



AGENDA
CUYAHOGA COUNTY COUNCIL REGULAR MEETING
TUESDAY, JULY 18, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **SILENT MEDITATION**
5. **PUBLIC COMMENT**
6. **APPROVAL OF MINUTES**
 - a) July 6, 2023 Committee of the Whole Meeting [See Page 24]
 - b) July 6, 2023 Regular Meeting [See Page 28]
7. **ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**
8. **MESSAGES FROM THE COUNTY EXECUTIVE**
9. **LEGISLATION INTRODUCED BY COUNCIL**
 - a) **CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**
 - 1) R2023-0203: A Resolution denying the Expedited Type 2 Annexation Petition of Joseph P. Hollo and Suzanne C. Hollo to annex territory to the City of Berea, Ohio from Olmsted Township, Ohio; determining that one or more conditions under Ohio Revised Code Section 729.023(E) have not been

met; and declaring the necessity that this Resolution become immediately effective. [See Page 46]

Sponsor: Councilmember Gallagher

b) CONSIDERATION OF A RESOLUTION OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0204: A Resolution awarding a total sum, not to exceed \$25,000, to the Neighborhood Pets Outreach & Resource Center for Pet Care Support for Homebound Seniors from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 49]

Sponsor: Councilmember Jones

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2023-0166: A Resolution awarding a total sum, not to exceed \$106,000, to Merrick House for the Youth Development and Leadership Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 53]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2023-0167: A Resolution awarding a total sum, not to exceed \$49,000, to Merrick House for capital improvements to the Merrick House Community Center from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 56]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 3) R2023-0169: A Resolution awarding a total sum, not to exceed \$75,000, to the Catholic Charities Job and Career Training Center for the Workforce Development Career

Pathways Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 59]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2023-0173: A Resolution awarding a total sum, not to exceed \$25,000, to the Olivet Housing and Community Development Corporation for the NECESS Initiative and workforce development training and education from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 62]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 5) R2023-0185: A Resolution awarding a total sum, not to exceed \$9,998, to the City of Fairview Park for the Fairview Park Police Patrol Bicycle Project from the District 1 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 65]

Sponsor: Councilmember Kelly

Committee Assignment and Chair: Public Safety & Justice Services – Gallagher

- 6) R2023-0186: A Resolution awarding a total sum, not to exceed \$225,000, to Baldwin Wallace University for year 2 of the Northeast Ohio Flight Information Exchange (NEOFIX) Program from the District 2 ARPA Community Grant Fund and the Department of Development's General Fund budget; and declaring the necessity that this Resolution become immediately effective. [See Page 68]

Sponsors: Councilmember Miller, County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Public Safety & Justice Services – Gallagher

- 7) R2023-0187: A Resolution awarding a total sum, not to exceed \$250,000, to the Old Brooklyn Community Development Corporation for the purpose of Memphis and Pearl redevelopment project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 72]

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Economic Development and Planning– Schron

- 8) R2023-0188: A Resolution awarding a total sum, not to exceed \$10,000, to Enlightened Solutions for Project Noir from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 76]

Sponsor: Councilmembers Turner and Jones

Committee Assignment and Chair: Community Development – Stephens

- 9) R2023-0189: A Resolution awarding a total sum, not to exceed \$10,000, to the Dunnican Foundation for the Comics at the Corner Literacy Lounge from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 79]
[See Page 82-
Proposed Substitute]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 10) R2023-0190: A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center facility project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 86]

Sponsors: Councilmembers Turner, Miller, Sweeney, Conwell and Simon

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 11) R2023-0191: A Resolution awarding a total sum, not to exceed \$100,000, to the McGregor Foundation for the McGregor Independent Living Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 90]

Sponsors: Councilmembers Stephens and Turner

Committee Assignment and Chair: Community Development – Stephens

- 12) R2023-0192: A Resolution awarding a total sum, not to exceed \$23,000, to Share Homes Inc. for the SAFETEE Mental Health Tracker from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 94]

Sponsor: Councilmember Simon, Miller, Sweeney, Conwell, Turner and Stephens

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2023-0143: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; and declaring the necessity that this Resolution become immediately effective. [See Page 98]

Sponsor: Councilmember Turner behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 2) R2023-0193: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; and declaring the necessity that this Resolution become immediately effective. [See Page 134]

Sponsor: Councilmember Turner behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources,
Appointments & Equity – Turner

**e) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING
ADOPTION**

- 1) R2023-0164: A Resolution awarding a total sum, not to exceed \$200,000, to Case Western Reserve University for the Wade Park Community Engagement Center Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 169]

Sponsors: Councilmembers Conwell and Turner

Committee Assignment and Chair: Community Development –
Stephens

- 2) R2023-0165: A Resolution awarding a total sum, not to exceed \$150,000, to the West Side Catholic Center for the Resource Center and Housing Initiative from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 172]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services &
Aging – Conwell

- 3) R2023-0168: A Resolution awarding a total sum, not to exceed \$100,000, to the Near Westside Multiservice Corporation d.b.a. May Dugan Center for the purpose of expanding and upgrading the May Dugan Center facility from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 176]

Sponsors: Councilmembers Conwell and Turner

Committee Assignment and Chair: Health, Human Services &
Aging – Conwell

- 4) R2023-0170: A Resolution awarding a total sum, not to exceed \$75,000, to Front Steps Housing and Services for the Electronic Health Record to Support Housing Stability and Behavioral Health Services to Prevent Homelessness Program

from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 180]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 5) R2023-0171: A Resolution awarding a total sum, not to exceed \$50,000, to the Legal Aid Society of Cleveland for the Community Recovery from COVID-19: One-Time Capital Investment for Legal Aid Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 184]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 6) R2023-0172: A Resolution awarding a total sum, not to exceed \$50,000, to the West Side Community House for the West Side Community House 2023 Strategic Plan from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 187]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

- 7) R2023-0174: A Resolution awarding a total sum, not to exceed \$20,000, to the Community of Hope for the HOPE Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 190]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 8) R2023-0175: A Resolution awarding a total sum, not to exceed \$50,000, to the St. Clair Superior Development Corporation for the St. Clair Superior Wayfinding Plan and Sign Design Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 194]

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

- 9) R2023-0176: A Resolution awarding a total sum, not to exceed \$30,000, to the Building & Leveraging Opportunities Foundation for Project Fresh Start – Empowering Families Through Homeownership from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 197]

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

10. LEGISLATION INTRODUCED BY EXECUTIVE

f) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2023-0205: A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective. [See Page 201]

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2023-0206: A Resolution approving a proposed settlement in the matter of Jasper Muldrow, etc. v. Cuyahoga County, et al., United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:20-cv-02539; authorizing the

County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective. [See Page 208]

Sponsor: County Executive Ronayne/Department of Law

- 3) R2023-0207: A Resolution extending the appointment of Lisa Rocco as Interim Treasurer to February 10, 2024; and declaring the necessity that this Resolution become immediately effective. [See Page 211]

Sponsor: County Executive Ronayne/Fiscal Officer

g) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0208: A Resolution confirming the County Executive's appointments and re-appointments of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms; and declaring the necessity that this Resolution become immediately effective: [See Page 213]

Appointments:

For the term 8/1/2023 – 7/31/2026

- i) Anthony Thomas
- ii) Daytona Harris
- iii) Elizabeth Aquiriano

Reappointment:

For the term 10/28/2023 – 7/31/2026

- iv) LeAnder Lovett

Sponsor: County Executive Ronayne

- 2) R2023-0209: A Resolution declaring that public convenience and welfare requires the resurfacing of Snow Road from Ridge Road to State Road in the City of Parma at a total estimated project cost of \$2,429,196.00; and finding that special assessments will neither be levied nor collected to pay for any

part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Parma in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 228]

Sponsor: County Executive Ronayne/Department of Public Works

- 3) R2023-0210: A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5052 for rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective. [See Page 232]

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 4) R2023-0211: A Resolution fixing the 2024 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective. [See Page 236]

Sponsor: County Executive Ronayne/Department of Public Works

- 5) R2023-0212: A Resolution approving and confirming the 2024 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective. [See Page 243]

Sponsor: County Executive Ronayne/Department of Public Works

- 6) R2023-0213: A Resolution making an award on RQ12725 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,082,130.86 for asphalt resurface preservation, crack sealing and striping for 2023 Countywide Preventative

Maintenance Program; authorizing the County Executive to execute Contract No. 3582 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 247]

Sponsor: County Executive Ronayne/Department of Public Works

- 7) R2023-0214: A Resolution making awards on RQ12381 with various engineering firms in the total amount not-to-exceed \$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years; authorizing the County Executive to execute Contract Nos. 3585, 3586 & 3854 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 251]
- a) Contract No. 3854 with Crawford, Murphy & Tilly, Inc. in the amount not-to-exceed \$450,000.00.
 - b) Contract No. 3585 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$450,000.00.
 - c) Contract No. 3586 with The Mannik & Smith Group, Inc. in the amount not-to-exceed \$450,000.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of County Engineer

- 8) R2023-0215: A Resolution making an award on RQ12731 with R. L. Hill Management, Inc., in the amount not-to-exceed \$2,155,521.00 for construction of a multi-purpose room addition at the Cuyahoga County Animal Shelter; authorizing the County Executive to execute Contract No. 3588 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 255]

Sponsor: County Executive Ronayne/Department of Public Works

- 9) R2023-0216: A Resolution authorizing an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 6/14/2023 to extend the time period to

9/30/2023 and for additional funds in the amount of \$936,886.00, for a total not-to-exceed amount of \$9,863,545.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 259]

Sponsor: County Executive Ronayne/County Sheriff

- 10) R2023-0217: A Resolution authorizing an amendment with various providers for real estate appraisal services in connection with the Sheriff's sale for the period 9/1/2017 – 8/31/2021 to extend the time period to 8/31/2026 and to modify various terms, effective upon contract signature of all parties; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 262]

- a) Contract No. 3349 with John Andrews
- b) Contract No. 3410 with Brent Bailey
- c) Contract No. 3350 with Lana Blaze
- d) Contract No. 3351 with Vernon Blaze
- e) Contract No. 3352 with Mark Butler
- f) Contract No. 3354 with Richard Carey
- g) Contract No. 3355 with Tom Hogan
- h) Contract No. 3356 with Edward Horton
- i) Contract No. 3358 with Paul Kinczel
- j) Contract No. 3359 with John Koz
- k) Contract No. 3360 with Ruth Lassiter
- l) Contract No. 3361 with John Lenehan
- m) Contract No. 3362 with Wayne Levering
- n) Contract No. 3363 with Christopher Loftus
- o) Contract No. 3409 with John J. Lynch
- p) Contract No. 3365 with Paul McLaughlin
- q) Contract No. 3370 with Stan Patriski
- r) Contract No. 3367 with Daniel Rocco
- s) Contract No. 3368 with Michael Wagner
- t) Contract No. 3369 with Crystal Williams
- u) Contract No. 3435 with Gregory Williams

Sponsor: County Executive Ronayne/County Sheriff

- 11) R2023-0218: A Resolution authorizing an amendment to a master contract with various providers for emergency assistance services for the period 9/1/2021 – 8/31/2023, to extend the time period to 8/31/2024 and for additional funds in the total amount not-to-exceed \$1,575,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 268]
- a) Contract No. 1628 with A-Z Furniture Co., Inc. in the amount not-to-exceed \$315,000.00.
 - b) Contract No. 1630 with Burlington Stores, Inc. in the amount not-to-exceed \$420,000.00.
 - c) Contract No. 1633 with Dave’s Supermarket, Inc. in the amount not-to-exceed \$125,000.00.
 - d) Contract No. 1634 with Penney OpCo LLC dba JC Penney in the amount not-to-exceed \$330,000.00.
 - e) Contract No. 1635 with West 25th Furnishings and Appliances, Inc. in the amount not-to-exceed \$385,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

- 12) R2023-0219: A Resolution authorizing an amendment with various providers for permanent supportive housing services to chronically homeless single adults and high-barrier homeless persons for the period 7/1/2021 – 6/30/2023, to extend the time period to 6/30/2024 and for additional funds in the amount no-to-exceed \$2,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 275]
- a) Contract No. 1602 with Emerald Development & Economic Network, Inc. in the amount not-to-exceed \$917,663.00.
 - b) Contract No. 1604 with Famicos Foundation, Ltd. dba 1800 Superior Apartments in the amount not-to-exceed \$150,097.00.

- c) Contract No. 1605 with Front Steps Housing & Services, Inc. in the amount not-to-exceed \$334,538.00.
- d) Contract No. 1617 with Mental Health Services for Homeless Persons, Inc dba FrontLine Services in the amount not-to-exceed \$160,005.00.
- e) Contract No. 1606 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$110,796.00.
- f) Contract No. 1614 with Young Women’s’ Christian Association (YWCA) – Independence Place, LLC in the amount not-to-exceed \$141,576.00.
- g) Contract No. 1613 with Young Women’s’ Christian Association (YWCA) – Cogswell Hall in the amount not-to-exceed \$185,325.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 13) R2023-0220: A Resolution authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 8/19/2023, to extend the time period to 12/31/2023 and for additional funds in the total amount not-to-exceed \$1,575,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 282]

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

- 14) R2023-0221: A Resolution authorizing the County Executive to accept dedication of land for Daisy Lane in The Sanctuary of Olmsted and the Preserve of Olmsted Subdivision (The Sanctuary & Preserve Subdivision) (Phase 3), located in Olmsted Township, as a public street along with established

setback lines, rights-of-ways and easements (1.39 total acres); authorizing the County Executive to accept dedication of easements for public utilities, facilities, and appurtenances within The Sanctuary & Preserve Subdivision (Phase 3) to public use granted to the Olmsted Township and its corporate successors; authorizing the Clerk of Council to execute the Final Plat on behalf of County Council; and declaring the necessity that this Resolution become immediately effective: [See Page 287]

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Planning Commission

h) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2023-0180: A Resolution confirming the County Executive's appointment of Kelly Lynn Woodard, upon her taking the oath of office, as Director of Communications, and declaring the necessity that this Resolution become immediately effective. [Pending referral from Committee] [See Page 290]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2023-0195 A Resolution declaring that public convenience and welfare requires the resurfacing of West 140th Street from Puritas Avenue to Lakewood Heights Boulevard in the City of Cleveland at a total estimated project cost of \$5,872,981.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Cleveland in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 292]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 2) R2023-0196: A Resolution declaring that public convenience and welfare requires the replacement of Schaaf Road Bridge No. 02.89 over West Creek in the City of Independence at a total estimated project cost of \$2,405,600.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Independence in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 295]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 3) R2023-0199: A Resolution adopting the 2023 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective. [See Page 298]

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development, & Planning – Schron

- 4) R2023-0200: A Resolution authorizing an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00; authorizing the County Executive to amend Contracts Nos. 2389 and 2390 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 310]

- a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$-0-.

- b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$829,059.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga County Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

i) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2023-0133: A Resolution confirming the County Executive's reappointment of Debra Rex to serve on the Division of Children and Family Services (DCFS) Advisory Board for the term 3/1/2023 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective. [See Page 313]

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

- 2) R2023-0151: A Resolution amending Resolution No. R2022-0445 dated 12/8/2022, which authorized an Economic Development Loan in the amount not-to-exceed \$1,700,000.00 to FMCFP LLC, or its designee, to assist with funding project costs of a mixed-use development project located at 10300 Cedar Avenue, in the City of Cleveland, to amend the terms of the loan as originally presented; and declaring the necessity that this Resolution become [See Page 315] immediately effective.
[Pending Referral from Committee]

Sponsor: County Executive Ronayne/Department of Development

Committee Assignment and Chair: Economic Development & Planning – Schron

- 3) R2023-0197: A Resolution declaring that public convenience and welfare requires the rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland at a total estimated project cost of

\$12,084,048.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Cleveland in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 318]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Conwell and Turner

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 4) R2023-0198: A Resolution making an award on RQ12514 to The Ruhlin Company in the amount not-to-exceed \$4,425,425.50 for replacement of West 130th Street Bridge No. 02.26 over the East Branch of the Rocky River in the Cities of North Royalton and Strongsville; authorizing the County Executive to execute Contract No. 3567 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$2,814,570.43 to fund said contract; and declaring the necessity that this Resolution become immediately effective. [See Page 321]

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

- 5) R2023-0201: A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2023 for additional funds in the amount not-to-exceed \$1,038,459.52; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services [See Page 324]

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 6) R2023-0202: A Resolution making awards on RQ11388 to various appraisers in the total amount not-to-exceed \$2,548,538.00 for various real estate review and appraisal services in connection with the 2024 Sexennial Reappraisal, effective upon signature of all parties through 12/31/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective: [See Page 327]
- a) Contract No. 3442 with Abrams, Robert in the anticipated amount not-to-exceed \$86,901.44.
 - b) Contract No. 3443 with Alder Appraisal (Green, Jennifer) in the anticipated amount not-to-exceed \$66,695.06.
 - c) Contract No. 3444 with Andrews, John in the anticipated amount not-to-exceed \$66,694.91.
 - d) Contract No. 3445 with Blaze, Lana in the anticipated amount not-to-exceed \$66,694.91.
 - e) Contract No. 3446 with Butler, Mark in the anticipated amount not-to-exceed \$66,694.91.
 - f) Contract No. 3447 with Carey, Richard in the anticipated amount not-to-exceed \$66,694.91.
 - g) Contract No. 3448 with Chervenak, Ronald Jr. in the anticipated amount not-to-exceed \$66,694.91.
 - h) Contract No. 3449 with Conte, Gregory in the anticipated amount not-to-exceed \$66,694.91.
 - i) Contract No. 3450 with Curran, Patrick in the anticipated amount not-to-exceed \$66,694.91.
 - j) Contract No. 3451 with Del Appraisal Services, Inc. (DeLisio, Brian) in the anticipated amount not-to-exceed \$66,694.91.

- k) Contract No. 3452 with Furukawa, Amy in the anticipated amount not-to-exceed \$66,694.91.
- l) Contract No. 3453 with David Harmon & Associates (Harmon, David) on Time Appraisal Services in the anticipated amount not-to-exceed \$66,694.91.
- m) Contract No. 3454 with Harmon, David Jr. in the anticipated amount not-to-exceed \$66,694.91.
- n) Contract No. 3455 with Hogan, Thomas P. in the anticipated amount not-to-exceed \$66,694.91.
- o) Contract No. 3528 with Horton, Edward in the anticipated amount not-to-exceed \$86,901.46.
- p) Contract No. 3456 with Jackson, Donna M. in the anticipated amount not-to-exceed \$66,694.91.
- q) Contract No. 3457 with Jackson, Tim in the anticipated amount not-to-exceed \$86,901.46.
- r) Contract No. 3458 with Junior Holdings, LLC (Salvatore, Lawrence) in the anticipated amount not-to-exceed \$66,694.91.
- s) Contract No. 3459 with Kapusi, Christina in the anticipated amount not-to-exceed \$66,694.91.
- t) Contract No. 3460 with Kinczel, Paul in the anticipated amount not-to-exceed \$66,694.91.
- u) Contract No. 3461 with Koz, John in the anticipated amount not-to-exceed \$66,694.91.
- v) Contract No. 3462 with Lassiter, Ruth in the anticipated amount not-to-exceed \$66,694.91.
- w) Contract No. 3463 with Latitude Appraisals, LLC (Labatte, Faith) in the anticipated amount not-to-exceed \$66,694.91.
- x) Contract No. 3464 with Lenehan, John in the anticipated amount not-to-exceed \$66,694.91.

- y) Contract No. 3465 with Levering, Wayne F. in the anticipated amount not-to-exceed \$86,901.46.
- z) Contract No. with 3466 Loftus, Christopher J. in the anticipated amount not-to-exceed \$66,694.91.
- aa) Contract No. 3467 with Mamer, Bruce J. in the anticipated amount not-to-exceed \$66,694.91.
- bb) Contract No. 3468 with McLaughlin, Paul in the anticipated amount not-to-exceed \$66,694.91.
- cc) Contract No. 3469 with Neal, Maria in the anticipated amount not-to-exceed \$66,694.91.
- dd) Contract No. 3470 with Patriski, Stan in the anticipated amount not-to-exceed \$66,694.91.
- ee) Contract No. 3471 with Patriski-Roff Andrea in the anticipated amount not-to-exceed \$66,694.91.
- ff) Contract No. 3472 with Pattie, Debra in the anticipated amount not-to-exceed \$66,694.91.
- gg) Contract No. 3473 with Rocco, Daniel in the anticipated amount not-to-exceed \$66,694.91.
- hh) Contract No. 3474 with Sarkisian, Kristin in the anticipated amount not-to-exceed \$66,694.91.
- ii) Contract No. 3475 with TMW Appraisals (Weinberg, Thomas) in the anticipated amount not-to-exceed \$66,694.91.
- jj) Contract No. 3476 with Ward, David in the anticipated amount not-to-exceed \$66,694.91.
- kk) Contract No. 3477 with Williams, Crystal in the anticipated amount not-to-exceed \$66,694.91.

Sponsor: County Executive Ronayne/Fiscal Officer

Committee Assignment and Chair: Finance & Budgeting –
Miller

j) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2023-0179: A Resolution confirming the County Executive’s appointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the remainder of the unexpired four-year term ending December 31, 2024, and declaring the necessity that this Resolution become immediately effective. [See Page 333]

Sponsors: County Executive Ronayne/Sheriff’s Department and Councilmembers Kelly, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner, Stephens, Simon and Jones

Committee Assignment and Chair: Committee of the Whole – Jones

- 2) R2023-0183: A Resolution declaring that public convenience and welfare requires the replacement of Sheldon Road Bridge No. 01.61 over Lake Abrams Ditch in the Cities of Brook Park and Middleburg Heights at a total estimated project cost of \$8,700,000.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with Cities of Brook Park and Middleburg Heights in connection with said project; and declaring the necessity that this Resolution become immediately effective. [See Page 335]

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Miller and Tuma

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE:

MONDAY, JULY 24, 2023
1:00 PM / COUNCIL CHAMBERS

COMMITTEE OF THE WHOLE:

TUESDAY, AUGUST 1, 2023
1:00 PM / COUNCIL CHAMBERS

REGULAR MEETING:

TUESDAY, AUGUST 1, 2023
5:00 PM / COUNCIL CHAMBERS

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMITTEE OF THE WHOLE MEETING

THURSDAY, JULY 6, 2023

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Council President Jones called the meeting to order at 1:05 p.m.

2. ROLL CALL

Council President Jones asked Clerk Richardson to call the roll. Councilmembers Sweeney, Tuma, Gallagher, Schron, Turner, Stephens, Simon, Kelly, Miller and Jones were in attendance and a quorum was determined.

[Clerk's Note: Councilmember Conwell joined the meeting after the roll call was taken.]

3. PUBLIC COMMENT

The following individuals addressed Council regarding Resolution No. R2023-0182: authorizing a Real Estate Purchase Agreement with CRAIG REALTY GROUP – CLEVELAND, LLC, or its designee, in the amount not-to-exceed \$38,703,000.00 for the purchase of all or a portion of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-002 & 004, 542-15-002, and 542-22-022.; Ordinance Nos. O2023-0012: amending and codifying Board of County Commissioners Resolution No. 2007-073101 dated July 26, 2007, and enacting new Chapter 727, Section 727.01 of the Cuyahoga County Code to change the period of time during which the County sales tax shall be levied at the aggregate rate of one and one-fourth percent and No. O2023-0013: amending and codifying Board of County Commissioners Resolution No. 2007-073102 dated July 26, 2007 and enacting new Chapter 727, Section 727.02 of the Cuyahoga County Code to change the period of time during which the County use tax shall be levied at the aggregate rate of one and one-fourth percent:

a) Councilman Blaine A. Griffin, City of Cleveland

- b) Councilman Mike Polensek, City of Cleveland
- c) Mayor Matt Burke, City of Garfield Heights
- d) Councilman Avery Johnson, City of Garfield Heights
- e) Chief Scott Meyer, Euclid Police Department
- f) Laurie Albright
- g) Josiah Quarles
- h) Katrice Williams
- i) Lu Zucker
- j) Azzurra Crispino

Loh addressed Council regarding various non-agenda items

4. MATTERS REFERRED TO COMMITTEE / CONFIRMATION HEARING:

- a) R2023-0179: A Resolution confirming the County Executive's appointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the remainder of the unexpired four-year term ending December 31, 2024, and declaring the necessity that this Resolution become immediately effective.

Council President Jones made a brief statement regarding the confirmation hearing process for Resolution No. R2023-0179.

Mr. Harold A. Pretel, County Executive Ronayne's nominee for the position of Sheriff of Cuyahoga County, was called upon to deliver an opening statement. He provided background into his education, experience and qualifications for the position. Councilmembers asked questions of Mr. Pretel pertaining to his experience and expertise, which he answered accordingly.

On a motion by Mr. Sweeney with a second by Ms. Stephens, Resolution No. R2023-0179 was considered and approved by unanimous roll-call vote to be referred to the full Council agenda for second reading.

Councilmembers Sweeney, Tuma, Gallagher, Schron, Conwell, Turner, Stephens, Simon, Kelly, Miller and Jones requested to have their names added as co-sponsors to Resolution No. R2023-0179.

- b) R2023-0182: A Resolution authorizing a Real Estate Purchase Agreement with CRAIG REALTY GROUP - CLEVELAND, LLC, or its designee, in the amount not-to-exceed \$38,703,000.00 for the purchase of all or a portion of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-002 & 004, 542-15-002, and 542-22-022; authorizing the County Executive to take all necessary actions and to execute the agreements and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

- c) O2023-0012: An Ordinance amending and codifying Board of County Commissioners Resolution No. 2007-073101 dated July 26, 2007, and enacting new Chapter 727, Section 727.01 of the Cuyahoga County Code to change the period of time during which the County sales tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective.
- d) O2023-0013: An Ordinance amending and codifying Board of County Commissioners Resolution No. 2007-073102 dated July 26, 2007 and enacting new Chapter 727, Section 727.02 of the Cuyahoga County Code to change the period of time during which the County use tax shall be levied at the aggregate rate of one and one-fourth percent; and declaring the necessity that this Ordinance become immediately effective.

Clerk Richardson read Resolution No. R2023-0182; Ordinance Nos. O2023-0012 & O2023-0013 into the record consecutively. Council President Jones introduced proposed substitutes on the floor consecutively for all 3 items.

Law Director Richard Manoloff addressed the proposed substitutes. Councilmembers asked questions of Mr. Manoloff pertaining to the proposed substitutes, which he answered accordingly. Discussion ensued.

A motion was then made by Mr. Jones, seconded by Mr. Schron and approved by unanimous vote to accept the proposed substitutes.

County Executive Chris Ronayne thanked Council for the excellent exchange with Mr. Harold A. Pretel, his nominee for Sheriff, and stated that the questions posed by Councilmembers were outstanding and spot on. Mr. Ronayne acknowledged the role of Interim Sheriff Joseph Greiner as being stellar in terms of stabilizing both the Jail and Sheriff's Department. Mr. Ronayne also offered condolences to Councilmember Sweeney on the loss of his Father and Councilmember Gallagher on the recent loss of his Mother. Executive Ronayne gave opening remarks regarding Resolution No. R2023-0182; Ordinance Nos. O2023-0012 & O2023-0013.

Mr. Michael Dever, Director of Public Works, Mr. Ryan Jeffers, Senior Vice-President of CBRE, Mr. Jeffrey Appelbaum, Managing Director of Project Management Consultants LLC, Michael Chambers, Fiscal Officer and Mr. Bob Franz, Managing Director of Public Finance, addressed Council regarding building assessments, site selection overview, recommendations and transportation, debt capacity update and project funding.

Council members asked questions of Mr. Dever, Mr. Jeffers, Mr. Appelbaum, Mr. Chambers and Mr. Franz pertaining to the items, which they answered accordingly. Additional questions were asked regarding public discussions taking place in Garfield Heights. Mr. Dever, Councilmember Stacey Collier, City of Garfield Heights and Mayor Matt Burke, City of Garfield Heights answered accordingly. Discussion ensued.

Council President Pernel Jones stated that discussions regarding Resolution No. R2023-0182; Ordinance Nos. O2023-0012 & O2023-0013 will continue at the next Committee of the Whole meeting scheduled for Tuesday, July 18, at 1:00 p.m.

5. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

6. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 5:00 p.m., without objection.



MINUTES

**CUYAHOGA COUNTY COUNCIL REGULAR MEETING
THURSDAY, JULY 6, 2023
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
5:00 PM**

1. CALL TO ORDER

Council President Jones called the meeting to order at 5:33 p.m.

2. ROLL CALL

Councilmembers Kelly, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner Stephens, Simon and Jones were in attendance and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

There was no moment of silent meditation.

5. PUBLIC COMMENT

The following individuals addressed Council regarding Resolution No. R2023-0182: authorizing a Real Estate Purchase Agreement with CRAIG REALTY GROUP – CLEVELAND, LLC, or its designee, in the amount not-to-exceed \$38,703,000.00 for the purchase of all or a portion of certain parcels of real property in Garfield Heights, Ohio with access to Granger Road totaling approximately 72.1 acres now known as permanent parcel numbers 542-14-002 & 004, 542-15-002, and 542-22-022:

- a) Chrissy Martinez**
- b) Josiah Quarles**

- c) Tim Gaydos-Baker
- d) Caitlin Gaydos-Baker
- e) Marc Alvarado
- f) Azzurra Crispino

Loh addressed Council regarding various non-agenda items

6. APPROVAL OF MINUTES

- a) June 20, 2023 Regular Meeting

A motion was made by Ms. Turner, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes from the June 20, 2023 Regular meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

There were no announcements from Council President Jones.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Ronayne thanked members of the North East Ohio Coalition for the Homeless (NEOCH) for their work and for meeting with him two weeks ago. He also stated that he will be introducing legislation in the future regarding temporary seasonal support shelter and permanent supportive housing. The administration is also proposing a Cuyahoga County Central Services campus.

9. LEGISLATION INTRODUCED BY COUNCIL

- a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0185: A Resolution awarding a total sum, not to exceed \$9,998, to the City of Fairview Park for the Fairview Park Police Patrol Bicycle Project from the District 1 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Kelly

Council President Jones referred Resolution No. R2023-0185 to the Public Safety & Justice Affairs Committee.

- 2) R2023-0186: A Resolution awarding a total sum, not to exceed \$225,000, to Baldwin Wallace University for year 2 of the Northeast Ohio Flight Information Exchange (NEOFIX)

Program from the District 2 ARPA Community Grant Fund and the Department of Development's General Fund budget; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Miller and Executive Ronayne and Councilmember Turner

Council President Jones referred Resolution No. R2023-0186 to the Public Safety & Justice Affairs Committee.

- 3) R2023-0187: A Resolution awarding a total sum, not to exceed \$250,000, to the Old Brooklyn Community Development Corporation for the purpose of Memphis and Pearl redevelopment project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Council President Jones referred Resolution No. R2023-0187 to the Economic Development & Planning Committee.

- 4) R2023-0188: A Resolution awarding a total sum, not to exceed \$10,000, to Enlightened Solutions for Project Noir from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2023-0188 to the Community Development Committee.

- 5) R2023-0189: A Resolution awarding a total sum, not to exceed \$10,000, to the Dunnican Foundation for the Comics at the Corner Literacy Lounge from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2023-0189 to the Education, Environment & Sustainability Committee.

- 6) R2023-0190: A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center facility project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Council President Jones referred Resolution No. R2023-0190 to the Health, Human Services & Aging Committee.

- 7) R2023-0191: A Resolution awarding a total sum, not to exceed \$100,000, to the McGregor Foundation for the McGregor Independent Living Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmember Stephens and Turner

Council President Jones referred Resolution No. R2023-0191 to the Community Development Committee.

- 8) R2023-0192: A Resolution awarding a total sum, not to exceed \$23,000, to Share Homes Inc. for the SAFETEE Mental Health Tracker from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmembers Simon

Council President Jones referred Resolution No. R2023-0192 to the Health, Human Services & Aging Committee.

- 9) R2023-0193: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner behalf of Cuyahoga County Personnel Review Commission

Council President Jones referred Resolution No. R2023-0193 to the Human Resources, Appointments & Equity Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2023-0164: A Resolution awarding a total sum, not to exceed \$200,000, to Case Western Reserve University for the Wade Park Community Engagement Center Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell **and Turner**

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0164 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 2) R2023-0165: A Resolution awarding a total sum, not to exceed \$150,000, to the West Side Catholic Center for the Resource Center and Housing Initiative from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0165 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 3) R2023-0168: A Resolution awarding a total sum, not to exceed \$100,000, to the Near Westside Multiservice Corporation d.b.a. May Dugan Center for the purpose of expanding and upgrading the May Dugan Center facility from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Conwell **and Turner**

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0168 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 4) R2023-0170: A Resolution awarding a total sum, not to exceed \$75,000, to Front Steps Housing and Services for the Electronic Health Record to Support Housing Stability and Behavioral Health Services to Prevent Homelessness Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0170 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 5) R2023-0171: A Resolution awarding a total sum, not to exceed \$50,000, to the Legal Aid Society of Cleveland for the Community Recovery from COVID-19: One-Time Capital Investment for Legal Aid Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0171 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 6) R2023-0172: A Resolution awarding a total sum, not to exceed \$50,000, to the West Side Community House for the West Side Community House 2023 Strategic Plan from the

District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0172 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 7) R2023-0174: A Resolution awarding a total sum, not to exceed \$20,000, to the Community of Hope for the HOPE Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

Clerk Richardson read Resolution No. R2023-0174 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 8) R2023-0175: A Resolution awarding a total sum, not to exceed \$50,000, to the St. Clair Superior Development Corporation for the St. Clair Superior Wayfinding Plan and Sign Design Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Conwell

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0175 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 9) R2023-0176: A Resolution awarding a total sum, not to exceed \$30,000, to the Building & Leveraging Opportunities Foundation for Project Fresh Start – Empowering Families Through Homeownership from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Turner

Committee Assignment and Chair: Community Development – Stephens

Clerk Richardson read Resolution No. R2023-0176 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

10. LEGISLATION INTRODUCED BY EXECUTIVE

- c) CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and 12A and to place on final passage Resolution No. R2023-0194.

- 1) R2023-0194: A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies, amending Resolution No. R2023-0177 dated 6/20/2023; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

Clerk Richardson read Resolution No. R2023-0194 into the record. Councilmember Miller introduced a proposed substitute on the floor to Resolution No. R2023-0194.

A motion was then made by Mr. Sweeney, seconded by Mr. Tuma and approved by unanimous vote to accept the proposed substitute.

On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2023-0194 was considered and adopted by unanimous vote, as substituted.

d) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2023-0195 A Resolution declaring that public convenience and welfare requires the resurfacing of West 140th Street from Puritas Avenue to Lakewood Heights Boulevard in the City of Cleveland at a total estimated project cost of \$5,872,981.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Cleveland in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works **and Councilmembers Sweeney and Miller**

Council President Jones referred Resolution No. R2023-0195 to the Public Works, Procurement & Contracting Committee.

- 2) R2023-0196: A Resolution declaring that public convenience and welfare requires the replacement of Schaaf Road Bridge No. 02.89 over West Creek in the City of Independence at a total estimated project cost of \$2,405,600.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Independence in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2023-0196 to the Public Works, Procurement & Contracting Committee.

- 3) R2023-0197: A Resolution declaring that public convenience and welfare requires the rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland at a total estimated project cost of

\$12,084,048.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Cleveland in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2023-0197 to the Public Works, Procurement & Contracting Committee.

- 4) R2023-0198: A Resolution making an award on RQ12514 to The Ruhlin Company in the amount not-to-exceed \$4,425,425.50 for replacement of West 130th Street Bridge No. 02.26 over the East Branch of the Rocky River in the Cities of North Royalton and Strongsville; authorizing the County Executive to execute Contract No. 3567 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$2,814,570.43 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Jones referred Resolution No. R2023-0198 to the Public Works, Procurement & Contracting Committee.

- 5) R2023-0199: A Resolution adopting the 2023 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

Council President Jones referred Resolution No. R2023-0199 to the Economic Development & Planning Committee.

6) R2023-0200: A Resolution authorizing an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00; authorizing the County Executive to amend Contracts Nos. 2389 and 2390 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

a) Contract No. 2389 with Verge, Inc. in the amount not-to-exceed \$-0-.

b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$829,059.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga County Job and Family Services

Council President Jones referred Resolution No. R2023-0200 to the Education, Environment & Sustainability Committee.

7) R2023-0201: A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2023 for additional funds in the amount not-to-exceed \$1,038,459.52; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services
and Councilmember Turner

Council President Jones referred Resolution No. R2023-0201 to the Health, Human Services & Aging Committee.

8) R2023-0202: A Resolution making awards on RQ11388 to various appraisers in the total amount not-to-exceed \$2,548,538.00 for various real estate review and appraisal

services in connection with the 2024 Sexennial Reappraisal, effective upon signature of all parties through 12/31/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3442 with Abrams, Robert in the anticipated amount not-to-exceed \$86,901.44.
- b) Contract No. 3443 with Alder Appraisal (Green, Jennifer) in the anticipated amount not-to-exceed \$66,695.06.
- c) Contract No. 3444 with Andrews, John in the anticipated amount not-to-exceed \$66,694.91.
- d) Contract No. 3445 with Blaze, Lana in the anticipated amount not-to-exceed \$66,694.91.
- e) Contract No. 3446 with Butler, Mark in the anticipated amount not-to-exceed \$66,694.91.
- f) Contract No. 3447 with Carey, Richard in the anticipated amount not-to-exceed \$66,694.91.
- g) Contract No. 3448 with Chervenak, Ronald Jr. in the anticipated amount not-to-exceed \$66,694.91.
- h) Contract No. 3449 with Conte, Gregory in the anticipated amount not-to-exceed \$66,694.91.
- i) Contract No. 3450 with Curran, Patrick in the anticipated amount not-to-exceed \$66,694.91.
- j) Contract No. 3451 with Del Appraisal Services, Inc. (DeLisio, Brian) in the anticipated amount not-to-exceed \$66,694.91.
- k) Contract No. 3452 with Furukawa, Amy in the anticipated amount not-to-exceed \$66,694.91.
- l) Contract No. 3453 with David Harmon & Associates (Harmon, David) on Time Appraisal Services in the anticipated amount not-to-exceed \$66,694.91.

- m) Contract No. 3454 with Harmon, David Jr. in the anticipated amount not-to-exceed \$66,694.91.
- n) Contract No. 3455 with Hogan, Thomas P. in the anticipated amount not-to-exceed \$66,694.91.
- o) Contract No. 3528 with Horton, Edward in the anticipated amount not-to-exceed \$86,901.46.
- p) Contract No. 3456 with Jackson, Donna M. in the anticipated amount not-to-exceed \$66,694.91.
- q) Contract No. 3457 with Jackson, Tim in the anticipated amount not-to-exceed \$86,901.46.
- r) Contract No. 3458 with Junior Holdings, LLC (Salvatore, Lawrence) in the anticipated amount not-to-exceed \$66,694.91.
- s) Contract No. 3459 with Kapusi, Christina in the anticipated amount not-to-exceed \$66,694.91.
- t) Contract No. 3460 with Kinczel, Paul in the anticipated amount not-to-exceed \$66,694.91.
- u) Contract No. 3461 with Koz, John in the anticipated amount not-to-exceed \$66,694.91.
- v) Contract No. 3462 with Lassiter, Ruth in the anticipated amount not-to-exceed \$66,694.91.
- w) Contract No. 3463 with Latitude Appraisals, LLC (Labatte, Faith) in the anticipated amount not-to-exceed \$66,694.91.
- x) Contract No. 3464 with Lenehan, John in the anticipated amount not-to-exceed \$66,694.91.
- y) Contract No. 3465 with Levering, Wayne F. in the anticipated amount not-to-exceed \$86,901.46.
- z) Contract No. with 3466 Loftus, Christopher J. in the anticipated amount not-to-exceed \$66,694.91.

- aa) Contract No. 3467 with Mamer, Bruce J. in the anticipated amount not-to-exceed \$66,694.91.
- bb) Contract No. 3468 with McLaughlin, Paul in the anticipated amount not-to-exceed \$66,694.91.
- cc) Contract No. 3469 with Neal, Maria in the anticipated amount not-to-exceed \$66,694.91.
- dd) Contract No. 3470 with Patriski, Stan in the anticipated amount not-to-exceed \$66,694.91.
- ee) Contract No. 3471 with Patriski-Roff Andrea in the anticipated amount not-to-exceed \$66,694.91.
- ff) Contract No. 3472 with Pattie, Debra in the anticipated amount not-to-exceed \$66,694.91.
- gg) Contract No. 3473 with Rocco, Daniel in the anticipated amount not-to-exceed \$66,694.91.
- hh) Contract No. 3474 with Sarkisian, Kristin in the anticipated amount not-to-exceed \$66,694.91.
- ii) Contract No. 3475 with TMW Appraisals (Weinberg, Thomas) in the anticipated amount not-to-exceed \$66,694.91.
- jj) Contract No. 3476 with Ward, David in the anticipated amount not-to-exceed \$66,694.91.
- kk) Contract No. 3477 with Williams, Crystal in the anticipated amount not-to-exceed \$66,694.91.

Sponsor: County Executive Ronayne/Fiscal Officer

Council President Jones referred Resolution No. R2023-0202 to the Finance & Budgeting Committee.

- e) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING
 - 1) R2023-0179: A Resolution confirming the County Executive's appointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the remainder of the

unexpired four-year term ending December 31, 2024, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Committee of the Whole – Jones

Clerk Richardson read Resolution No. R2023-0179 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- 2) R2023-0183: A Resolution declaring that public convenience and welfare requires the replacement of Sheldon Road Bridge No. 01.61 over Lake Abrams Ditch in the Cities of Brook Park and Middleburg Heights at a total estimated project cost of \$8,700,000.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with Cities of Brook Park and Middleburg Heights in connection with said project; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmembers Miller and Tuma

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

Clerk Richardson read Resolution No. R2023-0183 into the record.

This item will move to the July 18, 2023 Council meeting agenda for consideration for third reading adoption.

- f) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D and to place on final passage Resolutions No. R2023-0158, R2023-0178, & R2023-0184.

- 1) R2023-0158: A Resolution making an award on RQ12193 to C&K Industrial Services, Inc. in the amount not-to-exceed

\$3,991,950.00 for cleaning and televising sanitary sewers in various communities for the period 6/1/2023 – 6/1/2026; authorizing the County Executive to execute the Contract No. 3387 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Ms. Simon, Resolution No. R2023-0158 was considered and adopted by unanimous vote.

- 2) R2023-0178: A Resolution confirming the County Executive’s appointment and reappointment of various individuals to serve on the Cuyahoga County Tax Incentive Review Council for the term 1/1/2023 – 12/31/2026; and declaring the necessity that this Resolution become immediately effective:

Reappointments:

- i) Gregory Huth
- ii) Susan Infeld

Appointment:

- iii) Sara Parks Jackson

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Turner

On a motion by Ms. Turner with a second by Mr. Sweeney, Resolution No. R2023-0178 was considered and adopted by unanimous vote.

- 3) R2023-0184: A Resolution making an award on RQ12387 to Fabrizi Recycling, Inc. in the amount not-to-exceed \$3,257,750.00 for the 2023 Sewer Repair Program for various County Sewer Districts, commencing upon contract signature of all parties for a period of two (2) years; authorizing the County Executive to execute Contract No. 2450 and all other

documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Tuma

On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0184 was considered and adopted by unanimous vote.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Miller reported that Finance & Budgeting will meet on Monday, July 10th at 1:00 p.m.

Mr. Tuma reported that Public Works, Procurement & Contracting will meet on Wednesday, July 12th at 10:00 a.m.

Mr. Gallagher reported that Public Safety and Justice Affairs will meet on Tuesday, June 11th at 1:00 p.m.

Mr. Schron reported that Economic Development & Planning will meet on Monday, July 10th at 3:00 p.m.

Ms. Conwell reported that Health, Human Services & Aging will meet on Wednesday, July 12th at 1:00 p.m.

Ms. Turner reported that Human Resources, Appointments & Equity will meet on Tuesday, July 11th at 10:00 a.m.

Ms. Stephens reported that Community Development will meet on Monday July 10th at 10:00am.

Ms. Simon reported that Education, Environment & Sustainability will meet on Wednesday, July 12th at 3:00 p.m.

12. MISCELLANEOUS BUSINESS

Ms. Simon made remarks regarding the proposed new County jail facility.

Ms. Turner invited everyone to attend the groundbreaking for the Building Leverages and Opportunities (BLO) foundation on Saturday, July 8, 2023.

13. ADJOURNMENT

With no further business to discuss, Council President Jones adjourned the meeting at 6:28 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0203

Sponsored by: Councilmember Gallagher	A Resolution denying the Expedited Type 2 Annexation Petition of Joseph P. Hollo and Suzanne C. Hollo to annex territory to the City of Berea, Ohio from Olmsted Township, Ohio; determining that one or more conditions under Ohio Revised Code Section 729.023(E) have not been met; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on or about June 16, 2023, Joseph P. Hollo and Suzanne C. Hollo filed a Petition for Annexation, Expedited Type 2 (the “Petition”), with the Clerk of Cuyahoga County Council requesting annexation of Cuyahoga County Permanent Parcel Number 261-20-003, consisting of 72.5220 acres of real property located in Olmsted Township, Ohio, Cuyahoga County, to the City of Berea, a copy of the Petition having also been filed with the Clerk of Council for the City of Berea on June 16, 2023; and

WHEREAS, on or about June 26, 2023, the City of Berea passed Ordinance No. 2023-32 (the “Ordinance”) in which the City of Berea objected to the Petition and the requested annexation of Cuyahoga County Permanent Parcel Number 261-20-003 to the City of Berea; and

WHEREAS, R.C. Section 729.023(D) states that an objection to the proposed annexation shall be based solely upon the petition’s failure to meet the conditions specified in R.C. Section 729.023(E); and

WHEREAS, R.C. Section 729.023(E)(6) requires that the municipal corporation to which annexation is proposed has agreed to provide the territory proposed for annexation the services specified in the relevant ordinance or resolution adopted under R.C. Section 729.023(C); and

WHEREAS, R.C. Section 729.023(E)(7) states that if a street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem, the municipal corporation to which annexation is proposed has agreed as a condition of annexation to assume maintenance of that street or highway or to otherwise correct the problem; and

WHEREAS, the City of Berea has declared in the Ordinance that it has not agreed to provide the territory proposed for annexation with any services; and

WHEREAS, the City of Berea has declared in the Ordinance that it has not agreed to assume maintenance of any portion of any such street or highway that will be divided or segmented by the boundary line between the township and the City of Berea; and

WHEREAS, R.C. Section 729.023(F) requires that if this Council, not less than thirty or more than forty-five days after the petition is filed, finds that one or more conditions specified in R.C. Section 729.023(E) have not been met, the Council shall enter upon its journal a resolution that states which of the conditions have not been met and that denies the petition; and

WHEREAS, this Council finds that the Petition fails to meet the conditions set forth in R.C. Section 729.023(E)(6) and R.C. Section 729.023(E)(7).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The City of Berea, by and through Ordinance No. 2023-32 passed on June 26, 2023, objects to the proposed annexation as the City of Berea has not agreed to provide the territory proposed for annexation with any services and has not agreed to assume maintenance of any portion of any such street or highway that will be divided or segmented by the boundary line between Olmsted Township and the City of Berea.

SECTION 2. The Cuyahoga County Council, pursuant to R.C. Section 729.023(F), determines that the Petition for Annexation, Expedited Type 2, requesting annexation of Cuyahoga County Permanent Parcel Number 261-20-003, consisting of 72.5220 acres of real property located in Olmsted Township, Ohio, Cuyahoga County, to the City of Berea, filed by Joseph P. Hollo and Suzanne C. Hollo, fails to meet the conditions set forth in R.C. Section 729.023(E)(6) and R.C. Section 729.023(E)(7) and hereby denies the Petition.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; to comply with the time limit set forth in R.C. Section 729.023(F); and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight (8) members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal CC051
July 18, 2023

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0204

Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$25,000, to the Neighborhood Pets Outreach & Resource Center for Pet Care Support for Homebound Seniors from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$25,000 to the Neighborhood Pets Outreach & Resource Center for Pet Care Support for Homebound Seniors; and

WHEREAS, the Neighborhood Pets Outreach & Resource Center estimates approximately 150 people will be served annually through this award; and

WHEREAS, the Neighborhood Pets Outreach & Resource Center estimates approximately 1 permanent job will be created or retained through this project; and

WHEREAS, the Neighborhood Pets Outreach & Resource Center estimates the total cost of the project is \$136,000; and

WHEREAS, the Neighborhood Pets Outreach & Resource Center indicates the other funding source(s) for this project includes:

- A. \$50,000 from the Cleveland Foundation (pending);
- B. \$61,000 from in-kind contributions; and

WHEREAS, the Neighborhood Pets Outreach & Resource Center is estimating the start date of the project will be September 2023 and the project will be completed by August 2024; and

WHEREAS, the Neighborhood Pets Outreach & Resource Center requested \$25,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Neighborhood Pets Outreach & Resource Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Neighborhood Pets Outreach & Resource Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Pet Care Support for Homebound Seniors.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0166

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$106,000, to Merrick House for the Youth Development and Leadership Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$106,000 to Merrick House for the Youth Development and Leadership Program; and

WHEREAS, Merrick House estimates approximately 250 students will be served annually through this award; and

WHEREAS, Merrick House estimates approximately two permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Merrick House estimates the total cost of the project is \$259,033; and

WHEREAS, Merrick House indicates the other funding source(s) for this project includes:

- A. \$81,100 from government contracts/grants;
- B. \$69,583 from foundation grants;
- C. \$1,250 from the United Way;
- D. \$1,000 from miscellaneous revenue; and

WHEREAS, Merrick House requested \$106,100 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$106,000 to Merrick House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$106,000 to Merrick House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Youth Development and Leadership Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0167

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$49,000, to Merrick House for capital improvements to the Merrick House Community Center from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$49,000 to Merrick House for capital improvements to the Merrick House Community Center; and

WHEREAS, Merrick House estimates approximately 1,600 people will be served annually through this award; and

WHEREAS, Merrick House estimates the total cost of the project is \$64,467; and

WHEREAS, Merrick House indicates the other funding source(s) for this project includes \$15,300 from the City of Cleveland Community Development Block Grant; and

WHEREAS, Merrick House requested \$49,167 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$49,000 to Merrick House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$49,000 to Merrick House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for capital improvements to the Merrick House Community Center.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: June 20, 2023
 Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
 _____, 20_____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0169

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$75,000, to the Catholic Charities Job and Career Training Center for the Workforce Development Career Pathways Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$75,000 to the Catholic Charities Job and Career Training Center for the Workforce Development Career Pathways Project; and

WHEREAS, the Catholic Charities Job and Career Training Center estimates approximately 100 people will be served annually through this award; and

WHEREAS, the Catholic Charities Job and Career Training Center estimates approximately 100 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Catholic Charities Job and Career Training Center estimates the total cost of the project is \$93,209; and

WHEREAS, the Catholic Charities Job and Career Training Center requested \$100,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$75,000 to the Catholic Charities Job and Career Training Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$75,000 to the Catholic Charities Job and Career Training Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Workforce Development Career Pathways Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the

expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20_____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0173

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$25,000, to the Olivet Housing and Community Development Corporation for the NECESS Initiative and workforce development training and education from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$25,000 to the Olivet Housing and Community Development Corporation for the NECESS Initiative and workforce development training and education; and

WHEREAS, the Olivet Housing and Community Development Corporation estimates approximately 500 people will be served annually through this award; and

WHEREAS, the Olivet Housing and Community Development Corporation estimates the total cost of the project is \$100,000; and

WHEREAS, the Olivet Housing and Community Development Corporation requested \$25,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to the Olivet Housing and Community Development Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to the Olivet Housing and Community Development Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the NECESS Initiative and workforce development training and education.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the

Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President _____ Date

_____ County Executive _____ Date

_____ Clerk of Council _____ Date

First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested: June 20, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0185

Sponsored by: Councilmember Kelly	A Resolution awarding a total sum, not to exceed \$9,998, to the City of Fairview Park for the Fairview Park Police Patrol Bicycle Project from the District 1 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 1 ARPA Community Grant Fund in the amount of \$9,998 to the City of Fairview Park for the Fairview Park Police Patrol Bicycle Project; and

WHEREAS, the City of Fairview Park estimates approximately 17,000-50,000 people will be served annually through this award; and

WHEREAS, the City of Fairview Park is estimating the start date of the project will be July 2023 and the project will be completed by September 2023; and

WHEREAS, the City of Fairview Park requested \$9,998 from the District 1 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$9,998 to the City of Fairview Park to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$9,998 to the City of Fairview Park from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Fairview Park Police Patrol Bicycle Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0186

<p>Sponsored by: Councilmember Miller and County Executive Ronayne</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution awarding a total sum, not to exceed \$225,000, to Baldwin Wallace University for year 2 of the Northeast Ohio Flight Information Exchange (NEOFIX) Program from the District 2 ARPA Community Grant Fund and the Department of Development’s General Fund budget; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 2 ARPA Community Grant Fund in the amount of \$112,500 and from the Department of Development’s General Fund budget in the amount of \$112,500 for the total amount of \$225,000 to Baldwin Wallace University for year 2 of the Northeast Ohio Flight Information Exchange Program; and

WHEREAS, Baldwin Wallace University estimates approximately 18,000 people will be served annually through this award; and

WHEREAS, Baldwin Wallace University estimates approximately 20-25 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Baldwin Wallace University estimates the total cost of the project is \$274,500; and

WHEREAS, Baldwin Wallace University indicates the other funding source(s) for this project includes:

- A. \$27,985 from Non-County Governmental Funds
- B. \$15,000 from Commercial Funds
- C. \$10,500 from sponsorships
- D. \$18,512 from BW reinvestment into project
- E. \$50,000 from in-kind services ATA: and

WHEREAS, Baldwin Wallace University is estimating the start date of the project will be August 2022 and the project will be completed by July 2024; and

WHEREAS, Baldwin Wallace University requested \$450,000 from the District 2 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$225,000 to Baldwin Wallace University to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a total not-to-exceed amount of \$225,000 to Baldwin Wallace University from the General Fund made available by the American Rescue Plan Act revenue replacement provision and the Department of Development's General Fund budget for year 2 of the Northeast Ohio Flight Information Exchange Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested: July 6, 2023

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0187

Sponsored by: Councilmember Sweeney	A Resolution awarding a total sum, not to exceed \$250,000, to the Old Brooklyn Community Development Corporation for the purpose of Memphis and Pearl redevelopment project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$250,000 to the Old Brooklyn Community Development Corporation for the Memphis and Pearl redevelopment project; and

WHEREAS, the Old Brooklyn Community Development Corporation estimates approximately 500,000 people will be served annually through this award; and

WHEREAS, the Old Brooklyn Community Development Corporation estimates approximately 237 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Old Brooklyn Community Development Corporation estimates the total cost of the project is \$29,732,543; and

WHEREAS, the Old Brooklyn Community Development Corporation indicates the other funding source(s) for this project includes:

- A. \$1,900,000 from equity;
- B. \$15,101,683 from a construction loan;
- C. \$2,302,062 from TMUD or CPACE;
- D. \$1,500,000 from State Brownfield Remediation;
- E. \$500,000 from Local Brownfield Match;
- F. \$929,000 from New Market Tax Credits;
- G. \$3,000,000 from Middle Community Grant;
- H. \$3,500,000 from Gap Financing Program or Community Development ARPA;
- I. \$250,000 from Transit Oriented Development; and

WHEREAS, the Old Brooklyn Community Development Corporation is estimating the start date of the project will be January 2024 and the project will be completed by July 2025; and

WHEREAS, the Old Brooklyn Community Development Corporation requested \$250,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the Old Brooklyn Community Development Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to the Old Brooklyn Community Development Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Memphis and Pearl redevelopment project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Economic Development & Planning

Journal _____
_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0188

Sponsored by: Councilmember Turner Co-Sponsored by: Councilmember Jones	A Resolution awarding a total sum, not to exceed \$10,000, to Enlightened Solutions for Project Noir from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Enlightened Solutions for Project Noir; and

WHEREAS, Enlightened Solutions estimates approximately 150 people will be served annually through this award; and

WHEREAS, Enlightened Solutions estimates the total cost of the project is \$235,082; and

WHEREAS, Enlightened Solutions indicates the other funding source(s) for this project includes:

- A. \$10,000 from the St. Luke’s Foundation;
- B. \$50,000 from the Fowler Family Foundation;

C. \$25,550 from individual giving;

D. \$50,000 from the Cleveland Foundation, Black Futures Fund; and

WHEREAS, Enlightened Solutions is estimating the start date of the project will be July 2023 and the project will be completed by June 2024; and

WHEREAS, Enlightened Solutions requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Enlightened Solutions to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Enlightened Solutions from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Project Noir.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0189

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000, to the Dunnican Foundation for the Comics at the Corner Literacy Lounge from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to the Dunnican Foundation for the Comics at the Corner Literacy Lounge; and

WHEREAS, the Dunnican Foundation estimates approximately 300-500 people will be served annually through this award; and

WHEREAS, the Dunnican Foundation estimates the total cost of the project is \$15,700; and

WHEREAS, the Dunnican Foundation indicates the other funding source(s) for this project includes \$4,000 from the St. Luke’s Foundation and \$1,700 from a crowdfunding campaign; and

WHEREAS, the Dunnican Foundation is estimating the start date of the project will be Summer 2023 and the project will be completed by Fall 2024; and

WHEREAS, the Dunnican Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Dunnican Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Dunnican Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Comics at the Corner Literacy Lounge.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive

under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President _____ Date

_____ County Executive _____ Date

_____ Clerk of Council _____ Date

First Reading/Referred to Committee: July 6, 2023

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____

_____, 20_____

[PROPOSED SUBSTITUTE]

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0189

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$10,000 <u>\$30,000</u> , to the Dunnican Foundation for the Comics at the Corner Literacy Lounge from the District <u>8, 9, 10, & 11</u> ARPA Community Grant Funds; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide \$10,000 in funding from the District 9 ARPA Community Grant Fund, \$10,000 from the District 8 ARPA Community Grant Fund, \$5,000 from the District 10 ARPA Community Grant Fund, and \$5,000 from the District 11 ARPA Community Grant Fund, for-in-thea total amount of ~~\$10,000~~\$30,000 to the Dunnican Foundation for the Comics at the Corner Literacy Lounge; and

WHEREAS, the Dunnican Foundation estimates approximately 300-500 people will be served annually through this award; and

WHEREAS, the Dunnican Foundation estimates the total cost of the project is \$15,700; and

WHEREAS, the Dunnican Foundation indicates the other funding source(s) for this project includes \$4,000 from the St. Luke’s Foundation and \$1,700 from a crowdfunding campaign; and

WHEREAS, the Dunnican Foundation is estimating the start date of the project will be Summer 2023 and the project will be completed by Fall 2024; and

WHEREAS, the Dunnican Foundation requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of ~~\$10,000~~\$30,000 to the Dunnican Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of ~~\$10,000~~\$30,000 to the Dunnican Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Comics at the Corner Literacy Lounge.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0190

<p>Sponsored by: Councilmember Turner</p> <p>Co-Sponsored by: Councilmembers Miller, Sweeney, Conwell and Simon</p>	<p>A Resolution awarding a total sum, not to exceed \$10,000, to Birthing Beautiful Communities for the Birth Center facility project from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$10,000 to Birthing Beautiful Communities for the Birth Center facility project; and

WHEREAS, Birthing Beautiful Communities estimates approximately 700 people will be served annually through this award; and

WHEREAS, Birthing Beautiful Communities estimates approximately 30-45 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Birthing Beautiful Communities estimates the total cost of the project is \$9,300,000; and

WHEREAS, Birthing Beautiful Communities indicates the other funding source(s) for this project includes:

- A. \$1,000,000 from the George Gund Foundation;
- B. \$1,000,000 from the Cleveland Foundation;
- C. \$1,000,000 from the City of Cleveland ARPA;
- D. \$6,000,000 from New Markets Tax Credits; and

WHEREAS, Birthing Beautiful Communities is estimating the start date of the project will be Q2 of 2023 and the project will be completed by Q1 of 2025; and

WHEREAS, Birthing Beautiful Communities requested \$10,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Birthing Beautiful Communities to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Birthing Beautiful Communities from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Birth Center facility project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Heath, Human Services & Aging

Additional Sponsorship Requested in Committee: July 12, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0191

Sponsored by: Councilmember Stephens Co-sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$100,000, to the McGregor Foundation for the McGregor Independent Living Project from the District 10 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 10 ARPA Community Grant Fund in the amount of \$100,000 to the McGregor Foundation for the McGregor Independent Living Project; and

WHEREAS, the McGregor Foundation estimates approximately 80 people will be served annually through this award; and

WHEREAS, the McGregor Foundation estimates approximately eight permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the McGregor Foundation estimates the total cost of the project is \$34,300,000; and

WHEREAS, the McGregor Foundation indicates the other funding source(s) for this project includes:

- A. \$7,500,000 from the McGregor Foundation sponsor loan;
- B. \$15,000,000 in tax credit equity;
- C. \$3,000,000 from HUD Capital Advance;
- D. \$4,500,000 from a seller note for the renovated building purchase;
- E. \$450,000 from the Cuyahoga County HOME funds; and

WHEREAS, the McGregor Foundation is estimating the start date of the project will be March 2022 and the project will be completed by August 2023; and

WHEREAS, the McGregor Foundation requested \$100,000 from the District 10 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the McGregor Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the McGregor Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the McGregor Independent Living Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ Date _____
County Council President

_____ Date _____
County Executive

_____ Date _____
Clerk of Council

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Community Development

Additional Sponsorship Requested: July 6, 2023

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0192

<p>Sponsored by: Councilmember Simon</p> <p>Co-Sponsored by: Councilmembers Miller, Sweeney, Conwell, Turner and Stephens</p>	<p>A Resolution awarding a total sum, not to exceed \$23,000, to Share Homes Inc. for the SAFETEE Mental Health Tracker from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$23,000 to Share Homes Inc. for the SAFETEE Mental Health Tracker; and

WHEREAS, Share Homes Inc. estimates approximately 500 people will be served annually through this award; and

WHEREAS, Share Homes Inc. estimates approximately 4 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Share Homes Inc. estimates the total cost of the project is \$23,000; and

WHEREAS, Share Homes Inc. indicates the other funding source(s) for this project includes:

- A. \$5,000 from Neighborhood Connections
- B. \$10,000 from Progressive Field
- C. \$10,000 from Aramark; and

WHEREAS, Share Homes Inc. is estimating the start date of the project will be within a week of receiving funding and the project will be completed by December 2023; and

WHEREAS, Share Homes Inc. requested \$23,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$23,000 to Share Homes Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$23,000 to Share Homes Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the SAFETEE Mental Health Tracker.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: July 12, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0143

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on May 3, 2023, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through I) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Revised Classifications:

Exhibit A: Class Title: *Manager, Accounts Payable*
Class Number: 11091

Pay Grade: 13A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, minimum qualifications, and language and formatting. A technology requirements section was added. No change to the pay grade or FLSA status.

Exhibit B: Class Title: *Manager, Fleet Services*
Class Number: 15073
Pay Grade: 14A/Exempt
* PRC routine maintenance. Classification last revised in 2019. Changes made to distinguishing characteristics, physical ability, work conditions, language and formatting. A technology section was added. The pay grade has increased from PG 13A to 14A.

Exhibit C: Class Title: *Manager, Loan Portfolio*
Class Number: 21002
Pay Grade: 14A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes made to distinguishing characteristics, essential job functions, language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit D: Class Title: *Morgue Technician*
Class Number: 12201
Pay Grade: 5A/Non-Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to essential functions, physical ability, mathematical ability, language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit E: Class Title: *Supervisor, Justice System Advocate*
Class Number: 13183
Pay Grade: 12A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes made to the distinguishing characteristics, essential job functions, language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit F: Class Title: *Supervisor, Morgue Technician*
Class Number: 12202
Pay Grade: 8A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes made to essential functions, minimum qualifications, physical ability, language and formatting. A technology section was added. No change to pay grade or FLSA status.

Exhibit G: Class Title: *Volunteer Coordinator*
Class Number: 10231
Pay Grade: 8A/Exempt
* PRC routine maintenance. Classification last revised in 2019. Changes made to essential job functions, physical ability, work conditions, language and formatting. A technology section was added. The pay grade has increased from PG 7A to PG 8A.

Deleted Classifications:

Exhibit H: Class Title: *ERP Financial Systems Lead*
Class Number: 16332
Pay Grade: 16B/Exempt
* The classification is vacant, and the department has no intentions to utilize this classification.

Exhibit I: Class Title: *Web Maintenance Technician*
Class Number: 16021
Pay Grade: 6B/Non-Exempt
*The classification is vacant, and the department has no intentions to utilize this classification.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 23, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
 Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
 PERSONNEL REVIEW COMMISSION
 MEMORANDUM**

Date: May 4, 2023

To: Cuyahoga County Council President Pernel Jones Jr.
 Council Members, Human Resources, Appointments & Equity
 Committee

From: Deborah Southerington, Chairwoman
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on May 3, 2023, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED REVISED CLASSIFICATIONS			
REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Manager, Accounts Payable 11091	13A Exempt	13A Exempt (No Change)	Fiscal
Manager, Fleet Services 15073	13A Exempt	14A Exempt	Public Works
Manager, Loan Portfolio 21002	14A Exempt	14A Exempt (No Change)	Development
Morgue Technician 12201	5A Non-Exempt	5A Non-Exempt (No Change)	Medical Examiner
Supervisor, Justice System Advocate 13183	12A Exempt	12A Exempt (No Change)	Public Safety and Justice Services

Supervisor, Morgue Technician 12202	8A Exempt	8A Exempt (No Change)	Medical Examiner
Volunteer Coordinator 10231	7A Non- Exempt	8A Non-Exempt	All Departments

PROPOSED DELETED CLASSIFICATIONS

Classification Title	Classification Number	Pay Grade	Department
ERP Financial Systems Lead	16332	16B Exempt	Information Technology
Web Maintenance Technician	16021	6B Non-Exempt	Information Technology

cc: Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner
 Rebecca Kopcienski, PRC Director
 Sarah A. Nemastil, Administrator of HR
 Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
 Sheba Marshall, Interim HR Director
 Kelli Neale, Program Officer 4

Posted: 4/27/2023
Meeting: 5 /3/2023

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>Recommended PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
<u>REVISED</u>					
Manager, Accounts Payable	11091	13A Exempt	13A Exempt (No Change)	Fiscal	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions, minimum qualifications, and language and formatting. A technology requirements section was added. No change to pay grade or FLSA status.
Manager, Fleet Services	15073	13A Exempt	14A Exempt	Public Works	PRC routine maintenance. Classification last revised in 2019. Changes made to distinguishing characteristics, physical ability, work conditions, formatting, and language. A technology section was added. The pay grade has increased from PG 13A to 14A
Manager, Loan Portfolio	21002	14A Exempt	14A Exempt (No Change)	Development	PRC routine maintenance. Classification last revised in 2019. Changes made to distinguishing characteristics, essential job functions, formatting, and language. A technology section was added. No change to pay grade or FLSA status.
Morgue Technician	12201	5A Non-Exempt	5A Non-Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2019. Changes were made to essential functions, physical ability, mathematical ability, formatting, and language. A technology section was added. No change to pay grade or FLSA status.
Supervisor, Justice System Advocate	13183	12A Exempt	12A Exempt (No Change)	Public Safety and Justice Services	PRC routine maintenance. Classification last revised in 2019. Changes made to distinguishing characteristics, essential job functions, formatting, and language. A technology section was added. No change to pay grade or FLSA status.
Supervisor, Morgue Technician	12202	8A Exempt	8A Exempt (No Change)	Medical Examiner	PRC routine maintenance. Classification last revised in 2019. Changes made to essential functions, minimum qualifications, physical ability, formatting, and language. A technology section was added. No changes to pay grade or FLSA status.
Volunteer Coordinator	10231	7A Non- Exempt	8A Non-Exempt	All Departments	PRC routine maintenance. Classification last revised in 2019. Changes made to essential job functions, physical ability, work conditions, formatting, and language. A technology section was added. The pay grade has increased from PG 7A to PG 8A.

<u>DELETED CLASSIFICATION</u>	<u>PAY GRADE and FLSA STATUS</u>	<u>DEPARTMENT</u>	<u>Rationale</u>
ERP Financial Systems Lead 16332	16B Exempt	Information Technology	The classification is vacant, and the department has no intentions to utilize this classification.
Web Maintenance Technician 16021	6B Non-Exempt	Information Technology	The classification is vacant, and the department has no intentions to utilize this classification.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Accounts Payable	Class Number:	11091
FLSA:	Exempt	Pay Grade:	13A
Dept:	Fiscal Office	EXHIBIT A	

Classification Function

The purpose of this classification is to supervise and perform the day-to-day functions of the County accounts payable unit in the Fiscal Office.

Distinguishing Characteristics

This is a management classification with responsibility for performing and overseeing the activities of the County Accounts Payable unit in the Fiscal Office. This class works under general direction and is responsible for ensuring timely and accurate payment to vendors and to ensure that applicable laws and procedures are followed regarding vendor payment. The incumbent exercises discretion in applying procedures to resolve vendor payment issues.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

- Supervises and directs the work of other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

30% +/- 10%

- Performs and oversees accounts payable administration functions in compliance with County policy, departmental procedures, and required schedules; schedules check runs to pay vendors; schedules direct deposits utilizing the County system; prepares and issues payments via check, wire, and ACH credits; updates or adds vendor direct deposit information, as necessary; troubleshoots and resolves payment discrepancies; oversees the updates to vendor information to ensure information in the system is accurate; works with IT to offer suggestions on system issues; organizes and maintains financial records; runs reports and validates data.

10% +/- 5%

- Oversees year-end processing and preparation of tax documents; issues Internal Revenue Service (IRS) 1099 forms to all eligible vendors and sends the 1099 file to the IRS; sends out reports such as end of the month fiscal reports, I.R.S. B-Notices, daily report for the Fiscal Office - Treasurer, and special reports for the fiscal staff of other agencies.

Manager, Accounts Payable

10% +/- 5%

- Communicates and provides information for vendors, banks, and staff from other County agencies; answers questions regarding payments and related concerns; educates department managers regarding updates and new processes; provides training about the Accounts Payable (AP) system.

5% +/- 2%

- Prepares vouchers for unclaimed fund orders from the courts to claimants; reissues checks made in error; oversees process for reimbursement to vendors for warrants illegally cashed by another party through forgery; researches Ohio Revised Code and prosecutor opinions regarding legal issues regarding payment methods.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business, accounting, computer science or a related field with five (5) years of experience in bookkeeping or accounting including one (1) year of supervisory experience; or an equivalent combination of education, training, and experience.

Additional Requirements

- No certificates or licenses required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Lawson Infor).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including billing invoices, unclaimed funds, personal checks, time sheets, and process improvement documents.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department policies and procedures manual, Ohio Revised Code, Board of Control approvals, , and contract requirements.
- Ability to prepare payroll files, memos, forms, transmittals, transactions, outstanding check report, performance evaluations, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting terminology and language.
- Ability to communicate with customers, staff, employees from other departments, departmental employees, vendors, bank employees, and employees from outside agencies.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Fleet Services	Class Number:	15073
FLSA:	Exempt	Pay Grade:	14A
Dept:	Public Works	EXHIBIT B	

Classification Function

The purpose of this classification is to plan, oversee and coordinate all tasks related to the operation of the fleet services, equipment, and related facilities for the Department of Public Works.

Distinguishing Characteristics

This is a management classification working under direction of the Chief Deputy – Maintenance. This position oversees the operations and promotes the efficiencies of the Fleet Management unit by developing strategic plans, goals, and objectives, making budget recommendations, directing operations and programs through subordinate supervisors and staff, incorporating process improvements, and ensuring that work meets time and quality objectives. The incumbent exercises discretion in addressing organizational issues according to applicable policies and procedures. The class of Manager, Fleet Services is distinguished from the class of Supervisor, Fleet Services in that the latter classification is limited to overseeing activities primarily related to maintenance and repair and does not have responsibility for budget management or ensuring the Fleet Services' overall efficiency.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 25% +/- 10%
- Plans, oversees, and directs the maintenance, repair, and overhaul of vehicles and heavy automotive equipment; assesses and schedules work to be performed by vendors including recalls, warranty, and insurance repairs; defines scope of work and obtains quotes for contract services when necessary; performs research for new and replacement vehicles and large capital equipment purchases; reviews new equipment specifications; creates and executes the capital equipment replacement schedule for all departments in the County; monitors and maintains inventory levels; approves invoices; oversees preventative maintenance programs; keeps detailed records of maintenance, repairs, and warranty information of all fleet vehicles and equipment.

- 25% +/- 10%
- Supervises and directs the work of lower-level supervisors and other department staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 20% +/- 10%
- Oversees operation, maintenance, and regulatory compliance of diesel and unleaded fuel delivery systems; performs Bureau of Underground Storage Tank Regulations (BUSTR) inspections; updates maintenance records; repairs above and below ground storage systems; maintains an updated and active Spill Prevention Control and Countermeasure Program; oversees environmental reporting for fleet and related equipment and materials; coordinates E-check reporting to Ohio EPA.

Fleet Services Manager

10% +/- 5%

- Participates in preparation of fleet department's annual budget and oversees use; gathers and analyzes operations and financial data regarding all facets of fleet operations; makes recommendations regarding budget to fund operations and increase efficiency; prepares and reviews labor and materials cost estimates for proposed fleet work; investigates, creates specifications, and makes recommendations for the purchase of new equipment and modifications to existing equipment; makes recommendations and oversees fleet services purchases including materials, parts, equipment, and tools; records and provides charge back information to the fiscal division; prepares purchase orders.

5% +/- 2%

- Assesses fleet services' effectiveness and efficiency; identifies best business practices; maintains policies and procedures manual; assures safe work practices and compliance with all local, state, and federal regulatory requirements; identifies and directs corrective actions; implements strategic policy and administrative changes to maximize use of resources and achieve goals and objectives.

5% +/- 2%

- Directs and oversees various programs including the County Fuel Card program and County GPS program; logs, tracks, and documents County vehicle license plates and maintains titles; oversees auction and disposal of all obsolete County vehicles and equipment; manages repairs of the Homeland security trailers for the Department of Justice Affairs.

10% +/- 5%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; remains on-call 24 hours a day to respond to emergency or urgent situations.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associate degree in business administration, industrial management, automotive technology, or related field and six (6) years of auto mechanics experience; or an equivalent combination of education, training, and experience.
- Automotive Service Excellence (ASE) Master Automotive Technician Certification in auto mechanics and Medium/Heavy Duty Truck; or equivalent.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Must obtain and maintain a Class "B" Underground Storage Tank (UST) Operator Certification within six (6) months of hire date.
- Must obtain an EPA Section 609 MVAC Certification within six (6) months of hire date.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate various motor vehicles including automobiles, vans, and pick-up trucks.

Fleet Services Manager

- Ability to utilize automobile diagnostic and maintenance equipment, tools, and supplies.
- Ability to crawl, crouch, bend, twist, and lift, push, or pull up to 50lbs.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word), database software (Infor Lawson, Excel), and vehicle tracking system (Geotab).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including invoices, vehicle repair work orders, preventative maintenance schedules, attendance reports, leave request forms, purchase orders, vehicle mileage sheets, inventory reports, drawings, forms, proposals, plans, certifications, and reports.
- Ability to comprehend a variety of reference books and manuals including reference manuals, ORC, ODOT manuals, policy manuals, service and repair manuals, union contracts, catalogs, specifications, standards, guidelines, and codes.
- Ability to prepare Council actions, contract modifications, certifications, memos, correspondence, agreements, performance evaluations, grievance forms, fuel reports, monthly mileage reports, inspections, reports, plans, estimates, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise, convince, and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret mechanical and basic accounting terminology and language.
- Ability to communicate effectively with staff, department directors, vendors, suppliers, dealers, other County departments and employees, and the general public.

Environmental Adaptability

- Work is typically performed in a maintenance garage environment.
- Work may involve exposure to strong odors, smoke, electrical currents, noise extremes, vibrations, and machinery.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Loan Portfolio	Class Number:	21002
FLSA:	Exempt	Pay Grade:	14A
Dept:	Development	EXHIBIT C	

Classification Function

The purpose of this classification is to manage and oversee the County Department of Development's economic development loan portfolio servicing, compliance, and maintenance of County loans across various programs, and to supervise lower-level staff.

Distinguishing Characteristics

This is a supervisory level classification with responsibility for managing Cuyahoga County Department of Development's ("DoD") economic development loan portfolio and servicing functions for all County DoD-originated economic development loans. This class works under the direction from the department's director and deputy director. The employee works within a framework of established regulations, policies, and procedures and is expected to use judgment in performing work.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

30% +/- 10%

- Oversees the Cuyahoga County DoD's economic development loan portfolio and servicing functions for all County DoD-originated economic development loans; reviews all loan documentation and data for accuracy; serves as the system administrator of the loan servicing system; enters loan terms and information into the loan servicing system; works with existing borrowers after the loan closing date to address the borrower's requests and compliance; answers borrowers' questions; collaborates with the Assistant Law Director to facilitate and memorialize post loan settlement requests; develops, implements, and enforces compliance with the loan portfolio policies & procedures manual; reviews all borrower requests for reimbursement to ensure loan covenants have been satisfied prior to disbursement of funds; coordinates with the Fiscal Department regarding the loan portfolio for purpose of ensuring account reconciliation; reviews and signs all economic development disbursement packets before sending to Director of Development for final approval.

25% +/- 10%

- Supervises and directs work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instructions; evaluates employee performance; conducts and facilitates staff meetings; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests and completes related documentation; develops unit work plans and work performance standards. recommends personnel actions including selection, promotion, transfers, discipline, or discharge.

20% +/- 10%

- Administers a transparent outreach strategy to the borrower; attempts to recover payment, reasons for non-repayment, and securities involved per original loan agreement; discusses with the borrower potential loss mitigation options; collaborates with department's director and deputy director to determine and recommend appropriate loan and/or other appropriate loan adjustments; mitigates

Effective Date: 10.11.2018
Last Modified: 10.10.2019

Manager, Loan Portfolio

exposure to high risk borrowers; reaches agreement on loan terms resulting from previous errors and/or ambiguous language within loan documents.

15% +/- 5%

- Coordinates all reporting and program metrics and activities regarding the economic development loan portfolio; generates and reviews portfolio status reports; identifies delinquency aging; executes early intervention strategies for delinquent borrowers.

10% +/- 5%

- Leads continuous improvement initiatives for the loan portfolio program to improve efficiency and productivity; conducts composite portfolio studies such as aging of loans, default rates within portfolios, delinquency studies, and projected annual revenue from repayments to allow for future budgeting; presents improvement initiatives to the director and deputy director; implements the initiatives.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in finance, accounting, economics, or related field with five (5) years of finance management or public finance experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and loan servicing software (Portfol).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Effective Date: 10.11.2018
Last Modified: 10.10.2019

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including financial and accounting documents, loan contracts, loan reimbursement draw requests, timesheets, borrower financial statements, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Ohio Revised Code and the Employee Handbook.
- Ability to prepare semi-annual reports, annual reports, loan satisfaction, financial reporting, various projections, loan documentation, memorandums, correspondence, invoices, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting, legal, and loan terminology and language.
- Ability to communicate with Council members, employees, management, supervisor, borrowers, attorneys, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Morgue Technician	Class Number:	12201
FLSA:	Non-Exempt	Pay Grade:	5A
Dept:	Medical Examiner's Office	EXHIBIT D	

Classification Function

The purpose of this classification is to complete a variety of duties facilitating the receipt and release of bodies in the Medical Examiner's Office (MEO).

Distinguishing Characteristics

This is an entry level classification that works under direct supervision from the Supervisor, Morgue Technician. Positions in this class initially receive immediate supervision, progressing to general supervision as the incumbents become able to work independently to perform the duties associated with this class. Incumbents perform recurring tasks using standard methods and techniques and work within a well-defined framework of policies, procedures, laws, and regulations.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Receives and releases decedents into the Medical Examiner's Office; ensures correct identification case numbers for decedents are in the case management system; photographs decedents with accompanying case number identification; takes photographs and records external identification characteristics of deceased persons (e.g. height, weight, etc.); removes, catalogs, and secures decedents' clothing, property, and medications according to established procedures; draws blood, urine, and vitreous samples for toxicology; collects and documents specimens from police departments; ensures receipt of proper authorizations for decedent to be released; records release of body documentation into case management system.
- 25% +/- 10%
- Receives calls and emails regarding deaths for County MEO office from medical personnel, police, fire/EMS, or other individuals regarding death reports; obtains information regarding circumstances of decedent's death; enters information into case management system; determines if case is within County Medical Examiner's jurisdiction; dispatches livery crews as appropriate; releases and reports deaths to funeral homes and tissue recovery partners.
- 20% +/- 10%
- Prepares decedents for viewings for family or MEO personnel; checks case management system for bodies that need to be viewed; retrieves decedent and prepares for pathologist to view; moves body into various positions as needed by pathologist; collects fluid and DNA samples for non-autopsy cases using appropriate needles/syringes and labels samples; prepares decedents for viewing in family viewing cooler; facilitates family viewings by pulling back curtain; completes appropriate identification forms based on outcome of family viewings.
- 15% +/- 5%
- Performs cleaning and maintenance of department equipment and vehicles; maintains proper hygiene standards for workstation and wardrobe; sanitizes carts after a decedent is released; cleans and sanitizes coolers, floors, and walls upon contamination; washes County vehicles.

Morgue Technician

5% +/- 2%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; communicates with family members, pathologists, law enforcement personnel, funeral homes, hospitals, and investigators; coordinates with disaster response team and inventories safety equipment and supplies.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and one (1) year of experience in death investigation, forensic investigation, paramedic, emergency medical technician, embalming, morgue facilities, or related experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer, multifunction printer, and peripheral equipment; ability to use camera equipment, pill counter machine, and body lift.
- Ability to stand and walk for a prolonged period of time, crawl, crouch, bend, twist, and ability to push and pull up to 300 or more lbs. (with assistance).

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word),

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including records of bodies received, clothing lists, toxicology/laboratory specimen forms, morgue handling fees, x-rays, emergency department call sheets, and funeral home documentations.

Morgue Technician

- Ability to comprehend a variety of reference books and manuals including employee handbook, medical terminology book, and policies and procedures manuals.
- Ability to prepare specimen forms, evidence forms, first call sheets, logs, conveyance records, vital statistics reports, death report calls, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic medical and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with family members, funeral homes/directors, law enforcement personnel, doctors, departmental employees, and administrators.

Environmental Adaptability

- Work is performed in a morgue facility.
- Work may involve exposure to strong odors, toxic or poisonous agents, disease, and bodily fluids.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Justice System Advocate	Class Number:	13183
FLSA:	Exempt	Pay Grade:	12A
Dept:	Public Safety and Justice Services	EXHIBIT E	

Classification Function

The purpose of this classification is to supervise staff and coordinate the daily operations of a Justice System Advocate unit at the Witness Victim Service Center.

Distinguishing Characteristics

This is a supervisory level classification with responsibility for coordinating and supervising a Justice System Advocate unit at the Witness Victim Service Center. This position works under the direction of the Manager, Witness Victim Services. The incumbent works within and exercises discretion in applying policies and procedures to resolve organizational issues and to ensure that assigned activities are completed in a timely and efficient manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 65% +/- 10%
- Supervises and directs work of Justice System Advocates and other assigned staff; assigns advocacy cases; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.
- 20% +/- 10%
- Coordinates the daily operations of a Justice System Advocate unit at the Witness Victim Service Center; reviews new case assignments and prepares court dockets; integrates multiple client advocacy systems; collaborates with internal staff and external partners about cases and services; compiles data and statistics; prepares unit reports.
- 15% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; develops, implements, and recommends policy and procedures; researches and analyzes current trends and best practices; attends court proceedings; responds to client complaints, emergencies, and concerns; trains agencies and court, hospital, and university officials and personnel on domestic violence and/or other crimes or victim rights issues.

Minimum Training and Experience Required to Perform Essential Job Functions

Effective Date: 08.06.2019
Last Modified: 08.06.2019

Supervisor, Justice Systems Advocate

- Bachelor's degree in psychology, social work, sociology, public administration, organizational development or related field with three (3) years of supervisory experience in a social service setting OR six (6) years of experience working directly with victims of crime; or any equivalent combination of education, training, and experience

Additional Requirements

- No special license or certification required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Advocate Information System).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including attendance records; internal case management reports, and external source reports, including court dockets, police reports, homicide reports, and trial reports.
- Ability to comprehend a variety of reference books and manuals including Victims of Crime Rights, Federal Violence Against Women Act (VAWA) Guidelines, the Employee Handbook, and Ohio Revised Code.

Supervisor, Justice Systems Advocate

- Ability to prepare internal case management reports, external source reports, daily calendar of case assignments, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage the work of other employees, to counsel and advise administrators, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal, mental health, and counseling , and basic medical terminology and language.
- Ability to communicate with law enforcement, prosecutors, victims, victims' representatives, other County employees, and community partners.

Environmental Adaptability

- Work is typically performed in an office environment.
- Work may involve exposure to violence, defendants of violent crimes, and victims of violent crimes.

Supervisor, Justice Systems Advocate

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Supervisor, Morgue Technician	Class Number:	12202
FLSA:	Non-Exempt	Pay Grade:	8A
Dept:	Medical Examiner's Office	EXHIBIT F	

Classification Function

The purpose of this classification is to supervise staff and participate in a variety of duties facilitating the receipt and release of bodies in the Medical Examiner's Office (MEO).

Distinguishing Characteristics

This is a supervisor level classification. Employees in this classification receive general supervision from the Manager, Morgue Operations and are expected to exercise discretion in applying goal and policy statements, in resolving any of the unit's service delivery problems, and in supervising assigned staff. Incumbents perform recurring, well-precedented duties using standard methods and techniques, and exercise discretion in following protocol, procedures, laws, and regulations in the performance of duties. This classification differs from the Morgue Technician in that it supervises the latter and performs the more complex work of the unit.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Supervises, organizes, prioritizes, and assigns work of Morgue Technicians; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to payroll, timesheets, requests for leave and overtime; develops unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

- 20% +/- 10%
- Receives and releases decedents into the Medical Examiner's Office; ensures correct identification case numbers for decedents are in the case management system; photographs decedents with accompanying case number identification; takes photographs and records external identification characteristics of deceased persons (e.g. height, weight, etc.); removes, catalogs, and secures decedents' clothing, property, and medications according to established procedures; draws blood and urine samples for toxicology; collects and documents specimens from police departments; ensures receipt of proper authorizations for decedent to be released; records release of body documentation into case management system.

- 20% +/- 10%
- Receives calls regarding deaths for County MEO office from medical personnel, police, fire/EMS, or other individuals regarding death reports; obtains information regarding circumstances of decedent's death; enters information into case management system; determines if case is within County Medical Examiner's jurisdiction; dispatches livery crews as appropriate.

Supervisor, Morgue Technician

5% +/- 2%

- Performs cleaning and maintenance of department equipment and vehicles; maintains proper hygiene standards for workstation and wardrobe; sanitizes carts after a decedent is released; cleans and sanitizes coolers, floors, linens, and walls upon contamination; washes County vehicles.

20% +/- 10%

- Performs Property Department duties as well as related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; inventories department supplies; prepares purchase orders as needed; communicates with family members, pathologists, law enforcement personnel, funeral homes, hospitals, and investigators; coordinates with disaster response team and inventories safety equipment and supplies; works in the property room inventorying, securing, and releasing personal items/property of the deceased.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and five (5) years of experience in death investigation, forensic investigation, paramedic, emergency medical technician, embalming, morgue facilities, or related experience; or an equivalent combination of education, training, and experience.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days).

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer; ability to use camera equipment, body lift, ventilation, and pill counter machine.
- Ability to stand and walk for a prolonged period of time, crawl, crouch, bend, twist, and ability to push and pull up to 300 or more lbs. (with assistance).

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), data entry software (VertiQ).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees and to act on employee problems.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

Supervisor, Morgue Technician

- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add and subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including clothing lists, toxicology/laboratory specimen forms, Life Banc forms, biohazard forms, morgue handling fees, x-rays, discharge summaries, and funeral home release documentation.
- Ability to comprehend a variety of reference books and manuals including records of bodies received, medical terminology book, Employee Handbook, and computer manuals.
- Ability to prepare specimen forms, evidence forms, first call sheets, logs, conveyance records, vital statistics reports, supply forms, daily form, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic medical and legal terminology and language.
- Ability to communicate and to develop and maintain effective working relationships with employees, family members, funeral homes/directors, families, police personnel, doctors, departmental employees, and administrators.

Environmental Adaptability

- Work is performed in a morgue facility.
- Work may involve exposure to strong odors, toxic or poisonous agents, disease, and bodily fluids.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Volunteer Coordinator	Class Number:	10231
FLSA:	Non-Exempt	Pay Grade:	8A
Dept:	All Departments	EXHIBIT G	

Classification Function

The purpose of this classification is to develop and implement all aspects of a volunteer service program, oversee and coordinate volunteers, promote public awareness of assigned County department, plan and oversee fundraisings events, and seek donations and sponsorships.

Distinguishing Characteristics

This is an entry-level classification responsible for overseeing and coordinating the volunteer service program for an assigned department. This class works under general supervision and is responsible for supervision of volunteers. Employees ensure adherence to protocol, procedures, laws, and regulations in the performance of duties.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Develops and implements all aspects of a volunteer program for a County department; assesses volunteer needs; develops and implements volunteer recruitment plan; develops promotional campaigns to increase the number of volunteers; collects and analyzes statistics on volunteers to improve volunteer program; prepares reports on the nature, extent, and value of volunteer services; serves as a liaison between administration, staff, and volunteers.

- 30% +/- 10%
- Plans, coordinates, and executes events to increase public awareness, generate funds, and increase public support for programs; creates and updates event platforms and donation/sponsorship websites; networks with businesses, celebrities, and the general public to generate funds and sponsorships; assists in maintaining program website and volunteer social media pages; assists in development and implementation of public service announcements, advertising, outreach tables, and displays; assists in design and distribution of literature; makes public and media appearances for communicating the department's policies, mission, needs, and volunteer opportunities; seeks to increase financial support through multiple avenues including donations, sponsorships, grants, etc.; develops and maintains relationships with partnering organizations; prepares expense reports; reviews vendor contracts; acquires proper licenses and permits for events; .

- 30% +/- 10%
- Oversees and coordinates the work of volunteers; conducts orientation and training for new volunteers; assigns work and reviews completed work assignments; provides support and direction to volunteers; creates and makes updates to the new volunteer orientation and training videos and manuals.

- 10% +/- 5%
- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; prepares and maintains volunteer training manuals;

Date Created: 1993
Last Modified: 7.15.2019

Volunteer Coordinator

assists with organizing, creating, and updating records and resource inventory; may assist with overseeing expenditure of donations; may assist with forecasting needed funds for volunteer program.

Minimum Training and Experience Required to Perform Essential Job Functions

- Associates Degree in business, marketing, public relations, or related degree and two (2) years of event coordinator, volunteer recruitment, or related experience; or any equivalent combination of education, training, and experience.
- Valid driver license and proof of automobile insurance.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including computer and multifunction printer
- Ability to stand and walk for prolonged periods of time, bend, twist, and push, pull, and lift up 50 pounds with or without assistance.

Technology Requirements

- Ability to operate a variety of software including email software (Microsoft Outlook), spreadsheet software (Microsoft Excel), and word processing software (Microsoft Word), database software (Google Drive, Pet Point, Donor Perfect, etc.), and graphic design platform (Canva).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and volunteers.
- Ability to provide instruction and training to other employees and volunteers.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including weekly, monthly, and annual reports, volunteer applications, statistical reports, waivers, vendor contracts, invoices, and other reports and records.

Volunteer Coordinator

- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department specific manuals and guidelines, department Liability Waiver for volunteers, Ohio Revised Code, and training manuals.
- Ability to prepare correspondence, event proposals, licensing permits, event sheets, sponsorship lists, donation and solicitation letters, donor reports, volunteer hours, volunteer reports, weekly newsletter, work schedules, pamphlets, flyers, brochures, public service announcements, trip documentation, department activity reports, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret marketing terminology and language.
- Ability to communicate effectively with media personnel, supervisor, co-workers, volunteers, external vendors, other County employees, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment and in environments specific to assignment (e.g., animal shelter, etc.).
- Work may involve exposure to environmental variables specific to work assignment (e.g., animals, strong odors, dust, pollen, noise extremes, wetness, humidity, weather extremes, temperature extremes, diseases, and bodily fluids).

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	ERP Financial Systems Lead	Class Number:	16332
FLSA:	Exempt	Pay Grade:	16B
Dept:	Information Technology	EXHIBIT H	

Classification Function

The purpose of this classification is to provide support and governance to appropriately analyze, vet, prioritize, and implement incoming Enterprise Resource Planning (ERP) Financial System projects, modifications, or corrections.

Distinguishing Characteristics

This is an advanced journey level classification that works under direction from the ERP Director. The employee in this class is expected to exercise discretion in applying general goal and policy statements, resolving organizational and service delivery problems, and leading projects. The employee in this class is also responsible for participating in establishing and enforcing the policies and procedures of the division. This class requires extensive knowledge and experience of ERP Financial Systems and business processes.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

25% +/- 10%

- Collaborates and coordinates across the comprehensive ERP business and IT teams inclusive of all Procurement and Diversity, Human Resources, Public Works Departments, and other department's end users; drives the ERP support, system enhancements, upgrades, and modifications; identifies, creates, and analyzes financial system metrics to obtain trends and patterns to identify process and system opportunities; recommends and implements process improvement/reengineering initiatives to ensure the optimal utilization of the ERP across the Fiscal Department and end user community; adheres to management of ERP governance process for the financial modules in compliance and accordance with County policies, procedures, and standards as well as with State and Federal Requirements; provides regular status reports and metrics to the ERP Program Manager; serves as a liaison between the Fiscal Department business areas (including: budget, grants, general accounting, and treasury) and the IT Department.

25% +/- 10%

- Leads the Financial ERP business configuration, testing, communication, training, and support and ensures alignment with required business specifications; executes and manages ERP Financial modules, end user support, new features, new functionality, integrations, and reporting requirements; works directly with the fiscal teams, IT, and ERP leadership; handles and closes help desk tickets (incidents/system enhancements); identifies and troubleshoots issues and takes appropriate actions to resolve them at various levels of support; manages Financial testing efforts for the ERP implementation, enhancements, and modifications as defined by the ERP Program Manager.

15% +/- 10%

- Manages and supports product and project related tasks to ensure they are completed on time and within budget; monitors and requests resource allocation to ensure needed resources are available and accounted for.

15% +/- 10%

- Connects Financial ERP process priorities to the integrated ERP organizational strategy and goals; participates in the strategic business/planning with Fiscal Department and IT inclusive of account and financial requirement and reporting standards, end to end fiscal processing, integration with financial institutions and other modules such as procurement; maintains an in-depth knowledge of financial core business processes, best business practices, objectives, procedures, and policies specific to the County.

10% +/- 5%

- Assists in developing project infrastructure for the team (i.e. templates, project management methodology and execution); assists in the development of project plans, goals, strategy, staffing, scheduling, identification of risks, issues, and contingency plans; coordinates and executes project activities to ensure projects progress is on schedule; monitors project results against objectives, milestones, and scope; develops and executes solution testing, training, and communications; obtains project signoff of completion and appropriately closes out all associated activities for the Fiscal Department; proactively identifies issues and takes appropriate action to resolve the issues.

10% +/- 5%

- Coordinates testing with end users, technology vendor, and peers supporting other ERP business areas; ensures orderly, accurate, and timely completion of all required test scripts as necessary to ensure the business needs of each area of the Fiscal Department are addressed.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in finance, accounting, business administration, information technology, or related field with five (5) years of application configuration, analytics and/or support experience related to an ERP financials (GL, AP, AP, Fixed Assets), grants management Fiscal Module, including two (2) years of related project management experience; or any equivalent combination of training and experience.

Additional Requirements for all levels

No special license or certification is required

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and copier.

Mathematical Ability

- Ability to perform standard and advanced mathematical equations as they apply to the ERP financial applications.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.

- Ability to comprehend a variety of informational documents including report requests, layout specifications, configuration specifications, software specifications, source materials, requests for proposals, various standard reports (i.e. - accounting, procurement, budget, expense, finance, treasury, grant, and asset management reports), and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, Ohio Revised Code, State and Federal requirements, and personnel policy manuals.
- Ability to prepare business process flow charts, program data forms, procedure manuals, department reports, training documentation, functional specifications, correspondence, timesheets, performance appraisals, various standard reports (i.e. - accounting, procurement, budget, expense, finance, treasury, grant, and asset management reports), and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to evaluate and improve practices and procedures according to guidelines, standards, and goals.
- Ability to use and interpret accounting, computer hardware, and computer software terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, IT employees, other County employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Web Maintenance Technician	Class Number:	16021
FLSA:	Non-Exempt	Pay Grade:	6B
Dept:	Information Technology	EXHIBIT I	

Classification Function

The purpose of this classification is to provide web maintenance services for the County using technologies that conform to the Information Technology Department standards.

Distinguishing Characteristics

This is an entry level classification responsible for updating website content including text and images, using web content management software. This class works under general supervision of the Administrator, Web & Applications Development. Positions at this level initially receive direct supervision, moving toward general supervision as experience and knowledge of the unit operations and procedures is gained. The web maintenance technician is distinguished from the designer series where this class is responsible for basic web page updates versus creating and building websites and implementing front end design.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

40% +/- 10%

- Updates websites for County agencies; meets with clients or exchanges emails to determine web update requirements; uses various back-office applications to update data for internal or external websites; enters data into Content Management Software (CMS).

40% +/- 10%

- Follows maintenance procedures for receiving, processing, and completing web maintenance requests; makes PDF forms interactive; adds and deletes pages; updates newsletters and press releases; creates and updates calendars and events; adds video and audio links to websites; updates HTML code and edits photos and images using Adobe Photoshop or software.

10% +/- 5%

- Troubleshoots and debugs errors on web pages; updates and saves files to Portable Document Format (pdf); directs related IT problems to the correct IT support staff.

10% +/- 5%

- Performs administrative duties to support the department; meets with web designers for general guidance on tasks, priorities and assignments, provides answers to inquiries from County departments

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent and one (1) year of experience that includes website maintenance and various software used for website design and graphical editing software (e.g., Adobe Photoshop), or an equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software tools including web content management software (Sitefinity or similar CMS), email software (MS Outlook), graphics editing software (Adobe Photoshop), presentation software (MS PowerPoint), spreadsheet software (MS Excel), and word processing software (MS Word).

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

Language Ability & Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate, and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including requests to post various departmental documents to their website, calendars, and webpage programming code.
- Ability to comprehend a variety of reference books and manuals including websites, computer software manuals, the Employee Handbook, webstyle guide, and books regarding website design.
- Ability to prepare timesheets, website documentation, status reports, forms, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret computer code terminology and language.
- Ability to communicate with a variety of individuals within and outside the Department including client users, peers, supervisor, consultants, Network Engineers, photographers, and work groups members.

Environmental Adaptability

- Work is typically performed in an office environment.

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County Council of Cuyahoga County, Ohio

Resolution No. R2023-0193

Sponsored by: Councilmember Turner on behalf of Cuyahoga County Personnel Review Commission	A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

WHEREAS, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

WHEREAS, on June 7, 2023, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through F) and recommended to County Council the formal adoption and implementation of the attached changes; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A: Class Title: *Deputy Sheriff Cadet*
Number: 12041

Pay Grade: 4A/Non-Exempt

Exhibit B: Class Title: *Manager, HRIS*
Class Number: 14221
Pay Grade: 16B/Exempt

Exhibit C: Class Title: *Senior Manager, Contracts & Performance*
Class Number: 19111
Pay Grade: 15A/Exempt

Proposed Revised Classifications:

Exhibit D: Class Title: *ERP Information Systems Analyst-EAM*
Class Number: 16321
Pay Grade: 15B/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2017. Changes were made to the distinguishing characteristics, essential job functions, mathematical ability and language and formatting. A technology section was added. No change to the pay grade or FLSA status.

Exhibit E: Class Title: *Manager, Tax Collection*
Class Number: 111161
Pay Grade: 12A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to the pay grade or FLSA status. Correcting error in title.

Exhibit F: Class Title: *Manager, Time & Attendance*
Class Number: 14022
Pay Grade: 14A/Exempt (No change)
* PRC routine maintenance. Classification last revised in 2019. Changes were made to the distinguishing characteristics, essential functions, and language and formatting. A technology section was added. No change to the pay grade or FLSA status.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least

eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the forgoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____
_____, 20__



Deborah Southerington, Chairwoman
 Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner

**CUYAHOGA COUNTY
 PERSONNEL REVIEW COMMISSION
 MEMORANDUM**

Date: June 14, 2023

To: Cuyahoga County Council President Pernel Jones Jr.
 Council Members, Human Resources, Appointments & Equity
 Committee

From: Deborah Southerington, Chairwoman
 Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on June 7, 2023, the Personnel Review Commission considered and approved recommending modifications to the County’s classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC’s website before any formal action was taken on them. Details of the recommended changes are below:

PROPOSED NEW CLASSIFICATIONS			
NEW CLASSIFICATIONS	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Deputy Sheriff Cadet 12041	N/A	4A Non-Exempt	Sheriff’s
Manager, HRIS 14221	N/A	16B Exempt	Human Resources
Senior Manager, Contracts and Performance 19111	N/A	15A Exempt	Health and Human Services

PROPOSED REVISED CLASSIFICATIONS

REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
ERP Information Systems Analyst – EAM 16321	15B Exempt	15B Exempt (No Change)	Information Technology
ERP Information Systems Analyst – Fiscal 16331	15B Exempt	15B Exempt (No Change)	Information Technology
ERP Information Systems Analyst – HRIS 16341	15B Exempt	15B Exempt (No Change)	Information Technology
ERP Information Systems Analyst – Procurement 16351	15B Exempt	15B Exempt (No Change)	Information Technology
Manager, Tax Collection 11161	12A Exempt	12A Exempt (No Change)	Treasurer
Manager, Time and Attendance 14022	14A Exempt	14A Exempt (No Change)	Human Resources

cc: Thomas Colaluca, Commissioner
 F. Allen Boseman, Commissioner
 Rebecca Kopcienski, PRC Director
 Sarah A. Nemastil, Administrator of HR
 Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff
 Sheba Marshall, Interim HR Director
 Kelli Neale, Program Officer 4

Posted: 6/1/2023
Meeting: 6/7/2023

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
<u>NEW</u>					
Deputy Sheriff Cadet	12041	N/A	4A Non-Exempt	Sheriff's	This is a new classification requested by the Sheriff's Department based on department needs. The classification reflects the essential functions and minimum qualifications of the position.
Manager, HRIS	14221	N/A	16B Exempt	Human Resources	This is a new classification requested by the Department of Human Resources based on department need. The classification reflects the essential functions and minimum qualifications of the position.
Senior Manager, Contracts and Performance	19111	N/A	15A Exempt	Health and Human Services	This is a new classification requested by the Department of Health and Human Services based on department needs. The classification reflects the essential functions and minimum qualifications of the position.

<u>Job Title</u>	<u>Classification Number</u>	<u>Current Pay Grade & FLSA</u>	<u>RECOMMENDED PAY GRADE & FLSA</u>	<u>Department</u>	<u>Rationale</u>
<u>REVISED</u>					
ERP Information Systems Analyst – EAM	16321	15B Exempt	15B Exempt (No Change)	Information Technology	PRC routine maintenance. Classification last revised in 2017. Changes were made to distinguishing characteristics, essential functions, mathematical ability, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
ERP Information Systems Analyst – Fiscal	16331	15B Exempt	15B Exempt (No Change)	Information Technology	PRC routine maintenance. Classification last revised in 2017. Changes were made to distinguishing characteristics, essential functions, mathematical ability, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
ERP Information Systems Analyst – HRIS	16341	15B Exempt	15B Exempt (No Change)	Information Technology	PRC routine maintenance. Classification last revised in 2017. Changes were made to distinguishing characteristics, essential functions, mathematical ability, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

ERP Information Systems Analyst – Procurement	16351	15B Exempt	15B Exempt (No Change)	Information Technology	PRC routine maintenance. Classification last revised in 2017. Changes were made to distinguishing characteristics, essential functions, mathematical ability, and language and formatting. A technology section was added. No change to pay grade or FLSA status.
Manager, Tax Collection	11161	12A Exempt	12A Exempt (No Change)	Treasurer	PRC routine maintenance. Classification last revised in 2019. Updates were made to the essential job functions and language and formatting. A technology requirements section was added. No change to pay grade or FLSA status. Correcting error in title.
Manager, Time and Attendance	14022	14A Exempt	14A Exempt (No Change)	Human Resources	PRC routine maintenance. Classification last revised in 2019. Changes were made to distinguishing characteristics, essential functions, and language and formatting. A technology section was added. No change to pay grade or FLSA status.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Deputy Sheriff Cadet	Class Number:	12041
FLSA:	Non-Exempt	Pay Grade:	4A
Dept:	Sheriff's Department	EXHIBIT A	

Classification Function

The purpose of this classification is to provide an advancement opportunity for County employees who are in good standing to become certified Deputy Sheriffs for Cuyahoga County.

Distinguishing Characteristics

This is an entry level classification responsible for completing a Peace Officer Basic Training Academy that is approved by the Ohio Peace Officer Training Commission (OPOTC). Incumbents in this position will attend courses to learn and familiarize themselves with the aspects of being a peace officer. Incumbents will pass a state-mandated physical fitness exam, attend all required weeks of training, and will receive a certificate of completion from the Ohio Attorney General's Office.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 95% +/- 10%
- Attends and successfully completes the police academy; comprehends all police academy academic material; completes in-class assignments and academy notebook; develops and improves skills in firearms, legal administration, human relations, traffic, patrol, first aid, driving, subject control, physical conditioning, investigations, and civil disorder aspects of law enforcement; performs proficiency testing and assessments to meet set standards.
- 5% +/-2%
- Meets all state-mandated prerequisites to be accepted into academy; passes the basic training physical fitness assessment.

Minimum Training and Experience Required to Perform Essential Job Functions

- High School Diploma or equivalent and currently employment with the Cuyahoga County Sheriff's Department for at least two (2) years or an equivalent combination of education, training, and experience.
- Valid driver's license and proof of automobile insurance.

Additional Requirements

- Must pass a final physical fitness assessment to be accepted into the program.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

Effective Date: TBD
Last Modified: TBD

Deputy Sheriff Cadet

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.
- Ability to use a variety of law enforcement tools, equipment, and supplies such as handguns, patrol vehicles, restraint devices, and first aid equipment.
- Ability to stand and walk for a prolonged period of time, ability to balance, climb, crawl, crouch, bend, twist, and lift and push/pull up to 100 pounds.

Technology Requirements

- Ability to operate a variety of software and databases including word processing software (Microsoft Word) and spreadsheet software (Microsoft Excel)

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and to perform moderate math.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including police academy reference materials.
- Ability to comprehend a variety of reference books and manuals including departmental and county policy manual, Unites States and State of Ohio Constitutions, law books, and Cuyahoga County Charter and Laws.
- Ability to prepare academy assignments and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic legal and medical terminology and language.
- Ability to communicate with academy commander, instructors, speakers, Sergeant, classmates, and other academy staff.

Environmental Adaptability

- Work is primarily performed in a classroom setting.

Deputy Sheriff Cadet

- Work may involve exposure to temperature extremes, strong odors, toxic/poisonous agents, smoke/dust/pollen, wetness/humidity, wildlife/animals, disease/bodily fluids, electrical currents, explosives, violence, noise extremes, machinery, and traffic hazards.

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CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, HRIS	Class Number:	14221
FLSA:	Exempt	Pay Grade:	16B
Dept:	Human Resources	EXHIBIT B	

Classification Function

The purpose of this classification is to assess, plan, and manage business use of various Human Resources Information Systems (HRIS) and to serve as the principal contact between the Department of Human Resources (HR) and the Department of Information Technology (IT).

Distinguishing Characteristics

This is a management-level classification that develops strategic and tactical plans for HRIS to meet the business information needs of the Human Resources department by aligning and advancing system and data reporting capabilities with the County’s overall Human Resources programs, objectives, and initiatives. The incumbent works under general direction from the Chief Human Resources Officer and oversees the operations and promotes the efficiencies of their unit, incorporates process improvements, and ensures that projects meet time and quality objectives. Work performed by this position is not standardized and requires much judgment and discretion in the execution of responsibilities. This classification is distinguished from the ERP Business Systems Administrator by a greater emphasis on department/unit level planning and strategy and responsibility to fully supervise the work of subordinate staff.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 40% +/- 10%
- Establishes and manages the execution of HRIS department/unit goals, tasks, and resource requirements; determines overall business strategy for use and maintenance of HR ERP business systems for the HRIS unit; analyzes business needs and determines ERP system requirements based on the department’s business plan and data management requirements; transforms business/functional needs into technical requirements; justifies the business case, cost, and benefit for projects and initiatives; designs project milestones, project plans, service level agreements, and resource allocation; resolves obstacles or issues within projects; develops methods using project management methodology to monitor HRIS projects; serves as a liaison between HR and IT management-level staff to align HRIS technology functionality to operational processes.
- 20% +/- 10%
- Supervises and directs the work of ERP Business Systems Administrator, Employee Services Specialist, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Manager, HRIS

20% +/- 10%

- Designs, reviews, and maintains policies, procedures, and documentation for the HRIS unit's standard practices and strategic plan/goals; reviews and approves documentation and procedures developed by ERP Business System Administrator for the use and maintenance of ERP system modules and roles; ensures HRIS services are in compliance with federal, state, and local regulatory requirements related to recordkeeping and reporting; advises management on organizational policy matters related to HRIS.

10% +/- 5%

- Provides various HRIS support services; determines comprehensive implementation plans for configuration and customization changes; approves and develops plans for the testing and implementation of system upgrades and modifications; coordinates with IT staff on upgrades, customizations, and modifications; coordinates maintaining, configuring, and testing of system changes; acts as a technical resource for County departments on HRIS program related issues; responds to and troubleshoots employee HR related system questions, errors, or malfunctions.

10% +/- 5%

- Monitors and evaluates the responsiveness, efficiency, and effectiveness of HRIS software systems, methods, and procedures; works with staff and IT on continuous improvement; researches and evaluates current and proposed HRIS related information, business process flows, and costs/benefits of emerging technology.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in computer information systems, computer science, information technology, information science, business administration, human resources, or related field with six (6) years of HRIS or ERP system administration experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines including computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), electronic mail software (Microsoft Outlook), presentation software (Microsoft PowerPoint), spreadsheet software (Microsoft Excel, Infor Spreadsheet Designer), database software (Access, MS SQL, Infor GHR, Workforce Management, Lawson ERP) and reporting software (Power BI, Tableau, SQL SSRS).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.

Manager, HRIS

- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, salary or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiple, divide, calculate decimals, calculate percentages, and perform routine and advanced statistical calculations.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires managing of data and people, deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including process flow charts, payroll documents, time sheets, benefits, talent acquisition, and HR reports and records, work requests, project proposals, and other reports and records.
- Ability to comprehend a variety of reference books, manuals, laws, rules, regulations, standards, and guidelines including Federal laws pertaining to Human Resources, Ohio Revised Code (ORC), Ohio Administrative Code, Legal opinions, County Charter, County Ordinance/Resolution, Collective Bargaining Agreements, the County Employee Handbook, and computer software and hardware manuals.
- Ability to prepare various HRIS reports and queries, work requests, report requests, HRIS data visual reports, project specifications, process flows, layout and configuration specifications, performance indicator reports, training documentation and manuals, procedure manuals, timesheet, payroll processing and submission forms, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to advise and train business, department members, and management on application standards and other system and business-related changes. Ability to manage, supervise, and counsel employees, convince and influence others, to record and deliver information, and to explain procedures.
- Ability to use and interpret accounting, human resources, legal, and information technology terminology and language.
- Ability to communicate effectively with Department and Agency Directors, department management, supervisors, employees, IT Department, Chief Fiscal Officer, Non-Executive Agency directors and personnel, Inspector General, State Auditor, other County employees, and external vendors and consultants.

Environmental Adaptability

- Work is typically performed in an office environment.

Manager, HRIS

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Senior Manager, Contracts and Performance	Class Number:	19111
FLSA:	Exempt	Pay Grade:	15A
Dept:	Health and Human Services	EXHIBIT C	

Classification Function

The purpose of this classification is to assist the division administrator with managing the operations of the Health and Human Services Division of Contract Administration and Performance including developing policies, procedures, and managing the work of other managers.

Distinguishing Characteristics

This is a senior management level classification that is responsible for assisting with management of the operations of the Health and Human Services (HHS) Division of Contract Administration and Performance (DCAP). The incumbent works under the general direction of the division administrator and oversees operations and promotes the efficiencies of the unit, incorporates process improvements, and ensures that projects meet time and quality objectives.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Manages overall contract tracking activities for the division; reprioritizes and reassigns work among subordinate managers based on changing priorities for HHS; determines contract monitoring policies and procedures including identifying which programs require monitoring and how often; determines contract monitoring methods with department leaders and subordinate managers.
- 20% +/- 10%
- Forecasts contractual needs for HHS programs and services; communicates as a point of contact with leadership of HHS divisions and offices to establish current and upcoming contracting needs; plans multi-year contracts to avoid having a lapse in required services; sets and maintains master procurement and execution schedule; evaluates master contracts over the duration of the entire budget cycle in coordination with the appropriate parties.
- 20% +/- 10%
- Assists with defining objectives for DCAP and revising policies to meet objectives; determines methods to measure and evaluate DCAP operations; researches current best practices, industry standards, and local, state, and federal rules and regulations; develops processes and tools to measure efficiency and accuracy; researches, analyzes, and evaluates findings to identify specific points of inefficiency or error in DCAP operations; develops and implements new or revised policies and procedures to increase efficiency and accuracy; assists division administrator and HHS senior leadership to determine top-level strategies for HHS.
- 10% +/- 5%
- Represents the department to external stakeholders in place of the division administrator; attends and presents contract items at Board of Control meetings and to various meetings of County Council (e.g., Health, Human Services, and Aging Committee and Education, Environment, and Sustainability Committee).

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5% +/- 2%

- Prepares and delivers trainings for staff and other County divisions related to procurement processes; organizes monthly internal staff trainings for a continuous learning to ensure staff have the tools & skills needed to execute their roles.

10% +/- 5%

- Performs supporting administrative responsibilities; prepares and maintains various related reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; assists division administrator with the hiring process, evaluation of staff performance, and recommendation of disciplinary actions as appropriate; determines Division of Contract Administration and Performance meeting agenda and leads staff meetings.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's Degree in public administration, business administration, social services administration, social work, social sciences, humanities, or related field and six (6) years of experience in contract administration, contract compliance, social program analysis, social program management, or related field; or an equivalent combination of education, training, and experience.
- Valid driver license, proof of automobile insurance, and access to a vehicle.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (Infor, OnBase).

Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluating, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires managing of data and people, deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including annual non-competitive bid contract statement, independent contractor worker acknowledgement form, certificates of liability insurance, worker's compensation insurance forms, invoices, request for services tool, W-9 forms, vendor proposals, contracts, contract amendments, contract status reports, monitoring documents, correspondence, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, departmental policies and procedures/standard operating procedures, the Ohio Administrative Code, the Code of Federal Regulations, Cuyahoga County Code of Ethics, and Ohio Revised Code.
- Ability to prepare briefing memo, justification form, proof of auditor's finding search, contract covers, decertification/recertification/additional certification forms, invoice spreadsheets/rosters, proposal evaluation forms, matrix requests, contract evaluation forms, debarment suspension forms, requests for proposals, informal bids, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to manage, supervise, and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal and accounting terminology and language.
- Ability to communicate with department administrators and managers, employees, Law Director, Assistant Law Directors, Department of Procurement employees, supervisors, employees, vendor contacts, program contacts, members of external agencies, and other County employees.

Environmental Adaptability

- Work is typically performed in an office environment and on occasional site visits.

Cuyahoga County is an Equal Opportunity Employer In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	ERP Information Systems Analyst - EAM	Class Number:	16321
FLSA:	Exempt	Pay Grade:	15B
Dept:	Information Technology	EXHIBIT D	

Classification Function

The purpose of this classification is to plan, direct, and manage the activities and operations for the Enterprise Resource Planning (ERP) application including production support, specifically for the primary business areas of work order processing and asset and materials management.

Distinguishing Characteristics

This is a journey level classification working under the direction of the Manager, Technical Services that is responsible for defining and analyzing business requirements and functions, designing functional systems specifications, and leading the implementation/revision of application systems. The employee in this class is expected to be fully aware of the operating policies, procedures, and systems of the Information Technology and all other impacted County agencies inclusive of Work Order processing, Facilities Management, Fleet Management, and ancillary areas. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment, and initiative. This class requires extensive knowledge and/or experience of ERP Systems and business processes and needs to have a solid understanding of application configuration, query, and report creation.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Performs troubleshooting, critical analysis, issue escalation, resolution, and execution to meet business needs and timelines and to ensure the technical operation of the system; directs configuration and security requirements; leads testing efforts to ensure issues are identified, tracked, and reported in a timely manner; reviews new functionality and responds to questions, complaints, and requests for information; interfaces with software providers to address functionality inquiries and resolve escalated system issues.
- 25% +/- 10%
- Works in conjunction with the business team to determine strategic direction of process improvements; gathers, analyzes, and documents business requirements for the ERP system; determines if process improvements can be incorporated into the system; leads new project design and implementation of new functionality for users; develops and maintains documentation related to the ERP and direct work product; provides data for ad hoc business requests.
- 20% +/- 10%
- Acts as a point of contact for internal and external users; provides communications regarding system availability and modifications; assists with training users in first-time or refresher training on the system; reviews and updates training materials; utilizes ERP standard tools for the creation and support of workflows, forms, queries, and reports.
- 10% +/- 5%
- Collaborates across multiple business areas including Purchasing, Human Resources, IT, and Fiscal

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Last Modified: 04.13.2017

ERP Information Systems Analyst – EAM

to maintain data and system integrity and integration requirements across the ERP.

10% +/- 5%

- Plans and directs efforts during ERP system updates, upgrades, patches, and releases on behalf of Information Technology, including set up, testing, communications, and rollout of all ERP changes.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, supply chain, management, analytics, economics, finance, business administration, information technology, computer science, or related field with five (5) years of application support, report creation, workflow, and/or troubleshooting experience, including (2) years related to an ERP inventory, asset management, and/or work order management; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (ERP).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and moderate math.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including report requests, layout specifications, configuration specifications, software specifications, source materials, requests for proposals, security reports, and other reports and records.

ERP Information Systems Analyst – EAM

- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, Ohio Revised Code, and the Employee Handbook.
- Ability to prepare business process flow charts, program data forms, procedure manuals, department reports, module configuration documentation, security reports, process/procedure documentation, training documentation, functional specifications, correspondence and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to advise business and IT team members of application standards, and other system and business-related changes.
- Ability to use and interpret computer hardware, computer software, Fiscal, and IT terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	ERP Information Systems Analyst - Fiscal	Class Number:	16331
FLSA:	Exempt	Pay Grade:	15B
Dept:	Information Technology	EXHIBIT D	

Classification Function

The purpose of this classification is to plan, direct, and manage the activities and operations for the Enterprise Resource Planning (ERP) application including production support, specifically for the primary business areas of Core and ancillary financial modules.

Distinguishing Characteristics

This is a journey level classification working under the direction of the Manager, Technical Services that is responsible for defining and analyzing business requirements and functions, designing functional systems specifications, and leading the implementation/revision of application systems.. The employee in this class is expected to be fully aware of the operating policies, procedures, and systems of the Fiscal and Information Technology Departments inclusive of Core Financials – General Ledger (GL), Accounts Payable (AP), Accounts Receivable (AR), Fixed Assets (FA); and ancillary areas including Treasury, Budget, and Grants Management. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative. This class requires extensive knowledge and/or experience of ERP Financial Systems and business processes and needs to have a solid understanding of application configuration, query, and report creation.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Performs troubleshooting, critical analysis, issue escalation, resolution, and execution to meet business needs and timelines and to ensure the technical operation of the system; directs configuration and security requirements; leads testing efforts to ensure issues are identified, tracked, and reported in a timely manner; reviews new functionality and responds to questions, complaints, and requests for information; interfaces with software providers to address functionality inquiries and resolve escalated system issues.
- 25% +/- 10%
- Works in conjunction with the business team to determine strategic direction of process improvements; gathers, analyzes, and documents business requirements for the ERP system; determines if process improvements can be incorporated into the system; leads new project design and implementation of new functionality for users; develops and maintains documentation related to the ERP and direct work product; provides data for ad hoc business requests.
- 20% +/- 10%
- Acts as a point of contact for internal and external users; provides communications regarding system availability and modifications; assists with training users in first-time or refresher training on the system; reviews and updates training materials; utilizes ERP standard tools for the creation and support of workflows, forms, queries, and reports.
- 10% +/- 5%
- Collaborates across multiple business areas including Purchasing, Human Resources, IT and Public Works to maintain data and system integrity and integration requirements across the ERP.

10% +/- 5%

- Plans and directs efforts during ERP system updates, upgrades, patches, and releases on behalf of Fiscal and Information Technology, including set up, testing, communications, and rollout of all ERP changes.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, supply chain, management, analytics, economics, finance, business administration, information technology, computer science, or related field with five (5) years of application support, report creation, workflow, and/or troubleshooting experience, including (2) years related to an ERP financials (GL, AP, AP, FA) or grants management Fiscal Module; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (ERP).

Supervisory Responsibilities

- No supervisory responsibilities required.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and moderate math.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including report requests, layout specifications, configuration specifications, software specifications, source materials, requests for proposals, security reports, and other reports and records.

- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, Ohio Revised Code, US Generally Accepted Accounting Principles (USGAAP), and the Employee Handbook.
- Ability to prepare business process flow charts, program data forms, procedure manuals, department reports, module configuration documentation, security reports, process/procedure documentation, training documentation, functional specifications, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to advise business and IT team members on application standards and other system and business-related changes.
- Ability to use and interpret computer hardware, computer software, Fiscal, and IT terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	ERP Information Systems Analyst - HRIS	Class Number:	16341
FLSA:	Exempt	Pay Grade:	15B
Dept:	Information Technology	EXHIBIT D	

Classification Function

The purpose of this classification is to plan, direct, and manage the activities and operations for the Enterprise Resource Planning (ERP) application including production support, specifically for the primary business areas of Core Human Resources (HR), Benefits, Talent Acquisition, and Performance Management and ancillary modules.

Distinguishing Characteristics

This is a journey level classification working under the direction of the Manager, Technical Services and is responsible for defining and analyzing business requirements and functions, designing functional systems specifications, and leading the implementation/revision of application systems. The employee in this class is expected to be fully aware of the operating policies, procedures, and systems of the Human Resources and Information Technology Departments inclusive of Core HR, Employee Benefits, Talent Acquisition and Management, Performance Management, Succession Planning, and ancillary areas that support HR. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative. This class requires extensive knowledge and/or experience of ERP Human Resources and business processes and needs to have a solid understanding of application configuration, query, and report creation.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

35% +/- 10%

- Performs troubleshooting, critical analysis, issue escalation, resolution, and execution to meet business needs and timelines and to ensure the technical operation of the system; directs configuration and security requirements; leads testing efforts to ensure issues are identified, tracked, and reported in a timely manner; reviews new functionality and responds to questions, complaints, and requests for information; interfaces with software providers to address functionality inquiries and resolve escalated system issues.

25% +/- 10%

- Works in conjunction with the business team to determine strategic direction of process improvements; gathers, analyzes, and documents business requirements for the ERP system; determines if process improvements can be incorporated into the system; leads new project design and implementation of new functionality for users; develops and maintains documentation related to the ERP and direct work product; provides data for ad hoc business requests.

20% +/- 10%

- Acts as a point of contact for internal and external users; provides communications regarding system availability and modifications; assists with training users in first-time or refresher training on the system; reviews and updates training materials; utilizes ERP standard tools for the creation and support of workflows, forms, queries, and reports.

10% +/- 5%

- Collaborates across multiple business areas including Purchasing, Fiscal, Payroll, Time and Attendance, and IT to maintain data and system integrity and integration requirements across the ERP.

10% +/- 5%

- Plans and directs efforts during ERP system updates, upgrades, patches, and releases on behalf of Human Resources and Information Technology, including set up, testing, communications, and rollout of all ERP changes.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in human resources management, workforce development and management, leadership, human services, organizational management, organizational development, management, analytics, , business administration, information technology, computer science, or related field with five (5) years of application support, report creation, workflow, and/or troubleshooting experience, including (2) years related to an ERP core human resources, employee benefits, time collection, performance, and/or talent management (Human Resource Information Systems (HRIS)) Module; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and moderate math.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (ERP).

Supervisory Responsibilities

- No supervisory responsibilities required.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures

ERP Information Systems Analyst – HRIS

or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.

- Ability to comprehend a variety of informational documents including report requests, layout specifications, configuration specifications, software specifications, source materials, requests for proposals, security reports, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, Ohio Revised Code, and the Employee Handbook.
- Ability to prepare business process flow charts, program data forms, procedure manuals, department reports, module configuration documentation, security reports, process/procedure documentation, training documentation, functional specifications, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to advise business and IT team members on application standards and other system and business- related changes.
- Ability to use and interpret computer hardware, computer software, and Human Resources, and IT terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	ERP Information Systems Analyst - Procurement	Class Number:	16351
FLSA:	Exempt	Pay Grade:	15B
Dept:	Information Technology	EXHIBIT D	

Classification Function

The purpose of this classification is to plan, direct and manage the activities and operations for the Enterprise Resource Planning (ERP) application including production support, specifically for the primary business areas of Procurement modules.

Distinguishing Characteristics

This is a journey level classification working under the direction of the Manager, Technical Services and is responsible for defining and analyzing business requirements and functions, designing functional systems specifications, and leading the implementation/revision of application systems. The employee in this class is expected to be fully aware of the operating policies, procedures, and systems of the Purchasing and Information Technology Departments inclusive of procure-to-pay, strategic sourcing, contract management, vendor management, and ancillary areas. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and work independently, exercising judgment and initiative. This class requires extensive knowledge and/or experience of ERP Procurement and business processes and needs to have a solid understanding of application configuration, query, and report creation.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 35% +/- 10%
- Performs troubleshooting, critical analysis, issue escalation, resolution, and execution to meet business needs and timelines; and to ensure the technical operation of the system; directs configuration and security requirements; leads testing efforts to ensure issues are identified, tracked, and reported in a timely manner; reviews new functionality and responds to questions, complaints, and requests for information; interfaces with software providers to address functionality inquiries and resolve escalated system issues
- 25% +/- 10%
- Works in conjunction with the business team to determine strategic direction of process improvements; gathers, analyzes, and documents business requirements for the ERP system; determines if process improvements can be incorporated into the system; leads new project design and implementation of new functionality for users; develops and maintains documentation related to the ERP and direct work product; provides data for ad hoc business requests.
- 20% +/- 10%
- Acts as a point of contact for internal and external users; provides communications regarding system availability and modifications; assists with training users in first-time or refresher training on the system; reviews and updates training materials; utilizes ERP standard tools for the creation and support of workflows, forms, queries, and reports.
- 10% +/- 5%
- Collaborates across multiple business areas including Fiscal, Human Resources, and IT to maintain

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data and system integrity and integration requirements across the ERP.

10% +/- 5%

- Plans and directs efforts during ERP system updates, upgrades, patches, and releases on behalf of Procurement and Information Technology, including set up, testing, communications, and rollout of all ERP changes.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in accounting, supply chain, management, analytics, economics, finance, business administration, information technology, computer science, or related field with five (5) years of application support, report creation, workflow, and/or troubleshooting experience, including (2) years related to an ERP supply chain, procure to pay, contract management and/or strategic sourcing modules; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and moderate math.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), and database software (ERP).

Supervisory Responsibilities

- No supervisory responsibilities required.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including report requests, layout specifications, configuration specifications, software specifications, source materials, requests for proposals, security reports, and other reports and records.

ERP Information Systems Analyst – Procurement

- Ability to comprehend a variety of reference books and manuals including computer software manuals, hardware manuals, Ohio Revised Code, and the Employee Handbook.
- Ability to prepare business process flow charts, program data forms, procedure manuals, department reports,, module configuration documentation, security reports, process/procedure documentation, training documentation, functional specifications, correspondence, and other job-,related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to advise business and IT team members on application standards, and other system and business-related changes.
- Ability to use and interpret computer hardware, computer software, and Purchasing and IT terminology and language.
- Ability to communicate effectively with directors, managers, supervisors, other County employees, and external vendors.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Tax Collection	Class Number:	11161
FLSA:	Exempt	Pay Grade:	12A
Dept:	County Treasurer	EXHIBIT E	

Classification Function

The purpose of this classification is to manage the County Treasurer’s Office tax collection activities.

Distinguishing Characteristics

This is a management classification with responsibility for performing and overseeing the tax collection activities of the County Treasurer’s Office. This class works under direction of the Deputy Treasurer and works within a broad framework of policies, procedures, regulations, and laws. The employee exercises discretion and judgment and participates in the development of departmental policies and procedures to ensure compliance with legislative requirements and is responsible for ensuring that the division’s activities are completed in a timely and accurate manner.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

45% +/- 10%

- Manages and oversees the department’s tax collection activities; monitors status of electronic requests for tax refunds; prepares electronic refund request files; stays up-to-date on any relevant changes made to the Ohio Revised Code to ensure tax collection activities align with state law; provides recommendations on how to resolve high delinquency tax cases; assists lower level employees with resolving escalated tax issues, problems, and disagreements as they arise from local taxpayers; ensures unit is delivering satisfactory customer service to local taxpayers; maintains and monitors statistics on department productivity; researches best practices and current trends to evaluate efficiency of current practices; determines procedures for delinquent payment plans, refund requests, and penalty remissions for unit; assists Fiscal Officers with the implementation of taxpayer payment programs that keep taxpayers out of risk for foreclosure; participates in developing property tax collection plans for billing; provides recommendations to Fiscal Officers regarding revisions to current operations; maintains electronic and hard copy files of payment adjustments.

30% +/- 10%

- Supervises and directs the work of assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Serves as the subject matter expert on the real property tax information system; reviews data (tax bills, tax delinquent contracts, etc.) entered into database by lower level staff to ensure accuracy of data; generates ad hoc reports from database as requested; extracts data and conducts further

Effective Date: 03.29.2019
Last Modified: 03.29.2019

Manager, Tax Collection

analyses as needed; creates reports regarding summary of findings; creates and conducts real property database training; answers employee's questions; determines if changes need to be made to the system based on department need.

5% +/- 2%

- Performs supporting administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares resource documents and training materials; represents the Treasurer in meetings, forums, or community events; answers the public's questions; answers media questions as needed.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration, accounting, finance, economics, or a related field with five (5) years of real property or urban planning experience including three (3) years of supervisory experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including email word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), presentation software (PowerPoint) and real property tax database software.

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system, or organization. Involves determining the necessity for revising goals, objectives, policies, procedures, or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including internal refund request forms, penalty remission applications, claim for tax refund, abatement requests, transfer requests, property tax payments, delinquent taxpayer reports, productivity reports, attendance records, travel expense forms, correspondence, and timesheets.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, Ohio Revised Code (ORC), collective bargaining agreement, and departmental policy and procedure manual.
- Ability to prepare quarterly update reports, internal refund forms, remission of penalty return notices, warrant requests, productivity reports, parcel analysis queries, employee training materials, performance appraisals, spreadsheets, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate with taxpayers, management, coworkers, employees, Fiscal Office staff, outside agencies and businesses, municipal partners, other County employees and departments, and the general public.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

Class Title:	Manager, Time and Attendance	Class Number:	14022
FLSA:	Exempt	Pay Grade:	14A
Dept:	Human Resources	EXHIBIT F	

Classification Function

The purpose of this classification is to manage the County's Time and Attendance function using the County payroll systems and to supervise subordinate staff.

Distinguishing Characteristics

This is a supervisory-level position that is responsible for managing the County's Time and Attendance function and supervising assigned staff. The incumbent works under general supervision from the Director, HR Employee Services. The employee oversees the operations and promotes the efficiencies of their unit, incorporates process improvements, and ensures that projects meet time and quality objectives.

Essential Job Functions

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 30% +/- 10%
- Manages the County's Time and Attendance function using the County payroll systems; manages bi-weekly payroll administration for County employees; oversees the maintenance of time administration of the HRIS including salary schedules for all union and non-bargaining employees; coordinates and executes bi-weekly payroll file to the Fiscal Office for all County Executive Departments and HRIS pay warrant generation; coordinates pay increase notification letters; coordinates progressive pay increase notifications; coordinates and tests HRIS updates; ensures accuracy of master payroll files for HRIS; ensures accuracy of payroll information including name and address changes, deductions, and withholdings; validates payroll register and coordinates any revisions to the Fiscal Office; advises staff on actions needed to produce desired changes; ensures accuracy of employees' accumulated leave balances such as sick leave and vacation leave and generates report of leave balances; coordinates distribution of pay warrants; serves as liaison to the Fiscal Office; generates various reports; remains on call to resolve urgent issues.

- 25% +/- 10%
- Creates schedules, holidays and calendars to allow employees time sheet submittals; monitors accuracy of time sheet submissions; serves as functional lead on issues.

- 10% +/- 5%
- Supervises and directs work of Time and Attendance Administrators and Officers, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; conducts staff meetings; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

Manager, Time and Attendance

10% +/- 5%

- Provides various HRIS support services; develops and maintains wage tables; develops and delivers end user training programs.

10% +/- 5%

- maintains work schedules; ; administers and maintains the timekeeping system for direct reports and current and new end-users; serves as liaison to the timekeeping system vendor and Department of Information Technology; provides in-house user training.

10% +/- 5%

- Serves in a lead role in migration of new end users onto the HRIS; provides training and end user support; analyzes business needs for possible configuration changes.

3% +/- 1%

- Serves as functional lead on special projects including upgrades of system and applications.

2% +/- 1%

- Serves as back-up to payroll staff; trouble shoots the payroll system for issues.

Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in business administration or human resources with six (6) years of human resources or payroll experience; or any equivalent combination of education, training, and experience.

Additional Requirements

- No special license or certification is required.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

Technology Requirements

- Ability to operate a variety of software including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel), electronic mail software (Microsoft Outlook), database software and payroll system (INFOR).

Supervisory Responsibilities

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

Effective Date: 03.29.2019
Last Modified: 03.29.2019

Manager, Time and Attendance

- Ability to recommend and act on the discipline or discharge of employees.
- Ability to recommend the transfer, promotion or salary increase of other employees

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

Language Ability & Interpersonal Communication

- Ability to perform upper-level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to such objectives, functions and requirements.
- Ability to comprehend a variety of informational documents including personnel records, withholding forms, garnishment notices, Public Employees Retirement System (PERS) forms, bargaining unit contracts, employee handbook, benefits forms, personnel action forms, payroll records, master time sheets, time sheets, employee leave forms, overtime forms, administrative leave forms, public record requests, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including HRIS Manuals, Benefits Manual, collective bargaining agreements, Fair Labor Standards Act; Fiscal Office rules and regulations, and the Employee Handbook.
- Ability to prepare time reports, transaction forms, deductions and other earnings forms, master payroll records, , staff audits, functional specifications, testing scripts, special projects reports, validation rules, transport forms, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret human resources terminology and language.
- Ability to communicate with County Human Resources Director, department directors, personnel managers, supervisors, Fiscal Office staff, other County elected officials, other County employees, consultants, union representatives, bank associates, and insurance carriers.

Environmental Adaptability

- Work is typically performed in an office environment.

Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0164

Sponsored by: Councilmember Conwell Co-sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$200,000, to Case Western Reserve University for the Wade Park Community Engagement Center Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$200,000 to Case Western Reserve University for the Wade Park Community Engagement Center Project; and

WHEREAS, Case Western Reserve University estimates approximately 45 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Case Western Reserve University estimates the total cost of the project is \$1,024,210; and

WHEREAS, Case Western Reserve University indicates the other funding source(s) for this project includes money from the Case Western Reserve University, and intends to pursue funding from the City of Cleveland and private funders; and

WHEREAS, Case Western Reserve University requested \$250,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$200,000 to Case Western Reserve University to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$200,000 to Case Western Reserve University from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Wade Park Community Engagement Center Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least

eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ _____
County Council President Date

_____ _____
County Executive Date

_____ _____
Clerk of Council Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Community Development

Additional Sponsorship Requested: June 20, 2023

Journal _____

_____, 20_____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0165

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$150,000, to the West Side Catholic Center for the Resource Center and Housing Initiative from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$150,000 to the West Side Catholic Center for the Resource Center and Housing Initiative; and

WHEREAS, the West Side Catholic Center estimates approximately 8,000 people who qualify as low to moderate income will be served annually through this award; and

WHEREAS, the West Side Catholic Center estimates approximately six permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the West Side Catholic Center estimates the total cost of the project is \$2,511,227; and

WHEREAS, the West Side Catholic Center indicates the other funding source(s) for this project includes:

- A. \$40,000 from the George Gund Foundation;
- B. \$25,000 from the Community West Foundation;
- C. \$18,025 from the Ridgecliff Foundation;
- D. \$15,000 from the Higley Fund;
- E. \$7,500 from the Reinberger Foundation;
- F. \$7,000 from the Congregation of St. Joseph;
- G. \$5,000 from Sisters of Charity;
- H. \$600,000 from Individual Donors;
- I. \$150,000 from Ohio Capital Funds; and

WHEREAS, the West Side Catholic Center requested \$200,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$150,000 to the West Side Catholic Center to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$150,000 to the West Side Catholic Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Resource Center and Housing Initiative.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Health, Human Services & Aging Committee

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0168

Sponsored by: Councilmember Conwell Co-sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$100,000, to the Near Westside Multiservice Corporation d.b.a. May Dugan Center for the purpose of expanding and upgrading the May Dugan Center facility from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$100,000 to the Near Westside Multiservice Corporation d.b.a. May Dugan Center for the purpose of expanding and upgrading the May Dugan Center facility; and

WHEREAS, the Near Westside Multiservice Corporation estimates approximately 16,000 people will be served annually through this award; and

WHEREAS, the Near Westside Multiservice Corporation estimates the total cost of the project is \$7,000,000; and

WHEREAS, the Near Westside Multiservice Corporation indicates the other funding source(s) for this project includes:

- A. \$100,000 from the Abington Foundation;
- B. \$150,000 from the Bruening Foundation;
- C. \$500,000 from the Elisabeth Severance Prentiss Foundation;
- D. \$56,857 from the Greater Cleveland Foodbank;
- E. \$10,000 from the Glidden Foundation;
- F. \$25,000 from the Kelvin & Elanor Smith Foundation;
- G. \$200,000 from the Keybank Foundation;
- H. \$25,000 from the Ingalls Foundation;
- I. \$1,000 from the Murphy Foundation;
- J. \$400,000 from the Cleveland Foundation;
- K. \$100,000 from the Finance Fund;
- L. \$400,000 from the George Gund Foundation;
- M. \$250,000 from the Higley Fund;
- N. \$300,000 from the Mandel Foundation;
- O. \$25,000 from the McGregor Foundation;
- P. \$250,000 from the Reinberger Foundation;
- Q. \$25,000 from the Woodruff Foundation;
- R. \$525,000 from the City of Cleveland;
- S. \$300,000 from Cuyahoga County;
- T. \$348,000 from individual donors;
- U. \$86,000 from corporations; and

WHEREAS, the Near Westside Multiservice Corporation requested \$500,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the Near Westside Multiservice Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the Near Westside Multiservice Corporation d.b.a. May Dugan Center from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of expanding and upgrading the May Dugan Center facility.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to

submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Health, Human Services & Aging Committee

Additional Sponsorship Requested: July 6, 2023

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0170

Sponsored by: Councilmember Conwell Co-sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$75,000, to Front Steps Housing and Services for the Electronic Health Record to Support Housing Stability and Behavioral Health Services to Prevent Homelessness Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$75,000 to Front Steps Housing and Services for the Electronic Health Record to Support Housing Stability and Behavioral Health Services to Prevent Homelessness; and

WHEREAS, Front Steps Housing and Services estimates approximately 225 people who qualify as low to moderate income will be served annually through this award; and

WHEREAS, the Front Steps Housing and Services estimates the total cost of the project is \$254,606; and

WHEREAS, Front Steps Housing and Services indicates the other funding source(s) for this project includes:

- A. \$29,280 from the Community West Foundation;
- B. \$150,000 from Cuyahoga County Development; and

WHEREAS, Front Steps Housing and Services is estimating the start date of the project will begin immediately and the project will be completed within 90 to 120 days after receipt of funding; and

WHEREAS, Front Steps Housing and Services requested \$75,326 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$75,000 to Front Steps Housing and Services to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$75,000 to Front Steps Housing and Services from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Electronic Health Record to Support Housing Stability and Behavioral Health Services to Prevent Homelessness.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President	Date
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County Executive	Date
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Clerk of Council	Date
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First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Health, Human Services & Aging Committee

Additional Sponsorship Requested: June 20, 2023

Journal _____
_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0171

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$50,000, to the Legal Aid Society of Cleveland for the Community Recovery from COVID-19: One-Time Capital Investment for Legal Aid Project from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Turner	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$50,000 to the Legal Aid Society of Cleveland for the Community Recovery from COVID-19: One-Time Capital Investment for Legal Aid Project; and

WHEREAS, the Legal Aid Society of Cleveland estimates approximately 15,000 people who qualify as low to moderate income will be served annually through this award; and

WHEREAS, the Legal Aid Society of Cleveland estimates the total cost of the project is \$1,000,000; and

WHEREAS, the Legal Aid Society of Cleveland indicates the other funding source(s) for this project includes funding from the Legal Services Corporation, Ohio

Access to Justice Foundation, local and state government, and a variety of philanthropic sources; and

WHEREAS, the Legal Aid Society of Cleveland requested \$100,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the Legal Aid Society of Cleveland to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the Legal Aid Society of Cleveland from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Community Recovery from COVID-19: One-Time Capital Investment for Legal Aid Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date
_____	_____
County Executive	Date
_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Health, Human Services & Aging Committee

Additional Sponsorship Requested: June 20, 2023

Journal _____
_____, 20 _____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0172

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$50,000, to the West Side Community House for the West Side Community House 2023 Strategic Plan from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$50,000 to the West Side Community House for the West Side Community House 2023 Strategic Plan; and

WHEREAS, the West Side Community House estimates approximately 2,000 people will be served annually through this award; and

WHEREAS, the West Side Community House estimates the total cost of the project is \$50,000; and

WHEREAS, the West Side Community House is estimating the project will take about year to complete; and

WHEREAS, the West Side Community House requested \$50,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the West Side Community House to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the West Side Community House from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the West Side Community House 2023 Strategic Plan.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the

Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Community Development

Journal _____
_____, 20_____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0174

Sponsored by: Councilmember Conwell Co-sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$20,000, to the Community of Hope for the HOPE Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$20,000 to the Community of Hope for the HOPE Program; and

WHEREAS, the Community of Hope estimates approximately 100 people will be served annually through this award; and

WHEREAS, the Community of Hope estimates the total cost of the project is \$666,175; and

WHEREAS, the Community of Hope indicates the other funding source(s) for this project includes:

- A. \$150,000 from Cuyahoga County

- B. \$12,000 from a Community West Foundation Grant
- C. \$25,000 from a Sisters of Charity Grant; and

WHEREAS, the Community of Hope is estimating the start date of the project will be May 2023 and the project will be completed by December 2025; and

WHEREAS, the Community of Hope requested \$379,400 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$20,000 to the Community of Hope to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$20,000 to the Community of Hope from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the HOPE Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or

safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Health, Human Services & Aging Committee

Additional Sponsorship Requested: June 20, 2023

Journal _____

_____, 20_____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0175

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$50,000, to the St. Clair Superior Development Corporation for the St. Clair Superior Wayfinding Plan and Sign Design Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$50,000 to the St. Clair Superior Development Corporation for the St. Clair Superior Wayfinding Plan and Sign Design Program; and

WHEREAS, the St. Clair Superior Development Corporation estimates thousands of people will be served annually through this award; and

WHEREAS, the St. Clair Superior Development Corporation estimates the total cost of the project is \$50,000; and

WHEREAS, the St. Clair Superior Development Corporation indicates the other funding source(s) for this project includes \$25,000 from the Ohio Erie Canal Way; and

WHEREAS, the St. Clair Superior Development Corporation is estimating the start date of the project will be July 2023 and the project will be completed by June 2024; and

WHEREAS, the St. Clair Superior Development Corporation requested \$50,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$50,000 to the St. Clair Superior Development Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$50,000 to the St. Clair Superior Development Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the St. Clair Superior Wayfinding Plan and Sign Design Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Community Development

Journal _____

_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0176

Sponsored by: Councilmember Turner	A Resolution awarding a total sum, not to exceed \$30,000, to the Building & Leveraging Opportunities Foundation for Project Fresh Start – Empowering Families Through Homeownership from the District 9 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 9 ARPA Community Grant Fund in the amount of \$30,000 to the Building & Leveraging Opportunities Foundation for Project Fresh Start – Empowering Families Through Homeownership; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates approximately one family of four will be served annually through this award; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates approximately 15-20 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Building & Leveraging Opportunities Foundation estimates the total cost of the project is \$150,000; and

WHEREAS, the Building & Leveraging Opportunities Foundation indicates the other funding source(s) for this project includes:

- A. \$50,000 from Rocket Mortgage;
- B. \$30,000 from the Cuyahoga County Land Bank;
- C. \$5,000 from T-Mobile;
- D. \$5,000 from MT&T Bank;
- E. \$30,000 from Jacks Entertainment (TBD);
- F. \$30,000 (in-kind) from AKA Construction;
- G. \$15,000 (in-kind) from Humble Designs; and

WHEREAS, the Building & Leveraging Opportunities Foundation is estimating the start date of the project will be June 2023 and the project will be completed by September 2023; and

WHEREAS, the Building & Leveraging Opportunities Foundation requested \$30,000 from the District 9 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$30,000 to the Building & Leveraging Opportunities Foundation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$30,000 to the Building & Leveraging Opportunities Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for Project Fresh Start – Empowering Families Through Homeownership.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 20, 2023
Committee(s) Assigned: Community Development

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0205

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2022/2023 Biennial Operating Budget for 2023 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 7, 2021, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2022/2023 (Resolution No. R2021-0238) establishing the 2022/2023 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2023 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	2240 – Court			BA2319726
	CP240110 – CP-TASC Oth Spec Rev Funds			
	Personal Services	\$	126,536.00	
	Other Expenses	\$	122,030.56	

The Court of Common Pleas requests appropriations of \$248,566.56 to cover expected expenses in FY2023. The funding source is revenue received from the ADAMHS board for services provided. The cash balance in this special revenue fund is \$253,366.56.

B.	2220 – Community Development			BA2322964
	DV220200 – CDSG Grant			
	Personal Services	\$	1,455,000.00	
	Other Expenses	\$	45,000.00	

The Department of Development requests an appropriation increase of \$1,500,000 for the CDSG program for the period April 1, 2023, to March 31, 2024. This is a continuous program approved via O2020-0001. The funding source is the Community Development Fund. The cash transfer to support this item was approved via R2023-0154 on June 6, 2023.

C.	2256 – MetroHealth Subsidy			BA2311601
	FS256110 – MetroHealth Subsidy			
	Other Expenses	\$	8,118,000.00	

The Office of Budget and Management requests additional appropriations of \$8,118,000 for the third quarter (July – September) subsidy transfers to MetroHealth. The funding source is Health and Human Services Levy funds.

SECTION 2. That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following appropriation transfers:

Fund Nos./Budget Accounts

Journal Nos.

A.	FROM: 2285 – Other Judicial			BA2319725
	ME285145 – Med Exam Oth Judicial Grants			
	Personal Services	\$	82,337.60	
	TO: 2285 – Other Judicial			
	ME285145 – Med Exam Oth Judicial Grants			
	Other Expenses	\$	82,337.60	

The Medical Examiner’s Office requests an appropriation transfer of \$82,337.60 to maximize the use of the FY22 ARPA Crime Lab grant which has a period of February 1, 2022 through January 31, 2024. The funding source is the U.S. Department of Treasury passed through the Ohio Department of Public Safety, Office of Criminal Justice Services.

SECTION 3. That the 2022/2023 Biennial Operating Budget for 2023 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 2255 – Health/Human Svc Levy 4.8	CT2311602
FS255105 – HHS Levy 4.8 Subsidies	
Trans Out – Transfer Out	\$ 4,059,000.00
2257 – HHS Levy 4.7	
FS257110 – HHS Levy 4.7 Subsidies (2020)	
Trans Out – Transfer Out	\$ 4,059,000.00
TO: 2256 – MetroHealth Subsidy	
FS256110 – MetroHealth Subsidy (Levy)	
Trans In – Transfer In	\$ 8,118,000.00

The Office of Budget and Management requests a cash transfer of \$8,118,000 for the third quarter (July - September) MetroHealth subsidy transfer. The funding source is the Health and Human Services Levy funds.

SECTION 4. That items approved in Resolution No. R2023-0154 dated June 6, 2023 be rescinded as follows to reconcile appropriations for the year 2023 in the County’s financial system:

Resolution No. R2023-0154 dated 6/6/2023:

Original Items to be Corrected - Section 1

B. 2285 – Other Judicial	BA2319710
ME285100 – Forensic Science Lab	
Other Expenses	\$ (3,160.77)

The Medical Examiner’s Office requests appropriation reduction of \$3,160.77 to close the FY21 Coverdell Formula Grant which had a period of availability of January 1, 2022 through December 31, 2022. This original grant award was approved at the BOC via CON2021-101 at \$84,353.08, and \$81,192.31 or 96% of the funds were spent. The funding source was the Ohio Department of Public Safety Office of Criminal Justice Services and had no cash match requirement for this grant.

Resolution No. R2023-0154 dated 6/6/2023:

Corrected Items - Section 1

B. 2285 – Other Judicial	BA2319728
ME285110 – PROF CONT EDU - PAUL COVERDELL	
Other Expenses	\$ (3,160.77)

The Medical Examiner’s Office requests appropriation reduction of \$3,160.77 to close the FY21 Coverdell Formula Grant which had a period of availability of January 1, 2022 through December 31, 2022. This original grant award was approved at the BOC via CON2021-101 at \$84,353.08, and \$81,192.31 or 96% of the funds were spent. The funding source was the Ohio Department of Public Safety Office of Criminal Justice Services and had no cash match requirement for this grant.

Resolution No. R2023-0154 dated 6/6/2023:

Original Items to Rescind - Section 2

<p>B. FROM: 1105 – General Fund Assigned</p> <p style="padding-left: 40px;">DV105100 – Community Develop (Casino Tax)</p> <p style="padding-left: 40px;">Other Expenses</p>	<p></p> <p></p> <p>\$ 1,500,000.00</p>	<p>BA2322935</p>
<p>TO: 2220 – Community Development</p> <p style="padding-left: 40px;">DV220200 – CDSG Grant</p> <p style="padding-left: 40px;">Personal Services</p> <p style="padding-left: 40px;">Other Expenses</p>		
	<p>\$ 45,000.00</p> <p>\$ 1,455,000.00</p>	

The Department of Development is requesting an appropriation transfer of \$1,500,000 to the Community Development fund. The original appropriation for this transfer was approved via R2023-0079 which was adopted on March 28, 2023. Funding source is Casino Tax.

SECTION 5. The Fiscal Department is authorized to disburse pro-rated monthly subsidy payments to The MetroHealth System from the Health and Human Services Levy Fund through June 2023. Subsequent subsidy payments for Fiscal Year 2023 shall be contingent upon approval by Council.

SECTION 6. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the

public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

Journal CC051
July 18, 2023



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: July 11, 2023

Re: Fiscal Agenda – 7/18/2023 - Proposed

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, OBM; Mary Louise Madigan, Communications

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **July 18, 2023**. The requested fiscal items are necessary to reconcile the originally adopted 2023 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Court of Common Pleas	\$248,566.56	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Development	\$1,500,000.00	B	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Fiscal Office	\$8,118,000.00	C	Health and Human Services Levy	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Medical Examiner	\$82,337.60	A	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Fiscal Office	\$8,118,000.00	A	Health and Human Services Levy	Cash Transfer

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0206

Sponsored by: County Executive Ronayne/Department of Law	A Resolution approving a proposed settlement in the matter of <u>Jasper Muldrow, etc. v. Cuyahoga County, et al.</u> , United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:20-cv-02539; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Plaintiff Wilma Muldrow, individually and as Guardian for Plaintiff Jasper Muldrow, III, filed a civil action docketed as Jasper Muldrow, etc. v. Cuyahoga County, et al., United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:20-cv-02539; and

WHEREAS, Plaintiff and the County of Cuyahoga, Ohio wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Plaintiff has or may have against the County of Cuyahoga and its officers or employees; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes a settlement agreement with Plaintiff in the matter of Jasper Muldrow, etc. v. Cuyahoga County, et al., United States District Court for the Northern District of Ohio, Eastern Division Case No. 1:20-cv-02539, in the total amount of One Hundred Ten Thousand Dollars (\$110,000.00), inclusive of all costs and attorneys' fees.

SECTION 2. The County Executive (or his authorized designee) is hereby authorized to execute said settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

SECTION 3. If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

Journal CC051
July 18, 2023

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0207

Sponsored by: County Executive Ronayne/Fiscal Officer	A Resolution extending the appointment of Lisa Rocco as Interim Treasurer to February 10, 2024; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, the County Executive may appoint interim officers to serve as any departmental director, as Inspector General, or in any position outlined in Article V of this Charter without confirmation by the Council for a period not to exceed 120 days; an interim appointment may continue beyond 120 days by extension or reappointment or another person may be successively appointed to the same position on an interim basis only if confirmed by the Council prior to the expiration of the initial interim appointment; and

WHEREAS, the initial term of Lisa Rocco as Interim Treasurer is set to expire on August 11, 2023; and

WHEREAS, County Executive Chris Ronayne has recommended extending the term of Lisa Rocco's appointment as Interim Treasurer to February 10, 2024; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the extension of the term of Lisa Rocco as Interim Treasurer to February 10, 2024, or until a permanent appointment is made, whichever is sooner.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

Journal CC051
July 18, 2023

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0208

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s appointments and re-appointments of various individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the goal of the Cuyahoga Regional HIV Health Services Planning Council is to identify HIV positive individuals and to link them into appropriate care and living situations to improve health outcomes comprised of Transitional Grant Area of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties; and

WHEREAS, the Membership and Outreach committee of the Cuyahoga Regional HIV Health Services Planning Council recommend the nominees based on satisfying the Membership guidelines as outlined in the 2009 Ryan White Treatment Extension Act, Section 2602, matching Membership positions that were needed on the Planning Council, and those who acknowledged the time requirements for membership; and

WHEREAS, the Regional HIV Health Services Planning Council is a 40-member body serving staggered terms; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, the County Executive has nominated the following individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms:

- 1) Appointments:
 - a) Elizabeth Aguiriano for the term 8/1/2023 – 7/31/2026
 - b) Daytona Harris for the term 8/1/2023 – 7/31/2026
 - c) Anthony Thomas for the term 8/1/2023 – 7/31/2026
- 2) Re-appointments:
 - a) LeAnder Lovett for the term 10/28/2023 – 10/27/2026

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment and reappointment of the following individuals to serve on the Cuyahoga Regional HIV Health Services Planning Council for various terms:

- 1) Appointments:
 - a) Elizabeth Aguiriano for the term 8/1/2023 – 7/31/2026
 - d) Daytona Harris for the term 8/1/2023 – 7/31/2026
 - e) Anthony Thomas for the term 8/1/2023 – 7/31/2026

- 2) Re-appointments:
 - a) LeAnder Lovett for the term 10/28/2023 – 10/27/2026

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



July 10, 2023

Pernel Jones, Jr., President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga Regional HIV Health Services Planning Council

Dear President Jones:

Pursuant to provisions contained in the Ryan White HIV/AIDS Treatment Extension Act of 2009, I am nominating the individuals listed below and in the attached documents to serve on the Cuyahoga Regional HIV Health Services Planning Council. The Council has specific membership requirements and a brief summary of the applicable mandates is attached for review as well.

Re-appointment

- **LeAnder Lovett**, 3-year term, 10/28/2023 – 10/27/2026

Appointment

- **Anthony Thomas**, 3-year term, 8/1/2023 - 7/31/2026
- **Daytona Harris**, 3-year term, 8/1/2023 - 7/31/2026
- **Elizabeth Aguiriano**, 3-year term, 8/1/2023 - 7/31/2026

The HIV Services Planning Council is formed pursuant to Federal Law and serves the Transitional Grant Area comprised of Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties. The Council strives to identify HIV positive individuals and link them to appropriate care and living situations to improve quality of life and relevant health outcomes.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Zoe Toscos in my office at 216-443-8356.

Sincerely,

A handwritten signature in black ink that reads "Chris Ronayne".

Chris Ronayne
County Executive



My objective is to expand my career and experience in Public Administration. I have over five years of public service and management experience. I am interested in utilizing my social work background and management skills to develop and uphold policy and processes that positively affect our community.

EXPERIENCE

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NOVEMBER 2020-PRESENT

SENIOR SUPERVISOR: EMPLOYMENT FAMILY SERVICE /TEAM COORDINATOR

Supervises lower level supervisors, office managers and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; provides training and instructions; evaluates employee performance; assists with the management of the daily operations of a full service neighborhood family service center; ensures daily operations, case management and service delivery processes are in compliance with county, state, and federal government; manages multiple service delivery programs by implementing policies, recommending enhancements, and monitoring compliance; performs related administrative responsibilities; prepares and maintains various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; prepares and reviews documents related to payroll, time sheets, and requests for leave and overtime; receives and responds to requests for information from various agencies;

OCTOBER 2016 – NOVEMBER 2020

EMPLOYMENT FAMILY SERVICE SUPERVISOR, CUYAHOGA JOB AND FAMILY SERVICES

Supervises Eligibility Specialists that provide social and public assistance, provides job training and instruction, evaluates performance, Monitors control of unit activities, prepare presentations, Determining and re-determining eligibility for financial, medical, and food assistance programs

MAY 2014 – OCTOBER 2016

EMPLOYMENT FAMILY SERVICE SPECIALIST, CUYAHOGA JOB AND FAMILY SERVICES

Interviewing families as part of determining eligibility, Customer Service, Prepare and send routine correspondence sent to clients, Knowledge regarding PA and non-PA programs, Attend State hearings upon Request, Policy interpretation

DECEMBER 2013 – MAY 2014

CUSTOMS BROKERAGE REPRESENTATIVE, UPS SUPPLY CHAIN SOLUTIONS

Preparation of custom entries and forwarding freight to designated locations, Coordinate freight delivery to designated locations; Establish and maintain client relationships, Policy interpretation and design, Prepare Customs entries and follow-up with the clearance process on all entries prepared, Responsible for filing entries to customs via GBS-CM in a timely and accurate manner

NOVEMBER 2011- SEPTEMBER 2013

GROUP HOME COORDINATOR, SAFELY HOME, THERAPEUTIC RESIDENTIAL CENTER

Second shift supervisor, crisis Prevention and intervention Training, worked with sexually and aggressive male teenagers between the ages of 10-17, established and maintained relationships with client case managers and probation officers,

EDUCATION

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APRIL 2011

BACHELOR OF ARTS, TIFFIN UNIVERSITY

Marketing & Advertising

MAY 2020

MASTER OF SCIENCE AND SOCIAL ADMINISTRATION, (MSSA) CASE WESTERN RESERVE UNIVERSITY

Social Work, Substance Use Disorders

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APRIL 2018
LEAN SIX SIGMA YELLOW BELT, CUYAHOGA COMMUNITY COLLEGE
Project Management and Process Improvement

MAY 2017
HHS LEADERSHIP SEMINAR SERIES, CUYAHOGA COUNTY HEALTH AND HUMAN SERVICES
Leadership Cohort 4, Presenting and Problem Solving in Leadership

SEPTEMBER 2018
CALM CERTIFICATION, SUICIDE PREVENTION RESOURCE TRAINING INSTITUTE
Counseling on Access to Lethal Means, Navigating Difficult Situations

SKILLS

- Experience working in client server operation systems (CRISE, OBWP, EDMS, BOSS)
- Extensive experience working with a variety of Microsoft and Adobe publication programs
- Statistical and Graphical Analysis
- Conducted Community Assessments
- Collecting, Analyzing, Interpreting qualitative and quantitative data
- Public Service
- Management
- Process Improvement
- Case Managing
- Program Development
- Project Management
- Identifying and advising possible Strategies

ACTIVITIES

Both professionally and personally I am an active volunteer for community programs. I am actively involved with Cleveland Clinic Men's Minority Health Fair, Harvest for Hunger, MLK Renovation and AAU Summer sports for youth of all ages.

Complete list of references available upon request.

Daytona Harris

Education

MASTER OF SCIENCE IN SOCIAL ADMINISTRATION | 05/2017 | CASE WESTERN RESERVE UNIVERSITY

- Field of Study: Social Work – Direct Practice

BACHELOR OF SCIENCE | 05/2012 | BALDWIN WALLACE UNIVERSITY

- Double Major: Psychology/Criminal Justice

Experience

MEDICAL CASE MANGER | NEIGHBORHOOD FAMILY PRACTICE – CLEVELAND, OH | SEPTEMBER 28, 2020 - PRESENT

- Serve as the lead point of contact, advocate, and informational resource for patients, care team, family/caregivers, payers, and community resources.
- Assists patients living with HIV to determine eligibility for Ryan White Part A (RWPA) services.
- Assess patients unmet physical, behavioral health and social needs by utilizing the RWPA Psychosocial Assessment. Develops an Individualized Care Plan with the patient, nurse care coordinator and providers which include goals, identification of barriers and action plans.
- Works collaboratively with program & fiscal staff to ensure compliance with grant requirements and expectations. Develops policies and standard operating procedures for the RWPA services.
- Assists with recommendations for personnel decisions for prospective new hires and trains all new hires within the Ryan White Team.
- Ensures accurate data entry.

SOCIAL WORKER PRN | LAKE HEALTH - WILLOUGHBY, OH | JUNE 22, 2020 – MARCH 21, 2021

- Provide crisis intervention by conducting interviews with patients and their families to gather behavioral health/psychosocial data. Complete behavioral health psycho/social assessments and documents this information in both electronic medical records and patients' chart.
- Document the mental status exam on the Behavioral Health assessment forms.
- Ensures continuity of care through discharge planning with the patient and family.

SOCIAL WORKER 1 LAA | NORTHCOAST BEHAVIORAL HEALTHCARE – NORTHFIELD, OH | SEPTEMBER 30, 2019 - SEPTEMBER 25, 2020

- Monitor and facilitate pathway(s) of forensic movement, up to and including discharge; associated responsibilities include, but are not limited to collaborating with treatment teams regarding patient' readiness for level of movement within timeframe guidelines and policies established by the forensic department; participating as directed in pre-discharge and discharge meetings that may include treatment teams, community partners, jails, and courts.
- Co-Lead Weekly Educational Groups to patients regarding the LAA department and answers any questions patients may have regarding their legal status.
- Perform weekly or as directed unit rounds with teams to facilitate movement, outline barriers and possible solutions, and provide guidance and education regarding forensic processes, legal processes, and timelines.

DOMESTIC VIOLENCE DEPARTMENT CASE MANAGER | DOMESTIC RELATIONS COURT - CLEVELAND, OH | JULY 12, 2018 - SEPTEMBER 27, 2019

- Reviewed with litigants' available options at their scheduled court hearing and helped litigants develop Consent Domestic Violence Civil Protection Orders (DVCPO).
- Identified normal and dysfunctional interaction between family members and assess the needs of family members for appropriate outside agency assistance or further investigation to assess the need for referrals to appropriate outside entities. Facilitated compromises between parents on minor issues pertaining to parenting of children or other delicate issues.
- Reviewed litigants progress with parenting orders, mental health and substance abuse counseling, and compliance with the DVCPO at scheduled review hearings.
- Reviewed and approved attorney Ex Parte DVCPO's filings.
- Created and implemented Case Management Modification Services.

DOMESTIC VIOLENCE DEPARTMENT DIRECTOR ASSISTANT | DOMESTIC RELATIONS COURT - CLEVELAND, OHIO | JANUARY 25, 2016 - JULY 11, 2018

- Assisted in discussing with litigants' options at their scheduled court hearings and worked with litigants to develop Consent DVCPO and reviewed attorney Ex Parte DVCPO's filings.
- Assisted in conducting initial screening and intake to determine if litigants are in proper court/jurisdiction and have necessary initial information for filing and replies to telephone and in person inquiries regarding DVCPO cases.

SOCIAL SERVICE WORKER 3 - ALTERNATIVE RESPONSE UNIT | STARK COUNTY CHILDREN SERVICES - CANTON, OH | MARCH 14, 2013 - JANUARY 22, 2016

- Conducted initial investigation of child abuse, neglect, and other referrals.
- Conducted in-depth, culturally sensitive interviews with clients, caregivers, children and collateral contacts through face-to-face home visits, office visits, phone calls and written communication. Identify normal and dysfunctional interaction between family members and assess the needs of family members for appropriate referrals.

PRESENTATIONS/TRAININGS

- **CPI - Non-Violent Crisis Intervention Course** (August 12, 2020)
- **Specialized Family/Divorce Mediation Training** (April 13, 2018) offered by the Supreme Court of Ohio
- **Domestic Abuse Issues for Mediators** (April 3, 2018) offered by the Supreme Court of Ohio
- **Fundamentals of Mediation Training** (August 31, 2017) offered by the Supreme Court of Ohio
- **Presented on Setting You Up for Tomorrow: Effective Parent Engagement** (March 25, 2017): Co-Facilitator at the Case Western Reserve University Parent College.
- **Presented on Workforce Development: The Key to Health Parity** (October 6, 2016): Co-Facilitator at the MACC (Multiethnic Advocates for Cultural Competence) Conference on Workforce Disparities: Vision for the Future.

SKILLS

- Decision-making and problem-solving
- Time management
- Organizational skills
- Critical thinking
- Conflict resolution
- Verbal and written communication
- Client Advocacy
- Active listening
- Leadership Skills
- Crisis intervention



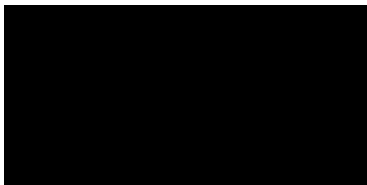
ELIZABETH
AGUIRIANO

PROFILE

My name is Elizabeth Aguiriano
Everybody knows me as Biffy.

I am a proud, caring and compassionate health care professional who takes great pride in serving my community and identifying care gaps to improve the overall health and communication of my team members and patients.

CONTACT



HOBBIES

- Holistic/Eastern medicine practices
- Meditative practice and application
- Antique/secondhand store adventures
- Being at the shore (lake and ocean)

EDUCATION

Knoedler School of Practical Nursing

From 8/2004-7/2005

Successfully completed clinical competencies in various nursing applications such as geriatrics, skilled nursing, post-operative care, OB/GYN, long term and hospice/palliative care
-Current and unencumbered LPN/meds license
-Current BLS certification

Art Institute of Pittsburgh

1/1995-4/1997

Successfully completed general course studies including computer generated graphic design, art theory and history, anatomy photography, sculpting, jewelry making

WORK EXPERIENCE

The Ashtabula Clinic-LPN

10/2010-6/2021

- Provide excellent customer service** in outpatient clinical setting via direct patient, telephone and electronically via EPIC health system.
- Positively interact with multidisciplinary team members** to provide positive health outcomes across all spectrums of patient care.
- Able to work independently and manage time** and tasks effectively, efficiently and completely.
- Capable of communicating in both English and Spanish (fluently)** to ensure that patients are appropriately informed of medical diagnosis, care plan and allow access for patients to appropriately collaborate with providers concerning care plan.
- Maintain a high standard of patient safety and privacy via strict **adherence to HIPAA and JCAHO guidelines.**

Carinton Park Nursing Facility-LPN

4/2007-10/2010

Park Haven Home-LPN

9/2005-4/2007 remained PRN until 2013

- Provide hands on care to patients with impeccable attention to hygiene, patient privacy and integrity** for various categories including long term care, skilled nursing, post-operative care including wound care and management, behavioral health, dementia/Alzheimer's,
- Effective communication with all team members**, patient and family members as appropriate to implement physician orders, medication administration, diabetes management, wound management, tracheostomy care, enteral tube feeding, vaccine and injection administration.
- Continuous monitoring of patient status** and implementation of acute plan of care if/when change of baseline is observed to maintain excellent care and meet all needs as applicable.
- Excellent charting and proper documentation** to maintain accurate medical record of patient condition, medication administration and treatment plan.
- Maintain appropriate medical supplies** and assistive devices via inventory ordering and maintaining stock in good working order with attention to expiration dates and storage policy.

Happy Hearts-LPN

2017-2018

- Assist with all aspects of activities of daily living** as appropriate in the classroom setting for primary, middle and high school grade levels for school aged children with special needs.
- Maintain high level of safety and hygiene for students.**
- Assist various team members** while providing speech therapy, physical therapy and occupational therapy.
- Monitor health status** and administer medications, supplemental nutrition and acute first aid per physician order and individual care plan.
- Clear and positive communication** with all team members and family as appropriate.
- Maintaining a positive and exciting example** for these amazing students while encouraging integration and acceptance into all aspects of student daily activities.

EYE Lighting-lightbulb manufacturer and low motor operator

5/1998-12/2003

- Excellent teamwork** on assembly line manufacturing all inner workings, soldering, testing and quality control, packing and shipping of various styles and sizes of lightbulbs.
- Positive team member** at all times to promote friendly, professional and efficient daily work environment and enhance productivity.
- Organization and effective time management** to ensure appropriate and cost-effective shipping of products
- Effectively able to work independently, multitask and meet deadlines as assigned.**

Volunteerism

Camp nurse

- Special needs adult camp at Camp Kolonia

2013-2019

High School age summer camp

2019

Awards

-Acts of Courage Award

American Red Cross (Lake to River Chapter)

June 15, 2015

Caregiver Celebrations Honor Award

Ashtabula County Medical Center

December 16, 2014

Caregiver Celebrations Appreciation Award

The Ashtabula Clinic

-August 22, 2014- Assisting with Spanish interpreting for general surgeon Dr Bibidakis.

-March 28,2014-Assiting with Spanish interpreting for pediatrician Dr Adigopula, Dr El Gammal, Dr Miller, Dr Cauwenbergh.

-September 5, 2013-Team lead in defusing potential violent situation in outpatient clinical setting.

CUYAHOGA REGIONAL HIV SERVICES PLANNING COUNCIL

Nomination Form

Name of Nominee: Lovett (Last Name) LE Anderson (First Name)

Agency/Organization: Gender: Male Female Transgender

Race: American Indian Asian Black or African American Native Hawaiian or Other Pacific Islander White Unknown or Not Reported

Ethnicity: Hispanic/Latino Not Hispanic/Latino Unknown or Not Reported

Membership Category* (Please check all federally defined membership categories that apply). This information is being requested for the purpose of ensuring broad representation from all affected communities and providers serving people living with HIV/AIDS.

HIV/AIDS COMMUNITY:

- Persons Living with HIV or with AIDS Infants, Children or Youth
Affected Community (please specify):
Caregiver/Family Member of person(s) living with AIDS
A Former Federal, State or Local Prisoner released from Penal System during the preceding 3 years and had HIV on the date they were released. Release Date

EMPLOYEE OR BOARD MEMBER OF:

- Social Service Provider
Provider of housing and homeless services (This is in addition to a HOPWA representative)
Local Public Health Agency
Non-elected Community Leader
Community Based and AIDS Service Organization (CBO)
HRSA Funded HIV Pediatric Demonstration Project
Health Care Provider (including Federally qualified health centers)
Provider of HIV prevention services
Grantee under other Federal HIV Programs
Mental Health Provider
Hospital or Health Care Planning Agency
State Government Agency - Ryan White Part B
State Medicaid Agency
Ryan White Part C
Ryan White Part D
Substance Abuse Provider
Other:

Were you referred by anyone, if so, whom? Name: Stevens

Qualifications of Nominee – Please include the following information:

1. Paragraph statement why you should be considered for Planning Council
2. Full Bio/Resume describing qualifications and expertise to serve on Planning Council.
3. The extent to which nominee represents the membership category and experience in the AIDS Community (Please see list on Page 1)
4. Are there any conflicts of interest (ie. Employee or Board member p. 1)?

I have been living with HIV since (92) and a person that is a Veteran of the U.S. and person that has been incarcerated might be enough to exclude me to be a member of the Planning Council. I feel that I can give good perspective of an adult male who is currently living with H.I.V. in my community today

*****PLEASE NOTE: Individuals volunteering to serve on the Planning Council must commit to the following:**

1. Attending monthly Planning Council meetings;
2. Serving on at least one sub-committee; -----
3. Disclosing information regarding their HIV/AIDS status; and
4. Disclosing any potential conflict of interest as defined by the Planning Council.

Please return form and attachments to:
Regional Planning Council Manager
Ryan White Part A Office
Cuyahoga County Board of Health
5550 Venture Dr.
Parma, OH 44130

Faxes may be sent to: (216) 676-1321

Please remember to send ALL needed documentation and sign below.

Applicant Signature: _____

Date: 3.25.19

MRM Co-Chair Signature: _____

Date: _____

Cuyahoga Regional HIV Prevention and Care Planning Council
Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

**Membership Retention and Marketing
 Open Nomination Outcome – January – August 2022**

No.	Name	Organization	Membership Category	Application Status
1.	Biffy Aguiriano	Unaffiliated	Non-Aligned PLWH	New Applicant
2.	Daytona Harris	Neighborhood Family Practice	Part C Representative	New Applicant
3.	Anthony Thomas	Cuyahoga County Jobs and Family Services	County Medicaid Agency	New Applicant

I. New Applicants for Initial Appointment – Qualification Statement

- Biffy Aguiriano** – Ms. Aguiriano is a resident of Ashtabula County. She is an LPN and has served the community for more than sixteen (16) years, the last eleven (11) years at Ashtabula County Medical Center in the outpatient clinical setting. As an LPN, Ms. Aguiriano witness’s firsthand opportunities to combat stigma, provide awareness, and early intervention opportunities. She observes numerous care gaps, stigma, and lack of support for people living with HIV. If appointed, she intends to use her medical and personal experience to provide support, knowledge, and increased access for those living with or at risk for HIV in her demographic and provide greater understanding that a diagnosis of HIV is not a death sentence or scarlet letter. Her goal is to provide help, hope and health and work to improve access to HIV related services in Ashtabula, an outlying county in the Transitional Grant Area.
- Daytona Harris** – Ms. Harris is a Medical Case Manager (MCM) with Neighborhood Family Practice, a local Ryan White Part C funded medical provider. She holds a Master of Science and Social Administration and a Bachelor of Science with a double major in Psychology and Criminal Justice. She has been a social worker for over a decade. During the past two (2) years at Neighborhood Family Practice, Ms. Harris has been motivated to make certain that their Ryan White Department provides a comprehensive delivery of services, addressing any barriers to care for their patients and to align her organization’s goals with those of the Planning Council. If appointed, she would represent the Part C, mandatory membership category and have an opportunity to further her education on the needs of her organization’s HIV positive clients. As well, she plans to help prevent HIV with their PrEP services while also providing prompt linkage to care or their newly diagnosed patients.
- Anthony Thomas, Jr.** – Mr. Thomas is currently a senior supervisor with the Cuyahoga County Job and Family Services, the County Medicaid Agency. He has a Master of Science and Social Administration in Social Work, Substance Use Disorders and a Bachelor of Art in Marketing and Advertising. His educational background, coupled with his professional knowledge of Medicaid policies, programs, and procedures will allow him to be an asset and

great addition to the Council. The work in his center primarily focuses on Medicaid. If appointed, he would replace the current Planning Council member, in the mandatory membership category, Medicaid representative and provide monthly updates at Planning Council meeting of Medicaid policies that impact the majority of PLWH.

II. Applicants for Re-appointment – Qualification Statement

1. **LeAnder Lovett** – Mr. Lovett is a former Planning Council member, who served for a brief period on the Council. He was recruited by a current member with over 18-years of service on and off the Council. If re-appointed, he will continue to represent a key demographic important to Planning Council reflectiveness. He brings valuable insight to help reach a sub-population that has been tremendously challenging to reach. LeAnder is a disciplined man of integrity, who has lots to offer and plans to continue to use his voice to offer hope and acceptance to individuals living with HIV/AIDS. He believes the Planning Council provides a platform that offers hope and optimism to individuals living with HIV/AIDS and he hopes to make a contribution by serving as a link to the Planning Council for individuals that were formerly incarceration or have been former substance users. He is committed to sharing his experiences and making a positive contribution to the goals and objectives of the Cuyahoga Regional HIV Prevention and Care Planning Council.

Membership, Retention and Marketing Committee Motion – Motion to approve the slate of candidates for formal appointment & re-appointment to serve on Planning Council, by the Cuyahoga County Executive.

Date: Sept. 7, 2022 **Made by:** Naimah O. **2nd by:** Clinton D.
Vote: In Favor 8 **Abstentions:** 0 **Oppose:** 0

Executive Committee Marketing Committee Motion – Motion to approve the slate of candidate for formal appointment & re-appointment to serve on Planning Council, by the Cuyahoga County Executive.

Date: Sept. 21, 2022 **Made by:** Naimah O. **2nd by:** Clifford B.
Vote: In Favor 9 **Oppose:** 0 **Abstentions:** 1

Planning Council Committee Marketing Committee Motion – Motion to approve the slate of candidate for formal appointment & re-appointment to serve on Planning Council, by the Cuyahoga County Executive.

Date: Naimah O. **Made by:** Naimah O. **2nd by:** Clifford B.
Vote: In Favor 19 **Abstentions:** 0 **Oppose:** 0

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0209

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution declaring that public convenience and welfare requires the resurfacing of Snow Road from Ridge Road to State Road in the City of Parma and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Parma in connection with said project; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of Snow Road from Ridge Road to State Road in the City of Parma; and

WHEREAS, the anticipated start date is summer of 2025; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Cuyahoga County Council District 4; and

WHEREAS, the estimated project cost is \$2,429,196.00; and

WHEREAS, this project will be funded 80% (\$1,943,356.80) Federal, 10% (\$242,919.60) Cleveland/Cleveland Metroparks and 10% (\$242,919.60) County Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of Snow Road from Ridge Road to State Road in the City of Parma.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Public Works Requests Approval of the Public Convenience and Welfare for the Resurfacing of Snow Road, in the City of Parma

Scope of Work Summary

The Public Works Department is requesting that Council find:

- That public convenience and welfare requires the approval of the resurfacing of Snow Road from Ridge Road to State Road, in the City of Parma.
- That special assessments are not to be levied and collected to pay part of the County’s costs of these improvements.
- Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipality. The anticipated cost of this project is \$2,429,196. This project is part of the NOACA TIP 2021-2024 and the County is requesting to be the project sponsor. The anticipated start date is the Spring of 2025 and it is anticipated to be completed in the Fall of 2025.

The primary goal of this request is to begin the process of Council review and approval of this project. The primary goal of the project itself is the approval of Convenience and Welfare.

Procurement – N/A

Contractor and Project Information – N/A

Council District 4

Project Status and Planning

The project is new to the County.

Funding

The project is to be funded with funded \$1,943,357 Federal (80%), \$242,920 County Road and Bridge (10%) and \$242,919 Parma (10%). The total cost of the project is \$2,429,196. By Invoice

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0210

Sponsored by: County Executive Ronayne/Department of Public Works/Division of County Engineer	A Resolution approving Right-of-Way Exhibits as set forth in Plat No. M-5052 for rehabilitation of North Marginal Road Connector from East 9 th Street to East 55 th Street in the City of Cleveland; authorizing the County Executive through the Department of Public Works to acquire said necessary Right-of-Way; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Division of County Engineer recommends approving Right-of-Way Exhibits as set forth in Plat No. M-5052 for rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland; and

WHEREAS, the primary goal of this project is to obtain Council’s review and approval of the right-of-way plans and approval of the required acquisition needed for rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland; and

WHEREAS, the project is located in Council District 7; and

WHEREAS, the anticipated right-of-way acquisition cost is \$150,000.00 which will be funded 100% by County Road and Bridge Funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby approves Right-of-Way Exhibits as set forth in Plat No. M-5052 for rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland.

SECTION 2. That the County Executive through the Department of Public Works is hereby authorized to acquire the Right-of-Way necessary for said improvement.

SECTION 3. That all proceedings relative to Right-of-Way as set forth in Plat No. M-5052 are hereby ordered copied into the Road Record of the County by the Department of Public Works and copied into all other proper records of the County by the Fiscal Officer as required by law.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Seeking Authority to Acquire Right-of-Way for the North Marginal Rd Connector Project

Scope of Work Summary

This Legislative Action Request does not involve a contract.

The Department of Public Works is seeking the following in connection with North Marginal Rd Connector Project:

- (1) approval of the Right-of-Way Plans M-5052
- (2) authority to acquire required right-of-way; and
- (3) ruling that special assessments are not to be levied and collected to pay any part of the County's costs of these improvements.

Since June 21, 2023 and continuing until the Resolution granting the requested action is either adopted or rejected, the Department of Public Works has posted and provided continuous notice of the following on its website:

- The Department of Public Works has submitted the Project's Right of Way Property Plans M-5052 for County Council approval and that the same are available for viewing on said website;
- The Department of Public Works intends to acquire right-of-way for said improvement;
- That a First Reading of the Resolution approving the revised right-of-way plans will be made by the Cuyahoga County Council at its meeting scheduled to begin at 5:00 p.m. on July 18, 2022; and,
- That general public access and ability to review the right-of-way plans via an electronic link as indicated.

There are a total of 4 ownerships and 20 parcels associated with the acquisition of right-of-way for this project. The City of Cleveland owns 15 of the parcels.

- a. The primary goal of this project is to obtain Council's review and approval of the right-of-way plans and approval of the required acquisitions needed for the North Marginal Rd Connector Project
Location: City of Cleveland along North Marginal between East 9th to East 55th Street.
- b. District 7

Project Status

Acquisition must be completed in 2023. The Project is anticipated for construction in 2024.

Funding

The project is to be funded with \$5,684,048 Federal (47%), \$5,700,000 Cleveland/Cleveland Metroparks (47%), \$700,000 County Road and Bridge (6%). The total cost of the project is \$12,084,048. \$150,000.00 – Right of Way

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0211

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution fixing the 2024 water, storm and sanitary sewer maintenance and/or sewerage treatment rates for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/County Sanitary Engineer recommends fixing water, storm and sanitary sewer maintenance and/or sewerage treatment rates for the County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24 for Fiscal 2024; and

WHEREAS, the County has contractual obligations with communities to operate and maintain water lines and sewerage systems including storm sewers, sanitary sewers, wastewater treatment plants, and pumping stations; and

WHEREAS, the funds are necessary to pay for the treatment and disposal costs, and for proper maintenance and operation of the water lines and sewerage systems in said districts for Fiscal 2024; and

WHEREAS, in accordance with the Ohio Revised Code Section 6117.02, the County may levy an assessment to pay the cost and expense of the maintenance and operation of such improvements, including the disposal of sewage; and

WHEREAS, said water, storm and sanitary sewer maintenance and/or sewerage treatment rates shall be applied as follows:

Single Family	Front footage x maintenance rate
Condominiums	Average front footage for the community x 0.87 x sewer maintenance rate
Apartments	Per settlement formula per Common Pleas Case #245631
Commercial	Front footage x maintenance rate x 1.15
Industrial	Front footage x maintenance rate x 1.15

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That in order to provide funds with which to maintain and operate water lines and sewerage systems in County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24 for Fiscal 2024, the following rates shall be charged to the actual and/or potential users of such sewerage system:

**Sewer Maintenance Rate
(Per Front Foot)**

2023

Sewer Area No. 1

Brooklyn	
Sanitary Sewer	\$ 2.20
Storm Sewer	\$.40
Linndale - All Sewers	\$ 2.50
Parma Heights	
Sanitary Sewer	\$ 1.20
Storm Sewer	\$ 1.25
Water Transmission Lines	\$ 0.05

Sewer Area No. 1A

Parma	
Sanitary Sewers	\$ 1.75
Storm Sewers	\$ 0.40

Sewer Area No. 2

Brooklyn Heights	
Sanitary Sewers	\$ 1.50
Storm Sewers	\$ 0.25
Seven Hills - Sanitary Sewers	\$ 1.00 (A)

Sewer Area No. 3

Beachwood	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75
Gates Mills - Sanitary Sewers	\$ 10.00
Highland Heights	
Sanitary Sewers	\$ 1.00
Storm Sewers	\$ 1.50
Lyndhurst - Sanitary Sewers	\$ 1.00
Mayfield Heights	
Sanitary Sewers	\$ 2.50
Storm Sewers	\$ 0.00

Mayfield Village - Sanitary Sewers	\$ 2.00
Pepper Pike - Sanitary Sewers	\$ 2.50
	\$ 200.00 (B)
Richmond Heights	
Sanitary Sewers	\$ 2.00
Storm Sewers	\$ 0.70
South Euclid - Sanitary Sewers	\$ 1.00 (C)

Sewer Area No. 5

Beachwood	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 0.75
Bedford Heights - Sanitary Sewers	\$ 1.95
Highland Hills - Storm Only	\$ 2.50
North Randall	
Sanitary Sewers	\$ 0.75
Storm Sewers	\$ 1.75
Orange Village - Sanitary Sewers	\$ 3.00
Warrensville Heights	
Sanitary Sewers	\$1.25
Storm Sewers	\$1.25

Sewer Area No. 8

Middleburg Heights	
Sanitary Sewer	\$ 2.00
Storm Sewer	\$ 0.50
Water Transmission Lines	\$ 0.20

Sewer Area No. 9

Garfield Heights	
Sanitary Sewers	\$ 2.20
Storm Sewers	\$ 0.30
Maple Heights	
Sanitary Sewers	\$ 2.25
Storm Sewers	\$ 0.95
Water Transmission Lines	\$ 0.10

Sewer Area No. 13

Brecksville	
Sanitary Sewers	\$ 2.50
Storm Sewers	\$ 2.10
Broadview Heights	
Sanitary Sewers	\$ 1.50

Sewer Area No. 14

Olmsted Township	
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Sanitary Sewers	\$ 3.50
Storm Sewers	\$ 0.47

Sewer Area No. 18

Oakwood

Sanitary Sewers	\$1.10
Storm Sewers	\$0.40

Sewer Area No. 20

Bedford - Sanitary Sewers	\$ 1.60
Walton Hills - Sanitary Sewers	\$ 1.60 (D)
	\$ 150.00 (E)

Sewer Area No. 21

Woodmere

Sanitary Sewers	\$ 2.25
	\$ 225.00 (F)
	\$ 150.00 (F)
Storm Sewers	\$ 0.40
Water Transmission Lines	\$ 0.10

Sewer Area No. 22

Newburgh Heights - All Sewers	\$ 6.20
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Sewer Area No. 24

East Cleveland - All Sewers	\$ 3.00
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- (A) Rate Applies to properties served by County Improvement No. 231.
- (B) Flat Rate: \$200.00 per year to residential parcels tributary to Creekside, (ten years - beginning 1/1/2016). Commercial charge based on water consumption.
- (C) Rate Applies to portion of South Euclid tributary to County Improvement Nos. 3-A-1 and 3-A-2 only.
- (D) Rate Applies to commercial/industrial parcels only
- (E) Flat Rate: \$150.00 charge for a residential parcel served by sanitary sewers.
- (F) Flat Rate: \$225.00 charge for each improved parcel for 2024.
\$150.00 charge for each unimproved parcel for 2024.

Any charges that are not paid shall be certified to the County Fiscal Officer, as provided by law, for collection.

SECTION 2. That the Clerk of Council be, and she is hereby, instructed to transmit a copy of this Resolution to the County Fiscal Officer.

SECTION 3. It is necessary that this Resolution become immediately effective to comply with the Ohio Revised Code, Section 6117.33, which provides that assessments for such rates must be certified on or before the second Monday in September, that being September 14, 2020. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____,20____

DPW 2024, Authorization to Prepare (Fixing) 2024 Sewer Maintenance Rates for Municipalities (part 1 of 2)

Scope of Work Summary

Department of Public Works requesting authorization to prepare maintenance assessments for County sewer Area Numbers 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22, 24 for Fiscal 2024. The County of Cuyahoga approves rates for the Sanitary Engineering Division because the County has contractual obligations with communities to operate and maintain sewerage systems including sanitary sewers, storm sewers, wastewater treatment plants and pumping stations. There is no cost associated with this specific agreement.

The primary goal is to collect all operational expenditures for revenues collected from users of the sewerage system (level-one financing). Each sewer area differs in population size, lineal feet sewers and number of wastewater treatment plants and/or pumping stations that must be maintained. This results in cost variations requiring different rates between and sometimes within areas. Secondly, sewer area accounts should always reflect a reserve balance to respond to unplanned repairs and/or replacement of sewerage systems. Area/community balances will be considered capital funds that can be expended on unplanned projects and/or condition of the sewer system and attempts to repair/replace systems where necessary, (planned capital projects) and within funds available for this (level-three financing). It is the intent of the department to continue financing its operation at all three (3) levels and to continue its program in accordance with contractual obligations and effective engineering practices.

The rates are in accordance with the Ohio Revised Code Chapter 6117.02 stating the County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements, including disposal of sewage.

Contractor and Project Information

The municipalities are divided into Sewer Areas, which can be found on attachment. The Sewer Areas are within the following County Districts: 1, 2, 4, 5, 6, 8, 9, 10, 11.

Project Status and Planning

The rate schedule is updated annually. The rates must be passed by Council on or before September 11, 2023, per Ohio Revised Code 6117.33 which provides that assessments for such rates must be certified on or before the second Monday in September.

Funding

There is no cost associated with this.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0212

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution approving and confirming the 2024 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, in accordance with Ohio Revised Code Section 6117.02; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Sanitary Engineer has prepared and presented to the County Council for the County of Cuyahoga, Ohio the 2024 water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24; and

WHEREAS, funds are necessary to pay for the operation and maintenance of water lines, sewerage systems, including storm sewers, sanitary sewers, wastewater treatment plants, and pumping stations for said Districts for Fiscal 2024; and

WHEREAS, the primary goal is to collect all operational expenditures from revenues collected from users of the water lines and sewerage systems; and

WHEREAS, in accordance with the Ohio Revised Code Section 6117.02, the County may levy an assessment to pay the cost and expense of the maintenance and operation of such improvements, including the disposal of sewage; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the water, storm and sanitary sewer maintenance and/or sewerage treatment assessments for County Sewer District Nos. 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22 and 24, as prepared and filed with the Council by the County Sanitary Engineer be, and the same are, hereby approved and confirmed and said assessments are hereby ordered recorded in the original assessment records of the County of Cuyahoga, Ohio for the year 2024, to which reference is hereby made a part hereof, as fully and completely as though set forth at length and rewritten herein.

SECTION 2. That there be, and hereby is, levied and assessed upon the several lots and parcels of land listed and described in said report the amount set forth to be assessed by the County of Cuyahoga, Ohio, through the Department of Public Works/County Sanitary Engineer, upon each of said lots and parcels of land.

SECTION 3. That the said assessments so made, approved and confirmed, are hereby certified to the County Fiscal Officer for collection.

SECTION 4. That the installments of such assessments, when collected, shall be placed to the credit of the Department of Public Works/County Sanitary Engineer's fund to be used for the purposes set forth in the Resolution directing the Department to prepare such assessments.

SECTION 5. That the Clerk of Council be, and she is hereby, instructed to transmit a copy of this Resolution to the County Fiscal Officer and one copy to the Department of Public Works/County Sanitary Engineer.

SECTION 6. It is necessary that this Resolution become immediately effective to comply with the Ohio Revised Code, Section 6117.33, which provides that assessments for such rates must be certified on or before the second Monday in September, that being September 9, 2019. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____,20____

DPW, REQUESTING Approval & Confirmation of 2024 SEWER MAINTENANCE RATES FOR MUNICIPALITIES
(part 2 of 2)

Scope of Work Summary

Department of Public Works requesting approval and confirmation to prepare maintenance assessments for County Sewer Area Numbers 1, 1A, 2, 3, 5, 8, 9, 13, 14, 18, 20, 21, 22, 24 for Fiscal 2024. The County of Cuyahoga approves rates for the Sanitary Engineering Division because the County has contractual obligations with communities to operate and maintain sewerage systems including sanitary sewers, storm sewers, wastewater treatment plants, and pumping stations. There is no cost associated with this specific agreement.

The primary goal is to collect all operational expenditures for revenues collected from users of the sewerage system (level-one financing). Each sewer area differs in population size, lineal feet sewers and number of wastewater treatment plants and/or pumping stations that must be maintained. This results in cost variations requiring different rates between and sometimes within areas. Secondly, sewer area accounts should always reflect a reserve balance to respond to unplanned repairs and/or replacement of sewerage systems. Area/community balances will be considered capital funds that can be expended on unplanned projects and/or pay long-term capital debt (level-two financing). Lastly the Sanitary Engineering Division routinely evaluates the condition of the sewer system and attempts to repair/replace systems where necessary, (planned capital projects) and within funds available for this (level-three financing). It is the intent of the department to continue financing its operation at all three (3) levels and to continue its program in accordance with contractual obligations and effective engineering practices.

The rates are in accordance with the Ohio Revised Code Chapter 6117.02 stating the County may levy an assessment to pay the cost and expense of the maintenance and operation of such sewerage improvements, including the disposal of sewage.

CONTRACTOR AND PROJECT INFORMATION

The municipalities are divided into Sewer Areas, which can be found in the attachment. The Sewer Areas are within the following County Districts: 1, 2, 3, 4, 5, 6, 8, 9, 10, 11

PROJECT STATUS AND PLANNING

The rate schedule is updated annually. The rates must be passed by Council on or before September 11, 2023, per Ohio Revised Code 6117.33 which provides that assessments for such rates must be certified on or before the second Monday in September.

FUNDING

There is no cost associated with this.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0213

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p>	<p>A Resolution making an award on RQ12725 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,082,130.86 for asphalt resurface preservation, crack sealing and striping for 2023 Countywide Preventative Maintenance Program; authorizing the County Executive to execute Contract No. 3582 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ12725 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,082,130.86 for asphalt resurface preservation, crack sealing and striping for 2023 Countywide Preventative Maintenance Program; and

WHEREAS, the primary goals of this project include asphalt surface preservation, crack sealing and striping of various pavements; and

WHEREAS, the project is funded 100% by Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12725 with Specialized Construction, Incorporated in the amount not-to-exceed \$1,082,130.86 for asphalt resurface preservation, crack sealing and striping for 2023 Countywide Preventative Maintenance Program.

SECTION 2. That the County Executive is authorized to execute Contract No. 3582 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,

it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Department of Public Works 2023 Countywide preventative Maintenance Crack Sealing and Striping in Various Cuyahoga Counties, Ohio

Scope of Work Summary

Department of Public Works is requesting approval of a contract with Specialized Construction Inc. For the anticipated cost of \$1,082,130.86.

The work within the limits of this project shall include the asphalt surface preservation, crack sealing and striping of various pavements as stipulated in the Special Provisions, Supplemental Specifications Proposal Notes and elsewhere in the bid package documents for the following roads.

CRACK SEALING AND STRIPING –

BAGLEY ROAD – Pearl Road to West 130th Street in Middleburg Heights

W. 130TH STREET – Bagley Rd to Snow Rd in Brook Park / Parma / Parma Hts. / Middleburg Hts.

EAST 131ST STREET – Forestdale Drive to Miles Avenue in Garfield Heights / Cleveland

WARRENSVILLE CENTER RD – Meadowgate Blvd to the Maple Hts. NCL in Bedford/Maple Hts.

CEDAR ROAD – Green Road to I-271 in Beachwood / South Euclid / Lyndhurst / University Heights

Section 2 Page 2 of 8

ASPHALT SURFACE PRESERVATION –

ROYALTON ROAD – W. 130TH Street to York Road in North Royalton

RIDGE ROAD – Memphis Avenue to Denison Avenue in Brooklyn / Cleveland

EAST 116TH STREET – Miles Avenue to Union Avenue in Cleveland

BRAINARD ROAD – Falkirk Road to Wilson Mills Road in Highland Heights / Lyndhurst

CEDAR ROAD – SOM Center Road to Chagrin River Road in Gates Mills / Hunting Valley

WOLF ROAD – Sutcliffe Drive to Clague Road in Bay Village

LEE BOULEVARD – Euclid Avenue to Forest Hills Boulevard in East Cleveland

SOUTH GREEN ROAD – Mayfield Road to Monticello Boulevard in South Euclid

UNION STREET – Broadway Avenue (N.) to Broadway Avenue (S.) in Bedford

YORK ROAD – Pleasant Valley Road to Pearl Road in Parma / Parma Heights

E. SPRAGUE ROAD – Broadview Road to Seven Hills ECL in Seven Hills / Broadview Heights

Anticipated dates are to 8/14/2023-10/27/2023.

The primary goals of the project are: see above.

The project is not mandated. This is to be performed in Independence and Valley View.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$1,082,130.86. The RFB was closed on 6/21/2023. There is an SBE or DBE participation/goal of SBE-Set Aside, MBE 6%, and WBE 2%. There were 1 bid pulled from OPD, 1 bid submitted for review, 1 bid approved. For this project the engineer's estimate was \$1,033,238.00 and this was increase by 4.6%.

Contractor and Project Information

Specialized Construction Inc.

711 Harvard Avenue

Cuyahoga Heights, OH 44105

Council District (8)

The president for the contractor/vendor is Brian Hall.

The address or location of the project is: Various Location in Cuyahoga County.
The project is in Council District (all)

Project Status and Planning

The project is new to the County.

Funding

The project is funded (100% by County funds. Road and Bridge \$7.50 Fund). The schedule of payment is by invoice.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0214

Sponsored by: County Executive Ronayne/Department of Public Works/ Division of County Engineer	A Resolution making awards on RQ12381 with various engineering firms in the total amount not-to-exceed \$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years; authorizing the County Executive to execute Contract Nos. 3585, 3586 & 3854 and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/ Division of County Engineer recommends awards on RQ12381 with various engineering firms in the total amount not-to-exceed \$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years as follows:

- a) Contract No. 3585 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$450,000.00
- b) Contract No. 3586 with The Mannik & Smith Group, Inc. in the amount not-to-exceed \$450,000.00.
- c) Contract No. 3854 with Crawford, Murphy & Tilly, Inc. in the amount not-to-exceed \$450,000.00.

WHEREAS, the primary goal of this project is to perform general engineering services for roadway and bridge projects; and

WHEREAS, the project is funded by 100% Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ12381 with various engineering firms in the total amount not-to-exceed

\$1,350,000.00 for general engineering services, commencing upon contract signature of all parties for a period of three (3) years as follows:

- a) Contract No. 3585 with Chagrin Valley Engineering, Ltd. in the amount not-to-exceed \$450,000.00
- b) Contract No. 3586 with The Mannik & Smith Group, Inc. in the amount not-to-exceed \$450,000.00.
- c) Contract No. 3854 with Crawford, Murphy & Tilly, Inc. in the amount not-to-exceed \$450,000.00.

SECTION 2. That the County Executive is authorized to execute Contract Nos. 3585, 3586 & 3854 and all documents consistent with said awards and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

Public Works, 2023, Submit & Award Contracts with Crawford, Murphy & Tilly, Inc., Chagrin Valley Engineering, LTD, & The Mannik & Smith Group, Inc. for General Engineering Services for Roadway and Bridge - RFQ#12381 - \$1,350,000

Scope of Work Summary:

Department of Public Works is requesting to submit and award the contract agreements with Crawford, Murphy & Tilly, Inc., Chagrin Valley Engineering, LTD, & The Mannik & Smith Group, Inc. for the General Engineering Services for Roadway and Bridge in the amount of \$450,000 per contract. The contract term is three years from the signature of all parties (“Effective Date”).

The County has determined the need to engage these three consultants to perform the primary goal of General Engineering Services for Roadway and Bridge.

Procurement

The procurement method for this project was RFQ 12381. The total value of the RFQ was for \$1,350,000 with up to \$450,000 set aside for each vendor.

2a. The RFQ was closed on May 1, 2023

There were 15 proposals submitted for review, and three (3) proposals selected, one with Crawford, Murphy & Tilly, Inc., one with Chagrin Valley Engineering, LTD, (SBE Set-Aside) and one with The Mannik & Smith Group, Inc..

There was DEI aspirational goals of 20% SBE, 8% MBE, 2% WBE, and an SBE Set-Aside on this RFQ.

Consultant and Project Information

The addresses are:

Crawford, Murphy & Tilly, Inc.
6060 Rockside Woods Blvd. N., Suite 321
Independence, Ohio 44131

Chagrin Valley Engineering, LTD
22999 Forbes Rd., Suite B
Cleveland, Ohio 44146

The Mannik & Smith Group, Inc.
20600 Chagrin Blvd., Suite 500
Shaker Hts., Ohio 44122

The Crawford, Murphy & Tilly Project Manager is Scott Knebel (440) 462-4020.
The Chagrin Valley Engineering Project Manager is Beth Fulton (440) 439-1999.
The Mannik & Smith Group Vice President is Steve Bergman (216) 378-1490.

Project Status & Planning

This project is new to the County.

Funding

The project is funded by 100% County Road & Bridge fund. PW270205-73300
The schedule of payments is by invoice.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0215

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ12731 with R. L. Hill Management, Inc., in the amount not-to-exceed \$2,155,521.00 for construction of a multi-purpose room addition at the Cuyahoga County Animal Shelter; authorizing the County Executive to execute Contract No. 3588 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ12731 with R. L. Hill Management, Inc., in the amount not-to-exceed \$2,155,521.00 for construction of a multi-purpose room addition at the Cuyahoga County Animal Shelter, effective upon contract signature of all parties; and

WHEREAS, the primary goal of this project is for the construction of a single story, slab on grade, structure of approximately 2,300 square feet as a multi-purpose room for training, meetings and other functions of the County Animal Shelter facility; and

WHEREAS, the anticipated start-completion dates are 9/12/2023 – 9/23/2024; and

WHEREAS, the project is funded by 66% General Fund and 34% Private Donation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12731 with R. L. Hill Management, Inc., in the amount not-to-exceed \$2,155,521.00 for construction of a multi-purpose room addition at the Cuyahoga County Animal Shelter, effective upon contract signature of all parties.

SECTION 2. That the County Executive is authorized to execute Contract No. 3588 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20__

Department of Public Works Cuyahoga County Animal Shelter Multi-Purpose Room Addition.

Scope of Work Summary

The Department of Public Works is requesting approval of a contract with R.L. Hill Management Inc., Inc. for the anticipated cost of \$2,155,521.00.

The work is comprised of single story, slab on grade , structure of approximately 2,300 square feet as a multi-purpose room for training, meetings and other functions of the County Animal Shelter facility. This is an addition to the single-story structure completed in 2001. The construction involves an exposed steel structural frame, independent of the existing structural system. All structural members and building elements are exposed and painted. The roof is a low slope metal deck with insulation and modified bitumen roof covering. The underside of the roof deck is largely covered with prefinished acoustical panels for sound control. Exterior walls are designed to match the existing in material, color, and finish, with face brick, exterior insulation, and finish system (EIFS) and insulated curtainwall glazing systems All exterior and interior partitions are non-load-bearing masonry. A new backlit building sign is provided on the new primary façade, and a new entrance. The addition is designed with an independent rooftop HVAC unit and painted, exposed distribution ductwork, while plumbing and electrical provisions are tied to the existing infrastructure. Sitework modifications include expanded asphalt paving for parking and vehicular circulation, replacement of concrete sidewalks and curbs and landscaping to supplement and complement the existing site conditions as well as artificial turf for dog outdoor areas enclosed by fences and gates. Anticipated dates are 9/12/2023-9/23/2024.

The project is not mandated. This is to be performed at the Cuyahoga County Animal Shelter.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$2,155,521.00.

The RFB was closed on 6/26/2023. There is an SBE goal of SBE 5%, MBE 16% and WBE 9%. The vendor committed to 5.35% SBE 16% MBE and 6.26% WBE. They were deemed non-compliant by DEI for being short on the WBE requirement and for shortcomings in their DIV-3 documentation for Good Faith Effort. ALL BIDDERS ARE MBE CERTIFIED PRIME CONTRACTORS.

There were 3 bids pulled from OPD, 3 bids submitted for review, 1 bid selected. Non-DEI compliant bid is being recommended by Public Works due to the immediate need for this contract award at the Animal Shelter. An Administrative Reconsideration request has been submitted by the recommended bidder.

For this project the engineer's estimate was \$2,028,847.00, and this was over by 3.4%.

Contractor and Project Information

R.L. Hill Management, Inc.

31835 Aurora Road

Solon, OH 44139

Council District (6)

The president for the vendor is Raphael Hill.

The address or location of the project is: Cuyahoga County Animal Shelter.

The project is in Council District (6)

Project Status and Planning
The project is new to the County.

Funding
The project is funded (66% General Fund, 34% Private Donation). The schedule of payment is by invoice.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0216

Sponsored by: County Executive Ronayne/Sheriff Department	A Resolution authorizing an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 6/14/2023 to extend the time period to 9/30/2023 and for additional funds in the amount of \$936,886.00, for a total not-to-exceed amount of \$9,863,545.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Sheriff Department has recommended an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 6/14/2023 to extend the time period to 9/30/2023 and for additional funds in the amount of \$936,886.00;

WHEREAS, the primary goal of this project is to provide jail food services to the detainees of the Cuyahoga County Corrections Center mandated by OAC 5120:1-8-10, which mandates food service in full service Ohio jails; and

WHEREAS, this project is funded 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council authorizes an amendment to Contract No. 402 with Trinity Services Group, Inc. for jail food services for the Cuyahoga County Jail System for the period 6/15/2020 – 6/14/2023 to extend the time period to 9/30/2023 and for additional funds in the amount of \$936,886.00, for a total not-to-exceed amount of \$9,863,545.00.

SECTION 2. If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0217

Sponsored by: County Executive Ronayne/County Sheriff	A Resolution authorizing an amendment with various providers for real estate appraisal services in connection with the Sheriff's sale for the period 9/1/2017 – 8/31/2021 to extend the time period to 8/31/2026 and to modify various terms, effective upon contract signature of all parties; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/County Sheriff recommends an amendment with various providers for real estate appraisal services in connection with the Sheriff's sale for the period 9/1/2017 – 8/31/2021 to extend the time period to 8/31/2026 and to modify various terms, effective upon contract signature of all parties; and

WHEREAS, the primary goals of this amendment are (a) to remove Exhibit B of the original contract in its entirety and replace with the updated local rules attached as Exhibit B (2023); (b) to amend Section 3-Expense Reimbursement- to change mileage rate from \$0.575 per mile to \$0.655 per mile; and

WHEREAS, 24 Appraisers were pulled from OPD and submitted for review and all 24 were approved as follows:

1. Contract No. 3349 with John Andrews
2. Contract No. 3410 with Brent Bailey
3. Contract No. 3350 with Lana Blaze
4. Contract No. 3351 with Vernon Blaze
5. Contract No. 3352 with Mark Butler
6. Contract No. 3354 with Richard Carey
7. Contract No. 3355 with Tom Hogan
8. Contract No. 3356 with Edward Horton
9. Contract No. 3358 with Paul Kinzel
10. Contract No. 3359 with Jon Koz
11. Contract No. 3360 with Ruth Lassiter
12. Contract No. 3361 with John Lenehan
13. Contract No. 3362 with Wayne Levering
14. Contract No. 3363 with Christopher Loftus

15. Contract No. 3409 with John Lynch
16. Contract No. 3365 with Paul McLaughlin
17. Contract No. 3370 with Stan Patriski
18. Contract No. 3367 with Daniel Rocco
19. Contract No. 3368 with Michael Wagner
20. Contract No. 3369 with Crystal Williams
21. Contract No. 3435 with Gregory Williams

WHEREAS, this project is funded 100% by the proceeds from each individual parcel sold at the Sheriff's Foreclosure & Tax Sales; and

WHEREAS, this project is mandated by the ORC sections 2329.17 through 2329.21 and Cuyahoga County Court of Common Pleas Rule 27 of the Rules of the General Division; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment with various providers for real estate appraisal services in connection with the Sheriff's sale for the period 9/1/2017 – 8/31/2021 to extend the time period to 8/31/2026 and to modify various terms, effective upon contract signature of all parties as follows:

1. Contract No. 3349 with John Andrews
2. Contract No. 3410 with Brent Bailey
3. Contract No. 3350 with Lana Blaze
4. Contract No. 3351 with Vernon Blaze
5. Contract No. 3352 with Mark Butler
6. Contract No. 3354 with Richard Carey
7. Contract No. 3355 with Tom Hogan
8. Contract No. 3356 with Edward Horton
9. Contract No. 3358 with Paul Kinczel
10. Contract No. 3359 with Jon Koz
11. Contract No. 3360 with Ruth Lassiter
12. Contract No. 3361 with John Lenehan
13. Contract No. 3362 with Wayne Levering
14. Contract No. 3363 with Christopher Loftus
15. Contract No. 3409 with John Lynch
16. Contract No. 3365 with Paul McLaughlin
17. Contract No. 3370 with Stan Patriski
18. Contract No. 3367 with Daniel Rocco

- 19. Contract No. 3368 with Michael Wagner
- 20. Contract No. 3369 with Crystal Williams
- 21. Contract No. 3435 with Gregory Williams

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

_____ County Council President	_____ Date
_____ County Executive	_____ Date
_____ Clerk of Council	_____ Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Scope of Work Summary:

The Cuyahoga County Sheriff's Office is requesting approval to amend an agreement to the 21 appraisers that were previously, and currently, contracted via the prior RFQ. The cost will be zero dollars because these appraisers will be paid from the proceeds of the Sheriff's sale. The time period will be extended through 8/31/2026. The project is mandated by the ORC sections 2329.17 through 2329.21 (The Statute) and Cuyahoga County Court of Common Pleas Rule 27 of the Rules of the General Division (The Rule) (Collectively, the "Project")

Procurement:

The original procurement method for this project was an RFQ. The total value of the RFQ is zero dollars as the appraisers will be paid from the proceeds of the Sheriff's sale. The RFQ was closed on 06/30/2017. There were 25 pulled from OPD, 25 submitted for review, and 25 approved. Going forward with the Amendment will be 21 Appraisers.

Contractor and Project Information:

The names of the 21 appraisers are listed below.

The Supervisor of the Appraisers will be Shaundra Howard, Supervisor Administrative Support; however, these appraisers will be contractors for Cuyahoga County. The location of the project is all real estate subject to the Sheriff's Sale within Cuyahoga County.

Project Status and Planning:

The employment of Real Estate Appraisers is not new to the Sheriff's Office. The new Amendments have been executed by each Appraiser. The anticipated completion date for this agreement is extended through 8/31/2026.

Funding:

The project is funded 100% This project is fully funded by the proceeds from each individual parcel sold at the Sheriff's Foreclosure & Tax Sales; there is no general fund impact. The payments made to the Appraisers will be determined by the settlement date of each property in the Sheriff's sale.

Recommending an award to amend the prior agreement to various providers on RQ 39706 for real estate appraisers for Sheriff's sales. The following is the list of the 21 appraisers selected from the original list of 25 applicants.

1. ANDREWS, JOHN
2. BAILEY, BRENT
3. BLAZE, LANA
4. BLAZE, VERNON
5. BUTLER, MARK
6. CAREY, RICHARD
7. HOGAN, TOM
8. HORTON, EDWARD
9. KINCZEL, PAUL
10. KOZ, JOHN
11. LASSITER, RUTH
12. LENEHAN, JOHN

13. LEVERING, WAYNE
14. LOFTUS, CHRIS
15. LYNCH, JOHN
16. MCLAUGHLIN, PAUL
17. PATRISKI, STAN
18. ROCCO, DANIEL
19. WAGNER, MICHAEL
20. WILLIAMS, CRYSTAL
21. WILLIAMS, GREGORY

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0218

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services</p>	<p>A Resolution authorizing an amendment with various providers for emergency assistance services for the period 9/1/2021 – 8/31/2023, to extend the time period to 8/31/2024 and for additional funds in the total amount not-to-exceed \$1,575,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an amendment with various providers for emergency assistance services for the period 9/1/2021 – 8/31/2023, to extend the time period to 8/31/2024 and for additional funds in the total amount not-to-exceed \$1,575,000.00 as follows:

- a. Contract No. 1628 with A-Z Furniture Co. Inc. in the amount not-to-exceed \$315,000.00;
- b. Contract No. 1630 with Burlington Stores, Inc. in the amount not-to-exceed \$420,000.00;
- c. Contract No. 1633 with Dave’s Supermarket, Inc. in the amount not-to-exceed \$125,000.00;
- d. Contract No. 1634 with Penney OpCo LLC, dba J C Penney in the amount not-to-exceed \$330,000.00;
- e. Contract No. 1635 with West 25th Furnishings and Appliances, Inc. in the amount not-to-exceed \$385,000.00; and

WHEREAS, this project is funded as follows: (a) 79% Federal Emergency Services (ESSA) and (b) 21% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment with various providers for emergency assistance services for the period

9/1/2021 – 8/31/2023, to extend the time period to 8/31/2024 and for additional funds in the total amount not-to-exceed \$1,575,000.00 as follows:

- a. Contract No. 1628 with A-Z Furniture Co. Inc. in the amount not-to-exceed \$315,000.00;
- b. Contract No. 1630 with Burlington Stores, Inc. in the amount not-to-exceed \$420,000.00;
- c. Contract No. 1633 with Dave’s Supermarket, Inc. in the amount not-to-exceed \$125,000.00;
- d. Contract No. 1634 with Penney OpCo LLC, dba J C Penney in the amount not-to-exceed \$330,000.00;
- e. Contract No. 1635 with West 25th Furnishings and Appliances, Inc. in the amount not-to-exceed \$385,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Title	RQ#5074 Division of Children and Family Services Master Contract with various providers for Emergency Assistance Services Amendment 2
Department or Agency Name	Division of Children and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	1628, 1630, 1633, 1634, 1635	A-Z Furniture; Burlington Stores, Dave's Supermarket, Penney OpCo LLC dba JC Penney and West 25 th Furnishings and Appliances	9/1/2021 – 8/30/2022	\$1,575,000	8/03/2021	R2021-0179
A-1	1628, 1630,1633 ,1634,163 5	A-Z Furniture, Burlington Stores, Dave's Supermarket, Penney OpCo LLC dba JCPenney and West 25 th Furnishings and Appliances	9/1/2022 – 8/30/2023	\$1,575,000	9/28/22	R2022-0328D

Service/Item Description (include quantity if applicable):
Emergency assistance includes food, furniture, and basic appliances and are provided so that families may be diverted from further involvement with DCFS and/or caregivers can better meet the needs of children in their care. Families and caretakers approved for emergency assistance are often experiencing a crisis and therefore need items such as beds, cribs, food, and basic appliances. These items are

provided as soon as possible following the receipt of a Purchase Order or gift card from Cuyahoga County.

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: N/A **How will replaced items be disposed?** N/A

Project Goals, Outcomes or Purpose (list 3):
 Provide basic food items
 Provide basic household furnishings
 Provision of these items in order to divert family/caregivers from further involvement with DCFS, while they are experiencing a crisis

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
A-Z Furniture Co. Inc 1860 East 55 th Street Cleveland, OH 44103	Joe Golan, manager
Burlington Stores Inc 1830 Route 130 North Burlington, NJ 08016	Jeff Laub, manager
Dave’s Supermarket 5300 Richmond Road Bedford Heights, OH 44146	Thomas Thiry, manager
Penney OpCo LLC, dba JCPenney 2401 S. Stemmons Freeway, Suite 4000 Lewisville, Texas 75067	Bridget Vetttese, manager
West 25 th Furnishings and Appliances, Inc 2104 Wet 25 th Street Cleveland, OH 44113	Alex Feuerman, owner
Vendor Council District: various districts	Project Council District: various districts
If applicable provide the full address or list the municipality(ies) impacted by the project.	n/a

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,575,000	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 37 /5	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA) , list number and expiration date
Participation/Goals (%): (0%) DBE (0%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? yes	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: 5 proposals submitted, 5 received award	<input type="checkbox"/> Government Purchase <input checked="" type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Similar. All 5 proposals were awarded	<input checked="" type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, complete section below	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE(S): (No acronyms – General Fund, HHS Levy, Capital, etc.). Include % if more than one source 79% Federal Emergency Services; 21% Health and Human Services Levy
Is this approved in the biennial budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, provide reason for late and time-line of late submission
Reason:	
Time Line:	
Project/Procurement Start Date (date your team started working on this item)	
Date documents were requested from vendor.	
Date of insurance approval from risk manager	
Date Department of Law approved Contract.	
Date item was entered and released in Infor	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

Have payments be made? No Yes (if yes, please explain)

HISTORY: Provide prior approval numbers and date of approval (in the box below), unless submitting a contract amendment and the details were provided in the table on page 1.

Details provided on page 1

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0219

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services	A Resolution authorizing an amendment with various providers for permanent supportive housing services to chronically homeless single adults and high-barrier homeless persons for the period 7/1/2021 – 6/30/2023, to extend the time period to 6/30/2024 and for additional funds in the amount no-to-exceed \$2,000,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive Budish/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an amendment with various providers for permanent supportive housing services to chronically homeless single adults and high-barrier homeless persons for the period 7/1/2021 – 6/30/2023, to extend the time period to 6/30/2024 and for additional funds in the amount no-to-exceed \$2,000,000.00 as follows:

- a) Contract No. 1602 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$917,663.00;
- b) Contract No. 1604 with Famicos Property, Ltd dba 1800 Superior Apartments in the amount not-to-exceed \$150,097.00;
- c) Contract No. 1605 with Front Steps Housing & Services, Inc. in the amount not-to-exceed \$334,538.00;
- d) Contract No. 1606 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$110,796.00;
- e) Contract No. 1613 with YWCA of Greater Cleveland/Cogswell Hall in the amount not-to-exceed \$185,325.00;
- f) Contract No. 1614 with YWCA of Greater Cleveland/Independence Place, LLC in the amount not-to-exceed \$141,576.00;

- g) Contract No. 1617 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$160,005.00; and

WHEREAS, the primary goal of this project is to provide rent subsidized permanent housing, medical care, mental health, recovery and employment services to help individuals integrate back into their communities; and

WHEREAS, this project is funded 79% Federal Emergency Services (ESSA) and 21% by Health and Human Services Levy funds; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment with various providers for permanent supportive housing services to chronically homeless single adults and high-barrier homeless persons for the period 7/1/2021 – 6/30/2023, to extend the time period to 6/30/2024 and for additional funds in the amount no-to-exceed \$2,000,000.00 as follows:

- a) Contract No. 1602 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$917,663.00;
- b) Contract No. 1604 with Famicos Property, Ltd dba 1800 Superior Apartments in the amount not-to-exceed \$150,097.00;
- c) Contract No. 1605 with Front Steps Housing & Services, Inc. in the amount not-to-exceed \$334,538.00;
- d) Contract No. 1606 with Humility of Mary Housing, Inc. in the amount not-to-exceed \$110,796.00;
- e) Contract No. 1613 with YWCA of Greater Cleveland/Cogswell Hall in the amount not-to-exceed \$185,325.00;
- f) Contract No. 1614 with YWCA of Greater Cleveland/Independence Place, LLC in the amount not-to-exceed \$141,576.00;
- g) Contract No. 1617 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$160,005.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all documents consistent with this Resolution. To the extent that any exemptions

are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President _____
Date

County Executive _____
Date

Clerk of Council _____
Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Office of Homeless Services; 2023 Multiple Vendors; Amendment 2 Master Contract for Permanent Supportive Housing Operations and Supportive Services

Scope of Work Summary

Office of Homeless Services requesting approval of a second amendment to a master contract with EDEN, Inc., Famicos Foundation, Front Steps, Mental Health Services for Homeless Persons, dba FrontLine Service, Humility of Mary - Opportunity House, and the YWCA of Greater Cleveland to extend the term through 6/30/2024 and add funds in the amount of \$2,000,000.00. No change in scope of service.

Project is not new to the county:

Initial contract	R2021-0183	8/3/2021
Amendment 1	R2023-0016	1/24/2023

Permanent Supportive Housing (PSH) serves chronically homeless single adults and high-barrier homeless persons as part of the Housing First Initiative, which was established in 2004 with the goal of ending chronic homelessness in the county. Services include rent-subsidized permanent housing, medical care, mental health, recovery, and employment services to help individuals integrate back into their communities.

The anticipated start-completion dates are 7/1/23 – 6/30/24.

The primary goals of the PSH program are:

- work with those who are experiencing the greatest barriers to stabilization including chronically homeless single adults and high-barrier homeless persons
- provide rent-subsidized permanent housing, medical care, mental health, recovery, and employment services to help individuals integrate back into their communities.

Procurement

An alternative procurement was approved by the Board of Control on 4/26/21 (BC2021-196). OHS issued an Informal Request for Proposals based on this alternative procurement. The Informal RFP was issued to all Housing First providers. All responding applicants were selected for award with the amount determined by identified need at a per unit cost.

Contractor and Project Information

The address(es) of all vendors and/or contractors are:

- EDEN, Inc.
7812 Madison Avenue Cleveland, OH 44102
Elaine Gimmel, (216) 961-9690
- Famicos Foundation
1325 Ansel Road Cleveland, OH 44106
John Anoliefo, [\(216\) 791-6476](tel:2167916476)

- Front Steps
2554 W 25th St, Cleveland, OH 44113
Sherri Brandon, (216) 781-2250
- FrontLine Service
1744 Payne Avenue Cleveland, OH 44114
Susan Neth, (216) 274-3303
- Humility of Mary Opportunity House
2251 Front Street, Suite 210 Cuyahoga Falls, OH 44221
Fred Berry, (330) 384-1555
- YWCA
4019 Prospect Avenue Cleveland, Ohio 44103
Margaret Mitchell, (216) 881-6878

The address or location of the project is:

- Harper's Pointe
3875 W 25th St, Cleveland, OH 44109
- Greenbridge Commons
7515 Euclid Ave, Cleveland, OH 44103
- Inez Killingsworth Pointe
4171 E 131st St, Cleveland, OH 44105
- [The Commons at West Village](#)
8315 Detroit Ave, Cleveland, OH 44102
- Buckeye Square
11529 Buckeye Rd, Cleveland, OH 44104
- Winton on Lorain
9431 Lorain Ave, Cleveland, OH 44102
- Edgewood Park
3215 E 55th St Cleveland, OH 44127
- South Pointe Commons
3323 W 25th St, Cleveland, OH 44109
- Liberty at St. Clair
10004 St Clair Ave., Cleveland, OH 44108

- 1850 Superior
1850 Superior Ave Cleveland OH 44114
- Emerald Commons
1976 W 79th St, [Cleveland, OH](#) 44102
- Opportunity House
4740 Turney Rd Garfield Heights, OH [44125](#)

The project is located in Council District 7

Project Status and Planning

The project operates 365 days/year.

Funding

The project is funded 100% by the Cuyahoga County Health and Human Services Levy. The schedule of payments is monthly. The project is an amendment to a master contract. It is the second amendment, which extends the term through 6/30/2024 and adds funds in the amount of \$2,000,000.00 No change in scope of service.

Amendment 1	2022-2023	\$2,000,000.00
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County Council of Cuyahoga County, Ohio

Resolution No. R2023-0220

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</p>	<p>A Resolution authorizing an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 8/19/2023, to extend the time period to 12/31/2023 and for additional funds in the total amount not-to-exceed \$1,575,000.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 8/19/2023, to extend the time period to 12/31/2023 and for additional funds in the total amount not-to-exceed \$1,575,000.00; and

WHEREAS, the primary goals for this project are to (1) provide shelter for single adult men, located at 2100 Lakeside Avenue, (2) provide shelter, meals, access to laundry and services to link men with employment and (3) facilitate the provision of overflow shelter services for single men and families; and

WHEREAS, this project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3013 with Lutheran Metropolitan Ministry for operations and case management services for a 400-bed Men’s Emergency Shelter, located at 2100 Lakeside Avenue, Cleveland, and for facilitation and coordination of overflow shelter services for single adults and families at various locations for the period 1/1/2023 – 8/19/2023, to extend the time period to 12/31/2023 and for additional funds in the total amount not-to-exceed \$1,575,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. . To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

Office of Homeless Services; RQ10456 - 2023 - Lutheran Metropolitan Ministry; Amendment 1 Emergency Shelter for Single Adult Men and Overflow Shelter Services for Single Adults and Families

Scope of Work Summary

Office of Homeless Services requesting a contract with Lutheran Metropolitan Ministry for the anticipated cost of \$1,575,000.00.

Prior Board Approval Number or Resolution Number:

Original Contract \$2,231,638.00 R2023-0038

Lutheran Metropolitan Ministry (LMM) operates the Emergency Shelter for Single Adult Men, located at 2100 Lakeside Avenue. Shelter, meals, access to laundry, and services to link men with employment and housing are provided 365 days/year. LMM also facilitates the provision of overflow shelter services for single men and families in partnership with community providers.

The anticipated start–completion dates are 8/20/2023 – 12/31/2023. This original contract was shortened because the available HHS Levy funds are not sufficient to operate for a full 12 months.

The primary goals of the project are:

- Operate an emergency shelter for single adult men, located at 2100 Lakeside Avenue
- Provide shelter, meals, access to laundry, and services to link men with employment and housing 365 days/year
- Facilitate the provision of overflow shelter services for single men and families in partnership with community providers

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$6,946,477.00. RFP 10456 closed on 9/13/22. There was an SBE participation/goal of 10%. There were 15 vendors, submitting a total of 21 proposals pulled from OPD, 20 submitted for review. One proposal was incomplete and was not reviewed. The Office of Homeless Services recommended 10 proposals for contract approval. One additional proposal will be awarded through an alternative procurement due to a later start date. This RFP was conducted in conjunction with the City of Cleveland, which made additional awards to 8 providers.

Contractor and Project Information

Lutheran Metropolitan Ministry
4515 Superior Avenue
Cleveland, Ohio 44103
Council District 7

The executive director for the contractor is Maria Foschia

The address or location of the project is:

2100 Lakeside Emergency Men’s Shelter
Cleveland, Ohio 44114

The project is located in Council District 7

Project Status and Planning

The project reoccurs annually and operates 365 days a year.

Funding

The project is funded 100% by the Cuyahoga County Health and Human Services Levy. The schedule of payments is monthly. The project is an amendment to a contract. This is the first amendment, adding funds in the amount of \$1,575,000 and extending the term through 12/31/23.

County Council of Cuyahoga County, Ohio

Resolution No. 2023-0221

<p>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Planning Commission</p>	<p>A Resolution authorizing the County Executive to accept dedication of land for Daisy Lane in The Sanctuary of Olmsted and the Preserve of Olmsted Subdivision (The Sanctuary & Preserve Subdivision) (Phase 3), located in Olmsted Township, as a public street along with established setback lines, rights-of-ways and easements (1.39 total acres); authorizing the County Executive to accept dedication of easements for public utilities, facilities, and appurtenances within The Sanctuary & Preserve Subdivision (Phase 3) to public use granted to the Olmsted Township and its corporate successors; authorizing the Clerk of Council to execute the Final Plat on behalf of County Council; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, pursuant to Ohio Revised Code Section 711.10, the Cuyahoga County Planning Commission has authority to adopt regulations and procedures governing the proposed divisions of land to review and approve, approve with conditions, or to disapprove the proposed preliminary plan of new major subdivisions; and

WHEREAS, the Cuyahoga County Land Development Regulations originally adopted November 8, 2007 and amended December 9, 2010, require the Cuyahoga County Planning Commission to refer the final dedication plat to the County “for acceptance of dedication of land for any public street, highway or other public ways, open space, or public easement on the final plat;” and

WHEREAS, the Cuyahoga County Planning Commission has granted conditional approval of the Final Plat for The Sanctuary & Preserve Subdivision (Phase 3) on July 13, 2023; and

WHEREAS, pursuant to the above regulations, Cuyahoga County Planning Commission recommends the acceptance of the dedication of land for Daisy Lane in The Sanctuary & Preserve Subdivision (Phase 3) as a public street along with established setback lines, right-of-way, and easements (1.39 acres total), the

acceptance of which does not entail maintenance responsibilities for the County for said roadways; and

WHEREAS, Cuyahoga County Planning Commission recommends the acceptance and dedication of easements for the construction, maintenance, and operation of public utilities, facilities, and appurtenances in The Sanctuary & Preserve Subdivision (Phase 3), the acceptance of which does not entail operation and maintenance responsibilities for the County for the storm sewers or other public or private utilities with the exception of the sanitary sewers; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the County Council hereby authorizes the County Executive to accept dedication of land for Daisy Lane in Sanctuary & Preserve Subdivision (Phase 3), located in the Olmsted Township, as a public street, along with established setback lines, right-of-ways, and easements (1.39 acres total); to accept dedication of easements for public utilities, facilities, and appurtenances in The Sanctuary & Preserve Subdivision (Phase 3) to public use granted to the Olmsted Township and its corporate successors.

SECTION 2. The operation and maintenance of sanitary sewers shall be the responsibility of the County. The responsibility for the maintenance and operation of roadways and storm sewers, whether located in the Olmsted Township right-of-ways or easements, shall be the responsibility of Olmsted Township.

SECTION 3. That the Clerk of Council is authorized to execute the Final Plat on behalf of County Council in connection with said dedications of land.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the

Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal CC _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0180

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's appointment of Kelly Lynn Woodard, upon her taking the oath of office, as Director of Communications; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, pursuant to Article II, Section 2.03(2) of the Charter of Cuyahoga County, directors of department are to be appointed by the County Executive, subject to confirmation by Council; and

WHEREAS, the Department of Communications was established by Ordinance O2011-0051, enacted November 9, 2011; and

WHEREAS, the County Executive has nominated Kelly Lynn Woodard for appointment to the position of Director of Communications; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in an open meeting on _____, 2023; and

WHEREAS, the Council elects to confirm the County Executive's appointment of Kelly Lynn Woodard to the position of Director of Communications; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provided by Cuyahoga County can continue, and to provide for the usual, daily operation of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the appointment of Kelly Lynn Woodard to serve as Director of Communications upon her taking the oath of office.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided

that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 2023

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0195

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmembers Sweeney and Miller</p>	<p>A Resolution declaring that public convenience and welfare requires the resurfacing of West 140th Street from Puritas Avenue to Lakewood Heights Boulevard in the City of Cleveland at a total estimated project cost of \$5,872,981.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Cleveland in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the resurfacing of West 140th Street from Puritas Avenue to Lakewood Heights Boulevard in the City of Cleveland; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Cuyahoga County Council Districts 2 and 3; and

WHEREAS, the estimated project cost is \$5,872,981.00; and

WHEREAS, this project will be funded 80% (\$4,698,985.00) Federal, 10% (\$586,998.00) County Road and Bridge Funds and 10% (\$586,998.00) City of Cleveland; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the resurfacing of West 140th Street from Puritas Avenue to Lakewood Heights Boulevard in the City of Cleveland.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 6, 2023

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0196

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmember Miller</p>	<p>A Resolution declaring that public convenience and welfare requires the replacement of Schaaf Road Bridge No. 02.89 over West Creek in the City of Independence at a total estimated project cost of \$2,405,600.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Independence in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the replacement of Schaaf Road Bridge 02.89 over West Creek in the City of Independence; and

WHEREAS, the anticipated start date is 2025; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County's infrastructure for which the County is responsible; and

WHEREAS, the project is located in Cuyahoga County Council District 6; and

WHEREAS, the estimated project cost is \$2,405,600.00; and

WHEREAS, this project will be funded 80% (\$1,924,480.00) Federal, 20% (\$481,120.00) County Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the replacement of Schaaf Road Bridge 02.89 over West Creek in the City of Independence.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested: July 6, 2023

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0199

Sponsored by: County Executive Ronayne/Department of Development	A Resolution adopting the 2023 Economic Development Plan in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Section 7.05 of the Cuyahoga County Charter required the Director of Development, in conjunction with the County Executive and in consultation with the Economic development Commission, to prepare and present to the Council by the first day of June of each year a proposed five-year economic development plan for the County, for actions to be carried out by the county itself, and in cooperation with other public and private agencies and organizations, for the purpose of enhancing the prosperity and well-being of the County and its residents and communities; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County’s 2023 five-year economic development plan, including all changes thereto approved by Council, is hereby adopted in accordance with Section 7.05 of the Cuyahoga County Charter and Section 801.01 of the Cuyahoga County Code. The final adopted plan is attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. Pursuant to Section 801.02 of the Cuyahoga County Code, the Clerk of Council is hereby authorized to publish the 2023 five-year economic development plan adopted by County Council pursuant to Section 7.05 of the Cuyahoga County Charter on the County Council’s website.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its

passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: July 6, 2023

Committee(s) Assigned: Economic Development & Planning

Journal _____
_____, 20__



CUYAHOGA COUNTY FIVE- YEAR ECONOMIC DEVELOPMENT PLAN

2023-2027

June 1, 2023

Chris Ronayne, County Executive
Cuyahoga County Economic Development Commission
Department of Development
Cuyahoga County Council

Economic Development Commission Members

Chris Ronayne

Chair

Cuyahoga County Executive

Mayor Justin Bibb

City of Cleveland (represented by Jeffery Epstein, Chief Integrated Development Officer, and by Tessa Jackson, Director of Economic Development)

Jack Schron

Vice - Chair

County Council Member, Chair of Economic Development Committee

Executive Secretary, North Shore Federation of Labor AFL-CIO

William Friedman

President and CEO, Cleveland Port Authority

Brian Hall

Investor, Representative of Nonprofits

Baiju Shah

President and CEO, Greater Cleveland Partnership

Mayor Edward Kraus

City of Solon, Mayors and Managers

Marc Byrnes

Chairman Emeritus, Oswald Companies

Development Staff

Paul Herdeg

Director of Development

Vaughn Johnson

Deputy Director for Economic Development and Workforce Innovation

Overview

As Cuyahoga County emerges from the economic dislocations caused by COVID-19, our businesses and residents face a new set of economic challenges including ongoing rent and price inflation, persistent labor shortages, and still-fragile supply chains for raw materials and components vital to our manufacturers.

We face these challenges with many significant economic resources – a favorable location with abundant fresh water and low risks from major natural disasters; mature transportation and logistics networks including water, rail, and highways; cultural and recreational assets to support our talent attraction efforts; nationally ranked hospitals and universities generating a stream of medical innovations; entrepreneurs and small business owners driving regional growth and hiring locally; well-organized philanthropic institutions with expertise in understanding and addressing the social determinants of health and work; and last but not least, new leadership at both the City of Cleveland and Cuyahoga County dedicated to advancing equity, regionalism, and opportunity in the urban core and countywide.

Cuyahoga County will embrace Integrated Development, which can be defined as a deliberate approach to connect the design, delivery and evaluation of programs across disciplines and sectors to produce an amplified, lasting impact.

Integrated Development will draw on county level resources in housing and community development, economic development, sustainability, transit and mobility, planning, and infrastructure / public works to execute key strategies for economic development. This advances our mission, set forth in the County Charter:

The County shall have as a primary responsibility the promotion and enhancement of the economic well-being and prosperity of the County and all of its residents. In furtherance of that purpose, the County shall... develop and implement policies, programs and activities for the expansion and enhancement of economic activity in the County so as to create and preserve jobs and employment opportunities for and available to residents of the County.

The Department of Development shall coordinate... programs and activities that relate to economic development, including identification of the causes of unemployment and economic underdevelopment among segments of the population and within communities in the County and the development of programs and activities to remedy such condition

Alignment with Existing Economic Development Strategies

Cuyahoga County executes its economic development work aligned with existing strategies of other regional economic development initiatives. These include:

- Cleveland Innovation Project
- Greater Cleveland Partnership “All In” Plan
- Team Northeast Ohio Strategic Plan
- Cleveland Talent Alliance Strategy

With some variation, each of these economic development strategies draws on the fundamental need to fully use Cuyahoga County’s economic assets in order to achieve equitable economic growth that benefits all of our residents. Aligned with these regional strategies, Cuyahoga County will use its own resources and act with others in the economic develop system for the following objectives:

Objective 1: Promote County assets for business attraction and growth

Strategy 1.1: Carry out key County activities to re-establish standing as a regional and national economic hub

Activity 1.1.1: Build on existing investments of Cuyahoga County’s own funds, available due to receipt of American Rescue Plan funding, to support transformative activities and projects with lasting impact.

Activity 1.1.2: Partner with the County’s education stakeholders to improve the County’s educational attainment and competitive position. This includes Pre-Cle, K-12 education providers, Say Yes, and Tri C.

Activity 1.1.3: Promote key regional business assets, including NASA Glenn Research Center, JumpStart, Nottingham Spirk, and our major hospital systems, to drive innovation and development.

Activity 1.1.4: Support regional branding and marketing for business and talent attraction.

Activity 1.1.5: Partner with early-stage business assistance and funding organizations such as JumpStart to foster new industries, particularly where Cuyahoga County has a competitive advantage. Examples include industries related to water, advanced manufacturing and health care.

Activity 1.1.6: Partner with Cuyahoga County communities, Team NEO, the County Planning Commission, and the County Land Bank to assemble, make ready for development, and market sites for job creating traded sector activities, including supply chain for electric vehicle and computer chip manufacturing.

Activity 1.1.7: Fully use and leverage available public and private sector investment capital, including capital to make brownfield sites economically viable, and leveraging the Opportunity Zone tax incentive.

Activity 1.1.8: Extend affordable access to broadband to every county resident, as a path to digital technology literacy and innovation, for full workforce participation, and to enhance the education system.

Strategy 1.2: Support business attraction, retention and expansion

Activity 1.2.1: Assist Cuyahoga County's 59 member communities to assemble, make ready, and market their key real estate sites to attract national and regional traded sector businesses. Support existing systems such as Site Ohio, while advocating for regional and statewide site promotion efforts to include Cuyahoga County sites. When appropriate, support development of very large industrial sites in adjacent counties for job creating traded sector uses that will provide supply chain business opportunities for Cuyahoga County firms and employment for Cuyahoga County residents.

Activity 1.2.2: In a collaborative marketing effort, promote Cuyahoga County's assets including affordable housing, quality of life, and skilled workforce, to attract both regional and national business relocations.

Activity 1.2.3: Continue partnerships with Ohio Means Jobs, Team NEO, and municipal economic development staff, to coordinate targeted, strategic business-calling programs among these regional actors, municipalities, and the County's Skill-Up business concierge service, to accelerate business growth in Cuyahoga County.

Strategy 1.3: Support manufacturing, including international exports, and promote innovation among small and medium manufacturers

Activity 1.3.1: Recognize and support its legacy industries, including steel, automotive, and machine tools, as well as the growth of newer industries.

Activity 1.3.2: Through economic development partners like MAGNET, and maker spaces like ThinkBox, work to strengthen, grow, and accelerate advanced manufacturing through innovation and advanced technologies including Manufacturing 4.0, 3D printing and digital manufacturing, while simultaneously supporting workforce development for a pipeline of trained workers to fuel that growth.

Activity 1.3.3: Support the Port of Cleveland's "Cleveland to Europe Express" which offers regional manufacturers reliable and local means to export products to international markets, and to develop a more holistic export strategy including goods, services, and tourism.

Strategy 1.4: Create an innovation / entrepreneurship continuum supported by place-based strategies including electric supply Microgrids

Supporting the innovation economy in Cuyahoga County and Northeast Ohio will continue to be a key economic priority. The County will continue to support Team NEO's efforts in advancing innovation clusters. This effort is a critical component of positioning regional economic growth with respect to the industries of the future.

Activity 1.4.1: Form partnerships with public and private entities to ensure funding for startup and early stage businesses creating jobs of the future in, for example, the technology and health care sectors. Strive to include minority entrepreneurs and organizations in these partnerships and funding streams.

Activity 1.4.2: Create opportunities for both young people and adults in all neighborhoods and communities to begin to transform business ideas into operational plans. Focus on driving innovation as a cultural aspiration to under-served parts of the County. Examples are the partnership with the County Libraries to open Innovation Centers at key locations and the Cleveland Innovation Project's explicit focus on engaging minority and female youth in STEM career preparation.

Activity 1.4.3: Provide and leverage funding for innovative small businesses, both high-tech and conventional, to start and grow, particularly in neighborhoods. Support technology transfer from NASA Glenn Research Center, in partnership with the Ohio Aerospace Institute and others. Support the creation of Innovation Hubs in strategic locations including the Aerozone, Downtown, the Health Tech Corridor, and in historically underserved neighborhoods and communities.

Activity 1.4.4: Build upon existing assets, such as development of the world's first freshwater wind farm on Lake Erie and our existing supply chain network to foster manufacturing of component parts for the wind and solar industries.

Activity 1.4.5: Utilize existing assets, including Greater Cleveland's strong health technology innovation system, and the major hospital systems, to attract health care businesses to the region.

Activity 1.4.6: Develop Microgrid districts in multiple locations across the county. Power supply reliability and local generation of sustainable power will attract and retain business in these areas.

Activity 1.4.7: Leverage JumpStart's access to Ohio Third Frontier funding to magnify the impact of locally generated funding for support of startup and early stage technology innovation firms. As these firms mature, provide resources to encourage and support their growth within Cuyahoga County.

Strategy 1.5: Emphasize place-based development

Economic development and community development are inextricably linked. Place-based development reduces the public expense of economic development by capitalizing on the region's existing human capital, infrastructure, community and neighborhood assets, institutional and industrial strengths, and cultural resources that are already in place.

Cuyahoga County boasts assets that would be the envy of other regions: cultural institutions that are unmatched, access to abundant fresh water and existing infrastructure (from roadways and an international port to information superhighways) with capacity to accommodate growth.

Activity 1.5.1: Maintain and continue to enhance Cuyahoga County's high quality natural and cultural assets, including its parks, its nationally renowned arts organizations, and its major professional sports teams.

Activity 1.5.2: Expand and leverage the economic value of public access to the Lake Erie waterfront through coordinated planning, resource assembly, and execution of transformative lakefront access projects.

Activity 1.5.3: Continue to engage with the County Planning Commission to identify priority areas for transit oriented development, and leverage unique municipal assets to resource place based economic development projects which have potential for positive economic development impact on a regional scale. As part of this work recommend needed zoning changes to facilitate appropriate development projects.

Strategy 1.6: Address Climate Change through a Climate Action Plan

Climate Change is a reality that Cuyahoga County will address through a Climate Action Plan. Cuyahoga County's Climate Action Plan addresses these areas:

- **Energy:** 100% Renewable Energy by 2050.
- **Transportation:** Cleaner Fuel Vehicles. More Public Transit, Biking, and Walking
- **Ecosystems:** Understand What's Coming. Expand and Protect What's Here.
- **Health:** Extreme Weather. Extreme Heat. New Diseases. New Stresses. Be Prepared and Ready.
- **Land Use:** Develop Wisely. More Trees and Greenspace.

Activity 1.6.1: Invest \$5 million to plant thousands of trees across the region by 2024

Activity 1.6.2: Organize and fund a Green Bank to lend money and invest in clean energy projects, such as commercial and residential solar panels.

Activity 1.6.3: Build more pedestrian bike paths and connect existing networks of bike paths.

Activity 1.6.4: Provide economic development incentives such as below-market-rate financing to companies moving to or expanding within walking distance of transit routes and/or within transit connected job hubs.

Activity 1.6.5: Create a robust electric vehicle charging station infrastructure.

Activity 1.6.6: Work with the Northeast Ohio Areawide Coordinating Agency to better time traffic signals, reducing idling and speeding up commutes.

Activity 1.6.7: Add rooftop solar panels to multiple County owned buildings and make this technology available to business at the same affordable pricing.

Objective 2: Increase skilled talent supply by attracting skilled residents, retaining college graduates, and increasing labor force participation.

Strategy 2.1: Facilitate the creation of a workforce that is a competitive advantage for Northeast Ohio.

Activity 2.1.1: Support business growth and profitability through a workforce pipeline that delivers a sufficient and steady supply of qualified candidates at all skill levels to keep jobs filled.

Workforce Connect: In collaboration with the Cleveland-Cuyahoga County Workforce Development Board, sustain a shared systems-level focus on eliminating the demand-supply gap for in-demand jobs now and in the future in a sustainable way. Utilize a variety of approaches, including leveraging intermediary, provider, and sector partnerships, to achieve specific targets and systems-level strategies; access reliable & dynamic data; and create results at scale and accountability for eliminating the demand-supply gap for in-demand jobs in each sector.

Sector Partnerships will continue to focus on talent needs of Manufacturing, Health Care, and Information Technology, with additional work to support Hospitality, Early Childhood Education, and Mental Health as a specific focus within Health Care.

Activity 2.1.2: Assist residents with employment barriers that keep them outside the pipeline to attain employment that is career and wage pathway focused.

Use a variety of approaches to redefine workforce system “success” as a career pathway leading to a family sustaining wage and employment benefits without public support. Use existing career pathways and establish new pathways in tandem with business leaders, service providers, labor unions, and educational institutions to train workers for in-demand jobs in each sector as part of a sector partnership approach (above). Continue Skill-Up program services to private sector employers.

Cuyahoga County will support existing workforce development programs to promote rehabilitation and social reintegration of the re-entry population and will encourage private-sector employers to remove bright-line barriers to employment for job-seekers with criminal records.

Activity 2.1.3: Build alignment among public, private and philanthropic funders to invest our workforce dollars in ways that advance shared goals and priorities, and measure success by shared outcomes and impact.

Continue support for the Workforce Funders Group, participating in creating shared systems-level goals and priorities that drive better coordination and guide all local and regional workforce planning and funding decisions. Leverage the Workforce Development Board’s substantial federal resources and leadership within the broader workforce development system to advance county workforce goals.

Strategy 2.2: Attract and retain residents with in demand skills

Activity 2.2.1: Actively promote Greater Cleveland as an immigrant friendly community. Partner with Global Cleveland to foster an environment that supports immigrants' effective immersion into the Greater Cleveland community. Advocate for national policies that allow immigrants full economic participation.

Activity 2.2.2: Fully engage and support the Cleveland Talent Alliance's work to attract and retain talent, especially persons with in-demand post-secondary educational credentials.

Strategy 2.3: Improve transportation, labor mobility, and job access

Activity 2.3.1: Partner with the Greater Cleveland Regional Transit Authority, the Northeast Ohio Areawide Coordinating Agency, the Fund for our Economic Future, and the City of Cleveland to advocate for transportation improvement, growth, diversification, and connectivity. Implement innovative solutions to the "First Mile" and "Last Mile" problems that make job access via public transit difficult and time consuming for workers.

Activity 2.3.2: Implement Vibrant NEO 2040's recommendation to increase affordable public and other transportation options better connecting communities to workplaces, particularly in Cuyahoga County's suburbs. Align this work with ongoing research into Job Hubs as a tool for focusing reinvestment in the urban core and appropriate transportation infrastructure.

Objective 3: Embrace equity as a driver of countywide economic growth

Strategy 3.1: Implement Economic Development Equity Initiatives

Cuyahoga County has activated its Equity Commission in conjunction with its Citizens Advisory Council on Equity. With the formation and staffing of a Department of Equity, Cuyahoga County maintains its ongoing commitment to diversity, equity, and inclusion as an employer, and also through all of its programs, services, and activities. Economic Development equity initiatives include:

Activity 3.1.1: Support implementation of the Cleveland Innovation Project, which emphasizes inclusion and resource access to minority tech-based businesses and talent.

Activity 3.1.2: Provide ongoing funding to small business support partners for their focused support to minority and women-owned businesses, including working capital lending.

Activity 3.1.4: Research and as appropriate establish affirmative minority hiring and minority business contracting goals for direct county economic development borrower.

Activity 3.1.5: Support development of jobs accessible to residents of distressed communities.

Activity 3.1.6: Direct public sector resources to support economic opportunities for residents and businesses in Cuyahoga County's Equity Zones.

Strategy 3.2: Implement the Housing Policy through the Housing Program

Activity 3.2.1 Through a strategic planning process led by the Director of Housing and Community Development, update the existing Housing Policy and identify additional housing development resources.

Activity 3.2.2. Cuyahoga County will operate the Cuyahoga County Housing Program to provide resources for implementation of Housing Plan components, specifically, Access to Capital and Confidence in the Housing Market. The Program includes the Cuyahoga County Land Reutilization Corporation as a partner and runs through 2025. Thirty million dollars allocated to the Housing Program over six years focuses on expanding and creating programming for home repair, low dollar mortgages, and other activities to increase property values throughout the County.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0200

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga County Job and Family Services	A Resolution authorizing an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00; authorizing the County Executive to amend Contracts Nos. 2389 and 2390 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/ Department of Health and Human Services/Cuyahoga County Job and Family Services recommends an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00 as follows:

- a) Contract No. 2389 with Verge, Inc. with no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited for additional funds in the amount not-to-exceed \$829,059.00; and

WHEREAS, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and; and

WHEREAS, the project is funded 100% from Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for the Comprehensive Case Management Employment Program- Employment, Education and Training Services for Young Adults for the period 4/1/2022 – 12/31/2023, to change the terms, effective 4/1/2023, and for additional funds in the total amount not-to-exceed \$829,059.00 as follows:

- a) Contract No. 2389 with Verge, Inc. with no additional funds;
- b) Contract No. 2390 with Youth Opportunities Unlimited in the amount not-to-exceed \$829,059.00.

SECTION 2. That the County Executive is authorized to execute the amendments and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0133

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Debra Rex to serve on the Division of Children and Family Services (DCFS) Advisory Board for the term 3/1/2023 – 2/28/2027; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 205.10 establishes an “advisory committee on children services” of Cuyahoga County; and

WHEREAS, the Division of Children and Family Services (DCFS) Advisory Board shall provide independent perspective and feedback to the County and the Cuyahoga County Division of Children and Family Services (“DCFS”) leadership; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, pursuant to the Ohio Revised Code Section 205.10, the Division of Children and Family Services (DCFS) Advisory Board shall consist of ten (10) appointed members; and

WHEREAS, members of the Division of Children and Family Services (DCFS) Advisory Board shall be appointed to serve a four-year term; and

WHEREAS, the County Executive has nominated Debra Rex to serve on the Division of Children and Family Services (DCFS) Advisory Board for the term 3/1/2023 – 2/28/2027; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Debra Rex to serve on the Division of Children and Family Services (DCFS) Board for the term 3/1/2023 – 2/28/2027.

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0151

<p>Sponsored by: County Executive Budish/Department of Development</p>	<p>A Resolution amending Resolution No. R2022-0445 dated 12/8/2022, which authorized an Economic Development Loan in the amount not-to-exceed \$1,700,000.00 to FMCFP LLC, or its designee, to assist with funding project costs of a mixed-use development project located at 10300 Cedar Avenue, in the City of Cleveland, to amend the terms of the loan as originally presented; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, on December 8, 2022, County Council adopted Resolution No. R2022-0445, which authorized an Economic Development Loan in the amount not-to-exceed \$1,700,000.00 to FMCFP LLC, or its designee, to assist with funding project costs of a mixed-use development project located at 10300 Cedar Avenue, in the City of Cleveland; and

WHEREAS, the County now desires to amend the terms of the loan as originally presented to remove the requirement for a shared-second position mortgage due to the project's complex financing and importance for providing access to healthy food; and

WHEREAS, the primary goal of this loan is assists in funding project costs of a mixed-use development in the Cleveland's Fairfax neighborhood; and

WHEREAS, this project is anticipated to create 45 new jobs,199 new apartment units and a grocery store to fill an unmet demand for incoming residents, nurses and medical students that will be joining the Cleveland Clinic; and

WHEREAS, the total cost of the project is approximately \$60,122,000.00 of which the County will loan \$1,700,000.00 with a term of 20 years at an interest rate of 2% interest only for the first 3 years, the remaining 17 years will be fully-amortizing at the 2% interest; and

WHEREAS, the project is funded by 100% Economic Development Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution R2022-0445 dated 12/8/2022 and authorizes an Economic Development Loan in an amount not-to-exceed \$1,700,000.00 to FMCFP LLC, or its designee, to assist with funding project costs of a mixed-use development project located at 10300 Cedar Avenue, in the City of Cleveland, which will include 199 apartment units and a 40,000 square foot first floor Meijer Grocery Store, on the terms presented this date.

SECTION 2. That the County Executive and/or the Director of Development is authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: May 23, 2023
Committee(s) Assigned: Economic Development & Planning

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0197

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmembers Conwell and Turner</p>	<p>A Resolution declaring that public convenience and welfare requires the rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland at a total estimated project cost of \$12,084,048.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with City of Cleveland in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires the rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland; and

WHEREAS, the anticipated start date is summer of 2024; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Cuyahoga County Council District 7; and

WHEREAS, the estimated project cost is \$12,084,048.00; and

WHEREAS, this project will be funded 47% (\$5,684,048.00) Federal, 47% (\$5,700,000.00) Cleveland/Cleveland Metroparks and 6% (\$700,000.00) County Road and Bridge Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare requires the rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: July 12, 2023

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0198

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ12514 with The Ruhlin Company in the amount not-to-exceed \$4,425,425.20 for replacement of West 130 th Street Bridge No. 02.26 over the East Branch of the Rocky River in the Cities of North Royalton and Strongsville; ; authorizing the County Executive to execute Contract No. 3567 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$2,814,570.43 to fund said contract; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ12514 with The Ruhlin Company in the amount not-to-exceed \$4,425,425.20 for replacement of West 130th Street Bridge No. 02.26 over the East Branch of the Rocky River in the Cities of North Royalton and Strongsville; authorizing the County Executive to execute Contract No. 3567 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$2,814,570.43 to fund said contract; and

WHEREAS, the primary goal of this project is the replacement and widening of the existing bridge over East Branch of the Rocky River in the Cities of Strongsville and North Royalton, replacement of 100 feet of roadway approach with asphalt pavement, shoulders, guardrail, including new storm sewers, relocation of 12inch water supply main, relocation of 15inch gravity sewer main and traffic control.

WHEREAS, anticipated start-completion dates are 8/1/2023 – 11/30/2024; and

WHEREAS, the project is located in County District 5 and funded 34.6% Ohio Public Works Commission and 63.6% County Motor Vehicle \$7.50 License Tax Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ12514 with The Ruhlin Company in the amount not-to-exceed \$4,425,425.20 for replacement of West 130th Street Bridge No. 02.26 over the East Branch of the Rocky River in the Cities of North Royalton and Strongsville.

SECTION 2. That the County Executive is authorized to execute Contract No. 3567 in connection with said award and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0201

<p>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services</p> <p>Co-sponsored by: Councilmember Turner</p>	<p>A Resolution authorizing an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2023 for additional funds in the amount not-to-exceed \$1,038,459.52; authorizing the County Executive to execute amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services recommends an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2023 for additional funds in the amount not-to-exceed \$1,038,459.52; and

WHEREAS, the primary goal of this project is to offer timely, high quality comprehensive medical services for children and youth in custody and drug testing for caregivers; and

WHEREAS, this project is 100% funded by the State Child Protective Allocation; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Agreement No. 2833 with The MetroHealth System for comprehensive medical services for families involved with the Division of Children and Family Services for the period 1/1/2023 – 12/31/2023 for additional funds in the amount not-to-exceed \$1,038,459.52.

SECTION 2. That the County Executive is authorized to execute amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Heath, Human Services & Aging

Additional Sponsorship Requested: July 6, 2023

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0202

Sponsored by: County Executive Ronayne/Fiscal Officer	A Resolution making awards on RQ11388 to various appraisers in the total amount not-to-exceed \$2,548,538.00 for various real estate review and appraisal services in connection with the 2024 Sexennial Reappraisal, effective upon signature of all parties through 12/31/2024; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department recommends awards on RQ11388 to various appraisers in the total amount not-to-exceed \$2,548,538.00 for various real estate review and appraisal services in connection with the 2024 Sexennial Reappraisal, effective upon signature of all parties through 12/31/2024; and

WHEREAS, this reappraisal process is intended to field review, verify physical characteristics of, and value the physical inventory for approximately 396,903 residential and manufactured home parcels. Also included in the reappraisal process is the review, verification of physical characteristics of and valuation of 25,000 commercial and industrial classed parcels and 860 heavy industrial parcels; and

WHEREAS, the Fiscal Officer ranked the appraisers based upon their qualifications and experience and has made the following recommendations for awarding contracts to the following individual independent contractors:

- a) Contract No. 3442, Robert Abrams, in the anticipated amount not-to-exceed \$86,901.44;
- b) Contract No. 3443 Alder Appraisal (Jennifer Green) in the anticipated amount not-to-exceed \$66,695.06;
- c) Contract No. 3444, John Andrews, in the anticipated amount of \$66,694.91;
- d) Contract No. 3445, Lana Blaze, in the anticipated amount of \$66,694.91;
- e) Contract No. 3446, Mark Butler, in the anticipated amount of \$66,694.91;
- f) Contract No. 3447, Richard Carey, in the anticipated amount of \$66,694.91;

- g) Contract No. 3448, Ronald Chervenak Jr., in the anticipated amount of \$66,694.91;
- h) Contract No. 3449, Gregory Conte, in the anticipated amount of \$66,694.91;
- i) Contract No. 3450, Patrick Curran, in the anticipated amount of \$66,694.91;
- j) Contract No. 3451, Del Appraisal Services, Inc., (Brian DeLisio) in the anticipated amount of \$66,694.91;
- k) Contract No. 3452, Amy Furukawa, in the anticipated amount of \$66,694.91;
- l) Contract No. 3453 David Harmon & Associates (David Harmon) on Time Appraisal Services in the anticipated amount of \$66,694.91;
- m) Contract No. 3454, David Harmon Jr., in the anticipated amount of \$66,694.91;
- n) Contract No. 3455, Thomas P. Hogan, in the anticipated amount of \$66,694.91;
- o) Contract No. 3528, Edward Horton, in the anticipated amount of \$86,901.46;
- p) Contract No. 3456, Donna M. Jackson, in the anticipated amount of \$66,694.91;
- q) Contract No. 3457, Tim Jackson, in the anticipated amount of \$86,901.46;
- r) Contract No. 3458, Junior Holdings, LLC (Lawrence Salvatore) in the anticipated amount of \$66,694.91;
- s) Contract No. 3459, Christina Kapusi, in the anticipated amount of \$66,694.91;
- t) Contract No. 3460, Paul Kinzel, in the anticipated amount of \$66,694.91;
- u) Contract No. 346, Jon Koz, in the anticipated amount of \$66,694.91;
- v) Contract No. 3462, Ruth Lassiter, in the anticipated amount of \$66,694.91;
- w) Contract No. 3463 Latitude Appraisals, LLC (Faith Labatte) in the anticipated amount of \$66,694.91;
- x) Contract No. 3464, John Lenehan, in the anticipated amount of \$66,694.91;
- y) Contract No. 3465, Wayne F. Levering, in the anticipated amount of \$86,901.46;
- z) Contract No. 3466, Christopher J. Loftus, in the anticipated amount of \$66,694.91;
- aa) Contract No. 3467, Bruce J. Mamer, in the anticipated amount of \$66,694.91;
- bb) Contract No. 3468, Paul McLaughlin, in the anticipated amount of \$66,694.91;
- cc) Contract No. 3469, Maria Neal, in the anticipated amount of \$66,694.91;

- dd) Contract No. 3470, Stan Patriski, in the anticipated amount of \$66,694.91;
- ee) Contract No. 3471, Andrea Patriski-Roff, in the anticipated amount of \$66,694.91;
- ff) Contract No. 3472, Debra Pattie, in the anticipated amount of \$66,694.91;
- gg) Contract No. 3473, Daniel Rocco, in the anticipated amount of \$66,694.91;
- hh) Contract No. 3474, Kristin Sarkisian, in the anticipated amount of \$66,694.91;
- ii) Contract No. 3475, TMW Appraisals (Thomas Weinberg) in the anticipated amount of \$66,694.91;
- jj) Contract No. 3476, David Ward, in the anticipated amount of \$66,694.91;
- kk) Contract No. 3477, Crystal Williams, in the anticipated amount of \$66,694.91; and

WHEREAS, this project is funded 100% by Real Estate Assessment Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes awards on RQ11388 to various appraisers in the total amount not-to-exceed \$2,548,538.00 for various real estate review and appraisal services in connection with the 2024 Sexennial Reappraisal, effective upon signature of all parties through 12/31/2024 as follows:

- a) Contract No. 3442, Robert Abrams, in the anticipated amount not-to-exceed \$86,901.44;
- b) Contract No. 3443 Alder Appraisal (Jennifer Green) in the anticipated amount not-to-exceed \$66,695.06;
- c) Contract No. 3444, John Andrews, in the anticipated amount of \$66,694.91;
- d) Contract No. 3445, Lana Blaze, in the anticipated amount of \$66,694.91;
- e) Contract No. 3446, Mark Butler, in the anticipated amount of \$66,694.91;
- f) Contract No. 3447, Richard Carey, in the anticipated amount of \$66,694.91;
- g) Contract No. 3448, Ronald Chervenak Jr., in the anticipated amount of \$66,694.91;

- h) Contract No. 3449, Gregory Conte, in the anticipated amount of \$66,694.91;
- i) Contract No. 3450, Patrick Curran, in the anticipated amount of \$66,694.91;
- j) Contract No. 3451, Del Appraisal Services, Inc., (Brian DeLisio) in the anticipated amount of \$66,694.91;
- k) Contract No. 3452, Amy Furukawa, in the anticipated amount of \$66,694.91;
- l) Contract No. 3453 David Harmon & Associates (David Harmon) on Time Appraisal Services in the anticipated amount of \$66,694.91;
- m) Contract No. 3454, David Harmon Jr., in the anticipated amount of \$66,694.91;
- n) Contract No. 3455, Thomas P. Hogan, in the anticipated amount of \$66,694.91;
- o) Contract No. 3528, Edward Horton, in the anticipated amount of \$86,901.46;
- p) Contract No. 3456, Donna M. Jackson, in the anticipated amount of \$66,694.91;
- q) Contract No. 3457, Tim Jackson, in the anticipated amount of \$86,901.46;
- r) Contract No. 3458, Junior Holdings, LLC (Lawrence Salvatore) in the anticipated amount of \$66,694.91;
- s) Contract No. 3459, Christina Kapusi, in the anticipated amount of \$66,694.91;
- t) Contract No. 3460, Paul Kinczel, in the anticipated amount of \$66,694.91;
- u) Contract No. 346, Jon Koz, in the anticipated amount of \$66,694.91;
- v) Contract No. 3462, Ruth Lassiter, in the anticipated amount of \$66,694.91;
- w) Contract No. 3463 Latitude Appraisals, LLC (Faith Labatte) in the anticipated amount of \$66,694.91;
- x) Contract No. 3464, John Lenehan, in the anticipated amount of \$66,694.91;
- y) Contract No. 3465, Wayne F. Levering, in the anticipated amount of \$86,901.46;
- z) Contract No. 3466, Christopher J. Loftus, in the anticipated amount of \$66,694.91;
- aa) Contract No. 3467, Bruce J. Mamer, in the anticipated amount of \$66,694.91;
- bb) Contract No. 3468, Paul McLaughlin, in the anticipated amount of \$66,694.91;
- cc) Contract No. 3469, Maria Neal, in the anticipated amount of \$66,694.91;
- dd) Contract No. 3470, Stan Patriski, in the anticipated amount of \$66,694.91;

- ee) Contract No. 3471, Andrea Patriski-Roff, in the anticipated amount of \$66,694.91;
- ff) Contract No. 3472, Debra Pattie, in the anticipated amount of \$66,694.91;
- gg) Contract No. 3473, Daniel Rocco, in the anticipated amount of \$66,694.91;
- hh) Contract No. 3474, Kristin Sarkisian, in the anticipated amount of \$66,694.91;
- ii) Contract No. 3475, TMW Appraisals (Thomas Weinberg) in the anticipated amount of \$66,694.91;
- jj) Contract No. 3476, David Ward, in the anticipated amount of \$66,694.91;
- kk) Contract No. 3477, Crystal Williams, in the anticipated amount of \$66,694.91; and

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 6, 2023
Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0179

<p>Sponsored by: County Executive Ronayne, Sheriff's Department</p> <p>Co-Sponsored by: Councilmembers Kelly, Miller, Sweeney, Tuma, Gallagher, Schron, Conwell, Turner, Stephens, Simon and Jones</p>	<p>A Resolution confirming the County Executive's appointment of Harold A. Pretel, upon his taking of the oath office, as Sheriff of Cuyahoga County for the remainder of the unexpired four-year term ending December 31, 2024; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, Article XVI, Section 16.01(4), of the Cuyahoga County Charter provides for the appointment of the County Sheriff by the County Executive, subject to confirmation by Council, to serve four-year terms beginning January 1, 2021; and

WHEREAS, Section 202.07 of the County Code established a Sheriff's Department under the Direction of the County Sheriff; and

WHEREAS, County Executive Chris Ronayne has nominated Harold A. Pretel for appointment to the position of County Sheriff; and

WHEREAS, Article XVI of the County Charter, Sections 16.01(2) and 16.01(3), provide for the qualifications and required certifications of the County Sheriff; and

WHEREAS, the Council conducted a confirmation hearing which was noticed to the public and held in a virtual open meeting on _____, 2023; and

WHEREAS, this Council elects to confirm the County Executive's appointment of Harold A. Pretel to the office of Cuyahoga County Sheriff to serve the remainder of the unexpired four-year term ending December 31, 2024; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Sheriff's Department can continue, and to provide for the usual, daily operations of County government.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That, in accordance with Article XVI, Section 16.01(4) of the Cuyahoga County Charter, the Cuyahoga County Council hereby confirms the County Executive's appointment of Harold A. Pretel as Cuyahoga County Sheriff,

upon his taking of the oath of office, to serve the remainder of the unexpired four-year term ending December 31, 2024.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested in Committee: July 6, 2023

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2023-0183

<p>Sponsored by: County Executive Ronayne/Department of Public Works</p> <p>Co-sponsored by: Councilmembers Miller and Tuma</p>	<p>A Resolution declaring that public convenience and welfare requires the replacement of Sheldon Road Bridge 01.61 over Lake Abrams Ditch in the Cities of Brook Park and Middleburg Heights at a total estimated project cost of \$8,700,000.00 and finding that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with Cities of Brook Park and Middleburg Heights in connection with said project; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, the County Executive/Department of Public Works recommends that public convenience and welfare requires replacement of Sheldon Road Bridge 01.61 over Lake Abrams Ditch in the Cities of Brook Park and Middleburg Heights; and

WHEREAS, the anticipated start date is 2026; and

WHEREAS, that special assessments will neither be levied nor collected to pay for any part of the County’s costs of said improvement; and

WHEREAS, the primary goal is to properly maintain the County’s infrastructure for which the County is responsible; and

WHEREAS, the project is located in Cuyahoga County Council Districts 2 and 4; and

WHEREAS, the estimated project cost is \$8,700,000.00; and

WHEREAS, this project will be funded \$1,500,000.00 County Road and Bridge Funds and \$7,200,00.00 Northeast Ohio Regional Sewer District; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby declares that public convenience and welfare the replacement of Sheldon Road Bridge 01.61 over Lake Abrams Ditch in the Cities of Brook Park and Middleburg Heights.

SECTION 2. That special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvements.

SECTION 3. That the County Executive is hereby authorized to enter into and execute any and all necessary agreements of cooperation and any other documents in connection with this project.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: June 20, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: June 28, 2023

Journal _____
_____, 20__