



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, JANUARY 31, 2022

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:06 p.m.

2. ROLL CALL

Mr. Miller asked Deputy Clerk Carter to call the roll. Committee members Miller, Tuma, Gallagher, Schron, Baker and Turner were in attendance and a quorum was determined. Council President Jones was absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 29, 2021 MEETING

A motion was made by Mr. Schron, seconded by Mr. Tuma and approved by unanimous vote to approve the minutes from the November 29, 2021 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2022-0013: A Resolution authorizing a contract with InfoPro Computer Solutions in the amount not-to-exceed \$897,000.00 for sole source maintenance services and the development of a web-based application and related training services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2022 – 3/31/2025; authorizing the County Executive to execute Contract No. 2099 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Erin O’Toole, Administrator of the Eighth District Court of Appeals, addressed the Committee regarding Resolution No. R2022-0013. Discussion ensued.

Committee members asked questions of Ms. O’Toole pertaining to the item, which she answered accordingly.

On a motion by Mr. Schron with a second by Ms. Turner, Resolution No. R2022-0013 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- b) R2022-0023: A Resolution authorizing a contract with Kofile Technologies, Inc. in the amount not-to-exceed \$3,264,300.00 for a cloud-based records management system and support and maintenance services for the Fiscal Department/Transfer and Recording Division, commencing upon contract signature of all parties for a period of 5 years; authorizing the County Executive to execute Contract No. 2127 and all other documents consistent with said Resolution and declaring the necessity that this Resolution become immediately effective.

Mr. Brian O’Malley, Director of Real Estate Services; and Mr. Michael Chambers, Fiscal Officer, addressed the Committee regarding Resolution No. R2022-0023. Discussion ensued.

Committee members asked questions of Messrs. O’Malley and Chambers pertaining to the item, which they answered accordingly.

On a motion by Ms. Baker with a second by Ms. Turner, Resolution No. R2022-0023 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. DISCUSSION

- a) Enterprise Resource Planning (ERP) System Project

Mr. Ronald Johnson, Chief Information Officer; and Ms. Connie Geddis, Administrator of IT Program Management, addressed the Committee regarding the timeline, production schedule, testing, project status and financials relating to the ERP project. Discussion ensued.

Committee members asked questions of Mr. Johnson and Ms. Geddis pertaining to the item, which they answered accordingly.

- b) Review of Harris System

Ms. Debbie Davtovich, Web & Applications Administrator, addressed the Committee regarding the project status, user acceptance testing, budget and staffing relating to the Real Property Tax project. Discussion ensued.

Committee members asked questions of Ms. Davtovich pertaining to the item, which she answered accordingly.

7. MISCELLANEOUS BUSINESS

Mr. Miller announced that the following items will be discussed at upcoming Finance & Budgeting Committee meetings:

- a) bonds for new jail construction**
- b) 2021 year-end financial report**
- c) American Rescue Plan**

Ms. Baker requested information relating to the Global Health Center. Discussion ensued.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:39 p.m., without objection.