



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 28, 2021
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SILENT MEDITATION**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
 - a) September 14, 2021 Committee of the Whole Meeting [See Page 15]
 - b) September 14, 2021 Regular Meeting [See Page 17]
- 7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
- 8. MESSAGES FROM THE COUNTY EXECUTIVE**
- 9. LEGISLATION INTRODUCED BY COUNCIL**
 - a) **COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**
 - 1) R2021-0191: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan; and declaring the necessity that this Resolution become [See Page 30]

immediately effective.

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

- 2) R2021-0196: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective. [See Page 33]

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0197: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Baldwin Creek Conservation Initiative in the City of Parma; and declaring the necessity that this Resolution become immediately effective. [See Page39]

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2021-0198: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Mill Creek Greenway in the City of Warrensville Heights; and declaring the necessity that this Resolution become immediately effective. [See Page 42]

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmembers Brown and Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 3) R2021-0199: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the West Creek Greenway in the City of Parma; and declaring the necessity that this Resolution become immediately effective. [See Page 45]

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2021-0200: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Zaclon River Landing in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective. [See Page 48]

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2021-0201: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Natural Areas Land Conservancy for the conservation of ecologically significant areas in the Hough Community Green Space in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective. [See Page 51]

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 6) R2021-0202: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas in the Shelter Hill Forest Springs in the Village of Hunting Valley; and declaring the necessity that this Resolution become immediately effective. [See Page 55]

Sponsors: Councilmember Simon on behalf of Cuyahoga County Planning Commission and Councilmember Stephens

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0216: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0065 dated 03/09/2021; and declaring the necessity that this Resolution become immediately effective. [See Page 58]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 2) R2021-0217: A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Sheriff's Department Bargaining Unit, representing approximately 44 employees in various classifications at the Sheriff's Department for the period 1/1/2021 - 12/31/2023; directing that funds necessary

to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 70]

Sponsor: County Executive Budish/County Sheriff/Department of Law

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0218: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. [See Page 73]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

- 2) R2021-0219: A Resolution authorizing the issuance and sale of one or more series of County sales tax revenue bonds, in an aggregate principal amount not to exceed \$202,500,000, for the purpose of paying or reimbursing the costs of reconstructing, refurbishing, renovating, upgrading, improving and equipping Progressive Field, together with appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on the bonds, making any required reserve deposits and paying the costs of issuance in connection therewith; authorizing the preparation and use of one or more preliminary official statements and the preparation, execution and use of one or more official statements; approving and authorizing the execution of one or more trust indentures or supplemental trust indentures and one or more continuing disclosure agreements; authorizing other contracts and other actions related to and necessary for the issuance of the bonds [See Page 77]

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

3) R2021-0220: A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 103]

a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.

b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.

c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

Sponsor: County Executive Budish/Department of Public Works/Division of Finance and Planning

4) R2021-0221: A Resolution making an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex; authorizing the County Executive to execute Contract No. 1770 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 113]

Sponsor: County Executive Budish/Department of Public Works

5) R2021-0222: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63rd Street, City of Cleveland, for the relocation of MAGNET Manufacturing, Technology and Job Center Headquarters; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; [See Page 122]

and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Development

- 6) R2021-0223: A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 134]

Sponsor: County Executive Budish/Department of Development

- 7) R2021-0224: A Resolution authorizing Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 145]

Sponsor: County Executive Budish/on behalf of Cuyahoga Court of Common Pleas/Juvenile Court Division

- 8) R2021-0225: A Resolution authorizing an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 151]

Sponsor: County Executive Budish/Department of Health and

Human Services/Division of Children and Family Services

- 9) R2021-0226: A Resolution authorizing amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 160]
- a) Contract No. 663 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00.
 - b) Contract No. 668 with Salvation Army in the amount not-to-exceed \$374,731.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021.
 - c) Contract No. 727 with West Side Catholic Center in the amount not-to-exceed \$204,143.00, to modify the terms to add Article 13, regarding Audit Responsibility and to incorporate a Subrecipient Agreement with Emerald Development and Economic Network, Inc. to administer rapid re-housing rental assistance services, effective 6/1/2021.
 - d) Contract No. 954 with Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing in the amount not-to-exceed \$258,227.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021.

Sponsor: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 10) R2021-0227: A Resolution making an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023; authorizing the County Executive to

execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 186]

Sponsor: County Executive Budish/ Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

c) CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2021-0178: A Resolution authorizing a Contract with Thales DIS USA, Inc. in the amount not-to-exceed \$1,464,358.00 for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period 1/1/2021 – 12/31/2025; authorizing the County Executive to execute Contract No. 1399 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 197]

Sponsor: County Executive Budish/Office of the Medical Examiner

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 2) R2021-0195: A Resolution extending the appointment of Catherine Tkachyk as Interim Director of the Department of Purchasing; and declaring the necessity that this Resolution become immediately effective. [See Page 206]

Sponsor: County Executive Budish/Fiscal Officer

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2021-0206: A Resolution confirming the County Executive's appointments of various individuals to serve on the Commission of Human Rights for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 208]

- i) Chad M. Eggspuehler for the term 3/1/2021 – 2/28/2024

ii) Natalia Steele for the term 3/1/2021 – 2/28/2023

iii) Elise Hara Auvil for the term 3/1/2021 – 2/28/2022

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

- 4) R2021-0207: A Resolution confirming the County Executive’s appointment of E. Harry Walker, M.D. to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/4/2025; and declaring the necessity that this Resolution become immediately effective. [See Page 211]

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

- 5) R2021-0208: A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2021 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective: [See Page 213]

i) Reginald C. Blue

ii) Harvey A. Snider

Sponsor: County Executive Budish

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

- 6) R2021-0209: A Resolution confirming the County Executive’s appointment of Lenora M. Lockett, upon her taking the oath of office, as Director of the Department of Equity and Inclusion; and declaring the necessity that this Resolution become immediately effective. [See Page 216]
[Pending Committee Referral]

Sponsor: County Executive Budish

Committee Assignment and Chair: Committee of the Whole –
Jones

- 7) R2021-0211: A Resolution authorizing an amendment to Contract No. 1689 with The Savron Group, LLC for lease of office space, located at 12100 Snow Road, Parma, for use by Fiscal Office Auto Title Bureau, Satellite Office No. 4 for the period 11/1/2006 – 10/31/2021, to assign interest to Enterprise BMV, LLC, effective 11/1/2021, to extend the time period to 10/31/2026 and for additional funds in the amount not-to-exceed \$333,182.16; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 220]

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 8) R2021-0212: A Resolution authorizing an amendment to Contract No. 1255 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2021 to extend the time period to 9/30/2026, to add a provision for an option to purchase premises and for additional funds in the amount not-to-exceed \$2,617,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 226]

Sponsors: County Executive Budish/Department of Public Works/Department of Health and Human Services/Cuyahoga Job and Family Services and Councilmembers Conwell and Sweeney

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 9) R2021-0213: A Resolution authorizing an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtis- Wright Parkway, Richmond Heights, for the period of 10/1/2006 – 9/30/2021 to extend the time period to 9/30/2026 and for additional revenue in the amount of \$568,500.00; authorizing the

County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.[See Page 236]

Sponsor: County Executive Budish/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 10) R2021-0214: A Resolution authorizing an amendment to a Master Contract with various providers for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021 to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$1,108,274.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 242]
- a) Contract No. 186 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$147,800.00.
 - b) Contract No. 197 with The Centers for Families and Children in the amount not-to-exceed \$120,000.00.
 - c) Contract No. 210 with Towards Employment in the amount not-to-exceed \$180,000.00.
 - d) Contract No. 224 with The Spanish American Committee in the amount not-to-exceed \$120,000.00.
 - e) Contract No. 1482 with Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed \$244,085.00.
 - f) Contract No. 1483 with Cuyahoga County Public Library in the amount not-to-exceed \$56,389.00.
 - g) Contract No. 1484 with Goodwill Industries of Greater Cleveland and Central Ohio, Inc. in the amount not-to-exceed \$120,000.00.

- h) Contract No. 1485 with West Side Catholic Center in the amount not-to-exceed \$120,000.00.

Sponsor: County Executive Budish/Department of Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 11) R2021-0215: A Resolution authorizing an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/30/2022 for additional funds in the amount not-to-exceed \$768,609.21; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 283]

Sponsor: County Executive Budish/Department of Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2021-0014: An Uncodified Ordinance authorizing the County Executive to make a one-time conversion of exchange time into a straight-time payment for selected employees within the Department of Information Technology; and declaring the necessity that this uncodified Ordinance become immediately effective. [See Page 292]

Sponsor: County Executive Budish/Department of Information Technology

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

e) **COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) O2021-0015: An Uncodified Ordinance authorizing the County Executive to provide a one-time bonus to bargaining and non-bargaining County employees who have received the COVID-19 vaccine; and declaring the necessity that this uncodified; and declaring the necessity that this Uncodified Ordinance become immediately effective. [See Page 295]

Sponsor: County Executive Budish/Department of Human Resources

Committee Assignment and Chair: Human Resources, Appointments & Equity – Brown

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETING

REGULAR MEETING:

TUESDAY, October 12, 2021
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COUNCIL COMMITTEE OF THE WHOLE MEETING

TUESDAY, SEPTEMBER 14, 2021

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

3:30 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 3:38 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Brown, Stephens, Baker, Miller, Sweeney, Tuma, Gallagher, Schron and Jones were in attendance and a quorum was determined.

[Clerk's Note: Councilmembers Simon and Conwell were in attendance after the roll-call was taken to move to Executive Session.]

3. PUBLIC COMMENT

There were no public comments given.

4. EXECUTIVE SESSION

- a) Collective bargaining matters, including:
 - 1) an amendment to a Collective Bargaining Agreement between Cuyahoga County and The Ohio Patrolmen's Benevolent Association representing employees in the classification of Correction Officer at the Sheriff's Department for the period 1/1/2020 - 12/31/2022, to modify Article 14 (Wages), Article 24 (Overtime), Article 32 (Health and Safety), Article 47 (Sick Leave), Article 52 (Injury/Illness Leave), and Article 54 (Bereavement Leave).

A motion was made by Mr. Miller, seconded by Mr. Tuma and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing a collective bargaining matter and pending or imminent litigation and for no other purpose whatsoever. Executive Session was then called to order by Council President Jones at 3:41 p.m. The following Councilmembers were present: Baker, Miller, Sweeney, Tuma, Gallagher, Schron, Brown, Stephens and Jones.

The following additional attendees were present: Law Director Gregory Huth, Deputy Chief Law Director Nora Hurley, Assistant Law Director Sarah Nemastil, Civil Division Chief David Lambert; Assistant Prosecuting Attorney Matthew Greenwell, Director of Human Resources Jesse Drucker, Director Office of Budget and Management Walter Parfejewiec, County Sheriff Christopher Viland; Council Chief of Staff Joseph Nanni, Legislative Budget Advisor Trevor McAleer, Special Counsel Brendan Doyle and Research and Policy Analyst James Boyle.

b) Pending or imminent litigation.

At 5:07 p.m., Executive Session was adjourned without objection and Council President Jones then reconvened the meeting.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 5:07 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 14, 2021
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:08 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Conwell, Brown, Stephens, Simon, Baker, Miller, Sweeney, Tuma Gallagher, Schron, and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Jones requested a moment of silent meditation in memory of Reverend Stanley Miller, who recently passed away and for the individuals that lost their lives due to the September 11, 2001 terrorists attacks.

5. PUBLIC COMMENT

Rosie Palfy addressed Council regarding the Diversion Center

Loh addressed Council regarding various agenda and non-agenda items.

6. APPROVAL OF MINUTES

- a) August 3, 2021 Committee of the Whole Meeting
- b) August 3, 2021 Regular Meeting

A motion was made by Mr. Sweeney, seconded by Mr. Schron and approved by unanimous vote to approve the minutes from the August 3, 2021 Committee of the Whole and Regular meetings.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

Council President Jones addressed the Council regarding the verdict of the former Cuyahoga County Regional Jail Administrator, Ken Mills. He expressed his concerns about the verdict and advised of the importance of individuals coming before the Council and being accurate and truthful in order for the Council to fulfill their duties as elected officials. Council President Jones stated the County and this Council have made tremendous strides in improving the safety and operations within the County Jail, including hiring MetroHealth to oversee healthcare, increasing the number of Correction Officers, providing higher wages to those officers, opening a Diversion Center, planning for central booking, and perhaps most importantly, approving a Council-led charter amendment to ensure greater autonomy to our County Sheriff. He also emphasized that County Council will continue to remain vigilant in overseeing the continued progress in the County jail.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Budish reported that today was election day for the City of Cleveland's Mayoral race and the candidate pool will be narrowed down to two candidates. He reported that the voter turn out rate is low and provided various Board of Elections statistics pertaining to real time and early in-person voting.

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2021-0196: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission

Council President Jones referred Resolution No. R2021-0196 to the Human Resources, Appointments & Equity Committee.

- 2) R2021-0197: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Baldwin Creek Conservation Initiative in the City of Parma; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

Council President Jones referred Resolution No. R2021-0197 to the Education, Environment & Sustainability Committee.

- 3) R2021-0198: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Mill Creek Greenway in the City of Warrensville Heights; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

Council President Jones referred Resolution No. R2021-0198 to the Education, Environment & Sustainability Committee.

- 4) R2021-0199: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the West Creek Greenway in the City of Parma; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

Council President Jones referred Resolution No. R2021-0199 to the Education, Environment & Sustainability Committee.

- 5) R2021-0200: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission

on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Zaclon River Landing in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

Council President Jones referred Resolution No. R2021-0200 to the Education, Environment & Sustainability Committee.

- 6) R2021-0201: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas in the Hough Community Green Space in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

Council President Jones referred Resolution No. R2021-0201 to the Education, Environment & Sustainability Committee.

- 7) R2021-0202: A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas in the Shelter Hill Forest Springs in the Village of Hunting Valley; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon on behalf of Cuyahoga County Planning Commission

Council President Jones referred Resolution No. R2021-0202 to the Education, Environment & Sustainability Committee.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Brown and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2021-0203, R2021-0204 and R2021-0205.

- 1) R2021-0203: A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0090 dated 04/13/2021; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Mr. Jones, Resolution No. R2021-0203 was considered and adopted by unanimous vote.

- 2) R2021-0204: A Resolution accepting the rates as determined by the Budget Commission; authorizing the necessary tax levies and certifying them to the County Fiscal Officer; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Fiscal Officer/Office of Budget and Management

On a motion by Mr. Miller with a second by Ms. Brown, Resolution No. R2021-0204 was considered and adopted by unanimous vote.

- 3) R2021-0205: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and The Ohio Patrolmen's Benevolent Association representing employees in the classification of Correction Officer at the Sheriff's Department for the period 1/1/2020 - 12/31/2022, to modify Article 14 (Wages), Article 24 (Overtime), Article 32 (Health and Safety), Article 47 (Sick Leave), Article 52 (Injury/Illness Leave), and Article 54

(Bereavement Leave); directing that funds necessary to implement the amended Agreement be budgeted and appropriated; authorizing the County Executive to execute the amended Agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Budish/County Sheriff and Department of Human Resources **and Councilmember Simon.**

On a motion by Mr. Jones with a second by Ms. Brown, Resolution No. R2021-0205 was considered and adopted by unanimous vote.

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

1) R2021-0206: A Resolution confirming the County Executive's appointments of various individuals to serve on the Commission on Human Rights for various terms; and declaring the necessity that this Resolution become immediately effective:

i) Chad M. Eggspuehler for the term 3/1/2021 – 2/28/2024

ii) Natalia Steele for the term 3/1/2021 – 2/28/2023

iii) Elise Hara Auvil for the term 3/1/2021 – 2/28/2022

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0260 to the Human Resources, Appointments & Equity Committee.

2) R2021-0207: A Resolution confirming the County Executive's appointment of E. Harry Walker, M.D. to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/4/2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0207 to the Human Resources, Appointments & Equity Committee.

- 3) R2021-0208: A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2021 – 6/30/2025; and declaring the necessity that this Resolution become immediately effective:
- i) Reginald C. Blue
 - ii) Harvey A. Snider

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0208 to the Human Resources, Appointments & Equity Committee.

- 4) R2021-0209: A Resolution confirming the County Executive’s appointment of Lenora M. Lockett, upon her taking the oath of office, as Director of the Department of Equity and Inclusion; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish

Council President Jones referred Resolution No. R2021-0209 to the Committee of the Whole.

- 5) R2021-0210: A Resolution authorizing a Hospital Facility Agreement in accordance with Ohio Revised Code Section 140.03 with The MetroHealth System for the transfer of various parcels of real property identified in Attachment A hereto titled in various County-related entities and currently being used for public hospital purposes, to the Board of Trustees of The MetroHealth System; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Jones referred Resolution No. R2021-0210 to the Public Works, Procurement & Contracting Committee.

- 6) R2021-0211: A Resolution authorizing an amendment to Contract No. 1689 with The Savron Group, LLC for lease of office space, located at 12100 Snow Road, Parma, for use by Fiscal Office Auto Title Bureau, Satellite Office No. 4 for the period 11/1/2006 – 10/31/2021, to assign interest to Enterprise BMV, LLC, effective 11/1/2021, to extend the time period to 10/31/2026 and for additional funds in the amount not-to-exceed \$333,182.16; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Jones referred Resolution No. R2021-0211 to the Public Works, Procurement & Contracting Committee.

- 7) R2021-0212: A Resolution authorizing an amendment to Contract No. 1255; with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2021 to extend the time period to 9/30/2026, to add a provision for an option to purchase premises and for additional funds in the amount not-to-exceed \$2,617,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works/Department of Health and Human Services/Cuyahoga Job and Family Services

Council President Jones referred Resolution No. R2021-0212 to the Public Works, Procurement & Contracting Committee.

- 8) R2021-0213: A Resolution authorizing an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtis- Wright Parkway, Richmond Heights, for the period of 10/1/2006 – 9/30/2021 to extend the time period to 9/30/2026 and for additional revenue in the amount of \$568,500.00; authorizing the County Executive to execute the amendment and all other

documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public Works

Council President Jones referred Resolution No. R2021-0213 to the Public Works, Procurement & Contracting Committee.

9) R2021-0214: A Resolution authorizing an amendment to a Master Contract with various providers for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021 to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$1,108,274.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 186 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$147,800.00.
- b) Contract No. 197 with The Centers for Families and Children in the amount not-to-exceed \$120,000.00.
- c) Contract No. 210 with Towards Employment in the amount not-to-exceed \$180,000.00.
- d) Contract No. 224 with The Spanish American Committee in the amount not-to-exceed \$120,000.00.
- e) Contract No. 1482 with Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed \$244,085.00.
- f) Contract No. 1483 with Cuyahoga County Public Library in the amount not-to-exceed \$56,389.00.
- g) Contract No. 1484 with Goodwill Industries of Greater Cleveland and Central Ohio, Inc. in the amount not-to-exceed \$120,000.00.
- h) Contract No. 1485 with West Side Catholic Center in

the amount not-to-exceed \$120,000.00.

Sponsor: County Executive Budish/Department of
Department of Health and Human Services/Cuyahoga Job and
Family Services

**Council President Jones referred Resolution No. R2021-0214 to the Health, Human
Services & Aging Committee.**

- 10) R2021-0215: A Resolution authorizing an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men's Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/30/2022 for additional funds in the amount not-to-exceed \$768,609.21; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of
Department of Health and Human Services/Division of
Community Initiatives/Office of Homeless Services

**Council President Jones referred Resolution No. R2021-0215 to the Health, Human
Services & Aging Committee.**

- c) COMMITTEE REPORT AND CONSIDERATION OF A RESOLUTION FOR
THIRD READING ADOPTION

- 1) R2021-0177: A Resolution making an award on RQ6320 to Cold Harbor Building Company in the amount not-to-exceed \$5,310,000.00 for hazardous material abatement, debris removal, building envelope mitigation, temporary electrical infrastructure, and security hardening of the Old Juvenile Court Complex; authorizing the County Executive to execute Contract No. 1642 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Budish/Department of Public
Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2021-0215 was considered and adopted by unanimous vote.

d) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2021-0015: An Uncodified Ordinance authorizing the County Executive to provide a one-time bonus to bargaining and non-bargaining County employees who have received the COVID-19 vaccine; and declaring the necessity that this uncodified; and declaring the necessity that this Uncodified Ordinance become immediately effective.

Sponsor: County Executive Budish/Department of Human Resources

Council President Jones referred Ordinance No. O2021-0015 to the Human Resources, Appointments & Equity Committee.

e) COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES FOR THIRD READING ADOPTION

- 1) O2021-0003: An Ordinance amending Section 202.04 of the Cuyahoga County Code to establish a Division of Public Utilities within the Department of Public Works; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Budish/ Department of Public Works/Department of Sustainability/Department of Development and Councilmembers Simon, Miller, Conwell and Sweeney

Committee Assignment and Chair: Committee of the Whole – Jones

On a motion by Mr. Jones, with a second by Ms. Simon, Ordinance No. O2021-0003 was considered and adopted by a majority roll-call vote of 9 yeas and 2 nays with Councilmembers Miller, Sweeney, Tuma, Gallagher, Conwell, Brown, Stephens, Simon and Jones voting in the affirmative and Councilmembers Baker and Schron casting dissenting votes.

- 2) O2021-0012: An Uncodified Ordinance authorizing the County Executive, County Sheriff, and Director of Human Resources to provide certain benefits to employees in the classification of Corrections Officer Lieutenant within the Sheriff's Department; and declaring the necessity that this uncodified Ordinance become immediately effective.
Sponsor: County Executive Budish/County Sheriff/Department of Human Resources

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Brown

On a motion by Mr. Schron with a second by Ms. Brown, Ordinance No. O2021-0012 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that the Finance & Budgeting Committee will meet on Monday, September 20th at 1:00 p.m.

Ms. Brown reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, September 21st at 10:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, September 22nd at 3:00 p.m.

Mr. Tuma reported that the Public Works Procurement & Contracting Committee will meet on Wednesday, September 22nd at 10:00 a.m.

Ms. Baker reported that the Council Operations, Intergovernment Relations & Public Transportation Committee will meet on Tuesday, September 21st at 3:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, September 22nd at 1:00 p.m.

Ms. Stephens reminded everyone that there are important primaries in various communities and urged everyone to get out and vote before the polls close.

12. MISCELLANEOUS BUSINESS

Mr. Miller congratulated Councilmember Brown on her successful win to become the Democratic nominee for the Ohio 11th District Congressional seat.

Mr. Sweeney thanked Council President Jones on his leadership and patience as it relates to Ordinance No. O2021-0003.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 5:47 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0191

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on July 14, 2021 the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through E) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed Revised Classifications:

Exhibit A: Class Title: *GIS Analyst*

Class Number: 16152
Pay Grade: 10B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2018.
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Exhibit B: Class Title: *GIS Technician*
Class Number: 16151
Pay Grade: 7B/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2016.
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Exhibit C: Class Title: *Manager, Emergency Management*
Class Number: 12094
Pay Grade: 16A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017.
Updates were made to essential job functions, minimum training and experience, certifications, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.

Exhibit D: Class Title: *Senior GIS Analyst*
Class Number: 16153
Pay Grade: 12B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017.
Changes were made to wording and format. A Technology Requirements section was added to list out software tools to perform the job. No change to pay grade.

Proposed Deleted Classification:

Exhibit E: Class Title: *Senior Administrative Secretary*
Class Number: 10261
Pay Grade: 7A/Non-Exempt
* This classification is being eliminated after the consolidation of the administrative and clerical classifications in the County. This position was held until the employees were transferred/retired. There are no longer any incumbents in this classification.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

First Reading/Referred to Committee: August 3, 2021

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0196

Sponsored by: Councilmember Brown on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on August 4, 2021, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through U) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Chaplain*
 Number: 13231

Pay Grade: 6A/Exempt

* This is a new classification requested by the Sherriff's Dept. based on department need. The Chaplain(s) have been hired as Unclassified employees in the past. The classification reflects the essential functions and minimum qualifications of the position.

Exhibit B: Class Title: *Forensic Epidemiologist*

Class Number: 17101

Pay Grade: 11A/Exempt

* This is a new classification requested by the Medical Examiner's Office based on department need. The classification reflects the essential functions and minimum qualifications of the position.

Exhibit C: Class Title: *Supervisor, Compensation*

Class Number: 14122

Pay Grade: 14A/Exempt

* This is a new classification requested by the Human Resources department based on department need. The classification reflects the essential functions and minimum qualifications of the position.

Proposed Revised Classifications:

Exhibit D: Class Title: *Adult Programs Customer Service Representative*

Class Number: 10041

Pay Grade: 5A/Non-Exempt (No change)

* PRC routine maintenance. Language was updated to better reflect work performed on the job. Essential functions were removed based on statements from supervisor and manager. A technology requirements section was added. No change to pay grade.

Exhibit E: Class Title: *Advocacy Coordinator (Advocacy Officer)*

Class Number: 13011

Pay Grade: 11A/Exempt

* PRC routine maintenance. Classification last revised in 2017. Updates were made to distinguishing characteristics, essential job functions, and general formatting and language. Technology requirements section was added. Title changed from Advocacy Coordinator to Advocacy Officer. Pay Grade increased from 10A to 11A.

Exhibit F: Class Title: *Child Health Specialist*

Class Number: 13121

Pay Grade: 9A/Exempt (No change)

* PRC routine maintenance. Classification was last revised in 2017. Changes were made to distinguishing characteristics,

essential job functions and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.

- Exhibit G: Class Title: *Deputy Sheriff, Captain*
Class Number: 12031
Pay Grade: 16A/Exempt (No change)
* Request from the Department for the Peace Officer Standards and Training (POST) Intermediate Certificate minimum requirement to be replaced with the Ohio Peace Officer Training Academy (OPATA) certificate.
- Exhibit H: Class Title: *Early Childhood Resource and Training Coordinator*
Class Number: 13172
Pay Grade: 12A/Exempt (No change)
* PRC routine maintenance. Classification was last revised in 2017. Changes were made to essential job functions, additional requirements, and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit I: Class Title: *Employee & Labor Relations Specialist 1*
Class Number: 14061
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to general formatting and language. A technology requirements section was added. No change to pay grade or FLSA status.
- Exhibit J: Class Title: *Family Justice Center Operations Coordinator*
Class Number: 12071
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions, environmental adaptability, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit K: Class Title: *Human Resources Business Partner*
Class Number: 14112
Pay Grade: 11A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Updates were made to classification function, distinguishing characteristics, essential job functions, supervisory responsibilities,

and general formatting and language. A technology requirements section was added. No change to pay grade or FLSA status.

- Exhibit L: Class Title: *Intelligence Analyst*
Class Number: 12131
Pay Grade: 6A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit M: Class Title: *Justice System Advocate*
Class Number: 13181
Pay Grade: 7A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit N: Class Title: *Manager, Neighborhood Center*
Class Number: 13023
Pay Grade: 15A/Exempt (No change)
* PRC routine maintenance. Classification was last revised in 2017. Changes were made to distinguishing characteristics, essential job functions, and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit O: Class Title: *Manager, Payroll*
Class Number: 14031
Pay Grade: 15A/Exempt
* Classification specification was revised at the department's request. Changes were made to the essential job functions, minimum qualifications, level of analysis required, and general formatting and language. A Technology requirements section was added. Pay grade increased from 14A to 15A.
- Exhibit P: Class Title: *Senior Assessment Specialist (Senior and Adult Assessment Specialist)*
Class Number: 13111
Pay Grade: 10A/Exempt
* PRC routine maintenance. Classification was last revised in 2017. Changes were made to distinguishing characteristics, essential job functions, and language and formatting. A Technology Requirements section was added. Pay grade increased

from 9A to 10A. Title changed from Senior Assessment Specialist to Senior and Adult Assessment Specialist.

- Exhibit Q: Class Title: *Senior Examiner*
Class Number: 11072
Pay Grade: 7A/Non- Exempt (No change)
* PRC routine maintenance. Classification was last revised in 2017. Changes were made to essential job functions and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit R: Class Title: *Senior Justice System Advocate*
Class Number: 13182
Pay Grade: 8A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Updates were made to essential job functions, environmental adaptability, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.
- Exhibit S: Class Title: *Senior Supervisor, Employment and Family Service*
Class Number: 13022
Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification was last revised in 2017. Changes were made to essential job functions and language and formatting. A Technology Requirements section was added. No change to pay grade or FLSA status.
- Exhibit T: Class Title: *Supervisor, Case Control*
Class Number: 13061
Pay Grade: 12A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Updates were made to distinguishing characteristics, essential job functions, and general formatting and language. Technology requirements section was added. No change to pay grade or FLSA status.
- Exhibit U: Class Title: *Witness/Victim Program Specialist*
Class Number: 12051
Pay Grade: 8A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Updates were made to classification function, distinguishing characteristics, essential job functions, minimum qualifications, environmental adaptability, and general formatting and language. Technology requirements section was added. No changes to pay grade or FLSA status.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0197

<p>Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission</p> <p>Co-sponsored by: Councilmember Stephens</p>	<p>A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Baldwin Creek Conservation Initiative in the City of Parma; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County has received a request from West Creek Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Baldwin Creek Conservation Initiative in the City of Parma; pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, West Creek Conservancy seeks to acquire and perpetual preservation of 18 acres along Baldwin Creek in the City of Parma, including ½ mile of waterway, streamside wetlands and vial floodplain. This is one of the largest residential tracks along a stream corridor experience significantly erosion and flooding. Of the 18-acres, nearly 11 are completely forested, which is helping to meet the goals of the Parma Tree Plan; and

WHEREAS, the project is known as “Baldwin Creek Conservation Initiative” and is located in County Council District No. 4; and

WHEREAS, the total estimated project cost is \$500,000.00, of which \$350,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fifteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 15, 2021 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in Baldwin Creek Conservation Initiative; pursuant to Ohio Revised Code Section 164.23 and known as “Baldwin Conservation Initiative” Project.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date _____

County Executive Date _____

Clerk of Council Date _____

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: September 22, 2021

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0198

<p>Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission</p> <p>Co-sponsored by: Councilmembers Brown and Stephens</p>	<p>A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Mill Creek Greenway in the City of Warrensville Heights; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County has received a request from West Creek Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Mill Creek Greenway in the City of Warrensville Heights; pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, West Creek Conservancy seeks conservation of 50+ acres of greenspace within the Mill Creek watershed in the City of Warrensville Heights; including over ½ mile of high quality stream channel, vital floodplain and riparian area, as well as significant stands of streamside forests; and

WHEREAS, the project is known as “Mill Creek Greenway” and is located in County Council District No. 9; and

WHEREAS, the total estimated project cost is \$1,600,000.00, of which \$1,056,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fifteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 15, 2021 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in Mill Creek Greenway; pursuant to Ohio Revised Code Section 164.23 and known as “Mill Creek Greenway” Project.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0199

<p>Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission</p> <p>Co-sponsored by: Councilmember Stephens</p>	<p>A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the West Creek Greenway in the City of Parma; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County has received a request from West Creek Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the West Creek Greenway in the City of Parma; pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, West Creek Conservancy seeks acquisition and perpetual preservation of 1.5 acres, creating a pivotal access point for West Creek Reservation and Greenway, connecting people to an additional newly protected-restored section of the park and trail system; and

WHEREAS, the project is known as “West Creek Greenway” and is located in County Council District No. 4; and

WHEREAS, the total estimated project cost is \$500,000.00, of which \$350,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fifteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 15, 2021 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in West Creek Greenway; pursuant to Ohio Revised Code Section 164.23 and known as “West Creek Greenway” Project.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: September 22, 2021

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0200

<p>Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission</p> <p>Co-sponsored by: Councilmember Stephens</p>	<p>A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Zaclon River Landing in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County has received a request from West Creek Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in the Zaclon River Landing in the City of Cleveland; pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, West Creek Conservancy seeks acquisition and perpetual preservation of 3 acres along the Cuyahoga River shipping channel, along the east bank and to provide passive recreational public access to the River-helping to initiate the goals of the recently adopted Vision for the Valley; and

WHEREAS, the project is known as “Zaclon River Landing” and is located in County Council District No. 7; and

WHEREAS, the total estimated project cost is \$500,000.00, of which \$300,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fifteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 15, 2021 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Creek Conservancy for the conservation of ecologically significant areas in Zaclon River Landing; pursuant to Ohio Revised Code Section 164.23 and known as “Zaclon River Landing” Project.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: September 22, 2021

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0201

<p>Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission</p> <p>Co-sponsored by: Councilmember Stephens</p>	<p>A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Natural Areas Land Conservancy for the conservation of ecologically significant areas in the Hough Community Green Space in the City of Cleveland; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County has received a request from Natural Areas Land Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Natural Areas Land Conservancy for the conservation of ecologically significant areas in the Hough Community Green Space in the City of Cleveland; pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, Natural Areas Land Conservancy seeks to conserve The Hough Community Green Space project is an effort by Natural Areas Land Conservancy to bring much needed, high-quality passive park space to the east side Cleveland neighborhood of Hough, through the re-purposing of the 2.6-acre former John W. Raper school site (now vacant land) into a vibrant, naturalized park area. In March of 2021, the Cleveland Metropolitan School District released a Request for Qualifications for the adaptive reuse and redevelopment of surplus school sites throughout the city of Cleveland. While the main focus of the RFQ was on real estate development, Natural Areas Land Conservancy identified this site as an opportunity for the development of a high-quality park space to support and enhance surrounding redevelopment efforts in the neighborhood. Working with the local community development corporation serving the Hough neighborhood, the Famicos Foundation, and with the support of Environmental Design Group, Western Reserve Land Conservancy developed a plan for the conversion of this vacant space into a passive park and natural area. The proposal was viewed favorably by the Cleveland Metropolitan School District and the City of Cleveland, as it will complement efforts to stabilize the housing market in this predominately Black and historically underserved neighborhood. There is an identified lack of high-quality and accessible park spaces in

the Hough community, and the proposed Hough Community Green Space will simultaneously help to fill this void while also encouraging future investment in this neighborhood. With adjacency to the Thurgood Marshall Recreation Center and the nearby Village Family Farms, the Hough Community Green Space is the missing piece to establish a robust campus of outdoor and recreational amenities that will greatly benefit residents, increasing access to the outdoors, improving health outcomes and quality of life.; and

WHEREAS, the project is known as “Hough Community Green Space” and is located in County Council District No. 7; and

WHEREAS, the total estimated project cost is \$877,705.00, of which \$658,278.75 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fifteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 15, 2021 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Natural Areas Land Conservancy for the conservation of ecologically significant areas in Hough Community Green Space; pursuant to Ohio Revised Code Section 164.23 and known as “Hough Community Green Space” Project.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Education, Environment & Sustainability

Legislation Substituted in Committee: September 22, 2021

Additional Sponsorship Requested: September 22, 2021

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0202

<p>Sponsored by: Councilmember Simon on behalf of Cuyahoga County Planning Commission</p> <p>Co-sponsored by: Councilmember Stephens</p>	<p>A Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of Western Reserve Land Conservancy for the conservation of ecologically significant areas in the Shelter Hill Forest Springs in the Village of Hunting Valley; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County has received a request from Western Reserve Land Conservancy for a Resolution supporting an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Reserve Land Conservancy for the conservation of ecologically significant areas in the Shelter Hill Forest Springs in the Village of Hunting Valley; pursuant to Ohio Revised Code Section 164.23; and

WHEREAS, Western Reserve Land Conservancy seeks to request Clean Ohio Green Space Conservation program funding to acquire and preserve in perpetuity approximately 75 acres of open space and riparian corridor located in the Village of Hunting Valley in eastern Cuyahoga County. Shelter Hill Forest Springs ("the Property") consists of forested upland habitat with hemlock ravines, wetlands, and cold-water streams that drain to the Chagrin River.

The Shelter Hill Forest Springs project will involve the acquisition and preservation of 75 acres by Western Reserve Land Conservancy, restoration/site improvements with support from partner organizations, and public access with educational programming. Restoration and site improvements will include invasive species management and reforestation, demolition of existing structures, and maintenance of the walking trail. Public access will be achieved with improvements to the walking trail and educational programming by Western Reserve Land Conservancy's staff. Additionally, the protection of this property will add to the continuous block of approximately 2,100 acres of a conservation corridor in the Chagrin River Valley; and

WHEREAS, the project is known as "Shelter Hill Forest Springs" and is located in County Council District No. 6; and

WHEREAS, the total estimated project cost is \$6,000,000.00, of which \$500,000.00 is estimated for the Clean Ohio application; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;” and, Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted;” and

WHEREAS, the Ohio Public Works Commission provides financial assistance to Natural Resources Assistance Councils for the purpose of preserving open spaces, sensitive ecological areas, and stream corridors; and

WHEREAS, the applications for the fifteenth-round funding under the Clean Ohio Fund Green Space Conservation Program are due on October 15, 2021 to the Cuyahoga County Natural Resources Assistance Council; and,

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadline required by the Cuyahoga County Natural Resources Assistance Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby supports the submission of an application for funding under the Clean Ohio Fund Green Space Conservation Program available through the Ohio Public Works Commission on behalf of West Reserve Land Conservancy for the conservation of ecologically significant areas in Shelter Hill Forest Springs; pursuant to Ohio Revised Code Section 164.23 and known as “Shelter Hill Forest Springs” Project.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0216

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2021-0065 dated 03/9/2021; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2021 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. General Fund			JE341
DV100100 – Economic Development			
Other Expenses	\$	50,000.00	

The Office of Budget and Management, on behalf of the Department of Development, is requesting an appropriation increase in the amount of \$50,000. This appropriation request is part of the surge of resources being made into the Central neighborhood. The Central neighborhood on Cleveland's east side has 12% existing tree cover, well below the city average of 18% and the County average of 34%. This project would plant 100 new trees in the Central neighborhood. Up to 85 trees would be added to land that is managed by Burten, Bell, Carr Development, Inc (BBC). BBC maintains a neighborhood landscaping enterprise and has resident tree ambassadors who will be trained to plant and maintain trees in partnership with Holden Forests & Gardens, department of Community Forestry. New trees will be distributed over several highly visible, publicly accessible planting sites including a reading garden, community open space, and a shopping center, all located between East 39th and East 73rd Streets between Cedar and Central Avenues. Funding for The Department of Development comes from the General Fund, however, there is no impact to the General Fund Reserve due to a corresponding decrease in Item B, JE384 below.

B. General Fund			JE384
PC100100 – CPC Administration			
Other Expenses	\$	(50,000.00)	

The Office of Budget and Management, on behalf of the Planning Commission, is requesting an appropriation decrease in the amount of \$50,000. This decrease is to offset the corresponding increase included in Item A, JE341 above. Funding for The Planning Commission comes from the General Fund.

C. General Fund			JE374
ME100105 – Regional Forensic Science Lab			
Other Expenses	\$	120,000.00	
Capital Outlays	\$	250,000.00	

The Office of Budget and Management, on behalf of the Medical Examiner, is requesting appropriations of \$370,000 (\$250,000 for the Automated Fingerprint Information System (AFIS) and \$120,000 for fire arms training). The majority \$250,000 of this request is due to several invoices that were paid in 2021 for 2020. The invoices were paid late due year-end systems and personnel issues. The remainder of this request \$120,000 is to a contractor to provide firearms training for a three months. The funding source for this request is the General Fund.

D. Human Services			JE377
WF260110 – WF Innovation & Opportunities			
Other Expenses	\$	124,750.00	

The Office of Budget and Management, on behalf of the Workforce Development, is requesting an appropriation increase in the amount of \$124,750 representing one-half

SFY22 State Special Projects subgrant award, for the purpose of providing re-employment services. Award total is \$249,500. At Workforce Development's request half of the award total will be appropriated to contract year 2021 (beginning 7/1/2021) and the second half will be applied to the department's 2022 budget. Workforce Innovation and Opportunity Act (WIOA) is a Federal Grant and revenue awards pass through the Ohio Department of Job and Family Services to the Department of Workforce Development.

E. Debt Services		JE379
FS500160 – 2017 Sales Tax		
Other Expenses	\$	1,117,000.00

The Office of Budget and Management is requesting \$1,117,000 of additional appropriation in the Sales Tax Bond Debt Service accounting unit to account for 2020 reconciliation transactions posted in fiscal year 2021. The reconciled transactions are for reporting purposes only and have no effect on the General Fund.

F. Other Judicial		JE380
SH285115 – State Criminal Alien Assistance Program		
Other Expenses	\$	(184.00)

The Office of Budget and Management is requesting an appropriation decrease of \$184 in the Sheriff's Department State Criminal Alien Assistance Program (SCAAP). SCAAP provides federal payments to states and localities that incur correctional officer salary costs for incarcerating undocumented criminal aliens who violate state or local law. This appropriation that was approved as part of the 2021 annual operating budget included indirect costs. This appropriation is no longer necessary because this program does not allow indirect cost charges. Funding source is Special Revenue.

G. County Airport		JE381
PW700200 – Airport Capital Projects		
Personal Services	\$	(58,388.00)

The Office of Budget and Management is requesting an appropriation decrease of \$58,388. This appropriation was approved as part of the 2021 operating budget in error. This appropriation will not be utilized and is not necessary. Funding source is Special Revenue funds.

H. General Fund		JE382
PS100100 – Prosecutor's Office		
Other Expenses	\$	535,175.00

The Office of Budget and Management, on behalf of the County Prosecutor's Office, requests an increase in the amount of \$535,175 in the Self Insurance account for upcoming settlements and/or outside legal counsel. The Self Insurance account is funded by the General Fund.

I. Community Development		JE385
DV220110 – Economic Development Fund		
Other Expenses	\$	1,000,000.00

The Office of Budget and Management, on behalf of the Department of Development, is requesting an appropriation increase in the amount of \$1,000,000 in the Economic Development Fund to cover 2021 loan disbursement to Warner and Swasey LLC as agreed upon on resolution R2021-0055. Funding for the account comes from the Economic Development Fund.

J. General Fund Assigned	JE388
DV105100 – Community Develop (Casino Tax)	
Other Expenses	\$ 1,455,040.45

The Office of Budget and Management, on behalf of Department of Development, requesting an appropriation increase in the amount of \$1,445,040.45 in connection with the 2021 Community Development Supplemental Grant Program per County Resolution R2021-0097, which was approved on 4/27/2021 Council Meeting. Funding for the Community Development Fund is from Casino Tax Revenue.

K. General Fund Assigned	JE389
ME105105 – Coroner’s Lab	
Personal Services	\$ 425,910.00

The Office of Budget and Management, on behalf of the Medical Examiner’s Office, is requesting additional appropriations in the amount of \$425,910. This request is for eligible salaries from Pay Period 1 - 17 to be transferred to the Coroner's Lab. These expenses are funded by Coroner's Lab Fund which has a cash balance of \$953,681.35.

L. General Fund	JE390
LW100125 – Risk Mgmt Settlements	
Other Expenses	\$ 500,000.00

The Office of Budget and Management, on behalf of the County Law Department, is requesting an increase in the amount of \$500,000 in the Self Insurance account to cover potential settlement for the remainder of 2021. The original budget for settlements was \$450,000 (excluding extraordinary settlements). Additional appropriations for extraordinary settlements were added in the amount of \$520,000 (R2021-0080 - \$350,000, R2021-0110 - \$170,000 and R2021-0203 - \$82,000). Year to date settlements total \$1,046,576. The Self Insurance account is funded by the General Fund.

M. Capital Projects	COCOM0000101
PW600115 – Community Projects	
Other Expenses	\$ 830,646.81

The Office of Budget and Management and the Department of Public Works are requesting new appropriation in the amount of \$830,646.81 for the purpose of establishing the Oriana House - Temporary Diversion Center capital project. The Department of Public Works was selected to complete improvements to the Oriana House so as to house the Diversion Center temporary site. The funding source for this project is the Opioid fund administered by the ADAMHS Board as part of its contract with Cuyahoga County to operate the temporary Diversion Center.

N. Other Judicial	PR747634216216
PS285100 – Prosecutor Other Judicial Grants	

Other Expenses	\$	110,039.18
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The Office of Budget and Management, on behalf of the Prosecutor’s Office, is requesting an appropriation increase of \$110,039.18 to close out the Gang Free Communities grant award. This grant was awarded to the Prosecutor’s Office by the U.S. Department of Justice (CFDA 16.544) for the prevention and suppression of and intervention into local gang activity. The requested appropriation will enable the Prosecutor’s Office to resolve the \$110,039.18 cash balance by returning the cash to the General Fund. The cash balance originated as part of a cash transfer to comply with grant match requirements. A request to transfer the cash is also included in Section 2, Item A, below.

O. Capital Projects		CFJCT0000601
PW600100 – Capital Projects		
Personal Services	\$	101,934.57
Other Expenses	\$	100,000.00

The Department of Public Works requests an appropriation increase in the amount of \$201,934.57 for the Justice Center Building Facade Compliance Program capital project. This request will cover trade personnel costs for 2021 pay periods 8-13 as well as increase available funds for building improvements. The estimated cost of this project is \$1,000,000.00 with \$606,360.35 being expended to date. This project was part of the 2019 Capital Improvements Plan and is funded by the General Fund Capital Improvements Subsidy.

P. Capital Projects		CFBOE0000501
PW600100 – Capital Projects		
Personal Services	\$	18,782.71

The Department of Public Works requests an appropriation increase in the amount of \$18,782.71 for the Board of Elections Boiler Replacement capital project. This request will cover trade personnel costs for 2021 pay periods 8-13. The estimated cost of this project is \$347,250.00. Expenditures to date total 281,073.83. This project was part of the 2020 Capital Improvements Plan and is funded by the General Fund Capital Improvements Subsidy.

Q. Capital Projects		CFCSQ0000301
PW600100 – Capital Projects		
Personal Services	\$	14,775.75

The Department of Public Works requests an appropriation increase in the amount of \$14,775.75 for the Courthouse Square Façade Repair capital project. This request will cover trade personnel costs for 2021 pay periods 8-13. The estimated cost of this project is \$500,000.00. Expenditures to date total \$138,103.41. This project was part of the 2019 Capital Improvements Plan and is funded by the General Fund Capital Improvements Subsidy.

R. Other Judicial		CP-20-OCJS-AV21
CP285215 – Common Pleas Other Judicial Grants		
Other Expenses	\$	102,036.00

Common Pleas Court requests new appropriation in the amount of \$102,036 for the purpose of establishing the Coronavirus Emergency Supplemental Funding grant award. Grant funds will be used to purchase and utilize audio visual equipment for courtroom trials. This grant is funded by the U.S. Department of Justice (CFDA 16.034), passed through the Ohio Department of Public Safety, and covers the period of June 1, 2020, to June 30, 2021. This grant is paid on a reimbursable basis and requires no cash match.

S. Other Judicial		CP-2021-TCAP3
CP285170 – CCA Probation Improvement and Incentive		
Other Expenses	\$	4,500,000.00

Common Pleas Court requests new appropriation in the amount of \$4,500,000 for the purpose of establishing the Targeted Community Alternative to Prison 3 (TCAP3) grant award. Grant funds will be used to effectively supervise, treat, and hold accountable low-level, non-violent offenders, and at the same time safely reduce Cuyahoga County’s prison population. This grant is funded by the Ohio Department of Rehabilitation and Correction and covers the performance period of August 11, 2021, to June 30, 2024. This grant is paid as a series of advanced payments, which means any remaining cash balance at the end of the performance period will be returned to the grantor.

T. Community Development		HS-2021-RRH-ADU
HS220125 – Rapid Re-Housing		
Other Expenses	\$	543,201.00

The Department of Health and Human Services - Office of Homeless Services is requesting new appropriation in the amount of \$543,201 for the purpose of establishing the FFY 2020 Rapid Re-Housing for Single Adults and Youth grant award. This grant funds contracts for services including short-term rental assistance, housing location assistance, housing quality inspections, and rapid re-housing case management. This grant is funded by the U.S. Department of Housing and Urban Development (CFDA 14.267) and covers the period of October 1, 2021, to September 30, 2022. This grant is paid on a reimbursable basis and requires a 25% match, the responsibility for which will be passed contractually to subrecipient(s).

SECTION 2. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A. FROM: General Fund		JE358
PW100105 – Archives		
Personal Services	\$	60,000.00
TO: General Fund		
PW100105 – Archives		
Other Expenses	\$	60,000.00

The Office of Budget and Management, on behalf of Public Works, requests an appropriation transfer in the amount of \$60,000 to cover the remaining years expense for Space Maintenance. Funding for the Archives comes from the General Fund.

B. FROM: General Fund			JE387
PS100100 – General Office			
Other Expenses	\$	100,000.00	
TO: General Fund			
PS100100 – General Office			
Capital Outlays	\$	100,000.00	

The Office of Budget and Management on behalf of the County Prosecutor’s Office is requesting an appropriation transfer in the amount of \$100,000 to replace electronic server equipment that was severely damaged by a water pipe burst on 9/14/2021. Funding source is the General Fund.

SECTION 3. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: Other Judicial	GL41-00
PS285100 – Prosecutor Other Judicial Grants	
Trans Out – Transfer Out	\$ 110,039.18
TO: General Fund	
PS100100 – General Office	
Trans In – Transfer In	\$ 110,039.18

The Office of Budget and Management, on behalf of the Prosecutor’s Office, requests a cash transfer of \$110,039.18 to resolve the cash balance of and close out the Gang Free Communities grant award. This cash balance represents match dollars previously transferred from the General Fund to comply with grant requirements. A request for an appropriation increase to facilitate this cash transfer is also included on this fiscal agenda.

B. FROM: Community Development			GL50-00
DV220110 – Economic Development Fund			
Trans Out – Transfer Out	\$	784,480.00	
TO: Debt Service			
FS500145 – DS-Western Reserve Series 2014			
Trans In – Transfer In	\$	784,480.00	

The Office of Budget and Management, on behalf of the Department of Development, requests a cash transfer of \$784,480 from the Economic Development Fund. This transfer is for the Debt Service Payment for the Western Reserve Series 2014 Bonds. Funding is from the Economic Development Fund.

SECTION 4. That items approved in Resolution No. R2021-0065 dated March 3, 2021 be rescinded as follows to reconcile appropriations for the year 2021 in the County’s financial system:

Resolution No. R2021-0065 dated 3/9/2021:

Original Item to be Rescinded - Section 1

H. <i>Central Custodial Services</i>			JE162
PW700200 – Airport Capital Budget			
Capital Outlays	\$	8,700,000.00	

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase in the amount of \$8,700,000 for the repair and replacement of the apron and taxi way at the Cuyahoga County Airport. This appropriation was originally approved on Resolution R2020-0085 on the April 29, 2020 Fiscal Agenda under PW600100 (Facility Capital Projects) , but the project never took place. Since then, accounting unit PW700200 (Airport Capital Projects) was established to separate keep the County Airport Projects from the Facility Capital Projects. This is project is time sensitive and according to the approved coronavirus stimulus bill, this will be eligible for 100% funding from the FAA as opposed to the normal 90% funding. This project is on the 2020 CIP.

Corrected Item - Section 1

H. <i>County Airport</i>			CAOPR0000501
PW700200 – Airport Capital Projects			
Capital Outlays	\$	8,700,000.00	

The Office of Budget and Management, on behalf of the Department of Public Works, requests an appropriation increase in the amount of \$8,700,000 for the repair and replacement of the apron and taxi way at the Cuyahoga County Airport. This appropriation was originally approved on Resolution R2020-0085 on the April 29, 2020 Fiscal Agenda under PW600100 (Facility Capital Projects) , but the project never took place. Since then, accounting unit PW700200 (Airport Capital Projects) was established to separate keep the County Airport Projects from the Facility Capital Projects. This is project is time sensitive and according to the approved coronavirus stimulus bill, this will be eligible for 100% funding from the FAA as opposed to the normal 90% funding. This project is on the 2020 CIP.

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 6. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC043
September 28, 2021



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: September 20, 2021

Re: Fiscal Agenda – 9/28/2021 - Proposed

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **September 28, 2021**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to reconcile the originally adopted 2020 Budget. Items of note on this agenda include:

- Request to provide appropriation increase/decrease as requested.
- Request grant appropriation and closeouts.
- Request to provide appropriation transfers as requested.
- Request to provide cash transfers as requested.

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Development	\$50,000.00	A	General Fund	Appropriation Increase
Planning Commission	(\$50,000.00)	B	General Fund	Appropriation Decrease
Medical Examiner	\$370,000.00	C	General Fund	Appropriation Increase
Workforce Development	\$124,750.00	D	PA Fund – No General Fund/HHS Levy Fund Impact	Appropriation Increase
OBM	\$1,117,000.00	E	No Funding Impact	Appropriation Increase

Sheriff	(\$184.00)	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Decrease
OBM	(\$58,388.00)	G	No Funding Impact	Appropriation Decrease
Prosecutor	\$535,175.00	H	General Fund	Appropriation Increase
Department of Development	\$1,000,000.00	I	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Development	\$1,445,040.45	J	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Medical Examiner	\$425,910.00	K	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Law Department	\$500,000.00	L	General Fund	Appropriation Increase
Public Works	\$830,646.81	M	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Prosecutor	\$110,039.18	N	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$235,493.03	O/P/Q	CIP - General Fund	Appropriation Increase
Common Pleas Court	\$4,602,036.00	R/S	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Homeless Services	\$543,201.00	T	Grant – No General/HHS Levy Fund Impact	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Transferred	Item	Funding Source	Purpose
Public Works	\$60,000.00	A	General Fund	Appropriation Transfer
Prosecutor	\$100,000.00	B	General Fund	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Transferred	Item	Funding Source	Purpose
Prosecutor	\$110,039.18	A	General Fund	Cash Transfer

Development	\$784,480.00	B	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
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County Council of Cuyahoga County, Ohio

Resolution No. R2021-0217

Sponsored by: County Executive Budish/County Sheriff/Department of Law	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County and Communication Workers of America, Local 4340, Sheriff’s Department Bargaining Unit, representing approximately 44 employees in various classifications at the Sheriff’s Department for the period 1/1/2021 - 12/31/2023; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Department of Law on behalf of the County of Cuyahoga (hereinafter collectively referred to as “County”), has been engaged in collective bargaining negotiations with the Communication Workers of America, Local 4340, Sheriff’s Department Bargaining Unit (hereinafter referred to as “CWA Local 4340”), in an effort to negotiate a successor collective bargaining agreement (“CBA”) for the period of 01/01/2021-12/31/2023, covering approximately 44 employees in various classifications in the Sheriff’s Department; and

WHEREAS, the parties have met in an effort to negotiate new terms and have reached a tentative agreement on a single successor collective bargaining agreement; and

WHEREAS, the members of the bargaining unit met and voted to ratify the proposed collective bargaining agreement in full; and

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved

if the legislative body fails to act within thirty days after the public employer submits the agreement; and

WHEREAS, the Department of Law, the County Executive, Department of Human Resources and the County Sheriff are recommending that Council approve the proposed CBA for the period 1/1/2021 – 12/31/2023; and

WHEREAS, it is necessary that this Resolution become immediately effective to ensure the efficient operation of the Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the CBA between Cuyahoga County and CWA Local 4340, representing approximately 44 employees in various classifications in the Sheriff's Department for the period of 1/1/2021 – 12/31/2023, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and CWA Local 4340 shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of the Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0218

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2020/2021 Biennial Operating Budget for 2021 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2021 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. General Fund		
FS100105 – Office of Budget & Management		
Other Expenses	\$	5,250,000

The Office of Budget and Management is requesting an appropriation increase in the amount of \$5,250,000. This appropriation request is for a contribution to the Ball Park Improvement Fund established under the indenture authorized by Resolution Number R2021-0219. This will reduce the County’s future obligations. Funding source is General Fund.

SECTION 2. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following appropriation transfers:

SECTION 3. That the 2020/2021 Biennial Operating Budget for 2021 be amended to provide for the following cash transfers between County funds:

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: September 20, 2021

Re: Fiscal Agenda – 9/28/2021 - Proposed

cc: Michael Chambers, Fiscal Office; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **September 28, 2021**. The requested fiscal items, including additional appropriations, appropriation transfers, and cash transfers, are necessary to reconcile the originally adopted 2020 Budget. Items of note on this agenda include:

- Request to provide appropriation increase.

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
OBM	\$5,250,000.00	A	General Fund	Appropriation Increase

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0219

<p>Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management</p>	<p>A Resolution authorizing the issuance and sale of one or more series of County sales tax revenue bonds, in an aggregate principal amount not to exceed \$202,500,000, for the purpose of paying or reimbursing the costs of reconstructing, refurbishing, renovating, upgrading, improving and equipping Progressive Field, together with appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on the bonds, making any required reserve deposits and paying the costs of issuance in connection therewith; authorizing the preparation and use of one or more preliminary official statements and the preparation, execution and use of one or more official statements; approving and authorizing the execution of one or more trust indentures or supplemental trust indentures and one or more continuing disclosure agreements; authorizing other contracts and other actions related to and necessary for the issuance of the bonds; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County, in cooperation with Gateway Economic Development Corporation of Greater Cleveland (“Gateway”), the City of Cleveland, the Cleveland Indians Baseball Company, LLC (or any successor organization, the “Team”) and other civic partners, participated in the financing and refinancing the costs of the construction and improvement of the multi-purpose ball park now known as Progressive Field (the “Ball Park”); and

WHEREAS, the Team, as lessee and operator of the Ball Park, in cooperation with Gateway and the County, has proposed to undertake the reconstructing, refurbishing, renovating, upgrading, improving and equipping of the Ball Park (the “Project”), together with appurtenances and work incidental thereto; and

WHEREAS, the County is authorized pursuant to Section 307.023 of the Ohio Revised Code to acquire, construct, improve, maintain, operate, lease, or otherwise contract for the acquisition or use of sports facilities intended to house major league professional athletic teams, such as the Ball Park; and

WHEREAS, the Project improvements to the Ball Park constitute “permanent improvements” pursuant to Section 133.01(CC) of the Ohio Revised Code; and

WHEREAS, the County is authorized pursuant to Section 133.081 of the Ohio Revised Code to issue Sales Tax Revenue Bonds of the County for the purpose of paying all or any portion of the costs of any permanent improvement;

WHEREAS, pursuant to a resolution adopted July 6, 1987 (the “1987 County Sales Tax Resolution”), the Board of County Commissioners of the County (the “Board”), as the predecessor legislative authority to this Council, authorized the continuing levy and collection of sales and use taxes, authorized under Sections 5739.021 and 5741.021 of the Ohio Revised Code, at the rate of one percent (1%) (the “Original County Sales Tax”), and pursuant to a resolution adopted July 26, 2007 (the “2007 County Sales Tax Resolution” and, together with the 1987 County Sales Tax Resolution, the “County Sales Tax Resolutions”), the Board authorized an increase in the sales and use taxes by an additional one-quarter percent (1/4%) approved through 2027 (the “Additional County Sales Tax,” and together with the Original County Sales Tax, the “County Sales Tax”), each for the purpose of providing additional general revenues for the County; and

WHEREAS, the County, City, and Gateway are parties to the First Amended and Restated Agreement Relating to Ownership, Financing, Construction and Operation of a Sports Facility and Related Economic and Redevelopment Project by and between Cuyahoga County, the City and Gateway dated September 15, 1992 (the “Three-Party Agreement”); and

WHEREAS, the County acknowledges its role under the Three-Party Agreement and agrees, from time-to-time, and subject to appropriation, to deposit funds in the capital reserve fund to be created under the Supplemental Indenture in response to a request from Gateway regarding capital repairs;

WHEREAS, the Fiscal Officer has certified that the estimated life of the Project is at least five (5) years, and that the estimated maximum maturity of the bonds described in Section 2 is at least fifteen (15) years; and

WHEREAS, the Fiscal Officer has further certified to this Council that the maximum aggregate amount of Sales Tax Revenue Bonds, including the Series 2021 Ball Park Bonds, that will be outstanding at any time will not exceed an amount which requires or is estimated by him, as Fiscal Officer, to require payments from sales tax receipts of debt charges on the Sales Tax Revenue Bonds, including the Series 2021 Ball Park Bonds, in any calendar year in an amount exceeding the County Sales Tax as estimated by the Fiscal Officer based on general County Sales Tax Receipts averaged for the years 2019 and 2020 as required under the Sales Tax Revenue Bond Indenture; and

WHEREAS, this Council has determined that it is necessary and in the best interest of the County for the County to issue one or more series of Sales Tax Revenue Bonds for the purpose of paying or reimbursing the costs of the Project, together with appurtenances and work incidental thereto, and for the purpose of paying any capitalized interest on such bonds, to fund any required deposit to a bond reserve fund, and to pay certain costs of issuance in connection with the Series 2021 Ball Park Bonds; and

WHEREAS, the County has determined that such Sales Tax Revenue Bonds shall be issued in one or more series, in an aggregate principal amount not to exceed \$202,500,000, for the purposes herein stated and that the County shall secure such Sales Tax Revenue Bonds by one or more trust indentures or supplemental trust indentures, as provided herein; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that the usual daily operation of the County be continued and the public peace, health or safety of the County be preserved and for the further reason that funds be made available in a timely manner for the construction of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

1. Definitions and Interpretation. As used herein, the following terms shall be defined as follows:

“Bond Counsel” means Tucker Ellis LLP.

“Bond Service Charges” means Bond Service Charges on Series 2021 Ball Park Bonds as defined in the applicable Supplemental Indenture.

“Book entry form” or “book entry system” means a form or system' under which (a) the ownership of book entry interests in Series 2021 Ball Park Bonds and the principal of and interest on the Series 2021 Ball Park Bonds may be transferred only through a book entry, and (b) physical Bond certificates in fully registered form are issued by the County only to a Depository or its nominee as registered owner, with the Series 2021 Ball Park Bonds deposited with and retained in the custody of the Depository or its agent. The book entry maintained by others than the County is the record that identifies the owners of book entry interests in those Series 2021 Ball Park Bonds and that principal and interest.

“Certificate of Award” means the one or more certificates authorized to be signed by the Fiscal Officer pursuant to Section 6, specifying and determining those terms or other matters pertaining to the Series 2021 Ball Park Bonds and their issuance, sale and delivery as this Resolution requires or authorizes to be set forth or determined therein.

“Closing Date” means the date or dates of original delivery of, and payment of the purchase price for, the Series 2021 Ball Park Bonds.

“Code” means the Internal Revenue Code of 1986, the Regulations (whether temporary or final) under that Code or the statutory predecessor of that Code, and any amendments of, or successor provisions to, the foregoing and any official rulings, announcements, notices, procedures and judicial determinations regarding any of the foregoing, all as and to the extent applicable. Unless otherwise indicated, reference to a Section of the Code includes any applicable successor section or provision and such applicable Regulations, rulings, announcements, notices, procedures and determinations pertinent to that Section.

“Continuing Disclosure Certificate” means the one or more certificates authorized by Section 6(c) hereof which, together with the agreements of the County set forth in that Section, shall constitute the continuing disclosure agreement made by the County for the benefit of holders and beneficial owners of the Series 2021 Ball Park Bonds in accordance with the Rule.

“County Executive” means the County Executive of the County; provided, for purposes of the signing of documents, certificates and other instruments other than the Series 2021 Ball Park Bonds and the Official Statement, County Executive includes the County Executive's Chief of Staff as the County Executive's designee pursuant to Executive Order No. E02015-0001 and any other person duly designated by the County Executive.

“County Sales Tax Bond Fund” means the County Sales Tax Bond Fund created by the Sales Tax Revenue Bond Indenture.

“County Sales Tax Receipts” means the monies received by the County from the County Sales Tax.

“County Sales Tax Revenue Fund” means the County Sales Tax Revenue Fund created by the Sales Tax Revenue Bond Indenture.

“Cuyahoga County Excise Tax Facilities Improvement Fund” means the Cuyahoga County Excise Tax Facilities Improvement Fund established pursuant to the Trust Indenture dated as of December 1, 2015 between the County and U.S. Bank National Association, as trustee thereunder.

“Depository” means The Depository Trust Company (a limited purpose trust company), New York, New York until a successor Depository shall have become such pursuant to the applicable provisions of the Sales Tax Revenue Bond Indenture and, thereafter, Depository shall mean the successor Depository. Any Depository shall be a securities depository that is a clearing agency under federal law operating and maintaining, with its participants or otherwise, a Book Entry System to record ownership of book entry interests in the Series 2021 Ball Park Bonds or Bond Service Charges thereon, and to effect transfers of book entry interests in the Series 2021 Ball Park Bonds.

“Director of Law” means the Director of Law of the County, including an interim or acting Director of Law.

“Facilities Improvement Account” means the Facilities Improvement Account established pursuant to the Excise Tax Depository Agreement, dated as of September 12, 2019 by and between the County and U.S. Bank National Association, as excise tax depository thereunder.

“Fiscal Officer” means the Fiscal Officer of the County, including an interim or acting Fiscal Officer.

“Interest Payment Dates” means, unless otherwise determined by the Fiscal Officer and specified in the Certificate of Award, January 1 and July 1 of each year during which the Series 2021 Ball Park Bonds are outstanding, commencing July 1, 2022.

“Mandatory Sinking Fund Redemption Requirements” means, as to the Series 2021 Ball Park Bonds, the deposits required to be made in respect of the mandatory redemption requirements indicated in the Sales Tax Revenue Bond Indenture.

“Original Purchaser” means such purchaser or purchasers identified as such by the County Fiscal Officer in the Certificate of Award.

“Participant” means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

“Pledged Sales Tax Revenue Bond Funds” means the County Sales Tax Bond Fund and any other funds established under the Sales Tax Revenue Bond Indenture and pledged as security for the Series 2021 Ball Park Bonds.

“Pledged Sales Tax Revenues” means, collectively, (a) the County Sales Tax Receipts and (b) all monies in the Pledged Sales Tax Revenue Bond Funds and all income and profit from the investment of those monies.

“Principal Payment Dates” means, unless otherwise determined by the Fiscal Officer and specified in the Certificate of Award, January 1 in each of the years from and including 2022 to and including 2037.

“Project Revenues” means any money and investments received in connection with the Project and pledged to one or more series of Series 2021 Ball Park Bonds, pursuant to the Sales Tax Revenue Bond Indenture.

“Purchase Agreement” means, with respect to the Series 2021 Ball Park Bonds, one or more Bond Purchase Agreements between the County and the Original Purchaser.

“Rule” means Rule 15c2-12(b)(5) promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as it may be amended from time to time.

“Sales Tax Revenue Bonds” means the Series 2021 Ball Park Bonds and other bonds that are currently outstanding or that the County may issue in the future that are secured by the Sales Tax Revenue Bond Indenture.

“Sales Tax Revenue Bond Indenture” means the Trust Indenture dated as of December 1, 2014 between the County and the Sales Tax Revenue Bond Trustee, as amended and supplemented, including by each applicable Sales Tax Revenue Bond Supplemental Indenture.

“Sales Tax Revenue Bond Trustee” means the financial institution designated by the Fiscal Officer in the Certificate of Award, in accordance with Section 9 of this Resolution.

“Sales Tax Revenue Bond Supplemental Indenture” means each Supplemental Trust Indenture executed with respect to a series of the Series 2021 Ball Park Bonds, to be dated the first day of the month in which the Series 2021 Sales Tax Ball Park Bonds are issued, between the County and the Sales Tax Revenue Bond Trustee, and any amendment or supplement thereto.

“Series 2021 Ball Park Bonds” means the County’s Sales Tax Revenue Bonds, Series 2021 (Ball Park Improvement Project) authorized hereunder.

“Sports Facility Improvement Fund” means the Sports Facility Improvement Fund established pursuant to Supplemental Trust Indenture No. 5, dated as of October 1, 2017 by and between the County and The Huntington National Bank, as trustee thereunder.

“Sports Facility Reserve Fund” means the Sports Facility Reserve Fund established pursuant to County Ordinance No. O2020-0017.

“State” means the State of Ohio.

“Taxable Bonds” means any Series 2021 Ball Park Bonds that are not Tax-Exempt Bonds.

“Tax-Exempt Bonds” means any Series 2021 Ball Park Bonds that are issued and sold as obligations to which Section 103 of the Code applies, the interest on which is excluded from gross income for federal income tax purposes and is not an item of tax preference under Section 57 of the Code.

“Tax Status” means the status of Bonds as Tax-Exempt Bonds or Taxable Bonds.

“Term Bonds” means those Series 2021 Ball Park Bonds designated as such in the Certificate of Award, maturing on the date or dates set forth therein, bearing interest payable on each Interest Payment Date and subject to mandatory sinking fund redemption.

Any reference to this Council, the County or to its members or officers, or to other public officers, boards, commissions, departments, institutions, agencies, bodies or entities, shall include those which succeed to their functions,

duties or responsibilities by operation of law and also those who at the time may legally act in their place.

The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

2. Authorization and Determinations.

(a) It is necessary to issue Sales Tax Revenue Bonds of the County in an aggregate principal amount not to exceed \$202,500,000 (the "Series 2021 Ball Park Bonds"), which, together with other sources as described in Section 17, will be used for the purpose of paying or reimbursing the costs of the Project, funding any deposit to a Bond Reserve Fund, paying any capitalized interest on the Series 2021 Ball Park Bonds, and paying the costs of issuance in connection therewith.

(b) This Council finds and determines that the Project constitutes permanent improvements pursuant to Section 133.01(CC) of the Ohio Revised Code.

3. Bond Terms. The Series 2021 Ball Park Bonds shall be issued pursuant to the terms of the Sales Tax Revenue Bond Indenture. The Series 2021 Ball Park Bonds may be issued in one or more series, and shall be numbered in such manner as to distinguish each Series 2021 Ball Park Bond from any other Series 2021 Ball Park Bond of the same series. The Series 2021 Ball Park Bonds shall be issued in denominations of \$5,000 or multiples of \$5,000 in excess thereof, but in no case as to a particular maturity date exceeding the principal amount maturing on that date. The Series 2021 Ball Park Bonds shall be dated as determined by the Fiscal Officer, with the true interest cost on the Series 2021 Ball Park Bonds not to exceed five and one-half percent (5.50%) per year (computed on the basis of a 360-day year consisting of twelve 30-day months), provided that if any series of Series 2021 Ball Park Bonds are to be Taxable Bonds, the true interest cost on those Series 2021 Ball Park Bonds shall not exceed seven percent (7.00%) per year, payable on such semiannual dates or annual dates as determined by the Fiscal Officer in the Certificate of Award until the principal amount is paid, and shall mature on such semiannual dates or annual dates as determined by the Fiscal Officer in the Certificate of Award, provided that the final maturity of any Series 2021 Ball Park Bonds shall not be later than January 1, 2037, in accordance with Section 133.21 of the Ohio Revised Code, all as set forth in the Certificate of Award and the Sales Tax Revenue Bond Indenture.

4. Redemption Provisions. The Series 2021 Ball Park Bonds shall mature serially on such dates and in such principal amounts as are fixed by the Fiscal Officer in the Certificate of Award and the applicable Supplemental Indenture, provided that the Series 2021 Ball Park Bonds stated to mature in any year may be issued as Term Bonds payable pursuant to Mandatory Sinking Fund Redemption Requirements as hereinafter defined and further described below and as provided for in the applicable Supplemental Indenture. The Fiscal Officer shall determine in the Certificate of Award whether any of the Series 2021 Ball Park

Bonds shall be issued as Term Bonds and any dates (the “Mandatory Redemption Dates”) on which the principal amount stated above shall be payable pursuant to Mandatory Sinking Fund Redemption Requirements rather than at stated maturity (the “Mandatory Sinking Fund Redemption Requirements”).

The Series 2021 Ball Park Bonds shall be subject to mandatory and optional redemption as provided in the applicable Supplemental Indenture.

5. Execution of Bonds. The Series 2021 Ball Park Bonds shall be designated “Cuyahoga County Sales Tax Revenue Bonds, Series 2021 (Ball Park Improvement Project)”, or such other name as may be designated in the Certificate of Award, including any additional designation that the Fiscal Officer determines is appropriate to identify the Tax Status of Any Series of Series 2021 Ball Park Bonds. The Series 2021 Ball Park Bonds shall contain a summary statement of the purposes for which they are issued; shall state that they are issued pursuant to this Resolution; shall be executed by the County Executive and the Fiscal Officer, in the name and on behalf of the County and in their official capacities, provided that either or both of those signatures may be a facsimile; shall be issued only in fully registered form; and shall be registered as to both principal and interest at the corporate trust office of the Trustee under the applicable Supplemental Indenture. The Series 2021 Ball Park Bonds shall be issued in the denominations and numbers as requested by the Original Purchaser and approved by the Fiscal Officer, and shall be numbered as determined by the Fiscal Officer.

The principal of the Series 2021 Ball Park Bonds shall be payable at maturity of the Series 2021 Ball Park Bonds upon presentation and surrender to the Trustee. Interest on any Bond shall be paid on each Interest Payment Date as defined in and as further provided in the Sales Tax Revenue Bond Indenture. The principal and interest on the Series 2021 Ball Park Bonds is payable in lawful money of the United States of America without deduction for the services of the Trustee.

No Bond shall be valid or become obligatory for any purpose unless and until an authentication certificate appearing on the Series 2021 Ball Park Bond shall have been duly endorsed by the Trustee.

6. Book-Entry System. The Series 2021 Ball Park Bonds may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized: (i) the Series 2021 Ball Park Bonds of each series may be issued in the form of a single, fully registered bond representing each maturity and interest rate and Tax Status within a maturity and registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository or its designated agent, which may be the Trustee; (ii) the beneficial owners of Series 2021 Ball Park Bonds in book entry form shall have no right to receive Series 2021 Ball Park Bonds in the form of physical securities or certificates; (iii) ownership of beneficial interests in Series 2021 Ball Park Bonds in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its

Participants; (iv) the Series 2021 Ball Park Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the County, and (v) all the foregoing shall also be in accordance with the applicable Supplemental Indenture and, in the case of Series 2021 Ball Park Bonds, Section 9.96 and Chapter 133 of the Ohio Revised Code.

If any Depository determines not to continue to act as a Depository for the Series 2021 Ball Park Bonds for use in a book entry system, the County may attempt to establish a securities depository/book entry system relationship with another qualified Depository. If the County does not or is unable to do so, the County and the Trustee, after the Trustee has made provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Series 2021 Ball Park Bonds from the Depository, and shall cause Bond certificates in registered form to be authenticated by the Trustee and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including costs of printing) of those persons requesting such issuance.

The County Executive and the Fiscal Officer are each authorized, to the extent necessary or required, to enter into any agreements, in the name and on behalf of the County, that that officer determines to be necessary in connection with a book entry system for the Series 2021 Ball Park Bonds, after determining that entering into those agreements will not endanger the funds or securities of the County.

7. Award and Sale of Bonds. The Series 2021 Ball Park Bonds shall be sold to the Original Purchaser at a purchase price and bearing interest at a rate or rates determined by the County Executive or the Fiscal Officer to be in the best interest of the County and as specified by the County Executive or the Fiscal Officer in the Certificate of Award in accordance with law, the provisions of this Resolution, and the applicable Supplemental Indenture. The County Executive or the Fiscal Officer, or both of them, shall sign the Certificate of Award evidencing that sale to the Original Purchaser, with the final purchase price, interest rate or rates, aggregate principal amount, principal amounts payable at each stated maturity, the amount of any capitalized interest, and Tax Status being set forth in the Certificate of Award and the applicable Supplemental Indenture, at a purchase price not less than 97% of par plus any accrued interest to their date of delivery. The Fiscal Officer may specify in the Certificate of Award whether any reserve fund shall be established for all or any of the Series 2021 Ball Park Bonds and, if so, the applicable reserve requirement (subject to any applicable federal tax law restrictions) and source of funding. The Fiscal Officer shall cause the Series 2021 Ball Park Bonds to be prepared, and have the Series 2021 Ball Park Bonds signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Series 2021 Ball Park Bonds if requested by the Original Purchaser, to the Original Purchaser upon payment of the purchase price. The Fiscal Officer, the County Executive, the Director of Law, the Clerk of this Council and other County officials, as appropriate, are each authorized to sign any transcript certificates, financial statements and other documents and instruments and to take

such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

If, in the judgment of the Fiscal Officer, the filing of an application for (i) a rating on any Series 2021 Ball Park Bonds by one or more nationally-recognized rating agencies, or (ii) a policy of insurance or other credit enhancement facility from a company or companies to better assure the payment of principal of and interest on any Series 2021 Ball Park Bonds, or (iii) a surety bond or other credit enhancement facility from a company or other companies to satisfy any reserve requirement for any Series 2021 Ball Park Bonds is in the best interest of and financially advantageous to the County, the Fiscal Officer is authorized to prepare and submit those applications, to provide to each such agency, company or other credit enhancement facility provider such information as may be required for the purpose. The cost of obtaining each such rating, policy, bond or credit enhancement facility, except to the extent paid by the Original Purchaser, shall be paid from the proceeds of the Series 2021 Ball Park Bonds.

They Certificate of Award shall also specify the number of series in which the Series 2021 Ball Park Bonds will be issued and the designation of each. The Series 2021 Ball Park Bonds of each series shall conform to the limitations and requirements of this Resolution, and the Series 2021 Ball Park Bonds as a whole shall conform to the limitations and requirements of this Resolution.

The County Executive and the Fiscal Officer are, and each of them is, hereby authorized to execute and deliver, in the name and on behalf of the County, a Purchase Agreement for each series of Series 2021 Ball Park Bonds, with the Original Purchaser for that Series, dated as of a date to be specified in the Certificate of Award, incorporating or reflecting the Certificate of Award for that series and setting forth the terms and conditions for the sale and delivery of the Series 2021 Ball Park Bonds of that series to the Original Purchaser thereof, which the official or officials executing the Purchase Agreement and the Director of Law shall have determined to be consistent with the purposes and requirements of this Resolution and otherwise in the best interests of the County, all of which shall be conclusively evidenced by the signing of the Purchase Agreement by those officials.

If the Series 2021 Ball Park Bonds are issued in multiple series, then each series shall conform to all the restrictions and requirements specified in this Resolution and all of the Series 2021 Ball Park Bonds, in the aggregate, shall conform to the restrictions and requirements specified in this Resolution.

8. Application of Bond Proceeds. The proceeds of the sale of the Series 2021 Ball Park Bonds shall be allocated and deposited as provided in the applicable Supplemental Indenture.

9. Appointment of Bond Trustee; Indenture. The Certificate of Award shall also designate the financial institution (each of which shall have corporate trust powers in the State and such other qualifications as the County Executive or Fiscal Officer deems appropriate) to act as the trustee (each such trustee, or a successor trustee pursuant to the applicable Supplemental Indenture, the

“Trustee”) for the Series 2021 Ball Park Bonds or for any series thereof issued under a separate Indenture. The Fiscal Officer shall provide for the payment of the services rendered and for reimbursement of expenses incurred by the Trustee pursuant to the applicable Supplemental Indenture from the proceeds of the Series 2021 Ball Park Bonds to the extent available and then from other moneys lawfully available and appropriated or to be appropriated for that purpose.

In order to secure the Series 2021 Ball Park Bonds, the County Executive and the Fiscal Officer are, and each of them is, hereby authorized to execute and deliver, in the name and on behalf of the County, a trust indenture or supplemental trust indenture (each, an “Indenture”), each dated as of a date to be specified in the Certificate of Award, that the official or officials executing the Sales Tax Revenue Bond Indenture and the Director of Law have determined to be consistent with the purposes and requirements of this Resolution and otherwise in the best interests of the County, all of which shall be conclusively evidenced by the signing of the Indenture by those officials.

10. Security for the Series 2021 Ball Park Bonds.

(a) Series 2021 Ball Park Bonds. The Series 2021 Ball Park Bonds are special obligations of the County, and the principal of and interest (and any premium) on the Series 2021 Ball Park Bonds are payable solely from the Pledged Sales Tax Revenues and the Pledged Sales Tax Revenue Bond Funds, together with other available funds of the County, and such payment is secured by a pledge of and a lien on the Pledged Sales Tax Revenues and the Pledged Sales Tax Revenue Bond Funds as provided in Chapter 133 of the Ohio Revised Code, this Resolution and the applicable Indenture.

The County has heretofore levied and covenants that it shall continue to collect the Original County Sales Tax for so long as the Series 2021 Ball Park Bonds are outstanding. The County hereby covenants and agrees that, so long as the Series 2021 Ball Park Bonds are outstanding, it shall not suffer the repeal, amendment or any other change in this Resolution or the County Sales Tax Resolutions that in any way materially and adversely affects or impairs (a) the sufficiency of the County Sales Tax Receipts levied and collected or otherwise available for the payment of the Series 2021 Ball Park Bonds or (b) the pledge or the application of the County Sales Tax Receipts to the payment of the Series 2021 Ball Park Bonds.

The Series 2021 Ball Park Bonds do not constitute a general obligation debt, or a pledge of the full faith and credit, of the State, the County, or any other political subdivision of the State, and the holders or owners of the Series 2021 Ball Park Bonds have no right to have taxes levied by the General Assembly or property taxes levied by the taxing authority of any political subdivision of the State, including the taxing authority of the County, for the payment of principal of and interest (and any premium) on the Series 2021 Ball Park Bonds. Nothing herein shall be construed as requiring the County to use or apply to the payment of principal of and interest (and any premium) on the Series 2021 Ball Park Bonds any funds or revenues from any source other than County Sales Tax Receipts.

Nothing herein, however, shall be deemed to prohibit the County, of its own volition, from using, to the extent that it is authorized by law to do so, any other resources for the fulfillment of any of the terms, conditions or obligations of this Resolution or of the Series 2021 Ball Park Bonds.

11. Federal Tax Considerations. This Section 11 applies only to Series 2021 Ball Park Bonds that are Tax-Exempt Bonds.

The County covenants that it will use, and will restrict the use and investment of, the proceeds of the Series 2021 Ball Park Bonds in such manner and to such extent as may be necessary so that (a) the Series 2021 Ball Park Bonds will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Code or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest on the Series 2021 Ball Park Bonds will not be treated as an item of tax preference under Section 57 of the Code.

The County further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Series 2021 Ball Park Bonds to be and to remain excluded from gross income for federal income tax purposes, and (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Series 2021 Ball Park Bonds to the governmental purpose of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds, and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The County Executive, the Fiscal Officer, or any other officer of the County having responsibility for issuance of the Series 2021 Ball Park Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the County with respect to the Series 2021 Ball Park Bonds as the County is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Series 2021 Ball Park Bonds or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the County, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Series 2021 Ball Park Bonds, and (c) to give one or more appropriate certificates of the County, for inclusion in the

transcript of proceedings for the Series 2021 Ball Park Bonds, setting forth the reasonable expectations of the County regarding the amount and use of all the proceeds of the Series 2021 Ball Park Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Series 2021 Ball Park Bonds. Notwithstanding the foregoing or any other provisions of this Resolution to the contrary, if the Fiscal Officer determines in the Certificate of Award that it is necessary and appropriate and in the best interests of the County for the interest on the Series 2021 Ball Park Bonds not to be excluded from gross income for federal income tax purposes, the County shall not be bound by the covenants of this Section.

12. Primary Offering Disclosure; Official Statement. The County Executive and the Fiscal Officer, in the name and on behalf of the County and in their official capacities, are authorized to (i) prepare or cause to be prepared, and to make or authorize modifications, completions or changes of or supplements to, a disclosure document in the form of one or more official statements in connection with the original issuance of the Series 2021 Ball Park Bonds, (ii) determine, and to certify or otherwise represent, when each official statement is to be “deemed final” (except for permitted omissions) by the County as of its date or is a final official statement for purposes of the Rule, (iii) use and distribute, or authorize the use and distribution of, the “deemed final” and final official statements and any supplements thereto in connection with the original issuance of the Series 2021 Ball Park Bonds, and (iv) complete and sign each final official statement as so approved, together with such certificates, statements or other documents in connection with the finality, accuracy and completeness of the “deemed final” and final official statements as they deem necessary and appropriate.

13. Continuing Disclosure. For the benefit of the holders and beneficial owners from time to time of the Series 2021 Ball Park Bonds, the County agrees to provide or cause to be provided such financial information and operating data, audited financial statements and notices of the occurrence of certain events, in such manner as may be required for purposes of the Rule. The County Executive and the Fiscal Officer are authorized to sign and deliver one or more continuing disclosure agreements (each, a “Continuing Disclosure Agreement”), setting forth the County's undertaking to provide such information and notices dated the date of delivery of the Series 2021 Ball Park Bonds and delivered to the Original Purchaser of the Series 2021 Ball Park Bonds. The County Executive and the Fiscal Officer are, and each of them is, hereby authorized to execute and deliver, in the name and on behalf of the County, each Continuing Disclosure Agreement that the official or officials executing the Continuing Disclosure Agreement and the Director of Law shall have determined to be consistent with the purposes and requirements of this Resolution and otherwise in the best interests of the County, all of which shall be conclusively evidenced by the signing of the Continuing Disclosure Agreement or Agreements by those officials.

14. Certification and Delivery of Resolution. The Clerk of this Council is directed to deliver or cause to be delivered a certified copy of this Resolution to the Fiscal Officer.

15. Satisfaction of Conditions for Bond Issuance. This Council determines that all acts and conditions necessary to be done or performed by the County or to have been met precedent to and in the issuing of the Series 2021 Ball Park Bonds in order to make them legal, valid and binding obligations of the County have been performed and have been met, or will at the time of delivery of the Series 2021 Ball Park Bonds have been performed and have been met, in regular and due form as required by law.

16. Other Documents. The County Executive, the Fiscal Officer, the Director of Law and the Clerk of Council are each hereby authorized to take any and all other actions and to execute any and all other instruments, certificates and documents as may in their judgment be necessary, desirable, advisable or appropriate in connection with the issuance of the Series 2021 Ball Park Bonds in order to give effect to the transactions contemplated to be performed on the part of the County under this Resolution, including, but not limited to, any cooperative agreement or other agreement anticipated to be with Gateway Economic Development Corporation of Greater Cleveland, the Team, the City of Cleveland and State of Ohio, related to the Project or to revenues that may be available for the Project or for payment of Bond Service Charges on the Series 2021 Ball Park Bonds that the official or officials executing such document and the Director of Law shall have determined to be consistent with the purposes and requirements of this Resolution and necessary and appropriate in connection with the issuance and delivery of the Series 2021 Ball Park Bonds and otherwise in the best interests of the County, all of which shall be conclusively evidenced by the signing thereof by those officials. To the extent an exemption from competitive bidding is needed for anything described herein, it is hereby granted.

17. Additional Transfers and Deposits. In connection with the financing of the Project, this Council hereby authorizes the Fiscal Officer to make deposits and transfers in the amounts described in the Cooperative Agreement, from the Cuyahoga County Excise Tax Facilities Improvement Fund, the Facilities Improvement Account, the County Account of the Sports Facility Improvement Fund, and the Sports Facility Reserve Fund, County bed tax collections, County excise tax collections, the County General Fund, and any other funds of the County that are available for such purpose, as further described in the Cooperative Agreement, to the Ball Park Improvement Fund, the Capital Repair Fund and certain other funds and accounts established under the Sales Tax Revenue Bond Indenture, all pursuant to the terms of the Cooperative Agreement, and hereby appropriates such funds for such purpose.

18. Bond Counsel. This Council hereby retains the legal services of Tucker Ellis LLP as bond counsel to the County, in connection with the authorization, sale, issuance and delivery of the Series 2021 Ball Park Bonds. In providing those legal services, as an independent contractor and in an attorney-client relationship, Bond Counsel shall not exercise any administrative discretion on behalf of the County in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, or of the County, or of any other political subdivision of the State, or the execution of public trusts.

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

TERM SHEET FOR CLEVELAND INDIANS LEASE EXTENSION

Cleveland Mayor Frank Jackson (the “City”), Cuyahoga County Executive Armond Budish (the “County”), Chairman Ken Silliman of the Gateway Economic Development Corporation of Greater Cleveland (“Gateway”), and Cleveland Indians Baseball Company, LLC Chairman and CEO Paul Dolan (the “Team”), collectively (the “Parties”) are committed to preserving Cleveland’s Major League Baseball franchise and its ballpark for future Northeast Ohio generations, and their desire to do so is reflected in the following terms for a lease extension. The Parties understand that the terms are subject to authorization by the respective legislative bodies and boards of each participating entity and subject to the execution of a mutually agreed amended and restated lease agreement (the “Lease”) incorporating, in part, the terms of this term sheet.

1. Term.

There will be a 15-year lease term commencing January 1, 2022 and ending December 31, 2036. The lease will also contain one vesting option of either five or ten years as more fully described below.

2. Strategic Funding Approach

Progressive Field (the “Ballpark”) is a publicly owned facility which, since 1994, has served as the home of Major League Baseball in our community. The Parties are committed to preserving and improving our Ballpark, enabling it to continue to provide the outstanding fan and community experience it has provided since 1994.

To that end, the *public* financial contributions set forth below are confined to the repair, upkeep, and appropriate modernizations needed to protect and preserve a valuable publicly owned asset. The repair and upkeep is accomplished via Gateway’s payment of all capital repairs including minor and Major Capital Repairs (“Capital Repairs”) to the Ballpark, generally—but not exclusively—guided by a 20-year Facilities Condition Assessment (“FCA”) prepared by Gateway consultants with assistance from Gateway and which shall be regularly updated by Gateway and the Team. The modernizations are accomplished pursuant to a schedule of Ballpark improvements prepared by the Team and approved by the City and County, with the public providing 2/3 of the contributions toward an improvement fund solely dedicated to the modernization of the Ballpark (the “Ballpark Improvement Fund”).

By contrast to the public’s funding of the physical facility, the Team contributions are primarily directed to the operations required to field a Major League Baseball franchise and pay certain of the public’s operating expenses associated with the Ballpark, namely routine maintenance for the Ballpark, the approved operating budget of Gateway, an additional annual Team rent payment, and property taxes for the Ballpark itself. However, as described in Section 4 below, the Team has also agreed to contribute 1/3 of the funding for the Ballpark Improvement Fund, plus any cost overruns over the original funding amount.

3. Funding Sources Table

The County will cause these approximate one-time revenues to be deposited into the Ballpark Improvement Fund with final amounts determined at the time of deposit:

- \$5,250,000 from County’s General Fund;
- \$1,060,000 from 2020 County Bed Tax Collections (60% of 1.0% Bed Tax);
- \$2,250,000 from County Account of Sports Facility Reserve ();
- \$1,050,000 from 2021 County Bed Tax Collections (60% of 1.0% Bed Tax); and
- \$2,000,000 Payment to County from Development Parcel proceeds.

The existing balance in the 2015 Excise Tax Facility Improvement Fund estimated at \$3,400,000, the 2020 excess excise tax revenues, and the 2021 excess excise tax revenues will be deposited to the Capital Repair Fund at the time of funding the Ballpark Improvement Fund to fund existing approved capital repair obligations and 2022 projected Capital Repairs at the Ballpark.

The County will issue Bonds for the difference between \$135 million and the total of the above amounts, paid by the City, County and State of Ohio funding sources listed below. The Bonds will fund the public’s share of the Ballpark Improvement Fund costs. Any funds not required for Bond debt service payments will be allocated to the payment of Capital Repairs.

FUNDING SOURCE		NATURE: FIXED OR VARIABLE	ANNUAL \$ CONTRIBUTED*	DURATION
ENTITY	TYPE			
City	Sports Facility Reserve	Fixed	3,200,000	2024-2035
City	Parking Garage Revenue	Fixed	2,000,000	2022-2036
City	50% of Indians Admission Tax	Variable	2,550,000	2022-2036
City	Garage Naming Rights	Fixed	333,000	2022-2036
City	Unspecified	Fixed	350,000	2022-2036
County	Bed Tax Increment	Variable	3,000,000	2022-2036
County	Sin Tax	Variable	2,500,000	2021-2034
County	General Fund	Fixed	2,550,000	2022-2036
State of Ohio	Unspecified	Fixed	2,000,000	2022-2036
ANNUAL PUBLIC SECTOR CONTRIBUTION*			18,483,000	

*Due to two of the funding sources not continuing for a full fifteen years, the annual total will be less in several of the years.

Collectively, the County one-time revenues and the City, County and State of Ohio annual payments shall comprise the “Estimated Public Annual Ballpark Contributions.” The Estimated Public Annual Ballpark Contributions are more fully set forth in the Ballpark Improvement Fund Public Resources & Capital Repair Deposits prepared by Stifel Nicolaus attached as Exhibit A.

In addition, the County will issue \$67.5 million of Bonds to be paid by the Team as the Team’s contribution to the Ballpark Improvement Fund pursuant to the Lease.

4. Cost Sharing Table

Gateway (using the Estimated Public Annual Ballpark Contributions set forth in Section 3) shall pay the Ballpark’s annual Capital Repairs, and Ballpark Improvement Fund expenses, and the Team shall pay Gateway operating expenses, Routine Maintenance, additional Team Rent, property taxes, and its share of Ballpark Improvement Fund costs, in the following estimated amounts:

EXPENSE ITEM	ESTIMATED ANNUAL COSTS IN \$	
	TEAM	GATEWAY
Routine Maintenance	2,200,000	0
Capital Repairs < \$500,000	0	2,000,000
Capital Repairs > \$500,000	0	4,670,000
Reserve fund for capital repairs	0	1,330,000
(Less Gateway Rent Credit)		(656,000)
Ballpark Improvement Fund		
Principal	4,500,000	9,000,000
Interest on County bonds	0	1,956,000
Interest on Team bonds	350,000	700,000
Gateway Operations	1,400,000	0
Additional Team Rent	656,000	
Gateway Property Taxes	1,100,000	0
TOTAL ESTIMATED LEASE COSTS	10,206,000	19,000,000

5. Vesting Lease Options

The Lease will contain one five-year vesting option to Gateway to extend the Lease subject to the conditions herein. The five-year vesting option will vest at the City’s and County’s option upon Gateway and the City and County demonstrating to the Team, on or before December 31, 2030, adequate and sufficient funding sources to account for an estimated \$9 million in annual Capital Repairs during years 16 through 20 of the option period and an additional \$67.5 million in Ballpark Improvement Funds to be contributed to the Ballpark Improvement Fund within one year of the public entities exercising the vesting option. If the public entities exercise the five-year vesting option as set forth herein, the Team agrees to contribute an additional \$33.75 million to the Ballpark Improvement Fund. Unless mutually agreed otherwise, an additional condition of the public exercising the

vesting option will be the provision by the public entities of private and public bond financing for the additional funds to be placed in the Ballpark Improvement Fund. The Team and the public will share in the interest costs for such financing on a 2/3 public – 1/3 Team basis. All other terms and conditions of the Lease shall remain the same during the extended Lease term.

The public shall also have the option to expand the term of the vesting option from five years to ten years, if Gateway, the City and County demonstrate, to the reasonable satisfaction of the Team, on or before December 31, 2031, sufficient funding sources that provide adequate funding for annual Capital Repairs and the Ballpark Improvement Fund to provide for the Ballpark's needs during the additional five year period, which if all Parties agree, shall add the 21st through 25th term years to the Lease.

6. Amended and Restated Lease

The parties agree the Lease will contain the provisions set forth in this term sheet and replace the current lease between Gateway and the Team dated September 15, 2008 (the "Current Lease") and will also contain the following additional specific terms:

- (a) the definitions of Routine Maintenance, Capital Repairs, Major Capital Repairs, and Alterations in the Current Lease will remain unchanged in the Lease;
- (b) the Lease will incorporate language requiring annual review/revision of the FCA as needed by reason of the annual budget process and full updates to the FCA not later than 2025, 2028, 2031 and 2034;
- (c) Article V, "Term," shall be amended to incorporate the revised term and striking Section 5.2 "Extension Options" and replacing it with a new Section 5.2 entitled "Vested Lease Option;" and
- (d) the Lease will also be amended and supplemented as needed to provide for terms and provisions which the parties feel are appropriate to implement this term sheet or such other provisions deemed necessary and appropriate by Gateway and the Team.

7. Gateway East Garage.

As set forth in Section 2, the City will contribute \$2 million annually from the operating revenue of the Gateway East Garage with the City covering any operating revenue deficiency sufficient to meet the \$2 million annual contribution. The City will also contribute \$333,000 in annual naming rights revenue with the City

covering any naming rights revenue deficiency sufficient to meet the \$333,000 annual contribution. For the next two years, the City will also make the Gateway East Garage available for the Team's purchase at a \$25 million purchase price. In the event the Team purchases the Gateway East Garage, the City will use the sale proceeds to fund the City's annual \$2 million commitment towards the Public's Ballpark Contributions and shall assign future naming rights sale proceeds to the Team as a 100% credit against the above-referenced \$333,000 annual payment.

8. Development Parcel

Gateway agrees to convey or cause to be conveyed, the Gateway Development Parcel to the Team in exchange for a \$2 million purchase price. Gateway or its transferee will then convey its entire share of the sale proceeds into the Ballpark Improvement Fund.

9. Ballpark Improvement Fund Projects and Timeline

The Ballpark Improvement Fund, held by the Trustee or Gateway, will be used to fund certain modernizations at the Ballpark to be overseen and disbursement to be approved by Gateway. These projects include, but are not limited to, an update and expansion of the Home Team Clubhouse to accommodate innovations in sports science and player training and treatment, a redesign and rebranding of the Terrace Club, and redesign of the right field upper deck and concourse. A complete copy of the projects to be financed with the Ballpark Improvement Fund and an estimated timeline for completion is attached hereto as Exhibit B. The Team agrees to fund any cost overruns to Ballpark Improvement Fund projects beyond the funding sources identified in Section 3 of this term sheet and the Team agrees to guarantee completion of the projects listed on Exhibit B.

(Signatures Contained on Following Page)

APPROVED BY:

Frank Jackson, Mayor, City of Cleveland

Date

Armond Budish, Cuyahoga County Executive

Date

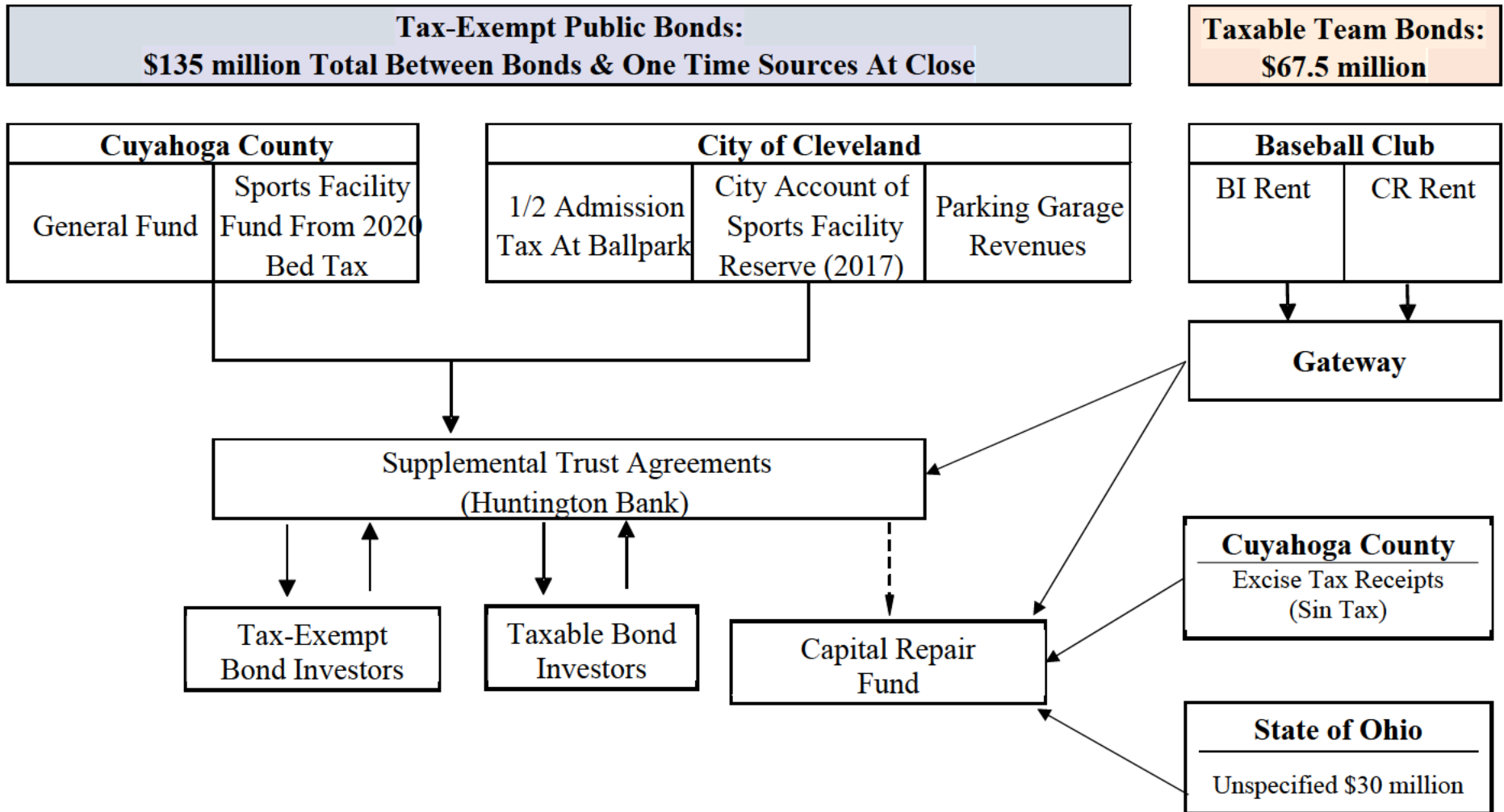
Ken Silliman, Chairman, Gateway Economic Development
Corporation of Greater Cleveland

Date

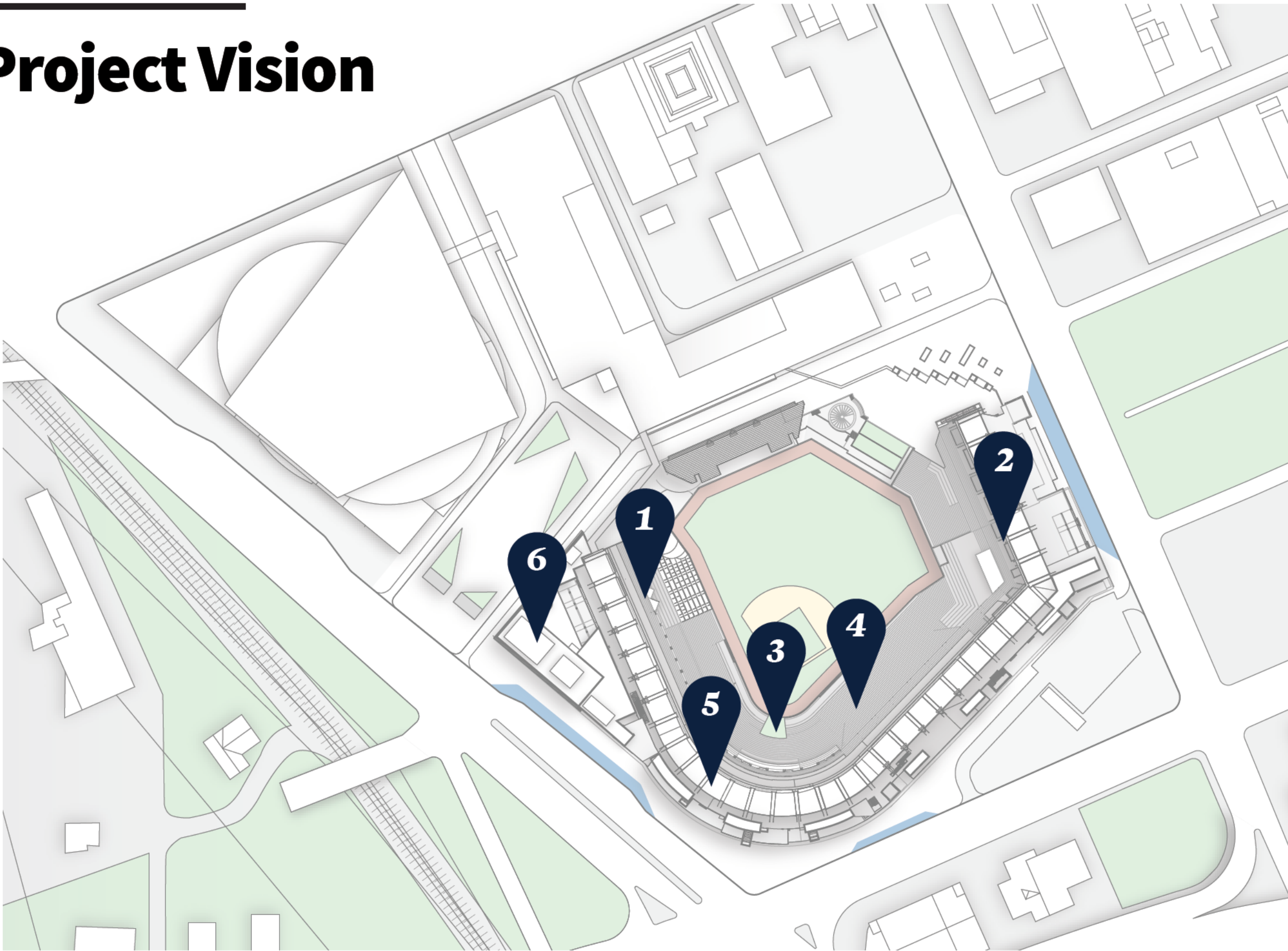
Paul Dolan, Chairman and CEO, Cleveland Indians
Baseball Company, LLC

Date

EXHIBIT A



Project Vision



- 1** *Transformed Left Field Terraces*
- 2** *Upper Deck Re-imagined*
- 3** *Dugout Experience*
- 4** *Service Level & Clubhouse Modernization*
- 5** *Social Press Box Experience*
- 6** *Office Renovation & Connection to Gateway Plaza*

Ballpark Improvement Projects

Project Cost Breakdown

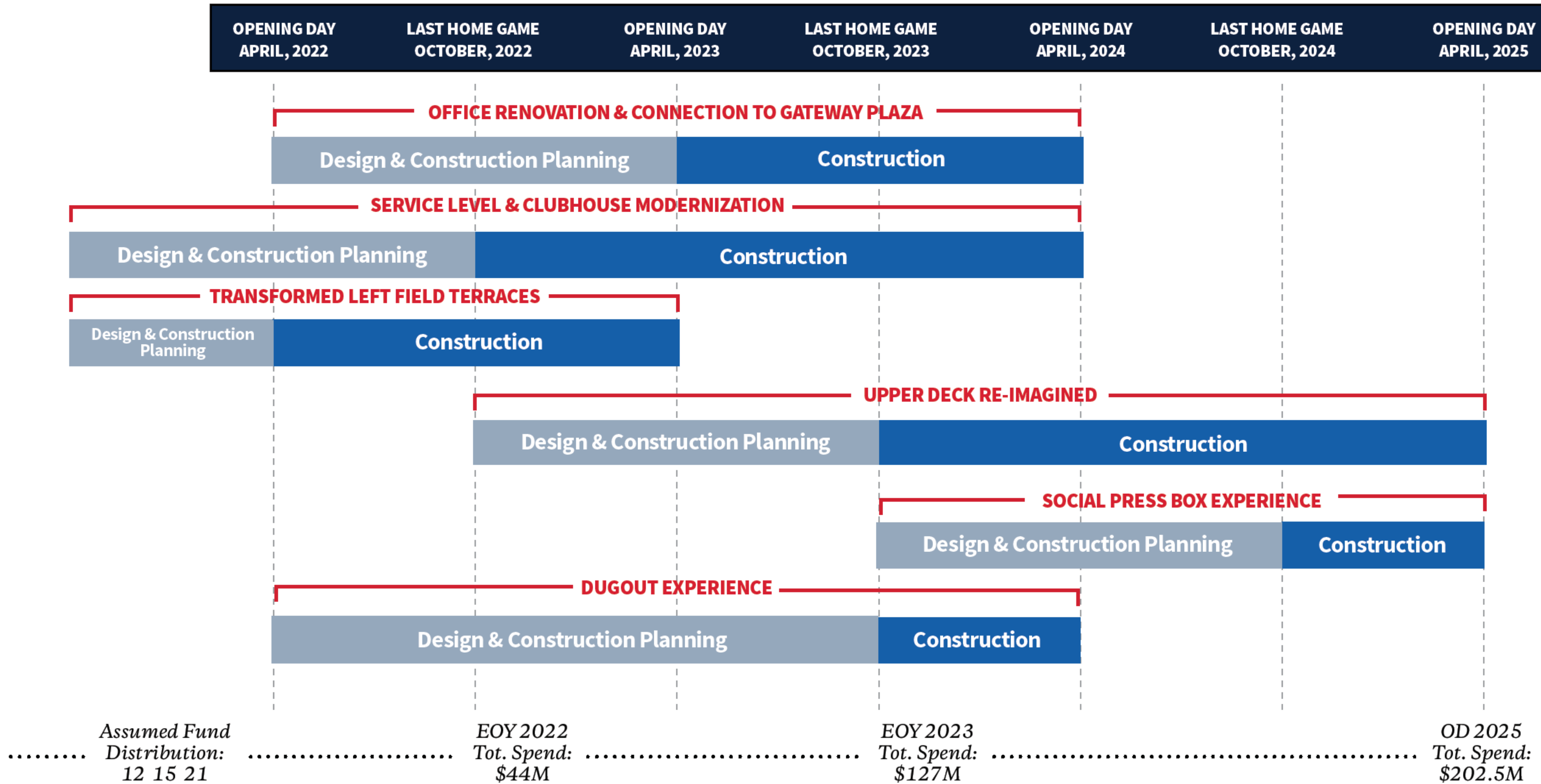
	<i>estimated cost</i>
Transformed Left Field Terraces	\$33,000,000
Upper Deck Re-Imagined	\$40,000,000
Dugout Experience	\$9,000,000
Service Level & Clubhouse Modernization	\$40,150,000
Social Press Box Experience	\$20,000,000
Office Renovation & Connection to Gateway Plaza	\$42,000,000
Total	\$184,150,000
Escalation & Contingency	\$18,415,000
Grand Total	\$202,565,000

\$202.5M in Ballpark Improvements will be funded in a 2/3 (Public) 1/3 (Club) partnership.

The Club will be solely responsible for cost overruns on each project

Cost estimates have been created at Concept Phase and will be adjusted at completion of Schematic Design, Design Documentation and Construction Documentation Phases for each project.

Draft Proposed Phasing / Schedule



Estimated Paydown Schedule

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0220

<p>Sponsored by: County Executive Budish/Department of Public Works/Division of Finance and Planning</p>	<p>A Resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities; authorizing the County Executive to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works/Division of Finance and Planning has recommended authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities as follows:

- a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
- b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

WHEREAS, the primary goals of this project are to replacement of three Pleasant Valley Road (CR-39) Bridges 09.03, 09.35 and 09.68 over River Road and Stream, Cuyahoga Valley Scenic Railroad, the Cuyahoga River, Canal Road, Towpath Trail and the Ohio Canal in the City of Independence and the Village of Valley View; and

WHEREAS, the anticipated start date for construction is 2022; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to State of Ohio, Ohio Public Works Commission to finance a portion of various Pleasant Valley Road Bridge Projects in various municipalities as follows:

- a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
- b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

SECTION 2. That the County Executive is authorized to accept said loan, if approved, and to execute the agreement and all other documents required in connection with said loan and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

The Public Works Department requesting a resolution authorizing the Director of Public Works to execute and submit a loan application in the amount of \$3,359,000.00 to the Ohio Public Works Commission (OPWC) in order to finance a portion of the Pleasant Valley Road Bridges Project in the Cities of Independence and Valley View; authorizing the County Executive to accept this OPWC loan, if approved, and to execute the loan agreement and all other documents required in connection with this OPWC loan. The anticipated start date for construction is 2022.

The primary goal is to authorize to submit a loan application to the OPWC and if approved authorize to execute all loan documents/agreements with the Ohio Public Works Commission (OPWC) for the Pleasant Valley Road Bridges Project in the Cities of Independence and Valley View. This project involves the complete replacement of three Pleasant Valley Road (CR-39) Bridges 09.03, 09.35, and 09.68 over River Road and Stream, Cuyahoga Valley Scenic Railroad, the Cuyahoga River, Canal Road, Towpath Trail, and the Ohio Canal in the City of Independence and the Village of Valley View.

Contractor and Project Information

Loan is with

State of Ohio, Ohio Public Works Commission

65 E. State Street, Suite 312

Columbus, Ohio 43215

The Pleasant Valley Road bridges are located in the Cities of Independence and Valley View.

The project is located in Council District 6.

Project Status and Planning

This project is new to the County.

Funding

The project is to be funded with \$13,864,420 County Road and Bridge funds, \$6,233,980 OPWC grant, \$3,359,000 OPWC loan, and \$8,519,200 Federal LBR Bridge funds. The total cost of the project is \$31,976,600.



State of Ohio
Public Works Commission
Application for Financial Assistance

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant	Applicant: <u>Cuyahoga County Department of Public Works</u>	Subdivision Code: <u>035-00035</u>
	District Number: <u>1</u> County: <u>Cuyahoga</u>	Date: <u>11/05/2020</u>
	Contact: <u>Eric Mack</u> <small>(The individual who will be available during business hours and who can best answer or coordinate the response to questions)</small>	Phone: <u>(216) 443-7944</u>
	Email: <u>emack@cuyahogacounty.us</u>	FAX: <u>(216) 348-3919</u>

Project	Project Name: <u>Replacement of Existing Pleasant Valley Bridges</u>		Zip Code: <u>44125</u>
	Subdivision Type <small>(Select one)</small>	Project Type <small>(Select single largest component by \$)</small>	Funding Request Summary <small>(Automatically populates from page 2)</small>
	<input checked="" type="checkbox"/> 1. County <input type="checkbox"/> 2. City <input type="checkbox"/> 3. Township <input type="checkbox"/> 4. Village <input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 1. Road <input checked="" type="checkbox"/> 2. Bridge/Culvert <input type="checkbox"/> 3. Water Supply <input type="checkbox"/> 4. Wastewater <input type="checkbox"/> 5. Solid Waste <input type="checkbox"/> 6. Stormwater	Total Project Cost: <u>31,976,600.00</u> 1. Grant: <u>6,233,980.00</u> 2. Loan: <u>3,359,000.00</u> 3. Loan Assistance/ Credit Enhancement: <u>0.00</u> Funding Requested: <u>9,592,980.00</u>

District Recommendation (To be completed by the District Committee)

Funding Type Requested <small>(Select one)</small>	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant:	Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP:	Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
District SG Priority: _____		

For OPWC Use Only

STATUS	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	<u>1,548,000</u>	.00	
Final Design:	<u>2,149,000</u>	.00	
Construction Administration:	<u>2,357,000</u>	.00	
Total Engineering Services:	a.)	<u>6,054,000</u>	.00 <u>26</u> %
Right of Way:	b.)	_____	.00
Construction:	c.)	<u>23,566,000</u>	.00
Materials Purchased Directly:	d.)	_____	.00
Permits, Advertising, Legal:	e.)	_____	.00
Construction Contingencies:	f.)	<u>2,356,600</u>	.00 <u>10</u> %
Total Estimated Costs:	g.)	<u>31,976,600</u>	.00

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.)	_____	.00
Local Revenues:	b.)	<u>13,864,420</u>	.00
Other Public Revenues:	c.)	_____	.00
ODOT / FHWA PID: _____	d.)	_____	.00
USDA Rural Development:	e.)	_____	.00
OEPA / OWDA:	f.)	_____	.00
CDBG:	g.)	_____	.00
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"			
<input type="checkbox"/> Department of Development			
Other: <u>LBR Bridge Load Rating Funds</u>	h.)	<u>8,519,200</u>	.00
Subtotal Local Resources:	i.)	<u>22,383,620</u>	.00 <u>70</u> %

OPWC Funds (Check all requested and enter Amount)

Grant: <u>65</u> % of OPWC Funds	j.)	<u>6,233,980</u>	.00
Loan: <u>9704</u> % of OPWC Funds	k.)	<u>3,359,000</u>	.00
Loan Assistance / Credit Enhancement:	l.)	<u>0</u>	.00
Subtotal OPWC Funds:	m.)	<u>9,592,980</u>	.00 <u>30</u> %
Total Financial Resources:	n.)	<u>31,976,600</u>	.00 <u>100</u> %

1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>31,976,600</u> .00	<u>100</u> %
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %
2.3 Total Project:	<u>31,976,600</u> .00	<u>100</u> %

3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>06/08/2017</u>	End Date: <u>01/17/2022</u>
3.2 Bid Advertisement and Award	Begin Date: <u>01/18/2022</u>	End Date: <u>05/30/2022</u>
3.3 Construction	Begin Date: <u>05/31/2022</u>	End Date: <u>09/01/2025</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 30 Years Age: 1958 (Year built or year of last major improvement)

Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.

4.2 User Information

Road or Bridge: Current ADT 14,480 Year 2020 Projected ADT 14,480 Year 2050

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current \$ _____ Proposed \$ _____

Number of households served: _____

Residential Wastewater Rate Current \$ _____ Proposed \$ _____

Number of households served: _____

Stormwater: Number of households served: _____

4.3 Project Description

- A: **SPECIFIC LOCATION** (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

Pleasant Valley Road (CR-39) Bridges 09.03, 09.35 and 09.68 over Riverview Road and Stream, Cuyahoga Valley Scenic Railroad, the Cuyahoga River, Canal Road, Towpath Trail and the Ohio Canal in the City of Independence and the Village of Valley View.

- B: **PROJECT COMPONENTS** (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

Rehabilitation work will include total replacement of the bridge deck, total replacement of the bearing pads and hinges. It will also include new superstructure beams and substructures, new approach slabs and rehabilitated roadway between the bridges. Bridge roadway and sidewalk widths will be moderately increased to meet current geometric requirements and beams will be added to eliminate excessive existing overhangs (cantilevered sidewalks). This project will involve coordination with the Cuyahoga Valley National Park and mitigation of impacts to park land, the Cleveland Metroparks, the Historic Ohio & Erie Canal, the Towpath Trail and the Cuyahoga River.

- C: **PHYSICAL DIMENSIONS** (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

Existing:

Width (curb to curb) = 28.0'+/-

Length = 1.0 mile

Proposed:

Width (curb to curb) = 34.0' and 6.0' sidewalk

Length = 1.0 mile

Proposed work calls for the widening of all three structures to provide a 6-foot sidewalk on the north side and 5-foot bike lanes on both sides.

5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

5.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: David Marquard, P.E., P.S.
Title: Design & Construction Administrator
Address: 2501 Harvard Avenue

City: Newburgh Heights State: OH Zip: 44105
Phone: (216) 698-8614
FAX:
E-Mail: dmarquard1@cuyahogacounty.us

5.2 Chief Financial Officer (Can not also serve as CEO)

Name: Mellany Seay
Title: Fiscal Administrator
Address: 2079 East 9th Street

City: Cleveland State: OH Zip: 44115
Phone: (216) 698-3162
FAX: (216) 698-6457
E-Mail: nenglish@cuyahogacounty.us

5.3 Project Manager

Name: Eric Mack
Title: Engineer
Address: 2079 East 9th Street

City: Cleveland State: OH Zip: 44115
Phone: (216) 443-7944
FAX: (216) 698-6457
E-Mail: emack@cuyahogacounty.us

6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

7.0 Applicant Certification

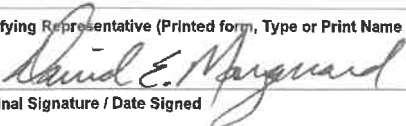
The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.

David E. Marquard P.E.,P.S.

Certifying Representative (Printed form, Type or Print Name and Title)

Original Signature / Date Signed



County Council of Cuyahoga County, Ohio

Resolution No. R2021-0221

Sponsored by: County Executive Budish/Department of Public Works	A Resolution making an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex; authorizing the County Executive to execute Contract No. 1770 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Public Works/Division of County Engineer has recommended an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex; and

WHEREAS, the primary goal of this project is the modernization of one simplex and 2 duplex elevators in Jail II of the Cuyahoga County Justice Complex; and

WHEREAS, the project is funded 100% by Capital Improvements funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ6721 to Sona Construction, LLC in the amount not-to-exceed \$2,320,000.00 for modernization of elevators in Jail II at the Justice Center Complex.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive

under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

Department of Public Works Jail II Elevators 1-5 Modernization RQ6721 with Sona Construction, LLC

Scope of Work Summary

Department of Public Works Facilities is requesting approval of a contract with Sona Construction for the anticipated cost of \$2,320,000.00.

Modernization of one simplex and 2 duplex elevators in Jail II of the Cuyahoga County Justice Complex. The anticipated start-completion dates are October 4, 2021 through December 4, 2023.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$2,320,000.00. The estimate for this project was \$2,700,000.00.

The RFB was closed on 8/2/2021. There is an SBE goal of 10%.

There were 3 bids pulled from Purchasing Department, 2 bids submitted for review, 2 bids approved.

This is a rebid. The first time this project went out only Sona Construction bid on it and all bids were rejected due to not complying with the section on subcontracting after the technical review.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Sona Construction, LLC
7122 Harvard Avenue
Cleveland, Ohio 44105
Council District (7)

The president for the contractor/vendor is Raman Patel.

The address or location of the project is:
Cuyahoga County Justice Complex/ Jail II
1300 Ontario Street
Cleveland, Ohio 44113

The project is located in Council District (7)

Project Status and Planning

The project is new to the County.

Funding

The project is funded 100% by capital improvements funds.

The schedule of payments is by invoice.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	6721
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFB
Event #	1425
CM Contract#	1770

	Department	Clerk of the Board
Briefing Memo	meb	Attached

Late Submittal Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	<input checked="" type="checkbox"/> No
---------------	------------------------------	--

❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

FULL AND OPEN COMPETITION Construction Projects – Buildings		
	Department initials	OPD
Notice of Intent to Award (sent to all responding vendors)	meb	OK 8/13/21
Bid Specification Packet (<i>includes Legal Notice to Bidders</i>)	Meb	OK
Diversity Documents – <i>if required (goal set)</i>	Meb	OK
Award Letter (sent to awarded vendor)	Meb	OK
Vendor’s Confidential Financial Statement – <i>if RFB requested</i>	Not requested	N/A
Non-Collusion Affidavit	Meb	OK
Public Works Bid Results	On the bid tab	OK
Tabulation Sheet	Meb	OK
Bid Guarantee & Contract Bond – <i>including Power of Attorney & Financial Statement of Bonding Company and State of Ohio Department of Insurance Certificate of Compliance</i>	Meb	OK
Prevailing Wage Public Improvement Agreement	Meb	OK
Sales and Use Tax Construction Contract Exemption Form, <i>if applicable</i>	Meb	OK
Worktype Worksheets, <i>if applicable</i>	Not used for facilities	N/A
SBE Worktype Worksheets, <i>if applicable</i>	Not used for facilities	N/A
Drug Free Workplace, <i>if applicable</i>	meb	OK
Project of Similar Complexity, <i>if applicable</i>	Meb	OK
EEOC (Equal Employment Opportunity Commission), <i>if applicable</i>	Meb	OK
Prevailing Wage Determination Cover Letter (with Prevailing Wage Rate sheets) – <i>The cover letter n/a if Federally Funded – state wage sheets are required</i>	Using website reference	OK

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other, per those listed in the Project Manual - see: Article 3, Section B. 2. “Bid Proposal Shall Contain the Following Document; and “Supplements Cuyahoga County Form of Proposal”- Electronic Signature, CCBB-EIP, ESCROW doc				meb	CCBB - OK CCBEIP - OK EL Signature - OK	
IG#	20-0261 exp 12/31/24			meb	OK	
Debarment/Suspension Verified	Date:	8/13/21		Meb	OK	
Auditor’s Finding	Date:	8/13/21		Meb	OK	
Vendor’s Submission (Form of Proposal)				Meb	OK	
W-9 – if required	Tax ID#	34-1962016	Date:	8/16/21	Meb	Attached – no longer required
Independent Contractor (I.C.) Requirement			Date:	8/16/21	Meb	OK
Agreement/Contract and Exhibits, including AIA documents				Meb	OK	
Vendor’s Confidential Financial Statement -if RFB required				Not requested	N/A	
Contract Evaluation – if required				New vendor	OK	
Matrix Law Screen shot (documenting approval of Contract; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				meb	Attached – no longer required per email from S.Walker on 8/17/21	
COI - <i>*To be reviewed by the Department of Law via OnBase. *OPD Buyer to check for attachment; not for compliance.</i>				meb	Attached	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law via OnBase. *OPD Buyer to check for attachment; not for compliance.</i>				meb	Attached	
Checklist Verification				meb	OK	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signing-12/31/2021	PW600100	70000		\$400,000.00
1/1/2022-12/31/2022	PW600100	70000		\$1,920,000.00
	Activity: CFJL20000601			
			TOTAL	\$2,320,000.00

OPD Use Only:

Prior Resolutions:	
Contract #:	1770

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Vendor Name:	SONA Construction, LLC
Amount:	\$2,320,000.00 M
History/CE:	N/A
EL:	OK
Procurement Notes:	Contract lines can not span calendar years and Commitment Spread is missing. PO Code is missing and required. TN 8/23/21

OPD Buyer approval: OK to proceed to BOC queue for Council approval. TN 9/1/21



Department of Purchasing Tabulation Sheet

M. ... 8/12/2024

REQUISITION NUMBER: 6721	TYPE: (RFB/RFP/RFQ): RFB	ESTIMATE: \$2,700,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: August 2, 2021	NUMBER OF RESPONSES (issued/submitted): 3/2
REQUESTING DEPARTMENT: Public Works	COMMODITY DESCRIPTION: Cuyahoga County Jail II Elevators 1-5 Modernization	
DIVERSITY GOAL/SBE 10% <input type="checkbox"/> Yes <input type="checkbox"/> No	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CCBB: Low Non-CCBB Bid: \$2,580,000.00	Add 2%, Total is: \$2,631,600.00
Does CCBEIP Apply: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid: \$2,320,000.00	Add 2%, Total is: \$2,366,400.00
*PRICE PREFERENCE LOWEST BID REC'D \$ 2,320,000.00	RANGE OF LOWEST BID REC'D \$1,000,001 - \$3,000,000	Minus \$, =
PRICE PREFERENCE % & \$ LIMIT: (8%) \$185,600 (Max \$210,000)	MAX SBE/MBE/WBE PRICE PREF \$2,505,600.00	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1. Sona Construction, LLC 7122 Harvard Ave Cleveland, OH 44105	Bid Bond 100% Western Surety Company	\$2,320,000.00	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 20-0261 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> Yes CCBEIP: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): (MAPA) Sona Construction, LLC SBE/MBE 20% (WF) Imperial Mechanical, Inc SBE/WBE 1.21% SBE/MBE/WBE <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE Prime: (Y/N) <input type="checkbox"/> No	Total Bid - \$2,320,000.00 A. Cover Letter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No B. List of Convictions or Fines <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No C. Project Organization Chart <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D. Firm's Safety Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			15-0035 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes CCBB: <input checked="" type="checkbox"/> No CCBEIP: <input checked="" type="checkbox"/> No Bid Form: <input checked="" type="checkbox"/> Yes Bid Bond: <input checked="" type="checkbox"/> Yes AIA Docs: <input checked="" type="checkbox"/> Yes EL Policy: <input checked="" type="checkbox"/> Yes OPD Buyer Initials: TN			SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> No Total % SBE: <u>0</u> % MBE: <u>0</u> % WBE: <u>0</u> % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/11/21 SBE/MBE/WBE Comments and Initials: Unresponsive. DIV2 filled out by Prime, no signature via sub. DIV3 not notarized -AM 8/11/21 EN 8/11/2021 LL 8/11/21	C. Project Organization Chart <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No D. Firm's Safety Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No E. Firm's Compliance SBE Record <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No F. Firm's Experience <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No G. Firm's Project Management Reports <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No H. Site Visit Photographs <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Contractor has successfully completed work on other County facilities, specifically elevator systems.	

Transaction ID:

County Council of Cuyahoga County, Ohio
Resolution No. R2021-0222

<p>Sponsored by: County Executive Budish/Department of Development</p>	<p>A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63rd Street, City of Cleveland, for the relocation of MAGNET Manufacturing, Technology and Job Center Headquarters; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
---	---

WHEREAS, the County Executive/Department of Development has recommended an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63rd Street, City of Cleveland, for the relocation of MAGNET Manufacturing; and

WHEREAS, the primary goal of this loan is for the redevelopment of a vacant building into a manufacturing innovation center; and

WHEREAS, the project is anticipated to create 29 permanent jobs; and

WHEREAS, the total cost of the project is approximately \$15,958,000.00, of which the County will loan up to \$1,000,000.00 with a term of 16 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than 25% of the Loan principal shall be forgiven; and

WHEREAS, on August 11, 2021, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for the loan is the General Fund and;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to Manufacturing Advocacy and Growth Network for the redevelopment of a vacant building, located at 1800 East 63rd Street, City of Cleveland, for the relocation of MAGNET Manufacturing.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

Title: Department of Development; 2021 Manufacturing Advocacy and Growth Network (MAGNET); \$1,000,000; Redevelopment and Modernization Loan

Scope of Work Summary

Department of Development requesting approval of a Redevelopment and Modernization Loan with Manufacturing Advocacy and Growth Network for the anticipated cost not-to-exceed \$1,000,000

Economic Development Loan

Manufacturing Advocacy and Growth Network

New Headquarters

1800 East 63rd Street, Cleveland, Ohio 44103

Project Goals: Redevelopment of a vacant building into a manufacturing innovation center

Purpose: Job Creation

Loan Type: Redevelopment and Modernization

Forgiveness Terms: up to 25% forgiven based on project completion and project creation

Payments Required - Yes

Loan Position – 2nd

Number of Jobs created - 29

Number of Jobs retained – 0

Loan amount - \$1,000,000

Loan Terms – 1 year interest only followed by 15 years principal and interest at 2.5%

Total Project amount \$15,958,000

Date Recommended – August 11, 2021

Recommended by CCCIC

Date Provided – N/A

Funding Source: General Fund



**Economic Development Loan
LOAN PRESENTATION PACKAGE
MAGNET Manufacturing, Technology and Job Center**



<u>SECTION</u>	<u>PAGES</u>
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2. Project Summary and Information	4 - 5
3. Financial Review	6 - 8
4. Recommendation	8
5. Site Plan/Rendering	9 - 10
6. PNC Bank LOI	11 - 15
7. City of Cleveland Grant LOI	16 - 20
8. City of Cleveland Loan LOI	21 - 26
9. County Term	27 - 29

Prepared By:
Anthony Stella
Senior Development Finance Analyst
(216) 443-3163
astella@cuyahogacounty.us
August 11, 2021

Department of Development PROJECT EXECUTIVE SUMMARY

PROJECT NAME: MAGNET Manufacturing, Technology and Job Center
CCCIC DATE: August 11, 2021
DOD Program: Redevelopment and Modernization Loan

OVERVIEW

1. **Borrower: Manufacturing Advocacy & Growth Network (MAGNET)**
2. **Project Location & Council District:**
1800 East 63rd Street, Cleveland, Ohio 44103
District 7 – Yvonne Conwell
3. **Funding Partners in the Project:** PNC Bank, City of Cleveland, State of Ohio
4. **Project Summary:**

MAGNET is a 501c3 non-profit consulting group tasked with growing the manufacturing industry in Northeast Ohio. Their services help start-ups thrive and assist small and medium sized companies transform with technology, innovation, and talent. MAGNET's collaborations with companies, governments, community leaders, and educators creates jobs, drives change, and build opportunities. MAGNET is part of the National Institute of Standards and Technology (NIST) and the Ohio Manufacturing Extension Partnership (MEP) program to support small and medium sized manufacturers.

MAGNET will be moving its headquarters to the vacant Margaret Ireland school property located at 1800 East 63rd Street, Cleveland, Ohio in the MidTown Cleveland neighborhood and within the Health-Tech Corridor. This move will allow MAGNET to galvanize the region around a collective vision to make Northeast Ohio a global hub for smart manufacturing and to create the workforce to power it. This facility will allow companies to experience smart technologies, engage with engineers, and prototype new products. The project is expected to create 29 new jobs with a payroll of approximately \$1.5 million annually.

The total cost for this development project is \$15.9 million.

5. **CCCIC Review Date: August 11, 2021**

COSTS

1. **Total Project Costs:** \$15,948,000
2. **County Loan Amount Requested:** \$1,000,000
3. **Qualifies for these Funding Sources:** Redevelopment and Modernization Loan Program

Uses and Sources

USES		SOURCES	
Site Acquisition	\$200,000	Capital Campaign (PNC Facility 1)**	\$4,800,000
Renovation/ demolition	\$11,900,000	City of Cleveland Funding	\$1,000,000
M & E	\$500,000	Cuyahoga County Econ. Development Loan	\$1,000,000
Soft Costs	\$1,400,000	Cuyahoga County USEPA Brownfield Loan	\$500,000
Contingency	\$800,000	Net of PNC Bank Loans Facility 2**	\$4,000,000
Furniture	\$638,000	State of Ohio Grant	\$1,500,000
STEM Playground, roof	\$510,000	Private and Corp. Donors	\$3,148,000
Total Uses	\$15,948,000	Total Sources	\$15,948,000

** PNC is providing up to \$10 million in 2 Credit Facilities, Facility 1 (Bridge Loan) of which will be paid down through Capital Campaign contributions over approximately 4 years. See Pages 13-14.

TERMS

1. **Interest Rate:** 2.50%
2. **Term/Repayment:** 1 year of interest only payments (2.5%) followed by a 15 year fully-amortizing loan (2.5%) with monthly principal and interest with up to 25% forgiveness base on County's Redevelopment and Modernization Program regulations
3. **Security/Collateral/Guarantor(s):** A second mortgage pari-passu with City of Cleveland on the real estate and a first lien on machinery and equipment.



Economic Development Fund

Project Description and Details
August 11, 2021

Borrower: Manufacturing Advocacy & Growth Network
Loan Type: Redevelopment and Modernization Loan Program
Loan Amount: \$1,000,000
Loan Officer: Anthony Stella
District: 7 – Yvonne Conwell



RENDERING OF STEM-THEMED PARK

USES		SOURCES	
Site Acquisition	\$200,000	Capital Campaign (PNC Facility 1)**	\$4,800,000
Renovation/ demolition	\$11,900,000	City of Cleveland Funding	\$1,000,000
M & E	\$500,000	Cuyahoga County Econ. Development Loan	\$1,000,000
Soft Costs	\$1,400,000	Cuyahoga County USEPA Brownfield Loan	\$500,000
Contingency	\$800,000	Net of PNC Bank Loans – Facility 2**	\$4,000,000
Furniture	\$638,000	State of Ohio Grant	\$1,500,000
STEM Playground, roof	\$510,000	Private and Corp. Donors	\$3,148,000
Total Uses	\$15,948,000	Total Sources	\$15,948,000

** PNC is providing up to \$10 million in 2 Credit Facilities, Facility 1 (Bridge Loan) of which will be paid down through Capital Campaign contributions over approximately 4 years. See Pages 13-14.

The Project

MAGNET is a 501(c)3 non-profit consulting group tasked with growing the manufacturing industry in Northeast Ohio. Their services help start-ups thrive and assist small and medium sized companies transform with technology, innovation, and talent. MAGNET's collaborations with companies, governments, community leaders, and educators creates jobs and drives change and build opportunities. MAGNET is part of the National Institute of Standards and Technology (NIST) and Ohio Manufacturing Extension Partnership (MEP) program to support small and medium sized manufacturers.

MAGNET will be moving their headquarters to the vacant Margaret Ireland school property located at 1800 East 63rd Street, Cleveland, Ohio in the MidTown Cleveland neighborhood. This move will allow MAGNET to galvanize the region around a collective vision to make Northeast Ohio a global hub for smart manufacturing and create the workforce to power it. This facility will allow companies to experience smart technologies, engage with engineers, and prototype new products. The project is expected to create 29 new jobs with a payroll of approximately \$1.5 million annually.

MAGNET's project will entail acquisition of the real estate from Cleveland Metropolitan School District; construction & renovation; new machinery & equipment; and furniture & fixtures. The total project costs are anticipated to be \$15.9 million. The funding will come from a fundraising campaign, bank financing, City of Cleveland, State of Ohio, and a potential economic development loan from Cuyahoga County. The County wishes to offer MAGNET such a loan in the amount of \$1 million from its Redevelopment and Modernization program. It has already approved a not-to-exceed \$500,000 USEPA brownfield loan from its Brownfield Revolving loan fund for the beginning stage environmental clean-up (asbestos abatement, petroleum based issues, etc.) of the property.

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The project will create 29 new full-time jobs in Cuyahoga County with a payroll of \$1,500,000.
- **Economic Impact:** This project will help to anchor the Midtown Innovation District and incubate new businesses for the region.
- **Community Impact:** This project will redevelop a vacant building bringing it to a productive use as a community asset.

FINANCIALS FOR MAGNET

Balance Sheet	2017	2018	2019	2020 Interim 2021	
Assets					
Current Assets					
Cash	\$3,459	\$2,348	\$2,224	\$3,617	5,949
Restricted Cash	0	485	347	170	130
Accounts Receivable	2,247	3,477	3,560	5,941	1,661
Inventories	0		0	0	0
Prepaid Expenses	269	247	366	218	224
Unconditional promises to give current(net)	43	98	133	182	176
Total Current Assets	\$6,018	\$6,655	\$6,630	\$10,128	\$8,140
Fixed Assets					
Property and Equipment	510	343	976	891	1,063
Accumulated Depreciation	0	0	0	0	
Other Assets	65	68	68	68	65
Net Fixed Assets	\$575	\$411	\$1,044	\$959	\$1,128
Other Assets	3	70	67	23	
Total Assets	\$6,596	\$7,136	\$7,741	\$11,110	\$9,268
Liabilities & Net Worth					
Current Liabilities					
Accounts Payable	\$314	\$362	\$446	\$1,851	\$355
Wages Payable	0	0	0	\$0	
Notes Payable	0	0	0	\$0	
Refundable advances	233	364	363	\$1,204	
Accruals	192	132	114	\$179	\$110
Current Portion of L-T Debt		0	0	0	
Total Current Liabilities	\$739	\$858	\$923	\$3,234	\$465
Long-Term Debt					
Bonds and Debentures	\$0	\$0	\$0	\$0	
Foundation Loans Parable	1,088	970	694	\$339	\$134
PPP Loan		0	0	0	1,636
Total Long-Term Debt	\$1,088	\$970	\$694	\$339	\$1,770
Deferred Taxes					
Deferred Revenue					2,309
Total Liabilities	\$1,827	\$1,828	\$1,617	\$3,573	\$4,544
Net Assets					
Unrestricted	\$3,989	\$4,592	\$4,935	5,284	
Temp. Restricted	780	718	1,189	2,253	
Preferred Stock	0	0	0	0	
Total Net Assets	\$4,769	\$5,310	\$6,124	\$7,537	\$4,723
Total Liabilities and Net Worth	\$6,596	\$7,138	\$7,741	\$11,110	\$9,267



RENDERING OF THE NEW MANUFACTURING TECHNOLOGY FLOOR

Statement of Activities	2017	2018	2019	2020	Interim 2021
Support and Revenue					
Government grants and contracts					
Federal	567	315	163	89	
State of Ohio	4,784	4,804	6,685	7,164	
Gov. Grants and contracts total	5,351	5,119	6,848	7,253	5,254
Industrial Revenue	1,627	2,372	2,154	8,973	1,527
Contribution and grants from foundations	995	1,311	1,457	2,305	821
Rental Revenue	131	149	181	185	
Donated Facilities	816	633	641	589	
Other Revenue	178	140	122	288	145
Total support and revenue	\$9,098	\$9,724	\$11,403	\$19,593	\$7,747
Expenses					
Program Service	5,469	6,118	7,170	15,957	6,500
Management & General	2,788	2,732	3,228	1,965	1,014
Fundraising	617	332	191	257	
Total Expense	8,874	9,182	10,589	18,179	7,514
Change in Net Assets	\$224	\$542	\$814	\$1,414	\$233
Net Assets, Beginning of Year	\$4,543	\$4,768	\$5,309	\$6,124	\$7,538
Net Assets, End of Year	\$4,767	\$5,310	\$6,123	\$7,538	\$7,771
Project Debt Service	\$322	\$322	\$322	\$322	
Debt Service Coverage Ratio	0.70	1.68	2.53	4.39	

Company Financial Ratios

Liquidity Ratios					
Current Ratio	8.14	7.76	7.18	3.13	
Quick Ratio	8.14	7.76	7.18	3.13	
Activity Ratios					
Average Collection Period	169.09	260.56	191.71	298.54	
Fixed Asset Turnover	8.32	11.69	6.40	7.47	
Total Asset Turnover	0.73	0.67	0.86	0.64	
Financial Leverage Ratios					
Debt Ratio	27.70%	25.62%	20.89%	32.16%	
Debt-to-Equity Ratio	38.31%	34.43%	26.40%	47.41%	
Interest Coverage	0.05	0.10	0.13	0.19	

Notes Fiscal Year ends June 30

Interim Financials through March 31, 2021

Real Estate Collateral Analysis

As-Complete Market Value(income approach) = \$10,000,000

Total Debt (PNC Facility 2, County ED & Brownfield, City of Cleveland) = \$7,500,000

Loan to Value = 75%

The collateral on real estate meets the county requirements of 90% or less.

Debt Service Schedule (** Other PNC loan balances will be paid out of the Capital Campaign proceeds)

	PNC Senior Loan **	County ED Loan	Cleveland Loan*	Total
Loan Amount	\$4,000,000	\$ 1,000,000	\$1,000,000	\$6,500,000
Interest Rate	3.59%	2.50%	2.50%	
Term	10 years	15 years	15 years	
Amortization	25 years	15 years	15 years	
Annual Debt Service	\$ 242,622	\$80,015	\$80,015	\$322,637

*The City of Cleveland has offered a loan in the amount of \$1,000,000 with up to 50% forgivable. The terms have not yet been determined. For purposes of this analysis, it is assumed that the City loan will carry similar loan terms. Therefore, an assumption has been made regarding the debt service amount.

Financial Analysis

MAGNET has a strong revenue and support stream and has very little existing debt. They have a Federal Paycheck Protection Program Loan which does not require payments and is expected to be fully forgiven. They also have a small Foundation (Program Related Investment) PRI Loan which is paid directly through their industrial revenue stream.

MAGNET has the capacity to take on this project along with its associated debt. Debt coverage ratios based on the last 3 full fiscal years shows debt coverage ratios from 1.68 – 4.39 which is well above the County's requirement of 1.20. Further, MAGNET is well capitalized and providing both a second lien on the real estate and a first lien on their current and future machinery and equipment.

RECOMMENDATION:

The Department of Development believes that providing financial assistance to the Manufacturing Advocacy & Growth Network project is a worthwhile risk that will leverage additional investment, create jobs and increase taxes for our community. The Department, therefore, recommends approval of the Cuyahoga County Redevelopment and Modernization Loan.

County Council of Cuyahoga County, Ohio
Resolution No. R2021-0223

Sponsored by: County Executive Budish/Department of Development	A Resolution authorizing an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33 rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project; authorizing the County Executive and/or Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Department of Development has recommended an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project; and

WHEREAS, the primary goal of this loan is for the redevelopment of a vacant building into a mixed-use structure; and

WHEREAS, the project is anticipated to create 30 permanent jobs; and

WHEREAS, the total cost of the project is approximately \$33,323,345.00, of which the County will loan up to \$1,000,000.00 with a term of 20 years at an interest rate of 2.5% per annum; and

WHEREAS, in the case of fulfillment of the project's completion and required job creation covenants, not more than 25% of the Loan principal shall be forgiven; and

WHEREAS, on August 11, 2021, the Cuyahoga County Community Improvement Corporation reviewed and recommended that the County fund the project; and

WHEREAS, the proposed funding source for the loan is the General Fund and;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Fund Redevelopment and Modernization Loan in the amount not-to-exceed \$1,000,000.00 to LG Blanket Mill, LLC for the redevelopment of a vacant building, located at 3160 West 33rd Street, City of Cleveland, for a mixed-use structure for the Northern Ohio Blanket Mills Project.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Title: Department of Development; 2021 LG Blanket Mill, LLC; \$1,000,000; Redevelopment and Modernization Loan

Scope of Work Summary

Department of Development requesting approval of a Redevelopment and Modernization Loan with LG Blanket Mill, LLC for the anticipated cost not-to-exceed \$1,000,000

Economic Development Loan

LG Blanket Mill, LLC

Northern Ohio Blanket Mill building renovation

3160 West 33rd Street, Cleveland, Ohio

Project Goals: Redevelopment of a vacant building into a mixed-use structure

Purpose: Job Creation

Loan Type: Redevelopment and Modernization

Forgiveness Terms: up to 25% forgiven based on project completion and project creation

Payments Required - Yes

Loan Position – 2nd

Number of Jobs created - 30

Number of Jobs retained – 0

Loan amount - \$1,000,000

Loan Terms – 2 years interest only followed by 18 years principal and interest at 2.5%

Total Project amount \$33,323,345

Date Recommended – August 11, 2021

Recommended by CCCIC

Date Provided – N/A

Funding Source: General Fund



**Economic Development Loan
LOAN PRESENTATION PACKAGE
Northern Ohio Blanket Mills**



Prepared By:
Anthony Stella
Senior Development Finance Analyst
(216) 443-3163
astella@cuyahogacounty.us
August 11, 2021

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Department of Development PROJECT EXECUTIVE SUMMARY

PROJECT NAME: Northern Ohio Blanket Mills Project
CCCIC REVIEW DATE: August 11, 2021
DOD Program: Redevelopment and Modernization Program

OVERVIEW

1. **Borrower:** LG Blanket Mill, LLC
2. **Project Location & Council District:**
3160 West 33rd Street, Cleveland, Ohio

County Council District – 3 Martin Sweeney
3. **Funding Partners in the Project:** City of Cleveland, Federal and State Historic Tax Credits and various tax credit investors.
4. **Project Summary:**

The Northern Ohio Blanket Mills is a mixed-use, historic preservation/adaptive reuse project that will turn the largest vacant property in the Clark-Fulton neighborhood of Cleveland into 60 multi-family affordable housing units with first floor commercial space used by a local non-profit providing needed services one block south of the Clark-Fulton intersection. The renovation of the Northern Ohio Blanket Mills will reactivate 31,400 sq.ft. of unused commercial space that will anchor and revitalize an area that is an accessible multi-model section of the Clark-Fulton neighborhood.

The total cost for this development project is \$33.3 million.

COMPANY BACKGROUND/HISTORY:

LG Blanket Mill, LLC is a newly created entity owned by the Morton Levin Trust (75%) and Metro West CDC (25%.) The entity has been created to facilitate the renovation of the long vacant Northern Ohio Blanket Mill located at 3160 West 33rd Street, Cleveland, Ohio. Levin Group, Inc. is a Cleveland based real estate development and property management company owned by Mort and Judy Levin. Levin Group has extensive experience in developing low-income housing and they have developed over 1,200 housing units.

Morton Q. Levin, president of Levin Group, Inc., is the owner of the project. Levin Group, Inc. is a Cleveland based real estate development and property management company owned by Mort and Judy Levin. The Levins are well known in Greater Cleveland as active philanthropists and developers committed to fair and affordable housing in Cleveland's core communities and in Greater Cleveland at large. Mort and the Levin family serve on the Visiting Committee of the Levin College of Urban Affairs at Cleveland State University, to support the college's mission to provide high-quality education, research, and public service programs to the urban community. Mort is also past President of Fairmont Temple in Cleveland.

Levin Group, Inc. has extensive experience in applying for low-income housing tax credits and has developed nearly 1,250 residential units utilizing local, state, and federal loans with tax credit financing of 100% project-based Section 8 rent subsidized units.

THE PROJECT

The Northern Ohio Blanket Mills is a mixed-use, historic preservation/adaptive reuse project that will turn the largest vacant property in the Clark-Fulton neighborhood of Cleveland into 60 multi-family affordable housing units with first floor commercial space used by social service agencies providing needed healthcare and childcare services one block south of the Clark-Fulton intersection. The long vacant building has a total of 63,770 square feet of space. The renovation of the Northern Ohio Blanket Mills will reactivate 31,400 sq. ft. of unused commercial space that will anchor and revitalize an area that is an accessible, multi-model section of the Clark-Fulton neighborhood.

The Northern Ohio Blanket Mills is one block north of St. Rocco's church and has been vacant for more than twenty years. The adaptive mixed-use plan of this former industrial building meets the objectives of the city's master plan to provide needed affordable housing options and improve the streetscape conditions on an important commercial block within the Clark-Fulton Community.

As neighboring communities have seen major investments and subsequent growth since 2000, Clark-Fulton has lagged receiving no significant public or private investment. That has changed in the last 18 months as Metro Hospital; the anchor institution in the Clark-Fulton community announced a major campus transformation plan, and with it, significant investments on the edges of the neighborhood.

Maintaining affordability is a major policy goal as this community experiences significant levels of investment. The Northern Ohio Blanket Mills project sits in the heart of the neighborhood connected to public transit and a growing retail and cultural district. Several other community and economic development projects laid out in the Cleveland 2020 Master Plan are in within walking distance of the Blanket Mills site, including the La Villa Hispana Project and the W. 25th - Clark Retail Development Plan. The Blanket Mill is in proximity to the W.25th Street Corridor Initiative; The Canalway Scenic Byway; and Steelyard Commons.

The Blanket Mills development meets key neighborhood objectives of:

- Increasing housing choices for low-income families in well-resourced communities.
- Supporting neighborhood revitalization, by creating new housing choices that provide in-neighborhood relocation options for residents and attract new residents to the neighborhood.
- Providing options for low-income families to live in mixed-income and mixed-use developments.

The Northern Ohio Blanket Mills is the largest vacant property within the greater Clark-Fulton neighborhood. The project is a mixed-use development that will see:

- \$30 million in private, public, and philanthropic investment.
- Add 60 affordable housing units to the neighborhood.
- Bring 31,000 sq ft of new commercial space along an important commercial district
- Create 95 construction jobs and 30 new permanent jobs.

The immediate adjacent census tracts are also scheduled to receive \$1 billion in development for the Clark-Fulton neighborhood, including:

- MetroHealth campus transformation new units of affordable and market-rate housing located within a half-mile of the Blanket Mill site.
- CentroVilla25 is a \$14 million projected located less than a mile from the Blanket Mill site.
- Astrup building, a \$13 million renovation to create a west side arts and non-profit hub less than half a mile from Blanket Mills.

The development plan will impact the whole community due to its accessible location and variety of services and mixed uses, but the direct impact to the commercial and residential blocks surrounding the Clark-Fulton intersection will bring new life to a vital neighborhood gateway.

The Northern Ohio Blanket Mill Development sits in the heart of the Clark-Fulton Community and is the stepping-stone to stabilizing an important commercial and residential block that will bring further investment into the neighborhood. The Connecting Cleveland 2020 Citywide plan highlighted this specific site as a great opportunity for mixed-use and multi-family residential development. This project’s proximity to Fulton Road and Clark Avenue will offer residents with a variety of transit options to support walkability, bicycling, and public transit use.

COSTS

1. **Total Project Costs:** \$33,323,345
2. **County Loan Amount:** \$1,000,000
3. **Qualifies for these Funding Sources:** Redevelopment and Modernization

Sources and Uses:

SOURCES	
Equity (NMTC, LIHTC, Federal, State)	\$ 19,341,587
Member Equity	\$ 2,036,339
IFF Loan (NMTC leverage lender)	\$ 2,420,000
City of Cleveland	\$ 3,700,000
Cuyahoga County	\$ 1,000,000
OHFA Loan	\$ 3,480,000
Deferred Developer Fee	\$ 845,419
Cleveland Foundation	\$ 500,000
Total Sources	\$ 33,323,345

USES	
Total Acquisition	\$ 1,200,000
Total Construction	\$ 24,791,733
Soft Costs	\$ 2,904,057
Developer Fee	\$ 2,350,000
Transaction Costs	\$ 1,726,863
MT Equity Operating Reserve	\$ 350,692
Total Project Cost	\$ 33,323,345

TERMS

1. **Interest Rate:** 2.50%

2. **Term/Repayment:** 2 years of interest only payments (2.5%) followed by a 18 year fully-amortizing loan (2.5%) with monthly principal and interest and with up to 25% forgiveness base on County's Redevelopment and Modernization Program regulations
3. **Security/Collateral/Guarantor(s):** County to have a second mortgage on the real estate that is subordinate to the project's primary lenders A personal guarantee will be provided by Morton Levin.

RATIONALE FOR PARTICIPATION

- **Jobs Created:** The Project will create 30 new permanent jobs in Cuyahoga County with a payroll of approximately \$1,200,000.
- **Economic Impact:** The project will renovate a long vacant and blighted building, create jobs, and generate new tax revenue to a site which has been unproductive for 25 years.
- **Community Impact:** The redevelopment will include 60 units of low-income affordable housing. Metro West CDC, as a junior partner will receive a portion of cashflows which will provide them with a source of revenue to continue their programming in the neighborhood.

Real Estate Proforma

LG Blanket Mills								
August 11, 2021								
Operating Proforma								
INCOME				2023	2024	2025	2026	2027
Residential Income	60 units			\$ 667,527	\$ 742,722	\$ 757,628	\$ 772,780	\$ 788,236
Residential Vacancy		5.00%		\$ (33,376)	\$ (37,136)	\$ (37,881)	\$ (38,639)	\$ (39,412)
Commercial Income - Base Rent	31435 SF	\$13.50/ SF		\$ 424,373	\$ 424,373	\$ 424,373	\$ 424,373	\$ 424,373
Commercial Income - Additional Rent				\$ 1,164	\$ 2,352	\$ 6,563	\$ 7,799	
Effective Gross Income				\$ 1,058,524	\$ 1,131,123	\$ 1,146,472	\$ 1,165,077	\$ 1,180,996
EXPENSES								
Operating Expenses Residential				\$ 393,103	\$ 404,446	\$ 416,129	\$ 428,163	\$ 440,558
Operating Expenses (Commercial)				\$ 229,437	\$ 230,601	\$ 231,789	\$ 236,000	\$ 237,236
Total Operating Expenses				\$ 622,540	\$ 635,047	\$ 647,918	\$ 664,163	\$ 677,794
NET OPERATING INCOME								
				\$ 435,984	\$ 496,076	\$ 498,554	\$ 500,914	\$ 503,202
Federal HTC Investor Preferred Return				\$ 14,608	\$ 14,608	\$ 14,608	\$ 14,608	\$ 14,608
CF Available for Debt Service				\$ 421,376	\$ 481,468	\$ 483,946	\$ 486,306	\$ 488,594
DEBT SERVICE								
Permanent debt (OHFA)				\$ 168,321	\$ 168,321	\$ 168,321	\$ 168,321	\$ 168,321
IFF Loan				\$ 133,100	\$ 133,100	\$ 133,100	\$ 133,100	\$ 133,100
County Loan				\$ 69,047	\$ 69,047	\$ 69,047	\$ 69,047	\$ 69,047
Cleveland Foundation PRI				\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Total Debt Service				\$ 380,468	\$ 380,468	\$ 380,468	\$ 380,468	\$ 380,468
NET CASH FLOW								
				\$ 55,516	\$ 115,608	\$ 118,086	\$ 120,446	\$ 122,734
Debt Service Coverage Ratio								
				1.11	1.27	1.27	1.28	1.28

Proforma / Financial Analysis

The project is utilizing New Markets Tax Credits, Federal and State Historic Tax Credits, and Low-Income Tax Credits to make the redevelopment feasible. The structure is being divided into 2 condos, residential and commercial, for the purpose of utilizing the various tax credits. The long vacant structure will continue to languish without the assistance of the County's Redevelopment and Modernization Loan. The extended payment period of 18 years as opposed to the usual 15 years for real estate deals allows the project to cash flow and provides a debt coverage ratio of 1.27 upon stabilization. The unique partnership between Levin Group and Metro West will help to provide Metro West with ongoing revenue which will allow them to continue their mission in the neighborhood.

The real estate has an as-completed value of \$4,810,000 based on a third-party appraisal. The total debt on the real estate is \$4,480,000. This provides a Loan to Value of 93%. Although the Loan-to-Value is slightly above the County's 80% requirement, the strong personal guarantees strengthens the deal. Additionally from an income approach, the real estate would have a value of \$5,39,484 using year 3 NOI and a 9% cap rate. Using that value would bring the LTV to 81%.

Location



RECOMMENDATION:

The Department of Development believes providing financial assistance to this project is a worthwhile risk that will leverage additional investment, create jobs and has a increase tax revenues for our community. The Department, therefore, recommends approval of the Cuyahoga County Economic Development Loan.

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0224

Sponsored by: County Executive Budish on behalf of Cuyahoga County Court of Common Pleas/Juvenile Court Division	A Resolution authorizing Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Juvenile Division has recommended Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022; and

WHEREAS, the primary goal of this project is to provide a temporary placement for youth to receive respite care services for youth involved in the Coordinated Approach to Misdemeanors Program; and

WHEREAS, the project is funded 100% by the Targeted RECLAIM Ohio Grant fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes Contract No. 1791 with Applewood Centers, Inc. in the amount not-to-exceed \$926,647.00 for emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program for the period 7/1/2021 – 6/30/2022.

SECTION 2. That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Title: Juvenile Court FY2021 Contract Amendment with Applewood Centers, Inc. for Respite Care and Triage Services.

Scope of Work Summary

Juvenile Court requesting approval of a contract with Applewood Centers, Inc. for the anticipated cost \$926,647.00. This Contract will be for the time period of July 1, 2021 through June 30, 2022. Vendor shall provide a therapeutic response to youth arrested and in need of respite and triage services in order to divert youth from the Detention Center on non-public safety related offenses.

The vendor is providing respite care services for youth involved in the Coordinated Approach to Misdemeanors Program (CALM) for a period of no more than three (3) days. The anticipated start-completion dates are (07/01/2021- 06/30/2022).

The primary goals of the project are (list 2 to 3 goals).

To provide a temporary placement for youth to receive respite care services for youth involved in the Coordinated Approach to Misdemeanors Program.

Procurement

The original procurement method for this project was an RFP EXMT. ~~The total value of the (RFP, RFB, RFQ, etc.) is (\$246,647.00).~~

The Vendor was written into the Grant.

Contractor and Project Information

Applewood Centers, Inc.

10427 Detroit Avenue

Cleveland, Ohio 44102

The President of Applewood Centers, Inc. is Adam G. Jacobs.

Funding

The project is funded 100% by RECLAIM Grant Funds.

The schedule of payments is monthly.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	EXMT
CM Contract#	1791

	Department initials	Clerk of the Board
Briefing Memo	TLB	<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

OTHER THAN FULL AND OPEN COMPETITION						
RFP Exemptions (Contract)						
				Department initials	OPD	
Justification Form				TLB	Okay per MH	
IG#	12-0518-REG			TLB	Okay per MH	
Annual Non-Competitive Bid Contract Statement	Date:	7.8.2021		TLB	Okay per MH	
Debarment/Suspension Verified	Date:	7.21.2021		TLB	Okay per MH	
Auditor’s Finding	Date:	7.30.2021		TLB	Okay per MH	
Vendor’s Submission				TLB	Okay per MH	
W-9 – <i>if required</i>	Tax ID#	34-0714571	Date:	2.19.2021	TLB	Okay per MH
Independent Contractor (I.C.) Requirement			Date:	7.8.2021	TLB	Okay per MH
Agreement/Contract and Exhibits				TLB	Okay per MH	
Cover - <i>Master contracts only</i>				N/A	n/a Okay per MH	
Contract Evaluation – <i>if required</i>				N/A	n/a Okay per MH	
Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate</i>)				TLB	n/a Law in Approval flow.	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				TLB	n/a Law in Approval flow.	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				TLB	n/a Law in Approval flow.	
Checklist Verification				TLB	Okay per MH	

Other documentation may be required depending upon your specific item

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2021 – 6/30/2022	JC330100	55210	JC-22-ODYS-INT	\$926,647.00
			TOTAL	\$926,647.00

Current Contract History: CE/AG# (if applicable)	
Infor/Lawson PO# Code:	
BuySpeed or Lawson RQ# (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$926,647.00		7/1/21 – 6/30/22	Pending	Pending
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$926,647.00			

OPD Use Only:

Prior Resolutions:	n/a
PO#:	CM 1791
Vendor Name:	Applewood Centers, Inc.
ftp:	Jul. 1, 2021 – Jun. 30, 2022
Amount:	\$926,647.00
History/CE:	Okay per MH
EL:	Okay per MH

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Procurement Notes:	RFP Exemption with Applewood Centers, Inc ftp 7/1/2021 - 6/30/2022 in the amount of \$926,647.00.
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OPD Buyer approval: **Okay per MH. 8/31/2021**

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0225

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00; and

WHEREAS, the primary goal of this project is to continue to offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers; and

WHEREAS, this project is 100% funded by the State Child Protective Allocation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 204 with The MetroHealth System for comprehensive medical services for families involved with Division of Children and Family Services for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$1,551,000.00.

Title: 2021/2022 DCFS AMENDMENT #2 WITH THE METROHEALTH SYSTEM FOR COMPREHENSIVE MEDICAL SERVICES

Scope of Work Summary

Division of Children and Family Services is requesting approval of a contract amendment with The Metro Health System to change the end date from 12/31/2021 to 12/31/2022 and add \$443,000.00 for 2021 and add \$1,108,000.00 in funding for 2022, not-to-exceed, exercising the option for 2022 funding through 12/31/2022.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Approval Date	Approval Number
02/25/2020	R2020-0049
01/12/2021	R2021-0008

Describe the exact services being provided:

In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of health care needs of children and youth, 2) coordinated psychotropic medication consultation and counseling, and 3) alcohol and drug testing for caregivers, youth or other adults in the home.

Safety concerns are brought to the attention of DCFS 24/7. With approximately 2,000 children and youth in care, DCFS determined there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement.

The anticipated start-completion dates are (11/01/2021 – 12/31/2022).

The primary goals of the project are (list 2 to 3 goals).

- To reduce safety risks for children and youth
- To establish care coordination through consultation and counseling for children and youth prescribed psychotropic medications
- To provide linkages for youth aging-out of the foster care system
- To comply with referral standards for preventive and follow-up visits for physical and behavioral health care set by American Academy of Pediatrics (AAP) and Ohio Administrative Code (OAC) 5101:2-42-66.1.

Procurement

The original contract contains two option years that can be exercised based on funding availability, provider performance, and agency priorities. DCFS is exercising the first amendment year with this amendment, which requires an RFP exemption.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Metro Health System
2500 MetroHealth Drive

Cleveland, OH 44109
Council District (N/A)

The president and CEO for the contractor/vendor is Dr. Akram Boutros.

Project Status and Planning
The project reoccurs annually.

Funding
The project is funded 100% through State Child Protection Allocation.

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment changes the value and is the ~~1st~~ **2nd** amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

Contract	Dates	Amount
Original Contract	01/01/2020 – 12/31/2020	\$1,067,000.00
Amendment 1	01/01/2021 - 12/31/2021	\$1,400,000.00
Amendment 2	01/01/2021 - 12/31/2021	\$443,000.00
Amendment 2	01/01/2022 – 12/31/2022	\$1,108,000.00
	Total	\$4,018,000.00

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	45365
Infor/Lawson PO# Code (if applicable):	AG2000215 CONV Suffix 01,02,03
CM Contract#	204

	Department	Clerk of the Board
Briefing Memo	PJP	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	The amendment was delayed due to negotiations between Cuyahoga County DCFS and Metrohealth about the amount of funding needed for 2020 and 2021, as well as delays related to the vendor signing the final document and providing updated Certificates of Insurance.	
What is being done to prevent this from reoccurring?	We will continue to attempt to complete amendments in a timely fashion and work with vendors and departments to ensure discussions regarding the value of contracts and amendments occur in a timely fashion. Discussions around this amendment began in August 2020.	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments						
				Department initials	OPD	
Justification Form				PJP	OK	
IG#	N/A – Government Entity			PJP	N/A (gov't)	
Annual Non-Competitive Bid Contract Statement	Date:	N/A – GOV		PJP	N/A (gov't)	
Debarment/Suspension Verified	Date:	10/29/20		PJP	OK	
Auditor's Finding	Date:	10/29/20		PJP	OK	
Vendor's Submission				PJP	OK (signed amendment)	
W-9 – if required	Tax ID#	34-6004382	Date:	N/A	N/A	N/A
Independent Contractor (I.C.) Requirement			Date:	N/A	PJP	N/A (gov't)
Amendment and Exhibits				PJP	OK	
Cover - <i>Master amendments only</i>				N/A	OK	
Contract Evaluation				PJP	OK	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)				PJP	OK	
COI - <i>*To be reviewed by the Department of Law.</i>				PJP	Doc attached	

1 | Page

Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

<i>*OPD Buyer to check for attachment; not for compliance.</i>		
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i>	PJP	Doc attached
<i>*OPD Buyer to check for attachment; not for compliance.</i>		
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	PJP	
Checklist Verification	PJP	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
11/1/20-12/31/20	HS215100	56020	UCH05908	\$292,000.00
1/1/21-12/31/21	HS260180	55130	UCH00162	\$17,510.00
1/1/21-12/31/21	HS215100	56020	UCH05908	\$455,490.00
1/1/21-12/31/21	HS215100	56070	UCH05001	\$635,000.00
			TOTAL	\$1,400,000.00

Current Contract History CE/AG# (if applicable)	AG2000215
Infor/Lawson PO# Code (if applicable)	AG2000215 CONV Suffixes 01,02,03
BuySpeed or Lawson RQ# (if applicable)	45365
CM Contract#	204

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$1,067,000.00		1/1/20-12/31/20	2/25/20	R2020-0049
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$1,400,000.00	11/1/20-12/31/2021	Pending	Pending
Total Amendments		\$1,400,000.00			

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Total Contact Amount		\$2,467,000.00			
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OPD Use Only:

Prior Resolutions:	R2020-0049
Amend:	204
Vendor Name:	The MetroHealth System
ftp:	1/1/2020 – 12/31/2020 EXT 12/31/2021, add'l funds eff. 11/1/2020
Amount:	Add'l \$1,400,000.00mm
History/CE:	OK
EL:	OK
Procurement Notes:	

OPD Buyer approval: **OK, ssp 11/23/2020**

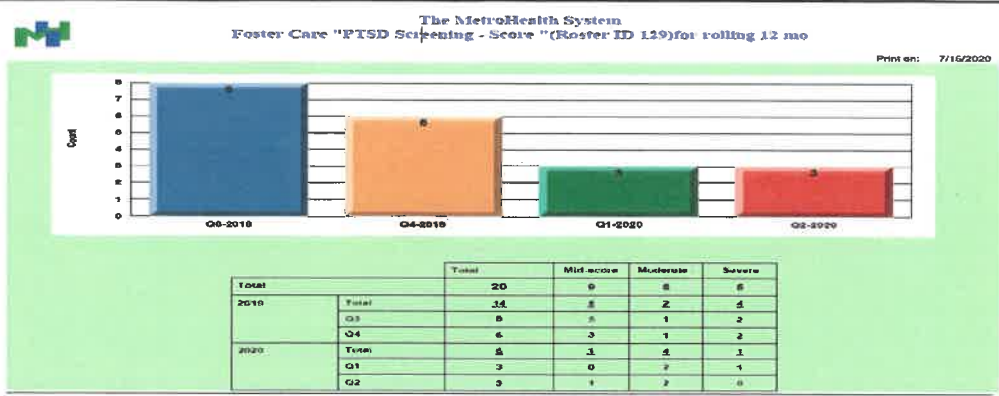
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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	The MetroHealth System
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	AG2000215-01, -02, -03
RQ#	CF-19-45365
Time Period of Original Contract	01/01/2020 – 12/31/2020
Background Statement	In order to pursue the safety, health, and well-being of children in custody, DCFS offers comprehensive medical services including 1) screening and assessment of health care needs of children and youth, 2) coordinated psychotropic medication consultation and counseling, and 3) alcohol and drug testing for caregivers, youth or other adults in the home. Safety concerns are brought to the attention of DCFS 24/7. With approximately 2,000 children and youth in care, DCFS determined there is a need for full access to trauma-informed medical services that could appropriately address the significant challenges that children and youth are faced with when being removed from their home or placement. Of the 2,000 children and youth in care, 30 percent are prescribed at least one psychotropic medication. This cohesive and coordinated approach ensures each child's medical needs are being met on a consistent basis, and that trained professionals are dedicated entirely to the care of these.
Service Description	To offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers. The services are to be delivered as a coordinated approach to ensure medical needs are being met by trained medical professionals dedicated to the care and safety of children and youth in custody.
Performance Indicators	Comprehensive medical monthly reports include but are not limited to: (1) number of appointments billable vs. non-billable, (2) Number of follow up appointments scheduled or attended per month, (3) Number of preventative visits scheduled or attended per month, (4) Number of comprehensive physicals, (5) Number of children/youth being tracked through care coordination, (6) Number of children/youth remaining as system patients vs. those selecting an alternate primary care provider, (7) Number of children receiving developmental/behavioral health screenings, (8) Number of subspecialty referrals, and (9) Number of aged out youth referred to primary care provider.

Actual Performance versus performance indicators (include statistics):

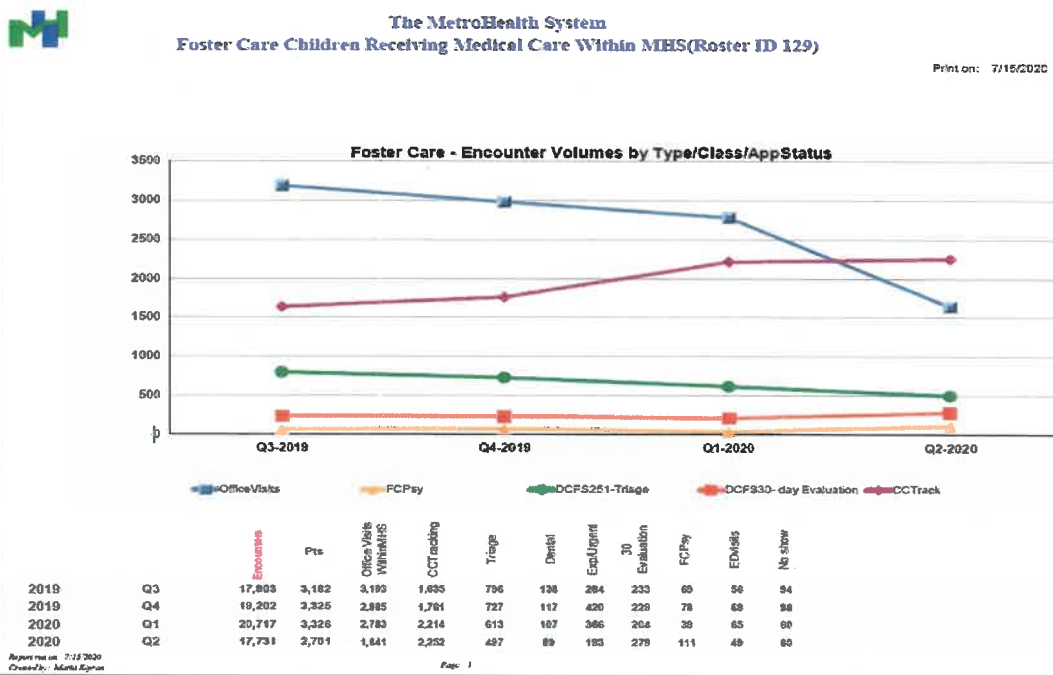


Rating of Overall Performance of Contractor
Select One (X)

Superior Above Average Average Below Average Poor

X

Justification of Rating



Department Contact

Karen Stormann

User Department

DCFS

Date

10/29/20

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0226

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00 as follows:

- a) Contract No. 663 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00; and
- b) Contract No. 668 with Salvation Army in the amount not-to-exceed \$374,731.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021; and
- c) Contract No. 727 with West Side Catholic Center in the amount not-to-exceed \$204,143.00, to modify the terms to add Article 13, regarding Audit Responsibility and to incorporate a Subrecipient Agreement with Emerald Development and Economic Network, Inc. to administer rapid re-housing rental assistance services, effective 6/1/2021; and
- d) Contract No. 954 with Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing in the amount not-to-exceed \$258,227.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021; and

WHEREAS, the goals of the project are: (1) provide safe, decent shelter for families in crisis, (2) link families with permanent housing and ongoing community support to assure housing stability; and

WHEREAS, this project is funded as follows:

Family Promise of Greater Cleveland-36% Federal Housing and Urban Development Continuum of Care Grant and 64% Health and Human Services Levy Fund; and

Salvation Army- 47% Federal Housing and Urban Development Continuum of Care Grant and 53% Health and Human Services Levy Fund; and

West Side Catholic Center- 51% Federal Housing and Urban Development Continuum of Care Grant and 49% Health and Human Services Levy Fund; and

Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing- 61% Federal Housing and Urban Development Continuum of Care Grant and 39% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes amendments to contracts with various providers for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2021 to extend the time period to 5/31/2022 and for additional funds in the total amount not-to-exceed \$992,744.00 as follows:

- a) Contract No. 663 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00; and
- b) Contract No. 668 with Salvation Army in the amount not-to-exceed \$374,731.00 and to modify the terms to add Article 13, regarding Audit Responsibility, effective 6/1/2021; and
- c) Contract No. 727 with West Side Catholic Center in the amount not-to-exceed \$204,143.00, to modify the terms to add Article 13, regarding Audit Responsibility and to incorporate a Subrecipient Agreement with Emerald Development and Economic Network, Inc. to administer rapid re-housing rental assistance services, effective 6/1/2021; and

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Family Promise of Greater Cleveland

OFFICE OF HOMELESS SERVICES - RQ42675 - 2021-2022 Family Promise of Greater Cleveland -Contract Amendment 4- Emergency Shelter and Rapid Re-Housing for Families

Scope of Work Summary

OHS requesting approval of Contract Amendment 4 with Family Promise of Greater Cleveland for the anticipated cost of \$155,643.00 not-to-exceed; and to extend the term through 5/31/2022. No change in scope of service.

Prior Board Approval Number or Resolution Number:

Original	BC2018-370
Amend 1	BC 2018-819
Amend 2	BC2019-481
Amend 3	BC2020-442

Family Promise offers emergency shelter for families with a focus on youth parenting families and well as services to link families with Rapid Re-Housing, family unification; employment and other needed resources for self-sufficiency. The anticipated start-completion dates are 6/1/2020 – 5/31/2021

The primary goals of the project are:

- provide safe, decent shelter for families in crisis;
- link families with permanent housing as quickly as possible;
- link families with ongoing community supports to assure housing stability.

Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Family Promise of Greater Cleveland
3470 E. 152nd St. Cleveland, Ohio 44120
Council District 9

The Executive Director is Jacqueline Salter, (216) 476- 4061.

The address or location of the project is:

Family Promise
3470 E. 152nd St. Cleveland, Ohio 44120
The project is located in Council District 9

Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because the existing amendment expires on 5/31/21. Procurement was delayed because HUD federal funding awards were delayed.

Funding

The project is funded:

36%	\$55,643.00	Federal HUD FY020 Continuum of Care Grant
64%	\$100,000.00	HHS LEVY

The schedule of payments is as billed by the provider

The project is an amendment to a contract. This amendment increases the contract value by \$155,643.00. It is the fourth amendment of the contract. This amendment changes the value and extends time from 6/1/21 -5/31/22.

The history of the amendments is:

Original	\$55,643.00	6/1/18 – 5/31/19	BC2018-370
Amend 1	\$50,000.00	6/1/18 – 5/31/19	BC 2018-819
Amend 2	\$155,643.00	6/1/19 – 5/31/20	BC2019-481
Amend 3	\$155,643.00	6/1/20 – 5/31/21	BC2020-442
Amend 4	\$155,643.00	6/1/21 – 5/31/22	pending

Salvation Army

OFFICE OF HOMELESS SERVICES - RQ42675 - 2021-2022 Salvation Army - Contract Amendment 4 - Emergency Shelter and Rapid Rehousing for Families

Scope of Work Summary

OHS requesting approval of contract amendment #4 with Salvation Army for the anticipated cost of \$374,731.00 not-to-exceed, and to extend the term through 5/31/2022. No change in scope of services.

Prior Board Approval Number or Resolution Number:

Original BC2018-370

Amend 1 BC2018-791

Amend 2 BC2019-469

Amend 3 BC2020-426

Describe the exact services being provided:

Salvation Army Zelma George Emergency Shelter serves families experiencing a housing crisis, linkages to employment and housing resources, and counseling as requested for trauma, behavioral health concerns, and children's services. The anticipated start-completion dates are 6/1/2021 – 5/31/2021

The primary goals of the project are:

- Provide a safe supportive, and respectful environment;
- Assist clients to access income and housing;
- Link families with community based resources to sustain permanent housing.

Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Salvation Army
1710 Prospect Ave.
Cleveland, Ohio 44114
District 7

The Executive Director for the vendor is Beau Hill, (216) 619-4676

The address or location of the project is:

1710 Prospect Avenue
Cleveland, Ohio 44114
The project is located in Council District 7.

Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because the existing amendment expires on 5/31/21. Procurement was delayed because HUD federal funding awards were delayed.

Funding

The Contract Amendment is funded:

47% \$174,731.00 Federal HUD FY020 Continuum of Care Grant
53% \$200,000.00 HHS LEVY

The schedule of payments is as billed by the provider.

The project is an amendment to an existing contract. This amendment increases the contract value by \$374,731.00 and is the fourth amendment to the contract. The term is being extended from 6/1/21 – 5/31/22.

The history of the amendments is:

Original	\$174,731.00	6/1/18 – 5/31/19	BC2018-370
Amend 1	\$100,000.00	6/1/18 – 5/31/19	BC 2018-791
Amend 2	\$374,731.00	6/1/19 – 5/31/20	BC2019-469
Amend 3	\$374,731.00	6/1/20 – 5/31/21	BC2020-411
Amend 4	\$374,731.00	6/1/21 – 5/31/22	Pending

West Side Catholic Center

OFFICE OF HOMELESS SERVICES - RQ42675 - 2021-2022 West Side Catholic Center - Contract Amendment 4 for Emergency Shelter and Rapid Rehousing for Families

Scope of Work Summary

OHS requesting approval of Contract Amendment 4 with West Side Catholic Center for the anticipated cost of \$204,143.00 and to extend the contract term through 5/31/2022. No change in scope of service.

Prior Board Approval Number or Resolution Number.

Original	BC2018-370
Amend 1	BC2018-791
Amend 2	BC2019-423
Amend 3	BC2020-426

West Side Catholic Center Emergency Shelter Program assists single women and families who are homeless or seeking emergency shelter due to domestic violence, chemical dependency, economic hardship, mental health issues, or chronic homelessness. The anticipated start-completion dates are 6/1/21 - 5/31/22.

The primary goals of the project are:

- Provide a safe, supportive, and respectful environment;
- Assist clients' access income and housing;
- Link families with community-based resources to sustain permanent housing.

Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The exemption was based on the provider being identified through a federal grant application process.

Contractor and Project Information

The address(es) of all vendors and/or contractors is
West Side Catholic Center
3135 Lorain Avenue Cleveland, Ohio 44113
District 7

The executive director for the contractor/vendor is John Litten, (216) 631-4741

The address or location of the project is:

3135 Lorain Avenue
Cleveland, Ohio 44113

The project is located in Council District 7.

Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because the existing amendment expires on 5/31/21. Procurement was delayed because HUD federal funding awards were delayed.

Funding

The Contract Amendment is funded:

51%	\$104,143.00	Federal HUD FY020 Continuum of Care Grant
49%	\$100,000.00	HHS LEVY

The schedule of payments is as billed by the provider.

The project is an amendment to an existing contract. This amendment increases the contract value by ~~\$202,751.00~~ **\$204,143.00** and is the fourth amendment to the contract. The term is being extended from 6/1/21 – 5/31/22.

The history of the amendments is:

Original	\$100,111.00	6/1/18 – 5/31/19	BC2018-370
Amend 1	\$50,000.00	6/1/18 – 5/31/19	BC2018-791
Amend 2	\$200,303.00	6/1/19 – 5/31/20	BC2019-423
Amend 3	\$202,751.00	6/1/20 – 5/31/21	BC2020-426
Amend 4	\$204,143.00	6/1/21 – 5/31/22	Pending

Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing

OFFICE OF HOMELESS SERVICES - RQ42675 - 2021-2022 Journey Center For Safety and Healing - Contract Amendment 4 - Emergency Shelter and Rapid Re-Housing for Families

Scope of Work Summary

OHS requesting approval of contract amendment #4 with Journey Center for the anticipated cost of \$258,227.00 not-to-exceed and to extend the term to 5/31/2022. No change in scope of services.

Prior Board Approval Number or Resolution Number:

Original BC2018-370
 Amend 1 BC2018-791
 Amend 2 BC2019-449
 Amend 3 BC2020-412

Journey Center offers emergency shelter for victims fleeing domestic violence, services to link survivors with legal, medical, and housing resources, and counseling specific to survivors and for children who witness violence. The anticipated start-completion dates are 6/1/2021 – 5/31/2022.

The primary goals of the project are:

- Provide a safe, confidential location for survivors of DV;
- Develop a safety plan to enable the survivor to move back into the community;
- Assist the survivor in accessing housing/income/self-sufficiency.

Procurement

The proposed amendment is on a contract that received an RFP exemption on 6/11/18 when the contract was awarded. The Exemption was based on the fact that the provider was identified through a federal grant application process.

Contractor and Project Information

Journey Center

P.O. Box 5466 Cleveland, Ohio 44101

District 7

The Executive Director for the vendor is Melissa Graves, (216) 229-2420

CONFIDENTIAL LOCATION

Project Status and Planning

The project reoccurs annually.

The project is on a critical action path because the existing amendment expires on 5/31/21. Procurement was delayed because HUD federal funding awards were delayed.

Funding

The Contract Amendment is funded:

61%	\$158,227.00	Federal HUD FY020 Continuum of Care Grant
39%	\$100,000.00	HHS LEVY

The schedule of payments is as billed monthly by the provider.

The project is an amendment to a contract. This amendment increases the contract value by \$258,227.00 and is the fourth amendment of the contract. The term is being extended from 6/1/21 – 5/31/22.

The history of amendments is:

Original	\$158,227.00	6/1/18 – 5/31/19	BC2018-370
Amend 1	\$50,000.00	6/1/18 – 5/31/19	BC 2018-791
Amend 2	\$258,227.00	6/1/19 – 5/31/20	BC2019-449
Amend 3	\$258,227.00	6/1/20 – 5/31/21	BC2020-412
Amend 4	\$258,227.00	6/1/21 – 5/31/22	pending

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	42675
Infor/Lawson PO# Code (if applicable):	CE1800247-02/03
CM Contract#	663

	Department	Clerk of the Board
Briefing Memo	ER	Attached

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Grant announcement issued late	
What is being done to prevent this from reoccurring?	OHS has no control over Federal award	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments						
Family Promise of Greater Cleveland				Department initials	OPD	
Justification Form				ER	OK	
IG#	21-0008 12/31/2025			ER	OK	
Annual Non-Competitive Bid Contract Statement	Date:	4/13/21		ER	OK	
Debarment/Suspension Verified	Date:	8/19/21		ER	OK	
Auditor’s Finding	Date:	8/19/21		ER	OK	
Vendor’s Submission				ER	Signed Amendment OK	
W-9 – <i>if required</i>	Tax ID#	34-1598710	Date:	1/27/21	ER	OK – No longer required
Independent Contractor (I.C.) Requirement			Date:	5/11/21	ER	OK
Amendment and Exhibits				ER	OK	
Cover – <i>Master amendments only</i>				N/A	N/A	
Contract Evaluation				ER	OK	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				ER	Attached – no longer required per email from S. Walker on 8/17/21	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				ER	Attached	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				ER	Attached	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>				Uploaded as part of conversion		
Checklist Verification				ER	OK	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	SubAccount	Dollar Amount
6/1/2021 – 12/31/2021	HS260350	55130	UCH00000	\$50,000.00
1/1/2022 – 5/31/2022	HS260350	55130	UCH00000	\$50,000.00
6/1/2021 – 12/31/2021	HS220110	55130	HS-2021-RRH-FAM	\$27,822.00
1/1/2022 – 5/31/2022	HS220110	55130	HS-2021-RRH-FAM	\$27,821.00
			TOTAL	\$155,643.00

Current Contract History: CE/AG# (if applicable)	CE1800247-02/03
Infor/Lawson PO# Code:	CE1800247-02/03 CONV
BuySpeed or Lawson RQ# (if applicable)	42675
CM Contract#	663

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$55,643.00		6/1/2018 - 5/31/2019	6/11/18	BC2018-370
Prior Amendment Amounts (list separately)		\$50,000.00	5/31/2019	11/13/18 11/19/18	BC2018-819
		\$155,643.00	5/31/2020	6/25/19 6/24/2019	BC2019-481
		\$155,643.00	5/31/2021	8/3/20	BC2020-442
Pending Amendment		\$155,643.00	5/31/2022	pending	
Total Amendments		\$516,929.00			
Total Contact Amount		\$572,572.00			

OPD Use Only:

Prior Resolutions:	BC2020-442, BC2019-481, BC2018-819, BC2018-370
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Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Amend:	663
Vendor Name:	Family Promise of Greater Cleveland
ftp:	6/1/2018 – 5/31/2022; effective 6/1/2021
Amount:	Add'l \$155,643.00 MM
History/CE:	OK
EL:	OK
Procurement Notes:	LATE – Late explanation is on the checklist and Justification Form.

OPD Buyer approval: OK to proceed to BOC for approval. TN 8/24/21

CONTRACT EVALUATION FORM

Contractor	Family Promise of Greater Cleveland				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800247 / CM 663				
RQ#	42675				
Time Period of Original Contract	6/01/2018 – 5/31/2019				
Background Statement	Family Promise of Greater Cleveland provides temporary housing and services for families.				
Service Description	Family Promise serves 21 families at a point in time. Services are focused on rapid exit to stable housing.				
Performance Indicators	Number of persons served; exits to permanent housing; and reduction in shelter length of stay.				
Actual Performance versus performance indicators (include statistics):	Family Promise served 179 persons and 65 families in CY2020. 92% of persons who left shelter exited to permanent housing. The average length of stay for CY2020 decreased by about a week (7 days) from CY2019.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Family Promise is a key partner in the CoC strategy to end family homelessness by focusing on “rapid exit”. FP serves Youth headed households. This age cohort has significant challenges to housing stability.				
Department Contact	Melissa Sirak (216) 443-3078				
User Department	Office of Homeless Services				
Date	4/8/21				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	42675
Infor/Lawson PO# Code (if applicable):	CE1800248-03 CONV
CM Contract#	668

	Department	Clerk of the Board
Briefing Memo	ER	

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Grant announcement issued late	
What is being done to prevent this from reoccurring?	OHS has no control over Federal award	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Salvation Army						
Justification Form					ER	
IG#	12-2752 exp 12/31/23				ER	
Annual Non-Competitive Bid Contract Statement	Date:	1/20/21		ER		
Debarment/Suspension Verified	Date:	8/19/21		ER		
Auditor’s Finding	Date:	8/19/21		ER		
Vendor’s Submission					N/A	
W-9 – <i>if required</i>	Tax ID#	13-5562351	Date:	4/15/21	ER	
Independent Contractor (I.C.) Requirement			Date:	4/15/21	ER	
Amendment and Exhibits					ER	
Cover - <i>Master amendments only</i>					N/A	
Contract Evaluation					ER	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					ER	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					ER	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					ER	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					ER	
Checklist Verification					ER	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
6/1/2021 – 12/31/2021	HS260350	55130	UCH00000	\$150,000.00
1/1/2022 – 5/31/2022	HS260350	55130	UCH00000	\$50,000.00
6/1/2021 – 12/31/2021	HS220110	55130	HS-2021-RRH-FAM	\$125,000.00
1/1/2022 – 5/31/2022	HS220110	55130	HS-2021-RRH-FAM	\$49,731.00
			TOTAL	\$374,731.00

Current Contract History: CE/AG# (if applicable)	CE1800248-03
Infor/Lawson PO# Code:	CE1800248-03 CONV
BuySpeed or Lawson RQ# (if applicable)	42675
CM Contract#	668

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$174,731.00		6/01/2018-5/31/2019	06/11/2018	BC2018-370
Prior Amendment Amounts (list separately)		\$100,000.00	12/01/2018 - 5/31/2019	11/13/18	BC2018-791
		\$374,731.00	5/31/2020	06/17/19	BC2019-469
		\$374,731.00	05/31/2021	7/20/20	BC2020-411
Pending Amendment		\$374,731.00	05/31/2022	Pending	Pending
Total Amendments		\$1,224,193.00			
Total Contact Amount		\$1,398,924.00			

OPD Use Only:

Prior Resolutions:	
Amend:	

2 | Page

Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	

OPD Buyer approval:

CONTRACT EVALUATION FORM

Contractor	Salvation Army				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800248 CM668				
RQ#	42675				
Time Period of Original Contract	6/1/18 – 5/31/19				
Background Statement	Salvation Army manages the Zelma George Family Shelter.				
Service Description	The Salvation Army Zelma George shelter serves 36 families a night. Staff assist families to move into permanent housing and to connect with needed community supports.				
Performance Indicators	Number of persons served; exits to permanent housing; and reduction in shelter length of stay.				
Actual Performance versus performance indicators (include statistics):	Salvation Army served 642 persons and 171 families in CY2020. 92% of persons who left shelter exited to permanent housing. About 44% of those who did not exit to permanent housing exited to families or friends on a temporary basis. The average length of stay for CY202 increased by about 6 days from CY2019.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Salvation Army is a key partner in the CoC strategy to end family homelessness by focusing on “rapid exit”.				
Department Contact	Melissa Sirak				
User Department	Office of Homeless Services				
Date	5/5/21				

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	42675
Infor/Lawson PO# Code (if applicable):	CE1800249-02,03
CM Contract#	727

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the modification being submitted late?	OBM didn't issue updated activity codes until February 2021	
What is being done to prevent this from reoccurring?	Work with OBM in advance of contract	

❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

Contract Cover Modification		
West Side Catholic Center	Department initials	OPD
Executed contract cover(s) affected by the modification	No executed cover available, approved as BC2020-426 on 7/27/20	
Fiscal encumbrance cover(s) affected by the modification (if master contract)	N/A	
Modified Contract Cover	ER	
Modified fiscal encumbrance cover (if master contract)	N/A	
Signed DRA – Decertification / Recertification / Additional Certification form	ER	
Checklist Verification	ER	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
6/1/2020 – 12/31/20	HS255120	55130	UCH00000	\$58,400.00
1/1/2021 – 5/31/21	HS255120	55130	UCH00000	\$41,600.00
6/1/2020 – 12/31/20	HS220110	55130	HS-21-RRH-FAM	\$59,900.00
1/1/2021 – 5/31/21	HS220110	55130	HS-21-RRH-FAM	\$42,851.00
			TOTAL	\$202,751.00

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

OPD Buyer approval:

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Revised 9/11/2020

CONTRACT EVALUATION FORM

Contractor	West Side Catholic Center				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800249 / CM 727				
RQ#	42675				
Time Period of Original Contract	6/01/2018 – 5/31/2019				
Background Statement	West Side Catholic Center (WSCC) operates a 12 unit, 45 bed emergency shelter for families and female Veterans.				
Service Description	WSCC provides 24/7 shelter and services to families experiencing housing instability. Case management is focused on helping families access housing quickly through the Rapid Re-Housing Program.				
Performance Indicators	Number of persons served; exits to permanent housing; and reduction in shelter length of stay.				
Actual Performance versus performance indicators (include statistics):	WSCC served 202 persons and 70 families in CY2020. 71% of persons who left shelter exited to permanent housing. About 16% of those who did not exit to permanent housing exited to families or friends on a temporary basis. The average length of stay for CY202 increased by about 1 day from CY2019.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	West Side Catholic Center is a key partner in the CoC strategy to end family homelessness by focusing on “rapid exit”.				
Department Contact	Melissa Sirak (216) 443-3078				
User Department	Office of Homeless Services				

Date	4/8/21
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Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	42675
Infor/Lawson PO# Code (if applicable):	CE1800246-02 CONV
CM Contract#	954

	Department	Clerk of the Board
Briefing Memo	ER	Attached

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the amendment being submitted late?	Grant announcement issued late	
What is being done to prevent this from reoccurring?	OHS has no control over Federal award	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments						
Journey Center for Safety & Healing				Department initials	OPD	
Justification Form				ER	OK	
IG#	12-1131 exp 12/31/23			ER	OK	
Annual Non-Competitive Bid Contract Statement	Date:	4/12/21		ER	OK	
Debarment/Suspension Verified	Date:	8/19/21		ER	Revised needed – uploaded 8/26/21 OK	
Auditor’s Finding	Date:	8/19/21		ER	OK	
Vendor’s Submission				ER	Signed Amendment OK	
W-9 – <i>if required</i>	Tax ID#	34-1278377	Date:	4/12/21	ER	Attached – no longer required
Independent Contractor (I.C.) Requirement			Date:	4/12/21	ER	OK
Amendment and Exhibits				ER	OK	
Cover - <i>Master amendments only</i>				N/A	N/A	
Contract Evaluation				ER	OK	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				ER	Attached – no longer required per email from S.Walker on 8/17/21	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				ER	Attached	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				ER	Attached	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>				Uploaded as part of conversion		

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Checklist Verification	ER	OK
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	SubAccount	Dollar Amount
6/1/2021 – 12/31/2021	HS260350	55130	UCH00000	\$50,000.00
1/1/2022 – 5/31/2022	HS260350	55130	UCH00000	\$50,000.00
6/1/2021 – 12/31/2021	HS220110	55130	HS-2021-RRH-FAM	\$79,000.00
1/1/2022 – 5/31/2022	HS220110	55130	HS-2021-RRH-FAM	\$79,227.00
			TOTAL	\$258,227.00

Current Contract History: CE/AG# (if applicable)	CE1800246
Infor/Lawson PO# Code:	CE18002476-02 CONV
BuySpeed or Lawson RQ# (if applicable)	42675
CM Contract#	954

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$158,227.00		6/1/2018 - 5/30/2019	6/11/2018	BC2018-370
Prior Amendment Amounts (list separately)		\$50,000.00	05/30/2019	11/13/2018	BC2018-791
		\$258,227.00	05/30/2020	6/10/2019	BC2019-449
		\$258,277.00	05/30/2021	7/20/2020	BC2020-412
Pending Amendment		\$258,277.00	05/30/2022	pending	
Total Amendments		\$824,781.00			
Total Contract Amount		\$983,008.00			

OPD Use Only:

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Prior Resolutions:	
Amend:	954
Vendor Name:	Journey Center for Safety and Healing fka Domestic Violence & Child Advocacy Center
ftp:	6/1/2018 – 5/31/2022; effective 6/1/2021
Amount:	Add'l \$258,227.00
History/CE:	
EL:	OK
Procurement Notes:	LATE – Late explanation on checklist and Justification Form. 8/24/21: Debarment Form needs to be completed for vendor on Contract. TN

OPD Buyer approval:

CONTRACT EVALUATION FORM

Contractor	Journey Center for Safety and Healing (fka Domestic Violence & Child Advocacy Center)				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800246-02/03 CM 954				
RQ#	42675				
Time Period of Original Contract	6/01/18 – 5/31/19				
Background Statement	Journey Center is the only DV shelter in Cuyahoga County.				
Service Description	Journey Center provides emergency shelter for survivors of domestic violence. Clients are linked with legal and court resources, behavioral health supports, income and housing access, and safety planning.				
Performance Indicators	Number of people assisted within the shelter; exits to permanent housing.				
Actual Performance versus performance indicators (include statistics):	Journey Center served 257, including 103 children, in CY2020. 60% of those who left shelter exited to permanent housing. The average length of stay for CY2020 decreased by one day from CY2019.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Intimate partner violence continues to be a major cause of housing stability for many families. Over 60% of all families in shelter report experiencing DV in the 6 months prior to entering shelter. Journey Center plays a key role in serving those households at imminent risk.				
Department Contact	Melissa Sirak				
User Department	Office of Homeless Services				
Date	5/5/21				

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0227

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution making an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023; and

WHEREAS, the primary goal for this project is to provide temporary housing and recovery support for homeless men with substance use disorder; and

WHEREAS, this project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ5966 with Stella Maris, Inc. in the amount not-to-exceed \$530,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2021 – 6/30/2023.

SECTION 2. That the County Executive is authorized to execute the contract and all documents consistent with this Resolution.

OFFICE OF HOMELESS SERVICES – RQ5966 – 2021 CONTRACT WITH STELLA MARIS FOR TEMPORARY HOUSING AND RECOVERY SUPPORTS FOR SINGLE ADULT MEN WITH SUBSTANCE USE DISORDER

Scope of Work Summary

Office of Homeless Services recommending an award on RQ5966 and approval of a contract with the Stella Maris for the anticipated cost \$530,000.00. The anticipated start-completion dates are 7/1/2021 – 6/30/2023.

Prior Board/Council approval:

Original contract	\$195,000.00	BC2018-427	7/2/2018
Amend 1	\$70,000.00	BC2018-697	10/15/2018
Amend 2	\$265,000.00	BC2019-499	7/1/2019
Amend 3	\$265,000.00	BC2020-465	8/17/2020

Stella Maris provides temporary housing and recovery supports for homeless men with substance use disorder. Referrals come through the Coordinated Entry System. While staying at Stella Maris, residents have access to Intensive Outpatient Treatment services funded through the AOD system. Clients are assisted with access to housing, sustainable income, and recovery supports on exit from Stella Maris.

The primary goals of the project are:

- a) to provide basic, temporary housing with access to Intensive Outpatient Treatment for 20 homeless men at a point in time
- b) to link clients with permanent housing and sustainable income
- c) to link clients with recovery supports in the community

Procurement

This item is being recommended for an award on RQ5966. The total value of the RFP is \$530,000.00

The RFP was issued on 4/15/21 and closed on 5/26/21.

Stella Maris was the only vendor submitting a bid. The proposal was scored by county OHS staff.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Stella Maris
1320 Washington Avenue
Cleveland, OH 44113
Council District #7

The Executive Director is Daniel Lettenberger-Klein, 216-781-0550

The address or location of the project is:

1320 Washington Avenue
Cleveland, OH 44113

The project is located in Council District 7.

Project Status and Planning

The project operates 365 days a year.

The project is on a critical action path because the contract term has already begun.

The project term began on 7/1/2021. This contract is late because OHS started the RFP process later than planned. After the contract was awarded, we had to meet with vendor regarding request for supplemental funding.

Funding

The project is funded 100% by the county Health and Human Services Levy, approved as part of the OHS 2021-2022 budget.

The schedule of payments is monthly.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	5966
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	N/A
Event #	971
CM Contract#	1746

	Department initials	Clerk of the Board
Briefing Memo	ER	Attached

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Started RFP process later than planned, had to meet with vendor regarding request for supplemental funding.	
What is being done to prevent this from reoccurring?	Start RFP process earlier	

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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❖ **UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY**

FULL AND OPEN COMPETITION						
Formal RFP						
				Department initials	OPD	
Notice of Intent to Award (sent to all responding vendors)				ER	OK	
Bid Specification Packet				ER	OK	
Evaluation Summary (names of evaluators to be included)				ER	OK	
Diversity Documents – <i>if required (goal set)</i>				N/A	N/A	
Award Letter (sent to awarded vendor)				ER	5/28/2021 OK	
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>				N/A	N/A	
Tabulation Sheet				ER	OK	
IG#	12-2611-REG 12/31/23			ER	OK	
Debarment/Suspension Verified	Date:	8/2/21		ER	OK	
Auditor’s Finding	Date:	8/2/21		ER	OK	
Vendor’s Submission				ER	OK	
W-9 – <i>if required</i>	Tax ID#	Date:		N/A	No longer required	
Independent Contractor (I.C.) Requirement	Date:	6/1/21		ER	OK	
Agreement/Contract and Exhibits				ER	Revised needed – Revised uploaded 8/31/21 OK	
Cover - <i>Master contracts only</i>				N/A	N/A	
Contract Evaluation – <i>if required</i>				ER	OK	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Matrix Law Screen shot (<i>documenting approval of Contract; COI and Workers’ Compensation Certificate; Performance Bond if applicable</i>)	ER	Attached – no longer required
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	ER	Attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	ER	Attached
Performance Bond – <i>if required - *To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	N/A	N/A
Checklist Verification	DL	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
7/1/2021 – 12/31/2021	HS260350	55130	UCH00000	\$132,500.00
1/1/2022 – 6/30/2022	HS260350	55130	UCH00000	\$132,500.00
7/1/2022 – 12/31/2022	HS260350	55130	UCH00000	\$132,500.00
1/1/2022 – 6/30/2023	HS260350	55130	UCH00000	\$132,500.00
			TOTAL	\$530,000.00

Current Contract History: CE/AG# (if applicable)	CE1800292-01
Infor/Lawson PO# Code:	CE1800292-01 CONV
BuySpeed or Lawson RQ# (if applicable)	HO-18-42675

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$195,000.00		7/1/18 - 6/30/19	07/02/2018	BC2018-427
Prior Amendment Amounts		\$70,000.00	6/30/19	10/15/2018	BC2018-697
		\$265,000.00	06/30/2020	07/01/2019	BC2019-499
		\$265,000.00	06/30/2021	8/17/2020	BC2020-465
Pending Amendment					
Total Amendments		\$600,000.00			

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Total Contact Amount		\$795,000.00			
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OPD Use Only:

Prior Resolutions	BC2020-465, BC2019-499, BC2018-697, BC2018-427
Contract #:	1746
Vendor Name:	Stella Maris, Inc.
ftp:	7/1/2021 – 6/30/2023
Amount:	\$530,000.00 MM
History/CE:	OK
EL:	OK
Procurement Notes:	<p>One vendor submitted – Letter of Intent to Award and Award letter have been combined.</p> <p>8/16/21: Total Contract is for \$265,000.00; however the budget breakdown on the Checklist is for \$530,000.00. Please clarify. TN</p> <p>8/24/21: Revised Contract is needed with corrected total amount. TN</p>

OPD Buyer approval: OK to proceed to BOC queue for Council approval. TN 9/1/21

CONTRACT EVALUATION FORM

Contractor	Stella Maris, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1800292				
RQ#	42508				
Time Period of Original Contract	7/01/18-6/30/19				
Background Statement	Stella Maris provides 20 emergency shelter beds with Intensive Outpatient Recovery supports for single adult men.				
Service Description	Many homeless adults struggle to overcome behavioral health issues related to chemical abuse. Stella Maris is an accredited Substance Abuse Disorder Treatment facility that includes literally homeless men as clients.				
Performance Indicators	Number of people assisted annually; exits to permanent housing.				
Actual Performance versus performance indicators (include statistics):	Stella Maris has the capacity to serve 20 men at a point in time. In 2020 Stella Maris served 112 unduplicated clients. Of those clients, 92 (82%) exited to permanent housing.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	This is a much-needed service in the community. Stella Maris extends recovery services to a population that is not always welcomed in recovery programs because of the many behavioral health challenges related to homelessness.				
Department Contact	Melissa Sirak				
User Department	Office of Homeless Services				
Date	7/1/21				

RFP #5966

Temporary Housing for Homeless Single Adult Males in Cuyahoga County with Substance Abuse Issues

PROPOSALS REVIEWED:

Stella Maris

PROPOSAL REVIEW TEAM:

Nick Butina

Allison Gill

Erin Rearden

PROPOSAL REVIEW SCORE SUMMARY:

Stella Maris	Score
PROJECT MODEL AND DESIGN	20
PROJECT MANAGEMENT	16
ORG CAPACITY & PRIOR EXPERIENCE	18
INTERNAL EVALUATION & ACCOUNTABILITY	8.5
BUDGET/PRICING & NARRATIVE	10
TOTAL SCORE	72
All Required RFP Documentation Provided	Y



Office of Procurement and Diversity Tabulation Sheet

REQUISITION NUMBER: 5966 Event #971	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$265,000.00
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: May 26, 2021	NUMBER OF RESPONSES (issued/submitted): 16/1
REQUESTING DEPARTMENT: Office of Homeless Services	COMMODITY DESCRIPTION: Temporary Housing and Recovery Supports for Single Adult Men with Substance Use Discovery	
DIVERSITY GOAL/SBE 0%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%
Does CCBB Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB: Low Non-CCBB Bid\$:	Add 2%, Total is:
Does CCBEIP Apply: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBEIP: Low Non-CCBEIP Bid \$:	Add 2%, Total is:
*PRICE PREFERENCE LOWEST BID REC'D \$	RANGE OF LOWEST BID REC'D \$	Minus \$, =
PRICE PEF % & \$ LIMIT:	MAX SBE/MBE/WBE PRICE PEF \$	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

#	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
1.	Stella Maris 1320 Washington Ave Cleveland, OH 44113	N/A	N/A	Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 12-2611 NCA: <input checked="" type="checkbox"/> Yes PH: <input checked="" type="checkbox"/> Yes COOP: <input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

	Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
				OPD Buyer Initials: TN					



Transaction ID:

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0178

Sponsored by: County Executive Budish/Office of the Medical Examiner	A Resolution authorizing a Contract with Thales DIS USA, Inc. in the amount not-to-exceed \$1,464,358.00 for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period of 1/1/2021 – 12/31/2025; authorizing the County Executive to execute Contract No. 1399 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Office of the Medical Examiner has recommended a contract with Thales DIS USA, Inc. in the amount not-to-exceed \$1,464,358.00 for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period of 1/1/2021 – 12/31/2025; and

WHEREAS, the primary goals of this project are to provide hardware and software maintenance and support services for the Automated Fingerprint Identification System; and

WHEREAS, the project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes Contract No. 1399 with Thales DIS USA, Inc. in the amount not-to-exceed \$1,464,358.00 for hardware and software maintenance and support services for the Automated Fingerprint Identification System for the period of 1/1/2021 – 12/31/2025.

SECTION 2. That the County Executive is authorized to execute Contract No. 1399 and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

Medical Examiner Office; 2021 Thales; Hardware and Software Maintenance Agreement 2021-2025

Scope of Work Summary

Medical Examiner Office requesting approval of a contract with Thales for the anticipated cost of \$1,464,358.00

Maintenance on the Cuyahoga County Regional Automated Fingerprint Identification System. This system is used by multiple locations throughout the county including the MEO, Cleveland Heights Crime Lab and PD, Euclid CL and PD, Lakewood CL and PD, Lorain County CL, Lorain County Jail, Cleveland PD, CC Sheriff's Office, Bedford Heights PD, Brookpark PD, Garfield Heights PD, Lakewood PD, Mayfield Heights PD, Maple Heights PD, Parma PD, Solon PD, and Fairview Park PD. The anticipated start-completion dates are 1/1/2021 – 12/31/2025.

Procurement

The procurement method for this project was RFP Exemption. The previous contract #CE1400358 completed in 2020 and that included three milestones to establish resources throughout the county for the software and hardware. This maintenance contract should have been simultaneously entered by the old procurement staff. The new procurement staff started on 2/22/2021 and was made aware of this contract on 4/15/2021. The total value of the RFP exemption is \$1,464,358.00. The county is saving \$480,879.00 by doing the five year contract.

RFP Exemption because the contract was already agreed upon by the MEO based on the previous contract for the installation. The maintenance contract protects the county for five years.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Thales Dis USA, INC
9442 Capital of Texas Highway North, Suite 2-400
Austin, TX 78759

The CEO and Chairman is Patrice Caine.

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

All items requiring your attention are in red text regardless of placement on the form. Items highlighted in “turquoise” document changes I made to the item. Any items in green text are things I need to do. Please address any questions on this checklist and attach in Info. For items marked need see Contracts Checklist Glossary for Required Documents (or Document Longevity List) on the intranet for additional information. FYI’s are highlighted in pink

Infor/Lawson RQ#:	
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	
CM Contract#	1399

	Department initials	Clerk of the Board
Briefing Memo		<input type="checkbox"/>

Late Submittal Required:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Why is the contract being submitted late?	Original agreement brought to my attention at the end of March and was dated with an October start date. Vendor updated the contract to January effective date and that agreement was received at the end of April.	
What is being done to prevent this from reoccurring?	This will be a five-year contract to ensure the maintenance will be covered through the end of 2025	

TAC Required: Need** . Ok 6/16/2021 Per e-mail from Andy Molls, ... shouldn’t require TAC approval since Thales is part of the IT Standards List. Maintenance Contract would fall under that. Check page 4 of the IT standards documents. In the future, please upload IT standards document when IT standards apply to satisfy TAC approval and/or CTO approval.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
--	------------------------------	--

❖ UNLESS THE DOCUMENT HAS CONVERTED OVER FROM THE EVENT THEN THE BELOW LISTED DOCUMENTS MUST BE UPLOADED TO THE PO IN PO 20 FOR REVIEW BY CONTRACTING AUTHORITY

OTHER THAN FULL AND OPEN COMPETITION RFP Exemptions (Contract)			
		Department initials	OPD
Justification Form		MB	Ok cmk 6/14/2021
IG#	Thales FKA Gemalto Cogent 19-0142-REG	MB	Ok cmk 6/14/2021; 6/22/2021 Gemalto Cogent, Inc. 19-0142-REG 31DEC2023

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Annual Non-Competitive Bid Contract Statement	Date:	4/8/2021	MB	Ok cmk 6/14/2021, signed, dated and notarized in current calendar year.		
Debarment/Suspension Verified	Date:	4/15/2021	MB	Ok cmk 6/14/2021; 6/22/2021 dated within 60 days/Thales Dis Usa Inc./Chad Gardner		
Auditor’s Finding	Date:	5/11/2021	MB	Ok cmk 6/14/2021 dated within 60 days		
Vendor’s Submission Need **. If you do not have any of the items described in the glossary, attach signed contract as Contract/Vendor submission to satisfy this and the contract requirement. Re-indexed to read “Contract/Vendor Submission”			MB	Ok cmk 6/15/2021		
W-9 – if required	Tax ID#	52-1674023	Date:	1/15/2021	MB	Ok cmk 6/14/2021 dated within 1-year
Independent Contractor (I.C.) Requirement		Date:	4/8/2021	MB	Ok cmk 6/14/2021 dated within 1-year	
Agreement/Contract and Exhibits I do not agree with how the agreement time period and contract amount is written but law approved, and the department is requesting approval from 1/1/2021 to 12/31/2025 for a total not to exceed \$1,464,358.00 when the contract reads \$1,945,237.00.					Ok cmk 6/16/2021 contract revised to read \$1,464,358.00. I don’t agree with how the term of the contract is written but the amount has been corrected and the department is requesting the contract be approved for a five-year period beginning on 1/1/2021.	
6/16/2021 E-mail sent to Mbandza, stating: Please delete all version of the current contract except for the one labeled “Vendor Submission/Contract 6-14-2021”. Please note I re-indexed it to read “Vendor/Submission”. This is how you should label in the future if you do not have any documents described in the contracts checklist glossary to satisfy the Vendor Submission required document on the checklist...						
Cover - Master contracts only					cmk prepared and uploaded 6/22/2021	
Contract Evaluation – if required Please update time period per					Ok cmk 6/21/2021	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

history below- 6/16/2021 E-mail sent to MBandza, stating: ...		
The contract evaluation should be completed on the prior contract CE1400358 and any amendments to that contract. You evaluate and provide details on the services on the prior not the current contract. Please revise.		
Matrix Law Screen shot (documenting approval of Contract; COI and Workers' Compensation Certificate)	MB	Per e-mail from L.Lockett dated 12/22/2020 & JMcGory reply For items in the Contract Management Module (contract workflow): Since the Law Review is part of the workflow AND is before the OPD Buyer Queue, OPD will not check for the Matrix Screenshot as part of its review of contracts in the Contract Management Module.
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>	MB	6/14/2021 cmk verified document attached
Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>		6/14/2021 cmk verified document attached
Checklist Verification		6/14/2021 cmk

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2021-12/31/2021	ME100100	55130		\$206,000
01/01/2022-12/31/2022	ME100100	55130		\$300,782
01/01/2023-12/31/2023	ME100100	55130		\$309,805

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

01/01/2024-12/31/2024	ME100100	55130		\$319,099
01/01/2025-12/31/2025	ME100100	55130		\$328,672
			TOTAL	1,464,358.00

~~6/21/2021 E-mail sent to Mbandza, stating: Please verify what the accounting units for this contract should be?~~

~~ME100105 55130 (On checklist)~~

~~ME100100 55130 (in CM) – Corrected MB 6-22-21~~

~~If CM is wrong, you should be able to go in and make the change.~~

~~If the accounting units in the Accounting Units Table above are wrong, please update.~~

~~Make sure after you make the changes the line tab still reads 1/1/2021 – 12/31/2021 and there is a last invoice allowed date. The system always defaults to the contract tab dates upon any changes.~~

The accounting unit chart has been updated and matches CM line. 6/22/2021 cmk

The chart(s) below related to history must be fully completed at the department level. I looked up the information since the dates and the CE# in the evaluation were inconsistent. For additional information related to history see the Contracts Checklist Glossary for Required Documents on the intranet.

Current Contract History: CE/AG# (if applicable)	CE1400358
Infor/Lawson PO# Code:	
BuySpeed or Lawson RQ# (if applicable)	

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$579,324.54 \$1,578,156.22	929,218.85	12/31/2020 7/1/2014 – 6/30/2019	12/9/2014	R2014-0287
Prior Amendment Amounts (list separately)		\$929,218.85	12/31/2020	11/12/2019	R2019-0242
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contact Amount		\$			

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

OPD Use Only:

Prior Resolutions:	12/9/2014 R2014-0287 11/12/2019 R2019-0242
CM#	1399
Vendor Name:	Thales DIS USA, Inc.
ftp:	The contract reads: 1/1/2021 – 12/31/2021 with option to review for one successive one (1) year period or contract periods of at least two (2) years up to five (5) years. Department is asking for approval of the contract from 1/1/2021 – 12/31/2025
Amount:	Not-to-exceed \$1,464,358.00 this is for the 5 year term.
TAC	Per e-mail from Andy Molls, ... shouldn't require TAC approval since Thales is part of the IT Standards List. Maintenance Contract would fall under that. Check page 4 of the IT standards documents. IT standards document provided.
History/CE:	ok
EL:	Missing (wet-signature) required
Procurement Notes:	RFP Exemption
OPD Buyer approval:	6/22/2021 cmk

1/1/2020-12/31/2025

\$86,000.00	\$120,000.00	\$206,000.00
\$177,182.00	\$123,600.00	\$300,782.00
\$182,497.00	\$127,308.00	\$309,805.00
\$187,972.00	\$131,127.00	\$319,099.00
\$193,611.00	\$135,061.00	\$328,672.00
\$827,262.00	\$637,096.00	\$1,464,358.00

CONTRACT EVALUATION FORM

Contractor	Thales Dis USA, Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1400358				
RQ#	31940				
Time Period of Original Contract	7/1/2014-6/30/2019 Amendment #2 – 12/31/2020				
Background Statement	Maintenance contract for our CCRAFIS (Cuyahoga County Regional Automated Fingerprint Identification System)				
Service Description	CCRAFIS Hardware and Software Maintenance and Support Agreement as well as updates.				
Performance Indicators	Timely maintenance and support. 24x7x365 support from the contracting vendor. Quality of work. Promptness with upgrades and service requests. Meets our MEO schedule of needs.				
Actual Performance versus performance indicators (include statistics):	Vendor was timely, the system works great, and has really made our fingerprinting process more efficient across the county and the multiple agencies who use it				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Cuyahoga is a large county with many agencies incorporating this technology. Our practices on line to use this system have been positive.				
Department Contact	Mark Bandza				
User Department	Medical Examiner				
Date	6/14/2021				

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0195

Sponsored by: County Executive Budish/Fiscal Officer	A Resolution extending the appointment of Catherine Tkachyk as Interim Director of the Department of Purchasing; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the County Executive may appoint interim officers to serve as any departmental director, as Inspector General, or in any position outlined in Article V of this Charter without confirmation by the Council for a period not to exceed 120 days; and

WHEREAS, pursuant to said Section 2.03(2) an interim appointment may continue beyond 120 days by extension or reappointment or another person may be successively appointed to the same position on an interim basis only if confirmed by the Council prior to the expiration of the initial interim appointment; and

WHEREAS, the initial term of Catherine Tkachyk as Interim Director of the Department of Purchasing is set to expire on September 30, 2021; and

WHEREAS, County Executive Armond Budish has recommended extending the term of Ms. Tkachyk's appointment as Interim Director of the Department of Purchasing until March 31, 2022, or until a permanent appointment is made, whichever is sooner; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the extension of the term of Catherine Tkachyk as Interim Director of the Department of Purchasing until March 31, 2022, or until a permanent appointment is made, whichever is sooner.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0206

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointments of various individuals to serve on the Commission on Human Rights for various terms and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 206.13 and Title 15 will ensure equal opportunity and treatment for all citizens of Cuyahoga County; and

WHEREAS, the Commission on Human Rights promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council and Cuyahoga County Executive, and through receiving and resolving complaints filed under this title; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, pursuant to the Ohio Revised Code Section 206.13 and Title 15, the Commission of Human Rights shall consist of three (3) appointed members; and

WHEREAS, members of the Commission on Human Rights shall be a licensed attorney in the State of Ohio and serve a two-year term; and

WHEREAS, the County Executive has nominated the following individuals to serve on the Commission on Human Rights for various terms:

Appointments:

1. Chad Eggspuehler (replacing Kimberly J. Barnett-Mills) for the term 3/1/2021 – 2/28/2024
2. Natalia Steele (replacing Timothy J. Downing) for the term 3/1/2021 – 2/28/2023
3. Elise Hara Auvil (replacing Todd K. Masuda) for the term 3/1/2021 – 2/28/2022

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of the following individuals to serve on the Commission on Human Rights for various terms:

Appointments:

1. Chad Eggspuehler (replacing Kimberly J. Barnett-Mills) for the term 3/1/2021 – 2/28/2024
2. Natalia Steele (replacing Timothy J. Downing) for the term 3/1/2021 – 2/28/2023
3. Elise Hara Auvil (replacing Todd K. Masuda) for the term 3/1/2021 – 2/28/2022

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0207

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of E. Harry Walker, M.D. to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/4/2025; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Brown	

WHEREAS, Ohio Revised Code Chapter 339 provides for the organization and operation of a county hospital; and

WHEREAS, Ohio Revised Code Section 339.02 provides for the creation of county hospital trustees and the means by which appointments are made; and

WHEREAS, Ohio Revised Code Section 339.02 further provides that such appointments to the board of trustees shall be for a six-year term; and

WHEREAS, pursuant to Ohio Revised Code 339.02(F)(1), the County Executive has sought and received approval from both the probate judge of the county senior in point of service and the judge of the court of common pleas of the county senior in point of service; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated E. Harry Walker, M.D. (replacing Bernie Moreno) to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/4/2025; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of E. Harry Walker, M.D. (replacing Bernie Moreno) to serve on The MetroHealth System Board of Trustees for an unexpired term ending 3/4/2025.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested: September 21, 2021

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0208

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s reappointment of various individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2021 – 6/30/2025 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 340-02 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring of public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2021 – 6/30/2025:

Reappointments:

1. Reginald C. Blue
2. Harvey A. Snider

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0209

Sponsored by: County Executive Budish	A Resolution confirming the County Executive's appointment of Lenora M. Lockett, upon her taking the oath of office, as Director of the Department of Equity and Inclusion; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Section 202.21(B) of the Cuyahoga County Code, the Director of the Department of Equity and Inclusion shall be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, Section 202.21(C) of the Cuyahoga County Code provides for the responsibilities the Director of the Department of Equity and Inclusion; and

WHEREAS, the County Executive has nominated Lenora M. Lockett for appointment to the position of Director of the Department of Equity and Inclusion; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____, 2021; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Lenora M. Lockett to the position of Director of the Department of Equity and Inclusion; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Lenora M. Lockett to serve as Director of the Department of Equity and Inclusion upon her taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County, the preservation of public peace, health, or safety in the County, and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__



September 7, 2021

Pernel Jones, Jr., President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Director of Equity and Inclusion

Dear President Jones,

Pursuant to Section 202.21 of the County Code, I am pleased to nominate Lenora Lockett to serve as the Director of Cuyahoga County's Department of Equity and Inclusion. A copy of Ms. Lockett's resume is attached hereto which details her relevant work history and background.

Ms. Lockett previously served as Director, Cuyahoga County's Office of Procurement & Diversity, as well as, Project Manager, Cuyahoga County's Engineer's Office.

I am honored to nominate Ms. Lockett for the position of Director of Equity and Inclusion as she is well suited to address the new challenges and opportunities of this newly formed department. I ask that this nomination be addressed as soon as Council's schedule allows. Should you or any of your colleagues have any questions, please feel free to contact my Executive Assistant, Laura Roche at 216-443-7181.

Sincerely,

Armond Budish
County Executive

Lenora M. Lockett, P.E.



Objective

To obtain a senior leadership position that utilizes my technical training, professional experience, analytical skills, and communication skills to innovate and transform an organization.

Education

Cleveland State University – School of Business Master of Business Administration

- Beta Gamma Sigma Honor Society

Vanderbilt University – School of Engineering Bachelor of Engineering in Civil Engineering

- Magna Cum Laude
- Tau Beta Pi Honor Society
- Chi Epsilon Honor Society

Experience

2008 - present | Director (interim) – Department of Equity and Inclusion Cuyahoga County | Cleveland, Ohio

Duties include establishing and leading the newly created Department of Equity & Inclusion which is responsible for the County's supplier diversity program and enhancing equity and inclusion in County programs and policies; 2008 – May 2021 as Director of the Office of Procurement & Diversity: Duties included the management of the Office of Procurement & Diversity which was responsible for the procurement of goods, services, and equipment for Cuyahoga County (more than \$250M in annual purchases), preparing agendas/action items for approval by contracting authorities, processing all contracts, certifying vendors for the diversity programs (SBE/MBE/WBE), establishing diversity contracting goals, and monitoring for compliance with diversity goals; for both roles, management duties include overseeing day-to-day operations, preparing/managing department budget, strategic planning, communicating with stakeholders, and reviewing/developing/implementing policies and procedures

1993 - 2008 | Project Manager Cuyahoga County Engineer's Office | Cleveland, Ohio

Duties included project management for unique and complex projects; consultant contract administrations; strategic planning for all infrastructure improvements; preparing preliminary project scopes of work; developing preliminary project cost estimates; developing funding plans for all infrastructure improvements; supervising the preparation of all required project programming documents and project legislation; facilitating/supervising the selection of consulting firms for professional services; serving as agency representative on the boards and committees of various funding agencies and task forces

1992 - 1993 | Design Engineer Burgess & Niple, Ltd. | Painesville, Ohio

Duties included the design of sanitary and storm sewers, roads, water treatment plants, and wastewater treatment plants; the preparation of detailed construction cost estimates; the preparation of technical studies

Licenses/Certifications/Skills

- Licensed Professional Engineer – State of Ohio
- Master Compliance Administrator (2016) – American Contract Compliance Association
- Lean Six Sigma Green Belt (2018)

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0211

Sponsored by: County Executive Budish/Department of Public Works	A Resolution authorizing an amendment to Contract No. 1689 with The Savron Group, LLC for lease of office space, located at 12100 Snow Road, Parma, for use by Fiscal Office Auto Title Bureau, Satellite Office No. 4 for the period 11/1/2006 – 10/31/2021, to assign interest to Enterprise BMV, LLC, effective 11/1/2021, to extend the time period to 10/31/2026 and for additional funds in the amount not-to-exceed \$333,182.16; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works and Fiscal Officer has recommended an amendment to Contract No. 1689 with The Savron Group, LLC for lease of office space, located at 12100 Snow Road, Parma, for use by Fiscal Office Auto Title Bureau, Satellite Office No. 4 for the period 11/1/2006 – 10/31/2021, to assign interest to Enterprise BMV, LLC, effective 11/1/2021, to extend the time period to 10/31/2026 and for additional funds in the amount not-to-exceed \$333,182.16; and

WHEREAS, the nature of the change in terms is to extend the lease of approximately 3,124 square feet of office space for the Fiscal Office, Auto Title Bureau satellite office located at 12100 Snow Road, Suite 15, in the City of Parma; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 1689 with The Savron Group, LLC for lease of office space, located at 12100 Snow Road, Parma, for use by Fiscal Office Auto Title Bureau, Satellite Office No. 4 for the period 11/1/2006 – 10/31/2021, to assign interest to Enterprise BMV, LLC, effective 11/1/2021, to extend the time period to 10/31/2026 and for additional funds in the amount not-to-exceed \$333,182.16.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

Title: Parma Auto Title 2021 Lease Amendment
Fiscal Office; CM844; 2021;
Auto Title Division/Enterprise BMV, LLC;
Contract/Lease Amendment.

Scope of Work Summary

The Cuyahoga County Fiscal Office, Auto Title Division requesting approval of a lease amendment with Enterprise BMV, LLC (fka Savron Group LLC) for the anticipated cost not-to-exceed \$333,182.16 and to extend the term for five (5) years for the Auto Title Office located at 12100 Snow Rd, Parma, Ohio, 3,124 square feet of retail office space.

Resolution 2016-0240

BMV Enterprise LLC is the landlord for the Parma Auto Title location. This contract amendment will *extend the term* for an additional *five (5) year* period beginning on November 1, 2021 through October 31, 2026.

The primary goals of the project are to provide a Cuyahoga County Auto Title location near the State Bureau of Motor Vehicles Office and Deputy Registrar of Licenses, to allow customers to process all their vehicle related transactions in one convenient location. This office serves the South-West area of the County.

This office also serves as the **Cuyahoga County Sheriff's Office** Concealed Weapons Licensing Unit.

Procurement

The procurement method for this project was a RFP process resulting in the base lease for this Cuyahoga Auto Title satellite Office. The resulting lease, as amended, provided for options to renew, or extend the lease. The total value of this 2021 Lease Amendment is \$333, 182.16.

This is a Lease Amendment; the County is saving funds by not having to move and pay to build out a new office location. In addition, programmatically, the Auto Title Division wishes to be located near/adjacent to the State BMV Office and the Deputy Registrar of Licenses.

Contractor and Project Information

Enterprise BMV, LLC
8109 Brookpark Road
Parma, OH 44129
Council District 4

The owner of the contractor/vendor is David Savron.

The address or location of the project is:

Parma Auto Title
12100 Snow Rd. (intersection of Snow Rd. & Chevrolet Blvd.) #15
Parma, Ohio 44130

The project is located in Cuyahoga Council District 4

Project Status and Planning

The Fiscal Office, Auto Title Division has had a satellite office located at this site since 2006 to provide auto and boat title services to the general public. The current lease expires on October 31, 2021 and this Lease Amendment will extend or renew this lease of 3,124 square feet of space for an additional five (5) years.

The project is on a critical action path because as the current lease expires on October 31, 2021 and to continue to offer this public service would be stopped or interrupted without this Lease amendment.

A total of three (3) wet signature in ink are requested by 10/31/2021.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is monthly.

The project is an amendment to an existing lease contract. This amendment changes the term and is the third amendment of the contract. The history of the amendments is: amended in 2007 to revise and extend the term to 10/31/2011; in 2011 to extend the term to 10/31/2016 for an amount of \$273,190.80; and in 2016 to extend the term to 10.31.2021 for an amount of \$314,688.40.

CONTRACT EVALUATION FORM

Contractor	Enterprise BMV LLC (FKA: The Savron Group LLC)				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM844, Res#062441, Res#074219, BC2011-151, R2016-0240				
RQ#	#4687				
Time Period of Original Contract	11/01/2006 to 10/31/2011 & 11/01.2011 to 10/31/2016 & 11/01/2016 to 10/31/2021.				
Background Statement	The Cuyahoga County Fiscal Officer, Auto Title Division has been a tenant of the Landlord, Enterprise BMV LLC, FKA The Savron Group LLC, since 2006. Pursuant to the Lease Agreement the Auto Title Division has requested to extend the Lease for 5 more years.				
Service Description	The Vendor/Landlord provides a full service lease for the Cuyahoga County Auto Title SW Satellite Office.				
Performance Indicators	Terms of the Lease have been met providing space, heating, cooling, security, snow plowing, cleaning, lighting, ect.				
Actual Performance versus performance indicators (include statistics):	The Landlord/Vendor has met all the requirements and terms of the Lease Agreement.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	The Landlord has met the requirements of the Lease Agreement.				
Department Contact	John Myers for Department of Public Works 216 698 2517				
User Department	Christina Papa, Manager, Fiscal Officer, Auto Title Division. 216 443 8908				
Date	July 20, 2021				

JCM

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0212

<p>Sponsored by: County Executive Budish/Departments of Public Works and Department of Health and Human Services/Cuyahoga Job and Family Services</p> <p>Co-sponsored by: Councilmembers Conwell and Sweeney</p>	<p>A Resolution authorizing an amendment to Contract No. 1255 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2021 to extend the time period to 9/30/2026, to add a provision for an option to purchase premises and for additional funds in the amount not-to-exceed \$2,617,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Departments of Public Works and Health and Human Services/Cuyahoga Job and Family Services has recommended an amendment to Contract No. 1255 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2021 to extend the time period to 9/30/2026, to add a provision for an option to purchase premises and for additional funds in the amount not-to-exceed \$2,617,000.00; and

WHEREAS, the County desires to extend the term of the contract to September 30, 2026 in order to provide 31,362 square feet of office space for the Westside Neighborhood Family Service Center for the Department of Health and Human Services, Cuyahoga Job and Family Services; and

WHEREAS, this project is 100% funded with Public Assistance Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 1255 with K & Z Mutual Realty, LLC, as successor in interest to Mutual Investment Properties, LLC, for lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2021 to extend the time period to 9/30/2026, to add a provision for an option to purchase premises and for additional funds in the amount not-to-exceed \$2,617,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorships Requested: September 22, 2021

Journal _____
_____, 20__

Scope of Work Summary

The Department of Public Works requesting request approval to amend and award of contract CE0600382 RQ3277 with K & Z Mutual Realty, LLC., successor in interest by merger of Mutual Investment Properties, LLC 2021 Amendment to Lease Agreement with Mutual Investment Properties, LLC for lease of approximately 31,362 square feet for the Westshore Neighborhood Family Service Center (NFSC) located at 9830 Lorain Ave., Cleveland, Ohio 44109, to extend the term from October 1, 2006 – September 30, 2021 by sixty (60) months ending September 30, 2026 for additional dollars not-to-exceed \$2,617,000.00 effective August 1, 2021.

The primary goal of the project is for consideration and passage of the 2021 Amendment with K & Z Mutual Realty, LLC.

The project is a request according to the original initial term of the contract commencing on October 1, 2006 – September 30, 2021 and extending the term to September 30, 2026

Procurement

The procurement method for this project was RQ3277.

Contractor and Project Information

The address of tenant:

Westshore Neighborhood Family Service Center (NFSC)
9830 Lorain Ave.

Cleveland, Ohio 44109

According to Mr. Gerald Zahler, the Maintenance Mgr. is Mr. Scott Morrow (216) 228-4300

The address for the vendor/owners is:

Mutual Investment Properties, LLC

28601 Chagrin Blvd.

Cleveland, Ohio 44122

Gerald E. Zahler, Sole Managing Member

gezahler@aol.com

(216) 831-2045

The address of the project:

Westshore Neighborhood Family Service Center (NFSC)

9380 Lorain Ave.

Cleveland, Ohio 44109

Property Manager

Frank Restifo

Hanna Commercial Real Estate

1350 Euclid Ave., suite 700

Cleveland, Ohio 44115

(216) 861-7200

Project Status and Planning

The Department of Public Works requesting request approval to amend

The project will extend to September 30, 2026 in the amount not-to-exceed \$2,617,000.00

The project is on a critical action path. The county currently leases space and this amendment will allow them to continue to lease space.

The project's term for the 2021 Amendment ending September 30, 2026.

The 2021 Amendment needs three (3) signatures in ink and will be delivered to OPD and the fully executed leases will be distributed to the county, Public Works and K & Z Mutual Realty, LLC

Funding

The project is funded per Kathy Starks, Business Services Manager, Cuyahoga Job and Family Services and Valicia Crawford and the fund name is Public Assistance Funds and is not-to-exceed \$2,617,000.00 ending September 30, 2026 effective August 1, 2021.

The schedule of payments is paid monthly by invoice according to the contact terms.

The project is a 2021 Amendment for the renewal period in the original ending September 30, 2026.

Resolution#061550 dtd April 18, 2006 Lease
Approving Contract CE0600382-01
RQ3277
Mutual Investment Properties, LLC
\$8,626,160.00
October 1, 2006 – September 30, 2016

Resoluion#072873 dtd June 28, 2007 Assignment, Subordination, Non-Disturbance and Attornment Agreement
CE0600382-01
RQ3277
Tenant improvements and lease of office space for Department of Employment and Family Services
Approving specific Assignment, Subordination, Non-Disturbance and Attornment Agreement among Mutual Investment Properties, LLC and Modern Woodmen of America for the period October 1, 2006 – September 30, 2016

R2017-0037 dtd 3/14/2017 First Amendment
BC2017-163 RFP Exemption dtd BOC 2/21/17
CE0600382-01
RQ3277
K & Z Mutual Realty, LLC., successor in interest by merger of Mutual Investment Properties, LLC

Lease of approximately 26,000 sq/ft space for NFSC Westshore
First renewal term 10/1/2006 – 9/30/16 to extend 10/1/2016 to 9/30/2021
not-to-exceed \$ 2,402,495.00
at the approximate rate of \$15.32 psf
Fund name: Public Assistance Funds
Note: Per Rich Opre and Steve Witt OPD – submit total dollar amount \$2,402,495.00 and reference that \$160,166.40 has already been paid for the period 10/1/16-1/3/17.

R2017-0091 dtd 5/23/2017 Second Amendment
CE0600382-01
RQ3277
IG17-0037 expires 12/31/2021
K & Z Mutual Realty, LLC
10/01/2006-09/30/2021 in the amount not-to-exceed \$650,000:00
Exhibits “A-Project Scope”, “B according to County Standards” and “C county telephone and data specifications”

R2021-tbd Lease Renewal and Third Amendment
CM1255
CE0600382-01
RQ3277
IG17-0037 IG number expires 12/31/2021
K & Z Mutual Realty, LLC
Renewal Term 2021 amendment; 10/1/2006 – 9/30/2021 extend to 9/30/2026 effective 8/1/2026
in the amount not-to-exceed \$2,617,000.00
Basic rent: \$2,556,000.00 (available for period 10/01/21-9/30/26) UCH08830
Covid: \$ 36,000.00 (available upon execution) NOEMERRESP001
Contingency fund: \$ 25,000.00 (available upon execution) UCH08830
Total: \$2,617,000.00

Fund name: Federal/State and Levy dollars according to VCrawford 5/3/2021

For the period 10/01/2006-9/30/2021 extend 09/30/2026 effective 08/01/2021

Funds for 2021 amendment:

2021 funds 08/01/2021-12/31/2021 HS260220 54400 100 UCH08830 \$25,000.00
2021 funds 08/01/2021-12/31/2021 HS260220 54400 100 NOEMERRESP001 \$36,000.00
2021 funds 10/01/2021-12/31/2021 HS260220 54400 100 UCH08830 \$126,000.00
Total 2021 additional dollars \$187,000.00
Contract total: from \$11,678,655.00 to \$14,295,655.00

Future funds for 2021 amendment starting year 2022 and ending 2026:

2022 funds \$504,000.00 begins 01/01/2022

2023 funds \$507,000.00

2024 funds \$516,000.00

2025 funds \$516,000.00

2026 funds \$387,000.00 ends 09/30/2026

5/3/21 from Valicia Crawford:

The funding source is Federal/State/Levy Dollars.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management
K & Z Mutual Realty LLC (Vendor30527) (Supplier3381)
For Contract Amendment CM1255

Infor/Lawson RQ#:	N/A
Buyspeed RQ# (if applicable):	CE0600382-01 CONV
Infor/Lawson PO# Code (if applicable):	3277
CM Contract#	1255

	Department	Clerk of the Board
Briefing Memo	NF	

Late Submittal Required:	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
Why is the amendment being submitted late?	N/A	
What is being done to prevent this from reoccurring?	N/A	

TAC Required:	Yes <input type="checkbox"/>	✓ No <input type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					NF	
IG#	17-0037				NF	
Annual Non-Competitive Bid Contract Statement	Date:	9/11/20		NF		
Debarment/Suspension Verified	Date:	9/17/20		NF		
Auditor’s Finding	Date:	9/17/20		NF		
Vendor’s Submission					NF	
W-9 – <i>if required</i>	Tax ID#	83-0364893	Date:	12/23/19	NF	
Independent Contractor (I.C.) Requirement			Date:	9/11/20	NF	
Amendment and Exhibits					NF	
Cover - <i>Master amendments</i>					NF	
Contract Evaluation					NF	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond) LVeryhart-LAW					NF	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					NF	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					NF	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					NF	
Checklist Verification					NF	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management
K & Z Mutual Realty LLC (Vendor30527) (Supplier3381)
For Contract Amendment CM1255

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Various Terms	Accounting Unit	Account	Sub Account	Activity	Amount
08/01/21-12/31/21	HS260220	54400	100	UCH08830	\$25,000.00
08/01/21-12/31/21	HS260220	54400	100	NOEMERRESP001	\$36,000.00
10/01/21-12/31/21	HS260220	54400	100	UCH08830	\$126,000.00
01/01/22-12/31/22	HS260220	54400	100	UCH08830	\$504,000.00
01/01/23-12/31/23	HS260220	54400	100	UCH08830	\$507,000.00
01/01/24-12/31/24	HS260220	54400	100	UCH08830	\$516,000.00
01/01/25-12/31/25	HS260220	54400	100	UCH08830	\$516,000.00
01/01/26-09/30/26	HS260220	54400	100	UCH08830	\$387,000.00
				Total	\$2,617,000.00

Total contract \$2,617,000.00 extend to 09/30/2026 effective 8/01/2021

Current Contract History CE/AG# (if applicable)	CE0600382-01 CONV
Infor/Lawson PO# Code (if applicable)	CE0600381-01 CONV
BuySpeed or Lawson RQ# (if applicable)	3277
CM Contract#	1255

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$ 8,626,160.00		9/30/2016	4/18/2006	Resolution#061550
Prior Amendment Amounts (list separately)		\$ 2,402,495.00	9/30/2021	3/14/2017	R2017-0037
		\$ 650,000.00	9/30/2021	5/23/2017	R2017-0091
Pending Amendment		\$ 2,617,000.00	9/30/2026	Tbd	R2021-tbd
Total Amendments		\$ 5,669,495.00			
Total Contact Amount		\$ 14,295,655.00			

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management
K & Z Mutual Realty LLC (Vendor30527) (Supplier3381)
For Contract Amendment CM1255

OPD Use Only:

Prior Resolutions:	
Amend:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	

OPD Buyer approval:

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0213

Sponsored by: County Executive Budish/ Department of Public Works	A Resolution authorizing an amendment to an agreement with Progressive Casualty Insurance Company for lease of land and corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtis-Wright Parkway, Richmond Heights, for the period of 10/1/2006 – 9/30/2021 to extend the time period to 9/30/2026 and for additional revenue in the amount of \$568,500.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/ Department of Public Works has recommended an agreement with Progressive Casualty Insurance Company for lease of land and corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtis- Wright Parkway, Richmond Heights, for the period of 10/1/2006 – 9/30/2021 to extend the time period to 9/30/2026 and for additional revenue in the amount of \$568,500.00; and

WHEREAS, the primary goal of this project is for continued use of the Cuyahoga County Airport facilities located at 26340 Curtiss-Wright Parkway in the City of Richmond Heights; and

WHEREAS, this project is revenue generating from the lease; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby an agreement with Progressive Casualty Insurance Company for lease of land and corporate hangar facility at the Cuyahoga County Airport, located at 26340 Curtis- Wright Parkway,

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

Revenue Generating Lease Amendment: Progressive Casualty Insurance
Progressive Casualty Insurance Company, Tenant
For Department of Public Works, Airport Division and Real Estate Division
2021 submittal
PWD-2272, Law Anka Davis
IG18-0067 expires 12/31/2022
RQ# 43470

Scope of Work Summary

Department of Public Works, Airport Division requesting approval of a Revenue Generating Lease Amendment with Progressive Casualty Insurance Company (vendor/Tenant) for five (5) years, with options, in a revenue generating amount not less than \$568,500.00.

The County has leased a County owned hangar, located at 26260 Curtiss Wright Pkwy, Richmond Heights, Ohio since 10/01/2006 to Progressive Insurance Company and/or related entities (Resolution #063914 and R2018-0232). The current lease expires 09/30/2021. Progressive has utilized its options to extend the term of the lease for another five years, with additional options (extending 10/01/2021 through 09/30/2026). This is a revenue generating lease which shall be in an amount not less than \$568,500.00.

The Department of Public Works wishes to lease an approximately 15,000 square foot County owned airplane hangar, located at the County Airport to help generate revenue to offset the operating costs associated with this public service airport and to amend the current lease and extend the Term from 11/01/2021 to 09/30/2026.

The primary goal of this Lease amendment is part of the County's, as owner and sponsor of the Cuyahoga County Airport, mission to facilitate safe and efficient air services to our County and Region. This revenue generating lease helps defray the operational costs of providing this service and offset costs to the County General Fund.

The site of the leased hangar is in the City of Richmond Heights, Ohio in County Council District 11.

There is no software of technical equipment associated with this request.

Procurement

RFP exemption: This is a revenue generating agreement pursuant to the renewal options contained in the terms of the underlying, base Lease Agreement, currently in place.

Contractor and Project Information

Vendor:

PROGRESSIVE CASUALTY INSURANCE COMPANY
Corporate Real Estate Department
5920 Landerbrook Dr.
Building 11-L32A401
Mayfield Heights, Ohio 44124
Council District 11

The Vice President signing on behalf of Progressive Insurance Company is Mr Ron Marotto, 5920 Landerbrook Rd. Bld. 3, Mayfield Heights, Ohio, 44124

The address of the County Owned Property being leased is:
26260 Curtiss Wright Pkwy.
Richmond Heights, Ohio 44124

The Leased County owned hangar is located in Council District 11

Project Status and Planning

This revenue generating lease amendment is pursuant to a renewal option in the current lease which expires shortly on September 30, 2021.

There is a current lease in place with Progressive and it is set to expire on 09/30/2021 and Progressive has exercised a renewal option to extend the term for five years.

This lease amendment needs an Original and two wet copies signed by 10/01/2021.

Funding

This Lease Amendment is a revenue generating agreement for the County.

The schedule of payments are monthly for ground and hangar rent and quarterly for fuel flow fees.

This 2021 lease amendment, memorializing a renewal term to an existing lease agreement with Progressive Insurance Company, extends the term of the lease for an additional five years in a total amount not less than \$568,500.00 (\$89,200.00 is associated with ground rent, \$399,300.00 is associated with hangar rent, and \$80,000.00 is associated with a minimum fuel flow fee).

This second amendment puts in place the third renewal option contained in the original lease. The base lease was in an amount of \$392,840.00 for the original term of 10/01/2006 to 09/30/2011. The first renewal term, 10/01/2011 to 09/30/2016 was in an amount of \$435,520.00. The second renewal term of 10/01/2016 to 09/30/2021 was set at \$525,054.20. This third renewal for the period 10/01/2021 to 09/30/2026 will be in an amount not less than \$568,500.00. This increases the rents from the current lease largely pursuant to the terms outlined in the base lease.

CONTRACT EVALUATION FORM

Contractor	Progressive Casualty Insurance Company				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	A REVENUE GENERATING Lease Agreement: PWD#2272, Doc#48011670, R2018-0232, Res#063914(9.14.2006), IG#18-00067				
RQ#	#43470				
Time Period of Original Contract	10/01/2006 to 09/30/2011 & 10/01.2011 to 09/30/2021.				
Background Statement	Progressive Insurance Co. has been a tenant at the Cuyahoga County Airport since 2006. The current lease expires 09/30/2021 and Progressive would like to extend through 9.30.2026 for another Five years with two more five year options, .				
Service Description	The County leases an approx.. 16,000 square foot hangar located on a approx. 1.6 acre parcel of land located at 26260 Curtiss-Wright Pkwy., Richmond Heights, Ohio, PPN 661-16-007 This is a REVENUE GENERATION AGREEMENT				
Performance Indicators	The tenant, Progressive Insurance continues to perform per the terms and conditions of the Lease Agreement.				
Actual Performance versus performance indicators (include statistics):	The performance for the Tenant, Progressive are defined in the Lease Agreement, and they have met all the terms and conditions.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Tenant meets or exceeds the requirements of the lease by and between Cuyahoga County and Progressive Insurance Co.				
Department Contact	John Myers, Department of Public Works 216 698 2517				
User Department	Dept of Public Works has oversight and responsibility for the operations at the County Airport (CGF)				
Date	7.12.2021				

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0214

Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Job and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021 to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$1,108,274.00; authorizing the County Executive to execute the amendment and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Job and Family Services has recommended an amendment to a Master Contract with various providers for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021 to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$1,108,274.00 as follows:

- a) Contract No. 186 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$147,800.00.
- b) Contract No. 197 with The Centers for Families and Children in the amount not-to-exceed \$120,000.00.
- c) Contract No. 210 with Towards Employment in the amount not-to-exceed \$180,000.00.
- d) Contract No. 224 with The Spanish American Committee in the amount not-to-exceed \$120,000.00.
- e) Contract No. 1482 with Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed \$244,085.00.
- f) Contract No. 1483 with Cuyahoga County Public Library in the amount not-to-exceed \$56,389.00.
- g) Contract No. 1484 with Goodwill Industries of Greater Cleveland and Central Ohio, Inc. in the amount not-to-exceed \$120,000.00.
- h) Contract No. 1485 with West Side Catholic Center in the amount not-to-exceed \$120,000.00.

WHEREAS, the goal to this amendment is to continue to provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T); and

WHEREAS, the project is funded 100% by Federal FAET (Food Assistance Employment & Training); and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2021 to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$1,108,274.00 as follows:

- a) Contract No. 186 with Lutheran Metropolitan Ministry in the amount not-to-exceed \$147,800.00.
- b) Contract No. 197 with The Centers for Families and Children in the amount not-to-exceed \$120,000.00.
- c) Contract No. 210 with Towards Employment in the amount not-to-exceed \$180,000.00.
- d) Contract No. 224 with The Spanish American Committee in the amount not-to-exceed \$120,000.00.
- e) Contract No. 1482 with Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed \$244,085.00.
- f) Contract No. 1483 with Cuyahoga County Public Library in the amount not-to-exceed \$56,389.00.
- g) Contract No. 1484 with Goodwill Industries of Greater Cleveland and Central Ohio, Inc. in the amount not-to-exceed \$120,000.00.
- h) Contract No. 1485 with West Side Catholic Center in the amount not-to-exceed \$120,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the

expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

Title: 2020 CJFS SNAP to Skills Employment and Training Services Amendment #2 to Master Contract with Lutheran Metropolitan Ministry (186), The Centers for Families and Children (197), Towards Employment (210), The Spanish American Committee (224), Cleveland Center for Arts and Technology dba NewBridge Cleveland (1482), Cuyahoga County Public Library (1483), Goodwill Industries of Greater Cleveland and East Central Ohio, Inc (1484) and West Side Catholic Center (1485)

Scope of Work Summary

CJFS is requesting approval of an amendment to the master contract with Lutheran Metropolitan Ministry, The Centers for Families and Children, Towards Employment and Spanish American Committee, Cleveland Center for Arts and Technology dba NewBridge Cleveland, Cuyahoga County Public Library, Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. and West Side Catholic Center to extend the time period to 9/30/2022 and to add funds in the amount not-to-exceed \$1,108,274 effective 10/1/2021.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2020-645

BC2021-301

The anticipated start-completion dates are 10/1/2021 - 09/30/2022.

The primary goals of the project are (list 2 to 3 goals).

- To increase the number of SNAP participants who are able to obtain employment at a wage allowing them to sustain their family.
- To increase the rate of SNAP participants retaining employment.

Procurement

The procurement method for this project was RFP2259. The total value of the RFP was \$532,849.80.

The (above procurement method) was closed on August 10, 2020. There were no SBE or DBE participation/goals.

There were eight (8) proposals pulled from OPD, eight (8) proposals submitted for review, four (4) proposals approved.

Four new vendors had been added to this contract by amendment. They originally submitted proposals in response to the RFP and have been added as vendors. We are exercising the option year written into the RFP to extend this contract via amendment for all vendors.

Contractor and Project Information

Cleveland Center for Arts and Technology dba NewBridge Cleveland
3634 Euclid Avenue, Suite 100
Cleveland, Ohio 44115
Council District 07
Cuyahoga County Public Library
2111 Snow Road
Parma, Ohio 44134
Council District 04

Goodwill Industries of Greater Cleveland and East Central Ohio, Inc
408 Ninth Street SW
Canton, Ohio 44707
Council District N/A

Lutheran Metropolitan Ministry
The Richard Sering Center
4515 Superior Avenue
Cleveland, OH 44103
Council District 07

The Spanish American Committee
4407 Lorain Avenue
Cleveland, OH 44113
(216) 961-2100 ext.234
Council District 07

The Centers for Families and Children
4500 Euclid Avenue
Cleveland, OH 44103
(216) 302-3713
Council District 07

Towards Employment
1255 Euclid Avenue, Suite 300
Cleveland, OH 44115
(216) 696-5750
Council District 07

West Side Catholic Center
3135 Lorain Avenue
Cleveland, Ohio 44113
Council District 07

The President & CEO for Cleveland Center for Arts and Technology dba NewBridge Cleveland is Bethany Friedlander

The Deputy Director of Public Services for Cuyahoga County Public Library is Pamela Jankowski

The Vice President for Mission and Administration for Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. is Mark Trew

The Chief Operating Officer for Lutheran Metropolitan Ministry Maria Foscia

The Executive Director for Spanish American Committee is Ramonita Vargas

The CEO for The Centers for Families and Children is Eric Morse

The Executive Director for Towards Employment is Jill Rizika

The Executive Director of West Side Catholic Center is John Litten

Project Status and Planning

The project is an amendment to an existing Master Contract with the County.

Funding

The project is funded 100% by Federal Food Assistance Employment and Training (FAET).

The schedule of payments is by monthly invoice.

The project is an amendment to a contract. This amendment is extending the end date to 9/30/22 and adding \$1,108,274. This is the second amendment.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ 2259 Lutheran Metropolitan Ministry (LMM)
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	186

	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					SMG	
IG#	12-1788-REG 31DEC2021				CM	
Annual Non-Competitive Bid Contract Statement	Date:	03022021		SMG		
Debarment/Suspension Verified	Date:	08242021		SMG		
Auditor’s Finding	Date:	07222021		SMG		
Vendor’s Submission					n/a	
W-9 – <i>if required</i>	Tax ID#	34-1043756	Date:	03102021	SMG	
Independent Contractor (I.C.) Requirement			Date:	03022021	SMG	
Amendment and Exhibits					SMG	
<i>Cover - Master amendments only</i>					SMG	
Contract Evaluation					SMG	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					SMG	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					SMG	
Checklist Verification					SMG	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/21-12/31/21	HS260195	55130	UCH08397	\$36,950.00
1/1/22 - 9/30/22	HS260195	55130	UCH08397	\$110,850.00
			TOTAL	\$147,800.00

Current Contract History CE/AG# (if applicable)	186
Infor/Lawson PO# Code (if applicable)	AMND
BuySpeed or Lawson RQ# (if applicable)	RQ 2259
CM Contract#	186

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$481,000.25		10/1/2020-9/30/2021	12/7/2020	BC2020-645
Prior Amendment Amounts (list separately)		\$428,667.00	6/22/2021-9/30/2021	6/1/2021	BC2021-301
		\$			
		\$			
Pending Amendment		\$1,108,274.00	10/1/2021 - 9/30/2022	pending	pending
Total Amendments		\$1,536,941.00			
Total Contact Amount		\$2,017,941.25			

OPD Use Only:

Prior Resolutions:	
Amend:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

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OPD Buyer approval:

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

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Infor/Lawson RQ# (if applicable)	RQ 2259
BuySpeed RQ# (if applicable)	
Infor/Lawson PO # Code: (if applicable)	N/A
CM Contract#	186

Decert/Recert/Additional Certs (DRA)		
	Department initials	OPD
Executed contract cover(s) in support of amount requested	L.C.	OK
Fiscal encumbrance cover(s) (if master contract)	N/A	OK
Signed DRA – Decertification / Recertification / Additional Certification form	L.C.	OK
Checklist Verification	L.C.	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
1/1/2021 to 9/30/2021	HS260195	55130	UCH08397	\$99,750.19
			TOTAL	99,750.19

OPD Buyer approval: OK, ssp 3/29/2021

CONTRACT EVALUATION FORM

Contractor	Lutheran Metropolitan Ministries				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#186 CE1900361-01 CONV				
RQ#	RQ2259				
Time Period of Original Contract	10/1/20 – 9/30/2021				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)				
Performance Indicators	Providers will provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual Performance versus performance indicators (include statistics):	30 participants served 100 to be served				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is meeting expectations of program. Like most agencies, the provider has been affected by the effects of the COVID-19 pandemic. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.				

Department Contact	Paul Porter
User Department	Job and Family Services
Date	8/26/2021

Office of Procurement and Diversity – Required Documents Checklist

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Infor/Lawson RQ#:	RQ 2259 The Centers for Families and Children (The Centers)
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	197

	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					SMG	
IG#	12-0785-REG exp 12/31/2023				CM	
Annual Non-Competitive Bid Contract Statement	Date:	2/1/2021			SMG	
Debarment/Suspension Verified	Date:	08242021			SMG	
Auditor’s Finding	Date:	07222021			SMG	
Vendor’s Submission					n/a	
W-9 – <i>if required</i>	Tax ID#	23-7084455	Date:	10/1/2020	SMG	
Independent Contractor (I.C.) Requirement			Date:	1/12/2021	SMG	
Amendment and Exhibits					SMG	
<i>Cover - Master amendments only</i>					SMG	
Contract Evaluation					SMG	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					SMG	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					SMG	
Checklist Verification					SMG	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Office of Procurement and Diversity – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/21-12/31/21	HS260195	55130	UCH08397	\$30,000.00
1/1/22 - 9/30/22	HS260195	55130	UCH08397	\$90,000.00
			TOTAL	\$120,000.00

Current Contract History CE/AG# (if applicable)	197
Infor/Lawson PO# Code (if applicable)	AMND
BuySpeed or Lawson RQ# (if applicable)	RQ# 2259
CM Contract#	197

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$481,000.25		10/1/2020-9/30/2021	12/7/2020	BC2020-645
Prior Amendment Amounts (list separately)		\$428,667.00	6/22/2021-9/30/2021	6/1/2021	BC2021-301
		\$			
		\$			
Pending Amendment		\$1,108,274.00	10/1/2021 - 9/30/2022	pending	pending
Total Amendments		\$1,536,941.00			
Total Contact Amount		\$2,017,941.25			

OPD Use Only:

Prior Resolutions:	
Amend:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	

Office of Procurement and Diversity – Required Documents Checklist

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OPD Buyer approval:

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	The Centers for Family and Children				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#197 CE1900361-01 CONV				
RQ#	RQ2259				
Time Period of Original Contract	10/1/20 – 9/30/2021				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)				
Performance Indicators	Providers will provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual Performance versus performance indicators (include statistics):	100 Participants enrolled 200 to be served				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is meeting expectations of program. Like most agencies, the provider has been affected by the effects of the COVID-19 pandemic. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.				

Department Contact	Paul Porter
User Department	Job and Family Services
Date	8/26/2021

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ 2259 Towards Employment
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	210

	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					CM	
IG#	12-2802-REG 31DEC2024				CM	
Annual Non-Competitive Bid Contract Statement	Date:	01252021		CM		
Debarment/Suspension Verified	Date:	05052021		CM		
Auditor's Finding	Date:	05052021		CM		
Vendor's Submission					n/a	
W-9 – <i>if required</i>	Tax ID#	34-1578831	Date:	01112021	CM	
Independent Contractor (I.C.) Requirement			Date:	08052020	CM	
Amendment and Exhibits					CM	
Cover - <i>Master amendments only</i>					CM	
Contract Evaluation					CM	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers' Compensation Certificate; Bid Guaranty and Contract Bond)					CM	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	
Workers' Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					CM	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					CM	
Checklist Verification					CM	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Office of Procurement and Diversity – Required Documents Checklist

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Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Eff upon signature -9/30/2021	HS260195	55130	UCH08397	\$0
			TOTAL	\$0

Current Contract History CE/AG# (if applicable)	210
Infor/Lawson PO# Code (if applicable)	AMND
BuySpeed or Lawson RQ# (if applicable)	RQ 2259
CM Contract#	210

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$481,000.25		10/1/2020-9/30/2021	12/7/2020	BC2020-645
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$428,667.00	Eff upon signature -- 9/30/21	Pending	pending
Total Amendments		\$428,667.00			
Total Contact Amount		\$909,667.25			

OPD Use Only:

Prior Resolutions:	
Amend:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

OPD Buyer approval:

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Towards Employment				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#210 CE1900361-01 CONV				
RQ#	RQ2259				
Time Period of Original Contract	10/1/20 – 9/30/2021				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)				
Performance Indicators	Providers will provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual Performance versus performance indicators (include statistics):	45 enrolled participants 45 to be served				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is meeting expectations of program. Like most agencies, the provider has been affected by the effects of the COVID-19 pandemic. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.				

Department Contact	Paul Porter
User Department	Job and Family Services
Date	8/26/2021

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable)	2259
BuySpeed RQ# (if applicable)	N/A
Infor/Lawson PO # Code: (if applicable)	N/A – In CM module
CM Contract#	224

Decert/Recert/Additional Certs (DRA)		
SPANISH AMERICAN COMMITTEE	Department initials	OPD
Executed contract cover(s) in support of amount requested	PC	OK
Fiscal encumbrance cover(s) (if master contract)	PC	OK
Signed DRA – Decertification / Recertification / Additional Certification form	PC	OK
Checklist Verification	PC	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
01/01/2021 – 09/30/2021	HS260195	55130	UCH08397	\$85,500.00
			TOTAL	\$85,500.00

OPD Buyer approval: OK, ssp 4/2/2021

CONTRACT EVALUATION FORM

Contractor	The Spanish American Committee				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#224 CE1900361-01 CONV				
RQ#	RQ2259				
Time Period of Original Contract	10/1/20 – 9/30/2021				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)				
Performance Indicators	Providers will provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual Performance versus performance indicators (include statistics):	15 served 53 to be served				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	The provider has not been able to fully incorporate the program. Staffing levels and restrictions has been the primary reason for the rating.				
Department Contact	Paul Porter				

User Department	Job and Family Services
Date	8/26/21

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ 2259 Cleve Center of Arts and Technology dba New Bridge Cleveland
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	1482

	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					SMG	
IG#	21-0181-REG 31DEC2023				CM	
Annual Non-Competitive Bid Contract Statement	Date:	02242021			SMG	
Debarment/Suspension Verified	Date:	08242021			SMG	
Auditor’s Finding	Date:	07212021			SMG	
Vendor’s Submission					N/A	
W-9 – <i>if required</i>	Tax ID#	27-1193704	Date:	03102021	SMG	
Independent Contractor (I.C.) Requirement			Date:	02242021	SMG	
Amendment and Exhibits					SMG	
Cover - <i>Master amendments only</i>					SMG	
Contract Evaluation					SMG	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					SMG	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					SMG	
Checklist Verification					SMG	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/21-12/31/21	HS260195	55130	UCH08397	\$61,021.25
1/1/22 - 9/30/22	HS260195	55130	UCH08397	\$183,063.75
			TOTAL	\$244,085.00

Current Contract History CE/AG# (if applicable)	1482
Infor/Lawson PO# Code (if applicable)	AMND
BuySpeed or Lawson RQ# (if applicable)	RQ 2259
CM Contract#	1482

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$481,000.25		10/1/2020-9/30/2021	12/7/2020	BC2020-645
Prior Amendment Amounts (list separately)		\$428,667.00	6/22/2021-9/30/2021	6/1/2021	BC2021-301
		\$			
		\$			
Pending Amendment		\$1,108,274.00	10/1/2021 - 9/30/2022	pending	pending
Total Amendments		\$1,536,941.00			
Total Contact Amount		\$2,017,941.25			

OPD Use Only:

Prior Resolutions:	
Amend:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement	

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Notes:	
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OPD Buyer approval:

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ 2259 Cuyahoga County Public Library (CCPL)
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	1483

	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments						
				Department initials	OPD	
Justification Form				SMG	See note OK	
IG#				n/a – county library	N/A	
Annual Non-Competitive Bid Contract Statement <i>Per email from CT 8/19/2021 and approved by Law: “We no longer need to collect the non-competitive bid form for items that are taken to Board of Control for approval.”</i>	Date:	01212021		SMG	Attached, not required per email from CT	
Debarment/Suspension Verified	Date:	08242021		SMG	OK	
Auditor’s Finding	Date:	07222021		SMG	OK	
Vendor’s Submission				N/A	N/A	
W-9 – <i>if required</i>	Tax ID#	34-6000819	Date:	12112020	SMG	Attached no longer required
Independent Contractor (I.C.) Requirement			Date:		n/a library	N/A
Amendment and Exhibits				SMG	OK	
<i>Cover - Master amendments only</i>				SMG	OK	
Contract Evaluation				SMG	See note OK	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				SMG	Attached no longer required	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				SMG	Attached no longer required Expires 9/1/2021; department advised to get coverage for current amendment	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i> <i>*OPD Buyer to check for attachment; not for compliance.</i>	SMG	Attached no longer required Expires 1/1/2022
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	SMG	
Checklist Verification	SMG	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/21-12/31/21	HS260195	55130	UCH08397	\$14,097.00
1/1/22 - 9/30/22	HS260195	55130	UCH08397	\$42,292.00
			TOTAL	\$56,389.00

Current Contract History CE/AG# (if applicable)	1483
Infor/Lawson PO# Code (if applicable)	AMND
BuySpeed or Lawson RQ# (if applicable)	RQ 2259
CM Contract#	1483

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$481,000.25		10/1/2020-9/30/2021	12/7/2020	BC2020-645
Prior Amendment Amounts (list separately)		\$428,667.00	6/22/2021-9/30/2021	6/1/2021 6/21/2021	BC2021-301
		\$			
		\$			
Pending Amendment		\$1,108,274.00	10/1/2021- 9/30/2022	pending	pending
Total Amendments		\$1,536,941.00			
Total Contact Amount		\$2,017,941.25			

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

OPD Use Only:

Prior Resolutions:	BC2021-301 and BC2020-645
Amend:	Amendment #2
Vendor Name:	Cuyahoga County Public Library
ftp:	10/1/2021-9/30/2022
Amount:	\$56,389.00 nte
History/CE:	OK
EL:	OK
Procurement Notes:	<p>8/27/2021: Justification:</p> <ol style="list-style-type: none"> 1. Include all the contract numbers in the first sentence: The Cuyahoga Jobs and Family Services (CJFS) plans to amend Contract No. {186,197,210,224} with Lutheran Metropolitan Ministry(186), The 2. Question 1 and 1a: The terms should be 10/1/2021 – 9/30/2022 versus “upon signature ...” 3. Question 4 references the wrong RFP #, should be RQ2259. <p>Contract Evaluations: contain the wrong Current Contract # and Wrong Req # - please correct.</p> <p>8/30/21: Justification revised; Contract evaluation revised: OK to approve once all 8 amendments have been approved. COI Expires 9/1/2021 (current amendment 1 ends on 9/30/2021) suggesting Department uploads a COI that goes to the end of Amendment 1, however Law approved. AHW</p>

OPD Buyer approval: OK to approve to BOC/CC. Per the procedures, as this item needs County Council approval, the department will need to enter into OnBase for a future agenda under the ERP-BOC/Council Approval Request Form. AHW 8/30/2021.

CONTRACT EVALUATION FORM

Contractor	Cuyahoga County Public Library				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#1483 CE1900361-01 CONV				
RQ#	RQ2259				
Time Period of Original Contract	10/1/20 – 9/30/2021				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)				
Performance Indicators	Providers will provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual Performance versus performance indicators (include statistics):	The contractor is recently engaged with the agency and is currently engaged with 2 participants and are providing remedial education services. The provider is expected to serve 30 participants.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is meeting projected expectations of program. The provider was added as a contractor during the later part of the contract year. It is estimated if the provider operated for a full year, they would meet the program expectations. Like most agencies, the provider has been affected by the effects of the COVID-19 pandemic. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.				

Department Contact	Paul Porter
User Department	Job and Family Services
Date	8/26/2021

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ 2259 Goodwill Industries
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	AMND #1
CM Contract#	1484

	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					
				Department initials	OPD
Justification Form				CM	ok
IG#	21-0095-REG 31DEC2025 Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. 21-0095-REG			CM	OK
Annual Non-Competitive Bid Contract Statement	Date:	03/12/2021		CM	See procurement note OK
Debarment/Suspension Verified	Date:	05/05/2021		CM	See procurement note OK
Auditor’s Finding	Date:	05/05/2021		CM	ok
Vendor’s Submission				CM	ok
W-9 – if required	Tax ID#	34-0909974	Date: 08/03/2020	CM	ok
Independent Contractor (I.C.) Requirement			Date: 03/12/2021	CM	Ok
Amendment and Exhibits				CM	Ok
Cover - Master amendments only					OK
Contract Evaluation				n/a	N/A
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					OK
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Document attached
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>				CM	Document attached
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>				CM	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Checklist Verification	CM	OK
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Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Eff upon signature – 9/30/21	HS260195	55130	UCH08397	\$48,206.00 \$50,743.00
			TOTAL	\$48,206.00 \$50,743.00

Current Contract History CE/AG# (if applicable)	N/A – new vendor, no prior contract
Infor/Lawson PO# Code (if applicable)	AMND
BuySpeed or Lawson RQ# (if applicable)	RQ 2259 INFOR/48703 BUYSPEED
CM Contract#	1484

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$481,000.25		10/1/2020-9/30/2021	12/7/2020	BC2020-645
Prior Amendment Amounts (list separately)		\$			
		\$			
		\$			
Pending Amendment		\$428,667.00	Eff upon signature – 9/30/21	Pending	pending
Total Amendments		\$428,667.00			
Total Contact Amount		\$909,667.25			

OPD Use Only:

Prior Resolutions:	BC2020-645
Amend:	1

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Vendor Name:	Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.
ftp:	Effective Date – 9/30/2021
Amount:	\$50,743.00.00mm
History/CE:	N/A
EL:	OK
Procurement Notes:	<p>6/4/2021: Section III of the NCBS needs to have either B, C, or D checked; Debarment Form: Form incomplete; must check box when Federally Funded Debarment/Suspension search was conducted on the System for Award Management (SAM); Funding issue – Amendment amount doesn’t match the 4 newly funded vendors (recreate and upload corrected amendment cover; Contract Tab: Need last allowed invoice date entered. Need Contracts 186, 210 and 224 routed to the SCM Inbasket for review with this and the other new vendors to review/approve to OnBase.</p> <p>6/8/2021: Corrected Justification Form has an incorrect adding not to exceed amount – need corrected form. Did not return awaiting upload. Waiting on 210 and 224 to be routed to SCB Basket to approve all 8 amendments within the master. AHW</p> <p>6/9/2021: Re-corrected Justification form uploaded OK. Set to approve once Contracts 210 and 224 are reviewed and approved.</p>

OPD Buyer approval: **ok to approve for BOC consideration, ahw 6/9/2021**

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	RQ 2259 West Side Catholic Center
Buyspeed RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	AMND
CM Contract#	1485

	Department	Clerk of the Board
Briefing Memo	X	

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments					Department initials	OPD
Justification Form					SMG	
IG#	12-2979-REG 31DEC2023				CM	
Annual Non-Competitive Bid Contract Statement	Date:	3/3/2021			SMG	
Debarment/Suspension Verified	Date:	08242021			SMG	
Auditor’s Finding	Date:	07222021			SMG	
Vendor’s Submission					N/A	
W-9 – <i>if required</i>	Tax ID#	34-1244687	Date:	3/10/21	SMG	
Independent Contractor (I.C.) Requirement			Date:	2/23/21	SMG	
Amendment and Exhibits					SMG	
<i>Cover - Master amendments only</i>					SMG	
Contract Evaluation					SMG	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)					SMG	
COI - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law. *OPD Buyer to check for attachment; not for compliance.</i>					SMG	
Original Executed Contract (<i>containing insurance terms</i>) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>					SMG	
Checklist Verification					SMG	

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
10/1/21-12/31/21	HS260195	55130	UCH08397	\$30,000.00
1/1/22 - 9/30/22	HS260195	55130	UCH08397	\$90,000.00
			TOTAL	\$120,000.00

Current Contract History CE/AG# (if applicable)	1485
Infor/Lawson PO# Code (if applicable)	AMND
BuySpeed or Lawson RQ# (if applicable)	RQ# 2259
CM Contract#	1485

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$481,000.25		10/1/2020-9/30/2021	12/7/2020	BC2020-645
Prior Amendment Amounts (list separately)		\$428,667.00	6/22/2021-9/30/2021	6/1/2021	BC2021-301
		\$			
		\$			
Pending Amendment		\$1,108,274.00	10/1/2021 - 9/30/2022	pending	pending
Total Amendments		\$1,536,941.00			
Total Contact Amount		\$2,017,941.25			

OPD Use Only:

Prior Resolutions:	
Amend:	
Vendor Name:	
ftp:	
Amount:	
History/CE:	
EL:	
Procurement Notes:	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

OPD Buyer approval:

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Revised 9/17/2020

CONTRACT EVALUATION FORM

Contractor	Westside Catholic Center				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM#1485 CE1900361-01 CONV				
RQ#	RQ2259				
Time Period of Original Contract	10/1/20 – 9/30/2021				
Background Statement	Cuyahoga County's SNAP to Skills implements a 3rd party partner model that leverages non-federal funds used for employment, training and supportive services to FAET recipients for up to 50% reimbursement by community-based organizations and community colleges. This model promotes growth, expansion and sustainability of much needed services and programs for FAET recipients.				
Service Description	To provide high quality employment and training services to Supplemental Nutrition Assistance Program (SNAP) recipients and enhance participation in the SNAP Employment and Training program (SNAP E&T)				
Performance Indicators	Providers will provide/enroll participants in: (1) job search and job readiness activities; (2) education and training activities; (3) vocational training; and (4) general education development.				
Actual Performance versus performance indicators (include statistics):	The contractor is recently engaged with the agency and is currently engaged with 11 participants and are providing remedial education services. The provider is expected to serve 48 participants.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)			X		
Justification of Rating	Provider is meeting projected expectations of program. It is estimated if the provider operated for a full year, they would meet the program expectations. Like most agencies, the provider has been affected by the effects of the COVID-19 pandemic. CJFS will continue to provide support to ensure contracted services are of the highest quality for participants.				

Department Contact	Paul Porter
User Department	Job and Family Services
Date	8/26/2021

County Council of Cuyahoga County, Ohio

Resolution No. R2021-0215

<p>Sponsored by: County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/30/2022 for additional funds in the amount not-to-exceed \$768,609.21; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services has recommended an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/30/2022 for additional funds in the amount not-to-exceed \$768,609.21; and

WHEREAS, the primary goals for this amendment are to (1) provide shelter for single adult men, located at 2100 Lakeside Avenue, (2) provide shelter, meals access to laundry and services to link men with employment & housing and (3) facilitate the provision of overflow shelter services for single men and families; and

WHEREAS, this project is funded 100% by Treasury COVID-19 Emergency Response Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 824 with Lutheran Metropolitan Ministry for operations and case management services for a 365-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2021 – 9/30/2022 for additional funds in the amount not-to-exceed \$768,609.21.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: September 14, 2021
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20__

Office of Homeless Services – RQ# 3912 – 2021 – AMENDMENT 1 – Emergency Shelter for Single Adult Men and Overflow Shelter Services for Single Adults and Families.

Scope of Work Summary

Office of Homeless Services requesting an amendment to the contract for Emergency Shelter Services with Lutheran Metropolitan Ministry (LMM) to add \$768,609.21. This is the first amendment, no change in term or scope of service.

Prior Board Approval Number or Resolution Number:

Original Contract \$3,958,232.00 R2021-0086

Lutheran Metropolitan Ministry (LMM) operates the Emergency Shelter for Single Adult Men which accommodates 345 men a night, located at 2100 Lakeside Avenue. Shelter, meals, access to laundry and services to link men with employment and housing are provided 365 days/year. LMM also facilitates the provision of overflow shelter services for single men and families in partnership with community providers. As an extension of services related to providing Shelter Overflow Services, has coordinated the Continuum of Care “Congregate Shelter Deconcentration” strategy in response to COVID-19.

The anticipated start date is Effective Date. The contract ends 9/3/2022.

The primary goals of the project are:

- a) Operate an emergency shelter for single adult men, located at 2100 Lakeside Avenue
- b) Provide shelter, meals, access to laundry and services to link men with employment and housing are provided 365 days/year
- c) Facilitate the provision of Overflow shelter services for single men and families in partnership with community providers

Procurement

An alternative procurement process was approved on by the Board of Control on October 19, 2020 (BC2020-581). It was amended to add funding and change the term with BC2021-28, approved on January 9, 2021. The total value of the contract is \$3,958,232.00.

Contractor and Project Information

The address(es) of all vendors and/or contractors is:

Lutheran Metropolitan Ministry
4515 Superior Avenue
Cleveland, Ohio 44103
Council District 7

The executive director for the contractor is Andrew Genzler.

The address or location of the project is:

2100 Lakeside Emergency Men’s Shelter
Cleveland, Ohio 44114

The project is located in Council District 7

Project Status and Planning

The project operates 365 days/year.

Funding

The project is funded 100% by Treasury COVID-19 Emergency Response Fund.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the value by adding \$768,609.21 and is the first amendment of the contract.

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ#:	3912
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	N/A
CM Contract#	824

	Department	Clerk of the Board
Briefing Memo	ER	Attached

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the amendment being submitted late?		
What is being done to prevent this from reoccurring?		

TAC Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Contract Amendments						
LMM				Department initials	OPD	
Justification Form				AC	OK	
IG#	IG# 12-1788-REG exp 12/31/2021			ER	OK	
Annual Non-Competitive Bid Contract Statement	Date:	1/13/21		ER	OK	
Debarment/Suspension Verified	Date:	8/12/2021		AC	Revised needed – uploaded 8/16/21 OK	
Auditor’s Finding	Date:	8/12/2021		AC	OK	
Vendor’s Submission				ER	Missing – uploaded 8/16/21 OK	
W-9 – if required	Tax ID#	34-1043756	Date:	1/31/21	ER	Attached – no longer required
Independent Contractor (I.C.) Requirement			Date:	3/2/21 6/25/20 3/2/21	ER	Revised needed – uploaded 8/16/21 OK
Amendment and Exhibits				ER	Missing – uploaded 8/16/21 OK	
Cover - Master amendments only				N/A	N/A	
Contract Evaluation				ER	Missing – uploaded 8/16/21 OK	
Matrix Law Screen shot (documenting approval of Contract Amendment; COI; Workers’ Compensation Certificate; Bid Guaranty and Contract Bond)				ER	Attached – no longer required	
COI - <i>*To be reviewed by the Department of Law.</i> <i>*OPD Buyer to check for attachment; not for compliance.</i>				ER	Attached	

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Workers’ Compensation Insurance - <i>*To be reviewed by the Department of Law.</i> <i>*OPD Buyer to check for attachment; not for compliance.</i>	ER	Attached (expired 7/1/21)
Original Executed Contract (containing insurance terms) AND any and all executed amendments to the contract - <i>*To be reviewed by the Department of Law.</i>	ER	
Checklist Verification		OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Accounting Units

Time Period	Accounting Unit	Account Number	Sub Account	Dollar Amount
Upon Signing – 12/31/21	FS350100	55130	FS-20-CARES-CRF	\$768,609.21
			TOTAL	\$768,609.21

Current Contract History: CE/AG# (if applicable)	824
Infor/Lawson PO# Code:	N/A
BuySpeed or Lawson RQ# (if applicable)	3912 48737
CM Contract#	824

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$3,958,232.00		1/1/2021 – 9/3/2022	4/13/2021	R2021-0086
Prior Amendment Amounts (list separately)		N/A			
Pending Amendment		\$768,609.21	9/3/2022	Pending	Pending
Total Amendments		\$768,609.21			
Total Contact Amount		\$4,726,841.21			

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Revised 9/17/2020

Office of Procurement and Diversity – Required Documents Checklist

Upload as “word” document in OnBase Document Management

OPD Use Only:

Prior Resolutions:	R2021-0086; Alternate Procurement BC2020-581, BC2021-28
Amend:	824
Vendor Name:	Lutheran Metropolitan Ministry
ftp:	1/1/2021 – 9/3/2022
Amount:	Add'l \$768,609.21 MM
History/CE:	OK
EL:	OK
Procurement Notes:	8/16/21: Debarment Form is missing Federal Debarment check if using CARES ACT Funds. Amendment and Contract Eval are missing and required, Independent Contractor form is expired, and Contract questions need to be updated for the Amendment. TN 8/23/21: Distribution on Line does not match the checklist.

OPD Buyer approval: OK to proceed to BOC queue for Council approval. TN 8/25/21

CONTRACT EVALUATION FORM

Contractor	Lutheran Metropolitan Ministry				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CE1700066				
RQ#	38561				
Time Period of Original Contract	5/01/17 – 12/31/19				
Background Statement	In 2017 Lutheran Metropolitan Ministry (LMM) was awarded the contract to provide shelter services for single adults through an RFP process.				
Service Description	LMM manages a 365-bed adult emergency shelter 24/7 as well as overflow shelter for single adults and families.				
Performance Indicators	Number of people assisted annually; exits to permanent housing.				
Actual Performance versus performance indicators (include statistics):	LMM served approximately 3,000 unduplicated persons in 2020; 13% of those who exited the shelter left to a permanent housing option.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	LMM provides basic shelter and housing linkages for single adults with an emphasis on a client focused, trauma informed approach.				
Department Contact	Melissa Sirak				
User Department	Office of Homeless Services				
Date	7/6/21				

County Council of Cuyahoga County, Ohio

Ordinance No. O2021-0014

Sponsored by: County Executive Budish/Department of Information Technology	An Uncodified Ordinance authorizing the County Executive to make a one-time conversion of exchange time into a straight-time payment for selected employees within the Department of Information Technology; and declaring the necessity that this uncodified Ordinance become immediately effective.
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WHEREAS, several employees within the Department of Information Technology have performed critical services in implementing Enterprise Resource Planning (“ERP”) software and other projects;

WHEREAS, the employees identified in the document attached to this ordinance and labeled as “Exhibit A” have expended significant amounts of time beyond traditional work hours in order to implement new systems and sustain critical information technology operations;

WHEREAS, the after-hours engagement of work by all employees identified in Exhibit A to this ordinance was necessary and critical to maintaining information technology operations;

WHEREAS, notwithstanding any provision to the contrary in the Cuyahoga County Employee Handbook, the employees identified in Exhibit A to this ordinance shall be entitled to a one-time conversion of their exchange time hours to a straight time payment.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That, any provision of the County’s Human Resources Personnel Policies and Procedures Manual (“Employee Handbook”) or any codified or uncodified ordinance to the contrary notwithstanding, this Council hereby authorizes the County Executive or the Executive’s designee to make a one-time conversion of exchange time into a straight-time payment for those employees within the Department of Information Technology identified on Exhibit A, in a total amount not to exceed \$34,605.30

SECTION 2. If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget

Exhibit A

to

**County Council of Cuyahoga County, Ohio
Ordinance No. O2021-00??**

The employees identified below have expended significant amounts of time beyond traditional work hours in order to implement new systems and sustain critical information technology operations.

The after-hours engagement of work by these employees was necessary and critical to maintaining information technology operations.

- CHRISTOPHER ALLEN SAUER
- CONNIE L GEDDIS
- DAVID JOSEPH DEGRANDIS
- DAVID M SCHODER
- ERIC PALIWODA
- JASON M KOSSMAN
- JASON PAUL FOWLER
- JEFFREY G SHOOK
- JEREMY ADAM MIO
- JONATHAN L PO
- JOSEPH JOHN ZYSEK II
- KARLA JOI MARCISZEWSKI
- RALPH HARDATH PERSRAM

County Council of Cuyahoga County, Ohio

Ordinance No. O2021-0015

Sponsored by: County Executive Budish/Department of Human Resources	An Uncodified Ordinance authorizing the County Executive to provide a one-time bonus to bargaining and non-bargaining County employees who have received the COVID-19 vaccine; and declaring the necessity that this uncodified Ordinance become immediately effective.
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WHEREAS, Cuyahoga County has been identified as an area of “high spread” for COVID-19 by the Centers for Disease Control and Prevention (the “CDC”); and

WHEREAS, one of the most effective ways to slow and stop the spread of COVID-19 is through vaccination; and

WHEREAS, the County would like to provide a one-time bonus to all employees of Executive and non-executive agencies who have been fully vaccinated against COVID-19; and

WHEREAS, it is necessary that this uncodified Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That, any provision of the Employee Handbook or any codified or uncodified ordinance to the contrary notwithstanding, this Council hereby authorizes the County Executive or the Executive’s designee to provide each bargaining and non-bargaining employee a bonus of \$100.00 upon proof of full vaccination.

SECTION 2. If any specific appropriation is necessary to effectuate the bonus described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. It is necessary that this uncodified Ordinance become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble.

