



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, JANUARY 31, 2022
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE NOVEMBER 29, 2021 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2022-0013: A Resolution authorizing a contract with InfoPro Computer Solutions in the amount not-to-exceed \$897,000.00 for sole source maintenance services and the development of a web-based application and related training services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2022 – 3/31/2025; authorizing the County Executive to execute Contract No. 2099 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
 - b) R2022-0023: A Resolution authorizing a contract with Kofile Technologies, Inc. in the amount not-to-exceed \$3,264,300.00 for a cloud-based records management system and support and maintenance services for the Fiscal Department/Transfer and Recording Division, commencing upon contract signature of all parties for a period of 5 years; authorizing the County Executive to execute Contract No. 2127 and all other documents consistent with said Resolution and declaring the necessity that this Resolution become immediately effective.

6. DISCUSSION

- a) Enterprise Resource Planning (ERP) System Project
- b) Review of Harris System

7. MISCELLANEOUS BUSINESS

8. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, NOVEMBER 29, 2021

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:03 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Gallagher, Schron, Baker and Turner were in attendance and a quorum was determined. Committee member Jones entered the meeting shortly after the roll call was taken.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 7, 2021 MEETING

A motion was made by Mr. Tuma, seconded by Ms. Baker and approved by unanimous vote to approve the minutes from the October 7, 2021 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2021-0282: A Resolution authorizing an amendment to Contract No. CE1900330 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2020 – 12/31/2021 to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$2,571,470.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.

There was no legislative action taken by the Committee on Resolution No. R2021-0282.

6. DISCUSSION

[Clerk's Note: Item No. 6.b) was taken out of order and considered before Item Nos. 6.a) and 6.c).]

- a) Review of the Enterprise Resource Planning (ERP) system

Mr. Andy Johnson, Chief Information Officer, and Ms. Connie Geddis, Administrator for the Program Management Office with the Department of Information Technology, addressed the Committee and provided the Committee with an overview of the Enterprise Resource Planning (ERP) system as well as presented information relating to parallel testing, Go-Live status and readiness, project timeline, new time system engagement, overall project status, project milestones, work force management pay rule testing, ERP staff changes, and ERP project financials. Discussion ensued.

Committee members asked questions of Mr. Johnson and Ms. Geddis pertaining to the item, which they answered accordingly.

- b) Enterprise Resource Planning (ERP) System Project Update – Zig Berzins, ZCo Consulting, LLC

Mr. Zig Berzins, Managing Principal of Zco Consulting, LLC, addressed the Committee regarding the Enterprise Resource Planning System Project. Discussion ensued.

Committee members asked questions of Mr. Berzins pertaining to the item, which he answered accordingly.

- c) Review of Harris System

Ms. Debbie Davtovich, Administrator with the Department of Information Technology; provided the Committee with an update on the Harris Property Tax System installation and provided an update on the program status and timeline, functional and user acceptance testing, finances, change orders and staffing. Discussion ensued.

Committee members asked questions of Ms. Davtovich pertaining to the item, which she answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:46p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2022-0013

<p>Sponsored by: County Executive Budish on behalf of Court of Appeals of Ohio, Eighth Appellate District</p>	<p>A Resolution authorizing a contract with InfoPro Computer Solutions in the amount not-to-exceed \$897,000.00 for sole source maintenance services and the development of a web-based application and related training services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2022 – 3/31/2025; authorizing the County Executive to execute Contract No. 2099 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive on behalf of Court of Appeals of Ohio, Eighth Appellate District has recommended a contract with InfoPro Computer Solutions in the amount not-to-exceed \$897,000.00 for sole source maintenance services and the development of a web-based application and related training services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2022 – 3/31/2025; and

WHEREAS, the primary goals of this project are to bring the Buckeye application up to date by developing it as a web-based application and overhauling of the current database to enable the development of new application-Buckeye Mobile implementation; and

WHEREAS, the funding for this project is 100% from the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with InfoPro Computer Solutions in the amount not-to-exceed \$897,000.00 for sole source maintenance services and the development of a web-based application and related training services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2022 – 3/31/2025.

First Reading/Referred to Committee: January 11, 2022
Committee(s) Assigned: Finance & Budgeting Committee

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2022-0023

Sponsored by: County Executive Budish/Department of Information Technology	A Resolution authorizing a contract with Kofile Technologies, Inc. in the amount not-to-exceed \$3,264,300.00 for a cloud-based records management system and support and maintenance services for the Fiscal Department/Transfer and Recording Division, commencing upon contract signature of all parties for a period of 5 years; authorizing the County Executive to execute Contract No. 2127 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology has recommended a contract with Kofile Technologies, Inc. in the amount not-to-exceed \$3,264,300.00 for a cloud-based records management system and support and maintenance services for the Fiscal Department/Transfer and Recording Division, commencing upon contract signature of all parties for a period of 5 years; and

WHEREAS, the primary goal of this project is to provide a fully integrated recorder's imaging/indexing system with the ability to add conveyance information, collect fees and record DTE forms within a single system; and

WHEREAS, this project is funded 100% by Real Estate Assessment Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Kofile Technologies, Inc. in the amount not-to-exceed \$3,264,300.00 for a cloud-based records management system and support and maintenance services for the Fiscal Department/Transfer and Recording Division, commencing upon contract signature of all parties for a period of 5 years.

SECTION 2. That the County Executive is authorized to execute Contract No. 2127 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 25, 2022

Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 20__