SUTQ) star rating system; and

WHEREAS, the project is funded 100% Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**



**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 148 with Child Care Resource Center dba Starting Point for administration and management of the Family Child Care Home (FCCH) Professional Development System in connection with the Invest in Children Program for the period 1/1/2020 - 12/31/2020 to extend the time period to 12/31/2021 and for additional funds in the amount not-to-exceed \$1,433,551.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

**OnBase Item Detail Briefing Memo - Form**

Title:

HHS:Office of Early Childhood/Invest in Children Contract Amendment for RQ# EC-20 - 47509 with Child Care Resources dba Starting Point for Family Child Care Homes Contract.

**A. Scope of Work Summary**

1. (Department name(s)) requesting approval of a (contract, agreement, loan, lease, grant, amendment, or other [specify]) with (vendor name(s)) for the anticipated cost (of \$xx,xxx.xx, not-to-exceed \$xx,xxx.xx, or \$0.00).

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. R2020-0038

Describe the exact services being provided.

This is a contract with Starting Point, Cuyahoga County's leading resource and referral agency for a one-year period for the management and administration of the Family Child Care Home (FCCH) Professional Development System for Invest in Children.

The anticipated start-completion dates are January 1, 2020 – December 31, 2021

2. The primary goals of the project are (list 2 to 3 goals).

- 1.) To improve the quality of family child care homes;
- 2.) Support family child care homes in maintaining their license and;
- 3.) To facilitate their entry into the Step Up to Quality (SUTQ) star rating system of maintaining their star rating.

3. N/A

4. N/A Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

**B. Procurement**

1. The procurement method for this project was RFP Exemption (BC2020-75) The total value of the RFP exemption is \$1,441,553.00

2.The (above procurement method) was closed on 1/21/2020. N/A There is an SBE or DBE participation/goal (list the % of both).

6. [Option 4] If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

Starting Point is designated by the Ohio Department of Job and Family Services (ODJFS) as the child care resource and referral agency for service delivery area

3, which encompasses Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point was selected through an RFGA process conducted by ODJFS for the Child Care Resource and Referral Services project (RFGA#JFSR1415178069). As the child care resource and referral agency for Cuyahoga County, Starting Point provides: 1) assistance to parents needing care for their children; 2) assistance to child care providers in need of technical assistance and training; and 3) assistance to employers seeking quality child care for their employees. Considering the above, they are clearly the best qualified and most logical vendor to provide UPK services.

**C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Starting Point  
4600 Euclid Avenue, Suite 500  
Cleveland, OH 44103  
Council District 7

2. The interim executive director for the contractor/vendor is Debbie Foge.

3.a N/A The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

(Vendor/Contractor Name)  
(Street Number and Name)  
(City, State, and Zip Code)

**D. Project Status and Planning**

1. The project reoccurs annually

**E. Funding**

1. The project is funded 100% by the Health and Human Services levy.
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to a contract. This amendment extends the time from January 1, 2020 – December 31, 2020 to December 31, 2021 and funds in the amount of \$1,441,553.00 and is the 2<sup>nd</sup> amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments). BC2020-488

## CONTRACT EVALUATION FORM

|   |  |                      |                |                      |             |
|---|--|----------------------|----------------|----------------------|-------------|
| <b>Contractor</b>   | Child Care Resource Center of Cuyahoga County dba Starting Point   |                      |                |                      |             |
| <b>Current Contract History:<br/>CE/AG# (if applicable)<br/>Infor/Lawson PO#:</b> | CE1900475  |                      |                |                      |             |
| <b>RQ#</b>  | EC-20-47507  |                      |                |                      |             |
| <b>Time Period of Original Contract</b>   | January 1, 2020 - December 31, 2020.   |                      |                |                      |             |
| <b>Background Statement</b>   |  |                      |                |                      |             |
| <b>Service Description</b>  | As the child care resource and referral agency for Cuyahoga County, Starting Point provides: 1) assistance to parents needing care for their children; 2) assistance to child care providers in need of technical assistance and training; and 3) assistance to employers seeking quality child care for their employees   |                      |                |                      |             |
| <b>Performance Indicators</b>   | <ul style="list-style-type: none"> <li>• Offer a minimum of 8 community based in-service training sessions per contract period for 80 professional licensed providers on the Business Administration Scale for Family Child Care (BAS).</li> <li>• Provide 100 one-on-one training visits on the implementation of conducting self-FCCRS-R assessment for 100 professional licensed providers.</li> <li>• Provide 100 one-on-one visits on the implementation of conducting self- Business Administration Scale for Family Child Care (BAS) assessment for 100 professional licensed providers.</li> <li>• Provide 174 one-on-one quality visits on issues related to family childcare licensing compliance.</li> <li>• Provide information and referral service to family childcare providers, which will link them with community resources (i.e. Bright Beginnings, Help Me Grow, T.E.A.C.H., Lead Prevention Program) and other components of Invest in Children, with the goals of improving quality of care.</li> <li>• Assist in developing capacity among providers to meet “niche” needs (children with special needs, mildly ill children, second and third shift working families) and work collaboratively with the Special Needs Child Care Program.</li> </ul> |                      |                |                      |             |
| <b>Actual Performance versus performance indicators (include statistics):</b>     | Based on past performance Starting Point has consistently met over 80% of its indicators, through face to face meetings as well as virtual meetings.   |                      |                |                      |             |
| <b>Rating of Overall Performance of Contractor</b>                                | <b>Superior</b>  | <b>Above Average</b> | <b>Average</b> | <b>Below Average</b> | <b>Poor</b> |
| <b>Select One (X)</b>   |  | X                    |                |                      |             |

|                                |  |
|--------------------------------|--|
| <b>Justification of Rating</b> | Starting Point's progress is monitored monthly by the Office of Early Childhood through quarterly updates that are delivered both by email and by face to face/virtual meetings. |
| <b>Department Contact</b>      | Daniel Moss<br>Daniel.Moss@jfs.ohio.gov  |
| <b>User Department</b>         | HHS: Community Initiatives: Office of Early Childhood/Invest in Children   |
| <b>Date</b>                    | 11/25/2020-MRC   |

## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

|  |                   |
|--|-------------------|
| Infor/Lawson RQ#:                      | N/A               |
| Buyspeed RQ# (if applicable):          | 47507             |
| Infor/Lawson PO# Code (if applicable): | CE1900475-01 CONV |
| CM Contract#                           | 148               |

|               | Department | Clerk of the Board |
|---------------|------------|--------------------|
| Briefing Memo | MRC        | Attached           |

|  |                              |  |
|--|------------------------------|--|
| Late Submittal Required:                             | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Why is the amendment being submitted late?           |                              |  |
| What is being done to prevent this from reoccurring? |                              |  |

|               |                              |  |
|---------------|------------------------------|--|
| TAC Required: | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
|---------------|------------------------------|--|

| Contract Amendments  |         |            |                | Department initials | OPD  |
|--|---------|------------|----------------|---------------------|--|
| Justification Form   |         |            |                | MRC                 | OK   |
| IG#  | 12-2605 |            |                | MRC                 | OK   |
| Annual Non-Competitive Bid Contract Statement  | Date:   | 6/5/2020   |                | MRC                 | OK   |
| Debarment/Suspension Verified  | Date:   | 11/25/2020 |                | MRC                 | OK   |
| Auditor’s Finding  | Date:   | 11/25/2020 |                | MRC                 | OK   |
| Vendor’s Submission  |         |            |                | N/A                 | Signed amendment OK  |
| W-9 – if required  | Tax ID# | 34-1650004 | Date: 6/5/2020 | MRC                 | OK   |
| Independent Contractor (I.C.) Requirement  |         | Date:      | 6/5/2020       | MRC                 | OK   |
| Amendment and Exhibits   |         |            |                | MRC                 | OK   |
| Cover - <i>Master amendments only</i>  |         |            |                | N/A                 | N/A  |
| Contract Evaluation  |         |            |                | MRC                 | OK   |
| Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)                    |         |            |                | N/A                 | Amendment being approved without a Matrix Screen Shot as advised because Law is now in the approval path |
| COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>   |         |            |                | MRC                 | Attached   |
| Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>                     |         |            |                | MRC                 | Attached   |
| Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i> |         |            |                | MRC                 |  |
| Checklist Verification   |         |            |                | MRC                 | ok   |



## Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Accounting Units

| Time Period         | Accounting Unit | Account Number | Sub Account  | Dollar Amount         |
|---------------------|-----------------|----------------|--------------|-----------------------|
| 1/1/2020-12/31/2020 | HS260250        | 55130          | UCH09999     | <b>\$1,433,551.00</b> |
|                     |                 |                |              |                       |
|                     |                 |                |              |                       |
|                     |                 |                | <b>TOTAL</b> | <b>\$1,433,551.00</b> |

|   |              |
|---|--------------|
| <b>Current Contract History</b><br>CE/AG# (if applicable) | CE1900475-01 |
| <b>Infor/Lawson PO# Code</b><br>(if applicable)           | CE1900475-01 |
| <b>BuySpeed or Lawson RQ#</b><br>(if applicable)          | 47507        |
| <b>CM Contract#</b>                                       | 148          |

|  | Original Amount       | Amendment Amount      | Original Time Period/Amended End Date | Approval Date | Approval # |
|--|-----------------------|-----------------------|---------------------------------------|---------------|------------|
| <b>Original Amount</b>                           | <b>\$1,433,551.00</b> |                       | 1/1/2020-12/31/2020                   | 2/11/2020     | R2020-0038 |
| <b>Prior Amendment Amounts (list separately)</b> |                       | \$0.00                | 4/1/2020-5/31/2020                    | 8/24/2020     | BC2020-488 |
|  |                       | \$                    |                                       |               |            |
|  |                       | \$                    |                                       |               |            |
| <b>Pending Amendment</b>                         |                       | <b>\$1,433,551.00</b> | 12/31/2021                            |               |            |
| <b>Total Amendments</b>                          |                       | \$                    |                                       |               |            |
| <b>Total Contact Amount</b>                      |                       | <b>\$2,867,102.00</b> |                                       |               |            |

### OPD Use Only:

|                    |  |
|--------------------|--|
| Prior Resolutions: | BC2020-488, R2020-0038   |
| Amend:             | Contract 148 (fka CE1900475)   |
| Vendor Name:       | Child Care Resources Center of Cuyahoga County Inc. dba Starting Point |
| ftp:               | 1/1/2020 – 12/31/2021; effective 1/1/2021                              |
| Amount:            | Add'l \$1,433,551.00 MM  |

2 | Page

Revised 9/17/2020

## **Office of Procurement and Diversity – Required Documents Checklist**

Upload as “word” document in OnBase Document Management

|                    |  |
|--------------------|--|
| History/CE:        | OK   |
| EL:                | OK   |
| Procurement Notes: | Amendment being approved without a Matrix Screen Shot as advised because Law is now in the approval path. TN 12/9/2020 |

OPD Buyer approval: OK to proceed to BOC queue for approval by Council. TN 12/9/2020

# County Council of Cuyahoga County, Ohio

## Resolution No. R2021-0031

|   |  |
|---|--|
| <b>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services</b> | <b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021, to remove various providers, effective 1/1/2021, to change payment rates for various providers, effective 1/1/2021 and for additional funds in the total amount not-to-exceed \$61,500,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, pursuant to Chapter 5153 of the Ohio Revised Code, the Division of Children and Family Services (“DCFS”) is responsible for the administration of child welfare in Cuyahoga County subject to the rules and standards of the Ohio Department of Jobs and Family Services (“ODJFS”); and

WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021, to remove various providers, effective 1/1/2021, to change payment rates for various providers, effective 1/1/2021 and for additional funds in the amount not-to-exceed \$61,500,000.00 as follows:

- a. Adelphoi Village, Inc.
- b. Applewood Centers, Inc.
- c. Artis’s Tender Love & Care, Inc.
- d. The Bair Foundation
- e. Beech Brook
- f. Bellefaire Jewish Children’s Bureau
- g. BHC Belmont Pines Hospital, Inc.
- h. BHC Fox Run Hospital, Inc.
- i. Caring for Kids, Inc.
- j. Carrington Youth Academy LLC
- k. Catholic Charities Corporation
- l. Christian Children’s Home of Ohio, Inc.

- m. The Cleveland Christian Home Incorporated
- n. Cornell Abraxas Group, Inc.
- o. Detroit Behavioral Institute, Inc. dba Capstone Academy
- p. House of New Hope
- q. In Focus of Cleveland, Inc.
- r. Keystone Richland Center LLC dba Foundations for Living
- s. Lutheran Homes Society, Inc. dba Genacross Family and Youth Services
- t. Lutheran Metropolitan Ministry dba S.T.A.R.T Support to At-Risk Teens
- u. National Youth Advocate Program, Inc.
- v. New Directions, Inc.
- w. OhioGuidestone
- x. Ohio Mentor, Inc.
- y. Pathway Caring for Children
- z. Pressley Ridge
- aa. Reach Counseling Services dba Educational Alternatives
- bb. Rite of Passage, Inc.
- cc. Specialized Alternatives for Families and Youth of Ohio, Inc.
- dd. Young Star Academy, LLC (Tri-State Youth Authority, Inc dba Mohican Youth Academy)
- ee. The Twelve of Ohio, Inc.
- ff. The Village Network
- gg. New Beginnings Residential Treatment Center, LLC
- hh. Gracehaven, Inc.
- ii. Homes For Kids of Ohio, Inc.
- jj. Lighthouse Youth Services, Inc.
- kk. RTC Resource Acquisition Corporation dba Resource Treatment Center
- ll. ENA, Inc. dba Necco Center
- mm. Youth for Tomorrow-New Life Center, Inc.
- nn. Multi County Juvenile Attention System
- oo. Life Start, Inc.
- pp. George Junior Republic in Pennsylvania
- qq. Piney Ridge Treatment Center
- rr. Rolling Hills Hospital, LLC
- ss. Habilitation Center, LLC dba Millcreek of Arkansas
- tt. The Buckeye Ranch, Inc.
- uu. COMPASS Family and Community Services
- vv. Eastway Corporation
- ww. Focus 2 Focus, Inc.
- xx. Freedom Youth Program
- yy. Youth Intensive Services, Inc.

Removing providers, effective 1/1/2021:

- a. Sequel Pomegranate Health System, LLC
- b. The Glen Mills Schools
- c. Quality Care Residential Homes, Inc.

- d. Anne Grady Services

Changing payment rates, effective 1/1/2021:

- a. Adelphoi Village, Inc.
- b. Applewood Centers, Inc.
- c. Bellefaire Jewish Children's Bureau
- d. New Beginnings Residential Treatment Center, LLC

WHEREAS, the purpose of this project is to provide quality therapeutic foster care, specialized foster care, group home care, independent living care, and residential care for children in the custody of DCFS so that they may experience stability, safety, and a sense of well-being while receiving out-of-home care; and

WHEREAS, the funding for this project is as follows: (a) 30% from Federal Funds and (b) 70% from Health and Human Services Levy Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care Services for the period 1/1/2018 – 12/31/2020 to extend the time period to 12/31/2021, to remove various providers, effective 1/1/2021, to change payment rates for various providers, effective 1/1/2021 and for additional funds in the amount not-to-exceed \$61,500,000.00 as follows:

- a. Adelphoi Village, Inc.
- b. Applewood Centers, Inc.
- c. Artis's Tender Love & Care, Inc.
- d. The Bair Foundation
- e. Beech Brook
- f. Bellefaire Jewish Children's Bureau
- g. BHC Belmont Pines Hospital, Inc.
- h. BHC Fox Run Hospital, Inc.
- i. Caring for Kids, Inc.
- j. Carrington Youth Academy LLC
- k. Catholic Charities Corporation
- l. Christian Children's Home of Ohio, Inc.
- m. The Cleveland Christian Home Incorporated
- n. Cornell Abraxas Group, Inc.
- o. Detroit Behavioral Institute, Inc. dba Capstone Academy
- p. House of New Hope

- q. In Focus of Cleveland, Inc.
- r. Keystone Richland Center LLC dba Foundations for Living
- s. Lutheran Homes Society, Inc. dba Genacross Family and Youth Services
- t. Lutheran Metropolitan Ministry dba S.T.A.R.T Support to At-Risk Teens
- u. National Youth Advocate Program, Inc.
- v. New Directions, Inc.
- w. OhioGuidestone
- x. Ohio Mentor, Inc.
- y. Pathway Caring for Children
- z. Pressley Ridge
- aa. Reach Counseling Services dba Educational Alternatives
- bb. Rite of Passage, Inc.
- cc. Specialized Alternatives for Families and Youth of Ohio, Inc.
- dd. Young Star Academy, LLC (Tri-State Youth Authority, Inc dba Mohican Youth Academy)
- ee. The Twelve of Ohio, Inc.
- ff. The Village Network
- gg. New Beginnings Residential Treatment Center, LLC
- hh. Gracehaven, Inc.
- ii. Homes For Kids of Ohio, Inc.
- jj. Lighthouse Youth Services, Inc.
- kk. RTC Resource Acquisition Corporation dba Resource Treatment Center
- ll. ENA, Inc. dba Necco Center
- mm. Youth for Tomorrow-New Life Center, Inc.
- nn. Multi County Juvenile Attention System
- oo. Life Start, Inc.
- pp. George Junior Republic in Pennsylvania
- qq. Piney Ridge Treatment Center
- rr. Rolling Hills Hospital, LLC
- ss. Habilitation Center, LLC dba Millcreek of Arkansas
- tt. The Buckeye Ranch, Inc.
- uu. COMPASS Family and Community Services
- vv. Eastway Corporation
- ww. Focus 2 Focus, Inc.
- xx. Freedom Youth Program
- yy. Youth Intensive Services, Inc.

Removing providers, effective 1/1/2021:

- a. Sequel Pomegranate Health System, LLC
- b. The Glen Mills Schools
- c. Quality Care Residential Homes, Inc.
- d. Anne Grady Services

Changing payment rates, effective 1/1/2021:



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



**OnBase Item Detail Briefing Memo - Form**

Title: DIVISION OF CHILDREN AND FAMILY SERVICES (DCFS); CF-17-39540 – 2021 DCFS AMENDMENT FOR OUT OF HOME CARE MASTER CONTRACT TO CHANGE END DATE FROM 12/31/20 TO 12/31/21 AND ADD FUNDING FOR 2021 - \$61,500,000.

**A. Scope of Work Summary**

1. DCFS is requesting approval of an Amendment of the 2018 Master Out of Home Care Contract to Change End Date from 12/31/20 to 12/31/21 and Add Funding for 2021 Out of Home Care Services in the amount of \$61,500,000.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number:

R2017-0234; R2018-0253; BC2018-328; BC2018-362; BC2018-533; BC2018-607; BC2018-725; BC2019-233; BC2019-253; BC2019-300; O2019-003; BC2020-379; BC2020-435; BC2020-475;

Describe the exact services being provided:

The Cuyahoga County Division of Children and Family Services' (CCDCFS) contracts with various providers to provide Out of Home Care Services to children who are in the care and custody of CCDCFS.

The anticipated start-completion dates are (01/01/2018 - 12/31/2021).

2. The primary goals of the project are (list 2 to 3 goals)

- To contract with agencies and organizations that can provide licensed, high quality out-of-home care in the least restrictive environment that will result in positive physical, cognitive, behavioral, and social outcomes for the children placed.
- To provide quality Therapeutic Foster Care, Specialized Foster Care, Group Home Care, Independent Living Care, and Residential Care for children in the custody of DCFS so that they may experience stability, safety, and a sense of well-being while receiving out-of-home care.

3. N/A

4. N/A

## **B. Procurement**

1. The procurement method for this project is Amendment of 2018 Out of Home Care Master Contract. The total value of the Amendment is 2021 - \$61,500,000.00.
2. 2018 Out of Home Master Contract was chosen through RFP# CF- 17-39540, which allowed for two (2) one-year extensions.

## **C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Adelphoi Village, Inc.  
1119 Village Way  
Latrobe, PA 15650  
724-804-7013  
Nancy Kukovich  
[Nancy.Kukovich@adelphoi.org](mailto:Nancy.Kukovich@adelphoi.org)  
CEO  
Chief Operating Officer  
[mark.mortimer@adelphoi.org](mailto:mark.mortimer@adelphoi.org)

Applewood Centers, Inc.  
10427 Detroit Avenue  
Cleveland, Ohio 44102  
Adam G. Jacobs, PhD.  
Telephone #: 216-320-8222  
[johnsonl@wingspancg.org](mailto:johnsonl@wingspancg.org)  
[eisenberge@wingspancg.org](mailto:eisenberge@wingspancg.org)

Artis's Tender Love & Care, Inc.  
2003 Mc Guffy Road  
Youngstown, OH 44505  
Artis Gillam Sr  
330-743-8781  
[agillamsr@aol.com](mailto:agillamsr@aol.com)  
Adrienne L. Gillam - Davis  
C.F.O./ Executive Director  
330-746-2852  
[artis\\_tlc@aol.com](mailto:artis_tlc@aol.com)

The Bair Foundation  
241 High Street  
New Wilmington, PA 16142  
RemAdd 275 Martinal Dr.

Kent, Ohio 44240

Susan Rickard

724-946-8711

[srickard@bair.org](mailto:srickard@bair.org)

Jennifer Wenderoth

330-673-6339 ext. 122

[jwenderoth@bair.org](mailto:jwenderoth@bair.org)

Susan Chabal

[schabal@bair.org](mailto:schabal@bair.org)

Beech Brook

3737 Lander Road

Pepper Pike, Ohio 44124

Thomas Royer

[troyer@beechbrook.org](mailto:troyer@beechbrook.org)

(216) 831-2255

Bellefaire Jewish Children's Bureau

22001 Fairmount Blvd.

Shaker Hts., OH 44118

Contact Person: Leigh Johnson / Adam G. Jacobs, PhD.

Telephone #: 216-320-8222

[johnsonl@wingspancg.org](mailto:johnsonl@wingspancg.org)

[eisenberge@wingspancg.org](mailto:eisenberge@wingspancg.org)

BHC Belmont Pines Hospital, Inc.

615 Churchill- Hubbard Rd.

Youngstown, OH 44505

Contact Person: Linda Finnigan

Telephone #: 330-759-2700

[linda.finnigan@uhsinc.com](mailto:linda.finnigan@uhsinc.com)

BHC Fox Run Hospital, Inc.

Fox Run: The Center for Children and Adolescents

67670 Traco Dr.

St. Clairsville, Ohio 43950

(740) 695-2131

(740) 695-7158 (fax)

Mackendrick, Randall [Randy.Mackendrick@uhsinc.com](mailto:Randy.Mackendrick@uhsinc.com)

Caring for Kids, Inc.

650 Graham Road, Suite 101

Cuyahoga Falls, OH 44221

(330) 928-0044 Office

(330) 928-0303 Fax  
Contact Person: Patricia S. Ameling, M.A., PCC  
Executive Director  
[pat@cfkadopt.org](mailto:pat@cfkadopt.org)

Carrington Youth Academy LLC  
2114 Noble Road  
Cleveland, Ohio 44112  
Administrator  
Bernard Pawlikowsky  
[bernardf@carringtonkids.org](mailto:bernardf@carringtonkids.org)  
Office: 216-268-2400 x2014  
Cell: 216-970-3971  
Fax: 216-268-2460  
Rebecca Meyer  
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Dep. Director of Quality Improvement  
Direct: (216) 470.8768  
Robert Casillo  
[robertc@carringtonkids.org](mailto:robertc@carringtonkids.org)

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216-391-2064 Ext. 12  
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Boyd, Klavin  
[KBOYD@ccdacle.org](mailto:KBOYD@ccdacle.org)

Christian Children's Home of Ohio, Inc.  
P.O. Box 765 / 2685 Armstrong Road  
Wooster, OH 44691  
Contact Person: Kevin Hewitt  
Telephone #: 330-345-7949  
[hewittk@ccho.org](mailto:hewittk@ccho.org)

The Cleveland Christian Home Incorporated  
1400 W. 25th Street  
Cleveland, Ohio 44113  
Vicki Holava  
216-688-7213  
[vholava@ccnworks.org](mailto:vholava@ccnworks.org)  
Charles Tuttle, CEO

216-668-7214

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Mary S. Manik

Executive Administrative Assistant to

Charles Tuttle, CEO

216.688.4101

[mmanik@ccnworks.org](mailto:mmanik@ccnworks.org)

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2775 State Route 39

Shelby, OH 44875

Telephone #: 419-747-3322

Jon Swatsburg, Divisional Vice President

Abraxas Youth & Family Services

2840 Liberty Ave, Suite 300

Pittsburgh, PA 15222

Phone: 412-201-4111

Fax: 713-335-9186

[jswatsburg@abraxasyfs.com](mailto:jswatsburg@abraxasyfs.com)

Shayna Raver, Manager, Contracts

Abraxas Youth & Family Services

2840 Liberty Ave, Suite 300

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Phone: 412-201-4112

Fax: 412-227-2720

[sraver@abraxasyfs.com](mailto:sraver@abraxasyfs.com)

Bruce Tessena, Director, Ohio

Abraxas Ohio

2775 State Route 39

Shelby, OH 44875

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Shelby, OH 44875

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1333 Brewery Park Blvd. Suite 140  
Detroit, MI 48207  
Contact Person: Julie Avant  
Telephone #: 313-576-5009  
[www.dbinstitute.com](http://www.dbinstitute.com)  
[javant@detroitcapstoneacademy.com](mailto:javant@detroitcapstoneacademy.com)

House of New Hope  
8135 Mt. Vernon Rd.  
St. Louisville, OH 43071  
Contact Person: Jeffrey R. Greene, Ph.D., LPCC-S, FAPA  
Executive Director  
Tel: 740.345.KIDS  
Fax: 888.810.6162  
Cell: 740.497.1661  
Email: [jbshrink@houseofnewhope.org](mailto:jbshrink@houseofnewhope.org)  
[www.houseofnewhope.org](http://www.houseofnewhope.org)

In Focus of Cleveland, Inc.  
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Cleveland, OH 44110  
Contact Person: Brandon Cox, Interim Executive Director  
Telephone #: 216-481-7841  
Brandon Cox  
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419-589-5511  
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1-419-589-5511

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Lutheran Homes Society, Inc. dba Genacross Family & Youth Services

1905 Perrysburgh Holland Road

Holland, OH 43528

P: 419-693-1520

F: 419-693-3295

Contact: Katie Zawisza

Aimee Kaminski

1-419-693-1520 ext. 306

[aimeem@familyandyouth.org](mailto:aimeem@familyandyouth.org)

Lutheran Metropolitan Ministry dba S.T.A.R.T. Support To At-Risk Teens

4515 Superior Avenue

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Rouven R. Cyncynatus, JD

Contracts Administrator

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Linda Torbert, Director of Youth Residential Services

[ltorbert@lutheranmetro.org](mailto:ltorbert@lutheranmetro.org)

National Youth Advocate Program, Inc.

6233 Riverside Drive, Second Floor

Dublin, Ohio 43017

Contact Person: Marvena Twigg President/CEO /George E. Biggs

Telephone #: 614-777-2191

Shelia Owens, MPS

Director - Service Integration and Impact

National Youth Advocate Program

Corporate Office - Watermark

1801 Watermark Drive

Columbus, Ohio 43215

Office: 614-487-8758 Ext 1335

Cell: 773-320-5004

Shelia Owens [sowens@nyap.org](mailto:sowens@nyap.org)

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30800 Chagrin Blvd

Cleveland, Ohio 44124

Contact Person: Michael Matoney, CEO  
Telephone #: 216-591-0324  
[mmatoney@newdirect.org](mailto:mmatoney@newdirect.org)

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202 East Bagley Road  
Berea, Ohio 44017  
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Phone: 440-260-8367  
Mobile: 216-402-4280  
Fax: 440-234-0787  
[www.ohioguidestone.org](http://www.ohioguidestone.org)  
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contracts [contracts@ohioguidestone.org](mailto:contracts@ohioguidestone.org)

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Pathway Caring for Children  
4895 Dressler Rd. NW, Suite A  
Canton, OH. 44718  
Wendy Tracy  
Executive Director  
1-800-838-7284  
[www.pathwaycfc.org](http://www.pathwaycfc.org)



Dawn Killian  
1-330-818-0662  
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Contact Person: Lisa Allomong, M.Ed., PCC-S  
Program Director  
Telephone #: 216-763-0800  
info@pressleyridge.org  
[lallomong@pressleyridge.org](mailto:lallomong@pressleyridge.org)

Jim Schuyler  
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Luzier, Leah  
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216-332-9360 ext. 1206

Rite of Passage, Inc.  
2560 Business Parkway Suite A  
Minden, NV 89423  
Lynda Kyhl  
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Specialized Alternatives for Families and Youth of Ohio, Inc.  
10100 Elida Road  
Delphos, Ohio 45833  
Tonya Brooks-Thomas - Executive Director  
[brooksthomast@safy.org](mailto:brooksthomast@safy.org)

Faith Morehouse  
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Semita Pendse  
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Young Star Academy, LLC. (Tri-State Youth Authority, Inc. dba Mohican Youth Academy)  
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Dawn Maneese [dmaneese@mohicanysa.com](mailto:dmaneese@mohicanysa.com)  
Dawn Maneese  
Intake - Business Development Director  
Phone: 419-994-0300  
Fax: 419-994-0679

The Twelve of Ohio, Inc  
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Massillon, Ohio 44648  
Contact Person: John D. Stoia Executive Director  
[stoiaj@the12inc.org](mailto:stoiaj@the12inc.org)  
Ph: 1-888-513-8706 Ext. 12  
Fax: 330-837-0513  
Jennifer Wagner  
Program Director / North East Ohio  
[wagnerj@the12inc.org](mailto:wagnerj@the12inc.org)  
Ph: 1-888-513-8706 Ext. 17  
Fax: 330-837-0513

The Village Network  
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Smithville, Ohio 44677  
Contact Person: Richard Graziano, Executive Director  
Telephone #: 330-264-3232  
Sherry Whitman [SWhitman@TheVillageNetwork.com](mailto:SWhitman@TheVillageNetwork.com)  
Sandy Sims [SSims@TheVillageNetwork.com](mailto:SSims@TheVillageNetwork.com)  
Cheri Rodman [crodman@TheVillageNetwork.com](mailto:crodman@TheVillageNetwork.com)

New Beginnings Residential Treatment Center, LLC  
100 Broadway St.  
Youngstown, Ohio 44505  
Chappie Bair

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[cbair@new-beginningsrtc.com](mailto:cbair@new-beginningsrtc.com)  
Josette Landis  
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330-744-9020

ENA, Inc. - NECCO  
1404 Race Street Ste 302  
Cincinnati, OH 45202  
Amy Schuck  
Controller  
Direct: 513-258-0872  
Cell: 513-293-4423  
Amy Schuck [aschuck@necco.org](mailto:aschuck@necco.org)  
ANITA LEWIS  
Finance Dept/Accounts Receivable  
PH: 513.898.8272  
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Homes For Kids of Ohio, Inc  
165 East Park Avenue.  
PO Box 683  
Niles, OH 44446  
Matt Kresic, MPA  
CEO  
matt@hfk.org  
330-544-8005  
Shannon Harnichar  
Program and Compliance Officer  
[shannon@hfk.org](mailto:shannon@hfk.org)

Youth For Tomorrow -- New Life Center, Inc.  
11835 Hazel Circle Drive  
Bristow, Virginia 20136  
703-368-7995  
Lori Perez  
Controller  
[lperez@yftva.com](mailto:lperez@yftva.com)

Multi County Juvenile Attention System  
815 Faircrest Street SW  
Canton, OH 44706-4844  
330-484-6471

James McKenzie - COO  
[jcmckenzie@mcjas.org](mailto:jcmckenzie@mcjas.org)  
Phone: 330-484-6471 ext. 2817  
Fax: 330-484-8112  
Mellisa Clark  
[mdclark@mcjas.org](mailto:mdclark@mcjas.org)

Gracehaven, Inc.  
1723 County Road 130  
Bellefontaine, OH 43311  
Melissa Harvin  
Melissa Harvin [mharvin@gracehavenhouse.org](mailto:mharvin@gracehavenhouse.org)  
Gracehaven Administrative Director  
5000 Arlington Center Blvd, Box 9B  
Columbus, OH 43220  
614-848-4870 x6600  
614-266-8634

RTC Resource Acquisition Corporation  
dba Resource Treatment Center  
1404 S. State Street  
Indianapolis, IN 46203  
Andrea Baughman  
Business Office Director  
Resource Treatment Facility  
Polaris/Carina Group Homes  
1404 South State Ave  
Indianapolis, IN 46203  
[Andrea.baughman@resourcetreatmentcenter.com](mailto:Andrea.baughman@resourcetreatmentcenter.com)  
Office: 317-757-6577 ext. 231  
Jay Thompson  
CFO  
Resource Residential Treatment Center  
(Office) 317-757-6577 x226  
(Mobile) 260-273-4225  
[jay.thompson@ResourceTreatmentCenter.com](mailto:jay.thompson@ResourceTreatmentCenter.com)

Lighthouse Youth Services, Inc.  
401 E. McMillian Street  
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513-487-7187  
Mindy Arlotta

513-487-6713

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Paul Haffner - President and CEO

Piney Ridge Treatment Center

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Ericka Burrini, Director of Marketing and Contracts

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Cathy Chutz [cchutz@gjr.org](mailto:cchutz@gjr.org)

Cathy Chutz

Executive Administrative Assistant

Life Start, Inc.,

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Janet K. Miller, Assistant Administrator

Phone: 614 478-5448 ext. 312

Janet Miller [jmiller@lifestartinc.com](mailto:jmiller@lifestartinc.com)

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Habilitation Center, LLC

1828 Industrial Drive

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The Buckeye Ranch Inc.  
5665 Hoover Rd.  
Grove City OH 43123  
614-875-2371  
Gary Stammler- Executive Vice President - Business Operations  
[gary.stammler@buckeyeranch.org](mailto:gary.stammler@buckeyeranch.org)

Council District (N/A)

2. The Contacts for the contractor/vendor is listed in List Above.

3. The address or location of the project is:  
See List Above

3.b. The project is located in Council District (N/A)

**D. Project Status and Planning**

1. The project reoccurs annually.

**E. Funding**

1. The project is funded HHS Levy 70% & Fed IV-E 30%

2. The schedule of payments is by invoice.

**F. Items/Services Received and Invoiced but not Paid:**

N/A

**2021 OUT OF HOME CARE MASTER CONTRACT**

| <b>#</b> | <b>Provider</b>   | <b>Contract No</b> | <b>2021 Budget Amendment</b> |
|----------|---|--------------------|------------------------------|
| 1        | Adelphoi Village, Inc.  | CE1700282-01       |                              |
| 2        | Anne Grady Services   | CE1900321-01       |                              |
| 3        | Applewood Centers, Inc.   | CE1700283-01       |                              |
| 4        | Artis's Tender Love & Care, Inc.  | CE1700284-01       |                              |
| 5        | Beech Brook   | CE1700286-01       |                              |
| 6        | Bellefaire Jewish Children's Bureau   | CE1700287-01       |                              |
| 7        | BHC Belmont Pines Hospital, Inc.  | CE1700288-01       |                              |
| 8        | BHC Fox Run Hospital, Inc. - Fox Run: The Center for Children and Adolescents | CE1700289-01       |                              |
| 9        | Caring for Kids, Inc.   | CE1700290-01       |                              |
| 10       | Carrington Youth Academy LLC  | CE1700291-01       |                              |
| 11       | Catholic Charities Corporation  | CE1700292-01       |                              |
| 12       | Christian Children's Home of Ohio, Inc  | CE1700293-01       |                              |
| 13       | COMPASS Family and Community Services   | 20002171           |                              |
| 14       | Cornell Abraxas Group, Inc.   | CE1700295-01       |                              |

|    |  |              |  |
|----|--|--------------|--|
| 15 | Detroit Behavioral Institute, LLC. dba Capstone Academy                | CE1700296-01 |  |
| 16 | Eastway Corporation  | 20001039     |  |
| 17 | ENA, Inc. - NECCO  | CE1800126-04 |  |
| 18 | Focus 2 Focus, Inc.  | 20001478     |  |
| 19 | Freedom Youth Program  |              |  |
| 20 | George Junior Republic in Pennsylvania                                 | CE1900177-01 |  |
| 21 | Gracehaven, Inc  | CE1800126-01 |  |
| 22 | Habilitation Center, LLC dba Millcreek of Arkansas                     | CE1900283-01 |  |
| 23 | Homes For Kids of Ohio, Inc  | CE1800225-01 |  |
| 24 | House of New Hope  | CE1700298-01 |  |
| 25 | In Focus of Cleveland, Inc   | CE1700299-01 |  |
| 26 | Keystone Richland Center LLC DBA Foundations for Living                | CE1700300-01 |  |
| 27 | Life Start, Inc  | CE1900176-01 |  |
| 28 | Lighthouse Youth Services, Inc   | CE1800126-02 |  |
| 29 | Lutheran Homes Society, Inc. dba Genacross Family & Youth Services     | CE1700301-01 |  |
| 30 | Lutheran Metropolitan Ministry dba S.T.A.R.T. Support To At-Risk Teens | CE1700302-01 |  |



|    |   |                     |  |
|----|---|---------------------|--|
| 31 | <b>Multi County Juvenile Attention System</b>                             | <b>CE1800307-01</b> |  |
| 32 | <b>National Youth Advocate Program, Inc</b>                               | <b>CE1700303-01</b> |  |
| 33 | <b>New Beginnings Residential Treatment Center, LLC</b>                   | <b>CE1700316-01</b> |  |
| 34 | <b>New Directions, Inc</b>  | <b>CE1700304-01</b> |  |
| 35 | <b>Ohio Mentor, Inc</b>   | <b>CE1700306-01</b> |  |
| 36 | <b>OhioGuidestone</b>   | <b>CE1700305-01</b> |  |
| 37 | <b>Pathway Caring for Children</b>  | <b>CE1700307-01</b> |  |
| 38 | <b>Piney Ridge Treatment Center</b>                                       | <b>CE1900178-01</b> |  |
| 39 | <b>Pressley Ridge</b>   | <b>CE1700308-01</b> |  |
| 40 | <b>Reach Counseling Services dba Educational Alternatives</b>             | <b>CE1700310-01</b> |  |
| 41 | <b>Rite of Passage, Inc</b>   | <b>CE1700311-01</b> |  |
| 42 | <b>Rolling Hills Hospital, LLC</b>  | <b>CE1900271-01</b> |  |
| 43 | <b>RTC Resource Acquisition Corporation dba Resource Treatment Center</b> | <b>CE1800126-03</b> |  |
| 44 | <b>Specialized Alternatives for Families and Youth of Ohio, Inc</b>       | <b>CE1700312-01</b> |  |
| 45 | <b>The Bair Foundation</b>  | <b>CE1700285-01</b> |  |
| 46 | <b>The Buckeye Ranch, Inc</b>   | <b>CE1900358-01</b> |  |

|           |   |                     |  |
|-----------|---|---------------------|--|
| <b>47</b> | <b>The Cleveland Christian Home Incorporated</b>  | <b>CE1700294-01</b> |  |
| <b>48</b> | <b>The Twelve of Ohio, Inc</b>  | <b>CE1700314-01</b> |  |
| <b>49</b> | <b>The Village Network</b>  | <b>CE1700315-01</b> |  |
| <b>50</b> | <b>Young Star Academy, LLC. (Tri-State Youth Authority, Inc. dba Mohican Youth Academy)</b> | <b>CE1700313-02</b> |  |
| <b>51</b> | <b>Youth For Tomorrow -- New Life Center, Inc</b>   | <b>CE1800306-01</b> |  |
| <b>52</b> | <b>Youth Intensive Services, Inc</b>  | <b>20002008</b>     |  |

# County Council of Cuyahoga County, Ohio

## Resolution No. R2020-0259

|  |  |
|--|--|
| Sponsored by: <b>County Executive Budish</b> | <b>A Resolution</b> confirming the County Executive’s appointment of various individuals to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2021 – 1/31/2025; and declaring the necessity that this Resolution become immediately effective. |
|--|--|

WHEREAS, pursuant to Ohio Revised Code Section 5126.02, the County of Cuyahoga shall have its own county board of developmental disabilities; and

WHEREAS, pursuant to the provisions in Ohio Revised Code Section 5126.021, the Cuyahoga County Board of Developmental Disabilities consists of seven members. Five members are appointed by the County and two members are appointed by the Probate Court; and

WHEREAS, members appointed to fill a vacancy in the Cuyahoga County board of Developmental Disabilities shall service a term of four years; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2021 – 1/31/2025:

- a. Cynthia Schulz
- b. Steven M. Licciardi

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of the following individuals to serve on the Cuyahoga County Board of Developmental Disabilities for the term 2/1/2021 – 1/31/2025:

- a. Cynthia Schulz
- b. Steven M. Licciardi

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: November 24, 2020

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2021-0001

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish/Department of Public Safety and Justice Services</b> | <b>An Ordinance</b> enacting Section 208.04 of the Cuyahoga County Code to establish a Cuyahoga County Diversion Board to serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the Cuyahoga County Assessment and Diversion Center; and declaring the necessity that this Ordinance become immediately effective. |
|---|--|

WHEREAS, on December 8, Council adopted Resolution R2020-0265 which authorized a contract with the Alcohol, Drug Addiction & Mental Health Services Board of Cuyahoga County (“ADAMHS Board”) to operate and manage the Cuyahoga County Assessment and Diversion Center (“CCADC”) and its programs and services; and

WHEREAS, the primary goal of the CCADC to use evidence-supported best practice models to implement and manage crisis intervention training for all local police departments within the County, provide and staff a call-in help line for law enforcement officers; and

WHEREAS, in a recent study of the Cuyahoga County jail over a six-month period, more than 700 out of the approximately 2,100 inmates in the County’s average daily population had serious mental health and or substance abuse issues; and

WHEREAS, the CCADC will be the first of its kind in Ohio in managing the twin problems of rising jail populations and the growing number of inmates with mental health disorders and addiction issues; and

WHEREAS, the CCADC will house up to 50 individuals on-site for detoxification and/or stabilization and feature several components to treat their illnesses and prepare for additional care; and

WHEREAS, the County desires to establish the Diversion Board to, among other things, serve as a resource for information and advice on operation of, and to provide recommendations and input goals, strategies and programs of, the CCADC; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 208.04 is hereby enacted to read as follows:

**Section 208.04 Cuyahoga County Diversion Board**

**A. Composition:** The Diversion Board shall first be appointed in March 2021 and shall be composed of (7) members (5) appointed by the Executive, (2) appointed by the Council President, of which not more than two (2) may be employees of Cuyahoga County. The County Executive and the Council shall use good faith efforts to reflect the diversity of the people of the County in appointing the members of the Board.

1. Members shall each serve a term of 3 years. Two of the (4) members appointed by the Executive shall have an initial term of 4 years, one an initial term of 3 years and one an initial term of two years. One of the Executives appointment shall designate as the chair.
2. One of the (2) members appointed by the Council shall have an initial term of 4 years and one an initial term of 3 years. Thereafter, all terms shall be for 3 years.
3. Members shall serve without compensation, except for out of pocket expenses, approved by the Board.

**B. Leadership and Staffing:** The Diversion Board shall choose and develop its own rules of procedure, consistent with this section, other County ordinances, and the County Charter. The Executive shall provide staff support as needed.

**C. Duties:** The duties of the Diversion Board shall include:

1. Acting as a resource for information and advice for the Diversion Operator, crisis intervention training teams and crisis response teams.
2. Encouraging community outreach and public participation in the goals and strategies of the center.
3. Providing recommendations and input to the Executive and County Council regarding the development of goals, strategies and programs.
4. Meeting publicly on a quarterly basis to provide a forum for the public to offer ideas and recommendations regarding the center.



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_ 2021