



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, JUNE 1, 2020
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

***Due to the COVID-19 pandemic, the Cuyahoga County Administration Building is closed to the public at this time. As this meeting is being conducted remotely, in accordance with HB 197, interested persons may access the meeting via livestream by using the following link:**
<https://www.youtube.com/CuyahogaCounty>

****Public comment for this meeting may be submitted in writing via email to the Assistant Deputy Clerk of Council at arjohnson@cuyahogacounty.us no later than 11:00 a.m. on Monday, June 1, 2020**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE MAY 18, 2020 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) None
- 6. DISCUSSION**
 - a) Review of the Enterprise Resource Planning (ERP) system
 - b) Enterprise Resource Planning (ERP) System Project Update – Zig Berzins, ZCo Consulting, LLC
- 7. MISCELLANEOUS BUSINESS**
- 8. ADJOURNMENT**



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, MAY 18, 2020

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

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council.cuyahogacounty.us/en-US/Streaming-Video.aspx

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1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:03 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Simon, Gallagher, Schron, Brown and Baker were in attendance and a quorum was determined. Councilmembers Brady, Jones and Stephens were also in attendance.

3. PUBLIC COMMENT

Mr. William Tarter submitted public comment via email regarding the five-year forecast of the General Fund and the Health & Human Services Levy Fund and for it to be included in the quarterly reports that are given by the Office of Budget and Management.

4. APPROVAL OF MINUTES FROM THE MARCH 2, 2020 MEETING

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to approve the minutes from the March 2, 2020 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2020-0094: A Resolution authorizing an agreement with State of Ohio, Office of the Auditor in the amount not-to-exceed \$526,235.00 for an annual audit for Calendar Year 2019 for the period 1/1/2020 - 12/31/2020; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Michael Chambers, Fiscal Officer, addressed the Committee regarding Resolution No. R2020-0094. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Chambers pertaining to the item, which he answered accordingly.

On a motion by Mr. Schron with a second by Mr. Tuma, Resolution No. R2020-0094 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. DISCUSSION

- a) 1st Quarter Financial Review

Mr. Walter Parfejewiec, Director of the Office of Budget and Management; Mr. Chambers; and Mr. Armond Budish, County Executive; provided the Committee with an update on the 1st Quarter financials and addressed consumer spending and the unemployment rate during the COVID-19 pandemic, assumptions in the 2020 projections, the General Fund, the Health & Human Services Levy Fund, the Public Assistance Fund, and the All Funds Revenue. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Parfejewiec, Mr. Chambers and Mr. Budish pertaining to the item, which they answered accordingly.

- b) Update on the Harris Real Estate IT Project

Mr. Chambers and Ms. Joann Jackson, Project Manager, provided the Committee with an update on the Harris Real Estate IT Project and provided an overview of the project, summary of the current contracts on the project, payments made on the current contracts, schedule history, department project testing, and a potential go-live date. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Chambers and Ms. Jackson pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

Mr. Miller announced that there will be a Finance & Budgeting Committee meeting that will be held on Monday, June 1, 2020 at 1:00 p.m. for an update on the Enterprise Resource Planning (ERP) System from the Administration and Mr. Zig Berzins with ZCo Consulting.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 3:10 p.m., without objection.