

# AGENDA CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY COMMITTEE MEETING TUESDAY, MARCH 1, 2022 CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR 10:00 AM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT
- 4. APPROVAL OF MINUTES FROM THE FEBRUARY 15, 2022 MEETING
- 5. MATTERS REFERRED TO COMMITTEE
  - a) <u>R2022-0038</u>: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.
  - b) R2022-0042: A Resolution confirming the County Executive's reappointment of Russell R. Brown III to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2022 12/31/2024; and declaring the necessity that this Resolution become immediately effective.
- 6. MISCELLANEOUS BUSINESS
- 7. ADJOURNMENT

\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.

\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.



#### **MINUTES**

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY

COMMITTEE MEETING

TUESDAY, FEBRUARY 15, 2022

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR

10:00 AM

1. CALL TO ORDER

Chairwoman Baker called the meeting to order at 10:07 a.m.

2. ROLL CALL

Ms. Baker asked Assistant Deputy Clerk Johnson to call the roll. Committee members Baker, Gallagher, Miller, Conwell and Sweeney were in attendance and a quorum was determined.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE FEBRUARY 1, 2022 MEETING

A motion was made by Mr. Sweeney, seconded by Mr. Miller, and approved by unanimous vote to approve the minutes from the February 1, 2022 meeting.

- 5. MATTERS REFERRED TO COMMITTEE
  - a) R2022-0031: A Resolution confirming the County Executive's appointment of Mayor Katherine Gallagher to serve on the Cuyahoga County Planning Commission representing the South-Central Region for the term 1/1/2022 12/31/2024; and declaring the necessity that this Resolution become immediately effective.

Ms. Baker introduced a proposed substitute to Resolution No. R2022-0031. Discussion ensued.

A motion was then made by Mr. Miller, seconded by Ms. Conwell and approved by unanimous vote to accept the proposed substitute.

Ms. Sarah Nemastil, Assistant Law Director; and Ms. Michele Pomerantz, Director of Regional Collaboration, addressed the Committee regarding Resolution No. R2022-0031. Discussion ensued.

Committee members asked questions of Ms. Nemastil and Ms. Pomerantz pertaining to the item, which they answered accordingly.

The Honorable Mayor Katherine Gallagher addressed the Committee regarding her nomination to serve on the Cuyahoga County Planning Commission. Discussion ensued.

Committee members asked questions of Mayor Gallagher pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Baker with a second by Mr. Sweeney, Resolution No. R2022-0031 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as substituted.

Mr. Sweeney and Mr. Miller requested to have their names added as a co-sponsor to Resolution No. R2022-0031.

- b) R2022-0032: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2021 11/30/2025, and declaring the necessity that this Resolution become immediately effective:
  - 1) Kenneth A. Bravo
  - 2) Chris H. Gerrett
  - 3) Isabel G. Klein

Ms. Pomerantz addressed the Committee regarding Resolution No. R2022-0032. Discussion ensued.

Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.

Mr. Kenneth A. Bravo, Ms. Chris H. Gerrett and Ms. Isabel G. Klein addressed the Committee regarding their nomination to serve on the Cuyahoga County Archives Advisory Commission. Discussion ensued.

Committee members asked questions of Mr. Bravo, Ms. Gerrett and Ms. Klein pertaining to their experience, expertise and qualifications, which they answered accordingly.

Dr. Judith Cetina, Cuyahoga County Archivist, addressed the Committee regarding Resolution No. R2022-0032. Discussion ensued.

Committee members asked questions of Dr. Cetina pertaining to the item, which she answered accordingly.

On a motion by Ms. Baker with a second by Ms. Conwell, Resolution No. R2022-0032 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell and Ms. Baker requested to have their names added as a co-sponsor to Resolution No. R2022-0032.

- c) R2022-0033: A Resolution confirming the County Executive's reappointment of various individuals to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2022 12/31/2024; and declaring the necessity that this Resolution become immediately effective:
  - 1) Chief Michael J. Cannon
  - 2) Arthur B. Hill
  - 3) Dean P. Jenkins

Ms. Pomerantz addressed the Committee regarding Resolution No. R2022-0033. Discussion ensued.

Committee members asked questions of Ms. Pomerantz pertaining to the item, which she answered accordingly.

Chief Michael J. Cannon, Mr. Arthur B. Hill and Mr. Dean P. Jenkins, addressed the Committee regarding their nomination to serve on the Cuyahoga County Corrections Planning Board. Discussion ensued.

Committee members asked questions of Messrs. Cannon, Hill and Jenkins pertaining to their experience, expertise and qualifications, which they answered accordingly.

On a motion by Ms. Baker with a second by Mr. Miller, Resolution No. R2022-0033 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

#### 6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

#### 7. ADJOURNMENT

With no further business to discuss, Chairwoman Baker adjourned the meeting at 10:53 a.m.

# County Council of Cuyahoga County, Ohio

#### Resolution No. R2022-0038

Sponsored by: Councilmember	A Resolution adopting various changes to
Baker on behalf of Cuyahoga	the Cuyahoga County Non-Bargaining
<b>County Personnel Review</b>	Classification Plan and declaring the
Commission	necessity that this Resolution become
	immediately effective.

WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on February 2, 2022, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

<u>Modifications of the following Classifications:</u> (See attached Classification Specifications)

**Proposed Revised Classifications:** 

Exhibit A: Class Title: Deputy Sheriff, Captain

Class Number: 12031

Pay Grade: 17A/Exempt

\* Update requested by the Sheriff and Human Resources. Updates were made to essential job functions, language, equipment aptitude and formatting. A Technology Requirements section was added. Pay Grade increased from 16A to 17A. No change to FLSA status.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion byduly adopted.	, seconded by	, the forego	ing Resolution was
Yeas:			
Nays:			
	County Council	President	Date
	County Executiv	ve	Date
	Clerk of Counci	<u> </u>	Date

First Reading/Referred to	Committee: Februa	ary 22, 2022	
Committee(s) Assigned:	Human Resources,	Appointments	& Equity
Journal	_		
, 20			



Thomas Colaluca, Chairman Deborah Southerington, Commissioner F. Allen Boseman, Commissioner

#### CUYAHOGA COUNTY PERSONNEL REVIEW COMMSSION MEMORANDUM

DATE: February 3, 2022

TO: Cuyahoga County Council President Pernel Jones Jr.

Nan Baker, Chairwoman, Human Resources, Appointments & Equity

Committee

Council Members, Human Resources, Appointments & Equity

Committee

FROM: Thomas Colaluca, Chairman

Cuyahoga County Personnel Review Commission

RE: Recommending Modifications to Class Plan

Please be advised that on February 2, 2022, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPO	OSED REVISED CI	LASSIFICATIONS	
REVISED CLASSIFICATIONS	CURRENT	RECOMMENDED	DEPARTMENT
(Revised Title)	PAY GRADE & FLSA	PAY GRADE & FLSA	
Deputy Sheriff, Captain 12031	16A Exempt	17A Exempt	Sheriff's Department

cc: Deborah Southerington, Commissioner
F. Allen Boseman, Commissioner
Rebecca Kopcienski, PRC Director
Armond Budish, County Executive
Sheba Marshall, Interim HR Director

Joseph Nanni, Council Chief of Staff Kelli Neale, Program Officer 4 Andria Richardson, Clerk of Council

#### **CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION**

Class Title:	Deputy Sheriff, Captain	Class Number:	12031
FLSA:	Exempt	Pay Grade:	17A
Dept:	Sheriff's Department	EXHIBIT A	

#### **Classification Function**

The purpose of this classification is to plan, direct, and coordinate the activities of a number of organizational divisions and units within the Sheriff's Department and to supervise assigned personnel.

#### **Distinguishing Characteristics**

This is a management level classification responsible for management, coordination, supervision, and control of a number of assigned divisions and units within the Sheriff's Department. This class works under general direction and requires the analysis and solution of operational, technical, administrative, and management problems related to functional areas within the assigned division(s). Responsibilities include multiple work sites and multiple budget units. The employee is expected to participate in development of objectives, priorities, and procedures, and preparation of division budgets. The incumbent exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner. This class is distinguished from the Chief Deputy Sheriff in that the latter is the assistant Department Head that supports the Sheriff in overall responsibility for all Department programs and activities.

#### **Essential Job Functions**

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

• Directs and manages the operation of divisions and a number of specialized units within larger divisions of the department directly and through their respective commanding officers (e.g., Physical Structure Specialists, Compliance Group, Civil Division, and Electronic Monitoring Unit); assumes the responsibility for jail access security for staff, visitors, and contractors into the security perimeter; works towards jail population reduction by expanding the number and type of court monitored releases; coordinates the work of the unit with intradepartmental staff, and with representatives of other county departments and/or agencies; reviews the work of assigned divisions to ensure compliance with departmental policy and standards.

25% +/- 10%

 Reviews and revises existing policies and procedures; recommends, develops, and implements new, approved policies and procedures; conducts inspection of personnel and facilities; prepares or directs the preparation of administrative studies, reports, and recommendations.

25% +/- 10%

Supervises and directs the work of assigned staff; directs staff to ensure work completion and
maintenance of standards; plans, assigns, and reviews work; provides training and instruction;
evaluates employee performance; responds to employee questions, concerns, and problems;
approves employee timesheets and leave requests; prepares and reviews documents related to
timesheets, requests for leave, and overtime; develops and monitors unit work plans and work
performance standards; monitors and provides for training needs; meets with employees
individually and as a unit; assesses staffing requirements; recommends personnel actions including

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#### Deputy Sheriff, Captain

selection, promotion, transfer, discipline, or discharge; strategizes short- and long-term solutions to assist the corrections center with maintaining appropriate levels of personnel.

10% +/- 5%

 Represents the department by attending and participating in meetings, conferences, seminars and training; attends civil, administrative, and criminal hearings, proceedings, and trials; stays abreast of new trends, requirements, and innovations in the field; provides responsive, high-quality service to County employees, representatives of outside agencies, and members of the public by providing accurate, complete, and up-to-date information; resolves difficult public relations issues.

5% +/- 2%

• Reviews and submits bureau budget estimates; monitors bank accounts; recommends and approves expenditures; coordinates with the fiscal office; prepares yearly reports and auditing.

#### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in criminal justice, social services, liberal arts, business administration, or related field and four (4) years of law enforcement experience in a civilian governmental law enforcement agency, which must include a minimum of two (2) years of experience in a position equivalent to Sheriff's Lieutenant; or an equivalent combination of education, training, and experience.
- Completion of Ohio Peace Officer Training Academy (OPATA) is required.
- Valid driver's license and proof of automobile insurance.

#### **Additional Requirements**

No additional license or certifications are required.

#### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to use a variety of law enforcement tools, equipment, and supplies.

#### **Technology Requirements**

 Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and desktop publishing software (Adobe).

#### **Supervisory Responsibilities**

- Ability to schedule, assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to prepare employee performance evaluations.

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- Ability to recommend the transfer, promotion, or salary increase of other employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

 Ability to add, subtract, multiply, divide, calculate decimals and percentages, and to perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Ability to perform mid to high level data analysis requiring managing of data and people deciding
  the time, sequence of operations or events within the context of a process, system or organization.
  Involves determining the necessity for revising goals, objectives, policies, procedures, or functions
  based on the analysis of data/information and includes performance reviews pertinent to such
  objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including time sheets, invoices, training requests, grievances, disciplinary reports, forms, purchase orders, incident reports, public records requests, and applications.
- Ability to comprehend a variety of reference books and manuals including departmental and county
  policy manual, training manuals, contracts, law books, and the Ohio Revised Code (ORC).
- Ability to prepare memos, budget reports, performance appraisals, disciplinary reports, spreadsheets, training manuals, invoices, logs, equipment request, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic legal terminology and language.
- Ability to communicate with staff, departmental employees and administrators, employees of outside agencies, department directors, attorneys, union representatives, elected officials, law enforcement agencies, and the general public

#### **Environmental Adaptability**

- Work is primarily performed indoors but may also be performed outdoors.
- Work may involve exposure to temperature extremes, wildlife/animals, and toxic agents.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Effective Date:06.11.2013 Last Modified: 10.15.2021

# County Council of Cuyahoga County, Ohio

### Resolution No. R2022-0042

Sponsored by: County Executive	A Resolution confirming the County
Budish	Executive's reappointment of Russell R.
	Brown, III to serve on Cuyahoga County
	Corrections Planning Board for the term
	1/1/2022 - 12/31/2024 and declaring the
	necessity that this Resolution become
	immediately effective.

WHEREAS, Chapter 5149 of the Ohio Revised Code (ORC) provides for the organization of a community-based corrections program; and

WHEREAS, ORC 5149.34 provides for the creation of a County Corrections Planning Board and further provides for the composition of the board and the means by which appointments are made; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, County Executive Budish has nominated Russell R. Brown, III to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2022 – 12/31/2024; and

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Russell R. Brown, III to serve on the Cuyahoga County Corrections Planning Board for the term 1/1/2022 - 12/31/2024.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health,

or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion byduly adopted.	, seconded by, the for	egoing Resolution was
Yeas:		
Nays:		
	County Council President	Date
	Clerk of Council	Date
	mmittee: <u>February 22, 2022</u> man Resources, Appointments &	<u>Equity</u>
20		



February 14, 2022

Pernel Jones, Jr., President Cuyahoga County Council Cuyahoga County Administration Building 2079 E.9th, 8th Floor Cleveland, OH 44115

Re: <u>Cuyahoga County Corrections Planning Board</u>

Dear President Jones:

Pursuant to Ohio Revised Code Chapter 5149, I submit the following individuals for reappointment to the Cuyahoga County Corrections Planning Board:

- Russell R. Brown III, 3-year term, 1/1/2022 12/31/2024
  - o Resident of Cleveland (Cuyahoga County)
  - o Court Administrator for Cleveland Municipal Court
  - o Candidates for this board shall:
    - (ORC 5149.34/HB86 Requirement): Officials from the largest municipal corporation located in the county
    - (Cuyahoga County Resolution): Official from the Largest Municipality within the County of Cuyahoga

There are no known conflicts of interest for which an advisory opinion has been requested. There are seven candidates on file that have applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish

# Russell R. Brown III, J.D., C.C.E.

#### **Work Experience:**

Cleveland Municipal Court, Judicial Division, September 1997- Present.

<u>Court Administrator</u> – (August 2006- Present) Supervise non-judicial operations on behalf of Judges including strategic planning, caseflow management strategies, computer information systems, facility management, disaster recovery, community relations, and implementation of special projects. Supervise eight departments, over 340 court employees, and court processes including hiring, benefits, discipline, separations, acquisition of services, equipment and supplies, and dealing with outside vendors. Assist with legal research, drafting of Court Rules, review of operational policies and procedures and act as liaison with city and other outside agencies.

<u>Deputy Court Administrator and Special Projects Officer</u>— (July 1998- July 2006) Assisted judges and Court Administrator in the coordination of human resource activities, drafting policies and procedures, strategic planning, agent of court in contract negotiations, implementation of special projects, case flow and program development, grant administration, high school mock trial competitions, and town hall meetings.

<u>Magistrate and Mediation Coordinator</u> – (September 1997- June 1998) Heard and decided small claims and general division civil cases as assigned by the Judges. Managed court's Mediation Program as an alternative dispute resolution to trial. Conducted mediations and supervised and trained law clerks in mediation techniques. Provided legal research and performed other legal support duties as needed by the Court.

City of Cleveland, Department of Law, May 1992-September 1997.

Assistant Director of Law — (May 1995- August 1997) Negotiated and drafted various development documents and contracts for the Departments of Community Development, Economic Development, Parks Recreation and Properties, and the City Planning Commission. Advised development departments regarding legal opinions requested and represented those departments as corporate counsel. Served as counsel to the Cleveland City Council- Economic and Community Development Council Committee, and amended legislation before the committee as needed.

<u>Assistant Prosecutor</u> – (May 1992- November 1994) Reviewed citizen complaints and police investigations to verify probable cause and sufficiency of evidence. Issued charges on misdemeanor and felony crimes committed within the city of Cleveland and prosecuted misdemeanor cases. Prosecutions included conducting pre-trial discovery, plea negotiations, and presenting the city's case at trial. Consulted with victims of crime, police officers, and city building and housing inspectors regarding evidence, procedures,

and preparation for court hearings; conducted over 200 trials to the Bench and at least eight to jurors; and managed a docket of approximately 200 cases per week.

Graves Haley Horton & Muttalib - (June 1990- April 1992) Associate and Law Clerk-

Counsel to corporate clients including issues of accounting and taxes, contracts, civil and criminal corporate defense, including employment discrimination, and litigation.

#### **Education:**

Legal Case Western Reserve University School of Law

Cleveland, Ohio Juris Doctor, 1990

Undergraduate Kent State University

Kent, Ohio, Bachelor of Business Administration, 1987

Court Management Harvard University

John F. Kennedy School of Government

Cambridge, Massachusetts

Executive Session (2008-2011)

Meeting with emerging and influential state judicial leaders and pre-eminent academics and selected others to think expansively about challenges facing the judicial branch of state government, and how judicial leaders can address those challenges.

National Center for State Courts (NCSC) Institute for Court Management (ICM)

Williamsburg, Virginia

Certified Court Executive and ICM Fellow, May 2006
Research Project: "Expungement and Collateral Sanctions:
The Other Side of Justice: A Look at Rehabilitated and
Otherwise Harmless Persons and the Long Term Effect of
Having A Criminal Record"

Ohio Court Management Program (CMP), September 2004

Military History: United States Air Force, July 1978- July 1982. Honorable

Discharge. Crew Chief. Lockheed C-5A 1,000 Flight Hour Club.

**Associations:** National Association for Court Management (NACM); Ohio

Association for Court Administration (OACA) (Past President); Ohio State, Cleveland Metropolitan and Norman S. Minor Bar

Association; Antioch Baptist Church.

**References:** Furnished upon request.

Jan. 8th 2019	Cuyahoga County Corrections Planning Board	Meredith Turner
June 20th 2020	Cuyahoga County Corrections Planning Board	Cassandra McDonald
May 31st 2020	Cuyahoga County Corrections Planning Board	Lashanita Devese
Oct. 14th 2019	Cuyahoga County Corrections Planning Board	Michael Oshea
Jan. 5th 2022	Cuyahoga County Corrections Planning Board	Arthur (Beau) Hill
Jan. 6th 2022	Cuyahoga County Corrections Planning Board	Dean Jenkins
Jan. 14th 2022	Cuyahoga County Corrections Planning Board	Michael Cannon